

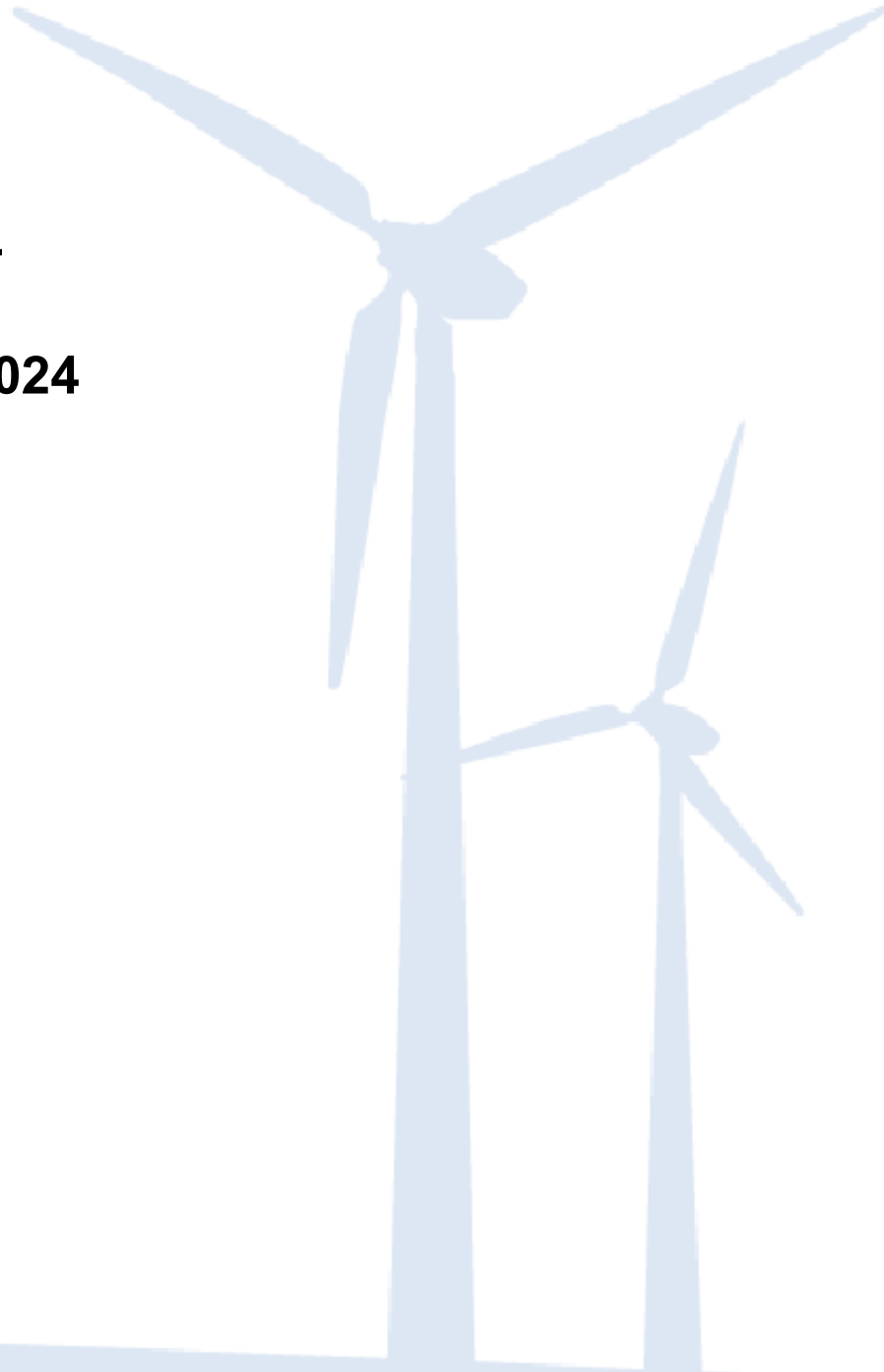


Shire of Esperance

ORDINARY COUNCIL

TUESDAY 25 JUNE 2024

MINUTES



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

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SHIRE OF ESPERANCE

MINUTES

ORDINARY COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON 25 June 2024. COMMENCING AT 4:00 PM

1. OFFICIAL OPENING

The Shire President declared the meeting open at 4.00pm and did an acknowledgement to country.

The Shire of Esperance acknowledges the Kepa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today.

The President welcomed Councillors, staff, guests and members of the public to the meeting.

2. ATTENDANCE

Members

Cr R Chambers	President	Town Ward
Cr J Obourne	Deputy President	Town Ward
Cr G Johnston		Town Ward
Cr S McMullen		Town Ward
Cr L de Haas		Town Ward
Cr W Graham		Rural Ward
Cr S Starcevich		Rural Ward
Cr S Flanagan		Town Ward
Cr C Davies		Town Ward

Shire Officers

Mr S Burge	Chief Executive Officer
Mr M Walker	Director Asset Management
Mr R Grieve	Director External Services
Mrs F Baxter	Director Corporate & Community Services
Mrs C Hoffrichter	Executive Assistant
Ms C Smith	Manager Media & Communications

Members of the Public & Press

Geoff Vivian	Weekender
Hayden Smith	ABC
John Stingemore	Observing
Kay Stingemore	Obseving
Ian Mickel	Observing

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

MOTION

Moved: Cr Obourne

Seconded: Cr Graham

O0624-084

Council Resolution

That Council accepts the below leave of absence:

Cr Starceovich 2nd July – 11th July, July 24th July – 5th August and 9th August - 16th August 2024

Cr McMullen 1st July – 15th September 2024

CARRIED

F9 - A0

For: Cr Starceovich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

Nil

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

Nil

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

Cr Johnston declared an Impartiality Interest in Item 17.2 0570-24 Supply and Laying of Concrete Kerbing & Minor Concrete Works as one of the applicants are related to be being my sisters family company.

Cr Davies declared an impartiality Interest in Item 17.1 0561-24 – Prequalified Supplier Panel – Parks and Reserve Management as the applicant is a relative to his partner.

Cr de Haas declared an Impartiality Interest in item 12.4.4 as she is one of the leadership volunteers a part of the Leading Australian Resilient Communities Program piloting this project.

Mr Walker declared an Impartiality Interest in item 17.2 0570-24 Supply and Laying of Concrete Kerbing & Minor Concrete Works as one of the applicants plays hockey and sails with him

7. PUBLIC QUESTION TIME

Mr Stingemore asked Council if we have any plans to further the number of wind turbines we have situated on our coastline ?

The CEO advised currently there is no plans to have anything further. There has been some discussions with FFI within recent periods of time, but nothing concrete will eventuate within our community for additional wind turbines at this point in time.

Mr Stingemore advised Council this would be one of the perfect places to have a conglomeration of wind turbines so you can export the energy out of Esperance to further up the coast to power up Western Australia with renewable energy.

The CEO thanks Mr Stingemore for his comments and advised this is something Andrew Forrest is having a look at and if this is something he wants to pursue then we will hear about it in the future.

8. PUBLIC ADDRESSES / DEPUTATIONS

Nil

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

Moved: Cr Flanagan

Seconded: Cr de Haas

O0624-085

Council Resolution

That the Minutes of the Ordinary Council Meeting of the 28 May 2024 be confirmed as a true and correct record.

**CARRIED
F9 - A0**

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

11. DELEGATES' REPORTS WITHOUT DISCUSSION

Cr Starcevich

18 June Attended Citizenship Ceremony

Cr Johnston

Nil

Cr Davies

Nil

Cr Flanagan

Nil

Cr McMullen

Nil

Cr De Haas

07 June Participated in Interagencies Meeting

11 June Attended Home Care Day Centre Opening

12 June Attended ECCI Brekkie Bites

Cr Graham

31 May	Participated in GVROC Meeting at Shire of Dundas
11 June	Attended Home Care Day Centre Opening
21 June	Participated in GVROC Meeting via Zoom

Cr Obourne

28 May	Participated in WLA Program – Self Understanding
11 June	Participated in WLA Program – Impactful Communications
25 June	Participated in WLA Program – Productive Conflict
27 May	Attended Senior Citizen Centre Monthly Meeting

Pres Chambers

31 May	Participated in GVROC Meeting at Shire of Dundas
11 June	Attended Home Care Day Centre Opening
17 June	Participated in Goldfields Esperance Water Security Group Meeting via Teams
20 June	Participated in RCAWA Government Forum at City of Vincent

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Item: 12.1.1

Request for Fee Waiver - Esperance and Districts Agricultural Society

Author/s	Mel Ammon	Manager Community Support
Authorisor/s	Roy Greive	Director External Services

File Ref: D24/15888

Applicant

Esperance and Districts Agricultural Society (EDAS)

Location/Address

N/A

Executive Summary

For Council to consider the waiving of all fees and costs, as listed in letter of request, associated with the running of the 2024 Esperance Show at the Greater Sports Ground.

Recommendation in Brief

That Council;

1. Agree to support the Esperance and Districts Agricultural Society, by waiving hire fees for the Greater Sports Ground, Indoor Sports Stadium (if available), Graham MacKenzie Stadium and Noel White Centre, as well as associated costs including rubbish disposal, traffic management and grounds maintenance, as outlined within their request, in exchange for a Platinum level sponsorship.
2. Request the CEO to respond to the Esperance and District Agricultural Society advising cleaning does not form part of this arrangement and is to be organised by the Esperance and Districts Agricultural Society.

Background

In previous years, the Esperance and Districts Agricultural Society (EDAS) have requested support for the waiver of fees associated with the hiring of the venue, including the Indoor Sports Stadium, Graham MacKenzie Stadium, Noel White Centre and all other areas within the Greater Sports Ground. Additionally, assistance with the costs associated with rubbish collection and disposal has also been sought.

In 2023, Council agreed to waive \$8,950 worth of fees in exchange for a Diamond Sponsorship Package, valued at \$7,000, which included free display space, a number of Show passes, the Shire logo included in advertising material as well as other benefits.

For the first time, at the completion of the Show last year, staff met with the EDAS members to review the operations of the event. It was discussed at this meeting that the Shire provided much more support to the EDAS than was initially requested. The EDAS were advised they needed to be more descriptive in their request for support which extended much further than just venue hire and rubbish collection fees.

An actual cost breakdown of hire and service fee waiver for the 2023 Esperance Show by the Shire was in excess of \$30,000. This breakdown has been provided at Attachment A

Officer's Comment

As a result of the post Show debrief, the EDAS have now submitted a request for support for the 2024 Esperance Show. Provided at Attachment B

This request includes, not only the traditional venue hire and rubbish collection fee waivers, but has extended to equipment usage and action/task lists including traffic management requirements, marking of outdoor trade spaces, cleaning, fencing etc, which have not previously been provided or undertaken by the Shire.

The EDAS have not provided a cost breakdown or requested a specific amount for financial support in this request. They have however, acknowledged a contribution of more than \$10,000, offering the Shire of Esperance a Platinum Sponsorship Package which will include;

- Naming rights to an event or activity within the Show i.e. Gardening or Cooking area, Children's entertainment, or Fireworks
- 50 x Adult 2 Day Passes
- 3 x Car Passes
- 4 x Invitations to the Presidents Function
- 2 x 3m Indoor trade spaces, or 10m outdoor trade spaces
- 1 full page colour advertisement in the Show Schedule
- Company logo to appear on the Show Schedule cover
- Company logo to appear on all advertising
- Company logo to appear on Website Homepage and Sponsors Page
- Company banners to be displayed around the Showground

The EDAS have requested the Showgrounds be available for the week prior to the Show, generally Monday pre Show for set up and bump in, until Monday post Show, for breakdown and clean up. There was conjecture over the cleaning arrangements for the Show last year, as all cleaning for the 7 days was directed to the EDAS for payment over this time. A request was later made by the EDAS for the cleaning outside the 2 day event time to be paid by the Shire, which was denied, as all usage of the ablutions over this period was exclusively used by the Show vendors and set up crews.

It is noted that all cleaning costs have been included in this years request by the EDAS. It is anticipated these costs will be in the vicinity of \$10 – \$12,000, which will include multiple cleans per day throughout the 2 day event, daily cleans in the lead up, as well as a deep clean on completion of the Show. Additionally, all carpets will require dry cleaning.

It is viewed that cleaning is a direct operational cost of the event, and therefore should be borne by the EDAS. Over the eight days, the EDAS have exclusive use of these facilities. All community sport and all other usage of these facilities is ceased during this time, as is all normal income.

Many of the additional requests made of the Shire this year, will be performed "in house" and can be resourced and tasked appropriately. The cleaning requirements are undertaken by contract cleaners and are therefore an additional cost to the Shire.

At this it is difficult to provide a costing on the hire fees for the Stadiums. With the ongoing assessment of the floors within the Indoor Sports Stadium, we are yet to commit to full availability of this facility at this time.

Based on the 2023 review, and the additional requests submitted this year, it is expected, the associated costs to the Shire, requested by the EDAS, excluding cleaning costs will be in the range of \$40 – \$50,000. Should Council wish to include the cleaning costs, as requested, cost to the Shire will be close to \$60,000.

Consultation

Esperance and Districts Agricultural Society
External Services
Asset Management

Financial Implications

As outlined in this report.

There is no budget allocation for this event.

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

People - Outcome 2. A healthy and active community

Objective 2.4. Grow community capacity by supporting community groups and volunteers.

Environmental Considerations

Nil

Attachments

A. Letter of Request from Esperance and District Agricultural Society

B. Actual Costs - Esperance Show

RECOMMENDATION AND DECISION

Item: 12.1.1 Request for Fee Waiver - Esperance and Districts Agricultural Society

Moved: Cr Starcevich

Seconded: Cr McMullen

O0624-086

Council Resolution

That Council;

- 1. Agree to support the Esperance and Districts Agricultural Society, by waiving hire fees for the Greater Sports Ground, Indoor Sports Stadium (if available), Graham MacKenzie Stadium and Noel White Centre, as well as associated costs including rubbish disposal, traffic management and grounds maintenance, as outlined within their request, in exchange for a Platinum level sponsorship.**
- 2. Request the CEO to respond to the Esperance and District Agricultural Society advising cleaning does not form part of this arrangement and is to be organised by the Esperance and Districts Agricultural Society.**

CARRIED

F9 - A0

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers



ESPERANCE & DISTRICTS AGRICULTURAL SOCIETY (INC.)

Affiliated with,
The Royal Agricultural Society of WA (Inc)
The Equestrian Federation of Australia WA

All Correspondence to:

P O Box 678

ESPERANCE WA 6450

Phone: 08 90712598

E-mail: secretary@esperanceshow.com.au

ABN: 93 862 161 548

Monday, 6th May 2024

CEO Shane Burge
Shire President Cr Ron Chambers
Deputy Shire President Cr Jennifer Obourne
Cr Leonie de Haas
Cr Shayne Flanagan
Cr Steve McMullen
Cr Jemma Johnston
Cr Connor Davies
Cr Wes Graham
Cr Sam Starcevich

Dear Mr Burge and Counsellors,

The Esperance and Districts Agricultural Soc, would like to thank you for being a major sponsor of the 71st annual show in 2023

As successful as the 2023 show was, costs are increasing in running this large community event.

With this in mind the EDAS would like to invite the Shire to once again become a major sponsor for our 72nd Agricultural show, by waiving the GSG grounds, stadiums and attached equipment/requirement costs.

These are large costs to us and we would very much appreciate your support in this.

If you would like to discuss this further, please contact our president, Mr Graham Cooper on 0429 960 560.

Kind regards,

Graham Cooper
President

Esperance and Districts Agricultural Society Inc. Show

Event - 18 & 19 October 2024

Access - GSG & all buildings 7 days prior to Show until 2 days after the Show

Equipment Requested

Delivery Day	Quantity	Equipment	Area
Monday 4 days prior to Show	2	4.5m3 general waste bins	Location as per plan
	2	3m3 general waste bins	Location as per plan
Tuesday 3 days prior to Show	70	Bollards and Traffic cones	Behind Macca Stadium
	30	Temporary fencing panels and bases to match	Brazier Street between bollards
	50	Site fencing bases	Outside netball courts
Wednesday 2 days prior to Show	30	240L general waste bins	Sheep Pavilion
	30	240L recycle bins	Sheep Pavilion
	2	4.5m3 recycle bin	Location as per plan
	3	3m3 bulk recycle bins	Location as per plan
	1	Water trailer	Contact Office
	1	Fuel trailer	Contact Office
Thursday 1 day 4 day prior to Show	6	4.5m3 general waste bins	Jane st

Actions requested for Shire to do PRIOR to Esperance Show

Day to be completed	Activity
Friday - 7 days prior to Show	GSG grounds & all buildings access including walk through and handover: Doors, Auto doors, Alarms, Power, Lights, Grounds
	FOB Access to buildings & internal doors: <ul style="list-style-type: none"> Esperance Indoor Stadium (New) ie. Storeroom, kitchen servery window Noel White Macca Stadium
	Outside power points to be activated at locations: <ul style="list-style-type: none"> Noel White Esperance Indoor Stadium Macca Stadium
	(Note unable to supply power from the Esperance soccer shed as this is billed to Esperance soccer as per their lease)
	Speed signs inside GSG fences (8/10km/h)
	Removal of goal posts from outdoor netball courts
	Marking of outdoor trade space
	Marking of underground utilities
	Turn off reticulation on the GSG
	Lay Carpet Esperance Indoor Stadium (New)
Monday - 4 days prior to Show	Locking of all personnel access gates to GSG - BOILC to be given key
	Unlock all public bins on the GSG - note this shall not include bins belonging Clubs.
Monday 4 days prior to Show to Sunday 1 day after Show	Cleaning public showers & toilets.

Actions requested for Shire to do during Show

Empty Bin Times Required	Bin Type	Location
Thursday 5pm	2 x 4.5m3 recycle bin	As per plan
Thursday 5pm	3 x 3m3 bulk recycle bins	As per plan
Friday 4pm Saturday 7am	6 x 4.5m3 general waste bins	Jane St - as per plan
Saturday 7am Monday afternoon (after Show)	2 x 4.5m3 general waste bins	As per plan
Saturday 7am Monday afternoon (after Show)	2 x 3m3 general waste bins	As per plan

GSG General Maintenance required by Shire

Day to be completed	Activity
Friday - 7 days prior to Show	Road maintenance ie potholes
	Trimming of trees and grass where required
	Fencing around water tank and pump near soccer oval
Friday - 14 days prior to Show	Fire Extinguishers servicing RCD Checks Air Conditioner maintenance
Prior to October	Area North end of Macca Stadium

SHIRK

Esperance Show

Sponsorship Levels & Benefits

www.esperanceshow.com.au
secretary@esperanceshow.com.au

Celebrating 70+ years



1952 - 2023

Sponsorship Benefits	Bronze \$1,000 – \$1,999	Silver \$2,000 – \$3,999	Gold \$4,000 – \$5,999	Diamond \$6,000 – \$9,999	Platinum \$10,000 & Over
(Overall naming rights are not negotiable)					
Choice naming rights either: Cooking/Gardening or Children's Entertainment or Fireworks					★
Passes:					
Adult 2 Day Passes	2	4	6	30	50
Car Passes	2	2	2	3	3
Invitation to Presidents Function			2	2	4
Advertising:					
Full page colour advertisement in the Show schedule			1	1	1
Half page advertisement in the Show schedule	1	1			
Company logo to appear on Schedule cover					★
Company logo to appear on all advertising			Y	Y	★
Company Logo appears on Website homepage			Y	Y	Y
Company Logo appears on Sponsors page on Website	Y	Y	Y	Y	Y
Company Banner displayed on Show grounds in appropriate places					★
Trade Site:					
1 x Free 3m Indoor or 10m Outdoor trade site			1	1	2

Overall Cost of the Esperance and District Agricultural Show 2023

Event Dates:

- Setup - 10th October 2023 to 19th October 2023
- Event Days – 20th October 2023 to 21st October 2023
- Pack Up – 22nd October 2023 to 23rd October 2023
(14 days in Total (exclusive use of the site))

Fees Waived by Council			
Item 12.1.5 Ordinary Council Meeting Minutes from 26/04/2023			
Department	Items Requested	Quantity	Cost
Waste Management	Waste Disposal	1	\$1500.00
	<ul style="list-style-type: none"> • EDAS usually requests the Shire waives rubbish disposal fees for the Show each year, which has generally been permitted by allocating the cost to the Community Assistance - Minor account. The disposal of waste and placement of bins is approximately \$1,500. • EDAS will seek assistance from a local waste company to transport the waste as per previous years. 		
External Services	Esperance Sporting Complex	1	\$5152.00
	<ul style="list-style-type: none"> • Graham Mackenzie Stadium • Esperance Indoor Sport Stadium • Only Friday and Saturday 		
	Greater Sports Ground (GSG)	1	\$2300.00
OVERALL WAIVED FEES 2023 for DIAMOND Sponsorship			\$8,952.00
The Diamond Sponsorship package is valued at \$7,000 plus GST and is considered a reasonable exchange for the waiver of hire fees.			

Actual Cost			
Note: None of the below costs were charged to Esperance Agricultural Society. These costs have been accumulated through post event reviews with each department for Council's knowledge. Please take this into consideration for Esperance and Districts Agricultural Show 2024 Sponsorship			
Department	Items Requested	Quantity	Cost
Traffic Management	Traffic Management Plan Prepared (\$650 ex gst + 40% Shire private works charge)	1	\$1001.00
	Placing/Removing Signage and labour	1	\$3313.00
	Signage Hire Cost	1	\$156.00
	TOTAL		\$4,470.00
Asset Management	Various tasks undertaken by Asset Management Staff	-	In kind
	Traffic Cones and Bollards	70	In kind
	Site Fencing Panels & Bases (Brazier Street Entrance)	30	In kind
	Site Fencing Bases (Weights for smaller carnival games)	50	In kind
	Water Trailer (including water)	-	In kind
	1000L Fuel Trailer (including Fuel)	-	In kind

Overall Cost of the Esperance and District Agricultural Show 2023

Event Dates:

- Setup - 10th October 2023 to 19th October 2023
- Event Days – 20th October 2023 to 21st October 2023
- Pack Up – 22nd October 2023 to 23rd October 2023
(14 days in Total (exclusive use of the site))

External Services	Whole of GSG (as prescribed in Fees & Charges 2023/2024)	1	\$2300.00
	Esperance Sporting Complex <ul style="list-style-type: none"> • Graham Mackenzie Stadium • Esperance Indoor Sports Stadium • 14 days – no one else is able to use the stadiums once setup for the Show commences 	1	\$12650.00
	Carpet Tiles - Installation & Removal <ul style="list-style-type: none"> • Installed by BOILC Staff and Community Development Team - \$2800.00 • Removed by Ports Football Club - \$1000 	1	\$3800.00
	Hiring of Kiosk Kitchen in Stadium	1	\$350.00
	Environmental Health Inspections <ul style="list-style-type: none"> • Some of the Inspections cover: public buildings (stadiums and whole event) and all food vendors (25) • Note – this covers none of the administration teams time gathering temporary food premises for all food vendors especially out of town businesses 	1	\$2000.00
	Event Application Fee	1	\$66.00
	Event Class Fee - Class 1 (per day)- the most complex use of the space/the largest impact on the space, Commercial/Large scale presence which minimise opportunities for use of space with other user groups. Multiple aspects requiring assessment - Hired from 10th October to 23rd October (14 days x \$208 fee)	1	\$2912.00
	TOTAL		\$24,078.00
2024 request	<i>Cleaning of Stadiums For 2023 this was charged to the Agricultural Society for the four days leading up to the Show (Monday, Tuesday, Wednesday and Thursday) this was due to their Carnival People using the stadiums for Bathrooms and Showers after arriving on the Sunday. Note they were not charged for the Four days of the show (Friday, Saturday, Sunday and Monday)</i>	1	\$10,000 minimum

Overall Cost of the Esperance and District Agricultural Show 2023

Event Dates:

- Setup - 10th October 2023 to 19th October 2023
- Event Days – 20th October 2023 to 21st October 2023
- Pack Up – 22nd October 2023 to 23rd October 2023
(14 days in Total (exclusive use of the site))

Waste Management			
	1.5m3 Front lift Recycling bins	4	
	240L General Waste Bins	15	
	240L Recycling bins	15	
	4.5m3 Front Lift Recycling bins	2	
	3.0m3 Front Lift Recycling bins	3	
	TOTAL Cost of Supplying Bins		\$1033.76
Esperance Agricultural Society had sponsorship from Cleanaway for the 4.5m3 General Waste Bulk Bins which are also emptied by them too.			
2024 Request	Please be advised that the 4.5m3 General Waste Bulk Bins are not able to be supplied through our contractors/event bin hire as requested for the 2024 show.		
	Waste Cooking Oil Removed	1	\$720.00
	Waste Disposal to Wylie Bay (Tip Fees)	1	\$918.00
	Unsorted Recycling Delivery to Wylie Bay Waste Facility	1	\$1040.00
	Public Bins in GSG are also utilised and emptied as a part of this events. Shire contractor also unlocks them from their posts so bin liners can be used.	1	\$0.00
		TOTAL	\$3,711.76
TOTAL OVERALL COST FOR ESPERANCE AGRICULTURAL SHOW 2023			\$32,259.76

Item: 12.1.2

Adoption of Extractive Industries Local Law 2024

Author/s	Sarah Walsh Richard Hindley	Coordinator Governance & Corporate Support Manager Development Services
Authorisator/s	Roy Greive	Director External Services

File Ref: D24/15464

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to consider adopting the Extractive Industries Local Law 2024.

Recommendation in Brief

That Council adopt the Extractive Industries Local Law 2024.

Background

Section 3.16(1) of the *Local Government Act 1995* requires that all local laws of local government must be reviewed within an eight (8) year period after their commencement or from their last review date. The Shire of Esperance Extractive Industries Local Law 2001 was gazetted in December 2001, and reviewed in 2009 and 2014 with no changes.

Officers reviewed the Extractive Industries Local Law 2001 and determined that some minor changes were required, including the addition of definitions for 'land', 'occupier' and 'owner', updating the format to the current local law template, and significant changes to Schedule 1 to include additional prescribed offences.

As various changes were recommended, it was proposed that a new local law, the Shire of Esperance Extractive Industries Local Law 2024, be adopted which will repeal the current local law.

Consequently, at the Ordinary Council Meeting held on 26 March 2024, Council resolved to request the CEO to:

1. Give Local Public Notice of the proposed Shire of Esperance Extractive Industries Local Law 2024 in accordance with s.3.12(3) of the *Local Government Act 1995*;
2. Forward a copy of the proposed local law and public notices to the Minister for Local Government; and
3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.

Officer's Comment

Local public notice of the proposed Extractive Industries Local Law 2024 was given in accordance with section 3.12(3)(a) of the *Local Government Act 1995*. A public submission period was open between 5 April 2024 and 25 May 2024 with no submissions received.

Officers sought advice from the Department of Local Government, Sport and Cultural Industries (DLGSC) and their comments have been reviewed and included (Attachment B).

DLGSC proposed minor modifications to the Extractive Industries Local Law 2024, with regard to formatting and grammatical amendments, inclusion of 'planning approval' definition and including notification of outcomes in clauses 3.1 and 4.1. These changes have since been incorporated into the Extractive Industries Local Law 2024.

Consultation

DLGSC

Manager Development Services

Director External Services

Financial Implications

There are nominal costs associated with making the local law, including advertising and gazettal.

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Prosperity - Outcome 12. A prosperous and diverse economy

Objective 12.1. Attract and retain diverse industries and enterprises to grow the economy and local jobs.

Environmental Considerations

Nil

Attachments

A. Proposed Extractive Industries Local Law 2024

B. DLGSC Feedback - Extractive Industries Local Law 2024

RECOMMENDATION AND DECISION

Item: 12.1.2 Adoption of Extractive Industries Local Law 2024

Moved: Cr Davies

Seconded: Cr Flanagan

O0624-087

Council Resolution

That Council;

- 1. Notes that the law-making process will repeal the Extractive Industries Local Law 2001;**
- 2. Makes the Extractive Industries Local Law 2024, as per Attachment A, in accordance with section 3.12(4) of the *Local Government Act 1995*, subject to the Chief Executive Officer;**
 - a. Publishing the Extractive Industries Local Law 2024 in the Government Gazette in accordance with section 3.12(5) of the *Local Government Act 1995*;**
 - b. Following gazettal, providing local public notice of the Extractive Industries Local Law 2024 in accordance with section 3.12(6) of the *Local Government Act 1995*; and**
 - c. Following local public notice, providing an Explanatory Memorandum, signed by the Shire President and Chief Executive Officer, and a copy of the Extractive Industries Local Law 2024 to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation in accordance with section 3.12(7) of the *Local Government Act 1995*.**

CARRIED

F9 - A0

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers



Shire of Esperance

EXTRACTIVE INDUSTRIES LOCAL LAW 2024

Local Government Act 1995

Shire of Esperance
Extractive Industries Local Law 2024

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Local Government Act 1995

Shire of Esperance

Extractive Industries Local Law 2024

Under the powers conferred on it by the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Esperance resolved on [date] to make the following local law.

PART 1 PRELIMINARY

1.1 Short title

This local law may be cited as the Shire of Esperance *Extractive Industries Local Law 2024*.

1.2 Commencement

This local law comes into operation 14 days after the day on which it is published in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

- (1) The provisions of this local law –
 - (a) subject to paragraphs (b), (c), (d) and (e);
 - (i) apply and have force and effect throughout the whole of the district; and
 - (ii) apply to every excavation whether commenced prior to or following the coming into operation of this local law;
 - (b) do not apply to the extraction of minerals under the *Mining Act 1978*;
 - (c) do not apply to the carrying on of an extractive industry on Crown land;
 - (d) do not apply to the carrying on of an extractive industry on land by the owner or occupier of that land for use on that land; and
 - (e) do not affect the validity of any licence issued under the local law repealed by clause 1.3 of this local law if that licence is currently in force at the date of gazettal of this local law.
- (2) In subclause (1)(d) land includes adjoining lots or locations in the same occupation or ownership of the owner or occupier referred to in subclause (1)(d).

1.4 Repeal

The Shire of Esperance *Extractive Industries Local Law 2001* published in the *Government Gazette* on 11 December 2001 is repealed.

1.5 Definitions

In this local law—

Act means the *Local Government Act 1995*;

carry on an extractive industry means quarrying and excavating for stone, gravel, sand and other material;

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

excavation includes quarry;

land, unless ~~the context otherwise requires~~otherwise stated, means the land on which the applicant proposes carrying on the extractive industry to which the licence application relates;

licence means a licence issued under this local law;

licensee means the person named in the licence as the licensee;

local government means the Shire of Esperance;

occupier has the meaning given to it in the Act;

owner has the meaning given to it in the Act;

person does not include the local government;

~~planning~~development approval has the meaning of Development Approval of the local government obtained under Part 8 of Schedule 2 on the *Planning and Development (Local Planning Schemes) Regulations 2015*;

secured sum means the sum required to be paid or the amount of a bond, guarantee or other security under clause 5.1;

site means the land specified by the local government in a licence.

PART 2 LICENSING REQUIREMENTS FOR AN EXTRACTIVE INDUSTRY

2.1 Extractive Industries Prohibited Without Licence

A person must not ~~carry on~~conduct an extractive industry –

- (a) unless the person is the holder of a valid and current licence; and

- (b) otherwise than in accordance with any terms and conditions set out in, or applying in respect of, the licence.

Penalty \$5 000 and a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which an offence has continued.

2.2 Applicant to Advertise Proposal

- (1) Unless the local government first approves otherwise, a person seeking the issue of a licence must, before applying to the local government for a licence –
 - (a) forward by registered mail a notice in the form determined by the local government from time to time to –
 - (i) the owners and occupiers of all land adjoining the land upon which it is proposed to excavate, or within an area determined by the local government as likely to be affected by the granting of a licence, advising of the application and specifying that they may, within twenty-one days from the date of service of the letter, object to or make representations in writing in respect of the issue of a licence by the local government.
 - (ii) every authority or person having control or jurisdiction over any of the things referred to in clause 2.3(1)(a)(vii) and (viii) within 500 metres from the boundaries of the land, or within an area determined by the local government as likely to be affected by the granting of a licence; and
 - (b) as soon as practicable after complying with the requirements of paragraph (a) –
 - (i) forward a copy of the notice to the CEO; and
 - (ii) publish the notice in a newspaper circulating in the area in which the proposed excavation is located.
- (2) The local government may, within 14 days after receiving a copy of a notice referred to in sub-clause (1), cause to be displayed, or require the proposed applicant to display, in a prominent position on the land one or more notices –
 - (a) in the form determined by the local government from time to time;
 - (b) the content, size and construction of which have been approved by the CEO;
 - (c) specifying particulars of the proposed excavation; and
 - (d) inviting objections or comments within 21 days from the placement of the notice.

2.3 Application for Licence

- (1) Subject to subclause (3), a person seeking the issue of a licence in respect of any land must apply in the form determined by the local government from time to time and must forward the application duly completed and signed by both the applicant and the owner of the land to the CEO together with –
 - (a) 3 copies of a plan of the excavation site to a scale of between 1:500 and 1:2000 showing—
 - (i) the existing and proposed land contours based on the Australian Height Datum and plotted at 1 metre contour intervals;
 - (ii) the land on which the excavation site is to be located;
 - (iii) the external surface dimensions of the land;
 - (iv) the location and depth of the existing and proposed excavation of the land;
 - (v) the location of existing and proposed thoroughfares or other means of vehicle access to and egress from the land and to public thoroughfares in the vicinity of the land;
 - (vi) the location of buildings, treatment plant, tanks and other improvements and developments existing on, approved for or proposed in respect of the land;
 - (vii) the location of existing power lines, telephone cables and any associated poles or pylons, sewers, pipelines, reserves, bridges, railway lines and registered grants of easement or other encumbrances over, on, under or adjacent to or in the vicinity of the land;
 - (viii) the location of all existing dams, watercourses, drains or sumps on or adjacent to the land;
 - (ix) the location and description of existing and proposed fences, gates and warning signs around the land; and
 - (x) the location of the areas proposed to be used for stockpiling excavated material, treated material, overburden and soil storage on the land and elsewhere;
 - (b) 3 copies of a works and excavation programme containing –

- (i) the nature and estimated duration of the proposed excavation for which the licence is applied;
 - (ii) the stages and the timing of the stages in which it is proposed to carry out the excavation;
 - (iii) details of the methods to be employed in the proposed excavation and a description of any on-site processing works;
 - (iv) details of the depth and extent of the existing and proposed excavation of the site;
 - (v) an estimate of the depth of and description of the nature and quantity of the overburden to be removed;
 - (vi) a description of the methods by which existing vegetation is to be cleared and topsoil and overburden removed or stockpiled;
 - (vii) a description of the means of access to the excavation site and the types of thoroughfares to be constructed;
 - (viii) details of the proposed number and size of trucks entering and leaving the site each day and the route or routes to be taken by those vehicles;
 - (ix) a description of any proposed buildings, water supply, treatment plant, tanks and other improvements;
 - (x) details of drainage conditions applicable to the land and methods by which the excavation site is to be kept drained;
 - (xi) a description of the measures to be taken to minimise sand drift, dust nuisance, erosion, watercourse siltation and dangers to the general public;
 - (xii) a description of the measures to be taken to comply with the *Environmental Protection (Noise) Regulations 1997*;
 - (xiii) a description of the existing site environment and a report on the anticipated effect that the proposed excavation will have on the environment in the vicinity of the land;
 - (xiv) details of the nature of existing vegetation, shrubs and trees and a description of measures to be taken to minimise the destruction of existing vegetation; and
 - (xv) a description of the measures to be taken in screening the excavation site, or otherwise minimising adverse visual impacts, from nearby thoroughfares or other areas;
- (c) 3 copies of a rehabilitation and decommissioning programme indicating –

- (i) the objectives of the programme, having due regard to the nature of the surrounding area and the proposed end-use of the excavation site;
 - (ii) whether restoration and reinstatement of the excavation site is to be undertaken progressively or upon completion of excavation operations;
 - (iii) how any face is to be made safe and batters sloped;
 - (iv) the method by which topsoil is to be replaced and revegetated;
 - (v) the numbers and types of trees and shrubs to be planted and other landscaping features to be developed;
 - (vi) how rehabilitated areas are to be maintained; and
 - (vii) the programme for the removal of buildings, plant, waste and final site clean up;
- (d) evidence that a datum peg has been established on the land related to a point approved by the local government on the surface of a constructed public thoroughfare or such other land in the vicinity;
- (e) a certificate from a licensed surveyor certifying the correctness of –
- (i) the plan referred to in paragraph (a); and
 - (ii) the datum peg and related point referred to in paragraph (d);
- (f) evidence that the requirements of clause 2.2(1) and (2) have been carried out;
- (g) copies of all land use [planning-development](#) approvals required under any planning legislation;
- (h) copies of any environmental approval required under any environmental legislation;
- (i) copies of any geotechnical information relating to the excavation site;
- (j) the consent in writing to the application from the owner of the excavation site;
- (k) evidence that a notice of clearing has been given to the Commissioner of Soil and Land Conservation if that is required under regulation 4 of the *Soil and Land Conservation Regulations 1992*;
- (l) any other information that the local government may reasonably require; and
- (m) the licence application fee specified by the local government from time to time.
- (2) All survey data supplied by an applicant for the purpose of sub clause (1) must comply with Australian Height Datum and Australian Map Grid standards.

- (3) Where in relation to a proposed excavation –
 - (a) The surface area is not to exceed 2000m²; and
 - (b) The extracted material is not to exceed 2000m³;

the local government may exempt a person making application for a licence under subclause (1) from supplying any of the data specified in paragraphs (b), (d), (e) and (i) of subclause (1).

PART 3 DETERMINATION OF APPLICATION

3.1 Determination of Application

- (1) The local government may refuse to consider an application for a licence that does not comply with the requirements of clause 2.3, and in any event must refuse an application for a licence where [planningdevelopment](#) approval for an extractive industry use of the land has not first been obtained.
- (2) The local government may, in respect of an application for a licence –
 - (a) refuse the application; or
 - (b) approve the application –
 - (i) over the whole or part of the land in respect of which the application is made; and
 - (ii) on such terms and conditions, if any, as it sees fit.
- (3) Where the local government approves an application for a licence, it must –
 - (a) determine the licence period, not exceeding 21 years from the date of issue; and
 - [\(b\)](#) approve the issue of a licence in the form determined by the local government from time to time.
- (4) Where the local government approves the issue of a licence, the CEO upon receipt by the local government of –
 - (a) payment of the annual licence fee, or the relevant proportion of the annual licence fee to 31st December next, determined by the local government from time to time;
 - (b) payment of the secured sum if any, imposed under clause 5.1;
 - (c) the documents, if any, executed to the satisfaction of the CEO, under clause 5.1; and
 - (d) a copy of the public liability insurance policy required under clause 7.1(1) must issue the licence to the applicant.

- (5) Without limiting subclause (2), the local government may impose conditions in respect of the following matters –
- (a) the orientation of the excavation to reduce visibility from other land;
 - (b) the appropriate siting of access thoroughfares, buildings and plant;
 - (c) the stockpiling of material;
 - (d) the hours during which any excavation work may be carried out;
 - (e) the hours during which any processing plant associated with, or located on, the site may be operated;
 - (f) requiring all crushing and treatment plant to be enclosed within suitable buildings to minimise the emission of noise, dust, vapour and general nuisance to the satisfaction of the local government;
 - (g) the depths below which a person must not excavate;
 - (h) distances from adjoining land or thoroughfares within which a person must not excavate;
 - (i) the safety of persons employed at or visiting the excavation site;
 - (j) the control of dust and wind-blown material;
 - (k) the planting, care and maintenance of trees, shrubs and other landscaping features during the time in which the extractive industry is carried out in order to effectively screen the area to be excavated and to provide for progressive rehabilitation;
 - (l) the prevention of the spread of dieback or other disease;
 - (m) the drainage of the excavation site and the disposal of water;
 - (n) the restoration and reinstatement of the excavation site, the staging of such works, and the minimising of the destruction of vegetation;
 - (o) the provision of retaining walls to prevent subsidence of any portion of the excavation or of land abutting the excavation;
 - (p) requiring the licensee to furnish to the local government a surveyor's certificate each year, prior to the renewal fee being payable, to certify the quantity of material extracted and that material has not been excavated below the final contour levels outlined within the approved excavation programme;
 - (q) requiring the licensee to enter into an agreement with the local government by which it agrees to pay any extraordinary expenses incurred by the local government in repairing damage caused to thoroughfares in the district by heavy or extraordinary traffic conducted by or on behalf of the licensee under the licence;
 - (r) requiring the licensee to enter into an agreement with the local government in respect of any condition or conditions imposed under this local law; and

- (s) any other matter for properly regulating the carrying on of an extractive industry.

3.2 Payment of Annual Licence Fee

On or before 31 December in each year, a licensee must pay to the local government the annual licence fee determined by the local government ~~from time to time~~ under and in accordance with sections 6.16 to 6.19 of the Act.

3.3 Notification of the licence holders

- (1) The local government must notify the licence holders of the outcome of any application.

PART 4 TRANSFER, CANCELLATION AND RENEWAL OF LICENCE

4.1 Transfer of Licence

- (1) An application for the transfer of a licence must –
 - (a) be made in writing;
 - (b) be signed by the licensee and the proposed transferee of the licence;
 - (c) be accompanied by the current licence;
 - (d) be accompanied by the consent in writing to the transfer from the owner of the excavation site;
 - (e) include any information that the local government may reasonably require; and
 - (f) be forwarded to the CEO together with the fee determined by the local government from time to time.
- (2) Upon receipt of any application for the transfer of a licence, the local government may–
 - (a) refuse the application; or
 - (b) approve the application on such terms and conditions, if any, as it sees fit.
- (3) Where the local government approves an application for the transfer of a licence, the local government must transfer the licence by an endorsement on the licence in the form determined by the local government from time to time, signed by the CEO.
- (4) Where the local government approves the transfer of a licence it must not be required to refund any part of the fees paid by the former licensee in respect of the transferred licence.

4.2 Cancellation of Licence

- (1) The local government may cancel a licence where the licensee has –
 - (a) been convicted of an offence against –
 - (i) this local law; or
 - (ii) any other law relating to carrying on an extractive industry; or
 - (b) transferred or assigned or attempted to transfer or assign the licence without the consent of the local government;
 - (c) permitted another person to carry on an extractive industry otherwise than in accordance with the terms and conditions of the licence and of the provisions of this local law;
 - (d) failed to pay the annual licence fee under clause 3.2; or
 - (e) failed to have a current public liability insurance policy under clause 7.1(1) or failed to provide a copy of the policy or evidence of its renewal as the case may be, under clause 7.1(2).
- (2) Where the local government cancels a licence under this clause –
 - (a) the local government must advise the licensee in writing of the cancellation;
 - (b) the cancellation takes effect on and from the day on which the licensee is served with the cancellation advice; and
 - (c) the local government must not be required to refund any part of the fees paid by the licensee in respect of the cancelled licence.

4.3 Renewal of Licence

- (1) A licensee who wishes to renew a licence must apply in writing to the local government at least 45 days before the date of expiry of the licence and must submit with the application for renewal –
 - (a) the fee determined by the local government from time to time;
 - (b) a copy of the current licence;
 - (c) a plan showing the contours of the excavation carried out to the date of that application;
 - (d) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes with respect to any of the things referred to in clauses 2.3(1) (b) and (c); and
 - (e) any other things referred to in clauses 2.3 and 3.1.
- (2) The local government may waive any of the requirements specified in clause 4.3 (1) (d) or (e).
- (3) If –

- (a) an application to renew a licence is in relation to land in respect of which the current licence was issued less than 12 months prior to the date from which the new licence if granted would apply; and
- (b) the methods to be employed in the proposed land excavation are identical to those being employed at the date of the application,

then the applicant must not be obliged, unless otherwise required by the local government to submit details of any of the things referred to in clauses 2.3 and 3.1.

- (4) Upon receipt of an application for the renewal of a licence, the local government may –
 - (a) refuse the application; or
 - (b) approve the application on such terms and conditions, if any, as it sees fit.

4.4 Notification of the licence holders

- (1) The local government must notify the licence holders of the outcome of any application.

PART 5 SECURED SUM AND APPLICATION THEREOF

5.1 Security for Restoration and Reinstatement

- (1) For the purpose of ensuring that an excavation site is properly restored or reinstated, the local government may require that –
 - (a) as a condition of a licence; or
 - (b) before the issue of a licence,

the licensee must give to the local government a bond, bank guarantee or other security, of a kind and in a form acceptable to the local government, in or for a sum determined by the local government from time to time.

- (2) A bond required under subclause (1) is to be paid into a fund established by the local government for the purposes of this clause.

5.2 Use by The Local Government of Secured Sum

- (1) If a licensee fails to carry out or complete the restoration and reinstatement works required by the licence conditions either –
 - (a) within the time specified in those conditions; or

- (b) where no such time has been specified, within 60 days of the completion of the excavation or portion of the excavation specified in the licence conditions, then; subject to the local government giving the licensee 14 days' notice of its intention to do so –
 - (c) the local government may carry out or cause to be carried out the required restoration and reinstatement work or so much of that work as remains undone; and
 - (d) the licensee must pay to the local government on demand all costs incurred by the local government or which the local government may be required to pay under this clause.
- (2) The local government may apply the proceeds of any bond, bank guarantee or other security provided by the licensee under clause 5.1 towards its costs under this clause.
- (3) The liability of a licensee to pay the local government's costs under this clause is not limited to the amount, if any, secured under clause 5.1.

PART 6 LIMITATIONS, OBLIGATIONS OF THE LICENSEE AND PROHIBITIONS

6.1 Limits on Excavation Near Boundary

Subject to any licence conditions imposed by the local government, a person must not, without the written approval of the local government, excavate within –

- (a) 20 metres of the boundary of any land on which the excavation site is located;
- (b) 20 metres of any land affected by a registered grant of easement;
- (c) 40 metres of any thoroughfare; or
- (d) 40 metres of any watercourse.

Penalty \$2 000

6.2 Obligations of The Licensee

A licensee must –

- (a) where the local government so requires, securely fence the excavation to a standard determined by the local government and keep the gateways locked when not actually in use in order to prevent unauthorised entry;
- (b) erect and maintain warning signs along each of the boundaries of the area excavated under the licence so that each sign –

- (i) is not more than 200 metres apart;
- (ii) is not less than 1.8 metres high and not less than 1 metre wide; and
- (iii) bears the words "DANGER EXCAVATIONS KEEP OUT";
- (c) except where the local government approves otherwise, drain and keep drained to the local government's satisfaction any excavation to which the licence applies so as to prevent the accumulation of water;
- (d) restore and reinstate the excavation site in accordance with the terms and conditions of the licence, the site plans and the works and excavation programme approved by the local government;
- (e) take all reasonable steps to prevent the emission of dust, noise, vibration and other forms of nuisance from the excavation site; and
- (f) otherwise comply with the conditions imposed by the local government in accordance with clause 3.1.

Penalty \$5 000 for each offence, and if an offence is of a continuing nature, to a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.

6.3 Prohibitions

A licensee must not –

- (a) remove any trees or shrubs within 40 metres (or such lesser distance as may be allowed, in writing, by the local government) of the boundary of any thoroughfare on land in respect of which a licence has been granted, except for the purpose of constructing access thoroughfares, erecting buildings or installing plant for use in connection with the excavation and then only with the express approval of the local government and subject to any conditions which the local government may impose in accordance with clause 3.1;
- (b) store, or permit to be stored, any explosives or explosive devices on the site to which the licence applies other than with the approval of the local government and the Department of ~~Minerals and Energy~~, Mines, Industry Regulation and Safety; or
- (c) fill or excavate, other than in accordance with the terms and conditions of the licence, the site plans and the works and excavation programme approved by the local government.

Penalty \$5 000 for each offence, and if an offence is of a continuing nature, to a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.

6.4 Blasting

- (1) A person must not carry out or permit to be carried out any blasting in the course of excavating unless –
 - (a) the local government has otherwise given approval in respect of blasting generally or in the case of each blast;
 - (b) subject to sub–clause (2), the blasting takes place only between the hours of 8am and 5pm, or as determined by the local government, on Mondays to Fridays inclusive;
 - (c) the blasting is carried out in strict accordance with the AS2187 SAA Explosives Code, the *Mines Safety and Inspection Act 1994*, the *Environmental Protection Act 1986*, and all relevant local laws of the local government; and
 - (d) in compliance with any other conditions imposed by the local government concerning–
 - (i) the time and duration of blasting;
 - (ii) the purposes for which the blasting may be used; and
 - (iii) such other matters as the local government may reasonably require in the interests of the safety and protection of members of the public and of property within the district.

Penalty \$5 000 for each offence, and if the offence is of a continuing nature, to a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.

- (2) A person must not carry out or permit to be carried out any blasting on a Saturday, Sunday or Public Holiday except with the prior approval of the local government.

Penalty \$2 000.

PART 7 MISCELLANEOUS PROVISIONS

7.1 Public Liability

- (1) A licensee must have at all times a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$10 000 000 in respect of any one claim relating to any of the excavation operations.
- (2) The licensee must provide to the local government a copy of the policy taken out under sub–clause (1), within 14 days after the issue of that policy and must provide to the local government evidence of renewal within 14 days of each renewal date.

7.2 Mines Safety and Inspection Act and Environmental Protection Act

- (1) In any case where the *Mines Safety and Inspection Act 1994* or the *Environmental Protection Act 1986* applies to any excavation carried on or proposed to be carried on at a site, the licensee in respect of that site must –
 - (a) comply with all applicable provisions of that Act or those Acts; and
 - (b) provide to the local government within 14 days full particulars of any inspection or report made under that Act or those Acts.
- (2) In this clause, the *Mines Safety and Inspection Act 1994* and the *Environmental Protection Act 1986* include all subsidiary legislation made under those Acts.

7.3 Notice of Cessation of Operations

- (1) Where a licensee intends to cease carrying on an extractive industry –
 - (a) temporarily for a period in excess of 12 months; or
 - (b) permanently,the licensee must, as well as complying with clause 7.4, give the local government written notice of the cessation not later than 1 week after those operations have ceased.
- (2) Where a licensee has given written notice to the local government of the intention to permanently cease carrying on an extractive industry on the site to which the licence applies the licence is deemed to have expired on the date such cessation is so notified.
- (3) The temporary or permanent cessation of the carrying on of an extractive industry on a site or the deemed expiration or cancellation of a licence does not entitle the licensee to any refund of any licence fee.

7.4 Works to be Carried Out on Cessation of Operations

Where the carrying on of an extractive industry on the site permanently ceases or on the expiration or cancellation of the licence applicable to the site, whichever first occurs, the licensee must, as well as complying with the provisions of clause 7.3 –

- (a) restore and reinstate the excavated site in accordance with the proposals approved by the local government or in such other manner as the local government may subsequently agree in writing with the licensee;
- (b) ensure that any face permitted to remain upon the excavation site is left safe with all loose materials removed and where the excavation site is –

- (i) sand, the sides are sloped to a batter of not more than 1:3 (vertical:horizontal); and
- (ii) limestone or material other than sand, the sides are sloped to a batter which, in the opinion of the local government, would enable the site to be left in a stable condition;
- (c) ensure that the agreed floor level of the excavation is graded to an even surface or is otherwise in accordance with the rehabilitation and decommissioning programme approved by the local government;
- (d) ensure that all stockpiles or dumps of stone, sand or other materials are left so that no portion of that material can escape onto land not owned or occupied by the licensee nor into any stream, watercourse or drain that is not wholly situated within the land owned or occupied by the licensee;
- (e) erect retaining walls where necessary to prevent subsidence of land in the vicinity of any excavation;
- (f) remove from the site all buildings, plant and equipment erected, installed or used for or in relation to the carrying on of an extractive industry on the site and fill all holes remaining after such removal to the level of the surrounding ground and compact such filled holes sufficiently to prevent settling; and
- (g) break up, scarify, cover with topsoil and plant with grass, trees and shrubs all parts of the site where buildings, plant and equipment were erected or installed and all areas which were used for stockpiling unless otherwise specified under this local law.

Penalty \$5 000 for each offence, and if the offence is of a continuing nature, to a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.

PART 8 OBJECTIONS & APPEALS

8.1 When the local government makes a decision as to whether it will –

- (a) grant a person a licence under this local law; or
- (b) renew, vary, or cancel a licence that a person has under this local law,

the provisions of Division 1 of Part 9 of the Act and regulations 33 and 34 of the *Local Government (Functions and General) Regulations 1996* must apply to that decision.

PART 9 MODIFIED PENALTIES

- 9.1 An offence against a clause specified in the Schedule is a prescribed offence for the purposes of section 9.16(1) of the Act.
- 9.2 The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in the Schedule.
- 9.3 For the purposes of this local law –
- (a) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
 - (b) the form of the notice sent under section 9.20 of the Act withdrawing an infringement notice is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

SCHEDULE 1 PRESCRIBED OFFENCES

[cl 9.1]

CLAUSE	DESCRIPTION	MODIFIED PENALTY \$	CLAUSE
2.1(a)	Carry on extractive Industry without licence	500	2.1(a)
2.1(b)	Carry on an extractive industry not in accordance with conditions	500	2.1(b)
6.1(a)	Excavate without approval, within 20 metres of the boundary of any land on which the excavation is located	400	6.1(a)
6.1(b)	Excavate without approval, within 20 metres of any land affected by a registered grant of easement	400	6.1(b)
6.1(c)	Excavate without approval, within 40 metres of any thoroughfare	400	6.1(c)
6.1(d)	Excavate without approval within 50 metres of any watercourse, wetland, swamp or other water reserve	400	6.1(d)
6.1(e)	Excavate without approval, within 2 metres of the estimated maximum groundwater level	400	6.1(e)
6.2(a)	Gateways not kept locked where required	400	6.2(a)
6.2(b)	Warning signs not erected or maintained as required	400	6.2(b)
6.2(c)	Excavation not drained as required	400	6.2(c)
6.2(d)	Failure to drain and keep drained any excavation to which the licence applies so as to prevent the accumulation of water without local government approval	400	6.2(d)
6.2(e)	Failure to take all reasonable steps to prevent the emission of dust, noise, vibration and other forms of nuisance from the excavation site	400	6.2(e)
6.2(f)	Failure to otherwise comply with the conditions imposed by the local government in accordance with clause 3.1.	400	6.2(f)
6.3(a)	Remove trees or shrubs near boundary without approval	400	6.3(a)

6.3(b)	Store without required approval explosives or explosive devices	400	6.3(b)
6.3(c)	Fill or excavate in breach of licence	400	6.3(c)
6.4(1)(a)	Blasting without approval of the local government	500	6.4(1)(a)
6.4(1)(b)	Blasting outside times authorised	500	6.4(1)(b)
6.4(1)(d)	Blasting in breach of conditions imposed by the local government	300	6.4(1)(d)
6.4(2)	Blasting without approval on Saturday, Sunday or public holiday	500	6.4(2)
7.4(a)	Failure to cease excavating and undertake restoration and reinstatement as required	400	7.4(a)
9.1	Other offences not specified	300	9.1

Dated _____ day of _____.

The Common Seal of the Shire of Esperance was hereunto affixed by the authority of a resolution of the Council in the presence of -

Ronald Chambers
SHIRE PRESIDENT

Shane Burge
CHIEF EXECUTIVE OFFICER

Archived: Wednesday, 5 June 2024 9:47:22 AM
From: [REDACTED]
Mail received time: Thu, 30 May 2024 02:33:13
Sent: Thursday, 30 May 2024 10:33:14 AM
To: [Corporate Support](#)
Subject: RE: Shire of Esperance Proposed Extractive Industries Local Law 2024
Importance: Normal
Sensitivity: None

[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Good morning Sarah,

Sorry for the delayed response.

This email is regarding the Shire's proposed extractive industries local law. The Departments comments are provided below:

Shire of Esperance Extractive Industries Local Law 2024

1. **Minor Edits**

- * Clause 1.5 – Amend the definition of “land” replace “unless the context otherwise requires” to “unless otherwise stated” to prevent a lack of clarity on it's application.
- * Clause 2.1 – Replace “carry on” with “conduct”.
- * Amend clause 3.2 to read “On or before 31 December in each year, a licensee shall pay to the local government the annual licence fee determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.”
- * Clause 6.3(b) – Replace “Department of Minerals and Energy” with “Department of Energy, Mines, Industry Regulation and Safety.”
- * Schedule 1 – Remove duplication of “CLAUSE” column.

2. **Missing definitions - Planning Approval**

It is suggested “planning approval” in subclause 2.3(g) and 3.1 is defined.

3. **Notification of outcome - applications**

Clause 4.2(2) provides that the Shire must advise the licensee of a decision to cancel a licence.

While subclause (2) clearly states that notice is required when a licence is cancelled, it is silent on whether notice is required if a renewal application approved, rejected or if an application for a license is approved or rejected.

It is suggested that a subclause is added to clause 3.1 and 4.1 requiring the local government to notify licence holders of the outcome

Minister's Directions – pursuant to s 3.12(7) of the Local Government Act 1995

Please note: Once the Shire has published a local law in the *Government Gazette*, the Shire must comply with the requirements of the Minister's *Local Laws Explanatory Memoranda Directions 2010*. The Shire must, within 10 working days of the Gazettal publication date, forward the signed Explanatory Memoranda material to the Committee at the current address:

Committee Clerk

Joint Standing Committee on Delegated Legislation
Legislative Council Committee Office
GPO Box A11
PERTH WA 6837
Email: delleg@parliament.wa.gov.au
Tel: 9222 7404
Fax: 9222 7805

A copy of the Explanatory Memoranda forms can be downloaded from the Department of Local Government, Sport and Cultural Industries website at www.dlgsc.wa.gov.au. A copy of the Directions is also available at the Committee's webpage at the Parliament WA website. Failure to comply with the Directions may render the local law inoperable.

Please note that my comments:

- * have been provided to assist the Shire with drafting matters in relation to the local law;
- * do not constitute legal advice;
- * have been provided in good faith for the Shire's consideration; and
- * should not be taken as an approval of content.

The Shire should ensure that a detailed editorial analysis of the proposed local law has been undertaken and that the content of the local law is in accordance with the Shire's policies and objectives.

Kind Regards,

Adam Ford

Legislation Officer

Department of Local Government, Sport and Cultural Industries
140 William Street, Perth WA 6000
PO Box 8349, Perth Business Centre WA 6849

Telephone: (08) 6552 1701

Email: [REDACTED]

Web: www.dlgsc.wa.gov.au

From: Corporate Support <CorporateSupport@esperance.wa.gov.au>
Sent: Tuesday, May 28, 2024 8:11 AM
To: [REDACTED]
Subject: RE: Shire of Esperance Proposed Extractive Industries Local Law 2024

Hi Adam,

Just checking on this one to see if you might've had a chance to review yet?

Kind regards,



Sarah Walsh

Coordinator Governance and Corporate Support
Shire of Esperance | Administration Building

T (08) 9071 0672

E Sarah.Walsh@esperance.wa.gov.au

A PO Box 507, 77 Windich Street, Esperance WA 6450

W www.esperance.wa.gov.au

12.2 ASSET MANAGEMENT
Nil

12.3 CORPORATE & COMMUNITY SERVICES

Item: 12.3.1

2024/25 Community Grants Program - Budget Allocation

Author/s	Shane Tobin	Community Development and Events Manager
Authorisor/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D24/11043

Applicant

Internal Application

Location/Address

N/A

Executive Summary

For Council to consider the applications received under the Community Grants Program and determine allocations in the 2024/25 Annual Budget.

Recommendation in Brief

That Council

Includes funds into the 2024/25 Annual Budget, to be distributed in accordance with the criteria and guidelines of the Community Grants Program.

Background

The Community Grants Program is the Shire's principal community investment program. Through this program Council contributes to community wellbeing by:

- Supporting and stimulating diverse projects, programs and activities;
- Encouraging collaboration through engagement and participation in the community;
- Facilitating stronger, more sustainable and resilient communities;
- Supporting the maintenance and upgrade of community facilities; and
- Encouraging projects and events benefitting Aboriginal and Torres Strait Islander People.

The guidelines and application forms for the Community Grants Program are available on the Shire's website. The Community Grant Program guidelines state that "The grants program is designed to provide limited financial assistance and is not intended to be relied upon as a primary or recurrent source of funding", and "All funding requests must not exceed 50% of the total project cost (with the exception of the Small Grants category)."

Among other requirements, part of the guiding assessment criteria states that applicants need to demonstrate the community need for the project, benefit to the community, alignment to the Esperance Council Plan, organisational ability to effectively manage the project and capacity to make a financial and in-kind contribution towards the project.

A total of 7 applications were received under the Annual Grant category of the Community Grants Program 2024/25. The 7 applications have requested funding of \$190,469 (Exc GST).

At the Ordinary Council Meeting held on the 28 March 2024, Council endorses the Esperance Tennis Clubs – Lights Upgrade and LED Conversion Project for the Department of Local Government, Sport and Cultural Industries, Club Night Lights Program as follows;

Council:

- i. Endorses the CNLP February Small Grants application*
 - a) from the Esperance Tennis Club – Lights Upgrade and LED Conversion Project for the Development Bonus amount of \$66,734.49 (ex GST).*
- ii. Prioritising the application as follows*
 - a) Esperance Tennis Club (Priority 1)*

The Small Grants category will be open to applications for the full grant year 2024/25, or until funds are allocated, to enable community groups to respond to opportunities in a timely manner as they present throughout the year.

Officer's Comment

The Community Grants Program applications have been supplied to Council along with a summary of each application to assist with the assessment of applications received.

The 7 applications this year have requested \$190,469 (Exc GST) of funding.

An annual allocation for the Small Grants Category also needs to be considered for the 2024/2025 budget. Last year's \$70,000 allocation was exhausted by March 2024. The past grant year saw an upswing in grant activity with a total of forty Small Grant applications being supported. As expected there has been an increased demand upon the Small Grant funding pool.

It is proposed that the Small Grants Category allocation be increased to \$100,000 in 2024/2025. With the funding availability to be split into quarterly amounts of \$25,000 throughout the funding year. This will ensure funds are available for the entire funding year. Staff will manage this process by allocating funds from the appropriate quarter depending on the timing of the applicant's project.

Last year Council approved 11 Annual Grant applications with a combined allocation of \$220,290 and a Small Grants allocation of \$70,000. Totalling \$290,290.

Consultation

Applications were originally assessed by the Community Development Officer with input from other Shire officers where appropriate.

The Community Grants Program applications have been workshopped with Council over two sessions (21 May 2024 and the 4 June 2024). With three of the applicants being invited to present to Council. Tjaltjraak (Wild Flower Festival), Recherche Aged Welfare (Fence removal) and Rotary Club of Esperance (New Year's Eve Festival).

Financial Implications

Allocations approved in this agenda item will be factored into Council's 2024/25 Annual Budget.

Asset Management Implications

Nil

Statutory Implications

The statutory implications associated with this item are contained within Local Government Act 1995, Section 6.2 - Local Government to prepare annual budget.

Policy Implications

Nil

Strategic Implications

Council Plan 2022 - 2032

People

Outcome 2. A healthy and active community.

Objective 2.4. Grow community capacity by supporting community groups and volunteers.

Environmental Considerations

Nil

Attachments

Nil

RECOMMENDATION AND DECISION

Item: 12.3.1 2024/25 Community Grants Program - Budget Allocation

Moved: Cr Davies
Seconded: Cr Obourne

O0624-088

Council Resolution

That Council:

Includes \$290,469 into the 2024/2025 Annual Budget, to be distributed in accordance with the criteria and guidelines of the Community Grants Program:

- a. Small Grants category budget of \$100,000 allocated in quarterly amounts of \$25,000 during the funding year and in accordance with the guidelines on the Community Grants Program;**
- b. allocated as follows:**

Organisation	Project	Requested Amount	Approved Amount
Cascade Primary School Parents & Citizens' Association Inc	Event: Cascade Primary school 50th Anniversary Dinner	\$12,000	\$12,000
Esperance Care Services Inc.	Waste Recycling & Disposal / Fabric Recycling / New Fridge & Freezer for Community Hubb	\$37,996	\$37,996
Esperance Tennis Club Inc.	Tennis Club Lights Upgrade and LED Conversion Project	\$44,993	\$44,993
Esperance Tjaltjraak Native Title Aboriginal Corporation	Event: Esperance Wildflower Festival 2024	\$35,480	\$35,480
Recherché Aged Welfare Committee Incorporated	Replacement of Fencing at Alchera Welfare Units	\$10,000	\$10,000
Rotary Club of Esperance Inc.	Event: Australia Day Celebration (Entertainment) 2025	\$10,000	\$10,000
Rotary Club of Esperance Inc.	Event: New Year's Eve Celebration (Laser Light Show)	\$40,000	\$40,000

CARRIED
F9 - A0

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

Item: 12.3.2

Financial Services Report - June 2024

Author/s	Roselyn Hamilton	Manager Financial Services
Authorisor/s	Felicity Baxter	Acting Chief Executive Officer

File Ref: D24/15550

Attachments

[A1.](#) Monthly Financial Services Report - May 2024

RECOMMENDATION AND DECISION

Item: 12.3.2 Financial Services Report - June 2024

Moved: Cr de Haas
Seconded: Cr Starcevich

O0624-089

Council Resolution

That Council receive the attached report entitled Monthly Financial Services Report for the month of May 2024.

**CARRIED
F9 - A0**

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers



SHIRE OF ESPERANCE

MONTHLY FINANCIAL MANAGEMENT REPORTS

(Incorporating Statement of Financial Activity)

MAY 2024

CORPORATE & COMMUNITY SERVICES



CONTENTS – Monthly Financial Report

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Compilation Report

MANAGER FINANCIAL SERVICES
COMPILATION REPORT

MEETING DATE	: 25 th June 2024
ACCOUNTING PERIOD	: The period ended 31 st May 2024
COMPILATION DATE	: 11th June 2024
CONTENTS	: Monthly Financial Report

OVERVIEW

(Source:- Summary of Reporting Programs page 2:1 and graphical progressive snapshot/Liquidity graph.)

The Statement of Financial Activity by reporting program is presented on page 3 and shows a surplus as at 31 May of \$12,263,750.

Rates Collected

Rates collected at the end of May were 103.46% this is presented on page 17. Collections at the same time last year was 104.27%.

Pensioners are being contacted to remind them that the payment for their rates must be processed by 30 June 2024 to receive their rebate.

2024/2025 Fees and Charges

Fees and charges for 2024/2025 will be endorsed by council during the June OCM.

They will be adopted when budget is adopted – late July/early August.

Compilation Report

Working Capital (Note 1- page 7)

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of May is \$12,263,750. The surplus is shown on the bottom of the Statement of Financial Activity on page 3 and also on the bottom of Composition of Net Current Funding Position on page 7. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$12,402,065 and this is shown on page 7. Reserve balance is \$32,062,358 as per page 6.

Tamsen Kirby
Assistant Accountant

STATEMENT OF FINANCIAL ACTIVITY

BY REPORTING PROGRAM

For the Period Ended 1 May to 31 May 2024



DESCRIPTION	2022/2023 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
Operating Income					
03 - General Purpose Funding	(35,513,902)	(34,592,999)	(35,264,813)	(671,814)	102%
04 - Governance	(343,098)	(198,590)	(214,406)	(15,816)	108%
05 - Law, Order & Public Safety	(1,287,748)	(1,121,012)	(723,884)	397,128	65%
07 - Health	(72,500)	(66,451)	(68,561)	(2,110)	103%
08 - Education & Welfare	(6,274,573)	(5,534,761)	(5,289,692)	245,069	96%
10 - Community Amenities	(6,350,501)	(5,536,368)	(5,719,222)	(182,854)	103%
11 - Recreation & Culture	(2,880,406)	(2,310,791)	(2,545,335)	(234,544)	110%
12 - Transport	(2,162,544)	(1,748,675)	(1,699,109)	49,566	97%
13 - Economic Services	(973,320)	(743,095)	(661,012)	82,083	89%
14 - Other Property & Services	(1,292,900)	(671,319)	(582,882)	88,437	87%
Income Total	(57,151,492)	(52,524,061)	(52,768,917)	(244,856)	
Expense					
03 - General Purpose Funding	609,518	555,464	341,251	(214,213)	61%
04 - Governance	2,790,941	2,330,240	2,286,537	(43,703)	98%
05 - Law, Order & Public Safety	2,854,386	2,593,547	2,355,924	(237,623)	91%
07 - Health	527,096	478,428	414,616	(63,812)	87%
08 - Education & Welfare	6,697,050	5,946,957	4,746,650	(1,200,307)	80%
10 - Community Amenities	7,488,162	6,457,250	5,377,865	(1,079,385)	83%
11 - Recreation & Culture	16,314,305	14,759,233	13,861,518	(897,715)	94%
12 - Transport	26,736,155	24,514,459	21,042,806	(3,471,653)	86%
13 - Economic Services	2,291,361	1,952,931	1,887,770	(65,161)	97%
14 - Other Property & Services	1,399,788	2,133,444	1,284,052	(849,392)	60%
Expense Total	67,708,762	61,721,953	53,598,989	(8,122,964)	
Operating Total	10,557,270	9,197,892	830,072	(8,367,820)	
Capital Income					
04 - Governance	(232,438)	(41,500)	(34,045)	7,455	82%
05 - Law, Order & Public Safety	(1,228,252)	(348,252)	(465,917)	(117,665)	134%
07 - Health	(15,000)	(15,000)	0	15,000	0%
08 - Education & Welfare	(693,488)	(693,488)	(284,146)	409,342	41%
10 - Community Amenities	(3,809,815)	(31,000)	(194,403)	(163,403)	627%
11 - Recreation & Culture	(8,230,724)	(2,455,152)	(2,743,244)	(288,092)	112%
12 - Transport	(17,142,995)	(12,751,732)	(12,287,753)	463,979	96%
13 - Economic Services	(125,000)	0	0	0	0%
14 - Other Property & Services	(9,134,446)	(401,667)	(681,364)	(279,697)	170%
Income Total	(40,612,158)	(16,737,791)	(16,690,873)	46,918	
Expense					
04 - Governance	347,141	240,570	236,080	(4,490)	98%
05 - Law, Order & Public Safety	1,724,448	401,349	67,417	(333,933)	17%
07 - Health	45,000	45,000	0	(45,000)	0%
08 - Education & Welfare	763,488	718,190	746,605	28,415	104%
10 - Community Amenities	3,726,864	3,632,308	1,360,316	(2,271,992)	37%
11 - Recreation & Culture	9,594,276	4,973,922	2,057,028	(2,916,894)	41%
12 - Transport	31,049,354	28,353,652	21,378,420	(6,975,232)	75%
14 - Other Property & Services	8,159,259	6,806,572	1,317,964	(5,488,608)	19%
15 - Funds Transfer	3,916,015	0	1,123,463	1,123,463	
Expense Total	59,325,845	45,171,563	28,287,293	(16,884,270)	
Capital Total	18,713,687	28,433,772	11,596,420	(16,837,352)	
Grand Total	29,270,957	37,631,664	12,426,493	(25,205,171)	
Loss on Asset Disposals	(130,124)	(130,124)	(19,774)		
Profit on Asset Disposals	672,538	97,538	116,633		
Provisions and Accrual	(212,700)	0	42,866		
Movement of Non-Current Receivable	0	0	(12,680)		
Less; Surplus (Deficit) B/Fwd	4,075,261	4,075,261	4,075,261		
(Surplus)/Deficit	5,210	10,131,555	(12,263,750)		

STATEMENT OF FINANCIAL ACTIVITY

BY NATURE or TYPE

For the Period Ended 1 May to 31 May 2024



DESCRIPTION	2022/2023 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
Operating Income					
Fees & Charges	(10,702,035)	(9,898,033)	(10,196,964)	(298,931)	103%
Interest Earnings	(2,147,000)	(1,611,196)	(2,013,725)	(402,529)	125%
Operating Grants & Subsidies	(6,438,577)	(5,469,431)	(5,690,924)	(221,493)	104%
Profit on Asset Disposals	(672,538)	(97,538)	(116,633)	(19,095)	120%
Rates	(25,401,667)	(25,301,667)	(25,290,069)	11,598	100%
Reimbursements	(1,029,747)	(815,336)	(732,141)	83,195	90%
Contributions & Donations Operating	(1,534,855)	(1,182,144)	(834,336)	347,808	71%
Reserve Transfers into Muni	(9,225,073)	(8,148,716)	(7,894,124)	254,592	97%
Income Total	(57,151,492)	(52,524,061)	(52,768,917)	(244,856)	
Expense					
Allocations	(920,489)	(644,912)	(845,505)	(200,593)	131%
Depreciation	25,520,200	23,392,262	20,742,026	(2,650,236)	89%
Insurance	914,137	922,901	887,856	(35,045)	96%
Interest Expense	87,674	63,074	54,057	(9,017)	86%
Loss on Asset Disposals	130,124	130,124	19,774	(110,350)	15%
Material & Contracts	17,797,187	16,262,309	11,674,391	(4,587,918)	72%
Other Expenditure	1,031,740	791,587	731,672	(59,915)	92%
Utility Charges	1,424,607	1,307,122	1,232,178	(74,944)	94%
Employment Expenses	21,723,582	19,497,486	19,102,539	(394,947)	98%
Expense Total	67,708,762	61,721,953	53,598,989	(8,122,964)	
Operating Total	10,557,270	9,197,892	830,072	(8,367,820)	
Capital Income					
Non-Operating Grants & Subsidies	(25,179,202)	(14,910,862)	(15,142,226)	(231,364)	102%
Proceeds from Disposals	(1,939,629)	(1,134,929)	(1,077,753)	57,176	95%
Proceeds from New Debentures	(2,500,000)	0	0	0	0%
Reimbursements	(5,906)	(5,906)	(5,906)	(0)	100%
Reserve Transfers into Muni	(10,796,685)	(686,094)	(274,252)	411,842	40%
Self Supporting Loan Principle Received	(190,736)	0	(190,736)	(190,736)	0%
Income Total	(40,612,158)	(16,737,791)	(16,690,873)	46,918	
Expense					
Material & Contracts	44,464,199	35,179,374	18,974,367	(16,205,007)	54%
Purchase of Assets	4,823,248	4,461,866	3,438,563	(1,023,303)	77%
Repayment of Debentures	245,549	143,271	185,247	41,976	129%
Reserve Transfers from Muni	3,916,015	0	1,123,463	1,123,463	
Employment Expenses	5,876,834	5,387,052	4,565,652	(821,400)	85%
Expense Total	59,325,845	45,171,563	28,287,293	(16,884,270)	
Capital Total	18,713,687	28,433,772	11,596,420	(16,837,352)	
Grand Total	29,270,957	37,631,664	12,426,493	(25,205,171)	
Depreciation	(25,520,200)	(23,392,262)	(20,742,026)		
Loss on Asset Disposals	(130,124)	(130,124)	(19,774)		
Profit on Asset Disposals	672,538	97,538	116,633		
Provisions and Accrual	(212,700)	0	42,866		
Movement of Non-Current Receivable	0	0	(12,680)		
Less; Surplus (Deficit) B/Fwd	4,075,261	4,075,261	4,075,261		
(Surplus)/Deficit	5,210	10,131,555	(12,263,750)		

**SHIRE OF ESPERANCE
MUNICIPAL FUND
Income Statement
Month Ending 31 May 2024**



	2023-24 BUDGET \$	2023-24 ACTUALS \$	VARIANCE \$	VARIANCE %
Operating Revenue				
Fees & Charges	(10,702,035)	(10,196,964)	(505,071)	95.3%
Interest Earnings	(2,147,000)	(2,013,725)	(133,275)	93.8%
Non-Operating Grants & Subsidies	(25,179,202)	(15,142,226)	(10,036,976)	60.1%
Operating Grants & Subsidies	(6,438,577)	(5,690,924)	(747,653)	88.4%
Profit on Asset Disposals	(672,538)	(116,633)	(555,905)	17.3%
Rates	(25,401,667)	(25,290,069)	(111,598)	99.6%
Reimbursements	(1,035,653)	(738,047)	(297,606)	71.3%
Contributions & Donations Operating	(1,534,855)	(834,336)	(700,519)	54.4%
Operating Revenue Total	(73,111,527)	(60,022,925)	(13,088,602)	
Operating Expense				
Allocations	(920,489)	(845,505)	(74,984)	91.9%
Depreciation	25,520,200	20,742,026	4,778,174	81.3%
Insurance	914,137	887,856	26,281	97.1%
Interest Expense	87,674	54,057	33,617	61.7%
Loss on Asset Disposals	130,124	19,774	110,350	15.2%
Material & Contracts	17,797,187	11,674,391	6,122,796	65.6%
Other Expenditure	1,031,740	731,672	300,068	70.9%
Utility Charges	1,424,607	1,232,178	192,429	86.5%
Employment Expenses	21,723,582	19,102,539	2,621,043	87.9%
Operating Expense Total	67,708,762	53,598,989	14,109,773	
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS				
(SURPLUS)/DEFICIT	(5,402,765)	(6,423,935)	1,021,170	

**SHIRE OF ESPERANCE
MUNICIPAL FUND**
Statement of Financial Position
Month Ending 31 May 2024
Compared to 30th June 2023



	31/05/2024	30/06/2023
	\$	\$
Current Assets		
Cash and Cash Equivalents	44,464,423	47,438,125
Trade and Other Receivables	1,766,062	3,016,069
Inventories	1,705,807	1,609,486
Current Assets Total	47,936,292	52,063,680
Current Liabilities		
Trade and Other Payables	(707,533)	(2,479,097)
Current Portion of Long Term Borrowings	(69,086)	(245,549)
Provisions	(3,660,902)	(3,733,245)
Other	(90,473)	(3,378,442)
Current Liabilities Total	(4,527,993)	(9,836,333)
Non Current Assets		
Other Receivables	1,483,927	1,639,214
Inventories- Non Current	2,830,744	2,830,744
Property, Plant and Equipment	102,694,971	103,709,727
Infrastructure	594,361,346	587,948,318
Non Current Assets Total	701,370,987	696,128,003
Non Current Liabilities		
Long Term Borrowings	(2,016,175)	(2,016,175)
Provisions- Non Current	(6,371,995)	(6,371,995)
Non Current Liabilities Total	(8,388,169)	(8,388,170)
Net Assets	736,391,116	729,967,180
Equity		
Reserves- Cash Backed	(32,062,358)	(39,107,270)
Revaluation Surplus	(376,780,596)	(376,780,596)
Retained Surplus	(327,548,163)	(314,079,314)
Equity Total	(736,391,116)	(729,967,180)

SHIRE OF ESPERANCE

COMPOSITION OF NET CURRENT FUNDING POSITION



Month Ending 31 May 2024

	31/05/2024	30/06/2023
	\$	\$
Current Assets		
Cash and Cash Equivalents	12,402,065	8,140,118
Trade and Other Receivables	1,766,062	2,914,531
Inventories	720,453	624,132
Current Assets Total	14,888,580	11,678,781
Current Liabilities		
Trade and Other Payables	(707,533)	(5,747,215)
Current Portion of Long Term Borrowings	(8,784)	(8,784)
Provisions	(1,818,041)	(1,847,521)
Other	(90,473)	0
Current Liabilities Total	(2,624,830)	(7,603,520)
Total	12,263,750	4,075,261

VARIANCES
BY REPORTING PROGRAM



For The Period Ended 31 May 2024

Material Variances as per the Statement of Financial Activity:

DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Operating Income						
03 - General Purpose Funding	(34,592,999)	(35,264,813)	(671,814)	2%	↑	Variation is due to timing differences with the receipt of quarterly FAGs income and interest earnings tracking higher than budget.
04 - Governance	(198,590)	(214,406)	(15,816)	8%	↓	
05 - Law, Order & Public Safety	(1,121,012)	(723,884)	397,128	-35%	↓	Variation is due to timing differences concerning 50% balance of Emergency Management grants. Final amount to be processed at EOFY.
07 - Health	(66,451)	(68,561)	(2,110)	3%	↓	
08 - Education & Welfare	(5,534,761)	(5,289,692)	245,069	-4%	↓	Variation is due to timing differences for reserves transfers. Reimbursements tracking lower than expected. Budgeted grants not received YTD.
10 - Community Amenities	(5,536,368)	(5,719,222)	(182,854)	3%	↑	Waste general sales and tip charges tracking higher than expected.
11 - Recreation & Culture	(2,310,791)	(2,545,335)	(234,544)	10%	↑	Variation is a combination of increases in BOILC admissions and swim school enrolments, a dry season resulting in increased Eastern Suburbs water consumption and LotteryWest grant received earlier than budgeted.
12 - Transport	(1,748,675)	(1,699,109)	49,566	-3%	↓	
13 - Economic Services	(743,095)	(661,012)	82,083	-11%	↓	Variation is due to timing differences concerning Community Water Supplies Partnership Program.
14 - Other Property & Services	(671,319)	(582,882)	88,437	-13%	↓	Variation is due to timing on private works invoicing and timing difference in relation to transfers from reserves.

VARIANCES
BY REPORTING PROGRAM



For The Period Ended 31 May 2024

Material Variances as per the Statement of Financial Activity:

DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Expense						
03 - General Purpose Funding	555,464	341,251	(214,213)	-38.56%	↓	Valuations have now been completed for rates, awaiting invoice. Revision required on internal overhead allocation for rates.
04 - Governance	2,330,240	2,286,537	(43,703)	-1.88%	↓	
05 - Law, Order & Public Safety	2,593,547	2,355,924	(237,623)	-9.16%	↓	Variation is due to fire mitigation works tracking below budget due in part to lack of rain.
07 - Health	478,428	414,616	(63,812)	-13.34%	↓	A temporary position vacancy has resulted in employee costs tracking below budget. Position has now been filled.
08 - Education & Welfare	5,946,957	4,746,650	(1,200,307)	-20.18%	↓	YTD underspend on Home Care budget due to staff vacancies and temporary reduction in programs due to building works. Additional expenses to come now they have moved into new building.
10 - Community Amenities	6,457,250	5,377,865	(1,079,385)	-16.72%	↓	Variation is due to timing differences concerning various waste facility expenditure items.
11 - Recreation & Culture	14,759,233	13,861,518	(897,715)	-6.08%	↓	Building operations costs on sporting complexes below expected due to stadium closure. Surf Club Building Compliance and coastal infrastructure expenditure under budget expectations.
12 - Transport	24,514,459	21,042,806	(3,471,653)	-14.16%	↓	Work in progress is still to be capitalised. Timing difference with Airport landside building maintenance.
13 - Economic Services	1,952,931	1,887,770	(65,161)	-3.34%	↓	
14 - Other Property & Services	2,133,444	1,284,052	(849,392)	-39.81%	↓	Vehicle fuel issues to be completed for May. Plant and outside works overheads recovered are ahead of budget year to date. Building maintenance expenditure on Depot Stores under budget expectations.

VARIANCES
BY REPORTING PROGRAM



For The Period Ended 31 May 2024

Material Variances as per the Statement of Financial Activity:

DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Capital Income						
04 - Governance	(41,500)	(34,045)	7,455	-18%	↓	Proceeds on sale of vehicle was less than budgeted.
05 - Law, Order & Public Safety	(348,252)	(465,917)	(117,665)	34%	↑	Recognising Condigup fire shed grant received. This will be a carry forward into 2024/2025.
07 - Health	(15,000)	0	15,000	-100%	↓	Timing delay on trade of vehicle. This will now happen next financial year.
08 - Education & Welfare	(693,488)	(284,146)	409,342	-59%	↓	Variation is due to timing difference with transfer of funds from reserves.
10 - Community Amenities	(31,000)	(194,403)	(163,403)	527%	↑	Recognising LRCI Rd 3 ECC disabled toilet grant income.
11 - Recreation & Culture	(2,455,152)	(2,743,244)	(288,092)	12%	↑	Variance due to recognising capital grants - LRCI CCTV Stage 3, Piggery Mountain Bike, Lost at Sea, Pet Cemetery. These projects will continue into 2024/2025.
12 - Transport	(12,751,732)	(12,287,753)	463,979	-4%	↓	Delay in purchasing budgeted new plant to next financial year has reduced proceeds on sales. Also, timing on acquittal of roads grants.
13 - Economic Services	0	0	0		↑	
14 - Other Property & Services	(401,667)	(681,364)	(279,697)	70%	↑	Variation is due to early sale of SLIP lots and 2 x Hockey Place blocks.

VARIANCES
BY REPORTING PROGRAM



For The Period Ended 31 May 2024

Material Variances as per the Statement of Financial Activity:

DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Expense						
04 - Governance	240,570	236,080	(4,490)	-2%	↓	
05 - Law, Order & Public Safety	401,349	67,417	(333,933)	-83%	↓	Work has not commenced on Grass Patch and Condingup BFB sheds. Delay on purchase of new light vehicle, now to be received in new financial year.
07 - Health	45,000	0	(45,000)	-100%	↓	Delay on purchase of new light vehicle, now to be received in new financial year.
08 - Education & Welfare	718,190	746,605	28,415	4%	↓	
10 - Community Amenities	3,632,308	1,360,316	(2,271,992)	-63%	↓	New waste management site and transfer station project clearing works commenced however project not yet underway.
11 - Recreation & Culture	4,973,922	2,057,028	(2,916,894)	-59%	↓	Work continues on Sand Backpass Pipeline project although behind budget timing. Work is yet to commence on Civic Centre accessibility upgrade, LRCI Mountain Bike Piggery XC and Jumps and Lalor Park upgrades.
12 - Transport	28,353,652	21,378,420	(6,975,232)	-25%	↓	Road & Street projects are tracking behind budget YTD. Airport CCTV and lighting upgrade is continuing.
14 - Other Property & Services	6,806,572	1,317,964	(5,488,608)	-81%	↓	Flinders development work and Ocean Street development is behind budget expectations. Construction of 4 residential units has just commenced.
15 - Funds Transfer	0	1,123,463	1,123,463		↑	Reserve transfers are ahead of budget due to interest received on investments.

**Shire of Esperance
For the Period Ended 31 May 2024**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. (Surplus)/Deficit

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance
	2023/24 Budget Estimated (Surplus)/Deficit			22,000
W4311	Unit Construction	O0823-158	1,600,000	1,622,000
01-7490-955-902	Land Development Reserve	O0823-158	(1,600,000)	22,000
W3913	Condingup Fire Brigade Shed	O0823-166	310,000	332,000
01-8100-150-763	Fire Prevention - Capital Grants	O0823-166	(310,000)	22,000
W4411	Bus Stop Upgrades	O1023-184	205,100	227,100
01-3930-125-230	Bus Stop Upgrades income	O1023-184	(205,100)	22,000
	Budget Review Amendments (Net)	O0324-034	(16,790)	5,210
Amended Budget as per Council Resolution (1)				5,210

(1) Budget (Surplus)/Deficit position as per the Statement of Financial Activity.

**Shire of Esperance
For the Period Ended 31 May 2024**

RECEIVABLES STATUS

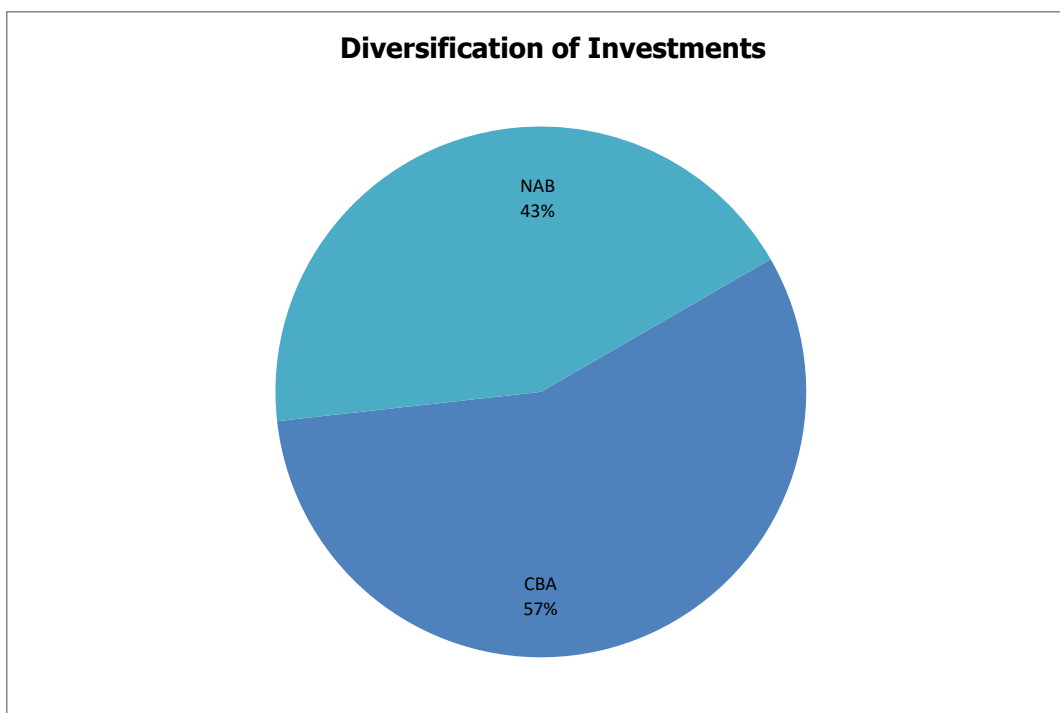
	Current	ATO	30 Days	60 Days	90 Days	90+Days	Total
General Receivables	1,075,665	0	7,199	915	51,880	13,557	1,149,217
Category							
Government Grants						\$0	A
Contributions & Reimbursements						\$368	B
Loan Repayments						\$0	C
Fees and Charges						\$9,111	D
Private Works						\$4,077	E
Proceeds Sale of Assets						\$0	F
						\$13,556	

Amounts shown above include GST (where applicable)

90+Days Represented by:

A	<i>Government Grants:</i>		
		\$0	
	Total (A)	\$0	
B	<i>Contributions & Reimbursements:</i>		
		-\$132	Electricity reimbursement
		-\$174	Water reimbursement
		\$674	Workers comp reimbursements
	Total (B)	\$368	
C	<i>Loan Repayments:</i>		
		\$0	
	Total (C)	\$0	
D	<i>Fees & Charges:</i>		
		\$207	Museum Village charges
		-\$179	Sports Complex charges
		\$601	Civic Centre hire
		\$0	Visitors Centre charges
		\$2,381	BOILC fees
		\$245	Local government property permit
		-\$38	Annual lease fee
		\$220	Vehicle impound fees
		\$132	Airport fees
		\$5,541	Wylie Bay Waste charges
	Total (D)	\$9,111	
E	<i>Private Works:</i>		
		\$4,077	
	Total (E)	\$4,077	
F	<i>Proceeds Sale of Assets:</i>		
		\$0	
	Total (F)	\$0	

Cash Investments as at 31 May 2024

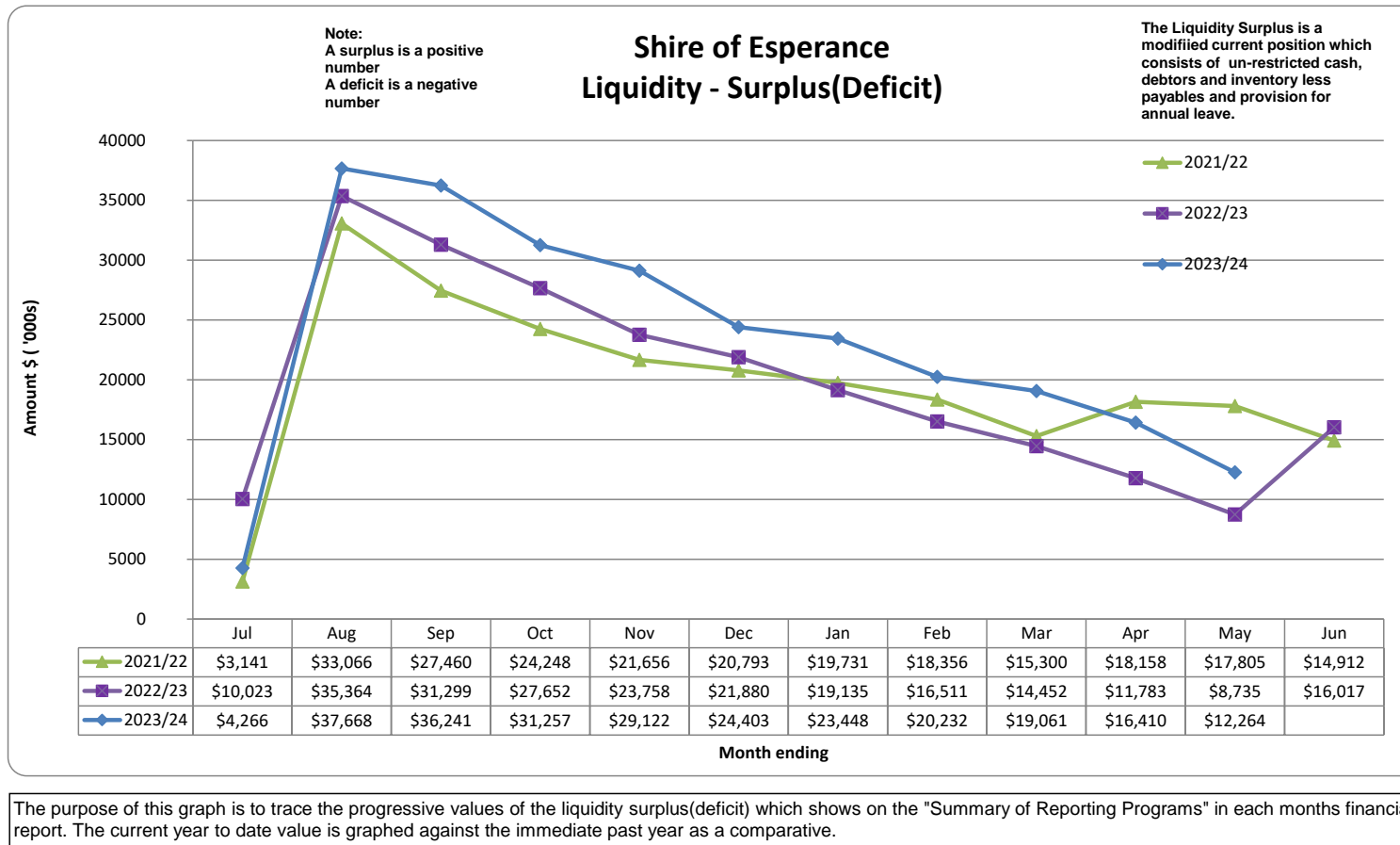


Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
CBA	\$ 4,000,000	5.19%	180	04-Jun-24	Term Deposit - Reserve
NAB	\$ 4,000,000	5.05%	90	04-Jun-24	Term Deposit - Reserve
NAB	\$ 3,000,000	5.05%	120	19-Jun-24	Term Deposit - Reserve
NAB	\$ 4,000,000	4.50%	60	21-Jun-24	Term Deposit - Reserve
NAB	\$ 4,000,000	5.05%	120	26-Jun-24	Term Deposit - Reserve
NAB	\$ 4,000,000	5.05%	90	13-Jun-24	Term Deposit - Muni
CBA	\$ 7,691,514	4.35%	N/A	N/A	Business Online Saver - Muni
CBA	\$ 85	0.25%	N/A	N/A	Cash Deposit A/C - Muni
CBA	\$ 13,058,964	4.35%	N/A	N/A	Business Online Saver - Reserves
CBA	\$ 1,811	0.25%	N/A	N/A	Cash Deposit A/C - Reserves
\$ 43,752,375					

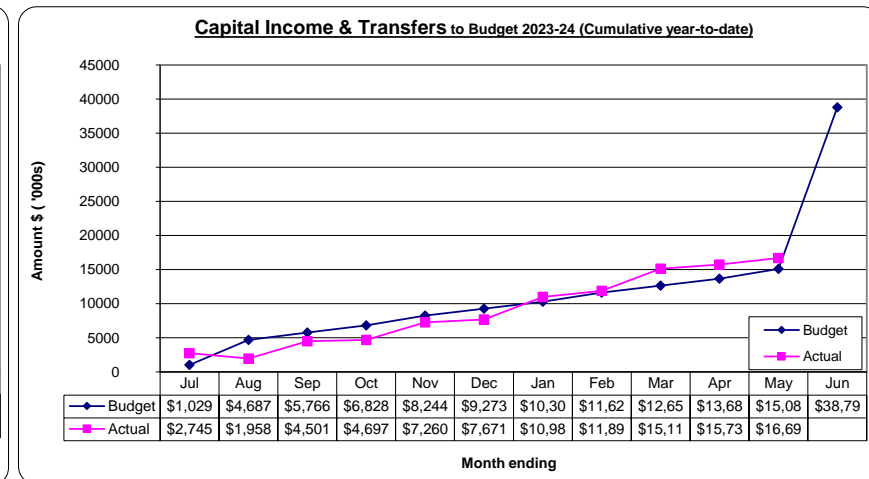
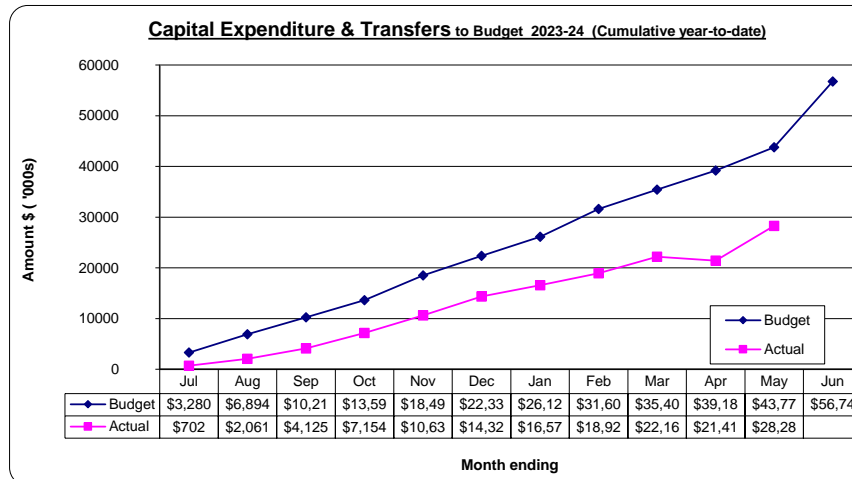
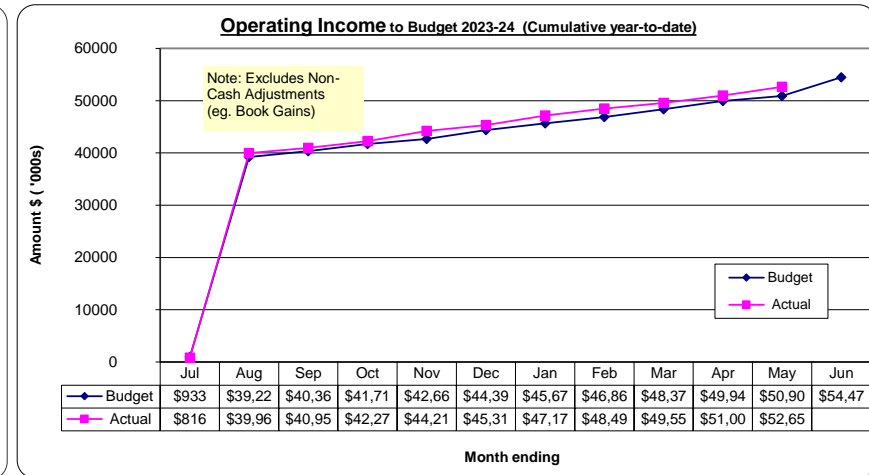
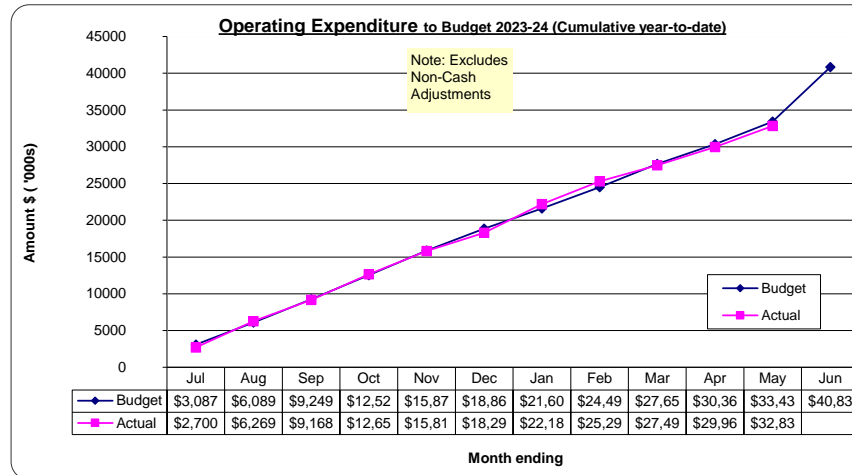
Investment Interest Earnings

	Budgeted Amount	YTD Interest
Municipal	\$ 950,000	874,327
Reserve	\$ 1,100,000	1,036,036

Note: Maximum 80% with any one institution



Shire of Esperance - Progressive Budget Snap-Shot





OTHER REPORTS AND GRAPHS

SHIRE OF ESPERANCE

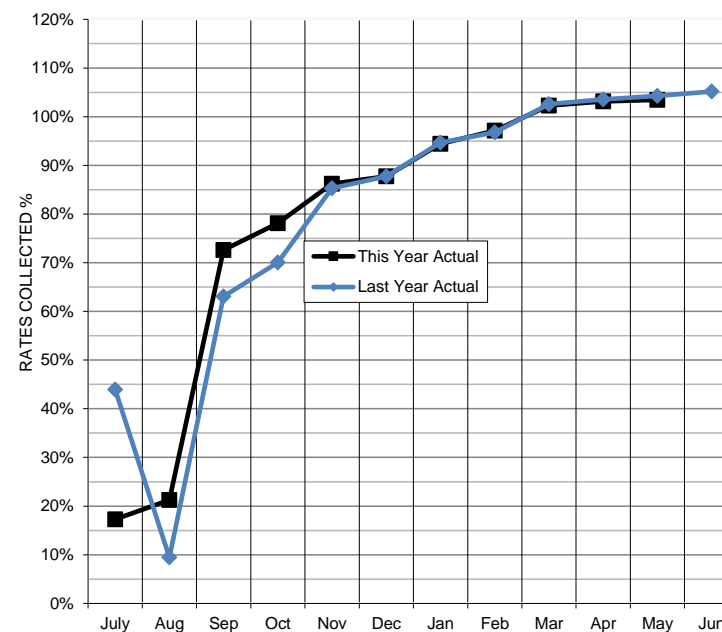
SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS AS AT 31st May 2024

Outstanding Rates 2023/24

Arrears at 1st July 2023	69,802
Pensioner Deferred Rates at 1st July 2023	101,408
Rates Levied for 2023/24	28,886,957
Penalty Interest charged to Overdue	35,750
Receipts for Current Rates	(28,376,126)
Prepayments	(1,719,682)
Total Current and Arrears Outstanding	(1,001,890)
% Collected	103.46%

Pensioners on Instalments	3,438
Non Pensioners on Instalments	15,552
Pensioners with Due Date 30/6/2024	(61,957)
Outstanding with no Instalment Option	173,216
Prepayments	(1,201,035)
Interims	68,896
Total Current and Arrears Outstanding	(1,001,890)

RATES COLLECTION PROGRESS (2023/2024)



**SHIRE OF ESPERANCE
TRUST FUNDS
as at 31 May 2024**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 30-Jun-2023	Balance 31-May-24
Contributions to Public Open Space	203,130	211,254
Other	1,679	1,679
General Bonds - Interest Bearing	63,487	479,910
Totals	268,296	692,843



**PAYMENT OF ACCOUNTS LISTING
(PAID UNDER DELEGATED
AUTHORITY)**

SHIRE OF ESPERANCE
THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID
FOR THE PERIOD ENDING 31st MAY 2024

MUNICIPAL FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques: 027759-27760	\$1,155.89
------------------	-----------------------	------------

EFT

ACTUAL PAYMENTS:	Transaction No's: E4634 - E4646	\$7,748,712.95
------------------	---------------------------------	----------------

CREDIT CARDS

ACTUAL PAYMENTS:	Transactions: 27/04/2024 - 27/05/2024	\$26,700.65
------------------	--	-------------

PAID UNDER THE DELEGATED

AUTHORITY TO CEO

MUNICIPAL TOTAL:	\$7,776,569.49
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***ESTIMATE % LOCAL PAYMENTS
(INCLUDING CREDIT CARDS)***

\$ 5,554,803.59	71.43%
------------------------	---------------

TRUST FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques : -	\$0.00
------------------	-------------	--------

EFT

ACTUAL PAYMENTS:	Transaction No's:	\$0.00
------------------	-------------------	--------

TRUST TOTAL:	\$0.00
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TOTAL:	\$7,776,569.49
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Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 June 2024 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - Cheque Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
C27759	02/05/2024	386	Shire of Esperance - Petty Cash	Petty cash recoup – Admin & Library	\$568.15
C27760	20/05/2024	386	Shire of Esperance - Petty Cash	Petty cash recoup – Multiple out centres	\$587.74

Total Creditor payments made by Cheque from Municipal Fund 1,155.89

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4634	02/05/2024	1	Australian Taxation Office	Payroll Deduction	\$202,479.54
E4634	02/05/2024	126	Esperance Electrical Service	Electrical services	\$1,235.00
E4634	02/05/2024	184	Best Western Hospitality Inn Esperance	Bookeasy sales - Accommodation	\$551.43
E4634	02/05/2024	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$353.28
E4634	02/05/2024	395	BOC Gases	Cylinder & gas charges	\$400.80
E4634	02/05/2024	448	Broons Group Pty Ltd	Maintenance & repairs	\$3,187.69
E4634	02/05/2024	505	Esperance Plumbing Service	Plumbing services	\$3,607.26
E4634	02/05/2024	536	Landgate	Searches & Rural UV general valuations	\$22,704.60
E4634	02/05/2024	800	Civica Pty Limited	Software projects – Online leave & server upgrades	\$28,429.28
E4634	02/05/2024	867	Esperance Mobile Welding	Repairs to quad float & tailgate	\$4,001.80
E4634	02/05/2024	977	Lewis Lewis Properties Pty Ltd	Staff meals & client activities - EHC	\$57.00
E4634	02/05/2024	1215	Shire of Esperance Municipal Fund	Bond for rental property	\$264.37
E4634	02/05/2024	1470	Express Yourself Printing Esperance	Stationery	\$340.00
E4634	02/05/2024	1695	Bay of Isles Mini-Excavators	Plant hire & services	\$510.00
E4634	02/05/2024	1821	Graham Gath Surveys	Map sales	\$220.00
E4634	02/05/2024	1981	Esperance Sportspower	Staff uniforms	\$2,197.00
E4634	02/05/2024	2113	Banksia Medical and Health	Pre-employment medicals	\$489.50

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 June 2024 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4634	02/05/2024	2120	ADT Security	Alarm monitoring services - Airport	\$180.58
E4634	02/05/2024	2496	Professionals Esperance Real Estate	Rent	\$2,860.00
E4634	02/05/2024	2765	Esperance Autos	Repairs & services	\$1,520.02
E4634	02/05/2024	3152	WA Rangers Association	WA Rangers memberships	\$150.00
E4634	02/05/2024	3227	Esperance Fire Services	Hire and testing of fire equipment and panels	\$3,409.90
E4634	02/05/2024	3478	Avis Car Hire	Car hire – Hilux (Jan – April)	\$22,810.59
E4634	02/05/2024	3533	Mike Henley Mechanical	Repairs and service on firetruck	\$898.26
E4634	02/05/2024	3534	Local Government Professionals	LG Professionals Forum	\$3,990.00
E4634	02/05/2024	3604	Kelyn Training Services	Onsite traffic management training	\$10,044.19
E4634	02/05/2024	3938	C K Mader	Rent	\$600.00
E4634	02/05/2024	4308	Esperance Motor Group	New Toyota Hilux	\$67,362.83
E4634	02/05/2024	4315	Australasian Performing Right	Music licence – BOILC	\$361.03
E4634	02/05/2024	4321	The Royal Life Saving Society (WA	Bronze medallion workshop - BOILC	\$150.15
E4634	02/05/2024	4398	Moby Marine	Parts & services	\$810.00
E4634	02/05/2024	4404	Wren Oil	Oil disposal	\$588.50
E4634	02/05/2024	4618	JJ's Holiday Cottage	Bookeasy sales - Accommodation	\$825.60
E4634	02/05/2024	4662	T M Hourn	Rates refund	\$1,070.00
E4634	02/05/2024	4699	Esperance Care Services Inc	Bags of rags	\$75.00
E4634	02/05/2024	4745	Listech Pty Ltd	Software licencing	\$2,385.33
E4634	02/05/2024	4947	Toll Ipec Pty Ltd	Freight charges	\$5,169.68
E4634	02/05/2024	4980	Wrinkly Tin & Cladding Company Pty	Fencing works	\$3,000.00
E4634	02/05/2024	4989	Woolworths Group Limited	Consumables & supplies	\$1,995.08
E4634	02/05/2024	5042	Officeworks Business Direct	Stationery supplies	\$807.95

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List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 June 2024 for confirmation in respect to accounts already paid.

Tran Amount

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<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4634	02/05/2024	5092	Quality Publishing Australia	Maps for resale – EVC	\$1,243.26
E4634	02/05/2024	5164	Esperance Beachfront Resort	Bookeasy sales - Accommodation	\$279.00
E4634	02/05/2024	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$360.00
E4634	02/05/2024	5175	Goldies Place	Bookeasy sales - Accommodation	\$688.00
E4634	02/05/2024	5215	Public Transport Authority of WA	TransWA – February & March 2024	\$13,135.65
E4634	02/05/2024	5231	Mobile Windmill Service and Maintenance	EBA Wild Dog control	\$30,800.00
E4634	02/05/2024	5267	Hema Maps Pty Ltd	Maps for resale – EVC	\$818.83
E4634	02/05/2024	5604	Esperance Milk Supply	Milk supplies	\$27.49
E4634	02/05/2024	5622	Subway Esperance	Catering	\$60.00
E4634	02/05/2024	5767	Seek Limited	Job advertising	\$1,116.50
E4634	02/05/2024	5796	Pink Lake IGA	Consumables & supplies	\$470.85
E4634	02/05/2024	6009	McLeods Barristers & Solicitors	Governance advice	\$194.70
E4634	02/05/2024	6147	J S & T S Hainsworth	Reimbursement for travel	\$600.00
E4634	02/05/2024	6176	Market Creations Pty Ltd	Website build - EVRC	\$2,978.80
E4634	02/05/2024	6179	Bay Of Isles Furniture	Office furniture	\$379.00
E4634	02/05/2024	6495	MCM Protection Pty Ltd	Security monitoring	\$3,240.05
E4634	02/05/2024	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$1,186.80
E4634	02/05/2024	6641	DMS Diesels	Parts and repairs for firetruck	\$782.43
E4634	02/05/2024	6842	A C Sonneman	Refund - EHC	\$372.96
E4634	02/05/2024	7174	Green Frog Studios	Design services – Lost at Sea Memorial	\$12,100.00
E4634	02/05/2024	7250	Esperance CWA Holiday Units	Bookeasy sales - Accommodation	\$4,465.12
E4634	02/05/2024	7425	Esperance Cleaning Service	Cleaning services	\$20,471.00
E4634	02/05/2024	7438	Independence Australia	Nursing products - EHC	\$1,592.55

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E4634	02/05/2024	7479	La Cabane Retreat	Bookeasy sales - Accommodation	\$258.00
E4634	02/05/2024	7686	Jally Entertainment	Performance fee for Little Red in the Hood	\$3,850.00
E4634	02/05/2024	7715	TD Contractors A/L Removal	Contractor - Earthworks	\$10,267.42
E4634	02/05/2024	7879	Drillers Ridge Pty Ltd - 8 Taylor Street	Bookeasy sales - Accommodation	\$1,651.20
E4634	02/05/2024	8024	C A Poole	Bookeasy sales - Accommodation	\$1,040.60
E4634	02/05/2024	8303	Liquor Barons Esperance	Refreshments	\$337.96
E4634	02/05/2024	8307	Quantified Tree Risk Assessment	Registration renewal x 3	\$344.85
E4634	02/05/2024	8459	Condungup Machinery Wreckers	Fabrication works	\$770.00
E4634	02/05/2024	8506	Le Grand Chateau Esperance	Bookeasy sales - Accommodation	\$928.80
E4634	02/05/2024	8510	4 Cabling Pty Ltd	Assorted cabling items	\$156.24
E4634	02/05/2024	8800	South Regional TAFE	Training and education	\$292.60
E4634	02/05/2024	8805	Enhanced Design & Drafting	Design drawings - Grass Patch fire brigade	\$5,482.40
E4634	02/05/2024	8933	Aurelia's Ice Creamery and Cafe	Catering for training	\$844.80
E4634	02/05/2024	8955	Esperance Laundry and Linen	Laundry services	\$585.70
E4634	02/05/2024	8972	Dunn's Cleaning Service Pty Ltd	Cleaning of various Shire buildings	\$8,164.50
E4634	02/05/2024	9021	GA Power Equipment Spares	Parts for whipper snippers	\$853.53
E4634	02/05/2024	9100	On Duty Diesel and Mechanical	Repairs to landfill compactor air conditioner	\$1,852.68
E4634	02/05/2024	9108	Bay of Isles Chiropractic Centre	Chiropractic appointments - EHC	\$65.00
E4634	02/05/2024	9127	Unicare Health	Freight for return of wheelchair - EHC	\$49.67
E4634	02/05/2024	9138	Department of Biodiversity Conservation	Parks passes	\$1,890.00
E4634	02/05/2024	9156	Bluemar Pty Ltd	Portable appliance testing - EHC	\$193.60
E4634	02/05/2024	9163	Esperance Combined Tyres & Mechanical	Repairs & replacement tyres	\$7,242.00
E4634	02/05/2024	9207	Datacom Systems (AU) Pty Ltd	Projector screen	\$215.11

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E4634	02/05/2024	9237	Esperance Metaland	Parts - Chain sling	\$577.84
E4634	02/05/2024	9270	William Govans t/as Bills Doors & Servicing	Automatic door inspections & repairs	\$9,913.22
E4634	02/05/2024	9308	Florissons Home Furnishers	Office furniture	\$2,370.00
E4634	02/05/2024	9330	Coastal Climate Choice Pty Ltd	Air conditioner services	\$1,040.00
E4634	02/05/2024	9414	Chadwick Mobile Auto Electrics	Air-conditioner repairs	\$1,463.55
E4634	02/05/2024	9447	R A & L A Gibson	Screened coarse sand delivery to Cascades	\$40,456.26
E4634	02/05/2024	9451	The Choppin Block Butchers	Meat for kitchen - EHC	\$307.80
E4634	02/05/2024	9466	Esperance Glass	Tint window to grader	\$250.00
E4634	02/05/2024	9483	Digrite Nominees	Grab attachment for excavator	\$9,735.00
E4634	02/05/2024	9503	EcoValley Honey	Consignment sales	\$65.60
E4634	02/05/2024	9504	J S Coxall	Rates refund	\$1,188.09
E4634	02/05/2024	9531	Seas It All Pty Ltd	Bookeasy sales - Accommodation	\$594.00
E4634	02/05/2024	9561	O'Neill Motors	Parts & repairs to loader	\$10,230.85
E4634	02/05/2024	9564	South East Auto & Heavy Diesel	Fuel and oil filters	\$536.18
E4634	02/05/2024	9614	L J Rowe	Jackpot winnings pay 22	\$150.00
E4634	02/05/2024	9619	K S Maslin	Digital tech workshop training	\$372.00
E4634	02/05/2024	9639	Avon Waste	Rubbish & recycling collections	\$47,268.27
E4634	02/05/2024	9640	M D Cronin	Cacti spraying treatment	\$2,805.00
E4634	02/05/2024	9641	Aussie Broadband Pty Ltd	Aussie broadband internet	\$507.00
E4634	02/05/2024	9659	The Deli King	Catering - EVRC	\$350.00
E4634	02/05/2024	9676	Mega Phones	Pendant monitoring - EHC	\$1,219.00
E4634	02/05/2024	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$1,186.80
E4634	02/05/2024	9878	Wildflora Factory Pty Ltd	Seeds for resale - EVC	\$560.06

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E4634	02/05/2024	10042	S N Maloney	Jackpot winnings pay 22	\$150.00
E4634	02/05/2024	10136	Anything and Everything Esperance	Souvenirs for resale – EVC	\$534.60
E4634	02/05/2024	10192	Esperance Gutter Cleaning	Gutter cleaning – Sports stadiums	\$6,930.00
E4634	02/05/2024	10218	D B Ambrose	Gardening services - EHC	\$300.00
E4634	02/05/2024	10255	The Human Connection	Out of the box volunteering - ERVC	\$4,708.00
E4634	02/05/2024	10269	Lite N' Easy Pty Ltd	Meal prep & delivery - EHC	\$1,315.26
E4634	02/05/2024	10303	H M Warner	Refund	\$87.00
E4634	02/05/2024	10359	The Trustee for Bigtop Unit Trust	New marquee - ERVC	\$4,098.46
E4634	02/05/2024	10416	J M Smith	Rent	\$600.00
E4634	02/05/2024	10443	Recherche Medical Partnership	Pre-employment medical assessment	\$150.00
E4634	02/05/2024	10494	Totally Workwear Joondalup (TWW)	Embroidery for workwear	\$17.60
E4634	02/05/2024	10518	Townzies Turf and Gardens	Gardening services - EHC	\$396.00
E4634	02/05/2024	10564	WA Girl Macrame	Consignment sales	\$13.56
E4634	02/05/2024	10570	Allied Forklifts Pty Ltd	Seats for forklift	\$709.50
E4634	02/05/2024	10608	Guardian Safety Pendants Pty Ltd	Pendant monitoring - EHC	\$49.00
E4634	02/05/2024	10630	Le Grande Distillery Pty Ltd T/as	Re-stock for Civic Centre bar	\$369.01
E4634	02/05/2024	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$69.44
E4634	02/05/2024	10713	Moore Australia Audit (WA)	Final acquittal for closed circuit TV project	\$3,850.00
E4634	02/05/2024	10735	Cabcharge Pty Ltd	Cabcharge - March 2024	\$653.09
E4634	02/05/2024	10760	N L Curtis	Rent	\$1,100.00
E4634	02/05/2024	10848	Retravision Esperance – JAPMR Pty Ltd	iPads, cases & wireless desktop combo	\$652.00
E4634	02/05/2024	10868	Rolled with love	Monthly carer fee	\$2,497.50
E4634	02/05/2024	10888	Insculpo Pty Ltd T/A Sheridan's Badges	Staff name badge order	\$474.10

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E4634	02/05/2024	10890	Trinity Painting and Decorating	Painting services	\$1,507.00
E4634	02/05/2024	10942	Thorp Realty Pty Ltd	Rent	\$2,240.00
E4634	02/05/2024	10949	Bistro Louis Pty Ltd	Catering (2 days)	\$788.40
E4634	02/05/2024	10956	MBL Food & Packaging T/A South Coast	Consumables and supplies	\$715.32
E4634	02/05/2024	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$2,398.00
E4634	02/05/2024	11030	JMAC Building	Construction CWA building – Salmon Gums	\$22,925.50
E4634	02/05/2024	11034	Cloud Eleven Esperance Pty Ltd	Meals for volunteers – EHC	\$464.40
E4634	02/05/2024	11035	Absolute Hot Water & Gas	Repairs and services including new connections	\$6,170.15
E4634	02/05/2024	11053	David Macdermott T/A Mermaid Leather	Consignment sales	\$36.00
E4634	02/05/2024	11110	Esperance Outdoor Power Equipment	Parts & supplies	\$1,226.50
E4634	02/05/2024	11115	APLOMB Occupational Therapy	Occupational therapy assessments – EHC	\$88.00
E4634	02/05/2024	11176	Tunstall Healthcare	Pendant monitoring - EHC	\$599.00
E4634	02/05/2024	11179	United Fasteners WA Pty Ltd	Face visor/mask	\$132.00
E4634	02/05/2024	11191	Bay Diversified Pty Ltd	Weed spraying	\$4,962.98
E4634	02/05/2024	11244	Motel Brothers Pty Ltd T/as The Jet	Bookeasy sales - accommodation	\$724.50
E4634	02/05/2024	11271	Coldtrek Distribution Group	Kiosk consumables - BOILC	\$339.40
E4634	02/05/2024	11272	Nyi Zaw Medical Pty Ltd	Medical assessment	\$936.00
E4634	02/05/2024	11334	Laurens Larder	Catering	\$352.00
E4634	02/05/2024	11356	Good Chat Designs	Consignment sales	\$85.00
E4634	02/05/2024	11401	Levi's Woodworking	Consignment sales	\$32.00
E4634	02/05/2024	11425	Southside Treats & Sweets P/L t/as	Catering	\$79.00
E4634	02/05/2024	11431	Anchor Electro-Air Pty Ltd TA South	Parts and repairs	\$427.50
E4634	02/05/2024	11452	Farmers Across Borders	Small community grant	\$3,000.00

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E4634	02/05/2024	11453	Probe Investments Pty Ltd T/as Ball	Arcade games for Winter Wonderland	\$15,400.00
E4634	02/05/2024	11455	ARD Health Services Pty Ltd T/as	Podiatry services - EHC	\$150.00
E4634	02/05/2024	11456	D F Cliff	Refund – EHC	\$372.95
E4635	03/05/2024	260	Horizon Power	Electricity charges	\$64,596.06
E4635	03/05/2024	290	Telstra	Telephone charges	\$3,109.24
E4635	03/05/2024	392	Water Corporation	Water usage charges	\$275.23
E4635	03/05/2024	1104	Western Australian Planning Commission	Land amalgamation charges	\$2,558.00
E4636	10/05/2024	260	Horizon Power	Electricity charges	\$51,054.45
E4636	10/05/2024	290	Telstra	Telephone charges	\$1,208.06
E4636	10/05/2024	392	Water Corporation	Water usage charges	\$2,945.23
E4637	10/05/2024	6466	AUS10 Fencing and Farm Services	Leach drains and new fence - Condingup	\$10,944.61
E4638	16/05/2024	1	Australian Taxation Office	Payroll deduction	\$202,413.00
E4638	16/05/2024	62	Building and Construction Industry	BCITF levy	\$20,683.13
E4638	16/05/2024	126	Esperance Electrical Service	Electrical services	\$568.00
E4638	16/05/2024	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$2,059.73
E4638	16/05/2024	395	BOC Gases	Cylinder & gas charges	\$329.49
E4638	16/05/2024	440	Wesfarmers Kleenheat Gas Pty Ltd	Cylinder & gas charges	\$1,640.19
E4638	16/05/2024	505	Esperance Plumbing Service	Plumbing services	\$1,840.87
E4638	16/05/2024	571	St John Ambulance Association in WA	First aid training	\$689.75
E4638	16/05/2024	800	Civica Pty Limited	Gap analysis report progress payment	\$9,570.00
E4638	16/05/2024	867	Esperance Mobile Welding	Truck parts and repairs	\$4,055.11
E4638	16/05/2024	1250	Hoeys Exhaust Centre	Supply & install replacement muffler	\$660.00
E4638	16/05/2024	1271	Department of Transport	Disclosure of information fees	\$196.60

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E4638	16/05/2024	1315	Gibson Soak Water Co	Bottled water	\$150.00
E4638	16/05/2024	1470	Express Yourself Printing Esperance	Printing and stationery	\$1,504.00
E4638	16/05/2024	1695	Bay of Isles Mini-Excavators	Plant hire	\$3,010.00
E4638	16/05/2024	1981	Esperance Sportspower	Staff uniforms	\$2,581.00
E4638	16/05/2024	2023	Southern Ports Authority	Adventureland annual licence fee	\$1.10
E4638	16/05/2024	2317	Southern Cross Austereo Pty Ltd	Radio advertising	\$2,156.00
E4638	16/05/2024	2352	John Stewart Battery Service	Long battery jumper leads	\$396.00
E4638	16/05/2024	2436	Keevil's Furniture	Office furniture	\$3,189.00
E4638	16/05/2024	2496	Professionals Esperance Real Estate	Rent	\$4,720.00
E4638	16/05/2024	3478	Avis Car Hire	Car hire (Isuzu Dec – April)	\$8,433.49
E4638	16/05/2024	3484	Esperance Podiatry	Podiatry services - EHC	\$840.00
E4638	16/05/2024	3526	Southern Suspension & 4 X 4 Centre	Plant parts & repairs	\$710.00
E4638	16/05/2024	3534	Local Government Professionals	Ignite Leadership training	\$2,810.00
E4638	16/05/2024	3545	ASB Marketing Pty Ltd	Promotional items	\$2,400.75
E4638	16/05/2024	3752	Securepay Pty Ltd	Monthly charge for online payments	\$39.00
E4638	16/05/2024	3938	C K Mader	Rent	\$600.00
E4638	16/05/2024	4148	Bay of Isles Community Outreach Inc	Confidential shredding - EHC	\$99.00
E4638	16/05/2024	4308	Esperance Motor Group	Parts and supplies	\$77.06
E4638	16/05/2024	4451	Momar Australia Pty Ltd	Oils and lubricates	\$4,775.54
E4638	16/05/2024	4567	WA Police Service	Volunteer police checks - EHC	\$34.00
E4638	16/05/2024	4602	Esperance French Hot Bread Shop	Catering	\$174.00
E4638	16/05/2024	4798	Australia's Golden Outback	Annual contribution cooperative marketing & strategy initiatives	\$82,500.00
E4638	16/05/2024	4947	Toll Ipec Pty Ltd	Freight charges	\$608.71

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E4638	16/05/2024	4989	Woolworths Group Limited	Consumables & supplies	\$1,732.85
E4638	16/05/2024	5042	Officeworks Business Direct	Stationery	\$678.52
E4638	16/05/2024	5194	Jatek Engineering	Steel supplies & fabrication	\$31,232.30
E4638	16/05/2024	5274	Davric Australia	Souvenirs - EVC	\$3,675.93
E4638	16/05/2024	5371	WA Naturally Publications	Calendars for resale - EVC	\$192.92
E4638	16/05/2024	5412	Mr Carpet	Cleaning services	\$176.00
E4638	16/05/2024	5559	BookEasy Australia Pty Ltd	Bookeasy commission - April 2024	\$1,106.38
E4638	16/05/2024	5622	Subway Esperance	Catering	\$364.50
E4638	16/05/2024	5736	Datatrax Pty Ltd T/A Tourism	Advertising on touchscreen - EVC	\$190.00
E4638	16/05/2024	5793	Tradelink Esperance	Plumbing supplies	\$153.47
E4638	16/05/2024	5796	Pink Lake IGA	Consumables & supplies	\$271.20
E4638	16/05/2024	5877	Castletown Chemist	Chemist supplies - EHC	\$401.00
E4638	16/05/2024	5896	Toyota Financial Services	Lease payments	\$443.81
E4638	16/05/2024	5911	Black Swan Theatre Company	Barracking for the Umpire show (part fee)	\$550.00
E4638	16/05/2024	5943	Red Dot Stores	Supplies - BOILC	\$6.00
E4638	16/05/2024	6009	McLeods Barristers & Solicitors	Legal advice	\$2,519.25
E4638	16/05/2024	6024	SeatAdvisor Pty Ltd	Ticket sales - April 2024 – Civic Centre	\$252.95
E4638	16/05/2024	6099	Melbourne International Comedy Fest	Final payment fee for show	\$3,575.00
E4638	16/05/2024	6164	Data 3 Limited	Software subscription, backup and wifi access points	\$9,600.76
E4638	16/05/2024	6221	PFD Food Services Pty Ltd	Consumables & supplies	\$251.00
E4638	16/05/2024	6495	MCM Protection Pty Ltd	Security services	\$1,875.50
E4638	16/05/2024	6609	Environmental Health Australia	Environmental conference & training	\$638.00
E4638	16/05/2024	6894	C.R. Kennedy & Co Pty Ltd.	Annual Smartnet subscription	\$3,003.00

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E4638	16/05/2024	6897	Aptella Pty Ltd	Repair on surveying equipment	\$1,028.50
E4638	16/05/2024	7043	Connect Call Centre Services	Ranger calls - March 2024	\$183.04
E4638	16/05/2024	7130	Truck Centre WA Pty Ltd	New Mack Prime Mover	\$370,634.20
E4638	16/05/2024	7292	S J De Jongh	Refund for crossover permit	\$455.00
E4638	16/05/2024	7373	Analytical Reference Laboratory (WA)	Rainwater assay analysis	\$401.50
E4638	16/05/2024	7438	Independence Australia	Nursing products - EHC	\$1,498.15
E4638	16/05/2024	7541	A & M Medical Services Pty Ltd	Service for medical oxygen equipment	\$457.49
E4638	16/05/2024	7703	Talis Consultants	Detailed design for Myrup Waste Transfer Station	\$22,961.24
E4638	16/05/2024	8097	Shop for Shops	Museum display stands	\$810.50
E4638	16/05/2024	8117	Foxtel Cable Television Pty Ltd	Monthly Foxtel subscription - BOILC	\$105.00
E4638	16/05/2024	8205	Holiday Guide Pty Ltd	Bookeasy marketing fee - April 2024	\$216.89
E4638	16/05/2024	8474	South East Fire and Safety	Fire extinguisher servicing	\$20.90
E4638	16/05/2024	8644	AM Wreckers Group Pty Ltd	Towing of vehicles	\$440.00
E4638	16/05/2024	8663	Commercial Aquatics Australia Pty Ltd	Replacement parts - BOILC	\$616.00
E4638	16/05/2024	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$570.35
E4638	16/05/2024	8955	Esperance Laundry and Linen	Laundry services	\$592.85
E4638	16/05/2024	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$29,790.07
E4638	16/05/2024	8989	Envirolab Services (WA) Pty Ltd	Wylie Bay Waste Facility quarterly bore monitoring	\$3,029.26
E4638	16/05/2024	8994	Information Proficiency	Content Manager support contract payment	\$8,800.00
E4638	16/05/2024	9028	Terry White Chemmart Esperance	Chemist supplies - EHC	\$1,760.00
E4638	16/05/2024	9100	On Duty Diesel and Mechanical	Mechanical repairs and services	\$2,960.10
E4638	16/05/2024	9108	Bay of Isles Chiropractic Centre	Chiropractic services - EHC	\$65.00
E4638	16/05/2024	9147	Key Pest and Weed Control	Pest control & maintenance	\$4,334.20

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<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4638	16/05/2024	9163	Esperance Combined Tyres & Mechanical	Upgrade suspension, tyre and service maintenance	\$8,439.50
E4638	16/05/2024	9207	Datacom Systems (AU) Pty Ltd	Label printer & toners	\$1,586.09
E4638	16/05/2024	9218	Avantgarde Technologies Pty Ltd	CCTV remote support and monitoring	\$3,300.00
E4638	16/05/2024	9428	Preview Industries Australia Pty Ltd	Archival supplies - Library	\$2,279.90
E4638	16/05/2024	9451	The Choppin Block Butchers	Meat supplies - EHC	\$298.01
E4638	16/05/2024	9515	Stabilised Pavements of Australia Pty Ltd	Wet mixing for construction of roads	\$175,102.40
E4638	16/05/2024	9564	South East Auto & Heavy Diesel	Filter parts & supplies	\$62.06
E4638	16/05/2024	9578	Department of Mines, Industry	Building service levies	\$19,544.64
E4638	16/05/2024	9645	TPG Network Pty Ltd	Internet charges	\$130.90
E4638	16/05/2024	9744	Born to Sparkle	Face painting – Edge of the Bay event	\$3,258.20
E4638	16/05/2024	9827	L A Appleton	Reimbursement	\$360.00
E4638	16/05/2024	9848	APPARATUS: Public Art and Cultural	Lost at Sea Memorial Art consultancy	\$1,650.00
E4638	16/05/2024	10042	S N Maloney	Rates refund	\$1,689.82
E4638	16/05/2024	10110	K P McGrinder	Reimbursement	\$50.05
E4638	16/05/2024	10115	MBIT Technologies Pty Ltd	Business SMS service	\$11.00
E4638	16/05/2024	10142	R-Group International Pty Ltd	Teams phone package – February, March & April	\$9,665.09
E4638	16/05/2024	10191	Silver Podiatry	Podiatry services - EHC	\$170.00
E4638	16/05/2024	10218	D B Ambrose	Gardening services - EHC	\$563.22
E4638	16/05/2024	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$1,652.10
E4638	16/05/2024	10325	V Reck	Biosecurity Association administration costs	\$2,640.00
E4638	16/05/2024	10358	Esperance Weekender	Advertising	\$269.00
E4638	16/05/2024	10416	J M Smith	Rent	\$600.00
E4638	16/05/2024	10437	A E Davies	Reimbursement	\$19.95

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E4638	16/05/2024	10494	Totally Workwear Joondalup (TWW)	Uniform embroidery	\$26.40
E4638	16/05/2024	10518	Townzies Turf and Gardens	Gardening services - EHC	\$847.00
E4638	16/05/2024	10587	S W Sinclair	Reimbursement	\$229.57
E4638	16/05/2024	10611	E E Hegney	Refund for gym membership	\$102.73
E4638	16/05/2024	10649	Bitumen Distribution Pty Ltd	Supply & delivery of bitumen	\$60,027.00
E4638	16/05/2024	10733	Reed Family Trust T/A Esperance Turf	Supply and lay turf	\$5,014.19
E4638	16/05/2024	10735	Cabcharge Pty Ltd	Cab charges	\$104.08
E4638	16/05/2024	10757	In Motion Esperance	Pre-employment medical & functional assessments	\$1,580.00
E4638	16/05/2024	10760	N L Curtis	Rent	\$1,100.00
E4638	16/05/2024	10848	Retravisio Esperance – JAPMR Pty Ltd	White goods	\$1,062.60
E4638	16/05/2024	10859	BM Electrical WA Pty Ltd (Griffs)	Rewire depot shed, install power & lighting for EHC gate	\$16,085.30
E4638	16/05/2024	10868	Rolled with love	Monthly carer - EHC	\$2,317.50
E4638	16/05/2024	10891	S Sweeney	Jackpot winnings pay 23	\$150.00
E4638	16/05/2024	10915	TotalFX Holdings Pty Ltd	Promotional stickers	\$60.49
E4638	16/05/2024	10942	Thorp Realty Pty Ltd	Rent	\$2,240.00
E4638	16/05/2024	10956	MBL Food & Packaging T/A South Coast	Consumables & cleaning supplies	\$6,524.59
E4638	16/05/2024	10964	Boulevard News Esperance	Stationery - EHC	\$254.00
E4638	16/05/2024	10976	B K Guest	Jackpot winnings pay 23	\$150.00
E4638	16/05/2024	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$2,893.00
E4638	16/05/2024	11035	Absolute Hot Water & Gas	Services for flooding of stadium	\$626.43
E4638	16/05/2024	11058	Howat WA Pty Ltd T/A the Weed Terminator	Mitigation works – 11 Mile Beach Rd & Fire access tracks	\$51,122.50
E4638	16/05/2024	11072	Caldertech Australia Pty Ltd	Iso bacterial wipes	\$509.52
E4638	16/05/2024	11088	Pro-Tramp Australia Pty Ltd	Snow machine hire for Winter Wonderland event	\$9,801.00

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E4638	16/05/2024	11096	Esperance Trophies & Laser Engraving	Plaque for opening of the new Home Care Centre	\$65.95
E4638	16/05/2024	11115	APLOMB Occupational Therapy	Occupational therapy assessments - EHC	\$726.00
E4638	16/05/2024	11176	Tunstall Healthcare	Pendant monitoring - EHC	\$81.10
E4638	16/05/2024	11183	Telus Health	Professional services - Ned's Corner fire	\$21,355.36
E4638	16/05/2024	11191	Bay Diversified Pty Ltd	Weed spraying & services	\$6,146.47
E4638	16/05/2024	11287	H E Van Minnen	Reimbursement	\$308.00
E4638	16/05/2024	11316	BreezeConnect	Monthly subscription	\$48.50
E4638	16/05/2024	11322	G M Johnston	Reimbursement	\$94.64
E4638	16/05/2024	11342	Dhueys Electrical Pty Ltd	Install GPO for CCTV – Adventureland Park	\$638.00
E4638	16/05/2024	11426	G Bowen & MJ Gonzalez t/as Twilight	Office relocation - EHC	\$2,090.00
E4638	16/05/2024	11431	Anchor Electro-Air Pty Ltd TA Southern 4 x 4	Hybrid lithium battery	\$1,484.10
E4638	16/05/2024	11457	K E Nankivell	Refund for swimming lessons - BOILC	\$115.50
E4638	16/05/2024	11458	I M Langoulant	Refund - EHC	\$166.53
E4638	16/05/2024	11460	Albertus Petrus Wabner T/A Katanka	Supplied gravel - Laterite	\$80,372.16
E4638	16/05/2024	11462	Work Health Professionals Pty Ltd	Hearing tests and noise survey	\$15,015.00
E4638	16/05/2024	11464	The Trustee for Lonely Lands Agency	Ticket sales - Brad Cox show	\$6,409.40
E4638	16/05/2024	11466	R Gaudie	Refund for swimming lessons - BOILC	\$123.50
E4638	16/05/2024	11467	Peak Plan Management	Refund for overpayment	\$155.91
E4638	16/05/2024	11468	G M James	Refund of double payment BCITF levy	\$1,402.00
E4639	17/05/2024	314	WA Treasury Corporation	Loan repayment	\$19,941.12
E4639	17/05/2024	2562	Commonwealth Bank of Australia	Multiple merchant fees	\$3,286.39
E4639	17/05/2024	7576	Les Mills Asia Pacific	Contract fees – Body Pump, Body Balance & Body Attack	\$735.89
E4639	17/05/2024	7580	BP Australia Pty Ltd (6791)	Air BP refuelling	\$867.65

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E4639	17/05/2024	8784	Sheriff's Office, Perth	Legal fees	\$167.00
E4639	17/05/2024	9321	Superchoice Services Pty Ltd	Superannuation – April 2024	\$252,841.86
E4639	17/05/2024	9997	Sandwai Pty Ltd	Software monthly admin & mobile user	\$2,248.40
E4639	17/05/2024	11364	Ezidebit Pty Ltd	BOILC Ezidebit services	\$1,836.20
E4640	22/05/2024	325	Easton WJ & V	Hire of earthmoving plant	\$29,403.00
E4640	22/05/2024	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$172,492.65
E4640	22/05/2024	2693	Worth Kerbing	Kerbing services	\$2,039.40
E4640	22/05/2024	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$19,239.00
E4640	22/05/2024	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$412,315.75
E4640	22/05/2024	7522	Jacka Trenching and Fencing	Traffic control	\$10,194.25
E4640	22/05/2024	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour	\$427,171.80
E4640	22/05/2024	8317	Titan Contracting	Mowing services	\$46,844.57
E4640	22/05/2024	10615	Quaintrelle (WA) Pty Ltd T/A	Hire of street sweeper	\$38,041.15
E4641	24/05/2024	26	Blackwoods Atkins	Parts & equipment	\$80.73
E4641	24/05/2024	47	B E Stearne & Co Pty Ltd	Reticulation supplies	\$223.64
E4641	24/05/2024	63	Bunnings Ltd	Hardware & supplies	\$8,775.25
E4641	24/05/2024	77	Cockburn Cement Limited	Cement & pallet charges	\$10,573.20
E4641	24/05/2024	112	Esperance Ag Services	Parts & equipment	\$1,432.14
E4641	24/05/2024	136	Powerplant Motorcycles	Equipment & repairs	\$1,304.80
E4641	24/05/2024	184	Best Western Hospitality Inn Esperance	Bookeasy sales - Accommodation	\$182.16
E4641	24/05/2024	281	Bluescope Distribution P/L	Steel supplies & fabrication	\$393.32
E4641	24/05/2024	287	Swans Veterinary Services	Veterinary services	\$471.05
E4641	24/05/2024	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$2,173.41

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E4641	24/05/2024	544	Paint Industries Pty Ltd	Paint supplies	\$761.64
E4641	24/05/2024	707	Haslams	Protective clothing	\$13,453.74
E4641	24/05/2024	1085	ChemCentre	Water sample testing	\$3,487.22
E4641	24/05/2024	1175	Benara Nurseries	Plants	\$666.60
E4641	24/05/2024	1259	South East Petroleum	Fuel supplies	\$90,221.11
E4641	24/05/2024	1291	Sharpe Brothers Pty Ltd	Mulch	\$17,505.00
E4641	24/05/2024	1307	Feature Paints	Paint supplies	\$858.66
E4641	24/05/2024	1352	Southcoast Bearing & Industrial Supplies	Bearings & seals	\$13.62
E4641	24/05/2024	1461	Kip & Steve's Mechanical Repairs	Filters, parts and supplies	\$4,979.02
E4641	24/05/2024	1485	Freight Lines Group	Freight charges	\$14,587.31
E4641	24/05/2024	1575	GPC Asia Pacific Pty Ltd/Repco	Automotive parts & supplies	\$2,076.14
E4641	24/05/2024	2122	Iplex Pipelines Australia P/L	Pipes & lubricant supplies	\$11,205.41
E4641	24/05/2024	2333	Winc Australia Pty Limited	Stationery	\$609.43
E4641	24/05/2024	3366	Bullivants Pty Ltd	Equipment & parts	\$1,241.90
E4641	24/05/2024	3774	Goodchild Enterprises	Battery supplies	\$1,647.80
E4641	24/05/2024	3834	Dicks Electronics	Electronic supplies	\$302.70
E4641	24/05/2024	4210	Farm & General EOPP	Parts and supplies	\$8,154.22
E4641	24/05/2024	4647	Marketforce - Omnicom	Local government notices	\$3,197.06
E4641	24/05/2024	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$499.50
E4641	24/05/2024	5175	Goldies Place	Bookeasy sales - Accommodation	\$946.00
E4641	24/05/2024	5215	Public Transport Authority of WA	TransWA - April 2024	\$4,824.05
E4641	24/05/2024	5253	T-Quip	Cutting deck for ride on mower	\$9,808.73
E4641	24/05/2024	5393	Esperance Eagle View Accommodation	Bookeasy sales - Accommodation	\$3,655.00

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E4641	24/05/2024	5503	David Gray & Co Pty Ltd	Bin supplies and accessories - April 2024	\$8,253.08
E4641	24/05/2024	5623	Esperance Windscreens	Windscreen services	\$1,894.10
E4641	24/05/2024	5991	Esperance Smash Repairs Pty Ltd	Insurance excess	\$1,000.00
E4641	24/05/2024	6183	Kleen West	Cleaning and kitchen supplies	\$12,865.45
E4641	24/05/2024	6407	Dell Australia Pty Limited	Computer hardware (multiple laptops and desktops)	\$56,931.84
E4641	24/05/2024	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$722.40
E4641	24/05/2024	6714	Holcim Pty Ltd	Aggregate & kerb mix supplies	\$122,828.92
E4641	24/05/2024	6873	WT Hydraulics	Hydraulic hose supplies and installation	\$5,280.34
E4641	24/05/2024	6941	MJB Industries	Single pipe head wall	\$7,608.70
E4641	24/05/2024	7250	Esperance CWA Holiday Units	Bookeasy sales - Accommodation	\$344.00
E4641	24/05/2024	7879	Drillers Ridge Pty Ltd - 8 Taylor St	Bookeasy sales - Accommodation	\$619.20
E4641	24/05/2024	8506	Le Grand Chateau Esperance	Bookeasy sales - Accommodation	\$154.80
E4641	24/05/2024	8581	Esperance Camping Galore	Marquee - EVRC	\$199.00
E4641	24/05/2024	8959	Topsigns	Signage supply & installation	\$623.70
E4641	24/05/2024	9006	Corsign WA Pty Ltd	Road work signage	\$10,208.00
E4641	24/05/2024	9022	AFGRI Equipment Australia Pty Ltd	Parts & supplies	\$4,512.82
E4641	24/05/2024	9170	ThermoAir	Air conditioning services	\$6,536.07
E4641	24/05/2024	9210	McIntosh & Son W.A.	Parts & supplies	\$3,235.56
E4641	24/05/2024	9266	Kimbinya Enterprises Pty Ltd	Secretary allowance - Biosecurity Association	\$3,000.00
E4641	24/05/2024	9306	Drake-Brockman Building and	Design & construct 4 residential units – 1 st progress payment	\$246,203.10
E4641	24/05/2024	9464	Air Filter Dry Clean Systems WA	Air filter services	\$1,005.40
E4641	24/05/2024	9503	EcoValley Honey	Consignment sales	\$132.00
E4641	24/05/2024	9531	Seas It All Pty Ltd	Bookeasy sales - Accommodation	\$306.00

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E4641	24/05/2024	9574	Clarke & Stokes Agri services Pty Lt	Parts & supplies	\$1,667.32
E4641	24/05/2024	9657	Super Cheap Auto Pty Ltd	Auto electrical parts & supplies	\$248.87
E4641	24/05/2024	9671	R P Western	Consignment sales	\$54.00
E4641	24/05/2024	10431	Skipper Transport Parts	Trailer adaptors	\$580.36
E4641	24/05/2024	10564	WA Girl Macramé	Consignment sales	\$41.56
E4641	24/05/2024	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$29.52
E4641	24/05/2024	10675	Archipelago Apartments	Bookeasy sales - Accommodation	\$594.00
E4641	24/05/2024	10741	Esperance Rural Supplies - Elders	Parts & supplies	\$1,657.39
E4641	24/05/2024	10993	Etech WA Pty Ltd T/As Esperance Communication	Printer supplies & upgrade battery system for CCTV & security system	\$16,877.88
E4641	24/05/2024	11004	CTECM	Comms Site – Triple J and Wylie Bay	\$2,844.00
E4641	24/05/2024	11030	JMAC Building	Construction on CWA building – Salmon Gums	\$26,773.45
E4641	24/05/2024	11053	David McDermott T/A Mermaid Leather	Consignment sales	\$24.00
E4641	24/05/2024	11160	Sigma Chemicals	Pool water test tablets	\$475.20
E4641	24/05/2024	11244	Motel Brothers Pty Ltd T/as The Jet	Bookeasy sales - Accommodation	\$130.50
E4641	24/05/2024	11293	Playscape Creations Australia	Playground equipment	\$3,333.39
E4641	24/05/2024	11356	Good Chat Designs	Consignment sales	\$45.00
E4641	24/05/2024	11401	Levi's Woodworking	Consignment sales	\$24.00
E4641	24/05/2024	11419	Dynamic Audio-Visual Solutions Pty	Smart board interactive display - EVRC	\$4,733.06
E4641	24/05/2024	11448	Swan Towing Service Pty Ltd ATF The	Towing of broken-down fire truck	\$4,840.00
E4641	24/05/2024	11454	Regional Development Australia	Staff training	\$4,400.00
E4641	24/05/2024	11463	The Knowledge Academy Australia Pty	E-learning training	\$1,250.70
E4641	24/05/2024	11471	Come You Spirits	Esperance Winter Solstice Festival 2024	\$11,000.00
E4642	27/05/2024	33	Australian Services Union (ASU)	Payroll deduction	\$318.00

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E4642	27/05/2024	140	Esperance Shire Staff Jackpot	Payroll deduction	\$600.00
E4642	27/05/2024	144	Esperance Staff Social Club	Payroll deduction	\$240.00
E4642	27/05/2024	154	LGRCEU	Payroll deduction	\$88.00
E4642	27/05/2024	1963	Child Support Agency	Payroll deduction	\$3,525.20
E4643	27/05/2024	260	Horizon Power	Electricity charges	\$47,529.30
E4643	27/05/2024	290	Telstra	Telephone charges	\$3,101.09
E4643	27/05/2024	392	Water Corporation	Water usage charges	\$18,765.81
E4644	28/05/2024	32	Australia Post	Postage & service fees	\$2,725.58
E4644	28/05/2024	2562	Commonwealth Bank of Australia	Multiple merchant fees	\$671.28
E4644	28/05/2024	8784	Sheriff's Office, Perth	Legal fees	\$835.00
E4644	28/05/2024	9321	Superchoice Services Pty Limited	Superannuation - May 2024	\$255,831.65
E4645	29/05/2024	260	Horizon Power	Electricity charges	\$14,273.77
E4646	30/05/2024	1	Australian Taxation Office	Payroll deduction	\$195,092.54
E4646	30/05/2024	126	Esperance Electrical Service	Electrical services	\$4,945.00
E4646	30/05/2024	440	Wesfarmers Kleenheat Gas Pty Ltd	Cylinder & gas charges	\$478.62
E4646	30/05/2024	505	Esperance Plumbing Service	Plumbing services	\$6,298.07
E4646	30/05/2024	571	St John Ambulance Association in WA	First aid training	\$324.88
E4646	30/05/2024	800	Civica Pty Limited	Onsite consultant	\$10,219.45
E4646	30/05/2024	1197	Six Mile Hill Bush Fire Brigade	Reimbursement	\$154.99
E4646	30/05/2024	1215	Shire of Esperance Municipal Fund	Bond payments & project retention project	\$25,149.00
E4646	30/05/2024	1323	LGIS WA - WALGA Municipal Liability	Insurance adjustments – Workers compensation	\$5,933.40
E4646	30/05/2024	1346	Cannon Hygiene Australia Pty Ltd	Cleaning services	\$4,014.14
E4646	30/05/2024	1362	Esperance Farm Trees	Seedling supplies	\$4,764.10

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Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4646	30/05/2024	1695	Bay of Isles Mini-Excavators	Plant hire	\$500.00
E4646	30/05/2024	1791	Longy's General Welding	Repairs & services	\$2,357.60
E4646	30/05/2024	1910	Records and Information Management	Membership	\$676.50
E4646	30/05/2024	2243	Esperance Community Arts	Taste of the World - Small community grant	\$3,300.00
E4646	30/05/2024	2317	Southern Cross Austereo Pty Ltd	Radio advertising	\$77.00
E4646	30/05/2024	2352	John Stewart Battery Service	Parts & supplies	\$566.50
E4646	30/05/2024	2496	Professionals Esperance Real Estate	Rent	\$3,245.71
E4646	30/05/2024	2763	Esperance Lock & Shoe Service	Key & lock supplies & services	\$224.00
E4646	30/05/2024	3227	Esperance Fire Services	Hire and testing of fire equipment and panels	\$2,751.10
E4646	30/05/2024	3484	Esperance Podiatry	Podiatry services - EHC	\$980.00
E4646	30/05/2024	3533	Mike Henley Mechanical & Fabrication	Repairs & parts	\$208.73
E4646	30/05/2024	3736	Easisalary Pty Ltd	Novated lease employer ITC	\$283.00
E4646	30/05/2024	3754	Daily Living Products	Client supplies - EHC	\$247.00
E4646	30/05/2024	3797	LED Esperance	Electrical supplies	\$185.13
E4646	30/05/2024	3835	WA Local Government Association	Dealing with difficult customers training	\$7,283.00
E4646	30/05/2024	3889	S J & H P O'Brien	Welding sand back pass line works	\$6,517.50
E4646	30/05/2024	3938	C K Mader	Rent	\$600.00
E4646	30/05/2024	4068	Total Asphalt and Traffic Management	Install & supply asphalt for various roads	\$479,516.90
E4646	30/05/2024	4308	Esperance Motor Group	New Toyota Hilux SR utility	\$68,146.23
E4646	30/05/2024	4311	R M & W G Herbert	Painting services	\$990.00
E4646	30/05/2024	4466	Leisure Institute of Western Australia	LIWA Aquatic membership	\$140.00
E4646	30/05/2024	4567	WA Police Service	Volunteer police checks - EHC	\$493.00
E4646	30/05/2024	4586	The Toy Station	Giant games for events	\$1,032.14

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 June 2024 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4646	30/05/2024	4602	Esperance French Hot Bread Shop	Catering	\$75.00
E4646	30/05/2024	4699	Esperance Care Services Inc	Bags of rags	\$75.00
E4646	30/05/2024	4989	Woolworths Group Limited	Consumables & supplies	\$2,011.74
E4646	30/05/2024	5042	Officeworks Business Direct	Stationery	\$798.00
E4646	30/05/2024	5123	Top End Takeaways	Meals - EHC	\$32.50
E4646	30/05/2024	5251	Esperance Senior Citizen Centre Inc	Small community grant	\$635.00
E4646	30/05/2024	5295	Komatsu Australia Pty Ltd	Parts & supplies	\$1,642.92
E4646	30/05/2024	5321	Kimbadell Pastoral Co	Gravel transport & supply	\$23,651.10
E4646	30/05/2024	5371	WA Naturally Publications	Books for resale - EVC	\$180.60
E4646	30/05/2024	5604	Esperance Milk Supply	Milk supplies	\$275.62
E4646	30/05/2024	5754	M H Ammon	Reimbursement	\$799.00
E4646	30/05/2024	5767	Seek Limited	Advertising positions vacant	\$324.50
E4646	30/05/2024	5796	Pink Lake IGA	Consumables & supplies	\$169.20
E4646	30/05/2024	6060	HIT Productions	Part payment for Eskimo Joe show	\$6,875.00
E4646	30/05/2024	6164	Data 3 Limited	Additional teams phone licenses	\$206.36
E4646	30/05/2024	6221	PFD Food Services Pty Ltd	Consumables & supplies	\$272.65
E4646	30/05/2024	6250	WA Tyre Recovery	Tyre recycling	\$2,306.20
E4646	30/05/2024	6342	Loff's Feed and Saddlery	Water feeders	\$161.10
E4646	30/05/2024	6410	A J Shah	Refund for building permit	\$110.00
E4646	30/05/2024	6495	MCM Protection Pty Ltd	Security services & monitoring	\$132.00
E4646	30/05/2024	6517	Clontarf Foundation	Refund for booking due to floods at the stadium	\$714.00
E4646	30/05/2024	6641	DMS Diesels	Supply new battery to broken down firetruck	\$778.03
E4646	30/05/2024	7425	Esperance Cleaning Service	Cleaning services	\$3,396.25

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 June 2024 for confirmation in respect to accounts already paid.

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Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4646	30/05/2024	7438	Independence Australia	Nursing products - EHC	\$2,489.95
E4646	30/05/2024	7541	A & M Medical Services Pty Ltd	Medical equipment for Munglinup Bushfire Brigade	\$490.49
E4646	30/05/2024	7715	TD Contractors A/L Removal	Earthworks	\$14,483.28
E4646	30/05/2024	7803	Dr T W Pearn	Pre-employment medical & assessments	\$374.00
E4646	30/05/2024	8136	MK Illumination Pty Ltd	Low Voltage LED lighting components	\$19,977.10
E4646	30/05/2024	8303	Liquor Barons Esperance	Bags of ice	\$100.00
E4646	30/05/2024	8459	Condingup Machinery Wreckers	Fabrication of parts	\$71.50
E4646	30/05/2024	8567	Esperance Mobility Sales & Service	Equipment - EHC	\$390.00
E4646	30/05/2024	8783	The Trustee for Recherche Medical	Pre-employment medical & assessment	\$100.00
E4646	30/05/2024	8794	Garage Sale Trail Foundation Ltd	2024 Garage sale trail membership fee	\$3,850.00
E4646	30/05/2024	8798	The Trustee for The Northstar Asset	Copyright for Winter Wonderland movies x 3	\$594.00
E4646	30/05/2024	8805	Enhanced Design & Drafting	Design services for Grass Patch Fire Shed	\$1,650.00
E4646	30/05/2024	8862	Australian Medical Supplies	Wrist bands for inflatable hire - BOILC	\$85.25
E4646	30/05/2024	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$5,540.19
E4646	30/05/2024	8955	Esperance Laundry and Linen (The	Laundry services	\$327.00
E4646	30/05/2024	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$2,685.00
E4646	30/05/2024	8989	EnviroLab Services (WA) Pty Ltd	Water monitoring services	\$313.89
E4646	30/05/2024	9003	Rural Traffic Services Pty Ltd	Traffic control	\$11,999.36
E4646	30/05/2024	9028	Terry White Chemmart Esperance	Chemist supplies - EHC	\$675.40
E4646	30/05/2024	9138	Department of Biodiversity Conservation	Parks passes for resale - EVC	\$16,695.00
E4646	30/05/2024	9141	Apex Rubber Stamp Co	Self-inking stamps	\$208.12
E4646	30/05/2024	9147	Key Pest and Weed Control	Pest control inspections & services	\$6,173.75
E4646	30/05/2024	9156	Bluemar Pty Ltd	Electrical testing & tagging - Depot	\$1,469.60

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 June 2024 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4646	30/05/2024	9163	Esperance Combined Tyres & Mechanic	Tyre supply & services	\$5,724.50
E4646	30/05/2024	9207	Datacom Systems (AU) Pty Ltd	Linear scanner kit & toner supplies	\$1,567.56
E4646	30/05/2024	9236	T Stewarts Engineering	Modifications to pedestrian bridge span – Bandy Creek Road	\$26,169.01
E4646	30/05/2024	9270	W C Govans	Door servicing and repairs	\$3,092.57
E4646	30/05/2024	9308	Florissons Home Furnishers	Office furniture	\$350.00
E4646	30/05/2024	9330	Coastal Climate Choice Pty Ltd	Annual air-conditioning inspections & services	\$5,895.75
E4646	30/05/2024	9400	Rapid Global Nominee Pty Ltd	Rapid induct and contractor management quarterly licence fee	\$1,098.90
E4646	30/05/2024	9415	J Bell	Poster delivery – 3 shows	\$800.00
E4646	30/05/2024	9540	North Metropolitan Tafe	Training and education	\$1,415.20
E4646	30/05/2024	9564	South East Auto & Heavy Diesel	Diagnose and repair clutch fault on side tipper	\$9,027.38
E4646	30/05/2024	9639	Avon Waste	Rubbish & recycling collections	\$89,914.60
E4646	30/05/2024	9857	D J Kennedy	Gardening services - EHC	\$214.50
E4646	30/05/2024	9894	Calibre Care	Equipment - EHC	\$5,543.00
E4646	30/05/2024	10036	D J Coyne	Carpentry & maintenance works - EHC	\$1,160.00
E4646	30/05/2024	10147	Kingspan Water & Energy Pty Ltd	Supply & install water tank	\$21,175.00
E4646	30/05/2024	10183	Ausquip Industries	Installation of CTI system - Condingup BFB	\$23,705.00
E4646	30/05/2024	10218	D B Ambrose	Gardening services - EHC	\$350.00
E4646	30/05/2024	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$2,267.11
E4646	30/05/2024	10358	Esperance Weekender	Various adverts	\$584.00
E4646	30/05/2024	10389	Total Green Recycling Pty Ltd	E-Waste recycling	\$4,013.90
E4646	30/05/2024	10416	J M Smith	Rent	\$600.00
E4646	30/05/2024	10456	James Herbert T/A Herbert Electrical	Electrical services	\$7,941.81
E4646	30/05/2024	10518	Townzies Turf and Gardens	Gardening services - EHC	\$495.00

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 June 2024 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4646	30/05/2024	10600	I Riollot & D Smallman	Silver Sands Guitar Quartet performance fee	\$1,100.00
E4646	30/05/2024	10608	Guardian Safety Pendants Pty Ltd	Pendant monitoring services - EHC	\$672.00
E4646	30/05/2024	10617	RTSM Consulting	Blackspot road safety audits 2024	\$18,150.00
E4646	30/05/2024	10640	Bitutek Pty Ltd	Supply & spray bitumen emulsion	\$244,990.11
E4646	30/05/2024	10649	Bitumen Distribution Pty Ltd	Supply & spray bitumen emulsion	\$23,540.00
E4646	30/05/2024	10709	A R Hind	Jackpot winnings pay 24	\$150.00
E4646	30/05/2024	10735	Cabcharge Pty Ltd	Cab charges	\$644.96
E4646	30/05/2024	10760	N L Curtis	Rent	\$1,100.00
E4646	30/05/2024	10848	Retravision Esperance – JAPMR Pty Ltd	Electrical and white goods	\$1,137.83
E4646	30/05/2024	10859	BM Electrical WA Pty Ltd (Griffs)	Electrical services	\$3,429.80
E4646	30/05/2024	10868	Rolled with love	Monthly carer - EHC	\$1,653.75
E4646	30/05/2024	10891	S Sweeney	Jackpot winnings pay 24	\$150.00
E4646	30/05/2024	10942	Thorp Realty Pty Ltd	Rent	\$2,240.00
E4646	30/05/2024	10949	Bistro Louis Pty Ltd	Meals & client activities - EHC	\$47.75
E4646	30/05/2024	10956	MBL Food & Packaging T/A South Coast Foods	Consumables	\$1,684.24
E4646	30/05/2024	10957	Light Application Pty Ltd	Repairs to faulty light	\$567.68
E4646	30/05/2024	10958	NewsXpress Esperance Lottery Centre	Office copy paper	\$1,896.00
E4646	30/05/2024	10964	Boulevard News Esperance	Stationery - EHC	\$27.50
E4646	30/05/2024	10976	B K Guest	Reimbursement	\$59.80
E4646	30/05/2024	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$2,618.00
E4646	30/05/2024	11030	JMAC Building	Construction to CWA building – Salmon Gums	\$9,483.75
E4646	30/05/2024	11035	Absolute Hot Water & Gas	Repair to faulty toilet	\$218.17
E4646	30/05/2024	11048	P M Timms	Reimbursement	\$351.85

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 June 2024 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4646	30/05/2024	11058	Howat WA Pty Ltd T/A the Weed Terminator	Mitigation works	\$3,217.50
E4646	30/05/2024	11090	All Seasons Synthetic Turf	Synthetic turf snow slide – Winter Wonderland	\$2,344.54
E4646	30/05/2024	11107	K E Schofield	Reimbursement	\$412.86
E4646	30/05/2024	11110	Esperance Outdoor Power Equipment	Battery for chainsaw	\$438.00
E4646	30/05/2024	11115	APLOMB Occupational Therapy	Occupational therapy assessments - EHC	\$132.00
E4646	30/05/2024	11191	Bay Diversified Pty Ltd	Weed spraying services	\$4,903.47
E4646	30/05/2024	11246	J Donovan	Performance fee – Morning Melodies	\$200.00
E4646	30/05/2024	11251	Niche Planning Studio Pty Ltd	Flinders Estate structure plan consultation	\$6,688.50
E4646	30/05/2024	11329	Kinetic Communications and Mechanic	Supply and install antenna - Gibson	\$544.00
E4646	30/05/2024	11354	M.S Purnell & M.J Purnell	Gardening services - BOILC	\$400.00
E4646	30/05/2024	11383	KC Distributors (Aust) Pty Ltd	Swim school & lifeguard equipment	\$1,787.50
E4646	30/05/2024	11415	Demolition WA	Removal of flooring at sports stadium	\$30,477.00
E4646	30/05/2024	11425	Southside Treats & Sweets P/L t/as Brumbys	Catering	\$34.00
E4646	30/05/2024	11431	Anchor Electro-Air Pty Ltd TA Southern 4x4	Parts and supplies	\$1,484.10
E4646	30/05/2024	11436	Oz Ring P/L t/as Play Hard Sports	Football netting	\$10,120.00
E4646	30/05/2024	11470	G R Smith	Rates refund	\$606.25
E4646	30/05/2024	11472	C A Lake	Performance fee - Silver Sands Guitar Quartet	\$1,000.00
E4646	30/05/2024	11473	J R Paget	Performance fee - Silver Sands Guitar Quartet	\$1,000.00
E4646	30/05/2024	11475	L Joewono & A Komala	Rates refund	\$221.32
E4646	30/05/2024	11476	T Kirchner	Refund for cancelled show	\$138.00
E4646	30/05/2024	11477	N R Donkin	Rates refund	\$724.98
E4646	30/05/2024	11478	L M Carr	Rates refund	\$2,893.00
E4646	30/05/2024	11479	H Florisson	Refund for crossover	\$497.00

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 June 2024 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4646	30/05/2024	11480	M Beniwal	Refund for gym membership	\$36.90
E4646	30/05/2024	11481	D L Synnot	Reimbursement	\$51.40
Total Creditor payments made by EFT from Municipal Fund					6,484,610.24

Municipal Fund - EFT Wage Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
Bulk EFT	04/05/2024	Payroll (Net)	Wages for 25/04/2024 to 03/05/2024 (Period 23)	\$5,685.41
Bulk EFT	09/05/2024	Payroll (Net)	Wages for 25/04/2024 to 08/05/2024 (Period 23)	\$631,855.06
Bulk EFT	23/05/2024	Payroll (Net)	Wages for 09/05/2024 to 22/05/2024 (Period 24)	\$626,049.85
Bulk EFT	25/05/2024	Payroll (Net)	Wages for 23/05/2024 to 24/05/2024 (Period 25)	\$512.39
Total Employee Wage payments made by EFT from Municipal Fund				\$1,264,102.71

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 25/06/2024 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
30/04/2024	DJ City	Mel Ammon	Volunteer resources	\$718.30
2/05/2024	Access all areas training	Mel Ammon	Safe food handling training	\$138.00
3/05/2024	Twilio Sendgrid	Mel Ammon	BOILC POS monthly subscription	\$140.98
15/05/2024	Vend Pos	Mel Ammon	Visitor Centre POS monthly subscription	\$139.30
20/05/2024	Officeworks	Mel Ammon	Volunteer resources	\$575.95
21/05/2024	Red Dot stores	Mel Ammon	National Volunteer Week resources	\$59.56
21/05/2024	Coles Express	Mel Ammon	National Volunteer Week resources	\$22.85
29/04/2024	Bunnings	Erica Austen	Padlock for gate	\$17.15
6/05/2024	Subway	Erica Austen	Catering for training	\$112.00
6/05/2024	Subway	Erica Austen	Catering for training	\$112.00
07/05/2024	Every Human	Erica Austen	Client resources - EHC	\$200.00
7/05/2024	Netflix	Erica Austen	Monthly subscription	\$16.99
8/05/2024	Kmart	Erica Austen	Linen for training room	\$35.50
17/05/2024	Xero AU	Erica Austen	Monthly subscription	\$65.00
25/05/2024	Every Human	Erica Austen	Refund	-\$185.00
27/04/2024	Sonic Health Plus	Felicity Baxter	Pre-employment medical	\$315.70
29/04/2024	Australian Flexible Pavement Association	Felicity Baxter	Safety training	\$55.96
29/04/2024	Japmr Pty Ltd - Retravision	Felicity Baxter	Farewell gift - T Hourn	\$300.00
1/05/2024	Go Daddy	Felicity Baxter	Web domains	\$325.53
1/05/2024	Go Fax	Felicity Baxter	Fax licence	\$29.85
4/05/2024	Mailchimp	Felicity Baxter	Media notifications	\$202.26
9/05/2024	Microsoft	Felicity Baxter	Azure cloud platform	\$2.02
10/05/2024	Screen Connect	Felicity Baxter	Remote desktop licences	\$2,430.11
16/05/2024	Starlink	Felicity Baxter	Remote internet services	\$1,460.00
23/05/2024	Go Daddy	Felicity Baxter	Web domains	\$395.54
30/04/2024	Facebook	Chantelle Hoffrichter	Employment advertising	\$27.41
1/05/2024	Rex Airlines	Chantelle Hoffrichter	Flight - R Senior	\$755.37
3/05/2024	Tribe Hotel	Chantelle Hoffrichter	Accommodation - Cr Johnston	\$460.90
3/05/2024	Holi colour powder	Chantelle Hoffrichter	Resources for Family Day colour run	\$711.20
5/05/2024	Bayview Motel	Chantelle Hoffrichter	Accommodation - WALGA Trainer	\$145.00
7/05/2024	Rex Airlines	Chantelle Hoffrichter	Flight - C Magana	\$407.41
8/05/2024	Dept of Health	Chantelle Hoffrichter	BOILC Poisons licence renewal	\$132.00
8/05/2024	Rex Airlines	Chantelle Hoffrichter	Ticket exchange fee	\$74.63
8/05/2024	Rex Airlines	Chantelle Hoffrichter	Ticket exchange fee	\$38.99
8/05/2024	Rex Airlines	Chantelle Hoffrichter	Ticket exchange fee	\$55.70
8/05/2024	Woolworths	Chantelle Hoffrichter	Re-stock Council Chambers	\$99.00
8/05/2024	Woolworths	Chantelle Hoffrichter	Re-stock Council Chambers	\$57.50
8/05/2024	Bayview Motel	Chantelle Hoffrichter	Accommodation - WALGA Trainer	\$210.00
9/05/2024	Novotel Perth	Chantelle Hoffrichter	Accommodation - K Schofield	\$894.20
9/05/2024	The Sebel Mandurah	Chantelle Hoffrichter	Accommodation - C Magana	\$273.88
10/05/2024	Quest Innaloo	Chantelle Hoffrichter	Accommodation - B Guest	\$184.55
10/05/2024	Perth Ascot Central	Chantelle Hoffrichter	Accommodation - C Magana	\$193.87
11/05/2024	Quest Innaloo	Chantelle Hoffrichter	Accommodation - S Stock	\$338.51
18/05/2024	H.I West Perth	Chantelle Hoffrichter	Accommodation - Z Sheffield-van Mierlo	\$677.64
21/05/2024	Woolworths	Chantelle Hoffrichter	Re-stock Council Chambers	\$56.23
21/05/2024	Rex Airlines	Chantelle Hoffrichter	Flight - K Schofield	\$407.41
22/05/2024	Alex Hotel	Chantelle Hoffrichter	Accommodation - R Senior	\$688.50
25/05/2024	Pan Pacific	Chantelle Hoffrichter	Accommodation - C Webster	\$560.00
16/05/2024	Wicked Welding & Fabrication	Ashely Peczka	Repairs - Condigup BFB	\$85.50
18/05/2024	Bunnings	Ashely Peczka	Parts & supplies	\$8.68
19/05/2024	The Pier Hotel	Ashely Peczka	Catering for burnoff	\$199.96
19/05/2024	Pink Lake IGA	Ashely Peczka	Catering for burnoff	\$141.80
20/05/2024	Esperance Bakery	Ashely Peczka	Catering for burnoff	\$230.75
21/05/2024	Esperance Bakery	Ashely Peczka	Catering for burnoff	\$365.94
21/05/2024	Pink Lake IGA	Ashely Peczka	Catering for burnoff	\$39.60
28/04/2024	Castletown Liquor	Shane Tobin	Bar supplies - Civic Centre	\$380.00
28/04/2024	Dominos	Shane Tobin	Catering for volunteers	\$119.97
30/04/2024	Kmart	Shane Tobin	Kitchen supplies - Civic Centre	\$16.00
30/04/2024	Kmart	Shane Tobin	Kitchen supplies - Civic Centre	\$30.00
30/04/2024	Woolworths	Shane Tobin	Consumables - Civic Centre	\$8.60
1/05/2024	Packing tape shop	Shane Tobin	Supplies - Civic Centre	\$208.00
1/05/2024	Wholesale tapes	Shane Tobin	Supplies - Civic Centre	\$124.62
7/05/2024	Bunnings	Shane Tobin	Supplies - Mothers Day Classic	\$23.99
11/05/2024	Dominos	Shane Tobin	Catering for volunteers	\$84.50
13/05/2024	Toy Station	Shane Tobin	Supplies for various events	\$194.91
14/05/2024	JB Hi Fi Online	Shane Tobin	Supplies for Winter Wonderland	\$50.92
15/05/2024	Subway	Shane Tobin	Catering for volunteers	\$56.00
16/05/2024	Kmart	Shane Tobin	Kitchen supplies - Civic Centre	\$290.00
29/04/2024	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$285.84
1/05/2024	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$114.58
4/05/2024	Bunnings	Karen Voyatzis	CBDC Supplies	\$25.98
7/05/2024	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$243.37
10/05/2024	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$244.01
14/05/2024	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$152.97
16/05/2024	Bunnings	Karen Voyatzis	CBDC Supplies	\$25.98
20/05/2024	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$356.00

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 25/06/2024 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
22/05/2024	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$220.67
30/04/2024	DWER	Matthew Walker	Clearing permit	\$4,000.00
3/05/2024	Dept of Justice	Matthew Walker	Fines and enforcement payment	\$331.80
7/05/2024	Main Roads	Matthew Walker	Oversize permit	\$50.00
8/05/2024	Shire of Esperance	Matthew Walker	Replacement number plates	\$31.10
14/05/2024	Shire of Esperance	Matthew Walker	Replacement number plates	\$31.10
20/05/2024	Darrens A1 Autos	Matthew Walker	Vehicle inspections	\$193.75
7/05/2024	Woolworths	Roy Greive	Morning tea for team meeting	\$50.90
2/05/2024	Qantas	Sofie Hawke	Disputed transaction - Refund will be applied next month	\$1,905.16
4/05/2024	Agoda	Sofie Hawke	Disputed transaction - Refund will be applied next month	\$204.93
21/05/2024	Radical Nominees	Neroli Logan	IFEH Conference expenses	\$39.39
23/05/2024	Meet you there	Neroli Logan	IFEH Conference expenses	\$56.70
24/05/2024	Radical Nominees	Neroli Logan	IFEH Conference expenses	\$107.06
25/05/2024	Gull Belvedere	Neroli Logan	IFEH Conference expenses	\$117.37
26/05/2024	Ozruss Trading	Neroli Logan	IFEH Conference expenses	\$116.80
		Commonwealth Bank	Total Credit Card Purchases 27/04/24 - 27/05/24	26,700.65

Item: 12.3.3

Lease Reassignment Request - Airport Car Hire Desk 1

Author/s	Sarah Walsh	Coordinator Governance & Corporate Support
Authorisor/s	Felicity Baxter	Director Corporate and Community Services

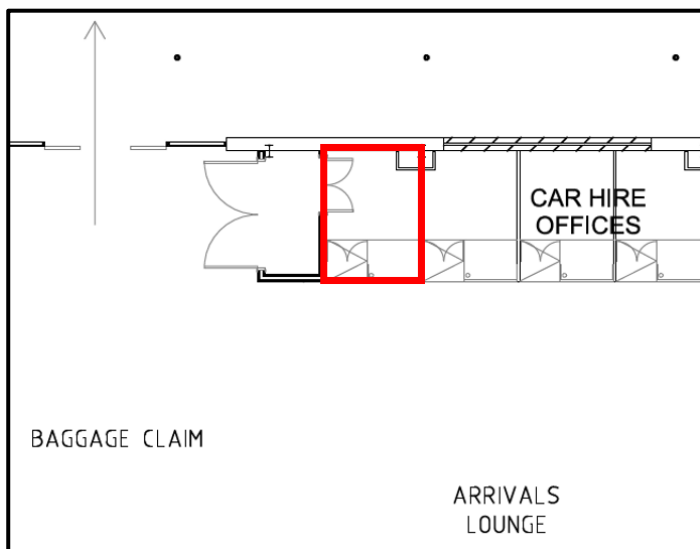
File Ref: D24/15608

Applicant

Felsoft Pty Ltd
Busby Investments Pty Ltd

Location/Address

Portion of Esperance Airport Terminal, Lot 15 Coolgardie-Esperance Highway Gibson.



Executive Summary

For Council to consider reassigning the lease with Felsoft Pty Ltd t/as Avis Esperance Car Rentals to Busby Investments Pty Ltd for Car Hire Desk 1, portion of Lot 15 Coolgardie-Esperance Highway, Gibson.

Recommendation in Brief

That Council reassign the lease with Felsoft Pty Ltd t/as Avis Esperance Car Rentals to Busby Investments Pty Ltd for Car Hire Desk 1, portion of Lot 15 Coolgardie-Esperance Highway, Gibson.

Background

The current lease with Felsoft Pty Ltd commenced 1 April 2023 for a term of 5 years.

On 3 June 2024, John McShera from Busby Investments reached out to advise that they would be taking over the Avis business as at 1 July 2024 and require the lease to be reassigned from Felsoft Pty Ltd to Busby Investments Pty Ltd.

A lease reassignment request was received from both parties on 10 June 2024 and is included as an attachment to this report.

Officer's Comment

Airport staff are aware of the change in ownership for the Avis car hire business and there are no concerns with the lease being reassigned.

Consultation

Beverly Drabik – Felsoft Pty Ltd (Avis)
John McShera – Busby Investments Pty Ltd
Airport staff

Financial Implications

Reassignment fee of \$240 inc GST being payable.

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995

Policy Implications

Building and Property Agreements policy

Strategic Implications

Council Plan 2022 – 2032

Prosperity - Outcome 12. A prosperous and diverse economy

Objective 12.1. Attract and retain diverse industries and enterprises to grow the economy and local jobs.

Environmental Considerations

Nil

Attachments

A. Reassignment Request Form - Felsoft Pty Ltd and Busby Investments Pty Ltd

RECOMMENDATION AND DECISION

Item: 12.3.3 Lease Reassignment Request - Airport Car Hire Desk 1

Moved: Cr McMullen

Seconded: Cr Davies

O0624-090

Council Resolution

That Council reassign the lease with Felsoft Pty Ltd t/as Avis Esperance Car Rentals for Esperance Airport Car Hire Desk 1, portion of Lot 15 Coolgardie-Esperance Highway Gibson, to Busby Investments Pty Ltd; subject to;

- 1. Sale of business being finalised;**
- 2. Lease reassignment date being 1 July 2024;**
- 3. Any outstanding invoices being paid; and**
- 4. Lease reassignment fee of \$240 being payable.**

CARRIED

F9 - A0

*For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr
Obourne, Pres Chambers*

Reassignment Request Leased Property



CURRENT TENANT DETAILS

Applicant Name:

AVIS ESPERANCE (PERSON P/L)

Phone/Mobile:

[REDACTED]

Email Address:

aviesp@outlook.com

Business Name:

AVIS ESPERANCE

Residential Address:

[REDACTED]

Postal Address:

[REDACTED]

I wish to apply to the Shire of Esperance to assign the lease for the following property:

PROPERTY DETAILS

AVIS Esperance Airport desk

PLEASE PROVIDE THE REASON FOR ASSIGNING THE LEASE

Sale of business

NEW TENANT DETAILS

Applicant Name:

Busby investments P/L

Phone / Mobile:

[REDACTED]

Email Address:

[REDACTED]

Business Name:

AVIS Esperance

03 December 2020

Reassignment Request Leased Property Reviewed

COR-05

☒ Yes ☐ No

We are current tenants

Car and Truck Rental

Include trading hours etc.

Please note that applications may take up to 2 months to finalise due to reporting requirements.

10 Jun 2024,
Date

4/6/24
Date

Item: 12.3.4

Schedule Fees and Charges 2024/2025

Author/s	Sarah Bridge	Corporate Accountant
Authorisor/s	Felicity Baxter	Director Corporate and Community Services

File Ref: D24/15655

Applicant

Corporate and Community Services

Location/Address

Internal

Executive Summary

For Council to consider the draft Schedule of Fees and Charges for 2024/2025 to include in the draft budget.

Recommendation in Brief

That Council endorse the attached proposed Schedule of Fees and Charges to be included in the 2024/2025 budget adoption process.

Background

Each year the fees and charges are put to Council for endorsement prior to the budget adoption, so that changes can be communicated to stakeholders ahead of them coming into force. The attached draft copy of the fees and charges proposed for the 2024/2025 Budget is presented to Council for consideration. Council workshopped the proposed Schedule of Fees and Charges at a Council Workshop on Tuesday 21st May 2024.

The fees and charges, as presented, will be the basis used to determine the revenue estimates for fees and charges in the draft 2024/2025 budget. Fees and Charges that are new are highlighted darker orange. Fees and Charges determined by a regulatory instrument are indicated by comment.

Officer's Comment

A Pricing Policy has been included at the front of the Schedule of Fees and Charges. It outlines the Pricing Principles used as a guide to determine the fees and charges each year. Fees are set by regulatory bodies, or by other mechanisms including:

- **BONDS** - Price charged is for a refundable bond or damage security deposit required to be paid to Council to ensure specific conditions are fulfilled.
- **REGULATED** - Price charged is regulated by State or Federal Government legislation. In the event of legislation introducing a new or amended statutory/regulatory fee subsequent to adoption or printing of this document, the Council may apply these new charges without further notice.
- **FULL COST RECOVERY** - Price charged aims to recover all of the direct and indirect costs involved in providing a service.
- **PARTIAL COST RECOVERY** - Price charged aims to only partially recover the full cost involved in providing a service. Situations where partial cost recovery may apply include:
 - where benefits from provision of the service accrue to the community as a whole as well as individual users;
 - a short-term approach to stimulate demand for a service.

- where benefits from provision of the service accrue to the community as a whole as well as individual users;
- a short-term approach to stimulate demand for a service.
- MARKET COMPETITIVE (MC) - involves selecting price points based on market competition.

The proposed fee increase is based on the Long-Term Financial Plan assumptions and current CPI indicators. This has been estimated on a combination of factors including:

- the Australian CPI increase of 3.5% to March 2024.
- the West Australian CPI at 3.4% to March 2024.
- the Local Government Cost Index (LGCI) forecasts a decrease to 3.1% in 2024/2025 as indicated at the WALGA Economic Briefing in March 2024.
- the current Shire Enterprise Agreement (EA) which provides for a 3% increase to salaries and wages.

Given the above, a 3.1% increase has been generally applied to fees and charges, with some rounding. Noting that some fees and charges have remained the same as the previous year, or for a specific reason.

Since the Council workshop, a minor addition has been included on page 13 of the document. It was proposed to recognise a Nil charge for hire fees in relation to the Noel White Centre - Meeting Room Clubs (Club Sports Administration). This fee had previously been taken out.

There was also a query from the Council workshop in relation to the animal rehoming/surrender fees and having options for those who may be in financial hardship. The Shire Management Practice MAN0040: Debt Collection will be utilised including the option of payment arrangements being made available to assist those with financial hardship.

It is proposed that the fees will be adopted formally by Council and come into force with the adoption of the budget. An endorsement of the fees prior to the budget adoption will allow staff to inform people or organisations who may be affected by any changes prior to their implementation. Bay of Isles Leisure Centre and Sporting Complexes fees will be effective from 1 September as this allows officers time to inform members/clubs, change brochures and direct debit set-ups.

Consultation

Internal consultation with each department as well as Directors was undertaken in relation to this item. Council Workshop 21st May 2024.

Financial Implications

Fees and charges constitute approximately 22% of the Shire's operating revenue for the year.

Asset Management Implications

Nil

Statutory Implications

Section 6.16 of the *Local Government Act 1995* provides authority for local governments to impose fees and charges when adopting the annual budget.

Policy Implications

Nil

Strategic Implications**Council Plan 2022 – 2032*****Leadership***

A financially sustainable and supportive organisation achieving operational excellence

Environmental Considerations

Nil

Attachments

A [↓](#). DRAFT Fees Charges 2024-25

B [↓](#). Pricing Principles

RECOMMENDATION

Item: 12.3.4 Schedule Fees and Charges 2024/2025

Officer's Recommendation

That Council endorse the attached draft Schedule of Fees and Charges to be included within the 2024/2025 budget adoption.

MOTION AND DECISION

Moved: Cr Obourne

Seconded: Cr de Haas

O0624-091

Council Resolution

That Council endorse the attached draft Schedule of Fees and Charges to be included within the 2024/2025 budget adoption with the following changes.

- **Remove \$10 fee for commercial green waste**
- **Remove \$2 per kilo charge on disposal of household goods**
- **Dog rehoming/surrender fee to remain the same as 2023/2024 financial year.**

CARRIED

F6 – A3

For: Cr Starcevich, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

Against: Cr Davies, Cr Flanagan, Cr Johnston

Reason: Council would like to explore other options for dog rehoming/surrendering before implementing a fee increase, as well as encouraging the community to take their waste to the Waste Facility instead of illegally dumping it.

Schedule of Fees and Charges 2024-25 - Ranger Services

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Animal Registrations & Controls				
Microchipping Fee	No	Yes	\$25.00	\$25.00
Dog Impounding Charges				
- Dog Poundage Fee each	No	No	\$140.00	\$144.00
- Dog Poundage Fee (Registered & Microchipped) each	No	No	\$70.00	\$72.00
- Cost of sustenance additional /day	No	No	\$6.50	\$10.00
- Storm Dog Poundage Fee (Return of fully compliant dog after storm or fireworks)	No	No	Nil	Nil
Final Demand Letter ¹	Yes	No	\$26.10	\$26.10
Enforcement Certification ¹	Yes	No	\$22.20	\$22.20
Fines Enforcement Registry Lodgement Fee ¹	Yes	No	\$83.50	\$83.50
¹ Fees are prescribed under the Fines, Penalties and Infringement Notices Enforcement Regulations 1994 and may be subject to change				
Dog Registration Fees				
1 year period:				
Pet				
- Sterilised (Pensioners half price)	Yes	No	\$20.00	\$20.00
- Unsterilised (Pensioners half price)	Yes	No	\$50.00	\$50.00
- Dangerous - dog or bitch - each	Yes	No	\$50.00	\$50.00
Work dog - (25% of set fee)				
- Sterilised	Yes	No	\$5.00	\$5.00
- Unsterilised	Yes	No	\$12.50	\$12.50
Pet				
- Sterilised (Pensioners half price)	Yes	No	\$42.50	\$42.50
- Unsterilised (Pensioners half price)	Yes	No	\$120.00	\$120.00
Work dog				
- Sterilised	Yes	No	\$10.60	\$10.60
- Unsterilised	Yes	No	\$30.00	\$30.00
Life:				
Pet				
- Sterilised (Pensioners half price)	Yes	No	\$100.00	\$100.00
- Unsterilised (Pensioners half price)	Yes	No	\$250.00	\$250.00
Work dog				
- Sterilised	Yes	No	\$25.00	\$25.00
- Unsterilised	Yes	No	\$62.50	\$62.50
Dog Rehoming/Surrender Fee	No	Yes	\$80.00	\$250.00
Registration of a dog kept in an approved kennel establishment (per establishment)	Yes	No	\$200.00	\$200.00
Exemption for more than Two Animals (Dog or Cat) per townsite premises:				
Application Fee	No	No	\$60.00	\$62.00
Cat Impounding Charges				
Cat Poundage Fee each	No	No	\$140.00	\$144.00
Cat Poundage Fee (Registered & Microchipped) each	No	No	\$70.00	\$72.00
Cost of sustenance additional day	No	No	\$6.50	\$10.00
Cat Rehoming/Surrender Fee	No	Yes	\$80.00	\$250.00
Bond for hire of cat trap (refundable)	No	No	\$50.00	\$50.00
Cat Registration Fees				
Pet - Cat Fees - each				
1 year period - sterilised (Pensioners half price)	Yes	No	\$20.00	\$20.00
3 year period - sterilised (Pensioners half price)	Yes	No	\$42.50	\$42.50
Lifetime registration period - sterilised (Pensioners half price)	Yes	No	\$100.00	\$100.00
Application for grant or renewal of approval to breed cats (male or female per cat)	Yes	No	\$100.00	\$100.00
Note: half price concession applies from 31 May to 31 Oct for the first time and 1 year registrations only (cats and dogs).				
Pet Cemetery				
Pet burial site	No	Yes	\$100.00	\$100.00

Schedule of Fees and Charges 2024-25 - Ranger Services

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Impoundage Fees				
Vehicle Impounding Fees:				
- Base charge (exclusive of cost recovery component charged per transaction)	No	No	\$120.00	\$125.00
Sign Impounding Fees:				
- Charge for return of signs	No	No	\$120.00	\$120.00
Shopping Trolley Impounding Fees:				
- Charged for return of trolleys (per trolley)	No	No	\$120.00	\$120.00

Schedule of Fees and Charges 2024-25 - Environmental Health

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Lodging Houses				
Application Fee	No	No	\$300.00	\$310.00
Registration Fee (Annual)	No	No	\$260.00	\$270.00
Transfer of Lodging House Licence	No	No	\$60.00	\$62.00
Food Premises				
Notification Fee	Yes	No	\$75.00	\$75.00
Registration Fee	Yes	No	\$228.00	\$228.00
Food Business Surveillance Category (including pet and animal food) - calculated on a monthly basis, or part thereof, for any period prior to December 31st of each year				
- 1 - Exempt	No	No	Nil	Nil
- 2 - Low	No	No	\$110.00	\$114.00
- 3 - Medium	No	No	\$255.00	\$263.00
- 4 - High	No	No	\$410.00	\$423.00
Food Business Application for fit out or alteration (no building permit required)	No	Yes	\$200.00	\$206.00
Food Safety Program verification and Manufacturing premises assessment for high risk foods	No	Yes	\$280.00	\$280.00
Temporary Food Permit - Commercial (Notification)	Yes	No	\$75.00	\$75.00
Temporary Food Permit - Not for Profit community groups with low risk foods	Yes	No	Nil	Nil
Animal Food Processing Premises and Retail Pet Meat Shops				
Notification of a processing establishment	Yes	No	\$165.00	\$165.00
Caravan Parks and Camping Grounds Licence Fees				
Note: Fees set under Caravan Park and Camping Grounds Regulations 1997 and may be subject to change				
Minimum Fee (Application for grant or renewal licence fee only charged if greater than the final total of site type charges, listed below)	Yes	No	\$200.00	\$200.00
Annual Licence Fee calculated by the number of:				
- Long Stay Sites - per site	Yes	No	\$6.00	\$6.00
- Short stay and sites in transit	Yes	No	\$6.00	\$6.00
- Camp Site	Yes	No	\$3.00	\$3.00
- Overflow site	Yes	No	\$1.50	\$1.50
Other Fees				
- Penalty for renewal after expiry	Yes	No	\$20.00	\$20.00
- Transfer of Licence	Yes	No	\$100.00	\$100.00
- Temporary Licence Fee - pro rata as per licence fees above. Minimum Temporary Fee	Yes	No	\$100.00	\$100.00
Application construct park homes, annexe or other buildings	No	No	\$150.00	\$150.00
Application to camp in area other than caravan park or camping ground	No	No	\$150.00	\$150.00
Health Local Laws				
Keeping of Bees	No	Yes	\$100.00	\$100.00
Application for Approval to Construct or Establish Premises (includes assessment and administration fee)				
Hotels/Motels	No	No	\$190.00	\$196.00
Hairdressing establishments	No	No	\$100.00	\$103.00
Mobile hairdressers	No	No	\$100.00	\$103.00
Beauty therapy	No	No	\$100.00	\$103.00
Skin piercing establishments	No	No	\$100.00	\$103.00
Liquor Licensing				
Liquor Licensing (Section 39 Inspection Certificate) - no inspection	No	No	\$225.00	\$225.00
Liquor Licensing (Section 39 Inspection Certificate) - inspections required	No	No	\$500.00	\$500.00
Gaming				
Gaming Act S55(3) Certification (1 year or one off event)	Yes	No	\$25.00	\$25.00
Gaming Act S55(3) Certification (5 year)	Yes	No	\$105.00	\$105.00
Onsite Effluent Disposal				
Note: Fees are prescribed under the Health (Treatment and Sewage and Disposal of Liquid Waste) Regulation 1974 and may be subject to change				
Local Government Application Fee	Yes	No	\$118.00	\$118.00
Insurance of "Permit to Use an Apparatus"	Yes	No	\$118.00	\$118.00
Public Health Department under r.4A				
With Local Government report ¹	Yes	No	\$93.00	\$93.00
Without Local Government report fee under r.4A(4) ¹	Yes	No	\$110.00	\$110.00
Local Government Report fee	Yes	No	\$125.00	\$125.00
¹ Fees are prescribed under the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 and may be subject to change				

Schedule of Fees and Charges 2024-25 - Environmental Health

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Noise				
Noise Management Plan application for approval	No	No	\$135.00	\$140.00
Regulation 18 non-complying event noise exemption	Yes	No	\$600.00	\$600.00
Noise Monitoring - sound level meter - (per day)	No	Yes	\$400.00	\$412.00
Water Sampling				
Water sampling fee (within Esperance townsite) (per sample)	No	Yes	-	\$50.00
Water sampling fee (outside Esperance townsite) (per sample)	No	Yes	\$100.00	\$65.00
Water re-sampling due to non-compliance (per sample)	No	Yes	\$100.00	\$100.00
Public Building Application Fee - Low Risk	Yes	No	-	\$217.75
Public Building Application Fee - Medium Risk	Yes	No	-	\$435.50
Public Building Application Fee - High Risk	Yes	No	-	\$871.00
Temporary Public Building	Yes	No	Nil	Nil
Temporary Public Building not for profit	Yes	No	Nil	Nil
Administration Fees				
Copy of approval certificates per 30 minutes (minimum charge \$80)	No	No	\$80.00	\$82.50
Change of ownership of Health approval	No	No	\$70.00	\$72.00
Inspection Fees				
- Re-inspection due to incomplete or unsatisfactory work	No	No	\$100.00	\$103.00
- Property inspection on request	No	No	\$100.00	\$103.00
- Other - Pet shops, workshops, liquid waste industry, light ventilation or bore hole fee or suitability for animal drinking water supply inspections, settlement agents, inspection of pest control operators	No	No	\$100.00	\$103.00

Schedule of Fees and Charges 2024-25 - Home & Community Care

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Commonwealth Home Support Program / Home & Community Care				
Home Help Services - per hour	No	No	\$11.00	\$11.50
Respite Care Services - per hour	No	No	\$6.50	\$6.50
Overnight Respite - per service	No	No	\$22.00	\$23.50
Personal Care - per hour	No	No	\$11.00	\$11.50
Gardening Service - per hour	No	No	\$15.00	\$16.00
Social Support (In Home) - per hour	No	No	\$5.50	\$5.50
Social Support (Community Access) - per hour	No	No	\$11.00	\$11.50
Handyman Services - per hour	No	No	\$15.00	\$16.00
Window Cleaning - per hour	No	No	\$13.00	\$13.50
Taking Loads to Tip - per load	No	No	\$16.00	\$17.00
Day Centre Activities:				
- 1/2 day	No	No	\$13.00	\$13.50
- full day	No	No	\$17.00	\$18.00
Other Group Activities	No	No	\$5 - \$17	\$5 - \$18
Transport Community one way	No	No	\$4.00	\$4.00
Transport to Airport (one way)	No	No	\$16.00	\$20.00
Non Cancellation Fee (all CHSP services)	No	No	\$8.50	\$9.00
Laundry - per load	No	No	\$11.00	\$11.50
Ironing - per hour	No	No	\$11.00	\$11.50
Meals on Wheels - per meal	No	No	\$13.00	\$13.50
Maximum weekly cost for any number of services (excluding meals, podiatry, social activities and transport) - CHSP	No	No	No Maximum	No Maximum
Self - Funded retirees fees (DA, personal care, gardening) per hour	No	No	\$22.00	\$23.50
Self - Funded retirees fees (Transport & Social Support) per hour	No	No	\$11.00	\$11.50
Veterans Home Care Fees			As per DVA contract	As per DVA contract
Home Care Package Fees (Level 1-4)				
Meals on Wheels (food only)	No	No	\$6.50	\$6.50
Centre Meals (food only)	No	No	\$5.50	\$5.50
Contracted Services (NDIS, brokered or private)			As per the applicable NDIS rate	As per the applicable NDIS rate

Schedule of Fees and Charges 2024-25 - Waste Management

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Waste Collection - Domestic				
<i>Pensioner discount 25% on all Domestic Waste Services</i>				
Domestic Waste Collection Service Charge - per service:				
- 140 Litre bin - Limit of 1	No	No	\$194.00	\$200.00
- 140 litre bin - For the second and subsequent bins	No	No	\$400.00	\$412.00
- 240 litre bin - Limit of 1	No	No	\$287.00	\$296.00
- 240 litre bin - For the second and subsequent bins	No	No	\$621.00	\$640.00
- 360 Litre bin (Only where Recycling not available)	No	No	\$400.00	\$412.00
Additional Waste Bin Collection:				
- 140 Litre bin	No	No	\$35.00	\$36.00
- 240 Litre bin	No	No	\$35.00	\$36.00
- 360 Litre bin	No	No	\$35.00	\$36.00
Strata Units or Aged Accommodation sharing a bulk bin (min 15):				
- Waste	No	No	\$164.00	\$170.00
- Recycle	No	No	\$115.00	\$118.00
0-1 m3 household rubbish for pass holders (Town & Country)	No	No	4 free passes	4 free passes
Waste collection - Commercial				
Commercial Waste Collection Service Charge - per service:				
- 140 Litre bin - Limit of 2	No	No	\$194.00	\$200.00
- 140 litre bin - For the third and subsequent bins	No	No	\$400.00	\$412.00
- 240 litre bin - Limit of 2	No	No	\$287.00	\$296.00
- 240 litre bin - For the third and subsequent bins	No	No	\$621.00	\$640.00
Additional Waste Bin Collection:				
- 140 Litre bin	No	No	\$35.00	\$36.00
- 240 Litre bin	No	No	\$35.00	\$36.00
- 360 Litre bin	No	No	\$35.00	\$36.00
Recycling Collection - Domestic				
<i>Pensioner discount 25% on all Domestic Recycling Services</i>				
Domestic Recycling Collection Service Charge per service:				
- 140 Litre bin	No	No	\$148.00	\$152.00
- 240 litre bin	No	No	\$190.00	\$195.00
- 360 Litre bin	No	No	\$196.00	\$202.00
Additional Recycling Bin Collection				
- 140 Litre bin	No	No	\$35.00	\$36.00
- 240 Litre bin	No	No	\$35.00	\$36.00
- 360 Litre bin	No	No	\$35.00	\$36.00
Recycling Collection - Commercial				
Commercial Recycling Collection Service Charge				
Per Fortnightly Service				
- 240 litre bin	No	No	\$190.00	\$196.00
- 360 litre bin	No	No	\$252.00	\$260.00
- 1.5m3 bin	No	No	\$1,270.00	\$1,310.00
- 3m3 bin	No	No	\$1,940.00	\$2,000.00
- 4.5m3 bin	No	No	\$2,590.00	\$2,670.00
Per Weekly Service				
- 240 litre bin	No	No	\$353.00	\$364.00
- 360 litre bin	No	No	\$477.00	\$491.00
- 1.5m3 bin	No	No	\$1,910.00	\$1,969.00
- 3m3 bin	No	No	\$3,270.00	\$3,371.00
- 4.5m3 bin	No	No	\$4,575.00	\$4,715.00
Additional Recycling Bin Collection				
- 140 Litre bin	No	No	\$35.00	\$36.00
- 240 Litre bin				
- 360 Litre bin				
- 1.5 - 4.5m3 bin	No	No	\$85.00	\$88.00
Wylie Bay Waste Facility				
Residential refuse for non-pass holders per m3	No	Yes	\$54.00	\$56.00
Industrial/Commercial Waste Deliveries on week days per m3	No	Yes	\$54.00	\$56.00
Industrial/Commercial Waste Deliveries on weekends per m3	No	Yes	-	\$74.00
Asbestos Disposal per m3	No	Yes	\$115.00	\$120.00
Asbestos Disposal domestic per sheet by arrangement	No	Yes	\$35.00	\$36.00
Clinical Waste (per m3)	No	Yes	\$240.00	\$247.00
Tyre Disposal:				
- Car/Motorbike	No	Yes	\$12.00	\$13.00
- Light Truck & 4WD	No	Yes	\$13.00	\$14.00
- Heavy Truck & Trailer	No	Yes	\$35.00	\$37.00
- Rims extra	No	Yes	\$9.50	\$10.00
Waste oil free for residents <40 litres	No	Yes	Nil	Nil
Oil Filters (each)	No	Yes	\$12.00	\$12.40
Household Hazardous Waste (e.g. paint, oil) per litre/kg	No	Yes	\$6.50	\$6.70
Waste Deliveries out of hours (Special Waste) per hour	No	Yes	\$120.00	\$124.00
Gas Bottles:				
- Small (per bottle) up to 9kg	No	Yes	\$17.00	\$17.50
- Large (per bottle) over 9kg	No	Yes	\$25.00	\$26.00

Schedule of Fees and Charges 2024-25 - Waste Management

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
- Degassing fee	No	Yes	\$20.00	\$21.00
Quarantine/Biosecurity Waste:				
- per m3 or part thereof	No	Yes	\$400.00	\$412.00
- per m3 - weekend	No	Yes	\$500.00	\$515.00
Animal Disposal Site Fees:				
- Veterinary businesses permit to dispose of dead animals - Annual	No	Yes	\$635.00	\$655.00
- Animal Carcass disposal - Domestic	No	Yes	\$30.00	\$31.00
- Animal Carcass disposal - Agriculture / Industry	No	Yes	\$80.00	\$82.50
- Animal Autopsy	No	Yes	\$295.00	\$305.00
Household Appliances / Unscheduled electronics (iron, toaster, stereo) per kg	No	Yes	-	\$2.00
E-Waste - Large (PC, TV, DVD/ VCR)	No	Yes	Nil	Nil
Fluoro Globes (Commercial Quantity = 5 tubes/5 globes), less than 5 is free	No	Yes	\$0.45	\$0.50
Mixed globes - per globe	No	Yes	\$0.65	\$0.70
Household Batteries (more than 1kg) per kg	No	Yes	\$2.00	\$2.10
Mattress for recycling	No	Yes	\$17.00	\$17.50
Domestic Clean Green Waste (Mulchable) (per m3)	No	Yes	Nil	Nil
Green Waste large stumps (per m3) larger than 500 mm x 500 mm	No	Yes	\$53.00	\$55.00
Commercial Green Waste (Clean and Mulchable) per m3	No	Yes	-	\$10.00
Clean Fill (more than 200 m3) (per m3)	No	Yes	\$6.50	\$6.70
Greater than 20% recyclables to Tipping Face (per m3)	No	Yes	\$105.00	\$108.00
Clean Construction & Demolition Waste	No	Yes	\$22.00	\$23.00
Unsorted Construction & Demolition Waste	No	Yes	-	\$45.00
Recycling:				
- Unsorted per m3	No	Yes	\$26.00	\$27.00
- Sorted per m3	No	No	Nil	Nil
Short Term Bin Hire:				
- per 240L or 360L bin (free for Community Events) (max term 8 weeks) per week	No	Yes	\$18.00	\$19.00
- per 1.5m3 bin	No	Yes	\$61.00	\$63.00
- per 3.0m3 bin	No	Yes	\$61.00	\$63.00
- per 4.5m3 bin	No	Yes	\$85.00	\$88.00
Bin Swap - more than 1 per annum	No	No	\$34.00	\$35.00
Truck Wash Down Bay				
Fee for use of truck wash down bay - per minute	No	Yes	\$1.25	\$1.30
AVDATA key	No	Yes	\$55.00	\$58.00
Truckwash and Liquid Waste Clean-up Charge (per hour/per person)	No	Yes	\$200.00	\$206.00
Sullage Water Disposal Fees - As per licence				
Fees charged per 1000 litres	No	No	\$85.00	\$88.00

Schedule of Fees and Charges 2024-25 - Town Planning

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Development Applications				
Determination of application where the development has not commenced or been carried out and estimated cost of development is:				
- Not more than \$50,000	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
- More than \$50,000 but not more than \$500,000				
- More than \$500,000 but not more than \$2.5 million				
- More than 2.5 million but not more than 5 million				
- More than \$5 million but not more than \$21.5 million				
- More than \$21.5 million				
Determination of application where the development has commenced or been carried out	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee
Determination of application where the development has commenced or been carried out where the non-compliance is confirmed to be undertaken by a previous owner.	Yes*	No	Application fee as if development had not commenced	Application fee as if development had not commenced
Change of Use Development Applications				
Determination of application where the development has not commenced or been carried out	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
Determination of application where the development has commenced or been carried out	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee
Non-Conforming Use Development Applications				
Determination of application where the development has not commenced or been carried out	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
Determination of application where the development has commenced or been carried out	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee
Home Based Business Development Applications				
Determination of new application where has not commenced operating	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
Determination of new application where has commenced operating	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee
Determination of renewal application where application is made before approval has expired or within one (1) month of expiry	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
Determination of renewal application where application is made one (1) month after the approval has expired	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee
Extractive Industries Development Applications				
Determination of application where an extractive industry has not commenced or been carried out	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
Determination of application where an extractive industry has commenced or been carried out	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee

Schedule of Fees and Charges 2024-25 - Town Planning

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Extractive Industries Licence (Local Laws)				
Issuance of Local Law Licence	Yes	No	\$105.00	\$105.00
Extractive Industries Security Bonds				
Sand, Limesand, Gravel, Gypsum (per ha of excavation)	No	No	\$12,500.00	\$15,000.00
Limestone, Hard Rock, Granite (per ha of excavation)	No	No	\$20,000.00	\$25,000.00
Miscellaneous Development Applications Where Estimated Cost of Development Criteria is Not Relevant (e.g. Bed & Breakfast; Cottage Industry; Family Day Care; Earthworks; Modifications to Building Envelope)				
Determination of application where the development has not commenced or been carried out	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
Determination of application where the development has commenced or been carried out	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee
Determination of renewal application where application is made before approval has expired or within one (1) month of expiry	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
Determination of renewal application where application is made one (1) month after the approval has expired	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee
Advertising of Development Applications as Per Local Planning Scheme Provisions	No	No	\$250.00	\$250.00
Amendment to Town Planning Approval (reflects work involved)				
- Minor Amendment	No	No	\$160.00	\$170.00
- Major Amendment	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
Preliminary Consideration of Development Plans	No	Yes	\$500.00	\$500.00
Cancel development approval				
Determining an application to amend or cancel development approval	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
A Development Assessment Panel application where the estimated cost of the development is:				
- Not less than \$3 million and less than \$7 million	Yes	No	Fee Stipulated in Schedule 1 - Planning and Development (Development Assessment Panels) Regulations 2011	Fee Stipulated in Schedule 1 - Planning and Development (Development Assessment Panels) Regulations 2011
- Not less than \$7 million and less than \$10 million				
- Not less than \$10 million and less than \$12.5 million				
- Not less than \$12.5 million and less than \$15 million				
- Not less than \$15 million and less than \$17.5 million				
- Not less than \$17.5 million and less than \$20 million				
- 20 million or more				
- An application under r. 17				
<i>Note 1: In addition to any fees payable to the Local Government</i>				
<i>Note 2: Must remit fee to Department within 30 days of receipt of DAP application</i>				
Request for Extension of Time to Planning Approval				
- Basic Fee for Assessment (reflects work)	No	No	\$175.00	\$185.00
Rezoning Applications				
- initial (non-refundable)	No	No	\$800.00	\$800.00
- Basic Amendment (as per regulations, reflects work) Refund unexpended fees	No	No	\$4,000.00	\$4,000.00
- Standard Amendment (as per regulations, reflects work) Refund unexpended fees	No	No	\$8,000.00	\$8,000.00
- Complex Amendment (as per regulations, reflects work) Refund unexpended fees	No	No	\$11,000.00	\$11,000.00
Proposed Structure Plans/Outline Development Plans & Detailed Area Plans				
- initial (non-refundable)	No	No	\$750.00	\$750.00
-minor (as per regulations, reflects work) Refund unexpended fees	No	No	\$5,500.00	\$5,500.00
-major (as per regulations, reflects work) Refund unexpended fees	No	No	\$9,500.00	\$9,500.00
Local Planning Strategy Amendments				
Processing Fee, reflects work. Refund unexpended fees	No	No	\$6,500.00	\$7,000.00

Schedule of Fees and Charges 2024-25 - Town Planning

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Road Closure Applications	No	No	\$600.00	\$600.00
Road Dedication Applications (Outside of Subdivision)	No	No	-	\$600.00
Liquor Licensing - Section 40	No	No	\$100.00	\$100.00
Subdivision Clearances (incl Strata's)				
- not more than 5 lots	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
- more than 5 lots but not more than 195 lots				
- more than 195 lots				
Performance Bond for Second Hand Transportable Dwellings (per dwelling min.)	No	No	\$12,500.00	\$15,000.00
Zoning Certificate (including settlement advice)	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009
Town Planning Enquiry (written response)				
Health, Building & Town Planning Requested Inspections outside of normal Council operations	No	Yes	\$190.00 per hour plus mileage allowance of \$1.20/km	\$190.00 per hour plus mileage allowance of \$1.20/km
Cash in Lieu Car Park Construction Costs (per bay)	No	No	\$3,000.00	\$3,500.00

Schedule of Fees and Charges 2024-25 - Venue Hire

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
CIVIC CENTRE				
Auditorium including Main Foyer				
Concert & Stage Plays - Excluding Kitchen, Bar & Kiosk with theatre lighting				
- Full Day	No	Yes	\$2,020.00	\$2,080.00
- Half Day	No	Yes	\$1,530.00	\$1,580.00
Conventions, Meetings, Prize Nights etc - Excluding Kitchen, Bar & Kiosk with theatre lighting				
- Day & Evening	No	Yes	\$1,220.00	\$1,255.00
- Day or Evening	No	Yes	\$870.00	\$895.00
- Kitchen (large) - Commercial catering	No	Yes	\$185.00	\$190.00
- Kitchen (large) - Non-commercial catering	No	Yes	\$90.00	\$90.00
Stage Rehearsals				
- Full lighting/hour	No	Yes	\$185.00	\$190.00
- Work lights/hour	No	Yes	\$95.00	\$95.00
- Piano Hire - Yamaha G2 Grand	No	Yes	\$200.00	\$200.00
Reception Room including Kitchen and Bar				
Weddings/Dinners/Parties/Concerts				
- Whole room, one booking per day	No	Yes	\$660.00	\$680.00
Meeting, Seminars				
- Half Day	No	Yes	\$245.00	\$250.00
- Full Day	No	Yes	\$340.00	\$350.00
Main Foyer including Bar				
Half Day	No	Yes	\$245.00	\$250.00
Full Day	No	Yes	\$330.00	\$340.00
Discounts Available on Combined Auditorium & Reception Room Fees				
Whole Complex	No	Yes	10%	10%
Not For Profit Organisations and Funerals	No	Yes	20%	20%
Surcharges				
Weekends & Public Holidays	No	Yes	10%	10%
Event Support				
Tech Labour cost (per hour)	No	Yes	\$75.00	\$75.00
Non-technical labour cost (per hour)	No	Yes	\$53.00	\$53.00
Commission on Ticket and Merchandise Sales				
Booking fee per ticket sale	No	Yes	\$4.95	\$4.95
20% discount on Booking fee for Not For Profit groups				
Commission on merchandise sales	No	Yes	10%	10%
Bonds				
Venue/Equipment hire bond	No	No	\$500.00	\$500.00
Liquor bond on sporting clubs and private functions	No	No	\$1,300.00	\$1,300.00
Hire of Equipment and Services				
Stages, risers, partition boards, white boards, lecterns etc. (per day per item)	No	Yes	\$19.00	\$19.00
Late return fee per item	No	Yes	\$25.00	\$25.00
Medium items - projector and screen (per day per item)	No	Yes	\$37.00	\$37.00
Advertising Poster Distribution per poster	No	Yes	\$3.50	\$3.50
Flyer distribution	No	Yes	\$460.00	\$460.00
PA system for function (2 x speakers, small mixer, mic and stand - including set up)	No	Yes	\$185.00	\$185.00
SOUND SHELL				
Hire fee more than 3 hours	No	Yes	\$185.00	\$185.00
Hire fee less than 3 hours	No	Yes	\$110.00	\$110.00
Hire for a free community event	No	No	-	-
Multiple Bookings by same organisation	No	Yes	5 for the price of 3	5 for the price of 3
Bond	No	No	\$100.00	\$100.00
Seniors Christmas Dinner Event				
Tickets (each)	No	Yes	\$25.00	\$25.00

Schedule of Fees and Charges 2024-25 - Cemeteries

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Cemetery				
Grant of Right of Burial	No	No	\$1,660.00	\$1,710.00
Child/Perinatal includes plaque	No	Yes	\$690.00	\$710.00
Burial Fee				
Ordinary Interment	No	Yes	\$1,890.00	\$1,950.00
Interment of stillborn and Perinatal child (Lawn Section)	No	Yes	\$200.00	\$210.00
Interment of stillborn and Perinatal child (Antenatal Section includes plinth)	No	Yes	\$460.00	\$470.00
Monument Fee				
New Monument Permit fee	No	No	\$200.00	\$210.00
Renovation/Alteration Monument Permit Fee	No	No	\$55.00	\$60.00
Annual Monumental Masons Licence	No	No	\$320.00	\$330.00
Single Monumental Work Licence	No	No	\$55.00	\$60.00
Reserving of a memorial plot within the Wall of Remembrance & Memorial Garden	No	Yes	\$130.00	\$135.00
Exhumation Fee				
Re-opening of grave	No	Yes	\$2,330.00	\$2,400.00
Re-interment in new grave	No	Yes	\$1,270.00	\$1,310.00
Placement of Ashes Fee				
Placement in Burial area	No	Yes	\$210.00	\$220.00
Placement in Cemetery Niche Wall or Memorial Garden	No	Yes	\$560.00	\$580.00
Second Placement in Cemetery Niche Wall - if done at a separate time	No	Yes	-	\$145.00
Scattering to the winds within the Cemetery	No	Yes	\$60.00	\$65.00
Miscellaneous Fees				
Undertakers Annual Licence Fee	No	No	\$320.00	\$330.00
Additional fee for late arrival at Cemetery	No	Yes	\$320.00	\$330.00
For interment of oblong or oversized caskets	No	Yes	\$320.00	\$330.00
Additional fee for interment on a weekend or Public Holiday	No	Yes	\$1,030.00	\$1,060.00
Copy of Grant of Right of Burial	No	No	\$170.00	\$180.00
Administration Fee	No	Yes	\$80.00	\$85.00
Single Funeral Permit	No	No	\$720.00	\$740.00
Removal and replacement of Ledger	No	Yes	\$480.00	\$490.00

Schedule of Fees and Charges 2024-25 - Sporting Grounds & Complexes

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Sporting Association Ground Fees				
Charge per 'Unit'	No	Yes	\$550.00	\$565.00
Esperance Agricultural Show	No	Yes	\$2,300.00	\$2,400.00
Casual Ground Hire Charges				
Non Commercial/Not for Profit (inc schools) morning/afternoon or evening session (booking within school hours charged as 1 session)				
- Old Hockey Oval	No	Yes	\$70.00	\$72.00
- Little Lords/10,000m2 of Multi-Sports/Overflow Camping-Circus	No	Yes	\$105.00	\$110.00
- Ovals (Ports, Esp, Newtown, Gibson)/20,000m2 of Multi-Sports	No	Yes	\$160.00	\$165.00
- Whole of Multi-Sports (40,000m2)	No	Yes	\$240.00	\$250.00
Non Commercial/Not for Profit (inc schools) 2 or more sessions				
- Old Hockey Oval	No	Yes	\$105.00	\$110.00
- Little Lords/10,000m2 of Multi-Sports/Overflow Camping-Circus	No	Yes	\$160.00	\$165.00
- Ovals (Ports, Esp, Newtown, Gibson)/20,000m2 of Multi-Sports	No	Yes	\$240.00	\$250.00
- Whole of Multi-Sports (40,000m2)	No	Yes	\$365.00	\$375.00
Commercial Rate - morning/afternoon or evening session				
- Old Hockey Oval	No	Yes	\$290.00	\$300.00
- Little Lords/10,000m2 of Multi-Sports/Overflow Camping-Circus	No	Yes	\$430.00	\$445.00
- Ovals (Ports, Esp, Newtown, Gibson)/20,000m2 of Multi-Sports	No	Yes	\$650.00	\$670.00
- Whole of Multi-Sports (40,000m2)	No	Yes	\$980.00	\$1,010.00
Commercial Rate 2 or more sessions				
- Old Hockey Oval	No	Yes	\$435.00	\$450.00
- Little Lords/10,000m2 of Multi-Sports/Overflow Camping-Circus	No	Yes	\$650.00	\$670.00
- Ovals (Ports, Esp, Newtown, Gibson)/20,000m2 of Multi-Sports	No	Yes	\$980.00	\$1,010.00
- Whole of Multi-Sports (40,000m2)	No	Yes	\$1,470.00	\$1,520.00
Equestrian Club	No	Yes	+20% Loading on above rates	+20% Loading on above rates
Oval Lighting Fees	No	Yes	Cost Recovery + \$2.50/hr commission	Cost Recovery + \$2.50/hr commission
Ground Hire Bonds				
Ground hire bond	No	No	\$500.00	\$500.00
Liquor bond	No	No	\$1,300.00	\$1,500.00
Overflow Camping				
Unpowered Site per night (2 people)	No	Yes	\$40.00	\$40.00
Extra person per site	No	Yes	\$10.00	\$10.00
Overflow closed self contained extra large vehicle parking per night (maximum 7 nights)	No	Yes	\$20.00	\$25.00
GSG - Greater Sports Ground				
Note: Fees effective from 1 September 2024				
Stadium Court Hire				
- Booked Court Hire (per hour)	No	Yes	\$34.00	\$35.00
- Casual Court Hire (per hour)	No	Yes	\$20.00	\$20.00
- Event Hire Half Stadium (per day)	No	Yes	-	\$400.00
- Event Hire Full Stadium (per day)	No	Yes	-	\$640.00
- Programmed casual entry per person (maximum 2 hours)	No	Yes	\$5.00	\$5.00
Bonds				
- Security Bond	No	Yes	\$475.00	\$500.00
- Security Bond - Alcohol Permitted	No	Yes	\$2,000.00	\$2,000.00
Kitchen and Kiosk				
- Kitchen and Kiosk Hire (per day)	No	Yes	\$80.00	\$100.00
- Hire 1 month for sporting clubs only	No	Yes	\$80.00	\$100.00
Advertising				
- Promotional Package 1	No	Yes	\$160.00	\$250.00
- Promotional Package 2	No	Yes	\$215.00	\$500.00
- Promotional Package 3	No	Yes	\$265.00	\$1,000.00
- Annual Court Naming (per court)	No	Yes	\$1,600.00	\$1,500.00
Additional Charges				
- Staff labour- per person (per hour)	No	Yes	\$56.00	\$70.00
- Staff labour- per person (per hour) - out of hours	No	Yes	\$90.00	\$100.00
- Key/Fob replacement	No	Yes	\$56.00	\$56.00
- Cleaning fee (per hour)	No	Yes	\$115.00	\$120.00
- Set up/pack down (per hour)	No	Yes	\$70.00	\$75.00
EIS - Esperance Indoor Stadium				
Grandstand set up and removal fee	No	Yes	\$150.00	\$250.00
Grandstand extra day left set up	No	Yes	\$100.00	\$120.00
Classes at EIS charged at BOILC Fees	No	No		
Noel White Centre				
Note: Fees effective from 1 September 2024				
Meeting Room Commercial (per hour)	No	Yes	\$44.00	\$45.00
Meeting Room Community (per hour)	No	Yes	\$22.00	\$25.00
Meeting Room Clubs (Club sports administration)	No	Yes	Nil	Nil
Meeting Room Commercial (per day at management discretion)	No	Yes	\$180.00	\$185.00
Meeting Room Community (per day at management discretion)	No	Yes	\$90.00	\$92.00
Function Room Hire Commercial (per hour)	No	Yes	\$80.00	\$82.00
Function Room Hire Community (per hour)	No	Yes	\$40.00	\$42.00

Schedule of Fees and Charges 2024-25 - Sporting Grounds & Complexes

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Function Room Commercial (per day at management discretion)	No	Yes	\$640.00	\$645.00
Function Room Hire Community (per day at management discretion)	No	Yes	\$320.00	\$325.00
Office Day Hire	No	Yes	\$90.00	\$100.00
Office Hire 12 months	No	Yes	\$120.00	\$300.00
Storage Hire 12 months	No	Yes	\$120.00	\$150.00
Programs				
Note: Fees effective from 1 September 2024				
School Holiday Programs				
School holiday program - per day	No	Yes	\$48.00	\$50.00
Companion card holders carer for above programs	No	No	Nil	Nil

Schedule of Fees and Charges 2024-25 - Bay of Isles Leisure Centre

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
<i>Note: Fees effective from 1 September 2024</i>				
Bay of Isles Leisure Centre				
Last Hour 50% discount - applies to gym and pool entries only for the last hour operation	No	Yes	50% Discount	50% Discount
Spectator 10 yrs+ (excluding centre programs)	No	Yes	\$1.00	\$1.00
Companion card holders carer	No	No	Nil	Nil
Front foyer Commercial advertising fee (yearly)	No	Yes	\$140.00	\$150.00
Administration fee	No	Yes	\$25.00	\$25.00
Meeting Room Hire (per hour)	No	Yes	-	\$25.00
Aquatic				
Adult	No	Yes	\$8.00	\$8.00
Under 5 supervisor 1:1 ratio Watch Around Water	No	No	Nil	Nil
Child under 16 years	No	Yes	\$4.50	\$4.50
Concession (Student, Health Care, Senior and Concession Card Holders)	No	Yes	\$5.50	\$5.50
Family pass (2 adults + 2 children)	No	Yes	\$21.50	\$21.50
Lane hire Commercial (per hr)	No	Yes	\$17.00	\$17.50
Lane hire Community (per hr)	No	Yes	\$7.00	\$6.70
Interm/Vacswim swimming lessons lane hire	No	No	Nil	Nil
Rehabilitation pool hire (per hr)(in addition to entry fee)	No	Yes	\$25.00	\$26.00
Rehabilitation pool hire Community (per hr)	No	Yes	\$12.50	\$13.00
Swimming carnival hire - Lap pool 8 lanes including entry *10:30am-2:30pm	No	Yes	\$1,325.00	\$1,370.00
Exclusive pool hire outside operating hours (per hr), excluding entrance fee	No	Yes	\$175.00	\$200.00
Additional lifeguard per hour	No	Yes	\$65.00	\$75.00
Aquatic Run (group hire per hour)	No	Yes	\$85.00	\$85.00
Aquatic run individual fee	No	Yes	\$3.00	\$3.00
Catered birthday parties - per person	No	Yes	25% disc on other child entries	25% disc on other child entries
Crèche				
Child	No	Yes	\$7.50	\$7.80
Health And Fitness				
Adult Gym and Group Fitness	No	Yes	\$17.00	\$17.50
Concession (Student, Health Care, Senior and Concession Card Holders)	No	Yes	\$13.00	\$13.50
Child Under 12 Group Fitness	No	Yes	\$8.50	\$7.00
Adult Inclusion Class	No	Yes	\$13.00	\$13.00
Gym appraisal or program (excluding entry fees)	No	Yes	\$70.00	\$72.00
Personal training (1 hour) members	No	Yes	\$55.00	\$56.00
Swim School - Entry Included				
Swim lesson (half hour)	No	No	\$16.50	\$17.00
Swim lesson 1 to 1 (half hour)	No	No	\$48.00	\$50.00
Swim lesson 1 to 2 (half hour)	No	No	\$34.50	\$35.00
Mini Squad	No	Yes	\$16.50	\$17.00
Squad	No	Yes	\$18.50	\$19.00
Junior Lifeguard Club	No	No	\$18.50	\$19.00
Bronze Medallion- full course	No	No	\$200.00	\$200.00
Bronze Medallion - requalification	No	No	\$100.00	\$100.00
Resuscitation - full course	No	No	\$95.00	\$100.00
Resuscitation - requalification	No	No	\$95.00	\$100.00
Heartbeat Club/no certificate CPR Groups	No	No	\$30.00	\$35.00
Week Passes				
Week pass Aquatic	No	Yes	\$26.00	\$26.00
Week pass Complete Fitness (excluding creche)	No	Yes	\$51.00	\$60.00
Memberships				
12 month prepaid membership				
Adult				
- Aquatic	No	Yes	\$655.00	\$675.00
- Gym & Group Fitness	No	Yes	\$957.00	\$986.00
- Complete Fitness	No	Yes	\$1,208.00	\$1,245.00
Concession (Student, Health Care, Senior and Concession Card Holders)				
- Aquatic	No	Yes	\$492.00	\$506.00
- Gym & Group Fitness	No	Yes	\$718.00	\$740.00
- Complete Fitness	No	Yes	\$906.00	\$934.00
Senior (70 Plus)				
- Aquatic	No	Yes	\$310.00	\$320.00
- Gym & Group Fitness	No	Yes	\$455.00	\$465.00
- Complete Fitness	No	Yes	\$570.00	\$590.00
Child (under 16 years)				
- Aquatic	No	Yes	\$395.00	\$405.00
- Group Fitness	No	Yes	\$575.00	\$595.00
- Aquatic and Group Fitness	No	Yes	\$725.00	\$745.00
Family 2 Adults & 2 Children (under 12 yrs)				
- Aquatic	No	Yes	\$1,368.00	\$1,410.00
- Complete Fitness	No	Yes	\$2,443.00	\$2,515.00
- Additional child (under 12 years)	No	Yes	\$200.00	\$205.00

Schedule of Fees and Charges 2024-25 - Bay of Isles Leisure Centre

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Ongoing Memberships (fortnightly direct debit, minimum sign up 6 weeks)				
Direct debit default fee	No	Yes	At Cost	At Cost
Adult				
- Aquatic	No	Yes	\$27.20	\$28.05
- Gym & Group Fitness	No	Yes	\$38.80	\$40.00
- Complete Fitness	No	Yes	\$48.50	\$50.00
Concessions (Student, Health Care, Senior and Concession Card Holders)				
- Aquatic	No	Yes	\$21.00	\$21.65
- Gym & Group Fitness	No	Yes	\$29.60	\$30.50
- Complete Fitness	No	Yes	\$36.90	\$38.05
Senior 70 Plus				
- Aquatic	No	Yes	\$13.00	\$13.40
- Gym & Group Fitness			\$19.00	\$19.60
- Complete Fitness	No	Yes	\$24.00	\$24.80
Child Under 16				
- Aquatic	No	Yes	\$17.20	\$17.75
- Group Fitness	No	Yes	\$24.10	\$24.85
- Aquatic and Group Fitness	No	Yes	\$29.90	\$30.80
Family 2 Adults & 2 Children (under 16 yrs)				
- Aquatic	No	Yes	\$54.60	\$56.30
- Complete Fitness	No	Yes	\$96.00	\$99.00
- Additional child (under 16 years)	No	Yes	\$10.00	\$10.30
12 Week Insurance and Workers Compensation Memberships (rehabilitation)				
Complete Fitness	No	Yes	\$348.00	\$360.00
Membership Administration				
Corporate Memberships/Emergency Services Volunteer discount	No	Yes	15% discount off any ADULT pre-paid membership	15% discount off any ADULT pre-paid membership
Fly In, Fly Out memberships - pre paid and direct debit memberships	No	Yes	50% discount	50% discount
Membership 12 month bonus	No	Yes	Pre paid Members who renew their membership (prior to expiry) receive 1 additional month.	Pre paid Members who renew their membership (prior to expiry) receive 1 additional month.
Programs, Promotions and Discounts				
Leisure Centre specific programs (excluding memberships/week passes)	No	Yes	\$10.00	\$12.00
Companion card holders carer for above programs	No	No	Nil	Nil
Promotional events H&F free entry - includes creche - (limited to 4 times a year)	No	No		
Gold Coin/Free Entry Days - includes creche - (maximum 4 per year)	No	No		
New service/changed service free promotional event (management discretion)	No	No		
Promotional members - Bring a Friend for Free (management discretion)	No	No		
Promotional discounting	No	Yes	7 day trial promotion week pass	7 day trial promotion week pass
Member free hot drink	No	Yes	1 free hot drink per member on Sundays	1 free hot drink per member on Sundays
Staff excluded from spectator fee for school programs internal/external (e.g. interm swimming)				

Schedule of Fees and Charges 2024-25 - Cultural Facilities

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Library				
Overdue items (per item/week)	No	No	Nil	Nil
Lost/Damaged item administration charge (plus full restoration cost)	No	No	\$25.00	\$15.00
Public Internet Access				
- Quarter hour	No	Yes	Nil	Nil
- Half hour	No	Yes	Nil	Nil
- One hour	No	Yes	Nil	Nil
Temporary Visitor Bond 1 (TV1)	No	No	\$30.00	\$30.00
Temporary Visitor Bond 2 (TV2)	No	No	\$65.00	\$65.00
Photocopying & Printing				
Black and White				
- A4 single side B&W	No	Yes	\$0.50	\$0.30
- A4 double side B&W	No	Yes	\$0.70	\$0.50
- A3 single side B&W	No	Yes	\$0.70	\$0.60
- A3 double side B&W	No	Yes	\$0.90	\$1.00
Colour				
- A4 single side Colour	No	Yes	\$1.00	\$2.00
- A4 double side Colour	No	Yes	\$2.00	\$3.50
- A3 single side Colour	No	Yes	\$4.00	\$6.00
- A3 double side Colour	No	Yes	-	\$8.00
Scanning per page	No	Yes	\$0.10	Nil
Faxing per page - sending and receiving	No	Yes	\$1.00	\$1.00
Esperance Municipal Museum				
Adults	No	Yes	\$9.00	\$10.00
Children	No	Yes	\$4.00	\$5.00
Pensioners/Seniors	No	Yes	\$7.00	\$8.00
Group of 10 or more per person	No	Yes	\$7.00	\$8.00
Family - 2 adults plus children	No	Yes	\$22.00	\$25.00
Gold Coin/Free Entry Days (maximum 6 per year)	No	Yes		
Research Fee				First 30 min Free
- Personal/Community (per hour)	No	Yes	-	\$30.00
- Commercial (per hour)	No	Yes	-	\$60.00
Digital Image Supply				
- Personal/Community	No	Yes	-	\$20.00
- Commercial	No	Yes	-	\$60.00
- All express requests (additional charge)	No	Yes	-	\$30.00
Esperance Visitor Centre				
Display per brochure for local businesses (excluding Bookeasy clients)	No	Yes	\$115.00	\$120.00
Display of brochure - Business outside Esperance Shire - Annual Fee	No	Yes	\$180.00	\$185.00
Digital Advertising Signage in Visitor Centre (per 15 second slot, per year)	No	Yes	\$300.00	\$300.00
Change/update to digital content (per change)	No	Yes	\$50.00	\$50.00
Booking commissions (other than Gold)	No	Yes	\$0.14	\$0.16
Booking commissions (Gold)	No	Yes	\$0.10	\$0.11
Staff assistance with Bookeasy/website (per hour)	No	Yes	\$60.00	\$60.00
Consignment rate on souvenirs	No	Yes	\$0.20	\$0.25

Schedule of Fees and Charges 2024-25 - Airport

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Airport				
RPT and Charter Passenger Terminal Usage Fee (passengers under 2 years exempt. REX as per negotiated contract.)	No	Yes	\$30.00	\$30.50
Landing Fees (collected by Avdata on Council's behalf)				
- Aircraft 0 - 2000kg flat rate	No	Yes	\$16.00	\$16.50
- Aircraft 2001 - 15000kg per 1000 kg or part thereof	No	Yes	\$16.00	\$16.50
- Aircraft >15000kg per 1000kg or part thereof	No	Yes	\$44.00	\$45.00
- Annual fee for private aircraft less than 2000kg - per year per aircraft (Optional)	No	Yes	\$157.00	\$161.00
- Annual fee for private aircraft greater than 2000kg - per year per aircraft (Optional)	No	Yes	\$16.00 per 1,000kg x 11	\$16.50 per 1,000kg x 11
- Annual fee for commercial aircraft less than 4000kg - per year per aircraft (Optional)	No	Yes	\$1,600.00	\$1,625.00
Landing Fee Concessions				
Aircraft <30000kg MTOW paying passenger service fee exempt				
Upon prior request & approved by CEO, aircraft used for charity and fund raising related service.	No	No	Nil	Nil
Royal Flying Doctor Service	No	No	Nil	Nil
Aircraft Parking Fee - per week or part thereof (3 days or less free) excluding RPT	No	Yes	\$72.00	\$73.50
Terminal				
Hire of Meeting Room (excluding Shire of Esperance and Airport Contractors)				
- half day or part thereof	No	Yes	\$75.00	\$77.00
- full day or part thereof	No	Yes	\$150.00	\$154.00
Advertising Signage in terminal per m2	No	Yes	\$290.00	\$295.00
Lockable Key Storage Boxes (per year)	No	Yes	\$60.00	\$60.00
Digital Advertising Signage in terminal above baggage carousel (per 15 second slot, per year)	No	Yes	\$1,875.00	\$1,900.00
Change/update to digital content (per change)	No	Yes	\$50.00	\$55.00
Security				
Security Swipe Card	No	Yes	\$72.00	\$74.00
Replacement Security Swipe Card	No	Yes	\$72.00	\$74.00
Reporting Officer (RFDS Exempt)				
Reporting Officer Callout	No	Yes	\$140.00	\$145.00
Reporting Officer Callout Fee Per Hour or part thereof	No	Yes	\$95.00	\$100.00

Schedule of Fees and Charges 2024-25 - Building Control

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Applications for building permits, demolition permits				
Certified application for a building permit - s.16(1):				
(a) for building work for a Class 1 or Class 10 building or incidental structure	Yes	No	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation
(b) for building work for a Class 2 to Class 9 building or incidental structure	Yes	No		
Uncertified application for a building permit - s.16(l)	Yes	No		
Application for a demolition permit - s.16(l):				
(a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure	Yes	No		
(b) for demolition work in respect of a Class 2 to Class 9 building	Yes	No		
Application to extend the time during which a building or demolition permit has effect s.32(3)(f)	Yes	No		
Application for occupancy permits, building approval certificates				
Application for an occupancy permit for a completed building - s.46	Yes	No	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation
Application for a temporary occupancy permit for an incomplete building - s.47	Yes	No		
Application for modification of an occupancy permit for additional use of a building on a temporary basis - s.48	Yes	No		
Application for a replacement occupancy permit for permanent change of the building's use, classification - s.49	Yes	No		
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision - s.50(1) & (2)	Yes	No		
Application for an occupancy permit for a building in respect of which unauthorised work has been done - s.51(2)	Yes	No		
Application for a building approval certificate for a building in respect of which unauthorised work has been done - s.51(3)	Yes	No		
Application to replace an occupancy permit for an existing building - s.52(1)	Yes	No		
Application for a building approval certificate for an existing building where unauthorised work has not been done - s.52(2)	Yes	No		
Application to extend the time during which an occupancy permit or building approval certificate has effect - s.65(3)(a)	Yes	No		
Other applications				
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)	Yes	No	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation
All Building Applications (Mandatory)				
Building Services Levy				
Building Permit - \$45,000 or Less	Yes	No	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation
Building Permit - Over \$45,000	Yes	No		
Demolition Permit - \$45,000 or Less	Yes	No		
Demolition Permit - Over \$45,000	Yes	No		
Occupancy Permit for approved building work- \$45,000 or Less	Yes	No		
Occupancy Permit for approved building work - Over \$45,000	Yes	No		
Building Approval certificate for approved building work- \$45,000 or Less	Yes	No		
Building Approval certificate for approved building work- Over \$45,000	Yes	No		
Occupancy Permit for Unauthorised Building Work - \$45,000 or Less	Yes	No		
Occupancy Permit for Unauthorised Building Work - Over \$45,000	Yes	No		
Building Approval Certificate for Unauthorised Building Work - \$45,000 or Less	Yes	No		
Building Approval Certificate for Unauthorised Building Work - Over \$45,000	Yes	No		
Building Construction Industry Training Fund Levy				
BCITF Levy (for work greater than \$20,000)	Yes	No	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation
BCITF Accounting Collection fee (Set by BCITF)	Yes	No		
Building Services Levy Administration Fee	Yes	No		
Fees set at Council's discretion				
New pool barrier inspection which include initial inspection & re-inspections - r.53A(2)	Yes	No	-	\$312.00
Inspection of pool barriers - r.53(2)	Yes	No	\$58.45	\$78.00
Re-Inspection of pool enclosure	No	Yes	\$100.00	\$103.00
Pool Barrier Inspection Fee & Report - At request of Owner/Applicant	No	Yes	\$175.00	\$180.00
Application for approval of battery powered smoke alarms - r.61(3)(b)	Yes	No	\$179.00	\$179.00
Request for Certificate of Design Compliance Class 1 New Dwellings, Major Additions/Alterations	No	Yes	0.15% of construction value including GST but not less than \$550	0.15% of construction value including GST but not less than \$550
Request for Certificate of Design Compliance Class 1 Dwelling - Additions/Alterations (Minor Works Only)	No	Yes	0.15% of construction value including GST but not less than \$200	0.15% of construction value including GST but not less than \$200

Schedule of Fees and Charges 2024-25 - Building Control

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Request for Certificate of Design Compliance Class 10 Building Only	No	Yes	0.15% of construction value including GST but not less than \$200	0.15% of construction value including GST but not less than \$200
Request for Certificate of Design Compliance Class 2-9	No	Yes	0.25% of construction value including GST but not less than \$550	0.25% of construction value including GST but not less than \$550
Request to amend a Building Permit - Minor (Where new Certificate of Design Compliance and Building Permit is not required)	No	No	\$72.00	\$74.00
Request to provide a Certificate of Construction compliance	No	Yes	\$600 min including GST, Additional inspections @ \$175	\$620 min including GST, Additional inspections @ \$175
Request to provide a Certificate of Building compliance	No	Yes	\$600 min including GST, Additional inspections @ \$175	\$620 min including GST, Additional inspections @ \$175
Building/Planning/Health Records - Copies of Building Permits/Approvals, Planning Approvals, Effluent Disposal System Approvals	No	No	\$65.00	\$65.00
Building Inspection Fee	No	Yes	\$175.00	\$180.00
Written advice from Building Surveyor	No	Yes	\$175.00	\$180.00

Schedule of Fees and Charges 2024-25 - Local Laws

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Fencing Local Laws				
Application for a licence where no fees are applicable under the Planning and Development Act 2005 and/or Building Act 2011	No	No	\$108.00	\$112.00
Private Property Local Law				
Application for a permit where no fees are applicable under the Planning and Development Act 2005 and/or Building Act 2011	No	No	\$108.00	\$112.00
Local Government Property Local Law				
Event approvals				
Event application fee	No	No	\$66.00	\$68.00
Event Class				
Class 1 - The most complex use of the space/ the largest impact on the space. Commercial / large scale presence which minimises opportunities for use of space with other user groups. Multiple aspects requiring assessment.				
Class 2 - Moderate use of space / moderate impact on space. Commercial / moderate scale presence which easily allows for access and use of space with other user groups. Multiple aspects requiring assessment.				
Class 3 - Minimal use of space / minimal impact on space. Moderate scale use of space, moderate complexity, with low impact on other user groups.				
Class 4 - Minimal use of space / minimal impact on space. Small scale non-complex use of space with low impact on other user groups.				
Class 5 - Minimal impact on space.				
The Shire determines the class of the activity based on factors, including but not limited to, the following:				
Number of participants / individuals / spectators involved in the activity				
Use of roads and car parking				
Approvals required by other agencies				
Structures				
Environmental impact				
Required Management Plans				
Charity/Not for profit				
Class 1 Fee (per day)*	No	No	\$208.00	\$215.00
Class 2 Fee (per day)*	No	No	\$162.00	\$167.00
Class 3 Fee (per permit)*	No	No	\$122.00	\$126.00
Class 4 Fee (per permit)*	No	No	\$57.00	\$58.00
Class 5 Fee	No	No	Nil	Nil
*CEO discretion for events based around National/Community Celebrations	No	No	Nil	Nil
Activities in Thoroughfares and Trading in Thoroughfares and Public Places Local Law				
Miscellaneous fees for Activities in Thoroughfares and Trading in Thoroughfares and Public Places Local Law, where no other fees are applicable.				
Trading Class				
Class 1 - The most complex use of the space/the largest impact on the space. Commercial presence which minimises opportunities for use of space with other user groups.				
Class 2 - Moderate use of space / moderate impact on space. Commercial presence which easily allows for access and use of space with other user groups.				
Class 3 - Minimal use of space / minimal impact on space. Small scale commercial use of space with low impact on other user groups.				
Hire of Use - Shire Parks, Reserves, Beaches or Foreshore related activities.				
The Shire determines the class of the activity based on factors including but not limited to the following:				
Number of participants / individuals involved in the activity				
Required parking bays				
Signage				
Structures				
Environmental impact				
Proposed usage				
Commercial Activity – Class 1				
Per occasion	No	No	\$71.00	\$73.20
Up to 1 month	No	No	\$110.00	\$114.00
1-2 months	No	No	\$145.00	\$150.00
6 months	No	No	\$600.00	\$619.00
12 months	No	No	\$1,200.00	\$1,238.00
Commercial Activity - Class 2				
Per occasion	No	No	\$57.00	\$59.00
Up to 1 month	No	No	\$87.00	\$90.00
1-2 months	No	No	\$116.00	\$120.00
6 months	No	No	\$352.00	\$363.00
12 months	No	No	\$699.00	\$721.00
Commercial Activity – Class 3				
Per occasion	No	No	\$57.00	\$59.00
Up to 1 month	No	No	\$70.00	\$73.00
1-2 months	No	No	\$87.00	\$90.00
6 months	No	No	\$266.00	\$275.00
12 months	No	No	\$536.00	\$553.00
High Impact Use Fee – Daily Fee	No	No	\$145.00	\$150.00

Schedule of Fees and Charges 2024-25 - Local Laws

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Trader Fees				
Trading Permit application	No	No	\$70.00	\$75.00
Designated parking space (per site/per year)	No	No	\$230.00	\$250.00
Mobile Food Business – Annual Fee	No	No	Minimum Rate	Minimum Rate
Mobile Food Business – Minimum Fee (per occasion)	No	No	\$57.00	\$60.00
Key Bond	No	No	-	\$55.00
Stallholder / trader – Annual Fee	No	No	\$757.00	\$760.00
Stallholder / trader – Daily Fee	No	No	\$65.00	\$70.00
Stallholder / trader – Community Group / Charity Organisation*	No	No	\$13.00	\$15.00
Street Entertainers / Buskers – Monthly Fee	No	No	Nil	Nil
Trader Power Usage – Half-Day Fee	No	No	\$13.00	\$15.00
Trader Power Usage – Full-Day Fee	No	No	\$24.00	\$25.00
Permit to Erect Signs / Advertising – Annual Fee	No	No	\$69.00	\$70.00
Application for an Alfresco Dining permit	No	No	\$116.00	\$125.00
*charitable organisation means an institution, association, club, society or body whether incorporated or not, the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting other like nature and from which any member does not receive any pecuniary profit except where the member is an employee or the profit is an honorarium				

Schedule of Fees and Charges 2024-25 - Administration and Miscellaneous

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Water Charges				
Eastern Suburbs Water Charges - consumption fee per kilolitre	No	No	\$0.86	\$0.89
Southern Suburbs Water Charges - consumption fee per kilolitre	No	No	\$0.86	\$0.89
Wild Flower Picking Rights				
Annual fee payable by persons authorised to pick wildflowers. Maximum 10 per year.	No	No	\$170.00	\$175.00
Street Advertising Signs				
Identilite Street Signs				
Per annum fee rental	No	Yes	\$1,380.00	\$1,420.00
Private Works				
Subject to availability of Shire resources	No	Yes	At Cost + 40%	At Cost + 40%
Private works for non profit community groups	No	Yes	At Cost	At Cost
Drainage Headworks				
Determined on site specific basis case by case	No	Yes	At Cost + 10%	At Cost + 10%
Proceeds Sale of Books				
"Esperance Yesterday & Today"	No	Yes	\$5.00	\$5.00
Camping Fees				
All Council Managed Coastal Reserves - campsite fee per night per family	No	Yes	\$15.00	\$15.00
Accommodation				
Short term rate - 4 Hicks Street	No	Yes	\$600.00	\$600.00
Shire owned houses (e.g. Hicks, Foy, Treasure)	No	Yes	Median of market rate	Median of market rate
Bond	No	No	4 x weekly rate	4 x weekly rate
General Enquiry				
Rates, Order & Requisition Fee	No	No	\$185.00	\$190.00
Freedom of Information (FOI) Application	Yes	No	\$30.00	\$30.00
Staff time dealing with FOI application (per hour)	Yes	Yes	\$30.00	\$30.00
Re-issue rate notice/waste vouchers	No	Yes	\$15.00	\$15.00
Re-Issue Waste Voucher (Pensioner)	No	Yes	Nil	Nil
Plan Printing				
Plan Printer				
- A2	No	Yes	\$5.50	\$20.00
- A1	No	Yes	\$10.00	\$30.00
- A0	No	Yes	\$18.00	\$45.00
- Scanning, per hour (plan printer only)	No	Yes	-	\$60.00
Photocopying & Printing				
Black and White				
- A4 single side B&W	No	Yes	-	\$0.30
- A4 double side B&W	No	Yes	-	\$0.50
- A3 single side B&W	No	Yes	-	\$0.60
- A3 double side B&W	No	Yes	-	\$1.00
Colour				
- A4 single side Colour	No	Yes	-	\$2.00
- A4 double side Colour	No	Yes	-	\$3.50
- A3 single side Colour	No	Yes	-	\$6.00
- A3 double side Colour	No	Yes	-	\$8.00
Laminating				
- A4	No	Yes	-	\$5.00
- A3	No	Yes	-	\$10.00
Scanning (other than plan printer)	No	Yes	-	Nil
Property Agreement Administration				
Agreement Preparation Fee - Excluding legal fees which incur an additional charge:				
- Not For Profit	No	Yes	\$150.00	\$155.00
- Commercial	No	Yes	\$630.00	\$635.00
Other Agreement Fees - Excluding legal fees which incur an additional charge:				
- Deed of Sub-Licence	No	Yes	\$240.00	\$245.00
- Variation	No	Yes	\$240.00	\$245.00
- Extension	No	Yes	\$240.00	\$245.00
- Surrender	No	Yes	\$240.00	\$245.00
- Assignment	No	Yes	\$240.00	\$245.00
Advertising costs for Lease/Licenses/Agreements	No	Yes	\$180.00	\$185.00
Contract Work (Rangers and Professional Staff)				
Contract work (Non Local Government) per hour	No	Yes	\$220.00	\$225.00
Contract work (Other Local Government) per hour	No	Yes	\$120.00	\$125.00
Travelling expenses additional (per km)	No	Yes	\$1.20	\$1.20

Schedule of Fees and Charges 2024-25 - Administration and Miscellaneous

Fees & Charges Details	Statutory Fee	GST	2023-24	2024-25
Gate Permit Fees				
Gate Permit Fees	No	No	\$100.00	\$100.00
Hire of Equipment				
<i>Subject to availability and the hire providing all consumables</i>				
Accessible Toilet Trailer - Free community event - per day	No	Yes	-	Nil
Accessible Toilet Trailer - Not for profit community event - per day	No	Yes	-	\$50.00
Accessible Toilet Trailer - All other - per day	No	Yes	-	\$200.00
Ablution Trailer - Free community event - per day	No	Yes	-	\$100.00
Ablution Trailer - Not for profit - per day	No	Yes	-	\$250.00
BBQ Trailer - Free community event - per day	No	Yes	-	Nil
BBQ Trailer - Not for profit community event - per day	No	Yes	-	\$50.00
BBQ Trailer - All other - per day	No	Yes	-	\$200.00
Cleaning fee - If equipment is not cleaned on return - per item	No	Yes	-	\$250.00

Pricing Principles

The following pricing principles have been used by Council as a guide in setting charges.



Pricing Principles and Bases Used by Council

Pricing Principles	Pricing Basis
1. Public Benefit – service provides a broad community benefit and therefore full cost recovery should not apply. Partial cost recovery could apply in some circumstances.	Zero to partial cost recovery
2. Private Benefit – service benefits particular users making a contribution to their individual income, welfare or profits generally without any broader benefits to the community.	Full cost Recovery
3. Shared Benefit – service provides both community benefits and a private benefit.	Partial cost recovery
4. Regulatory – fee or charge fixed by legislation	Regulatory

Application of Pricing Principles to Good and Services

Service	Principle	Basis of Cost
Ranger Services		
Animal Controls	Shared Benefit	Partial
Animal Registration	Regulatory	Regulatory
Impoundage Fees	Private Benefit	Full Cost Recovery
Pet Cemetery	Shared Benefit	Partial
Environmental Health		
Lodging Houses	Shared Benefit	Partial
Food Premises	Shared Benefit	Partial
Caravan Parks & Camping Grounds License	Regulatory	Regulatory
Health Local Law	Shared Benefit	Partial
Offensive Trade Fees	Regulatory	Regulatory
Application for Approval to Construct or Establish Premises	Shared Benefit	Partial
Liquor Licensing	Shared Benefit	Partial
Onsite Effluent Disposal	Regulatory	Regulatory
Public Health Department	Regulatory	Regulatory
Noise	Shared Benefit	Partial
Water Sampling	Shared Benefit	Partial
Administration Fees	Shared Benefit	Partial
Home & Community Care		
Home & Community Care	Shared Benefit	Partial
CHSP/H&CC	Shared Benefit	Partial
Package Fees	Shared Benefit	Partial
Waste Management		
Rubbish Charges	Shared Benefit	Partial
Waste & Recycling Collection	Shared Benefit	Partial
Gate Fees	Shared Benefit	Partial
Truck Wash Down Bay	Shared Benefit	Partial
Sullage Water Disposal Fees	Shared Benefit	Partial
Town Planning		
Development Applications & Related	Regulatory	Regulatory
Licenses	Regulatory	Regulatory
Amendments	Regulatory	Regulatory
Advertising	Private Benefit	Full Cost Recovery
Rezoning Applications	Regulatory	Regulatory
Road Closures & Dedications	Private Benefit	Full Cost Recovery
Subdivision Applications	Regulatory	Regulatory
Zoning Certificate	Regulatory	Regulatory
Inspections	Regulatory	Regulatory
Cash in Lieu Car Park Construction	Private Benefit	Full Cost Recovery
Cemeteries		
Cemetery Fees	Shared Benefit	Partial

Venue Hire		
Civic Centre – Various Hire, Equipment and Support Fees	Shared Benefit	Zero to full cost recovery depending on usage
Sound Shell	Shared Benefit	Zero to full cost recovery depending on usage
Senior Citizens Christmas Dinner	Shared Benefit	Partial
Sporting Ground & Complexes		
Sport Association Ground Hire	Shared Benefit	Partial
Overflow Camping	Public Benefit	Partial
Stadium Hire & Related	Shared Benefit	Partial
Programs	Public Benefit	Partial
Bay of Isles Leisure Centre		
Entry Fees, Hire, Memberships & Programs	Shared Benefit	Partial
Cultural Facilities		
Library	Shared Benefit	Partial
Museum	Shared Benefit	Partial
Visitor Centre	Shared Benefit	Partial
Airport		
Landing & Terminal Fees	Private Benefit	Full Cost Recovery (RFDS Exempt)
Security Cards	Private Benefit	Full Cost Recovery
Reporting Officer	Private Benefit	Full Cost Recovery (RFDS Exempt)
Building Control		
Permit Applications	Regulatory	Regulatory
Inspection Fees	Private Benefit	Full Cost Recovery
Various Certificates (Design, Compliance etc.) & Advice	Regulatory	Regulatory
Local Laws		
Fencing Local Laws	Regulatory	Regulatory
Private Property	Regulatory	Regulatory
Local Government Property	Regulatory	Regulatory
Trading in Thoroughfares and Public Places	Private Benefit	Full Cost Recovery
Administration and Miscellaneous		
Water Charges	Shared Benefit	Partial
Wildflower Picking Rights	Private Benefit	Full Cost Recovery
Street Advertising Signs	Private Benefit	Full Cost Recovery
Private Works	Private Benefit	At cost + 40%
Drainage Headworks	Private Benefit	At cost + 10%
Sale of Books	Private Benefit	Full Cost Recovery
Camping Fees - Coastal	Public Benefit	Zero to partial cost recovery
Accommodation	Private Benefit	Median of market rate
General Enquiries	Private Benefit	Full Cost Recovery
Printing/Photocopying	Private Benefit	Full Cost Recovery
Property Agreement Administration	Public Benefit	Zero to partial cost recovery
Contract Work	Private Benefit	Full Cost Recovery
Gate Permits	Private Benefit	Full Cost Recovery
Hire of Equipment	Shared Benefit	Partial
Bonds	Private Benefit	Full Cost Recovery

GST Disclaimer

A goods and services tax (GST) applies to a number of goods and/or services supplied by the Shire. Those goods and/or services that are subject to GST have been identified in the attached Schedule of Fees and Charges as GST applying. In accordance with the new tax legislation the prices shown for those goods and/or services are the GST inclusive price.

Some goods and/or services supplied by the Shire have been declared “GST free” or excluded under Division 81 of the legislation. Those goods and/or services which are “GST free” or excluded from GST are indicated in the Schedule of Fees and Charges as GST not applying.

The attached Schedule of Fees and Charges has been prepared using the best available information in relation to the GST impact on the fees and charges at the time of publication.

Accordingly, if a fee that is shown as being subject to GST is subsequently proven not to be subject to GST, then that fee will be amended by reducing the GST to nil. Conversely if the Shire is advised that a fee which is shown as being not subjected to GST becomes subject to GST then the fee will be increased but only to the extent of the GST.

12.4 EXECUTIVE SERVICES

Item: 12.4.1

Esperance Jetty - s43 Prohibition on Fishing (Wire Trace) Order

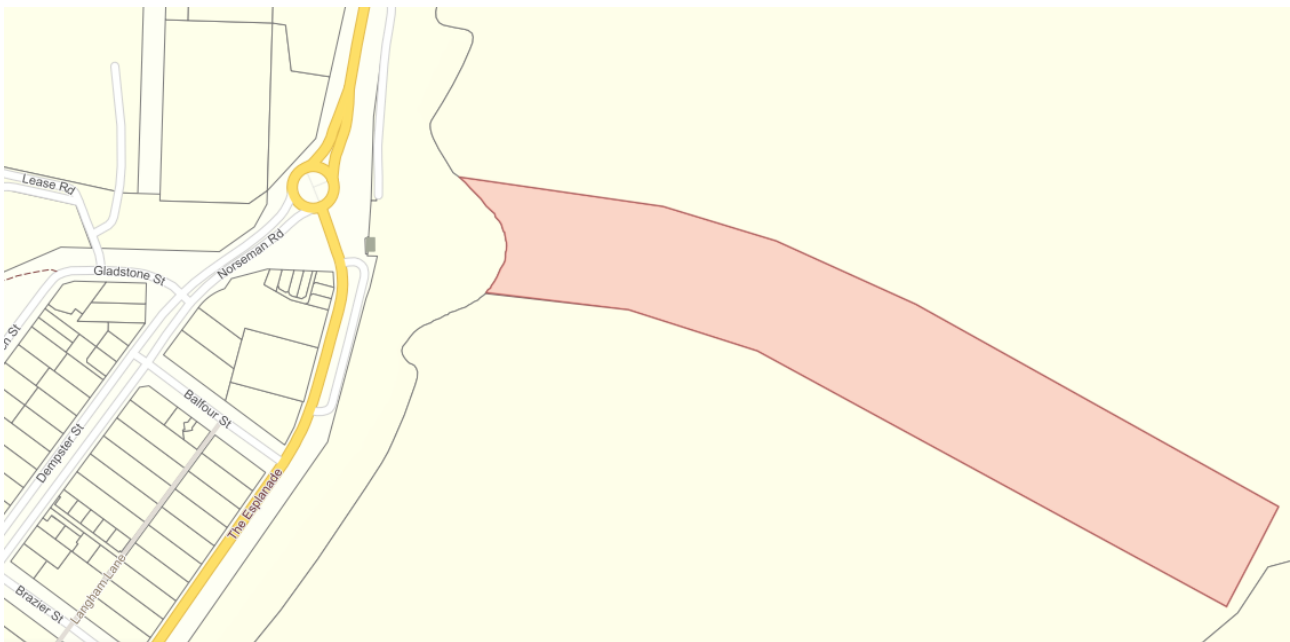
Author/s	Shane Burge	Chief Executive Officer
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D24/15525

Applicant

Shire of Esperance

Location/Address



Executive Summary

For Council to consider and provide advice back to the Minister for Fisheries on proposed wire trace prohibition order around the Esperance Jetty to restrict shark fishing.

Recommendation in Brief

That Council requests the CEO to advise the Minister for Fisheries of support for the Esperance Tanker Jetty and immediate surrounds to be included in a s43 Prohibition on Fishing (Wire Trace) Order.

Background

Shark fishing in and around the Esperance Jetty (the Jetty), a highly popular location for recreational water activities, came into prominence following increasing reports, and media coverage of sharks being targeted from the jetty. This raised safety concerns for water users and swimmers who also use this area for recreational purposes. It is believed that fishing activities including the use of burley and blood attracts sharks into the area.

The State Government is responsible for the regulation of fishing activities under the Fish Resources Management Act 1994 (the Act). In February 2022, the State Government announced they were reviewing the Act to expand shark fishing restrictions in all nearshore waters within the Perth metropolitan area.

On 3 November 2023, the Prohibition on Fishing (Wire Trace) Order 2022 (the Order) came into effect, prohibiting the use of wire trace (meaning a length of steel or metal wire or chain that is attached to, or is part of, a fishing line) within 800 metres of shore from 5kms North of Two Rocks Marina to Tim's Thicket Beach (south of Mandurah).

In mid 2023 the Shire President wrote to the Minister for Fisheries to request consideration of Esperance being included in any areas of expansion of the shark beach fishing legislation due to the incompatibility of shark fishing and other water pursuits in key recreational areas.

During late 2023 and early 2024 the Shire has been in discussions with the Department of Primary Industries and Regional Development (DPIRD) on how an extension to the Prohibition on Fishing (Wire Trace) Order could assist the Shire of Esperance. The Shire has recently received correspondence from DPIRD that proposes the Esperance Tanker Jetty to be included in the wire trace prohibition order.

Council considered this matter at the May 2024 Ordinary Council Meeting and resolved the following-

O0524-001

Council Resolution

That Council lay this item on the table until the June 2024 Ordinary Council Meeting to allow further clarification on Wire Trace.

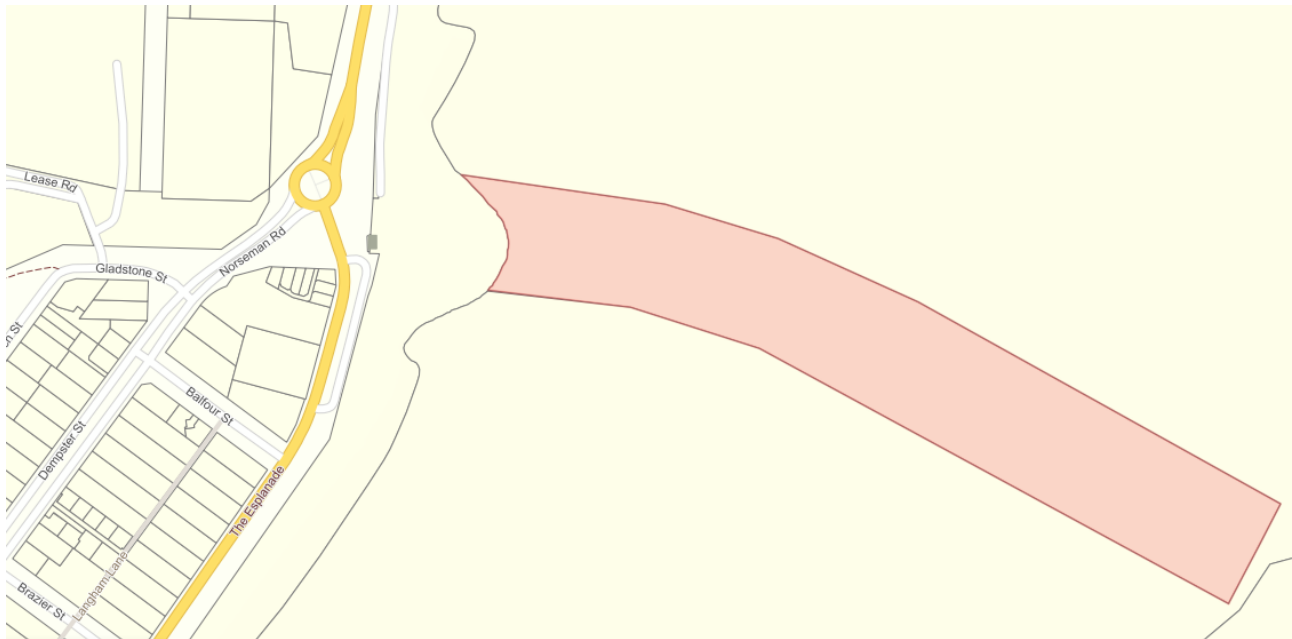
This was to allow the CEO to seek further clarification from DPIRD on how or if a wire trace order could be exempt for small fish species like taylor and snook. The response from DIPRD is attached.

Officer's Comment

Due to the complaints from member of the public and the incompatible nature of shark fishing from a key piece of recreational infrastructure, the proposed restrictions on shark fishing from the Esperance Tanker Jetty and immediate adjacent areas would appear to be a suitable solution.

Although the Esperance Tanker Jetty is proposed at this time, if there is a need in the future this area could be expanded to other areas if required.

The proposed restricted area is parcel number 14866 within Reserve 27318 and this also covers the dive trail that extends out from the end of the Esperance Tanker Jetty.



Fishing for sharks in this key recreational coastal area is considered incompatible with community values, and importantly community safety.

The State is responsible for the regulation of fishing activities under the Act but has requested the assistance of the Shire in understanding the appropriateness of introducing a wire trace fishing ban in the waters surrounding the Esperance Jetty, and in any other recreational waters in the district. Having considered the written requests that have been received, it is recommended the Council support the inclusion of an area around the Esperance Jetty in the Order.

As an alternative Council may also want to consider requesting the ban to include the area from the Esperance Jetty down to the Esperance Port to ensure that shark fishing is prohibited within the Esperance Bay and would cover areas such as James St groyne and Taylor St jetty.

Alternate Recommendation:

That Council requests the CEO to advise the Minister for Fisheries of support for the area from Esperance Tanker Jetty and immediate surrounds and west to the Esperance Port to be included in a s43 Prohibition on Fishing (Wire Trace) Order.

Consultation

Consultation was held with the Esperance Land Based Fishing Club who were generally supportive of the proposal but would like to see small wire traces still be able to be used for species such as taylor and snook.

The Esperance Land Based Fishing Club also made the point that the Taylor St jetty as well as the beaches between the Port and the Esperance Jetty should also be included in the prohibition order but made it clear that this order should not be implemented anywhere else on our coastline.

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

The following pieces of legislation apply as noted above:

- Fish Resources Management Act 1994
- Prohibition on Fishing (Wire Trace) Order 2022

Policy Implications

Although not directly related the Shire does have a Shark Hazard Response policy that provides direction for responding to shark interactions and shark sightings.

Strategic Implications

Council Plan 2022 – 2032

Natural Environment

A community that values and protects our natural environment

Environmental Considerations

Nil

Attachments

A [↓](#). DPIRD Response

RECOMMENDATION AND DECISION

Item: 12.4.1 Esperance Jetty - s43 Prohibition on Fishing (Wire Trace) Order

Moved: Cr de Haas
Seconded: Cr Flanagan

O0624-092

Council Resolution

That Council requests the CEO to advise the Minister for Fisheries of support for the Esperance Tanker Jetty and immediate surrounds to be included in a s43 Prohibition on Fishing (Wire Trace) Order.

**CARRIED
F7 – A2**

*For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr Graham, Cr de Haas, Pres Chambers
Against: Cr Obourne, Cr McMullen*

SUSPENSION OF STANDING ORDERS

Moved: Cr Obourne
Seconded: Cr McMullen

O0624-093

Council Resolution

That Standing Orders be suspended to allow for discussion of item 12.4.1

**CARRIED
F9 - A0**

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

RESUMPTION OF STANDING ORDERS

Moved: Cr Obourne
Seconded: Cr McMullen

O0624-094

Council Resolution

That Standing Orders be resumed.

**CARRIED
F9 - A0**

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

From: Maddison Watt <Maddison.Watt@dpird.wa.gov.au>
Sent: Thursday, 30 May 2024 12:39 PM
To: Shane Burge <Shane.Burge@esperance.wa.gov.au>; Liv Rynvis <liv.rynvis@dpird.wa.gov.au>; Ron Chambers <Ron.Chambers@esperance.wa.gov.au>
Cc: Clinton Syers <Clinton.Syers@dpird.wa.gov.au>
Subject: RE: [EXT] - Shark Fishing in Esperance

[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Hi Shane

Perfect, thank you for forwarding on your email. Liv is on leave at the moment, somewhere along the Gibb, and I'm helping with a couple things while she's away.

On your question around alternative gear restrictions, the Minister for Fisheries has approved a prohibition on the use of wire trace as the most effective approach to restricting shore-based shark fishing. This is currently in place in the Perth metro.

DPIRD are not considering alternative arrangements to the current approved wire trace prohibition. This will ensure a consistent approach to the rules, education, and enforcement across all locations where a wire trace prohibition is in place.

Similar questions were raised during the development of arrangements in the Perth metro, and we understand that there is alternative tackle which provides for effective targeting of those species. We have been encouraging any affected fishers to speak with their local tackle shops to discuss alternative tackle so they can continue to enjoy their recreational fishing experience.

We now have an agreed position from Busselton and will await the outcomes of the next Council meeting in June, for a final Esperance position.

Please let me know if you need any additional information ahead of the June meeting.

Cheers
Maddie

Maddie Watt | Senior Fisheries Management Officer
Offshore-Pelagic and Demersal Finfish Resources
Department of Primary Industries and Regional Development
1 Nash Street, Perth WA 6000
t (08) 6551 4337 | w dpird.wa.gov.au

Item: 12.4.2

Information Bulletin - June 2024

Author/s	Chantelle Hoffrichter	Executive Assistant
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D24/15548

Applicant

Internal

Strategic Implications

Council Plan 2022-2032

Performance

Outcome 15. Operational excellence and financial sustainability.

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Attachments

- A¹. Information Bulletin - June 2024
- B¹. Council Priorities Summary - Corporate Performance - May 2024

RECOMMENDATION AND DECISION

Item: 12.4.2 Information Bulletin - June 2024

Moved: Cr de Haas
Seconded: Cr Johnston

O0624-095

Council Resolution

That Council accepts:

- 1. Information Bulletin – June 2024**
- 2. Council Priorities Summary – Corporate Performance – May 2024**

**CARRIED
F9 - A0**

*For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr
Obourne, Pres Chambers*

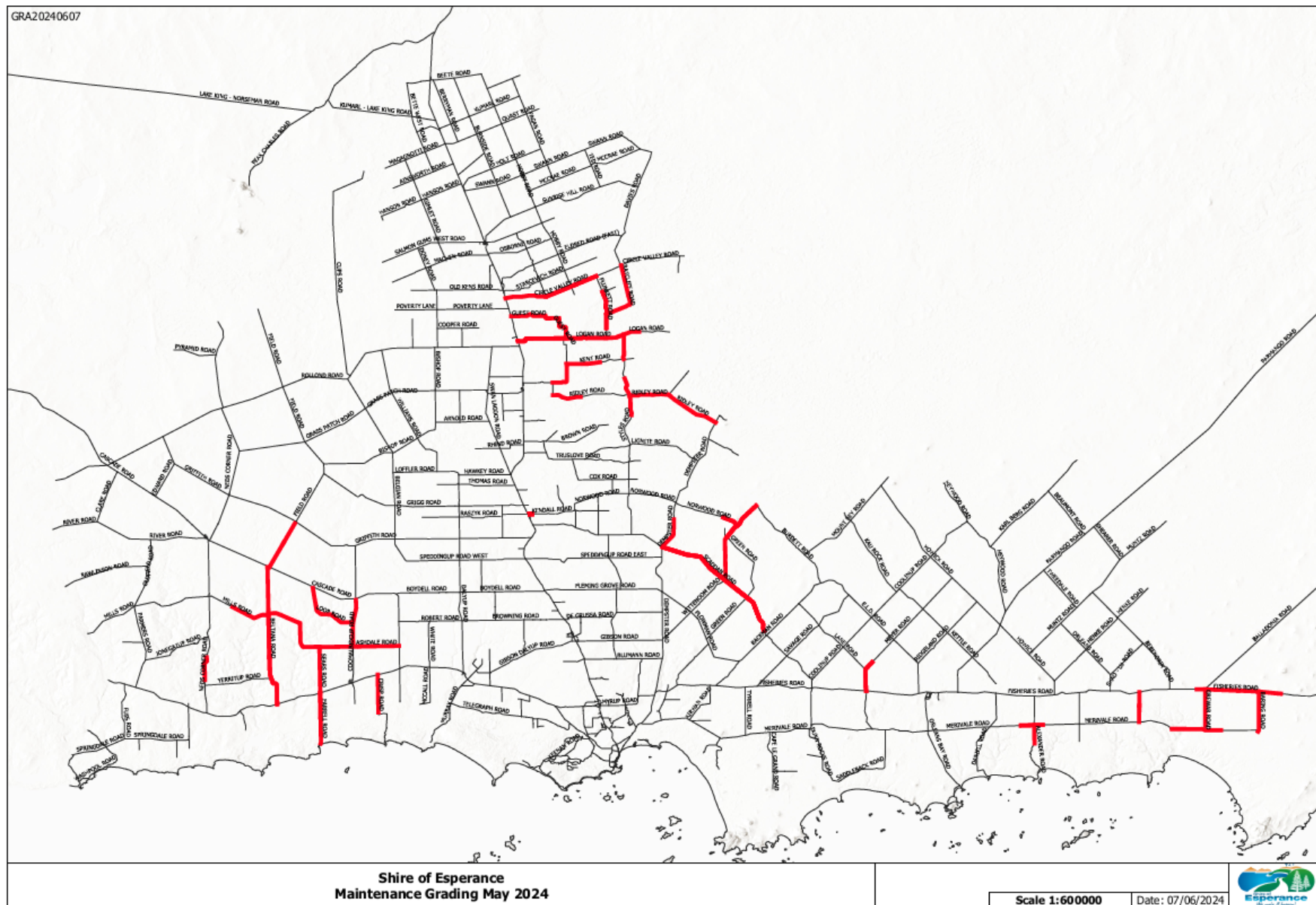


INFORMATION BULLETIN

ORDINARY COUNCIL MEETING

June 2024

we make it
happy



Shire of Esperance

Building Applications Approved from 1 May 2024 to 31 May 2024

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
17/05/2024	18174		Auspan Building Systems PTY LTD 15 Corbett Street GNOWANGERUP WA 6335		Lot: 1819 Pl: 209911 2,422 Coomalbidun Road LORT RIVER	Occupancy Permit for Class 7b Agricultural Farm Shed	Steel	Steel	Concrete	1	450.0	
16/05/2024	18175		Auspan Building Systems PTY LTD 15 Corbett Street GNOWANGERUP WA 6335		Lot: 1819 Pl: 209911 2,422 Coomalbidun Road LORT RIVER	Occupancy Permit - Class 7b Farm Building & Water Tanks	Steel	Steel	Concrete	1	2560.0	
31/05/2024	18326		Drake-Brookman Building and Construction Pty Ltd PO Box 745 ESPERANCE WA 6450	BC101783	Lot: 210 Pl: 8296 23 Padbury Street ESPERANCE	Amendment - Dwelling - Group 4 x Units	Brick double	Steel	Concrete	4	586.0	
05/05/2024	18391		R H Tate PO Box 273 ESPERANCE WA 6450	O/B 1012228	Lot: 9 Pl: 62501 10 Ivy Lamour Drive GIBSON	Amendment - Dwelling & Water Tanks Amendment - Dwelling & Water Tanks	Brick Cement Other	Steel Other	Concrete Concrete	1 1	377.0 377.0	
17/05/2024	18446		Drake-Brookman Building and Construction Pty Ltd PO Box 745 ESPERANCE WA 6450	BC101783	Lot: 25 Pl: 222408 51 The Esplanade ESPERANCE	33 Degrees - Beer Garden 88m2 - Updated Footings	Steel			1	88.0	
17/05/2024	18502		B S Fime PO Box 657 ESPERANCE WA 6450	OB1012803	Lot: 201 Pl: 62470 Merivale Road MERIVALE	Relocated Dwelling 71m2 Plus Add 77m2 Deck Area	Steel	Steel	Timber	1	148.0	120,000.00
15/05/2024	18508		M L Thornton 14 Mungah Street ESPERANCE WA 6450		Lot: 1 D: 28248 2 Tupper Street ESPERANCE	Shed 54m2	Steel	Steel	Concrete	1	54.0	14,000.00
16/05/2024	18532		KJ Norton Building Company PO Box 970 ESPERANCE WA 6450	BC9566	Lot: 94 Pl: 422214 27 Bostock Street WEST BEACH	Dwelling - Single - Two Storey 440m2	Brick double	Steel	Concrete	1	440.0	1,300,000.00
02/05/2024	18545		D M Fairhead 5 Corbett Gate CASTLETOWN WA 6450		Lot: 90 Pl: 424266 25 Gupion Circle CASTLETOWN	Swimming Pool - Fibreglass 37m2			Other	1	37.0	20,000.00
17/05/2024	18553		G R MacDonald 9 Frederick Street SINCLAIR WA 6450		Lot: 4 D: 86763 65 Downes Street PINK LAKE	Existing Shed - Bracing Internal Walls, Add Door, Windows & Carport	Aluminium	Aluminium	Concrete	1	90.0	19,500.00
23/05/2024	18560		J O Boreas 20 Harris Road MONJINGUP WA 6450		Lot: 346 Pl: 13885 32 Hockey Place WEST BEACH	Dwelling - Alterations / Additions of Internal Walls and Doorways				1		12,000.00
09/05/2024	18561		G H Wheeler PO Box 630 ESPERANCE WA 6450	1013820	Lot: 7 Pl: 416489 69B Johns Street SINCLAIR	Dwelling - Single With Verandah, Carport and Shed 252m2	Steel	Steel	Concrete	1	252.0	120,000.00
28/05/2024	18564		L Shibish PO Box 350 ESPERANCE WA 6450		Lot: 1 D: 71776 266 South Coast Highway CHADWICK	Shed 54m2 and Five x 14000L Water Tanks	Steel	Steel	Other	1	54.0	25,000.00
07/05/2024	18565		B Tate 76B Loochard Street COMO WA 6152		Lot: 59 Pl: 21055 Helms Drive PINK LAKE	Patio Addition 48m2		Steel	Concrete	1	48.0	19,900.00
16/05/2024	18567		Wrinkly Tin & Cladding Company Pty Ltd PO Box 1075 ESPERANCE WA 6450		Lot: 1024 Pl: 400374 34 Woody Avenue CASTLETOWN	Patio 56m2		Steel	Concrete	1	56.0	19,900.00
05/05/2024	18568		R J Donaldson Building Contractor PO Box 176 ESPERANCE WA 6450	9687	Lot: 319 Pl: 8297 3 Crossland Street ESPERANCE	Carport Attached to Dwelling - Re-Roof		Steel		1		8,000.00

Shire of Esperance

Building Applications Approved from 1 May 2024 to 31 May 2024

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
19/05/2024	18569		Greg Horan Construction Pty Ltd PO Box 1462 ESPERANCE WA 6450	BC14356	Lot: 533 Plo: 407025 Eleven Mile Beach Road PINK LAKE	Storage Shed 168m2	Steel	Steel	Concrete	1	168.0	67,000.00
19/05/2024	18571		Greg Horan Construction Pty Ltd PO Box 1462 ESPERANCE WA 6450	BC14356	Lot: 516 Plo: 411482 26 Mississippi Bend PINK LAKE	Storage Shed 192m2	Steel	Steel	Concrete	1	192.0	74,000.00
14/05/2024	18575		Eikon Group Pty Ltd t/a Dixon Construction PO Box 2372 ESPERANCE WA 6450	BC14605	Lot: 691 Plo: 2788 5 Griffin Street WEST BEACH	Class 9b-School Additions-Stage One-Earthworks-Engineering-Slab Only			Concrete	1	826.0	181,173.00
05/05/2024	18576		Next Gen Building Pty Ltd PO Box 2138 Boulder WA 6432		Lot: 320 Plo: 13208 9 Maple Street CASTLETOWN	Boat Shed and Carport 110.4m2	Steel	Steel	Concrete	1	110.0	40,000.00
18/05/2024	18577		Next Gen Building Pty Ltd PO Box 410 Fullerton South Australia 5063	BC101006	Lot: 105 Plo: 32089 119 Pink Lake Road NULSEN	Toilet and Shower Block Facilities - 2x Quad and 5x Double	Concrete or stone	Steel	Timber	7	125.0	650,000.00
23/05/2024	18578		J P Cappello PO Box 917 KALGOORLIE WA 6430		Lot: 45 Plo: 64784 Shark Lake Road MONJINGUP	Storage Shed 192m2	Steel	Steel	Concrete	1	192.0	50,000.00
07/05/2024	18579		S T Barrett 36 Thistle Avenue BANDY CREEK WA 6450		Lot: 257 Plo: 69443 36 Thistle Avenue BANDY CREEK	Rear Patio Addition 51.5m2	Timber	Steel	Concrete	1	52.0	8,000.00
14/05/2024	18580		Demolition WA PO Box 515 KALGOORLIE WA 6430		Lot: 400 Plo: 411484 27 Black Street ESPERANCE	Demolition of Homecare Activity Shed				1	380.0	12,000.00
14/05/2024	18581		Demolition WA PO Box 515 KALGOORLIE WA 6430		Lot: 320 Plo: 180519 31 Brazier Street CHADWICK	Demolition of Depot Small Plant Shed and Tyre Shed				2	276.0	9,000.00
06/05/2024	18582		Ausspan Building Systems PTY LTD 15 Corbett Street GNOWANGERUP WA 6335		Lot: 306 Plo: 211159 11,600 Fisheries Road BOYATUP	Machinery Storage Shed 384m2	Steel	Steel		1	384.0	98,840.00
16/05/2024	18584		G M James Unit 2 111 Kew Street WELSHPOOL WA 6106	BC103312	Lot: 299 Plo: 170181	RAC - Class 1b Dwelling - Alterations/Additions	Fibre Cement	Steel	Timber	1		701,000.00
18/05/2024	18585		IM Hestford PO Box 2 GRASS PATCH WA 6446		Lot: 31 Plo: 20142 251 Twilight Beach Road WEST BEACH	Steel Framed Garage 55.8m2	Steel	Steel	Concrete	1	56.0	18,300.00
17/05/2024	18586		Eikon Group Pty Ltd t/a Dixon Construction PO Box 2372 ESPERANCE WA 6450	BC14605	Lot: 10 D: 33078 27A Westmacott Street CASTLETOWN	Single Dwelling with Rear and Side Retaining Walls 251.19m2	Brick, veneer	Steel	Concrete	1	251.0	659,373.00
23/05/2024	18587		Greg Horan Construction Pty Ltd PO Box 1462 ESPERANCE WA 6450	BC14356	Lot: 474 Plo: 1376 47 Mitchell Street CASTLETOWN	Steel Framed Storage Shed 91m2 & Demolish Existing	Steel	Steel		1	91.0	26,600.00
19/05/2024	18591		Eikon Group Pty Ltd t/a Dixon Construction PO Box 2372 ESPERANCE WA 6450	BC14605	Lot: 855 Plo: 68578 16 William Street ESPERANCE	Internal Alterations to Existing Dwelling and Deck Addition	Brick, veneer	Steel	Concrete	1	14.0	402,016.00

Shire of Esperance

Building Applications Approved from 1 May 2024 to 31 May 2024

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
23/05/2024	18593		Drake-Brockman Building and Construction Pty Ltd PO Box 745 ESPERANCE WA 6450	BC101783	Lot: 5 D: 39455 209 Harbour Road CHADWICK	Retaining Wall and Associated Earthworks	Brick, double		Concrete	1	61.0	120,000.00

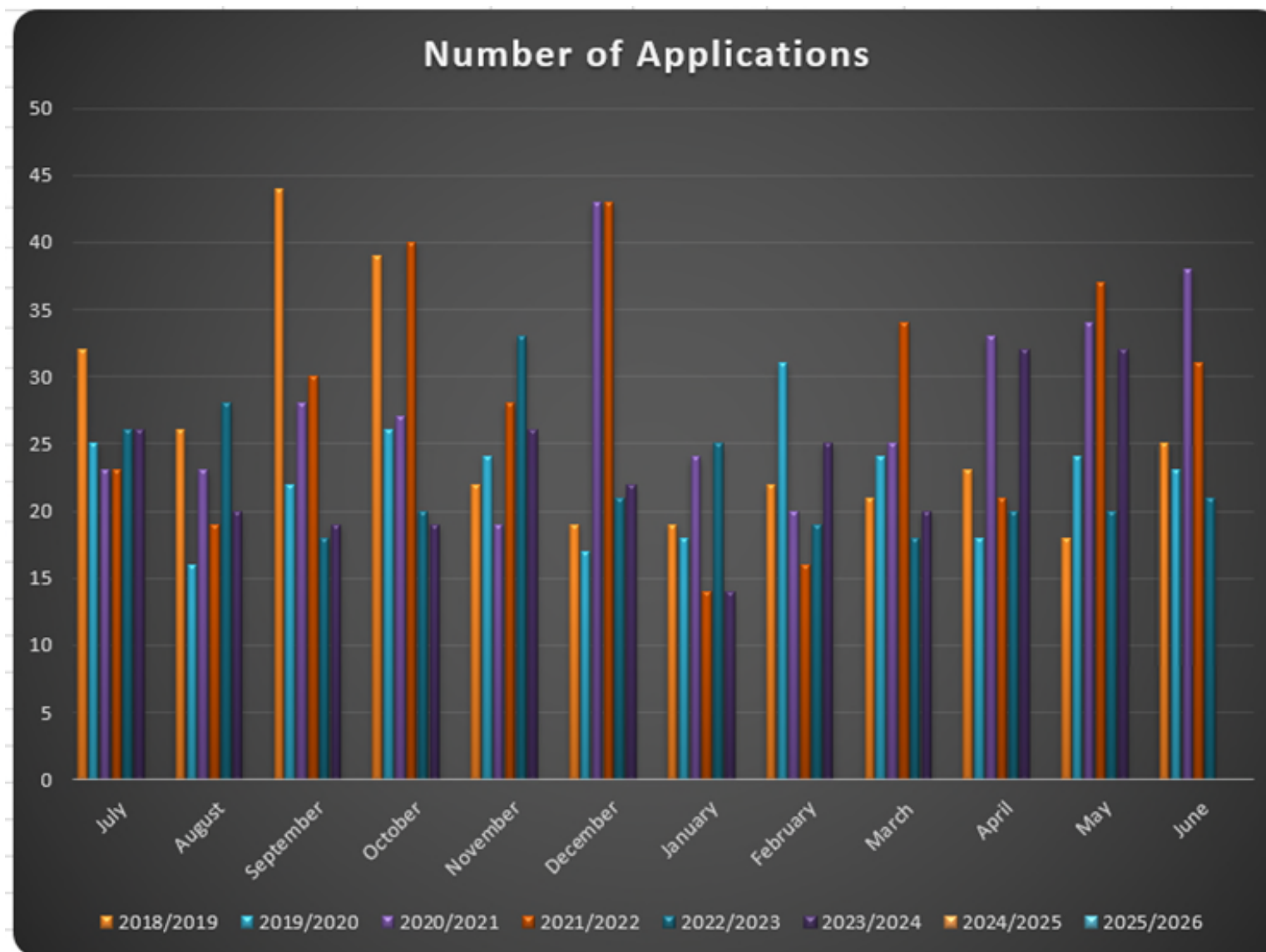
Total number of Building Permits:	32	\$4,777,502.00
Total number of Licences/ Certificates Reported:	32	\$4,777,502.00

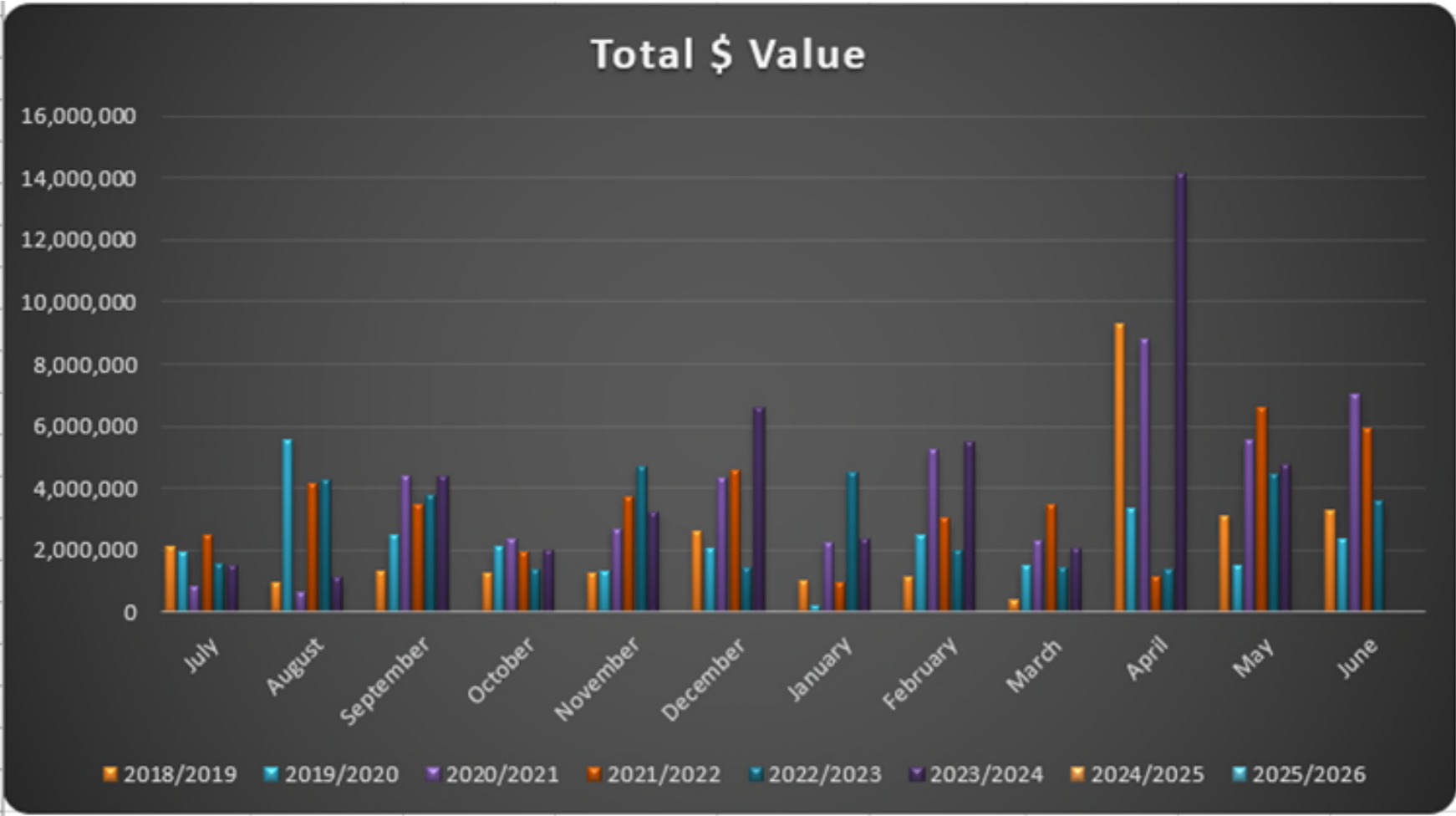
I certify to the best of my knowledge and belief, the particulars given in this return are a true and complete record of proposed building operations known to this local authority.

Tilly Fisher – Cadet Building Surveyor – 07/06/2024

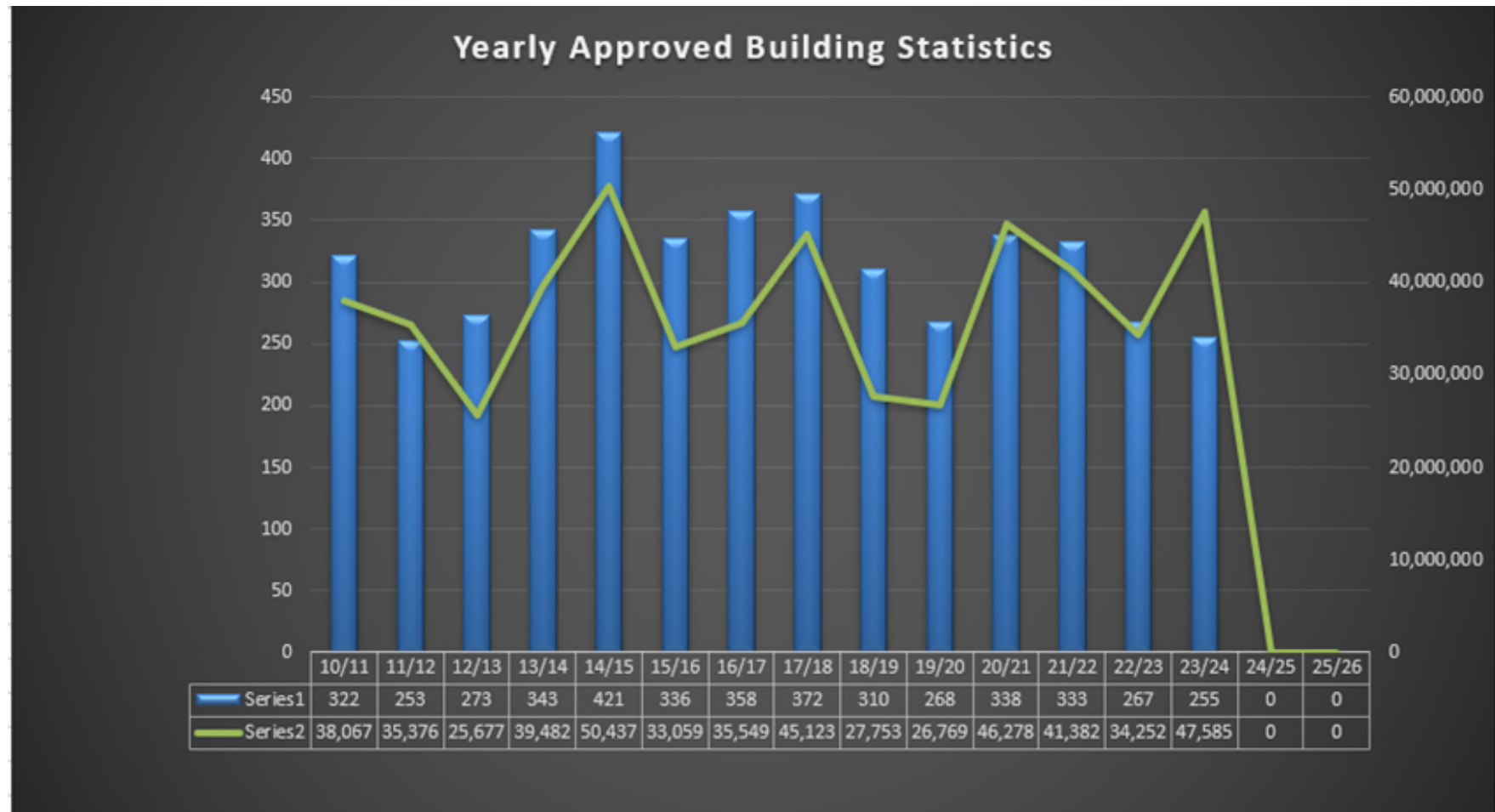
Building Statistics May 2024

Monthly Building Statistics 2023-24																							
Month		July		August		September		October		November		December		January		February		March		April		May	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value		
1) Dwelling	New	4	\$418,560	8	\$300,000	3	\$1,302,836	1	\$300,000	4	\$1,349,149	4	\$3,468,806	5	\$2,140,138	8	\$3,099,315	1	\$225,000	4	\$2,875,548	5	\$2,218,873
	Alter	2	\$150,000			2	\$495,000	2	\$37,500	2	\$147,242	3	\$129,000	1	\$100,000	4	\$330,500	8	\$484,500	2	\$408,500	5	\$1,115,016
	Demo			3	\$39,000	1	\$15,000	1	\$55,000														
	Unauth	1	\$100,000																				
2) Two or more sole occupancy Units	New																						
	Alter																						
	Demo																						
	Unauth																						
3) Residential Building	New																						
	Alter																						
	Demo			1	\$250,000											1	\$15,000						
	Unauth																						
4) Caretakers Dwelling	New																						
	Alter																						
	Demo																						
	Unauth																						
5) Office Building	New							2	\$962,000	2	\$700,000	2	\$260,000					1	\$666,000				
	Alter																						
	Demo																						
	Unauth																						
6) Retail	New					1	\$171,000					1	\$0							1	\$1,394,271		
	Alter	1	\$70,000					1	\$40,000			1	\$1,230,000			1	\$38,184						
	Demo																						
	Unauth																						
7) Carpark or Storage	New	3	\$447,630	1	\$163,020	4	\$1,629,507	2	\$333,026	4	\$272,658					3	\$1,506,615	2	\$339,070	7	\$989,513	2	\$0
	Alter																						
	Demo							1	\$100,000	1	\$45,000							1	\$3,720			1	\$12,000
	Unauth																						
8) Laboratory/ Workshop	New																						
	Alter																						
	Demo																						
	Unauth																						
9) Health-care, Assembly or Aged care Building	New							1	\$0											2	\$8,000,000	1	\$161,173
	Alter			1	\$200,000			1	\$40,114			1	\$1,100,000										
	Demo													2	\$27,350								
	Unauth																						
10) Non-habitable	New	13	\$261,405	6	\$162,570	7	\$756,354	6	\$114,531	12	\$712,274	8	\$382,849	4	\$59,457	5	\$379,000	6	\$158,720	14	\$393,968	16	\$1,261,440
	Alter	1	\$35,000					1	\$12,000			1	\$10,000	2	\$21,444	3	\$108,727	1	\$173,727	2	\$50,000	1	\$0
	Demo									1	\$12,350										1	\$9,000	
	Unauth	1	\$3,200			1	\$26,500					1	\$10,000										
SUB TOTAL		24	\$1,382,595	20	\$1,114,590	18	\$4,369,697	19	\$1,994,171	26	\$3,238,673	21	\$6,580,655	14	\$2,348,389	25	\$5,477,341	20	\$2,050,737	32	\$14,111,800	0	\$4,777,502
Unauthorised TOTAL		2	\$103,200	0	\$0	1	\$26,500	0	\$0	0	\$0	1	\$10,000	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Totals		26	\$1,485,795	20	\$1,114,590	19	\$4,396,197	19	\$1,994,171	26	\$3,238,673	22	\$6,590,655	14	\$2,348,389	25	\$5,477,341	20	\$2,050,737	32	\$14,111,800	0	\$4,777,502





		Yearly Comparison											
		2018 - 2019		2019 - 2020		2020 - 2021		2021 - 2022		2022 - 2023		2023 - 2024	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value
1) Dwelling	New	33	\$12,193,831	31	\$12,413,292	75	\$30,156,486.00	63	\$21,593,598.00	48	\$17,896,912.00	47	\$17,698,225.00
	Alter	27	\$1,543,310	27	\$1,651,836	29	\$2,452,032.00	31	\$2,876,818.00	16	\$1,135,152.00	31	\$3,397,258.00
	Demo	1	\$8,000	5	\$68,000	7	\$128,500.00	5	\$106,930.00	1	\$49,698.00	5	\$109,000.00
	Unauth	7	\$301,000	3	\$329,800	4	\$58,000.00	7	\$316,269.00	5	\$200,000.00	1	\$100,000.00
2) Two or more sole occupancy Units	New	0	\$0	0	\$0	0	\$0.00	1	\$0.00	0	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Unauth	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
3) Residential Building	New	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	1	\$15,000.00
	Demo	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	1	\$250,000.00
	Unauth	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
4) Caretakers Dwelling	New	0	\$0	0	\$0	0	\$0.00	1	\$203,163.00	0	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	1	\$0.00
	Demo	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	1	\$0.00
	Unauth	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
5) Office Building	New	2	\$530,000	2	\$0	4	\$0.00	5	\$748,896.00	0	\$0.00	7	\$2,588,000.00
	Alter	4	\$28,000	6	\$1,699,076	6	\$326,000.00	1	\$160,000.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00
	Unauth	0	\$0	1	\$5,000	0	\$0	0	\$0	0	\$0.00	0	\$0.00
6) Retail	New	2	\$22,000	3	\$88,000	4	\$200,000	10	\$854,102	6	\$305,000	3	\$1,565,271.00
	Alter	6	\$399,898	0	\$0	8	\$1,255,837	3	\$609,095	0	\$0.00	4	\$1,378,184.00
	Demo	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0.00	0	\$0.00
	Unauth	0	\$0	0	\$0	1	\$18,500	0	\$0	0	\$0.00	0	\$0.00
7) Carpark or Storage	New	5	\$989,422	6	\$518,584	14	\$2,399,396	36	\$5,010,649	26	\$6,329,283	28	\$5,681,039.00
	Alter	2	\$109,700	6	\$2,434,500	4	\$3,780,093	3	\$28,800	0	\$0.00	0	\$0.00
	Demo	0	\$0	1	\$120,000	1	\$34,760	0	\$0	0	\$0.00	4	\$160,720.00
	Unauth	1	\$25,000	1	\$50,000	1	\$20,001	3	\$27,000	0	\$0.00	0	\$0.00
8) Laboratory/ Workshop	New	3	\$410,500	4	\$1,934,544	7	\$944,742	2	\$313,130	0	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	6	\$243,282	1	\$25,000	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00
	Unauth	1	\$3,000	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00
9) Health-care, Assembly or Aged care Building	New	1	\$7,954,650	2	\$128,000	7	\$0	0	\$0	3	\$271,609	4	\$8,161,173.00
	Alter	8	\$90,900	5	\$1,981,701	1	\$0	1	\$78,827	1	\$1,088,700	3	\$1,340,114.00
	Demo	0	\$0	1	\$19,000	0	\$0	0	\$0	0	\$0.00	2	\$1,340,114.00
	Unauth	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0.00	0	\$0.00
10) Non-habitable	New	122	\$2,423,198	98	\$2,603,490	98	\$3,486,463	139	\$7,912,721	120	\$3,050,809	97	\$4,642,568.00
	Alter	53	\$401,925	47	\$544,727	44	\$555,532	15	\$392,941	17	\$182,740	12	\$410,898.00
	Demo	3	\$47,500	4	\$59,300	1	\$89,000	2	\$60,500	0	\$0.00	2	\$21,350.00
	Unauth	29	\$271,190	15	\$120,800	14	\$120,000	4	\$64,000	14	\$405,350	3	\$39,700.00
SUB TOTAL		272	\$27,152,834	248	\$26,264,050	317	\$46,057,123	319	\$40,975,170	248	\$33,647,333	251	\$47,446,150
Unauthorised TOTAL		38	\$600,190	20	\$505,600	21	\$221,501	14	\$407,269	19	\$605,350	4	\$139,700
Totals		310	\$27,753,024	268	\$26,769,650	338	\$46,278,624	333	\$41,382,439	267	\$34,252,683	255	\$47,585,850





Council Plan Summary

May 2024



Shire of Esperance

Council Plan May 2024

People

A safe community

Action Code	Action Name	Comments	Responsible Officer Position
1.1.1	Advocate for increased police presence	Advised that two additional Police have been allocated to Esperance however cannot commence due to lack of staff housing through the state governments GROH program.	Chief Executive Officer
1.1.2	Advocate for improved access to safe, affordable accommodation and support services for vulnerable people (such as people affected by domestic violence, homeless people, people with mental health issues and young offenders)	Continual advocacy as the opportunity arise with State Government.	Chief Executive Officer
1.2.1	Advocate for animal welfare organisations, such as RSPCA, to have a greater presence in Esperance to respond to local animal welfare issues.	Ongoing	Director External Services

A healthy and active community

Action Code	Action Name	Comments	Responsible Officer Position
2.1.1	Advocate for improved access to health services with a focus on attracting and retaining local GPs, visiting specialists, telehealth services, and mental health support services	Continual advocacy as the opportunity arises.	Chief Executive Officer

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
2.2.1	Lead implementation of the Esperance Greater Sports Ground Redevelopment Masterplan	GMS, have had meeting with the builder and designers to start the project. EIS, working with the insurer on the replacement of the flooring, mould testing is currently being conducted.	Director Asset Management
2.2.2	Provide a third soccer pitch at the Greater Sports Ground	Not started, working through the process for a CSRFF application.	Director Asset Management
2.2.3	Review Graham Mackenzie Stadium Redevelopment plans	Council approved construction of new stadium.	Manager Asset Planning
2.2.4	Develop a Bay of Isles Leisure Centre Management Plan	Start up meeting with David Lanfear for Otium Planning to establish scope of strategic plan for Leisure Centre. Onsite visit to be conducted early June. Planning process to take approx 5 months	Manager Recreation and Culture
2.3.1	Design and construct an integrated community and cultural complex in the James Street Cultural Precinct to co-locate the library, museum and visitor centre	Work continuing, seeking funding.	Director External Services
2.3.2	Facilitate James Street Cultural Precinct Advisory Groups focusing on the requirements for a new library, museum and visitor centre		Director External Services
2.3.3	Implement the Interpretation Plan for Esperance Museum, including an Aboriginal interpretive section	Ongoing	Manager Recreation and Culture
2.3.4	Review library technology upgrade requirements including the Library Electronic Management System	The new Library Management System is LIVE!	Manager Information Services

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
2.4.1	Explore sustainable funding sources to attract, manage and support local volunteers	We are awaiting a variation in contract agreement from our overarching funders, which will boost the annual funding we have available for the next three years.	Volunteer Resource Centre Coordinator
2.4.2	Explore options to recognise, reward and incentivise volunteers	We saw over 60 local volunteers from over 30 different organisations attend our Night at the Museum event to celebrate National Volunteer Week this month. We had warm food and table top games, as well as open access to the Esperance Museum, with an interactive seek-and-find puzzle that attendees enjoyed. Whiteboards around the room encouraged feedback from attendees about their experiences and history of volunteering locally, which we aim to use to inform objectives and aims going into the new financial year. We received a lot of great feedback on the event.	Volunteer Resource Centre Coordinator

A welcoming, inclusive and connected community

Action Code	Action Name	Comments	Responsible Officer Position
3.1.1	Provide an Aboriginal Heritage Agreement to guide respectful consultation with Traditional Owners	Consultation is planned in the near future with Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC) to look at progressing the development of a heritage agreement.	Manager Parks & Environment
3.1.2	Provide assistance with events, activities and promotions to encourage greater awareness and participation in NAIDOC Week	The Esperance NAIDOC event is planned to run from the 10th to 17th of August 2024. Our Community Development Team is currently working with Tjaltjraak to help make the most of what is planned to be a annual week of celebration.	Community Development & Events Manager

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
3.1.3	Facilitate Aboriginal dual naming of significant places	As opportunities arise.	Director Asset Management
3.1.4	Partner with traditional custodians to develop cultural trails with maps and interpretive signs to raise awareness, knowledge and understanding about local Aboriginal history and stories	Not Started. Due to commence 2024 calendar year.	Manager Parks & Environment
3.1.5	Establish and strengthen relationships with local Aboriginal Stakeholders and organisations	A partnership agreement with ETNTAC to work together to benefit out community was adopted by Council in May. The agreement recognises a commitment from both the Shire and ETNTAC to work together to benefit the Esperance community.	Director Corporate and Community Services
3.2.1	Advocate for increased child care services through promotional campaigns	Nothing further to report at this time.	Chief Executive Officer
3.2.2	Review youth needs to establish any gaps in youth services and facilities (such as access to drop in spaces, mentoring and mental health support services)	We have put in a budget bid for a new youth event in July 2025. This event was created by the Shire youth aged staff and 4 work placement students from Esperance Senior High School. At this stage the event is called Neon Showdown and it is planned to happen in the Indoor Stadium. The event will include-Laser Tag, Inflatables, Giant Zorb Balls and a Bucking Bull. This event team will meet again in June 2024 to workshop the event again. Our Youth and Community Development Trainee will coordinate this meeting.	Community Development & Events Manager
3.3.1	Advocate for improved aged care facilities and palliative care	Home Care official opening for the updated day centre is to be held on the 11 June.	Chief Executive Officer

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
3.3.2	Advocate for community and care services to support active aging in home	No specific advocacy in this area locally as we continue to work with the Palliative care team, hospital and EACF to assist in providing care which is appropriate to community members.	Manager Aged Care & Disability Services
3.3.3	Upgrade Esperance Home Care Centre	Completed	Manager Asset Planning
3.3.4	Provide flexible working arrangements at Esperance Home Care Centre to attract and retain staff	Completed.	Manager Aged Care & Disability Services
3.3.5	Review NDIS registration arrangements for Esperance Home Care	We will be undertaking a mid term review with an NDIS Auditor at the end of June.	Manager Aged Care & Disability Services
3.3.6	Partner with local service providers to develop a campaign to attract community support workers to address current staff shortages	No new initiatives to report here	Manager Aged Care & Disability Services
3.3.7	Advocate for local shops, hospitality and entertainment venues to improve access and employment opportunities for people with disability	Ongoing as an opportunity arises. Current Disability Access and Inclusion Plan outlines the actions the Shire is progressing. Forms part of business as usual when discussions happen with building development applications.	Chief Executive Officer
3.3.8	Provide appropriate level of ACROD parking bays	Parking design projects continue to be assessed to determine ACROD requirements.	Manager Asset Development
3.3.9	Provide improved beach access for people with disability	Will be working with my team over the coming months to provide a higher level of service to the Town Beach.	Director Asset Management
3.3.10	Implement actions and initiatives resulting from DAIP discussions and forums	Public Advertising being organised to get community membership.	Manager Development Services

Shire of Esperance

Council Plan May 2024

Planet

The natural environment is valued, protected and enjoyed

Action Code	Action Name	Comments	Responsible Officer Position
4.1.1	Partner with Traditional Owners to manage culturally sensitive nature reserves	Works have continued with Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC) to manage and rehabilitate areas in the Tjaltjraak Boodja Park and Wharton Beach, and also within the Twilight Beach fire scar.	Manager Parks & Environment
4.1.2	Seek Government funding and support for the recovery of the colour and ecological health of Pink Lake and surrounding wetlands	Not Started. Due to commence 2024 calendar year. A potential funding opportunity has been identified and an application has been submitted to the Australian Government Grants Program.	Manager Parks & Environment
4.1.3	Provide a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach	Not Started. Due to commence when funding is secured.	Manager Parks & Environment
4.1.4	Review the Coastal Management Plan	A draft of the Coastal Management Plan has been received from the consultant. The draft is currently under internal review. The Environmental Services Team in Asset Management are progressing the review.	Manager Parks & Environment
4.1.5	Implement the Dempster Head Management Plan	Works are continuing at Dempster Head to implement actions from the Management Plan.	Manager Parks & Environment
4.1.6	Install sand backpassing infrastructure	Pipe laying progressing well. Have finally received feedback on the power requirements for the electric booster pumps.	Director Asset Management

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
4.1.7	Implement the Lake Monjigup Reserve Management Plan	Development of the Pet Cemetery is underway and works are ongoing in the Nature Park area.	Manager Parks & Environment
4.1.8	Provide a new Weed Management Strategy	Not Started. Due to commence 2024 calendar year.	Manager Parks & Environment
4.1.9	Advocate on behalf of the community for the State's plans for a Marine Park	Council endorsed the Shire submission to the Proposed South Coast Marine Park. Developed a media release around the issue and placed our submission on the Shire website allowing members of the public to view and utilise for their own submission purpose.	Chief Executive Officer
4.2.1	Provide a new Trails Master Plan	With Parks and Reserves Management for minor changes.	Asset Administration Supervisor
4.2.2	Upgrade Piggery Mountain Bike trails - stage 1	Erosion areas along the track have been inspected. Toilet block has been ordered for the site. A site plan and design has been completed and trail design consultants inspected the site in February and have provided a scope of works for the upgrade. The Shire is currently finalising a implementation schedule with the trail builders and the Esperance Mountain Bike Association with works scheduled to commence towards the end of May and early June.	Manager Parks & Environment

Shared responsibility for climate action and sustainability

Action Code	Action Name	Comments	Responsible Officer Position
5.1.1	Undertake annual carbon emissions audit and carbon emission reduction actions	Not started.	Director Asset Management

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
5.1.2	Install renewable energy (solar PV and battery storage) on council buildings where feasible	Awaiting strategic plan from Save energy	Manager Asset Planning
5.1.3	Facilitate adoption of best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures	Changes to buildings will be assessed on a case by case basis and as budget and opportunities arise. Building energy efficiency is considered as part of the building approvals process in line with State Government guidelines.	Chief Executive Officer
5.1.4	Trial eco-friendly vehicles as options become viable	Currently evaluating the Electric vehicle for Home Care - Toyota BZX4. Taken in another two Hybrid vehicles to Fleet for Managers in the Admin building. Still one Full Electric for Home Care in the current budget - waiting for stock to be released - short supply - there is word one may be available shortly which we have a hold on.	Technical Officer Fleet
5.1.5	Support installation of electric charging stations to encourage and facilitate greater use of electric vehicles and e-rideables		Chief Executive Officer
5.2.1	Introduce a third-bin kerbside collection program for Food Organics and Garden Organics (FOGO)	Not due to commence until July 2025.	Manager Waste & Environmental Health
5.2.2	Provide a Community Drop Off and Transfer Station at Myrup Truck Wash and Liquid Waste Facility to encourage sustainable waste management	Not due to start until 2025/26.	Manager Waste & Environmental Health

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
5.2.3	Advance Esperance's Waste Revolution education platform to improve waste diversion rates and promote a circular waste economy	The waste management team completed a bulk verge side waste collection in the town of Esperance and the rural townsites of Gibson, Condingup, Salmon Gums, Grass Patch and Scaddan in May. Waste education is currently on hold until resources are available.	Manager Waste & Environmental Health

Greater community readiness and resilience to cope with natural disasters and emergencies

Action Code	Action Name	Comments	Responsible Officer Position
6.1.1	Implement the Bush Fire Risk Management Plan including accessing funding opportunities within the State Government's Mitigation Activity Fund	Prescribed burn completed in Borefields. Additional prescribed burns planned for June, dependant on conditions. Acquittal of 23/24 funding continues as treatments are completed.	Manager Ranger & Emergency Services
6.1.2	Facilitate innovative initiatives and networks to help build drought resistance and resilience	Grass Patch tank parts are currently being inspected, given they were in storage for a number of years. Condingup tank upgrade project has commenced, with orders for the tanks placed.	Director Asset Management
6.1.3	Advocate for more emergency services personnel in Esperance	The availability of GROH housing is constraining our ability to increase police numbers to Esperance. Two further police officer positions are identified for the town although cannot commence due to lack of State Government housing.	Chief Executive Officer
6.1.4	Facilitate coastal safety measures in partnership with the Coastal Safety Working Group	Coastal Safety Working Group met in May. Reviewed outstanding projects. To meet again in two months to discuss projects for next season. BEN signs complete. Telstra booster for Salmon Beach still in progress. Rip signage at West Beach awaiting installation.	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
6.1.5	Advocate for appropriate coastal safety infrastructure and resources	Local Emergency Management Committee meeting held with Coastal Safety Working Group meeting held prior. Bushfire Advisory Committee (BFAC) to be scheduled in June. Planning for next Firebreak Inspection Program commenced with work underway for rates booklet information and next seasons Fire Hazard Reduction Notice.	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan May 2024

Place

Responsible planning and development

Action Code	Action Name	Comments	Responsible Officer Position
7.1.1	Design and Construct Flinders Subdivision stage 3	Still working on an on-site fill material source.	Director Asset Management
7.1.2	Advocate for provision of adequate, affordable utilities and communications infrastructure to support population and economic growth	Agreed to a lease with Amplitel for the Helms Drive tower to allow the installation of mobile phone infrastructure that should improve coverage around the Pink Lake area.	Chief Executive Officer
7.1.3	Develop an Esperance Cemetery Master Plan	In progress with the Cemetery Working Group.	Manager Parks & Environment
7.1.4	Design and construct Shark Lake Industrial Park subdivision stage 2	Next step in the process is to do a Major land transaction business plan.	Director Asset Management

Access to adequate, safe and affordable housing for everyone

Action Code	Action Name	Comments	Responsible Officer Position
8.1.1	Advocate for more social and low-income housing for vulnerable people (including seniors, people with disability and low-income earners)	Workers Accommodation project was not supported in the State budget. Clarification being sought as to why our application was unsuccessful. Advice from Development WA is that the Victoria St lot is too expensive to get development ready and would therefore not be pursuing this further. GVROC is currently investigating if a group of local governments could become a Community Housing Provider.	Chief Executive Officer

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
8.1.2	Advocate for a new lifestyle village for seniors	Nothing further to report this month.	Chief Executive Officer
8.1.3	Advocate for greater availability of housing to meet community needs (e.g. land and property owners to build apartments, villas, units, and mixed use developments) including engagement with State Government on housing management practices (e.g. GROH housing)	Met with GROH who advised that although they would like to sign a number of lease agreements for properties in Esperance there is no immediate plans to construct any of their own housing. They are considering constructing on a block that they hold in Castletown in the 25/26 year subject to budget approvals.	Chief Executive Officer

Attractive and welcoming places

Action Code	Action Name	Comments	Responsible Officer Position
9.1.1	Implement the CBD Concept Landscaping Design	Additional native plants have been planted in the Andrew Street island garden beds. Additional trees will also be planted in the CBD area. A trial bin surround will also be installed in Post Office Square to get community feedback on the design before being rolled out throughout the CBD. Additional seats are currently being manufactured and will be installed in the CBD as soon as possible.	Manager Parks & Environment
9.2.1	Provide attractive and welcoming entrances into Esperance	Still working with Main Roads WA on the vegetation management. With the Esperance Brand project, will look to do entry statements in-line with this.	Director Asset Management
9.2.2	Facilitate more tree planting across the Shire	Tree planting program is continuing. The Street Tree Strategy was presented back to Council and endorsed	Manager Parks & Environment

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
		following the public comment period. Trees will be planted over Winter.	
9.3.1	Implement Civic Centre improvements	Draft redesign completed and to be reviewed.	Manager Asset Planning
9.3.2	Implement the Playgrounds and Public Open Space Strategic Plan 2015-2025	Works are currently underway on the upgrade at the Gibson Community Park. The dirt jump bike track at Gibson is nearing completion and site preparation has been completed for the basketball court. A shade shelter has been installed at Treasure Road Playground. Additional play items have also been installed in Adventureland Park. The play equipment at Gibson Community Park will be upgraded following the completion of the dirt jump track and basketball court.	Manager Parks & Environment
9.3.3	Prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035	Not Started. Due to start early in the 2024 calendar year. The annual playground audit will inform the review.	Manager Parks & Environment

Safe, affordable, accessible and sustainable transport systems

Action Code	Action Name	Comments	Responsible Officer Position
10.1.1	Implement the Esperance 2050 Cycling Strategy	As per budget, with Harbour Road shared path to commence this year.	Manager Parks & Environment
10.1.2	Construct sealed shoulders along the tourist loop and Fisheries Road (Norseman Road to Dempster Road) to improve safety for cyclists and vehicles		Manager Asset Operations

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
10.1.3	Provide safety measures along The Esplanade and Fisheries Road to improve pedestrian crossings		Manager Asset Operations
10.2.1	Develop a Road Safety Strategy	Road Safety Management Plan has been endorsed by Council, officers will work through the actions.	Director Asset Management
10.2.2	Advocate for Main Roads to provide road upgrades and more passing lanes	As opportunities arise.	Director Asset Management
10.2.3	Advocate to Main Roads WA to undertake a Corridor Upgrade Plan for Harbour Road from Mungan Street to Barney Hill, including South Coast Hwy Intersection upgrade, Pink Lake Road Intersection Upgrade and the Barney Hill Realignment	Main Roads have sent through some Concept designs for the outer intersections for review.	Director Asset Management
10.2.4	Implement the Shire of Esperance Road Construction and Maintenance Program		Manager Asset Operations
10.3.1	Implement the Esperance Town Centre Parking, Traffic and Pedestrian Strategy	Ongoing as per budget, we have seats and some bins ready to be installed shortly.	Director Asset Management
10.3.2	Pursue opportunities to secure land to link Dempster Street and RSL public car parks	On Hold.	Director Asset Management
10.3.3	Provide options to accommodate additional parking within the verge area between The Esplanade and Yacht Club	Concept design complete, will require budget.	Director Asset Management
10.3.4	Provide upgrade to Forrest Street Road and streetscape.	Finalising adjustments to overall concept to suit various stakeholders	Manager Asset Development

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
10.4.1	Investigate options for local ride share services	Nothing to report for this month	Manager Economic Development
10.4.2	Implement the Esperance Airport Masterplan (including an upgrade to the main runway, replacement of the runway lighting system, and additional apron space)	RFQ for the runway upgrade business case work closes 11th June. This work will run concurrently with the design and costing work underway and will be completed in time to align with the next State budget cycle, commencing August this year. A budget bid has been submitted to extend the carpark, CCTV upgrades and minor health and safety improvements.	Manager Economic Development
10.4.3	Construct new Airport runway	Due to commence 2025/26.	Director Asset Management

Shire of Esperance

Council Plan May 2024

Prosperity

Access to quality education and lifelong learning opportunities

Action Code	Action Name	Comments	Responsible Officer Position
11.1.1	Advocate for South Regional TAFE to develop and promote specialist courses in relevant areas	The next Regional Coordinating Committee Meeting is proposed for 18th July at Esperance TAFE.	Chief Executive Officer
11.1.2	Advocate for urgent upgrades and a rebuild of Esperance Senior High School	Money is being provided to complete project definition plans for the Esperance Senior High School to determine a strategic program for the refurbishment and upgrade of the aged campus.	Chief Executive Officer
11.1.3	Facilitate discussions with universities to explore options for a remote student services campus in Esperance	Made an enquiry with the Federal Government on how Esperance might be included as part of their "Regional University Study Hubs Program".	Chief Executive Officer
11.1.4	Facilitate an annual review of the Goldfields Designated Area Migration Agreement to ensure it remains relevant to the community	1 enquiry this month. Initial discussions to host an information session about DAMA in Esperance have commenced.	Manager Economic Development

A prosperous and diverse economy

Action Code	Action Name	Comments	Responsible Officer Position
12.1.1	Provide an Economic Development Strategy for the Shire of Esperance	Draft plan underway.	Manager Economic Development

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
12.1.2	Support proponents in priority industry sectors to establish businesses and develop projects in Esperance	Valuation work has been carried out on behalf of Renewables bio regarding parcel of land at Shark Lake. Next step is for Renewables bio to formally request a lease on the site with the option to purchase, which will allow a formal item to be submitted to council for consideration.	Manager Economic Development
12.1.3	Promote Esperance as a suitable centre for research and development, and pilot projects	Included a Marine Research Facility as part of our Proposed South Coast Marine Park submission to the State Government.	Chief Executive Officer
12.1.4	Advocate for a shared work space facility in Esperance where start-ups, small businesses and visitors can be co-located to network and support one another	Nothing to report this month	Manager Economic Development

A vibrant and welcoming tourism destination

Action Code	Action Name	Comments	Responsible Officer Position
13.1.1	Implement the Esperance Tourism Strategy	Esperance Brand Project, Tourism Signage Strategy and a piece of work looking specifically at short term accommodation opportunities are key pieces of work being progressed and aligned to the Tourism Strategy. The new Tourism Manager has made a positive start in the role and there has been some good engagement with business and Industry via the role.	Manager Economic Development
13.1.2	Fund a Tourism Development Manager (4 year contract) in partnership with Australia's Golden Outback		Manager Economic Development

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
13.1.3	Provide more digital marketing and advertising opportunities to promote local experiences at Council facilities (eg. Esperance Airport)	Reviewed and updated Conditions within the Airport Advertising Brochure	Manager Marketing & Communications
13.2.1	Advocate for development of a 4 to 5 star accommodation offering	Nothing further to report this month.	Chief Executive Officer
13.2.2	Implement the recommendations from the Tourist and Worker Accommodation Study	No funding was allocated in the recent State Budget for the key worker accommodation project. The Shire is seeking feedback from the State about the project, reasons for not being successful and other potential support opportunities.	Manager Economic Development
13.2.3	Advocate for Traditional Owners to develop and promote cultural heritage tourism activities	No further update.	Manager Economic Development
13.2.4	Advocate for the development and promotion of tourism experiences	New Great Ocean Drive signage has been constructed corner of South Coast Hwy and Collier Road by main roads. RAC park Stage 2 progressing with old youth hostel being restored, first cabins arrived.	Manager Economic Development
13.2.5	Develop wayfinding and interpretive tourism signage	Have just started working with the new Tourism Development Manager to deliver this project.	Director Asset Management

Shire of Esperance

Council Plan May 2024

Performance

Community confidence and trust in Council

Action Code	Action Name	Comments	Responsible Officer Position
14.1.1	Provide Integrated Planning and Reporting (IPR) framework documents and reviews	Council Plan review endorsed by Council in May. Updated financial information to be included once available.	Governance & Corporate Support Coordinator
14.1.2	Provide public reports on progress towards achievement of priority projects and outcomes	Provided monthly report to Council. Annual review of Pulse reporting items underway.	Governance & Corporate Support Coordinator

Operational excellence and financial sustainability

Action Code	Action Name	Comments	Responsible Officer Position
15.1.1	Review the Long Term Financial Plan and informing plans per IPR framework	As focus on the 2024/25 Budget intensifies, the desktop review of the LTFP has been delayed. Councillors have reviewed key assumptions and decisions which underpin the plan over two workshops. The timing of key projects, and funding impacts have also been reviewed.	Director Corporate and Community Services
15.1.2	Review and implement initiatives to improve internal business efficiencies and service delivery (such as more online services and digital forms)	The IT and External Services Teams have completed the Civica Business Process Alignment with several improvements flagged which will be implemented as staff resources and budget allows.	Manager Information Services

Shire of Esperance

Council Plan May 2024

A well informed and engaged community

Action Code	Action Name	Comments	Responsible Officer Position
16.1.1	Implement the Communication and Engagement Strategy	<p>Develop and manage the Shire of Esperance website - Esperance Volunteer Resource Centre landing page and layout is almost complete and will go live in June. Initial plans for the Esperance Civic Centre Landing Page and layout commenced.</p> <p>Manager of Marketing & Communications has put in a budget bid for remaining Shire facilities and services that will need a landing page.</p> <p>Digital Media Officer provided Canva & Digital Training to staff staff. The Digital Media Officer was also invited to be part of a Web Forms Working Group with Market Creations.</p> <p>Through the development of templates, comprehensive branding guidelines and a shared use media library, we will aim to strengthen the Shire's brand and visual identity online, in publications and promotional materials. We will have strong, consistent and engaging marketing assets to ensure wide participation and awareness of Shire events, programs and services.</p>	Manager Marketing & Communications
16.1.2	Provide a new website with improved functionality	Complete!	Manager Marketing & Communications
16.1.3	Provide regular forums and events to inform and engage the community about local issues and council decisions (such as pop-up booths at local community events)	Hosted an aviation Community Consultation Group meeting with Dept. of Transport and Rex Airlines over our regulated air route from Perth.	Chief Executive Officer

Shire of Esperance

Council Plan May 2024

Action Code	Action Name	Comments	Responsible Officer Position
16.1.4	Conduct a biennial community survey to assess community priorities and benchmark performance levels	Due to commence 2024/25.	Manager Marketing & Communications

Item: 12.4.3

WALGA Annual General Meeting and WA Local Government Convention 2024

Author/s	Chantelle Hoffrichter	Executive Assistant
Authorisator/s	Shane Burge	Chief Executive Officer

File Ref: D24/15647

Applicant

Executive Services

Location/Address

Internal

Executive Summary

For Council to consider nominating two (2) voting delegates for the 2024 WALGA Annual General Meeting, to be held in Perth on Tuesday 08 October 2024, as part of the 2024 Annual Local Government Convention.

Recommendation in Brief

That Council nominate two (2) Councillors as the Shire's Voting Delegates for the WALGA Annual General Meeting and request the CEO to register Councillors for the Local Government Convention 2024.

Background

The 2024 WA Local Government Convention & Trade Exhibition (Local Government Week) will be held on Wednesday 9 and Thursday 10 of October 2024, in Perth.

As per previous Local Government Weeks, WALGA will hold its Annual General Meeting, to discuss and consider local government industry issues. Each Council of WALGA has the ability to elect two (2) voting delegates to participate at the WALGA Annual General Meeting (non-voting delegates are also able and encouraged to attend).

Officer's Comment

Attendance at the annual WA Local Government Convention is open to all Councillors. Registration fees, travel and accommodation expenses will be paid by Council in advance for any Elected Member(s) choosing to attend the WA Local Government Convention.

The theme for the 2024 WA Local Government Convention is *Innovation Ecosystems*. Innovation Ecosystem speaks to the ability of WALGA and the sector to foster dynamic change within the fabric of WA through collaboration, promotion and daring to think big. It will evoke new ideas, heightened passion for communities and facilitate connections for ongoing skills and ideas sharing within the Local Government sector.

As a member of WALGA, it is important that Council also attend WALGA's Annual General Meeting, requiring the election of voting delegates by Council.

Financial Implications

The costs associated for this conference can be accommodated within 2024/25 budget: *Members of Council Travel, Accommodation and Conference expenses*. Anticipated costs are approximately \$3,000 per delegate, comprising registration of \$1,295; airfares in the vicinity of \$500 return and accommodation of approximately \$1000 per delegate plus meals and other miscellaneous expenses.

Policy Implications

Council Policy EXEC-007: Elected Member Entitlements

Strategic Implications

Council Plan 2022 – 2032

Performance

Outcome 14. Community confidence and trust in Council.

Objective 14.1. Provide transparent, accountable and effective leadership.

Attachments

A. [2024 Local Government Convention Program](#)

RECOMMENDATION AND DECISION

Item: 12.4.3 WALGA Annual General Meeting and WA Local Government Convention 2024

Moved: Cr McMullen

Seconded: Cr de Haas

O0624-096

Council Resolution

That Council:

- 1. Nominate Councillors Shire President Chambers and Cr Obourne as the Shire's Voting Delegates for the WALGA Annual General Meeting to be held in Perth on 9th October 2024.**
- 2. Request the CEO to register Councillors, Cr Starcevich, Cr Johnston, Cr Davies, Cr McMullen, Cr de Haas, Cr Graham, Cr Obourne and Shire President Chambers to attend the 2024 Western Australian Local Government Convention held in Perth on 8-10th October 2024.**

CARRIED

F9 - A0

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

PROGRAM

The LGC24 program is the ultimate combination of incredible keynote speakers, engaging collaborative sessions, opportunities to discuss topical issues with key stakeholders and plenty of opportunities to network with your Local Government colleagues. Stay tuned for more program details as we reveal our line up in coming months.

TUESDAY, 8 OCTOBER 2024

Mayors and Presidents Forum

4:00pm - 5:30pm

Welcome Drinks - Hosted in Exhibition Pavilion

6:00pm - 9:00pm

WEDNESDAY, 9 OCTOBER 2024

Heads of Agency Breakfast

6:30am - 8:45am

Opening Segment/Welcome to Country

9:00am

Premier's Address TBC

9:20am

President's Address - Cr Karen Chappel AM JP

9:50am

Convention Keynote Speaker

10:05am

Morning Tea - Served in Exhibition Pavilion

11:00am

Minister's Address TBC

11:30am

State of Play - Facilitated by Gareth Parker

11:45am

Supporting Keynote Speaker

12:45pm

Lunch - Served in Exhibition Pavilion

1:30pm

WALGA Annual General Meeting

2:30pm

Cocktail Gala - Venue to be announced soon

6:30pm - 10:30pm

THURSDAY, 10 OCTOBER 2024

Icons Breakfast

7:00am - 8:45am

Federal Minister's Address TBC

9:30am

Collaborative Panel Session

10:00am

Opposition Leader's Address TBC

11:00am

Morning Tea - Served in Exhibition Pavilion

11:15am

Breakout Sessions

11:45am

Lunch - Served in Exhibition Pavilion

1:15pm

ALGA President's Address

2:15pm

Closing Keynote Speaker

2:30pm

Item: 12.4.4

Compassionate Community Charter Esperance Initiative

Author/s	Chantelle Hoffrichter	Executive Assistant
Authorisator/s	Shane Burge	Chief Executive Officer

File Ref: D24/16210

Applicant

Compassionate Community Charter Esperance

Location/Address

N/A

Executive Summary

For council to consider the Compassion Community Charter initiative and supports the group in further consulting with the community

Recommendation in Brief

That Council endorse the Compassionate Community Charters initiative and supports further public consultation with the community

Background

Compassionate Community Charter Esperance is a group of Esperance volunteers who developed this project as a part of their leadership journey through Leading Australian Resilient Communities (LARC) Program. This is a national pilot program designed to support regional communities to meet challenges and collectively drive the positive change in their region.

Council met with the Compassionate Community Charter team on 26 March 2024. A draft copy of the Community Charter was presented to Council with a request for endorsement before they proceed to the next round of community consultation. This endorsement is a crucial step in validating the Charter's content and encouraging broader community participation and support.

The Charter will have a set of guiding principles to help decision-makers identify and prioritise programs to improve community health, wellbeing, resilience and connection.

Officer's Comment

This Charter aligns with the Council Plan 2022-2032 Community Connection "*A Community where everyone feels welcome, involved and connected to each other.*" Council endorsement of the Charter will allow the volunteer leadership group to move forward with the next stage of public consultation of the Compassionate Community Charter.

Consultation

Presentation to Council on 26 March 2024 of the draft Community Charter.

Financial Implications

N/A

Asset Management Implications

N/A

Statutory Implications

N/A

Policy Implications

N/A

Strategic Implications

Council Plan 2022 – 2032

Community Connection

A Community where everyone feels welcome, involved and connected to each other

Environmental Considerations

N/A

Attachments

A. [DRAFT Compassionate Community Charter 2024](#)

B. [Letter - Compassionate Community Charter Esperance](#)

RECOMMENDATION AND DECISION

Item: 12.4.4 Compassionate Community Charter Esperance Initiative

Moved: Cr de Haas

Seconded: Cr Flanagan

O0624-097

Council Resolution

That Council endorse the Compassionate Community Charter Esperance initiative and supports further public consultation with the community.

CARRIED

F9 - A0

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

Compassionate Community Charter

Esperance

Anchored in Compassion

We recognize compassion as the cornerstone of our community. We encourage understanding, kindness, and a sense of belonging. We treat every soul with respect, empathy, and dignity, and honour the unique tapestry of our community.

Celebrate Diversity

We celebrate the rich diversity within our community and commit to creating an environment where everyone feels welcome, valued, and heard. We stand against the tide of discrimination based on race, gender, ethnicity, religion, age, or any other characteristic.

Love Where We Live

We cherish our beautiful environment. It is precious to us, we tread lightly on our land, protecting the native plants and animals and preserving our pristine environment for generations to come.

Respect for All

We listen to each other without judgement, we allow others the space to hold differing opinions, we do not put others down. Our differences can be the threads that weave our community tapestry. We use dialogue, curiosity, and collaboration in knitting together positive relationships in our community.

Coming Together as A Community

In the storms of life, of hardship and grief, we come together to provide support for one another to help overcome the challenges we face in our community. Through shared sorrows and triumphs, we offer hope, weathering the waves together with kindness, understanding and curiosity.

Play your Part

We invite all to lend their voice, their hands, their hearts and their ideas; to volunteer and be a part of sport, arts, events in the community, each of us is called to play a role in creating a great quality of life for all residents

Examples of Compassionate Community Charters from other towns and cities in Australia & around the world

https://www.albany.wa.gov.au/Profiles/albany/Assets/ClientData/Compassionate_Albany_Charter_6_Page_Digital_Vertical_Scroll.pdf Albany, Western Australia

file:///C:/Users/Meredith%20Waters/Downloads/DRAFT-Compassionate-BUNBURY-Charter_1674017635.pdf City of Bunbury

<https://www.compassionateballarat.com.au/about> City of Ballarat, Victoria, Australia

<https://transform-integratedcommunitycare.com/wp-content/uploads/2021/05/Compassionate-Communities-An-Approach-to-ICC-1.pdf>
Plymouth, United Kingdom

<https://www.slideshare.net/MarieCurieNI/kathy-mc-loughlin-compassionate-communities-limerick>

<https://www.ilovelimerick.ie/milford-care-centres-compassionate-communities-project/>

<https://www.linkedin.com/pulse/little-compassion-goes-long-way-rebecca-lloyd/>

<https://compassionateottawa.ca/wp-content/uploads/2021/12/Compassionate-Ottawa-Handbook-final-Dec.-4-002-Reduced.pdf>

<https://www.tamarackcommunity.ca/latest/st.-catharines-creating-a-city-wide-movement-of-compassion>

Links to LARC- Compassionate Community Charter Esperance Blog and Case Study

<https://www.youtube.com/watch?app=desktop&v=TRJUPuu2F9g>

<https://rural-leaders.org.au/compassion-used-by-larc-graduates-as-a-building-block-for-community-resilience/>

Contact Details

Community Team:

- Meredith Waters, L-A Shibish, Kelly Brady, Divyan Varghese, Leonie De Haas.

Email

- esperancecharter@gmail.com

Website:

- <https://embrace.compassionate-community-esperance.com.au/>

FaceBook

- <https://www.facebook.com/profile.php?id=100092321745283>

Compassionate Community Charter Esperance

- L-A Shibish
- Divyan Varghese
- Meredith Waters
- Kelly Brady



To,
The Shire President,

We hope this letter finds you well. We are writing to follow up on the presentation made by the Compassionate Community Charter Esperance (CCCE) team, a while back, regarding the draft of the Community Charter. We appreciate the opportunity to present our draft to the Shire Council and are grateful for the constructive feedback and thoughtful discussion that followed.

As you may recall, the CCCE team provided an overview of the Community Charter's key elements, which aim to foster a more compassionate and cohesive community. The draft was meticulously prepared with extensive input through various community consultation, ensuring it reflects the diverse perspectives and aspirations of our community.

During the presentation, it was mentioned that the Shire Council would review the draft and provide an endorsement before we proceed to the next round of public consultation. This endorsement is a crucial step in validating the Charter's content and encouraging broader community participation and support.

We understand the importance of a thorough review process and appreciate the Council's diligence in this matter. Your endorsement will significantly enhance our efforts to engage the community and move forward with confidence.

If there are any concerns or additional information required to facilitate the Council's decision, please do not hesitate to reach out to us. We are more than willing to provide further clarification or address any issues that may arise during your review.

Thank you once again for your time, consideration, and continued support of the Community Charter initiative. We look forward to your positive response and are eager to advance to the next stage of public consultation with the Shire Council's endorsement.

Yours sincerely

Regards
The CCCE Team
11th June 2024

✉ esperancecharter@gmail.com
📍 Esperance 6450

Item: 12.4.5

Esperance Tourism Brand Project

Author/s	Shane Liddelow	Manager Economic Development
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D24/15961

Applicant

Australia's Golden Outback

Location/Address

N/A

Executive Summary

For Council to consider endorsing the new Esperance Tourism Brand; *"Esperance - In Your Element"*, and for the Shire to work closely with Australia's Golden Outback to implement the new brand with the tourism industry and community.

Recommendation in Brief

That Council;

1. Endorse the new Esperance Tourism Brand "Esperance – In your element"
2. Request the Shire to work closely with Australia's Golden Outback to implement the new Esperance Tourism Brand with the tourism industry and community.

Background

The Shire of Esperance developed a five-year tourism strategy to guide a coordinated approach to tourism development, sustainable growth and yield improvement into the future.

A key action of the strategy was to review and strengthen the current brand "Esperance – Create Your Own Story", as it was not widely accepted.

In February 2024, Australia's Golden Outback in partnership with the Shire of Esperance engaged the Brand Agency with the aim to review and strengthen the positioning of the Esperance tourism brand.

The work sought to deliver to the community and industry a sense of what the essence of Esperance is, how it can be positioned in the marketplace and how the industry and community can unite behind the revised or new positioning.

- Brand Development Process:
- Phase 1: Discovery: Desktop research, workshops, interviews, surveys.
- Phase 2: Strategy: Analysis of discovery phase, design and draft brand strategy
- Phase 3: Creative: Creative brief writing and creative development.
- Phase 4: Consultation and Refinement: Presentations to key stakeholder groups for input, and co-creation workshop with community.
- Phase 5: Final creative: Visual identity, guidelines, promotional film, print and digital templates and community toolkit.
- Phase 4 of the project is near completion and in FY/24/25 the project will move to the implementation stage which will be led via a plan to ensure the brand is embedded into marketing material and stakeholders and community are supported with the information and tools to leverage the brand through their own initiatives.

Officer's Comment

The review and strengthening of the Esperance Brand is a key action identified in the Esperance Tourism Strategy, 2021-2026.

Feedback from the consultation with community and key stakeholders has been overwhelmingly positive. The majority of feedback indicates that the essence of Esperance has been captured, and there are practical ways of using the brand in the marketplace, and ways the industry and community can unite behind the brand.

Funds from the Shire's annual joint marketing and promotional budget with AGO will be allocated towards the implementation of the new brand, to ensure the brand is embedded into marketing material and stakeholders and community are supported with the information and tools to leverage the brand through their own initiatives.

The implementation phase will include updating local marketing information including the Esperance holiday planner, the Shires visitor centre website, plus a new social media strategy. New signage, industry workshops and activation ideas including brand place making, plus a new digital marketing strategy will be part of the implementation plan.

A formal launch of the new brand is proposed for Wednesday 21st August, 2024.

Consultation

Ongoing consultation with Brand working group, AGO & Shire

January: 10 key stakeholder interviews

February: Community Workshops x 2 – approx. 30 people

March: Survey – 27 responses

April: Presentation to Shire officers x 6

April: Co-creation workshop with Community – approx. 20 people

April: Presentation to Esperance Tourism Working Group

June: Presentation to Council

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Growth And Prosperity

Esperance is seen as a destination of choice to live and work

Environmental Considerations

Nil

Attachments

A⇒. Esperance Tourism Brand Presentation - *Under Separate Cover*

RECOMMENDATION AND DECISION

Item: 12.4.5 Esperance Tourism Brand Project

Moved: Cr Starcevich

Seconded: Cr de Haas

O0624-098

Council Resolution

That Council

- 1. Endorse the new Esperance Tourism Brand “*Esperance - In Your Element*”**
- 2. Request the Shire to work closely with Australia’s Golden Outback to implement the new Esperance Tourism Brand with the tourism industry and community.**

CARRIED

F9 - A0

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

13. REPORTS OF COMMITTEES

Nil

14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Cr Johnston provided sufficient notice for the following motion:

MOTION

Moved: Cr Johnston
Seconded: Cr Davies

O0624-099

That Council authorise Cr Johnston to engage in communications on behalf of the Shire of Esperance with the owners of 2 Andrews St to explore options to improve the amenity of the site.

LOST
F3 – A6

For: Cr Johnston, Cr Davies, Cr Flanagan

Against: Cr Starcevich, Cr Obourne, Cr McMullen, Cr Graham, Cr de Haas, Pres Chambers

MOTION

Moved: Cr McMullen
Seconded: Cr Starcevich

O0624-100

Council Resolution

That Council authorise CEO to engage in communications on behalf of the Shire of Esperance with the owners of 2 Andrews St to explore options to improve the amenity of the site.

CARRIED
F8 – A1

For: Cr Starcevich, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers
Against: Cr Johnston

15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE

Nil

16. URGENT BUSINESS APPROVED BY DECISION

Nil

17. PUBLIC QUESTION TIME

Nil Questions

18. **MATTERS BEHIND CLOSED DOORS**

Officer's Comment:

It is recommended that the meeting is behind closed doors for the following items, in accordance with section 5.23(2) of the Local Government Act 1995.

Moving behind closed doors

Moved: Cr Graham

Seconded: Cr Davies

O0624-101

Council Resolution

That the meeting proceed behind closed doors in accordance with section 5.23(2) of the Local Government Act 1995, to consider the following items, which are considered confidential for the reasons indicated.

17.1 0561-24 - Prequalified Supplier Panel - Parks and Reserve Management

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).

17.2 0570-24 Supply and Laying of Concrete Kerbing & Minor Concrete Works

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).

CARRIED

F9 - A0

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

17.1 0561-24 - Prequalified Supplier Panel - Parks and Reserve Management

Moved: Cr Flanagan

Seconded: Cr Starcevich

O0624-102

Council Resolution

That Council

1. **Accept the following applicant for appointment to 0561-24 Prequalified Supplier Panel Parks & Reserve as per the rates detailed in the attached "Schedule of Rates", conditional upon the applicant's compliance with the Shire of Esperance Contractor Management System:**
 - i. **Howat.W.A.Pty.Ltd. Pty. Ltd T/a The Weed Terminator**
2. **Advise Applicant in their notice of acceptance that the mere existence of a Panel does not compel the Shire to purchase exclusively from such Panel. The Shire reserves the right to purchase equivalent goods and/or services available under the Panel from the open market during the period of which the Panel is established and they make no guarantee that any goods and/or services will be purchased from pre-qualified suppliers on the Panel during the 2024/25 financial year.**

**CARRIED
F9 - A0**

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

17.2 0570-24 Supply and Laying of Concrete Kerbing & Minor Concrete Works

Moved: Cr McMullen

Seconded: Cr Flanagan

O0624-103

Council Resolution

That Council awards Request for Tender 0570-24 Supply and laying of Concrete Kerbing & Minor Concrete Works to NC & CM Worth T/A Worth Kerbing as per the schedule of rates, for a period of 2 years from 1 July 2024, with a 2 year option to extend subject to satisfactory performance.

**CARRIED
F9 - A0**

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

Coming from behind closed doors

Moved: Cr Flanagan

Seconded: Cr McMullen

O0624-104

Council Resolution

That the meeting come from behind closed doors.

**CARRIED
F9 - A0**

For: Cr Starcevich, Cr Johnston, Cr Davies, Cr Flanagan, Cr McMullen, Cr Graham, Cr de Haas, Cr Obourne, Pres Chambers

The Presiding Member read aloud the above Resolutions.

19. CLOSURE

The President declared the meeting closed at 5:10pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____