



11 JULY 2024

## Shire of Esperance

### NOTICE OF MEETING AND AGENDA

An Agenda Briefing Session of the Shire of Esperance will be held at Council Chambers on 16 July commencing at 1pm to brief Council on the matters set out in the attached agenda.

An Ordinary Council meeting of the Shire of Esperance will be held at Council Chambers on 23 July 2024 commencing at 4:00 PM to consider the matters set out in the attached agenda.

S Burge

Chief Executive Officer

### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

### **ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

### **ATTACHMENTS**

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

### **RECORDINGS**

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.



# DISCLOSURE OF INTERESTS

Agenda Briefing       Ordinary Council Meeting       Special Meeting

Name of Person Declaring an interest

Position       Date of Meeting

This form is provided to enable members and officers to disclose an Interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act 1995 and Local Government (Administration) Regulations 1996 34C.

## INTEREST DISCLOSED

Item No       Item Title

Nature of Interest

Type of Interest      Financial       Proximity       Impartiality

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Nature of Interest

Type of Interest      Financial       Proximity       Impartiality

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## DECLARATION

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Signature       Date



# DISCLOSURE OF INTERESTS

## Notes for Your Guidance

### **IMPACT OF A FINANCIAL INTEREST** (s. 5.65. & s. 67. Local Government Act 1995)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- a. In a written notice given to the Chief Executive Officer before the Meeting or;
- b. At the Meeting immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a. Preside at the part of the Meeting relating to the matter or;
- b. Participate in, or be present during, any discussion or decision making procedure relative to the matter, unless and to the extent that, the disclosing member is allowed to do so under *Section 5.68* or *Section 5.69* of the *Local Government Act 1995*.

### **INTERESTS AFFECTING FINANCIAL INTEREST**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest in a matter**.

1. A Financial Interest, pursuant to s. 5.60A or 5.61 of the *Local Government Act 1995*, requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious etc, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **must** be given when the matter arises in the Agenda, and immediately before the matter is discussed. Under s. 5.65 of the *Local Government Act 1995* failure to notify carries a penalty of \$10 000 or imprisonment for 2 years.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the *Local Government Act 1995*; or
  - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act 1995*, with or without conditions.



### **INTERESTS AFFECTING PROXIMITY** (s. 5.60b Local Government Act 1995)

1. For the purposes of this subdivision, a person has a proximity interest, pursuant to s.5.60B of the Local Government Act 1995, in a matter if the matter concerns;
  - a. a proposed change to a planning scheme affecting land that adjoins the person's land; or
  - b. a proposed change to the zoning or use of land that adjoins the person's land; or
  - c. a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
2. In this section, land (the proposal land) adjoins a person's land if;
  - a. The proposal land, not being a thoroughfare, has a common boundary with the person's land; or
  - b. The proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
  - c. The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
3. In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

### **INTERESTS AFFECTING IMPARTIALITY**

Definition: An interest, pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- a. In a written notice given to the Chief Executive Officers before the Meeting or;
- b. At the Meeting, immediately before the matter is discussed

### **IMPACT OF AN IMPARTIALITY DISCLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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**SHIRE OF ESPERANCE**

**AGENDA**

**ORDINARY COUNCIL MEETING  
TO BE HELD IN COUNCIL CHAMBERS ON 23 JULY 2024  
COMMENCING AT 4:00 PM**

**1. OFFICIAL OPENING**

*The Shire of Esperance acknowledges the Kapa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today*

**.2. ATTENDANCE**

**Members**

Pres. R Chambers	President	
Cr J Obourne	Deputy President	Town Ward
Cr G Johnston		Town Ward
Cr L de Haas		Town Ward
Cr W Graham		Rural Ward
Cr S Starcevich		Rural Ward
Cr S Flanagan		Town Ward
Cr C Davies		Town Ward

**Shire Officers**

Mr S Burge	Chief Executive Officer
Mr M Walker	Director Asset Management
Mr R Grieve	Director External Services
Mrs F Baxter	Director Corporate & Community Services
Mrs C Hoffrichter	Executive Assistant

**Members of the Public & Press**

**3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE**

Cr S McMullen	Town Ward
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**4. APPLICATIONS FOR LEAVE OF ABSENCE**

**5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

**6. DECLARATION OF MEMBERS INTERESTS**

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

**7. PUBLIC QUESTION TIME**

**8. PUBLIC ADDRESSES / DEPUTATIONS**

**9. PETITIONS**

Nil

**10. CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Council Meeting of the 25 June 2024 be confirmed as a true and correct record.

Voting Requirement

Simple Majority

**11. DELEGATES' REPORTS WITHOUT DISCUSSION**

From October 2023 to September 2025				
	Agenda Briefing Sessions (9)	Ordinary Council Meetings (9)	Special Council Meetings (1)	Annual Electors Meeting (1)
Ron Chambers Shire President	9	8	1	1
Cr Jennifer Obourne Deputy Shire President	9	9	1	1
Cr Shayne Flanagan	9	9	1	1
Cr Connor Davies	7	9	1	1
Cr Steve McMullen	7	6	1	0
Cr Leonie de Haas	7	9	1	1
Cr Wes Graham	9	9	1	1
Cr Sam Starcevich	9	8	1	1
Cr Gemma Johnston	8	9	1	1

## **12. MATTERS REQUIRING A DETERMINATION OF COUNCIL**

### **12.1 EXTERNAL SERVICES**

#### **Item: 12.1.1**

#### **Caravan Park and Camping Ground Licence Renewal**

<b>Author/s</b>	Neroli Logan	Manager Waste & Environmental Health
<b>Authorisor/s</b>	Roy Greive	Director External Services

**File Ref: D24/17569**

#### **Applicant**

Internal (Environmental Health Services)

#### **Executive Summary**

The Environmental Health Services team is seeking the council's approval of the renewal of annual licences for caravan parks and camping grounds within the Shire of Esperance in accordance with the *Caravan Park and Camping Ground Act 1995 (WA)*.

#### **Recommendation in Brief**

For council to approve the renewal of annual Caravan Park Licences for all caravan parks located within the Shire.

#### **Background**

The *Caravan Park and Camping Ground Act 1995 (WA)* governs the operation of caravan parks and camping grounds in Western Australia. Under the Act, caravan park operators are required to obtain annual licences from the local government. Previously, annual licences have been issued by an authorised officer however a review of the internal process has revealed that responsibility rests with the Elected Members and so this report has been prepared for consideration.

An annual inspection has been undertaken by Environmental Health Officers and reports have been prepared identifying matters that require action and remediation by the licence holder. Environmental Health Officers will be working with licence holders to address areas of concern and any non-compliances.

#### **Officer's Comment**

The initial round of the inspection process is complete and it is recommended that Council authorise the Chief Executive Officer to sign and issue the caravan park licences within the Shire of Esperance for 12 months from 1 July 2024 to 30 June 2025 for the following;

1. Munglinup Beach Caravan Park
2. Bathers Paradise Caravan Park
3. Esperance Bay Holiday Park
4. RAC Esperance Holiday Park
5. Dunns Eco Park
6. Acclaim Pine Grove Holiday Park
7. Pink Lake Tourist Park
8. Orleans Bay Caravan Park
9. Nakuru Pastoral Nature Farm Stay
10. Bushlands Caravan Park

## Consultation

Department of Local Government, Sport and Cultural Industries  
Development Services (Planning and Building team)

## Financial Implications

There are no direct financial implications for the Shire of Esperance associated with renewal of these licences. Licence fees are collected in accordance with the fee schedule outlined in schedule 3 of the *Caravan Park and Camping Ground Regulations 1997* with a summary provided below;

Long stay sites	\$6 per site
Short stay sites and sites in transit parks	\$6 per site
Camp site	\$3 per site
Overflow site	\$1.50 per site

Invoices have been raised to the licence holders and the majority have paid the licence renewal fees. Licence holders with fees outstanding will not be issued a licence until the fees are paid.

## Asset Management Implications

Nil

## Statutory Implications

The Shire of Esperance is required to ensure that all caravan parks operate in compliance with the *Caravan Park and Camping Ground Act 1995* (the Act). Section 7 of the Act requires the local government to endorse the renewal of caravan park licences. The existing licences previously issued were temporary in nature for a six-month period from 1 January 2024 to 30 June 2024. Section 9 of the Act allows for the renewal of licences up to 28 days past the expiry date.

## Policy Implications

Non-compliances identified by Environmental Health Officers during the annual inspection process will be addressed in accordance with the Compliance Policy POL 0066.

## Risk Management Implications

Failure to renew these licences would have economic implications for the community and may result in unregulated operations and unnecessary public health risks.

## Strategic Implications

Council Plan 2022 – 2032  
Growth And Prosperity

Support our businesses to grow, adapt and assist in building capacity.

## Environmental Considerations

Environmental considerations are being address by Environmental Health Officers through the compliance policy.

## Attachments

- A. Licence - Caravan Park Camping Ground - *Confidential*

**Officer's Recommendation**

**That Council authorise the Chief Executive Officer to sign and issue the caravan park licences within the Shire of Esperance for 12 months from 1 July 2024 to 30 June 2025 for the following;**

- **Munglinup Beach Caravan Park**
- **Bathers Paradise Caravan Park**
- **Esperance Bay Holiday Park**
- **RAC Esperance Holiday Park**
- **Dunns Eco Park**
- **Acclaim Pine Grove Holiday Park**
- **Pink Lake Tourist Park**
- **Orleans Bay Caravan Park**
- **Nakuru Pastoral Nature Farm Stay**
- **Bushlands Caravan Park**

**Voting Requirement**

**Absolute Majority**

**Item: 12.1.2**

**Request for Fee Waiver - Esperance Indoor Sports Stadium**

<b>Author/s</b>	Mel Ammon	Manager Community Support
<b>Authoriser/s</b>	Roy Greive	Director External Services

**File Ref: D24/18583**

**Applicant**

Workforce Australia

**Location/Address**

Esperance Indoor Sports Stadium (EISS)

**Executive Summary**

Workforce Australia are holding the annual Community and Employment Expo at the EISS and have requested hire fees to be waived.

**Recommendation in Brief**

That Council waive \$640 in hire fees at the Esperance Indoor Sports Stadium for the Community and Employment Expo to be held on 12<sup>th</sup> September 2024.

**Background**

Workforce Australia hold a local Community and Employment Expo, with the event aiming to bring community members and potential employers together to foster engagement and create employment opportunities locally. It supports local economic growth and provides a platform for businesses to connect with skilled individuals.

The Expo has been held at the EISS for the past two years.

**Officer's Comment**

The Community and Employment Expo is to be held on 12<sup>th</sup> September 2024.

In the new 2024/25 Fees and Charges, an "event hire fee" was introduced, replacing the need to charge an hourly court hire fee. Under the fee structure, the hiring of the EISS to hold this event will attract a fee of \$640. The request received from Workforce Australia is to have this fee waived.

This is a free event and has been well supported by local businesses in the past, and attracts the interest of attendees from the community, high schools, TAFE etc.

The request from Workforce Australia is to set up on Courts 2 and 3 of the EISS. They have been advised that we cannot guarantee this space at this time due to ongoing remedial work from the Stadium floor damage, however have committed to providing a suitable space within the existing Stadium facilities to accommodate, if required.

**Consultation**

Sporting Complexes Officer  
Building Services  
Workforce Australia

**Financial Implications**

The financial implications arising from this report is a fee waiver of \$640 for the hire of the EISS.

**Asset Management Implications**

Nil

**Statutory Implications**

Nil

**Policy Implications**

Nil

**Strategic Implications**

Council Plan 2022 – 2032

*Prosperity - Outcome 12. A prosperous and diverse economy*

Objective 12.1. Attract and retain diverse industries and enterprises to grow the economy and local jobs.

**Environmental Considerations**

Nil

**Attachments**

A<sub>1</sub>. Email Request - Workforce Australia

**Officer's Recommendation**

**That Council waive \$640 in hire fees at the Esperance Indoor Sports Stadium for the Community and Employment Expo to be held on 12<sup>th</sup> September 2024.**

**Voting Requirement**

**Absolute Majority**





## **12.2 ASSET MANAGEMENT**

### **Item: 12.2.1**

#### **Myrup Organics Recycling Facility**

<b>Author/s</b>	Mathew Walker	Director Asset Management
<b>Authorisor/s</b>	Shane Burge	Chief Executive Officer

**File Ref: D24/19084**

#### **Applicant**

Internal

#### **Location/Address**

Myrup Waste Transfer Station.

#### **Executive Summary**

For Council to consider the findings from the Myrup Organics Stakeholder Engagement Report.

#### **Recommendation in Brief**

That Council:

1. Receive the Myrup Organics Stakeholder Engagement Report;
2. Progress the Myrup Organics Recycling Facility with either a Material Aerated Floors or Aerated Static Piles as the preferred technology; and
3. Receive further reports on Myrup Organics Recycling Facility as they become available.

#### **Background**

At the February 2022 Ordinary Council Meeting, Council resolved the following:

That Council:

1. Receive the FOGO Operational Implementation Plan;
2. Introduce a FOGO kerbside collection service for the Shire of Esperance from 1 July 2024, subject to successful commissioning of the Myrup Community Drop Off and Waste Transfer Station; and
3. Receive further financial modelling on the implications of the adopted FOGO system as it becomes available.

See attached FOGO Operational Implementation Plan.

Since this resolution, the Department of Water and Environmental Regulation (DWER) in December 2022 brought out the Guideline – better practice organics recycling. This Guideline sets out the environmental performance objectives and identifies benchmark controls for the planning, design and operation of organics recycling facilities that are regulated.

In discussions with Talis Consultants, who are designing the new Myrup Waste Transfer Station, the new Guidelines have increased the requirements for building and operating a regulated organics processing facility. Given this and the time since the original business plan was completed, it was agreed that engagement with the market on the best organics processing technology to be implemented for our situation should be undertaken. See attached Report, which is confidential due to the commercial nature of the information provided from the market suppliers.

### **Officer's Comment**

Talis Consultants sort engagement from 15 market suppliers, of whom six responded to their request for information on their recommended composting technologies.

The key findings identified through the engagement process are:

- Pre-treatment methods would be the same for any system used;
- There should be consideration for the critical equipment of any process, such as a front-end loader, picking line, conveyors, shredders, and screens;
- Lead times on purchasing plant/equipment can be around 6 months for Australian based plant/equipment and potentially over 12 months for items shipped from overseas;
- Commission time varies but is typically 4 weeks including training;
- The low total tonnages and high capital costs make in vessel less desirable; and
- Material Aerated Floors or Aerated Static Piles are cheaper although may be less desired by regulators due to the odour and leachate risks.

Based on the works that have been undertaken as part of the Stakeholder Engagement, Talis has recommended:

1. Develop Masterplans and Cost Estimates for an Organics Recycling Facility utilising Material Aerated Floors or Aerated Static Piles;
2. Further investigate the works approval requirements by DWER; and
3. Submit to DWER for works approval.

### **Consultation**

Talis Consultants  
Various Market Suppliers  
Waste Team

### **Financial Implications**

The financial implications arising from this report will be considered as part of the next step in developing an Organics Recycling Facility.

### **Asset Management Implications**

Nil

### **Statutory Implications**

Nil

### **Policy Implications**

Nil

### **Strategic Implications**

#### Council Plan 2022 – 2032

*Planet - Outcome 5. Shared responsibility for climate action and sustainability*

Objective 5.1. Encourage the adoption of sustainable practices.

Priority Project 5.1.5. Introduce a third-bin kerbside collection program for Food Organics and Garden Organics (FOGO).

### **Environmental Considerations**

The environmental considerations from this report will be assessed as part of the Works Approval process.

**Attachments**

- A. FOGO - Operational Implementation Plan
- B. Myrup Organics Stakeholder Engagement Report - *Confidential*

**Officer's Recommendation**

**That Council:**

1. **Receive the Myrup Organics Stakeholder Engagement Report;**
2. **Progress the Myrup Organics Recycling Facility with either a Material Aerated Floors or Aerated Static Piles as the preferred technology; and**
3. **Receive further reports on Myrup Organics Recycling Facility as they become available.**

**Voting Requirement**

Simple Majority



























## **12.3 CORPORATE & COMMUNITY SERVICES**

### **Item: 12.3.1**

#### **Rescind Electoral Caretaker Period Policy**

<b>Author/s</b>	Sarah Walsh	Coordinator Governance & Corporate Support
<b>Authorisor/s</b>	Felicity Baxter	Director Corporate and Community Services

**File Ref: D24/18187**

#### **Applicant**

Internal

#### **Location/Address**

N/A

#### **Executive Summary**

For Council to consider rescinding the Electoral Caretaker Period policy.

#### **Recommendation in Brief**

That Council rescind the Electoral Caretaker Period policy.

#### **Background**

Part of the recent reforms to the *Local Government Act 1995* included making standardised caretaker period provisions.

The new provisions within section 1.4A and 3.73 of the *Local Government Act 1995* are attached to this report for reference.

#### **Officer's Comment**

The new caretaker period provisions came into force on 1 July 2024, therefore it is no longer necessary for the Shire to have our own policy in this regard.

WALGA advise that any Local Governments with their own caretaker period policies may now rescind these once the new provisions take effect, as it would be confusing to maintain a policy as well as having to observe the new regulations at the next election.

#### **Consultation**

WALGA

#### **Financial Implications**

Nil

#### **Asset Management Implications**

Nil

#### **Statutory Implications**

*Local Government Act 1995* – s.1.4A and s.3.73

#### **Policy Implications**

Electoral Caretaker Period Policy



**Strategic Implications**

Council Plan 2022 – 2032

*Performance - Outcome 15. Operational excellence and financial sustainability*

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

**Environmental Considerations**

Nil

**Attachments**

A. Electoral Caretaker Period Policy

B. Section 1.4A and 3.73 of Local Government Act

**Officer's Recommendation**

**That Council rescind the Electoral Caretaker Period Policy.**

**Voting Requirement**

Simple Majority





























**Item: 12.3.2**

**Financial Services Report - July 2024**

<b>Author/s</b>	Roselyn Hamilton Sarah Bridge	Manager Financial Services Corporate Accountant
<b>Authorisor/s</b>	Felicity Baxter	Director Corporate and Community Services

**File Ref: D24/18585**

**Attachments**

A<sub>1</sub>. Financial Management Report June 2024

**Officer's Recommendation**

**That Council receive the attached report entitled Monthly Financial Services Report for the month of June 2024.**

**Voting Requirement**                      Simple Majority













































































































**Item: 12.3.3**

**New Lease - Esperance Multi Sports Pavillion - Lot 500 Black Street Esperance**

<b>Author/s</b>	Cherrie Vincent Sarah Walsh	Governance and Corporate Support Officer Coordinator Governance & Corporate Support
<b>Authorisor/s</b>	Felicity Baxter	Director Corporate and Community Services

**File Ref: D24/17408**

**Applicant**

Esperance Hockey Association Inc.

**Location/Address**

Part Lot 500 on Deposited Plan 411499, Reserve 3287, Esperance WA 6450



**Executive Summary**

For Council to consider entering into a new lease with the Esperance Hockey Association Inc. for the Multi Sports Pavilion at the Greater Sports Ground, Part Lot 500 on Deposited Plan 411499, Reserve 3287, Esperance WA 6450.

**Recommendation in Brief**

That Council enter into a new lease with the Esperance Hockey Association Inc. for the Multi Sports Pavilion at the Greater Sports Ground, Part Lot 500 on Deposited Plan 411499, Reserve 3287, Esperance WA 6450.

**Background**

The Esperance Multi Sports Pavilion Management Committee handed over the lease to the Esperance Hockey Association back in August 2019. The lease is now due to expire in June 2024.

A request has been received by the Hockey Association to enter into a new lease agreement for the maximum community lease term of 21 years.



### **Officer's Comment**

Discussion with officers has determined that there are no concerns with the proposed renewal being approved.

### **Consultation**

Esperance Hockey Association Inc.  
Community Development  
Manager Parks and Environment  
Coordinator Planning Services  
Coordinator Building Services  
Coordinator Environmental Health

### **Financial Implications**

Annual rent \$110 inc GST  
Lease preparation fee \$155 inc GST

### **Asset Management Implications**

Nil – land only lease, includes 4x light towers on site.

### **Statutory Implications**

*Local Government Act 1995* – s.3.58 Disposing of property

*Local Government (Functions and General) Regulations 1996* – Section 30(2) Dispositions of property excluded from Act s.3.58

*Land Administration Act 1997* – Section 18 Crown Land Transactions that need Minister's Approval

### **Policy Implications**

Building and Property Agreements

### **Strategic Implications**

Council Plan 2022 – 2032

*Prosperity - Outcome 12. A prosperous and diverse economy*

Objective 12.1. Attract and retain diverse industries and enterprises to grow the economy and local jobs.

Priority Project 12.1.1. Support proponents in priority industry sectors to establish businesses and develop projects in Esperance.

### **Environmental Considerations**

Nil

### **Attachments**

A<sub>1</sub>. Hockey Association - Request for lease

**Officer's Recommendation**

**That Council enter into a new lease with the Esperance Hockey Association Inc. for the Multi Sports Pavilion at the Greater Sports Ground, Part Lot 500 on Deposited Plan 411499, Reserve 3287, Esperance WA 6450, subject to;**

- 1. Department of Lands' approval;**
- 2. The term of Lease being 21 years;**
- 3. Annual lease fee of \$110 inc GST being payable;**
- 4. Lease preparation fee of \$155 inc GST being payable; and**
- 5. All lease terms and conditions being as per Council's standard community lease template.**

**Voting Requirement**

Simple Majority



## **12.4 EXECUTIVE SERVICES**

### **Item: 12.4.1**

#### **Information Bulletin - July 2024**

<b>Author/s</b>	Chantelle Hoffrichter	Executive Assistant
<b>Authorisor/s</b>	Shane Burge	Chief Executive Officer

**File Ref: D24/18586**

#### **Applicant**

Internal

#### **Strategic Implications**

Council Plan 2022-2032

*Performance*

*Outcome 15. Operational excellence and financial sustainability.*

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

#### **Attachments**

- A↓. Information Bulletin - July 2024
- B↓. Council Priorities Summary - Corporate Performance - June 2024
- C↓. Status Report - Open Council Resolutions - July 2024
- D↓. Letter - Esperance Senior High School Upgrades - Hon Dr Tony Buti MLA

#### **Officer's Recommendation**

**That Council accepts:**

- 1. Information Bulletin – July 2024**
- 2. Council Priorities Summary – Corporate Performance – June 2024**
- 3. Status Report – Open Council Resolutions – July 2024**
- 4. Letter – Esperance Senior High School Upgrades – Hon Dr Tony Buti MLA**

**Voting Requirement**

Simple Majority































































































































































**Item: 12.4.2**

**West Tech Assemblage Sponsorship**

<b>Author/s</b>	Shane Burge	Chief Executive Officer
<b>Authorisor/s</b>	Shane Burge	Chief Executive Officer

**File Ref: D24/19096**

**Applicant**

West Tech Assemblage

**Location/Address**

N/A

**Executive Summary**

For Council to consider becoming a sponsor of West Tech Assemblage (WTA).

**Recommendation in Brief**

That Council does/ does not accept the sponsorship proposal for the West Tech Assemblage 2025.

**Background**

West Tech Assemblage is a driving force in WA for advancing shared objectives in digital literacy, diversity and inclusivity. Since its inception in 2015 the initiative, Driving Digital Access and Inclusion Across WA the programs have reached indigenous communities, senior citizens and individuals with disabilities.

Nilesh Makwana who is the Chair of WTA was the Esperance Australia Day Ambassador in 2024 and subsequently invited the Shire President to speak at their first half day conference. See attached the Acquittal Report for the West Tech Assemblage 2024 which highlights the work that the WTA is doing around inclusivity in the digital world.

**Officer's Comment**

The 2025 WTA is being held in Perth on Thursday 20<sup>th</sup> February 2025 with the theme being Digital Access & Inclusion: Bringing Communities Together. The organisers of the event state that "The WTA stands as a pivotal occasion for stakeholders passionate about propelling digital inclusion and cultivating relationships. It's an opportunity not just to aspire for change, but to lay concrete plans, define achievable objectives and ensure collective progress, leaving no one behind on this forward journey."

The Shire of Esperance has been invited to be a regional local government sponsor of the event for \$5,000 which includes acknowledgement in marketing material, 10 complimentary tickets to the event, speaking invitation to the Shire President and post conference access to photos and video content to share in marketing channels.

The City of Stirling and the City of Fremantle are confirmed partners to the WTA with Esperance being asked as a regional local government partner to the event.

Further information on the 2025 WTA is available at <https://www.westtechassemblage.com.au/>

**Consultation**

Nil

**Financial Implications**

The financial implications arising from this report are \$5,000 as a local government sponsor.

**Asset Management Implications**

Nil

**Statutory Implications**

Nil

**Policy Implications**

The aspirations and goals of the WTA are aligned with the Shire of Esperance Disability Access & Inclusion Plan 2020 – 2025.

**Strategic Implications**

Council Plan 2022 – 2032

*Growth And Prosperity*

Access to competitive and reliable utilities and high quality technology

Lobby for infrastructure and capacity necessary to support business growth

**Environmental Considerations**

Nil

**Attachments**

A<sup>1</sup>. WTA 2024 Acquittal Report

**Officer's Recommendation**

**That Council does / does not accept the sponsorship proposal of \$5,000 for the West Tech Assemblage 2025.**

**Voting Requirement**

Simple Majority

















































**13. REPORTS OF COMMITTEES**

Nil

**14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE**

**16. URGENT BUSINESS APPROVED BY DECISION**

**17. MATTERS BEHIND CLOSED DOORS**

**18. PUBLIC QUESTION TIME**

**19. CLOSURE**