



**16 MAY 2025**

## **Shire of Esperance**

### **NOTICE OF MEETING AND AGENDA**

**An Agenda Briefing Session of the Shire of Esperance will be held at Council Chambers on 20 May 2025 commencing at 1:00pm to brief Council on the matters set out in the attached agenda.**

**An Ordinary Council meeting of the Shire of Esperance will be held at Council Chambers on 27 May 2025 commencing at 4:00pm to consider the matters set out in the attached agenda.**

S Burge

**Chief Executive Officer**

### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

### **ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

### **ATTACHMENTS**

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

### **RECORDINGS**

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

## Disclosure of Interest



☐ Agenda Briefing

☐ Ordinary Council Meeting

☐ Special Meeting

### Details

Name of Person Declaring an Interest

Position

Date of Meeting

This form is provided to enable elected members and officers to disclose an interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

### Interest Disclosed

Item Number

Item Title

Nature of Interest

Type of Interest

☐

Financial

☐

Proximity

☐

Impartiality

### Interest Disclosed

Item Number

Item Title

Nature of Interest

Type of Interest

☐

Financial

☐

Proximity

☐

Impartiality

### Interest Disclosed

Item Number

Item Title

Nature of Interest

Type of Interest

☐

Financial

☐

Proximity

☐

Impartiality

### Declaration

I understand that the above information will be recorded in the minutes of the meeting and recorded by the Chief Executive Officer in an appropriate register.

Signature

Date

# DISCLOSURE OF INTERESTS

## Notes for Your Guidance



### IMPACT OF A FINANCIAL INTEREST (s. 5.65. & s. 67. Local Government Act 1995)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- a. In a written notice given to the Chief Executive Officer before the Meeting or;
- b. At the Meeting immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a. Preside at the part of the Meeting relating to the matter or;
- b. Participate in, or be present during, any discussion or decision making procedure relative to the matter, unless and to the extent that, the disclosing member is allowed to do so under *Section 5.68 or Section 5.69 of the Local Government Act 1995*.

### INTERESTS AFFECTING FINANCIAL INTEREST

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest in a matter**.

1. A Financial Interest, pursuant to s. 5.60A or 5.61 of the *Local Government Act 1995*, requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious etc, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **must** be given when the matter arises in the Agenda, and immediately before the matter is discussed. Under s. 5.65 of the *Local Government Act 1995* failure to notify carries a penalty of \$10 000 or imprisonment for 2 years.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the *Local Government Act 1995*; or
  - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act 1995*, with or without conditions.





### **INTERESTS AFFECTING PROXIMITY** (s. 5.60b Local Government Act 1995)

1. For the purposes of this subdivision, a person has a proximity interest, pursuant to s.5.60B of the Local Government Act 1995, in a matter if the matter concerns;
  - a. a proposed change to a planning scheme affecting land that adjoins the person's land; or
  - b. a proposed change to the zoning or use of land that adjoins the person's land; or
  - c. a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
2. In this section, land (the proposal land) adjoins a person's land if;
  - a. The proposal land, not being a thoroughfare, has a common boundary with the person's land; or
  - b. The proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
  - c. The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
3. In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

### **INTERESTS AFFECTING IMPARTIALITY**

Definition: An interest, pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- a. In a written notice given to the Chief Executive Officers before the Meeting or;
- b. At the Meeting, immediately before the matter is discussed

### **IMPACT OF AN IMPARTIALITY DISCLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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**SHIRE OF ESPERANCE**

**AGENDA**

**ORDINARY COUNCIL MEETING  
TO BE HELD IN COUNCIL CHAMBERS ON 27 MAY 2025  
COMMENCING AT 4:00 PM**

**1. OFFICIAL OPENING**

*The Shire of Esperance acknowledges the Kapa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today*

**2. ATTENDANCE**

**Members**

Pres. R Chambers	President	
Cr J Obourne	Deputy President	Town Ward
Cr G Johnston		Town Ward
Cr S McMullen		Town Ward
Cr L de Haas		Town Ward
Cr S Starceovich		Rural Ward
Cr S Flanagan		Town Ward
Cr C Davies		Town Ward

**Shire Officers**

Mr S Burge	Chief Executive Officer
Mr M Walker	Director Asset Management
Mr R Greive	Director External Services
Mrs F Baxter	Director Corporate & Community Services
Mrs C Hoffrichter	Executive Assistant

**Members of the Public & Press**

**3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE**

**Previous Granted Leave of Absence**

A leave of absence was previously granted to Cr Graham for the period 18 May 2025 to 8 June 2025 inclusive.

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

**5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

**6. DECLARATION OF MEMBERS INTERESTS**

- 6.1** Declarations of Financial Interests – Local Government Act Section 5.60a  
**6.2** Declarations of Proximity Interests – Local Government Act Section 5.60b  
**6.3** Declarations of Impartiality Interests – Admin Regulations Section 34c

**7. PUBLIC QUESTION TIME**

**8. PUBLIC ADDRESSES / DEPUTATIONS**

**9. PETITIONS**

Nil

**10. CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Council Meeting of the 22 April 2025 be confirmed as a true and correct record.

Voting Requirement

Simple Majority

**11. DELEGATES' REPORTS WITHOUT DISCUSSION**

From October 2023 to September 2025				
	Agenda Briefing Sessions (19)	Ordinary Council Meetings (19)	Special Council Meetings (2)	Annual Electors Meeting (2)
Ron Chambers Shire President	17	18	2	1
Cr Jennifer Obourne Deputy Shire President	16	16	2	2
Cr Shayne Flanagan	18	18	2	2
Cr Connor Davies	15	16	2	2
Cr Steve McMullen	13	12	1	1
Cr Leonie de Haas	17	19	2	2
Cr Wes Graham	18	18	1	2
Cr Sam Starceovich	19	18	2	2
Cr Gemma Johnston	17	17	2	2

## **12. MATTERS REQUIRING A DETERMINATION OF COUNCIL**

### **12.1 EXTERNAL SERVICES**

#### **Item: 12.1.1**

#### **Renewal of Annual Licences - Caravan Parks**

<b>Author/s</b>	Carla Webster	Coordinator Environmental Health
<b>Authorisor/s</b>	Roy Greive	Director External Services

**File Ref: D25/12289**

#### **Applicant**

Internal (Environmental Health Services)

#### **Location/Address**

N/A

#### **Executive Summary**

The Environmental Health Services team is seeking the council's approval of the renewal of annual licences for caravan parks and camping grounds within the Shire of Esperance in accordance with the *Caravan Park and Camping Ground Act 1995* (WA).

#### **Recommendation in Brief**

For council to approve the renewal of annual Caravan Park Licences, expiry 30 June 2026 for:

- RAC Esperance Caravan Park
- Bushlands Caravan Park
- Nakuru Nature Based Park
- Dunns Nature Based Park
- Bathers Paradise Caravan Park
- Esperance Bay Caravan Park
- Pink Lake Tourist Park
- Munglinup Beach Caravan Park
- Orleans Bay Caravan Park

#### **Background**

The *Caravan Park and Camping Ground Act 1995* (WA) (*the Act*) governs the operation of caravan parks and camping grounds in Western Australia. Under *the Act*, caravan park operators are required to obtain annual licences from the local government. The local government must ensure that these operators comply with all relevant statutory obligations. Annual inspections are being undertaken by Environmental Health Officers and reports issued identifying areas that require action and remediation by licence holder. Environmental Health Officers will be working with licence holders to address areas of concern and non-compliances.

The following caravan parks have applied for the renewal of their annual licence:

1. Munglinup Beach Caravan Park
2. Bathers Paradise Caravan Park

3. Esperance Bay Holiday Park
4. RAC Esperance Holiday Park
5. Dunns Eco Park
6. Pink Lake Tourist Park
7. Orleans Bay Caravan Park
8. Nakuru Pastoral Nature Farm Stay
9. Bushlands Caravan Park

### **Officer's Comment**

It is recommended that Council authorise the Chief Executive Officer to sign and issue the caravan park licences within the Shire of Esperance for 12 months from 1 July 2025 to 30 June 2026.

### **Consultation**

Development Services (Planning and Building team)

### **Financial Implications**

There are no direct financial implications for the Shire of Esperance associated with renewal of these licences. Licence fees are collected in accordance with the fee schedule outlined in schedule 3 of the *Caravan Park and Camping Ground Regulations 1997* with a summary provided below;

Long stay sites	\$6 per site
Short stay sites and sites in transit parks	\$6 per site
Camp site	\$3 per site
Overflow site	\$1.50 per site

Licence will be issued once payment of fees have been received. Licences holders with fees outstanding will not be issued a licence until the fees are paid.

### **Asset Management Implications**

Nil

### **Statutory Implications**

The Shire of Esperance is required to ensure that all caravan parks operate in compliance with the *Caravan Park and Camping Ground Act 1995* (the Act). Section 7 of the Act requires the local government to endorse the renewal of caravan park licences.

### **Policy Implications**

Non-compliances identified by Environmental Health Officers during the annual inspection process will be addressed in accordance with the Compliance Policy POL 0066.

### **Strategic Implications**

Council Plan 2022 – 2032

*Growth And Prosperity*

Support our businesses to grow, adapt and assist in building capacity.

### **Environmental Considerations**

The environmental considerations arising from this report are being addressed by Environmental Health Officers through the compliance policy.



## **Attachments**

Nil

## **Officer's Recommendation**

**That Council authorise the Chief Executive Officer to sign and issue the annual facility licences for 12 months from 1 July 2025 to 30 June 2026 for the following parks:**

- 1.   Munglinup Beach Caravan Park**
- 2.   Bathers Paradise Caravan Park**
- 3.   Esperance Bay Holiday Park**
- 4.   RAC Esperance Holiday Park**
- 5.   Dunns Eco Park**
- 6.   Pink Lake Tourist Park**
- 7.   Orleans Bay Caravan Park**
- 8.   Nakuru Pastoral Nature Farm Stay**
- 9.   Bushlands Caravan Park**

**Voting Requirement**

Simple Majority

## **12.2 ASSET MANAGEMENT**

### **Item: 12.2.1**

#### **Donation of Public Art**

<b>Author/s</b>	Mathew Walker	Director Asset Management
<b>Authorisor/s</b>	Shane Burge	Chief Executive Officer

**File Ref: D25/8614**

#### **Applicant**

Esperance Chamber of Commerce and Industry

#### **Location/Address**

N/A

#### **Executive Summary**

For Council to consider the request to donate public art from the Esperance Chamber of Commerce and Industry.

#### **Recommendation in Brief**

That Council accepts the donation of public art from the Esperance Chamber of Commerce and Industry.

#### **Background**

Council has been requested by the Esperance Chamber of Commerce and Industry (ECCI) to consider accepting the donation of a public art work that has been commissioned. The Request is included in attachment A. Photos of the artwork are included in attachment B.

The Shire has a policy, POL 0085: Public Art, that deals with the donation of public art, from the policy:

#### Donations and Gifts

The Shire will consider suitable donations and gifts of artworks intended for public display at the discretion of Council subject to the following consideration -

1. Artistic Merit;
2. Public safety;
3. Certification as required;
4. Maintenance requirements;
5. Suitability of the location; and
6. Deaccession plan.

#### **Officer's Comment**

The proposed donation of public art is at the discretion of Council subject to consideration. Based on the information ECCI has provided, Officers provide the following commentary on the considerations:

Artistic Merit, the artwork is being commissioned by the local Mudjar Aboriginal Corporation

Public safety, the artwork is design to be interacted with in the form of a photo backdrop for this purpose there is minimal public safety concerns. The materials used in the construction being steel tubing, angle iron and 12mm marine grade plywood are considered appropriate.

Certification as required, the size and scale of the proposed artwork will not require certification.

Maintenance requirements, based on the proposed design, the maintenance requirements will be minimal an anti-graffiti coat has been applied, so in the unfortunate event the artwork is marked it will be relatively easy to remove the markings.

Suitability of the location, the proposed artwork will be mobile with suggested locations of the Post Office Square to activate the CBD and at events that are held in town.

Deaccession plan, the ECCI have confirmed that when the proposed artwork is at the end of its life, they are happy for it to be disposed of.

In discussion with the Community Development Team, they believe this would be a great addition to activating the CBD and events, particularly with tourist. The Shire would need to install forklift points under the artwork so that is easily movable by a machine.

It is recommended that Council accept the proposed donation of public art as it is in line with the Policy and the Shire is in the best position to maximise the use of the public art as it has the ability to readily relocate the piece to maximise its usage.

### **Consultation**

Community Development Team  
Esperance Chamber of Commerce and Industry

### **Financial Implications**

To install forklift points would cost around \$200 which can be covered by existing budgets.

### **Asset Management Implications**

Nil

### **Statutory Implications**

Nil

### **Policy Implications**

POL 0085: Public Art

### **Strategic Implications**

Council Plan 2022 – 2032

*Place - Outcome 9. Attractive and welcoming places*

Objective 9.2. Enhance streetscapes.

### **Environmental Considerations**

Nil

### **Attachments**

A<sub>1</sub>. Letter - ECCI - Donation of Public Art

B<sub>1</sub>. Photos - Public Art Work

**Officer's Recommendation**

**That Council accepts the donation of public art from the Esperance Chamber of Commerce and Industry.**

**Voting Requirement**

Simple Majority



Esperance Chamber of Commerce & Industry  
PO Box 817  
Esperance WA 6450

Mr Shane Burge  
CEO Shire of Esperance  
Via email: [Shane.Burge@esperance.wa.gov.au](mailto:Shane.Burge@esperance.wa.gov.au)

#### Donation of Public Art

Dear Shane,

The Esperance Chamber of Commerce & Industry (ECCI) are facilitating an activation program in the Esperance Central Business District (CBD). This is a pilot program, for a period of 5 months, brought about by the downturn in retail sales, lack of people visiting the CBD, online shopping and disjointed shopping precinct with the major supermarket and retail chains located out of the CBD.

Funding and efforts are expended on the most strategic activities with a focus on local spend, activation of the CBD's existing infrastructure and an enhanced visitor experience for cruise ship visitors.

One activity is a photo backdrop concept which has been very successful in other towns and was an opportunity for Aboriginal participation in both the design and delivery of the cultural/tourist art installation. The ECCI is pleased to offer the completed art installation to the Shire of Esperance as a gift under the Shire's Public Art Policy (POL 0085).

We consider the installation to have artistic merit having been engineered by Mudjar Aboriginal Corporation and hand painted by local youth. Public safety can be assured through engineering compliance and the certification as required. Maintenance requirements are minimal and the ECCI suggests the deaccession plan would be the art installation is decommissioned and disposed of at end of life.

Proud Sponsors:



Suite 4/98 Dempster Street  
PO Box 817 Esperance WA 6450



08 9071 5142



[admin@esperancecci.com.au](mailto:admin@esperancecci.com.au)



In terms of the suitability of the location, the intention of the art was to activ8 the CBD and ECCI suggests that Post Office Square would be a suitable location. The installation is mobile and could be used by the Shire at community events such as Winter Wonderland and Edge of the Bay etc.

Councillors are warmly invited to view the artwork to assist in their decision making. Please let me know if this invitation is accepted and we can make arrangements.

Thank you for your consideration of this request. We would be honoured to partner with the Shire in this endeavour.

If you have any questions, please contact me on (08) 9071 5142 or [eo@esperancecci.com.au](mailto:eo@esperancecci.com.au).

Kind regards,

Jennifer Obourne  
Executive Officer  
Esperance Chamber of Commerce & Industry

10<sup>th</sup> March 2025

Proud Sponsors:



Suite 4/98 Dempster Street  
PO Box 817 Esperance WA 6450



08 9071 5142



[admin@esperancecci.com.au](mailto:admin@esperancecci.com.au)



Photos of Public Artwork











**Item: 12.2.2**

**Proposed Road Dedication - Portion of 2 Downes Street, Pink Lake**

<b>Author/s</b>	Jeanette Appleby Fiona Eagle	Supervisor Asset Administration Administration Officer Asset Management
<b>Authorisor/s</b>	Mathew Walker	Director Asset Management

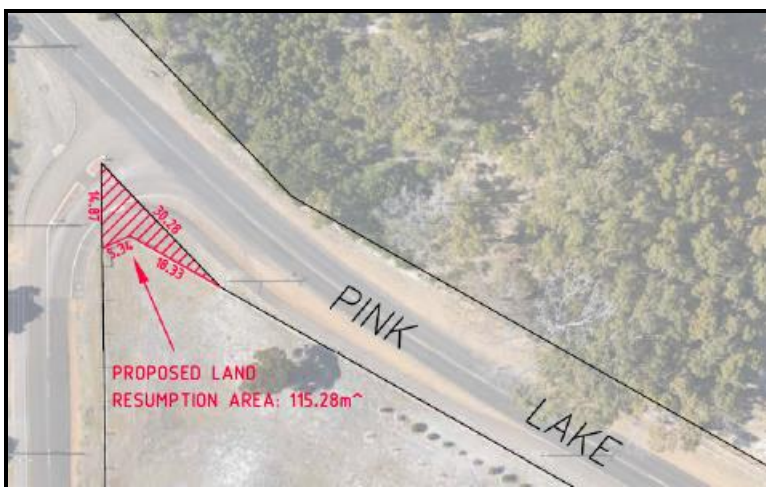
**File Ref: D25/11386**

**Applicant**

Asset Management

**Location/Address**

2 Downes Street, Pink Lake (Lot 3 Diagram 40152)



**Executive Summary**

For Council to consider the dedication as a road, a portion of 2 Downes Street, Pink Lake being Lot 3 on Diagram 40152

**Recommendation in Brief**

That Council

1. Request the Minister of Lands to dedicate a 115.28m<sup>2</sup> portion of 2 Downes Street, Pink Lake known as Lot 3 on Diagram 40152 Downes Street, as road reserve under Section 56 of the Land Administration Act 1997; and
2. Advise the Minister of Lands that that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in considering and granting the request.

**Background**

The Shire was contacted by the landowners advising the existing Shire road intersection is currently located within their freehold property boundary. The intersection was constructed around the year 2000 on the existing road intersection and was not discovered until recently by the current landowner. Due to the insurance complexities should there be an accident on this section of road intersection being located in a private landowner's property, the Shire should dedicated this portion as road reserve.

### Officer's Comment

Should the dedication as a road of a portion of 2 Downes Street, Pink Lake (Lot 3 on Diagram 40152) be supported, a request will need to be made to the Minister for Lands under Section 56 of the Land Administration Act 1997.

If supported by Council an Agreement will be entered into with the landowner for the acquisition of a portion of the land; the land will then be amalgamated into road reserve.

The purchaser price of \$1,170 has been established by using the Landgate Unimproved Land Value for the freehold value of the whole of the property, this is then divided by the total land area. The resulting price per square meter is then times by the 115.28m<sup>2</sup> acquisition area required being:

Landgate Unimproved Land value	\$207,000.00
Land Area m <sup>2</sup>	20,386m <sup>2</sup>
Land Area per m <sup>2</sup>	\$10.15
Cost of Acquisition Area	\$1,170.00 rounded off to \$1,200.00 for the inconvenience.

### Consultation

Planning Department

### Financial Implications

As part of the road dedication process, the Shire of Esperance will need to indemnify the Minister against any claim for compensation equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request. This cost is incorporated in the existing annual budget.

Description	Budget Figure
Purchase of land area to be dedicated	1,200.00
Land Survey	6,000.00
<b>Net result</b>	<b>7,200.00</b>

### Asset Management Implications

Nil

### Statutory Implications

Local Government Act 1995  
Land Administration Act 1997

### Policy Implications

Nil

### Strategic Implications

Council Plan 2022 – 2032  
*Built Environment*

Transport networks that meet the needs of our community and provide safe movement for all users

### Environmental Considerations

Nil

### Attachments

Nil

**Officer's Recommendation**

**That Council**

1. Request the Minister of Lands to dedicate a portion of 2 Downes Street, Pink Lake known as Lot 3 on Diagram 40152 Downes Street, as road reserve under Section 56 of the Land Administration Act 1997; and
2. Advise the Minister of Lands that in accordance with Section 56 (4) of the Land Administration Act 1997 that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.

**Voting Requirement**

Simple Majority



## **12.3 CORPORATE & COMMUNITY SERVICES**

### **Item: 12.3.1**

#### **Lease - Lot 43, Lot 44 and Lot 45 Richardson Street, Grass Patch**

<b>Author/s</b>	Blaise Graham Sarah Walsh	Governance and Corporate Support Officer Coordinator Governance & Corporate Support
<b>Authorisor/s</b>	Felicity Baxter	Director Corporate and Community Services

**File Ref: D25/4415**

#### **Applicant**

Grass Patch Community Development Association

#### **Location/Address**

Lot 43, Lot 44 and Lot 45 Richardson Street, Grass Patch, Reserve 45239.



#### **Executive Summary**

For Council to consider entering into a lease with the Grass Patch Community Development Association for the Grass Patch Park n' Stay, Lot 43, Lot 44 and Lot 45 Richardson Street Grass Patch, Reserve 45239.

#### **Recommendation in Brief**

That Council enter into a lease with the Grass Patch Community Development Association for the Grass Patch Park n' Stay, Lot 43, Lot 44 and Lot 45 Richardson Street Grass Patch, Reserve 45239.

#### **Background**

The Grass Patch Community Development Association (CDA) manages the Grass Patch Park n' Stay (Park) and the on-site caretaker, however there is no record of any formal agreement in place for this arrangement.

In June 2024, the CDA advised that they would be agreeable to having a lease in place for this, however it was identified that there was no power to lease under the current management order, so an amendment request was lodged with the Department of Planning, Lands and Heritage.

The management order has now been amended to allow the site to be leased, and the CDA have confirmed they are still agreeable to formalising a lease with the Shire.

### **Officer's Comment**

It is uncertain when the Park was first established, however records indicate the CDA has been managing the Park since approximately 2001.

Currently the CDA sets the rates and retains all fees collected from the Park and uses these funds for community purposes.

The caretaker manages the day-to-day operations on behalf of the CDA, and ensures the Park remains clean and functional.

The infrastructure on site is Shire owned and is maintained in accordance with the annual maintenance schedule, with the CDA being responsible for minor maintenance on site.

It is recommended that a lease be entered into which includes the following conditions specific to the caravan park functions –

- Compliance with the Caravan Park and Camping Ground Act 1995 and Regulations 1997.
- Adhering to the caravan park licence issued.
- All maintenance to be completed by the Grass Patch Community Development Association, other than maintenance to the toilet block.
- All consumables and cleaning products to be supplied by the Grass Patch Community Development Association.
- Fees collected to be retained by the Grass Patch Community Development Association.
- Grass Patch Community Development Association to arrange supply and servicing of fire extinguishers and fire hose reels on site.

### **Consultation**

Grass Patch Community Development Association  
Manager Development Services  
Coordinator Environmental Health  
Manager Projects & Buildings

### **Financial Implications**

Lease preparation fee of \$155 inc GST  
Annual lease fee of \$110 inc GST

### **Asset Management Implications**

As per annual schedule.

### **Statutory Implications**

Local Government Act 1995 – Section 3.58 disposal of property  
*Local Government (Functions and General) Regulations 1996* – Section 30(2) Dispositions of property excluded from Act s.3.58  
*Land Administration Act 1997* – Section 18 Crown Land Transactions that need Minister's Approval

## **Policy Implications**

Building and Property Agreements Policy

## **Strategic Implications**

Council Plan 2022 – 2032

*Growth And Prosperity*

Support our businesses to grow, adapt and assist in building capacity

## **Environmental Considerations**

Nil

## **Attachments**

A~~1~~. Grass Patch Community Development Association Lease Request Caravan Park

## **Officer's Recommendation**

**That Council enter into a lease with the Grass Patch Community Development Association for Lot 43, Lot 44 and Lot 45 Richardson Street Grass Patch, Reserve 45239, subject to;**

- 1. Department of Lands' approval;**
- 2. Lease term being 21 years;**
- 3. Annual lease fee of \$110 inc GST being payable;**
- 4. Lease preparation fee of \$155 inc GST being payable; and**
- 5. All lease terms and conditions being as per Council's standard Community Lease template, with the following caravan park specific conditions –**
  - a. Compliance with the Caravan Park and Camping Ground Act 1995 and Regulations 1997.**
  - b. Adhering to the caravan park licence issued.**
  - c. All maintenance to be completed by the Grass Patch Community Development Association, other than maintenance to the toilet block.**
  - d. All consumables and cleaning products to be supplied by the Grass Patch Community Development Association.**
  - e. Fees collected to be retained by the Grass Patch Community Development Association.**
  - f. Grass Patch Community Development Association to arrange supply and servicing of fire extinguishers and fire hose reels on site.**

## **Voting Requirement**

Simple Majority

**Archived:** Monday, 5 May 2025 2:23:19 PM  
**From:** [Grass Patch CDA](#)  
**Mail received time:** Wed, 26 Mar 2025 07:39:58  
**Sent:** Wed, 26 Mar 2025 15:39:32  
**To:** [Corporate Support](#)  
**Subject:** Re: Power Box Lock  
**Importance:** Normal  
**Sensitivity:** None  
**Attachments:**  
[image001.png](#); [image002.png](#); [image003.png](#); [image004.png](#); [image005.png](#);

---

[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Hi Blaise,

Thank you for the power box lock key.

We would like to know if it is just the standard lease or is there more to it? If it is just one of the Shire's standard leases then we are more than happy to proceed.

Kind regards,

**Faye Sanderson**

Secretary

Grass Patch Community Development Association

Ph: [REDACTED]

[grasspatchcda@gmail.com](mailto:grasspatchcda@gmail.com)

On Thu, Mar 20, 2025 at 2:07 PM Corporate Support <[CorporateSupport@esperance.wa.gov.au](mailto:CorporateSupport@esperance.wa.gov.au)> wrote:

Good afternoon Nat and Faye,

We have had an update from Building Maintenance regarding the lock on the power box. The lock has been put in place and the key has been placed on top of the microwave for you.

We are also still waiting on confirmation to progress with a lease for the Park 'n' Stay, we emailed recently to advise we have had permission to proceed with the lease and just need to confirm with you that the Association still wish to proceed before I draw up the document.

Kind regards,

Blaise Graham

**litap7Corporate Support**  
litap8Shire of Esperance\litap7 | Administration Building  
**litap7T** (08) 9071 0603



**Item: 12.3.2**

**Proposed Parking & Parking Facilities Local Law**

<b>Author/s</b>	Sarah Walsh	Coordinator Governance & Corporate Support
	Zoe Sheffield-van Mierlo	Manager Ranger & Emergency Services
	Blaise Graham	Governance and Corporate Support Officer
<b>Authorisor/s</b>	Roy Greive	Director External Services

**File Ref: D25/7964**

**Applicant**

Internal

**Location/Address**

N/A

**Executive Summary**

For Council to consider adoption of the Parking and Parking Facilities Local Law 2025.

**Recommendation in Brief**

That Council request the CEO to;

1. Give Local Public Notice of the proposed Shire of Esperance Parking and Parking Facilities Local Law 2025 in accordance with s.3.12(3) of the *Local Government Act 1995*;
2. Forward a copy of the proposed local law and public notices to the Minister for Local Government; and
3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.

**Background**

Section 3.16(1) of the *Local Government Act 1995* requires that all local laws of local government must be reviewed within an eight (8) year period after their commencement or from their last review date. The Shire of Esperance Parking and Parking Facilities Local Law 2002 was gazetted in June 2002, reviewed in 2009 and 2014.

Due to the extent of the changes, a new Parking and Parking Facilities Local Law was recommended, rather than amending the existing local law.

**Officer's Comment**

The purpose of this local law is to provide for the management and regulation of parking within the district.

The effect of this local law is to manage parking throughout the district to ensure safe, fair and equitable use and access of parking facilities under the care and management of the local government.

The existing local law, gazetted in 2002, is outdated and requires the creation of a new local law for the effective management and regulation of parking within the district.

Consideration of the Western Australian Local Government Association (WALGA) model local law and its application to the district was made in creating a new local law. Known or anticipated parking issues or matters, identified through consultation or from the *Esperance Town Centre Revitalisation Plan 2015*

- 2035 and the *Esperance Town Centre Parking, Traffic, and Pedestrian Strategy* 2016, were considered when assessing the suitability of each provision of the model local law. Deviations from the model local law were made where the model local law did not sufficiently address a specific parking matter relevant to the district or where a provision was deemed to be unsuitable through consultation.

A number of additions and minor formatting changes have been made in response to internal consultation and feedback. Of these additions, the most notable are Part 1, Clause 1.10; Part 2, Clause 2.2(3); Part 3, Clause 3.1(3)(d); Part 7, Clause 7.7, and changes to modified penalty amounts in Schedule 2. The Table of Changes (Attachment A) outlines these changes in detail.

Modified penalties are an enforcement tool that function to deter non-compliance and the modified penalties were assessed in this context, ensuring that they are in proportion to the type of parking offence. The modified penalties of other similarly sized and structured local governments were considered when reviewing the modified penalty amounts.

The provisions of the local law and reviewed modified penalty amounts ensure that the proposed Parking & Parking Facilities Local Law 2025 is contemporary and fit-for-purpose for the Esperance District.

### **Consultation**

Manager Ranger and Emergency Services  
Director External Services  
Director Asset Management  
External Services Management  
Asset Management  
Ranger Services  
WALGA

### **Financial Implications**

The financial implications arising from this report are advertising and gazettal costs.

### **Asset Management Implications**

There are minor asset management implications arising from the provisions of the local law relating to signage and parking related infrastructure.

### **Statutory Implications**

*Local Government Act 1995* (s3.12 and s3.16)  
*Road Traffic Code* 2000  
*Local Government (Parking for People with Disabilities) Regulations* 2014

### **Policy Implications**

Nil

### **Strategic Implications**

Council Plan 2022 – 2032  
*Place - Outcome 10. Safe, affordable, accessible and sustainable transport systems*  
Objective 10.3. Improve access to parking.  
*Esperance Town Centre Revitalisation Plan 2015 - 2035*  
*Esperance Town Centre Parking, Traffic, and Pedestrian Strategy* 2016

### **Environmental Considerations**

Nil

### Attachments

- A<sub>1</sub>. Table of Changes - Proposed Parking & Parking Facilities Local Law 2025
- B<sub>2</sub>. DRAFT - Proposed Parking & Parking Facilities Local Law 2025 - *Under Separate Cover*
- C<sub>2</sub>. Marked Up Copy - DRAFT - Proposed Parking & Parking Facilities Local Law 2025 - *Under Separate Cover*

### Officer's Recommendation

That Council request the CEO to;

1. Give Local Public Notice of the proposed Shire of Esperance Parking and Parking Facilities Local Law 2025 in accordance with s.3.12(3) of the *Local Government Act 1995*;
2. Forward a copy of the proposed local law and public notices to the Minister for Local Government; and
3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.

Voting Requirement

Absolute Majority

Parking & Parking Facilities Local Law 2025 - Table of Changes		
Clause	Clause detail	Comment
Throughout	Change year of Local Law from 2024 to 2025	
Throughout	Change term 'parking stall' to 'parking bay'	Consultation comment. WALGA confirms this is appropriate and in line with Road Traffic Code 2000
Throughout	Change term 'permissive parking stall' to 'permissive parking bay'	Consultation comment. In line with use of 'parking bay'
Throughout	Change term 'stall' to 'bay'	In line with use of 'parking bay'
Part 1 - Clause 1.5 - Definitions	Removal of Code and Act definitions	As per model local law
Part 1 - Clause 1.5 - Definitions	Removal of 'ACROD', replaced with Disability parking permit, as per <i>Local Government (Parking for People with Disabilities) Regulations 2014</i> , and changed throughout	Updated term within new legislation
Part 1 - Clause 1.5 - Definitions	<i>Symbol</i> definition - Removed outdated reference to AS 1742.11 1989 to AS 1742.11:2016 (or its replacement)	Consultation
Part 1 - Clause 1.10	Powers of the Local Government - removed 'by resolution' - The local government may, by resolution, prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle or any class of vehicles in any part of the parking region but must do so consistently with the provisions of this Local Law.	Consultation - Director Asset Management
Part 2 - Clause 2.1	Determination of parking bays and parking stations - Removed 'by resolution' - The local government may by resolution constitute, determine and vary and also indicate by signs - ...	Consultation - Director Asset Management

Part 2 - Clause 2.2(3)	<b>Vehicles to be within parking bay on thoroughfare</b> - Additions of exceptions to provisions for parking by long or wide vehicles within parking bays: (3) Subject to subclause (4), if a vehicle is too long or too wide to fit completely within a single parking bay then the person parking the vehicle shall do so within the minimum number of parking bays needed to park that vehicle. (4) A vehicle too long or too wide to fit completely within a single parking bay is prohibited from parking across multiple bays, within - (i) a parking facility or parking area to which a time limit applies; and , (ii) all angle parking bays ; or, (iii) where prohibited by signage.. [Added modified penalty - \$70]	Consultation - Asset Development, Ranger Services
Part 3 - Clause 3.1(3)(d)	Addition of (d): (3) A person shall not park a vehicle - ...(d) in a bay set apart for the parking of long vehicles when the vehicle is less than 6m in length .	Consultation - Director Asset Management
Part 3 - Clause 3.5(2)(f)	Added: '...or part thereof'	Added (common issue)
Part 6 - Clause 1.5(2)(d)	Replaced <i>Local Government (Parking for Disabled Persons) Regulations 1988</i> (repealed) with <i>Local Government (Parking for People with Disabilities) Regulations 2014</i>	Updated regulations
Part 6 - Clause 6.15(3)	Added: Subclause referring to penalties set by Regulations, (d)(3) Offences under this clause attract penalties as set by <i>Local Government (Parking for People with Disabilities) Regulations 2014</i>	Updated regulations, removal of LL modified penalty. Added reference to avoid ambiguity

Part 7 - Clause 7.7	<p>Added Clause 7.7 <b>Parking Areas not to be obstructed without a permit:</b> (1) Unless in accordance with a valid permit for temporary closure of a thoroughfare or use of public land, parking areas and facilities are not to be utilised for general storage purposes.</p> <p>(2) Unless a valid permit issued by the local government applies, a person shall not leave a vehicle, any part of a vehicle, a trailer, or any part of a trailer, or any other type of wheeled conveyance in a parking bay or parking facility for the purposes of advertising or in or for the conduct of a commercial activity .</p> <p>(3) Unless contrary to any other provision of this Local Law, a person will not contravene subclause (2) where a vehicle, part of a vehicle, a trailer, or any part of a trailer, or any other type of wheeled conveyance is left for a period not exceeding 24 hours.</p> <p>(4) The driver, owner, or custodian of a vehicle must produce any permit held relevant to subclause (1) and subclause (2) as requested by the local government, the CEO, or an Authorised Person, when requested to do so.</p>	Consultation recommendation (Clause 7.7(1)). Clause 7.7(2) added due to issues relating to extended parking in built-up areas by commercial vehicles with advertising
Schedule 2 - Prescribed Offences	Changes to modified penalty amounts as listed in Schedule 2.	Considered modified penalties adopted in LGs of similar size and demographics

**Item: 12.3.3**

**Schedule Fees and Charges 2025/2026**

<b>Author/s</b>	Sarah Bridge	Corporate Accountant
<b>Authorisor/s</b>	Felicity Baxter	Director Corporate and Community Services

**File Ref: D25/10537**

**Applicant**

Corporate and Community Services

**Location/Address**

Internal

**Executive Summary**

For Council to consider the draft Schedule of Fees and Charges for 2025/2026 to include in the draft budget.

**Recommendation in Brief**

That Council endorse the attached proposed Schedule of Fees and Charges to be included in the 2025/2026 budget adoption process.

**Background**

Each year the fees and charges are put to Council for endorsement prior to the budget adoption, so that changes can be communicated to stakeholders ahead of them coming into force. The attached draft copy of the fees and charges proposed for the 2025/2026 Budget is presented to Council for consideration. Council workshoped the proposed Schedule of Fees and Charges at a Council Workshop on Tuesday 22<sup>nd</sup> April 2025.

The fees and charges, as presented, will be the basis used to determine the revenue estimates for fees and charges in the draft 2025/2026 budget. Fees and Charges that are new are highlighted darker orange. Fees and Charges determined by a regulatory instrument are indicated by comment.

**Officer's Comment**

A Pricing Policy has been included at the front of the Schedule of Fees and Charges. It outlines the Pricing Principles used as a guide to determine the fees and charges each year. Fees are set by regulatory bodies, or by other mechanisms including:

- **BONDS** - Price charged is for a refundable bond or damage security deposit required to be paid to Council to ensure specific conditions are fulfilled.
- **REGULATED** - Price charged is regulated by State or Federal Government legislation. In the event of legislation introducing a new or amended statutory/regulatory fee subsequent to adoption or printing of this document, the Council may apply these new charges without further notice.
- **FULL COST RECOVERY** - Price charged aims to recover all of the direct and indirect costs involved in providing a service.
- **PARTIAL COST RECOVERY** - Price charged aims to only partially recover the full cost involved in providing a service. Situations where partial cost recovery may apply include:
  - where benefits from provision of the service accrue to the community as a whole as well as individual users;

- a short-term approach to stimulate demand for a service.
- MARKET COMPETITIVE - involves selecting price points based on market competition.

The proposed fee increase is based on the Long-Term Financial Plan assumptions and current CPI indicators. This has been estimated on a combination of factors including:

- the Australian CPI increase of 2.4% to March 2025.
- the West Australian CPI increase of 2.8% to March 2025.
- the Local Government Cost Index (LGCI) forecasts an increase to 3.3% in 2025/2026 as indicated at the WALGA Economic Briefing in March 2025.
- the current Shire Long Term Financial Plan which provides for a 3.5% increase to fees and charges in 2025/2026.

Given the above, a 3.5% increase has been generally applied to fees and charges, with some rounding. Noting that some fees and charges have remained the same as the previous year, or for a specific reason.

Since the Council workshop, a minor addition has been included under the Airport fees. It was proposed to slightly change the fee for the yearly Baggage Conveyor Digital Advertising Screen Signage fee to achieve consistency in the fees for this area. Also, a small fee has been added to accommodate school groups visiting the Museum at a reduced cost, making it more accessible for local children to learn about the town's history.

There was also a query from the Council workshop in relation to the Animal Autopsy fee under Waste Management. This fee has not been utilised in the last five years, so it was decided to remove this from the fees and charges.

It is proposed that the fees will be adopted formally by Council and come into force with the adoption of the budget. An endorsement of the fees prior to the budget adoption will allow staff to inform people or organisations who may be affected by any changes prior to their implementation. Esperance Home Care, Bay of Isles Leisure Centre and Sporting Complexes fees will be effective from 1 September as this allows officers time to inform clients/members/clubs, change brochures and direct debit set-ups.

### **Consultation**

Internal consultation with each department as well as Directors was undertaken in relation to this item. Council Workshop 22<sup>nd</sup> April 2025.

### **Financial Implications**

Fees and charges constitute approximately 18% of the Shire's operating revenue for the year.

### **Asset Management Implications**

Nil

### **Statutory Implications**

Section 6.16 of the *Local Government Act 1995* provides authority for local governments to impose fees and charges when adopting the annual budget.

### **Policy Implications**

Nil



**Strategic Implications**

**Council Plan 2022 – 2032**

***Leadership***

A financially sustainable and supportive organisation achieving operational excellence

**Environmental Considerations**

Nil

**Attachments**

A⇒. Draft Fees and Charges 2025/2026 - *Under Separate Cover*

**Officer's Recommendation**

**That Council endorse the attached draft Schedule of Fees and Charges to be included within the 2025/2026 budget adoption.**

**Voting Requirement**

Simple Majority

**Item: 12.3.4**

**Annual Review of the Delegated Authority Register 2024/2025**

<b>Author/s</b>	Sarah Walsh	Coordinator Governance & Corporate Support
<b>Authorisor/s</b>	Felicity Baxter	Director Corporate and Community Services

**File Ref: D25/11195**

**Applicant**

Internal

**Location/Address**

Shire of Esperance

**Executive Summary**

For Council to review its delegations to the Chief Executive Officer and Authorised Persons in accordance with the requirements of Section 5.46(2) of the *Local Government Act 1995*.

**Recommendation in Brief**

That Council endorse the Delegated Authority Register 2025/2026

**Background**

Section 5.42 of the *Local Government Act 1995* (the Act) provides authority to a local government to delegate to the CEO any of its powers or the discharge of any of its duties under the Act other than those referred to in section 5.43.

Section 5.46(2) requires that at least once every financial year, delegations are to be reviewed by the delegator. Council last reviewed its delegations at the Ordinary Council Meeting 28 May 2024, and therefore a formal review by Council is now required.

A full copy of the proposed Delegated Authority Register 2025/2026 is attached for reference.

**Officer's Comment**

Whilst section 5.46(2) of the Act requires delegations to be formally reviewed annually, this does not preclude local governments from amending or enabling new delegations on an ad-hoc basis as required throughout the year. During the course of the 2024/2025 financial year no amendments were made to the register after the annual review was completed.

The purpose of this annual review is for Council to consider its delegations to the Chief Executive Officer and Authorised Persons, and determine their ongoing suitability. Delegations to the CEO are at the discretion of Council. Council may elect to make changes to the delegations, these will be recorded and alterations to the register made accordingly.

WALGA has provided advice on some of our delegations this year, which has resulted in delegation 1.12 for local laws administration being removed and replaced with individual local law delegations, being 1.12 and 1.19 through to 1.24. This will provide more clarity for what functions are being delegated under each local law.

Council conditions have been proposed for delegation 2.2 under the Building Act to separate duties ensuring that officers do not revoke or give effect to building orders or notices that they have issued.

Other changes made include various updates for consistency with WALGA's templates, removing functions that are either not able to be delegated, or which are now given directly to the CEO under the legislation, along with minor terminology, wording and formatting changes.

Please refer to the attachments for a full summary of changes for this year's review.

### **Consultation**

Executive Management Team  
Middle Management Team  
WALGA

### **Financial Implications**

Nil

### **Asset Management Implications**

Nil

### **Statutory Implications**

*Local Government Act 1995*  
*Building Act 2011*  
*Public Health Act 2016*  
*Planning and Development Act 2005*  
*Bush Fires Act 1954*  
*Food Act 2008*  
*Dog Act 1976*  
*Cat Act 2011*  
*Local Government (Miscellaneous Provisions) Act 1960*  
*Land Administration Act 1997*  
*Local Government (Financial Management) Regulations 1996*  
*Local Government (Uniform Local Provisions) Regulations 1996*  
*Health (Miscellaneous Provisions) Act 1911*  
*Health (Asbestos) Regulations 1992*  
*Building Regulations 2012*

### **Policy Implications**

Nil

### **Strategic Implications**

Strategic Community Plan 2022 - 2032  
*Performance - Outcome 15. Operational excellence and financial sustainability*  
Objective 15.1. Provide responsible, agile and innovative planning and resource management.

### **Environmental Considerations**

Nil

### **Attachments**

- A<sub>1</sub>. Delegated Authority Review Summary
- B<sub>2</sub>. Delegated Authority Review 2025/26 - *Under Separate Cover*

**Officer's Recommendation**

**That Council endorse the proposed *Delegated Authority Register 2025/2026 - Council to Chief Executive Officer & Authorised Persons.***

**Voting Requirement**

**Absolute Majority**

Council to Authorised Persons (Register)		
Number	Delegation	Comment
<b>Local Government Act 1995</b>		
1.1	Expressions of Interest, Tenders and Pre-qualified Suppliers (s.3.57)	No change
1.2	Agreement as to payment of rates and service charges (s.6.49)	No change
1.3	Powers of entry (s3.28, s.3.32, s3.33, s3.34 & s.3.36)	Update title to include s.3.32, s3.33 & s3.36 Function (a) – replace ‘confer’ with ‘exercise’  Power being delegated <ul style="list-style-type: none"> <li>- remove subdivision 3 – powers of entry</li> <li>- include s.3.32, s3.33 and s3.36</li> </ul> Compliance links – remove s3.32 and s3.34 Changes made in line with the current WALGA template
1.4	Certain provisions about land (s.3.25, s3.26 & s.3.27)	No change
1.5	Commencing Prosecutions (s.9.24)	Update title to Commencing Prosecutions (s.9.24)  Function – amend to specify commence prosecution against LG Act  Power being delegated – remove s9.19 & s9.20  Compliance links – remove road traffic act  WALGA confirmed s.9.19 & 9.20 are powers given directly to the CEO so no longer need to be delegated by Council.
1.6	Closing certain thoroughfares to vehicles (s.3.50)	Compliance links – include s.3.50A & s.3.51
1.7	Declaring a vehicle as an abandoned vehicle wreck (s.3.40A)	Function – include point 2  Power being delegated – insert subsection (1) & (4)
1.8	Disposing of confiscated or uncollected goods (s.3.47)	No change
1.9	Disposing of property (s.3.58)	Council Conditions – replace ‘corporate business plan’ with ‘Council Plan’
1.10	Investment of funds (s.6.14)	No change
1.11	Local government may require lessee to pay rent (s.6.60)	Function – update in line with current WALGA template wording
<del>1.12</del>	<del>Local law administration (s.3.18)</del>	Remove – WALGA advice to make individual local law delegations for more clarity.
1.12	Cat Local Law 2024	New delegation following removal of general local law administration delegation.

1.13	Objection to the rate record (s.6.76)	Add close bracket to title
1.14	Partial closure of thoroughfare for repairs and maintenance (s.3.50A.)	Compliance links – include s.3.51
1.15	Power to remove, impound goods and recover expenses (s.3.39 & s.3.48)	No change
1.16	Power to write off debts (s.6.12)	No change
1.17	Rates or service charges recoverable in court (s.6.56)	No change
1.18	Disposal of sick or injured animals(s.3.47A)	No change
<del>1.19</del>	<del>Reserves under control of Local Government (s.3.54)</del>	Remove – s.3.54 relates to Parks and Reserve Act s.5 only. Power to delegate not allowed under Land Administration Act.  Any decision under the Land Administration Act will require Council resolution.
1.19	Dog Local Law 2024	New delegation following removal of general local law administration delegation.
1.20	Fencing Local Law 2018	New delegation following removal of general local law administration delegation.
1.21	Extractive Industries Local Law 2024	New delegation following removal of general local law administration delegation.
1.22	Local Government Property Local Law 2001	New delegation following removal of general local law administration delegation.
1.23	Private Property Local Law 2003	New delegation following removal of general local law administration delegation.
1.24	Activities in Thoroughfares and Public Places and Trading Local Law 2016	New delegation following removal of general local law administration delegation.
<b>Building Act 2011</b>		
2.1	Appointment of Authorised Persons (s.96 & s.99)	Power to delegate - remove s.96 as this is included in power being delegated. - Add subsection (6A)
2.2	Powers pursuant to the Building Act 2011	Council Conditions – include condition to separate duties as officers issuing building orders or notices under s.110 and s.111 should not also be revoking or giving effect to these under s.117 and s.118.
<b>Public Health Act 2016</b>		
3.1	Appointment of Environmental Health Officer (s.17)	No change
3.2	Designation of Authorised Officers (s.24)	No change
<b>Planning and Development Act 2005</b>		
4.1	General administration powers	No change

<b>Bush Fires Act 1954</b>		
5.1	Appointment of Bush Fire Control Officers (s.38)	No change
5.2	Fire break maintenance (s.33)	No change
5.3	Offences and infringements (s.59 & s.59A)	Power to delegate – remove s.59 as this is power being delegated  Power delegated to - include Ranger Coordinator position - remove Manager Waste & Environmental Health
5.4	Withdrawal of infringements (s.59A)	No change
5.5	Varying prohibited burning times (s.17)	No change
<b>Food Act 2008</b>		
6.1	Appoint Authorised Officers (s.122 & s.126)	Function – amend s.122 subsection from (2) to (1).
6.2	Prohibition orders (s.65, s.66 & s.67)	Power delegated to – remove Manager Waste & Environmental Health and Manager Ranger & Emergency Services
6.3	Registration of food business (s.110 & s.112)	No change
6.4	Prosecutions (s.125)	No change
<b>Dog Act 1976</b>		
7.1	Appoint Registration Officers (s.3)	No change
7.2	Keeping of dogs (number of) (s.26)	No change
<b>Cat Act 2011</b>		
8.1	Cat Registrations	Compliance links – amend r.11 to r.13 as per Regulations
8.2	Cat Control Notices	No change
8.3	Recovery of Costs - Destruction of Cats	Compliance links – include Cat Local Law
8.4	Prosecutions	Compliance Links – include Cat Local Law
<b>Local Government (Miscellaneous Provisions) Act 1960</b>		
9.1	Establishing pounds and appointing poundkeepers and Rangers (s.449)	No change
<b>Local Government (Financial Management) Regulations 1996</b>		
10.1	Payment of accounts (r.12)	No change

<b>Local Government (Uniform Local Provisions) Regulations 1996</b>		
11.1	Permission to have gate across public thoroughfare (r.9)	No change
11.2	Private works on, over, or under public places (r.17)	Compliance links – replace capital C with lowercase c.
11.3	Requirement to construct and repair crossing (r.13)	No change
11.4	Dangerous excavation in or near public thoroughfare (r.11)	No change
11.5	Obstruction of footpaths and thoroughfares (r.5, r.6, r.7A, r.7)	Compliance links – correct delegation reference to 11.6.
<b>Health (Miscellaneous Provisions) Act 1911</b>		
12.1	Appointment of Deputies (s.26)	Power delegated to – remove Manager Waste & Environmental Health
<b>Health (Asbestos) Regulations 1992</b>		
13.1	Appoint Authorised and Approved Officers (r.15D)	No change
<b>Building Regulations 2012</b>		
14.1	Appoint Approved and Authorised Officers (r.70)	No change



**Item: 12.3.5**

**Financial Services Report - May 2025**

<b>Author/s</b>	Sarah Bridge	Corporate Accountant
<b>Authoriser/s</b>	Felicity Baxter	Director Corporate and Community Services

**File Ref: D25/11904**

**Executive Summary**

To present to Council the Monthly Financial Report for the period ending 30 April 2025.

**Strategic Implications**

Council Plan 2022 – 2032

*Leadership*

A financially sustainable and supportive organisation achieving operational excellence

**Attachments**

A<sup>1</sup>. Monthly Financial Report - April 2025

**Officer's Recommendation**

**That Council receive the attached report entitled Monthly Financial Report for the month of April 2025.**

**Voting Requirement**                      Simple Majority



## **SHIRE OF ESPERANCE**

### **MONTHLY FINANCIAL MANAGEMENT REPORTS**

(Incorporating Statement of Financial Activity)

## **APRIL 2025**

### **CORPORATE & COMMUNITY SERVICES**

## MANAGER FINANCIAL SERVICES COMPILATION REPORT

MEETING DATE:	27 MAY 2025
ACCOUNTING PERIOD:	PERIOD ENDED 30 APRIL 2025
MATERIALITY THRESHOLD:	\$100,000 <b>OR</b> 10%

### OVERVIEW

The Statement of Financial Activity shows a surplus at 30 April of \$9,494,779.

### RATES COLLECTED

Rates collected at the end of April were 102.23%. Collections at the same time last year were 103.14%. The collection percentage is greater than 100% as it reflects the amount of arrears collected and pre-payments made, largely due to payment arrangements that are in place.

### 2024-2025 FINANCIAL YEAR

A draft Schedule of Fees and Charges for 2025/2026 was presented to Council in a workshop held in April and has been put forward this month for endorsement to be included in the 2025/2026 budget adoption. 2025/2026 Budget meetings have been held with Managers and Coordinators, preparing for the new financial year.

The FBT financial year ended at 31 March 2025 and the annual FBT return is being prepared for lodgement in May.

### REGIONAL EXPRESS PTY LTD

The Shire is in communication with the administrators of Regional Express Pty Ltd. A proof of debt has been lodged to the value of \$440,587.41 up to the 30th July 2024, when administration commenced.

### WORKING CAPITAL

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of April is \$9,494,779. The surplus is shown on the bottom of the Statement of Financial Activity and also on the Composition of Net Current Assets. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$46,591,957 and this is shown on the Statement of Financial Position. Reserve balance is \$34,170,627, also shown on the Statement of Financial Position.

Sarah Bridge  
Corporate Accountant

**SHIRE OF ESPERANCE  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2025**

	2024-25 Budget (a)	2024-25 Budget YTD (b)	2024-25 Actual YTD (c)	2024-25 Variance (c)-(b)    ((c)-(b))/(b)	
	\$	\$	\$	\$	%
<b>OPERATING ACTIVITIES</b>					
<b>Revenue from operating activities</b>					
Rates	26,851,952	26,747,496	26,835,708	88,212	0%
Grants, subsidies and contributions	8,989,713	5,944,760	6,581,860	637,100	11% ◆
Fees and charges	11,137,166	9,285,785	9,927,266	641,481	7% ◆
Interest revenue	1,753,500	1,294,557	1,904,296	609,739	47% ◆
Other revenue	2,511,842	2,162,154	1,787,158	(374,996)	-17% ◆
Profit on asset disposals	120,940	12,854	819	(12,035)	-94% ◆
	51,365,113	45,447,606	47,037,107	1,589,501	3%
<b>Expenditure from operating activities</b>					
Employee costs	(23,168,063)	(18,255,231)	(18,521,594)	(266,363)	1% ◆
Materials and contracts	(18,790,145)	(12,877,668)	(12,827,367)	50,301	0%
Utility charges	(1,402,421)	(1,075,342)	(1,075,745)	(403)	0%
Depreciation	(23,413,044)	(19,435,910)	(19,364,589)	71,321	0%
Finance costs	(67,478)	(46,694)	(53,787)	(7,093)	15% ◆
Insurance	(788,054)	(780,067)	(788,012)	(7,945)	1%
Other expenditure	(754,230)	(590,667)	(512,471)	78,196	-13% ◆
Loss on asset disposals	(51,039)	(8,399)	(196,232)	(187,833)	2236% ◆
	(68,434,474)	(53,069,978)	(53,339,798)	(269,820)	1%
<b>TOTAL OPERATING ACTIVITIES</b>	<b>(17,069,361)</b>	<b>(7,622,372)</b>	<b>(6,302,691)</b>	<b>1,319,681</b>	<b>-17%</b>
<b>NON-OPERATING ACTIVITIES</b>					
<b>Inflows from non-operating activities</b>					
Capital grants, subsidies and contributions	19,076,314	2,185,954	8,856,942	6,670,988	305% ◆
Proceeds from disposal of assets	1,290,500	786,850	543,367	(243,483)	-31% ◆
Proceeds - self supporting loans	404,456	113,118	113,118	0	0%
Proceeds on other loans and receivables	2,434,907	-	-	-	
	23,206,177	3,085,922	9,513,427	6,427,505	208%
<b>Outflows from non-operating activities</b>					
Right of use assets received - non cash	-	-	(13,978)	(13,978)	
Payments for land held for resale	(1,230,000)	(1,000,000)	(28,980)	971,020	-97% ◆
Payments for property, plant and equipment	(24,275,995)	(9,051,630)	(7,955,321)	1,096,309	-12% ◆
Payments for construction of infrastructure	(23,114,666)	(15,052,584)	(15,407,266)	(354,682)	2% ◆
Repayment of Borrowings	(461,775)	(136,411)	(141,458)	(5,047)	4%
	(49,082,436)	(25,240,625)	(23,547,003)	1,707,600	-7%
<b>TOTAL NON-OPERATING ACTIVITIES</b>	<b>(25,876,259)</b>	<b>(22,154,703)</b>	<b>(14,033,576)</b>	<b>8,135,105</b>	<b>-37%</b>
<b>NON CASH AMOUNTS EXCLUDED</b>					
Depreciation	23,413,044	19,435,910	19,364,589	(71,321)	0%
Loss on asset disposals	51,039	8,399	196,232	187,833	2236% ◆
Profit on asset disposals	(120,940)	(12,854)	(819)	12,035	-94% ◆
Provisions & accruals	279,652	(18,058)	75,230	93,288	-517% ◆
Movement of Non-Current Receivables	-	-	6,647	6,647	
<b>TOTAL NON-CASH AMOUNTS EXCLUDED</b>	<b>23,622,795</b>	<b>19,413,397</b>	<b>19,641,879</b>	<b>- 228,482</b>	<b>1%</b>
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>					
<b>Surplus at the start of the financial year</b>					
Amount attributable to operating Activities	4,219,909	4,219,909	4,219,909	-	0%
Amount attributable to operating Activities	(17,069,361)	(7,622,372)	(6,302,691)	1,319,681	-17%
Amount attributable to non-operating Activities	(25,876,259)	(22,154,703)	(14,033,576)	8,121,127	-37%
Non-cash amounts excluded	23,622,795	19,413,397	19,641,879	228,482	1%
Reserve Movements	15,037,096	6,367,010	5,969,257	(397,753)	-6% ◆
<b>Surplus/(deficit) remaining after the imposition of general rates</b>	<b>(65,820)</b>	<b>223,241</b>	<b>9,494,779</b>	<b>9,271,538</b>	<b>4153%</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE PERIOD ENDED 30 APRIL 2025**

	<b>2024-25 Budget</b>	<b>2024-25 Budget YTD</b>	<b>2024-25 Actual YTD</b>
	\$	\$	\$
<b>Revenue</b>			
Rates	26,851,952	26,747,496	26,835,708
Grants, subsidies and contributions	8,989,713	5,944,760	6,581,860
Fees and charges	11,137,166	9,285,785	9,927,266
Interest revenue	1,753,500	1,294,557	1,904,296
Other revenue	2,511,842	2,162,154	1,787,158
	<b>51,244,173</b>	<b>45,434,752</b>	<b>47,036,288</b>
<b>Expenses</b>			
Employee costs	(23,168,063)	(18,255,231)	(18,521,594)
Materials and contracts	(18,790,145)	(12,877,668)	(12,827,367)
Utility charges	(1,402,421)	(1,075,342)	(1,075,745)
Depreciation	(23,413,044)	(19,435,910)	(19,364,589)
Finance costs	(67,478)	(46,694)	(53,787)
Insurance	(788,054)	(780,067)	(788,012)
Other expenditure	(754,230)	(590,667)	(512,471)
	<b>(68,383,435)</b>	<b>(53,061,579)</b>	<b>(53,143,566)</b>
	<b>(17,139,262)</b>	<b>(7,626,827)</b>	<b>(6,107,278)</b>
Capital grants, subsidies and contributions	19,076,314	2,185,954	8,856,942
Profit on asset disposals	120,940	12,854	819
Loss on asset disposals	(51,039)	(8,399)	(196,232)
	<b>19,146,215</b>	<b>2,190,409</b>	<b>8,661,529</b>
<b>Net result for the period</b>	<b>2,006,953</b>	<b>(5,436,418)</b>	<b>2,554,251</b>
<b>Other comprehensive income for the period</b>			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Changes in asset revaluation surplus	-	-	-
<b>Total other comprehensive income for the period</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total comprehensive income for the period</b>	<b>2,006,953</b>	<b>(5,436,418)</b>	<b>2,554,251</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 30 APRIL 2025**

	<b>2024-25 YTD</b>	<b>2023-24 Actuals</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash & cash equivalents	46,591,957	48,988,393
Trade & other receivables	2,737,568	2,611,360
Inventories	1,476,117	1,346,118
<b>TOTAL CURRENT ASSETS</b>	<b>50,805,642</b>	<b>52,945,871</b>
<b>NON-CURRENT ASSETS</b>		
Other receivables	1,094,169	1,100,816
Inventories	3,305,969	3,305,969
Property, plant & equipment	101,997,498	103,807,275
Infrastructure	580,326,228	595,440,978
<b>TOTAL NON-CURRENT ASSETS</b>	<b>686,723,864</b>	<b>703,655,038</b>
<b>TOTAL ASSETS</b>	<b>737,529,506</b>	<b>756,600,909</b>
<b>CURRENT LIABILITIES</b>		
Trade & other payables	3,454,065	5,416,737
Borrowings	485,938	471,960
Provisions	3,904,594	3,784,031
Other current liabilities	457,521	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>8,302,118</b>	<b>9,672,728</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	1,744,954	1,633,335
Provisions	6,634,435	6,634,435
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>8,379,389</b>	<b>8,267,770</b>
<b>TOTAL LIABILITIES</b>	<b>16,681,507</b>	<b>17,940,498</b>
<b>NET ASSETS</b>	<b>720,847,999</b>	<b>738,660,411</b>
<b>EQUITY</b>		
Revaluation surplus	376,780,596	376,780,596
Reserve accounts	34,170,627	40,139,884
Retained surplus	309,896,776	321,739,931
<b>TOTAL EQUITY</b>	<b>720,847,999</b>	<b>738,660,411</b>

**SHIRE OF ESPERANCE  
COMPOSITION OF NET CURRENT ASSETS  
FOR THE PERIOD ENDED 30 APRIL 2025**

	<b>2024-25 YTD</b>	<b>2023-24 Actuals</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash & cash equivalents	46,591,957	48,988,393
Trade & other receivables	2,737,568	2,961,505
Inventories	1,476,117	1,346,117
<b>TOTAL CURRENT ASSETS</b>	<b>50,805,642</b>	<b>53,296,015</b>
<b>CURRENT LIABILITIES</b>		
Trade & other payables	3,454,065	5,777,070
Borrowings	485,938	461,774
Provisions	3,904,594	3,784,029
Other current liabilities	457,521	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>8,302,118</b>	<b>10,022,873</b>
<b>NET ASSETS</b>	<b>42,503,524</b>	<b>43,273,142</b>
Less: Total adjustments to net current assets	(33,008,745)	(39,053,233)
<b>Closing funding surplus/(deficit)</b>	<b>9,494,779</b>	<b>4,219,909</b>
<b>Current assets and liabilities excluded from budgeted deficiency</b>		
<b>Adjustments to net current assets</b>		
Less: Reserve account	(34,170,627)	(40,139,885)
Less: Financial assets at amortised costs - Self Supporting Loans	(404,455)	(404,455)
Less: Land held for resale	(800,000)	(800,000)
Add: Current liabilities not expected to be cleared at end of year		
-Current portion of lease liabilities	24,164	10,186
-Current portion of borrowings	461,774	461,774
-Current portion of employee benefit expense held in reserve	1,880,399	1,819,147
Toal adjustments to net current assets	(33,008,745)	(39,053,233)

**SHIRE OF ESPERANCE  
EXPLANATION OF MATERIAL VARIANCES  
FOR THE PERIOD ENDED 30 APRIL 2025**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$100,000 or 10.00%.

Description	Var. \$	Var. %
	\$	%
<b>Revenue from operating activities</b>		
<b>Grants, subsidies and contributions</b>	<b>637,100</b>	<b>10.72%</b>
Variance due to budget phasing on quarterly Financial Assistance Grant payments and quarterly DFES funding for brigades.		Timing
<b>Fees and charges</b>	<b>641,481</b>	<b>6.91%</b>
Waste Management fees and charges income, particularly recycling removal charges, are ahead of budget expectations year to date. This could be due to more property owners opting for the larger sized recycling bin. Swim School and Pool admissions and memberships are ahead of budget expectations, which were revised down due to the closure for repairs. Income from the overflow camp ground has been higher than budget expectations. Home Care client payments are tracking ahead of budget schedule.		Timing
<b>Interest revenue</b>	<b>609,739</b>	<b>47.10%</b>
Interest earnings on reserves are higher than budget expectations due to term deposit interest rates tracking ahead of expectations.		Permanent
<b>Other revenue</b>	<b>(374,996)</b>	<b>(17.34%)</b>
Still expecting final insurance payment for Esperance Indoor Stadium Flooring Repairs. Works are now finished and final claim being completed in May.		Timing
<b>Profit on asset disposals</b>	<b>(12,035)</b>	<b>(93.63%)</b>
Profit on asset disposals for road making plant tracking behind budget scheduling. Auctions were held in April for a number of plant items, with proceeds expected to be received in May.		Timing
<b>Expenditure from operating activities</b>		
<b>Employee costs</b>	<b>(266,363)</b>	<b>1.46%</b>
Variance due to budget phasing on some department's salary costs. Overall, we are tracking under annual budget expectations in this area.		Timing
<b>Finance costs</b>	<b>(7,093)</b>	<b>15.19%</b>
Variance due to self supporting loan interest payments. These are on track as per WATC for 2024/2025.		Timing
<b>Other expenditure</b>	<b>78,196</b>	<b>(13.24%)</b>
Claims by community groups for Community Grants are running behind budget expectations.		Timing
<b>Loss on asset disposals</b>	<b>(187,833)</b>	<b>2236.38%</b>
Increased asset disposals following the demolition of numerous assets with small written down values.		Permanent
<b>Inflows from non-operating activities</b>		
<b>Proceeds from capital grants, subsidies and contributions</b>	<b>6,670,988</b>	<b>305.18%</b>
Main Roads and Department of Infrastructure funding for capital road projects has been received ahead of budget scheduling. LRCI funding received ahead of budget expectations, with majority attributable to funding for GMS works.		Timing
<b>Proceeds from disposal of assets</b>	<b>(243,483)</b>	<b>(30.94%)</b>
Sale of lots in Flinders behind budget expectations. Delay in receiving new plant has resulted in proceeds from disposal of existing plant to be behind budget expectations. Commencement of disposals process occurred in April with proceeds expected to be received in May.		Timing
<b>Outflows from non-operating activities</b>		
<b>Payments for land held for resale</b>	<b>971,020</b>	<b>(97.10%)</b>
Some land developments works have been suspended for review given increased costs.		Timing
<b>Payments for property, plant and equipment</b>	<b>1,096,309</b>	<b>(12.11%)</b>
Graham Mackenzie Stadium works are commencing in May. Construction of units are slightly behind schedule.		Timing
<b>Payments for construction of infrastructure</b>	<b>(354,682)</b>	<b>2.36%</b>
Priority has been given to externally funded road projects resulting in them tracking ahead of budget scheduling.		Timing
<b>Reserve Movements</b>	<b>(397,753)</b>	<b>(6.25%)</b>
Variance on interest earnings being transferred to reserves.		Timing





## **OTHER REPORTS AND GRAPHS**

**APRIL 2025**

SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.22 M	\$4.22 M	\$4.22 M	\$0.00 M
Closing	(\$0.07 M)	\$0.22 M	\$9.49 M	\$9.27 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$46.59 M	% of total		(\$3.45 M)	% Outstanding		\$2.74 M	% Collected
Unrestricted Cash	\$12.42 M	26.7%	Trade Payables	(\$1.00 M)		Rates Receivable	\$0.43 M	102.2%
Restricted Cash	\$34.17 M	73.3%	0 to 30 Days	(\$1.00 M)	100.0%	Trade Receivable	\$0.84 M	% Outstanding
			Over 30 Days	\$0.00 M	0.0%	Over 30 Days	\$0.38 M	45.0%
			Over 90 Days	\$0.00 M	0.0%	Over 90 Days	\$0.46 M	55.0%

Key Operating Activities

Amount attributable to operating			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$17.07 M)	(\$7.62 M)	(\$6.30 M)	\$1.32 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$26.84 M	% Variance	YTD Actual	\$6.58 M	% Variance	YTD Actual	\$9.93 M	% Variance
YTD Budget	\$26.75 M	0.3%	YTD Budget	\$5.94 M	10.7%	YTD Budget	\$9.29 M	6.9%

Refer to Statement of Financial Activity

Key Non-Operating Activities

Amount attributable to non-operating			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$25.88 M)	(\$22.15 M)	(\$14.03 M)	\$8.14 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.54 M	%	YTD Actual	(\$23.39 M)	% Spent	YTD Actual	\$8.86 M	% Received
Adopted Budget	\$0.79 M	(30.9%)	Adopted Budget	(\$25.10 M)	(6.8%)	Adopted Budget	\$2.19 M	305.2%

Borrowings		Reserves	
Principal repayments	\$0.14 M	Reserves balance	\$34.17 M
Interest expense	\$0.05 M	Net Movement	(\$5.97 M)

This information is to be read in conjunction with the accompanying Financial Statements and notes.

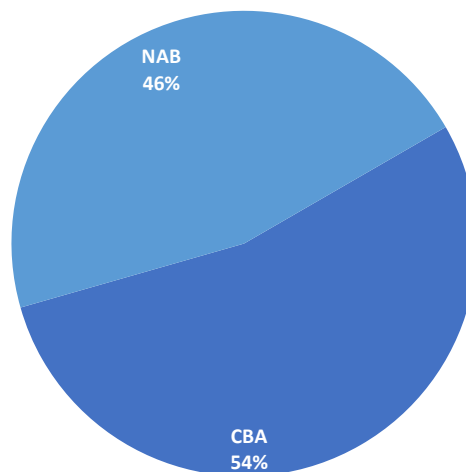
**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2025**

**2 KEY INFORMATION - INVESTMENTS**

Shire policy directs that a maximum of 80% can be held with any one institution at a time.

**(a) Cash investments**

**Diversification of Investments**



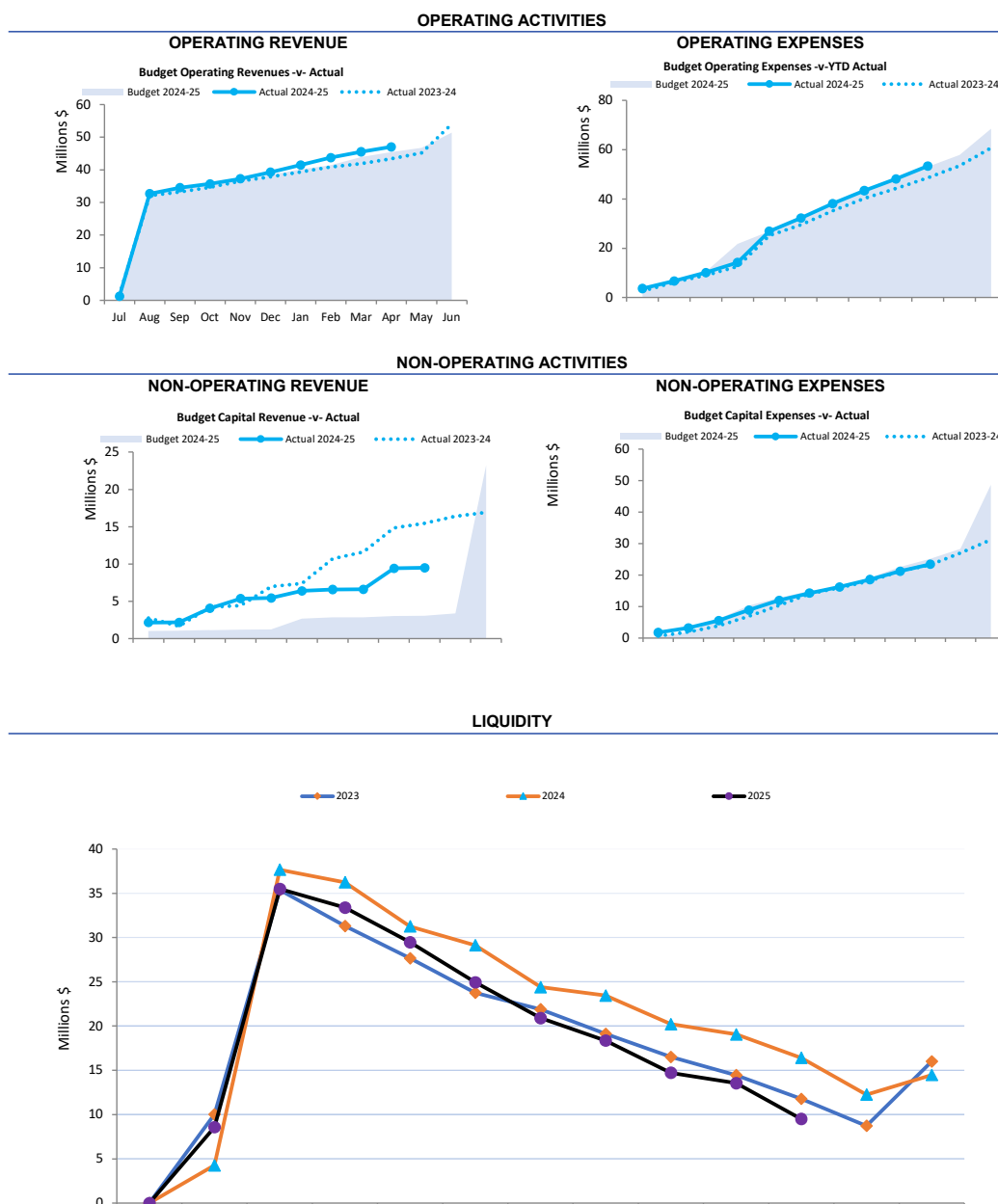
Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
NAB	\$ 5,000,000	4.80%	90	20-May-25	Term Deposit - Reserve
NAB	\$ 5,000,000	4.95%	120	21-May-25	Term Deposit - Reserve
CBA	\$ 3,000,000	4.63%	120	16-Jun-25	Term Deposit - Reserve
NAB	\$ 3,000,000	4.75%	90	19-Jun-25	Term Deposit - Reserve
NAB	\$ 4,000,000	4.75%	91	23-Jun-25	Term Deposit - Reserve
CBA	\$ 5,000,000	4.36%	60	23-Jun-25	Term Deposit - Reserve
CBA	\$ 4,000,000	4.36%	60	23-Jun-25	Term Deposit - Reserve
NAB	\$ 4,000,000	4.70%	90	26-May-25	Term Deposit - Muni
CBA	\$ 7,381,105	4.00%	N/A	N/A	Business Online Saver - Muni
CBA	\$ -	0.25%	N/A	N/A	Cash Deposit A/C - Muni
CBA	\$ 5,166,259	4.00%	N/A	N/A	Business Online Saver - Reserves
CBA	\$ 648	0.25%	N/A	N/A	Cash Deposit A/C - Reserves
	<b>\$ 45,548,012</b>				

**(b) Investment Interest Earnings**

	Budget	YTD Interest
Municipal	663,484	637,588
Reserve	510,178	1,138,785

**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2025**

**3 KEY INFORMATION - GRAPHICAL**



Liquidity is a modified current position which consists of un-restricted cash, debtors and inventories less payables and provisions for annual leave.

A surplus is indicated by a positive figure and a deficit is indicated as a negative number.

The purpose of the graph is to trace the progressive values of the liquidity surplus(deficit) which shows on the "Statement of Financial Activity" in each month's financial report.

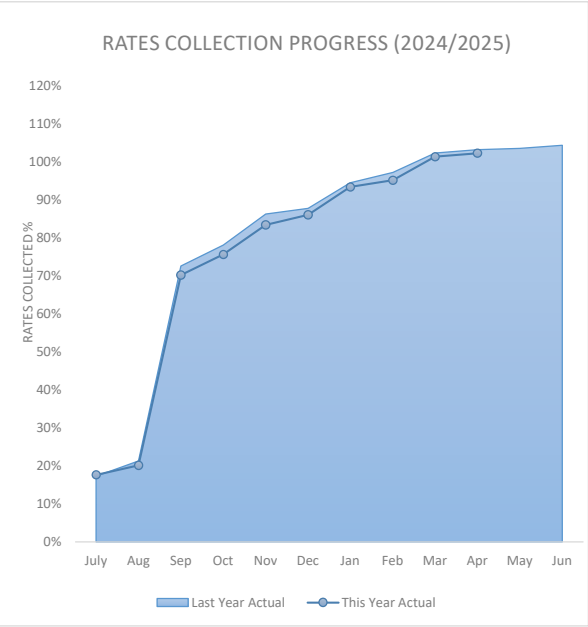
The current year to date value is graphed against the immediate past year as a comparative.

SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2025

4 SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS

Outstanding Rates 2024/25

Arrears at 1st July 2024	226,846
Pensioner Deferred Rates at 1st July 2024	110,799
Rates Levied	25,617,857
Waste Charges Levied	3,889,265
ESL Levied	986,293
Other Charges Levied	99,760
<b>Total Levied 2024/2025</b>	<b>30,593,175</b>
Less Collections	(31,669,968)
<b>Total Current and Arrears Outstanding</b>	<b>(689,440)</b>
<b>% Collected</b>	<b>102.23%</b>
Pensioners on Instalments	9,844
Non Pensioners on Instalments	41,387
Pensioners with Due Date 30/6/2025	-20,253
Outstanding with no Instalment Option	333,022
Prepayments	(1,058,241)
Interims	4,802
<b>Total Current and Arrears Outstanding</b>	<b>(689,439)</b>



**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2025**

**5 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance
				\$
	2024/25 Budget Estimated Surplus/(Deficit)			(44,458)
W4526	Esperance Indoor Stadium - Floor Repair	S0824-125	(1,280,000)	(1,324,458)
W4526	Insurance Claim	S0824-125	1,393,000	68,542
	Building Maintenance Reserve	S0824-125	(113,000)	(44,458)
	Adjust opening surplus for 2023/2024 actuals	O1124-078	998,863	954,405
	Capital grants, subsidies & contributions	O1124-079	(998,863)	(44,458)
	Budget Review 2024/2025	O0325-053	(21,362)	(65,820)
	<b>Amended Budget as per Council Resolution</b>			<b>(65,820)</b>

**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2025**

**6 GENERAL RECEIVABLES**

	Current	30 Days	60 Days	90 Days	90+Days	Total
	\$	\$	\$	\$	\$	\$
General Receivables	229,067	117,065	10,489	64	462,649	819,334
Percentage	27.96%	14.29%	1.28%	0.01%	56.47%	

**90+Days Represented by:**

Government Grants	0
Contributions & Reimbursements	2,254
Loan Repayments	0
Fees and Charges	460,395
Private Works	0
Proceeds Sale of Assets	0
	<hr/> 462,649

Amounts shown above include GST (where applicable)

**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2025**

**7 TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 2023-2024	Balance 30-April-2025
Contributions to Public Open Space	212,010	
Shire of Esperance		51,830
S D Staines		17,536
Fiume Nel Terra Developments Pty Ltd		118,086
Esplanade Investments		32,178
Other	1,679	
Health Department of WA - CLAG Funding		1,124
Shire of Esperance Trust Fund - CLAG Funding		555
Shire of Esperance - Lake Monjigup Development Group		10,457
General Bonds - Interest Bearing	484,970	
Esperance Bay Turf Club - Optus Rent of Land Turf Club		25,890
Activ Foundation Inc - Community Fundraising		20,953
Indoor Sports Stadium Mangement - GMS Funds		463,977
Adventureland Management Committee Inc		3,464
Telstra Corporation Ltd		5,634
Elsie Cox Testamentary Trust EHC		222,085
<b>Totals</b>	<b>698,659</b>	<b>973,767</b>



**Item: 12.3.6**

**Payment of Accounts Listing - May 2025**

<b>Author/s</b>	Sarah Bridge	Corporate Accountant
<b>Authorisor/s</b>	Felicity Baxter	Director Corporate and Community Services

**File Ref: D25/11907**

**Executive Summary**

To present the list of accounts paid by the Chief Executive Officer under delegated authority and the list of payments made by authorised employees using credit cards and other purchasing cards for the month 1 – 30 April 2025.

**Background**

Recent reviews of the *Local Government Financial Management Regulations (1996)* by Moore Australia recommends that the payments listing (*Reg 13*) and the list of payments made by authorised employees using credit cards or other purchasing cards (*Reg 13A*) to be presented to Council in a separate agenda item to the financial reports as they relate to a different part of the Financial Management Regulations.

**Consultation**

Moore Australia – Chartered Accountants, Auditors and Business Advisors

**Financial Implications**

Nil

**Asset Management Implications**

Nil

**Statutory Implications**

Local Government Financial Management Regulations (1996)

**Policy Implications**

Nil

**Strategic Implications**

Council Plan 2022 – 2032

*Leadership*

A financially sustainable and supportive organisation achieving operational excellence

**Attachments**

- A<sup>1</sup>. Transaction Card Report - April 2025
- B<sup>1</sup>. Payment of Accounts Listing - April 2025

**Officer's Recommendation**

**That Council:**

1. **Receive the list of accounts paid for the period 1 – 30 April 2025 as listed in the attachment.**
2. **Receive the list of accounts paid using credit cards and other purchasing cards for the period 1 – 30 April 2025 as listed in the attachment.**

**Voting Requirement**

Simple Majority

**SHIRE OF ESPERANCE**  
**CREDIT CARD PAYMENT LISTING**

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting held on 27/05/2025 for confirmation in respect to accounts already paid via credit cards.

DATE	CREDITOR	PARTICULARS	AMOUNT
27/03/2025	McCreeds Jewellers	Farewell gift	\$ 1,000.00
2/04/2025	Canva	Digital marketing services	\$ 24.00
4/04/2025	State Library Of Western Australia	Library supplies	\$ 150.00
4/04/2025	Twilio Sendgrid	Monthly BOILC point of sale subscription	\$ 147.26
11/04/2025	Thorpe-Bowker Identifier Services	Library supplies	\$ 143.00
15/04/2025	Australia Library & Information Association	Library supplies	\$ 65.00
16/04/2025	Vend Pos	Monthly Visitors Centre point of sale subscription	\$ 199.00
22/04/2025	Horseland Online	Farewell gift	\$ 150.00
22/04/2025	Australian Library & Information Association	Training & education	\$ 99.00
10/04/2025	Taxi	Travel - Perth	\$ 10.18
10/04/2025	Express Your Self	Kitchen supplies - EHC	\$ 24.00
10/04/2025	Woolworths	Kitchen consumables & supplies - EHC	\$ 87.25
9/04/2025	Netflix.Com	Monthly subscription	\$ 18.99
10/04/2025	Xero	Monthly subscription	\$ 124.19
16/04/2025	Australian Financial Security Authority	Key personnel employment checks - EHC	\$ 15.00
16/04/2025	Australian Financial Security Authority	Key personnel employment checks - EHC	\$ 15.00
2/04/2025	Ezi Gofax Pty Ltd	Fax licence	\$ 29.85
7/04/2025	Intuit Mailchimp	Media subscription	\$ 301.87
9/04/2025	Jobfit Health Group	Pre-employment medical assessment	\$ 275.21
9/04/2025	Starlink Internet	Remote internet monthly charges	\$ 1,502.00
10/04/2025	Microsoft	Azure cloud storage - Esperance Coastal Safety	\$ 2.63
27/03/2025	Environmental Health Australia	Membership - Jun 2025	\$ 70.83
9/04/2025	Woolworths	Catering	\$ 47.10
7/04/2025	National Association of Steel Framed Housing	Training & education	\$ 150.00
8/04/2025	Nature Conservation Council	Training & education	\$ 190.00
15/04/2025	Australian Institute of Building Surveyors	Training & education	\$ 154.00
28/03/2025	Woolworths	Kitchen consumables	\$ 84.14
28/03/2025	Uber	Travel - WALGA course - Perth	\$ 22.40
27/03/2025	Swan River Hotel	Accommodation - WALGA course - Perth	\$ 1,075.08
28/03/2025	Woolworths	Kitchen consumables	\$ 40.50
28/03/2025	Woolworths	Catering	\$ 16.00
31/03/2025	Uber	Travel - WALGA course - Perth	\$ 28.03
2/04/2025	McCreeds Jewellers	Office supplies	\$ 47.95
3/04/2025	Rex	Flights - LGIS Appointment - Perth	\$ 408.95
4/04/2025	Rex	Flights - Contract Management - Perth	\$ 408.95
4/04/2025	Rex	Flights - Rates in Local Government Course - Perth	\$ 408.95
7/04/2025	Ibis Styles East Perth	Accommodation - Cert III Surveying - Perth	\$ 195.51
7/04/2025	Uber	Travel - Cert III Surveying - Perth	\$ 42.51
7/04/2025	Hougomont Hotel	Accommodation - Les Mills course - Perth	\$ 593.00
7/04/2025	Uber	Travel account expenses	\$ 33.00
8/04/2025	Uber	Travel - Les Mills course - Perth	\$ 60.28
8/04/2025	Rex	Flights - Contract Management - Perth	\$ 408.95
9/04/2025	Farmers Home Hotel	Accommodation - Tafe course - Perth	\$ 1,180.00
9/04/2025	Crown Promenade Perth	Accommodation - Aged Care course - Perth	\$ 151.50
10/04/2025	Uber	Travel - Environmental Health Australia State Conference - Perth	\$ 42.66
11/04/2025	Duxton Hotel Perth	Accommodation - Environmental Health Australia State Conference - Perth	\$ 254.50
14/04/2025	Farmers Home Hotel	Accommodation - Tafe course - Perth	\$ 200.00
14/04/2025	Rex	Flights - Mayors & Presidents forum - Perth	\$ 408.95
14/04/2025	Rex	Flights - State Library WA Master Classes - Perth	\$ 408.95
14/04/2025	Duxton Hotel Perth	Accommodation - Environmental Health Australia State Conference - Perth	\$ 794.04
14/04/2025	Duxton Hotel Perth	Accommodation - Environmental Health Australia State Conference - Perth	\$ 1,065.85
14/04/2025	Uber	Travel - Environmental Health Australia State Conference - Perth	\$ 35.19
27/03/2025	Bunnings	Hardware and supplies	\$ 21.35
27/03/2025	Wallkoala	Event supplies	\$ 531.00
27/03/2025	Esperance Communications	Electronic supplies	\$ 60.00
27/03/2025	Big W Online	Event supplies	\$ 289.99
28/03/2025	St John Ambulance West	First Aid supplies	\$ 155.00
28/03/2025	Partyrama	Event supplies	\$ 55.09
28/03/2025	Woolworths	Event supplies	\$ 46.25
28/03/2025	Online Party supplies	Event supplies	\$ 109.87
31/03/2025	Woolworths	Event supplies	\$ 182.24
31/03/2025	Dominos Esperance	Volunteer catering	\$ 132.60
31/03/2025	Pink Lake IGA	Event supplies	\$ 25.70

**SHIRE OF ESPERANCE**  
**CREDIT CARD PAYMENT LISTING**

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting held on 27/05/2025 for confirmation in respect to accounts already paid via credit cards.

DATE	CREDITOR	PARTICULARS	AMOUNT
1/04/2025	McDonalds Esperance	Volunteer catering	\$ 28.75
31/03/2025	Esperance Visitor Centre	Accommodation - French week - Esperance	\$ 480.00
7/04/2025	Esperance Visitor Centre	Accommodation - Creativity in Schools - Esperance	\$ 390.00
7/04/2025	Ecoboy Pty Ltd	Refreshments - French week	\$ 138.96
11/04/2025	Woolworths	Event supplies	\$ 303.15
14/04/2025	Taylor Street Quarter	Volunteer catering	\$ 89.70
14/04/2025	The Reject Shop	Event supplies	\$ 78.00
11/04/2025	Mbl Food & Packaging	Civic Centre stock	\$ 108.47
15/04/2025	Subway Esperance	Volunteer catering	\$ 61.00
15/04/2025	Sportspower Esperance	Event supplies	\$ 100.00
23/04/2025	Facebook	Advertising	\$ 4.77
14/04/2025	Department of Transport	Vehicle registration	\$ 21.20
15/04/2025	Department of Transport	Vehicle registration	\$ 18.20
15/04/2025	Department of Transport	Vehicle registration	\$ 143.30
		<b>Total Credit Card Purchases 27/03/2025 - 24/04/2025</b>	<b>\$ 16,985.79</b>

**SHIRE OF ESPERANCE**  
**PURCHASING CARDS PAYMENT LISTING**

List of accounts due by Council submitted to the Ordinary Council Meeting held on 27/05/2025 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
31/03/2025	Bunnings	Hardware & supplies	\$ 298.75
31/03/2025	Bunnings	Hardware & supplies	\$ 66.14
31/03/2025	Bunnings	Hardware & supplies	\$ 64.86
31/03/2025	Bunnings	Hardware & supplies	\$ 34.00
31/03/2025	Bunnings	Hardware & supplies	\$ 62.92
31/03/2025	Bunnings	Hardware & supplies	\$ 45.23
28/03/2025	Bunnings	Hardware & supplies	\$ 27.92
28/03/2025	Bunnings	Hardware & supplies	\$ 49.88
28/03/2025	Bunnings	Hardware & supplies	\$ 49.30
28/03/2025	Bunnings	Hardware & supplies	\$ 24.65
27/03/2025	Bunnings	Hardware & supplies	\$ 12.72
27/03/2025	Bunnings	Hardware & supplies	\$ 19.97
27/03/2025	Bunnings	Hardware & supplies	\$ 587.26
26/03/2025	Bunnings	Hardware & supplies	\$ 1,039.89
26/03/2025	Bunnings	Hardware & supplies	\$ 77.91
26/03/2025	Bunnings	Hardware & supplies	\$ 201.43
25/03/2025	Bunnings	Hardware & supplies	\$ 49.34
25/03/2025	Bunnings	Hardware & supplies	\$ 13.09
25/03/2025	Bunnings	Hardware & supplies	\$ 50.82
24/03/2025	Bunnings	Hardware & supplies	\$ 378.61
24/03/2025	Bunnings	Hardware & supplies	\$ 166.01
24/03/2025	Bunnings	Hardware & supplies	\$ 4,251.92
24/03/2025	Bunnings	Hardware & supplies	\$ 5.79
22/03/2025	Bunnings	Hardware & supplies	\$ 125.00
21/03/2025	Bunnings	Hardware & supplies	\$ 25.06
20/03/2025	Bunnings	Hardware & supplies	\$ 76.00
20/03/2025	Bunnings	Hardware & supplies	\$ 138.60
19/03/2025	Bunnings	Hardware & supplies	\$ 90.50
19/03/2025	Bunnings	Hardware & supplies	\$ 6.04
19/03/2025	Bunnings	Hardware & supplies	\$ 20.22
19/03/2025	Bunnings	Hardware & supplies	\$ 767.00
18/03/2025	Bunnings	Hardware & supplies	\$ 54.00
18/03/2025	Bunnings	Hardware & supplies	\$ 9.48
18/03/2025	Bunnings	Hardware & supplies	\$ 21.48
18/03/2025	Bunnings	Hardware & supplies	\$ 89.25
18/03/2025	Bunnings	Hardware & supplies	\$ 35.26
18/03/2025	Bunnings	Hardware & supplies	\$ 535.57
22/04/2025	Bunnings	Hardware & supplies	-\$ 85.00
18/03/2025	Bunnings	Hardware & supplies	\$ 28.48
18/03/2025	Bunnings	Hardware & supplies	\$ 236.60
22/04/2025	Bunnings	Hardware & supplies	\$ 85.00
17/03/2025	Bunnings	Hardware & supplies	\$ 1,245.48
17/03/2025	Bunnings	Hardware & supplies	\$ 74.12
17/03/2025	Bunnings	Hardware & supplies	\$ 833.04
17/03/2025	Bunnings	Hardware & supplies	\$ 38.76
17/03/2025	Bunnings	Hardware & supplies	\$ 53.25
14/03/2025	Bunnings	Hardware & supplies	\$ 11.38
14/03/2025	Bunnings	Hardware & supplies	\$ 29.66
13/03/2025	Bunnings	Hardware & supplies	\$ 56.88
12/03/2025	Bunnings	Hardware & supplies	\$ 466.90
13/03/2025	Bunnings	Hardware & supplies	\$ 23.06
13/03/2025	Bunnings	Hardware & supplies	\$ 74.30
13/03/2025	Bunnings	Hardware & supplies	\$ 68.48
22/04/2025	Bunnings	Hardware & supplies	-\$ 54.27

**SHIRE OF ESPERANCE**  
**PURCHASING CARDS PAYMENT LISTING**

List of accounts due by Council submitted to the Ordinary Council Meeting held on 27/05/2025 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
11/03/2025	Bunnings	Hardware & supplies	\$ 302.98
11/03/2025	Bunnings	Hardware & supplies	\$ 292.51
11/03/2025	Bunnings	Hardware & supplies	\$ 64.60
10/03/2025	Bunnings	Hardware & supplies	\$ 203.13
10/03/2025	Bunnings	Hardware & supplies	\$ 248.28
10/03/2025	Bunnings	Hardware & supplies	\$ 44.28
10/03/2025	Bunnings	Hardware & supplies	\$ 1,236.20
10/03/2025	Bunnings	Hardware & supplies	\$ 16.92
10/03/2025	Bunnings	Hardware & supplies	\$ 25.62
10/03/2025	Bunnings	Hardware & supplies	\$ 75.54
12/03/2025	Bunnings	Hardware & supplies	\$ 28.44
07/03/2025	Bunnings	Hardware & supplies	\$ 26.05
06/03/2025	Bunnings	Hardware & supplies	\$ 64.97
07/03/2025	Bunnings	Hardware & supplies	\$ 25.68
06/03/2025	Bunnings	Hardware & supplies	\$ 51.84
22/04/2025	Bunnings	Hardware & supplies	-\$ 16.34
05/03/2025	Bunnings	Hardware & supplies	\$ 418.45
05/03/2025	Bunnings	Hardware & supplies	\$ 109.81
05/03/2025	Bunnings	Hardware & supplies	\$ 99.52
04/03/2025	Bunnings	Hardware & supplies	\$ 9.13
04/03/2025	Bunnings	Hardware & supplies	\$ 155.63
04/03/2025	Bunnings	Hardware & supplies	\$ 54.00
04/03/2025	Bunnings	Hardware & supplies	\$ 306.48
04/03/2025	Bunnings	Hardware & supplies	\$ 13.41
04/03/2025	Bunnings	Hardware & supplies	\$ 38.26
26/03/2025	South East Petroleum	Fuel supplies	\$ 1,906.36
26/03/2025	South East Petroleum	Fuel supplies	\$ 16,254.98
31/03/2025	South East Petroleum	Fuel supplies	\$ 21,627.86
21/03/2025	South East Petroleum	Fuel supplies	\$ 17,768.63
20/03/2025	South East Petroleum	Fuel supplies	\$ 6,567.20
20/03/2025	South East Petroleum	Fuel supplies	\$ 6,740.02
19/03/2025	South East Petroleum	Fuel supplies	\$ 5,187.93
19/03/2025	South East Petroleum	Fuel supplies	\$ 1,210.52
06/03/2025	South East Petroleum	Fuel supplies	\$ 7,056.72
07/03/2025	South East Petroleum	Fuel supplies	\$ 13,053.15
13/03/2025	South East Petroleum	Fuel supplies	\$ 15,087.25
13/03/2025	South East Petroleum	Fuel supplies	\$ 1,597.54
14/03/2025	South East Petroleum	Fuel supplies	\$ 840.00
05/03/2025	South East Petroleum	Fuel supplies	\$ 1,679.84
07/03/2025	South East Petroleum	Fuel supplies	\$ 5,111.02
07/03/2025	South East Petroleum	Fuel supplies	\$ 1,725.50
06/03/2025	South East Petroleum	Fuel supplies	\$ 4,851.50
06/03/2025	South East Petroleum	Fuel supplies	\$ 5,292.54
26/03/2025	Red Dot Store	Office supplies	\$ 19.98
10/04/2025	Woolworths	Consumables & supplies	\$ 14.00
07/04/2025	Woolworths	Consumables & supplies	\$ 17.60
17/04/2025	Woolworths	Consumables & supplies	-\$ 17.60
17/04/2025	Woolworths	Consumables & supplies	-\$ 14.00
07/04/2025	Woolworths	Consumables & supplies	\$ 50.60
15/04/2025	Woolworths	Consumables & supplies	\$ 14.00
10/04/2025	Woolworths	Consumables & supplies	\$ 3.00
11/04/2025	Woolworths	Consumables & supplies	\$ 115.55
11/04/2025	Woolworths	Consumables & supplies	\$ 4.35
15/04/2025	Woolworths	Consumables & supplies	\$ 50.00

## SHIRE OF ESPERANCE

### PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 27/05/2025 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
11/04/2025	Woolworths	Consumables & supplies	\$ 59.98
10/04/2025	Woolworths	Consumables & supplies	\$ 14.00
11/04/2025	Woolworths	Consumables & supplies	\$ 43.50
08/04/2025	Woolworths	Consumables & supplies	\$ 42.62
05/04/2025	Woolworths	Consumables & supplies	\$ 30.00
05/04/2025	Woolworths	Consumables & supplies	\$ 122.34
10/04/2025	Woolworths	Consumables & supplies	\$ 48.70
10/04/2025	Woolworths	Consumables & supplies	\$ 16.40
07/04/2025	Woolworths	Consumables & supplies	\$ 17.60
10/04/2025	Woolworths	Consumables & supplies	\$ 22.00
10/04/2025	Woolworths	Consumables & supplies	\$ 322.29
11/04/2025	Woolworths	Consumables & supplies	\$ 116.00
11/04/2025	Woolworths	Consumables & supplies	\$ 102.43
14/04/2025	Woolworths	Consumables & supplies	\$ 89.15
11/04/2025	Woolworths	Consumables & supplies	\$ 111.83
08/04/2025	Woolworths	Consumables & supplies	\$ 76.96
01/04/2025	Woolworths	Consumables & supplies	\$ 203.82
04/04/2025	Woolworths	Consumables & supplies	\$ 61.36
03/04/2025	Woolworths	Consumables & supplies	\$ 260.97
10/04/2025	Woolworths	Consumables & supplies	\$ 140.75
01/04/2025	Woolworths	Consumables & supplies	\$ 40.00
04/04/2025	Woolworths	Consumables & supplies	\$ 41.75
04/04/2025	Woolworths	Consumables & supplies	\$ 4.35
07/04/2025	Woolworths	Consumables & supplies	\$ 75.08
24/03/2025	Woolworths	Consumables & supplies	\$ 239.52
26/03/2025	Woolworths	Consumables & supplies	\$ 162.77
03/04/2025	Woolworths	Consumables & supplies	-\$ 88.35
21/03/2025	Woolworths	Consumables & supplies	\$ 88.85
03/04/2025	Woolworths	Consumables & supplies	\$ 86.56
03/04/2025	Woolworths	Consumables & supplies	-\$ 86.56
01/04/2025	Woolworths	Consumables & supplies	\$ 86.56
18/03/2025	Woolworths	Consumables & supplies	\$ 412.07
31/03/2025	Woolworths	Consumables & supplies	\$ 69.67
28/03/2025	Woolworths	Consumables & supplies	\$ 36.10
28/03/2025	Woolworths	Consumables & supplies	\$ 45.75
28/03/2025	Woolworths	Consumables & supplies	\$ 43.69
31/03/2025	Woolworths	Consumables & supplies	\$ 4.40
28/03/2025	Woolworths	Consumables & supplies	\$ 95.51
24/03/2025	Woolworths	Consumables & supplies	\$ 70.00
21/03/2025	Woolworths	Consumables & supplies	\$ 30.00
20/03/2025	Woolworths	Consumables & supplies	\$ 161.25
25/03/2025	Woolworths	Consumables & supplies	\$ 15.30
19/03/2025	Woolworths	Consumables & supplies	\$ 16.90
21/03/2025	Woolworths	Consumables & supplies	\$ 88.35
22/03/2025	Woolworths	Consumables & supplies	\$ 27.00
20/03/2025	Woolworths	Consumables & supplies	\$ 50.30
24/03/2025	Woolworths	Consumables & supplies	\$ 142.15
		<b>Total Purchases by Purchasing Cards April 2025</b>	<b>\$ 154,331.09</b>

**SHIRE OF ESPERANCE**  
**THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID**  
**FOR THE PERIOD ENDING 30 APRIL 2025**

**MUNICIPAL FUND**

***Cheques***

ACTUAL PAYMENTS:	Cheques: 27774	\$747.20
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***EFT***

ACTUAL PAYMENTS:	Transaction No's: E4772 - E4780	\$4,525,058.68
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***Credit Cards***

ACTUAL PAYMENTS:	Transactions: 27/03/2025 - 24/04/2025	\$16,985.79
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**Paid under the delegated authority to the CEO**

<b>MUNICIPAL TOTAL:</b>	<b>\$4,542,791.67</b>
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***Estimated % local payments (including credit cards)***

<b>\$2,640,270.52</b>	<b>58.12%</b>
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**TRUST FUND**

***Cheques***

ACTUAL PAYMENTS:	Cheques : -	\$0.00
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***EFT***

ACTUAL PAYMENTS:	Transaction No's:	\$0.00
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<b>TRUST TOTAL:</b>	<b>\$0.00</b>
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<b>TOTAL:</b>	<b>\$4,542,791.67</b>
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### Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 27 May 2025 for confirmation in respect to accounts already paid.

Tran Amount

#### Municipal Fund - Cheque Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
C27774	23/04/2025	386	Shire of Esperance - Petty Cash	Petty cash recoup - EHC, Civic Centre, Library & Admin	\$ 747.20
<b>Total Creditor payments made by Cheque from Municipal Fund</b>					<b>\$ 747.20</b>

#### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4772	01/04/2025	32	Australia Post	Postage charges	\$ 3,210.03
E4772	01/04/2025	260	Horizon Power	Electricity charges	\$ 13,993.76
E4772	01/04/2025	392	Water Corporation	Water usage charges	\$ 1,046.28
E4772	01/04/2025	9321	Superchoice Services Pty Limited	Superannuation - Feb 2025	\$ 525,320.16
E4772	01/04/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 207.99
E4773	03/04/2025	1	Australian Taxation Office	Payroll deduction	\$ 176,644.00
E4773	03/04/2025	62	Building And Construction Industry	Building service levy fees - March 2025	\$ 683.50
E4773	03/04/2025	100	Landgate	Title searches	\$ 2,131.10
E4773	03/04/2025	126	Esperance Electrical Service	Electrical services	\$ 2,350.00
E4773	03/04/2025	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$ 3,636.60
E4773	03/04/2025	395	BOC Gases	Cylinder & gas charges	\$ 63.21
E4773	03/04/2025	505	Esperance Plumbing Service	Plumbing services	\$ 1,004.00
E4773	03/04/2025	637	Concrete World	Materials & supplies	\$ 983.01
E4773	03/04/2025	1062	Ports Football Club	Small community grant funding	\$ 3,300.00
E4773	03/04/2025	1083	Airport Lighting Specialists Pty Ltd	Parts & supplies	\$ 3,226.30
E4773	03/04/2025	1215	Shire of Esperance Municipal Fund	Retention held - GMS replacement	\$ 21,574.00
E4773	03/04/2025	1315	Gibson Soak Water Co	Bottled water supplies	\$ 60.00
E4773	03/04/2025	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$ 306.16
E4773	03/04/2025	1470	Express Yourself Printing Esperance	Printing & stationery	\$ 1,459.00
E4773	03/04/2025	1695	Bay of Isles Mini-Excavators	Plant hire & septic services	\$ 4,106.00

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4773	03/04/2025	1706	Castletown Primary School	Refund	\$ 110.00
E4773	03/04/2025	1981	Esperance Sportspower	Corporate uniforms	\$ 92.00
E4773	03/04/2025	2496	Professionals Esperance Real Estate	Rent	\$ 4,220.00
E4773	03/04/2025	3227	Esperance Fire Services	Fire equipment maintenance	\$ 2,070.20
E4773	03/04/2025	3545	ASB Marketing Pty Ltd	Promotional materials	\$ 764.50
E4773	03/04/2025	4148	Bay of Isles Community Outreach Inc	Shredding services	\$ 396.00
E4773	03/04/2025	4308	Esperance Motor Group	One new Toyota Hilux canopy	\$ 58,704.94
E4773	03/04/2025	4321	The Royal Life Saving Society (WA	Training & education	\$ 1,320.00
E4773	03/04/2025	4398	Moby Marine	Parts & materials	\$ 870.00
E4773	03/04/2025	4989	Woolworths Group Limited*	Consumables	\$ 1,797.79
E4773	03/04/2025	5042	Officeworks Business Direct	Stationery & office supplies	\$ 3.10
E4773	03/04/2025	5164	Esperance Beachfront Resort	Bookeasy sales - Accommodation	\$ 432.00
E4773	03/04/2025	5272	Esperance Baptist Church	Small community grant funding	\$ 2,778.03
E4773	03/04/2025	5449	Australian Grown	Stock for resale - Visitors Centre	\$ 936.10
E4773	03/04/2025	5466	Horizon Power (Non Energy)	Myrup Waste Transfer Station power upgrade	\$ 139,678.55
E4773	03/04/2025	5604	Esperance Milk Supply	Milk supplies	\$ 144.60
E4773	03/04/2025	5622	Subway Esperance	Catering	\$ 455.95
E4773	03/04/2025	5767	Seek Limited	Advertising positions vacant	\$ 1,974.50
E4773	03/04/2025	5793	Tradelink Esperance	Plumbing supplies	\$ 162.77
E4773	03/04/2025	5796	Pink Lake IGA	Consumables	\$ 51.30
E4773	03/04/2025	5943	Red Dot Stores*	Balloons - EIS grand opening	\$ 19.98
E4773	03/04/2025	6024	SeatAdvisor Pty Ltd	Ticket sales fees	\$ 181.61
E4773	03/04/2025	6164	Data 3 Limited	Cloud backup for Office 365 & annual subscription	\$ 1,265.88
E4773	03/04/2025	6221	PFD Food Services Pty Ltd	Consumables	\$ 634.65
E4773	03/04/2025	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$ 2,425.20
E4773	03/04/2025	6855	Recherche Aged Welfare Committee	Community grant funding	\$ 11,000.00
E4773	03/04/2025	6894	C.R. Kennedy & Co Pty Ltd.	Parts & repairs	\$ 2,086.70
E4773	03/04/2025	7250	Esperance CWA Holiday Units	Bookeasy sales - Accommodation	\$ 4,292.20

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4773	03/04/2025	7438	Independence Australia	Nursing products & supplies - EHC	\$ 1,873.95
E4773	03/04/2025	7581	T & L Ayers	Rent	\$ 900.00
E4773	03/04/2025	7715	TD Contractors	Contractor - Machine hire	\$ 11,175.85
E4773	03/04/2025	7744	J C Ramsell	Reimbursement	\$ 56.27
E4773	03/04/2025	7803	Dr T W Pearn	Pre-employment medical assessments	\$ 440.00
E4773	03/04/2025	7879	Drillers Ridge Pty Ltd - 8 Taylor St	Bookeasy sales - Accommodation	\$ 1,806.00
E4773	03/04/2025	8024	C A Poole	Bookeasy sales - Accommodation	\$ 739.60
E4773	03/04/2025	8107	M F Greatrex	Jackpot winnings - Pay 20	\$ 150.00
E4773	03/04/2025	8334	WBD Pty Ltd	Design & consulting fees	\$ 10,120.00
E4773	03/04/2025	8341	Esperance Edge	Knife sharpening services	\$ 104.00
E4773	03/04/2025	8397	Asset Valuation Advisory	Land & asset valuation services	\$ 20,498.84
E4773	03/04/2025	8567	Esperance Mobility Sales & Service	Mobility equipment	\$ 304.00
E4773	03/04/2025	8670	Jetmen Mbangani Pty Ltd	Pre-employment medical assessments	\$ 220.00
E4773	03/04/2025	8749	Dr K B Staer	Pre-employment medical assessments	\$ 220.00
E4773	03/04/2025	8783	The Trustee for Recherche Medical	Pre-employment medical assessments	\$ 700.00
E4773	03/04/2025	8835	Sir Juice	Catering	\$ 174.00
E4773	03/04/2025	8862	Australian Medical Supplies	Wristbands - BOILC	\$ 170.50
E4773	03/04/2025	9138	Department of Biodiversity Conservation	National park passes and plant identification services	\$ 6,114.00
E4773	03/04/2025	9141	Apex Rubber Stamp Co	Stamp supplies	\$ 103.35
E4773	03/04/2025	9147	Key Pest and Weed Control	Pest control inspections and services	\$ 297.00
E4773	03/04/2025	9163	Esperance Combined Tyres & Mechanical	Tyres, repairs & parts	\$ 916.00
E4773	03/04/2025	9211	Z Sheffield-van Mierlo	Jackpot winning - Pay 20	\$ 150.00
E4773	03/04/2025	9236	T Stewarts Engineering	Materials & supplies	\$ 2,099.00
E4773	03/04/2025	9267	D M Robertson	Reimbursement	\$ 99.00
E4773	03/04/2025	9270	William Govans TA Bills Doors and	Door servicing and repairs	\$ 1,471.53
E4773	03/04/2025	9306	Drake-Brockman Building and Construction	GMS replacement works and Bandy Creek bridge repairs	\$ 249,145.60
E4773	03/04/2025	9415	J Bell	Poster delivery services	\$ 400.00
E4773	03/04/2025	9451	The Choppin Block Butchers	Kitchen consumables - EHC	\$ 844.14

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4773	03/04/2025	9503	EcoValley Honey - Winton Hughes Was	Consignment sales	\$ 170.80
E4773	03/04/2025	9531	Esperance Island Cruises	Bookeasy - Accommodation	\$ 693.00
E4773	03/04/2025	9564	South East Auto & Heavy Diesel	Parts & repairs	\$ 61.06
E4773	03/04/2025	9578	Department of Mines, Industry	Building services levies - March 2025	\$ 3,830.69
E4773	03/04/2025	9614	L J Rowe	Reimbursement	\$ 150.00
E4773	03/04/2025	9639	Avon Waste	Rubbish & recycling collections	\$ 101,101.37
E4773	03/04/2025	9671	R P Western	Consignment sales	\$ 116.00
E4773	03/04/2025	9742	R L Morcombe	Refund	\$ 5,534.81
E4773	03/04/2025	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$ 455.80
E4773	03/04/2025	9880	Hawkins Building Co Pty Ltd	Retention refund	\$ 6,590.91
E4773	03/04/2025	10130	Ultimate Detailing & Auto Glass	Service & repairs	\$ 800.00
E4773	03/04/2025	10192	Esperance Gutter Cleaning	Annual gutter cleaning services	\$ 3,637.70
E4773	03/04/2025	10218	D B Ambrose	Gardening services - EHC	\$ 552.50
E4773	03/04/2025	10229	D1 Store Pty Ltd	Parts & spares	\$ 1,998.21
E4773	03/04/2025	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$ 1,992.91
E4773	03/04/2025	10358	Esperance Weekender	Advertising	\$ 817.74
E4773	03/04/2025	10416	J M Smith	Rent	\$ 600.00
E4773	03/04/2025	10518	Townzies Turf and Gardens	Gardening services - EHC	\$ 594.00
E4773	03/04/2025	10564	WA Girl Macrame	Consignment sales	\$ 17.60
E4773	03/04/2025	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$ 6.36
E4773	03/04/2025	10735	Cabcharge Pty Ltd	Cab charge - February 2025	\$ 131.15
E4773	03/04/2025	10757	In Motion Esperance	Pre-employment medical assessments	\$ 180.00
E4773	03/04/2025	10790	The Concrete Club Incorporated	Roller skate workshops & disco event	\$ 5,288.27
E4773	03/04/2025	10859	BM Electrical WA Pty Ltd (Griffs)	Electrical services	\$ 9,417.98
E4773	03/04/2025	10874	R Van Zetten (Recherche Medical)	Pre-employment medical assessments	\$ 220.00
E4773	03/04/2025	10922	Scaddan Country Club Bar Account	Venue hire & catering	\$ 450.00
E4773	03/04/2025	10942	Thorp Realty Pty Ltd	Rent	\$ 1,960.00
E4773	03/04/2025	10956	MBL Food & Packaging T/A South Coast Foodservice	Consumables & supplies	\$ 5,606.10

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4773	03/04/2025	10958	Newsxpress Esperance Lottery Centre	Stationery & office supplies	\$ 80.00
E4773	03/04/2025	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$ 1,567.50
E4773	03/04/2025	11053	David Macdermott T/A Mermaid Leather	Consignment sales	\$ 12.00
E4773	03/04/2025	11058	Howat WA Pty Ltd T/A The Weed Terminator	Mulching, slashing & mitigation services	\$ 13,640.00
E4773	03/04/2025	11095	F J Yetman	Banner repairs	\$ 637.50
E4773	03/04/2025	11115	APLOMB Occupational Therapy	Occupational therapy services - EHC	\$ 780.00
E4773	03/04/2025	11191	Bay Diversified Pty Ltd	Weed spraying services	\$ 16,977.66
E4773	03/04/2025	11316	BreezeConnect	Monthly subscription	\$ 48.50
E4773	03/04/2025	11334	Laurens Larder	Catering	\$ 566.50
E4773	03/04/2025	11356	Good Chat Designs	Consignment sales	\$ 224.00
E4773	03/04/2025	11384	CNE Ag Innovations Pty Ltd	Parts & spares	\$ 286.18
E4773	03/04/2025	11401	Levi's Woodworking	Consignment sales	\$ 104.00
E4773	03/04/2025	11434	Justin Freind TA Bel Canto Performing	Performance fee	\$ 200.00
E4773	03/04/2025	11437	R E Hamilton	Reimbursement	\$ 1,003.94
E4773	03/04/2025	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$ 70.40
E4773	03/04/2025	11492	Esperance Luxe Floral & Home Co	2025 ANZAC day wreath	\$ 90.00
E4773	03/04/2025	11505	J L Freind	Reimbursement	\$ 90.00
E4773	03/04/2025	11554	Esperance Tjaltjraak Native Title	Welcome to Country - Baarndi trail opening	\$ 330.00
E4773	03/04/2025	11597	McMahon's Building & Construction	Refund	\$ 110.00
E4773	03/04/2025	11611	Blue Dog Ag Mechanical PTY LTD	Parts & spares	\$ 1,835.69
E4773	03/04/2025	11665	F E Technologies PTY LTD	Library supplies	\$ 1,975.60
E4773	03/04/2025	11676	Thanaporn Makhin TA Thanaporn Makhin	Carer services - EHC	\$ 735.00
E4773	03/04/2025	11700	Bob and Jim's General Store	Catering	\$ 103.80
E4773	03/04/2025	11711	Supagas Pty Limited	Gas supplies	\$ 5,328.61
E4773	03/04/2025	11751	Karli Rae Florisson	Consultancy services	\$ 1,300.00
E4773	03/04/2025	11766	Watt Mobile Pty Ltd	Bus hire	\$ 616.00
E4773	03/04/2025	11767	OPTraffic WA	Parts & supplies	\$ 1,188.00
E4773	03/04/2025	11768	ERL (AUST) Pty Ltd	Refund	\$ 613.68

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4773	03/04/2025	11769	Electrification Metals Pty Ltd	Refund	\$ 938.57
E4773	03/04/2025	11770	Blue Haven Properties (WA) Pty Ltd	Bookeasy - Accommodation	\$ 1,135.20
E4773	03/04/2025	11771	SOC Resources Pty Ltd	Refund	\$ 1,018.78
E4773	03/04/2025	11772	Esperance Model Aero Club	Small community grant funding	\$ 1,979.89
E4773	03/04/2025	11774	P White	Refund	\$ 1,922.07
E4773	03/04/2025	11776	C R Daniel	Refund	\$ 600.00
E4773	03/04/2025	11777	A S Swart	Refund	\$ 859.49
E4773	03/04/2025	11778	N N Raj	Refund	\$ 421.25
E4774	04/04/2025	32	Australia Post	Postage	\$ 583.36
E4774	04/04/2025	260	Horizon Power	Electricity charges	\$ 1,526.86
E4774	04/04/2025	290	Telstra	Telephone charges	\$ 7,278.42
E4774	04/04/2025	392	Water Corporation	Water usage charges	\$ 1,253.59
E4774	04/04/2025	2562	Commonwealth Bank of Australia	Merchant fees	\$ 7,925.97
E4774	04/04/2025	7576	Les Mills Asia Pacific	Membership package - April 2025	\$ 739.00
E4774	04/04/2025	8117	Foxtel Cable Television Pty Limited	Monthly subscription - BOILC	\$ 155.00
E4774	04/04/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 393.51
E4775	11/04/2025	260	Horizon Power	Electricity charges	\$ 33,830.45
E4775	11/04/2025	392	Water Corporation	Water usage charges	\$ 19,139.44
E4775	11/04/2025	11308	Fleetcare Pty Ltd	Fleet lease - March 25	\$ 2,580.01
E4775	11/04/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 219.93
E4776	17/04/2025	1	Australian Taxation Office	Payroll deduction	\$ 195,916.00
E4776	17/04/2025	100	Landgate	Title searches	\$ 9.05
E4776	17/04/2025	126	Esperance Electrical Service	Electrical services	\$ 2,275.00
E4776	17/04/2025	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$ 346.46
E4776	17/04/2025	304	Triple M Transport (WA) Pty Ltd	Machinery hire - Dalyup Bushfire	\$ 5,346.00
E4776	17/04/2025	381	Optus Communications	Mobile internet for CCTV	\$ 59.99
E4776	17/04/2025	395	BOC Gases	Cylinder & gas charges	\$ 172.51
E4776	17/04/2025	505	Esperance Plumbing Service	Plumbing services	\$ 16,218.14

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4776	17/04/2025	571	St John Ambulance Association in WA	Training, education & supplies	\$ 4,069.56
E4776	17/04/2025	977	The Pier Hotel	Refreshments	\$ 72.20
E4776	17/04/2025	1195	Mt Merivale Bush Fire Brigade	Mitigation services	\$ 5,000.00
E4776	17/04/2025	1197	Six Mile Hill Bush Fire Brigade	Reimbursement	\$ 124.99
E4776	17/04/2025	1201	Pink Lake Bush Fire Brigade	Reimbursement	\$ 551.00
E4776	17/04/2025	1271	Department of Transport	Disclosure of Information fees	\$ 4.55
E4776	17/04/2025	1315	Gibson Soak Water Co	Bottled water supplies	\$ 272.00
E4776	17/04/2025	1470	Express Yourself Printing Esperance	Printing and stationery	\$ 1,215.00
E4776	17/04/2025	1550	Comfort Inn Bay of Isles	Bookeasy sales - Accommodation	\$ 179.10
E4776	17/04/2025	1695	Bay of Isles Mini-Excavators	Plant hire, septic & grease trap services	\$ 9,702.00
E4776	17/04/2025	1858	Shire of Esperance Trust Fund	Retention of funds	\$ 10,457.24
E4776	17/04/2025	1981	Esperance Sportspower	Corporate uniforms	\$ 3,699.85
E4776	17/04/2025	2112	Seton Australia Pty Ltd	Gym supplies & equipment	\$ 600.42
E4776	17/04/2025	2113	Banksia Medical and Health	Pre-employment medical assessment	\$ 313.50
E4776	17/04/2025	2120	ADT Security	Monthly alarm monitoring	\$ 195.92
E4776	17/04/2025	2298	Esperance Speedway Association Inc	Refund	\$ 1,300.00
E4776	17/04/2025	2317	Southern Cross Austereo Pty Ltd	Radio advertising	\$ 1,012.00
E4776	17/04/2025	2496	Professionals Esperance Real Estate	Rent	\$ 3,964.29
E4776	17/04/2025	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$ 10.00
E4776	17/04/2025	3227	Esperance Fire Services	Hire & service of fire equipment	\$ 1,778.70
E4776	17/04/2025	3392	Kent Family Trust	Bore construction services	\$ 1,540.00
E4776	17/04/2025	3484	Esperance Podiatry	Podiatry services - EHC	\$ 620.00
E4776	17/04/2025	3534	Local Government Professionals	Training & education	\$ 1,890.00
E4776	17/04/2025	3607	Shire of Ravensthorpe	Reimbursement	\$ 392.20
E4776	17/04/2025	3736	Easisalary Pty Ltd	Novated lease employer payment - March 2025	\$ 410.00
E4776	17/04/2025	3752	Securepay Pty Ltd	Monthly charge	\$ 87.40
E4776	17/04/2025	4068	Total Asphalt And Traffic Management	Asphalt delivery and supply	\$ 51,685.57
E4776	17/04/2025	4276	Modern Teaching Aids Pty Ltd	Creche supplies	\$ 369.55

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4776	17/04/2025	4308	Esperance Motor Group	Parts & repairs	\$ 610.08
E4776	17/04/2025	4315	One Music	Background music licence - Admin & BOILC	\$ 2,047.83
E4776	17/04/2025	4321	The Royal Life Saving Society (WA)	Lifeguard licence renewal and swim school certificate	\$ 744.40
E4776	17/04/2025	4404	Wren Oil	Oil disposal services	\$ 231.00
E4776	17/04/2025	4451	Momar Australia Pty Ltd	Workshop supplies	\$ 623.70
E4776	17/04/2025	4567	WA Police Service	Volunteer police checks	\$ 180.00
E4776	17/04/2025	4787	A-Flex Technology (NZ) Limited	Pool equipment - EHC	\$ 16,364.70
E4776	17/04/2025	4798	Australia's Golden Outback	Tourism manager contribution	\$ 38,844.30
E4776	17/04/2025	4825	M T & S M Jennings	Reimbursement	\$ 150.00
E4776	17/04/2025	4947	Toll Ipec Pty Ltd	Freight charges	\$ 1,012.21
E4776	17/04/2025	4989	Woolworths Group Limited*	Consumables & supplies	\$ 2,301.38
E4776	17/04/2025	5042	Officeworks Business Direct	Stationery & office supplies	\$ 461.37
E4776	17/04/2025	5092	Quality Publishing Australia	Maps for resale	\$ 483.20
E4776	17/04/2025	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$ 189.00
E4776	17/04/2025	5267	Hema Maps Pty Ltd	Maps for resale	\$ 1,033.42
E4776	17/04/2025	5393	Esperance Eagle View Accommodation	Bookeasy sales - Accommodation	\$ 1,677.00
E4776	17/04/2025	5449	Australian Grown	Stock for resale	\$ 1,384.90
E4776	17/04/2025	5604	Esperance Milk Supply	Milk supplies	\$ 72.30
E4776	17/04/2025	5622	Subway Esperance	Catering	\$ 65.00
E4776	17/04/2025	5686	Dan Paris Photography	Photography services	\$ 1,320.00
E4776	17/04/2025	5736	Datatrax Pty Ltd T/A Tourism	Advertising - Visitors Centre	\$ 190.00
E4776	17/04/2025	5793	Tradelink Esperance	Plumbing supplies	\$ 924.29
E4776	17/04/2025	5796	Pink Lake IGA	Consumables & supplies	\$ 692.18
E4776	17/04/2025	5842	Tile & Cupboard Shop	Parts & supplies	\$ 89.00
E4776	17/04/2025	5896	Toyota Financial Services	Lease payments	\$ 443.81
E4776	17/04/2025	6009	McLeods Barristers & Solicitors	Legal advice	\$ 5,756.19
E4776	17/04/2025	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$ 3,300.00
E4776	17/04/2025	6024	SeatAdvisor Pty Ltd	Ticket sales - March 2025	\$ 226.44



**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4776	17/04/2025	6164	Data 3 Limited	Computer supplies	\$ 1,426.48
E4776	17/04/2025	6221	PFD Food Services Pty Ltd	Consumables	\$ 638.20
E4776	17/04/2025	6495	MCM Protection Pty Ltd	Security services	\$ 4,745.40
E4776	17/04/2025	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$ 559.00
E4776	17/04/2025	6666	Jakrils Pty Ltd	Various seeds for planting	\$ 12,544.74
E4776	17/04/2025	6930	Allied Pickfords - Esperance	Relocation charges	\$ 5,995.00
E4776	17/04/2025	7043	Connect Call Centre Services	Connect Call Centre Service - Feb 25	\$ 265.32
E4776	17/04/2025	7250	Esperance CWA Holiday Units	Bookeasy sales - Accommodation	\$ 2,942.06
E4776	17/04/2025	7425	Esperance Cleaning Service	Window cleaning services	\$ 9,625.00
E4776	17/04/2025	7438	Independence Australia	Nursing products & supplies - EHC	\$ 678.90
E4776	17/04/2025	7460	Auscoinswest	Stock for resale - Visitors Centre	\$ 172.70
E4776	17/04/2025	7571	N L & M Hanks	Refund	\$ 348.50
E4776	17/04/2025	7581	T & L Ayers	Rent	\$ 900.00
E4776	17/04/2025	7679	G & B Haulage	Delivery & supply gravel	\$ 26,433.00
E4776	17/04/2025	7703	Talis Consultants	Technical support	\$ 2,828.38
E4776	17/04/2025	7704	Vorgee Pty Ltd.	Swimming equipment - BOILC	\$ 3,339.60
E4776	17/04/2025	7715	TD Contractors	Contractor - Machine hire	\$ 12,912.59
E4776	17/04/2025	7879	Drillers Ridge Pty Ltd - 8 Taylor St	Bookeasy sales - Accommodation	\$ 748.20
E4776	17/04/2025	8132	S B Moroney	Photography for French week	\$ 340.00
E4776	17/04/2025	8274	Truis Pty Ltd	Network switch licences	\$ 2,244.00
E4776	17/04/2025	8293	R J Meerman	Jackpot winning - Pay 21	\$ 150.00
E4776	17/04/2025	8303	Liquor Barons Esperance	Refreshments - French week	\$ 603.76
E4776	17/04/2025	8467	Dixon Construction	Design & construct Condingup Bush Fire Brigade Shed	\$ 58,466.53
E4776	17/04/2025	8497	The Print Shop Bunbury	Promotion - Coastal Safety banners	\$ 324.50
E4776	17/04/2025	8506	Le Grand Chateau Esperance	Bookeasy sales - Accommodation	\$ 550.40
E4776	17/04/2025	8517	J Vibart	Reimbursement	\$ 168.25
E4776	17/04/2025	8567	Esperance Mobility Sales & Service	Mobility equipment & services	\$ 1,245.00
E4776	17/04/2025	8643	Aquamonix Pty Limited	System & communication services	\$ 1,538.90

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4776	17/04/2025	8644	AM Wreckers Group Pty Ltd	Towing services	\$ 450.00
E4776	17/04/2025	8768	Central Regional Tafe	Training & education	\$ 747.92
E4776	17/04/2025	8783	The Trustee for Recherche Medical	Pre-employment medical assessment	\$ 50.00
E4776	17/04/2025	8800	South Regional TAFE	Training and education	\$ 596.48
E4776	17/04/2025	8897	T S Hainsworth	Reimbursement	\$ 99.52
E4776	17/04/2025	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$ 1,649.87
E4776	17/04/2025	8933	Aurelia's Ice Creamery and Cafe	Catering	\$ 175.50
E4776	17/04/2025	8948	TenderLink.com	Pre-qualified supplier panel 25/26	\$ 1,663.20
E4776	17/04/2025	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$ 40,912.23
E4776	17/04/2025	8994	Information Proficiency	Kapish 365 integrator annual maintenance renewal	\$ 5,763.45
E4776	17/04/2025	9075	WA Library Supplies	Library supplies & equipment	\$ 1,588.00
E4776	17/04/2025	9081	Show Technology Australia Pty Ltd	Light & sound supplies & equipment	\$ 211.49
E4776	17/04/2025	9138	Department of Biodiversity Conservation	National parks passes - Visitors Centre	\$ 21,240.00
E4776	17/04/2025	9141	Apex Rubber Stamp Co	Stamp supplies	\$ 64.85
E4776	17/04/2025	9147	Key Pest and Weed Control	Pest control inspections and services	\$ 748.00
E4776	17/04/2025	9163	Esperance Combined Tyres & Mechanical	Tyres, repairs & parts	\$ 2,760.00
E4776	17/04/2025	9218	Avantgarde Technologies Pty Ltd	Monthly veeam cloud connect backup	\$ 8,579.56
E4776	17/04/2025	9236	T Stewarts Engineering	Parts & services	\$ 2,243.38
E4776	17/04/2025	9306	Drake-Brockman Building and Construction	Consulting fees	\$ 4,070.00
E4776	17/04/2025	9308	Florissons Home Furnishers	Office supplies & furniture	\$ 400.00
E4776	17/04/2025	9466	Esperance Glass	Window upgrade - BOILC	\$ 2,040.50
E4776	17/04/2025	9503	EcoValley Honey - Winton Hughes	Consignment sales	\$ 186.40
E4776	17/04/2025	9531	Esperance Island Cruises	Bookeasy - Accommodation	\$ 247.00
E4776	17/04/2025	9558	Mackenzies Electrical Service Pty Ltd	Electrical services	\$ 261.58
E4776	17/04/2025	9639	Avon Waste	Rubbish & recycling collections	\$ 46,576.98
E4776	17/04/2025	9641	Aussie Broadband Pty Ltd	Monthly internet charges	\$ 507.00
E4776	17/04/2025	9645	TPG Network Pty Ltd	Monthly internet charges - EVC	\$ 130.90
E4776	17/04/2025	9659	The Deli King	Supplies for French week	\$ 780.00

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4776	17/04/2025	9671	R P Western	Consignment sales	\$ 72.00
E4776	17/04/2025	9894	Calibre Care	Mobility equipment & services	\$ 1,347.00
E4776	17/04/2025	9903	Rail Safety Solutions	Safework supervision & communication equipment	\$ 8,246.70
E4776	17/04/2025	10115	MBIT Technologies Pty Ltd	Business SMS service - Monthly	\$ 11.00
E4776	17/04/2025	10142	R-Group International Pty Ltd	Teams phone package - March 2025	\$ 3,216.05
E4776	17/04/2025	10147	Kingspan Water & Energy Pty Ltd	Water tank delivery & supply	\$ 30,085.00
E4776	17/04/2025	10192	Esperance Gutter Cleaning	Annual gutter cleaning services	\$ 3,575.00
E4776	17/04/2025	10218	D B Ambrose	Gardening services - EHC	\$ 260.00
E4776	17/04/2025	10268	White Sands Paving	Paving works	\$ 2,200.00
E4776	17/04/2025	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$ 1,514.77
E4776	17/04/2025	10358	Esperance Weekender	Advertising	\$ 648.00
E4776	17/04/2025	10416	J M Smith	Rent	\$ 600.00
E4776	17/04/2025	10419	Australia Wide Investigations Pty Ltd	Complaints investigation services	\$ 3,770.25
E4776	17/04/2025	10518	Townzies Turf and Gardens	Gardening services	\$ 544.50
E4776	17/04/2025	10564	WA Girl Macrame	Consignment sales	\$ 15.96
E4776	17/04/2025	10600	I Riollot & D Smallman	Performance fee - French week	\$ 2,750.00
E4776	17/04/2025	10613	33 Degrees Esperance	GVROC dinner Esperance - March 2025	\$ 1,509.50
E4776	17/04/2025	10640	Bitutek Pty Ltd	Supply & delivery of bitumen	\$ 100,544.24
E4776	17/04/2025	10649	Bitumen Distribution Pty Ltd	Supply & delivery of bitumen	\$ 18,233.60
E4776	17/04/2025	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$ 12.72
E4776	17/04/2025	10702	JLM Surveys Pty Ltd	Survey & consulting services	\$ 5,054.95
E4776	17/04/2025	10757	In Motion Esperance	Pre-employment medical assessments	\$ 180.00
E4776	17/04/2025	10848	Retravision Esperance – JAPMR Pty Ltd	Whitegoods & equipment	\$ 158.00
E4776	17/04/2025	10859	BM Electrical WA Pty Ltd (Griffs)	Electrical services	\$ 23,650.88
E4776	17/04/2025	10922	Scaddan Country Club Bar Account	Venue hire	\$ 110.00
E4776	17/04/2025	10940	BMT Commercial Australia Pty Ltd	Professional services - Sand Backpassing Infrastructure review	\$ 8,070.70
E4776	17/04/2025	10942	Thorp Realty Pty Ltd	Rent	\$ 1,960.00
E4776	17/04/2025	10956	MBL Food & Packaging T/A South Coast Foodservice	Consumables & supplies	\$ 5,528.45

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4776	17/04/2025	10958	Newsxpress Esperance Lottery Centre	Stationery & office supplies	\$ 1,207.00
E4776	17/04/2025	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$ 1,518.00
E4776	17/04/2025	11053	David Macdermott T/A Mermaid Leather	Consignment sales	\$ 12.00
E4776	17/04/2025	11056	Supalux Linemarking Pty Ltd	Audible edge line marking	\$ 40,299.63
E4776	17/04/2025	11058	Howat WA Pty Ltd T/A The Weed Terminator	Mitigation services	\$ 156,915.00
E4776	17/04/2025	11096	Esperance Trophies & Laser Engraving	Name badge engraving	\$ 30.00
E4776	17/04/2025	11110	Esperance Outdoor Power Equipment	Parts & supplies	\$ 306.80
E4776	17/04/2025	11115	APLOMB Occupational Therapy	Occupational therapy services - EHC	\$ 487.50
E4776	17/04/2025	11176	Tunstall Healthcare	Mobility equipment and monitoring services	\$ 27.45
E4776	17/04/2025	11182	T M McMahon	Reimbursement	\$ 152.07
E4776	17/04/2025	11191	Bay Diversified Pty Ltd	Weed spraying & control services	\$ 17,871.69
E4776	17/04/2025	11205	Sparkle Sisters Esperance	Face painting for creche Easter party - BOILC	\$ 200.00
E4776	17/04/2025	11244	Motel Brothers Pty Ltd T/as The Jetty Resort	Bookeasy sales - Accommodation	\$ 705.60
E4776	17/04/2025	11257	MAXCO Australia Pty Ltd	Lighting equipment - Civic Centre	\$ 15,135.04
E4776	17/04/2025	11271	Coldtrek Distribution Group	Kiosk stock - BOILC	\$ 376.30
E4776	17/04/2025	11316	BreezeConnect	Monthly subscription	\$ 48.50
E4776	17/04/2025	11342	Dhueys Electrical Pty Ltd	Electrical services	\$ 440.00
E4776	17/04/2025	11356	Good Chat Designs	Consignment sales	\$ 112.00
E4776	17/04/2025	11357	Three Chillies Design Pty Ltd	Consulting services	\$ 9,570.00
E4776	17/04/2025	11389	R J Edkins	Reimbursement	\$ 2,232.00
E4776	17/04/2025	11401	Levi's Woodworking	Consignment sales	\$ 37.60
E4776	17/04/2025	11431	Southern Suspension & 4x4 Centre	Parts & services	\$ 398.80
E4776	17/04/2025	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$ 20.00
E4776	17/04/2025	11443	E R Wharemate	Refund	\$ 1,000.00
E4776	17/04/2025	11489	Elexacom	Jetty light replacements	\$ 14,520.00
E4776	17/04/2025	11492	Esperance Luxe Floral & Home Co	Flowers	\$ 80.00
E4776	17/04/2025	11505	J L Freind	Reimbursements	\$ 36.00
E4776	17/04/2025	11513	Busby Investments T/A Avis & Budget	Car hire	\$ 6,017.65

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4776	17/04/2025	11527	JA Miller & KL Miller T/A Pharkarwee	Monthly wild dog baiting	\$ 10,660.10
E4776	17/04/2025	11571	Wyoming Transport	Transport services	\$ 2,600.00
E4776	17/04/2025	11588	Green Thumb Gardening Esperance	Gardening service - EHC	\$ 462.00
E4776	17/04/2025	11590	MLP Civil	Hire of earthmoving plant	\$ 44,611.88
E4776	17/04/2025	11611	Blue Dog Ag Mechanical Pty Ltd	Parts & services	\$ 936.94
E4776	17/04/2025	11613	Meals on Wheels WA Inc	Annual membership	\$ 25.00
E4776	17/04/2025	11618	Esperance Windscreens	Various windscreen replacements	\$ 5,747.88
E4776	17/04/2025	11639	The Trustee for Noble Finlay Trust	Stock for resale - Visitors Centre	\$ 965.25
E4776	17/04/2025	11692	Elysian Consulting Pty Ltd	Technical and professional services	\$ 4,400.00
E4776	17/04/2025	11711	Supagas Pty Limited	Gas supplies	\$ 165.00
E4776	17/04/2025	11740	Kool Cones Esperance	Opening of Baarndi Trail	\$ 300.00
E4776	17/04/2025	11764	U O Painelaf	Reimbursement	\$ 315.18
E4776	17/04/2025	11773	WALREL Pty Ltd T/A Bakaara Farming	Materials & supplies	\$ 2,475.00
E4776	17/04/2025	11775	K L Hanson	Refund	\$ 34.00
E4776	17/04/2025	11780	Paul Svoboda	Performance fee - French week	\$ 4,500.00
E4776	17/04/2025	11782	Canva Pty Ltd	Annual subscription	\$ 4,320.00
E4776	17/04/2025	11783	R Lang	Refund	\$ 335.00
E4776	17/04/2025	11785	Forest Lodge Resort	Bookeasy - Accommodation	\$ 162.54
E4777	22/04/2025	260	Horizon Power	Electricity charges	\$ 42,148.18
E4777	22/04/2025	290	Telstra	Telephone charges	\$ 1,155.00
E4777	22/04/2025	314	WA Treasury Corporation	Loan repayment	\$ 14,864.25
E4777	22/04/2025	392	Water Corporation	Water usage charges	\$ 11,518.82
E4777	22/04/2025	7580	BP Australia Pty Ltd	Air BP refuelling	\$ 181.68
E4777	22/04/2025	8784	Sheriff's Office, Perth	Lodgement fees	\$ 86.00
E4777	22/04/2025	9997	Sandwai Pty Ltd	Software monthly admin & mobile user	\$ 2,304.23
E4777	22/04/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 381.49
E4778	23/04/2025	26	Blackwoods Atkins	Parts & equipment	\$ 505.30
E4778	23/04/2025	63	Bunnings Ltd*	Hardware	\$ 16,653.38

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4778	23/04/2025	112	Esperance Ag Services	Parts & equipment	\$ 363.62
E4778	23/04/2025	136	Powerplant Motorcycles	Equipment & repairs	\$ 230.00
E4778	23/04/2025	281	Bluescope Distribution Pty Ltd	Steel supplies & fabrication	\$ 70.40
E4778	23/04/2025	287	Swans Veterinary Services	Veterinary services	\$ 385.70
E4778	23/04/2025	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$ 3,040.99
E4778	23/04/2025	707	Haslams	Protective clothing	\$ 7,853.44
E4778	23/04/2025	1259	South East Petroleum*	Fuel supplies	\$ 133,558.56
E4778	23/04/2025	1307	Feature Paints	Paint supplies	\$ 636.00
E4778	23/04/2025	1461	Kip & Steve's Mechanical Repairs	Parts & repairs	\$ 3,787.08
E4778	23/04/2025	1485	Freight Lines Group	Freight charges	\$ 15,546.37
E4778	23/04/2025	1575	GPC Asia Pacific Pty Ltd/Repco	Automotive supplies	\$ 4,530.64
E4778	23/04/2025	2122	Iplex Pipelines Australia	Pipe supplies	\$ 27,279.12
E4778	23/04/2025	2333	Winc Australia Pty Limited	Office & stationery supplies	\$ 652.54
E4778	23/04/2025	2469	Coates Hire	Machine hire	\$ 686.56
E4778	23/04/2025	3774	Goodchild Enterprises	Battery parts & supplies	\$ 2,014.10
E4778	23/04/2025	4210	Farm & General EOPP	Parts & spares	\$ 8,122.43
E4778	23/04/2025	4647	Marketforce - Omnicom	Advertising	\$ 2,048.07
E4778	23/04/2025	4648	Wurth Australia Pty Ltd	Parts & repairs	\$ 255.45
E4778	23/04/2025	5253	T-Quip	Parts & repairs	\$ 22.25
E4778	23/04/2025	5503	David Gray & Co Pty Ltd	Bin supplies and accessories	\$ 3,794.34
E4778	23/04/2025	5908	Heatley Sales Pty Ltd	Parts & spares	\$ 923.42
E4778	23/04/2025	6183	Kleen West	Cleaning supplies	\$ 5,109.06
E4778	23/04/2025	6407	Dell Australia Pty Limited	Laptops and monitors	\$ 51,454.37
E4778	23/04/2025	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$ 79,246.84
E4778	23/04/2025	6941	MJB Industries	Concrete supplies	\$ 38,409.41
E4778	23/04/2025	8267	Valvoline (Australia) Pty Ltd	Oil & lubricant supplies	\$ 17,158.61
E4778	23/04/2025	8959	Topsigns	Various signage supplies	\$ 1,904.65
E4778	23/04/2025	9006	Corsign WA Pty Ltd	Various signage supplies	\$ 5,170.00

**Municipal Fund - EFT Payments**

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4778	23/04/2025	9022	AFGRI Equipment Australia Pty Ltd	Parts & repairs	\$ 600.60
E4778	23/04/2025	9170	ThermoAir	Air conditioning services	\$ 1,603.80
E4778	23/04/2025	9188	Agwest Machinery	Parts & services	\$ 6,050.00
E4778	23/04/2025	9210	McIntosh & Son W.A.	Filter supplies	\$ 49.35
E4778	23/04/2025	9306	Drake-Brockman Building and Construction	Construction of Depot shed	\$ 203,134.25
E4778	23/04/2025	9320	Redox Pty Ltd	Pool supplies - BOILC	\$ 2,156.00
E4778	23/04/2025	9574	Clarke & Stokes Agriservices Pty Ltd	Parts & supplies	\$ 6,008.59
E4778	23/04/2025	9948	Rotech Auto-Electrical and Mechanical	Parts, labour & servicing	\$ 25,147.11
E4778	23/04/2025	10741	Esperance Rural Supplies - Elders	Parts & supplies	\$ 911.85
E4778	23/04/2025	10993	Etech WA Pty Ltd T/As Esperance	Printing, electronics & services	\$ 6,698.13
E4778	23/04/2025	11082	South East Petroleum - BFB Accounts	Fuel supplies	\$ 4,658.65
E4778	23/04/2025	11298	Alcolizer Technology Pty Ltd	Drug & alcohol onsite testing	\$ 730.13
E4778	23/04/2025	11658	HFM Asset Management Pty Ltd	Property condition report - Library, Museum, Cannery, Playgroup	\$ 29,766.00
E4778	23/04/2025	11681	Waglass Pty Ltd	Glass for recycling	\$ 528.70
E4778	23/04/2025	11750	Global Synthetics Pty Ltd	Parts & equipment - Truck wash bay	\$ 15,312.00
E4778	23/04/2025	11765	Gatwick Distribution	Souvenirs for resale	\$ 126.39
E4778	23/04/2025	11788	Twilight Investments Pty Ltd	Refund	\$ 1,920.61
E4779	28/04/2025	325	Easton WJ & V	Hire of earthmoving plant	\$ 18,942.00
E4779	28/04/2025	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$ 154,810.60
E4779	28/04/2025	2693	Worth Kerbing	Kerbing services	\$ 12,702.80
E4779	28/04/2025	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$ 225,194.75
E4779	28/04/2025	7522	Jacka Trenching and Fencing	Traffic control	\$ 23,716.00
E4779	28/04/2025	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour	\$ 113,652.06
E4779	28/04/2025	8317	Titan Contracting	Mowing services & traffic control	\$ 26,154.71
E4779	28/04/2025	10615	Quaintrelle (WA) Pty Ltd	Hire of street sweeper	\$ 19,503.85
E4779	28/04/2025	11537	CB Traffic Solutions Pty Ltd	Traffic control	\$ 38,219.97
E4779	28/04/2025	11590	MLP Civil	Plant hire	\$ 195,060.28
E4780	28/04/2025	32	Australia Post	Postage	\$ 1,395.01

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4780	28/04/2025	260	Horizon Power	Electricity charges	\$ 2,350.98
E4780	28/04/2025	392	Water Corporation	Water usage charges	\$ 2,860.82
E4780	28/04/2025	7580	BP Australia Pty Ltd	Air BP refuelling	\$ 185.97
Total Creditor payments made by EFT from Municipal Fund					\$ 4,525,058.68



## **12.4 EXECUTIVE SERVICES**

### **Item: 12.4.1**

#### **Retail Trading Hours Adjustment**

<b>Author/s</b>	Shane Liddelow	Manager Economic Development
<b>Authorisor/s</b>	Shane Burge	Chief Executive Officer

**File Ref: D25/11496**

#### **Applicant**

Shire of Esperance

#### **Location/Address**

Esperance Town Site

#### **Executive Summary**

For Council to consider a further adjustment to the recently made permanent changes to retail trading hours specifically to allow Sunday trading from 10.00am to 4.00pm between the 23 December and 31 December, each calendar year.

#### **Recommendation in Brief**

That Council support the recommendation to allow Sunday trading from 10:00am – 4:00pm between the 23 December and 31 December, each calendar year.

#### **Background**

Following the recent review and implementation of additional retail trading hours resolved by Council (OCM September 2024 item 12.4.3), the feedback has been overwhelmingly positive. The aim of the changes has been achieved with the additional trading hours supporting the high number of visitors to the town over the summer season, local businesses meeting the higher demand for retail shopping, and more flexible shopping hours for the community at this extremely busy part of the year.

However, the Shire have identified a minor oversight in the new retail trading hours whereby the last Sunday of the year between 23 December and 31 December was excluded, impacting the flow of the new Sunday trading hours for December – January.

To make the adjustment and as per the previous permanent changes to the Shire's retail trading hours, a formal process is required by the Department of Commerce which involves the following;

Evidence of level of support from:

- Local community
- Local trader organisations
- Local tourism interests
- Local members of State parliament
- Details of the consultation process undertaken.

The final decision is made by the Minister for Commerce.

### **Officer's Comment**

Following the formal process all stakeholders have been consulted and have provided written correspondence supporting the change to correct the oversight. See attachment A.

The Department of Commerce has advised that the previous community survey is still current enough and can still be used for supporting documentation as part of the formal request.

### **Consultation**

Local State Members

Esperance Chamber of Commerce and Industry

Australia's Golden Outback

Department of Commerce

### **Financial Implications**

N/A

### **Asset Management Implications**

N/A

### **Statutory Implications**

The statutory implications associated with this item would include a change to the current Retail Trading Hours Act 1987 which the Shire currently operates under. The Act states that a general retail shop shall be closed on Sunday in each week, and on each public holiday and public half-holiday.

### **Policy Implications**

N/A

### **Strategic Implications**

Council Plan 2022 – 2032

*Growth And Prosperity*

Support our businesses to grow, adapt and assist in building capacity

### **Environmental Considerations**

N/A

### **Attachments**

A<sup>1</sup>. Support Letters Retail Trading Hours Adjustment

### **Officer's Recommendation**

**That Council support the recommendation to allow Sunday trading from 10:00am – 4:00pm between the 23 December and 31 December, each calendar year.**

### **Voting Requirement**

Simple Majority



Esperance Chamber of Commerce & Industry  
PO Box 817  
ESPERANCE WA 6450

Economic Development Manager  
Shire of Esperance  
By email only: [Shane.Liddelow@esperance.wa.gov.au](mailto:Shane.Liddelow@esperance.wa.gov.au)

**ECCI Position re: Retail Trading Hours**

Dear Shane,

Thank you for your correspondence regarding the recent review of retail trading hours and subsequent permanent extensions. We appreciated the opportunity to discuss the issue regarding an oversight with the last Sunday in December being closed for General Retail Shops.

This was discussed at the April Executive Committee meeting and the Executive Committee support the permanent extension of Sunday trading 10am to 4pm between 23 December and 31 December.

The Executive Committee notes the overwhelming positivity towards the extension of retail trading hours during the recent Summer period and agrees a more consistent and seamless Sunday trading period is important. Especially during the busiest retail trading period of the year.

Thank you again for the opportunity to make a submission into this important review. We appreciated the opportunity to engage with local businesses to hear how this topic affects them.

Kind regards,

*Jennifer Obourne*

**Jennifer Obourne - Executive Officer**  
**Esperance Chamber of Commerce & Industry**  
Thursday, 10 April 2025

Proud Sponsors:



Suite 4/98 Dempster Street  
PO Box 817 Esperance WA 6450



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## Peter Rundle MLA

Member for Roe

1 May 2025

Mr Shane Burge  
Chief Executive Officer  
Shire of Esperance  
73 Windich St  
Esperance WA 6450

### **Re: Support for Permanent Extension of Retail Trading Hours in Esperance**

I am writing to express my strong support for the Esperance Shire's application to amend permanent extended retail trading hours over the summer and Christmas holiday period. Specifically, I support the proposal to allow Sunday trading from 10am to 4pm between 23 December and 31 December.

This period is the busiest time of year on the retail calendar for Esperance businesses. The adjustment is crucial for accommodating the increasing volume of tourists during this peak season, ensuring they have access to the retail outlets they are accustomed to and expect. Tourists visiting Esperance during the holiday season often come with the expectation of enjoying a seamless shopping experience, similar to what they experience in other popular destinations. By extending the trading hours, we can meet these expectations and enhance their overall holiday experience.

Furthermore, the adjustment enables retailers to optimise their potential during the busiest time in their business calendar. Extended trading hours provide local businesses with the opportunity to maximize their sales and revenue during this critical period. This not only benefits the individual businesses but also contributes to the overall economic growth and prosperity of the Esperance community.



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Fax 08 9881 3082

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**THE NATIONALS** for Regional WA

## Peter Rundle MLA

Member for Roe

In addition to the economic benefits, extended trading hours offer greater convenience to both residents and visitors. Residents will appreciate the flexibility to shop at their convenience, especially during the hectic holiday season. This adjustment ensures that everyone has ample opportunity to complete their holiday shopping and enjoy the festive season without the stress of limited shopping hours.

Overall, the proposed amendment to extend Sunday trading hours from 10am to 4pm between 23 December and 31 December is a positive and necessary change. It supports the needs of tourists, benefits local businesses, and enhances the overall shopping experience in Esperance. I strongly support this important adjustment.

Kind regards



**Peter Rundle MLA**  
Member for Roe



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**THE NATIONALS** *for Regional WA*



Shane Burge  
Chief Executive Officer  
PO Box 507, Esperance WA 6450

16 April 2025

Dear Shane,

**RE: Retail Trading Hours Adjustment**

Thank you for your letter regarding the proposed amendment to permanently extend Sunday trading 10am to 4pm between 23 December and 31 December.

Australia's Golden Outback's supports this amendment.

Yours sincerely

A handwritten signature in cursive script that reads "Marcus".

Marcus Falconer  
Chief Executive Officer

## Hon Colin de Grussa MLC

Member of the Legislative Council, Parliament of Western Australia

Unit 3,  
5 Chapman Rd  
Geraldton WA 6530  
Phone: 08 9921 4818  
Email: colin.degrussa@mp.wa.gov.au



Mr Shane Burge  
Chief Executive Officer  
Shire of Esperance  
PO Box 507  
ESPERANCE WA 6450

By email: ceo@esperance.wa.gov.au

Dear Shane

**RE: Esperance Retail Trading Hours Review**

I refer to your letter dated 7<sup>th</sup> April 2025 regarding retail trading hours in Esperance.

Firstly, let me congratulate the Shire for the manner in which it has engaged with the community and business sector on this important issue. With the growth in tourism over the past several years, it is critical to strike the right balance when it comes to meeting consumer needs, ensuring the ongoing viability of local businesses and maintaining the ongoing work/life balance for those employed by the retail sector.

With these considerations in mind, I support the proposal to permanently extend Sunday trading between the hours of 10am and 4pm for the period 23<sup>rd</sup> to 31<sup>st</sup> December, inclusive.

Thank you for the opportunity to provide input and I look forward to the continued growth of Esperance and the surrounding region as a tourism destination.

Yours sincerely,

Hon Colin de Grussa MLC

**Member for the Agricultural Region**

**Deputy Leader of the Opposition in the Legislative Council**

**Shadow Minister for Agriculture & Food; Fisheries, Ports; Regional Communications; Veterans Issues**

6 May 2025

**Hon. Shelley Payne MLC**  
MEMBER FOR AGRICULTURAL REGION

Mr Shane Burge  
Chief Executive Officer  
Shire of Esperance  
PO Box 507  
Esperance WA 6450

Sent via email at [Chantelle.Hoffrichter@esperance.wa.gov.au](mailto:Chantelle.Hoffrichter@esperance.wa.gov.au)

Dear Shane

Thank you for your recent letter of 7 April 2025 (D25/9201) outlining the reasons and details of the extended trading hours for the Esperance summer tourist season. I can confirm that I am supportive of these adjustments, including the amendment of Sunday trading from 23 December through to 31 December.

Please do not hesitate to contact me, should you have any further queries.

Kind regards



**Hon Shelley Payne MLC**  
Member for the Agricultural Region

08 April 2025



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92 Dempster Street, Esperance WA 6450

📞 9072 1786 📧 [shelley.payne@mp.wa.gov.au](mailto:shelley.payne@mp.wa.gov.au) 📘 [ShelleyPayneMLC](#)

Authorised and Printed by S. Payne, 92 Dempster Street, Esperance WA 6450



**Item: 12.4.2**

**Information Bulletin - May 2025**

<b>Author/s</b>	Chantelle Hoffrichter	Executive Assistant
<b>Authoriser/s</b>	Shane Burge	Chief Executive Officer

**File Ref: D25/11519**

**Applicant**

Internal

**Strategic Implications**

Council Plan 2022 – 2032

*Performance - Outcome 15. Operational excellence and financial sustainability*

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

**Attachments**

- A<sup>1</sup>. Information Bulletin - April 2025
- B<sup>1</sup>. Council Priorities Summary - Corporate Performance - April 2025
- C<sup>1</sup>. Delegations Discharge - Corporate Resources

**Officer's Recommendation**

**That Council accepts:**

1. Information Bulletin – April 2025
2. Council Priorities Summary – Corporate Performance - April 2025
3. Delegations Discharge – Corporate Resources

**Voting Requirement**

Simple Majority

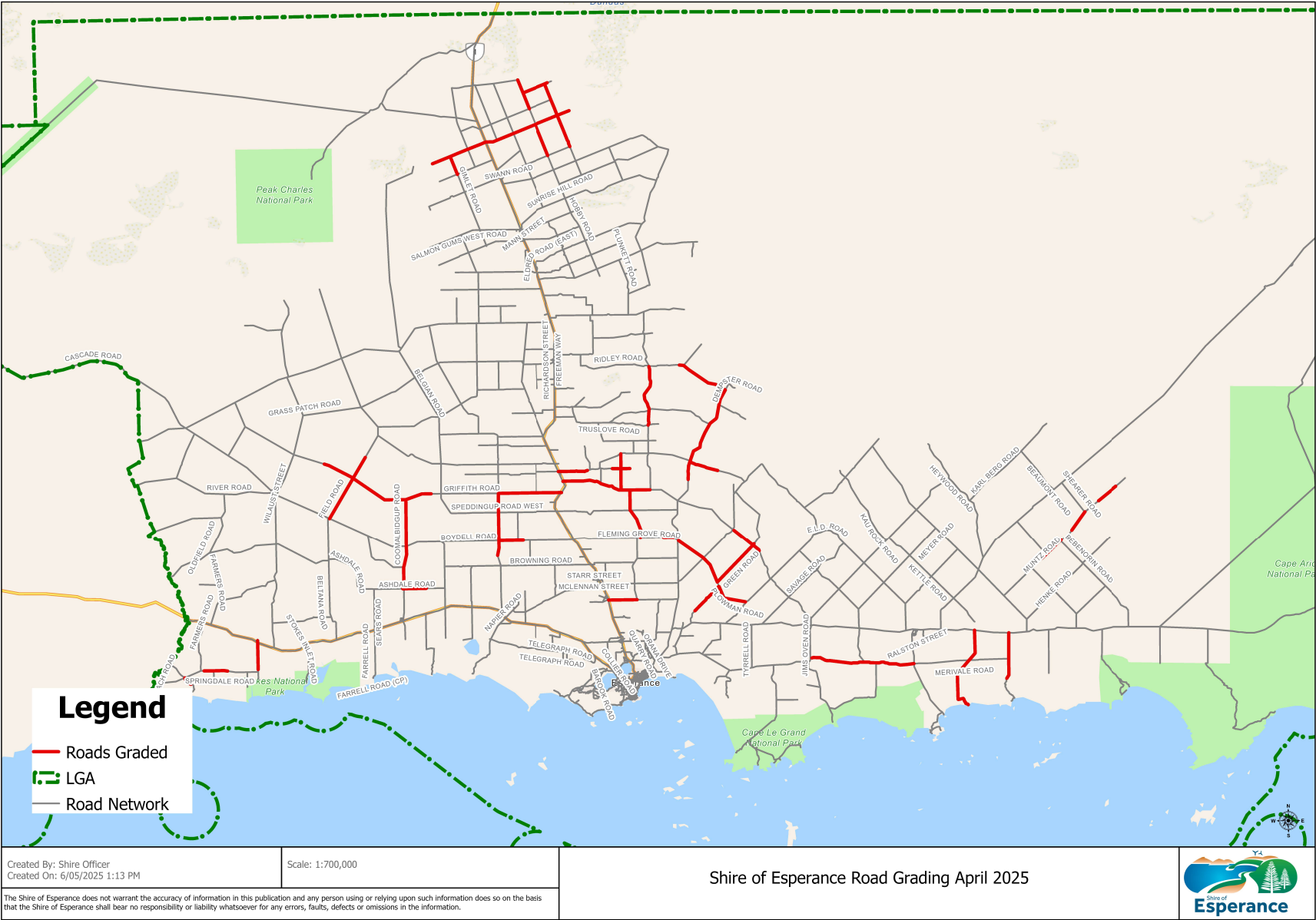


# INFORMATION BULLETIN

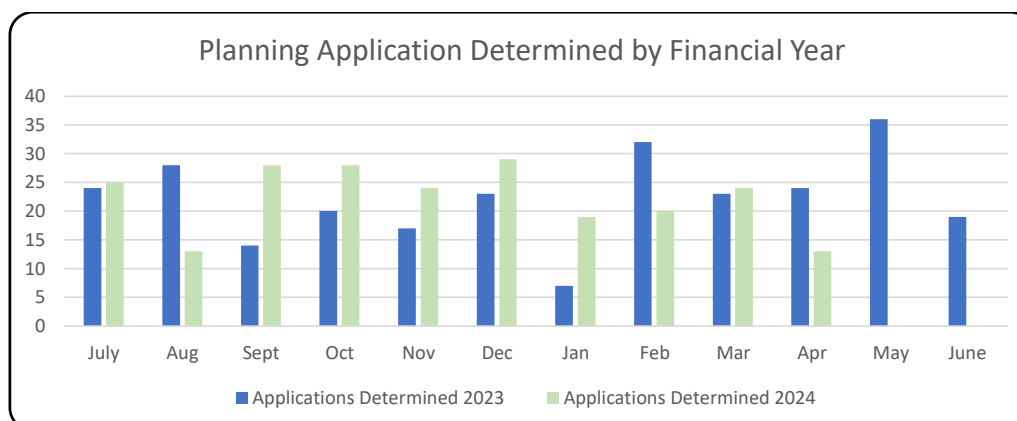
## ORDINARY COUNCIL MEETING

**April 2025**





### Planning Services Applications – April 2025

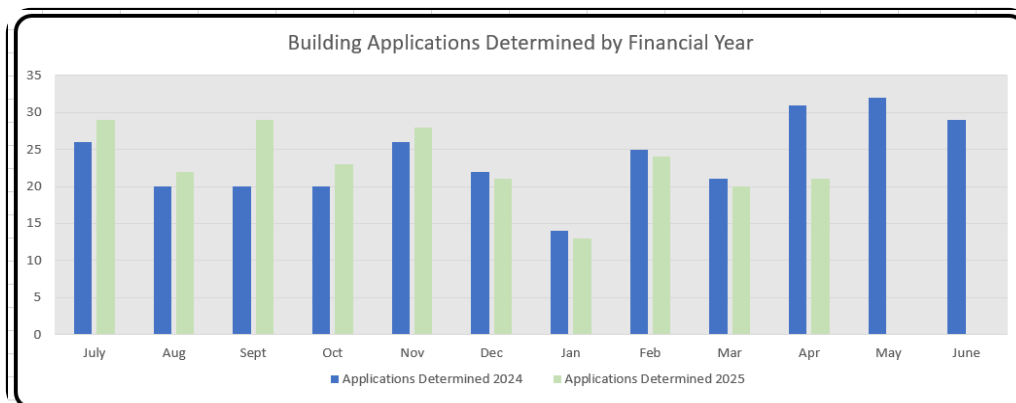


Property	Proposal
15 Adkins ST BANDY CREEK	Dwelling - Single House
Lot 1018 Jetty RD CHADWICK	Club Premises – Artist's Residence
7 Birch ST ESPERANCE	Dwelling - Alterations / Additions
Lot 1080 Ram CT CASTLETOWN	Dwelling – 9 Grouped Dwellings
2 Beech ST CASTLETOWN	Industrial Building
1 Hughes RD WEST BEACH	Outbuilding (Shed)
11 Asken TURN BANDY CREEK	Outbuilding (Shed)
47 Dempster ST ESPERANCE	Signage
81 Phillips ST WEST BEACH	Holiday House
34 Hamersley ST ESPERANCE	Dwelling - Alterations / Additions
7 Jehu ST ESPERANCE	Fence
180 Helms DR PINK LAKE	Dwelling - Alterations / Additions
15 Cornell ST WEST BEACH	Retaining Walls

#### Specific Comments relating to Monthly Statistics

- 1 holiday houses was approved.
- 2 Outbuildings were approved.
- 3 Dwellings Alterations were approved.
- 10 Dwellings were approved.

### Building Services Applications – April 2025

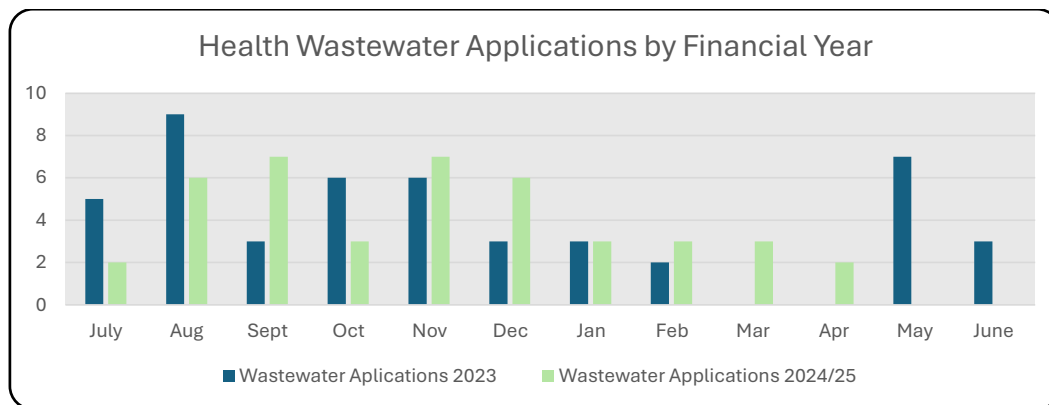


Property	Proposal	Values (\$)
5 Griffin Street WEST BEACH	Occupancy Permit - Class 9b - School Admin Office and Science Room	0
Lot: 1278 Neds Corner Road CASCADE	Dwelling Plus Verandahs, Alfresco & Double Carport	432,992
28 Goldfields Road CASTLETOWN	Garage 60m2	17,000
2 Kalari Place SINCLAIR	Relocated Shed	18,000
9 Phillips Street WEST BEACH	Stage One - Dwelling - Earthworks & Slab ONLY	37,119
5 La Page Street CASTLETOWN	Retaining Walls on Boundaries	30,000
3 Treasure Road SINCLAIR	Shed 70m2	18,500
45 Pink Lake Road ESPERANCE	Dwelling - Alterations / Addition	10,000
185 Connolly Street WEST BEACH	Shed 132m2	36,000
Lot: 6 Stearne Road MONJINGUP	Storage Shed 64m2	15,000
6 Kent Place BANDY CREEK	Partial Demolition of Existing Dwelling	18,000
593 South Coast Highway MONJINGUP	Demolition - All Building Structures - Not Including Windmill and Tank	92,078
47 Westmacott Street CASTLETOWN	Ablution Block Upgrades/Replacement 140m2	115,000
59 Westmacott Street CASTLETOWN	Storage Shed 35m2	15,000
1,802 Parmango Road HOWICK	Relocation - Class 8 - CBH Sample Hut 98m2	90,000
48 Castletown Quays CASTLETOWN	Lift Installation to Existing Dwelling 5m2	75,000
30 Castletown Quays CASTLETOWN	Full Demolition of Two Storey Dwelling	17,710
26 Black Street ESPERANCE	Demolition of Graham Mackenzie Stadium 2280m2	170,000
247 Raszyk Road SCADDAN	Dwelling Re-Roof with Verandah & Alfresco Living Addition 140m2	600,000
34 Hamersley Street ESPERANCE	Dwelling - Re-Roof	19,400

2 Queen Street NULSEN	Dwelling - Re-Roof - Tiles to Steel	18,700
<b>Total</b>		<b>\$1,845,499</b>

**Specific Comments relating to Monthly Statistics**

- Temporary Occupancy Permit was issued for The Surf Club 07/02/2025 and expires 07/05/2025. Accessible entry to the upper deck is yet to be sorted by 07/05/2025 and a Full Occupancy Permit to be applied for. To date the full Occupancy Permit has not yet been applied for, a reminder email has been sent 07/05/2025.
- Graham McKenzie Demolition Permit has been issued.
- The 2022 National Construction Code (NCC) was adopted 1st May, documents quoting any referencing to 2019 NCC are no longer acceptable. Currently there are 66 Building Permit applications awaiting technical assessments or waiting for further information to be provided.



#### **April Wastewater Applications**

Lot 403 The Getaway PINK LAKE

Lot 817 Harbour Road CHADWICK

#### **Specific Comments relating to Environmental Health Activities in April**

- The Public Health Plan Working Group met for the first time to commence the review of the Shire of Esperance Public Health Plan 2021 – 2026.



## Council Plan Summary

### April 2025





Shire of Esperance

Council Plan April 2025

## People

### A safe community

Action Code	Action Name	Comments	Responsible Officer Position
1.1.1	Advocate for increased police presence	Met with Officer In Charge of Esperance Police during April to discuss relevant Police issues in Esperance.	Chief Executive Officer
1.1.2	Advocate for improved access to safe, affordable accommodation and support services for vulnerable people (such as people affected by domestic violence, homeless people, people with mental health issues and young offenders)	Continual advocacy as the opportunity arises with State Government.	Chief Executive Officer
1.2.1	Advocate for animal welfare organisations, such as RSPCA, to have a greater presence in Esperance to respond to local animal welfare issues	Ongoing.	Director External Services

### A healthy and active community

Action Code	Action Name	Comments	Responsible Officer Position
2.1.1	Advocate for improved access to health services with a focus on attracting and retaining local GPs, visiting specialists, telehealth services, and mental health support services	Continue to advocate for improved access to health services as the opportunity arises.	Chief Executive Officer

**Shire of Esperance**

**Council Plan April 2025**

Action Code	Action Name	Comments	Responsible Officer Position
2.2.1	Lead implementation of the Esperance Greater Sports Ground Redevelopment Masterplan	Design for enclosing the hot water services complete, will seek quotes shortly. Graham Mackenzie Stadium demolition scheduled for May.	Director Asset Management
2.2.2	Provide a third soccer pitch at the Greater Sports Ground	Removed most of the Tuart trees shading the goal end.	Director Asset Management
2.2.3	Graham Mackenzie Stadium Project	Demolition due to start in May.	Director Asset Management
2.2.4	Develop a Bay of Isles Leisure Centre Management Plan	Working with consultant to finalise the Plan and present to Council for June Meeting. From this Plan we are developing a Business Plan to guide our actions over the next 12 -18 months.	Manager Recreation and Culture
2.3.1	Finalise design and pursue funding for James Street Cultural Precinct	Ready to go to tender for detailed design once funding agreement received. Actively working towards further funding options.	Director External Services
2.3.2	Implement the Interpretation Plan for Esperance Museum, including an Aboriginal interpretive section	Awaiting response from WA Museum.	Manager Recreation and Culture
2.4.1	Explore sustainable funding sources to attract, manage and support local volunteers	We expect news on a new grant for next financial year to be announced soon now that elections have taken place.	Volunteer Resource Centre Coordinator
2.4.2	Explore options to recognise, reward and incentivise volunteers	We have made the choice to go with an afternoon tea to celebrate National Volunteer Week in May this year. We will use this event to showcase the videos we have been making about volunteering in Esperance as part of a funded project this financial year, looking to launch the longest of the videos at this afternoon tea. We	Volunteer Resource Centre Coordinator

**Shire of Esperance**

**Council Plan April 2025**

Action Code	Action Name	Comments	Responsible Officer Position
		expect more than 60 attendees and will be ramping promotion of this over the next month.	

**A welcoming, inclusive and connected community**

Action Code	Action Name	Comments	Responsible Officer Position
3.1.1	Provide an Aboriginal Heritage Agreement to guide respectful consultation with Traditional Owners	A draft agreement has been developed. This is to be discussed further with ETNTAC.	Manager Parks & Environment
3.1.2	Provide assistance with events, activities and promotions to encourage greater awareness and participation in NAIDOC Week	National Reconciliation Week is in late May 2025. Hope Community services are hosting a community walk on Monday the 26th of May. Our team has been supporting with giant games and promotion.	Community Development & Events Manager
3.1.3	Facilitate Aboriginal dual naming of significant places	As opportunities arise.	Director Asset Management
3.1.4	Partner with traditional custodians to develop cultural trails with maps and interpretive signs to raise awareness, knowledge and understanding about local Aboriginal history and stories	Not started.	Manager Parks & Environment
3.1.5	Establish and strengthen relationships with local Aboriginal Stakeholders and organisations	No new actions to report for April.	Director Corporate and Community Services
3.1.6	Support the Partnership Agreement with Esperance Tjaltjraak Native Title Aboriginal Corporation	In April, our Community Development staff attended an interagency meeting hosted by Tjaltjraak. The Tjaltjraak team shared lots of fantastic information about the	Community Development & Events Manager

Shire of Esperance

Council Plan April 2025

Action Code	Action Name	Comments	Responsible Officer Position
		programs they run. We also met with the Tjaltjraak team to plan the Wildflower Festival at the Civic Centre. With the toilet upgrade being cancelled/postponed the whole facility will be available for the Wildflower Festival.	
3.2.1	Advocate for increased child care services through promotional campaigns	Advocacy from time to time through media about opportunities to develop family day care in Esperance. Construction on new childcare centre in Castletown is ongoing.	Chief Executive Officer
3.2.2	Provide regular events and activities to inform and engage the youth within our community	In April, our team hosted a Silent Disco for the youth of the community. Numbers were low due to it being on the last day of term. Also, the One and All Community Program (150 attended the 3 sessions). The French Weekend activities included visits to our schools from internationally renowned classic composers and artist (600 students engaged in workshops). Followed by a free community concert (300 attended concert).	Community Development & Events Manager
3.2.3	Implement youth precinct concept plan	As per budget.	Director Asset Management
3.3.1	Advocate for improved aged care facilities and palliative care	Nothing further to report this month.	Chief Executive Officer
3.3.2	Advocate for community and care services to support active aging in home	With the changes coming to Home Care Packages and the introduction of Support at Home we had hoped that the town would host the Aged Care Stewardship team from Perth - unfortunately their visit was cancelled, we hope that they are able to attend in July. We have had meetings this month with Esperance Aged Care Facility regarding the triage of clients who have made applications and weekly meetings with the hospital to arrange for safe discharge of clients.	Manager Aged Care & Disability Services

**Shire of Esperance**

**Council Plan April 2025**

Action Code	Action Name	Comments	Responsible Officer Position
3.3.3	Provide flexible working arrangements at Esperance Home Care Centre to attract and retain staff	This has been completed. Recent recruitment has been for staff able to work weekends and late afternoons as these are the spots we are at times struggling to fill.	Manager Aged Care & Disability Services
3.3.4	Advocate for local shops, hospitality and entertainment venues to improve access and employment opportunities for people with disability	Ongoing as an opportunity arises. Current Disability Access and Inclusion Plan outlines the actions the Shire is progressing. This forms part of business as usual when discussions happen with building development applications.	Chief Executive Officer
3.3.5	Provide appropriate level of ACROD parking bays	Parking design projects continue to be assessed to determine ACROD requirements.	Manager Asset Development
3.3.6	Provide improved beach access for people with disability	Working on a schedule to regularly clean the town beach.	Director Asset Management
3.3.7	Implement actions and initiatives resulting from DAIP discussions and forums	Next DAIP meeting is booked in for the 19th May 2025.	Manager Development Services

Shire of Esperance

Council Plan April 2025

**Planet**

**The natural environment is valued, protected and enjoyed**

Action Code	Action Name	Comments	Responsible Officer Position
4.1.1	Partner with Traditional Owners to manage culturally sensitive nature reserves	Stage 3 works are continuing at Tjaltjraak Boodja Park in a partnership with ETNTAC. Unfortunately, there has been a series of incidents of vandalism and damage over the summer months. The Shire is working with ETNTAC to undertake repairs and rehabilitation activities.	Manager Parks & Environment
4.1.2	Seek Government funding and support for the recovery of the colour and ecological health of Pink Lake and surrounding wetlands	Unfortunately, the funding application to the Australian Government was unsuccessful. Future funding opportunities will be investigated.	Manager Parks & Environment
4.1.3	Provide a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach	Geotechnical assessment of the coastal environment is required before a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach is developed.	Manager Development Services
4.1.4	Review the Coastal Management Plan	The review of the coastal management plan is continuing. Environmental Services Staff are currently reviewing the proposed management actions.	Manager Parks & Environment
4.1.5	Implement the Dempster Head Management Plan	Stairs and boardwalks have recently had maintenance works completed.	Manager Parks & Environment
4.1.6	Install booster pumps for the sand back-passing pipeline from Bandy Creek Boat Harbour to manage beach erosion in Esperance Bay	Sand Back Pipeline will commence operations shortly.	Director Asset Management

**Shire of Esperance**

**Council Plan April 2025**

Action Code	Action Name	Comments	Responsible Officer Position
4.1.7	Implement the Lake Monjigup Reserve Management Plan	Works at Lake Monjigup Reserve are continuing.	Manager Parks & Environment
4.1.8	Provide a new Weed Management Strategy	Not started.	Manager Parks & Environment
4.1.9	Advocate on behalf of the community for the State's plans for a Marine Park	Letter sent to relevant State Government Ministers on advocacy and community concerns around the South Coast Marine Park.	Chief Executive Officer
4.2.1	Provide a new Trails Master Plan	Draft document is currently under review.	Manager Parks & Environment
4.2.2	Upgrade Piggery Mountain Bike trails - stage 1	Upgrade works at the Piggery Mountain Bike Track have been completed with a focus on erosion management and feature and track upgrades. Works have been planned with the Esperance Mountain Bike Association and professional trail designers and builders. The firebreak jump line has been completed. Signage will be installed, and carpark upgraded in the near future.	Manager Parks & Environment

**Shared responsibility for climate action and sustainability**

Action Code	Action Name	Comments	Responsible Officer Position
5.1.1	Undertake annual carbon emissions audit and carbon emission reduction actions	Will consider carbon emission reduction actions as part of formulating the next budget.	Director Asset Management
5.1.2	Install renewable energy (solar PV and battery storage) on council buildings where feasible	Working with contractor for quotes on solar systems for various buildings. Application to be put in for Community Energy Upgrades Fund Round 2 in June.	Coordinator Projects and Buildings

**Shire of Esperance**

**Council Plan April 2025**

Action Code	Action Name	Comments	Responsible Officer Position
5.1.3	Facilitate adoption of best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures	Changes to buildings will be assessed on a case by case basis and as budget and opportunities arise.	Chief Executive Officer
5.1.4	Trial eco-friendly vehicles as options become viable	Currently running a full electric vehicle with Home Care, this has proven to be very successful. A replacement program has upgraded to mostly hybrid vehicles. RAV4 hybrid all wheel drives and two-wheel drives and Camry and Corolla Cross and hatch vehicles have all shown good results. Diesel i40 Sedan was replaced in August with a Hybrid Camry Sedan at Home Care and Hybrid Toyota RAV4s for both Health and Building.	Technical Officer Fleet
5.2.1	Design and prepare a proposal for DWER for Food Organics and Garden Organics (FOGO)	Will shortly start the process to seek the works approval.	Director Asset Management
5.2.2	Commence construction of the Community Drop Off and Transfer Station at Myrup	Working with the preferred tenderer on the design for the buildings. Drainage pipe works will commence shortly.	Director Asset Management
5.2.3	Advance Esperance's Waste Revolution education platform to improve waste diversion rates and promote a circular waste economy	Bin Tagging has been conducted this month with some valuable insights and results. An incursion at Nulsen Primary School saw over 60 students participate in a school wide waste audit.	Manager Sustainability & Resource Recovery



Shire of Esperance

Council Plan April 2025

**Greater community readiness and resilience to cope with natural disasters and emergencies**

Action Code	Action Name	Comments	Responsible Officer Position
6.1.1	Implement the Bush Fire Risk Management Plan including accessing funding opportunities within the State Government's Mitigation Activity Fund	The Bushfire Risk Mitigation Coordinator has been working on the 25/26 Mitigation Action Fund application, and submissions for variations to the 24/25 treatments. Mitigation treatments continue, including preparation for planned mitigation prescribed burns.	Manager Ranger & Emergency Services
6.1.2	Facilitate innovative initiatives and networks to help build drought resistance and resilience	Working with DWER on some priority actions. Also currently working on a water bore program.	Director Asset Management
6.1.3	Advocate for more emergency services personnel in Esperance	Met with DFES Superintendent to discuss emergency response and issues within the Esperance region. Discussed bushfire mitigation activities and the future of the Bushfire Risk Mitigation program.	Chief Executive Officer
6.1.4	Facilitate coastal safety measures in partnership with the Coastal Safety Working Group	Coastal Safety Working Group has been selected as a finalist for Injury Matters award for Outstanding Achievement by a Local Government in Injury Prevention or Recovery. The group will be meeting in May for the final meeting of the season. The group has assessed budget requirements for the coming financial year.	Manager Ranger & Emergency Services
6.1.5	Advocate for appropriate coastal safety infrastructure and resources	Budget requirements have been assessed for the coming financial year, with a request submitted for resources to support coastal safety objectives.	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan April 2025

Place

Responsible planning and development

Action Code	Action Name	Comments	Responsible Officer Position
7.1.1	Flinders subdivision - develop structure plan and report to Council	ETNTAC will commence the Aboriginal Heritage Survey for Flinders once grant funding has been received from the Department Planning, Lands and Heritage.	Manager Development Services
7.1.2	Advocate for provision of adequate, affordable utilities and communications infrastructure to support population and economic growth	No further update.	Chief Executive Officer
7.1.3	Develop an Esperance Cemetery Master Plan	The development of an Esperance Cemetery Master Plan is continuing with the Cemetery Working Group.	Manager Parks & Environment
7.1.4	Shark Lake Industrial Park subdivision stage 2	As per Council discussion, Shark Lake Industrial Park subdivision stage 2 will be put on hold.	Director Asset Management

Access to adequate, safe and affordable housing for everyone

Action Code	Action Name	Comments	Responsible Officer Position
8.1.1	Advocate for more social and low-income housing for vulnerable people (including seniors, people with disability and low-income earners)	Continue to advocate through GVROC and WARCA with Department of Housing around upgrades to existing social housing and construction of new social housing in the Goldfields/Esperance region.	Chief Executive Officer
8.1.2	Advocate for a new lifestyle village for seniors	Nothing further to report this month.	Chief Executive Officer

**Shire of Esperance**

**Council Plan April 2025**

Action Code	Action Name	Comments	Responsible Officer Position
8.1.3	Facilitate for greater availability of housing to meet community needs (e.g. land and property owners to build apartments, villas, units, and mixed use developments) including engagement with State Government on housing management practices (e.g. GROH housing)	Submitted an application to the Call for Submissions with Department of Communities on the Workers Accommodation project. Continue to advocate through GVROC and WARCA for action from State Government on housing in Esperance and regional WA.	Chief Executive Officer
8.1.4	Construct worker accommodation subject to external funding.	Draft application submitted for funding.	Director Asset Management

**Attractive and welcoming places**

Action Code	Action Name	Comments	Responsible Officer Position
9.1.1	Implement the CBD Concept Landscaping Design	The Parks and Reserves Team will look at having a focus on the CBD upgrades over winter with the CBD area being not so busy.	Manager Parks & Environment
9.2.1	Provide attractive and welcoming entrances into Esperance	Consultation on the concept designs complete, with option C 'Welcome to Esperance' the clear favorite. Detailed design on this option has commenced.	Director Asset Management
9.2.2	Facilitate more tree planting across the Shire	Winter tree orders have been placed.	Manager Parks & Environment
9.3.1	Implement Civic Centre improvements	Tender not awarded at April OCM. Expression of interest to be put in for Lotterywest funding for arts and cultural infrastructure and spaces in May for works.	Coordinator Projects and Buildings

**Shire of Esperance**

**Council Plan April 2025**

Action Code	Action Name	Comments	Responsible Officer Position
9.3.2	Implement the Playgrounds and Public Open Space Strategic Plan 2015-2025	The implementation of the Playgrounds and Public Open Space Strategic Plan 2015-2025 is continuing. The bike jump track has been asphalted and is now open to the public along with the playground and basketball court at Gibson Community Park. Additional sensory play items have been installed at Adventureland Park. A concept design for bike facilities at Lalor Park is being developed.	Manager Parks & Environment
9.3.3	Prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035	Works have commenced on a desktop review to prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035.	Manager Parks & Environment

**Safe, affordable, accessible and sustainable transport systems**

Action Code	Action Name	Comments	Responsible Officer Position
10.1.1	Implement the Esperance 2050 Cycling Strategy	Ongoing as per budget and schedule for footpath and trail upgrades.	Manager Parks & Environment
10.1.2	Construct sealed shoulders on roads to improve safety for cyclists and vehicles	Ongoing.	Manager Asset Operations
10.1.3	Provide safety measures along The Esplanade and Fisheries Road to improve pedestrian crossings	In progress.	Manager Asset Operations
10.2.1	Implement Road Safety Management Plan 2024-2030	As per the strategy.	Director Asset Management

**Shire of Esperance**

**Council Plan April 2025**

Action Code	Action Name	Comments	Responsible Officer Position
10.2.2	Advocate for Main Roads to provide road upgrades and more passing lanes	As opportunities arise.	Director Asset Management
10.2.3	Advocate with Main Roads WA to undertake a transport corridor upgrade plan for Harbour Road, including South Coast Hwy Intersection upgrade and Pink Lake Road Intersection Upgrade.	Now the election is complete, will seek a timeline for when this will recommence.	Director Asset Management
10.2.4	Implement the Shire of Esperance Road Construction and Maintenance Program	Ongoing.	Manager Asset Operations
10.3.1	Implement the Esperance Town Centre Parking, Traffic and Pedestrian Strategy	As per budget.	Director Asset Management
10.3.2	Pursue opportunities to secure land to link Dempster Street and RSL public car parks	No update.	Director Asset Management
10.3.3	Provide options to accommodate additional parking within the verge area between The Esplanade and Yacht Club	Not included in budget.	Director Asset Management
10.3.4	Provide upgrade to Forrest Street road and streetscape.	Stage 1 detailed design nearing completion.	Manager Asset Development
10.4.1	Implement the Esperance Airport Masterplan (including an upgrade to the main runway, replacement of the runway lighting system, and additional apron space)	Still waiting on final design and costings work from ACG.	Manager Economic Development
10.4.2	Design, Fund and Construct new Airport runway	Have received and reviewed the 90% designs.	Director Asset Management

Shire of Esperance

Council Plan April 2025

## Prosperity

### Access to quality education and lifelong learning opportunities

Action Code	Action Name	Comments	Responsible Officer Position
11.1.1	Advocate for South Regional TAFE to develop and promote specialist courses in relevant areas	Met with Director General from Department of Training and Workforce Development to discuss training conducted through TAFE that is relevant for our communities needs. Discussed barriers about engagement with unemployed with training providers. Electrical training is now being provided at Esperance TAFE.	Chief Executive Officer
11.1.2	Advocate for urgent upgrades and a rebuild of Esperance Senior High School	Wrote to relevant newly elected Ministers during April highlighting relevant priority projects for Esperance including the Esperance Senior High School.	Chief Executive Officer
11.1.3	Facilitate discussions with universities to explore options for a remote student services campus in Esperance.	Regional Development Australia submitted an application for a Remote University Hub for Kalgoorlie and were unsuccessful. They are proposing to submit again when opened again with Federal Government.	Chief Executive Officer
11.1.4	Facilitate an annual review of the Goldfields Designated Area Migration Agreement to ensure it remains relevant to the community	No further update this month.	Manager Economic Development

**Shire of Esperance**

**Council Plan April 2025**

**A prosperous and diverse economy**

Action Code	Action Name	Comments	Responsible Officer Position
12.1.1	Provide an Economic Development Strategy for the Shire of Esperance	Peer reviewed and final edits being added.	Manager Economic Development
12.1.2	Support proponents in priority industry sectors to establish businesses and develop projects in Esperance	Final feasibility reports due 30 June. Once reports finalised discussions with proponents about interest and potential heads of agreement to be entered into. These discussions will guide future work and development of the project including potential funding and capital raising for the dual use infrastructure.	Manager Economic Development
12.1.3	Promote Esperance as a suitable centre for research and development, and pilot projects.	Support provided by Manager Economic Development to R & D and pilot project industries when appropriate.	Chief Executive Officer
12.1.4	Advocate for a shared work space facility in Esperance where start-ups, small businesses and visitors can be co-located to network and support one another	No further updates this month.	Manager Economic Development

**A vibrant and welcoming tourism destination**

Action Code	Action Name	Comments	Responsible Officer Position
13.1.1	Partner with Australia's Golden Outback to Implement the Esperance Tourism Strategy	Ongoing work with implementing actions from the Tourism Strategy. Focus is on brand implementation and the Tourism signage strategy. A new marketing plan is being developed and preparations for the grounded hiking festival are continuing.	Manager Economic Development

**Shire of Esperance**

**Council Plan April 2025**

Action Code	Action Name	Comments	Responsible Officer Position
13.1.2	Provide more digital marketing and advertising opportunities to promote local experiences at Council facilities (eg. Esperance Airport)	A Digital Marketing Plan will need to be developed with Building Maintenance for budgeting, implementation and management of the assets.	Manager Marketing & Communications
13.2.1	Advocate for development of a 4 to 5 star accommodation offering.	Liaising and supporting a potential developer.	Chief Executive Officer
13.2.2	Implement the recommendations from the Tourist and Worker Accommodation Study	Formal application submitted to Dept of Communities (14th April) for the Key Worker Accommodation Project. The Department has advised there is a maximum 120 days to assess and advise outcome.	Manager Economic Development
13.2.3	Advocate for Traditional Owners to develop and promote cultural heritage tourism activities	No further update this month.	Manager Economic Development
13.2.4	Advocate for the development and promotion of tourism experiences	Tourism Signage and Pedestrian Wayfinding strategy in progress.	Manager Economic Development
13.2.5	Develop wayfinding and interpretive tourism signage	Consultant currently undertaking the background work.	Director Asset Management



Shire of Esperance

Council Plan April 2025

**Performance**

**Community confidence and trust in Council**

Action Code	Action Name	Comments	Responsible Officer Position
14.1.1	Provide Integrated Planning and Reporting (IPR) framework documents and reviews	Council Plan review has been adopted by Council. Pulse reporting system will be updated accordingly in preparation for the new financial year.	Governance & Corporate Support Coordinator
14.1.2	Provide public reports on progress towards achievement of priority projects and outcomes	Quarterly report provided to Council.	Governance & Corporate Support Coordinator

**Operational excellence and financial sustainability**

Action Code	Action Name	Comments	Responsible Officer Position
15.1.1	Review the Long Term Financial Plan and informing plans per IPR framework	Councillors attended a workshop in March to consider the underlying growth assumptions and impact to operating items. This included non-capital projects and workforce plan adjustment. All efforts have been made to minimise impact on rates. Considerations included the Federal Assistance Grants, continuance of the Waste levy and the Enterprise Industrial Agreement which will take effect as of 1 July 2025. A final draft will be considered in the April OCM.	Director Corporate and Community Services
15.1.2	Review and implement initiatives to improve internal business efficiencies and service delivery (such as more online services and digital forms)	The Authority Mobile App, Actus, is being tested in the field with no issues reported. The IT Team will start rolling it out as resources allow.	Manager Information Services

**Shire of Esperance**

**Council Plan April 2025**

Action Code	Action Name	Comments	Responsible Officer Position
		The Procure to Pay implementation is in the testing phase with go-live possibly next month.	

**A well informed and engaged community**

Action Code	Action Name	Comments	Responsible Officer Position
16.1.1	Review the Communication and Engagement Strategy	Review will begin following the 2025 Community Scorecard results.	Manager Marketing & Communications
16.1.2	Provide regular forums and events to inform and engage the community about local issues and council decisions (such as pop-up booths at local community events).	No community engagement events held during April.	Chief Executive Officer
16.1.3	Conduct a biennial community survey to assess community priorities and benchmark performance levels	MARKYT Community Scorecard is open for feedback from 5-23 May 2025. Marketing & Communications Team have been working on actioning communication plan, finalising engagement opportunities and internal communications.	Manager Marketing & Communications

Register - Delegations Discharge - Corporate Resources

Instrument of Delegation Number - D14/15798

Delegated Authority	Date Exercised	Details	How Authority was exercised or duty discharged	Amount	Person/groups, not part of Council and Committees, directly affected	Authorised Person
1.2 - Agreement to payment of rates & charges	11/12/2023	Payment plan to pay rates by 17/06/24	Payment arrangement	\$ 1,534.14	A/37622	Roz Hamilton
1.2 - Agreement to payment of rates & charges	12/12/2023	Payment plan to pay rates by 26/06/24	Payment arrangement	\$ 2,702.73	A/40139	Roz Hamilton
1.2 - Agreement to payment of rates & charges	9/01/2024	Payment plan to pay rates by 13/06/25	Payment arrangement	\$ 2,157.45	A100107	Roz Hamilton
1.2 - Agreement to payment of rates & charges	30/11/2023	Payment plan to pay rates by 28/06/24	Payment arrangement	\$ 1,573.17	A/41384	Roz Hamilton
1.2 - Agreement to payment of rates & charges	30/11/2023	Payment plan to pay rates by 28/06/24	Payment arrangement	\$ 1,529.78	A/61697	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/01/2024	Payment plan to pay rates by 21/02/25	Payment arrangement	\$ 2,408.50	A/21063	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/01/2024	Payment plan to pay rates by 10/05/24	Payment arrangement	\$ 1,763.45	A/82537	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/01/2024	Payment plan to pay rates by 16/02/24	Payment arrangement	\$ 2,599.35	A/687	Roz Hamilton
1.2 - Agreement to payment of rates & charges	17/01/2024	Payment plan to pay rates by 20/06/24	Payment arrangement	\$ 1,537.62	A/19133	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/02/2024	Payment plan to pay rates by 26/06/24	Payment arrangement	\$ 4,039.54	A/71811	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/02/2024	Payment plan to pay rates by 26/06/24	Payment arrangement	\$ 4,933.41	A/22020	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/02/2024	Payment plan to pay rates by 26/06/24	Payment arrangement	\$ 4,040.90	A/40980	Roz Hamilton
1.2 - Agreement to payment of rates & charges	16/02/2024	Payment plan to pay rates by 21/06/24	Payment arrangement	\$ 990.03	A/102798	Roz Hamilton
1.2 - Agreement to payment of rates & charges	21/03/2024	Payment plan to pay rates by 24/12/25	Payment arrangement	\$ 4,932.47	A/9761	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/10/2024	Payment plan to pay rates by 22/06/25	Payment arrangement	\$ 2,184.35	A/26427	Roz Hamilton
1.2 - Agreement to payment of rates & charges	8/03/2024	Payment plan to pay rates by 19/06/24	Payment arrangement	\$ 453.83	A/34868	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/03/2024	Payment plan to pay rates by 23/05/24	Payment arrangement	\$ 1,076.93	A/31336	Roz Hamilton
1.2 - Agreement to payment of rates & charges	13/03/2024	Payment plan to pay rates by 24/05/24	Payment arrangement	\$ 622.04	A/28480	Roz Hamilton
1.2 - Agreement to payment of rates & charges	26/03/2024	Payment plan to pay rates by 27/06/25	Payment arrangement	\$ 28,542.88	A/80523	Roz Hamilton
1.2 - Agreement to payment of rates & charges	26/03/2024	Payment plan to pay rates by 30/06/24	Payment arrangement	\$ 1,951.31	A/68841	Roz Hamilton
1.2 - Agreement to payment of rates & charges	26/03/2024	Payment plan to pay rates by 30/06/24	Payment arrangement	\$ 2,451.31	A/68833	Roz Hamilton
1.2 - Agreement to payment of rates & charges	9/04/2024	Payment plan to pay rates by 19/06/24	Payment arrangement	\$ 1,553.39	A/9837	Roz Hamilton
1.2 - Agreement to payment of rates & charges	9/04/2024	Payment plan to pay rates by 30/06/25	Payment arrangement	\$ 1,252.92	A/32391	Roz Hamilton
1.2 - Agreement to payment of rates & charges	8/04/2024	Payment plan to pay rates by 28/06/24	Payment arrangement	\$ 1,027.94	A/70003	Roz Hamilton

1.2 - Agreement to payment of rates & charges	9/04/2024	Payment plan to pay rates by 28/06/24	Payment arrangement	\$ 783.74	A/62984	Roz Hamilton
1.2 - Agreement to payment of rates & charges	16/04/2024	Payment plan to pay rates by 21/06/24	Payment arrangement	\$ 1,186.89	A/109349	Roz Hamilton
1.2 - Agreement to payment of rates & charges	19/04/2024	Payment plan to pay rates by 28/06/24	Payment arrangement	\$ 516.85	A/9308	Roz Hamilton
1.2 - Agreement to payment of rates & charges	23/04/2024	Payment plan to pay rates by 21/06/24	Payment arrangement	\$ 514.97	A/10454	Roz Hamilton
1.2 - Agreement to payment of rates & charges	22/04/2024	Payment plan to pay rates by 04/06/25	Payment arrangement	\$ 1,617.72	A/60921	Roz Hamilton
1.2 - Agreement to payment of rates & charges	23/04/2024	Payment plan to pay rates by 30/04/24	Payment arrangement	\$ 514.70	A/40485	Roz Hamilton
1.2 - Agreement to payment of rates & charges	8/08/2024	Payment plan to pay debtors by 08/08/2024	Payment arrangement	\$ 185.00	5545-30	Shane Burge
1.2 - Agreement to payment of rates & charges	30/08/2024	Payment plan to pay debtors by 30/08/2024	Payment arrangement	\$ 1,802.90	5989-30	Sarah Bridge
1.2 - Agreement to payment of rates & charges	25/09/2024	Payment plan to pay rates by 20/06/25	Payment arrangement	\$ 4,831.92	A/109025	Roz Hamilton
1.2 - Agreement to payment of rates & charges	26/09/2024	Payment plan to pay rates by 27/06/25	Payment arrangement	\$ 2,924.00	A/61895	Roz Hamilton
1.2 - Agreement to payment of rates & charges	26/09/2024	Payment plan to pay rates by 27/06/25	Payment arrangement	\$ 1,749.00	A/37119	Roz Hamilton
1.2 - Agreement to payment of rates & charges	26/09/2024	Payment plan to pay rates by 27/06/25	Payment arrangement	\$ 2,825.53	A/28746	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/10/2024	Payment plan to pay rates by 22/06/25	Payment arrangement	\$ 2,184.35	A/26427	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/10/2024	Payment plan to pay rates by 27/06/25	Payment arrangement	\$ 2,370.69	A/38562	Roz Hamilton
1.2 - Agreement to payment of rates & charges	17/10/2024	Payment plan to pay rates by 04/04/25	Payment arrangement	\$ 2,137.12	A/16899	Roz Hamilton
1.2 - Agreement to payment of rates & charges	16/10/2024	Payment plan to pay rates by 21/03/25	Payment arrangement	\$ 2,270.06	A/20420	Roz Hamilton
1.2 - Agreement to payment of rates & charges	16/10/2024	Payment plan to pay debtors by 16/10/2024	Payment arrangement	\$ 319.00	6302-30	Shane Burge
1.2 - Agreement to payment of rates & charges	17/10/2024	Payment plan to pay rates by 27/03/25	Payment arrangement	\$ 1,786.06	A/81687	Roz Hamilton
1.2 - Agreement to payment of rates & charges	21/10/2024	Payment plan to pay rates by 01/04/25	Payment arrangement	\$ 31,511.70	A/23671	Roz Hamilton
1.2 - Agreement to payment of rates & charges	17/10/2024	Payment plan to pay rates by 14/04/25	Payment arrangement	\$ 3,025.45	A/29934	Roz Hamilton
1.2 - Agreement to payment of rates & charges	29/10/2024	Payment plan to pay rates by 11/04/25	Payment arrangement	\$ 2,599.18	A/9290	Roz Hamilton
1.2 - Agreement to payment of rates & charges	22/10/2024	Payment plan to pay rates by 20/06/25	Payment arrangement	\$ 2,458.00	A/12070	Roz Hamilton
1.2 - Agreement to payment of rates & charges	29/10/2024	Payment plan to pay rates by 28/06/25	Payment arrangement	\$ 1,592.50	A/89813	Roz Hamilton
1.2 - Agreement to payment of rates & charges	6/11/2024	Payment plan to pay rates by 02/07/25	Payment arrangement	\$ 3,136.18	A/113837	Roz Hamilton
1.2 - Agreement to payment of rates & charges	6/11/2024	Payment plan to pay rates by 27/06/25	Payment arrangement	\$ 2,609.53	A/16725	Roz Hamilton
1.2 - Agreement to payment of rates & charges	1/11/2024	Payment plan to pay rates by 07/03/25	Payment arrangement	\$ 1,627.40	A/16618	Roz Hamilton
1.2 - Agreement to payment of rates & charges	4/11/2024	Payment plan to pay rates by 13/06/25	Payment arrangement	\$ 1,938.31	A/119123	Roz Hamilton
1.2 - Agreement to payment of rates & charges	11/11/2024	Payment plan to pay rates by 14/04/25	Payment arrangement	\$ 2,500.01	A/36681	Roz Hamilton
1.2 - Agreement to payment of rates & charges	11/11/2024	Payment plan to pay rates by 19/04/25	Payment arrangement	\$ 2,675.81	A/28936	Roz Hamilton

1.2 - Agreement to payment of rates & charges	12/11/2024	Payment plan to pay rates by 20/06/25	Payment arrangement	\$ 3,075.57	A/108381	Roz Hamilton
1.2 - Agreement to payment of rates & charges	13/11/2024	Payment plan to pay rates by 15/06/25	Payment arrangement	\$ 2,263.49	A/61697	Roz Hamilton
1.2 - Agreement to payment of rates & charges	13/11/2024	Payment plan to pay rates by 15/06/25	Payment arrangement	\$ 1,836.97	A/41384	Roz Hamilton
1.2 - Agreement to payment of rates & charges	14/11/2024	Payment plan to pay rates by 24/06/25	Payment arrangement	\$ 3,155.35	A/82057	Roz Hamilton
1.2 - Agreement to payment of rates & charges	14/11/2024	Payment plan to pay rates by 25/04/25	Payment arrangement	\$ 2,130.62	A/31088	Roz Hamilton
1.2 - Agreement to payment of rates & charges	18/11/2024	Payment plan to pay rates by 19/04/25	Payment arrangement	\$ 1,567.60	A/56788	Roz Hamilton
1.2 - Agreement to payment of rates & charges	18/11/2024	Payment plan to pay rates by 19/04/25	Payment arrangement	\$ 1,567.60	A/56804	Roz Hamilton
1.2 - Agreement to payment of rates & charges	19/11/2024	Payment plan to pay rates by 25/04/25	Payment arrangement	\$ 1,601.50	A/107458	Roz Hamilton
1.2 - Agreement to payment of rates & charges	20/11/2024	Payment plan to pay rates by 27/06/25	Payment arrangement	\$ 2,454.44	A/81562	Roz Hamilton
1.2 - Agreement to payment of rates & charges	20/11/2024	Payment plan to pay rates by 20/06/25	Payment arrangement	\$ 2,891.42	A/38778	Roz Hamilton
1.2 - Agreement to payment of rates & charges	20/11/2024	Payment plan to pay rates by 11/06/25	Payment arrangement	\$ 1,634.89	A/56150	Roz Hamilton
1.2 - Agreement to payment of rates & charges	20/11/2024	Payment plan to pay rates by 11/06/25	Payment arrangement	\$ 1,634.89	A/120774	Roz Hamilton
1.2 - Agreement to payment of rates & charges	20/11/2024	Payment plan to pay rates by 11/06/25	Payment arrangement	\$ 1,634.89	A/120766	Roz Hamilton
1.2 - Agreement to payment of rates & charges	20/11/2024	Payment plan to pay rates by 11/06/25	Payment arrangement	\$ 1,634.89	A/120758	Roz Hamilton
1.2 - Agreement to payment of rates & charges	20/11/2024	Payment plan to pay rates by 25/04/25	Payment arrangement	\$ 2,142.79	A/44792	Roz Hamilton
1.2 - Agreement to payment of rates & charges	25/11/2024	Payment plan to pay rates by 11/04/25	Payment arrangement	\$ 3,724.42	A/80903	Roz Hamilton
1.2 - Agreement to payment of rates & charges	27/11/2024	Payment plan to pay rates by 02/05/25	Payment arrangement	\$ 1,996.69	A/85050	Roz Hamilton
1.2 - Agreement to payment of rates & charges	27/11/2024	Payment plan to pay rates by 14/04/25	Payment arrangement	\$ 1,893.95	A/28654	Roz Hamilton
1.2 - Agreement to payment of rates & charges	27/11/2024	Payment plan to pay rates by 07/04/25	Payment arrangement	\$ 2,696.58	A/28613	Roz Hamilton
1.2 - Agreement to payment of rates & charges	2/12/2024	Payment plan to pay rates by 15/01/25	Payment arrangement	\$ 2,323.34	A/82537	Roz Hamilton
1.2 - Agreement to payment of rates & charges	2/12/2024	Payment plan to pay rates by 11/04/25	Payment arrangement	\$ 2,775.93	A/22426	Roz Hamilton
1.2 - Agreement to payment of rates & charges	12/12/2024	Payment plan to pay rates by 22/08/25	Payment arrangement	\$ 3,947.43	A/21063	Roz Hamilton
1.2 - Agreement to payment of rates & charges	11/12/2024	Payment plan to pay rates by 04/07/25	Payment arrangement	\$ 2,395.21	A/106542	Roz Hamilton
1.2 - Agreement to payment of rates & charges	13/12/2024	Payment plan to pay rates by 13/06/25	Payment arrangement	\$ 2,152.58	A/31187	Roz Hamilton
1.2 - Agreement to payment of rates & charges	17/12/2024	Payment plan to pay rates by 28/05/25	Payment arrangement	\$ 2,153.19	A/107011	Roz Hamilton
1.2 - Agreement to payment of rates & charges	18/12/2024	Payment plan to pay rates by 04/04/25	Payment arrangement	\$ 1,674.56	A/100669	Roz Hamilton
1.2 - Agreement to payment of rates & charges	17/12/2024	Payment plan to pay rates by 30/05/25	Payment arrangement	\$ 2,250.93	A/9837	Roz Hamilton
1.2 - Agreement to payment of rates & charges	18/12/2024	Payment plan to pay rates by 04/04/25	Payment arrangement	\$ 1,403.12	A/85696	Roz Hamilton
1.2 - Agreement to payment of rates & charges	18/12/2024	Payment plan to pay rates by 04/04/25	Payment arrangement	\$ 1,551.80	A/105098	Roz Hamilton

1.2 - Agreement to payment of rates & charges	19/12/2024	Payment plan to pay rates by 05/08/25	Payment arrangement	\$ 1,649.58	A/24745	Roz Hamilton
1.2 - Agreement to payment of rates & charges	20/12/2024	Payment plan to pay rates by 30/05/25	Payment arrangement	\$ 2,315.34	A/68767	Roz Hamilton
1.2 - Agreement to payment of rates & charges	3/01/2025	Payment plan to pay rates by 17/05/25	Payment arrangement	\$ 3,044.22	A/115162	Sarah Bridge
1.2 - Agreement to payment of rates & charges	9/01/2025	Payment plan to pay rates by 30/06/25	Payment arrangement	\$ 1,061.72	A/44891	Sarah Bridge
1.2 - Agreement to payment of rates & charges	15/01/2025	Payment plan to pay rates by 27/02/26	Payment arrangement	\$ 5,826.14	A/98863	Sarah Bridge
1.2 - Agreement to payment of rates & charges	29/01/2025	Payment plan to pay rates by 25/06/25	Payment arrangement	\$ 2,214.04	A/5546	Sarah Bridge
1.2 - Agreement to payment of rates & charges	31/03/2025	Payment plan to pay rates by 19/06/26	Payment arrangement	\$ 6,279.70	A/9761	Sarah Bridge
1.2 - Agreement to payment of rates & charges	7/04/2025	Payment plan to pay rates by 13/03/26	Payment arrangement	\$ 3,361.19	A/19448	Sarah Bridge
1.2 - Agreement to payment of rates & charges	15/04/2025	Payment plan to pay rates by 19/06/26	Payment arrangement	\$ 5,274.89	A/39057	Sarah Bridge
1.2 - Agreement to payment of rates & charges	28/04/2025	Payment plan to pay rates by 04/07/25	Payment arrangement	\$ 1,471.68	A/43893	Sarah Bridge
1.2 - Agreement to payment of rates & charges	5/05/2025	Payment plan to pay rates by 26/06/26	Payment arrangement	\$ 3,394.90	A/56457	Sarah Bridge
1.16- Power to write off debts	5/05/2025	Wrote of Rates Interest (Financial hardship)	Wrote off Debt	\$ 174.56	A/56457	Shane Burge
1.2 - Agreement to payment of rates & charges	6/05/2025	Payment plan to pay rates by 04/07/25	Payment arrangement	\$ 1,046.82	A/104216	Sarah Bridge

**13. REPORTS OF COMMITTEES**

Nil

**14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE**

**16. URGENT BUSINESS APPROVED BY DECISION**

**17. MATTERS BEHIND CLOSED DOORS**

**Officer's Comment:**

It is recommended that the meeting is behind closed doors for the following items, in accordance with section 5.23(2) of the Local Government Act 1995.

**Item: 17.1**

**0618-25 - Prequalified Supplier Panel - Building Services**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).*

**Item: 17.2**

**0620-25 - Prequalified Supplier Panel - Parks and Reserve Management**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).*

**Item: 17.3**

**0619-25 - Prequalified Supplier Panel - Gravel Supplies**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).*

**Item: 17.4**

**0621-25 - Prequalified Supplier Panel - Plant Hire**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).*

**Item: 17.5**

**0622-25 - Prequalified Supplier Panel - Professional Services**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).*



**Item: 17.6**

**0623-25 - Prequalified Supplier Panel - Traffic Management**

CONFIDENTIAL ITEM

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).*

**Item: 17.7**

**0625-25 - Prequalified Supplier Panel - Workshop Services**

CONFIDENTIAL ITEM

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).*

**Item: 17.8**

**0624-25 - Prequalified Supplier Panel - Wild Dog Control**

CONFIDENTIAL ITEM

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).*

**Item: 17.9**

**Head Tax Agreement - Regional Express (REX) Airlines**

CONFIDENTIAL ITEM

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).*

**Item: 17.10**

**0603-24 Myrup Waste Management Facility - Building and Concrete Works**

CONFIDENTIAL ITEM

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).*

**18. PUBLIC QUESTION TIME**

**19. CLOSURE**