



Shire of Esperance

ORDINARY COUNCIL

TUESDAY 28 JULY 2026

MINUTES



DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

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SHIRE OF ESPERANCE

MINUTES

ORDINARY COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON 28 July 2026. COMMENCING AT 4:00 PM

1. OFFICIAL OPENING

The Shire President declared the meeting open at 4:00pm and did an acknowledgement to country.

The Shire of Esperance acknowledges the Kepa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today.

The President welcomed Councillors, staff, guests and members of the public to the meeting.

2. ATTENDANCE

Members

Pres. R Chambers	President	
Cr J Obourne	Deputy President	Town Ward
Cr G Johnston – via Teams		Town Ward
Cr G McWilliam		Town Ward
Cr L de Haas		Town Ward
Cr W Graham		Rural Ward
Cr S Starcevich – via Teams		Rural Ward
Cr G Harp		Town Ward

Shire Officers

Mr S Burge	Chief Executive Officer
Mr M Walker	Director Asset Management
Mr R Greive	Director External Services
Mrs F Baxter	Director Corporate & Community Services
Miss E Godwin	Administration Assistant

Members of the Public & Press

Victoria Brown	Observing
Natalie Bowman	Observing
Christiane Smith	Observing

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Apology

Cr C Davies	Town Ward
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4. APPLICATIONS FOR LEAVE OF ABSENCE

LEAVE OF ABSENCE

Moved: Cr Obourne

Seconded: Cr de Haas

O0726-089

Council Resolution

That Council accept the below leave of absence:

Cr McWilliam 29 July 2026 – 13 October 2026 inclusive

Cr Graham 26 August 2026 – 2 October 2026 inclusive

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

Nil

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

Cr Graham declared a Proximity Interest in item 12.2.1 Esperance Sculpture Trail as the Lake Monjingup Reserve adjoins his property.

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

Cr McWilliam declared an Impartiality Interest in item 17.2 Behaviour Management Plan BMP003 as he provided a witness statement.

Cr McWilliam declared an Impartiality Interest in item 17.3 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as he provided a witness statement.

Cr de Haas declared an Impartiality Interest in item 12.2.1 Esperance Sculpture Trail as she is a member of the Sculpture Trail Committee.

Cr de Haas declared an Impartiality Interest in item 12.3.2 Lease Renewal - Old Hospital The Market Village – Lot 100 Dempster Street as she is a lease holder within The Market Village.

Cr Obourne declared an Impartiality Interest in item 17.1 Behaviour Management Plan BMP002 as she is a friend of the complainant.

Cr Obourne declared an Impartiality Interest in item 17.3 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as she provided a witness statement.

Cr Harp declared an Impartiality Interest in item 17.3 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as he provided a witness statement.

Cr Harp declared an Impartiality Interest in item 17.2 Behaviour Management Plan BMP003 as he provided a witness statement.

Pres Chambers declared an Impartiality Interest in item 17.3 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as he provided a witness statement.

Pres Chambers declared an Impartiality Interest in item 17.2 Behaviour Management Plan BMP003 as he provided a witness statement.

Cr Graham declared an Impartiality Interest in item 17.2 Behaviour Management Plan BMP003 as he provided a witness statement.

Cr Graham declared an Impartiality Interest in item 17.3 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as he provided a witness statement.

Cr Johnston declared an Impartiality Interest in item 12.1.1 Renewal of Annual Licenses – Caravan Parks as the owner of the Duke of Orleans bay Caravan Park and many of the permanent site owners are known to her.

Cr Starcevich declared an Impartiality Interest in item 12.4.3 WALGA Advocacy on Rainfall Deficiency Assistance Framework as she is the President of Farmers Across Borders.

Cr Starcevich declared an Impartiality Interest in item 17.1 Behaviour Management Plan BMP002 as she is friends with the complainant.

Cr Starcevich declared an Impartiality Interest in item 17.2 Behaviour Management Plan BMP003 as she provided a witness statement.

Mr Walker declared an Impartiality Interest in item 17.3 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as he provided a witness statement.

Mrs Baxter declared an Impartiality Interest in item 17.1 Behaviour Management Plan BMP002 as provided as she provided supporting evidence.

Mrs Baxter declared an Impartiality Interest in item 17.2 Behaviour Management Plan BMP003 as she provided supporting evidence.

Mr Burge declared an Impartiality Interest in item 17.3 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as he provided a witness statement.

6.4 Declarations of Behavioural Breach Interests – Local Government Act Section 5.105(4)

Cr de Haas declared a Behavioural Breach Interest in item 17.2 Behaviour Management Plan BMP003 as she is the complainant.

Cr de Haas declared a Behavioural Breach Interest in item 17.3 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as she is one of the complainants and a witness

Cr Johnston declared a Behavioural Breach Interest in item 17.1 Behavioural Management Plan BMP002 as she is the respondent.

Cr Johnston declared a Behavioural Breach Interest in item 17.2 Behavioural Management Plan BMP003 as she is the respondent.

Cr Johnston declared a Behavioural Breach Interest in item 17.3 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as she is the respondent.

Cr Starcevich declared a Behavioural Breach Interest in item 17.3 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as she is one of the complainants and a witness

7. PUBLIC QUESTION TIME

Nil Questions

8. PUBLIC ADDRESSES / DEPUTATIONS

Public Apology – Cr de Haas

I advise this meeting that:

1. A complaint was made to the Local Government Standards Panel, in which it was alleged that I contravened Regulation 22 of Division 4 of the Local Government (Model Code of Conduct) Regulations 2021 when, at the Council Meeting of 28 October 2025 I failed to make a declaration of an impartiality interest in a matter before Council relating to Agenda Item 17.3 Employee Legal Assistance.
2. I acknowledge that in failing to make the declaration I failed to uphold the standard of conduct which is expected of elected members.
3. I now apologise to my fellow councillors, the Shire and the community.

Public Apology – Cr Johnston

I advise this meeting that:

1. A complaint was made to the Local Government Standards Panel, in which it was alleged that I contravened Regulation 18 of Division 4 of the Local Government (Model Code of Conduct) Regulations 2021 when, I involved myself in an administrative task without authorisation and spoke in a disparaging manner in respect to a Shire staff member to a Shire contractor.
2. I acknowledge that I should not have involved myself in the administrative tasks of the Shire and that it was improper to refer to a Shire staff member in a disparaging manner and that, in doing so, I failed to uphold the standard of conduct which is expected of elected members.
3. I now apologise to Ms Christiane Smith, the Shire administration, my fellow councillors and the community.

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

Moved: Cr Harp
Seconded: Cr de Haas

O0726-090

Council Resolution

That the Minutes of the Ordinary Council Meeting of the 23 June 2026 be confirmed as a true and correct record.

**CARRIED
F7 – A1**

*For: Cr McWilliam, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers
Against: Cr Johnston*

11. DELEGATES' REPORTS WITHOUT DISCUSSION

Nil

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Item: 12.1.1

Renewal of Annual Licences - Caravan Parks

Author/s	Carla Webster	Coordinator Environmental Health
Authorisor/s	Roy Greive	Director External Services

File Ref: D26/15456

Applicant

Internal (Environmental Health Services)

Location/Address

N/A

Executive Summary

The Environmental Health Services team is seeking the council's approval of the renewal of annual caravan parks and camping grounds licences within the Shire of Esperance in accordance with the *Caravan Park and Camping Ground Act 1995 (WA)*.

Recommendation in Brief

That Council authorise the Chief Executive Officer to sign and issue the annual facility licences for 12 months from 1 July 2026 to 30 June 2027 for the following parks:

1. Munglingup Beach Caravan Park
2. Bathers Paradise Caravan Park
3. Esperance Bay Holiday Park
4. RAC Esperance Holiday Park
5. Dunns Eco Park
6. Pink Lake Tourist Park
7. Orleans Bay Caravan Park
8. Nakuru Pastoral Nature Farm Stay
9. Bushlands Caravan Park
10. Acclaim Pine Grove Holiday Park

Background

The Caravan Park and Camping Ground Act 1995 (WA) (the Act) legislates the operation of caravan parks and camping grounds in Western Australia. Under *the Act*, caravan park operators are required to obtain annual licences from the local government. The local government must ensure that these operators comply with all relevant statutory obligations of the Act.

Annual inspections are being undertaken by Environmental Health Officers and reports issued identifying areas that require action and remediation by the licence holder. Environmental Health Officers will be working with licence holders to address areas of concern and non-compliances. The following caravan parks have applied for the renewal of their annual licence:

1. Munglingup Beach Caravan Park

2. Bathers Paradise Caravan Park
3. Esperance Bay Holiday Park
4. RAC Esperance Holiday Park
5. Dunns Eco Park
6. Pink Lake Tourist Park
7. Orleans Bay Caravan Park
8. Nakuru Pastoral Nature Farm Stay
9. Bushlands Caravan Park
10. Acclaim Pine Grove Holiday Park

Officer's Comment

It is recommended that Council authorise the Chief Executive Officer to sign and issue the caravan park licences within the Shire of Esperance for 12 months from 1 July 2026 to 30 June 2027.

Inspections this year were challenging with staffing being limited, the intention was to have all inspection completed in November '25 to ensure parks were ready for the summer holidays and to capture what is typically a quieter time. Instead, inspections have occurred throughout the year when staff were able to complete them. Overall, the caravan parks were well presented, non-compliances predominantly identified were centred around maintenance on aging infrastructure.

With the Environmental Health team currently operating at capacity, the focus will shift to further strengthening our systems and processes to ensure inspections are completed in a timely manner, inspection reports are clear, consistent and easy to understand, and caravan parks requiring additional compliance action are appropriately monitored and followed up.

Consultation

Nil

Financial Implications

There are no direct financial implications for the Shire of Esperance associated with renewal of the licence. Licence fees are collected in accordance with the fee schedule outlined in schedule 3 of the Caravan Park and Camping Ground Regulations 1997 with a summary provided below;

Long stay sites	\$6 per site
Short stay sites and sites in transit parks	\$6 per site
Camp site	\$3 per site
Overflow site	\$1.50 per site

Licence will be issued once payment of fees have been received. Licences holders with fees outstanding will not be issued a licence until the fees are paid.

Asset Management Implications

Nil

Statutory Implications

The Shire of Esperance is required to ensure that all caravan parks operate in compliance with the Caravan Park and Camping Ground Act 1995 (the Act). Section 7 of the Act requires the local government to endorse the renewal of caravan park licences.

Policy Implications

Non-compliances identified by Environmental Health Officers during the annual inspection process will be addressed in accordance with the Compliance Policy POL 0066.

Strategic Implications

Council Plan 2022 – 2032

Growth And Prosperity

Support our businesses to grow, adapt and assist in building capacity

Environmental Considerations

Nil

Attachments

Nil

Item 12.1.1 Renewal of Annual Licenses – Caravan Parks

Moved: Cr McWilliam

Seconded: Cr Harp

O0726-091

Council Resolution

That Council authorise the Chief Executive Officer to sign and issue the annual facility licences for 12 months from 1 July 2026 to 30 June 2027 for the following parks:

- 1. Munglingup Beach Caravan Park**
- 2. Bathers Paradise Caravan Park**
- 3. Esperance Bay Holiday Park**
- 4. RAC Esperance Holiday Park**
- 5. Dunns Eco Park**
- 6. Pink Lake Tourist Park**
- 7. Orleans Bay Caravan Park**
- 8. Nakuru Pastoral Nature Farm Stay**
- 9. Bushlands Caravan Park**
- 10. Acclaim Pine Grove Holiday Park**

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

Item: 12.1.2

Trader Permits - Non-Food Vendors

Author/s	Joan Sortberg	Customer Experience Officer
Authorisor/s	Roy Greive	Director External Services

File Ref: D26/20711

Applicant

N/A

Location/Address

Part of Esperance Foreshore Reserve 27318 – carpark near Whale Tail and James Street Groyne.

James Street Groyne Helipad



Executive Summary

While Shire of Esperance staff review Policy 0063 Trading in Public Places and Local Government Property (the Policy), the staff recommendation is that non-food traders be permitted to conduct business on reserve 27318 and adjoining areas as identified on pages 10-15 of the Policy (attachment A).

Recommendation in Brief

That Council allows Trader's Permits be considered for non-food businesses who request to trade in adjoining areas to Reserve 27318 (foreshore), while Policy 0063 Trading in Public Places and Local Government Property is being reviewed.

Background

At the OCM on 26 May, Council Resolved:

"That council does not approve any new traders in the areas adjoining reserve 27318 until a review of policy POL0063 is undertaken by Council."

This resolution allowed traders with a current permit to continue to trade as they normally would in line with the conditions of their permits, but does not allow any new or renewed permits to be issued for this area.

The table below shows the details of non-food related traders who have traded in the areas adjoining reserve 27318 previously.

Applicant	Business	Date/s	Location
HeliSpirit	Helicopter Tours	December – April	Whale Tail car park / James Street Groyne
Sober AZ	Wellness sessions	Sundays 06:00am – 09:00am	Lawn area opposite sauna
Mossy Back Clothing	Sale of casual clothes	usually 4 days during summer	Skate Park area

Officer's Comment

An unintended consequence of the resolution at the May Ordinary Council Meeting has arisen that needs to be addressed.

There are a number of non-food related traders who operate in the areas adjoining reserve 27318 on a regular basis. These traders do not have a current permit to trade however, they have traded over the summer months previously and their trading has not resulted in complaints on non-compliance with their trading conditions in the past.

One such example is HeliSpirit. HeliSpirit has operated scenic helicopter tours in Esperance since 2020. Every year, they provide an Operational Management Plan and public liability insurance. The Shire has not received complaints about their operations in Esperance.

Due to HeliSpirit's large-scale operation in Esperance that involves employment of pilots, aircraft allocation and maintenance, marketing campaign, hangar rental and accommodation rental for staff, they have requested certainty from the Shire that they can obtain a Trader's Permit to resume their business in Esperance for the 2026/27 season. Their Trader's Permit would usually be assessed around this time of year by the Business Support Team.

The Business Support Team foresees multiple traders' applications from non-food businesses requesting to operate temporarily on the foreshore over the summer months. A review of the Policy is under way and is expected to be presented to Council for endorsement prior to Summer. However, as businesses may require long lead times to mobilize to Esperance, staff believe that being able to provide them certainty would be prudent. The proposed resolution seeks permission for appropriately delegated staff to be able to issue traders permits to non-food vendors / stallholders in the subject area as they would have prior to the May OCM decision.

Consultation

Manager Development Services
Director External Services
Chief Executive Officer

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

The proposed resolution will not affect the review being undertaken of the Policy.

Strategic Implications

Council Plan 2022 – 2032

Growth And Prosperity

Esperance is a vibrant and welcoming destination

Environmental Considerations

N/A

Attachments

A¹. Policy 0063 Trading in public places and local government property

Item 12.1.2 Trader Permits – Non-Food Vendors

Officer's Recommendation

That Council allows Trader's Permits be considered for non-food businesses who request to trade in adjoining areas to Reserve 27318 (foreshore), while Policy 0063 Trading in Public Places and Local Government Property is being reviewed.

MOTION

Moved: Cr Obourne

Seconded: Cr de Haas

O0726-092

Council Resolution

That Council allows consideration of a Traders Permit application in areas adjoining Reserve 27318 from HeliSpirit, while Policy 0063 is being reviewed.

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

Reason: Council considered it appropriate to allow consideration of the application while Policy 0063 is under review, noting the applicant's operational timeframes to resume their business in Esperance for the 2026/27 season.



POL 0063: Trading in Public Places and Local Government Property

COUNCIL POLICY

Purpose

The Shire of Esperance is committed to promoting small business initiatives in a sustainable and fair manner.

The purpose of this policy is -

1. To provide direction to Shire staff in the processing of applications for trading in public places in accordance with the Shire of Esperance's *Activities in Thoroughfares and Public Places and Trading Local Law 2016*; and,
2. To provide a clear set of conditions for operators to trade under.

Scope

This policy applies to all public land within the Shire of Esperance as well as private land used for public purposes, and all businesses and individuals seeking to use public land to operate a business or for financial gain.

Definitions

Approved Fixed Locations: means locations from which vendors can trade with Shire approval.

Approved Event: means an event that has been approved under the Shire of Esperance event approval process.

Community Service Organisation: means an organisation which can demonstrate that its objectives are charitable, benevolent, religious, cultural, educational, recreational or sporting.

Food Stall: means a stall from which any perishable or high risk foods, other than fruit or vegetables, is sold or offered for sale, unless approved by the Shire of Esperance

Food Van: means a form of Street Trader being any vehicle, caravan, trailer or other similar mobile structure selling or offering for sale any food and or drink (excluding alcoholic beverages).

Itinerant Food Vendor: means a form of Street Trader who sells food from a vehicle parked temporarily on the road to customers who stop them or come to them while they are so parked.

High Risk Foods: means all prepared or cooked food which consists in whole or in part of milk or milk products, eggs, meat, poultry, fish, crustaceans, molluscs, gravy, cooked rice and pasta or ingredients capable of supporting the growth of infectious or toxigenic micro-organisms.

Local Government Property: means anything except a thoroughfare -

1. Which belongs to the local government;

2. Of which the local government is the management body under the *Land Administration Act 1997*; or
3. Which is an 'otherwise unvested facility' within section 3.53 of the *Local Government Act 1995*.

Public Place: Includes any thoroughfare or place which the public are allowed to use, whether or not the thoroughfare or place is on private property, but does not include -

1. premises on private property from which trading is lawfully conducted under a written law; and
2. local government property;

Stall: means a movable or temporarily fixed structure, stand or table in, on or from which goods or services are sold, hired or offered for sale or hire.

Stallholder: means a person in charge of a stall.

Street Trader: means a person who sells food, goods and/or services from a vehicle parked temporarily on the road/public place while they are parked.

Trader's Permit: means a permit issued to a Street Trader or stall holder.

Trading in Public Places: refers to long-term or periodic occupation of Shire controlled land for the purposes of either selling or displaying goods or providing services to customers.

Practice

The Shire supports Street Traders operating on a regulated basis to ensure equity and fairness to all business proprietors.

The Shire's *Activities in Thoroughfares and Public Places and Trading Local Law 2016* provides regulation for the management of public property and the activities that may be conducted on public property that is owned or managed by the Shire, including Shire halls, carparks, parks and reserves.

This also applies to private property, if being used for public purposes such as fetes and markets.

Assessment of an application considers the proposed location and impact the activity may have on established businesses close by, other traders, traffic flow and the amenities at the desired location.

The Shire reserves the right to refuse any application for any reason.

Trading – General Requirement applicable to all Street Traders

1. All Stallholders and Street Traders (Traders) must ensure that the trading location is kept clean and tidy at all times. Traders are responsible for the disposal of all litter associated with the provision of the goods or services and the cleaning of the permit location.

2. Traders shall depart from a trading location upon the direction of any person or body authorised to carry out any works in the street, thoroughfare, local government property or public place in which the Trader is situated.
3. Traders shall not have any claim for compensation or damages as a result of any disruption to business or loss incurred due to an event, market, parade, thoroughfare works or any other contingency.
4. The Shire is under no obligation to relocate the Trader or Stallholder, however, an alternate location may be offered if an appropriate location is available.
5. Trading shall only take place in a suitable area with landowner permission where it does not cause a safety or nuisance concern, or in a car parking area/space where it complies with local parking restrictions unless otherwise approved.
6. To ensure public safety, trading must be conducted in areas that are serviced by adequate lighting.
7. Advertising signs are restricted to the vehicle/stall from which the business is conducted unless otherwise approved.
8. If trading is selling food, the trading is not to occur within 300m (unless it occurs on Reserve 27318 or adjacent area) of a permanent food business during its normal hours of operation.
9. To apply for permission to operate a mobile trading vehicle within the Shire, the following documentation will be required -
 - a. A copy of current public liability insurance;
 - b. A complete application for a Trader's Permit including proposed payment details; and
 - c. If food is sold, a current copy of your *Food Act 2008* Certificate of Registration (noting the vehicles internal fit out must comply with the requirements of the Food Regulations 2009, applicable ASNZ Food Standards Codes and the Shire of Esperance Health Local Law 2009 (as amended)) is required.
10. Fees will be applied as per Council's Fees and Charges Schedule
11. Where power, water or other services are supplied by the Shire to a Trader, the Trader is responsible for all costs accrued relating to usage and supply.

Trading – Approved Events and Markets

Subject to approval from event holders -

1. If a business, that is registered as a food business outside of the Shire of Esperance and is a stall holder at an event or market, a Temporary Food Permit is required in order to trade.
2. If your business is located outside of the Shire of Esperance an Application for a Temporary Food Stall Approval will be required (unless proof of appropriate registration in another local government area is provided).

Trading Approved Fixed Locations

1. The Shire of Esperance has identified Approved Fixed Trading locations and Reserve 27318 and adjoining areas where trading may be permitted only by the approved Street Traders in accordance with their permit.

2. A Street Trader operating within an Approved Fixed Location as identified in Annexure A may be issued for a maximum fixed term of 3 years.
3. A maximum of two (2) Street Traders are allowed at any one Approved Fixed Location at the same time.
4. A fixed trading location becomes available for reallocation if the Street Trader ceases trading for a period of six (6) months or advises that they wish to cease trading.
5. The Shire of Esperance will call for applications from Street Traders to operate at an Approved Fixed Location prior to the expiry of a Trader's Permit or when an Approved Trading Location becomes available.
6. Annual trading site hire fees will be set each year by Council through the budget process and fees may differ depending on the location/desirability of the site (as shown in Annexure A). The desirability rating is based on the proximity, attractiveness of the locality and/or potential for passing trade.
7. Trader's Permits for these sites are determined at the discretion of the Shire, on their individual merit and against the following criteria -
 - a. How the business will benefit the community (i.e. authenticity, unique culinary experience and celebrating local produce);
 - b. Experience of the Street Trader (e.g. food van or restaurant that is currently operating);
 - c. Already in possession of a well-designed and well-maintained vehicle that is aesthetically pleasing and complies with the Shire's environmental health requirements;
 - d. Vehicle size or layout, utility requirements, public access, circulation, safety or other street or public place activities;
 - e. Historic use of a specific location by the Street Trader and existing patronage by the community;
 - f. Risk management plans provided by the Street Trader.
 - g. Knowledge of food safety principles;
 - h. Litter management plan.

Trading – Itinerant Varied Locations

Itinerant Traders, such as ice-cream vans or the like that stop for customers on public property when hailed, are permitted to trade outside of Approved Fixed Locations under the following conditions -

1. Hold a valid Trader's Permit;
2. Hold a current *Food Act 2008* Certificate of Registration from a Western Australian Local Government;
3. Comply with the overall provisions and intent of this Policy;
4. Serve only approved foods;
5. Only trade between the hours of 9am to 5pm, Monday to Sunday;
6. Must not trade within -
 - a. 100 metres of a permanent food business of the same food type; or
 - b. 300 metres of a school between the hours of 8.00am and 9.00am and 3.00pm and 4.00pm during school days

7. Only remain at a particular location for as long as there is a customer making a purchase. If there is no customer making a purchase, the permit holder must move on from that location within a reasonable time of the last purchase having been made; and
8. Music, or any other forms of noise to attract customers, is not permitted to be played whilst the van is parked.

Trading – Special Permit

Street Traders may apply for a special permit to trade under the following conditions -

1. Reserve 2815 is designated for Community Service Organisations trading food only operating between the months of December to February and other peak holiday periods i.e. Easter one night per week.
2. A permit may be issued to allow a Community Service Organisation to trade outside of the designated trading zones if selling low risk food on an infrequent basis.

Please note the Shire is not obliged to issue any special permits and reserves the right to apply additional conditions of operation.

Stallholder

1. Approval for stalls, other than stalls which are part of an approved market or extend the service area of an existing business onto the adjacent footpath, will be restricted to Community Service Organisations.
2. A stallholder proposing to operate a food stall, which will offer for sale to the public high risk foods (e.g. sausage sizzles) is required to submit an application for approval (unless proof of appropriate registration is provided) to the Shire's Environmental Health team
3. All food products that are not for immediate consumption must be labelled in accordance with the relevant food regulations

Market Operators

1. Operators of markets on public land are required to hold a market operator's permit under the provisions of *the Activities in Thoroughfares and Public Places and Trading Local Law*. Please note, Development Approval may be required for a Market on private land.
2. Individual stalls, other than stalls selling food, are covered by the market operator's permit - individual licencing fees will not be charged.
3. Stallholders proposing to operate a food stall, which will offer for sale to the public high risk foods (e.g. sausage sizzles) are required to be registered/hold registration under the provisions of the *Food Act 2008*.
4. All food products that are not for immediate consumption must be labelled in accordance with the relevant health regulations.

Legislative and Strategic Context

Both the *Food Act 2008* and the Shire's *Activities on Thoroughfares and Public Places and Trading Local Law 2016* require Street Traders to obtain a permit for trading and selling food.

This policy aims to provide direction and guidance for Shire officers assessing applications and to ensure equity for all commercial outlets.

Annexure A

Goldfields Road – Adjacent to Seafront Caravan Park



Portion of Reserve 36993 & 36994



Twilight Beach Carpark (Reserve 50765)



Reserve 3287

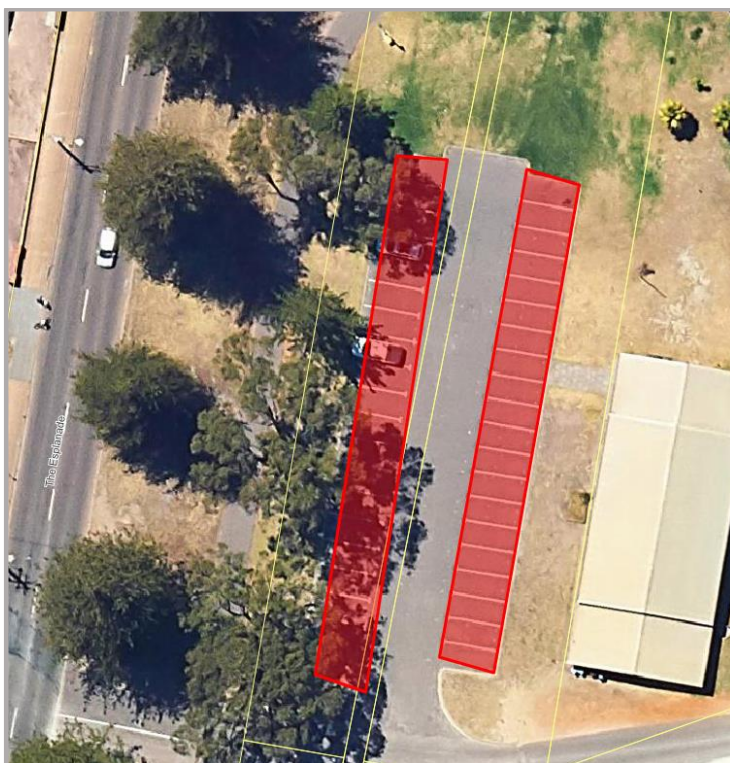


Reserve 2815



Use of Reserve 2815 is subject to conditions as specified in section E – Trading – Special Permit.

Adjoining areas to Reserve 27318













.....End.....

Document Information

Responsible Position	Manager Development Services
Risk Rating	Medium

Referencing Documents

- *Local Government Act 1995*
- *Food Act 2008*
- *Food Regulations 2009*
- *Australia New Zealand Food Standards Code*
- *Activities on Thoroughfares and Public Places and Trading Local Law 2016*
- *Local Government Property Local Law 2009 (as amended)*
- *Environmental Protection (Noise) Regulations 1997*
- *Environmental Protection (Unauthorised Discharge) Regulations 2004*
- *National Competition Policy*: Noting Australia's National Reform Agenda is the successor program to the National Competition Policy. Clause 7 of the Competition Principles Agreement extended elements of the National Competition Policy reform agenda to local government.

Revision History

Date	Version	CM Reference	Reason for Change	Resolution #	Next Review
April 2018 Oct 2020	1	D18/376	New policy No change, Council resolved to undertake 30 day advertising period.	O0418-074 O1020-317	April 2020 Oct 2022
Dec 2020	2	D18/376[v2]	Minor wording changes throughout, removal of Jetty Headland and Twilight permit areas. Inclusion of applications not complying with Policy being put to Council for consideration.	O1220-399	Dec 2022
April 2021	3	D18/376[v3]	Include two additional locations where a food van may trade, those being Reserve 2815 (grassed area adjacent to Museum Village) and Reserve 50765 (Twilight Beach).	O0421-105	April 2023
Dec 2021	4	D18/376[v4]	Include Stall Holder in definition for Trader's Permit, minor wording update to point 1 in Part F.	O1221-225	Dec 2023
Mar 2023	5	D18/376[v5]	Allow a trader to only occupy a car parking space where it complies with local parking restrictions unless otherwise approved. Exclude the 300m separation within Reserve 27318 (the foreshore). Approved fixed locations has	O0323-048	Dec 2025

been amended to include Reserve 27318.					
Feb 2024	6	D18/376[v6]	Amend title. Include local government property definition, amend public place definition. Include provision for water/power use costs. Minor wording changes. Include more specific map areas for the foreshore and remove areas vested to other agencies.	O0224-018	Feb 2026

12.2 ASSET MANAGEMENT

Item: 12.2.1

Esperance Sculpture Trail

Author/s	Mathew Walker	Director Asset Management
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D26/21066

Applicant
FORM

Location/Address

Various locations, as detailed in the report.

Executive Summary

For Council to consider approving a number of locations on Shire land for the Esperance Sculpture Trail and the conditions associated with accepting the public artwork.

Recommendation in Brief

That Council, for the Esperance Sculpture Trail:

1. Support Esperance Sculpture Trail Public Art Strategy;
2. Approves five locations on Shire land (noting that the intention is to only proceed with five of the six Phase 1 locations);
3. Notes the recommendation of Helms Arboretum located on DBCA land as the additional Phase 1 location;
4. Approves the James Street Precinct location as part of a Phase 2 project subject to funding;
5. Accepts the proposal for the artwork located on Shire land: for the title, ownership, management and long-term maintenance responsibilities to pass to the Shire of Esperance, subject to an adequate long-term maintenance fund being established; and
6. Requests the CEO:
 - a. To draft an agreement with FORM for the installation and transfer of the artwork on Shire land; and
 - b. Provide a report to Council to consider the final artwork approval and agreement for sculptures on Shire land.

Background

The Esperance Sculpture Trail was inspired by the late Chris Reichstein, local philanthropist and founder of the Mt Burdett Foundation, who envisioned a world-class collection of site-responsive artworks celebrating Esperance's spectacular landscapes and seascapes. Led by FORM in partnership with local community, the project aims to activate public spaces, enhance cultural tourism, strengthen community pride, and showcase the region's natural and cultural heritage.

The trail is designed to deliver social, cultural, and economic benefits through recreation, storytelling, and cultural exchange, with a strong commitment to representing the history and traditions of the Kapa Kurl Wudjari people. Extensive community consultation—including workshops, surveys, artist residencies, and cultural forums—has guided the project's co-design approach, ensuring local artists, Traditional Owners, and residents help shape its direction. Consultation results showed overwhelming support, with more than 94% of participants endorsing the project and highlighting the importance of artworks that reflect Esperance's unique identity, Indigenous heritage, and natural environment.

At the December 2025 Ordinary Council Meeting Council resolved the following:

That Council

1. *Support in-principle the Esperance Sculpture Trail to be installed on Shire owned and/or managed lands; and*
2. *Request the CEO:*
 - a. *To liaise with the Esperance Sculpture Trail Inc. and FORM regarding proposed locations, covering the requirements of POL 0085: Public Art; for donation of Public Art:*
 - i. *Artistic Merit;*
 - ii. *Public safety;*
 - iii. *Certification as required;*
 - iv. *Maintenance requirements;*
 - v. *Suitability of the location; and*
 - vi. *Deaccession plan.*
 - b. *Resolve any ownership, management, long-term maintenance responsibilities and funding requirements; and*
 - c. *Provide a report to Council on final proposed locations and arrangements for Council to consider and give final approval.*

FORM have now provided the required information to address the above resolution. Please see attached:

- Briefing Paper
- Public Art Strategy
- Site Assessment Report
- Decision Making & Governance Framework

Officer's Comment

Since December 2025 FORM has worked with the Shire Officer's and other stakeholders to go through a long list of proposed sites, to narrow this down to the final site sections. The full process has been included in attachment C – Site Selection Report. From this the final recommended sites are:

1. Esperance Jetty Precinct (Phase 1)
2. Baarndi Trail (Phase 1)
3. Lake Monjigup Reserve (Phase 1)
4. Helms Arboretum – DBCA (Phase 1)
5. Great Ocean Trail (Phase 1)
6. Salmon Gums (Phase 1)
7. James Street Precinct (Phase 2)

The intention is to select five of the six sites for the final Phase 1 locations, noting James Street Precinct is proposed as an additional site to these subject to further funding. Officer's support the final recommended sites, which has gone through a robust process to get to this position.

FORM have addressed the requirements of POL 0085: Public Art; for donation of Public Art in their Briefing Paper, attachment A, which includes:

1. Artistic Merit;
2. Public safety;
3. Certification as required;
4. Maintenance requirements;
5. Suitability of the location; and
6. Deaccession plan.

Based on the provided information, Officer's have no concerns that the proposed public artwork will meet the requirement of the Policy and that Shire will have the final signoff through the commissioning process outlined in the Decision Making & Governance Framework in attachment D.

It is proposed that the Sculptures, that are on Shire land, are handed over to the Shire after they have been commissioned, with the management and long-term maintenance responsibilities to become the Shire's. FORM have approval from Lotterywest to put aside a portion of the grant funding into trust for these responsibilities. Officer's has gone back to FORM around the proposed allocation with the following response:

"the final maintenance allocation will be determined during detailed design, informed by the artwork concepts, materials, environmental conditions, anticipated lifespan, maintenance requirements and asset management responsibilities. This approach will ensure the maintenance reserve is proportionate to the long-term lifecycle costs of the commissioned artwork"

The proposal from FORM is considered the most practical outcome, even though the Shire is taking on more responsibilities, the Shire is best placed to be the custodians of the Sculptures on Shire land.

Consultation

FORM, who have consulted with: Aboriginal Advisory Group, Arts Advisory Group, Esperance Sculpture Trail Association Inc, Lotterywest Esperance Tjaltjraak Native Tittle Aboriginal Corporation, the Shire of Esperance and the Department of Biodiversity, Conservation and Attractions.

Financial Implications

The financial implications arising from this report will be a commitment to take on the ownership, management and long-term maintenance responsibilities, through long-term maintenance fund being established from the project budget. The exact cost of ongoing responsibilities are unknown at this stage.

Asset Management Implications

The asset management implications arising from this report will be a commitment to take on the ownership, management and long-term maintenance responsibilities. The final asset management implications are unknown at this stage.

Statutory Implications

Nil

Policy Implications

POL 0085: Public Art

Strategic Implications

Council Plan 2022 – 2032

People - Outcome 2. A healthy and active community

Objective 2.3. Grow community involvement in arts and cultural activities.

Environmental Considerations

Environmental considerations have been considered throughout the site selection process.

Attachments

- A [↓](#). EST - Briefing Paper
- B [↓](#). EST - Public Art Strategy.
- C [↓](#). EST - Site Assessment Report
- D [↓](#). EST - Decision Making & Governance Framework

Cr Graham declared a proximity interest in the following item and left the Chamber at 04:25 PM.

Item 12.2.1 Esperance Sculpture Trail

Moved: Cr de Haas

Seconded: Cr McWilliam

O0726-093

Council Resolution

That Council, for the Esperance Sculpture Trail:

- 1. Support Esperance Sculpture Trail Public Art Strategy;**
- 2. Approves the following locations on Shire land (noting that the intention is to only proceed with five of the six Phase 1 locations):**
 - a. Esperance Jetty Precinct;**
 - b. Baarndi Trail;**
 - c. Lake Monjingup Reserve;**
 - d. Great Ocean Trail; and**
 - e. Salmon Gums.**
- 3. Notes the recommendation of Helms Arboretum located on DBCA land as the additional Phase 1 location;**
- 4. Approves the James Street Precinct location as part of a Phase 2 project subject to funding;**
- 5. Accepts the proposal for the artwork located on Shire land: for the title, ownership, management and long-term maintenance responsibilities to pass to the Shire of Esperance, subject to an adequate long-term maintenance fund being established; and**
- 6. Requests the CEO:**
 - a. To draft an agreement with FORM for the installation and transfer of the artwork on Shire land; and**
 - b. Provide a report to Council to consider the final artwork approval and agreement for sculptures on Shire land.**

CARRIED

F7 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp,
Cr Obourne, Pres Chambers*

Cr Graham returned to the Chamber at 04:27 PM

Esperance Sculpture Trail – Briefing Paper 10 July 2026

Purpose

The purpose of this briefing paper is to:

1. Provide an update on the Esperance Sculpture Trail project.
2. Respond to the outstanding considerations from the December 2025 Ordinary Council Meeting Item 12.2.2 Requesting the CEO:
 - a. To liaise with the Esperance Sculpture Trail Inc. and FORM regarding proposed locations, covering the requirements of POL 0085: Public Art; for donation of Public Art:
 - i. Artistic Merit;
 - ii. Public safety;
 - iii. Certification as required;
 - iv. Maintenance requirements;
 - v. Suitability of the location; and
 - vi. Deaccession plan
 - b. Resolve any ownership, management, long-term maintenance responsibilities and funding requirements; and
 - c. Provide a report to Council on the final proposed locations and arrangements for Council to consider final approval.
3. Seek Council endorsement of the Esperance Sculpture Trail Public Art Strategy.
4. Seek Council endorsement of the proposed locations and arrangements for Council.

1. Provide an update on the Esperance Sculpture Trail project

At the 16 December 2025 Ordinary Council Meeting, Council unanimously carried the motion to support in-principle that the Esperance Sculpture Trail be installed on Shire owned and/or managed lands (Item 12.2.2). Since this support was endorsed FORM along with the Esperance Sculpture Trail Incorporated Association (ESTIA) have been working with community to finalise the public art strategy including the recommended locations for the project.

From February to May 2026 extensive engagement took place reviewing the draft Public Art Strategy and Artist Brief with key community stakeholders. The strategy includes procurement options, proposed assessment criteria, potential locations, and consideration of maintenance and deaccession. Over 86 community members were engaged during this process.

In June 2026, a second round of consultation for the Public Art Strategy took place with all key stakeholders including the advisory groups and Shire staff to discuss the shortlist of 5 recommended sites and the draft Trail Design Principles. Feedback was given from all key groups and the project along with the shortlisted locations was presented to the Tjaltaraak Board and Elders on 12 June.

From the feedback received to date a final shortlist of proposed locations was created. Advisory groups met on the first week of July to provide their recommendations to the Incorporated Association. On Thursday 9 July the ESTIA met to endorse the recommendation. We now present a report of the final proposed locations and arrangements for final endorsement by the Shire of Esperance Council.

2.a. Responses to the outstanding considerations regarding artistic merit public safety, certification, maintenance, location suitability and deaccession.

FORM acknowledges the Shire of Esperance's Public Art Policy and considerations for the gifting of public artworks, and has incorporated the following principles throughout the commissioning, design, fabrication and installation process:

Artistic Merit

FORM will commission artworks of a high artistic standard that demonstrate excellence in concept, creativity, design and execution. The selected artists and artworks will be assessed for their ability to contribute meaningfully to the public realm, enhance the visitor experience and reflect the cultural, environmental and community context of Esperance.

As stated in the Artist Brief, four of the five proposed locations are open to established artists only, who can demonstrate high levels of artistic merit, understanding of the brief and context, and capability working on comparable world-class commissioning opportunities.

The fifth proposed location (Baarndi Trail) is proposed to be open to local artists only and will accept both emerging and established artists.

To provide the Shire with oversight of the decision-making process, which will ultimately govern the artistic merit of both artists and artworks to be commissioned, FORM has developed a Decision Making and Governance Framework – See attachment 3 Decision-Making and Governance Framework, Stage 2 (page 6) for details.

Public safety

Any artwork proposed to be situated in the public realm needs to comply with a minimum standard of public safety. The Artist Brief will specify constraints around materiality to ensure materials used are fit for public space, and FORM will ensure that all artworks are designed, fabricated and installed with public safety as a primary consideration. Appropriate risk assessments, technical reviews and installation methodologies will be undertaken to ensure artworks are safe, durable and suitable for their intended environment and level of public interaction.

The Shire of Esperance will have oversight and decision-making authority through its permitting and compliance processes as the local authority for planning and engineering approvals.

Certification as required

As listed above, public artworks most commonly require planning permission, and certification is sought through a development approval process (DA). FORM will ensure that appropriate technical documentation, engineering certifications, installation requirements and compliance documentation are obtained and submitted to the Shire through the process. All artworks will be delivered in accordance with relevant legislative requirements, Australian Standards and accepted industry practice.

Maintenance requirements

Artists will have strict parameters to work within to ensure materials are robust for public realm and are low maintenance. FORM will consider the whole-of-life requirements of each artwork, including materials, durability, environmental conditions, cleaning, maintenance and conservation needs. Artwork specifications will seek to ensure that ongoing management requirements are practical and sustainable for the long-term benefit of the Shire and community.

A comprehensive maintenance plan will be developed for each individual artwork during the design development phase.

Additionally, a portion of the artwork budget will be set aside for a future maintenance fund that will be held in trust for the Shire of Esperance to access when required.

Suitability of the location

FORM will work collaboratively with the Shire and Tjaltjraak to ensure artworks are located in places where they are contextually and culturally appropriate, accessible and able to be experienced safely by the public. Site selection will consider environmental conditions, community values, cultural significance, landscape character, visibility and the relationship between the artwork and its surrounding setting.

See attachment 2 Site Assessment Report for details.

The Shire of Esperance will have oversight and decision-making authority through its permitting and compliance processes as the local authority for planning and engineering approvals.

Deaccession plan

FORM acknowledges that public artworks require consideration beyond their initial installation. All works proposed for the Esperance Sculpture Trail will be formed with a minimum lifespan of +25 years. Despite this, a deaccession approach will be considered for each artwork, recognising that circumstances may arise where relocation, removal or retirement of an artwork is required. This will consider the artwork's condition, significance, maintenance requirements, ownership considerations and responsible management of the public collection over time. Deaccession planning considerations are routinely addressed in each artwork's maintenance plan – to be developed during the Design Development phase.

Through this approach, FORM seeks to ensure that commissioned artworks provide lasting cultural, social and community value while meeting the Shire of Esperance's expectations for quality, safety, sustainability and responsible public asset management.

2.b. Resolve any ownership, management, long-term maintenance responsibilities and funding requirements

Upon practical completion, it is intended the title, ownership, management and long-term maintenance responsibilities pass to the Shire of Esperance. As stated above, a long-term maintenance fund will be setup in trust to provide financial assistance for maintenance requirements.

2.c. Provide a report to Council on the final proposed locations and arrangements for Council to consider final approval.

After extensive consultation and draft review, FORM presents the final Esperance Sculpture Trail Public Art Strategy for endorsement (see attachment 1). The project's four strategic impact areas guide trail recommendations and decisions: Community Pride, Reconciliation, Economic Impact, and Environmental Stewardship.

Based on the Public Art Strategy, and further consultation and co-design, FORM has completed a comprehensive Site Assessment Report for the Esperance Sculpture Trail (see attachment 2), undertaken in consultation with the Shire of Esperance, the Department of Biodiversity, Conservation and Attractions (DBCA), Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC), and the broader Esperance community.

The process assessed 37 potential locations against criteria including land tenure, environmental constraints, cultural suitability, accessibility, infrastructure, and alignment with the project's curatorial and community objectives.

Artwork Locations

Background

After extensive consultation and draft review, FORM presents the final Esperance Sculpture Trail Public Art Strategy for endorsement. The project's four strategic impact areas guide trail recommendations and decisions: Community Pride, Reconciliation, Economic Impact, and Environmental Stewardship.

Based on the Public Art Strategy, and further consultation and co-design, FORM has completed a comprehensive site assessment for the Esperance Sculpture Trail, undertaken in consultation with the Shire of Esperance, the Department of Biodiversity, Conservation and Attractions (DBCAs), Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC), and the broader Esperance community. The process assessed 37 potential locations against criteria including land tenure, environmental constraints, cultural suitability, accessibility, infrastructure, and alignment with the project's curatorial and community objectives.

Strategic Direction

The assessment considered two strategic models. Option A (Contained and Connected) focuses on a cluster of destinations within a manageable radius of Esperance town centre, completable over one to two days. Option B (Regional Adventure Trail) would extend across the broader Esperance region, incorporating distant communities. The strategic direction of the Esperance Sculpture Trail will continue to be considered through further investigation and development of recommended locations.

Recommended Locations

FORM puts forward the following six locations to the Shire, with the intention that five will be the final locations.

1. Esperance Jetty Precinct

A landmark location with deep cultural significance for the Wudjari people and non-Aboriginal community alike. It benefits from excellent infrastructure, high visibility, and strong community support, with potential for artwork situated in the marine environment and viewed from multiple vantage points. The proposed location also strategically aligns with the Shire's future artificial reef plans, providing an opportunity to leverage investment, create complementary visitor experiences and amplify the impact and visibility of both initiatives.

2. Baarndi Trail

A highly accessible coastal corridor close to the town centre, suited to a series of small-scale commissions by local artists. The trail supports walking and cycling, and presents

a strong opportunity to integrate environmental regeneration through dune restoration and revegetation alongside the artistic outcomes. This location is recommended to be for local artists only, and ETNTAC has indicated strong preference for this site to be dedicated to Aboriginal storytelling due to its significance. This could foster collaboration between Aboriginal and Non-Aboriginal artists and contribute to education, cross-cultural understanding, and reconciliation outcomes.

3. Lake Monjingup Reserve

An environmentally significant reserve of approximately 34 hectares with established visitor infrastructure and a history of successful arts activation. Positioned on the approach to Esperance from Perth, it is well placed as a gateway experience and offers strong educational and nature-based tourism value.

4. Helms Arboretum

A distinctive inland setting that expands the trail beyond the coastal environment more commonly associated with Esperance. One of only a small number of arboreta in Australia, the site is due to reopen in late 2026. DBCA has indicated a significant artwork here would catalyse broader investment in the site.

5. Great Ocean Trail

A journey-based corridor connecting Twilight Beach and Pink Lake, offering immersive coastal and inland landscape experiences. The site suits multisensory and kinetic works that respond to wind and weather and supports walking and cycling as active modes of engagement. The exact position of the artwork along the trail is yet to be determined – however the existing lookout (close to Twilight Beach Road end [GPS](#)) is highly desirable. It is noted by the Incorporated Association that positioning at the Twilight Beach end of the trail may exacerbate existing parking issues.

6. Salmon Gums

On balance, there is a preference for this site to continue to be explored and considered as a location, despite its disconnection from the other proposed locations. FORM will continue to work through the heritage assessments and site suitability with the Shire of Esperance of this site with the other 6 to determine the best final 5.

7. James Street Precinct (Phase 2)

Endorsed by all stakeholders and recommended for inclusion as a Phase 2 consideration, once current development plans for the precinct are further advanced and additional funding can be sought.

Recommendation

That:

1. Council notes the project update and attached documents for the Esperance Sculpture Trail project.
2. Council approves the attached Esperance Sculpture Trail Public Art Strategy.
3. Council approves the recommendation from the Esperance Sculpture Trail Incorporated Association for the six artwork locations: The Esperance Jetty Area, Baarndi Trail, Great Ocean Trail, Salmon Gums, Lake Monjinup and James Street (phase 2).
4. Council notes the recommendation of Helms Arboretum as the additional location.

Attachments

1. Esperance Sculpture Trail Public Art Strategy
2. Esperance Sculpture Trail Site Assessment Report
3. Esperance Sculpture Trail Decision Making & Governance Framework



FORM

Cultural Tourism

Esperance Sculpture Trail

Public Art Strategy



FORM acknowledges the Traditional Owners and Custodians throughout Western Australia both past and present, whose enduring connection to this Country and ongoing contributions to our collective culture and communities we respect and honour. We appreciate and are deeply grateful for the privilege of working on these lands.

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CULTURAL SENSITIVITY WARNING
FORM would like to warn people viewing this document that some sections may contain images, names or stories of Aboriginal Australians who have passed away. FORM will respect any request to remove images or names of the deceased persons from this document if necessary.

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Front Cover:
Santi Ikto, Thomas Dambo, Giants of Mandurah, 2022.
Photo by Duncan Wright.

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Project Background

In 2019, the Mount Burdett Foundation was established by Chris Reichstein, owner of Mount Burdett Farm, with a vision to create a vibrant, resilient Esperance community. Before his passing in 2021, Chris had a vision *“to create a world class sculpture trail of high quality, unique installations that respond to the dramatic land and seascape of the Esperance coast.”*

In September 2022, non-profit arts organisation FORM was formally approached by the Mount Burdett Foundation to investigate the Esperance community’s appetite for, and agreement with, the vision of a world class sculpture trail.

After many months of discussion, a project Steering Committee was established to guide the project development process, and in early 2024 FORM was officially engaged by the Steering Committee to:

- Listen loudly
- Collaborate widely, and
- Test the project vision with Esperance residents to see whether it still met the needs and aspirations of the local community.

To begin, FORM developed a Community Engagement Plan to guide the consultation process, and an Aboriginal Advisory Group and an Arts Advisory Group were both established to provide the Steering Committee with expert advice.

From 2024 – early 2025 FORM conducted various community engagement activities and consultation on-site in Esperance, including:

- Desktop research and analysis of the regional situation
- Stakeholder consultation and interviews – both in person and online interviews with residents, key stakeholders, business owners, community members, community groups, accommodation providers, environmental groups, and tourism operators - over 506 face-to-face engagements in total
- An Artist In Residence program at The Cannery Arts Centre

- Capacity building workshops
- Pop-up engagement activities at various Esperance community events
- Presentations and Q&A sessions at
 - » Esperance Chamber of Commerce and Industry CONVERGE conference
 - » Cultural and Creative Forum
 - » Terry Jenke ICIP workshop
- Online engagement via a dedicated Engagement HQ project website which includes:
 - » information about the project,
 - » online surveys, and
 - » dedicated online places and tools to contribute ideas and stories about Esperance
- » This online tool resulted in 382 online contributions, including 65 long surveys, 58 quick polls, 239 quick surveys, and 10 ideas shared.

Esperance Sculpture Trail Workshops, 2025.
Photo by Rosie Henderson.

FORM | Esperance Sculpture Trail: Public Art Strategy



Engagement Outcomes

Through the combination of face-to-face and online community engagement, the results demonstrated favourable community sentiment for the project to proceed with the following results:

94%

favourable for a sculpture trail to take place in Esperance

97%

believe a sculptural trail would benefit Esperance

91%

believe a sculptural trail would have a positive impact on Esperance's identity and sense of place

91%

believe the Esperance Sculpture Trail would attract tourists or visitors to Esperance

Esperance Sculpture Trail Workshops, 2025,
Photo by Rosie Henderson.

FORM | Esperance Sculpture Trail: Public Art Strategy



Project Context

About Esperance

Esperance is a country town located on the southern coast of Western Australia. The area has a vibrant population of over 15,000 people including many small townships spread across the agricultural district such as Condingup, Grass Patch and Cascades that are the centres of the broadacre industry in the region. The town itself has a population of approximately 8,500. The appeal of Esperance for both residents and visitors is held in its unspoilt natural coastline, remote location and relaxed lifestyle.

The coastline of this region stretches over 500km along the Southern Ocean and is surrounded by productive agricultural land and wild landscapes of the Fitzgerald Biosphere, such as the Recherche Archipelago and Ramsar-listed wetlands around Lake Warden and Lake Gore. The towns of Ravensthorpe and Hopetoun to the west of Esperance share these remarkable coastline and unique natural environments.

Kepa Kurl (pronounced 'Kep-pa Kurl') is the Wudjari name for Esperance meaning 'where the waters lie like boomerangs' referring to the shape of the two bays near to the Esperance townsite. The Wudjari people are the Traditional Owners of this land and are the southern-most language group of the Noongar nation.

Why Esperance?

While Esperance is renowned for its incredible stretches of coastline, like many remote Western Australian communities, it faces a complex interplay of geographic isolation, environmental exposure, and social complexities.

From a tourism perspective, visitor movements are currently concentrated around the summer season, leading to a highly seasonal pattern. There is also a lack of consensus within community about the value of tourism to Esperance.

Environmentally, Esperance is particularly vulnerable to bushfires, storms, and coastal erosion which can cause disruption to access for visitors and contribute to tourism seasonality. The balance of economic growth with protection of environment must also be considered.

Culturally, the development of a sculptural trail must navigate sensitive histories and diverse community perspectives.

Economic fragility and high living costs compound pressures on residents, many of whom experience social isolation, housing strain, barriers to quality education, and limited access to health and wellbeing support.

These factors mean that a long-term sculptural trail must be approached with sensitivity, inclusivity, and strategic planning to ensure it is a positive addition to place.

However, Esperance's unique circumstances including its geographic isolation and high proportion of self-drive visitors makes it an ideal place for an art trail that will strengthen connection, identity, and resilience:

The town's distance from major centres often limits access to cultural experiences, yet this remoteness also creates a powerful opportunity to position art as a catalyst for both community pride and visitor attraction.

An art trail can help bridge social divides, offering a shared platform for local, Indigenous, and creative voices to be heard and celebrated.

It can stimulate the local economy by drawing visitors, supporting small businesses, and diversifying tourism beyond seasonal peaks.

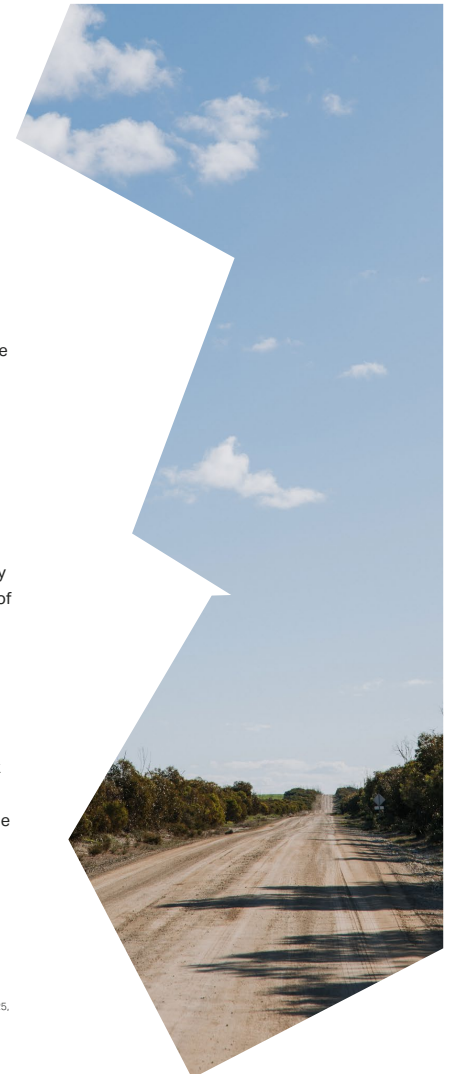
In a region where environmental conditions, infrastructure gaps, and economic vulnerability can foster a sense of isolation, an art trail can instead highlight Esperance's natural beauty and creative spirit - transforming geographic distance into a point of difference.

By grounding artworks in local narratives and landscapes, and involving the community in their creation and care, the Esperance Sculpture Trail can help Esperance strengthen its social fabric, affirm cultural identity, and build a more sustainable, connected future.

It is anticipated by FORM that both the trail development process and the trail itself are opportunities for the local community and visitors alike to engage and connect with the unique ancient geography, geology and ecology of the region, as well as the stories and culture of the Kepa Kurl Wudjari people.

It is within this context and vision that this Esperance Sculpture Trail Public Art Strategy (the Strategy) has been developed. This Strategy outlines the vision, guiding principles, methodology, and highlights artwork opportunities identified for exploration to complement and enhance the design, landscape and amenity of the region.

Esperance Sculpture Trail Workshops, 2025.
Photo by Rosie Henderson.



Strategic Alignment

This strategy has been developed in response to discussion and consultation with the following key stakeholders and documents:

Stakeholders

- Esperance Sculpture Trail Incorporated Association (ESTI)
- Shire of Esperance
- Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC)
- Members of the Esperance community
- Cannery Arts Centre

Documents

- Shire of Esperance Public Art Policy
- Esperance Sculpture Trail Incorporated Association Terms of Reference
- Esperance Sculpture Trail Stage 1 Evaluation Report

Shire of Esperance Public Art Policy

'The Shire acknowledges the important role played by public art in shaping a sense of community and identity.' [Source: Shire of Esperance Public Art Policy, POL 0085]

The Shire of Esperance's Public Art policy aims to 'guide the delivery of public art projects that contribute to creating a sense of place, promote the expression of local identity, and reflect on the shared values of the community'.

Esperance Sculpture Trail Incorporated Association

'Esperance could potentially have a world class sculpture trail that responds to the dramatic land and seascape of Esperance.' [Source: Esperance Sculpture Trail Incorporated Association Terms of Reference]

Esperance Tourism Strategy

- Opportunities – Events to address seasonality, attracting new investment, cultural experience development, leveraging natural assets
- Goal - To grow the value of tourism in Esperance while enhancing the liveability of the community through increasing the number of visitors, length of stay and spend in the region.
- 5.1 Developing Esperance as an experience-based destination
- PAE9 Work with DBCA to determine if there are new walking trail opportunities including further peak and coastal trails to significant sites / views.
- P3 DBCA is vital to tourism in Esperance. Explore more formal partnership arrangements aimed at improving the opportunities on Park land and other State government land
- ST4 Identify the stories Noongar people want to share with visitors, how they want to share them and the partners who are best placed to help them achieve this.

Other Potential Strategy Alignment

- Coastal Management Plan
- Trails Master Plan
- Economic Development Strategy

Vision & Goals

FORM acknowledges the wealth of perspectives that contribute to the vision for public art. Outlined here is the Vision, Goals and Guiding Principles for the Esperance Sculpture Trail Project, including the public art within the trail.



Vision

To create a world-class trail that responds to, and reflects, the place and identity of Esperance and its community through high quality, contemporary art experiences.

Objectives



Reconciliation

Celebrate cultural diversity by ensuring artwork chosen for the trail reflects and showcases Esperance's diverse community and its unique Aboriginal heritage, immigrant contributions, and other multicultural/First Nations themes in an inclusive and authentic way.



Community Pride

Enhance community connection by commissioning artwork that reflects the Esperance community's history and local storytelling, grounded in Esperance's unique heritage. We aim for the artwork to foster pride and community ownership, create places of community connection, and resonate with shared community values.



Economic Impact

Generate long term economic uplift for Esperance by strengthening the region's cultural tourism offering through the development of a world class, place-responsive sculpture trail that increases visitation, extends visitor stay, supports local business activity, combats seasonality, enhances regional profile, and contributes to sustainable economic growth and community prosperity.



Environmental Stewardship

Foster environmental stewardship and regenerative place outcomes through the delivery of a culturally and environmentally responsive sculpture trail that treads lightly on the landscape, promotes sustainable practices, strengthens community connection to the natural environment, and contributes positively to the long-term care, understanding, and preservation of Esperance's unique ecosystems and coastal character.

Esperance, WA, 2024.
Photo by Eclipse Chasers

Curatorial Principles

These curatorial principles underpin the entire Esperance Sculpture Trail project, and underpin all artist and curatorial decisions:



1. Who Owns the Story, Tells the Story

Stories told through the Esperance Sculpture Trail will be voiced by the holders of those stories. Artists must work collaboratively with Traditional Owners, local residents, and community groups so that each artwork reflects lived experience rather than interpretation from outside. By privileging local authorship and cultural authority, the trail becomes not just a collection of sculptures, but a shared narrative of Esperance told by those who call it home.

- Local voice and authorship
- Cultural authority
- Legacy
- Truth
- Learning

2. The Right Place

Artworks should emerge from, and speak to, the physical, social and ecological context of each site. Similarly, each location will connect to the artistic themes whilst balancing existing amenities, land tenure, Noongar heritage and environmental impact, and be designed to be a natural focal point and place of community connection.

- Regenerative and sustainable
- Respectful

3. Uniquely Esperance

The Esperance Sculpture Trail has been designed to celebrate local identity and culture by commissioning artwork that reflects the Esperance community, its history and stories.

- Authentic
- Unique
- Original
- It could only happen here

Esperance, WA, 2024.
Photo by Gu Reiso

Project Principals

These principals were developed and created based on what the community shared through face-to-face meetings and online feedback.

1. Made Together

The artworks are created through true collaboration with the local community. Community members and local organisations are respected, valued, and involved. People may take part in storytelling, making the artworks, or activating the spaces, helping build pride and a sense of ownership.

2. Support Local People & Businesses

The project focuses on benefiting Esperance at every stage. Wherever possible, local suppliers are used, and local people are offered training, skill-building, and professional opportunities.

3. Share Skills & Knowledge

The project provides learning opportunities that respond to community needs. This may include artist workshops, hands-on making and installation, and developing project management skills.

4. Enjoyable All Year Round

The sculpture trail is designed to be enjoyed in every season. It encourages people to explore Esperance outside peak times and helps support year-round tourism.

5. Contemporary & High Quality

The trail features modern artworks with strong ideas. All works are created and delivered to a consistently high standard, following best practice and a strong commitment to quality and excellence.

6. Low Maintenance

The project uses a circular economy approach by choosing strong, long-lasting materials that can be reused where possible, reducing maintenance needs over time and helps artworks last longer and keep their value. To support this, a maintenance trust will be set up for the landowners (e.g. Shire of Esperance, DBCA etc) to help cover the ongoing costs of caring for and maintaining the artworks.



Esperance Sculpture Trail Workshops, 2025,
Photo by Rosie Henderson.

Artwork Typology

The term 'public art' is broad, with many different types possible varying by scale, form, role, function, purpose, materials, placement and degree of permanence.

Through analysis of the project and region, several factors have been analysed to Esperance, as well as the role and function of any proposed artwork within a regional context.

This in turn will inform the selection of artists, type and categorisation of artwork, size, scale, materials and budget.

Three key artwork and interpretation types have been identified and precedent project benchmarks highlighted:

TYOLOGY

STANDALONE: A free standing artwork, such as a sculpture that acts as a focal point or feature. Art that exists primarily as an object in space.

INTEGRATED: Artwork that is integrated into the fabric of the:

- built form (such as building facades, walls, fences, balustrades, awnings, footpaths and utilities); or
- natural environment (such as land art, often using natural materials)

Art that is designed into something else.

ENVIRONMENTAL / LANDSCAPE-BASED:

A free standing, site-responsive artwork that is shaped by, or shapes, the land.

CATEGORY

LANDMARK: A large scale artwork located in a significant place or as a key focal point, that serves as a cultural landmark

EXCHANGE: Artwork that encourages interaction and participation, and/or provides a unique experience. Often encourages exploration along paths or trails to discover.

Clockwise from left:
Spoonbridge and Cherry, Claes Oldenburg and Coosje van Bruggen.
Landlines, Jennifer Merchant. Image courtesy Urban Art Projects.
Spiral Jetty, Robert Smithson, 1970, Rozel Point, Great Salt Lake, Utah, USA.
Opera, Edoardo Tresoldi, Reggio Calabria, Italy.
Anello, Mauro Staccioli, Volterra, Tuscany, Italy.
Storm King Wavefield, Maya Lin
Sea Organ, Nikola Bašić, 2005)
The Singing Ringing Tree, Mike Tonkin and Anna Liu, 2006, Crown Point, Burnley, Lancashire, England

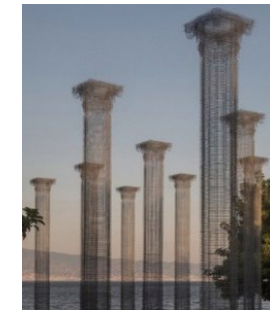
STANDALONE

INTEGRATED Built

INTEGRATED Natural Environment

ENVIRONMENTAL Landscape Based

LANDMARK



EXCHANGE



Artwork Locations

Discussion with the Esperance community on potential locations began in earnest in August 2025 through a series of six workshops facilitated in Esperance by Euphorium and FORM.

To support these workshops, and online engagement hub was created collecting surveys, quick polls and story contributions. Throughout the workshops, people shared not only practical ideas but also the experiences and values that sat behind them, resulting in a total of 34 locations suggested for further exploration.

This initial list of potential locations was presented to the relevant land management bodies, namely the Shire of Esperance and Department of Biodiversity, Conservation and Attractions for further consideration. Through this process, some locations were deemed unsuitable due to environmental impact concerns and other reasons, while others were added to the list for consideration, resulting in a total.

This master list was researched and revised down using the artwork locations principles to follow.



Esperance Sculpture Trail Workshops, 2025, Photo by Rosie Henderson.

Trail Design Principles

The following location principles were informed by extensive community engagement undertaken during the Discover and Define phases of the project, combined with FORM's experience delivering major public art and trail-based projects. By adhering to these principles, it is hoped the chosen locations allow the artwork to function cohesively and within the project and curatorial principles listed above.

IDEAL LOCATIONS

PRINCIPLE	RESULT
Are within a defined radius close to Esperance town centre	- Trail is of a completable distance of 1-2 days (equality) - Reduced movement between locations (sustainability) - Manageable trail length results in more audiences on the journey (diversity)
Welcome visitors of all abilities	- Artwork is accessible to all visitors (accessibility) - More audiences are available to visit and experience the artworks (diversity) - Equal and fair treatment of all attendees (equality)
Can be accessed by alternative modes of transport and encourage a sense of adventure and exploration	- Reduced road traffic and fossil fuel consumption (sustainability) - Diverse range of experiences across the trail (diversity) - Bike riding, walking etc
Are not pre-existing tourism attractions	Ensuring existing tourist hotspots are not overvisited
Create minimal impact to the local environment	Environmental impact

Additionally, the following factors need to be considered when choosing acceptable sites for public art:

1. Land Tenure

Either Local or State Government owned or managed.

2. Heritage

A review of natural and cultural heritage will be required, including consultation with Elders, to ensure locations are culturally appropriate and heritage values are preserved.

3. Infrastructure & Amenities

Existing paths and access must provide safe ingress and egress without damaging sensitive areas. Priority consideration is given to locations with toilets, parking, and existing infrastructure. Secondary considerations include proximity to accommodation, restaurants, and other tourism destinations.

4. Safety & security

Consideration of emergency services availability, mobile phone coverage, lighting, and any potential health or safety risks associated with the site.

5. Artistic Vision & Narratives

Sites must be suitable for the artwork's scale, materiality, and aesthetic, ensuring the artist's vision and narrative intent are respected.

6. Happy Neighbours

Consideration of proximity to dwellings, road access, parking routes, and capacity, considering existing traffic, visitor numbers, and vehicle flows.

Maintenance Plan

All public artworks commissioned for the Esperance Sculpture Trail will be designed with durability, safety and long-term sustainability as requirements of the artist briefs.

This will ensure they can withstand the region's southwest coastal environment while requiring minimal ongoing maintenance. Artists will be expected to demonstrate a clear understanding of local weather conditions, including salt exposure and high UV levels, and to propose materials and construction methods proven to perform in these environments.

Routine inspections and cleaning will be straightforward, with major maintenance only anticipated over long-term intervals. Each artwork will be accompanied by a comprehensive maintenance manual. Lifecycle performance will be strongly considered at the commissioning stage to ensure the trail remains a safe, resilient and valued asset for the Esperance community without creating additional operational burden.



Esperance Sculpture Trail Workshops, 2025, Photo by Rosie Henderson.

Procurement Process

BAARNDI TRAIL

- Open to local artists only.
- Artists may be emerging or established.
- Structure:
 - Stage 1: Expression of Interest
 - Stage 2: Evaluation and Artist Selection
 - Stage 3: Concept Design

STAGE 1

EXPRESSION OF INTEREST

Through an advertised 'open call-out' process, artists will be asked to respond to the Baarndi trail opportunity through an Expression of Interest (EOI).

FORM is a champion for the diversity of cultural expression in the public realm, and offers a design-assisted process to emerging artists. For this project, we invite both established and emerging artists to apply. For emerging artists that cannot demonstrate relevant previous experience, we accept a 'statement of assistance' outlining areas an emerging artist may feel assistance will be required.

SUBMISSION REQUIREMENTS: ESTABLISHED ARTISTS

- Contact details
- CV / Resume
- Statement of intent (a considered written response/approach to the brief) – 1 page maximum
- Supportive material (e.g visual examples of previous artwork)
- Sent as 1 combined PDF document

SUBMISSION REQUIREMENTS: EMERGING ARTISTS

- Contact details
- CV / Resume
- Statement of intent (a considered written response/approach to the brief) – 1 page maximum
- Statement of assistance (outlining any areas assistance may be required)
- Supportive material (e.g visual examples of previous artwork if available)
- Sent as 1 combined PDF document



Esperance Sculpture Trail Workshops, 2025, Photo by Rosie Henderson

Procurement Process

BAARNDI TRAIL

STAGE 2

EVALUATION & SELECTION

Following the submission deadline of Expression of Interest, all submissions will be assessed using the evaluation criteria below. At this point in the process, any conflicts of interest should be advised on and resolved.

Selected artists will be notified in writing that they have been accepted to progress through to this next stage. After the artists have been confirmed, all unsuccessful applicants will be notified and offered feedback as required.

EVALUATION CRITERIA: ESTABLISHED ARTISTS

40% | Artistic Merit

Demonstrated artistic excellence, originality and creative vision, including a clear artistic methodology and approach to community engagement, consultation and/or co-design. The submission evidences the capacity to develop meaningful, culturally responsive and place-based public artworks that create lasting connections with audiences and community.

30% | Response to Place/Brief

Response to the brief and approach to satisfying the site, context and curatorial aspirations of this brief. It considers the artist's understanding of the physical environment, cultural narratives, community context, and any historical or environmental factors relevant to the location.

30% | Relevant Experience / Capability

The artist's demonstrated ability to deliver projects of a similar scale and complexity, and may include previous artworks, professional experience, or evidence working within public, collaborative or technically demanding contexts. For established artists, this will focus on proven delivery and track record.

EVALUATION CRITERIA: EMERGING ARTISTS

50% | Artistic Merit

Demonstrated artistic excellence, originality and creative vision, including a clear artistic methodology and approach to community engagement, consultation and/or co-design. The submission evidences the capacity to develop meaningful, culturally responsive and place-based public artworks that create lasting connections with audiences and community.

35% | Response to Place/Brief

Response to the brief and approach to satisfying the site, context and curatorial aspirations of this brief. It considers the artist's understanding of the physical environment, cultural narratives, community context/engagement, and any historical or environmental factors relevant to the location.

15% | Relevant Experience / Capability

The artist's demonstrated ability to deliver projects of a similar scale and complexity, and may include previous artworks, professional experience, or evidence working within public, collaborative or technically demanding contexts. For emerging artists, this may include transferable skills, smaller-scale projects, or other relevant experience that indicates capability. The panel will assess the extent to which the artist's background provides confidence in their ability to realise the proposed work.

STAGE 3

CONCEPT DESIGN

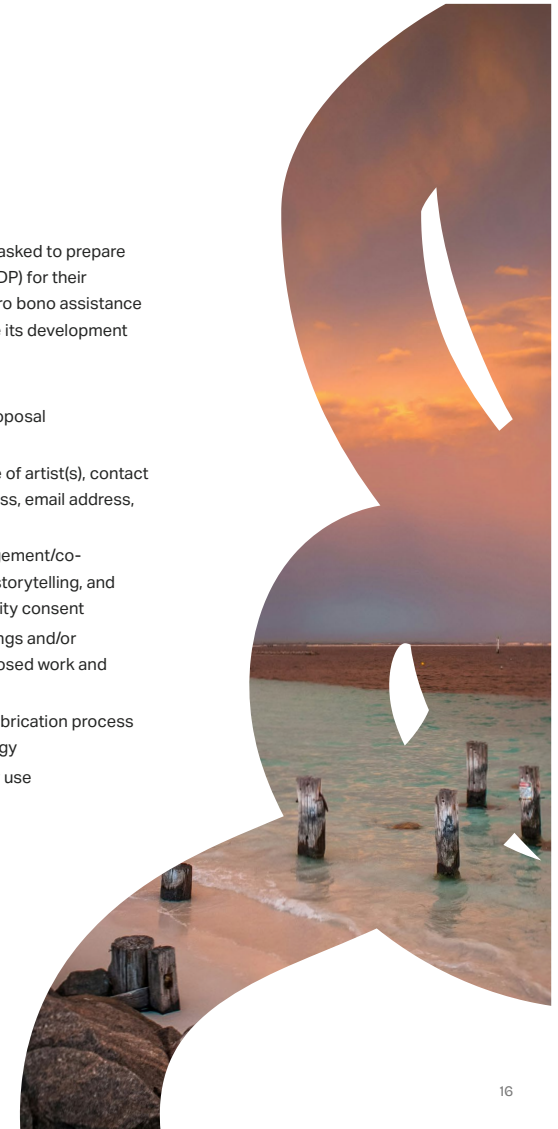
Shortlisted artists will then be asked to prepare a Concept Design Proposal (CDP) for their sculpture. FORM will provide pro bono assistance to emerging artists to facilitate its development as required.

An Artist's Concept Design Proposal should include:

- A cover letter stating name of artist(s), contact details: name, postal address, email address, phone number
- Detail of community engagement/co-design process, intended storytelling, and demonstration of community consent
- Detailed sketches, renderings and/or scale of model of the proposed work and supporting text.
- Description of materials, fabrication process and installation methodology
- An approved biography for use

Esperance, 2025.
Photo by Michael Milverton.

FORM | Esperance Sculpture Trail: Public Art Strategy



Procurement Process

OTHER OPPORTUNITIES

- Open to established artists only.
- Structure:
 - Stage 1: Expression of Interest
 - Stage 2: Evaluation & Artist Selection
 - Stage 3: Artist Visits and Community Engagement
 - Stage 4: Concept Design

STAGE 1

EXPRESSION OF INTEREST

Through an advertised 'open call-out' process, artists will be asked express their interest in being involved in the major commissioning opportunities by submitting an Expression of Interest (EOI).

Submission requirements for established artists – to be sent as 1 combined PDF document:

- Contact details
- CV / Resume
- Statement of intent (a considered written response/approach to the brief) – 1 page maximum
- Supportive material (e.g visual examples of previous artwork)

STAGE 2

EVALUATION & SELECTION

Following the submission deadline of Expression of Interest, all submissions will be assessed using the evaluation criteria below. At this point in the process, any conflicts of interest should be advised on and resolved.

Selected artists will be notified in writing that they have been accepted to progress through to this next stage. After the artists have been confirmed, all unsuccessful applicants will be notified and offered feedback as required.

EVALUATION CRITERIA

40% | Artistic Merit

Demonstrated artistic excellence, originality and creative vision, including a clear artistic methodology and approach to community engagement, consultation and/or co-design. The submission evidences the capacity to develop meaningful, culturally responsive and place-based public artworks that create lasting connections with audiences and community.

30% | Response to Place/Brief

Response to the brief and approach to satisfying the site, context and curatorial aspirations of this brief. It considers the artist's understanding of the physical environment, cultural narratives, community context, and any historical or environmental factors relevant to the location.

30% | Relevant Experience / Capability

The artist's demonstrated ability to deliver projects of a similar scale and complexity, and may include previous artworks, professional experience, or evidence working within public, collaborative or technically demanding contexts. For established artists, this will focus on proven delivery and track record.



Procurement Process

OTHER OPPORTUNITIES

STAGE 3

ARTIST SITE VISIT

Shortlisted artists will attend a facilitated storytelling/yarning session facilitated by FORM, designed to increase cultural awareness and guide narrative development for both the individual artworks and overall trail.

Shortlisted artists that live outside of the region will be required to undertake a mandatory site visit to Esperance before concepts design begins, so the artist can seek guidance and input from the local community.

We recommend shortlisted artists visit Esperance for approximately one week to listen, learn and reflect on art, place and story.

A per diem/travel payment will be tailored and provided to each artist to cover travel expenses.

STAGE 4

CONCEPT DESIGN PROPOSALS

Shortlisted artists will then be asked to prepare a Concept Design Proposal (CDP) for the specific opportunity they wish to respond to. A fee of \$7,500 AUD (+ GST) will be paid to each shortlisted artist following submission of their CDP and upon receipt of an invoice.

An Artist's Concept Design Proposal should include:

- A cover letter stating name of artist(s), contact details: name, postal address, email address, phone number
- Detail of community engagement/co-design process, intended storytelling, and demonstration of community consent
- Detailed sketches, renderings and/or scale of model of the proposed work and supporting text.
- Description of materials, fabrication process and installation methodology
- An approved biography for use



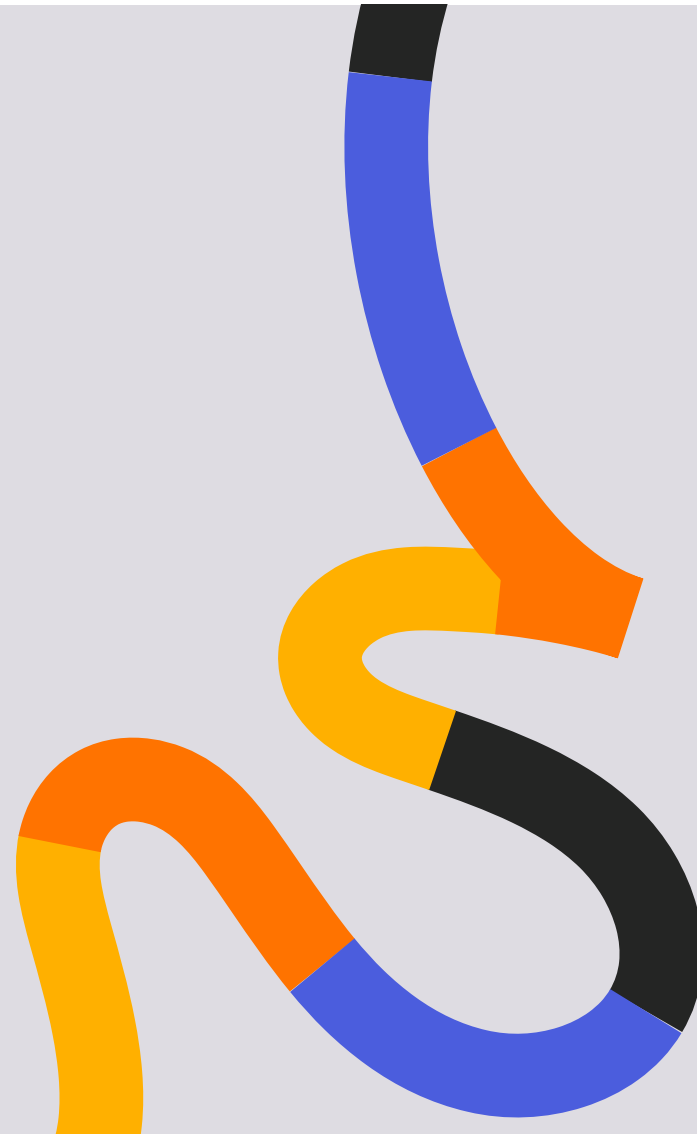
Esperance Sculpture Trail Workshops, 2025.
Photo by Rosie Henderson.

Timeline

ESPERANCE SCULPTURE TRAIL – PROJECT TIMELINE

PROJECT STAGE	COMPLETION DATE (SUBJECT TO CHANGE)
Artist Procurement	July - Aug 26
Concept Development	Sep - Nov 26
Design Development	Dec 26 – Mar 27
Installation	Apr – May 27
Practical Completion	June 27

Thank
You.





Contact

For any queries regarding this document,
FORM gladly welcomes the opportunity
to discuss.

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Esperance Sculpture Trail

Site Assessment Report

Trail Structure and Artwork Site Analysis and Recommendations

22 June 2026

Executive Summary

Over the past months, FORM has completed a comprehensive site assessment process in consultation with the Esperance community, the Shire of Esperance, Department of Biodiversity, Conservation and Attractions (DBCA), Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC), and other key stakeholders.

This assessment began through an intensive community engagement phase where a long list of locations was put forward by the community for further consideration.

The assessment considered the long list of potential locations across the Esperance region and evaluated them against land tenure, environmental constraints, cultural suitability, accessibility, infrastructure, visitor experience, safety and alignment with the project's curatorial and community objectives.

The assessment identified several highly suitable locations capable of supporting a cohesive public art trail experience while meeting environmental, cultural and operational requirements.

A key strategic consideration emerging from the assessment is whether the Esperance Sculpture Trail should evolve as:

Option A – A large-scale regional adventure trail extending across multiple communities and locations separated by significant travel distances; or

Option B – A contained and connected trail experience focused more immediately adjacent to Esperance townsite, capable of being comfortably experienced over one to two days.

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 **FORM**



Background

The Esperance Sculpture Trail project was initiated by Chris Reichstein, via the Mr Burdett Foundation, with the original vision being “To create a world class sculpture trail of high quality, unique installations that respond to the dramatic land and seascape of the Esperance coast.”

Project Origins

The original objective was to create a sculpture trail that:

- connects community and visitors with the geography, geology and the unique ancient ecology of our region
- conveys a sense of the continuum of human interaction within the region, from the first peoples to the present
- entices people to explore the coastal trail and reflect on our iconic coastline whilst interacting with thoughtfully placed public art
- inspires our community
- promotes Esperance and attracts visitors through the selection of exceptional works of art

and to seek interactive sculptures that:

- intrigue, engage, challenge or amuse
- to provide scope for:
 - both established and emerging artists
 - building local skills, capacity and confidence through meaningful opportunities for both project management and artist mentoring
- community involvement that ensures local ownership and pride in the project

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 FORM



Community Co-design and Visioning

Over 12 months of in-depth community consultation and co-design resulted in overwhelming community support for the project, with 94% of the community supportive of a sculpture trail taking place in Esperance. Through the consultation phase the project objectives have been refined to four key strategic impacts:

1. **RECONCILIATION : Celebrate cultural diversity** by ensuring artwork chosen for the trail reflects and showcases Esperance's diverse community and its unique Aboriginal heritage, immigrant contributions, and other multicultural/First Nations themes in an inclusive and authentic way.
2. **COMMUNITY PRIDE : Enhance community connection** by commissioning artwork that reflects the Esperance community's history and local storytelling, grounded in Esperance's unique heritage. We aim for the artwork to foster pride and community ownership, create places of community connection, and resonate with shared community values.
3. **ECONOMIC IMPACT : Generate long term economic uplift** for Esperance by strengthening the region's cultural tourism offering through the development of a world class, place-responsive sculpture trail that increases visitation, extends visitor stay, supports local business activity, combats seasonality, enhances regional profile, and contributes to sustainable economic growth and community prosperity.
4. **ENVIRONMENTAL STEWARDSHIP : Foster environmental stewardship and regenerative place outcomes** through the delivery of a culturally and environmentally responsive sculpture trail that treads lightly on the landscape, promotes sustainable practices, strengthens community connection to the natural environment, and contributes positively to the long-term care, understanding, and preservation of Esperance's unique ecosystems and coastal character.

A strong theme that emerged during the Discover and Define phases, was community support for public art experiences that encourage exploration while remaining accessible and connected to residents and visitors alike; tourism should be leveraged as an inevitable outcome of the trail, not the primary driver.





Preliminary Site Assessment

A long list of 37 potential locations was gathered from broad community input. Preliminary site assessment took place in consultation with the Shire of Esperance, DBCA and ETNTAC through a compliance framework of Yes/No that considered the following factors:

- Land tenure criteria: each location is either Local or State Government owned or managed. Location is supported by land owner, and is supported by Elders
- Heritage criteria: initial review of natural and Cultural Heritage raises no red flags, consultation with Elders deems site culturally suitable and/or absent of known Aboriginal Cultural Heritage
- Environmental impact criteria: site can accommodate installation and subsequent crowd movements with minimal intervention, and minimal impact to local flora and fauna





#	Proposed Location	Land Owner/ Management Body	Terrain	Distance to Esperance town centre	Shire of Esperance supported	DBCA supported	ETNTAC supported	Progress to Secondary Assessment?
1	Salmon Gums (Arthur Guest Memorial Park)	SoE Reserve	Town centre park	110km	Yes	N/A	No	Yes (noting not supported by ETNTAC)
2	Grass Patch	SoE Reserve	Town centre	80km	Yes	N/A		Yes (noting very far / outside maximum trail boundary (80km))
3	Scadden (Pioneer Park)	SoE Reserve	Town park	55km	Yes	N/A		Yes (noting very far / outside maximum trail boundary (55km), underdeveloped location, existing Pioneer Park memorial/remembrance infrastructure may need relocating)
4	Gibson	SoE Reserve	Road reserve	26km	Yes	N/A		Yes - Close to road reserve, unsafe without major changes to highway entry/exit and site
5	Gibson Community Park	SoE Reserve	Community park	26km	Yes	N/A		Yes (noting potential future development at site, plans not yet developed to offer a suitable location)
6	Condingup (sporting complex)	SoE Reserve	Sporting complex	70km	Yes	N/A		Yes (noting that while supported by the SoE, the site is challenging. Artwork would need to be installed close to sporting infrastructure, and would not be visible from access roads, and is outside maximum trail boundary (70km))
7	Wharton Bay (lookout/carpark)	SoE Reserve	Coastal dunes	93km	No	N/A		No: Site is an existing tourist attraction, considered too far for SoE for maintenance
8	Wharton Bay (coastal trail)	DBCA	Coastal dunes	93km	N/A	No		No: Class A National Park
9	Dalyup - Old Wind Turbines site	Synergy Reserve	Coastal scrub	16km	No	N/A		No: Priority 1 water catchment area
10	Twilight Bay (adjacent to carpark)	SoE Reserve	Coastal dunes	10km	No	N/A		No: Site is an existing tourist attraction, existing jetty infrastructure would require removal
11	Twilight Bay – Granite islands	DBCA	Coastal	10km	N/A	No		No: Class A Nature Reserve, safety, access and environmental concerns, not supported by DBCA
12	Baarndi Trail - coastal dunes/track	SoE Reserve	Coastal dunes	6km	Yes	N/A	Yes	Yes - A relatively new trail that links the town to the boat harbour, fosters other modes of transport (walking, cycling). Could support multiple commissions by local artists.
13	Bandy Creek Boat Harbour - Beach	Department of Transport reserve	Beach	8km	No	N/A		No: Close proximity to commercial vessels, dredging area
14	Summy's Park	Department of Transport reserve	Park	6.5km	No	N/A		NO: Potential future development site, not SoE managed land
15	Windabout Lakes – Boat Ramp area	DBCA	Wetlands	7km	N/A	No		NO: Class A Nature Reserve / RAMSAR Wetlands
16	Windabout Lakes – Kepwari Walk Track start	DBCA	Nature reserve	9km	N/A	No		NO: Class A Nature Reserve / RAMSAR Wetlands
17	Mt Ridley	Unvested Reserve	Nature reserve	74km	No	No		NO: Site is an existing tourist attraction. Aboriginal Heritage site
18	Helms Arboretum	DBCA	Nature reserve	18km	N/A	Yes	Yes	Yes: Good stopping point between town and the airport, plans to be reopened in late 2026, unique to Esperance. Unique and unusual location.





19	6 Mile Hill	SoE Reserve	Park	10km	Yes	N/A		Yes (noting that while supported by SoE the site is underdeveloped and lacks basic infrastructure. Entry and exist from the highway would require significant upgrades for vehicle safety. No existing amenities and not accessible)
20	Cape Le Grand – Coastal Walk Trail	DBCA	Coastal trail	60km	N/A	No		NO: Class A Nature Reserve, site is an existing tourist attraction, not supported by DBCA
21	Lucky Bay	DBCA	Coastal	55km	N/A	No		NO: Class A Nature Reserve, site is an existing tourist attraction, not supported by DBCA
22	Twilight Bay to Pink Lakes Bike Path (Great Ocean Trail)	SoE Reserve	Coastal bush trail	8km	Yes	N/A	Yes	Yes: Shire Reserve, links two iconic town locations, promotes exploration of a less visited route, accessible on bike and foot
23	Town beach (in the ocean)	Department of Transport	Ocean	0km	No	N/A		NOT RECOMMENDED: Site is an existing tourist attraction, plenty of existing infrastructure, underwater artwork not supported by SoE
24	Esperance Jetty (in the ocean)	SoE Reserve	Ocean	1km	Yes	N/A	Yes	Yes: Central location, in the ocean, proximity to local and existing infrastructure, uniquely Esperance by being in the water.
25	Pink Lake	DBCA	Salt flats	5km	N/A	No		NO: UCL and RAMSAR Wetland, site is an existing tourist attraction already, negative environmental context
26	Pink Lake Lookout	SoE Reserve	Nature park	5km	No	N/A	No	NO: Existing tourist attraction, limited infrastructure, ETNTAC agreement required for Shire to support
27	Coolinup Nature Reserve - corner Fisheries Rd and Coolinup Rd	DBCA	Nature reserve	47km	N/A	No		NO: Nature Reserve
28	Lake Monjigup	SoE Reserve	Nature reserve	9.5km	Yes	N/A	Yes	Yes: Recent upgrades, existing art at site, existing trails for exploration
29	Welcome to Esperance sign - Lake Warden - Norseman Rd	Main Roads Road reserve	Road reserve	6.5km	No	N/A		NO: Close proximity to road reserve, safety concerns, unsafe without major changes to highway entry/exit and site
30	Nulsen (community park)	SoE Reserve	Town park	5km	Yes	N/A	No	NO: Not supported by ETNTAC (existing traffic, not a good area to bring tourists)
31	Nulsen (sporting complex)	SoE Reserve	Sporting complex	5km	Yes	N/A	No	NO: Not supported by ETNTAC (existing traffic, not a good area to bring tourists)
32	Blue Haven Rock	SoE Reserve	Coastal cliffs	6km	No	N/A		NO: Granite headland, safety concerns
33	Rotary Walk (Dempster Head)	SoE Reserve	Coastal trail	2.5km	No	N/A		NO: Granite headland, safety concerns, limited access for installation, boardwalk and shade structure upgrades required
34	Lovers Beach Lookout	SoE Reserve	Coastal trail	2.5km	Yes	N/A		Yes: Would require complete removal and rebuilding of shade structure, safety concerns, limited access for installation, boardwalk upgrades required
35	Cannery Arts Centre	SoE Reserve	Arts Centre	1.5km	Yes	N/A		No: Site is an existing arts space for both locals and visitors, plenty of infrastructure and close proximity to Jetty site.
36	James St Precinct	SoE Reserve	Town centre	0km	Yes	N/A		Yes/ Phase 2: Future development at site is too far outside of this project's timeframe
37	Old Wind Farm	SoE Reserve	Nature reserve	4km	No	N/A		NO: Potential future development site, longevity of last wind turbine unknown, close proximity to local residential blocks





Secondary Assessment

Secondary assessment was undertaken using FEASIBLE locations from the total list above, scored through a qualitative process using the Trail Design Principles.

The Trail Design Principles were informed by extensive community engagement undertaken during the Discover and Define phases of the project, combined with FORM's experience delivering major public art and trail-based projects, including strategic considerations for curating the highest quality outcome. By adhering to these principles, the chosen locations will create a trail most cohesively aligned with the objectives and curatorial principles.

Strategic Consideration: What Type of Trail?

Option A: Contained and Connected Trail (Recommended)

This model focuses on a cluster of destinations within a manageable radius of Esperance town centre that can be experienced as a coherent cultural journey.

Trail Focus

- Locals and visitors alike from all destinations (regional, national or international) or modes of travel (air or road)
- Accessibly connecting town and country

Advantages

- Achievable within one to two days.
- Greater accessibility for residents and visitors.
- Encourages walking and cycling between locations where possible.
- Supports repeat visitation.
- Lower operational and maintenance costs.
- Reduced environmental impacts.
- Stronger curatorial cohesion.
- Greater likelihood visitors experience the complete trail.

This approach aligns directly with the Trail Design Principles developed through community engagement, particularly:

- Accessibility and inclusion.
- Environmental sustainability.
- Diversity of visitor experiences.
- Encouraging exploration without creating barriers to participation.
- Creating a trail that is genuinely completable.

Option B: Regional Adventure Trail

This model would seek to establish a trail extending across the broader Esperance region and surrounding communities, potentially incorporating locations such as Grass Patch, Condingup, Salmon Gums and other distant sites.

Trail Focus

- Road trippers, both local and from Eastern States and other parts of Western Australia

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- Regional entry statements

Advantages

- Broad geographic spread
- Potential economic benefit to multiple communities
- Creates a strong sense of regional exploration

Challenges

- Significant travel distances between artworks
- Increased reliance on private vehicles
- Reduced accessibility for visitors with limited time
- Higher maintenance and operational costs
- Greater complexity for marketing and visitor wayfinding
- Increased environmental footprint associated with vehicle travel
- Higher risk that visitors experience only portions of the trail

Discussion

While the concept of a large-scale adventure trail offers some appeal, the assessment indicates that a highly dispersed trail would create significant barriers for trail visitors (including some locals not inclined to drive long distances) and dilute the project's ability to function as a cohesive cultural experience.

Mixing site types is not recommended. Based on previous experience, sites should be approximately equidistant (ie. either all long distances apart or all short distances apart), to give a sense of cohesion and flow in the experience of the trail as a whole.

The strongest performing sites are concentrated within a relatively contained geographic area surrounding Esperance town centre and collectively offer a diverse range of experiences including:

- Coastal environments
- Wetland and ecological settings
- Forest and arboretum landscapes
- Walking and cycling experiences
- Cultural storytelling opportunities
- Landmark destination artworks

Importantly, prioritising Option A Contained and Connected does not prevent future expansion – such as consideration of the James Street Precinct when plans are developed. Future expansion opportunities beyond the initial trail footprint can be considered following successful delivery and evaluation of the foundation trail, should demand, funding, and community support justify broader regional growth.

The assessment therefore supports a strategy of establishing a high-quality, connected and achievable trail first, rather than attempting to create a large-scale regional adventure route from inception.

Principles Informing Ideal Locations

Principle	Result
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Are within a defined radius close to Esperance town centre	- Trail is of a completable distance of 1-2 days (equality) - Reduced movement between locations (sustainability) - Manageable trail length results in more audiences on the journey (diversity)
Welcome visitors of all abilities	- Artwork is accessible to all visitors (accessibility) - More audiences are available to visit and experience the artworks (diversity) - Equal and fair treatment of all attendees (equality)
Can be accessed by alternative modes of transport and encourage a sense of adventure and exploration	- Reduced road traffic and fossil fuel consumption (sustainability) - Diverse range of experiences across the trail (diversity) - Bike riding, walking etc
Are not pre-existing tourism attractions	- Ensuring existing tourist hotspots are not overvisited
Create minimal impact to the local environment	- Site has sufficient carriage to ensure minimal environmental impact
Locations have existing amenities or potential future additions	- Existing paths and access offer suitable ingress and egress and will not damage sensitive areas - An ideal location has access to toilet facilities, parking and existing infrastructure - Secondary considerations of accommodation, restaurants, other tourism destinations

Scoring Matrix		
Score	Rating	Description
5	Excellent	Fully meets key principle. Strong performance across criteria
4	Good	Meets most principle at a high level. Minor limitations but overall strong and suitable for most needs
3	Satisfactory	Meets basic principle, acceptable but not outstanding. Needs minor improvements
2	Below Standard	Meets few principle adequately. Several weaknesses that affect usability or desirability, improvements required
1	Poor	Fails to meet key principle. Major issues that would require significant improvements





Location	Locations are within a defined radius of Esperance Town	Locations welcome visitors of all abilities	Locations can be accessed by alternative modes of transport encouraging a sense of exploration and adventure	Locations are non pre-existing tourism attractions	Locations create minimal impact on the environment	Locations have existing amenities or potential additions	Comments	Total
Salmon Gums	1	2	1	5	3	3	sealed access road, sealed carpark, toilets, shelter, playground, historic water tower, historic building, unsealed pathways	15
Grass Patch	1	1	1	5	3	3	sealed access road, toilets, community shop/historic building, gravel carpark	14
Scadden (Pioneer Park)	1	1	1	5	3	3	toilets, gravel pull off bay, shelters	14
Gibson (roadside)	5	1	4	5	3	1	gravel carpark,	19
Gibson (community park)	5	1	4	5	1	3	playground, shelter, potential future toilet	19
Condungup (sporting complex)	1	1	1	5	3	3	sealed carpark, toilets, shelter, playground	14
Baarndi Trail - coastal dunes/track	5	5	5	5	5	5	sealed path, seating, potential upgrades possible by soe	30
Helms Arboretum, Gibson	5	1	5	5	5	5	sealed access road, gravel parking	26
6 Mile Hill	5	1	1	5	1	1	sealed access road, gravel parking	14
Twilight Bay to Pink Lakes Bike Path (Great Ocean Trail)	5	1	5	5	5	4	sealed access road, sealed trail, seating, minimal parking	25
Esperance Jetty (ocean)	5	5	5	5	5	5	sealed access road, sealed carpark, toilets, shelters	30
Lake Monjingup	5	3	5	5	5	5	sealed access road, unsealed carpark, toilets, shelters	28
Lovers Beach Lookout	5	1	5	1	1	4	sealed access road, sealed carpark, unsealed trail, aging infrastructure that requires upgrading, steep gradients, seating	17
James St Precinct	5	5	5	5	5	5	sealed access road, sealed carpark, toilets, shelters, visitor centre	30





Site Assessment Outcomes

The assessment process eliminated a number of locations due to:

- Environmental constraints including Class A Nature Reserves and RAMSAR wetlands
- Cultural Heritage considerations
- Existing tourism pressures
- Safety concerns
- Current infrastructure limitations and/or lack of plans for future upgrades
- Lack of stakeholder support
- Excessive distance from Esperance town centre

The assessment identified six locations as the strongest opportunities for inclusion within the trail framework:

Esperance Jetty Precinct

A highly visible landmark location with strong cultural significance, excellent infrastructure and strong community support.

Baarndi Trail

A highly accessible corridor capable of supporting multiple local artist commissions and a discovery-based visitor experience while encouraging walking and cycling. Site is highly disturbed and also provides an opportunity for a regenerative environmental approach to restore coastal dunes ecology (nature positive approach).

Lake Monjingup Reserve

An environmentally significant site with existing visitor infrastructure, strong educational value and demonstrated capacity to host cultural experiences.

Helms Arboretum

A distinctive inland landscape experience that broadens perceptions of Esperance beyond its coastal identity and provides an opportunity for a destination artwork. DBCA have indicated an installation at this site would be a catalyst for increased investment and community infrastructure at the site.

Great Ocean Trail

A journey-based experience connecting significant coastal and inland landscapes with potential for landmark or multisensory artistic interventions. Due to its isolation and vantage point, artwork could potentially be multisensory (e.g. kinetic or sound-generating).

James Street Precinct

Agreeable by all stakeholders. To be considered as masterplans are developed.





The following project update outlines the rationale for the shortlisted locations and further considerations for each.

Location	Relationship of the work to the site and host community	How the work serves to activate or enhance public space	Stakeholder and Community Feedback to Date
Esperance Jetty Area	The Esperance Jetty precinct holds significant cultural importance for the Wudjari people. Historically, the jetty and adjacent railway line represented a physical and symbolic boundary between Aboriginal and non-Aboriginal communities. During the period of curfew restrictions, these features marked the extent to which Aboriginal people were permitted to remain within the townsite after dark. As such, the location presents an opportunity for artwork that acknowledges and responds to this important aspect of local history while contributing to broader cultural understanding and storytelling. The site occupies a highly prominent position within the Esperance town centre and celebrates one of the region's defining natural assets—its internationally recognised coastline and waters. The location benefits from strong visibility, proximity to existing community infrastructure and high levels of visitation by both residents and visitors.	The proposed artwork location is situated within the marine environment adjacent to the jetty and has the potential to be viewed from multiple vantage points, including the jetty itself, the foreshore and surrounding public spaces. The artwork could be designed to provide a strong visual presence during both daytime and evening hours, enhancing the precinct as a destination and encouraging extended visitation. The site is supported by existing infrastructure, including sealed road access, parking, public toilets and shelters. The Shire currently manages the waterbody extending approximately 50 metres either side of the jetty, providing a clear governance framework for future installation and maintenance considerations. Previous seabed disturbance associated with jetty construction may also assist in reducing environmental impacts associated with artwork installation, subject to further investigation and approvals.	Feedback received to date has been overwhelmingly positive, with the location consistently identified as one of the preferred sites for inclusion within the Esperance Sculpture Trail. Key themes emerging from consultation include: • Strong recognition of the site's cultural significance and its potential to support the sharing of Wudjari stories, as well as additional narratives identified through future consultation with Elders and community members. • The opportunity to further activate a prominent and highly frequented public space within the town centre. • The site's strong connection to the marine environment and its alignment with Esperance's identity as a coastal destination. • Potential synergies with the proposed artificial reef project at the end of the jetty, creating complementary visitor experiences and strengthening the precinct as a focal point for recreation, tourism and cultural engagement. • Consideration of material selection and long-term durability requirements given the marine environment, including exposure to saltwater, wind and coastal weather conditions. Overall, the Esperance Jetty Area presents a highly visible and culturally significant opportunity capable of supporting strong artistic, community, tourism and place-making outcomes.
Helms Arboretum	Helms Arboretum presents a unique opportunity to commission a landmark artwork within one of Esperance's most distinctive and underutilised public spaces. Characterised by its mature forest canopy, established picnic areas and network of walking trails, the Arboretum offers a setting that differs significantly from the coastal environments more commonly associated with the region.	A permanent artwork within Helms Arboretum would provide a focal point for community gathering, exploration and engagement, encouraging both residents and visitors to experience a location that may otherwise be overlooked. The artwork could act as a destination in its own right while also encouraging visitors to explore the broader Arboretum and its natural features. The site offers a distinctive setting for artistic intervention, with opportunities to respond to the scale,	Feedback received to date has identified both strong opportunities and important considerations associated with the site. Key themes emerging from consultation include: • Recognition of the broader area's cultural significance, including culturally important locations situated within and beyond the Arboretum precinct.





Location	Relationship of the work to the site and host community	How the work serves to activate or enhance public space	Stakeholder and Community Feedback to Date
	As one of only a small number of arboreta in Australia, the site possesses a unique identity and provides an opportunity to broaden perceptions of Esperance's natural landscapes beyond its beaches and coastline. The location encourages slower, immersive experiences within nature and offers significant potential for an artwork that responds to themes of ecology, conservation, place and community connection. Strategically located between Esperance town centre and the airport, the Arboretum also has the potential to become an important visitor stop and gateway experience. With plans to progressively reopen the site from late 2026, the introduction of a significant public artwork could support renewed visitation, strengthen the site's profile and contribute to its long-term activation.	character and atmosphere of the surrounding landscape. An artwork could contribute to strengthening the site's sense of place and provide an additional reason for visitors to stop, linger and engage with the environment. The location is managed by the Department of Biodiversity, Conservation and Attractions (DBCA) and benefits from existing infrastructure, including walking trails, picnic facilities and public amenities. Should the site be selected, there may be opportunities to leverage future investment and upgrades within the Arboretum, creating broader public realm improvements and enhancing the visitor experience.	- Interest in understanding how a commissioned artwork might respond to the site's history, environment and cultural context, particularly given the Arboretum's constructed and managed landscape. - Strong enthusiasm for the creative possibilities offered by the scale, character and uniqueness of the site. - Recognition that the location provides a markedly different visitor experience to other proposed sculpture trail sites, expanding the diversity of settings represented across the trail. - Potential for a landmark artwork to support the reopening and revitalisation of the Arboretum, increasing visitation and strengthening community connection to the site. Overall, Helms Arboretum offers a distinctive opportunity to create a destination artwork within a unique natural setting, supporting environmental appreciation, visitor dispersal and the activation of an emerging community asset.
Baarndi Trail	The Baarndi Trail presents an opportunity to develop a curated collection of small-scale, standalone artworks strategically positioned along the existing trail network. Rather than a single landmark commission, this approach would create a series of discovery points, encouraging visitors to engage with the landscape through a cohesive artistic experience that unfolds over time and distance. The concept has strong potential to celebrate local identity and creativity through a commissioning model focused on artists residing within the Shire of Esperance. By supporting multiple local artists, the project could provide broad community participation, showcase diverse creative practices and ensure the trail reflects the unique character, stories and perspectives of the region. The site's proximity to the town centre makes it highly accessible for residents and visitors, including those without access to private	The proposed artwork collection would encourage exploration, movement and repeat visitation by transforming the trail into a cultural journey of discovery. Individual works could be designed to celebrate local stories, identity, culture and landscape, using compelling forms, materials and visual elements to create moments of surprise and engagement along the route. The Baarndi Trail already functions as an important recreational corridor and has been identified as an area of focus for future investment and activation. Existing walking and cycling infrastructure provides strong accessibility and connectivity, linking multiple locations throughout Esperance and encouraging active transport. The trail traverses a somewhat barren coastal environment due to the installation of the path, offering a landscape experience distinct from many of the region's more traditional beachfront destinations. The integration of public art would enhance the visitor experience, strengthen the trail's identity as a destination and	Feedback received to date has been highly supportive of the concept and has highlighted several key opportunities. Key themes emerging from consultation include: - Strong support for ensuring Wudjari cultural stories and perspectives are central to the development of the artwork collection. - Positive community sentiment regarding the distributed, discovery-based nature of the concept and its accessibility to a broad range of users. - Enthusiasm for a commissioning approach that prioritises local artists and showcases local creative talent. - Recognition of the trail's potential to connect people with both culture and landscape through a series of meaningful artistic encounters. - Strong support for incorporating a regenerative environmental component, including weed management, dune restoration and revegetation activities to address impacts associated with existing trail infrastructure and improve the ecological health of the site.





Location	Relationship of the work to the site and host community	How the work serves to activate or enhance public space	Stakeholder and Community Feedback to Date
	vehicles. As a result, the trail has the potential to become an inclusive cultural asset that can be experienced on foot or by bicycle, strengthening everyday engagement with public art and place. The location also offers opportunities to integrate environmental regeneration into the project delivery model. Targeted dune restoration, weed removal and revegetation activities could complement the artistic outcomes, creating a project that contributes positively to both the cultural and environmental values of the site, using the regenerative cultural tourism approach FORM employs.	encourage greater appreciation of the surrounding natural environment.	Overall, the Baarndi Trail offers an opportunity to create a highly accessible and community-focused public art experience that combines cultural storytelling, local creative development and environmental stewardship within a connected and well-used public landscape.
Lake Monjigup	Lake Monjigup Reserve presents a unique opportunity to commission a landmark artwork within one of Esperance's most significant environmental and educational assets. Encompassing approximately 34 hectares of parkland, conservation areas and recreational spaces, the reserve provides visitors with opportunities to explore nature trails and boardwalks, observe birdlife from dedicated viewing areas and engage with the cultural and environmental values of the site through interpretation and education. The reserve occupies an important position on the approach to Esperance from Perth, making it a natural stopping point for visitors entering the region. Its accessibility, established visitor infrastructure and suitability for a wide range of users—including families, beginner bushwalkers and nature-based tourists—provide strong foundations for a destination artwork that encourages greater visitation and engagement. The site already demonstrates a commitment to integrating art and place through the existing T.A.G. (Trade Arts Group) community sculpture project, which features six sculptures carved from reclaimed sections of the former Tanker Jetty. A new commission would build upon this legacy while introducing a landmark artistic experience capable of elevating the reserve's profile and broadening its appeal.	A significant artwork within Lake Monjigup Reserve would create a compelling reason for both residents and visitors to discover and engage with a location that is often overlooked despite its environmental, recreational and educational value. The artwork could serve as a focal point for exploration, encouraging visitors to spend more time within the reserve and experience its diverse natural assets. The site offers opportunities for an artwork that responds to themes of ecology, biodiversity, conservation and cultural connection to place. By creating an additional point of interest within the reserve, the project could strengthen the site's identity as a nature-based destination and encourage greater participation in existing recreational and educational activities. The reserve is managed by the Shire of Esperance in partnership with a dedicated volunteer management committee, providing an established governance framework and a strong community stewardship model. The location is already visitor-ready, with existing infrastructure and interpretation, and offers significant potential to increase visitor dwell time and encourage deeper engagement with the area's flora, fauna and cultural stories.	Feedback received to date has highlighted strong support for the inclusion of Lake Monjigup Reserve within the Esperance Sculpture Trail. Key themes emerging from consultation include: • Recognition of the reserve as an underutilised community asset with significant potential for increased visitation and broader public awareness. • Strong support for initiatives that encourage both residents and visitors to explore the reserve and engage more deeply with its natural and cultural values. • Appreciation of the site's accessibility and its strategic location as a gateway experience for visitors arriving in Esperance. • Recognition of the success of previous arts activations within the reserve, including a light-based event that demonstrated the site's capacity to host memorable cultural experiences and revealed its potential as a destination for future creative projects. • Support for an artwork that complements the reserve's environmental character while encouraging learning, exploration and connection to place. Overall, Lake Monjigup Reserve offers an opportunity to create a destination artwork within a rich natural setting, strengthening environmental awareness, increasing visitation and enhancing one of Esperance's most valuable yet under-recognised community and tourism assets.





Location	Relationship of the work to the site and host community	How the work serves to activate or enhance public space	Stakeholder and Community Feedback to Date
Great Ocean Trail	The Great Ocean Trail presents a strong opportunity for the installation of a landmark artwork along one of Esperance's most recognisable coastal walking and cycling corridors. Connecting Twilight Beach and Pink Lake, the trail already functions as an important recreational link between two iconic natural destinations and attracts both residents and visitors seeking immersive landscape experiences. The site offers a distinctive coastal-inland transition environment, reinforcing Esperance's identity as a place defined by the intersection of ocean, dunes and salt lake systems. An artwork along this corridor would sit within an already established journey-based experience, enhancing the narrative quality of movement between two significant landscape landmarks.	A commissioned artwork along the Great Ocean Trail would strengthen the existing use of the path by encouraging exploration, discovery and active engagement with the landscape. The concept aligns with the idea of "earning the experience" through walking or cycling, supporting health, wellbeing and active lifestyles while deepening connection to place. The trail is located within a Shire-managed reserve and is accessible from sealed car parks at either end, supporting ease of access while maintaining its nature-based character. While the terrain provides an engaging and immersive experience, it is noted that sections of the trail are not fully accessible due to gradient conditions, which will require consideration in interpretation and inclusive design approaches. The linear nature of the site also presents opportunities for distributed or sequential artistic interventions, with potential for a series of works or a continuous narrative experience that unfolds along the journey.	Consultation to date has identified strong interest in the potential of this site, with several consistent themes emerging: • Recognition of the site's strong visual and experiential connection between ocean and land, reflecting core aspects of Esperance's regional identity. • Enthusiasm for the creative opportunities presented by the length and variety of the trail, including potential for multiple interventions or a series of works. • Support for enhancing visitor experience through improved infrastructure such as seating and water facilities to improve comfort and safety along the route. • Positive sentiment towards the concept as a "middle ground" location that balances accessibility, natural immersion and destination appeal. • Ongoing concern regarding accessibility, particularly in relation to gradient and inclusivity for a broad range of users. Overall, the Great Ocean Trail offers a highly compelling setting for public art that leverages movement, landscape and wellbeing, while reinforcing Esperance's identity as a place where coastal environments and lived experience are closely intertwined. The site also presents a strong opportunity for artists to explore more experimental and multisensory approaches, including kinetic and sound-based works. Its exposed coastal conditions and relative separation from dense urban areas may support works that respond to wind, weather and movement, creating dynamic, responsive experiences such as wind-activated or sound-generating installations that evolve with the environment over time.

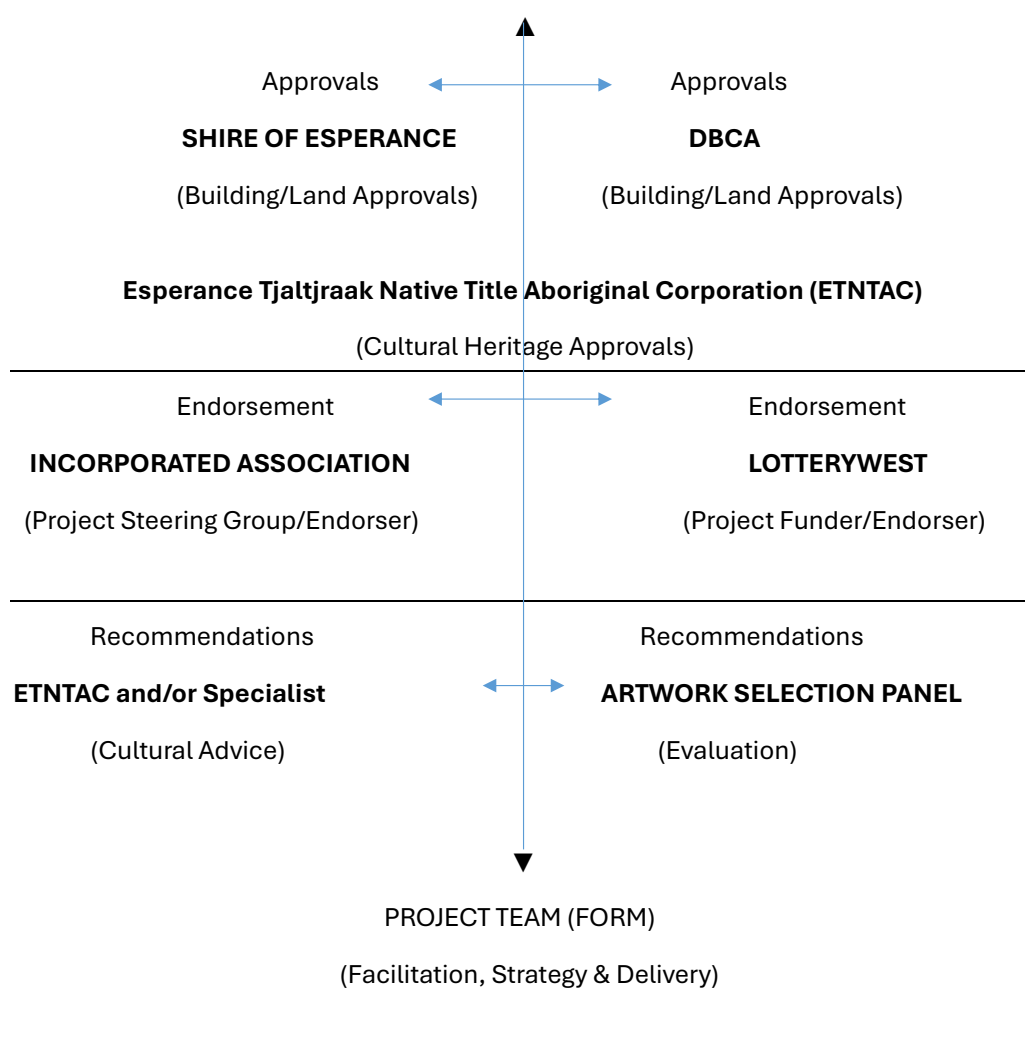




Esperance Sculpture Trail

Decision-Making & Governance Framework

Governance Structure



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FORM



Governance Principles

Cultural Authority

Traditional Owners provide approvals for land-use in Western Australia. Ground-disturbing activities on Wudjari Country require engagement with the Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC). Proponents must submit an Activity Notice via the [ETNTAC Heritage Portal](#) for the Circle of Elders to review. Based on their advice, further State government approvals may be required.

Cultural Respect

The Aboriginal Advisory Group provides guidance on cultural appropriateness, cultural narratives, Traditional Owner perspectives, and matters relating to Aboriginal heritage and storytelling.

Artistic Independence

The Arts Advisory Group provides guidance on artistic merit, public art practice, visitor experience, feasibility, and alignment with the curatorial framework.

Respectful Consideration

Recommendations from both advisory groups must be formally considered by the Incorporated Association before decisions are made.

Transparency

All recommendations and decisions are documented, including rationale where recommendations are not adopted.

Shared Ownership

The project seeks alignment between cultural, artistic, community, tourism, and operational outcomes.





Decision Matrix

Project Stage	FORM	Aboriginal Advisory Group	Arts Advisory Group	Incorporated Association	Lotterywest	Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC)	Shire of Esperance	DBCA
Discover, Define, and Site Assessment Stages								
Site Selection (general)	Review and recommend	Review and Recommend	Review and Recommend	Endorsement of recommendations	Project Gateway Approval	Cultural approval	Final approval	Final approval
Project Stage	FORM	Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC)	Artwork Selection Panel	Incorporated Association	Lotterywest	Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC)	Shire of Esperance	DBCA
Delivery Stages								
Artist Selection	Eligibility and compliance checks	Specialist cultural advice where relevant	Review and recommend shortlisted artists	Endorsement of recommendations	Project Gateway Approval	Cultural approval		
Artwork Selection	Eligibility and compliance checks	Specialist cultural advice where relevant	Review and recommend artistic merit and suitability	Endorsement of recommendations	Project Gateway Approval	Cultural approval		
Final Location (pinpoint) and Design Documentation	FORM liaise directly with the approvers (Shire, DBCA, ETNTAC and DPLH)					Cultural approval	Final approval	Final approval

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 FORM



Decision Timeline

Project Stage	Timeline
Site Selection (general)	June
Artist Shortlisting	July
Artwork Selection	September
Final Location Decision (pinpoint)	October

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APPENDIX: Detailed Stage Descriptions

Stage 1 – Site Selection

Inputs

- Trail Design Principles
- Community consultation outcomes
- Site assessments
- Environmental constraints
- Cultural considerations
- Access and visitation considerations

Process

1. FORM prepares site assessment report
2. Aboriginal Advisory Group reviews sites and provides recommendations
3. Arts Advisory Group reviews sites and provides recommendations
4. Recommendations are submitted to the Incorporated Association for endorsement
5. ETNTAC reviews and approves final site shortlist
6. Shire of Esperance (Council) reviews and approves final site shortlist

Decision Authority

Activity	Authority
Assess sites	FORM
Recommend sites	Aboriginal Advisory Group & Arts Advisory Group
Endorse sites	Incorporated Association
Cultural approval	ETNTAC
Final approval	Shire of Esperance, DBCA, DPLH

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POSTAL ADDRESS: PO BOX Z5539, ST GEORGES TERRACE, PERTH, WA, 6831
FORM GALLERY: 4 SHENTON ROAD, CLAREMONT WA 6010



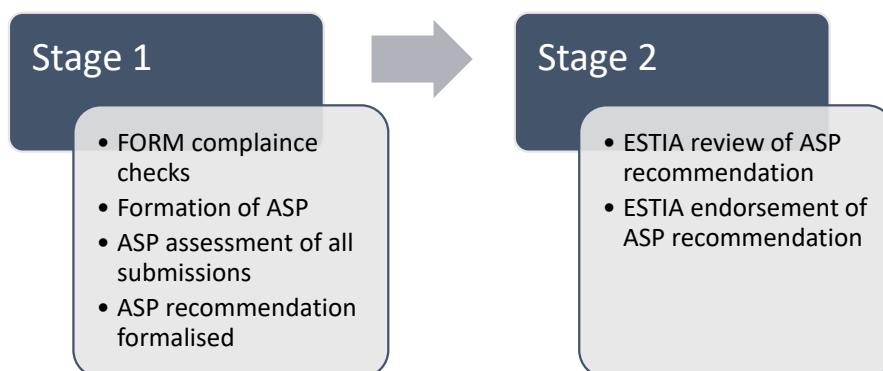
 FORM



Stage 2 – Artist Shortlisting

The Esperance Sculpture Trail will present a series of significant commissioning opportunities across diverse and often challenging environments, including technically complex, high-profile and world-class sites. To be competitive during the shortlisting process, artists will be required to demonstrate relevant experience delivering projects of comparable budget, scale, technical complexity, community engagement practices and risk.

To support the artist selection process, FORM proposes to establish an Artwork Selection Panel (ASP) comprising of independent industry professionals with expertise in public art, curatorial practice and contemporary arts commissioning. The majority of the panel would be comprised of external, independent subject matter experts, with one subject matter expert position reserved for a FORM team member.



Inputs

- Open call Expression of Interest submissions
- Evaluation criteria
- Curatorial framework (Public Art Strategy, Curatorial Methodology, and Artist Brief)

Process

1. FORM undertakes compliance assessment of submissions
2. FORM undertakes conflict of interest checks with Project Team and Incorporated Association
3. ETNTAC or Elder advice sought where required.

FORM BUILDING A STATE OF CREATIVITY LIMITED. ABN 77 967 703 375

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FORM GALLERY: 4 SHENTON ROAD, CLAREMONT WA 6010



 FORM



4. Artwork Selection Panel undertakes conflict of interest checks, reviews submissions and provides recommendations for shortlisting
5. Recommendations are forwarded to the Incorporated Association
6. Incorporated Association endorse final artist shortlist
7. ETNTAC provides any cultural approvals required at this stage

Decision Authority

Activity	Authority
Compliance review	FORM
Conflict of Interest checks	FORM
Artistic assessment	Artwork Selection Panel
Cultural review	ETNTAC
Approve shortlist	Incorporated Association





Stage 3 – Concept/Story Development (Baarndi Trail Only)

Inputs

- Cultural awareness & storytelling facilitated workshop
- Artist site visits
- Community engagement and co-design
- Trail Composition Approach (outlined in Public Art Strategy and Artist Brief)

Process

1. Shortlisted Baarndi Trail artists attend cultural awareness/storytelling workshop with all key stakeholders, facilitated by FORM
2. FORM provides curatorial and technical support to artists throughout concept development to ensure trail is developed as a whole





Stage 4 – Artwork Selection

Inputs

- Artist concept design proposals (including both storytelling and artistic design)
- Budget assessment
- Technical feasibility review
- Cultural review

Process

1. Artists develop concept design proposals
2. FORM undertakes feasibility assessment of concept design proposals and final sites in collaboration with landowners and technical specialists
3. ETNTAC or Elder advice sought where required.
4. Artwork Selection Panel reviews submissions and provides recommendations for shortlisting
5. Recommendations are forwarded to the Incorporated Association
6. Incorporated Association reviews all advice and selects preferred artworks
7. ETNTAC reviews final art selection and final sites, and provides final cultural approval to commission artworks

Decision Authority

Activity	Authority
Feasibility assessment	FORM
Artistic assessment	FORM
Cultural review	Aboriginal Advisory Group
Artistic assessment	Arts Advisory Group
Artwork approval	Incorporated Association
Cultural approval	ETNTAC





Stage 5 – Design Documentation

Inputs

- Cultural Heritage Assessment
- Concept Design Proposals
- Engineering advice
- Technical advice for fabrication and installation
- Environmental approvals
- Landholder approvals

Process

1. FORM confirms final artwork site options
2. ETNTAC provide any final approvals required (if any changes from concept change)
3. Shire of Esperance, DBCA approve land use / development applications

Decision Authority

Activity	Authority
Site verification	FORM
Final location approval	ETNTAC Shire of Esperance DBCA DPLH





Managing Conflicting Recommendations

Where different stakeholder groups provide differing recommendations:

1. FORM prepares a summary paper outlining areas of agreement and disagreement
2. A joint workshop may be convened to seek alignment
3. If consensus cannot be reached, FORM will make a recommendation based on the project principles, inputs, analysis (including cost/benefit), and industry best practice.
4. The Incorporated Association makes the final determination and records its rationale, noting that the Shire, ETNTAC, DBCA/DPLH are the final decision-making authorities.

Delegations

Decision Type	Delegated To
Project delivery matters	FORM
Project budgets, budget allocations and variances	FORM
Technical artwork and site decisions	FORM
Strategic project decisions	Incorporated Association
Endorsement of sites	Incorporated Association
Endorsement of artists/artworks	Incorporated Association
Final cultural approval	ETNTAC
Final site approval	ETNTAC, Shire of Esperance, DBCA/DPLH
Final artwork approval	Shire of Esperance, DBCA/DPLH



12.3 CORPORATE & COMMUNITY SERVICES

Item: 12.3.1

Annual Review of Delegated Authority 2026/2027

Author/s	Sarah Walsh	Coordinator Governance & Corporate Support
Authorisor/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D26/13465

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to review its delegations to the Chief Executive Officer and Authorised Persons in accordance with the requirements of Section 5.46(2) of the *Local Government Act 1995*.

Recommendation in Brief

That Council endorse the Delegated Authority Register 2026/2027.

Background

Section 5.42 of the *Local Government Act 1995* (the Act) provides authority to a local government to delegate to the CEO any of its powers or the discharge of any of its duties under the Act other than those referred to in section 5.43.

Section 5.46(2) requires that at least once every financial year, delegations are to be reviewed by the delegator. Council last reviewed its delegations at the Ordinary Council Meeting on 27 May 2025, and therefore a formal review by Council is now required.

A full copy of the proposed Delegated Authority Register 2026/2027 is attached for reference.

Officer's Comment

Whilst section 5.46(2) of the Act requires delegations to be formally reviewed annually, this does not preclude local governments from amending or enabling new delegations on an ad-hoc basis as required throughout the year. During the course of the 2025/2026 financial year the following amendments were made to the register after the annual review was completed.

October 2025: Amended the following Delegations to reflect position title changes for delegates due to organisational restructures.

5.3 *Bush Fires Act 1954* Offences and infringements – appoint additional officers to have this authority

6.2 *Food Act 2008* – Prohibition Orders

6.3 *Food Act 2008* – Registration of Food Business

12.1 *Health (Miscellaneous Provisions) Act 1911* – Appointment of Deputies

The purpose of this annual review is for Council to consider its delegations to the Chief Executive Officer and Authorised Persons and determine their ongoing suitability. Delegations to the CEO are at the discretion of Council. Council may elect to make changes to the delegations; these will be recorded and alterations to the register made accordingly.

This year we have merged our Delegated Authority Register and Manual, so all delegated authority information is available in one document, rather than having the Council to CEO and Officer information in one document, and the CEO to officer information in the Manual. This will streamline the information for staff.

We have also created a separate section within the Register for Authorisations, so there is a clear differentiation between authority being delegated to officers, and officers being appointed into relevant positions.

The 'Powers and Duties' section for authorisations have been expanded to provide more clarity to officers by showing each section that officers are being authorised for.

New Delegations –

- Cemeteries Local Law 2024
- Waste Local Law 2025
- Parking & Parking Facilities Local Law 2025
- Bush Fire Brigades Local Law 2025

New Authorisations –

- Appointment of Authorised Persons to enter onto land: Local Government Act
- Appoint Designated Officers: Food Act (separated from Appoint Authorised Officers)
- Appoint Approved Officers: Building Regulations

Please refer to the attachments for a full summary of changes for this year's review.

The attachment includes all information for each delegation and authorisation, including parts which do not require Council's approval, as the approval power sits with the CEO. This information has been included for Council's reference only and is subject to change throughout the year as approved by the CEO. This includes the following –

- 'Sub-Delegated to' and 'CEO Conditions' sections within delegations; and
- All authorisations, except the Appointment of Deputies under the *Health (Miscellaneous Provisions) Act 1911*.

We have used colour coding to assist with determining the type of delegation/authorisation throughout the document as follows –

Colour	Explanation
Blue	Council has delegated authority to the CEO to appoint Officers.
Green	Authority has been delegated to the CEO by Council, and the CEO may sub-delegate these functions to Officers.
Purple	Authority has been directly delegated by Council to Officers and cannot be sub-delegated.
Red	Authority to delegate functions has been given to the CEO by the relevant Legislation. These do not require Council endorsement.

Consultation

Directors
Middle Management Team
WALGA

Financial Implications

The financial implications arising from this report are any advertising costs required.

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995

Building Act 2011

Public Health Act 2016

Planning and Development Act 2005

Bush Fires Act 1954

Food Act 2008

Dog Act 1976

Cat Act 2011

Local Government (Miscellaneous Provisions) Act 1960

Local Government (Financial Management) Regulations 1996

Local Government (Uniform Local Provisions) Regulations 1996

Health (Asbestos) Regulations 1992

Building Regulations 2012

Local Government (Model Code of Conduct) Regulations 2021

Health (Miscellaneous Provisions) Act 1911

Fines, Penalties and Infringement Notices Enforcement Act 1994

Road Traffic (Administration) Act 2008

Local Government (Development Assessment Panels) Regulations 2025

Caravan Parks & Camping Grounds Act 1995

Cemeteries Act 1986

Control of Vehicles (Off-Road Areas) Act 1978

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Environmental Considerations

Nil

Attachments

A. Delegated Authority Review Summary 2026/2027

B. Delegated Authority Register 2026-2027 - Under Separate Cover

Item 12.3.1 Annual Review of Delegated Authority 2026/2027

Moved: Cr McWilliam

Seconded: Cr de Haas

O0726-094

Council Resolution

That Council endorse the proposed *Delegated Authority Register 2026/2027*.

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*



Delegated Authority Register Review Summary of Changes 2026/2027

We have used colour coding to assist with determining the type of delegation/authorisation throughout the document as follows –

Colour	Explanation
Blue	Council has delegated authority to the CEO to appoint Officers.
Green	Authority has been delegated to the CEO by Council, and the CEO may sub-delegate these functions to Officers.
Purple	Authority has been directly delegated by Council to Officers, and cannot be sub-delegated.
Red	Authority to delegate functions has been given to the CEO by the relevant Legislation. These do not require Council endorsement.

Delegated Authority Register Review Summary of Changes 2026/2027

DELEGATED AUTHORITY		
#	Delegation	Comment
<i>Local Government Act 1995</i>		
1.1	Expressions of Interest, Tenders and Pre-qualified Suppliers (s.3.57)	No change
1.2	Agreement as to payment of rates and service charges (s.6.49)	No change
1.3	Powers of entry (s3.28, s.3.32, s3.33, s3.34 & s.3.36)	Update function to include 3.32, 3.33 and 3.36. amend part a) for ability to appoint authorised persons for this purpose. Remove s.3.28 as this is an explanatory clause and not a delegable function. Added council condition as per WALGA template. Included s.3.34(2) into compliance links.
		Updated sub-delegate positions
1.4	Certain provisions about land (s.3.25, s3.26 & s.3.27)	No change
		Updated sub-delegate positions
1.5	Commencing Prosecutions (s.9.24)	Updated section title for power being delegated.
1.6	Closing certain thoroughfares to vehicles (s.3.50)	No change

1.7	Declaring a vehicle as an abandoned vehicle wreck (s.3.40A)	No change
		Updated sub-delegate positions
1.8	Disposing of confiscated or uncollected goods (s.3.47)	No change
1.9	Disposing of property (s.3.58)	No change
		Updated sub-delegate positions
1.10	Investment of funds (s.6.14)	No change
1.11	Local government may require lessee to pay rent (s.6.60)	No change
1.12	Cat Local Law 2024	Move to Cat Act section as per WALGA advice.
		Updated sub-delegate positions
1.13	Objection to the rate record (s.6.76)	No change to delegation, update number
1.14	Partial closure of thoroughfare for repairs and maintenance (s.3.50A.)	No change to delegation, update number
1.15	Power to remove, impound goods and recover expenses (s.3.39 & s.3.48)	No change to delegation, update number
		Updated sub-delegate positions
1.16	Power to write off debts (s.6.12)	Include fee waiver provisions to function and council conditions. Add CEO condition.
		Add CEO conditions
1.17	Rates or service charges recoverable in court (s.6.56)	No change to delegation, update number
1.18	Disposal of sick or injured animals(s.3.47A)	No change to delegation, update number
		Updated sub-delegate positions
1.19	Dog Local Law 2024	No change to delegation, update number
		Updated sub-delegate positions
1.20	Fencing Local Law 2018	No change to delegation, update number
		Updated sub-delegate positions

1.21	Extractive Industries Local Law 2024	No change to delegation, update number
1.22	Local Government Property Local Law 2001	No change to delegation, update number
		Updated sub-delegate positions
1.23	Private Property Local Law 2003	No change to delegation, update number
		Updated sub-delegate positions
1.24	Activities in Thoroughfares and Public Places and Trading Local Law 2016	Update year in title. Included cl.7.2 into function and power being delegated sections, providing for the approval and refusal of a permit application, which is the primary function performed under this local law. Update local law year in power being delegated section.
		Updated sub-delegate positions
1.25	Appoint Authorised Persons	Move to Authorisations section.
	Cemeteries Local Law 2024	New delegation
	Waste Local Law 2025	New delegation
	Parking & Parking Facilities Local Law 2025	New delegation
	Bush Fire Brigades Local Law 2025	New delegation
1.26	Infringement Extension of Time	No change to delegation, update number
Building Act 2011		
2.1	Appointment of Authorised Persons (s.96 & s.99)	No change
2.2	Powers pursuant to the Building Act 2011	No change
		Updated sub-delegate positions
Public Health Act 2016		
3.1	Appointment of Environmental Health Officer (s.17)	No change
3.2	Designation of Authorised Officers (s.24)	No change

Planning & Development Act 2005		
4.1	General administration powers	Minor grammatical changes to function. Update Minister title and power to delegate and sub-delegate sections.
		Updated sub-delegate positions and CEO conditions.
Bush Fires Act 1954		
5.1	Appointment of Bush Fire Control Officers (s.38)	No change
5.2	Fire break maintenance (s.33)	No change
5.3	Offences and infringements (s.59 & s.59A)	Update delegate positions
5.4	Withdrawal of infringements (s.59A)	No change
5.5	Varying prohibited burning times (s.17)	No change
Food Act 2008		
6.1	Appoint Authorised Officers (s.122 & s.126)	No change
6.2	Prohibition orders (s.65, s.66 & s.67)	No change
6.3	Registration of food business (s.110 & s.112)	No change
6.4	Prosecutions (s.125)	No change
Dog Act 1976		
7.1	Appoint Registration Officers (s.3)	No change
7.2	Keeping of dogs (number of) (s.26)	Update compliance links
Cat Act 2011		
8.1	Cat Registrations	No change
		Updated sub-delegate positions
8.2	Cat Control Notices	Update compliance links
		Updated sub-delegate positions
8.3	Recovery of Costs - Destruction of Cats	No change
		Updated sub-delegate positions

8.4	Prosecutions	No change
		Updated sub-delegate positions
1.12	Cat Local Law 2024	Update number. Moved from Local Government Act section. Updated power to delegate and sub-delegate to include Cat Act provisions.
Local Government (Miscellaneous Provisions) Act 1960		
9.1	Establishing pounds and appointing poundkeepers and Rangers (s.449)	No change
Local Government (Financial Management) Regulations 1996		
10.1	Payment of accounts (r.12)	No change
Local Government (Uniform Local Provisions) Regulations 1996		
11.1	Permission to have gate across public thoroughfare (r.9)	Updated compliance links
11.2	Private works on, over, or under public places (r.17)	No change
11.3	Requirement to construct and repair crossing (r.13)	Update title and compliance links
11.4	Dangerous excavation in or near public thoroughfare (r.11)	No change
		Updated CEO conditions
11.5	Obstruction of footpaths and thoroughfares (r.5, r.6, r.7A, r.7)	Update compliance links
11.6	Obstruction of public thoroughfare by things placed and left	No change
Health (Miscellaneous Provisions) Act 1911		
12.1	Appointment of Deputies (s.26)	Moved to authorisations section, as Council are unable to delegate this appointment power to the CEO.
Health (Asbestos) Regulations 1992		
13.1	Appoint Authorised and Approved Officers (r.15D)	New number, minor change to power being delegated and power to delegate sections.
Building Regulations 2012		
14.1	Appoint Approved and Authorised Officers (r.70)	New number and updated title. Update reference to appointment of approved officers. Updated power to delegate.

Local Government (Model Code of Conduct) Regulations 2021

15.1	Behaviour Complaints	Update number
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AUTHORISATIONS (New Section)

Local Government Act 1995

1.1	Appointment of Authorised Persons to enter onto land	New authorisation
	Appoint Authorised Persons	Delete – new authorisations created for each individual Act listed.
1.2	Appoint Authorised Persons	Remove existing authorisation and split into each individual Act. Specify which sections officers are being authorised for. Add Planning Officer and Administration Officer – Waste. Adjust position titles for Ranger Coordinator and Technical Officer Waste.

Building Act 2011

2.1	Appointment of Authorised Persons to enter onto land	Expand powers section to specify sections officers are being authorised for. Update power to appoint and compliance links.
-----	--	--

Public Health Act 2016

3.1	Appointment of Environmental Health Officer	Updated compliance links
3.2	Designation of Authorised Officers	Expand powers section to specify sections officers are being authorised for.

Planning & Development Act 2005

4.1	Issue Infringement Notices	Expand powers section to include management of infringements. Update authorised officers, conditions and compliance links.
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Bush Fires Act 1954

5.1	Appointment of Bush Fire control Officers & Fire Weather Officers	Expand powers section to specify sections officers are being authorised for. Update authorised officers and compliance links
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Food Act 2008		
6.1	Appoint Authorised Officers	Remove reference to designated officer appointments. Include s.38 in powers and duties section. Include s.8 in power to appoint section.
6.2	Appoint Designated Officers	New appointment, removed from 6.1
Dog Act 1976		
7.1	Appoint Registration Officers	Expand powers section to specify sections officers are being authorised for. Update authorised officers and compliance links.
7.2	Appoint Authorised Persons	Expanded from previous appointment under s9.10 of the LG Act. Update Ranger Coordinator position title.
Cat Act 2011		
8.1	Appoint Authorised Persons	Expanded from previous appointment under s9.10 of the LG Act. Update Ranger Coordinator position title.
Local Government (Miscellaneous Provisions) Act 1960		
9.1	Appointing Poundkeepers and Rangers	Adjust title. Expand powers section to specify sections officers are being authorised for. Update authorised officers and compliance links.
Health (Miscellaneous Provisions) Act 1911		
10.1	Appointment of Deputies	Moved from Delegated Authority section as Council is unable to delegate appointment power to the CEO. Update number and section of the Act. Expand powers section to specify sections officers are being authorised for.
Health (Asbestos) Regulations 1992		
11.1	Appoint Authorised Officers	Update power to appoint and power to delegate sections.

<i>Building Regulations 2012</i>		
12.1	Appoint Authorised Officers	Remove 'approved officer' from this delegation. Include Act reference to powers and duties section. Update power to appoint and power to delegate sections. Add condition. Remove Director External Services as they are appointed as an Approved Officer.
12.2	Appoint Approved Officers	New authorisation
<i>Fines, Penalties and Infringement Notices Enforcement Act 1994</i>		
13.1	Registration of Infringement Notice	Update authorised officers. Minor change to conditions.
<i>Road Traffic (Administration) Act 2008</i>		
14.1	Request Information	Update authorised officers
<i>Local Government (Development Assessment Panels) Regulations 2025</i>		
15.1	Appoint Authorised Employees	Minor change to compliance links
<i>Caravan Parks & Camping Grounds Act 1995</i>		
16.1	Appoint Authorised Persons	Expanded from previous appointment under s9.10 of the LG Act. Added Planning Officer. Updated position titles for Ranger Coordinator and Technical Officer Waste.
<i>Cemeteries Act 1986</i>		
17.1	Appoint Authorised Persons	Expanded from previous appointment under s9.10 of the LG Act
<i>Control of Vehicles (Off-Road Areas) Act 1978</i>		
18.1	Appoint Authorised Persons	Expanded from previous appointment under s9.10 of the LG Act

Item: 12.3.2

Lease Renewal - Old Hospital The Market Village - Lot 100 Dempster Street

Author/s	Kim Harp	Governance & Corporate Support Assistant
Authorisor/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D26/16454

Applicant

Kim Harp

Location/Address

Portion Lot 100 Dempster Street, Old Hospital - The Market Village



Executive Summary

For Council to consider entering into a new lease with Benjamin Kowal and Anna Morcombe for the Old Hospital Building in The Market Village, portion of Lot 100 Dempster Street.

Recommendation in Brief

That Council enters into a new lease with Benjamin Kowal and Anna Morcombe for the Old Hospital Building in The Market Village, portion of Lot 100 Dempster Street, for a further 5 years.

Background

Mr Kowal and Ms Morcombe (tenants) began operating from the Old Hospital Building in The Market Village as sub-tenants from May 2021 and March 2022 respectively.

The lease from the previous tenant was reassigned to the tenants in November 2022, to allow them to keep running their successful businesses. Mr Kowal provides alternative health solutions, iridology, NLP and hypnosis, and Ms Morcombe provides architectural design services and is a Feng shui consultant.

The current lease expired on 16 May 2026, and the tenants have requested to renew their lease for a further 5 years.

Officer's Comment

Discussion with officers has determined that there are no objections with the proposed renewal being approved, however it has been noted by Environmental Health that any sale of food, packaged or unpackaged, would require consultation with the Shire and adherence to the *Food Act 2008*.

As per s.3.58(4)(c)(i) of the *Local Government Act 1995*, to determine the market value of the disposition we require a rental valuation to be carried out, not more than 6 months prior to the proposed disposition. In this instance, it is proposed that we utilise s.3.58(4)(c)(ii) of the Act for determining the market value of the disposition. This clause states "as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition."

Council's Building and Property Agreements Policy stipulate that lease fees for The Market Village are to be the average CBD rate, as determined by local real estate, less 20%. Recent discussion with local real estate agents has determined the current average CBD rent less 20% to be \$187/m² inc GST. As the property is 63.7m² in size, the annual rent for the property based on this valuation would be \$11,911.90 inc. GST.

Consultation

Governance & Corporate Support
Building Services
Projects & Buildings
Environmental Health
Anna Morcombe
Benjamin Kowal

Financial Implications

Annual rent of \$11,911.90 inc. GST.

Asset Management Implications

As per annual maintenance schedule.

Statutory Implications

Local Government Act 1995 – s.3.58 Disposing of Property
Commercial Tenancy (Retail Shops) Agreements Act 1985

Policy Implications

Building and Property Agreements Policy

Strategic Implications

Council Plan 2022 – 2032

Prosperity - Outcome 12. A prosperous and diverse economy

Objective 12.1. Attract and retain diverse industries and enterprises to grow the economy and local jobs.

Environmental Considerations

Nil

Attachments

A1. Intention To Renew - Kowal and Morcombe

Item 12.3.2 Lease Renewal – Old Hospital The Market Village – Lot 100 Dempster Street

Moved: Cr McWilliam

Seconded: Cr de Haas

O0726-095

Council Resolution

That Council enters into a new lease with Benjamin Kowal and Anna Morcombe for the Old Hospital Building in The Market Village, portion Lot 100 Dempster Street, subject to –

- 1. The lease term being 5 years;**
- 2. Annual rent being \$187m2 inc GST, subject to annual rent reviews based on CPI, and that Council consider the rental rate to be a true indication of the current market rental rate;**
- 3. The disposition being advertised in accordance with s.3.58 of the *Local Government Act 1995*;**
- 4. All lease terms and conditions being as per Council's standard Commercial Lease (Retail Shop) template.**

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

Archived: Thursday, 9 July 2026 3:17:12 PM

From: [REDACTED]

Mail received time: Tue, 5 May 2026 03:06:56

Sent: Tue, 5 May 2026 11:06:27

To: [REDACTED]

Cc: [REDACTED]

Subject: CM Saved: Re: Lease Expiry - Old Hospital, The Market Village

Importance: Normal

Sensitivity: None

[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Hi Kim,

Yes to carry on, thank you.

Kind regards

Anna Morcombe

Dwelling Design
www.dwellingdesign.com.au
@dwellingdesignau
Esperance | WA

On 5 May 2026, at 8:30 am, Benjamin Kowal wrote:

Hi Kim,

Our intention is to carry on with the lease.

Kind Regards
Benjamin Kowal
BAppSc(Hons) | ISODL2 (dist)

INVICTUS GROUP OF COMPANIES

image001.jpg

www.invictushealthhub.com | www.invictusapothecary.com.au

image002.gif

image003.jpg

Disclaimer:

The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential

Item: 12.3.3

Payment of Accounts Listing - July 2026

Author/s	Sarah Bridge Roselyn Hamilton	Corporate Accountant Manager Financial Services
Authoriser/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D26/20028

Executive Summary

To present the list of accounts paid by the Chief Executive Officer under delegated authority and the list of payments made by authorised employees using credit cards and other purchasing cards for the month 1 – 30 June 2026.

Background

The *Local Government Financial Management Regulations (1996)* recommends that the payments listing (Reg 13) and the list of payments made by authorised employees using credit cards or other purchasing cards (Reg 13A) be presented to Council.

Consultation

Moore Australia – Chartered Accountants, Auditors and Business Advisors

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Local Government Financial Management Regulations (1996)

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Attachments

- A. [Payment of Accounts Listing June 2026](#)
- B. [Transaction Card Report June 2026](#)

Item 12.3.3 Payment of Account Listing – July 2026

Moved: Cr de Haas

Seconded: Cr Harp

O0726-096

Council Resolution

That Council:

- 1. Receive the list of accounts paid for the period 1 – 30 June 2026 as listed in the attachment.**
- 2. Receive the list of accounts paid using credit cards and other purchasing cards for the period 1 – 30 June 2026 as listed in the attachment.**

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

Cr McWilliam left the Chamber at 04:38 PM.

Cr McWilliam returned to the Chamber at 4:39 PM

SHIRE OF ESPERANCE
THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID
FOR THE PERIOD ENDING 30 JUNE 2026

MUNICIPAL FUND

Cheques

ACTUAL PAYMENTS:	Cheques: 27788 - 27789	\$1,662.15
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EFT

ACTUAL PAYMENTS:	Transaction No's: E4916 - E4929	\$5,233,348.42
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Credit Cards

ACTUAL PAYMENTS:	Transactions: 28/05/2026 - 25/06/2026	\$23,137.67
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Paid under the delegated authority to the CEO

MUNICIPAL TOTAL:	\$5,258,148.24
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Estimated % local payments (including credit cards)

\$2,904,075.27	55.23%
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TRUST FUND

Cheques

ACTUAL PAYMENTS:	Cheques : -	\$0.00
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EFT

ACTUAL PAYMENTS:	Transaction No's: E4918	\$228,757.43
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TRUST TOTAL:	\$228,757.43
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TOTAL:	\$5,486,905.67
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Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28 July 2026 for confirmation in respect to accounts already paid.

Municipal Fund - Cheque Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
C27788	28/05/2026	386	Shire of Esperance - Petty Cash	Petty Cash Recoup - EHC, Civic Centre & Library	\$ 909.95
C27789	30/06/2026	386	Shire of Esperance - Petty Cash	Petty cash recoup - Admin & all out centres	\$ 752.20
Total Creditor payments made by Cheque from Municipal Fund					\$ 1,662.15

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4916	02/06/2026	4577	G & K D Harp	Councillor payment - May 2026	\$ 1,919.79
E4916	02/06/2026	5791	W J & F J Graham	Councillor payment - May 2026	\$ 1,919.79
E4916	02/06/2026	9807	R G Chambers	Councillor Payment - May 2026	\$ 5,963.33
E4916	02/06/2026	9808	J L Obourne	Councillor payment - May 2026	\$ 2,838.29
E4916	02/06/2026	10309	C T Davies	Councillor payment - May 2026	\$ 1,919.79
E4916	02/06/2026	10554	L P De Haas	Councillor payment - May 2026	\$ 1,919.79
E4916	02/06/2026	11322	G M Johnston	Councillor payment - May 2026	\$ 1,919.79
E4916	02/06/2026	11330	S Starceovich	Councillor payment - May 2026	\$ 2,391.08
E4916	02/06/2026	11978	G A McWilliam	Councillor payment - May 2026	\$ 1,919.79
E4917	08/06/2026	6619	Esperance Hockey Association	Self-supporting loan and grant funds	\$ 465,000.00
E4919	10/06/2026	32	Australia Post	Postage & handling charges	\$ 847.70
E4919	10/06/2026	260	Horizon Power	Electricity charges	\$ 92,256.80
E4919	10/06/2026	290	Telstra	Telephone charges	\$ 4,447.48
E4919	10/06/2026	392	Water Corporation	Water usage charges	\$ 22,774.77
E4919	10/06/2026	2562	Commonwealth Bank of Australia	Merchant fees	\$ 4,336.10
E4919	10/06/2026	7576	Les Mills Asia Pacific	Membership fees	\$ 754.52

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4919	10/06/2026	7580	BP Australia Pty Ltd (6791)	Air BP refuelling	\$ 704.37
E4919	10/06/2026	8081	Bond Administrator Department of Commerce	Bond payment	\$ 350.00
E4919	10/06/2026	8117	Foxtel Cable Television Pty Limited	Foxtel subscription	\$ 155.00
E4919	10/06/2026	8784	Sheriff's Office, Perth	Lodgement fees	\$ 265.50
E4919	10/06/2026	9321	Superchoice Services Pty Limited	Superannuation payment	\$ 281,714.33
E4919	10/06/2026	9997	Sandwai Pty Ltd	Sandwai subscription	\$ 2,356.20
E4919	10/06/2026	11308	Fleetcare Pty Ltd	Lease payment	\$ 2,580.01
E4919	10/06/2026	11364	Ezidebit Pty Ltd	Ezidebit subscription	\$ 1,238.37
E4920	11/06/2026	1	Australian Taxation Office	Payroll deduction	\$ 183,147.00
E4920	11/06/2026	100	Landgate	Title searches	\$ 48.20
E4920	11/06/2026	126	Esperance Electrical Service	Electrical services	\$ 5,994.50
E4920	11/06/2026	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$ 253.70
E4920	11/06/2026	381	Optus Communications	Monthly mobile charges	\$ 59.99
E4920	11/06/2026	395	BOC Gases	Cylinder & gas charges	\$ 135.86
E4920	11/06/2026	571	St John Ambulance Association in WA	First aid supplies	\$ 200.85
E4920	11/06/2026	650	Sheldon Paint and Panel	Insurance excess	\$ 1,000.00
E4920	11/06/2026	1045	Stewart & Heaton Clothing Co Pty Ltd	Personal protective equipment	\$ 2,056.58
E4920	11/06/2026	1148	Woodlands Distributors and Agencies	Dog tidy bags	\$ 1,469.16
E4920	11/06/2026	1215	Shire of Esperance Municipal Fund	Project retention	\$ 13,237.00
E4920	11/06/2026	1246	Esperance Districts Recreation	Community grant payment	\$ 1,650.00
E4920	11/06/2026	1315	Gibson Soak Water Co	Bottled water	\$ 137.00
E4920	11/06/2026	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$ 320.40
E4920	11/06/2026	1470	Express Yourself Printing Esperance	Printing and stationery	\$ 575.00
E4920	11/06/2026	1695	Bay of Isles Mini-Excavators	Plant hire and grease trap servicing	\$ 680.00
E4920	11/06/2026	1709	Forpark Australia	Playground equipment	\$ 479.60

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4920	11/06/2026	1787	Cascade Town Recreation Association	Community grants payment	\$ 2,000.00
E4920	11/06/2026	1981	Esperance Sportspower	Staff uniforms	\$ 5,533.00
E4920	11/06/2026	2112	Seton Australia Pty Ltd	First aid equipment	\$ 54.93
E4920	11/06/2026	2496	Professionals Esperance Real Estate	Rent	\$ 3,680.00
E4920	11/06/2026	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$ 256.80
E4920	11/06/2026	2823	Institute of Public Works Engineering	Subscription fee	\$ 1,364.00
E4920	11/06/2026	2900	Esperance Bay Yacht Club Inc	Venue hire	\$ 382.00
E4920	11/06/2026	2968	Esperance Taekwondo Academy Inc.	Event participation payment	\$ 500.00
E4920	11/06/2026	3484	Esperance Podiatry	Podiatry services - EHC	\$ 1,020.00
E4920	11/06/2026	3797	LED Esperance	Electrical supplies	\$ 50.60
E4920	11/06/2026	3835	WA Local Government Association	Training and education	\$ 1,364.00
E4920	11/06/2026	3953	Advanced Spatial Technologies Pty Ltd	Subscription renewal	\$ 7,788.00
E4920	11/06/2026	4398	Moby Marine	Parts	\$ 136.00
E4920	11/06/2026	4699	Esperance Care Services Inc	Event participation payment	\$ 500.00
E4920	11/06/2026	4947	Toll Ipec Pty Ltd	Freight costs	\$ 3,371.39
E4920	11/06/2026	4989	Woolworths Group Limited*	Consumables	\$ 1,573.59
E4920	11/06/2026	5042	Officeworks Business Direct	Stationery	\$ 551.42
E4920	11/06/2026	5047	Gevers Goddard Jones Pty Ltd	Annual support subscription	\$ 1,045.00
E4920	11/06/2026	5051	Stratagreen	Planting supplies	\$ 3,245.72
E4920	11/06/2026	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$ 666.00
E4920	11/06/2026	5444	Reece Australia Pty Ltd	Pool equipment	\$ 478.50
E4920	11/06/2026	5548	Munglinup Community Group	Venue hire	\$ 75.00
E4920	11/06/2026	5604	Esperance Milk Supply	Milk supplies	\$ 133.80
E4920	11/06/2026	5627	J S Lowdon	Refund	\$ 2,166.73
E4920	11/06/2026	5767	Seek Limited	Advertising	\$ 1,562.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4920	11/06/2026	5793	Tradelink Esperance	Plumbing supplies	\$ 304.96
E4920	11/06/2026	5826	Conplant Pty Ltd	Parts and equipment	\$ 167.43
E4920	11/06/2026	6176	Market Creations Pty Ltd	Website development	\$ 6,459.31
E4920	11/06/2026	6186	Department of Water and Environment	Wylie Bay Sanitary Landfill site licence	\$ 6,952.00
E4920	11/06/2026	6221	PFD Food Services Pty Ltd	Consumables	\$ 1,515.30
E4920	11/06/2026	6250	WA Tyre Recovery	Tyre recycling	\$ 1,706.80
E4920	11/06/2026	6495	MCM Protection Pty Ltd	Security services	\$ 1,841.40
E4920	11/06/2026	6641	DMS Diesels	Vehicle consumables	\$ 350.35
E4920	11/06/2026	7409	C A Edwards	Reimbursement	\$ 139.89
E4920	11/06/2026	7425	Esperance Cleaning Service	Cleaning services	\$ 1,287.00
E4920	11/06/2026	7438	Independence Australia	Nursing products - EHC	\$ 549.90
E4920	11/06/2026	7703	Talis Consultants	Professional consultancy services	\$ 12,817.75
E4920	11/06/2026	7801	Land Insights	Contractor - Planning services	\$ 6,306.30
E4920	11/06/2026	7892	T R Currie	Technical assistance	\$ 575.00
E4920	11/06/2026	8097	Shop for Shops	Library display Items	\$ 1,241.30
E4920	11/06/2026	8299	Esperance Primary School P & C	Community grants payment	\$ 3,000.00
E4920	11/06/2026	8459	Condongup Machinery Wreckers	Parts and equipment	\$ 39.16
E4920	11/06/2026	8487	D A Whait	Jackpot winnings - Pay 25	\$ 150.00
E4920	11/06/2026	8596	Frontline Fire and Rescue Equipment	Personal protective equipment	\$ 18,161.54
E4920	11/06/2026	8626	Gower Industries	Parts and equipment	\$ 666.85
E4920	11/06/2026	8644	AM Wreckers Group Pty Ltd	Towing services	\$ 220.00
E4920	11/06/2026	8717	Western Irrigation Pty Ltd	Irrigation parts and equipment	\$ 24,176.83
E4920	11/06/2026	8746	M G Keen	Reimbursement	\$ 180.00
E4920	11/06/2026	8783	The Trustee for Recherche Medical	Pre-employment medical checks	\$ 50.00
E4920	11/06/2026	8800	South Regional TAFE	Training and education	\$ 118.40

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4920	11/06/2026	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$ 573.24
E4920	11/06/2026	8933	Aurelia's Ice Creamery and Cafe	Catering	\$ 668.60
E4920	11/06/2026	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$ 27,764.78
E4920	11/06/2026	8989	Envirolab Services (WA) Pty Ltd	Bore monitoring	\$ 5,098.91
E4920	11/06/2026	9081	Show Technology Australia Pty Limited	Parts and equipment	\$ 20,097.30
E4920	11/06/2026	9127	Unicare Health	Nursing products - EHC	\$ 189.00
E4920	11/06/2026	9141	Apex Rubber Stamp Co	Stationery	\$ 66.15
E4920	11/06/2026	9147	Key Pest and Weed Control	Pest control	\$ 1,617.00
E4920	11/06/2026	9156	Bluemar Pty Ltd	Drafting services	\$ 10,485.75
E4920	11/06/2026	9163	Esperance Combined Tyres & Mechanical	Tyres and servicing	\$ 29,070.00
E4920	11/06/2026	9218	Avantgarde Technologies Pty Ltd	Subscription fees	\$ 3,893.56
E4920	11/06/2026	9237	Esperance Metaland	Steel supplies	\$ 47.43
E4920	11/06/2026	9302	H & H Architects	Professional services	\$ 1,680.25
E4920	11/06/2026	9400	Rapid Global Nominee Pty Ltd	Subscription fees	\$ 3,960.00
E4920	11/06/2026	9447	R A & L A Gibson	Supply & delivery - River sand	\$ 27,316.96
E4920	11/06/2026	9473	Banksia Park Farm Eggs	Eggs - EHC	\$ 60.00
E4920	11/06/2026	9503	EcoValley Honey - Winton Hughes Wasey	Consignment sales	\$ 111.60
E4920	11/06/2026	9531	Esperance Island Cruises	Bookeasy sales - Accommodation	\$ 801.00
E4920	11/06/2026	9641	Aussie Broadband Pty Ltd	NBN broadband	\$ 537.00
E4920	11/06/2026	9642	Delnorth Pty Ltd	Guideposts	\$ 24,286.57
E4920	11/06/2026	9775	B G & T Cartledge	Reimbursements	\$ 315.65
E4920	11/06/2026	9832	RAC Tourism Assets Pty Ltd	Bookeasy sales - Accommodation	\$ 51.30
E4920	11/06/2026	9845	Common Ground Trails Pty Ltd	Construction works	\$ 294,669.21
E4920	11/06/2026	9894	Calibre Care	Hire of equipment - EHC	\$ 1,900.00
E4920	11/06/2026	9946	Global Drone Solutions	Software updates	\$ 968.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4920	11/06/2026	10022	Pulse Software	Subscription fee	\$ 12,687.26
E4920	11/06/2026	10115	MBIT Technologies Pty Ltd	Business SMS service	\$ 11.00
E4920	11/06/2026	10147	Kingspan Water & Energy Pty Ltd	Irrigation water storage tank	\$ 28,297.50
E4920	11/06/2026	10191	Silver Podiatry	Podiatry services - EHC	\$ 180.00
E4920	11/06/2026	10192	Esperance Gutter Cleaning	Preventative maintenance	\$ 5,555.00
E4920	11/06/2026	10218	D B Ambrose	Lawn & garden services - EHC	\$ 75.00
E4920	11/06/2026	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$ 1,954.02
E4920	11/06/2026	10325	V Reck	Administration costs - Esperance Biosecurity Association	\$ 395.00
E4920	11/06/2026	10416	J M Smith	Rent	\$ 720.00
E4920	11/06/2026	10518	Townzies Turf and Gardens	Lawn & garden services - EHC	\$ 198.00
E4920	11/06/2026	10564	WA Girl Macrame	Consignment sales	\$ 13.56
E4920	11/06/2026	10649	Bitumen Distribution Pty Ltd	Bitumen emulsion	\$ 17,820.00
E4920	11/06/2026	10735	Cabcharge Pty Ltd	Taxi services - May 2026	\$ 219.99
E4920	11/06/2026	10798	Live Life Alarms / Flight Plan Digital	Alarm monitoring fees - EHC	\$ 90.00
E4920	11/06/2026	10836	Van Ryt Industries Pty Ltd	Parts and equipment	\$ 270.60
E4920	11/06/2026	10859	Lister Electrical WA	Electrical services	\$ 244.20
E4920	11/06/2026	10942	Thorp Realty Pty Ltd	Rent	\$ 3,400.00
E4920	11/06/2026	10956	MBL Food & Packaging T/A South Coast Foods	Consumables	\$ 2,325.59
E4920	11/06/2026	11058	Howat WA Pty Ltd T/A The Weed Terminator	Slashing and mulching services	\$ 6,930.00
E4920	11/06/2026	11176	Tunstall Healthcare	Alarm monitoring fees - EHC	\$ 62.60
E4920	11/06/2026	11191	Bay Diversified Pty Ltd	Weed control services	\$ 11,007.46
E4920	11/06/2026	11215	HXY Group Pty Ltd T/A Wavecrest Village	Consumables	\$ 197.00
E4920	11/06/2026	11244	Motel Brothers Pty Ltd T/as The Jet	Bookeasy sales - Accommodation	\$ 927.36
E4920	11/06/2026	11251	Niche Planning Studio Pty Ltd	Professional services	\$ 6,444.10
E4920	11/06/2026	11271	Coldtrek Distribution Group	Consumables	\$ 298.90

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4920	11/06/2026	11316	BreezeConnect	Subscription fees	\$ 48.50
E4920	11/06/2026	11329	Kinetic Communications and Mechanical	Supply and install communications equipment	\$ 1,445.40
E4920	11/06/2026	11334	Laurens Larder	Catering	\$ 368.50
E4920	11/06/2026	11348	B L Hough-Neilson	Reimbursement	\$ 156.02
E4920	11/06/2026	11356	Good Chat Designs	Consignment sales	\$ 135.00
E4920	11/06/2026	11384	CNE Ag Innovations Pty Ltd	Parts and equipment	\$ 303.82
E4920	11/06/2026	11413	Apex Building Contractors	Construction works	\$ 14,628.16
E4920	11/06/2026	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$ 68.00
E4920	11/06/2026	11447	S R Liddelow	Reimbursement	\$ 99.80
E4920	11/06/2026	11462	Work Health Professionals Pty Ltd	Audiometric testing	\$ 5,808.00
E4920	11/06/2026	11481	D L Synnot	Jackpot winnings - Pay 25	\$ 150.00
E4920	11/06/2026	11504	E A Godwin	Reimbursement	\$ 5.70
E4920	11/06/2026	11518	Mega Phones	Monitoring fees	\$ 247.50
E4920	11/06/2026	11527	JA Miller & KL Miller T/A Pharkarwe	Wild Dog baiting services	\$ 6,688.00
E4920	11/06/2026	11588	Green Thumb Gardening Esperance	Grounds maintenance	\$ 462.00
E4920	11/06/2026	11629	CHG-Meridian Australia Pty Ltd	Lease payment	\$ 6,130.27
E4920	11/06/2026	11660	Cassie Wehrenberg	Consignment sales	\$ 138.00
E4920	11/06/2026	11688	Work Metrics Pty Ltd	Subscription fee	\$ 462.00
E4920	11/06/2026	11711	Supagas Pty Limited	Gas supply	\$ 4,777.34
E4920	11/06/2026	11779	J & S Castlehow Electrical Services	Electrical contract works	\$ 140,169.47
E4920	11/06/2026	11815	Esperance Trophies & Laser Engraving	Engraving services	\$ 1,830.00
E4920	11/06/2026	11839	Absolute Hot Water & Gas	Plumbing services	\$ 236.50
E4920	11/06/2026	11844	Daniel Enterprises WA PTY LTD	Parts and equipment	\$ 5,495.22
E4920	11/06/2026	11851	Pink Lake IGA	Consumables	\$ 401.77
E4920	11/06/2026	11854	J Schultz	Performance fee	\$ 500.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4920	11/06/2026	11855	Liquor Merchant Holdings	Consumables	\$ 129.98
E4920	11/06/2026	11875	Celestial Nature	Consignment sales	\$ 27.20
E4920	11/06/2026	11883	Allflow Industrial	Emulsion tank parts	\$ 3,465.39
E4920	11/06/2026	11898	SEA Heavy Diesel Pty Ltd	Parts and equipment	\$ 1,556.15
E4920	11/06/2026	11913	Madden Rural	Cement	\$ 6,088.72
E4920	11/06/2026	11944	Boharp T/as Esperance Plumbing Services	Plumbing services	\$ 4,162.05
E4920	11/06/2026	11980	Lock, Stock & Farrell Locksmith Pty	Keys and equipment	\$ 7,255.95
E4920	11/06/2026	11991	Department of Local Government,	Building Services Levies	\$ 8,167.46
E4920	11/06/2026	11997	Luxe Floral and Home co	Condolence flowers	\$ 90.00
E4920	11/06/2026	12053	Knowles Family Trust TA /JK HD	Labour hire	\$ 8,412.25
E4920	11/06/2026	12060	Innes Electrical & Air	Airconditioning services	\$ 6,701.63
E4920	11/06/2026	12069	Salary Packaging Australia Pty Ltd	Novated lease - Employer ITC	\$ 43.50
E4920	11/06/2026	12071	Australia Wide Investigations	Professional services	\$ 2,827.55
E4920	11/06/2026	12076	Esperance Monthly	Advertising	\$ 1,399.20
E4920	11/06/2026	12079	Fat Zebra Pty Ltd	Subscription and usage fees	\$ 37.79
E4920	11/06/2026	12128	Paralogic Pty Ltd	Nursing consumables - EHC	\$ 261.99
E4920	11/06/2026	12148	James Leonhardt T/A Amino Strategy	Consultancy services	\$ 3,300.00
E4920	11/06/2026	12175	Manjak Pty Ltd/TA Reframe WA Consulting	Training and education	\$ 11,550.00
E4920	11/06/2026	12186	Amy Nenke TA Lifelight Coaching	Coaching sessions	\$ 4,900.50
E4920	11/06/2026	12199	C Kruze	Refund	\$ 65.00
E4920	11/06/2026	12200	S M Hall	Refund	\$ 782.98
E4920	11/06/2026	12202	J A Paxton	Reimbursement	\$ 319.34
E4920	11/06/2026	12203	C M Brittain	Refund	\$ 29.22
E4920	11/06/2026	12204	D P Gaebler	Refund	\$ 3,068.79
E4920	11/06/2026	12205	J L Mellowship	Reimbursement	\$ 150.80

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4920	11/06/2026	12206	D Kruidenier	Reimbursement	\$ 173.20
E4920	11/06/2026	12207	H Naylor	Reimbursement	\$ 173.20
E4920	11/06/2026	12208	D A Forsyth	Reimbursement	\$ 173.20
E4920	11/06/2026	12209	D T Doherty	Reimbursement	\$ 87.00
E4920	11/06/2026	12210	L Bampton	Refund	\$ 65.00
E4920	11/06/2026	12211	K Bampton	Refund	\$ 65.00
E4920	11/06/2026	12217	Pipe Networks Pty Limited (Vocus)	Public wifi	\$ 261.80
E4921	17/06/2026	26	Blackwoods Atkins	Parts & equipment	\$ 394.27
E4921	17/06/2026	47	B E Stearne & Co Pty Ltd	Reticulation supplies	\$ 2,864.95
E4921	17/06/2026	63	Bunnings Ltd*	Hardware	\$ 11,449.44
E4921	17/06/2026	112	Esperance Ag Services	Parts & equipment	\$ 2,745.95
E4921	17/06/2026	287	Swans Veterinary Services	Veterinary services	\$ 6,687.65
E4921	17/06/2026	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$ 2,192.63
E4921	17/06/2026	544	Paint Industries Pty Ltd	Paint supplies	\$ 246.68
E4921	17/06/2026	707	Haslams	Protective clothing	\$ 10,724.04
E4921	17/06/2026	1259	South East Petroleum*	Fuel supplies	\$ 139,404.98
E4921	17/06/2026	1291	Sharpe Brothers Pty Ltd	Screened sand	\$ 558.60
E4921	17/06/2026	1307	Feature Paints	Paint supplies	\$ 1,011.30
E4921	17/06/2026	1461	Kip & Steve's Mechanical Repairs	Mechanical parts	\$ 475.32
E4921	17/06/2026	1485	Freight Lines Group	Freight charges	\$ 13,676.58
E4921	17/06/2026	1575	GPC Asia Pacific Pty Ltd/Repco	Automotive supplies	\$ 2,818.37
E4921	17/06/2026	2246	Cutting Edges Pty Ltd	Parts and equipment	\$ 9,787.43
E4921	17/06/2026	2297	Major Motors Pty Ltd	Automotive supplies	\$ 1,033.12
E4921	17/06/2026	2317	Southern Cross Austereo Pty Ltd	Radio advertising	\$ 3,223.00
E4921	17/06/2026	2333	Winc Australia Pty Limited	Stationery	\$ 2,538.55

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4921	17/06/2026	3774	Goodchild Enterprises	Batteries	\$ 1,227.60
E4921	17/06/2026	3898	Tutt Bryant Equipment	Parts and equipment	\$ 142.10
E4921	17/06/2026	4210	Farm & General EOPP	Parts and equipment	\$ 6,365.30
E4921	17/06/2026	4647	Marketforce - Omnicom	Advertising	\$ 279.81
E4921	17/06/2026	4648	Wurth Australia Pty Ltd	Line marking accessories	\$ 242.04
E4921	17/06/2026	5132	West Australian Newspapers Limited	Advertising	\$ 391.60
E4921	17/06/2026	5215	Public Transport Authority of Weste	TransWA - May 2026	\$ 1,728.44
E4921	17/06/2026	5253	T-Quip	Parts and equipment	\$ 845.06
E4921	17/06/2026	5908	Heatley Sales Pty Ltd	Parts and equipment	\$ 107.88
E4921	17/06/2026	6183	Kleen West	Cleaning and kitchen consumables	\$ 5,527.63
E4921	17/06/2026	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$ 323,015.11
E4921	17/06/2026	8959	Topsigns	Signage	\$ 10,217.02
E4921	17/06/2026	9022	AFGRI Equipment Australia Pty Ltd	Parts and equipment	\$ 3,258.42
E4921	17/06/2026	9188	Agwest Machinery	Parts and equipment	\$ 683.32
E4921	17/06/2026	9574	Clarke & Stokes Agriservices Pty Ltd	Parts and equipment	\$ 2,195.13
E4921	17/06/2026	9657	Super Cheap Auto Pty Ltd	Automotive supplies	\$ 281.60
E4921	17/06/2026	10701	Esperance Truck Pro Pty Ltd	Automotive supplies	\$ 974.68
E4921	17/06/2026	10993	Etech WA Pty Ltd T/As Esperance	Printing charges & electronic equipment	\$ 9,623.75
E4921	17/06/2026	11004	CTECM	Managed services for communication site	\$ 2,807.40
E4921	17/06/2026	11160	Sigma Telford Group	Pool equipment and supplies	\$ 1,811.11
E4921	17/06/2026	11298	Alcolizer Technology Pty Ltd	Alcolizer device and servicing	\$ 9,743.53
E4921	17/06/2026	11459	R&J Batteries Pty Ltd	Batteries, cables & terminals	\$ 242.00
E4921	17/06/2026	11501	SoundBay Pty Ltd T/A Mannys Music	Lighting equipment	\$ 7,296.00
E4921	17/06/2026	11571	Wyoming Transport	Freight and delivery services	\$ 862.40
E4921	17/06/2026	11681	Waglass Pty Ltd	Glass recycling	\$ 622.69

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4921	17/06/2026	11840	Powerplant Motorcycles	Parts and equipment	\$ 412.40
E4922	18/06/2026	12196	A Hugault	Performance fee	\$ 3,000.00
E4923	18/06/2026	33	Australian Services Union (ASU)	Payroll deduction	\$ 371.00
E4923	18/06/2026	140	Esperance Shire Staff Jackpot	Payroll deduction	\$ 600.00
E4923	18/06/2026	154	LGRCEU	Payroll deduction	\$ 132.00
E4923	18/06/2026	1963	Child Support Agency	Payroll deduction	\$ 3,269.67
E4923	18/06/2026	4014	Australian Taxation Office	Payroll deduction	\$ 337.43
E4923	18/06/2026	12126	Services Australia - Centrelink	Payroll deduction	\$ 337.43
E4924	19/06/2026	260	Horizon Power	Electricity charges	\$ 44,403.21
E4924	19/06/2026	290	Telstra	Telephone charges	\$ 1,223.20
E4924	19/06/2026	314	WA Treasury Corporation	Loan repayment	\$ 7,762.47
E4924	19/06/2026	392	Water Corporation	Water usage charges	\$ 1,458.95
E4924	19/06/2026	2562	Commonwealth Bank of Australia	Merchant fees	\$ 603.43
E4924	19/06/2026	9321	Superchoice Services Pty Limited	Superannuation payment	\$ 140,923.68
E4924	19/06/2026	9997	Sandwai Pty Ltd	Sandwai subscription	\$ 2,356.20
E4924	19/06/2026	11364	Ezidebit Pty Ltd	Ezidebit subscription	\$ 949.22
E4925	24/06/2026	260	Horizon Power	Electricity charges	\$ 2,298.29
E4925	24/06/2026	392	Water Corporation	Water usage charges	\$ 276.45
E4926	25/06/2026	1	Australian Taxation Office	Payroll deduction	\$ 185,781.00
E4926	25/06/2026	100	Landgate	Title searches and valuations	\$ 22,948.58
E4926	25/06/2026	126	Esperance Electrical Service	Electrical services	\$ 4,531.50
E4926	25/06/2026	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$ 2,648.80
E4926	25/06/2026	410	Pink Lake Butchers	Consumables	\$ 1,034.36
E4926	25/06/2026	571	St John Ambulance Association in WA	First aid supplies	\$ 658.38
E4926	25/06/2026	693	Condongup and Districts Recreation	Cleaning and grounds maintenance	\$ 6,052.20

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4926	25/06/2026	1045	Stewart & Heaton Clothing Co Pty Ltd	Personal protective equipment	\$ 272.26
E4926	25/06/2026	1197	Six Mile Hill Bush Fire Brigade	Reimbursement	\$ 103.99
E4926	25/06/2026	1245	Esperance Netball Association	Event participation	\$ 1,000.00
E4926	25/06/2026	1470	Express Yourself Printing Esperance	Printing and stationery	\$ 5,114.00
E4926	25/06/2026	1662	Esperance Trim And Canvas	Canvas supplies	\$ 1,623.50
E4926	25/06/2026	1695	Bay of Isles Mini-Excavators	Plant hire	\$ 150.00
E4926	25/06/2026	1981	Esperance Sportspower	Staff uniforms	\$ 9,455.44
E4926	25/06/2026	2496	Professionals Esperance Real Estate	Rent	\$ 3,680.00
E4926	25/06/2026	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$ 11.00
E4926	25/06/2026	3227	Esperance Fire Services	Preventative maintenance	\$ 2,104.78
E4926	25/06/2026	3245	NDY A Tetratch Company	Hot water system upgrades	\$ 4,620.00
E4926	25/06/2026	3534	Local Government Professionals	Training and education	\$ 2,110.00
E4926	25/06/2026	3545	Look Brilliant Pty Ltd	Promotional materials	\$ 2,106.50
E4926	25/06/2026	3604	Kelyn Training Services	Training and accreditations	\$ 1,480.00
E4926	25/06/2026	3736	Easisalary Pty Ltd	Novated leases - Employer ITC	\$ 681.00
E4926	25/06/2026	3781	Escare Inc	Early Childhood Workers grant administration	\$ 5,500.00
E4926	25/06/2026	3797	LED Esperance	Electrical supplies	\$ 100.35
E4926	25/06/2026	3835	WA Local Government Association	Subscription services, training and education	\$ 881.50
E4926	25/06/2026	4068	Total Asphalt And Traffic Management	Traffic management	\$ 140,532.54
E4926	25/06/2026	4422	C C & J A King	Consignment sales	\$ 57.60
E4926	25/06/2026	4567	WA Police Service	National Police checks - EHC	\$ 35.20
E4926	25/06/2026	4798	Australia's Golden Outback	Tourism development contribution and marketing co-op	\$ 107,769.20
E4926	25/06/2026	4947	Toll Ipec Pty Ltd	Freight costs	\$ 4,902.41
E4926	25/06/2026	4989	Woolworths Group Limited*	Consumables	\$ 916.86
E4926	25/06/2026	5042	Officeworks Business Direct	Stationery	\$ 433.90

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4926	25/06/2026	5133	Australia Day Council of WA Inc	Membership renewal	\$ 836.00
E4926	25/06/2026	5164	Esperance Beachfront Resort	Bookeasy sales - Accommodation	\$ 153.00
E4926	25/06/2026	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$ 855.00
E4926	25/06/2026	5371	WA Naturally Publications	Stock for resale	\$ 76.25
E4926	25/06/2026	5604	Esperance Milk Supply	Milk supplies	\$ 133.80
E4926	25/06/2026	5767	Seek Limited	Advertising	\$ 566.50
E4926	25/06/2026	6009	McLeods Barristers & Solicitors	Legal advice	\$ 319.00
E4926	25/06/2026	6024	SeatAdvisor Pty Ltd	Ticket sale fees	\$ 199.00
E4926	25/06/2026	6099	Melbourne International Comedy Festival	Show fee	\$ 3,575.00
E4926	25/06/2026	6147	J S & T S Hainsworth	Reimbursement	\$ 374.74
E4926	25/06/2026	6164	Data 3 Limited	Support renewal	\$ 1,902.34
E4926	25/06/2026	6221	PFD Food Services Pty Ltd	Consumables	\$ 955.70
E4926	25/06/2026	6495	MCM Protection Pty Ltd	Security services	\$ 2,442.00
E4926	25/06/2026	6537	ABCO Products Pty Ltd	Cleaning products	\$ 1,227.11
E4926	25/06/2026	6744	Esperance Tennis Club Inc	Tennis Australia grant funds	\$ 25,000.00
E4926	25/06/2026	7043	Connect Call Centre Services	Call Centre fees	\$ 116.38
E4926	25/06/2026	7409	C A Edwards	Jackpot winnings - Pay 26	\$ 150.00
E4926	25/06/2026	7425	Esperance Cleaning Service	Cleaning services	\$ 7,227.00
E4926	25/06/2026	7438	Independence Australia	Nursing supplies - EHC	\$ 2,948.04
E4926	25/06/2026	7657	A N Belworthy	Reimbursement	\$ 364.82
E4926	25/06/2026	7715	TD Contractors A/L Removal	Earthworks and plant hire	\$ 10,968.07
E4926	25/06/2026	7801	Land Insights	Contractor - Planning services	\$ 12,073.07
E4926	25/06/2026	7945	Choices Flooring Esperance	Flooring installation and accessories	\$ 8,582.38
E4926	25/06/2026	8024	C A Poole	Consignment sales	\$ 52.00
E4926	25/06/2026	8181	Archival Survival Pty Ltd	Archival supplies	\$ 3,390.45

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4926	25/06/2026	8255	H S Norwood	Reimbursement	\$ 300.20
E4926	25/06/2026	8389	M J Walker	Reimbursement	\$ 1,374.65
E4926	25/06/2026	8497	The Print Shop Bunbury	Promotional products	\$ 2,777.50
E4926	25/06/2026	8596	Frontline Fire and Rescue Equipment	Personal protective equipment	\$ 1,135.56
E4926	25/06/2026	8673	E-Precision Laboratory Pty Ltd	Laboratory soil testing	\$ 3,135.00
E4926	25/06/2026	8768	Central Regional Tafe	Training and education	\$ 1,062.10
E4926	25/06/2026	8783	The Trustee for Recherche Medical	Pre-employment checks	\$ 300.00
E4926	25/06/2026	8897	T S Hainsworth	Reimbursement	\$ 64.66
E4926	25/06/2026	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$ 14,128.86
E4926	25/06/2026	8955	Esperance Laundry and Linen	Laundry services	\$ 175.00
E4926	25/06/2026	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$ 8,904.90
E4926	25/06/2026	8989	Envirolab Services (WA) Pty Ltd	Water analysis	\$ 1,273.18
E4926	25/06/2026	8994	Information Proficiency	Content Manager upgrade and training	\$ 5,808.00
E4926	25/06/2026	9147	Key Pest and Weed Control	Pest control	\$ 7,218.20
E4926	25/06/2026	9163	Esperance Combined Tyres & Mechanical	Tyres and services	\$ 39,714.50
E4926	25/06/2026	9207	Datacom Systems (AU) Pty Ltd	Toner	\$ 560.04
E4926	25/06/2026	9237	Esperance Metaland	Steel supplies	\$ 108.14
E4926	25/06/2026	9245	JLR Mechanical Contracting	Mechanical works	\$ 4,254.16
E4926	25/06/2026	9302	H & H Architects	Professional design services	\$ 44,344.77
E4926	25/06/2026	9371	Adam Davey Consulting	Consultancy services	\$ 671.00
E4926	25/06/2026	9435	Esperance Aboriginal Family and Community	Cultural workshops	\$ 4,900.00
E4926	25/06/2026	9473	Banksia Park Farm Eggs	Eggs - EHC	\$ 90.00
E4926	25/06/2026	9503	EcoValley Honey - Winton Hughes Wasey	Consignment sales	\$ 100.80
E4926	25/06/2026	9531	Esperance Island Cruises	Bookeasy sales	\$ 801.00
E4926	25/06/2026	9584	J Cartledge	Refund	\$ 999.98

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4926	25/06/2026	9639	Avon Waste	Rubbish & recycling collections	\$ 96,836.14
E4926	25/06/2026	9659	The Deli King	Catering	\$ 840.00
E4926	25/06/2026	9747	Bettercup	Re-usable event supplies	\$ 4,058.12
E4926	25/06/2026	9806	Westbooks	Library items	\$ 903.14
E4926	25/06/2026	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$ 473.00
E4926	25/06/2026	9857	D J Kennedy	Lawns & garden services - EHC	\$ 77.00
E4926	25/06/2026	9894	Calibre Care	Equipment hire - EHC	\$ 950.00
E4926	25/06/2026	10142	R-Group International Pty Ltd	Teams phone packages	\$ 3,229.33
E4926	25/06/2026	10218	D B Ambrose	Lawn & garden services - EHC	\$ 1,087.50
E4926	25/06/2026	10229	D1 Store Pty Ltd	Batteries	\$ 260.00
E4926	25/06/2026	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$ 2,008.91
E4926	25/06/2026	10365	Breakaway Esperance	Catering	\$ 110.00
E4926	25/06/2026	10416	J M Smith	Rent	\$ 720.00
E4926	25/06/2026	10444	Ausroad Manufacturing Pty Ltd	Parts and equipment	\$ 3,556.96
E4926	25/06/2026	10518	Townzies Turf and Gardens	Lawn & gardening services - EHC	\$ 396.00
E4926	25/06/2026	10571	Farmgate Esperance Pty Ltd	Fencing materials	\$ 348.88
E4926	25/06/2026	10757	In Motion Esperance	Pre-employment checks	\$ 440.00
E4926	25/06/2026	10835	Premium Publishers - Vanguard	Promotional materials	\$ 223.85
E4926	25/06/2026	10848	Retravision Esperance - JAPMR Pty Ltd	White goods and accessories	\$ 4,220.75
E4926	25/06/2026	10859	Lister Electrical WA	Electrical services	\$ 1,981.78
E4926	25/06/2026	10867	Department of the Premier and Cabin	Gazette notice	\$ 175.89
E4926	25/06/2026	10888	Insculpo Pty Ltd T/A Sheridan's Bad	Name badges	\$ 337.15
E4926	25/06/2026	10940	BMT Commercial Australia Pty Ltd	Booster pump investigation project management	\$ 5,790.02
E4926	25/06/2026	10941	R I Henderson	Videography project	\$ 7,414.00
E4926	25/06/2026	10942	Thorp Realty Pty Ltd	Rent	\$ 3,400.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4926	25/06/2026	10956	MBL Food & Packaging T/A South Coast Foods	Consumables	\$ 4,161.78
E4926	25/06/2026	10958	Newsxpress Esperance Lottery Centre	Stationery and magazine subscriptions	\$ 249.80
E4926	25/06/2026	10976	B K Guest	Reimbursement	\$ 24.81
E4926	25/06/2026	10981	SuperSealing Pty Ltd	Airport runway maintenance	\$ 47,855.50
E4926	25/06/2026	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$ 2,662.00
E4926	25/06/2026	10996	Dabungool Cultural Experiences	Cultural Awareness session	\$ 2,400.00
E4926	25/06/2026	11012	Esperance Fresh Food Pty Ltd T/A	Consumables	\$ 182.24
E4926	25/06/2026	11019	Enviroclean WA Pty Ltd	Service of parts	\$ 1,171.50
E4926	25/06/2026	11058	Howat WA Pty Ltd T/A The Weed Terminator	Mulching and slashing works	\$ 35,200.00
E4926	25/06/2026	11110	Esperance Outdoor Power Equipment	Parts and equipment	\$ 988.45
E4926	25/06/2026	11191	Bay Diversified Pty Ltd	Weed management	\$ 6,680.41
E4926	25/06/2026	11251	Niche Planning Studio Pty Ltd	Professional services	\$ 21,142.00
E4926	25/06/2026	11270	RISE N SHINE GROUP PTY LTD	Cleaning services	\$ 734.80
E4926	25/06/2026	11356	Good Chat Designs	Consignment sales	\$ 75.00
E4926	25/06/2026	11375	Hart Sport Australia Pty Ltd	Sports equipment	\$ 843.00
E4926	25/06/2026	11401	Levi's Woodworking	Consignment sales	\$ 104.00
E4926	25/06/2026	11497	S A Docker	Refund	\$ 19.57
E4926	25/06/2026	11533	Australian Institute of Management	Training and education	\$ 200.00
E4926	25/06/2026	11660	Cassie Wehrenberg	Consignment sales	\$ 83.60
E4926	25/06/2026	11698	Bookeasy Australia Pty Ltd	Bookeasy fees	\$ 715.00
E4926	25/06/2026	11711	Supagas Pty Limited	Gas supply	\$ 900.04
E4926	25/06/2026	11753	Wayfound (DDAGroup Corporate	Pedestrian Wayfinding project	\$ 770.00
E4926	25/06/2026	11790	Safemaster Safety Products Pty Ltd	Preventative maintenance	\$ 3,685.00
E4926	25/06/2026	11810	H A Greive	Reimbursement	\$ 966.92
E4926	25/06/2026	11839	Absolute Hot Water & Gas	Plumbing services	\$ 2,002.81

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4926	25/06/2026	11844	Daniel Enterprises WA PTY LTD	Parts and equipment	\$ 1,465.16
E4926	25/06/2026	11851	Pink Lake IGA	Consumables	\$ 507.21
E4926	25/06/2026	11855	Liquor Merchant Holdings	Bar stock - Civic Centre	\$ 1,649.93
E4926	25/06/2026	11897	Lily Mae Dacay (Dr)	Pre-employment checks	\$ 220.00
E4926	25/06/2026	11898	SEA Heavy Diesel Pty Ltd	Parts	\$ 112.20
E4926	25/06/2026	11900	Bills Doors and Servicing	Door servicing and repairs	\$ 143.00
E4926	25/06/2026	11902	Starceвич Electrical	Electrical services	\$ 1,089.70
E4926	25/06/2026	11942	Wayward Nation	Design services	\$ 6,457.00
E4926	25/06/2026	11944	Boharp T/as Esperance Plumbing Services	Plumbing services	\$ 2,636.58
E4926	25/06/2026	11997	Luxe Floral and Home co	Condolence flowers	\$ 215.00
E4926	25/06/2026	12012	Coerco Pty Ltd	Rural tank installation	\$ 13,465.65
E4926	25/06/2026	12030	T L Fisher	Reimbursement	\$ 63.50
E4926	25/06/2026	12039	Esperance Concrete & Pre-cast Pty Ltd	Concreting and earthworks	\$ 1,257.51
E4926	25/06/2026	12053	Knowles Family Trust TA /JK HD	Labour hire	\$ 14,357.75
E4926	25/06/2026	12059	David Meadley T/A Jake Meadley Imagery	Event photography	\$ 350.00
E4926	25/06/2026	12060	Innes Electrical & Air	Electrical maintenance	\$ 2,191.67
E4926	25/06/2026	12069	Salary Packaging Australia Pty Ltd	Novated lease - Employer ITC	\$ 43.50
E4926	25/06/2026	12071	Australia Wide Investigations	Professional services	\$ 5,693.05
E4926	25/06/2026	12111	WOOF Media Pty Ltd	Website development	\$ 21,560.00
E4926	25/06/2026	12119	KBW Family Trust T/A Both Barrels Music	Refund	\$ 500.00
E4926	25/06/2026	12127	R L Corless	Jackpot winnings - Pay 26	\$ 150.00
E4926	25/06/2026	12128	Paralogic Pty Ltd	Nursing consumables - EHC	\$ 466.36
E4926	25/06/2026	12134	South East Contracting Pty Ltd	Earthworks materials	\$ 330.00
E4926	25/06/2026	12139	One Tree Community Services Inc	Early Childhood workshops	\$ 5,255.73
E4926	25/06/2026	12172	Element Geospatial	Survey control installation & coordination	\$ 3,096.50

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4926	25/06/2026	12174	Fremantle Press Inc	Image use fees	\$ 600.00
E4926	25/06/2026	12192	Princh A/S	Subscription fees	\$ 3,734.00
E4926	25/06/2026	12201	TTFS Group Pty Ltd	Fencing parts and equipment	\$ 15,510.00
E4926	25/06/2026	12209	D T Doherty	Reimbursement	\$ 64.66
E4926	25/06/2026	12214	Factory Sound Sales Pty Ltd	Theatre and stage equipment	\$ 2,575.26
E4926	25/06/2026	12215	Achieveability Pty Ltd	Training and education	\$ 1,210.00
E4926	25/06/2026	12216	TecArt Pty Ltd	Theatre and stage equipment	\$ 580.49
E4926	25/06/2026	12218	J L Fiegert	Refund	\$ 764.62
E4926	25/06/2026	12221	A Bull	Reimbursement	\$ 2,400.00
E4926	25/06/2026	12222	Munglinup Bushmens Association	Community grant payment	\$ 2,000.00
E4926	25/06/2026	12225	Karoola Pty Ltd	Refund	\$ 1,627.94
E4927	29/06/2026	325	Easton WJ & V	Hire of earthmoving plant	\$ 33,660.00
E4927	29/06/2026	1215	Shire of Esperance Municipal Fund	Project retention	\$ 225.71
E4927	29/06/2026	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$ 200,890.25
E4927	29/06/2026	2693	Worth Kerbing	Kerbing services	\$ 13,238.50
E4927	29/06/2026	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$ 6,096.75
E4927	29/06/2026	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$ 91,241.70
E4927	29/06/2026	7522	Jacka Trenching and Fencing	Traffic control	\$ 8,008.00
E4927	29/06/2026	7679	G & B Haulage	Plant hire	\$ 38,115.00
E4927	29/06/2026	9306	Drake-Brockman Building and	Construction works	\$ 636,648.64
E4927	29/06/2026	10615	Quaintrelle (WA) Pty Ltd T/A	Hire of street sweeper	\$ 29,327.34
E4927	29/06/2026	10942	Thorp Realty Pty Ltd	Rent	\$ 3,480.00
E4927	29/06/2026	11537	CB Traffic Solutions Pty Ltd	Traffic control	\$ 34,294.80
E4927	29/06/2026	11590	MLP Civil	Plant hire	\$ 32,364.48
E4927	29/06/2026	11779	J & S Castlehow Electrical Services	Electrical contract works	\$ 8,984.90

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4927	29/06/2026	12226	M L Cousins	Refund	\$ 712.53
E4928	29/06/2026	4577	G & K D Harp	Councillor payment - June 2026	\$ 1,919.80
E4928	29/06/2026	5791	W J & F J Graham	Councillor payment - June 2026	\$ 1,919.80
E4928	29/06/2026	9807	R G Chambers	Councillor payment - June 2026	\$ 5,963.33
E4928	29/06/2026	9808	J L Obourne	Councillor payment - June 2026	\$ 2,838.30
E4928	29/06/2026	10309	C T Davies	Councillor payment - June 2026	\$ 1,919.80
E4928	29/06/2026	10554	L P De Haas	Councillor payment - June 2026	\$ 1,919.80
E4928	29/06/2026	11322	G M Johnston	Councillor payment - June 2026	\$ 1,919.80
E4928	29/06/2026	11330	S Starceвич	Councillor payment - June 2026	\$ 2,862.38
E4928	29/06/2026	11978	G A McWilliam	Councillor payment - June 2026	\$ 1,919.80
E4929	30/06/2026	32	Australia Post	Postage & handling charges	\$ 4,789.41
E4929	30/06/2026	260	Horizon Power	Electricity charges	\$ 1,004.15
E4929	30/06/2026	290	Telstra	Telephone charges	\$ 3,274.14
E4929	30/06/2026	314	WA Treasury Corporation	Loan repayment	\$ 45,876.63
E4929	30/06/2026	392	Water Corporation	Water usage charges	\$ 2,371.97
E4929	30/06/2026	8784	Sheriff's Office, Perth	Lodgement fees	\$ 354.00
E4929	30/06/2026	11364	Ezidebit Pty Ltd	Ezidebit subscription	\$ 666.29
Total Creditor payments made by EFT from Municipal Fund					\$ 5,233,348.42

Trust Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4918	10/06/2026	1215	Shire of Esperance Municipal Fund	Contributions to public open space project	\$ 228,757.43
Total Creditor payments made by EFT from Trust Fund					\$ 228,757.43

SHIRE OF ESPERANCE

CREDIT CARD PAYMENT LISTING

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting
held on 28/07/2026 for confirmation in respect to accounts already paid via credit cards.

DATE	CREDITOR	PARTICULARS	AMOUNT
8/06/2026	Netflix.com	Monthly subscription	\$ 20.99
10/06/2026	Xero AU	Monthly subscription	\$ 75.00
10/06/2026	EBOS Group Australia	Aged care equipment - EHC	\$ 356.57
10/06/2026	Invox	Essentials Briefing - Support at Home Pricing and Finances	\$ 535.00
11/06/2026	Transport WA Perth	NDIS worker screening	\$ 145.00
22/06/2026	RK DocsConnect	Support at Home service agreement	\$ 1,600.00
24/06/2026	Luxe Floral and Home Co	Leaving gift	\$ 85.00
28/05/2026	Quay Perth	Accommodation - Conference	\$ 804.54
3/06/2026	Twilio Sendgrid	Monthly BOILC point of sale subscription	\$ 129.22
19/06/2026	Vistaprint Australia	Envelopes - Museum	\$ 762.29
24/06/2026	Avery Products	Stationery - Library	\$ 133.37
19/06/2026	Workmate Training Academy	Training and assessing	\$ 667.00
28/05/2026	MBL Food & Packaging	Supplies - Civic Centre	\$ 73.97
29/05/2026	Woolworths	Vouchers - Childcare Workers Program	\$ 450.00
29/05/2026	Woolworths	Vouchers - Childcare Workers Program	\$ 200.00
29/05/2026	Woolworths	Vouchers - Childcare Workers Program	\$ 450.00
1/06/2026	Reddy Express	Consumables - Taste of the World event	\$ 11.18
5/06/2026	Red Dot Stores	Event supplies - Neon Showdown	\$ 128.73
5/06/2026	The Reject Shop	Event supplies - Neon Showdown	\$ 58.00
8/06/2026	Liquor Barons	Bar supplies - Civic Centre	\$ 263.88
11/06/2026	Woolworths	Consumables voucher - French Week	\$ 300.00
15/06/2026	NewsXpress	Workshop stationery	\$ 24.99
15/06/2026	Booking.com	Accommodation - Technician training	\$ 564.40
16/06/2026	Woolworths	Consumables voucher - French Week	\$ 50.00
18/06/2026	Bistro Louis	Consumables voucher - French Week	\$ 150.00
19/06/2026	Kleen West Distributor	Cleaning supplies	\$ 94.33
24/06/2026	White Sands Gallery	Twin Towns French Committee gifts	\$ 312.75
24/06/2026	Downtown Espresso	NAIDOC event consumables	\$ 51.00
1/06/2026	GoFax	Monthly fax licence	\$ 29.85
4/06/2026	Intuit	Mailchimp subscription	\$ 344.22
8/06/2026	Starlink Internet	Remote internet monthly charges	\$ 1,315.50
9/06/2026	Microsoft	Cloud subscription	\$ 2.20
15/06/2026	Vend Pos	Monthly Visitors Centre point of sale subscription	\$ 279.00
17/06/2026	Starlink Internet	Remote internet monthly charges	\$ 556.01
24/06/2026	Institute of Public Accountants	Professional membership	\$ 915.75
28/05/2026	Quay Perth	Accommodation - Conference	\$ 835.08
28/05/2026	Tribe Perth	Accommodation - Councillor travel	\$ 222.07
28/05/2026	Crown Promenade Perth	Accommodation - Staff training	\$ 706.95
28/05/2026	REX	Flights refund	-\$ 310.00
28/05/2026	Crown Promenade Perth	Accommodation - Staff training	\$ 714.55
28/05/2026	Pan Pacific Perth	Accommodation incidentals	\$ 5.06
28/05/2026	REX	Flights refund	-\$ 398.00
29/05/2026	Holiday Inn West Perth	Accommodation refund	-\$ 84.00
29/05/2026	Retravisison Esperance	Staff kitchen appliance	\$ 48.00
29/05/2026	Uber	Travel - Conference	\$ 58.77
29/05/2026	Woolworths	Chambers consumables	\$ 172.65
31/05/2026	Facebook	Job advertisements	\$ 82.62
2/06/2026	REX	Flights - Staff training	\$ 408.95
3/06/2026	Uber	Travel - Staff training	\$ 54.12
3/06/2026	Pagoda Resort	Accommodation & meals - Staff training	\$ 252.49
4/06/2026	Uber	Travel - Conference	\$ 16.90
4/06/2026	Vibe Hotel Subiaco	Accommodation - Staff training	\$ 386.58
4/06/2026	Vibe Hotel Subiaco	Accommodation - Staff training	\$ 386.58
4/06/2026	Mentimeter Basic	Subscription	\$ 280.10
4/06/2026	REX	Flights - Staff training	\$ 476.76
4/06/2026	REX	Flights - Staff training	\$ 544.57

SHIRE OF ESPERANCE
CREDIT CARD PAYMENT LISTING

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting
held on 28/07/2026 for confirmation in respect to accounts already paid via credit cards.

DATE	CREDITOR	PARTICULARS	AMOUNT
6/06/2026	Uber	Travel - Staff training	\$ 23.26
8/06/2026	Uber	Travel - Staff training	\$ 79.95
10/06/2026	Uber	Travel - Staff training	\$ 37.42
11/06/2026	REX	Flights - Councillor travel	\$ 476.76
12/06/2026	Four Points Sheraton	Accommodation - Staff training	\$ 253.86
15/06/2026	Oaks Perth	Accommodation & meals - Staff training	\$ 592.76
18/06/2026	REX	Flights - Staff training	\$ 544.57
19/06/2026	IDW	ID cardholder	\$ 65.36
21/06/2026	Wattle Grove	Accommodation - Staff training	\$ 684.00
21/06/2026	IBIS Styles	Accommodation - Staff TAFE	\$ 1,690.00
22/06/2026	MBL Food & Packaging	Consumables	\$ 36.26
22/06/2026	Bunnings	Staff leaving gift	\$ 300.00
22/06/2026	Wattle Grove	Accommodation refund	-\$ 342.00
23/06/2026	REX	Flights - Councillor travel	\$ 538.75
24/06/2026	Liquor Barons	Chambers bar stock	\$ 62.99
29/05/2026	SEA Heavy Diesel	Bus inspection	\$ 293.69
25/06/2026	The Institution of Engineers Australia	Professional membership	\$ 640.00
6/06/2026	Ravensthorpe Hotel	Catering	\$ 61.00
7/06/2026	BP Ravensthorpe	Catering	\$ 19.90
7/06/2026	Ravensthorpe Hotel	Catering	\$ 34.00
24/06/2026	Woolworths	Catering	\$ 244.60
		Total Credit Card Purchases 28/05/2026 - 25/06/2026	\$ 23,137.67

SHIRE OF ESPERANCE

PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28/07/2026 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
01/05/2026	Bunnings Ltd	Hardware	\$ 57.28
01/05/2026	Bunnings Ltd	Hardware	\$ 94.02
01/05/2026	Bunnings Ltd	Hardware	\$ 191.49
01/05/2026	Bunnings Ltd	Hardware	\$ 22.19
01/05/2026	Bunnings Ltd	Hardware	\$ 140.96
01/05/2026	Bunnings Ltd	Hardware	\$ 55.10
01/05/2026	Bunnings Ltd	Hardware	\$ 33.35
04/05/2026	Bunnings Ltd	Hardware	\$ 1,845.81
04/05/2026	Bunnings Ltd	Hardware	\$ 99.84
04/05/2026	Bunnings Ltd	Hardware	\$ 354.53
04/05/2026	Bunnings Ltd	Hardware	\$ 38.08
04/05/2026	Bunnings Ltd	Hardware	\$ 7.65
04/05/2026	Bunnings Ltd	Hardware	\$ 309.94
04/05/2026	Bunnings Ltd	Hardware	\$ 361.05
05/05/2026	Bunnings Ltd	Hardware	\$ 72.68
05/05/2026	Bunnings Ltd	Hardware	\$ 36.48
05/05/2026	Bunnings Ltd	Hardware	\$ 50.92
05/05/2026	Bunnings Ltd	Hardware	\$ 79.80
05/05/2026	Bunnings Ltd	Hardware	\$ 23.03
05/05/2026	Bunnings Ltd	Hardware	\$ 9.45
06/05/2026	Bunnings Ltd	Hardware	\$ 23.58
06/05/2026	Bunnings Ltd	Hardware	\$ 106.43
06/05/2026	Bunnings Ltd	Hardware	\$ 5.87
06/05/2026	Bunnings Ltd	Hardware	\$ 4.59
06/05/2026	Bunnings Ltd	Hardware	\$ 27.89
07/05/2026	Bunnings Ltd	Hardware	\$ 21.53
07/05/2026	Bunnings Ltd	Hardware	\$ 51.23
07/05/2026	Bunnings Ltd	Hardware	\$ 100.17
07/05/2026	Bunnings Ltd	Hardware	\$ 72.47
07/05/2026	Bunnings Ltd	Hardware	\$ 56.20
07/05/2026	Bunnings Ltd	Hardware	\$ 51.05
07/05/2026	Bunnings Ltd	Hardware	\$ 46.36
07/05/2026	Bunnings Ltd	Hardware	\$ 69.92
07/05/2026	Bunnings Ltd	Hardware	\$ 27.96
08/05/2026	Bunnings Ltd	Hardware	\$ 65.55
08/05/2026	Bunnings Ltd	Hardware	\$ 56.50
11/05/2026	Bunnings Ltd	Hardware	\$ 73.66
11/05/2026	Bunnings Ltd	Hardware	\$ 30.29
11/05/2026	Bunnings Ltd	Hardware	\$ 76.36
11/05/2026	Bunnings Ltd	Hardware	\$ 66.67
12/05/2026	Bunnings Ltd	Hardware	\$ 27.08
12/05/2026	Bunnings Ltd	Hardware	\$ 51.78
12/05/2026	Bunnings Ltd	Hardware	-\$ 24.70
12/05/2026	Bunnings Ltd	Hardware	\$ 266.52
12/05/2026	Bunnings Ltd	Hardware	\$ 6.18
12/05/2026	Bunnings Ltd	Hardware	\$ 14.23
12/05/2026	Bunnings Ltd	Hardware	\$ 293.33
12/05/2026	Bunnings Ltd	Hardware	\$ 51.30
12/05/2026	Bunnings Ltd	Hardware	\$ 98.35
12/05/2026	Bunnings Ltd	Hardware	\$ 174.64
13/05/2026	Bunnings Ltd	Hardware	\$ 48.45
13/05/2026	Bunnings Ltd	Hardware	\$ 3.65
13/05/2026	Bunnings Ltd	Hardware	\$ 51.52
13/05/2026	Bunnings Ltd	Hardware	\$ 28.31
13/05/2026	Bunnings Ltd	Hardware	\$ 61.31

SHIRE OF ESPERANCE

PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28/07/2026 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
13/05/2026	Bunnings Ltd	Hardware	\$ 38.97
13/05/2026	Bunnings Ltd	Hardware	\$ 34.80
14/05/2026	Bunnings Ltd	Hardware	\$ 21.03
14/05/2026	Bunnings Ltd	Hardware	\$ 19.95
14/05/2026	Bunnings Ltd	Hardware	\$ 47.88
14/05/2026	Bunnings Ltd	Hardware	\$ 42.21
14/05/2026	Bunnings Ltd	Hardware	\$ 79.75
14/05/2026	Bunnings Ltd	Hardware	\$ 325.75
15/05/2026	Bunnings Ltd	Hardware	\$ 165.60
15/05/2026	Bunnings Ltd	Hardware	\$ 23.92
15/05/2026	Bunnings Ltd	Hardware	\$ 25.65
15/05/2026	Bunnings Ltd	Hardware	\$ 33.44
18/05/2026	Bunnings Ltd	Hardware	\$ 92.72
19/05/2026	Bunnings Ltd	Hardware	\$ 71.39
19/05/2026	Bunnings Ltd	Hardware	\$ 31.09
19/05/2026	Bunnings Ltd	Hardware	\$ 31.76
19/05/2026	Bunnings Ltd	Hardware	\$ 727.71
19/05/2026	Bunnings Ltd	Hardware	\$ 37.55
20/05/2026	Bunnings Ltd	Hardware	\$ 6.61
20/05/2026	Bunnings Ltd	Hardware	\$ 78.46
20/05/2026	Bunnings Ltd	Hardware	\$ 25.80
20/05/2026	Bunnings Ltd	Hardware	\$ 1,424.05
20/05/2026	Bunnings Ltd	Hardware	\$ 614.79
21/05/2026	Bunnings Ltd	Hardware	\$ 41.58
21/05/2026	Bunnings Ltd	Hardware	\$ 21.80
21/05/2026	Bunnings Ltd	Hardware	\$ 102.60
22/05/2026	Bunnings Ltd	Hardware	\$ 279.00
25/05/2026	Bunnings Ltd	Hardware	\$ 55.10
25/05/2026	Bunnings Ltd	Hardware	\$ 18.89
25/05/2026	Bunnings Ltd	Hardware	\$ 43.56
25/05/2026	Bunnings Ltd	Hardware	\$ 32.10
26/05/2026	Bunnings Ltd	Hardware	\$ 122.91
26/05/2026	Bunnings Ltd	Hardware	\$ 56.98
26/05/2026	Bunnings Ltd	Hardware	\$ 247.81
27/05/2026	Bunnings Ltd	Hardware	\$ 6.66
27/05/2026	Bunnings Ltd	Hardware	\$ 16.63
27/05/2026	Bunnings Ltd	Hardware	\$ 23.28
28/05/2026	Bunnings Ltd	Hardware	\$ 27.43
28/05/2026	Bunnings Ltd	Hardware	\$ 137.91
28/05/2026	Bunnings Ltd	Hardware	\$ 45.23
28/05/2026	Bunnings Ltd	Hardware	\$ 20.35
29/05/2026	Bunnings Ltd	Hardware	\$ 21.32
29/05/2026	Bunnings Ltd	Hardware	\$ 23.47
29/05/2026	Bunnings Ltd	Hardware	\$ 34.07
02/04/2026	South East Petroleum	Fuel supplies	-\$ 567.43
04/05/2026	South East Petroleum	Fuel supplies	\$ 6,710.17
05/05/2026	South East Petroleum	Fuel supplies	\$ 27,310.80
06/05/2026	South East Petroleum	Fuel supplies	\$ 2,021.78
06/05/2026	South East Petroleum	Fuel supplies	\$ 3,595.69
12/05/2026	South East Petroleum	Fuel supplies	\$ 7,227.99
12/05/2026	South East Petroleum	Fuel supplies	\$ 4,749.82
13/05/2026	South East Petroleum	Fuel supplies	\$ 1,642.17
13/05/2026	South East Petroleum	Fuel supplies	\$ 1,950.08
15/05/2026	South East Petroleum	Fuel supplies	\$ 22,446.71
18/05/2026	South East Petroleum	Fuel supplies	\$ 8,602.59

SHIRE OF ESPERANCE

PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28/07/2026 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
20/05/2026	South East Petroleum	Fuel supplies	\$ 13,698.69
20/05/2026	South East Petroleum	Fuel supplies	\$ 1,384.17
21/05/2026	South East Petroleum	Fuel supplies	\$ 7,294.12
21/05/2026	South East Petroleum	Fuel supplies	\$ 2,387.03
21/05/2026	South East Petroleum	Fuel supplies	\$ 6,435.99
21/05/2026	South East Petroleum	Fuel supplies	\$ 4,934.26
26/05/2026	South East Petroleum	Fuel supplies	\$ 3,474.90
26/05/2026	South East Petroleum	Fuel supplies	\$ 12,615.90
27/05/2026	South East Petroleum	Fuel supplies	\$ 1,352.07
31/05/2026	South East Petroleum	Fuel supplies	\$ 137.48
05/05/2026	Woolworths	Consumables & supplies	\$ 141.02
12/05/2026	Woolworths	Consumables & supplies	\$ 39.55
13/05/2026	Woolworths	Consumables & supplies	\$ 123.86
14/05/2026	Woolworths	Consumables & supplies	\$ 223.05
28/05/2026	Woolworths	Consumables & supplies	\$ 112.65
28/05/2026	Woolworths	Consumables & supplies	\$ 77.00
28/05/2026	Woolworths	Consumables & supplies	\$ 213.82
29/05/2026	Woolworths	Consumables & supplies	\$ 81.80
30/05/2026	Woolworths	Consumables & supplies	\$ 129.80
02/06/2026	Woolworths	Consumables & supplies	\$ 22.05
02/06/2026	Woolworths	Consumables & supplies	\$ 129.30
02/06/2026	Woolworths	Consumables & supplies	\$ 20.60
03/06/2026	Woolworths	Consumables & supplies	\$ 132.80
05/06/2026	Woolworths	Consumables & supplies	\$ 109.35
08/06/2026	Woolworths	Consumables & supplies	\$ 42.25
09/06/2026	Woolworths	Consumables & supplies	\$ 13.90
09/06/2026	Woolworths	Consumables & supplies	\$ 151.94
11/06/2026	Woolworths	Consumables & supplies	\$ 167.90
12/06/2026	Woolworths	Consumables & supplies	\$ 155.50
12/06/2026	Woolworths	Consumables & supplies	\$ 39.35
13/06/2026	Woolworths	Consumables & supplies	\$ 43.21
16/06/2026	Woolworths	Consumables & supplies	\$ 36.36
18/06/2026	Woolworths	Consumables & supplies	\$ 26.25
18/06/2026	Woolworths	Consumables & supplies	\$ 117.54
22/06/2026	Woolworths	Consumables & supplies	\$ 14.60
23/06/2026	Woolworths	Consumables & supplies	\$ 125.00
			\$ 153,344.87

Item: 12.3.4

Financial Services Report - July 2026

Author/s	Sarah Bridge Roselyn Hamilton	Corporate Accountant Manager Financial Services
Authoriser/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D26/20029

Executive Summary

To present to Council the Monthly Financial Report for the period ending 30 June 2026.

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Attachments

A¹. Monthly Financial Report June 2026

Item 12.3.4 Financial Services Report – July 2026

Moved: Cr Obourne

Seconded: Cr de Haas

O0726-097

Council Resolution

That Council receive the attached report entitled Monthly Financial Report for the month of June 2026.

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

Ms Christiane Smith entered the Chamber at 4:42 PM



SHIRE OF ESPERANCE

MONTHLY FINANCIAL MANAGEMENT REPORTS

(Incorporating Statement of Financial Activity)

JUNE 2026

CORPORATE & COMMUNITY SERVICES

MANAGER FINANCIAL SERVICES COMPILATION REPORT

MEETING DATE:	28 JULY 2026
ACCOUNTING PERIOD:	PERIOD ENDED 30 JUNE 2026
MATERIALITY THRESHOLD:	\$100,000 OR 10%

OVERVIEW

The Statement of Financial Activity shows a surplus at 30 June of \$12,694,476.

RATES COLLECTED

Rates collected at the end of June were 104.01%. Collections at the same time last year were 103.88%. The collection percentage is greater than 100% largely due to the number of ratepayers who have chosen to pay their rates in advance.

It is now expected that rates data will be sent to Zipform following budget adoption, with notices to be issued in mid-August.

2025-2026 FINANCIAL YEAR

Please note, the June financial statements included in this report are not finalised at the time of writing. For the first week or so in July, June invoices are backdated for both accounts payable and accounts receivable. The final capitalisation of assets is also still to be processed. Finally, a calculation of the unspent grants and carryovers is to be completed to ensure the correct amount of funds are available in 2026-2027 to complete projects outstanding.

WORKING CAPITAL

The Council is solvent and I do not consider there any matters of liquidity affecting business continuity that I would bring to Council's attention.

Current surplus at the end of June is \$12,694,476. The surplus is shown on the bottom of the Statement of Financial Activity and also on the Composition of Net Current Assets. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$50,280,604 and this is shown on the Statement of Financial Position. Reserve balance is \$33,960,469, also shown on the Statement of Financial Position.

Sarah Bridge
Corporate Accountant

**SHIRE OF ESPERANCE
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 30 JUNE 2026**

	2025-26 Budget	2025-26 Budget YTD	2025-26 Actual YTD
	\$	\$	\$
Revenue			
Rates	28,077,679	27,997,641	27,959,569
Grants, subsidies and contributions	11,778,094	15,337,370	17,498,373
Fees and charges	12,565,051	12,692,003	12,787,996
Interest revenue	1,801,500	1,808,500	2,058,663
Other revenue	2,058,999	2,366,122	1,332,818
	56,281,323	60,201,636	61,637,419
Expenses			
Employee costs	(25,013,978)	(25,042,591)	(24,162,831)
Materials and contracts	(19,777,450)	(19,436,606)	(15,406,311)
Utility charges	(1,476,201)	(1,513,058)	(1,356,958)
Depreciation	(23,684,722)	(24,647,006)	(24,091,290)
Finance costs	(83,670)	(76,289)	(67,702)
Insurance	(958,994)	(914,437)	(915,080)
Other expenditure	(865,739)	(871,464)	(808,596)
	(71,860,754)	(72,501,451)	(66,808,768)
	(15,579,431)	(12,299,815)	(5,171,349)
Capital grants, subsidies and contributions	36,174,101	38,741,668	15,643,167
Profit on asset disposals	199,233	199,233	-
Loss on asset disposals	(75,216)	(75,216)	-
	36,298,118	38,865,685	15,643,167
Net result for the period	20,718,687	26,565,870	10,471,818
Other comprehensive income for the period			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Changes in asset revaluation surplus	-	-	-
Total other comprehensive income for the period	-	-	-
Total comprehensive income for the period	20,718,687	26,565,870	10,471,818

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026**

	2025-26 Budget (a) \$	2025-26 Budget YTD (b) \$	2025-26 Actual YTD (c) \$	2025-26 Variance (c)-(b) \$	((c)-(b))/(b) %
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	27,997,641	27,997,641	27,959,569	(38,072)	0%
Grants, subsidies and contributions	15,337,370	15,337,370	17,498,373	2,161,003	14%
Fees and charges	12,692,003	12,692,003	12,787,996	95,993	1%
Interest revenue	1,808,500	1,808,500	2,058,663	250,163	14%
Other revenue	2,366,122	2,366,122	1,332,818	(1,033,304)	-44%
Profit on asset disposals	199,233	199,233	-	(199,233)	-100%
	60,400,869	60,400,869	61,637,419	1,236,550	2%
Expenditure from operating activities					
Employee costs	(25,042,591)	(25,042,591)	(24,162,831)	879,760	-4%
Materials and contracts	(19,429,225)	(19,436,606)	(15,406,311)	4,030,295	-21%
Utility charges	(1,513,058)	(1,513,058)	(1,356,958)	156,100	-10%
Depreciation	(24,647,006)	(24,647,006)	(24,091,290)	555,716	-2%
Finance costs	(83,670)	(76,289)	(67,702)	8,587	-11%
Insurance	(914,437)	(914,437)	(915,080)	(643)	0%
Other expenditure	(871,464)	(871,464)	(808,596)	62,868	-7%
Loss on asset disposals	(75,216)	(75,216)	-	75,216	-100%
	(72,576,667)	(72,576,667)	(66,808,768)	5,767,899	-8%
TOTAL OPERATING ACTIVITIES	(12,175,798)	(12,175,798)	(5,171,349)	7,004,449	-58%
NON-OPERATING ACTIVITIES					
Inflows from non-operating activities					
Capital grants, subsidies and contributions	38,741,668	38,741,668	15,643,167	(23,098,501)	-60%
Proceeds from disposal of assets	1,355,000	1,355,000	1,903,370	548,370	40%
Proceeds - self supporting loans	107,724	107,724	95,696	(12,028)	-11%
Proceeds on other loans and receivables	2,734,907	2,734,907	2,734,907	-	0%
	42,939,299	42,939,299	20,377,140	(22,562,159)	-53%
Outflows from non-operating activities					
Right of use assets received - non cash	-	-	-	-	-
Payments for land held for resale	(1,000,000)	(1,000,000)	(37,771)	962,229	-96%
Payments for property, plant and equipment	(51,452,383)	(51,452,383)	(18,395,718)	33,056,665	-64%
Payments for construction of infrastructure	(20,293,543)	(20,293,543)	(15,622,527)	4,671,016	-23%
Repayment of Borrowings	(167,663)	(167,663)	(155,635)	12,028	-7%
	(72,913,589)	(72,913,589)	(34,211,651)	38,701,938	-53%
TOTAL NON-OPERATING ACTIVITIES	(29,974,290)	(29,974,290)	(13,834,511)	16,139,779	-54%
NON CASH AMOUNTS EXCLUDED					
Depreciation	24,647,006	24,647,006	24,091,290	(555,716)	-2%
Loss on asset disposals	75,216	75,216	-	(75,216)	-100%
Profit on asset disposals	(199,233)	(199,233)	-	199,233	-100%
Provisions & accruals	187,652	187,652	209,161	21,509	11%
Movement of Non-Current Receivables	-	-	(26,734)	(26,734)	-
TOTAL NON-CASH AMOUNTS EXCLUDED	24,710,641	24,710,641	24,273,717	(436,924)	-2%
MOVEMENT IN SURPLUS OR DEFICIT					
Surplus at the start of the financial year	2,809,730	2,809,730	2,809,731	1	0%
Amount attributable to operating Activities	(12,175,798)	(12,175,798)	(5,171,349)	7,004,449	-58%
Amount attributable to non-operating Activities	(29,974,290)	(29,974,290)	(13,834,511)	16,139,779	-54%
Non-cash amounts excluded	24,710,641	24,710,641	24,273,717	(436,924)	-2%
Reserve Movements	14,544,150	14,544,150	4,616,888	(9,927,262)	-68%
Surplus/(deficit) remaining after the imposition of general rates	(85,567)	(85,567)	12,694,476	12,780,043	-14936%

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2026**

	2025-26 YTD	2024-25 Actuals
	\$	\$
CURRENT ASSETS		
Cash & cash equivalents	50,280,604	47,273,666
Trade & other receivables	2,890,714	1,261,614
Inventories	969,594	958,802
TOTAL CURRENT ASSETS	54,140,912	49,494,082
NON-CURRENT ASSETS		
Other receivables	1,049,930	1,023,196
Inventories	3,859,610	3,859,610
Property, plant & equipment	129,071,613	133,767,622
Infrastructure	581,427,819	600,823,100
TOTAL NON-CURRENT ASSETS	715,408,972	739,473,528
TOTAL ASSETS	769,549,884	788,967,610
CURRENT LIABILITIES		
Trade & other payables	4,677,825	5,476,353
Borrowings	198,648	198,648
Provisions	3,969,296	3,750,937
Other current liabilities	55,494	-
TOTAL CURRENT LIABILITIES	8,901,263	9,425,938
NON-CURRENT LIABILITIES		
Borrowings	1,538,850	1,538,850
Provisions	5,437,218	5,324,408
TOTAL NON-CURRENT LIABILITIES	6,976,068	6,863,258
TOTAL LIABILITIES	15,877,331	16,289,196
NET ASSETS	753,672,553	772,678,414
EQUITY		
Revaluation surplus	402,620,856	402,620,856
Reserve accounts	33,960,469	38,577,357
Retained surplus	317,091,228	331,480,201
TOTAL EQUITY	753,672,553	772,678,414

SHIRE OF ESPERANCE
COMPOSITION OF NET CURRENT ASSETS
FOR THE PERIOD ENDED 30 JUNE 2026

	2025-26 YTD	2024-25 Actuals
	\$	\$
CURRENT ASSETS		
Cash & cash equivalents	50,280,604	47,273,666
Trade & other receivables	2,890,714	1,261,614
Inventories	969,594	958,802
TOTAL CURRENT ASSETS	54,140,912	49,494,082
CURRENT LIABILITIES		
Trade & other payables	4,677,825	5,476,353
Borrowings	198,648	198,648
Provisions	3,969,296	3,750,937
Other current liabilities	55,494	-
TOTAL CURRENT LIABILITIES	8,901,263	9,425,938
NET ASSETS	45,239,649	40,068,144
Less: Total adjustments to net current assets	(32,545,173)	(37,258,413)
Closing funding surplus/(deficit)	12,694,476	2,809,731
Current assets and liabilities excluded from budgeted deficiency		
Adjustments to net current assets		
Less: Reserve account	(33,960,468)	(38,577,357)
Less: Financial assets at amortised costs - Self Supporting Loans	(95,696)	(95,696)
Less: Land held for resale	(515,631)	(515,631)
Add: Current liabilities not expected to be cleared at end of year		
-Current portion of lease liabilities	43,013	43,013
-Current portion of borrowings	155,635	155,635
-Current portion of employee benefit expense held in reserve	1,827,974	1,731,623
Toal adjustments to net current assets	(32,545,173)	(37,258,413)

SHIRE OF ESPERANCE
EXPLANATION OF MATERIAL VARIANCES
FOR THE PERIOD ENDED 30 JUNE 2026

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$100,000 or 10.00%.

Description	Var. \$	Var. %
	\$	%
Revenue from operating activities		
Grants, subsidies and contributions	2,161,003	14.09%
Federal Assistance Grants advance payment has been received.		Timing
Interest revenue	250,163	13.83%
Interest earned on reserves tracked ahead of budget expectations.		Permanent
Other revenue	(1,033,304)	(43.67%)
Sporting grounds works and associated reimbursements to be continued into the new financial year.		Timing
Profit on asset disposals	(199,233)	(100.00%)
Plant and equipment asset disposals are continuing to be completed as part of end of financial year processes.		Timing
Expenditure from operating activities		
Employee costs	879,760	(3.51%)
There are a number of business areas tracking below budget expectations, particularly across Asset Management and External Services, largely due to vacancies and changes in leave provisions.		Permanent
Materials and contracts	4,030,295	(20.74%)
A number of special projects, particularly relating to Waste Management, Wild Dogs, Home Care and Sporting Grounds, tracked behind budget expectations for 2025/2026 and will be carried forward to the new financial year.		Timing
Utility charges	156,100	(10.32%)
Utility charges across a number of areas came in under budget expectations, particularly across parks and sporting grounds.		Permanent
Depreciation	555,716	(2.25%)
Plant and equipment asset disposals and additions are continuing to be completed as part of end of financial year processes which will start contributing to depreciation figures.		Timing
Finance costs	8,587	(11.26%)
Variance due to the timing of taking out new self supporting loans impacting interest payments against budget expectations.		Timing
Loss on asset disposals	75,216	(100.00%)
Plant and equipment asset disposals are continuing to be completed as part of end of financial year processes.		Timing
Inflows from non-operating activities		
Proceeds from capital grants, subsidies and contributions	(23,098,501)	(59.62%)
Grant funding for James Street Precinct and some roads projects will be carried forward to the new financial year and received as project milestones are reached.		Timing
Proceeds from disposal of assets	548,370	40.47%
Sales of lots in Flinders are ahead of budget expectations.		Permanent
Proceeds from financial assets at amortised cost - self supporting loans	(12,028)	(11.17%)
Variance due to self supporting loan principal repayments. These are on track as per WATC for 2025/2026.		Timing
Outflows from non-operating activities		
Payments for land held for resale	962,229	(96.22%)
Some land developments works have been suspended for review given increased costs.		Permanent
Payments for property, plant and equipment	33,056,665	(64.25%)
A number of capital projects are ongoing and will be carried forward to the new financial year. This includes projects such as the James Street Precinct, Myrup Waste Transfer Station, Artificial Reef, Workers Accommodation and a number of smaller building projects.		Timing
Payments for construction of infrastructure	4,671,016	(23.02%)
Town Roads and footpaths projects tracked behind budget scheduling. There will be a number of projects from the Roads Program carried forward into 2026/2027.		Timing
Reserve Movements	(9,927,262)	(68.26%)
End of financial year reserve transfers are yet to be processed.		Timing



OTHER REPORTS AND GRAPHS

JUNE 2026

SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.81 M	\$2.81 M	\$2.81 M	\$0.00 M
Closing	(\$0.09 M)	(\$0.09 M)	\$12.69 M	\$12.78 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$50.28 M	% of total		(\$4.68 M)	% Outstanding		\$2.89 M	% Collected
Unrestricted Cash	\$16.32 M	32.5%	Trade Payables	(\$1.87 M)		Rates Receivable	\$0.22 M	104.0%
Restricted Cash	\$33.96 M	67.5%	0 to 30 Days	(\$1.87 M)	100.0%	Trade Receivable	\$2.38 M	% Outstanding
			Over 30 Days	\$0.00 M	0.0%	Over 30 Days	\$2.37 M	82.0%
			Over 90 Days	\$0.00 M	(0.1%)	Over 90 Days	\$0.01 M	0.4%

Key Operating Activities

Amount attributable to operating				Rates Revenue			Grants and Contributions			Fees and Charges		
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual	YTD Budget	% Variance	YTD Actual	YTD Budget	% Variance	YTD Actual	YTD Budget	% Variance
(\$12.18 M)	(\$12.18 M)	(\$5.17 M)	\$7.00 M	\$27.96 M	\$28.00 M	(0.1%)	\$17.50 M	\$15.34 M	14.1%	\$12.79 M	\$12.69 M	0.8%

Refer to Statement of Financial Activity

Key Non-Operating Activities

Amount attributable to non-operating				Proceeds on sale			Asset Acquisition			Capital Grants		
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual	Adopted Budget	%	YTD Actual	Adopted Budget	% Spent	YTD Actual	Adopted Budget	% Received
(\$29.97 M)	(\$29.97 M)	(\$13.83 M)	\$16.14 M	\$1.90 M	\$1.36 M	40.5%	(\$34.06 M)	(\$72.75 M)	(53.2%)	\$15.64 M	\$38.74 M	(59.6%)

Refer to Statement of Financial Activity

Borrowings			Reserves		
Principal repayments	\$0.16 M		Reserves balance	\$33.96 M	
Interest expense	\$0.07 M		Net Movement	(\$4.62 M)	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

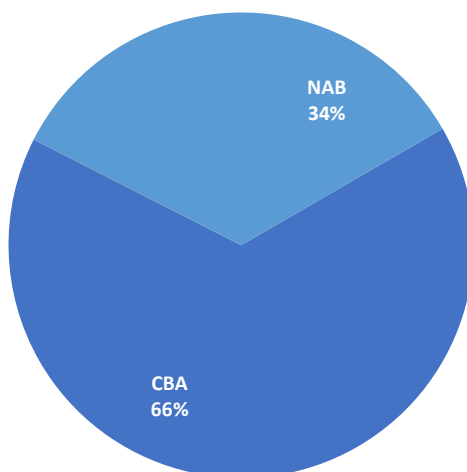
**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

2 KEY INFORMATION - INVESTMENTS

Shire policy directs that a maximum of 80% can be held with any one institution at a time.

(a) Cash investments

Diversification of Investments



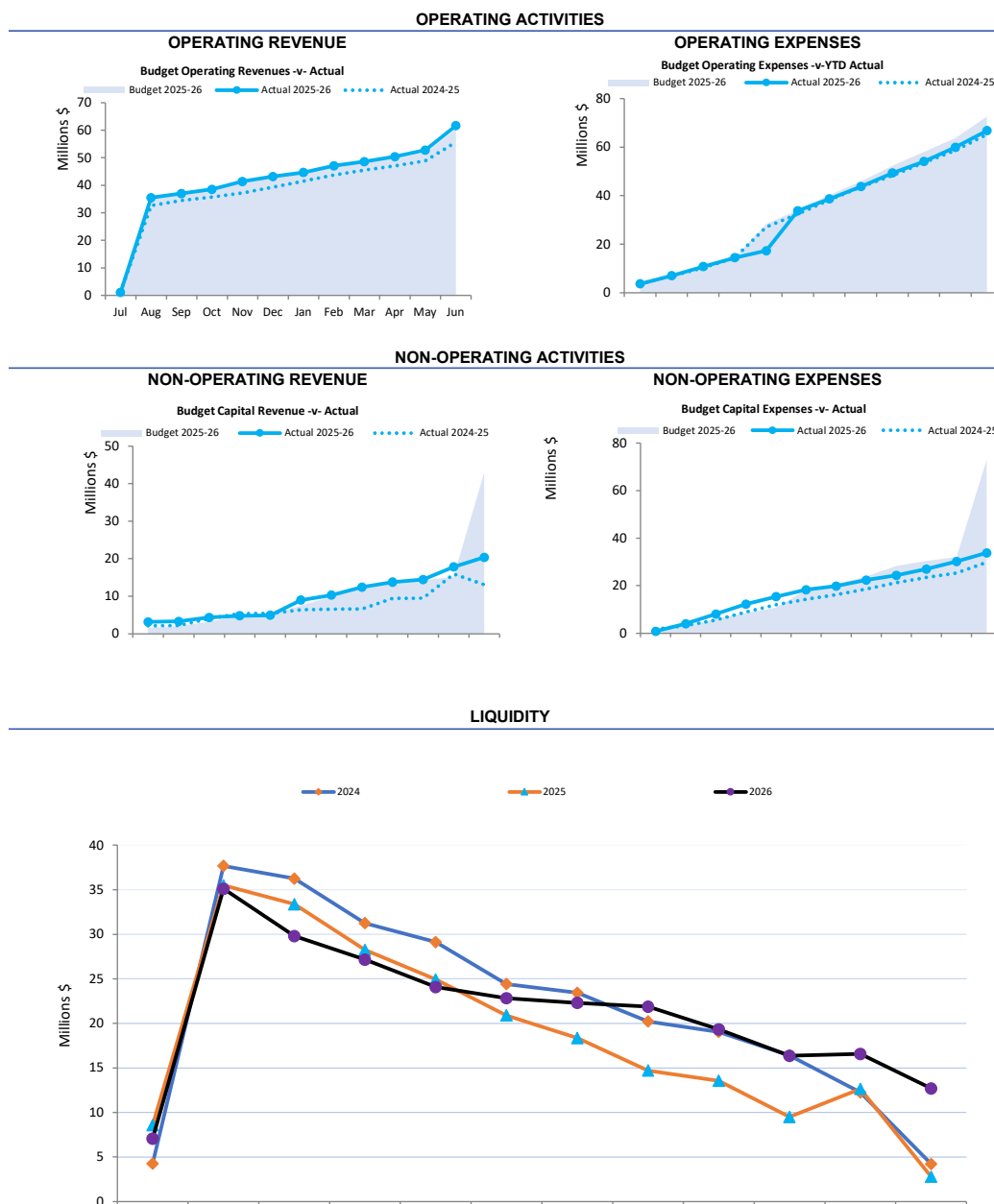
Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
CBA	\$ 3,000,000	4.62%	30	22-Jul-26	Term Deposit - Muni
CBA	\$ 6,290,103	4.57%	30	24-Jul-26	Term Deposit - Muni
CBA	\$ 4,000,000	4.84%	60	27-Jul-26	Term Deposit - Reserve
CBA	\$ 3,000,000	4.84%	60	27-Jul-26	Term Deposit - Reserve
NAB	\$ 5,000,000	4.60%	60	10-Aug-26	Term Deposit - Reserve
NAB	\$ 5,000,000	5.00%	90	17-Aug-26	Term Deposit - Reserve
CBA	\$ 4,000,000	4.60%	60	21-Aug-26	Term Deposit - Muni
NAB	\$ 4,000,000	4.60%	60	21-Aug-26	Term Deposit - Reserve
CBA	\$ -	4.15%	N/A	N/A	Business Online Saver - Muni
CBA	\$ -	0.25%	N/A	N/A	Cash Deposit A/C - Muni
CBA	\$ 6,666,507	4.15%	N/A	N/A	Business Online Saver - Reserves
CBA	\$ -	0.25%	N/A	N/A	Cash Deposit A/C - Reserves
\$ 40,956,610					

(b) Investment Interest Earnings

	Budget	YTD Interest
Municipal	733,000	710,423
Reserve	940,000	1,204,057

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

3 KEY INFORMATION - GRAPHICAL



Liquidity is a modified current position which consists of un-restricted cash, debtors and inventories less payables and provisions for annual leave.

A surplus is indicated by a positive figure and a deficit is indicated as a negative number.

The purpose of the graph is to trace the progressive values of the liquidity surplus(deficit) which shows on the "Statement of Financial Activity" in each months financial report.

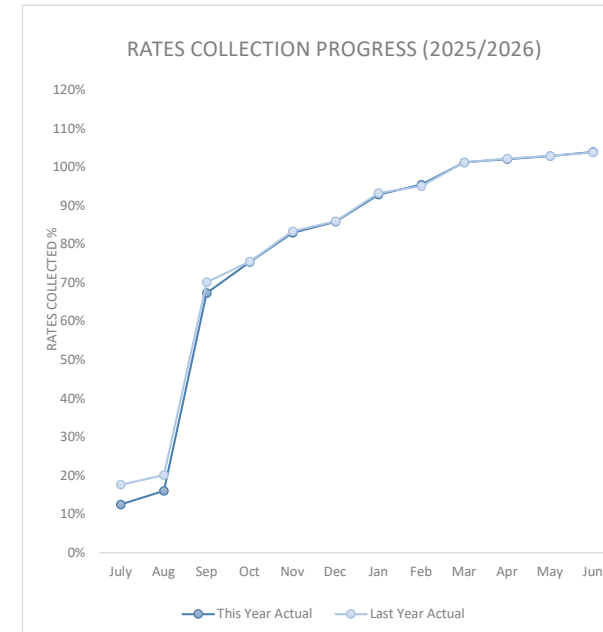
The current year to date value is graphed against the immediate past year as a comparative.

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

4 SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS

Outstanding Rates 2025/2026

Arrears at 1st July 2025	279,544
Pensioner Deferred Rates at 1st July 2025	128,148
Rates Levied	26,693,327
Waste Charges Levied	4,349,748
ESL Levied	1,027,232
Other Charges Levied	103,226
Total Levied 2025/2026	32,173,533
Less Collections	(33,943,645)
Total Current and Arrears Outstanding	(1,304,928)
% Collected	104.01%
Pensioners on Instalments	1,611
Non Pensioners on Instalments	20,369
Pensioners with Due Date 30/06/2026	-114,003
Outstanding with no Instalment Option	209,617
Prepayments	(1,426,408)
Interims	3,886
Total Current and Arrears Outstanding	(1,304,928)



**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

5 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance \$
	2025/26 Budget Estimated Surplus/(Deficit)			(44,437)
01.8080.705.664	Esperance SES Off-Road ATV	O1125-049	43,300	(1,137)
01.8080.150.762	DFES Reimbursement	O1125-049	(43,300)	(44,437)
01.8080.190.972	Disposal of 2008 Polaris ATV	O1125-049	(10,000)	(54,437)
	Plant Reserve	O1125-049	10,000	(44,437)
01.7730.705.663	BOILC AHU Replacement	O1125-050	138,390	93,953
01.7730.955.900	Building Maintenance Reserve	O1125-050	(138,390)	(44,437)
Multiple Work Orders	Community Energy Upgrades - Multiple Shire Buildings	O1225-095	1,893,878	1,849,441
Multiple Work Orders	Community Energy Upgrades Funding	O1225-095	(946,938)	902,503
Multiple Work Orders	Building Maintenance Reserve	O1225-095	(616,786)	285,717
Multiple Work Orders	Aerodrome Reserve	O1225-095	(169,571)	116,146
W5081	EHC Asset Replacement Reserve	O1225-095	(82,517)	33,629
W5087	Sanitation Reserve	O1225-095	(78,066)	(44,437)
	Increase to surplus carried forward	O1225-106	(14,597)	(59,034)
W4157.219.511	Increase to 24/25 carry forwards	O1225-106	14,597	(44,437)
	Budget Review 2025/2026	O0326-064	(41,130)	(85,567)
W5290	Rotary Club of Esperance Bay Donation	O0526-096	(40,000)	(125,567)
W5290	Museum 50th Anniversary Project	O0526-096	40,000	(85,567)
01.3510.115.175	RRASP Grant Revenue	O0626-094	(395,632)	(481,199)
01.8711.956.911	Transfer to Aerodrome Reserve	O0626-094	395,632	(85,567)
Amended Budget as per Council Resolution				(85,567)

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

6 GENERAL RECEIVABLES

	Current \$	30 Days \$	60 Days \$	90 Days \$	90+Days \$	Total \$
General Receivables	1,630,660	60,294	19,245	413	12,623	1,723,235
Percentage	94.63%	3.50%	1.12%	0.02%	0.73%	

90+Days Represented by:

Government Grants	0
Contributions & Reimbursements	2,769
Loan Repayments	0
Fees and Charges	9,854
Private Works	0
Proceeds Sale of Assets	0
	12,623

Amounts shown above include GST (where applicable)

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

7 TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 2024-2025	Balance 30/06/2026
Contributions to Public Open Space	221,039	
Shire of Esperance		0
S D Staines		0
Fiume Nel Terra Developments Pty Ltd		0
Esplanade Investments		0
Other	12,136	
Health Department of WA - CLAG Funding		1,124
Shire of Esperance Trust Fund - CLAG Funding		555
Shire of Esperance - Lake Monjigup Development Group		10,457
General Bonds - Interest Bearing	765,645	
Esperance Bay Turf Club - Optus Rent of Land Turf Club		39,317
Activ Foundation Inc - Community Fundraising		21,878
Indoor Sports Stadium Mangement - GMS Funds		0
Adventureland Management Committee Inc		3,617
Telstra Corporation Ltd		17,673
Elsie Cox Testamentary Trust EHC		243,685
Totals	998,820	338,306

12.4 EXECUTIVE SERVICES

Item: 12.4.1

WALGA Annual General Meeting and WA Local Government Convention 2026

Author/s	Chantelle Hoffrichter	Executive Assistant
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D26/14222

Applicant

Executive Services

Location/Address

Internal

Executive Summary

For Council to consider nominating two (2) voting delegates for the 2026 WALGA Annual General Meeting, to be held in Perth on Thursday 17 September 2026, as part of the 2026 Annual Local Government Convention.

Recommendation in Brief

That Council nominate two (2) Councillors as the Shire's Voting Delegates for the WALGA Annual General Meeting and request the CEO to register Councillors for the Local Government Convention 2026.

Background

The Western Australian Local Government Association (WALGA) Local Government Convention is the premier event on the local government calendar. The annual convention brings together Elected Members, Chief Executive Officers, Local Government Officers, industry suppliers and key stakeholders to participate in a comprehensive program of professional development, networking and business engagement opportunities.

The Convention also incorporates a Trade Exhibition, providing WALGA Preferred Suppliers and other exhibitors with an opportunity to showcase innovative products, services and technologies relevant to the local government sector.

The theme for the 2026 Convention is "Tomorrow's World", reflecting the rapidly evolving environment in which local governments operate. Emerging technologies, changing community expectations, economic pressures and increasing global uncertainty continue to present both challenges and opportunities for local governments across Western Australia.

Recognising that each local government serves a unique community with distinct priorities and challenges, the Convention program is designed to provide valuable insights and practical outcomes for metropolitan, regional and remote councils alike.

The 2026 WA Local Government Convention and Trade Exhibition (Local Government Week) will be held in Perth from Wednesday, 16 September 2026 to Friday, 18 September 2026.

As part of Local Government Week, WALGA will conduct its Annual General Meeting (AGM) to consider matters of significance to the local government sector. In accordance with WALGA's governance arrangements, each member local government may appoint up to two (2) voting delegates to represent the Council at the AGM. Non-voting delegates may also attend and participate in the proceedings.

Officer's Comment

Attendance at the annual WA Local Government Convention is available to all Elected Members. Council will meet the costs associated with registration, travel and accommodation for any Elected Member approved to attend, in accordance with Council policy and budget allocations.

As a member of the Western Australian Local Government Association (WALGA), it is important that Council is represented at WALGA's Annual General Meeting (AGM), which forms part of Local Government Week. To enable Council's participation in the AGM, Council is required to appoint up to two (2) voting delegates to represent the Shire and exercise its voting entitlements on matters affecting the local government sector.

Financial Implications

The costs associated for this conference can be accommodated within 2026/27 budget: *Members of Council Travel, Accommodation and Conference expenses*. Anticipated costs are approximately \$3,400 per delegate, comprising of registration, functions, airfares, accommodation and meals.

Policy Implications

Council Policy EXEC-007: Elected Member Entitlements

Strategic Implications

Council Plan 2022 – 2032

Performance

Outcome 14. Community confidence and trust in Council.

Objective 14.1. Provide transparent, accountable and effective leadership.

Attachments

Nil

Item 12.4.1 WALGA Annual General Meeting and WA Local Government Convention 2026

Moved: Cr Obourne

Seconded: Cr McWilliam

O0726-098

Council Resolution

That Council:

- 1. Nominate Cr Starceвич and Pres Chambers as the Shire's Voting Delegates for the WALGA Annual General Meeting to be held in Perth on 17 September 2026.**
- 2. Request the CEO to register Cr Starceвич, Cr Harp and Pres Chambers to attend the 2026 Western Australian Local Government Convention held in Perth on 16 - 18 September 2026**

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starceвич, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

Item: 12.4.2

Information Bulletin - July 2026

Author/s	Chantelle Hoffrichter	Executive Assistant
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D26/20148

Applicant

Internal

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Attachments

- A. [Information Bulletin - July 2026](#)
- B. [Council Priorities Summary - Corporate Performance - June 2026](#)
- C. [Delegations Discharge Register - Corporate Resources](#)
- D. [Letter - Pink Lake and Lake Warden Ramsar Wetland Recovery - Minister Swinbourn](#)
- E. [Letter - Esperance Aged Care Facility and Retirement Village Provider Transition - Juniper](#)

Item 12.4.2 Information Bulletin – July 2026

Moved: Cr Obourne

Seconded: Cr Harp

O0726-099

Council Resolution

That Council accepts:

- 1. Information Bulletin – July 2026**
- 2. Council Priorities Summary – Corporate Performance – June 2026**
- 3. Delegations Discharge Register – Corporate Resources**
- 4. Letter – Pink Lake and Lake Warden Ramsar Wetland Recovery - Minister Swinbourn**
- 5. Letter – Esperance Aged Care Facility and Retirement Village Provider Transition – Juniper**

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*



INFORMATION BULLETIN

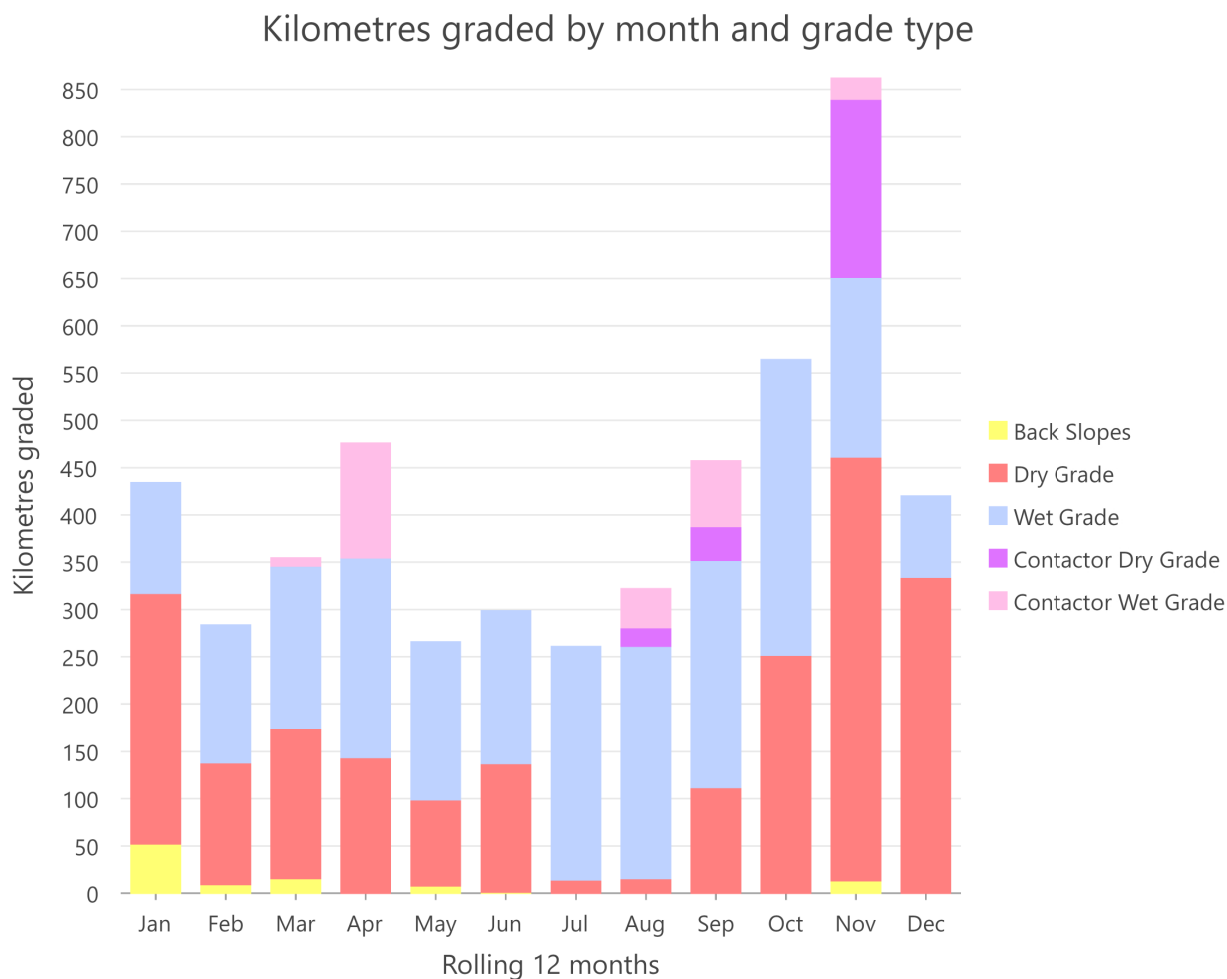
ORDINARY COUNCIL MEETING

July 2026

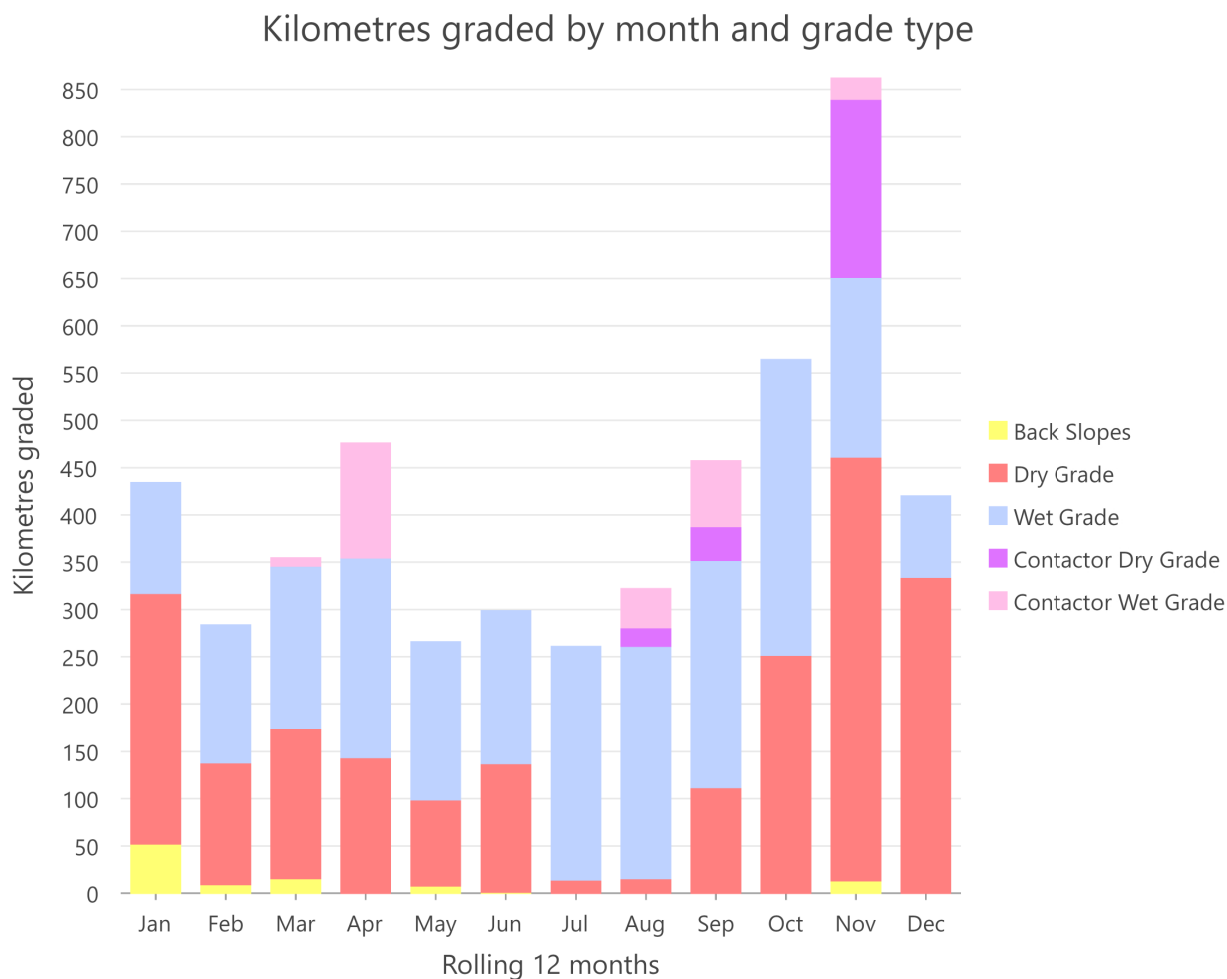




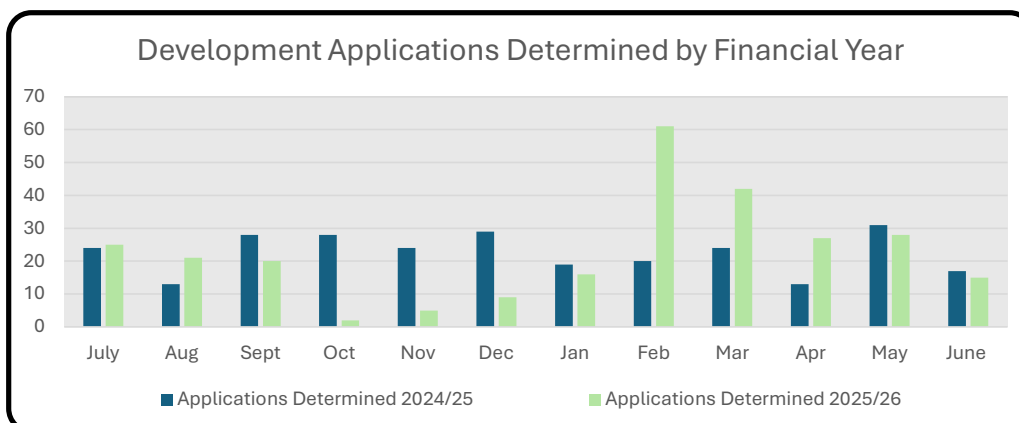
Road Grading Chart June 2026



Road Grading Chart June 2026



Development Services Approvals – June 2026

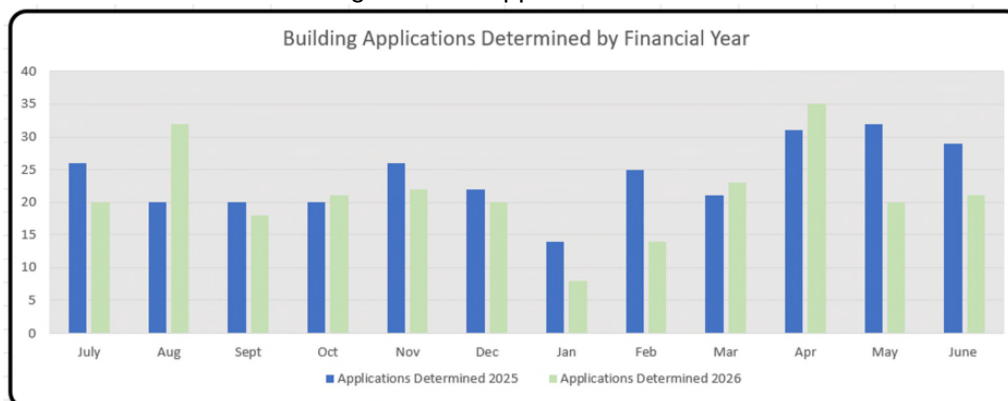


Property	Proposal
21 Daphne Street CASTLETOWN	Retaining Walls
30 Catherine Street CASTLETOWN	Carport - Withdrawn
26 Tranquil Drive WINDABOUT	Outbuilding (Shed)
3 Magistrate Drive CASTLETOWN	Outbuilding (Shed)
6 Hillier Avenue BANDY CREEK	Dwelling – Single House
31 Adelaide Street WEST BEACH	Outbuilding (Shed)
43 Mississippi Bend PINK LAKE	Dwelling – Alterations/Additions
Lot 38 Kingsmill Retreat PINK LAKE	Dwelling – Single House
83 Norseman Road CASTLETOWN	Industrial Building
10 Eyre Street ESPERANCE	Patio
27 Adelaide Street WEST BEACH	Holiday House
9 Rogers Street CHADWICK	Industrial Building
Lot 527 Norseman Road WINDABOUT	Outbuilding (Shed)
17 Pink Lake Road ESPERANCE	Dwelling – Alterations/Additions - Exempt
26 Black Street ESPERANCE	Hockey Shelters - Exempt

Specific Comments relating to Monthly Statistics

Total Applications processed – 15

Building Services Approvals – June 2026

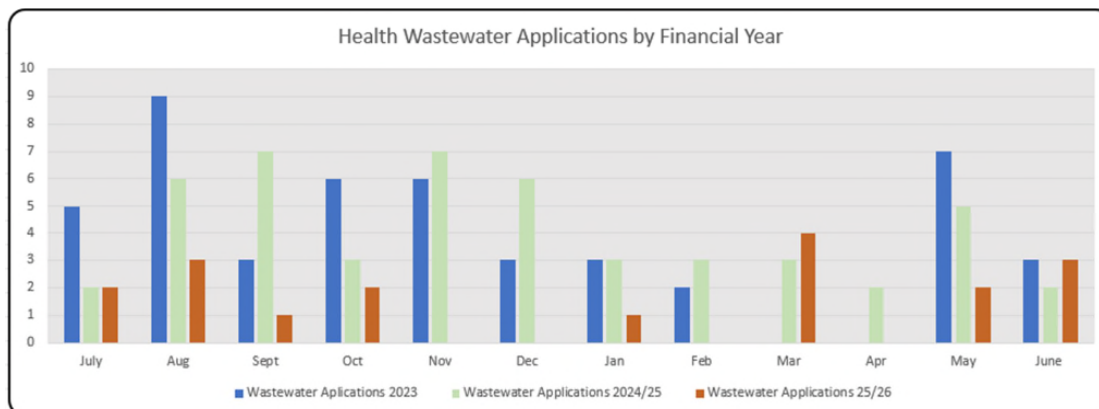


Property	Proposal	Values (\$)
19 Brazier Street ESPERANCE	Occupancy Permit - Renovation of Place of Worship & Carpark (9b & 4)	0
23 Daphne Street CASTLETOWN	Steel Frame Shed & Retaining Walls 91m2	90,000
266 South Coast Highway CHADWICK	Greenhouse	19,000
21 Daphne Street CASTLETOWN	Retaining Wall	20,000
46 Dempster Street ESPERANCE	Shed 24m2	25,000
5 Dixon Street NULSEN	Add Bathroom to Shed	10,000
7 Bandy Grove BANDY CREEK	Garage 50m2	18,000
Lot: 249 Amelia Circuit WEST BEACH	Full Demolition of Existing Dwelling 120m2	30,800
1,157 Kendall Road SCADDAN	Machinery Storage Shed 480m2 (Class 10a)	109,630
10,517 Fisheries Road BOYATUP	Class 7b Farm Shed 480m2	307,939
Lot: 1764 Cape Le Grand Road MERIVALE	Telecommunications Tower	663,300
38 Davis Road MONJINGUP	Dwelling Additions 57.36m2 Plus Deck, Pergola & Water Tank	280,000
144 Keenan Road MONJINGUP	Patio & Alfresco Additions to Existing Dwelling 180m2	220,000
16 Hillier Avenue BANDY CREEK	Dwelling with Garage & Alfresco 178m2	411,000
6,185 Parmango Road BEAUMONT	Telecommunications Tower	715,000
8 Emily Street ESPERANCE	Deck Addition 20m2	20,000
7 Adkins Street BANDY CREEK	Dwelling 255m2	420,074
19 The Esplanade ESPERANCE	Full Demolition of Motel Rooms and Restaurant	100,000

17 The Esplanade ESPERANCE	Full Demolition of All Accommodation Units	100,000
11 Cannes Parade CASTLETOWN	Shed 108m2	55,739
15 Asken Turn BANDY CREEK	Patio and Shed Addition 209m2	115,000
	Total	\$3,730,482

Specific Comments relating to Monthly Statistics
Currently there are 61 Building Permit applications awaiting technical assessments, Development Approval, or waiting for further information to be provided.
Building Services focused on completing all required Pool Barrier Inspections in June to ensure reporting to Building Commissioner as per regulation 53B of the <i>Building Regulations 2012</i> could be completed.
2 New Dwellings were issued in June with a high value of \$831,074 Demolition Permits were issued for 17 The Esplanade which currently is the Siam Thai Restaurant and all of the motel units on the 2 lots

Health Services Applications – June 2026



June Wastewater Applications

Lot 66 Bandy Creek Road

Lot 80 Scanlon Street Chadwick

Lot 421 Canning Drive Pink Lake

Specific Comments relating to Environmental Health Activities in June

- Public Health Plan: The Shire's Public Health Plan was formally adopted.
- Staffing: The Environmental Health team welcomed new Environmental Health Officer, Aimee.



Council Plan Summary

Q4 2026



Shire of Esperance

Council Plan Q4 2026

People

A safe community

Action Code	Action Name	Comments	Responsible Officer Position
1.1.1	Advocate for increased police presence	Met with Goldfields-Esperance Police Inspector Mick Kelly to review CCTV Grants and upgrades to our CCTV system. Advocated for more regular traffic control activities.	Chief Executive Officer
1.1.2	Advocate for improved access to safe, affordable accommodation and support services for vulnerable people (such as people affected by domestic violence, homeless people, people with mental health issues and young offenders)	Advocacy on housing continues with all levels of government when the opportunity arises.	Chief Executive Officer
1.2.1	Advocate for animal welfare organisations, such as RSPCA, to have a greater presence in Esperance to respond to local animal welfare issues	Planning under way for round 2 of pet sterilisation program.	Director External Services

A healthy and active community

Action Code	Action Name	Comments	Responsible Officer Position
2.1.1	Advocate for improved access to health services with a focus on attracting and retaining local GPs, visiting specialists, telehealth services, and mental health support services	Continue to advocate for improved access to health services as the opportunity arises.	Chief Executive Officer

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
2.2.1	Lead implementation of the Esperance Greater Sports Ground Redevelopment Masterplan	Works on the Hockey Turf are tracking along.	Director Asset Management
2.2.2	Provide a third soccer pitch at the Greater Sports Ground	Removal of the gravel on the old netball courts underway. The program has been moved forward with the installation of the turf planned now for November 2026 based on feedback from suppliers.	Director Asset Management
2.2.3	Graham Mackenzie Stadium Project	Awaiting line marking issue to be resolved. Practical Completion expected mid- July once line marking is completed, all other items completed onsite.	Manager Projects and Buildings
2.2.4	Implement the actions from the Bay of Isles Leisure Centre Management Plan	Work continuing on the Leisure Centre Business Plan for 2026/27.	Manager Recreation and Culture
2.3.1	Design, construct and pursue further funding for James Street Cultural Precinct Stage 1	Planning application for the James st Cultural Precinct has been made. Awaiting funding outcome from Lottery West.	Director External Services
2.4.1	Explore sustainable funding sources to attract, manage and support local volunteers	The Federal Government has continued its Volunteer Management Activity Grant for the full 12 months of the coming financial year (as opposed to only 6 months, which they originally announced). This funding is funneled through peak volunteering bodies in each state. We are in the process of finalising a project that suits the scope of the grant and wait to hear back on official confirmation soon. Our proposed project aims to continue the progress of engaging more young people into volunteering in our community over the next 12 months.	Volunteer Resource Centre Coordinator

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
2.4.2	Explore options to recognise, reward and incentivise volunteers	We will begin plans for December's annual International Volunteer Day over the coming months. Staff capacity is tied up in reporting requirements and new project applications in the meantime.	Volunteer Resource Centre Coordinator

A welcoming, inclusive and connected community

Action Code	Action Name	Comments	Responsible Officer Position
3.1.1	Provide an Aboriginal Heritage Agreement to guide respectful consultation with Traditional Owners	Discussions are ongoing.	Director Asset Management
3.1.2	Provide assistance with events and activities within the community	Our team helped Tjaltjraak host NAIDOC week activities. Including - Community Day at Esperance Oval. Youth Ball & Senior Ball at the Civic Centre. We also supported all primary schools NAIDOC Day at the Indoor Stadium and attended the Esperance Senior High School's NAIDOC Day. We also held our 4th Connect Nulsen in June.	Community Development & Events Manager
3.1.3	Facilitate Aboriginal dual naming of significant places	As opportunities arise.	Director Asset Management
3.1.4	Partner with traditional custodians to develop cultural trails with maps and interpretive signs to raise awareness, knowledge and understanding about local Aboriginal history and stories	Scheduled to commence in the 2026/27 financial year.	Manager Parks & Environment

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
3.1.5	Establish and strengthen relationships with local Aboriginal Stakeholders and organisations	Tjaltjaraak and school led NAIDOC celebrations were supported by the Community Development and Events Team, this year held at the Esperance Indoor Stadium. Organisers felt supported and pleased with the outcomes of the event with over a thousand students participating.	Director Corporate and Community Services
3.1.6	Support the Partnership Agreement with Esperance Tjaltrjaak Native Title Aboriginal Corporation	Met with CEO of ETNTAC over the month to discuss partnership projects. Invited ETNTAC to meet with Councillors in late July to discuss mutually beneficial projects.	Chief Executive Officer
3.2.1	Advocate for increased child care services through promotional campaigns	Increased childcare services obtained through the opening of Kids on Castletown to cater for 80 Childcare places.	Chief Executive Officer
3.2.2	Provide regular events and activities to inform and engage the youth within our community	In June, our team has supported the Esperance Primary School with all schools' NAIDOC day at the Indoor Stadium. 1200 students attended a fantastic day to celebrate NAIDOC week. We also attended the Esperance Senior High School NAIDOC Day and helped host the NAIDOC youth and adults Balls at the Civic Centre. Our team has been preparing for Neon Showdown and Winter Wonderland which are due to be held in the July school holidays.	Community Development & Events Manager
3.2.3	Implement youth precinct concept plan	Rewire of the lighting towers planned for next budget.	Director Asset Management
3.3.1	Advocate for improved aged care facilities and palliative care	Juniper officially took over management of the Esperance Aged Care Facility and retirement living units from the 1st July.	Chief Executive Officer

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
3.3.2	Advocate for community and care services to support active aging in home	Ongoing, making the most of opportunities to form connections and advocate for change in this vital area.	Director External Services
3.3.3	Provide appropriate level of ACROD parking bays	ACROD parking requirements are being assessed as applications are submitted.	Manager Asset Development
3.3.4	Provide improved beach access for people with disability		Director Asset Management
3.3.5	Implement actions and initiatives resulting from DAIP discussions and forums	Date set for DAIP meeting, invitations sent	Director External Services

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU1.1.1	Community Development	In April, May June we hosted or supported. Dodgeball Youth Event, ANZAC Day. 3rd Connect Nulsen (100) attended), Helped open the Lalor Street Jump Track (300 attended), Mother Day Classic was also held in May (500 attended), A week of French Week celebration were held in May (1000 total attended workshops, movie and the concert). We also supported Do it for Dolly Day at the ESHS and the annual Reconciliation Week walk. Community NAIDOC Day, NAIDOC Youth Ball, NAIDOC Adult Ball, All Schools NAIDOC Day, ESHS NAIDOC Day, 4th Connect Nulsen, Taste of the World, Managers, Supervisors & Coordinators forum & Form Sculpture Trail Sundowner.	Community Development & Events Manager
BAU1.1.2	Esperance Home Care	Nothing more to report that is not in the figures.	Manager Aged Care & Disability Services

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
BAU1.1.3	Bay of Isles Leisure Centre	Centre continues to be busy. Changing room upgrades have been completed.	Manager Recreation and Culture
BAU1.1.4	Esperance Civic Centre	Civic Centre Bookings and attendees for this Quarter: Drip Drop Play (4 Shows) - 140 The Quizzical Mr Jeff- 150 Twin Towns French Week Film Screening- 60, and Concert- 150 Stellarphant- 213 Congregation of JW's x14- Approx. 1000 across all bookings Esperance Christian Family x16- Approx. 1300 across all bookings Guitar Ensemble x10- 100 across all bookings Birthday- 30 Funeral - 120 Parks & Wildlife JMV Meeting- 40 SEPWA Information Session- 60 Taste of the World- 2000+ The Kid's Research Institute eSafety Focus Group- 10 Funeral - 140 DCBA Training Day- 25 6 bookings in the Auditorium, 12 in the Foyer and 9 in the Reception Room. Morning Melodies were held each month. Attendees for April- 20, May- 22, June- 44. The Twin Towns French week celebration saw their film screening and concert hosted at the Civic Centre with 60 attendees at the film, and 150 at the concert.	Civic Centre Coordinator

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
		The Civic Centre supported the NAIDOC Week celebrations by hosting the Youth Ball (150 attendees) and Adult Ball (110 attendees) The Shire utilised the Reception Room for 5 functions this quarter. The total number of volunteer hours for this quarter was 9 (one show)	
BAU1.1.5	Esperance Public Library	The big change for our service this quarter was our transition to a new mobile printing service "Princh" which allows for independent printing and online payment. This change has created some efficiencies for those who are able to 'self-serve' and greatly improves privacy of customer information. Whilst we continue to assist a large percentage of customers with their print jobs, this change has meant that staff are doing the printing 'with them' not 'for them'. Community Cohesion programs ended and were reported back to our funders: ALIA. The program series delivered 33 programed sessions and involved 787 participants. The Blank Page Project and Alice's Book Club were extended for several additional sessions due to community demand. Overall the program was widely supported and strengthened social cohesion for our community. In April we held a 'Listen to a Local' - a conversation and reflection by several local ex-service women, sharing their experiences in the military. This coincided with the ANZAC day theme of 'Women in Service' and was well supported.	Library & Culture Coordinator

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
		In May we presented a media literacy event, a 'Matter of Facts' workshop. This workshop was developed by the ABC in partnership with the Australian Library and Information Association and Western Sydney University to equip communities to better identify misinformation. May also saw the return of our regular annual events, the Sydney Wristers Festival Livestream and Simultaneous Storytime @ Playgroup. Legal Aid WA's Elder Rights specialist delivered a workshop in June. The Esperance Public Library in partnership with Escare had the privilege of being asked to deliver sessions at the all-schools NAIDOC event to over 1,230 students and 150 staff from 10 schools. Here our Literacy & Learning Library Officer lead a team of library staff who read a diverse range of aboriginal literature to students, and engaged students in complementary activities which celebrated, acknowledged and deepened understanding of Aboriginal Culture. For 2026 to date the library has loaned 25,000 items and added 250 new members and over 800 new items to the collection. These statistics have been added to our online catalogue: (https://esperance.spydus.com/) so they can be seen by the community in real-time. Another update has been to show the dollar value of the items previously loaned on borrower receipts. Each receipt now has the value of a patron's loans calculated to show the amount it would have	

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
		cost to purchase what they have loaned - a great way to show the value of our collection to each individual borrower. In June we again hosted Professor Phillip Hider from Charles Sturt University for two weeks. Phillip is conducting research 'The Role of the Public Library Services for a changing Rural Australia'. Dr Kim Maslin has also published a journal article relating to the workshops delivered at the Esperance Library in 2024: "Regional homeschool children's experience with arts-based digital literacy workshops" The Australian Educational Researcher https://doi.org/10.1007/s13384-026-00991-0 Our upcoming relocation planning is underway and we have spent time informing customers of our move. Whilst most people continue to visit as usual, several schools have cancelled planned visits in line with their duty-of-care.	
BAU1.1.6	Esperance Museum	The Museum supported the Esperance Bay Historical Society (EBHS) "History Half Hour" in April. The session was well attended and contributed positively to community engagement and local history promotion. A new partnership was established with Esperance Education Support School during the quarter. Two students participated in work experience placements during Term 2. The program provided meaningful learning opportunities, supporting the development of workplace skills, confidence, and engagement. The initiative also strengthens the Museum's role in inclusive community participation. A significant water leak occurred in the annex adjoining the	Cultural Officer

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
		original Museum building, resulting in minor damage to some objects on display. The repair of the affected guttering was delayed for approximately three weeks due to inclement weather. The incident highlights the ongoing vulnerability of the building to water ingress. More broadly, water leaks continue to be recorded across the facility. Issues are reported as they arise; however, recurring failures indicate a systemic building condition concern. Continued monitoring and maintenance responses are in place. Preparation for the Museum's 50th anniversary in October progressed during the reporting period. Work has focused on developing a community engagement program aimed at strengthening connections with the local community. These initiatives are intended to support participation, raise awareness, and contribute to meaningful celebration of the Museum's milestone. Volunteers contributed to research activities supporting preparation for the Museum's 50th anniversary in October. This work is informing content development, interpretation, and future programming associated with the milestone.	

Shire of Esperance

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BAU1.1.7	Volunteer Resource Centre	June was a busy month of project wrap ups, grant acquittals, budget balancing, project design, funding applications and statistics collection, topped off with the news that we will be needing to relocate in the coming months due to the upcoming closure of the current library building. As part of our Volunteer Management Activity grant, we were invited to attend the VolunteeringWA Showcase event in Perth earlier this month and present on the outcomes of the youth project we have been undertaking this past year. This was well received.	Volunteer Resource Centre Coordinator
BAU1.1.8	Esperance Skate Park	No issues to report.	Director Asset Management
BAU1.1.9	Ranger Services	During the quarter, 8 impounded dogs were returned to their owners, comprising 2 in April, 4 in May and 2 in June. For the year, 48 dogs were impounded, with 31 returned to owners, 10 transferred to rescue and 1 euthanised. This indicates most impounded dogs were resolved through return to owner or rehoming pathways, with euthanasia remaining an exceptional outcome.	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan Q4 2026

Planet

The natural environment is valued, protected and enjoyed

Action Code	Action Name	Comments	Responsible Officer Position
4.1.1	Partner with Traditional Owners to manage culturally sensitive nature reserves	Stage 3 works are continuing at Tjaltjraak Boodja Park in a partnership with ETNTAC. A revised works schedule has been developed and a project has been submitted to the Coastwest Program (DPLH) for consideration for funding. ETNTAC Rangers have assisted in works and planting programs at Dempster Head Reserve.	Manager Parks & Environment
4.1.2	Seek Government funding and support for the recovery of the colour and ecological health of Pink Lake and surrounding wetlands	Future funding opportunities will be investigated. The Shire has sent a letter to the State and Federal Government requesting the project to be considered for funding.	Manager Parks & Environment
4.1.3	Provide a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach	Funding options to be explored in the 26/27 financial year to progress to project.	Manager Development Services
4.1.4	Review the Coastal Management Plan	A briefing session was undertaken with Council during February. The Environmental Services Team are now consulting with key stakeholders to further develop the coastal management plan. Site visits and planning is underway.	Manager Parks & Environment
4.1.5	Implement the Dempster Head Management Plan	Rehabilitation and closure of unauthorised tracks has been completed at Dempster Head. Work will continue to be implemented in the reserve and closed tracks will be monitored. Winter planting program has commenced in the reserve.	Manager Parks & Environment

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
4.1.6	Install booster pumps for the sand back-passing pipeline from Bandy Creek Boat Harbour to manage beach erosion in Esperance Bay	Contracted awarded, booster pumps will be supplied shortly.	Director Asset Management
4.1.7	Implement the Lake Monjingup Reserve Management Plan	Works at Lake Monjingup Reserve are continuing with maintenance programs. The revised Draft Lake Monjingup Management Plan was presented to Council in March and will be released for public comment and feedback shortly.	Manager Parks & Environment
4.1.8	Provide a new Weed Management Strategy	Environmental Services Team are currently reviewing the Weed Management Strategy in preparation for developing the new strategy.	Manager Parks & Environment
4.1.9	Advocate at every opportunity to ensure that the Marine Park impact is minimised where possible, and that fair and immediate compensation be made available where necessary	Met with Minister Jarvis and discussed concerns around the implementation of the marine park, compensation for affected commercial fishers and advocacy for an opportunity analysis to be undertaken so Esperance can benefit from the South Coast Marine Park.	Chief Executive Officer
4.2.1	Provide a new Trails Master Plan	On hold due to resources.	Director Asset Management

Shire of Esperance

Council Plan Q4 2026

Shared responsibility for climate action and sustainability

Action Code	Action Name	Comments	Responsible Officer Position
5.1.1	Undertake annual carbon emissions audit and carbon emission reduction actions	Will look to undertake a carbon emissions audit shortly.	Director Asset Management
5.1.2	Install renewable energy (solar PV and battery storage) on council buildings where feasible	Horizon power applications underway for Solar installs to commence in Aug.	Manager Projects and Buildings
5.1.3	Facilitate adoption of best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures	Horizon power applications underway for Solar installs. Low E tinting install to commence in coming weeks.	Manager Projects and Buildings
5.1.4	Incorporate eco-friendly vehicles into fleet as options become viable	2025/26 complete. Future actions for Technical Officer – Fleet.	Manager Asset Operations
5.2.1	Design and construct an Organics processing facility for FOGO	Concept design substantially complete, waiting on the required reports.	Director Asset Management
5.2.2	Commence construction of the Community Drop Off and Transfer Station at Myrup	Construction is underway with concrete slabs being poured for a number of buildings. Building permit for the main sheds is expected shortly.	Director Asset Management
5.2.3	Manage transition to Myrup waste management facility	The Sustainability Team have continued to meet with the Asset Management Team relating to this project, this has enabled us to keep updated with how the project is progressing. Site works have commenced.	Manager Sustainability & Resource Recovery
5.2.4	Advance Esperance's Waste Revolution education platform to improve waste diversion rates and promote a circular waste economy	Sort Smart Save Big campaign progressing.	Manager Sustainability & Resource Recovery

Shire of Esperance

Council Plan Q4 2026

Greater community readiness and resilience to cope with natural disasters and emergencies

Action Code	Action Name	Comments	Responsible Officer Position
6.1.1	Implement the Bush Fire Risk Management Plan including accessing funding opportunities within the State Government's Mitigation Activity Fund	The Shire has completing the delivery of the first year of the Mitigation Activity Fund (MAF) Grant Program - 3 Y Round. As well as assessing and evaluating additional treatments to include in the variation application in order to maximise any cost saving achieved to date. Preparation for the next round of treatments will begin in late July and August. The Bushfire Risk Mitigation Coordinator continues review of the Bushfire Risk Management Plan 2021-2026.	Bushfire Risk Mitigation Coordinator
6.1.2	Facilitate innovative initiatives and networks to help build drought resistance and resilience	Cascade dam catchment has been regraded. Silt trap works will take place in summer.	Director Asset Management
6.1.3	Advocate for more emergency services personnel in Esperance	Nothing further to report this month.	Chief Executive Officer

Shire of Esperance

Council Plan Q4 2026

6.1.4	Facilitate coastal safety measures in partnership with the Coastal Safety Working Group	The next Coastal Safety Working Group meeting is planned for 28 August 2026, with timing adjusted to accommodate the availability of voting members to meet quorum requirements. An H5 Avian Flu Incident Support Group meeting is scheduled later the same afternoon, which may affect attendance or result in rescheduling due to overlapping membership. The photo point budget bid was unsuccessful. Ongoing communication is occurring with DPIRD and Spectur regarding the Shark Towers. Technicians have attended to rectify identified faults, with further technical attention planned. Feedback received from DPIRD on the updated Shark Hazard Response process flow will be considered for implementation, however, further work is required to ensure the process reflects Shire operational needs and does not unnecessarily expand into response criteria or decisions that sit outside the role of Shire officers.	Manager Ranger & Emergency Services
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Shire of Esperance

Council Plan Q4 2026

6.1.5	Advocate for appropriate coastal safety infrastructure and resources	SharkSmart tower maintenance remains an active issue, with West Beach still affected by an audio fault following further testing with Spectur support. Work is also progressing on proposed pole changes to allow safer lowering of the towers, following concerns about corrosion, twisting and weakened winch points. The Kelp Beds tower has been inspected and cleaned, and was reported back online after testing. Blurred camera vision remains an issue, with advice indicating the problem appears to be inside the unit rather than on the external lens cover. Ongoing liaison with DPIRD, Spectur and contractors are continuing to support fault rectification, safe access for maintenance, and readiness of the SharkSmart tower network ahead of the higher-use coastal season.	Manager Ranger & Emergency Services
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Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU2.1.1	Waste Management	The Waste Educator has been working with schools and community groups on Waste Wise and responsible waste management messaging.	Manager Sustainability & Resource Recovery

Shire of Esperance

Council Plan Q4 2026

BAU2.1.2	Environmental Health	We have warmly welcomed our new EHO to the Development Services team after a long period of the position being vacant. The Environmental Health team is also very excited to have concluded the development of the district Public Health Plan alongside the Public Health Plan Working Group. The Plan is in its very final stage of publishing before final publication, and now that the Plan is complete, the team will plan for the year ahead to deliver, or support delivery of, 26/27 Plan objectives. The final few days of the quarter saw two cases of H5 Bird Flu in the district, the first cases detected in Australia, which required support from the environmental health team.	Manager Development Services
BAU2.1.3	Emergency Services	The annual general Bush Fire Advisory Committee meeting was held in June, The Local Emergency Management Committee meeting did not proceed, with scheduling affected by member availability, the impact on quorum and concurrent emergency management commitments, including State conference attendance, District Emergency Management Committee exercises and representation in the H5 Avian Flu Operational Area Support Group / Incident Support Group meetings. The H5 Avian Flu meeting schedule has since transitioned from twice weekly to once weekly. Operational emergency management work continued during this period, including MAFG mitigation activities, LGGS administration, volunteer support initiatives, assistance to DPIRD and other agencies with H5 Avian Flu-related activities, and progression of the Bushfire Risk Management Plan review. The budget request for strategic mitigation has also been approved.	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan Q4 2026

		The Shire has continued to seek clarification on the new State emergency management planning framework and related endorsement requirements. The new District Emergency Management Advisor has been contacted and made aware that the Shire is seeking the updated Local Emergency Management Arrangements suite, to support future Committee consideration that is informed, efficient and aligned with State requirements. The proposed suite remains unavailable to the public.	
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Shire of Esperance

Council Plan Q4 2026

Place

Responsible planning and development

Action Code	Action Name	Comments	Responsible Officer Position
7.1.1	Develop Flinders structure plan and report to Council	Redesign work is progressing. Community consultation planned for mid July/August 2026.	Director External Services
7.1.2	Advocate for provision of adequate, affordable utilities and communications infrastructure to support population and economic growth	Met with Watercorp to discuss their investigations into future water sources and to seek the Shire's views on appropriate communications with the Esperance community.	Chief Executive Officer
7.1.3	Develop an Esperance Cemetery Master Plan	The development of an Esperance Cemetery Master Plan is continuing with the Cemetery Working Group. The master plan will then guide a landscaping and implementation plan. A consultant has been engaged to assist with the plan. Site visits and consultation is planned.	Manager Parks & Environment

Access to adequate, safe and affordable housing for everyone

Action Code	Action Name	Comments	Responsible Officer Position
8.1.1	Advocate for more social and low-income housing for vulnerable people (including seniors, people with disability and low-income earners)	Continue to work with Development WA on future land releases around Nulsen. Submitted an application with Development WA for the RDAP program to fund service installation for the Ocean/Parsons St lots.	Chief Executive Officer

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
8.1.2	Advocate for a new lifestyle village for seniors	Briefing paper provided to Councillors that due to 'value for money' considerations for a development would no longer be pursued.	Chief Executive Officer
8.1.3	Facilitate for greater availability of housing to meet community needs (e.g. land and property owners to build apartments, villas, units, and mixed use developments) including engagement with State Government on housing management practices (e.g. GROH housing)	Submitted application to Development WA to apply for funding through the Regional Development Assistance Program to assist with install of services at the Ocean/Parsons St lots. Received a query from the Regional Housing Support Fund in relation to our application for Flinders Stage 3. Positive that this application is still being considered for support by the State Government.	Chief Executive Officer
8.1.4	Construct worker accommodation subject to external funding	Waiting on funding.	Director Asset Management

Attractive and welcoming places

Action Code	Action Name	Comments	Responsible Officer Position
9.1.1	Implement the CBD Concept Landscaping Design	Marine rope and jetty timber fence has been installed in Dempster Street Islands and landscape plantings completed. Additional trees have been planted in the CBD and bin surrounds will be installed shortly. Jetty timber fence has been installed around the Andrew/Dempster Street Roundabout nibs and is now waiting on marine rope installation.	Manager Parks & Environment
9.2.1	Provide attractive and welcoming entrances into Esperance	Town entry statements under construction, with Corten treatments being applied.	Director Asset Management

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
9.2.2	Facilitate more tree planting across the Shire	Winter tree planting has commenced. Urban Greening Tree Planting Program is continuing with the support of GVROC.	Manager Parks & Environment
9.3.1	Implement Civic Centre improvements	Still awaiting seating proposal and cost estimate for bathroom/accessibility upgrades.	Manager Projects and Buildings
9.3.2	Implement the Playgrounds and Public Open Space Strategic Plan 2015-2025	The implementation of the Playgrounds and Public Open Space Strategic Plan 2015-2025 is continuing as per budget allocations. Planning has commenced for the James Street Playground replacement on the foreshore. Quick wins have been scheduled in established playgrounds to add value to these playspaces.	Manager Parks & Environment
9.3.3	Prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035	Plan was presented and endorsed at April Council Meeting following public comment period.	Manager Parks & Environment

Safe, affordable, accessible and sustainable transport systems

Action Code	Action Name	Comments	Responsible Officer Position
10.1.1	Implement the Esperance 2050 Cycling Strategy	Ongoing as per budget and schedule for footpath and trail upgrades.	Manager Asset Development
10.1.2	Construct sealed shoulders on roads to improve safety for cyclists and vehicles	25/26 program complete.	Manager Asset Operations
10.1.3	Provide safety measures along The Esplanade and Fisheries Road to improve pedestrian crossings	Works will carry forward into 26/27.	Manager Asset Operations

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
10.2.1	Implement Road Safety Management Plan 2024-2030	As per the strategy items.	Director Asset Management
10.2.2	Advocate for Main Roads to provide road upgrades and more passing lanes	Have followed up with Main Roads on the Coolgardie Esperance Hwy Shark Lake area concerns. It sounds like they have made progress with CBH on the redesign.	Director Asset Management
10.2.3	Advocate with Main Roads WA to undertake a transport corridor upgrade plan for Harbour Road, including South Coast Hwy Intersection upgrade and Pink Lake Road Intersection Upgrade	Still waiting for Main Roads to provide strategy.	Director Asset Management
10.2.4	Implement the Shire of Esperance Road Construction and Maintenance Program	Program complete.	Manager Asset Operations
10.3.1	Implement the Esperance Town Centre Parking, Traffic and Pedestrian Strategy	Presented to Council on the parking width review and options. Will now further develop a plan to modify the carparking widths to improve parking in the CBD.	Director Asset Management
10.3.2	Pursue opportunities to secure land to link Dempster Street and RSL public car parks	No update.	Director Asset Management
10.3.4	Provide upgrade to Forrest Street road and streetscape	Stage 1 works continuing.	Manager Asset Development
10.4.1	Implement the Esperance Airport Masterplan (including an upgrade to the main runway, replacement of the runway lighting system, and additional apron space)	Redesign scope of works being finalised. New carpark and CCTV upgrade works complete.	Manager Economic Development

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
10.4.2	Design, Fund and Construct new Airport runway	Redesign works will commence in the coming months.	Director Asset Management

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU3.1.1	Esperance Cemetery	Fixed a small issue with the new niche walls staining the walls.	Director Asset Management
BAU3.1.2	Fleet Management and Fixed Plant	New mechanic has started. Repairs and maintenance ongoing.	Manager Asset Operations
BAU3.1.3	Development	We are very excited to have filled the EHO position after almost a year of advertising. The Environmental Health Coordinator and Cadet are to be commended for maintaining service delivery during this long period without an EHO. This is well timed for the almost completed health plan, and we look forward to what the environmental health team achieve with a full team. Recruitment continues for the Planning Officer position, with a second round of advertising come to a close at the end of Q4.	Manager Development Services
BAU3.1.4	Building Maintenance	Current program progressing well. Major works at BOILC complete, airport power upgrade completed. Team now focusing on Library relocation & Museum Structural Timber Works project planning. All other minor projects on schedule.	Manager Projects and Buildings

Shire of Esperance

Council Plan Q4 2026

Action Code	Action Name	Comments	Responsible Officer Position
BAU3.1.5	Asset Management	New asset technical officer has commenced. Working on a number of improvement projects.	Manager Projects and Buildings
BAU3.1.6	Managed Parks and Reserves	Parks and Reserves maintenance programs were delivered based on schedules, budgets and priorities. Parks and Reserves staff have worked over a busy period to manage and maintain the public open space, natural reserves and infrastructure. A focus has been on high priority sites such as a the foreshore, the CBD, coastal reserves and priority public open space and preparing sporting fields for Winter sports programs.	Manager Parks & Environment
BAU3.1.7	Roads, Drains and Footpaths	Revised program ongoing.	Manager Asset Operations
BAU3.1.8	Airport	New Fixed Head Tax Agreement negotiated and signed with REX inclusive of accommodating the Minister for Transports request to shelter the zone cap fare from any further head tax fees post July 1 2026.	Manager Economic Development
BAU3.1.9	Drafting and Surveying	Surveying and Drafting continues on all construction projects.	Manager Asset Development
BAU3.1.10	Land and Property	Planning contract services provided to the Shire of Ravensthorpe have been placed on hold until we recruit for replacement of Coordinator Planning Services. This arrangement to be reviewed once resourcing levels permit the recommencement of this service.	Manager Development Services
BAU3.1.11	Depot and Stores	Damaged fencing to be completed. Emulsion tank to be replaced 26/27.	Manager Asset Operations
BAU3.1.12	Transport Licensing	Licensing continues to be a busy area and is on track.	Manager Financial Services

Shire of Esperance

Council Plan Q4 2026

Prosperity

Access to quality education and lifelong learning opportunities

Action Code	Action Name	Comments	Responsible Officer Position
11.1.1	Advocate for South Regional TAFE to develop and promote specialist courses in relevant areas	Nothing further to report this month.	Chief Executive Officer
11.1.2	Advocate for urgent upgrades and a rebuild of Esperance Senior High School	Nothing further to report this month.	Chief Executive Officer
11.1.3	Facilitate discussions with universities to explore options for a remote student services campus in Esperance	GEDC have engaged a consultant to undertake a feasibility study into have a Remote University Study Hub in Esperance.	Chief Executive Officer

A prosperous and diverse economy

Action Code	Action Name	Comments	Responsible Officer Position
12.1.2	Support proponents in priority industry sectors to establish businesses and develop projects in Esperance	Agreement with Renewables Bio for access to Shark Lake Industrial Park Stage 2 land is being prepared by the Shire's legal team Mcleods.	Manager Economic Development
12.1.3	Promote Esperance as a suitable centre for research and development, and pilot projects.	Support provided by the Shire for R & D and pilot project industries when appropriate.	Chief Executive Officer
12.1.4	Advocate for a shared work space facility in Esperance where start-ups, small businesses and visitors can be co-located to network and support one another	No further updates.	Manager Economic Development

Shire of Esperance

Council Plan Q4 2026

A vibrant and welcoming tourism destination

Action Code	Action Name	Comments	Responsible Officer Position
13.1.1	Partner with Australia's Golden Outback to Implement the Esperance Tourism Strategy	No further update.	Manager Economic Development
13.1.2	Provide more digital marketing and advertising opportunities to promote local experiences at Council facilities	This is being reviewed with the Council Plan actions.	Manager Marketing & Communications
13.2.1	Advocate for development of a 4 to 5 star accommodation offering.	Nothing further to report this month.	Chief Executive Officer
13.2.2	Implement the recommendations from the Esperance Accommodation Study	Application to State Government through Regional Housing Support program still pending for Key Worker Project and Stage 3 Flinders Estate.	Manager Economic Development
13.2.3	Advocate for Traditional Owners to develop and promote cultural heritage tourism activities	No further update.	Manager Economic Development
13.2.4	Advocate for the development and promotion of tourism experiences	No further update	Manager Economic Development
13.2.5	Implement wayfinding and interpretive tourism signage	Wayfinding signs have been delivered to the depot, will organise installation shortly.	Director Asset Management

Shire of Esperance

Council Plan Q4 2026

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU4.1.3	Town Centre Development	Ropes around the roundabout will be installed shortly after the additional brackets are installed.	Director Asset Management
BAU4.1.4	Esperance Visitor Centre	Updated operational policies and procedures are in place, with new Customer Service staff training, while a new online review response policy is slated for implementation on 1 July 2026. Staff are assisting with the new website and, following the finalization of the Visitor Servicing Strategy, will focus on enhancing online presence among other things. Weekly familiarisation visits to local accommodation are underway to enhance staff knowledge. Stakeholder communication continues through regular online meetings and targeted emails, with the June Tourism Sundowner rescheduled for September due to a storm. Additionally, operational hours now conclude at 4:30 pm on weekdays during the quiet winter period, while support for neighbouring regional Visitor Centres continues.	Visitor Centre Coordinator

Shire of Esperance

Council Plan Q4 2026

Performance

Community confidence and trust in Council

Action Code	Action Name	Comments	Responsible Officer Position
14.1.1	Provide Integrated Planning and Reporting (IPR) framework documents and reviews	Updated financial information has been included in document. Working through minor issues with designer to finalise.	Governance & Corporate Support Coordinator
14.1.2	Provide public reports on progress towards achievement of priority projects and outcomes	Monthly report provided to Council. Annual review of corporate reporting system progressing with management feedback being set up in the system for the 2026/2027 financial year.	Governance & Corporate Support Coordinator

Operational excellence and financial sustainability

Action Code	Action Name	Comments	Responsible Officer Position
15.1.1	Review the Long Term Financial Plan and informing plans per IPR framework	Further progress will recommence after the Budget period has been completed.	Director Corporate and Community Services
15.1.2	Review and implement initiatives to improve internal business efficiencies and service delivery (such as more online services and digital forms)	The P2P project is finally scheduled to restart next month, and the eForms project is waiting on a patch to fix some data display issues. A new forms type has been added to the website that enables a whole host of new features. ESRI public maps are live on the website.	Manager Information Services

Shire of Esperance

Council Plan Q4 2026

A well informed and engaged community

Action Code	Action Name	Comments	Responsible Officer Position
16.1.1	Review the Communication and Engagement Strategy	First Draft approved by CEO. Council Briefing booked for July 2026.	Manager Marketing & Communications
16.1.2	Provide regular forums and events to inform and engage the community about local issues and council decisions (such as pop-up booths at local community events).	No forums or community events during June.	Chief Executive Officer
16.1.3	Conduct a biennial community survey to assess community priorities and benchmark performance levels	Next survey due 2027.	Manager Marketing & Communications

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU5.1.1	Governance	HR Policies aiming to be put to Council in August, which will complete this review cycle. Compliance Audit Return questions have been released and will continue to be worked on during July - to be put through Audit Committee and Council by end of September. Activities Amendment Local Law and Standing Orders Local Law Review are being advertised. Delegation review is progressing with changes being discussed at EMT in June.	Governance & Corporate Support Coordinator

Shire of Esperance

Council Plan Q4 2026

BAU5.1.2	Corporate Support	The Team is settling in nicely and we have progressed some of our longer standing lease negotiations. Uniform catalogue and form updates have been completed with a bulk order being processed before end of financial year. Rent review was undertaken for Shire owned staff houses and put to EMT for consideration. Document control project is progressing with 47 documents being finalised during the quarter to June 2026.	Governance & Corporate Support Coordinator
BAU5.1.3	Finance Management	The finance team are currently going through the budget and end of financial year processes. There is still currently one position the team are looking to fill. Once budget is finalised the Finance team will get together to refresh annual planning for 2026-27.	Manager Financial Services
BAU5.1.4	Project Management	Project templates under review. Trailing new SharePoint structure and utilising Planner for projects. New Senior Project Officer onboarding going well. Projects team completed Stakeholder Engagement training in June.	Manager Projects and Buildings
BAU5.1.5	Human Resources	HR Policy and Management Practices package nearly complete. Recruitment of hard to fill positions under review to explore all options. Development of a HR dashboard being developed by the IT team to ensure easier access to information required.	Manager Human Resources
BAU5.1.6	Risk Management	Installation of a back-up generator is being applied for funding at the GSG from the Disaster Ready Fund through GVROC as a regional project to prepare regional and remote communities from natural disasters.	Chief Executive Officer

Shire of Esperance

Council Plan Q4 2026

BAU5.1.7	Information Services	The Electronic Document Records Management System upgrade has been completed with no issues reported. The IT and Records teams also implemented the K365 service that allows Content Manager and SharePoint to share documents between each other which improves collaboration and record keeping. The IT team is at capacity with Business Improvement and BAU functions.	Manager Information Services
BAU5.1.8	Tenders and Contracts	8 Panel of Prequalified suppliers have been appointed and 4 Supply Contracts awarded in the past quarter.	Director Asset Management
BAU5.1.9	Media Relations	Q4- The Shire's Media Team continued to inform, enable and empower our community by delivering timely, accessible information across multiple channels. Through news stories, media engagement, advertising and the Shire Flyer, we helped residents stay connected to Shire projects, services and decisions. Keeping the Community Informed Q4 - 25 news articles were curated and published covering community safety, infrastructure improvements, planning matters, local events and Council decisions. Key topics included: Council updates and community planning initiatives. Road, shared path and beach access improvements. Public consultation opportunities on local laws and development applications. Seasonal community safety messages, including unrestricted burning times and load limits. Community events and celebrations, including the Esperance Museum's 50th anniversary and BBQ With A View.	Manager Marketing & Communications

Shire of Esperance

Council Plan Q4 2026

		These stories provided residents with clear information about works underway, opportunities to have a say, and the positive outcomes being delivered across the Shire. Media Engagement While media enquiries were slightly quieter between April and June, interest in Shire activities remained strong. Q4: 14 media enquiries were received. 48 journalist questions were coordinated and responded to. 5 interview requests were managed on topics including community wellbeing initiatives, housing and accommodation, library and VRC relocation, CCTV funding and H5 Avian Influenza preparedness. Media coverage also focused on Service of Women ANZAC commemorations, health advisories, Council Catch-up interviews, REX payments, fuel price increases and the Museum's 50th anniversary celebrations. Collaboration between journalists, Shire staff, the Shire President and volunteers ensured accurate, consistent and timely information was provided to the public. The Media Hub Meeting continues to strengthen transparency and understanding of Council decisions. Held after Ordinary and Special Council Meetings, the forum provides regional and metropolitan media with direct access to the Shire President and CEO, supporting informed and balanced reporting. Media Coverage Results The Shire attracted significant media attention during the	
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Shire of Esperance

Council Plan Q4 2026

		quarter, with 98 stories published across print, radio and online platforms. This coverage: Reached an audience of more than 2.2 million people. Generated an editorial media value of \$508,924. These results highlight strong public interest in local issues and demonstrate the value of proactive communication in raising awareness of Shire projects, services and achievements. Supporting Organisational Communication The Media Team also supported departments across the organisation through advertising and public notices. During the quarter, 83 advertisements were developed and placed across state newspapers and Shire digital channels. These campaigns helped keep the community informed about events, consultations, service updates, regulatory requirements and important community notices. Through consistent storytelling, responsive media engagement and targeted communication, the Media Team continued to ensure residents had the information they need to stay informed, participate in decision-making and feel connected to the work of their Shire.	
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Delegations Discharge Register - Corporate Resources



Delegated Authority	Date Exercised	Details	How Authority was Exercised or Duty Discharged	Amount	Person/Groups Not Part of Council and Committees Directly Affected	Authorised Person
1.2	26/03/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 1,009.53	A/86546	Roz Hamilton
1.2	11/02/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 73,015.85	A/80523	Roz Hamilton
1.2	23/04/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 440.67	A/88591	Roz Hamilton
1.2	15/04/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 907.01	A/37895	Roz Hamilton
1.2	16/04/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 671.89	A/87239	Roz Hamilton
1.2	30/03/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 2,216.80	A/22970	Roz Hamilton
1.2	14/04/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 1,070.96	A/40139	Roz Hamilton
1.2	16/04/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 1,245.65	A/9522	Roz Hamilton
1.2	1/04/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 566.66	A/16360	Roz Hamilton
1.2	12/03/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 1,142.14	A/36764	Roz Hamilton
1.2	18/02/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 3,730.03	A/3756	Roz Hamilton
1.2	9/02/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 3,191.10	A/29181	Roz Hamilton
1.2	30/04/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 1,210.64	A/106914	Roz Hamilton
1.2	15/04/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 1,275.07	A/60202	Roz Hamilton
1.2	12/03/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 1,213.80	A/113837	Roz Hamilton
1.2	18/02/2025	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 3,045.28	A/35824	Roz Hamilton
1.2	18/02/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 1,108.68	A/98905	Roz Hamilton
1.2	25/02/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 1,785.15	A/121442	Roz Hamilton
1.2	15/01/2025	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 5,826.14	A/98863	Roz Hamilton
1.2	16/03/2026	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 1,349.60	A/123380	Roz Hamilton
1.2	9/06/2026	Payment plan to pay rates by 30/06/2027	Payment arrangement	\$ 3,734.62	A/10801	Roz Hamilton
1.2	10/06/2026	Payment plan to pay rates by 30/06/2027	Payment arrangement	\$ 2,451.26	A/34041	Roz Hamilton
1.2	22/06/2026	Payment plan to pay rates by 13/08/2026	Payment arrangement	\$ 753.35	A/15156	Roz Hamilton
1.2	22/06/2026	Payment plan to pay rates by 13/08/2026	Payment arrangement	\$ 3,168.75	A/85050	Roz Hamilton
1.2	30/06/2026	Payment plan to pay rates by 25/07/2027	Payment arrangement	\$ 4,401.95	A/28191	Roz Hamilton
1.2	30/06/2026	Payment plan to pay rates by 23/07/2027	Payment arrangement	\$ 1,700.00	A/39313	Roz Hamilton



Minister for the Environment; Community Services; Homelessness

Our Ref: 87-04848

Mr Ron Chambers
Shire President
Shire of Esperance
By Email: ron.chambers@esperance.wa.gov.au

Dear Mr Chambers

PINK LAKE AND LAKE WARDEN RAMSAR WETLAND RECOVERY

I refer to your letter of 13 February 2026 regarding the recovery of Pink Lake and Lake Warden wetlands. I acknowledge the Shire of Esperance's concern regarding the degradation of Pink Lake and its 'pink colour' that has historically been a key tourism attraction for Esperance, along with the loss of environmental and ecological value of this lake and the adjacent Ramsar listed Lake Warden Wetland Suite (LWWS). I apologise for the delay in response.

I understand that the Department of Biodiversity, Conservation and Attractions (DBCA) has provided advice on the Shire initiated feasibility study into the water and salt balance of Lake Warden and Pink Lake through the Esperance Ramsar Technical Advisory Group and is in principle supportive of the proposal to transfer the excess salt loads from Lake Warden to Pink Lake, which will likely provide ecological benefit to both lake systems. However, there are no current funding programs within the Environment portfolio that could meet the funding requirements for this proposal.

I encourage you to discuss funding opportunities the Department of Primary Industries and Regional Development that administer grant programs such as the State Natural Resource Management Community Stewardship Grant, as well as the Goldfields-Esperance Development Commission that administers the Regional Economic Development Grants. Matters that will need to be considered prior to applying for these grants include:

- The northern unallocated Crown land parcels within Pink Lake are encumbered with a mining lease for the purpose of mining salt, which would require early engagement and consultation with the Department of Mines, Petroleum and Exploration; and
- Aboriginal heritage will also need to be considered in line with the Esperance Nyungar Standard Government Heritage Agreement and requirements of the *Aboriginal Heritage Act 1972*; and
- Impact on native title rights and interests being considered, as the Crown lands included in this proposal are subject to non-exclusive native title and rights and interests of Esperance Nyungar Traditional Owners. To that end, consultation should be undertaken directly the Esperance Tjaltjraak Native Title Aboriginal Corporation RNTBC.

Yours sincerely

A handwritten signature in blue ink, reading 'Matthew Swinbourn'. The signature is fluid and cursive, with the first name 'Matthew' being more prominent than the last name 'Swinbourn'.

Hon. Matthew Swinbourn BA LLB MLC

MINISTER FOR THE ENVIRONMENT; COMMUNITY SERVICES; HOMELESSNESS

21 MAY 2026

Level 7, Dumas House, 2 Havelock Street, West Perth, Western Australia 6005

Telephone: +61 8 6552 6800 Email: minister.swinbourn@dpc.wa.gov.au



9 July 2026

Shane Burge
CEO

Shire of Esperance
77 Windich Street
ESPERANCE WA 6450

E: shane.burge@esperance.wa.gov.au / ceo@esperance.wa.gov.au

Dear Shane

We are writing to let you and the Shire of Esperance know Esperance Aged Care Facility (EACF), the aged care home and the retirement village, formally transitioned to Juniper, a Western Australian not-for-profit aged care provider from 1 July.

Thank you for your commitment to supporting quality aged care services for Esperance locals as they age. We are committed to ensuring Esperance residents continue to enjoy high-quality aged care and stay connected to their community, family and friends.

As you know, the transition to Juniper follows EACF's April announcement that it had selected Juniper as a preferred partner based on Juniper's strong values alignment and commitment to the Esperance community.

This secures the future of aged care services in Esperance and, given the close relationship between EACF and the Shire of Esperance and the consistent historical support of the Shire, we wanted to take this opportunity to communicate with you directly about the change.

Juniper EACF customers will continue to receive high-quality aged care and there will be no change for Juniper Esperance Retirement Village residents.

Juniper is committed to ensuring local voices continue to be heard. As part of this process, we have sought expressions of interest from members of the Esperance community with relevant expertise to join the Esperance Advisory Body.

The Esperance Advisory Body will provide ongoing advice to Juniper to preserve and contribute to local knowledge, history and community context and provide advice on service delivery, community expectations and regional considerations as well as building a collaborative relationship between Juniper and the local community.

Juniper Central

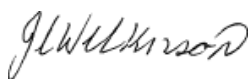
313 Main Street, Balcatta WA 6021 **Postal** PO Box 810, Balcatta WA 6914
Phone (08) 9240 0313 **Fax** (08) 9240 0329 **Email** juniper@juniper.org.au **Web** juniper.org.au
ABN 15 360 992 349

Juniper Esperance Aged Care Facility will join another 23 Juniper-run aged care homes across Western Australia, from remote areas of the Kimberley, the Mid-West, Wheatbelt, Great Southern and within Perth. Juniper Esperance Retirement Village will join another 12 warm, welcoming communities run by Juniper under the Retirement Villages Amendment Act (WA) 2024.

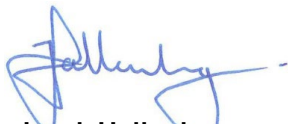
We are excited about continuing to grow community support for aged care services in Esperance. We look forward to continuing our close working relationship.

Please do not hesitate to reach out to Juniper Esperance Aged Care Facility Residential Manager, Matt Sheppard, on matthew.sheppard@juniper.org.au or either of us.

Yours sincerely



Jo Wilkinson
Chief Operating Officer Care
E: Jo.Wilkinson@juniper.org.au



Jacob Hollenberg
Chief Operating Officer Accommodation
E: Jacob.Hollenberg@juniper.org.au

Item: 12.4.3

WALGA Advocacy on Rainfall Deficiency Assistance Framework

Author/s	Shane Burge	Chief Executive Officer
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D26/20202

Applicant

Farmers Across Borders- Hay from WA Inc.

Location/Address

WA Agriculture Region

Executive Summary

For Council to consider supporting a motion to put on WALGA's Annual General Meeting for WALGA to advocate for changes to Western Australia's Water Deficiency Scheme by developing a Rainfall Deficiency Assistance Framework that includes livestock fodder as an essential agriculture resource during periods of prolonged rainfall deficiency.

Recommendation in Brief

For WALGA to consider a motion at their next AGM to recognise fodder as an essential agriculture resource during periods of prolonged rainfall deficiency and develop a rainfall deficiency assistance framework.

Background

The existing Water Deficiency Scheme provides assistance for water supply to stock when access to water becomes deficient during prolonged rainfall deficiency.

Livestock fodder is currently not included as an essential agricultural resource under the declaration so no assistance from the government is currently available.

During prolonged rainfall deficiency maintaining access to livestock fodder becomes critical to protecting livestock welfare, maintaining breeding stock and sustaining agricultural production.

Officer's Comment

In times of water deficiency or drought, government assistance is required to support livestock not only through water but also fodder. Local Governments are currently at the centre of the water deficiency system requiring a request from the local government to the Department of Water and Environmental Regulation for water assistance. The same system could be used to assist with the transport and delivery of fodder to affected locations.

This motion provides WALGA with an opportunity to advocate for a practical, statewide policy response that builds upon an existing Government framework on water deficiency rather than creating an entirely new system.

A briefing note has been prepared as Attachment A and the motion as proposed to WALGA with a statement of intent is provided as Attachment B

Consultation

Farmers Across Borders- Hay from WA Inc.

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

WA's Water Management Framework and Water Services Regulations 2014.

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Growth And Prosperity

Support our businesses to grow, adapt and assist in building capacity

Environmental Considerations

The environmental considerations arising from this report is appropriate Government support for farmers when water deficiencies are declared.

Attachments

A. [Briefing Note](#)

B. [Statement of Intent](#)

Item 12.4.3 WALGA Advocacy on Rainfall Deficiency Assistance Framework

Moved: Cr Starcevich

Seconded: Cr Graham

O0726-100

Council Resolution

That Council request WALGA consider a motion at their next AGM to advocate to the Western Australian Government to-

- 1. Recognise livestock fodder as an essential agricultural resource during periods of prolonged rainfall deficiency, acknowledging its fundamental role in protecting livestock welfare, sustaining agricultural production and supporting regional communities.**
- 2. Develop and implement a Western Australian Rainfall Deficiency Assistance Framework that builds on the principles of the existing Water Deficiency Scheme and provides a practical, transparent and consistent approach to supporting primary producers during prolonged rainfall deficiency.**
- 3. Establish a Livestock Fodder Freight Subsidy Scheme as the first initiative under the Western Australian Rainfall Deficiency Assistance Framework to assist eligible primary producers with the extraordinary cost of transporting emergency livestock fodder during periods of prolonged rainfall deficiency and other declared natural hazard events where emergency livestock fodder is required.**

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

WALGA State Council Briefing Note

Recognise livestock fodder as an essential agricultural resource during prolonged rainfall deficiency and build on Western Australia's existing Water Deficiency Scheme by developing a practical Rainfall Deficiency Assistance Framework that includes a Livestock Fodder Freight Subsidy Scheme.

Purpose

To seek WALGA's support for advocating to the Western Australian Government to recognise livestock fodder as an essential agricultural resource during periods of prolonged rainfall deficiency and to develop a practical policy framework that includes a Livestock Fodder Freight Subsidy Scheme.

Why This Matters

Every Western Australian benefits from a strong agricultural sector through food security, export income, regional employment and resilient local communities.

Agriculture is one of Western Australia's most important industries and is fundamental to the economic and social wellbeing of regional communities.

- Western Australia's primary industries generate **more than \$11 billion** in annual production value.
- Agriculture is the State's **second largest export industry**, supporting thousands of regional jobs and businesses.
- Meat and livestock exports contribute **approximately \$1.3 billion** annually to Western Australia's economy.
- The sheep and wool industry alone contributes **around \$1 billion** at the farm gate each year.

Protecting livestock production is not simply about supporting individual farming businesses. It is about protecting regional employment, local economies, food production and one of Western Australia's most significant export industries.

References

- Department of Primary Industries and Regional Development, *WA Primary Industries Economic Overview 2023–24*.
- Department of Primary Industries and Regional Development, *Western Australian Sheep Industry Statistics*.

The Issue

Western Australia already recognises that prolonged rainfall deficiency may justify targeted Government assistance where an essential agricultural resource becomes deficient.

The existing Water Deficiency Scheme provides assistance when access to water becomes deficient during prolonged rainfall deficiency.

Livestock fodder has always been an essential agricultural resource.

During prolonged rainfall deficiency, however, maintaining access to livestock fodder becomes critical to protecting livestock welfare, maintaining breeding stock and sustaining agricultural production.

Across much of regional Western Australia, the challenge is often not sourcing livestock fodder.

The challenge is transporting it.

As transport distances increase, freight costs can exceed the value of the livestock fodder itself, placing significant financial pressure on livestock producers during already difficult seasonal conditions.

Why Local Government?

Local governments understand the impacts of prolonged rainfall deficiency on their communities.

They see the effects on local businesses, employment, volunteer organisations, sporting clubs, schools and community wellbeing.

Councils are also frequently called upon to advocate for practical solutions that strengthen regional resilience.

This motion provides WALGA with an opportunity to advocate for a practical, statewide policy response that builds upon an existing Government framework rather than creating an entirely new system.

The Proposal

The motion asks the Western Australian Government to:

1. recognise livestock fodder as an essential agricultural resource during periods of prolonged rainfall deficiency;
2. develop and implement a Western Australian Rainfall Deficiency Assistance Framework that builds upon the principles of the existing Water Deficiency Scheme; and

3. establish a Livestock Fodder Freight Subsidy Scheme as the first initiative under that Framework.

The proposal does not seek to replace existing or create new Government policy.

It seeks to build upon a policy framework that has successfully supported regional Western Australian for many years.

Why Support This Motion?

This proposal:

- ✓ builds upon an existing Government policy rather than creating a new one;
- ✓ supports livestock welfare and strengthens regional communities;
- ✓ recognises livestock fodder as an essential agricultural resource during prolonged rainfall deficiency;
- ✓ provides a practical and consistent policy response instead of relying on ad hoc assistance;
- ✓ enables Government to develop the implementation model through consultation with industry, local government and relevant agencies; and
- ✓ strengthens one of Western Australia's most significant export industries while supporting regional resilience.

Key Message

Western Australia already recognises that prolonged rainfall deficiency may justify targeted Government assistance where an essential agricultural resource becomes deficient.

This motion asks Government to recognise livestock fodder as such a resource and build upon an existing policy framework that has served Western Australia well for decades.

It is a practical proposal, grounded in existing policy, that strengthens livestock welfare, agricultural resilience and regional communities while continuing to build on what already works.

References

1. *Water Agencies (Powers) Act 1984 (WA)*.
2. Water Corporation, *Water Deficiency Scheme*.
3. Department of Primary Industries and Regional Development, *WA Primary Industries Economic Overview 2023–24*.
4. Department of Primary Industries and Regional Development, *Western Australian Sheep Industry Statistics*.
5. Department of Primary Industries and Regional Development, seasonal and drought support information.

WALGA State Council Motion

Recognising Livestock Fodder as an Essential Agricultural Resource

Modernising Western Australia's Rainfall Deficiency Assistance Framework

Motion

That WALGA advocate to the Western Australian Government to:

1. **Recognise livestock fodder as an essential agricultural resource during periods of prolonged rainfall deficiency**, acknowledging its fundamental role in protecting livestock welfare, sustaining agricultural production and supporting regional communities.
2. **Develop and implement a Western Australian Rainfall Deficiency Assistance Framework** that builds on the principles of the existing Water Deficiency Scheme and provides a practical, transparent and consistent approach to supporting primary producers during prolonged rainfall deficiency.
3. **Establish a Livestock Fodder Freight Subsidy Scheme** as the first initiative under the Western Australian Rainfall Deficiency Assistance Framework to assist eligible primary producers with the extraordinary cost of transporting emergency livestock fodder during periods of prolonged rainfall deficiency and other declared natural hazard events where emergency livestock fodder is required.

Statement of Intent

Western Australia has a proud history of standing beside primary producers when seasonal conditions create exceptional challenges.

The existing Water Deficiency Scheme recognises that when prolonged rainfall deficiency affects an essential agricultural resource, Government has a role in providing practical assistance. It is a policy that has served Western Australia well and demonstrates that Government already has the legislative authority, administrative capability and policy experience to respond when exceptional seasonal conditions threaten livestock welfare and agricultural production.

Livestock fodder has always been an essential agricultural resource. During prolonged rainfall deficiency, however, access to livestock fodder becomes critical to keeping livestock

alive, maintaining breeding herds and allowing farming businesses to continue operating until seasonal conditions improve.

Across regional Western Australia, the issue is often not whether fodder can be found. The issue is getting it to where it is needed. As distances increase, freight costs can quickly exceed the value of the fodder itself, placing enormous financial pressure on producers who are already managing the impacts of prolonged rainfall deficiency.

This proposal recognises the practical realities faced by livestock producers across regional Western Australia.

It does not seek to replace existing policy or create an open-ended subsidy. Instead, it builds on a policy principle that has existed in Western Australia for many years: where prolonged rainfall deficiency creates a deficiency in an essential agricultural resource, Government may provide targeted assistance.

Recognising livestock fodder as an essential agricultural resource within the existing rainfall deficiency framework is the next logical step. It reflects the practical realities faced by livestock producers and acknowledges that protecting livestock welfare also means ensuring producers can access the feed their animals need.

The proposed Livestock Fodder Freight Subsidy Scheme provides a practical way to apply that principle. It builds on an existing framework, uses established Government capability and offers a consistent approach that can support producers, strengthen regional communities and improve the resilience of Western Australia's agricultural sector.

This proposal is about practical policy, practical outcomes and continuing to build on what already works.

13. REPORTS OF COMMITTEES

Item: 13.1

Minutes of Disbanded Committees

Author/s	Elise Godwin	Administration Assistant - Executive Services
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D26/17444

Attachments

A¹. [Minutes - Behavioural Complaints Committee - 12 August 2026](#)

Ms Christiane Smith left the Chamber at 4:55 PM and did not return.

Item 13.1 Minutes of Disbanded Committees

Moved: Cr Harp

Seconded: Cr de Haas

O0726-101

Council Resolution

That Council confirm the most recent minutes of the Behaviour Complaints Committee which has been disbanded.

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

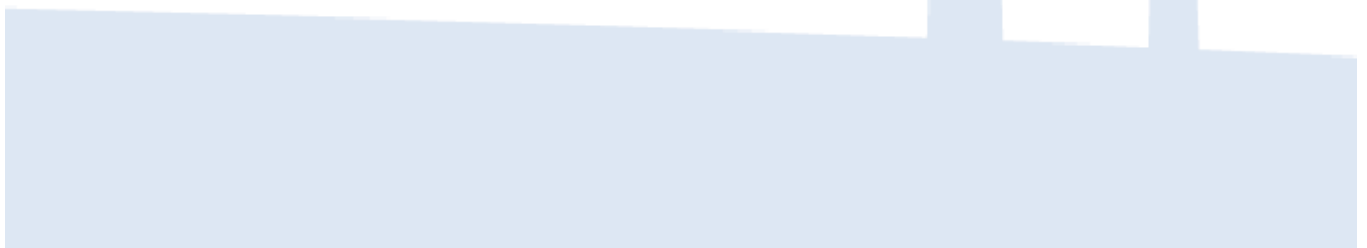


Shire of Esperance

BEHAVIOUR COMPLAINTS COMMITTEE

TUESDAY 12 AUGUST 2025

MINUTES



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

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SHIRE OF ESPERANCE

MINUTES

**BEHAVIOUR COMPLAINTS COMMITTEE MEETING
HELD IN COUNCIL MEETING ROOM ON 12 AUGUST 2025
COMMENCING AT 1:00 PM**

1. OFFICIAL OPENING

The Deputy Presiding Member declared the meeting open at 1:03pm.

2. ATTENDANCE

Members

Pres. R Chambers	Shire President	Shire of Esperance
Cr C Davies		Shire of Esperance
Cr L de Haas		Shire of Esperance
Cr S Starceвич		Shire of Esperance
Cr S McMullen		Shire of Esperance (Deputy)

Shire Officers

Mr S Burge	Chief Executive Officer
Mrs F Baxter	Director Corporate & Community Services

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Cr J Obourne	Deputy Shire President (Presiding Member)
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4. DEPUTATIONS, PRESENTATIONS, INSPECTIONS, PETITIONS

Nil

5. DECLARATION OF MEMBERS INTERESTS

5.1 Declarations of Financial Interests – Local Government Act Section 5.60a

Nil

5.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

Nil

5.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

Cr Davies declared an Impartiality Interest in Item 8.1 Behaviour Complaint – Review of Assessor's Finding as he rents an office from the person mentioned in the finding.

Behaviour Complaints Committee: Minutes
12 August 2025

Page 5

6. CONFIRMATION OF MINUTES

Moved: Pres Chambers
Seconded: Cr de Haas

BCC0825-103

Committee Decision

That the Minutes of the Behaviour Complaints Committee Meeting of the 6 May 2025 be confirmed as a true and correct record.

**CARRIED
F5 - A0**

For: Pres Chambers, Cr de Haas, Cr Starcevich, Cr Davies, Cr McMullen

7. NEW BUSINESS OF AN URGENT NATURE

Nil

8. MATTERS BEHIND CLOSED DOORS

Officer's Comment:

It is recommended that the meeting is behind closed doors for the following item, in accordance with section 5.23(2) of the Local Government Act 1995.

9.1 Behavioural Complaint - Review of Assessor's Finding

Moved: Cr de Haas
Seconded: Pres Chambers

BCC0825-104

Committee Decision

That the Committee dismiss the complaint lodged in line with the outcome of the investigator's finding.

**CARRIED
F5 - A0**

For: Pres Chambers, Cr de Haas, Cr Starcevich, Cr Davies, Cr McMullen

9. CLOSURE

The Presiding Member declared the meeting closed at 1:06pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____

14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

The CEO received a Notice of Motion from a third of the Council; Cr Harp, Cr Obourne and Pres Chambers to revoke Item 17.1 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 & BC12 from the Ordinary Council Meeting held on 28 June 2026.

Cr de Haas declared a Behavioural Breach interest in the following item and left the Chamber at 04:58 PM.

Cr Johnston declared a Behavioural Breach interest in the following item and left the Chamber at 04:59 PM.

Cr Starceвич declared a Behavioural Breach interest in the following item and left the Chamber at 04:59 PM.

SUSPENSION OF STANDING ORDERS

Moved: Cr Harp
Seconded: Cr McWilliam

O0726-102

Council Resolution

That Standing Order clause 3.10(2) be suspended to allow Council to consider a revocation motion without the required seven (7) clear working days notice.

**CARRIED
F5 - A0**

*For: Cr McWilliam, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

The CEO presented a Statement of impact as required under Standing Order clause 14.1(3)(c) and provided it to the Council.

MOTION

Moved: Cr Harp
Seconded: Cr Obourne

O0726-103

Council Resolution

That Council revoke resolution O0626-103

**CARRIED
F5 - A0**

*For: Cr McWilliam, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

RESUMPTION OF STANDING ORDERS

Moved: Cr Harp
Seconded: Cr Obourne

O0726-104

That Standing Order clause 3.10(2) be resumed.

**CARRIED
F5 - A0**

*For: Cr McWilliam, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

Cr de Haas returned to the Chamber at 05:04 PM
Cr Johnston returned to the Chamber at 05:05 PM
Cr Starcevich returned to the Chamber at 05:05 PM

15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE

Cr Johnston asked if her email that was sent this afternoon to all Councillors regarding further legal advice to item 17.3 would be tabled in the minutes of this meeting?

Pres Chambers responded that Cr Johnston has a Behavioural Breach Interest in the item that the legal advice relates to so she can't be part of the discussion or the decision-making process as stated under the Local Government Act 1995 s.5.105.(4). The legal advice therefore would be in breach of that Regulation.

16. URGENT BUSINESS APPROVED BY DECISION

17. MATTERS BEHIND CLOSED DOORS

Officer's Comment:

It is recommended that the meeting is behind closed doors for the following items, in accordance with section 5.23(4) of the Local Government Act 1995.

Moving behind closed doors

Moved: Cr Obourne
Seconded: Cr McWilliam

O0726-105

Council Resolution

That the meeting proceed behind closed doors in accordance with section 5.23(2) of the Local Government Act 1995, to consider the following items, which are considered confidential for the reasons indicated.

17.1 Behaviour Management Plan BMP002

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to prescribed information (Section 5.23(4)(g)).

17.2 Behaviour Management Plan BMP003

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to prescribed information (Section 5.23(4)(g)).

17.3 Behavioural Complaints Findings & Reasons BC9; BC10; BC11; & BC12

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to prescribed information (Section 5.23(4)(g)).

CARRIED

F8 - A0

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

Ms Natalie Bowman and Ms Victoria Brown left the Chamber at 5:11 PM.

Cr Johnston declared a Behavioural Breach Interest in the following items 17.1, 17.2 and 17.3 and left the Chamber at 05:13 PM.

17.1 Behaviour Management Plan BMP002

Moved: Cr McWilliam

Seconded: Cr Obourne

O0726-106

Council Resolution

That Council, by simple majority pursuant to Council's Code of Conduct Behaviour Complaints Management and the Shire's Code of Conduct for Council Members, Committee Members and Candidates adopted in accordance with Section 5.104 of the Local Government Act 1995

Resolves to:

- 1. Endorse the proposed Behaviour Management Plan as amended (Confidential Attachment BMP002).**
- 2. Request the Complaints Officer to advise Complainants and Respondent in writing of the outcome.**
- 3. In accordance with Regulation 29A of the Local Government (Administration) Regulations 1996 that the Behavioural Management Plan (BMP002) as amended be made available for public inspection by including it as attachment to the minutes of the meeting.**

CARRIED

F6 – A1

*For: Cr McWilliam, Cr de Haas, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers
Against: Cr Starcevich*

DIVISION 3 BEHAVIOUR MANAGEMENT PLAN – Endorsed by Council

Council Meeting Date: 28 July 2026

Parties:

1. Complainant Christiane Smith vs Councillor Johnston

Matter:

1. A complaint was submitted by the complainant Christiane Smith over alleged breaches of the Shire's previous Code of Conduct, where the complainant asserted that the respondent made inappropriate comments to a third-party contractor (a photographer engaged by the organisation), including statements suggesting the complainant had deliberately acted unethically in selecting official photographs for publication. These comments were made via private social media messages outside formal communication channels.

An independent investigator was appointed and undertook a review in accordance with the relevant Code of Conduct policy and legislative framework. The investigation included reviews of documentary evidence (emails, messages, and supporting materials); interviews with the complainant, the contractor, and a staff witness; and consideration of the respondent's written response and supporting submissions.

On that basis the Council has found that on the balance of probabilities, the facts and evidence obtained during this investigation are sufficient to find Christiane Smith's allegation that Cr Johnston has breached Clauses 2.3(d) and 2.3(e) of the Shire's "Model Code of Conduct for Council Members, Committee Members and Candidates.

Findings:

With respect to the complaints lodged, Council found that Councillor has breached the following:

Shire of Esperance – Council Policy 00048 Code of Conduct for Council Members, Committee Members and Candidates:

Clause 2.3(d) of the Code of Conduct:

[That a Council Member must not disparage the character of another Council Member, Committee Member or Local Government Employee](#)

Clause 2.3(e) of the Code of Conduct:

[That a Council Member must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties](#)

SANCTION

No Sanction- A recent determination by the Standards Panel (Complaint Number 20250717) arising from the same factual circumstances required a public censure and public apology that sufficiently addresses this finding.

Cr de Haas declared a Behavioural Breach Interest in the following items 17.2 and 17.3 and left the Chamber at 05:31 PM.

17.2 Behaviour Management Plan BMP003

Moved: Cr Harp

Seconded: Cr McWilliam

O0726-107

Council Resolution

That Council, by simple majority pursuant to Council's Code of Conduct Behaviour Complaints Management and the Shire's Code of Conduct for Council Members, Committee Members and Candidates adopted in accordance with Section 5.104 of the Local Government Act 1995

Resolves to:

- 1. Endorse the Behaviour Management Plan as amended (Confidential Attachment BMP003).**
- 2. Request the Complaints Officer to advise Complainants and Respondent in writing of the outcome.**
- 3. In accordance with Regulation 29A of the Local Government (Administration) Regulations 1996 that the Behavioural Management Plan (BMP003) as amended be made available for public inspection by including it as attachment to the minutes of the meeting.**

CARRIED

F5 – A1

For: Cr McWilliam, Cr Harp, Cr Starcevich, Cr Graham, Pres Chambers

Against: Cr Obourne

DIVISION 3 BEHAVIOUR PLAN – Endorsed by Council

Council Meeting Date: 28 July 2026

Parties:

1. Complainant Councillor de Haas vs Councillor Johnston

Matter:

This investigation concerned a complaint by Cr de Haas alleging that Cr Johnston engaged in inappropriate and unwanted physical contact during a council photo session on 25 November 2025. The conduct was alleged to constitute a breach of the Council's Code of Conduct, specifically the prohibition against harassment.

Findings:

With respect to the complaints lodged, Council found that Councillor has breached the following:

Shire of Esperance – Council Policy 00048 Code of Conduct for Council Members, Committee Members and Candidates:

Clause 2.3(a) of the Code of Conduct:

SANCTION

Public Apology

It is endorsed by Council that Cr Johnston acknowledges her action and formally apologise to Cr de Haas at the next Ordinary Council Meeting as follows:

"A complaint was made to the Shire of Esperance in which it was alleged that I had contravened Clause 2.3(a) of the Shire of Esperance Code of Conduct for Council Members, Committee Members and Candidates which specifies that a Council Member must not harass another person in any way.

I apologise to Cr Leonie de Haas for my behaviour at the official photo shoot in November 2025 and give an assurance there will be no such occurrence in the future."

Cr Starcevich declared a Behavioural Breach Interest in the following item and left the Chamber at 05:37 PM.

SUSPENSION OF STANDING ORDERS

Moved: Cr Obourne

Seconded: Cr Harp

O0726-108

Council Resolution

That Standing Orders be suspended to allow for discussion of item 17.3

CARRIED

F5 - A0

For: Cr McWilliam, Cr Harp, Cr Graham, Cr Obourne, Pres Chambers

RESUMPTION OF STANDING ORDERS

Moved: Cr Obourne

Seconded: Cr McWilliam

O0726-109

Council Resolution

That Standing Orders be resumed.

CARRIED

F5 - A0

For: Cr McWilliam, Cr Harp, Cr Graham, Cr Obourne, Pres Chambers

17.3 Behavioural Complaints Findings & Reasons BC9; BC10; BC11; & BC12

Officer's Recommendation

That Council, by simple majority pursuant to Council's Code of Conduct Behaviour Complaints Management and the Shire's Code of Conduct for Council Members, Committee Members and Candidates adopted in accordance with Section 5.104 of the Local Government Act 1995

Resolves to:

1. Receive the Investigation Reports for Complaints BC9; BC10; BC11 and BC12 with Confidential Attachments as undertaken by an Independent Assessor;
2. Agree with the findings of the Reports;
3. Determine that the Respondent:
 - a. Did breach Clause 2.3(a) of the Shire of Esperance Code of Conduct for Council Members, Committee Members and Candidates;
 - b. Did not breach Clause 2.3(d) of the Shire of Esperance Code of Conduct for Council Members, Committee Members and Candidates.
4. Endorse the proposed Behaviour Management Plan (Confidential Attachment BMP001);
5. Request the Complaints Officer to consult with the respondent over the proposed Behavioural Management Plan (BMP001) to address the behaviour under clause 12(6).
6. Request the CEO present a report back to Council at the next Ordinary Council Meeting with a response from the respondent on the proposed plan for final determination.

MOTION

Moved: Cr Obourne
Seconded: Cr McWilliam

O0726-110

Council Resolution

That Council lay the item on the table to seek legal advice until the August 2026 Ordinary Council Meeting.

**CARRIED
F5 - A0**

For: Cr McWilliam, Cr Harp, Cr Graham, Cr Obourne, Pres Chambers

*Cr de Haas returned to the Chamber at 06:02 PM
Cr Starcevich returned to the Chamber at 06:02 PM
Cr Johnston returned to the Chamber at 06:02 PM*

Coming from behind closed doors

Moved: Cr Graham
Seconded: Cr de Haas

O0726-111

Council Resolution

That the meeting come from behind closed doors.

**CARRIED
F8 - A0**

*For: Cr McWilliam, Cr Johnston, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham,
Cr Obourne, Pres Chambers*

Ms Natalie Bowman and Ms Victoria Brown returned to the Chamber at 06:02 PM.

The Presiding Member read aloud the above Resolutions.

18. PUBLIC QUESTION TIME

Ms Natalie Bowman asked if there is a cost to the ratepayer for the handling of the various behavioural complaints that have been discussed at this meeting?

Pres Chambers confirmed that there is a cost to the ratepayer over the handling of these behavioural complaints, including staff time to manage the complaints and as per the current policy in place an Independent Investigator has been hired so the outcome is fair.

Ms Victoria Brown asked will ratepayers be given an indication of what the exact cost is for the handling of the complaints? Also will there be a resolution made by Council to move on from these complaints so that it is no longer a cost to the ratepayers?

Pres Chambers thanked both members of the public for their questions. He responded to the second part of Ms Browns question that the deliberations that Council has had over these behavioural complaints and the behavioural management plans has been all about fairness and how to make sure that both the complainant and respondent will be happy with the outcome. He advised that the exact cost to the ratepayer will be taken on notice by the CEO to answer.

19. CLOSURE

The President declared the meeting closed at 6:12pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____