

Shire of Esperance

ORDINARY COUNCIL

TUESDAY 28 SEPTEMBER 2021

MINUTES

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ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be video recorded. The recording will be made publicly available as soon as practical following the meeting.

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SHIRE OF ESPERANCE

MINUTES

ORDINARY COUNCIL MEETING HELD IN CONDINGUP COMMUNITY CENTRE ON 28 September 2021. COMMENCING AT 4PM

1. OFFICIAL OPENING

The Shire President declared the meeting open at 4:00pm and did an acknowledgement to country.

The Shire of Esperance acknowledges the Nyungar and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other aboriginal Australians today.

The President welcomed Councillors, staff, guests and members of the public to the meeting. The President advised the meeting will be recorded.

2. ATTENDANCE

Members

Cr I Mickel, AM JP	President	Rural Ward
Cr J O'Donnell		Town Ward
Cr S McMullen		Town Ward
Cr J Obourne		Town Ward
Cr R Chambers		Town Ward
Cr D Piercey, JP		Town Ward
Cr W Graham		Rural Ward
Vacant		Town Ward

Shire Officers

Mr S Burge	Chief Executive Officer
Mr M Walker	Director Asset Management
Mrs H Phillips	Director External Services
Mrs F Baxter	Director Corporate & Community Services
Mr R Hindley	Manager Strategic Planning & Land Projects
Miss E Hegney	Executive Assistant
Miss S Hawke	Trainee Administration Assistant – Executive Services

Members of the Public & Press

Mrs L De Hass	Observing
Mrs M Daniels	Observing
Mr T Young	Observing
Mr M Hill	Observing
Mr N Ruddenklau	Observing
Mr D Inkster	Item 7
Mrs V Mickel	Observing
Mr C Inkster	Observing
Mr M Biven	Item 7
Ms K Perks	Item 7
Mrs A Hill	Observing
Mrs J Inkster	Observing
Mrs S McDonald	Observing
Ms M Fowler	Observing
Mr A Fowler	Observing
Ms R Fowler	Observing

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Cr B Parker

Apology

4. APPLICATIONS FOR LEAVE OF ABSENCE

MOTION

Moved: Cr Chambers

Seconded: Cr Obourne

O0921-162

That Council accept the following leave of absence:

Cr O'Donnell 2 October until 9 October

Cr Graham 29 September until 4 October

**CARRIED
F7 - A0**

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Cr Mickel thanked the present members from the local community for attending the Council meeting. He then congratulated the wider Condingup community on their beautiful community centre.

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

Cr McMullen declared a financial interest in item 12.1.1 as one of the objectors is a commercial landlord of his.

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

Nil

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

Nil

7. PUBLIC QUESTION TIME

1. Mr K O' Dwyer – DWER Prosecution – Clearing of Native Vegetation

The following questions were provided in advance to the meeting and a written response has been given to Mr O' Dwyer. The below questions were answered by the Chief Executive Officer.

On which date was the Esperance Shire Council informed of the DWER notice to prosecute Council for illegal land clearing and the subsequent conviction on 25 May 2021 with the penalty being a \$50,000 fine?

The Shire was informed by the State Solicitor's Office of the Prosecution Notice on 29 January 2021. The Notice was signed on 22 January 2021.

Councillors attended a briefing session regarding the impending Prosecution Notice on 16 February 2021, and were informed of the outcome before the Ordinary Council Meeting on Tuesday 25 May 2021. The Shire issued a media release to the public on 26 May 2021 explaining the outcome.

On which dates was the Esperance Shire Council informed of any of the events relating to the illegal land clearing before or since the application to clear was first lodged in March 2016?

The Shire had a valid native vegetation clearing permit issued on 25 October 2012, with duration to 16 November 2020. The Shire President and Chief Executive Officer at the time, discussed this matter as part of their weekly catch ups.

Residing Councillors at that time were informed in August 2019 of the investigation into the alleged native vegetation clearing breaches. Subsequent Councillors were informed during their inductions after the 2019 Elections.

In which Council minutes is that information recorded?

This information did not go to a formal Council Meeting.

What is the formal court case citation for the decision in the Magistrates Court proceedings wherein the Shire of Esperance pleaded guilty to the land clearing?

ES 112 of 2021 and ES 113 of 2021.

Is the land that was cleared a reserve managed by the Shire of Esperance? What is its street address? What is its land title name and what is it zoned?

The land cleared was on Reserve 32804, the street address of this Reserve is Lot 262 Fisheries Road. Reserve 32804 is an unmanaged reserve under the administration of the Minister for Land. The land parcel in question is reserved for Infrastructure Services under Local Planning Scheme No.24.

2. Dr K Nieukerke –

The following questions were provided in advance to the meeting and were taken on notice by the Shire President.

A response will be given to Dr Nieukerke in writing and will be published in the October Ordinary Council Meeting Agenda.

We ask that Council determines a proper deadline for their completion:

- El Fresco in front of the bike shop.

Council determined that the trail of the el-fresco area in front of the bike shop would be discontinued, and the structure be removed. Some two months after this decision the structure is still there, taking up parking space soon needed for the anticipated influx of tourists. Can the temporary structure be removed in the next three weeks?

- James St Groin furniture

Tables and chairs were removed from the James St Groin to create a helipad for scenic flights during the summer season. At the end of the 'flight' season' Shire failed to return the furniture. It would have seemed appropriate to 'adjust' the fixtures so that they could be more readily returned during the autumn/winter months. Maybe they need some additional wind and rain covers to protect users/visitors. At no stage was there an understanding that the removal of furniture would be a permanent feature for the duration of the contract (5 years?). Will Council seek the return of furniture at the end of the coming 'flight season'?

- Street Lighting at the Boulevard/Library crossing

We have raised this issue with the Director of Asset Management, who advised that this is now with Horizon Power to complete. We have been in contact with Horizon Power and they are unable to confirm a date for this task to be commenced. This is a safety issue for pedestrians who are placed at risk, particularly during late night shopping. Considering that this has been outstanding for at least three months can Council now insist on a due date by which it wants to see this addressed?

- Road marking on Leven Mile Beach Rd (Tourist loop)

This issue is similar to the one above in that it was also brought to the attention of the Director of Asset Management. There are now 4 separate stretches along the Tourist loop that have been resurfaced/widened and where the centre of the road still needs lines painted. Marking the road (a task apparently performed by a Main Roads crew) was delayed as there was still gravel at the centre section of the road. 8 weeks later the gravel still hasn't been cleared. Traveling, particularly in the section between the lookout and Helmes Drive is dangerous, when there is oncoming traffic in the night-time - headlights make identifying one's precise location on the road difficult. Maybe police should confirm the urgency of resolving this hazard. Considering that this has been outstanding for some months can Council now insist that it is resolved before the end of October? Alternatively, could 'cats-eyes' be placed in these sections of the road as an interim measure?

- Annual Budget 2021/2022

All budget preparations and discussions, as per standard practice by Shire were held with staff and Councillors. The 'background' comments as part of the Adoption of the 2021/2022 Annual Budget refer to motion2 at the Annual Electors meeting. It is noted that Shire comments on the various components identified at the AEM. The motion itself, in particular requested:

That Council formally communicates with the community as soon as practical, but well before it initiates calculations on rates.

No feedback was sought on any of the following:

- The 3% rate increase
- The level of the minimum rate
- The balance between rate collection from local and rural ratepayers

While there is a new Communication Policy the Association will continue its drive to see improved consultation with the community in this area. Council is requested to clarify why this consultation did not take place this year.

- CCTV MOU

It is noted that the CCTV MOU is still not finalised. This raises the question whether data is made available to police under temporary/interim arrangements, what these are and why they are not made public. The alternate would be to suspend any access to CCTV data till such time that the MOU is executed. Can Council confirm

- Any access to data has been provided to police since the CCTV became operational
- Under what conditions this data has been made available
- What deadline Council will adopt for finalising the MOU and how it will enforce this.

Questions relating to Agenda items:

12.2.1 Wrought Iron Seat

Page 166 – Were any other options considered by H&H?

- Chip grooves in the concrete and use steel to support the bench
- Rods into the soil
- Add sections to increase the diameter

Will there be some form of communication with the public and seek their input?

When will the Streetscape committee meet and declare their view on the matter?

What is the cost of the H&H report.

12.3.1 Financial Services Report

Page 85 – Crossview, Tanker Jetty or New Jetty \$144,397.

What is the payment for and how many more payments/tasks are still outstanding?

12.4.1 Information Bulletin – August 2021

Page 114 – G1.2 James St Precinct. Does not mention a presentation /consultation with the community?

Page 120 – L3.3 Investigate the organisations Effectiveness and Services. Is there/ will there be an investigation into efficiency and productivity as well?

3. Ms K Perks – Road Closures, Corrections and Sealing

Ms K Perks questioned council plans for local road closures and corrections, including Exchange Road. She also asked about the Coolingup Road sealing schedule.

Cr Mickel responded that after the closure of the meeting we will have an open forum discussion relating to the Condungup community questions and concerns.

8. PUBLIC ADDRESSES / DEPUTATIONS

Nil

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

Moved: Cr McMullen

Seconded: Cr Chambers

O0921-163

That the Minutes of the Ordinary Council Meeting of the 24 August 2021 be confirmed as a true and correct record.

**CARRIED
F7 - A0**

11. DELEGATES' REPORTS WITHOUT DISCUSSION

Cr Chambers

8 Sep Attended Port Emergency Management Meeting
8 Sep Attended LEMC Meeting
9 Sep Attended meeting with Fisheries and DBCA Marine Park
19-22 Sep Attended Local Government Conference Perth
26 Sep Attended Helispirit Launch 2021

Cr Obourne

26 Aug Attended ABC interview regarding election, key dates and rural ward
26 Aug Attended Official Opening Esperance Tafe Campus
2 Sep Attended WASO Southern Symphony Tour
3 Sep Met with grant writer regarding homelessness partnership
14 Sep Attended meeting with community organisations regarding homelessness partnership
20 Sep Attended Local Government Conference Perth

Cr O'Donnell

26 Aug Attended Official Opening Esperance Tafe Campus
2 Sep Attended Webinar; Electric Vehicles, Charging Infrastructure and Zero Emissions
2 Sep Attended WASO's Southern Symphony Tour
8 Sep Attended Salvation Army Emergency Services Information Session at CWA Hall
9 Sep Attended Fishery and Marine Park Meeting
17 Sep Host speaker of week three of the Early Birds Rates Draw
17 Sep Attended ECCI Esperance Women's Leadership Network event
17 Sep Attended Indoor Stadium and Civic Centre Art Launch
20-22 Sep Attended Local Government Conference Perth

Cr Graham

17 Sep Attended Indoor Stadium and Civic Centre Art Launch
26 Aug Attended the Rotary Club of Esperance Official Launch of the new Driving Simulator

Cr McMullen

17 Sep Attended Indoor Stadium and Civic Centre Art Launch
20-22 Sep Attended Local Government Conference Perth
26 Sep Attended Helispirit Launch 2021
26 Aug Attended the Rotary Club of Esperance Official Launch of the new Driving Simulator

Cr Piercey

2 Sep Attended Webinar; Electric Vehicles, Charging Infrastructure and Zero Emissions
2 Sep Attended WASO Southern Symphony Tour
14 Sep Attended the State Budget breakfast
17 Sep Attended Indoor Stadium and Civic Centre Art Launch
17 Sep Attended presentation of Hot Shots Tennis Trophies
20-22 Sep Attended Local Government Conference Perth

Cr Mickel

25 Aug Attended briefing by Horizon Power regarding the potential use of 10 Mile wind farm for research of Hydrogen production
25 Aug Attended the handover of Lottery West funding for Home & Community Care building extensions to Black St. facilities
26 Aug Attended Official Opening Esperance Tafe Campus
26 Aug Attended the Rotary Club of Esperance Official Launch of the new Driving Simulator
6 Sep Met with the operators and stakeholders involved with the Esperance Fuel Farm to discuss the design of a new access road from Harbour Road
8 Sep Met with the President & Deputy President from Esperance Professional Fisherman Assoc. regarding the proposed Marine Park.
8 Sep Attended LMEC Meeting
9 Sep Attended Fishery and Marine Park Meeting
14 Sep Attended the State Budget breakfast
14 Sep Chaired meeting with community organisations regarding homelessness

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Item: 12.1.1

Development Application - Consulting Rooms - Lot 545 (24) Dempster Street, Esperance

Author/s	Richard Hindley	Manager Strategic Planning & Land Projects
Authoriser/s	Holly Phillips	Director External Services

File Ref: D21/28754

Applicant

Lionel Trotman on behalf of M Elliot and E Cooper.

Location/Address

Lot 545 (24) Dempster Street, Esperance.



Executive Summary

For Council to consider Development Application 10.2021.4729.1 for Consulting Rooms at Lot 545 (24) Dempster Street, Esperance.

Recommendation in Brief

That Council approve Development Application 10.2021.4729.1 for Consulting Rooms at Lot 545 (24) Dempster Street, Esperance subject to conditions.

Background

An application for Development Approval was received by Planning Services on 7 July 2021 for the change of use of the existing dwelling at Lot 545 (24) Dempster Street, Esperance to consulting rooms for use by two chiropractors. Included in the proposed works would be the conversion of the front and rear yards to car parking, along with sealing of car parking, and accesses and the containment of stormwater to the property.

Consulting Rooms is an 'A' use as per the provisions of Local Planning Scheme No. 24 (LPS 24). An 'A' use means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

The application was subsequently referred to the adjoining landowners for comment in accordance with the Shire's Advertising Schedule, with advertising occurring between 14 July 2021 and 4 August 2021. Four objections were received from adjoining landowners.

Due to the objections received, the application was put to Council for determination at its August Ordinary Council Meeting where Council resolved (0821-134):

That Council lay this matter on the table until the October Ordinary Council Meeting to enable alternative parking arrangements to be formulated by the proponent.

Subsequent to this an alternative parking arrangement has been provided and is included as Attachment B.

Officer's Comment

Lot 545 (24) Dempster Street, Esperance is zoned Residential R40 with Additional Use 6. It is further affected by Special Control Area 9 – Coastal Inundation and Erosion Zone. In this area Consulting Rooms is designated as an 'A' land use and requires advertising as per the provisions of Local Planning Scheme No. 24.

In accordance with Local Planning Scheme No. 24, Consulting Rooms is defined as follows:

Consulting Rooms means premises used by no more than 2 health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care;

Information provided indicates that the proposed Consulting Rooms will only employ three (3) people, being two (2) health practitioners and a receptionist, complying with this definition.

Nine (9) car parking bays are provided, which is a relaxation of one less than the Scheme Requirement. It is unlikely that all will be in use at any one time as the chiropractors can only handle one person each at a time. Vehicle movements are thus likely to be limited. However discussion must include the access easement being used to access the rear of Lot 545 (24) Dempster Street, Esperance.

This easement (shown as 'A' in the following diagram) is registered on the property titles of both the subject land and adjoining property Lot 544 (26) Dempster Street for the benefit of Lot 545 (24) Dempster Street as a right of carriageway to access Lot 545. It can only be removed with the consent of both sets of landowners, and may require the consent of any other body with an interest in the land, such as the bank of someone who holds a mortgage on one of the properties.



The easement conditions on the property title are summarised (the full Deed of Easement is included under Confidential Cover as Attachment F) as follows:

- The person who owns and occupies the dominant land (and all persons authorised by the owners and occupiers) being Lot 545, have permission to enter upon the servient land (Lot 544) via the easement for both vehicles and pedestrians;
- There shall be minimal interference with Lot 544;
- No buildings shall be erected, nor changes made to the grades and contours of the easement by the owner of Lot 544; and
- Lot 545 may hold and enjoy all rights and liberty granted without hindrance.

No limitations were placed on the numbers, or size of vehicles, or times of usage pursuant to the easement

The proposal will not result in the use of an essential service greater than that normally required by a single dwelling.

Four (4) objections were received from adjoining and nearby landowners on the following grounds:

Objection:	Planning Comment:
New Business in the Residential/Tourist zone. This proposal completely changes the use of this building, from a dwelling to a business	<p>Noted. The land use 'Consulting Rooms' was permitted under previous Local Planning Scheme No. 22 and 23, and as such could have considered on the property as far back as 2010 (when LPS 23 came into effect) and potentially as far back as 1991 (when LPS 22 came into effect).</p> <p>The planning framework allows land uses such as Consulting Rooms and Medical Centre in the area, there has also been previous cases for such land uses being approved in the zone and area. The dentist at Lot 1 (8) Dempster Street, Esperance is an example of this.</p>
Alternative premises could be more appropriately used.	The only proposal that can be assessed is the one currently before Council.
Vehicle access via narrow easement	Noted. The access easement for the benefit of Lot 545 (24) Dempster Street is 3 metres wide. This is wide enough to permit access by a single vehicle travelling in one direction, but is not wide enough to allow for two-way traffic.
Do not agree with easement being used for business purposes. It wasn't designed for two way traffic so therefore those people who don't want to, or aren't able to use the laneway, being fearful of being able to turn around and exit will park in Brazier Street. Many elderly people are fearful of parking and backing in restricted spaces.	<p>Dismissed. The access easement for the benefit of Lot 545 (24) Dempster Street is 3 metres wide. This is wide enough to permit access by a single vehicle travelling in one direction, but is not wide enough to allow for two-way traffic.</p> <p>The proposal include traffic control to address this issue.</p>
Impact on views	Dismissed There is no consideration given for impact on views as a result of passing vehicles under Planning Legislation.
Impact from traffic.	Noted. It is acknowledged that there will be some form of impact from traffic travelling to and from

	the property, particularly via the easement. The applicant is intending to install a traffic management system to reduce conflict between vehicles entering and exiting and also will assist with safety of pedestrians. The application was referred to Asset Management due to safety concerns with their comments worked into the application.
Asbestos concerns in the existing building.	Noted. Any removal of asbestos will need to be done by an appropriately qualified and licensed contractor.
Lack of Privacy	Noted. There is no consideration given for impact on privacy from commercial business under Planning Legislation only from other residential dwellings.
If present owners decide to sell in the future, there will be no control of what business goes in there.	Dismissed. Any new development will be the subject of a new development application.
Impact on property value	This is not a valid planning consideration.

The applicant and the landowner also provided their own letters of justification for the proposal on 6 August 2021.

It should also be noted that the amended plan provided will reduce the vehicle movements through the right of carriage way as it will enable two vehicles to be parked as well as a drop of area at the front of the property all of which can egress the property in a forward gear.

The applicant (Lionel Trotman) indicates that the large number of car parking bays is to appease the local planning scheme and does not reflect the business requirements. Planning Services acknowledges that car parking requirements for consulting rooms may be higher than necessary in this instance, however the applicant did not ask for a reduction in car parking provision. Mr Trotman further goes on to explain that this isn't a public car park, that they expect the front entrance along Dempster Street to be heavily used by persons with limited mobility which makes up a large proportion of the customer base.

Mr Trotman further goes on to explain that they are looking to install an electronic traffic management system and to limit vehicle speed to 5kph to assist with vehicle and pedestrian safety, as well as volunteering to erect a fence on the western side of the property if it would assist in ameliorating some of the objectors concerns.

The justification supplied by Dr Evelyn Cooper goes on to explain that the proposal is relatively low impact and that they intention is not to impact on the adjoining landowners.

It is noted that Amendment 7 to Local Planning Scheme No. 24 was adopted by Council at the August Ordinary Meeting of Council. It should be noted that the matters outlined in this amendment are to be considered by the local government under Clause 67.(b) of the Deemed Provisions. Under this Amendment a Consulting Room with the land use permissibility a 'D' use is introduced to Additional Use 6 (A6) area which included the subject land.

It is also noted that 'D' or 'Discretionary' land uses do not possess mandatory advertising requirements, and as such if the proposal had included one additional health practitioner, the application would not have required advertising to adjoining landowners and likely would have been approved under delegated authority.

Reasons for recommendation

- The proposed use meets the definition of consulting rooms which means premises used by no more than two (2) health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care;
- The land use is an 'A' use means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions;
- The proposal is consistent with the objectives for the Residential zone which states to provide for a range of non-residential uses, which are compatible with and complementary to residential development.
- The proposed Consulting Rooms, at the indicated level of operation, will be a relatively low impact Consulting Rooms well suited to a residential area; and
- Expansion (i.e. additional therapists) of the business will either require a return to commercial premises due to it exceeding the maximum therapists for a consulting room or a change of use to a full Medical Centre land use.

Consultation

In accordance with Council's advertising schedule, the application was referred to the adjoining landowners between 14 July 2021 and 4 August 2021.

Four (4) objections were received as part of the application.

In response to the amended site plan one (1) additional objection was received.

Objection:	Planning Comment:
Bays 1 and 2 as shown on Site Plan (Drawing No. AIOI, Revision E) within the primary street setback area to Dempster Street are not compliant with Australian Standard AS2890.1 Parking facilities Part 1: Off-street car parking (AS2890.1) as the bays are required to be treated as a blind aisle (refer Figure 2.3 from AS2890.1 below). Therefore, there needs to be 1m available beyond the aisle (towards the building) between the parking bay and the edge of the parking area.	Noted – a 1m gap is required to comply with AS2890.1 Parking facilities Part 1: Off-street car parking. It should be noted that two bays (a width of 3m per bay is required to achieve a turning circle) and a 1m path against the building has an overall width of 7m – this will not fit in the front setback area.
There should only be a single access driveway onto Dempster Street as parking is provided for less than 25 vehicles only. If the drainage needs changing, then this should be undertaken as part of these works and should not prevent the provision of a combined driveway in this location.	Noted – however this completely ignores a drop off location in the assessment.
Positioning of the bays 1m off from the building and four (4) 6m x 2.5m bays with a 6m wide aisle would be in accordance with AS2890.1. The 1m blind aisle extension provides sufficient manoeuvrability within the parking area when combined with the 6m wide aisle.	Dismissed – A vehicle that enters a full carpark will have no alternative but to reverse out of the property. A 3m wide bay is required to achieve the turning circle to exit the site in a forward gear. Two bays and a 1m path against the building has an overall width of 7m – this will not fit in the front setback area.
With regard to the parking arrangement to the rear of the property, it is suggested that rather than providing traffic signals, a sign should be installed on the right hand side of the exit driveway to tell drivers to "GIVE WAY TO ONCOMING TRAFFIC".	Dismissed – the proposed solution by the proponent is considered more appropriate.

Under this arrangement, anyone entering should have right of way. Also, exiting drivers will be able to see 30m to know if it is clear to exit.	
It is also anticipated that if the rear parking area is made available to clients, then there is likely to be an increase in client parking on neighbouring properties or along the verge on Brazier Street to avoid the narrow lane.	Dismissed – this is conjecture.
The solution to this would be to ensure staff and disabled patrons park in the rear parking area and customers are directed to park in the four (4) bays at the front of the building via Dempster Street. Otherwise it is likely that staff will also utilise the parking bays at the front of the building as these provide for a more convenient location and are easier to navigate.	Note – staff parking and a disabled bay are located at the rear of the premises.
It is anticipated that the bays to the front of the building will be the preferred location for clients (and staff) due to the convenience to the users. Accessing parking to the rear of the building is anticipated to be problematic for clients from a functionality and safety perspective.	Noted – however it does remove the potential for a drop off area at the front of the premise.
The creation of additional bays to the front of the building to be provided as client only parking, with the remainder of the parking bays to the rear of the building for staff only. This would also reduce the daily vehicle movement frequency along the laneway, thereby reducing the potential for traffic conflict associated with one-way movements.	Dismissed - Two bays (a width of 3m per bay is required to achieve a turning circle) and a 1m path against the building has an overall width of 7m – this will not fit in the front setback area.
Question the validity of the application for planning approval (to the extent that it relates to Lot 544) and whether the Shire of Esperance has the legal ability to grant planning approval for the portion of the proposal relating to your property. If the proposed sealing and draining of the right of carriageway easement on your property is not permitted without your signature on the planning approval form, then the proposal could reasonably be considered without the draining and sealing of the right of carriageway easement with the land being maintained as an unsealed laneway.	Noted - the proposed sealing and draining of the right of carriageway easement is not a condition of the development is only a recommendation in an Advice Note.
The use of the property when the right of carriageway easement was created was residential. With the commercialisation of the land use under this current proposal, any increase in traffic generated by the new use along the laneway is likely to result in increased "interference" to you and the use and enjoyment of your property. This appears to be at odds with Clause 2 of the Easement conditions and ought to be given weight in the consideration of this proposal.	Dismissed – The right of carriage way was granted to Lot 545 with full right and liberty to enter the easement for the purpose of gaining entry to Lot 545. In relation to the issue of minimal interference any upgrade to the easement surface will reduce impacts from dust and noise from vehicle access Lot 545 by the right of carriageway.
At the time the right of carriageway easement was created, it is unlikely that the owners of each property would have anticipated that the laneway would be used for anything other than domestic activities associated with the residential land. The proposal now involves the formalisation of the	Dismissed – The right of carriage way was granted to Lot 545 with full right and liberty to enter the easement for the purpose of gaining entry to Lot 545.

laneway as a regular access point for staff and clients to the consulting rooms, which has potential to result in significant and adverse impacts on the amenity of Lot 544 as a result of increased traffic, noise and dust generation.	
--	--

Financial Implications

Application Fees totalling \$295.00 were received as part of this application.

Asset Management Implications

Nil

Statutory Implications

The statutory implications arising from this report are:

- *Planning and Development Act 2005*
- Local Planning Scheme No. 24
- Local Planning Scheme No. 24 – Deemed Provisions

67. Consideration of application by local government

- (2) *In considering an application for development approval (other than an application on which approval cannot be granted under subclause (1)), the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application —*
- (b) *the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;*
- *Shire of Esperance Parking and Parking Facilities Local Law*

3.5 General prohibitions on parking

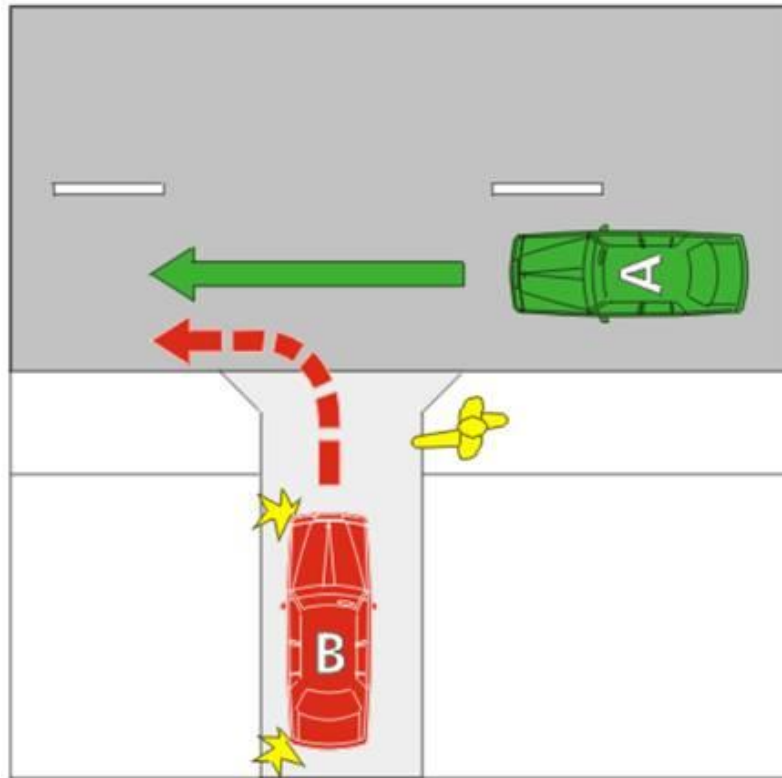
- (2) *A person shall not park a vehicle so that any portion of the vehicle is:*
- (f) *on any footpath or pedestrian crossing;*
- *Road Traffic Code 2000:*

57. Giving way when entering carriageway from land abutting carriageway or road

- (1) *A driver entering a carriageway from land abutting the carriageway, without a traffic-control signal or a “stop” sign, stop line, “give way” sign or give way line, must give way to —*
- (a) *any vehicle travelling on the carriageway or turning into the carriageway (except a vehicle turning right into the carriageway from land abutting the carriageway); and*
- (b) *any pedestrian on the carriageway; and*
- (c) *any vehicle or pedestrian on any land abutting the carriageway (including a path) that the driver crosses to enter the carriageway.*

Points: 3 Modified penalty: 4 PU

Example Driver entering a carriageway from land abutting the carriageway giving way to a pedestrian on the footpath and a vehicle on the carriageway.



Policy Implications

The policy implications arising from this report are:

WALGA Guidelines and Specification for Residential Crossovers

3.6 Assessment Criteria

Crossovers shall provide unobstructed vehicle access to the individual lots and motorists must be able to enter or reverse from the lot in a single movement. (For roads with more than 5,000 vpd, all vehicles must be able to exit in forward gear).

Electoral Caretaker Period Policy Statement

The Officer Recommendation has been reviewed in context of the Shire of Esperance's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

Strategic Implications

Strategic Community Plan 2017 - 2027

Built Environment

New developments that enhance the existing built environment
Encourage innovation and support new development

Environmental Considerations

Nil

Attachments

- A. Floor Plans and Elevations
- B. Revised Site Plan showing Amended Parking and Traffic Management System
- C. Submissions
- D. Applicants Justification
- E. Landowners Justification
- F. Deed of Easement and Transfer - Right of Carriageway - *Confidential*
- G. Submission - Revised Site Plan

Cr McMullen declared his financial interest and left the room at 4:20pm.

RECOMMENDATION AND DECISION

12.1.1 Development Application - Consulting Rooms - Lot 545 (24) Dempster Street, Esperance

Moved: Cr Obourne

Seconded: Cr Piercey

O0921-164

Council Resolution

That Council:

- 1) Note that the proponent has now provided an alternative parking arrangement in accordance with Council Resolution 0821-134 at the August Ordinary Meeting of Council.**
- 2) Approve Development Application 10.2021.4729.1 for Consulting Rooms at Lot 545 (24) Dempster Street, Esperance subject to the following conditions:**
 - a) Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the Shire of Esperance (Planning Services).**
 - b) During construction/implementation/remediation stages, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).**
 - c) The approved consulting rooms must not cause injury to or prejudicially affect the amenity of the neighbourhood.**
 - d) The approved consulting rooms shall not employ more than two health specialists.**
 - e) The approved consulting rooms must not display a sign exceeding 0.2 square metres in area.**
 - f) The approved consulting rooms must not require the provision of any essential service main of a greater capacity than normally required in the zone in which it is located.**
 - g) A minimum of nine (9) car parking bays are to be provided on-site in accordance with the requirements of Australian Standard AS2890.1:2004 Parking Facilities – Off-street Car Parking.**
 - h) Vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed (asphalt, concrete or brickpavers), drained and thereafter maintained.**
 - i) All car parking areas and access ways shall be maintained for their stated purpose at all times and shall not be used for display or general storage purposes.**
 - j) All delivery vehicles must be located entirely on the site during loading and unloading of goods associated with the use of the site.**
 - k) All stormwater and drainage run off is to be retained on-site to the satisfaction of the Shire of Esperance unless otherwise agreed upon by the Shire of Esperance.**
 - l) The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Esperance.**
 - m) The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.**
 - n) The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.**
 - o) Any asbestos containing material either to be removed, or damaged as part of the**

implementation of the Consulting Rooms, is to be removed and appropriately disposed of by a licensed asbestos contractor.

- p) All fencing shall be in accordance with the Shire of Esperance Fencing Local Law.
- q) A Section 70A Notification under the *Transfer of Land Act 1893* (as amended) must be registered against the Certificate of Title to the land the subject of the proposed development advising the owners and successors in title that:

VULNERABLE COASTAL AREA - This lot is located in an area likely to be subject to coastal erosion and/or inundation over the next 100 years.

The Section 70A Notification is to be registered on the Certificate of Title prior to the commencement of use, with all costs associated with preparing and lodging the Section 70A Notification on the Certificate of Title at the applicant's/owner's expense.

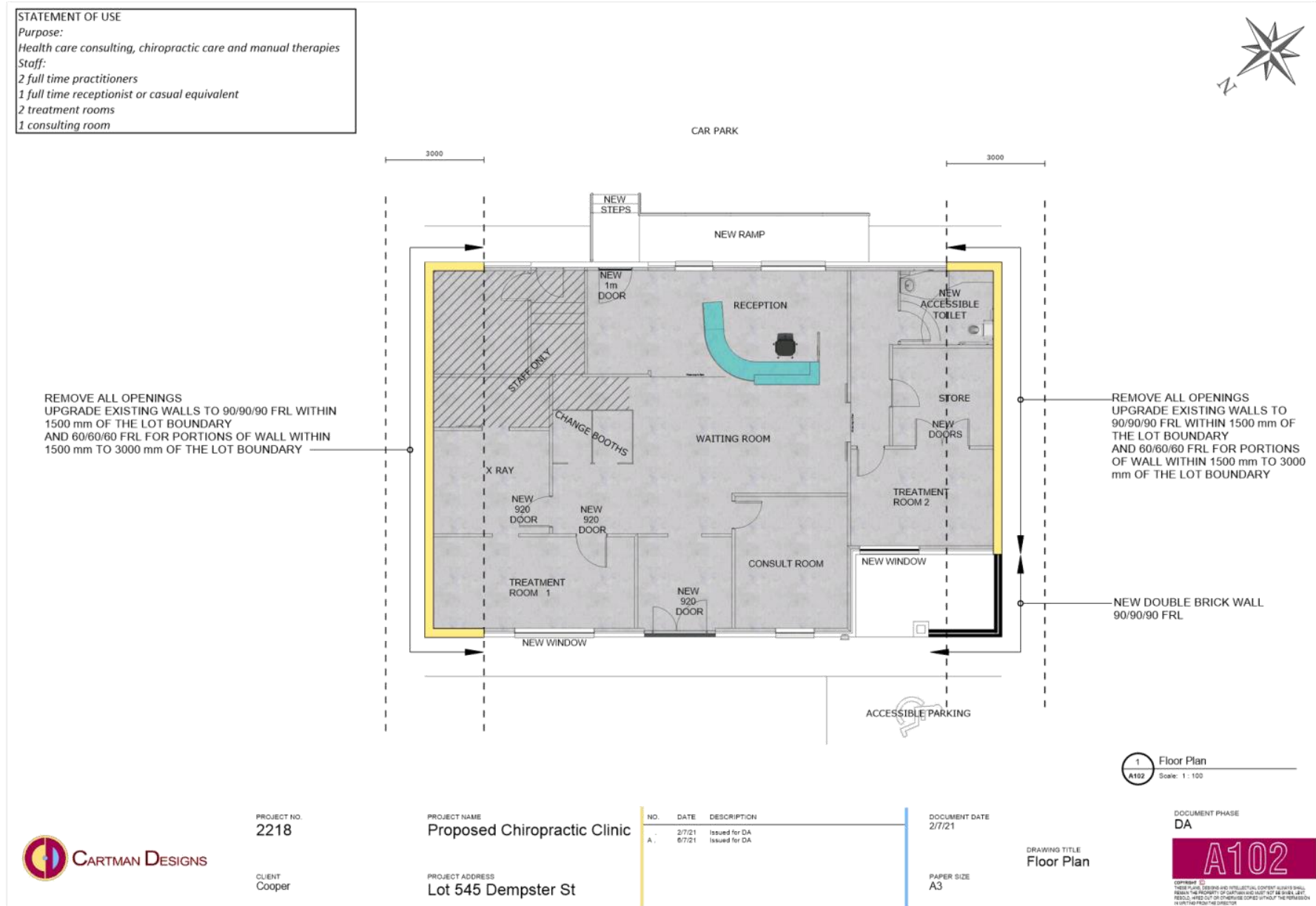
- r) The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Esperance is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented.

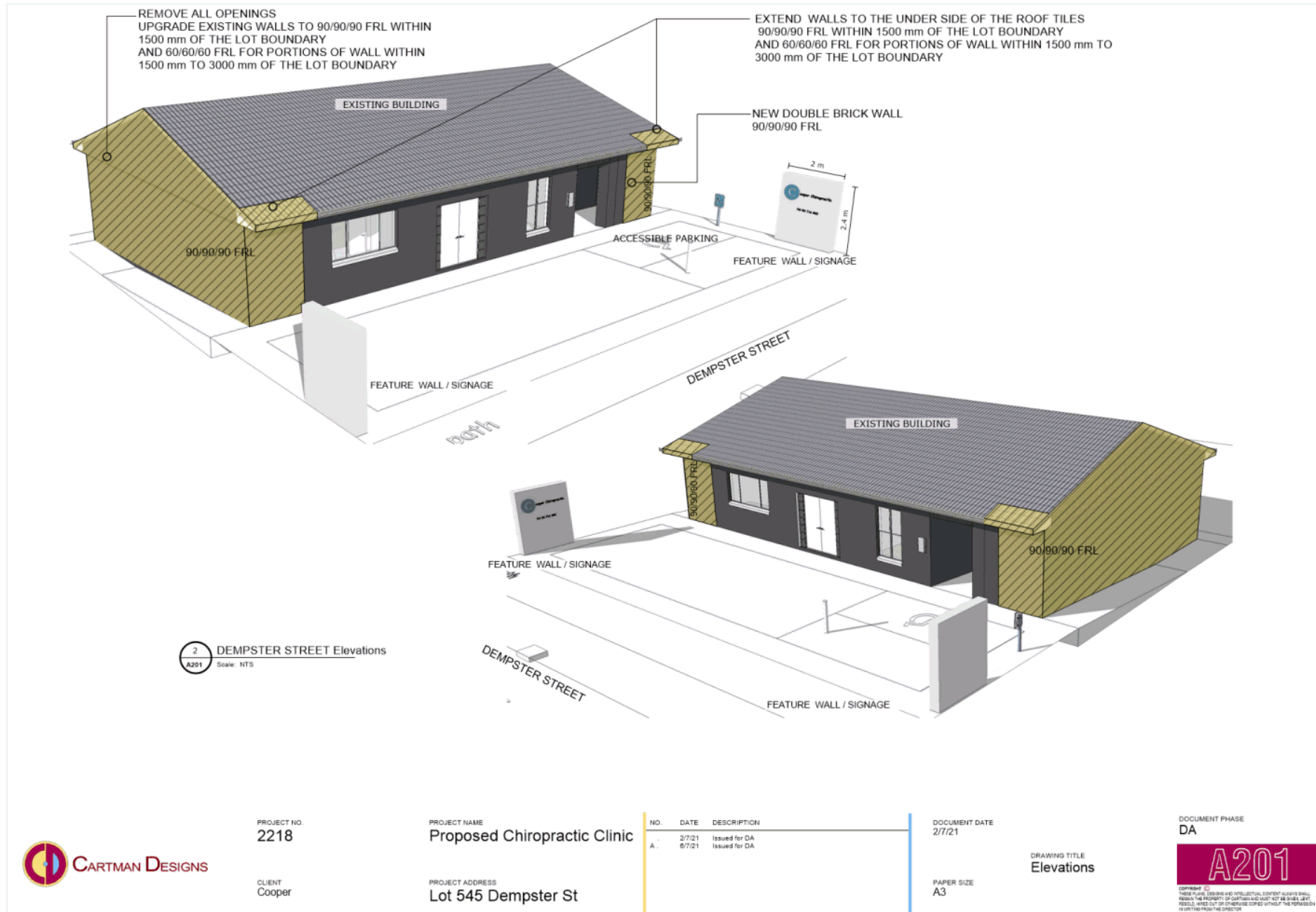
And the following advice notes:

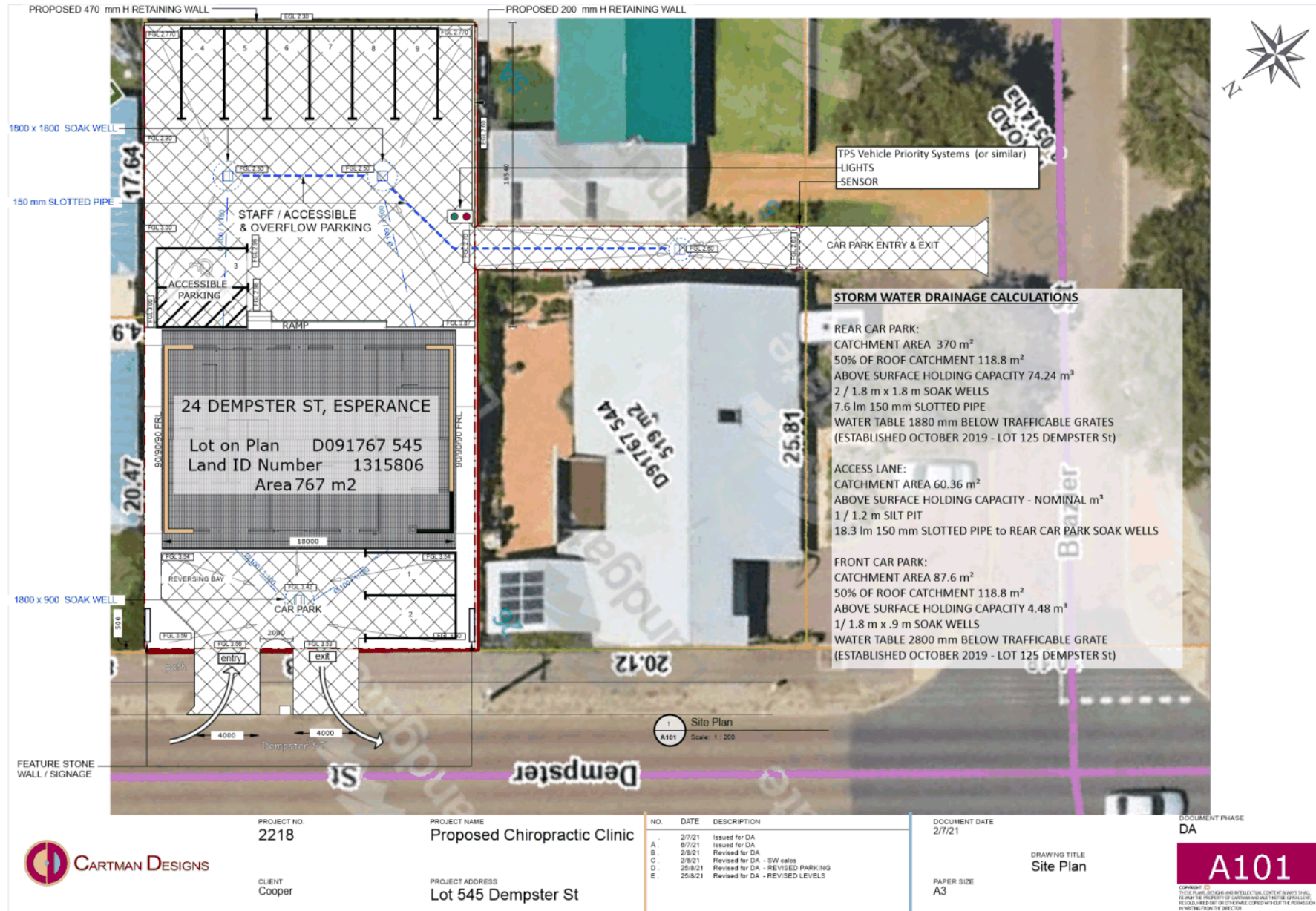
- a) **THIS IS NOT A BUILDING PERMIT.** An application for a building permit is required to be submitted and approved by the Shire of Esperance prior to any works commencing on-site.
- b) The upgrade of the right of carriageway over Lot 544 Dempster Street is recommended in line with the approved plan.
- c) The development is to comply with the National Construction Code, *Building Act 2011*, *Building Regulations 2012* and the *Local Government Act 1995*
- d) It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
- e) Horizon Power has requested the Shire to advise Applicants that Horizon Power has certain restrictions regarding the installation of conductive materials near its network assets. Applicants are advised to contact Horizon Power's Esperance office to ascertain whether any of Horizon Power's restrictions affect their proposed development.
- f) The developer is to liaise with Shire of Esperance (Statutory Compliance) to determine any requirement for additional approvals for any signage proposed to be erected on site.

**CARRIED
F6 - A0**

_Cr McMullen returned to the room at 4:22pm.







Submission 1

30-7-21

To whom it may concern

My name is Peter and my wife Mariana Hodge. We have been informed by owner Ken Grieves of 5c Brazier St Esperance which we have been Tenants for 4.5 years. There is a proposal for Lot 545/24 Dempster st which is currently residential to be rezoned for business.

There is a narrow driveway between our shed which has a blind spot for high volumes of traffic expected as the back yard is to be turned into a car park.

I have grandchildren that visit and this would be of concern. The current low flow of traffic are aware of this and proceed with caution. The current shed provides privacy to our back yard and with its removal there will be a privacy issue with the fence being 1600 high.

Would appreciate if our concern could be considered before this proposal is approved or even considred. There are plenty of empty business premises in town that could be utilized

Yours Sincerely
P.H. Hodge. M.Hodge
prhodge44@gmail.com.

Submission 2

P.B & H JAMES
10/28 DEMPSTER STREET
ESPERANCE 6450
WESTERN AUSTRALIA

MR. SHANE BURGE

DEAR SIR,

29th July 2021.

Proposed Business at 24 Dempster Street, Esperance

My husband and I are writing to you as concerned residents and elderly ratepayers regarding the above property.

We have been informed by a neighbour that this property is seeking Council permission to operate a very busy business from the above property.

The property is extremely close to the very busy Dempster and Brazier Street intersection, which is a two-lane road into town.

There are no parking facilities at the above address which we feel will become extremely dangerous to traffic and pedestrians

Brazier Street between Dempster Street and the Esplanade will therefore become extremely busy causing problems such as parking in an otherwise quiet street.

We understand that there is very small access to the property by a single lane at the rear of the property which can only be accessed by one vehicle at a time from Brazier Street. This increase in traffic entering and leaving the property can only be a dangerous hazard to both Brazier and Dempster Street traffic and pedestrians.

We are exactly opposite the easement and need to reverse into Brazier Street from our Brazier Street property.

Yours faithfully

Helen James
Peter Brian James

0434 920979
helenpeter@westnet.
com.au

Submission 3

PO Box 1237
Esperance 6450 WA

Chief Executive Officer

Esperance Shire.

Your Reference: DD010.20121.00004729.001 /AD21/8790

Dear Sir,

Thank you for your letter 14 July 2021

Adjoining Land Owner Notification Associated with Proposed Consulting
Rooms on Lot 545 (24) Dempster St, Esperance. WA

We would like to inform you we strongly object to this proposal on the following grounds.

New Business in Residential/Tourist zone. This proposal completely changes the use of this building, from a dwelling to a business.

Proposed Car park. It is a very large car park (10 bays) that will obviously become a public car park to accommodate customers.

Easement. This is only a narrow easement, made for just a private home. Mr Swan who had put in the easement on our title, said it was for his personal use only. By changing the use to business, with a much larger volume of traffic each day, this will impact enormously on our privacy and well-being.

The easement goes right past our bedroom window, we also use the room to sit and have coffee and look out to sea every day. One of our enjoyments of the position of our home.

Possibly over 30 vehicles could be entering and leaving each day.

Two Practitioners, one-hour appointments for 7 hours per day = 14 vehicles,
Half-hour appointments would be 28 vehicles entering and leaving each day,
plus two practitioners and one/two staff vehicles, could be over 30 vehicles
driving through the easement every day. (we have heard sometimes the
business does 15-minute appointments, which would increase the traffic flow
even more).

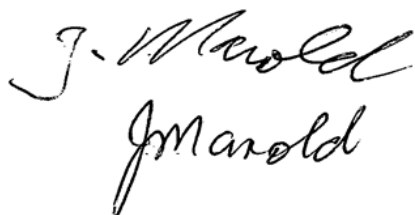
Exiting the easement puts pressure on Brazier St. Cars come around the corner very quickly and also come down Brazier Street from the west and often cross the intersection very quickly to take advantage of a gap in traffic on Dempster St and onto Brazier. More traffic would increase the danger.

Asbestos: This building is a very old building and contains asbestos. It is now safe, with walls painted or enclosed. And any removal of outside walls, windows and inside renovating will allow it to escape. Naturally this really concerns us

We are very disappointed that there has been no communication from the new owners with us whatsoever. And we are very sad to be put into the position of having to object to this proposal to protect the value of our home and our enjoyment.

Yours respectfully

Johannes and Joy Marold

The block contains two handwritten signatures. The top signature is 'J. Marold' in a cursive script. The bottom signature is 'J Marold' in a similar cursive script, with the first letter 'J' being more prominent.



Submission 4

I would like object to the proposal of Lot 545, 24
Dempster st

I don't agree with easement being used for business purposes. It wasn't designed for two-way traffic so therefore those people who don't want to or aren't able to use the laneway, being fearful of being able to turn around and exit will park in Brazier St. Many elderly people are fearful of parking and backing in restricted places.

Heavy traffic through the easement will downgrade the value of my units beside it. And as the years go on the business will get bigger and busier.

If present owners decide to sell in the future, there will be no control of what business goes in there.

There are plenty of more vacant shops, business premises and blocks of land available for a business in the town, that do not impact residential areas.



Specialist Design-Residential-Commercial-Industrial-Building / Building Consulting

Ref 2218 50821

Mr Shane Burge
CEO
Shire of Esperance
77 Windich St
Esperance WA 6450

Proposed Re-Classification of Building for Chiropractic Clinic Lot 545 Dempster St

Dear Mr Burge

The proposed development has caused some concerns from the adjoining property owner. I would like to take this opportunity to clarify some items of concern.

The zoning for this Lot is Residential R40 with Additional Use 6.
It is my understanding that this proposed development is permitted, under the additional use 6 (A6) provisions from Schedule 3.

The large number of car bays in the rear carpark are to appease the local planning scheme, they do not reflect the business requirements.

This is not a public car park.

In fact, as outlined in the accompanying letter from Dr Evelyn Cooper, a large percentage of Coopers Chiropractic's customers are elderly and will be dropped off and picked up from the Dempster St entry where the levels are more suited for use by people with limited mobility.

The vehicle movements quoted in the letter of complaint appear to be overstated.

Regarding the access lane, we do understand that the width of the lane could be deemed as dangerous if cars were to meet in it, and had to reverse out.

For this reason, we are proposing to install an electronic traffic management system that will give priority to the traffic entering the car park.

There will also be 5 kph signs erected.

The developers are prepared to erect a fence on the western side if required.



Specialist Design-Residential-Commercial-Industrial-Building / Building Consulting

The slow moving, minimal traffic movements will have negligible impact on the east facing balcony compared the the faster moving Braziers St traffic.

A fence could be erected on the retaining wall at a height that eliminates the view of the lane but allows people inside of the ground floor rooms with windows addressing it to look over it towards the ocean.

Removal of the gable cladding, all demolition and removal of debris will be carried out in accordance with the relevant standards.

The cladding has not been tested yet, however if it was to be found to be asbestos it will be dealt with appropriately in accordance with the current regulations.

It also should be noted that the handwritten objection was not from the property owner. However, the developer would be prepared to take measures to preserve the tenant's privacy to their back yard and the above-mentioned controls be put in place for the laneway.



Lionel Trotman

Date 3/8/21



Cooper Chiropractic & Sports Clinic
69a Dempster Street
Esperance, 6450
Western Australia
4 August 2021

Proposed Re-Classification Lot 545 Dempster St

Dear Mr Shane Burge

Thank you for the opportunity to present our request for consideration of re-classification of an existing building for consultation rooms.

I have been practicing in Esperance for 7 years, the last 5 years at our current premise, Cooper Chiropractic & Sports Clinic, 69a Dempster Street.

The demand for care and intervention has grown significantly over this period, which has resulted in the need for expansion. This will enable us to continue to provide quality services in a timely manner.

Our new premises would allow us the following:

- Expansion of specialised services not currently offered in town
- Employment of additional clinical and administrative staff
- Increased appointment availability
- Shorter wait times, at present there is a four-week minimum wait
- Upgraded internal space to suit the needs of those who rely on wheelchair access and parents with prams.

- Multiple car parking options, to include;
- Level access disability parking at front of building, Dempster Street. This is also suitable for homecare and elderly patients.
- 9 bay car park, at rear of building, will offer safe and secure, private, off-street parking. This will help alleviate town central congestion. The expected car movement during our normal business hours would be 15-20 maximum per day.

Our clinic currently provides chiropractic care for all ages, including specialised paediatric services, sports science and rehabilitation. We have also invested in our own diagnostic equipment, through the purchase of an x-ray machine, which has enhanced our ability to provide early intervention and quicker recovery time.

Our core business is promotion of health and wellbeing in the community. We appreciate the need for low impact environments, whereby nuisances may affect the quality of life of neighbourhood residents. These factors have been carefully considered when selecting this location, planning and design of our clinic. We are a soft business with services that of a discreet professional nature with minimal impact on surrounding homes and businesses.

I trust this letter provides you with a more comprehensive understanding of the nature and day to day operations of our business and our commitment to advancing allied health care services to the growing needs of the community.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Evelyn Cooper', with a stylized flourish above the name.

Dr Evelyn Cooper (Chiropractor and Sports Scientist)

Richard Hindley, Peter Wilkes
Dear Sirs,

PO Box 1237,
Esperance.WA
13.9.21

We have received your letter and amended plan showing two bays in front of the dwelling at 24 Dempster St.

We appreciate that you are trying to resolve the issue, however we remain committed to the of need 4 bays at the front of dwelling and disabled at the back, to reduce pressure of traffic on the easement and parking on Brazier.

There are precedents for this in Esperance, and many cars enter and exit Dempster street, some even have to back out onto traffic.

We haven't received a reason why you have not factored in 4 parking bays in the front of the dwelling.

We have therefore sought independent advice on the situation. We have engaged a Town planner and Subdivision designer, and a Traffic Engineer and Transport Planner.

Their advice is that it is a simple plan to have 4 parking bays at the front of the dwelling, allowing for a blind aisle in front of the house and one entry/exit. If more room needed parking bays can be set back to boundary on both sides.

They also gave advice on easement ownership.

Enclosed is their letter to us. We would ask that this be made available to the Shire councillors.

Hoping we can come to a good solution for everyone involved.

Yours faithfully,
J & J Marold

PO Box 1237,
Esperance. WA.
22.9.2021

Dear Mr Wilkes/Mr Hindley

Matters regarding consulting rooms Lot 545 24 Dempster St

Thank you for the work done on this proposal.

In the interests of this application to progress, we agree to the latest version of the front of 24 Dempster St parking arrangements, with two parking bays and a reversing bay, plus drop off at the front of the building.

However, we do not want the application to the Esperance Shire by Lionel Trotman on behalf of M. Elliot and E. Cooper to include any work or upgrade on the easement, including sealing, draining, signs or traffic control on our land.
Please remove this before submitting to council.

Yours faithfully

J. Marold
J Marold



Town Planners, Advocates and Subdivision Designers
ABN 24 044 036 646

10 September 2021

Our Ref: MLD ESP GE

Johannes and Joy Marold
26 Dempster Street
ESPERANCE WA 6450
(Sent via email)

Dear Mr and Mrs Marold,

RE: RESPONSE TO PROPOSED CONSULTING ROOMS AT LOT 545 (24) DEMPSTER STREET, ESPERANCE

This review has been prepared in consultation with traffic engineers Donald Veal Consultants (DVC) in response to a proposed change of use application at Lot 545 (24) Dempster Street, Esperance (**subject site**) to change the use of the premises from residential to consulting rooms.

The proposal involves modification to the subject site to facilitate parking within the primary street setback area via Dempster Street and also to the rear of the existing building via an existing right of carriageway easement connecting the subject site to Brazier Street. The existing easement is located on the title of Lot 544 (26) Dempster Street, Esperance which is the property located to the immediate south of the subject site.

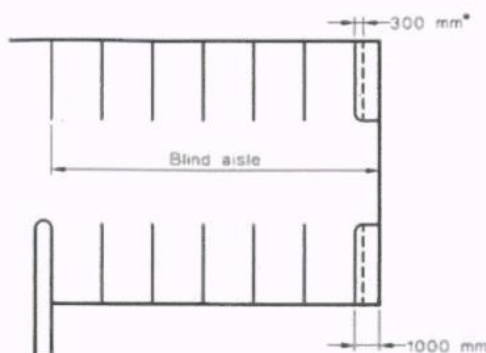
We understand our brief is to provide an independent review of the proposal having regard to the relevant town planning and traffic related matters arising from the application.

Traffic and Parking Considerations

As part of our engagement, we have sought the advice of Donald Veal, a respected traffic engineering and transport planner and Director of DVC.

Mr Veal has reviewed the traffic and parking arrangements and a summary of his findings are provided below:

1. Bays 1 and 2 as shown on Site Plan (Drawing No. A101, Revision E) within the primary street setback area to Dempster Street are not compliant with Australian Standard AS2890.1 *Parking facilities Part 1: Off-street car parking (AS2890.1)* as the bays are required to be treated as a blind aisle (refer Figure 2.3 from AS2890.1 below). Therefore, there needs to be 1m available beyond the aisle (towards the building) between the parking bay and the edge of the parking area.

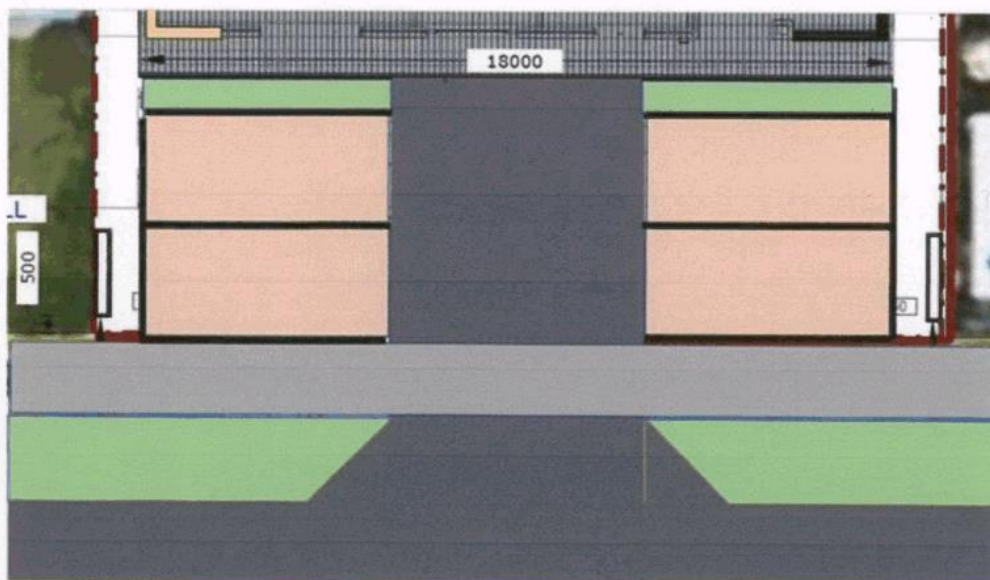


*Additional widening required if there is a wall or fence at the side of the last space, see Clause 2.4.1(b)(ii).

DIMENSIONS IN MILLIMETRES

FIGURE 2.3 BLIND AISLE EXTENSION

2. There should only be a single access driveway onto Dempster Street as parking is provided for less than 25 vehicles only. If the drainage needs changing, then this should be undertaken as part of these works and should not prevent the provision of a combined driveway in this location.
3. The image below has been prepared to demonstrate the design of a compliant parking arrangement in accordance with AS2890.1. This demonstrates the positioning of the bays 1m off from the building and four (4) 6m x 2.5m bays with a 6m wide aisle. The 1m blind aisle extension provides sufficient manoeuvrability within the parking area when combined with the 6m wide aisle.



4. With regard to the parking arrangement to the rear of the property, it is suggested that rather than providing traffic signals, a sign should be installed on the right hand side of the exit driveway to tell drivers to "GIVE WAY TO ONCOMING TRAFFIC". Under this arrangement, anyone entering should have right of way. Also, exiting drivers will be able to see 30m to know if it is clear to exit.



5. It is also anticipated that if the rear parking area is made available to clients, then there is likely to be an increase in client parking on neighbouring properties or along the verge on Brazier Street to avoid the narrow lane.
6. The solution to this would be to ensure staff and disabled patrons park in the rear parking area and customers are directed to park in the four (4) bays at the front of the building via Dempster Street. Otherwise it is likely that staff will also utilise the parking bays at the front of the building as these provide for a more convenient location and are easier to navigate.

The advice from DVC above demonstrates a number of implications with the currently proposed parking arrangement. It is anticipated that the bays to the front of the building will be the preferred location for clients (and staff) due to the convenience to the users. Accessing parking to the rear of the building is anticipated to be problematic for clients from a functionality and safety perspective.

We support the DVC's suggestion for the creation of additional bays to the front of the building to be provided as client only parking, with the remainder of the parking bays to the rear of the building for staff only. This would also reduce the daily vehicle movement frequency along the laneway, thereby reducing the potential for traffic conflict associated with one-way movements.

Planning Considerations

The application for planning approval relates to the subject site at Lot 545 (24) Dempster Street, Esperance. We understand that the proposal involves works to the 3m portion of your property at Lot 544 (26) Dempster Street, Esperance containing the right of carriageway easement. Although the proposal includes a portion of your property to be upgraded as a sealed and drained driveway, we understand that the application for planning approval has not included details of your property, nor have you sighted or signed the application for planning approval form for the proposal.

We would therefore question the validity of the application for planning approval (to the extent that it relates to your property) and whether the Shire of Esperance has the legal ability to grant planning approval for the portion of the proposal relating to your property. If the proposed sealing and draining of the right of carriageway easement on your property is not permitted without your signature on the planning approval form, then the proposal could reasonably be considered without the draining and sealing of the right of carriageway easement with the land being maintained as an unsealed laneway.

The other point we would make is that the proposed change of use application on the subject site represents an intensification of use of that property. The use of the property when the right of carriageway easement was created was residential. With the commercialisation of the land use under this current proposal, any increase in traffic generated by the new use along the laneway is likely to result in increased "interference" to you and the use and enjoyment of your property. This appears to be at odds with Clause 2 of the Easement conditions and ought to be given weight in the consideration of this proposal.

At the time the right of carriageway easement was created, it is unlikely that the owners of each property would have anticipated that the laneway would be used for anything other than domestic activities associated with the residential land. The proposal now involves the formalisation of the laneway as a regular access point for staff and clients to the consulting rooms, which has potential to result in significant and adverse impacts on the amenity of your property as a result of increased traffic, noise and dust generation. As previously mentioned, we support the suggestion for the creation of additional bays to the front of the existing building to be accessed via Dempster Street. This would reduce the regular movements throughout the day associated with client arrivals and departures. If the rear parking area was restricted to staff and disability parking only, this would at least reduce the frequent vehicle movements throughout the day which are likely to have the greatest impact on your amenity.



We hope this will assist in your discussions with Shire Officers and we would be happy to provide any further information you require.

Should you have any questions or require any further information in the meantime, please do not hesitate to contact our office.

Yours sincerely

ALLERDING AND ASSOCIATES

A handwritten signature in black ink, appearing to read "T. Hockley", is written over the printed name.

**TOM HOCKLEY
ASSOCIATE**

Encl:

CC: Client

Item: 12.1.2

Development Application - Oversized Outbuilding (Shed) - Lot 5 (16) Barron Close, Pink Lake

Author/s	Peter Wilks	Senior Planning Officer
Authorisator/s	Richard Hindley	Manager Strategic Planning & Land Projects

File Ref: D21/29598

Applicant

Luke and Caroline O'Shannessy

Location/Address

Lot 5 (16) Barron Close, Pink Lake



Executive Summary

For Council to consider Development Application 10.2021.4747.1 for an Oversized Outbuilding (Shed) at Lot 5 (16) Barron Close, Pink Lake.

Recommendation in Brief

That Council approve Development Application 10.2021.4747.1 for an Oversized Outbuilding (Shed) at Lot 5 (16) Barron Close, Pink Lake subject to conditions.

Background

An application for development approval for an Oversized Outbuilding (Shed) at Lot 5 (16) Barron Close, Pink Lake was received by Planning Services on 23 July 2021.

The application was subsequently advertised to adjoining landowners between 26 July 2021 and 16 August 2021, with no comments or objections being received.

Lot 5 (16) Barron Close is zoned 'Residential' R2 and has an area of 6177m².

In accordance with the provisions of Council's *Local Planning Policy: Outbuildings*, the proposed outbuilding requires referral to Council for determination, with the policy stating:

Outbuildings in Residential and Future Residential Zones

Objective	<i>The objective of these development requirements is to achieve a balance between:</i> <ul style="list-style-type: none"><i>• Providing for the legitimate garaging, storage and other domestic needs of people living in residential areas; and</i><i>• Minimising the adverse impacts outbuildings may have on the amenity (e.g. peace and quiet), appearance and character of residential neighbourhoods, and on neighbours.</i>
Permitted Uses of Outbuildings	<ul style="list-style-type: none"><i>• Must be for legitimate residential purposes.</i><i>• Use of outbuildings for commercial/business uses is not permitted except where planning approval has been granted for a home based business.</i><i>• Use of outbuildings for human habitation is not permitted.</i><i>• An Outbuilding will not be approved until such time as a Dwelling is substantially commenced on the lot.</i>
Setbacks	<i>As per provisions of Local Planning Scheme No. 24 and the Residential Design Codes;</i>
Size	<ul style="list-style-type: none"><i>• Maximum area of outbuilding(s) per lot:</i><ul style="list-style-type: none"><i>o 10% of site area where lot 1000m² or less;</i><i>o 100m² where lot is greater than 1000m².</i><i>• Maximum wall height – 3.6 metres</i><i>• Maximum ridge height – 4.2 metres</i>
Maximum Variation	<ul style="list-style-type: none"><i>• 25% for Site Area</i><i>• 10% for Wall or Ridge Height</i>
Consultation	<i>Where an application for an outbuilding does not comply with the site and setback provisions referenced above, the application is to be referred to the affected adjoining landowners for comment in accordance with the consultation provisions of the Residential Design Codes.</i>

Shire staff are only authorised to approve applications that meet the requirements of legislation and Local Planning Policy. Applications for outbuildings that do not comply with the above development requirements will be assessed on a case by case basis and may be permitted subject to the following matters being taken into account in the assessment process:

- Demonstration that the larger size is required to satisfy specific domestic needs;
- The outbuilding will not reduce the amount of open space required by Table 1 of the Residential Design Codes;
- The outbuilding being sited behind the front setback line for the dwelling;
- Use of non-reflective materials on the outbuilding and/or adequate screening from the road and neighbouring properties being provided; and
- Comments from the affected adjoining landowner's.

If the Maximum Variation is exceeded the matter will be referred to Council.

This proposal calls for 126 square metres of new Outbuilding to be constructed on the property in addition to an existing Outbuilding of approximately 114 square metres, for a total of 240 square metres of Outbuildings where Council has permitted a maximum of 125 square metres (100 square metres plus a 25% site area variation) under its Local Planning Policy: Outbuildings.

The proposal further exceeds the maximum wall and ridge height. In the Residential zone a maximum wall height of 3.6 metres and maximum ridge height of 4.2 metres applies, a 10% variation is also available subject to advertising. In this instance the applicant proposes a wall height of 4.6 metres and a ridge height of 5.47 metres.

As the proposal exceeds maximum site area, wall height and ridge height the application requires the consent of Council.

Thus the matter is referred to Council for determination.

Officer's Comment

The proposal calls for construction of a new Outbuilding of 126m² on a property

It is noted that the Outbuilding(s) do not comply with the acceptable development provisions of the *Local Planning Policy – Outbuildings*. The Outbuilding proposed exceeds the 100 square metres and 25% maximum variation with neighbour referral permitted in the Residential Zone. That is, under the Local Planning Policy – Outbuildings, within the Residential Zone, up to 125 square metres of Outbuildings is permitted on the property subject to neighbour referral. Combined there will be 240m² of Outbuildings on the property.

The proposed Outbuilding exceeds both the maximum wall, and ridge heights of 3.6 metres and 4.2 metres respectively. Outbuilding permitted wall and ridge heights in the Residential zone and allowing the 10% variation criteria is a wall height of 3.96 metres, and a ridge height of 4.62 metres. The proposed outbuilding has a wall height of 4.6 and a ridge height of 5.47 metres.

The officer's recommendation is for approval of the proposed Outbuilding (Shed) as the location of the proposed outbuilding will minimize impact on the locality and adjoining landowners in addition to the property being a very low density residential zoning (Residential R2 equates to 1 lot or dwelling per 5000m²). Combined this results in the Outbuilding having minimal impact on adjoining landowners. In addition the larger lot sizes in the area do lend themselves to larger than normal Outbuildings, as well as increased demand for housing tools and machinery required to upkeep the properties. The Outbuilding is proposed for general storage purposes which is acceptable to Planning Services.

Consultation

Advertising to adjoining landowners was undertaken between 26 July 2021 and 16 August 2021, with no comments or objections being received.

Financial Implications

Application fees totalling \$147.00 were received as part of this application.

Asset Management Implications

Nil

Statutory Implications

The statutory implications arising from this report are:

- *Planning and Development Act 2005*
- Local Planning Scheme No. 24
- *Planning and Development (Local Planning Schemes) Regulations 2015*

Policy Implications

Local Planning Policies are guidelines used to assist the local government in making decisions under the Local Planning Scheme and may address land use as well as development requirements. Although Local Planning Policies are not part of the Local Planning Scheme they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering an application for Planning Approval, the local government must have regard to a Local Planning Policy as required under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Electoral Caretaker Period Policy Statement

The Officer Recommendation has been reviewed in context of the Shire of Esperance's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

Strategic Implications

Strategic Community Plan 2017 - 2027


Built Environment

New developments that enhance the existing built environment
Encourage innovation and support new development

Environmental Considerations

Nil

Attachments

A  Site Plan

B  Floor Plans and Elevations

RECOMMENDATION AND DECISION

12.1.2 Development Application – Oversized Outbuilding (Shed) – Lot 5 (16) Barron Close, Pink Lake

Moved: Cr Chambers
Seconded: Cr O'Donnell

O0921-165

Council Resolution

That Council approve Development Application 10.2021.4747.1 for an Oversized Outbuilding (Shed) at Lot 5 (16) Barron Close, Pink Lake, subject to the following conditions:

1. Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the Shire of Esperance.
2. During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).
3. The Outbuilding (Shed) hereby approved shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses.
4. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Esperance.
5. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Esperance.
6. The emission of noise, vibration, odour, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, chemicals and/or any other type of emission that may potentially impact on environmental and/or public health are to be mitigated within the boundaries of the premise and must not impact on public health and/or cause nuisance to users or occupants of adjoining premises.
7. All fencing shall be in accordance with the Shire of Esperance Fencing Local Law
8. The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Esperance is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented.
9. The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.

AND the following advice notes:

1. THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Esperance (Building Services) prior to any works commencing on-site.
2. The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.
3. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Esperance will take no responsibility for incorrectly

located buildings.

- 4. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**
- 5. Horizon Power has requested the Shire to advise Applicants that Horizon Power has certain restrictions regarding the installation of conductive materials near its network assets. Applicants are advised to contact Horizon Power's Esperance office to ascertain whether any of Horizon Power's restrictions affect their proposed development.**

**CARRIED
F7 - A0**



The Shire of Esperance does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that the Shire of Esperance shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.

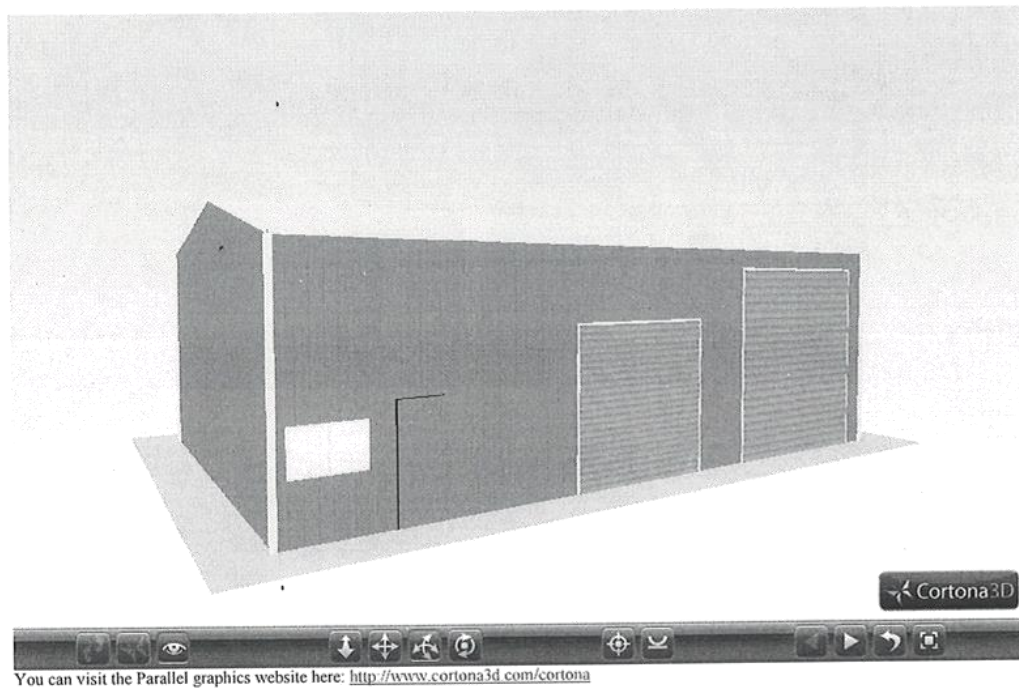
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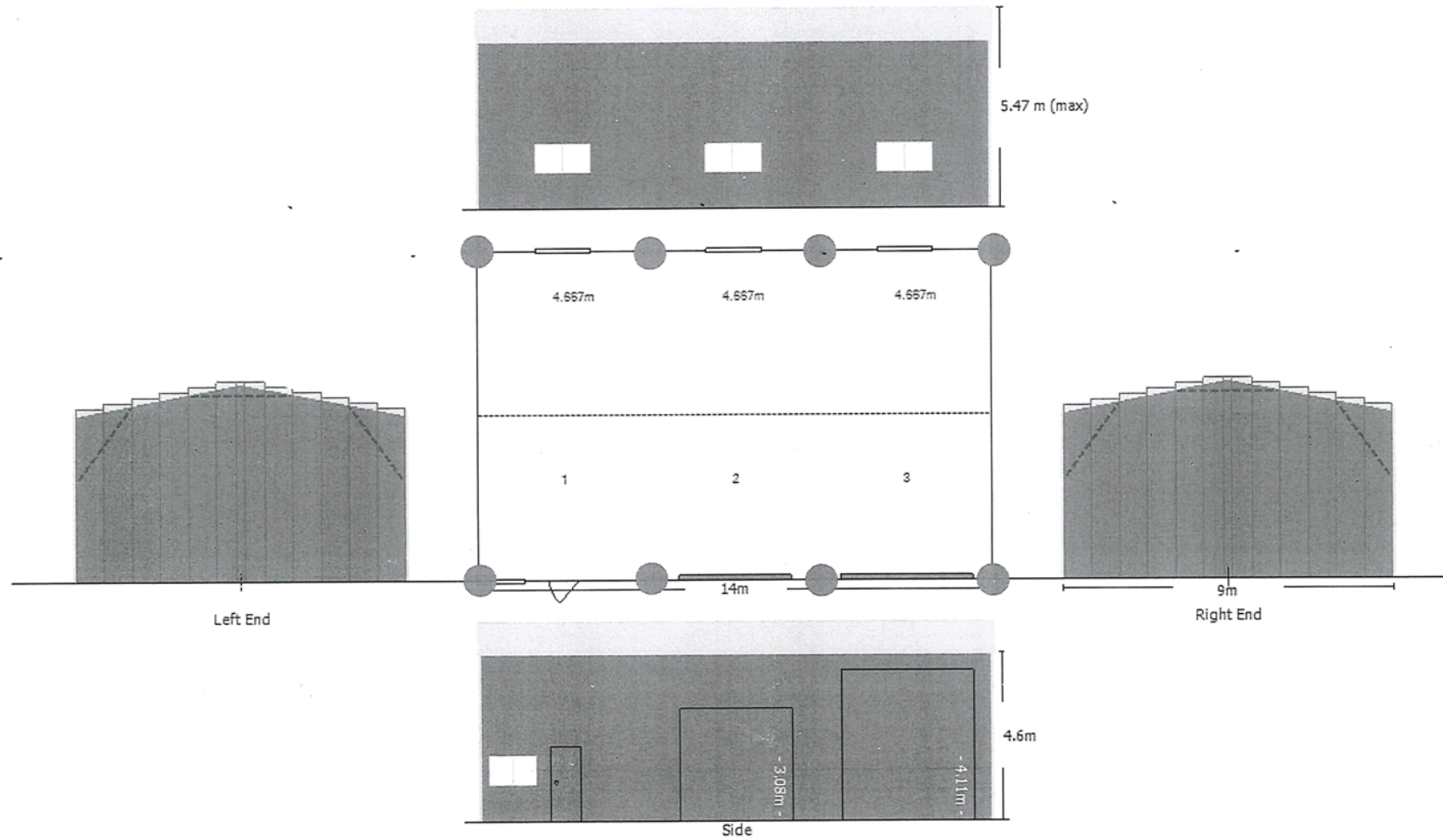
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MultiBuild - Print 3D Shed

Page 1 of 1





12.2 ASSET MANAGEMENT

Item: 12.2.1

Wrought Iron Seat - Post Office Square

Author/s	Mathew Walker	Director Asset Management
Authorisator/s	Shane Burge	Chief Executive Officer

File Ref: D21/31241

Applicant

Internal

Location/Address

Post Office Square, Esperance

Executive Summary

For Council to consider the solution to install the Wrought Iron Seat around the Heritage Listed Norfolk Pine Tree in Post Office Square.

Recommendation in Brief

That Council:

1. Note the investigation into the feasibility of installing the Wrought Iron Seat around the Norfolk Pine Tree;
2. Retain the Wrought Iron Seat around the current Paperbark tree; and
3. The location of the Wrought Iron Seat is reconsidered as part of any redevelopment of the Post Office Square, subject to a new lease being entered into.

Background

The wrought iron seat in Post Office Square was previously around the Norfolk Island Pine tree in the Post Office Square. The Norfolk Island Pine tree in Post Office Square is considered to be the oldest Norfolk Island Pine tree in Esperance with historical evidence indicating the tree was planted in 1896. The Norfolk Island Pine tree in Post Office Square is heritage listed on the Western Australian State Heritage Place 5054. The seat was designed and built locally, the seat was installed in the early 90's and contains interpretive information on Esperance.

The Shire of Esperance Norfolk Island Pine Tree Management Plan 2016 completed by Arboricultural Consultant Paperbark Technologies, indicated that the permeable area around the structure root zones of the Norfolk Island Pine trees in the CBD needs to be increased. The report indicated that to date this had not happened in relation to the heritage listed Norfolk Island Pine tree in Post Office Square.

The seat was removed and refurbished as part of the recent CBD upgrades to increase the permeable area around the tree and its structural root zone. During the removal of the seat it was found that the fixings on the seat and the seat footings were directly impacting on the root flare and structural root zone of the heritage listed Norfolk Island Pine tree in Post Office Square. It was not recommend that the seat be replaced unmodified around the Norfolk Island Pine tree in Post Office Square as the seat would continue to impact on the structural root zone of the tree.

At the October 2020 Ordinary Council Meeting, Council resolved the following motion:

That Council:

- 1. Install the wrought iron seat unmodified around the Paperbark tree closest to Dempster Street in Post Office Square including landscaping internally.*
- 2. Request the CEO to find solutions as soon as possible to reinstall the Wrought Iron Seat around the Norfolk Pine giving due consideration to the protection of the Heritage listed Norfolk Pine Tree.*

Following this motion, Shire Officers installed the Wrought Iron Seat around the Paperbark tree as per the Council resolution. Shire Offices also engaged H+H Architects, the consultants used to undertake the Esperance CBD Landscape Concept Design, to investigate a solution to reinstall the Wrought Iron Seat around the Norfolk Pine Tree.

The advice from H+H Architects regarding the Wrought Iron Seat, was that the only feasibility option that didn't compromise the integrity of the seat and didn't impact on the heritage listed Norfolk Pine Tree, was to install the seat on a raised deck around the tree. This option has been detailed in Attachment A and a perspective of this is given in Attachment B

Deck design notes from the drawing are given below:

The new deck will be raised approximately 350mm above paving level to allow for large steel support beams minimising the amount of concrete footings required within the structural root zone.

The deck will incorporate 2 steps along the perimeter of the edge.

A minimum of 1500mm circulation zone is recommended between edge of seat and top step of deck. The circulation zone will allow pedestrians to walk safely around the seat. This will increase the size of the deck significantly.

Urban circulation corridors are shown in blue dashed lines. The urban circulation corridors are important pedestrian pathways through post office square linking to other areas of the CBD. Due to the large size of the new deck, if the tree seat deck was incorporated into Post Office Square it will have some impact on the existing circulation corridors.

The overall utilisation of post office square might be compromised with the introduction of the tree seat on a larger deck, as the floor area of post office square will be reduced in size.

Officer's Comment

H+H Architects have provided a solution to enable the Wrought Iron Seat to be reinstalled around the Norfolk Pine Tree at Post Office Square. The solution is quite a substantial structure with a nominal diameter of around 12m. Below are some consideration Council should take into consideration.

Pros

- The proposed deck would get the Wrought Iron Seat reinstalled around the Norfolk Pine Tree
- The proposed deck would be a potentially be feature piece in the Post Office Square

Cons

- The proposed deck would not be disability friendly, and would exclude a section of the community being able to use the seat.
- Due to the seat now being on a deck the seat may not be as inclusive to the community as it was originally designed and intended.
- The proposed deck would interfere with the urban circulation lines in Post Office Square.
- The proposed deck would be a minimum 350mm above the ground level, which would mean people would be sitting up quite high against the surrounding area. People would be sitting on the seat approximately 1m above ground level. Some community members may not be comfortable sitting at this height in Post Office Square.

The Post Office Square is leased by the Shire from Telstra Corporation, the lease is due to expire on the 30/06/2023. It would be highly recommended before any major investment in Post Office Square occurs a new lease is negotiated.

Given the above information and the generally positive feedback of the Wrought Iron Seat current location around the Paperbark tree, it is recommend Council keep the Wrought Iron Seat in its current location. This could be reconsidered as part of a redevelopment of Post Office Square.

Consultation

Previously the Streetscape Advisory Committee
Council Briefing on the 17th August 2021

Financial Implications

The estimated cost to install the Wrought Iron Seat on a deck is in the order of \$60,000 - \$70,000.

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Electoral Caretaker Period Policy Statement

The Officer Recommendation has been reviewed in context of the Shire of Esperance's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

Strategic Implications

Strategic Community Plan 2017 - 2027

Built Environment

Provide infrastructure and places that support the services we provide

Maintain the Shire's robust asset management practices and maintenance programs

Environmental Considerations

The environmental considerations arising from this report the placement of any street furniture in Post Office Square must not adversely impact on the health of the heritage listed Norfolk Island Pine tree.

Attachments

A[↓]. H+H Architects - Post Office Square – Feasibility of Wrought Iron Seat on a Deck

B[↓]. H+H Architects - Post Office Square – Wrought Iron Seat on a Deck Perspective

RECOMMENDATION AND DECISION

12.2.1 Wrought Iron Seat – Post Office Square

SUSPENSION OF STANDING ORDERS

Moved: Cr McMullen
Seconded: Cr Obourne

That section 3.3 of the Standing Orders be suspended to allow for discussion of 12.2.1

**CARRIED
F7 - A0**

RESUMPTION OF STANDING ORDERS

Moved: Cr McMullen
Seconded: Cr Obourne

That Standing Orders be resumed.

**CARRIED
F7 - A0**

Moved: Cr Piercey
Seconded: Cr Obourne

Officer's Recommendation

That Council:

1. Note the investigation into the feasibility of installing the Wrought Iron Seat around the Norfolk Pine Tree;
2. Retain the Wrought Iron Seat around the current Paperbark tree; and
3. The location of the Wrought Iron Seat is reconsidered as part of any redevelopment of the Post Office Square, subject to a new lease being entered into.

AMENDMENT

Moved: Cr O'Donnell
Seconded: Cr Graham

That Council amend point two of the officer's recommendation to include "*and install available existing temporary seating from the Depot to provide seating in shaded areas for the 2021 summer season*".

The amendment became the substantive motion...

O0921-166

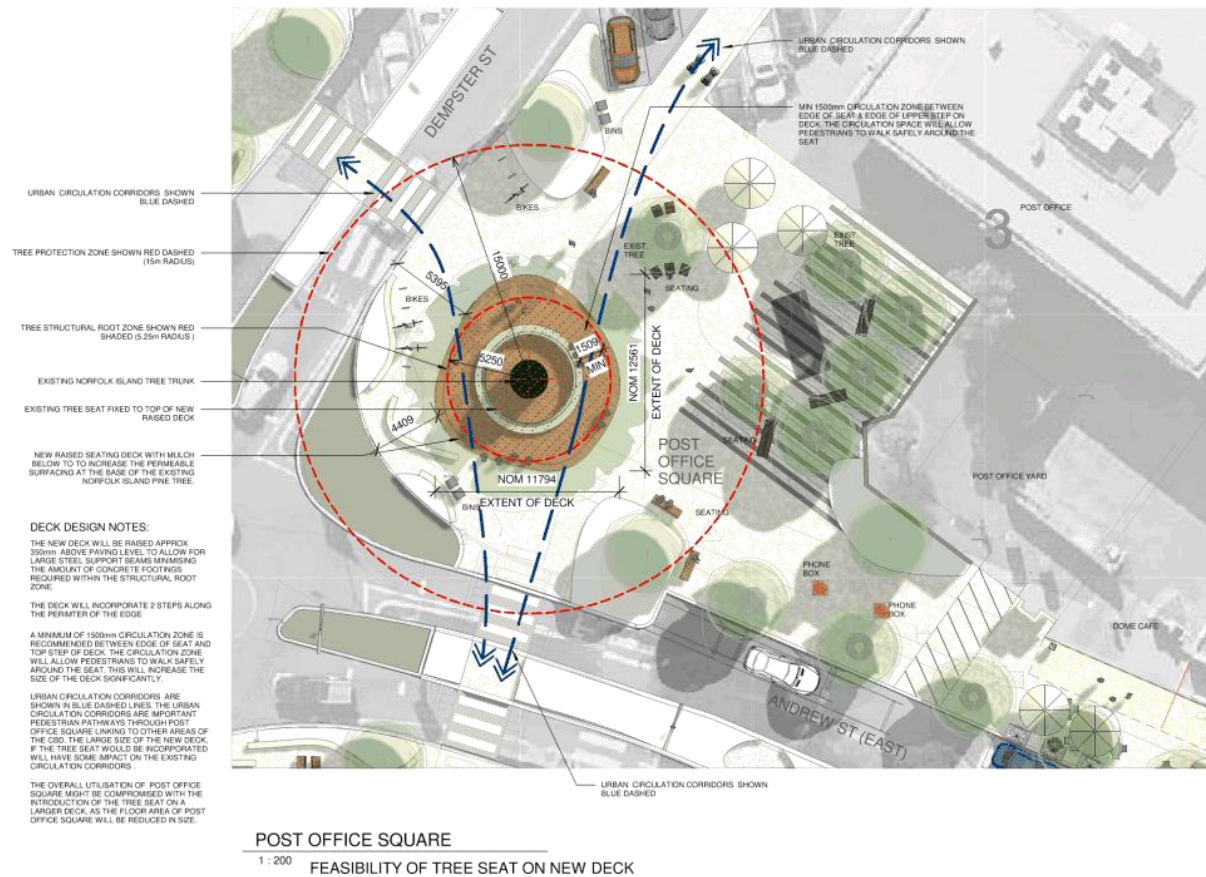
Council Resolution

That Council:

1. **Note the investigation into the feasibility of installing the Wrought Iron Seat around the Norfolk Pine Tree;**
2. **Retain the Wrought Iron Seat around the current Paperbark tree and install available existing temporary seating from the Depot to provide seating in shaded areas for the 2021 summer season; and**
3. **The location of the Wrought Iron Seat is reconsidered as part of any redevelopment of the Post Office Square, subject to a new lease being entered into.**

**CARRIED
F7 - A0**

Reason: Council wanted to include an option for shaded seating for the upcoming summer seasons.



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contractor to check and verify all dimensional levels & angles on site prior to commencement of work. this is a CAD drawing, do not scale			

	18 SPURDINE RD, GLASSBORO NJ 07030 PO BOX 5477, ALBANY NY 12212 ADMIN@H+HARCHITECTS.COM.AU WWW.H+HARCHITECTS.COM.AU DE 0642 5346	project ESPERANCE CBD - LANDSCAPING ANDREW STREET & DEMPSTREET STREET client SHIRE OF ESPERANCE	POST OFFICE SQUARE FEASIBILITY OF TREE SEAT ON NEW DECK cad file : shawn . CNY project number 0227-21	scale 1 : 2009 A2 date / issue Date day no. L 1.5



12.3 CORPORATE & COMMUNITY SERVICES

Item: 12.3.1

Financial Services Report - August 2021

Author/s	Beth O'Callaghan	Manager Financial Services
Authorisator/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D21/29024

Policy Implications

Electoral Caretaker Period Policy Statement

The Officer Recommendation has been reviewed in context of the Shire of Esperance's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

Attachments

A [↓](#). Financial Services Report - August 2021

RECOMMENDATION AND DECISION

12.3.1 Financial Services Report

Moved: Cr Piercey

Seconded: Cr Chambers

O0921-167

Council Resolution

That Council receive the attached report entitled Monthly Financial Management Report (incorporating the Statement of Financial Activity) for the month of August 2021.

**CARRIED
F7 - A0**

Mrs Daniels left the room at 4:42pm.

Mrs Daniels returned to the room at 4:44pm



SHIRE OF ESPERANCE

MONTHLY FINANCIAL MANAGEMENT REPORTS

(Incorporating Statement of Financial Activity)

AUGUST 2021

CORPORATE RESOURCES



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Compilation Report

MANAGER FINANCIAL SERVICES
COMPILATION REPORT

MEETING DATE	: 28th September 2021
ACCOUNTING PERIOD	: The period ended 31 st August 2021
COMPILATION DATE	: 13 th September 2021
CONTENTS	: Monthly Financial Report

OVERVIEW

(Source:- Summary of Reporting Programs page 2:1 and graphical progressive snapshot/Liquidity graph.)

The Statement of Financial Activity by reporting program is presented on page 3 and shows a surplus as at 31 August of \$33,065,894.

Rates Collected

Rates collected at the end of August were 4.19% this is presented on page 17. At the same time 2020 rates collected was 6.35%.

Rates were issued from Perth on Friday 20th August and the due date for full payment/1st instalment is Wednesday, 29th September.

2020/2021 Financial Year

Work is almost complete on the Annual Financial Report. Auditors from Moore Australia will be in Esperance from 13th – 16th September.

A meeting with the Auditors and audit committee will be in mid-November.

Compilation Report

Working Capital (Note 1- page 7)

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of August is \$33,065,894. The surplus is shown on the bottom of the Statement of Financial Activity on page 3 and also on the bottom of Composition of Net Current Funding Position on page 7. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$11,891,071 and this is shown on page 7. Reserve balance is \$25,082,475.

Tamsen Kirby
Assistant Accountant

STATEMENT OF FINANCIAL ACTIVITY

BY REPORTING PROGRAM

For the Period Ended 1 July 2021 to 31 August 2021



DESCRIPTION	2020/2021 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variances	
				Amount \$ (C-B)	% (C/B)
Operating					
Income					
03 - General Purpose Funding	(28,011,917)	(25,796,460)	(25,843,704)	(47,244)	100
04 - Governance	(378,660)	(3,313)	(34,175)	(30,862)	1,032
05 - Law, Order & Public Safety	(1,140,880)	(84,873)	(81,860)	3,013	96
07 - Health	(59,500)	(9,918)	(7,892)	2,026	80
08 - Education & Welfare	(5,197,226)	(972,247)	(1,039,126)	(66,879)	107
10 - Community Amenities	(4,880,343)	(3,548,462)	(3,613,967)	(65,505)	102
11 - Recreation & Culture	(2,524,852)	(647,032)	(574,640)	72,392	89
12 - Transport	(1,791,851)	(246,890)	(136,466)	110,424	55
13 - Economic Services	(1,152,830)	(711,376)	(579,189)	132,187	81
14 - Other Property & Services	(704,280)	(83,546)	(61,161)	22,385	73
Income Total	(45,842,339)	(32,104,117)	(31,972,182)	131,935	
Expenditure					
03 - General Purpose Funding	413,849	65,269	39,071	(26,198)	60
04 - Governance	2,254,744	226,882	279,626	52,744	123
05 - Law, Order & Public Safety	1,875,500	291,904	222,951	(68,953)	76
07 - Health	427,143	70,902	58,417	(12,485)	82
08 - Education & Welfare	5,727,252	859,574	600,361	(259,213)	70
10 - Community Amenities	5,913,856	941,529	542,567	(398,962)	58
11 - Recreation & Culture	12,807,424	1,720,522	1,281,522	(439,000)	74
12 - Transport	18,596,044	990,199	750,867	(239,332)	76
13 - Economic Services	2,156,756	234,042	174,815	(59,227)	75
14 - Other Property & Services	955,972	200,619	459,407	258,788	229
Expenditure Total	51,128,540	5,601,442	4,409,604	(1,191,838)	
Operating Total	5,286,201	(26,502,675)	(27,562,578)	(1,059,903)	
Capital					
Income					
04 - Governance	(361,376)	0	0	0	
05 - Law, Order & Public Safety	(695,527)	(24,252)	(24,252)	0	100
08 - Education & Welfare	(1,039,000)	(33,334)	0	33,334	0
10 - Community Amenities	(809,000)	0	0	0	
11 - Recreation & Culture	(5,722,235)	(1,016,823)	(1,046,824)	(30,001)	103
12 - Transport	(12,302,204)	(2,258,277)	(2,099,666)	158,611	93
13 - Economic Services	(233,029)	(81,529)	(81,529)	0	100
14 - Other Property & Services	(2,202,454)	(208,334)	(181,835)	26,499	87
Income Total	(23,364,825)	(3,622,549)	(3,434,105)	188,444	
Expenditure					
04 - Governance	385,376	0	372	372	
05 - Law, Order & Public Safety	1,474,027	215,441	388,887	173,446	181
08 - Education & Welfare	994,000	33,332	0	(33,332)	0
10 - Community Amenities	779,000	0	0	0	
11 - Recreation & Culture	7,256,510	478,769	518,008	39,239	108
12 - Transport	25,238,934	2,568,433	1,221,248	(1,347,185)	48
13 - Economic Services	461,467	61,244	3,965	(57,279)	6
14 - Other Property & Services	1,617,080	33,334	4,923	(28,411)	15
15 - Funds Transfer	2,476,424	4,172	3,392	(780)	81
Expenditure Total	40,682,818	3,394,725	2,140,795	(1,253,930)	
Capital Total	17,317,993	(227,824)	(1,293,311)	(1,065,487)	
Total- Operating & Capital	22,604,194	(26,730,499)	(28,855,888)	(2,125,389)	
a) Asset Depreciation Charges	(17,625,921)	0	0		
b) Loss on Sale of Assets	(588,643)	0	0		
c) Profit on Sale of Assets	292,496	0	0		
d) Provision and Accruals	(213,000)	(30,832)	0		
e) Movement of Non-Current Receivable	0	0	(12,242)		
Less: Surplus / (Deficit) B/Fwd	4,469,126	4,469,126	4,197,764		
(Surplus)/Deficit	0	(31,230,457)	(33,065,894)		

STATEMENT OF FINANCIAL ACTIVITY
BY NATURE or TYPE
For the Period Ended 1 July 2021 to 31 August 2021



DESCRIPTION	2020/2021 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
Operating					
Income					
Fees & Charges	(9,445,366)	(4,324,626)	(4,261,142)	63,484	99
Interest Earnings	(241,550)	(16,476)	(4,040)	12,436	25
Operating Grants & Subsidies	(6,982,863)	(1,512,812)	(1,677,772)	(164,960)	111
Profit on Asset Disposals	(292,496)	0	0	0	
Rates	(22,076,294)	(22,076,294)	(21,953,807)	122,487	99
Reimbursements	(786,456)	(61,951)	(77,747)	(15,796)	125
Contributions & Donations Operating	(1,644,975)	(267,421)	(153,137)	114,284	57
Reserve Transfers into Muni	(4,372,339)	(3,844,537)	(3,844,537)	0	100
Income Total	(45,842,339)	(32,104,117)	(31,972,182)	131,935	
Expenditure					
Allocations	(619,100)	(311,472)	(209,925)	101,547	67
Depreciation	17,625,921	0	0	0	
Insurance	779,697	530,451	494,490	(35,961)	93
Interest Expense	85,146	7,846	(346)	(8,192)	(4)
Loss on Asset Disposals	588,643	0	0	0	
Material & Contracts	12,741,104	2,021,395	1,175,987	(845,408)	58
Other Expenditure	635,956	218,091	135,495	(82,596)	62
Utility Charges	1,127,822	200,825	181,149	(19,676)	90
Employment Expenses	18,163,351	2,934,306	2,632,754	(301,552)	90
Expenditure Total	51,128,540	5,601,442	4,409,604	(1,191,838)	
Total - Operating	5,286,201	(26,502,675)	(27,562,578)	(1,059,903)	
Capital					
Income					
Non-Operating Grants & Subsidies	(16,557,813)	(2,186,104)	(1,994,159)	191,945	91
Reserve Transfers into Muni	(5,154,185)	(1,213,731)	(1,213,731)	0	100
Proceeds from Disposals	(1,483,500)	(208,334)	(204,566)	3,768	98
Self Supporting Loan Principle Received	(169,327)	(14,380)	(21,649)	(7,269)	151
Income Total	(23,364,825)	(3,622,549)	(3,434,105)	188,444	
Expenditure					
Material & Contracts	28,543,758	2,905,509	1,774,998	(1,130,511)	61
Employment Expenses	4,011,126	470,664	343,103	(127,561)	73
Purchase of Assets	5,432,057	0	4,923	4,923	
Repayment of Debentures	219,453	14,380	14,379	(1)	100
Reserve Transfers from Muni	2,476,424	4,172	3,392	(780)	81
Expenditure Total	40,682,818	3,394,725	2,140,795	(1,253,930)	
Total - Capital	17,317,993	(227,824)	(1,293,311)	(1,065,487)	
Grand Total	22,604,194	(26,730,499)	(28,855,888)	(2,125,389)	
a) Asset Depreciation Charges	(17,625,921)	0	0		
b) Loss on Sale of Assets	(588,643)	0	0		
c) Profit on Sale of Assets	292,496	0	0		
d) Provision and Accruals	(213,000)	(30,832)	0		
e) Movement of Non-Current Receivable	0	0	(12,242)		
Less: Surplus / (Deficit) B/Fwd	4,469,126	4,469,126	4,197,764		
(Surplus)/Deficit	0	(31,230,457)	(33,065,894)		

SHIRE OF ESPERANCE

INCOME STATEMENT



Actuals for Month Ended 31 August 2021

	2021-22 BUDGET \$	2021-22 ACTUALS \$	VARIANCE \$	VARIANCE %
REVENUE				
Fees & Charges	(9,445,366)	(4,261,142)	(5,184,224)	45
Interest Earnings	(241,550)	(4,040)	(237,510)	2
Non-Operating Grants & Subsidies	(16,557,813)	(1,994,159)	(14,563,654)	12
Operating Grants & Subsidies	(6,982,863)	(1,677,772)	(5,305,091)	24
Profit on Asset Disposals	(292,496)	0	(292,496)	0
Rates	(22,076,294)	(21,953,807)	(122,487)	99
Reimbursements	(786,456)	(77,747)	(708,709)	10
Contributions & Donations Operating	(1,644,975)	(153,137)	(1,491,838)	9
Total Operating Revenue	(58,027,813)	(30,121,804)	(27,906,009)	52
Allocations	(619,100)	(209,925)	(409,175)	34
Depreciation	17,625,921	0	17,625,921	0
Insurance	779,697	494,490	285,207	63
Interest Expense	85,146	(346)	85,492	(0)
Loss on Asset Disposals	588,643	0	588,643	0
Material & Contracts	12,741,104	1,175,987	11,565,117	9
Other Expenditure	635,956	135,495	500,461	21
Utility Charges	1,127,822	181,149	946,673	16
Employment Expenses	18,163,351	2,632,754	15,530,597	14
Total Operating Expense	51,128,540	4,409,604	46,718,936	9
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS (SURPLUS)/DEFICIT	(6,899,273)	(25,712,200)		

**SHIRE OF ESPERANCE
MUNICIPAL FUND
Statement of Financial Position
Month Ending 31 August 2021**



Compared to 30th June 2021

	31/08/2021	30/06/2021
	\$	\$
Current Assets		
Cash and Cash Equivalents	36,973,546	30,342,050
Trade and Other Receivables	25,503,807	1,456,716
Inventories	364,575	404,157
Current Assets Total	62,841,928	32,202,923
Current Liabilities		
Trade and Other Payables	(2,785,387)	(3,778,725)
Current Portion of Long Term Borrowings	(227,384)	(219,453)
Provisions	(2,914,416)	(2,914,416)
Other	(300,127)	(1,681,702)
Current Liabilities Total	(6,227,314)	(8,594,296)
Non Current Assets		
Other Receivables	1,135,513	10,476,916
Inventories- Non Current	3,893,859	3,893,859
Property, Plant and Equipment	102,893,908	102,490,674
Infrastructure	416,622,872	414,978,488
Non Current Assets Total	524,546,152	531,839,937
Non Current Liabilities		
Long Term Borrowings	(1,795,735)	(1,795,734)
Provisions- Non Current	(5,601,289)	(5,601,288)
Non Current Liabilities Total	(7,397,025)	(7,397,022)
Net Assets	573,763,742	548,051,542
Equity		
Reserves- Cash Backed	(25,082,475)	(30,137,351)
Revaluation Surplus	(208,364,083)	(208,364,083)
Retained Surplus	(340,317,184)	(309,550,108)
Equity Total	(573,763,742)	(548,051,542)

SHIRE OF ESPERANCE
COMPOSITION OF NET CURRENT FUNDING
POSITION



Month Ending 31 Aug 2021

	31/08/2021	31/07/2021
Current Assets		
Cash & Cash Equivalents	11,891,071	5,617,690
Inventories	188,518	191,236
Trade & Other Receivables	25,356,128	635,180
Current Assets Total	37,435,717	6,444,106
Current Liabilities		
Current Portion of Long Term Borrowings	(22,310)	(22,310)
Other	(300,128)	(103,171)
Provisions	(1,261,998)	(1,261,998)
Trade & Other Payables	(2,785,387)	(1,915,427)
Current Liabilities Total	(4,369,823)	(3,302,906)
Total	33,065,894	3,141,200

Shire of Esperance For the Period Ended 31 August 2021

VARIANCES

Material Variances as per the Statement of Financial Activity:

Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031

Operating Income

Governance

YTD Budget	YTD Actuals	Variance \$	Variance %
3,313	34,175	30,862	1,032

Early receipt of LGIS WA 1st instalment membership credit and Executive Services apprenticeship reimbursement.

Recreation & Culture

YTD Budget	YTD Actuals	Variance \$	Variance %
647,032	574,640	-72,392	89

Timing difference with civic centre show income and sport ground hire fees.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
246,890	136,466	-110,424	55

Timing difference with receipt of landing fees and licensing commission.

Economic Services

YTD Budget	YTD Actuals	Variance \$	Variance %
711,376	579,189	-132,187	81

Timing difference with wild dog income.

Other Property & Services

YTD Budget	YTD Actuals	Variance \$	Variance %
83,546	61,161	-22,385	73

Timing difference with Outside Works reimbursements.

Operating Expenditure

General Purpose Funding

YTD Budget	YTD Actuals	Variance \$	Variance %
65,269	39,071	-26,198	60

Overhead allocation and rates expenditure timing difference.

Governance

YTD Budget	YTD Actuals	Variance \$	Variance %
226,882	279,626	52,744	123

Timing variance for overhead allocations due to insurances paid in July.

Law, Order & Public Safety

YTD Budget	YTD Actuals	Variance \$	Variance %
291,904	222,951	-68,953	76

Ranger employee costs and fire fighting expenses are less than budget YTD.

Health

YTD Budget	YTD Actuals	Variance \$	Variance %
70,902	58,417	-12,485	82

Timing difference with employee costs.

Education & Welfare

YTD Budget	YTD Actuals	Variance \$	Variance %
859,574	600,361	-259,213	70

Various Homecare expenses are below budget YTD.

Community Amenities

YTD Budget	YTD Actuals	Variance \$	Variance %
941,529	542,567	-398,962	58

Wylie Bay maintenance expenses; and public toilets and BBQs building operations/maintenance are below budget.

Recreation & Culture

YTD Budget	YTD Actuals	Variance \$	Variance %
1,720,522	1,281,522	-439,000	74

Timing difference with backpass trial; park maintenance; sporting ground maintenance; community grants program; and surf club compliance works.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
990,199	750,867	-239,332	76

Timing difference with road and street maintenance; and airport expenses.

Economic Services

YTD Budget	YTD Actuals	Variance \$	Variance %
234,042	174,815	-59,227	75

Timing difference with visitor centre souvenir purchases. Building Services and visitor centre wages lower than anticipated for this time of the year.

Other Property & Services

YTD Budget	YTD Actuals	Variance \$	Variance %
200,619	459,407	258,788	229

Timing difference with overhead allocations.

Capital Income

Education & Welfare

YTD Budget	YTD Actuals	Variance \$	Variance %
33,334	0	-33,334	0

Timing difference with receipt of Homecare capital grants.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
2,258,277	2,099,666	-158,611	93

Timing difference with the receipt of roads and streets capital grants.

Other Property & Services

YTD Budget	YTD Actuals	Variance \$	Variance %
208,334	181,835	-26,499	87

Timing difference with proceeds on the sale of assets and sale of Flinders lots.

Capital Expenditure

Law Order & Public Safety

YTD Budget	YTD Actuals	Variance \$	Variance %
215,441	388,887	173,446	181

Capital expenditure on new dog pound construction higher than budget due to contract variations.
Works have not commenced on new Condinup fire brigade shed.

Education & Welfare

YTD Budget	YTD Actuals	Variance \$	Variance %
33,332	-	-33,332	0

Homecare building improvements have not commenced.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
2,568,433	1,221,248	-1,347,185	48

Timing difference with capital road expenditure.

Economic Services

YTD Budget	YTD Actuals	Variance \$	Variance %
61,244	3,965	-57,279	6

Timing difference with the expenditure on Myrup bore stand pipe and Salmon Gums water tank refurbishment.

Other Property & Services

YTD Budget	YTD Actuals	Variance \$	Variance %
33,334	4,923	-28,411	15

No expenditure on stage 3 Flinders development has occurred as yet this year. Purchase of Development Area 3 blocks has occurred.

**Shire of Esperance
For the Period Ended 31 August 2021**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. (Surplus)/Deficit

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance
	2021/22 Budget Estimated (Surplus)/Deficit			0
W4007	Ports Lighting Project	S0821-122	25,000	25,000
01-3230-955-956	Priority Projects Reserve	S0821-122	(25,000)	0
Amended Budget as per Council Resolution (1)				0

(1) Budget (Surplus)/Deficit position as per the Statement of Financial Activity.

**Shire of Esperance
For the Period Ended 31 August 2021**

RECEIVABLES STATUS

	Current	ATO	30 Days	60 Days	90 Days	90+Days	Total
General Receivables	310,997	0	24,682	94,346	1,425	2,541	433,992

Category

Government Grants	\$0 A
Contributions & Reimbursements	\$160 B
Loan Repayments	\$0 C
Fees and Charges	\$2,381 D
Private Works	\$0 E
Proceeds Sale of Assets	\$0 F
	\$2,541

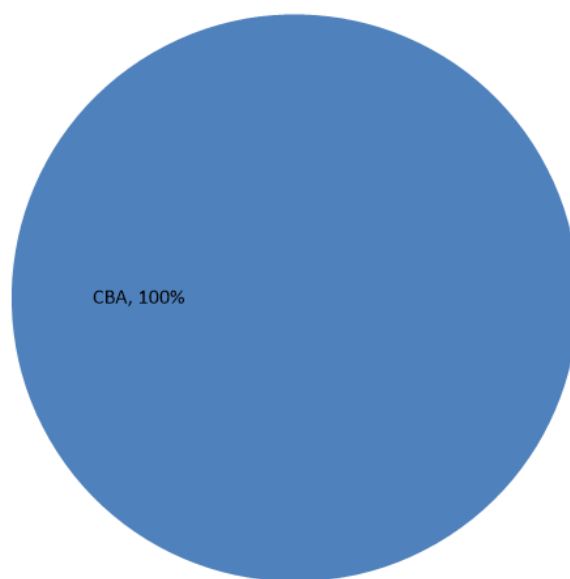
Amounts shown above include GST (where applicable)

90+Days Represented by:

A	<i>Government Grants:</i>		
		\$0	
	Total (A)	\$0	
B	<i>Contributions & Reimbursements:</i>		
		\$27	LGIS reimbursements
		\$133	Staff payroll reimbursements
	Total (B)	\$160	
C	<i>Loan Repayments:</i>		
		\$0	
	Total (C)	\$0	
D	<i>Fees & Charges:</i>		
		\$1,182	EHC charges
		\$1,199	Rent at Museum Village
	Total (D)	\$2,381	
E	<i>Private Works:</i>		
		\$0	
	Total (E)	\$0	
F	<i>Proceeds Sale of Assets:</i>		
		\$0	
	Total (F)	\$0	

Cash Investments as at 31 August 2021

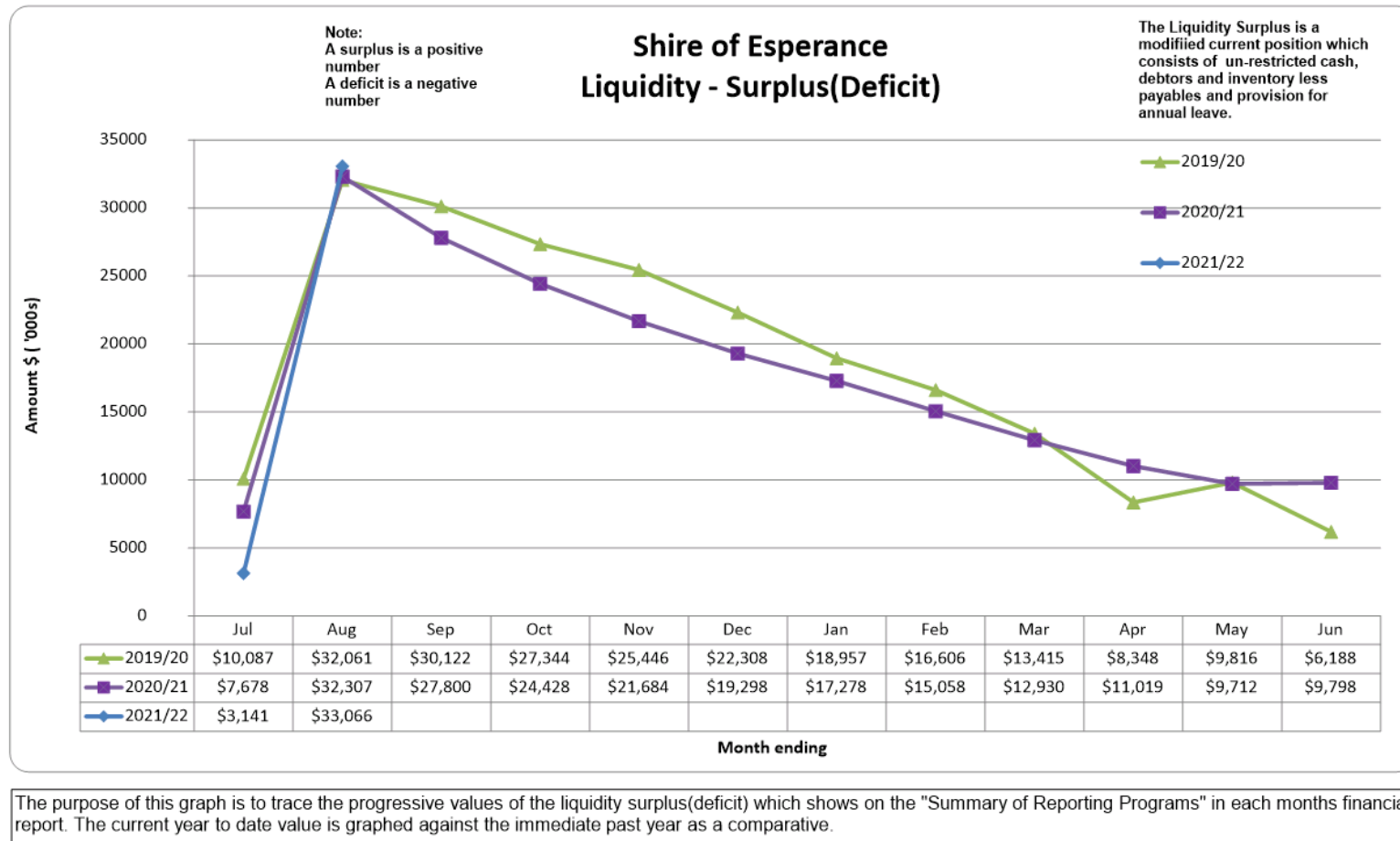
Diversification of Investments



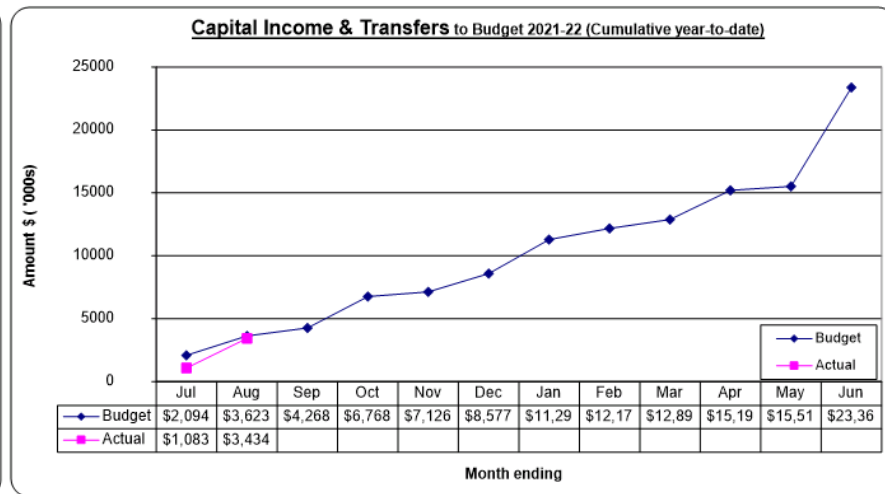
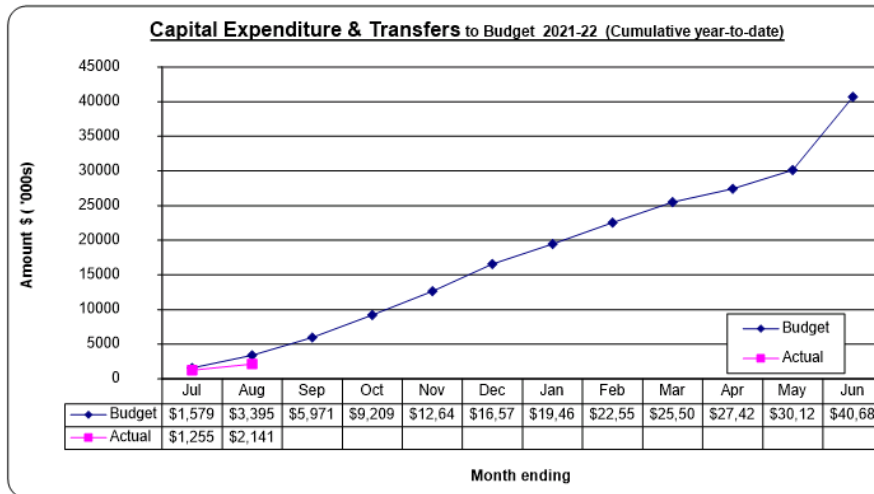
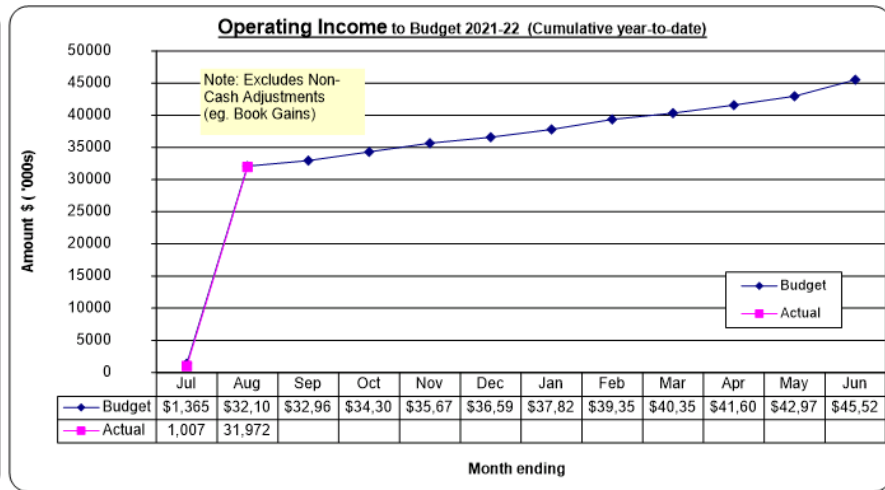
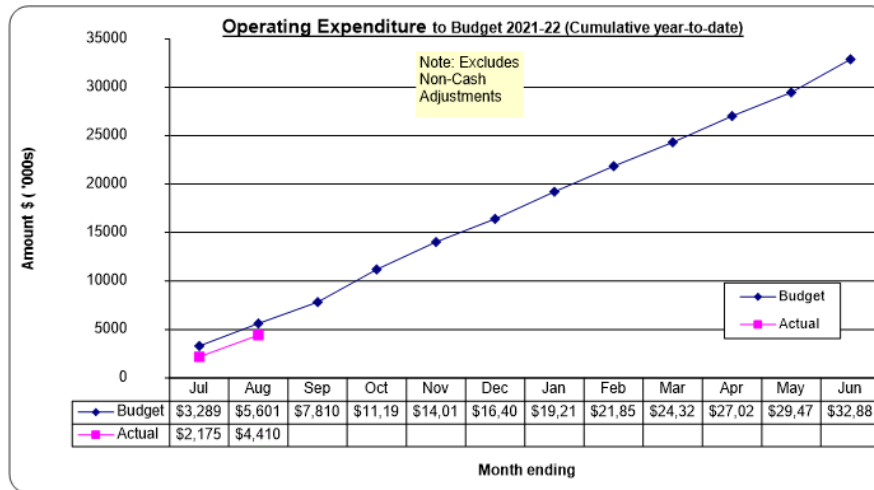
Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
CBA	\$ 4,500,000	0.39%	180	20-Dec-21	Term Deposit - Reserve
CBA	\$ 3,000,000	0.40%	180	05-Jan-22	Term Deposit - Reserve
CBA	\$ 4,000,000	0.41%	180	31-Jan-21	Term Deposit - Reserve
CBA	\$ 4,700,000	0.43%	270	18-Mar-22	Term Deposit - Reserve
CBA	\$ 10,350,655	0.20%	N/A	N/A	Business Online Saver - Muni
CBA	\$ -	0.10%	N/A	N/A	Cash Management - Muni
CBA	\$ 8,880,925	0.10%	N/A	N/A	Cash Management - Reserves
	\$ 35,431,580				

Interest Earnings

	Budgeted Amount	YTD Interest
Municipal	\$ 44,579	1,923
Reserve	\$ 140,971	0



Shire of Esperance - Progressive Budget Snap-Shot





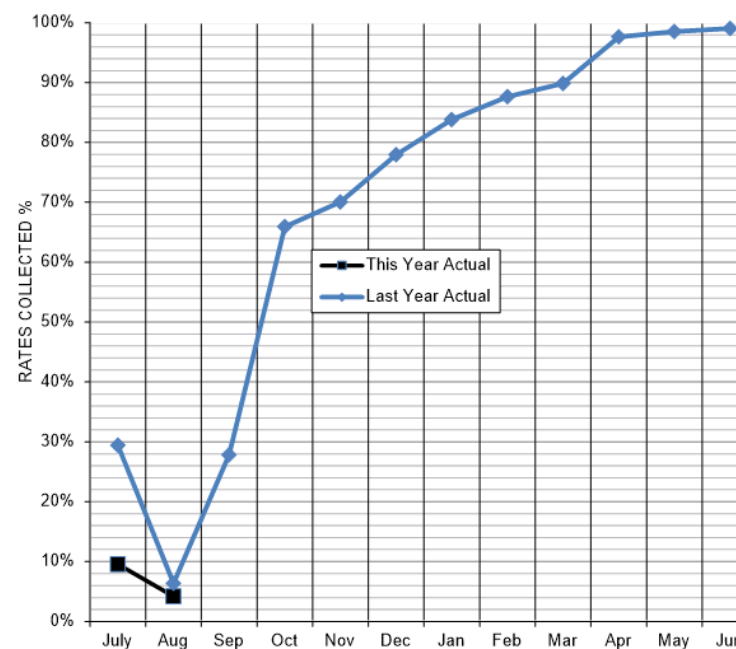
OTHER REPORTS AND GRAPHS

SHIRE OF ESPERANCE

SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS AS AT 31st August 2021

Current Year (2021-22) Only	\$
Rates Levied	25,823,239
<u>Less Pensioner Rebates Granted</u>	-710,534
<u>Less Discount Granted and Adjustments</u>	-6
Total Current Year	25,112,699
Previous Years	
Arrears at 1st July 2021	236,402
Prepayments as at 1st July 2021	-1,242,046
Pensioner Deferred Rates at 1st July 2021	104,596
Total Arrears as at 1st July 2021	-901,048
Penalty Interest charged to Overdue	1,695
Receipts for Current Rates	-396,340
Prepayments	-946,368
Total Collections	-1,342,708
Total Current and Arrears Outstanding	22,870,639
Add Prepayment of Rates	2,188,414
<u>Less Pensioner Deferred Rates</u>	-90,884
Net Rates Collectable	24,968,169
% Collected	4.19%

RATES COLLECTION PROGRESS (2021/2022)



**SHIRE OF ESPERANCE
TRUST FUNDS
as at 31 August 2021**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 30-Jun-2021	Balance 31-Aug-2021
Contributions to Public Open Space	197,113	197,179
Other	1,124	1,124
General Bonds - Interest Bearing	39,844	39,857
Totals	238,081	238,161



PAYMENT OF ACCOUNTS LISTING
(PAID UNDER DELEGATED
AUTHORITY)

SHIRE OF ESPERANCE
THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID
FOR THE PERIOD ENDING 31ST AUGUST
2021

MUNICIPAL FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques: 27636 - 27638	\$1,824.65
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EFT

ACTUAL PAYMENTS:	Transaction No's: E4300 - E4310	\$3,621,780.41
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CREDIT CARDS

ACTUAL PAYMENTS:	Transactions: 29/07/21 - 27/08/21	\$21,841.77
------------------	--------------------------------------	-------------

PAID UNDER THE DELEGATED

AUTHORITY TO CEO

MUNICIPAL TOTAL: \$3,645,446.83

***ESTIMATE % LOCAL PAYMENTS
(INCLUDING CREDIT CARDS)***

\$	2,413,076.36	66.19%
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TRUST FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques : -	\$0.00
------------------	-------------	--------

EFT

ACTUAL PAYMENTS:	Transaction No's: -	\$0.00
------------------	---------------------	--------

TRUST TOTAL: \$0.00

TOTAL: \$3,645,446.83

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28 September 2021 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - Cheque Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
C27636	12/08/2021	8081	Bond Administrator Department of	Bond	\$1,200.00
C27637	26/08/2021	386	Shire of Esperance - Petty Cash	Petty cash recoup – Admin & Library	\$599.65
C27638	26/08/2021	10445	S Robertson	Refund overpayment on animal registration	\$25.00

Total Creditor payments made by Cheque from Municipal Fund 1,824.65

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4300	04/08/2021	-	I Gibson	***** CANCELLED *****	\$0.00
E4300	04/08/2021	10402	C Zamora	Full refund - YHA bond	\$600.00
E4300	04/08/2021	10403	C Cuscito	Full refund - YHA bond	\$600.00
E4300	04/08/2021	10405	E Gray	Full refund - YHA bond	\$600.00
E4301	11/08/2021	260	Horizon Power	Electricity charges	\$36,933.40
E4301	11/08/2021	290	Telstra	Telephone charges	\$900.00
E4301	11/08/2021	392	Water Corporation	Water usage charges	\$2,357.33
E4302	12/08/2021	1	Australian Taxation Office	Payroll deduction	\$150,094.00
E4302	12/08/2021	58	Boulevard Lottery Centre & Newsagency	Stationery	\$50.00
E4302	12/08/2021	62	Building And Construction Industry	BCITF 01/07/2021 - 31/07/2021	\$2,280.39
E4302	12/08/2021	100	Landgate	Title searches & Esperance town site imagery extract	\$457.65
E4302	12/08/2021	126	Esperance Electrical Service	Electrical services including Cannery sewage power circuit installation	\$5,224.00
E4302	12/08/2021	209	I S Mickel	GVROC meeting accommodation	\$156.67
E4302	12/08/2021	395	BOC Gases	Cylinder & gas charges	\$192.61
E4302	12/08/2021	536	Landgate	Mining tenements & rural UVs	\$302.12
E4302	12/08/2021	571	St John Ambulance Association in WA	First aid and snake bite kits	\$991.75

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28 September 2021 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4302	12/08/2021	637	Concrete World	Concrete products	\$1,530.90
E4302	12/08/2021	867	Esperance Mobile Welding	Repairs of tailgate	\$2,649.90
E4302	12/08/2021	922	Boral Construction Materials Group	Bitumen supplies	\$362,321.47
E4302	12/08/2021	984	Thorp Realty Pty Ltd	Rent	\$2,380.00
E4302	12/08/2021	1215	Shire of Esperance Municipal Fund	Retention - Pump Track	\$2,000.00
E4302	12/08/2021	1319	Sheridan's For Badges	Name badges	\$312.13
E4302	12/08/2021	1323	LGIS WA - WALGA Municipal Liability	Wages adjustment 2020/2021	\$7,597.99
E4302	12/08/2021	1330	The Cannery Arts Centre	Community grants program	\$58,300.00
E4302	12/08/2021	1470	Express Your Self Printing	Business cards and stationery	\$471.00
E4302	12/08/2021	1550	Comfort Inn Bay of Isles	Bookeasy sales - Accommodation	\$139.92
E4302	12/08/2021	1695	Bay of Isles Mini-Excavators	Grease trap services & refund of debtor overpayment	\$1,256.00
E4302	12/08/2021	1897	H P Gee	Refund Civic Centre tickets – Neil Diamond	\$413.70
E4302	12/08/2021	2166	D G & M D Clarke	Reimbursement Library craft & kitchen supplies	\$48.10
E4302	12/08/2021	2243	Esperance Community Arts	Community grants program	\$58,300.00
E4302	12/08/2021	2397	Circuitwest Inc.	Annual membership 2021/2022	\$385.00
E4302	12/08/2021	2436	Keevil's Furniture	Lift & recline chair - EHC	\$3,349.00
E4302	12/08/2021	2496	Professionals Esperance Real Estate	Rent	\$1,840.00
E4302	12/08/2021	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$321.86
E4302	12/08/2021	2823	Institute of Public Works Engineering	IPWEA Subscription renewals	\$2,310.00
E4302	12/08/2021	3227	Esperance Fire Services	Monthly fire panel testing and replacement fire extinguisher	\$330.90
E4302	12/08/2021	3452	Dr J Spencer	Pre-employment medical	\$187.00
E4302	12/08/2021	3478	Avis Car Hire	Car hire	\$2,318.58
E4302	12/08/2021	3526	Southern Suspension & 4 X 4 Centre	Spot GPS units & mounts, mobile repeater & other parts	\$2,530.89

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28 September 2021 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4302	12/08/2021	3532	Esperance Bay Holiday Park	Bookeasy sales – Accommodation & refund of debtor overpayment	\$1,549.60
E4302	12/08/2021	3545	ASB Marketing Pty Ltd	Advertising & promotions - Pens	\$495.00
E4302	12/08/2021	3699	Esperance Brass Band Inc	Community grants program	\$5,000.00
E4302	12/08/2021	3736	Easisalary Pty Ltd	Novated lease ITC credits - July 2021	\$1,309.00
E4302	12/08/2021	3752	Securepay Pty Ltd	Monthly charge	\$34.76
E4302	12/08/2021	3797	LED Esperance	Electrical supplies	\$131.62
E4302	12/08/2021	3835	WA Local Government Association	Infrastructure Asset Management course – Cr Obourne & Cr O'Donnell	\$900.00
E4302	12/08/2021	3938	C K Mader	Rent	\$600.00
E4302	12/08/2021	4404	Wren Oil	Oil disposal	\$550.00
E4302	12/08/2021	4699	Esperance Care Services Inc	Community grants program	\$19,628.40
E4302	12/08/2021	4735	Esperance Soccer Association	Community grants program	\$1,500.00
E4302	12/08/2021	4833	GHD Pty Ltd	Detailed Concept Design - Myrup Transfer Station	\$4,939.00
E4302	12/08/2021	4891	South Coast Foodservice	Consumables	\$3,856.34
E4302	12/08/2021	4929	R N & H M Warren	Refund Civic Centre tickets – Crazy Arms and Neil Diamond	\$194.90
E4302	12/08/2021	4989	Woolworths Group Limited	Consumables	\$1,880.00
E4302	12/08/2021	5038	D A Hargreaves	Refund Civic Centre tickets – Crazy Arms	\$47.00
E4302	12/08/2021	5161	Pink Lake Tourist Park	Bookeasy sales - Accommodation	\$105.60
E4302	12/08/2021	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$334.40
E4302	12/08/2021	5168	Archipelago Apartments	Bookeasy sales - Accommodation	\$712.80
E4302	12/08/2021	5226	The Doo Drop Inn	Bookeasy sales - Accommodation	\$748.00
E4302	12/08/2021	5444	Reece Australia Pty Ltd	Reclaimed gas rental charge	\$66.00
E4302	12/08/2021	5492	Wajon Publishing Company	Wildflower books	\$411.00
E4302	12/08/2021	5559	BookEasy Australia Pty Ltd	Commission	\$430.87

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E4302	12/08/2021	5604	Esperance Milk Supply	Milk for Admin & Depot	\$119.38
E4302	12/08/2021	5622	Subway Esperance	Catering	\$217.00
E4302	12/08/2021	5767	Seek Limited	Advertising	\$313.50
E4302	12/08/2021	5796	Pink Lake IGA	Consumables - EHC	\$521.12
E4302	12/08/2021	5877	Castletown Chemist	Webster packs & chemist items - EHC	\$80.00
E4302	12/08/2021	5896	Toyota Financial Services	Lease payments	\$996.15
E4302	12/08/2021	5911	Black Swan Theatre Company	Presentation of Every Brilliant Thing – Instalment 1	\$5,720.00
E4302	12/08/2021	5943	Red Dot Stores	150L Storage boxes	\$149.95
E4302	12/08/2021	6221	PFD Food Services Pty Ltd	Consumables	\$569.40
E4302	12/08/2021	6423	Toll Transport Pty Ltd	Freight	\$1,380.13
E4302	12/08/2021	6495	MCM Protection Pty Ltd	Locking of toilet blocks & security services	\$3,097.05
E4302	12/08/2021	6537	ABCO Products Pty Ltd	Cleaning products	\$271.75
E4302	12/08/2021	6603	Charter Hall Real Estate Management	Boulevard noticeboard rent adjustment 2021/2022	\$246.41
E4302	12/08/2021	6611	Wandhill Gypsum	Rates refund	\$316.26
E4302	12/08/2021	6712	Trinity Painting & Decorating	Preparation and painting of raw timber	\$132.00
E4302	12/08/2021	7121	Saltwater Catering	Council lunch	\$198.00
E4302	12/08/2021	7425	Esperance Cleaning Service	Weekly cleaning of Blue Waters Lodge for July 2021	\$1,848.00
E4302	12/08/2021	7438	Independence Australia	Nursing consumables - EHC	\$1,507.89
E4302	12/08/2021	7443	L M Horn	Reimbursement - Catering	\$17.78
E4302	12/08/2021	7460	Auscoinswest	Souvenir coins	\$398.20
E4302	12/08/2021	7471	G & J Wilson Plumbing and Gas Services	Repairs	\$3,079.71
E4302	12/08/2021	7715	TD Contractors A/L Removal	Excavation works for sewer connections	\$3,850.88
E4302	12/08/2021	7871	S A Nevin	Consignment sales	\$4.00

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E4302	12/08/2021	7879	Drillers Ridge Pty Ltd	Bookeasy sales - Accommodation	\$1,337.60
E4302	12/08/2021	7910	GMN Mechanical	Repairs	\$794.75
E4302	12/08/2021	7932	All West Building Approvals Pty Ltd	Certificate of Design Compliance	\$165.00
E4302	12/08/2021	7980	Centrecare Incorporated	Employee counselling	\$770.00
E4302	12/08/2021	8205	Holiday Guide Pty Ltd	Commission	\$158.35
E4302	12/08/2021	8497	The Print Shop Bunbury	Comedy Gold posters	\$238.70
E4302	12/08/2021	8501	D J Hatter	Reimbursement Community Visitors Scheme - EHC	\$38.61
E4302	12/08/2021	8561	Harbour Software Pty Ltd	Docs on Tap annual subscription	\$3,828.00
E4302	12/08/2021	8568	Brownes Foods Operations Pty Limited	Dairy supplies - EHC	\$186.04
E4302	12/08/2021	8576	Transport Spares Australia Pty Ltd	Filters & parts	\$630.25
E4302	12/08/2021	8783	The Trustee for Recherche Medical	Pre-employment drug and alcohol screenings	\$180.00
E4302	12/08/2021	8800	South Regional TAFE	Training and education	\$2,488.78
E4302	12/08/2021	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$330.56
E4302	12/08/2021	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$18,864.77
E4302	12/08/2021	8985	Wesbool Holdings Pty Ltd	Rates refund	\$840.45
E4302	12/08/2021	9094	Network Innovations AsiaPac Pty Ltd	Satellite phones	\$79.99
E4302	12/08/2021	9100	On Duty Diesel and Mechanical	Repairs	\$2,345.86
E4302	12/08/2021	9112	Esperance Outdoor Power Equipment	Parts	\$1,023.40
E4302	12/08/2021	9120	CS Legal	Legal fees	\$700.70
E4302	12/08/2021	9126	Sara Hall T/as Pink Lily Beauty Room	Nail care - EHC	\$75.00
E4302	12/08/2021	9127	Unicare Health	Bed & mattress hire - EHC	\$883.50
E4302	12/08/2021	9147	Key Pest and Weed Control	Six weekly general maintenance service – Wylie Bay	\$275.00
E4302	12/08/2021	9151	R Roach	Jackpot winnings pay 3	\$150.00

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E4302	12/08/2021	9163	Esperance Combined Tyres & Mechanical	Tyres and tyre services	\$4,433.00
E4302	12/08/2021	9165	Lucky Bay Removals	Piano removal	\$250.00
E4302	12/08/2021	9236	T Stewarts Engineering	Steel fabrication and repairs	\$1,103.90
E4302	12/08/2021	9237	Esperance Metaland	Steel	\$534.55
E4302	12/08/2021	9257	JAG Boiler and Gas Services	Repair hole in rear of boiler 3 at BOILC	\$2,288.00
E4302	12/08/2021	9306	Drake-Brockman Building and	Installation of strip footings for Jetty	\$10,488.09
E4302	12/08/2021	9308	Florissons Home Furnishers	Trim Tredsafe anti slip stair nosing and white safety inserts	\$1,263.00
E4302	12/08/2021	9383	Casey Australia Tours	Wildflower books	\$113.00
E4302	12/08/2021	9415	J Bell	Brochure deliveries	\$800.00
E4302	12/08/2021	9439	Maia Financial Pty Limited	Lease payment Matrix gym equipment July - September 2021	\$4,769.44
E4302	12/08/2021	9503	EcoValley Honey - Winton Hughes Was	Consignment sales	\$22.40
E4302	12/08/2021	9528	Autex Australia Pty Ltd	Quiet space panels 25mm 2.4m x 1.2m	\$1,655.28
E4302	12/08/2021	9540	North Metropolitan Tafe	Training fees - Certificate III Surveying	\$856.40
E4302	12/08/2021	9558	Mackenzies Electrical Service Pty Ltd	Electrical services including connections for Jetty kiosks	\$3,180.45
E4302	12/08/2021	9564	South East Auto & Heavy Diesel	Parts & repairs	\$679.83
E4302	12/08/2021	9578	Department of Mines, Industry	Building services levies 01/07/2021 - 31/07/2021	\$3,845.84
E4302	12/08/2021	9592	C R Wilson	Crossover refund	\$408.00
E4302	12/08/2021	9639	Avon Waste	Rubbish & recycling collections	\$36,542.75
E4302	12/08/2021	9641	Aussie Broadband Pty Ltd	Admin broadband	\$382.90
E4302	12/08/2021	9645	TPG Network Pty Ltd	EVC internet charges	\$130.90
E4302	12/08/2021	9671	R P Western	Consignment sales	\$38.40
E4302	12/08/2021	9676	Mega Phones	Pendant monitoring - EHC	\$525.00
E4302	12/08/2021	9734	M P Hundley	Reimbursement volunteer Meals on Wheels travel - EHC	\$102.96

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E4302	12/08/2021	9769	The Organic Mechanic Garden Service	Gardening services - EHC	\$97.20
E4302	12/08/2021	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$145.20
E4302	12/08/2021	9845	Common Ground Trails Pty Ltd	Design and construct Esperance Pump Track claim 1	\$19,800.00
E4302	12/08/2021	9909	John Phillips Consulting	CEO Performance review	\$1,650.00
E4302	12/08/2021	9979	9 Mile Test & Tag	Test and tag electrical items - EHC	\$381.15
E4302	12/08/2021	10046	M Magennis	Training refund	\$17.95
E4302	12/08/2021	10110	K P McGrinder	Jackpot winnings pay 3	\$150.00
E4302	12/08/2021	10115	MBIT Technologies Pty Ltd	Business SMS service	\$11.00
E4302	12/08/2021	10146	S & N Creations	Souvenirs	\$105.60
E4302	12/08/2021	10159	C E MacKean	Labour - Construction and carpentry	\$925.00
E4302	12/08/2021	10192	Esperance Gutter Cleaning	Gutter cleaning	\$5,300.00
E4302	12/08/2021	10216	N Y Chalmer	Consignment sales	\$20.00
E4302	12/08/2021	10218	D B Ambrose	Yard maintenance - EHC	\$92.00
E4302	12/08/2021	10230	Danny's Firewood & Timber Supplies	Jarrah sawn timber	\$2,956.80
E4302	12/08/2021	10268	White Sands Paving	Relay paving around S'Juice and Coffee Cat	\$2,992.00
E4302	12/08/2021	10269	Lite N' Easy Pty Ltd	Meal preparation & delivery - EHC	\$475.44
E4302	12/08/2021	10358	Esperance Weekender	Advertising	\$646.00
E4302	12/08/2021	10385	Gilgai Superannuation Fund	Purchase of limestone	\$59,633.10
E4302	12/08/2021	10386	M J & M J Wood	Bookeasy sales - Accommodation	\$756.80
E4302	12/08/2021	10401	Esperance Tide	Advertising package August – October 2021	\$4,356.00
E4302	12/08/2021	10404	I Gibson	Full refund - YHA bond	\$600.00
E4302	12/08/2021	10406	D V Stubna	Rates refund	\$1.34
E4302	12/08/2021	10411	N T Brindley	Refund Civic Centre tickets – Neil Diamond	\$221.85

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E4302	12/08/2021	10412	R F Treloar	Refund of poundage & registration fee	\$228.00
E4302	12/08/2021	10413	K J Davis	Refund – BOILC party fees	\$97.50
E4302	12/08/2021	10414	Integrated ICT	Veeam Cloud Connect backup service	\$1,725.02
E4302	12/08/2021	10415	WA Property Lawyers	Unspent EHC package funds	\$1,799.50
E4302	12/08/2021	10416	J M Smith	Rent	\$514.29
E4302	12/08/2021	10417	The Association of Red Hatted Group	Community grants program	\$2,000.00
E4302	12/08/2021	10420	D J Panizza	Rates refund	\$320.00
E4302	12/08/2021	10421	Lenhoff and Hotz	Unspent EHC package funds	\$2,214.48
E4302	12/08/2021	10422	N A Dixon	Crossover refund	\$899.00
E4302	12/08/2021	10423	H J Baker	Refund Civic Centre tickets – Neil Diamond	\$73.95
E4302	12/08/2021	10424	J A Paterson	Release of unspent EHC funds	\$1,810.33
E4302	12/08/2021	10425	F Pariagh	Refund BOILC swimming lessons	\$124.00
E4302	12/08/2021	10427	M M Paddon	Refund Civic Centre tickets – Neil Diamond	\$147.90
E4302	12/08/2021	10428	D J Rider	Crossover refund	\$516.00
E4302	12/08/2021	10429	Landscape Australia Construction	Refund of building permit fee	\$741.00
E4302	12/08/2021	10430	W Sheahan	Bookeasy refund	\$630.00
E4302	12/08/2021	10434	Web & Print Design	Domain name registration 2 years for EBA	\$160.00
E4303	16/08/2021	10111	Universal Marina Systems WA Pty Ltd	Beach Lap Pool progress payment	\$206,149.45
E4304	19/08/2021	9510	Think! X Innovations Inc.	Tourism Sentiment Index reporting	\$1,988.00
E4305	20/08/2021	260	Horizon Power	Electricity charges	\$1,195.66
E4305	20/08/2021	290	Telstra	Telephone charges	\$1,474.52
E4305	20/08/2021	392	Water Corporation	Water usage charges	\$961.02
E4306	23/08/2021	325	Easton WJ & V	Hire of earthmoving plant	\$25,660.25

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E4306	23/08/2021	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$20,546.90
E4306	23/08/2021	2079	Environmental Services (WA) Pty Ltd	Hire of street sweeper	\$10,497.90
E4306	23/08/2021	3373	Crossview Enterprises Pty Ltd	Tanker Jetty works progress payment	\$144,397.37
E4306	23/08/2021	5754	M H Ammon	Reimbursement - Catering	\$182.07
E4306	23/08/2021	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$9,946.75
E4306	23/08/2021	7522	Jacka Trenching and Fencing	Traffic control	\$420.75
E4306	23/08/2021	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour	\$5,205.75
E4306	23/08/2021	8317	Titan Contracting	Mowing services	\$18,933.75
E4307	25/08/2021	26	Blackwoods Atkins	Parts & equipment	\$2,369.75
E4307	25/08/2021	47	B E Stearne & Co Pty Ltd	Reticulation supplies	\$1,113.00
E4307	25/08/2021	63	Bunnings Ltd	Hardware	\$18,817.92
E4307	25/08/2021	111	Esperance Appliance Centre Pty Ltd	Freezer, TV & accessories - EHC	\$1,592.95
E4307	25/08/2021	112	Esperance Ag Services	Parts & equipment	\$1,216.49
E4307	25/08/2021	121	Esperance Communications	Communication equipment & photocopier maintenance	\$6,522.37
E4307	25/08/2021	136	Powerplant Motorcycles	Equipment & repairs	\$43.00
E4307	25/08/2021	281	Bluescope Distribution P/L	Steel supplies & fabrication	\$36.96
E4307	25/08/2021	287	Swan's Veterinary Service	Veterinary services	\$324.90
E4307	25/08/2021	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$6,214.51
E4307	25/08/2021	440	Wesfarmers Kleenheat Gas Pty Ltd	Gas	\$114.98
E4307	25/08/2021	707	Haslams	Protective clothing	\$4,999.75
E4307	25/08/2021	1259	South East Petroleum	Fuel supplies	\$112,075.39
E4307	25/08/2021	1282	Sigma Chemicals	Pool chemicals & equipment	\$385.00
E4307	25/08/2021	1307	Feature Paints	Paint supplies	\$1,314.50

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E4307	25/08/2021	1337	Sussex Industries Pty Ltd	Safety tape	\$45.10
E4307	25/08/2021	1461	Kip & Steve's Mechanical Repairs	Repairs to tip truck	\$10,297.26
E4307	25/08/2021	1485	Freight Lines Group	Freight charges	\$10,485.57
E4307	25/08/2021	1575	GPC Asia Pacific Pty Ltd/Repco	Automotive supplies	\$1,498.38
E4307	25/08/2021	2122	Iplex Pipelines Australia P/L	Pipes	\$20,150.99
E4307	25/08/2021	2333	Winc Australia Pty Limited	Stationery	\$853.70
E4307	25/08/2021	2440	Staines Esperance	Parts & repairs	\$548.96
E4307	25/08/2021	2469	Coates Hire	Hire of equipment	\$603.08
E4307	25/08/2021	2765	Esperance Autos	Parts	\$424.15
E4307	25/08/2021	3774	Goodchild Enterprises	Batteries	\$1,340.90
E4307	25/08/2021	3834	Dicks Electronics	Batteries & electronics	\$307.85
E4307	25/08/2021	4210	Farm & General EOPP	Parts & equipment	\$5,362.32
E4307	25/08/2021	4556	Skipper Transport Parts	Parts & equipment	\$1,352.12
E4307	25/08/2021	4647	Marketforce	Advertising	\$919.99
E4307	25/08/2021	5051	Stratagreen	Equipment	\$2,600.43
E4307	25/08/2021	5253	T-Quip	Cutting edge & guard	\$600.70
E4307	25/08/2021	5449	Australian Grown	Stock for resale - EVC	\$2,109.91
E4307	25/08/2021	5471	InfraBuild Trading Pty Ltd	Baling wire 3.15mm, 800kg	\$9,845.00
E4307	25/08/2021	5991	Esperance Smash Repairs Pty Ltd	Repairs	\$1,000.00
E4307	25/08/2021	6183	Kleen West	Kitchen & cleaning equipment – Wylie Bay, Depot & EHC	\$3,425.91
E4307	25/08/2021	6407	Dell Australia Pty Limited	Dell laptops, PC & monitors	\$5,324.30
E4307	25/08/2021	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$5,187.50
E4307	25/08/2021	6873	WT Hydraulics	Hydraulic hoses, fittings & repairs	\$333.53

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E4307	25/08/2021	7552	Beacon Equipment	Parts & equipment	\$3,049.70
E4307	25/08/2021	7731	Daimler Trucks Perth	Parts	\$174.27
E4307	25/08/2021	8125	The Rigging Shed	Testing & recertification of all rigging at Indoor Stadium	\$3,795.00
E4307	25/08/2021	8165	Sunny Industrial Brushware Pty Ltd	Brush sets	\$3,554.65
E4307	25/08/2021	8267	Valvoline (Australia) Pty Ltd	Oil	\$307.27
E4307	25/08/2021	8955	Esperance Laundry and Linen (The	Laundry services	\$671.10
E4307	25/08/2021	8959	Topsigns	Signage requirements	\$4,365.48
E4307	25/08/2021	9006	Corsign WA Pty Ltd	Signage requirements	\$6,820.00
E4307	25/08/2021	9028	Terry White Chemmart Esperance	Webster packs & chemist items - EHC	\$734.40
E4307	25/08/2021	9056	Bradshaws Pharmacy	First aid supplies	\$58.45
E4307	25/08/2021	9170	ThermoAir	Air conditioning services	\$691.56
E4307	25/08/2021	9210	McIntosh & Son W.A.	Parts & repairs	\$1,949.63
E4307	25/08/2021	9464	Air Filter Dry Clean Systems WA	Dry clean filters	\$968.28
E4307	25/08/2021	9574	Clarke & Stokes Agriservices Pty Ltd	Parts	\$279.00
E4307	25/08/2021	10120	Wastetrans WA	Glass recycling July 2021	\$543.84
E4308	26/08/2021	1	Australian Taxation Office	Payroll deduction	\$145,490.00
E4308	26/08/2021	58	Boulevard Lottery Centre & Newsagency	Stationery	\$697.90
E4308	26/08/2021	100	Landgate	Historical town site aerials	\$576.40
E4308	26/08/2021	395	BOC Gases	Cylinder & gas charges	\$257.61
E4308	26/08/2021	571	St John Ambulance Association in WA	First aid training and kit	\$3,392.88
E4308	26/08/2021	742	Esperance Rural Supplies	Hardware	\$496.44
E4308	26/08/2021	853	Prodesign Lighting Pty Ltd	Lighting consumables	\$60.50
E4308	26/08/2021	922	Boral Construction Materials Group	Bitumen supplies	\$13,134.00

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E4308	26/08/2021	984	Thorp Realty Pty Ltd	Rent	\$2,380.00
E4308	26/08/2021	1045	Stewart & Heaton Clothing Co Pty Ltd	Uniform - DFES	\$226.81
E4308	26/08/2021	1092	Piano Magic	Annual piano service	\$600.00
E4308	26/08/2021	1197	Six Mile Hill Bushfire Brigade	Reimbursement – Phone charges	\$180.00
E4308	26/08/2021	1215	Shire of Esperance Municipal Fund	Retention - James St pontoon	\$21,063.44
E4308	26/08/2021	1271	Department of Transport	Electronic searches	\$4.10
E4308	26/08/2021	1315	Gibson Soak Water Co	Bottled water	\$144.00
E4308	26/08/2021	1346	Cannon Hygiene Australia Pty Ltd	Sanitary unit servicing	\$2,695.48
E4308	26/08/2021	1362	Esperance Farm Trees	Seedlings	\$2,878.79
E4308	26/08/2021	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$572.00
E4308	26/08/2021	1470	Express Your Self Printing	Archival paper 5000 sheets, stationery	\$2,567.00
E4308	26/08/2021	1695	Bay of Isles Mini-Excavators	Plant hire	\$850.00
E4308	26/08/2021	1981	Esperance Sportspower	Staff uniforms	\$566.00
E4308	26/08/2021	2293	Ranlec	Horizontal directional drilling	\$28,844.33
E4308	26/08/2021	2496	Professionals Esperance Real Estate	Rent	\$800.00
E4308	26/08/2021	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$413.50
E4308	26/08/2021	2828	Department of Fire and Emergency	ESL quarter 1 contribution 2021/2022, DBA annual monitoring	\$251,036.68
E4308	26/08/2021	3227	Esperance Fire Services	Bi-annual fire equipment testing & hire of fire extinguishers	\$653.40
E4308	26/08/2021	3484	Esperance Podiatry	Podiatry services - EHC	\$1,061.00
E4308	26/08/2021	3534	Local Government Professionals	Membership - T Ayers	\$531.00
E4308	26/08/2021	3691	Veteran Car Club of WA Inc	Community grants program	\$1,100.00
E4308	26/08/2021	3797	LED Esperance	Electrical supplies	\$402.26
E4308	26/08/2021	3900	Esperance Cabinets	Repairs to BOILC toilet basin bench top	\$1,751.20

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28 September 2021 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4308	26/08/2021	3938	C K Mader	Rent	\$600.00
E4308	26/08/2021	4148	Bay of Isles Community Outreach Inc	Confidential shredding - EHC	\$99.00
E4308	26/08/2021	4311	R M & W G Herbert	Painting services	\$2,755.02
E4308	26/08/2021	4321	The Royal Life Saving Society (WA)	Certificates, training enrolments, Watch Around Water registration	\$1,932.60
E4308	26/08/2021	4567	WA Police Service	Police checks for volunteers - EHC	\$33.40
E4308	26/08/2021	4586	The Toy Station	Games for One-and-All program	\$101.95
E4308	26/08/2021	4589	R E & N G Tamlin	Rates refund	\$1,717.62
E4308	26/08/2021	4618	JJ's Holiday Cottage	Bookeasy sales - Accommodation	\$1,830.40
E4308	26/08/2021	4891	South Coast Foodservice	Consumables	\$3,695.23
E4308	26/08/2021	4989	Woolworths Group Limited	Consumables	\$2,313.76
E4308	26/08/2021	5161	Pink Lake Tourist Park	Bookeasy sales - Accommodation	\$334.40
E4308	26/08/2021	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$334.40
E4308	26/08/2021	5168	Archipelago Apartments	Bookeasy sales - Accommodation	\$668.80
E4308	26/08/2021	5215	Public Transport Authority of Western	TransWA July 2021	\$5,485.86
E4308	26/08/2021	5412	Mr Carpet	Cleaning services - EHC	\$125.00
E4308	26/08/2021	5466	Horizon Power (Non Energy)	Electrical works - Kendall Rd, Scaddan	\$4,361.27
E4308	26/08/2021	5604	Esperance Milk Supply	Milk - Depot & Admin	\$197.09
E4308	26/08/2021	5731	Esperance Clearwater Motel Apartments	Bookeasy sales - Accommodation	\$142.56
E4308	26/08/2021	5767	Seek Limited	Advertising	\$324.50
E4308	26/08/2021	5943	Red Dot Stores	Mugs	\$9.00
E4308	26/08/2021	6221	PFD Food Services Pty Ltd	Consumables	\$1,731.30
E4308	26/08/2021	6361	Nakuru Farmstay	Bookeasy sales - Accommodation	\$211.20
E4308	26/08/2021	6374	J C & J A Jose	Meal reimbursement	\$41.90

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28 September 2021 for confirmation in respect to accounts already paid.

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Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4308	26/08/2021	6466	AUS10 Fencing and Farm Services	Fencing	\$990.00
E4308	26/08/2021	6641	DMS Diesels	Scaddan 4.4B truck annual service	\$2,048.01
E4308	26/08/2021	6846	Education Art Supplies	Crèche craft supplies	\$287.82
E4308	26/08/2021	7005	The Weed Terminator	Mulching	\$1,760.00
E4308	26/08/2021	7043	Connect Call Centre Services	Ranger call centre - July 2021	\$188.05
E4308	26/08/2021	7126	Elite Gym Hire	Replacement cross trainer touch pad	\$398.00
E4308	26/08/2021	7422	Bindi Bindi Publishing	Australia books	\$111.00
E4308	26/08/2021	7425	Esperance Cleaning Service	Indoor Stadium & Graham Mackenzie Stadium cleaning - July 2021	\$6,572.50
E4308	26/08/2021	7471	G & J Wilson Plumbing and Gas Services	Repairs	\$20,945.16
E4308	26/08/2021	7700	B H Vibart	Meal reimbursement	\$35.95
E4308	26/08/2021	7715	TD Contractors A/L Removal	Earthworks	\$6,837.46
E4308	26/08/2021	7797	Wicked Welding & Fabrication Pty Ltd	Parts	\$50.34
E4308	26/08/2021	7826	M O Quijada Venegas	Meal reimbursement	\$229.06
E4308	26/08/2021	7871	S A Nevin	Commission	\$4.00
E4308	26/08/2021	7892	T R Currie	Travel, meal and electronics reimbursement	\$273.19
E4308	26/08/2021	7943	Invarion Rapidplan Pty Ltd	Annual license renewal	\$1,650.00
E4308	26/08/2021	8001	Mediscreen	Breathalyser calibration services	\$137.50
E4308	26/08/2021	8117	Foxtel Cable Television Pty Limited	Foxtel - BOILC	\$105.00
E4308	26/08/2021	8497	The Print Shop Bunbury	Posters/Marketing	\$1,000.00
E4308	26/08/2021	8567	Precision Argonomics Australia Pty	Walking frame & crutch tips - EHC	\$133.00
E4308	26/08/2021	8568	Brownes Foods Operations Pty Limited	Dairy supplies - EHC	\$124.70
E4308	26/08/2021	8576	Transport Spares Australia Pty Ltd	Filters	\$500.10
E4308	26/08/2021	8592	Links Modular Solutions Pty Ltd	Member access tags	\$1,782.00

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28 September 2021 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4308	26/08/2021	8643	Aquamonix Pty Limited	SCADA licence and cloud based systems yearly fee	\$9,027.98
E4308	26/08/2021	8644	AM Wreckers Group Pty Ltd	Car pickup	\$250.00
E4308	26/08/2021	8783	The Trustee for Recherche Medical	Pre-employment drug and alcohol screening	\$45.00
E4308	26/08/2021	8800	South Regional TAFE	Training & education	\$1,294.80
E4308	26/08/2021	8916	Promotional Exposure	Comedy Gold fee	\$1,760.00
E4308	26/08/2021	8918	Lucky Bay Brewing	Food for staff accompanying clients - EHC	\$18.70
E4308	26/08/2021	9112	Esperance Outdoor Power Equipment	Oil and parts	\$250.70
E4308	26/08/2021	9117	Esperance Gas Distribution Company	Gas	\$21,572.65
E4308	26/08/2021	9128	R S Haynes	Jackpot winnings pay 4	\$150.00
E4308	26/08/2021	9151	R Roach	Jackpot winnings pay 4	\$150.00
E4308	26/08/2021	9156	Bluemar Pty Ltd	BOILC air handling unit review	\$17,875.00
E4308	26/08/2021	9163	Esperance Combined Tyres & Mechanical	Tyres and tyre services	\$2,970.00
E4308	26/08/2021	9207	Datacom Systems (AU) Pty Ltd	Logitech H390 USB computer headsets	\$484.79
E4308	26/08/2021	9236	T Stewarts Engineering	Steel fabrication	\$75.46
E4308	26/08/2021	9237	Esperance Metaland	Steel	\$164.13
E4308	26/08/2021	9270	W C Govans	Door & servicing	\$702.17
E4308	26/08/2021	9439	Maia Financial Pty Limited	Lease payment Matrix gym equipment October – December 2021	\$4,839.67
E4308	26/08/2021	9451	The Choppin Block Butchers	Meat - EHC	\$447.19
E4308	26/08/2021	9503	EcoValley Honey - Winton Hughes Was	Commission	\$12.00
E4308	26/08/2021	9531	Seas It All Pty Ltd	Breathing apparatus refill	\$19.50
E4308	26/08/2021	9558	Mackenzies Electrical Service Pty Ltd	Additional lights on The Esplanade boardwalk	\$25,152.24
E4308	26/08/2021	9564	South East Auto & Heavy Diesel	Parts	\$207.50
E4308	26/08/2021	9659	The Deli King	Catering - CCF Earth Awards meeting	\$86.00

Shire of Esperance

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Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4308	26/08/2021	9667	R and R Heavy Diesel Services	Munglinup truck service	\$2,872.50
E4308	26/08/2021	9671	R P Western	Commission	\$22.40
E4308	26/08/2021	9676	Mega Phones	Alarm, pendant and fall detector - EHC	\$865.00
E4308	26/08/2021	9810	K S Kahatadeniya	Bond refund	\$999.74
E4308	26/08/2021	9830	Albany M&C Security Services	EDFA event - Security	\$316.80
E4308	26/08/2021	9838	Blue Haven Shell Studio Accommodations	Bookeasy sales - Accommodation	\$167.20
E4308	26/08/2021	9914	Klopper Contracting Pty Ltd	Screen material - Hobby Road pit	\$60,905.62
E4308	26/08/2021	9979	9 Mile Test & Tag	Test and tagging	\$1,644.50
E4308	26/08/2021	10129	Marsh Pty Ltd	WHS report	\$6,280.02
E4308	26/08/2021	10142	R-Group International Pty Ltd	Microsoft Teams Calling licenses	\$62.00
E4308	26/08/2021	10159	C E MacKean	Carpentry and construction labour	\$3,234.00
E4308	26/08/2021	10176	B H Harper	Refund BOILC training	\$59.27
E4308	26/08/2021	10192	Esperance Gutter Cleaning	Gutter vacuum, clean and flush	\$4,070.00
E4308	26/08/2021	10269	Lite N' Easy Pty Ltd	Meals - EHC	\$372.50
E4308	26/08/2021	10270	P A & G R Proctor	Rates refund	\$640.00
E4308	26/08/2021	10292	DB Bookbinders	Binding of minutes & agendas	\$1,195.00
E4308	26/08/2021	10294	GV Warr & PR Warr - Pete's Fix It	Repair front door - EHC	\$165.00
E4308	26/08/2021	10325	V Reck	Administration costs July 2021 - EBA	\$1,080.00
E4308	26/08/2021	10358	Esperance Weekender	Advertising package 2021	\$15,560.40
E4308	26/08/2021	10396	R M Baxter	Meal reimbursement	\$48.55
E4308	26/08/2021	10416	J M Smith	Rent	\$600.00
E4308	26/08/2021	10419	Australia Wide Investigations Pty Ltd	Workplace investigation	\$5,958.52
E4308	26/08/2021	10432	Australasian Sports Floors Horner Pty Ltd	Enhance floor cleaner for Indoor Stadium	\$310.37

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28 September 2021 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4308	26/08/2021	10433	MyMedia Intelligence Pty Ltd	Operational subscription	\$12,100.00
E4308	26/08/2021	10435	P Stewart	Civic Centre ticket refund - Neil Diamond	\$147.90
E4308	26/08/2021	10436	C D Ratcliff	Refund application fee	\$110.00
E4308	26/08/2021	10437	A E Davies	Refund Working With Children's card	\$87.00
E4308	26/08/2021	10438	Tourism eSchool	Visitor servicing & destination marketing bootcamp	\$3,272.50
E4308	26/08/2021	10442	J B Wallace	Reimbursement - EHC	\$1,599.00
E4308	26/08/2021	10443	Recherche Medical Partnership – Dr Lillian	Pre-employment medical assessment	\$187.00
E4308	26/08/2021	10446	H Hobson	Refund overpayment on animal registration	\$10.00
E4308	26/08/2021	10447	S L Gillespie	Refund overpayment on animal registration	\$10.00
E4309	30/08/2021	260	Horizon Power	Electricity charges	\$66,479.22
E4309	30/08/2021	290	Telstra	Telephone charges	\$10,067.85
E4309	30/08/2021	392	Water Corporation	Water usage charges	\$242.24
E4310	31/08/2021	32	Australia Post	Postage	\$722.57
E4310	31/08/2021	314	WA Treasury Corporation	Loan repayment	\$15,947.92
E4310	31/08/2021	7576	Les Mills Asia Pacific	Contract Fee - Pump/Attack/Balance August 2021	\$630.38
E4310	31/08/2021	9997	Sandwai Pty Ltd	Monthly fees - August 2021	\$1,936.00
Total Creditor payments made by EFT from Municipal Fund					2,596,080.07

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 28 September 2021 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Wage Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
Bulk EFT	05/08/2021	Payroll (Net)	Wages for 22/07/2021 to 04/08/2021 (Period 3)	\$519,558.15
Bulk EFT	19/08/2021	Payroll (Net)	Wages for 05/08/2021 to 18/08/2021 (Period 4)	\$506,142.19
Total Employee Wage payments made by EFT from Municipal Fund				\$1,025,700.34

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 28th September 2021 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
29/07/2021	Harvey Norman Furniture Albany	Felicity Baxter	Table and chairs for office	699.00
2/08/2021	GoFax Pty Ltd	Felicity Baxter	Monthly account access	19.90
11/08/2021	Landgate	Felicity Baxter	Additional document fee - Surrender of leases	89.10
23/08/2021	Regional Express	Felicity Baxter	Flights - F Slee	441.62
23/08/2021	Regional Express	Felicity Baxter	Flights - F Slee	781.14
26/08/2021	Kmart	Felicity Baxter	Linen and kitchenware - Hicks St house	577.00
27/08/2021	State Law Publisher	Felicity Baxter	Fire Hazard Reduction Notice	285.60
9/08/2021	Landgate	Richard Hindley	Property interest report - 23 Padbury Street	61.25
29/07/2021	Bunnings	Trevor Ayers	Padlock and chain - Storage case	60.00
29/07/2021	Bunnings	Trevor Ayers	Showcase In Pixels prize	50.00
29/07/2021	Esperance Communications	Trevor Ayers	Showcase In Pixels prize	50.00
29/07/2021	Slackline AU	Trevor Ayers	Giant game for events	206.90
29/07/2021	Jens Stained Glass	Trevor Ayers	Showcase In Pixels prize	50.00
29/07/2021	Dome Esperance	Trevor Ayers	Showcase In Pixels prize	100.00
29/07/2021	Down the Rabbit Hole	Trevor Ayers	Showcase In Pixels prize	150.00
29/07/2021	The Toy Station	Trevor Ayers	Showcase In Pixels prize	50.00
31/07/2021	Facebook	Trevor Ayers	Facebook advertising	65.00
2/08/2021	Bunnings	Trevor Ayers	Event supplies	21.52
2/08/2021	Jens Stained Glass	Trevor Ayers	Showcase In Pixels prize	50.00
2/08/2021	Woolworths	Trevor Ayers	Showcase In Pixels prize	110.00
3/08/2021	Centre Cinema Esperance	Trevor Ayers	Showcase In Pixels prize	30.00
3/08/2021	The Book Box Esperance	Trevor Ayers	Showcase In Pixels prize	60.00
4/08/2021	Westnet	Trevor Ayers	Visitor Centre web hosting	2.95
5/08/2021	The Reject Shop	Trevor Ayers	Consumables - Civic Centre	24.15
6/08/2021	Dicks Electronics	Trevor Ayers	Presenter remotes - Civic Centre	69.90
6/08/2021	Ricardos Esperance	Trevor Ayers	Civic Centre volunteer supplies - Conversion	60.33
11/08/2021	BWS Liquor	Trevor Ayers	Civic Centre kiosk sales	238.50
15/08/2021	Vend Pos	Trevor Ayers	Visitor Centre point of sale	118.30
20/08/2021	Post Esperance	Trevor Ayers	National Police Clearance - T Ayers	57.60
20/08/2021	BWS Liquor	Trevor Ayers	Civic Centre kiosk sales	667.00
24/08/2021	Ricardos Esperance	Trevor Ayers	Civic Centre volunteer supplies - Comedy Gold	95.00
29/07/2021	Regional Express	Alli McArthur	Flights - S Burge & Cr Mickel	952.96
29/07/2021	QI Railway	Alli McArthur	Accommodation - S Halls	350.27

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 28th September 2021 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
29/07/2021	QI Railway	Alli McArthur	Accommodation - S Halls	78.50
30/07/2021	Albany Dog Rock Motel	Alli McArthur	Accommodation - M Purnell	1,531.20
2/08/2021	Regional Express	Alli McArthur	Flights - A Reynolds	619.26
4/08/2021	Regional Express	Alli McArthur	Flights - T Currie	512.46
5/08/2021	Regional Express	Alli McArthur	Flights - J Sudmeyer	33.36
5/08/2021	Regional Express	Alli McArthur	Flights - R Suter	367.42
6/08/2021	Regional Express	Alli McArthur	Flights - Cr O'Donnell	511.32
6/08/2021	Regional Express	Alli McArthur	Flights - G Ryan	367.42
6/08/2021	Regional Express	Alli McArthur	Flights - Cr Mickel	476.48
7/08/2021	Crown Perth	Alli McArthur	Accommodation - A Belworthy & M Quijada	527.71
9/08/2021	WA Local Government	Alli McArthur	Aboriginal Engagement & Reconciliation Forum - Cr Mickel	140.00
9/08/2021	WA Local Government	Alli McArthur	Aboriginal Engagement & Reconciliation Forum - Cr O'Donnell	140.00
10/08/2021	Regional Express	Alli McArthur	Flights - Cr Chambers	1,022.66
10/08/2021	Quest Kings Park	Alli McArthur	Accommodation - T Currie	162.14
11/08/2021	Regional Express	Alli McArthur	Flights - N Kleinig	439.38
13/08/2021	Regional Express	Alli McArthur	Flights - J Verbaant	404.52
16/08/2021	Regional Express	Alli McArthur	Flights - A Reynolds	441.62
29/07/2021	Blue Mountains Ec	Scott McKenzie	Bushfire Construction Conference - A Belworthy	220.00
3/08/2021	Event and Conference	Scott McKenzie	Waste and Recycle Conference - S McKenzie	903.35
4/08/2021	Event and Conference	Scott McKenzie	Waste and Recycle Conference - G Ryan	903.35
5/08/2021	ARC Ltd	Scott McKenzie	Licence renewal - Fridge degassing	156.00
31/07/2021	Sanity Web Store	Mel Ammon	Library DVD purchases - Refund	- 3.00
5/08/2021	Guildford Town Garden	Mel Ammon	Library science week items	199.27
12/08/2021	Woolworths	Mel Ammon	Stationery	27.75
14/08/2021	Woolworths	Mel Ammon	Catering - Minister visit - EVRC	14.34
19/08/2021	The Potted Garden	Mel Ammon	Library science week items	49.95
29/07/2021	DBCA Wildlife License	Mathew Walker	Flora taking license - C Whitton	75.00
18/08/2021	Supercheap Auto Esperance	Mathew Walker	Staff leaving gift	300.00
30/07/2021	Rydges Kalgoorlie	Shane Burge	Accommodation & meals - S Burge	227.43
4/08/2021	Mailchimp	Shane Burge	Monthly subscription	120.54
5/08/2021	GM Cabs Pty Ltd	Shane Burge	Taxi charges	49.46
5/08/2021	BWC Perth	Shane Burge	Taxi charges	62.53
18/08/2021	Esplanade Hotel Fremantle	Shane Burge	Accommodation & meals - B Vibart	656.51

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 28th September 2021 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
18/08/2021	Esplanade Hotel Fremantle	Shane Burge	Meals - J Jose	20.22
18/08/2021	Esplanade Hotel Fremantle	Shane Burge	Meals - R Baxter	28.41
18/08/2021	Esplanade Hotel Fremantle	Shane Burge	Accommodation & meals - J Jose	706.61
18/08/2021	Esplanade Hotel Fremantle	Shane Burge	Accommodation & meals - M Makse	587.38
18/08/2021	Esplanade Hotel Fremantle	Shane Burge	Accommodation & meals - R Baxter	492.15
26/08/2021	Esplanade Hotel Fremantle	Shane Burge	Meals - R Baxter	83.39
29/07/2021	Department of Transport	Monica Greatrex	NDIS check	145.00
29/07/2021	Department of Transport	Monica Greatrex	NDIS check	145.00
6/08/2021	Woolworths	Monica Greatrex	Consumables	20.00
6/08/2021	Dome Esperance	Monica Greatrex	Coffee cards - World Careworker Day	150.00
11/08/2021	GoldenCarers.com	Monica Greatrex	Subscription	74.95
11/08/2021	The Hatchery	Monica Greatrex	Training	218.90
13/08/2021	Department of Transport	Monica Greatrex	NDIS check	145.00
17/08/2021	Xero-AU	Monica Greatrex	Monthly subscription	52.00
17/08/2021	TryBooking	Monica Greatrex	CVS Online training subscription	55.50
20/08/2021	Books and Gifts Direct	Monica Greatrex	Monthly planner 2022	42.64
24/08/2021	The Hatchery	Monica Greatrex	Training refund due to cancellation	- 218.90
24/08/2021	Goodchild Enterprise	Monica Greatrex	Wheelchair batteries	710.60
		Commonwealth Bank	Total Credit Card Purchases 29/07/2021 - 27/08/2021	21,841.77

As the population in the area has fallen, so has use of the facilities. The golf course has not been used for over 12 months and the bowling green and tennis courts have been moved to the Condingup and Districts Recreation Association's (CDRA) premises.

Officer's Comment

The amendment to allow sub-leasing, subject to relevant approvals, will bring this lease in line with our standard contemporary leases and allow the community organisation to realise an income stream if the opportunity arises.

Consultation

Condingup Country Club
Manager Strategic Planning & Land Projects

Financial Implications

Lease variation fee of \$215 Inc GST

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995

Policy Implications

COR 004: Building and Property Leases
EXE 027: Electoral Caretaker Period

Electoral Caretaker Period Policy Statement

The Officer Recommendation has been reviewed in context of the Shire of Esperance's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

Strategic Implications

Strategic Community Plan 2017 - 2027

Growth And Prosperity

Esperance is seen as a destination of choice to live and work
Promote the Esperance lifestyle using environmental, built, cultural and social assets

Corporate Business Plan 2020/21 – 2024/25

Manage Shire Leases and Insurance

Environmental Considerations

Nil

Attachments

A¹. [Condingup Country Club request change to Lease Clause 14](#)

RECOMMENDATION AND DECISION

12.3.2 Condongup Country Club Lease Variation Request

Moved: Cr Graham

Seconded: Cr Piercey

O0921-168

Council Resolution

That Council, subject to the approval of the Minister for Lands:

- 1. Vary Clause 14 “Assignment, subletting and charging” of the Lease to read “The Lessee must not assign the leasehold estate in the Premises nor sub-let, part with possession, or dispose of the Premises or any part of the Premises without prior consent from the Lessor and Minister for Lands”; and**
- 2. Charge a lease variation fee of \$215 Inc GST.**

**CARRIED
F7 - A0**

From: [REDACTED]
To: [Mary Bidstrup](#)
Subject: CM Saved: RE: Condingup Country Club Lease
Date: Tuesday, 31 August 2021 7:44:05 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Good morning Mary, yes I can confirm the Condingup Country Club is happy to change lease Clause 14 to allow subleasing
Regards Ted Young
CCC President

From: Mary Bidstrup <Mary.Bidstrup@esperance.wa.gov.au>
Sent: Friday, 27 August 2021 9:16 AM
To: Ted Young [REDACTED]; [REDACTED]; Angela Hill [REDACTED]; Young Hill Farms [REDACTED]
Cc: Sarah Walsh <Sarah.Walsh@esperance.wa.gov.au>
Subject: Condingup Country Club Lease

Good morning,

I hope everyone at the Condingup Country Club is well, my apologies for emailing again while you are away from Esperance.

I have been contacted by Kristen Perks from the Condingup District Recreation Association (CDRA), asking about the possibility of taking over the Condingup Country Club's Lease.

If the Condingup Country Club is happy for this to happen it can be arranged; if you could please have the attached Lease Reassignment Request Form filled out by both parties and returned to me as soon as possible we will get this underway.

We do also need confirmation that the Condingup Country Club is happy to alter the wording of Clause 14 of the Lease to allow subleasing. Clause 14 currently reads:

Assignment, subletting and charging

The Lessee must not assign the leasehold estate in the Premises nor sub-let, part with possession, or dispose of the Premises or any part of the Premises.

I have also attached a copy of the Condingup Country Club's Lease for your reference, and will contact Helen shortly by phone to confirm that the Club authorises me to provide this to the CDRA.

Kind regards,



Mary Bidstrup
Governance and Corporate Support Officer
Shire of Esperance
T 08 9071 0623
E Mary.Bidstrup@esperance.wa.gov.au
A PO Box 507, Windich Street, 6450
W www.esperance.wa.gov.au
f o t Subscribe to eNews

[REDACTED]

Message protected by MailGuard: e-mail anti-virus, anti-spam and content filtering.
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<http://www.mailguard.com.au/mg>

12.4 EXECUTIVE SERVICES

Item: 12.4.1

Information Bulletin - August 2021

Author/s	Sofie Hawke	Trainee Administration Assistant - Executive Services
Authorisator/s	Shane Burge	Chief Executive Officer

File Ref: D21/29025

Applicant

Internal

Policy Implications

Electoral Caretaker Period Policy Statement

The Officer Recommendation has been reviewed in context of the Shire of Esperance's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

Strategic Implications

Strategic Community Plan 2017 – 2027

Leadership

Work together to enhance trust, participation and community pride

Actively engage and communicate with the community to ensure informed decision making

Attachments

- A [↓](#). Information Bulletin - August 2021
- B [↓](#). Corporate Performance Report - August 2021
- C [↓](#). Outstanding Resolutions - Quarterly Report
- D [↓](#). Letter - Minister for Environment; Climate Action; Commerce - Proposed South Coast Marine Park — Recherche Archipelago

RECOMMENDATION AND DECISION

12.4.1 Information Bulletin – August 2021

Moved: Cr McMullen

Seconded: Cr Obourne

O0921-169

Council Resolution

That Council accepts:

- 1. Information Bulletin - August 2021**
- 2. Corporate Performance Report – August 2021**
- 3. Outstanding Resolutions – Quarterly Report**
- 4. Letter - Minister for Environment; Climate Action; Commerce - Proposed South Coast Marine Park — Recherche Archipelago**

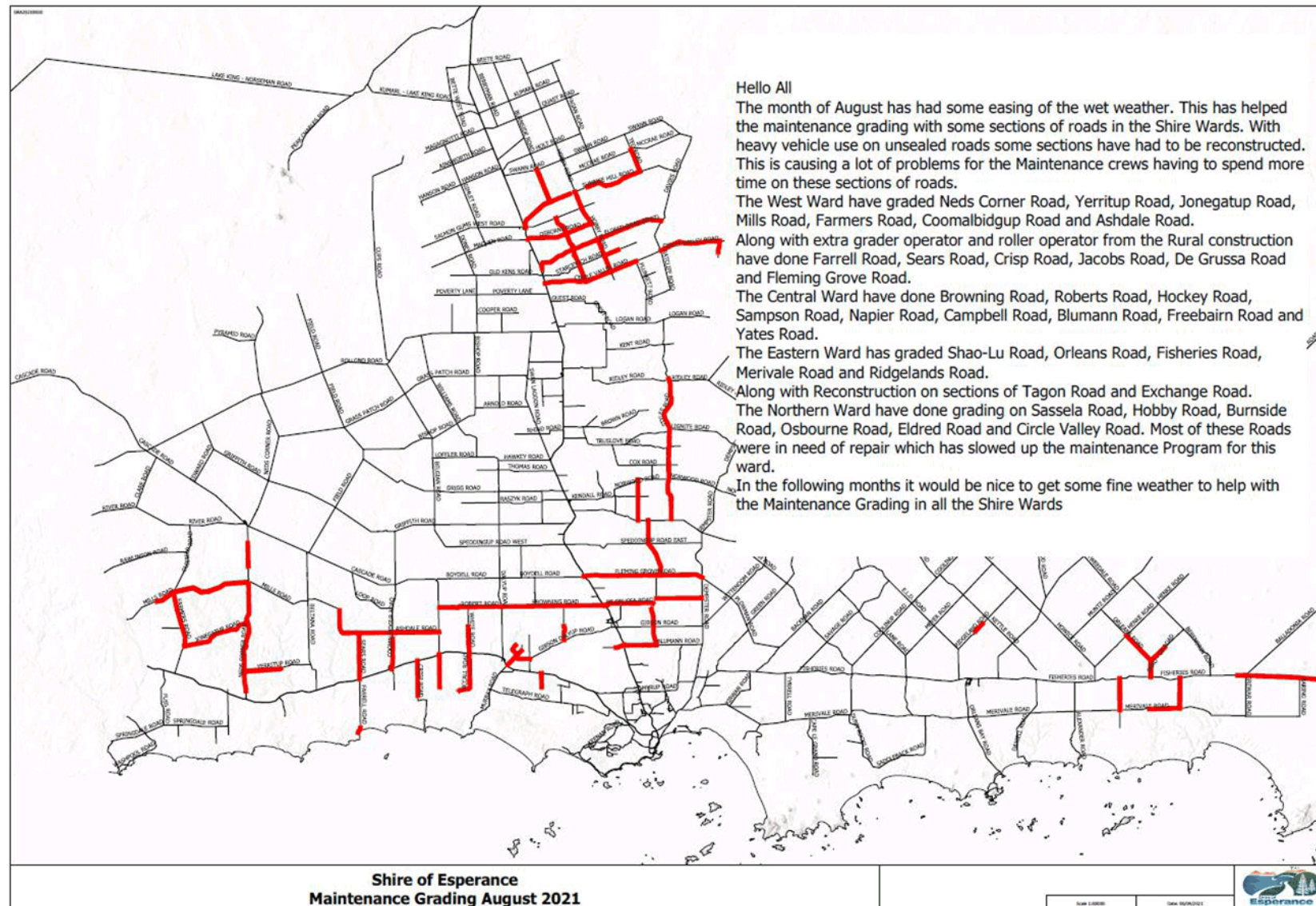
**CARRIED
F7 - A0**



INFORMATION BULLETIN

ORDINARY COUNCIL MEETING

August 2021



Shire of Esperance

Building Applications Approved from 1 August 2021 to 31 August 2021

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
23/08/2021	17620		C D Ratcliff 42 Crossland Street ESPERANCE WA 6450		Lot: 25 Pln: 222408 51 The Esplanade ESPERANCE	Occupancy Permit - Class 6 Bar & Restaurant - 33 Degrees	Brick, double	Steel	Concrete			
11/08/2021	17682		Drake-Brockman Building and Construction Pty Ltd 201 Beech Street CASTLETOWN WA 6450		Lot: 320 Pln: 180519 31 Brazier Street CHADWICK	Occupancy Permit - Class 8/7b Animal Management Facility	Steel	Steel	Concrete	1	228.0	
11/08/2021	17768		Drake-Brockman Building and Construction Pty Ltd 201 Beech Street CASTLETOWN WA 6450	BC101783	Lot: 77 Pln: 226440 215 Twilight Beach Road WEST BEACH	Alterations to Existing Garage - Ancillary Accommodation 99.33m2	Steel	Steel	Concrete	1	99.0	118,470.00
31/08/2021	17835		F D Belton Lot 50 Tullaroon Close MYRUP WA 6450		Lot: 91 Pln: 23554 Dunkley Circuit PINK LAKE	Bird Aviary 27.5m2	Steel	Steel	Concrete	1	28.0	7,000.00
09/08/2021	17860		Landscape Australia Construction 14 Lyll Street South Perth WA 6141		Lot: 316 Pln: 170181 Norseman Road CASTLETOWN	RAC Retaining Walls	Other		Concrete	1		195,000.00
10/08/2021	17861		Landscape Australia Construction 14 Lyll Street South Perth WA 6141		Lot: 430 Pln: 170181 Norseman Road CASTLETOWN	RAC Retaining Walls	Other		Other	1		195,000.00
10/08/2021	17866		Landscape Australia Construction 14 Lyll Street South Perth WA 6141		Lot: 316 Pln: 170181 Norseman Road CASTLETOWN	RAC Pool - Public & Associated Fencing	Concrete or stone		Concrete			330,000.00
26/08/2021	17870		WA Country Builders 96- 102 Stirling Terrace ALBANY WA 6330	BC11422	Lot: 113 Pln: 53876 57 Gunton Circle CASTLETOWN	Dwelling with Internal Access Garage, Porch & Alfresco (248.15m2)	Brick, double	Steel	Concrete	1	248.0	329,207.00
26/08/2021	17874		P H Gaughan 5 Treasure Road SINCLAIR WA 6450		Lot: 89 Pln: 9425 4 Milner Street SINCLAIR	Patio Addition	Timber	Other	Concrete	1	837.0	5,000.00
27/08/2021	17878		Murray River North Pty Ltd T/A T & R Homes 105 Kelvin Road MADDINGTON WA 6109	8476	Lot: 430 Pln: 170181 Norseman Road CASTLETOWN	RAC Accommodation Chalet - Disabled Access 77.88m2 (W2963.1)	Steel	Fibre Cement	Concrete	1	78.0	255,725.00
27/08/2021	17879		Murray River North Pty Ltd T/A T & R Homes 105 Kelvin Road MADDINGTON WA 6109	8476	Lot: 430 Pln: 170181 Norseman Road CASTLETOWN	RAC Accommodation Chalet - Disabled Access 56.64m2 (W2963.2)	Steel	Fibre Cement	Concrete	1	57.0	198,755.00
27/08/2021	17880		Murray River North Pty Ltd T/A T & R Homes 105 Kelvin Road MADDINGTON WA 6109	8476	Lot: 430 Pln: 170181 Norseman Road CASTLETOWN	RAC Accommodation Chalet - 77.88m2 (W2963.3)	Steel	Fibre Cement	Concrete	1	78.0	253,442.00
27/08/2021	17881		Murray River North Pty Ltd T/A T & R Homes 105 Kelvin Road MADDINGTON WA 6109	8476	Lot: 430 Pln: 170181 Norseman Road CASTLETOWN	RAC Accommodation Chalet - 56.64m2 (W2963.4)	Steel	Fibre Cement	Concrete	1	57.0	198,755.00
27/08/2021	17882		Murray River North Pty Ltd T/A T & R Homes 105 Kelvin Road MADDINGTON WA 6109	8476	Lot: 430 Pln: 170181 Norseman Road CASTLETOWN	RAC Camp Kitchen - 172.8m2 (W2963.5)	Steel	Fibre Cement	Concrete	1	173.0	556,430.00
27/08/2021	17883		Murray River North Pty Ltd T/A T & R Homes 105 Kelvin Road MADDINGTON WA 6109	8476	Lot: 430 Pln: 170181 Norseman Road CASTLETOWN	RAC Recreation Room 172.8m2 (W2963.6)	Steel	Fibre Cement	Concrete	1	173.0	609,624.00

Shire of Esperance

Building Applications Approved from 1 August 2021 to 31 August 2021

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Material: of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
27/08/2021	17884		Murray River North Pty Ltd T/A T & R Homes 105 Kelvin Road MADDINGTON WA 6109	8476	Lot: 430 Pin: 170181 Norseman Road CASTLETOWN	RAC Accommodation Chalet 77.88m2 (W2963.10)	Steel	Fibre Cement	Concrete	1	78.0	253,442.00
27/08/2021	17885		Murray River North Pty Ltd T/A T & R Homes 105 Kelvin Road MADDINGTON WA 6109	8476	Lot: 430 Pin: 170181 Norseman Road CASTLETOWN	RAC Accommodation Chalet 56.64m2 (W2963.11)	Steel	Fibre Cement	Concrete	1	57.0	198,755.00
27/08/2021	17886		Murray River North Pty Ltd T/A T & R Homes 105 Kelvin Road MADDINGTON WA 6109	8476	Lot: 430 Pin: 170181 Norseman Road CASTLETOWN	RAC Accommodation Chalet 56.64m2 (W2963.12)	Steel	Fibre Cement	Concrete	1	57.0	198,755.00
26/08/2021	17889		WA Country Builders 96- 102 Stirling Terrace ALBANY WA 6330	BC11422	Lot: 97 Pin: 53876 27 Hood Way CASTLETOWN	Dwelling with Internal Access Garage, Porch & Alfresco 198.49m2	Brick, double	Steel	Concrete	1	198.0	271,353.00

Total number of Building
Permits:

19
\$4,134,713.00

Building Approval Certificates (Unauthorised Structures)

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Material: of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
13/08/2021	17620	L R & N E Haslam PO Box 328 ESPERANCE WA 6450			Lot: 25 Pin: 222408 51 The Esplanade ESPERANCE	Changes to Stairs 18 Risers/Enclosing Hose Reel/Door Widening			Concrete	1		1,000.00
13/08/2021	17843	L J & R U Lang PO Box 470 ESPERANCE WA 6450	L J Lang 6 Parkland Retreat CHADWICK WA 6450		Lot: 811 Pin: 16305 6 Parkland Retreat CHADWICK	Storeroom Addition, Attached Verandah & Relocated Sanitary Building						35,000.00

Total number of Building Approval Certificates (Unauthorised Structures):

2

\$36,000.00

Total number of Licences/Certificates Reported:

20

\$4,170,713.00

I certify to the best of my knowledge and belief, the particulars given in this return are a true and complete record of proposed building

operations known to this local authority. Signature
(Manager Building Services)

Date

Shire of Esperance

Building Applications Approved from 1 August 2021 to 31 August 2021

Building Permits

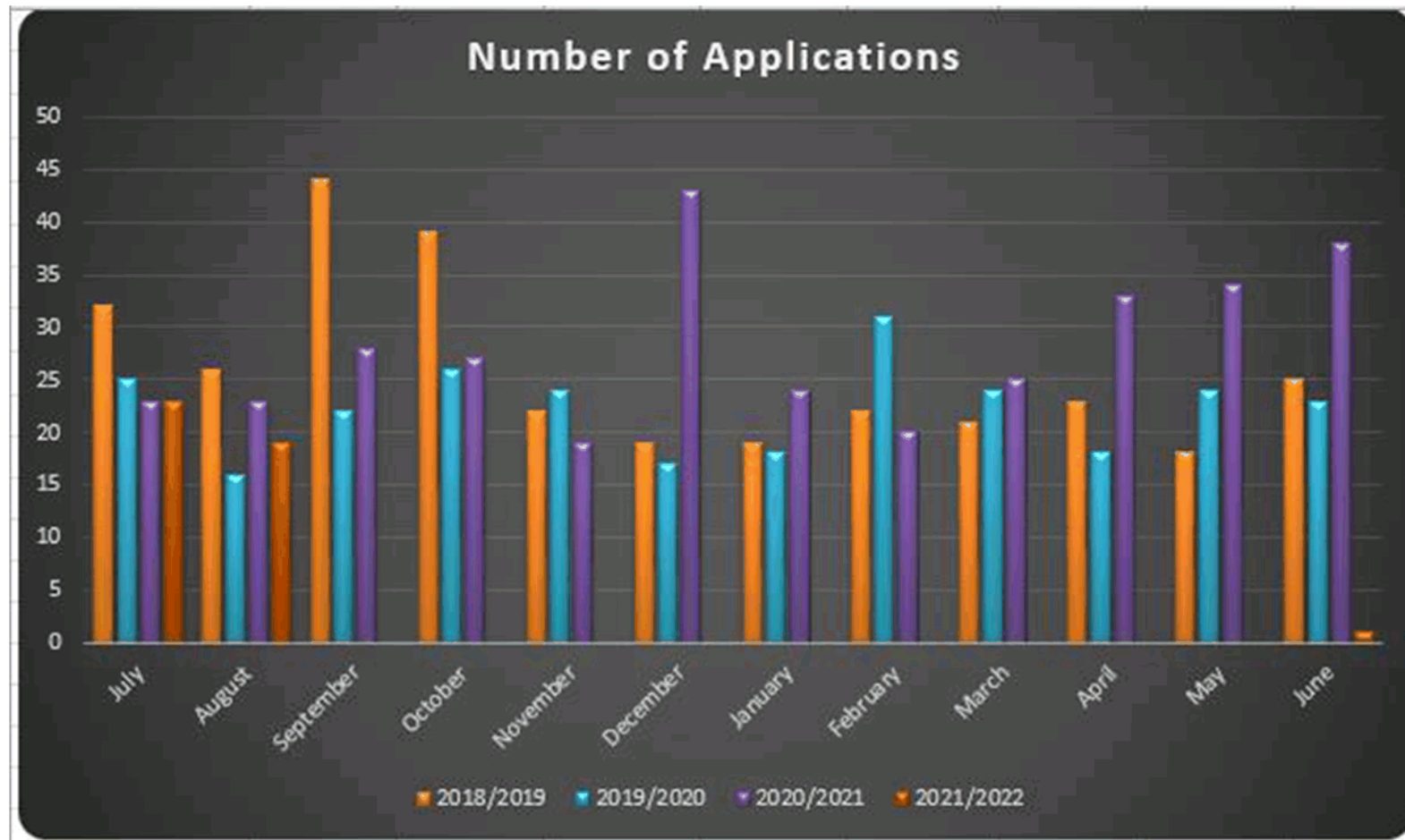
Building Statistics August 2021

Monthly Building Statistics 2020 - 2021															
Month		July		August		September		October		November		December		January	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value
1) Dwelling	New	5	\$1,558,829	11	\$2,138,189										
	Alter	4	\$84,800	2	\$123,470										
	Demo														
	Unauth	2	\$87,769												
2) Two or more sole occupancy Units	New														
	Alter														
	Demo														
	Unauth														
3) Residential Building	New														
	Alter														
	Demo														
	Unauth														
4) Caretakers Dwelling	New														
	Alter														
	Demo														
	Unauth														
5) Office Building	New														
	Alter														
	Demo														
	Unauth														
6) Retail	New														
	Alter														
	Demo														
	Unauth														
7) Carpark or Storage	New														
	Alter														
	Demo														
	Unauth	1	\$10,000												
8) Laboratory/ Workshop	New														
	Alter														
	Demo														
	Unauth														
9) Health-care, Assembly or Aged care Building	New														
	Alter	1	\$78,827												
	Demo														
	Unauth														
10) Non-habitable	New	6	\$380,399	6	\$1,873,054										
	Alter	4	\$272,170												
	Demo														
	Unauth														
SUB TOTAL		20	\$2,375,025	19	\$4,134,713	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Unauthorised TOTAL		3	\$97,769	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Totals		23	\$2,472,794	19	\$4,134,713	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0

Shire of Esperance

Building Applications Approved from 1 August 2021 to 31 August 2021

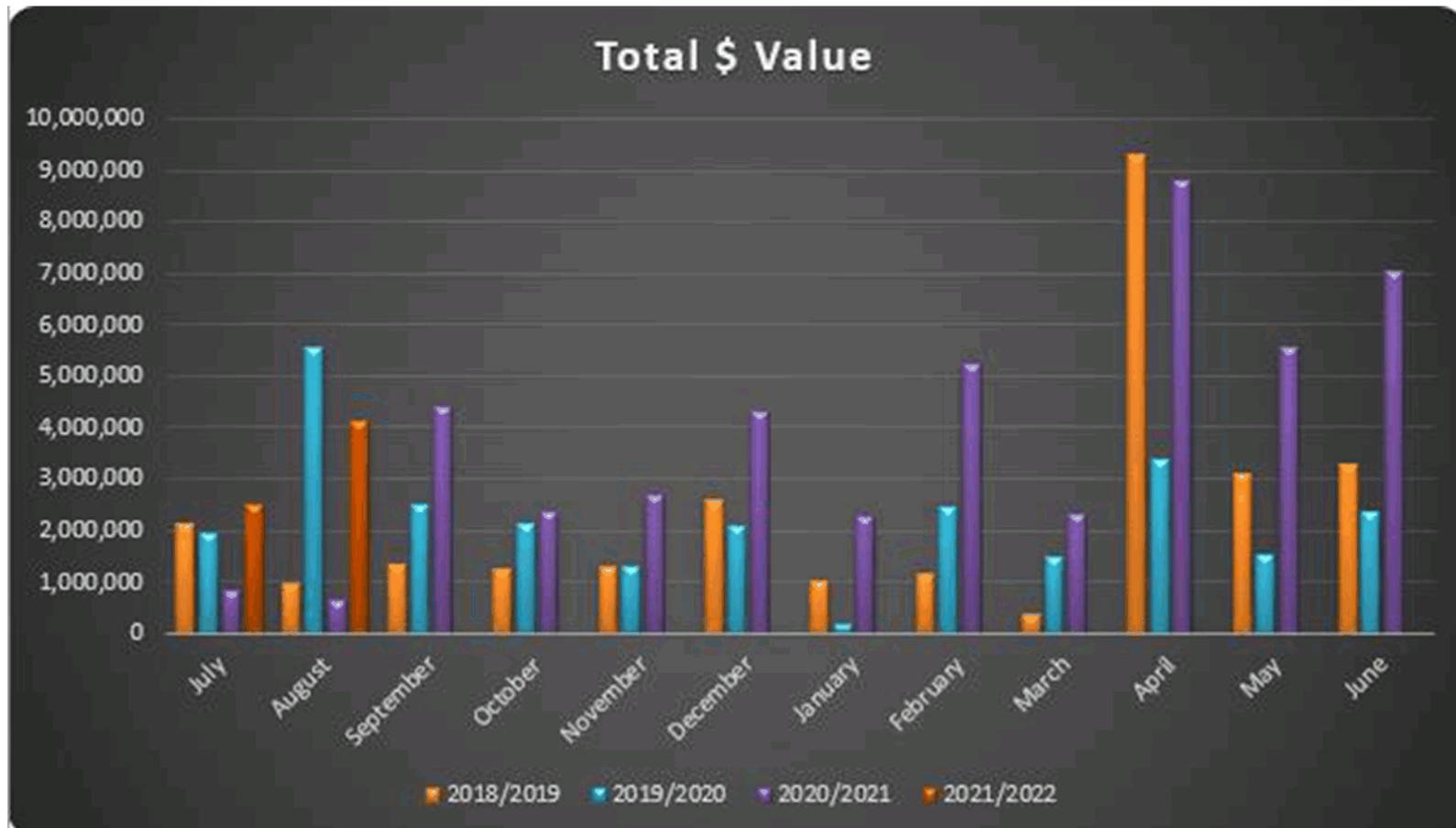
Building Permits



Shire of Esperance

Building Applications Approved from 1 August 2021 to 31 August 2021

Building Permits



Shire of Esperance

Building Applications Approved from 1 August 2021 to 31 August 2021

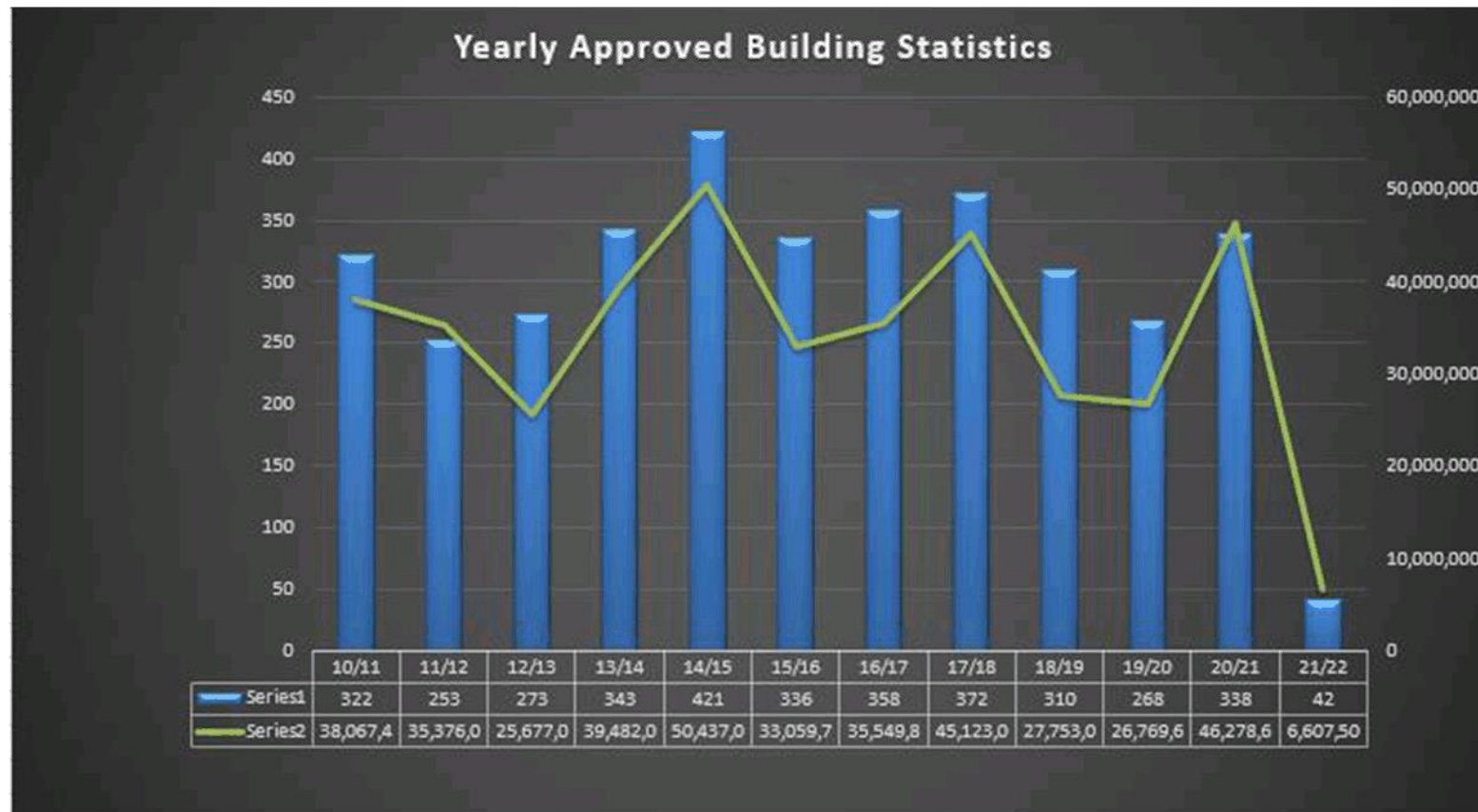
Building Permits

		Yearly Comparison																											
		2010 – 2011		2011 – 2012		2012 – 2013		2013 – 2014		2014 – 2015		2015 – 2016		2016 – 2017		2017 – 2018		2018 – 2019		2019 – 2020		2020 – 2021		2021 – 2022					
Classification	Work	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val				
1) Dwelling	New	73	\$21,918,885	54	\$15,716,116	65	\$19,605,426	81	\$27,537,550	90	\$30,707,421	53	\$17,607,463	48	\$16,181,359	55	\$17,073,970	33	\$12,193,831	31	\$12,413,292	75	\$30,156,486	16	\$3,697,018				
	Alter	38	\$2,593,189	24	\$2,421,174	26	\$1,048,665	24	\$1,130,463	31	\$2,868,633	22	\$1,269,092	30	\$1,585,043	26	\$1,164,960	27	\$1,543,310	27	\$1,651,836	29	\$2,452,032	6	\$208,270				
	Demo	5	\$78,275	3	\$25,355	4	\$52,000	6	\$117,500	8	\$79,000	3	\$88,000	8	\$246,500	3	\$94,000	1	\$8,000	5	\$68,000	7	\$128,500	0	\$0				
	Unauth			1	\$11,000	2	\$110,000	1	\$30,000	3	\$421,000	8	\$88,500	8	\$143,500	9	\$245,500	7	\$301,000	3	\$329,800	4	\$58,000	2	\$87,763				
2) Two or more sole occupancy Units	New							0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
	Alter	1	\$210,000					0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
	Demo							0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
	Unauth							0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
3) Residential Building	New							0	\$0	0	\$0	0	\$0	1	\$53,970	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
	Alter	1	\$19,405	1	\$327,272	2	\$125,000	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
	Demo							0	\$0	1	\$500	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
	Unauth							0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
4) Caretakers Dwelling	New	1	\$400,000					0	\$0	1	\$124,000	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
	Alter			1	\$20,000			0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
	Demo							0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
	Unauth							0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
5) Office Building	New	2	\$2,390,482	4	\$303,570	4	\$490,123	2	\$1,230,000	7	\$1,975,614	4	\$2,107,000	0	\$0	3	\$159,515	2	\$530,000	2	\$0	4	\$0	0	\$0				
	Alter	4	\$645,009	3	\$520,000	1	\$35,000	3	\$440,311	4	\$254,867	1	\$694,000	4	\$659,316	2	\$44,190	4	\$28,000	6	\$1,639,076	6	\$326,000	0	\$0				
	Demo							1	\$62,800	0	\$0	0	\$0	0	\$0	1	\$6,500	0	\$0	0	\$0	0	\$0	0	\$0				
	Unauth					2	\$201,805	0	\$0	1	\$25,000	0	\$0	0	\$0	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0				
6) Retail	New	1	\$25,500					0	\$0	3	\$385,000	4	\$403,000	2	\$185,000	3	\$360,000	2	\$22,000	3	\$88,000	4	\$200,000	0	\$0				
	Alter	3	\$115,500	3	\$4,302,000	3	\$318,000	5	\$572,000	2	\$132,000	3	\$324,500	3	\$534,600	2	\$256,542	6	\$399,898	0	\$0	8	\$1,255,837	0	\$0				
	Demo			1	\$3,000			0	\$0	0	\$0	0	\$0	0	\$0	1	\$20,000	0	\$0	0	\$0	1	\$5,000	0	\$0				
	Unauth							0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	1	\$18,500	0	\$0				
7) Carpark or Storage	New	4	\$385,000	5	\$2,631,519	4	\$342,000	5	\$382,000	9	\$1,811,400	4	\$304,814	4	\$117,500	7	\$3,709,410	5	\$369,422	6	\$518,584	14	\$2,399,396	0	\$0				
	Alter	2	\$86,000					1	\$250,000	2	\$1,642,810	0	\$0	2	\$2,615,488	1	\$1,257,780	2	\$109,700	6	\$2,434,500	4	\$3,780,093	0	\$0				
	Demo							0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	1	\$120,000	1	\$34,760	0	\$0				
	Unauth							0	\$0	0	\$0	0	\$0	1	\$15,000	0	\$0	1	\$25,000	1	\$50,000	1	\$20,001	1	\$10,000				
8) Laboratory/ Workshop	New	7	\$6,075,000	5	\$2,421,400	3	\$758,000	5	\$1,231,472	4	\$2,515,000	8	\$2,901,279	7	\$1,592,000	2	\$434,000	3	\$410,500	4	\$1,934,544	7	\$944,742	0	\$0				
	Alter					1	\$9,000	0	\$0	2	\$340,000	4	\$3,122,526	1	\$19,290	1	\$20,000	0	\$0	0	\$0	6	\$243,282	0	\$0				
	Demo	1	\$18,000					0	\$0	2	\$14,000	2	\$14,000	1	\$50,000	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0				
	Unauth							0	\$0	2	\$245,802	2	\$51,500	1	\$120,000	0	\$0	1	\$3,000	0	\$0	0	\$0	0	\$0				
9) Health-care, Assembly or Aged care Building	New	1	\$25,000	4	\$2,297,697			2	\$1,000,000	4	\$2,278,115	2	\$24,700	2	\$7,549,980	3	\$938,059	1	\$7,954,650	2	\$128,000	7	\$0	0	\$0				
	Alter	2	\$124,500	4	\$2,475,734	1	\$567,500	0	\$0	5	\$445,000	5	\$374,000	2	\$20,000	1	\$150,000	8	\$90,900	5	\$1,981,701	1	\$0	1	\$78,827				
	Demo					2	\$72,813	0	\$0	0	\$0	1	\$46,000	0	\$0	0	\$0	0	\$0	1	\$19,000	0	\$0	0	\$0				
	Unauth							0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	1	\$5,000	0	\$0				
10) Non-habitable	New	160	\$2,226,485	134	\$1,875,214	144	\$1,748,763	183	\$4,763,367	183	\$3,527,129	147	\$2,483,715	144	\$2,839,365	150	\$12,023,766	122	\$2,423,198	98	\$2,603,490	98	\$3,486,463	12	\$2,253,453				
	Alter	16	\$131,237	5	\$24,000	9	\$192,934	16	\$222,300	30	\$504,410	23	\$212,899	36	\$378,570	27	\$239,425	53	\$401,325	47	\$544,727	44	\$555,532	4	\$272,170				
	Demo			1	\$1,000			3	\$17,500	7	\$12,500	2	\$2,485	1	\$30,000	4	\$67,500	3	\$47,500	4	\$59,300	1	\$89,000	0	\$0				
	Unauth							5	\$15,000	20	\$147,800	58	\$340,500	52	\$615,330	70	\$737,950	29	\$271,190	15	\$120,800	14	\$120,000	0	\$0				
SUB TOTAL		322	\$38,067,467	252	\$35,365,051	271	\$25,567,029	337	\$39,337,063	395	\$49,597,359	288	\$32,579,273	236	\$34,857,981	293	\$44,079,817	272	\$27,152,834	248	\$26,264,050	317	\$46,057,123	39	\$6,509,738				
Unauthorised TOTAL		0	\$0	1	\$11,000	2	\$110,000	6	\$145,000	26	\$839,602	48	\$480,500	62	\$891,830	79	\$1,043,450	38	\$600,190	20	\$505,600	21	\$221,501	3	\$97,769				
Totals		322	\$38,067,467	253	\$35,376,051	273	\$25,677,029	343	\$39,482,063	421	\$50,437,001	336	\$33,059,773	358	\$35,549,811	372	\$45,123,067	310	\$27,753,024	268	\$26,769,650	338	\$46,278,624	42	\$6,607,507				
		Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val	Num	Val				
Class 2-9	New	16	\$9,900,382	18	\$7,654,186	11	\$1,590,123	14	\$3,823,472	28	\$9,069,129	22	\$5,740,793	160	\$12,337,815	168	\$23,624,750	13	\$9,906,572	17	\$2,669,128	36	\$3,544,138	0	\$0				
	Alter	13	\$1,200,414	12	\$7,645,006	8	\$1,054,500	9	\$1,262,311	15	\$2,814,677	13	\$5,114,826	48	\$4,227,264	35	\$2,027,937	20	\$628,498	17	\$6,115,277	25	\$5,605,212	1	\$78,827				
	Demo	1	\$18,000	1	\$3,000	4	\$274,618	1	\$62,800	3	\$14,500	3	\$80,000	2	\$80,000	6	\$94,000	0	\$0	2	\$139,000	2	\$39,760	0	\$0				
	Unauth	0	\$0	0	\$0	0	\$0	0	\$0	3	\$270,802	2	\$51,500	2	\$748,330	79	\$1,043,450	2	\$28,000	2	\$55,000	3	\$43,501	1	\$10,000				

Shire of Esperance

Building Applications Approved from 1 August 2021 to 31 August 2021

Building Permits





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Council Priorities Summary

August 2021

Shire of Esperance

Council Priorities August 2021

Asset Management

Asset Management

Action Code	Action Name	Comments	Responsible Officer Position
B1.9	Develop and Esperance Cemetery Master Plan and Implementation Schedule	Working reference group being formed.	Director Asset Management
C6.8	Implement CCTV Master Plan	Stage 1: completed. Stage 2: grant funding applied for in August. Stage 3: to commence in 2022.	Manager Asset Planning
G1.3	Design and Construct Flinders Subdivision	Design works in progress.	Director Asset Management

Parks and Environment

Action Code	Action Name	Comments	Responsible Officer Position
B2.7	Review Trails Master Plan and Implementation Schedule	No change.	Director Asset Management
N1.6	Progress the Pink Lake Feasibility Study	The Pink Lake Feasibility Study has been completed and received by Council. The reports and next stages of the project were presented to council in August 2020. Council endorsed to work with project partners on the next stage of the project and trial.	Manager Parks & Environment
N1.7	Review the Coastal Management Plan	The review of the coastal management plan is scheduled to be completed during the 2021/22 financial year. A desktop review is about to commence.	Manager Parks & Environment

Shire of Esperance

Council Priorities August 2021

Project Management

Action Code	Action Name	Comments	Responsible Officer Position
B1.11	Upgrade the Graham Mackenzie Stadium	Deferred pending further review.	Asset Administration Supervisor
B1.13	Construct Animal Management Facility	Completed and handed over.	Asset Administration Supervisor
B1.14	Extend the Scaddan Country Club	On hold until a builder can be found willing to complete the works.	Director Asset Management

Shire of Esperance

Council Priorities August 2021

Corporate and Community Services

Community and Economic Development

Action Code	Action Name	Comments	Responsible Officer Position
B1.12	Update Greater Sports Ground Master Plan	Nothing to report this month.	Manager Community & Economic Development
G1.2	Develop Master Plan for the James Street Cultural Precinct	Draft final scenario has been received for review prior to presenting to Council.	Manager Community & Economic Development
G3.4	Finalise the Tourism Strategy	This was endorsed by Council last financial year.	Manager Community & Economic Development
G3.5	Consolidate the Esperance tourism governance structure	Draft Financial Assistance Agreement for the Tourism Development position was approved by Council at the August Ordinary Council Meeting. Board approval by Australia's Golden Outback is currently being sought to enable the agreement to be finalised.	Manager Community & Economic Development
G4.1	Participate with GEDC, ECCI and Industry in the Implementation of the Regional Economic Development Strategy	The James Street Precinct and Tourism Governance are the main projects being focused on currently, both of these are reported on separately.	Manager Community & Economic Development

Shire of Esperance

Council Priorities August 2021

Corporate and Community Services

Action Code	Action Name	Comments	Responsible Officer Position
L4.3	Review the Strategic Community Plan	Initial planning meeting held and potentially looking to utilise a consultant to assist with this process. A quote for their services has been received for this and will be reviewed in due course.	Governance & Corporate Support Coordinator

Human Resources

Action Code	Action Name	Comments	Responsible Officer Position
C4.4	Develop standardised induction protocols for Shire Volunteers	Attended Bushfire Volunteers Forum. Reviewed relevant legislation including that related to expansion of definition of 'workers' to included volunteers.	Manager Human Resources

Shire of Esperance

Council Priorities August 2021

External Services

Community Support

Action Code	Action Name	Comments	Responsible Officer Position
C6.9	Develop a Fire Mitigation Plan for the District	The completed Bushfire Risk Management Plan (BRMP) was sent to the Office of Bushfire Risk Management (OBRM) for endorsement. Feedback from the DFES Bush Fire Mitigation Branch was positive, with only a small number of minor amendments recommended. It has been advised OBRM will take approx 4 weeks to approve the Plan, it will then be tabled at Council for endorsement.	Manager Community Support
C3.10	Develop a Library Strategic Plan	Areas of focus in the Strategic Plan for the Library will be; - integration of technology and potential upgrades to current library systems - consortia options with south west libraries - service review on current services and gap identification - what the Library means to the community and how to remain relevant to Esperance residents and travellers alike. - what we want a new facility to look like in the future	Manager Community Support

Council Enterprises

Action Code	Action Name	Comments	Responsible Officer Position
C3.1	Manage the Bay of Isles Leisure Centre	Education Swimming lessons re-commenced for Schools. The trial of Water Polo continued to be well supported. A new Health & Fitness Timetable was introduced. Birthday Parties continued being popular on weekends. A new Pool Operations Trainee commenced. Creche held an Olympic Games Day with children competing.	Bay of Isles Leisure Centre Manager

Shire of Esperance

Council Priorities August 2021

Action Code	Action Name	Comments	Responsible Officer Position
C3.9	Develop options for the operation of the Bay of Isles Leisure Centre	Council briefed in early April 2021 and item to Council in May 2021.	Bay of Isles Leisure Centre Manager
B1.10	Manage the Wylie Bay Landfill Closure Plan	Landfilling continued in Phase 2 of the cell. There was nothing out of the ordinary occurring during August 2021.	Acting Director External Services
N2.4	Investigate Food Organics and Garden Organics Processing	The Myrup Transfer Station Detailed Concept Design process will define the design of the FOGO system and the whole of life, plus operational, costs of the process. Once this is defined, the Waste Team will identify all other costs (bin purchase, additional collection costs, etc) and present the information to Council.	Acting Director External Services
N2.5	Plan for new Landfill Site	Contract signed with Shire of Coolgardie for the future disposal of residual waste.	Acting Director External Services

Development and Statutory Services

Action Code	Action Name	Comments	Responsible Officer Position
C2.3	Develop the Shire Public Health Plan	Public Health Plan endorsed by Council July 2021	Manager Development & Statutory Services

Shire of Esperance

Council Priorities August 2021

Strategic Planning and Land Projects

Action Code	Action Name	Comments	Responsible Officer Position
B3.5	Review Local Planning Scheme and Policies	<p>Draft Blue Haven and Second Beach Local Planning Policy advertised for public comment by direct mail out to all landowners in the Policy area after the Policy was laid on the table at the August OCM.</p> <p>Amendment No. 7 to Local Planning Scheme No. 24 given Final Approval by Council at August OCM - Documents sent to the WAPC.</p>	Manager Strategic Planning & Land Projects

Shire of Esperance

Council Priorities August 2021

Executive Services

Marketing and Communications

Action Code	Action Name	Comments	Responsible Officer Position
L3.1	Develop an organisation Marketing and Branding Strategy	Due to the loss of staff, no further action has been done in this area. We will continue to look into this to meet the timeframes outlined in the strategy.	Acting Manager Marketing & Communications
L4.5	Develop Communications Plan	Due to the loss of staff and the increase in workloads, there hasn't been any further work on implementing the strategy. The council policy, EXE 032: Elected Member Social Media, was endorsed by Council at the August Ordinary Council Meeting.	Acting Manager Marketing & Communications

Office of the CEO

Action Code	Action Name	Comments	Responsible Officer Position
L1.8	Improved reporting to Council on service provision and infrastructure progress	Monthly reports updated to reflect Councillors requirements	Chief Executive Officer
L2.12	Develop agreements on access to indigenous land, Shire use and aboriginal heritage use agreement	Have a framework endorsed by ETNTAC for the Aboriginal Heritage Agreement. Still working on the Draft Heritage agreement.	Chief Executive Officer
L2.13	Foster and develop a stronger customer focused and service oriented culture within the organisation	Continued reinforcement of customer service	Chief Executive Officer

Shire of Esperance

Council Priorities August 2021

Action Code	Action Name	Comments	Responsible Officer Position
L3.2	Undertake Benchmarking on services for business improvement	Waiting until the financial statements are completed. WARCA have engaged a consultant to undertake the work.	Chief Executive Officer
L3.3	Investigate Organisational Effectiveness and Services	Consider in 2022 as per KPI report	Chief Executive Officer
L4.4	Initiate the next stage of the Reflect Reconciliation Action Plan	To be considered by the RAP working group	Chief Executive Officer



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Annual Road Program Monthly Report

August 2021

Shire of Esperance
2021

Road Program Report August

Built Environment

Efficient Transport Networks

Transport networks that meet the needs of our community and provide safe movement for all users

Action Code	Action Name
B2.1	Renew, Upgrade and Build New Rural Infrastructure

Task

Task Name	Progress	Status
Develop a strategic road building materials plan for the Shire.	0%	Not Started
Floodway - Grass Patch Road - Floodway West Belgian Road	0%	Not Started
Gravel Resheet - Angove Road - Hicks Road to Gates	0%	Not Started
Gravel Resheet - Bluman Road - 2.5kms West of Coramup Crossing	0%	Not Started
Gravel Resheet - Coomalbidup Road - Cascades Road to Griffiths Road	0%	Not Started
Gravel Resheet - Eastern Loop Road - Teasdale Road to End Cul-De-Sac	80%	Ongoing
Gravel Resheet - Old Smokey Road - South of Lake to Plowman Road	0%	Not Started
Gravel Resheet - Plowman Road - East of Floodway to Backmans Road	0%	Not Started
Gravel Resheet - Ridgeland Road - Floodway to Howick Road	5%	Ongoing
Limestone Resheet - Coolinup Road - Howick Road to North of Bends	0%	Not Started
Limestone Resheet - Dempster Road - Scaddan Road to Norwood Road	0%	Not Started

**Shire of Esperance
2021**

Road Program Report August

Task Name	Progress	Status
Limestone Resheet - Eldred Road (East) - Davies Road to Hobby Road	0%	Not Started
Limestone Resheet - Holt Road - 2018/19 Budget to east of Hobby Road	0%	Not Started
Limestone Resheet - Howick Road - Coolinup Road to West of Pit	0%	Not Started
Limestone Resheet - Quast Road - Hobby Road to Fagon Road	0%	Not Started
New Construction - Eleven Mile Beach Road - Collier Road to Eleven Mile Beach Road	0%	Not Started
New Construction - Fisheries Road - Condingup to end of Seal	0%	Not Started
New Construction - Grass Patch Road - Williams Road to Belgian Road	5%	Ongoing
New Construction - Neds Corner Road - Cascade Road	5%	Ongoing
New Construction - Orleans Bay Road - Continue from previous widening	5%	Ongoing
New Construction - Scaddan Road - Bacman Road West past Bends	0%	Not Started
Reconstruction - Blumann Road - Coramup Road to 100m West of Crossing	5%	Ongoing
Reconstruction - Cascade Road - Roberts Road to Start of Bend	5%	Ongoing
Reconstruction - Fisheries Road - East of Dempster Road	5%	Ongoing
Reconstruction - Fisheries Road - Myrup to Dempster	5%	Ongoing
Reconstruction - Merivale Road - West Stockyards Road to Tyrells Road	5%	Ongoing
Reconstruction - Parmango Road - Beamont Road North	5%	Ongoing
Reconstruction - Parmango Road - North of CBH Bins	5%	Ongoing
Various Culverts	5%	Ongoing
Various Road Grids	5%	Ongoing

**Shire of Esperance
2021**

Road Program Report August

Task Name	Progress	Status
Various Survey Design & GIS	0%	Not Started
Various Tourist Signage	0%	Not Started

Action Code	Action Name
B2.2	Renew, Upgrade and Build New Urban Infrastructure

Task

Task Name	Progress	Status
CARPARK - Chapmans Point	0%	Not Started
CARPARK - GSG Access & Parking between Brazier Street and Football Grandstand	0%	Not Started
CARPARK - Parish Car Park	5%	Ongoing
CONSTRUCTION - Lease Road Fuels Depot Access at Brazier Street and BP Entrance	0%	Not Started
CONSTRUCTION - Roundabout Esplanade Intersection at Norseman Road and Dempster Street	0%	Not Started
DRAINAGE WORKS - Brockman Street between Brockman Pump and Taylor Street	0%	Not Started
DRAINAGE WORKS - Warrington Street between Pump Station and Brockman Street	0%	Not Started
DRAINAGE WORKS - Woods Street and Simpson Street	0%	Not Started
FOOTPATH CONSTRUCTION - Bandy Creek Road between Fisheries Road and Cycle Path	0%	Not Started

**Shire of Esperance
2021**

Road Program Report August

Task Name	Progress	Status
FOOTPATH CONSTRUCTION - Freeman St between Pink Lake Road and Freeman Street	20%	Ongoing
FOOTPATH CONSTRUCTION - Rail Crossing between Harbour Road and Cycle Path	0%	Not Started
FOOTPATH CONSTRUCTION - Senior Citizens Mobility Access between Forrest Street to Opposite Woollies	20%	Ongoing
IMPROVEMENT - CBD Streetscape at Dempster Street and The Esplanade	0%	Not Started
IMPROVEMENT - Christmas Poles/Power at Dempster Street and Andrews Street	0%	Not Started
IMPROVEMENT - Esperance Primary School at Stubbing Street and Windich Street	0%	Not Started
IMPROVEMENT - Foreshore Extension at Goldfields Road and Jetty	0%	Not Started
IMPROVEMENT - Padbury Street at Pink Lake Road and Padbury Street	0%	Not Started
IMPROVEMENT - Rotary Lookout at Doust Street	5%	Ongoing
KERBING WORKS - Various Areas	5%	Ongoing
RESEALS - ASPHALT OVERLAY - Goldfields Road between Norseman Road and YHA	5%	Ongoing
RESEALS - ASPHALT OVERLAY - Goldfields Road between Westmacott Street and Walmsley Street	5%	Ongoing
RESEALS - ASPHALT OVERLAY - Norseman Road between Roundabout and North of Sheldon Road	0%	Not Started
RESEALS - BITUMEN - Kipping Road between South Coast HWY and Cul de sac	0%	Not Started
RESEALS - BITUMEN - Various Urban Roads - Crack Sealing	5%	Ongoing

Date	Item Number	Item	Responsible Officer	Notes
28/11/2017	12.1.2	Proposed Road Closure - Portion of Exchange Road and Unnamed Road, Howick	Hindley, Richard	
	O1117-257	That Council; 1. Request the Minister for Transport; Planning; Lands to close a portion of the road reserve known as Exchange Road under Section 58 (1) of the Land Administration Act 1997. 2. Advise the Minister for Transport; Planning; Lands that in accordance with Section 56 (4) of the Land Administration Act 1997 the Shire recognises it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request. 3. Request that the closed road be converted into a reserve managed by the Shire of Esperance for the purpose of conservation.	External Services	31 Jan 2018 - 10:43 AM - Richard Hindley Request sent to Department of Planning, Lands and Heritage 6 Jun 2018 - 1:49 PM - Richard Hindley With Case Management. 2 Jul 2018 - 8:49 AM - Richard Hindley Reduced area for closure to preserve access to Reserve 27086 required - comments sought from Parks and Wildlife Service. 10 Sep 2018 - 2:53 PM - Richard Hindley Awaiting comments 4 Dec 2018 - 8:14 AM - Richard Hindley Amended proposal being assessed by Department of Planning, Lands and Heritage. 8 Apr 2019 - 2:27 PM - Richard Hindley Amendment Proposal with Case Management at Department of Planning, Lands and Heritage - Lands 10 Feb 2020 - 10:16 AM - Richard Hindley Followed up with Department of Planning, Land and Heritage - Lands 11 Aug 2020 - 3:49 PM - Richard Hindley Followed up progress with Manager at Department of Planning, Lands and Heritage 3 Dec 2020 - 10:00 AM - Richard Hindley Followed up with DPLH - Lands 12 May 2021 - 1:10 PM - Richard Hindley Followed up with DPLH assigned to new officer.
23/01/2018	12.1.2	Transfer of Reserves for Conservation Offsets to Department of Biodiversity, Conservation and Attractions	Hindley, Richard	
	O0118-012	That Council relinquishes its Management Orders over Reserves 21360, 24633, 26912 and 27365 in favour of the Department of Biodiversity, Conservation and Attractions.	External Services	9 Feb 2018 - 4:29 PM - Richard Hindley Request sent to Department of Planning, Lands and Heritage - With Assessment Team for Investigation. 6 Jun 2018 - 1:52 PM - Richard Hindley No Contamination Statutory Declarations completed. 10 Sep 2018 - 2:55 PM - Richard Hindley Department of Planning Lands and Heritage are waiting on a response from DBCA. 4 Dec 2018 - 8:15 AM - Richard Hindley With the DBCA Land Unit

Date	Item Number	Item	Responsible Officer	Notes
				<p>8 Apr 2019 - 2:29 PM - Richard Hindley With DBCA Land Unit - Discussion being held with DWER to resolve bottleneck.</p> <p>3 Jul 2019 - 11:25 AM - Richard Hindley DPLH - Lands advised that works to remediate reserves to satisfy DBCA requirements complete.</p> <p>10 Feb 2020 - 10:40 AM - Richard Hindley Request for update sent to DPLH - Lands - awaiting response</p> <p>11 Aug 2020 - 3:53 PM - Richard Hindley Requested update from a Manager at Department of Planning, Lands and Heritage</p> <p>3 Dec 2020 - 10:03 AM - Richard Hindley Followed up with DPLH - Lands</p> <p>6 Jul 2021 - 11:45 AM - Richard Hindley Officer advised that the jobs do not seem to be far off from finalisation.</p>
17/12/2019	12.1.4	Proposed Management Order Reserve 3473 and Road Closure of Unnamed Road	Hindley, Richard	
	O1219-264	<p>That Council;</p> <ol style="list-style-type: none"> 1. Request the Minister for Lands under Section 41 of the Land Administration Act 1997 to grant management of Reserve 3473 to the Shire of Esperance retaining the current purpose of the Reserve. 2. Commence the road closure process for an unnamed road surrounded by Reserve 3473 in accordance with Section 58 of the Land Administration Act 2007. 	External Services	<p>10 Feb 2020 - 10:58 AM - Richard Hindley With Case Management at DPLH - Lands</p> <p>11 Aug 2020 - 4:02 PM - Richard Hindley Followed up with Department of Planning, Lands and Heritage</p> <p>3 Dec 2020 - 10:23 AM - Richard Hindley Followed up with DPLH - Lands</p> <p>15 Dec 2020 - 9:02 AM - Richard Hindley DPLH - Lands advised of the existence of Native Title (NT) over the reserve, for which the Shire will need an ILUA that provides for the suppression (as opposed to the surrender) of NT rights and interests.</p> <p>6 Jul 2021 - 11:43 AM - Richard Hindley Legal Advice received regarding other interest as listed in the Determination. Department of Planning, Lands and Heritage - Lands contacted to discuss Legal Advice.</p>
23/06/2020	17.6	Compliance - 47 The Esplanade, Esperance	Clifton, Paul	
	O0620-207	That Council instruct the CEO to request that the proponent obtain an Occupancy Permit under the <i>Building Act 2011</i> for the unauthorised work that has occurred on Lot 22 (47) The Esplanade, Esperance.	External Services	<p>11 Aug 2020 - 4:20 PM - Richard Hindley Request for Occupancy Permit sent to [REDACTED] Due 7/10/2020</p> <p>3 Dec 2020 - 10:26 AM - Alli McArthur Action reassigned to Clifton, Paul by: McArthur, Alli for the reason:</p> <p>25 Jan 2021 - 1:43 PM - Paul Clifton</p>

Date	Item Number	Item	Responsible Officer	Notes
				Shire has not received Occupancy Permit application. Correspondence received by the Shire from [REDACTED] providing detail of progress toward lodgement of Occupancy Permit documentation. 13 Sep 2021 – 4:18 PM – Richard Hindley Awaiting valuations from Landgate before it can be finalised.
22/09/2020	12.1.1	Food Organics & Garden Organics (FOGO)	Ryan, Georgia	
	O0920-312	That Council commit to progressing the implementation of a Food Organics and Garden Organics (FOGO) recovery and composting program in line with the existing business case and request the CEO to: <ul style="list-style-type: none"> 1. Undertake a due diligence assessment of the Myrup Truck Wash Facility as the identified preferred location with the results to be presented to Council in November; 2. Develop a Community Consultation Strategy to be presented to Council in December; and 3. Investigate funding and resources to cover the Implementation Plan as detailed in the existing business case for budget consideration. 	External Services	<p>6 Oct 2020 - 8:54 AM - Nicholas Kleinig Due diligence report to be presented to Council in November.</p> <p>5 Nov 2020 - 4:31 PM - Alli McArthur Action reassigned to Ryan, Georgia by: McArthur, Alli for the reason:</p> <p>5 Nov 2020 - 5:08 PM - Georgia Ryan Due diligence report to be presented to council in November OCM.</p> <p>7 Dec 2020 - 3:49 PM - Scott McKenzie Community Consultation Strategy being developed. Unfortunately it will not be ready for presentation to Council in December 2020.</p> <p>5 Jan 2021 - 3:12 PM - Georgia Ryan Community Consultation Strategy should be ready for February OCM</p> <p>9 Feb 2021 - 2:54 PM - Georgia Ryan Community Consultation Strategy should be ready for April 2021 OCM</p> <p>13 May 2021 - 2:46 PM - Georgia Ryan Community Consultation Strategy still to be developed.</p> <p>6 Jul 2021 - 4:09 PM - Georgia Ryan Community Consultation Strategy to be developed once further work has been undertaken on the Detailed Concept Design for the Myrup Waste Transfer Station as this will impact on the FOGO project.</p> <p>7 Sep 2021 - 6:17 PM - Scott McKenzie Community Consultation Strategy to be developed once further work has been undertaken on the Detailed Concept Design for the Myrup Waste Transfer Station as this will impact on the FOGO project.</p>
22/09/2020	17.4	Take Possession of Land with the Intent to Sell	Hourn, Tania	
	O0920-346	That Council; <ul style="list-style-type: none"> 1. Note the Property Seizure and Sale Order has been unsuccessful due to the encumbrances owed to the property such as mortgage, rates, land taxes and caveats related to 	Corporate & Community Services	<p>29 Sep 2020 - 2:17 PM - Tania Hourn CSL have been notified to start the process for LGA Sale. [REDACTED] has also been notified of the resolution.</p> <p>11 Dec 2020 - 1:55 PM - Tania Hourn</p>

Date	Item Number	Item	Responsible Officer	Notes
		<p>the property it has been determined there is no equity available for the auction to occur.</p> <p>2. Resolves to exercise its power of sale under Section 6.64 for the <i>Local Government Act 1995 (WA)</i> on Assessment 26674. Noting that the Shire has attempted to recover the outstanding rates by commencing proceedings in the Magistrates Court of WA under the <i>Civil Judgement Enforcement Act 2004 (WA)</i>.</p> <p>3. Agrees to taking possession of the land in accordance with Section 6.64 of the <i>Local Government Act 1995 (WA)</i>.</p> <p>4. Appoints CS Legal to act on behalf of the Shire to take possession of the property.</p> <p>5. Authorise the CEO to set a reserve amount on sale by auction.</p>		<p>Form 2 has been signed by CEO and issued to the relevant parties. Form 3 has been signed by CEO and affixed to the property on 11/12/20.</p> <p><i>4 Feb 2021 - 9:01 AM - Tania Hourn</i></p> <p>It was confirmed by CSL that the signed copies of Form 2 and Form 3 have been received. Form 3 has been affixed the the property as per CSL instructions, so the SOE has now taken possession of the property. CSL requested an appraisal of the property - Results received as follows:- Land only [REDACTED] House and Land [REDACTED] Have requested CSL to move forward with Form 4 (Next step in LGA Sale)</p> <p><i>4 Mar 2021 - 2:12 PM - Tania Hourn</i></p> <p>Form 4s has been completed and signed by the CEO. These have been posted back to CSL for execution. These will then be posted on the Shire Website for a period of 3 months. After the 3 months we will engage in an auctioneer.</p> <p><i>16 Mar 2021 - 9:45 AM - Tania Hourn</i></p> <p>Form 4 has been posted on the SOE Website and will remain there for no less than 35 Days.</p> <p><i>28 May 2021 - 1:54 PM - Tania Hourn</i></p> <p>The Shire needs to wait 3 months before proceeding to auction. Due date for this will be 15/6/21.</p> <p><i>9 Jul 2021 - 8:02 AM - Tania Hourn</i></p> <p>Have requested quotes from Thorp Realty and The Professionals to carry out the auction.</p> <p><i>4 Aug 2021 - 3:32 PM - Tania Hourn</i></p> <p>Auction date has been set for 18th September 2021 at Civic Centre Foyer at 11am. The Professionals will be doing the auction. Opteon will be in Esperance in the next 2 weeks to do a property valuation.</p>
27/10/2020	13.3	Wrought Iron Seat - Post Office Square	Gleave, Dylan	
	O1020-328	<p>That Council;</p> <p>1. Install the wrought iron seat unmodified around the Paperbark tree closest to Dempster Street in Post Office Square including landscaping internally.</p>	Asset Management	<p><i>6 Nov 2020 - 10:23 AM - Dylan Gleave</i></p> <p>The Streetscape Advisory Group meet on site Post Office Square and workshopped works required to install seat around paperbark with native garden and install additional street furniture in Post Office Square .Works will be completed before Christmas.</p> <p><i>8 Jan 2021 - 11:41 AM - Dylan Gleave</i></p>

Date	Item Number	Item	Responsible Officer	Notes
		2. Request the CEO to find solutions as soon as possible to reinstall the Wrought Iron Seat around the Norfolk Pine giving due consideration to the protection of the Heritage listed Norfolk Pine Tree.		Wrought Iron Seat installed around Paperbark tree in Post Office Square, native plants planted around Paperbark trees. Additional street furniture also installed around other Paperbark trees in Post Office Square. Positive feedback received from the Streetscape Advisory Committee and the community. 10 Sep 2021 - 2:55 PM - Dylan Gleave The Shire has engaged H+H Architects to look at a design that incorporates the raised deck proposal around the Norfolk Island pine tree and the Wrought Iron Seat. The design will be presented to the Streetscape Advisory Committee and Council for feedback and consideration.
27/10/2020	17.4	Mt Ridley Association	Hindley, Richard	
	O1020-339	That Council request the CEO to; 1. Arrange application to the Supreme Court of Western Australia to have the Mt Ridley Association (Inc.) wound up, and; 2. Request the Minister for Lands to consider vesting Reserve 13486 to another organisation having similar objectives as the Mt Ridley Association (Inc.) in line with the Management Plan.	External Services	5 Jan 2021 - 11:46 AM - Shane Burge DMIRS have advised that they are winding up Mt Ridley Assoc. Wait until confirmation of dissolution of Assoc. 28 Jan 2021 - 4:26 PM - Richard Hindley DMIRS acknowledge that the association is defunct and accordingly will proceed with the cancellation of the incorporation of the association. The notices of the phases of the cancellation will be sent to the Shire in due course. 10 Feb 2021 - 8:38 AM - Richard Hindley Reserve will be vested with the Shire alone and a new body will need to be created to be consistent with the Management Orders. The original body to cease to be before a new body can be created. 30 Mar 2021 - 10:47 AM - Alli McArthur Action reassigned to Hindley, Richard by: McArthur, Alli for the reason: 12 May 2021 - 10:58 AM - Richard Hindley DPLH waiting for outcome regarding the dissolving of the Mt Ridley Association by the Department of Mines, Industry Regulation and Safety.
24/11/2020	12.1.4	Proposed relinquishment of Portion of Reserve 39453 in favour of Lot 10 Bostock Street, West Beach	Hindley, Richard	
	O1120-348	That Council relinquish the Management Order over a portion of Reserve 39453 as per Attachment A in favour of the adjoining land holders (Lot 10 (12) Bostock Street) by way of sale by the Crown.	External Services	1 Dec 2020 - 1:20 PM - Richard Hindley Request sent to Department of Planning, Lands and Heritage - Lands 12 May 2021 - 1:12 PM - Richard Hindley Assigned to Case Management at DPLH. 6 Jul 2021 - 11:42 AM - Richard Hindley Survey instructions issued by Department of Planning, Lands and Heritage - Lands

Date	Item Number	Item	Responsible Officer	Notes
24/11/2020	12.2.1	BOILC Alternative Pool Heating	Husbands, Neil	
	O1120-353	That Council; 1. Receive the BOILC heating study and the Bay of Isles Leisure Centre Heating Feasibility Study Reports; and 2. Upgrade the heating at the Bay of Isles Leisure Centre by installing heat pumps to the four pools and the air handling system.	Asset Management	<p><i>4 Dec 2020 - 12:31 PM - Neil Husbands</i> Preliminary location design for heat pumps location commenced.</p> <p><i>5 Feb 2021 - 9:07 AM - Neil Husbands</i> Heat pump technical specification has been written. Request for quotation documentation is being drafted.</p> <p><i>3 Mar 2021 - 3:45 PM - Neil Husbands</i> Heat Pump RFQ issued. Responses due in early March. Preliminary Electrical capacity review commenced</p> <p><i>4 Aug 2021 - 3:17 PM - Neil Husbands</i> Heat Pump are on order and due early September. Piping and electrical design have commenced and will be complete by mid-August. Power upgraded for the BOILC site has been requested from Horizon Power and expecting response next week.</p> <p><i>8 Sep 2021 - 8:23 AM - Neil Husbands</i> Heat pumps due to arrive in September. Design work progressing for mechanical and electrical services. Waiting on response from Horizon Power regarding application to upgrade power to the BOILC site.</p>
24/11/2020	17.3	Lease Amendment - Jetty Headland Sites 1 & 4	Walsh, Sarah	
	O1120-367	That Council, subject to Department of Lands' approval, agrees to; 1. Surrender the current leases with Nicola and Grant Sime for Jetty Headland Site 1 and Mario Abram for Jetty Headland Site 4; 2. Enter into a new lease with Nicola and Grant Sime for Jetty Headland Site 1 and Mario Abram for Jetty Headland Site 4; 3. The lease amendments taking place once site works have been completed and the kiosks installed. 4. Term of the leases being 10 years; 5. Annual lease fee being \$5,896.60 Inc GST per annum for each site, which includes the Lessee's contribution for site upgrade works, and that Council consider this value to be true indication of the current market rental rate; 6. Lease rental to be subject to annual increases based on CPI; and	Corporate & Community Services	<p><i>1 Dec 2020 - 11:09 AM - Sarah Walsh</i> Advised applicants of Council Resolution. Arranged advertising until 13 December 2020.</p> <p><i>24 Dec 2020 - 1:17 PM - Sarah Walsh</i> Documentation drafted and sent to Lessees for review.</p> <p><i>3 Feb 2021 - 4:17 PM - Sarah Walsh</i> Discussions with officer's ongoing regarding site plan. Lease development to be continued once site plan finalised.</p> <p><i>3 Mar 2021 - 12:02 PM - Sarah Walsh</i> Discussions ongoing, pod design has been finalised and are now being built. Slab has been designed and will be submitted through building/planning shortly. Draft lease to be finalised in due course.</p> <p><i>1 Apr 2021 - 10:47 AM - Sarah Walsh</i> Meeting has been held with applicants to discuss potential timelines. Noted that we are currently waiting on information to be provided by the applicants before being able to proceed. Once this information has been received, a meeting will be held with all 4 tenants at the headland to discuss timeline etc.</p> <p><i>5 May 2021 - 8:24 AM - Sarah Walsh</i></p>

Date	Item Number	Item	Responsible Officer	Notes
		7. The disposition being advertised in accordance with s3.58 of the <i>Local Government Act 1995</i> for Disposing of Property.		<p>Awaiting update from officers/Lessees. 18 May 2021 - 1:10 PM - Sarah Walsh Officers are in the process of identifying the best way to undertake repairs while existing vendors can continue trading during this time. Site works to commence shortly. 1 Jun 2021 - 12:34 PM - Sarah Walsh Site works have commenced, draft lease documentation has been sent to Lessees for review. 6 Jul 2021 - 11:43 AM - Sarah Walsh Ground works have been completed, awaiting pod installation. Awaiting response from Lessees regarding draft lease documentation. 5 Aug 2021 - 8:06 AM - Sarah Walsh Awaiting confirmation from Lessees that they agree to the draft lease. 7 Sep 2021 - 12:00 PM - Sarah Walsh Awaiting confirmation from Lessees that they agree to the draft lease wording.</p>
23/02/2021	12.2.3	CCTV Strategy	Walker, Mathew	
	O0221-059	<p>That Council;</p> <ol style="list-style-type: none"> 1. Endorse the Esperance CCTV Strategy; 2. Request the CEO to release the public summary of the Esperance CCTV Strategy; and 3. Request the CEO to enter into a MoU with Western Australia Police regarding the access to the CCTV System. 	Asset Management	<p>9 Aug 2021 - 4:31 PM - Sofie Hawke MoU is currently with the Police for signing. The Shire CCTV Policy is available on the Shire website.</p>
23/03/2021	12.3.2	Licence Renewal Request - Southern Ports Authority - Environmental Monitoring Station	Walsh, Sarah	
	O0321-071	<p>That Council, subject to Southern Ports Authority Board and Ministerial approval;</p> <ol style="list-style-type: none"> 1. Enter into a new Licence with Southern Ports Authority for the Environmental Monitoring Station located on portion of Lot 12 (77) Windich Street, Esperance; 2. Term of the Licence being 10 years, with a further term option of 10 years; 3. Charge a lease preparation fee of \$570 Inc GST; 	Corporate & Community Services	<p>25 Mar 2021 - 4:39 PM - Sarah Walsh Advertising arranged for 27/03/2021 to 10/04/2021. 15 Apr 2021 - 3:52 PM - Sarah Walsh Draft document sent to Southern Ports Authority for review. 5 May 2021 - 8:24 AM - Sarah Walsh Awaiting response from Southern Ports regarding draft licence. 18 May 2021 - 1:10 PM - Sarah Walsh Southern Ports have advised that they are currently reviewing the licence document and will get back to us with any changes this week. 1 Jun 2021 - 12:33 PM - Sarah Walsh</p>

Date	Item Number	Item	Responsible Officer	Notes
		<p>4. Charge annual rent as per the Council approved minimum rate, currently \$1,166 Inc GST per annum; and</p> <p>5. The disposition being advertised in accordance with s3.58 of the <i>Local Government Act 1995</i> for Disposing of Property.</p>		<p>Awaiting response from Southern Ports regarding the draft lease document.</p> <p>15 Jun 2021 - 12:31 PM - Sarah Walsh</p> <p>Southern Ports has advised that the document is currently being reviewed by their legal team prior to seeking board approval on 19 August.</p> <p>6 Jul 2021 - 11:44 AM - Sarah Walsh</p> <p>Awaiting Board approval - estimated timeframe for this is 19 August 2021.</p> <p>5 Aug 2021 - 8:06 AM - Sarah Walsh</p> <p>Awaiting Board Approval.</p> <p>7 Sep 2021 - 12:00 PM - Sarah Walsh</p> <p>Awaiting Board approval.</p>
		Request for Closure of Public Access Way Between Walker Street and Adelaide Street, West Beach	Walker, Mathew	
			Asset Management	<p>6 Jul 2021 - 3:29 PM - Jeanette Appleby</p> <p>Quote received for all fences to be upgraded to a higher level 2100mm to assist with limiting access from undesirables. Letters to be sent to all landowners advising of costs for each section of their property.</p> <p>15 Sep 2021 - 3:05 PM – Mathew Walker</p> <p>Currently in the process of sending out letters to the four residents offering a contribution to increase their fences heights.</p>
27/04/2021	13.4	Bush Fire Advisory Committee - Adoption of Recommendations	Ammon, Mel	
	O0421-122	<p>That Council;</p> <p>1. That Council request the CEO to write to the Department of Fire and Emergency Services, Great Southern Region, to request an update on the linking of the Peak Charles repeater and the progress of additional repeater sites near Hatters Hill and at Mt Ragged,</p> <p>2. That Council request the CEO to commence the process to review, with the view to gazette, the prohibited burning period and restricted burning period, through the creation of two zones, being a Rural Zone and an Urban Rural Zone, as follows;</p>	External Services	<p>7 Jul 2021 - 9:59 AM - Erica Austen</p> <p>New CESM Ash Peczka working on Gazetting changes.</p>

Date	Item Number	Item	Responsible Officer	Notes
		<ul style="list-style-type: none"> Prohibited Burning Period in each year (all dates inclusive); <ul style="list-style-type: none"> Rural Zone (Zone 2) from the 1st day of November in each year to the 31st day of January the following year Urban Rural Zone (Zone 2) from the 1st day of November in each year to the 31st day of January the following year Restricted Burning Period in each year (all dates inclusive); <ul style="list-style-type: none"> Rural Zone from the 19th day of September in each year to the 15th day of March the following year Urban Rural Zone from the 19th day of September in each year to the 15th day of April the following year 		
25/05/2021	12.1.4	Land Transfer - Grass Patch Community Development Association	Ammon, Mel	
	O0521-139	That Council; <ol style="list-style-type: none"> Accept the land transfer of Lot 5 and Lot 6 Coolgardie – Esperance Highway, Grass Patch, for \$1 consideration, for the purpose of the future construction of a Fire Shed for the Southern Mallee Bush Fire Brigade. Delegate authority to the CEO and Shire President to execute the documents to allow the land transfer and; Request the CEO to begin seeking funding for a new Fire Shed for Southern Mallee Bush Fire Brigade. 	External Services	31 May 2021 - 4:07 PM - Mel Ammon Contacted [REDACTED] at Grass Patch Development Assoc to advise of outcome. Transfer of property to be arranged. 7 Jul 2021 - 9:58 AM - Erica Austen Working with Trevor Ayres to begin this process.
25/05/2021	12.2.2	Andrew & Dempster Street Roundabout Review	Walker, Mathew	
	O0521-141	That Council; <ol style="list-style-type: none"> Note the information provided on the Andrew Street and Dempster Street Roundabout which includes the traffic movement study and formal assessment on traffic flow. 	Asset Management	15 Sep 2021 - 3:07 PM – Mathew Walker Council have been informed of the crash statistics for 2020, being 0 reported crashes. We will work with the Streetscape Advisory Committee on the landscaping when we can get a meeting.

Date	Item Number	Item	Responsible Officer	Notes
		<ol style="list-style-type: none"> Request the CEO to provide a report on the number of recorded accidents since commissioning, the severity and if anyone needed transferring to hospital, when the information becomes available. Request the Streetscape Advisory Committee to conduct community consultation on the Andrew Street & Dempster Street Roundabout functionality and landscaping and provide recommendations to Council at the August Ordinary Council Meeting. 		
25/05/2021		Motion - Verge Development - Witches Brew Drive Thru Coffee	Gleave, Dylan	
	O0521-140	<p>That Council;</p> <ol style="list-style-type: none"> Approve the standard stabilised gravel verge treatment as offered by the Shire to Witches Brew Drive Thru Coffee, Forrest Street, Esperance; and Request the Chief Executive Officer to consult with key stakeholders and surrounding businesses to investigate future verge development options in the broader Forest Street area and present the report to Council at the December Ordinary Council Meeting. 	Asset Management	<p>10 Aug 2021 - 8:25 AM - Dylan Gleave</p> <p>Verge stabilisation works have been completed in front of Witches Brew Drive Thru Coffee. This site will continue to be monitored. Further verge development for the surround area will be investigated as part of future verge development in the area.</p>
22/06/2021	12.3.1	Lease Request - Esperance Motor Raceway (Inc)	Walsh, Sarah	
	O0621-143	<p>That Council, subject to Department of Lands' approval;</p> <ol style="list-style-type: none"> Lease Lot 1974 on Deposited Plan 213992 and Lot 2103 on Deposited Plan 192680, Reserve 35037, to the Esperance Motor Raceway (Inc); Term of the lease to be 21 years; Charge a Surrender of Lease fee of \$178.20 Inc GST; Charge an annual Lease fee of \$110 Inc GST; Charge a Lease preparation fee of \$130 Inc GST; and All lease terms and conditions to be as per Council's standard Sporting and Community Group Lease. 	Corporate & Community Services	<p>29 Jun 2021 - 12:43 PM - Sarah Walsh</p> <p>Lessee notified of Council Resolution. Documentation to be drafted shortly.</p> <p>6 Jul 2021 - 11:46 AM - Sarah Walsh</p> <p>Draft documentation sent to Lessee for review. Awaiting response.</p> <p>28 Jul 2021 - 3:54 PM - Mary Bidstrup</p> <p>██████████ let us know people have been away, lease document expected to be looked at in the near future</p> <p>4 Aug 2021 - 3:15 PM - Mary Bidstrup</p> <p>Awaiting Esperance Motor Raceway comment on draft lease.</p> <p>7 Sep 2021 - 12:09 PM - Sarah Walsh</p> <p>Awaiting confirmation from Lessee to proceed with draft document.</p> <p>10 Sep 2021 - 11:16 AM - Sarah Walsh</p>

Date	Item Number	Item	Responsible Officer	Notes
27/07/2021	12.1.4	Surrender of Portion of Reserve 42360 and Dedication of Road	Hindley, Richard	
	O0721-105	That Council; 1. Agree to surrender its management order over a portion of Reserve 42360 being Lot 2105 on Plan 21055. 2. Request the Minister of Lands to dedicate the surrendered portion of Reserve 42360 being Lot 2105 on Plan 21055 as a road and include with the Kingsmill Retreat road reserve. 3. Advise the Minister of Lands that in accordance with Section 56 (4) of the <i>Land Administration Act 1997</i> that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request. 4. Advise the Minister of Lands that Kate and Leighton Dansey agree to indemnify the Shire of Esperance against any costs and claims that may arise as a result of the dedication.	External Services	13 Sep 2021 – 4:13 PM – Richard Hindley Request sent to the Department of Planning, Lands and Heritage.
27/07/2021	12.2.2	Urban Node Trial Review	Gleave, Dylan	
	O0721-108	That Council: 1. Note the feedback received for the Urban Node Trial; 2. Request the CEO: a. Investigate the design and implementation of permanent urban nodes at the Break Away Cafe and the new business 33 Degrees Esperance sites; b. That future urban nodes are designed and integrated into public open space areas in the CBD; and c. Remove the trial urban node outside Watt Lab.	Asset Management	10 Aug 2021 - 8:21 AM - Dylan Gleave In the near future the Trial Urban Node will be removed in front of Watt Lab. The Trial Urban Nodes will be retained and maintained in front of Break Away Cafe and 33 Degrees. The Shire will consult with the business owners on the future development of these nodes. 10 Sep 2021 - 2:56 PM - Dylan Gleave In the near future the Trial Urban Node will be removed in front of Watt Lab. The Trial Urban Nodes will be retained and maintained in front of Break Away Cafe and 33 Degrees. The Shire will consult with the business owners on the future development of these nodes.
27/07/2021	12.3.4	Licence Request - Esperance Miniature Railway Society (Inc)	Walsh, Sarah	
	O0721-112	That Council, subject to Southern Ports Authority approval;	Corporate & Community Services	28 Jul 2021 - 3:57 PM - Mary Bidstrup

Date	Item Number	Item	Responsible Officer	Notes
		<ol style="list-style-type: none"> Licence portion of Lot 1027 on Deposited Plan 31503, Reserve 28207, The Esplanade Esperance, to the Esperance Miniature Railway Society (Inc); Term of the licence to be from 1 August 2021 to 17 March 2026, with an option to extend for a further term of 10 years, subject to the Head Lease option being approved; Charge an annual Licence fee of \$110 Inc GST; Charge a Licence preparation fee of \$130 Inc GST; and All licence terms and conditions to be as per Council's standard Sporting and Community Group Licence. 		<p>Notification of Council resolution has been sent out, drafting licence for comment. <i>4 Aug 2021 - 3:16 PM - Mary Bidstrup</i> Draft licence nearing completion, to be sent to Miniature Railway Society for comment once complete. <i>7 Sep 2021 - 12:08 PM - Sarah Walsh</i> Licensee advised they're happy with document. To be forwarded to Southern Ports Authority for approval shortly. 10 Sep 2021 - 11:16 AM - Sarah Walsh Action reassigned to Walsh, Sarah by: Walsh, Sarah for the reason:</p>
27/07/2021	12.3.5	Lease Renewal - Esperance Cycling Club	Walsh, Sarah	
	O0721-113	<p>That Council, subject to Department of Lands approval, agrees to;</p> <ol style="list-style-type: none"> Lease portion of Reserve 27626, Lot 64 Thompson Street West Beach to the Esperance Cycling Club; The term of the lease being 12 months, with three (3) further term options of 12 months each; The annual lease fee being \$110.00 Inc GST; A lease preparation fee of \$130.00 Inc GST; and The club ensuring appropriate ablution facilities are made available for events held at the site. 	Corporate & Community Services	<p><i>28 Jul 2021 - 3:58 PM - Mary Bidstrup</i> Notification of Council resolution has been sent out, drafting lease for comment. <i>4 Aug 2021 - 3:22 PM - Mary Bidstrup</i> Draft Lease sent to Cycling Club for comment. <i>7 Sep 2021 - 12:05 PM - Sarah Walsh</i> Department of Lands approval has been received and documents have been sent to Lessee for signing. 10 Sep 2021 - 11:16 AM - Sarah Walsh Action reassigned to Walsh, Sarah by: Walsh, Sarah for the reason:</p>
27/07/2021	17.2	Outstanding Rates - Take Possession of Land on Assessments 117226, 117713 & 117739.	Hourn, Tania	
	O0721-118	<p>That Council;</p> <ol style="list-style-type: none"> Resolves to exercise its power under Section 6.64 of the <i>Local Government Act 1995 (WA)</i> over land for Assessments 117226, 117713 & 117739 and take possession of the land with the intent to sell, as rates remain unpaid for a period of more than 3 years. Appoints Cloud Payment Group to act on behalf of the Shire to take possession of the land. 	Corporate & Community Services	<p><i>29 Jul 2021 - 8:18 AM - Tania Hourn</i> Have requested Cloud Payment Group to proceed with Forms 2,3 & 4. 26 Aug 2021 - 12:40 PM - Tania Hourn Still waiting on Forms 2, 3 & 4.</p>

Date	Item Number	Item	Responsible Officer	Notes
3. Delegate the proceedings of sale to the CEO.				
24/08/2021	12.1.2	Local Planning Scheme No. 24 - Amendment No. 7	Hindley, Richard	
	O0821-130	<p>That Council in accordance with Regulation 50(3)(b) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> support draft Amendment No. 7 with the proposed modifications to address issues raised in the submissions:</p> <ol style="list-style-type: none"> Amending the Scheme by inserting a new point iii) to SCA 11. (d) as follows: <ol style="list-style-type: none"> <p>Suitable provision for an adequate onsite effluent disposal area is to be accommodated where development is not connected to a reticulated sewerage system. For on-site wastewater disposal systems to be approved, the site capability needs to be demonstrated to comply with the Government Sewerage Policy 2019, via a winter 'site-and-soil evaluation' (SSE) in accordance with Australian Standard 1547 (AS/NZS 1547).'</p> Amend the Scheme by inserting a new clause in Schedule 1 as follows: <ol style="list-style-type: none"> Mosquito Nuisance Notification. <ol style="list-style-type: none"> The mosquito nuisance area is defined as all land within 5km of the Lake Warden Wetland System as defined in the Lake Warden Wetland System (LWWS), Esperance Initial Environmental Impact Assessment by the then Department of Environment and Conservation 1 July 2008. At the subdivision stage the Western Australian Planning Commission may impose a condition requiring the subdivider to make arrangements with the Commission for a notification in accordance with Section 165 of the <i>Planning and Development Act 2005</i> to be deposited which will inform lot owners and 	External Services	13 Sep 2021 – 3:55 PM – Richard Hindley Documentation sent to the WAPC.

Date	Item Number	Item	Responsible Officer	Notes										
		<p>prospective purchasers of the potential mosquito risk.</p> <p>(c) The local government will impose a condition on its development approval for any habitable building as defined in Clause 78A of the Deemed Provisions requiring a Section 70A notification under the <i>Transfer of Land Act 1893</i> stating "The subject land occasionally experiences considerable problems with nuisance and disease carrying mosquitoes. These mosquitoes are known carriers of Ross River (RRV) and Barmah Forest (BFV) viruses. Human cases of RRV and BFV diseases occur in some years in this general locality."</p> <p>3. Amending Schedule 3 and the Scheme Map as depicted on the Scheme Amendment Map by adding an Additional Use with the following:</p> <table border="1"> <thead> <tr> <th>No.</th><th>Location</th><th>Base Zone</th><th>Additional Use(s)</th><th>Development Standards/Conditions</th></tr> </thead> <tbody> <tr> <td>A25</td><td>Lots 1, 27-29, 41 - 44 and 63 Shark Lake Road, Monjingup</td><td>Rural Small holdings</td><td> <p>As a 'D' use:</p> <p>Grouped dwelling</p> <p>As an 'A' use:</p> <p>Workforce accommodation</p> </td><td>The local government may grant approval for a grouped dwelling so that the total number of dwellings (excluding and ancillary dwelling) does not exceed two.</td></tr> </tbody> </table>	No.	Location	Base Zone	Additional Use(s)	Development Standards/Conditions	A25	Lots 1, 27-29, 41 - 44 and 63 Shark Lake Road, Monjingup	Rural Small holdings	<p>As a 'D' use:</p> <p>Grouped dwelling</p> <p>As an 'A' use:</p> <p>Workforce accommodation</p>	The local government may grant approval for a grouped dwelling so that the total number of dwellings (excluding and ancillary dwelling) does not exceed two.		
No.	Location	Base Zone	Additional Use(s)	Development Standards/Conditions										
A25	Lots 1, 27-29, 41 - 44 and 63 Shark Lake Road, Monjingup	Rural Small holdings	<p>As a 'D' use:</p> <p>Grouped dwelling</p> <p>As an 'A' use:</p> <p>Workforce accommodation</p>	The local government may grant approval for a grouped dwelling so that the total number of dwellings (excluding and ancillary dwelling) does not exceed two.										
24/08/2021	12.1.3	Local Planning Policy - Blue Haven and Second Beach Development	Hindley, Richard											
	O0821-131	That Council lay this matter on the table until the October Ordinary Council Meeting to enable additional consultation in the form of letters to all landowners with the Policy Area advising of the Local Planning Policy and providing an opportunity to comment.	External Services	13 Sep 2021 – 3:52 PM – Richard Hindley Advertised by direct mail to all properties. Comments due by 27 September 2021.										

Date	Item Number	Item	Responsible Officer	Notes
24/08/2021	12.1.6	Development Application - Consulting Rooms - Lot 545 (24) Dempster Street, Esperance	Wilks, Peter	
	O0821-134	That Council lay this matter on the table until the October Ordinary Council Meeting to enable alternative parking arrangements to be formulated by the proponent.	External Services	30 Aug 2021 - 9:36 AM - Peter Wilks Action reassigned to R Hindley to liaise with applicant regarding request for amended plans.
24/08/2021	12.2.2	St Germain Avenue Traffic	Walker, Mathew	
	O0821-136	That Council request the Chief Executive Officer to: 1. Develop the St Germain Avenue traffic calming concepts, in consultation with the effected abutting residents, for future budget consideration; and 2. Request Main Roads to consider installing a 50km/h sign at the entry to St Germain Avenue from Goldfields Road.	Asset Management	15 Sep 2021 - 3:12 PM – Mathew Walker Concepts will be further developed around traffic calming solutions. A letter to Main Roads WA will be sent off shortly
24/08/2021	12.2.3	Dog Park Development	Gleave, Dylan	
	O0821-137	That Council; 1. Note the community feedback received on future dog park development; and 2. Request the Chief Executive Officer to: a. Develop a detailed design and implement a primary dog park at Wildcherry Park Reserve. b. Develop a detailed design for a dog park at the Greater Sports Ground Reserve in line with the Greater Sports Ground Reserve Master Plan, future budget consideration.	Asset Management	10 Sep 2021 - 2:56 PM - Dylan Gleave The 2021/2022 budget has an allocation to implement a primary dog park at Wildcherry Reserve.
24/08/2021	12.3.2	Licence Area Adjustment - Esperance Mountain Bike Association	Walsh, Sarah	
	O0821-140	That Council, subject to the approval of the Minister for Lands, amend the License Area for the Esperance Mountain Bike Association Incorporated to exclude the portion of Lot 1980 DP 182382 Reserve 35037 which is the Lease area for the Esperance Model Aero Club Inc.	Corporate & Community Services	26 Aug 2021 - 1:57 PM - Mary Bidstrup Notified Association of Council Resolution, draft amended Licence will be sent out for comment. 7 Sep 2021 - 12:01 PM - Sarah Walsh

Date	Item Number	Item	Responsible Officer	Notes
				Draft Licence Variation document has been provided to the Licensee. Awaiting confirmation to proceed. 10 Sep 2021 - 11:16 AM - Sarah Walsh Action reassigned to Walsh, Sarah by: Walsh, Sarah for the reason:
24/08/2021	12.4.1	Prevent Support Heal Campaign	McArthur, Alli	
	O0821-141	That Council: <ol style="list-style-type: none"> Formally support of the Prevent Support Heal Campaign. Acknowledges the important role prevention programs and non-clinical community mental health organisations play in caring for people with mental health challenges, particularly through the COVID pandemic; and Request the CEO to: <ol style="list-style-type: none"> Write to the Minister for Mental Health, Hon Stephen Dawson MLC agreeing with ethos of the campaign, outlining how an increase in mental health prevention and support would benefit the Esperance community. Promote the campaign through various communication channels; and Explore ways the State Government can support Local Government to care for their community mental health. 	Executive Services	
24/08/2021	17.1	Outstanding Rates - Take possession of land on Assessments 47712 & 47720	Hourn, Tania	
	O0821-147	That Council; <ol style="list-style-type: none"> Resolves to exercise its power under Section 6.64 of the Local Government Act 1995 (WA) over Lots 7, 8 & 25 Coolgardie – Esperance Highway Grass Patch and take possession of the land with the intent to sell, as rates remain unpaid for a period of over 3 years. Appoints Cloud Payment Group to act on behalf of the Shire to take Possession of the land. Delegate the proceedings of sale to the CEO. 	Corporate & Community Services	30 Aug 2021 - 10:33 AM - Tania Hourn Have notified Cloud Payment Group of Resolution and requested Forms 2,3 & 4.

Date	Item Number	Item	Responsible Officer	Notes
24/08/2021	17.7	Tourism Development Agreement With Australia's Golden Outback	Ayers, Trevor	
	O0821-154	That Council endorse the attached Financial Assistance Agreement with Australia's Golden Outback (AGO) with delegation to the CEO to negotiate minor changes if required to finalise with AGO.	Corporate & Community Services	



MINISTER FOR ENVIRONMENT; CLIMATE ACTION; COMMERCE

Your Ref: D21/20583
Our Ref: 76-02860

Mr Ian Mickel
Shire President
Shire of Esperance
PO Box 507
ESPERANCE WA 6450

Dear Mr Mickel

Thank you for your letter, co-signed by Mr Thorp, Mr Gray, Mr Meares and Mr Halliday, received in this office on 14 July 2021, regarding the proposed south coast marine park. Minister Sanderson has asked me to reply on her behalf.

The McGowan Government is committed to the establishment of a comprehensive, adequate and representative system of marine parks and reserves in Western Australia. In 2019, the Government announced Plan for Our Parks, an initiative to create five million hectares of new national parks, marine parks and other conservation reserves across Western Australia by 2024. A key part of the initiative includes the creation of a marine park on the south coast, which will provide protection for important marine habitats and biodiversity while also allowing for ongoing sustainable use.

Since the announcement, the Department of Biodiversity, Conservation and Attractions (DBCA) commissioned an independent scientific review of the south coast areas identified for marine reservation in the Marine Parks and Reserves Selection Working Group (MPRSWG) report, *A Representative Marine Reserve System for Western Australia*. The findings from the review confirmed the relative ecological importance of the south coast areas identified in the MPRSWG report, and this information will be used to help determine an indicative boundary for the proposed south coast marine park. The report has been forwarded to key stakeholders and is publicly available on DBCA's webpage <https://www.dbca.wa.gov.au/parks-and-wildlife-service/plan-for-our-parks/south-coast-marine-park>. An outline of the scope of works set out by DBCA for the review, as well as details of scientific research and data reviewed by the consultant, and a list of scientific contributors are included in the report.

In accordance with the *Conservation and Land Management Act 1984*, marine parks are divided into one or more of four different zones, namely general use zone, sanctuary zone, recreation zone and special purpose zone. Restrictions on some activities apply in some zones. The proposed south coast marine park zoning scheme will be carefully designed in consultation with stakeholders and local communities to minimise impacts to existing uses, including commercial and recreational fishing.

2

The size and location of different zones in the proposed south coast marine park will be underpinned by a set of scientific design principles and information obtained about the existing uses of the area. In addition, the marine park planning process will be undertaken in consultation with traditional owner joint management partners, the community reference committee and sector advisory groups.

Once an indicative joint management plan has been finalised, it will be released for public comment for a statutory period of at least three months. Stakeholders and local communities will have a further opportunity to make a submission regarding the proposed management arrangements during this time.

I acknowledge your suggestion regarding an assessment of the socio-economic effects of the creation of the proposed south coast marine park on local communities. Government is cognisant of the fact that marine parks can have both positive and negative socio-economic impacts, and will employ a balanced approach to management arrangements to meet conservation objectives, while allowing for ongoing sustainable use within the proposed south coast marine park.

The Department of Primary Industries and Regional Development coordinates compensation processes for marine parks, and is currently working with the Western Australian Fishing Industry Council on a possible broader approach to structural adjustment and compensation to manage any fishery impacts that may arise as a result of the creation of marine parks.

The State Government recognises the intrinsic value of the Recherche Archipelago to the Esperance community, and your willingness to engage with the State Government and contribute constructively throughout the planning process is appreciated.

Thank you for writing to the Minister on this matter.

Kind regards



Stacey Hearn
CHIEF OF STAFF

16 AUG 2021

13. REPORTS OF COMMITTEES

Item: 13.1

Minutes of Committees

Author/s	Sofie Hawke	Trainee Administration Assistant - Executive Services
Authorisator/s	Shane Burge	Chief Executive Officer

File Ref: D21/29026

Policy Implications

Electoral Caretaker Period Policy Statement

The Officer Recommendation has been reviewed in context of the Shire of Esperance's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

Attachments

A¹. 08 - Local Recovery Committee - 17 August 2021

RECOMMENDATION AND DECISION

13.1 Minutes of Committees

Moved: Cr Obourne

Seconded: Cr McMullen

O0921-170

Council Resolution

That Council accept the following unconfirmed minutes:

- 1. 08 – Local Recovery Committee – 17 August 2021**

**CARRIED
F7 - A0**



Shire of Esperance

LOCAL RECOVERY COMMITTEE

TUESDAY 17 AUGUST 2021

MINUTES

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be video recorded. The recording will be made publicly available as soon as practical following the meeting.

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SHIRE OF ESPERANCE

MINUTES

**LOCAL RECOVERY COMMITTEE MEETING HELD IN COUNCIL MEETING ROOM ON
17 August 2021
COMMENCING AT 3.30PM**

1. OFFICIAL OPENING

The Presiding Member declared the meeting open at 4:02pm.

2. ATTENDANCE

Members

Cr I Mickel	Presiding Member
Cr J Obourne	Chairperson – Community Support Sub Recovery Committee
Cr S McMullen	Chairperson – Economic Sub Recovery Committee

Ex Officio

Mr S Burge	Chief Executive Officer
Mrs M Ammon	Local Recovery Coordinator

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

4. PUBLIC QUESTION TIME

5. DECLARATION OF MEMBERS INTERESTS

5.1 Declarations of Financial Interests – Local Government Act Section 5.60a
Nil

5.2 Declarations of Proximity Interests – Local Government Act Section 5.60b
Nil

5.3 Declarations of Impartiality Interests – Admin Regulations Section 34c
Nil

6. CONFIRMATION OF MINUTES

Moved: Cr Obourne
Seconded: Cr McMullen

LRC0821-125

That the Minutes of the Local Recovery Committee Meeting of the 23 March 2021 be confirmed as a true and correct record.

CARRIED

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17 August 2021

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7. MATTERS REQUIRING A DETERMINATION OF COMMITTEE

Item: 7.1

Request for Funding - IGO COVID-19 Fund

Author/s	Mel Ammon	Acting Director External Services
Authoriser/s	Shane Burge	Chief Executive Officer

File Ref: D21/27631

Applicant

Community Support Recovery Sub Committee

Location/Address

Internal

Executive Summary

For the Local Recovery Committee to consider a request for funding from the Restore Hope Foundation.

Recommendation in Brief

That the Local Recovery Committee recommend to Council to endorse a payment of \$2,454, from the IGO donation, to the Restore Hope Foundation to assist with costs associated to continue providing support services to the community.

Background

The Community Support Recovery Sub Committee was formed to address recovery needs of the Esperance community through the COVID-19 pandemic restrictions.

Officer's Comment

Restore Hope is a community group who have provided food and groceries to struggling families since 2009.

The Foundation relies on fund raising in order to continue to deliver this service. The biggest and most well known source of income for the Foundation is "Sleep Out for the Homeless" event held annually, whereby community members gain sponsorship and spend the night sleeping rough. This event generally provided Restore Hope with half of its annual budget. Unfortunately, the decision was made to not run this event in 2020, due to the ongoing COVID conditions.

As a result, Restore Hope have been working to continue to provide this service with reduced funding. They have advised that they can provide deliveries for up to 36 families, including 52 children, however with vehicle maintenance, rent and utility costs this is becoming difficult. As a result Restore Hope have had to downsize their fleet of vehicles to cover some of these costs.

Councillor O'Donnell has been liaising with the Restore Hope Foundation and is very supportive of the work they do with disadvantaged people in our community. Restore Hope have advised their request from support is for no specific project, but to assist them maintain this service to the community until they can hold their next fundraising event.

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Option One

That the Local Recovery Committee recommend to Council to endorse a payment of \$2,454, from the IGO donation, to the Restore Hope Foundation to assist with costs associated to continue providing support services to the community.

Option Two

That the Local Recovery Committee do not endorse this the request from Restore Hope for funding from the IGO COVID Donation.

Consultation

Community Support Sub Committee

Financial Implications

The financial implications arising from this report are \$2,454 from the IGO funding. Currently the remaining balance of the IGO fund is \$28,000 (unallocated)

Asset Management Implications

N/A

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Connection

A feeling of safety and confidence within our neighbourhoods and a sense of security

Develop and maintain a safe environment for the community

Corporate Business Plan 2020/21 – 2024/25

Environmental Considerations

Nil

Attachments

Nil

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RECOMMENDATION AND DECISION

Moved: Cr McMullen

Seconded: Cr Obourne

LRC0821-126

Committee Resolution

That the Local Recovery Committee recommend to Council to endorse a payment of \$2,454, from the IGO donation, to the Restore Hope Foundation to assist with costs associated to continue providing support services to the community.

CARRIED

8. CLOSURE

The Presiding Member declared the meeting closed at 4:04pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____

Item: 13.2

Request for Funding - IGO COVID-19 Fund

Author/s	Mel Ammon	Manager Community Support
Authorisator/s	Holly Phillips	Director External Services

File Ref: D21/30137

Applicant

Local Recovery Committee

Location/Address

Internal

Executive Summary

That Council consider a request for funding from the Restore Hope Foundation.

Recommendation in Brief

That Council endorse a payment of \$2,454 (excluding GST) from the IGO COVID-19 Fund, to the Restore Hope Foundation to assist with costs associated to continue providing support services to the community.

Background

The Community Support Recovery Sub Committee was formed to address recovery needs of the Esperance community through the COVID-19 pandemic restrictions.

Officer's Comment

The Restore Hope Foundation (the Foundation) is a community group who have provided food and groceries to struggling families since 2009.

The Foundation relies on fund raising in order to continue to deliver this service. The dominant source of income for the Foundation is the "Sleep Out for the Homeless" event held annually, whereby community members gain sponsorship and spend the night sleeping rough. This event provided the Foundation with half of its annual budget. Unfortunately, the decision was made to abandon the event in 2020 due to the ongoing COVID conditions.

As a result, the Foundation has been working to continue to provide this service with reduced funding. They have advised that they can provide deliveries for up to 36 families, including 52 children, however with vehicle maintenance, rent and utility costs this is becoming difficult. As a result the Foundation has downsized their fleet of vehicles to cover some of these costs.

Councillor O'Donnell has been liaising with the Foundation and is very supportive of the work they do with disadvantaged people in the Esperance community. The Foundation has advised their request for support is for no specific project, but to assist them maintain this service to the community until they can hold their next fundraising event.

The Local Recovery Committee met on 17th August 2021 to consider the request and is recommending Council's support of the Foundation to assist with the costs of continued service provision to the community.

Consultation

Community Support Sub Committee, meeting held 28th July 2021
Local Recovery Committee, meeting held 17th August 2021

Financial Implications

The proposed payment of \$2,454 (excluding GST) will be allocated from the IGO COVID-19 Fund (the Fund) for community recovery expenditure. The current balance of the Fund is \$28,790 (unallocated).

Asset Management Implications

N/A

Statutory Implications

Nil

Policy Implications

Electoral Caretaker Period Policy Statement

The Officer Recommendation has been reviewed in context of the Shire of Esperance's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Connection

A feeling of safety and confidence within our neighbourhoods and a sense of security
Develop and maintain a safe environment for the community

Corporate Business Plan 2020/21 – 2024/25

Environmental Considerations

Nil

Attachments

Nil

RECOMMENDATION AND DECISION

13.2 Request for Funding – IGO COVID-19 Fund

Moved: Cr O'Donnell

Seconded: Cr Obourne

O0921-171

Council Resolution

That Council endorse a payment of \$2,454 (excluding GST) from the IGO COVID-19 Fund to the Restore Hope Foundation to assist with service provision costs to the community.

**CARRIED
F7 - A0**

14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

SUSPENSION OF STANDING ORDERS

Moved: Cr Obourne
Seconded: Cr Piercey

That section 3.3 of the Standing Orders be suspended to allow for discussion of item 14.

**CARRIED
F7 - A0**

RESUMPTION OF STANDING ORDERS

Moved: Cr Obourne
Seconded: Cr O'Donnell

That Standing Orders be resumed.

**CARRIED
F7 - A0**

MOTION

Moved: Cr Piercey
Seconded: Cr O'Donnell

Councillor's Recommendation

Cr Piercey moves that Council;

1. Direct the CEO to require staff to investigate the use of modern steam technology for weed eradication with the intended aim of replacing the use of glyphosate, a known carcinogen; and
2. Direct the CEO to report to Council at the November OCM on the efficacy, safety, costs and other related matters pertaining to the steam technology with a recommendation to Council.

Rational Follows:

Glyphosate is banned in some countries, with others considering doing so. We are polluting the environment from its production, through to freighting it to wherever required, then its use where it eventually end up in our water table and out into the ocean. If we can replace the use of glyphosate with a non-toxic system of weed eradication we will be aiding the health of the environment as well as aiding our own health. One area in particular which concerns me is our foreshore. Small children and dogs often eat what they pickup. If they decide to eat leaves which have recently been sprayed they are ingesting a known carcinogen. That is a risk I believe we should be concerned about. Steam on the other hand, is non-toxic and the heat quickly dissipates, which should make steam technology a much safer alternative. Increasing numbers of local governments in Australia are converting to steam for weed eradication and I believe we need to strongly consider this alternative.

AMENDMENT

Moved: Cr Piercey

Seconded:

That Council;

1. Direct the CEO to require staff to investigate the use of modern steam technology or other alternatives for weed eradication with the intended aim of replacing the use of glyphosate and other chemicals; and
2. Direct the CEO to report to Council at the February OCM on the efficacy, safety, costs and other related matters pertaining to the steam technology and other alternatives with a recommendation to Council.

LAPSED

AMENDMENT

Moved: Cr Chambers

Seconded: Cr McMullen

That Council change the wording in points one and two of Councillor's Recommendation to allow for alternative options to be investigated.

The amendment became the substantive motion...

O0921-172

Council Resolution

That Council;

1. **Direct the CEO to require staff to investigate the use of modern steam technology or other alternatives for weed eradication with the intended aim of replacing the use of glyphosate; and**
2. **Direct the CEO to report to Council at the February OCM on the efficacy, safety, costs and other related matters pertaining to the steam technology and other alternatives with a recommendation to Council.**

**CARRIED
F7 - A0**

Reason: Council wanted to allow for more time for officer's to investigate alternative options for glyphosate.

Mrs McDonald left the room at 5:03pm

Mrs McDonald returned to the room at 5:06pm.

15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE

1. Cr Piercey – Illegal Land Clearing Prosecution

Cr Piercey tabled questions in writing and they were taken on notice by the Shire President.

A response will be given to Cr Piercey in writing and will be published in the October Ordinary Council Meeting Agenda.

16. URGENT BUSINESS APPROVED BY DECISION

Nil

17. MATTERS BEHIND CLOSED DOORS

Officer's Comment:

It is recommended that the meeting is behind closed doors for the following item, in accordance with section 5.23(2) of the Local Government Act 1995.

Moving behind closed doors

Moved: Cr Graham
Seconded: Cr Obourne

O0921-173

That the meeting proceed behind closed doors in accordance with section 5.23(2) of the Local Government Act 1995, to consider the following items, which are considered confidential for the reasons indicated.

17.1 Compliance Matter - Assessment No. 77651

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to the personal affairs of any person (Section 5.23(2)(b)); and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government (Section 5.23(2)(e)(iii)).

**CARRIED
F7 - A0**

All members of the public left the room at 5:13pm.

17.1 Compliance Matter - Assessment No. 77651

Officer's Recommendation

That Council:

1. Note the occupiers have breached and failed to rectify the conditions of their Development Approval at the property (Assessment Number 77651);
2. Note the cessation of compliance enforcement activities on the basis further action is considered disproportionate to the minor nature of the Breach; and
3. Request officers prepare a briefing for the incoming Council on current compliance practises to guide the future development of a Compliance Enforcement Policy for the Shire.

MOTION

Moved: Cr Chambers
Seconded: Cr Graham

O0921-174

Council Resolution

1. Note the actions undertaken to date by the administration to date in addressing the non-compliance;
2. Authorise the Chief Executive Officer to serve a Direction Notice under sections 214(2) and 214(3) of the Planning and Development Act 2005, to require the occupier to:
 - a. Cease the unauthorised development effective immediately; and
 - b. Remove the unauthorised development and restore the land within sixty (60) days; or in the alternative
 - c. Relocate the development to the approved locations as per

DA10.2020.4559.1

3. **3. Request officers prepare a briefing for the incoming Council on current compliance practises to guide the future development of a Compliance Enforcement Policy for the Shire.**

CARRIED
F6 – A1
(against Cr Obourne)

Reason: Council wanted to issue a directions notice and advise the property owner if their options.

Coming from behind closed doors

Moved: Cr McMullen

Seconded: Cr Graham

O0921-175

That the meeting come from behind closed doors.

CARRIED
F7 - A0

All members of the public returned to the room at 5:33pm.

18. PUBLIC QUESTION TIME

Nil

19. CLOSURE

The President declared the meeting closed at 5:34pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____