

Shire of Esperance

ORDINARY COUNCIL

TUESDAY 24 JANUARY 2023

MINUTES

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be livestreamed. The recording will be made publicly available as soon as practical following the meeting.

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SHIRE OF ESPERANCE

MINUTES

ORDINARY COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON 24 January 2023. COMMENCING AT 4PM

1. OFFICIAL OPENING

The Shire President declared the meeting open at 4.00pm and did an acknowledgement to country.

The Shire of Esperance acknowledges the Kepa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today.

The President welcomed Councillors, staff, guests and members of the public to the meeting, and reminded them that the meeting is live streamed.

2. ATTENDANCE

Members

Cr I Mickel, AM JP	President	Rural Ward
Cr R Chambers	Deputy President	Town Ward
Cr J Obourne		Town Ward
Cr L de Haas		Town Ward
Cr W Graham		Rural Ward
Cr S Flanagan		Town Ward

Shire Officers

Mr S Burge	Chief Executive Officer
Mr D Gleave	Acting Director Asset Management
Mrs H Phillips	Director External Services
Mrs F Baxter	Director Corporate & Community Services
Mr R Hindley	Manager Building, Planning & Land Projects
Miss E Hegney	Executive Assistant
Miss S Hawke	Administration Assistant

Members of the Public & Press

Mr G Vivian	Media – Esperance Weekender
Mr	Media – Esperance Weekender
Dr K Nieukerke	Item 7 – Public Question Time
Miss E Smith	Media - ABC

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Cr R Horan	Town Ward
Cr J O'Donnell	Town Ward
Cr S McMullen	Town Ward
Mr M Walker	Director Asset Management

4. APPLICATIONS FOR LEAVE OF ABSENCE

MOTION

Moved: Cr Obourne

Seconded: Cr de Haas

00123-001

That Council accept the following leave of absence:

Cr O'Donnell 1 to 28 February 2023

Cr Graham 27 January to 3 February 2023

**CARRIED
F6 - A0**

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Cr Mickel shared his condolences to the family of the man who was lost off our coast last week. He also thanked our emergency services who work hard to recover these people. He mentioned the great work that the Coastal Safety Group do to spread awareness in our community and for visitors. He acknowledged that there are some unanswered questions arising in regards to what the Shire can do to reduce these risks in the future, and noted that the Shire will be looking at various ways to address the issue.

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

Nil

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

Nil

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

Nil

7. PUBLIC QUESTION TIME

1. Dr Nieukerke – Item 12.4.1 – Information Bulletin

Dr Nieukerke noted that the Biannual Community Survey as mentioned on page 199 is due to start in 2023/2024. He noted that the last survey was in April 2021. He asked if there a reason why this was not conducted in 2022 and when was this decided.

Mr Burge responded that the Shire had not necessarily taken a decision, however it needs to be scheduled in correctly, and it is supposed to be done every two years.

Dr Nieukerke asked if the Shire plans to do it in this calendar year.

Mr Burge responded that timing has not been decided yet.

2. Dr Nieukerke – Item 12.2.2 – Advisory and Streetscape Working Group

Dr Nieukerke asked when has the Advisory Working Group met recently and how do we stand with a streetscape decision to bring flowers and plants to the dempster roundabout.

Mr Gleave responded that the Working Group has established a concept design which is being implemented. The correspondence is mainly via email at this time instead of formal meetings.

Dr Nieukerke asked why this has been a year and a half with no progress.

Mr Gleave responded that the concept design has been set and went through Council 18 months ago. The group is now working through how to implement that design through email correspondence – and therefore there has been no need to meet to do that.

8. PUBLIC ADDRESSES / DEPUTATIONS

Nil

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

Moved: Cr de Haas
Seconded: Cr Flanagan

00123-002

That the Minutes of the Ordinary Council Meeting of the 20 December 2022 be confirmed as a true and correct record.

**CARRIED
F6 - A0**

11. DELEGATES' REPORTS WITHOUT DISCUSSION

Cr Obourne

20 Dec Attended Lost at Sea Memorial Reference Group Meeting
31 Dec Attended the New Year's Eve Festival of Fireworks

Cr Flanagan

Nil to report

Cr O'Donnell

16 Jan Provided Meals on Wheels Service for Esperance Homecare
23 Jan Provided Meals on Wheels Service for Esperance Homecare
23 Jan Attended Esperance Senior Citizens Community Meeting

Cr Graham

20 Dec Attended Lost at Sea Memorial Reference Group Meeting

Cr de Haas

30 Dec Met with concerned business owner regarding travellers sleeping in their vehicles
11 Jan Attended ECCI Board Meeting
12 Jan Met with member of public regarding shark fishing concerns

Cr Horan

23 Dec Assisted and judged Christmas Decorations at Esperance District Hospital

Cr McMullen

Nil to report

Cr Chambers

Nil to report

Cr Mickel

16 Jan With CEO, met Hon. Roger Cook Deputy Premier, and Minister for Tourism.

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Nil

12.2 ASSET MANAGEMENT

Nil

12.3 CORPORATE & COMMUNITY SERVICES

Item: 12.3.1

Review of Wards and Representation

Author/s	Sarah Walsh	Coordinator Governance & Corporate Support
Authoriser/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D22/35883

Applicant

Internal

Location/Address

Shire of Esperance

Executive Summary

For Council to consider the submissions received during the advertising period for the Shire's current review of wards and representation.

Recommendation in Brief

That Council;

1. Adjust the electoral ward boundary to increase the size of the Rural Ward and reduce the size of the Town Ward;
2. Adjust the number of councillors representing the Town Ward to six (6) and retain the number of councillors representing the Rural Ward at two (2); and
3. Request that the CEO prepare a report to be presented to the Local Government Advisory Board proposing that orders be made under the following sections of the *Local Government Act 1995*:
 - s.2.2(1) to change the boundary of wards within the Shire of Esperance district; and
 - s.2.18(3) to change the number of offices of councillor for wards within the Shire of Esperance district.

Background

Currently the Shire of Esperance operates under a two-ward system with nine Elected Members, two representing the Rural Ward and seven representing the Town Ward. The last review of ward boundaries and representation was completed in 2020, with a ward boundary adjustment occurring along with a transfer of one councillor position from the Rural Ward to the Town Ward.

Following receipt of correspondence from the Minister for Local Government's Office advising of upcoming reforms to local government elections, to be implemented at the 2023 elections, the Shire is required to reduce the number of councillors to allow the Shire President to be popularly elected by all electors of the district. As a result, the councillor to elector ratios based on current elector numbers for each Ward will then be greater than the +/-10% deviation tolerated by the Local Government Advisory Board.

The Local Government Advisory Board (LGAB) recommends councillor numbers between 6-9 for a population of between 5,000 and 75,000 people.

Council resolved to follow the voluntary path put forward by the LGAB and initiate a ward and representation review at their October council meeting.

O1022-001

Council Resolution

That Council;

- 1. Advise the Department of Local Government, Sport and Cultural Industries of its intention to undertake a voluntary process to address the local government election reforms;*
- 2. Change the method of electing the Shire President to a vote by electors of the district, under s.2.11(2) of the Local Government Act 1995; and*
- 3. Initiate a Ward and Representation Review to determine changes to the structure of the Council for the 2023 local government elections.*

In accordance with the *Local Government Act 1995* Schedule 2.2, advertising was undertaken in the Esperance Weekender on 4 November 2022 for a period of six weeks which called for submissions as part of the review. A discussion paper was prepared and made available as part of this process and further advertising was undertaken on the Shire's social media pages, noticeboards, website and Social Pinpoint community engagement.

Four options were outlined within the discussion paper (Attachment A) which included moving existing ward boundaries, removing the ward system or keeping the current boundaries in place. The options also included adjustments to councillor numbers, whether overall or between the wards.

The submission period closed at 4pm 17 December 2022 with 12 submissions received, two of which were alternative options to those outlined in the discussion paper.

Option	# Submissions Received
Option 1: Maintain current wards, reduce Town Ward councillor number to remove Shire President position	2
Option 2: Maintain current wards, reduce councillor numbers in both wards	3
Option 3: Expand Rural Ward, reduce Town Ward councillor number to remove Shire President position	1
Option 4: Remove Wards to have whole district as one ward	4
Alternative Option 1: Reduce rural ward representation and increase the town ward boundary to capture residents on the larger lifestyle blocks. Rural ward would then be a better representative of the satellite locations and farming and the electors on the outskirts of town are now captured with the town ward.	1
Alternative Option 2: Reduce town ward representation to 3 councillors, rural ward representation to 1 councillor and adjust the ward boundaries to achieve equal representation.	1

Please refer to Attachment B for a summary of submissions received, and Attachment C for the Ratepayers and Electors Association's submission.

Council is now required to review these submissions and determine the outcome of the wards and representation review. Please refer to Attachment D for the assessment of the options.

Officer's Comment

The submissions received were reasonably balanced across the options.

Options 2 and 4 received the highest level of support throughout the submission period.

Option 2: The Shire maintain current ward boundaries and reduce the number of councillors in each ward to be one in Rural Ward and four in Town Ward. This will retain rural representation, allow the councillor to elector ratio to be within acceptable limits, reduce cost for councillor expenses, however will also increase councillor workloads, and reduce the diversity of council and overall number of representatives.

Option 4: The Shire move to a no ward system. This was the option which received the greatest number of favourable submissions and would simplify the election process, remove existing confusion regarding the current ward system, ensure that elected members are elected by the whole community and remove the ability for electors to vote more than once in the Councillor elections.

At a Councillor Workshop in October 2022, it was determined that Councillor's preference was to keep the existing level of representation of nine councillors (including the President), and retain representation of both the Rural and Town Wards. Council may now review the community submissions together with this to determine the final outcome of the wards and representation review.

Based on the outcomes it is recommended in this report that Council endorse Option 3 to expand the Rural Ward boundary and decrease Town Ward representation by one to allow for the popularly elected Shire President position. This option will keep two councillor positions in the Rural Ward, retaining a good level of representation, while also providing for acceptable councillor to elector ratios for each ward.

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Rural	2	2,534	1:1,267	-5.37%
Town	6	7,085	1:1,181	1.79%
TOTAL	8	9,619	1:1,202	N/A
Esperance	President	9,619		

It is recommended that changes be implemented at the next ordinary Election Day. Subject to approval by the Advisory Board, elected members whose terms do not expire at the next ordinary election would continue to serve in their current ward, while the adjusted number of representatives would be reflected by the number of vacant positions in each ward at the election.

Under Schedule 2.2(9) once a review has been completed, the local government is to make a report in writing to the Advisory Board and by absolute majority, may propose to the Board the making of any order under section 2.2(1), 2.3(3) or 2.18(3) that it thinks fit.

Option One

Officers Recommendation:

That Council;

1. Adjust the number of councillors representing the Town Ward to five (5) and the number of councillors representing the Rural Ward to one (1); and
2. Request that the CEO prepare a report to be presented to the Local Government Advisory Board proposing that orders be made under the following sections of the *Local Government Act 1995*:
 - s.2.18(3) to change the number of offices of councillor for wards within the Shire of Esperance district.

Option Two

Officers Recommendation:

That Council;

1. Move to a no ward system for the Shire of Esperance and retain the current level of representation; and
2. Request that the CEO prepare a report to be presented to the Local Government Advisory Board proposing that an order be made under section 2.2(1) of the *Local Government Act 1995* to abolish all wards for the Shire of Esperance district.

Consultation

Council Briefing 11 October 2022

Public consultation was conducted for the required period of six weeks with a discussion paper prepared to encourage discussion and thought on the issue.

Financial Implications

Government Gazette advertising costs

Landgate Ward Boundary adjustment costs

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995 – Schedule 2.2

Policy Implications

Nil

Strategic Implications

Council Plan 2022 - 2032

Performance - Outcome 16. A well informed and engaged community

Objective 16.1. Provide authentic, relevant and effective engagement with community members

Actively engage and communicate with the community to ensure informed decision making

Environmental Considerations

Nil

Attachments

- A. [Discussion Paper 2022](#)
- B. [Ward & Representation Review Summary 2022](#)
- C. [Ratepayer and Electors Association Submission](#)
- D. [Assessment of Options](#)

RECOMMENDATION AND DECISION

12.3.1 Review of Wards and Representation

Moved: Cr Obourne

Seconded: Cr de Haas

O0123-003

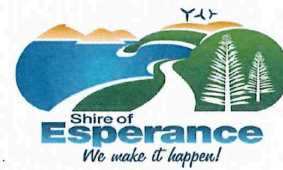
Council Resolution

That Council;

- 1. Adjust the electoral ward boundary to increase the size of the Rural Ward and reduce the size of the Town Ward;**
- 2. Adjust the number of councillors representing the Town Ward to six (6) and retain the number of councillors representing the Rural Ward at two (2); and**
- 3. Request that the CEO prepare a report to be presented to the Local Government Advisory Board proposing that orders be made under the following sections of the *Local Government Act 1995*;**
 - s.2.2(1) to change the boundary of wards within the Shire of Esperance district; and**
 - s.2.18(3) to change the number of offices of councillor for wards within the Shire of Esperance district.**

**CARRIED
F6 - A0**

Attachment A



Shire of Esperance

Review of Wards and Representation

Discussion Paper

we make it
happen

Review of Wards and Representation
Discussion Paper

Background

The last ward and representation review for the Shire of Esperance was submitted to the Department of Local Government in November 2020.

Correspondence has recently been received from the Minister for Local Government's Office advising of upcoming reforms to local government elections, which are to be implemented at the 2023 elections.

These reforms require the Shire of Esperance, as a Band 2 Local Government, to implement the following changes;

- Reducing the number of elected members on council, in accordance with population thresholds, to be a maximum of 8 councillors; and
- Changing from a council elected president to a directly elected president.

The Minister's Office has advised that there are two options available for Local Governments to implement the necessary changes, being the voluntary pathway or reform pathway, with the voluntary pathway being the preference of Council.

This pathway requires a ward and representation review to be undertaken to adjust councillor numbers to allow for a popularly elected Shire President.

Current Situation

Currently the Shire of Esperance has nine (9) Councillors, including the President, elected from two (2) wards.

The table below shows the Shires Councillor to elector ratios at the time of the October 2021 elections.

WARDS AND REPRESENTATION

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Rural	2	2,098	1:1,049	+1.85%
Town	7	7,521	1:1,074	-0.53%
TOTAL	9	9,619	1:1,069	N/A

(Source: Town Ward statistics provided by the WA Electoral Commission October 2021 Ordinary Local Government Elections, with the Rural Ward number of electors being an estimate as no Rural Ward election was held in 2021.)

The percentage ratio deviation gives a clear indication of the percentage difference between the average councillor/elector ratio for the whole local government and the councillor/elector ratio for each ward.

The Local Government Advisory Board has expressed the view that it will tolerate a +/-10% deviation in the Councillor to elector ratio.

Maps showing the existing ward boundaries and local government area are attached at Annexure 1.

Review of Wards and Representation
Discussion Paper

Review Process

The review process is set out in the *Local Government Act 1995* schedule 2.2.

1. In order to begin a review, a local government must pass a resolution at Council to this effect. Council made this on the 25 October 2022, Resolution O1022-223.
2. Prior to carrying out a review, a local government has to give local public notice advising that the review is to be carried out and that submissions may be made to the local government. The public submissions period is to be not less than 6 weeks after the notice is first given.
3. A local government is encouraged to provide a number of options as a basis to generate public discussion.
4. Public submission closes and the submissions received are collated and reviewed.
5. Council considers all submissions received.
6. Council reaches a decision based on an assessment of the options against a number of established criteria as contained in schedule 2.2 clause 8 of the *Local Government Act 1995*.
7. A report is then submitted to the Local Government Advisory Board.
8. If a change is proposed and the Board is satisfied with the recommendation then the Board submits the recommendation to the Minister for Local Government.

Factors to be considered

Under schedule 2.2 clause 8 of the *Local Government Act 1995*, a number of criteria have been established upon which a local government is to assess any changes proposed to be made to the ward system. These criteria include;

1. Community of interest;
2. Physical and topographical features;
3. Demographic trends;
4. Economic factors; and
5. Ratio of Councillors to Electors in the various wards.

The Board offers the following interpretation of these factors.

- Community of interest

The term community of interest has a number of elements. These include a sense of community identity and belonging, similarities in the characteristics of the residents of a community and similarities in the economic activities. It can also include dependence on the shared facilities in an area as reflected in catchment areas of local schools and sporting teams, or the circulation areas of local newspapers.

Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging.

Review of Wards and Representation
Discussion Paper

- Physical and topographic features

Ward boundaries should follow cadastral boundaries. As a consequence, it is appropriate to use them as ward boundaries. These may be natural or man-made features that will vary from area to area. Water features such as rivers and catchment boundaries may be relevant considerations. Coastal plain and foothill regions, parks and reserves may be relevant as may other man made features such as railway lines and highways.

- Demographic trends

This information can give a profile of a community. Population trends are important to note, such as increasing or decreasing populations within an area. Population distributions are also important whether there are young families or retirees in certain areas, thereby creating community of interest in specific areas. It may be appropriate for ward boundaries to be drawn to reflect the different community profiles within the local government.

- Economic factors

Economic factors can be broadly interpreted to include any factor that reflects the character of economic activities and resources in the area. This may include the industries that occur in a local government area (or the release of land for these) and the distribution of community assets and infrastructure such as road networks.

- Ratio of Councillors to Electors

This relates to the level of representation of Councillors to Electors. It is expected that a local government will have similar ratios of electors to Councillors across the wards of its district.

When considering the above factors, it is important to also consider possible changes in the profiles in the foreseeable future. It could well be an argument for a recommendation that while there is a variation in ward populations currently, perhaps the population in one ward is showing a trend of decline while another is increasing.

Options to consider

The Council will consider the following options and members of the community may suggest others.

Please note, that Council does not have a preference for any of the options listed below, and the order in which the options are listed is purely coincidental.

The Shire recognises that each of the options have advantages and disadvantages. These factors will be noted when Council considers any submissions received and the report and assessment of each option against the established criteria.

The options listed below are merely a means to generate discussion within the community on this issue.

- | | |
|----------|--|
| Option 1 | This option would retain the current wards and reduce Councillor number of the Town Ward to remove the President position. |
| Option 2 | This option is to retain the current wards and reduce Councillor numbers in the Town Ward by two and Rural Ward by one. |

Review of Wards and Representation
Discussion Paper

- Option 3 This option is to move the existing Rural Ward boundary to include some town residential electors, and reduce the Town Ward Councillor number by one to remove the President position.
- Option 4 Remove the ward system. The electorate would vote for all Councillors chosen from across the entire local government area.

The name of the wards will also be considered depending on whether or not the structure of the existing ward system is changed. For example, rather than Rural and Town, it may be preferred to use the names of localities or the names of pioneering families in the district.

Also under consideration will be the number of Councillors for each ward and the total for the Shire. The *Local Government Act 1995* (Act) reforms establishes a minimum of five (5) Councillors with a maximum of nine (9) for a population between 5,000 and 75,000 people. It may be that fewer Councillors will provide good representation and may result in financial savings and more effective and efficient decision making.

Ward Boundary and Representation Options

Option 1:

This option would retain the current wards and reduce Councillor number of the Town Ward by one to remove the President position.

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Rural	2	2,098	1:1,049	+12.76%
Town	6	7,521	1:1,254	-4.25%
TOTAL	8	9,619	1:1,202	N/A
Esperance	President	9,619		

Some possible advantages and disadvantages of this option are:

Advantages	Disadvantages
<ul style="list-style-type: none"> Electors familiar with arrangement 	<ul style="list-style-type: none"> Councillor to Elector Ratio falls outside of recommended deviation Over-representation in the Rural Ward

Review of Wards and Representation
Discussion Paper

Option 2:

This option is to retain the current wards and reduce Councillor numbers in the Town Ward by two and Rural Ward by one.

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Rural	1	2,098	1:2,098	-9.05%
Town	4	7,521	1:1,880	+2.26%
TOTAL	5	9,619	1:1,924	N/A
Esperance	President	9,619		

Some possible advantages and disadvantages of this option are:

Advantages	Disadvantages
<ul style="list-style-type: none"> Reduced cost for Councillor expenses Councillor to Elector Ratio to fall within recommended deviation Decision making process may be more effective and efficient with reduced Councillor numbers 	<ul style="list-style-type: none"> Less Councillors representing Electors Increased workload for Councillors Reduction of Councillor numbers may limit diversity in Council

Option 3:

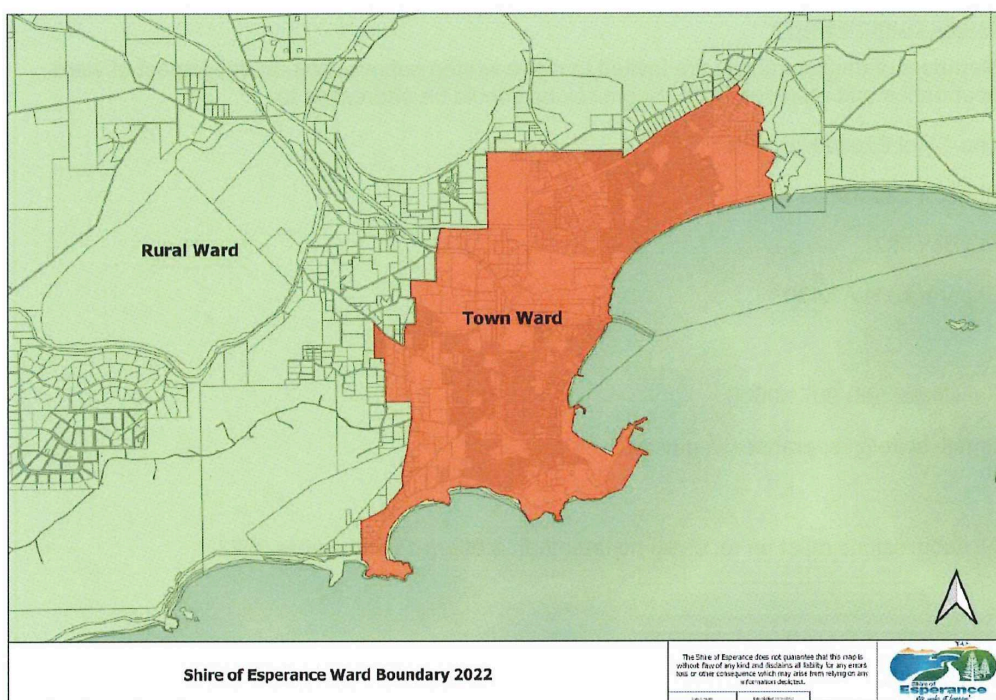
This option is to move the existing Rural Ward boundary to include some town residential electors, and reduce the Town Ward Councillor number by one to remove the President position.

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Rural	2	2,534	1:1,267	-5.37%
Town	6	7,085	1:1,181	1.79%
TOTAL	8	9,619	1:1,202	N/A
Esperance	President	9,619		

Some possible advantages and disadvantages of this option are:

Advantages	Disadvantages
<ul style="list-style-type: none"> Councillor to Elector Ratio to fall within recommended deviation 	<ul style="list-style-type: none"> Wards may not align with elector's perceived location (i.e. increased number of electors residing in the Esperance town site would be included within the Rural Ward)

Review of Wards and Representation
Discussion Paper



Option 4:

This option is to remove the Ward System and have the entire district as one area.

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Esperance	8	9,619	1:1,202	N/A
Esperance	President	9,619		

Some possible advantages and disadvantages of this option are:

Advantages	Disadvantages
<ul style="list-style-type: none"> Elected Members are elected by the whole of the electorate, not just a portion of it. Less complicated election process Balanced representation with Councillors representing the whole community 	<ul style="list-style-type: none"> Removal of specific Rural/Town focus for Councillors and Electors may feel that they are not adequately represented Greater costs involved for Canvassing the entire district for Candidates Potential for an interest group to dominate Council Require full spill of Council with potential for loss of corporate knowledge

Review of Wards and Representation
Discussion Paper

Public Submissions

Members of the community are invited to make written submissions on any aspect of ward boundaries and representation. Submissions should be addressed to-

The Chief Executive Officer

Shire of Esperance

PO Box 507

Esperance WA 6450

Facsimile: (08) 9071 0600

Email: shire@esperance.wa.gov.au

All submissions must be received no later than 4.00pm 17 December 2022.



Ian Mickel

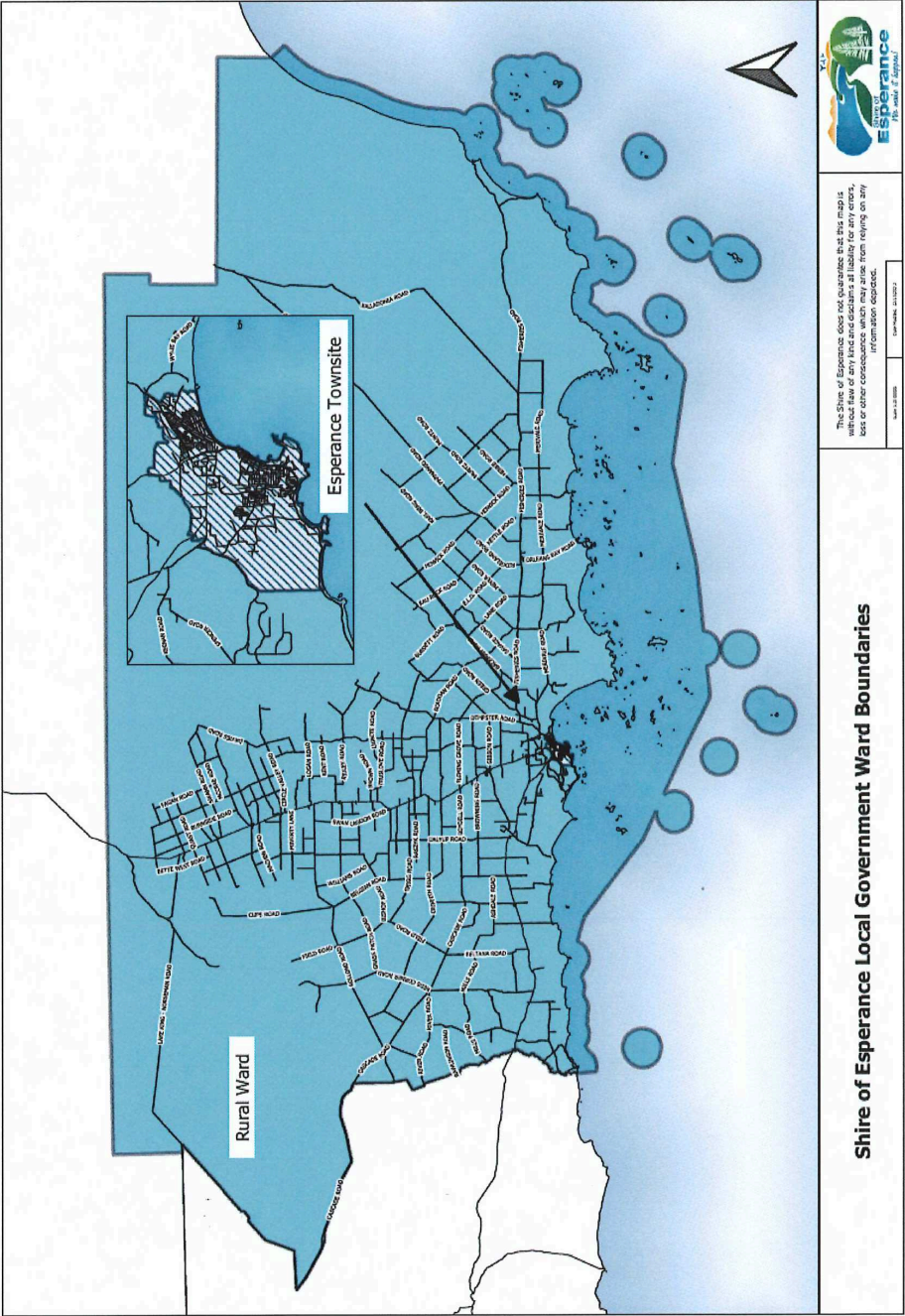
Shire President

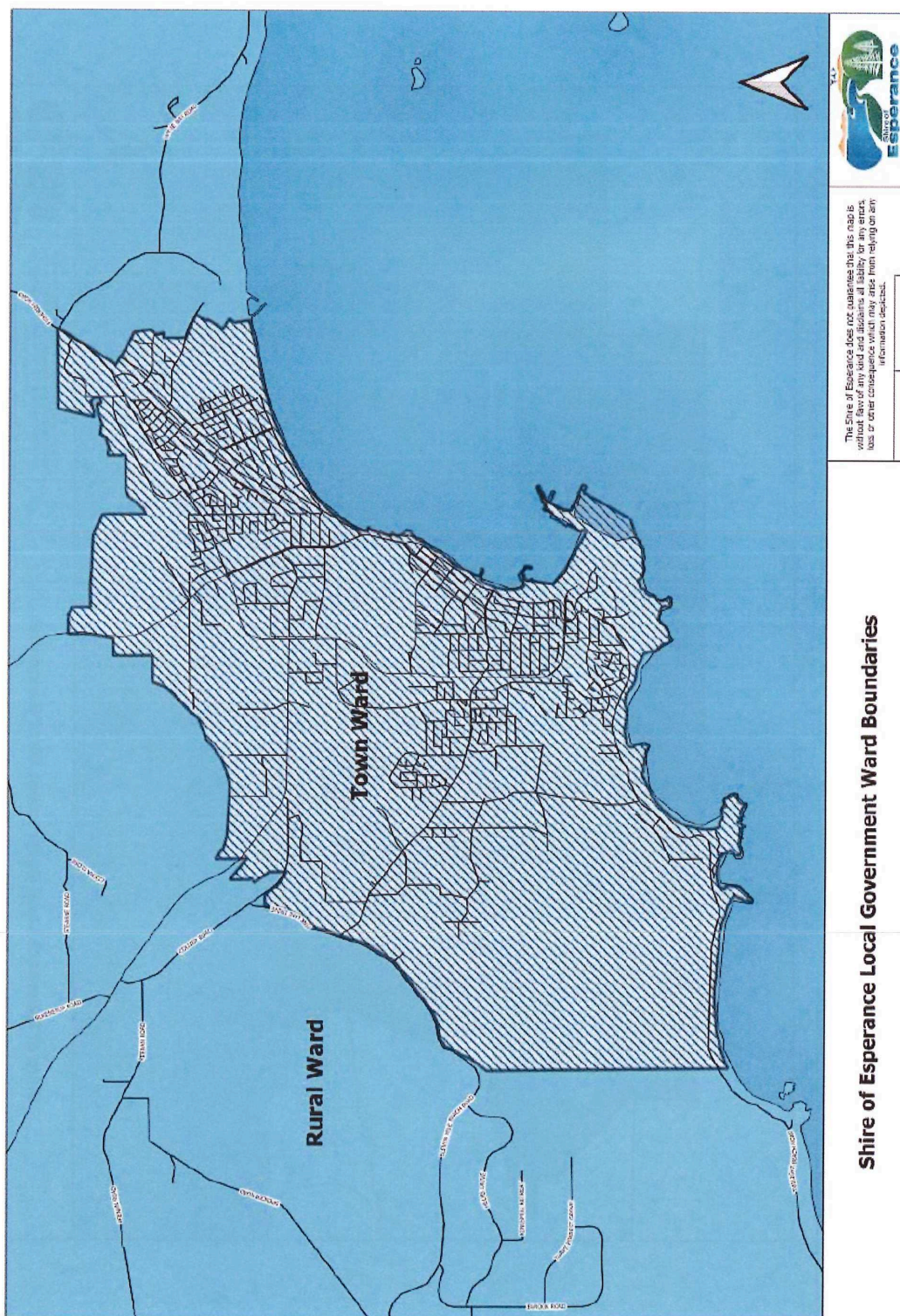


Shane Burge

Chief Executive Officer

Annexure 1: Existing Ward Boundaries





Attachment B

Ward and Representation Review Feedback – 2022

Option	Respondent Name	Comment	Received by
Option 1	Priscilla Davies	The needs of the community in the rural areas are quite different to those in town. However Rural councillors can also provide valuable input in what is needed in the town to support both their needs & those of us that live in the urban area. Having councillors with competing needs allows for a council that can have a broad opinion, which in turn benefits us all. We need diversity to ensure we have true representation, a council that understands our agricultural, tourism & community need is vital	Social Pinpoint
Option 1	Marie Fowler	The Rural wards contribute enormously to the economic success of Esperance in terms of agriculture and tourism. The large geographical area covers many diverse needs which could not be adequately addressed by removal of a councillor in the Rural Ward. Those living in the rural areas around Esperance still have a deep connection to the town but use the town in different ways to those who reside there. Rural councillors understand this and can represent this in council more effectively.	Social Pinpoint
Option 2	Michelle Handley	In my view this is the fairest option to pursue. I agree with the advantages noted in the briefing material and the points raised are things I value highly. I'm not supportive of any of the other options suggested and I don't have a better idea.	Social Pinpoint
Option 2	Ronald Payne	Five councillors plus an elected President should be enough people to run an efficient Local Government Council. I am presuming that this option would include electing the President from electors, rather than by elected council. Within the briefing notes, I wasn't sure if my interpretation is correct. However, if it is proposed that the Council elects the President, I still believe it is the best option.	Social Pinpoint
Option 2	Charlotte Della Vedova	I think option 2 is best fit. I was unable to find the <i>All feedback and suggestions for alternatives are encouraged and welcomed - just click on one of the five buttons under 'Share with us about ...' to the right and underneath this dialogue box.</i> on my phone. The name change for the wards might cause confusion unless we keep with the main locality name ie neridup etc etc. East west North etc is just easy to figure out.	Email

Option	Respondent Name	Comment	Received by
Option 3	Christiane Smith	This probably reverses what came in last time, but I do think rural representation is important. Don't agree with removing all wards as this would mean a full spill. We would lose knowledge and from those councillors who have done their training.	Social Pinpoint
Option 4	Tori Castledine	Keep it simple - have one ward for the entire region. If rural voters feel so strongly about having a rural candidate represent their interests, they'll still vote for a candidate with rural experience. I am concerned about having a publicly elected Shire President, without having compulsory voting. This will make it easier for one-issue or protest candidates to be elected as Shire President. Apathy amongst the community for voting is a major issue.	Social Pinpoint
Option 4	Trevor Ayers	Don't see the need for wards - hopefully people are sensible enough to elect the people most likely to ensure good decisions are made for all ratepayers. Once someone is elected they are required under the LG Act to make decisions for all, not the ward they are representing. Remove the wards, keep the Councillors that are yet to finish their terms - if the best candidates are from rural areas it may even end up with a greater number of rural based Councillors.	Social Pinpoint
Option 4	Gemma Johnston	I favour option 4 - removing the ward system. How I understand this is there would be no Rural & Town Ward as such but instead One Ward / One Vote. I believe the prospective Councillors that run for election should be knowledgeable and engaging of both of the wards, hence able to represent both well. I believe the President should still be voted in from the Council and not the public though.	Email
Option 4	Linda Shipard	My option would be; Option 4 Remove the Ward system	Email
Other	Bradley Cartledge	Similar to option 2 reduce rural ward representation but push out the town boundary further to capture residents on the larger lifestyle blocks. Rural ward would then be a better representative of the satellite locations and farming and the electors on the outskirts of town are now captured with the town ward. Alternatively I am in favour of scrapping the wards.	Social Pinpoint
Other	Ratepayer's Association	Submission attached	Email

Attachment C

Review of Wards and Representation

Submission by Esperance Ratepayers and Electors Association

Background

In November Council passed a resolution to review the wards and representation for the next Council elections (to be held in 2023). This issue was forced by State Government that now mandates the direct election of a Shire President.

I have sought clarification from the Department of Local Government. In Esperance, where there are multiple wards (e.g. rural and town). There will be a separate ballot for the president. Anyone can nominate for this position (e.g. whether already on Council, or on the ballot for a councillor position). The elected President will either create a vacancy to be filled by the next candidate in the relevant ward, or 'bypassed' in the election result. The Local Government Act 1995 will be modified prior to Oct 2023 to reflect the necessary changes.

Council has chosen to make a submission of its preferred reform to implement the necessary change.

Factors to be considered

1. Community interest.

Our Shire divides into two distinct communities – rural and town. The overwhelming majority of the Shire wealth is in the rural area. The overwhelming majority of revenue comes from the farming community. The rural community contributes 49% of the rates.

Summary: it is important to give the rural community a distinct representation on Council

2. Physical and topographical features.

Not relevant in our Shire.

3. Demographic trends

The Shire population is aging, but other than general issues with Aged Care should not have a bearing on the electoral model chosen.

4. Economic factors

These are as listed under item 1. Above.

5. Ratio of Councillors to Electors in various wards

Under the existing ward boundaries there are approximately 2000 voters for 2 rural representatives and 7500 electors to determine 7 town Councillors. It is noted that almost all Council decisions are made by a uniform 9-0 vote. There seems little benefit in retaining a large number of representatives on Council. Most discussion on issues takes place in direct/closed briefings between Shire and Council.

Conclusion: Council would benefit from fewer, but more knowledgeable and accountable representatives

Options offered in Discussion Paper

Shire offers 4 options:

- Option 1 – retain current wards and reduce the number of town councillors by one.
- Option 2 – retain current wards and reduce the number of town councillors by two and the rural ward by one.
- Option 3 – move the rural ward boundaries and reduce the number of town councillors by one.
- Option 4 – remove the current ward system.

Assessment

Reject option 4 as it goes strongly against the community interest listed above.

Reject option 1 & 3 as they do not reduce the size of Council, which is deemed beneficial.

The dilemma is to find a ward system that fits within the +/-10% variation of Councillor to elector ratio. An odd number of Councillors remains a preference, minimising the use of a casting vote by the president.

The following table shows various council sizes

President	1	1	1
Council	8	6	4
Town	7	4	3
Rural	2	2	1
Total	9	7	5

A Council size of 7 has major difficulties in satisfying the 'equal representation' requirement (Factor 5).

Using the ward boundary suggested by Shire in the discussion the following shows a compliant system:

	number of Councillors	number of electors	Councillor to elector ratio	
town	3	7085	1:2,362	-1.79%
rural	1	2534	1:2,534	+5.37%
total	4	9619	1:2,404	

Recommendation

To meet electoral requirements and community interests the Association recommends

- a) Elect a Shire President (as per Local Government Act 1995 requirement)
- b) Reduce the town ward to three representatives
- c) Reduce the rural ward to one representative
- d) Adjust the ward boundaries to achieve equal representation across the wards

Kaj Nieukerke
President of the Esperance Ratepayers and Electors Association

Shire info:

<https://esperance.mysocialpinpoint.com.au/review-of-wards-and-representation-2022#/sidebar/tab/about>

https://www.esperance.wa.gov.au/sites/default/files/publication/files/review_of_wards_and_representation_-_discussion_paper_-_october_2022.pdf

Copy of the response from the Hon John Carey MLA – Minister for Housing; Lands; Homelessness; Local Government attached.



Hon John Carey MLA
Minister for Housing; Lands; Homelessness; Local Government

Our Ref: 78-09680

2 DEC 2022

Mr Kaj Nieuwerkerke
President
Esperance Electors and Ratepayers Association
Email: kajwns@gmail.com

Dear Mr Nieuwerkerke

Thank you for your email dated 7 November 2022 to the Hon John Carey MLA, Minister for Local Government, regarding the election of a Shire President. I am responding to you on the Minister's behalf.

Under the Minister's package of local government reforms, the Shire of Esperance (the Shire) is in the category of requiring the Shire President to be directly elected. The Shire's Council decided to introduce this change voluntarily at the October 2023 local government elections by resolving to change the Shire President's election method to be by direct election.

I can confirm that there will be separate ballot papers for the position of Shire President and the Office of Councillor roles. All electors in your Shire (regardless of which Ward they are in) will be able to vote for their preferred Shire President.

If you are interested to learn more about the proposed local government reforms, the Department of Local Government, Sport and Cultural Industries website will be updated as the reforms progress:

<https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/local-government-act-reform>

Yours sincerely

A handwritten signature in black ink, appearing to be 'Claire Comrie', written over a horizontal line.

CLAIRE COMRIE
CHIEF OF STAFF

Attachment D

Factors to consider when assessing options:

Community of interest

The term community of interest has a number of elements. These include a sense of community identity and belonging, similarities in the characteristics of the residents of a community and similarities in the economic activities. It can also include dependence on the shared facilities in an area as reflected in catchment areas of local schools and sporting teams, or the circulation areas of local newspapers.

Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging.

Physical and topographic features

Ward boundaries should follow cadastral boundaries. As a consequence, it is appropriate to use them as ward boundaries. These may be natural or man-made features that will vary from area to area. Water features such as rivers and catchment boundaries may be relevant considerations. Coastal plain and foothill regions, parks and reserves may be relevant as may other man made features such as railway lines and highways.

Demographic trends

This information can give a profile of a community. Population trends are important to note, such as increasing or decreasing populations within an area. Population distributions are also important whether there are young families or retirees in certain areas, thereby creating community of interest in specific areas. It may be appropriate for ward boundaries to be drawn to reflect the different community profiles within the local government.

Economic factors

Economic factors can be broadly interpreted to include any factor that reflects the character of economic activities and resources in the area. This may include the industries that occur in a local government area (or the release of land for these) and the distribution of community assets and infrastructure such as road networks.

Ratio of councillors to electors

This relates to the level of representation of Councillors to Electors. It is expected that a local government will have similar ratios of electors to Councillors across the wards of its district.

Option 1:

Maintain the current ward system and ward boundaries, and reduce the number of Town Ward Councillors to remove the Shire President position.

1. Community of interest

This option retains all current communities of interest.

2. Physical and topographic features

This option retains current ward boundaries.

3. Demographic trends

The overall population of the Esperance Local Government Area has decreased by 353 between 2016 and 2021. The trend since 2013 has seen the Town Ward elector numbers increase while the Rural Ward elector numbers have decreased.

Based on historical population and election data, there is a high likelihood that Rural Ward elector numbers will continue to decrease, causing the level of representation between the wards to become more uneven.

4. Economic factors

A larger variety of industries are present in the Town Ward, with the Rural Ward being predominantly agricultural based.

5. Ratio of councillors to electors

Ratio of councillors to electors will fall outside of the acceptable deviation once the Shire President position is removed to allow for a popularly elected Shire President.

If the trend of Rural Ward elector numbers decreasing over the years continues, this will cause the elector ratio to remain outside of the acceptable deviation.

Overview:

This option would not be acceptable based on the ratio of electors to councillor numbers being outside of the acceptable deviation provided by the Local Government Advisory Board, once the Shire President position adjustment has been made, and the trend of decreasing Rural Ward elector numbers.

Option 2:

Maintain the current ward system and ward boundaries, but reduce the number of Councillors to 1 for the Rural Ward and 5 for the Town Ward. Note that the Local Government Advisory Board recommends the number of Councillors be between 6 and 9.

1. Community of interest

This option retains all current communities of interest.

2. Physical and topographic features

This option retains current ward boundaries.

3. Demographic trends

The overall population of the Esperance Local Government Area has decreased by 353 between 2016 and 2021. The trend since 2013 has seen the Town Ward elector numbers increase while the Rural Ward elector numbers have decreased.

Based on historical population and election data, there is a high likelihood that Rural Ward elector numbers will continue to decrease, causing the level of representation between the wards to become more uneven.

4. Economic factors

A larger variety of industries are present in the Town Ward, with the Rural Ward being predominantly agricultural based.

5. Ratio of councillors to electors

Reducing the number of councillors in the Rural Ward by 1 and Town Ward by 2 will bring the ratio within the deviation range accepted by the Local Government Advisory Board, and provide for a popularly elected Shire President as required by the Election Reforms.

The total number of councillors will also remain within the range recommended by the Local Government Advisory Board.

Overview:

Advantages	Disadvantages
<ul style="list-style-type: none">• Reduced cost for Councillor expenses• Councillor to Elector Ratio to fall within recommended deviation• Decision making process may be more effective and efficient with reduced Councillor numbers	<ul style="list-style-type: none">• Less Councillors representing Electors• Increased workload for Councillors• Reduction of Councillor numbers may limit diversity in Council

Option 3:

Expand the Rural Ward boundary to include some Town Ward electors, and decrease Town Ward representation by 1 to allow for the popularly elected Shire President position.

1. Community of interest

This option would be better aligned to community expectations, as many electors who reside on larger lifestyle blocks would be included in the Rural Ward, rather than the Town Ward.

This would result in an increase to the number of Rural Ward electors whose interests align with those electors in the existing Rural Ward.

2. Physical and topographic features

The adjusted ward boundaries would be based on the existing Esperance town site boundary, however exclude some of the larger residential blocks.

3. Demographic trends

The overall population of the Esperance Local Government Area has decreased by 353 between 2016 and 2021. The trend since 2013 has seen the Town Ward elector numbers increase while the Rural Ward elector numbers have decreased.

4. Economic factors

A larger variety of industries are present in the Town Ward, with the Rural Ward being predominantly agricultural based.

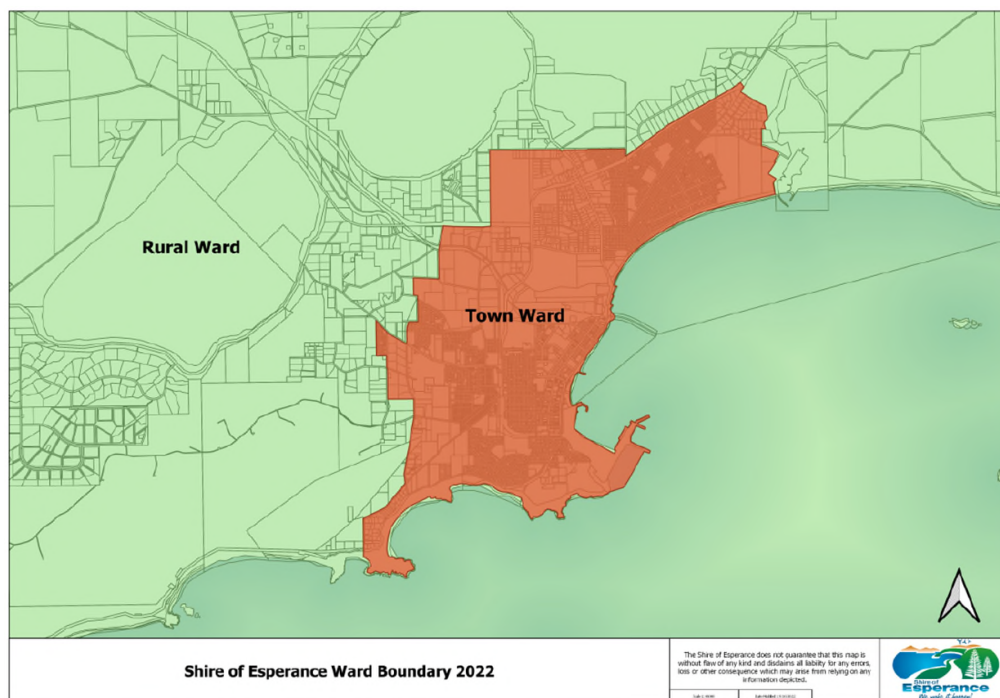
5. Ratio of councillors to electors

The total number of councillors would remain the same at 9, however 1 Town Councillor position would be removed to be the Shire President position.

This would result in the Town Ward being represented by 6 Councillors, the Rural Ward being represented by 2 Councillors, and the Shire President being elected separately to the Wards. At the current rate of population growth this will ensure the councillor to elector ratio will fall within the acceptable range for at least 10 years.

Overview:

Advantages	Disadvantages
<ul style="list-style-type: none">Councillor to Elector Ratio to fall within recommended deviation	<ul style="list-style-type: none">Wards may not align with elector's perceived location (i.e. increased number of electors residing in the Esperance town site would be included within the Rural Ward)



Option 4:

Remove the ward system. The electorate would vote for all Councillors chosen from across the entire local government area.

1. Community of interest

Currently electors from both wards have some interests which are similar, including living a significant distance from metropolitan areas, secondary school options, retail shops, health care options and town based sporting activities and community groups.

In addition to this, electors from the Rural Ward typically also have an overwhelming focus on seasonal farming conditions, and their immediate area, which electors in the Town Ward may not, including the town sites of Scaddan, Condingup, Cascade, Grass Patch and Salmon Gums.

2. Physical and topographic features

This option would utilise the whole Shire of Esperance Local Government Area boundary.

3. Demographic trends

The overall population of the Esperance Local Government Area has decreased by 353 between 2016 and 2021. The trend since 2013 has seen the Town Ward elector numbers increase while the Rural Ward elector numbers have decreased.

4. Economic factors

A larger variety of industries are present in the Town Ward, with the Rural Ward being predominantly agricultural based.

5. Ratio of councillors to electors

The ratio of councillors to electors would no longer be relevant under this option as all councillors would represent the entire district.

Overview:

Advantages	Disadvantages
<ul style="list-style-type: none">• Elected Members are elected by the whole of the electorate, not just a portion of it.• Less complicated election process• Balanced representation with Councillors representing the whole community	<ul style="list-style-type: none">• Removal of specific Rural/Town focus for Councillors and Electors may feel that they are not adequately represented• Greater costs involved for Canvassing the entire district for Candidates• Potential for an interest group to dominate Council• Require full spill of Council with potential for loss of corporate knowledge

Alternative Option 1:

Reduce rural ward representation and increase the town ward boundary to capture residents on the larger lifestyle blocks. Rural ward would then be a better representative of the satellite locations and farming and the electors on the outskirts of town are now captured with the town ward.

1. Community of interest

Currently electors from both wards have some interests which are similar, including living a significant distance from metropolitan areas, secondary school options, retail shops, health care options and town based sporting activities and community groups.

In addition to this, electors from the Rural Ward typically also have an overwhelming focus on seasonal farming conditions, and their immediate area, which electors in the Town Ward may not, including the town sites of Scaddan, Condingup, Cascade, Grass Patch and Salmon Gums.

2. Physical and topographic features

The adjusted ward boundaries would be based on the existing Esperance town site boundary, however include some of the larger residential lifestyle blocks.

3. Demographic trends

The overall population of the Esperance Local Government Area has decreased by 353 between 2016 and 2021. The trend since 2013 has seen the Town Ward elector numbers increase while the Rural Ward elector numbers have decreased.

4. Economic factors

A larger variety of industries are present in the Town Ward, with the Rural Ward being predominantly agricultural based.

5. Ratio of councillors to electors

The total number of councillors would remain the same at 9, however 1 Town Councillor position would be removed to be the Shire President position.

This would result in the Town Ward being represented by 6 Councillors, the Rural Ward being represented by 2 Councillors, and the Shire President being elected separately to the Wards. At the current rate of population growth this will ensure the councillor to elector ratio will fall within the acceptable range for at least 10 years.

Overview:

Advantages	Disadvantages
<ul style="list-style-type: none">• Councillor to Elector Ratio to fall within recommended deviation• Decision making process may be more effective and efficient with reduced Councillor numbers• Rural Ward representation focussing on large farmland and satellite towns rather than lifestyle blocks	<ul style="list-style-type: none">• Less Councillors representing Rural Electors• Reduction of Councillor numbers in Rural Ward may limit diversity in Council

Alternative Option 2:

Reduce town ward representation to 3 councillors, rural ward representation to 1 councillor and adjust the ward boundaries to achieve equal representation.

1. Community of interest

Currently electors from both wards have some interests which are similar, including living a significant distance from metropolitan areas, secondary school options, retail shops, health care options and town based sporting activities and community groups.

In addition to this, electors from the Rural Ward typically also have an overwhelming focus on seasonal farming conditions, and their immediate area, which electors in the Town Ward may not, including the town sites of Scaddan, Condingup, Cascade, Grass Patch and Salmon Gums.

2. Physical and topographic features

The adjusted ward boundaries would be based on the existing Esperance town site boundary, however include some of the larger residential lifestyle blocks.

3. Demographic trends

The overall population of the Esperance Local Government Area has decreased by 353 between 2016 and 2021. The trend since 2013 has seen the Town Ward elector numbers increase while the Rural Ward elector numbers have decreased.

4. Economic factors

A larger variety of industries are present in the Town Ward, with the Rural Ward being predominantly agricultural based.

5. Ratio of councillors to electors

The total number of councillors would reduce to 5, resulting in the Town Ward being represented by 3 Councillors, the Rural Ward being represented by 1 Councillors, and the Shire President being elected separately to the Wards.

Overview:

This option would not be acceptable based on the proposed number of councillor positions being less than the acceptable range provided by the Local Government Advisory Board, which is between 6 and 9 councillors for the Esperance population.

Item: 12.3.2

Lease Agreement - Gibson Public Toilets

Author/s	Rachel Witheridge	Governance and Corporate Support Officer
Authoriser/s	Sarah Walsh Felicity Baxter	Coordinator Governance & Corporate Support Director Corporate & Community Services

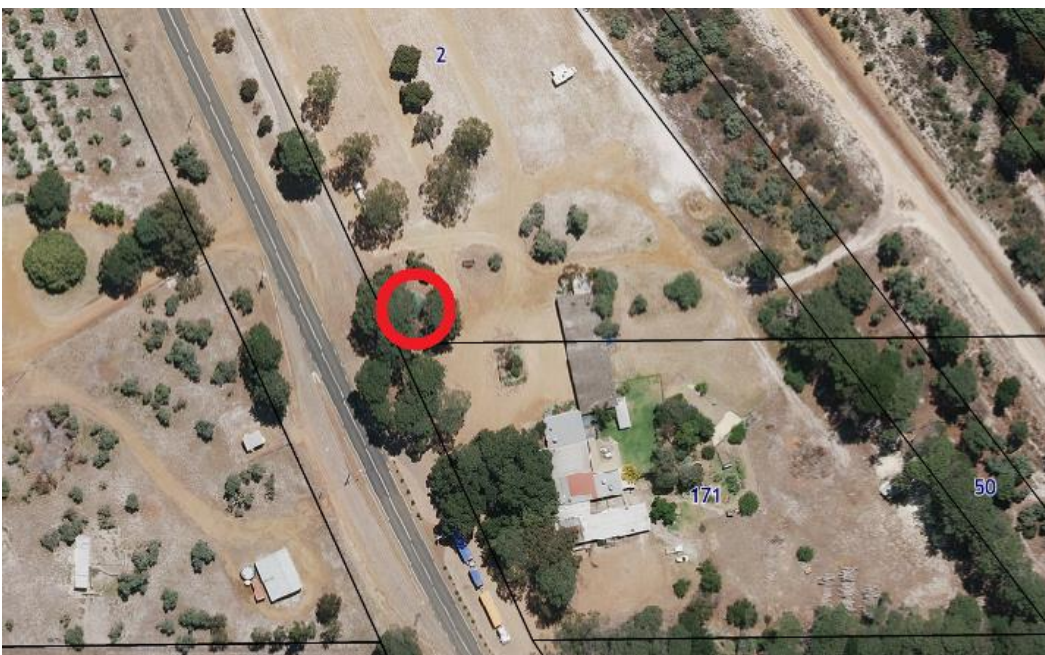
File Ref: D22/35932

Applicant

Shire of Esperance

Location/Address

Gibson Public Toilets, portion of Lot 2, Coolgardie-Esperance Highway Gibson.



Executive Summary

For Council to consider renewing the lease agreement with Willoranah Pty Ltd for the Gibson Public Toilets on a portion of Lot 2, Coolgardie-Esperance Highway Gibson.

Recommendation in Brief

That Council renew the lease agreement with Willoranah Pty Ltd for the Gibson Public Toilets on a portion of Lot 2, Coolgardie-Esperance Highway Gibson for a term of 12 months.

Background

The lease for this site has been in place since September 2005.

The current lease expired on 31 October 2022 and has been in hold over while awaiting a response from Willoranah Pty Ltd with regard to our request to renew the lease.

On 15 June 2022, the Shire wrote to Willoranah Pty Ltd (Mr Paul Willoughby) asking whether they would be willing to renew the lease and if so, would a longer 5-year term be acceptable.

On 18 November 2022, Paul Willoughby advised he is agreeable to renewing the lease as per last arrangement. The last arrangement was for a 12-month term.

Officer's Comment

Discussion with internal officers has determined no concerns with the lease being renewed for a further 12 months as there is still a need to have public toilet facilities in Gibson at this time.

Consultation

Willoranah Pty Ltd
Manager Building, Planning and Land Projects
Manager Development and Statutory Services
Manager Asset Planning

Asset Management Implications

The Shire will remain responsible for all maintenance of the premise.

Cleaning is currently undertaken by the Gibson Progress Association, who invoice the Shire for costs on an annual basis.

Financial Implications

The Shire will remain responsible for all maintenance, insurance and cleaning costs for the premises.

Statutory Implications

Local Government Act 1995

Strategic Implications

Council Plan 2022 – 2032

Place - Outcome 9. Attractive and welcoming places

Objective 9.3. Provide quality community facilities, parks and spaces.

Priority Project 14.1.1. Provide public reports on progress towards achievement of priority projects and outcomes.

Attachments

Nil

RECOMMENDATION AND DECISION

12.3.2 Lease Agreement - Gibson Public Toilets

Moved: Cr Flanagan

Seconded: Cr Graham

O0123-004

Council Resolution

That Council renew the Lease agreement with Willoranah Pty Ltd for a portion of Lot 2 Coolgardie-Esperance Highway, Gibson WA subject to the following:

- 1. The term of the lease being 12 months, commencement date upon execution by both parties;**
- 2. The Shire being responsible for ongoing maintenance, insurance and costs for cleaning of the premises;**
- 3. The premises be used for the purpose of Public amenities; and**
- 4. The lease rent be \$1.00 p.a. payable on demand.**

**CARRIED
F6 - A0**

Item: 12.3.3

Final Adoption of Dog Local Law 2022

Author/s	Sarah Walsh Neroli Logan	Coordinator Governance & Corporate Support Manager Development and Statutory Services
Authoriser/s	Holly Phillips	Director External Services

File Ref: D22/26221

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to consider adopting the Dog Local Law 2022 (Dog Local Law).

Recommendation in Brief

That Council makes the Dog Local Law 2022, subject to the Chief Executive Officer completing the necessary procedural steps in accordance with section 3.12 of the *Local Government Act 1995*.

Background

Section 3.16(1) of the *Local Government Act 1995* requires that all local laws of local government must be reviewed within an eight (8) year period after their commencement or from their last review date. The Shire of Esperance Dog Local Law 2002 was gazetted in October 2002, updated in October 2009, and last reviewed in 2014.

During the last review, it was identified that multiple changes were required due to changes in legislation, terminology, penalties and the removal of dog prohibited areas. Additional changes were required including a contents page, expanded definitions, updated legislative references and clarification of inconsistencies relating to penalties.

Due to the extent of the changes, a new Dog Local Law was recommended (as opposed to amending the existing local law).

Consequently, at the Ordinary Council Meeting held on 28 June 2022, Council resolved to request the CEO to:

1. Give Local Public Notice of the proposed Shire of Esperance Dog Local Law 2022 in accordance with s.3.12(3) of the *Local Government Act 1995*;
2. Forward a copy of the proposed local law and public notices to the Minister for Local Government; and
3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.

Officer's Comment

Local public notice of the proposed Dog Local Law was given in accordance with section 3.12(3)(a) of the *Local Government Act 1995*. A public submission period was open between 5 July and 27 August 2022 and no submissions were received.

Officers sought advice from the Department of Local Government, Sport and Cultural Industries (DLGSC) and their comments have been reviewed and included (Attachment B).

DLGSC proposed minor modifications to the Dog Local Law, mostly with regard to formatting and grammatical amendments. These changes have since been incorporated into the Dog Local Law.

In addition, DGLSC recommended changes to the penalties contained in the Dog Local Law. The Dog Local Law currently sets an unmodified penalty not exceeding \$1,000 in clause 6.8 or \$100 for each day or part of a day. The inclusion of this wording was recommended by WALGA.

However, DLGSC advised that modified penalties cannot exceed 10% of the maximum unmodified penalty for that offence. The inclusion of this penalty would limit unmodified penalties to \$100 or less requiring penalties to be reduced in the modified penalty table outlined in Schedule 3.

Alternatively, the Shire could increase the unmodified penalty in clause 6.8. However, either change would require the Shire to restart the law making process from the beginning as it is likely to qualify as a significant difference under section 3.13 of the *Local Government Act 1995*.

To avoid this, the Shire has made no change to clause 6.8 and will await determination from the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation on this matter.

Consultation

DLGSC
Ranger Services
WALGA

Financial Implications

There are nominal costs associated with making the local law, including advertising and gazettal.

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995

Policy Implications

Section 3.12 of the *Local Government Act 1995* determines the process which all local governments must take when creating new local laws.

Strategic Implications

Council Plan 2022 – 2032

Performance

Outcome 15. Operational excellent and financial sustainability.

Environmental Considerations

Nil

Attachments

- A. Dog Local Law 2022
- B. Department of Local Government Submission

RECOMMENDATION AND DECISION

12.3.3 Final Adoption of Dog Local Law 2022

Moved: Cr Obourne

Seconded: Cr Flanagan

O0123-005

Council Resolution

That Council;

- 1. Notes that the law-making process will repeal the Dog Local Law 2002;**
- 2. Makes the Dog Local Law 2022, as per Attachment A, in accordance with section 3.12(4) of the Local Government Act 1995, subject to the Chief Executive Officer;**
 - a. Publishing the Dog Local Law 2022 in the Government Gazette in accordance with section 3.12(5) of the Local Government Act 1995;**
 - b. Following gazettal, providing local public notice of the Dog Local Law 2022 in accordance with section 3.12(6) of the Local Government Act 1995; and**
 - c. Following local public notice, providing an Explanatory Memorandum, signed by the Shire President and Chief Executive Officer, and a copy of the Dog Local Law 2022 to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation in accordance with section 3.12(7) of the Local Government Act 1995.**

**CARRIED
F6 - A0**



DOG ACT 1976
LOCAL GOVERNMENT ACT 1995

Shire of Esperance

DOG LOCAL LAW 2022

DOG ACT 1976
LOCAL GOVERNMENT ACT 1995

Shire of Esperance
DOG LOCAL LAW 2022

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PART 5—MISCELLANEOUS

5.1 Offence to excrete

PART 6—ENFORCEMENT

6.1 Interpretation

6.2 Modified penalties

6.3 Issue of infringement notice

6.4 Failure to pay modified penalty

6.5 Payment of modified penalty

6.6 Withdrawal of infringement notice

6.7 Service

6.8 Penalty

SCHEDULE 1—APPLICATION FOR A LICENCE FOR AN APPROVED KENNEL ESTABLISHMENT

SCHEDULE 2—CONDITIONS OF A LICENCE FOR AN APPROVED KENNEL ESTABLISHMENT

SCHEDULE 3—OFFENCES IN RESPECT OF WHICH MODIFIED PENALTY APPLIES

**DOG ACT 1976
LOCAL GOVERNMENT ACT 1995**

Shire of Esperance

DOG LOCAL LAW 2022

Under the powers conferred on it by the *Dog Act 1976* and the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Esperance resolved on 24th January 2023 to make the following local law.

PART 1—PRELIMINARY

1.1 Short title

This is the Shire of Esperance *Dog Local Law 2022*

1.2 Commencement

This local law comes into operation 14 days after the day on which it is published in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

1.4 Repeal

The *Shire of Esperance Dogs Local Law 2002* published in the *Government Gazette* on 1 October 2002 is repealed.

1.5 Meaning of terms used in this local law

In this local law—

Act means the *Dog Act 1976*;

application means the completed form lodged by an applicant as required by this local law;

applicant means the owner or occupier of premises who makes an application for a permit under this local law;

assistance dogs has the meaning given to it in the Act;

authorised person means a person appointed under the *Local Government Act 1995* section 9.10(2) to be an authorised person the purpose of this Act; or a person designated as an authorised officer under the *Public Health Act 2016* section 24(1) for the purposes of this Act;

CEO means the Chief Executive Officer of the local government;

Council means the Council of the Shire of Esperance;

dangerous dog has the meaning given to it in the Act;

development approval means an approval issued under the local planning scheme as amended from time to time;

district means the district of the local government;

dog management facility established by the local government under section 11 of the Act and used for the purposes of keeping dogs seized or impounded under the Act or this local Law.

kennel establishment means the kennel, yard and premises used to house a dog for commercial purposes, gain or reward.

local government means the Shire of Esperance;

local planning scheme means a local planning scheme made by the local government under the *Planning and Development Act 2005* which applies throughout the whole or a part of the district;

LG Act means the *Local Government Act 1995*;

lot has the meaning given to it in the *Planning and Development Act 2005*;

microchip means an identification devise of a prescribed type that is capable of being implanted in a dog and is designed to record information in a way that can be electronically retrieved;

premises has the same meaning given in the Act;

public place has the same meaning given in the Act;

Regulations means the *Dog Regulations 2013*;

schedule means a schedule in this local law;

seized means a dog seized by an authorised person, but not having been placed in a pound;

thoroughfare has the meaning given to it in section 1.4 of the LG Act;

valid in relation to a licence issued under this local law means current and for which all the associated fees have been paid in full.

PART 2—IMPOUNDING OF DOGS

2.1 Charges and costs

The following are to be imposed and determined by the local government under sections 6.16 to 6.19 of the LG Act—

- (a) the charges to be levied under section 29(4) of the Act relating to the seizure and impounding of a dog;
- (b) the additional fee payable under section 29(4) of the Act where a dog is released at a time or on a day other than those determined under clause 2.2;
- (c) the cost of implantation of a microchip referred to in section 30A(3) of the Act; and
- (d) the costs of the destruction and the disposal of a dog referred to in section 29(15) of the Act.

2.2 No breaking into or destruction of the Dog Management Facility

A person who –

- (a) unless he or she is the pound keeper or a person authorised to do so, releases or attempts to release a dog from a Dog Management Facility; or
- (b) destroys, breaks into, damages or in any way interferes with or renders not dog-proof –

- (i) any Dog Management Facility; or
- (ii) any vehicle or container used for the purpose of catching, holding or conveying a seized dog,

commits an offence.

PART 3—REQUIREMENTS AND LIMITATIONS ON THE KEEPING OF DOGS

3.1 Dogs to be confined

- (1) An occupier of premises on which a dog is kept must—
 - (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
 - (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
 - (c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises (unless the gate is temporarily opened in a manner that ensures that the dog remains confined) and is fitted with an effective operational latch or other means of fastening it;
 - (d) maintain the fence and all gates and doors in the fence in good order and condition; and
 - (e) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) An occupier who fails to comply with subclause (1) commits an offence.
- (3) Notwithstanding subclause (1) and (2), the confinement of dangerous dogs is dealt with in the Act and Regulations.

3.2 Limitation on the number of dogs

- (1) This clause does not apply to dangerous dogs (declared) or dangerous dogs (restricted breeds).
- (2) This clause does not apply to premises which have been—
 - (a) licenced under Part 4 as an approved Kennel Establishment; or
 - (b) granted an exemption under section 26(3) of the Act.
- (3) For the purpose of section 26(4) of the Act, a person shall not, without a permit, keep or permit to be kept—
 - (a) on premises situated on a lot having an area of 4 hectares or more—4 dogs over the ages of 3 months and the young of those dogs under that age; or
 - (b) on premises situated on any other lot—2 dogs over the age of 3 months and the young of those dogs under that age.

PART 4—APPROVED KENNEL ESTABLISHMENT

4.1 Interpretation

In this Part and in Schedule 2—

adjoining land means land or premises which have a common boundary or portion of a boundary with a lot or is separated from that lot by a right-of-way, pedestrian access way, access leg of a battle-axe lot or the equivalent not more than 6 metres in width;

fit and proper person means a person who does not have an unspent conviction under the *Animal Welfare Act 2002* or a history of contravention of the Act

licence means a licence to keep an approved kennel establishment on premises;

premises, in addition to the meaning given to it in section 3 of Act, means the premises described in the application for a licence; and

transferee means a person who applies for the transfer of a licence to him or her under clause 4.14 of this local law.

4.2 Application for licence for approved kennel establishment

An application for a licence must be made in the form of that in Schedule 1, and must be lodged with the local government together with—

- (a) plans and specifications of the kennel establishment, including a site plan;
- (b) copies of the notices to be given under clause 4.3;
- (c) written evidence that either the applicant or another person who will have the charge of the dogs, will reside on the premises or, in the opinion of the local government or CEO, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare;
- (d) a written acknowledgment that the applicant has read and agrees to comply with any code of practice relating to the keeping of dogs adopted or nominated by the local government;
- (e) the fee for the application for a licence referred to in clause 4.10(1) of this local law; and
- (f) a copy of a Development Approval issued by the local government under a local planning scheme.

4.3 Notice of proposed use

- (1) An applicant for a licence must give notice of the proposed use of the premises as an approved kennel establishment after the application for a licence has been lodged—
 - (a) once in a newspaper circulating in the district; and
 - (b) to the owner and occupiers of any premises adjoining the premises.
- (2) The notices in subclause (1) must specify that—
 - (a) any written submissions as to the proposed use are to be lodged with the CEO within 14 days of the date the notice is given; and
 - (b) the application and plans and specifications may be inspected at the offices of the local government.
- (3) Where—
 - (a) the notices given under subclause (1) do not clearly identify the premises; or

- (b) a notice given under subclause (1) (a) is of a size or in a location in the newspaper which, in the opinion of the CEO, would fail to serve the purpose of notifying persons of the proposed use of the premises,

then the local government may refuse to determine the application for a licence until the notices or notice, as the case may be, is given in accordance with its directions.

4.4 Exemption from notice requirements

Where an application for a licence is made in respect of premises on which an approved Kennel Establishment is either a—

- (a) permitted use; or
- (b) use which the local government may approve subject to compliance with specified notice requirements,

under a local planning scheme, then the requirements of clauses 4.2(b), 4.3 and 4.5(a) do not apply in respect of the application for a licence.

4.5 When application can be determined

An application for a licence is not to be determined by the local government until—

- (a) the applicant has complied with clause 4.2;
- (b) the applicant submits proof that the notices referred to in clause 4.3(1) have been given in accordance with that clause; and
- (c) the local government has considered any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises.

4.6 Determination of application

In determining an application for a licence, the local government is to have regard to—

- (a) the matters referred to in clause 4.8;
- (b) any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises;
- (c) any economic or social benefits which may be derived by any person in the district if the application for a licence is approved;
- (d) the effect which the kennel establishment may have on the environment or amenity of the neighbourhood;
- (e) whether or not the imposition of and compliance with appropriate conditions of a licence will mitigate any adverse effects of the approved kennel establishment identified in the preceding paragraphs.

4.7 Where application cannot be approved

The local government cannot approve an application for a licence where—

- (a) an approved kennel establishment cannot be permitted by the local government on the premises under a local planning scheme; or

- (b) an applicant for a licence or another person who will have the charge of the dogs will not reside on the premises, or in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare; or
- (c) if the applicant is not a fit and proper person to keep an approved kennel establishment.

4.8 Conditions of approval

- (1) The local government may approve an application for a licence subject to the conditions contained in Schedule 2 and to such other conditions as the local government considers appropriate.
- (2) In respect of a particular application for a licence, the local government may vary any of the conditions contained in Schedule 2.

4.9 Compliance with conditions of approval

- (1) A licensee who does not comply with the conditions of licence commits an offence.
- (2) Notwithstanding clause 6.8, the penalty under this clause is \$5000 and where the offence is of a continuing nature, an additional daily penalty of \$100.

4.10 Fees

- (1) On lodging an application for a licence, the applicant is to pay a fee to the local government.
- (2) On the issue or renewal of a licence, the licensee is to pay a fee to the local government.
- (3) On lodging an application for the transfer of a valid licence, the transferee is to pay a fee to the local government.
- (4) The fees referred to in subclauses (1) to (3) are to be imposed and determined by the local government under sections 6.16 to 6.19 of the LG Act.

4.11 Form of licence

The licence is to be in the form determined by the local government and is to be issued to the licensee.

4.12 Period of licence

- (1) The period of effect of a licence is set out in section 27(5) of the Act.
- (2) A licence is to be renewed if the fee referred to in clause 4.10(2) is paid to the local government prior to the expiry of the licence.
- (3) On the renewal of a licence the conditions of the licence at the time of its renewal continue to have effect.

4.13 Variation or cancellation of licence

- (1) The local government may through a written notice to the licensee vary the conditions of a licence.
- (2) The local government may cancel a licence—
 - (a) on the request of the licensee;

- (b) following a breach of the Act, the Regulations or this local law;
 - (c) following a breach of the *Animal Welfare Act 2002* or the *Public Health Act 2016*; or
 - (d) if the licensee is not a fit and proper person.
- (3) The date a licence is cancelled is to be, in the case of—
- (a) paragraph (a) of subclause (2), the date requested by the licensee; or
 - (b) paragraphs (b), (c) and (d) of subclause (2), the date determined under section 27(6) of the Act.
- (4) If a licence is cancelled the fee paid for that licence is not refundable for the term of the licence that has not yet expired.

4.14 Transfer

- (1) An application for the transfer of a valid licence from the licensee to another person must be—
- (a) made in the form determined by the local government;
 - (b) made by the transferee;
 - (c) made with the written consent of the licensee; and
 - (d) lodged with the local government together with—
 - (i) written evidence that a person will reside at or within reasonably close proximity to the premises the subject of the licence; and
 - (ii) the fee for the application for the transfer of a licence referred to in clause 4.10(3).
- (2) The local government is not to determine an application for the transfer of a valid licence until the transferee has complied with subclause (1).
- (3) The local government may approve, whether or not subject to such conditions as it considers appropriate, or refuse to approve an application for the transfer of a valid licence.
- (4) Where the local government approves an application for the transfer of a valid licence, then on the date of approval, unless otherwise specified in the notice issued under clause 4.15(b), the transferee becomes the licensee of the licence for the purposes of this local law.

4.15 Notification

The local government is to give written notice to—

- (a) an applicant for a licence of the local government's decision on her or his application;
- (b) a transferee of the local government's decision on her or his application for the transfer of a valid licence;
- (c) a licensee of any variation made under clause 4.13(1);
- (d) a licensee when her or his licence is due for renewal and the manner in which it may be renewed;
- (e) a licensee when her or his licence is renewed;
- (f) a licensee of the cancellation of a licence under clause 4.13(2)(a); and
- (g) a licensee of the cancellation of a licence under paragraphs (b), (c) or (d) of clause 4.13(2), which notice is to be given in accordance with section 27(6) of the Act.

4.16 Inspection of kennel establishment

With the consent of the occupier, an authorised person may inspect an approved kennel establishment at any time.

PART 5—MISCELLANEOUS

5.1 Offence to excrete

- (1) A dog must not excrete on—
 - (a) any thoroughfare or other public place; or
 - (b) any land which is not a public place without the consent of the occupier.
- (2) Subject to subclause (3), if a dog excretes contrary to subclause (1), every person liable for the control of the dog at that time commits an offence.
- (3) The person liable for the control of the dog does not commit an offence against subclause (2) if any excreta is removed immediately by that person.

PART 6—ENFORCEMENT

6.1 Interpretation

In this Part—

infringement notice means the notice referred to in clause 6.3; and

notice of withdrawal means the notice referred to in clause 6.6(1).

6.2 Modified penalties

- (1) The offences contained in Schedule 3 are offences in relation to which a modified penalty may be imposed.
- (2) The amount appearing in the fourth column of Schedule 3 directly opposite an offence is the modified penalty payable in respect of that offence if—
 - (a) the dog is not a dangerous dog; or
 - (b) the dog is a dangerous dog, but an amount does not appear in the fourth column directly opposite that offence.
- (3) The amount appearing in the fifth column of Schedule 3 directly opposite an offence is the modified penalty payable in respect of that offence if the dog is a dangerous dog.

6.3 Issue of infringement notice

Where an authorised person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice.

6.4 Failure to pay modified penalty

Where a person who has received an infringement notice fails to pay the modified penalty within the time specified in the notice, or within such further time as allowed by the CEO, he or she is deemed to have declined to have the offence dealt with by way of a modified penalty.

6.5 Payment of modified penalty

A person who has received an infringement notice may, within the time specified in that notice or within such further time as may in any particular case be allowed by the CEO, send or deliver to the local government the amount of the penalty, with or without a reply as to the circumstances giving rise to the offence, and the local government may appropriate that amount in satisfaction of the penalty and issue an acknowledgment of receipt.

6.6 Withdrawal of infringement notice

- (1) Whether or not the modified penalty has been paid, an authorised person may withdraw an infringement notice by sending a notice.
- (2) A person authorised to issue an infringement notice under clause 6.3 cannot sign or send a notice of withdrawal.

6.7 Service

An infringement notice or a notice of withdrawal may be served on a person personally, or by leaving it at or posting it to her or his address as ascertained from her or him, or as recorded by the local government under the Act, or as ascertained from inquiries made by the local government.

6.8 Penalty

Any person who contravenes any provision of this local law or fails to comply with a notice issued under this local law commits an offence, to a penalty –

- (a) not exceeding \$1,000; or
- (b) \$100 for each day or part of a day.

SCHEDULE 1—APPLICATION FOR A LICENCE FOR AN APPROVED KENNEL ESTABLISHMENT (clause 4.2)

I/we (full name)

of (postal address)

..... (telephone number)

.....

(facsimile number) (E-mail address)

Apply for a licence for an approved kennel establishment at (address of premises)

.....

For (number and breed of dogs)

* (insert name of person) will be residing at the premises on and from (insert date)

* (insert name of person) will be residing (sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare) at (insert address of residence) on and from (insert date).

Attached are –

- (a) a site plan of the premises showing the location of the kennel establishment and yards and all other buildings and structures and fences;
- (b) plans and specifications of the kennel establishment;
- (c) copy of notice of proposed use to appear in newspaper;
- (d) copy of notice of proposed use to be given to adjoining premises;
- (e) written evidence that a person will reside –
 - (i) at the premises; or
 - (ii) sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare; and
- (f) if the person in item (e) is not the applicant, written evidence that the person is a person in charge of the dogs.

I confirm that I have read and agree to comply with the Code of Practice known as, in the keeping of dogs at the proposed kennel establishment.

Signature of applicant

Date

*delete where inapplicable.

Note: a licence if issued will have effect for a period of 12 months – section 27(5) of the *Dog Act 1976*.

OFFICE USE ONLY

Application fee paid on *[insert date]*.

SCHEDULE 2—CONDITIONS OF A LICENCE FOR AN APPROVED KENNEL ESTABLISHMENT (clause 4.8(1))

An application for a licence for an approved kennel establishment may be approved subject to the following conditions –

- (a) each kennel establishment, unless it is fully enclosed, must have a yard attached to it;
- (b) each kennel establishment and each yard must be at a distance of not less than –
 - (i) 25m from the front boundary of the premises and 5m from any other boundary of the premises;
 - (ii) 10m from any dwelling; and
 - (iii) 25m from any church, school room, hall, factory, dairy or premises where food is manufactured, prepared, packed or stored for human consumption;
- (c) each yard for a kennel establishment must be kept securely fenced with a fence constructed of link mesh or netting or other materials approved by the local government;
- (d) the minimum floor area for each kennel establishment must be calculated at 2.5 times the length of the breed of dog (when it is fully grown), squared, times the number of dogs to be housed in the kennel establishment and the length of the dog is to be determined by measuring from the base of the tail to the front of its shoulder;
- (e) the floor area of the yard attached to any kennel establishment or group of kennel establishment must be at least twice the floor area of the kennel establishment or group of kennel establishment to which it is attached;
- (f) The upper surface of the kennel establishment floor must be –
 - (i) at least 100mm above the surface of the surrounding ground;
 - (ii) smooth so as to facilitate cleaning;
 - (iii) rigid;
 - (iv) durable;
 - (v) slip resistant;
 - (vi) resistant to corrosion;
 - (vii) non-toxic;
 - (viii) impervious;
 - (ix) free from cracks, crevices and other defects; and
 - (x) finished to a surface having a fall of not less than 1 in 100 to a spoon drain which in turn must lead to a suitably sized diameter sewerage pipe which must be properly laid, ventilated and trapped in accordance with the health requirements of the local government;
- (g) all kennel establishment floor washings must pass through the drain in item (f)(x) and must be piped to approved apparatus for the treatment of sewage in accordance with the health requirements of the local government;
- (h) the kennel establishment floor must have a durable upstand rising 75mm above the floor level from the junction of the floor and external and internal walls, or internal walls must be so constructed as to have a minimum clearance of 50mm from the underside of the bottom plate to the floor;
- (i) where a yard is to be floored, the floor must be constructed in the same manner as the floor of any kennel establishment;
- (j) from the floor, the lowest internal height of a kennel establishment must be, whichever is the lesser of –
 - (i) 2m; or

- (ii) 4 times the height of the breed of dog in the kennel establishment, when it is fully grown, measured from the floor to the uppermost tip of its shoulders while in a stationary upright position;
- (k) the walls of each kennel establishment must be constructed of concrete, brick, stone or framing sheeted internally and externally with good quality new zincalume or new pre-finished colour coated steel sheeting or new fibrous cement sheeting or other durable material approved by the local government;
- (l) all external surfaces of each kennel establishment must be kept in good condition;
- (m) the roof of each kennel establishment must be constructed of impervious material;
- (n) all kennel establishment and yards and drinking vessels must be maintained in a clean condition and must be cleaned and disinfected when so ordered by an authorised person;
- (o) all refuse, faeces and food waste must be disposed of daily into the approved apparatus for the treatment of sewage;
- (p) noise, odours, fleas, flies and other vectors of disease must be effectively controlled;
- (q) suitable water must be available at the kennel establishment via a properly supported standpipe and tap; and
- (r) the licensee or the person nominated in the application for a licence, must, in accordance with the application for the licence, continue to reside –
 - (i) at the premises; or
 - (ii) in the opinion of the local government, sufficiently close to the premises so as to control the dogs, and to ensure their health and welfare.

SCHEDULE 3—OFFENCES IN RESPECT OF WHICH MODIFIED PENALTY APPLIES (clause 6.2)

Offence	Nature of offence	Modified penalty \$	Dangerous Dog Modified Penalty \$
2.2(a)	Attempting to or causing the unauthorised release of a dog from a Dog Management Facility	200	400
2.2(b)	Interfering with any Dog Management Facility or vehicle used for the purpose of catching, holding or conveying dogs	200	400
3.1	Failing to provide means for effectively confining a dog	200	400
3.2 (3)	Keeping more than prescribed number of dogs without a permit	100	200
4.9	Failing to comply with the conditions of a licence	200	200
5.1(2)	Dog excreting in public place	200	200

Dated this 24th January 2023

The Common Seal of the Shire of Esperance was affixed in the presence of –

President.
Chief Executive Officer

Archived: Wednesday, 4 January 2023 8:57:47 AM

From: [Steven Elliott](#)

Mail received time: Thu, 3 Nov 2022 11:18:46

Sent: Thu, 3 Nov 2022 03:18:27

To: [Shire of Esperance](#)

Subject: Attn: Sarah Walsh - Department of Local Government - Comments on proposed dog local law and cat local law

Importance: Normal

Sensitivity: None

[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Good afternoon,

This email is regarding the Shire's proposed local laws. The Department's comments on both local laws are provided below:

~

Dog Local Law 2022

~

1. Modified penalties – 10% rule

~

The draft local law currently sets an unmodified penalty of \$1000 for most offences.

Under the Dog Act, modified penalties can't exceed 10% of the maximum unmodified penalty for that offence. As a result, an unmodified penalty of \$1000 will limit modified penalties to \$100 or less.

Several of the proposed penalties in Schedule 3 exceed this ratio. The Shire should lower these penalties accordingly.

Alternatively, the Shire can increase the unmodified penalty in clause 6.8 and consequentially increase the limit for modified penalties. However, if the Shire does this it will likely need to restart the law-making process from the beginning, since increasing the unmodified penalty is likely to qualify as a "significant difference" under section 3.13 of the *Local Government Act 1995*.

~

2. Minor edits

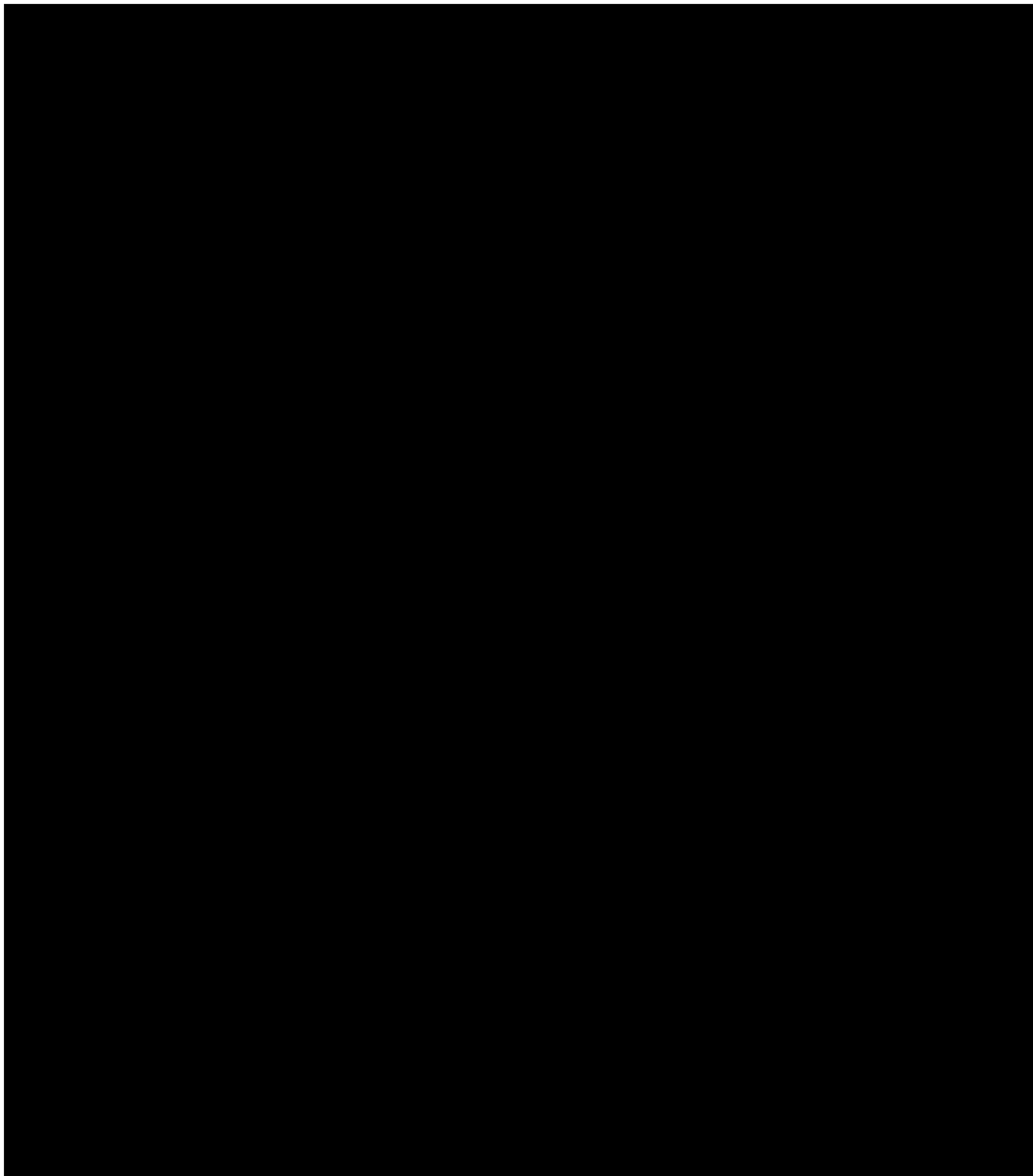
~

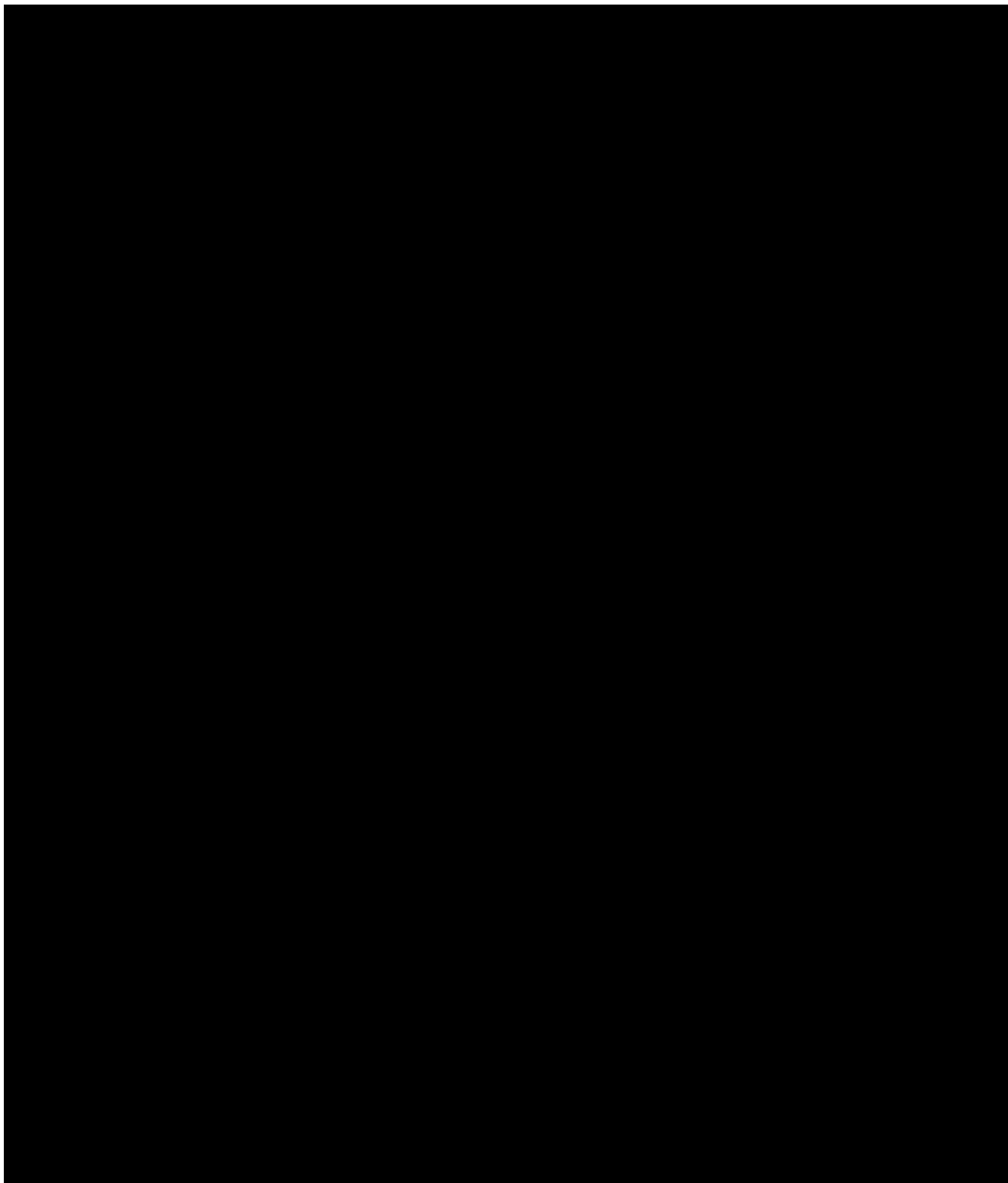
The following minor edits are suggested:

- Enacting provision – Change both legislative titles to italics.
- Defined terms should be bold and italics, without quote marks (e.g. *CEO*)
- **Clause 1.1 and 1.4** – Change the citation to italics.
- **Clause 1.4** – Delete "or is hereby".
- **Clause 1.5** –
 - Move the definition for *authorised person* so it appears in alphabetical order.
 - Delete the duplicate definition for "authorised" person" currently included in the definition of *assistance dogs*.
 - Move the definition for "public place" to a new line and change the defined term to bold and italics.
- **Schedule 1** – In the title, correct the spelling of "establishment".
- **Schedule 3**
 - In the title, correct the bracket reference.~

- In the penalty for clause 3.1 change the dangerous dog penalty to “as per Regulations”.
- In the penalty for clause 4.9 change the dangerous dog penalty to “\$200” to ensure consistency with the penalties provided by the Dog Act.
- The Shire should also ensure that all references and cross references are checked for accuracy.

~





Minister's Directions – pursuant to s 3.12(7) of the *Local Government Act 1995*

Please note: once the Shire has published a local law in the *Government Gazette*, the Shire must comply with the requirements of the Minister's *Local Laws Explanatory Memoranda Directions 2010*. The Shire must, within 10 working days of the Gazettal publication date, forward the signed Explanatory Memoranda material to the Committee at the current address:

~

Committee Clerk
Joint Standing Committee on Delegated Legislation
Legislative Council Committee Office
GPO Box A11
PERTH WA 6837
Email: delleg@parliament.wa.gov.au
Tel: 9222 7404
Fax: 9222 7805

~

A copy of the Explanatory Memoranda forms can be downloaded from the Department of Local Government, Sport and Cultural Industries website at www.dlgsc.wa.gov.au. A copy of the Directions is also available at the Committee's webpage at the Parliament WA website. Failure to comply with the Directions may render the local law inoperable.

Please note that my comments:

- have been provided to assist the Shire with drafting matters in relation to the local law;
- do not constitute legal advice;
- have been provided in good faith for the Shire's consideration; and
- should not be taken as an approval of content.

The Shire should ensure that a detailed editorial analysis of the proposed local law has been undertaken and that the content of the local law is in accordance with the Shire's policies and objectives.

Kind regards

~

Steven Elliott
Senior Legislation Officer

Department of Local Government, Sport and Cultural Industries
140 William Street, Perth WA 6000
GPO Box R1250, Perth WA 6844

Telephone [+61 8 6552 1642](tel:+61865521642)

Email steven.elliott@dlgsc.wa.gov.au

Web www.dlgsc.wa.gov.au

The Department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land, and we pay our respects to their Elders past and present.

~

~



Department of
**Local Government, Sport
and Cultural Industries**



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Respectful



Accountable



Innovative

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Item: 12.3.4

Final Adoption of Cat Local Law 2022

Author/s	Rachel Witheridge Neroli Logan	Governance and Corporate Support Officer Manager Development and Statutory Services
Authoriser/s	Holly Phillips	Director External Services

File Ref: D22/37225

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to consider adopting the Cat Local Law 2022 (Cat Local Law).

Recommendation in Brief

That Council makes the Cat Local Law 2022, subject to the Chief Executive Officer completing the necessary procedural steps in accordance with section 3.12 of the *Local Government Act 1995*.

Background

At the Ordinary Council Meeting held on 23 August 2022, Council resolved to request the CEO to;

1. *Give Local Public Notice of the proposed Shire of Esperance Cat Local Law 2022 in accordance with s.3.12(3) of the Local Government Act 1995;*
2. *Forward a copy of the proposed local law and public notices to the Minister for Local Government;*
3. *Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions; and*
4. *Advocate to local Members of Parliament for the Cat Act 2011 to be amended to enable the proposed Cat Local Law 2022 to be considered by the Joint Standing Committee on Delegated Legislation.*

While Council previously endorsed the Cats Local Law 2015, it was subsequently discarded prior to advertising on the basis the *Cat Act 2011* covered the proposed requirements.

However, there was an evident need for greater control of cats within the Shire given the *Cat Act 2011* has an animal welfare focus, with limited consideration for the environmental impact of uncontrolled cats on native fauna.

Specifically, the proposed Cat Local Law refers to:

- Cats wandering;
- Cat not to be a nuisance;
- Cat prohibited areas;
- Permits for keeping cats;
- Fees and charges;
- Objections and appeals; and
- Offences and penalties.

The endorsement of the proposed Cat Local Law followed extensive consultation with the Western Australian Local Government Association (WALGA) and a briefing to Council on 19 July 2022.

Officer's Comment

Local public notice of the proposed Cat Local Law was given in accordance with section 3.12(3)(a) of the *Local Government Act 1995*. A public submission period was open between 29 August and 22 October 2022, resulting in six (6) submissions (Attachment A).

Officer responses to all recommendations contained in the submissions are provided in Attachment C.

Four (4) submissions were received in support of the Cat Local Law, many of which advocated for stronger measures than those proposed. Such modifications were not incorporated into the Cat Local Law as they were already covered by the *Cat Act 2011* or Cat Regulations 2012, or related to geographical areas outside of the Shire's management.

One (1) submission was received from the Queensland-based Australian Pet Welfare Foundation (APWF), a not for profit peak research body and advocate for pet welfare. APWF provided several recommendations and did not support any proposed measures which mandated cat containment. No modifications were made to the Cat Local Law as a result of the submission.

One (1) submission was received by the Department of Local Government, Sport and Cultural Industries (DLGSC). The submission reinforced the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation's stance that while the *Cat Act 2011* permits local laws that prohibit cats absolutely from specified areas, it does not contemplate local laws that a) ban cats from all public areas b) place conditions on when a cat may be permitted in public areas, or c) attempt to restrict all cats in the district to their owner's premises.

Additionally, DLGSC questioned the proposed local cat seizure powers beyond those situations explicitly provided for in the *Cat Act 2011*, suggesting the definition of 'nuisance' be replaced with "nuisance has the same meaning as in the Act". However, officers note that there is no definition of 'nuisance' in either the *Cat Act 2011* or Cat Regulations 2012.

Overall, no modifications were made to the Cat Local Law following the local public notice period. Officers recommend endorsement by Council on the basis it has previously expressed a desire to progress with the law-making process. Albeit, elements relating to containing wandering cats remain unlikely to pass through the Joint Standing Committee.

To mitigate this, the CEO is in the process of writing to local Members of Parliament for the *Cat Act 2011* to be amended to enable the Cat Local Law to be considered by the Joint Standing Committee. Additionally, Council recently resolved to amend the Shire of Esperance Local Planning Scheme No. 24 to insert a new clause relating to cat control.

Consultation

Ranger Services
Environmental Health Coordinator
Manager Building, Planning and Land Projects
WALGA
DLGSC

Financial Implications

There are nominal costs associated with making the local law, including advertising and gazettal.

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995

Policy Implications

Section 3.12 of the *Local Government Act 1995* determines the process which all local governments must take when creating new local laws.

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability.

Environmental Considerations

Protection of native wildlife, habitat preservation and wildlife conservation were key considerations in the drafting of the proposed Local Law.

Attachments

- A. [Cat Local Law Public Submissions](#)
- B. [Cat Local Law 2022](#)
- C. [Cat Local Law Submission Summary Table](#)

RECOMMENDATION AND DECISION

12.3.4 Final Adoption of Cat Local Law 2022

Moved: Cr Chambers

Seconded: Cr de Haas

O0123-006

Council Resolution

That Council;

- 1. Makes the Cat Local Law 2022, as per Attachment B, in accordance with section 3.12(4) of the *Local Government Act 1995*, subject to the Chief Executive Officer;**
 - a. Publishing the Cat Local Law 2022 in the Government Gazette in accordance with section 3.12(5) of the *Local Government Act 1995*;**
 - b. Following gazettal, providing local public notice of the Cat Local Law 2022 in accordance with section 3.12(6) of the *Local Government Act 1995*; and**
 - c. Following local public notice, providing an Explanatory Memorandum, signed by the Shire President and Chief Executive Officer, and a copy of the Cat Local Law 2022 to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation in accordance with section 3.12(7) of the *Local Government Act 1995*.**

**CARRIED
F6 - A0**

4 October 2022

Shane Burge
Chief Executive Officer,
Shire of Esperance,
PO Box 507,
Esperance WA 6450

Dear Mr Burge,

Re: Esperance Draft Cat Local Law 2022

Thanks for the opportunity to comment on the draft Cat Local Law 2022. It's a great initiative and I congratulate the Shire for developing this much needed local law.

I support the draft but kindly request two additions. First, cat owners should be required to licence their cats and pay a fee. It is a requirement for dogs, so it should also apply to cats. Examples of appropriate fees can be found by searching other cat local laws in WA.

Second, cats must be restricted to the property of the owner and not be allowed to leave the confines of the property. We accept that our dogs are not allowed to roam and be a nuisance, so cats should be governed by the same rules that apply to dogs. But more so to cats, as cats are instinctual killers of small animals and are having a devastating effect on our native wildlife.

Yours sincerely,

Colin Ingram
PO Box 350
Esperance, WA
6450

3 October 2022

Shane Burge
Chief Executive Officer,
Shire of Esperance,
PO Box 507,
Esperance WA 6450

Dear Shane,

Esperance Draft Cat Local Law 2022

I write to you as a resident of Esperance and not on behalf of my employer.

I welcome the news that the Shire of Esperance is drafting a Cat Local Law and am very supportive of this much needed change. While the draft is an excellent start, I suggest the new law should be stronger to make a real positive change to help protect our native wildlife.

Since the introduction of cats into Australia, native wildlife have paid a huge price. Australia's native wildlife evolved in the absence of major predators, (i.e. many birds nest on the ground). Local birds, including the hooded plover and western ground parrot are now listed as critically endangered. Small marsupials such as honey and pygmy possums and lizards are also under constant threat by cats. While research confirms feral cats kill on average over 750 native animals a year, domestic cats have a more devastating effect given the greater numbers of cats per kilometer in urban areas. The combined impacts of feral and roaming domestic cats have helped push 27 native animals into extinction and more are on the brink.

Lake Warden is a RAMSAR Wetland of International Importance. Hooded Plovers, Curlew Sandpipers, and 14 other threatened waterbirds frequent the area, as do many other birds, lizards and small marsupials. Presently, there is a 'cat highway' around the perimeter of the lake – a well-trodden path in the sand, which is constantly patrolled by cats stalking wildlife. If roaming cats are not brought under control, it doesn't bode well for the threatened species who rely on this area for nesting, resting and feeding.

Some cat owners are under a misconception that their cats don't hunt as they are well fed, and they don't roam. Cats are hunters by instinct and their stalking, chasing, and capturing instincts have remained through cat's evolution. Responsible pet ownership sometimes needs guidance from local government to do the right thing, and this is where the local cat law is important.

Therefore, I would like to suggest the draft local cat law be strengthened by adding the following:

1. As an opening statement, referencing the WA Cat Act 2011's minimum requirements that all domestic cats in Western Australia over six months of age need to be microchipped, registered, desexed and wear an identification tag in a public place.
2. The Lake Warden RAMSAR Wetlands be declared a Cat Prohibited Area and strong penalties apply for cats caught there.
3. Cats must be confined to an owner's property with strong infringements for roaming cats.
4. All cats be treated the same as dogs with an annual licence fee applying to cats.
5. Impounded cats should not be permitted to be released back to an owner, unless they are microchipped, desexed and registered (at the expense of the owner).
6. Impounded unchipped cats, if unclaimed within seven days, should be destroyed. If they are suitable for re-homing, they must first be microchipped, desexed and registered.

Roaming cat control should be a regular, ongoing activity and the Shire should carry out regular cat, rabbit and fox control in parks and reserves especially the Lake Warden RAMSAR Wetlands.

The opportunity to comment on this important new local law is very much appreciated. I look forward to receiving feedback on how this submission was considered.

Yours sincerely,

Lori-Ann Shibish

Shane Burge
Chief Executive Officer
Shire of Esperance
PO Box 507
Esperance WA 6450

18th October 2022

SUBMISSION RE PROPOSED CAT LOCAL LAW 2022

I would like to first thank you for the opportunity to make a submission on the proposed new law. Since the last cat law in 2011, much has changed, not the least of which there is now wide recognition of the impact cats have on our native wildlife. There have been studies proving that cats wander much further than their owners think, so we need to be aware of this when this law is enacted. I for one, have a rural property, where I am trying to create a haven for wildlife, but I'm surrounded by cats that wander, and I frequently see them on our property. I realise cats are an important part of a family, but, like dogs, they should be restrained and controlled, by their owners, wherever they live. So, I hope I have constructed my submission in a way that is easy to follow and I hope that many other people are doing the same.

PART 1 - PRELIMINARY

Effective Control (d), any other means of preventing escape.

I would like to see here the mention of cat runs and enclosures. There are many available, of various designs, to ensure the safety of the cat, but also of the nearby wildlife.

Nuisance (e), is, or likely to be, injurious or dangerous to the health of any person or domestic or Australian indigenous animal.

It has been proven that cats are hunters, even though many owners think that if their cat is wandering during the day, because they are not bringing home prey, they are not killing.

So, 'likely' isn't the word to use here. Overall, they are a nuisance wherever they are outside their own home and enclosure.

PART 2 - CAT CONTROL

2.1 Cats wandering

3.(b) I don't think it should have to be an authorised person only who can seize and impound a cat if they are 'creating a nuisance'. How can it be possible to get hold of a ranger at any time? A property owner should be able to use a trap, then contact the relevant person to return or dispose of cat.

PART 3 - PERMITS FOR KEEPING CATS

3.2 Cats for which a permit is required.

1. (a) To keep more than 2 cats on any single dwelling or grouped dwelling premises to a maximum of 6 cats.

There can be no acceptable reason for anyone to have 6 cats.

Am I to understand that if someone has only 1 cat, they don't need to have a permit?

2. (d) a pet shop.

I think that pet shops are a huge part of the problem, if cats are sold too cheap. They are all cute when young and people want to have them, without realising how expensive they are to own and what responsibility comes with cat ownership. At the very least, when purchasing a cat from a pet shop, they should pay for a voucher to have their cat desexed when they are of age.

3.3 – APPLICATION FOR PERMIT

1. (b) in a form approved by the local government, describing and specifying the number of cats to be kept on the premises.

As mentioned above, surely a maximum of 2 cats would be all owners could specify.

1 (c) accompanied by a brief reason and justification for the request.

How can anyone justify having more than 2 cats?

2. (a) consult with nearby land owners and/or occupiers

I would most certainly welcome consultation with landowners, as personally I don't want cats on my property.

(b) I would most certainly like to know when an application has been made, so we have the opportunity to reject (or request obligations of cat owners).

3.5 FACTORS RELEVANT TO DETERMINATION FOR APPLICATION

I am pleased that the following issues will be considered when an application for a permit is submitted.

1. (d) the environmental sensitivity and general nature of the location surrounding the premises

(e) the structural suitability of any enclosure in which any cat is to be kept

(f) the likelihood of a cat causing nuisance, inconvenience, or annoyance to the occupants of adjoining land.

3.6 DECISION ON APPLICATION

I welcome the conditions of applications set out below.

1.(b) approve an application, but specify an alternative number of cats permitted to be housed at the address.

2. If the local government approves an application under subclause (1), then it shall issue to the applicant a permit in the form determined by the CEO.

3.7 CONDITIONS

I welcome all the conditions set out under (1), (2) and (3) of this section.

3.9 REVOCATION

I welcome the fact that the local government may revoke a permit if the permit holder fails to observe any provision of this local law or a condition of a permit.

Thank you for the opportunity to submit my comments on the proposed Cat Local Law 2022.

Kind regards,

Sue Starr
PO Box 1260
Esperance, WA 6450
suestarr.cmc@westnet.com.au
0439524111

Archived: Wednesday, 4 January 2023 8:57:47 AM

From: [Steven Elliott](#)

Mail received time: Thu, 3 Nov 2022 11:18:46

Sent: Thu, 3 Nov 2022 03:18:27

To: [Shire of Esperance](#)

Subject: Attn: Sarah Walsh - Department of Local Government - Comments on proposed dog local law and cat local law

Importance: Normal

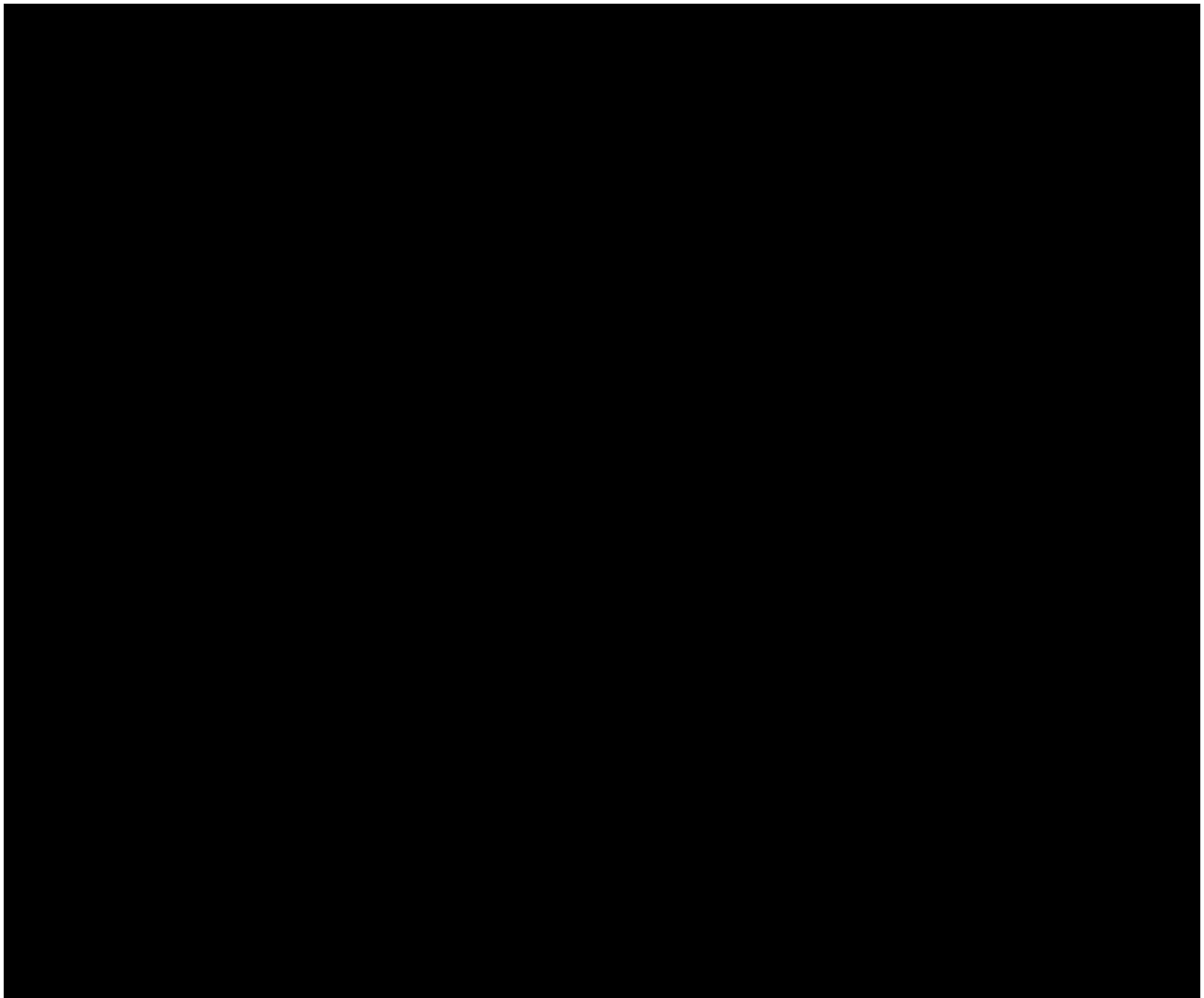
Sensitivity: None

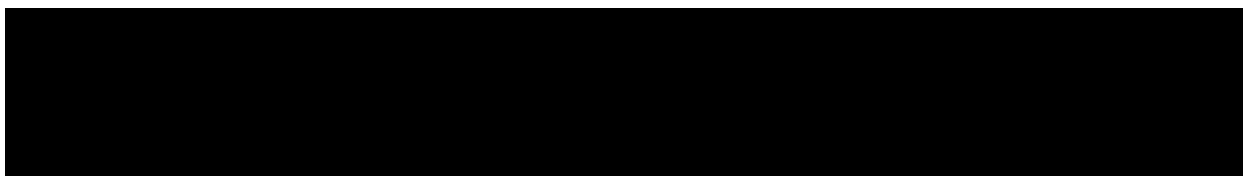
[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Good afternoon,

This email is regarding the Shire's proposed local laws. The Department's comments on both local laws are provided below:

~





~

Cat Local Law 2022

~

1. **Clause 2.1 - Banning cats from public areas**

~

Clause 2.1 attempts to ban cats from roaming in public unless they are under effective control.

The Parliament's Delegated Legislation Committee has formed the view that while the Cat Act permits local laws that prohibit cats absolutely from specified areas, it does not contemplate local laws that:

- ban cats from all public areas;
- place conditions on when a cat may be permitted in public areas; or
- attempts to restrict all cats in the district to their owner's premises.

~

It is suggested that clause 2.1 be deleted and the relevant item removed from Schedule 4. If this clause isn't removed, it is likely the Committee will request an undertaking to delete it.~

~

2. **Clause 2.1 and 2.3 – Expansion of cat seizing powers**

~

Clause 2.1 provides that a roaming cat may be seized by the local government. Clause 2.3 makes a similar provision for cats found in a prohibited area.

Currently, the Cat Act allows local governments to seize cats when:

- a. The cat is on a private property without consent and the owner of the property explicitly requests the cat's removal;
- b. The cat is suspected of an offence under the Act; or
- c. The seizure is ordered by the courts.

~

It is uncertain whether cat local laws can expand a local government's cat seizure powers beyond those situations explicitly provided for in the Act. The Shire may wish to consider removing these extra cat-seizure provisions and enforce those clauses via fine instead.~

~

3. **Redefinition of nuisance**

~

The local law's interpretation clause contains a broad definition of "nuisance", which seems to include things which would not normally qualify as a nuisance under common law.

For example, the killing of native fauna on a property would not generally qualify as nuisance, since native fauna is generally not the landowner's property. As another example, the fact that a cat was urinating on someone else's premises would not always

qualify as a nuisance, since the cat may urinate in a manner that doesn't impact the landholder's enjoyment of the premises.

While a local law can regulate cats that cause a nuisance, it is unlikely that a local law can redefine the concept of "nuisance" to mean something other than what it already means in the Act.

It is suggested that the definition be deleted completely or alternatively replaced with:

~~~~~ *nuisance* has the same meaning as in the Act;

~

#### 4. Clause 4.1 - Impoundment fees

~

Clause 4.1 of the local law provides for the setting of fees, including fees regarding keeping and caring for a cat.

While there is nothing wrong with setting a uniform impoundment fee, the Shire should keep in mind that the Cat Act allows local governments to recover the "reasonable cost" of impounding and caring for the cat.

Accordingly, the uniform fee for a particular cat may need to be adjusted if the final amount exceeds the actual costs incurred in relation to the animal.

~

#### 5. Local Law lacks unmodified penalty

~

While the current draft of the local law provides that non-compliance is an offence, it does not specify any unmodified penalty for committing the offence.

It is suggested that an unmodified penalty be added to the local law, either via a general penalty clause or by specifying the penalty separately under each clause containing an offence.

If the Shire takes either of these options, it will likely need to restart the law-making process from the beginning, since introducing a penalty where none exists is likely to qualify as a "significant difference" for the purposes of section 3.13 of the *Local Government Act 1995*.

When the Shire adds an unmodified penalty, it should also ensure that the modified penalties for each offence does not exceed 10% of the unmodified amount for that offence.

~

#### 6. Minor edits

~

The following minor edits are suggested:

- **Clause 1.4** – In the definition for owner, change "keptor" to "kept or"
- **Clause 5.1** – Replace "Miscellaneous Provisions of the"
- **Clause 6.3** – In both instances of "Regulations" ensure the capital "R" is italicised.
- **Schedule 1** – The Cat Act only allows the creation of a cat prohibited areas on land that is owned, controlled or managed by the Shire. The Shire should review the locations and ensure that they qualify for prohibition. If any of the locations are held or controlled by private entities or by the State Government, they should be removed from the list.
- The Shire should also check all references and cross references to ensure their accuracy.

~

**Minister's Directions – pursuant to s 3.12(7) of the *Local Government Act 1995***

Please note: once the Shire has published a local law in the *Government Gazette*, the Shire must comply with the requirements of the Minister's *Local Laws Explanatory Memoranda Directions 2010*. The Shire must, within 10 working days of the Gazettal publication date, forward the signed Explanatory Memoranda material to the Committee at the current address:

~

Committee Clerk  
Joint Standing Committee on Delegated Legislation  
Legislative Council Committee Office  
GPO Box A11  
PERTH WA 6837  
Email: [delleg@parliament.wa.gov.au](mailto:delleg@parliament.wa.gov.au)  
Tel: 9222 7404  
Fax: 9222 7805

~

A copy of the Explanatory Memoranda forms can be downloaded from the Department of Local Government, Sport and Cultural Industries website at [www.dlgsc.wa.gov.au](http://www.dlgsc.wa.gov.au). A copy of the Directions is also available at the Committee's webpage at the Parliament WA website. Failure to comply with the Directions may render the local law inoperable.

Please note that my comments:

- have been provided to assist the Shire with drafting matters in relation to the local law;
- do not constitute legal advice;
- have been provided in good faith for the Shire's consideration; and
- should not be taken as an approval of content.

The Shire should ensure that a detailed editorial analysis of the proposed local law has been undertaken and that the content of the local law is in accordance with the Shire's policies and objectives.

Kind regards

~

**Steven Elliott**  
Senior Legislation Officer

Department of Local Government, Sport and Cultural Industries  
140 William Street, Perth WA 6000  
GPO Box R1250, Perth WA 6844

Telephone [+61 8 6552 1642](tel:+61865521642)

Email [steven.elliott@dlgsc.wa.gov.au](mailto:steven.elliott@dlgsc.wa.gov.au)

Web [www.dlgsc.wa.gov.au](http://www.dlgsc.wa.gov.au)

*The Department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land, and we pay our respects to their Elders past and present.*

~

~





Department of  
**Local Government, Sport  
and Cultural Industries**



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## Esperance Bird Observers Group Inc.

Esperance WA 6450

Email: [ebog.sec@gmail.com](mailto:ebog.sec@gmail.com)

Phone: Chairman- Kim Norris 0428 71259

19 October 2022

Shane Burge  
Chief Executive Officer,  
Shire of Esperance,  
PO Box 507,  
Esperance WA 6450

Dear Shane

### Esperance Draft Cat Local Law 2022

The Esperance Bird Observers Group has been active in the Esperance area for more than 45 years and have organized and participated in regular annual bird surveys over a long period. This data is critical to monitoring bird numbers and is all uploaded to the Birdlife Australia data base.

Over this time, members have observed the presence of both domesticated and feral cats in urban environments, throughout our internationally recognized local wetlands areas at Lake Warden, Pink Lake, Lakes Wheatfield, Woody Lake, Lake Windabout and Station and Mullet Lakes, in reserves and parklands, on farming remnant vegetation areas, on our beaches and National Parks in our area.

Annual survey numbers show declines in some local and migratory bird species. In our area we have a number of birds that are either critically endangered, endangered or vulnerable. They include the Western Ground Parrot, Carnaby's Black Cockatoo, Mallee fowl and Superb Parrot.

Strong action is necessary as both domestic and feral cats are a major threat to native wildlife. A recent national study (Attachment A) found that on average a domestic cat kills 186 native animals per annum (mostly birds, reptiles and small mammals), while feral cats kill 748 native animals each year (on average)<sup>1</sup>. Cats are devastating our wildlife and this problem is particularly severe in suburban areas because of the higher density of domestic cats and the isolated pockets of habitat for native fauna.

The Esperance Bird Observers are very pleased to see the Shire of Esperance recognizing the ongoing threats to our native wildlife and proceeding to develop strong cat local laws to manage this problem. The biggest immediate threat to biodiversity is roaming cats and a simple solution is to treat cats the same as we treat dogs and insure that they are effectively controlled and securely confined when at their owners' properties.

The RSPCA states that *"Cat containment regulations need to mandate 24-hour containment, rather than night-time curfews, if they are to significantly reduce wildlife predation, breeding of unwanted cats and cat nuisance."*<sup>6</sup> Keeping cats happy at home extends their average life expectancy from just three years to between 12 and 18 years, while helping preserve the 46 per cent of Australia's threatened fauna that live in our cities and towns.

We understand the creation and enforcement of local laws requires considerable resources and expense and believe it is important to draft the strongest possible cat local law this time around. We would like to see the DRAFT Local Cat Law strengthened by adding the following measure:

- 1. Cat owners to maintain a proper enclosure to prevent their cat from wandering or escaping from the Cat Owners property.**

#### Cat Prohibited Areas

It is extremely important for Prohibited Cat areas to be expanded to cover all Nature Reserves in the Shire. Our research and investigation have shown us the deficiencies in the Cat Act 2011 have severely hampered Local Governments in their bid to exclude cats from any other area except reserves and parks vested in and managed by the individual Local Government's. The City of Fremantle, Cockburn, Kwinana and Stirling have all tried to expand their areas without success. The best course of action we believe is for the Shire to call on the Western Australian Local Government Association to lobby for the review and updating of the Cat Act 2011.

**As it stands the Cat Act 2011 does not give our wildlife any hope.**

#### Education and Control

We commend and encourage the Shire to continue with and expand their following initiatives :

1. The widespread circulation of the Shire's "Responsible Cat Ownership information sheets", updated the with new responsibilities contained in this proposed legislation.
2. To actively encourage Breeders, rescue shelters and pet shops to make all new cat owners fully aware of their responsibilities and provide all new owners with the "Responsible Cat Ownership information Sheets".
3. Expand the current cat trapping in the Shire Reserves and work collaboratively with the Department of Biodiversity, Conservation and Attractions and the Esperance Tjaljraak Native Title Aboriginal Corporation to remove feral cats from nature reserves and local bushland areas.

#### Community Awareness

As you are aware Community awareness and education are extremely important aspects in the introduction of this Local Cat Law. Below are a few programs you may already be aware of.

[Cat owner education program – Perth South West Metropolitan Alliance](#)

[Happy at Home - YouTube](#)

Keeping Cats Safe <https://youtu.be/g-5kL7MVSd4>

Where Do Cats Go <https://youtu.be/0iFSST86Maw>

The Impact of Roaming Pet Cats [https://youtu.be/ytZM3Tm\\_oQc](https://youtu.be/ytZM3Tm_oQc)

#### Further Information

Included here are references and links to the many research papers and reports documenting the extremely damaging contribution made by feral and domestic cats to the dire state of our environment and rate of extinctions.

Thank you for your invitation to comment on this important initiative. We look forward to receiving feedback from you on how our submission was considered.

Yours sincerely,

Kim Norris- Chair EBOG

cc Shire of Esperance President and Council Members

#### References

1 Legge Sarah, Woinarski John C. Z., Dickman Chris R., Murphy Brett P., Woolley Leigh-Ann, Calver Mike C. (2020) We need to worry about Bella and Charlie: the impacts of pet cats on Australian wildlife. Wildlife Research 47, 523-539. <https://doi.org/10.1071/WR19174>

2 <https://worldanimalfoundation.org/wild-earth/extinction-crisis/>

3 <https://soe.dcceew.gov.au/biodiversity/pressures/invasive-species-problematic-native-species-and-diseases>

4 <https://invasives.org.au/our-work/feral-animals/cats-in-australia/>

5 <https://blog.csiro.au/invasive-species-are-australias-number-one-extinction-threat/>

6 [Australia's Cats Kill Two Billion Animals Annually. Here's How the Government Is Responding to the Crisis | Science | Smithsonian Magazine](#)

7/[Meet the 27 Australian animals cats helped send extinct since colonisation \(invasives.org.au\)](#) <sup>4</sup>

A fact sheet from the Invasive Species Council is attached for reference.



Shane Burge  
Chief Executive Officer  
Shire of Esperance  
PO Box 507  
Esperance WA 6450

21 October 2022

Dear Mr Burge,

Thank you for the opportunity to provide feedback on the Shire of Esperance Cat Local Law 2022.

#### **Stakeholder Background**

The Australian Pet Welfare Foundation (APWF) is the peak research body and advocate for pet welfare in Australia. As a not-for-profit organisation, APWF provides evidence-based solutions within the community to protect Australian native wildlife, companion animals and people. APWF specialises in research related to contemporary urban cat management aimed at reducing roaming cats, nuisance complaints and potential wildlife predation. APWF is led by Chief Scientist Dr. Jacquie Rand, Emeritus Professor of Companion Animal Health at The University of Queensland (UQ) and a registered specialist veterinarian in small animal internal medicine. She has worked extensively in shelter research over the last 15 years, including collaborative studies with the RSPCA, Animal Welfare League and local governments.

#### **Shire of Esperance Cat Local Law 2022**

The Australian Pet Welfare Foundation notes Esperance Council's statement that the purpose of the Cat Local Law 2022 is to enable greater regulation and control of cats. However, it is important to recognise that, based on the scientific evidence, regulations prohibiting cats from a public place unless the cat is under effective control, and prohibiting a cat from a place that is not a public place without the consent of the owner or occupier, will not be effective at reducing wandering cats in Esperance. This is because the proposals by the Shire of Esperance are effectively the same as 24/7 mandated cat containment (also called a 24-hour cat curfew) whereby cats are required to be confined to their owner's property at all times. The scientific evidence clearly demonstrates that these approaches are not effective at reducing wandering cats. Please see the attached **APWF Key Issues to consider related to mandated cat containment document** which provides detailed information.

#### **Australian Pet Welfare Foundation Position Statement on Cat Containment**

The Australian Pet Welfare Foundation (APWF) strongly encourages inside containment of cats at night, and where possible, contained to the owner's property during the day in a comfortable environment which meets the cat's physical and mental needs. However, the APWF is strongly opposed to mandated cat containment (night curfews and 24/7) because it leads to increased cat nuisance complaints, increased cat impoundments, increased cat and kitten euthanasia, increased costs and enforcement difficulties for local governments, increased mental health damage to veterinary staff and community residents (including depression, traumatic stress and increased suicide risk), caused by euthanasing healthy cats and kittens and no reduction in the overall number of wandering cats.

#### **Mandated Cat Containment is Ineffective**

Mandated cat containment (as per the Shire of Esperance proposals) has been proven to be an ineffective strategy; a failure at reducing wandering cats in the short and long term, both in Australia and internationally. Mandated cat containment is not an effective strategy to reduce wandering cats because most wandering cats are strays with no owner to contain them. Even for cats with an owner, containment is often not achievable due to factors such as housing limitations, lack of financial resources and concerns about the welfare of confined cats.



Mandated cat containment (as per the Shire of Esperance proposals) actively prevents the resolution of the problem of wandering cats, because it presents a huge barrier to cat semi-owners taking full ownership of the stray cat they are feeding. Please see attached APWF Cat Definitions document for details about semi-owned stray cats.

#### **Mandated cat containment is not a feasible strategy**

Cat containment measures such as cat curfews or containment of cats to their owner's property and/or a non-public place with consent, are essentially unenforceable (please see Key Issues document attached for evidence). The City of Hobsons Bay and Hume City Council in Melbourne Victoria investigated the viability of implementing a cat curfew in 2014 and 2018 (please see attached Hume and Hobsons Bay reports). Hume City stated that cat impoundment statistics and learnings from other councils demonstrate that a cat curfew would be largely unenforceable and the City of Hobsons Bay also acknowledged that introduction of mandated cat containment would lead to community expectations about enforcement that cannot be delivered. Both cities concluded that mandated cat containment is not an effective strategy for reducing the number of wandering cats, and would therefore not be effective in reducing nuisance cat complaints or predation of native wildlife by cats. The lack of local government ability to effectively enforce cat containment measures renders this approach impractical and not a feasible strategy for local governments.

#### **Domestic cats and native wildlife populations**

Wildlife protection is an argument often proposed as a reason for mandated cat containment measures such as cat curfews or prohibiting cats from public places. Critically however, there is no evidence that domestic cats living among people, in urban and peri-urban areas, or on rural properties negatively impact native wildlife populations. Nor is there any evidence that cat restrictions in urban areas benefit wildlife populations. Please see the attached documents APWF Domestic cats and native wildlife populations and APWF Cat definitions for more information.

#### **What is Effective**

A more effective approach is to help people with the desexing and microchipping of their semi-owned cat, and supporting them to take full ownership. This is achieved through Community Cat Programs, i.e., high-intensity free desexing programs targeted to areas of high impoundments or complaints.

By significantly reducing the number of unwanted kittens born, such programs, not mandated curfews or containment measures such as those proposed by Esperance, are the key solution to the problem of wandering cats and the associated issues such as nuisance complaints, costs to local governments and potential wildlife predation.

The APWF estimates that there are more than 430 Esperance residents feeding more than 640 semi-owned stray cats in Esperance each day. The APWF recommends that Esperance Animal Management Officers determine the locations of these cat semi-owners (areas of high complaints and impoundments) and engage with and assist these residents to have their stray cat desexed and microchipped to reduce wandering cats and associated issues instead of introducing ineffective containment provisions.

#### **City of Banyule**

In the City of Banyule (Melbourne, Victoria) which does not have mandated cat containment laws, in the third year after implementing a high-intensity free desexing and microchipping program (a Community Cat program) targeted to where cat-related calls and impoundments were occurring in Banyule (typically the low socio-economic areas):

- impoundments decreased by 61%
- euthanasia decreased by 74%
- cat-related calls decreased by 64% (from 11 to 4 cat calls/1000 residents)

Since 2013, Banyule has spent \$60,000 on its free desexing program and saved \$397,500 on cat impoundment costs alone.



In contrast, data from the cities of Yarra Ranges and Casey in Victoria, show impoundments remain higher than baseline, and considerably higher than the population increase, 3 years and 20 years after mandating cat containment, demonstrating that cat containment is not an effective cat management strategy to reduce wandering cats in the short, medium or long term.

#### **APWF recommendations**

To effectively reduce the number of wandering cats and associated issues such as cat nuisance complaints, cat management costs or potential wildlife predation in Esperance, strategies need to be science-based.

**Recommendation 1:** Shire of Esperance should reject mandated cat containment (PART 2 – CAT CONTROL 2.1 Cats wandering and 2.3 Cat prohibited areas) because they will not reduce wandering cats or associated issues (nuisance complaints or potential wildlife predation) and have negative consequences including causing psychological harm to people associated with euthanasia of healthy cats and kittens, increasing costs to councils, and creating a barrier to resolving the wandering cat issue.

**Recommendation 2:** Shire of Esperance should implement Community Cat Programs which involve high-intensity free desexing and microchipping of cats targeted to areas of high impoundments and complaints. These proactive, non-lethal and humane programs are cost-effective and scientifically proven to significantly reduce the number of wandering cats and associated issues including cat nuisance complaints, impoundments, euthanasia and potential wildlife predation. Please see attached APWF Info sheet: How to implement a Community Cat program 11 steps.

**Recommendation 3:** Shire of Esperance should widely promote voluntary strategic Bed-time feeding as a highly effective way to assist cat owners at minimal to no additional cost to keep owned pet cats safely inside at night and prevent potential wildlife predation (but not mandate cat containment or prohibit cats in public places or on non-public places without consent from owner or occupier). Please see attached APWF Infographic: Strategic Bed-time feeding.

**Recommendation 4:** Shire of Esperance should retain Nuisance behaviour Local by-laws ensuring they are written in a way to allow flexibility for Animal Management Officers (AMOs) to assess the situation relating to a wandering cat before automatically impounding the cat (see the Brisbane City Council Animals Local Law 2017). The Shire of Denmark in WA recently enacted Cat Nuisance laws but did not mandate cat curfews or prohibit cats from public places or prohibit cats from non-public places without consent from owner or occupier.

**Recommendation 5:** Shire of Esperance should classify all cats that live among people, are involved in complaints and/or enter pound/shelter facilities as domestic cats – owned, semi-owned or unowned.

**Recommendation 6:** Shire of Esperance should focus on native habitat preservation to best protect native wildlife including regulatory protections, given that land clearing is well-recognised as the number one threat to Australian native wildlife populations.

**Recommendation 7:** Shire of Esperance should maximise road safety measures to prevent native wildlife road strike.

**Recommendation 8:** Shire of Esperance should identify locations where wildlife of conservation concern are present and target these specific areas with resources such as barrier or exclusion fencing, and/or assist cat owners with constructing cat proof fencing (but not mandate cat containment).

In conclusion, based on the scientific evidence, the proposed Esperance cat laws which prohibit cats from public places and non-public places without consent from owner or occupier (mandated cat containment) should be rejected by the Shire of Esperance because, based on the scientific evidence, they will not reduce the overall number of wandering cats in Esperance or protect native wildlife or reduce nuisance cat



complaints in Esperance. Instead, evidence-based solutions including proactive Community cat programs, voluntary strategic Bed-time feeding, native habitat preservation and cat nuisance laws (as per Brisbane City Council) should be implemented which will effectively reduce the overall number of wandering cats in Esperance and associated issues such as nuisance complaints, cat management costs, cat impoundments and euthanasia (and associated negative mental health impacts on staff and Esperance community residents) and potential wildlife predation.

Please contact me if you would like to discuss these issues further.

Yours sincerely,

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke, representing the name Jacquie Rand.

**Jacquie**

Emeritus Professor Jacquie Rand, BVSc (Melb), DVSc (Guelph), MANZCVS  
Diplomate, American College of Veterinary Internal Medicine

Executive Director & Chief Scientist  
Australian Pet Welfare Foundation





***Shire of Esperance***

***CAT LOCAL LAW 2022***

***CAT ACT 2011***

**CAT LOCAL LAW 2022**

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**LOCAL GOVERNMENT ACT 1995**

**CAT ACT 2011**

**SHIRE OF ESPERANCE**

**CAT LOCAL LAW 2022**

Under the powers conferred on it by the *Cat Act 2011* and the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Esperance resolved on 24<sup>th</sup> January 2023 to make the following local law.

**PART 1—PRELIMINARY**

**1.1 Citation**

This local law may be cited as the Shire of Esperance *Cat Local Law 2022*.

**1.2 Commencement**

This local law comes into operation fourteen (14) days after the date of its publication in the *Government Gazette*.

**1.3 Application**

This local law applies throughout the district.

**1.4 Definitions**

In this local law unless the context otherwise requires —

**Act** means the *Cat Act 2011*;

**applicant** means the occupier of the premises who makes an application for a permit under this local law;

**authorised person** means a person appointed by the local government to perform the functions conferred on an authorised person under this local law;

**cat** means an animal of the species *felis catus* or a hybrid of that species;

**cat management facility** means —

- (a) a facility operated by a local government that is, or may be, used for keeping cats; or
- (b) a facility for keeping cats that is operated by a person or body prescribed; or
- (c) a facility for keeping cats that is operated by a person or body approved in writing by a local government;

**cattery** means any premises where more than 3 cats are boarded, housed or trained temporarily, usually for profit, and where the occupier of the premises is not the ordinary keeper of the cats;

**CEO** means the Chief Executive Officer of the local government;

**Council** means the Council of the local government;

**district** means the district of the local government;

**effective control** in relation to a cat means any of the following methods —

- (a) held by a person who is capable of controlling the cat;
- (b) securely tethered;
- (c) secured in a cage; or
- (d) any other means of preventing escape.

**Grouped dwelling** (commonly referred to as a duplexes, villas or townhouses) means a dwelling that is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above the other, except where special conditions of landscape or topography dictate otherwise, and includes a dwelling on a survey strata with common property.

**local government** means the Shire of Esperance;

**multiple dwelling** (often called flats, apartments or units) means a dwelling in a group of more than one dwelling on a lot where any part of a dwelling is vertically above part of any other but —

- does not include a grouped dwelling; and
- includes any dwellings above the ground floor in a mixed use development.

**Nuisance** means behaviour that includes where a cat —

- (a) excretes or urinates on premises being premises where the cat is not normally resident;
- (b) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (c) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land;
- (d) interference which causes material damage to land or other property on the land affected by the interference; or
- (e) is, or is likely to be, injurious or dangerous to the health of any person or domestic or Australian indigenous animal.

**owner** in relation to a cat means any of the following persons —

- (a) the owner of the cat as defined in the Act;
- (b) a person by whom the cat is ordinarily kept;
- (c) a person who has or appears to have immediate custody or control of the cat;
- (d) a person who keeps the cat, or has the cat in her or his possession for the time being;
- (e) a person who occupies any premises in which a cat is ordinarily kept or ordinarily permitted to live; or
- (f) a permit holder of a permit which relates to the cat;
- (g) the holder of an exemption issued in relation to the cat.

**permit** means a permit issued by the local government under clause 3.6;

**permit holder** means a person who holds a valid permit under clause 3.6;

**person liable for the control of** means each of the following in relation to a cat —

- (a) the registered owners of the cat;
- (b) the owner of the cat;
- (c) the occupier of any premises where the cat is ordinarily kept or ordinarily permitted to live; or
- (d) a person who has the cat in their possession or under their control, but does not include a registered veterinary surgeon, or a person acting on their behalf, in the course of their professional practice;

**premises** includes the following —

- (a) land (whether or not vacant);

- (b) the whole or part of a building or structure (whether of a permanent or temporary nature); and
- (c) a vehicle.

**public place** includes any place to which the public lawfully has access;

**RSPCA** means the Royal Society for the Prevention of Cruelty to Animals (Inc) of Western Australia;

**Schedule** means a schedule to this local law;

**Scheme** means a local planning scheme of the local government made by it under the *Planning and Development Act 2005* and its antecedents; and

**single dwelling** means a house that stands alone on its own parcel of land.

## PART 2 – CAT CONTROL

### 2.1 Cats wandering

- (1) A cat shall not be in a public place unless the cat is under effective control.
- (2) A cat shall not be in a place that is not a public place without the consent of the owner or occupier.
- (3) If a cat is at any time in contravention of clause 2.1(1) or 2.1(2) —
  - (a) the person liable for the control of such cat commits an offence; and
  - (b) an authorised person may seize and impound the cat and deal with the cat pursuant to the Act.

### 2.2 Cat not to be a nuisance

- (1) An owner shall not allow a cat to be or create a nuisance.
- (2) Where in the opinion of an authorised person, a cat is creating a nuisance, the local government may give written notice to the owner of the cat requiring that person to abate the nuisance.
- (3) When a nuisance has occurred and a notice to abate the nuisance is given, the notice remains in force for the period specified by the local government in the notice which shall not exceed twenty eight (28) days.
- (4) A person given a notice to abate the nuisance shall comply with the notice within the period specified in the notice.

### 2.3 Cat prohibited areas

- (1) Unless in accordance with written authorisation from the local government a cat must not be in a cat prohibited area, as provided for in Schedule 1, at any time.
- (2) If a cat is in a cat prohibited area contrary to subclause (1), the owner of the cat commits an offence.
- (3) An authorised person may seize and remove, or direct the seizure and removal of a cat from a cat prohibited area, pursuant to the Act.

## PART 3—PERMITS FOR KEEPING CATS

### 3.1 Interpretation

In this Part, and for the purposes of applying the definition of **cattery** in Part 3— **cat** does not include a cat less than 6 months old.

### **3.2 Cats for which a permit is required**

- (1) Subject to clause 3.2(2) a person is required to have a permit —
  - (a) to keep more than two(2) cats on any single dwelling or grouped dwelling premises to a maximum of six (6) cats;
  - (b) to keep more than two (2) cats on any multiple dwelling property to a maximum of three (3) cats; or
  - (c) to use any premises as a cattery.
- (2) A permit is not required under clause 3.2(1) if the premises concerned are —
  - (a) a refuge of the RSPCA or any other animal welfare organisation;
  - (b) a cat management facility which has been approved by the local government;
  - (c) a veterinary surgery; or
  - (d) a pet shop;

### **3.3 Application for permit**

- (1) An application for a permit under clause 3.2 shall be —
  - (a) made in writing by an occupier of premises in relation to those premises;
  - (b) in a form approved by the local government, describing and specifying the number of cats to be kept on the premises;
  - (c) accompanied by a brief reason and justification for the request;
  - (d) accompanied by the plans of the premises to which the application relates to the specification and satisfaction of the local government;
  - (e) accompanied by the consent in writing of the owner of the premises, where the occupier is not the owner of the premises to which the application relates; and
  - (f) accompanied by the application fee for the permit determined by the local government from time to time.
- (2) In determining an application for a permit pursuant to subclause (1) the local government may consider such matters as it deems appropriate and may request the applicant —
  - (a) consult with nearby landowners and/or occupiers;
  - (b) advise nearby landowners and/or occupiers that they may make submissions to the local government on the application for a permit within fourteen (14) days of receiving that advice, before determining the application for the permit; or
  - (c) provide such further or other information as deemed necessary in order for it to make a determination.

### **3.4 Refusal to determine application**

The local government may refuse to determine an application for a permit if it is not made in accordance with clauses 3.3(1) and 3.3(2).

### **3.5 Factors relevant to determination of application**

- (1) In determining an application for a permit the local government may have regard to —
  - (a) the reasons and justification provided for the request;
  - (b) the physical suitability of the premises for the proposed use;
  - (c) the suitability of the zoning of the premises under any Scheme which applies to the premises for the use;
  - (d) the environmental sensitivity and general nature of the location surrounding the premises for the proposed use;
  - (e) the structural suitability of any enclosure in which any cat is to be kept;

- (f) the likelihood of a cat causing a nuisance, inconvenience or annoyance to the occupiers of adjoining land;
  - (g) the likely effect on the amenity of the surrounding area of the proposed use;
  - (h) the likely effect on the local environment, including any pollution or other environment damage which may be caused by the use;
  - (i) any submissions received under clause 3.5(2)(a) within the time specified in clause 3.5(2)(b); and
  - (j) such other factors which the local government may consider to be relevant in the circumstances of the particular case.
- (2) The local government may require an applicant to —
- (a) consult with other nearby landowners; and
  - (b) advise other adjoining landowners that they may make submissions to the local government on the application for the permit within fourteen (14) days of receiving that advice, before determining the application for the permit.
- (3) The local government may specify the extent of the consultation with nearby residents, as specified in clause 3.5(2)(a) and may specify which properties should be consulted.

### **3.6 Decision on application**

- (1) The local government may —
- (a) approve an application for a permit, as it was submitted, in which case it shall approve it subject to the conditions in clause 3.7 and may approve it subject to any other conditions it considers fit;
  - (b) approve an application, but specify an alternative number of cats permitted to be housed at the address; or
  - (c) refuse to approve an application for a permit.
- (2) If the local government approves an application under subclause (1), then it shall issue to the applicant a permit in the form determined by the CEO.
- (3) If the local government refuses to approve an application under subclause (1), then it shall advise the applicant accordingly in writing.

### **3.7 Conditions**

- (1) Every permit is issued subject to the following conditions —
- (a) each cat kept on the premises to which the permit relates shall comply with the requirements of this local law;
  - (b) each cat shall be contained on the premises unless under the effective control of a person;
  - (c) the permit holder will provide adequate space for the exercise of the cats; and
  - (d) the premises shall be maintained in good order and in a clean and sanitary condition.
- (2) In addition to permit conditions issued under this clause, additional conditions may be applied, as the local government considers appropriate.
- (3) The permit holder who fails to comply with a condition of a permit commits an offence.

### **3.8 Duration of permit**

Unless otherwise specified, in a condition on a permit, a permit commences on the date of issue and is valid until-

- (a) it is revoked;
- (b) the cat is deceased; or
- (c) the permit holder ceases to reside at the premises to which the permit relates.

### **3.9 Revocation**

The local government may revoke a permit if the permit holder fails to observe any provision of this local law or a condition of a permit.

### **3.10 Permit not transferable**

A permit is not transferable either in relation to the permit holder or the premises.

### **3.11 Permit to be kept at the premises and available for view**

A permit issued by the local government shall be kept at the premises to which it applies and shall be provided to an authorised person on demand. In the case of a registered cattery, the permit shall be displayed in a prominent place within the premises.

## **PART 4— FEES, CHARGES AND COSTS**

### **4.1 Fees, Charges and Costs**

The following are to be imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995* —

- (a) the charges to be levied under section 31(1)(a) of the Act relating to the removing and impounding of a cat;
- (b) the charges to be levied under section 31(1)(b) of the Act relating to keeping and caring for a cat;
- (c) the costs incurred by the operator of a cat management facility under section 31(1)(c) of the Act for the microchipping of a cat prior to release if so required under section 33 of the Act;
- (d) the cost incurred by the operator of a cat management facility under section 31(1)(d) of the Act for the sterilisation of a cat if so required under section 33 of the Act; and
- (e) the costs of the destruction and the disposal of a cat under section 34 of the Act.

## **PART 5—OBJECTIONS AND REVIEW**

### **5.1 Objection and appeal rights**

Any person who is aggrieved by the conditions imposed in relation to a permit, the revocation of a permit, or by the refusal of the local government to grant a permit may object to or appeal against the decision pursuant to the *Local Government Act 1995* (Part 9, Division 1 - Objections and Review).

## **PART 6—ENFORCEMENT**

### **6.1 Offences**

Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

### **6.2 Prescribed offences**

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 62(2) of the Act.
- (2) The amount appearing in the final column of Schedule 2 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

### **6.3 Forms**

- (1) The issue of infringement notices, their withdrawal and the payment of modified penalties are dealt with in Division 4 of Part 4 of the Act.



- (2) An infringement notice given under section 62 of the Act is to be in the form of Form 6 of Schedule 1 of the *Cat Regulations 2012*.
- (3) A notice sent under section 65 of the Act withdrawing an infringement notice is to be in the form of Form 7 of Schedule 1 of the *Cat Regulations 2012*.

#### **6.4 Serving of infringement notices**

- (1) An infringement notice served under section 62 of the Act or this local law may be given to a person by way of one of the following:
  - (a) personally;
  - (b) by registered mail addressed to the person;
  - (c) by leaving it for the person at her or his address; or
  - (d) by email.

**Schedule 1**

PLACES WHERE CATS ARE PROHIBITED ABSOLUTLEY

[Clause 2.3]

**Table 1 Locations where cats are prohibited absolutely**

| RESERVE NUMBER | DESCRIPTION               |
|----------------|---------------------------|
| 27318          | Esperance Foreshore       |
| 27626          | Skroly Park               |
| 41097          | Tjaltjraak Boodja Park    |
| 23043          | Lake Monjinup Reserve     |
| 31112, 41141   | Dempster Head             |
| 31540 25891    | West Beach and Blue Haven |
| 35201          | Bandy Creek               |
| 32337          | Munglinup Beach           |
| 40943          | Quagi Beach               |
| 39409          | Alexander Bay             |
| 40772          | Kennedys Beach            |
| 3805           | Israelite Bay             |
| 3473           | Esperance Cemetery        |
| 4181           | Common                    |
| 24284          | Sand Reserve              |
| 38227          | Esperance Golf Club       |
| 28099          | Newtown Oval              |
| 42818          | Pink Lake Reserve         |
| 33660          | Lot 1967 Stearne Road     |

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**Schedule 2**

MODIFIED PENALTIES

[Clause 6.2]

**Table 2 Modified Penalties**

| Item | Clause          | Offence                                                      | Modified Penalty |
|------|-----------------|--------------------------------------------------------------|------------------|
| 1    | 2.1(3)          | Cat wandering                                                | \$200            |
| 2    | 2.1(4)          | Cat not to be a nuisance                                     | \$200            |
| 3    | 2.2             | Cat in cat prohibited area                                   | \$200            |
| 4    | 3.2(1)(a) & (b) | Keeping more than prescribed number of cats without a permit | \$200            |
| 5    | 3.2(1)(c)       | Keeping a cattery without a permit                           | \$200            |
| 6    | 3.7(3)          | Failure to comply with permit condition                      | \$200            |

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**Schedule 3**  
**FORMS**

[Clause 3.3(1)(b)]

**APPLICATION FOR A PERMIT TO KEEP CATS**

**SHIRE OF ESPERANCE CAT LOCAL LAW 2022**

**APPLICATION FOR A PERMIT TO KEEP CATS**

I/we (full name) .....

of (postal address) .....

(telephone number) .....

(facsimile number) ..... (E-mail address) .....

Apply for a permit to keep cats at (address of premises) .....

.....

For (number and breed of cats) .....

(insert name of person) ..... will be residing at the premises on and from  
(insert date) .....

The application shall be –

- (a) accompanied by a brief reason and justification for the request;
- (b) accompanied by the plans of the premises to which the application relates to the specification and satisfaction of the local government;
- (c) accompanied by the consent in writing of the owner of the premises, where the occupier is not the owner of the premises to which the application relates; and
- (d) accompanied by the application fee for the permit determined by the local government from time to time.

Signature of applicant .....

Date .....

---

OFFICE USE ONLY

Application fee paid on *[insert date]*.

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Dated this \_\_\_\_\_

The Common Seal of the Shire of Esperance was affixed in the presence of –

IAN MICKEL, Shire President

SHANE BURGE, Chief Executive Officer.

Submissions on the proposed Shire of Esperance Cat Local Law 2022

| Submission from Colin Ingram                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Officers Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Recommendation                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <p>I support the draft but kindly request two additions. First, cat owners should be required to licence their cats and pay a fee. It is a requirement for dogs, so it should also apply to cats. Examples of appropriate fees can be found by searching other cat local laws in WA.</p> <p>Second, cats must be restricted to the property of the owner and not be allowed to leave the confines of the property. We accept that our dogs are not allowed to roam and be a nuisance, so cats should be governed by the same rules that apply to dogs. But more so to cats, as cats are instinctual killers of small animals and are having a devastating effect on our native wildlife.</p>                                                                                                                                                                                                                                       | <p>This is a requirement of the <i>Cat Act 2011</i> and Cat Regulations 2012.</p> <p>Already considered in proposed Cat Local Law - part 2 Cat Control 2.1 Cats wandering and 2.2 Cat not to be a nuisance.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <p>Dismiss</p> <p>Noted</p>                                                           |
| Submission from Lori-Ann Shibish                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Officers Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Recommendation                                                                        |
| <p>As an opening statement, referencing the WA Cat Act 2011's minimum requirements that all domestic cats in Western Australia over six months of age need to be microchipped, registered, desexed and wear an identification tag in a public place.</p> <p>The Lake Warden RAMSAR Wetlands be declared a Cat Prohibited Area and strong penalties apply for cats caught there.</p> <p>Cats must be confined to an owner's property with strong infringements for roaming cats.</p> <p>All cats be treated the same as dogs with an annual licence fee applying to cats.</p> <p>Impounded cats should not be permitted to be released back to an owner, unless they are microchipped, desexed and registered (at the expense of the owner).</p> <p>Impounded unchipped cats, if unclaimed within seven days, should be destroyed. If they are suitable for re-homing, they must first be microchipped, desexed and registered.</p> | <p>The purpose of the Cat Local Law is to address local matters not covered by existing legislature.</p> <p>Lake Warden is outside the Shire's management and cannot be included as a prohibited area.</p> <p>Wandering cats is prohibited in the proposed Cat Local Law 2.1. The penalty is \$200.</p> <p>This is currently required by existing legislation.</p> <p>This is already a requirement as part of the process to release a cat from the Shire's Animal Management Facility.</p> <p>Cats deemed feral are destroyed. All cats impounded that are suitable for rehoming are microchipped, de-sexed and registered as part of the rehoming process.</p> | <p>Dismiss</p> <p>Dismiss</p> <p>Noted</p> <p>Dismiss</p> <p>Noted</p> <p>Dismiss</p> |

Submissions on the proposed Shire of Esperance Cat Local Law 2022

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| Roaming cat control should be a regular, ongoing activity and the Shire should carry out regular cat, rabbit and fox control in parks and reserves especially the Lake Warden RAMSAR Wetlands.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Lake Warden and many other parks and reserves are outside the Shire's management which restricts the Shire's ability to undertake effective control. The shire undertakes cat (and on occasion fox) trapping in shire management reserves such as areas where camping attracts feral cats to the vicinity or impacts residential areas.                                                                                                                                                                                                                                                                               | Dismiss                                                     |
| <b>Submission from Sue Starr</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Officers Comment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Recommendation</b>                                       |
| <p><u>Part 1 – Preliminary</u><br/>Effective Control (d), any other means of preventing escape. I would like to see here the mention of cat runs and enclosures. There are many available, of various designs, to ensure the safety of the cat, but also of the nearby wildlife.</p> <p>Nuisance (e), is, or likely to be, injurious or dangerous to the health of any person or domestic or Australian indigenous animal. It has been proven that cats are hunters, even though many owners think that if their cat is wandering during the day, because they are not bringing home prey, they are not killing. So, 'likely' isn't the word to use here. Overall, they are a nuisance wherever they are outside their own home and enclosure.</p> <p><u>Part 2 – Cat Control</u><br/>2.1 Cats Wandering - I don't think it should have to be an authorised person only who can seize and impound a cat if they are 'creating a nuisance'. How can it be possible to get hold of a ranger at any time? A property owner should be able to use a trap, then contact the relevant person to return or dispose of cat.</p> <p><u>Part 3 – Permits for Keeping Cats</u><br/>3.2 Cats for which a permit is required. 1(a) To keep more than 2 cats on any single dwelling or grouped dwelling premises to a maximum of 6 cats. There can be no acceptable reason for anyone to have 6 cats.</p> <p>2(d) a pet shop. I think that pet shops are a huge part of the problem, if cats are sold too cheap. They are all cute when young and people want to have them, without realising how expensive they are to own and what responsibility comes</p> | <p>Proposed cat control measures are aimed at preventing cats from wandering or being a nuisance. Further review of the Cat Local Law may consider mandate of a cat enclosure.</p> <p>The existing wording adequately covers this scenario.</p> <p>A property owner can already use a trap on their own property. These are available for a refundable deposit from the Esperance Depot on Brazier St.</p> <p>Legislation allows up to 6 cats. The Cat Local Law allows only 2 without a permit. A person may keep 2 cats without a permit.</p> <p>Pet shop practices are outside the scope of the Cat Local Law.</p> | <p>Dismiss</p> <p>Dismiss</p> <p>Dismiss</p> <p>Dismiss</p> |

Submissions on the proposed Shire of Esperance Cat Local Law 2022

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                             |                       |
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| with cat ownership. At the very least, when purchasing a cat from a pet shop, they should pay for a voucher to have their cat desexed when they are of age.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                             |                       |
| 3.3 Application for Permit. 2(a) consult with nearby land owners and/or occupiers I would most certainly welcome consultation with landowners, as personally I don't want cats on my property. 2(b) I would most certainly like to know when an application has been made, so we have the opportunity to reject (or request obligations of cat owners).                                                                                                                                                                                                                                                                                                                                                  | It is standard practice for neighbors to be consulted when the Shire receives a permit application.                                                                         | Dismiss               |
| <b>Submission from Esperance Bird Observers Group Inc.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Officers Comment</b>                                                                                                                                                     | <b>Recommendation</b> |
| <u>Cat Enclosures</u><br>Cat owners to maintain a proper enclosure to prevent their cat from wandering or escaping from the Cat Owners property.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Proposed cat control measures are aimed at preventing cats from wandering or being a nuisance. Future reviews of the Cat Local Law may consider mandate of a cat enclosure. | Dismiss               |
| <u>Cat Prohibited Areas</u><br>It is extremely important for Prohibited Cat areas to be expanded to cover all Nature Reserves in the Shire. Our research and investigation have shown us the deficiencies in the Cat Act 2011 have severely hampered Local Governments in their bid to exclude cats from any other area except reserves and parks vested in and managed by the individual Local Government's. The City of Fremantle, Cockburn, Kwinana and Stirling have all tried to expand their areas without success. The best course of action we believe is for the Shire to call on the Western Australian Local Government Association to lobby for the review and updating of the Cat Act 2011. | Not all reserves are managed by the Shire. Council has already resolved to advocate to Member of Parliament on key changes to the Cat Act 2011.                             | Dismiss               |
| <u>Education and Control</u><br>The widespread circulation of the Shire's "Responsible Cat Ownership information sheets", updated the with new responsibilities contained in this proposed legislation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | An important action but not a component of the Cat Local Law.                                                                                                               | Noted                 |
| To actively encourage Breeders, rescue shelters and pet shops to make all new cat owners fully aware of their responsibilities and provide all new owners with the "Responsible Cat Ownership information Sheets".                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | An important action but not a component of the Cat Local Law.                                                                                                               | Noted                 |

Submissions on the proposed Shire of Esperance Cat Local Law 2022

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                             |                       |
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| Expand the current cat trapping in the Shire Reserves and work collaboratively with the Department of Biodiversity, Conservation and Attractions and the Esperance Tjaljraak Native Title Aboriginal Corporation to remove feral cats from nature reserves and local bushland areas.                                                                                                                                                                                                                                                                           | The shire undertakes trapping in Shire reserves and each agency is responsible for management of land under their tenure. The shire is open to working collaboratively with other agencies. | Noted                 |
| <b>Submission from Australian Pet Welfare Foundation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Officers Comment</b>                                                                                                                                                                     | <b>Recommendation</b> |
| <i>Recommendation 1:</i> Shire of Esperance should reject mandated cat containment (PART 2 – CAT CONTROL 2.1 Cats wandering and 2.3 Cat prohibited areas) because they will not reduce wandering cats or associated issues (nuisance complaints or potential wildlife predation) and have negative consequences including causing psychological harm to people associated with euthanasia of healthy cats and kittens, increasing costs to councils, and creating a barrier to resolving the wandering cat issue.                                              | Noted, the Shire understands that Part 2 – Cat Control is outside the current legislative framework in WA.                                                                                  | Noted                 |
| <i>Recommendation 2:</i> Shire of Esperance should implement Community Cat Programs which involve high- intensity free desexing and microchipping of cats targeted to areas of high impoundments and complaints. These proactive, non-lethal and humane programs are cost-effective and scientifically proven to significantly reduce the number of wandering cats and associated issues including cat nuisance complaints, impoundments, euthanasia and potential wildlife predation.                                                                         | The Shire has implemented community cat programs and is currently implementing an animal welfare grant that will provide free desexing to eligible health care card holders.                | Noted                 |
| <i>Recommendation 3:</i> Shire of Esperance should widely promote voluntary strategic Bed-time feeding as a highly effective way to assist cat owners at minimal to no additional cost to keep owned pet cats safely inside at night and prevent potential wildlife predation (but not mandate cat containment or prohibit cats in public places or on non-public places without consent from owner or occupier).                                                                                                                                              | Noted, this recommendation has no impact on proposed Cat Local Law.                                                                                                                         | Noted                 |
| <i>Recommendation 4:</i> Shire of Esperance should retain Nuisance behaviour Local by-laws ensuring they are written in a way to allow flexibility for Animal Management Officers (AMOs) to assess the situation relating to a wandering cat before automatically impounding the cat (see the Brisbane City Council Animals Local Law 2017). The Shire of Denmark in WA recently enacted Cat Nuisance laws but did not mandate cat curfews or prohibit cats from public places or prohibit cats from non-public places without consent from owner or occupier. | Noted                                                                                                                                                                                       | Noted                 |



Submissions on the proposed Shire of Esperance Cat Local Law 2022

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| <p><i>Recommendation 5:</i> Shire of Esperance should classify all cats that live among people, are involved in complaints and/or enter pound/shelter facilities as domestic cats – owned, semi-owned or unowned.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p>This was considered however the definitions will have little effect on the proposed local law.</p>                                                                                     | <p>Dismiss</p>               |
| <p><i>Recommendation 6:</i> Shire of Esperance should focus on native habitat preservation to best protect native wildlife including regulatory protections, given that land clearing is well-recognised as the number one threat to Australian native wildlife populations.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <p>Noted, this recommendation has no impact on proposed Cat Local Law.</p>                                                                                                                | <p>Noted</p>                 |
| <p><i>Recommendation 7:</i> Shire of Esperance should maximise road safety measures to prevent native wildlife road strike.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <p>Noted, this recommendation has no impact on proposed Cat Local Law.</p>                                                                                                                | <p>Noted</p>                 |
| <p><i>Recommendation 8:</i> Shire of Esperance should identify locations where wildlife of conservation concern are present and target these specific areas with resources such as barrier or exclusion fencing, and/or assist cat owners with constructing cat proof fencing (but not mandate cat containment).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <p>Noted, this recommendation has no impact on proposed Cat Local Law.</p>                                                                                                                | <p>Noted</p>                 |
| <p><b>Submission from Department of Local Government</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <p><b>Officers Comment</b></p>                                                                                                                                                            | <p><b>Recommendation</b></p> |
| <p><u>Clause 2.1 – Banning cats from public areas</u><br/>Clause 2.1 attempts to ban cats from roaming in public unless they are under effective control.<br/>The Parliament's Delegated Legislation Committee has formed the view that while the Cat Act permits local laws that prohibit cats absolutely from specified areas, it does not contemplate local laws that:<br/>ban cats from all public areas;<br/>place conditions on when a cat may be permitted in public areas; or<br/>attempts to restrict all cats in the district to their owner's premises.<br/><br/>It is suggested that clause 2.1 be deleted and the relevant item removed from Schedule 4. If this clause isn't removed, it is likely the Committee will request an undertaking to delete it.</p> | <p>This is a key reason why the Shire intends to progress the Cat Local Law through to the Joint Standing Committee and advocate to Members of Parliament to change the Cat Act 2011.</p> | <p>Dismiss</p>               |
| <p><u>Clause 2.1 and 2.3 – Expansion of cat seizing powers</u><br/>Clause 2.1 provides that a roaming cat may be seized by the local government.<br/>Clause 2.3 makes a similar provision for cats found in a prohibited area.<br/>Currently, the Cat Act allows local governments to seize cats when:<br/>a) The cat is on a private property without consent and the owner of the property explicitly requests the cat's removal;</p>                                                                                                                                                                                                                                                                                                                                      | <p>As the Department is uncertain if a local government can seize a cat it is worth testing this clause through the Joint Standing Committee.</p>                                         | <p>Dismiss</p>               |

Submissions on the proposed Shire of Esperance Cat Local Law 2022

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| <p>b) The cat is suspected of an offence under the Act; or<br/>c) The seizure is ordered by the courts.</p> <p>It is uncertain whether cat local laws can expand a local government's cat seizure powers beyond those situations explicitly provided for in the Act. The Shire may wish to consider removing these extra cat-seizure provisions and enforce those clauses via fine instead.</p> <p><u>Redefinition of a Nuisance</u><br/>The local law's interpretation clause contains a broad definition of "nuisance", which seems to include things which would not normally qualify as a nuisance under common law.</p> <p>For example, the killing of native fauna on a property would not generally qualify as nuisance, since native fauna is generally not the landowner's property. As another example, the fact that a cat was urinating on someone else's premises would not always qualify as a nuisance, since the cat may urinate in a manner that doesn't impact the landholder's enjoyment of the premises.</p> <p>While a local law can regulate cats that cause a nuisance, it is unlikely that a local law can redefine the concept of "nuisance" to mean something other than what it already means in the Act.</p> <p>It is suggested that the definition be deleted completely or alternatively replaced with: nuisance has the same meaning as in the Act;</p> <p><u>Clause 4.1 – Impoundment fees</u><br/>Clause 4.1 of the local law provides for the setting of fees, including fees regarding keeping and caring for a cat.</p> <p>While there is nothing wrong with setting a uniform impoundment fee, the Shire should keep in mind that the Cat Act allows local governments to recover the "reasonable cost" of impounding and caring for the cat.</p> <p>Accordingly, the uniform fee for a particular cat may need to be adjusted if the final amount exceeds the actual costs incurred in relation to the animal.</p> <p><u>Local Law lacks unmodified penalty</u></p> | <p>There is no definition of Nuisance provided in the Cat Act 2011.</p> <p>Noted</p> | <p>Dismiss</p> <p>Noted</p> |
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## Submissions on the proposed Shire of Esperance Cat Local Law 2022

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                            |                             |
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| <p>While the current draft of the local law provides that non-compliance is an offence, it does not specify any unmodified penalty for committing the offence.</p> <p>It is suggested that an unmodified penalty be added to the local law, either via a general penalty clause or by specifying the penalty separately under each clause containing an offence.</p> <p>If the Shire takes either of these options, it will likely need to restart the law-making process from the beginning, since introducing a penalty where none exists is likely to qualify as a "significant difference" for the purposes of section 3.13 of the Local Government Act 1995.</p> <p>When the Shire adds an unmodified penalty, it should also ensure that the modified penalties for each offence does not exceed 10% of the unmodified amount for that offence.</p> <p><u>Minor Edits</u></p> <p>Schedule 1 – The Cat Act only allows the creation of a cat prohibited areas on land that is owned, controlled or managed by the Shire. The Shire should review the locations and ensure that they qualify for prohibition. If any of the locations are held or controlled by private entities or by the State Government, they should be removed from the list.</p> <p>The Shire should also check all references and cross references to ensure their accuracy.</p> | <p>Areas of non-compliance are addressed in the modified penalty table in schedule 2. No unmodified penalty was considered necessary however this may be included in subsequent reviews.</p> <p>All the areas listed in the schedule as prohibited areas are under control or management order to the local government</p> | <p>Noted</p> <p>Dismiss</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|

**Item: 12.3.5**

**Financial Services Report - January 2023**

|                     |                  |                                         |
|---------------------|------------------|-----------------------------------------|
| <b>Author/s</b>     | Beth O'Callaghan | Manager Financial Services              |
| <b>Authoriser/s</b> | Felicity Baxter  | Director Corporate & Community Services |

**File Ref: D23/165**

**Attachments**

[A1.](#) Financial Services Report - December 2022

**RECOMMENDATION AND DECISION**

**12.3.5 Financial Services Report - January 2023**

**Moved: Cr Chambers**

**Seconded: Cr Flanagan**

**O0123-007**

**Council Resolution**

**That Council receive the attached report entitled Monthly Financial Services Report (incorporating the Statement of Financial Activity) for the month of December 2022.**

**CARRIED  
F6 - A0**



## **SHIRE OF ESPERANCE**

### **MONTHLY FINANCIAL MANAGEMENT REPORTS**

(Incorporating Statement of Financial Activity)

**DECEMBER 2022**

**CORPORATE & COMMUNITY SERVICES**



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Compilation Report

MANAGER FINANCIAL SERVICES  
COMPILATION REPORT

|                   |                                       |
|-------------------|---------------------------------------|
| MEETING DATE      | : 24th January 2023                   |
| ACCOUNTING PERIOD | : The period ended 31st December 2022 |
| COMPILATION DATE  | : 11 <sup>th</sup> January 2023       |
| CONTENTS          | : Monthly Financial Report            |

**OVERVIEW**

*(Source:- Summary of Reporting Programs page 2:1 and graphical progressive snapshot/Liquidity graph.)*

The Statement of Financial Activity by reporting program is presented on page 3 and shows a surplus as at 31 December of \$21,880,460.

**Rates Collected**

Rates collected at the end of December were 87.75% this is presented on page 17. Collections at the same time last year was 80.45%.

Rates 3<sup>rd</sup> instalment is due on 18 January.

**2022/2023 Budget Review**

Budget review meetings will commence from Monday 16 January 2023. The document will go to the Audit Committee late February and adopted by Council at the March OCM.



Compilation Report

**Working Capital (Note 1- page 7)**

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of December is \$21,880,460. The surplus is shown on the bottom of the Statement of Financial Activity on page 3 and also on the bottom of Composition of Net Current Funding Position on page 7. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$18,351,031 and this is shown on page 7. Reserve balance is \$27,804,567.

Tamsen Kirby  
Assistant Accountant

**STATEMENT OF FINANCIAL ACTIVITY**

**BY REPORTING PROGRAM**

For the Period Ended 1 December to 31 December 2022



| DESCRIPTION                        | 2022/2023<br>Budget (A) | YTD Budget<br>(B)   | YTD Actuals<br>(C)  | Variance           |            |
|------------------------------------|-------------------------|---------------------|---------------------|--------------------|------------|
|                                    |                         |                     |                     | Amount \$<br>(C-B) | %<br>(C/B) |
| <b>Operating Income</b>            |                         |                     |                     |                    |            |
| 03 - General Purpose Funding       | (30,511,520)            | (29,714,726)        | (30,063,324)        | (348,598)          | 101%       |
| 04 - Governance                    | (408,360)               | (131,148)           | (128,256)           | 2,892              | 98%        |
| 05 - Law, Order & Public Safety    | (1,154,642)             | (577,318)           | (448,736)           | 128,582            | 78%        |
| 07 - Health                        | (118,884)               | (88,956)            | (30,535)            | 58,421             | 34%        |
| 08 - Education & Welfare           | (6,216,799)             | (3,047,981)         | (3,069,940)         | (21,959)           | 101%       |
| 10 - Community Amenities           | (6,319,055)             | (4,744,967)         | (4,944,688)         | (199,721)          | 104%       |
| 11 - Recreation & Culture          | (2,924,776)             | (1,265,481)         | (1,147,081)         | 118,400            | 91%        |
| 12 - Transport                     | (1,872,061)             | (835,275)           | (611,604)           | 223,671            | 73%        |
| 13 - Economic Services             | (1,071,184)             | (608,452)           | (641,135)           | (32,683)           | 105%       |
| 14 - Other Property & Services     | (988,610)               | (175,084)           | (211,946)           | (36,862)           | 121%       |
| <b>Income Total</b>                | <b>(51,585,891)</b>     | <b>(41,189,388)</b> | <b>(41,297,244)</b> | <b>(107,856)</b>   |            |
| <b>Expense</b>                     |                         |                     |                     |                    |            |
| 03 - General Purpose Funding       | 437,537                 | 210,939             | 186,179             | (24,760)           | 88%        |
| 04 - Governance                    | 2,415,463               | 1,267,927           | 1,162,551           | (105,376)          | 92%        |
| 05 - Law, Order & Public Safety    | 2,410,666               | 1,237,525           | 1,181,993           | (55,532)           | 96%        |
| 07 - Health                        | 505,141                 | 275,901             | 253,701             | (22,200)           | 92%        |
| 08 - Education & Welfare           | 6,695,280               | 3,285,518           | 2,593,130           | (692,388)          | 79%        |
| 10 - Community Amenities           | 6,789,077               | 3,170,528           | 3,380,771           | 210,243            | 107%       |
| 11 - Recreation & Culture          | 13,888,721              | 7,119,931           | 6,536,171           | (583,760)          | 92%        |
| 12 - Transport                     | 21,991,994              | 10,949,496          | 11,410,418          | 460,922            | 104%       |
| 13 - Economic Services             | 2,314,294               | 1,178,406           | 987,571             | (190,835)          | 84%        |
| 14 - Other Property & Services     | 1,019,500               | 506,176             | 933,783             | 427,607            | 184%       |
| <b>Expense Total</b>               | <b>58,467,673</b>       | <b>29,202,347</b>   | <b>28,626,270</b>   | <b>(576,077)</b>   |            |
| <b>Operating Total</b>             | <b>6,881,782</b>        | <b>(11,987,041)</b> | <b>(12,670,975)</b> | <b>(683,934)</b>   |            |
| <b>Capital Income</b>              |                         |                     |                     |                    |            |
| 04 - Governance                    | (623,244)               | (255,456)           | (214,035)           | 41,421             | 84%        |
| 05 - Law, Order & Public Safety    | (868,252)               | (424,252)           | (24,252)            | 400,000            | 6%         |
| 07 - Health                        | (11,000)                | 0                   | 0                   | 0                  | 0%         |
| 08 - Education & Welfare           | (1,246,292)             | (384,146)           | (173,864)           | 210,282            | 45%        |
| 10 - Community Amenities           | (1,190,715)             | 0                   | (31,818)            | (31,818)           | 0%         |
| 11 - Recreation & Culture          | (3,743,196)             | (390,710)           | (382,867)           | 7,843              | 98%        |
| 12 - Transport                     | (10,644,297)            | (5,809,635)         | (4,413,882)         | 1,395,753          | 76%        |
| 13 - Economic Services             | (151,500)               | (26,500)            | 0                   | 26,500             | 0%         |
| 14 - Other Property & Services     | (4,578,339)             | (113,000)           | (1,247,861)         | (1,134,861)        | 1104%      |
| <b>Income Total</b>                | <b>(23,056,835)</b>     | <b>(7,403,699)</b>  | <b>(6,488,578)</b>  | <b>915,121</b>     |            |
| <b>Expense</b>                     |                         |                     |                     |                    |            |
| 04 - Governance                    | 790,744                 | 340,376             | 344,725             | 4,349              | 101%       |
| 05 - Law, Order & Public Safety    | 1,222,128               | 216,374             | 5,400               | (210,974)          | 2%         |
| 07 - Health                        | 37,000                  | 0                   | 0                   | 0                  | 0%         |
| 08 - Education & Welfare           | 1,246,292               | 667,220             | 111,615             | (555,605)          | 17%        |
| 10 - Community Amenities           | 1,265,715               | 475,854             | 164,582             | (311,272)          | 35%        |
| 11 - Recreation & Culture          | 5,696,012               | 1,486,416           | 1,359,741           | (126,675)          | 91%        |
| 12 - Transport                     | 23,070,889              | 9,029,917           | 8,594,517           | (435,401)          | 95%        |
| 13 - Economic Services             | 84,000                  | 84,000              | 73,266              | (10,734)           | 87%        |
| 14 - Other Property & Services     | 3,572,256               | 1,704,336           | 1,461,565           | (242,771)          | 86%        |
| 15 - Funds Transfer                | 3,825,950               | 7,938               | 65,522              | 57,584             | 825%       |
| <b>Expense Total</b>               | <b>40,810,986</b>       | <b>14,012,431</b>   | <b>12,180,932</b>   | <b>(1,831,499)</b> |            |
| <b>Capital Total</b>               | <b>17,754,151</b>       | <b>6,608,732</b>    | <b>5,692,354</b>    | <b>(916,378)</b>   |            |
| <b>Grand Total</b>                 | <b>24,635,933</b>       | <b>(5,378,309)</b>  | <b>(6,978,621)</b>  | <b>(1,600,312)</b> |            |
| <b>Reconciliation</b>              |                         |                     |                     |                    |            |
| Depreciation                       | (20,738,656)            | (10,369,327)        | (10,718,933)        |                    |            |
| Loss on Asset Disposals            | (290,637)               | (12,000)            | 0                   |                    |            |
| Profit on Asset Disposals          | 553,536                 | 4,000               | 0                   |                    |            |
| Provisions and Accrual             | (204,500)               | 0                   | (262,891)           |                    |            |
| Movement of Non-Current Receivable | 0                       | 0                   | (814)               |                    |            |
| Less; Surplus (Deficit) B/Fwd      | 3,919,201               | 3,919,201           | 3,919,201           |                    |            |
| <b>(Surplus)/Deficit</b>           | <b>36,475</b>           | <b>(19,674,837)</b> | <b>(21,880,460)</b> |                    |            |

**STATEMENT OF FINANCIAL ACTIVITY**

**BY NATURE or TYPE**

**For the Period Ended 1 December to 31 December 2022**



| DESCRIPTION                             | 2022/2023<br>Budget (A) | YTD Budget<br>(B)   | YTD Actuals<br>(C)  | Variance           |            |
|-----------------------------------------|-------------------------|---------------------|---------------------|--------------------|------------|
|                                         |                         |                     |                     | Amount \$<br>(C-B) | %<br>(C/B) |
| <b>Operating Income</b>                 |                         |                     |                     |                    |            |
| Fees & Charges                          | (10,486,823)            | (6,921,350)         | (6,889,248)         | 32,102             | 100%       |
| Interest Earnings                       | (237,000)               | (108,683)           | (268,161)           | (159,478)          | 247%       |
| Operating Grants & Subsidies            | (7,317,385)             | (3,615,238)         | (3,930,695)         | (315,457)          | 109%       |
| Profit on Asset Disposals               | (553,536)               | (4,000)             | 0                   | 4,000              | 0%         |
| Rates                                   | (23,543,676)            | (23,466,101)        | (23,454,202)        | 11,899             | 100%       |
| Reimbursements                          | (879,972)               | (454,310)           | (334,128)           | 120,182            | 74%        |
| Contributions & Donations Operating     | (1,448,017)             | (676,150)           | (477,254)           | 198,897            | 71%        |
| Reserve Transfers into Muni             | (7,119,482)             | (5,943,556)         | (5,943,556)         | 0                  | 100%       |
| <b>Income Total</b>                     | <b>(51,585,891)</b>     | <b>(41,189,388)</b> | <b>(41,297,244)</b> | <b>(107,856)</b>   |            |
| <b>Expense</b>                          |                         |                     |                     |                    |            |
| Allocations                             | (720,101)               | (538,812)           | (596,129)           | (57,317)           | 111%       |
| Depreciation                            | 20,738,656              | 10,369,327          | 10,718,933          | 349,606            | 103%       |
| Insurance                               | 838,596                 | 735,394             | 885,130             | 149,736            | 120%       |
| Interest Expense                        | 96,666                  | 43,450              | 30,348              | (13,102)           | 70%        |
| Loss on Asset Disposals                 | 290,637                 | 12,000              | 0                   | (12,000)           | 0%         |
| Material & Contracts                    | 15,712,571              | 7,617,737           | 6,551,115           | (1,066,622)        | 86%        |
| Other Expenditure                       | 710,254                 | 458,910             | 324,340             | (134,570)          | 71%        |
| Utility Charges                         | 1,216,094               | 604,542             | 584,913             | (19,629)           | 97%        |
| Employment Expenses                     | 19,584,300              | 9,899,799           | 10,127,619          | 227,820            | 102%       |
| <b>Expense Total</b>                    | <b>58,467,673</b>       | <b>29,202,347</b>   | <b>28,626,270</b>   | <b>(576,077)</b>   |            |
| <b>Operating Total</b>                  | <b>6,881,782</b>        | <b>(11,987,041)</b> | <b>(12,670,975)</b> | <b>(683,934)</b>   |            |
| <b>Capital Income</b>                   |                         |                     |                     |                    |            |
| Non-Operating Grants & Subsidies        | (14,754,952)            | (6,730,737)         | (4,530,890)         | 2,199,847          | 67%        |
| Proceeds from Disposals                 | (2,279,550)             | (317,500)           | (1,550,613)         | (1,233,113)        | 488%       |
| Reserve Transfers into Muni             | (5,824,104)             | (276,731)           | (276,731)           | 0                  | 100%       |
| Self Supporting Loan Principle Received | (198,229)               | (78,731)            | (130,345)           | (51,614)           | 166%       |
| <b>Income Total</b>                     | <b>(23,056,835)</b>     | <b>(7,403,699)</b>  | <b>(6,488,578)</b>  | <b>915,121</b>     |            |
| <b>Expense</b>                          |                         |                     |                     |                    |            |
| Material & Contracts                    | 26,040,400              | 10,320,460          | 8,038,121           | (2,282,339)        | 78%        |
| Purchase of Assets                      | 4,837,905               | 1,348,286           | 2,057,573           | 709,287            | 153%       |
| Repayment of Debentures                 | 250,646                 | 104,647             | 104,646             | (1)                | 100%       |
| Reserve Transfers from Muni             | 3,825,950               | 7,938               | 65,522              | 57,584             | 825%       |
| Employment Expenses                     | 5,856,085               | 2,231,100           | 1,915,069           | (316,031)          | 86%        |
| <b>Expense Total</b>                    | <b>40,810,986</b>       | <b>14,012,431</b>   | <b>12,180,932</b>   | <b>(1,831,499)</b> |            |
| <b>Capital Total</b>                    | <b>17,754,151</b>       | <b>6,608,732</b>    | <b>5,692,354</b>    | <b>(916,378)</b>   |            |
| <b>Grand Total</b>                      | <b>24,635,933</b>       | <b>(5,378,309)</b>  | <b>(6,978,621)</b>  | <b>(1,600,312)</b> |            |
| <b>Reconciliation</b>                   |                         |                     |                     |                    |            |
| Depreciation                            | (20,738,656)            | -10,369,327         | -10,718,933         |                    |            |
| Loss on Asset Disposals                 | (290,637)               | -12,000             | 0                   |                    |            |
| Profit on Asset Disposals               | 553,536                 | 4,000               | 0                   |                    |            |
| Provisions and Accrual                  | (204,500)               | 0                   | (262,891)           |                    |            |
| Movement of Non-Current Receivable      | 0                       | 0                   | (814)               |                    |            |
| Less: Surplus (Deficit) B/Fwd           | 3,919,201               | 3,919,201           | 3,919,201           |                    |            |
| <b>(Surplus)/Deficit</b>                | <b>36,475</b>           | <b>(19,674,837)</b> | <b>(21,880,460)</b> |                    |            |

**SHIRE OF ESPERANCE  
MUNICIPAL FUND  
Income Statement  
Month Ending 31 December 2022**



|                                                           | <b>2022-23<br/>BUDGET \$</b> | <b>2022-23<br/>ACTUALS \$</b> | <b>VARIANCE \$</b>  | <b>VARIANCE %</b> |
|-----------------------------------------------------------|------------------------------|-------------------------------|---------------------|-------------------|
| <b>Operating Revenue</b>                                  |                              |                               |                     |                   |
| Fees & Charges                                            | (10,486,823)                 | (6,889,248)                   | (3,597,575)         | 65.7%             |
| Interest Earnings                                         | (237,000)                    | (268,161)                     | 31,161              | 113.1%            |
| Non-Operating Grants & Subsidies                          | (14,754,952)                 | (4,530,890)                   | (10,224,062)        | 30.7%             |
| Operating Grants & Subsidies                              | (7,317,385)                  | (3,930,695)                   | (3,386,690)         | 53.7%             |
| Profit on Asset Disposals                                 | (553,536)                    | 0                             | (553,536)           | 0.0%              |
| Rates                                                     | (23,543,676)                 | (23,454,202)                  | (89,474)            | 99.6%             |
| Reimbursements                                            | (879,972)                    | (334,128)                     | (545,844)           | 38.0%             |
| Contributions & Donations Oper                            | (1,448,017)                  | (477,254)                     | (970,764)           | 33.0%             |
| <b>Operating Revenue Total</b>                            | <b>(59,221,361)</b>          | <b>(39,884,578)</b>           | <b>(19,336,783)</b> |                   |
| <b>Operating Expense</b>                                  |                              |                               |                     |                   |
| Allocations                                               | (720,101)                    | (596,129)                     | (123,972)           | 82.8%             |
| Depreciation                                              | 20,738,656                   | 10,718,933                    | 10,019,723          | 51.7%             |
| Insurance                                                 | 838,596                      | 885,130                       | (46,534)            | 105.5%            |
| Interest Expense                                          | 96,666                       | 30,348                        | 66,318              | 31.4%             |
| Loss on Asset Disposals                                   | 290,637                      | 0                             | 290,637             | 0.0%              |
| Material & Contracts                                      | 15,712,571                   | 6,551,116                     | 9,161,455           | 41.7%             |
| Other Expenditure                                         | 710,254                      | 324,340                       | 385,914             | 45.7%             |
| Utility Charges                                           | 1,216,094                    | 584,913                       | 631,181             | 48.1%             |
| Employment Expenses                                       | 19,584,300                   | 10,127,619                    | 9,456,681           | 51.7%             |
| <b>Operating Expense Total</b>                            | <b>58,467,673</b>            | <b>28,626,271</b>             | <b>29,841,402</b>   |                   |
| <b>CHANGE IN NET ASSETS<br/>RESULTING FROM OPERATIONS</b> |                              |                               |                     |                   |
| <b>(SURPLUS)/DEFICIT</b>                                  | <b>(753,688)</b>             | <b>(11,258,308)</b>           | <b>10,504,620</b>   |                   |

**SHIRE OF ESPERANCE  
MUNICIPAL FUND**  
**Statement of Financial Position**  
**Month Ending 31 December 2022**  
**Compared to 30th June 2022**



|                                         | 31/12/2022           | 30/06/2022           |
|-----------------------------------------|----------------------|----------------------|
|                                         | \$                   | \$                   |
| <b>Current Assets</b>                   |                      |                      |
| Cash and Cash Equivalents               | 46,155,598           | 41,857,599           |
| Trade and Other Receivables             | 8,371,859            | 2,611,173            |
| Inventories                             | 483,069              | 528,956              |
| <b>Current Assets Total</b>             | <b>55,010,526</b>    | <b>44,997,728</b>    |
| <b>Current Liabilities</b>              |                      |                      |
| Trade and Other Payables                | (3,002,391)          | (3,105,086)          |
| Current Portion of Long Term Borrowings | (169,104)            | (273,750)            |
| Provisions                              | (3,858,035)          | (3,126,337)          |
| Other                                   | (181,839)            | (2,211,302)          |
| <b>Current Liabilities Total</b>        | <b>(7,211,369)</b>   | <b>(8,716,475)</b>   |
| <b>Non Current Assets</b>               |                      |                      |
| Other Receivables                       | 1,682,580            | 1,850,965            |
| Inventories- Non Current                | 3,774,582            | 3,774,582            |
| Property, Plant and Equipment           | 102,097,156          | 102,983,171          |
| Infrastructure                          | 420,635,554          | 419,840,748          |
| <b>Non Current Assets Total</b>         | <b>528,189,871</b>   | <b>528,449,466</b>   |
| <b>Non Current Liabilities</b>          |                      |                      |
| Long Term Borrowings                    | (2,267,491)          | (2,267,491)          |
| Provisions- Non Current                 | (5,915,766)          | (5,915,765)          |
| <b>Non Current Liabilities Total</b>    | <b>(8,183,257)</b>   | <b>(8,183,256)</b>   |
| <b>Net Assets</b>                       | <b>567,805,771</b>   | <b>556,547,463</b>   |
| <b>Equity</b>                           |                      |                      |
| Reserves- Cash Backed                   | (27,804,567)         | (33,959,332)         |
| Revaluation Surplus                     | (208,364,083)        | (208,364,083)        |
| Retained Surplus                        | 331,637,121.07       | (314,224,048)        |
| <b>Equity Total</b>                     | <b>(567,805,771)</b> | <b>(556,547,463)</b> |

## SHIRE OF ESPERANCE

### COMPOSITION OF NET CURRENT FUNDING POSITION



Month Ending 31 December 2022

|                                         | 31/12/2022         | 30/06/2022         |
|-----------------------------------------|--------------------|--------------------|
|                                         | \$                 | \$                 |
| <b>Current Assets</b>                   |                    |                    |
| Cash and Cash Equivalents               | 18,351,031         | 7,898,267          |
| Trade and Other Receivables             | 8,303,976          | 2,048,105          |
| Inventories                             | 307,012            | 352,899            |
| <b>Current Assets Total</b>             | <b>26,962,018</b>  | <b>10,299,271</b>  |
| <b>Current Liabilities</b>              |                    |                    |
| Trade and Other Payables                | (3,002,391)        | (4,951,548)        |
| Current Portion of Long Term Borrowings | (23,105)           | (23,105)           |
| Provisions                              | (1,874,223)        | (1,405,417)        |
| Other                                   | (181,839)          |                    |
| <b>Current Liabilities Total</b>        | <b>(5,081,558)</b> | <b>(6,380,070)</b> |
| <b>Total</b>                            | <b>21,880,460</b>  | <b>3,919,201</b>   |

**VARIANCES**  
**BY REPORTING PROGRAM**



**For The Period Ended 31 December 2022**  
Material Variances as per the Statement of Financial Activity:

| DESCRIPTION                     | YTD Budget<br>(B) | YTD Actuals<br>(C) | Variance           |            |   | Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)                                                                                                                                                                                           |
|---------------------------------|-------------------|--------------------|--------------------|------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |                   |                    | Amount \$<br>(C-B) | %<br>(C/B) |   |                                                                                                                                                                                                                                                                                                                                   |
| <b>Operating Income</b>         |                   |                    |                    |            |   |                                                                                                                                                                                                                                                                                                                                   |
| 03 - General Purpose Funding    | (29,714,726)      | (30,063,324)       | (348,598)          | 101%       | ↑ | Interest earnings has exceeded the year to date budget. Financial Assistance Grants (FAGS) funding was more than expected.                                                                                                                                                                                                        |
| 05 - Law, Order & Public Safety | (577,318)         | (448,736)          | 128,582            | 78%        | ↓ | Timing difference with the receipt of budgeted grants.                                                                                                                                                                                                                                                                            |
| 07 - Health                     | (88,956)          | (30,535)           | 58,421             | 34%        | ↓ | Suicide prevention contract liability to be transferred back to income for 2022-23 year.                                                                                                                                                                                                                                          |
| 10 - Community Amenities        | (4,744,967)       | (4,944,688)        | (199,721)          | 104%       | ↑ | Timing difference with funding for the GVROC Climate Change Coordinator role; the Town Centre revitalisation planning and sale of Kirwan Road blue gums.                                                                                                                                                                          |
| 11 - Recreation & Culture       | (1,265,481)       | (1,147,081)        | 118,400            | 91%        | ↓ | Timing difference with leisure centre fees, sports ground hire fees, GSG overflow camping fees and sporting complexes reimbursements which are less than budgeted at this time. However the Covid Recovery grant received by Civic Centre was unbudgeted and the Lotterywest (Civic Centre) funding came in sooner than budgeted. |
| 12 - Transport                  | (835,275)         | (611,604)          | 223,671            | 73%        | ↓ | Timing difference with receipt of landing fees.                                                                                                                                                                                                                                                                                   |
| 14 - Other Property & Services  | (175,084)         | (211,946)          | (36,862)           | 121%       | ↑ | The fuel tax credit is lower than expected but should pick up with the fuel excise back.                                                                                                                                                                                                                                          |

**VARIANCES**  
**BY REPORTING PROGRAM**



**For The Period Ended 31 December 2022**  
Material Variances as per the Statement of Financial Activity:

| DESCRIPTION                    | YTD Budget<br>(B) | YTD Actuals<br>(C) | Variance           |            |   | Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)                                                                                                                                             |
|--------------------------------|-------------------|--------------------|--------------------|------------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                |                   |                    | Amount \$<br>(C-B) | %<br>(C/B) |   |                                                                                                                                                                                                                                                                                     |
| <b>Expense</b>                 |                   |                    |                    |            |   |                                                                                                                                                                                                                                                                                     |
| 03 - General Purpose Funding   | 210,939           | 186,179            | (24,760)           | 88%        | ↓ | Timing difference with admin allocation for rates department.                                                                                                                                                                                                                       |
| 04 - Governance                | 1,267,927         | 1,162,551          | (105,376)          | 92%        | ↓ | Timing difference with computer/IT purchases and overhead allocations. Building maintenance is ahead of budget YTD.                                                                                                                                                                 |
| 08 - Education & Welfare       | 3,285,518         | 2,593,130          | (692,388)          | 79%        | ↓ | Various homecare expenses including wages are under budget YTD. Work has not occurred on the fire hydrant near homecare.                                                                                                                                                            |
| 10 - Community Amenities       | 3,170,528         | 3,380,771          | 210,243            | 107%       | ↑ | Harvesting expenditure of Kirwan Road blue gums not budgeted.                                                                                                                                                                                                                       |
| 11 - Recreation & Culture      | 7,119,931         | 6,536,171          | (583,760)          | 92%        | ↓ | Timing difference for building maintenance for civic centre; indoor sports stadium; community halls; and period village buildings. Timing difference with payment of community grants to organisations. Sand back pass project and surf club building compliance has not commenced. |
| 12 - Transport                 | 10,949,496        | 11,410,418         | 460,922            | 104%       | ↑ | Ahead of budget for rural roads maintenance and road verges in particular. Offsetting this is the airport landside building maintenance that is behind budget YTD.                                                                                                                  |
| 13 - Economic Services         | 1,178,406         | 987,571            | (190,835)          | 84%        | ↓ | Wild dog control underbudget. Contribution towards Australia's Golden Outback and joint marketing campaign not paid as yet. Savings in wages for building services due to a previous vacant position. No expenditure has occurred on the Worker Accommodation study as yet.         |
| 14 - Other Property & Services | 506,176           | 933,783            | 427,607            | 184%       | ↑ | Plant & vehicle insurance paid earlier than budgeted. Vehicle costs for fuel & oil and scheduled repairs timing difference. Building maintenance at the depot is higher than budget YTD. Plant depreciation is currently under recovered.                                           |



**VARIANCES**  
**BY REPORTING PROGRAM**



**For The Period Ended 31 December 2022**  
Material Variances as per the Statement of Financial Activity:

| DESCRIPTION                     | YTD Budget<br>(B) | YTD Actuals<br>(C) | Variance           |            |   | Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)             |
|---------------------------------|-------------------|--------------------|--------------------|------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |                   |                    | Amount \$<br>(C-B) | %<br>(C/B) |   |                                                                                                                                                     |
| <b>Capital Income</b>           |                   |                    |                    |            |   |                                                                                                                                                     |
| 04 - Governance                 | (255,456)         | (214,035)          | 41,421             | 84%        | ↓ | IT capital grants for CCTV projects has not been received yet.                                                                                      |
| 05 - Law, Order & Public Safety | (424,252)         | (24,252)           | 400,000            | 6%         | ↓ | Timing difference with grant income for replacement fire sheds.                                                                                     |
| 08 - Education & Welfare        | (384,146)         | (173,864)          | 210,282            | 45%        | ↓ | Budgeted homecare capital grants not received.                                                                                                      |
| 10 - Community Amenities        | 0                 | (31,818)           | (31,818)           | 0%         | ↑ | Sale of vehicle occurred earlier than budgeted.                                                                                                     |
| 12 - Transport                  | (5,809,635)       | (4,413,882)        | 1,395,753          | 76%        | ↓ | Timing difference with receipt of roads & streets capital grants. Offsetting this is the sale of road making plant occurring earlier than budgeted. |
| 13 - Economic Services          | (26,500)          | 0                  | 26,500             | 0%         | ↓ | Timing difference with vehicle sales for economic development and building services.                                                                |
| 14 - Other Property & Services  | (113,000)         | (1,247,861)        | (1,134,861)        | 1104%      | ↑ | Sale of land in Flinders and Shark Lake Industrial Park occurred ahead of budget. Sale of asset management vehicle occurred earlier than budgeted.  |

**VARIANCES**  
**BY REPORTING PROGRAM**



**For The Period Ended 31 December 2022**  
Material Variances as per the Statement of Financial Activity:

| DESCRIPTION                     | YTD Budget<br>(B) | YTD Actuals<br>(C) | Variance           |            |   | Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)                                                                                                                                                                                                                                                                                                                           |
|---------------------------------|-------------------|--------------------|--------------------|------------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |                   |                    | Amount \$<br>(C-B) | %<br>(C/B) |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Expense</b>                  |                   |                    |                    |            |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 05 - Law, Order & Public Safety | 216,374           | 5,400              | (210,974)          | 2%         | ↓ | Pioneer water tanks expenditure timing difference. Work has not commenced on the Grass Patch Fire Brigade shed yet.                                                                                                                                                                                                                                                                                                                                               |
| 08 - Education & Welfare        | 667,220           | 111,615            | (555,605)          | 17%        | ↓ | Homecare building refurbishment has not commenced. Homecare LV purchases have occurred earlier than budgeted.                                                                                                                                                                                                                                                                                                                                                     |
| 10 - Community Amenities        | 475,854           | 164,582            | (311,272)          | 35%        | ↓ | Work has not commenced on boat ramp toilet. Expenditure on the Myrup Waste Transfer Station project is less than budgeted YTD. Vehicles purchased for building/planning/land projects and waste management earlier than budgeted.                                                                                                                                                                                                                                 |
| 11 - Recreation & Culture       | 1,486,416         | 1,359,741          | (126,675)          | 91%        | ↓ | Parks and reserves vehicle purchases have not occurred as yet. Various park upgrades; LRCI Lost at Sea Memorial; LRCI Pet Cemetery; LRCI Mountain Bike track stage 1; and Adventureland Park maze have not commenced. Coastal upgrades have not commenced as yet. Civic centre disability access and toilet has not commenced as yet. Offsetting this is the expenditure on the BOILC plant room and heating upgrade which is ahead of budget (funded from LRCI). |
| 12 - Transport                  | 9,029,917         | 8,594,517          | (435,401)          | 95%        | ↓ | Vehicle purchase for airport has occurred ahead of budget. Road making plant purchases has also occurred ahead of budget. Capital road expenditure is less than budgeted year to date.                                                                                                                                                                                                                                                                            |
| 13 - Economic Services          | 84,000            | 73,266             | (10,734)           | 87%        | ↓ | Purchase of new light vehicle was less than expected.                                                                                                                                                                                                                                                                                                                                                                                                             |
| 14 - Other Property & Services  | 1,704,336         | 1,461,565          | (242,771)          | 86%        | ↓ | Ocean Street development and Flinders Subdivision timing difference. Purchase of asset management vehicles occurred earlier than budgeted and the project management vehicle purchase has not occurred as yet.                                                                                                                                                                                                                                                    |

**Shire of Esperance  
For the Period Ended 31 December 2022**

**BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. (Surplus)/Deficit

| <b>Account #</b>                                    | <b>Description</b>                             | <b>Council Ref</b> | <b>Net Change</b> | <b>Amended Budget Running Balance</b> |
|-----------------------------------------------------|------------------------------------------------|--------------------|-------------------|---------------------------------------|
|                                                     | 2022/23 Budget Estimated (Surplus)/Deficit     |                    |                   | 36,475                                |
| W3473                                               | James Street Precinct Cultural Area Masterplan | O0822-191          | 150,000           | 186,475                               |
| 01-4010-955-956                                     | Priority Projects Reserve                      | O0822-191          | (150,000)         | 36,475                                |
| 01-4180-360-405                                     | Flinders Development - Consultants             | O1122-182          | 100,000           | 136,475                               |
| 01-4180-955-902                                     | Land Purchase and Development Reserve          | O1122-182          | (100,000)         | 36,475                                |
| <b>Amended Budget as per Council Resolution (1)</b> |                                                |                    |                   | <b>36,475</b>                         |

(1) Budget (Surplus)/Deficit position as per the Statement of Financial Activity.

**Shire of Esperance  
For the Period Ended 31 December 2022**

**RECEIVABLES STATUS**

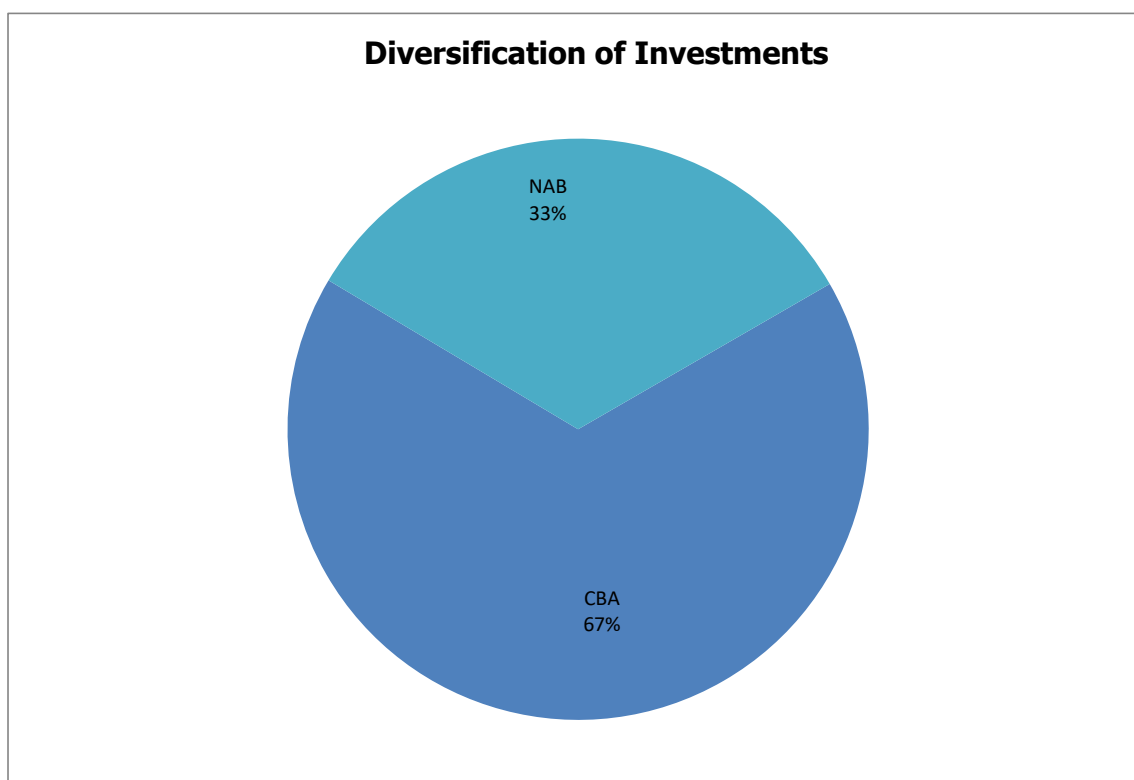
|                                | Current   | ATO | 30 Days | 60 Days | 90 Days | 90+ Days        | Total     |
|--------------------------------|-----------|-----|---------|---------|---------|-----------------|-----------|
| <b>General Receivables</b>     | 2,895,474 | 0   | 61,923  | 9,845   | 6,603   | 13,784          | 2,987,629 |
| <b>Category</b>                |           |     |         |         |         |                 |           |
| Government Grants              |           |     |         |         |         | \$0             | <b>A</b>  |
| Contributions & Reimbursements |           |     |         |         |         | \$3,425         | <b>B</b>  |
| Loan Repayments                |           |     |         |         |         | \$0             | <b>C</b>  |
| Fees and Charges               |           |     |         |         |         | \$10,359        | <b>D</b>  |
| Private Works                  |           |     |         |         |         | \$0             | <b>E</b>  |
| Proceeds Sale of Assets        |           |     |         |         |         | \$0             | <b>F</b>  |
|                                |           |     |         |         |         | <b>\$13,784</b> |           |

Amounts shown above include GST (where applicable)

**90+ Days Represented by:**

|          |                                            |                 |                              |
|----------|--------------------------------------------|-----------------|------------------------------|
| <b>A</b> | <i>Government Grants:</i>                  |                 |                              |
|          |                                            | \$0             |                              |
|          | <b>Total (A)</b>                           | <b>\$0</b>      |                              |
| <b>B</b> | <i>Contributions &amp; Reimbursements:</i> |                 |                              |
|          |                                            | \$26            | Electricity reimbursement    |
|          |                                            | \$3,399         | Staff payroll reimbursements |
|          | <b>Total (B)</b>                           | <b>\$3,425</b>  |                              |
| <b>C</b> | <i>Loan Repayments:</i>                    |                 |                              |
|          |                                            | \$0             |                              |
|          | <b>Total (C)</b>                           | <b>\$0</b>      |                              |
| <b>D</b> | <i>Fees &amp; Charges:</i>                 |                 |                              |
|          |                                            | \$2,015         | Museum Village charges       |
|          |                                            | \$500           | Visitors Centre charges      |
|          |                                            | \$645           | Vehicle impound charges      |
|          |                                            | \$1,570         | Cemetery charges             |
|          |                                            | \$5,629         | Wylie Bay Waste charges      |
|          | <b>Total (D)</b>                           | <b>\$10,359</b> |                              |
| <b>E</b> | <i>Private Works:</i>                      |                 |                              |
|          |                                            | \$0             |                              |
|          | <b>Total (E)</b>                           | <b>\$0</b>      |                              |
| <b>F</b> | <i>Proceeds Sale of Assets:</i>            |                 |                              |
|          |                                            | \$0             |                              |
|          | <b>Total (F)</b>                           | <b>\$0</b>      |                              |

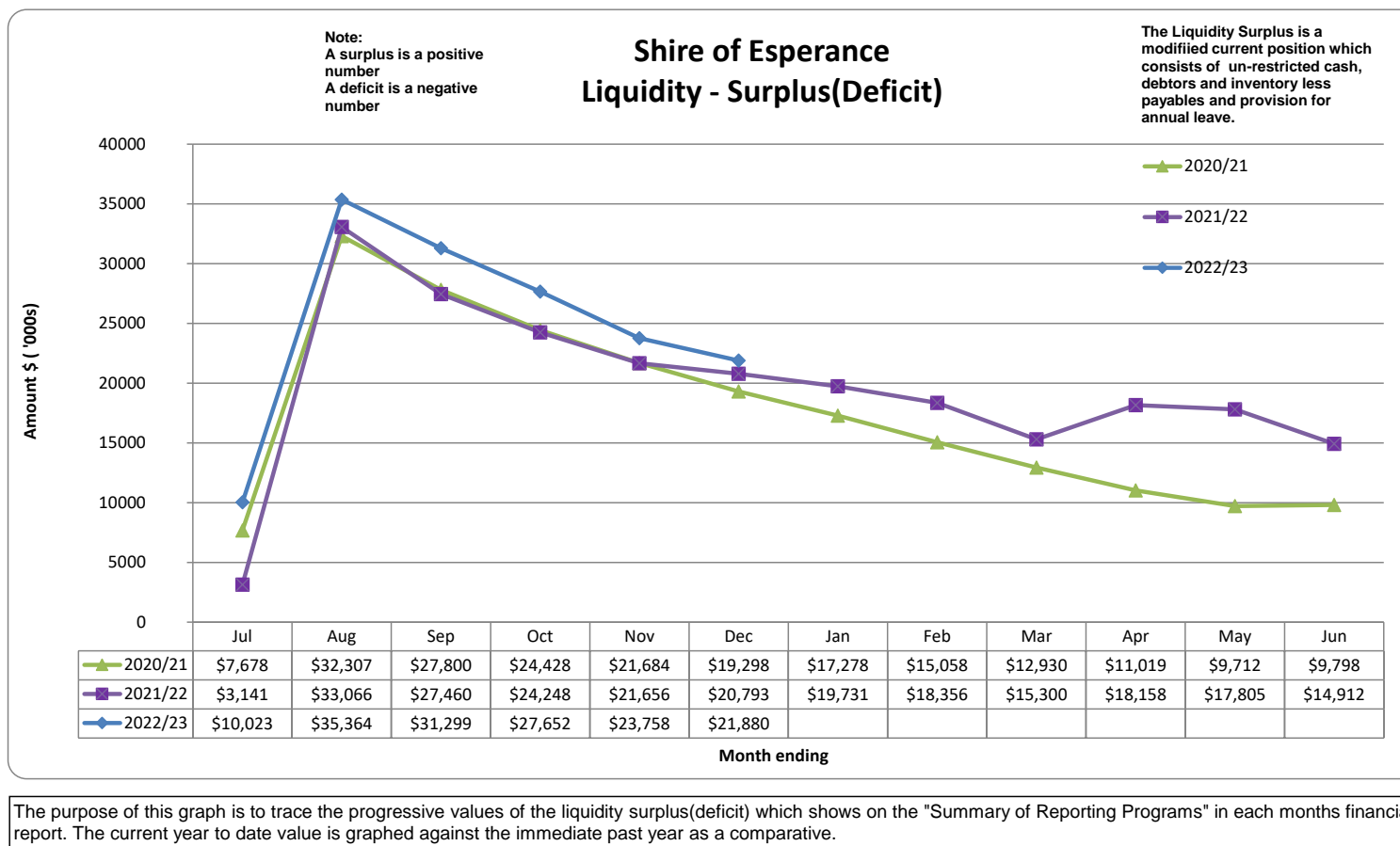
## Cash Investments as at 31 December 2022



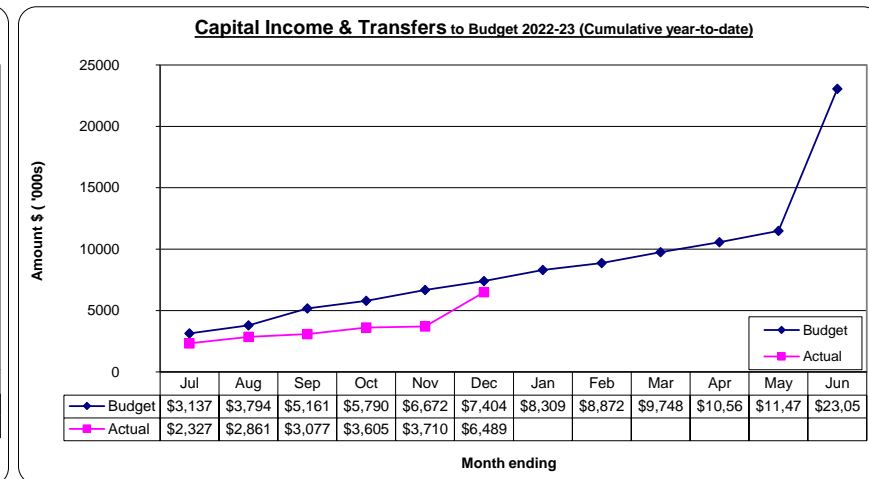
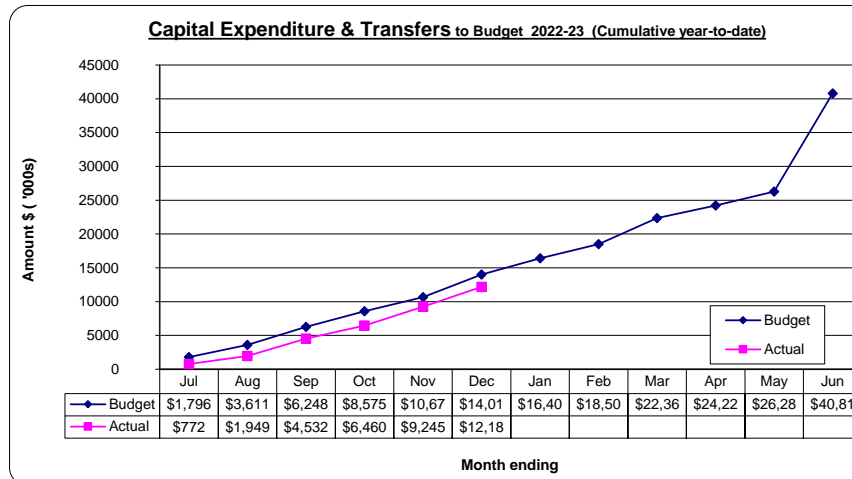
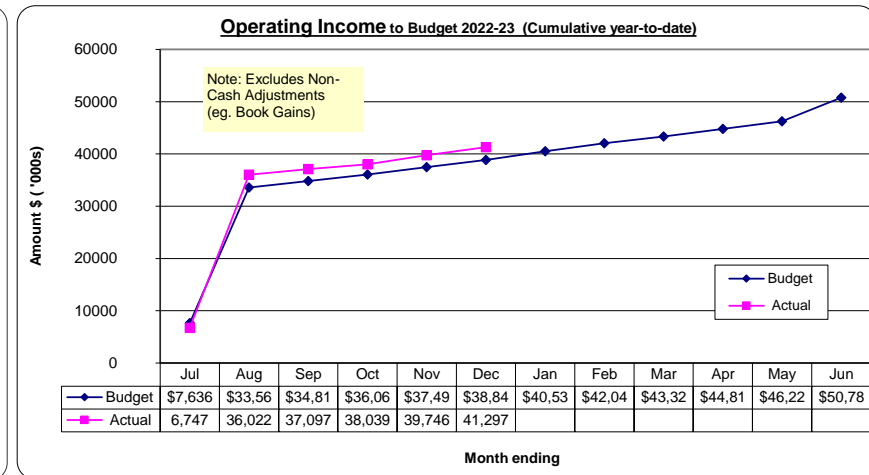
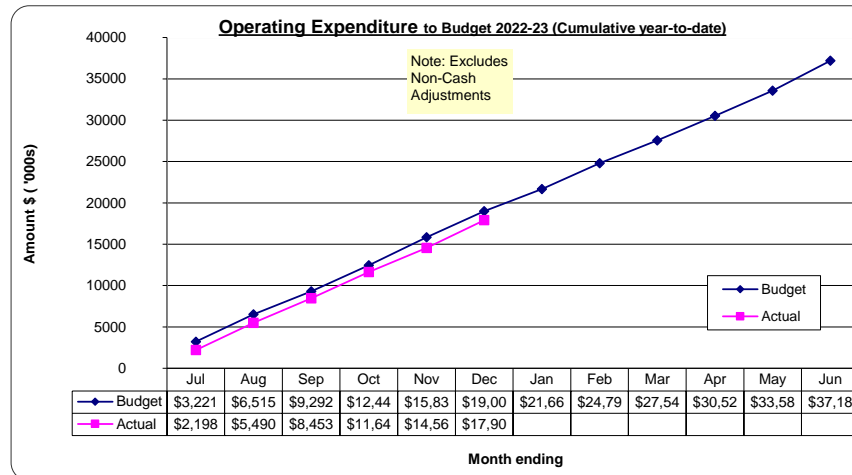
| Finance Institution | Amount               | Rate  | Term | Maturity  | Type of Investment           |
|---------------------|----------------------|-------|------|-----------|------------------------------|
| NAB                 | \$ 4,000,000         | 3.35% | 180  | 08-Feb-23 | Term Deposit - Reserve       |
| NAB                 | \$ 4,000,000         | 3.52% | 240  | 08-Apr-23 | Term Deposit - Reserve       |
| CBA                 | \$ 3,000,000         | 4.07% | 120  | 21-Apr-23 | Term Deposit - Reserve       |
| CBA                 | \$ 3,000,000         | 3.31% | 150  | 12-Jan-23 | Term Deposit - Reserve       |
| CBA                 | \$ 4,000,000         | 3.52% | 180  | 13-Feb-23 | Term Deposit - Reserve       |
| CBA                 | \$ 4,000,000         | 3.68% | 210  | 13-Mar-23 | Term Deposit - Reserve       |
| CBA                 | \$ 5,740,000         | 3.80% | 240  | 12-Apr-23 | Term Deposit - Reserve       |
| CBA                 | \$ 3,000,000         | 3.97% | 90   | 22-Mar-23 | Term Deposit - Muni          |
| CBA                 | \$ 3,000,000         | 3.52% | 90   | 17-Jan-23 | Term Deposit - Muni          |
| NAB                 | \$ 3,000,000         | 3.25% | 60   | 17-Feb-23 | Term Deposit - Muni          |
| NAB                 | \$ 4,000,000         | 3.50% | 90   | 17-Jan-23 | Term Deposit - Muni          |
| CBA                 | \$ 4,507,813         | 2.70% | N/A  | N/A       | Business Online Saver - Muni |
| CBA                 | \$ 143               | 0.20% | N/A  | N/A       | Cash Management - Muni       |
| CBA                 | \$ 63,018            | 0.20% | N/A  | N/A       | Cash Management - Reserves   |
|                     | <b>\$ 45,310,973</b> |       |      |           |                              |

### Investment Interest Earnings

|           | Budgeted Amount | YTD Interest |
|-----------|-----------------|--------------|
| Municipal | \$ 60,000       | 171,280      |
| Reserve   | \$ 120,000      | 50,164       |



**Shire of Esperance - Progressive Budget Snap-Shot**





## OTHER REPORTS AND GRAPHS



# SHIRE OF ESPERANCE

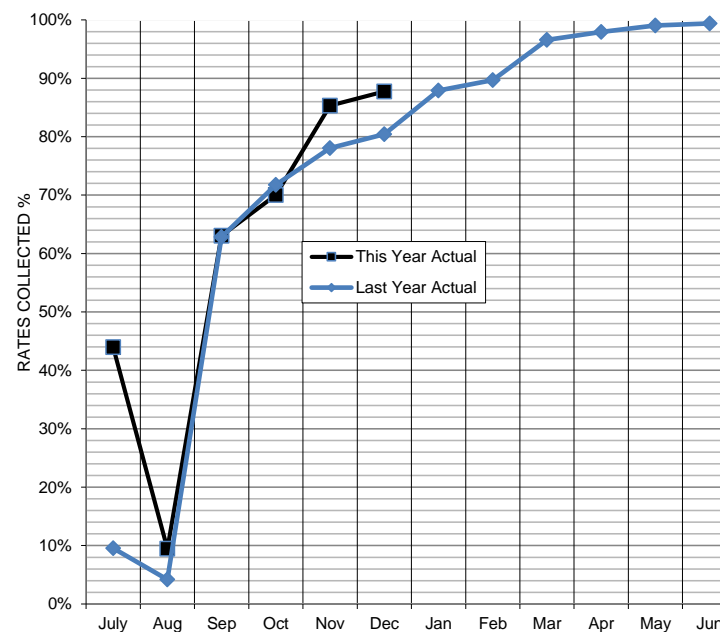
## SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS AS AT 31st December 2022

### Outstanding Rates 2022/23

|                                              |                  |
|----------------------------------------------|------------------|
| Arrears at 1st July 2022                     | 153,939          |
| Pensioner Deferred Rates at 1st July 2022    | 97,459           |
| Rates Levied for 2022/23                     | 26,870,571       |
| Penalty Interest charged to Overdue          | 13,659           |
| Receipts for Current Rates                   | (21,773,900)     |
| Prepayments                                  | (2,050,084)      |
| <b>Total Current and Arrears Outstanding</b> | <b>3,311,645</b> |
| <b>% Collected</b>                           | <b>87.75%</b>    |

|                                       |                  |
|---------------------------------------|------------------|
| Pensioners on Instalments             | 189,308          |
| Non Pensioners on Instalments         | 3,405,089        |
| Pensioners with Due Date 30/6/2023    | 71,463           |
| Outstanding with no Instalment Option | 300,373          |
| Pre-Payments                          | (670,794)        |
| Interims                              | 16,205           |
|                                       | <b>3,311,645</b> |

RATES COLLECTION PROGRESS (2022/2023)





**SHIRE OF ESPERANCE  
TRUST FUNDS  
as at 31 December 2022**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

| <b>Details</b>                     | <b>Balance<br/>30-Jun-2022</b> | <b>Balance<br/>31-Dec-2022</b> |
|------------------------------------|--------------------------------|--------------------------------|
| Contributions to Public Open Space | 198,307                        | 199,458                        |
| Other                              | 1,679                          | 1,679                          |
| General Bonds - Interest Bearing   | 50,974                         | 51,270                         |
| <b>Totals</b>                      | <b>250,960</b>                 | <b>252,407</b>                 |



**PAYMENT OF ACCOUNTS LISTING  
(PAID UNDER DELEGATED  
AUTHORITY)**

**SHIRE OF ESPERANCE**  
**THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID**  
**FOR THE PERIOD ENDING 31ST DECEMBER 2022**

**MUNICIPAL FUND**

***CHEQUES***

|                  |                        |            |
|------------------|------------------------|------------|
| ACTUAL PAYMENTS: | Cheques: 27702 - 27704 | \$3,278.90 |
|------------------|------------------------|------------|

***EFT***

|                  |                                 |                |
|------------------|---------------------------------|----------------|
| ACTUAL PAYMENTS: | Transaction No's: E4454 - E4468 | \$7,557,459.32 |
|------------------|---------------------------------|----------------|

***CREDIT CARDS***

|                  |                                          |             |
|------------------|------------------------------------------|-------------|
| ACTUAL PAYMENTS: | Transactions:<br>25/11/2022 - 23/12/2022 | \$20,564.73 |
|------------------|------------------------------------------|-------------|

**PAID UNDER THE DELEGATED**

**AUTHORITY TO CEO**

|                                |                              |
|--------------------------------|------------------------------|
| <b><i>MUNICIPAL TOTAL:</i></b> | <b><i>\$7,581,302.95</i></b> |
|--------------------------------|------------------------------|

***ESTIMATE % LOCAL PAYMENTS  
(INCLUDING CREDIT CARDS)***

|                               |                      |
|-------------------------------|----------------------|
| <b><i>\$ 4,881,600.97</i></b> | <b><i>64.39%</i></b> |
|-------------------------------|----------------------|

**TRUST FUND**

***CHEQUES***

|                  |             |        |
|------------------|-------------|--------|
| ACTUAL PAYMENTS: | Cheques : - | \$0.00 |
|------------------|-------------|--------|

***EFT***

|                  |                     |        |
|------------------|---------------------|--------|
| ACTUAL PAYMENTS: | Transaction No's: - | \$0.00 |
|------------------|---------------------|--------|

|                            |                      |
|----------------------------|----------------------|
| <b><i>TRUST TOTAL:</i></b> | <b><i>\$0.00</i></b> |
|----------------------------|----------------------|

|                      |                              |
|----------------------|------------------------------|
| <b><i>TOTAL:</i></b> | <b><i>\$7,581,302.95</i></b> |
|----------------------|------------------------------|

### Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

#### Municipal Fund - Cheque Payments

| <i>EFT Ref /<br/>Cheque No</i>                                    | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                     | <i>Description</i>          | <i>Amount</i>   |
|-------------------------------------------------------------------|-------------|-----------------|----------------------------------|-----------------------------|-----------------|
| C27702                                                            | 02/12/2022  | 386             | Shire of Esperance - Petty Cash  | Petty cash recoup - Library | \$276.90        |
| C27703                                                            | 02/12/2022  | 8041            | Esperance Home Care - Petty Cash | Petty cash recoup - EHC     | \$632.00        |
| C27704                                                            | 15/12/2022  | 4569            | CPA Australia                    | CPA membership              | \$2,370.00      |
| <b>Total Creditor payments made by Cheque from Municipal Fund</b> |             |                 |                                  |                             | <b>3,278.90</b> |

#### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                     | <i>Description</i>                                | <i>Amount</i> |
|--------------------------------|-------------|-----------------|----------------------------------|---------------------------------------------------|---------------|
| E4454                          | 30/11/2022  | 26              | Blackwoods Atkins                | Parts & equipment                                 | \$2,132.92    |
| E4454                          | 30/11/2022  | 47              | B E Stearne & Co Pty Ltd         | Reticulation supplies                             | \$10,145.42   |
| E4454                          | 30/11/2022  | 63              | Bunnings Ltd                     | Hardware                                          | \$10,641.22   |
| E4454                          | 30/11/2022  | 112             | Esperance Ag Services            | Parts & equipment                                 | \$3,923.54    |
| E4454                          | 30/11/2022  | 121             | Esperance Communications         | Communication equipment & photocopier maintenance | \$16,537.19   |
| E4454                          | 30/11/2022  | 136             | Powerplant Motorcycles           | Equipment & repairs                               | \$237.25      |
| E4454                          | 30/11/2022  | 281             | Bluescope Distribution P/L       | Steel supplies & fabrication                      | \$2,479.19    |
| E4454                          | 30/11/2022  | 287             | Swans Veterinary Services        | Veterinary services                               | \$200.00      |
| E4454                          | 30/11/2022  | 323             | Westrac Equipment Pty Ltd        | Plant parts & repairs                             | \$6,166.96    |
| E4454                          | 30/11/2022  | 440             | Wesfarmers Kleenheat Gas Pty Ltd | 45 kg gas bottle refill                           | \$1,514.04    |
| E4454                          | 30/11/2022  | 544             | Paint Industries Pty Ltd         | Paint                                             | \$5,930.76    |
| E4454                          | 30/11/2022  | 707             | Haslams                          | Protective clothing                               | \$4,983.10    |
| E4454                          | 30/11/2022  | 1259            | South East Petroleum             | Fuel supplies                                     | \$148,924.87  |
| E4454                          | 30/11/2022  | 1307            | Feature Paints                   | Paint supplies                                    | \$1,252.70    |
| E4454                          | 30/11/2022  | 1461            | Kip & Steve's Mechanical Repairs | Parts                                             | \$16,274.12   |
| E4454                          | 30/11/2022  | 1485            | Freight Lines Group              | Freight charges                                   | \$11,349.73   |

### Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

#### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                    | <i>Description</i>                  | <i>Amount</i> |
|--------------------------------|-------------|-----------------|---------------------------------|-------------------------------------|---------------|
| E4454                          | 30/11/2022  | 1575            | GPC Asia Pacific Pty Ltd/Repco  | Auto supplies                       | \$7,709.09    |
| E4454                          | 30/11/2022  | 2122            | Iplex Pipelines Australia P/L   | Pipes                               | \$33,671.99   |
| E4454                          | 30/11/2022  | 2246            | Cutting Edges Pty Ltd           | Cutting edges and bolts             | \$635.67      |
| E4454                          | 30/11/2022  | 2333            | Winc Australia Pty Ltd          | Stationery                          | \$1,925.23    |
| E4454                          | 30/11/2022  | 3774            | Goodchild Enterprises           | 12 volt battery                     | \$402.60      |
| E4454                          | 30/11/2022  | 3834            | Dicks Electronics               | Batteries 9volt & AA                | \$418.30      |
| E4454                          | 30/11/2022  | 4210            | Farm & General EOPP             | Pallet wrap                         | \$17,255.53   |
| E4454                          | 30/11/2022  | 4647            | Marketforce                     | Advert - HR                         | \$932.15      |
| E4454                          | 30/11/2022  | 4648            | Wurth Australia Pty Ltd         | Consumables                         | \$1,587.76    |
| E4454                          | 30/11/2022  | 4975            | A1 Roadlines Pty Ltd            | Parts                               | \$148.50      |
| E4454                          | 30/11/2022  | 5274            | Davric Australia                | Stock for resale                    | \$2,360.49    |
| E4454                          | 30/11/2022  | 5503            | David Gray & Co Pty Ltd         | New bins and parts                  | \$3,554.32    |
| E4454                          | 30/11/2022  | 5991            | Esperance Smash Repairs Pty Ltd | Repairs                             | \$1,000.00    |
| E4454                          | 30/11/2022  | 6183            | Kleen West                      | Cleaning supplies                   | \$3,456.07    |
| E4454                          | 30/11/2022  | 6478            | South Coast Test And Tag        | RCD testing                         | \$1,771.43    |
| E4454                          | 30/11/2022  | 6714            | Holcim Pty Ltd                  | Aggregate & kerbmix supplies        | \$8,998.23    |
| E4454                          | 30/11/2022  | 6873            | WT Hydraulics                   | Hose and fittings                   | \$922.13      |
| E4454                          | 30/11/2022  | 6894            | C.R. Kennedy & Co Pty Ltd       | Survey consumables                  | \$231.00      |
| E4454                          | 30/11/2022  | 8267            | Valvoline (Australia) Pty Ltd   | Consumables                         | \$1,658.91    |
| E4454                          | 30/11/2022  | 8955            | Esperance Laundry and Linen     | Table cloths                        | \$1,155.40    |
| E4454                          | 30/11/2022  | 8959            | Topsigns                        | Signage                             | \$7,691.64    |
| E4454                          | 30/11/2022  | 9006            | Corsign WA Pty Ltd              | Signage                             | \$594.00      |
| E4454                          | 30/11/2022  | 9028            | Terry White Chemmart Esperance  | Webster packs & chemist items - EHC | \$1,566.55    |

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                          | <i>Description</i>                             | <i>Amount</i> |
|--------------------------------|-------------|-----------------|---------------------------------------|------------------------------------------------|---------------|
| E4454                          | 30/11/2022  | 9056            | Bradshaws Pharmacy                    | Chemist items - EHC                            | \$69.95       |
| E4454                          | 30/11/2022  | 9156            | Bluemar Pty Ltd                       | Engineered drawings for Salmon Gums tank stand | \$1,001.00    |
| E4454                          | 30/11/2022  | 9210            | McIntosh & Son W.A.                   | Parts                                          | \$975.26      |
| E4454                          | 30/11/2022  | 9419            | PTE Group Pty Ltd                     | 1 x 2022 8T single axle tag trailer            | \$30,294.78   |
| E4454                          | 30/11/2022  | 9482            | Draeger Australia Pty Ltd             | Servicing of the breathing equipment           | \$587.33      |
| E4454                          | 30/11/2022  | 9574            | Clarke & Stokes Agriservices Pty Ltd  | Parts                                          | \$336.53      |
| E4454                          | 30/11/2022  | 9647            | Spraytech Systems                     | Emulsion spray nozzles x 12                    | \$221.76      |
| E4454                          | 30/11/2022  | 10120           | Wastetrans WA                         | Glass for recycling                            | \$654.28      |
| E4454                          | 30/11/2022  | 10139           | Soggybones Pty Ltd                    | Edge of the Bay 2022 skate event coordination  | \$4,700.00    |
| E4454                          | 30/11/2022  | 10431           | Skipper Transport Parts               | Parts                                          | \$1,420.45    |
| E4454                          | 30/11/2022  | 10701           | Esperance Truck Pro Pty Ltd           | Parts                                          | \$440.40      |
| E4454                          | 30/11/2022  | 10741           | Esperance Rural Supplies - Elders     | Parts                                          | \$2,129.74    |
| E4454                          | 30/11/2022  | 10765           | The trustee for Rams Goldfields Trust | Recycling concrete waste at Wylie Bay facility | \$65,001.75   |
| E4454                          | 30/11/2022  | 10848           | Retravision Esperance – JAPMR Pty Ltd | Dyson V10 stick vacuum - EHC                   | \$798.00      |
| E4454                          | 30/11/2022  | 10939           | MMCom Pty Ltd                         | Ceiling panels                                 | \$11,909.81   |
| E4455                          | 01/12/2022  | 1507            | Ausroad Systems                       | 1 x 6m3 Jetmaster road maintenance truck       | \$544,798.10  |
| E4456                          | 06/12/2022  | 1               | Australian Taxation Office            | Payroll deduction                              | \$170,382.00  |
| E4456                          | 06/12/2022  | 58              | Boulevard Lottery Centre & Newsagency | Stationery                                     | \$164.00      |
| E4456                          | 06/12/2022  | 100             | Landgate                              | Title searches                                 | \$521.64      |
| E4456                          | 06/12/2022  | 126             | Esperance Electrical Service          | Electrical services                            | \$3,306.00    |
| E4456                          | 06/12/2022  | 145             | Esperance Taxi Service                | Taxi vouchers - EHC                            | \$557.75      |
| E4456                          | 06/12/2022  | 187             | Ixom Operations Pty Ltd               | Cylinder & gas charges                         | \$2,421.72    |
| E4456                          | 06/12/2022  | 209             | I S Mickel                            | Reimbursement - fuel                           | \$352.92      |



### Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

#### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                              | <i>Description</i>                        | <i>Amount</i> |
|--------------------------------|-------------|-----------------|-------------------------------------------|-------------------------------------------|---------------|
| E4456                          | 06/12/2022  | 505             | Esperance Plumbing Service                | Plumbing services                         | \$3,900.74    |
| E4456                          | 06/12/2022  | 571             | St John Ambulance Association in WA       | First aid supplies & service              | \$700.80      |
| E4456                          | 06/12/2022  | 977             | Lewis Lewis Properties Pty Ltd            | Refreshments                              | \$98.20       |
| E4456                          | 06/12/2022  | 984             | Thorp Realty Pty Ltd                      | Rent                                      | \$870.00      |
| E4456                          | 06/12/2022  | 1045            | Stewart & Heaton Clothing Co Pty Lt       | Uniforms                                  | \$3,196.07    |
| E4456                          | 06/12/2022  | 1315            | Gibson Soak Water Co                      | Bottled water                             | \$50.00       |
| E4456                          | 06/12/2022  | 1346            | Cannon Hygiene Australia Pty Ltd          | Cleaning services                         | \$3,106.18    |
| E4456                          | 06/12/2022  | 1400            | Bayview Motel Esperance                   | Bookeasy sales - Accommodation            | \$255.20      |
| E4456                          | 06/12/2022  | 1469            | Beachwind Enterprises Pty Ltd             | Hire of earthmoving plant                 | \$19,151.00   |
| E4456                          | 06/12/2022  | 1470            | Express Yourself Printing Esperance       | Esperance Visitor Centre brochures        | \$3,078.00    |
| E4456                          | 06/12/2022  | 1550            | Comfort Inn Bay of Isles                  | Bookeasy sales - Accommodation            | \$516.56      |
| E4456                          | 06/12/2022  | 1695            | Bay of Isles Mini-Excavators              | Plant hire                                | \$1,760.00    |
| E4456                          | 06/12/2022  | 1981            | Esperance Sportspower                     | SOE aboriginal polo shirts                | \$9,798.70    |
| E4456                          | 06/12/2022  | 2113            | Banksia Medical Centre                    | Pre-employment drug and alcohol screening | \$55.00       |
| E4456                          | 06/12/2022  | 2120            | ADT Security                              | Esperance Airport - alarm monitoring Oct  | \$171.96      |
| E4456                          | 06/12/2022  | 2269            | Esperance Island View Apartments          | Bookeasy sales - Accommodation            | \$1,334.08    |
| E4456                          | 06/12/2022  | 2382            | Griffs Electrical                         | Electrical upgrade - BOILC plant room     | \$106,839.70  |
| E4456                          | 06/12/2022  | 2496            | Professionals Esperance Real Estate       | Rent                                      | \$1,440.00    |
| E4456                          | 06/12/2022  | 2655            | Lions Club of Esperance                   | CGP - Lions Carols                        | \$2,401.00    |
| E4456                          | 06/12/2022  | 2763            | Esperance Lock & Shoe Service             | Key & lock supplies                       | \$199.60      |
| E4456                          | 06/12/2022  | 2828            | Department of Fire and Emergency Services | ESL quarter 2 in accordance with DFES     | \$262,422.38  |
| E4456                          | 06/12/2022  | 2900            | Esperance Bay Yacht Club Inc              | Function room hire - EHC                  | \$270.00      |
| E4456                          | 06/12/2022  | 3227            | Esperance Fire Services                   | Service                                   | \$446.60      |

## Shire of Esperance

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| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                                    | <i>Description</i>                            | <i>Amount</i> |
|--------------------------------|-------------|-----------------|-------------------------------------------------|-----------------------------------------------|---------------|
| E4456                          | 06/12/2022  | 3392            | Kent Family Trust                               | Geo tech drilling - Esperance Airport         | \$3,300.00    |
| E4456                          | 06/12/2022  | 3452            | Dr J Spencer                                    | Pre-employment medical assessment             | \$187.00      |
| E4456                          | 06/12/2022  | 3478            | Avis Car Hire                                   | Car hire                                      | \$184.04      |
| E4456                          | 06/12/2022  | 3526            | Southern Suspension & 4 X 4 Centre              | Parts                                         | \$368.55      |
| E4456                          | 06/12/2022  | 3532            | Esperance Bay Holiday Park                      | Bookeasy sales - Accommodation                | \$924.00      |
| E4456                          | 06/12/2022  | 3533            | Mike Henley Mechanical & Fabrication            | Repairs to primer pump - Quarry Rd fire truck | \$863.59      |
| E4456                          | 06/12/2022  | 3545            | ASB Marketing Pty Ltd                           | 250 x lanyards                                | \$660.00      |
| E4456                          | 06/12/2022  | 3832            | D P Dohnt                                       | Volunteer call out fee for HACC clients       | \$109.20      |
| E4456                          | 06/12/2022  | 3900            | Esperance Cabinets                              | Cabinet works                                 | \$1,892.00    |
| E4456                          | 06/12/2022  | 3901            | Information Services & Technology               | MOSAic 6 users annual support plan 2023       | \$250.00      |
| E4456                          | 06/12/2022  | 3938            | C K Mader                                       | Rent                                          | \$600.00      |
| E4456                          | 06/12/2022  | 4148            | Bay of Isles Community Outreach Inc             | Confidential shredding - EHC                  | \$99.00       |
| E4456                          | 06/12/2022  | 4321            | The Royal Life Saving Society (WA)              | CPR requalification                           | \$448.00      |
| E4456                          | 06/12/2022  | 4466            | Leisure Institute of Western Australia          | LIWA - Kulin conference                       | \$110.00      |
| E4456                          | 06/12/2022  | 4567            | WA Police Service                               | Police checks - EHC volunteers                | \$17.00       |
| E4456                          | 06/12/2022  | 4699            | Esperance Care Services Inc                     | Rags                                          | \$75.00       |
| E4456                          | 06/12/2022  | 4947            | Toll Ipec Pty Ltd                               | Freight                                       | \$671.09      |
| E4456                          | 06/12/2022  | 4989            | Woolworths Group Limited                        | Consumables                                   | \$2,495.09    |
| E4456                          | 06/12/2022  | 5039            | Department of Agriculture, Fisheries & Forestry | Audit services                                | \$660.00      |
| E4456                          | 06/12/2022  | 5163            | Anderson HL & CJ                                | Bookeasy sales - Accommodation                | \$880.00      |
| E4456                          | 06/12/2022  | 5165            | Driftwood Apartments                            | Bookeasy sales - Accommodation                | \$2,024.00    |
| E4456                          | 06/12/2022  | 5175            | Goldies Place                                   | Bookeasy sales - Accommodation                | \$387.20      |
| E4456                          | 06/12/2022  | 5194            | Jatek Engineering                               | Steel supplies & fabrication                  | \$3,844.50    |

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|--------------------------------|-------------|-----------------|----------------------------------------|-----------------------------------------|---------------|
| E4456                          | 06/12/2022  | 5215            | Public Transport Authority of WA       | TransWA October 2022                    | \$3,591.75    |
| E4456                          | 06/12/2022  | 5276            | Queensberry Information Technology     | Annual gateway fee                      | \$495.00      |
| E4456                          | 06/12/2022  | 5295            | Komatsu Australia Pty Ltd              | Bulldozer inspection, parts & travel    | \$2,925.97    |
| E4456                          | 06/12/2022  | 5393            | Esperance Eagle View Accommodation     | Bookeasy sales - Accommodation          | \$1,504.80    |
| E4456                          | 06/12/2022  | 5412            | Mr Carpet                              | Cleaning services                       | \$155.00      |
| E4456                          | 06/12/2022  | 5419            | D Crawford                             | Lawn mowing                             | \$180.00      |
| E4456                          | 06/12/2022  | 5444            | Reece Australia Pty Ltd                | BOILC ABS Pipework                      | \$2,040.97    |
| E4456                          | 06/12/2022  | 5449            | Australian Grown                       | Stock for resale                        | \$870.54      |
| E4456                          | 06/12/2022  | 5559            | BookEasy Australia Pty Ltd             | Bookeasy commission                     | \$1,073.20    |
| E4456                          | 06/12/2022  | 5604            | Esperance Milk Supply                  | Milk - admin & depot                    | \$225.77      |
| E4456                          | 06/12/2022  | 5655            | Transoft Solutions (Australia) Pty Ltd | Autoturn map renewal - 1 YEAR           | \$803.00      |
| E4456                          | 06/12/2022  | 5767            | Seek Limited                           | Ad - positions vacant                   | \$627.00      |
| E4456                          | 06/12/2022  | 5793            | Tradelink Esperance                    | Plumbing supplies                       | \$295.72      |
| E4456                          | 06/12/2022  | 5843            | State Library of Western Australia     | Freight recoup July-December 2022       | \$559.50      |
| E4456                          | 06/12/2022  | 6009            | McLeods Barristers & Solicitors        | Legal advice                            | \$1,000.08    |
| E4456                          | 06/12/2022  | 6082            | The Jetty Resort                       | Bookeasy sales - Accommodation          | \$1,174.80    |
| E4456                          | 06/12/2022  | 6164            | Data 3 Limited                         | Adobe annual renewal                    | \$56,168.33   |
| E4456                          | 06/12/2022  | 6187            | Pivotel Satellite Pty Limited          | GPS monthly subscription                | \$4,102.81    |
| E4456                          | 06/12/2022  | 6221            | PFD Food Services Pty Ltd              | Consumables                             | \$2,265.70    |
| E4456                          | 06/12/2022  | 6340            | Alltoilets (WA)                        | 2 x Merlin toilets on off road trailers | \$21,509.95   |
| E4456                          | 06/12/2022  | 6466            | AUS10 Fencing and Farm Services        | Fencing                                 | \$32,000.00   |
| E4456                          | 06/12/2022  | 6495            | MCM Protection Pty Ltd                 | Security                                | \$3,097.05    |
| E4456                          | 06/12/2022  | 6552            | Esperance Bird and Animal Park         | Bookeasy sales - Accommodation          | \$1,135.20    |

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|--------------------------------|-------------|-----------------|-------------------------------------|---------------------------------------------|---------------|
| E4456                          | 06/12/2022  | 6894            | C.R. Kennedy & Co Pty Ltd           | Service and calibrate locator               | \$566.50      |
| E4456                          | 06/12/2022  | 7005            | The Weed Terminator                 | Mowing                                      | \$41,676.50   |
| E4456                          | 06/12/2022  | 7121            | Saltwater Catering                  | Catering - EHC                              | \$983.00      |
| E4456                          | 06/12/2022  | 7130            | Truck Centre WA Pty Ltd             | Parts                                       | \$657.23      |
| E4456                          | 06/12/2022  | 7250            | Esperance CWA Holiday Units         | Bookeasy sales - Accommodation              | \$4,202.80    |
| E4456                          | 06/12/2022  | 7438            | Independence Australia              | Nursing products - EHC                      | \$2,236.40    |
| E4456                          | 06/12/2022  | 7460            | Auscoinswest                        | Stock for resale                            | \$288.20      |
| E4456                          | 06/12/2022  | 7479            | La Cabane Retreat                   | Bookeasy sales - Accommodation              | \$611.60      |
| E4456                          | 06/12/2022  | 7703            | Talis Consultants                   | Consultant services                         | \$16,221.87   |
| E4456                          | 06/12/2022  | 7715            | TD Contractors A/L Removal          | Earthworks                                  | \$7,195.11    |
| E4456                          | 06/12/2022  | 7803            | Dr T W Pearn                        | Pre-employment medical assessment           | \$187.00      |
| E4456                          | 06/12/2022  | 7879            | Drillers Ridge Pty Ltd              | Bookeasy sales - Accommodation              | \$1,856.80    |
| E4456                          | 06/12/2022  | 7932            | All West Building Approvals Pty Ltd | Uncertified building application assessment | \$220.00      |
| E4456                          | 06/12/2022  | 7945            | Choices Flooring Esperance          | Vinyl flooring - EHC                        | \$3,786.00    |
| E4456                          | 06/12/2022  | 8057            | SB Hazelden & SM Henning            | Bookeasy sales - Accommodation              | \$554.40      |
| E4456                          | 06/12/2022  | 8092            | CPC Ravensthorpe Pty Ltd            | BOILC pipework installation                 | \$29,695.96   |
| E4456                          | 06/12/2022  | 8132            | S B Moroney                         | Edge of the Bay 2022 poster design          | \$1,417.50    |
| E4456                          | 06/12/2022  | 8274            | Truis Pty Ltd                       | Equipment                                   | \$11,198.00   |
| E4456                          | 06/12/2022  | 8303            | Liquor Barons Esperance             | Consumables                                 | \$109.98      |
| E4456                          | 06/12/2022  | 8334            | WBD Pty Ltd                         | Technical support - EHC refurbishment       | \$5,445.00    |
| E4456                          | 06/12/2022  | 8348            | Esperance Photobooth                | Christmas party - photo both hire           | \$400.00      |
| E4456                          | 06/12/2022  | 8380            | Jade William & Leticia Hurley       | Bookeasy sales - Accommodation              | \$448.80      |
| E4456                          | 06/12/2022  | 8474            | South East Fire and Safety          | Servicing                                   | \$1,238.60    |

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|--------------------------------|-------------|-----------------|---------------------------------------|-------------------------------------------|---------------|
| E4456                          | 06/12/2022  | 8497            | The Print Shop Bunbury                | 1 x banner for Careers Expo               | \$194.70      |
| E4456                          | 06/12/2022  | 8505            | S G & K L Mallins                     | Jackpot winnings pay 11                   | \$150.00      |
| E4456                          | 06/12/2022  | 8506            | Le Grand Chateau Esperance            | Bookeasy sales - Accommodation            | \$316.80      |
| E4456                          | 06/12/2022  | 8596            | Frontline Fire and Rescue Equipment   | Parts                                     | \$302.50      |
| E4456                          | 06/12/2022  | 8609            | Esperance Chalet Village              | Bookeasy sales - Accommodation            | \$457.60      |
| E4456                          | 06/12/2022  | 8643            | Aquamoni Pty Limited                  | Parts                                     | \$783.20      |
| E4456                          | 06/12/2022  | 8663            | Commercial Aquatics Australia Pty Ltd | Parts                                     | \$159.50      |
| E4456                          | 06/12/2022  | 8783            | The Trustee for Recherche Medical     | Pre-employment drug and alcohol screening | \$180.00      |
| E4456                          | 06/12/2022  | 8862            | Australian Medical Supplies           | Consumables                               | \$118.14      |
| E4456                          | 06/12/2022  | 8882            | Esperance Tjaltjraak Services Pty Ltd | Rates price draw week 5                   | \$250.00      |
| E4456                          | 06/12/2022  | 8888            | Quality Press                         | Stationery                                | \$1,054.35    |
| E4456                          | 06/12/2022  | 8972            | Dunn's Cleaning Service Pty Ltd       | Window cleaning - EHC                     | \$530.00      |
| E4456                          | 06/12/2022  | 8989            | Envirolab Services (WA) Pty Ltd       | Wylie Bay bore monitoring                 | \$2,767.04    |
| E4456                          | 06/12/2022  | 9003            | Rural Traffic Services Pty Ltd        | Traffic control                           | \$9,551.74    |
| E4456                          | 06/12/2022  | 9021            | GA Power Equipment Spares             | Diamond edge trimmer line - parts         | \$898.94      |
| E4456                          | 06/12/2022  | 9022            | AFGRI Equipment Australia Pty Ltd     | 1 x John Deere 620GP grader               | \$449,350.00  |
| E4456                          | 06/12/2022  | 9051            | Matthews Haulage                      | Water for Wylie Bay tanks                 | \$495.00      |
| E4456                          | 06/12/2022  | 9100            | On Duty Diesel and Mechanical         | Repairs                                   | \$6,965.01    |
| E4456                          | 06/12/2022  | 9108            | Bay of Isles Chiropractic Centre      | OT/chiro services - EHC                   | \$195.00      |
| E4456                          | 06/12/2022  | 9112            | Esperance Outdoor Power Equipment     | Parts                                     | \$328.60      |
| E4456                          | 06/12/2022  | 9117            | Esperance Gas Distribution Company    | Gas charges - October and November BOILC  | \$32,784.83   |
| E4456                          | 06/12/2022  | 9126            | Sara Hall T/as Pink Lily Beauty Room  | Nail care - EHC                           | \$105.00      |
| E4456                          | 06/12/2022  | 9127            | Unicare Health                        | Shower commode & accessories - EHC        | \$1,502.30    |

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|--------------------------------|-------------|-----------------|-----------------------------------------|-----------------------------------------|---------------|
| E4456                          | 06/12/2022  | 9138            | Department of Biodiversity Conservation | Plant identifications                   | \$467.50      |
| E4456                          | 06/12/2022  | 9147            | Key Pest and Weed Control               | Pest control                            | \$2,816.00    |
| E4456                          | 06/12/2022  | 9163            | Esperance Combined Tyres & Mechanic     | Tyres                                   | \$11,005.50   |
| E4456                          | 06/12/2022  | 9211            | Z Sheffield van Mierlo                  | Reimbursement                           | \$34.20       |
| E4456                          | 06/12/2022  | 9257            | JAG Boiler and Gas Services             | Boiler service                          | \$1,496.00    |
| E4456                          | 06/12/2022  | 9377            | Esperance Caravan Repair Centre         | Wall pegs                               | \$64.00       |
| E4456                          | 06/12/2022  | 9400            | Rapid Global Nominee Pty Ltd            | Induction management system - quarterly | \$1,098.90    |
| E4456                          | 06/12/2022  | 9447            | R A & L A Gibson                        | Supply of river sand                    | \$2,902.90    |
| E4456                          | 06/12/2022  | 9451            | The Choppin Block Butchers              | Consumable - EHC                        | \$340.38      |
| E4456                          | 06/12/2022  | 9466            | Esperance Glass                         | Repairs                                 | \$682.88      |
| E4456                          | 06/12/2022  | 9492            | Hospequip Pty Ltd                       | Parts - EHC                             | \$3,238.00    |
| E4456                          | 06/12/2022  | 9531            | Seas It All Pty Ltd                     | Bookeasy sales - Accommodation          | \$1,711.60    |
| E4456                          | 06/12/2022  | 9561            | O'Neill Motors                          | Service Salmon Gums fire truck          | \$1,130.50    |
| E4456                          | 06/12/2022  | 9574            | Clarke & Stokes Agriservices Pty Ltd    | Parts                                   | \$433.84      |
| E4456                          | 06/12/2022  | 9605            | Lills Group Pty Ltd T/A Transtage       | Safety rail                             | \$869.00      |
| E4456                          | 06/12/2022  | 9639            | Avon Waste                              | Rubbish & recycling collections         | \$75,989.10   |
| E4456                          | 06/12/2022  | 9641            | Aussie Broadband Pty Ltd                | Broadband                               | \$263.00      |
| E4456                          | 06/12/2022  | 9674            | Adventure Playgrounds Pty Ltd           | Parts                                   | \$31,581.00   |
| E4456                          | 06/12/2022  | 9676            | Mega Phones                             | Pendant monitoring - EHC                | \$550.00      |
| E4456                          | 06/12/2022  | 9827            | L A Appleton                            | Meal reimbursements - training          | \$148.65      |
| E4456                          | 06/12/2022  | 9838            | Blue Haven Shell Studio Accommodation   | Bookeasy sales - Accommodation          | \$1,223.20    |
| E4456                          | 06/12/2022  | 9857            | D J Kennedy                             | Gardening - EHC                         | \$176.00      |
| E4456                          | 06/12/2022  | 9913            | Esperance Crane Hire                    | Crane hire                              | \$2,849.00    |

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|--------------------------------|-------------|-----------------|-----------------------------------------|-------------------------------------------|---------------|
| E4456                          | 06/12/2022  | 9930            | Stantec Australia Pty Ltd               | Civil services                            | \$1,267.75    |
| E4456                          | 06/12/2022  | 10017           | Blue Force Pty Ltd                      | Pendant monitoring - EHC                  | \$21.43       |
| E4456                          | 06/12/2022  | 10046           | M Magennis                              | Body attack reimbursement                 | \$59.92       |
| E4456                          | 06/12/2022  | 10115           | MBIT Technologies Pty Ltd               | Business sms service                      | \$11.00       |
| E4456                          | 06/12/2022  | 10146           | S & N Creations                         | Souvenirs for resale                      | \$585.20      |
| E4456                          | 06/12/2022  | 10166           | The Trustee for GCM Agencies Unit Trust | Replacement canopy and frame for roller   | \$1,992.10    |
| E4456                          | 06/12/2022  | 10192           | Esperance Gutter Cleaning               | Monthly building maintenance - September  | \$5,989.50    |
| E4456                          | 06/12/2022  | 10218           | D B Ambrose                             | Gardening - EHC                           | \$1,665.00    |
| E4456                          | 06/12/2022  | 10269           | Lite N' Easy Pty Ltd                    | Lite n Easy meal prep & delivery - EHC    | \$1,858.04    |
| E4456                          | 06/12/2022  | 10312           | Bread Local                             | Lunch catering                            | \$429.00      |
| E4456                          | 06/12/2022  | 10358           | Esperance Weekender                     | Advertising - Form 4                      | \$2,789.30    |
| E4456                          | 06/12/2022  | 10389           | Total Green Recycling Pty Ltd           | Ewaste recycling                          | \$3,023.12    |
| E4456                          | 06/12/2022  | 10395           | C R Laue                                | Travel allowance                          | \$360.00      |
| E4456                          | 06/12/2022  | 10400           | Eco Shark Barrier Pty Ltd               | Monthly inspections                       | \$20,790.00   |
| E4456                          | 06/12/2022  | 10416           | J M Smith                               | Rent                                      | \$600.00      |
| E4456                          | 06/12/2022  | 10466           | 35 Degrees South                        | Museum village amalagation                | \$2,716.45    |
| E4456                          | 06/12/2022  | 10518           | Townzies Turf and Gardens               | Gardening - EHC                           | \$1,163.25    |
| E4456                          | 06/12/2022  | 10594           | G L White                               | Rates refund                              | \$457.90      |
| E4456                          | 06/12/2022  | 10608           | Guardian Safety Pendants Pty Ltd        | Pendant monitoring - EHC                  | \$49.00       |
| E4456                          | 06/12/2022  | 10611           | E E Hegney                              | Jackpot winnings pay 11                   | \$150.00      |
| E4456                          | 06/12/2022  | 10675           | Archipelago Apartments                  | Bookeasy sales - Accommodation            | \$909.92      |
| E4456                          | 06/12/2022  | 10702           | JLM Surveys Pty Ltd                     | Relief survey assistance                  | \$12,592.27   |
| E4456                          | 06/12/2022  | 10713           | Moore Australia Audit (WA)              | Certification of deferred pensioner rates | \$660.00      |

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|--------------------------------|-------------|-----------------|--------------------------------------------|----------------------------------------------------|---------------|
| E4456                          | 06/12/2022  | 10726           | J Wang                                     | Pre-employment medical assessment                  | \$187.00      |
| E4456                          | 06/12/2022  | 10743           | D Lubcke                                   | Physio service - EHC                               | \$3,240.00    |
| E4456                          | 06/12/2022  | 10793           | Equipment for Living Back on Track         | Nursing equipment - EHC                            | \$2,600.00    |
| E4456                          | 06/12/2022  | 10797           | Mapien Pty Ltd ATF The Mapien Unit         | Review & lodgement of EBA                          | \$654.50      |
| E4456                          | 06/12/2022  | 10799           | Active Discovery                           | Playground equipment                               | \$65,532.50   |
| E4456                          | 06/12/2022  | 10800           | Airport Consultancy Group                  | Esperance Airport - surface inspection & treatment | \$16,627.38   |
| E4456                          | 06/12/2022  | 10825           | Third Angle Engineering Pty Ltd            | Parts                                              | \$33,770.00   |
| E4456                          | 06/12/2022  | 10835           | Premium Publishers - Vanguard              | Australia's Golden Outback advertising             | \$2,792.90    |
| E4456                          | 06/12/2022  | 10875           | Lifeline Australia                         | 40 x subscriptions - freight industry              | \$2,640.00    |
| E4456                          | 06/12/2022  | 10942           | Thorp Realty Pty Ltd                       | Rent                                               | \$870.00      |
| E4456                          | 06/12/2022  | 10944           | ATI-Mirage Training and Business           | Project management training - D Goods              | \$1,029.60    |
| E4456                          | 06/12/2022  | 10947           | Sydney Tools Pty Ltd                       | Toolboxes                                          | \$3,198.00    |
| E4456                          | 06/12/2022  | 10949           | Bistro Louis Pty Ltd                       | Catering                                           | \$858.00      |
| E4456                          | 06/12/2022  | 10956           | MBL Food & Packaging T/A South Coast Foods | Consumables                                        | \$4,314.76    |
| E4456                          | 06/12/2022  | 10958           | Newsxpress Esperance Lottery Centre        | Stationery - EHC                                   | \$1,016.61    |
| E4456                          | 06/12/2022  | 10960           | Thump Boxing International Pty Ltd         | Training - THUMP BOILC                             | \$758.00      |
| E4456                          | 06/12/2022  | 10961           | Beyond Function Occupational Therapy       | OT Assessment -EHC                                 | \$893.75      |
| E4456                          | 06/12/2022  | 10965           | The Baking Edge                            | 100 x promotional cookies for Careers Expo         | \$315.00      |
| E4456                          | 06/12/2022  | 10966           | W A Anderson                               | Rates refund                                       | \$739.00      |
| E4456                          | 06/12/2022  | 10971           | Esperance Rugby Club Inc                   | CGP - small grant                                  | \$3,000.00    |
| E4456                          | 06/12/2022  | 10972           | Museum Village Markets Inc                 | CGP - small grant                                  | \$3,000.00    |
| E4456                          | 06/12/2022  | 10974           | T A Robins                                 | Rates refund                                       | \$2,114.11    |
| E4456                          | 06/12/2022  | 10975           | S Southern                                 | Reimbursement                                      | \$64.23       |



### Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

#### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                     | <i>Description</i>                           | <i>Amount</i> |
|--------------------------------|-------------|-----------------|----------------------------------|----------------------------------------------|---------------|
| E4456                          | 06/12/2022  | 10976           | B K Guest                        | Reimbursement                                | \$95.48       |
| E4456                          | 06/12/2022  | 10980           | Twomey transport                 | CBDC relocation - EHC                        | \$2,079.00    |
| E4457                          | 07/12/2022  | 4891            | South Coast Foodservice          | Consumables                                  | \$6,553.28    |
| E4458                          | 07/12/2022  | 260             | Horizon Power                    | Electricity charges                          | \$37,480.92   |
| E4458                          | 07/12/2022  | 290             | Telstra                          | Telephone charges                            | \$3,617.59    |
| E4459                          | 08/12/2022  | 4947            | Toll Ipec Pty Ltd                | Freight charges                              | \$761.29      |
| E4460                          | 08/12/2022  | 32              | Australia Post                   | Postage                                      | \$3,790.00    |
| E4460                          | 08/12/2022  | 7580            | BP Australia Pty Ltd (6791)      | SOE avgas                                    | \$12,110.49   |
| E4460                          | 08/12/2022  | 8784            | Sheriff's Office Perth           | Lodgement fee - Rangers                      | \$162.00      |
| E4460                          | 08/12/2022  | 9321            | Superchoice Services Pty Limited | Superannuation October 2023                  | \$221,751.96  |
| E4460                          | 08/12/2022  | 9997            | Sandwai Pty Ltd                  | Sandwai monthly fees - Nov 2022              | \$2,037.20    |
| E4461                          | 09/12/2022  | 33              | Australian Services Union        | Payroll deduction                            | \$336.70      |
| E4461                          | 09/12/2022  | 140             | Esperance Shire Staff Jackpot    | Payroll deduction                            | \$900.00      |
| E4461                          | 09/12/2022  | 144             | Esperance Staff Social Club      | Payroll deduction                            | \$456.00      |
| E4461                          | 09/12/2022  | 154             | LGRCEU                           | Payroll deduction                            | \$198.00      |
| E4461                          | 09/12/2022  | 1963            | Child Support Agency             | Payroll deduction                            | \$5,451.54    |
| E4462                          | 14/12/2022  | 314             | WA Treasury Corporation          | Loan repayment                               | \$36,932.08   |
| E4462                          | 14/12/2022  | 7576            | Les Mills Asia Pacific           | Contract fee body pump/balance/attack -BOILC | \$1,308.66    |
| E4462                          | 14/12/2022  | 7580            | BP Australia Pty Ltd (6791)      | SOE avgas                                    | \$263.26      |
| E4462                          | 14/12/2022  | 9321            | Superchoice Services Pty Limited | Superannuation November 2023                 | \$344,950.99  |
| E4463                          | 15/12/2022  | 1               | Australian Taxation Office       | Payroll deduction                            | \$173,466.00  |
| E4463                          | 15/12/2022  | 100             | Landgate                         | Title searches                               | \$56.40       |
| E4463                          | 15/12/2022  | 126             | Esperance Electrical Service     | Electrical services                          | \$7,360.00    |

### Shire of Esperance

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#### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                         | <i>Description</i>                         | <i>Amount</i> |
|--------------------------------|-------------|-----------------|--------------------------------------|--------------------------------------------|---------------|
| E4463                          | 15/12/2022  | 187             | Ixom Operations Pty Ltd              | Cylinder & gas charges                     | \$513.70      |
| E4463                          | 15/12/2022  | 209             | I S Mickel                           | President payment Dec 22                   | \$15,080.00   |
| E4463                          | 15/12/2022  | 395             | BOC Gases                            | Cylinder & gas charges                     | \$48.43       |
| E4463                          | 15/12/2022  | 505             | Esperance Plumbing Service           | Plumbing services                          | \$6,734.37    |
| E4463                          | 15/12/2022  | 536             | Landgate                             | Mining tenements                           | \$620.18      |
| E4463                          | 15/12/2022  | 571             | St John Ambulance Association in WA  | First aid course - 1 day                   | \$975.00      |
| E4463                          | 15/12/2022  | 1083            | Airport Lighting Specialists Pty Ltd | Esperance Airport - runway lighting spares | \$928.95      |
| E4463                          | 15/12/2022  | 1282            | Sigma Chemicals                      | Pool chemicals & equipment                 | \$757.90      |
| E4463                          | 15/12/2022  | 1315            | Gibson Soak Water Co                 | Bottled water                              | \$363.00      |
| E4463                          | 15/12/2022  | 1470            | Express Yourself Printing Esperance  | Stationery                                 | \$146.00      |
| E4463                          | 15/12/2022  | 1695            | Bay of Isles Mini-Excavators         | Plant hire                                 | \$1,840.00    |
| E4463                          | 15/12/2022  | 1730            | Rotary Club of Esperance             | CGP - Rotary Australia Day                 | \$10,000.00   |
| E4463                          | 15/12/2022  | 1791            | Longy's General Welding              | Repairs                                    | \$266.20      |
| E4463                          | 15/12/2022  | 1863            | Zipform Electronic Print & Mail      | 2nd instalment notice printing             | \$1,924.98    |
| E4463                          | 15/12/2022  | 2091            | Sime Building Company Pty Ltd        | Flinders Estate Stage 4                    | \$405,790.00  |
| E4463                          | 15/12/2022  | 2113            | Banksia Medical and Health           | Pre-employment drug and alcohol screening  | \$3,172.50    |
| E4463                          | 15/12/2022  | 2317            | Southern Cross Austereo Pty Ltd      | Radio advertising                          | \$1,456.40    |
| E4463                          | 15/12/2022  | 2496            | Professionals Esperance Real Estate  | Rent                                       | \$1,440.00    |
| E4463                          | 15/12/2022  | 2655            | Lions Club of Esperance              | Consumables - EHC                          | \$112.00      |
| E4463                          | 15/12/2022  | 2765            | Esperance Autos                      | Parts                                      | \$1,577.53    |
| E4463                          | 15/12/2022  | 3227            | Esperance Fire Services              | Checking                                   | \$391.05      |
| E4463                          | 15/12/2022  | 3373            | Crossview Enterprises Pty Ltd        | Construction                               | \$38,196.41   |
| E4463                          | 15/12/2022  | 3478            | Avis Car Hire                        | Car hire                                   | \$2,455.07    |

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#### Municipal Fund - EFT Payments

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|--------------------------------|-------------|-----------------|--------------------------------------|---------------------------------------------------|---------------|
| E4463                          | 15/12/2022  | 3533            | Mike Henley Mechanical & Fabrication | Replace faulty primer pump - Quarry Rd fire truck | \$2,894.76    |
| E4463                          | 15/12/2022  | 3752            | Securepay Pty Ltd                    | Monthly charge                                    | \$86.19       |
| E4463                          | 15/12/2022  | 3797            | LED Esperance                        | Electrical supplies                               | \$718.19      |
| E4463                          | 15/12/2022  | 3835            | WA Local Government Association      | Training                                          | \$4,302.00    |
| E4463                          | 15/12/2022  | 3938            | C K Mader                            | Rent - 26 Mungan Street                           | \$600.00      |
| E4463                          | 15/12/2022  | 4068            | Total Asphalt And Traffic Management | Asphalt works                                     | \$587,092.15  |
| E4463                          | 15/12/2022  | 4311            | R M & W G Herbert                    | Painting services                                 | \$390.50      |
| E4463                          | 15/12/2022  | 4321            | The Royal Life Saving Society (WA)   | Compliance signage replacement                    | \$475.35      |
| E4463                          | 15/12/2022  | 4567            | WA Police Service                    | Volunteer police checks                           | \$51.00       |
| E4463                          | 15/12/2022  | 4699            | Esperance Care Services Inc          | Rags                                              | \$150.00      |
| E4463                          | 15/12/2022  | 4989            | Woolworths Group Limited             | Consumables                                       | \$3,038.23    |
| E4463                          | 15/12/2022  | 5194            | Jatek Engineering                    | Steel supplies & fabrication                      | \$61,074.20   |
| E4463                          | 15/12/2022  | 5215            | Public Transport Authority of WA     | TransWA November & public bus trial contribution  | \$67,292.22   |
| E4463                          | 15/12/2022  | 5242            | J Ford                               | Museum archivist honorarium Dec 22                | \$750.00      |
| E4463                          | 15/12/2022  | 5274            | Davric Australia                     | Stock for resale                                  | \$2,314.30    |
| E4463                          | 15/12/2022  | 5307            | Tourism Council Western Australia    | Membership renewal                                | \$1,650.00    |
| E4463                          | 15/12/2022  | 5389            | S P Flanagan                         | Councillor payment Dec 2022                       | \$5,070.00    |
| E4463                          | 15/12/2022  | 5444            | Reece Australia Pty Ltd              | BOILC ABS Pipework                                | \$122.43      |
| E4463                          | 15/12/2022  | 5530            | M Lankester                          | Museum data entry honorarium Dec 2022             | \$750.00      |
| E4463                          | 15/12/2022  | 5559            | BookEasy Australia Pty Ltd           | Bookeasy November                                 | \$970.05      |
| E4463                          | 15/12/2022  | 5604            | Esperance Milk Supply                | Milk for admin/depot                              | \$131.92      |
| E4463                          | 15/12/2022  | 5686            | Dan Paris Photography                | Edge of the Bay photography workshop              | \$550.00      |
| E4463                          | 15/12/2022  | 5791            | W J & F J Graham                     | Councillor payment Dec 2022                       | \$5,070.00    |

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|--------------------------------|-------------|-----------------|--------------------------------------------|------------------------------------------|---------------|
| E4463                          | 15/12/2022  | 5796            | Pink Lake IGA                              | Consumables                              | \$401.85      |
| E4463                          | 15/12/2022  | 5877            | Castletown Chemist                         | Webster packs & chemist items - EHC      | \$173.00      |
| E4463                          | 15/12/2022  | 5896            | Toyota Financial Services                  | Lease payments                           | \$555.23      |
| E4463                          | 15/12/2022  | 6009            | McLeods Barristers & Solicitors            | Review of membership agreement           | \$1,265.00    |
| E4463                          | 15/12/2022  | 6024            | SeatAdvisor Pty Ltd                        | Ticket sales - November                  | \$159.51      |
| E4463                          | 15/12/2022  | 6164            | Data 3 Limited                             | Equipment                                | \$990.41      |
| E4463                          | 15/12/2022  | 6221            | PFD Food Services Pty Ltd                  | Consumables                              | \$469.65      |
| E4463                          | 15/12/2022  | 6250            | WA Tyre Recovery                           | Tyres for recycling                      | \$2,968.05    |
| E4463                          | 15/12/2022  | 6363            | Esperance Twilight Aerials Gymnastics      | Christmas pageant - peoples choice prize | \$200.00      |
| E4463                          | 15/12/2022  | 6478            | South Coast Test And Tag                   | RCD testing                              | \$1,900.80    |
| E4463                          | 15/12/2022  | 6808            | Australian Performing Arts Centres         | Annual membership                        | \$940.00      |
| E4463                          | 15/12/2022  | 6894            | C.R. Kennedy & Co Pty Ltd                  | Grader 3D control system transfer        | \$10,887.40   |
| E4463                          | 15/12/2022  | 6897            | Position Partners                          | Virtual surveyor peak 1 year             | \$764.50      |
| E4463                          | 15/12/2022  | 7121            | Saltwater Catering                         | Senior Christmas dinner catering         | \$8,712.00    |
| E4463                          | 15/12/2022  | 7130            | Truck Centre WA Pty Ltd                    | Parts                                    | \$5,706.27    |
| E4463                          | 15/12/2022  | 7285            | C M Hoffrichter                            | Training reimbursement                   | \$160.98      |
| E4463                          | 15/12/2022  | 7425            | Esperance Cleaning Service                 | Cleaning services                        | \$1,848.00    |
| E4463                          | 15/12/2022  | 7438            | Independence Australia                     | Nursing consumables - EHC                | \$125.60      |
| E4463                          | 15/12/2022  | 7703            | Talis Consultants                          | Consultant services                      | \$18,892.28   |
| E4463                          | 15/12/2022  | 7704            | Vorgee Pty Ltd                             | Stock for resale                         | \$2,112.00    |
| E4463                          | 15/12/2022  | 7715            | TD Contractors A/L Removal                 | Earthworks                               | \$966.63      |
| E4463                          | 15/12/2022  | 7887            | Goldfields Voluntary Regional Organisation | GVROC subscription fee 2022/23           | \$31,350.00   |
| E4463                          | 15/12/2022  | 7910            | GMN Mechanical                             | Repairs                                  | \$1,658.00    |

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|--------------------------------|-------------|-----------------|-----------------------------------|------------------------------------------|---------------|
| E4463                          | 15/12/2022  | 7980            | Centrecare Incorporated - ACCESS  | EAP counselling services                 | \$946.00      |
| E4463                          | 15/12/2022  | 8007            | Cabcharge                         | Taxi vouchers                            | \$410.72      |
| E4463                          | 15/12/2022  | 8099            | Silver Chain Group Limited        | Pendant rental & monitoring - EHC        | \$235.20      |
| E4463                          | 15/12/2022  | 8132            | S B Moroney                       | Edge of Bay photography & waste booklet  | \$845.00      |
| E4463                          | 15/12/2022  | 8201            | K L Smithson                      | Edge of the Bay acoustic acts & band     | \$3,520.00    |
| E4463                          | 15/12/2022  | 8229            | R Horan                           | Councillor payment Dec 22                | \$5,070.00    |
| E4463                          | 15/12/2022  | 8303            | Liquor Barons Esperance           | Consumables                              | \$2,707.21    |
| E4463                          | 15/12/2022  | 8341            | M J Sonneman                      | Knife Sharpening - EHC                   | \$120.00      |
| E4463                          | 15/12/2022  | 8464            | B R McCosh                        | Jackpot winnings pay 12                  | \$150.00      |
| E4463                          | 15/12/2022  | 8474            | South East Fire and Safety        | Tag and test Edge of the Bay             | \$385.00      |
| E4463                          | 15/12/2022  | 8497            | The Print Shop Bunbury            | Pop up banners                           | \$533.50      |
| E4463                          | 15/12/2022  | 8783            | The Trustee for Recherche Medical | Pre-employment drug & alcohol screenings | \$90.00       |
| E4463                          | 15/12/2022  | 8805            | Enhanced Design & Drafting        | Building Design services                 | \$5,940.00    |
| E4463                          | 15/12/2022  | 8914            | Cleanaway Pty Ltd                 | Rubbish & recycling collections          | \$378.12      |
| E4463                          | 15/12/2022  | 8916            | Promotional Exposure              | 50% deposit for show - ECC               | \$1,760.00    |
| E4463                          | 15/12/2022  | 8972            | Dunn's Cleaning Service Pty Ltd   | Cleaning services                        | \$3,878.50    |
| E4463                          | 15/12/2022  | 8989            | Envirolab Services (WA) Pty Ltd   | Wylie Bay bore monitoring                | \$963.25      |
| E4463                          | 15/12/2022  | 9021            | GA Power Equipment Spares         | PPE                                      | \$87.98       |
| E4463                          | 15/12/2022  | 9022            | AFGRI Equipment Australia Pty Ltd | Parts                                    | \$3,494.57    |
| E4463                          | 15/12/2022  | 9077            | J O'Donnell                       | Councillor payment Dec 22                | \$5,070.00    |
| E4463                          | 15/12/2022  | 9093            | S C Walsh                         | Jackpot winnings pay 12                  | \$150.00      |
| E4463                          | 15/12/2022  | 9100            | On Duty Diesel and Mechanical     | Repairs                                  | \$2,508.00    |
| E4463                          | 15/12/2022  | 9108            | Bay of Isles Chiropractic Centre  | OT/chiro Services - EHC                  | \$65.00       |

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|--------------------------------|-------------|-----------------|---------------------------------------|--------------------------------------------|---------------|
| E4463                          | 15/12/2022  | 9112            | Esperance Outdoor Power Equipment     | Parts                                      | \$98.10       |
| E4463                          | 15/12/2022  | 9127            | Unicare Health                        | Nursing equipment - EHC                    | \$48.51       |
| E4463                          | 15/12/2022  | 9163            | Esperance Combined Tyres & Mechanical | Tyres                                      | \$15,167.00   |
| E4463                          | 15/12/2022  | 9175            | S P McMullen                          | Councillor payment Dec 22                  | \$5,070.00    |
| E4463                          | 15/12/2022  | 9207            | Datacom Systems (AU) Pty Ltd          | Stationery & equipment                     | \$568.09      |
| E4463                          | 15/12/2022  | 9236            | T Stewarts Engineering                | Fabrication                                | \$6,213.72    |
| E4463                          | 15/12/2022  | 9237            | Esperance Metaland                    | Parts                                      | \$8.58        |
| E4463                          | 15/12/2022  | 9270            | W C Govans                            | Repairs to homecare gate                   | \$1,980.00    |
| E4463                          | 15/12/2022  | 9414            | Chadwick Mobile Auto Electrics        | Parts                                      | \$440.00      |
| E4463                          | 15/12/2022  | 9451            | The Choppin Block Butchers            | Consumables - EHC                          | \$1,295.13    |
| E4463                          | 15/12/2022  | 9482            | Draeger Australia Pty Ltd             | Parts                                      | \$1,067.35    |
| E4463                          | 15/12/2022  | 9491            | Zap Circus                            | Esperance regions tour - civic centre show | \$9,006.57    |
| E4463                          | 15/12/2022  | 9503            | EcoValley Honey - Winton Hughes       | Consignment sales                          | \$34.40       |
| E4463                          | 15/12/2022  | 9540            | North Metropolitan Tafe               | Training - S Halls                         | \$353.50      |
| E4463                          | 15/12/2022  | 9564            | South East Auto & Heavy Diesel        | Compliance and inspection works            | \$2,975.89    |
| E4463                          | 15/12/2022  | 9578            | Department of Mines, Industry         | Building services levies                   | \$7,273.30    |
| E4463                          | 15/12/2022  | 9639            | Avon Waste                            | Rubbish & recycling collections            | \$3,926.94    |
| E4463                          | 15/12/2022  | 9645            | TPG Network Pty Ltd                   | EVC internet charges                       | \$130.90      |
| E4463                          | 15/12/2022  | 9671            | R P Western                           | Consignment sales                          | \$38.32       |
| E4463                          | 15/12/2022  | 9807            | R G Chambers                          | Deputy president payment Dec 22            | \$7,312.50    |
| E4463                          | 15/12/2022  | 9808            | J L Obourne                           | Councillor payment Dec 22                  | \$5,070.00    |
| E4463                          | 15/12/2022  | 9857            | D J Kennedy                           | Lawns - EHC                                | \$198.00      |
| E4463                          | 15/12/2022  | 9894            | Calibre Care                          | Nursing equipment - EHC                    | \$18,974.00   |

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|--------------------------------|-------------|-----------------|----------------------------------------|-----------------------------------------------|---------------|
| E4463                          | 15/12/2022  | 9913            | Esperance Crane Hire                   | Crane hire                                    | \$712.25      |
| E4463                          | 15/12/2022  | 10139           | Soggybones Pty Ltd                     | Edge of the Bay 2022 skate event coordination | \$4,700.00    |
| E4463                          | 15/12/2022  | 10142           | R-Group International Pty Ltd          | Teams phone package                           | \$7,771.56    |
| E4463                          | 15/12/2022  | 10162           | Kite Kinetics                          | Accommodation - Edge of the Bay 22            | \$1,620.00    |
| E4463                          | 15/12/2022  | 10191           | Silver Podiatry                        | Podiatry - EHC                                | \$130.00      |
| E4463                          | 15/12/2022  | 10207           | Wendy's Garden Service                 | Gardening - EHC                               | \$730.00      |
| E4463                          | 15/12/2022  | 10218           | D B Ambrose                            | Gardening - EHC                               | \$450.00      |
| E4463                          | 15/12/2022  | 10230           | Danny's Firewood & Timber Supplies     | Timber                                        | \$2,530.00    |
| E4463                          | 15/12/2022  | 10264           | Timber Insight Pty Ltd                 | Timber inspection                             | \$1,155.00    |
| E4463                          | 15/12/2022  | 10268           | White Sands Paving                     | Paving                                        | \$880.00      |
| E4463                          | 15/12/2022  | 10269           | Lite N' Easy Pty Ltd                   | Lite n Easy meal prep & delivery - EHC        | \$1,495.67    |
| E4463                          | 15/12/2022  | 10358           | Esperance Weekender                    | Ad - economic development                     | \$1,604.65    |
| E4463                          | 15/12/2022  | 10388           | S Stock                                | Reimbursement                                 | \$32.89       |
| E4463                          | 15/12/2022  | 10401           | Esperance Tide                         | Ad - OCM dates & coastal safety               | \$1,108.80    |
| E4463                          | 15/12/2022  | 10414           | Integrated ICT                         | Veeam cloud connect backup storage            | \$2,738.65    |
| E4463                          | 15/12/2022  | 10416           | J M Smith                              | Rent                                          | \$600.00      |
| E4463                          | 15/12/2022  | 10459           | Cloud Payment Group                    | Debt collection                               | \$1,815.00    |
| E4463                          | 15/12/2022  | 10485           | G L & M R Green                        | Security support Edge of the Bay 2022         | \$600.00      |
| E4463                          | 15/12/2022  | 10518           | Townzies Turf and Gardens              | Gardening - EHC                               | \$528.00      |
| E4463                          | 15/12/2022  | 10554           | L P De Haas                            | Councillor payment Dec 22                     | \$5,070.00    |
| E4463                          | 15/12/2022  | 10564           | WA Girl Macramé                        | Consignment sales                             | \$80.56       |
| E4463                          | 15/12/2022  | 10565           | Food Safety Plus Pty Ltd               | Kitchen audit - EHC                           | \$1,042.25    |
| E4463                          | 15/12/2022  | 10577           | Roo Brew Pty Ltd T/A Lucky Bay Brewery | Stock for resale                              | \$960.43      |

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                          | <i>Description</i>                                 | <i>Amount</i> |
|--------------------------------|-------------|-----------------|---------------------------------------|----------------------------------------------------|---------------|
| E4463                          | 15/12/2022  | 10600           | I Riollot & D Smallman                | Morning melodies                                   | \$220.00      |
| E4463                          | 15/12/2022  | 10611           | E E Hegney                            | Christmas party reimbursement                      | \$78.80       |
| E4463                          | 15/12/2022  | 10618           | Caladenia Co                          | Edge of the Bay 2022 consumables                   | \$580.00      |
| E4463                          | 15/12/2022  | 10649           | Bitumen Distribution Pty Ltd          | Bitumen spray                                      | \$12,870.00   |
| E4463                          | 15/12/2022  | 10651           | Louise Stewart Brown Creative Artwork | Consignment sales                                  | \$42.24       |
| E4463                          | 15/12/2022  | 10688           | Urbis Pty Ltd                         | Housing, land and accommodation study              | \$16,362.50   |
| E4463                          | 15/12/2022  | 10726           | J Wang                                | Pre-employment medical                             | \$187.00      |
| E4463                          | 15/12/2022  | 10752           | Thomson Reuters (Professional)        | E-recruitment solutions                            | \$13,200.00   |
| E4463                          | 15/12/2022  | 10771           | Showtools International Pty Limited   | Civic centre lighting replacement & upgrade        | \$10,927.00   |
| E4463                          | 15/12/2022  | 10800           | Airport Consultancy Group             | Esperance Airport - surface inspection & treatment | \$30,374.59   |
| E4463                          | 15/12/2022  | 10859           | BM Electrical WA Pty Ltd (Griffs)     | Electrical services                                | \$268.40      |
| E4463                          | 15/12/2022  | 10868           | Rolled with love                      | Contract Carer - EHC                               | \$1,198.75    |
| E4463                          | 15/12/2022  | 10938           | Christou Design Group Pty Ltd         | James Street contract - progress                   | \$20,830.70   |
| E4463                          | 15/12/2022  | 10942           | Thorp Realty Pty Ltd                  | Bond increase                                      | \$1,180.00    |
| E4463                          | 15/12/2022  | 10958           | Newsxpress Esperance Lottery Centre   | Newspapers                                         | \$38.70       |
| E4463                          | 15/12/2022  | 10973           | M P & R P White                       | Refund double payment of 2nd instalment            | \$629.46      |
| E4463                          | 15/12/2022  | 10979           | Candor Training                       | Team development workshops 5th & 6th Sep           | \$6,600.00    |
| E4463                          | 15/12/2022  | 10983           | S J Small                             | Refund of plans fee                                | \$60.00       |
| E4463                          | 15/12/2022  | 10987           | Westcycle Incorporated                | Youth Day pump track coaching and races            | \$1,452.00    |
| E4463                          | 15/12/2022  | 10988           | E S Plecas                            | Refund of seniors Christmas tickets                | \$200.00      |
| E4463                          | 15/12/2022  | 10989           | L D'Silva                             | Over payment of surrender fee                      | \$10.00       |
| E4463                          | 15/12/2022  | 10990           | J B Martin                            | Civic centre show refund                           | \$159.80      |
| E4463                          | 15/12/2022  | 10991           | J Cliff                               | Fee refund                                         | \$67.10       |



### Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

#### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                               | <i>Description</i>                            | <i>Amount</i> |
|--------------------------------|-------------|-----------------|--------------------------------------------|-----------------------------------------------|---------------|
| E4464                          | 16/12/2022  | 10956           | MBL Food & Packaging T/A South Coast Foods | Stock for resale                              | \$5,263.41    |
| E4465                          | 19/12/2022  | 325             | Easton WJ & V                              | Hire of earthmoving plant                     | \$14,773.00   |
| E4465                          | 19/12/2022  | 1469            | Beachwind Enterprises Pty Ltd              | Hire of earthmoving plant                     | \$75,680.00   |
| E4465                          | 19/12/2022  | 6014            | Esperance Tree Lopping                     | Pruning and removal of trees and stumps       | \$11,444.40   |
| E4465                          | 19/12/2022  | 6636            | Esperance Earthworks Pty Ltd               | Hire of earthmoving plant                     | \$46,785.75   |
| E4465                          | 19/12/2022  | 7522            | Jacka Trenching and Fencing                | Traffic control                               | \$13,572.90   |
| E4465                          | 19/12/2022  | 8230            | Ballantyne Earthmoving                     | Hire of earthmoving plant and labour          | \$63,031.10   |
| E4465                          | 19/12/2022  | 8317            | Titan Contracting                          | Mowing services                               | \$36,795.00   |
| E4465                          | 19/12/2022  | 10615           | Quaintrelle (WA) Pty Ltd                   | Hire of street sweeper                        | \$10,605.93   |
| E4466                          | 20/12/2022  | 260             | Horizon Power                              | Electricity charges                           | \$36,808.41   |
| E4466                          | 20/12/2022  | 290             | Telstra                                    | Telephone charges                             | \$2,857.66    |
| E4466                          | 20/12/2022  | 392             | Water Corporation                          | Water usage charges                           | \$1,732.51    |
| E4466                          | 20/12/2022  | 3685            | Department of Local Government, Sport      | Liquor licence for civic centre - Annual      | \$640.00      |
| E4467                          | 21/12/2022  | 26              | Blackwoods Atkins                          | Parts & equipment                             | \$2,753.35    |
| E4467                          | 21/12/2022  | 47              | B E Stearne & Co Pty Ltd                   | Reticulation supplies                         | \$3,774.84    |
| E4467                          | 21/12/2022  | 63              | Bunnings Ltd                               | Hardware                                      | \$24,168.99   |
| E4467                          | 21/12/2022  | 112             | Esperance Ag Services                      | Parts & equipment                             | \$6,449.94    |
| E4467                          | 21/12/2022  | 121             | Esperance Communications                   | Communication equip & photocopier maintenance | \$2,068.98    |
| E4467                          | 21/12/2022  | 136             | Powerplant Motorcycles                     | Equipment & repairs                           | \$6,417.60    |
| E4467                          | 21/12/2022  | 281             | Bluescope Distribution P/L                 | Steel supplies & fabrication                  | \$430.65      |
| E4467                          | 21/12/2022  | 287             | Swans Veterinary Services                  | Veterinary services                           | \$385.65      |
| E4467                          | 21/12/2022  | 323             | Westrac Equipment Pty Ltd                  | Parts                                         | \$4,695.84    |
| E4467                          | 21/12/2022  | 431             | Assa Abloy Australia Pty Limited           | Padlocks & keys                               | \$532.75      |

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                        | <i>Description</i>                          | <i>Amount</i> |
|--------------------------------|-------------|-----------------|-------------------------------------|---------------------------------------------|---------------|
| E4467                          | 21/12/2022  | 440             | Wesfarmers Kleenheat Gas Pty Ltd    | Gas for forklift Wylie Bay                  | \$507.67      |
| E4467                          | 21/12/2022  | 707             | Haslams                             | Protective clothing                         | \$10,089.17   |
| E4467                          | 21/12/2022  | 1085            | ChemCentre                          | Water testing                               | \$424.60      |
| E4467                          | 21/12/2022  | 1259            | South East Petroleum                | Fuel supplies                               | \$150,555.96  |
| E4467                          | 21/12/2022  | 1307            | Feature Paints                      | Paint supplies                              | \$231.15      |
| E4467                          | 21/12/2022  | 1461            | Kip & Steve's Mechanical Repairs    | Parts                                       | \$13,753.12   |
| E4467                          | 21/12/2022  | 1485            | Freight Lines Group                 | Freight charges                             | \$44,219.36   |
| E4467                          | 21/12/2022  | 1575            | GPC Asia Pacific Pty Ltd/Repco      | Auto supplies                               | \$3,133.41    |
| E4467                          | 21/12/2022  | 2122            | Iplex Pipelines Australia P/L       | Pipes                                       | \$26,805.13   |
| E4467                          | 21/12/2022  | 2246            | Cutting Edges Pty Ltd               | Parts                                       | \$2,299.52    |
| E4467                          | 21/12/2022  | 2333            | Winc Australia Pty Limited          | Stationery                                  | \$987.13      |
| E4467                          | 21/12/2022  | 2440            | Staines Esperance                   | Parts                                       | \$1,815.80    |
| E4467                          | 21/12/2022  | 2469            | Coates Hire                         | Hire                                        | \$1,060.54    |
| E4467                          | 21/12/2022  | 3366            | Bullivants Pty Ltd                  | Equipment & parts                           | \$1,176.89    |
| E4467                          | 21/12/2022  | 3406            | Colquhoun's Fremantle Bag Co        | Bags                                        | \$660.00      |
| E4467                          | 21/12/2022  | 3545            | ASB Marketing Pty Ltd               | Suicide prevention grant funded merchandise | \$19,814.52   |
| E4467                          | 21/12/2022  | 3736            | Easisalary Pty Ltd                  | Novated lease ITC credits - Nov 22          | \$712.00      |
| E4467                          | 21/12/2022  | 3774            | Goodchild Enterprises               | Battery                                     | \$220.00      |
| E4467                          | 21/12/2022  | 3834            | Dicks Electronics                   | Phone case sand SD card                     | \$628.33      |
| E4467                          | 21/12/2022  | 3898            | Tutt Bryant Equipment               | Parts                                       | \$1,796.07    |
| E4467                          | 21/12/2022  | 4210            | Farm & General EOPP                 | Parts                                       | \$10,465.65   |
| E4467                          | 21/12/2022  | 4647            | Marketforce                         | Advert - plant operator                     | \$515.97      |
| E4467                          | 21/12/2022  | 5251            | Esperance Senior Citizen Centre Inc | First payment                               | \$10,000.00   |

### Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

#### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                         | <i>Description</i>                   | <i>Amount</i> |
|--------------------------------|-------------|-----------------|--------------------------------------|--------------------------------------|---------------|
| E4467                          | 21/12/2022  | 5253            | T-Quip                               | Deck roller                          | \$1,989.75    |
| E4467                          | 21/12/2022  | 5267            | Hema Maps Pty Ltd                    | Stock for resale                     | \$685.61      |
| E4467                          | 21/12/2022  | 5623            | Esperance Windscreens                | Repairs                              | \$3,451.74    |
| E4467                          | 21/12/2022  | 5991            | Esperance Smash Repairs Pty Ltd      | Repairs                              | \$1,013.65    |
| E4467                          | 21/12/2022  | 6183            | Kleen West                           | Gloves                               | \$4,025.52    |
| E4467                          | 21/12/2022  | 6714            | Holcim Pty Ltd                       | Aggregate & kerbmix supplies         | \$92,112.40   |
| E4467                          | 21/12/2022  | 6873            | WT Hydraulics                        | Fabrication                          | \$7,444.90    |
| E4467                          | 21/12/2022  | 6941            | MJB Industries                       | Concrete products                    | \$20,224.38   |
| E4467                          | 21/12/2022  | 7657            | A N Belworthy                        | Reimbursement                        | \$3,449.00    |
| E4467                          | 21/12/2022  | 8132            | S B Moroney                          | Suicide prevention grant merchandise | \$1,350.00    |
| E4467                          | 21/12/2022  | 8267            | Valvoline (Australia) Pty Ltd        | Consumables                          | \$7,788.63    |
| E4467                          | 21/12/2022  | 8581            | Barbeques Galore (Esperance)         | Furniture                            | \$463.88      |
| E4467                          | 21/12/2022  | 8955            | Esperance Laundry and Linen          | Laundry services                     | \$589.70      |
| E4467                          | 21/12/2022  | 8959            | Topsigns                             | Signage                              | \$985.60      |
| E4467                          | 21/12/2022  | 9006            | Corsign WA Pty Ltd                   | Signage                              | \$27,629.80   |
| E4467                          | 21/12/2022  | 9028            | Terry White Chemmart Esperance       | Webster packs & chemist items - EHC  | \$693.00      |
| E4467                          | 21/12/2022  | 9156            | Bluemar Pty Ltd                      | Footings for EHC temporary laundry   | \$5,148.00    |
| E4467                          | 21/12/2022  | 9170            | ThermoAir                            | Air conditioning services            | \$462.00      |
| E4467                          | 21/12/2022  | 9210            | McIntosh & Son W.A.                  | Parts                                | \$21,119.76   |
| E4467                          | 21/12/2022  | 9211            | Z Sheffield van Mierlo               | Reimbursement                        | \$3,006.00    |
| E4467                          | 21/12/2022  | 9464            | Air Filter Dry Clean Systems WA      | Dry clean filters                    | \$1,031.58    |
| E4467                          | 21/12/2022  | 9574            | Clarke & Stokes Agriservices Pty Ltd | Parts                                | \$2,752.46    |
| E4467                          | 21/12/2022  | 10120           | Wastetrans WA                        | Glass for recycling                  | \$1,394.36    |

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i> | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                            | <i>Description</i>                                     | <i>Amount</i> |
|--------------------------------|-------------|-----------------|-----------------------------------------|--------------------------------------------------------|---------------|
| E4467                          | 21/12/2022  | 10313           | Asphalt In A Bag                        | Asphalt                                                | \$5,362.50    |
| E4467                          | 21/12/2022  | 10431           | Skipper Transport Parts                 | Parts                                                  | \$1,126.26    |
| E4467                          | 21/12/2022  | 10701           | Esperance Truck Pro Pty Ltd             | Parts                                                  | \$909.68      |
| E4467                          | 21/12/2022  | 10741           | Esperance Rural Supplies - Elders       | Parts                                                  | \$16,478.46   |
| E4467                          | 21/12/2022  | 10848           | Retravision Esperance – JAPMR Pty Ltd   | Smart TV for CBDC - EHC                                | \$16,911.20   |
| E4467                          | 21/12/2022  | 10984           | Benchmark Engineering Pty Ltd           | Parts                                                  | \$1,705.00    |
| E4467                          | 21/12/2022  | 10993           | Etech WA Pty Ltd                        | Communication equipment and photocopier                | \$4,210.10    |
| E4467                          | 21/12/2022  | 10994           | Extreme Marquees Pty Ltd                | Suicide prevention grant branded marquee               | \$3,683.20    |
| E4468                          | 22/12/2022  | 395             | BOC Gases                               | Cylinder & gas charges                                 | \$120.25      |
| E4468                          | 22/12/2022  | 505             | Esperance Plumbing Service              | Plumbing services                                      | \$125.00      |
| E4468                          | 22/12/2022  | 1695            | Bay of Isles Mini-Excavators            | Plant hire                                             | \$500.00      |
| E4468                          | 22/12/2022  | 3373            | Crossview Enterprises Pty Ltd           | Earthworks                                             | \$5,324.00    |
| E4468                          | 22/12/2022  | 4947            | Toll Ipec Pty Ltd                       | Freight                                                | \$1,081.70    |
| E4468                          | 22/12/2022  | 5796            | Pink Lake IGA                           | Consumables                                            | \$196.49      |
| E4468                          | 22/12/2022  | 6099            | Melbourne International Comedy Festival | Melbourne International Comedy Festival - civic centre | \$3,300.00    |
| E4468                          | 22/12/2022  | 7121            | Saltwater Catering                      | Christmas lunch catering                               | \$3,355.00    |
| E4468                          | 22/12/2022  | 8348            | Esperance Photobooths                   | Christmas party - final payment of photobooth hire     | \$300.00      |
| E4468                          | 22/12/2022  | 8497            | The Print Shop Bunbury                  | Suicide prevention - airport posters                   | \$743.60      |
| E4468                          | 22/12/2022  | 8916            | Promotional Exposure                    | Mr Snotbottom - civic centre                           | \$1,555.00    |
| E4468                          | 22/12/2022  | 8972            | Dunn's Cleaning Service Pty Ltd         | Cleaning services                                      | \$21,757.27   |
| E4468                          | 22/12/2022  | 9270            | W C Govans                              | Repairs to airport gate                                | \$3,657.03    |
| E4468                          | 22/12/2022  | 9297            | D Cosma                                 | Deposit for Sun Rising performance - civic centre      | \$500.00      |
| E4468                          | 22/12/2022  | 9564            | South East Auto & Heavy Diesel          | Parts                                                  | \$140.78      |

### Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 24 January 2023 for confirmation in respect to accounts already paid.

#### Municipal Fund - EFT Payments

| <i>EFT Ref /<br/>Cheque No</i>                                 | <i>Date</i> | <i>Creditor</i> | <i>Payee</i>                       | <i>Description</i>                                | <i>Amount</i>       |
|----------------------------------------------------------------|-------------|-----------------|------------------------------------|---------------------------------------------------|---------------------|
| E4468                                                          | 22/12/2022  | 9882            | Pace Live Pty Ltd                  | Presenter fee - A Celtic Christmas - civic centre | \$11,386.70         |
| E4468                                                          | 22/12/2022  | 10052           | The Trustee for the Lab Unit Trust | Forrest & Windich precinct masterplanning         | \$4,950.00          |
| E4468                                                          | 22/12/2022  | 10358           | Esperance Weekender                | Ad - VRC                                          | \$124.65            |
| E4468                                                          | 22/12/2022  | 10388           | S Stock                            | Reimbursement                                     | \$1,000.00          |
| E4468                                                          | 22/12/2022  | 10640           | Bitutek Pty Ltd                    | Bitumen spraying                                  | \$162,932.88        |
| E4468                                                          | 22/12/2022  | 10995           | C M Sgro                           | Rates refund                                      | \$700.00            |
| E4468                                                          | 22/12/2022  | 10996           | Dabungool                          | Welcome and sand art - Edge of the Bay 2022       | \$2,000.00          |
| <b>Total Creditor payments made by EFT from Municipal Fund</b> |             |                 |                                    |                                                   | <b>6,394,962.36</b> |

#### Municipal Fund - EFT Wage Payments

| <i>EFT Ref /<br/>Cheque No</i>                                      | <i>Date</i> | <i>Payee</i>  | <i>Description</i>                             | <i>Amount</i>         |
|---------------------------------------------------------------------|-------------|---------------|------------------------------------------------|-----------------------|
| Bulk EFT                                                            | 08/12/2022  | Payroll (Net) | Wages for 24/11/2022 to 07/12/2022 (Period 12) | \$577,875.33          |
| Bulk EFT                                                            | 15/12/2022  | Payroll (Net) | Wages for 08/12/2022 to 14/12/2022 (Period 13) | \$2,507.16            |
| Bulk EFT                                                            | 22/12/2022  | Payroll (Net) | Wages for 08/12/2022 to 21/12/2022 (Period 13) | \$582,114.47          |
| <b>Total Employee Wage payments made by EFT from Municipal Fund</b> |             |               |                                                | <b>\$1,162,496.96</b> |

| SHIRE OF ESPERANCE                                                                                                                                                                                 |                                 |                 |                                              |             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-----------------|----------------------------------------------|-------------|
| List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting<br>meeting held on 24th January 2023 for confirmation in respect to accounts already paid. |                                 |                 |                                              |             |
| DATED                                                                                                                                                                                              | CREDITOR                        | NAME            | PARTICULARS                                  | AMOUNT      |
| 29/11/2022                                                                                                                                                                                         | Starlink Internet               | Trevor Ayers    | Airport Starlink kit                         | \$450.00    |
| 4/12/2022                                                                                                                                                                                          | Westnet                         | Trevor Ayers    | Visitor centre web hosting                   | \$2.95      |
| 8/12/2022                                                                                                                                                                                          | Trans Tasman Media              | Trevor Ayers    | Advertising The Skippers "Inflight" magazine | \$448.36    |
| 15/12/2022                                                                                                                                                                                         | Vend Pos                        | Trevor Ayers    | Visitor centre point of sale system          | \$118.30    |
| 28/11/2022                                                                                                                                                                                         | Bread Local                     | Melissa Ammon   | Thank a Volunteer morning tea                | \$219.50    |
| 29/11/2022                                                                                                                                                                                         | Vistaprint                      | Melissa Ammon   | Overflow tickets                             | \$75.28     |
| 2/12/2022                                                                                                                                                                                          | Vistaprint                      | Melissa Ammon   | Refund - Thank a Volunteer day keep cups     | -\$716.30   |
| 3/12/2022                                                                                                                                                                                          | White Sands Gallery             | Melissa Ammon   | Thank you gift - E Austen                    | \$130.00    |
| 5/12/2022                                                                                                                                                                                          | Esperance French Hot Bread Shop | Melissa Ammon   | Thank a Volunteer morning tea                | \$145.38    |
| 5/12/2022                                                                                                                                                                                          | Luxe Floral                     | Melissa Ammon   | Flowers - Thank a Volunteer day              | \$75.00     |
| 6/12/2022                                                                                                                                                                                          | Onward & Up Pty Ltd             | Melissa Ammon   | Coastal safety posters laminating            | \$70.00     |
| 6/12/2022                                                                                                                                                                                          | Woolworths                      | Melissa Ammon   | Museum kitchen supplies                      | \$237.34    |
| 7/12/2022                                                                                                                                                                                          | Harvey Norman                   | Melissa Ammon   | Freezer - Bay of Isles Leisure Centre        | \$999.00    |
| 12/12/2022                                                                                                                                                                                         | Onward & Up Pty Ltd             | Melissa Ammon   | Coastal safety posters laminating            | \$450.00    |
| 13/12/2022                                                                                                                                                                                         | Vistaprint                      | Melissa Ammon   | Overflow tickets                             | \$256.80    |
| 25/11/2022                                                                                                                                                                                         | Woolworths                      | Karen Voyatzis  | Consumables                                  | \$192.23    |
| 25/11/2022                                                                                                                                                                                         | Woolworths                      | Karen Voyatzis  | Consumables                                  | \$143.00    |
| 29/11/2022                                                                                                                                                                                         | Woolworths                      | Karen Voyatzis  | Consumables                                  | \$198.78    |
| 20/12/2022                                                                                                                                                                                         | Woolworths                      | Karen Voyatzis  | Consumables                                  | \$323.24    |
| 21/12/2022                                                                                                                                                                                         | APE Medical                     | Karen Voyatzis  | Knee brace                                   | \$71.45     |
| 21/12/2022                                                                                                                                                                                         | Woolworths                      | Karen Voyatzis  | Consumables                                  | \$231.14    |
| 22/12/2022                                                                                                                                                                                         | Ausrecord Pty Ltd               | Richard Hindley | Stationery                                   | \$21.78     |
| 2/12/2022                                                                                                                                                                                          | Department of Transport         | Monica Greatrex | NDIS worker screening - E Austen             | \$145.00    |
| 17/12/2022                                                                                                                                                                                         | Xero                            | Monica Greatrex | Xero monthly subscription - EHC              | \$59.00     |
| 9/12/2022                                                                                                                                                                                          | Cleverpatch Pty Ltd             | Holly Phillips  | Waste education materials                    | \$54.73     |
| 1/12/2022                                                                                                                                                                                          | Officeworks                     | Felicity Baxter | Stationery order                             | \$814.28    |
| 1/12/2022                                                                                                                                                                                          | GoFax Pty Ltd                   | Felicity Baxter | Fax to email subscription                    | \$19.90     |
| 4/12/2022                                                                                                                                                                                          | Mailchimp                       | Felicity Baxter | Media Notifications                          | \$146.07    |
| 11/12/2022                                                                                                                                                                                         | Microsoft                       | Felicity Baxter | Azure cloud platform licence                 | \$73.61     |
| 12/12/2022                                                                                                                                                                                         | Exlaim                          | Felicity Baxter | Electronic signature annual licence          | \$3,672.00  |
| 21/12/2022                                                                                                                                                                                         | Cloud Eleven                    | Shane Burge     | Meeting refreshments                         | \$17.00     |
| 29/11/2022                                                                                                                                                                                         | Starlink Internet               | Mathew Walker   | Airport Starlink subscription                | \$155.00    |
| 30/11/2022                                                                                                                                                                                         | ARRB Impact                     | Mathew Walker   | ARRB Training - G Noble                      | \$1,680.00  |
| 2/12/2022                                                                                                                                                                                          | Ezi Irrigation                  | Mathew Walker   | Shire membership Irrigation Australia        | \$780.00    |
| 8/12/2022                                                                                                                                                                                          | Bunnings                        | Mathew Walker   | Leaving gift - G White                       | \$1,000.00  |
| 8/12/2022                                                                                                                                                                                          | Starlink Internet               | Mathew Walker   | Starlink RV internet - overflow              | \$174.00    |
| 15/12/2022                                                                                                                                                                                         | Pinnacle Height Safety          | Mathew Walker   | Heights training - D Shilton                 | \$694.00    |
| 19/12/2022                                                                                                                                                                                         | Payment received                | Mathew Walker   | -                                            | -\$4,000.00 |
| 20/12/2022                                                                                                                                                                                         | Post Office                     | Mathew Walker   | Over loaded traffic infringement             | \$1,000.00  |

| SHIRE OF ESPERANCE                                                                                                                                                                                 |                           |                 |                                                             |            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------|-------------------------------------------------------------|------------|
| List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting<br>meeting held on 24th January 2023 for confirmation in respect to accounts already paid. |                           |                 |                                                             |            |
| DATED                                                                                                                                                                                              | CREDITOR                  | NAME            | PARTICULARS                                                 | AMOUNT     |
| 25/11/2022                                                                                                                                                                                         | Boulevard News            | Richard Hindley | Raffle tickets for Community Dog Day                        | \$3.00     |
| 25/11/2022                                                                                                                                                                                         | The Reject Shop           | Richard Hindley | Items for Community Dog Day                                 | \$17.00    |
| 25/11/2022                                                                                                                                                                                         | Just one more stitch      | Shane Tobin     | Edge of the Bay - ribbon for skate medals                   | \$6.00     |
| 25/11/2022                                                                                                                                                                                         | Bunnings                  | Shane Tobin     | Seniors Christmas party - random raffle prizes              | \$125.76   |
| 26/11/2022                                                                                                                                                                                         | Ricardos Investment       | Shane Tobin     | Civic centre - refreshments                                 | \$59.00    |
| 29/11/2022                                                                                                                                                                                         | Onward & Up Pty Ltd       | Shane Tobin     | Edge of the Bay - youth photo competition                   | \$50.00    |
| 29/11/2022                                                                                                                                                                                         | Bunnings                  | Shane Tobin     | Edge of the Bay - tape & tent pegs                          | \$118.13   |
| 29/11/2022                                                                                                                                                                                         | Woolworths                | Shane Tobin     | Seniors Christmas party - gift for performers               | \$112.00   |
| 30/11/2022                                                                                                                                                                                         | Red Dot                   | Shane Tobin     | Seniors Christmas party - random raffle prizes              | \$15.00    |
| 30/11/2022                                                                                                                                                                                         | Woolworths                | Shane Tobin     | Christmas pageant - lollies                                 | \$27.20    |
| 1/12/2022                                                                                                                                                                                          | Bunnings                  | Shane Tobin     | Festoon lights - civic centre                               | \$475.91   |
| 2/12/2022                                                                                                                                                                                          | Woolworths                | Shane Tobin     | Edge of the Bay - consumables                               | \$134.04   |
| 4/12/2022                                                                                                                                                                                          | Woolworths                | Shane Tobin     | Tea towels                                                  | \$29.90    |
| 4/12/2022                                                                                                                                                                                          | Woolworths                | Shane Tobin     | Water - civic centre                                        | \$22.40    |
| 9/12/2022                                                                                                                                                                                          | EcoBoy Pty Ltd            | Shane Tobin     | Christmas pageant - refreshments                            | \$184.97   |
| 9/12/2022                                                                                                                                                                                          | Dominos Esperance         | Shane Tobin     | Christmas pageant - refreshments                            | \$76.98    |
| 13/12/2022                                                                                                                                                                                         | Fenwick 3 Cinemas         | Shane Tobin     | Volunteer thank you gifts                                   | \$294.00   |
| 16/12/2022                                                                                                                                                                                         | Air BNB                   | Shane Tobin     | Accommodation - Z Lircus                                    | \$1,382.77 |
| 19/12/2022                                                                                                                                                                                         | Coles Express             | Shane Tobin     | Fuel for generator                                          | \$37.24    |
| 20/12/2022                                                                                                                                                                                         | Ricardos Investment       | Shane Tobin     | Civic centre - refreshments                                 | \$159.50   |
| 3/12/2022                                                                                                                                                                                          | Woolworths                | Ashley Peczka   | Consumables - community engagement                          | \$68.30    |
| 4/12/2022                                                                                                                                                                                          | Coles Express             | Ashley Peczka   | Consumables - community fire awareness                      | \$12.00    |
| 4/12/2022                                                                                                                                                                                          | Pink Lake IGA             | Ashley Peczka   | Consumables - community fire awareness                      | \$25.60    |
| 7/12/2022                                                                                                                                                                                          | Express Yourself Printing | Ashley Peczka   | Stationery                                                  | \$18.00    |
| 25/11/2022                                                                                                                                                                                         | BBQs Galore               | Emily Hegney    | Marquee pegs                                                | \$99.92    |
| 26/11/2022                                                                                                                                                                                         | RYTR LLC                  | Emily Hegney    | Writing Subscription                                        | \$44.24    |
| 30/11/2022                                                                                                                                                                                         | Facebook                  | Emily Hegney    | Advertising - Work with us - pound assistant                | \$7.09     |
| 30/11/2022                                                                                                                                                                                         | Quest South Perth         | Emily Hegney    | Accommodation - C Hoffrichter                               | \$403.20   |
| 30/11/2022                                                                                                                                                                                         | The Murray Hotel          | Emily Hegney    | Accommodation - R Chambers                                  | \$149.00   |
| 1/12/2022                                                                                                                                                                                          | McCreeds Jewellers        | Emily Hegney    | Clock for chambers                                          | \$149.00   |
| 1/12/2022                                                                                                                                                                                          | Rendezvous Grand Hotel    | Emily Hegney    | Accommodation - R Meerman                                   | \$720.65   |
| 2/12/2022                                                                                                                                                                                          | Holiday Inn West Perth    | Emily Hegney    | Accommodation - L de Haas                                   | \$220.26   |
| 2/12/2022                                                                                                                                                                                          | Woolworths                | Emily Hegney    | Chambers consumables                                        | \$34.00    |
| 3/12/2022                                                                                                                                                                                          | Bentley Motel             | Emily Hegney    | Accommodation - K Baker & M Mengennis                       | \$588.00   |
| 7/12/2022                                                                                                                                                                                          | Auspire                   | Emily Hegney    | Gift & prizes for Australia Day celebrations                | \$78.80    |
| 7/12/2022                                                                                                                                                                                          | Esperance Pizza           | Emily Hegney    | Catering - Munglinup Primary School awards night - I Mickel | \$29.95    |
| 8/12/2022                                                                                                                                                                                          | Auspire                   | Emily Hegney    | Gift & prizes for Australia Day celebrations                | \$23.95    |
| 9/12/2022                                                                                                                                                                                          | Quest Innaloo             | Emily Hegney    | Accommodation - C Brook-Sperring                            | \$1,003.66 |
| 10/12/2022                                                                                                                                                                                         | Wattle Grove Motel        | Emily Hegney    | Accommodation & meals - M de Grussa                         | \$1,202.00 |

| SHIRE OF ESPERANCE                                                                                                                                                                                 |                       |                   |                                                          |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------|----------------------------------------------------------|------------------|
| List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting<br>meeting held on 24th January 2023 for confirmation in respect to accounts already paid. |                       |                   |                                                          |                  |
| DATED                                                                                                                                                                                              | CREDITOR              | NAME              | PARTICULARS                                              | AMOUNT           |
| 13/12/2022                                                                                                                                                                                         | Virgin Australia      | Emily Hegney      | Flights - M Robinson                                     | \$1,381.28       |
| 13/12/2022                                                                                                                                                                                         | Subway Esperance      | Emily Hegney      | Catering - Councillor lunch                              | \$116.00         |
| 15/12/2022                                                                                                                                                                                         | Bunnings              | Emily Hegney      | Prized for end of year staff luncheon                    | \$100.00         |
| 17/12/2022                                                                                                                                                                                         | Hospitality Esperance | Emily Hegney      | Accommodation - B King                                   | \$131.21         |
|                                                                                                                                                                                                    |                       |                   |                                                          |                  |
|                                                                                                                                                                                                    |                       | Commonwealth Bank | <b>Total Credit Card Purchases 25/11/22 - 23/12/2022</b> | <b>20,564.73</b> |



## **12.4 EXECUTIVE SERVICES**

### **Item: 12.4.1**

#### **Information Bulletin - January 2023**

|                     |              |                         |
|---------------------|--------------|-------------------------|
| <b>Author/s</b>     | Emily Hegney | Executive Assistant     |
| <b>Authorisor/s</b> | Shane Burge  | Chief Executive Officer |

**File Ref: D23/167**

#### **Applicant**

Internal

#### **Strategic Implications**

Council Plan 2022-2032

*Performance*

*Outcome 15. Operational excellence and financial sustainability.*

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

#### **Attachments**

- A. Information Bulletin - January 2023
- B. Council Priorities Summary - Corporate Performance - December 2022
- C. Delegations Discharge - Corporate Resources
- D. Status Report - Open Council Resolutions - January 2023
- E. Community Grants Program 2022/23 - Small Grants - December 2022

**RECOMMENDATION AND DECISION**

**12.4.1 Information Bulletin - January 2023**

**Moved: Cr Flanagan**

**Seconded: Cr Graham**

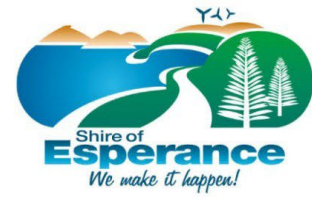
**O0123-008**

**Council Resolution**

**That Council accepts:**

- 1. Information Bulletin – January 2023**
- 2. Council Priorities Summary – Corporate Performance – December 2022**
- 3. Delegations Discharge – Corporate Resources**
- 4. Status Report – Open Council Resolutions – January 2023**
- 5. Community Grants Program 2022/23 – Small Grants - December 2022**

**CARRIED  
F6 - A0**

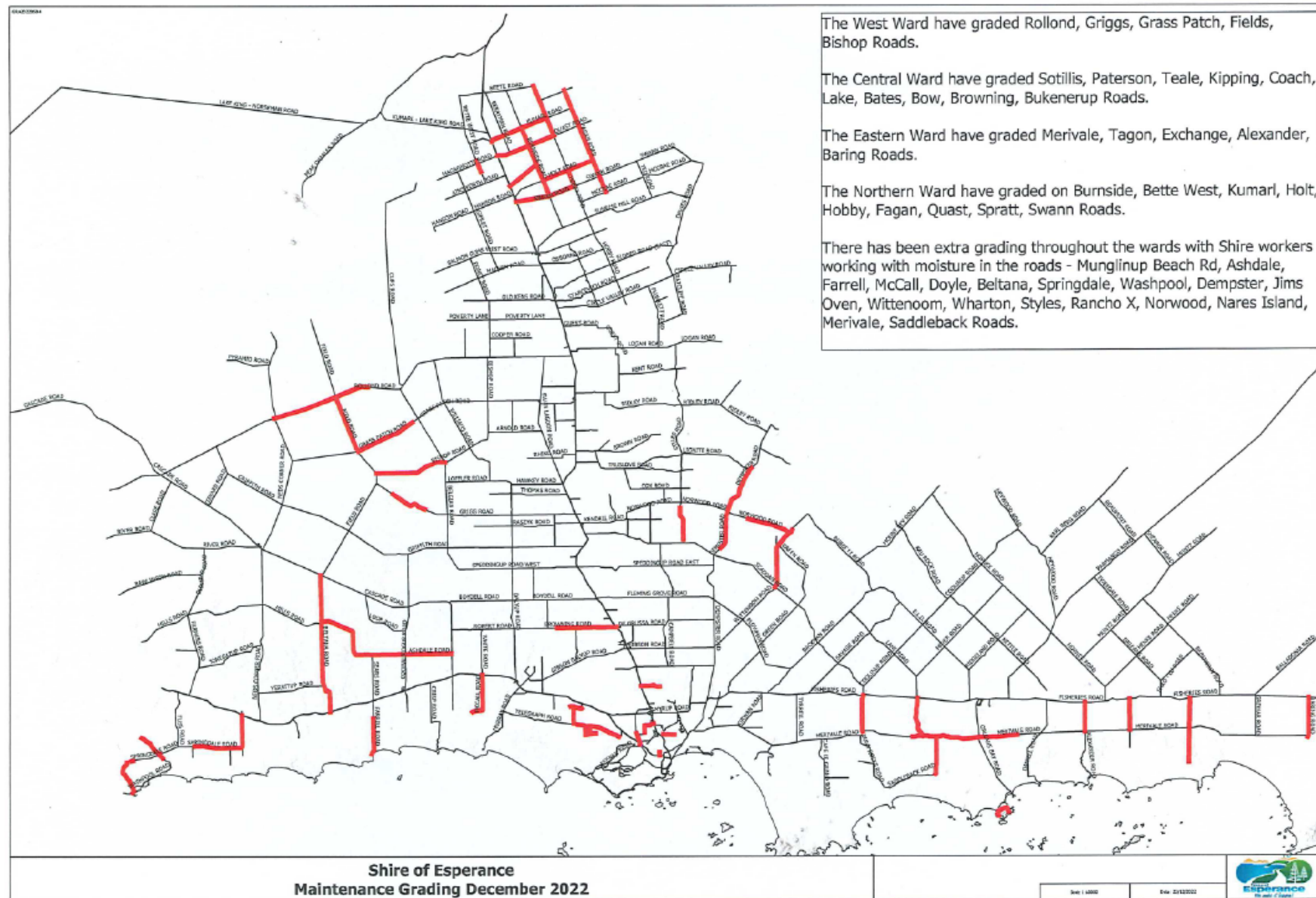


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## **INFORMATION BULLETIN**

### **ORDINARY COUNCIL MEETING**

**January 2023**



## Shire of Esperance

### Building Applications Approved from 1 December 2022 to 31 January 2023

## Building Permits

[illegible]

Shire of Esperance

Building Applications Approved from 1 December 2022 to 31 January 2023

Building Permits

| Approval Date | Permit Number | Name & Address of Owner | Builder Name & Address                                           | Reg No   | Situation of Building                                          | Type of Work                             | Materials of External Walls | Roof Covering | Main Material of Floor | No of Buildings | Floor Area Sq.M | Cost \$ Excluding Land |
|---------------|---------------|-------------------------|------------------------------------------------------------------|----------|----------------------------------------------------------------|------------------------------------------|-----------------------------|---------------|------------------------|-----------------|-----------------|------------------------|
| 04/01/2023    | 18251         |                         | W J Rodgers<br>65 Twilight Beach Road<br>WEST BEACH WA 6450      | 12588    | Lot: 44 Pin: 255115<br>539 Eleven Mile Beach Road<br>PINK LAKE | Shed 300m2                               | Steel                       | Steel         | Concrete               | 1               | 300.0           | 90,000.00              |
| 13/12/2022    | 18253         |                         | Quality Builders Pty Ltd<br>Address Unknown                      | 6978     | Lot: 90 Pin: 23554<br>118 Dunkley Circuit<br>PINK LAKE         | Dwelling 170m2 (Verandah Not Included)   | Fibre Cement                | Steel         | Concrete               | 1               | 170.0           | 325,723.00             |
| 16/12/2022    | 18255         |                         | KJ Norton Building Company<br>5 Kiwi Close<br>CASTLETOWN WA 6450 | BC9566   | Lot: 245 Pin: 69443<br>16 Asken Turn<br>BANDY CREEK            | Steel Framed Shed 80m2                   | Steel                       | Steel         | Concrete               | 1               | 80.0            | 40,000.00              |
| 19/12/2022    | 18256         |                         | Instant Transportable Projects Pty Ltd<br>Address Unknown        | BC11662  | Lot: 9001 Pin: 73198<br>South Coast Highway<br>CHADWICK        | Class 5 Transportable Office             | Other                       | Steel         | Concrete               | 1               | 108.0           | 246,150.00             |
| 21/12/2022    | 18260         |                         | I J Ratcliffe<br>17 Morton Way<br>NULSEN WA 6450                 |          | Lot: 570 Pin: 210407<br>17 Morton Way<br>NULSEN                | Patio Addition 28m2                      | Other                       | Steel         | Timber                 | 1               | 28.0            | 16,000.00              |
| 03/01/2023    | 18263         |                         | L J Hughes<br>225 Goldfields Road<br>CASTLETOWN WA 6450          | BC102424 | Lot: 1027 Pin: 31503<br>The Esplanade<br>ESPERANCE             | Structural Remedial Work for Clock Tower |                             |               | Concrete               | 1               |                 | 75,000.00              |

Total number of Building Permits: 22 \$1,559,066.00

Building Approval Certificates (Unauthorised Structures)

| Approval Date | Permit Number | Name & Address of Owner | Builder Name & Address                                                    | Reg No | Situation of Building                              | Type of Work                 | Materials of External Walls | Roof Covering | Main Material of Floor | No of Buildings | Floor Area Sq.M | Cost \$ Excluding Land |
|---------------|---------------|-------------------------|---------------------------------------------------------------------------|--------|----------------------------------------------------|------------------------------|-----------------------------|---------------|------------------------|-----------------|-----------------|------------------------|
| 20/12/2022    | 18257         |                         | Partington BD & SW<br>Unit 24<br>26 Goldfields Road<br>CASTLETOWN WA 6450 | 9177   | Lot: 851 Pin: 186369<br>7 Orr Street<br>WEST BEACH | Unauthorised Class 10a Patio |                             | Other         |                        | 1               | 11.0            | 10,000.00              |

Total number of Building Approval Certificates (Unauthorised Structures): 1 \$10,000.00

Total number of Licences/Certificates Reported: 23 \$1,569,066.00

I certify to the best of my knowledge and belief, the particulars given in this return are a true and complete record of proposed building operations known to this local authority.

Signature Chantelle Hoffrichter  
(Case Management Officer)

Date 4<sup>th</sup> January 2023

Shire of Esperance

Building Applications Approved from 1 December 2022 to 31 January 2023

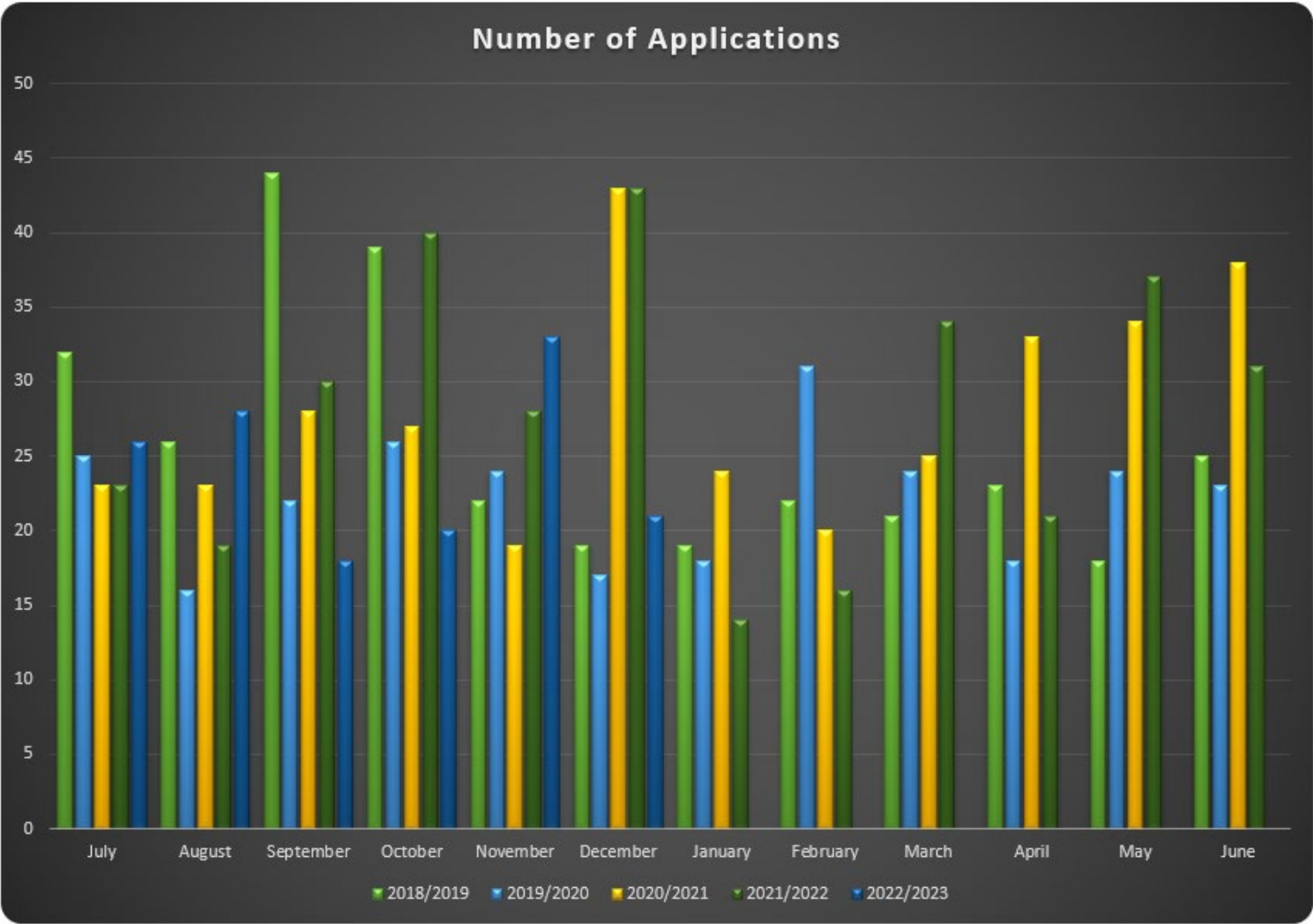
Building Permits

| Monthly Building Statistics 2022-23            |        |      |             |        |             |           |             |         |             |          |             |          |             |       |              |
|------------------------------------------------|--------|------|-------------|--------|-------------|-----------|-------------|---------|-------------|----------|-------------|----------|-------------|-------|--------------|
| Month                                          |        | July |             | August |             | September |             | October |             | November |             | December |             | TOTAL |              |
| Classification                                 | Work   | Num  | Value       | Num    | Value       | Num       | Value       | Num     | Value       | Num      | Value       | Num      | Value       | Num   | Value        |
| 1) Dwelling                                    | New    | 4    | \$297,873   | 7      | \$2,658,638 |           |             | 1       | \$0         | 9        | \$3,377,274 | 3        | \$946,516   | 24    | \$7,280,301  |
|                                                | Alter  | 3    | \$199,658   | 1      | \$0         | 2         | \$424,044   | 2       | \$198,800   | 2        | \$165,000   |          |             | 10    | \$987,502    |
|                                                | Demo   |      |             |        |             |           |             |         |             | 1        | \$49,698    |          |             | 1     | \$49,698     |
|                                                | Unauth | 2    | \$40,000    |        |             |           |             |         |             | 3        | \$160,000   |          |             | 5     | \$200,000    |
| 2) Two or more sole occupancy Units            | New    |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Alter  |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Demo   |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Unauth |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
| 3) Residential Building                        | New    |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Alter  |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Demo   |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Unauth |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
| 4) Caretakers Dwelling                         | New    |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Alter  |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Demo   |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Unauth |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
| 5) Office Building                             | New    |      |             | 1      | \$722,000   |           |             |         |             |          |             | 1        | \$246,150   | 2     | \$968,150    |
|                                                | Alter  |      |             |        |             |           |             |         |             | 2        | \$286,899   |          |             | 2     | \$286,899    |
|                                                | Demo   |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Unauth |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
| 6) Retail                                      | New    |      |             | 1      | \$150,000   | 1         | \$7,000     | 1       | \$60,000    |          |             | 1        | \$0         | 3     | \$67,000     |
|                                                | Alter  |      |             |        |             |           |             |         |             |          |             |          |             | 1     | \$150,000    |
|                                                | Demo   |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Unauth |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
| 7)Carpark or Storage                           | New    | 3    | \$560,943   | 2      | \$354,281   | 5         | \$1,909,341 | 3       | \$894,030   | 1        | \$386,300   |          |             | 14    | \$4,104,895  |
|                                                | Alter  |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Demo   |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Unauth |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
| 8) Laboratory/ Workshop                        | New    |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Alter  |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Demo   |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Unauth |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
| 9) Health-care, Assembly or Aged care Building | New    |      |             |        |             | 1         | \$200,000   |         |             |          |             |          |             | 1     | \$200,000    |
|                                                | Alter  |      |             |        |             | 1         | \$1,088,700 |         |             |          |             |          |             | 1     | \$1,088,700  |
|                                                | Demo   |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Unauth |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
| 10) Non-habitable                              | New    | 13   | \$430,609   | 11     | \$335,150   | 6         | \$112,800   | 12      | \$197,250   | 13       | \$242,198   | 9        | \$144,800   | 64    | \$1,462,807  |
|                                                | Alter  |      |             | 5      | \$65,000    | 1         | \$15,000    | 1       | \$7,640     |          |             | 6        | \$56,600    | 13    | \$144,240    |
|                                                | Demo   |      |             |        |             |           |             |         |             |          |             |          |             | 0     | \$0          |
|                                                | Unauth | 1    | \$8,000     |        |             | 1         | \$18,000    |         |             | 2        | \$20,000    | 1        | \$10,000    | 5     | \$56,000     |
| SUB TOTAL                                      |        | 23   | \$1,489,083 | 28     | \$4,285,069 | 17        | \$3,756,885 | 20      | \$1,357,720 | 28       | \$4,507,369 | 20       | \$1,394,066 | 136   | \$16,790,192 |
| Unauthorised TOTAL                             |        | 3    | \$48,000    | 0      | \$0         | 1         | \$18,000    | 0       | \$0         | 5        | \$180,000   | 1        | \$10,000    | 10    | \$256,000    |
| Totals                                         |        | 26   | \$1,537,083 | 28     | \$4,285,069 | 18        | \$3,774,885 | 20      | \$1,357,720 | 33       | \$4,687,369 | 21       | \$1,404,066 | 146   | \$17,046,192 |



Shire of Esperance  
Building Permits

Building Applications Approved from 1 December 2022 to 31 January 2023

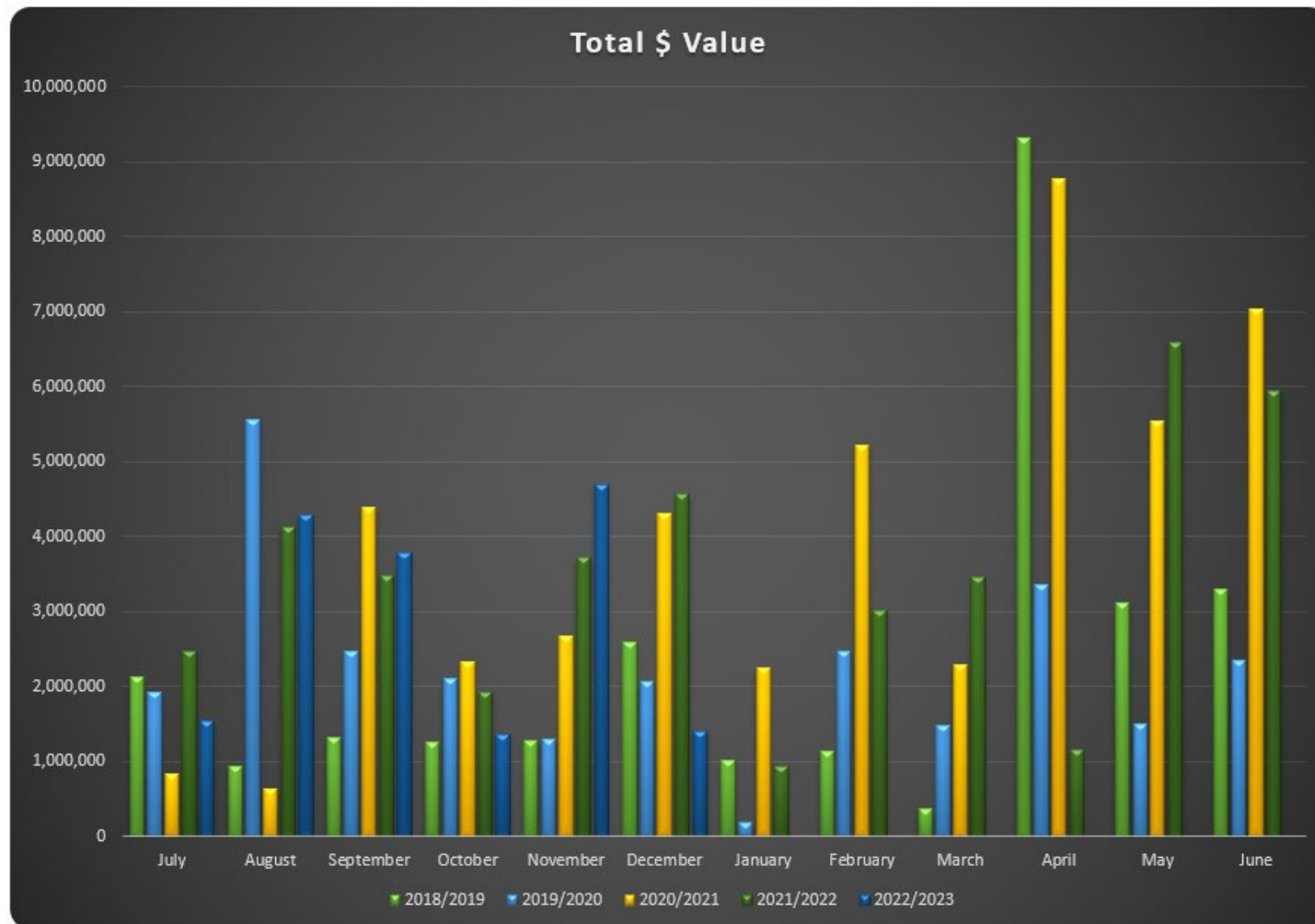




Shire of Esperance

Building Applications Approved from 1 December 2022 to 31 January 2023

Building Permits



Shire of Esperance

Building Applications Approved from 1 December 2022 to 31 January 2023

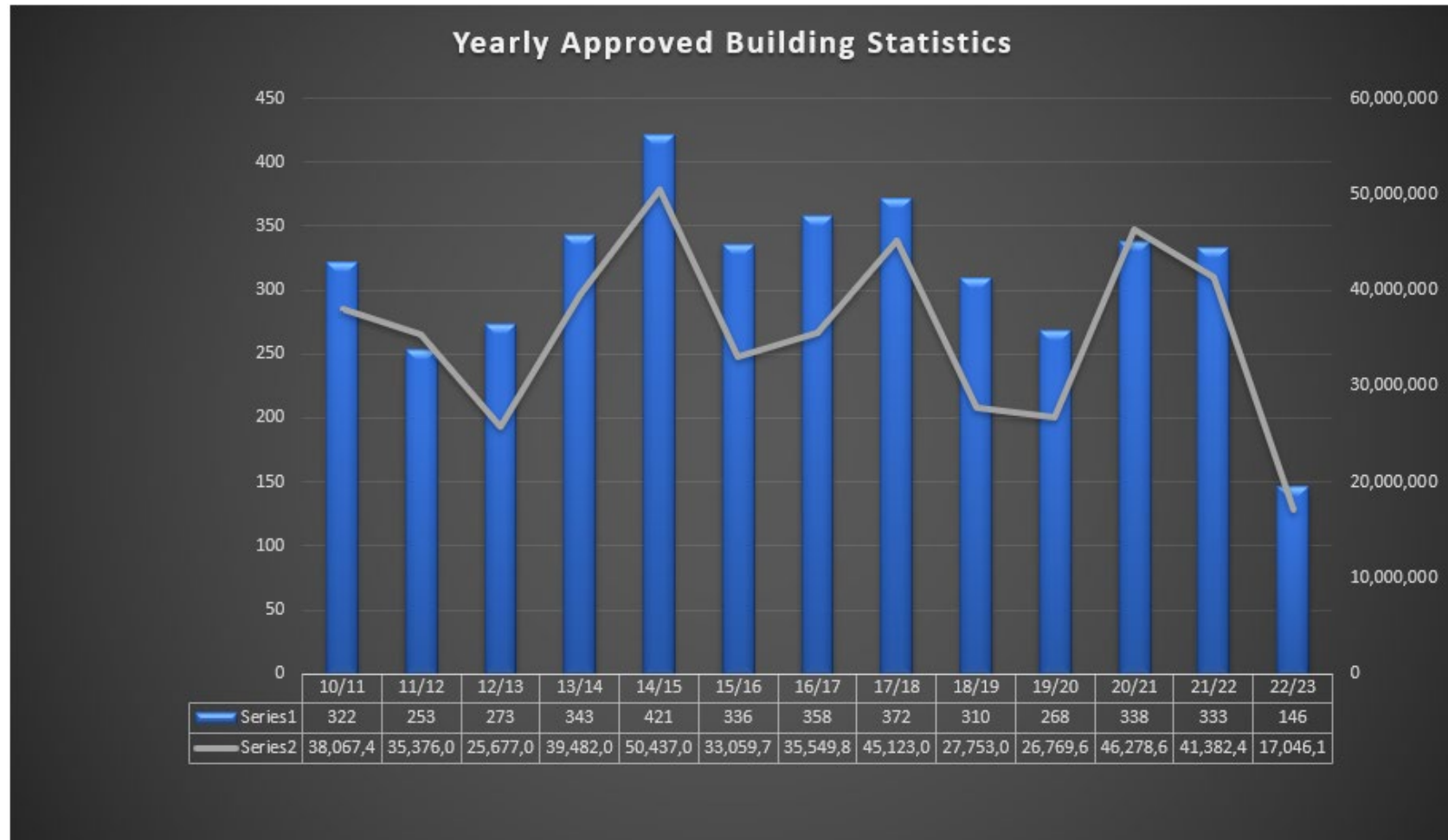
Building Permits

|                                                |        | Yearly Comparison |              |             |              |             |              |             |              |             |              |             |                 |             |                 |             |                |
|------------------------------------------------|--------|-------------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|-----------------|-------------|-----------------|-------------|----------------|
|                                                |        | 2015 - 2016       |              | 2016 - 2017 |              | 2017 - 2018 |              | 2018 - 2019 |              | 2019 - 2020 |              | 2020 - 2021 |                 | 2021 - 2022 |                 | 2022 - 2023 |                |
| Classification                                 | Work   | Num               | Value        | Num         | Value        | Num         | Value        | Num         | Value        | Num         | Value        | Num         | Value           | Num         | Value           | Num         | Value          |
| 1) Dwelling                                    | New    | 53                | \$17,607,463 | 48          | \$16,181,359 | 55          | \$17,073,970 | 33          | \$12,193,831 | 31          | \$12,413,292 | 75          | \$30,156,486.00 | 63          | \$21,593,598.00 | 24          | \$7,280,301.00 |
|                                                | Alter  | 22                | \$1,269,092  | 30          | \$1,585,043  | 26          | \$1,164,960  | 27          | \$1,543,310  | 27          | \$1,651,836  | 29          | \$2,452,032.00  | 31          | \$2,876,818.00  | 10          | \$987,502.00   |
|                                                | Demo   | 3                 | \$88,000     | 8           | \$246,500    | 3           | \$94,000     | 1           | \$8,000      | 5           | \$68,000     | 7           | \$128,500.00    | 5           | \$106,930.00    | 1           | \$49,698.00    |
|                                                | Unauth | 8                 | \$88,500     | 8           | \$143,500    | 9           | \$245,500    | 7           | \$301,000    | 3           | \$329,800    | 4           | \$58,000.00     | 7           | \$316,269.00    | 5           | \$200,000.00   |
| 2) Two or more sole occupancy Units            | New    | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 1           | \$0.00          | 0           | \$0.00         |
|                                                | Alter  | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 0           | \$0.00          | 0           | \$0.00         |
|                                                | Demo   | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 0           | \$0.00          | 0           | \$0.00         |
|                                                | Unauth | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 0           | \$0.00          | 0           | \$0.00         |
| 3) Residential Building                        | New    | 0                 | \$0          | 1           | \$53,970     | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 0           | \$0.00          | 0           | \$0.00         |
|                                                | Alter  | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 0           | \$0.00          | 0           | \$0.00         |
|                                                | Demo   | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 0           | \$0.00          | 0           | \$0.00         |
|                                                | Unauth | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 0           | \$0.00          | 0           | \$0.00         |
| 4) Caretakers Dwelling                         | New    | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 1           | \$203,163.00    | 0           | \$0.00         |
|                                                | Alter  | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 0           | \$0.00          | 0           | \$0.00         |
|                                                | Demo   | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 0           | \$0.00          | 0           | \$0.00         |
|                                                | Unauth | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0.00          | 0           | \$0.00          | 0           | \$0.00         |
| 5) Office Building                             | New    | 4                 | \$2,107,000  | 0           | \$0          | 3           | \$159,515    | 2           | \$530,000    | 2           | \$0          | 4           | \$0.00          | 5           | \$748,896.00    | 0           | \$0.00         |
|                                                | Alter  | 1                 | \$694,000    | 4           | \$659,316    | 2           | \$44,190     | 4           | \$28,000     | 6           | \$1,699,076  | 6           | \$326,000.00    | 1           | \$160,000.00    | 0           | \$0.00         |
|                                                | Demo   | 0                 | \$0          | 0           | \$0          | 1           | \$6,500      | 0           | \$0          | 0           | \$0          | 0           | \$0             | 0           | \$0             | 0           | \$0            |
|                                                | Unauth | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 1           | \$5,000      | 0           | \$0             | 0           | \$0             | 0           | \$0            |
| 6) Retail                                      | New    | 4                 | \$403,000    | 2           | \$185,000    | 3           | \$360,000    | 2           | \$22,000     | 3           | \$88,000     | 4           | \$200,000       | 10          | \$854,102       | 3           | \$67,000       |
|                                                | Alter  | 3                 | \$924,500    | 3           | \$534,600    | 2           | \$256,542    | 6           | \$399,898    | 0           | \$0          | 8           | \$1,255,837     | 3           | \$609,095       | 0           | \$0            |
|                                                | Demo   | 0                 | \$0          | 0           | \$0          | 1           | \$20,000     | 0           | \$0          | 0           | \$0          | 1           | \$5,000         | 0           | \$0             | 0           | \$0            |
|                                                | Unauth | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 1           | \$18,500        | 0           | \$0             | 0           | \$0            |
| 7) Carpark or Storage                          | New    | 4                 | \$304,814    | 4           | \$117,500    | 7           | \$9,709,410  | 5           | \$989,422    | 6           | \$518,584    | 14          | \$2,399,396     | 36          | \$5,010,649     | 14          | \$4,104,895    |
|                                                | Alter  | 0                 | \$0          | 2           | \$2,615,488  | 2           | \$1,257,780  | 2           | \$109,700    | 6           | \$2,434,500  | 4           | \$3,780,093     | 3           | \$28,800        | 0           | \$0            |
|                                                | Demo   | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 1           | \$120,000    | 1           | \$34,760        | 0           | \$0             | 0           | \$0            |
|                                                | Unauth | 0                 | \$0          | 1           | \$15,000     | 0           | \$0          | 1           | \$25,000     | 1           | \$50,000     | 1           | \$20,001        | 3           | \$27,000        | 0           | \$0            |
| 8) Laboratory/ Workshop                        | New    | 8                 | \$2,901,279  | 7           | \$1,592,000  | 2           | \$434,000    | 3           | \$410,500    | 4           | \$1,934,544  | 7           | \$944,742       | 2           | \$313,130       | 0           | \$0            |
|                                                | Alter  | 4                 | \$3,122,326  | 1           | \$19,290     | 1           | \$20,000     | 0           | \$0          | 0           | \$0          | 6           | \$243,282       | 1           | \$25,000        | 0           | \$0            |
|                                                | Demo   | 2                 | \$14,000     | 1           | \$50,000     | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0             | 0           | \$0             | 0           | \$0            |
|                                                | Unauth | 2                 | \$51,500     | 1           | \$120,000    | 0           | \$0          | 1           | \$3,000      | 0           | \$0          | 0           | \$0             | 0           | \$0             | 0           | \$0            |
| 9) Health-care, Assembly or Aged care Building | New    | 2                 | \$24,700     | 2           | \$7,549,980  | 3           | \$938,059    | 1           | \$7,954,650  | 2           | \$128,000    | 7           | \$0             | 0           | \$0             | 1           | \$200,000      |
|                                                | Alter  | 5                 | \$374,000    | 2           | \$20,000     | 1           | \$150,000    | 8           | \$90,900     | 5           | \$1,981,701  | 1           | \$0             | 1           | \$78,827        | 1           | \$1,088,700    |
|                                                | Demo   | 1                 | \$46,000     | 0           | \$0          | 0           | \$0          | 0           | \$0          | 1           | \$19,000     | 0           | \$0             | 0           | \$0             | 0           | \$0            |
|                                                | Unauth | 0                 | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 0           | \$0          | 1           | \$5,000         | 0           | \$0             | 0           | \$0            |
| 10) Non-habitable                              | New    | 147               | \$2,483,715  | 144         | \$2,839,365  | 150         | \$12,023,766 | 122         | \$2,423,198  | 98          | \$2,603,490  | 98          | \$3,486,463     | 139         | \$7,912,721     | 64          | \$1,462,807    |
|                                                | Alter  | 23                | \$212,899    | 36          | \$378,570    | 27          | \$299,425    | 53          | \$401,925    | 47          | \$544,727    | 44          | \$555,532       | 15          | \$392,941       | 13          | \$144,240      |
|                                                | Demo   | 2                 | \$2,485      | 1           | \$30,000     | 4           | \$67,500     | 3           | \$47,500     | 4           | \$59,300     | 1           | \$89,000        | 2           | \$60,500        | 0           | \$0            |
|                                                | Unauth | 38                | \$340,500    | 52          | \$613,330    | 70          | \$797,950    | 29          | \$271,190    | 15          | \$120,800    | 14          | \$120,000       | 4           | \$64,000        | 5           | \$56,000       |
| SUB TOTAL                                      |        | 288               | \$32,579,273 | 296         | \$34,657,981 | 293         | \$44,079,617 | 272         | \$27,152,834 | 248         | \$26,264,050 | 317         | \$46,057,123    | 319         | \$40,975,170    | 136         | \$16,790,192   |
| Unauthorised TOTAL                             |        | 48                | \$480,500    | 62          | \$891,830    | 79          | \$1,043,450  | 38          | \$600,190    | 20          | \$505,600    | 21          | \$221,501       | 14          | \$407,269       | 10          | \$256,000      |
| Totals                                         |        | 336               | \$33,059,773 | 358         | \$35,549,811 | 372         | \$45,123,067 | 310         | \$27,753,024 | 268         | \$26,769,650 | 338         | \$46,278,624    | 333         | \$41,382,439    | 146         | \$17,046,192   |

Shire of Esperance

Building Applications Approved from 1 December 2022 to 31 January 2023

Building Permits





we make it  
happen

## Council Plan Summary

December 2022

Shire of Esperance

Council Plan December 2022

## People

### A safe community

| Action Code | Action Name                                                                                                                                                                                                                     | Comments                                                                                                                                                                                                                                                                                                                                                                                       | Responsible Officer Position |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 1.1.1       | Advocate for increased police presence                                                                                                                                                                                          | Regular liaison with local OIC and also met with Commissioner of Police, Mr Col Blanch to discuss a number of local police presence issues. Currently installing further stages of CCTV system which will assist police with community safety and crime prevention.                                                                                                                            | Chief Executive Officer      |
| 1.1.2       | Implement Stage Two of the CCTV Strategy for the Pink Lake Road Area                                                                                                                                                            | Still waiting on approval to horizontal bore under the railway line. CCTV Poles foundation installed. Horizon Power to install Un-metered power supplies.                                                                                                                                                                                                                                      | Manager Asset Planning       |
| 1.1.3       | Implement Stage Three of the CCTV Strategy for the Esperance Foreshore                                                                                                                                                          | CCTV pole foundation installation completed.                                                                                                                                                                                                                                                                                                                                                   | Manager Asset Planning       |
| 1.1.4       | Advocate for improved access to safe, affordable accommodation and support services for vulnerable people (such as people affected by domestic violence, homeless people, people with mental health issues and young offenders) | Attended Interagency meeting and met with Esperance Crisis Accommodation to understand the services that were offered, especially around the domestic violence and homelessness issues. Advice from the State Government is that Red Cross are contracted to provide outreach service for homelessness in Esperance- further information being sought to understand the scope of this service. | Chief Executive Officer      |
| 1.2.1       | Advocate for animal welfare organisations, such as RSPCA, to have a greater presence in Esperance to respond to local animal welfare issues.                                                                                    | The Shire held Cats and Dogs Community Action Days in partnership with the RSPCA in November and December respectively. The events were well attended by the community and a great opportunity to promote                                                                                                                                                                                      | Director External Services   |

Friday, 6 January 2023

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**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name                                  | Comments                                                                                                                                                                                                                                                                                                   | Responsible Officer Position |
|-------------|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
|             |                                              | animal welfare matters. Meetings with RSPCA officers were held in conjunction with these action days.                                                                                                                                                                                                      |                              |
| 1.2.2       | Provide a fenced dog park at Wildcherry Park | The site has been shaped and has had turf established using stolens following turf renovations on Shire ovals and the foreshore. Fencing is currently underway at the site. Contractors are scheduled to complete works to implement the concept design with the park looking to be open March-April 2023. | Manager Parks & Environment  |

**A healthy and active community**

| Action Code | Action Name                                                                                                                                                                       | Comments                                                                                                                                                                                                                                                                                                                                                        | Responsible Officer Position             |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| 2.1.1       | Advocate for improved access to health services with a focus on attracting and retaining local GPs, visiting specialists, telehealth services, and mental health support services | Advocacy as the opportunity arises. A number of community mental health workshops were held during the last 3 months with funding that was provided through WAPH.                                                                                                                                                                                               | Chief Executive Officer                  |
| 2.1.2       | Fund expanded delivery of suicide prevention initiatives through the WA Primary Health Activities Alliance Grant                                                                  | The WA Primary Health Activities Alliance Grant was finalised on the 31st December 2022 and suicide prevention initiatives were well received and supported by the Esperance Community. The final online course in Mental Health and Wellbeing was offered in December for the Road Transport, Warehousing and Logistics Sector and is facilitated by Lifeline. | Manager Development & Statutory Services |
| 2.2.1       | Lead implementation of the Esperance Greater Sports Ground Redevelopment Masterplan                                                                                               | Nothing to report                                                                                                                                                                                                                                                                                                                                               | Director Asset Management                |
| 2.2.2       | Provide a third soccer pitch at the Greater Sports Ground                                                                                                                         | Due to commence 2023/2024.                                                                                                                                                                                                                                                                                                                                      | Director Asset Management                |

Shire of Esperance

Council Plan December 2022

| Action Code | Action Name                                                                                                                                                 | Comments                                                                                                                                                                                                                                                                                                                                                                                                     | Responsible Officer Position    |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| 2.2.3       | Review Graham Mackenzie Stadium Redevelopment plans                                                                                                         | This action has been deferred.                                                                                                                                                                                                                                                                                                                                                                               | Asset Administration Supervisor |
| 2.2.4       | Provide an extension of the Scaddan Country Club                                                                                                            | Council have reassigned the project to the Scaddan Country Club                                                                                                                                                                                                                                                                                                                                              | Director Asset Management       |
| 2.2.5       | Develop a Bay of Isles Leisure Centre Management Plan                                                                                                       | Ongoing                                                                                                                                                                                                                                                                                                                                                                                                      | Manager Community Support       |
| 2.3.1       | Design and construct an integrated community and cultural complex in the James Street Cultural Precinct to co-locate the library, museum and visitor centre | Shire staff participated in a number of planning workshops for the James Street project in November. These workshops have culminated in a draft design brief for the project. An updated project timeline has been requested from the appointed design firm CHRISTOU Design group and it is anticipated the project will gain further momentum in early 2023 following the Christmas holiday closure period. | Director External Services      |
| 2.3.2       | Facilitate James Street Cultural Precinct Advisory Groups focusing on the requirements for a new library, museum and visitor centre                         | Internal advisory group meetings were held with various stakeholders during November to inform the Draft Design Brief for the facilities. Community consultation on the detailed concept design will occur in 2023.                                                                                                                                                                                          | Director External Services      |
| 2.3.3       | Implement the Interpretation Plan for Esperance Museum, including an Aboriginal interpretive section                                                        | No action for this period.                                                                                                                                                                                                                                                                                                                                                                                   | Library & Culture Coordinator   |
| 2.3.4       | Review library technology upgrade requirements including the Library Electronic Management System                                                           | No action for this period.                                                                                                                                                                                                                                                                                                                                                                                   | Library & Culture Coordinator   |
| 2.3.5       | Develop an Events Strategy                                                                                                                                  | Feedback has been provided to the consultants to enable the document to be finalised.                                                                                                                                                                                                                                                                                                                        | Manager Economic Development    |

**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name                                                                         | Comments                                                                                                                                                                                                                                                                                                                                                                                                          | Responsible Officer Position |
|-------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 2.4.1       | Explore sustainable funding sources to attract, manage and support local volunteers | Looking into a new grant opportunity released by the Department of Communities. The 'Building Sustainable Volunteering Services' Grants Program for 2023 has been formed in response to the loss of federal funding, and while it is not a sustainable source itself it can be utilised for research and development, training, and consultancy fees that focus on development of sustainable business practices. | Administration Officer       |
| 2.4.2       | Provide standardised induction protocols for Shire volunteers                       | No change                                                                                                                                                                                                                                                                                                                                                                                                         | Manager Human Resources      |
| 2.4.3       | Explore options to recognise, reward and incentivise volunteers                     | The December 5 event (Thank a Volunteer Day) was well received, with over 80 volunteers from more than 35 different organisations attending the morning tea at the Library.                                                                                                                                                                                                                                       | Administration Officer       |

**A welcoming, inclusive and connected community**

| Action Code | Action Name                                                                                       | Comments                                                                                                                                                                                                                                                                                                                                                                                 | Responsible Officer Position |
|-------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 3.1.1       | Provide an Aboriginal Heritage Agreement to guide respectful consultation with Traditional Owners | Initial workshop held with ETNTAC to work through some of the significant terms in the draft Heritage Agreement.<br>Further work to be now undertaken with a view to coming into effect after the new Aboriginal Heritage Act Regulations come into effect.<br>Officers continued to participate in workshops over the new Aboriginal Heritage Act Regulations and their implementation. | Chief Executive Officer      |



Shire of Esperance

Council Plan December 2022

| Action Code | Action Name                                                                                                                                                                                | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Responsible Officer Position           |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| 3.1.2       | Provide assistance with events, activities and promotions to encourage greater awareness and participation in NAIDOC Week                                                                  | NAIDOC week will be held from 2 July 2023.                                                                                                                                                                                                                                                                                                                                                                                                                           | Chief Executive Officer                |
| 3.1.3       | Facilitate Aboriginal dual naming of significant places                                                                                                                                    | Not started                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director Asset Management              |
| 3.1.4       | Partner with traditional custodians to develop cultural trails with maps and interpretive signs to raise awareness, knowledge and understanding about local Aboriginal history and stories | Not Started                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director Asset Management              |
| 3.2.1       | Advocate for increased child care services through promotional campaigns                                                                                                                   | Commenced development of a fact sheet on application and approvals process to increase the number of family day care facilities.<br>Proposed media campaign around this in the new year.                                                                                                                                                                                                                                                                             | Chief Executive Officer                |
| 3.2.2       | Review youth needs to establish any gaps in youth services and facilities (such as access to drop in spaces, mentoring and mental health support services)                                 | The annual Edge of the Bay Festival and Skate Board competition was held on Saturday December 3. Over 4,000 people enjoyed the event complete with markets, music and family activities. The introduction of the "Waste Trail" gave participants incentive to explore the full event while finding the clues to win a free Edge of the Bay water bottle. The event gives the youth of Esperance a pinnacle day in the year to celebrate their achievements together. | Community Development & Events Manager |
| 3.3.1       | Advocate for improved aged care facilities and palliative care                                                                                                                             | Home Care have relocated their operations to the Noel White Centre and Civic Centre to allow the refurbishment and extension of the day centre at Home Care. Supported Esperance Aged Care Facility through                                                                                                                                                                                                                                                          | Chief Executive Officer                |

Shire of Esperance

Council Plan December 2022

| Action Code | Action Name                                                                                     | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Responsible Officer Position            |
|-------------|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
|             |                                                                                                 | funding from the remaining COVID funding from IGO to support setting up a volunteer program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                         |
| 3.3.2       | Advocate for community and care services to support active aging in home                        | This is ongoing with Home Care providing access to affordable care services to enable community members to stay independent whilst remaining in their homes as long as it is safe for them to do so. This support is provided to both seniors within the community and those with a disability. We also encourage social opportunities through our Day Centre and group activities within the community, allowing clients to continue to take part in their community. We work with other agencies within the community with weekly hospital discharge meetings and monthly meetings with the Palliative Care Team as well as ongoing engagement with NDIS providers and the EACF.<br>We had a group of staff from all areas attend a recent training given by the palliative Care team to better understand the work being undertaken in this space. | Manager Aged Care & Disability Services |
| 3.3.3       | Upgrade Esperance Home Care Centre                                                              | Site works have commenced                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Director Asset Management               |
| 3.3.4       | Provide flexible working arrangements at Esperance Home Care Centre to attract and retain staff | Home Care supports flexible working arrangements where possible by offering flexible start/finish times in order to meet the personal needs of staff and well as working from home opportunities, provided that the arrangement suits both parties and does not negatively impact on the delivery of services. This is only available for positions which do not involve customer service (most positions at EHC are customer service roles).                                                                                                                                                                                                                                                                                                                                                                                                         | Manager Aged Care & Disability Services |

Shire of Esperance

Council Plan December 2022

| Action Code | Action Name                                                                                                                              | Comments                                                                                                                                                                                                                                                                                                                                                                                           | Responsible Officer Position            |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
|             |                                                                                                                                          | Additionally Home Care provides options for some positions to work school hours which enables the staff member to have a good balance between work and family responsibilities.                                                                                                                                                                                                                    |                                         |
| 3.3.5       | Review NDIS registration arrangements for Esperance Home Care                                                                            | Will look into NDIS approved provider status by April 2023.                                                                                                                                                                                                                                                                                                                                        | Manager Aged Care & Disability Services |
| 3.3.6       | Partner with local service providers to develop a campaign to attract community support workers to address current staff shortages       | This is ongoing with the Manager working as part of the Esperance Support Sector Workforce Advisory Group. Home Care is working with the South Regional TAFE to ensure that training is provided locally where possible. We support and encourage our staff to attend further training to encourage retention within the Support Sector.<br>We attended the Career Expo on the 30th November 2022. | Manager Aged Care & Disability Services |
| 3.3.7       | Advocate for local shops, hospitality and entertainment venues to improve access and employment opportunities for people with disability | Ongoing as an opportunity arises. Current Disability Access and Inclusion Plan outlines the actions the Shire is progressing.<br>Forms part of business as usual when discussions happen with building/ development applications.                                                                                                                                                                  | Chief Executive Officer                 |
| 3.3.8       | Provide appropriate level of ACROD parking bays                                                                                          | No additional progress due to resources being allocated to design projects.                                                                                                                                                                                                                                                                                                                        | Manager Asset Development               |
| 3.3.9       | Provide improved beach access for people with disability                                                                                 | The Town Beach has been reprofiled before Christmas and matting installed. will evaluate how this goes over the summer.                                                                                                                                                                                                                                                                            | Director Asset Management               |
| 3.3.10      | Implement actions and initiatives resulting from DAIP discussions and forums                                                             | Nothing to report over the December period                                                                                                                                                                                                                                                                                                                                                         | Manager Community Support               |

Shire of Esperance

Council Plan December 2022

Business as Usual

| Action Code | Action Name           | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Responsible Officer Position            |
|-------------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| BAU1.1.1    | Community Development | The December quarter saw the culmination of planning for events, including the Edge of the Bay Festival, Seniors Xmas Dinner, Christmas Pageant and Youth Day. The One and All Community program in October school holidays, EDRA Sports Star of the year and all the Civic Centre shows and events were well attended. Work continued on issuing small Community Grants, Suicide Prevention workshops and grant funding kept the Community Development Team busy in the lead up to the Christmas break.                                                                                                                                                           | Community Development & Events Manager  |
| BAU1.1.2    | Seniors Services      | Not a service area for the Shire - Nothing to report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Manager Community Support               |
| BAU1.1.3    | Esperance Home Care   | Staffing: In December the Service saw the previous Manager finish and new Manager take on the position. We have been able to recruit a temporary Meal Service Cook to assist in the kitchen to allow our cook to take some leave. We had recruited a permanent gardener but unfortunately they have resigned so we continue with some temporary staff to assist our Gardening supervisor. We have had some success with the recent recruitment of CSWs and have several complete their Cert III qualification and specific competencies, we will continue to recruit as we do have a couple who will be leaving us soon and temporary staff who intend to move on. | Manager Aged Care & Disability Services |

Shire of Esperance

Council Plan December 2022

| Action Code | Action Name                 | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Responsible Officer Position  |
|-------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
|             |                             | Home Care was recognised at the end of the year receiving the Team Neville Mulgat Customer Service Award, a great way to round off the year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                               |
| BAU1.1.4    | Bay of Isles Leisure Centre | Overflow Campground opened on 19th December. The Campground was very busy from Christmas through to New Year. Capacity limits were not reached during this time. For the most part, the changes to the entrance being on Brazier St have not caused a big problem. The Overflow will continue to operate until the Australia Day weekend.                                                                                                                                                                                                                                                                                               | Manager Community Support     |
| BAU1.1.5    | Esperance Civic Centre      | October - December has been steady. A couple of quieter weeks in October, some leave was taken. Our casual staff were able to help out with work at the Stadium. November through December was full with annual events (school graduations, school productions, dance rehearsals and dance concerts. As well as the Comm Dev large annual events such as: Edge of the Bay, Christmas Pageant & Seniors dinner). This is a quiet period for commercial touring shows (with only 2 this quarter; Toni Childs & 'A Celtic Christmas'). The Civic Centre has been relying on Casual staff. Permanent positions hoping to be filled in 2023. | Civic Centre Supervisor       |
| BAU1.1.6    | Esperance Public Library    | Rearrangement of physical library spaces to better accommodate customer needs proved very popular with customers, however the future focus must be on priority areas such as a review of services expected in a modern public library and the urgent replacement of the library's current Library Management System that is no longer being developed or upgraded and will not be                                                                                                                                                                                                                                                       | Library & Culture Coordinator |

Shire of Esperance

Council Plan December 2022

| Action Code | Action Name      | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Responsible Officer Position  |
|-------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
|             |                  | supported beyond December 2023. To meet the future digital and electronic needs of customers and the wider community, whether for leisure, education or business purposes, the library, as the acknowledged community digital and electronic resource centre, must update much of its current technology to be able to continue offering excellence and innovation in its services to allow for greater assistance, efficiencies, productivity and comparative procurement of resources. Technology continues its relentless advancement and complications of usage, and the library's reputation for Tech Help assistance, particularly for seniors, has been well earned and must be a priority service retention and expansion area. The Esperance community deserves a modern library service that is comparable to those operating in the metropolitan areas and other larger coastal towns so an upcoming review of the current service will be welcome. |                               |
| BAU1.1.7    | Esperance Museum | Regular meetings are held to discuss how to expedite the backlog of museum work so that focus can shift to improvement of physical collection management and development of digital collection management. The Museum's Strategic Plan will be reviewed in 2023 by the Museum Reference Group; stakeholders are being encouraged to provide feedback on questions relating to the future role of the museum in the community. The next Group meeting in February 2023 will be a SWAT analysis workshop as well as a review of the goals and strategies in the current plan.                                                                                                                                                                                                                                                                                                                                                                                    | Library & Culture Coordinator |

Shire of Esperance

Council Plan December 2022

| Action Code | Action Name               | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Responsible Officer Position             |
|-------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| BAU1.1.8    | Volunteer Resource Centre | <p>We began this quarter with news that the three small grants we had applied for had all been successful, and so work has been divided across the three projects, as well as continuing to maintain usual levels of daily service.</p> <p>We manned stalls at both the Esperance Ag Show and an employment expo run by Meedac, capturing potential volunteers that we had not had the opportunity to cross paths with elsewhere.</p> <p>This quarter has seen a 60% increase in the number of volunteers engaging with the service (compared to the previous quarter) - something we will be aiming to push even higher with our promotions grant that will be in full swing over the next quarter.</p> <p>We bid farewell to the Volunteer Centre Coordinator at the end of this quarter, and so staff numbers at the Volunteer Centre have halved.</p> | Administration Officer                   |
| BAU1.1.9    | Esperance Skate Park      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Asset Management                |
| BAU1.1.10   | Ranger Services           | <p>A review of ranger operations and procedures is progressing well. Animal education and control has been supported by the cat and dog community action days and will continue to improve with the rollout of an Animal Welfare Grant that will provide free desexing of companion animals to concession card holders or residents that are able to demonstrate financial difficulty.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Manager Development & Statutory Services |

Shire of Esperance

Council Plan December 2022

## Planet

### The natural environment is valued, protected and enjoyed

| Action Code | Action Name                                                                                                                    | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Responsible Officer Position |
|-------------|--------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 4.1.1       | Partner with Traditional Owners to manage culturally sensitive nature reserves                                                 | ETNTAC and traditional owner engagement is ongoing. A workshop was completed in September to discuss projects with ETNTAC and the traditional owner circle of elders.<br>A Coastwest Grant for the partnership with the Shire and ETNTAC has been announced for the Protecting Tjaltjiraak Boodja Park, Stage 2 Coastal Restoration & Sustainable Recreation Project. Initial project works have been completed in time for Summer. Follow up works are planned after the Summer holidays. | Manager Parks & Environment  |
| 4.1.2       | Seek Government funding and support for the recovery of the colour and ecological health of Pink Lake and surrounding wetlands | Due to commence 2023/2024.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Manager Parks & Environment  |
| 4.1.3       | Provide a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach                                                 | Due to commence 2023/2024.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Manager Parks & Environment  |
| 4.1.4       | Review the Coastal Management Plan                                                                                             | The review of the coastal management plan is continuing with the desktop review nearing completion with a report expected in early 2023. Once the desktop review is complete the detailed review will commence including community consultation, site visits and consultation with partners and key stakeholders.                                                                                                                                                                          | Manager Parks & Environment  |
| 4.1.5       | Implement the Dempster Head Management Plan                                                                                    | Works are ongoing at Dempster Head.                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Manager Parks & Environment  |

Friday, 6 January 2023

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**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name                                                                                                                                       | Comments                                                                                                                                                                                                                                                                                     | Responsible Officer Position |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 4.1.6       | Evaluate the sand back-passing trial at Bandy Creek Boat Harbour to establish if this solution will help to manage beach erosion in Esperance Bay | Pipeline design currently with consultants to review and provided feedback in Jan 2023. Once design has been reviewed a tender will be issued for the supply of the HDPE pipe                                                                                                                | Director Asset Management    |
| 4.1.7       | Implement the Lake Monjingup Reserve Management Plan                                                                                              | Rehabilitation works are ongoing at Lake Monjingup Reserve. The finalisation of the Lake Monjingup Reserve Management Plan is waiting on further clarification and updates on resolving the reserve classification.                                                                          | Manager Parks & Environment  |
| 4.1.8       | Provide a new Weed Management Strategy                                                                                                            | Due to commence 2023/2024.                                                                                                                                                                                                                                                                   | Manager Parks & Environment  |
| 4.1.9       | Stay informed about the State's plans for a Marine Park and keep the community informed                                                           | Met with representatives from DBCA to understand where the process for the proposed South Coast Marine Park (SCMP) was up to and the immediate next stages. Councillor Chambers is representative on the Community Reference Group and provides regular updates on the progress of the SCMP. | Chief Executive Officer      |
| 4.2.1       | Provide a new Trails Master Plan                                                                                                                  | On hold due to resources                                                                                                                                                                                                                                                                     | Director Asset Management    |
| 4.2.2       | Upgrade Piggery Mountain Bike trails - stage 1                                                                                                    | Not started                                                                                                                                                                                                                                                                                  | Director Asset Management    |

Shire of Esperance

Council Plan December 2022

Shared responsibility for climate action and sustainability

| Action Code | Action Name                                                                                                                                            | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Responsible Officer Position |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 5.1.1       | Provide a carbon emissions audit to get a baseline measure and enable realistic targets to be set                                                      | Waiting on GVROC carbon audit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Asset Management    |
| 5.1.2       | Install renewable energy (solar PV and battery storage) on council buildings where feasible                                                            | Organising monitoring proposal with Balance to ensure current systems are working efficiently.                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Manager Asset Planning       |
| 5.1.3       | Facilitate adoption of best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures | Changes to building will be assessed on case by case basis and as opportunities arise.<br>Changes currently being made to BOILC by changing from gas boilers to heat pumps.<br>Other buildings that were connected to the reticulated gas system are currently having their appliances changed over.                                                                                                                                                                                                                                                    | Chief Executive Officer      |
| 5.1.4       | Trial eco-friendly vehicles as options become viable                                                                                                   | Introduction of Hybrid Vehicles as replacements proving successful and adopted by Home Care and Admin vehicles. The replacement of Hyundai diesel i40 vehicles with the Toyota Rav 4 Hybrids has a dramatic uplift in resale value, serviceability, replacement cost and just a better all-round vehicle in every way. Full electric vehicles have limitations in a remote country town with the current infrastructure. This also would have a flow on effect for productivity, serviceability and inconvenience to users, especially on longer trips. | Technical Officer Fleet      |
| 5.1.5       | Support installation of electric charging stations to encourage and facilitate greater use of electric vehicles and e-rideables                        | Council entered into a lease with Horizon Power for an area in the RSL Carpark. Horizon Power have advised that the installation of the EV Charging stations is scheduled for the first quarter of 2023.                                                                                                                                                                                                                                                                                                                                                | Chief Executive Officer      |

**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name                                                                                                                               | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Responsible Officer Position             |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| 5.2.1       | Introduce a third-bin kerbside collection program for Food Organics and Garden Organics (FOGO)                                            | Community education and activities to promote the introduction of FOGO continue to be rolled out ahead of the introduction of a third bin.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Manager Development & Statutory Services |
| 5.2.2       | Provide a Community Drop Off and Transfer Station at Myrup Truck Wash and Liquid Waste Facility to encourage sustainable waste management | Shire Officers are finalising the design and logistic requirements of the Community Drop Off and Transfer Station at Myrup.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Manager Development & Statutory Services |
| 5.2.3       | Advance Esperance's Waste Revolution education platform to improve waste diversion rates and promote a circular waste economy             | The Waste Team presented a sustainability trail at Edge of The Bay on the 3rd December. Participants received a drink bottle upon completion. It was well received with well over 270 participants completing the online survey. Feedback was positive and many staff reported that the trail brought community members to our display and allowed for positive interactions and discussions. Two games were hired from Recycle Right called Awesome Avoiders and the Great Gifting Game that many community members played. We will look at possibly purchasing these in the new year. Tangaroa Blue Beach clean-up and waste audit with the senior students of OLSOTS was unfortunately cancelled due to COVID. We will run this early in the New year instead. Ideas around how to be more sustainable and waste wise this Christmas were promoted on social media and on the Sustainable You segment on the ABC radio. | Manager Development & Statutory Services |

Shire of Esperance

Council Plan December 2022

**Greater community readiness and resilience to cope with natural disasters and emergencies**

| Action Code | Action Name                                                                                                                                   | Comments                                                                                                                                                                                                                                                                                  | Responsible Officer Position |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 6.1.1       | Implement the Bush Fire Risk Management Plan including accessing funding opportunities within the State Government's Mitigation Activity Fund | Work continues on spending the grant money acquired in the last MAF round. During the summer period works are limited to mechanical and chemical mitigation strategies, however a number of prescribed burns are being planned for the Autumn, when burning opportunities are favourable. | Manager Community Support    |
| 6.1.2       | Facilitate innovative initiatives and networks to help build drought resistance and resilience                                                | Currently trying to get a licence to construct a bore at Myrup                                                                                                                                                                                                                            | Director Asset Management    |
| 6.1.3       | Advocate for more emergency services personnel in Esperance                                                                                   | Submitted and received notification of capital grants funding through to DFES for next years allocation of bushfire and SES vehicle replacements.                                                                                                                                         | Chief Executive Officer      |

**Business as Usual**

| Action Code | Action Name          | Comments                                                                                                                                                                                                            | Responsible Officer Position             |
|-------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| BAU2.1.1    | Waste Management     | The Waste Management Team is active in the community promoting the waste revolution and educating the community on all things to manage waste in a sustainable way through Reduce, Reuse and Recycle.               | Manager Development & Statutory Services |
| BAU2.1.2    | Environmental Health | Environmental Health has reviewed the Health Local Laws which will be considered by council in the first half of 2023. Participation in the small business friendly program has identified opportunities to improve | Manager Development & Statutory Services |

**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name        | Comments                                                                                                                                                                                                                                                        | Responsible Officer Position |
|-------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
|             |                    | environmental health forms, procedures and guidance material to simply and streamline processes.                                                                                                                                                                |                              |
| BAU2.1.3    | Emergency Services | Ongoing wet weather conditions have seen a slow start to harvest and fire season. Two fires started from harvesting operations through December. As the weather warms up, more fire activity is expected, with the season anticipated to run later than normal. | Manager Community Support    |

Shire of Esperance

Council Plan December 2022

Place

Responsible planning and development

| Action Code | Action Name                                                                                                                          | Comments                                                                                                                                                                                                                                                                               | Responsible Officer Position |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 7.1.1       | Design and Construct Flinders Subdivision stage 3 and 4                                                                              | Stage 3 design kicking off in Jan 2023<br>Stage 4 construction progressing well, all going to plan will reach practical completion (ex asphalt) by the end of Feb 2023                                                                                                                 | Director Asset Management    |
| 7.1.2       | Advocate for provision of adequate, affordable utilities and communications infrastructure to support population and economic growth | Met with Water Corporation to discuss a new recycled water agreement, remediation's being undertaken at Esperance Waste Water Treatment Plant and longer term wastewater planning.<br>Received update from Telstra over upgrade plans and new towers planned for the Esperance region. | Chief Executive Officer      |
| 7.1.3       | Develop an Esperance Cemetery Master Plan                                                                                            | Currently working with the Cemetery Working Group                                                                                                                                                                                                                                      | Director Asset Management    |

Access to adequate, safe and affordable housing for everyone

| Action Code | Action Name                                                                                                                              | Comments                                                                                                                                                                                                                                                                                 | Responsible Officer Position |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 8.1.1       | Advocate for more social and low-income housing for vulnerable people (including seniors, people with disability and low-income earners) | Advised by Development WA that they have budget approval to investigate land in Victoria St, Nulsen to be made available for a potential affordable housing project. Planning consultants appointed to conduct due diligence on the site.<br>Workers accommodation study progressed to a | Chief Executive Officer      |

Shire of Esperance

Council Plan December 2022

| Action Code | Action Name                                                                                                                                                                                                                                                        | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Responsible Officer Position |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
|             |                                                                                                                                                                                                                                                                    | business case and submitted to State Government through the GEDC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                              |
| 8.1.2       | Advocate for a new lifestyle village for seniors                                                                                                                                                                                                                   | Seniors lifestyle village and retirement housing was included in the Esperance Housing and Land, Needs and Demand Analysis and Action Plan. Contract has been awarded to URBIS who have commenced work. Delivery of the report is expected in February.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Chief Executive Officer      |
| 8.1.3       | Advocate for greater availability of housing to meet community needs (e.g. land and property owners to build apartments, villas, units, and mixed use developments) including engagement with State Government on housing management practices (e.g. GROH housing) | Engaged URBIS to conduct the Esperance Housing and Land, Needs and Demand Analysis and Action Plan. Investigative work currently being done to understand GROH demands and a business case proposed to be undertaken for the Shire to consider developing housing on Shire held land.<br>Flinders Stage 4 currently in construction and future stage subdivision of Flinders to commence shortly to ensure land planning has been done ready for construction.<br>Development WA has advised that they have budget approval to investigate land on Victoria St, Nulsen for affordable housing. Development WA have engaged a planning consulting company to undertake due diligence work for the site, which the Shire is currently liaising over the opportunities/ demands for housing. | Chief Executive Officer      |

Shire of Esperance

Council Plan December 2022

Attractive and welcoming places

| Action Code | Action Name                                                              | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Responsible Officer Position |
|-------------|--------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 9.1.1       | Implement the CBD Concept Landscaping Design                             | Landscape Architects are completing designs for Urban Nodes, bin surrounds and planters to build on the CBD Concept Plan. Infill planting has been completed and further planting is scheduled in Autumn.                                                                                                                                                                                                                                                                                                                                                                                                                         | Manager Parks & Environment  |
| 9.2.1       | Provide attractive and welcoming entrances into Esperance                | Will recommence discussions with Main Roads WA early in 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Asset Management    |
| 9.2.2       | Facilitate more tree planting across the Shire                           | Street tree planting scheduled for 2022/23 financial year. Winter program has been completed. Further trees will be planted in Autumn. Trees for shade and amenity will be planted in the Greater Sports Ground. A Street Tree Strategy is currently being developed to support the Street Tree Policy.                                                                                                                                                                                                                                                                                                                           | Manager Parks & Environment  |
| 9.3.1       | Implement Civic Centre improvements                                      | Nothing to report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Asset Management    |
| 9.3.2       | Implement the Playgrounds and Public Open Space Strategic Plan 2015-2025 | Four playgrounds are scheduled for upgrades in the 2022/23 financial year. Gibson Oval, Salmon Gums, Cascade Oval and Treasure Road. Earthworks have commenced at Treasure Road and aspects of the play equipment and bouldering unit have been installed, the playground will be completed once the slide component is delivered and installed. Gibson Oval earthworks have been completed and playground fabricated. The playground will be installed in early 2023. Local contractors and community organisations are assisting with the projects. Salmon Gums Playground installation is complete and the playground is open. | Manager Parks & Environment  |



**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name                                                                               | Comments                                                                                                                                                                                    | Responsible Officer Position |
|-------------|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 9.3.3       | Prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035 | Playground audit and review has been completed. This independent audit will assist Parks and Reserves staff to complete the review of the Playgrounds and Public Open Space Strategic Plan. | Manager Parks & Environment  |

**Safe, affordable, accessible and sustainable transport systems**

| Action Code | Action Name                                                                                                                                                                   | Comments                                                    | Responsible Officer Position    |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------|
| 10.1.1      | Implement the Esperance 2050 Cycling Strategy                                                                                                                                 | Ongoing as per budget                                       | Director Asset Management       |
| 10.1.2      | Construct sealed shoulders along the tourist loop and Fisheries Road (Norseman Road to Dempster Road) to improve safety for cyclists and vehicles                             | Not Started                                                 | Asset Administration Supervisor |
| 10.1.3      | Provide safety measures along The Esplanade and Fisheries Road to improve pedestrian crossings                                                                                | Not due to start                                            | Director Asset Management       |
| 10.2.1      | Develop a Road Safety Strategy                                                                                                                                                | Waiting on resources, hopefully will recommence in Feb 2023 | Director Asset Management       |
| 10.2.2      | Advocate for Main Roads to provide road upgrades and more passing lanes                                                                                                       | Nothing to report this month                                | Director Asset Management       |
| 10.2.3      | Partner with Main Roads WA to undertake a Corridor Upgrade Plan for Harbour Road from Mungan Street to Barney Hill, including South Coast Hwy Intersection upgrade, Pink Lake | Still waiting on Main Roads WA                              | Director Asset Management       |

**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name                                                                                                      | Comments                                                                                                                                                                                                                                                     | Responsible Officer Position    |
|-------------|------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
|             | Road Intersection Upgrade and the Barney Hill Realignment                                                        |                                                                                                                                                                                                                                                              |                                 |
| 10.2.4      | Implement the Shire of Esperance Road Construction and Maintenance Program                                       | Not Started                                                                                                                                                                                                                                                  | Asset Administration Supervisor |
| 10.3.1      | Implement the Esperance Town Centre Parking, Traffic and Pedestrian Strategy                                     | Ongoing as per budget                                                                                                                                                                                                                                        | Director Asset Management       |
| 10.3.2      | Pursue opportunities to secure land to link Dempster Street and RSL public car parks                             | Due to commence 2023/2024.                                                                                                                                                                                                                                   | Director Asset Management       |
| 10.3.3      | Investigate options to accommodate additional parking within the verge area between The Esplanade and Yacht Club | This action is not due to start.                                                                                                                                                                                                                             | Director Asset Management       |
| 10.3.4      | Provide concepts for parking improvements around Forrest Street                                                  | Compilation of single proposed concept incorporating preferred features completed.<br>Feature survey of area prior to more detailed design underway.                                                                                                         | Manager Asset Development       |
| 10.4.1      | Support a public bus service trial                                                                               | Regular discussions with PTA over the public bus trial and also discussed the installation of a number of bus stop infrastructure to support the bus route.<br>Also discussed the process that would be undertaken in December/ Jan to review the bus trial. | Chief Executive Officer         |
| 10.4.2      | Investigate options for local ride share services                                                                | No progress this month                                                                                                                                                                                                                                       | Manager Economic Development    |
| 10.4.3      | Implement the Esperance Airport Masterplan (including an upgrade to the main runway,                             | Nothing to report this month                                                                                                                                                                                                                                 | Manager Economic Development    |

**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name                                                            | Comments | Responsible Officer Position |
|-------------|------------------------------------------------------------------------|----------|------------------------------|
|             | replacement of the runway lighting system, and additional apron space) |          |                              |

**Business as Usual**

| Action Code | Action Name                      | Comments                                                                                                                                                                                                                                                                                                      | Responsible Officer Position               |
|-------------|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| CEOKPI22.1  | Refurbish CBD Christmas Lights   | Complete, will undertake an audit of the lights for next Christmas                                                                                                                                                                                                                                            | Director Asset Management                  |
| BAU3.1.1    | Esperance Cemetery               |                                                                                                                                                                                                                                                                                                               | Director Asset Management                  |
| BAU3.1.2    | Fleet Management and Fixed Plant | Dozer tracks replaced and major service completed. Jet-patcher truck commissioned and involved in an incident which damaged the rear metal spreader. Workshop at full manning levels.                                                                                                                         | Manager Asset Planning                     |
| BAU3.1.3    | Development                      | Engagement of Qualified Building Surveyor is an ongoing issue. A casual building surveyor has been engaged to address the skills shortages within the team.                                                                                                                                                   | Manager Building, Planning & Land Projects |
| BAU3.1.4    | Building Maintenance             | BOILC - Work progressing on heat pump installation - Shut down scheduled for Early 2023 for commissioning<br>Black street water reticulation - delayed due to contractor availability.<br>New security software to be implemented in early 2023.<br>Planned Maintenance jobs on schedule.<br>No staff issues. | Manager Asset Planning                     |

**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name                 | Comments                                                                                                                                                                                                                                                                                                                                                 | Responsible Officer Position               |
|-------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| BAU3.1.5    | Asset Management            | Technical Officer has completed the IWPEA Professional Certificate in Asset Management Planning course. Review of draft asset Management plans to commence in 2023                                                                                                                                                                                       | Manager Asset Planning                     |
| BAU3.1.6    | Parks and Reserves          | Parks and Reserves have been managed and maintained as per schedule in time for the Christmas break and busy Summer period.                                                                                                                                                                                                                              | Manager Parks & Environment                |
| BAU3.1.7    | Roads, Drains and Footpaths | See road report.                                                                                                                                                                                                                                                                                                                                         | Asset Administration Supervisor            |
| BAU3.1.8    | Airport                     | The airport continues to see record numbers of passengers transit through it.<br>A meeting has been held with FESA to discuss use of the airport by water bombers through fire seasons.<br>Pavement inspection and reports are being finalised to better understand short to medium term works that are likely to be needed on the runways and taxiways. | Manager Economic Development               |
| BAU3.1.9    | Drafting and Surveying      | Majority of rural construction project designs complete or nearing completion.<br>Design still to be completed on some town works projects.<br>Design team has also been assisting with additional design for Dog exercise park, playgrounds and clearing permit application areas.                                                                      | Manager Asset Development                  |
| BAU3.1.10   | Land and Property           | Applications processed in accordance with established planning framework.<br><br>Amendment No. 9 initiated at December Council                                                                                                                                                                                                                           | Manager Building, Planning & Land Projects |

Shire of Esperance

Council Plan December 2022

| Action Code | Action Name         | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                         | Responsible Officer Position    |
|-------------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
|             |                     | Meeting.<br><br>Local Planning Policy - Tiny Houses and Local Planning Policy - Chalets Outside of Townsites adopted by Council after advertising at December Council Meeting.<br><br>Local Planning Policy - Development for Which Development Approval Not Required adopted for advertising by Council at December Council Meeting                                                                                                             |                                 |
| BAU3.1.11   | Depot and Stores    | No progress this quarter                                                                                                                                                                                                                                                                                                                                                                                                                         | Asset Administration Supervisor |
| BAU3.1.12   | Transport Licensing | Unfortunately we had another resignation in licensing this quarter, our latest recruit, leaving a vacancy again for a number of weeks. This position has recently been filled and the new officer has commenced on the front counter after a weeks Department of Transport (DOT) training in Perth. DOT's licencing contract has recently be renewed for another 5 years. Licensing commission is tracking along similar to budget year to date. | Manager Financial Services      |

Shire of Esperance

Council Plan December 2022

## Prosperity

### Access to quality education and lifelong learning opportunities

| Action Code | Action Name                                                                                                                      | Comments                                                                                                                                                                                                                                                                                                                                                                                                  | Responsible Officer Position |
|-------------|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 11.1.1      | Advocate for South Regional TAFE to develop and promote specialist courses in relevant areas                                     | Nothing further to report for the reporting period.                                                                                                                                                                                                                                                                                                                                                       | Chief Executive Officer      |
| 11.1.2      | Advocate for urgent upgrades and a rebuild of Esperance Senior High School                                                       | Along with a small working group, met with the Principle of Esperance Senior High School to discuss the response from Department of Education over the masterplan, scope and funding. Letter sent to the new Minister for Education over the need for upgrades to the School and inviting the new Minister to visit ESHS to view the conditions of the building and understand the need for urgent works. | Chief Executive Officer      |
| 11.1.3      | Facilitate discussions with universities to explore options for a remote student services campus in Esperance                    | James Street precinct detailed design may instigate usage of the new buildings                                                                                                                                                                                                                                                                                                                            | Chief Executive Officer      |
| 11.1.4      | Facilitate an annual review of the Goldfields Designated Area Migration Agreement to ensure it remains relevant to the community | Nothing to report this month                                                                                                                                                                                                                                                                                                                                                                              | Manager Economic Development |

### A prosperous and diverse economy

| Action Code | Action Name                                                         | Comments                     | Responsible Officer Position |
|-------------|---------------------------------------------------------------------|------------------------------|------------------------------|
| 12.1.1      | Provide an Economic Development Strategy for the Shire of Esperance | Nothing to report this month | Manager Economic Development |

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**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name                                                                                                                                                | Comments                                                                                                                                                                                                                                                                                                                                         | Responsible Officer Position             |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| 12.1.2      | Support proponents in priority industry sectors to establish businesses and develop projects in Esperance                                                  | Participated in the Small Business Friendly program that was run by the Small Business Development Corporation with a focus on improving the customer experience as they navigate the approvals process through Local Government.<br>Continue to work with FFI and Rare Foods to assist where appropriate to progress their respective projects. | Chief Executive Officer                  |
| 12.1.3      | Promote Esperance as a suitable centre for research and development, and pilot projects                                                                    | Shire participated in the Small Business Friendly program during November to ensure we are best positioned to take advantage of opportunities as they arise. Large number of actions identified for changes to internal process to assist small business.                                                                                        | Chief Executive Officer                  |
| 12.1.4      | Participate in the Small Business Friendly Initiative                                                                                                      | The Small Business Development Cooperation presented the Small Business Friendly Approval Program at the Shire of Esperance and participants are working diligently to implement the 34 reforms derived from the process. Officers will present on the program to the CCI at Breaky Bites on the 24th February 2023.                             | Manager Development & Statutory Services |
| 12.1.5      | Advocate for a shared work space facility in Esperance where start-ups, small businesses and visitors can be co-located to network and support one another | Nothing to report this month                                                                                                                                                                                                                                                                                                                     | Manager Economic Development             |

Shire of Esperance

Council Plan December 2022

**A vibrant and welcoming tourism destination**

| Action Code | Action Name                                                                                                                             | Comments                                                                                                                                                                                                        | Responsible Officer Position       |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| 13.1.1      | Implement the Esperance Tourism Strategy                                                                                                | Cruise ships returned to Esperance although sadly, the first of them was unable to offload passengers to experience all that Esperance has to offer due to rough weather conditions.                            | Manager Economic Development       |
| 13.1.2      | Fund a Tourism Development Manager (4 year contract) in partnership with Australia's Golden Outback                                     | The agreement with AGO is in place, the Tourism Development Manager has been appointed and has been operating for the past 6 months.                                                                            | Manager Economic Development       |
| 13.1.3      | Provide more digital marketing and advertising opportunities to promote local experiences at Council facilities (eg. Esperance Airport) | Final Edits to be made to the Advertising Prospectus and Advertising Enquiry webform to be created.                                                                                                             | Manager Marketing & Communications |
| 13.2.1      | Advocate for development of a 4 to 5 star accommodation offering                                                                        | Opportunity identified in the Esperance investment prospectus.<br>Advocate with potential investors as the opportunity arises.                                                                                  | Chief Executive Officer            |
| 13.2.2      | Implement the recommendations from the Tourist and Worker Accommodation Study                                                           | Nothing to report this month                                                                                                                                                                                    | Manager Economic Development       |
| 13.2.3      | Advocate for Traditional Owners to develop and promote cultural heritage tourism activities                                             | Nothing to report on this month.                                                                                                                                                                                | Manager Economic Development       |
| 13.2.4      | Advocate for the development and promotion of tourism experiences                                                                       | Assistance continues to be provided to new potential accommodation providers as well as considerable efforts focusing on maximising the opportunities for operators to benefit from the return of cruise ships. | Manager Economic Development       |
| 13.2.5      | Develop wayfinding and interpretive tourism signage                                                                                     | Not started                                                                                                                                                                                                     | Director Asset Management          |



Shire of Esperance

Council Plan December 2022

Business as Usual

| Action Code | Action Name              | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Responsible Officer Position |
|-------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| BAU4.1.1    | Tourism                  | The tourism industry continues to operate at a high level, limited largely by the availability of accommodation. Work has been undertaken to ensure that cruise ships and their passengers (returning for the first time after Covid restricted their operations) feel welcomed as they arrive and that local businesses and tourism operators benefit from their visitation. Interest in investing into accommodation and tourism product continues to be strong. | Manager Economic Development |
| BAU4.1.2    | Economic Development     | There is currently a large number of industrial operations undertaking investigative and feasibility activities with regards to setting up in Esperance. The availability of both short and long-term workforce accommodation is a consistent issue, with a study being undertaken jointly with the GEDC to better understand the needs, constraints and opportunities in this area.                                                                               | Manager Economic Development |
| BAU4.1.3    | Town Centre Development  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Asset Management    |
| BAU4.1.4    | Esperance Visitor Centre | The Visitor Centre continues to operate strongly with numbers through the doors back at pre-covid levels over the June to December period. Sales of souvenirs are at record levels across this period while the sales of National Parks Passes and accommodation and tour product have both only been bettered once previously. Service satisfaction continues at a high level with a rating of 4.36 out of 5.                                                     | Manager Economic Development |

Shire of Esperance

Council Plan December 2022

## Performance

### Community confidence and trust in Council

| Action Code | Action Name                                                                              | Comments                                                                                                                     | Responsible Officer Position               |
|-------------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| 14.1.1      | Provide Integrated Planning and Reporting (IPR) framework documents and reviews          | Annual Report has been completed and endorsed by Council in December. Annual Electors Meeting scheduled for 7 February 2023. | Governance & Corporate Support Coordinator |
| 14.1.2      | Provide public reports on progress towards achievement of priority projects and outcomes | Monthly Pulse report was collated and provided to Council.                                                                   | Governance & Corporate Support Coordinator |

### Operational excellence and financial sustainability

| Action Code | Action Name                                                                                                                                      | Comments                                                                                                                                                                                                                                   | Responsible Officer Position              |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| 15.1.1      | Review the Long Term Financial Plan and informing plans per IPR framework                                                                        | The Long Term Financial Plan was reviewed and adopted by Council on 28th of June 2022. Currently no update to report.                                                                                                                      | Director Corporate and Community Services |
| 15.1.2      | Review and implement initiatives to improve internal business efficiencies and service delivery (such as more online services and digital forms) | An Information Kiosk was completed and delivered to the Library. It has been in the works for over 6 months with several configuration changes and multiple additions which added to the complexity and time taken to deliver the project. | Manager Information Services              |

Friday, 6 January 2023

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Shire of Esperance

Council Plan December 2022

**A well informed and engaged community**

| Action Code | Action Name                                                                             | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Responsible Officer Position       |
|-------------|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| 16.1.1      | Implement the Communication and Engagement Strategy                                     | <p>Communicate transparently and honestly about Councils Role, decisions and activities - We actively promote and educate what Council do and how they come to decisions. The Shire President is active on the radio answering any questions, and the monthly Media Hub Meeting allows the media to meet face to face with the Shire President and CEO to delve further into council decisions or any other topic.</p> <p>Embrace new channels of communications - Our Waste Education Officer has been offered a spot on the local ABC Breakfast "Sustainable You" segment. The Community Development team work with the local Triple M station to promote upcoming events.</p> <p>Strengthen the Shire's reputation and identity through consistent messaging and an engaging visual presence - Regular Updates on road programs and projects has been well received. Informing the community of what has been done, and what is still to happen, holds us accountable to timelines and our residents. This also allows people to ask questions, and we are more than happy to answer these.</p> | Manager Marketing & Communications |
| 16.1.2      | Provide a new website with improved functionality                                       | Other work obligations have put this on hold for December.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Manager Marketing & Communications |
| 16.1.3      | Provide regular forums and events to inform and engage the community about local issues | A number of events have been held over the last quarter including the Esperance Ag Show, Civic Reception for Dr Wally Byrne, Senior Citizens                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Chief Executive Officer            |

**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name                                                                                         | Comments                                                                                             | Responsible Officer Position       |
|-------------|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|------------------------------------|
|             | and council decisions (such as pop-up booths at local community events)                             | Christmas Dinner, Edge of the Bay Festival, Cruise Season Launch and Sports Star of the Year Awards. |                                    |
| 16.1.4      | Conduct a biennial community survey to assess community priorities and benchmark performance levels | Due to commence 2023/2024.                                                                           | Manager Marketing & Communications |

**Business as Usual**

| Action Code | Action Name       | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Responsible Officer Position               |
|-------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| BAU5.1.1    | Governance        | Received response from DLGSC for Dog and Cat Local Laws, to be put to Council in the new year. Cemetery Local Law currently being advertised for public comment. Bush Fire delegations have been sent for signing. Updated Delegated Authority Manual to provide Building Act authority to Manager Development & Statutory Services. Undertaking review of wards and representation in line with Local Government Election Reforms, to be put to Council in January. Received Audit Regulation 17 review report from Civic Legal and conducted risk register review, to be put to the Audit Committee in due course. Amended Small Grants Approval Policy. | Governance & Corporate Support Coordinator |
| BAU5.1.2    | Corporate Support | Review of uniform order forms and catalogue to be undertaken once new pricing has been received from Sportspower.<br>Currently negotiating 6 leases. Lease template review is now complete, with new templates to be used for future leases.                                                                                                                                                                                                                                                                                                                                                                                                               | Governance & Corporate Support Coordinator |

Shire of Esperance

Council Plan December 2022

| Action Code | Action Name          | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Responsible Officer Position    |
|-------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
|             |                      | Awaiting Management Order amendments for Esperance Bay Yacht Club, Dempster Head and Toowacka.                                                                                                                                                                                                                                                                                                                                                                                                     |                                 |
| BAU5.1.3    | Finance Management   | During the last quarter the financial statements for 2022 were completed, audited and signed off by the Office of Auditor General. A number of finance staff have taken a well earned break during this time as well. We have had one officer commence maternity leave and a new officer to take her place. Budget review proceedings at a staff level have started with officers having access to BIS (accounting reporting tool) to review their 2022/23 budget and make amendments as required. | Manager Financial Services      |
| BAU5.1.4    | Project Management   | No progress this quarter                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Asset Administration Supervisor |
| BAU5.1.5    | Human Resources      | HR has completed a busy first half year. This included bedding down of new EBA, Performance Appraisal system and develop, implement and rollout Employee Survey and coordinate feedback.<br><br>Changes from Federal to State Industrial Relations Commissions commence 1 January 2023.                                                                                                                                                                                                            | Manager Human Resources         |
| BAU5.1.6    | Risk Management      | Ongoing, WHS / Risk to be reviewed in January with WHS Risk Officer and Safety Officer                                                                                                                                                                                                                                                                                                                                                                                                             | Manager Human Resources         |
| BAU5.1.7    | Information Services | The Esri project is at a bit of a standstill with several key Shire staff members having leave this quarter and Esri staff not providing sufficient handover training although it should resume in January 2023.                                                                                                                                                                                                                                                                                   | Manager Information Services    |

Shire of Esperance

Council Plan December 2022

| Action Code | Action Name      | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Responsible Officer Position       |
|-------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| BAU5.1.8    | Customer Service | No longer CEO KPI - Completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Chief Executive Officer            |
| BAU5.1.9    | Media Relations  | The Shire Media team released 6 Latest News articles and 1 Media Release during December. Released on the Shire website, Mailchimp to over 580 subscribers and social media. Topics covered: We're Cruising, Shire Christmas Operating Hours, Christmas/New Year Harvest & Vehicle Movement Ban, Wylie Bay Waste Facility Closed, Big Ideas for Tiny Houses and Trial of Esperance-Kalgoorlie Flights Begin. During December the Shire received 11 Media Enquiries, comprising of 29 questions, 4 Interview Requests and 2 Image Requests. Topics that were covered include Audit Committee, Edge of the Bay Event, Town Tunes, Trial of Esperance-Kalgoorlie Flights and Community Christmas Pageant. We assisted with images of the Community Christmas Pageant and Town Tunes, and have the Waste Education Officer on a regular radio segment called Sustainable You. The Media Officer works closely with both the media and staff to get relevant information to the outlets as soon as practicable. 82 stories appeared across print, radio and online. This had a cumulative audience reach of 377,496, and editorial media value of over \$205,000. Distribution of Shire Flyer continues with the eNewsletter getting formatted to a flyer and delivered to participating shops. During December we hit a milestone and now have 1,008 subscribers!! While we encourage people to sign up to the eNewsletter, we do continue to print the publication for those who don't have online access. The media team works with every area of the organisation to have promotional and notice adverts | Manager Marketing & Communications |

**Shire of Esperance**

**Council Plan December 2022**

| Action Code | Action Name           | Comments                                                                                                                                                 | Responsible Officer Position |
|-------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
|             |                       | published in a number of newspapers and also posted on the Shire's social media platforms. Adverts, both promotional and printed in October totalled 67. |                              |
| BAU5.1.10   | Tenders and Contracts |                                                                                                                                                          | Director Asset Management    |



we make it  
happen

## Annual Road Program Quarterly Report

October - December 2022



Shire of Esperance

Road Program Quarterly Report Q2 2022

Place

Business as Usual

| Action Code | Action Name                 |
|-------------|-----------------------------|
| BAU3.1.7    | Roads, Drains and Footpaths |

| Task Name                                                                             | Progress | Status      |
|---------------------------------------------------------------------------------------|----------|-------------|
| KERBING WORKS - Various Areas                                                         | 45%      | Ongoing     |
| Reseal Program                                                                        | 70%      | Ongoing     |
| Various Tourist Signage                                                               | 40%      | Ongoing     |
| IMPROVEMENT - CBD Streetscape at Dempster Street and The Esplanade                    | 0%       | Not Started |
| RESEALS - BITUMEN - Various Urban Roads - Crack Sealing                               | 40%      | Ongoing     |
| Various Culverts                                                                      | 35%      | Ongoing     |
| Various Road Grids                                                                    | 0%       | Not Started |
| Various Survey Design & GIS                                                           | 55%      | Ongoing     |
| CONSTRUCTION - Roundabout Esplanade Intersection at Norseman Road and Dempster Street | 100%     | Completed   |
| CONSTRUCTION - Lease Road Fuels Depot Access at Brazier Street and BP Entrance        | 0%       | Not Started |
| DRAINAGE WORKS - Woods Street and Simpson Street                                      | 100%     | Completed   |
| DRAINAGE WORKS - Brockman Street between Brockman Pump and Taylor Street              | 0%       | Not Started |

**Shire of Esperance**

**Road Program Quarterly Report Q2 2022**

| Task Name                                                                                           | Progress | Status      |
|-----------------------------------------------------------------------------------------------------|----------|-------------|
| New Construction - Fisheries Road - Condingup to end of Seal                                        | 90%      | Ongoing     |
| New Construction - Orleans Bay Road - Continue from previous widening                               | 100%     | Completed   |
| Limestone Resheet - Dempster Road - Scaddan Road to Norwood Road                                    | 0%       | Not Started |
| Gravel Resheet - Ridgeland Road - Floodway to Howick Road                                           | 100%     | Completed   |
| Gravel Resheet - Old Smokey Road - South of Lake to Plowman Road                                    | 100%     | Completed   |
| Limestone Resheet - Howick Road - Coolinup Road to West of Pit                                      | 100%     | Completed   |
| Limestone Resheet - Coolinup Road - Howick Road to North of Bends                                   | 100%     | Completed   |
| Gravel Resheet - Plowman Road - East of Floodway to Backmans Road                                   | 100%     | Completed   |
| FOOTPATH CONSTRUCTION - Bandy Creek Road between Fisheries Road and Cycle Path                      | 75%      | Ongoing     |
| FOOTPATH CONSTRUCTION - Senior Citizens Mobility Access between Forrest Street to Opposite Woollies | 100%     | Completed   |
| Rollond Road - Coolgardie Esp Hwy to Bishops Rd - Limestone Resheet                                 | 0%       | Not Started |
| Rollond Road - Edwards Rd to Cascades Rd - Limestone Resheet                                        | 0%       | Not Started |
| Merivale Road - Jim Ovens Road to Rancho X Road - Construction New                                  | 15%      | Ongoing     |

**Shire of Esperance**

**Road Program Quarterly Report Q2 2022**

| Task Name                                                                   | Progress | Status      |
|-----------------------------------------------------------------------------|----------|-------------|
| Kendall Road - East of School to Logan Road - Limestone Resheet & Seal      | 0%       | Not Started |
| Grigg Road - Lake Catchment to Belgian Road - Construction Widening         | 15%      | Ongoing     |
| Fisheries Road - Bandy Creek Bridge - Asphalt Reconstruction                | 0%       | Not Started |
| Cascade Road - South Coast Hwy to Roberts Road - Reconstruction             | 40%      | Ongoing     |
| Fisheries Road - Daniels Road to Alexander Bay Road - Reconstruction        | 0%       | Not Started |
| Fisheries Road - Pavement Rehab                                             | 80%      | Ongoing     |
| Merivale Road - End of 21/22 seal to East of Bridge - Reconstruction        | 40%      | Ongoing     |
| Grigg Road - Lake Catchment to Belgian Road - Construction Widening         | 20%      | Ongoing     |
| Bandy Creek Road - Shoulder Sealing                                         | 20%      | Ongoing     |
| Anderson Street (Gibson) - Jenkins Street to Walker Street - Reconstruction | 0%       | Not Started |
| Native Veg Clearing Offsets                                                 | 20%      | Ongoing     |
| Road Reserve Land Acquisition                                               | 20%      | Ongoing     |
| Bore Construction                                                           | 10%      | Ongoing     |
| Alexander Road - Fisheries Road to Merivale Road - Gravel Resheet           | 0%       | Not Started |
| Fisheries Road / Bandy Creek Road - Turning Lanes                           | 10%      | In Progress |

**Shire of Esperance**

**Road Program Quarterly Report Q2 2022**

| Task Name                                                       | Progress | Status      |
|-----------------------------------------------------------------|----------|-------------|
| Norseman Road - Asphalt                                         | 100%     | Completed   |
| Goldfields Road - Asphalt                                       | 100%     | Completed   |
| Dempster Street - Asphalt                                       | 100%     | Completed   |
| Post Office Square Lights                                       | 100%     | Completed   |
| St Germain Ave - Traffic Calming                                | 0%       | Not Started |
| Tourist Signage Strategy                                        | 15%      | Ongoing     |
| Fisheries Road Turning Lanes                                    | 15%      | Ongoing     |
| Windich Street - Asphalt                                        | 0%       | Not Started |
| Stubbing Street - Asphalt                                       | 0%       | Not Started |
| Twilight Beach Path - Repairs                                   | 45%      | Ongoing     |
| Jane Street - New path                                          | 65%      | Ongoing     |
| Sheldon Road - Kerb                                             | 85%      | Ongoing     |
| Various Path Improvements                                       | 40%      | Ongoing     |
| Sump Pump Control                                               | 50%      | Ongoing     |
| Lotteries House Carpark                                         | 10%      | In Progress |
| Salmon Beach Carpark                                            | 100%     | Completed   |
| The Esplanade Carpark Thai                                      | 100%     | Completed   |
| The Esplanade Carpark Whale Tail                                | 10%      | Ongoing     |
| Develop a strategic road building materials plan for the Shire. | 0%       | Deferred    |

**Shire of Esperance**

**Road Program Quarterly Report Q2 2022**

| Task Name                                                                                                                                                | Progress | Status      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------|
| Review Road Maintenance Program Effectiveness                                                                                                            | 35%      | Ongoing     |
| Stage 3                                                                                                                                                  | 15%      | Ongoing     |
| Stage 4                                                                                                                                                  | 70%      | Ongoing     |
| Defibrillator for Depot                                                                                                                                  | 100%     | Completed   |
| Investigate Artificial Reef adjacent to Jetty                                                                                                            | 40%      | In Progress |
| Resolve waste water issue at Depot- Propose to remove current washdown bay                                                                               | 0%       | Not Started |
| Develop management practice for contract review                                                                                                          | 100%     | Completed   |
| Cultural interpretation / promotion through art, interpretative materials and information in public spaces including those with high tourist visitation. | 65%      | In Progress |
| Include an appropriate Acknowledgment of Traditional Owners and Country on the Shire Chamber walls.                                                      | 50%      | In Progress |
| Display roadside signage when entering Esperance Nyungar/Ngadju country, which contains a welcome for travellers and acknowledges Traditional Owners.    | 15%      | In Progress |
| Display Welcome to Country signage at the airport.                                                                                                       | 100%     | Completed   |
| Develop framework for Traditional Owner consultation for Shire led 'on country' works.                                                                   | 30%      | In Progress |

Register - Delegations Discharge - Corporate Resources

Instrument of Delegation Number - D13/13348

| Delegated Authority                           | Date Exercised | Details                                | How Authority was exercised or duty discharged | Amount | Person/groups, not part of Council and Committees, directly affected | Authorised Person |
|-----------------------------------------------|----------------|----------------------------------------|------------------------------------------------|--------|----------------------------------------------------------------------|-------------------|
| 1.2 - Agreement to payment of rates & charges | 8/12/2022      | Payment plan to pay rates by 28/2/2023 | Payment arrangement                            |        | A/121400                                                             | Beth O'Callaghan  |
| 1.2 - Agreement to payment of rates & charges | 8/12/2022      | Payment plan to pay rates by 28/2/2023 | Payment arrangement                            |        | A/121418                                                             | Beth O'Callaghan  |
| 1.2 - Agreement to payment of rates & charges | 8/12/2022      | Payment plan to pay rates by 23/6/2023 | Payment arrangement                            |        | A/62711                                                              | Beth O'Callaghan  |
| 1.2 - Agreement to payment of rates & charges | 14/12/2022     | Payment plan to pay rates by 20/3/2023 | Payment arrangement                            |        | A/77677                                                              | Beth O'Callaghan  |
| 1.2 - Agreement to payment of rates & charges | 16/12/2022     | Payment plan to pay rates by 14/6/2024 | Payment arrangement                            |        | A/20255                                                              | Beth O'Callaghan  |
| 1.2 - Agreement to payment of rates & charges | 20/12/2022     | Payment plan to pay rates by 26/5/2023 | Payment arrangement                            |        | A/81562                                                              | Beth O'Callaghan  |

| Date | Item Number | Item | Responsible Officer | Notes |
|------|-------------|------|---------------------|-------|
|------|-------------|------|---------------------|-------|

| DATE       | ITEM NUMBER | ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | RESPONSIBLE             | NOTES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 28/11/2017 | 12.1.2      | <b>Proposed Road Closure - Portion of Exchange Road and Unnamed Road, Howick</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Hindley, Richard</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|            | O1117-257   | That Council <ol style="list-style-type: none"> <li>1. Request the Minister for Transport; Planning; Lands to close a portion of the road reserve known as Exchange Road under Section 58 (1) of the Land Administration Act 1997.</li> <li>2. Advise the Minister for Transport; Planning; Lands that in accordance with Section 56 (4) of the Land Administration Act 1997 the Shire recognises it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.</li> <li>3. Request that the closed road be converted into a reserve managed by the Shire of Esperance for the purpose of conservation.</li> </ol> | External Services       | <p>31 Jan 2018 10:43am Hindley, Richard<br/>Request sent to Department of Planning, Lands and Heritage</p> <p>06 Jun 2018 1:49pm Hindley, Richard<br/>With Case Management.</p> <p>02 Jul 2018 8:49am Hindley, Richard<br/>Reduced area for closure to preserve access to Reserve 27086 required - comments sought from Parks and Wildlife Service.</p> <p>10 Sep 2018 2:53pm Hindley, Richard<br/>Awaiting comments</p> <p>04 Dec 2018 8:14am Hindley, Richard<br/>Amended proposal being assessed by Department of Planning, Lands and Heritage.</p> <p>08 Apr 2019 2:27pm Hindley, Richard<br/>Amendment Proposal with Case Management at Department of Planning, Lands and Heritage - Lands</p> <p>10 Feb 2020 10:16am Hindley, Richard<br/>Followed up with Department of Planning, Land and Heritage - Lands</p> <p>11 Aug 2020 3:49pm Hindley, Richard<br/>Followed up progress with Manager at Department of Planning, Lands and Heritage</p> <p>03 Dec 2020 10:00am Hindley, Richard<br/>Followed up with DPLH - Lands</p> <p>12 May 2021 1:10pm Hindley, Richard<br/>Followed up with DPLH assigned to new officer.</p> <p>13 Sep 2021 4:17pm Hindley, Richard<br/>Still with Case Management.</p> <p>07 Dec 2021 9:30am Hindley, Richard<br/>Still with case management.</p> <p>09 Feb 2022 1:59pm Phillips, Holly<br/>Portion of Exchange Road is complete. The unnamed road is still on hold due to issues with DBCA and offsets once it is</p> |

| Date       | Item Number | Item                                                                                                                                                                                                           | Responsible Officer | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |             |                                                                                                                                                                                                                |                     | merged with their reserve. This is a low priority task for both the Shire and DPLH.<br>11 Aug 2022 2:18pm Phillips, Holly<br>Lands contacted the Shire on 5/8/22. They will be moving towards issuing surveying instructions in order to finalise the matter.<br><b>05 Sep 2022 1:04pm Hindley, Richard</b><br>Lands preparing the survey documents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 23/06/2020 | 17.6        | Compliance - 47 The Esplanade, Esperance                                                                                                                                                                       | Hindley, Richard    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|            | O0620-207   | That Council instruct the CEO to request that the proponent obtain an Occupancy Permit under the <i>Building Act 2011</i> for the unauthorised work that has occurred on Lot 22 (47) The Esplanade, Esperance. | External Services   | 11 Aug 2020 4:20pm Hindley, Richard<br>Request for Occupancy Permit sent to Lewis Lewis Properties Pty Ltd - Due 7/10/2020<br>03 Dec 2020 10:26am McArthur, Alli - Reallocation<br>Action reassigned to Clifton, Paul by: McArthur, Alli for the reason:<br>25 Jan 2021 1:43pm Clifton, Paul<br>Shire has not received Occupancy Permit application. ,<br>Correspondence received by the Shire from Lewis Lewis Properties Pty Ltd providing detail of progress toward lodgement of Occupancy Permit documentation.<br>13 Sep 2021 4:18pm Hindley, Richard<br>Awaiting valuations from Landgate before it can be finalised.<br>12 Oct 2021 8:27am Phillips, Holly<br>Richard Hindley 11/10/21 - Valuation has been prepared; is now under consideration by the occupier.<br>09 Feb 2022 2:06pm Phillips, Holly<br>Officers are still waiting for DPLH to process this matter. It is understood a valuation offer has been accepted. Awaiting further advice from DPLH before a Building Order to achieve occupancy can be pursued which will require a Development Approval to be issued.<br>05 Apr 2022 5:02pm Phillips, Holly<br>Item to be reallocated to Manager Development and Statutory Services.<br>15 Jun 2022 8:55am Hegney, Emily - Reallocation<br>Action reassigned to Hindley, Richard by Hegney, Emily - Paul Clifton no longer works at the Shire.<br>11 Aug 2022 2:20pm Phillips, Holly |



| Date       | Item Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                    | Responsible Officer     | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |             |                                                                                                                                                                                                                                                                                                                                                                                                                         |                         | <p>The Shire has contacted WA Property Lawyers who are working on behalf of the owner to progress property access matters. As of 14/7/22, the required paperwork had not been lodged.</p> <p>05 Sep 2022 1:19pm Hindley, Richard</p> <p>WA Property Lawyers have advised the all required paperwork has been lodged with the Department of Planning, Lands and Heritage.</p> <p><b>30 Sep 2022 2:42pm Hindley, Richard</b></p> <p>Being processed by DPLH.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 27/10/2020 | 17.4        | <b>Mt Ridley Association</b>                                                                                                                                                                                                                                                                                                                                                                                            | <b>Hindley, Richard</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|            | O1020-339   | <p>That Council request the CEO to:</p> <ol style="list-style-type: none"> <li>1. Arrange application to the Supreme Court of Western Australia to have the Mt Ridley Association (Inc.) wound up, and;</li> <li>2. Request the Minister for Lands to consider vesting Reserve 13486 to another organisation having similar objectives as the Mt Ridley Association (Inc.) in line with the Management Plan.</li> </ol> | External Services       | <p>05 Jan 2021 11:46am Burge, Shane</p> <p>DMIRS have advised that they are winding up Mt Ridley Assoc. , Wait until confirmation of dissolution of Assoc</p> <p>28 Jan 2021 4:26pm Hindley, Richard</p> <p>DMIRS acknowledge that the association is defunct and accordingly will proceed with the cancellation of the incorporation of the association. The notices of the phases of the cancellation will be sent to the Shire in due course.</p> <p>10 Feb 2021 8:38am Hindley, Richard</p> <p>Reserve will be vested with the Shire alone and a new body will need to be created to be consistent with the Management Orders. The original body to cease to be before a new body can be created.</p> <p>30 Mar 2021 10:47am McArthur, Alli - Reallocation</p> <p>Action reassigned to Hindley, Richard by: McArthur, Alli for the reason:</p> <p>12 May 2021 10:58am Hindley, Richard</p> <p>DPLH waiting for outcome regarding the dissolving of the Mt Ridley Association by the Department of Mines, Industry Regulation and Safety.</p> <p>12 Oct 2021 8:34am Phillips, Holly</p> <p>Richard Hindley 11/10/21 - Still awaiting wind-up notification.</p> <p>07 Dec 2021 9:32am Hindley, Richard</p> <p>DPLH waiting for outcome regarding the dissolving of the Mt Ridley Association by the Department of Mines, Industry Regulation and Safety. This is likely to take a significant amount of time.</p> <p>09 Feb 2022 2:08pm Phillips, Holly</p> |

| Date       | Item Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Responsible Officer   | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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|            |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                       | <p>Comment dated 7/12/21 is still valid. No further progress on this matter.</p> <p>10 May 2022 11:59am Hindley, Richard</p> <p>Order to Cancel Incorporation Completed - Mt Ridley Association is no longer an incorporated body.</p> <p>08 Jun 2022 1:37pm Hindley, Richard</p> <p>Mt Ridley Association Inc. has been wound up. DPLH advised and are now processing.</p> <p><b>11 Aug 2022 2:23pm Phillips, Holly</b></p> <p>DLPH continue to progress the matter. Estimated ETA is 6+ months.</p>                                                                                                                                                                                                                                        |
| 25/05/2021 | 12.2.2      | <b>Andrew &amp; Dempster Street Roundabout Review</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Walker, Mathew</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|            | O0521-141   | <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the information provided on the Andrew Street and Dempster Street Roundabout which includes the traffic movement study and formal assessment on traffic flow.</li> <li>Request the CEO to provide a report on the number of recorded accidents since commissioning, the severity and if anyone needed transferring to hospital, when the information becomes available.</li> <li>Request the Streetscape Advisory Committee to conduct community consultation on the Andrew Street &amp; Dempster Street Roundabout functionality and landscaping and provide recommendations to Council at the August Ordinary Council Meeting.</li> </ol> | Asset Management      | <p>15 Sep 2021 3:07pm Walker, Mathew</p> <p>Council have been informed of the crash statistics for 2020, being 0 reported crashes., We will work with the Streetscape Advisory Committee on the landscaping when we can get a meeting.</p> <p>11 Jan 2022 8:46am Walker, Mathew</p> <p>Waiting to talk to the Streetscape Advisory Working Group</p> <p>13 Jul 2022 3:12pm Hegney, Emily - Completion</p> <p>Completed by Hegney, Emily on behalf of Walker, Mathew (action officer) on 13 July 2022 at 3:12:58 PM - COMPLETED</p> <p>22 Jul 2022 3:15pm Hegney, Emily - Completion</p> <p>Uncompleted by Hegney, Emily</p> <p><b>04 Aug 2022 4:35pm Walker, Mathew</b></p> <p>Waiting to talk to the Streetscape Advisory Working Group</p> |
| 25/05/2021 |             | <b>Motion - Verge Development - Witches Brew Drive Thru Coffee</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Gleave, Dylan</b>  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|            | O0521-140   | <p>That Council</p> <ol style="list-style-type: none"> <li>Approve the standard stabilised gravel verge treatment as offered by the Shire to Witches Brew Drive Thru Coffee, Forrest Street, Esperance; and</li> <li>Request the Chief Executive Officer to consult with key stakeholders and surrounding businesses to investigate future verge development options in the broader Forest Street area and</li> </ol>                                                                                                                                                                                                                                                                                        | Asset Management      | <p>10 Aug 2021 8:25am Gleave, Dylan</p> <p>Verge stabilisation works have been completed in front of Witches Brew Drive Thru Coffee. This site will continue to be monitored. Further verge development for the surround area will be investigated as part of future verge development in the area.</p> <p>15 Sep 2021 3:10pm Walker, Mathew</p> <p>A draft concept of a long term development is underway, stakeholder consultation will be undertaken after this.</p>                                                                                                                                                                                                                                                                      |

| Date              | Item Number   | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Responsible Officer     | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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|                   |               | present the report to Council at the December Ordinary Council Meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                         | 09 Jun 2022 10:32am Walker, Mathew<br>Stakeholder consultation still to be undertaken. Will put up for budget consideration.<br>04 Aug 2022 4:34pm Walker, Mathew<br>Looking to review Forrest Street more strategically<br><b>04 Oct 2022 4:46pm Walker, Mathew</b><br>Currently doing concept designs of Forrest St.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>22/03/2022</b> | <b>12.1.7</b> | <b>Adoption of Compliance and Enforcement Policy</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Phillips, Holly</b>  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                   | O0322-059     | That Council <ol style="list-style-type: none"> <li>1. Adopt the Compliance and Enforcement Policy;</li> <li>2. Delegate authority to the Chief Executive Officer to issue written directions under Section 214(3) of the Planning and Development Act 2005, in addition to general administrative powers pursuant to Section 4.1 of the Delegated Authority Register; and</li> <li>3. Undertake a community education program to proactively inform the Esperance community, businesses and stakeholders on the Shire's compliance and enforcement activities and requirements.</li> <li>4. Reassess all current compliance and enforcement action in accordance with the adopted Policy and address matters accordingly.</li> </ol> | External Services       | 05 Apr 2022 5:00pm Phillips, Holly<br>Staff are currently developing an engagement strategy in relation to educate the community on compliance matters, a review of active compliance matters has commenced and will be progressed further by the Manager Development and Statutory Services.<br>03 Aug 2022 12:46pm Phillips, Holly<br>Initial officer review of compliance matters has concluded against the newly-adopted Policy and is pending Manager/Director consideration. Council briefing and report anticipated for September OCM.<br><b>05 Sep 2022 9:14am Phillips, Holly</b><br>Director review is ongoing, briefing is likely to be deferred to October due to development of an internal procedure for compliance cessation aligned to Compliance Policy. Information workshop has been organised for industry stakeholders and local trades as part of DMIRS series (October). |
| <b>22/03/2022</b> | <b>12.2.1</b> | <b>Request to Remove Street Trees - Randell Street</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Gleave, Dylan</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                   | O0322-060     | That Council <ol style="list-style-type: none"> <li>1. Review Street Tree Policy ASS:019</li> <li>2. Lay this item on the table until after the review and endorsement by Council of the Street Tree Policy (ASS:019) .</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Asset Management        | <b>04 Aug 2022 4:32pm Walker, Mathew</b><br>On hold until Street Tree Policy and Strategy is prepared for council consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>26/04/2022</b> | <b>12.1.5</b> | <b>Proposed Road Dedication - Reserve 39882</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Hindley, Richard</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

| Date       | Item Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Responsible Officer | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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|            | O0422-087   | <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Request the Minister of Lands to dedicate Reserve 39882 being Lot 871 on Plan 187347 as a road.</li> <li>2. Advise the Minister of Lands that in accordance with Section 56 (4) of the <i>Land Administration Act 1997</i> the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.</li> </ol>                                                                                                                                                                                                                                                                                                 | External Services   | <p>09 May 2022 4:23pm Hindley, Richard<br/>Referral to DPLH being prepared.<br/>08 Jun 2022 2:09pm Hindley, Richard<br/>Referred to DPLH - Lands<br/>05 Sep 2022 1:02pm Hindley, Richard<br/>Documentation to finalise this action was lodged at Landgate for registration on 26 August 2022 the Dealing Numbers are P264162-P264163.<br/>30 Sep 2022 2:40pm Hindley, Richard<br/>Landgate advised that this should be finalised by early November 2022<br/><b>02 Nov 2022 1:28pm Hindley, Richard</b><br/>Landgate advised that this matter should be finalised shortly.</p> |
| 26/04/2022 | 12.1.9      | <b>Proposed Road Closure - Portion of the Road Reserve for the Intersection of Gilpin and Simpson Street adjoining Lot 445 (14) Gilpin Street, Chadwick</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Wilks, Peter</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|            | O0422-091   | <p>That Council;</p> <ol style="list-style-type: none"> <li>1. Request the Minister of Lands to close the portion of the Road Reserve for the Intersection of Gilpin and Simpson Street adjoining Lot 445 (14) Gilpin Street, Chadwick under Section 58 (1) of the <i>Land Administration Act 1997</i>.</li> <li>2. Advise the Minister of Lands that in accordance with Section 56 (4) of the <i>Land Administration Act 1997</i> that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.</li> <li>3. Requires all costs associated with the road closure process in regard to title adjustments and new titles to be met by the applicant.</li> </ol> | External Services   | <p><b>06 May 2022 8:58am Wilks, Peter</b><br/>Formal request for road closure forwarded to DPLH on 6 May 2022.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 26/04/2022 | 12.1.10     | <b>Road Closure - Unnamed Road Reserve Adjoining Reserve 3473</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Wilks, Peter</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|            | O0422-092   | That Council;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | External Services   | <p>06 May 2022 8:59am Wilks, Peter<br/>Formal request for road closure forwarded to DPLH on 6 May 2022.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

| Date       | Item Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Responsible Officer     | Notes                                                                                                                                                                                            |
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|            |             | <ol style="list-style-type: none"> <li>1. Request the Minister of Lands to close the unnamed road reserve where it adjoins Reserve 3473 under Section 58 (1) of the <i>Land Administration Act 1997</i>.</li> <li>2. Advise the Minister of Lands that in accordance with Section 56 (4) of the <i>Land Administration Act 1997</i> that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.</li> <li>3. Request the Minister of Lands to convert the closed portion of road to a new reserve and under Section 46 of the <i>Land Administration Act 1997</i> place the management of the reserve with the Shire of Esperance for the purpose of 'cemetery'.</li> </ol>                                                                                                            |                         | <b>11 Aug 2022 2:27pm Phillips, Holly</b><br>Currently being advertised before being reconsidered by Council. This is likely to be October OCM.                                                  |
| 28/06/2022 | 12.1.3      | <b>Proposed Road Closure - Portion of Road Reserve for the Intersection of Beech Street and Fisheries Road adjoining Lot 202 (2) Beech Street, Castletown</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Hindley, Richard</b> |                                                                                                                                                                                                  |
|            | O0622-140   | That Council: <ol style="list-style-type: none"> <li>1. Request the Minister of Lands to close the portion of the Road Reserve for the Intersection of Beech Street and Fisheries Road adjoining Lot 202 (2) Beech Street, Castletown under Section 58 (1) of the <i>Land Administration Act 1997</i>.</li> <li>2. Request the Minister of Lands amalgamate the closed portion of road with Lot 202 (2) Beech Street, Castletown.</li> <li>3. Advise the Minister of Lands that in accordance with Section 56 (4) of the <i>Land Administration Act 1997</i> that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.</li> <li>4. Requires all costs associated with the road closure process in regard to title adjustments and new titles to be met by the applicant.</li> </ol> | External Services       | 11 Aug 2022 2:28pm Phillips, Holly<br>P Wilks has advised that the matter is before DPLH.<br><b>30 Sep 2022 2:31pm Hindley, Richard</b><br>Proposed Road Closure is with Case Management at DPLH |
| 26/07/2022 | 13.1        | <b>Bush Fire Advisory Committee - 7 June 2022</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Peczka, Ashley</b>   |                                                                                                                                                                                                  |

| Date       | Item Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Responsible Officer  | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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|            | O0722-174   | <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Accept the unconfirmed minutes of the Bush Fire Advisory Committee (BFAC) held on 7 June 2022.</li> <li>2. Endorse the recommended positions of Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, Fire Control Officers, Permit Issuing Officers and Fire Weather Officers as outlined in this report and its associated attachments.</li> <li>3. Request the CEO write to the Fire and Emergency Services Commissioner to re-gazette the Prohibited and Restricted Burning Periods for the Rural Zone and Urban Rural Zone, as follows; <ol style="list-style-type: none"> <li>a. Prohibited Burning Period (all dates inclusive): <ol style="list-style-type: none"> <li>i. Rural Zone - from the 14<sup>th</sup> day of November in each year to the 31<sup>st</sup> day of January the following year; and</li> <li>ii. Urban Rural Zone - from the 14<sup>th</sup> day of November in each year to the 28<sup>th</sup> day of February the following year.</li> </ol> </li> <li>b. Restricted Burning Period (all dates inclusive): <ol style="list-style-type: none"> <li>i. Rural Zone - from the 19<sup>th</sup> day of September in each year to the 31<sup>st</sup> day of March the following year; and</li> <li>ii. Urban Rural Zone - from the 19<sup>th</sup> day of September in each year to the 30<sup>th</sup> day of April the following year.</li> </ol> </li> </ol> </li> <li>4. Notes BFAC will continue using the McCarthur Mk4 model at 3m wind heights to determine Harvest &amp; Vehicle Movement Bans for the Shire, except on days where the State declares a Total Fire Ban for the area whereby the ban will be calculated using the national Fire Behavior Index model.</li> <li>5. Request the CEO to compile information on the fire history of birds strikes in the Bukenerup Road area and requests Horizon Power review the design of power pole crossbars to prevent fires resulting from birds and other wildlife interacting with electrical infrastructure.</li> </ol> | External Services    | <p>05 Sep 2022 9:21am Phillips, Holly<br/>All actions currently in progress.</p> <p>05 Sep 2022 3:28pm Peczka, Ashley<br/>1) Letters of appointments have been sent out to endorsed Fire Control Officers, Permit Issuing Officers and Fire Weather Officers., 2) Letter to amend the Shire's Restricted and Prohibited Burning times has been sent and is currently with DFES legal for review and will be forward to FES Commissioner afterwards for approval.</p> <p><b>29 Nov 2022 4:14pm Peczka, Ashley</b><br/>Completed - amended Restricted and Prohibited Burning times was gazetted within the Government Gazette #158 (4 November 2022)</p> |
| 23/08/2022 | 12.1.2      | <b>Proposed Cat Local Law 2022</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Logan, Neroli</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|            | O0822-182   | That Council request the CEO to;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | External Services    | 02 Sep 2022 3:38pm Logan, Neroli                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

| Date       | Item Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Responsible Officer | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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|            |             | <ol style="list-style-type: none"> <li>1. Give Local Public Notice of the proposed Shire of Esperance Cat Local Law 2022 in accordance with s.3.12(3) of the <i>Local Government Act 1995</i>;</li> <li>2. Forward a copy of the proposed local law and public notices to the Minister for Local Government; and</li> <li>3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.</li> <li>4. Advocate to local Members of Parliament for the <i>Cat Act 2011</i> to be amended to enable the proposed Cat Local Law 2022 to be considered by the Joint Standing Committee on Delegated Legislation.</li> </ol>                                                                                                                                                                                                                    |                     | <p>Cat Local Law 2022 is open for public comment and closes on the 22nd October 2022.</p> <p>03 Oct 2022 11:41am Logan, Neroli</p> <p>Cat Local Law 2022 is open for public comment and closes on the 22nd October 2022.</p> <p>28 Oct 2022 12:01pm Logan, Neroli</p> <p>Five submissions were received regarding the proposed cat local law. These will be summarised and presented back to council in due course.</p> <p>29 Nov 2022 4:36pm Logan, Neroli</p> <p>Submission on the proposed Cat Local Law received from the Minister and with the Governance Officer.</p> <p><b>22 Dec 2022 9:53am Logan, Neroli</b></p> <p>Finalised Cat Local Law to be considered by council in early 2023.</p> |
| 23/08/2022 | 12.2.1      | <b>Petition to stop the use of 1080 baits in the Monjingup Special Rural Zone</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Gleave, Dylan       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|            | O0822-184   | <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the petition against the use of 1080 baits in Monjingup Special Rural Zone and acknowledge that there is community interest in the safe and appropriate use of 1080 baits as part of an integrated pest management program;</li> <li>2. Request the CEO to make a submission to the Department of Primary Industries and Regional Development to request consideration of appropriate changes in the Code of Practice for 1080 that finds a balance between agricultural use and neighbouring intense land use; and</li> <li>3. Lay the matter on the table for 6 months until the outcomes of the incident report being conducted by the Department of Health are released and the current review of the Code of Practice for 1080 has been completed by Department of Primary Industries and Regional Development.</li> </ol> | Asset Management    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 23/08/2022 | 12.3.1      | <b>Lease Renewal - Howick Communications Tower</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Walsh, Sarah        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

| Date       | Item Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Responsible Officer            | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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|            | O0822-185   | That Council, subject to the Department of Lands' approval;<br><br>1. Enter into a new lease with Telstra Corporation Ltd for portion of Lot 524 Howick Road, Howick, Reserve 47555;<br><br>2. Term of the lease to be 10 years, with 2 further term options of 5 years each, to commence from 1 May 2024;<br><br>3. Charge a lease fee of \$1,100.00 Inc GST per annum and Council consider this valuation to be a true indication of the current market rental rate, subject to annual CPI increases;<br><br>4. Charge a lease preparation fee of \$600 Inc GST; and<br><br>5. Advertise the disposition in accordance with s3.58 of the <i>Local Government Act 1995</i> for Disposing of property. | Corporate & Community Services | 01 Sep 2022 4:09pm Walsh, Sarah<br>Advised Lessee of Council Resolution. Advertising disposal of property until 16/09/2022.<br>29 Sep 2022 8:06am Walsh, Sarah<br>Advertising period has closed with no submissions. Awaiting draft lease document from Telstra for our review.<br>05 Oct 2022 8:19am Walsh, Sarah<br>Received draft lease document, scheduled time to review.<br>28 Oct 2022 11:44am Walsh, Sarah<br>Currently negotiating document terms with Telstra.<br>01 Dec 2022 11:20am Walsh, Sarah<br>Awaiting Telstra response to proposed changes to document.<br>16 Dec 2022 9:57am Walsh, Sarah<br>Received amended lease and discussed final changes. Awaiting document to be provided for execution.<br><b>03 Jan 2023 12:52pm Walsh, Sarah</b><br>Finalised documentation has been received and signed by CEO and Shire President. Returned to Telstra for execution. |
| 27/09/2022 | 12.1.3      | <b>Consultation Outcomes - Regulation of Holiday Houses in Esperance</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Hindley, Richard               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|            | O0922-197   | That Council:<br><br><input type="checkbox"/> Receive the Consultation Outcomes Report on the regulation of Holiday Houses in Esperance; and<br><br><input type="checkbox"/> Request the CEO prepare a report on priority changes to the current regulatory regime, based on the consultation findings, for future consideration by Council.                                                                                                                                                                                                                                                                                                                                                           | External Services              | 08 Nov 2022 1:59pm Phillips, Holly<br>Report on recommended priority changes is in development and scheduled for Council in early 2023.<br><b>08 Nov 2022 3:23pm Godwin, Elise - Reallocation</b><br>Action reassigned to Hindley, Richard by Godwin, Elise                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 27/09/2022 | 12.3.1      | <b>Salmon Gums Gun Club Lease Surrender Request and Sporting Shooters Association of Australia Salmon Gums Branch Inc. Lease Request</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Walsh, Sarah                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|            | O0922-198   | That Council, subject to Minister for Lands approval;<br><br>1. Surrender the Lease with Salmon Gums Gun Club for Reserve 27786, Lot 121 Salmon Gums East Rd, subject to;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Corporate & Community Services | 05 Oct 2022 8:14am Walsh, Sarah<br>Further information to be collated and provided to Salmon Gums Development Group (SGDG) in due course. Salmon Gums Gun Club and Salmon Gums Pistol Club processes on hold until this information has been reviewed by the SGDGD.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |



| Date              | Item Number   | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Responsible Officer  | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                   |               | <ul style="list-style-type: none"> <li>a) The surrender fee of \$220 Inc GST being payable.</li> <li>b) The lessee removing their property and buildings as per clause 17.1 of the lease.</li> </ul> <p>2. Enter into a lease with the Sporting Shooters Association of Australia Salmon Gums Branch (Salmon Gums Pistol Club) for portion of Reserve 27786, Lot 121 Salmon Gums East Rd, subject to;</p> <ul style="list-style-type: none"> <li>a) Term of the lease being 21 years;</li> <li>b) Annual lease fee of \$110 Inc GST being payable;</li> <li>c) Lease preparation fee of \$132 Inc GST being payable;</li> <li>d) The lease being drawn up as a land only arrangement utilising the standard Sporting and Community Lease template; and</li> <li>e) The lease including provision for the Pistol Club to maintain the access road, jointly with any other users of the site.</li> </ul> |                      | <p>28 Oct 2022 11:46am Walsh, Sarah<br/>Salmon Gums Development Group liaising with Health staff for further information.</p> <p>01 Dec 2022 11:22am Walsh, Sarah<br/>Awaiting response from Salmon Gums Development Group regarding potential use of the building.</p> <p>16 Dec 2022 9:57am Walsh, Sarah<br/>Awaiting response from Salmon Gums Development Group.</p> <p><b>03 Jan 2023 12:54pm Walsh, Sarah</b><br/>Awaiting response from Salmon Gums Development Group.</p> |
| <b>25/10/2022</b> | <b>12.1.6</b> | <b>IGO Recovery Funding Request - Esperance Aged Care Facility</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Ammon, Mel</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                   | O1022-220     | <p>That Council;</p> <ul style="list-style-type: none"> <li>1. Approve a payment of \$30,009 (GST excl) to Esperance Aged Care Facility from the IGO COVID Recovery Fund (the Fund) to support contract service provision for volunteer coordination, subject to the successful completion of their previous grant-funded projects;</li> <li>2. Note the allocations from the Fund have now been fully expended; and</li> <li>3. Request the CEO write to all past recipients of the Fund requesting information on the benefit of their initiatives to the Esperance community.</li> <li>4. Request that the CEO follow up with the Esperance Aged Care Facility after a period of 12 months in order to report on the success of the funding.</li> </ul>                                                                                                                                             | External Services    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>25/10/2022</b> | <b>12.4.2</b> | <b>Request Short Term Adjustment to Retail Trading Hours</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Ayers, Trevor</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

| Date       | Item Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Responsible Officer | Notes                                                                                                                                                                                                                                                                                                       |
|------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            | O1022-226   | <p>That Council</p> <ol style="list-style-type: none"> <li>Endorse the following changes to retail trading hours in the Shire of Esperance with the addition of the following days (between 10am and 5pm): <ul style="list-style-type: none"> <li><input type="checkbox"/> Sunday 4 December 2022</li> <li><input type="checkbox"/> Sunday 11 December 2022</li> <li><input type="checkbox"/> Sunday 18 December 2022</li> <li><input type="checkbox"/> Tuesday 27 December 2022</li> <li><input type="checkbox"/> Monday 2 January 2023</li> </ul> </li> <li>Request the CEO to make application to the Department of Commerce for the proposed changes to apply to the entirety of the Esperance Shire; and</li> <li>Request the CEO to investigate the desire within the Esperance community for a permanent change to the existing Retail Trading Hours in December, January and over the Easter period.</li> </ol>                                                                                                                                                | Executive Services  | <p>02 Nov 2022 6:08pm Ayers, Trevor<br/>Request has been lodged with the Department of Commerce</p> <p><b>04 Jan 2023 3:22pm Ayers, Trevor</b><br/>Application was approved. Additional dates were added to Christmas Trading Hours list, communicated to the ECCI and advertised within the community.</p> |
| 22/11/2022 | 17.2        | Expression of Interest - Blue Waters Lodge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Ayers, Trevor       |                                                                                                                                                                                                                                                                                                             |
|            | O1122-193   | <p>That Council;</p> <ol style="list-style-type: none"> <li>Request the CEO to advertise the intention to dispose of Reserve 53801 in accordance with s3.58(3) and (4) of the Local Government Act 1995 and that any written submissions are referred to Council: and <ol style="list-style-type: none"> <li>Resolve that the valuation methodology and per square metre rate received in May 2022 for the existing RAC Esperance Holiday Park from AssetVal is believed to be a true indication of the value of reserve 53801.</li> </ol> </li> <li>If no submissions are received at the end of the advertising period, request the CEO to negotiate <ol style="list-style-type: none"> <li>An amendment to the existing lease over Reserve 26967 (Lots 316 and 430 Norseman Rd, Castletown) to include Reserve 53801 (Lot 299 Goldfields Road, Castletown) to RAC Parks and Resorts consistent with the Expression of Interest and Proposal for Lease documents received, subject to Department of Planning, Lands and Heritage approval; or</li> </ol> </li> </ol> | Executive Services  | <p><b>04 Jan 2023 3:23pm Ayers, Trevor</b><br/>Intent to dispose of property has been advertised, with advertising period now closed and no submissions received.</p>                                                                                                                                       |

| Date       | Item Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Responsible Officer            | Notes                                                                                         |
|------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------------------------------------------------------------------------------------------|
|            |             | b. A new lease over Reserve 53801 (Lot 299 Goldfields Road, Castletown) to RAC Parks and Resorts consistent with the Expression of Interest and Proposal for Lease documents received, subject to Department of Planning, Lands and Heritage approval, in the event that the Minister for Lands is unwilling to approve an amendment to the existing lease over Reserve 26967                                                                                                                                                                                                                                                                                   |                                |                                                                                               |
| 20/12/2022 | 12.1.1      | <b>Proposed New Cemeteries Local Law 2022</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Walsh, Sarah</b>            |                                                                                               |
|            | O1222-107   | That Council request the CEO to; <ol style="list-style-type: none"> <li>1. Give Local Public Notice of the proposed Shire of Esperance Cemeteries Local Law 2022 in accordance with s.3.12(3) of the <i>Local Government Act 1995</i>;</li> <li>2. Forward a copy of the proposed local law and public notices to the Minister for Local Government; and</li> <li>3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.</li> </ol>                                                                                                                                                           | Corporate & Community Services | <b>03 Jan 2023 12:59pm Walsh, Sarah</b><br>Advertising arranged from 30/12/2022 to 9/02/2023. |
| 20/12/2022 | 12.1.2      | <b>Local Planning Scheme No. 24 - Amendment No. 9</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Hindley, Richard</b>        |                                                                                               |
|            | O1222-108   | That Council: <ol style="list-style-type: none"> <li>1. I through to XXVI.</li> <li>2. The amendment is standard under the provisions of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> for the following reason(s):               <ol style="list-style-type: none"> <li>(b) an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;</li> <li>(g) any other amendment that is not a complex or basic amendment.</li> </ol> </li> <li>3. Refer Amendment 9 to the EPA under Section 81 of the <i>Planning and Development Act 2005</i> and resolve to</li> </ol> | External Services              |                                                                                               |

| Date                                                                                     | Item Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Responsible Officer            | Notes                                                                                                                                                                                                                                                               |
|------------------------------------------------------------------------------------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| proceed to advertising of the amendment for public inspection after referral to the EPA. |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                |                                                                                                                                                                                                                                                                     |
| 20/12/2022                                                                               | 12.3.3      | <b>Renewal Airport Car Hire Desk 1</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Witheridge, Rachel</b>      |                                                                                                                                                                                                                                                                     |
|                                                                                          | O1222-115   | <p>That Council enter into a new lease with Felsoft Pty Ltd t/as Avis Esperance Car Rentals subject to;</p> <ol style="list-style-type: none"> <li>1. The term of the lease being 5 years;</li> <li>2. Lease rental being \$1,185.03 Inc GST, subject to annual rent reviews based on CPI and that Council consider the valuation obtained in June 2022 to be a true indication of the current market rental rate;</li> <li>3. Lease preparation fee of \$600 Inc GST being payable; and</li> <li>4. The disposition being advertised in accordance with Section 3.58 of the <i>Local Government Act 1995</i> for Disposal of Property.</li> </ol> | Corporate & Community Services | <p><b>21 Dec 2022 4:26pm Witheridge, Rachel</b></p> <p>Felsoft Pty Ltd t/as Avis Esperance Car Rentals has been advised of Council's decision (D22/37152). A public notice has also been published on the Shire website with a closing date of 12 January 2023.</p> |

**Community Grants Program 2022/2023 - Small Grants - December 2022**

| Applicant                                                         | Project                      | Project Timing         | Project Summary                                                                      | Approval |
|-------------------------------------------------------------------|------------------------------|------------------------|--------------------------------------------------------------------------------------|----------|
| Esperance Sonshine Broadcasters Inc / 103.9HopeFM Community Radio | Christmas Movie Night        | 14th December 2022     | In-Kind Civic Centre Hire for movie-fundraiser                                       | \$1,014  |
| Esperance Golf Club (Inc.)                                        | Esperance Golf Classic 2023  | 13th - 16th April 2023 | Conduct the Annual Esperance Golf Classic event                                      | \$1,000  |
| Rotary Club of Esperance Bay Inc                                  | 2022 New Years Eve Fireworks | 31st December 2022     | Free community event to celebrate the new year                                       | \$3,000  |
| Esperance Tennis Club Inc                                         | March Tournament             | 3-6 March 2023         | To conduct a Tennis Australia sanctioned universal Tennis Ranking tournament         | \$2,000  |
| Esperance Cycling Club Inc                                        | Tour De Esperance 2023       | 22-23 April 2023       | To conduct a Criterium Race and a social cycling event including corporate challenge | \$2,000  |

**13. REPORTS OF COMMITTEES**

Nil

**14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE**

Nil

**16. URGENT BUSINESS APPROVED BY DECISION**

**MOTION**

**Moved: Cr Chambers**

**Seconded: Cr Flanagan**

**00123-009**

**That Council accept the late item: 16.1 Staff Housing Proposal - Short and Long Term.**

**CARRIED  
F6 - A0**

Reason: This item is of sufficient urgency to be accepted and dealt with at this Ordinary Council Meeting

**Item: 16.1**

**Staff Housing Proposal - Short and Long Term**

|                       |             |                         |
|-----------------------|-------------|-------------------------|
| <b>Author/s</b>       | Shane Burge | Chief Executive Officer |
| <b>Authorisator/s</b> | Shane Burge | Chief Executive Officer |

**File Ref: D23/1490**

**Applicant**

Shire of Esperance

**Location/Address**

Esperance

**Executive Summary**

For Council to consider short and long term solutions to address critical housing requirements for Shire staff.

**Recommendation in Brief**

That the Shire purchase suitable residential properties for interim staff housing and call tenders to build and construct residential dwellings on three vacant Shire-owned properties.

**Background**

Recent improvements to labour market and economic conditions have coincided with a current lack of residential rental stock in Esperance. This has translated to a historically low vacancy rate of 0% in Esperance at certain times.

Such low vacancy rates have resulted in increased rental costs. As of December 2021, asking rents were up \$100 / week on pre-Covid-19 levels. Rents have continued to increase in the first half of 2022, albeit at a slower rate.

The situation is effectively at emergency levels with the strong demand for limited available stock far outpacing supply. This is leading to increased pressure on social housing and informal housing (e.g. short stay, caravan parks etc.) creating additional pressures on Shire services.

The Shire does not own any staff housing in Esperance. Historically the Shire has assisted staff by renting properties on their behalf and passing on the rental costs. Evidently, the Shire is not immune to the effects of a heated housing market given many existing or prospective staff have not been able to attain rental properties.

It is difficult to attract prospective staff to Esperance in the current labour market. This is further exacerbated by low accommodation vacancy rates. Staff turnover is a natural occurrence in the organisation and the lack of housing options for prospective employees is constantly raised as an issue.

Positions will remain vacant unless the matter of housing for prospective employees is addressed. This will eventually lead to reduced service delivery to the community.

**Officer's Comment**

There are two options that are considered the most suitable to assist in addressing staff housing accommodation requirements.

**Short Term**

If the Shire was to purchase two or three existing residential properties, these would be offered to rent to staff at market rates. Thus, allowing staff an interim solution to find alternate permanent housing. This is perceived to be the only real short term option at this time.



Residential properties are currently moving quickly so the Shire would need to be agile in its decision making to purchase any suitable properties. It is proposed the Chief Executive Officer is delegated to sign "Offer and Acceptance" forms for suitable properties with one of the "conditions of sale" being approval by Council.

A report back to Council on any proposed purchase will ensure the property meets the requirements of the Shire while enabling funds to allow the purchase to proceed.

It is anticipated that only a small number of properties would be acquired at this time, provided properties are constructed by the Shire in the longer term. These properties can then be used as transitional properties for new employees during probation periods, allowing them time to source permanent housing.

#### Long Term

In addition to the acquisition of residential rental properties, it is proposed the Shire builds residential dwellings on land held by the Shire. However, in the current construction climate, this is estimated to be a two-year process.

The Shire currently owns three vacant lots that have been for sale for a considerable period of time. Residential construction on these vacant lots will make them more attractive for sale with the added benefit of assisting to mitigate local accommodation and housing issues.

The properties are as follows:

- Lot 1035 Voile Lane - This property is 1,830m<sup>2</sup> and has the capacity for up to four dwellings. A unit style development consisting of two to three bedrooms and one bathroom with a shared common driveway is considered the most suitable;
- 45 Hockey Place - This property is 567m<sup>2</sup>. It is an undulating site that is suitable for a three bedroom, two bathroom residence; and
- 46 Hockey Place - This property is 571m<sup>2</sup>. It is an undulating corner block that is suitable for a three bedroom, two bathroom residence.

Once constructed, a determination can be made by Council on whether to sell the properties or retain them for staff housing, renting on the open market or for Government Regional Officer Housing (GROH) accommodation.

The building industry is currently under stress due to limitations on supplies, materials and trades. To ensure a residential building tender is as attractive as possible for local builders it is proposed the Shire undertakes a design and construct tender for all three properties.

#### **Consultation**

Local real estate agents  
Local builders

#### **Financial Implications**

The financial implications arising from this report are unknown at this stage. Results from a tender process or any proposed purchase of properties will be subject to further reports being presented back to Council for consideration.

It would be proposed that the existing properties be funded from the Land Purchase and Development Reserve which is currently estimated to have a closing balance at the end of the 2022/23 year in excess of \$2 million.

#### **Asset Management Implications**

Nil

**Statutory Implications**

Nil

**Policy Implications**

Nil

**Strategic Implications**

Council Plan 2022 – 2032

*Leadership*

A financially sustainable and supportive organisation achieving operational excellence

Provide responsible resource and planning management for now and the future.

**Environmental Considerations**

Nil

**Attachments**

Nil

**RECOMMENDATION AND DECISION**

**16.1 Staff Housing Proposal - Short and Long Term**

**Moved: Cr Chambers**

**Seconded: Cr de Haas**

**O0123-010**

**Council Resolution**

**That Council;**

- 1. Delegate authority to the CEO to source suitable residential staff housing to purchase including executing an “Offer and Acceptance” form on any suitable properties subject to a condition of sale being final approval by Council.**
- 2. Authorise the CEO to advertise a “Design and Construct” tender for residential construction at:**
  - a. Lot 1035 Voile Lane, Castletown;**
  - b. 45 Hockey Place, West Beach; and**
  - c. 46 Hockey Place, West Beach.**

**CARRIED  
F6 - A0**

**18. PUBLIC QUESTION TIME**

Nil Questions

**177. MATTERS BEHIND CLOSED DOORS**

**Officer's Comment:**

It is recommended that the meeting is behind closed doors for the following item, in accordance with section 5.23(2) of the Local Government Act 1995.

**Moving behind closed doors**

**Moved:** Cr Graham

**Seconded:** Cr Obourne

**O0123-011**

**That the meeting proceed behind closed doors in accordance with section 5.23(2) of the Local Government Act 1995, to consider the following items, which are considered confidential for the reasons indicated.**

**17.1 Tender Submissions - RFT 0491-22 - Sale of Vacant Land**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government (Section 5.23(2)(e)(ii)).*

**CARRIED  
F6 - A0**

All members of the public left the Chambers at 4:57pm and did not return.

**17.1 Tender Submissions - RFT 0491-22 - Sale of Vacant Land**

**Moved:** Cr Flanagan

**Seconded:** Cr Graham

**O0123-012**

**Council Resolution**

**That Council**

- 1. Reject all offers received on properties in response to RFT 0491-22 – Sale of Vacant Land**
- 2. Relist these lots at the following prices:**

| LOT                        | SIZE (SQM) | Listing Price |
|----------------------------|------------|---------------|
| Shark Lake Industrial Park |            |               |
| 33                         | 16,740     | \$175,000     |
| 41                         | 9,559      | \$120,000     |
| 42                         | 6,963      | \$95,000      |
| 43                         | 5,750      | \$85,000      |
| 44                         | 4,936      | \$80,000      |

- 3. Delegate authority to the CEO to negotiate and accept offers on these listed properties at or above the Minimum Acceptable Sale Price identified in the schedule within Attachment D (Listing and Sale Prices).**

**CARRIED  
F6 - A0**

**Coming from behind closed doors**

**Moved:** Cr Flanagan

**Seconded:** Cr Graham

**00123-013**

**That the meeting come from behind closed doors.**

**CARRIED  
F6 - A0**

**The Presiding Member read aloud the Resolution for Item 17.1.**

**18. CLOSURE**

The President declared the meeting closed at 5.07pm.

**These Minutes were confirmed at a meeting held on \_\_\_\_\_**

**Signed \_\_\_\_\_**

**Presiding Member at the meeting at which the Minutes were confirmed.**

**Dated \_\_\_\_\_**