
Shire of Esperance

ORDINARY COUNCIL

WEDNESDAY 26 APRIL 2023

MINUTES

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

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SHIRE OF ESPERANCE

MINUTES

ORDINARY COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON 26 April 2023. COMMENCING AT 4PM

1. OFFICIAL OPENING

The Shire President declared the meeting open at 4:00pm and did an acknowledgement to country.

The Shire of Esperance acknowledges the Kepa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today.

The President welcomed Councillors, staff, guests and members of the public to the meeting.

Ms E Smith and Mrs G Johnston entered the Chambers at 4:01pm.

2. ATTENDANCE

Members

Cr I Mickel, AM JP	President	Rural Ward
Cr R Chambers	Deputy President	Town Ward
Cr J O'Donnell		Town Ward
Cr J Obourne		Town Ward
Cr L de Haas		Town Ward
Cr W Graham		Rural Ward
Cr R Horan		Town Ward
Cr S Flanagan		Town Ward

Shire Officers

Mr S Burge	Chief Executive Officer
Mr M Walker	Director Asset Management
Mr S Stock	Acting Director Corporate & Community Services
Mr R Grieve	Director External Services
Mr R Hindley	Manager Building, Planning & Land Projects
Miss E Hegney	Executive Assistant
Miss E Godwin	Administration Assistant – Executive Services

Members of the Public & Press

Mrs G Johnston	Item 7
Mr G Vivienne	Media – Esperance Weekender
Ms E Smith	Media - ABC

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Mrs F Baxter	Director Corporate & Community Services
Cr S McMullen	Town Ward

4. APPLICATIONS FOR LEAVE OF ABSENCE

MOTION

Moved: Cr O'Donnell

Seconded: Cr de Haas

00423-062

That Council accept the following leave of absences:

Cr Obourne 8 to 14 May 2023

Cr Chambers 4 to 12 May 2023

**CARRIED
F8 - A0**

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Cr Mickel reported that the two ANZAC Day Services were extremely well run and well attended. He acknowledged the effort that was put into this event by our Shire staff. The RSL asked Cr Mickel to pass on their sincere thanks to the Shire staff who were involved. Cr Mickel asked the CEO communicate this to staff.

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a
Nil

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b
Nil

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c
Cr Flanagan declared an impartiality interest in item 12.1.2 as the applicants are personal friends.

Cr Mickel declared an impartiality interest in item 12.1.5 as he is a member of the Esperance and Districts Agricultural Society.

Cr Obourne declared an impartiality interest in item 12.1.5 as she is a member of the Esperance and Districts Agricultural Society.

Cr Graham declared an impartiality interest in item 12.1.5 as he is a member of the Esperance and Districts Agricultural Society.

Cr de Haas declared an impartiality interest in item 12.1.1 as the applicant is a personal friend.

7. PUBLIC QUESTION TIME

1. Mrs Johnston – Compliance Matter Behind Closed Doors

Mrs Johnston asked if the sole reason that her compliance matter, Assessment No 77651, was held Behind Closed Doors at the Ordinary Council Meeting on the 28th September 2021 with no transparency to the public, to protect the identity of the complainant.

Cr Mickel passed the matter onto Mr Burge. Mr Burge answered that that wouldn't be the case. The reason for the compliance matter being behind closed doors is to protect the compliance issue and the person the compliance matter is with, not the complainant.

Mrs Johnston asked if all compliance matters are behind closed doors.

Mr Burge responded that in most part they are.

2. Mrs Johnston – Ordinary Council Meeting 22 March 2022 Item 12.1.7

Mrs Johnston asked for clarification on point 4 of the recommendation and decision. She asked if there will be consistency across all compliance matters, in that they will be dealt with in the same way like her flagpole.

Cr Mickel assured Mrs Johnston that there are a lot of compliance issues that need to be dealt with - some minor some major. The Shire is endeavouring to develop policies that make sure we can work through those. Cr Mickel also highlighted that the item at the meeting that Mrs Johnston referred to would not have been specifically about her issue it would have been about the whole of compliance matters in our area.

3. Mrs Johnston – State Administrative Tribunal Reason for Decision

Mrs Johnston asked if Council are going to consider the decision made by SAT, honouring Mrs Phillip's email.

Cr Mickel explained to Mrs Johnston that they had not yet received the document, but when they get it they will read it and if they are advised that a decision needs to be made or dealt with in regards to the issue, that will be done.

8. PUBLIC ADDRESSES / DEPUTATIONS

Nil

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

Moved: Cr Horan

Seconded: Cr O'Donnell

00423-063

That the Minutes of the Ordinary Council Meeting of the 28 March 2023 be confirmed as a true and correct record.

CARRIED
F8 - A0

11. DELEGATES' REPORTS WITHOUT DISCUSSION

Cr Obourne

28 Mar Attended DPIRD Fisheries-Proposed South Coast Marine Park
04 Apr Attended Lost at Sea Reference Group meeting
25 Apr Attended ANZAC Day Parade and Service
26 Apr Met with DoT regarding REX Airlines
26 Apr Met with Main Roads regarding Harbour Road

Cr Flanagan

Nil

Mrs Johnston left the Chambers at 4:18pm and did not return.

Cr O'Donnell

21 Mar Attended Climate Change and Adaptation Planning Workshop
21 Mar Attended Proposed South Coast Marine Park Briefing
28 Mar Attended Citizenship Ceremony
28 Mar Attended Esperance Aviation Consultation Group Meeting
28 Mar Attended DPIRD Fisheries-Proposed South Coast Marine Park
31 Mar Provided Meals on Wheels Service for Esperance Home Care
01 Apr Assisted with Shire Booth at the Yabby Classic
01 Apr Attended Celtic Illusion at the Civic Centre

Cr Graham

21 Mar Attended Climate Change and Adaptation Planning Workshop
21 Mar Attended Proposed South Coast Marine Park Briefing
28 Mar Attended Esperance Aviation Consultation Group Meeting
28 Mar Attended DPIRD Fisheries-Proposed South Coast Marine Park
04 Apr Attended Lost at Sea Reference Group meeting
18 Apr Met with Karen Milligan for her presentation
24 Apr Met with Rick Wilson to discuss what is happening in and around Esperance

Cr de Haas

27 Mar Met with community member regarding a prior Council Decision
28 Mar Attended Citizenship Ceremony
28 Mar Participated in Rates Incentive Discussion
28 Mar Attended Proposed South Coast Marine Park Briefing
28 Mar Attended Esperance Aviation Consultation Group Meeting
29 Mar Attended Winter Wonderland Information Session
31 Mar Attended GVROC Meeting
01 Apr Assisted with Shire Booth at the Yabby Classic
05 Apr Participated in ECCI Board Meeting
23 Apr Presented at Tour de Esperance
24 Apr Met with Rick Wilson to discuss what is happening in and around Esperance
25 Apr Attended ANZAC Day Parade and Service

Cr Horan

24 Apr Met with Rick Wilson to discuss what is happening in and around Esperance
25 Apr Attended ANZAC Day Parade and Service
26 Apr Participated in the Electric Vehicle Charging for Local Government Introduction

Cr McMullen

Nil

Cr Chambers

31 Apr Attended GVROC meeting Esperance
21 Apr Attended GVROC zoom meeting

Cr Mickel

30 Mar	Attended the Liquor Accord meeting with the CEO
30 Mar	Attended tour of Esperance Southern Ports Authority facilities
31 Mar	Attended GVROC Meeting
31 Mar	Met with CEO and the Ravensthorpe Shire
01 Apr	Assisted with Shire Booth at the Yabby Classic
03 Apr	Met with Director External Services and the Rotary Club of Esperance
08 Apr	Did Official Opening of the 61 st Esperance Clay Target Club Easter Competition
19 Apr	Attended award presentation for Fletcher Snee for his bravery in saving 4 people
20 Apr	Attended RCAWA meeting via Zoom
24 Apr	Met with Rick Wilson to discuss what is happening in and around Esperance
24 Apr	Met with Minister Whitby regarding the proposed South Coast Marine Park.
25 Apr	Attended ANZAC Day Parade and Service

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Item: 12.1.1

Development Application - Oversized Outbuilding (Shed) and associated works - Lot 90 (25) Gunton Circle, Castletown

Author/s	Peter Wilks	Senior Planning Officer
Authoriser/s	Roy Greive	Director of External Services

File Ref: D23/8835

Applicant

Timmins & Timmins Building Contractors on behalf of C & D Fairhead

Location/Address

Lot 90 (25) Gunton Circle, Castletown



Executive Summary

That Council consider Development Application 10.2023.5215.1 for an Oversized Outbuilding (Shed) and associated works at Lot 90 (25) Gunton Circle, Castletown.

Recommendation in Brief

That Council approve Development Application 10.2023.5215.1 for an Oversized Outbuilding (Shed) and associated works at Lot 90 (25) Gunton Circle, Castletown subject to conditions.

Background

A development application for a Single House, Oversized Outbuilding (Shed) and associated works at Lot 90 (25) Gunton Circle, Castletown was received by the Shire on 7 March 2023. Lot 90 (25) Gunton Circle, Castletown is zoned Residential R20 and has a lot size of 2984m².

At the request of the applicant the proposed Single House and Outbuilding were considered separately, with an approval granted for the Single House as no significant variations from the provisions of the Residential Design Codes were proposed as part of the Single House.

In accordance with the provisions of Council's *Local Planning Policy: Outbuildings* (the Policy), the proposed outbuilding requires referral to Council for determination, with the policy stating: *Outbuildings in Residential and Future Residential Zones*;

Objective	<i>The objective of these development requirements is to achieve a balance between:</i> <ul style="list-style-type: none">• <i>Providing for the legitimate garaging, storage and other domestic needs of people living in residential areas; and</i>• <i>Minimising the adverse impacts outbuildings may have on the amenity (e.g. peace and quiet), appearance and character of residential neighbourhoods, and on neighbours.</i>
Permitted Uses of Outbuildings	<ul style="list-style-type: none">• <i>Must be for legitimate residential purposes.</i>• <i>Use of outbuildings for commercial/business uses is not permitted except where planning approval has been granted for a home based business.</i>• <i>Use of outbuildings for human habitation is not permitted.</i>• <i>An Outbuilding will not be approved until such time as a Dwelling is approved on or developed on the lot.</i>
Setbacks	<i>As per provisions of Local Planning Scheme No. 24 and the Residential Design Codes;</i>
Size	<ul style="list-style-type: none">• <i>Maximum area of outbuilding(s) per lot:</i><ul style="list-style-type: none">o <i>10% of site area where lot 1000m² or less;</i>o <i>100m² where lot is greater than 1000m².</i>• <i>Maximum wall height – 3.6 metres</i>• <i>Maximum ridge height – 4.2 metres</i>
Maximum Variation	<ul style="list-style-type: none">• <i>25% for Site Area</i>• <i>10% for Wall or Ridge Height</i>
Consultation	<i>Where an application for an outbuilding does not comply with the site and setback provisions referenced above, the application is to be referred to the affected adjoining landowners for comment in accordance with the consultation provisions of the Residential Design Codes.</i>

Shire staff are only authorised to approve applications that meet the requirements of legislation and Local Planning Policy.

Applications for outbuildings that do not comply with the above development requirements will be assessed on a case by case basis and may be permitted subject to the following matters being considered:

- Demonstration that the larger size is required to satisfy specific domestic needs;
- The outbuilding will not reduce the amount of open space required by Table 1 of the Residential Design Codes;
- The outbuilding being sited behind the front setback line for the dwelling;
- Use of non-reflective materials on the outbuilding and/or adequate screening from the road and neighbouring properties being provided; and
- Comments from the affected adjoining landowners.

If the Maximum Variation exceeds the requirement outlined in the Policy the matter will be referred to Council.

This proposal calls for a new 240m² Outbuilding (Shed) to be constructed on the property, with a wall height of 4.2m and a ridge height of 4.990m.

Under the Policy, the following applies:

- A maximum wall height of 3.6 metres (with a 10% variation subject to advertising);
- A maximum ridge height of 4.2 metres (with a 10% variation subject to advertising); and
- A maximum site area of 100 square metres (with a 25% variation subject to advertising).

In this instance, the applicant proposes an Outbuilding (Shed) with a wall height of 4.2m and a ridge height of 4.99m and a site area of 240m² which requires the consent of Council.

Furthermore, the applicant proposes variations to the following:

- A setback of 1.00m to the side boundary where a 1.7m setback requirement applies to the proposed Outbuilding;
- A setback of 1.00m to the rear boundary where a 1.5 metre requirement applies to the proposed Outbuilding.

The applicant approached the adjoining landowners and supplied non-objections from all adjoining landowners as part of the application. No objections were raised to the proposal.

Officer's Comment

The proposed Outbuilding exceeds the maximum wall height of 3.6m, and the maximum ridge height of 4.2m. and maximum site area of 100m² for the Residential zone. Even including the 10% variation criteria for building heights and the 25% variation for site area this would only allow for a wall height of 3.96m, a ridge height of 4.62m, and a site area of 125m² subject to advertising. The proposed outbuilding has a wall height of 4.2m, a ridge height of 4.99m and a site area of 240m² which exceed the Maximum Variation criteria.

The officer's recommendation is for approval of the Oversized Outbuilding (Shed) and associated works.

While the outbuilding is significantly oversized and will be highly visible from Gunton Circle, the location of the Outbuilding is heavily focused on the rear corner of the property and is orientated so that the narrow (12-metre-wide) side is facing Gunton Circle which will assist to mitigate some of the visual impact. It is acknowledged that the size of the outbuilding and the location of the Outbuilding will cause some degree of visual impact both on adjoining landowners to the south and west, as well as to anyone travelling along Gunton Circle. Any impact from North Road should be mitigated by future development.

The applicant has advised that the size of the Outbuilding is due to the following:

- Need to house a 9 metre boat, caravan and vintage car, with second bay for storage of lawn mower, camping gear and household storage. Both the boat and caravan require a larger than average outbuilding for storage.

This justification is considered acceptable to Planning Officers.

Consultation

Non-objections from all adjoining landowners were obtained by the Applicant as part of the application.

Financial Implications

Application fees totalling \$3,206.84 were received as part of this application.

Asset Management Implications

Nil

Statutory Implications

Planning and Development Act 2005

Local Planning Scheme No. 24

Planning and Development (Local Planning Schemes) Regulations 2015

Policy Implications

Local Planning Policies are guidelines used to assist the local government in making decisions under the Local Planning Scheme and may address land use as well as development requirements. Although Local Planning Policies are not part of the Local Planning Scheme they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering an application for Planning Approval, the local government must have regard to a Local Planning Policy as required under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

Council Plan 2022 – 2032

Built Environment

New developments that enhance the existing built environment

Encourage innovation and support new development

Environmental Considerations

Nil

Attachments

A. [Shed Plans](#)

B. [Site Plan](#)

RECOMMENDATION AND DECISION

12.1.1 Development Application - Oversized Outbuilding (Shed) and associated works - Lot 90 (25) Gunton Circle, Castletown

Moved: Cr Obourne

Seconded: Cr O'Donnell

O0423-064

Council Resolution

That Council approve Development Application 10.2023.5215.1 for an Oversized Outbuilding (Shed) and associated works at Lot 90 (25) Gunton Circle, Castletown subject to the following conditions:

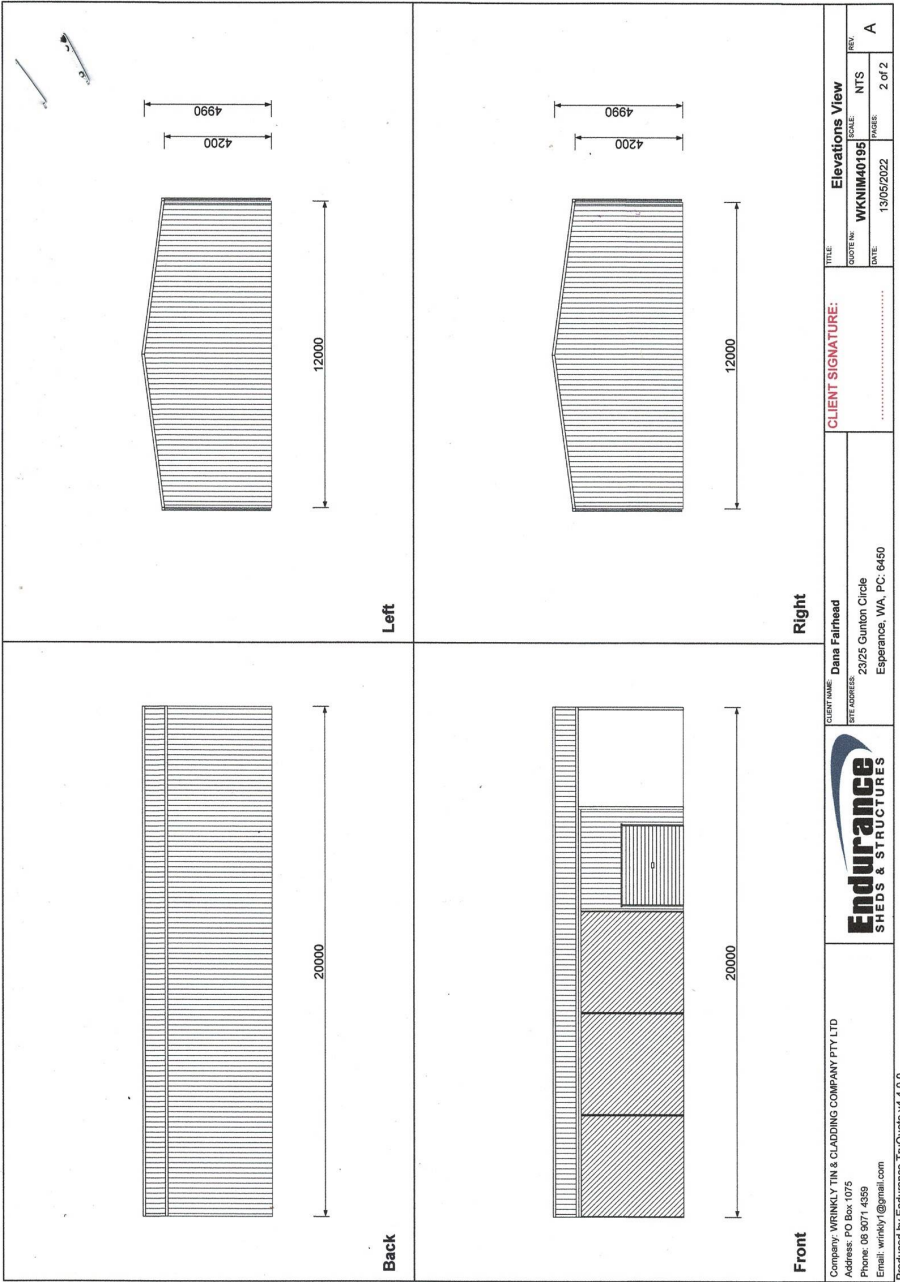
- 1. Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the Shire of Esperance (Planning Services).**
- 2. During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).**
- 3. The approved outbuilding(s) shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses.**
- 4. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Esperance (Building Services).**
- 5. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Esperance.**
- 6. The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.**
- 7. The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Esperance is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Esperance (Environmental Health Services).**
- 8. All fencing shall be in accordance with the Shire of Esperance Local Law Relating to Fencing.**

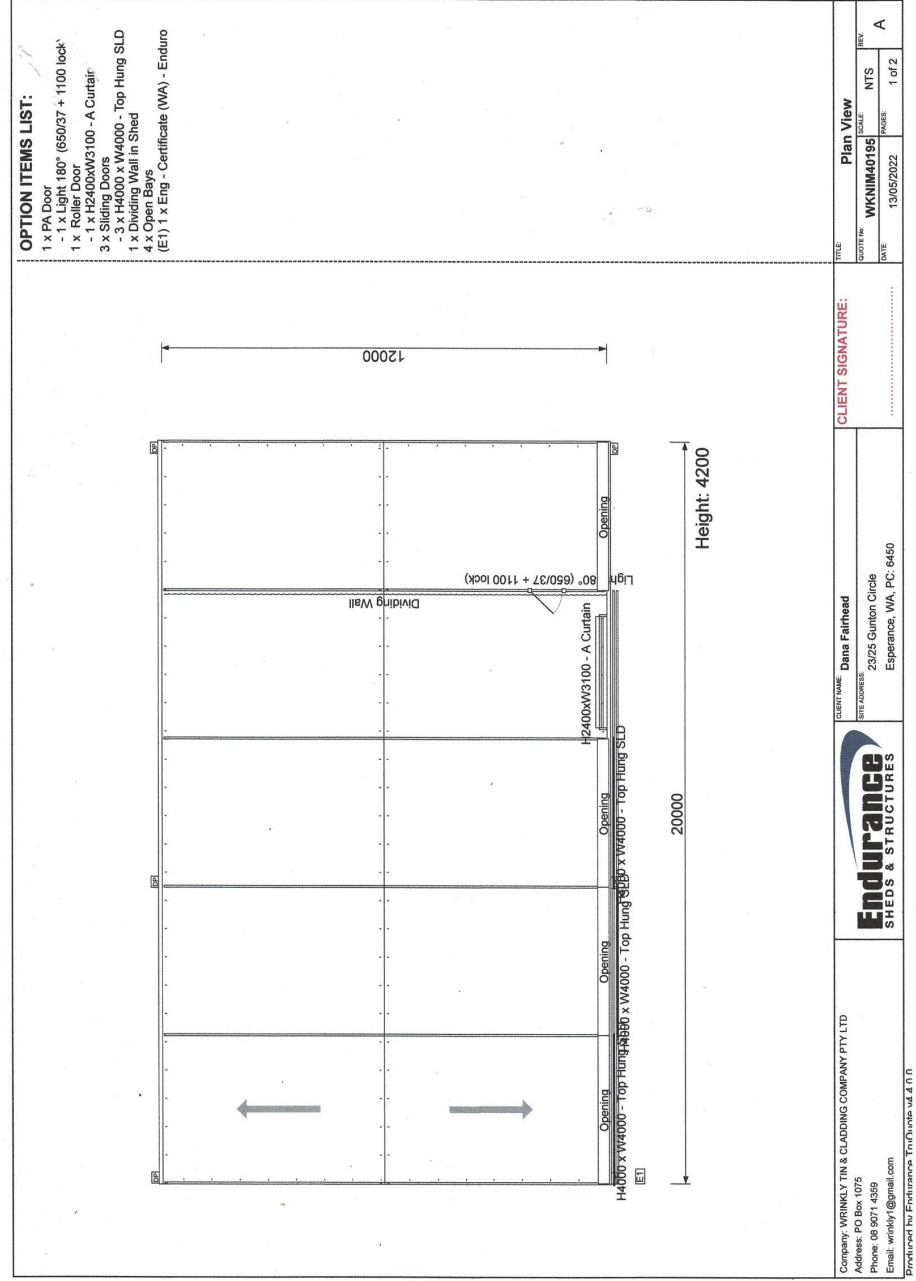
AND the following advice notes:

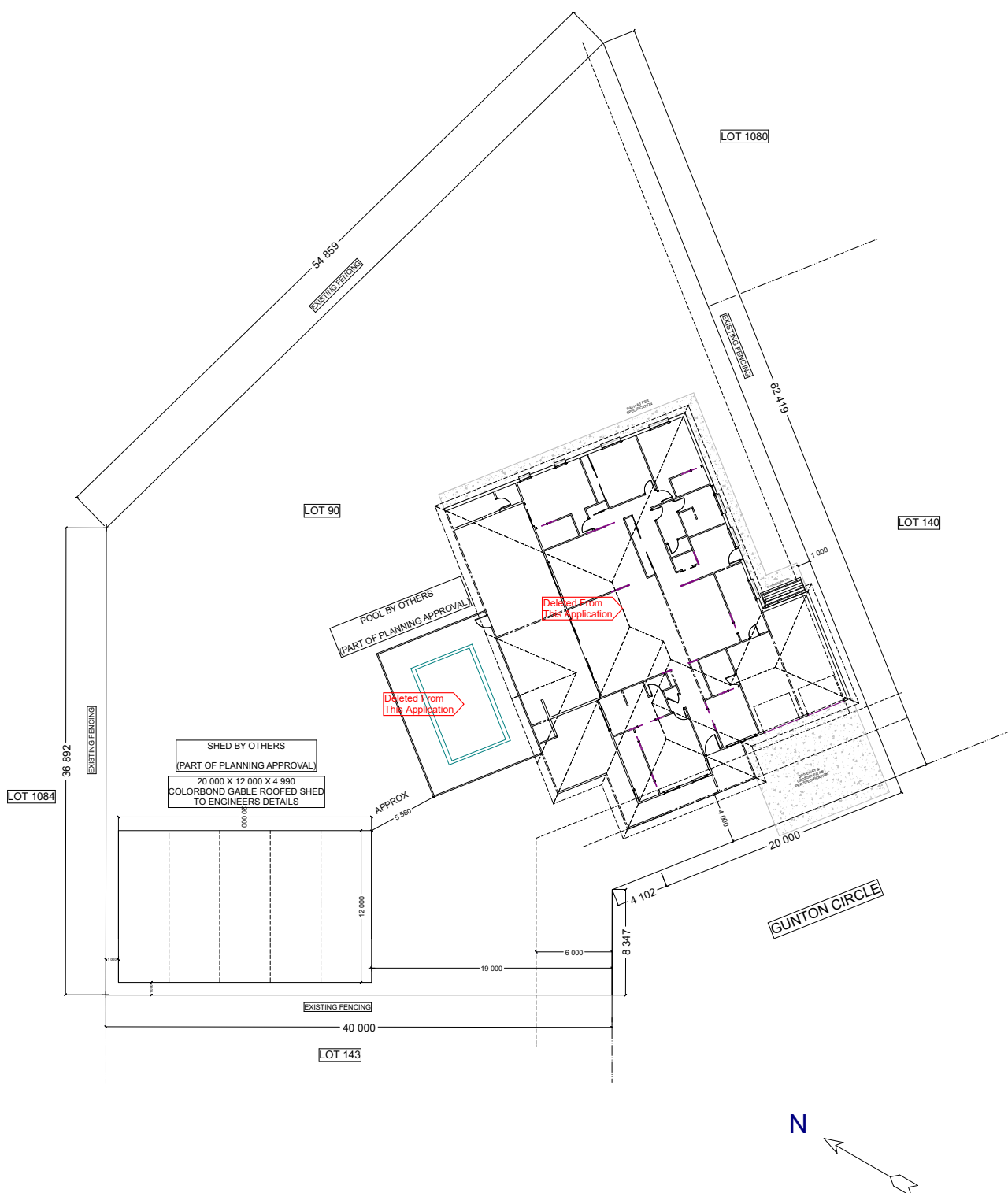
- 1. THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Esperance (Building Services) prior to any works commencing on-site.**
- 2. The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.**
- 3. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Esperance will take no responsibility for incorrectly located buildings.**


4. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
5. Horizon Power has requested the Shire to advise Applicants that Horizon Power has certain restrictions regarding the installation of conductive materials near its network assets. Applicants are advised to contact Horizon Power's Esperance office to ascertain whether any of Horizon Power's restrictions affect their proposed development.
6. The Department of Water and Environmental Regulation and Environment Regulation has prepared dust control guidelines for development sites, which outline the procedures for the preparation of dust management plans. Further information on the guidelines can be obtained from the Department of Water and Environmental Regulation and Environment Regulation's website www.dwer.wa.gov.au under air quality publications.

CARRIED
F8 - A0







 <p>Timmins & Timmins BUILDING CONTRACTORS SINCE 1986</p>	<p>PLAN FOR PROPOSED SINGLE DWELLING FOR CAMERON & DANA FAIRHEAD, 25 GUNTON CIRCLE (LOT 90) CASTLETOWN, ESPERANCE</p>	SIGNED BY THE OWNERS		<p>BUILDER TIMMINS & TIMMINS BUILDING CONTRACTORS REGISTERED BUILDING CONTRACTOR 101749 SUPERVISOR KEITH TIMMINS REGISTERED BUILDING PRACTITIONER & CONTRACTOR 12784</p>	
		SIGNED BY THE BUILDER			
		SITE PLAN	SCALE 1:200 ON A2	DATE: FEBRUARY 2022	PAGE: 01

Item: 12.1.2

Development Application - Oversized Outbuilding (Shed) - Lot 810 (7) Parkland Retreat, Chadwick

Author/s	Peter Wilks	Senior Planning Officer
Authorisator/s	Roy Greive	Director of External Services

File Ref: D23/8841

Applicant

B & L Richards

Location/Address

Lot 810 (7) Parkland Retreat, Chadwick



Executive Summary

That Council consider Development Application 10.2023.5211.1 for an Oversized Outbuilding (Shed) at Lot 810 (7) Parkland Retreat, Chadwick.

Recommendation in Brief

That Council approve Development Application 10.2023.5211.1 for an Oversized Outbuilding (Shed) at Lot 810 (7) Parkland Retreat, Chadwick, subject to conditions.

Background

An application for development approval for an Oversized Outbuilding (Shed) was received by the Shire on 23 February 2023.

Lot 810 (7) Parkland Retreat, Chadwick is zoned Residential R2 and has a lot size of 6,502 square metres.

In accordance with the provisions of Council's *Local Planning Policy: Outbuildings*, the proposed outbuilding requires referral to Council for determination, with the policy stating:

Outbuildings in Residential and Future Residential Zones

Objective	<i>The objective of these development requirements is to achieve a balance between:</i> <ul style="list-style-type: none"><i>• Providing for the legitimate garaging, storage and other domestic needs of people living in residential areas; and</i><i>• Minimising the adverse impacts outbuildings may have on the amenity (e.g. peace and quiet), appearance and character of residential neighbourhoods, and on neighbours.</i>
Permitted Uses of Outbuildings	<ul style="list-style-type: none"><i>• Must be for legitimate residential purposes.</i><i>• Use of outbuildings for commercial/business uses is not permitted except where planning approval has been granted for a home based business.</i><i>• Use of outbuildings for human habitation is not permitted.</i><i>• An Outbuilding will not be approved until such time as a Dwelling is substantially commenced on the lot.</i>
Setbacks	<i>As per provisions of Local Planning Scheme No. 24 and the Residential Design Codes;</i>
Size	<ul style="list-style-type: none"><i>• Maximum area of outbuilding(s) per lot:</i><ul style="list-style-type: none"><i>o 10% of site area where lot 1000m² or less;</i><i>o 100m² where lot is greater than 1000m².</i><i>• Maximum wall height – 3.6 metres</i><i>• Maximum ridge height – 4.2 metres</i>
Maximum Variation	<ul style="list-style-type: none"><i>• 25% for Site Area</i><i>• 10% for Wall or Ridge Height</i>
Consultation	<i>Where an application for an outbuilding does not comply with the site and setback provisions referenced above, the application is to be referred to the affected adjoining landowners for comment in accordance with the consultation provisions of the Residential Design Codes.</i>

Shire staff are only authorised to approve applications that meet the requirements of legislation and Local Planning Policy.

Applications for outbuildings that do not comply with the above development requirements will be assessed on a case by case basis and may be permitted subject to the following matters being considered in the assessment process:

- Demonstration that the larger size is required to satisfy specific domestic needs;
- The outbuilding will not reduce the amount of open space required by Table 1 of the Residential Design Codes;
- The outbuilding being sited behind the front setback line for the dwelling;
- Use of non-reflective materials on the outbuilding and/or adequate screening from the road and neighbouring properties being provided; and
- Comments from the affected adjoining landowners.

If the Maximum Variation is exceeded the matter will be referred to Council.

The proposed Outbuilding exceeds the maximum size, maximum wall height and maximum ridge height for Outbuildings in the Residential zone. In the Residential zone a maximum site area of 100m² or 10% of the site area, whichever is less, applies with a 25% variation subject to advertising which allows for 125 square metres of Outbuildings at Lot 810 (7) Parkland Retreat with advertising. In this instance the applicant proposes 224 square metres of new Outbuilding (Shed). They are also indicating their intent to remove two other Outbuildings on the property with only one Outbuilding of approximately 18 square metres to be retained for a total of 242 square metres of proposed and existing Outbuildings.

A maximum wall height of 3.6m and a maximum ridge height of 4.2m also apply, with a 10% variation is also available subject to advertising allowing for a wall height of 3.96 metres and a ridge height of 4.62 metres. In this instance the applicant proposes a wall height of 4.0 metres and a ridge height of approximately 5.12 metres.

The application was referred to the adjoining landowners between 1 March 2023 and 23 March 2023 with no objections or comments received.

Officer's Comment

Despite the size of the property, the residential criteria for Outbuildings applies. The proposed Outbuilding exceeds the maximum wall height of 3.6 metres, the maximum ridge height of 4.2m and the maximum size of 100m². Outbuilding ridge heights in the Residential zone including the 10% variation criteria which allows for a ridge height of 4.62m and a maximum size of 125m² subject to advertising. The proposed outbuilding has a wall height of 4.0 metres, a ridge height of approximately 5.12 metres and a size of 224m² of new outbuildings (242m² when including the outbuilding to be retained) which exceeds the Maximum Variation criteria.

The officer's recommendation is for approval of the proposed Outbuilding (Shed) as the size of the property, the location of the proposed outbuilding at the rear of the property, and the distance to surrounding development will minimise impact on the locality and adjoining landowners. The proposed Outbuilding being located at the rear of the property and behind the dwelling and vegetation will help conceal the Outbuilding from view and is assisted by the undeveloped portion of the caravan park and the unconstructed Barney Hill Realignment at the rear and side of the property acting as buffer zones.

The applicant's justification that the proposed Outbuilding is for a combination of domestic storage and storage of a boat and/or caravan which requires a larger size and building height is considered acceptable.

Consultation

The application was referred to the adjoining landowners between 1 March 2023 and 23 March 2023 with no objections or comments received.

Financial Implications

Application fees totalling \$192.00 were received as part of this application.

Asset Management Implications

Nil

Statutory Implications

Planning and Development Act 2005

Local Planning Scheme No. 24

Planning and Development (Local Planning Schemes) Regulations 2015

Policy Implications

Local Planning Policies are guidelines used to assist the local government in making decisions under the Local Planning Scheme and may address land use as well as development requirements. Although Local Planning Policies are not part of the Local Planning Scheme they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering an application for Planning Approval, the local government must have regard to a Local Planning Policy as required under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

Council Plan 2022 – 2032

Built Environment

New developments that enhance the existing built environment

Encourage innovation and support new development

Environmental Considerations

Nil

Attachments

A. Plans

RECOMMENDATION AND DECISION

12.1.2 Development Application - Oversized Outbuilding (Shed) - Lot 810 (7) Parkland Retreat, Chadwick

Moved: Cr O'Donnell

Seconded: Cr de Haas

O0423-065

Council Resolution

That Council approve Development Application 10.2023.5211.1 for an Oversized Outbuilding (Shed) at Lot 810 (7) Parkland Retreat, Chadwick subject to the following conditions:

- 1. Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the Shire of Esperance.**
- 2. During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).**
- 3. The Outbuilding (Shed) hereby approved shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses.**
- 4. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Esperance.**
- 5. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Esperance.**
- 6. The emission of noise, vibration, odor, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, chemicals and/or any other type if emission that may potentially impact on environmental and/or public health are to be mitigated within the boundaries of the premise and must not impact on public health and/or cause nuisance to users or occupants of adjoining premises.**
- 7. All fencing shall be in accordance with the Shire of Esperance Fencing Local Law**
- 8. The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Esperance is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented.**
- 9. The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.**

AND the following advice notes:

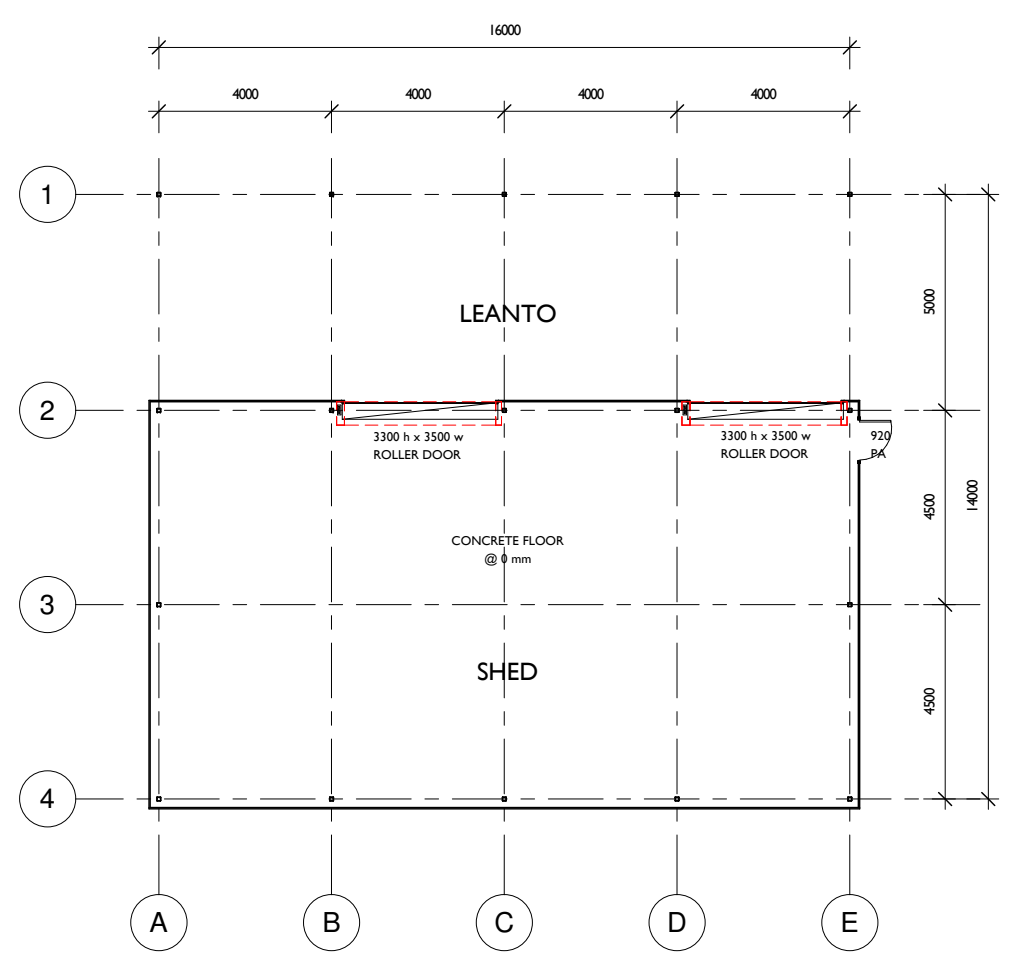
- 1. THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Esperance (Building Services) prior to any works commencing on-site.**
- 2. The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.**
- 3. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-**

pegging the site. The Shire of Esperance will take no responsibility for incorrectly located buildings.

- 4. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**
- 5. Horizon Power has requested the Shire to advise Applicants that Horizon Power has certain restrictions regarding the installation of conductive materials near its network assets. Applicants are advised to contact Horizon Power's Esperance office to ascertain whether any of Horizon Power's restrictions affect their proposed development.**

**CARRIED
F8 - A0**

22/02/2023 1:18:32 PM



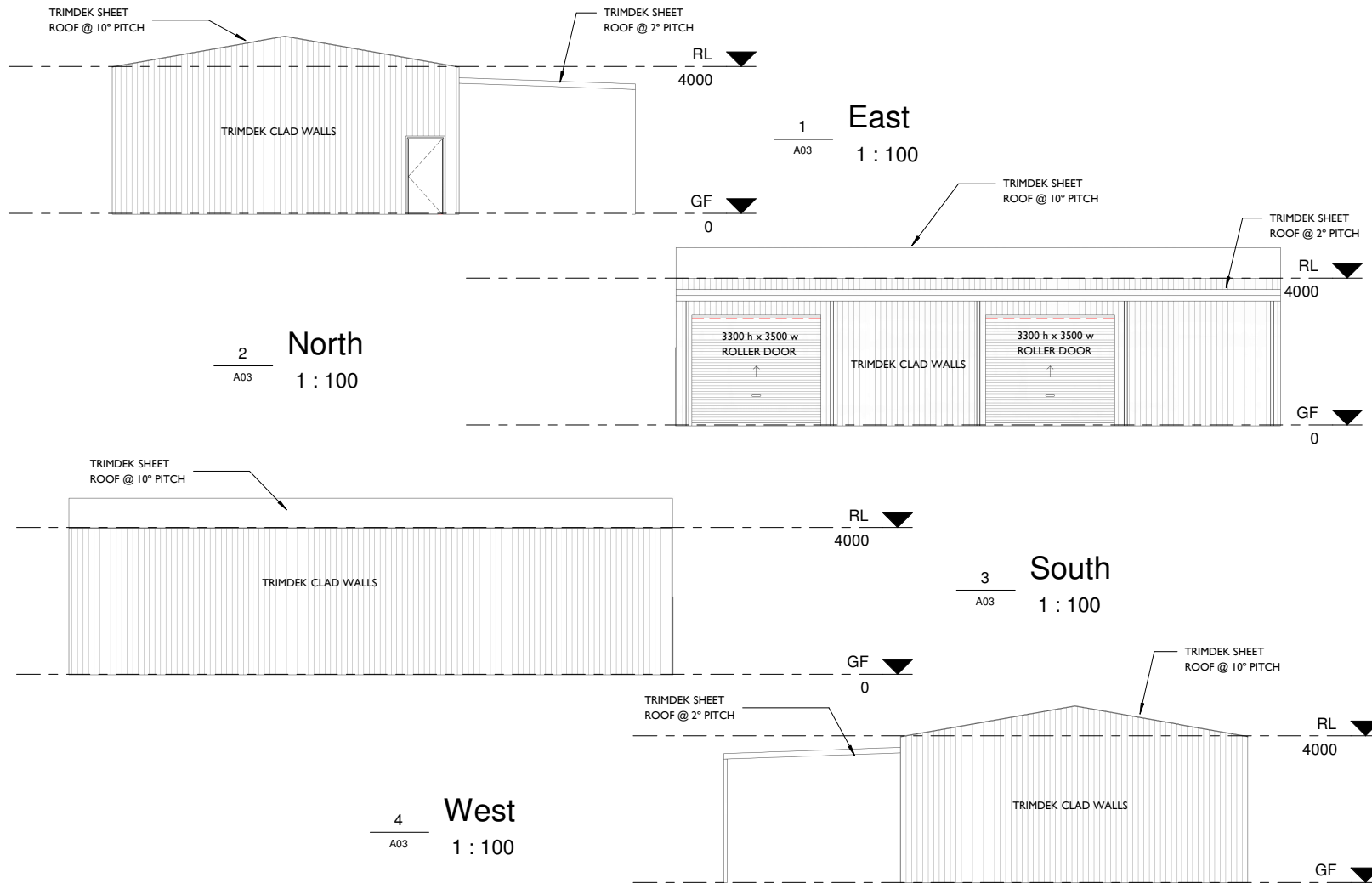
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A02

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RICHARDS 7 (LOT 810) PARKLAND RT, CHADWICK	FLOOR PLAN		REV NO	DESCRIPTION	DATE
	Date	FEB 23			
	Drawn by	NL	A02		
	Checked by	NL	Scale	1 : 100	

M: 0417 957 213



RICHARDS
7 (LOT 810) PARKLAND RT,
CHADWICK

ELEVATIONS

Date FEB 23
Drawn by NL
Checked by NL
A03
Scale 1 : 100

REV NO	DESCRIPTION	DATE



M: 0417 957 213

Item: 12.1.3

Modification of Local Planning Policy - Ancillary Accommodation

Author/s	Richard Hindley	Manager Building, Planning and Land Projects
Authorisor/s	Roy Greive	Director of External Services

File Ref: D23/9063

Applicant

Internal

Location/Address

Shire of Esperance

Executive Summary

For Council to consider the amendment of the Local Planning Policy – Ancillary Accommodation.

Recommendation in Brief

That Council in accordance with Clause 4 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) prepare the Local Planning Policy – Ancillary Accommodation as contained in Attachment B.

Background

The current local planning policy applies a common standard for all non-residential zoned land. Given there are a number of zones and lot sizes vary within and between zones, it was considered appropriate to review the Ancillary Accommodation Policy to allow a larger ancillary accommodation to be considered.

The proposed modifications along with a brief justification are outlined in the following table:

	Current	Proposed
Maximum Plot Ratio Area	80m ²	<ul style="list-style-type: none">• Rural Residential – 80m² (unchanged)• Rural & Rural Smallholding - 100m²
Maximum Variation	25%	<ul style="list-style-type: none">• Rural Residential – up to 25% (unchanged)• Rural & Rural Smallholding – up to 40%

Officer's Comment

The draft Local Planning Policy – Ancillary Accommodation is presented to Council for the purpose of seeking public comment as per Clause 4.(1) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2).

Clause 5(1) required Clause 4 with any necessary changes, applies to the amendment of a local planning policy. Clause 4.(1) of the Deemed Provisions requires the local government to resolve to prepare a local planning policy before it can be advertised.

Consultation

As this policy is being prepared under Clause 4.(1) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) it will need to be advertised not less than 21 days.

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Clauses 3(5), 4, 5(1) and 67 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2).

Policy Implications

This item relates to policy development.

Local Planning Policies are guidelines used to assist the local government in making decisions under the Local Planning Scheme and may address land use as well as development requirements. Although Local Planning Policies are not part of the Local Planning Scheme they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering an application for Planning Approval, the local government must have regard to a Local Planning Policy as required under Clauses 3(5) and 67 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2).

Strategic Implications

Council Plan 2022 – 2032

Built Environment

New developments that enhance the existing built environment

Encourage innovation and support new development

Environmental Considerations

Nil

Attachments

- A. [Current Local Planning Policy - Ancillary Accommodation](#)
- B. [Proposed Local Planning Policy - Ancillary Accommodation](#)

RECOMMENDATION AND DECISION

12.1.3 Modification of Local Planning Policy - Ancillary Accommodation

Moved: Cr Graham

Seconded: Cr Flanagan

O0423-066

Council Resolution

That Council in accordance with Clause 4 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) prepare the Local Planning Policy – Ancillary Accommodation as contained in Attachment B.

**CARRIED
F8 - A0**



Policy Name:	LOCAL PLANNING POLICY: ANCILLARY ACCOMMODATION
Objective:	To provide guidance in assessing applications for 'ancillary accommodation' in a zone other than 'Residential'.
Key Words:	Ancillary Accommodation
Statutory Compliance:	Local Planning Scheme

Policy Provisions:

Where the use of 'Ancillary Accommodation' is proposed in a zone other than 'Residential' it is to:

1. Not have a plot ratio area in excess of 80m²; and
2. At least one parking bay is to be provided.

Permitted Variation

Where an 'Ancillary Accommodation' unit is proposed in a zone other than 'Residential' that exceeds the plot ratio area stated in point 1, a variation of no more than 25% may be permitted subject to the advertising requirements of Clause 64 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Policy Name:	LOCAL PLANNING POLICY: ANCILLARY ACCOMMODATION
Objective:	To provide guidance in assessing applications for 'ancillary accommodation' in a zone other than 'Residential'.
Key Words:	Ancillary Accommodation
Statutory Compliance:	Local Planning Scheme

Policy Provisions:

1. Where the use of 'Ancillary Accommodation' is proposed in the 'Rural Residential' zone the Ancillary Accommodation unit shall comply with the following:
 - a) Not have a plot ratio area in excess of 80m²;
 - b) A variation of no more than 25% may be permitted subject to the advertising requirements of Clause 64 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and a maximum of five bedrooms across all dwellings on the property; and
 - c) At least one parking bay is to be provided for the exclusive use of the Ancillary Accommodation.
2. Where the use of Ancillary Accommodation is proposed in a zone that is not 'Residential' or 'Rural Residential' the Ancillary Accommodation unit shall comply with the following:
 - a) Not have a plot ratio area in excess of 100m²;
 - b) A variation of no more than 40% may be permitted subject to the advertising requirements of Clause 64 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
 - c) At least one parking bay is to be provided for the exclusive use of the Ancillary Accommodation.

Plot Ratio for an Ancillary Accommodation Unit refers to the living area within the walls of the building only, and does not include unenclosed and non-habitable structures such as carports, verandas and patios, but does include garages and storage areas accessible from inside of the Ancillary Accommodation unit.

Item: 12.1.4

Modification of Local Planning Policy - Outbuildings

Author/s	Richard Hindley	Manager Building, Planning and Land Projects
Authorisor/s	Roy Greive	Director of External Services

File Ref: D23/9078

Applicant

Internal

Location/Address

Shire of Esperance

Executive Summary

For Council to consider a minor amendment to the Outbuildings Local Planning Policy.

Recommendation in Brief

That Council, in accordance with Clauses 4 and 5(2) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2), proceed to amend the Outbuildings Local Planning Policy as shown in Attachment B.

Background

The current Outbuildings Local Planning Policy was adopted at the April 2019 Ordinary Council Meeting where it resolved (O0419-059):

That Council, in accordance with Clauses 4 and 5(2) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2), proceed to amend the Outbuildings Local Planning Policy as shown in Attachment A.

Officer's Comment

The current local planning policy has resulted in a large number of oversized outbuildings being presented to Council for determination. The majority of these items have been approved by Council and it is now considered pertinent to review the local planning policy to address this.

The modifications along with a brief justification are outlined in the following table:

Modification	Reason
1. Insert the Rural Townsite zone into the Local Planning Policy	The Rural Townsite zone was not included in the original policy.
2. Remove 'If the Maximum Variation is exceeded the matter will be referred to Council.'	In the past two years (March 2021 – March 2023) 21 outbuilding applications have been considered by the Council. This number would have been reduced to one if this provision was not in place.
3. Remove 'Where a proposed outbuilding exceeds the Maximum Area for an outbuilding by more than 25% in the Residential and Urban Development Zones the application will be referred to Council for determination.'	Removal of this clause is consistent with proposed modification 2 above.

4. Remove 'Where a proposed outbuilding exceeds the Maximum Height (wall or ridge) for an outbuilding by more than 10% in the Residential and Urban Development Zones the application will be referred to Council for determination'.	Removal of this clause is consistent with proposed modification 2 above.
5. Insert 'Where a proposed outbuilding exceeds the Maximum Variation assessment will include the additional matters outlined elsewhere in this policy (where specified).'	Inserted to provide clarity around the criteria by which an oversized outbuilding will be assessed.

Consultation

Where a policy is only subject to a minor amendment it need not be advertised in accordance with Clause 5(2) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2).

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Clauses 3(5), 4, 5(2) and 67 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2).

Policy Implications

This item relates to policy development.

Local Planning Policies are guidelines used to assist the local government in making decisions under the Local Planning Scheme and may address land use as well as development requirements. Although Local Planning Policies are not part of the Local Planning Scheme they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering an application for Planning Approval, the local government must have due regard to a Local Planning Policy as required under Clauses 3(5) and 67 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2).

Strategic Implications

Council Plan 2022 – 2032

Built Environment

New developments that enhance the existing built environment

Encourage innovation and support new development

Environmental Considerations

Nil

Attachments

[A](#). Revised Local Planning Policy - Outbuildings (Tracked Changes)

[B](#). Revised Local Planning Policy - Outbuildings

RECOMMENDATION AND DECISION

12.1.4 Modification of Local Planning Policy - Outbuildings

Moved: Cr Chambers

Seconded: Cr de Haas

O0423-067

Council Resolution

That Council, in accordance with Clauses 4 and 5(2) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2), proceed to amend the Local Planning Policy - Outbuildings as shown in Attachment B.

**CARRIED
F8 - A0**

Mr Hindley left the Chambers at 4:30pm and did not return.



Policy Name:	LOCAL PLANNING POLICY: OUTBUILDINGS
Objective:	To provide a framework for the approval of outbuildings in the Shire of Esperance.
Key Words:	Outbuilding; Outbuildings
Statutory Compliance:	<ul style="list-style-type: none"> • Local Planning Scheme No. 24 • Residential Design Codes

Policy Aims:

To achieve a balance between providing for the various legitimate needs of residents for outbuildings and minimising any adverse impacts that such outbuildings may have on neighbours, a street, a neighbourhood, locality or the Shire as a whole.

Policy Provisions:

Definitions

Outbuilding:	<p><i>An enclosed non-habitable structure that is detached from any dwelling.</i></p> <p><i>For the purposes of this policy an Outbuilding is also taken to include any carport attached to an enclosed non-habitable structure that is detached from any dwelling.</i></p>
Enclosed:	<i>An area bound on three or more sides by a permanent wall and covered in a water impermeable material.</i>
Reflective Materials:	<p><i>any of the following:</i></p> <ul style="list-style-type: none"> • <i>Zincalume® or similar product</i> • <i>Any shiny metallic finish; and</i> • <i>White coloured metallic materials.</i>
Farm Building:	<p><i>a building of a permanent nature, other than a building used or intended to be used for residential purposes, that is on land used for agricultural purposes:</i></p> <p><i>(a) for storage of agricultural products and produce; and/ or</i></p> <p><i>(b) for the maintenance of farm machinery used by the occupier of the site;</i></p>
Cumulative Total Floor Area:	<i>the relevant 'size' development requirements as provided for in this Local Planning Policy.</i>



Policy Application Area

Shire of Esperance

Application Information

Where a Development Application is required to be obtained (refer exempt provisions below), the following information is required to be submitted to enable an assessment of the outbuilding to be undertaken:

- Completed 'Application for Development Approval' form;
- Payment of application fee in accordance with Council's Fees & Charges Schedule;
- Three (3) copies of the following:
 - Site plan (to scale) showing the proposed location of the outbuilding on the land in relation to the lot boundaries and any existing or proposed development on-site (including car parking areas, landscaping areas, effluent disposal areas etc).
 - Floor plan(s) (to scale) of the proposed outbuilding.
 - Elevations (to scale) of the proposed outbuilding.
 - Details on vehicular access arrangements to the outbuilding (if applicable).
 - Details on the wall and roof materials to be used, including a colour schedule.
- Accompanying letter detailing the need for the outbuilding, particularly if proposing to exceed the 'size' development requirement provisions of this policy.

Exempt Provisions

As per Schedule A Cl 61 (t) of Local Planning Scheme No. 24 and Clause 61 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2), development approval is not required to be obtained for:

- farm buildings in the Rural Smallholdings and Rural Zones setback no less than 20 metres from any side boundary and 100 metres from any highway;
- residential outbuildings not exceeding 10% of site area or 100m² whichever is less with a maximum wall height of 3.0 metres and a ridge height of no more than 4.2 metres, provided that setbacks and cumulative total floor area are in accordance with Scheme requirements.

The above exemption only applies if the subject site is not located within a Special Control Area (excluding Special Control Area 1 and Special Control Area 8B where the structure is less than 15 metres in height) as shown on the Local Planning Scheme Maps.



Development Requirements

- Outbuildings in Residential, Rural Townsite and Urban Development Zones

Objective	The objective of these development requirements is to achieve a balance between: <ul style="list-style-type: none"> • Providing for the legitimate garaging, storage and other domestic needs of people living in residential areas; and • Minimising the adverse impacts outbuildings may have on the amenity (e.g. peace and quiet), appearance and character of residential neighbourhoods, and on neighbours.
Permitted Uses of Outbuildings	<ul style="list-style-type: none"> • Must be for legitimate residential purposes. • Use of outbuildings for commercial or industrial purposes is not permitted except where development approval has been granted for a home based business. • Use of outbuildings for human habitation is not permitted. • An Outbuilding will not be approved until such time as a Dwelling is approved on or developed on the lot.
Setbacks	As per provisions of Local Planning Scheme No. 24, an applicable Structure Plan and the Residential Design Codes;
Size	<ul style="list-style-type: none"> • Maximum area of outbuilding(s) per lot: <ul style="list-style-type: none"> ○ 10% of site area where lot 1000m² or less; ○ 100m² where lot is greater than 1000m². • Maximum wall height – 3.6 metres • Maximum ridge height – 4.2 metres
Maximum Variation	<ul style="list-style-type: none"> • 25% for Site Area • 10% for Wall or Ridge Height
Consultation	Where an application for an outbuilding does not comply with the site and setback provisions referenced above, the application is to be referred to the affected adjoining landowners for comment in accordance with the consultation provisions of the Residential Design Codes.

Applications for outbuildings that do not comply with the above development requirements will be assessed on a case by case basis and may be permitted subject to the following matters being taken into account in the assessment process:

- Demonstration that the larger size is required to satisfy specific domestic needs;
- The outbuilding will not reduce the amount of open space required by Table 1 of the Residential Design Codes;
- The outbuilding being sited behind the front setback line for the dwelling;
- Use of non-reflective materials on the outbuilding and/or adequate screening from the road and neighbouring properties being provided; and
- Comments from the affected adjoining landowner's.

~~If the Maximum Variation is exceeded the matter will be referred to Council.~~



➤ Outbuildings in Rural-Residential Zone

Objective	The objective of these development requirements is to achieve a balance between: <ul style="list-style-type: none"> • Providing for the legitimate garaging, storage and other domestic needs of people living in rural-residential areas; and • Minimising the adverse impacts outbuildings may have on the amenity (e.g. peace and quiet), appearance and character of the rural residential area.
Permitted Uses of Outbuildings	<ul style="list-style-type: none"> • Must be for legitimate residential purposes. • Use of outbuildings for human habitation is not permitted. • Use of outbuildings for commercial or industrial purposes is not permitted except where development approval has been granted for a home based business.
Setbacks	As per provisions of Local Planning Scheme No. 24
Size	<ul style="list-style-type: none"> • Maximum area of outbuilding(s) per lot - 200m². • Maximum wall height – 4.5 metres • Maximum ridge height – 6.0 metres
Maximum Variation	<ul style="list-style-type: none"> • 25% for Site Area • 10% for Wall or Ridge Height • Where buildings of a greater area or height are normally required for a purpose permitted under the Scheme (as may be required for a greenhouse or other sheltered crops in a market garden), the maximum area of outbuildings is not to exceed 25% of the site area or wall height of 6.0 metres.
Consultation	Where an application for an outbuilding does not comply with the site and setback provisions referenced above, the application is to be referred to the affected adjoining landowners for comment in accordance with the consultation provisions of Clause 64 of the Deemed Provisions.

Applications for outbuildings that do not comply with the above development requirements will be assessed on a case by case basis and may be permitted subject to the following matters being taken into account in the assessment process:

- Demonstration that the larger size is required to satisfy specific domestic needs;
- The outbuilding being sited behind the front setback line for the dwelling;
- Use of non-reflective materials on the outbuilding and/or adequate screening from the road and neighbouring properties being provided; and
- Comments from the affected adjoining landowner's.



➤ Outbuildings in Rural Smallholdings and Rural Zones

- For those 'Rural Smallholdings' and 'Rural' zoned lots with a lot area less than 20 hectares, the development requirements for "Rural-Residential" zoned lots apply.
- For those 'Rural Smallholdings' and 'Rural' zoned lots with a lot area 20 hectares or greater, the following development requirements apply.

Objective	The objective of these development requirements is to achieve a balance between: <ul style="list-style-type: none"> • Providing for the legitimate garaging, storage and other domestic needs of people living in rural areas; and • Minimising the adverse impacts outbuildings may have on the amenity, appearance, character and purpose of the rural area.
Permitted Uses of Outbuildings	<ul style="list-style-type: none"> • Must be for legitimate residential purposes. • Use of outbuildings for human habitation is not permitted. • Use of outbuildings for commercial or industrial purposes is not permitted except where development approval has been granted for a home based business.
Setbacks	As per provisions of Local Planning Scheme No. 24
Consultation	Where an application for an outbuilding does not comply with the setback provisions referenced above, the application is to be referred to the affected adjoining landowners for comment in accordance with the consultation provisions of Clause 64 of the Deemed Provisions.

Approval Process

After due assessment of the development application having regard to the provisions of:

- this Local Planning Policy;
- any other relevant Local Planning Policy or Council policy;
- Local Planning Scheme No. 24;
- Residential Design Codes; and
- any other relevant considerations;

~~Where a proposed outbuilding exceeds the Maximum Area for an outbuilding by more than 25% in the Residential and Urban Development Zones the application will be referred to Council for determination.~~

~~Where a proposed outbuilding exceeds the Maximum Height (wall or ridge) for an outbuilding by more than 10% in the Residential and Urban Development Zones the application will be referred to Council for determination.~~

Where a proposed outbuilding exceeds the Maximum Variation assessment will include the additional matters outlined elsewhere in this policy (where specified).

Should the application be considered appropriate by Planning Services, be within the Maximum Variation (where specified) AND unfavourable comments are not received from the affected



adjoining landowners, the application will be considered under Delegated Authority (i.e. does not need to be referred to Council for determination).

Should unfavourable comment be received from the affected adjoining landowners (that is not considered frivolous or vexatious by the Chief Executive Officer, or cannot be resolved by negotiation), the development application is to be referred to Council for determination.

After due assessment of the development application, should the recommendation be for refusal (regardless of the comments from the affected adjoining landowner's), the development application would be referred to Council for determination.



Policy Name:	LOCAL PLANNING POLICY: OUTBUILDINGS
Objective:	To provide a framework for the approval of outbuildings in the Shire of Esperance.
Key Words:	Outbuilding; Outbuildings
Statutory Compliance:	<ul style="list-style-type: none"> • Local Planning Scheme No. 24 • Residential Design Codes

Policy Aims:

To achieve a balance between providing for the various legitimate needs of residents for outbuildings and minimising any adverse impacts that such outbuildings may have on neighbours, a street, a neighbourhood, locality or the Shire as a whole.

Policy Provisions:

Definitions

Outbuilding:	<p><i>An enclosed non-habitable structure that is detached from any dwelling.</i></p> <p><i>For the purposes of this policy an Outbuilding is also taken to include any carport attached to an enclosed non-habitable structure that is detached from any dwelling.</i></p>
Enclosed:	<i>An area bound on three or more sides by a permanent wall and covered in a water impermeable material.</i>
Reflective Materials:	<p><i>any of the following:</i></p> <ul style="list-style-type: none"> • <i>Zincalume® or similar product</i> • <i>Any shiny metallic finish; and</i> • <i>White coloured metallic materials.</i>
Farm Building:	<p><i>a building of a permanent nature, other than a building used or intended to be used for residential purposes, that is on land used for agricultural purposes:</i></p> <p><i>(a) for storage of agricultural products and produce; and/or</i></p> <p><i>(b) for the maintenance of farm machinery used by the occupier of the site;</i></p>
Cumulative Total Floor Area:	<i>the relevant 'size' development requirements as provided for in this Local Planning Policy.</i>



Policy Application Area

Shire of Esperance

Application Information

Where a Development Application is required to be obtained (refer exempt provisions below), the following information is required to be submitted to enable an assessment of the outbuilding to be undertaken:

- Completed 'Application for Development Approval' form;
- Payment of application fee in accordance with Council's Fees & Charges Schedule;
- Three (3) copies of the following:
 - Site plan (to scale) showing the proposed location of the outbuilding on the land in relation to the lot boundaries and any existing or proposed development on-site (including car parking areas, landscaping areas, effluent disposal areas etc).
 - Floor plan(s) (to scale) of the proposed outbuilding.
 - Elevations (to scale) of the proposed outbuilding.
 - Details on vehicular access arrangements to the outbuilding (if applicable).
 - Details on the wall and roof materials to be used, including a colour schedule.
- Accompanying letter detailing the need for the outbuilding, particularly if proposing to exceed the 'size' development requirement provisions of this policy.

Exempt Provisions

As per Schedule A Cl 61 (t) of Local Planning Scheme No. 24 and Clause 61 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2), development approval is not required to be obtained for:

- farm buildings in the Rural Smallholdings and Rural Zones setback no less than 20 metres from any side boundary and 100 metres from any highway;
- residential outbuildings not exceeding 10% of site area or 100m² whichever is less with a maximum wall height of 3.0 metres and a ridge height of no more than 4.2 metres, provided that setbacks and cumulative total floor area are in accordance with Scheme requirements.

The above exemption only applies if the subject site is not located within a Special Control Area (excluding Special Control Area 1 and Special Control Area 8B where the structure is less than 15 metres in height) as shown on the Local Planning Scheme Maps.



Development Requirements

➤ Outbuildings in Residential, Rural Townsite and Urban Development Zones

Objective	The objective of these development requirements is to achieve a balance between: <ul style="list-style-type: none"> • Providing for the legitimate garaging, storage and other domestic needs of people living in residential areas; and • Minimising the adverse impacts outbuildings may have on the amenity (e.g. peace and quiet), appearance and character of residential neighbourhoods, and on neighbours.
Permitted Uses of Outbuildings	<ul style="list-style-type: none"> • Must be for legitimate residential purposes. • Use of outbuildings for commercial or industrial purposes is not permitted except where development approval has been granted for a home based business. • Use of outbuildings for human habitation is not permitted. • An Outbuilding will not be approved until such time as a Dwelling is approved on or developed on the lot.
Setbacks	As per provisions of Local Planning Scheme No. 24, an applicable Structure Plan and the Residential Design Codes;
Size	<ul style="list-style-type: none"> • Maximum area of outbuilding(s) per lot: <ul style="list-style-type: none"> ○ 10% of site area where lot 1000m² or less; ○ 100m² where lot is greater than 1000m². • Maximum wall height – 3.6 metres • Maximum ridge height – 4.2 metres
Maximum Variation	<ul style="list-style-type: none"> • 25% for Site Area • 10% for Wall or Ridge Height
Consultation	Where an application for an outbuilding does not comply with the site and setback provisions referenced above, the application is to be referred to the affected adjoining landowners for comment in accordance with the consultation provisions of the Residential Design Codes.

Applications for outbuildings that do not comply with the above development requirements will be assessed on a case by case basis and may be permitted subject to the following matters being taken into account in the assessment process:

- Demonstration that the larger size is required to satisfy specific domestic needs;
- The outbuilding will not reduce the amount of open space required by Table 1 of the Residential Design Codes;
- The outbuilding being sited behind the front setback line for the dwelling;
- Use of non-reflective materials on the outbuilding and/or adequate screening from the road and neighbouring properties being provided; and
- Comments from the affected adjoining landowner's.



➤ Outbuildings in Rural-Residential Zone

Objective	The objective of these development requirements is to achieve a balance between: <ul style="list-style-type: none"> • Providing for the legitimate garaging, storage and other domestic needs of people living in rural-residential areas; and • Minimising the adverse impacts outbuildings may have on the amenity (e.g. peace and quiet), appearance and character of the rural residential area.
Permitted Uses of Outbuildings	<ul style="list-style-type: none"> • Must be for legitimate residential purposes. • Use of outbuildings for human habitation is not permitted. • Use of outbuildings for commercial or industrial purposes is not permitted except where development approval has been granted for a home based business.
Setbacks	As per provisions of Local Planning Scheme No. 24
Size	<ul style="list-style-type: none"> • Maximum area of outbuilding(s) per lot - 200m². • Maximum wall height – 4.5 metres • Maximum ridge height – 6.0 metres
Maximum Variation	<ul style="list-style-type: none"> • 25% for Site Area • 10% for Wall or Ridge Height • Where buildings of a greater area or height are normally required for a purpose permitted under the Scheme (as may be required for a greenhouse or other sheltered crops in a market garden), the maximum area of outbuildings is not to exceed 25% of the site area or wall height of 6.0 metres.
Consultation	Where an application for an outbuilding does not comply with the site and setback provisions referenced above, the application is to be referred to the affected adjoining landowners for comment in accordance with the consultation provisions of Clause 64 of the Deemed Provisions.

Applications for outbuildings that do not comply with the above development requirements will be assessed on a case by case basis and may be permitted subject to the following matters being taken into account in the assessment process:

- Demonstration that the larger size is required to satisfy specific domestic needs;
- The outbuilding being sited behind the front setback line for the dwelling;
- Use of non-reflective materials on the outbuilding and/or adequate screening from the road and neighbouring properties being provided; and
- Comments from the affected adjoining landowner's.



➤ Outbuildings in Rural Smallholdings and Rural Zones

- For those 'Rural Smallholdings' and 'Rural' zoned lots with a lot area less than 20 hectares, the development requirements for "Rural-Residential" zoned lots apply.
- For those 'Rural Smallholdings' and 'Rural' zoned lots with a lot area 20 hectares or greater, the following development requirements apply.

Objective	The objective of these development requirements is to achieve a balance between: <ul style="list-style-type: none"> • Providing for the legitimate garaging, storage and other domestic needs of people living in rural areas; and • Minimising the adverse impacts outbuildings may have on the amenity, appearance, character and purpose of the rural area.
Permitted Uses of Outbuildings	<ul style="list-style-type: none"> • Must be for legitimate residential purposes. • Use of outbuildings for human habitation is not permitted. • Use of outbuildings for commercial or industrial purposes is not permitted except where development approval has been granted for a home based business.
Setbacks	As per provisions of Local Planning Scheme No. 24
Consultation	Where an application for an outbuilding does not comply with the setback provisions referenced above, the application is to be referred to the affected adjoining landowners for comment in accordance with the consultation provisions of Clause 64 of the Deemed Provisions.

Approval Process

After due assessment of the development application having regard to the provisions of:

- this Local Planning Policy;
- any other relevant Local Planning Policy or Council policy;
- Local Planning Scheme No. 24;
- Residential Design Codes; and
- any other relevant considerations;

Where a proposed outbuilding exceeds the Maximum Variation assessment will include the additional matters outlined elsewhere in this policy (where specified).

Should the application be considered appropriate by Planning Services, be within the Maximum Variation (where specified) **AND** unfavourable comments are not received from the affected adjoining landowners, the application will be considered under Delegated Authority (i.e. does not need to be referred to Council for determination).

Should unfavourable comment be received from the affected adjoining landowners (that is not considered frivolous or vexatious by the Chief Executive Officer, or cannot be resolved by negotiation), the development application is to be referred to Council for determination.



After due assessment of the development application, should the recommendation be for refusal (regardless of the comments from the affected adjoining landowner's), the development application would be referred to Council for determination.

Item: 12.1.5

Request for Waiver of Fees - Esperance and Districts Agricultural Society

Author/s	Lee Anderson	Acting Manager Aged Care and Disability Services
Authoriser/s	Roy Greive	Director of External Services

File Ref: D23/9403

Applicant

Esperance and Districts Agricultural Society (EDAS)

Location/Address

N/A

Executive Summary

For Council to consider waiving fees for the hire of the Esperance Sporting Complex (being the Esperance Indoor Stadium and the Graham McKenzie Stadium), Greater Sports Ground (GSG) and waste disposal in exchange for Diamond Sponsorship of the 2023 Esperance and Districts Agricultural Show.

Recommendation in Brief

That Council waive fees for the Esperance Sporting Complex, Greater Sports Ground and waste disposal for the 2023 Esperance and Districts Agricultural Society Show in exchange for Diamond Sponsorship.

Background

The EDAS committee has requested that fees for the Esperance Sporting Complex, GSG and waste removal are waived for the 2023 Agricultural Show. In return, the Shire will be offered Diamond Sponsorship.

Diamond Sponsorship will provide the Shire with:

- Permission to place signage around the grounds at the show;
- Full-page advertisement in the show schedule;
- Two free indoor sites;
- Car passes;
- Six (6) adult two-day show passes; and
- An invitation to the President's function.

Officer's Comment

The approximate hire cost is \$5,152 for the Esperance Sporting Complex and \$2,300 for the GSG.

EDAS usually requests the Shire waives rubbish disposal fees for the Show each year, which has generally been permitted by allocating the cost to the Community Assistance - Minor account. The disposal of waste and placement of bins is approximately \$1,500.

EDAS will seek assistance from a local waste company to transport the waste as per previous years.

The Diamond Sponsorship package is valued at \$7,000 plus GST and is considered a reasonable exchange for the waiver of hire fees.

Consultation

Nil

Financial Implications

As outlined in the report.

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Council Plan 2022-2032

People - Outcome 2. A healthy and active community

Objective 2.4. Grow community capacity by supporting community groups and volunteers.

Encourage and support volunteers and community groups

Environmental Considerations

Nil

Attachments

- A1. Request to Waive Fees in Exchange for Sponsorship - Esperance and Districts
Agricultural Society

RECOMMENDATION AND DECISION

12.1.5 Request for Waiver of Fees - Esperance and Districts Agricultural Society

Moved: Cr Flanagan

Seconded: Cr Horan

O0423-068

Council Resolution

That Council waive fees for the Esperance Sporting Complex, Greater Sports Ground and waste disposal for the 2023 Esperance and Districts Agricultural Society Show in exchange for Diamond Sponsorship.

**CARRIED
F8 - A0**



ESPERANCE & DISTRICTS AGRICULTURAL SOCIETY (INC.)

Affiliated with,
The Royal Agricultural Society of WA (Inc)
The Equestrian Federation of Australia WA

Wednesday, 5th April 2023

All Correspondence to:

P O Box 678

ESPERANCE WA 6450

Phone: 08 90712598

E-mail: espag@westnet.com.au

ABN: 93 862 161 548

CEO Shane Burge
Shire President Cr Ian Mickel AM JP
Deputy President Cr Rob Chambers
Cr Rob Horan
Cr Jennifer Obourne
Cr Jo-Anne O'Donnell
Cr Leonie de Haas
Cr Shayne Flanagan
Cr Steve McMullen
Cr Wes Graham

Dear Mr Burge and Counsellors,

The Esperance and Districts Agricultural Soc, would like to thank you for being a major sponsor of the 70th annual show in 2022

As successful as the 2022 show was, with the COVID disruptions and increasing costs, it will take us a few years to get back on track financially.

With this in mind the EDAS would like to invite the Shire to once again become a major sponsor for our 71st Agricultural show, by waiving the ground, stadiums and rubbish fees as done last year.

These are large costs to us and we would very much appreciate your support in this.

If you would like to discuss this further, please contact our president, Mr Graham Cooper on 0429 960 560.

Kind regards,

Fleur McDonald

Fleur McDonald
Secretary

12.2 ASSET MANAGEMENT
Nil

12.3 CORPORATE & COMMUNITY SERVICES

Item: 12.3.1

Rates Exemption Application

Author/s	Tania Hourn	Senior Rates Officer
Authorisor/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D23/4005

Applicant

Esperance Aboriginal Corporation Incorporated (EAC)

LOCATION/ADDRESS

A/32490 7 Blake Street SINCLAIR
A/82834 6 Clarke Court CASTLETOWN
A/12534 35 Goldfields Road CASTLETOWN
A/38356 5 Dalyup Drive NULSEN
A/10983 19 Burton Road CASTLETOWN
A/32011 8 Freeman Street SINCLAIR
A/32102 31 Treasure Road SINCLAIR
A/19240 22 Chestnut Street CASTLETOWN
A/65847 17-19 Windich Street ESPERANCE

Executive Summary

For Council to consider granting rates exemptions to various properties under Section 6.26(2)(g) of *The Local Government Act 1995 (WA)* Land used exclusively for charitable purposes.

Recommendation in Brief

That Council:

1. Grant rate exemptions under Section 6.26(2)(g) of *The Local Government Act 1995 (WA)* to Esperance Aboriginal Corporation Incorporated for properties located at 5 Dalyup Drive, 19 Burton Road, 8 Freeman Street, 31 Treasure Road, 22 Chestnut Street and 17-19 Windich Street from 1 July 2022
2. Deny rate exemptions for properties located at 7 Blake Street, 35 Goldfields Road and 6 Clarke Court under Section 6.26(2)(g) of *The Local Government Act 1995 (WA)*.

Background

Esperance Aboriginal Corporation Incorporated (EAC), is a registered public benevolent institution, not-for-profit organisation owned and managed by indigenous members of our community. The objective of the organisation is to provide affordable living for the indigenous members of the community who need assistance. EAC has submitted an application for rates exemptions on nine separate properties.

Substantially, the purpose of this organisation is to provide rental accommodation exclusively for community members of Aboriginal or Torres Strait Islander descent that are low income earners and or unemployed. These are people who may be at risk of being destitute or of being homeless. The accommodation offers affordable rent, with housing and yard maintenance extended to the aged, frail or disabled indigenous members of our community.

Tenancy Agreements may be long term or periodic, whichever is applicable to the tenant's situation. Rent is payable weekly to contribute towards the cost of overheads arising from repairs, maintenance, wages, water rates, land rates and utilities. EAC relies heavily on volunteers to maintain the properties.

Use and Occupation of the Land

EAC own nine properties freehold within the Shire of Esperance, for which they have applied for Rate Exemptions. Shire officers have assessed each application for eligibility for the exemptions under the regulations. Of the eligible for exemption properties, five have current leases in place which have been presented to the Shire with each application. More detail about the applications are included in Attachment C. The Windich Street property is currently unoccupied. However, it is used for the corporation's meetings and for emergency accommodation for those in need. It does not generate rental income.

(Further details of the applications will be available on request).

The following six properties, as assessed by officers meet the criteria:

A/38356 5 Dalyup Drive NULSEN
A/10983 19 Burton Road CASTLETOWN
A/32011 8 Freeman Street SINCLAIR
A/32102 31 Treasure Road SINCLAIR
A/19240 22 Chestnut Street CASTLETOWN
A/65847 17-19 Windich Street ESPERANCE

The remaining three properties, as assessed by officers do not meet the criteria:

A/32490 7 Blake Street SINCLAIR
A/82834 6 Clarke Court CASTLETOWN
A/12534 35 Goldfields Road CASTLETOWN

The Blake Street property is classified as vacant land so would not be eligible for an exemption. The Clarke Court and Goldfields Road are not eligible as they are tenanted for commercial purposes.

Officer's Comment

Section 6.26(2)(g) of the Act provides that "land used exclusively for charitable purposes" is not rateable by a local government. There is no clear definition in the Local Government Act 1995 as to how this clause should be interpreted and as such there has been inconsistencies in the interpretation and application of the "charitable land use" provisions by local governments. Ownership of land by a charitable organisation does not in itself bring that land within the scope of Section 6.26(g).

There has been case law, 'general practice' and guidance from local government inquiries that can be drawn from to help local governments determine rate exemptions. The key criteria is where the **use** of the land for "charitable purpose" that the sub-section applies. Accordingly, land in private, as opposed to charitable ownership, could be exclusively used for a charitable purpose. This view was supported in the case of *William Trustees v Inland Revenue Commissioners (1947)* and also more recently where retirement villages which are privately owned have been determined to meet the charitable purpose definition.

In this instance EAC are using six of their nine properties exclusively for charitable purposes as described the charitable purpose definition of "relief of the aged, impotent and poor, the advancement of education and religion and other purposes of benefit to the community".

EAC have supported their applications with the following: -

1. Completed application for rate exemption
(Available on request – they are all similar and large files).
2. Certificate of Incorporation. (Attachment A)
3. Housing Policy Procedure. (Attachment B)
4. Copies of current leases. (Attachment C) (Still waiting for these)

Consultation

Local Government Act 1995 (WA)

Information received from applicant (Lillian Bonney)

Financial Implications

The calculated rates for 2022/23 financial year amount to \$8,148 and \$480 for the waste rate.

LOCATION/ADDRESS	RATES	WASTE
5 Dalyup Drive NULSEN	\$1273	\$80
19 Burton Road CASTLETOWN	\$1273	\$80
8 Freeman Street SINCLAIR	\$1457	\$80
31 Treasure Road SINCLAIR	\$1317	\$80
22 Chestnut Street CASTLETOWN	\$1273	\$80
19 Windich Street ESPERANCE	\$1555	\$80

Asset Management Implications

Nil

Statutory Implications

Section 6.26(2)(g) of *The Local Government Act 1995 (WA)*

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Leadership

A financially sustainable and supportive organisation achieving operational excellence.

Provide responsible resource and planning management for now and the future.

Environmental Considerations

Nil

Attachments

A. Certificate of Incorporation

B. EAC Housing Policy Procedure - *Confidential - Under Separate Cover*

RECOMMENDATION AND DECISION

12.3.1 Rates Exemption Application

Moved: Cr Chambers

Seconded: Cr O'Donnell

O0423-069

Council Resolution

That Council

- 1. Grant rate exemptions under Section 6.26(2)(g) of *The Local Government Act 1995 (WA)* to Esperance Aboriginal Corporation Incorporated, for the following properties from 1 July 2022.**

A/38356 5 Dalyup Drive NULSEN

A/10983 19 Burton Road CASTLETOWN

A/32011 8 Freeman Street SINCLAIR

A/32102 31 Treasure Road SINCLAIR

A/19240 22 Chestnut Street CASTLETOWN

A/65847 17-19 Windich Street ESPERANCE

- 2. Deny rate exemptions for the following properties under Section 6.26(2)(g) of *The Local Government Act 1995 (WA)***

A/32490 7 Blake Street SINCLAIR

A/82834 6 Clarke Court CASTLETOWN

A/12534 35 Goldfields Road CASTLETOWN

**CARRIED
F8 - A0**

3

FORM 7

Sub-regulation 11 (1)

COMMONWEALTH OF AUSTRALIA

Aboriginal Councils and Associations Act 1976

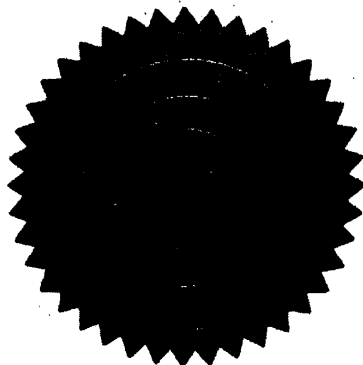
Certificate of Incorporation of an Aboriginal Association

I, **PATRICIA ANN TURNER**,
the Registrar of Aboriginal Corporations,
in pursuance of paragraph 45(1)(a) of the Act
hereby certify that

**ESPERANCE
ABORIGINAL CORPORATION**

has this day been incorporated under the Act.

Dated this TWENTIETH *day of* JULY , 19 87 .



PA Turner

REGISTRAR



Australian Government
Australian Taxation Office



ESPERANCE ABORIGINAL CORPORATION INC
PO BOX 876
KALGOORLIE PO WA 6433

Our reference: 7104703494581
Phone: 1300 130 248
Client ID: 94 554 214 246

28 October 2016

Your organisation is endorsed for charity tax concessions

Dear Sir/Madam

We have endorsed your organisation for charity tax concessions and enclose your *Notice of endorsement for charity tax concessions*.

The following details will appear on the Australian Business Register:

- your organisation's endorsement to access charity tax concessions
- the date or period of effect.

You can view the details including the type of charity concessions at www.abr.business.gov.au

If your organisation has also applied for other endorsements, you will receive separate notification.

What you need to do

Your organisation should regularly review its entitlement to charity tax concessions. We recommend a yearly review. If there are any changes (for example, to governing rules, structure or operations) and you are no longer entitled to endorsement, you must notify us before or as soon as possible after the event.

For more information

Detailed information on your non-profit entitlements, obligations and how to subscribe to regular updates is available from our website, www.ato.gov.au/non-profit

You can phone us on **1300 130 248** between 8.00am and 6.00pm, Monday to Friday for help with matters specific to non-profit organisations, including the endorsement process for charities and deductible gift recipients, income tax, goods and services tax (GST) and fringe benefits tax (FBT) concessions.

What you need if you phone us

We need to know we are talking to the right person before we can discuss your tax affairs. We will ask for details only you or someone you have authorised would know. An authorised contact is someone who you have previously told us can act on your behalf. It will help if you quote 'Our reference', which you will find at the top of this letter. If you can, please have your Australian business number with you.

Yours faithfully

Michael Cranston
Deputy Commissioner of Taxation



Australian Government
Australian Taxation Office

28 October 2016

Notice of endorsement for charity tax concessions

This endorsement notice has been issued to:

Name **ESPERANCE ABORIGINAL CORPORATION INC**
Australian business number **94 554 214 246**

ESPERANCE ABORIGINAL CORPORATION INC, a registered public benevolent institution, is endorsed to access the following tax concessions from the dates shown:

Income tax exemption from **1 July 2000** under Subdivision 50-B of the *Income Tax Assessment Act 1997*.

GST concessions from **1 July 2005** under Division 176 of *A New Tax System (Goods and Services Tax) Act 1999*.

FBT exemption from **1 July 2005** under section 123C of the *Fringe Benefits Tax Assessment Act 1986*.

As an endorsed public benevolent institution, benefits your organisation provides to its employees are exempt from FBT where the total grossed-up value of certain fringe benefits for each employee during the FBT year is \$30,000 or less.

If the grossed-up value of benefits received by the employees of your organisation exceeds this threshold, your organisation is liable for FBT on the excess amount.

Reportable fringe benefits

If the value of certain fringe benefits provided to your organisation's employees exceeds \$2,000 in an FBT year, your organisation is required to record the grossed-up taxable value of those benefits on its employee's payment summary for the corresponding income year. This requirement applies even if your organisation is not liable to pay FBT.

Your organisation's endorsement to access charity tax concessions, together with the date or period of effect, is entered in the public register maintained by the Australian Business Registrar at www.abr.business.gov.au

Your organisation must notify us in writing if it ceases to be entitled to endorsement.

Chris Jordan
Commissioner of Taxation
Registrar of the Australian Business Register

Item: 12.3.2

Financial Services Report - April 2023

Author/s	Beth O'Callaghan	Manager Financial Services
Authoriser/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D23/9027

Attachments

[A1.](#) Monthly Financial Services Report - March 2023

RECOMMENDATION AND DECISION

12.3.2 Financial Services Report - April 2023

Moved: Cr O'Donnell

Seconded: Cr de Haas

O0423-070

Council Resolution

That Council receive the attached report entitled Monthly Financial Services Report (incorporating the Statement of Financial Activity) for the month of March 2023.

**CARRIED
F8 - A0**



SHIRE OF ESPERANCE

MONTHLY FINANCIAL MANAGEMENT REPORTS

(Incorporating Statement of Financial Activity)

MARCH 2023

CORPORATE & COMMUNITY SERVICES



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5. Statement of Financial Position (Balance Sheet)	6
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Compilation Report

MANAGER FINANCIAL SERVICES
COMPILATION REPORT

MEETING DATE	: 26th April 2023
ACCOUNTING PERIOD	: The period ended 31 st March 2023
COMPILATION DATE	: 12 th April 2023
CONTENTS	: Monthly Financial Report

OVERVIEW

(Source:- Summary of Reporting Programs page 2:1 and graphical progressive snapshot/Liquidity graph.)

The Statement of Financial Activity by reporting program is presented on page 3 and shows a surplus as at 31 March of \$14,451,580.

Rates Collected

Rates collected at the end of March were 102.59% this is presented on page 17. The reason for the percentage being greater than 100% is because the formula now includes prepaid rates. This format was changed at the time the monthly financial report was reviewed and updated.

Prepaid rates at 31 March are \$1,699,724.

Budget Review

The budget review was adopted at the OCM in March. This has been forwarded to the Department of Local Government, Sport and Cultural Industries, as per the requirement of the Local Government Act (1995).

2023/2024 Fees & Charges

Work has commenced on next year's fees and charges. An email has been sent to responsible officers and managers to review and advise of changes.

Compilation Report

Working Capital (Note 1- page 7)

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of March is \$14,451,580. The surplus is shown on the bottom of the Statement of Financial Activity on page 3 and also on the bottom of Composition of Net Current Funding Position on page 7. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$16,209,526 and this is shown on page 7. Reserve balance is \$28,008,071.

Tamsen Kirby
Assistant Accountant

STATEMENT OF FINANCIAL ACTIVITY

BY REPORTING PROGRAM

For the Period Ended 1 March to 31 March 2023



DESCRIPTION	2022/2023 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
Operating Income					
03 - General Purpose Funding	(31,980,365)	(31,029,127)	(30,910,589)	118,538	100%
04 - Governance	(412,515)	(195,171)	(184,985)	10,186	95%
05 - Law, Order & Public Safety	(1,322,296)	(628,127)	(709,162)	(81,035)	113%
07 - Health	(122,759)	(92,070)	(59,025)	33,045	64%
08 - Education & Welfare	(5,836,659)	(4,382,811)	(4,566,679)	(183,868)	104%
10 - Community Amenities	(6,521,195)	(5,771,545)	(5,510,532)	261,013	95%
11 - Recreation & Culture	(3,056,390)	(1,986,179)	(1,818,294)	167,885	92%
12 - Transport	(1,894,182)	(1,262,856)	(1,192,024)	70,832	94%
13 - Economic Services	(1,247,969)	(817,045)	(755,110)	61,935	92%
14 - Other Property & Services	(2,280,798)	(232,798)	(318,332)	(85,534)	137%
Income Total	(54,675,128)	(46,397,729)	(46,024,733)	372,996	
Expense					
03 - General Purpose Funding	433,375	317,465	289,420	(28,045)	91%
04 - Governance	2,433,405	1,935,364	1,748,487	(186,877)	90%
05 - Law, Order & Public Safety	2,759,023	2,033,361	1,729,425	(303,936)	85%
07 - Health	489,599	369,181	365,743	(3,438)	99%
08 - Education & Welfare	6,332,364	5,649,942	4,008,445	(1,641,497)	71%
10 - Community Amenities	7,218,539	4,726,510	4,858,913	132,403	103%
11 - Recreation & Culture	14,519,243	10,791,300	10,034,335	(756,965)	93%
12 - Transport	23,072,132	16,721,618	17,028,165	306,547	102%
13 - Economic Services	2,395,791	1,788,204	1,473,224	(314,980)	82%
14 - Other Property & Services	1,069,890	814,277	1,609,136	794,859	198%
Expense Total	60,723,361	45,147,222	43,145,294	(2,001,928)	
Operating Total	6,048,233	(1,250,507)	(2,879,440)	(1,628,933)	
Capital Income					
04 - Governance	(640,656)	(488,991)	(214,035)	274,956	44%
05 - Law, Order & Public Safety	(868,252)	(438,252)	(24,252)	414,000	6%
07 - Health	(14,546)	0	0	0	0%
08 - Education & Welfare	(1,246,292)	(417,146)	(196,591)	220,555	47%
10 - Community Amenities	(1,211,533)	(31,818)	(31,818)	(0)	100%
11 - Recreation & Culture	(3,505,029)	(424,345)	(415,632)	8,713	98%
12 - Transport	(11,354,997)	(8,056,969)	(5,951,900)	2,105,069	74%
13 - Economic Services	(151,500)	(26,500)	(10,578)	15,922	40%
14 - Other Property & Services	(7,573,888)	(2,841,462)	(2,824,485)	16,977	99%
Income Total	(26,566,693)	(12,725,483)	(9,669,291)	3,056,192	
Expense					
04 - Governance	837,782	546,674	433,138	(113,536)	79%
05 - Law, Order & Public Safety	1,222,128	272,561	142,160	(130,401)	52%
07 - Health	36,464	0	0	0	0%
08 - Education & Welfare	1,246,292	1,010,257	231,675	(778,582)	23%
10 - Community Amenities	1,271,977	766,043	217,239	(548,804)	28%
11 - Recreation & Culture	5,947,550	2,953,687	1,912,466	(1,041,221)	65%
12 - Transport	23,295,016	14,763,055	12,460,855	(2,302,200)	84%
13 - Economic Services	85,157	84,110	73,266	(10,844)	87%
14 - Other Property & Services	4,275,778	3,119,301	2,555,025	(564,276)	82%
15 - Funds Transfer	6,411,049	261,324	278,056	16,732	106%
Expense Total	44,629,193	23,777,012	18,303,880	(5,473,132)	
Capital Total	18,062,500	11,051,529	8,634,589	(2,416,940)	
Grand Total	24,110,733	9,801,022	5,755,149	(4,045,873)	
Reconciliation					
Depreciation	(21,429,748)	(16,095,713)	(16,075,124)		
Loss on Asset Disposals	(287,637)	(186,664)	(21,029)		
Profit on Asset Disposals	1,801,036	4,000	118,695		
Provisions and Accrual	(260,703)	(189,081)	(309,255)		
Movement of Non-Current Receivable	0	0	(814)		
Less; Surplus (Deficit) B/Fwd	3,919,201	3,919,201	3,919,201		
(Surplus)/Deficit	14,480	(10,585,637)	(14,451,580)		

STATEMENT OF FINANCIAL ACTIVITY

BY NATURE or TYPE

For the Period Ended 1 March to 31 March 2023



DESCRIPTION	2022/2023 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
Operating Income					
Fees & Charges	(10,697,351)	(8,975,520)	(8,584,668)	390,852	96%
Interest Earnings	(1,257,000)	(697,382)	(697,346)	36	100%
Operating Grants & Subsidies	(7,744,431)	(5,723,832)	(5,818,097)	(94,265)	102%
Profit on Asset Disposals	(1,801,036)	(4,000)	(118,695)	(114,695)	2967%
Rates	(23,575,067)	(23,583,264)	(23,467,466)	115,798	100%
Reimbursements	(961,291)	(748,548)	(566,036)	182,512	76%
Contributions & Donations Operating	(1,547,925)	(721,627)	(828,870)	(107,243)	115%
Reserve Transfers into Muni	(7,091,027)	(5,943,556)	(5,943,556)	0	100%
Income Total	(54,675,128)	(46,397,729)	(46,024,733)	372,996	
Expense					
Allocations	(964,996)	(11,155)	(743,133)	(731,978)	6662%
Depreciation	21,429,748	16,095,713	16,075,124	(20,589)	100%
Insurance	885,771	896,624	885,765	(10,859)	99%
Interest Expense	96,666	65,494	46,464	(19,030)	71%
Loss on Asset Disposals	287,637	186,664	21,029	(165,635)	11%
Material & Contracts	16,578,369	11,297,320	9,912,031	(1,385,289)	88%
Other Expenditure	711,481	551,254	470,538	(80,716)	85%
Utility Charges	1,368,994	906,971	951,399	44,428	105%
Employment Expenses	20,329,691	15,158,337	15,526,076	367,739	102%
Expense Total	60,723,361	45,147,222	43,145,294	(2,001,928)	
Operating Total	6,048,233	(1,250,507)	(2,879,440)	(1,628,933)	
Capital Income					
Non-Operating Grants & Subsidies	(15,014,459)	(8,754,744)	(5,650,094)	3,104,650	65%
Proceeds from Disposals	(4,674,607)	(3,546,594)	(3,579,356)	(32,762)	101%
Reserve Transfers into Muni	(6,679,398)	(276,731)	(276,731)	0	100%
Self Supporting Loan Principle Received	(198,229)	(147,414)	(163,111)	(15,697)	111%
Income Total	(26,566,693)	(12,725,483)	(9,669,291)	3,056,192	
Expense					
Material & Contracts	26,491,299	16,196,892	11,589,125	(4,607,767)	72%
Purchase of Assets	5,817,999	3,798,817	3,392,940	(405,877)	89%
Repayment of Debentures	250,646	173,329	173,328	(1)	100%
Reserve Transfers from Muni	6,411,049	261,324	278,056	16,732	106%
Employment Expenses	5,658,200	3,346,650	2,870,431	(476,219)	86%
Expense Total	44,629,193	23,777,012	18,303,880	(5,473,132)	
Capital Total	18,062,500	11,051,529	8,634,589	(2,416,940)	
Grand Total	24,110,733	9,801,022	5,755,149	(4,045,873)	
Reconciliation					
Depreciation	(21,429,748)	(16,095,713)	(16,075,124)		
Loss on Asset Disposals	(287,637)	(186,664)	(21,029)		
Profit on Asset Disposals	1,801,036	4,000	118,695		
Provisions and Accrual	(260,703)	(189,081)	(309,255)		
Movement of Non-Current Receivable	0	0	(814)		
Less: Surplus (Deficit) B/Fwd	3,919,201	3,919,201	3,919,201		
(Surplus)/Deficit	14,480	(10,585,637)	(14,451,580)		

**SHIRE OF ESPERANCE
MUNICIPAL FUND
Income Statement
Month Ending 31 March 2023**



	2022-23 BUDGET \$	2022-23 ACTUALS \$	VARIANCE \$	VARIANCE %
Operating Revenue				
Fees & Charges	(10,486,823)	(8,584,668)	(1,902,155)	81.9%
Interest Earnings	(237,000)	(697,346)	460,346	294.2%
Non-Operating Grants & Subsidies	(14,754,952)	(5,650,094)	(9,104,858)	38.3%
Operating Grants & Subsidies	(7,317,385)	(5,818,097)	(1,499,288)	79.5%
Profit on Asset Disposals	(553,536)	(118,695)	(434,841)	21.4%
Rates	(23,543,676)	(23,467,466)	(76,210)	99.7%
Reimbursements	(879,972)	(566,036)	(313,936)	64.3%
Contributions & Donations Oper	(1,448,017)	(828,870)	(619,147)	57.2%
Operating Revenue Total	(59,221,361)	(45,731,271)	(13,490,090)	
Operating Expense				
Allocations	(720,101)	(743,133)	23,032	103.2%
Depreciation	20,738,656	16,075,124	4,663,532	77.5%
Insurance	838,596	885,765	(47,169)	105.6%
Interest Expense	96,666	46,464	50,202	48.1%
Loss on Asset Disposals	290,637	21,029	269,608	7.2%
Material & Contracts	15,712,571	9,912,031	5,800,540	63.1%
Other Expenditure	710,254	470,538	239,716	66.2%
Utility Charges	1,216,094	951,399	264,695	78.2%
Employment Expenses	19,584,300	15,526,076	4,058,224	79.3%
Operating Expense Total	58,467,673	43,145,294	15,322,379	
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS				
(SURPLUS)/DEFICIT	(753,688)	(2,585,978)	1,832,290	

**SHIRE OF ESPERANCE
MUNICIPAL FUND**
Statement of Financial Position
Month Ending 31 March 2023
Compared to 30th June 2022



	31/03/2023	30/06/2022
	\$	\$
Current Assets		
Cash and Cash Equivalents	44,217,597	41,857,599
Trade and Other Receivables	2,485,187	2,611,173
Inventories	527,402	528,956
Current Assets Total	47,230,186	44,997,728
Current Liabilities		
Trade and Other Payables	(2,433,049)	(3,105,086)
Current Portion of Long Term Borrowings	(100,422)	(273,750)
Provisions	(3,801,542)	(3,126,337)
Other	(322,809)	(2,211,302)
Current Liabilities Total	(6,657,822)	(8,716,475)
Non Current Assets		
Other Receivables	1,682,580	1,850,965
Inventories- Non Current	3,774,582	3,774,582
Property, Plant and Equipment	100,682,103	102,983,171
Infrastructure	420,605,069	419,840,748
Non Current Assets Total	526,744,334	528,449,466
Non Current Liabilities		
Long Term Borrowings	(2,267,491)	(2,267,491)
Provisions- Non Current	(5,915,766)	(5,915,765)
Non Current Liabilities Total	(8,183,257)	(8,183,256)
Net Assets	559,133,441	556,547,463
Equity		
Reserves- Cash Backed	(28,017,101)	(33,959,332)
Revaluation Surplus	(208,364,083)	(208,364,083)
Retained Surplus	(322,752,256)	(314,224,048)
Equity Total	(559,133,441)	(556,547,463)

SHIRE OF ESPERANCE

COMPOSITION OF NET CURRENT FUNDING POSITION



Month Ending 31 March 2023

	31/03/2023	30/06/2022
	\$	\$
Current Assets		
Cash and Cash Equivalents	16,209,526	7,898,267
Trade and Other Receivables	2,450,070	2,048,105
Inventories	351,345	352,899
Current Assets Total	19,010,941	10,299,271
Current Liabilities		
Trade and Other Payables	(2,442,080)	(4,951,548)
Current Portion of Long Term Borrowings	(23,105)	(23,105)
Provisions	(1,771,367)	(1,405,417)
Other	(322,809)	
Current Liabilities Total	(4,559,361)	(6,380,070)
Total	14,451,580	3,919,201

VARIANCES
BY REPORTING PROGRAM



For The Period Ended 31 March 2023

Material Variances as per the Statement of Financial Activity:

DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Operating Income						
03 - General Purpose Funding	(31,029,127)	(30,910,589)	118,538	100%	↓	Budgeted for interims that have not occurred as yet.
07 - Health	(92,070)	(59,025)	33,045	64%	↓	Suicide prevention contract liability to be transferred back to income for 2022-23 year.
08 - Education & Welfare	(4,382,811)	(4,566,679)	(183,868)	104%	↑	Timing difference with the receipt of budgeted grants for Homecare.
10 - Community Amenities	(5,771,545)	(5,510,532)	261,013	95%	↓	Timing difference with waste facility gate entry charges and GVROC funding towards climate change coordinator role.
11 - Recreation & Culture	(1,986,179)	(1,818,294)	167,885	92%	↓	Timing difference on swimming pool fees; sporting complex fees and reimbursement from Horizon for appliance upgrades.
14 - Other Property & Services	(232,798)	(318,332)	(85,534)	137%	↑	The fuel tax credit is lower than expected but should pick up with the fuel excise back. Offsetting this is outside works reimbursements for workers compensation and private works income higher than expected.

VARIANCES
BY REPORTING PROGRAM
For The Period Ended 31 March 2023
Material Variances as per the Statement of Financial Activity:



DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Expense						
04 - Governance	1,935,364	1,748,487	(186,877)	90%	↓	Timing difference with overhead allocations for Governance where the insurance was fully paid in first half of financial year.
05 - Law, Order & Public Safety	2,033,361	1,729,425	(303,936)	85%	↓	Fire mitigation works expenditure is behind budgeted year to date expectations.
08 - Education & Welfare	5,649,942	4,008,445	(1,641,497)	71%	↓	Various homecare expenses including wages are under budget YTD. Work has not occurred on the fire hydrant near homecare.
10 - Community Amenities	4,726,510	4,858,913	132,403	103%	↑	Timing difference with maintenance expenditure for the waste facility.
11 - Recreation & Culture	10,791,300	10,034,335	(756,965)	93%	↓	Timing difference with coastal infrastructure maintenance; sporting complexes building maintenance; surf club building compliance; public hall building maintenance; and community grant payments.
12 - Transport	16,721,618	17,028,165	306,547	102%	↑	Ahead of budget for rural roads maintenance and road verges in particular. Offsetting this is the airport landside building maintenance that is behind budget YTD.
13 - Economic Services	1,788,204	1,473,224	(314,980)	82%	↓	Wild dog control underbudget. Contribution towards Australia's Golden Outback and joint marketing campaign not paid as yet. No expenditure has occurred on the Worker Accommodation study as yet. The expenditure from the Club Development funding is behind budget expectations.
14 - Other Property & Services	814,277	1,609,136	794,859	198%	↑	Plant & vehicle costs including insurance is greater than expected for this time of year. Plant depreciation is currently under recovering. Public works expenditure is higher than budgeted.

VARIANCES
BY REPORTING PROGRAM
For The Period Ended 31 March 2023
Material Variances as per the Statement of Financial Activity:



DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Capital						
Income						
04 - Governance	(488,991)	(214,035)	274,956	44%	↓	IT capital grants for CCTV projects has not been received yet.
05 - Law, Order & Public Safety	(438,252)	(24,252)	414,000	6%	↓	Timing difference with grant income for replacement fire sheds.
08 - Education & Welfare	(417,146)	(196,591)	220,555	47%	↓	Budgeted homecare capital grants not received as yet.
12 - Transport	(8,056,969)	(5,951,900)	2,105,069	74%	↓	Timing difference with receipt of roads & streets capital grants. Offsetting this is the sale of road making plant occurring earlier than budgeted.
13 - Economic Services	(26,500)	(10,578)	15,922	40%	↓	Timing difference with vehicle sales for building services.

VARIANCES
BY REPORTING PROGRAM
For The Period Ended 31 March 2023
Material Variances as per the Statement of Financial Activity:



DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Expense						
04 - Governance	546,674	433,138	(113,536)	79%	↓	CCTV stages 2, 3 and 4 expenditure timing difference.
05 - Law, Order & Public Safety	272,561	142,160	(130,401)	52%	↓	Recognition of SES vehicle was not budgeted as yet but has occurred. Work has not commenced on the Grass Patch Fire Brigade shed yet.
08 - Education & Welfare	1,010,257	231,675	(778,582)	23%	↓	Homecare building refurbishment is behind budget expectations.
10 - Community Amenities	766,043	217,239	(548,804)	28%	↓	Work has not commenced on boat ramp toilet. Expenditure on the Myrup waste transfer station project and truck wash pump shed is less than budgeted YTD.
11 - Recreation & Culture	2,953,687	1,912,466	(1,041,221)	65%	↓	Parks and reserves vehicle purchases have not occurred as yet. Various park upgrades; LRCI Lost at Sea Memorial; LRCI Pet Cemetery; LRCI Mountain Bike track stage 1; and Adventureland Park maze are behind budget year to date. Coastal upgrades are also behind budget year to date. Civic centre disability access and toilet has not commenced as yet. Offsetting this is the expenditure on the BOILC plant room and heating upgrade which is exceeding budget.
12 - Transport	14,763,055	12,460,855	(2,302,200)	84%	↓	Road making plant purchases has occurred ahead of budget. Capital road expenditure is less than budgeted year to date.
13 - Economic Services	84,110	73,266	(10,844)	87%	↓	Purchase of building services light vehicle was less than expected.
14 - Other Property & Services	3,119,301	2,555,025	(564,276)	82%	↓	Ocean Street Development is behind budgeted expectations.

**Shire of Esperance
For the Period Ended 31 March 2023**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. (Surplus)/Deficit

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance
	2022/23 Budget Estimated (Surplus)/Deficit			36,475
W3473	James Street Precinct Cultural Area Masterplan	O0822-191	150,000	186,475
01-4010-955-956	Priority Projects Reserve	O0822-191	(150,000)	36,475
01-4180-360-405	Flinders Development - Consultants	O1122-182	100,000	136,475
01-4180-955-902	Land Purchase and Development Reserve	O1122-182	(100,000)	36,475
01-7490-705-660	Other Property & Services Purchases	S0223-016	400,000	436,475
01-7490-955-902	Land Purchase and Development Reserve	S0223-016	(400,000)	36,475
	Budget Review Amendments (Net)	O0323-058	(21,995)	14,480
Amended Budget as per Council Resolution (1)				14,480

(1) Budget (Surplus)/Deficit position as per the Statement of Financial Activity.

**Shire of Esperance
For the Period Ended 31 March 2023**

RECEIVABLES STATUS

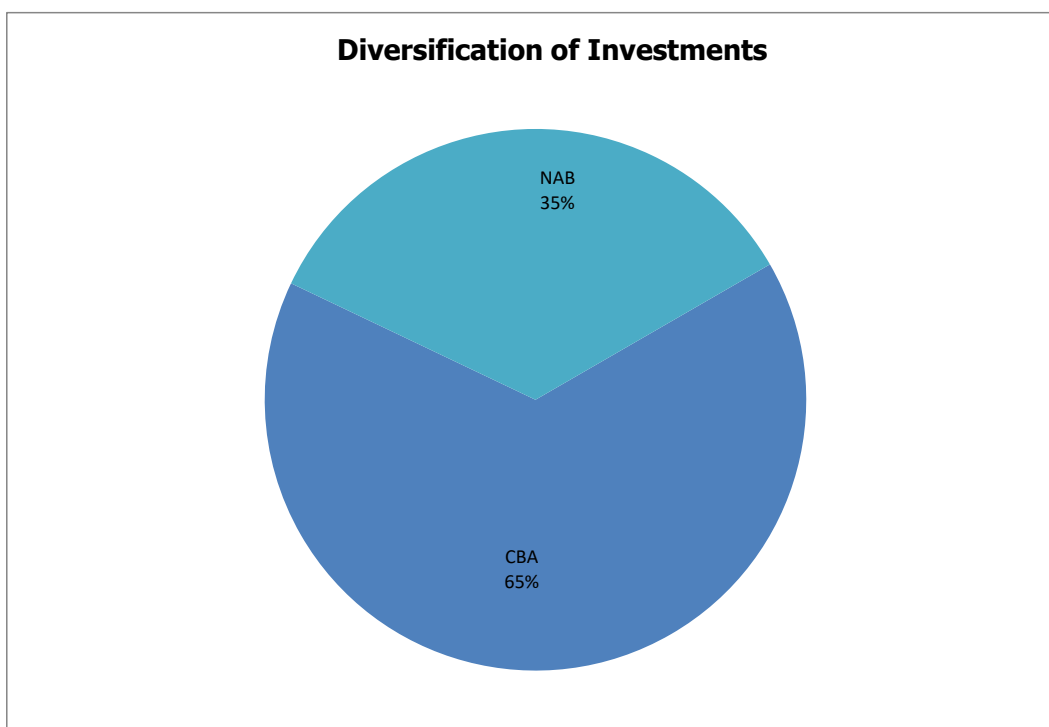
	Current	ATO	30 Days	60 Days	90 Days	90+Days	Total
General Receivables	1,119,076	0	43,288	19,808	3,753	27,611	1,213,537
Category							
Government Grants							\$0 A
Contributions & Reimbursements							\$2,119 B
Loan Repayments							\$0 C
Fees and Charges							\$25,492 D
Private Works							\$0 E
Proceeds Sale of Assets							\$0 F
							\$27,611

Amounts shown above include GST (where applicable)

90+Days Represented by:

A	<i>Government Grants:</i>		
		\$0	
	Total (A)	\$0	
B	<i>Contributions & Reimbursements:</i>		
		\$351	Electricity reimbursement
		\$0	Water reimbursement
		\$1,768	Staff payroll reimbursements
	Total (B)	\$2,119	
C	<i>Loan Repayments:</i>		
		\$0	
	Total (C)	\$0	
D	<i>Fees & Charges:</i>		
		\$4,434	Museum Village charges
		\$1,297	Lease fees
		\$220	Visitors Centre charges
		\$640	Surrender fees
		\$10,000	Homecare fees
		\$404	BOILC fees
		\$645	Vehicle impound fees
		\$1,570	Cemetery fees
		\$6,282	Wylie Bay Waste charges
	Total (D)	\$25,492	
E	<i>Private Works:</i>		
		\$0	
	Total (E)	\$0	
F	<i>Proceeds Sale of Assets:</i>		
		\$0	
	Total (F)	\$0	

Cash Investments as at 31 March 2023

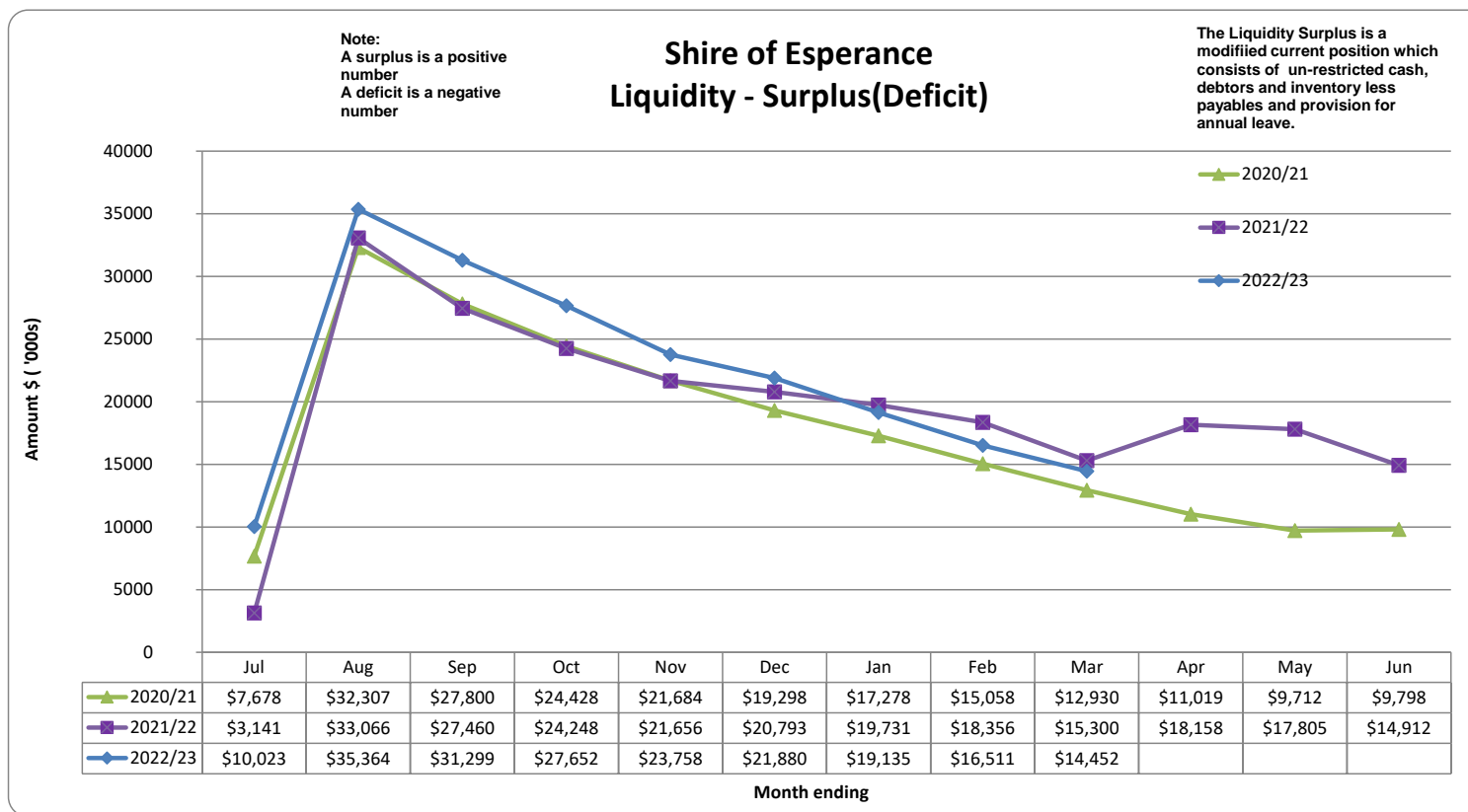


Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
NAB	\$ 4,000,000	3.52%	240	05-Apr-23	Term Deposit - Reserve
CBA	\$ 5,740,000	3.80%	240	12-Apr-23	Term Deposit - Reserve
CBA	\$ 3,000,000	4.07%	120	21-Apr-23	Term Deposit - Reserve
NAB	\$ 4,000,000	4.05%	120	06-Jun-23	Term Deposit - Reserve
CBA	\$ 3,000,000	4.32%	120	15-Jun-23	Term Deposit - Reserve
CBA	\$ 4,000,000	4.27%	60	15-Jun-23	Term Deposit - Reserve
CBA	\$ 4,000,000	4.45%	150	17-Jul-23	Term Deposit - Reserve
NAB	\$ 3,000,000	3.52%	240	05-Apr-23	Term Deposit - Muni
CBA	\$ 3,000,000	4.29%	90	28-Jun-23	Term Deposit - Muni
NAB	\$ 4,000,000	4.00%	90	17-Apr-23	Term Deposit - Muni
CBA	\$ 5,347,681	3.70%	N/A	N/A	Business Online Saver - Muni
CBA	\$ -	0.25%	N/A	N/A	Cash Deposit A/C - Muni
CBA	\$ 275,552	0.25%	N/A	N/A	Cash Deposit A/C - Reserves
	\$ 43,363,232				

Investment Interest Earnings

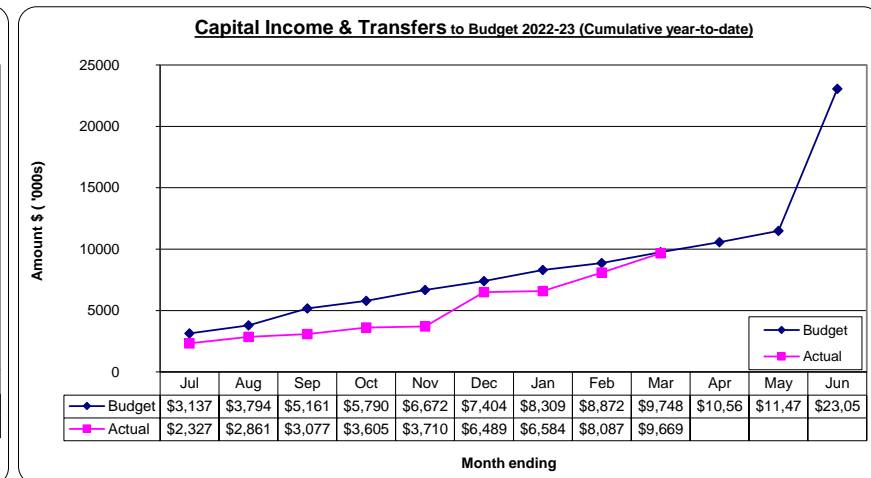
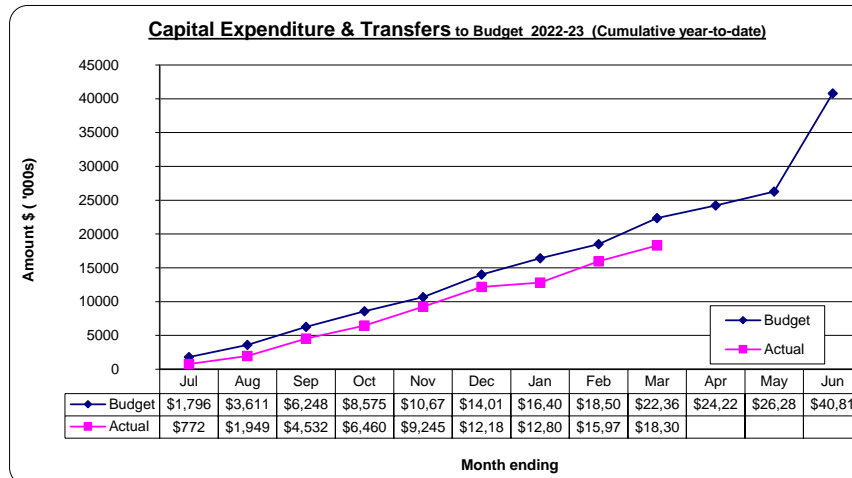
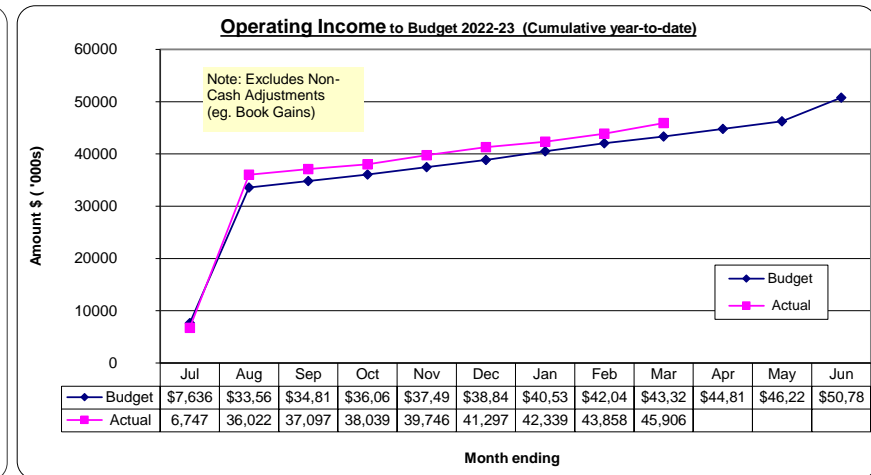
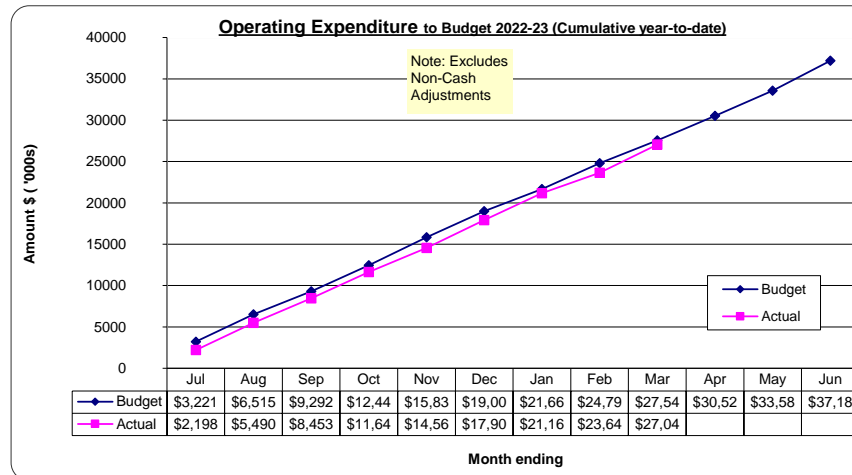
	Budgeted Amount	YTD Interest
Municipal	\$ 60,000	329,193
Reserve	\$ 120,000	161,680

Note: Maximum 80% with any one institution



The purpose of this graph is to trace the progressive values of the liquidity surplus(deficit) which shows on the "Summary of Reporting Programs" in each months financial report. The current year to date value is graphed against the immediate past year as a comparative.

Shire of Esperance - Progressive Budget Snap-Shot





OTHER REPORTS AND GRAPHS

SHIRE OF ESPERANCE

SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS AS AT 31st March 2023

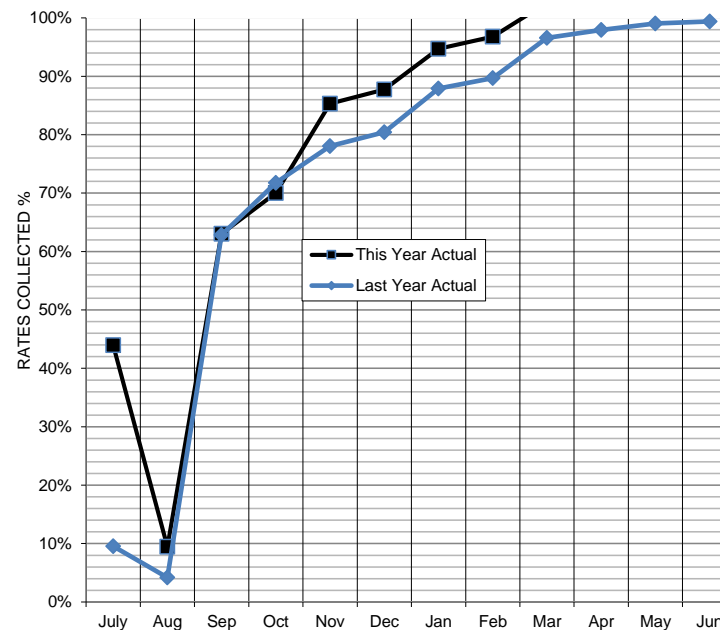
Outstanding Rates 2022/23

Arrears at 1st July 2022	153,939
Pensioner Deferred Rates at 1st July 2022	97,459
Rates Levied for 2022/23	26,888,499
Penalty Interest charged to Overdue	18,006
Receipts for Current Rates	(26,158,730)
Prepayments	(1,699,724)
Total Current and Arrears Outstanding	(700,550)
% Collected	102.59%

Pensioners on Instalments	8,488
Non Pensioners on Instalments	130,560
Pensioners with Due Date 30/6/2023	(12,364)
Outstanding with no Instalment Option	143,794
Pre-Payments	(972,523)
Interims	1,495
Total Current and Arrears Outstanding	(700,550)

0

RATES COLLECTION PROGRESS (2022/2023)



**SHIRE OF ESPERANCE
TRUST FUNDS
as at 31 March 2023**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 30-Jun-2022	Balance 31-Mar-2023
Contributions to Public Open Space	198,307	201,159
Other	1,679	1,679
General Bonds - Interest Bearing	50,974	51,707
Totals	250,960	254,545



**PAYMENT OF ACCOUNTS LISTING
(PAID UNDER DELEGATED
AUTHORITY)**

SHIRE OF ESPERANCE
THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID
FOR THE PERIOD ENDING 31ST MARCH 2023

MUNICIPAL FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques: 27709 - 27712	\$3,533.80
------------------	------------------------	------------

EFT

ACTUAL PAYMENTS:	Transaction No's: E4485 - E4494	\$6,531,704.32
------------------	---------------------------------	----------------

CREDIT CARDS

ACTUAL PAYMENTS:	Transactions: 25/02/2023 - 27/03/2023	\$30,622.29
------------------	--	-------------

PAID UNDER THE DELEGATED

AUTHORITY TO CEO

MUNICIPAL TOTAL:

\$6,565,860.41

***ESTIMATE % LOCAL PAYMENTS
(INCLUDING CREDIT CARDS)***

\$ 4,552,111.02

69.33%

TRUST FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques : -	\$0.00
------------------	-------------	--------

EFT

ACTUAL PAYMENTS:	Transaction No's: -	\$0.00
------------------	---------------------	--------

TRUST TOTAL:

\$0.00

TOTAL:

\$6,565,860.41

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 26 April 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - Cheque Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
C27709	09/03/2023	386	Shire of Esperance - Petty Cash	Petty cash recoup	\$587.50
C27710	09/03/2023	8041	Esperance Home Care - Petty Cash	Petty cash recoup - EHC	\$382.20
C27711	09/03/2023	8081	Bond Administrator Department of Commerce	Residential tenancy bond 6A Foy St	\$1,860.00
C27712	27/03/2023	386	Shire of Esperance - Petty Cash	Petty cash recoup - Library	\$704.10
Total Creditor payments made by Cheque from Municipal Fund					3,533.80

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4485	08/03/2023	33	Australian Services Union	Payroll deduction	\$306.80
E4485	08/03/2023	140	Esperance Shire Staff Jackpot	Payroll deduction	\$600.00
E4485	08/03/2023	144	Esperance Staff Social Club	Payroll deduction	\$288.00
E4485	08/03/2023	154	LGRCEU	Payroll deduction	\$132.00
E4485	08/03/2023	1963	Child Support Agency	Payroll deduction	\$2,928.78
E4486	09/03/2023	-	J S Bryant	***** C A N C E L L E D *****	\$0.00
E4486	09/03/2023	-	Licensys Pty Ltd	***** C A N C E L L E D *****	\$0.00
E4486	09/03/2023	1	Australian Taxation Office	Payroll deduction	\$182,142.00
E4486	09/03/2023	62	Building and Construction Industry	BCITF 01/02/2023 - 28/02/2023	\$231.75
E4486	09/03/2023	126	Esperance Electrical Service	Electrical services	\$430.00
E4486	09/03/2023	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$248.25
E4486	09/03/2023	395	BOC Gases	Cylinder & gas charges	\$112.24
E4486	09/03/2023	505	Esperance Plumbing Service	Plumbing services	\$6,166.33
E4486	09/03/2023	536	Landgate	UV rural valuation and mining tenements	\$663.53
E4486	09/03/2023	571	St John Ambulance Association in WA	First aid training courses	\$320.00

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 26 April 2023 for confirmation in respect to accounts already paid.

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Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4486	09/03/2023	800	Civica Pty Limited	Authority license, support and maintenance	\$103,433.46
E4486	09/03/2023	867	Esperance Mobile Welding	Repairs	\$2,626.80
E4486	09/03/2023	1201	Pink Lake Bushfire Brigade	Reimbursement	\$148.00
E4486	09/03/2023	1215	Shire of Esperance Municipal Fund	Retention - Homecare centre upgrade	\$9,030.52
E4486	09/03/2023	1282	Sigma Chemicals	Pool chemicals and equipment	\$1,476.42
E4486	09/03/2023	1315	Gibson Soak Water Co	Bottled water	\$244.00
E4486	09/03/2023	1346	Cannon Hygiene Australia Pty Ltd	Cleaning services	\$3,106.18
E4486	09/03/2023	1470	Express Yourself Printing Esperance	Stationery and printing - EHC	\$1,389.20
E4486	09/03/2023	1695	Bay of Isles Mini-Excavators	Plant hire	\$1,760.00
E4486	09/03/2023	1863	Zipform Electronic Print & Mail	Rates 4th instalment printing and postage	\$2,030.58
E4486	09/03/2023	1981	Esperance Sportspower	Staff uniforms	\$1,031.95
E4486	09/03/2023	2091	Sime Building Company Pty Ltd	Subdivision construction – Flinders Estate stage 4	\$152,823.00
E4486	09/03/2023	2113	Banksia Medical and Health	Vaccinations	\$420.00
E4486	09/03/2023	2161	Omnibus Services	Mobility parts - EHC	\$96.80
E4486	09/03/2023	2317	Southern Cross Austereo Pty Ltd	Radio advertising	\$1,348.60
E4486	09/03/2023	2496	Professionals Esperance Real Estate	Rent	\$1,440.00
E4486	09/03/2023	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$1,536.00
E4486	09/03/2023	2765	Esperance Autos	Repair engine	\$893.64
E4486	09/03/2023	2828	Department of Fire and Emergency	2022/23 ESL quarter 3	\$262,422.38
E4486	09/03/2023	2968	Esperance Taekwondo Academy Inc	Community grants program	\$2,000.00
E4486	09/03/2023	3227	Esperance Fire Services	Fire hydrants and equipment testing	\$1,063.62
E4486	09/03/2023	3478	Avis Car Hire	Car hire for depot	\$4,637.16
E4486	09/03/2023	3526	Southern Suspension & 4 X 4 Centre	Automotive parts	\$3,481.90

Shire of Esperance

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Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4486	09/03/2023	3752	Securepay Pty Ltd	Monthly charge	\$40.81
E4486	09/03/2023	3938	C K Mader	Rent	\$600.00
E4486	09/03/2023	4308	Esperance Motor Group	Parts and repairs	\$359.72
E4486	09/03/2023	4586	The Toy Station	Bottle warmer – BOILC Creche	\$99.95
E4486	09/03/2023	4826	Austswim	License renewal - BOILC	\$255.00
E4486	09/03/2023	4833	GHD Pty Ltd	Flinders Estate – Design Stage 3	\$23,320.00
E4486	09/03/2023	4915	Southern Sports and Tackle	Parts	\$179.95
E4486	09/03/2023	4947	Toll Ipec Pty Ltd	Freight	\$314.67
E4486	09/03/2023	4989	Woolworths Group Limited	Consumables	\$1,512.88
E4486	09/03/2023	5235	Repeat Plastics (WA)	Recycled plastic products	\$827.45
E4486	09/03/2023	5307	Tourism Council Western Australia Ltd	WA regional tourism conference tickets	\$990.00
E4486	09/03/2023	5767	Seek Limited	Position advertisements	\$329.18
E4486	09/03/2023	5793	Tradelink Esperance	Plumbing supplies	\$126.82
E4486	09/03/2023	6009	McLeods Barristers & Solicitors	Legal advice	\$10,255.52
E4486	09/03/2023	6024	SeatAdvisor Pty Ltd	Ticket sales	\$53.74
E4486	09/03/2023	6221	PFD Food Services Pty Ltd	Consumables	\$1,481.45
E4486	09/03/2023	6254	Albany City Motors	Parts	\$111.00
E4486	09/03/2023	6418	McMullen's Blinds Sails Canvas	Cover for generator	\$275.00
E4486	09/03/2023	6495	MCM Protection Pty Ltd	Security	\$1,602.70
E4486	09/03/2023	6744	Esperance Tennis Club Inc	Community grants program	\$2,200.00
E4486	09/03/2023	6894	C.R. Kennedy & Co Pty Ltd	Base station subscription	\$1,865.60
E4486	09/03/2023	7005	The Weed Terminator	Mowing services	\$10,368.60
E4486	09/03/2023	7131	InfoCouncil Pty Ltd	Staff training	\$548.90

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Municipal Fund - EFT Payments

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E4486	09/03/2023	7425	Esperance Cleaning Service	Cleaning	\$2,200.00
E4486	09/03/2023	7443	L M Horn	Reimbursement	\$116.22
E4486	09/03/2023	7479	La Cabane Retreat	Bookeasy sales - Accommodation	\$2,250.00
E4486	09/03/2023	7704	Vorgee Pty Ltd	Stock for resale - BOILC	\$2,465.10
E4486	09/03/2023	7715	TD Contractors A/L Removal	Earthworks	\$18,478.36
E4486	09/03/2023	7803	Dr T W Pearn	Pre-employment medical assessments	\$374.00
E4486	09/03/2023	7871	S A Nevin	Farewell gift	\$154.00
E4486	09/03/2023	7892	T R Currie	Entertainment provided	\$200.00
E4486	09/03/2023	7945	Choices Flooring Esperance	Exercise mats - flooring BOILC	\$8,000.00
E4486	09/03/2023	7980	Centrecare Incorporated - ACCESS	Employee counselling	\$924.00
E4486	09/03/2023	8007	Cabcharge	Cabcharge - Jan 2023	\$556.89
E4486	09/03/2023	8303	Liquor Barons Esperance	Consumables	\$498.91
E4486	09/03/2023	8334	WBD Pty Ltd	Civic centre accessibility upgrades	\$8,305.00
E4486	09/03/2023	8387	Supalux Pty Ltd	Line marking	\$436,631.55
E4486	09/03/2023	8626	Gower Industries	Parts	\$1,797.34
E4486	09/03/2023	8643	Aquamonix Pty Limited	Irrigation water meter siteworks and training	\$9,240.00
E4486	09/03/2023	8644	AM Wreckers Group Pty Ltd	Towing fee	\$220.00
E4486	09/03/2023	8670	Jetmen Mbangani Pty Ltd	Pre-employment medical assessment	\$374.00
E4486	09/03/2023	8717	Western Irrigation Pty Ltd	Parts	\$526.15
E4486	09/03/2023	8783	The Trustee for Recherche Medical	Pre-employment drug and alcohol screening	\$270.00
E4486	09/03/2023	8800	South Regional TAFE	Staff training course	\$99.10
E4486	09/03/2023	8882	Esperance Tjaltjraak Services Pty Ltd	Flinders and Bandy Creek cultural monitoring	\$3,912.74
E4486	09/03/2023	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$400.12

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E4486	09/03/2023	8948	TenderLink.com	Public tenders	\$184.80
E4486	09/03/2023	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$41,828.06
E4486	09/03/2023	9017	The Seeker Images	Marketing - Stock images	\$320.00
E4486	09/03/2023	9021	GA Power Equipment Spares	Parts	\$658.87
E4486	09/03/2023	9075	WA Library Supplies	Furniture replacements	\$2,689.00
E4486	09/03/2023	9100	On Duty Diesel and Mechanical	Repairs	\$4,514.36
E4486	09/03/2023	9117	Esperance Gas Distribution Company	BOILC gas charges	\$733.73
E4486	09/03/2023	9126	Sara Hall T/as Pink Lily Beauty Roo	Nail care - EHC	\$105.00
E4486	09/03/2023	9147	Key Pest and Weed Control	Pest control	\$1,155.00
E4486	09/03/2023	9163	Esperance Combined Tyres & Mechanic	Tyres	\$13,816.50
E4486	09/03/2023	9164	Jardine Lloyd Thompson Pty Ltd	Contract works insurance	\$2,252.72
E4486	09/03/2023	9207	Datacom Systems (AU) Pty Ltd	Stationery and equipment	\$2,563.20
E4486	09/03/2023	9236	T Stewarts Engineering	Fabrication	\$593.62
E4486	09/03/2023	9237	Esperance Metaland	Parts	\$114.40
E4486	09/03/2023	9274	Gibson Soak Hotel	Meals - EHC	\$64.95
E4486	09/03/2023	9277	Monty Cotton	Flights reimbursement	\$5,021.74
E4486	09/03/2023	9306	Drake-Brockman Building and Construction	Homecare day centre upgrade	\$89,402.15
E4486	09/03/2023	9307	South Metropolitan TAFE	Staff training course fees	\$534.15
E4486	09/03/2023	9308	Florissons Home Furnishers	Furniture	\$585.00
E4486	09/03/2023	9330	Coastal Climate Choice Pty Ltd	Air-conditioner servicing	\$1,605.25
E4486	09/03/2023	9400	Rapid Global Nominee Pty Ltd	Induction management system – quarterly subscription	\$1,098.90
E4486	09/03/2023	9451	The Choppin Block Butchers	Consumable - EHC	\$417.02
E4486	09/03/2023	9456	Esperance Luxe Floral and Home Co	Anzac Day wreath	\$90.00

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Municipal Fund - EFT Payments

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E4486	09/03/2023	9465	JJ & IF Luberda	Reimbursement – Esperance BFB	\$353.17
E4486	09/03/2023	9564	South East Auto & Heavy Diesel	Filter kits	\$1,141.34
E4486	09/03/2023	9639	Avon Waste	Rubbish and recycling collections	\$37,750.30
E4486	09/03/2023	9641	Aussie Broadband Pty Ltd	Broadband - February	\$428.00
E4486	09/03/2023	9642	Delnorth Pty Ltd	Road post delineators	\$38,808.00
E4486	09/03/2023	9657	Super Cheap Auto Pty Ltd	Parts	\$79.99
E4486	09/03/2023	9671	R P Western	Consignment sales	\$24.80
E4486	09/03/2023	9676	Mega Phones	Pendant monitoring - EHC	\$1,100.00
E4486	09/03/2023	9810	K S Kahatadeniya	Jackpot winnings - pay 18	\$150.00
E4486	09/03/2023	9857	D J Kennedy	Lawns - EHC	\$264.00
E4486	09/03/2023	10046	M Magennis	Reimbursement	\$17.95
E4486	09/03/2023	10115	MBIT Technologies Pty Ltd	Business SMS service	\$11.00
E4486	09/03/2023	10116	Settlement Hub WA	Purchase of land	\$13,624.74
E4486	09/03/2023	10187	Estrin Saul Lawyers and Migration	Professional fees	\$6,844.00
E4486	09/03/2023	10218	D B Ambrose	Gardening - EHC	\$200.00
E4486	09/03/2023	10246	Fun Zone Party Hire	Hire of children's entertainment	\$2,500.00
E4486	09/03/2023	10249	A T Morton	Jackpot winnings - pay 18	\$150.00
E4486	09/03/2023	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$561.50
E4486	09/03/2023	10282	O Pokela	Entertainment provided - ZAP circus	\$200.00
E4486	09/03/2023	10317	M C Henley	Crossover refund	\$867.00
E4486	09/03/2023	10358	Esperance Weekender	Advertisements	\$527.00
E4486	09/03/2023	10400	Eco Shark Barrier Pty Ltd	Monthly shark net inspections	\$20,790.00
E4486	09/03/2023	10401	Esperance Tide	Advertisements	\$158.40

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Municipal Fund - EFT Payments

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E4486	09/03/2023	10416	J M Smith	Rent	\$600.00
E4486	09/03/2023	10518	Townzies Turf and Gardens	Gardening - EHC	\$280.50
E4486	09/03/2023	10649	Bitumen Distribution Pty Ltd	Bitumen spray	\$12,210.00
E4486	09/03/2023	10726	J Wang	Pre-employment medical assessments	\$374.00
E4486	09/03/2023	10798	Live Life Alarms / Flight Plan Digital Pty Ltd	Annual alarm renewal - EHC	\$45.00
E4486	09/03/2023	10874	R Van Zetten (Recherche Medical)	Pre-employment medical screening	\$187.00
E4486	09/03/2023	10920	TabTimer Pty Ltd	Purchase of tab timers - EHC	\$676.95
E4486	09/03/2023	10942	Thorp Realty Pty Ltd	Rent	\$900.00
E4486	09/03/2023	10944	ATI-Mirage Training and Business	Staff trainings	\$1,707.75
E4486	09/03/2023	10956	MBL Food & Packaging T/A South Coast Foods	Consumables	\$5,331.40
E4486	09/03/2023	11000	Mega Music Australia Pty Ltd	4 x wireless microphones	\$9,120.01
E4486	09/03/2023	11008	Lucrative Security Services	Security	\$500.50
E4486	09/03/2023	11019	Enviroclean WA Pty Ltd	Cleaning services - monthly	\$324.50
E4486	09/03/2023	11045	Grubs Contractor Fencing	Supply and installation of gates – Cascade Rd	\$11,029.16
E4486	09/03/2023	11048	P M Timms	Reimbursement	\$13.90
E4486	09/03/2023	11049	S A & S P Uren	Rates refund	\$927.06
E4486	09/03/2023	11050	M J Westbrook	Rates refund	\$3,200.00
E4486	09/03/2023	11051	T Fishlock	Refund - BOILC	\$88.50
E4486	09/03/2023	11052	L Piggford	Refund - BOILC	\$26.50
E4487	10/03/2023	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$694.32
E4487	10/03/2023	1550	Comfort Inn Bay of Isles	Bookeasy sales - Accommodation	\$1,079.76
E4487	10/03/2023	2269	Esperance Island View Apartments	Bookeasy sales - Accommodation	\$1,334.08
E4487	10/03/2023	5161	Pink Lake Tourist Park	Bookeasy sales - Accommodation	\$536.80

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E4487	10/03/2023	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$1,505.68
E4487	10/03/2023	5175	Goldies Place	Bookeasy sales - Accommodation	\$2,464.00
E4487	10/03/2023	5226	The Doo Drop Inn	Bookeasy sales - Accommodation	\$299.20
E4487	10/03/2023	5374	Tranquil Retreat	Bookeasy sales - Accommodation	\$528.00
E4487	10/03/2023	5393	Esperance Eagle View Accommodation	Bookeasy sales - Accommodation	\$1,408.00
E4487	10/03/2023	5731	Esperance Clearwater Motel Apartment	Bookeasy sales - Accommodation	\$4,145.24
E4487	10/03/2023	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$1,670.00
E4487	10/03/2023	7512	EcoValley Retreat	Bookeasy sales - Accommodation	\$660.00
E4487	10/03/2023	8024	C A Poole	Consignment sales	\$35.20
E4487	10/03/2023	8057	SB Hazelden & SM Henning	Bookeasy sales - Accommodation	\$880.00
E4487	10/03/2023	8380	Jade William & Leticia Hurley	Bookeasy sales - Accommodation	\$792.00
E4487	10/03/2023	8506	Le Grand Chateau Esperance	Bookeasy sales - Accommodation	\$514.80
E4487	10/03/2023	9503	EcoValley Honey - Winton Hughes Wassey	Consignment sales	\$59.20
E4487	10/03/2023	9531	Seas It All Pty Ltd	Bookeasy sales - Accommodation	\$2,279.20
E4487	10/03/2023	9578	Department of Mines, Industry	Building services levies 01/02/23 - 28/02/23	\$3,283.98
E4487	10/03/2023	9671	R P Western	Consignment sales	\$24.00
E4487	10/03/2023	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$334.40
E4487	10/03/2023	10564	WA Girl Macrame	Consignment sales	\$41.56
E4487	10/03/2023	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$47.04
E4487	10/03/2023	10675	Archipelago Apartments	Bookeasy sales - Accommodation	\$638.88
E4488	14/03/2023	260	Horizon Power	Electricity charges	\$106,110.99
E4488	14/03/2023	290	Telstra	Telephone charges	\$4,478.72
E4488	14/03/2023	392	Water Corporation	Water usage charges	\$5,994.05

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E4489	16/03/2023	32	Australia Post	Postage	\$1,318.29
E4489	16/03/2023	314	WA Treasury Corporation	Loan repayment	\$58,960.12
E4489	16/03/2023	7580	BP Australia Pty Ltd (6791)	AirBP avgas refuelling	\$8,180.57
E4489	16/03/2023	8784	Sheriff's Office, Perth	Lodgement fee	\$162.00
E4489	16/03/2023	9321	Superchoice Services Pty Limited	Superannuation – February 2023	\$227,399.35
E4489	16/03/2023	9997	Sandwai Pty Ltd	Monthly fees - February 2023	\$2,037.20
E4490	23/03/2023	-	M Maylor	***** CANCELLED *****	\$0.00
E4490	23/03/2023	-	Esperance Miniature Railway Society	***** CANCELLED *****	\$0.00
E4490	23/03/2023	-	A G Perks	***** CANCELLED *****	\$0.00
E4490	23/03/2023	1	Australian Taxation Office	Payroll deduction	\$167,618.00
E4490	23/03/2023	100	Landgate	Title searches	\$56.40
E4490	23/03/2023	126	Esperance Electrical Service	Electrical services	\$4,062.00
E4490	23/03/2023	145	Esperance Taxi Service	Taxi vouchers - EHC	\$314.30
E4490	23/03/2023	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$1,782.53
E4490	23/03/2023	209	I S Mickel	Councillor payment 01/01/2023 - 31/03/2023	\$15,080.00
E4490	23/03/2023	395	BOC Gases	Cylinder & gas charges	\$357.85
E4490	23/03/2023	448	Broons Group Pty Ltd	Parts	\$815.98
E4490	23/03/2023	505	Esperance Plumbing Service	Plumbing services	\$6,263.28
E4490	23/03/2023	536	Landgate	Mining tenements	\$45.00
E4490	23/03/2023	571	St John Ambulance Association in WA	Staff first aid courses	\$800.00
E4490	23/03/2023	797	Condingup P&C Association	Condingup Community Fair - exhibitors fee	\$20.00
E4490	23/03/2023	867	Esperance Mobile Welding	Repairs	\$1,812.67
E4490	23/03/2023	1045	Stewart & Heaton Clothing Co Pty Ltd	Uniforms	\$1,730.70

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E4490	23/03/2023	1148	Woodlands Distributors and Agencies	Dog waste bags	\$1,265.00
E4490	23/03/2023	1215	Shire of Esperance Municipal Fund	Refund completed sealing works	\$12,924.00
E4490	23/03/2023	1362	Esperance Farm Trees	Plants	\$2,024.00
E4490	23/03/2023	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$614.24
E4490	23/03/2023	1435	Carroll & Richardson - Flagworld	Flag order	\$913.40
E4490	23/03/2023	1470	Express Yourself Printing Esperance	Stationery	\$535.00
E4490	23/03/2023	1550	Comfort Inn Bay of Isles	Bookeasy sales - Accommodation	\$825.00
E4490	23/03/2023	1695	Bay of Isles Mini-Excavators	Plant hire	\$880.00
E4490	23/03/2023	1791	Longy's General Welding	Emergency maintenance	\$156.75
E4490	23/03/2023	1981	Esperance Sportspower	Corporate uniforms 2022/2023	\$742.00
E4490	23/03/2023	2166	D G & M D Clarke	Reimbursement - Children's activities	\$53.00
E4490	23/03/2023	2243	Esperance Community Arts	Community grants	\$12,100.00
E4490	23/03/2023	2293	Ranlec	Plant hire	\$10,421.07
E4490	23/03/2023	2352	John Stewart Battery Service	5m jump leads	\$1,100.00
E4490	23/03/2023	2496	Professionals Esperance Real Estate	Rent	\$1,440.00
E4490	23/03/2023	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$426.00
E4490	23/03/2023	2765	Esperance Autos	2 x Isuzu D-max well body utes	\$110,779.55
E4490	23/03/2023	2785	Golden Orient Chinese Restaurant	Meals - EHC	\$47.00
E4490	23/03/2023	3227	Esperance Fire Services	Overflow extinguisher hire	\$1,084.60
E4490	23/03/2023	3478	Avis Car Hire	Car hire	\$9,274.32
E4490	23/03/2023	3484	Esperance Podiatry	Podiatry services - EHC	\$945.00
E4490	23/03/2023	3526	Southern Suspension & 4 X 4 Centre	Refund application fee	\$110.00
E4490	23/03/2023	3604	Kelyn Training Services	Traffic management renewal	\$500.00

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E4490	23/03/2023	3736	Easisalary Pty Ltd	Novated lease ITC credits - Sep & Oct 2022	\$2,870.00
E4490	23/03/2023	3787	Ideas That Work	Staff training products - EHC	\$492.00
E4490	23/03/2023	3797	LED Esperance	Electrical supplies	\$263.45
E4490	23/03/2023	3830	J M Oversby	Fee refund	\$22.50
E4490	23/03/2023	3832	D P Dohnt	Volunteer call out - EHC	\$132.86
E4490	23/03/2023	3835	WA Local Government Association	Staff training course fees	\$2,865.00
E4490	23/03/2023	3938	C K Mader	Rent	\$600.00
E4490	23/03/2023	4321	The Royal Life Saving Society (WA)	Licenses and training courses	\$2,833.00
E4490	23/03/2023	4404	Wren Oil	Oil disposal	\$2,953.50
E4490	23/03/2023	4493	Licensys Pty Ltd	Grave marker plates	\$14,300.00
E4490	23/03/2023	4567	WA Police Service	Volunteer police checks - EHC	\$51.00
E4490	23/03/2023	4833	GHD Pty Ltd	Flinders Estate – stage 3 design	\$7,651.60
E4490	23/03/2023	4947	Toll Ipec Pty Ltd	Freight	\$2,251.63
E4490	23/03/2023	4989	Woolworths Group Limited	Consumables	\$2,883.12
E4490	23/03/2023	5042	Officeworks Business Direct	Purchase of mobile phone	\$652.95
E4490	23/03/2023	5051	Stratagreen	Litter picker tools	\$440.55
E4490	23/03/2023	5161	Pink Lake Tourist Park	Bookeasy sales - Accommodation	\$896.72
E4490	23/03/2023	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$157.52
E4490	23/03/2023	5175	Goldies Place	Bookeasy sales - Accommodation	\$2,288.00
E4490	23/03/2023	5215	Public Transport Authority of Western Australia	TransWA - February 2023	\$5,061.65
E4490	23/03/2023	5226	The Doo Drop Inn	Bookeasy sales - Accommodation	\$1,438.80
E4490	23/03/2023	5231	Mobile Windmill Service and Maintenance	40 days dogging - EBA	\$30,800.00
E4490	23/03/2023	5235	Repeat Plastics (WA)	Recycled wheel stop grey	\$726.18

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E4490	23/03/2023	5242	J Ford	Museum archivist honorarium	\$750.00
E4490	23/03/2023	5295	Komatsu Australia Pty Ltd	Parts	\$614.24
E4490	23/03/2023	5374	Tranquil Retreat	Bookeasy sales - Accommodation	\$1,056.00
E4490	23/03/2023	5389	S P Flanagan	Councillor payment	\$5,070.00
E4490	23/03/2023	5444	Reece Australia Pty Ltd	Pipe Supports	\$1,035.92
E4490	23/03/2023	5530	M Lankester	Museum honorarium payment	\$750.00
E4490	23/03/2023	5559	BookEasy Australia Pty Ltd	Bookings - February 2023	\$1,129.38
E4490	23/03/2023	5604	Esperance Milk Supply	Admin/Depot milk supply	\$374.15
E4490	23/03/2023	5622	Subway Esperance	Catering	\$1,425.38
E4490	23/03/2023	5731	Esperance Clearwater Motel Apartment	Bookeasy sales - Accommodation	\$668.80
E4490	23/03/2023	5791	W J & F J Graham	Councillor payment	\$5,070.00
E4490	23/03/2023	5796	Pink Lake IGA	Consumables	\$436.45
E4490	23/03/2023	5843	State Library of Western Australia	6-month freight charge	\$571.89
E4490	23/03/2023	5877	Castletown Chemist	Webster Packs and chemist items- EHC	\$213.00
E4490	23/03/2023	5883	WA Country Health Service	Emergency visit	\$351.00
E4490	23/03/2023	5896	Toyota Financial Services	Lease payments	\$555.23
E4490	23/03/2023	6221	PFD Food Services Pty Ltd	Consumables	\$1,987.85
E4490	23/03/2023	6254	Albany City Motors	2 x tip trucks	\$445,037.40
E4490	23/03/2023	6296	Aquarius	Stock for resale – visitor centre	\$118.80
E4490	23/03/2023	6418	McMullen's Blinds Sails Canvas	Repairs to seat cover	\$77.00
E4490	23/03/2023	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$1,196.80
E4490	23/03/2023	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$38,076.94
E4490	23/03/2023	6894	C.R. Kennedy & Co Pty Ltd.	Subscription 1 year	\$1,705.00

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E4490	23/03/2023	7043	Connect Call Centre Services	Rangers call centre	\$267.41
E4490	23/03/2023	7103	Galaxy Enterprises	Stock for resale	\$141.80
E4490	23/03/2023	7121	Saltwater Catering	Catering	\$91.00
E4490	23/03/2023	7130	Truck Centre WA Pty Ltd	Parts for repair	\$37.48
E4490	23/03/2023	7250	Esperance CWA Holiday Units	Bookeasy sales - Accommodation	\$1,956.24
E4490	23/03/2023	7438	Independence Australia	Nursing products - EHC	\$3,330.99
E4490	23/03/2023	7703	Talis Consultants	Consultancy services	\$16,871.14
E4490	23/03/2023	7803	Dr T W Pearn	Pre-employment medical screening	\$187.00
E4490	23/03/2023	7879	Drillers Ridge Pty Ltd	Bookeasy sales - Accommodation	\$2,252.80
E4490	23/03/2023	7892	T R Currie	Conference catering	\$182.81
E4490	23/03/2023	7942	J S Bryant	ZAP Circus entertainment provided	\$1,000.00
E4490	23/03/2023	7980	Centrecare Incorporated - ACCESS	Employee counselling	\$462.00
E4490	23/03/2023	8057	SB Hazelden & SM Henning	Bookeasy sales - Accommodation	\$1,408.00
E4490	23/03/2023	8099	Silver Chain Group Limited	Pendant rental and monitoring - EHC	\$117.60
E4490	23/03/2023	8117	Foxtel Cable Television Pty Limited	Foxtel - BOILC	\$105.00
E4490	23/03/2023	8201	K L Smithson	Morning Melodies - March 2023	\$220.00
E4490	23/03/2023	8205	Holiday Guide Pty Ltd	Bookeasy marketing fee - February 2023	\$447.81
E4490	23/03/2023	8229	R Horan	Councillor payment	\$5,070.00
E4490	23/03/2023	8303	Liquor Barons Esperance	Stock for re-sale - civic centre	\$220.00
E4490	23/03/2023	8334	WBD Pty Ltd	Septic system replacement design and technical support	\$6,270.00
E4490	23/03/2023	8497	The Print Shop Bunbury	Show posters – civic centre	\$360.80
E4490	23/03/2023	8539	Technology One Limited	Technology one subscription	\$22,167.63
E4490	23/03/2023	8588	J M Sage	Reimbursement	\$87.00

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E4490	23/03/2023	8596	Frontline Fire and Rescue Equipment	Uniforms - BFB	\$263.67
E4490	23/03/2023	8663	Commercial Aquatics Australia Pty Ltd	Chlorine gas rate meter	\$3,190.00
E4490	23/03/2023	8783	The Trustee for Recherche Medical	Pre-employment drug and alcohol screening	\$225.00
E4490	23/03/2023	8800	South Regional TAFE	Confined spaces training	\$35.00
E4490	23/03/2023	8897	T S Hainsworth	Reimbursement training	\$429.76
E4490	23/03/2023	8910	Sirva Pty Ltd TA/- Allied Pickfords	Removal costs	\$8,591.00
E4490	23/03/2023	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$32,212.83
E4490	23/03/2023	9003	Rural Traffic Services Pty Ltd	Traffic control	\$18,567.45
E4490	23/03/2023	9038	Burnett Bulldozing	Equipment hire	\$8,845.57
E4490	23/03/2023	9051	Matthews Haulage	Terminal water supply - Airport	\$2,222.00
E4490	23/03/2023	9077	J O'Donnell	Councillor payment	\$5,070.00
E4490	23/03/2023	9100	On Duty Diesel and Mechanical	Air-conditioner repairs	\$495.00
E4490	23/03/2023	9108	Bay of Isles Chiropractic Centre	Chiropractic Services - EHC	\$130.00
E4490	23/03/2023	9117	Esperance Gas Distribution Company	Gas services	\$685.54
E4490	23/03/2023	9127	Unicare Health	Mobility products - EHC	\$166.40
E4490	23/03/2023	9138	Department of Biodiversity Conservation	Identification of plants	\$412.50
E4490	23/03/2023	9163	Esperance Combined Tyres & Mechanic	Tyres	\$8,769.00
E4490	23/03/2023	9175	S P McMullen	Councillor payment	\$5,070.00
E4490	23/03/2023	9196	Bathers Paradise Caravan Park	Accommodation	\$616.00
E4490	23/03/2023	9218	Avantgarde Technologies Pty Ltd	Final payment – LPR cameras	\$17,985.00
E4490	23/03/2023	9270	W C Govans	Automatic door services	\$275.00
E4490	23/03/2023	9279	M D & K L Bassett	Rates refund	\$1,705.00
E4490	23/03/2023	9284	Maintenance Experts Pty Ltd	Maintenance agreement renewal	\$5,280.00

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E4490	23/03/2023	9307	South Metropolitan TAFE	Staff training course fees	\$496.75
E4490	23/03/2023	9308	Florissons Home Furnishers	Office chair - Airport	\$425.00
E4490	23/03/2023	9330	Coastal Climate Choice Pty Ltd	Reclaim refrigerant	\$1,319.20
E4490	23/03/2023	9451	The Choppin Block Butchers	Consumables - EHC	\$410.61
E4490	23/03/2023	9466	Esperance Glass	Repairs	\$2,381.50
E4490	23/03/2023	9503	EcoValley Honey - Winton Hughes Wassey	Consignment sales	\$64.80
E4490	23/03/2023	9531	Seas It All Pty Ltd	Bookeasy sales - Accommodation	\$2,314.40
E4490	23/03/2023	9542	MCD Contracting Pty Ltd	Equipment hire	\$693.00
E4490	23/03/2023	9564	South East Auto & Heavy Diesel	Repairs	\$422.72
E4490	23/03/2023	9639	Avon Waste	Rubbish & recycling collections	\$58,838.60
E4490	23/03/2023	9659	The Deli King	Catering	\$2,339.00
E4490	23/03/2023	9671	R P Western	Consignment sales	\$75.16
E4490	23/03/2023	9676	Mega Phones	Pendant monitoring - EHC	\$940.00
E4490	23/03/2023	9690	John Papas Trailers	1 x Single axle caged trailer	\$5,216.90
E4490	23/03/2023	9807	R G Chambers	Councillor payment	\$7,312.50
E4490	23/03/2023	9808	J L Obourne	Councillor payment	\$5,070.00
E4490	23/03/2023	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$915.20
E4490	23/03/2023	9857	D J Kennedy	Lawn mowing services	\$198.00
E4490	23/03/2023	9913	Esperance Crane Hire	Crane hire	\$5,109.50
E4490	23/03/2023	10116	Settlement Hub WA	Landgate advertising	\$160.33
E4490	23/03/2023	10142	R-Group International Pty Ltd	Call charges	\$3,234.70
E4490	23/03/2023	10207	Wendy's Garden Service	Gardening services - EHC	\$527.50
E4490	23/03/2023	10224	Coastmac Trailers	1 x Flat deck trailer	\$19,500.00

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E4490	23/03/2023	10255	The Human Connection	Training	\$5,104.00
E4490	23/03/2023	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$1,140.47
E4490	23/03/2023	10320	Fly Esperance Pty Ltd	Bookeasy sales	\$1,135.20
E4490	23/03/2023	10325	V Reck	EBA administration costs Feb - March	\$2,700.00
E4490	23/03/2023	10358	Esperance Weekender	HR advertisements	\$1,275.00
E4490	23/03/2023	10389	Total Green Recycling Pty Ltd	E-waste recycling	\$3,628.99
E4490	23/03/2023	10414	Integrated ICT	Veeam Cloud Connect backup storage	\$3,040.07
E4490	23/03/2023	10416	J M Smith	Rent	\$600.00
E4490	23/03/2023	10439	Techstreet Pty Ltd	Australian standards subscription	\$80.00
E4490	23/03/2023	10505	Retro Roads	Line marking	\$153,946.77
E4490	23/03/2023	10518	Townzies Turf and Gardens	Gardening - EHC	\$1,138.50
E4490	23/03/2023	10554	L P De Haas	Councillor payment	\$5,070.00
E4490	23/03/2023	10564	WA Girl Macrame	Consignment sales	\$28.00
E4490	23/03/2023	10577	Roo Brew Pty Ltd T/A Lucky Bay Brew	Chambers restock	\$78.01
E4490	23/03/2023	10608	Guardian Safety Pendants Pty Ltd	Pendant monitoring - EHC	\$49.00
E4490	23/03/2023	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$144.48
E4490	23/03/2023	10667	Bucci Holdings Pty Ltd - Visimax	Animal supplies	\$238.60
E4490	23/03/2023	10713	Moore Australia Audit (WA)	Audit services	\$1,980.00
E4490	23/03/2023	10727	Dr A R Wiebe	Pre-employment medical assessment	\$187.00
E4490	23/03/2023	10744	Coastal Warriors Cricket Club Inc	Small community grant	\$3,000.00
E4490	23/03/2023	10848	Retravision Esperance – JAPMR Pty Ltd	White goods	\$2,417.29
E4490	23/03/2023	10851	Western Australian Recreational & Sportfishing	Jetty artificial reef - final	\$9,487.28
E4490	23/03/2023	10874	R Van Zetten (Recherche Medical)	Pre-employment medical assessments	\$374.00

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E4490	23/03/2023	10931	Safetek Solutions Pty Ltd	Tri-light traffic lights	\$27,242.91
E4490	23/03/2023	10938	Christou Design Group Pty Ltd	James Street design – progress payment	\$68,801.86
E4490	23/03/2023	10942	Thorp Realty Pty Ltd	Rent	\$900.00
E4490	23/03/2023	10956	MBL Food & Packaging T/A South Coast Foods	Consumables	\$9,873.09
E4490	23/03/2023	10957	Light Application Pty Ltd	Repairs to DMX controller	\$575.27
E4490	23/03/2023	10958	Newsxpress Esperance Lottery Centre	Stationery	\$1,497.97
E4490	23/03/2023	10964	Boulevard News Esperance	Stationery - EHC	\$648.60
E4490	23/03/2023	10985	Rebecca Staunton Physiotherapy	Physio services - EHC	\$6,880.50
E4490	23/03/2023	10996	Dabungool Cultural Experiences	Children's activity session	\$200.00
E4490	23/03/2023	11034	Cloud Eleven Esperance Pty Ltd	CVS volunteer meeting - EHC	\$412.30
E4490	23/03/2023	11046	Office Plan Interiors Pty Ltd	Admin mount screens 50% payment	\$315.00
E4490	23/03/2023	11053	David Macdermott T/A Mermaid Leather	Consignment sales	\$7.96
E4490	23/03/2023	11055	AJ & EA Bott Holdings Pty Ltd	Rates refund	\$1,973.50
E4490	23/03/2023	11058	Howat WA Pty Ltd T/A The Weed Terminator	Spraying - Esperance town site	\$9,468.80
E4490	23/03/2023	11059	L J & S J Heggie	Rates refund	\$1,645.70
E4490	23/03/2023	11060	A T Churchland	Rates refund	\$876.44
E4490	23/03/2023	11061	G M Jackson	Rates refund	\$651.69
E4490	23/03/2023	11062	Pink Lake Honey and Hives	Removal of bees	\$330.00
E4490	23/03/2023	11063	S L Mackie	Jackpot winnings pay 19	\$150.00
E4490	23/03/2023	11064	J L Hepburn	Jackpot winnings pay 19	\$150.00
E4490	23/03/2023	11065	Professionals Esperance Real Estate	Purchase of property – Deposit	\$1,000.00
E4490	23/03/2023	11066	Kiddemore Green Pty Ltd	Rates refund	\$3,052.14
E4490	23/03/2023	11068	Esperance Poultry Association Inc	Small community grant	\$2,548.00

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E4490	23/03/2023	11070	D P Kaehler	Fee refund - EHC	\$52.00
E4490	23/03/2023	11071	J A Kramer	Rates refund	\$487.68
E4491	27/03/2023	325	Easton WJ & V	Hire of earthmoving plant	\$19,987.40
E4491	27/03/2023	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$131,538.00
E4491	27/03/2023	2693	Worth Kerbing	Kerbing services	\$10,242.10
E4491	27/03/2023	3321	Esperance Miniature Railway Society	Grant - Clock tower funding	\$25,000.00
E4491	27/03/2023	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$16,670.50
E4491	27/03/2023	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$8,910.00
E4491	27/03/2023	7522	Jacka Trenching and Fencing	Traffic control	\$14,370.95
E4491	27/03/2023	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour	\$231,046.15
E4491	27/03/2023	8317	Titan Contracting	Mowing services	\$34,773.75
E4491	27/03/2023	10615	Quaintrelle (WA) Pty Ltd T/A	Hire of street sweeper	\$18,034.33
E4491	27/03/2023	11073	K & N W Hindle	Rates refund	\$2,038.22
E4492	28/03/2023	260	Horizon Power	Electricity charges	\$45,105.88
E4492	28/03/2023	290	Telstra	Telephone charges	\$8,114.15
E4492	28/03/2023	392	Water Corporation	Water usage charges	\$15,252.30
E4492	28/03/2023	2199	Curtin University of Technology	Staff training – Course fees	\$1,037.00
E4493	29/03/2023	26	Blackwoods Atkins	Parts & equipment	\$2,102.04
E4493	29/03/2023	47	B E Stearne & Co Pty Ltd	Reticulation supplies	\$35,218.63
E4493	29/03/2023	63	Bunnings Ltd	Hardware	\$15,637.56
E4493	29/03/2023	77	Cockburn Cement Limited	Cement and pallet charges	\$8,019.00
E4493	29/03/2023	112	Esperance Ag Services	Parts and equipment	\$4,560.38
E4493	29/03/2023	136	Powerplant Motorcycles	Equipment & repairs	\$4,840.10

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E4493	29/03/2023	281	Bluescope Distribution P/L	Steel supplies & fabrication	\$354.31
E4493	29/03/2023	287	Swans Veterinary Services	Veterinary services	\$343.80
E4493	29/03/2023	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$7,249.20
E4493	29/03/2023	440	Wesfarmers Kleenheat Gas Pty Ltd	Gas bottles	\$1,230.69
E4493	29/03/2023	707	Haslams	Protective clothing	\$5,170.92
E4493	29/03/2023	1175	Benara Nurseries	Trees	\$2,557.23
E4493	29/03/2023	1259	South East Petroleum	Fuel supplies	\$149,618.44
E4493	29/03/2023	1291	Sharpe Brothers Pty Ltd	Headwalls and loam	\$1,324.75
E4493	29/03/2023	1307	Feature Paints	Paint supplies	\$288.65
E4493	29/03/2023	1337	Sussex Industries Pty Ltd	Survey consumables	\$2,640.00
E4493	29/03/2023	1461	Kip & Steve's Mechanical Repairs	Parts and repairs	\$7,698.45
E4493	29/03/2023	1485	Freight Lines Group	Freight charges	\$25,909.60
E4493	29/03/2023	1575	GPC Asia Pacific Pty Ltd/Repco	Auto supplies	\$2,146.55
E4493	29/03/2023	2005	Trility Solutions Pty Ltd	Repairs	\$770.00
E4493	29/03/2023	2246	Cutting Edges Pty Ltd	Cutting edges and parts	\$584.39
E4493	29/03/2023	2333	Winc Australia Pty Limited	Stationery	\$1,972.49
E4493	29/03/2023	3774	Goodchild Enterprises	Batteries	\$423.50
E4493	29/03/2023	3834	Dicks Electronics	Digital supplies and parts	\$333.40
E4493	29/03/2023	3898	Tutt Bryant Equipment	Air-conditioner compressor and parts	\$4,024.82
E4493	29/03/2023	4210	Farm & General EOPP	Milwaukee Drill, Milwaukee grease gun, parts & accessories	\$12,350.85
E4493	29/03/2023	4647	Marketforce	Advertisement – vacancies	\$1,265.56
E4493	29/03/2023	4648	Wurth Australia Pty Ltd	Gloves, parts and consumables restock – Depot store	\$6,105.83
E4493	29/03/2023	6183	Kleen West	Consumables - Depot store	\$9,344.30

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 26 April 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4493	29/03/2023	6407	Dell Australia Pty Limited	Laptop battery	\$283.82
E4493	29/03/2023	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$64,108.12
E4493	29/03/2023	6873	WT Hydraulics	Couplings and hydraulic fittings	\$2,207.34
E4493	29/03/2023	6941	MJB Industries	Concrete products	\$3,180.26
E4493	29/03/2023	7552	Beacon Equipment	Parts	\$1,094.00
E4493	29/03/2023	8125	The Rigging Shed	Parts	\$462.00
E4493	29/03/2023	8267	Valvoline (Australia) Pty Ltd	Consumables	\$442.00
E4493	29/03/2023	8955	Esperance Laundry and Linen	Laundry	\$649.90
E4493	29/03/2023	8959	Top signs	Signs for rangers	\$55.00
E4493	29/03/2023	9006	Corsign WA Pty Ltd	Signage	\$6,270.00
E4493	29/03/2023	9028	Terry White Chemmart Esperance	Webster packs & chemist items - EHC	\$588.18
E4493	29/03/2023	9156	Blumar Pty Ltd	Pool pump resizing - BOILC	\$5,876.20
E4493	29/03/2023	9210	McIntosh & Son W.A.	Parts and repairs	\$2,227.65
E4493	29/03/2023	9574	Clarke & Stokes Agriservices Pty Ltd	Pipe fittings	\$7,914.32
E4493	29/03/2023	10120	Wastetrans WA	Recycling of glass	\$682.88
E4493	29/03/2023	10180	Hughans Saw Service	Saw blades	\$1,106.60
E4493	29/03/2023	10431	Skipper Transport Parts	Parts	\$2,821.04
E4493	29/03/2023	10701	Esperance Truck Pro Pty Ltd	Parts and repairs	\$442.66
E4493	29/03/2023	10741	Esperance Rural Supplies - Elders	Parts	\$5,506.30
E4493	29/03/2023	10993	Etech WA Pty Ltd T/A Esperance Communications	Printing, parts and repairs	\$8,160.39
E4493	29/03/2023	11074	Kyarran Farming Co	Gravel extraction	\$59,157.45
E4494	31/03/2023	32	Australia Post	Postage	\$2,784.32
E4494	31/03/2023	314	WA Treasury Corporation	Loan repayment	\$10,973.88

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 26 April 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4494	31/03/2023	7576	Les Mills Asia Pacific	Contract fee body pump/balance/attack	\$681.15
E4494	31/03/2023	7580	BP Australia Pty Ltd (6791)	AirBP avgas refuelling	\$407.60
E4494	31/03/2023	8784	Sheriff's Office, Perth	Lodgement fee	\$324.00
E4494	31/03/2023	9997	Sandwai Pty Ltd	Sandwai monthly fees - March 2023	\$2,037.20
Total Creditor payments made by EFT from Municipal Fund					4,779,579.28

Municipal Fund - EFT Wage Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
Bulk EFT	02/03/2023	Payroll (Net)	Wages for 16/02/2023 to 01/03/2023 (Period 18)	\$575,968.82
Bulk EFT	02/03/2023	Payroll (Net)	Wages for 16/02/2023 to 01/03/2023 (Period 18)	\$15,435.05
Bulk EFT	09/03/2023	Payroll (Net)	Wages for 02/03/2023 to 08/03/2023 (Period 19)	\$1,967.18
Bulk EFT	16/03/2023	Payroll (Net)	Wages for 02/03/2023 to 15/03/2023 (Period 19)	\$562,193.84
Bulk EFT	30/03/2023	Payroll (Net)	Wages for 16/03/2023 to 29/03/2023 (Period 20)	\$596,560.15
Total Employee Wage payments made by EFT from Municipal Fund				\$1,752,125.04

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 26/04/2023 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
13/03/2023	Main Roads	Matthew Walker	Oversize permits	\$100.00
15/03/2023	Starlink Internet	Matthew Walker	Starlink subscription	\$139.00
22/03/2023	Arc Infrastructure	Matthew Walker	Telecommunications conduit - Pink Lake Road	\$880.00
25/02/2023	White Sands Gallery	Erica Austen	Leaving gift	\$24.00
25/02/2023	Commonwealth Bank	Erica Austen	Refund of annual fee	-\$33.33
17/03/2023	Xero	Erica Austen	Monthly subscription	\$59.00
25/02/2023	Woolworths	Karen Voyatzis	Consumables	\$190.29
27/02/2023	Woolworths	Karen Voyatzis	Consumables	\$24.05
27/02/2023	Woolworths	Karen Voyatzis	Consumables	\$270.29
3/03/2023	Woolworths	Karen Voyatzis	Consumables	\$143.78
7/03/2023	Woolworths	Karen Voyatzis	Consumables	\$385.01
14/03/2023	Woolworths	Karen Voyatzis	Consumables	\$316.07
16/03/2023	Woolworths	Karen Voyatzis	Consumables	\$264.27
20/03/2023	Woolworths	Karen Voyatzis	Consumables	\$349.46
22/03/2023	Woolworths	Karen Voyatzis	Consumables	\$223.97
25/02/2023	EHA - Environmental Health Australia	Richard Hindley	EHA conference	\$650.00
25/02/2023	EHA - Environmental Health Australia	Richard Hindley	EHA conference	\$650.00
27/02/2023	Woolworths	Richard Hindley	Catering for library event	\$99.70
13/03/2023	Australian Institute Building Surveyors	Richard Hindley	Annual membership - A Belworthy	\$800.00
13/03/2023	Australian Institute Building Surveyors	Richard Hindley	AIBS conference	\$1,095.00
25/02/2023	MBL - South Coast Foodservice	Ashley Peczka	Catering	\$236.86
25/02/2023	Subway	Ashley Peczka	Catering	\$158.25
25/02/2023	Subway	Ashley Peczka	Catering	\$153.75
25/02/2023	Woolworths	Ashley Peczka	Catering	\$52.60
17/03/2023	Lucky Roe Snack Bar	Ashley Peczka	Catering	\$26.00
28/02/2023	Officeworks	Felicity Baxter	Exec services -stationery supplies	\$567.95
1/03/2023	GoFax	Felicity Baxter	Licence - January 2023	\$29.85
4/03/2023	Mailchimp	Felicity Baxter	Subscription - Media notifications	\$171.99
9/03/2023	The Toy Station	Felicity Baxter	Bubble machine & 5 x bubble liquid	\$359.70

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 26/04/2023 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
11/03/2023	Microsoft	Felicity Baxter	Azure cloud platform - Monthly subscription	\$170.26
20/03/2023	Sonic Health Plus	Felicity Baxter	Medical	\$240.90
23/03/2023	Sonic Health Plus	Felicity Baxter	Medical	\$229.90
24/03/2023	Shire of Esperance - Licensing	Felicity Baxter	Department of transport licensing fee	\$20.40
24/03/2023	Shire of Esperance - Licensing	Felicity Baxter	Department of transport licensing fee	\$126.10
25/02/2023	Bunnings	Shane Tobin	Tape - Rockin' Rollin' weekend	\$34.20
25/02/2023	Bunnings	Shane Tobin	Refund for overcharge of tape	-\$1.77
25/02/2023	Dominos	Shane Tobin	Catering - Rockin' Rollin' staff	\$96.16
25/02/2023	Woolworths	Shane Tobin	Consumables -Rockin' Rollin'	\$253.04
25/02/2023	Ricardos	Shane Tobin	Civic centre volunteers - opera event	\$112.00
3/03/2023	Barbeques Galore	Shane Tobin	3 x heaters for Edge of the Bay	\$165.00
7/03/2023	Dominos	Shane Tobin	Civic centre volunteer gathering	\$133.95
9/03/2023	Brisbane Sound Group	Shane Tobin	Speakers - civic centre	\$2,998.00
9/03/2023	Woolworths	Shane Tobin	Thank you gift - vouchers	\$161.90
15/03/2023	Payment made	Shane Tobin	Payment made onto credit card account	-\$1,000.00
22/03/2023	WWC Communities	Shane Tobin	WWC communities - H Blampied	\$87.00
23/03/2023	Woolworths	Shane Tobin	Have a go day - lollies	\$12.00
23/03/2023	Subway	Shane Tobin	Social media - workshop	\$56.00
24/03/2023	Deli King	Shane Tobin	Staff lunch - Have a go day	\$59.50
1/03/2023	Dominos	Melissa Ammon	Catering - library event	\$201.25
2/03/2023	Secure	Melissa Ammon	Wheelie bin locks	\$189.75
3/03/2023	BP - Lake Grace	Melissa Ammon	Fuel	\$109.68
5/03/2023	BP - Sawyers Valley	Melissa Ammon	Fuel	\$108.70
7/03/2023	Officeworks - Bunbury	Melissa Ammon	Stationery	\$115.42
8/03/2023	Puma energy settlers	Melissa Ammon	Fuel	\$102.37
9/03/2023	EG Group	Melissa Ammon	Fuel	\$79.20
9/03/2023	Dog Rock Motel Albany	Melissa Ammon	Accommodation - M Ammon	\$229.00
13/03/2023	Officeworks - Perth	Melissa Ammon	White board - swim school	\$248.95
13/03/2023	Breakaway Café	Melissa Ammon	Catering	\$46.00

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 26/04/2023 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
17/03/2023	Terracycle	Melissa Ammon	Zero waste boxes	\$432.60
25/02/2023	Quest Yelverton - Kalgoorlie	Emily Hegney	Accommodation - S Halls	\$972.00
25/02/2023	Rex Airlines	Emily Hegney	Flights - R Lumayag	\$753.04
25/02/2023	The Deli King	Emily Hegney	Catering - HR conflict resolution training	\$39.00
27/02/2023	Holiday Inn West Perth	Emily Hegney	Accommodation - L de Haas	\$839.41
4/03/2023	Fremantle Rydges	Emily Hegney	Accommodation - R Lumayag	\$1,737.57
7/03/2023	Woolworths	Emily Hegney	Chambers consumables	\$144.15
8/03/2023	Godaddy	Emily Hegney	Website domain renewal	\$544.12
9/03/2023	Rex Airlines	Emily Hegney	Flights - Z Sheffield van Mierlo	\$569.78
9/03/2023	Holiday Inn West Perth	Emily Hegney	Accommodation - Z Sheffield van Mierlo	\$424.27
11/03/2023	Country Comfort Intercity	Emily Hegney	Accommodation - M Keen	\$472.68
11/03/2023	Country Comfort Intercity	Emily Hegney	Accommodation - W Howard	\$492.88
13/03/2023	Woolworths	Emily Hegney	Batteries for chambers	\$27.50
14/03/2023	AirBNB	Emily Hegney	Accommodation - S Halls & F McKenzie	\$943.87
16/03/2023	Rex Airlines	Emily Hegney	Flights - M Quijada	\$529.32
16/03/2023	Holiday Inn West Perth	Emily Hegney	Accommodation - L de Haas	411.08
17/03/2023	Rex Airlines	Emily Hegney	Flights - A Belworthy	426.96
17/03/2023	The Plaza Hotel Kalgoorlie	Emily Hegney	Accommodation - S Russell	\$998.76
17/03/2023	The Plaza Hotel Kalgoorlie	Emily Hegney	Accommodation - K Kahatedeniya	995.72
20/03/2023	Rex Airlines	Emily Hegney	Flights - N Logan flight change	\$14.62
21/03/2023	Doubletree by Hilton - Northbridge	Emily Hegney	Accommodation - E Hegney	\$327.04
17/03/2023	Pay ECU	Shane Burge	Tuition Fees - E Hegney	\$4,167.50
22/03/2023	Zoom	Shane Burge	Zoom license	\$461.78
25/02/2023	Facebook	Trevor Ayers	Disputed transaction	\$21.74
27/02/2023	Bunnings	Trevor Ayers	Supplies for Rockin' Rollin'	\$10.28
27/02/223	Facebook	Trevor Ayers	Disputed transaction	\$30.00
4/03/2023	Facebook	Trevor Ayers	Disputed transaction	\$40.00
4/03/2023	Westnet	Trevor Ayers	Visitor centre web hosting	\$2.95
15/03/2023	Vend Pos	Trevor Ayers	Visitor centre point of sale system	\$139.30

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 26/04/2023 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
24/03/2023	Dispute Refund	Trevor Ayers	Dispute refund	-\$30.00
24/03/2023	Dispute Refund	Trevor Ayers	Dispute refund	-\$30.00
24/03/2023	Dispute Refund	Trevor Ayers	Dispute refund	-\$30.00
24/03/2023	Dispute Refund	Trevor Ayers	Dispute refund	-\$30.00
		Commonwealth Bank	<i>Total Credit Card Purchases 25/02/2023 - 27/03/2023</i>	<i>30,622.29</i>

Item: 12.3.3

Delegated Authority Amendment - 5.3 Bush Fires Act & 13.1 Caravan Park and Camping Grounds Act Infringements

Author/s	Sarah Walsh	Coordinator Governance & Corporate Support
Authoriser/s	Roy Greive	Director of External Services

File Ref: D23/9201

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to consider;

- Amending Delegation 5.3 to allow additional officers the ability to institute and carry on proceedings for offences and issue infringements under the *Bush Fires Act 1954*; and
- Rescinding Delegation 13.1 managing infringements under the *Caravan Parks and Camping Grounds Act 1995*.

Recommendation in Brief

That Council endorse the following Delegations inclusive of amendments, inclusions and deletions;

- 5.3 *Bush Fires Act 1954* for offences and infringements; and
- 13.1 *Caravan Parks and Camping Grounds Act 1995* for managing infringement notices.

Background

The Delegated Authority Register 2022/23 was last reviewed in May 2022.

There has recently been a minor restructure in the Shire's Development & Statutory Services team resulting in the new position of Coordinator Compliance & Enforcement being created, which oversees Ranger Services and compliance.

Officer's Comment

Following discussion with Manager Development & Statutory Services, it was determined that this new position requires authority to institute and carry on proceedings for offences and issue infringements under the *Bush Fires Act 1954*, and issue infringements under the *Caravan Parks and Camping Grounds Act 1995*.

Discussion with the Executive Management Team determined that the CEO, Director External Services and Manager Development & Statutory Services should also be appointed under Delegation 5.3.

The *Bush Fire Act 1954* does not provide for sub-delegation, and therefore the CEO is unable to appoint officers for this purpose and this authority must come directly from Council.

It was identified that officers managing infringements under the *Caravan Parks and Camping Act 1995* must be appointed under s.9.10(2) of the *Local Government Act 1995*. Therefore, it is recommended that delegation 13.1 be rescinded as this is no longer necessary. Officers appointed under s9.10 of the Local Government Act are appointed directly by the CEO.

Consultation

Manager Development & Statutory Services
Coordinator Compliance & Enforcement
Executive Management Team
WALGA

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995
Bush Fires Act 1954
Caravan Parks and Camping Grounds Act 1995

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Environmental Considerations

Nil

Attachments

A¹. Amendment to Delegations 5.3 and 13.1

RECOMMENDATION AND DECISION

12.3.3 Delegated Authority Amendment - 5.3 Bush Fires Act & 13.1 Caravan Park and Camping Grounds Act Infringements

Moved: Cr Flanagan

Seconded: Cr Horan

O0423-071

Council Resolution

That Council:

- 1. Endorse the '5.3 *Bush Fires Act 1954* for offences and infringements' Delegation, inclusive of amendments, inclusions and deletions; and**
- 2. Rescind the '13.1 *Caravan Parks and Camping Grounds Act 1995* for managing infringement notices'.**

**CARRIED
F8 - A0**

BUSH FIRES ACT 1954

5.3 Offences and infringements (s.59 & s.59A)	
Function Performed	<p>Authority to</p> <ol style="list-style-type: none"> 1) Institute and carry on proceedings against a person for an offence alleged to be committed against this Act. 2) Serve an infringement notice for an offence against this Act.
<i>This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions.</i>	
Power being Delegated	<p><i>Bush Fires Act 1954</i> s.59 - Prosecution of offences s.59A - Alternative procedure – infringement notices</p>
Power originally assigned to	Local Government
Power to Delegate	<p><i>Bush Fires Act 1954</i> s.48 - Delegation by local governments s.59 - Prosecution of offences</p>
Power Delegated to	<p>Shire Ranger Team Leader Shire Ranger Chief Executive Officer Director External Services Manager Development & Statutory Services Coordinator Compliance & Enforcement</p>
Council Conditions	Nil
Power to Sub-Delegate	Not applicable – Sub-delegation is prohibited by s.48 - Delegation by local governments
Compliance Links	<p><i>Bush Fires (Infringements) Regulations 1978</i> Council Policy EXT 022: Fire Management – Roadside Burning EXT 024: Bushfire Management</p>
DELEGATION ADMINISTRATION	
Decision Reference	Decision Reference
1. Adopted – June 2019: Resolution #O0619-120	5.
2. Amended – May 2020, Resolution #O0520-148	6.
3. Amended – May 2021, Resolution #O0521-147	7.
4. Reviewed – May 2022, Resolution #O0522-112	8.

~~CARAVAN PARKS AND CAMPING GROUNDS ACT 1995~~

~~13.1——Managing infringement notices (s.23)~~

Function Delegated	Authority to <div>1) Issue an infringement notice for an offence against this Act.</div> <div>2) Vary or withdraw an Infringement notice for an offence against this Act.</div>	
<i>This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions.</i>		
Power being Delegated	Caravan Parks and Camping Grounds Act 1995 s.23 — Infringement notices	
Power originally assigned to	Local Government	
Power to Delegate	Caravan Parks and Camping Grounds Act 1995 s.23 — Infringement notices	
Power Delegated to	<div>Issue Infringements (Subsection (2))</div> <div>Director External Services</div> <div>Manager Development & Statutory Services</div> <div>Compliance Officer</div> <div>Coordinator Environmental Health</div> <div>Environmental Health Officer</div> <div>Shire Ranger</div> <div>Shire Ranger Team Leader</div>	<div>Withdraw Infringements (Subsection 7)</div> <div>Chief Executive Officer</div> <div> </div> <div>Give extension (Subsection 5)</div> <div>Chief Executive Officer</div>
Council Conditions	Nil	
Power to Sub-Delegate	Nil	
Compliance Links	Local Government Act 1995 s.9.10 — Appointment of authorised persons EXT 034 — Accommodation in a caravan policy	
DELEGATION ADMINISTRATION		
Decision Reference		Decision Reference
1. Adopted — August 2019, Resolution #Q0819-170		5.
2. Amended — May 2020, Resolution #Q0520-148		6.
3. Amended — May 2021, Resolution #Q0521-147		7.
4. Amended — May 2022, Resolution #Q0522-112		8.

12.4 EXECUTIVE SERVICES

Item: 12.4.1

Information Bulletin - April 2023

Author/s	Sofie Hawke	Administration Officer
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D23/6603

Applicant

Internal

Strategic Implications

Council Plan 2022-2032

Performance

Outcome 15. Operational excellence and financial sustainability.

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Attachments

- A. Information Bulletin – April 2023
- B. Council Priorities Summary – Corporate Performance – March 2022
- C. Delegations Discharge – Corporate Resources
- D. Status Report – Open Council Resolutions – April 2023
- E. Community Grants Program 2022/23 – Small Grants - March 2022
- F. Letter - Esperance Energy Transition Program - Hon Bill Johnston - 15 March 2023

RECOMMENDATION AND DECISION

12.4.1 Information Bulletin - April 2023

Moved: Cr Obourne

Seconded: Cr de Haas

O0423-072

Council Resolution

That Council accepts:

- 1. Information Bulletin – April 2023**
- 2. Council Priorities Summary – Corporate Performance – March 2023**
- 3. Delegations Discharge – Corporate Resources**
- 4. Status Report – Open Council Resolutions – April 2023**
- 5. Community Grants Program 2022/23 – Small Grants - March 2023**
- 6. Letter – Esperance Energy Transition Program – Hon Bill Johnston MLA – 15 March 2023**

**CARRIED
F8 - A0**

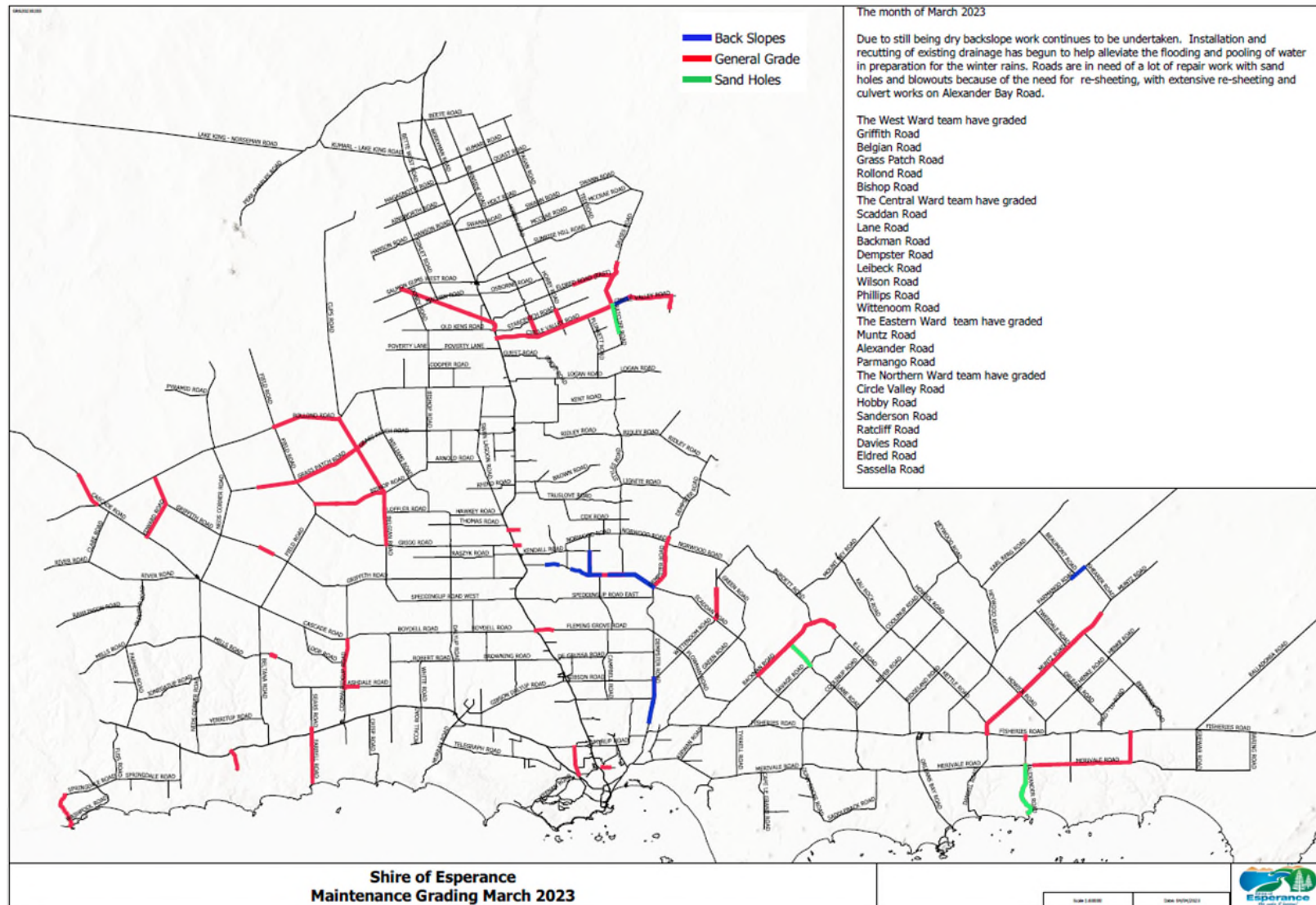


INFORMATION BULLETIN

ORDINARY COUNCIL MEETING

April 2023

we make it happen



Shire of Esperance

Building Applications Approved from 1 March 2023 to 31 March 2023

Building Permits

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
30/03/2023	17851		Wheatbelt Steel 98 Byfield Street NORTHAM WA 6401	103188	Lot: 884 Pin: 210304 541 Neds Corner Road EAST MUNGLINUP	Occupancy Permit (Classes 2-9)	Steel	Steel	Other		840.0	0
15/03/2023	18002		J R Macmillan 30 Collie Street WEST BEACH WA 6450		Lot: 34 Pin: 6421 7 Peppermint Grove WEST BEACH	Amendment - Add Pantry, Alter Windows & Roof of Bedroom Wing	Fibre Cement	Steel	Concrete	1	3.0	40,000.00
21/03/2023	18116		K E Schilling 165 Meljilup Road MYRUP WA 6450	OB1008026	Lot: 4 Pin: 54555 31 Stearne Road MONJINGUP	Verandah & Carport Addition to Dwelling	Timber	Steel	Concrete	1	140.0	60,000.00
17/03/2023	18198		Drake-Brockman Building and Construction Pty Ltd 201 Beech Street CASTLETOWN WA 6450	BC101783	Lot: 400 Pin: 411484 27 Black Street ESPERANCE	Amendment to Building Permit				1		
08/03/2023	18276		R J Kyle 14 Alexander Drive CASTLETOWN WA 6450	BC10881	S/L: 37 S/P: 60076 37/65 Merivale Road MYRUP	Dwelling - 384m2 with Attached Garage & Verandahs	Brick, veneer	Steel	Concrete	1	254.0	384,000.00
07/03/2023	18290		T J Smith 19 Hockey Place WEST BEACH WA 6450	BC103882	Lot: 21 Pin: 22684 Cudjee Close MYRUP	Shed 104m2	Steel	Steel	Concrete	1	104.0	66,550.00
17/03/2023	18293		Wrinkly Tin & Cladding Company Pty Ltd 3 Corry Street ESPERANCE WA 6450		Lot: 5 Pin: 4708 10 Emily Street ESPERANCE	Patio Addition 12m2		Steel	Timber	1	12.0	12,000.00
01/03/2023	18294		RAC Tourism Assets Pty Ltd 832 Wellington Street WEST PERTH WA 6005		Lot: 430 Pin: 170181 Norseman Road CASTLETOWN	RAC LPG Storage Tank			Concrete	1		19,800.00
27/03/2023	18295		A G Day 33 Longbottom Lane PINK LAKE WA 6450		Lot: 14 D: 80555 33 Longbottom Lane PINK LAKE	Water Tanks - 2 x 27,500L and 1 x 130,000L				3	185.0	18,000.00
21/03/2023	18297		B W Maguire 149 Goldfields Road CASTLETOWN WA 6450		Lot: 259 Pin: 1376 149 Goldfields Road CASTLETOWN	Patio Replacement 37m2		Steel	Timber	1	37.0	7,500.00
27/03/2023	18298		KJ Norton Building Company 5 Kiwi Close CASTLETOWN WA 6450	BC9566	Lot: 448 Pin: 1376 4 Mitchell Street CASTLETOWN	Retaining Walls	Brick, double			1		11,000.00
28/03/2023	18300		Wrinkly Tin & Cladding Company Pty Ltd 3 Corry Street ESPERANCE WA 6450		Lot: 8 Pin: 1337 8 Stubbing Street ESPERANCE	Shed 23m2	Steel	Steel	Concrete	1	23.0	11,500.00
28/03/2023	18301		Wrinkly Tin & Cladding Company Pty Ltd 3 Corry Street ESPERANCE WA 6450		Lot: 35 Pin: 1853 6 Irene Street CASTLETOWN	Patio Addition 30m2 & Retaining Wall	Concrete or stone		Concrete	1		10,000.00
						Patio Addition 30m2 & Retaining Wall	Steel	Steel	Timber	1	30.0	9,000.00
21/03/2023	18305		KJ Norton Building Company 5 Kiwi Close CASTLETOWN WA 6450	BC9566	Lot: 202 Pin: 39077 Fisheries Road BANDY CREEK	Class 7b Storage Shed 130m2	Steel	Steel	Concrete	1	130.0	40,000.00
31/03/2023	18306		Auspan Building Systems PTY LTD 15 Corbett Street GNOWANGERUP WA 6335	12684	Lot: 101 Pin: 7698 5,935 Fisheries Road CONDINGUP	Class 10a Storage Shed 240m2	Steel	Steel	Concrete	1	240.0	130,557.00

Shire of Esperance

Building Applications Approved from 1 March 2023 to 31 March 2023

Building Permits

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
31/03/2023	18308		T J Smith 19 Hockey Place WEST BEACH WA 6450	BC103882	Lot: 501 Pin: 407028 23 Simpson Street CHADWICK	Class 7b Storage Shed Additions & Alterations	Steel	Steel	Concrete	1	104.0	189,535.00
31/03/2023	18309		B D Partington 7 Orr Street WEST BEACH WA 6450	9177	Lot: 261 Pin: 64773 44 Thistle Avenue BANDY CREEK	Dwelling, Garage & Alfresco 330m2 with Separate Shed 48m2	Brick, veneer	Steel	Concrete	1	336.0	310,000.00
						Dwelling, Garage & Alfresco 330m2 with Separate Shed 48m2	Steel	Steel	Concrete	1	48.0	40,000.00

Total number of Building Permits: 17 \$1,359,442.00

Building Approval Certificates (Unauthorised Structures)

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
14/03/2023	18302		R W Capelli 6A Foy Street ESPERANCE WA 6450		S/L: 2 S/P: 36400 6A Foy Street ESPERANCE	UNAUTHORISED Shed, Patio and Garage Addition	Brick, veneer	Steel	Concrete	1	13.0	20,000.00
						UNAUTHORISED Shed, Patio and Garage Addition	Brick, veneer	Steel	Concrete	1	30.0	20,000.00
						UNAUTHORISED Shed, Patio and Garage Addition	Timber	Steel	Concrete	1	20.0	10,000.00

Total number of Building Approval Certificates (Unauthorised Structures): 1 \$50,000.00

Total number of Licences/Certificates Reported: 18 \$1,409,442.00

I certify to the best of my knowledge and belief, the particulars given in this return are a true and complete record of proposed building operations known to this local authority.

Signature Chantelle Hoffrichter
(Case Management Officer)

Date 3 April 2023

Shire of Esperance

Building Applications Approved from 1 March 2023 to 31 March 2023

Building Permits

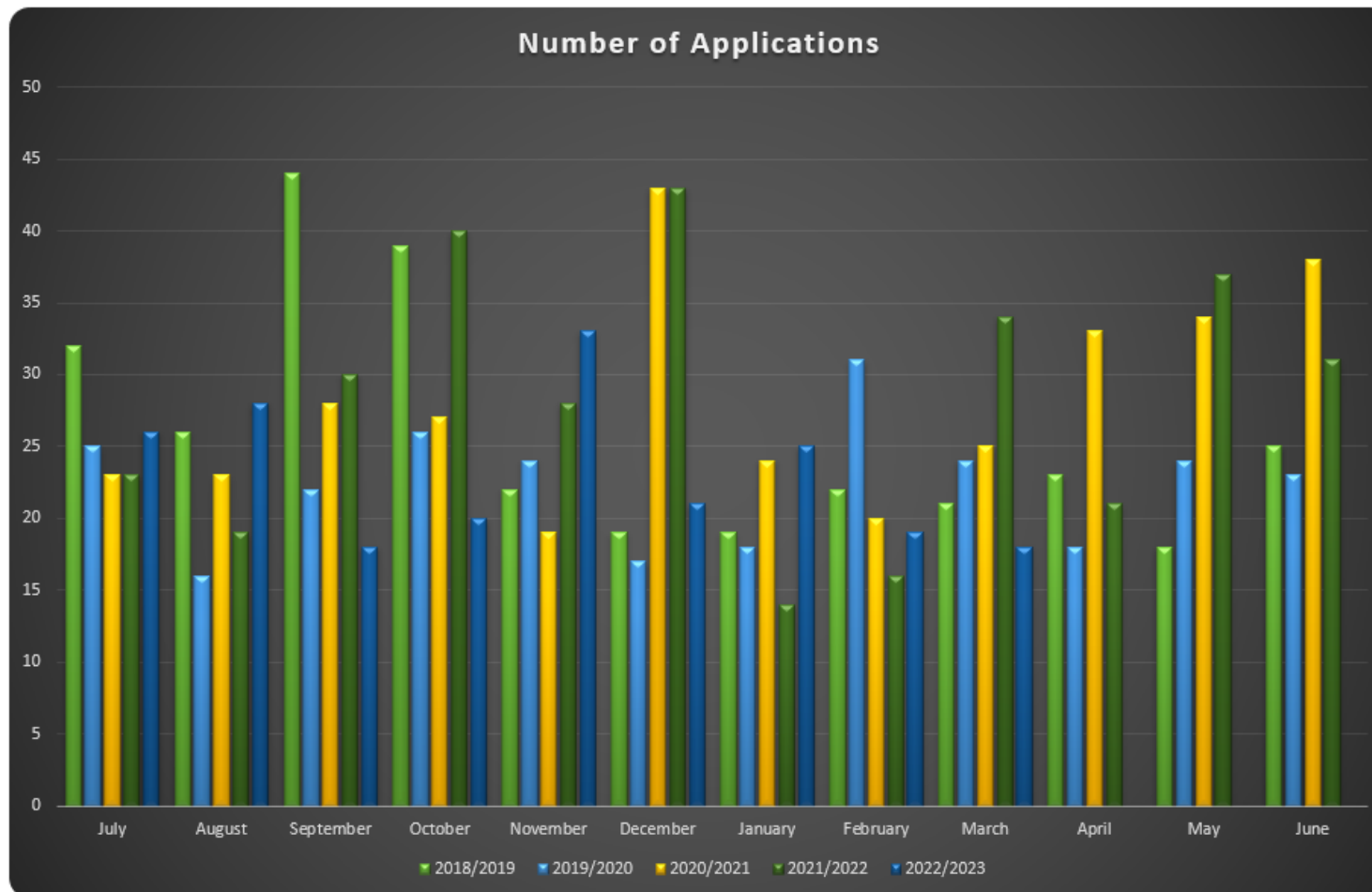
BUILDING STATISTICS MARCH 2023

Month		Monthly Building Statistics 2022-23																								TOTAL		
Classification	Work	Num	July Value	Num	August Value	Num	September Value	Num	October Value	Num	November Value	Num	December Value	Num	January Value	Num	February Value	Num	March Value	Num	April Value	Num	May Value	Num	June Value	Value	Value	
1) Dwelling	New	4	\$297,873	7	\$2,658,638			1	\$0	9	\$3,377,274	3	\$946,516	7	\$3,952,894	4	\$1,261,648	3	\$734,000							38	\$13,228,843	
	Alter	3	\$199,658	1	\$0	2	\$424,044	2	\$198,800	2	\$165,000							1	\$40,000							11	\$1,027,502	
	Demo									1	\$49,698															1	\$49,698	
	Unauth	2	\$40,000							3	\$160,000															5	\$200,000	
2) Two or more sole occupancy Units	New																									0	\$0	
	Alter																									0	\$0	
	Demo																									0	\$0	
	Unauth																									0	\$0	
3) Residential Building	New																									0	\$0	
	Alter																									0	\$0	
	Demo													1	\$19,800											1	\$19,800	
	Unauth																									0	\$0	
4) Caretakers Dwelling	New																									0	\$0	
	Alter																									0	\$0	
	Demo																									0	\$0	
	Unauth																									0	\$0	
5) Office Building	New			1	\$722,000							1	\$246,150													2	\$968,150	
	Alter										2	\$286,899														2	\$286,899	
	Demo																									0	\$0	
	Unauth																									0	\$0	
6) Retail	New					1	\$7,000	1	\$60,000			1	\$0													3	\$67,000	
	Alter																									1	\$150,000	
	Demo																									0	\$0	
	Unauth																									0	\$0	
7)Carpark or Storage	New	3	\$560,943	2	\$354,281	5	\$1,909,341	3	\$894,030	1	\$386,300			2	\$162,000	1	\$155,827	2	\$229,535							19	\$4,652,257	
	Alter																									0	\$0	
	Demo																									0	\$0	
	Unauth																									0	\$0	
8) Laboratory/ Workshop	New																	1	\$19,800							1	\$19,800	
	Alter																									0	\$0	
	Demo																									0	\$0	
	Unauth																									0	\$0	
9) Health-care, Assembly or Aged care Building	New					1	\$200,000									1	\$71,609	1	\$0							3	\$271,609	
	Alter					1	\$1,088,700																			1	\$1,088,700	
	Demo																									0	\$0	
	Unauth																									0	\$0	
10) Non-habitable	New	13	\$430,609	11	\$335,150	6	\$112,800	12	\$197,250	13	\$242,198	9	\$144,800	12	\$288,995	10	\$326,800	8	\$328,607								94	\$2,407,209
	Alter			5	\$65,000	1	\$15,000	1	\$7,640			6	\$56,600	1	\$18,000	1	\$10,000	1	\$7,500								16	\$179,740
	Demo																									0	\$0	
	Unauth	1	\$8,000			1	\$18,000			2	\$20,000	1	\$10,000	2	\$35,200	2	\$136,000	1	\$50,000								10	\$277,200
SUB TOTAL		23	\$1,489,083	28	\$4,285,069	17	\$3,756,885	20	\$1,357,720	28	\$4,507,369	20	\$1,394,066	23	\$4,441,689	17	\$1,825,884	17	\$1,359,442	0	\$0	0	\$0	0	\$0	193	\$24,417,207	
Unauthorised TOTAL		3	\$48,000	0	\$0	1	\$18,000	0	\$0	5	\$180,000	1	\$10,000	2	\$35,200	2	\$136,000	1	\$50,000	0	\$0	0	\$0	0	\$0	15	\$477,200	
Totals		26	\$1,537,083	28	\$4,285,069	18	\$3,774,885	20	\$1,357,720	33	\$4,687,369	21	\$1,404,066	25	\$4,476,889	19	\$1,961,884	18	\$1,409,442	0	\$0	0	\$0	0	\$0	208	\$24,894,407	

Shire of Esperance

Building Applications Approved from 1 March 2023 to 31 March 2023

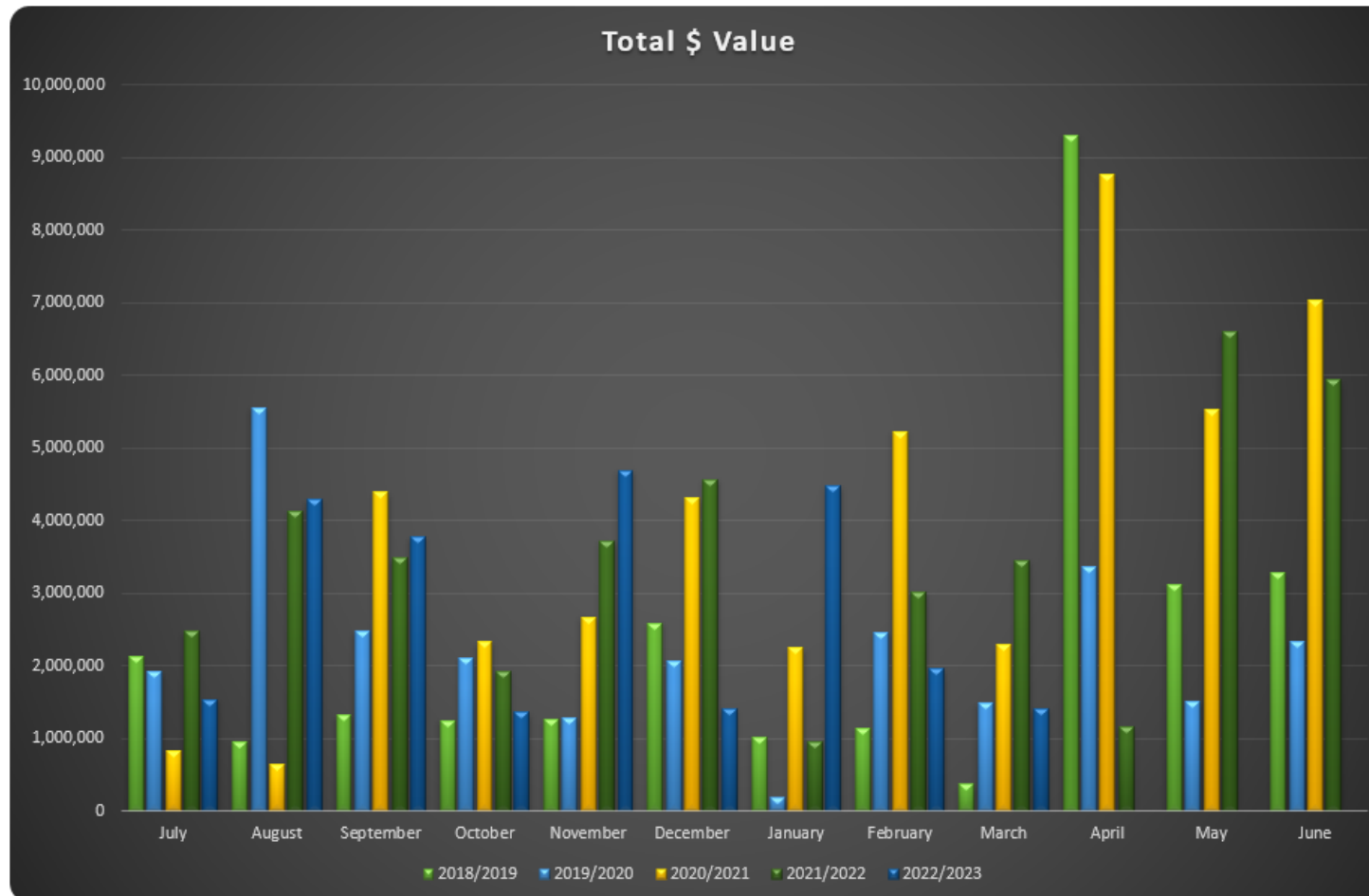
Building Permits



Shire of Esperance

Building Applications Approved from 1 March 2023 to 31 March 2023

Building Permits



Shire of Esperance

Building Applications Approved from 1 March 2023 to 31 March 2023

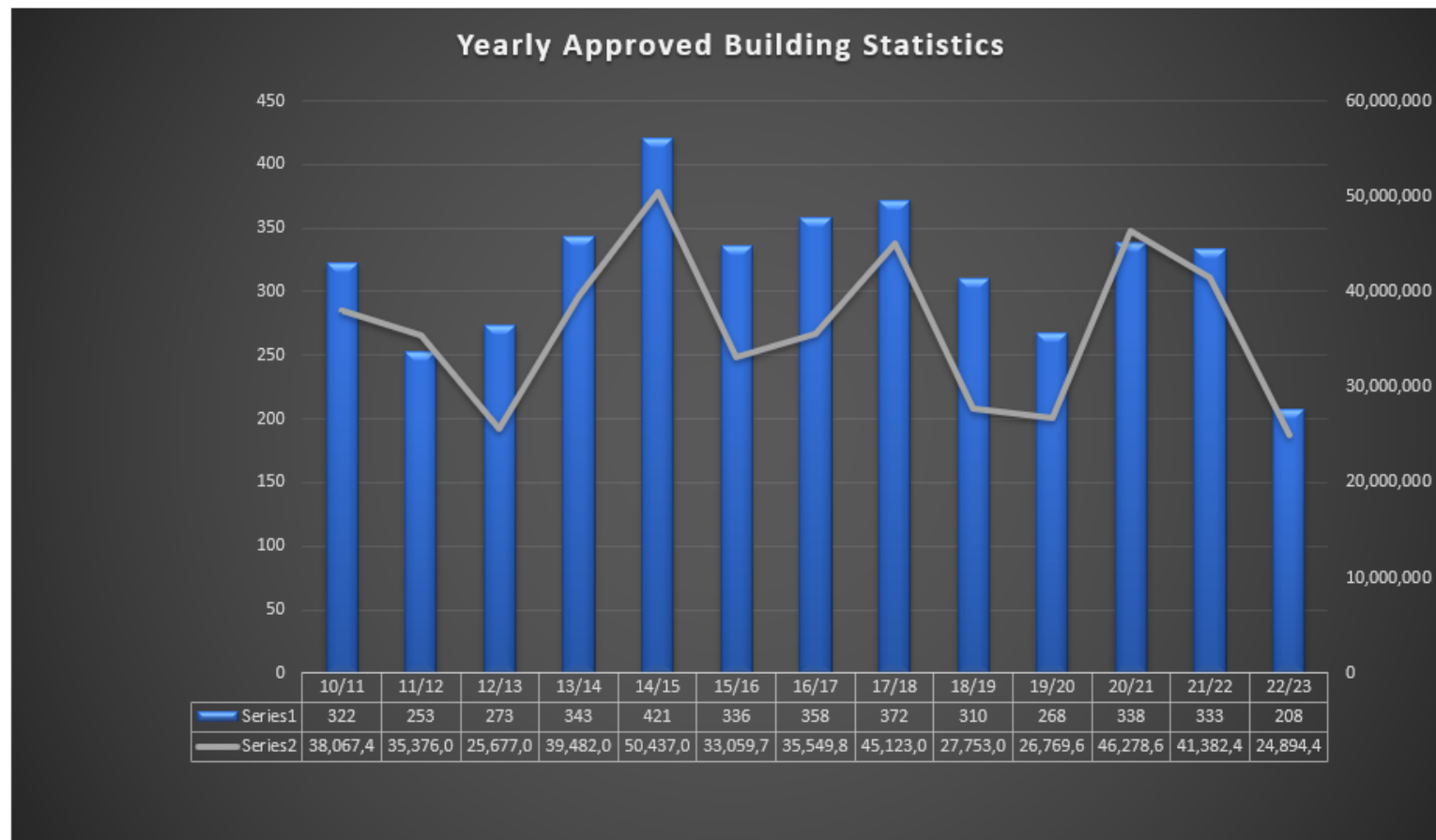
Building Permits

		Yearly Comparison											
		2017 - 2018		2018 - 2019		2019 - 2020		2020 - 2021		2021 - 2022		2022 - 2023	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value
1) Dwelling	New	55	\$17,073,970	33	\$12,193,831	31	\$12,413,292	75	\$30,156,486.00	63	\$21,593,598.00	38	\$13,228,843.00
	Alter	26	\$1,164,960	27	\$1,543,310	27	\$1,651,836	29	\$2,452,032.00	31	\$2,876,818.00	11	\$1,027,502.00
	Demo	3	\$94,000	1	\$8,000	5	\$68,000	7	\$128,500.00	5	\$106,930.00	1	\$49,698.00
	Unauth	9	\$245,500	7	\$301,000	3	\$329,800	4	\$58,000.00	7	\$316,269.00	5	\$200,000.00
2) Two or more sole occupancy Units	New	0	\$0	0	\$0	0	\$0	0	\$0.00	1	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Unauth	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
3) Residential Building	New	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Unauth	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
4) Caretakers Dwelling	New	0	\$0	0	\$0	0	\$0	0	\$0.00	1	\$203,163.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Unauth	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
5) Office Building	New	3	\$159,515	2	\$530,000	2	\$0	4	\$0.00	5	\$748,896.00	0	\$0.00
	Alter	2	\$44,190	4	\$28,000	6	\$1,699,076	6	\$326,000.00	1	\$160,000.00	0	\$0.00
	Demo	1	\$6,500	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
	Unauth	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0	0	\$0
6) Retail	New	3	\$360,000	2	\$22,000	3	\$88,000	4	\$200,000	10	\$854,102	3	\$67,000
	Alter	2	\$256,542	6	\$399,898	0	\$0	8	\$1,255,837	3	\$609,095	0	\$0
	Demo	1	\$20,000	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0
	Unauth	0	\$0	0	\$0	0	\$0	1	\$18,500	0	\$0	0	\$0
7) Carpark or Storage	New	7	\$9,709,410	5	\$989,422	6	\$518,584	14	\$2,399,396	36	\$5,010,649	19	\$4,652,257
	Alter	2	\$1,257,780	2	\$109,700	6	\$2,434,500	4	\$3,780,093	3	\$28,800	0	\$0
	Demo	0	\$0	0	\$0	1	\$120,000	1	\$34,760	0	\$0	0	\$0
	Unauth	0	\$0	1	\$25,000	1	\$50,000	1	\$20,001	3	\$27,000	0	\$0
8) Laboratory/ Workshop	New	2	\$434,000	3	\$410,500	4	\$1,934,544	7	\$944,742	2	\$313,130	0	\$0
	Alter	1	\$20,000	0	\$0	0	\$0	6	\$243,282	1	\$25,000	0	\$0
	Demo	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
	Unauth	0	\$0	1	\$3,000	0	\$0	0	\$0	0	\$0	0	\$0
9) Health-care, Assembly or Aged care Building	New	3	\$938,059	1	\$7,954,650	2	\$128,000	7	\$0	0	\$0	3	\$271,609
	Alter	1	\$150,000	8	\$90,900	5	\$1,981,701	1	\$0	1	\$78,827	1	\$1,088,700
	Demo	0	\$0	0	\$0	1	\$19,000	0	\$0	0	\$0	0	\$0
	Unauth	0	\$0	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0
10) Non-habitable	New	150	\$12,023,766	122	\$2,423,198	98	\$2,603,490	98	\$3,486,463	139	\$7,912,721	94	\$2,407,209
	Alter	27	\$299,425	53	\$401,925	47	\$544,727	44	\$555,532	15	\$392,941	16	\$179,740
	Demo	4	\$67,500	3	\$47,500	4	\$59,300	1	\$89,000	2	\$60,500	0	\$0
	Unauth	70	\$797,950	29	\$271,190	15	\$120,800	14	\$120,000	4	\$64,000	10	\$277,200
SUB TOTAL		293	\$44,079,617	272	\$27,152,834	248	\$26,264,050	317	\$46,057,123	319	\$40,975,170	193	\$24,417,207
Unauthorised TOTAL		79	\$1,043,450	38	\$600,190	20	\$505,600	21	\$221,501	14	\$407,269	15	\$477,200
Totals		372	\$45,123,067	310	\$27,753,024	268	\$26,769,650	338	\$46,278,624	333	\$41,382,439	208	\$24,894,407

Shire of Esperance

Building Applications Approved from 1 March 2023 to 31 March 2023

Building Permits





we make it
happen

Council Plan Summary

March 2023

Shire of Esperance

Council Plan March 2023

People

A safe community

Action Code	Action Name	Comments	Responsible Officer Position
1.1.1	Advocate for increased police presence	Ongoing as an opportunity arises. Regular liaison with OIC at Esperance Police over local issues. Expansion of CCTV system is nearing completion. Participated in local Liquor Accord meeting that is coordinated by Police	Chief Executive Officer
1.1.2	Implement Stage Two of the CCTV Strategy for the Pink Lake Road Area	All Poles installed and camera and equipment installed to all poles. Electrical connection will be completed in the next month. System Commissioning will be carried out in May. Mobile trailers are under construction in Perth and will be ready for delivery in May.	Manager Asset Planning
1.1.3	Implement Stage Three of the CCTV Strategy for the Esperance Foreshore	All Poles installed and camera and equipment installed to all poles. Electrical connection will be completed in the next month. System Commissioning will be carried out in May	Manager Asset Planning
1.1.4	Advocate for improved access to safe, affordable accommodation and support services for vulnerable people (such as people affected by domestic violence, homeless people, people with mental health issues and young offenders)	Met with GIFSA to discuss the transfer of Read House from ACTIV through to GIFSA to ensure the service remains in Esperance.	Chief Executive Officer
1.2.1	Advocate for animal welfare organisations, such as RSPCA, to have a greater presence in Esperance to respond to local animal welfare issues.		Director External Services

Shire of Esperance

Council Plan March 2023

Action Code	Action Name	Comments	Responsible Officer Position
1.2.2	Provide a fenced dog park at Wildcherry Park	Completion of the car park and entry have been delayed due to contractor availability. Seating, drink fountains, signage, and a range of natural elements for dogs to interact with will complete the first stage of the development. Shelters, lighting and additional amenities are included in the second stage of the development. The dog park is accessible, and is currently being utilised by some members of the public.	Parks & Reserves Supervisor

A healthy and active community

Action Code	Action Name	Comments	Responsible Officer Position
2.1.1	Advocate for improved access to health services with a focus on attracting and retaining local GPs, visiting specialists, telehealth services, and mental health support services	Met with Hon Rodger Cook and spoke about the need for continued improvements in health services in Esperance during January. Letter sent to WACH regarding surgery during the holiday period being undertaken in Esperance and response received.	Chief Executive Officer
2.1.2	Fund expanded delivery of suicide prevention initiatives through the WA Primary Health Activities Alliance Grant	The WA Primary Health Activities Alliance Grant was finalised on the 31st December 2022 and suicide prevention initiatives were well received and supported by the Esperance Community. The final online course in Mental Health and Wellbeing was offered in December for the Road Transport, Warehousing and Logistics Sector and is facilitated by Lifeline.	Manager Development & Statutory Services
2.2.1	Lead implementation of the Esperance Greater Sports Ground Redevelopment Masterplan	Netball courts almost complete, line marking will be done this month.	Director Asset Management

Shire of Esperance

Council Plan March 2023

Action Code	Action Name	Comments	Responsible Officer Position
2.2.2	Provide a third soccer pitch at the Greater Sports Ground	Due to commence 2023/2024.	Director Asset Management
2.2.3	Review Graham Mackenzie Stadium Redevelopment plans	This action has been deferred.	Asset Administration Supervisor
2.2.4	Provide an extension of the Scaddan Country Club	Council have reassigned the project to the Scaddan Country Club.	Director Asset Management
2.2.5	Develop a Bay of Isles Leisure Centre Management Plan	Spoken with Director External Services in relation to the Report. No update at this time.	Manager Community Support
2.3.1	Design and construct an integrated community and cultural complex in the James Street Cultural Precinct to co-locate the library, museum and visitor centre	Feedback given for final spatial sketches for Quantity Surveyor purposes.	Director External Services
2.3.2	Facilitate James Street Cultural Precinct Advisory Groups focusing on the requirements for a new library, museum and visitor centre	Advisory groups to be consulted once final Sketch Design plans have been received for comment from Architect.	Director External Services
2.3.3	Implement the Interpretation Plan for Esperance Museum, including an Aboriginal interpretive section	The Museum Strategic Plan Review Workshop (21 March 2023) was well attended by members of the major museum stakeholder groups. Diverse and welcome feedback was collated from the workshop and the next stage will be a wider community engagement session planned for May/June. Feedback from all sessions will then be collated by staff and used to draft the Strategic Plan content for the next five years.	Library & Culture Coordinator
2.3.4	Review library technology upgrade requirements including the Library Electronic Management System	The new Library Technician's focus is on reviewing current digital devices and content applications for Budget 23/24 requests, delivering the next series of	Library & Culture Coordinator

Shire of Esperance

Council Plan March 2023

Action Code	Action Name	Comments	Responsible Officer Position
		Tech Talk sessions, trialling the new Touchscreen customer educational opportunities and investigating new apps and online content for customers.	
2.3.5	Develop an Events Strategy	The Events strategy has been supported by the Tourism Stakeholders Working Group and referred to Council for endorsement.	Manager Economic Development
2.4.1	Explore sustainable funding sources to attract, manage and support local volunteers	DSS Strong and Resilient Community Activity Grant submitted in March. Outcome of application to be advised in May.	Acting Manager Community Support
2.4.2	Provide standardised induction protocols for Shire volunteers	Standard Operating Procedure for managing staff volunteer hours completed, Volunteer Induction Manual completed, Volunteer Code of Conduct completed.	Manager Human Resources
2.4.3	Explore options to recognise, reward and incentivise volunteers	Due to staff shortage, nothing pertinent to report this month.	Acting Manager Community Support

A welcoming, inclusive and connected community

Action Code	Action Name	Comments	Responsible Officer Position
3.1.1	Provide an Aboriginal Heritage Agreement to guide respectful consultation with Traditional Owners	Placed on hold pending the regulations being provided by State Government to support the new Heritage Act.	Chief Executive Officer
3.1.2	Provide assistance with events, activities and promotions to encourage greater awareness and participation in NAIDOC Week	NAIDOC week will be held from 2 July 2023.	Chief Executive Officer

Shire of Esperance

Council Plan March 2023

Action Code	Action Name	Comments	Responsible Officer Position
3.1.3	Facilitate Aboriginal dual naming of significant places	As opportunities arise.	Director Asset Management
3.1.4	Partner with traditional custodians to develop cultural trails with maps and interpretive signs to raise awareness, knowledge and understanding about local Aboriginal history and stories	Not started.	Director Asset Management
3.2.1	Advocate for increased child care services through promotional campaigns	Media campaign proposed to commence in April.	Chief Executive Officer
3.2.2	Review youth needs to establish any gaps in youth services and facilities (such as access to drop in spaces, mentoring and mental health support services)	A new event for our youth is planned for July 15th 2023 (Winter Wonderland) - Snow pit and snow slide, etc.	Community Development & Events Manager
3.3.1	Advocate for improved aged care facilities and palliative care	Met with Esperance Aged Care Facility CEO to seek update as to their operations and the ability to cater for more clients. Discussed their improved audit outcomes and strategies moving forward.	Chief Executive Officer
3.3.2	Advocate for community and care services to support active aging in home	This is ongoing with Home Care providing access to affordable care services to assist the community members to stay independent whilst remaining in their homes as long as it is safe to do so. We work with other agencies in the community with weekly hospital discharge meetings (and additional mid week hospital catchups) to prepare for safe discharge of clients or new clients needing services; monthly meetings with Palliative Care team and ongoing engagement with NDIS providers.	Manager Aged Care & Disability Services

Shire of Esperance

Council Plan March 2023

Action Code	Action Name	Comments	Responsible Officer Position
3.3.3	Upgrade Esperance Home Care Centre	Upgrade in progress, unfortunately the slab rework required has pushed the project back at least 3 months.	Director Asset Management
3.3.4	Provide flexible working arrangements at Esperance Home Care Centre to attract and retain staff	Home Care supports flexible working arrangements where possible by offering flexible start/finish times in order to meet the personal needs of staff and well as working from home opportunities, provided that the arrangement suits both parties and does not negatively impact on the delivery of services. This is only available for positions which do not involve customer service (most positions at EHC are customer service roles). Additionally Home Care provides options for some positions to work school hours which enables the staff member to have a good balance between work and family responsibilities.	Manager Aged Care & Disability Services
3.3.5	Review NDIS registration arrangements for Esperance Home Care	Will look into NDIS approved provider status by April 2023.	Manager Aged Care & Disability Services
3.3.6	Partner with local service providers to develop a campaign to attract community support workers to address current staff shortages	This is ongoing. We have interviewed several times for Community Support Workers in the last 2 months each time we have lost successful applicants to other jobs either in town or elsewhere.	Manager Aged Care & Disability Services
3.3.7	Advocate for local shops, hospitality and entertainment venues to improve access and employment opportunities for people with disability	Ongoing as an opportunity arises. Current Disability Access and Inclusion Plan outlines the actions the Shire is progressing. Forms part of business as usual when discussions happen with building/ development applications.	Chief Executive Officer

Shire of Esperance

Council Plan March 2023

Action Code	Action Name	Comments	Responsible Officer Position
3.3.8	Provide appropriate level of ACROD parking bays	Minimal progress made, some investigations have been undertaken regarding specific sites triggered by general requests.	Manager Asset Development
3.3.9	Provide improved beach access for people with disability	Still trying to work out resources to improve town beach.	Director Asset Management
3.3.10	Implement actions and initiatives resulting from DAIP discussions and forums	No further information to be provided at this time	Manager Community Support

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU1.1.1	Community Development		Community Development & Events Manager
BAU1.1.2	Seniors Services	Not a service area for the Shire - Nothing to report.	Manager Community Support
BAU1.1.3	Esperance Home Care	Staffing continues to be an ongoing battle. We have started staff in the last 3 months only to find that they move on to other employment very quickly or we offer a start and find that they are taking an alternative position elsewhere. During February we were able to reduce the waitlist which had developed to only a couple, but now find that there have been an unusually large number of referrals for either new clients or those moving from one package to a higher one. We are limited by the time needed to sign up a client but also by the need for more Community Support Workers (CSWs) to	Manager Aged Care & Disability Services

Shire of Esperance

Council Plan March 2023

Action Code	Action Name	Comments	Responsible Officer Position
		provide the services once signed up. This ability is impacted by several CSWs moving out of the area or to other jobs. Our February stats have increased slightly.	
BAU1.1.4	Bay of Isles Leisure Centre	Preparations for Easter Overflow underway. Camp Hosts arriving 2nd/3rd April. Fees and Charges for Leisure Centre being reviewed. Identified ongoing work on Memberships required. This will be carried out separate to Budget and amendment arrangements made accordingly. Currently advertising for Aquatic Supervisor to assist on Pool Deck and Centre Operations.	Manager Community Support
BAU1.1.5	Esperance Civic Centre		Civic Centre Supervisor
BAU1.1.6	Esperance Public Library	No further action to report this quarter.	Library & Culture Coordinator
BAU1.1.7	Esperance Museum	Work on the Museum Archives collection review continues; the Cultural Officer will visit Albany Library in June to observe the operations and services of their extensive Local History Collection and their use of the Spydus Library Management System for this purpose. There may be the possibility of acquiring Albany's scanning machine, no longer required by the Albany Library, for the purpose of scanning the Esperance Museum's extensive collection of past Esperance local newspapers. This project, with the aim of allowing greater access to local history through newspaper content, would be a project that could enthuse new volunteer interest.	Library & Culture Coordinator

Shire of Esperance

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Action Code	Action Name	Comments	Responsible Officer Position
BAU1.1.8	Volunteer Resource Centre	Due to the resignation of the Volunteer Centre Coordinator at the end of the previous quarter, a recruitment process was subsequently carried out to fill this role. The successful applicant, who previously held the position of Administration Officer at the Volunteer Resource Centre, was appointed to the Coordinator position in February. This has resulted in the Centre being understaffed for the quarter. The recruitment process for the Admin Officer is currently underway and nearing completion. Interviews have been conducted and it is anticipated that an appointment will be made in the near future. Two grants have been acquitted this quarter, VWA Media & Promotions Grant as well as the Horizon Power Grant. Applications for a Building Sustainable Volunteer Services Grant and a DSS Strong and Resilient Community Activity Grant have both been submitted and awaiting advice as to whether the Grants have been approved.	Acting Manager Community Support
BAU1.1.9	Esperance Skate Park		Director Asset Management
BAU1.1.10	Ranger Services	A ranger operational review was completed in January 2023 and a new structure established with the creation of a Coordinator Compliance and Enforcement. Staff resources have been restricted over the busy season limiting service delivery. A ranger recruitment process has commenced and a casual ranger will be employed over the Easter and School Holiday period.	Manager Development & Statutory Services

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Planet

The natural environment is valued, protected and enjoyed

Action Code	Action Name	Comments	Responsible Officer Position
4.1.1	Partner with Traditional Owners to manage culturally sensitive nature reserves	ETNTAC and traditional owner engagement is ongoing. Traditional owners have been consulted on site to provide operational advice and guidance to Asset Management projects.	Parks & Reserves Supervisor
4.1.2	Seek Government funding and support for the recovery of the colour and ecological health of Pink Lake and surrounding wetlands	Due to commence 2023/2024.	Parks & Reserves Supervisor
4.1.3	Provide a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach	Due to commence 2023/2024.	Parks & Reserves Supervisor
4.1.4	Review the Coastal Management Plan	The review of the coastal management plan is continuing with the desktop review nearing completion with a report expected in early 2023. Once the desktop review is complete the detailed review will commence including community consultation, site visits and consultation with partners and key stakeholders.	Parks & Reserves Supervisor
4.1.5	Implement the Dempster Head Management Plan	Works are ongoing at Dempster Head.	Parks & Reserves Supervisor
4.1.6	Evaluate the sand back-passing trial at Bandy Creek Boat Harbour to establish if this solution will help to manage beach erosion in Esperance Bay	HDPE pipe has been ordered and currently being manufactured, final design almost complete with key stakeholder input. Traditional Owner's have surveyed the alignment and given approval to proceed subject to some conditions.	Director Asset Management

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Action Code	Action Name	Comments	Responsible Officer Position
4.1.7	Implement the Lake Monjigup Reserve Management Plan	Rehabilitation works are ongoing at Lake Monjigup Reserve. The finalisation of the Lake Monjigup Reserve Management Plan is waiting on further clarification and updates on resolving the reserve classification. The reserve continues to be maintained for public use and for fire mitigation.	Parks & Reserves Supervisor
4.1.8	Provide a new Weed Management Strategy	Due to commence 2023/2024.	Parks & Reserves Supervisor
4.1.9	Stay informed about the State's plans for a Marine Park and keep the community informed	Councillor Chambers is representative on the Community Reference Group. Meeting held with DBCA and DPIRD in March to update Councillors. Deputations received from ETNTAC, Professional Fishers and Recreational Fishers over projected impacts from the park. Letter being drafted to Premier and relevant Ministers over concerns raised.	Chief Executive Officer
4.2.1	Provide a new Trails Master Plan	On hold due to resources.	Director Asset Management
4.2.2	Upgrade Piggery Mountain Bike trails - stage 1	Still trying to work with the potential MTB track designers. Toilet is on order.	Director Asset Management

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Shared responsibility for climate action and sustainability

Action Code	Action Name	Comments	Responsible Officer Position
5.1.1	Provide a carbon emissions audit to get a baseline measure and enable realistic targets to be set	Carbon emission audit done, just waiting on results.	Director Asset Management
5.1.2	Install renewable energy (solar PV and battery storage) on council buildings where feasible	Organising monitoring proposal with Balance to ensure current systems are working efficiently. Balance are proving difficult to communicate with.	Manager Asset Planning
5.1.3	Facilitate adoption of best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures	Changes to buildings will be assessed on case by case basis and as opportunities arise. BOILC now transitioned from gas boilers to electric heat pumps. Other buildings that were connected to the reticulated gas system have had their appliances changed over to meet the 31 March deadline. Participated in the Climate Change Risk Assessment and Adaptation Planning Workshop. GVROC received regional report on carbon emission baseline and Renewable Energy Audit that has information specific for Esperance.	Chief Executive Officer
5.1.4	Trial eco-friendly vehicles as options become viable	Introduction of Hybrid Vehicles as replacements proving successful and adopted by Home Care and Admin vehicles. The replacement of Hyundai diesel i40 vehicles with the Toyota Rav 4 Hybrids has a dramatic uplift in resale value, serviceability, replacement cost and just a better all-round vehicle in every way. Full electric vehicles have limitations in a remote country town with the current infrastructure. This also would	Technical Officer Fleet

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Action Code	Action Name	Comments	Responsible Officer Position
		have a flow on effect for productivity, serviceability and inconvenience to users, especially on longer trips.	
5.1.5	Support installation of electric charging stations to encourage and facilitate greater use of electric vehicles and e-rideables	Council entered into a lease with Horizon Power for an area in the RSL Carpark. Horizon Power have advised that the installation of the EV Charging stations is scheduled for the first quarter of 2023.	Chief Executive Officer
5.2.1	Introduce a third-bin kerbside collection program for Food Organics and Garden Organics (FOGO)	Funding has been secured from the Better Bins Plus Program for a percentage of the bin supply, however some progress is on hold while Myrup Waste Management Facility is being developed.	Manager Development & Statutory Services
5.2.2	Provide a Community Drop Off and Transfer Station at Myrup Truck Wash and Liquid Waste Facility to encourage sustainable waste management	Planning and design phase currently sitting with consultants and Asset Management. The Materials Recovery Facility preliminary design has recently been reviewed by waste management staff to gain feedback from an operational viewpoint.	Manager Development & Statutory Services
5.2.3	Advance Esperance's Waste Revolution education platform to improve waste diversion rates and promote a circular waste economy	Ideas around setting sustainable goals and conducting waste audits of the home were promoted on social media and on the Sustainable You segment on the ABC radio during recent months (Wednesday 10am) Other recent programs and objectives include: <ul style="list-style-type: none"> • Assisting local schools to Achieve WasteSorted School accreditation • Delivering Waste Education workshops at local schools • Increasing the number of tours through the Wylie Bay recycling facility • Encouraging the use of Terracycle boxes for harder to recycle items - collaboration commenced with Esperance Community Arts "Can we recycle?" campaign began. This features in our	Manager Development & Statutory Services

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Action Code	Action Name	Comments	Responsible Officer Position
		handy facts, Shire Flyer and socials. Each fortnight a new material is discussed. Aimed at ensuring better recycling practices	

Greater community readiness and resilience to cope with natural disasters and emergencies

Action Code	Action Name	Comments	Responsible Officer Position
6.1.1	Implement the Bush Fire Risk Management Plan including accessing funding opportunities within the State Government's Mitigation Activity Fund	New round of funding open for MAF. Looking to finalise works where possible to acquit grant monies and apply for further projects and reapply for those yet to be completed or require additional works.	Manager Community Support
6.1.2	Facilitate innovative initiatives and networks to help build drought resistance and resilience	Have reconsidered the Myrup stand pipe given it is inside the groundwater protection area, looking to install tank and stand pipes on the corner of Fisheries and Dempster Road.	Director Asset Management
6.1.3	Advocate for more emergency services personnel in Esperance	Advised through media release that the St John's Ambulance sub centre in Esperance has been funded with 4 FTE career paramedics.	Chief Executive Officer

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU2.1.1	Waste Management	The Waste Management Team is actively educating the community to improve waste diversion rates and promote a circular waste economy. Current programs include waste education workshops in local schools,	Manager Development & Statutory Services

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Action Code	Action Name	Comments	Responsible Officer Position
		support for local schools to achieve WasteSorted School accreditation, use of Teracycle boxes for harder to recycle items and tours through the Wylie Bay recycling facility.	
BAU2.1.2	Environmental Health	Environmental Health has reviewed the Health Local Laws which will be considered by council in 2023. Participation in the small business friendlies program has resulted in amending environmental health forms and guidelines to improve information and processes for small businesses.	Manager Development & Statutory Services
BAU2.1.3	Emergency Services	Lightning on the 20th Feb resulted 17 fires across the Shire, with longest being a week-long fire response at Young River, Neds Corner Rd on the Highway, involving a number of local Brigades from across the Shire. Assessment on the new FDR process is continuing. The BFAC meeting has been delayed until June, in order to be able to discuss the impacts of the changes over the entire year.	Manager Community Support

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Place

Responsible planning and development

Action Code	Action Name	Comments	Responsible Officer Position
7.1.1	Design and Construct Flinders Subdivision stage 3 and 4	Stage 3 progressing, should have designs and tender spec by mid 2023. Stage 4 nearing completion.	Director Asset Management
7.1.2	Advocate for provision of adequate, affordable utilities and communications infrastructure to support population and economic growth	Discussed requirement for new Waste Water Treatment Plant with GEDC. Horizon Power advised that upgrades commenced to allow the installation of the EV charging station. Email sent to Telstra asking about improvements to mobile coverage at Salmon Beach with high public visitations for coastal safety.	Chief Executive Officer
7.1.3	Develop an Esperance Cemetery Master Plan	Progressing slowly with the Cemetery Working Group	Director Asset Management

Access to adequate, safe and affordable housing for everyone

Action Code	Action Name	Comments	Responsible Officer Position
8.1.1	Advocate for more social and low-income housing for vulnerable people (including seniors, people with disability and low-income earners)	Working with the planners who have been appointed by Development WA to conduct due diligence on the land in Victoria St. GEDC advised that business case for Workers Accommodation proposed at Council Place/Jane St is now being considered by Government for funding.	Chief Executive Officer

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Action Code	Action Name	Comments	Responsible Officer Position
8.1.2	Advocate for a new lifestyle village for seniors	Seniors lifestyle village and retirement housing was included in the Esperance Housing and Land, Needs and Demand Analysis and Action Plan. Contract has been awarded to URBIS. Delivery of the report is expected in April.	Chief Executive Officer
8.1.3	Advocate for greater availability of housing to meet community needs (e.g. land and property owners to build apartments, villas, units, and mixed use developments) including engagement with State Government on housing management practices (e.g. GROH housing)	Awaiting delivery of Esperance Housing and Land Needs Action Plan. Housing studies also been done by GVROC and WARCA. Stage 4 Flinders is nearing practical completion. Development WA currently undertaking due diligence work on Victoria St, Nulsen. Letter sent to Development WA requesting they undertake due diligence on industrial land held in Esperance.	Chief Executive Officer

Attractive and welcoming places

Action Code	Action Name	Comments	Responsible Officer Position
9.1.1	Implement the CBD Concept Landscaping Design	The Horticulture team completed infill planting of the Andrew Street median this month. Additional planting to incorporate more colour into the landscape is scheduled for winter. Staff are working with local business to fabricate a custom bin surround and planter box representative of Esperance, to be incorporated throughout the CBD. A design is also underway for an appealing form of partition to be installed in the centre of the CBD medians to direct pedestrians to established crossing points, and	Parks & Reserves Supervisor

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Action Code	Action Name	Comments	Responsible Officer Position
		discourage walking through the garden beds.	
9.2.1	Provide attractive and welcoming entrances into Esperance	Preparing some proposals for Council for budget consideration	Director Asset Management
9.2.2	Facilitate more tree planting across the Shire	Advanced tree specimens were planted at the Greater Sports Ground and Treasure Road park this month. Additional tree planting will be undertaken following the development of future stages of the Greater Sports Ground Master Plan.	Parks & Reserves Supervisor
9.3.1	Implement Civic Centre improvements	On hold due to availability of contractors.	Director Asset Management
9.3.2	Implement the Playgrounds and Public Open Space Strategic Plan 2015-2025	The slide component for Treasure Road was delivered 31 March, and will be installed first week of April. The playground will be open to the public by the commencement of the school holidays. The slide component for Gibson Oval playground has been dispatched. Installation of the slide, and remaining play elements is scheduled for the week starting 17 April, with all efforts being made to have the playground open by the commencement of the football season. Cascade Oval playground is progressing well. The hard landscaping is nearing completion, and the cableway was installed this month. Designs for the custom embankment slide will be received next month. The estimated completion date for Cascade Oval playground is August 2023. Lalor Park and Lions Park are scheduled for upgrade in 2023/24, and planning is underway.	Parks & Reserves Supervisor

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Action Code	Action Name	Comments	Responsible Officer Position
9.3.3	Prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035	Parks and Reserves staff are reviewing the current Playgrounds and Public Open Space Strategic Plan to ensure the remaining sites identified for upgrade are completed in order of priority in regard to use, useful life and other planned works directly impacting the development.	Parks & Reserves Supervisor

Safe, affordable, accessible and sustainable transport systems

Action Code	Action Name	Comments	Responsible Officer Position
10.1.1	Implement the Esperance 2050 Cycling Strategy	As part of annual budgets. Have also been notified that we have been successful in obtaining a grant to construct a new shared path along Harbour Road from Shelden Road to Norseman Road	Director Asset Management
10.1.2	Construct sealed shoulders along the tourist loop and Fisheries Road (Norseman Road to Dempster Road) to improve safety for cyclists and vehicles	No change from last month.	Manager Asset Operations
10.1.3	Provide safety measures along The Esplanade and Fisheries Road to improve pedestrian crossings	Not started.	Director Asset Management
10.2.1	Develop a Road Safety Strategy	On hold due to resources.	Director Asset Management
10.2.2	Advocate for Main Roads to provide road upgrades and more passing lanes	Ongoing.	Director Asset Management

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Action Code	Action Name	Comments	Responsible Officer Position
10.2.3	Partner with Main Roads WA to undertake a Corridor Upgrade Plan for Harbour Road from Mungan Street to Barney Hill, including South Coast Hwy Intersection upgrade, Pink Lake Road Intersection Upgrade and the Barney Hill Realignment	Main Roads providing an update this month to Council.	Director Asset Management
10.2.4	Implement the Shire of Esperance Road Construction and Maintenance Program	No change from last month.	Manager Asset Operations
10.3.1	Implement the Esperance Town Centre Parking, Traffic and Pedestrian Strategy	As part of annual budgets.	Director Asset Management
10.3.2	Pursue opportunities to secure land to link Dempster Street and RSL public car parks	Due to commence 2023/2024.	Director Asset Management
10.3.3	Investigate options to accommodate additional parking within the verge area between The Esplanade and Yacht Club	This action is not due to start.	Director Asset Management
10.3.4	Provide concepts for parking improvements around Forrest Street	Additional alterations to design concept have been made. Survey works are still yet to be undertaken as resources have been focused on construction project support.	Manager Asset Development
10.4.1	Support a public bus service trial	Trial being undertaken with the changed route that resulted from the 6 monthly review of the service. Working with PTA over proposed improvements to a number of bus stops.	Chief Executive Officer
10.4.2	Investigate options for local ride share services	Nothing to report.	Manager Economic Development

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Action Code	Action Name	Comments	Responsible Officer Position
10.4.3	Implement the Esperance Airport Masterplan (including an upgrade to the main runway, replacement of the runway lighting system, and additional apron space)	The final report undertaking pavement assessment of the Esperance airport, along with maintenance and upgrade options has now been received and is being evaluated. In recent months funding has been received from the Regional Airports Development Scheme to assist with upgrades to apron lighting and the new advertising screen has been installed above the baggage carousel in the terminal building.	Manager Economic Development

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
CEOKPI22.1	Refurbish CBD Christmas Lights	Complete, will undertake an audit of the lights for next Christmas	Director Asset Management
BAU3.1.1	Esperance Cemetery		Director Asset Management
BAU3.1.2	Fleet Management and Fixed Plant	Maintenance continues to be carried out as required. Weekly maintenance schedule meetings implemented to improve communication around scheduling.	Manager Asset Planning
BAU3.1.3	Development	Engagement of Qualified Building Surveyor is an ongoing issue. A casual building surveyor has been engaged to address the skills shortages within the team.	Manager Building, Planning & Land Projects
BAU3.1.4	Building Maintenance	Building maintenance schedule is being completed. Salmon Gums Hall demolition to commence in April.	Manager Asset Planning

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Action Code	Action Name	Comments	Responsible Officer Position
		Homecare Reception area to be completed by the end of April.	
BAU3.1.5	Asset Management	Infrastructure asset condition audit commenced. Unit Rate table updated to enable asset valuation to be completed. GIS system implemented - working with ESRI to develop initial projects, including transferring Intramaps to ESRI platform	Manager Asset Planning
BAU3.1.6	Parks and Reserves	Parks and Reserves have been managed and maintained as per schedule.	Parks & Reserves Supervisor
BAU3.1.7	Roads, Drains and Footpaths		Manager Asset Operations
BAU3.1.8	Airport	Options for runway maintenance and upgrades are being evaluated following receipt of pavement assessment for the Esperance Airport. The Department of Transport and Rex Airlines were in Esperance recently as part of the 6 monthly Community Consultative Group engagement program. Representations on behalf of our community were made at this with regards to the current concerns around flight delays and cancellations and the impact this was having across our community. Passenger numbers through the Esperance Airport continue to track at record levels.	Manager Economic Development
BAU3.1.9	Drafting and Surveying	Design works well underway on final current year projects, majority of Grant funded construction projects for next FY are done also.	Manager Asset Development

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Action Code	Action Name	Comments	Responsible Officer Position
		Some smaller projects for upcoming year are still to be undertaken.	
BAU3.1.10	Land and Property	Applications processed in accordance with established planning framework. Amendment No 8 with WAPC - modifications soon to be issued. Amendment No. 9 on advertising closes 7 April 2023.	Manager Building, Planning & Land Projects
BAU3.1.11	Depot and Stores		Manager Asset Operations
BAU3.1.12	Transport Licensing	Licensing has been busy as usual particularly as once again there were vacancies. Recent recruitment in this area has resulted in two new members to the team who will both commence in April.	Manager Financial Services

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Prosperity

Access to quality education and lifelong learning opportunities

Action Code	Action Name	Comments	Responsible Officer Position
11.1.1	Advocate for South Regional TAFE to develop and promote specialist courses in relevant areas	Participated in the inaugural Esperance Regional Coordinating Committee Meeting to focus on identifying the top three Vocational Education and Training issues in Esperance and developing an action plan.	Chief Executive Officer
11.1.2	Advocate for urgent upgrades and a rebuild of Esperance Senior High School	Continued to participate in the ESHS upgrade working group. Letter sent to new Minister Hon Dr. Buti regarding state of the school and requesting a visit and prioritisation of the school for urgent upgrade.	Chief Executive Officer
11.1.3	Facilitate discussions with universities to explore options for a remote student services campus in Esperance	James Street precinct detailed design may instigate usage of the new buildings.	Chief Executive Officer
11.1.4	Facilitate an annual review of the Goldfields Designated Area Migration Agreement to ensure it remains relevant to the community	Nothing further to report.	Manager Economic Development

A prosperous and diverse economy

Action Code	Action Name	Comments	Responsible Officer Position
12.1.1	Provide an Economic Development Strategy for the Shire of Esperance	Nothing to report.	Manager Economic Development

Shire of Esperance

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Action Code	Action Name	Comments	Responsible Officer Position
12.1.2	Support proponents in priority industry sectors to establish businesses and develop projects in Esperance	Continued to work with and provide information to industries who wish to establish projects in Esperance. All lots sold at Shark Lake Industrial Park recently to support industry and business. Support for a number of owners to install short stay holiday accommodation units on their sites	Chief Executive Officer
12.1.3	Promote Esperance as a suitable centre for research and development, and pilot projects	Proposed to DBCA that Esperance should be considered a suitable location for a Marine Research Facility with the introduction of the Proposed South Coast Marine Park.	Chief Executive Officer
12.1.4	Participate in the Small Business Friendly Initiative	Small Business Friendly Approvals Program reforms are being implemented with regular team meetings to complete actions and record progress. Reports are being completed for regular submission to the Small Business Development Corporation.	Manager Development & Statutory Services
12.1.5	Advocate for a shared work space facility in Esperance where start-ups, small businesses and visitors can be co-located to network and support one another	There is currently feasibility work being undertaken by a private group into the provision of this locally. Assistance is being provided where needed.	Manager Economic Development

A vibrant and welcoming tourism destination

Action Code	Action Name	Comments	Responsible Officer Position
13.1.1	Implement the Esperance Tourism Strategy	The lease with RAC Parks and Resorts for the Blue Waters Lodge is being prepared. 4 Cruise ships are already confirmed for the 2023/24 season.	Manager Economic Development

Shire of Esperance

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Action Code	Action Name	Comments	Responsible Officer Position
		The initial cabins being installed by Heyscape have now commenced construction with operations expected to commence in July. Ongoing discussions are occurring with owners of a couple of existing 'tired' establishments regarding redevelopment opportunities. Being ranked 12th in the Tourism Sentiment Index world-wide has lifted Esperance's profile further. The Events Discussion paper has been finalised for consideration by Council.	
13.1.2	Fund a Tourism Development Manager (4 year contract) in partnership with Australia's Golden Outback	The Tourism Development Manager operates under contract with Australia's Golden Outback and has been in place since early 2022.	Manager Economic Development
13.1.3	Provide more digital marketing and advertising opportunities to promote local experiences at Council facilities (eg. Esperance Airport)	Uptake of Airport billboard has been steady. We will continue to monitor this as to how much advertising we do to promote. Manager of Economic Development has been in touch with the Media Manager about a similar product for the Esperance Visitor Centre. Will keep working on this with him.	Manager Marketing & Communications
13.2.1	Advocate for development of a 4 to 5 star accommodation offering	Opportunity identified in the Esperance investment prospectus. Advocate with potential investors as the opportunity arises including with Tourism Australia when they visited Esperance.	Chief Executive Officer
13.2.2	Implement the recommendations from the Tourist and Worker Accommodation Study	Nothing to report this month	Manager Economic Development

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Action Code	Action Name	Comments	Responsible Officer Position
13.2.3	Advocate for Traditional Owners to develop and promote cultural heritage tourism activities	Nothing further to report.	Manager Economic Development
13.2.4	Advocate for the development and promotion of tourism experiences	Discussions are continuing with Kimberley operations that have the potential to relocate some of their operations during our peak period (and their off-peak period), in a similar manner to Helispirit.	Manager Economic Development
13.2.5	Develop wayfinding and interpretive tourism signage	On hold.	Director Asset Management

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU4.1.1	Tourism	The tourism industry has been operating at, or close to, capacity over the past three months. This has included the Shire's overflow camping facility being open to accommodate campers due to caravan parks being at capacity during this period. The Tourism Stakeholder Working Group met in March.	Manager Economic Development
BAU4.1.2	Economic Development	All Shire owned residential property available for sale has now been sold. Further sub-divisions are under construction. All available industrial land at Shark Lake Industrial Park has now either been sold or is under contract waiting on settlement - planning for the next stage has commenced. The Esperance Housing and Land Study is currently	Manager Economic Development

Shire of Esperance

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Action Code	Action Name	Comments	Responsible Officer Position
		being finalised. A meeting was held with Beam Mobility looking to improve their operations around town and minimise negative impacts on other users of the streets and paths. Assistance continues to be provided to several major businesses looking at expanding in or locating to Esperance.	
BAU4.1.3	Town Centre Development		Director Asset Management
BAU4.1.4	Esperance Visitor Centre	Tourism numbers continue to be very strong, with this being reflected in utilisation of the Visitor Centre. The Centre is effectively back to pre-covid visitation. Souvenir sales continue at record levels, as do sales of national park passes. Accommodation and tour bookings are also at a very high level and service rating continues to be very positive (with an average rating of 4.45/5 so far this financial year). The range of local product for sale within the Centre continues to expand. A Sundowner for local tourism operators was held at the Visitor Centre to promote networking and collaboration within the industry. This was very well attended with over 40 people participating.	Manager Economic Development

Shire of Esperance

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Performance

Community confidence and trust in Council

Action Code	Action Name	Comments	Responsible Officer Position
14.1.1	Provide Integrated Planning and Reporting (IPR) framework documents and reviews	Annual review of Council Plan progressing, collating feedback received from officers.	Governance & Corporate Support Coordinator
14.1.2	Provide public reports on progress towards achievement of priority projects and outcomes	Monthly Pulse report provided to Council.	Governance & Corporate Support Coordinator

Operational excellence and financial sustainability

Action Code	Action Name	Comments	Responsible Officer Position
15.1.1	Review the Long Term Financial Plan and informing plans per IPR framework	The draft update of the Long Term Financial Plan will be workshopped with Councillors on Tuesday the 18th of April.	Director Corporate and Community Services
15.1.2	Review and implement initiatives to improve internal business efficiencies and service delivery (such as more online services and digital forms)	A bin booking calendar and form is being developed to allow people outside the verge side pickup area to book a skip bin.	Manager Information Services

A well informed and engaged community

Action Code	Action Name	Comments	Responsible Officer Position
16.1.1	Implement the Communication and Engagement Strategy	We strive to develop a culture of proactive communication. We continue to strengthen relationships with the	Manager Marketing & Communications

Shire of Esperance

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Action Code	Action Name	Comments	Responsible Officer Position
		community and attended the Condingup Community Fair. This was a fantastic event put on by the Condingup P&C and the Shire was honoured to sponsor this event. External Communications - We have created a Esperance Rangers Services Facebook & Instagram page. This allows us to tell the stories of our Rangers and delve into what they do. Work continues on the corporate branding. Marketing & Communications Manager has worked with Marketforce on final concepts. Due to workload this project has been delayed a little, but still planning for a final Style Guide by end of April. Continue to manage the Shire Website, with Monsido software giving weekly reports on areas to update (this includes our accessibility and readability).	
16.1.2	Provide a new website with improved functionality	Meeting Weekly - IT Manager & Marketing and Communications Manager. We have gone through each quote and created a matrix on what each delivers. Meeting with the CEO start of April with our recommendation. In the meantime, the current website is constantly updated and reviewed for broken links, accessibility, and quality assurance.	Manager Marketing & Communications
16.1.3	Provide regular forums and events to inform and engage the community about local issues and council decisions (such as pop-up booths at local community events)	Busy first three months of the year with Electors meeting, Australia Day Citizen of the Year awards as well as pop up booths at the Condy Fair and Yabbie Classic.	Chief Executive Officer

Shire of Esperance

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Action Code	Action Name	Comments	Responsible Officer Position
16.1.4	Conduct a biennial community survey to assess community priorities and benchmark performance levels	Scorecard questions have been reviewed and approved. Contact information has been provided.	Manager Marketing & Communications

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU5.1.1	Governance	Dog and Cat Local Laws have been submitted to the Joint Standing Committee. Awaiting comment from DLGSC on the Cemetery Local Law. Following up outstanding bush fire delegations. Amended Delegated Authority Manual with new role, Coordinator Compliance and Enforcement, Register to be put to Council in April with additional changes. Wards and representation review progressing. Election to be held via postal vote and managed by WAEC. r.17 review endorsed by Council, to be uploaded into Pulse in due course. Trading in Public Places policy and Staff Entitlements policy updated.	Governance & Corporate Support Coordinator
BAU5.1.2	Corporate Support	4x items added to uniform order forms and catalogue. Insurance renewal is underway with 8x questionnaires being completed, 2x are awaiting officer feedback prior to being completed. Met with LGIS Account Manager to discuss the Shire's policies. Awaiting Management Order amendments for Esperance Bay Yacht Club and Toowacka. Management Order for Dempster Head received.	Governance & Corporate Support Coordinator

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Council Plan March 2023

Action Code	Action Name	Comments	Responsible Officer Position
BAU5.1.3	Finance Management	During the last quarter the budget review has been completed and adopted by Council. Unfortunately recent recruitment has not been successful and vacancies currently exist within finance or are waiting for new employees to commence duties. Fortunately the team has been very supportive with one another in covering all tasks where possible.	Manager Financial Services
BAU5.1.4	Project Management		Asset Administration Supervisor
BAU5.1.5	Human Resources	All planned activities on schedule and within budget. Turnover, skills shortages and ongoing shortage of accommodation creating a number of issues. Major projects completed include Enterprise Agreement approved and in place from 7 July 2022, Job Classification Review, Transition to State IR system and introduction of electronic timesheets.	Manager Human Resources
BAU5.1.6	Risk Management	No change.	Manager Human Resources
BAU5.1.7	Information Services		Manager Information Services
BAU5.1.8	Customer Service	No longer CEO KPI - Completed.	Chief Executive Officer
BAU5.1.9	Media Relations	The Shire Media team released 5 Latest News articles during March. Released on the Shire website, social media and sometimes included in the Shire Flyer, topics cover: Burning Restriction Changes, Kemp Street Closure, Every Club funding and 35 years of service recognised (picked up by the Kalgoorlie Miner).	Manager Marketing & Communications

Shire of Esperance

Council Plan March 2023

Action Code	Action Name	Comments	Responsible Officer Position
		<p>During March the Shire received 18 Media Enquiries, comprising of 27 questions, 2 Interview Requests and 1 Image Request. Topics that were covered include Illegal Camping, Dog Death at 11 Mile Beach, Sports Star of the year, AGO Unfluencer Campaign, Road Barrier, Diesel Spill and Sand renourishment budget.</p> <p>The Media Officer works closely with both the media and staff to get relevant information to the outlets as soon as practicable. 64 stories appeared across print, radio and online. This had a cumulative audience reach of 1,331,299, and editorial media value of over \$215,000.</p> <p>Advertising is part of this: Promotional adverts in the Esperance Weekender included Easter operating hours, Advertising at the airport, e-rates, rangers on Facebook, and social media for clubs workshop. We also advertise all Vacancies and Public Notices.</p> <p>Distribution of Shire Flyer continues with the eNewsletter getting formatted to a flyer and delivered to participating local shops. We have noticed that some media outlets also use this as inspiration for ongoing stories.</p> <p>The media team works with every area of the organisation to have promotional and notice adverts published in a number of newspapers and also posted on the Shire's social media platforms. Adverts, both promotional and printed in March totalled 24.</p>	

Shire of Esperance

Council Plan March 2023

Action Code	Action Name	Comments	Responsible Officer Position
		This month we reviewed our procedure around engagement with the media. We want to make sure we are consistent in our responses, we reduce any confusion and risk of unofficial quotes.	
BAU5.1.10	Tenders and Contracts		Director Asset Management



we make it
happen

Annual Road Program Quarterly Report

Q3 2023

Shire of Esperance

Road Program Quarterly Report Q3 2023

Place

Business as Usual

Action Code	Action Name
BAU3.1.7	Roads, Drains and Footpaths

Task Name	Progress	Status
KERBING WORKS - Various Areas	60%	Ongoing
Reseal Program	75%	Ongoing
Various Tourist Signage	55%	Ongoing
IMPROVEMENT - CBD Streetscape at Dempster Street and The Esplanade	10%	Ongoing
RESEALS - BITUMEN - Various Urban Roads - Crack Sealing	70%	Ongoing
Various Culverts	60%	Ongoing
Various Road Grids	75%	Ongoing
Various Survey Design & GIS	60%	Ongoing
CONSTRUCTION - Roundabout Esplanade Intersection at Norseman Road and Dempster Street	100%	Completed
CONSTRUCTION - Lease Road Fuels Depot Access at Brazier Street and BP Entrance	0%	Not Started
DRAINAGE WORKS - Woods Street and Simpson Street	100%	Completed
DRAINAGE WORKS - Brockman Street between Brockman Pump and Taylor Street	0%	Not Started

Shire of Esperance

Road Program Quarterly Report Q3 2023

Task Name	Progress	Status
New Construction - Fisheries Road - Condingup to end of Seal	100%	Completed
New Construction - Orleans Bay Road - Continue from previous widening	100%	Completed
Limestone Resheet - Dempster Road - Scaddan Road to Norwood Road	0%	Not Started
Gravel Resheet - Ridgeland Road - Floodway to Howick Road	100%	Completed
Gravel Resheet - Old Smokey Road - South of Lake to Plowman Road	100%	Completed
Limestone Resheet - Howick Road - Coolinup Road to West of Pit	100%	Completed
Limestone Resheet - Coolinup Road - Howick Road to North of Bends	100%	Completed
Gravel Resheet - Plowman Road - East of Floodway to Backmans Road	100%	Completed
FOOTPATH CONSTRUCTION - Bandy Creek Road between Fisheries Road and Cycle Path	75%	Ongoing
FOOTPATH CONSTRUCTION - Senior Citizens Mobility Access between Forrest Street to Opposite Woollies	100%	Completed
Rollond Road - Coolgardie Esp Hwy to Bishops Rd - Limestone Resheet	5%	Ongoing
Rollond Road - Edwards Rd to Cascades Rd - Limestone Resheet	0%	Not Started
Merivale Road - Jim Ovens Road to Rancho X Road - Construction New	30%	Ongoing
Kendall Road - East of School to Logan Road - Limestone Resheet & Seal	0%	Not Started

Shire of Esperance

Road Program Quarterly Report Q3 2023

Task Name	Progress	Status
Grigg Road - Lake Catchment to Belgian Road - Construction Widening	15%	Ongoing
Fisheries Road - Bandy Creek Bridge - Asphalt Reconstruction	5%	Ongoing
Cascade Road - South Coast Hwy to Roberts Road - Reconstruction	70%	Ongoing
Fisheries Road - Daniels Road to Alexander Bay Road - Reconstruction	5%	Ongoing
Fisheries Road - Pavement Rehab	80%	Ongoing
Merivale Road - End of 21/22 seal to East of Bridge - Reconstruction	70%	Ongoing
Grigg Road - Lake Catchment to Belgian Road - Construction Widening	20%	Ongoing
Bandy Creek Road - Shoulder Sealing	20%	Ongoing
Anderson Street (Gibson) - Jenkins Street to Walker Street - Reconstruction	50%	Ongoing
Native Veg Clearing Offsets	35%	Ongoing
Road Reserve Land Acquisition	30%	Ongoing
Bore Construction	10%	Ongoing
Alexander Road - Fisheries Road to Merivale Road - Gravel Resheet	0%	Not Started
Fisheries Road / Bandy Creek Road - Turning Lanes	25%	Ongoing
Norseman Road - Asphalt	100%	Completed
Goldfields Road - Asphalt	100%	Completed

Shire of Esperance

Road Program Quarterly Report Q3 2023

Task Name	Progress	Status
Dempster Street - Asphalt	100%	Completed
Post Office Square Lights	100%	Completed
St Germain Ave - Traffic Calming	0%	Not Started
Tourist Signage Strategy	20%	Ongoing
Fisheries Road Turning Lanes	20%	Ongoing
Windich Street - Asphalt	0%	Not Started
Stubbing Street - Asphalt	0%	Not Started
Twilight Beach Path - Repairs	80%	Ongoing
Jane Street - New path	80%	Ongoing
Sheldon Road - Kerb	100%	Completed
Various Path Improvements	55%	Ongoing
Sump Pump Control	60%	Ongoing
Lotteries House Carpark	100%	Completed
Salmon Beach Carpark	100%	Completed
The Esplanade Carpark Thai	100%	Completed
The Esplanade Carpark Whale Tail	10%	Ongoing
Develop a strategic road building materials plan for the Shire.	0%	Deferred
Review Road Maintenance Program Effectiveness	45%	Ongoing

Register - Delegations Discharge - Corporate Resources

Instrument of Delegation Number - D13/13348

Delegated Authority	Date Exercised	Details	How Authority was exercised or duty discharged	Amount	Person/groups, not part of Council and Committees, directly affected	Authorised Person
1.2 - Agreement to payment of rates & charges	14/03/2023	Payment plan to pay rates by 7/7/2023	Payment arrangement		A/32607	Beth O'Callaghan
1.2 - Agreement to payment of rates & charges	20/03/2023	Payment plan to pay rates by 30/6/2023	Payment arrangement		A/21063	Beth O'Callaghan
1.2 - Agreement to payment of rates & charges	21/03/2023	Payment plan to pay debtors by 16/06/2023	Payment arrangement		6049-30	Beth O'Callaghan
1.2 - Agreement to payment of rates & charges	21/03/2023	Payment plan to pay debtors by 22/06/2023	Payment arrangement		6234-30	Beth O'Callaghan
1.2 - Agreement to payment of rates & charges	31/03/2023	Payment plan to pay rates by 23/06/2023	Payment arrangement		A/11585	Beth O'Callaghan
1.2 - Agreement to payment of rates & charges	31/03/2023	Payment plan to pay debtors by 12/04/2023	Payment arrangement		6371-30	Beth O'Callaghan
1.2 - Agreement to payment of rates & charges	3/04/2023	Payment plan to pay rates by 2/06/2023	Payment arrangement		A/81414	Beth O'Callaghan

Date	Item Number	Item	Responsible Officer	Notes
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DATE	ITEM NUMBER	ITEM	RESPONSIBLE	NOTES
28/11/2017	12.1.2	Proposed Road Closure - Portion of Exchange Road and Unnamed Road, Howick	Hindley, Richard	
	O1117-257	<p>That Council</p> <ol style="list-style-type: none"> 1. Request the Minister for Transport; Planning; Lands to close a portion of the road reserve known as Exchange Road under Section 58 (1) of the Land Administration Act 1997. 2. Advise the Minister for Transport; Planning; Lands that in accordance with Section 56 (4) of the Land Administration Act 1997 the Shire recognises it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request. 3. Request that the closed road be converted into a reserve managed by the Shire of Esperance for the purpose of conservation. 	External Services	<p>31 Jan 2018 10:43am Hindley, Richard Request sent to Department of Planning, Lands and Heritage</p> <p>06 Jun 2018 1:49pm Hindley, Richard With Case Management.</p> <p>02 Jul 2018 8:49am Hindley, Richard Reduced area for closure to preserve access to Reserve 27086 required - comments sought from Parks and Wildlife Service.</p> <p>10 Sep 2018 2:53pm Hindley, Richard Awaiting comments</p> <p>04 Dec 2018 8:14am Hindley, Richard Amended proposal being assessed by Department of Planning, Lands and Heritage.</p> <p>08 Apr 2019 2:27pm Hindley, Richard Amendment Proposal with Case Management at Department of Planning, Lands and Heritage - Lands</p> <p>10 Feb 2020 10:16am Hindley, Richard Followed up with Department of Planning, Land and Heritage - Lands</p> <p>11 Aug 2020 3:49pm Hindley, Richard Followed up progress with Manager at Department of Planning, Lands and Heritage</p> <p>03 Dec 2020 10:00am Hindley, Richard Followed up with DPLH - Lands</p> <p>12 May 2021 1:10pm Hindley, Richard Followed up with DPLH assigned to new officer.</p> <p>13 Sep 2021 4:17pm Hindley, Richard Still with Case Management.</p> <p>07 Dec 2021 9:30am Hindley, Richard Still with case management.</p> <p>09 Feb 2022 1:59pm Phillips, Holly Portion of Exchange Road is complete. The unnamed road is still on hold due to issues with DBCA and offsets once it is merged with their reserve. This is a low priority task for both the Shire and DPLH.</p> <p>11 Aug 2022 2:18pm Phillips, Holly Lands contacted the Shire on 5/8/22. They will be moving towards issuing surveying instructions in order to finalise the matter.</p> <p>05 Sep 2022 1:04pm Hindley, Richard Lands preparing the survey documents.</p> <p>10 Jan 2023 10:23am Phillips, Holly</p>

Date	Item Number	Item	Responsible Officer	Notes
				No further progress has been made on this matter. The Shire continues to await notification from DPLH.
23/06/2020	17.6	Compliance - 47 The Esplanade, Esperance	Hindley, Richard	
	O0620-207	That Council instruct the CEO to request that the proponent obtain an Occupancy Permit under the <i>Building Act 2011</i> for the unauthorised work that has occurred on Lot 22 (47) The Esplanade, Esperance.	External Services	<p>11 Aug 2020 4:20pm Hindley, Richard Request for Occupancy Permit sent to Lewis Lewis Properties Pty Ltd - Due 7/10/2020</p> <p>03 Dec 2020 10:26am McArthur, Alli - Reallocation Action reassigned to Clifton, Paul by: McArthur, Alli for the reason: 25 Jan 2021 1:43pm Clifton, Paul Shire has not received Occupancy Permit application. , Correspondence received by the Shire from Lewis Lewis Properties Pty Ltd providing detail of progress toward lodgement of Occupancy Permit documentation.</p> <p>13 Sep 2021 4:18pm Hindley, Richard Awaiting valuations from Landgate before it can be finalised. 12 Oct 2021 8:27am Phillips, Holly Richard Hindley 11/10/21 - Valuation has been prepared; is now under consideration by the occupier. 09 Feb 2022 2:06pm Phillips, Holly Officers are still waiting for DPLH to process this matter. It is understood a valuation offer has been accepted. Awaiting further advice from DPLH before a Building Order to achieve occupancy can be pursued which will require a Development Approval to be issued.</p> <p>05 Apr 2022 5:02pm Phillips, Holly Item to be reallocated to Manager Development and Statutory Services. 15 Jun 2022 8:55am Hegney, Emily - Reallocation Action reassigned to Hindley, Richard by Hegney, Emily - Paul Clifton no longer works at the Shire. 11 Aug 2022 2:20pm Phillips, Holly The Shire has contacted WA Property Lawyers who are working on behalf of the owner to progress property access matters. As of 14/7/22, the required paperwork had not been lodged.</p> <p>05 Sep 2022 1:19pm Hindley, Richard WA Property Lawyers have advised the all required paperwork has been lodged with the Department of Planning, Lands and Heritage. 30 Sep 2022 2:42pm Hindley, Richard Being processed by DPLH. 10 Jan 2023 10:17am Phillips, Holly The Shire understands that land tenure matters relating to this compliance matter have now been resolved. The relevant party has engaged a consultant to assist in applying for a Building Approval for the unauthorised works.</p> <p>05 Apr 2023 1:58pm Hindley, Richard Compliance matters progressing.</p>

Date	Item Number	Item	Responsible Officer	Notes
25/05/2021		Motion - Verge Development - Witches Brew Drive Thru Coffee	Gleave, Dylan	
	O0521-140	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the standard stabilised gravel verge treatment as offered by the Shire to Witches Brew Drive Thru Coffee, Forrest Street, Esperance; and 2. Request the Chief Executive Officer to consult with key stakeholders and surrounding businesses to investigate future verge development options in the broader Forest Street area and present the report to Council at the December Ordinary Council Meeting. 	<p>Asset Management</p>	<p>10 Aug 2021 8:25am Gleave, Dylan Verge stabilisation works have been completed in front of Witches Brew Drive Thru Coffee. This site will continue to be monitored. Further verge development for the surround area will be investigated as part of future verge development in the area.</p> <p>15 Sep 2021 3:10pm Walker, Mathew A draft concept of a long term development is underway, stakeholder consultation will be undertaken after this.</p> <p>09 Jun 2022 10:32am Walker, Mathew Stakeholder consultation still to be undertaken. Will put up for budget consideration.</p> <p>04 Aug 2022 4:34pm Walker, Mathew Looking to review Forrest Street more strategically</p> <p>04 Oct 2022 4:46pm Walker, Mathew Currently doing concept designs of Forrest St.</p> <p>06 Apr 2023 3:06pm Walker, Mathew Forrest St concept is being updated to include feedback from Council and Consultants</p>
25/05/2021	12.2.2	Andrew & Dempster Street Roundabout Review	Walker, Mathew	
	O0521-141	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the information provided on the Andrew Street and Dempster Street Roundabout which includes the traffic movement study and formal assessment on traffic flow. 2. Request the CEO to provide a report on the number of recorded accidents since commissioning, the severity and if anyone needed transferring to hospital, when the information becomes available. 3. Request the Streetscape Advisory Committee to conduct community consultation on the Andrew Street & Dempster Street Roundabout functionality and landscaping and provide recommendations to Council at the August Ordinary Council Meeting. 	<p>Asset Management</p>	<p>15 Sep 2021 3:07pm Walker, Mathew Council have been informed of the crash statistics for 2020, being 0 reported crashes., We will work with the Streetscape Advisory Committee on the landscaping when we can get a meeting.</p> <p>11 Jan 2022 8:46am Walker, Mathew Waiting to talk to the Streetscape Advisory Working Group</p> <p>13 Jul 2022 3:12pm Hegney, Emily - Completion Completed by Hegney, Emily on behalf of Walker, Mathew (action officer) on 13 July 2022 at 3:12:58 PM - COMPLETED</p> <p>22 Jul 2022 3:15pm Hegney, Emily - Completion Uncompleted by Hegney, Emily</p> <p>04 Aug 2022 4:35pm Walker, Mathew Waiting to talk to the Streetscape Advisory Working Group</p> <p>06 Apr 2023 3:05pm Walker, Mathew Have had discussion with Council, we will trial planter boxes around the Roundabout.</p>
22/03/2022	12.2.1	Request to Remove Street Trees - Randell Street	Gleave, Dylan	

Date	Item Number	Item	Responsible Officer	Notes
	O0322-060	That Council 1. Review Street Tree Policy ASS:019 2. Lay this item on the table until after the review and endorsement by Council of the Street Tree Policy (ASS:019) .	Asset Management	04 Aug 2022 4:32pm Walker, Mathew On hold until Street Tree Policy and Strategy is prepared for council consideration. 06 Apr 2023 3:07pm Walker, Mathew Street Tree Strategy currently with Council to review. Will formally put this and the Policy to Council in May.
26/04/2022	12.1.9	Proposed Road Closure - Portion of the Road Reserve for the Intersection of Gilpin and Simpson Street adjoining Lot 445 (14) Gilpin Street, Chadwick	Wilks, Peter	
	O0422-091	That Council; 1. Request the Minister of Lands to close the portion of the Road Reserve for the Intersection of Gilpin and Simpson Street adjoining Lot 445 (14) Gilpin Street, Chadwick under Section 58 (1) of the <i>Land Administration Act 1997</i> . 2. Advise the Minister of Lands that in accordance with Section 56 (4) of the <i>Land Administration Act 1997</i> that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request. 3. Requires all costs associated with the road closure process in regard to title adjustments and new titles to be met by the applicant.	External Services	06 May 2022 8:58am Wilks, Peter Formal request for road closure forwarded to DPLH on 6 May 2022. 10 Jan 2023 10:26am Phillips, Holly The Shire has confirmed the matter is still with DPLH Case Management.
28/06/2022	12.1.3	Proposed Road Closure - Portion of Road Reserve for the Intersection of Beech Street and Fisheries Road adjoining Lot 202 (2) Beech Street, Castletown	Hindley, Richard	
	O0622-140	That Council: 1. Request the Minister of Lands to close the portion of the Road Reserve for the Intersection of Beech Street and Fisheries Road adjoining Lot 202 (2) Beech Street, Castletown under Section 58 (1) of the <i>Land Administration Act 1997</i> .	External Services	30 Sep 2022 2:31pm Hindley, Richard Proposed Road Closure is with Case Management at DPLH 10 Jan 2023 10:28am Phillips, Holly No further progress has been made on this matter. The Shire continues to await notification from DPLH. 05 Apr 2023 1:54pm Hindley, Richard No further progress has been made on this matter. The Shire continues to await notification from DPLH - Lands.

Date	Item Number	Item	Responsible Officer	Notes
		<p>2. Request the Minister of Lands amalgamate the closed portion of road with Lot 202 (2) Beech Street, Castletown.</p> <p>3. Advise the Minister of Lands that in accordance with Section 56 (4) of the <i>Land Administration Act 1997</i> that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.</p> <p>4. Requires all costs associated with the road closure process in regard to title adjustments and new titles to be met by the applicant.</p>		
23/08/2022	12.2.1	Petition to stop the use of 1080 baits in the Monjingup Special Rural Zone	Gleave, Dylan	
	O0822-184	<p>That Council:</p> <p>1. Note the petition against the use of 1080 baits in Monjingup Special Rural Zone and acknowledge that there is community interest in the safe and appropriate use of 1080 baits as part of an integrated pest management program;</p> <p>2. Request the CEO to make a submission to the Department of Primary Industries and Regional Development to request consideration of appropriate changes in the Code of Practice for 1080 that finds a balance between agricultural use and neighbouring intense land use; and</p> <p>3. Lay the matter on the table for 6 months until the outcomes of the incident report being conducted by the Department of Health are released and the current review of the Code of Practice for 1080 has been completed</p>	Asset Management	<p>13 Apr 2023 1:29pm Walker, Mathew</p> <p>Waiting to hear back from the DPIRD on the current review of the Code of Practice for 1080 Bait.</p>

Date	Item Number	Item	Responsible Officer	Notes
by Department of Primary Industries and Regional Development.				
27/09/2022	12.3.1	Salmon Gums Gun Club Lease Surrender Request and Sporting Shooters Association of Australia Salmon Gums Branch Inc. Lease Request	Walsh, Sarah	
	O0922-198	<p>Council Resolution</p> <p>That Council, subject to Minister for Lands approval;</p> <ol style="list-style-type: none"> 1. Surrender the Lease with Salmon Gums Gun Club for Reserve 27786, Lot 121 Salmon Gums East Rd, subject to; <ol style="list-style-type: none"> a) The surrender fee of \$220 Inc GST being payable. b) The lessee removing their property and buildings as per clause 17.1 of the lease. 2. Enter into a lease with the Sporting Shooters Association of Australia Salmon Gums Branch (Salmon Gums Pistol Club) for portion of Reserve 27786, Lot 121 Salmon Gums East Rd, subject to; <ol style="list-style-type: none"> a) Term of the lease being 21 years; b) Annual lease fee of \$110 Inc GST being payable; c) Lease preparation fee of \$132 Inc GST being payable; d) The lease being drawn up as a land only arrangement utilising the standard Sporting and Community Lease template; and e) The lease including provision for the Pistol Club to maintain the access road, jointly with any other users of the site. 	Corporate & Community Services	<p>05 Oct 2022 8:14am Walsh, Sarah</p> <p>Further information to be collated and provided to Salmon Gums Development Group (SGDG) in due course. Salmon Gums Gun Club and Salmon Gums Pistol Club processes on hold until this information has been reviewed by the SGDG.</p> <p>28 Oct 2022 11:46am Walsh, Sarah</p> <p>Salmon Gums Development Group liaising with Health staff for further information.</p> <p>01 Dec 2022 11:22am Walsh, Sarah</p> <p>Awaiting response from Salmon Gums Development Group regarding potential use of the building.</p> <p>16 Dec 2022 9:57am Walsh, Sarah</p> <p>Awaiting response from Salmon Gums Development Group.</p> <p>03 Jan 2023 12:54pm Walsh, Sarah</p> <p>Awaiting response from Salmon Gums Development Group.</p> <p>07 Feb 2023 9:50am Walsh, Sarah</p> <p>Emailed Club for update, response has not been received as yet. Will follow up again to try and get response.</p> <p>02 Mar 2023 12:53pm Walsh, Sarah</p> <p>Spoke with Sam and discussed outstanding items. Met internally to discuss the proposal and items raised by Sam. Provided response to Sam with regard to what we need from the Group. She is away until the end of March so expect her to be in touch once she returns.</p> <p>31 Mar 2023 10:34am Walsh, Sarah</p> <p>Awaiting information to be provided by SG Development Group. Sam away until end of March, follow up scheduled for April.</p>
27/09/2022	12.1.3	Consultation Outcomes - Regulation of Holiday Houses in Esperance	Hindley, Richard	
	O0922-197	That Council:	External Services	<p>08 Nov 2022 1:59pm Phillips, Holly</p> <p>Report on recommended priority changes is in development and scheduled for Council in early 2023.</p>

Date	Item Number	Item	Responsible Officer	Notes
		<ul style="list-style-type: none"> Receive the Consultation Outcomes Report on the regulation of Holiday Houses in Esperance; and Request the CEO prepare a report on priority changes to the current regulatory regime, based on the consultation findings, for future consideration by Council. 		<p>08 Nov 2022 3:23pm Godwin, Elise - Reallocation Action reassigned to Hindley, Richard by Godwin, Elise 05 Apr 2023 1:59pm Hindley, Richard Changes to renewal schedule for Holiday Homes included in Amendment 9 which is currently being advertised.</p>
25/10/2022	17.1	Outstanding Rates - Take Possession of Land on assessment 68726	Hourn, Tania	
	O1022-230	<p>That Council</p> <ol style="list-style-type: none"> Resolves to exercise its power under Section 6.64 of the Local Government Act WA (1995) to take possession of the land on assessment 68726, with the intent to sell, as rates remain unpaid for a period of more than 3 years. Appoints Cloud Payment Group to act on behalf of the Shire to take possession of the land. Appoints the Chief Executive Officer to set the reserve price for auction. Delegates the power to the CEO to write off any balance of outstanding rates. 	Corporate & Community Services	<p>28 Oct 2022 1:20pm Hourn, Tania 28/10/2022 In the process of contacting Cloud Payment Group to request Forms 2, 3 & 4 to be actioned. 15 Nov 2022 11:48am Hourn, Tania Forms 2, 3 & 4 have been executed., Form 4 has been advertised in the local paper and on our public notice boards. , Form 4 is in the process of being advertised Statewide., Target date for Form 5 will be mid February and Target date for the auction will early April. 22 Dec 2022 7:57am Hourn, Tania GPCs' will not be issued until 16/1/2023 and hopefully numbers will be reduced by then. We will make one last phone call before requested the Process Server to action., FINALISE 10 Jan 2023 7:46am Hegney, Emily - Completion Completed by Hegney, Emily on behalf of Hourn, Tania (action officer) on 10 January 2023 at 7:46:59 AM - COMPLETED 13 Feb 2023 12:13pm Hegney, Emily Action uncompleted - comment from Tania on the 22/12/22 has been added to the correct action (12.3.4 from the OCM on 25/10/22). Further Action notes to come. 13 Feb 2023 12:15pm Hegney, Emily - Completion Uncompleted by Hegney, Emily 14 Feb 2023 11:52am Hourn, Tania Requested Form 5 to be drawn up by Cloud Payment Group. Auction Date set for Saturday 15th April 2023 at the Civic Centre 9am., Trevor's application to the Magistrates Court for an Occasional License has been submitted to the local court house and is pending approval. 08 Mar 2023 8:41am Hegney, Emily - Reallocation Action reassigned to O'Callaghan, Beth by Hegney, Emily - To provide an update while Tania is on leave. 08 Mar 2023 8:45am O'Callaghan, Beth Form 5 has been advertised in the West Australian on 22 February 2023. 08 Mar 2023 2:55pm Hegney, Emily - Reallocation</p>

Date	Item Number	Item	Responsible Officer	Notes
<p>Action reassigned to Hourn, Tania by Hegney, Emily 15 Mar 2023 9:28am Hourn, Tania Auction Date has been set for 15/4/2023, to be held at the Civic Centre at 9am.</p>				
25/10/2022	12.1.6	IGO Recovery Funding Request - Esperance Aged Care Facility	Ammon, Mel	
	O1022-220	<p>That Council;</p> <ol style="list-style-type: none"> 1. Approve a payment of \$30,009 (GST excl) to Esperance Aged Care Facility from the IGO COVID Recovery Fund (the Fund) to support contract service provision for volunteer coordination, subject to the successful completion of their previous grant-funded projects; 2. Note the allocations from the Fund have now been fully expended; and 3. Request the CEO write to all past recipients of the Fund requesting information on the benefit of their initiatives to the Esperance community. 4. Request that the CEO follow up with the Esperance Aged Care Facility after a period of 12 months in order to report on the success of the funding. 	External Services	<p>10 Jan 2023 10:30am Phillips, Holly Officers are in the process of writing to all past recipients of the IGO funding.</p>
25/10/2022	12.4.2	Request Short Term Adjustment to Retail Trading Hours	Ayers, Trevor	
	O1022-226	<p>That Council</p> <ol style="list-style-type: none"> 1. Endorse the following changes to retail trading hours in the Shire of Esperance with the addition of the following days (between 10am and 5pm): <ul style="list-style-type: none"> • Sunday 4 December 2022 • Sunday 11 December 2022 • Sunday 18 December 2022 • Tuesday 27 December 2022 • Monday 2 January 2023 2. Request the CEO to make application to the Department of Commerce for the proposed 	Executive Services	<p>02 Nov 2022 6:08pm Ayers, Trevor Request has been lodged with the Department of Commerce 04 Jan 2023 3:22pm Ayers, Trevor Application was approved. Additional dates were added to Christmas Trading Hours list, communicated to the ECCI and advertised within the community. 14 Mar 2023 12:35pm Hawke, Sofie Public investigation commencing mid year</p>

Date	Item Number	Item	Responsible Officer	Notes
		changes to apply to the entirety of the Esperance Shire; and		
		3. Request the CEO to investigate the desire within the Esperance community for a permanent change to the existing Retail Trading Hours in December, January and over the Easter period.		
22/11/2022	17.2	Expression of Interest - Blue Waters Lodge	Ayers, Trevor	
	O1122-193	That Council;	Executive Services	04 Jan 2023 3:23pm Ayers, Trevor Intent to dispose of property has been advertised, with advertising period now closed and no submissions received. 12 Jan 2023 5:10pm Ayers, Trevor McLeods commencing drafting of lease addendum. 14 Apr 2023 11:41am Ayers, Trevor Draft lease received and being reviewed.
		1. Request the CEO to advertise the intention to dispose of Reserve 53801 in accordance with s3.58(3) and (4) of the Local Government Act 1995 and that any written submissions are referred to Council: and		
		a. Resolve that the valuation methodology and per square metre rate received in May 2022 for the existing RAC Esperance Holiday Park from AssetVal is believed to be a true indication of the value of reserve 53801.		
		2. If no submissions are received at the end of the advertising period, request the CEO to negotiate		
		a. An amendment to the existing lease over Reserve 26967 (Lots 316 and 430 Norseman Rd, Castletown) to include Reserve 53801 (Lot 299 Goldfields Road, Castletown) to RAC Parks and Resorts consistent with the Expression of Interest and Proposal for Lease documents received, subject to Department of Planning, Lands and Heritage approval; or		

Date	Item Number	Item	Responsible Officer	Notes
		b. A new lease over Reserve 53801 (Lot 299 Goldfields Road, Castletown) to RAC Parks and Resorts consistent with the Expression of Interest and Proposal for Lease documents received, subject to Department of Planning, Lands and Heritage approval, in the event that the Minister for Lands is unwilling to approve an amendment to the existing lease over Reserve 26967.		
20/12/2022	12.1.1	Proposed New Cemeteries Local Law 2022	Walsh, Sarah	
	O1222-107	That Council request the CEO to; 1. Give Local Public Notice of the proposed Shire of Esperance Cemeteries Local Law 2022 in accordance with s.3.12(3) of the <i>Local Government Act 1995</i> ; 2. Forward a copy of the proposed local law and public notices to the Minister for Local Government; and 3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.	Corporate & Community Services	03 Jan 2023 12:59pm Walsh, Sarah Advertising arranged from 30/12/2022 to 9/02/2023. 03 Mar 2023 11:39am Walsh, Sarah Advertising closed, no public submissions. Reviewing Department's comments prior to putting back to Council. Have asked for clarification on some points and awaiting further response from the Department. 31 Mar 2023 10:35am Walsh, Sarah Awaiting clarification from Department. Followed up mid-March for update. Further follow up scheduled for April.
20/12/2022	12.1.2	Local Planning Scheme No. 24 - Amendment No. 9	Hindley, Richard	
	O1222-108	That Council: 1. In pursuance of Section 75 of the <i>Planning and Development Act, 2005</i> amend Local Planning Scheme No. 24 by; I. to XXV. XXVI. Amending Schedule 1 by inserting a new Clause 40 as follows: '40. Cat Control	External Services	10 Jan 2023 10:31am Phillips, Holly Amendment 9 to LPS was referred to the EPA on 23 December 2022. Officers are currently awaiting feedback. 05 Apr 2023 1:55pm Hindley, Richard Currently being advertised for public comment.

Date	Item Number	Item	Responsible Officer	Notes
		<p>(a) All cats are to be registered in accordance with the provisions of the <i>Cat Act 2011</i>.</p> <p>(b) No cat is permitted to leave a property unless under the control of a responsible person.</p> <p>(c) If the local government forms the opinion that there has been a breach of the requirements of subclauses (a) and (b) it may, in writing, require the owner to make good the breach in the manner and within the time stated in the notice. The notice may be served on the owner personally or by posting it to the last address of the owner known by the local government, and if served by post, shall be deemed to have been served three (3) clear days after the date of posting.</p> <p>(d) A person to whom a notice under this clause is given may apply for a review of the requirement to the State Administrative Tribunal in accordance with <i>the Planning and Development Act 2005</i> Part 14.</p> <p>(e) Failure to comply with a notice under this clause shall be a breach of the provisions of this Scheme.'</p> <p>2. The amendment is standard under the provisions of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> for the following reason(s):</p> <p>(b) an amendment that is consistent with a local planning strategy for the</p>		

Date	Item Number	Item	Responsible Officer	Notes
		<p>scheme that has been endorsed by the Commission;</p> <p>(g) any other amendment that is not a complex or basic amendment.</p> <p>3. Refer Amendment 9 to the EPA under Section 81 of the <i>Planning and Development Act 2005</i> and resolve to proceed to advertising of the amendment for public inspection after referral to the EPA.</p>		
28/03/2023	13.2	CEO Review of Systems and Procedures (Reg.17)	Walsh, Sarah	
	O0323-056	<p>That Council;</p> <ol style="list-style-type: none"> 1. Accept the CEO's review of the appropriateness and effectiveness of the Shire of Esperance systems and procedures in relation to risk management, internal control and legislative compliance; and 2. Request the Chief Executive Officer to provide the Audit Committee with a prioritised list of actions based on recommendations of the report provided by Civic Legal. 	Corporate & Community Services	<p>31 Mar 2023 11:27am Walsh, Sarah</p> <p>Actions to be uploaded into Pulse in due course.</p>
28/03/2023	12.1.2	Amendment to Structure Plan - Myrup Fly-in Estate	Wilks, Peter	
	O0323-045	That Council support the amendment to the Structure Plan for the Myrup Fly-in Estate and recommend that the Amendment be approved by the Western Australian Planning Commission.	External Services	<p>05 Apr 2023 4:25pm Wilks, Peter</p> <p>Amendment to Structure Plan submitted to Department of Planning, Lands and Heritage on 4 April 2023.</p>

Community Grants Program 2022/2023 - Small Grants - March 2023

Applicant	Project	Project Timing	Project Summary	Approval
Individual - Des Neale	State Representation	14-19 March 2023	State Representation - National Clay Target Shooting DTL	\$500
Country Women's Association of Western Australia (CWA Esperance)	Alcove Gate	March - June 2023	To improve security of site	\$1,500
Esperance Hockey Association Inc	Equipment	March - April 2023	Purchase of equipment for beginners and coaching	\$1,533
Cannery Arts Centre Inc	Plumbing Works	March - April 2023	Clean out Clay Sump	\$500
Esperance Wildflower Society Inc	Safety Equipment for Volunteers	March - April 2023	Radios, Snake bite kits	\$600



**Office of Hon Bill Johnston MLA
Minister for Mines and Petroleum; Energy; Corrective Services;
Industrial Relations**

Our ref: 71-30606

Mr Ian Mickel
President, Shire of Esperance
PO BOX 507
ESPERANCE WA 6450

Dear Mr Mickel,

ESPERANCE ENERGY TRANSITION PROGRAM

Thank you for your letter of 15 February 2023 to Hon Bill Johnston MLA, Minister for Energy, regarding Horizon Power's Esperance Energy Transition Program. I am responding on the Minister's behalf.

The Esperance Energy Transition Program is progressing extremely well with the majority of reticulated gas customers expected to have transitioned to a new energy source by 31 March 2023 when the reticulated gas supply ends.

As you are aware, there are a few customers who have chosen, for a variety of reasons, to not transition by this date. For instance, some residential customers have chosen to wait for specific appliances and some businesses will transition in April 2023 as there will be less operational impact for them.

All customers are expected to have therefore transitioned by the end of April 2023 and Horizon Power has worked with all these customers to ensure they all have an energy source after 31 March 2023.

I thank you for your acknowledgement of the considerable effort the State Government and Horizon Power have made to ensure the success of this program. I also thank you for your support of the program.

We are proud of this work and the significant achievement for Esperance as it transitions to a cleaner and greener energy source. This program will serve as a template for similar future projects as the State navigates the energy transition.

Thank you for raising this important issue.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Matthew Swinbourn'.

**Hon Matthew Swinbourn MLC
Parliamentary Secretary to the
Minister for Mines and Petroleum; Energy;
Corrective Services; Industrial Relations**

15 MAR 2023

Level 9, Dumas House, 2 Havelock Street WEST PERTH WA 6005
Telephone: +61 8 6552 6700 Email: Minister.Johnston@dpc.wa.gov.au

13. REPORTS OF COMMITTEES

Item: 13.1

Minutes of Disbanded Committees

Author/s	Elise Godwin	Administration Assistant - Executive Services
Authoriser/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D23/7975

Attachments

- A [↓](#). New Landfill Community Reference Group - Minutes - 2 October 2017
- B [↓](#). Youth Advisory Council - Minutes - 26 March 2018
- C [↓](#). Scaddan Restoration Reference Group - Minutes - 27 June 2018

RECOMMENDATION AND DECISION

13.1 Minutes of Disbanded Committees

Moved: Cr Obourne

Seconded: Cr Graham

O0423-073

Council Resolution

That Council confirm the following most recent minutes of a committee which has been disbanded:

- 1. New Landfill Community Reference Group – Minutes – 2 October 2017**
- 2. Youth Advisory Council – Minutes – 26 March 2018**
- 3. Scaddan Restoration Reference Group – Minutes – 27 June 2018**

**CARRIED
F8 - A0**



Shire of Esperance

NEW LANDFILL COMMUNITY REFERENCE GROUP

MONDAY 2 OCTOBER 2017

MINUTES

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

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SHIRE OF ESPERANCE

MINUTES

**NEW LANDFILL COMMUNITY REFERENCE GROUP MEETING HELD IN COUNCIL
CHAMBERS ON
2 October 2017
COMMENCING AT 5:00PM**

1. OFFICIAL OPENING

The Presiding Member declared the meeting open at 5.12pm.

2. ATTENDANCE

Members

Cr Victoria Brown	Shire of Esperance
Cr Paul Griffiths	Shire of Esperance
Cr Lara McIntyre	Shire of Esperance
Ms Janett Archer	Local Environmental Action Forum
Ms Jamie Arthur	Community Member
Ms Jan Biven	Community Member
Mr George Cook	Community Member
Mr Garth Wolfenden	Community Member
Ms Tania Lowe	Community Member (Deputy)
Ms Isabel Trneny	Community Member (Deputy)

Ex Officio

Mr Terry Sargent	Director External Services
Mr Scott McKenzie	Manager Council Enterprises
Mr Matthew Scott	Chief Executive Officer

Public

Cr Natalie Bowman	Observer
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3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Cr Basil Parker	Shire of Esperance
Mr Justin Bellanger	South Coast Natural Resource Management

4. PUBLIC QUESTION TIME

Nil

5. DEPUTATIONS, PRESENTATIONS, INSPECTIONS, PETITIONS

Nil

New Landfill Community Reference Group: Minutes
2 October 2017

Page 5

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

7. CONFIRMATION OF MINUTES

Moved: Ms Archer
Seconded: Mr Wolfenden

NLC1017-238

That the Minutes of the New Landfill Community Reference Group Meeting of the 11 September 2017 be confirmed as a true and correct record.

**CARRIED
F8 - A0**

8. MATTERS REQUIRING A DETERMINATION OF COMMITTEE

SUSPENSION OF STANDING ORDERS

Moved: Cr Brown
Seconded: Cr McIntyre

NLC1017-239

That Standing Orders be suspended to allow for discussion on item 8.1.

**CARRIED
F8 - A0**

Ms Lowe entered at 5.16pm

RESUMPTION OF STANDING ORDERS

Moved: Cr Brown
Seconded: Cr McIntyre

NLC1017-240

That Standing Orders be resumed.

**CARRIED
F8- A0**

New Landfill Community Reference Group: Minutes
2 October 2017

Page 6

8.1 Traffic Management for Lot 12 Kirwan Road

Moved: Mr Wolfenden

Seconded: Ms Arthur

NLC1017-241

Officer's Recommendation

That the New Landfill Community Reference Group request Council to consider the following when developing the Traffic Management Plan;

1. Access to the modern waste facility to be from Kirwan Road;
2. Facility signage along Merivale Road to be minimalised; and
3. Safety issues along Merivale Road and the Kirwan Road, Merivale Road intersection to be investigated.

Committee Resolution

That the New Landfill Community Reference Group request Council to consider the following when developing the Traffic Management Plan;

- 1. Access to the modern waste facility to be from Kirwan Road;**
- 2. Facility signage to be minimalised; and**
- 3. An option paper be presented to the New Landfill Community Reference Group on the cost versus benefits of access to the site from Merivale or Fisheries Road, prior to the Traffic Management Plan being finalised.**

**CARRIED
F8 - A0**

Reason: That the Committee would like a cost benefits analysis on the two access options to Kirwan Road.

8.2 Site Visit - Lot 12 Kirwan Road

Moved: Cr Griffiths

Seconded: Mr Cook

NLC1017-242

Officer's Recommendation

That the New Landfill Community Reference Group undertake a site visit of Lot 12 Kirwan Road on __ October 2017 at _____.

Committee Resolution

That the New Landfill Community Reference Group lay the matter on the table until after the 2017 Local Government Elections.

**CARRIED
F8 - A0**

Reason: The Committee wanted to wait for Local Government Elections to pass before making a visit to Lot 12 Kirwan Road.

9. REPORTS

SUSPENSION OF STANDING ORDERS

Moved: Cr McIntyre
Seconded: Mr Wolfenden

NLC1017-243

That Standing Orders be suspended to allow for discussion of Item 9.1

**CARRIED
F8 - A0**

RESUMPTION OF STANDING ORDERS

Moved: Cr Brown
Seconded: Mr Wolfenden

NLC1017-244

That Standing Orders be resumed.

**CARRIED
F8 - A0**

9.1 Bushfire Management for Lot 12 Kirwan Road

Moved: Ms Archer
Seconded: Mr Wolfenden

NLC1017-245

Officer's Recommendation

That the New Landfill Community Reference Group request Council to consider the following when developing the Bushfire Management Plan;

1. Low Fuel Hazard Separation Zones for all infrastructure;
2. Firefighting tanks with cam lok fittings; and
3. Pasture along Merivale Road and those portions of lot 12 Kirwan Rd, which are not required for screening or operational reasons.

Committee Resolution

That the New Landfill Community Reference Group request Council to consider the following when developing the Bushfire Management Plan;

1. Low Fuel Hazard Separation Zones for all infrastructure including a scaled drawing;
2. Firefighting tanks with cam lok fittings and suitable appliance;
3. Pasture along Merivale Road and those portions of lot 12 Kirwan Rd, which are not required for screening or operational reasons; and
4. Merivale Bushfire Brigade to be consulted with in regards to the Draft Bushfire Management Plan prior to be presented back to the New Landfill Community Reference Group.

**CARRIED
F8 - A0**

Reason: The Committee want consultation with the Merivale Bushfire Brigade regarding bushfire mitigation options.

New Landfill Community Reference Group: Minutes
2 October 2017

Page 8

10. FINANCIAL REPORTS

Nil

11. NEW BUSINESS OF AN URGENT NATURE

SUSPENSION OF STANDING ORDERS

Moved: Mr Wolfenden
Seconded: Cr Brown

NLC1017-246

That Standing Orders be suspended to allow for a discussion about the meeting that was organised by EMTAG, which occurred on Monday 2 October with only a portion of the New Landfill Community Reference Group in attendance.

**CARRIED
F8 - A0**

RESUMPTION OF STANDING ORDERS

Moved: Cr McIntyre
Seconded: Cr Brown

NLC1017-247

That Standing Orders be resumed.

**CARRIED
F8 - A0**

MOTION

Moved: Mr Wolfenden
Seconded: Ms Arthur

NLC1017-248

That the New Landfill Community Reference Group request EMTAG to provide all data relating to Lot 12 Kirwan Rd and Surroundings, to the Shire of Esperance as quickly as possible.

**CARRIED
F8 - A0**

12. CLOSURE

The Presiding Member declared the meeting closed at 6.44pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____



Shire of Esperance

YOUTH ADVISORY COUNCIL

MONDAY 26 MARCH 2018

MINUTES

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

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ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

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SHIRE OF ESPERANCE

MINUTES

**YOUTH ADVISORY COUNCIL MEETING HELD IN CHAMBERS MEETING ROOM ON
26 March 2018
COMMENCING AT 3.30PM**

1. OFFICIAL OPENING

The Presiding Member declared the meeting open at 3.37pm.

2. ATTENDANCE

Members

Miss E Timmins	Community Member
Miss M McGrinder	Community Member
Miss L Hart	Community Member
Miss H Lauritsen	Community Member
Miss D Sharpe	Community Member
Mr C Thorp	Community Member
Miss G Garratt	Community Member
Miss S Martin	Community Member
Miss E Bell	Community Member

Ex Officio

Cr L McIntyre	Shire of Esperance
Cr S McMullen	Shire of Esperance
Trevor Ayers	Manager Community and Economic Development

Public

Linda Tobin

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Miss E Lochowicz	Community Member
Mr D Bonnet	Community Member

4. PUBLIC QUESTION TIME

5. DEPUTATIONS, PRESENTATIONS, INSPECTIONS, PETITIONS

Nil

6. DECLARATION OF MEMBERS INTERESTS

- 6.1 Declarations of Financial Interests – Local Government Act Section 5.60a**
- 6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b**
- 6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c**

7. CONFIRMATION OF MINUTES

Moved: Miss McGrinder
Seconded: Miss Timmins

YAC0318-063

That the Minutes of the Youth Advisory Council Meeting of the 21 March 2018 be confirmed as a true and correct record.

CARRIED

8. MATTERS REQUIRING A DETERMINATION OF COMMITTEE

8.1 Election of Presiding Member

On behalf of the CEO and Director of External Services the Manager Community and Economic Development of called for nominations for the position of Presiding Member.

The Manager Community and Economic Development advised he has received two (2) nomination for the position of Presiding Member as follows;

Miss E Timmins
Miss M McGrinder

As there was more than one (1) nomination received a vote was conducted to determine the election of the Presiding Member.

The vote resulted in the election of:

Miss E Timmins (7) Miss M McGrinder (2)

Miss Timmins took the Chair

On behalf of the CEO and Director of External Services the Manager Community and Economic Development of called for nominations for Deputy Presiding Member.

The Manager Community and Economic Development advised he has received three (3) nomination for the position of Deputy Presiding Member as follows;

Miss D Sharpe
Miss H Lauritsen
Miss M McGrinder

As there was more than one (1) nomination received a vote was conducted to determine the election of the Deputy Presiding Member.

The vote resulted in the election of:

Miss D Sharpe (6) Miss M McGrinder (2) Miss H Lauritsen (1)

9. REPORTS

Nil

10. FINANCIAL REPORTS

Nil

Youth Advisory Council: Minutes
26 March 2018

Page 6

11. NEW BUSINESS OF AN URGENT NATURE

Nil

12. CLOSURE

The Presiding Member declared the meeting closed at 4.00pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____



Shire of Esperance

SCADDAN RESTORATION REFERENCE GROUP

WEDNESDAY 27 JUNE 2018

MINUTES

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

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SHIRE OF ESPERANCE

MINUTES

**SCADDAN RESTORATION REFERENCE GROUP MEETING HELD IN SCADDAN
COUNTRY CLUB ON
27 June 2018
COMMENCING AT 4.00PM**

1. OFFICIAL OPENING

The Presiding Member declared the meeting open at 4.13pm.

2. ATTENDANCE

Members

Cr N Bowman	Shire of Esperance
Cr B Parker	Shire of Esperance
Mr F Stone	Scaddan Country Club
Mr I Carson	Scaddan Golf Club
Mr C Siemer	Community Representative
Mr T Curnow	Community Representative
Mrs K Maher	Community Representative

Ex Officio

Mr M Walker	Director Asset Management
Ms A Fitzgerald	Supervisor Asset Administration

Public

Lionel Trotman	Cartman Designs
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3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Cr V Brown	Shire of Esperance (Deputy)
Mr D Campbell	Scaddan Golf Club
Mr G Egan	Scaddan Bush Fire Brigade
Mr W M Scott	Chief Executive Officer
Mr B Lewis	Community Representative
Mrs C Lewis	Community Representative
Mr R Curnow	Community Representative
Mrs L Norwood	Scaddan Primary School P & C
Mr W Vandenberghe	Scaddan Bowling Club

4. PUBLIC QUESTION TIME

Nil

5. DECLARATION OF MEMBERS INTERESTS

- 5.1 Declarations of Financial Interests – Local Government Act Section 5.60a**
- 5.2 Declarations of Proximity Interests – Local Government Act Section 5.60b**
- 5.3 Declarations of Impartiality Interests – Admin Regulations Section 34c**

Scaddan Restoration Reference Group: Minutes
27 June 2018

Page 5

6. CONFIRMATION OF MINUTES

Moved: Cr Bowman
Seconded: Mr C Siemer

That the Minutes of the Scaddan Restoration Reference Group Meeting of the 8 February 2017 be confirmed as a true and correct record.

CARRIED

7. REPORTS

7.1 Appointment of Presiding Member

On behalf of the CEO the Director of Asset Management called for nominations for the position of Presiding Member.

The Director of Asset Management advised he has received one (1) nomination for the position of Presiding Member as follows;

Cr Natalie Bowman

As no further nominations were received, Cr Natalie Bowman was declared duly elected as Presiding member.

Cr Bowman took the Chair

8. GENERAL BUSINESS

Nil

9. NEW BUSINESS OF AN URGENT NATURE

Nil

10. CLOSURE

The Presiding Member declared the meeting closed at 4.15pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____

14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE

Cr Obourne – Corner Ocean St and Blake St

Cr Obourne explained that a little while ago the water main broke in this location and asked Mr Walker if this section of road will be asphalted soon or will it just be left how it is?

Mr Walker responded that the asphalt company are in town at the moment and this section of road has been programmed in to be completed. Water Corp are also paying for the works.

16. URGENT BUSINESS APPROVED BY DECISION

Nil

17. PUBLIC QUESTION TIME

Nil

18. MATTERS BEHIND CLOSED DOORS

Nil

19. CLOSURE

The President declared the meeting closed at 4:51pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____