



12 MAY 2023

Shire of Esperance

ORDINARY COUNCIL

NOTICE OF MEETING AND AGENDA

An Agenda Briefing Session of the Shire of Esperance will be held at Council Chambers on 23 May 2023 commencing at 1pm to brief Council on the matters set out in the attached agenda.

An Ordinary Council meeting of the Shire of Esperance will be held at Council Chambers on 23 May 2023 commencing at 4pm to consider the matters set out in the attached agenda.

S Burge

Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

DISCLOSURE OF INTERESTS



Agenda Briefing ☐

Ordinary Council Meeting ☐

Special Meeting ☐

Name of Person Declaring an interest

Position

Date of Meeting

This form is provided to enable members and officers to disclose an Interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act 1995 and Local Government (Administration) Regulations 1996 34C.

INTEREST DISCLOSED

Item No

Item Title

Nature of Interest

Type of Interest

Financial ☐

Proximity ☐

Impartiality ☐

INTEREST DISCLOSED

Item No

Item Title

Nature of Interest

Type of Interest

Financial ☐

Proximity ☐

Impartiality ☐

INTEREST DISCLOSED

Item No

Item Title

Nature of Interest

Type of Interest

Financial ☐

Proximity ☐

Impartiality ☐

DECLARATION

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Signature

Date

DISCLOSURE OF INTERESTS

Notes for Your Guidance



IMPACT OF A FINANCIAL INTEREST (s. 5.65. & s. 67. Local Government Act 1995)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- a. In a written notice given to the Chief Executive Officer before the Meeting or;
- b. At the Meeting immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a. Preside at the part of the Meeting relating to the matter or;
- b. Participate in, or be present during, any discussion or decision making procedure relative to the matter, unless and to the extent that, the disclosing member is allowed to do so under *Section 5.68* or *Section 5.69* of the *Local Government Act 1995*.

INTERESTS AFFECTING FINANCIAL INTEREST

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest in a matter**.

1. A Financial Interest, pursuant to s. 5.60A or 5.61 of the *Local Government Act 1995*, requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious etc, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **must** be given when the matter arises in the Agenda, and immediately before the matter is discussed. Under s. 5.65 of the *Local Government Act 1995* failure to notify carries a penalty of \$10 000 or imprisonment for 2 years.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the *Local Government Act 1995*; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act 1995*, with or without conditions.



INTERESTS AFFECTING PROXIMITY (s. 5.60b Local Government Act 1995)

1. For the purposes of this subdivision, a person has a proximity interest, pursuant to s.5.60B of the Local Government Act 1995, in a matter if the matter concerns;
 - a. a proposed change to a planning scheme affecting land that adjoins the person's land; or
 - b. a proposed change to the zoning or use of land that adjoins the person's land; or
 - c. a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
2. In this section, land (the proposal land) adjoins a person's land if;
 - a. The proposal land, not being a thoroughfare, has a common boundary with the person's land; or
 - b. The proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - c. The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
3. In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

INTERESTS AFFECTING IMPARTIALITY

Definition: An interest, pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- a. In a written notice given to the Chief Executive Officers before the Meeting or;
- b. At the Meeting, immediately before the matter is discussed

IMPACT OF AN IMPARTIALITY DISCLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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SHIRE OF ESPERANCE

AGENDA

**ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS ON 23 MAY 2023
COMMENCING AT 4PM**

1. OFFICIAL OPENING

The Shire of Esperance acknowledges the Kapa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today

2. ATTENDANCE

Members

Cr I Mickel, AM JP
Cr R Chambers
Cr J O'Donnell
Cr S McMullen
Cr J Obourne
Cr L de Haas
Cr W Graham
Cr R Horan
Cr S Flanagan

President	Rural Ward
Deputy President	Town Ward
	Town Ward
	Town Ward
	Town Ward
	Town Ward
	Rural Ward
	Town Ward
	Town Ward

Shire Officers

Mr S Burge	Chief Executive Officer
Mr M Walker	Director Asset Management
Mr R Grieve	Director External Services
Mrs F Baxter	Director Corporate & Community Services
Mr R Hindley	Manager Building, Planning & Land Projects
Miss S Hawke	Executive Assistant

Members of the Public & Press

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

4. APPLICATIONS FOR LEAVE OF ABSENCE

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

7. PUBLIC QUESTION TIME

8. PUBLIC ADDRESSES / DEPUTATIONS

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Council Meeting of the 26 April 2023 be confirmed as a true and correct record.

Voting Requirement

Simple Majority

11. DELEGATES' REPORTS WITHOUT DISCUSSION

From October 2021 to October 2023				
	Agenda Briefing Sessions (19)	Ordinary Council Meetings (19)	Special Council Meetings (6)	Annual Electors Meeting (2)
Cr Ian Mickel Shire President	19	17	6	2
Cr Ron Chambers Deputy Shire President	17	16	6	2
Cr Shayne Flanagan	17	18	6	2
Cr Jo-Anne O'Donnell	18	16	4	1
Cr Steve McMullen	13	16	5	2
Cr Jennifer Obourne	15	16	3	2
Cr Leonie de Haas	19	19	6	2
Cr Wes Graham	18	17	6	2
Cr Rob Horan	17	18	6	2

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Item: 12.1.1

Request for Waiver of Fees - Esperance Districts Recreation Association

Author/s	Lee Anderson	Acting Manager Community Support
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D23/10065

Applicant

Esperance Districts Recreation Association (EDRA)

Location/Address

Noel White Centre, Black Street, Esperance WA 6450

Executive Summary

For Council to consider waiving fees for the hire of the Noel White Centre by the Esperance Districts Recreation Association (EDRA).

Recommendation in Brief

That Council waive fees for the Esperance Districts Recreation Association for usage of the meeting room and an office space at the Noel White Centre for the period 1 May 2023 to 30 April 2024, subject to conditions.

Background

EDRA is an affiliation-based peak body for sporting and recreation clubs in Esperance. The EDRA Committee includes representatives from a number of sporting clubs, with all sporting clubs and associations able to join. A key role of EDRA is to provide a means of communication between the Shire and local recreational groups, and to provide feedback and advice on local sporting matters.

In addition, EDRA runs the annual Sport Star of the Year Awards and administers the Junior Travel Trust Fund to assist individuals who have been selected for State Country level or above. EDRA also administers the Esperance Talent Development Program which supports access to specialist skills that help develop athletes, coaches and umpires.

EDRA has historically worked closely with the Shire's Club Development Officer and Volunteer Resource Centre with a focus on strong, well-managed recreational organisations.

For many years EDRA leased Sports House from the Shire of Esperance (the Shire) at a cost of \$100 per annum. In 2023, the Shire has proposed EDRA relocate to the Noel White Centre to support an activated sporting precinct. A Memorandum of Understanding was signed by both parties in accordance with Council's resolution to waive the fees. Copy attached.

Officer's Comment

EDRA have requested that the current arrangement between their organisation and the Shire be continued. Copy attached.

It is proposed that Council waive fees for one (1) office space for the exclusive use of EDRA, and for access to a meeting space for EDRA (12 x 2-hour meetings per annum) and their affiliated members (2 x 2-hour meetings per annum).

Bookings management for the meeting spaces will be coordinated through the Bay of Isles Leisure Centre, and will be subject to availability.

Should Council approve to waive the fees, a Memorandum of Understanding will be signed with EDRA outlining the terms of use as per normal operational requirements.

Consultation

Esperance Districts Recreation Association.

Financial Implications

The financial implications arising from this report are a minimal income loss of approximately \$1,344 per annum based on the Fee being 'Meeting Room – Community - \$21 per hour'. It is anticipated that approximately half of the EDRA affiliated clubs are likely to make use of the free access.

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Community Connection

Active volunteers supporting organisations and activities that bring the community together.

Environmental Considerations

Nil

Attachments

A¹. MOU - EDRA - Noel White Office

B¹. EDRA email to Shire - MOU - Use of Noel White Centre

Officer's Recommendation

That Council waive fees for the Esperance Districts Recreation Association for usage of the meeting room and an office space at the Noel White Centre for the period 1 May 2023 to 30 April 2024, subject to the following conditions:

1. EDRA will have access to one (1) office space;
2. EDRA will receive meeting room access for a maximum of twelve (12) two-hour sessions during the term; and
3. EDRA Affiliated Members will each receive meeting room access for a maximum of two (2) two-hour sessions during the term, on the basis the access is non-transferable or accruable.

Voting Requirement

Simple Majority

Shire of Esperance
Sporting Complex Facility
Black Street, PO Box 507, Esperance WA 6450
sportscomplex@esperance.wa.gov.au
PH: (08) 9083 1711



Memorandum of Understanding (MOU)

This Memorandum of Understanding (further referred to as MOU) is made between the Shire of Esperance (SOE) and the Esperance District Recreation Association (EDRA)

Purpose of MOU	This MOU outlines the terms and conditions as agreed for the use of the Noel White Centre (NWC).
Interpretation	In this MOU, unless the contrary intention appears or the context otherwise requires 'Agreement' means this contract.
Agreement Term	This Agreement shall commence on 27 April 2022 and remain in force until 1 st May 2023. This agreement will be reviewed by all parties in April 2023.
Hired Area	Office 2 Meeting Room – 2 x 2 hour room hire at no charge for each EDRA Affiliated Member per year. Not accruable. Meeting Room – 12 x 2 hour room hire at no charge for EDRA per year. Not accruable.

Shire of Esperance
Sporting Complex Facility
Black Street, PO Box 507, Esperance WA 6450
sportscomplex@esperance.wa.gov.au
PH: (08) 9083 1711



Responsibilities

Esperance District Recreation Association undertakes the following:

- 1) Possess current public liability insurance policy to the minimum of \$20 million. A current copy is to be provided prior to commencing use of the facility (to be reviewed upon commencement of each new Agreement, with updated copies to be provided when renewed during the course of this MOU).
- 2) All monies for hiring of storage space must be paid before or on the due date.
- 3) A list of EDRA Affiliated Members to be provided to the Sporting Complexes Officer annually.
- 4) EDRA will give a minimum of seven (7) working days' notice for meeting room bookings. Booking Form to be completed and forwarded to Sporting Complexes Officer.
- 5) EDRA and its Affiliated Members will not be given preference over other bookings.
- 6) The user group must leave every part of the Facilities in good condition, free from any waste, rubbish, dirt, disrepair or damage and where the user group defaults in complying with this clause, will pay to the SOE upon demand, any and all reasonable costs incurred by the SOE in cleaning and restoring the Facilities to the condition those areas were in at the beginning of the period of use, to the SOE satisfaction.
- 7) No smoking is permitted inside any of the sporting complex facilities.
- 8) The user group shall not affix or exhibit or permit to be affixed or exhibited in or upon the Facilities any placard, signboard, neon sign or other advertisement, unless the user group have first obtained the prior written approval.
- 9) Keys and access fobs will be provided to the user group representatives for access to the sporting complex facility. Unless otherwise approved by the Sporting Complex management in writing, keys and fobs are for the exclusive use of the providers. Keys and fobs are to be returned at the end of the hire Agreement within 10 working days. Failure to return in this timeframe will result in a fee as per SOE Fees and Charges.
- 10) The user group must notify the Sporting Complexes Officer of lost keys and fobs immediately. Loss of fobs and keys will attract a fee as per the SOE fees and charges schedule.
- 11) No under 18's in the facility unless supervised.
- 12) SOE accepts no responsibility for lost or stolen belongings. It is recommended that EDRA has Contents insurance.
- 13) If in any instance, MCM security is called out to the facility due to faults by the user group, the security fee will be passed onto the user group. Instances where this may occur includes: if the alarm is not correctly armed, if doors are left open or if emergency exits are open.
- 14) Damage or disrepair to the premises or any equipment must be reported immediately to sportscomplex@esperance.wa.gov.au. In an emergency where the user group is aware of a danger to the premises or persons, the association must report promptly to the BOILC Manager.
- 15) If a breach of this MOU does occur the EDRA will be notified in writing by SOE and given the

Shire of Esperance
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chance to remedy the issue within 30 days.

- 16) EDRA is responsible for any damage (beyond normal wear and tear) that occurs to the hired space during the Agreement period. Failure to return the space to the original condition will result in costs incurred by the SOE to be reimbursed by EDRA.
- 17) Acknowledge the Esperance Indoor Stadium, Graham Mackenzie Stadium and Noel White Centre and recreation grounds are shared public areas and other groups may be utilising areas unless an exclusive agreement is in place with the Sporting Complex Management.
- 18) Only Access Areas hired – meeting and function room not available unless booked.
- 19) All marketing material which associates the SOE must be approved.
- 20) Be professional and comply with all policies and procedures of the Sporting Complex Facility, as well as applicable local, state and federal laws.
- 21) Not participate in any form of conduct that may constitute a conflict of interest or misrepresent the professionalism of the Sporting Complex Facility or the SOE.
- 22) Alcohol not allowed on premises unless an agreement has been negotiated with the SOE CEO.
- 23) In the event of any matter contained in this Memorandum not being agreed upon between the parties involved and therefore requiring mediation, the Council of the Shire of Esperance is to act as sole arbitrator in settling the dispute. The Council will exercise impartiality and good faith in considering the disputed matter and EDRA agree to abide by the decision of the council.

Responsibilities

Shire of Esperance Sporting Complex Facility Management undertakes the following:

- 24) Provide a clean and maintained Sporting Complex Facility.
- 25) Ensure that all 'out of order' equipment is repaired in the most reasonable time frame as is possible.
- 26) Will respond to all requests/communication in a timely manner.

Termination

This Agreement shall terminate upon any one of the following events:

- 27) Representatives of EDRA do not fulfil requirements according to the conditions of this Agreement.
- 28) EDRA representatives operate outside of their scope of practice.
- 29) The SOE or EDRA does not fulfil its requirements according to this Agreement.

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30) Mutual written agreement between the parties, providing for not less than 60 days advance notice.

Following are the levels of violation currently defined:

Level 1: Most serious violation resulting in immediate termination:

- Lapse of insurance.
- Damage reputation of the Shire of Esperance.
- Non adherence to Code of Conduct.

Level 2: Violations resulting in Sporting Complex Facility Management interview, warnings with potential to lead to termination:

- Misuse or disrespect of equipment or building.
- Unprofessional behavior.

Upon leaving the building it is required that the following is completed

- All equipment is put away
- All rubbish bins have been emptied
- All external doors are shut and secure
- All lights are turned off
- All air conditioning is turned off
- Security Alarm is activated (refer clause 13)

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Sporting Complex Facility
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sportscomplex@esperance.wa.gov.au
PH: (08) 9083 1711



This Memorandum of Understanding was agreed to and signed this 2nd day of
May 2022

Director External Services - Shire of Esperance

Holly Phillips
Name

2/5/22
Date

Esperance District Recreation Association

ERICA AUSTEN
Name

1/6/22
Date

Lee Anderson

From: [REDACTED]
Sent: Saturday, 15 April 2023 12:47 PM
To: Lee Anderson
Subject: RE: Memorandum of Understanding - Use of Noel White Centre - EDRA

[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Lee, the arrangement has been working satisfactorily from EDRA perspective, and haven't had any complaints from Jenny Sage, so roll the MOU please.

Regards

[REDACTED]

Tax Accountant

Rigney Associates

67 Windich Street, PO Box 423
ESPERANCE WA 6450

Ph: 08 9071 1411
Fax: 08 9071 3739

Viruses

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From: Lee Anderson <lee.anderson@esperance.wa.gov.au>
Sent: Friday, 14 April 2023 11:45 AM
To: [REDACTED]
Subject: Memorandum of Understanding - Use of Noel White Centre - EDRA

Good morning Dave

I have been advised that the current Memorandum of Understanding between the Shire and EDRA in relation to use of the Noel White Centre is in force until 1 May 2023. Further, the Agreement outlines that the terms stated in the Agreement must be reviewed by all parties in April 2023.

Attached is a copy of the Agreement. It would be appreciated if you could review the Agreement and advise in writing if EDRA wish to continue with the current arrangement.

Please contact me if you have any queries.

Thank you.

Lee



Lee Anderson

Acting Manager Community Support
Shire of Esperance | Administration Building

T 08 9083 1666 | M 0428 894 384

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Item: 12.1.2

Local Planning Scheme No. 24 - Amendment No. 9

Author/s	Richard Hindley	Manager Building, Planning and Land Projects
Authorisor/s	Shane Burge	Chief Executive Officer

Applicant

Internal

Location/Address

Shire of Esperance

Executive Summary

For Council to consider draft Amendment No. 9 for approval subject to modifications as a result of the public exhibition that was undertaken.

Recommendation in Brief

That Council In accordance with Regulation 50(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015* support draft Amendment No. 9 with proposed modifications to address issues raised in the submissions.

Background

Amendment No. 9 was initiated by Council at its Ordinary Council Meeting in December 2022 (Resolution O1222-108). The amendment is now returned to Council for consideration following public advertising in accordance with the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Officer's Comment

In accordance with *Planning and Development (Local Planning Schemes) Regulations 2015*, Local Planning Scheme No. 24 (LPS 24) Amendment No. 9 (Attachment A) was referred to the Environmental Protection Authority (EPA) for a determination to be made under Section 48A of the *Environmental Protection Act 1986*.

On 12 January 2023, the EPA advised the Shire that after consideration of the LPS 24 Amendment No. 9 documentation, the proposed Scheme Amendment was not required to be assessed under Part IV Division 3 of the *Environmental Protection Act 1986*.

A total of thirteen (13) submissions were received at the close of the public advertising period (Attachment B). All submissions received have been addressed in the Schedule of Submissions (Attachment C) with several modifications proposed to the Scheme Amendment as a result of the submissions.

Consultation

Upon receiving the advice from the EPA, LPS 24 Amendment No. 9 was advertised for public comment in accordance with the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The advertising commenced on 17 February 2023 and closed on 7 April 2023, being a period of 49 days.

Advertising consisted of:

- An advertising notice in the Esperance Weekender on 17 February 2023;
- Notices on the Shire's public information boards;
- Availability of Amendment documentation on the Shire's website; and
- Email Referral to government departments and servicing agencies.

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local Planning Scheme No. 24

Policy Implications

Local Planning Strategy

Strategic Implications

Council Plan 2022 – 2032

Place - Outcome 7. Responsible planning and development

Objective 7.1. Enable access to land and development opportunities to meet local needs.

Environmental Considerations

Nil

Attachments

- A⇒. Local Planning Scheme No. 24 Amendment No. 9 - *Under Separate Cover*
B⇒. Submissions - *Under Separate Cover*
C↓. Schedule of Submissions

Officer's Recommendation

That Council in accordance with Regulation 50(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015* support draft Amendment No. 9 with the proposed modifications to address issues raised in the submissions:

1. Amending Schedule 3 and the Scheme Map as depicted on the Scheme Amendment Map by adding an Additional Use with the following:

No.	Location	Base Zone	Additional Use(s)	Development Standards/Conditions
A31	Lot 1740 Merivale Road, Merivale	Rural	As a 'P' use: <ul style="list-style-type: none">• Brewery As a 'D' use; <ul style="list-style-type: none">• Caravan Park• Holiday Accommodation• Restaurant/café	a. The shop is not to have a Net Floor Area in excess of 150m ² . b. All development shall be setback a minimum of 10 meters from Merivale Road.

			<p>As an 'I' use;</p> <ul style="list-style-type: none"> • Shop 	<p>c. A BAL Rating of BAL-29 or less is to be achieved for all development.</p> <p>d. Any application for development approval is to be accompanied with an associated fire management plan.</p>
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2. Amending Schedule 3 A22 changing the permissibility of a 'Tourist Development' from an 'A' use to a 'D' use
3. Amending the scheme map to show Lots 50 – 57 Connolly Street, West Beach from 'Urban Development' to as 'Rural Residential'.
4. Amending Schedule 3 and the Scheme Map as depicted on the Scheme Amendment Map by adding an Additional Use with the following:

No.	Location	Base Zone	Additional Use(s)	Development Standards/Conditions
A32	Lot 1755 Wylie Bay Road, Bandy Creek	Rural	<p>As a 'D' use;</p> <ul style="list-style-type: none"> • Tourist Development <p>Other complimentary or non-defined uses considered appropriate by the local government.</p>	<ol style="list-style-type: none"> 1. All development shall be setback a minimum of 10 meters from all property boundaries. 2. A BAL Rating of BAL-29 or less is to be achieved for all development.

5. Amending Clause 17, Table 4 – Zoning and Land Use Table by replacing the 'X' with a 'D**'; for 'Brewery' in the 'Tourism' zone and insert as a footnote at the end of Table 4 – Zoning and Land Use Table as follows: '** Brewery in the 'Tourism' zone only to occur where trade waste management involves connection to reticulated sewer.'
6. Amending the Scheme Map to show the truncation adjacent to Lot 5 Victoria Street, Nulsen as 'Residential R40'.
7. Amending the Scheme Map to show Lots 5 and 665 Victoria Street, Nulsen as 'Residential R40'.
8. Amending the Scheme Map to show the portion of Lot 129 Rowse zoned 'Rural Residential' to 'Urban Development'.

9. **Amending the Scheme Map to show Lots 361 and 362 on DP 256433 be rezoned from the 'Rural Residential' to 'Industrial Development'.**
10. **Amending the Scheme Map to show the southern portion of Lot 135 on Deposited Plan 226439 zoned 'Rural Residential' to 'Industrial Development'.**

Voting Requirement Simple Majority

SCHEDULE OF SUBMISSIONS – LOCAL PLANNING SCHEME NO. 24

AMENDMENT No. 9

No	Submitters Details	Description of Affected Property	Submission Comments					Planning Services Comments
1	Department of Mines, Industry Regulation and Safety 100 Plain Street EAST PERTH WA 6004	N/A	1. No Objection					1. Noted
2	Brett and Cathie Bickley	Lot 1740 Merivale Road, Merivale	1. Request please that the below be inserted into the scheme:					1. Uphold insert a new additional use and amend the Scheme Map accordingly.
			No.	Location	Base Zone	Additional Use(s)	Development Standards/Conditions	
			A31	Lot 1740 Merivale Road, Merivale	Rural	As a 'P' use: • Brewery As a 'D' use; • Caravan Park • Holiday Accommodation • Restaurant/café	1. The shop is not to have a Net Floor Area in excess of 150m². 2. All development shall be setback a minimum of 10 meters from Merivale Road. 3. A BAL Rating of BAL-29 or less is to be achieved for all development. 4. Any application for development approval is to be accompanied with an associated fire	

						As an 'I' use; • Shop	management plan.	
3	Scanlan Architects Level 1, 79 King Street Perth, WA 6000 Australia	Lot 106 (83) Pink Lake Road, Nulsen	1. In relation to A22 relating to Lot 106 Pink Lake Road, Nulsen it is requested that the use of Tourist Development be changed to a 'D' use.					1. Uphold – Amend the permissibility of 'Tourist Development' to a 'D' use in A22.
4	Dr Rob Hewlett Swans Veterinary Services 83 Shelden Road	Lot 15 Stearne Road, Monjilup	1. Request the following be added to Schedule 3:					1. Dismiss – an amendment to the Ancillary Accommodation Local Planning Policy has been advertised to facilitate the proposed development .
			No.	Location	Base Zone	Additional Use(s)	Development Standards/Conditions	
			A33	Lot 15 Stearne Road, Monjilup	Rural smallholdings	As a 'D' use; • Grouped dwelling	1. The total number of dwellings is not to exceed two.	
5	David and Kristian Spencer	Lots 50 – 57 Connolly Street, West Beach	1. We have recently developed Lot 70 Connolly Street to 8 new properties - Lots 50-57 Connolly Street. This is currently zoned 'Urban Development'. However, now that the subdivision is complete it has been suggested we lodge a submission to review this zoning to 'Rural Residential' to better reflect the future land use of these 8 one hectare properties.					1. Uphold – amend the scheme map to show Lots 50 – 57 Connolly Street, West Beach as 'Rural Residential'.

6	Ashley Fisher Avon Waste 16 Ashworth Road Dallak York	Lot 1755 Wylie Bay Road, Bandy Creek	1. Request the following be added to Schedule 3:					1. Uphold insert a new additional use and amend the Scheme Map accordingly.
			No.	Location	Base Zone	Additional Use(s)	Development Standards/Conditions	
			A32	Lot 1755 Wylie Bay Road, Bandy Creek	Rural	As a 'D' use; • Tourist Development Other complimentary or non-defined uses considered appropriate by the local government.	1. All development shall be setback a minimum of 10 meters from all property boundaries. 2. A BAL Rating of BAL-29 or less is to be achieved for all development.	
7	Department of Health PO Box 8172 Perth Business Centre WA 6849	N/A	1. The DoH has no objections to the proposed planning scheme amendments subject to all developments being in accordance with the Government Sewerage Policy 2019.					1. Noted
8	Department of Water and Environmental Regulation 5 Bevan Street, ALBANY WA 6330	N/A	<p>1. The Department supports Amendment 9.3 relating to 'Brewery'. Rural Residential sized lots are unlikely to be connected to sewer, and not of a sufficient size to adequately manage onsite disposal of trade waste from Breweries as well as domestic wastewater.</p> <p>2. The Department has identified that Amendment 9.4 'Incidental' 'Brewery' permissibility for 'Tourism' zone) will impact on environment and/or water resource values and/or management. Key issues and recommendations are provided below, and these matters must be addressed to the satisfaction of the Department:</p> <ul style="list-style-type: none"> • Issue: Inadequate information provided to 					<p>1. Noted</p> <p>2. Uphold – amend the 'D' for 'Brewery' to 'D**' and insert as a footnote at the end of Table 4 – Zoning and Land Use Table as follows: '** Brewery in the 'Tourism' zone only to</p>

			<p>support Breweries on unsewered 'Tourism' sites</p> <ul style="list-style-type: none"> Advice: A modification is recommended to include a provision limiting 'Brewery' in the 'Tourism' zone only to where trade waste management involves connection to reticulated sewer <p>3. The Department has concerns regarding the potential risk of Breweries in unsewered areas and does not support the unqualified expansion of permissibility for 'Brewery' in the 'Tourism' zone. The Department also recommends the Shire develop a Local Planning Policy on Breweries and beverage manufacturing and would be happy to assist the Shire in this regard.</p>	<p>occur where trade waste management involves connection to reticulated sewer'</p> <p>3. Noted</p>
9	<p>Taylor Burrell Barnett PO Box 7130 Cloisters Square PERTH WA 6850 On behalf of DevelopmentWA</p>	<p>Lots 5 and 665 Victoria Street, Nulsen</p>	<p>1. Road Reserve truncation is requested to be rezoned to 'Residential' R40.</p> <p>2. Lots 5 and 665 Victoria Street, Nulsen is requested to the rezoned from 'Residential R20' to 'Residential R40'</p>	<p>1. Uphold – amend the Scheme Map to show the truncation adjacent to Lot 5 Victoria Street, Nulsen as 'Residential R40'</p> <p>2. Uphold – amend the Scheme Map to show Lots 5 and 665 Victoria Street, Nulsen as 'Residential R40'</p>
10	<p>Department of Primary Industries and Regional Development Locked Bag 4 BENTLEY DC 6983</p>	<p>N/A</p>	<p>1. DPIRD objects to the listing of a 'Brewery' in the 'Tourism' zone as an 'I' use and request it be listed as either an 'A' or 'D' use.</p> <p>2. No objections to any other component of the Scheme.</p>	<p>1. Uphold – amended amendment point 4 to read 'Amend Clause 17, Table 4 – Zoning and Land Use Table by replacing the 'X' with a 'D'; for 'Brewery' in the 'Tourism' zone. See Submission 8 point 2</p> <p>2. Noted</p>

11	Department of Education 151 Royal Street EAST PERTH WA 6004	N/A	1. The proposed amendment are minor in nature and it is anticipated that they will have a minimal impact on school sites with the Shire of Esperance	1. Noted
12	Department of Fire and Emergency Services 20 Stockton Bend COCKBURN CENTRAL WA 6164		<p>1. The documentation provided indicates that the Shire of Esperance has not applied State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP 3.7) to this proposal (if applicable).</p> <p>2. As the proposed amendment details change of use from Public Open Space to Residential it may be important to consider bushfire risk to the site. However, it seems that the site has an existing use as a dwelling.</p>	<p>1. Dismiss – None of the proposed changes in the amendment trigger SPP3.7. Please note that the Scheme already reference in SPP3.7 as a State planning policy to be read as part of the Scheme.</p> <p>2. Dismiss – In the instance of the example that you raised the amendment seeks to apply the main lots zone over the portion was excised from the adjoining reserve and a road closure. This does not trigger any application of SPP3.7 and was an action undertaken by the Department of Planning, Lands and Heritage – Land Services</p>
13	Taylor Burrell Barnett PO Box 7130 Cloisters Square PERTH WA 6850 On behalf of DevelopmentWA	Lot 129 Rowse Street and Lots 361 and 362 on DP 256433	<p>1. Respectfully request the whole of Lot 129 Rowse Street be rezoned to 'Urban Development'</p> <p>2. Respectfully request that Lots 361 and 362 on DP 256433 be rezoned from the 'Rural Residential' to</p>	<p>1. Uphold in Part – Rezone the portion of Lot 129 Rowse zoned 'Rural Residential' to 'Urban Development' and amend the Scheme Map accordingly.</p> <p>2. Uphold – Rezone Lots 361 and 362 on DP</p>

			<p>'Industrial Development' zone.</p> <p>3. Lot 135 on Deposited Plan 226439 is undeveloped and zoned 'Rural Residential' and Industrial Development. Our client (DevelopmentWA) is in discussions with that landowner to confirm whether their land can be incorporated into an industrial structure planning process for our client's landholdings</p>	<p>256433 be rezoned from the 'Rural Residential' to 'Industrial Development' and amend the Scheme Map accordingly.</p> <p>3. Noted – Rezone the southern portion of Lot 135 on Deposited Plan 226439 zoned 'Rural Residential' to 'Industrial Development' and amend the Scheme Map accordingly.</p>
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Item: 12.1.3

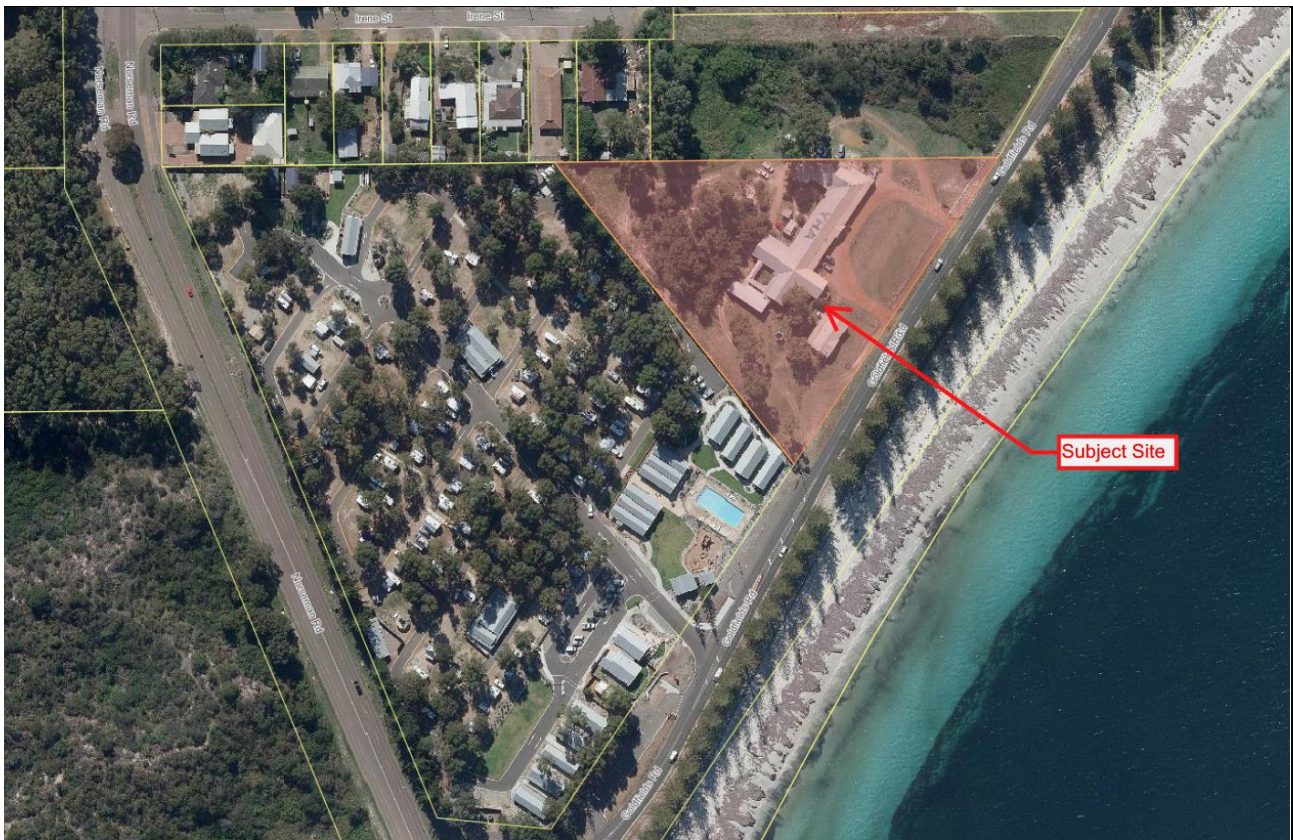
Cancellation of Reserve 53801 and Extension of Reserve 26967

Author/s	Richard Hindley	Manager Building, Planning and Land Projects
Authoriser/s	Shane Burge	Chief Executive Officer

File Ref: D23/11646

Applicant
Internal

Location/Address
Reserve 53801



Executive Summary

For Council to consider cancelling Reserve 53801 to facilitate the expansion of Reserve 26967 over the entire site.

Recommendation in Brief

That Council:

1. Request the Hon. Minister for Lands under Section 51 of the *Land Administration Act 1997* to cancel Reserve 53801;
2. Request the Hon. Minister for Lands under Section 51 of the *Land Administration Act 1997* amend the boundaries of Reserve 26967 to cover the area formally known as Reserve 53801;

3. Request the Hon. Minister for Lands under Section 51 of the *Land Administration Act 1997* to assign the purposes of 'Tourist Purposes' and 'Accommodation' that were formally on Reserve 53801 to Reserve 26967 in addition to the existing land uses; and
4. Request the CEO to Include provisions with the lease being negotiated to take into account changes to the reserves 26967 and 53801

Background

At the Council Meeting of 22 November 2022 Council endorsed (O1122-193) the disposal of Reserve 53801 by lease to RAC Parks and Resorts, subject to public advertising. At the end of the advertising period no submissions were received and the development of the lease has commenced.

At the Council Meeting of 28 February 2022 Council endorsed (O0223-033) endorsed the change to retain a portion of the existing Blue Waters Lodge building and this was to be included in the lease being negotiated.

The lease term available on Reserve 53801 is 21 years. The lease term available of Reserve 26967 is 35 years.

Officer's Comment

Discussion held with the Department of Planning, Lands and Heritage – Land Services identified that the only way for an existing Reserve to be incorporated with an adjacent Reserve is to cancel the Reserve that will be superseded by the adjoining Reserve

Consultation

Department of Planning, Lands and Heritage – Land Services
Manager Economic Development

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Land Administration Act 1997

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Place - Outcome 7. Responsible planning and development

Objective 7.1. Enable access to land and development opportunities to meet local needs.

Environmental Considerations

Nil

Attachments

Nil

Officer's Recommendation

That Council:

- 1. Request the Hon. Minister for Lands under Section 51 of the *Land Administration Act 1997* to cancel Reserve 53801;**
- 2. Request the Hon. Minister for Lands under Section 51 of the *Land Administration Act 1997* amend the boundaries of Reserve 26967 to cover the area formally known as Reserve 53801;**
- 3. Request the Hon. Minister for Lands under Section 51 of the *Land Administration Act 1997* to assign the purposes of 'Tourist Purposes' and 'Accommodation' that were formally on Reserve 53801 to Reserve 26967 in addition to the existing land uses; and**
- 4. Request the CEO to Include provisions with the lease being negotiated to take into account changes to the reserves 26967 and 53801.**

Voting Requirement

Simple Majority

12.2 ASSET MANAGEMENT

Item: 12.2.1

Corporate Carbon Emission Baseline

Author/s	Mathew Walker	Director Asset Management
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D23/11851

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to consider the Carbon Emission Baseline report.

Recommendation in Brief

That Council:

1. Receive the Net Zero Emissions Baseline Study – Executive Summary;
2. Receive the 2022 Renewable Energy Projects Audit – Executive Summary;
3. Note the estimated Shire of Esperance annual corporate carbon emissions is 4,335 tCO₂e, excluding emissions from waste; and
4. Request the CEO to:
 - a. Continue to monitor the Shire of Esperance annual corporate carbon emissions; and
 - b. Bring a report back to Council on corporate carbon emissions reduction targets.

Background

In delivering the Shire's Climate Change Declaration and Council Plan action 5.1.1. *Provide a carbon emissions audit to get a baseline measure and enable realistic targets to be set.* A baseline of our corporate carbon emissions is required. The shire through the GVROC Regional Climate Alliance (that the shire is a member of) as part of funded project, undertook a carbon emissions audit of all member Councils.

This report has now be endorsed by GVROC and the executive summary has been made public. The Executive Summary of the Goldfields Esperance Regional Climate Alliance Regional Corporate Greenhouse Emissions Inventory is included in attachment A, and the extract of the Shire of Esperance corporate Greenhouse Emissions baseline is provided in attachment B.

As part of the GVROC Regional Climate Alliance, a Renewable Energy Project Audit was conducted, to look at existing projects and future opportunities to increase renewable energy within the region. The 2022 Renewable Energy Project Audit – Executive Summary is included in attachment C

Officer's Comment

The Shire's corporate carbon emissions annual emissions for 2021/22 is estimated at 4,335 tCO₂e, excluding emissions from waste, made up of major emitters of:

- Transport fuels (49.9%; 2,163 tCO₂e) including diesel, petrol usage across fleet vehicles and plant machinery | Scope 1 and 3

- Electricity consumption (46.3%; 2,007 tCO₂e) including shire operations, street lighting, open space lighting, field lighting | Scope 2 and 3

It is important to establish a baseline of our annual carbon emissions, even though it is likely these figures may change as reporting is further refined over the coming year. The estimated 4,335 tCO₂e gives a good starting point to begin our transition to net zero carbon emissions and enables realistic reduction targets to be set and monitored.

Further to this the recommendations out of the Renewable Energy Project Audit, gives the Shire ways to help facilitate a transition to net zero carbon emissions.

Consultation

GVROC Regional Climate Alliance

Financial Implications

Future actions to reduce carbon emissions will likely have a financial impact, however many of the actions we should be doing regardless to a more efficient organisation and to save money. Future actions financial implications will be addressed at the time.

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Shire of Esperance's Climate Change Declaration

Strategic Implications

Council Plan 2022 – 2032

Planet - Shared responsibility for climate action and sustainability

Encourage the adoption of sustainable practices.

Raise awareness and increase education on environmental issues.

5.1.1. Provide a carbon emissions audit to get a baseline measure and enable realistic targets to be set

Environmental Considerations

The environmental considerations are detailed in the report, with the objective to reduce the Shire of Esperance corporate carbon emissions.

Attachments

- A. Net Zero Emissions Baseline Study - Exec Summary
- B. Net Zero Emissions Baseline Study - Shire of Esperance - Extract
- C. 2022 Renewable Energy Project Audit - Exec Summary

Officer's Recommendation

That Council:

1. **Receive the Net Zero Emissions Baseline Study – Executive Summary;**
2. **Receive the 2022 Renewable Energy Projects Audit – Executive Summary;**

- 3. Note the estimated Shire of Esperance annual corporate carbon emissions is 4,335 tCO₂e, excluding emissions from waste; and**
- 4. Request the CEO to:**
 - a. Continue to monitor the Shire of Esperance's annual corporate carbon emissions; and**
 - b. Bring a report back to Council on corporate carbon emissions reduction targets.**

Voting Requirement

Simple Majority



Goldfields Esperance Regional Climate Alliance

Net Zero Emissions Baseline Study





Goldfields Esperance Regional Climate Alliance
Regional Corporate Greenhouse Emissions Inventory

Prepared for
Goldfields Esperance Regional Climate Alliance

Version	Author	Date	Description of changes
V0a	Paul Brown, Ankit Kamra, Jenny Frieden	27/11/2022	Drafting
V0b	Evan Davies and Sophie Beard	12/12/2022	Review and update
V1a	Evan Davies	15/12/2022	Draft for Submission
V1b-g	Jenny Frieden, Roman Aizengendler, Paul Brown and Evan Davies	14/02/2023	Revised based on client feedback
V2a	Evan Davies	20/02/2023	Final for Submission
V2b	Evan Davies	09/03/2023	Revision of Exec Summary

Prepared by
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About Ironbark Sustainability

Ironbark Sustainability is a specialist consultancy that works with government and business around Australia by assisting them to reduce energy and water usage through sustainable asset and data management and on-the-ground implementation. Ironbark has been operating since 2005 and brings together a wealth of technical and financial analysis, maintenance and implementation experience in the areas of building energy and water efficiency, public lighting and data management. We pride ourselves on supporting our clients to achieve real action regarding the sustainable management of their operations.

Our Mission

The Ironbark mission is to achieve real action on sustainability for councils and their communities.



Ironbark are a certified B Corporation. We have been independently assessed as meeting the highest standards of verified social and environmental performance, public transparency, and legal accountability to balance profit and purpose.



Foreword

In July 2021, the Goldfields Voluntary Regional Organisation of Councils (GVROC), a partnership between nine Local Government Authorities (LGA) in the Goldfields-Esperance (GE) region, was selected to participate in the Western Australian (WA) Government's Regional Climate Alliance (RCA) pilot program. The program is part of the WA Climate Policy, and encourages regional LGAs to work together to address climate change and reduce greenhouse gas emissions.

The GVROC RCA Working Group, which includes representatives from each GVROC LGA member, Regional Development Australia, Goldfields Esperance (RDAGE) and the Goldfields-Esperance Development Commission (GEDC), was formed in early 2022 to identify and deliver local climate change adaption and mitigation projects.

GVROC commissioned consultants, Ironbark Sustainability to undertake this project, which was partly funded through the RCA program in partnership with the Goldfields Esperance Development Commission (GEDC) and each GVROC member.

The collective challenge for the GE region is to reduce greenhouse gas emissions by finding sustainable cost-effective ways to integrate renewable energy sources such as wind power, concentrated solar thermal energy production and hydrogen into the energy requirements for the mining and agriculture industries, regional cities and towns and remote communities. Therefore, in conjunction with this project, GVROC undertook a renewable energy audit of the GE region in 2022.

The GE region is recognised as one of the world's most significant minerals provinces, historically with respect to gold and nickel production, but increasingly the renewable energy minerals needed for battery and other technologies is driving the rate and nature of use of shared infrastructure.

Most of the larger organisations in the region's mining sector have announced emission reduction targets in line with the Paris Agreement. Significant work by many parts of the sector has already been undertaken to reduce emissions, such as the transition to renewable power, the use of electric vehicles and machinery, the production of downstream battery minerals, and investments in hydrogen as a future energy source.

Agriculture is also booming closer to the coast, with between 2 – 3 million tonnes of grain exported from the Esperance Port annually. Livestock numbers have declined as grain production has expanded and the region's farmers are seen as highly innovative.

Precision Agriculture farming practices by large broadacre cropping enterprises has already resulted in increased production that optimises inputs, leading to increased profitability and minimised losses from such things as fertiliser.

In 2022, Fortescue Future Industries started engaging with farm owners, along with other stakeholders, to develop a green hydrogen industry. This rising new industry could potentially provide farmers with low-cost and sustainable alternatives for ammonia, transport, water and seasonal energy storage that will further reduce agriculture's emissions.

GVROC has a vision for the GE region to be thriving, clean, green and economically resilient and this guiding study, by developing outputs, including carbon emission reporting and monitoring



Goldfields Esperance Regional Climate Alliance
Regional Corporate Greenhouse Emissions Inventory

tools and frameworks, provides measurable targets that will support future emissions reduction projects.

The intent of this work was to primarily provide emissions reduction monitoring tools and targets to reduce carbon emissions from each GVROC LGA corporate operations, but to also better understand community emissions where LGAs could be targeting action and showing leadership in their communities.

The climate challenge is something that cannot be tackled at the level of the individual or household in each community. Rather it must be viewed as a collaborative effort across all levels of government, industry, energy providers and individual community members, which requires a shared vision, data and strategies, which this study endeavours to provide.

A handwritten signature in black ink, appearing to read "M Cullen".

Malcolm Cullen

GVROC Chair



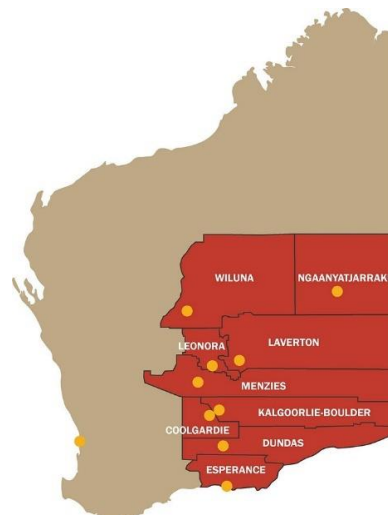


Goldfields Esperance Regional Climate Alliance
Regional Corporate Greenhouse Emissions Inventory

1. Executive Summary

The Goldfields Voluntary Regional Organisation of Councils (GVROC) formed the Goldfields Esperance Regional Climate Alliance in 2021. GVROC comprises nine Local Government Authorities: the Shires of Ngaanyatjaraku, Wiluna, Menzies, Laverton, Leonora, Coolgardie, Dundas, Esperance and the City of Kalgoorlie Boulder (these are referred to as Shires throughout this document unless specifically discussing the City of Kalgoorlie-Boulder).

The GVROC region is vast, covering a land area of around 940,000km², encompassing red deserts, expansive mineral wealth, the magnificent Great Western Woodlands, and the iconic white, sandy beaches of the Southern Ocean. The 55,000 people of the region live in one of the most beautiful, natural, safest, and least populated areas of the world.



This baseline study for net zero emissions combines the outputs of several pieces of work:

- Development of current corporate (Shire operations) greenhouse gas inventory for each Shire
- Detailed breakdown of community emissions beyond that provided on the snapshotclimate.com.au website
- Development of a Regional Net Zero Emissions Options for Shire corporate operations
- Engagement with key stakeholders including Shire staff, resource companies, agricultural agencies and to align with consultancy work for a regional renewable energy audit

These are briefly summarised below and detailed further within this report.

1.1 Regional Community Emissions

For the 2020 calendar year, Ironbark estimates the regional emissions as approximately 3.6 MtCO₂e.¹ As seen in Figure 1, the largest source of emissions was electricity and gas from the industrial sector, which comprised around 69% of emissions in the region. On-road transport accounted for 13% of emissions and agriculture for 9%. Residential and commercial emissions from waste, electricity and gas were all minor contributors to emissions at a regional scale.

The predominance of electricity emissions in the Goldfields Esperance community profile means the decarbonisation of the electricity supply should be the main focus of emissions reduction activities by the region in the short term. Electricity emissions are also highly concentrated across just a small number of mining companies, as

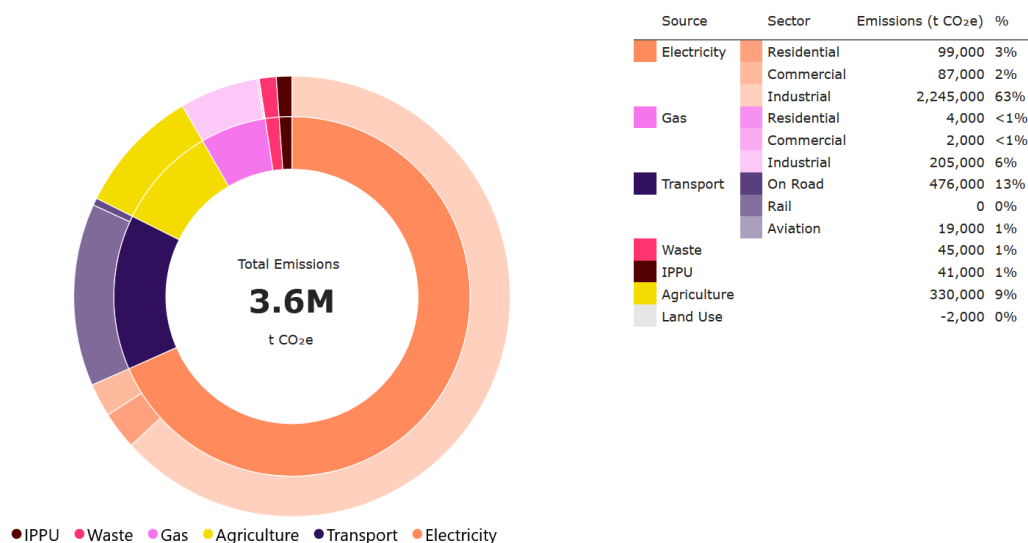
¹ One million tonnes of carbon dioxide equivalent. This measure accounts for the fact that there are multiple greenhouse gases by converting amounts of all gases to the equivalent amount of CO₂.



Goldfields Esperance Regional Climate Alliance Regional Corporate Greenhouse Emissions Inventory

discussed below. This high concentration of electricity emissions coupled with the availability of existing renewable energy solutions and the geographic isolation of the region provides considerable opportunities for emissions reduction. Emissions reduction opportunities in the Transport and Agriculture sector are also discussed in Section 5.

Figure 1: 2020 Regional Greenhouse Gas Emissions²



1.1.1 Key Emitter Analysis

As part of this work, Ironbark also conducted an analysis of key emitters within each Local Government Area. The emissions data for key emitters has been collated from a range of publicly available datasets including the National Greenhouse and Energy Reporting Scheme (NGERS)³, the Safeguard Registry⁴ and the National Pollutants Inventory.⁵ This data has been geolocated to facilities in the region and enables an estimate of the emissions from local organisations.

In the City of Kalgoorlie-Boulder and the Shires of Coolgardie, Dundas, Laverton, Leonora, Menzies and Wiluna, Ironbark's analysis found that emissions were highly concentrated in a small number of companies, predominantly Gold and Nickel Mining companies, however also includes some agriculture stations. In Kalgoorlie-Boulder,

² Data from snapshotclimate.com.au, during the delivery of this project additional data from key emitters and Shires have been sourced, resulting in updated data (e.g. waste data is now much higher based on Shire corporate emissions data). The original source data has been used for this Figure.

³ Australian corporations that meet certain thresholds must report their emissions and energy information under the National Greenhouse and Energy Reporting (NGER) scheme. This data is publicly available at: <https://www.cleanenergyregulator.gov.au/NGER/National%20greenhouse%20and%20energy%20reporting%20data/Corporate%20emissions%20and%20energy%20data>

⁴ The safeguard mechanism applies to facilities with scope 1 covered emissions of more than 100,000 tonnes of carbon dioxide equivalent (CO₂-e) per year. This data is publicly available at: <https://www.cleanenergyregulator.gov.au/NGER/The-safeguard-mechanism/safeguard-data/safeguard-facility-reported-emissions>

⁵ Industry facilities that exceed an NPI reporting threshold are required to report to the NPI. This data is publicly available at: <https://www.dcceew.gov.au/environment/protection/npi/data/latest-data>



Goldfields Esperance Regional Climate Alliance
Regional Corporate Greenhouse Emissions Inventory

for example, eleven organisations are responsible 1,010,000 tCO₂-e, accounting for 84% of the Shire's emissions. In the Shire of Esperance on the other hand, 39% of emissions are from agricultural activity and 40% from on road transport.

1.1.2 Emissions Reduction Targets

Ironbark also conducted research into what emissions reduction targets key emitters across the region have in place and analysed the total emissions that are expected to be saved if these targets are met. The approach used to assess the potential impact of emissions reduction targets assumes that emissions reduce in a linear manner until the target is achieved.

This analysis found that 44% of companies/organisations identified through the key emitter analysis had existing emissions reduction targets. These generally included a net zero emissions target by 2050 as well as interim emissions reduction targets typically between 30% reduction by 2030 and 50% reduction by 2035.

If all emissions reductions were met Ironbark estimates that 758,000 tCO₂-e would be saved each year by 2030 and 1,889,000 tCO₂-e by 2050. This represents just over half of the emissions produced for the region in 2020/21.

1.2 Corporate Council Emissions

As part of this project a detailed emissions inventory for the 2021/22 year was prepared for each Shire in the region⁶. Total regional corporate emissions calculated for the period 2021/22 is **76,184 tonnes of CO₂ equivalent (tCO₂e)**⁷.

Shire's corporate emissions have been calculated based on the guidelines provided by the Australian NGERs methodology and the WRI GHG Protocol Corporate Standard. To align with best practice and to set Shire up for possible carbon neutral certification, the inventory has been developed with the view to meet Climate Active requirements as much as possible. As a result, it includes Scopes 1, 2 and 3 emissions, and has an emphasis on completeness

Issues in data availability across different shires did result in a number of gaps within the emissions inventories, which have been noted in Section 3. With the exception of waste emissions⁸, however, most emissions gaps are expected to be minor.

For the first year of inventory, data not being able to be collected is common, however, this should set a trigger to start improving the processes and data collection procedures at each Shire to be able to develop emissions inventories on an annual basis (or at least every 3 years).

Figure 2 provides an overview of the regional corporate inventory for Goldfields Esperance Regional Climate Alliance by sector.

⁶ With the exception of Wiluna, where data was not provided to complete the analysis.

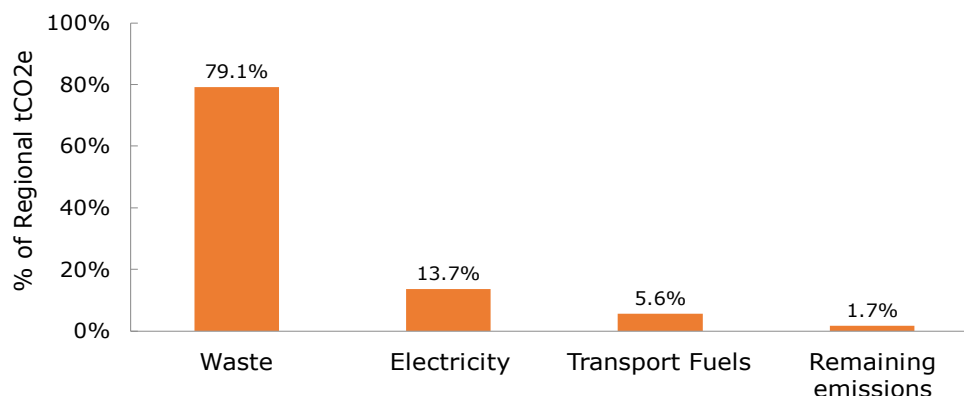
⁷ This includes emissions from waste from the City of Kalgoorlie-Boulder, however, activity data for waste was not available for the remaining Shires.

⁸ Emissions resulting from the disposal of waste to landfill and wastewater treatment



Goldfields Esperance Regional Climate Alliance
Regional Corporate Greenhouse Emissions Inventory

Figure 2: 2021/22 Regional Corporate greenhouse emissions by sector



Major emissions sources include:

- **Waste** (79%; 60,265 tCO₂e) including emissions from waste disposal to landfill, treatment of wastewater & discharge and corporate waste
- **Electricity consumption** (13.7%; 10,424 tCO₂e) including shire operations, street lighting, open space lighting, field lighting
- **Transport fuels** (5.6%; 4,229 tCO₂e) including diesel, petrol usage across fleet and plant equipment

The remaining emissions sources (Water Consumption, Stationary Fuels, Natural Gas, Corporate Waste, Staff Travel, Air Travel, Lubricants, Hire Cars and Taxis, Asphalt & associated construction materials, and Office Paper) contribute ~2% to the overall emissions inventory.

1.2.1 Net Zero Emissions Options for Corporate Operations

There are significant opportunities for GVROC Shires to reduce emissions across all major sources. Table 1 provides a summary of recommended emissions reduction opportunities.

Key actions to reduce emissions from Shire Corporate Operations include:













- Maximising behind the meter solar potential on high and medium energy use sites or sites reliant on diesel generation.
- Replace all remaining non-LED streetlights in line with best practice and Australian standards.
- Conduct energy audits and optimisation plans for key energy use sites.
- Commit to developing key sustainability policies to drive best practice energy efficiency and sustainable design and procurement across the region.
- Create a program to phase out all gas systems across the region and replace with electric alternatives.
- Develop a Sustainable Fleet Policy and a Fleet Transition Plan to effectively manage the complete transition of the Shires fleet to electric vehicles by 2035.



Goldfields Esperance Regional Climate Alliance
Regional Corporate Greenhouse Emissions Inventory

- In the short term complete long-term planning for waste to transition these operations to zero emissions.

Table 1: Summary of abatement opportunities

Action	Emissions Source	Cost	Abatement	Timeframe ⁺
 Streetlighting Upgrade	Electricity	\$	Medium	Short
 Sustainable Policies for Works Program	Electricity Natural Gas Concrete & Asphalt Waste	\$	Low	Short
 Energy Audits and Efficiency at Key Sites	Electricity Natural Gas	\$	Low	Short
 Battery Storage	Electricity Stationary Fuel	\$\$	Medium	Long
 Purchase and generation of Offsets	Offset	\$\$	Very High*	Medium
 Behind the Meter Solar	Electricity	\$\$	Medium	Medium
 Gas Transition	Natural Gas	\$\$	Low	Medium
 Passenger Vehicle Transition	Transport Fuel	\$\$	Low	Short
 Solar Farm	Electricity Offset	\$\$\$	Very High	Long
 Utility Vehicle Transition	Transport Fuel	\$\$\$	Medium	Medium
 Heavy Vehicle Transition	Transport Fuel	\$\$\$	Medium	Long
 Waste	Landfill gas	\$\$\$	Very High	Long

⁺ Timeframes: Short (6 months - 2 years), Medium (2 - 10 years), Long (10+ years)

* Offsets are not considered true abatement opportunities as they do not avoid greenhouse gas emissions. They should be used as a final step to achieve net zero emissions, offsetting any unavoidable emissions once all other available abatement actions have been implemented.

1.3 Recommendations

Below is a summary of the key recommendations for the Goldfields Esperance Regional Climate Alliance (GERCA) to undertake to reduce emissions across the region. These have been divided into recommendations that support the reduction of emissions from council operations and services, and that support emissions reduction across the communities.

It is important to note that these recommendations are broad in their nature, given that this study is focussed at a regional level. It will be up to individual Councils to



Goldfields Esperance Regional Climate Alliance
Regional Corporate Greenhouse Emissions Inventory

adopt their own strategies for emissions reduction and reporting, based on their capacity and resources, which varies significantly across the nine LGAs.

Although none of the GVROC members at this stage are tracking and reporting on their individual emissions, some of the larger Councils are engaging with industry to collaborate on issues such as improved waste management, water, and renewable energy infrastructure.

Some of the GVROC members have already collaborated on projects to upgrade solar and LED street lighting; Electric Vehicle charging stations; and renewable energy upgrades in partnership with Horizon Power and Western Power.

This Baseline Study provides the data for the GERCA to identify and further develop regional strategies and apply for grants to support sustainable emissions reduction activities that can be tracked and reported on over time.

Council Emissions

1. Support member councils to develop and report their emissions inventories annually. This will enable councils and the GERCA to start tracking emissions from council operations as well as the impact of emissions reduction actions.
2. Support member councils to address emissions inventory data gaps, as outlined in Appendix A.
3. Work with member councils to develop corporate emissions reduction targets.
4. Support member councils to identify and implement actions to reduce emissions from their operations, as per the key opportunities identified in Table 1 and in line with any established emissions reduction targets.

Community Emissions

5. Continue monitoring which organisations are the key emitters in the region (i.e. those accounting for large proportions of emissions).
6. Collect and report commitments and annual progress by key emitters and actors within the region.
7. Use the information collected on key emitters and their commitments to engage with companies to:
 - a. Provide assistance where needed for those organisations with ambitious commitments;
 - b. Work with those organisations without commitments or with commitments that lack ambition to develop ambitious targets;
 - c. Explore opportunities for collaboration between organisations to achieve emissions reductions.
8. Work with GEDC to develop a regional community emissions reduction target.
9. Identify programs and initiatives where councils have direct control over community emissions (e.g. waste and some infrastructure), or where council intervention can unblock barriers (e.g. planning, transport planning, arts and culture, community health), and/or accelerate action (e.g. promote state government subsidies).



Goldfields Esperance Regional Climate Alliance
Regional Corporate Greenhouse Emissions Inventory

10. Monitor key indicators of community emissions reduction and communicate progress. Examples of areas to track include: electric vehicles (EV), EV charging (public and private), solar PV, battery storage, grid scale renewables, offset programs (including through the Emissions Reduction Fund (ERF))
11. Monitor and communicate regional emissions and progress.
12. Explore regional solutions to corporate and community emissions reduction, for example a regional street lighting upgrade project⁹, an EV roadmap¹⁰ or solar and battery bulk buys.¹¹

⁹ See the Lighting the Regions website for an example of where this has been done well: <https://www.cvga.org.au/lighting-the-regions.html>

¹⁰ An example was developed by the Western Sydney Regional Organisation of Council, covering things like corporate fleet transition plans and an EV charging infrastructure master plan: <https://wsroc.com.au/media-a-resources/reports/summary/3-reports/317-western-sydney-electric-vehicle-roadmap-2022-2030>

¹¹ See for example: <https://shinehub.com.au/mitcham/>



3.5 Shire of Esperance

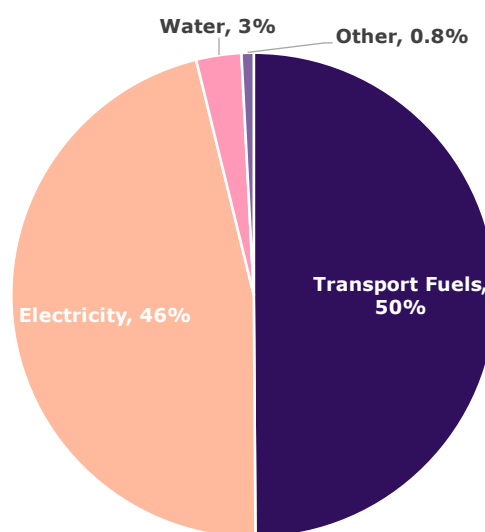
Total corporate greenhouse gas emissions for the period 2021/22 for the Shire of Esperance have been calculated as **4,335 tCO₂e**, excluding emissions from waste (waste disposal to landfill and wastewater treatment plants) and also taking into consideration that for many emissions sources activity data was not collected/provided.

Major emissions sources include:

- **Transport fuels** (49.9%; 2,163 tCO₂e) including diesel, petrol usage across fleet vehicles and plant machinery | **Scope 1 and 3**
- **Electricity consumption** (46.3%; 2,007 tCO₂e) including shire operations, street lighting, open space lighting, field lighting | **Scope 2 and 3**

Water consumption (3%; 130 tCO₂e) | Scope 3

Figure 21: Shire of Esperance corporate greenhouse emissions % by sector



In the overall corporate greenhouse inventory, Scope 1 (direct emissions) accounted for 47.6% of emissions (2,063 tCO₂e), Scope 2 (emissions associated with consumption of grid electricity) accounted for 45.6% (1,977 tCO₂e) and Scope 3 (indirect emissions) accounted for 6.8% (295 tCO₂e).

Activity data gaps to be addressed – to be included in the next 1-2 reporting years

- Natural Gas/LPG usage in Shire owned and operated buildings (if applicable)
- Usage of fuel for stationary purposes (for e.g. generator, boiler, hot water heater, oil heater, fuel stove etc.)



- Emissions from waste activities (whatever is in Shire operational control), including waste disposal to landfill and treatment of wastewater
- Refrigerant usage across Shire owned and operated buildings, and vehicle fleet
- Improve coverage of petroleum based oils and greases to include all shire owned and operated buildings and vehicles
- Usage of fuel (diesel, petrol) by Contractors for Shire works
- Asphalt and other construction materials usage for Shire works

Activity data gaps to be addressed – to be included in the next 3-5 years

Once the Shire has completed similar inventories for the next 1-3 years, an attempt should be made to start looking in more detail at emission sources followed by inclusion of Scope 3 sources. Scope 3 emissions are defined as "all indirect emissions (not included in scope 2) that occur in the value chain of the reporting entity (Shire)". This will include:

- Split of electricity/gas/water consumption and thereby emissions across Shire operations, Shire owned but community run operations, Shire owned but commercial run operations
- Split of electricity into street lighting (Shire owned, DNSP owned) and lighting (Shire owned, DNSP owned)
- Staff commute, staff travel for Shire works
- Staff business travel, accommodation
- Office paper and allied services
- Improve coverage of Business travel to include all transactions



Goldfields Voluntary Regional
Organisation of Councils (GVROC)

2022 RENEWABLE ENERGY PROJECTS AUDIT

Final Report

Date: 24 March 2023



www.100percentrenewables.com.au

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Executive Summary



In line with Australia's and global efforts towards achieving net zero greenhouse gas emissions by 2050, the Western Australian Climate Policy has introduced a plan aimed at developing climate-resilient communities and transitioning to a prosperous low-carbon future. As part of this initiative, the Goldfields Voluntary Regional Organisation of Councils (GVROC), a partnership of nine Local Government Authorities (LGAs), was selected to participate in a pilot project that is funded by the WA Climate Policy. One of the goals of this pilot is to collaborate and identify the most effective solutions to reduce greenhouse gas emissions and increase investment in renewable energy in the Goldfields-Esperance (GE) region.

The objective of this work is to provide insights into the state of renewable energy projects in the Goldfields-Esperance region and recommend actions to catalyse further investments in renewable energy. This report seeks to deliver the following:

- Examine past and present renewable energy projects in the Goldfields-Esperance region since 2013, when a similar audit was undertaken.
- Offer insights into the current energy market landscape and trends in WA while also identifying potential renewable energy initiatives in the Goldfields-Esperance region.
- Gather input from key stakeholders to determine the primary challenges and opportunities that exist in investing in renewable energy in this area.
- Provide actionable recommendations to encourage and accelerate further investment in renewable energy projects in the Goldfields-Esperance region.
- Serve to inform Government, industry and communities as the region seeks to move toward a sustainable, low carbon energy future.

Audit of renewable energy projects

The 2013 Audit of Renewable Energy Projects, commissioned by Regional Development Australia, Goldfields-Esperance (RDAGE)¹ found 13 operational and 10 proposed renewable energy projects in the GE region. The total capacity of these projects was 12,144 kW. In the 2022 status update conducted by 100% Renewables, only 8 of these projects were found to still be in operation. These projects are based in Esperance, Hopetoun, Kalgoorlie-Boulder and Ravensthorpe and are operated by utilities, mines and the City of Kalgoorlie-Boulder. They use wind, solar PV, solar thermal and geothermal

¹ Audit of Renewable Energy Projects in the Goldfields Esperance Region

technologies. The total capacity of the 2013 projects found to be operational in 2022 is approximately 8,900 kW.

Between 2013 and 2022, the region experienced growth in renewable energy implementation. In 2022, 100% Renewables identified 35 operational projects in the region with a total capacity of 78,300 kW. This represents around 545% growth in renewable energy capacity since 2013. Most of this renewable energy generation comes from solar PV and wind turbines (Figure 1).

The operators of these renewable energy projects include mining companies, utilities and Local Governments.

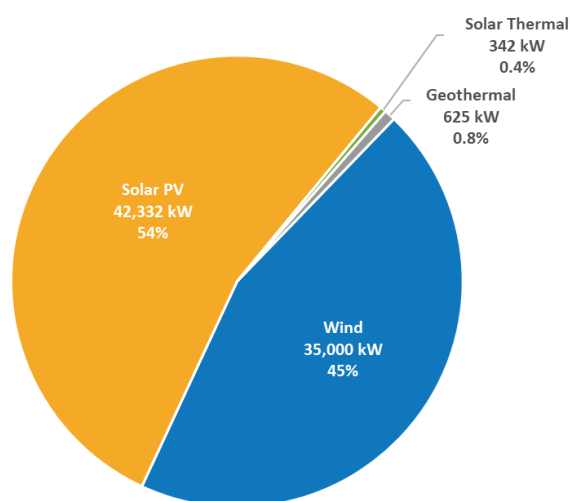


FIGURE 1: BREAKDOWN OF RENEWABLE ENERGY PROJECTS BASED ON CAPACITY (MW) PER TECHNOLOGY TYPE

Mining companies

The mining sector is the primary driver of economic output in the region, contributing \$22.2 billion (67.8%) to the total output, with \$7.546 billion generated in Kalgoorlie-Boulder alone. However, the mining industry is also the leading emitter of greenhouse gases (GHG) in the region. Despite this, the mining sector plays a vital role in implementing renewable energy technologies and achieving significant investment in sustainable energy infrastructure. The continued growth of renewable energy in the mining industry offers the most viable solution for reaching the target of net-zero emissions by 2050 or earlier.

Some of the largest generators in the mining sector include Gold Fields, BHP, Mitsui and Co, Tellus Holdings and AngloGold Ashanti. Based on operating, in-construction and planned renewable energy projects, these companies plan to develop some 289 MW of hybrid solar PV and wind systems as shown in Table 1.

TABLE 1: EXAMPLES OF RENEWABLE ENERGY CAPACITY GENERATED BY MINING COMPANIES

Resource company	Total renewable energy capacity	Technology
Gold Fields	143,500 kW	solar + wind
BHP	114,100 kW	solar + wind
Mitsui and Co	30,000 kW	solar
Tellus Holdings	1,400 kW	solar
AngloGold Ashanti	40kW	solar thermal

Utilities

Utilities also play an essential role in reducing GHG emissions in the region by facilitating grid decarbonisation and by implementing renewable energy microgrids in remote areas which are not connected to the South West Interconnected System (SWIS).

Geographically, the majority of the GVROC Region sits outside the boundaries of the SWIS which supplies electricity to the majority of South Western Australia. However, the majority of the population in the GE region is serviced by the SWIS (Western Power), with the SWIS network providing electricity to the population centres and surrounds of Coolgardie, Kalgoorlie-Boulder, Kambalda and Ravensthorpe.

Horizon Power is the main utility supplying renewable energy in the GE region. Horizon Power already operates a Central Solar Farm and wind turbines in Esperance with 13 MW capacity, utility grade Standalone Power Systems (SPS) in remote communities with delivered capacity of 1.5 MW (at the time of this research), and other solar PV projects at various locations in the region. The total renewable energy capacity developed by Horizon Power is estimated at 15.2 MW. The WA Government has allocated \$45.8 million for Horizon Power to roll out 150 SPS' in regional WA over the next 3 years and the GE region is part of this plan.

Local Government areas

LGAs are mainly focused on reducing emissions from their own operations which includes installing solar panels on council facilities and implementing energy efficiency. As an example, the City of Kalgoorlie-Boulder installed 1 MW of renewables on their Oasis recreation centre, utilising solar PV, solar thermal and geothermal (in progress) technologies.

Other activities include supporting important renewable energy projects in their regions and partnering with Horizon Power on innovative projects that include wind, solar and battery storage. One example is the Esperance Integrated Power Solution renewables hub which brings together solar and wind power, to generate up to 46% of Esperance's electricity from a new integrated energy solution.

Potential for renewables in Goldfields-Esperance region

The Goldfields-Esperance region has vast potential for renewable energy. Based on a parallel Emissions Baseline Study² on community and corporate emissions in the GE region, the total energy supply requirements for the region have been estimated to be around 14.4 PJ. This demand is currently supplied from various non-renewable energy sources, including electricity from the grid (the non-renewable component), LPG, natural gas, diesel and kerosene. Based on our research of the number of operational renewable energy projects, the region currently generates around 677,000 GJ of renewable energy annually. This represents around 5% of the total energy supplied to the region.

In terms of power, approximately 1,790 MW of supply from renewable energy sources could potentially enable the region to be powered with zero emissions generation (Figure 2) which would help the region to reach net zero emissions.

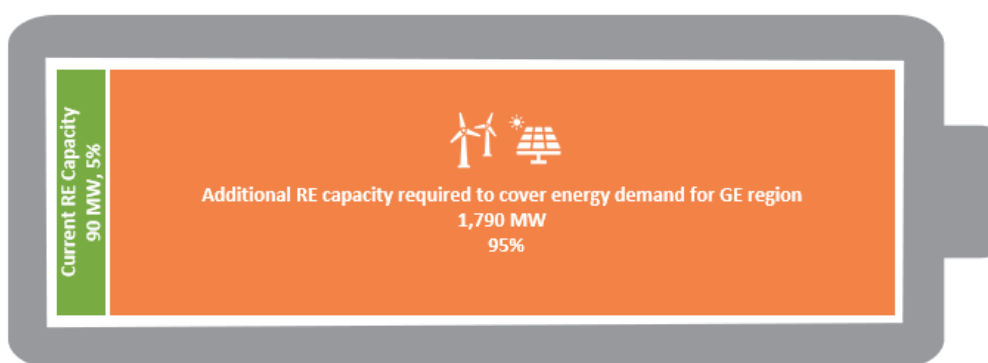


FIGURE 2: MODELLED RENEWABLE ENERGY (RE) CAPACITY REQUIREMENT FOR THE GOLDFIELDS ESPERANCE (GE) REGION

Separate analysis of mining sector energy demand, and future demand where all fleet energy use is electrified, suggests that mining energy use may be double the figure shown above, and as such renewable energy may supply less than is indicated here (as a fraction of demand), highlighting that these figures are indicative at this time.

For remote mining operations in particular, it is challenging to develop renewables to meet more than 50-60% of energy demand. Solutions that coordinated policy, funding, infrastructure development and collaboration could target include building microgrids to power remote communities, commercial and industrial sites, encompassing interconnected resources like solar panels, wind turbines and energy storage to supply green electricity in areas that operate independently from the grid. Additional technologies that could be deployed include geothermal, biomass and hydro power.

However, the biggest potential for renewable energy development in the region may be for export-focused industries of the future, including proposed mega-projects like the Western Green Energy Hub (WGEH) at Eucla and Fortescue Future Industries' South East Western Australia Green Hydrogen hub at Esperance. The Eucla proposal is at planning and feasibility stage and is forecast to have capacity of up to 50 GW generated upstream by wind and solar. This project aims to manufacture 3.5 million

² Net Zero Emissions Baseline Study in Goldfields Esperance Region, Ironbark Sustainability 2023

tonnes per year (MTPA) of green hydrogen, for use in power generation, shipping fuel, minerals processing, and manufacturing³. The State Government has indicated that both projects have the potential to provide green hydrogen to the GE region.

The region has attracted considerable attention from global players in the hydrogen industry, who are expressing keen interest in investing. The WA Government is also making significant investments in green hydrogen hubs. Although there are several green hydrogen projects in progress, the current primary focus is on exporting hydrogen rather than meeting local energy demand.

Initiatives of Western Australia's Government

It is expected the WA Government's 2022 announcement that it will close the Collie and Muja coal-fired power plants by 2030 will reduce Government emissions on the SWIS by 80%. An estimated \$3.8 billion will be invested in new green power infrastructure in the SWIS, including wind generation and storage, to ensure emissions reduction, continued stability and affordability.

These actions indicate that climate initiatives are a priority for the WA Government and provides a signal that WA is open for investment in renewable energy generation. Energy Policy WA (EPWA) plays an active role in setting the framework for the electricity market in the SWIS and electricity systems elsewhere in WA. There are number of initiatives that support the State net zero by 2050 target⁴.

Western Power is a key provider of energy in the Goldfields region and Distributed Energy Resources (DER) are changing rapidly, which is both a challenge and an opportunity for the WA Government⁵. One of the initiatives already underway, is the WA Government's announcement to deliver 1,000 Standalone Power Systems in WA over the next five years, with \$45.8 million allocated to Horizon Power to deliver 150 SPS in the region by 2025 to replace diesel power generation.

EPWA is facilitating a fast-tracked assessment of the demand for electricity on the SWIS (SWISDA) which will help to determine the size, location and timing of investment into transmission infrastructure which will support the needs and decarbonisation ambitions of the industry.

There are many other initiatives that the WA Government is undertaking to boost renewable energy in the GE region, including potentially introducing penalties for high carbon emission electricity generation technologies in the SWIS electricity market⁶, installing Virtual Power Plant technologies, and providing financial support for communities to switch from gas to electricity.

Key challenges in implementing renewable energy

The Goldfields-Esperance region has an ideal environment for implementing renewable energy, with an abundance of sunshine, wind and land. However, there are many challenges that need to be overcome to boost the renewable energy market. Based on our stakeholder interviews, these are the key challenges that have been identified:

³ Sourced from <https://intercontinentalenergy.com/western-green-energy-hub>

⁴ Sourced from [Energy Transformation Strategy \(www.wa.gov.au\)](https://www.wa.gov.au/government/policies/energy-transformation-strategy)

⁵ Distributed Energy Resources Roadmap

⁶ Sourced from [Out-of-Session Meeting Papers.pdf \(www.wa.gov.au\)](https://www.wa.gov.au/government/policies/out-of-session-meeting-papers)

- **Lack of land availability** – this is one of the biggest challenges, due to existing pastoral, mining, and native title land rights.
- **Connectivity and energy security** – the SWIS and Horizon Power grids need to be updated to accommodate new technologies (such as community rooftop solar) and improve system strength.
- **Remoteness and isolated areas** – lack of infrastructure, supply chain issues, and facilities hinders bringing renewable energy into these areas.
- **Current lack of Government policies** – policies are still being developed by Energy Policy WA and more should be released in 2023 that LGAs can then action and reference at a local level.
- **Development approvals** – these are part of mining approvals and LGAs have very limited visibility over what developments are in place in the region.
- **Lack of trust in renewable energy** - there is still a belief that diesel and gas are more reliable sources and renewable energy infrastructure is more expensive and cost prohibitive for smaller mining operations and lower socio-economic demographics (rooftop solar and electric vehicles). Providers of some technology are often start-ups who have no proven track record and don't offer follow-up service.
- **Lack of community incentives and limited hosting capacity** – across most of the GE region there is a lack of capacity in the grids. Installing renewable energy technology is expensive and many of the Government incentives don't apply to regional and remote communities (particularly remote aboriginal communities like Warburton).
- **Existing Power Purchase Agreements** – existing agreements can be for 10 to 20 years. Gas supply is also considered a reliable and cheap energy source in WA and transitioning away from gas infrastructure is costly and currently makes no economic sense for some towns (such as Leonora) and mines in the region.
- **Lack of labour and housing** – the entire GE region already has a labour shortage and housing crisis, and the issue is heightened in the more remote goldfields mining towns. Attracting people to the region to build and manage renewable energy infrastructure is a significant and on-going challenge.

Recommendations

Based on the current structure of energy supply, and current developments and challenges experienced by many stakeholders, the strategy for implementing more renewable energy in the GE region could include the following activities:

- **LGAs to develop net zero strategies**
 - To support the State's net zero by 2050 target, LGAs should focus on decarbonisation of their operations and work with the community to find solutions for reducing their emissions
 - These strategies should be developed in collaboration with utilities and the WA Government
- **Energy supplied from green hydrogen generation**
 - Energy generated from the proposed Western Green Energy Hub project (WGEH) and the Fortescue Future Industries' South East Western Australia Green Hydrogen hub, could supply green energy for the region. To capture this opportunity, will require engagement and coordination between the project proponents, Traditional Owners, State and Local Governments, investors, utilities and communities.

- While much of the product is planned for export, LGAs can play an important advocacy role to ensure that the region benefits from this supply and provide required support and local approvals for the projects.
- **Land availability**
 - Identify available land for building renewable energy projects in the region in collaboration with relevant State Government Departments.
 - Assist the State Government in developing a full land audit report across the whole GE region that depicts the zoning and occupancy of land and its suitability for renewable energy projects.
 - Plan for and enable Renewable Energy hubs and corridors that will support infrastructure developments (such as port access for wind turbine importation and road and rail transfers).
- **LGAs role in advocacy and lobbying**
 - Lobbying State and Federal Governments to provide funding and support for renewable energy provision to local communities from future renewable energy projects.
 - Develop new policies to ensure renewable energy outcomes for local communities that assist in transitioning to meet the Government policy of net-zero emissions by 2050.
 - Further investigate and lobby for opportunities for bioenergy generation through shared waste management solutions in the region.
 - GVROC to support and advocate for biofuel trials using mining and agricultural waste that can bring economic and reduced emission opportunities by replacing diesel powered energy in the region.
- **Lead collaborations between communities, utilities, mining companies and farmers**
 - Assist utility providers (especially Horizon Power) with development of the path to net zero for LGAs.
 - Advocate to State Government for the opportunity for communities to obtain Public Private Agreements with utility providers for renewable energy supply.
 - Advocate to State and Federal Governments for LGAs to have more involvement in planning mines – particularly relating to renewable energy developments.
 - Advocate and lobby State and Federal Governments for more funding to support regional and remote communities to transition to renewable energy. Particularly Goldfields remote aboriginal communities.
- **Coordination of renewable energy projects implementation**
 - Assist with the coordination to implement renewable energy infrastructure in the region, with all levels of Government, utility providers, businesses, industry, universities, training providers and local communities.
- **Infrastructure development**
 - Facilitate shared infrastructure opportunities across multiple LGAs to bring Renewable Energy infrastructure to remote areas.
 - Work with WALGA to coordinate with other regional LGAs the collective buying power of multiple organizations, which could result in more favourable renewable energy infrastructure development prices and deals. The organisation may also have access to grants and funding programs that LGAs can tap into, which can help to offset costs and support sustainable renewable energy initiatives.

Conclusion

The mining sector and large initiatives like Western Green Energy Hub (WGEH) in Dundas and FFI South East WA Green Hydrogen Hub (FFI SEWA) in Esperance have the greatest potential for leading the decarbonisation journey in the GE region. Mining companies can adopt renewable energy technologies to enhance sustainability, reduce costs, cut carbon emissions, and strengthen their social license to operate. Collaboration between the Government, utilities, and local communities is crucial to fully realise these opportunities. State and Local Governments can offer incentives and policies that encourage sustainable energy practices in mining operations. Utilities can offer competitive pricing for renewable energy sources and develop innovative solutions for energy storage. By working together, stakeholders can transition the mining industry to sustainable energy and contribute to a net-zero emissions future, delivering both environmental benefits and economic growth.



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Item: 12.2.2

Street Tree Policy and Strategy

Author/s	Mathew Walker	Director Asset Management
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D23/11971

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to consider the changes to the Street Tree Policy and consider the Street Tree Strategy.

Recommendation in Brief

That Council:

1. Adopt ASS 019: Street Tree Policy, inclusive of amendments, inclusions and deletions; and
2. Endorse the Street Tree Strategy 2023.

Background

At the March 2022 Ordinary Council Meeting, Council resolved the following when considering the Asset Management policies:

That Council adopt the Asset Management policies inclusive of amendments, inclusions and deletions as reviewed, with the exception of ASS 019: Street Tree policy, which is to be put to a subsequent Council Meeting for endorsement after a briefing with Council has occurred.

Following a briefing with Council regarding the ASS 019: Street Tree policy, it was agreed that a Street Tree Strategy was required to be developed in conjunction with the revised Street Tree policy.

The reviewed ASS 019: Street Tree policy is included in attachment A

Shire offices have developed a draft Street Tree Strategy, which is included in attachment B.

Officer's Comment

The Street Tree Policy has minor updates to better reflect the policies application and the inclusion of the policy apply to public open spaces.

The Street Tree Strategy has been developed to guide the Shire on the management and direction of street trees within the Esperance town site and satellite towns.

In summary the key points of the Street Tree Strategy are:

- The significant value and benefit that street trees provide
- Selecting the right tree in the right location
- Protecting our current street tree stock
- Providing a street tree species list and recommended locations

These are further discussed below:

The significant value and benefit of street trees providing:

- Habitat for wildlife
- Cleaner air
- Natural air conditioning
- Reducing the urban heat island effect
- Stormwater management
- A sense of place
- Adds value to properties

Selecting the right tree in the right location.

Tree selection should consider the historical performance of the species in the area and consideration should be given to:

- Potential to damage property and infrastructure
- Cracking pavement such as footpaths, kerbs and driveways
- Overhead space and infrastructure, such as powerlines
- Below ground infrastructure, such as sewer, water and communication infrastructure
- Impact on traffic, signage and road safety

Protecting our current street tree stock.

Trees are living organisms which grow, age, get damaged and eventually die. To maintain our tree stock and canopy, The Shire will apply the biodiversity mitigation hierarchy prioritises planning activity in the following order of importance:

- a. Avoid activities that lead to loss and damage of trees
- b. Minimise actions and risks that harm trees to the lowest possible level
- c. Rehabilitate and take restorative actions to bring the ecosystem back to its original state
- d. Offset to compensate for tree loss either by planting more trees in the same location or within the same area to ensure no net loss of trees.

Providing a street tree species list and recommended locations.

Trees are an important long-term green infrastructure asset that may live for 50 years and beyond. It is therefore important that the right species is selected for the right location. When selecting the tree to be planted, consideration should be given to the criteria outlined in this section no matter the trees origin or type. The species with a strong proven performance in Esperance, with respect to environmental and functional requirements, will be the main primary selection criteria.

Alternative Recommendation

Council may wish to consider getting formal public comment on the proposed new Street Tree Strategy 2023, if this is the case the following motion would achieve this.

That Council request the CEO;

1. Seek public feedback on the draft Shire of Esperance Street Tree Strategy 2023 for a period of 21 days; and
2. Provide a report back to Council on the feedback and recommended changes.

Consultation

Council Workshop on the 4th April 2023

Financial Implications

Financial implications are contained within current and future budget allocations.

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

The reviewed Street Tree Policy

Strategic Implications

Council Plan 2022 – 2032

Place - Attractive and welcoming places

Enhance streetscapes.

Environmental Considerations

The environmental benefits of trees is clear, this policy and strategy will enhance the ... Street Tree within the urban landscape.

Attachments

A¹. Reviewed - ASS 019 Street Tree Policy

B¹. Draft - Street Tree Strategy 2023

Officer's Recommendation

That Council:

1. **Adopt ASS 019: Street Tree Policy, inclusive of amendments, inclusions and deletions; and**
2. **Endorse the Street Tree Strategy 2023.**

Voting Requirement

Simple Majority



ASS 019: STREET TREE

Document Status:	Current	CM Ref:	D16/28976[v3]
Responsible Officer:	Manager Parks & Environment	Version No:	3
Date Adopted:	September 2013	Resolution #:	O0913-005
Date Reviewed:	December 2019	Resolution #:	O1219-268

Objective

This policy is designed to protect and preserve trees in streets and public open space. It provides rules to determine what species can be planted, circumstances under which they can be removed or pruned, and their ongoing management.

Policy

The Shire recognises the significance of street trees within the urban setting in terms of creating functional and aesthetic streetscapes and has the responsibility of planning, establishment and maintenance of all street trees in the town site. The Shire recognises street trees as a Shire asset and the retention of street trees will be considered as a priority.

In general, the Shire will plan for the retention and protection of suitable trees within public open space, verges and proposed road reservations, and for urban enhancement by the planting of selected trees. Specifically:

1. The Shire shall give consideration to the use or retention of street trees as part of any streetscape in its planning process.
2. Naturally occurring trees, where appropriate, shall be retained within the streetscape.
3. Selection of new varieties shall be in accordance with landscape requirements, taking into account local conditions and circumstances.
4. Public utility providers and land owners shall consult with the Shire prior to undertaking any work on public open space, verges and road reservations containing street trees and any works within ~~the~~ tree protection zone.

Street Tree Planting

The Shire is responsible for the planting of all street trees; Specifically:

1. The Shire shall undertake tree planting on streets, as identified under its long term programme.
2. Subject to Shire approval Residents/occupants may be permitted to plant their own street tree in accordance with the Shire specifications.
3. The following serve only as guidelines for all street tree plantings. Variations under exceptional circumstances shall be at the discretion of the Director Asset Management.
 - Plant at least three metres away from any public utility junction box, manhole, pole or aerial feeder line.

Council Policy
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- Plant in accordance with utility providers Code of Practice relating to the street tree alignment.
- Generally plant trees on a spacing interval of one tree per property frontage with similar spacing being maintained on large frontage lots.
- Plantings near road intersections and driveway crossover will be subject to pedestrian and motorist safety assessment.

Street Tree Watering

The Shire is responsible for the post planting care and maintenance of all street trees. However, residents/occupants are encouraged to assist with street tree watering. Specifically:

1. Council shall undertake the watering of all new street trees, as and when required, until the trees are established.
2. Street tree watering shall include all Council's programmed plantings.
3. Residents/occupants shall be encouraged to water their street tree during the establishment period.
4. Council shall adopt appropriate practices of post planting care to ensure the survival of all trees planted.

Pruning of Street Trees under Power Lines

The Shire is responsible for the pruning of all street trees under power lines.

1. The Shire shall undertake the pruning of all street trees under powerlines on a programmed basis.
2. Programmed street tree pruning shall include trees on the side of the street affected by overhead powerlines as well as trees affected by electrical feeder lines to individual properties on the opposite side of the street.
3. Programmed pruning shall not normally include trees on the opposite side of the street to powerlines.
4. Programmed pruning is to be planned each year, on a needs basis.
5. Pruning will be undertaken in accordance with Australian Standard 4373 – Pruning Amenity Trees
6. Programmed street tree pruning shall be to normally fulfil any of the following requirements:
 - To clear the canopy from interference with overhead powerlines and other essential services
 - To remove overhanging branches considered hazardous to traffic, buildings or structures
 - To under-prune low growing branches considered hazardous to traffic or pedestrians
 - To form the shape of developing trees
 - To re-define the framework of mature trees

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- To rejuvenate vigour into unthrifty growth
- To reduce crown density or to redistribute growth to lateral branches
- To remove dead, dying, diseased or pest infested limbs and branches
- Other as required based on tree inspections by shire staff

Pruning of Street Trees not Affected by Powerlines

The Shire is responsible for the pruning of all street trees not affected by powerlines.

The Shire will investigate requests for pruning street tree not under power lines and respond in accordance with adopted procedures. Specifically:

1. Under its programmed pruning schedule, the Shire shall crown thin, under prune, property line prune and remedial prune selected street trees unaffected by power lines, this pruning will be undertaken in the interests of:
 - Public safety
 - Reducing structural risk to the tree
 - Removing growth abnormality or disease, from the tree
 - Other as required based on tree inspections by shire staff -
2. Where residents/occupants contact the Shire with a request to prune a tree unaffected by power lines, the following procedure is to be followed:
 - The tree is physically inspected. An inspection report is to be completed, containing relevant statistical details.
 - All results and recommendations from these inspections and reports are to be considered prior to any discussion and a final decision on action to be taken with the tree.
 - In the event of a specific issue relating to pruning of significant trees, unaffected by power lines not being adequately covered by this policy/procedure, the matter is to be referred to Council for consideration and determination.
3. The following are not considered sufficient reasons for pruning trees:
 - The tree obscures or may potentially obscure views (other than traffic / pedestrian sight lines).
 - The tree variety is a nuisance by way of leaf, fruit and bark shedding or the like.
 - The tree shades private gardens, solar hot water systems or the like.
4. Ownership and maintenance of all street trees is the responsibility of the Shire; Residents are not permitted to prune any street tree without prior approval.

Unauthorised Street Tree Planting

Street trees planted without the Shire's approval are considered unauthorised plantings, but may be retained subject to certain conditions being met. Specifically:

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1. An unauthorised street tree planting shall constitute any one of the following:
 - A tree planted without the authority of the Shire
 - A tree planted of an inappropriate variety for verge planting or under powerlines
2. Where an unauthorised street tree planting is identified, the Shire shall determine whether the planting can be retained if it conforms to the Shire's Specifications.
3. Where the planting is of a recent origin and the tree is of a conforming variety but on the wrong alignment or spacing, the Shire shall appropriately relocate the tree after the resident/occupant has been notified and providing the variety lends itself to transplanting.
4. All unauthorised street tree plantings that are retained will become the ownership of the Shire.

Street Tree Removal

The Shire recognises the significant contribution made by street trees to both the aesthetic and environment aspects of existing streetscapes within the Shire. The Shire recognises street trees as a Shire asset and the retention of street trees will be considered as a priority.

It also recognises that in some cases, tree retention may not be desirable, feasible or reasonable, owing to condition, location or species of the tree, its implications for development on an abutting site and/or the achievement of other Council objectives. The Shire will not remove street trees except where retention is considered undesirable, such as where: exceptional circumstances exist relating to public risk and safety; the tree species is not an approved variety and is not acceptable to the Shire; or the tree precludes redevelopment of an adjoining site, with no other reasonable design alternative to removal.

The Shire is responsible for the removal of street trees. Unauthorised removal of any street tree is not permitted. Owing to the hazardous nature of the task, residents/occupants will not be permitted to remove any street trees themselves. All approved removals shall be undertaken by the Shire or its nominated contractor.

Specifically:

The Council shall normally undertake the removal of trees (based on quotation from its preferred contractor) under the following circumstances:

1. The tree is diseased and beyond remedial treatment, or dead; The tree has been assessed by the Shire as structurally weak and dangerous, placing the public at risk;
2. The tree has been irreparably damaged by a storm;
3. The tree is hazardous to motorists/pedestrians owing to interference in suitable sightlines presented by the trees alignment or spacing;
4. The tree is affected by road widening, service modification/relocation or other infrastructure works and all other options to retain the tree have been deemed by the Shire to be inappropriate
5. The tree is dangerously in contact with overhead powerlines or distributor wires to properties and where, for reasons of growth habit pertaining to the variety, selective pruning is not practical with the only option being severe lopping;

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6. The tree impinges on the development potential of the abutting property(s) with no reasonable design alternatives existing. A 'reasonable design alternative' may involve:
 - Deletion of second/additional crossovers to development sites and the requirement for shared access;
 - The altering of development design to relocate crossovers out of the way of street trees;
 - The tapering of driveways to a maximum of 1 in 5 to avoid the street tree.
7. Driveways/crossovers should be located a minimum of 1.0m away from a street tree depending on tree type and location, sight lines and traffic safety, and the capacity to avoid future damage to the crossover through the installation of root barriers.
8. Redesign to retain street trees involving the following will not normally be required of applicants:
 - Access design not meeting the Shire's traffic safety requirements;
 - Changes affecting the number of dwellings the lot is capable of sustaining under the zoning;
 - For developments involving 3 or fewer dwellings, the relocation of infrastructure/services costing more than \$5,000, or, in other circumstances, an unreasonable cost impost. Redesign costs will not be taken into account as the R-Codes clearly require avoidance of street trees as a routine requirement;
9. Where street tree removal is approved as part of a development approval, this will be noted as advice on the approval. The approval will also be conditioned to require the applicant to meet the cost of removal by the Shire or authorised contractor and the replacement of the tree(s) with a 45L (or as otherwise approved) tree of a species acceptable to the Shire. The applicant will also be required to maintain (water) the new trees for the first two summers.
10. Relevant planning approvals may include the following advice note: "The vehicular access shown in this application has been assessed and determined based upon the location of street trees as shown on the submitted plans. It is the responsibility of the applicant to ensure this information is correct as any inaccuracy of the plans will not be considered justification for removal of the trees in the event that their positions incorrectly shown. Removal of street trees without written approval of the Council is an offence."
11. Significant conflict with another planning objective of the Shire.
12. The following are not considered sufficient reason for the removal of trees:
 - The tree obscures or potentially obscures views (other than traffic/pedestrian sight lines);
 - The tree variety is disliked;
 - The tree variety is a nuisance by way of leaf, fruit and/or bark shedding or the like;
 - The tree causes allergy and/or health problems;
 - The tree is in the way of a non-essential crossover or verge paving option;
 - The tree shades private gardens, solar hot water installations or the like.

Council Policy
ASS 019: Street Tree

Definitions:

“Tree” is defined in the Shire’s Thoroughfares and Public Places Local Law as a woody perennial plant generally having a single stem or trunk which will grow to a height of approximately 4 metres or more.

The definition of a “naturally occurring tree” has developed through the Shire’s Parks and Reserves’ practices to mean a remnant of a natural area (e.g. Bushland, wetland, and coastal dune) that was originally intact but subsequently cleared for development as recreational parkland, residential lot, road reserve etc.

Relevant Policies/Management Practices/Documents

Street Tree Management Plan (under development). This Policy is to be read in conjunction with the Shire Verge Development Policy.

..... Policy Ends



we make it
happen

Shire of Esperance
Draft
Street Tree Strategy
2023

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1. SETTING THE SCENE

1.1. Introduction

The Tree Strategy will help the Shire of Esperance to manage its collective tree and canopy asset. It provides a strategic and coordinated approach to managing the Shire's tree population and is supported by a short-term action plan.

1.2. Objectives

The objectives of the Tree Strategy are to:

- increase community knowledge and appreciation of trees
- maintain and protect existing trees
- align with regional strategies to strengthen green corridor connections and green space

This will be achieved through taking a holistic approach to managing tree assets to ensure that all aspects of tree management respond to our community and environmental needs.

1.3. Policy Context and Planning Framework

This Strategy provides a framework and direction for managing our tree asset. It supports delivery of Council's Strategic Community Plan, and supports plans and strategies to improve green corridor connections and address localised environmental issues.

1.3.1. Strategic Community Plan 2022-2032

The Strategic Community Plan is a 10-year plan that identifies our vision, aspirations and priorities for the future. It provides guidance on how we should allocate resources, balancing our aspirations against our capacity. Most importantly, our Strategic Community Plan should provide inspiration, reflecting our values, our goals and our community.

Specific outcome areas of the Strategic Community Plan linked to the Strategy include;

Outcome 4. The natural environment is valued, protected and enjoyed

- 4.1 Sustainably care for, preserve and enhance natural habitats.

Outcome 9. Attractive and welcoming places

- 9.2 Enhanced streetscapes 9.2.2 Facilitate more tree planting across the shire.

1.4. Street Tree Policy ASS 019

This policy is designed to protect and preserve trees in streets. It provides rules to determine what species can be planted, circumstances under which they can be removed or pruned, and their ongoing management.

The Shire recognises the significance of street trees within the urban setting in terms of creating functional and aesthetic streetscapes, and has the responsibility of planning, establishment, and maintenance of all street trees in the town site. The Shire recognises street trees as a Shire asset, and the retention of street trees will be considered as a priority. In general, the Shire will plan for the retention and protection of suitable trees

within verges and proposed road reservations, and for urban enhancement by the planting of selected trees.

1.5. Public Open Space Strategy

The purpose of the Public Open Space Strategy is to provide Council direction for open space, sport and recreation services and facilities. The Urban Tree Strategy supports the Public Open Space Strategy by directing tree plantings in public spaces to help link parks and natural areas. Increasing trees and tree canopy also encourages our community to participate in outdoor activities such as leisurely walks, exercise and picnics in our parks, reserves and foreshore.

1.6. Road Verge Development Policy

The Shire's Road Verge Development Policy acknowledges the important role the community plays in maintaining nature strips adjoining their property. Council maintains the street trees but relies on residents to maintain the grass. The Urban Tree Strategy works alongside the Road Verge Development Policy by encouraging residents to modify their section of nature strip by planting low growing native plants as a priority. Any resident wishing to carry out modifications to the nature strip need to apply in writing to council for approval prior to any works being carried out.

1.7. Norfolk Island Pine Tree Management Plan

In 2016 the Shire of Esperance commissioned a consultant to carry out site inspections of the Towns iconic Norfolk Island Pines in a number of locations to aid in the management and control of pests, fungal pathogens and a decline in health noticed in recent years. The objective of the assessments and inspections is to provide the Shire with practical cost-effective solutions to assist to improve the health of the trees now, and provide a program of managing the trees into the future as budget permits. The Shire of Esperance have approximately 300 - 400 significant specimens of *Araucaria heterophylla* (Norfolk Island Pine) and a few *Araucaria columnaris* (Cook Pine) located within the Town, foreshore and along Goldfields Road to Castletown Quays. Recommendations in the management plan guide the management and maintenance of the Norfolk Island Pine trees.

1.8. The Shire of Esperance Landscape

The Shire of Esperance is located on Western Australia's southeast coast approximately 714 kilometres from Perth by road. Covering over 53,000 square kilometres, the Shire of Esperance extends from Munglinup to Israelite Bay and north to the Daniell rail siding. With a population of 13,883 (2021), the Shire has one of the lowest population densities to be found anywhere.

The Esperance region comprises some of the most spectacular landscapes in Western Australia. It includes over 500km of coastline ranging from the gently undulating bays and picturesque islands of the Recherche Archipelago to the spectacular cliffs of the Great Australian Bight.

The environment and agricultural aspects of the Shire of Esperance are a significant part of its heritage, values and identity. The Coastal Reserves, National Parks, Ramsar wetlands and natural areas, and dramatic coastline provides a number of recreational and tourism opportunities. The network of small towns, such as Condingup, Salmon Gums, Grass Patch, Gibson and Cascade are the backbone of our agriculture industry.

Esperance enjoys a moderate Mediterranean-like climate all year round. It is a regional port and developing district.

The town of Esperance has long been a sustainable community. It has not suffered the devastating fluctuations in population other regional towns have experienced as a result of significant shifts in industry and agriculture, nor has it had the same degree of urban drift.

The natural beauty of Esperance, its climate, isolation and lifestyle continue to attract people to the town and encourage them to stay.

1.9. What is an Urban Tree Canopy

An urban tree canopy is the total tree canopy area found in our public spaces, road verges and on private property. It is a network of all our trees and forms a key component of our green infrastructure.

Our tree canopy includes all varieties of our tree stock, including native and exotic species, deciduous and evergreens. Our tree canopy spreads out from our busy town centres to our commercial and residential streets, along our railway corridors, wetlands and creeks to our green parks. Collectively, our network of trees play a critical role in our community and environment.

Trees help to create healthy cities by providing shade, habitat, cooling our surrounds, contributing to health and wellbeing, and creating a sense of place and local identity.

Trees contribute to a healthy understorey and help to support horticultural plantings. A healthy and well managed urban tree canopy and understorey forms an important part of our green infrastructure.

Our urban tree canopy plays an important role in our community and environment. This strategy provides a path to manage this important green infrastructure so that it continues to provide benefits for current and future generations.

1.10. What Is the Role of Local Government in Managing Urban Trees

Local government is the closest tier of government to the local community. It is responsible for good governance and care of local communities and their environment. Councils have a legal and moral obligation to manage its assets to a standard that will not cause injury to the public.

Local Councils, in consultation with their communities, prepare plans and policies to control the form and location of new development, along with protecting open space and environmentally sensitive areas through zoning and development controls.

Development Plans prepared by local councils can promote development that conserve and enhances bushland, waterways, biodiversity and tree canopy. As such, the protection of trees at a local level can be achieved through provisions in the development plans which identify when approvals are required to clear a tree or other vegetation.

The Shire has a Street Tree Policy that is designed to protect and preserve trees in streets. It provides rules to determine what species can be planted, circumstances under which they can be removed or pruned, and their ongoing management. The Shire also has a range of operational procedures for the management of trees on its assets, such as parks, public open space and local streets.

1.11. Benefits of Urban Trees

1.11.1. Habitat for Wildlife

Trees provide habitat and food for our native wildlife. Birds, mammals, insects, bugs and bees rely on trees for shelter, food and safe passage to move across our landscape. Increasing the number and species of trees helps to make our biodiversity and environment resilient.

This effect is magnified on extreme heat days, where certain areas can experience hotter temperatures. Trees play a role in cooling our environment. Specifically, tall trees, above 15m with dense canopies, provide the most cooling benefits for the community.

1.11.2. Cleaner Air

Trees help to improve air quality by absorbing air pollutants through their pores and filtering these chemicals and releasing oxygen back out into the environment. Through this same process, trees help to address climate change by absorbing carbon dioxide and storing the carbon in the tree, leaves and soil.

1.11.3. Natural Air Conditioning

Planting the right tree in the right location around the home helps to naturally cool and shade the house. Selecting the right tree will provide shade during summer, whilst dropping leaves in winter to let in the warm sun. This can help reduce electricity bills and lower environmental emissions.

1.11.4. Reducing Urban Heat Island Effect

The Urban Heat Island Effect is a localised weather event where an area is warmer than its surrounds due to hard surfaces like roads, roofs, and pavements that absorb, hold and radiate heat for longer. This issue is made worse as our cities grow and replace natural green spaces with hard surfaces. As a result, more rain water is directed into the stormwater and away from green surfaces. This limits the role of water has on cooling our environment.

1.11.5. Stormwater Management

Trees help to manage stormwater flows during heavy rain. Trees help to keep soils healthy and reduce the rate and volume of surface water runoff, helping to delay peak flows into the stormwater channels. At the same time, tree roots, trunks, leaves, canopy and its soil absorb and filter pollutants and nutrients before flowing into the stormwater, creeks and rivers helping to keep our stormwater clean. Opportunities exist to incorporate water sensitive design with tree management, such as raingarden tree pits and tree inlet systems.

1.11.6. Streetscape Benefits

Trees help to create a 'sense of place' and contributes to the identity and character of an area. Well-designed tree lined streets have the ability to define our precincts and to soften our built environment by adding colour and screening undesirable sights. Trees support positive mental health by reminding us of seasonal changes as the foliage changes throughout the year. A healthy tree population can help create a sense of pride in the community.

1.11.7. Community Benefits

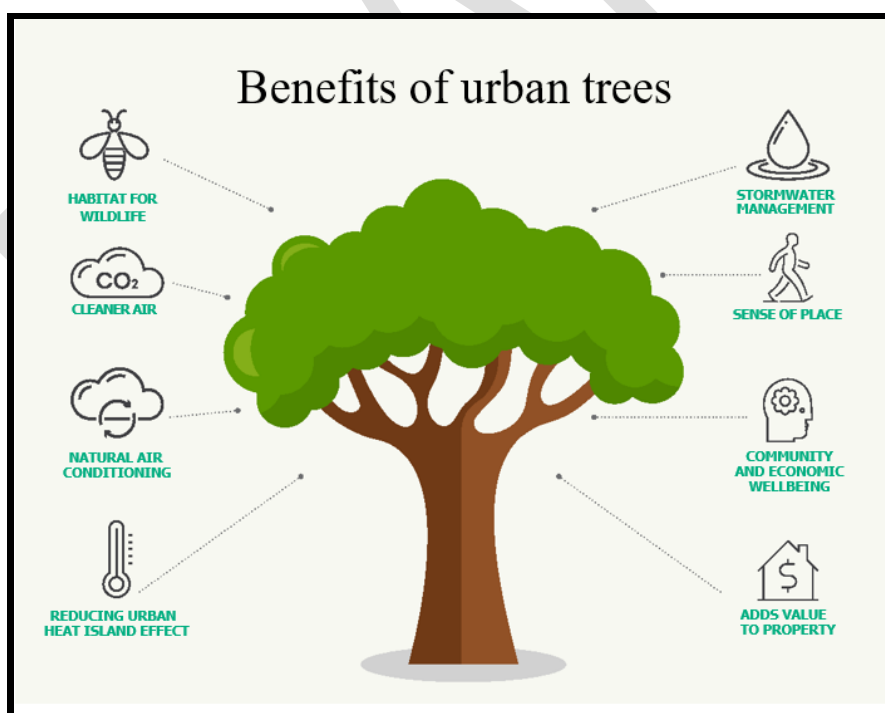
Trees play a pivotal role in improving community health and wellbeing. Trees encourage our community outdoors which helps to address obesity, mental wellbeing and create social cohesion. Well planned street trees play an important role in connecting our streets to our parks and green spaces. This encourages children and adults to reconnect with nature which has shown to positively influence our mental wellbeing, reduce stress and build social cohesion.

1.11.8. Economic Benefits

Trees work 24 hours a day throughout the year to our benefit. Trees are natural air filters that constantly work to clean our air, filter our storm water, produce oxygen for us to breathe, and provide shade and cooling effects in our community. An abundant urban canopy allows for homeowners, businesses and commercial to save on energy cost by lowering air conditioning use. Tree lined streets improve the local economy by making our town centre, foreshore and public open space areas attractive for people to visit and stay longer.

1.11.9. Add Value to Property

Leafy suburbs and streets have the potential to add value to property prices. Research shows that planting the right tree in the right location beautifies the property, cools the home, adds privacy and creates a sense of place. Planting two trees, or providing 20% of space for trees, has also been identified to increase property value.



1.12. Current State of Urban Trees

Canopy cover varies across the Shire of Esperance landscape. This is because of influencing factors such as the natural Esperance landscape and natural tree canopy cover, historical evolution of town, planning and development decisions, land use priorities, soil types and tree management budgets.

Tree cover percentage is relatively consistent across older development areas in the Shire of Esperance. The more recent development areas to the east of Castletown and around West Beach show a lower level of tree cover compared to the older development areas in the Esperance town site.

1.13. Current Tree Management Practices

1.13.1. Tree Planting

The Shire of Esperance has an active tree planting program involving staff and community. Shire staff investigate feasible planting locations throughout the area for suitable planting locations, such as on nature strips and verges, reserves, riparian corridors, in parks and public open space.

This strategy provides guiding principles for the Shire to focus the Shire street tree planting program and plantings in public open space and streetscapes.

When Council determines a tree removal is appropriate, the Shire works with residents to select and replant the tree with a suitable species appropriate for the site. Currently, Shire staff select species from the Shire of Esperance Street Tree Manual or a species that minimise conflict with overhead powerlines, utilities or nearby infrastructure.

Future tree plantings are intended to be guided by this strategy. The Shire's main planting period occurs mainly in late winter and early spring period. This is in line with industry best practice guidelines to minimise the stress on new plants, allowing them to establish successfully before the hotter summer months.

1.13.2. Tree Maintenance

The Shire's highly qualified team of Parks and Reserves staff with training in tree management and horticulture maintains and manages the Shire's tree stock in line with operational procedures. Trees in parks are maintained through an annual inspection program and maintained with regular pruning. Trees are assessed based on health, form, structure and vigour through a ground based Visual Tree Assessment (VTA) and Quantified Tree Risk Assessment (QTRA) before a decision to prune, manage, monitor and inspect or ultimately retain or remove is made. Newly planted trees are monitored and cared for during establishment.

Currently, the tree maintenance regime is predominately reactive but is guided by an annual inspection, ground based Visual Tree Assessment (VTA) and Quantified Tree Risk Assessment (QTRA) or when a customer request is made relating to a Shire tree asset. The Shire is in the process of developing a more proactive approach to tree maintenance that will be guided by this strategy.

1.14. Challenges

Managing and maintaining a healthy tree stock and canopy cover involves addressing complex and dynamic challenges. These challenges, if left unaddressed, will negatively impact our tree population and exacerbate environmental issues like urban heat and

loss of biodiversity. By addressing these challenges, we will identify opportunities to minimise and avoid harm to our environment, maintain and improve our tree canopy.

1.14.1. Urban Heat and Climate Change

Climate change is a change in the weather patterns of an area over a longer period of time and on a wider scale. Climate change effects are already evident in Cumberland. Western Sydney experiences hotter and drier conditions with longer extreme heatwaves. This impacts human health affecting our seniors, the very young and those with respiratory problems.

Climate change can increase the severity of storms, influence rainfall patterns and the bushfire season. This can increase property damage costs from storms and puts stress on our flora and fauna populations. As weather events intensify, rain, hail and flooding may potentially harm trees by uprooting trees, breaking branches and washing away soil. Less rainfall and longer drought periods will also increase cost of maintaining new trees and potentially increase frequency of tree death. Certain species of trees may be at the upper limit of their comfort zone and may struggle as temperatures continue to rise. Other species may thrive and establish quicker, frost sensitive species may grow more easily.

Increasing tree plantings and species diversity are ways we can address climate change and urban heat effects. Trees provide shade from the sun and release water vapour through transpiration to cool their local surroundings, whilst diversity spreads the risk of tree loss from climate change.

1.14.2. Infrastructure Damage

Trees provide a range of positive benefits to our community. However, because of our built environment, some trees may create issues to our infrastructure and lifestyle, therefore it is important to select the right tree for the right location.

Even with proper planning and care, trees are living organisms and will grow in a variety of shapes and forms. As a result, some trees may cause damage because of their size and root system which uplift footpaths, crack pipes and interfere with powerlines. Often tree root damage is a result of limited available space for root growth. These issues are manageable by selecting the right tree for the right location, and through applying tree maintenance techniques such as installing root barriers and pruning or modifications to infrastructure to accommodate tree growth if the tree is a highly valued tree and considered an asset by the community and Shire.

1.14.3. Population Growth and Competition for Space

Trees can only be planted where there is available space, and the willingness of people to plant and maintain a tree. Land use decisions and available resource further impact canopy cover as local and state government, town planners, engineers and community groups grapple with balancing the needs of the environment with the infrastructure required to support our growing area.

Like many shires, the Shire of Esperance is going through transformation and there is increasing pressure on available public space. Our population is expected to increase and, as the Shire of Esperance continues to develop with new housing and commercial areas being built, demand for quality green space increases. Available space on private property, in parks and along streets is shrinking, as a result, finding space to plant trees becomes increasing challenging. Trees need space above and below to fully mature to

enjoy the benefits they provide. However, the Shire of Esperance has to balance competing land use priorities of the community, environment, residents and business, industry and public infrastructure. The Shire recognises these challenges and accepts that in some areas, achieving the maximum canopy possible may not be achievable. In areas like this, the Shire will prioritise planting trees when the opportunity arise.

1.14.4. Pest and Disease

A naturally low species diversity mix in the Esperance area increases the vulnerability of our tree population to pest and disease attacks. As our climate changes, average temperatures increase and seasonal rainfall varies, and the warmer environment favours the spread of pest and diseases.

There's also the potential of new pests and diseases traditionally outside of our bioregion attacking our tree stock as the warming climate increases their range. Outbreaks have the potential to destroy tree populations and reduce canopy cover, weakening structural integrity of trees and loss of habitat.

Restoring the tree stock back to a healthy state takes years and costs the Shire time and resources. Diseases that have the potential to harm the Shire of Esperance's tree stock include Phytophthora Dieback and Armillaria.

1.14.5. Phytophthora dieback

Phytophthora dieback (dieback) is a plant disease of native ecosystems. Phytophthora Dieback refers to a plant disease caused by the introduced pathogen *Phytophthora cinnamomi*. It is a type of water mould that lives in soil and plant tissue that attacks the roots of plants, causing them to rot. As a result, the plants can die very quickly as they are unable to take up water and nutrients. *Phytophthora Dieback* is found in many areas of the Shire including road verges, bush reserves and your own gardens.

In the past, *Phytophthora Dieback* has been known as 'dieback' and 'jarrah dieback'. Unfortunately, these names have contributed to confusion about the pathogen. *Phytophthora Dieback* is spread via water, soil, and root-to-root contact between plants. Dieback infected soil is easily spread by human activity via muddy shoes, vehicles, earthworks, and equipment. Once plants and soil are infected, the disease can be treated but not cured.

In WA's south-west bioregion, more than 40% of native plant species are considered susceptible to the disease including many from the Proteaceae (banksia's and hakeas), Ericaceae (snottygobble), Myrtaceae (eucalypts) and Xanthorrhoeaceae (grass-trees) families. Outside of our native flora, many of our garden, ornamental and horticultural species are also susceptible to *Phytophthora cinnamomi*.

1.14.6. Armillaria

Armillaria luteobubalina, the Australian honey fungus, is a native plant pathogen, widespread throughout south-eastern and south-western Australia where it is the cause of *Armillaria Root Disease (ARD)*. Unlike most other *Armillaria* species, which are secondary plant pathogens, *A. luteobubalina* is both a primary and secondary plant pathogen, with a host range of more than 200 native plant species. In healthy, undisturbed native ecosystems, it contributes to the death of weakened and stressed trees and shrubs. In disturbed ecosystems, such as impacted native forests, plantations, road verges, parks and gardens, it can become a particularly aggressive pathogen, leaving a large impact on both native and exotic species.

1.14.7. Norfolk Island Pine Tree Pest and Disease

In the past 4 years some of the trees have been displaying symptoms of a decline in health which range from foliage becoming sparse, chlorotic foliage (Yellow foliage), an increase in pest issues and the recent findings of a fungal pathogen.

Inspections of the trees in August 2016 found that select Norfolk Island Pines throughout the Town were displaying dead apical leaders which appeared to progress from the top of the tree down. Samples of the necrotic cambium tissues were tested and confirmed the presence of *Neofusicoccum parvum* in March 2017. *Neofusicoccum parvum* is a fungal disease that is spread by contact with spores which appears to be distributed by birds. The fungal pathogen is known to kill the tree from the top and spread down the tree to the base in a relatively short timeframe of 2 years for a mature specimen.

Trees which display the fungal pathogen require the diseased parts removed to 1m below the infection in order to retain the tree. If the diseased part encompasses most of the tree the whole tree requires removal to reduce the spread of infection. The Shire has since removed 5 infected trees and reduced the tops of 9 trees since August 2017.

The Shire has previously tested the trees for leaf tissue analysis and soil tests in February 2017 to measure the trees nutrient levels and soil composition. These results found that the trees are deficient in a range of nutrient elements within the leaf tissue and soil samples provided. The Shire has since introduced a nutrient treatment program to help improve tree health within the Norfolk Pine Trees.

1.14.8. Planting and Managing Trees Under Powerlines

Selecting the right tree for the right location is important because it allows the tree to fully mature in a healthy state as well as minimising costs of management.

The Shire of Esperance has overhead power lines on one side of the road and this has a major impact on the performance of the trees. Some trees are physically constrained by overhead wiring and, as a result, need pruning to avoid damage to powerlines and to maintain safe clearances between trees and powerlines.

The local service provider undertakes an inspection program and, where required, issues the Shire notices to maintain clearances. The Shire of Esperance is proactive in this area and undertakes an annual tree inspection program to schedule maintenance programs in advance. Legislation stipulates that it is a requirement to maintain set clearances for vegetation around the services. New trees under power lines need to be selected so that their mature height is less than the height of the powerlines, and that the form of the tree is suitable for pruning if it does encroach into the clearance zone.

1.15. Opportunities

1.15.1. Planting Green Corridors and Landscapes

Green corridors and landscapes are an important green infrastructure asset. Green corridors and landscapes are areas of connected habitat that provide important linkages throughout our developed and natural environment. These corridors provide important ecosystem services as they provide habitat for native flora and fauna, food, water and shelter and enable safe movement across the landscape. Maintaining and increasing street tree plantings along our streets helps to create planted tree corridors to connect our green spaces and improves amenity in our streetscape and landscape.

1.15.2. Community Involvement

Our local community is highly diverse and each individual's behaviour, value and attitudes towards trees vary. Encouraging community participation in tree planting events and through community communication and education will help to strengthen the view that trees are an important asset for the community. From our current tree management and community engagement interactions with members of the public indicate that generally there is a lack of knowledge regarding the benefit of trees, and that more information and activities to raise awareness of the benefits and value of trees can encourage plantings of trees on private property.

The lack of understanding of trees in urban settings has created a perceived fear of trees from a tree damage to property and personnel injury perspective. This Strategy recognises that in order to increase green canopy, the Shire requires the support of residents and businesses to plant and maintain trees in private spaces.

Opportunities to increase community involvement include community planting days to foster a sense of ownership, supporting local Landcare groups, asking the community to nominate areas where planting can take place and what to plant, seeking support from community to look after newly planted trees and private residents requesting street trees to be planted on residential road verges.

1.15.3. Streets, Parks and Public Land

The Shire of Esperance area has approximately 67.4 ha of public open space, these spaces include parks and playgrounds. There are additional reserves, green corridors and coastal and riparian zones where opportunities to plant trees exist. In addition, planting along streets create planted tree corridors which increases walkability and street amenity, reduces urban heat and strengthen links to parks, reserves and green corridors.

Opportunities also exist by planting trees on non-council managed land. The Shire will advocate and support other land managers to increase tree plantings when the opportunity arises and where it is appropriate to increase tree plantings.

1.15.4. Strategic Land Use Planning and Development Decisions

Esperance's future tree canopy is influenced by the strategic land use planning and development decisions made today. The Shire has instruments, policies, controls and strategies that work together to form a foundation to maintain and increase the tree canopy cover. This Strategy complements the Shire's strategic documents. Furthermore, this Strategy aims to support regional and state efforts to increase tree canopy. The Shire will leverage its unique role in the community to manage and plan for optimal canopy cover regardless of whether the land is private or on public space.

2. STRATEGIC FRAMEWORK FOR TREES

In order to increase tree planting and green canopy cover in Esperance, the Shire will follow and apply a range of principles to help our decision-making process.

2.1. Trees as a Community Asset

The Shire recognises the significance of street trees within the urban setting in terms of creating functional and aesthetic streetscapes, and has the responsibility of planning, establishment and maintenance of all street trees in the town site. The Shire recognises street trees as a Shire asset and the retention of street trees will be considered as a priority. The Shire of Esperance Street Tree Policy is designed to protect and preserve trees in streets. It provides rules to determine circumstances under which they can be removed or pruned, and their ongoing management.

In general, the Shire will plan for the retention and protection of suitable trees within verges and proposed road reservations, and for urban enhancement by the planting of selected trees. Specifically:

- The Shire shall consider the use or retention of street trees as part of any streetscape in its planning process.
- Naturally occurring trees, where appropriate, shall be retained within the streetscape.
- Selection of new varieties shall be in accordance with landscape requirements, considering local conditions.
- Public utility providers and land owners shall consult with the Shire prior to undertaking any work on verges and road reservations within the tree protection zone.

This strategy is intended to provide guidance to determine what species can be planted and the appropriate locations and landscapes for certain tree species around town.

2.2. Right Tree in the Right Location

Selecting the right tree in the right location is an important step in helping to increase our tree canopy cover. This means selecting the right tree that will reach maturity without negatively impacting its surrounding.

Tree selection will consider the historical performance of the species in the area and consideration should be given to:

- Potential to damage property and infrastructure
- Cracking pavement such as footpaths, kerbs and driveways
- Overhead space and infrastructure, such as powerlines
- Below ground infrastructure, such as sewer, water and communication infrastructure
- Impact on traffic, signage and road safety

Species that have a proven history of performing well in the area should be chosen over those that are known to be problematic. Problematic trees will be phased out and ultimately removed and replaced in the landscape. In the long term, this will ensure trees reach full maturity whilst minimising maintenance time, cost, and risk to property and people.

The Shire has developed a tree species list as part of the Urban Tree Strategy that are suitable to be planted in our local area.

2.3. Apply the Biodiversity Mitigation Hierarchy

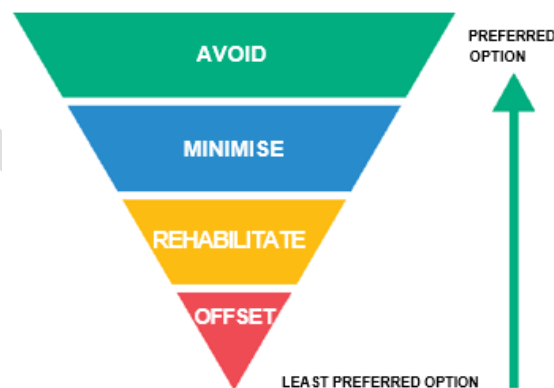
Trees are living organisms which grow, age, get damaged and eventually die. To maintain our tree stock and canopy, the Shire will apply the biodiversity mitigation hierarchy to firstly avoid, minimise, rehabilitate and, as a last resort, offset tree loss to protect our tree canopy cover. Whilst tree removal is a last resort, the Shire on occasions will have to remove trees for public safety reasons. In these situations, the Shire will replace the tree with a suitable species to maintain our tree stock. The Shire will review and assess all tree removal applications and will enforce replacement tree plantings.

The following principles as per the Shire of Esperance Street Tree Policy are not considered sufficient reasons to remove a tree:

- Leaf, twig, flower & fruit drop or deadwood drop
- Bird dropping/ insects/ animal nuisance
- To increase sunlight or views or reduce shade
- Tree doesn't suit the landscape
- Unsubstantiated fear of tree failure
- The height/ size of the tree(s)
- Minor damage to paths or paving
- To increase sunlight to solar panels

The biodiversity mitigation hierarchy prioritises planning activity in the following order of importance:

- a. Avoid activities that lead to loss and damage of trees
- b. Minimise actions and risks that harm trees to the lowest possible level
- c. Rehabilitate and take restorative actions to bring the ecosystem back to its original state
- d. Offset to compensate for tree loss either by planting more trees in the same location or within the same area to ensure no net loss of trees.



Biodiversity mitigation hierarchy

2.4. Support Green Infrastructure

Green infrastructure is a network of green spaces, wildlife corridors, water sensitive urban design, stormwater harvesting systems, parks, and rivers, both planned and natural, in our environment that provide a range of ecosystem services. Our tree canopy forms part of our green infrastructure network and is an important asset in our built environment. Council decisions should involve Strategic Planners, Tree Management Officers, Landscape Architects, Environmental Management and Operations Officers to integrate trees into our green infrastructure network. Trees are an important green asset that deliver cumulative benefits alongside other natural infrastructure to:

- Reduce the urban heat island effect
- Improve air, water and soil quality
- Enhance biodiversity and resilience
- Improve liveability and outdoor activity

Tree research has found that large trees provide the most environmental benefits. The studies have found that large trees provide the most shade, deliver the most evaporative cooling effect and biodiversity gains. Not only does a larger tree provide a larger canopy, they also contribute to the aesthetics of the street, clean more air and stormwater and provide more habitat for wildlife.

Subject to verge width and constraints such as overhead powerlines and building setbacks, larger growing trees should be selected wherever possible and large trees in the landscape where appropriate should be prioritised for retention. Too often small trees are planted on both sides of a street, when a larger growing tree could have been planted on the non-infrastructure side of the street.

When planting in large open spaces such as in parks, reserves and riparian corridors, preference should be given to endemic native Esperance species followed by native WA species. This will allow these species to freely mature as they thrive best in large open areas. It has also been shown that larger trees provide exponential benefits associated with environmental and amenity value as they grow.

2.5. Consider Character of the Street

The visual character of each street is important to creating identity and a sense of place. When selecting what to plant, the Shire will consider the existing visual character of the place to determine whether the new tree should maintain uniformity and consistency or select new species to add character to the place. An advantage of maintaining uniform plantings is that maintenance is more efficient when managing single species, however, planting different native and exotic species may be more appropriate for the location and increase species diversity. Additionally, having a variety of trees enhances local biodiversity and strengthens ecosystem resilience.

2.6. Tree Establishment

Correctly planting a tree is a very simple process but an important one. Correctly handling the tree when planting, preparing the planting hole, and caring for a tree after it has been planted will ensure the survival and optimal growth of the tree. Trees take up water through their roots. In general, trees require more water when they actively start to grow in spring and during hot summer months. Planting in winter and autumn gives the tree more time to grow new roots, and for roots to start growing into the surrounding soil before the increased demand for water starts. However, container grown trees can be planted at any time of the year if they are properly cared for after planting. Care during this period will lead to healthy and vigorously growing trees. The

following maintenance practices should be regularly carried out during the establishment period:

The Shire is responsible for the post planting care and maintenance of all street trees. However, residents/occupants are encouraged to assist with street tree watering. Specifically:

- Council shall undertake the watering of all new street trees, as and when required, until the trees are established.
- Street tree watering shall include all Council's programmed plantings.
- Residents/occupants shall be encouraged to water their street tree during the establishment period.
- Council shall adopt appropriate practices of post planting care to ensure the survival of all trees planted.

2.7. Tree Maintenance

Maintaining trees ensure they continue to provide environmental, economic and social benefits. This section discusses the ways in which the Shire maintains its tree assets.

2.7.1. Pruning

Council will undertake tree pruning to improve tree health, structure and ensure safe clearances for walkways, buildings, powerlines and roads. Council maintains trees on its managed land in order to fulfil its legislative and management obligations to the community and the environment.

Where pruning is required under powerlines, Council will work with energy suppliers to ensure pruning work is completed to provide necessary clearance as well as protecting the health of the tree. Tree pruning will not be done to improve views, reduce leaf drop or reduce the impact from animals such as birds and bats. All pruning work should be in accordance with the Australian Standard for Pruning of Amenity Trees AS4373.

2.7.2. Pruning of Street Trees under Powerlines

The Shire is responsible for the pruning of all street trees under powerlines.

The Shire shall undertake the pruning of all street trees under powerlines on a programmed basis. Work practices must comply with the Code of Practice for Vegetation Worker Electrical Safety. The code of practice details the requirements for vegetation control work carried out near the live conductors of overhead power lines, and is used in conjunction with Electricity Regulations 1947 Regulation 316A. The code has been developed to ensure the safety of the general public and workers cutting trees near power lines.

Programmed street tree pruning shall include trees on the side of the street affected by overhead powerlines as well as trees affected by electrical feeder lines to individual properties on the opposite side of the street.

Programmed pruning shall not normally include trees on the opposite side of the street to powerlines.

- Programmed pruning is to be planned each year, on a needs basis.
- Pruning will be undertaken in accordance with Australian Standard 4373 – Pruning Amenity Trees

Programmed street tree pruning shall be to normally fulfil any of the following requirements:

- To clear the canopy from interference with overhead powerlines and other essential services
- To remove overhanging branches considered hazardous to traffic, buildings or structures
- To under-prune low growing branches considered hazardous to traffic or pedestrians
- To form the shape of developing trees
- To re-define the framework of mature trees
- To rejuvenate vigour into unthrifty growth
- To reduce crown density or to redistribute growth to lateral branches
- To remove dead, dying, diseased or pest infested limbs and branches

2.7.3. Pruning of Street Trees

The Shire is responsible for the pruning of all street trees not affected by powerlines. The Shire will investigate requests for pruning street trees not under power lines, and respond in accordance with adopted procedures.

Specifically:

Under its programmed pruning schedule, the Shire shall crown thin, under prune, property line prune and remedial prune selected street trees unaffected by power lines. This pruning will be undertaken in the interests of:

- Public safety
- Reducing structural risk to the tree
- Removing growth abnormality or disease from the tree.

Ownership and maintenance of all street trees is the responsibility of the Shire; residents are not permitted to prune any street tree without prior approval.

Where residents/occupants contact the Shire with a request to prune a tree unaffected by power lines, the following procedure is to be followed:

- The tree is physically inspected. An inspection report is to be completed, containing relevant statistical details.
- All results and recommendations from these inspections and reports are to be considered prior to any discussion and a final decision on action to be taken with the tree.
- In the event of a specific issue relating to pruning of significant trees, unaffected by power lines not being adequately covered by this policy/procedure, the matter is to be referred to Council for consideration and determination.

The following are not considered sufficient reasons for pruning trees:

- The tree obscures or may potentially obscure views (other than traffic / pedestrian sight lines).
- The tree variety is a nuisance by way of leaf, fruit and bark shedding or the like.
- The tree shades private gardens, solar hot water systems or the like.

2.7.4. Street Tree Removal

The Shire recognises the significant contribution made by street trees to both the aesthetic and environment aspects of existing streetscapes within the Shire. The Shire recognises street trees as a Shire asset and the retention of street trees will be considered as a priority.

It also recognises that in some cases, tree retention may not be desirable, feasible or reasonable, owing to condition, location or species of the tree, its implications for development on an abutting site and/or the achievement of other Council objectives. The Shire will not remove street trees except where retention is considered undesirable, such as where: exceptional circumstances exist relating to public risk and safety; the tree species is not an approved variety and is not acceptable to the Shire; or the tree precludes redevelopment of an adjoining site, with no other reasonable alternative to removal.

The Shire is responsible for the removal of street trees. Unauthorised removal of any street tree is not permitted. Owing to the hazardous nature of the task, residents/occupants will not be permitted to remove any street trees themselves. All approved removals shall be undertaken by the Shire or its nominated contractor.

2.7.5. Replanting Opportunities

Council aims to continue existing street characters and tree planting wherever possible. Council will investigate opportunities to increase the urban canopy, which may include:

- Town centre renewals
- Parks and reserve developments
- Grant funded initiatives
- New developments
- Community tree planting events
- National Tree Day and Schools Tree Day











2.8. Tree species selection

Trees are an important long-term green infrastructure asset that may live for 50 years and beyond. It is therefore important that the right species is selected for the right location. When selecting the tree to be planted, consideration should be given to the criteria outlined in this section no matter the trees origin or type. The species with a strong proven performance in Esperance, with respect to environmental and functional requirements, will be the main primary selection criteria.

2.9. Tree species list

The following list recommends species to be planted and maintained in the Shire of Esperance. These categories are further broken down into small, medium and large trees and suggested species suitable for each suburb. It is important to note that some species may have very wide applications, while others will only be used in very limited or specific locations. Tree sizes listed below are guidelines only and are dependent on local conditions. Recommendations and guidance will be provided from the Shire of Esperance Parks and Reserves team in Asset Management. Planning controls or development approvals may provide specific guidance on tree species or planting arrangements that need to be considered in these circumstances.











2.9.1.Recommended Species




LARGE TREE SPECIES					
WA Peppermint Agonis flexuosa		Broadleaf Paperbark Melaleuca quinquenervia		Powderbark Coolabah Eucalyptus Victrix	
					
					
Medium TREE SPECIES				SMALL TREE SPECIES	
Coral Gum Eucalyptus torquata		Lemon Scented Gum Corymbia citriodora dwarf		'Kings Park Special' Bottlebrush Callistemon	
					
					

2.9.2. Recommended Species for Areas

AREA	RECOMMENDED SPECIES									
	Large Tree Species				Medium Trees Species			Small Tree Species		
	WA Peppermint Agonis flexuosa	Broadleaf Paperbark Melaleuca quinquenervia	Powderbark Coolabah Eucalyptus Victrix	Iron Bark Eucalyptus sideroxylon	Coral Gum Eucalyptus torquata	Lemon Scented Gum Corymbia citriodora dwarf	Fuchsia Gum / Mallee Eucalyptus forrestiana	'Kings Park Special' Bottlebrush Callistemon	Pincushion Hakea Hakea laurina	Banksia Species
Bandy Creek				✓	✓	✓	✓	✓	✓	✓
Castletown				✓	✓	✓	✓	✓	✓	✓
Chadwick						✓	✓	✓	✓	✓
Esperance	✓	✓				✓	✓	✓	✓	✓
Nulsen	✓							✓	✓	✓
Pink Lake								✓	✓	✓
Sinclair	✓							✓	✓	✓
West Beach	✓			✓	✓	✓	✓	✓	✓	✓
Satellite Towns	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Public Open Space / Large Verges	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

2.9.3. Alternative Species for Consideration in the Appropriate Landscape

Coastal Sheoak Casuarina equisetifolia	Red Flowering Yellow Gum Eucalyptus leucoxylon rosea	Yate Eucalyptus cornuta	Tall Sand Mallee Eucalyptus eremophila	Moort Eucalyptus platypus
				
Coastal Moort Eucalyptus utilis	Swamp Mallet Eucalyptus spathulata	Silver Princess Eucalyptus caesia	Spotted Gum Corymbia maculata	Red Flowering Gum Corymbia ficifolia
				

Narrow Leaved Paperbark <i>Melaleuca linarifolia</i>	Candlestick Banksia <i>Banksia attenuate</i>	Firewood Banksia <i>Banksia menziesii</i>		
				

2.9.4. Tuart Trees

Tuart *Eucalyptus gomphocephala*: Recommended for phased removal in verges and public open space, and replacement with appropriate species in the landscape based on selected species table.

2.9.5. Norfolk Island Pine Trees

Norfolk Island Pine *Araucaria heterophylla*: Managed, maintained and replaced based on recommendations in the Shire of Esperance Norfolk Island Pine Management Plan.

Other species and planting based on landscape and species assessment by the Shire of Esperance – Parks and Reserves.

3. IMPLEMENTATION

3.1. Implementation approach

The Tree Strategy demonstrates the Shire of Esperance's commitment to maintain and enhance the Shire's tree assets, and increase tree planting and canopy cover in Esperance. This Strategy recognises that support and involvement from our community is vital to ensure that the Strategy is successful. In addition, this Strategy highlights the important role the Shire has in both the short- and long-term management of trees in the broader Esperance landscape.

3.2. Vision and Key Focus Areas

The Tree Strategy 2023 provides a strategic and coordinated approach to managing the Shire's tree population into the future. As part of this Strategy, a Vision and Key Focus Areas have been developed.

Vision

'A CLEAN and GREEN environment for current and future generations to enjoy by PROTECTING and ENHANCING the Shire of Esperance's Tree Assets and Green Landscapes.'

Key Focus Area 1:

Community Education and Engagement

KFA 1.1

Raise awareness and educate the community, private landowners and businesses on the benefits of trees, street trees and tree planting and management best practices

KFA 1.2

Develop initiatives to encourage tree plantings in the shire

Key Focus Area 2:

Maintain, Protect and Increase Existing Tree Canopy and Tree Assets

KFA 2.1

Identify and progress planting opportunities to increase tree canopy

KFA 2.2

Continue to maintain, monitor and protect publicly owned trees

KFA 2.3

Increase species diversity to ensure urban canopy and tree assets are resilient

KFA 2.4

Collaborate with external agencies to protect and enhance tree canopy and tree assets

KFA 2.5

Continue to remove historic trees that are not compatible with infrastructure and are not suitable for the Esperance landscape

Key Focus Area 3:

Strategic Planning, Management Innovation and Tree and

KFA 3.1

Embed tree management protection into strategic plans and development controls

KFA 3.2

Continue to review the Street Tree Policy and operational procedures for tree management

KFA 3.3

Investigate opportunities to develop tree canopy cover baseline and tree asset database

3.3. Funding

Funding for the delivery of the Tree Strategy will be covered by a range of sources. This includes recurrent maintenance budgets within the Shire, capital works, developer funded and grant opportunities. The Shire will continue to explore future funding opportunities to deliver on the Tree Strategy.

3.4. Monitoring

Focus areas and implementation actions will be monitored to determine if they are meeting the objectives of the key focus areas. A review and re-prioritisation of remaining implementation actions will be undertaken at each review to account for relevant funding opportunities, changing legislation or a change in regional strategic direction. The implementation action will remain flexible to meet the changing needs of the Shire over the life of the Strategy. The Strategy will be subject to a full review after a five year period.

3.5. Tree Planting Program for Council

As part of the Tree Strategy, the Shire has identified a strategic program to focus efforts on tree planting for Shire assets and public areas.

The program will focus on the following areas:

- Tree planting in town centre and future development areas
- Tree planting along road verges, nature strips and open spaces and per species planting strategy
- Tree planting to support biodiversity corridors in the Shire of Esperance

Further detailed work will be undertaken by Council to progress the development and implementation of this strategic program, aligned with available resource.

Item: 12.2.3

Proposed Road Dedication - Brazier Fuel Depot Access Road

Author/s	Jeanette Appleby	Supervisor Asset Administration
Authoriser/s	Mathew Walker	Director Asset Management

File Ref: D23/11996

Applicant

Internal

Location/Address

(Lot 864) 19 Brazier Street and (Lot 15) 23 Brazier Street Esperance – See attachments

Executive Summary

For Council to consider the purchase and dedication of portions of (Lot 864) 19 Brazier Street and (Lot 15) 23 Brazier Street Esperance to be dedicated as a road reserve.

Recommendation in Brief

That Council:

1. Support the purchase and dedication of a portion of (Lot 864) 19 Brazier Street and (Lot 15) 23 Brazier Street Esperance as road reserve;
2. Request the Minister of Lands to dedicate the 4,495m² portion of land as road reserve; and
3. Advise the Minister of Lands that in accordance with Section 56 (4) of the *Land Administration Act 1997* the Shire recognises it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.

Background

The proposed dedication as is required as part of the proposed access road to the Fuel Depot from Brazier Street

Officer's Comment

Shire officers have negotiated the acquisition of the portions (Lot 864) 19 Brazier Street and (Lot 15) 23 Brazier Street Esperance with the property owners, the next step required is to purchase the land and dedicate into a road reserve. Should the road dedication be supported, a request will need to be made to the Minister for Lands under Section 56 of the *Land Administration Act 1997*.

Consultation

Department of Planning, Lands and Heritage to determine the process required to facilitate the request.
Property owners, Mcleods Lawyers.

Financial Implications

The financial implications arising from this report is the purchase of:

- Portion of Lot 864 - 19 Brazier Street
- Portion of Lot 15 – 23 Brazier Street
- Surveying fees

All costs are included in the fuel depot road access project budget.

Asset Management Implications

Nil

Statutory Implications

Land Administration Act 1997

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Built Environment

Transport networks that meet the needs of our community and provide safe movement for all users
Deliver a diverse, efficient and safe transport system

Environmental Considerations

Nil

Attachments

A¹. Land Requirement Area - 19 & 23 Brazier Street Esperance

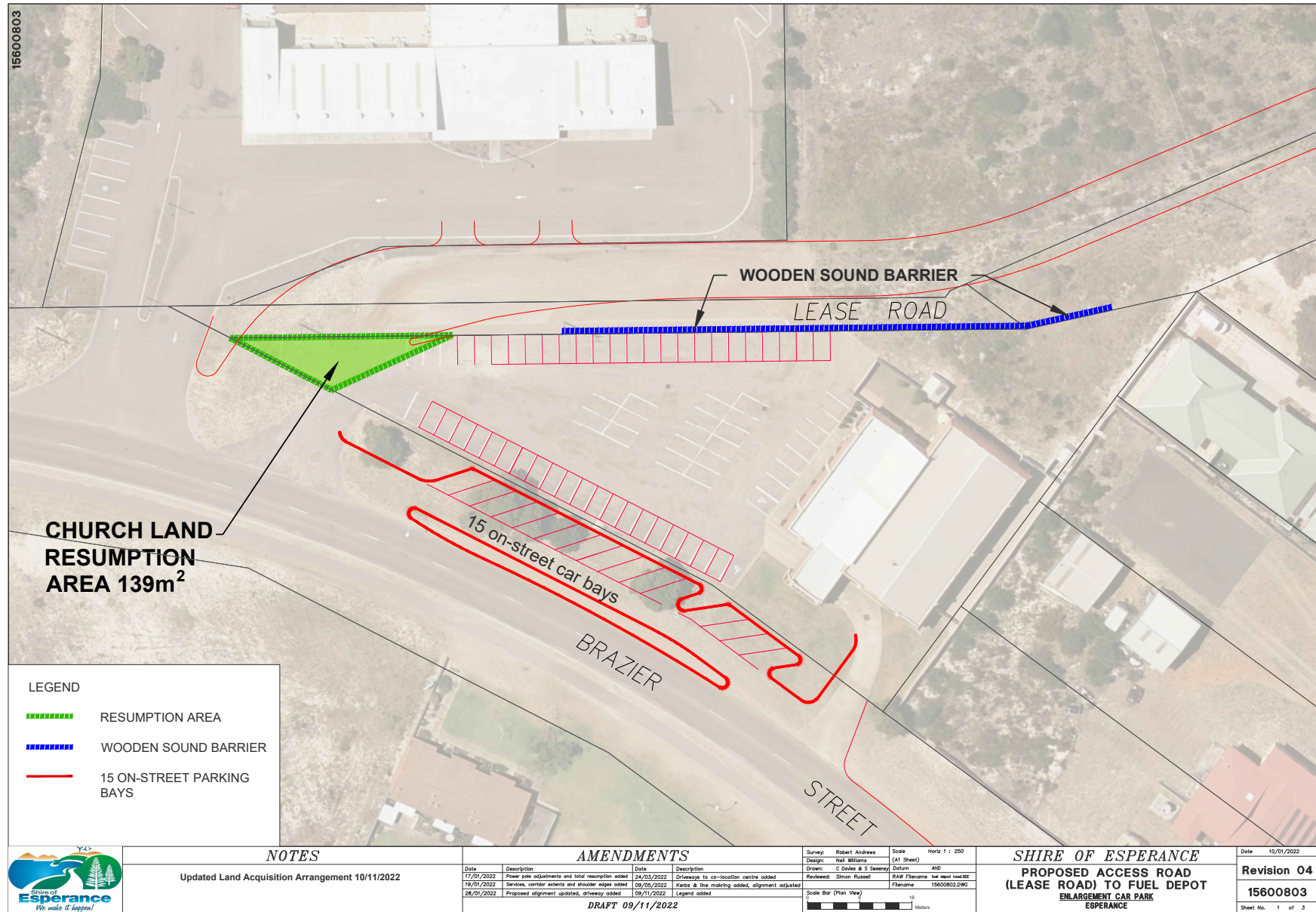
Officer's Recommendation

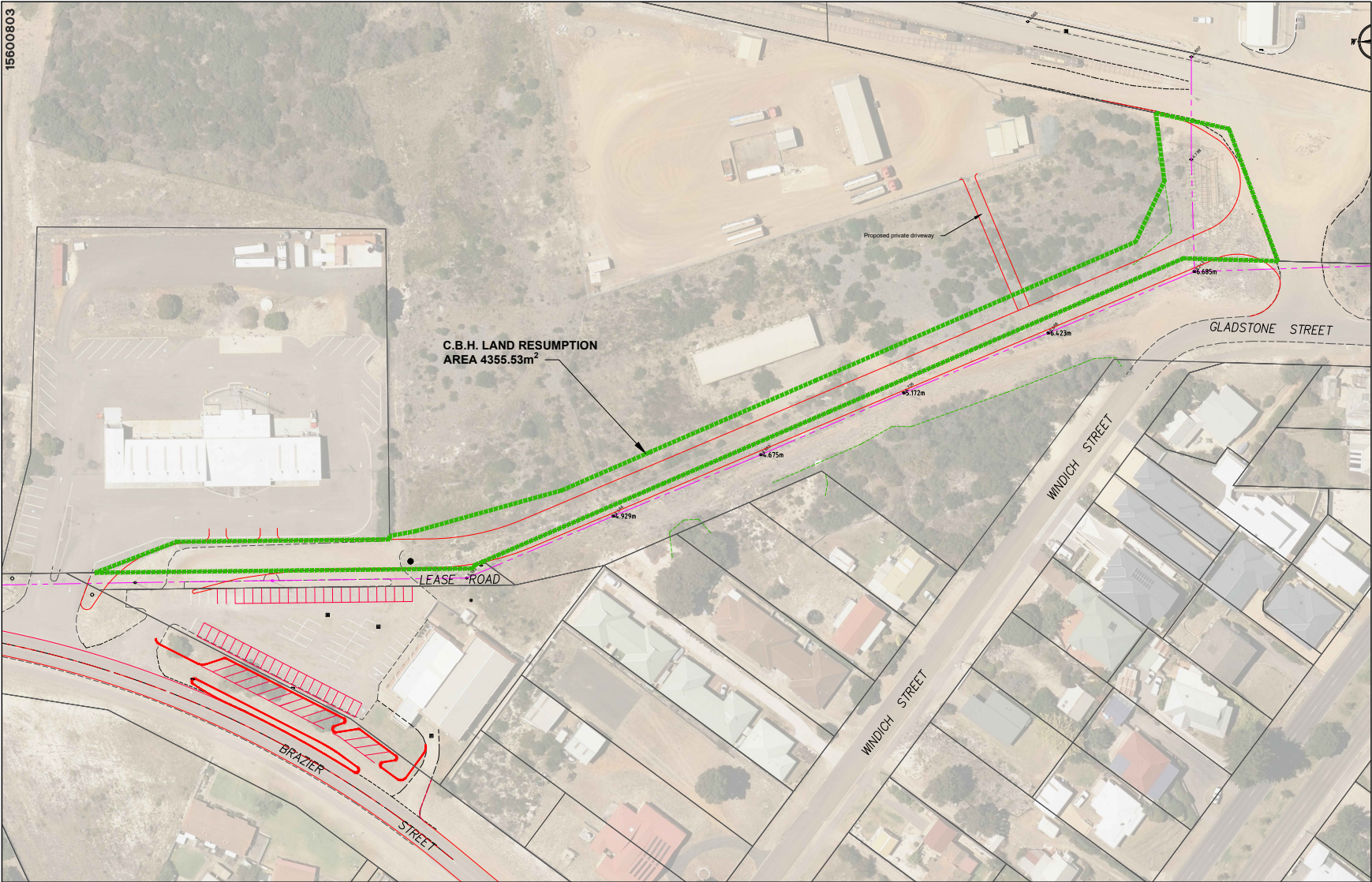
That Council

1. Support the dedication of a portion of (Lot 864) 19 Brazier Street and (Lot 15) 23 Brazier Street Esperance as road reserve;
2. Request the Minister of Lands to dedicate the 4,495m² portion of land being portions of (Lot 864) 19 Brazier Street and (Lot 15) 23 Brazier Street Esperance as road reserve; and
3. Advise the Minister of Lands that in accordance with Section 56 (4) of the *Land Administration Act 1997* that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.

Voting Requirement

Simple Majority





NOTES

AMENDMENTS

Date	Description	Date	Description
09/11/2021	First edition	28/01/2022	Proposed alignment updated, driveway added
17/01/2022	Power pole adjustments and total resumption added	24/03/2022	Driveways to co-location centre added
18/01/2022	Services, corridor extents and shoulder edges added	09/05/2022	Kerbs & line marking added, alignment adjusted

DRAFT 06/07/2022

Survey: Robert Andrews	Scale: Horiz 1 : 500
Design: Neil Williams	(A1 Sheet)
Drawn: C Dales & Sweeney	AKG
Reviewed: Simon Russell	DWG Filename: fuel depot road.dwg
	Filename: 15600802.DWG
Scale Bar (Plan View)	10 Meters

SHIRE OF ESPERANCE
PROPOSED ACCESS ROAD
(LEASE ROAD) TO FUEL DEPOT
LAYOUT PLAN
ESPERANCE

Date: 10/01/2022
Revision 04
15600803
Sheet No. 1 of 3

12.3 CORPORATE & COMMUNITY SERVICES

Item: 12.3.1

Financial Services Report - May 2023

Author/s	Beth O'Callaghan	Manager Financial Services
Authorisor/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D23/11294

Attachments

A¹. Monthly Financial Services Report - April 2023

Officer's Recommendation

That Council receive the attached report entitled Monthly Financial Services Report for the month of April 2023.

Voting Requirement	Simple Majority
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SHIRE OF ESPERANCE

MONTHLY FINANCIAL MANAGEMENT REPORTS

(Incorporating Statement of Financial Activity)

APRIL 2023

CORPORATE & COMMUNITY SERVICES



CONTENTS – Monthly Financial Report

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Compilation Report

MANAGER FINANCIAL SERVICES
COMPILATION REPORT

MEETING DATE	: 23 rd May 2023
ACCOUNTING PERIOD	: The period ended 30 th April 2023
COMPILATION DATE	: 10 th May 2023
CONTENTS	: Monthly Financial Report

OVERVIEW

(Source:- Summary of Reporting Programs page 2:1 and graphical progressive snapshot/Liquidity graph.)

The Statement of Financial Activity by reporting program is presented on page 3 and shows a surplus as at 30 April of \$11,783,221.

Rates Collected

Rates collected at the end of April were 103.55% this is presented on page 17. The reason for the percentage being greater than 100% is because the formula now includes prepaid rates.

Prepaid rates at 30 April are \$1,565,863.

2023/2024 Fees and Charges

Fees and charges have been completed and were reviewed by Council during a workshop in April. They have been included in the May OCM agenda.

2023/2024 Budget

Staff are currently working on their operating budgets in BIS. Workshops with Council have been scheduled to occur in June.

Compilation Report

Working Capital (Note 1- page 7)

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of April is \$11,783,221. The surplus is shown on the bottom of the Statement of Financial Activity on page 3 and also on the bottom of Composition of Net Current Funding Position on page 7. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$14,049,952 and this is shown on page 7. Reserve balance is \$28,293,386.

Tamsen Kirby
Assistant Accountant

STATEMENT OF FINANCIAL ACTIVITY

BY REPORTING PROGRAM

For the Period Ended 1 April to 30 April 2023



DESCRIPTION	2022/2023 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
Operating Income					
03 - General Purpose Funding	(31,980,365)	(31,555,923)	(31,256,253)	299,670	99%
04 - Governance	(412,515)	(198,955)	(190,802)	8,153	96%
05 - Law, Order & Public Safety	(1,322,296)	(634,243)	(794,937)	(160,694)	125%
07 - Health	(122,759)	(102,300)	(61,984)	40,316	61%
08 - Education & Welfare	(5,836,659)	(5,051,552)	(4,912,703)	138,849	97%
10 - Community Amenities	(6,521,195)	(5,908,925)	(5,661,688)	247,237	96%
11 - Recreation & Culture	(3,056,390)	(2,154,104)	(2,083,212)	70,892	97%
12 - Transport	(1,894,182)	(1,411,530)	(1,261,143)	150,387	89%
13 - Economic Services	(1,247,969)	(855,839)	(841,369)	14,470	98%
14 - Other Property & Services	(2,280,798)	(257,878)	(403,504)	(145,626)	156%
Income Total	(54,675,128)	(48,131,249)	(47,467,596)	663,653	
Expense					
03 - General Purpose Funding	433,375	372,161	315,988	(56,173)	85%
04 - Governance	2,433,405	1,963,411	1,870,336	(93,075)	95%
05 - Law, Order & Public Safety	2,759,023	2,217,899	1,903,395	(314,504)	86%
07 - Health	489,599	410,570	391,651	(18,919)	95%
08 - Education & Welfare	6,332,364	6,165,182	4,395,721	(1,769,461)	71%
10 - Community Amenities	7,218,539	5,518,787	5,218,007	(300,780)	95%
11 - Recreation & Culture	14,519,243	11,884,327	10,952,826	(931,501)	92%
12 - Transport	23,072,132	18,534,112	18,782,669	248,557	101%
13 - Economic Services	2,395,791	1,992,825	1,596,644	(396,181)	80%
14 - Other Property & Services	1,069,890	825,553	1,758,243	932,690	213%
Expense Total	60,723,361	49,884,827	47,185,479	(2,699,348)	
Operating Total	6,048,233	1,753,578	(282,117)	(2,035,695)	
Capital Income					
04 - Governance	(640,656)	(488,991)	(214,035)	274,956	44%
05 - Law, Order & Public Safety	(868,252)	(438,252)	(24,252)	414,000	6%
07 - Health	(14,546)	0	0	0	0%
08 - Education & Welfare	(1,246,292)	(417,146)	(257,045)	160,101	62%
10 - Community Amenities	(1,211,533)	(31,818)	(31,818)	(0)	100%
11 - Recreation & Culture	(3,505,029)	(455,058)	(415,632)	39,426	91%
12 - Transport	(11,354,997)	(8,701,557)	(6,018,951)	2,682,606	69%
13 - Economic Services	(151,500)	(26,500)	(10,578)	15,922	40%
14 - Other Property & Services	(7,573,888)	(3,082,180)	(3,172,791)	(90,611)	103%
Income Total	(26,566,693)	(13,641,502)	(10,145,103)	3,496,399	
Expense					
04 - Governance	837,782	595,570	560,786	(34,784)	94%
05 - Law, Order & Public Safety	1,222,128	275,290	142,160	(133,130)	52%
07 - Health	36,464	0	0	0	0%
08 - Education & Welfare	1,246,292	1,088,936	263,837	(825,099)	24%
10 - Community Amenities	1,271,977	795,352	217,239	(578,113)	27%
11 - Recreation & Culture	5,947,550	3,213,642	2,050,028	(1,163,614)	64%
12 - Transport	23,295,016	16,346,873	13,603,778	(2,743,095)	83%
13 - Economic Services	85,157	84,110	73,266	(10,844)	87%
14 - Other Property & Services	4,275,778	3,236,228	3,191,374	(44,854)	99%
15 - Funds Transfer	6,411,049	290,360	554,341	263,981	191%
Expense Total	44,629,193	25,926,361	20,656,808	(5,269,553)	
Capital Total	18,062,500	12,284,859	10,511,705	(1,773,154)	
Grand Total	24,110,733	14,038,437	10,229,589	(3,808,848)	
Reconciliation					
Depreciation	(21,429,748)	(17,857,535)	(17,873,645)		
Loss on Asset Disposals	(287,637)	(219,164)	(21,029)		
Profit on Asset Disposals	1,801,036	4,000	118,695		
Provisions and Accrual	(260,703)	0	(309,255)		
Movement of Non-Current Receivable	0	0	(8,374)		
Less; Surplus (Deficit) B/Fwd	3,919,201	3,919,201	3,919,201		
(Surplus)/Deficit	14,480	(7,953,463)	(11,783,221)		

STATEMENT OF FINANCIAL ACTIVITY

BY NATURE or TYPE

For the Period Ended 1 April to 30 April 2023



DESCRIPTION	2022/2023 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
Operating Income					
Fees & Charges	(10,697,351)	(9,486,649)	(9,169,423)	317,226	97%
Interest Earnings	(1,257,000)	(1,033,111)	(1,036,931)	(3,820)	100%
Operating Grants & Subsidies	(7,744,431)	(6,539,858)	(6,206,429)	333,429	95%
Profit on Asset Disposals	(1,801,036)	(4,000)	(118,695)	(114,695)	2967%
Rates	(23,575,067)	(23,586,626)	(23,470,846)	115,780	100%
Reimbursements	(961,291)	(788,339)	(661,050)	127,289	84%
Contributions & Donations Operating	(1,547,925)	(749,110)	(860,666)	(111,556)	115%
Reserve Transfers into Muni	(7,091,027)	(5,943,556)	(5,943,556)	0	100%
Income Total	(54,675,128)	(48,131,249)	(47,467,596)	663,653	
Expense					
Allocations	(964,996)	(91,200)	(784,249)	(693,049)	860%
Depreciation	21,429,748	17,857,535	17,873,645	16,110	100%
Insurance	885,771	896,624	885,765	(10,859)	99%
Interest Expense	96,666	69,645	59,302	(10,343)	85%
Loss on Asset Disposals	287,637	219,164	21,029	(198,135)	10%
Material & Contracts	16,578,369	12,643,757	10,556,693	(2,087,064)	83%
Other Expenditure	711,481	584,927	474,168	(110,759)	81%
Utility Charges	1,368,994	1,007,054	1,005,438	(1,616)	100%
Employment Expenses	20,329,691	16,697,321	17,093,688	396,367	102%
Expense Total	60,723,361	49,884,827	47,185,479	(2,699,348)	
Operating Total	6,048,233	1,753,578	(282,117)	(2,035,695)	
Capital Income					
Non-Operating Grants & Subsidies	(15,014,459)	(9,340,479)	(5,695,094)	3,645,385	61%
Proceeds from Disposals	(4,674,607)	(3,866,165)	(4,010,167)	(144,002)	104%
Reserve Transfers into Muni	(6,679,398)	(276,731)	(276,731)	0	100%
Self Supporting Loan Principle Received	(198,229)	(158,127)	(163,111)	(4,984)	103%
Income Total	(26,566,693)	(13,641,502)	(10,145,103)	3,496,399	
Expense					
Material & Contracts	26,491,299	17,583,243	12,941,378	(4,641,865)	74%
Purchase of Assets	5,817,999	4,150,216	3,809,644	(340,572)	92%
Repayment of Debentures	250,646	184,042	184,042	(0)	100%
Reserve Transfers from Muni	6,411,049	290,360	554,341	263,981	191%
Employment Expenses	5,658,200	3,718,500	3,167,403	(551,097)	85%
Expense Total	44,629,193	25,926,361	20,656,808	(5,269,553)	
Capital Total	18,062,500	12,284,859	10,511,705	(1,773,154)	
Grand Total	24,110,733	14,038,437	10,229,589	(3,808,848)	
Reconciliation					
Depreciation	(21,429,748)	(17,857,535)	(17,873,645)		
Loss on Asset Disposals	(287,637)	(219,164)	(21,029)		
Profit on Asset Disposals	1,801,036	4,000	118,695		
Provisions and Accrual	(260,703)	0	(309,255)		
Movement of Non-Current Receivable	0	0	(8,374)		
Less: Surplus (Deficit) B/Fwd	3,919,201	3,919,201	3,919,201		
(Surplus)/Deficit	14,480	(7,953,463)	(11,783,221)		

**SHIRE OF ESPERANCE
MUNICIPAL FUND
Income Statement
Month Ending 30 April 2023**



	2022-23 BUDGET \$	2022-23 ACTUALS \$	VARIANCE \$	VARIANCE %
Operating Revenue				
Fees & Charges	(10,486,823)	(9,169,423)	(1,317,400)	87.4%
Interest Earnings	(237,000)	(1,036,931)	799,931	437.5%
Non-Operating Grants & Subsidies	(14,754,952)	(5,695,094)	(9,059,858)	38.6%
Operating Grants & Subsidies	(7,317,385)	(6,206,429)	(1,110,956)	84.8%
Profit on Asset Disposals	(553,536)	(118,695)	(434,841)	21.4%
Rates	(23,543,676)	(23,470,846)	(72,830)	99.7%
Reimbursements	(879,972)	(661,050)	(218,922)	75.1%
Contributions & Donations Oper	(1,448,017)	(860,666)	(587,351)	59.4%
Operating Revenue Total	(59,221,361)	(47,219,134)	(12,002,227)	
Operating Expense				
Allocations	(720,101)	(784,249)	64,148	108.9%
Depreciation	20,738,656	17,873,645	2,865,011	86.2%
Insurance	838,596	885,765	(47,169)	105.6%
Interest Expense	96,666	59,302	37,364	61.3%
Loss on Asset Disposals	290,637	21,029	269,608	7.2%
Material & Contracts	15,712,571	10,556,693	5,155,878	67.2%
Other Expenditure	710,254	474,168	236,086	66.8%
Utility Charges	1,216,094	1,005,438	210,656	82.7%
Employment Expenses	19,584,300	17,093,688	2,490,612	87.3%
Operating Expense Total	58,467,673	47,185,479	11,282,194	
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS				
(SURPLUS)/DEFICIT	(753,688)	(33,655)	(720,033)	

SHIRE OF ESPERANCE
MUNICIPAL FUND
Statement of Financial Position
Month Ending 30 April 2023
Compared to 30th June 2022



	30/04/2023	30/06/2022
	\$	\$
Current Assets		
Cash and Cash Equivalents	42,343,338	41,857,599
Trade and Other Receivables	1,643,561	2,611,173
Inventories	499,353	528,956
Current Assets Total	44,486,252	44,997,728
Current Liabilities		
Trade and Other Payables	(2,196,474)	(3,105,086)
Current Portion of Long Term Borrowings	(89,708)	(273,750)
Provisions	(3,801,542)	(3,126,337)
Other	(207,525)	(2,211,302)
Current Liabilities Total	(6,295,250)	(8,716,475)
Non Current Assets		
Other Receivables	1,675,019	1,850,965
Inventories- Non Current	3,774,582	3,774,582
Property, Plant and Equipment	100,275,902	102,983,171
Infrastructure	420,847,868	419,840,748
Non Current Assets Total	526,573,371	528,449,466
Non Current Liabilities		
Long Term Borrowings	(2,267,491)	(2,267,491)
Provisions- Non Current	(5,915,765)	(5,915,765)
Non Current Liabilities Total	(8,183,256)	(8,183,256)
Net Assets	556,581,118	556,547,463
Equity		
Reserves- Cash Backed	(28,293,386)	(33,959,332)
Revaluation Surplus	(208,364,083)	(208,364,083)
Retained Surplus	(319,923,649)	(314,224,048)
Equity Total	(556,581,118)	(556,547,463)

SHIRE OF ESPERANCE

COMPOSITION OF NET CURRENT FUNDING POSITION



Month Ending 30 April 2023

	30/04/2023	30/06/2022
	\$	\$
Current Assets		
Cash and Cash Equivalents	14,049,952	7,898,267
Trade and Other Receivables	1,608,444	2,048,105
Inventories	323,296	352,899
Current Assets Total	15,981,692	10,299,271
Current Liabilities		
Trade and Other Payables	(2,196,474)	(4,951,548)
Current Portion of Long Term Borrowings	(23,105)	(23,105)
Provisions	(1,771,367)	(1,405,417)
Other	(207,525)	
Current Liabilities Total	(4,198,471)	(6,380,070)
Total	11,783,221	3,919,201

VARIANCES
BY REPORTING PROGRAM
For The Period Ended 30 April 2023
Material Variances as per the Statement of Financial Activity:



DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Operating Income						
03 - General Purpose Funding	(31,555,923)	(31,256,253)	299,670	99%	↓	Budgeted for interims that have not occurred as yet. Finance assistance grant under budget YTD.
05 - Law, Order & Public Safety	(634,243)	(794,937)	(160,694)	125%	↑	Timing difference with the receipt of DFES vehicle, this being the offsetting income to recognise DFES assets.
07 - Health	(102,300)	(61,984)	40,316	61%	↓	Suicide prevention contract liability to be transferred back to income for 2022-23 year.
08 - Education & Welfare	(5,051,552)	(4,912,703)	138,849	97%	↓	Timing difference with the receipt of homecare program income.
10 - Community Amenities	(5,908,925)	(5,661,688)	247,237	96%	↓	Timing difference with waste facility gate entry charges, sale of recycled products and GVROC funding towards climate change coordinator role.
12 - Transport	(1,411,530)	(1,261,143)	150,387	89%	↓	Timing difference with receipt of airport landing fees and road making sales/transfers.
14 - Other Property & Services	(257,878)	(403,504)	(145,626)	156%	↑	Outside works reimbursements for workers compensation higher than expected year to date and private works income higher than expected.

VARIANCES
BY REPORTING PROGRAM
For The Period Ended 30 April 2023
Material Variances as per the Statement of Financial Activity:



DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Expense						
03 - General Purpose Funding	372,161	315,988	(56,173)	85%	↓	Timing difference with UV valuation expenses.
05 - Law, Order & Public Safety	2,217,899	1,903,395	(314,504)	86%	↓	Fire mitigation works expenditure is behind budgeted year to date expectations.
08 - Education & Welfare	6,165,182	4,395,721	(1,769,461)	71%	↓	Various homecare expenses including wages are under budget YTD. Work has not occurred on the fire hydrant near homecare.
10 - Community Amenities	5,518,787	5,218,007	(300,780)	95%	↓	Timing difference with public toilets and BBQ maintenance and operations. Timing difference with the GVROC Climate Change Coordinator expenditure.
11 - Recreation & Culture	11,884,327	10,952,826	(931,501)	92%	↓	Timing difference with coastal infrastructure maintenance; sporting complexes building maintenance; surf club building compliance; public hall building maintenance; period village building maintenance; civic centre building maintenance; and community grant payments.
12 - Transport	18,534,112	18,782,669	248,557	101%	↑	Ahead of budget for rural roads maintenance and road verges in particular. Offsetting this is the airport landside building maintenance that is behind budget YTD.
13 - Economic Services	1,992,825	1,596,644	(396,181)	80%	↓	Wild dog control underbudget. Contribution towards Australia's Golden Outback and joint marketing campaign not paid as yet. No expenditure has occurred on the Worker Accommodation study as yet. The expenditure from the Club Development funding is behind budget expectations.
14 - Other Property & Services	825,553	1,758,243	932,690	213%	↑	Plant & vehicle costs is greater than expected for this time of year. Plant depreciation and plant hire is currently under recovering. Public works expenditure is higher than budgeted.

VARIANCES

BY REPORTING PROGRAM

For The Period Ended 30 April 2023

Material Variances as per the Statement of Financial Activity:



DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Capital						
Income						
04 - Governance	(488,991)	(214,035)	274,956	44%	↓	IT capital grants for CCTV projects have not been received yet.
05 - Law, Order & Public Safety	(438,252)	(24,252)	414,000	6%	↓	Timing difference with grant income for replacement fire sheds.
08 - Education & Welfare	(417,146)	(257,045)	160,101	62%	↓	Budgeted homecare capital grants not received as yet.
12 - Transport	(8,701,557)	(6,018,951)	2,682,606	69%	↓	Timing difference with receipt of roads & streets capital grants. Offsetting this is the sale of road making plant occurring earlier than budgeted.
13 - Economic Services	(26,500)	(10,578)	15,922	40%	↓	Timing difference with vehicle sales for building services.

VARIANCES
BY REPORTING PROGRAM
For The Period Ended 30 April 2023
Material Variances as per the Statement of Financial Activity:



DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
Expense						
05 - Law, Order & Public Safety	275,290	142,160	(133,130)	52%	↓	Recognition of SES vehicle has occurred before budgeted expectations. Work has not commenced on the Grass Patch Fire Brigade shed yet. Ranger vehicle has not been purchased.
08 - Education & Welfare	1,088,936	263,837	(825,099)	24%	↓	Homecare building refurbishment is behind budget expectations.
10 - Community Amenities	795,352	217,239	(578,113)	27%	↓	Work has not commenced on boat ramp toilet. Expenditure on the Myrup waste transfer station project and truck wash pump shed is less than budgeted YTD. New motor for waste facility loader has been purchased ahead of budget.
11 - Recreation & Culture	3,213,642	2,050,028	(1,163,614)	64%	↓	Parks and reserves vehicle purchases have not occurred as yet. Various park upgrades; LRCI Lost at Sea Memorial; LRCI Pet Cemetery; LRCI Mountain Bike track stage 1; and Adventureland Park maze are behind budget year to date. Coastal upgrades are also behind budget year to date. Civic centre disability access and toilet has not commenced as yet. Offsetting this is the expenditure on the BOILC plant room and heating upgrade which is exceeding budget.
12 - Transport	16,346,873	13,603,778	(2,743,095)	83%	↓	Road making plant purchases has occurred ahead of budget. Capital road expenditure is less than budgeted year to date. Airport vehicle purchases are behind budget expectations.
13 - Economic Services	84,110	73,266	(10,844)	87%	↓	Purchase of building services light vehicle was less than expected.

**Shire of Esperance
For the Period Ended 30 April 2023**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. (Surplus)/Deficit

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance
	2022/23 Budget Estimated (Surplus)/Deficit			36,475
W3473	James Street Precinct Cultural Area Masterplan	O0822-191	150,000	186,475
01-4010-955-956	Priority Projects Reserve	O0822-191	(150,000)	36,475
01-4180-360-405	Flinders Development - Consultants	O1122-182	100,000	136,475
01-4180-955-902	Land Purchase and Development Reserve	O1122-182	(100,000)	36,475
01-7490-705-660	Other Property & Services Purchases	S0223-016	400,000	436,475
01-7490-955-902	Land Purchase and Development Reserve	S0223-016	(400,000)	36,475
	Budget Review Amendments (Net)	O0323-058	(21,995)	14,480
Amended Budget as per Council Resolution (1)				14,480

(1) Budget (Surplus)/Deficit position as per the Statement of Financial Activity.

**Shire of Esperance
For the Period Ended 30 April 2023**

RECEIVABLES STATUS

	Current	ATO	30 Days	60 Days	90 Days	90+Days	Total
General Receivables	374,914	0	216,342	2,046	11,079	27,514	631,894

Category

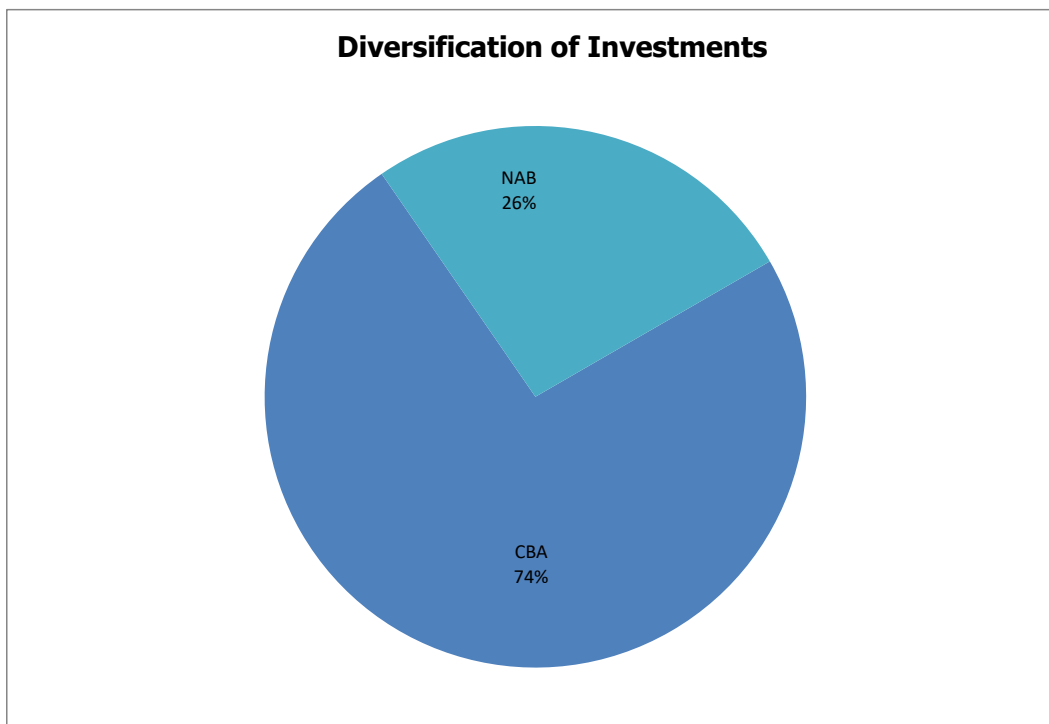
Government Grants	\$0	A
Contributions & Reimbursements	\$2,358	B
Loan Repayments	\$0	C
Fees and Charges	\$25,156	D
Private Works	\$0	E
Proceeds Sale of Assets	\$0	F
	\$27,514	

Amounts shown above include GST (where applicable)

90+Days Represented by:

A	<i>Government Grants:</i>		
		\$0	
	Total (A)	\$0	
B	<i>Contributions & Reimbursements:</i>		
		\$218	Electricity reimbursement
		\$2,140	Staff payroll reimbursements
	Total (B)	\$2,358	
C	<i>Loan Repayments:</i>		
		\$0	
	Total (C)	\$0	
D	<i>Fees & Charges:</i>		
		\$4,008	Museum Village charges
		\$857	Lease fees
		\$220	Visitors Centre charges
		\$940	Animal surrender fees
		\$10,634	Homecare fees
		\$645	Vehicle impound fees
		\$1,570	Cemetery fees
		\$6,282	Wylie Bay Waste charges
	Total (D)	\$25,156	
E	<i>Private Works:</i>		
		\$0	
	Total (E)	\$0	
F	<i>Proceeds Sale of Assets:</i>		
		\$0	
	Total (F)	\$0	

Cash Investments as at 30 April 2023

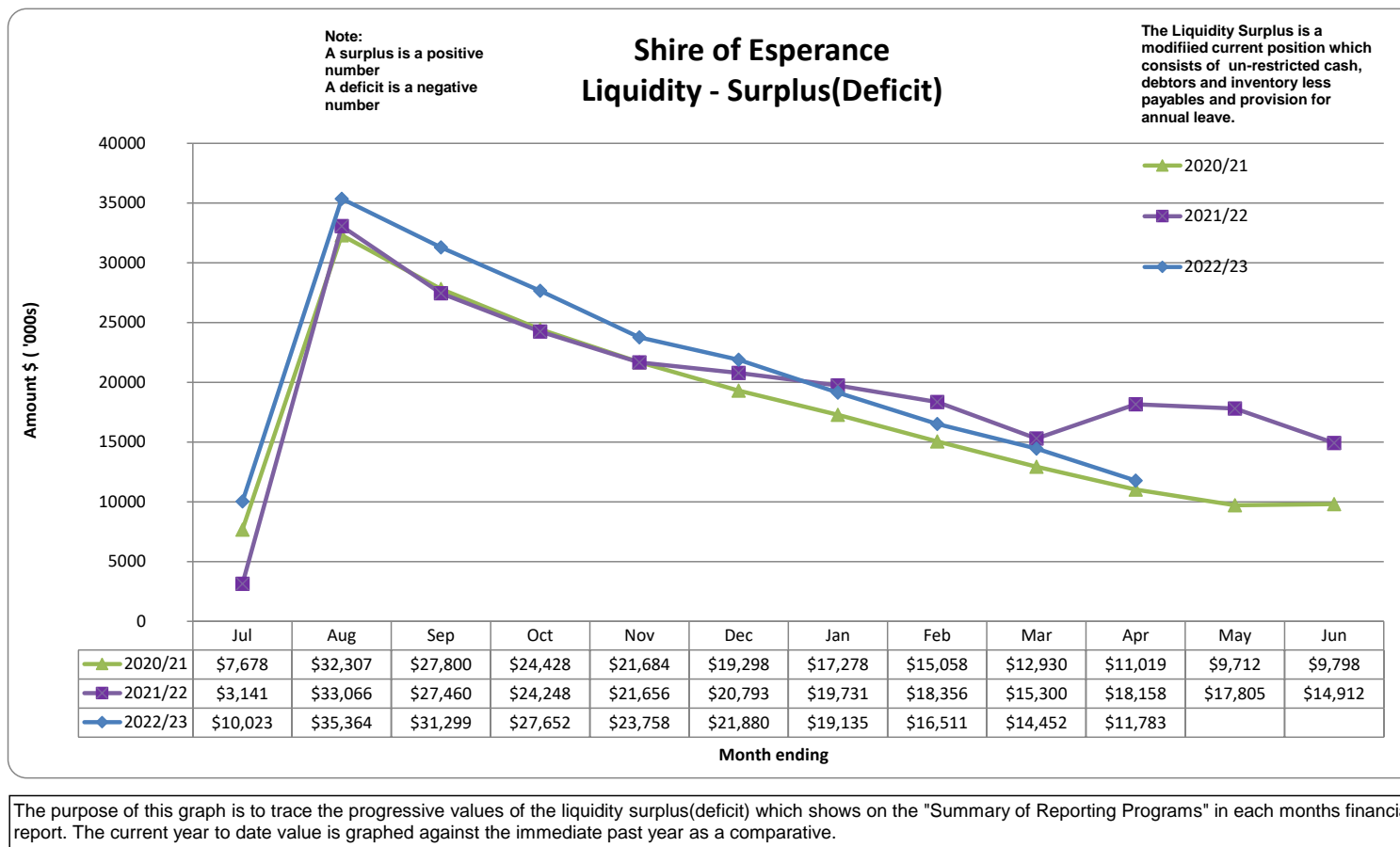


Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
NAB	\$ 4,000,000	3.80%	60	06-Jun-23	Term Deposit - Reserve
NAB	\$ 4,000,000	4.05%	120	06-Jun-23	Term Deposit - Reserve
CBA	\$ 5,740,000	3.98%	60	13-Jun-23	Term Deposit - Reserve
CBA	\$ 3,000,000	4.32%	120	15-Jun-23	Term Deposit - Reserve
CBA	\$ 4,000,000	4.27%	60	15-Jun-23	Term Deposit - Reserve
CBA	\$ 4,000,000	4.45%	150	17-Jul-23	Term Deposit - Reserve
NAB	\$ 3,000,000	4.10%	60	18-May-23	Term Deposit - Muni
CBA	\$ 3,000,000	4.29%	90	28-Jun-23	Term Deposit - Muni
CBA	\$ 7,567,212	3.70%	N/A	N/A	Business Online Saver - Muni
CBA	\$ -	0.25%	N/A	N/A	Cash Deposit A/C - Muni
CBA	\$ 3,551,837	0.25%	N/A	N/A	Cash Deposit A/C - Reserves
	\$ 41,859,049				

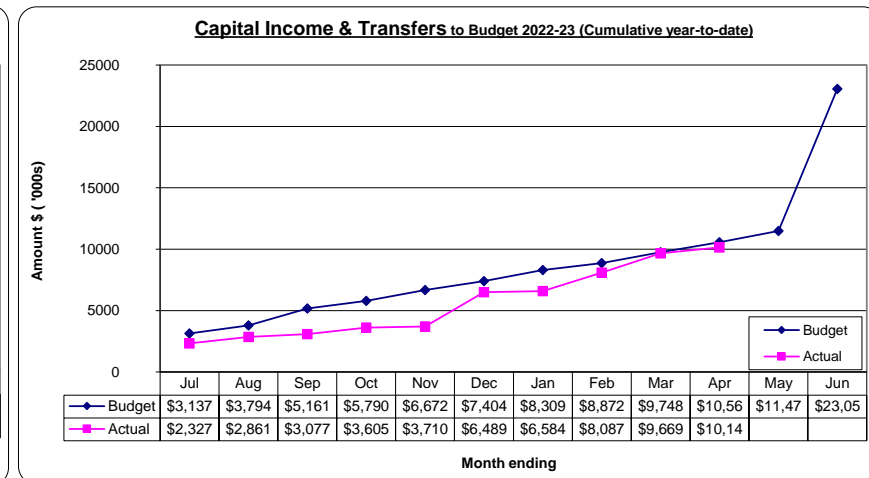
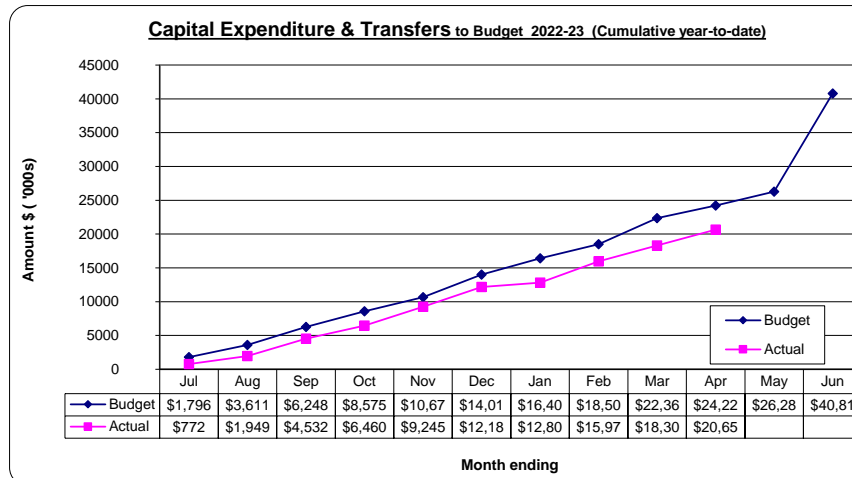
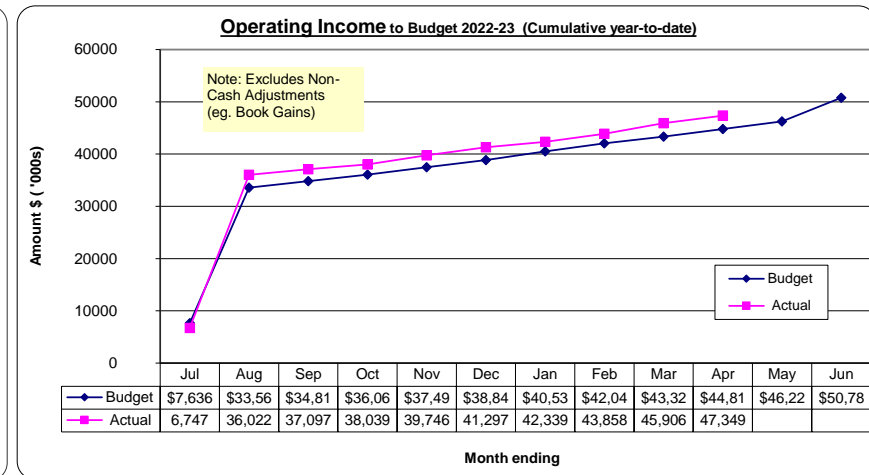
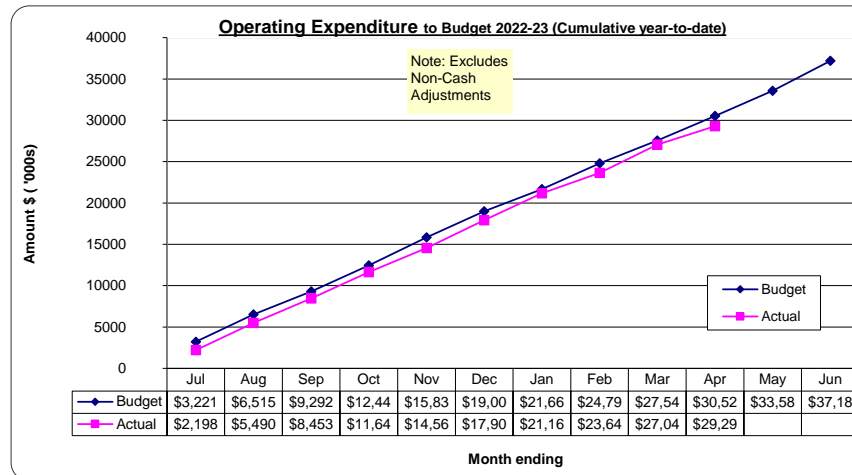
Investment Interest Earnings

	Budgeted Amount	YTD Interest
Municipal	\$ 60,000	444,148
Reserve	\$ 120,000	538,983

Note: Maximum 80% with any one institution



Shire of Esperance - Progressive Budget Snap-Shot





OTHER REPORTS AND GRAPHS

SHIRE OF ESPERANCE

SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS AS AT 30th April 2023

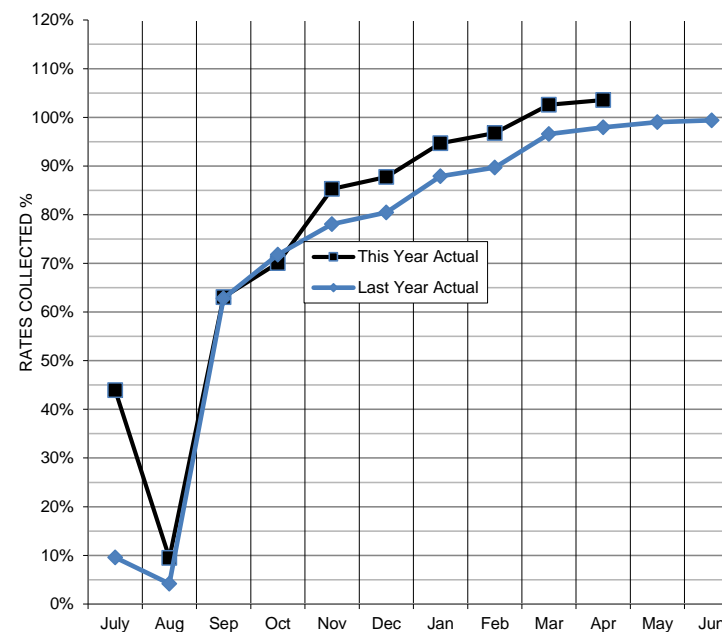
Outstanding Rates 2022/23

Arrears at 1st July 2022	153,939
Pensioner Deferred Rates at 1st July 2022	97,459
Rates Levied for 2022/23	26,893,364
Penalty Interest charged to Overdue	18,904
Receipts for Current Rates	(26,557,563)
Prepayments	(1,565,863)
Total Current and Arrears Outstanding	(959,759)
% Collected	103.55%

Pensioners on Instalments	4,986
Non Pensioners on Instalments	26,179
Pensioners with Due Date 30/6/2023	(32,988)
Outstanding with no Instalment Option	129,584
Pre-Payments	(1,091,021)
Interims	3,500
Total Current and Arrears Outstanding	(959,759)

0

RATES COLLECTION PROGRESS (2022/2023)



**SHIRE OF ESPERANCE
TRUST FUNDS
as at 30 April 2023**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 30-Jun-2022	Balance 30-Apr-2023
Contributions to Public Open Space	198,307	201,771
Other	1,679	1,679
General Bonds - Interest Bearing	50,974	63,063
Totals	250,960	266,513



**PAYMENT OF ACCOUNTS LISTING
(PAID UNDER DELEGATED
AUTHORITY)**

SHIRE OF ESPERANCE
THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID
FOR THE PERIOD ENDING 30th APRIL 2023

MUNICIPAL FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques: 27713 - 27716	\$1,507.71
------------------	------------------------	------------

EFT

ACTUAL PAYMENTS:	Transaction No's: E4495 - E4502	\$4,825,437.26
------------------	---------------------------------	----------------

CREDIT CARDS

ACTUAL PAYMENTS:	Transactions: 28/03/2023 - 27/04/2023	\$17,910.27
------------------	--	-------------

PAID UNDER THE DELEGATED

AUTHORITY TO CEO

MUNICIPAL TOTAL:	\$4,844,855.24
-------------------------	-----------------------

***ESTIMATE % LOCAL PAYMENTS
(INCLUDING CREDIT CARDS)***

\$ 3,969,874.38	81.94%
------------------------	---------------

TRUST FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques : -	\$0.00
------------------	-------------	--------

EFT

ACTUAL PAYMENTS:	Transaction No's: -	\$0.00
------------------	---------------------	--------

TRUST TOTAL:	\$0.00
---------------------	---------------

TOTAL:	\$4,844,855.24
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Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - Cheque Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
C27713	06/04/2023	386	Shire of Esperance - Petty Cash	Petty cash recoup - civic centre	\$828.75
C27714	06/04/2023	6251	Office of State Revenue	Refund ESL rebate	\$47.96
C27715	06/04/2023	100	Landgate	Title searches	\$187.60
C27716	24/04/2023	8041	Esperance Home Care - Petty Cash	Petty cash recoup - EHC	\$443.40
Total Creditor payments made by Cheque from Municipal Fund					1,507.71

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4495	06/04/2023	-	Retail Display Direct	***** CANCELLED *****	\$0.00
E4495	06/04/2023	1	Australian Taxation Office	Payroll deduction	\$183,983.00
E4495	06/04/2023	126	Esperance Electrical Service	Electrical services	\$2,468.00
E4495	06/04/2023	184	Best Western Hospitality Inn Esperance	Bookeasy sales - Accommodation	\$375.58
E4495	06/04/2023	505	Esperance Plumbing Service	Plumbing services	\$12,220.00
E4495	06/04/2023	536	Landgate	GRV valuations	\$410.99
E4495	06/04/2023	833	City of Kalgoorlie - Boulder	Pump out sewerage - GVROC toilet Block	\$374.00
E4495	06/04/2023	1045	Stewart & Heaton Clothing Co Pty Ltd	Uniforms	\$1,309.97
E4495	06/04/2023	1197	Six Mile Hill Bushfire Brigade	Reimbursement for Telstra bill	\$43.00
E4495	06/04/2023	1200	Quarry Road Bushfire Brigade	Reimbursement for Telstra bills	\$652.84
E4495	06/04/2023	1215	Shire of Esperance Municipal Fund	Fee refund	\$31.00
E4495	06/04/2023	1271	Department of Transport	Electronic searches	\$12.30
E4495	06/04/2023	1282	Sigma Chemicals	Pool chemicals and equipment	\$269.50
E4495	06/04/2023	1330	The Cannery Arts Centre	Cannery - clay sump	\$550.00
E4495	06/04/2023	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$1,491.60

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4495	06/04/2023	1470	Express Yourself Printing Esperance	Verge side collection brochure printing	\$1,237.50
E4495	06/04/2023	1474	Trophy Kings	Engraving and plaques	\$88.00
E4495	06/04/2023	1550	Comfort Inn Bay of Isles	Bookeasy sales - Accommodation	\$1,027.84
E4495	06/04/2023	1695	Bay of Isles Mini-Excavators	Plant hire	\$500.00
E4495	06/04/2023	2113	Banksia Medical and Health	Vaccinations - Wylie Bay Waste Facility	\$240.00
E4495	06/04/2023	2269	Esperance Island View Apartments	Bookeasy sales - Accommodation	\$3,342.24
E4495	06/04/2023	2496	Professionals Esperance Real Estate	Rent	\$1,440.00
E4495	06/04/2023	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$283.00
E4495	06/04/2023	2979	Esperance Toyworld	Jigsaws - Library	\$998.20
E4495	06/04/2023	3227	Esperance Fire Services	Fire extinguisher servicing	\$1,475.88
E4495	06/04/2023	3478	Avis Car Hire	Car hire	\$2,321.70
E4495	06/04/2023	3526	Southern Suspension & 4 X 4 Centre	GPS mounts	\$218.19
E4495	06/04/2023	3668	Salmon Gums P&C Committee (Inc)	Catering for the 21st wild dog anniversary	\$1,000.00
E4495	06/04/2023	3752	Securepay Pty Ltd	Monthly charge	\$72.27
E4495	06/04/2023	3797	LED Esperance	Electrical supplies	\$219.49
E4495	06/04/2023	3832	D P Dohnt	Volunteer call out fee for HACC clients	\$179.27
E4495	06/04/2023	3938	C K Mader	Rent	\$600.00
E4495	06/04/2023	3990	Avdata Australia Pty Ltd	4G modem controller at Myrup Truckwash	\$622.82
E4495	06/04/2023	4315	Australasian Performing Right	Background music licence - admin building	\$508.98
E4495	06/04/2023	4321	The Royal Life Saving Society (WA)	Swim school certificates	\$345.09
E4495	06/04/2023	4699	Esperance Care Services Inc	Purchase of rags - depot	\$105.00
E4495	06/04/2023	4947	Toll Ipec Pty Ltd	Freight	\$382.76
E4495	06/04/2023	4989	Woolworths Group Limited	Consumables	\$2,084.89

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4495	06/04/2023	5047	Gevers Goddard Jones Pty Ltd	Support subscription - EHC	\$825.00
E4495	06/04/2023	5092	Quality Publishing Australia	Products for resale – EVC	\$612.92
E4495	06/04/2023	5123	Top End Takeaways	CBDC staff accompanying clients - EHC	\$529.70
E4495	06/04/2023	5161	Pink Lake Tourist Park	Bookeasy sales - Accommodation	\$20.00
E4495	06/04/2023	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$822.80
E4495	06/04/2023	5175	Goldies Place	Bookeasy sales - Accommodation	\$2,816.00
E4495	06/04/2023	5226	The Doo Drop Inn	Bookeasy sales - Accommodation	\$343.20
E4495	06/04/2023	5235	Repeat Plastics (WA)	Recycled wheel stop	\$1,361.58
E4495	06/04/2023	5267	Hema Maps Pty Ltd	Maps for resale - EVC	\$901.09
E4495	06/04/2023	5307	Tourism Council Western Australia Ltd	Social media workshop	\$75.00
E4495	06/04/2023	5374	Tranquil Retreat	Bookeasy sales - Accommodation	\$488.40
E4495	06/04/2023	5419	D Crawford	Mowing lawns	\$280.00
E4495	06/04/2023	5444	Reece Australia Pty Ltd	Pipe fittings	\$1,221.85
E4495	06/04/2023	5449	Australian Grown	Stock for resale	\$865.04
E4495	06/04/2023	5604	Esperance Milk Supply	Milk supply – admin, BOILC and depot	\$144.42
E4495	06/04/2023	5622	Subway Esperance	Catering	\$280.60
E4495	06/04/2023	5731	Esperance Clearwater Motel Apartment	Bookeasy sales - Accommodation	\$2,726.68
E4495	06/04/2023	5767	Seek Limited	Advertising - positions vacant	\$658.35
E4495	06/04/2023	5793	Tradelink Esperance	Plumbing supplies	\$179.93
E4495	06/04/2023	5796	Pink Lake IGA	Consumables	\$414.64
E4495	06/04/2023	6009	McLeods Barristers & Solicitors	Agreement re-draft and legal advice	\$6,514.45
E4495	06/04/2023	6024	SeatAdvisor Pty Ltd	Ticket sales	\$323.68
E4495	06/04/2023	6147	J S & T S Hainsworth	Travel and accommodation allowance	\$680.44

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4495	06/04/2023	6164	Data 3 Limited	Intune device license	\$43.42
E4495	06/04/2023	6178	SB Hazelden & SM Henning	Bookeasy sales - Accommodation	\$831.60
E4495	06/04/2023	6221	PFD Food Services Pty Ltd	Consumables	\$548.85
E4495	06/04/2023	6296	Aquarius	Souvenirs for resale	\$79.20
E4495	06/04/2023	6342	Loff's Feed and Saddlery	Natures botanical creme	\$122.70
E4495	06/04/2023	6495	MCM Protection Pty Ltd	Locking of toilet blocks	\$1,602.70
E4495	06/04/2023	6537	ABCO Products Pty Ltd	Air freshener	\$792.79
E4495	06/04/2023	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$1,003.20
E4495	06/04/2023	6894	C.R. Kennedy & Co Pty Ltd.	Surveying equipment upgrades and replacement penetrometer	\$13,532.55
E4495	06/04/2023	7250	Esperance CWA Holiday Units	Bookeasy sales - Accommodation	\$4,465.00
E4495	06/04/2023	7425	Esperance Cleaning Service	Cleaning - March 2023	\$2,200.00
E4495	06/04/2023	7438	Independence Australia	Nursing products - EHC	\$1,254.35
E4495	06/04/2023	7512	EcoValley Retreat	Bookeasy sales - Accommodation	\$475.20
E4495	06/04/2023	7657	A N Belworthy	Jackpot winnings pay 20	\$150.00
E4495	06/04/2023	7879	Drillers Ridge Pty Ltd	Bookeasy sales - Accommodation	\$1,003.20
E4495	06/04/2023	7947	BJT Carpentry	Pre-sale building report	\$588.50
E4495	06/04/2023	8007	Cabcharge	Taxi vouchers	\$368.49
E4495	06/04/2023	8255	H S Norwood	Reimbursement	\$87.00
E4495	06/04/2023	8303	Liquor Barons Esperance	Alcohol for re-sale – civic centre	\$648.91
E4495	06/04/2023	8334	WBD Pty Ltd	Technical support - EHC	\$1,633.50
E4495	06/04/2023	8380	Jade William & Leticia Hurley	Bookeasy sales - Accommodation	\$1,918.40
E4495	06/04/2023	8497	The Print Shop Bunbury	Upcoming shows brochure	\$414.70
E4495	06/04/2023	8544	Moore Australia (WA) Pty Ltd	Budget workshop – Course	\$1,155.00

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4495	06/04/2023	8643	Aquamonix Pty Limited	Modem repairs	\$349.80
E4495	06/04/2023	8717	Western Irrigation Pty Ltd	Maintenance and repairs	\$11,737.87
E4495	06/04/2023	8757	JB Hi-Fi Group Pty Ltd	New camera	\$729.09
E4495	06/04/2023	8783	The Trustee for Recherche Medical	Pre-employment drug and alcohol screening	\$45.00
E4495	06/04/2023	8800	South Regional TAFE	Staff training course fees	\$99.10
E4495	06/04/2023	8851	Auspan Building Systems PTY LTD	Refund application fee	\$248.06
E4495	06/04/2023	8856	J Eade	Delivery of flyers – Civic Centre	\$400.00
E4495	06/04/2023	8972	Dunn's Cleaning Service Pty Ltd	Cleaning	\$4,125.00
E4495	06/04/2023	9021	GA Power Equipment Spares	Parts	\$326.54
E4495	06/04/2023	9038	Burnett Bulldozing	Hire of plant for fire suppression - BFB	\$1,879.44
E4495	06/04/2023	9100	On Duty Diesel and Mechanical	Servicing and repairs	\$4,140.10
E4495	06/04/2023	9112	Esperance Outdoor Power Equipment	Pole saw repairs	\$1,134.05
E4495	06/04/2023	9117	Esperance Gas Distribution Company	Gas charges	\$135.69
E4495	06/04/2023	9127	Unicare Health	Wheelchair, standing aids and chair - EHC	\$3,329.50
E4495	06/04/2023	9138	Department of Biodiversity Conservation	National parks passes for resale - EVC	\$12,284.58
E4495	06/04/2023	9147	Key Pest and Weed Control	Annual pest inspection, report and treatment	\$2,718.65
E4495	06/04/2023	9163	Esperance Combined Tyres & Mechanic	Tyres	\$652.00
E4495	06/04/2023	9196	Bathers Paradise Caravan Park	Accommodation	\$220.00
E4495	06/04/2023	9207	Datacom Systems (AU) Pty Ltd	Networking gear and phone headsets	\$1,067.93
E4495	06/04/2023	9211	Z Sheffield-van Mierlo	Jackpot winnings pay 20	\$150.00
E4495	06/04/2023	9237	Esperance Metaland	Steel parts and supplies	\$2,297.08
E4495	06/04/2023	9270	W C Govans	Door servicing	\$2,420.00
E4495	06/04/2023	9308	Florissons Home Furnishers	Window treatments	\$549.85

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4495	06/04/2023	9377	Esperance Caravan Repair Centre	Parts	\$170.00
E4495	06/04/2023	9400	Rapid Global Nominee Pty Ltd	Annual license fee	\$451.00
E4495	06/04/2023	9415	J Bell	Poster delivery – civic centre	\$400.00
E4495	06/04/2023	9429	Turfmaster Pty Ltd	Turf renovation and gypsum application - GSG	\$12,100.00
E4495	06/04/2023	9451	The Choppin Block Butchers	Meat kitchen - EHC	\$352.17
E4495	06/04/2023	9478	Base Entertainment Pty Ltd	Show payment – civic centre	\$18,477.10
E4495	06/04/2023	9483	Digrite Nominees	Door window replacement	\$840.00
E4495	06/04/2023	9503	EcoValley Honey - Winton Hughes Wassey	Consignment sales	\$124.80
E4495	06/04/2023	9531	Seas It All Pty Ltd	Bookeasy sales - Accommodation	\$3,555.20
E4495	06/04/2023	9564	South East Auto & Heavy Diesel	Repairs	\$559.09
E4495	06/04/2023	9578	Department of Mines, Industry	BSL – March 2023	\$2,229.32
E4495	06/04/2023	9619	K S Maslin	Social media workshop presentation	\$736.00
E4495	06/04/2023	9639	Avon Waste	Rubbish and recycling collections	\$40,158.88
E4495	06/04/2023	9641	Aussie Broadband Pty Ltd	Broadband – April 2023	\$428.00
E4495	06/04/2023	9671	R P Western	Consignment sales	\$29.20
E4495	06/04/2023	9676	Mega Phones	Pendant monitoring - EHC	\$550.00
E4495	06/04/2023	9832	RAC Tourism Assets Pty Ltd	Bookeasy sales - Accommodation	\$239.36
E4495	06/04/2023	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$145.20
E4495	06/04/2023	9848	APPARATUS: Public Art and Cultural	Art consultancy - Lost at Sea memorial	\$3,300.00
E4495	06/04/2023	9857	D J Kennedy	Lawns and whipper snipper - EHC	\$264.00
E4495	06/04/2023	10046	M Magennis	Reimbursement	\$59.59
E4495	06/04/2023	10109	Orb Distribution Pty Ltd	Gym towels	\$814.00
E4495	06/04/2023	10146	S & N Creations	Souvenirs for resale	\$350.90

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4495	06/04/2023	10218	D B Ambrose	Gardening - EHC	\$1,113.22
E4495	06/04/2023	10236	Innogreen Technologies Pty Ltd	Telstra data plan	\$1,110.00
E4495	06/04/2023	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$855.65
E4495	06/04/2023	10272	Onward & Up Pty Ltd / Baxter and Maree	Printing and framing	\$193.00
E4495	06/04/2023	10358	Esperance Weekender	Advertisement - Vacancies	\$571.00
E4495	06/04/2023	10386	M J & M J Wood	Bookeasy sales - Accommodation	\$1,446.72
E4495	06/04/2023	10396	R M Baxter	Reimbursement	\$87.00
E4495	06/04/2023	10401	Esperance Tide	Advertisement	\$369.60
E4495	06/04/2023	10416	J M Smith	Rent	\$600.00
E4495	06/04/2023	10437	A E Davies	Metafit subscription reimbursement	\$19.95
E4495	06/04/2023	10518	Townzies Turf and Gardens	Gardening - EHC	\$552.75
E4495	06/04/2023	10570	Allied Forklifts Pty Ltd	Part replacements	\$33.77
E4495	06/04/2023	10611	E Hegney	Reimbursement for training	\$84.66
E4495	06/04/2023	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$207.52
E4495	06/04/2023	10675	Archipelago Apartments	Bookeasy sales - Accommodation	\$309.76
E4495	06/04/2023	10727	Dr A R Wiebe	Pre-employment medical assessment	\$187.00
E4495	06/04/2023	10825	Third Angle Engineering Pty Ltd	Playground equipment – tunnel slides	\$41,112.50
E4495	06/04/2023	10834	Apollo Healthcare Technologies Pty	Lifting mobility equipment - EHC	\$3,695.31
E4495	06/04/2023	10848	Retravision Esperance – JAPMR Pty Ltd	Pie warmer - depot	\$938.00
E4495	06/04/2023	10859	BM Electrical WA Pty Ltd (Griffs)	Electrical upgrades and switchboards	\$40,704.40
E4495	06/04/2023	10867	Department of the Premier and Cabin	Gazette of dog and cat local law	\$2,375.70
E4495	06/04/2023	10874	R Van Zetten (Recherche Medical)	Pre-employment medical assessment	\$232.00
E4495	06/04/2023	10888	Insculpo Pty Ltd T/A Sheridan's Badges	Name badges	\$277.81

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E4495	06/04/2023	10942	Thorp Realty Pty Ltd	Rent	\$900.00
E4495	06/04/2023	10944	ATI-Mirage Training and Business	Emotional intelligence training	\$2,277.00
E4495	06/04/2023	10956	MBL Food & Packaging T/A South Coast foods	Kiosk re-stock	\$3,122.69
E4495	06/04/2023	10958	Newsxpress Esperance Lottery Centre	Stationery - EHC	\$11.97
E4495	06/04/2023	10961	Beyond Function Occupational Therapy	OT Assessment - EHC	\$8,731.25
E4495	06/04/2023	10985	Rebecca Staunton Physiotherapy	Physio Services - EHC	\$3,316.50
E4495	06/04/2023	11019	Enviroclean WA Pty Ltd	3 Month trial of parts cleaner	\$324.50
E4495	06/04/2023	11054	In Any Event Sales Pty Ltd	Event equipment purchase	\$4,120.00
E4495	06/04/2023	11058	Howat WA Pty Ltd T/A The Weed Terminator	Mulching, mowing, slashing and spraying services	\$44,983.40
E4495	06/04/2023	11067	Crestnet Pty Ltd T/A New England	New survey tool for measuring the incline in road corners	\$1,529.00
E4495	06/04/2023	11069	Blue Diamond Machinery Pty Ltd	New diesel generator - depot	\$10,900.00
E4495	06/04/2023	11072	Caldertech Australia Pty Ltd	New polypipe fusion welder and parts - depot	\$58,835.97
E4495	06/04/2023	11075	A J Govans	Refund – membership BOILC	\$55.50
E4495	06/04/2023	11076	K & J A Wiggins	Rates refund	\$1,118.07
E4495	06/04/2023	11077	F A McKenzie	Reimbursement	\$355.02
E4495	06/04/2023	11078	P H Gaughan	Fee refund - EHC	\$668.72
E4495	06/04/2023	11079	M Brookes	Reimbursement – leaving gift	\$170.00
E4495	06/04/2023	11080	R Lumayag	Reimbursement - training	\$163.39
E4495	06/04/2023	11081	A G Timms	Reimbursement - training	\$226.12
E4496	12/04/2023	10116	Settlement Hub WA	Purchase of land	\$366,585.02
E4497	17/04/2023	33	Australian Services Union	Payroll deduction	\$589.70
E4497	17/04/2023	140	Esperance Shire Staff Jackpot	Payroll deduction	\$900.00
E4497	17/04/2023	144	Esperance Staff Social Club	Payroll deduction	\$416.00

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E4497	17/04/2023	154	LGRCEU	Payroll deduction	\$198.00
E4497	17/04/2023	1963	Child Support Agency	Payroll deduction	\$4,294.76
E4498	19/04/2023	32	Australia Post	Postage	\$148.00
E4498	19/04/2023	314	WA Treasury Corporation	Loan repayment	\$14,864.25
E4498	19/04/2023	7576	Les Mills Asia Pacific	Monthly contract fee	\$681.15
E4498	19/04/2023	7580	BP Australia Pty Ltd (6791)	Avgas supply	\$4,334.11
E4498	19/04/2023	8784	Sheriff's Office, Perth	Infringement notices – Fines Enforcement Registry	\$81.00
E4498	19/04/2023	9321	Superchoice Services Pty Limited	Superannuation – April 2023	\$359,222.07
E4498	19/04/2023	9997	Sandwai Pty Ltd	Sandwai monthly fees - April 2023	\$2,222.00
E4499	20/04/2023	-	Retail Display Direct	***** C A N C E L L E D *****	\$0.00
E4499	20/04/2023	-	Noise and Vibration Measurement System	***** C A N C E L L E D *****	\$0.00
E4499	20/04/2023	1	Australian Taxation Office	Payroll deduction	\$190,515.00
E4499	20/04/2023	62	Building And Construction Industry	BCITF 01/03/2023 - 30/03/2023	\$2,294.17
E4499	20/04/2023	100	Landgate	Title searches	\$704.75
E4499	20/04/2023	126	Esperance Electrical Service	Electrical services	\$3,881.00
E4499	20/04/2023	184	Best Western Hospitality Inn Esperance	Bookeasy sales - Accommodation	\$635.97
E4499	20/04/2023	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$331.45
E4499	20/04/2023	395	BOC Gases	Cylinder & gas charges	\$124.28
E4499	20/04/2023	505	Esperance Plumbing Service	Plumbing services	\$4,220.00
E4499	20/04/2023	536	Landgate	Mining tenements	\$36.00
E4499	20/04/2023	571	St John Ambulance Association in WA	Training, replacement of defibrillator pads and battery	\$681.00
E4499	20/04/2023	853	ProDesign Lighting Pty Ltd	Lighting for post office square	\$45,358.50
E4499	20/04/2023	867	Esperance Mobile Welding	Axle repairs	\$1,790.25

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E4499	20/04/2023	1125	Grass Patch Community Development	Grasspatch Yabby Classic – community grants program	\$2,200.00
E4499	20/04/2023	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$369.60
E4499	20/04/2023	1470	Express Yourself Printing Esperance	Stationery and printing	\$1,989.00
E4499	20/04/2023	1550	Comfort Inn Bay of Isles	Bookeasy sales - Accommodation	\$518.32
E4499	20/04/2023	1695	Bay of Isles Mini-Excavators	Plant hire	\$2,490.00
E4499	20/04/2023	1877	Esperance Wildflower Society Inc	Community grants program	\$600.00
E4499	20/04/2023	2091	Sime Building Company Pty Ltd	Flinders Estate - stage 4 design	\$227,920.00
E4499	20/04/2023	2269	Esperance Island View Apartments	Bookeasy sales - Accommodation	\$1,445.84
E4499	20/04/2023	2496	Professionals Esperance Real Estate	Rent	\$1,440.00
E4499	20/04/2023	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$428.00
E4499	20/04/2023	3227	Esperance Fire Services	Fire equipment servicing	\$553.10
E4499	20/04/2023	3484	Esperance Podiatry	Podiatry services - EHC	\$840.00
E4499	20/04/2023	3526	Southern Suspension & 4 X 4 Centre	Repairs	\$1,585.95
E4499	20/04/2023	3532	Esperance Bay Holiday Park	Bookeasy sales - Accommodation	\$466.57
E4499	20/04/2023	3604	Kelyn Training Services	Onsite traffic management training	\$518.32
E4499	20/04/2023	3736	Easisalary Pty Ltd	Novated lease ITC credits - March 2023	\$1,126.00
E4499	20/04/2023	3781	Escare Inc	Training workshop creche	\$482.13
E4499	20/04/2023	3797	LED Esperance	Electrical supplies	\$275.66
E4499	20/04/2023	3938	C K Mader	Rent	\$600.00
E4499	20/04/2023	4148	Bay of Isles Community Outreach Inc	Confidential shredding - EHC	\$99.00
E4499	20/04/2023	4276	Modern Teaching Aids Pty Ltd	Furniture and equipment - Library	\$2,860.55
E4499	20/04/2023	4308	Esperance Motor Group	1 x 2023 Toyota Camry	\$33,681.02
E4499	20/04/2023	4315	Australasian Performing Right	APRA music licence	\$346.58

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E4499	20/04/2023	4602	Esperance French Hot Bread Shop	Catering - council lunch	\$138.00
E4499	20/04/2023	4699	Esperance Care Services Inc	Rags	\$150.00
E4499	20/04/2023	4721	J L Schneider	Reimbursement	\$94.00
E4499	20/04/2023	4833	GHD Pty Ltd	Flinders Estate – stage 3 design	\$28,600.00
E4499	20/04/2023	4947	Toll Ipec Pty Ltd	Freight charges	\$458.58
E4499	20/04/2023	4989	Woolworths Group Limited	Consumables	\$2,556.48
E4499	20/04/2023	5161	Pink Lake Tourist Park	Bookeasy sales - Accommodation	\$1,241.68
E4499	20/04/2023	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$387.20
E4499	20/04/2023	5175	Goldies Place	Bookeasy sales - Accommodation	\$2,640.00
E4499	20/04/2023	5215	Public Transport Authority of Western Australia	TransWA - March 2023	\$5,853.19
E4499	20/04/2023	5226	The Doo Drop Inn	Bookeasy sales - Accommodation	\$1,346.40
E4499	20/04/2023	5274	Davric Australia	Souvenirs - EVC	\$3,148.11
E4499	20/04/2023	5371	WA Naturally Publications	Books for resale	\$242.75
E4499	20/04/2023	5374	Tranquil Retreat	Bookeasy sales - Accommodation	\$660.00
E4499	20/04/2023	5393	Esperance Eagle View Accommodation	Bookeasy sales - Accommodation	\$4,840.00
E4499	20/04/2023	5559	BookEasy Australia Pty Ltd	Bookings commission - March 2023	\$1,177.74
E4499	20/04/2023	5604	Esperance Milk Supply	Milk for admin & depot	\$171.33
E4499	20/04/2023	5622	Subway Esperance	Catering	\$193.50
E4499	20/04/2023	5896	Toyota Financial Services	Lease payments	\$555.23
E4499	20/04/2023	6009	McLeods Barristers & Solicitors	Sale of land - unpaid rates advice	\$431.20
E4499	20/04/2023	6115	Loose Goose Restaurant	GVROC dinner	\$1,649.00
E4499	20/04/2023	6164	Data 3 Limited	Wifi access point and computer mouse	\$1,147.28
E4499	20/04/2023	6187	Pivotel Satellite Pty Limited	GPS monthly subscription – April 2023	\$8,151.50

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E4499	20/04/2023	6221	PFD Food Services Pty Ltd	Consumables	\$550.50
E4499	20/04/2023	6282	Andimaps	Public street guide map	\$882.00
E4499	20/04/2023	6286	Arts On Tour NSW	Civic centre show payment instalments	\$5,610.00
E4499	20/04/2023	6342	Loff's Feed and Saddlery	23 hay bales – Winter Wonderland event	\$391.00
E4499	20/04/2023	6495	MCM Protection Pty Ltd	Smoke sensor installation	\$4,065.60
E4499	20/04/2023	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$1,232.00
E4499	20/04/2023	6807	S A Fissoli	Jackpot winnings pay 21	\$150.00
E4499	20/04/2023	7043	Connect Call Centre Services	Rangers call centre	\$511.23
E4499	20/04/2023	7190	Catalyse	CULTYR employee scorecard - 2022	\$16,488.99
E4499	20/04/2023	7250	Esperance CWA Holiday Units	Bookeasy	\$3,220.80
E4499	20/04/2023	7425	Esperance Cleaning Service	Window cleaning - EHC	\$237.60
E4499	20/04/2023	7438	Independence Australia	Nursing products - EHC	\$2,950.12
E4499	20/04/2023	7460	Auscoinswest	Souvenir coin albums for resale	\$172.70
E4499	20/04/2023	7512	EcoValley Retreat	Bookeasy sales - Accommodation	\$475.20
E4499	20/04/2023	7715	TD Contractors A/L Removal	Earthworks	\$4,577.99
E4499	20/04/2023	7879	Drillers Ridge Pty Ltd	Bookeasy sales - Accommodation	\$3,374.80
E4499	20/04/2023	8024	C A Poole	Bookeasy	\$2,488.00
E4499	20/04/2023	8064	Economic Development Australia Limited	Individual membership - Staff	\$455.40
E4499	20/04/2023	8117	Foxtel Cable Television Pty Limited	Subscription - April 2023 - BOILC	\$105.00
E4499	20/04/2023	8205	Holiday Guide Pty Ltd	Marketing fee - Bookeasy	\$263.18
E4499	20/04/2023	8235	Esperance Garage Doors	Supply and program remotes	\$300.00
E4499	20/04/2023	8303	Liquor Barons Esperance	Consumables	\$289.95
E4499	20/04/2023	8490	Chrystal & Co Pty Ltd	Commercial mini MP190 VV stick blender & freight - EHC	\$680.90

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E4499	20/04/2023	8497	The Print Shop Bunbury	Printing services - stickers and banners	\$3,060.20
E4499	20/04/2023	8506	Le Grand Chateau Esperance	Bookeasy sales - Accommodation	\$607.20
E4499	20/04/2023	8684	Dilmac (WA) Pty Ltd T/A Brumby's	Bread x 4 loaves	\$45.98
E4499	20/04/2023	8693	Mailguard Pty Ltd	Mailguard User licenses x 30 - 01/04/23-31/01/24	\$1,496.00
E4499	20/04/2023	8717	Western Irrigation Pty Ltd	Consultancy - storm water site visit	\$3,575.00
E4499	20/04/2023	8783	The Trustee for Recherche Medical	Pre-employment screening x 4	\$180.00
E4499	20/04/2023	8800	South Regional TAFE	Certificate IV Horticulture - C Mitchell & S Fissoli	\$590.00
E4499	20/04/2023	8851	Auspan Building Systems PTY LTD	Refund building application fee	\$350.21
E4499	20/04/2023	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$400.12
E4499	20/04/2023	8924	L & SJ Hannett	Bee hive removal at GSG	\$334.40
E4499	20/04/2023	8972	Dunn's Cleaning Service Pty Ltd	Cleaning – overflow, museum, civic centre & public toilets	\$7,064.00
E4499	20/04/2023	9003	Rural Traffic Services Pty Ltd	Traffic control - Merrivale Road	\$5,370.42
E4499	20/04/2023	9051	Matthews Haulage	Water for Wylie Bay tanks	\$495.00
E4499	20/04/2023	9127	Unicare Health	Perching stool with arms – EHC	\$315.43
E4499	20/04/2023	9147	Key Pest and Weed Control	Termite treatment at NWC & millipede control at Wylie Bay	\$1,210.00
E4499	20/04/2023	9207	Datacom Systems (AU) Pty Ltd	1 x HP Deskjet printer	\$21,425.28
E4499	20/04/2023	9218	Avantgarde Technologies Pty Ltd	Public CCTV Stages 2,3,&4 – 30% progress payment	\$116,565.90
E4499	20/04/2023	9236	T Stewarts Engineering	4 x aluminium toilet roll holders	\$318.21
E4499	20/04/2023	9451	The Choppin Block Butchers	Meat for kitchen - EHC	\$325.39
E4499	20/04/2023	9466	Esperance Glass	Glass repair - NWC	\$809.60
E4499	20/04/2023	9473	Banksia Park Farm Eggs	Eggs for Kitchen - EHC	\$812.00
E4499	20/04/2023	9492	Hospequip Pty Ltd	Shower tiles - EHC	\$54.20
E4499	20/04/2023	9503	EcoValley Honey - Winton Hughes Wassey	Consignment sales	\$112.00

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E4499	20/04/2023	9531	Seas It All Pty Ltd	Bookeasy	\$2,662.00
E4499	20/04/2023	9639	Avon Waste	Rubbish & recycling collections	\$87,427.20
E4499	20/04/2023	9645	TPG Network Pty Ltd	Internet charges - EVC	\$261.80
E4499	20/04/2023	9657	Super Cheap Auto Pty Ltd	Car polish	\$19.22
E4499	20/04/2023	9671	R P Western	Consignment sales	\$43.60
E4499	20/04/2023	9674	Adventure Playgrounds Pty Ltd	Cascade Playground equipment	\$45,958.00
E4499	20/04/2023	9832	RAC Tourism Assets Pty Ltd	Bookeasy sales - Accommodation	\$213.84
E4499	20/04/2023	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$787.60
E4499	20/04/2023	9851	I & C A McCallum	Purchase of gravel	\$112,478.57
E4499	20/04/2023	9913	Esperance Crane Hire	Crane hire with rigger – Treasure Road park	\$2,090.00
E4499	20/04/2023	10042	S N Maloney	Reimbursement	\$317.19
E4499	20/04/2023	10046	M Magennis	Reimbursement	\$406.75
E4499	20/04/2023	10116	Settlement Hub WA	Costs and disbursements proposed Lot 100 Dempster Street	\$584.92
E4499	20/04/2023	10142	R-Group International Pty Ltd	Phone charges	\$3,245.68
E4499	20/04/2023	10191	Silver Podiatry	Podiatry - EHC	\$340.00
E4499	20/04/2023	10218	D B Ambrose	Gardening - EHC	\$250.00
E4499	20/04/2023	10255	The Human Connection	Funding application consultancy - EVRC	\$264.00
E4499	20/04/2023	10269	Lite N' Easy Pty Ltd	Lite n Easy Meal Prep & Delivery - EHC	\$679.17
E4499	20/04/2023	10273	K G Voyatzis	Jackpot winnings pay 21	\$150.00
E4499	20/04/2023	10320	Fly Esperance Pty Ltd	Bookeasy	\$315.04
E4499	20/04/2023	10358	Esperance Weekender	Public notices & vacancy advertisements	\$1,138.00
E4499	20/04/2023	10401	Esperance Tide	Advertorial – EVRC 2 pages	\$1,397.00
E4499	20/04/2023	10414	Integrated ICT	Veem cloud connect backup storage	\$3,280.53

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E4499	20/04/2023	10416	J M Smith	Rent - Unit 3/11 Windich Street	\$600.00
E4499	20/04/2023	10459	Cloud Payment Group	Debt recovery	\$1,281.50
E4499	20/04/2023	10518	Townzies Turf and Gardens	Gardening - EHC	\$990.00
E4499	20/04/2023	10604	Lortleaze Farms	Crop compensation due to gravel extraction	\$15,840.00
E4499	20/04/2023	10640	Bitutek Pty Ltd	Emulsion supply & spray	\$133,406.27
E4499	20/04/2023	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$133.24
E4499	20/04/2023	10664	Ecolab Pty Ltd	Cleaning supplies & hire of equipment - EHC	\$2,433.42
E4499	20/04/2023	10726	J Wang	Pre-employment medical assessment	\$187.00
E4499	20/04/2023	10727	Dr A R Wiebe	Pre-employment medical assessment	\$374.00
E4499	20/04/2023	10767	R A Nelson	Refund building permit	\$110.00
E4499	20/04/2023	10800	Airport Consultancy Group - Engineering	Esperance Airport – inspection, testing & report	\$8,934.75
E4499	20/04/2023	10848	Retravisio Esperance – JAPMR Pty L	LG 65" TV & wall bracket – new meeting room, 3 x vacuums - EHC	\$2,103.00
E4499	20/04/2023	10874	R Van Zetten (Recherche Medical)	Pre-employment medical assessment	\$187.00
E4499	20/04/2023	10938	Christou Design Group Pty Ltd	James Street concept design & business case – progress payment	\$6,600.00
E4499	20/04/2023	10942	Thorp Realty Pty Ltd	Rent	\$900.00
E4499	20/04/2023	10956	MBL Food & Packaging T/A South Coast	Consumables	\$2,537.17
E4499	20/04/2023	10958	Newsxpress Esperance Lottery Centre	Newspapers	\$51.60
E4499	20/04/2023	10961	Beyond Function Occupational Therapy	OT Assessment Report - EHC	\$618.75
E4499	20/04/2023	10964	Boulevard News Esperance	Stationery - EHC	\$131.10
E4499	20/04/2023	11030	JMAC Building	Adventure Playground – repair & replace battens	\$385.00
E4499	20/04/2023	11058	Howat WA Pty Ltd T/A The Weed Terminator	Spraying & mowing – Lake Monjingup	\$16,649.60
E4499	20/04/2023	11083	J & N Dickerson Fabrication	Repairs to damaged cast iron fence from street tree pruning	\$363.00
E4499	20/04/2023	11084	Lucinda's Everlastings T/A Kfarms	Extra-large garden pack	\$920.00

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4499	20/04/2023	11085	P M Mills	Refund fees for copies of plans	\$60.00
E4499	20/04/2023	11086	Mobility Access Modifications	Custom shower base & delivery - EHC	\$752.00
E4499	20/04/2023	11088	Pro-Tramp Australia Pty Ltd	30% deposit for Winter Wonderland event	\$9,075.00
E4499	20/04/2023	11090	All Seasons Synthetic Turf	2 x 5m rolls of white syn turf - Winter Wonderland event	\$2,015.09
E4499	20/04/2023	11091	A B Buckingham	Fee refund - EHC	\$15,041.13
E4499	20/04/2023	11092	Wheatbelt Steel	Refund application fee	\$110.00
E4500	21/04/2023	325	Easton WJ & V	Hire of earthmoving plant	\$18,335.90
E4500	21/04/2023	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$70,851.00
E4500	21/04/2023	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$21,114.50
E4500	21/04/2023	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$9,075.00
E4500	21/04/2023	7522	Jacka Trenching and Fencing	Traffic control	\$3,847.80
E4500	21/04/2023	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour	\$118,325.79
E4500	21/04/2023	8317	Titan Contracting	Mowing services	\$39,765.00
E4500	21/04/2023	10615	Quaintrelle (WA) Pty Ltd T/A	Hire of street sweeper	\$15,748.20
E4501	26/04/2023	26	Blackwoods Atkins	Sunscreen, bug repellent & cleaner	\$2,260.19
E4501	26/04/2023	63	Bunnings Ltd	Hardware	\$11,204.20
E4501	26/04/2023	112	Esperance Ag Services	Parts & equipment	\$4,762.21
E4501	26/04/2023	136	Powerplant Motorcycles	2 x Stihl blowers, 2 x Atom edgers and parts	\$2,939.55
E4501	26/04/2023	287	Swans Veterinary Services	Veterinary services including desexing program	\$4,321.71
E4501	26/04/2023	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$955.90
E4501	26/04/2023	431	Assa Abloy Australia Pty Limited	Padlocks & keys	\$1,229.01
E4501	26/04/2023	440	Wesfarmers Kleenheat Gas Pty Ltd	Gas Bottles for Blue Waters Lodge	\$595.98
E4501	26/04/2023	544	Paint Industries Pty Ltd	Runway marking paint	\$1,089.77

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4501	26/04/2023	707	Haslams	Protective clothing	\$7,434.40
E4501	26/04/2023	1259	South East Petroleum	Fuel supplies	\$135,293.15
E4501	26/04/2023	1291	Sharpe Brothers Pty Ltd	Weighbridge use	\$10.00
E4501	26/04/2023	1307	Feature Paints	Paint supplies	\$529.09
E4501	26/04/2023	1337	Sussex Industries Pty Ltd	Survey tape	\$341.00
E4501	26/04/2023	1461	Kip & Steve's Mechanical Repairs	Repair labour & parts	\$3,103.42
E4501	26/04/2023	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$7,309.50
E4501	26/04/2023	1575	GPC Asia Pacific Pty Ltd/Repco	Auto supplies	\$3,282.24
E4501	26/04/2023	2122	Iplex Pipelines Australia P/L	Pipes	\$10,607.36
E4501	26/04/2023	2333	Winc Australia Pty Limited	Stationery & whiteboard	\$2,965.44
E4501	26/04/2023	3774	Goodchild Enterprises	Vehicle batteries	\$608.30
E4501	26/04/2023	3834	Dicks Electronics	Keyboards, mouse & batteries	\$427.38
E4501	26/04/2023	4210	Farm & General EOPP	Blower kit, grease gun, table saw and parts	\$7,723.99
E4501	26/04/2023	4647	Marketforce	Public notices and employment advertisements	\$2,611.08
E4501	26/04/2023	4648	Wurth Australia Pty Ltd	Spiral socket set	\$197.95
E4501	26/04/2023	5253	T-Quip	Set cutting edges	\$864.05
E4501	26/04/2023	5503	David Gray & Co Pty Ltd	Rubbish bin wheels and accessories	\$2,012.71
E4501	26/04/2023	5623	Esperance Windscreens	Windscreen services	\$565.00
E4501	26/04/2023	6133	Dy-Mark (Aust) Pty Ltd	Line marking paint	\$1,347.32
E4501	26/04/2023	6183	Kleen West	Cleaning supplies, gloves & coveralls	\$5,323.63
E4501	26/04/2023	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$27,123.47
E4501	26/04/2023	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$128,378.77
E4501	26/04/2023	6941	MJB Industries	Culvers & headwalls	\$28,913.11

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4501	26/04/2023	7522	Jacka Trenching and Fencing	Traffic control	\$3,651.45
E4501	26/04/2023	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour	\$57,149.62
E4501	26/04/2023	8267	Valvoline (Australia) Pty Ltd	Plant & vehicle oils	\$12,456.52
E4501	26/04/2023	8581	Barbeques Galore (Esperance)	Tent pegs & gazebo	\$445.00
E4501	26/04/2023	8955	Esperance Laundry and Linen	Dry cleaning – Santa suit, mats & table linen	\$493.10
E4501	26/04/2023	8959	Topsigns	Signage	\$2,434.30
E4501	26/04/2023	9006	Corsign WA Pty Ltd	Signage	\$24,382.60
E4501	26/04/2023	9022	AFGRI Equipment Australia Pty Ltd	Parts & repairs to John Deere tractor	\$24,392.13
E4501	26/04/2023	9028	Terry White Chemmart Esperance	Webster packs & chemist items- EHC	\$589.00
E4501	26/04/2023	9210	McIntosh & Son W.A.	Parts & repairs to JCB	\$7,544.31
E4501	026/04/2023	9270	W C Govans	Automatic door inspection & Service Apr 2023	\$2,145.00
E4501	26/04/2023	9428	Preview Industries Australia Pty Ltd	Archives supplies	\$1,185.43
E4501	26/04/2023	9464	Air Filter Dry Clean Systems WA	Filter cleaning	\$2,039.18
E4501	26/04/2023	9574	Clarke & Stokes Agriservices Pty Ltd	Fittings	\$284.90
E4501	26/04/2023	10110	K P McGrinder	Refund	\$90.00
E4501	26/04/2023	10120	Wastetrans WA	Glass for recycling	\$888.80
E4501	26/04/2023	10431	Skipper Transport Parts	Parts	\$1,119.00
E4501	26/04/2023	10741	Esperance Rural Supplies - Elders	Firefighting pump & chemicals	\$2,004.64
E4501	26/04/2023	10939	MMCom Pty Ltd	Ceiling materials - Beaumont Community Hall	\$418.20
E4501	26/04/2023	10993	Etech WA Pty Ltd T/As Esperance Communications	Photocopy billing, hand held radios, printer toner and chargers	\$10,850.72
E4501	26/04/2023	11004	CTECM	Managed service billing for comms site	\$2,607.00
E4501	26/04/2023	11082	South East Petroleum - BFB Accounts	Diesel Supplies - Pink Lake BFB - March	\$254.81
E4502	27/04/2023	260	Horizon Power	Electricity charges	\$56,463.16

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 May 2023 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4502	27/04/2023	290	Telstra	Telephone charges	\$4,609.38
E4502	27/04/2023	392	Water Corporation	Water usage charges	\$2,774.07
Total Creditor payments made by EFT from Municipal Fund					3,638,282.35

Municipal Fund - EFT Wage Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
Bulk EFT	13/04/2023	Payroll (Net)	Wages for 30/03/2023 to 12/04/2023 (Period 21)	\$604,381.05
Bulk EFT	19/04/2023	Payroll (Net)	Wages for 13/04/2023 to 18/04/2023 (Period 22)	\$9,497.79
Bulk EFT	27/04/2023	Payroll (Net)	Wages for 13/04/2023 to 26/04/2023 (Period 22)	\$573,276.07
Total Employee Wage payments made by EFT from Municipal Fund				\$1,187,154.91

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 23/05/2023 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
28/03/2023	EZI Easy Signs	Melissa Ammon	A Frame signs for promotional use	\$113.00
31/03/2023	Ausrecord Pty Ltd	Erica Austen	Stickers	\$52.80
3/04/2023	Aged Care Quality	Erica Austen	Webinar - E Austen	\$55.00
5/04/2023	Department of Transport	Erica Austen	NDIS check - R Stevens	\$145.00
17/04/2023	Xero	Erica Austen	Monthly subscription	\$59.00
19/04/2023	Department of Transport	Erica Austen	NDIS check - B McCosh	\$145.00
27/04/2023	Daily Living Products	Erica Austen	Daily living products - EHC	\$80.00
15/04/2023	Vend Pos	Trevor Ayers	Web hosting	\$139.30
24/04/2023	Westnet	Trevor Ayers	Point of sale system	\$2.95
26/04/2023	Facebook	Trevor Ayers	Advertisement	\$30.00
26/04/2023	Facebook	Trevor Ayers	Advertisement	\$30.00
30/03/2023	Les Mills Australia	Felicity Baxter	Training - BOILC	\$1,310.98
1/04/2023	Go Fax Pty Ltd	Felicity Baxter	Licence - April 2023	\$29.85
3/04/2023	Kmart	Felicity Baxter	High chairs for BOILC Creche	\$58.00
4/04/2023	Mailchimp	Felicity Baxter	Subscription - Media notifications	\$173.80
11/04/2023	Microsoft	Felicity Baxter	Microsoft - Azure cloud platform - Monthly subscription	\$200.05
20/04/2023	Dr Sasha Reisinger	Felicity Baxter	Pre-employment medical	\$160.50
20/04/2023	Dr Sasha Reisinger	Felicity Baxter	Pre-employment screening	\$65.00
28/03/2023	Woolworths	Shane Burge	Chambers stock	\$35.90
19/04/2023	Australian Institute Building Surveyors	Roy Greive	AIBS chapter conference	\$1,215.00
28/03/2023	Ecoboy Pty Ltd	Emily Hegney	Chambers stock	\$32.98
28/03/2023	AirBNB	Emily Hegney	Accommodation - S Halls and F McKenzie	\$548.77
28/03/2023	Know Be 4	Emily Hegney	IT security training	\$232.33
30/03/2023	Woolworths	Emily Hegney	Consumables	\$13.60
30/03/2023	Seasons of Perth	Emily Hegney	Accommodation - K Kahatadeniya	\$401.15
31/03/2023	Facebook	Emily Hegney	Advertising - Work with us	\$80.00
31/03/2023	Quest Innaloo	Emily Hegney	Accommodation - A Timms	\$866.80
31/03/2023	Woolworths	Emily Hegney	GVROC refreshments	\$30.70
13/04/2023	Rex Airlines	Emily Hegney	Flights - A Advies	\$569.78
17/04/2023	Rex Airlines	Emily Hegney	Flights - R Greive	\$488.84

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 23/05/2023 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
17/04/2023	Woolworths	Emily Hegney	Chambers stock	\$157.40
17/04/2023	Holiday Inn	Emily Hegney	Accommodation - Z Sheffield Van Mierlo	\$212.14
18/04/2023	Quality Inn Railway	Emily Hegney	Accommodation - S Halls and F McKenzie	\$1,428.00
19/04/2023	Quality Inn Railway	Emily Hegney	Accommodation - S Halls and F McKenzie	-\$952.00
19/04/2023	Rendezvous Perth	Emily Hegney	Accommodation - D Triplett	\$867.00
30/03/2023	Curtin University	Richard Hindley	Education expenses - N Logan	\$256.79
31/03/2023	Dominos	Shane Tobin	Volunteer pizza - civic centre show	\$98.41
31/03/2023	Woolworths	Shane Tobin	Consumables - High school rugby carnival	\$99.00
31/03/2023	Woolworths	Shane Tobin	Consumables - High school rugby carnival	\$54.82
5/04/2023	Bunnings	Shane Tobin	Kitchen cupboard - civic centre	\$185.64
11/04/2023	Bunnings	Shane Tobin	Hardware for Community Development	\$40.49
19/04/2023	Bunnings	Shane Tobin	Torches for civic centre	\$99.96
19/04/2023	Bunnings	Shane Tobin	Torches for civic centre	\$29.03
19/04/2023	Dominos	Shane Tobin	Volunteer pizza - civic centre show	\$102.11
21/04/2023	Powerpak Group	Shane Tobin	Timber wrap - civic centre White Wonderland	\$243.30
24/04/2023	Mega music	Shane Tobin	Amplifier, laptop stands and bag - Civic centre	\$2,007.20
28/03/2023	Woolworths	Karen Voyatzis	Woolworths consumables	\$172.64
28/03/2023	Woolworths	Karen Voyatzis	Woolworths consumables	\$203.55
30/03/2023	CBA	Karen Voyatzis	Disputed transaction - refund	-\$53.50
30/03/2023	Woolworths	Karen Voyatzis	Woolworths consumables	\$388.97
4/04/2023	Woolworths	Karen Voyatzis	Woolworths consumables	\$150.53
12/04/2023	Woolworths	Karen Voyatzis	Woolworths consumables	\$415.69
13/04/2023	Woolworths	Karen Voyatzis	Woolworths consumables	\$135.59
17/04/2023	Woolworths	Karen Voyatzis	Woolworths consumables	\$433.72
26/04/2023	Woolworths	Karen Voyatzis	Woolworths consumables	\$229.71
28/03/2023	Dwyer - Water	Matthew Walker	Clearing permit	\$4,000.00
30/03/2023	EB - Spatial World	Matthew Walker	FME training/conference	\$80.00
13/04/2023	Local Government Professionals	Matthew Walker	LG Professionals cancelled training - G Kehl	-\$855.00
15/04/2023	Starlink Australia	Matthew Walker	Starlink satellite subscription - airport	\$313.00
		Commonwealth Bank	Total Credit Card Purchases 28/03/2023 - 27/04/2023	17,910.27

Item: 12.3.2

Annual Review of Council Plan

Author/s	Sarah Walsh	Coordinator Governance & Corporate Support
Authorisor/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D23/11443

Applicant

Internal

Location/Address

Shire of Esperance

Executive Summary

For Council to consider adopting the Council Plan 2022-2032 inclusive of amendments, inclusions and deletions as reviewed.

Recommendation in Brief

That Council adopt the Council Plan 2022-2032 inclusive of amendments, inclusions and deletions as reviewed.

Background

The Integrated Planning and Reporting Framework provides a suite of strategic plans that ensure local governments plan responsibly and sustainably for their community. These plans detail our resourcing capabilities for operational services and major projects, maintenance of community assets and predicted long term financial expectations.

During the 2022 major review of the Strategic Community Plan it was agreed to combine the Corporate Business Plan to become the consolidated Council Plan. As a result we are now required to undertake an annual review of the Corporate Business Plan items within the Council Plan in line with the *Local Government Act 1995*.

The Corporate Business Plan elements identify Council priorities and detail current services, future operations and major projects expected to be undertaken by the Shire over the next four years, and outline the operational activities that will be undertaken to achieve the desired strategic outcomes.

Officer's Comment

This year's review of the Council Plan has focused on the Corporate Business Plan elements, includes updates for the priority action status, financial information and workforce resources. The reviewed document was discussed with Organisational Management Group (OMG) and Council during April with relevant changes being made.

The Shire's "Values" as recently reviewed, have been incorporated to highlight the definitions as determined by OMG, as well as a summary of the finalised actions for reference.

The financial information on page 38 from the Long Term Financial Plan will be incorporated when the current review is completed.

Consultation

Directors
Managers
Council

Financial Implications

Funds required in order to undertake actions noted within the Plan.

Asset Management Implications

As noted within the Plan.

Statutory Implications

Local Government Act 1995 – s.5.56 Plan for the Future
Local Government (Administration) Regulations 1996 – 19DA

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Environmental Considerations

Nil

Attachments

A⇒. Reviewed Council Plan 2023 - *Under Separate Cover*

Officer's Recommendation

That Council;

1. **Adopt the Council Plan inclusive of amendments, deletions and inclusions as reviewed, subject to inclusion of financial summary information as determined by the Long Term Financial Plan; and**
2. **Requests the Chief Executive Officer give local public notice of the reviewed plan as per the requirements of the *Local Government Act 1995*.**

Voting Requirement

Absolute Majority

Item: 12.3.3

Schedule Fees and Charges 2023/2024

Author/s	Beth O'Callaghan	Manager Financial Services
Authorisor/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D23/12370

Applicant

Corporate and Community Services

Location/Address

Internal

Executive Summary

For Council to consider the draft Schedule of Fees and Charges for 2023/2024 to include in the draft budget.

Recommendation in Brief

That Council endorse the attached draft Schedule of Fees and Charges to be included in the 2023/2024 budget adoption process.

Background

Each year the fees and charges are put to Council for endorsement prior to the budget adoption, so that changes can be communicated to stakeholders ahead of them coming into force. The attached draft copy of the fees and charges proposed for the 2023/2024 Budget is presented to Council consideration. Council workshopped the proposed Schedule of Fees and Charges at a Council workshop on Tuesday 18th April 2023.

The fees and charges, as presented will be the basis used to determine the revenue estimates for fees and charges in the draft 2023/2024 budget. Fees and Charges that are new or have been varied since the 2022/2023 budget have a diamond indicator for easy identification to the right of the fee.

Officer's Comment

The Schedule of Fees and Charges document contains a column named Statutory Fee Indicator, to identify if the fee is set by a regulatory instrument.

A Pricing Policy has been included at the front of the Schedule of Fees and Charges. It outlines the Pricing Principles used as a guide to determine the fees and charges each year. Fees are set by regulatory bodies, or by other mechanisms including:

- **BONDS** - Price charged is for a refundable bond or damage security deposit required to be paid to Council to ensure specific conditions are fulfilled.
- **REGULATED** - Price charged is regulated by State or Federal Government legislation. In the event of legislation introducing a new or amended statutory/regulatory fee subsequent to adoption or printing of this document, the Council may apply these new charges without further notice.
- **FULL COST RECOVERY** - Price charged aims to recover all of the direct and indirect costs involved in providing a service.
- **PARTIAL COST RECOVERY** - Price charged aims to only partially recover the full cost involved in providing a service. Situations where partial cost recovery may apply include:
 - where benefits from provision of the service accrue to the community as a whole as well as individual users;

- a short-term approach to stimulate demand for a service.
- MARKET COMPETITIVE (MC) - involves selecting price points based on market competition.

The proposed fee increase is based on the Long Term Financial Plan assumptions and current CPI indicators. This has been estimated on a combination of factors including

- the Australian CPI increase of 7%
- the West Australian CPI to 6.3%
- the Local Government Cost Index (LGCI) forecast increase of 4.5% (as at 31 March 2023)
- the current Shire Enterprise Agreement (EA) which provides for a 3.5% increase to salaries and wages.
- the construction index for Roads and Bridges for Peth to December 2022 is running at 9.29%.

Given the above a 6% increase has been generally applied to fees and charges with some rounding. Noting that some fees and charges have remained the same as the previous year, or for a specific reason.

Since the Council workshop a minor change has been included in the fees and charges on page 20 of the document. It is proposed to delete the four Stadium Court Hire Fees as marked. The four fees are to be replaced with two fees to simplify the process and because not all four fees in the current structure are currently being utilised. Booked Court Hire would be for clubs/organisations for seasonal sport, school activities for example. Casual Court Hire would be for any one off casual booking, for example a group of children or a community group who wish to book the courts if there is an availability.

There is also a proposed new Programmed Casual entry fee, \$5 per person, to support the opening of the Graham McKenzie Stadium for youth to access after school. A trial program commenced this month, on Fridays after school for two hours where the children can shoot hoops or practice their skills under supervision.

It is proposed that the fees will be adopted formally by Council and come into force with the adoption of the budget. An endorsement of the fees prior to the budget adoption will allow staff to inform people or organisations who may be affected by any changes prior to their implementation. Bay of Isles Leisure Centre and Sporting Complexes fees will be effective from 1 September as this allows officers time to inform members/clubs, change brochures and direct debit set-ups.

Consultation

Internal consultation with each department was undertaken in relation to this item.
Council Workshop 18 April 2023.

Financial Implications

Within the 2022/2023 budget, fees and charges constituted \$10.5m or 24% of the Shire's operating revenue for the year.

Asset Management Implications

Nil

Statutory Implications

Section 6.16 of the *Local Government Act 1995* provides authority for local governments to impose fees and charges when adopting the annual budget.

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Leadership

A financially sustainable and supportive organisation achieving operational excellence

Environmental Considerations

Nil

Attachments

A¹. Schedule of Fees and Charges 2023/2024

Officer's Recommendation

That Council endorse the attached draft Schedule of Fees and Charges to be included within the 2023/2024 budget adoption.

Voting Requirement

Simple Majority



Schedule of Fees & Charges



2023 - 2024

Shire of Esperance
Schedule of Fees & Charges 2023/2024

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Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Variation
General Purpose Funding							
General Enquiry							
Rates, Order & Requisition Fee	No	No	\$175.00	\$175.00	\$175.00	\$185.00	◆
Freedom of Information (FOI) Application	Yes	No	\$30.00	\$30.00	\$30.00	\$30.00	
Staff time dealing with FOI application (per hour)	Yes	Yes			\$30.00	\$30.00	
Re-issue rate notice/waste vouchers	No	Yes				\$15.00	◆
Re-Issue Waste Voucher (Pensioner)	No	Yes	Nil	Nil	Nil	Nil	
Governance & Administration							
Fee for use of Council Photocopiers, Printers, Scanners and Faxes -							
A4 single side B&W	No	Yes	\$0.70	\$0.50	\$0.50	\$0.50	
A4 double side B&W	No	Yes	\$0.90	\$0.70	\$0.70	\$0.70	
A3 single side B&W	No	Yes	\$0.90	\$0.70	\$0.70	\$0.70	
A3 double side B&W	No	Yes	\$1.20	\$0.90	\$0.90	\$0.90	
A2 Plan Printer	No	Yes	\$5.00	\$5.00	\$5.00	\$5.50	◆
A1 Plan Printer	No	Yes	\$9.00	\$9.00	\$9.00	\$10.00	◆
A0 Plan Printer	No	Yes	\$16.00	\$16.00	\$16.00	\$18.00	◆
A4 single Part Colour	No	Yes	\$1.20	\$1.00	\$1.00	\$1.00	
A4 double Part Colour	No	Yes	\$2.20	\$2.00	\$2.00	\$2.00	
A4 single side Colour	No	Yes	\$2.20	\$2.00	\$2.00	\$2.00	
A4 double side Colour	No	Yes	\$4.40	\$4.00	\$4.00	\$4.00	
A3 single Part Colour	No	Yes	\$2.10	\$2.00	\$2.00	\$2.00	
A3 single side Colour	No	Yes	\$4.40	\$4.00	\$4.00	\$4.00	
Scanning per page	No	Yes	\$0.50	\$0.50	\$0.50	\$0.10	◆
Faxing per page - sending and receiving	No	Yes	\$1.00	\$1.00	\$1.00	\$1.00	
Property Agreement Administration							
Agreement Preparation Fee - Not For Profit (Any legal fees will be charged in addition at cost)	No	Yes	\$130.00	\$132.00	\$140.00	\$150.00	◆
Agreement Preparation Fee - Commercial (Any legal fees will be charged in addition at cost)	No	Yes	\$570.00	\$575.00	\$600.00	\$630.00	◆
Deed of Sub-Licence/Variation/Extension/Surrender/Assignment (Any legal fees will be charged in addition at cost)	No	Yes	\$215.00	\$220.00	\$230.00	\$240.00	◆
Advertising costs for Lease/Licenses/Agreements	No	Yes	\$160.00	\$162.00	\$170.00	\$180.00	◆
CONTRACT WORK (Rangers and Professional Staff)							
Contract work (Non Local Government) per hour	No	Yes	\$175.00	\$175.00	\$185.00	\$220.00	◆
Contract work (Other Local Government) per hour	No	Yes	\$105.00	\$105.00	\$110.00	\$120.00	◆
Travelling expenses additional	No	Yes	\$1.11/km	1.11/km	1.11/km	1.20/km	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Law, Order & Public Safety							
ANIMAL REGISTRATION & CONTROL							
Microchipping fee	No	Yes				\$25.00	◆
Dog Impounding Charges							
Dog Poundage Fee each	No	No	\$128.00	\$128.00	\$130.00	\$140.00	◆
Dog Poundage Fee (Registered & Microchipped) each	No	No	\$64.00	\$64.00	\$65.00	\$70.00	◆
Cost of sustenance additional /day	No	No	\$5.00	\$5.00	\$6.00	\$6.50	◆
Storm Dog Poundage Fee (Return of fully compliant dog to owner after storm or fireworks)	No	No	\$0.00	\$0.00	\$0.00	\$0.00	
Final Demand Letter	Yes	No	Fees set by Fines, Penalties and Infringement Notices Enforcement Regulations 1994	Fees set by Fines, Penalties and Infringement Notices Enforcement Regulations 1994	Fees set by Fines, Penalties and Infringement Notices Enforcement Regulations 1994	Fees set by Fines, Penalties and Infringement Notices Enforcement Regulations 1994	
Enforcement Certification	Yes	No					
Fines Enforcement Registry Lodgement Fee	Yes	No					
Fees are set under Dog Act (1976) Regulations.							
Dog Registration Fees							
1 year period:							
Pet - dog or bitch - each							
Sterilised (Pensioners half price)	Yes	No	\$20.00	\$20.00	\$20.00	\$20.00	
Unsterilised (Pensioners half price)	Yes	No	\$50.00	\$50.00	\$50.00	\$50.00	
Dangerous - dog or bitch - each	Yes	No	\$50.00	\$50.00	\$50.00	\$50.00	
Work dog - dog or bitch (25% of set fee)							
Sterilised	Yes	No	\$5.00	\$5.00	\$5.00	\$5.00	
Unsterilised	Yes	No	\$12.50	\$12.50	\$12.50	\$12.50	
3 year period:							
Pet - dog or bitch							
Sterilised (Pensioners half price)	Yes	No	\$42.50	\$42.50	\$42.50	\$42.50	
Unsterilised (Pensioners half price)	Yes	No	\$120.00	\$120.00	\$120.00	\$120.00	
Work dog - dog or bitch							
Sterilised	Yes	No	\$10.60	\$10.60	\$10.60	\$10.60	
Unsterilised	Yes	No	\$30.00	\$30.00	\$30.00	\$30.00	
Life:							
Pet - dog or bitch							
Sterilised (Pensioners half price)	Yes	No	\$100.00	\$100.00	\$100.00	\$100.00	
Unsterilised (Pensioners half price)	Yes	No	\$250.00	\$250.00	\$250.00	\$250.00	
Work dog - dog or bitch							
Sterilised	Yes	No	\$25.00	\$25.00	\$25.00	\$25.00	
Unsterilised	Yes	No	\$62.50	\$62.50	\$62.50	\$62.50	
Dog Surrender Fee	No	Yes	\$72.00	\$72.00	\$75.00	\$80.00	◆
Registration of a dog kept in an approved kennel establishment (per establishment)	Yes	No	\$200.00	\$200.00	\$200.00	\$200.00	
Exemption for more than Two Animals (Dog or Cat) per townsite premises							
Application Fee	No	No	\$50.00	\$50.00	Nil	\$60.00	◆
Cat Impounding Charges							
Cat Poundage fee each	No	No	\$128.00	\$128.00	\$130.00	\$140.00	◆
Cat Poundage Fee (Registered & Microchipped) each	No	No	\$64.00	\$64.00	\$65.00	\$70.00	◆
Cost of sustenance additional day	No	No	\$5.00	\$5.00	\$6.00	\$6.50	◆
Cat Surrender Fee	No	Yes	\$72.00	\$72.00	\$75.00	\$80.00	◆
Bond for hire of cat trap (refundable)	No	No	\$50.00	\$50.00	\$50.00	\$50.00	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Variation
Law, Order & Public Safety....continued							
Cat Registration Fees							
Pet - cat fees - each							
1 year period - sterilised (Pensioners half price)	Yes	No	\$20.00	\$20.00	\$20.00	\$20.00	
3 year period - sterilised (Pensioners half price)	Yes	No	\$42.50	\$42.50	\$42.50	\$42.50	
Lifetime registration period - sterilised (Pensioners half price)	Yes	No	\$100.00	\$100.00	\$100.00	\$100.00	
Application for grant or renewal of approval to breed cats (male or female per cat)	Yes	No	\$100.00	\$100.00	\$100.00	\$100.00	
Please note half price concession applies from 31 May to 31 Oct for the first time and 1 year registrations only (cats and dogs).							
PET CEMETERY							
Pet burial site (includes first internment)	No	Yes				\$345.00	◆
Subsequent burials (up to 3 animals within burial site)	No	Yes				\$175.00	◆
GATE PERMIT FEES							
Gate Permit Fees	No	No	\$100.00	\$100.00	\$100.00	\$100.00	
IMPOUNDAGE FEES							
Vehicle Impounding Fees -							
Charges based on cost recovery basis	No	No	\$103 + Cost Recovery	\$103 + Cost Recovery	\$110 + Cost Recovery	\$120 plus cost recovery	◆
Sign Impounding Fees							
Charge for return of signs	No	No	\$103.00	\$103.00	\$110.00	\$120.00	◆
Shopping Trolley Impounding Fees							
Charged for return of trolleys (per trolley)	No	No	\$103.00	\$103.00	\$110.00	\$120.00	◆
Health							
HEALTH CHARGES							
Lodging Houses							
Application Fee	No	No	\$283.00	\$283.00	\$283.00	\$300.00	◆
Registration Fee (Annual)	No	No	\$252.50	\$252.50	\$252.50	\$260.00	◆
Transfer of Lodging House Licence	No	No	\$57.00	\$57.00	\$57.00	\$60.00	◆
Food Premises							
Fees set by Council based on <i>Food Act 2008 maximum fees</i>							
Notification Fee	Yes*	No	Maximum fees applicable as per <i>Food Regulations 2009</i> as amended	Maximum fees applicable as per <i>Food Regulations 2009</i> as amended	\$75.00	\$75.00	
Registration Fee	Yes*	No	Maximum fees applicable as per <i>Food Regulations 2009</i> as amended	Maximum fees applicable as per <i>Food Regulations 2009</i> as amended	\$228.00	\$228.00	
Food Business Surveillance Category (including pet and animal food) - calculated on a monthly basis, or part thereof, for any period prior to December 31st of each year							
1 - Exempt	No	No	Nil	Nil	Nil	Nil	
2 - Low	No	No	Nil	\$98.00	\$104.00	\$110.00	◆
3 - Medium	No	No	Nil	\$228.00	\$241.00	\$255.00	◆
4 - High	No	No	Nil	\$365.00	\$386.00	\$410.00	◆
Food Business Application for fit out or alteration (no building permit required)	No	Yes				\$200.00	◆
Food Safety Program verification and Manufacturing premises assessment for high risk foods	No	Yes				\$280.00	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Variation
Health....continued							
Food Premises (Continued)							
Temporary Food Permit - Commercial (Notification)	Yes*	No	Maximum fees applicable as per Food Regulations 2009 as amended	Maximum fees applicable as per Food Regulations 2009 as amended	\$75.00	\$75.00	
Temporary Food Permit - Not for Profit community groups with low risk foods	Yes*	No			Nil	Nil	
Animal Food Processing Premises and Retail Pet Meat Shops							
Notification of a processing establishment	Yes*	No	\$165.00	\$165.00	\$165.00	\$165.00	
Caravan Parks and Camping Grounds Licence Fees							
Fees set under Caravan Park and Camping Grounds Regulations 1997 as amended							
Minimum Fee (Application for grant or renewal licence fee only charged if greater than the final total of site type charges, listed below)	Yes	No	\$200.00	\$200.00	\$200.00	\$200.00	
Annual licence fee calculated by the number of:							
Long Stay Sites - per site	Yes	No	\$6.00	\$6.00	\$6.00	\$6.00	
Short stay and sites in transit	Yes	No	\$6.00	\$6.00	\$6.00	\$6.00	
Camp Site	Yes	No	\$3.00	\$3.00	\$3.00	\$3.00	
Overflow site	Yes	No	\$1.50	\$1.50	\$1.50	\$1.50	
Other Fees							
Penalty for renewal after expiry	Yes	No	\$20.00	\$20.00	\$20.00	\$20.00	
Transfer of Licence	Yes	No	\$100.00	\$100.00	\$100.00	\$100.00	
Temporary Licence Fee - pro rata as per licence fees above. Minimum Temporary Fee	Yes	No	\$100.00	\$100.00	\$100.00	\$100.00	
Application construct park homes, annexe or other buildings	No	No	\$118.50	\$118.50	\$126.00	\$150.00	◆
Application to camp in area other than caravan park or camping ground	No	No	\$118.50	\$118.50	\$126.00	\$150.00	◆
Health Local Laws							
Keeping of Bees	No	Yes				\$100.00	◆
Offensive Trade Fees							
Slaughter houses	Yes	No	\$298.00	\$298.00	\$298.00	Registration and renewal fees set under Health (Offensive Trade Fees) Regulations 1976 as amended	◆
Piggeries	Yes	No	\$298.00	\$298.00	\$298.00		
Laundries	Yes	No	\$147.00	\$147.00	\$147.00		
Poultry processing	Yes	No	\$298.00	\$298.00	\$298.00		
Poultry farming	Yes	No	\$298.00	\$298.00	\$298.00		
Shellfish & crustacean processing	Yes	No	\$298.00	\$298.00	\$298.00		
Rabbit farming	Yes	No	\$298.00	\$298.00	\$298.00		
Manure works	Yes	No	\$211.00	\$211.00	\$211.00		
Skin drying shed	Yes	No	\$298.00	\$298.00	\$298.00		
Artificial manure depot	Yes	No	\$211.00	\$211.00	\$211.00		
Bone mills	Yes	No	\$171.00	\$171.00	\$171.00		
Places for storing, drying or preserving bones	Yes	No	\$171.00	\$171.00	\$171.00		
Fat melting, fat extracting or tallow melting establishment	Yes	No	\$171.00	\$171.00	\$171.00		
Butcher shops and similar	Yes	No	\$171.00	\$171.00	\$171.00		
Blood drying	Yes	No	\$171.00	\$171.00	\$171.00		
Gut scraping, preparation of sausage skins	Yes	No	\$171.00	\$171.00	\$171.00		
Fellmongeries	Yes	No	\$171.00	\$171.00	\$171.00		
Fishing curing establishment	Yes	No	\$211.00	\$211.00	\$211.00		
Bone merchant premises	Yes	No	\$171.00	\$171.00	\$171.00		
Flock factories	Yes	No	\$171.00	\$171.00	\$171.00		
Knackeries	Yes	No	\$298.00	\$298.00	\$298.00		
Fish processing establishments in which whole fish is cleaned and prepared	Yes	No	\$298.00	\$298.00	\$298.00		
Any other offensive trade not listed	Yes	No	\$298.00	\$298.00	\$298.00		

Key: ◆ = New Pricing

Yes* Statutory Fee With Discretion

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Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Health....continued							
Application for Approval to Construct or Establish Premises (includes assessment and administration fee)							
Hotels/Motels	No	No	\$171.00	\$171.00	\$181.00	\$190.00	◆
Hairdressing establishments	No	No	\$85.50	\$85.50	\$91.00	\$100.00	◆
Mobile hairdressers	No	No	\$85.50	\$85.50	\$91.00	\$100.00	◆
Beauty therapy	No	No	\$85.50	\$85.50	\$91.00	\$100.00	◆
Skin piercing establishments	No	No	\$85.50	\$85.50	\$91.00	\$100.00	◆
Application for other services							
Liquor Licensing (Sec 39 Inspection Certificate) - No inspection	No	No	\$144.00	\$144.00	\$200.00	\$225.00	◆
Liquor Licensing (Sec 39 Inspection Certificate) - inspections required	No	No				\$500.00	◆
Gaming Act S55(3) Certification (1 year or one off event)	Yes	No	\$25.00	\$25.00	\$25.00	\$25.00	
Gaming Act S55(3) Certification (5 year)	Yes	No	\$105.00	\$105.00	\$105.00	\$105.00	
Onsite Effluent Disposal							
Fees are prescribed by the Health (Treatment and Sewage and Disposal of Liquid Waste) Regulation 1974 (as amended)							
Local Government Application Fee	Yes	No	\$118.00	\$118.00	\$118.00	\$118.00	
Insurance of "Permit to Use an Apparatus"	Yes	No	\$118.00	\$118.00	\$118.00	\$118.00	
Public Health Department under r4A							
With Local Government report	Yes	No	Maximum fees applicable as per Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 as amended	Maximum fees applicable as per Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 as amended	Fees applicable as per Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 as amended	Fees applicable as per Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 as amended	◆
Without Local Government report fee under r4A (4)	Yes	No	\$110.00	\$110.00	Nil	\$110.00	◆
Local Government Report fee	Yes	No	\$125.00	\$125.00	\$125.00	\$125.00	
Noise							
Noise Management Plan application for approval	No	No	\$118.50	\$118.50	\$126.00	\$135.00	◆
Regulation 18 non-complying event noise exemption	Yes	No	\$600.00	\$600.00	\$600.00	\$600.00	
Noise Monitoring - sound level meter - (per day)	No	Yes	\$355.50	\$355.50	\$355.50	\$400.00	◆
Microbiological Potable testing (private)							
One fixture only	No	Yes	\$98.00	\$98.00	\$98.00	\$100.00	◆
Each fixture after	No	Yes	\$46.50	\$46.50	\$46.50	\$50.00	◆
Swimming Pool testing (private)							
One fixture only	No	Yes	\$98.00	\$98.00	\$98.00	\$100.00	◆
Each fixture after	No	Yes	\$46.50	\$46.50	\$46.50	\$50.00	◆
Aquatic facility water sampling fee (public swimming pools)	No	Yes				\$150.00	◆
Aquatic facility re sampling (public swimming pools) due to non-compliance	No	Yes				\$150.00	◆
Public Building Application Fee - Fee not to exceed \$871 as per Schedule 1, Health (Public Buildings) Regulations 1992	Yes*	No	\$110.00	\$110.00	\$117.00	\$124.00	◆
Temporary Public Building not for profit	Yes	No	Nil	Nil	Nil	Nil	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Variation
Health....continued							
Administration Fees							
Copy of approval certificates per 30 minutes (minimum charge \$80)	No	No	\$72.00	\$72.00	\$75.00	\$80.00	◆
Change of ownership of Health approval	No	No	\$62.00	\$62.00	\$66.00	\$70.00	◆
Inspection Fees							
Re-inspection due to incomplete or unsatisfactory work	No	No	\$87.50	\$87.50	\$93.00	\$100.00	◆
Property inspection on request	No	No	\$87.50	\$87.50	\$93.00	\$100.00	◆
Other - Pet shops, workshops, liquid waste industry, light ventilation or bore hole fee or suitability for animal drinking water supply inspections, settlement agents, inspection of pest control operators	No	No	\$87.50	\$87.50	\$93.00	\$100.00	◆
Education & Welfare							
COMMONWEALTH HOME SUPPORT PROGRAM / HOME & COMMUNITY CARE							
Home Help Services - per hour	No	No	\$10.00	\$10.00	\$11.00	\$11.00	
Respite Care Services - per hour	No	No	\$6.00	\$6.00	\$6.50	\$6.50	
Overnight Respite - per service	No	No		\$20.00	\$22.00	\$22.00	
Personal Care - per hour	No	No	\$10.00	\$10.00	\$11.00	\$11.00	
Gardening Service - per hour	No	No	\$14.00	\$14.00	\$15.00	\$15.00	
Social Support (In Home) - per hour	No	No	\$5.00		\$5.50	\$5.50	
Social Support (Community Access) - per hour	No	No		\$10.00	\$11.00	\$11.00	
Handyman Services - per hour	No	No	\$14.00	\$14.00	\$15.00	\$15.00	
Window Cleaning - per hour	No	No		\$12.00	\$13.00	\$13.00	
Taking Loads to Tip - per load	No	No	\$15.00	\$15.00	\$16.00	\$16.00	
Day Centre Activities - 1/2 day	No	No	\$12.00	\$12.00	\$13.00	\$13.00	
- full day	No	No	\$16.00	\$16.00	\$17.00	\$17.00	
Other Group Activities	No	No		\$4 - \$16	\$5 - \$17	\$5 - \$17	
Transport Community one way	No	No	\$3.50	\$3.50	\$4.00	\$4.00	
Transport to Airport (one way)	No	No		\$15.00	\$16.00	\$16.00	
Non Cancellation Fee (all CHSP services)	No	No	\$8.00	\$8.00	\$8.50	\$8.50	
Laundry - per load	No	No	\$10.00	\$10.00	\$11.00	\$11.00	
Ironing - per hour	No	No	\$10.00	\$10.00	\$11.00	\$11.00	
Meals on Wheels - per meal	No	No	\$12.00	\$12.00	\$13.00	\$13.00	
Maximum weekly cost for any number of services (excluding meals, podiatry, social activities and transport) - CHSP	No	No	No maximum	No maximum	No maximum	No maximum	
Self - Funded retirees fees (DA, personal care, gardening) per hour	No	No	\$20.00	\$20.00	\$22.00	\$22.00	
Self - Funded retirees fees (Transport & Social Support) per hour	No	No		\$10.00	\$11.00	\$11.00	
Veterans Home Care Fees				As per DVA contract	As per DVA contract	As per DVA contract	
Home Care Package Fees (Level 1-4)							
Meals on Wheels (food only)	No	No	\$6.00	\$6.00	\$6.50	\$6.50	
Centre Meals (food only)	No	No	\$5.00	\$5.00	\$5.50	\$5.50	
Contracted Services (NDIS, brokered or private)			As per the applicable NDIS rate	As per the applicable NDIS rate	As per the applicable NDIS rate	As per the applicable NDIS rate	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Community Amenities							
<u>REFUSE SHIRE FEES - per annum</u>							
Waste Collection - Domestic							
Domestic Waste Collection Service Charge - per service (140 Litre bin) - Limit of 1	No	No	\$170.00	\$173.00	\$183.00	\$194.00	◆
Domestic Waste Collection Service Charge - per service (140 litre bin) - For the second and subsequent bins	No	No	\$350.00	\$357.00	\$377.00	\$400.00	◆
Domestic Waste Collection Service Charge - per service (240 litre bin) - Limit of 1	No	No	\$250.00	\$255.00	\$270.00	\$287.00	◆
Domestic Waste Collection Service Charge - per service (240 litre bin) - For the second and subsequent bins	No	No	\$545.00	\$555.00	\$586.00	\$621.00	◆
Waste Collection Service Charge - per service (360 Litre bin) (Only where Recycling not available)	No	No	\$350.00	\$357.00	\$377.00	\$400.00	◆
Additional Waste Bin Collection - 140 Litre bin	No	No	\$30.00	\$31.00	\$33.00	\$35.00	◆
Additional Waste Bin Collection - 240 Litre bin							
Additional Waste Bin Collection - 360 Litre bin							
Strata Units or Aged Accom sharing a bulk bin (min 15) - Waste	No	No	\$145.00	\$147.00	\$155.00	\$164.00	◆
Strata Units or Aged Accom sharing a bulk bin (min 15) - Recycle	No	No	\$100.00	\$102.00	\$108.00	\$115.00	◆
0-1 m ³ household rubbish for pass holders (Town & Country)	No	No	4 free passes	4 free passes	4 free passes	4 free passes	
Pensioner discount 25% on all Domestic Waste Services							
Waste collection - Commercial							
Commercial Waste Collection Service Charge - per service (140 Litre bin) - Limit of 2	No	No	\$170.00	\$173.00	\$183.00	\$195.00	◆
Commercial Waste Collection Service Charge - per service (140 litre bin) - For the third and subsequent bins	No	No	\$350.00	\$357.00	\$377.00	\$400.00	◆
Commercial Waste Collection Service Charge - per service (240 litre bin) - Limit of 2	No	No	\$250.00	\$255.00	\$270.00	\$287.00	◆
Commercial Waste Collection Service Charge - per service (240 litre bin) - For the third and subsequent bins	No	No	\$545.00	\$555.00	\$586.00	\$622.00	◆
Additional Waste Bin Collection - 140 Litre bin	No	No	\$30.00	\$31.00	\$33.00	\$35.00	◆
Additional Waste Bin Collection - 240 Litre bin							
Additional Waste Bin Collection - 360 Litre bin							

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Community Amenities....continued							
<u>REFUSE SHIRE FEES - per annum....continued</u>							
<u>Recycling Collection - Domestic</u>							
Domestic Recycling Collection Service Charge - per service (140 Litre bin)	No	No	\$130.00	\$132.50	\$140.00	\$148.00	◆
Domestic Recycling Collection Service Charge - per service (240 litre bin)	No	No	\$165.00	\$170.00	\$180.00	\$190.00	◆
Recycling Collection Service Charge - per service (360 Litre bin)	No	No	\$170.00	\$175.00	\$185.00	\$196.00	◆
Additional Recycling Bin Collection - 140 Litre bin	No	No	\$30.00	\$31.00	\$33.00	\$35.00	◆
Additional Recycling Bin Collection - 240 Litre bin							
Additional Recycling Bin Collection - 360 Litre bin							
Pensioner discount 25% on all Domestic Recycling Services							
<u>Recycling Collection - Commercial</u>							
Commercial Recycling Collection Service Charge - per fortnightly service (240 litre bin)	No	No	\$165.00	\$170.00	\$180.00	\$190.00	◆
Commercial Recycling Collection Service Charge - per weekly service (240 litre bin)	No	No	\$310.00	\$315.00	\$333.00	\$353.00	◆
Commercial Recycling Collection Service Charge - per fortnightly service (360 litre bin)	No	No	\$220.00	\$225.00	\$237.50	\$252.00	◆
Commercial Recycling Collection Service Charge - per weekly service (360 litre bin)	No	No	\$420.00	\$425.00	\$450.00	\$477.00	◆
Commercial Recycling Collection Service Charge - per weekly service (1.5m3 bin)	No	No	\$1,670.00	\$1,700.00	\$1,800.00	\$1,910.00	◆
Commercial Recycling Collection Service Charge - per fortnightly service (1.5m3 bin)	No	No	\$1,115.00	\$1,135.00	\$1,200.00	\$1,270.00	◆
Commercial Recycling Collection Service Charge - per weekly service (3m3 bin)	No	No	\$2,860.00	\$2,915.00	\$3,080.00	\$3,270.00	◆
Commercial Recycling Collection Service Charge - fortnightly service (3m3 bin)	No	No	\$1,700.00	\$1,735.00	\$1,830.00	\$1,940.00	◆
Commercial Recycling Collection Service Charge - per weekly service (4.5m3 bin)	No	No	\$4,000.00	\$4,080.00	\$4,310.00	\$4,575.00	◆
Commercial Recycling Collection Service Charge - fortnightly service (4.5m3 bin)	No	No	\$2,260.00	\$2,305.00	\$2,435.00	\$2,590.00	◆
Additional Recycling Bin Collection - 140 Litre bin	No	No	\$30.00	\$30.00	\$32.00	\$34.00	◆
Additional Recycling Bin Collection - 240 Litre bin							
Additional Recycling Bin Collection - 360 Litre bin							
Additional Recycling Bin Collection - 1.5 - 4.5m3 bin	No	No	\$70.00	\$75.00	\$80.00	\$85.00	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
WYLIE BAY WASTE FACILITY							
Household refuse for non-pass holders per m ³	No	Yes	\$47.00 m3	\$48.00 m3	\$51.00 m3	54.00 m3	◆
Bulk Commercial Waste Disposal per m ³							
Industrial/Commercial Waste per m ³ (Please note separated waste free of charge)							
Per car body	No	Yes	Nil	Nil	Nil	Nil	
Asbestos Disposal per m ³	No	Yes	\$100.00	\$102.00	\$108.00	\$115.00	◆
Asbestos Disposal domestic per sheet by arrangement	No	Yes	\$30.00	\$31.00	\$33.00	\$35.00	◆
Clinical Waste (per m3)	No	Yes	\$210.00	\$215.00	\$225.00	\$240.00	◆
Tyre Disposal							
Car/Motorbike	No	Yes	\$9.00	\$10.00	\$11.00	\$12.00	◆
Light Truck & 4WD	No	Yes	\$11.00	\$11.00	\$12.00	\$13.00	◆
Heavy Truck & Trailer	No	Yes	\$30.00	\$30.00	\$32.00	\$35.00	◆
Waste oil free for residents <40 litres	No	Yes	Nil	Nil	Nil	Nil	
Oil Filters (each)	No	Yes	\$10.00	\$10.00	\$11.00	\$12.00	◆
Household Hazardous Waste (eg paint, oil) per litre/kg	No	Yes	\$5.00	\$5.00	\$6.00	\$6.50	◆
Waste Deliveries out of hours (Special Waste) per hour	No	Yes	\$100.00	\$105.00	\$110.00	\$120.00	◆
Small Gas Bottles (per bottle) up to 9kg	No	Yes	\$12.00	\$15.00	\$16.00	\$17.00	◆
Large Gas Bottles (per bottle) over 9kg	No	Yes				\$25.00	◆
Degassing fee	No	Yes	\$17.50	\$18.00	\$20.00	\$20.00	
Quarantine/Biosecurity Waste - per m3 or part thereof	No	Yes	\$360.00	\$360.00	\$380.00	\$400.00	◆
Quarantine /Biosecurity Waste - per m3 - weekend	No	Yes	\$450.00	\$450.00	\$475.00	\$500.00	◆
Animal Disposal Site Fees -							
Veterinary businesses permit to dispose of dead animals - Annual	No	Yes	\$560.00	\$570.00	\$600.00	\$635.00	◆
Animal Carcass disposal - Domestic	No	Yes				\$30.00	◆
Animal Carcass disposal - Agriculture / Industry	No	Yes				\$80.00	◆
Animal Autopsy	No	Yes	\$260.00	\$265.00	\$280.00	\$295.00	◆
E-Waste - per Kg	No	Yes	Nil	Nil	Nil	Nil	
Flouro Globes (Commercial Quantity = 5 tubes/5 globes), less than 5 is free	No	Yes	\$0.35	\$0.35	\$0.40	\$0.45	◆
Mixed globes - per globe	No	Yes	\$0.50	\$0.50	\$0.60	\$0.65	◆
Household Batteries (more than 1kg) per kg	No	Yes	\$1.50	\$1.50	\$2.00	\$2.00	
Mattress for recycling	No	Yes	\$12.00	\$15.00	\$16.00	\$17.00	◆
Clean Green Waste (Mulchable) (per m3)	No	Yes	Nil	Nil	Nil	Nil	
Green Waste large stumps (per m3) larger than 500 mm x 500 mm	No	Yes	\$47.00	\$48.00	\$50.00	\$53.00	◆
Clean Fill (per m3) as per waste classification	No	Yes	Nil	Nil	Nil	Nil	
Clean Fill (more than 200 m3) (per m3)	No	Yes	\$3.00	\$5.00	\$6.00	\$6.50	◆
Greater than 20% recyclables to Tipping Face (per m3)	No	Yes	\$94.00	\$96.00	\$100.00	\$105.00	◆
Clean Construction & Demolition Waste	No	Yes	\$20.00	\$20.00	\$21.00	\$22.00	◆
Unsorted Recycling per m3	No	Yes	\$23.50	\$24.00	\$25.00	\$26.00	◆
Sorted Recycling per m3	No	No	Nil	Nil	Nil	Nil	
Short Term Bin Hire - per 240L or 360L bin (free for Community Events) (max term 8 weeks) per week	No	Yes	\$15.00	\$16.00	\$17.00	\$18.00	◆
Short Term Bin Hire - per 1.5m3 bin	No	Yes	\$50.00	\$55.00	\$58.00	\$61.00	◆
Short Term Bin Hire - per 3.0m3 bin	No	Yes	\$50.00	\$55.00	\$58.00	\$61.00	◆
Short Term Bin Hire - per 4.5m3 bin	No	Yes	\$70.00	\$75.00	\$80.00	\$85.00	◆
Bin Swap - more than 1 per annum	No	No	\$25.00	\$30.00	\$32.00	\$34.00	◆
Truck Wash Down Bay							
Fee for use of truck wash down bay - per minute	No	Yes	\$1.12	\$1.14	\$1.20	\$1.25	◆
AVDATA key	No	Yes	\$50.00	\$50.00	\$55.00	\$55.00	
Truckwash and Liquid Waste Clean-up Charge (per hour/per person)	No	Yes	\$180.00	\$180.00	\$190.00	\$200.00	◆
Sullage Water Disposal Fees - As per licence							
Fees charged per 1000 litres	No	No	\$74.00	\$75.00	\$80.00	\$85.00	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Community Amenities.....continued							
TOWN PLANNING							
Development Applications (where not specifically referenced below)							
Determination of application where the development has not commenced or been carried out and estimated cost of development is:							
#Not more than \$50,000	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
#More than \$50,000 but not more than \$500,000							
# More than \$500,000 but not more than \$2.5 million							
#More than 2.5 million but not more than 5 million							
# More than \$5 million but not more than \$21.5 million							
# More than \$21.5 million							
Determination of application where the development has commenced or been carried out	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	
Determination of application where the development has commenced or been carried out where the non-compliance is confirmed to be undertaken by a previous owner.	Yes*	No	Application fee as if development had not commenced	Application fee as if development had not commenced	Application fee as if development had not commenced	Application fee as if development had not commenced	
A Development Assessment Panel application where the estimated cost of the development is:							
# Not less than \$3 million and less than \$7 million	Yes	No	Fee Stipulated in Schedule 1 - Planning and Development (Development Assessment Panels) Regulations 2011	Fee Stipulated in Schedule 1 - Planning and Development (Development Assessment Panels) Regulations 2011	Fee Stipulated in Schedule 1 - Planning and Development (Development Assessment Panels) Regulations 2011	Fee Stipulated in Schedule 1 - Planning and Development (Development Assessment Panels) Regulations 2011	
# Not less than \$7 million and less than \$10 million							
# Not less than \$10 million and less than \$12.5 million							
# Not less than \$12.5 million and less than \$15 million							
# Not less than \$15 million and less than \$17.5 million							
# Not less than \$17.5 million and less than \$20 million							
# 20 million or more							
An application under r. 17							
Note 1: In addition to any fees payable to the Local Government							
Note 2: Must remit fee to Department within 30 days of receipt of DAP application							

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Community Amenities.....continued							
<u>TOWN PLANNING.....continued</u>							
Change of Use Development Applications							
Determination of application where the development has not commenced or been carried out	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
Determination of application where the development has commenced or been carried out	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	
Non-Conforming Use Development Applications							
Determination of application where the development has not commenced or been carried out	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
Determination of application where the development has commenced or been carried out	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Community Amenities.....continued							
<u>TOWN PLANNING.....continued</u>							
Home Based Business Development Applications							
Determination of new application where has not commenced operating	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
Determination of new application where has commenced operating	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	
Determination of renewal application where application is made before approval has expired or within one (1) month of expiry	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
Determination of renewal application where application is made one (1) month after the approval has expired	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Community Amenities.....continued							
<u>TOWN PLANNING.....continued</u>							
Extractive Industries Development Applications							
Determination of application where an extractive industry has not commenced or been carried out	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
Determination of application where an extractive industry has commenced or been carried out	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	
Extractive Industries Licence (Local Laws)							
Issuance of Local Law Licence	Yes	No	\$105.00	\$105.00	\$105.00	\$105.00	
Extractive Industries Security Bonds							
Sand, Limesand, Gravel, Gypsum	No	No	\$10,000/ha of excavation	\$10,000/ha of excavation	\$12,000/ha of excavation	\$12,500/ha of excavation	◆
Limestone, Hard Rock, Granite	No	No	\$15,000/ha of excavation	\$15,000/ha of excavation	\$18,000/ha of excavation	\$20,000/ha of excavation	◆
Miscellaneous Development Applications Where Estimated Cost of Development Criteria is Not Relevant (e.g. Bed & Breakfast; Cottage Industry; Family Day Care; Earthworks; Modifications to Building Envelope)							
Determination of application where the development has not commenced or been carried out	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
Determination of application where the development has commenced or been carried out	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Community Amenities.....continued							
<u>TOWN PLANNING.....continued</u>							
Determination of renewal application where application is made before approval has expired or within one (1) month of expiry	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
Determination of renewal application where application is made one (1) month after the approval has expired	Yes	No	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	Applicable fee as if development had not commenced, plus by way of penalty, twice that fee (i.e. 3 times applicable development application fee)	
Advertising of Development Applications as Per Local Planning Scheme Provisions	No	No	\$170.00	\$170.00	\$200.00	\$250.00	◆
Amendment to Town Planning Approval (reflects work involved)							
Minor Amendment	No	No	\$125.00	\$125.00	\$150.00	\$160.00	◆
Major Amendment	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
Preliminary Consideration of Development Plans	No	Yes	\$500.00	\$500.00	\$500.00	\$500.00	
Cancel development approval							
Determining an application to amend or cancel development approval	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
Request for Extension of Time to Planning Approval							
- Basic Fee for Assessment (reflects work)	No	No	\$125.00	\$125.00	\$150.00	\$175.00	◆
Rezoning Applications							
- initial (non-refundable)	No	No	\$750.00	\$750.00	\$750.00	\$800.00	◆
Basic Amendment (as per regulations, reflects work.) Refund unexpended fees	No	No	\$4,000.00	\$4,000.00	\$4,500.00	\$4,000.00	◆
Standard Amendment (as per regulations, reflects work.) Refund unexpended fees	No	No	\$7,000.00	\$7,000.00	\$7,500.00	\$8,000.00	◆
Complex Amendment (as per regulations, reflects work.) Refund unexpended fees	No	No	\$10,000.00	\$10,000.00	\$10,500.00	\$11,000.00	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Community Amenities.....continued							
TOWN PLANNING.....continued							
Proposed Structure Plans/Outline Development Plans & Detailed Area Plans							
- initial (non-refundable)	No	No	\$700.00	\$700.00	\$750.00	\$750.00	
-minor (as per regulations, reflects work.) Refund unexpended fees	No	No	\$5,000.00	\$5,000.00	\$5,000.00	\$5,500.00	◆
-major (as per regulations, reflects work.) Refund unexpended fees	No	No	\$9,000.00	\$9,000.00	\$9,000.00	\$9,500.00	◆
Local Planning Strategy Amendments							
Processing Fee, reflects work. Refund unexpended fees	No	No	\$6,000.00	\$6,000.00	\$6,500.00	\$6,500.00	
Road Closure Applications	No	No	\$800.00	\$800.00	\$600.00	\$600.00	
Liquor Licensing - Section 40	No	No	\$200.00	\$200.00	\$200.00	\$100.00	◆
Subdivision Clearances (incl Strata's)							
# not more than 5 lots	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
# more than 5 lots but not more than 195 lots							
# more than 195 lots							
Performance Bond for Second Hand Transportable Dwellings	No	No	\$10,000 per dwelling (minimum)	\$10,000 per dwelling (minimum)	\$12,500 per dwelling (minimum)	\$12,500 per dwelling (minimum)	
Zoning Certificate (including settlement advice)	Yes	No	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	Maximum Fee Chargeable under Schedule 2 - Planning and Development Regulations 2009	
Town Planning Enquiry (written response)							
Health, Building & Town Planning Requested Inspections outside of normal Council operations	No	Yes	\$165.00 per hour plus mileage allowance of \$1.10/km	\$165.00 per hour plus mileage allowance of \$1.10/km	\$175.00 per hour plus mileage allowance of \$1.11/km	\$190.00 per hour plus mileage allowance of \$1.20/km	◆
Cash in Lieu Car park Construction Costs (per bay)	No	No	\$2,500.00	\$2,500.00	\$2,500.00	\$3,000.00	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Community Amenities.....continued							
CEMETERY							
Grant of Right of Burial	No	No	\$1,450.00	\$1,480.00	\$1,570.00	\$1,660.00	◆
Child/Perinatal includes plaque	No	Yes	\$610.00	\$620.00	\$650.00	\$690.00	◆
Burial Fee							
Ordinary Interment	No	Yes	\$1,650.00	\$1,680.00	\$1,780.00	\$1,890.00	◆
Interment of stillborn and Perinatal child (Lawn Section)	No	Yes	\$170.00	\$175.00	\$190.00	\$200.00	◆
Interment of stillborn and Perinatal child (Antenatal Section includes plinth)	No	Yes	\$410.00	\$420.00	\$440.00	\$460.00	◆
Monument Fee							
New Monument Permit fee	No	No	\$175.00	\$180.00	\$190.00	\$200.00	◆
Renovation/Alteration Monument Permit Fee	No	No	\$40.00	\$40.00	\$50.00	\$55.00	◆
Annual Monumental Masons Licence	No	No	\$280.00	\$285.00	\$300.00	\$320.00	◆
Single Monumental Work Licence	No	No	\$40.00	\$40.00	\$50.00	\$55.00	◆
Reserving of a memorial plot within the Wall of Remembrance & Memorial Garden	No	Yes	\$105.00	\$110.00	\$120.00	\$130.00	◆
Exhumation Fee							
Re-opening of grave	No	Yes	\$2,030.00	\$2,070.00	\$2,200.00	\$2,330.00	◆
Re-interment in new grave	No	Yes	\$1,090.00	\$1,110.00	\$1,200.00	\$1,270.00	◆
Placement of Ashes Fee							
Placement in Burial area	No	Yes	\$185.00	\$190.00	\$200.00	\$210.00	◆
Placement in Cemetery Niche Wall or Memorial Garden	No	Yes	\$490.00	\$500.00	\$530.00	\$560.00	◆
Scattering to the winds within the Cemetery	No	Yes	\$60.00	\$60.00	\$60.00	\$60.00	
Miscellaneous Fees							
Undertakers Annual Licence Fee	No	No	\$280.00	\$285.00	\$300.00	\$320.00	◆
Additional fee for late arrival at Cemetery	No	Yes	\$280.00	\$285.00	\$300.00	\$320.00	◆
For interment of oblong or oversized caskets	No	Yes	\$280.00	\$285.00	\$300.00	\$320.00	◆
Additional fee for interment on a weekend or Public Holiday	No	Yes	\$900.00	\$920.00	\$970.00	\$1,030.00	◆
Copy of Grant of Right of Burial	No	No	\$150.00	\$150.00	\$160.00	\$170.00	◆
Administration Fee	No	Yes			\$75.00	\$80.00	◆
Single Funeral Permit	No	No			\$675.00	\$720.00	◆
Removal and replacement of Ledger	No	Yes	\$410.00	\$420.00	\$450.00	\$480.00	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Recreation & Culture							
CIVIC CENTRE							
Auditorium including Main Foyer							
Concert & Stage Plays							
Excluding Kitchen, Bar & Kiosk with theatre lighting							
Day & Evening	No	Yes	\$1,800.00	\$1,830.00	\$1,930.00	\$2,020.00	◆
Day or Evening	No	Yes	\$1,370.00	\$1,390.00	\$1,470.00	\$1,530.00	◆
Conventions, Meetings, Prize Nights etc							
Excluding Kitchen, including Bar & Kiosk and theatre lighting							
Day and Evening	No	Yes	\$1,080.00	\$1,100.00	\$1,160.00	\$1,220.00	◆
Day or Evening	No	Yes	\$770.00	\$785.00	\$830.00	\$870.00	◆
Catwalk/Stage Extension							
Kitchen (large) - Commercial catering	No	Yes	\$160.00	\$165.00	\$175.00	\$185.00	◆
Kitchen (large) - Non-commercial catering	No	Yes	\$80.00	\$80.00	\$85.00	\$90.00	◆
Stage Rehearsals							
Full lighting/hour	No	Yes	\$165.00	\$165.00	\$175.00	\$185.00	◆
Work lights/hour	No	Yes	\$85.00	\$85.00	\$90.00	\$95.00	◆
Piano Hire - Yamaha G2 Grand	No	Yes	\$180.00	\$180.00	\$190.00	\$200.00	◆
Reception Room including Kitchen and Bar							
Weddings/Dinners/Parties/Concerts							
Whole room, one booking per day	No	Yes	\$575.00	\$585.00	\$620.00	\$660.00	◆
Meeting, Seminars							
Whole room - booking under 3 hours	No	Yes	\$215.00	\$220.00	\$230.00	\$245.00	◆
Whole room - booking over 3 hours	No	Yes	\$300.00	\$305.00	\$320.00	\$340.00	◆
Main Foyer including Bar							
Half Day	No	Yes	\$215.00	\$220.00	\$230.00	\$245.00	◆
Full Day	No	Yes	\$290.00	\$295.00	\$310.00	\$330.00	◆
Whole Complex	No	Yes	10% discount on combined fees for auditorium and reception rooms	10% discount on combined fees for auditorium and reception rooms	10% discount on combined fees for auditorium and reception rooms	10% discount on combined fees for auditorium and reception rooms	
Not For Profit Organisations and Funerals	No	Yes	20% discount on combined fees for auditorium and reception rooms	20% discount on combined fees for auditorium and reception rooms	20% discount on combined fees for auditorium and reception rooms	20% discount on combined fees for auditorium and reception rooms	
Weekends & Public Holidays	No	Yes	10% surcharge on all fees and charges - calculated after all other discounts.	10% surcharge on all fees and charges - calculated after all other discounts.	10% surcharge on all fees and charges - calculated after all other discounts.	10% surcharge on all fees and charges - calculated after all other discounts.	
Tech Labour cost (per hour)	No	Yes			\$70.00	\$75.00	◆
Non-technical labour cost (per hour)	No	Yes			\$50.00	\$53.00	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Recreation & Culture....continued							
<u>CIVIC CENTRE.... continued</u>							
Commission on Ticket and Merchandise Sales							
Booking fee per ticket sale	No	Yes	\$4.95	\$4.95	\$4.95	\$4.95	
20% discount on Booking fee for Not For Profit groups							
Commission on merchandise sales	No	Yes	10%	10%	10%	10%	
Bonds							
Venue/Equipment hire bond	No	No	\$500.00	\$500.00	\$500.00	\$500.00	
Liquor bond on sporting clubs and private functions	No	No	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	
Hire of Equipment and Services							
Stages, risers, partition boards, white boards, lecterns, & other small items (per day per item)	No	Yes	\$17.00	\$17.00	\$18.00	\$19.00	◆
Late return fee per item	No	Yes	\$23.00	\$23.00	\$24.00	\$25.00	◆
Medium items - projector and screen (per day per item)	No	Yes	\$33.00	\$33.00	\$35.00	\$37.00	◆
Advertising Poster Distribution per poster	No	Yes	\$2.50	\$3.00	\$3.00	\$3.50	◆
Flyer distribution	No	Yes	\$410.00	\$420.00	\$445.00	\$460.00	◆
PA system for function (2 x speakers, small mixer, mic and stand - including set up)	No	Yes	\$165.00	\$165.00	\$175.00	\$185.00	◆
<u>SOUND SHELL</u>							
Hire fee more than 3 hours	No	Yes	\$165.00	\$165.00	\$175.00	\$185.00	◆
Hire fee less than 3 hours	No	Yes	\$100.00	\$100.00	\$105.00	\$110.00	◆
Hire for a free community event	No	No			Nil	Nil	◆
Multiple Bookings by same organisation	No	Yes	5 for the price of 3	5 for the price of 3	5 for the price of 3	5 for the price of 3	
Bond	No	No	\$100.00	\$100.00	\$100.00	\$100.00	
<u>WILD FLOWER PICKING RIGHTS</u>							
Annual fee payable by persons authorised to pick wildflowers. Maximum 10 per year.	No	No	\$149.50	\$149.50	\$160.00	\$170.00	◆
<u>SPORTING ASSOCIATION GROUND FEES (Summer 2022/23: Winter 2023)</u>							
Charge per 'Unit' -	No	Yes	\$405.00	\$460.00	\$550.00	\$550.00	
Esperance Agricultural Show (0.5% of previous years sporting ground maintenance cost budget)	No	Yes	\$1,760.00	\$1,970.00	\$2,300.00	\$2,300.00	
Casual Ground Hire Charges							
Non Commercial/Not for Profit (incl schools) morning/afternoon or evening session (booking within school hours charged as 1 session)							
Old Hockey Oval	No	Yes	\$50.00	\$55.00	\$65.00	\$70.00	◆
Little /Lords/10,000m2 of Multi-Sports/Overflow Camping-Circus	No	Yes	\$80.00	\$85.00	\$100.00	\$105.00	◆
Ovals (Ports, Esp, Newtown, Gibson)/20,000m2 of Multi-Sports	No	Yes	\$130.00	\$130.00	\$150.00	\$160.00	◆
Whole of Multi-Sports (40,000m2)	No	Yes	\$200.00	\$200.00	\$230.00	\$240.00	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Recreation & Culture....continued							
Casual Ground Hire Charges....continued							
Non Commercial/Not for Profit (incl schools) 2 or more sessions							
Old Hockey Oval	No	Yes	\$70.00	\$85.00	\$100.00	\$105.00	◆
Little /Lords/10,000m2 of Multi-Sports/Overflow Camping-Circus	No	Yes	\$110.00	\$130.00	\$150.00	\$160.00	◆
Ovals (Ports, Esp, Newtown, Gibson)/20,000m2 of Multi-Sports	No	Yes	\$170.00	\$190.00	\$230.00	\$240.00	◆
Whole of Multi-Sports (40,000m2)	No	Yes	\$280.00	\$290.00	\$345.00	\$365.00	◆
Commercial Rate - morning/afternoon or evening session							
Old Hockey Oval	No	Yes	\$190.00	\$230.00	\$275.00	\$290.00	◆
Little /Lords/10,000m2 of Multi-Sports/Overflow Camping-Circus	No	Yes	\$330.00	\$345.00	\$410.00	\$430.00	◆
Ovals (Ports, Esp, Newtown, Gibson)/20,000m2 of Multi-Sports	No	Yes	\$520.00	\$520.00	\$615.00	\$650.00	◆
Whole of Multi-Sports (40,000m2)	No	Yes	\$800.00	\$800.00	\$925.00	\$980.00	◆
Commercial Rate 2 or more sessions							
Old Hockey Oval	No	Yes	\$265.00	\$345.00	\$410.00	\$435.00	◆
Little /Lords/10,000m2 of Multi-Sports/Overflow Camping-Circus	No	Yes	\$420.00	\$515.00	\$615.00	\$650.00	◆
Ovals (Ports, Esp, Newtown, Gibson)/20,000m2 of Multi-Sports	No	Yes	\$650.00	\$775.00	\$925.00	\$980.00	◆
Whole of Multi-Sports (40,000m2)	No	Yes	\$1,025.00	\$1,160.00	\$1,390.00	\$1,470.00	◆
Equestrian Club	No	Yes	+20% Loading on above rates	+20% Loading on above rates	+20% Loading on above rates	+20% Loading on above rates	
Oval Lighting Fees	No	Yes	Cost Recovery + \$2.50/hr commission	Cost Recovery + \$2.50/hr commission	Cost Recovery + \$2.50/hr commission	Cost Recovery + \$2.50/hr commission	
Ground Hire Bonds							
Ground hire bond	No	No	\$500.00	\$500.00	\$500.00	\$500.00	
Liquor bond	No	No	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	
OVERFLOW CAMPING							
Unpowered Site per night (2 people)	No	Yes	\$30.00	\$35.00	\$35.00	\$40.00	◆
Extra person per site	No	Yes	\$5.00	\$10.00	\$10.00	\$10.00	
Pet fee	No	Yes				\$5.00	◆
Overflow closed self contained extra large vehicle parking per night (maximum 7 nights)	No	Yes			\$15.00	\$20.00	◆
WATER CHARGES							
Eastern Suburbs Water Charges - consumption fee per kilolitre	No	No	\$0.75	\$0.77	\$0.81	\$0.86	◆
Southern Suburbs Water Charges - consumption fee per kilolitre	No	No	\$0.75	\$0.77	\$0.81	\$0.86	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Recreation & Culture....continued							
SPORTING COMPLEXES (GSG)							
<i>(Fees effective from 1 September 2023)</i>							
Stadium Court Hire							
Seasonal User off peak unit rate	No	Yes	\$15.00	\$15.00	\$16.00	Delete	◆
Seasonal User peak unit rate	No	Yes		\$30.00	\$32.00	Delete	◆
Casual 'Peak' Hourly rate	No	Yes	\$40.00	\$40.00	\$42.00	Delete	◆
Casual 'Off Peak' Hourly rate	No	Yes	\$20.00	\$20.00	\$21.00	Delete	◆
Booked Court Hire (per hour)	No	Yes				\$34.00	◆
Casual Court Hire (per hour)	No	Yes				\$20.00	◆
School Camp Hire (per day)	No	Yes				\$350.00	◆
Programmed casual entry per person (maximum 2 hours)	No	Yes				\$5.00	◆
Bonds							
Security Bond - Commercial	No	Yes	\$1,900.00	\$1,900.00	\$2,000.00	\$2,000.00	
Security Bond - Community	No	Yes	\$450.00	\$450.00	\$475.00	\$475.00	
Security Bond Commercial - Alcohol Permitted	No	Yes		\$2,500.00	\$2,650.00	\$2,650.00	
Security Bond Community - Alcohol Permitted	No	Yes		\$1,900.00	\$2,000.00	\$2,000.00	
Kitchen and Kiosk							
Kitchen and Kiosk Hire (per day)	No	Yes	\$30.00	\$30.00	\$32.00	\$80.00	◆
Hire 1 month lease for sporting clubs only	No	Yes		\$25.00	\$26.00	\$80.00	◆
Advertising							
Commercial advertising (H1m x W1m)	No	Yes	\$150.00	\$150.00	\$160.00	\$160.00	
Commercial advertising (H1m x W1.5m)	No	Yes	\$200.00	\$200.00	\$215.00	\$215.00	
Commercial advertising (H1m x W2m)	No	Yes	\$250.00	\$250.00	\$265.00	\$265.00	
12 month court naming advertising (per court)	No	Yes	\$1,500.00	\$1,500.00	\$1,600.00	\$1,600.00	
Additional Charges							
Staff labour- per person (per hour)	No	Yes	\$50.00	\$50.00	\$53.00	\$56.00	◆
Staff labour- per person (per hour) - out of hours	No	Yes	\$80.00	\$80.00	\$85.00	\$90.00	◆
Key/Fob replacement	No	Yes	\$50.00	\$50.00	\$53.00	\$56.00	◆
Cleaning fee (per hour)	No	Yes	\$100.00	\$100.00	\$105.00	\$115.00	◆
Set up/pack down (per hour)	No	Yes	\$60.00	\$60.00	\$63.00	\$70.00	◆
ESPERANCE INDOOR STADIUM (EIS)							
Grandstand set up and removal fee	No	Yes		\$100.00	\$125.00	\$150.00	◆
Grandstand extra day left set up	No	Yes		\$30.00	\$32.00	\$100.00	◆
NOEL WHITE CENTRE							
<i>(Fees effective from 1 September 2023)</i>							
Meeting Room Commercial (per hour)	No	Yes	\$40.00	\$40.00	\$42.00	\$44.00	◆
Meeting Room Community (per hour)	No	Yes	\$20.00	\$20.00	\$21.00	\$22.00	◆
Meeting Room Clubs (Club sports administration)	No	Yes				Nil	◆
Meeting Room Commercial (per day at management discretion)	No	Yes	\$160.00	\$160.00	\$170.00	\$180.00	◆
Meeting Room Community (per day at management discretion)	No	Yes		\$80.00	\$85.00	\$90.00	◆
Function Room Hire Commercial (per hour)	No	Yes	\$70.00	\$70.00	\$74.00	\$80.00	◆
Function Room Hire Community (per hour)	No	Yes	\$38.00	\$38.00	\$40.00	\$40.00	
Function Room Commercial (per day at management discretion)	No	Yes	\$560.00	\$560.00	\$592.00	\$640.00	◆
Function Room Hire Community (per day at management discretion)	No	Yes		\$304.00	\$321.00	\$320.00	◆
Office Day Commercial (per hour)	No	Yes			\$42.00	\$44.00	◆
Office Day Community (per hour)	No	Yes			\$21.00	\$22.00	◆
Office Day Hire Commercial	No	Yes		\$200.00	\$170.00	\$180.00	◆
Office Day Hire Community	No	Yes		\$20.00	\$85.00	\$90.00	◆
Office Hire Community 12 months	No	Yes		\$110.00	\$110.00	\$120.00	◆
Storage Hire Community 12 months	No	Yes		\$110.00	\$110.00	\$120.00	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Recreation & Culture....continued							
<u>BAY OF ISLES LEISURE CENTRE (BOILC) & SPORTING COMPLEXES COMBINED FEES</u>							
<i>(Fees effective from 1 September 2023)</i>							
School Holiday Programs							
School holiday program - per day	No	Yes	\$45.00	\$45.00	\$48.00	\$48.00	
School holiday program - 5 days	No	Yes	\$168.00	\$168.00	\$178.00	\$178.00	
School holiday program - 10 days	No	Yes	\$253.00	\$253.00	\$268.00	\$268.00	
Senior Programs							
Term program	No	Yes	\$50.00	\$50.00	\$53.00	\$53.00	
Single day program	No	Yes	\$6.00	\$6.00	\$7.00	\$7.00	
Companion card holders carer for above programs	No	No	Nil	Nil	Nil	Nil	
Classes at EIS charged at BOILC Fees	No	No					
<u>BAY OF ISLES LEISURE CENTRE</u>							
<i>(Fees effective from 1 September 2023)</i>							
Last Hour 50% discount - applies to gym and pool entries only for the last hour operation	No	Yes	50% Discount	50% Discount	50% Discount	50% Discount	
Spectator 10 yrs+ (excluding centre programs)	No	Yes	\$1.00	\$1.00	\$1.00	\$1.00	
Companion card holders carer	No	No	Nil	Nil	Nil	Nil	
Front foyer Commercial advertising fee (yearly)	No	Yes	\$100.00	\$125.00	\$135.00	\$140.00	◆
Administration fee	No	Yes	\$20.00	\$20.00	\$25.00	\$25.00	
Aquatic							
Adult	No	Yes	\$7.50	\$7.50	\$8.00	\$8.00	
Under 5 supervisor 1:1 ratio Watch Around Water	No	No	Nil	Nil	Nil	Nil	
Child under 16 years	No	Yes	\$4.20	\$4.20	\$4.50	\$4.50	
Concession (Student, Health Care, Senior and Concession Card Holders)	No	Yes	\$5.00	\$5.00	\$5.50	\$5.50	
Family pass (2 adults + 2 children)	No	Yes	\$17.50	\$17.50	\$18.50	\$21.50	◆
Lane hire Commercial (per hr)	No	Yes	\$15.00	\$15.00	\$16.00	\$17.00	◆
Lane hire Community (per hr)	No	Yes	\$6.10	\$6.10	\$6.50	\$7.00	◆
Lane Hire Esperance Amateur Swimming Club per hr - Discount	No	Yes	40% of Lane Hire Non-Commercial	40% of Lane Hire Community	\$4.55	\$6.00	◆
Rehabilitation pool hire (per hr)(in addition to entry fee)	No	Yes	\$20.00	\$20.00	\$22.00	\$25.00	◆
Rehabilitation pool hire Community (per hr)	No	Yes	50% discount	50% discount	\$11.00	\$12.50	◆
Swimming carnival hire - Lap pool 8 lanes including entry *10:30am-2:30pm	No	Yes	\$1,250.00	\$1,250.00	\$1,325.00	\$1,325.00	
Exclusive pool hire outside operating hours (per hr), excluding entrance fee	No	Yes	\$150.00	\$155.00	\$165.00	\$175.00	◆
Additional lifeguard per hour	No	Yes	\$60.00	\$60.00	\$65.00	\$65.00	
Aquatic Run (group hire per hour)	No	Yes	\$80.00	\$80.00	\$80.00	\$85.00	◆
Aquatic run individual fee	No	Yes	\$2.00	\$2.00	\$2.50	\$3.00	◆
Catered birthday parties - per person	No	Yes	25% disc on entry	25% disc on entry	Host Child and Parents Free Entry and 25% disc on other entries	Host Parents Free Entry, 25% disc on other child entries	◆
Crèche							
Child	No	Yes	\$6.90	\$7.00	\$7.00	\$7.50	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Recreation & Culture....continued							
<u>BAY OF ISLES LEISURE CENTRE....continued</u>							
Health And Fitness							
Adult Gym and Group Fitness	No	Yes	\$15.00	\$15.00	\$16.00	\$17.00	◆
Concession (Student, Health Care, Senior and Concession Card Holders)	No	Yes	\$11.00	\$11.00	\$12.00	\$13.00	◆
Child Under 16 Group Fitness	No	Yes			\$8.00	\$8.50	◆
Adult Group Fitness (half hour)	No	Yes	\$8.00	\$8.00	\$9.00	\$10.00	◆
Concession Group Fitness (half hour)	No	Yes	\$6.00	\$6.00	\$7.00	\$7.50	◆
Adult Inclusion Class	No	Yes			\$12.00	\$13.00	◆
Child Under 16 Group Fitness (half hour)	No	Yes	\$5.00	\$5.00	\$5.50	\$6.00	◆
Gym appraisal & visit (non-member)	No	Yes	\$63.00	\$63.00	\$67.00	\$70.00	◆
Gym program & visit (non-member)	No	Yes	\$63.00	\$63.00	\$67.00	\$70.00	◆
Program group session (per person, minimum 10)	No	Yes	\$8.00	\$8.00	\$9.00	\$10.00	◆
Personal training (half hour) members	No	Yes		\$40.00	\$30.00	\$35.00	◆
Personal training (1 hour) members	No	Yes		\$60.00	\$50.00	\$55.00	◆
Swim School - Entry Included							
Swim lesson (half hour)	No	No	\$14.00	\$14.50	\$15.50	\$16.50	◆
Swim lesson 1 to 1 (half hour)	No	No	\$42.50	\$43.50	\$46.00	\$48.00	◆
Swim lesson 1 to 2 (half hour)	No	No	\$29.50	\$30.50	\$32.50	\$34.50	◆
Mini Squad	No	Yes			\$15.50	\$16.50	◆
Squad	No	Yes	\$16.00	\$16.50	\$17.50	\$18.50	◆
Junior Lifeguard Club	No	No	\$16.00	\$16.50	\$17.50	\$18.50	◆
Bronze Medallion- full course	No	No	\$180.00	\$185.00	\$195.00	\$200.00	◆
Bronze Medallion - requalification	No	No	\$85.00	\$90.00	\$95.00	\$100.00	◆
Resuscitation - full course	No	No	\$85.00	\$85.00	\$90.00	\$95.00	◆
Resuscitation - requalification	No	No	\$85.00	\$85.00	\$90.00	\$95.00	◆
Heartbeat Club/no certificate CPR Groups	No	No	\$25.00	\$25.00	\$27.00	\$30.00	◆
Discount for Participants Enrolled in 2nd Lesson (per term)	No	Yes			10.00%	10.00%	
Week Passes							
Week pass Aquatic	No	Yes	\$21.00	\$23.00	\$25.00	\$26.00	◆
Week pass Gym and Group Fitness	No	Yes	\$32.50	\$35.00	\$37.00	\$37.00	
Week pass Complete Fitness (excluding creche)	No	Yes	\$45.00	\$48.00	\$51.00	\$51.00	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Recreation & Culture....continued							
<u>BAY OF ISLES LEISURE CENTRE....continued</u>							
Memberships							
12 month prepaid membership							
Adult							
Aquatic	No	Yes	\$585.00	\$585.00	\$618.00	\$655.00	◆
Gym & Group Fitness	No	Yes	\$853.00	\$853.00	\$902.00	\$957.00	◆
Complete Fitness	No	Yes	\$1,078.00	\$1,078.00	\$1,139.00	\$1,208.00	◆
Concession (Student, Health Care, Senior and Concession Card Holders)							
Aquatic	No	Yes	25% disc	25% disc	\$464.00	\$492.00	◆
Gym & Group Fitness	No	Yes	25% disc	25% disc	\$676.00	\$718.00	◆
Complete Fitness	No	Yes	25% disc	25% disc	\$855.00	\$906.00	◆
Senior (70 Plus)							
Aquatic	No	Yes			\$309.00	\$310.00	◆
Gym & Group Fitness	No	Yes			\$451.00	\$455.00	◆
Complete Fitness	No	Yes			\$569.00	\$570.00	◆
Child (under 16 years)							
Aquatic	No	Yes	20% disc on concession	20% disc on concession	\$371.00	\$395.00	◆
Group Fitness	No	Yes	20% disc on concession	20% disc on concession	\$541.00	\$575.00	◆
Aquatic and Group Fitness	No	Yes	20% disc on concession	20% disc on concession	\$684.00	\$725.00	◆
Family 2 Adults & 2 Children (under 16 yrs)							
Aquatic	No	Yes	\$1,220.00	\$1,220.00	\$1,290.00	\$1,368.00	◆
Complete Fitness	No	Yes	\$2,180.00	\$2,180.00	\$2,304.00	\$2,443.00	◆
Additional child (under 16 years)	No	Yes	\$170.00	\$170.00	\$180.00	\$200.00	◆
Ongoing Memberships (fortnightly direct debit, minimum sign up 6 weeks)							
Direct debit default fee	No	Yes		At Cost	At Cost	At Cost	
Adult							
Aquatic	No	Yes	\$24.50	\$24.50	\$25.90	\$27.20	◆
Gym and Group Fitness	No	Yes	\$34.80	\$34.80	\$36.80	\$38.80	◆
Complete Fitness	No	Yes	\$43.80	\$43.80	\$46.30	\$48.50	◆
Concessions (Student, Health Care, Senior and Concession Card Holders)							
Aquatic	No	Yes	25% disc	25% disc	\$19.40	\$21.00	◆
Gym and Group Fitness	No	Yes	20% Disc	25%disc	\$27.60	\$29.60	◆
Complete Fitness	No	Yes	20% Disc	25%disc	\$34.70	\$36.90	◆
Senior 70 Plus							
Aquatic	No	Yes			\$12.95	\$13.00	◆
Gym and Group Fitness	No	Yes			\$18.40	\$19.00	◆
Complete Fitness	No	Yes			\$23.15	\$24.00	◆
Child Under 16							
Aquatic	No	Yes			\$15.50	\$17.20	◆
Group Fitness	No	Yes			\$22.05	\$24.10	◆
Aquatic and Group Fitness	No	Yes			\$27.75	\$29.90	◆
Family 2 Adults & 2 Children (under 16 yrs)							
Aquatic	No	Yes	\$49.00	\$49.00	\$51.80	\$54.60	◆
Complete Fitness	No	Yes	\$87.60	\$87.60	\$92.60	\$96.00	◆
Additional child (under 16 years)	No	Yes	\$8.50	\$8.50	\$9.00	\$10.00	◆
12 Week Insurance and Workers Compensation Memberships (rehabilitation)							
Aquatic	No	Yes	\$200.00	\$200.00	\$212.00	\$225.00	◆
Gym and Group Fitness	No	Yes	\$257.00	\$257.00	\$272.00	\$290.00	◆
Complete Fitness	No	Yes	\$310.00	\$310.00	\$328.00	\$348.00	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Variation
Recreation & Culture....continued							
<u>BAY OF ISLES LEISURE CENTRE....continued</u>							
Membership Administration							
Option A: 10+ Employees Corporate Memberships as per work practice Emergency Services Discount as per BOILC work practice	No	Yes	15% discount off any membership excluding concession	15% discount off any membership excluding concession	15% discount off any membership excluding concession	15% discount off any membership excluding concession	
Fly In, Fly Out memberships - pre paid and direct debit memberships	No	Yes	Adult memberships receive a 50% discount	Adult memberships receive a 50% discount	Adult memberships receive a 50% discount	Adult memberships receive a 50% discount	
Membership 12 month bonus	No	Yes	Pre paid Members who renew their membership (prior to expiry) receive 1 additional month. Direct Debit members on their anniversary date receive one direct debit payment free	Pre paid Members who renew their membership (prior to expiry) receive 1 additional month. Direct Debit members on their anniversary date receive one direct debit payment free	Pre paid Members who renew their membership (prior to expiry) receive 1 additional month. Direct Debit members if having been members for over a period 12 months receive one direct debit payment free allocated during the Christmas/New Year period.	Pre paid Members who renew their membership (prior to expiry) receive 1 additional month.	◆

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Varia tion
Recreation & Culture....continued							
<u>BAY OF ISLES LEISURE CENTRE....continued</u>							
Promotional events H&F free entry - includes creche - (limited to 4 times a year)	No	No					
Gold Coin/Free Entry Days - includes creche - (maximum 4 per year)	No	No					
New service/changed service free promotional event (management discretion)	No	No					
Free community events in conjunction with other health services in town.	No	No					
Promotional members - Bring a Friend for Free (management discretion)	No	No					
Promotional discounting	No	Yes	7 day trial promotion event week pass	7 day trial promotion event week pass	7 day trial promotion week pass	7 day trial promotion week pass	
Member free hot drink	No	Yes			1 free coffee per member on Sundays	1 free hot drink per member on Sundays	◆
<u>LIBRARY</u>							
Overdue items (per item/week)	No	No	\$0.65	\$0.65	Nil	Nil	
Lost/Damaged item administration charge (plus full restoration cost)	No	No	\$15.00	\$15.00	\$20.00	\$25.00	◆
Public Internet Access							
Quarter hour	No	Yes	\$2.00	\$2.00	Nil	Nil	
Half hour	No	Yes	\$4.00	\$4.00	Nil	Nil	
One hour	No	Yes	\$6.00	\$6.00	Nil	Nil	
Temporary Visitor Bond 1 (TV1)	No	No	\$25.00	\$25.00	\$25.00	\$30.00	◆
Temporary Visitor Bond 2 (TV2)	No	No	\$60.00	\$60.00	\$60.00	\$65.00	◆
<u>ESPERANCE MUNICIPAL MUSEUM</u>							
Adults	No	Yes	\$8.50	\$8.50	\$9.00	\$9.00	
Children	No	Yes	\$3.50	\$3.50	\$4.00	\$4.00	
Pensioners/Seniors	No	Yes	\$6.50	\$6.50	\$7.00	\$7.00	
Group of 10 or more per person	No	Yes	\$6.00	\$6.00	\$7.00	\$7.00	
Family - 2 adults plus children	No	Yes	\$20.00	\$20.00	\$22.00	\$22.00	
Gold Coin/Free Entry Days (maximum 6 per year)	No	Yes					

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Variation
Transport							
AERODROME							
RPT and Charter Passenger Terminal Usage Fee (passengers under 2 years exempt. REX as per negotiated contract.)	No	Yes	\$27.00	\$27.00	\$28.50	\$30.00	◆
Landing Fees (collected by Avdata on Council's behalf)							
Aircraft 0 - 2000kg flat rate	No	Yes	\$13.50	\$14.00	\$15.00	\$16.00	◆
Aircraft 2001 - 15000kg per 1000 kg or part thereof	No	Yes	\$13.50	\$14.00	\$15.00	\$16.00	◆
Aircraft >15000kg per 1000kg or part thereof	No	Yes	\$38.50	\$39.00	\$41.00	\$44.00	◆
Annual fee for private aircraft less than 2000kg - per year per aircraft. (Optional)	No	Yes	\$135.00	\$140.00	\$147.50	\$157.00	◆
Annual fee for private aircraft greater than 2000kg - per year per aircraft. (Optional)	No	Yes	\$13.50 per 1,000kg x 10	\$14.00 per 1,000kg x 10	\$15.00 per 1,000kg x 10	\$16.00 per 1,000kg x 11	◆
Annual fee for commercial aircraft less than 4000kg - per year per aircraft. (Optional)	No	Yes	\$1,400.00	\$1,450.00	\$1,525.00	\$1,600.00	◆
Landing Fee Concessions							
Aircraft <30000kg MTOW paying passenger service fee exempt							
Upon prior request & approved by CEO, aircraft used for charity and fund raising related service.	No	No	Nil	Nil	Nil	Nil	
Royal Flying Doctor Service	No	No	Nil	Nil	Nil	Nil	
Aircraft Parking Fee - per week or part thereof (3 days or less free) excluding RPT	No	Yes	\$62.00	\$64.00	\$67.50	\$72.00	◆
Terminal							
Hire of Meeting Room (excluding Shire of Esperance and Airport Contractors) - half day or part thereof	No	Yes	\$65.00	\$65.00	\$68.00	\$75.00	◆
Hire of Meeting Room (excluding Shire of Esperance and Airport Contractors) - full day or part thereof	No	Yes	\$130.00	\$130.00	\$137.50	\$150.00	◆
Advertising Signage in terminal per m2	No	Yes		\$275.00	\$290.00	\$290.00	
Lockable Key Storage Boxes (per year)	No	Yes			\$60.00	\$60.00	
Digital Advertising Signage in terminal above baggage carousel (per 15 second slot, per year)	No	Yes				\$1,875.00	◆
Change/update to digital content (per change)	No	Yes				\$50.00	◆
Security							
Security Swipe Card	No	Yes	\$62.00	\$64.00	\$67.50	\$72.00	◆
Replacement Security Swipe Card	No	Yes	\$62.00	\$64.00	\$67.50	\$72.00	◆
Reporting Officer (RFDS Exempt)							
Reporting Officer Callout	No	Yes	\$120.00	\$125.00	\$132.00	\$140.00	◆
Reporting Officer Callout Fee Per Hour or part thereof	No	Yes	\$80.00	\$85.00	\$90.00	\$95.00	◆
Economic Services							
HIRE OF SIGNS							
Identilite Street Signs							
Per annum fee rental	No	Yes	\$1,200.00	\$1,220.00	\$1,300.00	\$1,380.00	◆
PRIVATE WORKS							
Subject to availability of Shire resources	No	Yes	At Cost + 40%	At Cost + 40%	At Cost + 40%	At Cost + 40%	
Private works for non profit community groups	No	Yes	At Cost	At Cost	At Cost	At Cost	
DRAINAGE HEADWORKS							
Determined on site specific basis case by case	No	Yes	At Cost + 10%	At Cost + 10%	At Cost + 10%	At Cost + 10%	
ESPERANCE VISITOR CENTRE							
Display per brochure for local businesses (excluding bookeasy clients)	No	Yes	\$100.00	\$105.00	\$110.00	\$115.00	◆
Display of brochure - Business outside Esperance Shire - Annual Fee	No	Yes	\$170.00	\$170.00	\$170.00	\$180.00	◆
Digital Advertising Signage in Visitor Centre (per 15 second slot)	No	Yes				\$300.00	◆
Change/update to digital content (per change)	No	Yes				\$50.00	◆
Booking commissions (other than Gold)	No	Yes	12%	12%	12%	14%	◆
Booking commissions (Gold)	No	Yes				10%	◆
Staff assistance with Bookeasy/website	No	Yes	\$50/hr	\$50/hr	\$60/hr	\$60/hr	
Consignment rate on souvenirs	No	Yes	20%	20%	20%	20%	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Economic Services.....continued							
<u>BUILDING CONTROL</u>							
Applications for building permits, demolition permits							
Certified application for a building permit (s. 16(1)) -							
a) for building work for a Class 1 or Class 10 building or incidental structure	Yes	No	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation	
b) for building work for a Class 2 to Class 9 building or incidental structure	Yes	No					
Uncertified application for a building permit (s. 16(1))	Yes	No					
Application for a demolition permit (s. 16(1)) —							
(a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure	Yes	No					
(b) for demolition work in respect of a Class 2 to Class 9 building	Yes	No					
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	Yes	No					
Application for occupancy permits, building approval certificates							
Application for an occupancy permit for a completed building (s. 46)	Yes	No	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation	
Application for a temporary occupancy permit for an incomplete building (s. 47)	Yes	No					
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	Yes	No					
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	Yes	No					
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2))	Yes	No					
Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51(2))	Yes	No					
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3))	Yes	No					
Application to replace an occupancy permit for an existing building (s. 52(1))	Yes	No					
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	Yes	No					
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	Yes	No					
Other applications							
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)	Yes	No	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation	Fees applicable as per Building Act 2011 and associated legislation	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Variation
Economic Services....continued							
BUILDING CONTROL....continued							
All Building Applications (Mandatory)							
Building Services Levy							
Building Permit - \$45,000 or Less	Yes	No	Maximum fees applicable as per <i>Building Act 2011</i> and associated legislation	Maximum fees applicable as per <i>Building Act 2011</i> and associated legislation	Fees applicable as per <i>Building Act 2011</i> and associated legislation	Fees applicable as per <i>Building Act 2011</i> and associated legislation	
Building Permit - Over \$45,000	Yes	No					
Demolition Permit - \$45,000 or Less	Yes	No					
Demolition Permit - Over \$45,000	Yes	No					
Occupancy Permit for approved building work- \$45,000 or Less	Yes	No					
Occupancy Permit for approved building work - Over \$45,000	Yes	No					
Building Approval certificate for approved building work- \$45,000 or Less	Yes	No					
Building Approval certificate for approved building work- Over \$45,000	Yes	No					
Occupancy Permit for Unauthorised Building Work - \$45,000 or Less	Yes	No					
Occupancy Permit for Unauthorised Building Work - Over \$45,000	Yes	No					
Building Approval Certificate for Unauthorised Building Work - \$45,000 or Less	Yes	No					
Building Approval Certificate for Unauthorised Building Work - Over \$45,000	Yes	No					
Building Construction Industry Training Fund Levy							
B.C.I.T.F Levy (for work greater than \$20,000)	Yes	No					
BCITF Accounting Collection fee (Set by BCITF)	Yes	No					
Building Services Levy Administration Fee	Yes	No					
Other Building Department Charges							
Fees set at Council's discretion							
Inspection of pool barriers (r. 53(2))	Yes*	No	\$26.00	\$26.00	\$28.00	\$58.45	◆
Re-Inspection of pool enclosure	No	Yes	\$87.50	\$89.00	\$94.00	\$100.00	◆
Pool Barrier Inspection Fee & Report - At request of Owner/Applicant	No	Yes			\$175.00	\$175.00	
Application for approval of battery powered smoke alarms (r. 61(3)(b))	Yes*	No	\$179.00	\$179.00	\$179.00	\$179.00	
Request for Certificate of Design Compliance Class 1 New Dwellings, Major Additions/Alterations	No	Yes	0.15% of construction value including GST but not less than \$500	0.15% of construction value including GST but not less than \$500	0.15% of construction value including GST but not less than \$550	0.15% of construction value including GST but not less than \$550	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Economic Services....continued							
<u>BUILDING CONTROL....continued</u>							
Fees set at Council's discretion....continued							
Request for Certificate of Design Compliance Class 1 Dwelling - Additions/Alterations (Minor Works Only)	No	Yes	0.15% of construction value including GST but not less than \$175	0.15% of construction value including GST but not less than \$180	0.15% of construction value including GST but not less than \$190	0.15% of construction value including GST but not less than \$200	◆
Request for Certificate of Design Compliance Class 10 Building Only	No	Yes	0.25% of construction value including GST but not less than \$175	0.15% of construction value including GST but not less than \$180	0.15% of construction value including GST but not less than \$190	0.15% of construction value including GST but not less than \$200	◆
Request for Certificate of Design Compliance Class 2-9	No	Yes	0.25% of construction value including GST but not less than \$450	0.25% of construction value including GST but not less than \$500	0.25% of construction value including GST but not less than \$550	0.25% of construction value including GST but not less than \$550	
Request to amend a Building Permit - Minor (Where new Certificate of Design Compliance and Building Permit is not required)	No	No	\$62.00	\$65.00	\$68.00	\$72.00	◆
Request to provide a Certificate of Construction compliance	No	Yes	\$565 min including GST, Additional inspections @ \$165	\$565 min including GST, Additional inspections @ \$165	\$600 min including GST, Additional inspections @ \$170	\$600 min including GST, Additional inspections @ \$175	◆
Request to provide a Certificate of Building compliance	No	Yes	\$565 min including GST, Additional inspections @ \$165	\$565 min including GST, Additional inspections @ \$165	\$600 min including GST, Additional inspections @ \$170	\$600 min including GST, Additional inspections @ \$175	◆
Building/Planning/Health Records - Copies of Building Permits/Approvals, Planning Approvals, Effluent Disposal System Approvals	No	No	\$60 per 30 mins (Minimum \$60)	\$60.00	\$60.00	\$65.00	◆
Pre-Sale Property Report & Approved Plans	No	No	\$175.00	\$235.00	\$235.00	\$250.00	◆
Priority Pre-Sale Property Report & Approved Plans (48 hour turn around)	No	No	\$262.00	\$335.00	\$335.00	\$360.00	◆
Pre-Sale Property Report & Approved Plans (Seniors reduced rate)	No	No	\$82.50	\$145.00	\$145.00	\$150.00	◆
Building Inspection Fee	No	Yes	\$165.00	\$165.00	\$175.00	\$175.00	
Written advice from Building Surveyor	No	Yes	\$165.00	\$165.00	\$175.00	\$175.00	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Economic Services.....continued							
PROCEEDS SALE OF BOOKS							
"Esperance Yesterday & Today"	No	Yes	\$5.00	\$5.00	\$5.00	\$5.00	
CAMPING FEES							
All Council Managed Coastal Reserves - campsite fee per night per family	No	Yes	\$15.00	\$15.00	\$15.00	\$15.00	
ACCOMMODATION							
Blue Waters Lodge - weekly room rate - one person	No	Yes		\$150.00	\$160.00	\$160.00	
Blue Waters Lodge - weekly room rate - extra person	No	Yes		\$50.00	\$50.00	\$50.00	
Short term rate - 4 Hicks Street	No	Yes		\$500.00	\$500.00	\$600.00	◆
Shire owned houses (eg Hicks, Foy, Treasure)	No	Yes				Median of market rate	◆
Bond	No	No				4 x weekly rate	◆
LOCAL LAWS							
Fencing Local Laws							
Application for a licence where no fees are applicable under the Planning and Development Act 2005 and/or Building Act 2011	No	No	\$108.00	\$108.00	\$108.00	\$108.00	
Private Property Local Law							
Application for a permit where no fees are applicable under the Planning and Development Act 2005 and/or Building Act 2011	No	No	\$108.00	\$108.00	\$108.00	\$108.00	
Local Government Property Local Law							
Event approvals							
Event application fee	No	No				\$66.00	◆
Event Class							
Class 1 - The most complex use of the space/ the largest impact on the space. Commercial / large scale presence which minimises opportunities for use of space with other user groups. Multiple aspects requiring assessment.							
Class 2 - Moderate use of space / moderate impact on space. Commercial / moderate scale presence which easily allows for access and use of space with other user groups. Multiple aspects requiring assessment.							
Class 3 - Minimal use of space / minimal impact on space. Moderate scale use of space, moderate complexity, with low impact on other user groups.							
Class 4 - Minimal use of space / minimal impact on space. Small scale non-complex use of space with low impact on other user groups.							
Class 5 - Minimal impact on space.							
The Shire determines the class of the activity based on factors, including but not limited to, the following:							
Number of participants / individuals / spectators involved in the activity							
Use of roads and car parking							
Approvals required by other agencies							
Structures							
Environmental impact							
Required Management Plans							
Charity/Not for profit							
Class 1 Fee (per day)*	No	No	\$185.00	\$185.00	\$196.00	\$208.00	◆
Class 2 Fee (per day)*	No	No	\$144.00	\$144.00	\$153.00	\$162.00	◆
Class 3 Fee (per permit)*	No	No	\$108.00	\$108.00	\$115.00	\$122.00	◆
Class 4 Fee (per permit)*	No	No	\$51.00	\$51.00	\$54.00	\$57.00	◆
Class 5 Fee	No	No	Nil	Nil	Nil	Nil	
*CEO discretion for events based around National/Community Celebrations	No	No	Nil	Nil	Nil	Nil	

Shire of Esperance
Schedule of Fees and Charges 2023/2024

	Statutory Fee Indicator	GST	2020/21	2021/22	2022/23	2023/24	Vari- ation
Economic Services.....continued							
Activities in Thoroughfares and Trading in Thoroughfares and Public Places Local Law							
Miscellaneous fees for Activities in Thoroughfares and Trading in Thoroughfares and Public Places Local Law, where no other fees are applicable.							
Trading Class							
Class 1 - The most complex use of the space/the largest impact on the space. Commercial presence which minimises opportunities for use of space with other user groups.							
Class 2 - Moderate use of space / moderate impact on space. Commercial presence which easily allows for access and use of space with other user groups.							
Class 3 - Minimal use of space / minimal impact on space. Small scale commercial use of space with low impact on other user groups.							
Hire of Use - Shire Parks, Reserves, Beaches or Foreshore related activities.							
The Shire determines the class of the activity based on factors including but not limited to the following:							
Number of participants / individuals involved in the activity							
Required parking bays							
Signage							
Structures							
Environmental impact							
Proposed usage							
Commercial Activity - Class 1							
Per occasion	No	No	\$63.00	\$63.00	\$67.00	\$71.00	◆
Up to 1 month	No	No	\$98.00	\$98.00	\$104.00	\$110.00	◆
1-2 months	No	No	\$129.00	\$129.00	\$137.00	\$145.00	◆
6 months	No	No	\$386.00	\$386.00	\$408.00	\$600.00	◆
12 months	No	No	\$772.00	\$772.00	\$816.00	\$1,200.00	◆
Commercial Activity - Class 2							
Per occasion	No	No	\$51.00	\$51.00	\$54.00	\$57.00	◆
Up to 1 month	No	No	\$77.00	\$77.00	\$82.00	\$87.00	◆
1-2 months	No	No	\$103.00	\$103.00	\$109.00	\$116.00	◆
6 months	No	No	\$314.00	\$314.00	\$332.00	\$352.00	◆
12 months	No	No	\$623.00	\$623.00	\$659.00	\$699.00	◆
Commercial Activity - Class 3							
Per occasion	No	No	\$51.00	\$51.00	\$54.00	\$57.00	◆
Up to 1 month	No	No	\$62.00	\$62.00	\$66.00	\$70.00	◆
1-2 months	No	No	\$77.00	\$77.00	\$82.00	\$87.00	◆
6 months	No	No	\$237.00	\$237.00	\$251.00	\$266.00	◆
12 months	No	No	\$479.00	\$479.00	\$506.00	\$536.00	◆
High Impact Use Fee - Daily Fee	No	No	\$129.00	\$129.00	\$137.00	\$145.00	◆
Trader Fees							
Trading Permit application	No	No				\$70.00	◆
Designated parking space (per site/per year)	No	No				\$230.00	◆
Mobile Food Business - Annual Fee	No	No	Minimum Rate	Minimum Rate	Minimum Rate	Minimum Rate	
Mobile Food Business - Minimum Fee (per occasion)	No	No	\$51.00	\$51.00	\$54.00	\$57.00	◆
Stallholder / trader - Annual Fee	No	No	\$675.00	\$675.00	\$714.00	\$757.00	◆
Stallholder / trader - Daily Fee	No	No	\$57.00	\$57.00	\$61.00	\$65.00	◆
Stallholder / trader - Community Group / Charity Organisation*	No	No	\$11.00	\$11.00	\$12.00	\$13.00	◆
*charitable organisation means an institution, association, club, society or body whether incorporated or not, the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting other like nature and from which any member does not receive any pecuniary profit except where the member is an employee or the profit is an honorarium							
Street Entertainers / Buskers - Monthly Fee	No	No	Nil	Nil	Nil	Nil	
Trader Power Usage - Half-Day Fee	No	No	\$11.00	\$11.00	\$12.00	\$13.00	◆
Trader Power Usage Full-Day Fee	No	No	\$21.00	\$21.00	\$23.00	\$24.00	◆
Permit to Erect Signs / Advertising - Annual Fee	No	No	\$61.00	\$61.00	\$65.00	\$69.00	◆
Application for an Alfresco Dining permit	No	No	\$103.00	\$103.00	\$109.00	\$116.00	◆

12.4 EXECUTIVE SERVICES

Item: 12.4.1

Esperance Events Discussion Paper

Author/s	Trevor Ayers	Manager Community & Economic Development
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D23/7177

Applicant

Esperance Tourism Stakeholder Working Group

Location/Address

N/A

Executive Summary

Development of the Esperance Events Discussion Paper is one of the actions from within the Esperance Tourism Strategy.

Recommendation in Brief

That Council endorse the Esperance Events Discussion Paper 2022-2027 and consider a budget allocation during the development of the 2023-24 Municipal Budget to enable seed funding for new events and the attraction of conferences.

Background

Action PAE1 from the Esperance Tourism Strategy was to undertake an event strategy for the Shire of Esperance, with an objective of having a regular schedule of smaller community-based events in peak season supplemented by larger events in the shoulder and off-season. This Discussion Paper has been created with support from Australia's Golden Outback to meet this and was renamed from "strategy" as it is believed that it more appropriate reflection of its contents.

The Esperance Tourism Stakeholder Working Group provided comment in late 2022 as part of the development of this paper and considered the final draft at its February meeting where the following was supported:

That the Esperance Events Discussion Paper 2022-2027 be recommended to Council, with a budget allocation considered to enable seed funding for new events and the attraction of conferences.

Officer's Comment

The Esperance Events Discussion Paper identifies a range of actions that can be undertaken within existing Shire resources along with a range of activities that can be delivered either by the Shire or other entities provided resources become available.

It is not believed that a strategy document is still required as this discussion paper meets the needs that were originally identified within the Tourism Strategy.

Having a budget allocation available to support events and activities that have the capacity to attract visitors to town in shoulder and off-peak periods provides the ability to support potential new events and assist in attracting conferences. With the 2023-24 Council budget being developed at the moment it makes sense to include this allocation for consideration within the new budget year.

Consultation

This discussion paper was developed jointly with Australia's Golden Outback and had input from members of the Esperance Tourism Stakeholder Working Group, with the working group now recommending the paper to Council for endorsement.

Financial Implications

There are no immediate implications arising from endorsing this discussion paper, however resources will be required in order to progress any of the Short- or Long-Term Opportunities, examples of this are:

- Dedicated resource to manage multiple events – the discussion paper identifies the need to fund the full first year of this type of position with the expectation that it would become self-funding over the longer term.
- Secure or develop large scale events – the need to contribute in the order of \$35,000 is identified within the discussion paper.
- Conventions and Symposiums – as an example it is expected that cash sponsorship of around \$20,000 would be required for a conference similar to the WA Regional Tourism Conference (expected to attract around 200 delegates for a 3-day period).

Obviously not all of these opportunities would be focused on at the one time, with the intention that any future funding requirements would be considered by Council as part of the normal municipal budget deliberations. In the first instance it is proposed that funds available to support the attraction or development of one or more events or conferences will be proposed for Council consideration as part of the 2023/24 budget preparation.

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Growth And Prosperity

Esperance is a vibrant and welcoming destination

Environmental Considerations

Nil

Attachments

A⇒. Esperance Events Discussion Paper 2022-2027 - *Under Separate Cover*

Officer's Recommendation

That Council

1. **Endorse the Esperance Events Discussion Paper 2022-2027 and**
2. **Consider a budget allocation during the development of the 2023-24 Municipal budget to enable seed funding for new events and the attraction of conferences.**

Voting Requirement	Simple Majority
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Item: 12.4.2

Information Bulletin - May 2023

Author/s	Sofie Hawke	Administration Officer
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D23/11295

Applicant

Internal

Strategic Implications

Council Plan 2022-2032

Performance

Outcome 15. Operational excellence and financial sustainability.

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Attachments

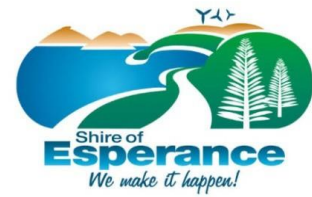
- A¹. Information Bulletin – May 2023
- B¹. Council Priorities Summary – Corporate Performance – April 2023
- C¹. Delegations Discharge – Corporate Resources

Officer's Recommendation

That Council accepts:

1. **Information Bulletin – May 2023**
2. **Council Priorities Summary – Corporate Performance – April 2022**
3. **Delegations Discharge – Corporate Resources**

Voting Requirement Simple Majority

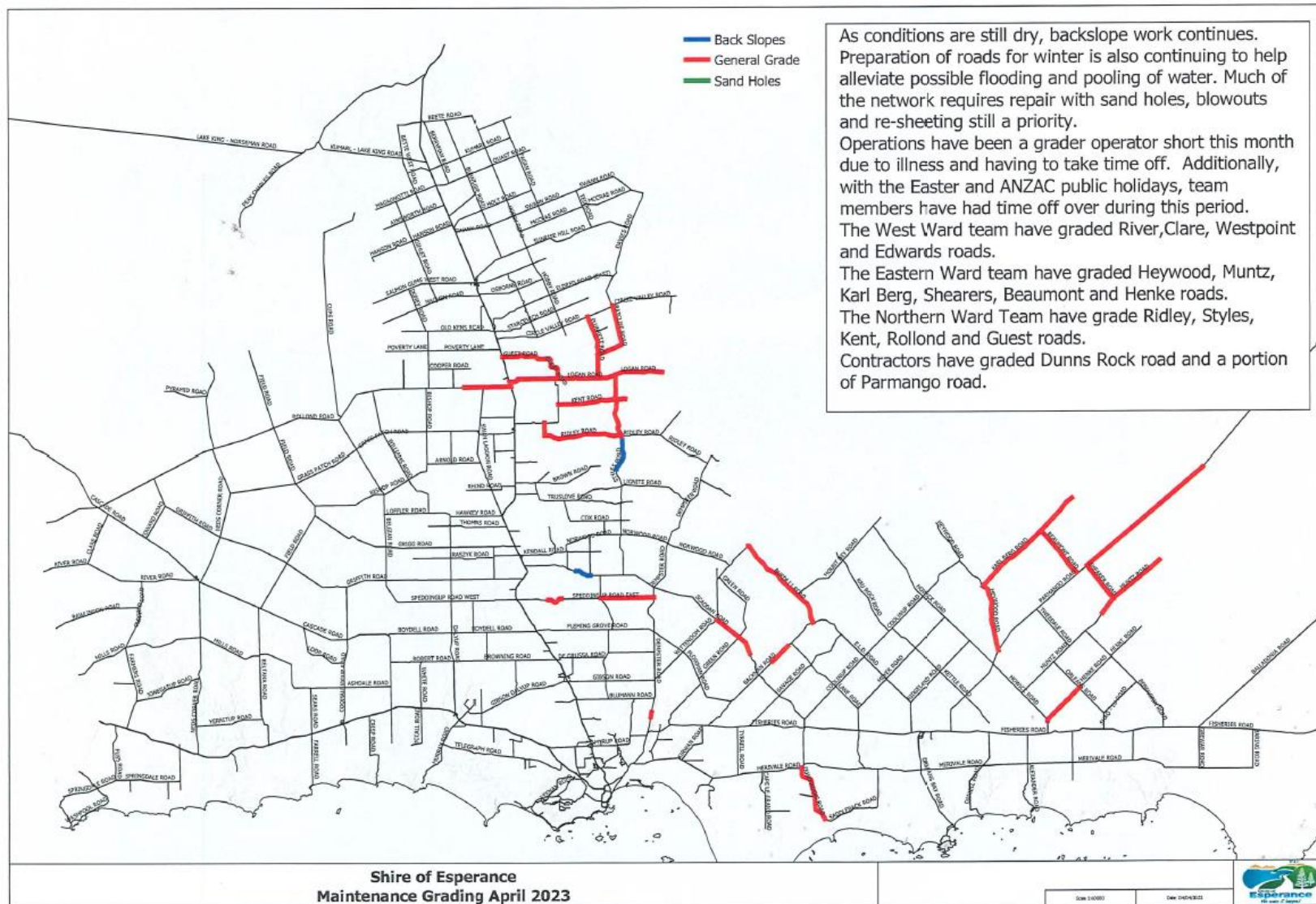


INFORMATION BULLETIN

ORDINARY COUNCIL MEETING

May 2023

we make it happen



Shire of Esperance

Building Applications Approved from 1 April 2023 to 30 April 2023

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
27/04/2023	17783		M James 141 Dempster Street ESPERANCE WA 6450	BC103491	Lot: 102 Pln: 421142 4 James Street ESPERANCE	Occupancy Permit - Banksia Medical Centre	Timber	Fibre Cement	Timber	1	245.0	
12/04/2023	18066		Wheatbelt Steel 98 Byfield Street NORTHAM WA 6401	103186	Lot: 451 Pln: 212364 3,698 Muntz Road BEAUMONT	Occupancy Permit - Class 7b Farm Shed	Steel	Steel	Other	1	1200.0	
27/04/2023	18160		Wheatbelt Steel 98 Byfield Street NORTHAM WA 6401	103186	Lot: 1019 Pln: 210866 Rawlinson Road EAST MUNGLINUP	Occupancy Permit Class 7b Farm Shed 450m2	Steel	Steel	Concrete	1	450.0	
12/04/2023	18286		J C Redman 22 Collier Road PINK LAKE WA 6450		Lot: 428 Pln: 8297 25 Warrington Street ESPERANCE	Dwelling Re-Roof		Steel		1		18,500.00
04/04/2023	18292		M A Burke 9 Mutch Avenue COOMALBIDGUP WA 6450		Lot: 125 Pln: 9490 12 Edwards Street NULSEN	Shed 28m2	Steel	Steel	Concrete	1	28.0	10,000.00
05/04/2023	18296		M R Stannard 29 Olympian Way NULSEN WA 6450	1011610	Lot: 201 Pln: 423362 904 Eleven Mile Beach Road PINK LAKE	Class 10a Shed 200m2 (For Personal Use Only)	Steel	Steel	Concrete	1	200.0	60,000.00
13/04/2023	18299		B Tate 76B Locahart Street COMO WA 6152		Lot: 733 Pln: 182040 161 Goldfields Road CASTLETOWN	Garage 96m2	Steel	Steel	Concrete	1	96.0	7,000.00
17/04/2023	18303		Wrinkly Tin & Cladding Company Pty Ltd 3 Corry Street ESPERANCE WA 6450		Lot: 155 Pln: 9826 12 Magnolia Crescent CASTLETOWN	Carport 92m2	Steel	Steel	Concrete	1	92.0	19,600.00
19/04/2023	18304		P S Parker 29 Twilight Beach Road WEST BEACH WA 6450	1011586	Lot: 494 D: 59402 34 Beckwith Road CHADWICK	Class 10a Shed 195m2 (For Personal Use Only)	Steel	Steel	Concrete	1	195.0	80,000.00
17/04/2023	18310		M G Neale 52 Baleine Drive CASTLETOWN WA 6450		Lot: 816 Pln: 56698 52 Baleine Drive CASTLETOWN	Shed 77m2	Steel	Steel	Concrete	1	77.0	19,000.00
11/04/2023	18312		Glenkindie Pty Ltd PO Box 2272 ESPERANCE WA 6450	BC103055	Lot: 512 Pln: 79624 1,017 Griffiths Road SCADDAN	Dwelling with Attached Garage & Alfresco 230m2	Fibre Cement	Steel	Concrete	1	230.0	478,708.00
26/04/2023	18313		Lilkar Pty Ltd 24 Norseman Road Chadwick Western Australia 6450		Lot: 43 D: 30931 24 Norseman Road CHADWICK	Class 8/7b Installation New Roller Door	Steel	Steel	Concrete	1		10,000.00
05/04/2023	18315		Moltoni Group Pty Ltd PO Box 590 Balcatta WA 6014	WAD332	Lot: 24 Pln: 425172 5,297 Cascade Road CASCADE Lot: 25 Pln: 425172 298 River Road CASCADE	Remove Roof Sheeting, Flashings & Gable End Wall Cladding 9756m2	Steel	Steel	Concrete	1	9756.0	350,000.00
12/04/2023	18317		Glenkindie Pty Ltd PO Box 2272 ESPERANCE WA 6450	BC103055	Lot: 235 Pln: 8296 5 Gull Street ESPERANCE	Steel Framed Shed 56m2	Steel	Steel	Concrete	1	56.0	28,900.00
21/04/2023	18321		S A Howe Address Unknown		Lot: 15 D: 58398 8 Warrington Street ESPERANCE	Patio Addition and Retaining Wall	Fibre Cement	Steel	Timber	1		19,100.00

Shire of Esperance

Building Applications Approved from 1 April 2023 to 30 April 2023

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
27/04/2023	18324		Auspan Building Systems PTY LTD 15 Corbett Street GNOWANGERUP WA 6335	12984	Lot: 1155 Pin: 211604 1,484 River Road CASCADE	Class 7b Fam Shed 120m2	Steel	Steel	Concrete	1	120.0	125,061.00
28/04/2023	18325		Wrinkly Tin & Cladding Company Pty Ltd 3 Corry Street ESPERANCE WA 6450		Lot: 175 Pin: 1376 30 Burton Road CASTLETOWN	Dwelling - Re-Roof Tiles to Steel	Not Specified	Steel	Concrete	1		19,150.00

Total number of Building Permits: 17 \$1,245,019.00

Building Approval Certificates (Unauthorised Structures)

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
17/04/2023	18318		V Reek 110 Kingsmill Retreat PINK LAKE WA 6450		Lot: 41 Pin: 52176 110 Kingsmill Retreat PINK LAKE	UNAUTHORISED Additions to Class 10 Shed & Change of Use to Dwelling	Steel	Steel	Concrete	1	285.0	100,000.00

Total number of Building Approval Certificates (Unauthorised Structures): 1 \$100,000.00

Total number of Licences/Certificates Reported: 18 \$1,345,019.00

I certify to the best of my knowledge and belief, the particulars given in this return are a true and complete record of proposed building operations known to this local authority.

Signature Chantelle Hoffrichter
(Case Management Officer)

Date 4/05/2023

Shire of Esperance

Building Applications Approved from 1 April 2023 to 30 April 2023

Building Permits

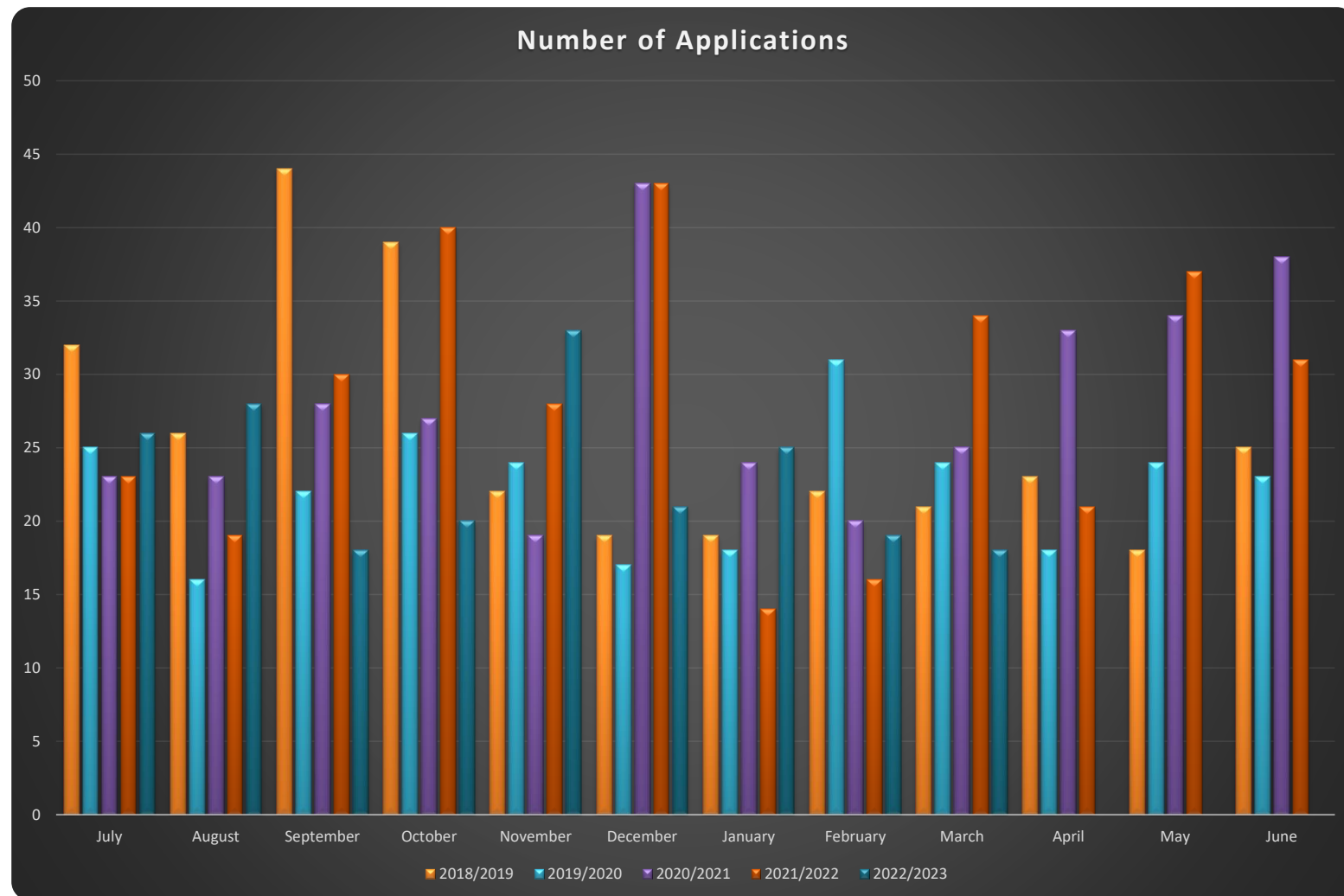
BUILDING STATISTICS APRIL 2023

Monthly Building Statistics 2022-23																							
Month		September		October		November		December		January		February		March		April		May		June		TOTAL	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value		
1) Dwelling	New			1	\$0	9	\$3,377,274	3	\$946,516	7	\$3,952,894	4	\$1,261,648	3	\$734,000	4	\$478,708					42	\$13,707,551
	Alter	2	\$424,044	2	\$198,800	2	\$165,000							1	\$40,000	2	\$37,650					13	\$1,065,152
	Demo					1	\$49,698														1	\$49,698	
	Unauth					3	\$160,000														5	\$200,000	
2) Two or more sole occupancy Units	New																				0	\$0	
	Alter																				0	\$0	
	Demo																				0	\$0	
	Unauth																				0	\$0	
3) Residential Building	New																				0	\$0	
	Alter									1	\$19,800										0	\$0	
	Demo																				1	\$19,800	
	Unauth																				0	\$0	
4) Caretakers Dwelling	New																				0	\$0	
	Alter																				0	\$0	
	Demo																				0	\$0	
	Unauth																				0	\$0	
5) Office Building	New							1	\$246,150												2	\$968,150	
	Alter					2	\$286,899														2	\$286,899	
	Demo																				0	\$0	
	Unauth																				0	\$0	
6) Retail	New	1	\$7,000	1	\$60,000			1	\$0												3	\$67,000	
	Alter																				1	\$150,000	
	Demo																				0	\$0	
	Unauth																				0	\$0	
7)Carpark or Storage	New	5	\$1,909,341	3	\$894,030	1	\$386,300			2	\$162,000	1	\$155,827	2	\$229,535	2	\$135,061					21	\$4,787,318
	Alter																				0	\$0	
	Demo																				0	\$0	
	Unauth																				0	\$0	
8) Laboratory/ Workshop	New													1	\$19,800						1	\$19,800	
	Alter																				0	\$0	
	Demo																				0	\$0	
	Unauth																				0	\$0	
9) Health-care, Assembly or Aged care Building	New	1	\$200,000									1	\$71,609	1	\$0						3	\$271,609	
	Alter	1	\$1,088,700																		1	\$1,088,700	
	Demo																				0	\$0	
	Unauth																				0	\$0	
10) Non-habitable	New	6	\$112,800	12	\$197,250	13	\$242,198	9	\$144,800	12	\$288,995	10	\$326,800	8	\$328,607	8	\$243,600					102	\$2,650,809
	Alter	1	\$15,000	1	\$7,640			6	\$56,600	1	\$18,000	1	\$10,000	1	\$7,500							16	\$179,740
	Demo															1	\$350,000					1	\$350,000
	Unauth	1	\$18,000			2	\$20,000	1	\$10,000	2	\$35,200	2	\$136,000	1	\$50,000	1	\$100,000					11	\$377,200
SUB TOTAL		17	\$3,756,885	20	\$1,357,720	28	\$4,507,369	20	\$1,394,066	23	\$4,441,689	17	\$1,825,884	17	\$1,359,442	17	\$1,245,019	0	\$0	0	\$0	210	\$25,662,226
Unauthorised TOTAL		1	\$18,000	0	\$0	5	\$180,000	1	\$10,000	2	\$35,200	2	\$136,000	1	\$50,000	1	\$100,000	0	\$0	0	\$0	16	\$577,200
Totals		18	\$3,774,885	20	\$1,357,720	33	\$4,687,369	21	\$1,404,066	25	\$4,476,889	19	\$1,961,884	18	\$1,409,442	18	\$1,345,019	0	\$0	0	\$0	226	\$26,239,426

Shire of Esperance

Building Applications Approved from 1 April 2023 to 30 April 2023

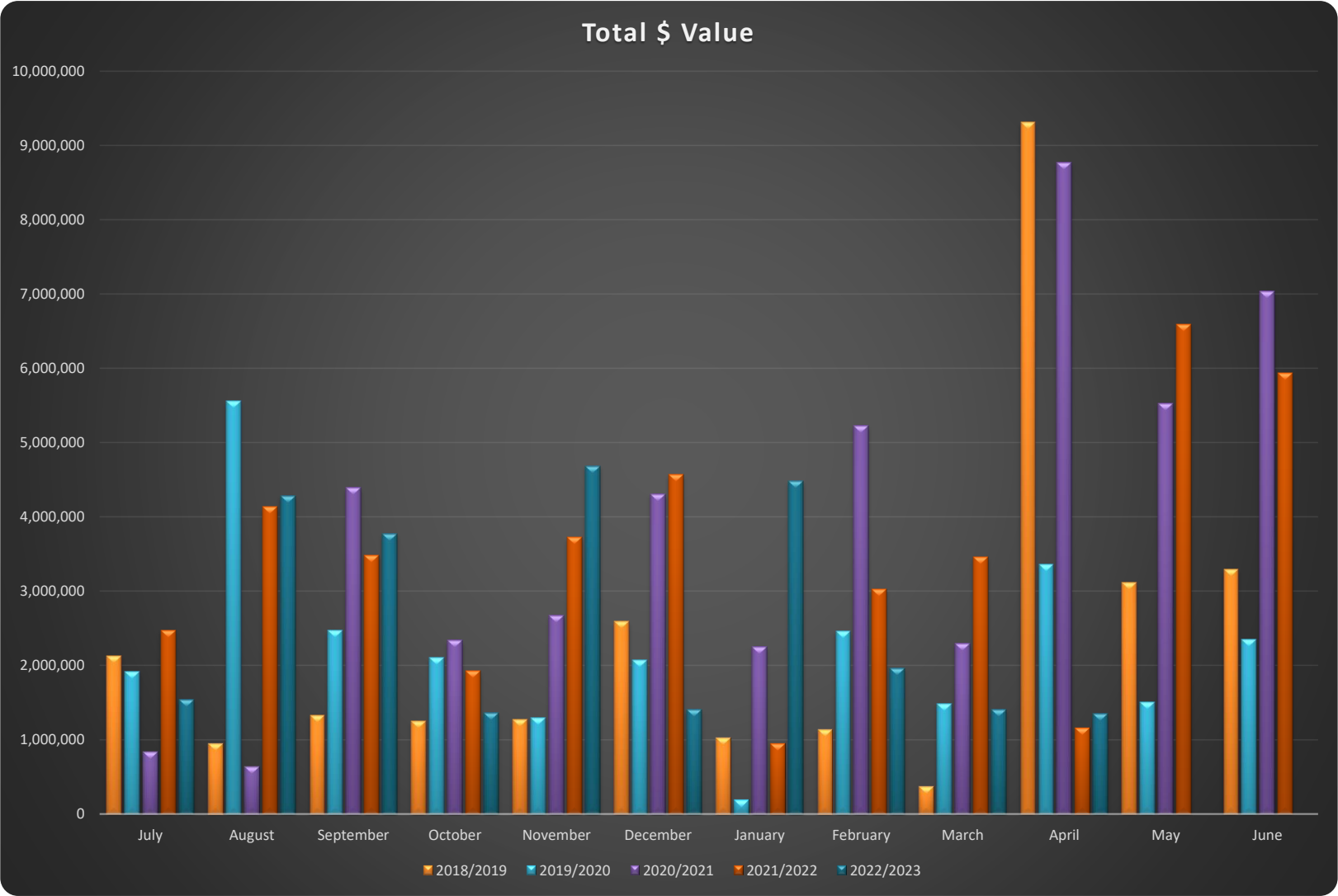
Building Permits



Shire of Esperance

Building Applications Approved from 1 April 2023 to 30 April 2023

Building Permits



Shire of Esperance

Building Applications Approved from 1 April 2023 to 30 April 2023

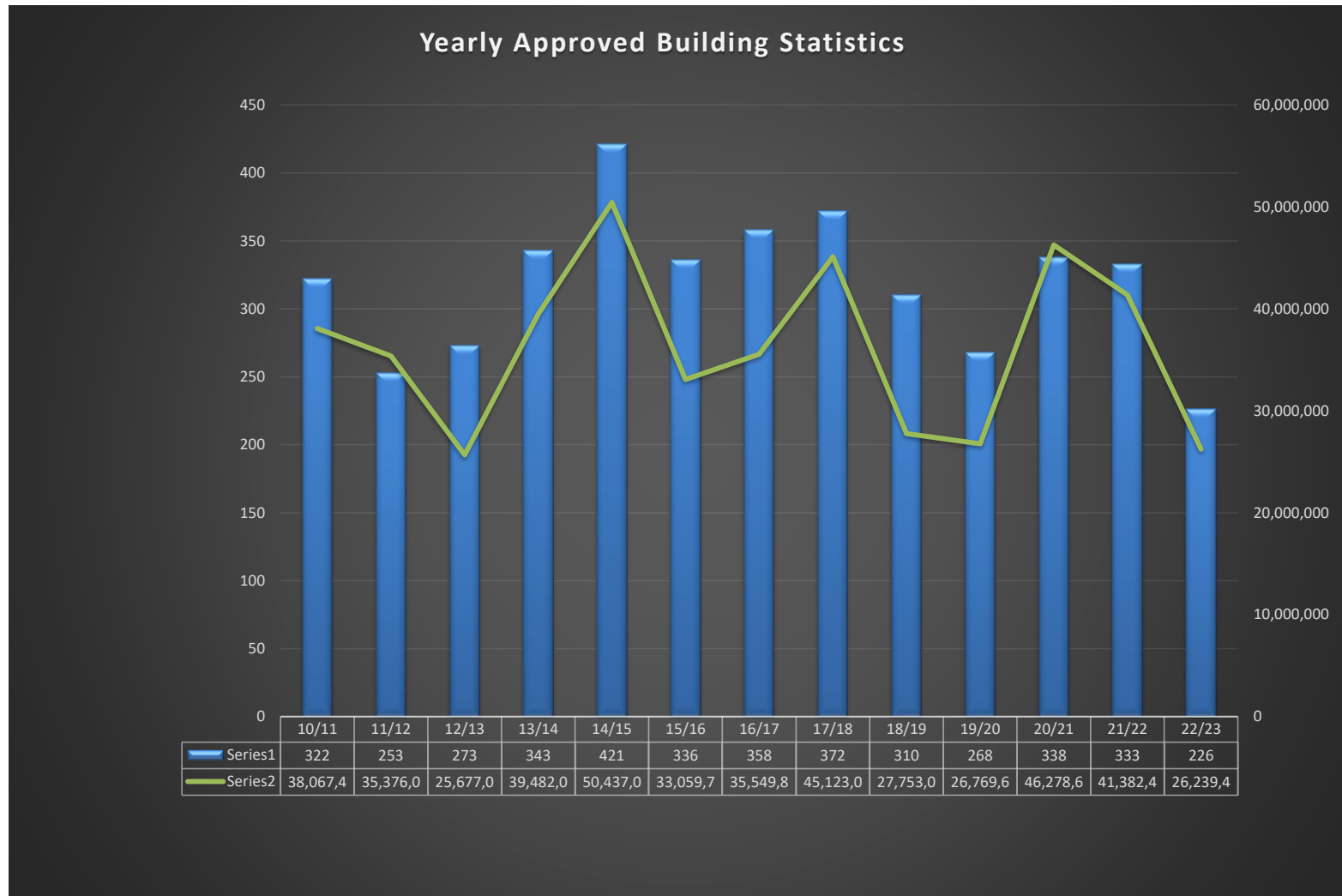
Building Permits

		Yearly Comparison											
		2017 - 2018		2018 - 2019		2019 - 2020		2020 - 2021		2021 - 2022		2022 - 2023	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value
1) Dwelling	New	55	\$17,073,970	33	\$12,193,831	31	\$12,413,292	75	\$30,156,486.00	63	\$21,593,598.00	42	\$13,707,551.00
	Alter	26	\$1,164,960	27	\$1,543,310	27	\$1,651,836	29	\$2,452,032.00	31	\$2,876,818.00	13	\$1,065,152.00
	Demo	3	\$94,000	1	\$8,000	5	\$68,000	7	\$128,500.00	5	\$106,930.00	1	\$49,698.00
	Unauth	9	\$245,500	7	\$301,000	3	\$329,800	4	\$58,000.00	7	\$316,269.00	5	\$200,000.00
2) Two or more sole occupancy Units	New	0	\$0	0	\$0	0	\$0	0	\$0.00	1	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Unauth	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
3) Residential Building	New	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Unauth	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
4) Caretakers Dwelling	New	0	\$0	0	\$0	0	\$0	0	\$0.00	1	\$203,163.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
	Unauth	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00
5) Office Building	New	3	\$159,515	2	\$530,000	2	\$0	4	\$0.00	5	\$748,896.00	0	\$0.00
	Alter	2	\$44,190	4	\$28,000	6	\$1,699,076	6	\$326,000.00	1	\$160,000.00	0	\$0.00
	Demo	1	\$6,500	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
	Unauth	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0	0	\$0
6) Retail	New	3	\$360,000	2	\$22,000	3	\$88,000	4	\$200,000	10	\$854,102	3	\$67,000
	Alter	2	\$256,542	6	\$399,898	0	\$0	8	\$1,255,837	3	\$609,095	0	\$0
	Demo	1	\$20,000	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0
	Unauth	0	\$0	0	\$0	0	\$0	1	\$18,500	0	\$0	0	\$0
7) Carpark or Storage	New	7	\$9,709,410	5	\$989,422	6	\$518,584	14	\$2,399,396	36	\$5,010,649	21	\$4,787,318
	Alter	2	\$1,257,780	2	\$109,700	6	\$2,434,500	4	\$3,780,093	3	\$28,800	0	\$0
	Demo	0	\$0	0	\$0	1	\$120,000	1	\$34,760	0	\$0	0	\$0
	Unauth	0	\$0	1	\$25,000	1	\$50,000	1	\$20,001	3	\$27,000	0	\$0
8) Laboratory/ Workshop	New	2	\$434,000	3	\$410,500	4	\$1,934,544	7	\$944,742	2	\$313,130	0	\$0
	Alter	1	\$20,000	0	\$0	0	\$0	6	\$243,282	1	\$25,000	0	\$0
	Demo	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
	Unauth	0	\$0	1	\$3,000	0	\$0	0	\$0	0	\$0	0	\$0
9) Health-care, Assembly or Aged care Building	New	3	\$938,059	1	\$7,954,650	2	\$128,000	7	\$0	0	\$0	3	\$271,609
	Alter	1	\$150,000	8	\$90,900	5	\$1,981,701	1	\$0	1	\$78,827	1	\$1,088,700
	Demo	0	\$0	0	\$0	1	\$19,000	0	\$0	0	\$0	0	\$0
	Unauth	0	\$0	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0
10) Non-habitable	New	150	\$12,023,766	122	\$2,423,198	98	\$2,603,490	98	\$3,486,463	139	\$7,912,721	102	\$2,650,809
	Alter	27	\$299,425	53	\$401,925	47	\$544,727	44	\$555,532	15	\$392,941	16	\$179,740
	Demo	4	\$67,500	3	\$47,500	4	\$59,300	1	\$89,000	2	\$60,500	0	\$0
	Unauth	70	\$797,950	29	\$271,190	15	\$120,800	14	\$120,000	4	\$64,000	11	\$377,200
SUB TOTAL		293	\$44,079,617	272	\$27,152,834	248	\$26,264,050	317	\$46,057,123	319	\$40,975,170	210	\$25,662,226
Unauthorised TOTAL		79	\$1,043,450	38	\$600,190	20	\$505,600	21	\$221,501	14	\$407,269	16	\$577,200
Totals		372	\$45,123,067	310	\$27,753,024	268	\$26,769,650	338	\$46,278,624	333	\$41,382,439	226	\$26,239,426

Shire of Esperance

Building Applications Approved from 1 March 2023 to 31 March 2023

Building Permits





we make it
happen

Council Plan Summary

April 2023

Shire of Esperance

Council Plan April 2023

People

A safe community

Action Code	Action Name	Comments	Responsible Officer Position
1.1.1	Advocate for increased police presence	Attended an award presentation from WA Police to Fletcher Slee for saving 4 people caught in a rip at West Beach.	Chief Executive Officer
1.1.2	Implement Stage Two of the CCTV Strategy for the Pink Lake Road Area	All poles installed and camera and equipment installed to all poles. Electrical connection will be completed in the next month. System Commissioning will be carried out in May. Mobile trailers are under construction in Perth and will be ready for delivery in May.	Manager Asset Planning
1.1.3	Implement Stage Three of the CCTV Strategy for the Esperance Foreshore	All poles installed and camera and equipment installed to all poles. Electrical connection will be completed in the next month. System Commissioning will be carried out in May.	Manager Asset Planning
1.1.4	Advocate for improved access to safe, affordable accommodation and support services for vulnerable people (such as people affected by domestic violence, homeless people, people with mental health issues and young offenders)	Nothing further to report this month.	Chief Executive Officer
1.2.1	Advocate for animal welfare organisations, such as RSPCA, to have a greater presence in Esperance to respond to local animal welfare issues.	Ongoing.	Director External Services

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
1.2.2	Provide a fenced dog park at Wildcherry Park	The car park curbing and entry will be completed in May. Seating, drinking fountains, signage and landscaping are scheduled for completion in June.	Parks & Reserves Supervisor

A healthy and active community

Action Code	Action Name	Comments	Responsible Officer Position
2.1.1	Advocate for improved access to health services with a focus on attracting and retaining local GPs, visiting specialists, telehealth services, and mental health support services	Nothing further to report this month.	Chief Executive Officer
2.1.2	Fund expanded delivery of suicide prevention initiatives through the WA Primary Health Activities Alliance Grant	The WA Primary Health Activities Alliance Grant was finalised on the 31st December 2022 and suicide prevention initiatives were well received and supported by the Esperance Community. The final online course in Mental Health and Wellbeing was offered in December for the Road Transport, Warehousing and Logistics Sector and is facilitated by Lifeline.	Manager Development & Statutory Services
2.2.1	Lead implementation of the Esperance Greater Sports Ground Redevelopment Masterplan	Netball courts 95% complete just waiting on goal posts to be installed.	Director Asset Management
2.2.2	Provide a third soccer pitch at the Greater Sports Ground	Due to commence 2023/2024.	Director Asset Management
2.2.3	Review Graham Mackenzie Stadium Redevelopment plans	This action has been deferred.	Asset Administration Supervisor

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
2.2.4	Provide an extension of the Scaddan Country Club	Council have reassigned the project to the Scaddan Country Club	Director Asset Management
2.2.5	Develop a Bay of Isles Leisure Centre Management Plan	Due to staff shortages, work has not yet commenced on the development of the Bay of Isles Leisure Centre Management Plan.	Acting Manager Community Support
2.3.1	Design and construct an integrated community and cultural complex in the James Street Cultural Precinct to co-locate the library, museum and visitor centre	Updated plans received for existing and proposed buildings. First draft of cost plan to be received by the end of next week.	Director External Services
2.3.2	Facilitate James Street Cultural Precinct Advisory Groups focusing on the requirements for a new library, museum and visitor centre	Sketch design plans have been updated and once confirmed as final for this stage, the advisory group will be consulted.	Director External Services
2.3.3	Implement the Interpretation Plan for Esperance Museum, including an Aboriginal interpretive section	The Esperance Museum Strategic Plan review project will be open to public consultation for the period 19 May to 30 June 2023. Consultation will be through Social Pinpoint on the Shire's website during this time as well as an in-house period 15-18 June at the Esperance Museum. Gold Coin entry for these four days will be offered to encourage locals to visit their museum in-person to have their say on what the museum means to them and the community and asking them what the focus should be in the next ten years.	Library & Culture Coordinator
2.3.4	Review library technology upgrade requirements including the Library Electronic Management System	A review of future technology requirements is underway as part of the 2023/24 budget planning process.	Library & Culture Coordinator

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
2.3.5	Develop an Events Strategy	Nothing to add this month.	Manager Economic Development
2.4.1	Explore sustainable funding sources to attract, manage and support local volunteers	Awaiting outcomes of two large grant applications that we should hear back about in the first half of May.	Volunteer Resource Centre Coordinator
2.4.2	Provide standardised induction protocols for Shire volunteers	Standard Operating Procedure for managing staff volunteer hours completed, Volunteer Induction Manual completed, Volunteer Code of Conduct completed.	Manager Human Resources
2.4.3	Explore options to recognise, reward and incentivise volunteers	As part of our National Volunteer Week celebrations this year we will host a morning tea at the Esperance Public Library open to all volunteers in Esperance. This annual event is enjoyed by volunteers in attendance and is a great opportunity to network and keep a finger on the pulse of the volunteer sector locally.	Volunteer Resource Centre Coordinator

A welcoming, inclusive and connected community

Action Code	Action Name	Comments	Responsible Officer Position
3.1.1	Provide an Aboriginal Heritage Agreement to guide respectful consultation with Traditional Owners	Placed on hold pending the regulations being provided by State Government to support the new Heritage Act.	Chief Executive Officer
3.1.2	Provide assistance with events, activities and promotions to encourage greater awareness and participation in NAIDOC Week	NAIDOC week will be held from 2 July 2023.	Chief Executive Officer
3.1.3	Facilitate Aboriginal dual naming of significant places	As opportunities arise.	Director Asset Management

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
3.1.4	Partner with traditional custodians to develop cultural trails with maps and interpretive signs to raise awareness, knowledge and understanding about local Aboriginal history and stories	Not started.	Director Asset Management
3.2.1	Advocate for increased child care services through promotional campaigns	Media campaign will commence in early May and will include an article in Shire Flyer as well as community e-newsletter.	Chief Executive Officer
3.2.2	Review youth needs to establish any gaps in youth services and facilities (such as access to drop in spaces, mentoring and mental health support services)	Youth Events include- Winter Wonderland 15th of July, Youth Day 19th of November and the One & all Community programs in each school holidays.	Community Development & Events Manager
3.3.1	Advocate for improved aged care facilities and palliative care	Met with Rick Wilson MP and Hon Sue Lines and advocated for further Federal Government support for Aged Care Facilities especially in rural areas specifically around staff retention and attraction policies.	Chief Executive Officer
3.3.2	Advocate for community and care services to support active aging in home	This is ongoing with Home Care providing access to affordable care services to assist the community members to stay independent whilst remaining in their homes as long as it is safe to do so. We work with other agencies in the community with weekly hospital discharge meetings (and additional mid week hospital catchups) to prepare for safe discharge of clients or new clients needing services; monthly meetings with Palliative Care team and ongoing engagement with NDIS providers. We have learnt that the shower facilities at Lotteries House are no longer available to our homeless clients,	Manager Aged Care & Disability Services

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
		this was taken to the Interagency meeting at the end of April for discussion.	
3.3.3	Upgrade Esperance Home Care Centre	Works have recommenced, with a resolution to the concert slab agreed to.	Director Asset Management
3.3.4	Provide flexible working arrangements at Esperance Home Care Centre to attract and retain staff	Home Care supports flexible working arrangements where possible by offering flexible start/finish times in order to meet the personal needs of staff and well as working from home opportunities, provided that the arrangement suits both parties and does not negatively impact on the delivery of services. This is only available for positions which do not involve customer service (most positions at EHC are customer service roles). Additionally Home Care provides options for some positions to work school hours which enables the staff member to have a good balance between work and family responsibilities.	Manager Aged Care & Disability Services
3.3.5	Review NDIS registration arrangements for Esperance Home Care	This has been pushed out to next financial year.	Manager Aged Care & Disability Services
3.3.6	Partner with local service providers to develop a campaign to attract community support workers to address current staff shortages	This is ongoing. We have interviewed several times for Community Support Workers in the last 2 months we have been successful in recruiting 2 part-time workers who are now undergoing training prior to working in the field. The manager attended a recent online meeting as part of Boosting the Local Care Workforce Program, which was due to be attended by a representative from the Care Community regarding a funded recruitment program and unfortunately they did not attend - I am	Manager Aged Care & Disability Services

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
		waiting to be put in touch with them by the meeting organiser.	
3.3.7	Advocate for local shops, hospitality and entertainment venues to improve access and employment opportunities for people with disability	Ongoing as an opportunity arises. Current Disability Access and Inclusion Plan outlines the actions the Shire is progressing. Forms part of business as usual when discussions happen with building development applications.	Chief Executive Officer
3.3.8	Provide appropriate level of ACROD parking bays	Minimal progress made, some investigations have been undertaken regarding specific sites triggered by general requests.	Manager Asset Development
3.3.9	Provide improved beach access for people with disability	The Town team are working through methodologies for clearing of the town beaches.	Director Asset Management
3.3.10	Implement actions and initiatives resulting from DAIP discussions and forums	DAIP Progress report due to be submitted to the Department of Communities by 31 July 2023. Online training sessions regarding preparing the report are currently being conducted. The Office of Disability will be holding a series of workshops over the next 6 months to provide support and build the capacity to deliver contemporary and effective Disability Access and Inclusion Plans.	Acting Manager Community Support

Shire of Esperance

Council Plan April 2023

Planet

The natural environment is valued, protected and enjoyed

Action Code	Action Name	Comments	Responsible Officer Position
4.1.1	Partner with Traditional Owners to manage culturally sensitive nature reserves	ETNTAC and traditional owner engagement is ongoing. Traditional owners have been consulted on site to provide operational advice and guidance to Asset Management projects.	Parks & Reserves Supervisor
4.1.2	Seek Government funding and support for the recovery of the colour and ecological health of Pink Lake and surrounding wetlands	Due to commence 2023/2024.	Parks & Reserves Supervisor
4.1.3	Provide a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach	Due to commence 2023/2024.	Parks & Reserves Supervisor
4.1.4	Review the Coastal Management Plan	The review of the coastal management plan is continuing with the desktop review nearing completion with a report expected in 2023. Once the desktop review is complete the detailed review will commence including community consultation, site visits and consultation with partners and key stakeholders.	Parks & Reserves Supervisor
4.1.5	Implement the Dempster Head Management Plan	Works are ongoing at Dempster Head.	Parks & Reserves Supervisor
4.1.6	Evaluate the sand back-passing trial at Bandy Creek Boat Harbour to establish if this solution will help to manage beach erosion in Esperance Bay	Design 95% complete, in the process of procuring equipment and obtaining a native vegetation clearing permit for the remainder of the alignment.	Director Asset Management

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
4.1.7	Implement the Lake Monjigup Reserve Management Plan	No further comments to report for this month.	Parks & Reserves Supervisor
4.1.8	Provide a new Weed Management Strategy	Due to commence 2023/2024.	Parks & Reserves Supervisor
4.1.9	Stay informed about the State's plans for a Marine Park and keep the community informed	Letter sent to Premier and relevant Ministers over concerns around balance with the sanctuary zones in the Marine Park and impact to commercial and recreational fishers. Had a subsequent virtual meeting with Hon Reece Whitby MLA who made commitment to release information on socio-economic assessment and a commitment for regular meeting with relevant DBCA officers.	Chief Executive Officer
4.2.1	Provide a new Trails Master Plan	On hold due to resources.	Director Asset Management
4.2.2	Upgrade Piggery Mountain Bike trails - stage 1	Toilet block for the piggery has been delivered to the depot, installation of this will proceed shortly.	Director Asset Management

Shared responsibility for climate action and sustainability

Action Code	Action Name	Comments	Responsible Officer Position
5.1.1	Provide a carbon emissions audit to get a baseline measure and enable realistic targets to be set	Audit complete, and will be put to the May Council Meeting.	Director Asset Management

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
5.1.2	Install renewable energy (solar PV and battery storage) on council buildings where feasible	Organising monitoring proposal with Balance to ensure current systems are working efficiently. Balance are proving difficult to get to communicate with.	Manager Asset Planning
5.1.3	Facilitate adoption of best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures	GVROC recently received regional report on carbon emission baseline and Renewable Energy Audit that has information specific for Esperance.	Chief Executive Officer
5.1.4	Trial eco-friendly vehicles as options become viable	Introduction of Hybrid Vehicles as replacements proving successful and adopted by Home Care and Admin vehicles. The replacement of Hyundai diesel i40 vehicles with the Toyota Rav 4 Hybrids has a dramatic uplift in resale value, serviceability, replacement cost and just a better all-round vehicle in every way. Full electric vehicles have limitations in a remote country town with the current infrastructure. This also would have a flow on effect for productivity, serviceability and inconvenience to users, especially on longer trips.	Technical Officer Fleet
5.1.5	Support installation of electric charging stations to encourage and facilitate greater use of electric vehicles and e-rideables	Council entered into a lease with Horizon Power for an area in the RSL Carpark. Horizon Power have advised that the installation of the EV Charging stations is scheduled for the first quarter of 2023.	Chief Executive Officer
5.2.1	Introduce a third-bin kerbside collection program for Food Organics and Garden Organics (FOGO)	Funding has been secured from the Better Bins Plus Program for a percentage of the bin roll out, however work is on hold while Myrup Waste Management Facility building designs are with Asset Management Team.	Manager Development & Statutory Services
5.2.2	Provide a Community Drop Off and Transfer Station at Myrup Truck Wash and Liquid Waste	Planning and design is progressing with consultants and Asset Management.	Manager Development & Statutory Services

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
	Facility to encourage sustainable waste management		
5.2.3	Advance Esperance's Waste Revolution education platform to improve waste diversion rates and promote a circular waste economy	April promotions on radio and social media focused on how to reduce waste and how to correctly recycle over the Easter period. We also hosted a school holiday workshop at the town library where participants made a tote bag using an old t-shirt. It was well received with well over 20 participants. We commenced a partnership with the Esperance Community Arts Centre that provides drop off points for hard to recycle items that are not accepted in our Kerbside recycling bin.	Manager Development & Statutory Services

Greater community readiness and resilience to cope with natural disasters and emergencies

Action Code	Action Name	Comments	Responsible Officer Position
6.1.1	Implement the Bush Fire Risk Management Plan including accessing funding opportunities within the State Government's Mitigation Activity Fund	An application for the next round of MAF funding has been submitted. Works continue to be undertaken under the current round of funding to ensure grant monies can be acquitted.	Acting Manager Community Support
6.1.2	Facilitate innovative initiatives and networks to help build drought resistance and resilience	Working towards creating a bore and stand pipe for farm water supply on the corner of Fisheries Road and Dempster Road. Grass Patch water supply project will be commenced mid this year.	Director Asset Management
6.1.3	Advocate for more emergency services personnel in Esperance	Controlled burns (fuel reduction) happening around Esperance utilising Emergency Services personnel.	Chief Executive Officer

Shire of Esperance

Council Plan April 2023

Place

Responsible planning and development

Action Code	Action Name	Comments	Responsible Officer Position
7.1.1	Design and Construct Flinders Subdivision stage 3 and 4	Flinders Stage 4 construction is nearing completion, site hand over will be complete by the end of May, our Licenced Surveyor will commence the land title and subdivision clearance this month. Flinders Stage 3 design is progressing well, hope to have design and tender specs back in June and be out to tender shortly after.	Director Asset Management
7.1.2	Advocate for provision of adequate, affordable utilities and communications infrastructure to support population and economic growth	Met with NBN Co. who are applying for a grant to expand their fixed wireless coverage around Pink Lake, Myrup and Gibson. Provided a letter of support for the project that would allow 565 premises to switch from satellite to high speed Fixed Wireless broadband.	Chief Executive Officer
7.1.3	Develop an Esperance Cemetery Master Plan	With the Cemetery Working Group.	Director Asset Management

Access to adequate, safe and affordable housing for everyone

Action Code	Action Name	Comments	Responsible Officer Position
8.1.1	Advocate for more social and low-income housing for vulnerable people (including seniors, people with disability and low-income earners)	Working with the planners who have been appointed by Development WA to conduct due diligence on the land in Victoria St. GEDC advised that business case for Workers	Chief Executive Officer

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
		Accommodation proposed at Council Place/Jane St is now being considered by Government for funding.	
8.1.2	Advocate for a new lifestyle village for seniors	Nothing further to report this month.	Chief Executive Officer
8.1.3	Advocate for greater availability of housing to meet community needs (e.g. land and property owners to build apartments, villas, units, and mixed use developments) including engagement with State Government on housing management practices (e.g. GROH housing)	Stage 4 Flinders nearing practical completion. Tender for Shire housing closed and now being assessed.	Chief Executive Officer

Attractive and welcoming places

Action Code	Action Name	Comments	Responsible Officer Position
9.1.1	Implement the CBD Concept Landscaping Design	Local business continue to work on a concept design for a custom bin surround and planter box representative of Esperance. Staff are working on timber selection and layout for the partition to be installed in the centre of the CBD medians to direct pedestrians to established crossing points, and discourage walking through the garden beds. It is anticipated that the partition will be installed in May/June 2023.	Parks & Reserves Supervisor
9.2.1	Provide attractive and welcoming entrances into Esperance	Working on option for council to consider as part of budget.	Director Asset Management
9.2.2	Facilitate more tree planting across the Shire	Shire of Esperance is partnering with the Goldfields Esperance Voluntary Regional Organisation of Councils (GVROC) for funding towards urban canopy and biodiversity enhancement within the Esperance	Parks & Reserves Supervisor

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
		townsite. The funding will go towards planting more native trees and shrubs in select public open spaces to stimulate more biodiversity, shade and shelter, and connect corridors of bushland throughout the town of Esperance.	
9.3.1	Implement Civic Centre improvements	The project has received a grant extension, just working out best timing given limited availability of trades.	Director Asset Management
9.3.2	Implement the Playgrounds and Public Open Space Strategic Plan 2015-2025	<p>The new playground at Treasure Road park, and Gibson oval were opened to the public this month. At the time of installation, the bouldering unit at Treasure Road park was the second of its type to be installed in WA. The 39 tonne granite boulder from which a tunnel slide originates is also a custom design, unique only to Esperance. Gibson oval playground is based around a custom 6 meter high windmill, with a fully functioning Southern Cross wind wheel, climbing ropes, and stainless steel tunnel slide. This playground is also one of a kind.</p> <p>Information gained from public consultation, the target age group and range of ability, focal play experience (discovery, risk, connectivity etc) and amenity are all carefully considered by Shire Officers in the design process to create memorable spaces for local residents and visitors to the town.</p>	Parks & Reserves Supervisor
9.3.3	Prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035	Parks and Reserves staff are reviewing the current Playgrounds and Public Open Space Strategic Plan. Budget allocation is also under review due to significant price increases since the Playgrounds and POS budget was adopted in 2015.	Parks & Reserves Supervisor

Shire of Esperance

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Safe, affordable, accessible and sustainable transport systems

Action Code	Action Name	Comments	Responsible Officer Position
10.1.1	Implement the Esperance 2050 Cycling Strategy	Ongoing as part of annual budgets. The Bandy Creek Road pedestrian bridge is progressing slower than anticipated due to engineering complications.	Director Asset Management
10.1.2	Construct sealed shoulders along the tourist loop and Fisheries Road (Norseman Road to Dempster Road) to improve safety for cyclists and vehicles		Manager Asset Operations
10.1.3	Provide safety measures along The Esplanade and Fisheries Road to improve pedestrian crossings	A road Safety Audit of the Esplanade is currently being undertaken, this will inform the proposed options.	Director Asset Management
10.2.1	Develop a Road Safety Strategy	On hold due to resources. We have someone lined up to pick this up in two months.	Director Asset Management
10.2.2	Advocate for Main Roads to provide road upgrades and more passing lanes		Director Asset Management
10.2.3	Partner with Main Roads WA to undertake a Corridor Upgrade Plan for Harbour Road from Mungan Street to Barney Hill, including South Coast Hwy Intersection upgrade, Pink Lake Road Intersection Upgrade and the Barney Hill Realignment	Council had briefing with MRWA last month.	Director Asset Management
10.2.4	Implement the Shire of Esperance Road Construction and Maintenance Program		Manager Asset Operations

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
10.3.1	Implement the Esperance Town Centre Parking, Traffic and Pedestrian Strategy	Ongoing as part of annual budgets.	Director Asset Management
10.3.2	Pursue opportunities to secure land to link Dempster Street and RSL public car parks	Due to commence 2023/2024.	Director Asset Management
10.3.3	Investigate options to accommodate additional parking within the verge area between The Esplanade and Yacht Club	This action is not due to start.	Director Asset Management
10.3.4	Provide concepts for parking improvements around Forrest Street	Additional revisions to design concept plan have been made. Feature survey works are still yet to be undertaken as resources have been focused on construction project support.	Manager Asset Development
10.4.1	Support a public bus service trial	Trial currently being undertaken with commitment from PTA until 30 June 2023.	Chief Executive Officer
10.4.2	Investigate options for local ride share services	Investigation has occurred into ride-share services currently operating in regional WA locations.	Manager Economic Development
10.4.3	Implement the Esperance Airport Masterplan (including an upgrade to the main runway, replacement of the runway lighting system, and additional apron space)	Options for runway upgrades are being developed.	Manager Economic Development

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
CEOKPI22.1	Refurbish CBD Christmas Lights	Complete, will undertake an audit of the lights for next Christmas	Director Asset Management

Shire of Esperance

Council Plan April 2023

Prosperity

Access to quality education and lifelong learning opportunities

Action Code	Action Name	Comments	Responsible Officer Position
11.1.1	Advocate for South Regional TAFE to develop and promote specialist courses in relevant areas	Nothing further to report this month.	Chief Executive Officer
11.1.2	Advocate for urgent upgrades and a rebuild of Esperance Senior High School	Spoke on ABC radio about the upgrade to the Esperance SHS as a priority for the Esperance community in the upcoming State budget.	Chief Executive Officer
11.1.3	Facilitate discussions with universities to explore options for a remote student services campus in Esperance	James Street precinct detailed design may instigate usage of the new buildings.	Chief Executive Officer
11.1.4	Facilitate an annual review of the Goldfields Designated Area Migration Agreement to ensure it remains relevant to the community	A workshop for Esperance employers to understand the DAMA and the opportunities it provides is being organised for June.	Manager Economic Development

A prosperous and diverse economy

Action Code	Action Name	Comments	Responsible Officer Position
12.1.1	Provide an Economic Development Strategy for the Shire of Esperance	Nothing to report this month.	Manager Economic Development
12.1.2	Support proponents in priority industry sectors to establish businesses and develop projects in Esperance	Continued to work with and provide information to industries who wish to establish projects in Esperance. Met with Rare Foods Aust. to get update on their abalone project.	Chief Executive Officer

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
12.1.3	Promote Esperance as a suitable centre for research and development, and pilot projects	Met with Hon Reece Whitby MLA and spoke about the opportunity for Esperance to be considered a location for a Marine Research Facility with the introduction of the Proposed South Coast Marine Park.	Chief Executive Officer
12.1.4	Participate in the Small Business Friendly Initiative	Small Business Friendly Approvals Program reforms are being implemented with regular team meetings held. Health and events forms and processes have been updated and are now being trailed.	Manager Development & Statutory Services
12.1.5	Advocate for a shared work space facility in Esperance where start-ups, small businesses and visitors can be co-located to network and support one another	Nothing to report this month.	Manager Economic Development

A vibrant and welcoming tourism destination

Action Code	Action Name	Comments	Responsible Officer Position
13.1.1	Implement the Esperance Tourism Strategy	Additional cruise ships continue to confirm Esperance stops for the 2023-24 season. A number of sites have been identified by the Department of State Development as sites they are focusing on.	Manager Economic Development
13.1.2	Fund a Tourism Development Manager (4 year contract) in partnership with Australia's Golden Outback	The Tourism Development Manager operates under contract with Australia's Golden Outback and has been in place since early 2022.	Manager Economic Development

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
13.1.3	Provide more digital marketing and advertising opportunities to promote local experiences at Council facilities (eg. Esperance Airport)	No further information to be provided at this time.	Manager Marketing & Communications
13.2.1	Advocate for development of a 4 to 5 star accommodation offering	Opportunity identified in the Esperance investment prospectus. Advocate with potential investors as the opportunity arises.	Chief Executive Officer
13.2.2	Implement the recommendations from the Tourist and Worker Accommodation Study	Nothing to report this month.	Manager Economic Development
13.2.3	Advocate for Traditional Owners to develop and promote cultural heritage tourism activities	Nothing to report this month.	Manager Economic Development
13.2.4	Advocate for the development and promotion of tourism experiences	The first two Heyscape cabins will arrive on site in Esperance in July, they are currently under construction. A new 4x4 rental operation is preparing to commence operations in Esperance. The lease for the Blue Waters Lodge site to RAC Parks and Resorts is being finalised. A number of Esperance operators will be in Queensland in the first week of May attending the Australian Tourism Exchange - promoting Esperance tourism product to the international wholesale market. This is the first time Esperance has been represented as a stand-alone destination.	Manager Economic Development
13.2.5	Develop wayfinding and interpretive tourism signage	Not Started.	Director Asset Management

Shire of Esperance

Council Plan April 2023

Performance

Community confidence and trust in Council

Action Code	Action Name	Comments	Responsible Officer Position
14.1.1	Provide Integrated Planning and Reporting (IPR) framework documents and reviews	Draft Council Plan discussed with Management and Council in April. Changes will be incorporated into the document which will be put to Council in May. Awaiting financial information for inclusion.	Governance & Corporate Support Coordinator
14.1.2	Provide public reports on progress towards achievement of priority projects and outcomes	Quarterly Pulse report collated and provided to Council in April for the Jan-Mar period.	Governance & Corporate Support Coordinator

Operational excellence and financial sustainability

Action Code	Action Name	Comments	Responsible Officer Position
15.1.1	Review the Long Term Financial Plan and informing plans per IPR framework	A workshop to review the updates to the Long Term Financial Plan with Councillors has been delayed to Tuesday the 16th of May.	Director Corporate and Community Services
15.1.2	Review and implement initiatives to improve internal business efficiencies and service delivery (such as more online services and digital forms)	The Skip bin booking calendar has gone live and is working well.	Manager Information Services

Shire of Esperance

Council Plan April 2023

A well informed and engaged community

Action Code	Action Name	Comments	Responsible Officer Position
16.1.1	Implement the Communication and Engagement Strategy	<p>Marketing & Communications Manager and Councillors attended the Grass Patch Yabby Classic - this was a successful day, meeting with over 20 farmers and speaking about local road issues and working on a plan moving forward.</p> <p>Work on the Fisheries Road Bridge meant that one of the main routes into Esperance was closed. Messaging for this went across the Shire platforms and was also targeted to residents in the area by email and sent to group chats by the Shire president.</p> <p>Clear and factual information continues to be provided to the community through social media, responding to comments and private messages, and the shire website and media outlets.</p> <p>Corporate Branding concepts were sent back to Marketforce to create the draft style guide. Style guide will be provided in May.</p> <p>The media team works to support the whole organisation through design and promotion of events and services. April saw the design of NAIDOC banners with Tjaltjraak, new Early Bird Rates Sponsor Program collateral and promotion, work has begun on the 2023 Rates booklet, updates made to Verge side collection collateral and creating a communication campaign and working with HR on updating Hints & Tips for Resume Writing.</p>	Manager Marketing & Communications

Shire of Esperance

Council Plan April 2023

Action Code	Action Name	Comments	Responsible Officer Position
		Design work was done on new Coastal Safety flags and stickers. In-house Training was also delivered to Club Development Officer on website updates and Visitor Centre Staff on social media planning.	
16.1.2	Provide a new website with improved functionality	We have decided to work with Market Creations - Council Connection - on the development of the new Shire of Esperance website. Market Creations are a website design, development, and hosting solution, specifically suited for Local Government Authorities throughout Australia. We will continue to work on updating the current website, collating pages etc, to streamline to rollover process. We are looking to begin the new build in July.	Manager Marketing & Communications
16.1.3	Provide regular forums and events to inform and engage the community about local issues and council decisions (such as pop-up booths at local community events)	Booths around town to promote the community perception survey and encourage residents to complete.	Chief Executive Officer
16.1.4	Conduct a biennial community survey to assess community priorities and benchmark performance levels	Scorecard social media scheduled. Top 5 Priority articles drafted - and scheduled. Scorecard to land in mailboxes and emailed 1 May.	Manager Marketing & Communications

Register - Delegations Discharge - Corporate Resources

Instrument of Delegation Number - D13/13348

Delegated Authority	Date Exercised	Details	How Authority was exercised or duty discharged	Amount	Person/groups, not part of Council and Committees, directly affected	Authorised Person
1.2 - Agreement to payment of rates & charges	14/04/2023	Payment plan to pay rates by 28/07/2023	Payment arrangement		A/22830	Beth O'Callaghan
1.2 - Agreement to payment of rates & charges	2/05/2023	Payment plan to pay rates by 30/06/23	Payment arrangement		A/34660	Tamsen Kirby

13. REPORTS OF COMMITTEES

Nil

14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE

16. URGENT BUSINESS APPROVED BY DECISION

17. MATTERS BEHIND CLOSED DOORS

Officer's Comment:

It is recommended that the meeting is behind closed doors for the following items, in accordance with section 5.23(2) of the Local Government Act 1995.

Item: 17.1

0562-23 - Prequalified Supplier Panel - Parks and Reserve Management

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).

Item: 17.3

0561-23 - Prequalified Supplier Panel - Workshop Services

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).

Item: 17.4

0560-23 - Prequalified Supplier Panel - Building Services

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).

Item: 17.5

0563-23 - Prequalified Supplier Panel - Traffic Management

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).

Item: 17.6

0565-23 - Prequalified Supplier Panel - Wild Dog Services

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government (Section 5.23(2)(e)(ii)).

Item: 17.7

0566-23 - Prequalified Supplier Panel - Gravel Supply

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).

Item: 17.8

0509-23 - Prequalified Supplier Panel - Plant Hire

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).

Item: 17.9

0504-23 - Design and Construct Six Residential Units

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).

Item: 17.10

0511-23 - Street Sweeping Service

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).

Item: 17.2

0564-23 - Prequalified Supplier Panel - Professional Services

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).

18. PUBLIC QUESTION TIME

19. CLOSURE