



5 DECEMBER 2024

Shire of Esperance

NOTICE OF MEETING AND AGENDA

An Agenda Briefing Session of the Shire of Esperance will be held at Council Chambers on 10 December 2024 commencing at 1:00 PM to brief Council on the matters set out in the attached agenda.

An Ordinary Council meeting of the Shire of Esperance will be held at Council Chambers on 17 December 2024 commencing at 4:00 PM to consider the matters set out in the attached agenda.

S Burge

Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.



DISCLOSURE OF INTERESTS

Agenda Briefing Ordinary Council Meeting Special Meeting

Name of Person Declaring an interest

Position Date of Meeting

This form is provided to enable members and officers to disclose an Interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act 1995 and Local Government (Administration) Regulations 1996 34C.

INTEREST DISCLOSED

Item No Item Title

Nature of Interest

Type of Interest Financial Proximity Impartiality

INTEREST DISCLOSED

Item No Item Title

Nature of Interest

Type of Interest Financial Proximity Impartiality

INTEREST DISCLOSED

Item No Item Title

Nature of Interest

Type of Interest Financial Proximity Impartiality

DECLARATION

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Signature Date



DISCLOSURE OF INTERESTS

Notes for Your Guidance

IMPACT OF A FINANCIAL INTEREST (s. 5.65. & s. 67. Local Government Act 1995)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- a. In a written notice given to the Chief Executive Officer before the Meeting or;
- b. At the Meeting immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a. Preside at the part of the Meeting relating to the matter or;
- b. Participate in, or be present during, any discussion or decision making procedure relative to the matter, unless and to the extent that, the disclosing member is allowed to do so under *Section 5.68* or *Section 5.69* of the *Local Government Act 1995*.

INTERESTS AFFECTING FINANCIAL INTEREST

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest in a matter**.

1. A Financial Interest, pursuant to s. 5.60A or 5.61 of the *Local Government Act 1995*, requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious etc, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **must** be given when the matter arises in the Agenda, and immediately before the matter is discussed. Under s. 5.65 of the *Local Government Act 1995* failure to notify carries a penalty of \$10 000 or imprisonment for 2 years.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the *Local Government Act 1995*; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act 1995*, with or without conditions.



INTERESTS AFFECTING PROXIMITY (s. 5.60b Local Government Act 1995)

1. For the purposes of this subdivision, a person has a proximity interest, pursuant to s.5.60B of the Local Government Act 1995, in a matter if the matter concerns;
 - a. a proposed change to a planning scheme affecting land that adjoins the person's land; or
 - b. a proposed change to the zoning or use of land that adjoins the person's land; or
 - c. a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
2. In this section, land (the proposal land) adjoins a person's land if;
 - a. The proposal land, not being a thoroughfare, has a common boundary with the person's land; or
 - b. The proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - c. The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
3. In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

INTERESTS AFFECTING IMPARTIALITY

Definition: An interest, pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- a. In a written notice given to the Chief Executive Officers before the Meeting or;
- b. At the Meeting, immediately before the matter is discussed

IMPACT OF AN IMPARTIALITY DISCLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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SHIRE OF ESPERANCE

AGENDA

**ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS ON 17 DECEMBER 2024
COMMENCING AT 4:00 PM**

1. OFFICIAL OPENING

The Shire of Esperance acknowledges the Kapa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today

2. ATTENDANCE

Members

Pres. R Chambers	President	
Cr G Johnston		Town Ward
Cr S McMullen		Town Ward
Cr L de Haas		Town Ward
Cr W Graham		Rural Ward
Cr S Starcevich		Rural Ward
Cr S Flanagan		Town Ward
Cr C Davies		Town Ward

Shire Officers

Mr S Burge	Chief Executive Officer
Mr R Greive	Director External Services
Mrs C Hoffrichter	Executive Assistant

Members of the Public & Press

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Cr Obourne	Granted Leave of Absence 19 November 2024 - 31 December 2024
Mrs F Baxter	Leave
Mr M Walker	Leave

4. APPLICATIONS FOR LEAVE OF ABSENCE

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

7. PUBLIC QUESTION TIME

8. PUBLIC ADDRESSES / DEPUTATIONS

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Council Meeting of the 26 November 2024 be confirmed as a true and correct record.

Voting Requirement

Simple Majority

11. DELEGATES' REPORTS WITHOUT DISCUSSION

From October 2023 to September 2025				
	Agenda Briefing Sessions (14)	Ordinary Council Meetings (14)	Special Council Meetings (2)	Annual Electors Meeting (1)
Ron Chambers Shire President	14	13	2	1
Cr Jennifer Obourne Deputy Shire President	12	12	2	1
Cr Shayne Flanagan	14	14	2	1
Cr Connor Davies	12	12	2	1
Cr Steve McMullen	9	8	1	0
Cr Leonie de Haas	12	14	2	1
Cr Wes Graham	13	14	1	1
Cr Sam Starcevich	14	13	2	1
Cr Gemma Johnston	13	14	2	1

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Item: 12.1.1

Fee Reduction Request - Access to Museum Images

Author/s	Mel Ammon	Manager Community Support
Authorisor/s	Roy Greive	Director External Services

File Ref: D24/34484

Applicant

Karli Florisson

Location/Address

N/A

Executive Summary

For Council to consider a request to reduce the amount of fees to be paid for a number of images requested from the Esperance Museum archives to be included in a self published book project, authored by Karli Florisson

Recommendation in Brief

That Council;

1. Receive three (3) copies of Karli Florisson's new book, in lieu of fees paid to acquire copies of images from the Museum archives for use in the book.
2. Request that Karli Florisson hold the launch event for her new book at the Esperance Museum

Background

Karli Florisson wrote a series of articles, published in the Esperance Tide magazine, titled "5 Minute Histories". These articles covered a wide range of Esperance history topics, including Indigenous history, early explorers, European settlers, gold rush and farming, as well as modern era history including Skylab and the sinking of the Sanko Harvest.

Karli wrote over 50 articles for the Esperance Tide, and is now undertaking the process to compile these works into a self published book. She is looking to include photos to accompany the stories within the book, and has requested access and usage of images from the Museum collection.

Officer's Comment

In the 2023/24 Fees and Charges, it was decided, due to an increase in requests for access to Museum archived materials and time being spent sourcing information, an hourly research rate and price per item/image usage fee would be introduced.

The rates for item/image sourcing and usage were \$60 per item as a commercial rate, and \$20 per item as a community rate.

Karli has requested the use of a number of images, between 20 – 30, and that she be charged the community rate for these items, even though the use of these images will be for commercial use, in a book she plans to sell.

As such, if Karli were to be charged the commercial rate (\$60 per image) for 20 -30 images she would be charged \$1,200 - \$1,800 depending on the amount requested. At the community rate (\$20 per image), as requested, she would be charged \$400 - \$600.

Karli has been a long term volunteer at the Museum. She has a valuable skill set in researching and project development as well as a passion for local history. Her abilities have been of great benefit to the Museum in a volunteer capacity, as she has assisted with research requests received from community members and in museum projects.

Once Karli has published this book, it will become a valuable reference resource within the Museum book collection to be used for future research projects.

As an alternate consideration, and in recognition of the volunteer work Karli has undertaken for the Museum over a number of years, and the value this book will have to our collection, Council could request 3 copies of the book, once published. It could also be requested that Karli hold the launch event for the book at the Museum, which would provide community benefit by raising the profile for the venue, as well as showcase local talent and local stories.

Consultation

Karli Florisson
Cultural Officer, Shire of Esperance

Financial Implications

Karla is unsure on the actual number of images required, however has suggested an indicative range of 20 - 30 images. This Shire will incur a loss of \$1,200 - \$1,800 for fees charged at the commercial rate, or \$400 - \$600 charged at the community rate.

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Community Connection

A Community where everyone feels welcome, involved and connected to each other

Environmental Considerations

Nil

Attachments

Nil

Officer's Recommendation

That Council;

1. **Receive three (3) copies of Karli Florisson's new book, in lieu of fees paid to acquire copies of images from the Museum archives for use in the book.**
2. **Request that Karli Florisson hold the launch event for her new book at the Esperance Museum**

Voting Requirement

Absolute Majority

12.2 ASSET MANAGEMENT

Item: 12.2.1

Petition to stop the use of 1080 baits in the Monjingup Special Rural Zone

Author/s	Dylan Gleave	Manager of Parks & Environment
Authorisor/s	Mathew Walker Shane Burge	Director Asset Management Chief Executive Officer

File Ref: D24/34362

Applicant

Internal

Location/Address

Monjingup Special Rural Zone

Executive Summary

For Council to consider the petition against use of 1080 baits in Monjingup Special Rural Zone following Council Resolution August 2022 Ordinary Council Meeting.

Recommendation in Brief

That Council:

1. Note that due the Code of Practice for 1080 administrative review by DPIRD still being underway since August 2022 the Shire of Esperance has not being able to complete Council resolution O0822-184 from the August 2022 Ordinary Council Meeting; and
2. Subject to the review being released for public comment, request the Chief Executive Officer to submit a submission to the Department of Primary Industries and Regional Development to request consideration of appropriate changes in the Code of Practice for 1080 that finds a balance between agricultural use and neighbouring intense land use.

Background

A petition was tabled: 'Petition against use of 1080 baits in Monjingup special rural zone' received from Dr Stephaney Hewlett via email on the 23rd of June 2022.

The petition asks for no more 1080 baiting in Monjingup (zoned special rural) in accordance with Department of Primary Industries and Regional Development 1080 Landowner Information section 4.2.5 and Health Department Code of Practice 1080 section 8. 7.

At the Ordinary Council Meeting held on 28th June Council subsequently resolved the following-
O0622-136

That Council:

1. Receive the petition titled 'Petition against use of 1080 baits in Monjingup special rural zone', that was tabled via email on the 23rd June 2022; and
2. Request the CEO to prepare a report for Council consideration at or before the August Ordinary Council Meeting.

The petition included 30 signatures of which all were listed as Esperance residents.

The Department of Health (DoH) has administrative responsibility for the Medicines and Poisons Act 2014, and 1080 is a registered Schedule 7 poison under the Act.

A Code of Practice for the use of 1080 baits is in place and provides for administrative arrangements between the DoH, the Department of Primary Industries and Regional Development (DPIRD), and the Department of Biodiversity, Conservation and Attractions (DBCA). The DPIRD is responsible for approving the use of 1080 baits for agricultural purposes.

At the Ordinary Council Meeting held on 23rd August 2022 Council subsequently resolved the following-
O0822-184

That Council:

1. Note the petition against the use of 1080 baits in Monjilup Special Rural Zone and acknowledge that there is community interest in the safe and appropriate use of 1080 baits as part of an integrated pest management program;
2. Request the CEO to make a submission to the Department of Primary Industries and Regional Development to request consideration of appropriate changes in the Code of Practice for 1080 that finds a balance between agricultural use and neighbouring intense land use; and
3. Lay the matter on the table for 6 months until the outcomes of the incident report being conducted by the Department of Health are released and the current review of the Code of Practice for 1080 has been completed by Department of Primary Industries and Regional Development.

Officer's Comment

The Code of Practice for 1080 has been under an administrative review by the DoH, DPIRD, and DBCA. The Review Working Group would be happy to consider matters that the Shire would like to refer to the review. At this time, amending the guideline on "properties less than 10 hectares" is not part of the Working Group considerations. In August 2022 it was noted that the review should be completed within 6 months. To date the shire has been in contact with DPIRD on numerous occasions with limited information on the outcomes of the review and has been notified that the review is still underway.

Due the Code of Practice for 1080 administrative review by DPIRD continuing and being underway since August 2022 the Shire of Esperance has not being able to complete council resolution from the August 2022 Ordinary Council Meeting. Given this, Shire officers recommend Council note that the we have been unable to complete the Council resolution.

Consultation

Department of Primary Industries and Regional Development
Department of Health
Department of Biodiversity Conservation and Attractions
External Services - Manager Building, Planning & Land Projects

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2022 - 2032

Planet - Outcome 4. The natural environment is valued, protected and enjoyed

Objective 4.1. Sustainably care for, preserve and enhance natural habitats.

Environmental Considerations

The environmental considerations arising from this report relate to use of 1080 baits as part of an integrated pest management program for environmental and biodiversity outcomes.

Attachments

Nil

Officer's Recommendation

That Council:

- 1. Note that due the Code of Practice for 1080 administrative review by DPIRD still being underway since August 2022 the Shire of Esperance has not being able to complete Council resolution O0822-184 from the August 2022 Ordinary Council Meeting; and**
- 2. Subject to the review being released for public comment, request the Chief Executive Officer to submit a submission to the Department of Primary Industries and Regional Development to request consideration of appropriate changes in the Code of Practice for 1080 that finds a balance between agricultural use and neighbouring intense land use.**

Voting Requirement

Simple Majority

12.3 CORPORATE & COMMUNITY SERVICES

Item: 12.3.1

Proposed Activities in Thoroughfares and Public Places and Trading Local Law

Author/s	Sarah Walsh Richard Hindley	Coordinator Governance & Corporate Support Manager Development Services
Authorisor/s	Roy Greive	Director External Services

File Ref: D24/31161

Applicant

Internal

Location/Address

Shire of Esperance

Executive Summary

For Council to consider adoption of a new Activities in Thoroughfares and Public Places and Trading Local Law.

Recommendation in Brief

That Council request the CEO to;

1. Give Local Public Notice of the proposed Shire of Esperance Activities in Thoroughfares and Public Places and Trading Local Law in accordance with s.3.12(3) of the *Local Government Act 1995*;
2. Forward a copy of the proposed local law and public notices to the Minister for Local Government; and
3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.

Background

Local Laws are enforceable rules made by local governments to apply within their district. They help to establish and maintain the quality of life in line with the expectations of the local community and provide a standard under which businesses, residents and ratepayers must conduct their activities.

Local Laws support higher legislation (Acts of Parliament) to control and manage the more basic matters that affect the community. They can be helpful in the resolution of disputes, as well as achieving effective government.

Section 3.16(1) of the *Local Government Act 1995* requires that all local laws of local government must be reviewed within an eight (8) year period after their commencement or from their last review date.

The Shire of Esperance Activities in Thoroughfares and Public Places and Trading Local Law 2016 was gazetted in February 2017, and is now due for its next scheduled review.

Officer's Comment

The purpose of the Shire of Esperance Activities in Thoroughfares and Public Places and Trading Local Law is to provide control on activities within the public domain.

Specific changes are proposed within this Local Law based on observations gained through its previous administration.

Due to the significant number of changes required, a new local law is proposed with the following table illustrating the major differences between the current and proposed local laws.

Table – Amendments to the Activities in Thoroughfares and Public Places and Trading Local Law 2024

Clause	Amendments	Officer Comment
1.5	Definitions	Provides a definition of commonly used terms in the local law. Minor tidy up of definitions.
2.2(2)(c)	Exemption from permit	The power to exempt a person from needing a permit is removed.
2.15	Assignment of numbers	New Clause taken from the Private Property Local Law 2003.
2.16	Street number to be displayed	New Clause taken from the Private Property Local Law 2003.
2.17	Location of number not to be misleading	New Clause taken from the Private Property Local Law 2003.
2.18	Limit on liability	New Clause taken from the Private Property Local Law 2003.
3.1	Definitions	New definitions added
3.6	Conditions on portable sign	New clause inserting conditions on portable signs.
3.7	Conditions on election signs	New clause inserting conditions on election signs.
3.8	Signs in Road Reserves and Open Space Reserves Under the Care and Control of the Local Government	New clause inserted adding power to issue an approval and insert conditions on an approval.
3.9	Revocation of Permit	New clause giving power to revoke a permit if not in conformity with the local law.
3.10	Removal of Signs from Public Property	New clause giving power to remove sign, advertisement or other advertising device placed in a public place
3.11	Limit on liability	New clause limiting liability when actions taken under the Local Law.
3.12	Public Liability Insurance and Indemnity	New clause required public liability insurance to be held.
4.3	Impounding of vehicle or animal	Minor modifications capitalising the word 'Regulation'
5.6(c)	Driving only on carriageway on flora roads	New exemption inserted for when there is a requirement for emergency access.
5.9(b)	Permit to Plant	New clause inserted to make it an offence to crop a thoroughfare /
6.19	Duration of permit	New clause stipulating that the term of a Outdoor Eating Facility on Public Places (Alfresco) is for 3 years.

Clause	Description	Modified Penalty \$
2.1(a)	Plant of 0.75m in height on thoroughfare within 6m of intersection	350
2.1(b)	Damaging lawn or garden	150
2.1(c)	Plant (except grass) on thoroughfare within 2m of carriageway	150
2.1(d)	Placing hazardous substance on path	150
2.1(e)	Damaging or interfering with signpost or structure on thoroughfare	350
2.1(f)	Playing games so as to impede vehicles or persons on thoroughfare	200
2.1(g)	Riding of skateboard or similar device on mall or verandah of shopping centre	200
2.2(1)(a)	Digging a trench through a kerb or path without a permit	200
2.2(1)(b)	Throwing or placing anything on a verge without a permit	200
2.2(1)(c)	Causing obstruction to vehicle or person on thoroughfare without a permit	200
2.2(1)(e)	Placing or draining offensive fluid on thoroughfare without a permit	350
2.2(1)(f)	Damage a thoroughfare	150
2.2(1)(g)	Allow material to be blown, conveyed, deposited in or on a thoroughfares	150
2.2(1)(i)	Felling tree onto thoroughfare without a permit	350
2.2(1)(j)	Installing pipes or stone on thoroughfare without a permit	150
2.2(1)(l)	Creating a nuisance on a thoroughfare without a permit	200
2.2(1)(m)	Placing a bulk rubbish container on a thoroughfare without a permit	150
2.2(1)(n)	Interfering with anything on a thoroughfare without a permit	150
2.3(1)	Consumption or possession of liquor on thoroughfare	150
2.10	Failure to maintain permissible verge treatment or placement of obstruction on verge	200
2.11	Failure to comply with notice to rectify default	200
2.17(2)	Failure to comply with sign on public place	150
3.6(2)	Noncompliance with conditions for a portable sign	100
3.7(2)	Noncompliance with conditions for an election sign	100
3.12(2)	Failure to remove a sign when ordered	100
4.1(1)	Animal or vehicle obstructing a public place or local government property	200
4.2(2)(a)	Animal on thoroughfare when not led, ridden or driven	200
4.2(2)(b)	Animal on public place with infectious disease	200
4.2(2)(c)	Training or racing animal on thoroughfare in built-up area	200
4.2(3)	Horse led, ridden or driven on thoroughfare in built-up area	150
4.6	Person leaving shopping trolley in public place other than trolley bay	150
4.7(2)	Failure to remove shopping trolley upon being advised of location	150
5.9(b)	Cropping in thoroughfare without a permit	2 per linear metre
6.8(1)(a)	Failure of stallholder or trader to display or carry permit	200
6.8(1)(b)	Stallholder or trader not displaying valid permit	200
6.8(1)(c)	Stallholder or trader not carrying certified scales when selling goods by weight	150
6.8(2)	Stallholder or trader engaged in prohibited conduct	150
6.10	Performing in a public place without a permit	150
6.11(2)	Failure of performer to move onto another area when directed	150
6.14	Failure of performer to comply with obligations	150
6.18	Failure of permit holder of outdoor eating facility to comply with obligations	150
6.20(1)	Use of equipment of outdoor eating facility without purchase of food or drink from facility	100
6.20(2)	Failure to leave outdoor eating facility when requested to do so by permit holder	100
7.5	Failure to comply with a condition of a permit	200
7.9	Failure to produce permit on request of authorised person	150
10.1	Failure to comply with notice given under local law	200

Consultation

Manager Development Services
Manager Ranger and Emergency Services
Manager Waste and Environmental Health
Environmental Health Team
Building Services Team
Planning Service Team
Customer Experience Team

Financial Implications

The financial implications arising from this report are relevant advertising and gazettal costs.

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995 – s.3.16 Periodic review of Local Laws

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Place - Outcome 9. Attractive and welcoming places

Objective 9.1. Develop an attractive and welcoming town centre.

Environmental Considerations

Nil

Attachments

A⇒. DRAFT Activities in Thoroughfares and Public Places and Trading Local Law -
Under Separate Cover

Officer's Recommendation

That Council request the CEO to;

1. Give Local Public Notice of the proposed Shire of Esperance Activities in Thoroughfares and Public Places and Trading Local Law 2024 in accordance with s.3.12(3) of the *Local Government Act 1995*;
2. Forward a copy of the proposed local law and public notices to the Minister for Local Government; and
3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.

Voting Requirement

Absolute Majority

Item: 12.3.2

Adoption of 2023/2024 Annual Report

Author/s	Sarah Walsh	Coordinator Governance & Corporate Support
Authorisor/s	Felicity Baxter	Director Corporate and Community Services

File Ref: D24/33604

Applicant

Internal

Location/Address

N/A

Executive Summary

To present to Council for acceptance the 2023/2024 Shire of Esperance Annual Report and to set a date and time for the Annual General Meeting of Electors.

Recommendation in Brief

That Council:

1. Accepts the 2023/2024 Shire of Esperance Annual Report as presented
2. Convenes the Annual General Meeting of electors for 6pm Tuesday 4 February 2025 at the Esperance Civic Centre
3. Requests that the Chief Executive Officer, pursuant to sections 5.29 and 5.55 of the *Local Government Act 1995*, provide the requisite statutory local public notice of the acceptance of the 2023/2024 Shire of Esperance Annual Report and the time and date of the Annual General Meeting of Electors.

Background

Pursuant to sections 5.53 and 5.54 of the *Local Government Act 1995*, the Shire is required to prepare an Annual Report and present it to Council for acceptance by 31 December of each calendar year.

Furthermore, section 5.57 of the *Local Government Act 1995* stipulates that a general meeting of electors is to be held once every financial year but not more than 56 days after the local government accepts the Annual Report for the previous financial year.

A significant proportion of the Annual Report are the Annual Financial Statements and Associated Notes. A meeting of the Audit Committee was convened on the 12 November 2024 at 2pm, where the Audit Committee endorsed the audited 2023/2024 Annual Financial Report incorporating the Audit Report.

Officer's Comment

A copy of the 2023/2024 Shire of Esperance Annual Report has been distributed to Elected Members. The Annual Report includes a full copy of the endorsed Annual Financial Report incorporating the Audit Report.

The recommended date for the Annual Electors meeting of 4 February 2025 was proposed to ensure compliance with the Act. A meeting must be called within 56 days of Council accepting the Annual Report and cannot be held until a minimum of 14 days from the date Public Notice has been provided. Under the Act, Public Notice must include an advertisement on the Shire's website and any 3 of the methods listed under r.3A(2) of the *Local Government (Administration) Regulations 1996*.

Consultation

Chief Executive Officer
Executive Services
Corporate & Community Services
External Services
Asset Management

Financial Implications

Advertising costs are within the budget.

Asset Management Implications

Nil

Statutory Implications

The statutory implications associated with this item are sections 5.27; 5.29; 5.53; 5.54 and 5.55 of the *Local Government Act 1995*.

Policy Implications

Nil

Strategic Implications

Council Plan 2022-2032

Performance - Outcome 14. Community confidence and trust in Council

Objective 14.1. Provide transparent, accountable and effective leadership.

Priority Project 14.1.1. Provide public reports on progress towards achievement of priority projects and outcomes.

Environmental Considerations

Nil

Attachments

A⇒. 2023/2024 Annual Report Including Financials - *Under Separate Cover*

Officer's Recommendation

That Council:

- 1. Accepts the 2023/2024 Shire of Esperance Annual Report as presented;**
- 2. Convenes the Annual General Meeting of electors for 6pm Tuesday 4 February 2025 at the Esperance Civic Centre; and**
- 3. Requests that the Chief Executive Officer, pursuant to sections 5.29 and 5.55 of the *Local Government Act 1995*, provide the requisite statutory local public notice of the acceptance of the 2023/2024 Shire of Esperance Annual Report and the time and date of the Annual General Meeting of Electors.**

Voting Requirement

Absolute Majority

Item: 12.3.3

Lease Variation Request - Part of Lots 64 Thompson St, and 68 and 69 Stewart St

Author/s	Sarah Walsh	Coordinator Governance & Corporate Support
Authoriser/s	Felicity Baxter	Director Corporate and Community Services

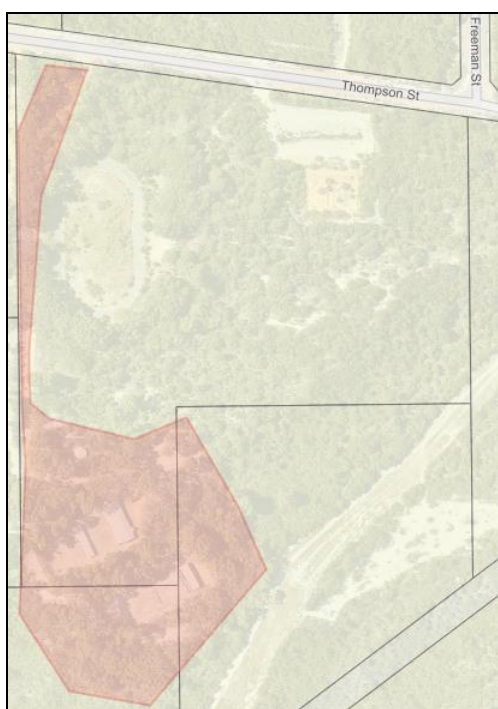
File Ref: D24/33627

Applicant

Esperance Pistol Club

Location/Address

Part of Lots 64 Thompson Street, and 68 and 69 Stewart Street West Beach.



Executive Summary

For Council to consider amending the lease agreement with the Esperance Pistol Club to vary the building insurance clause to reflect current practice.

Recommendation in Brief

That Council agrees to vary the lease agreement with the Esperance Pistol Club to vary the building insurance clause.

Background

The Esperance Pistol Club (Club) has a current lease over the premises which commenced in May 2015 and the first option period was extended in 2022, with the arrangement due to expire April 2029.

The current lease states that the Shire will hold building insurance for the site and be reimbursed by the Lessee. The Club enquired whether it would be possible for them to self-insure the buildings on this site as insurance premiums have increased significantly over the past few years.

Further discussion with the Shire's insurers (LGIS) confirmed that the building insurance clause in the contract does not allow for insurance over structures that are not Shire owned assets, and the Club should hold their own policy for this purpose.

Since this time, the Club has been able to renew their building insurance policy, and have now consented the lease variation to reflect the current building insurance arrangements. An update to the Lease is required.

Officer's Comment

As the current building insurance arrangement is different to the clause noted within the lease agreement, LGIS has recommended that this be amended to state that the Lessee must hold building insurance for their assets.

The proposed variation is being made at the request of the Shire following advice from LGIS, and the change will be in our best interest to more accurately reflect the current practice to remove the requirement for the Shire to obtain building insurance for the premises. Therefore, it is recommended that the variation fee be waived.

The Club has agreed to the lease agreement being varied to remove the existing building insurance clause and replace with the following clause in accordance with current lease templates –

"The Lessee must effect and maintain insurance to the full insurable value on a replacement or reinstatement value basis of any building constructed on the Premises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks."

Consultation

Esperance Pistol Club
LGIS

Financial Implications

As this is an administrative change being processed at the Shire's request, it is recommended that Council waive the lease variation fee of \$245 inc GST.

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995

Policy Implications

Property and Building Arrangements Policy

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Environmental Considerations

Nil

Attachments

A. Pistol Club Lease Variation Approval

Officer's Recommendation

That Council;

1. **Subject to the Department of Lands' approval, vary the lease agreement with the Esperance Pistol Club for part of Lots 64 Thompson Street, and 68 and 69 Stewart Street West Beach to vary the building insurance clause to reflect current practice; and**
2. **Waive the lease variation fee of \$245 inc GST.**

Voting Requirement

Absolute Majority

Archived: Tuesday, 19 November 2024 9:53:38 AM
From: [ESPERANCE PISTOL CLUB](#)
Mail received time: Mon, 18 Nov 2024 09:23:20
Sent: Monday, 18 November 2024 5:23:21 PM
To: [Sarah Walsh](#)
Subject: Lease variation
Importance: Normal
Sensitivity: None

[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Hi Sarah.....please go ahead with our lease variation. Greg Hayward. Secretary.

Message protected by MailGuard: e-mail anti-virus, anti-spam and content filtering.
<https://www.mailguard.com.au/mg>

[Report this message as spam](#)

Archived: Thursday, 21 November 2024 4:08:02 PM

From: [Cherrie Vincent](#)

Sent: Wednesday, 14 August 2024 8:18:02 AM

To: [ESPERANCE PISTOL CLUB](#)

Cc: [REDACTED]

Subject: Pistol Club lease variation Clause

Importance: Normal

Sensitivity: None

Good morning,

I've been speaking with Sarah Walsh about your current lease agreement.

You have a building insurance clause within your agreement that is no longer applicable. This changed some time ago and your agreement doesn't reflect the change.

We suggest removing clause 21 and insert the following wording as clause 6.1(d).

The Lessee must effect and maintain insurance to the full insurable value on a replacement or reinstatement value basis of any building constructed on the Premises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks.

If you agree to this, we will arrange for the lease variation to go through Council and just to be clear, there will be no fee for this.

We would prep the documents and let you know when it is ready to be signed. Give me a call if you want to discuss further.

Looking forward to your response.



Cherrie Vincent
Governance and Corporate Support Officer
Shire of Esperance | Administration Building
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E Cherrie.Vincent@esperance.wa.gov.au
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W www.esperance.wa.gov.au
   [Subscribe to eNews](#)

Item: 12.3.4

Payment of Accounts Listing - December 2024

Author/s	Sarah Bridge Roselyn Hamilton	Corporate Accountant Manager Financial Services
Authoriser/s	Felicity Baxter	Director Corporate and Community Services

File Ref: D24/34846

Executive Summary

To present the list of accounts paid by the Chief Executive Officer under delegated authority for the month 1 – 30 November 2024.

Background

Recent changes to the *Local Government Financial Management Regulations (1996)* now requires that the payments listing to be presented to Council in a separate agenda item to the financial reports.

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Local Government Financial Management Regulations (1996)

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Leadership

A financially sustainable and supportive organisation achieving operational excellence

Attachments

A₁. Payment of Accounts Listing - November 2024

Officer's Recommendation

That Council receive the list of accounts paid for the period 1 – 30 November 2024 as listed in the attachment.

Voting Requirement

Simple Majority



SHIRE OF ESPERANCE

PAYMENT OF ACCOUNTS LISTING (PAID UNDER DELEGATED AUTHORITY)

NOVEMBER 2024

CORPORATE & COMMUNITY SERVICES

SHIRE OF ESPERANCE
THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID
FOR THE PERIOD ENDING 30 NOVEMBER 2024

MUNICIPAL FUND

Cheques

ACTUAL PAYMENTS:	Cheques: 27767 & 27768	\$1,410.85
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EFT

ACTUAL PAYMENTS:	Transaction No's: E4707 - E4719	\$5,166,850.98
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Credit Cards

ACTUAL PAYMENTS:	Transactions: 26/10/2024 - 26/11/2024	\$31,368.27
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Paid under the delegated authority to the CEO

MUNICIPAL TOTAL:	\$5,199,630.10
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Estimated % local payments (including credit cards)

\$2,263,398.98	43.53%
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TRUST FUND

Cheques

ACTUAL PAYMENTS:	Cheques : -	\$0.00
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EFT

ACTUAL PAYMENTS:	Transaction No's:	\$0.00
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TRUST TOTAL:	\$0.00
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TOTAL:	\$5,199,630.10
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Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 17 December 2024 for confirmation in respect to accounts already paid.

Municipal Fund - Cheque Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
C27767	08/11/2024	386	Shire of Esperance - Petty Cash	Petty cash recoup - Museum, Library, Civic Centre, Admin	\$515.85
C27768	28/11/2024	386	Shire of Esperance - Petty Cash	Petty cash recoup - EHC & Admin	\$895.00
Total Creditor payments made by Cheque from Municipal Fund					1,410.85

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4707	06/11/2024	11443	E R Wharemate	Rates refund	\$3,000.00
E4708	06/11/2024	260	Horizon Power	Electricity charges	\$339.52
E4708	06/11/2024	290	Telstra	Telephone charges	\$1,726.38
E4708	06/11/2024	2562	Commonwealth Bank of Australia	Merchant fees - October 2024	\$6,239.87
E4708	06/11/2024	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$385.33
E4709	08/11/2024	62	Building And Construction Industry	BCITF - October 2024	\$3,294.39
E4709	08/11/2024	7699	Studio Pilates International Education	Training & education	\$280.00
E4709	08/11/2024	9578	Department of Mines, Industry	Building service levies - October 2024	\$2,444.99
E4709	08/11/2024	11666	D E O'Keefe	Refund	\$500.00
E4710	08/11/2024	260	Horizon Power	Electricity charges	\$70,289.31
E4710	08/11/2024	7576	Les Mills Asia Pacific	Contract fees - Body Combat & Body Pump	\$567.11
E4710	08/11/2024	8784	Sheriff's Office, Perth	Legal fees	\$86.00
E4711	13/11/2024	260	Horizon Power	Electricity charges	\$5,730.39
E4711	13/11/2024	7580	BP Australia Pty Ltd (6791)	Air BP refuelling	\$9,142.93
E4711	13/11/2024	8784	Sheriff's Office, Perth	Legal fees	\$344.00
E4711	13/11/2024	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$150.64
E4712	14/11/2024	1	Australian Taxation Office	Payroll deduction	\$200,448.09

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4712	14/11/2024	100	Landgate	Title searches & SLIP subscription	\$3,295.00
E4712	14/11/2024	126	Esperance Electrical Service	Electrical services	\$4,424.20
E4712	14/11/2024	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$255.07
E4712	14/11/2024	381	Optus Communications	Internet connection for the mobile CCTV	\$71.98
E4712	14/11/2024	395	BOC Gases	Cylinder & gas charges	\$299.91
E4712	14/11/2024	440	Wesfarmers Kleenheat Gas Pty Ltd	Cylinder & gas charges	\$2,915.57
E4712	14/11/2024	505	Esperance Plumbing Service	Plumbing services	\$2,114.00
E4712	14/11/2024	536	Landgate	GRV & UV valuations	\$1,018.29
E4712	14/11/2024	571	St John Ambulance Association in WA	Training & replacement equipment	\$1,787.19
E4712	14/11/2024	637	Concrete World	Concrete supplies	\$1,837.20
E4712	14/11/2024	867	Esperance Mobile Welding	Repairs & services	\$3,566.20
E4712	14/11/2024	1045	Stewart & Heaton Clothing Co Pty Ltd	Fire brigade uniforms	\$669.42
E4712	14/11/2024	1148	Woodlands Distributors and Agencies	Animal waste bags	\$2,201.76
E4712	14/11/2024	1157	Esperance Aboriginal Corporation	Rates refund	\$250.00
E4712	14/11/2024	1215	Shire of Esperance Municipal Fund	Retention - Condingup fire shed	\$7,273.54
E4712	14/11/2024	1246	Esperance Districts Recreation	Auction item - Sports star	\$850.00
E4712	14/11/2024	1271	Department of Transport	Disclosure fees	\$4.55
E4712	14/11/2024	1315	Gibson Soak Water Co	Bottled water supplies	\$120.00
E4712	14/11/2024	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$287.24
E4712	14/11/2024	1470	Express Yourself Printing Esperance	Printing and stationery	\$2,112.00
E4712	14/11/2024	1695	Bay of Isles Mini-Excavators	Plant hire & disposal services	\$1,550.00
E4712	14/11/2024	1863	Zipform Electronic Print & Mail	2nd Instalment rate notices 2024/25	\$2,598.23
E4712	14/11/2024	1981	Esperance Sportspower	Corporate uniforms	\$650.98
E4712	14/11/2024	2112	Seton Australia Pty Ltd	Cleaning supplies	\$469.92
E4712	14/11/2024	2113	Banksia Medical and Health	Medical services	\$720.50
E4712	14/11/2024	2269	Esperance Island View Apartments	Bookeasy sales - Accommodation	\$1,420.20

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4712	14/11/2024	2317	Southern Cross Austereo Pty Ltd	Radio advertising	\$3,333.00
E4712	14/11/2024	2397	Circuitwest Inc.	Annual membership 2024/25	\$385.00
E4712	14/11/2024	2496	Professionals Esperance Real Estate	Rent	\$3,360.00
E4712	14/11/2024	2551	Esperance Mechanical Restoration Group	Community small grant funding	\$682.00
E4712	14/11/2024	2763	Esperance Lock & Shoe Service	Key & lock supplies & services	\$10.00
E4712	14/11/2024	3227	Esperance Fire Services	Hire & testing of fire equipment	\$956.45
E4712	14/11/2024	3367	Salmon Gums Primary School	Donation - prize night	\$75.00
E4712	14/11/2024	3373	Crossview Enterprises Pty Ltd	Refund	\$295.35
E4712	14/11/2024	3484	Esperance Podiatry	Podiatry services - EHC	\$850.00
E4712	14/11/2024	3533	Mike Henley Mechanical & Fabrication	Servicing of bush fire brigade plant items	\$1,093.55
E4712	14/11/2024	3633	Esperance & Districts Agricultural	Community show passes	\$285.00
E4712	14/11/2024	3736	Easisalary Pty Ltd	Novated lease payment	\$460.00
E4712	14/11/2024	3752	Securepay Pty Ltd	Monthly charge	\$83.16
E4712	14/11/2024	3797	LED Esperance	Electrical supplies	\$796.73
E4712	14/11/2024	3835	WA Local Government Association	Training & education	\$7,237.34
E4712	14/11/2024	3938	C K Mader	Rent	\$300.00
E4712	14/11/2024	4148	Bay of Isles Community Outreach Inc	Shredding services	\$50.00
E4712	14/11/2024	4276	Modern Teaching Aids Pty Ltd	Creche supplies - BOILC	\$1,066.95
E4712	14/11/2024	4321	The Royal Life Saving Society (WA)	Labour hire services	\$17,929.46
E4712	14/11/2024	4398	Moby Marine	Parts & supplies	\$6,350.00
E4712	14/11/2024	4404	Wren Oil	Oil waste disposal	\$319.00
E4712	14/11/2024	4889	City of Albany	Library consortium annual licence	\$26,950.00
E4712	14/11/2024	4921	Reface Industries Pty Ltd	Parts & supplies	\$224.41
E4712	14/11/2024	4947	Toll Ipec Pty Ltd	Freight charges	\$1,902.08
E4712	14/11/2024	4989	Woolworths Group Limited	Consumables & supplies	\$1,741.74
E4712	14/11/2024	5092	Quality Publishing Australia	Maps for resale - Visitors Centre	\$1,196.93

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4712	14/11/2024	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$351.00
E4712	14/11/2024	5412	Mr Carpet	Cleaning services	\$187.00
E4712	14/11/2024	5444	Reece Australia Pty Ltd	Plumbing parts & supplies	\$815.80
E4712	14/11/2024	5559	BookEasy Australia Pty Ltd	Bookeasy monthly fee - October 2024	\$910.73
E4712	14/11/2024	5604	Esperance Milk Supply	Milk supplies	\$71.37
E4712	14/11/2024	5622	Subway Esperance	Catering	\$65.00
E4712	14/11/2024	5767	Seek Limited	Advertising positions vacant	\$1,303.50
E4712	14/11/2024	5796	Pink Lake IGA	Consumables & supplies	\$46.00
E4712	14/11/2024	5877	Castletown Chemist	Chemist supplies - EHC	\$174.00
E4712	14/11/2024	5896	Toyota Financial Services	Lease payments	\$443.81
E4712	14/11/2024	6009	McLeods Barristers & Solicitors	Legal advice	\$7,193.85
E4712	14/11/2024	6024	SeatAdvisor Pty Ltd	Ticket sales - October 2024	\$214.56
E4712	14/11/2024	6164	Data 3 Limited	Monthly cloud backup, and Microsoft & Adobe licences	\$39,918.80
E4712	14/11/2024	6179	Bay Of Isles Furniture	Office furniture	\$529.00
E4712	14/11/2024	6221	PFD Food Services Pty Ltd	Consumables	\$944.50
E4712	14/11/2024	6245	B F McLeod	Reimbursement	\$11.40
E4712	14/11/2024	6250	WA Tyre Recovery	Tyres for recycling	\$1,998.70
E4712	14/11/2024	6495	MCM Protection Pty Ltd	Security services	\$5,350.40
E4712	14/11/2024	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$334.80
E4712	14/11/2024	6641	DMS Diesels	Servicing of bush fire brigade plant item	\$5,754.60
E4712	14/11/2024	6894	C.R. Kennedy & Co Pty Ltd.	Parts & services	\$244.20
E4712	14/11/2024	6897	Aptella Pty Ltd	Annual surveyor subscription	\$7,040.00
E4712	14/11/2024	7250	Esperance CWA Holiday Units	Bookeasy sales - Accommodation	\$6,045.80
E4712	14/11/2024	7425	Esperance Cleaning Service	Cleaning services - October 24	\$7,480.00
E4712	14/11/2024	7438	Independence Australia	Nursing products & supplies - EHC	\$258.92
E4712	14/11/2024	7581	T & L Ayers	Rent	\$900.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4712	14/11/2024	7607	C M Collins	Reimbursement	\$99.00
E4712	14/11/2024	7744	J C Ramsell	Reimbursement	\$159.48
E4712	14/11/2024	7803	Dr T W Pearn	Pre-employment medical assessment	\$627.00
E4712	14/11/2024	7879	Drillers Ridge Pty Ltd - 8 Taylor S	Bookeasy sales - Accommodation	\$851.40
E4712	14/11/2024	7945	Choices Flooring Esperance	Carpet replacement - Civic Centre	\$5,912.60
E4712	14/11/2024	7984	SITECH (WA) Pty Ltd	Plant hire & technical support	\$7,260.00
E4712	14/11/2024	8024	C A Poole	Consignment sales	\$20.00
E4712	14/11/2024	8303	Liquor Barons Esperance	Refreshments	\$335.93
E4712	14/11/2024	8419	D Goodes	Reimbursement	\$69.43
E4712	14/11/2024	8459	Condingup Machinery Wreckers	Parts & supplies	\$114.67
E4712	14/11/2024	8467	Dixon Construction	Design & construct Condingup bush fire shed progress payment	\$72,008.09
E4712	14/11/2024	8474	South East Fire and Safety	Fire equipment servicing	\$4,365.66
E4712	14/11/2024	8567	Esperance Mobility Sales & Service	Repairs & parts for mobility equipment - EHC	\$606.80
E4712	14/11/2024	8596	Frontline Fire and Rescue Equipment	Fire equipment & PPE gear	\$10,632.16
E4712	14/11/2024	8689	Esperance Bakery	Catering	\$24.00
E4712	14/11/2024	8783	The Trustee for Recherche Medical	Pre-employment medial assessments	\$250.00
E4712	14/11/2024	8800	South Regional TAFE	Training and education	\$99.30
E4712	14/11/2024	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$3,890.00
E4712	14/11/2024	8933	Aurelia's Ice Creamery and Cafe	Catering - Various	\$632.00
E4712	14/11/2024	8948	TenderLink.com	Tenderlink advertising	\$184.80
E4712	14/11/2024	8955	Esperance Laundry and Linen	Laundry services	\$462.40
E4712	14/11/2024	8968	KAL Engineering Consultants Pty Ltd	Report & consulting services	\$7,381.00
E4712	14/11/2024	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services - October 2024	\$29,469.82
E4712	14/11/2024	8989	Envirolab Services (WA) Pty Ltd	Water testing services	\$9,808.17
E4712	14/11/2024	8994	Information Proficiency	IT support for Kapish K365 implementation	\$110.00
E4712	14/11/2024	9028	Terry White Chemmart Esperance	Chemist supplies - EHC	\$1,662.90

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4712	14/11/2024	9075	WA Library Supplies	Office stationery - Library	\$37.00
E4712	14/11/2024	9093	S C Walsh	Jackpot winnings	\$150.00
E4712	14/11/2024	9108	Bay of Isles Chiropractic Centre	Chiropractic services - EHC	\$65.00
E4712	14/11/2024	9138	Department of Biodiversity Conservation	Plant identification services	\$495.00
E4712	14/11/2024	9147	Key Pest and Weed Control	Pest control inspections and services	\$5,269.00
E4712	14/11/2024	9156	Bluemar Pty Ltd	Test & tag for portable appliances	\$15,245.45
E4712	14/11/2024	9163	Esperance Combined Tyres & Mechanical	Tyres, repairs & parts	\$11,299.25
E4712	14/11/2024	9167	Atlas Interior Design	Refund	\$600.00
E4712	14/11/2024	9207	Datacom Systems (AU) Pty Ltd	Printer supplies	\$287.91
E4712	14/11/2024	9218	Avantgarde Technologies Pty Ltd	Veeam cloud backup & CCTV monthly payment	\$8,579.56
E4712	14/11/2024	9236	T Stewarts Engineering	Steel fabrication - Truck wash	\$21,973.82
E4712	14/11/2024	9237	Esperance Metaland	Parts & supplies	\$31.45
E4712	14/11/2024	9270	William Govans TA Bills Doors and Services	Door servicing and repairs	\$2,502.50
E4712	14/11/2024	9306	Drake-Brockman Building and	Refund	\$110.00
E4712	14/11/2024	9308	Florissons Home Furnishers	Flooring for Coomalbidgup bush fire brigade	\$8,514.94
E4712	14/11/2024	9330	Coastal Climate Choice Pty Ltd	Refrigerator & air-conditioning services	\$6,689.00
E4712	14/11/2024	9383	Casey Australia Tours	Books for resale - Visitors Centre	\$100.00
E4712	14/11/2024	9414	Chadwick Mobile Auto Electrics	Parts & supplies	\$1,441.00
E4712	14/11/2024	9451	The Choppin Block Butchers	Consumables - EHC	\$1,219.57
E4712	14/11/2024	9483	Digrite Nominees	Digger bucket broom for skid steer	\$7,425.00
E4712	14/11/2024	9503	EcoValley Honey - Winton Hughes Was	Consignment sales	\$325.60
E4712	14/11/2024	9531	Esperance Island Cruises	Bookeasy sales - Accommodation	\$2,398.50
E4712	14/11/2024	9558	Mackenzies Electrical Service Pty Ltd	Electrical services	\$302.30
E4712	14/11/2024	9564	South East Auto & Heavy Diesel	Repairs, parts and supplies	\$2,279.68
E4712	14/11/2024	9639	Avon Waste	Rubbish & recycling collections	\$90,597.41
E4712	14/11/2024	9645	TPG Network Pty Ltd	Internet charges	\$130.90

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4712	14/11/2024	9671	R P Western	Consignment sales	\$36.00
E4712	14/11/2024	9783	J C Reynolds	Reimbursement	\$230.00
E4712	14/11/2024	9894	Calibre Care	Mobility equipment - EHC	\$3,398.77
E4712	14/11/2024	10115	MBIT Technologies Pty Ltd	Business SMS service	\$11.00
E4712	14/11/2024	10136	Anything and Everything Esperance	Souvenirs for resale - Visitors Centre	\$227.15
E4712	14/11/2024	10139	Soggybones Pty Ltd	Presenter fee for Edge of the Bay - Part payment	\$4,700.00
E4712	14/11/2024	10142	R-Group International Pty Ltd	Teams phone package - October 2024	\$3,223.83
E4712	14/11/2024	10168	C F Tan	Jackpot winnings	\$150.00
E4712	14/11/2024	10218	D B Ambrose	Gardening services - EHC	\$715.00
E4712	14/11/2024	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$2,197.10
E4712	14/11/2024	10325	V Reck	Administration services - Esperance Biosecurity Association	\$2,640.00
E4712	14/11/2024	10358	Esperance Weekender	Advertising	\$1,233.00
E4712	14/11/2024	10365	Breakaway Esperance	Volunteer meals - EHC	\$253.80
E4712	14/11/2024	10416	J M Smith	Rent	\$600.00
E4712	14/11/2024	10466	35 Degrees South	Consulting services	\$5,632.00
E4712	14/11/2024	10494	Totally Workwear Joondalup (TWW)	Airport uniforms	\$17.60
E4712	14/11/2024	10518	Townzies Turf and Gardens	Gardening services - EHC	\$321.75
E4712	14/11/2024	10564	WA Girl Macrame	Consignment sales	\$45.60
E4712	14/11/2024	10570	Allied Forklifts Pty Ltd	Parts & supplies	\$375.00
E4712	14/11/2024	10612	Esperance Farm Experience	Bookeasy sales - Accommodation	\$154.80
E4712	14/11/2024	10643	Office of the Auditor General	External audit fees	\$83,600.00
E4712	14/11/2024	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$29.52
E4712	14/11/2024	10668	Esri Australia Pty Ltd	Consultation & implementation of mapping system	\$5,016.00
E4712	14/11/2024	10713	Moore Australia Audit (WA)	Audit services	\$770.00
E4712	14/11/2024	10733	Esperance Turf and Landscape	Earthwork services	\$1,501.50
E4712	14/11/2024	10735	Cabcharge Pty Ltd	Taxi services - October 2024	\$268.19

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4712	14/11/2024	10757	In Motion Esperance	Pre-employment medical assessments	\$540.00
E4712	14/11/2024	10800	Airport Consultancy Group - Engineering	Consulting for Airport upgrade	\$36,968.25
E4712	14/11/2024	10848	Retravisio Esperance – JAPMR Pty Ltd	White goods	\$3,251.00
E4712	14/11/2024	10859	BM Electrical WA Pty Ltd (Griffs Electrical)	Electrical services	\$1,575.75
E4712	14/11/2024	10942	Thorp Realty Pty Ltd	Rent	\$1,300.00
E4712	14/11/2024	10956	MBL Food & Packaging T/A South Coast	Consumables	\$5,511.17
E4712	14/11/2024	10958	Newsxpress Esperance Lottery Centre	Office stationery & supplies	\$93.95
E4712	14/11/2024	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$2,568.50
E4712	14/11/2024	11035	Absolute Hot Water & Gas	Plumbing services	\$11,245.17
E4712	14/11/2024	11110	Esperance Outdoor Power Equipment	Tools & supplies	\$1,211.27
E4712	14/11/2024	11115	APLOMB Occupational Therapy	Occupational therapy services - EHC	\$2,343.75
E4712	14/11/2024	11176	Tunstall Healthcare	Monthly pendant monitoring - EHC	\$54.90
E4712	14/11/2024	11179	United Fasteners WA Pty Ltd	Parts & supplies	\$3,943.76
E4712	14/11/2024	11191	Bay Diversified Pty Ltd	Weed control spraying services	\$5,282.13
E4712	14/11/2024	11271	Coldtrek Distribution Group	Consumables - BOILC	\$426.55
E4712	14/11/2024	11316	BreezeConnect	Monthly subscription	\$48.50
E4712	14/11/2024	11322	G M Johnston	Reimbursement	\$98.90
E4712	14/11/2024	11329	Kinetic Communications and Mechanical	Repairs, servicing and parts	\$828.00
E4712	14/11/2024	11334	Laurens Larder	Catering	\$203.50
E4712	14/11/2024	11356	Good Chat Designs	Consignment sales	\$234.00
E4712	14/11/2024	11384	CNE Ag Innovations Pty Ltd	Parts & supplies	\$584.13
E4712	14/11/2024	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$80.00
E4712	14/11/2024	11489	Elexacom	Lighting upgrade - Civic Centre	\$40,368.67
E4712	14/11/2024	11508	Coastmac Pty Ltd T/A Coastmac Trail	Parts & supplies	\$316.25
E4712	14/11/2024	11513	Avis WA	Monthly car hire	\$12,764.15
E4712	14/11/2024	11527	JA Miller & KL Miller T/A Pharkarwee	Wild dogs baiting services	\$4,488.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4712	14/11/2024	11539	M B Lucas	Reimbursement	\$375.00
E4712	14/11/2024	11564	Oldfield Farms	Supply & delivery of gravel	\$113,115.20
E4712	14/11/2024	11607	Eco Bin (Aust) Pty Ltd	Cleaning equipment & supplies	\$1,587.14
E4712	14/11/2024	11618	Esperance Windscreens	Windscreen replacement	\$924.00
E4712	14/11/2024	11626	Jayde Guest Photography & Design	Training & education	\$1,350.00
E4712	14/11/2024	11639	The Trustee for Noble Finlay Trust	Souvenir bags for resale - Visitors Centre	\$1,544.40
E4712	14/11/2024	11640	Patrick B McCarthy T/A Pmac Shapes	Repairs to playground	\$370.00
E4712	14/11/2024	11646	Bayside Play Party Hire	Party hire - BOILC	\$500.00
E4712	14/11/2024	11648	Dept of Climate Change, Energy, the Environment	Referral fees - Native vegetation clearing	\$13,154.00
E4712	14/11/2024	11656	Playground Safety Inspectors Australia	Training & education	\$3,154.25
E4712	14/11/2024	11657	Fire and Safety Australia Pty Ltd	Training & education	\$2,910.00
E4712	14/11/2024	11659	Esperance Toy Library Incorporated	Small community grant funding	\$500.00
E4712	14/11/2024	11660	Cassie Wehrenberg	Staff farewell gift	\$300.00
E4712	14/11/2024	11662	P J Reynolds	Reimbursement	\$103.90
E4712	14/11/2024	11663	L J James	Refund	\$444.00
E4712	14/11/2024	11664	N M Dowling	Reimbursement	\$157.93
E4712	14/11/2024	11667	M J Scrimgeour	Rates refund	\$2,492.22
E4712	14/11/2024	11669	K L Bridges	Rates refund	\$1,513.69
E4712	14/11/2024	11670	H L Oldfield	Refund	\$33.00
E4712	14/11/2024	11671	Stark Training	Training & education	\$3,850.00
E4712	14/11/2024	11672	C A Barlow	Rates refund	\$437.45
E4712	14/11/2024	11673	S T Mansell	Rates refund	\$616.88
E4713	20/11/2024	26	Blackwoods Atkins	Parts & equipment	\$5,957.97
E4713	20/11/2024	47	B E Stearne & Co Pty Ltd	Reticulation supplies	\$8,302.84
E4713	20/11/2024	63	Bunnings Ltd	Hardware & supplies	\$15,939.97
E4713	20/11/2024	77	Cockburn Cement Limited	Cement & pallet charges	\$6,091.80

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4713	20/11/2024	112	Esperance Ag Services	Parts & equipment	\$3,763.53
E4713	20/11/2024	136	Powerplant Motorcycles	Equipment & repairs	\$5,505.65
E4713	20/11/2024	281	Bluescope Distribution P/L	Steel supplies & fabrication	\$332.33
E4713	20/11/2024	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$3,781.96
E4713	20/11/2024	544	Paint Industries Pty Ltd	Road marking paint supplies	\$4,350.45
E4713	20/11/2024	707	Haslams	Protective clothing supplies	\$6,068.28
E4713	20/11/2024	1085	ChemCentre	Water testing services	\$3,435.30
E4713	20/11/2024	1259	South East Petroleum	Fuel supplies	\$167,428.45
E4713	20/11/2024	1307	Feature Paints	Paint supplies	\$233.55
E4713	20/11/2024	1461	Kip & Steve's Mechanical Repairs	Filter stock order & parts	\$18,083.92
E4713	20/11/2024	1485	Freight Lines Group	Freight charges	\$13,087.47
E4713	20/11/2024	1575	GPC Asia Pacific Pty Ltd/Repco	Automotive supplies	\$2,305.87
E4713	20/11/2024	2333	Winc Australia Pty Limited	Office stationery & supplies	\$639.30
E4713	20/11/2024	3366	Bullivants Pty Ltd	Equipment & parts	\$2,769.42
E4713	20/11/2024	3774	Goodchild Enterprises	Battery supplies and services	\$319.00
E4713	20/11/2024	4210	Farm & General EOPP	Fertiliser, parts & equipment	\$39,693.02
E4713	20/11/2024	4647	Marketforce - Omnicom	Advertising	\$1,485.05
E4713	20/11/2024	4648	Wurth Australia Pty Ltd	Hardware & supplies	\$2,783.74
E4713	20/11/2024	5215	Public Transport Authority of WA	TransWA - October 2024	\$7,250.57
E4713	20/11/2024	5908	Heatley Sales Pty Ltd	Parts & supplies	\$440.75
E4713	20/11/2024	6183	Kleen West	Cleanings supplies	\$8,037.18
E4713	20/11/2024	6407	Dell Australia Pty Limited	Electronic supplies & equipment	\$5,064.25
E4713	20/11/2024	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$141,609.76
E4713	20/11/2024	6823	Instant Weighing	Servicing of plant	\$9,448.96
E4713	20/11/2024	6873	WT Hydraulics	Parts & supplies	\$68.58
E4713	20/11/2024	6941	MJB Industries	Construction supplies	\$25,494.91

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4713	20/11/2024	8125	Certex Lifting Pty Ltd	Inspection of equipment	\$297.00
E4713	20/11/2024	8267	Valvoline (Australia) Pty Ltd	Oil & lubricant supplies	\$5,753.00
E4713	20/11/2024	8581	Esperance Camping Galore	Equipment & supplies	\$1,468.90
E4713	20/11/2024	8959	Topsigns	Various signage	\$921.80
E4713	20/11/2024	9006	Corsign WA Pty Ltd	Various signage	\$30,563.50
E4713	20/11/2024	9022	AFGRI Equipment Australia Pty Ltd	Filter parts & supplies	\$795.69
E4713	20/11/2024	9210	McIntosh & Son W.A.	Parts & supplies	\$2,779.49
E4713	20/11/2024	9574	Clarke & Stokes Agriservices Pty Ltd	Parts & supplies including for truck wash	\$95,424.62
E4713	20/11/2024	9657	Super Cheap Auto Pty Ltd	Tools & supplies	\$842.88
E4713	20/11/2024	9948	Rotech Auto-Electrical	Parts, labour and servicing	\$30,275.90
E4713	20/11/2024	10120	Wastetrans WA	Glass recycling services	\$812.24
E4713	20/11/2024	10701	Esperance Truck Pro Pty Ltd	Parts & supplies	\$656.41
E4713	20/11/2024	10993	Etech T/As Esperance Communications	Printing & electronics services including CCTV upgrade	\$30,532.50
E4713	20/11/2024	11082	South East Petroleum - BFB Accounts	Fuel supplies	\$1,351.43
E4713	20/11/2024	11160	Sigma Telford Group	Pool supplies - BOILC	\$1,552.65
E4713	20/11/2024	11546	ASV Sales & Service (WA) Pty Ltd	Repairs to excavator mulcher	\$7,235.23
E4713	20/11/2024	11674	J H Roelofs	Rates refund	\$1,057.00
E4714	21/11/2024	260	Horizon Power	Electricity charges	\$39,208.31
E4714	21/11/2024	290	Telstra	Telephone charges	\$1,157.59
E4714	21/11/2024	2562	Commonwealth Bank of Australia	Merchant fees	\$975.63
E4714	21/11/2024	7580	BP Australia Pty Ltd (6791)	Air BP refuelling	\$3,777.45
E4714	21/11/2024	9997	Sandwai Pty Ltd	Software monthly admin & mobile user	\$2,304.23
E4714	21/11/2024	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$380.80
E4715	22/11/2024	260	Horizon Power	Electricity charges	\$10,556.58
E4715	22/11/2024	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$164.10
E4716	25/11/2024	325	Easton WJ & V	Hire of earthmoving plant	\$19,034.40

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4716	25/11/2024	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$151,305.55
E4716	25/11/2024	2693	Worth Kerbing	Kerbing contracting services	\$17,553.80
E4716	25/11/2024	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$25,877.50
E4716	25/11/2024	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$71,380.65
E4716	25/11/2024	7522	Jacka Trenching and Fencing	Traffic control & line marking	\$16,395.50
E4716	25/11/2024	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour	\$318,551.05
E4716	25/11/2024	8317	Titan Contracting	Mowing services & traffic control	\$44,396.00
E4716	25/11/2024	10615	Quaintrelle (WA) Pty Ltd T/A	Hire of street sweeper	\$44,072.19
E4716	25/11/2024	11537	CB Traffic Solutions Pty Ltd	Traffic control	\$46,609.61
E4717	26/11/2024	32	Australia Post	Postage	\$5,515.07
E4717	26/11/2024	392	Water Corporation	Water usage charges	\$511.38
E4718	28/11/2024	1	Australian Taxation Office	Payroll deduction	\$186,446.71
E4718	28/11/2024	126	Esperance Electrical Service	Electrical services	\$1,832.00
E4718	28/11/2024	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$1,818.30
E4718	28/11/2024	440	Wesfarmers Kleenheat Gas Pty Ltd	Cylinder & gas charges	\$338.24
E4718	28/11/2024	505	Esperance Plumbing Service	Plumbing services	\$6,608.51
E4718	28/11/2024	571	St John Ambulance Association in WA	Event standby	\$510.00
E4718	28/11/2024	800	Civica Pty Limited	Online timesheets implementation	\$9,027.04
E4718	28/11/2024	1045	Stewart & Heaton Clothing Co Pty Ltd	Fire brigade uniforms	\$7,074.45
E4718	28/11/2024	1215	Shire of Esperance Municipal Fund	Client donation - EHC	\$61.00
E4718	28/11/2024	1315	Gibson Soak Water Co	Bottled water supplies	\$146.00
E4718	28/11/2024	1346	Cannon Hygiene Australia Pty Ltd	Sanitary cleaning services	\$4,210.91
E4718	28/11/2024	1470	Express Yourself Printing Esperance	Printing and stationery supplies	\$1,405.25
E4718	28/11/2024	1695	Bay of Isles Mini-Excavators	Plant hire & disposal services	\$440.00
E4718	28/11/2024	1706	Castletown Primary School	Donation - prize night	\$1,464.79
E4718	28/11/2024	1981	Esperance Sportspower	Corporate uniforms	\$885.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4718	28/11/2024	2113	Banksia Medical and Health	Pre-employment medical assessments	\$275.00
E4718	28/11/2024	2246	Cutting Edges Pty Ltd	Equipment parts & supplies	\$3,418.21
E4718	28/11/2024	2496	Professionals Esperance Real Estate	Rent	\$3,360.00
E4718	28/11/2024	2655	The Lions Club of Esperance	Youth day - Sausage sizzle & EHC puddings	\$2,224.00
E4718	28/11/2024	2763	Esperance Lock & Shoe Service	Key & lock supplies & services	\$583.00
E4718	28/11/2024	2828	Department of Fire and Emergency	Emergency Service Levies - Quarter 2 - 2024/25	\$320,298.15
E4718	28/11/2024	3227	Esperance Fire Services	Fire equipment service and maintenance	\$231.00
E4718	28/11/2024	3534	Local Government Professionals	Training & education	\$70.00
E4718	28/11/2024	3835	WA Local Government Association	Training & education	\$544.50
E4718	28/11/2024	3938	C K Mader	Rent	\$171.43
E4718	28/11/2024	4068	Total Asphalt And Traffic Management	Supply & install asphalt	\$218,945.04
E4718	28/11/2024	4308	Esperance Motor Group	New vehicles x 3	\$199,340.60
E4718	28/11/2024	4404	Wren Oil	Oil waste disposal services	\$242.00
E4718	28/11/2024	4567	WA Police Service	National Police checks - EHC	\$36.00
E4718	28/11/2024	4699	Esperance Care Services Inc	Mixed rags	\$75.00
E4718	28/11/2024	4947	Toll Ipec Pty Ltd	Freight charges	\$1,011.73
E4718	28/11/2024	4989	Woolworths Group Limited	Consumables & supplies	\$2,116.00
E4718	28/11/2024	5042	Officeworks Business Direct	Stationery & office supplies	\$1,338.43
E4718	28/11/2024	5295	Komatsu Australia Pty Ltd	Parts & spares	\$5,444.58
E4718	28/11/2024	5307	Tourism Council Western Australia Ltd	Annual membership	\$1,650.00
E4718	28/11/2024	5371	WA Naturally Publications	Books for resale - Visitors Centre	\$256.06
E4718	28/11/2024	5412	Mr Carpet	Carpet cleaning services	\$181.50
E4718	28/11/2024	5466	Horizon Power (Non Energy)	Dixon Park power upgrade	\$6,600.00
E4718	28/11/2024	5622	Subway Esperance	Catering	\$260.00
E4718	28/11/2024	5796	Pink Lake IGA	Consumables	\$317.17
E4718	28/11/2024	5943	Red Dot Stores	Storage supplies	\$54.96

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4718	28/11/2024	6098	R M Hindley	Jackpot winnings	\$150.00
E4718	28/11/2024	6164	Data 3 Limited	Microsoft licenses	\$4,181.65
E4718	28/11/2024	6179	Bay Of Isles Furniture	Office furniture	\$649.00
E4718	28/11/2024	6221	PFD Food Services Pty Ltd	Consumables & supplies	\$234.45
E4718	28/11/2024	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$146.20
E4718	28/11/2024	7043	Connect Call Centre Services	Connect call centre service - October 2024	\$129.42
E4718	28/11/2024	7250	Esperance CWA Holiday Units	Bookeasy sales - Accommodation	\$1,969.40
E4718	28/11/2024	7438	Independence Australia	Nursing products & supplies - EHC	\$2,811.90
E4718	28/11/2024	7460	Auscoinswest	Souvenir coins for resale - Visitors Centre	\$451.00
E4718	28/11/2024	7581	T & L Ayers	Rent	\$900.00
E4718	28/11/2024	7703	Talis Consultants	Consultancy services	\$26,056.25
E4718	28/11/2024	7715	TD Contractors A/L Removal	Earthworks	\$2,796.75
E4718	28/11/2024	7840	T S Kirby	Jackpot winnings	\$150.00
E4718	28/11/2024	7879	Drillers Ridge Pty Ltd - 8 Taylor S	Bookeasy sales - Accommodation	\$1,573.80
E4718	28/11/2024	7932	All West Building Approvals Pty Ltd	Building certification inspection	\$3,850.00
E4718	28/11/2024	8117	Foxtel Cable Television Pty Limited	Foxtel subscription - November 2024	\$155.00
E4718	28/11/2024	8303	Liquor Barons Esperance	Stock for resale - Civic Centre	\$1,589.96
E4718	28/11/2024	8317	Titan Contracting	Mowing services & traffic control	\$54,678.53
E4718	28/11/2024	8334	WBD Pty Ltd	Design consultants - Civic Centre upgrades	\$5,940.00
E4718	28/11/2024	8497	The Print Shop Bunbury	Postcards for resale - Visitors Centre	\$1,097.80
E4718	28/11/2024	8596	Frontline Fire and Rescue Equipment	Fire equipment & PPE gear	\$4,368.70
E4718	28/11/2024	8626	Gower Industries	Tools & supplies	\$470.35
E4718	28/11/2024	8663	Commercial Aquatics Australia Pty Ltd	Pool supplies - BOILC	\$687.50
E4718	28/11/2024	8783	The Trustee for Recherche Medical	Pre-employment medical assessment	\$50.00
E4718	28/11/2024	8800	South Regional TAFE	Training and education	\$524.20
E4718	28/11/2024	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$2,764.15

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4718	28/11/2024	8955	Esperance Laundry and Linen	Laundry services	\$196.00
E4718	28/11/2024	9138	Department of Biodiversity Conservation	Holiday park passes - Visitors Centre	\$7,020.00
E4718	28/11/2024	9147	Key Pest and Weed Control	Pest control inspections and services	\$2,992.00
E4718	28/11/2024	9156	Bluemar Pty Ltd	Engineering services	\$3,993.00
E4718	28/11/2024	9163	Esperance Combined Tyres & Mechanical	Tyres, repairs & parts	\$9,051.50
E4718	28/11/2024	9207	Datacom Systems (AU) Pty Ltd	Audio & electronic equipment	\$2,710.84
E4718	28/11/2024	9236	T Stewarts Engineering	Engineering and fabrication services	\$16,201.66
E4718	28/11/2024	9268	S J Bridge	Reimbursement	\$395.90
E4718	28/11/2024	9306	Drake-Brockman Building and	Refund	\$110.00
E4718	28/11/2024	9307	South Metropolitan TAFE	Training & education	\$122.90
E4718	28/11/2024	9429	Turfmaster Pty Ltd	Turf renovations	\$21,268.50
E4718	28/11/2024	9451	The Choppin Block Butchers	Consumables - EHC	\$514.13
E4718	28/11/2024	9491	Zap Circus	Performance fee	\$2,750.00
E4718	28/11/2024	9503	EcoValley Honey - Winton Hughes	Consignment sales	\$74.00
E4718	28/11/2024	9515	Stabilised Pavements of Australia Pty Ltd	Lime stabilisation for major road construction works	\$345,260.25
E4718	28/11/2024	9531	Esperance Island Cruises	Bookeasy sales - Accommodation	\$459.00
E4718	28/11/2024	9542	MCD Contracting Pty Ltd	Plant hire for fire mitigation	\$9,476.50
E4718	28/11/2024	9558	Mackenzies Electrical Service Pty L	Electrical services	\$1,764.14
E4718	28/11/2024	9639	Avon Waste	Rubbish & recycling collections	\$45,415.78
E4718	28/11/2024	9642	Delnorth Pty Ltd	Guide posts for various road construction projects	\$23,667.50
E4718	28/11/2024	9671	R P Western	Consignment sales	\$38.36
E4718	28/11/2024	9857	D J Kennedy	Gardening services - EHC	\$302.50
E4718	28/11/2024	9894	Calibre Care	Aged care equipment & services	\$10,739.50
E4718	28/11/2024	10111	Universal Marina Systems WA Pty Ltd	Retention final release - Beach lap pool	\$11,847.07
E4718	28/11/2024	10146	S & N Creations	Souvenirs for resale - Visitors Centre	\$774.40
E4718	28/11/2024	10166	GCM Agencies Pty Ltd	Parts & tools	\$240.82

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4718	28/11/2024	10192	Esperance Gutter Cleaning	Gutter cleaning services	\$4,730.00
E4718	28/11/2024	10218	D B Ambrose	Gardening services - EHC	\$357.50
E4718	28/11/2024	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$3,001.82
E4718	28/11/2024	10416	J M Smith	Rent	\$600.00
E4718	28/11/2024	10440	Perth Stabilised Earth	Building materials for Condingup Community Hall	\$1,980.00
E4718	28/11/2024	10518	Townzies Turf and Gardens	Gardening services - EHC	\$396.00
E4718	28/11/2024	10613	33 Degrees Esperance	Staff & volunteer meals - EHC	\$122.00
E4718	28/11/2024	10640	Bitutek Pty Ltd	Supply & install bitumen	\$231,311.91
E4718	28/11/2024	10649	Bitumen Distribution Pty Ltd	Bitumen supplies	\$25,872.00
E4718	28/11/2024	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$66.28
E4718	28/11/2024	10675	Archipelago Apartments	Bookeasy sales - Accommodation	\$792.00
E4718	28/11/2024	10733	Reed Family Trust T/A Esperance Turf	Install reticulation and turf - Wildcherry Dog Park	\$24,493.15
E4718	28/11/2024	10757	In Motion Esperance	Pre-employment medical assessment	\$180.00
E4718	28/11/2024	10858	Jasko Airport Services	Electrical inspection - Airport	\$6,666.00
E4718	28/11/2024	10888	Insculpo Pty Ltd T/A Sheridan's Badges	Staff name badges	\$428.45
E4718	28/11/2024	10890	Trinity Painting and Decorating	Painting services for Condingup Community hall	\$9,900.00
E4718	28/11/2024	10942	Thorp Realty Pty Ltd	Rent	\$1,300.00
E4718	28/11/2024	10956	MBL Food & Packaging T/A South Coast Food Ser	Consumables & supplies	\$4,635.32
E4718	28/11/2024	10958	Newsxpress Esperance Lottery Centre	Stationery & office supplies	\$1,188.00
E4718	28/11/2024	10964	Boulevard News Esperance	Stationery & office supplies	\$81.00
E4718	28/11/2024	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$2,200.00
E4718	28/11/2024	11030	JMAC Building	Building & construction services	\$3,400.00
E4718	28/11/2024	11035	Absolute Hot Water & Gas	Plumbing services	\$4,153.37
E4718	28/11/2024	11048	P M Timms	Reimbursement	\$162.00
E4718	28/11/2024	11058	Howat WA Pty Ltd T/A The Weed Terminator	Mitigation works - Slashing and mulching various areas	\$82,170.00
E4718	28/11/2024	11145	DS Group	Manufacture & supply multiple bin enclosures for town	\$109,494.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4718	28/11/2024	11182	T M McMahon	Reimbursement	\$117.45
E4718	28/11/2024	11191	Bay Diversified Pty Ltd	Weed control spraying services	\$2,979.20
E4718	28/11/2024	11233	Arrows Roding Safety Pty Ltd	New traffic management equipment	\$53,995.48
E4718	28/11/2024	11257	MAXCO Australia Pty Ltd	Outdoor lighting project - Post office	\$4,606.45
E4718	28/11/2024	11356	Good Chat Designs	Consignment sales	\$247.00
E4718	28/11/2024	11401	Levi's Woodworking	Consignment sales	\$24.00
E4718	28/11/2024	11431	Southern Suspension & 4x4 Centre	Servicing, parts & supplies	\$105.00
E4718	28/11/2024	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$92.00
E4718	28/11/2024	11505	J L Freind	Reimbursement	\$215.18
E4718	28/11/2024	11518	Mega Phones	Monthly pendant monitoring - EHC	\$525.00
E4718	28/11/2024	11581	Fitt Resources Pty Ltd	Mini dredge pontoon - Waste management	\$107,540.71
E4718	28/11/2024	11588	Green Thumb Gardening Esperance	Gardening services - BOILC	\$420.00
E4718	28/11/2024	11592	Vision Australia	Medical supplies - EHC	\$63.64
E4718	28/11/2024	11602	J P Ferguson	Reimbursement	\$77.51
E4718	28/11/2024	11618	Esperance Windscreens	Windscreen replacement	\$1,807.26
E4718	28/11/2024	11641	Hairy Lentil	Party hire supplies	\$140.80
E4718	28/11/2024	11661	Orbit Health & Fitness Solutions	Replacement items for gym - BOILC	\$3,047.68
E4718	28/11/2024	11665	F E Technologies PTY LTD	Library furniture	\$19,342.95
E4718	28/11/2024	11668	A-1 Engineering (WA) Pty Ltd	Fire engineering brief advice	\$2,035.00
E4718	28/11/2024	11675	Australian Baroque Ltd	Performance fee - Space Music	\$9,625.00
E4718	28/11/2024	11677	Allup Silica Limited	Rates refund	\$2,278.22
E4718	28/11/2024	11679	M C Hazel	Reimbursement	\$91.00
E4718	28/11/2024	11680	B A Ross	Reimbursement	\$227.43
E4718	28/11/2024	11682	S Runeman	Reimbursement	\$275.90
E4718	28/11/2024	11683	F S Ackroyd	Reimbursement	\$109.05
E4718	28/11/2024	11684	Zinc of Ireland NL	Rates refund	\$2,013.50

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4719	29/11/2024	260	Horizon Power	Electricity charges	\$2,318.83
E4719	29/11/2024	392	Water Corporation	Water usage charges	\$681.55
E4719	29/11/2024	7580	BP Australia Pty Ltd (6791)	Air BP refuelling	\$411.33
E4719	29/11/2024	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$389.62
Total Creditor payments made by EFT from Municipal Fund					5,166,850.98

SHIRE OF ESPERANCE

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 17/12/2024 for confirmation in respect to accounts already paid.

DATE	CREDITOR	PARTICULARS	AMOUNT
25/11/2024	Telstra	Phone charges - Gibson Bush Fire Brigade	\$53.00
1/11/2024	Go Fax	Fax licence	\$29.85
4/11/2024	Mailchimp	Media subscription	\$293.38
5/11/2024	Twilio Sendgrid	Monthly BOILC point of sale subscription	\$140.21
5/11/2024	Go Daddy	Coastal Safety Subscription	\$462.73
8/11/2024	Starlink Internet	Monthly remote internet subscription	\$1,307.00
9/11/2024	Microsoft	Azure cloud storage - Esperance coastal safety	\$2.24
15/11/2024	Notifyre	Virtual MMS monthly subscription	\$22.00
18/11/2024	CPA Australia	Annual membership	\$877.04
21/11/2024	Sonic Health Plus	Pre-employment medical assessment	\$93.50
25/11/2024	Starlink Internet	Starlink monthly subscription - Overflow	\$83.85
25/11/2024	CPA Australia	Annual membership	\$877.04
6/11/2024	Bunnings	Leaving gift	\$300.00
6/11/2024	The Reject Shop	Leaving gift	\$4.00
7/11/2024	DMIRS	High risk licence	\$90.00
12/11/2024	Modest Mounts	Electronics equipment	\$176.95
13/11/2024	Christmas complete	Street decorations	\$323.00
13/11/2024	Christmas complete	Street decorations	\$572.00
15/11/2024	Australian Entomological	Equipment	\$67.55
20/11/2024	Red Dot Stores	Christmas decorations	\$63.82
20/11/2024	Woolworths	Catering	\$16.40
26/10/2024	Uber	Travel - Parks & Leisure WA State Conference - Perth	\$45.99
26/10/2024	REX	Refund for flight	-\$310.00
26/10/2024	REX	Refund for flight	-\$310.00
28/10/2024	Holiday Inn West Perth	Meals - Workers Compensation - Perth	\$84.25
30/10/2024	Tickets Converge Esperance	Conference ticket - Converge Esperance	\$173.35
30/10/2024	Holiday Inn West Perth	Accommodation - Aquatic Technical Operator Training - Perth	\$1,736.67
30/10/2024	The View on Hannans	Accommodation - Pavement, Drainage and Geotechnical Course - Kalgoorlie	\$791.70
30/10/2024	The View on Hannans	Accommodation - Pavement, Drainage and Geotechnical Course - Kalgoorlie	\$791.70
30/10/2024	The View on Hannans	Accommodation - Pavement, Drainage and Geotechnical Course - Kalgoorlie	\$791.70
30/10/2024	The View on Hannans	Accommodation - Pavement, Drainage and Geotechnical Course - Kalgoorlie	\$791.70
31/10/2024	Facebook	Job advertisements	\$264.79
31/10/2024	Crown Metropol Perth	Accommodation - Workers Compensation - Perth	\$180.05
31/10/2024	Ingot Hotel	Accommodation - ACVVS conference - Perth	\$189.43
2/11/2024	Ibis Styles East Perth	Accommodation - Cert III Surveying - Perth	\$1,172.04
2/11/2024	Wattle Grove Motel	Accommodation - AWTM course - Perth	\$163.00
5/11/2024	Aurea Hotel Perth	Accommodation - WAIRC conference - Perth	\$903.35
5/11/2024	Woolworths	Consumables	\$6.00
7/11/2024	REX	Flights - Freedom to Read Workshop - Perth	\$408.95
7/11/2024	REX	Flights - Freedom to Read Workshop - Perth	\$408.95
10/11/2024	Wattle Grove Motel	Accommodation - AWTM course - Perth	\$815.00
12/11/2024	Quest Innaloo	Accommodation - Introduction to Governance in Local Government - Perth	\$191.19
13/11/2024	REX	Flight - Workers Compensation - Perth	\$408.95
13/11/2024	REX	Flight - Cert III Surveying - Perth	\$408.95
14/11/2024	Wattle Grove Motel	Accommodation - AWTM course - Perth	\$148.00
15/11/2024	REX	Flight - The Role of Mayors and Presidents - Perth	\$408.95
16/11/2024	Wattle Grove Motel	Accommodation - AWTM course - Perth	\$79.00
18/11/2024	Uber	Travel - Workers Compensation - Perth	\$34.79
19/11/2024	Uber	Uber account charges	\$5.00
19/11/2024	Auspire	Citizen of the Year awards	\$180.60
19/11/2024	Holiday Inn West Perth	Accommodation - The Role of Mayors and Presidents - Perth	\$249.69
20/11/2024	Australia the Gift	End of year staff party supplies	\$22.35
21/11/2024	Temu	Disputed transaction - Being reimbursed	\$38.07
21/11/2024	Woolworths	Stock for Chambers	\$180.30
21/11/2024	Woolworths	Catering	\$35.80
21/11/2024	Uber	Travel - Cert III Surveying - Perth	\$67.39
22/11/2024	Subway	Catering	\$285.00
23/11/2024	Uber	Travel - Moore Australia Nuts & Bolts Workshop - Perth	\$57.79
25/11/2024	REX	Flight - Pool Operator and Lifeguard Course - Perth	\$408.95
25/11/2024	REX	Flight - Pool Operator and Lifeguard Course - Perth	\$408.95
29/10/2024	REX	Flight - Pool Operator and Lifeguard Course - Perth	\$830.55
5/11/2024	Holiday Inn West Perth	Accommodation - Pool Operator and Lifeguard Course - Perth	\$722.52

SHIRE OF ESPERANCE

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 17/12/2024 for confirmation in respect to accounts already paid.

DATE	CREDITOR	PARTICULARS	AMOUNT
7/11/2024	Studio Pilates International	Gym equipment	\$192.10
15/11/2024	Vend Pos	Point of sale monthly subscription - Visitors Centre	\$189.05
19/11/2024	Esperance Post Office	Stationery	\$23.98
8/11/2024	Woolworths	Supplies for Annual Youth Event	\$328.80
28/10/2024	Kmart	Civic Centre supplies	\$70.00
31/10/2024	Ecoboy Pty Ltd	Stock for Civic Centre bar	\$391.00
1/11/2024	Ecoboy Pty Ltd	Stock for Civic Centre bar	\$159.98
1/11/2024	Dominos Esperance	Volunteer meals	\$82.56
1/11/2024	Woolworths	Stock for Civic Centre bar	\$66.00
4/11/2024	Bunnings	Supplies for Youth Day event	\$27.72
4/11/2024	Boulevard News Esperance	Supplies for Youth Day event	\$7.50
4/11/2024	The Toy Station	Supplies for Youth Day event	\$90.96
4/11/2024	Woolworths	Supplies for Youth Day event	\$180.00
4/11/2024	Woolworths	Supplies for Youth Day event	\$14.10
4/11/2024	The Reject Shop	Supplies for Youth Day event	\$3.75
5/11/2024	Bunnings	Supplies for Youth Day event	\$7.50
5/11/2024	Spotlight	Supplies for Edge of the Bay event	\$54.99
5/11/2024	Woolworths	Supplies for Youth Day event	\$4.00
5/11/2024	Direct Import	Sky Dancers for Edge of the Bay event	\$2,119.32
5/11/2024	The Reject Shop	Supplies for Youth Day event	\$6.00
6/11/2024	Woolworths	Supplies for Youth Day event	\$24.65
6/11/2024	Woolworths	Supplies for Youth Day event	\$60.50
7/11/2024	Packing Tape Shop	Supplies for Civic Centre	\$321.58
7/11/2024	The Reject Shop	Supplies for Youth Day event	\$5.50
9/11/2024	Subway	Volunteer meals	\$115.90
11/11/2024	Bunnings	Supplies for events	\$78.75
11/11/2024	Woolworths	Voucher for Youth Day event	\$400.00
11/11/2024	Bamboo Bubbles	Supplies for Edge of the Bay event	\$365.00
12/11/2024	Modern Teaching Aids	Supplies for Youth Day event	\$104.21
12/11/2024	Bunnings	Supplies for Youth Day event	\$26.68
12/11/2024	Kmart	Supplies for Youth Day event	\$8.00
13/11/2024	The Toy Station	Pride Awards	\$99.99
14/11/2024	Mannys Fitzroy	Equipment for Civic Centre	\$390.00
14/11/2024	Down to Earth Esperance	Raffle prize for Youth Day event	\$500.00
20/11/2024	Woolworths	Stock for Civic Centre kiosk	\$98.50
20/11/2024	Down to Earth Esperance	Winter Wonderland tech voucher	\$200.00
22/11/2024	Bunnings	Event supplies	\$248.12
22/11/2024	Woolworths	Event supplies	\$29.60
22/11/2024	Barbeques Galore Esperance	Event supplies	\$69.99
23/11/2024	The Deli King	Prize for Seniors Dinner event	\$25.00
23/11/2024	New Moon Van	Prize for Seniors Dinner event	\$20.00
23/11/2024	Centre Cinema Tickets	Prize for Seniors Dinner event	\$30.48
26/10/2024	Woolworths	Food - Kitchen - EHC	\$287.38
26/10/2024	Woolworths	Food - Kitchen - EHC	\$39.00
28/10/2024	Woolworths	Food - Kitchen - EHC	\$349.74
29/10/2024	Woolworths	Food - Kitchen - EHC	\$250.29
30/10/2024	Bunnings	Water softener salt - EHC	\$25.98
4/11/2024	Woolworths	Food - Kitchen - EHC	\$205.67
4/11/2024	Woolworths	Food - Kitchen - EHC	\$131.54
5/11/2024	Woolworths	Food - Kitchen - EHC	\$321.33
7/11/2024	Woolworths	Food - Kitchen - EHC	\$349.97
7/11/2024	Woolworths	Food - Kitchen - EHC	\$19.60
7/11/2024	Woolworths	Food - Kitchen - EHC	\$9.60
8/11/2024	Woolworths	Food - Kitchen - EHC	\$289.31
11/11/2024	Woolworths	Food - Kitchen - EHC	\$440.00
11/11/2024	The Reject Shop	Catering supplies	\$42.00
12/11/2024	Woolworths	Food - Kitchen - EHC	\$399.34
4/11/2024	Kmart	Office supplies	\$18.00
8/11/2024	Netflix	Monthly subscription - EHC	\$18.99
11/11/2024	Castletown Service Station	Fuel supplies	\$60.23
12/11/2024	Kolor Kode	Office supplies	\$137.50
12/11/2024	Mega Office Supplies	Office stationery and supplies	\$132.22

SHIRE OF ESPERANCE

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 17/12/2024 for confirmation in respect to accounts already paid.

DATE	CREDITOR	PARTICULARS	AMOUNT
12/11/2024	Kmart	Office stationery and supplies	\$69.00
17/11/2024	Xero	Monthly subscription	\$70.00
18/11/2024	Woolworths	Catering	\$76.81
18/11/2024	Mercure Perth Hotel	Accommodation - LG Spatial Data Roundtable & GDV Hub Workshop - Perth	\$256.04
		Total Credit Card Purchases 26/10/2024 - 26/11/2024	31,368.27

Item: 12.3.5

Financial Services Report - December 2024

Author/s	Roselyn Hamilton Sarah Bridge	Manager Financial Services Corporate Accountant
Authorisor/s	Felicity Baxter	Director Corporate and Community Services

File Ref: D24/34850

Executive Summary

To present to Council the Monthly Financial Report for the period ending 30 November 2024.

Strategic Implications

Council Plan 2022 – 2032

Leadership

A financially sustainable and supportive organisation achieving operational excellence

Attachments

A₁. Monthly Financial Report - November 2024

Officer's Recommendation

That Council receive the attached report entitled Monthly Financial Report for the month of November 2024.

Voting Requirement Simple Majority



SHIRE OF ESPERANCE

MONTHLY FINANCIAL MANAGEMENT REPORTS

(Incorporating Statement of Financial Activity)

NOVEMBER 2024

CORPORATE & COMMUNITY SERVICES

MANAGER FINANCIAL SERVICES COMPILATION REPORT

MEETING DATE:	17 DECEMBER 2024
ACCOUNTING PERIOD:	PERIOD ENDED 30 NOVEMBER 2024
MATERIALITY THRESHOLD:	\$100,000 OR 10%

OVERVIEW

The Statement of Financial Activity is presented on page 3 and shows a surplus at 30 November of \$24,943,410.

RATES COLLECTED

Rates collected at the end of November were 83.38%. Collections at the same time last year were 86.23%.

2024-2025 FINANCIAL YEAR

In November, Council approved the Audit Report for 2023/2024 and associated budget changes.

Mid Year Budget Review meetings have commenced with officers and will continue throughout December and January. The document will go to the Audit Committee and be presented to Council in the first quarter of 2025.

REGIONAL EXPRESS PTY LTD

The Shire is in communication with the administrators of Regional Express Pty Ltd. A proof of debt has been lodged to the value of \$440,587.41 up to the 30th July 2024, when administration commenced.

WORKING CAPITAL

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of November is \$24,943,410. The surplus is shown on the bottom of the Statement of Financial Activity on page 3 and also on the Composition of Net Current Assets on page 5. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$62,119,066 and this is shown on the Statement of Financial Position. Reserve balance is \$40,551,997, also shown on the Statement of Financial Position.

Sarah Bridge
Corporate Accountant

**SHIRE OF ESPERANCE
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

	2024-25 Budget	2024-25 Budget YTD	2024-25 Actual YTD
	\$	\$	\$
Revenue			
Rates	26,851,952	26,733,851	26,823,945
Grants, subsidies and contributions	9,536,704	3,994,130	3,152,682
Fees and charges	11,015,415	6,323,019	6,422,198
Interest revenue	1,719,500	389,113	518,396
Other revenue	2,377,091	696,141	321,270
	<u>51,500,662</u>	<u>38,136,254</u>	<u>37,238,491</u>
Expenses			
Employee costs	(23,271,943)	(9,528,402)	(8,868,102)
Materials and contracts	(18,626,639)	(5,014,464)	(6,463,308)
Utility charges	(1,434,221)	(563,961)	(452,829)
Depreciation	(23,403,044)	(9,696,638)	(9,665,340)
Finance costs	(67,478)	(15,796)	(12,834)
Insurance	(988,511)	(1,001,078)	(787,327)
Other expenditure	(786,355)	(299,045)	(239,957)
	<u>(68,578,191)</u>	<u>(26,119,384)</u>	<u>(26,489,696)</u>
	(17,077,529)	12,016,870	10,748,794
Capital grants, subsidies and contributions	20,074,997	2,958,717	5,283,151
Profit on asset disposals	120,940	-	819
Loss on asset disposals	(51,039)	-	-
	<u>20,144,898</u>	<u>2,958,717</u>	<u>5,283,970</u>
Net result for the period	3,067,369	14,975,587	16,032,764
Other comprehensive income for the period			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Changes in asset revaluation surplus	-	-	-
Total other comprehensive income for the period	-	-	-
Total comprehensive income for the period	3,067,369	14,975,587	16,032,764

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

	2024-25 Budget (a)	2024-25 Budget YTD (b)	2024-25 Actual YTD (c)	2024-25 Variance	
	\$	\$	\$	\$(c)-(b)	% ((c)-(b))/(b)
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	26,851,952	26,733,851	26,823,945	90,094	0%
Grants, subsidies and contributions	8,538,021	3,994,130	3,152,682	(841,448)	-21% ◆
Fees and charges	11,015,415	6,323,019	6,422,198	99,179	2%
Interest revenue	1,719,500	389,113	518,396	129,283	33% ◆
Other revenue	2,377,091	696,141	321,270	(374,871)	-54% ◆
Profit on asset disposals	120,940	-	819	819	
	50,622,919	38,136,254	37,239,310	(896,944)	-2%
Expenditure from operating activities					
Employee costs	(23,271,943)	(9,528,402)	(8,868,102)	660,300	-7% ◆
Materials and contracts	(18,626,639)	(5,014,464)	(6,463,308)	(1,448,844)	29% ◆
Utility charges	(1,434,221)	(563,961)	(452,829)	111,132	-20% ◆
Depreciation	(23,403,044)	(9,696,638)	(9,665,340)	31,298	0%
Finance costs	(67,478)	(15,796)	(12,834)	2,962	-19% ◆
Insurance	(988,511)	(1,001,078)	(787,327)	213,751	-21% ◆
Other expenditure	(786,355)	(299,045)	(239,957)	59,088	-20% ◆
Loss on asset disposals	(51,039)	-	(49,892)	(49,892)	
	(68,629,230)	(26,119,384)	(26,539,589)	(420,205)	2%
TOTAL OPERATING ACTIVITIES	(18,006,311)	12,016,870	10,699,721	(1,317,149)	-11%
NON-OPERATING ACTIVITIES					
Inflows from non-operating activities					
Capital grants, subsidies and contributions	20,074,997	2,958,717	5,283,151	2,324,434	79% ◆
Proceeds from disposal of assets	1,290,500	170,430	96,974	(73,456)	-43% ◆
Proceeds - self supporting loans	404,456	70,153	70,153	(0)	0%
Proceeds on other loans and receivables	2,434,907	-	-	-	
	24,204,860	3,199,300	5,450,278	2,250,978	70%
Outflows from non-operating activities					
Payments for land held for resale	(1,230,000)	(1,000,000)	-	1,000,000	-100% ◆
Payments for property, plant and equipment	(23,605,822)	(4,024,214)	(3,595,584)	428,630	-11% ◆
Payments for construction of infrastructure	(23,145,666)	(7,751,816)	(8,339,523)	(587,707)	8% ◆
Repayment of Borrowings	(461,775)	(37,245)	(37,245)	0	0%
	(48,443,263)	(12,813,275)	(11,972,351)	840,924	-7%
TOTAL NON-OPERATING ACTIVITIES	(24,238,403)	(9,613,975)	(6,522,074)	3,091,901	-32%
NON CASH AMOUNTS EXCLUDED					
Depreciation	23,403,044	9,696,638	9,665,340	(31,298)	0%
Loss on asset disposals	51,039	-	49,892	49,892	
Profit on asset disposals	(120,940)	-	(819)	(819)	
Provisions & accruals	279,652	(17,198)	60,954	78,152	-454% ◆
Movement of Non-Current Receivables	-	-	4,582	4,582	
TOTAL NON-CASH AMOUNTS EXCLUDED	23,612,795	9,679,440	9,779,949	100,509	1%
MOVEMENT IN SURPLUS OR DEFICIT					
Surplus at the start of the financial year	4,219,909	4,219,909	4,219,909	-	0%
Amount attributable to operating Activities	(18,006,311)	12,016,870	10,699,721	(1,317,149)	-11%
Amount attributable to non-operating Activities	(24,238,403)	(9,613,975)	(6,522,074)	3,091,901	-32%
Non-cash amounts excluded	23,612,795	9,679,440	9,779,949	100,509	1%
Reserve Movements	14,367,552	7,177,717	6,765,904	(411,813)	-6% ◆
Surplus/(deficit) remaining after the imposition of general rates	(44,458)	23,479,961	24,943,410	1,463,449	6%

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

	2024-25 YTD	2023-24 Actuals
	\$	\$
CURRENT ASSETS		
Cash & cash equivalents	62,119,066	48,988,393
Trade & other receivables	8,705,680	2,611,360
Inventories	1,500,202	1,346,118
TOTAL CURRENT ASSETS	72,324,948	52,945,871
NON-CURRENT ASSETS		
Other receivables	1,096,234	1,100,816
Inventories	3,305,969	3,305,969
Property, plant & equipment	102,396,165	103,807,275
Infrastructure	587,883,603	595,440,978
TOTAL NON-CURRENT ASSETS	694,681,971	703,655,038
TOTAL ASSETS	767,006,919	756,600,909
CURRENT LIABILITIES		
Trade & other payables	3,153,847	5,416,737
Borrowings	471,960	471,960
Provisions	3,921,386	3,784,031
Other current liabilities	429,954	-
TOTAL CURRENT LIABILITIES	7,977,147	9,672,728
NON-CURRENT LIABILITIES		
Borrowings	1,633,335	1,633,335
Provisions	6,634,435	6,634,435
TOTAL NON-CURRENT LIABILITIES	8,267,770	8,267,770
TOTAL LIABILITIES	16,244,917	17,940,498
NET ASSETS	750,762,002	738,660,411
EQUITY		
Revaluation surplus	376,780,596	376,780,596
Reserve accounts	40,551,997	40,139,884
Retained surplus	333,429,409	321,739,931
TOTAL EQUITY	750,762,002	738,660,411

**SHIRE OF ESPERANCE
COMPOSITION OF NET CURRENT ASSETS
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

	2024-25 YTD	2023-24 Actuals
	\$	\$
CURRENT ASSETS		
Cash & cash equivalents	62,119,066	48,988,393
Trade & other receivables	8,705,680	2,961,505
Inventories	1,500,202	1,346,117
TOTAL CURRENT ASSETS	72,324,948	53,296,015
CURRENT LIABILITIES		
Trade & other payables	3,153,847	5,777,070
Borrowings	471,960	461,774
Provisions	3,921,386	3,784,029
Other current liabilities	429,954	-
TOTAL CURRENT LIABILITIES	7,977,147	10,022,873
NET ASSETS	64,347,801	43,273,142
Less: Total adjustments to net current assets	(39,404,391)	(39,053,233)
Closing funding surplus/(deficit)	24,943,410	4,219,909
Current assets and liabilities excluded from budgeted deficiency		
Adjustments to net current assets		
Less: Reserve account	(40,551,997)	(40,139,885)
Less: Financial assets at amortised costs - Self Supporting Loans	(404,455)	(404,455)
Less: Land held for resale	(800,000)	(800,000)
Add: Current liabilities not expected to be cleared at end of year		
-Current portion of lease liabilities	10,186	10,186
-Current portion of borrowings	461,774	461,774
-Current portion of employee benefit expense held in reserve	1,880,101	1,819,147
Toal adjustments to net current assets	(39,404,391)	(39,053,233)

**SHIRE OF ESPERANCE
EXPLANATION OF MATERIAL VARIANCES
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$100,000 or 10.00%.

Description	Var. \$	Var. %
	\$	%
Revenue from operating activities		
Grants, subsidies and contributions	(841,448)	(21.07%)
Timing on payments from Department of Health and NDIS WA for CHSP and NDIS funding has changed, resulting in variances in budget expectations. There are also less EHC package clients resulting in less funding being received.		Timing
Interest revenue	129,283	33.23%
Slight rise in interest revenue on rates compared to budget expectations, largely due to valuation increases impacting on instalment interest. Interest earnings on reserves also higher than budget expectations.		Permanent
Other revenue	(374,871)	(53.85%)
First insurance payment for the Esperance Indoor Stadium Flooring Repair not yet received. Bus stop upgrade income not yet received.		Timing
Expenditure from operating activities		
Employee costs	660,300	(6.93%)
Variance due to EHC and outside works salaries and outside works overhead recovery. BOILC salaries are also contributing to variance due to changes to salary allocations; this will be reviewed and adjusted at mid-year budget review.		Permanent
Materials and contracts	(1,448,844)	28.89%
Payments have been made on Esperance Indoor Stadium flooring repairs and Civic Centre building maintenance ahead of budget schedule.		Timing
Utility charges	111,132	(19.71%)
Utilities have been moved over to a direct debit payment system which will result in differences in budgeted timing of expenses.		Timing
Finance costs	2,962	(18.75%)
Variance due to self supporting loan interest payments. These are on track as per WATC for 2024/2025.		Timing
Insurance	213,751	(21.35%)
Difference attributed to asset insurance which came in lower than budgeted. Adjustments to asset insurance may come in during the year.		Permanent
Other expenditure	59,088	(19.76%)
Community Grants claims by community groups are running behind budget expectations. SES operating grant instalment to be paid.		Timing
Inflows from non-operating activities		
Proceeds from capital grants, subsidies and contributions	2,324,434	78.56%
Roads to Recovery, BlackSpot and Main Roads funding has been received earlier than budget expectations. LRCI funding for GMS works received ahead of budget expectations.		Timing

Proceeds from disposal of assets	(73,456)	(43.10%)
Delay in receiving new road making plant has resulted in proceeds from disposal of existing plant to be behind budget expectations. Disposals not expected until February 2025.		Timing
Outflows from non-operating activities		
Payments for land held for resale	1,000,000	(100.00%)
Work not yet commenced on Flinders Development.		Timing
Payments for property, plant and equipment	428,630	(10.65%)
Variance largely due to delays in receiving new plant, particularly heavy plant.		Timing
Payments for construction of infrastructure	(587,707)	7.58%
Roads and Streets works has increased and is now tracking ahead of budget scheduling.		Timing
Reserve Movements	(411,813)	(5.74%)
Interest earnings have been transferred to reserves.		Permanent



OTHER REPORTS AND GRAPHS

NOVEMBER 2024

SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.22 M	\$4.22 M	\$4.22 M	\$0.00 M
Closing	(\$0.04 M)	\$23.48 M	\$24.94 M	\$1.46 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$21.57 M	34.7%
Restricted Cash	\$40.55 M	65.3%

Payables		
	\$	% Outstanding
Trade Payables	(\$3.15 M)	
0 to 30 Days	(\$0.03 M)	100.0%
Over 30 Days	\$0.00 M	0.0%
Over 90 Days	\$0.00 M	0.0%

Receivables		
	\$	% Collected
Rates Receivable	\$5.41 M	83.4%
Trade Receivable	\$0.80 M	% Outstanding
Over 30 Days	\$0.36 M	44.8%
Over 90 Days	\$0.44 M	55.2%

Key Operating Activities

Amount attributable to operating			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$18.01 M)	\$12.02 M	\$10.70 M	(\$1.32 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$26.82 M	
YTD Budget	\$26.73 M	0.3%

Grants and Contributions		
	\$	% Variance
YTD Actual	\$3.15 M	
YTD Budget	\$3.99 M	(21.1%)

Fees and Charges		
	\$	% Variance
YTD Actual	\$6.42 M	
YTD Budget	\$6.32 M	1.6%

Refer to Statement of Financial Activity

Key Non-Operating Activities

Amount attributable to non-operating			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$24.24 M)	(\$9.61 M)	(\$6.52 M)	\$3.09 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.10 M	
Adopted Budget	\$0.17 M	(43.1%)

Asset Acquisition		
	\$	% Spent
YTD Actual	(\$11.94 M)	
Adopted Budget	(\$12.78 M)	(6.6%)

Capital Grants		
	\$	% Received
YTD Actual	\$5.28 M	
Adopted Budget	\$2.96 M	78.6%

Borrowings	
Principal repayments	\$0.04 M
Interest expense	\$0.01 M

Reserves	
Reserves balance	\$40.55 M
Net Movement	\$0.41 M

This information is to be read in conjunction with the accompanying Financial Statements and notes.

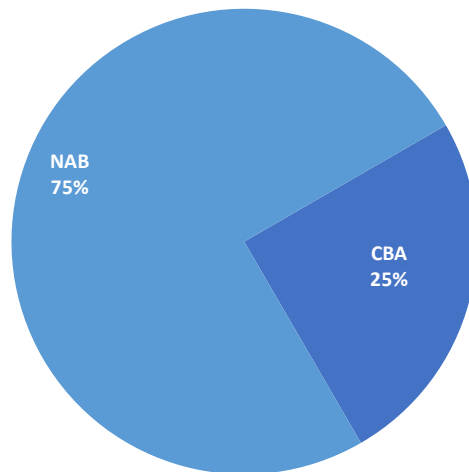
**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

2 KEY INFORMATION - INVESTMENTS

Shire policy directs that a maximum of 80% can be held with any one institution at a time.

(a) Cash investments

Diversification of Investments



Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
NAB	\$ 4,000,000	5.30%	182	20-Jan-25	Term Deposit - Reserve
NAB	\$ 3,000,000	5.30%	210	14-Feb-25	Term Deposit - Reserve
NAB	\$ 4,000,000	5.30%	242	24-Mar-25	Term Deposit - Reserve
NAB	\$ 5,000,000	4.95%	90	21-Jan-25	Term Deposit - Reserve
NAB	\$ 5,000,000	5.00%	120	19-Feb-25	Term Deposit - Reserve
NAB	\$ 3,000,000	5.00%	150	21-Mar-25	Term Deposit - Reserve
NAB	\$ 5,000,000	5.05%	180	22-Apr-25	Term Deposit - Reserve
NAB	\$ 4,000,000	5.00%	120	19-Feb-25	Term Deposit - Muni
NAB	\$ 4,000,000	5.00%	150	21-Mar-25	Term Deposit - Muni
CBA	\$ 2,000,000	4.78%	90	20-Jan-25	Term Deposit - Muni
NAB	\$ 4,000,000	5.00%	120	27-Feb-25	Term Deposit - Muni
CBA	\$ 7,279,664	4.30%	N/A	N/A	Business Online Saver - Muni
CBA	\$ 0	0.25%	N/A	N/A	Cash Deposit A/C - Muni
CBA	\$ 4,369,669	4.30%	N/A	N/A	Business Online Saver - Reserves
CBA	\$ 647	0.25%	N/A	N/A	Cash Deposit A/C - Reserves
	\$ 54,649,980				

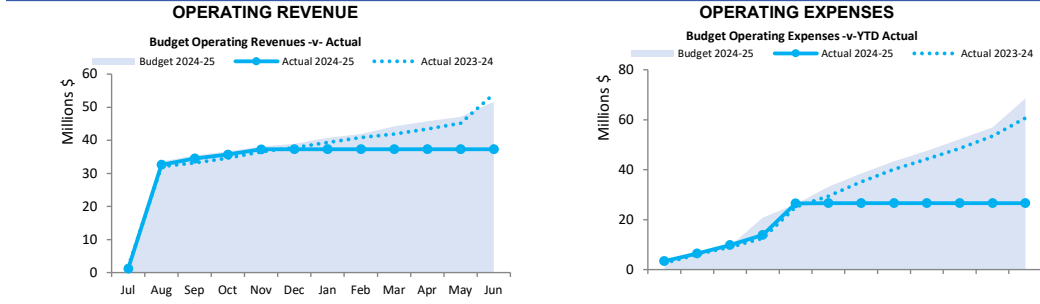
(b) Investment Interest Earnings

	Budget	YTD Interest
Municipal	222,427	67,052
Reserve	88,281	342,138

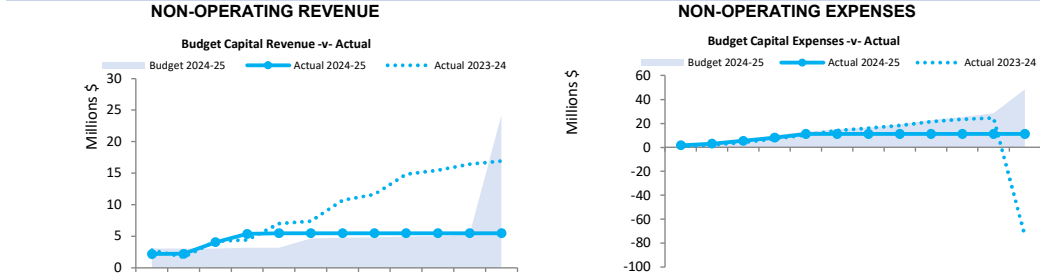
**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

3 KEY INFORMATION - GRAPHICAL

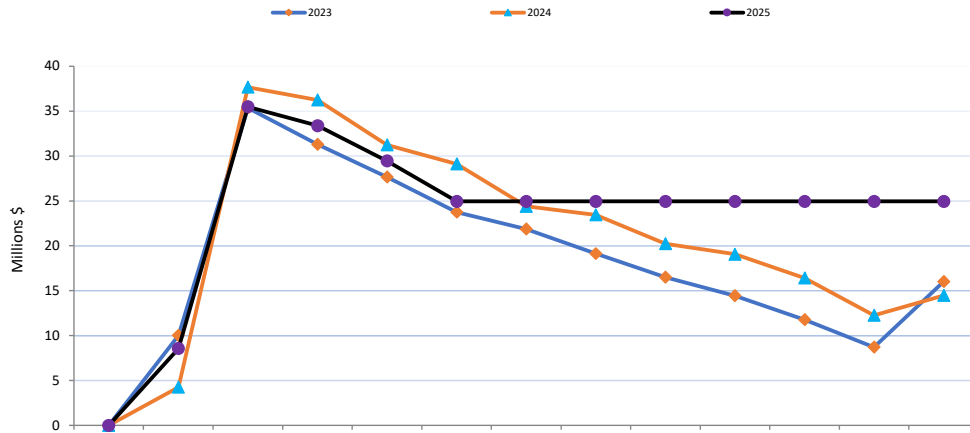
OPERATING ACTIVITIES



NON-OPERATING ACTIVITIES



LIQUIDITY



Liquidity is a modified current position which consists of un-restricted cash, debtors and inventories less payables and provisions for annual leave.

A surplus is indicated by a positive figure and a deficit is indicated as a negative number.

The purpose of the graph is to trace the progressive values of the liquidity surplus(deficit) which shows on the "Statement of Financial Activity" in each month's financial report.

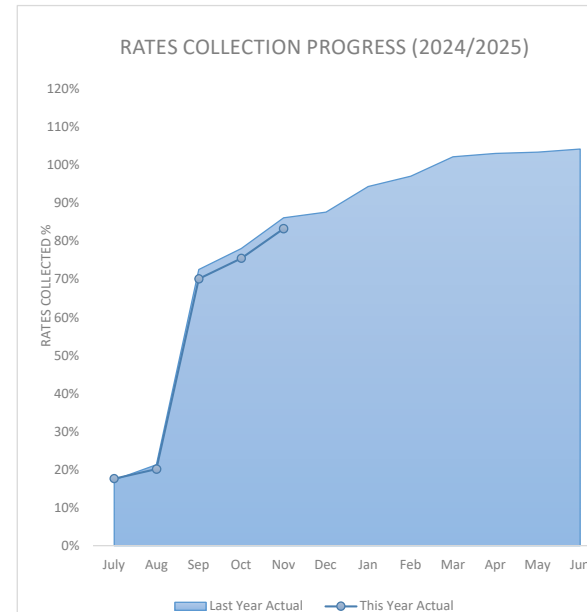
The current year to date value is graphed against the immediate past year as a comparative.

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

4 SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS

Outstanding Rates 2024/25

Arrears at 1st July 2024	226,846
Pensioner Deferred Rates at 1st July 2024	110,799
Rates Levied	25,593,070
Waste Charges Levied	3,879,107
ESL Levied	986,874
Other Charges Levied	99,798
Total Levied 2024/2025	30,558,849
Less Collections	(25,806,038)
Total Current and Arrears Outstanding	5,121,031
% Collected	83.38%
Pensioners on Instalments	264,059
Non Pensioners on Instalments	4,407,363
Pensioners with Due Date 30/6/2025	116,510
Outstanding with no Instalment Option	806,091
Prepayments	(514,215)
Interims	41,222
Total Current and Arrears Outstanding	5,121,030



**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

5 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance
				\$
	2024/25 Budget Estimated Surplus/(Deficit)			44,458
W4526	Esperance Indoor Stadium - Floor Repair	S0824-125	(1,280,000)	(1,235,542)
W4526	Insurance Claim	S0824-125	1,393,000	157,458
	Building Maintenance Reserve	S0824-125	(113,000)	44,458
	Adjust opening surplus for 2023/2024 actuals	O1124-078	998,863	1,043,321
	Capital grants, subsidies & contributions	O1124-079	(998,863)	44,458
	Amended Budget as per Council Resolution			44,458

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

6 GENERAL RECEIVABLES

	Current	30 Days	60 Days	90 Days	90+Days	Total
	\$	\$	\$	\$	\$	\$
General Receivables	294,436	28,783	2,024	872	443,985	770,101
Percentage	38.23%	3.74%	0.26%	0.11%	57.65%	

90+Days Represented by:

Government Grants						0
Contributions & Reimbursements						0
Loan Repayments						0
Fees and Charges						443,985
Private Works						0
Proceeds Sale of Assets						0
						<u>443,985</u>

Amounts shown above include GST (where applicable)

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

7 TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 2023-2024	Balance 30-November-2024
Contributions to Public Open Space	212,010	
Shire of Esperance		50,946
S D Staines		17,237
Fiume Nel Terra Developments Pty Ltd		116,074
Esplanade Investments		31,629
Other	1,679	
Health Department of WA - CLAG Funding		1,124
Shire of Esperance Trust Fund - CLAG Funding		555
General Bonds - Interest Bearing	484,970	
Esperance Bay Turf Club - Optus Rent of Land Turf Club		13,768
Activ Foundation Inc - Community Fundraising		20,595
Indoor Sports Stadium Mangement - GMS Funds		456,068
Adventureland Management Committee Inc		3,405
Telstra Corporation Ltd		5,538
Totals	698,659	716,939

12.4 EXECUTIVE SERVICES

Item: 12.4.1

Information Bulletin - December 2024

Author/s	Chantelle Hoffrichter	Executive Assistant
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D24/34202

Applicant

Internal

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Attachments

- A↓. Information Bulletin - December 2024
- B↓. Council Priorities Summary - Corporate Performance - November 2024
- C↓. Small Grants - Community Grants Program

Officer's Recommendation

That Council accepts:

- 1. Information Bulletin – November 2024**
- 2. Council Priorities Summary – Corporate Performance – November 2024**
- 3. Small Grants – Community Grants Program**

Voting Requirement

Simple Majority

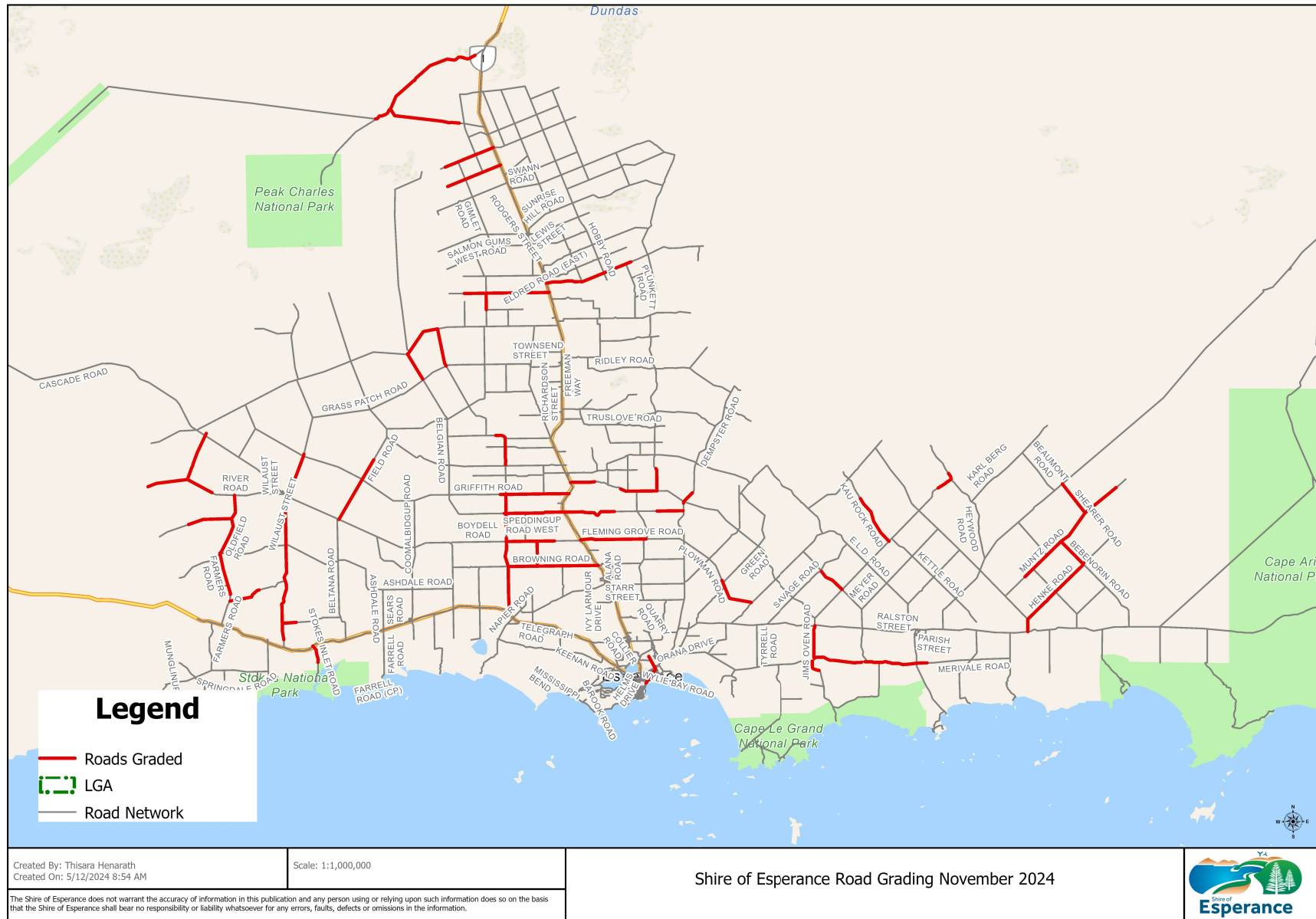


INFORMATION BULLETIN

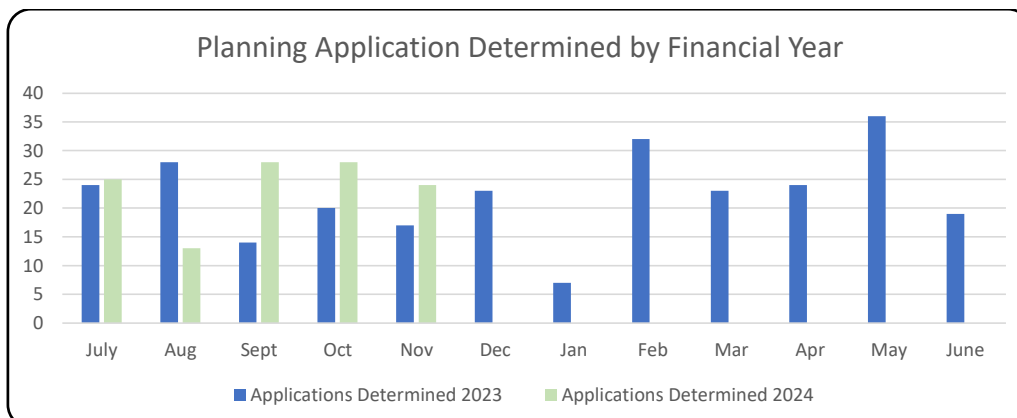
ORDINARY COUNCIL MEETING

November 2024





Planning Services Applications – November 2024

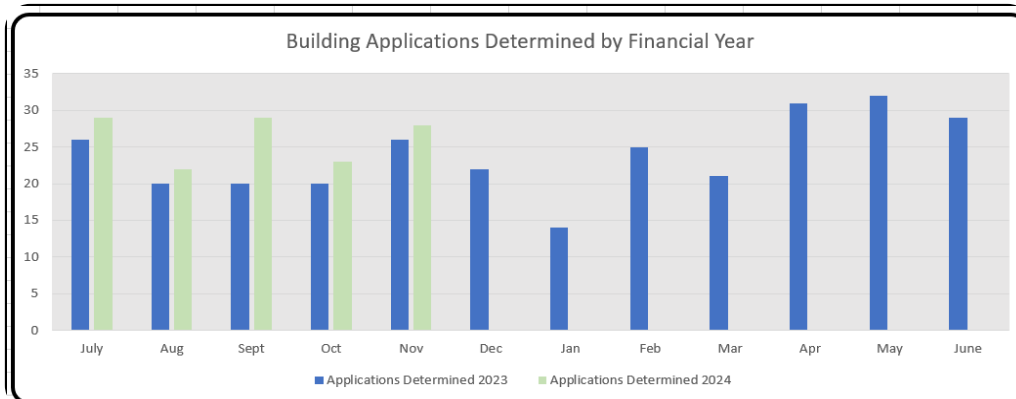


Property	Proposal
3587 Merivale Road CONDINGUP	Resource Recovery Centre
6 McCarthy RD BANDY CREEK	Dwelling - Alterations / Additions
Lot 530 Eleven Mile Beach RD PINK LAKE	Outbuilding (Shed)
6 George ST SINCLAIR	Residential Building
S/L 49 Merivale RD MYRUP	Outbuilding (Shed)
185 Connolly ST WEST BEACH	Dwelling - Single House
43 Thistle AVE BANDY CREEK	Outbuilding (Shed)
Lot 800 Amaroo GLD PINK LAKE	Dwelling - Ancillary
Lot 34 Shark Lake RD MONJINGUP	Industrial Building
8 Springfield ST WEST BEACH	Dwelling - Single House
181 Quarry RD MYRUP	Water Tank
920 Grigg RD SCADDAN	Dwelling - Single House
181 Quarry RD MYRUP	Dwelling - Single House
12 Shelden RD CHADWICK	Place of Worship
9 Phillips ST WEST BEACH	Dwelling - Single House
75 Dempster ST ESPERANCE	Freestanding Sign
5 Griffin ST WEST BEACH	Warehouse / Storage
90 Pink Lake RD SINCLAIR	Outbuilding (Shed)
16 Daphne ST CASTLETOWN	Outbuilding (Shed)
2/177 Goldfields RD CASTLETOWN	Carport / Verandah / Patio
17 Dauphin CRES CASTLETOWN	Outbuilding (Shed)
17 Eyre ST ESPERANCE	Aged Care Facility

Specific Comments relating to Monthly Statistics

- Resource Recovery Centre is a composting facility.
- Aged Care facility was a proposed kitchen at the aged care facility.
- 6 Outbuilding were approved.
- 4 Dwellings were approved with 1 as a Residential Building.
- 1 application was withdrawn.

Building Services Applications – November 2024



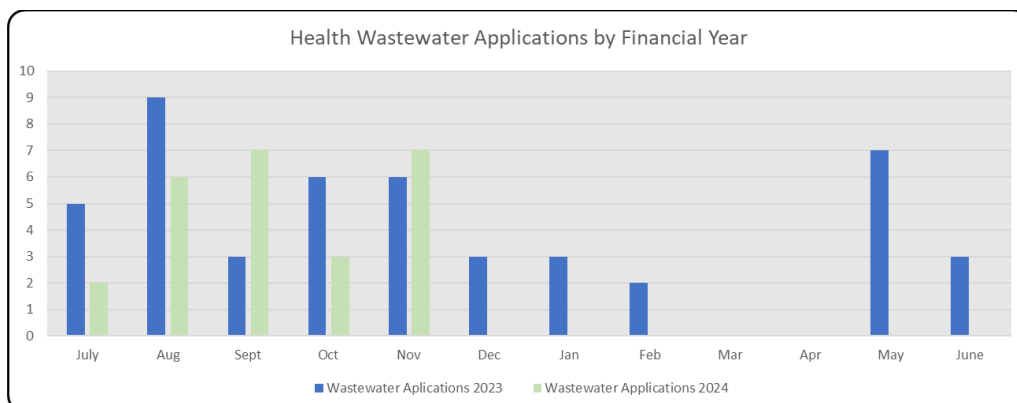
Property	Proposal	Values (\$)
Lot 1027 The Esplanade ESPERANCE	Building Approval Certificate for Clock Tower	0
19 Scanlon Street CHADWICK	Occupancy Permit - Class 7b Storage Units x 5 & Office 473m2	0
57 Norseman Road CASTLETOWN	Occupancy Permit - Chemical Storage Shed 900m2	0
5 Griffin Street WEST BEACH	Amendment - School Alterations (Class 9b) Admin Office & Science Room	189,000.00
40 Castletown Quays CASTLETOWN	Two Storey Dwelling with Garage and Retaining Walls	1,500,000.00
5 Collier Road PINK LAKE	Verandah Extension 21m2	3,000.00
258 Connolly Street WEST BEACH	Dwelling - Ancillary Accommodation 70m2	250,000.00
Ridley Road GRASS PATCH	Occupancy Permit - Flour Mill 36m2 (Class 8)	0
40 Pink Lake Road ESPERANCE	Shed 37.14m2	18,307.00
60B Easton Road CASTLETOWN	Extension to Existing Patio 15m2	2,000.00
188 Melijinup Road MYRUP	Shed 93m2 and Water Tank	35,000.00
19 Walmsley Street CASTLETOWN	Patio 97.2m2	14,000.00
33 Princess Street PINK LAKE	Dwelling Incl Patio & Garage - 258m2 Plus Separate Shed 56m2	300,000.00
19 Pink Lake Road ESPERANCE	Garage, Studio and Deck 90.96m2	230,000.00
9 Backland Street SINCLAIR	Dwelling Re-Roof - Concrete Tiles to Steel 245m2	32,000.00
4 Frank Freeman Drive BANDY CREEK	Swimming Pool	70,000.00
4 Goodliff Street WEST BEACH	Shed 60m2 and Retaining Wall	40,000.00
920 Grigg Road SCADDAN	Demolition of Single Level Dwelling 300m2	40,000.00
Lot 850 Norseman Road CHADWICK	Enclosure of Existing Storage Shed 126m2 (Class 7b) and Hardstand	20,000.00

S/L: 51 Merivale Road MYRUP	Hangar (For Private Use Only) 378m2 - Class 10a	159,005.00
12 Mayfield Place PINK LAKE	Addition to Existing Shed 72m2	14,800.00
194 Barook Road PINK LAKE	Single Dwelling with Porch and Garage 262m2	489,338.00
31 Beckwith Road CHADWICK	Colour Sorter and 2x 150T Silos (Class 10a/b) Esperance Quality Grains	800,000.00
109 Twilight Beach Road WEST BEACH	Dwelling Alt/Add- Stairs, Decks, Balcony, Masonry & Retaining Walls	491,000.00
19 Walmsley Street CASTLETOWN	Dwelling - Re-Roof 177m2	20,000.00
S/L: 49 Merivale Road MYRUP	Class 10a Hangar (For Private Use Only) 772m2	299,303.00
14 Watson Street WEST BEACH	UNAUTHORISED - Dwelling Alteration - Kitchen Fit-Out for Home Business	50,000.00
Total Value		\$5,968,426.00

Specific Comments relating to Monthly Statistics

- The Clock Tower was built back in 2006 under a Building Licence, however it was not constructed in accordance with the approved plans. A Building Permit was issued for the remedial work required to ensure the safety of the public. This work has recently been completed and now a Building Approval Certificate has finally been issued.
- Building Services Audit of the Pink Lake Caravan Park was undertaken in November by the Shire's two Building Surveyors and our Building Surveyor Cadet. The Audit Report is being prepared but is a lengthy process.

Health Services – November 2024



November Wastewater Applications
Lot: 530 Eleven Mile Beach Road
Lot: 43 Richardson Street (Grass Patch Caravan Park)
Lot: 131 Nulsen Street (Salmon Gums Caravan Park)
Lot: 36 Merivale Road MYRUP
Lot: 6 Collier Road (Bushlands Caravan Park)
Lot: 14 Bukenerup Road
Lot: 39 Stewart Street

- Specific Comments relating to Environmental Health Activities in November**
- Prosecution against a food premise had its first court hearing date on the 5th November, premise was found guilty, with sentencing hearing scheduled for January.
 - New Environmental Health Cadet commenced at the end of November.



Council Plan Summary

November 2024



Shire of Esperance

Council Plan November 2024

People

A safe community

Action Code	Action Name	Comments	Responsible Officer Position
1.1.1	Advocate for increased police presence	Nothing further to report this month. Further Police are hampered by lack of GROH housing.	Chief Executive Officer
1.1.2	Advocate for improved access to safe, affordable accommodation and support services for vulnerable people (such as people affected by domestic violence, homeless people, people with mental health issues and young offenders)	Continual advocacy as the opportunity arise with State Government.	Chief Executive Officer
1.2.1	Advocate for animal welfare organisations, such as RSPCA, to have a greater presence in Esperance to respond to local animal welfare issues.		Director External Services

A healthy and active community

Action Code	Action Name	Comments	Responsible Officer Position
2.1.1	Advocate for improved access to health services with a focus on attracting and retaining local GPs, visiting specialists, telehealth services, and mental health support services	Continue to advocate for improved access to health services as the opportunity arises.	Chief Executive Officer

Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
2.2.1	Lead implementation of the Esperance Greater Sports Ground Redevelopment Masterplan	The Community Development Team has facilitated a meeting with the Ag Society and Hockey around the proposed Hockey Turf Project.	Director Asset Management
2.2.2	Provide a third soccer pitch at the Greater Sports Ground	Not Started	Director Asset Management
2.2.3	Graham Mackenzie Stadium Project	The detail design of the stadium is nearing completion.	Manager Asset Planning
2.2.4	Develop a Bay of Isles Leisure Centre Management Plan	Draft report has been received from Otium Consulting and is being reviewed by staff in preparation for presentation to Council in December.	Manager Recreation and Culture
2.3.1	Finalise design and pursue funding for James Street Cultural Precinct		Director External Services
2.3.2	Implement the Interpretation Plan for Esperance Museum, including an Aboriginal interpretive section	No action	Manager Recreation and Culture
2.4.1	Explore sustainable funding sources to attract, manage and support local volunteers	We have been successful in obtaining a bump in our overarching funding, as well as an additional grant to see us through to the end of this financial year. We will not be seeking additional funds for a while to ensure that our focus stays on achieving the desired outcomes of these current grants.	Volunteer Resource Centre Coordinator
2.4.2	Explore options to recognise, reward and incentivise volunteers	Our Thank a Volunteer Day Bingo Morning Tea will take place on Tuesday December 3 at the Bowls Club. We have seen decent interest from local volunteers in attending and are hoping for a crowd of 40 - 60 on the day. We have offered the morning tea timeslot as an options for those that were not available for the evening	Volunteer Resource Centre Coordinator

Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
		timeslot of last years' quiz night in the hopes that moving the times around allows us to service a larger proportion of Esperance volunteers over the years.	

A welcoming, inclusive and connected community

Action Code	Action Name	Comments	Responsible Officer Position
3.1.1	Provide an Aboriginal Heritage Agreement to guide respectful consultation with Traditional Owners	A draft agreement has been developed. This is to be discussed further with ETNTAC.	Manager Parks & Environment
3.1.2	Provide assistance with events, activities and promotions to encourage greater awareness and participation in NAIDOC Week	Our team is supporting Tjaltjraak with their Boodja Dwardak Wim - Lighting Project.	Community Development & Events Manager
3.1.3	Facilitate Aboriginal dual naming of significant places	As opportunities arise	Director Asset Management
3.1.4	Partner with traditional custodians to develop cultural trails with maps and interpretive signs to raise awareness, knowledge and understanding about local Aboriginal history and stories		Manager Parks & Environment
3.1.5	Establish and strengthen relationships with local Aboriginal Stakeholders and organisations	Library staff teamed with Tjaltjraak and Colleen Frost, to host the creation of a sculpture created with members of the community, of a Tjaltjraak tree to be displayed at Lake Monjingup as part of the Boodja Dwardak Wim (bringing the Country's spirit back to life) community event in December.	Director Corporate and Community Services

Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
3.1.6	Support the Partnership Agreement with Esperance Tjaltjraak Native Title Aboriginal Corporation	Our Team met with Tjaltjraak to help with their Lake Monji Boodja Dwordak Wim - Lighting Project. Our team is to help coordinate the bus pick ups that will leave from the Civic Centre in 30 minute intervals. Also had a tour to see what artworks are being created for the event. Also working with the community on the Dempster Homestead Plaque project. A plaque to acknowledge all the Aboriginal workers that helped the Dempster Brothers settle in Esperance and Fraser Range. The plaque will be located at the entrance to Dempster homestead.	Community Development & Events Manager
3.2.1	Advocate for increased child care services through promotional campaigns	Advocacy from time to time through media about opportunities to develop family day care in Esperance. Worker Accommodation project could also support childcare through staff housing option.	Chief Executive Officer
3.2.2	Provide regular events and activities to inform and engage the youth within our community	Youth Day was a fantastic event for our Youth in November. 2000 attendees throughout a day of FREE activities at the youth precinct on the 10th of November. Edge of the Bay Festival is happening on the 30th of November and the Xmas pageant on the 8th of December.	Community Development & Events Manager
3.2.3	Implement youth precinct concept plan	No update	Director Asset Management
3.3.1	Advocate for improved aged care facilities and palliative care	Nothing further to report this month.	Chief Executive Officer
3.3.2	Advocate for community and care services to support active aging in home	Advice has been received this week that the Aged Care Bill has passed through parliament and that the new Aged Care Act will commence from 1 July 2025. The	Acting Manager Aged Care and Disability Services

Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
		<p>new Act will bring a range of improvements for older people including:</p> <ul style="list-style-type: none"> - a new regulatory model - strengthened Aged Care Quality Standards - a Statement of Rights for older people - easier entry and access to services <p>Additionally the new Support at Home program will mean that more older people can live in their home for longer and receive home modifications and assistive technology in order to do so.</p> <p>The impact of changes to our current Home Care services is currently being assessed.</p>	
3.3.3	Provide flexible working arrangements at Esperance Home Care Centre to attract and retain staff	In order to assist with both attraction of new staff and retention of current staff, Esperance Home Care continues to provide flexible work arrangements whenever possible.	Acting Manager Aged Care and Disability Services
3.3.4	Advocate for local shops, hospitality and entertainment venues to improve access and employment opportunities for people with disability	Ongoing as an opportunity arises. Current Disability Access and Inclusion Plan outlines the actions the Shire is progressing. Forms part of business as usual when discussions happen with building development applications.	Chief Executive Officer
3.3.5	Provide appropriate level of ACROD parking bays	Parking design projects continue to be assessed to determine ACROD requirements.	Manager Asset Development
3.3.6	Provide improved beach access for people with disability	Will monitor the Town Beach leading in to the busy season.	Director Asset Management
3.3.7	Implement actions and initiatives resulting from DAIP discussions and forums	Meeting planned for the 10 December 2024	Manager Development Services

Shire of Esperance

Council Plan November 2024

Planet

The natural environment is valued, protected and enjoyed

Action Code	Action Name	Comments	Responsible Officer Position
4.1.1	Partner with Traditional Owners to manage culturally sensitive nature reserves	Stage 3 works have commenced at Tjaltjraak Boodja Park in a partnership with ETNTAC.	Manager Parks & Environment
4.1.2	Seek Government funding and support for the recovery of the colour and ecological health of Pink Lake and surrounding wetlands	A funding application for the project has been submitted to the Australian Government.	Manager Parks & Environment
4.1.3	Provide a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach	Geotechnical assessment of the coastal environment is required before a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach is developed.	Manager Development Services
4.1.4	Review the Coastal Management Plan	The review of the coastal management plan is continuing. Environmental Services Staff are currently reviewing the proposed management actions.	Manager Parks & Environment
4.1.5	Implement the Dempster Head Management Plan	Works at Dempster Head are ongoing.	Manager Parks & Environment
4.1.6	Install booster pumps for the sand back-passing pipeline from Bandy Creek Boat Harbour to manage beach erosion in Esperance Bay	Have undertaken the feasibility of the electric booster pumps. Looking at potential alternative options.	Director Asset Management
4.1.7	Implement the Lake Monjingup Reserve Management Plan	Works at Lake Monjingup Reserve are continuing.	Manager Parks & Environment

Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
4.1.8	Provide a new Weed Management Strategy		Manager Parks & Environment
4.1.9	Advocate on behalf of the community for the State's plans for a Marine Park	Met with Minister Punch who committed that the GEDC would undertake opportunity analysis work to identify opportunities for the Esperance community with the announcement of the South Coast Marine Park.	Chief Executive Officer
4.2.1	Provide a new Trails Master Plan	Environmental review stalled due to work load and resources	Asset Administration Supervisor
4.2.2	Upgrade Piggery Mountain Bike trails - stage 1	Upgrade works at the Piggery Mountain Bike Track are continuing with a focus on erosion management and feature and track upgrades. Works have been planned with the Esperance Mountain Bike Association and professional trail designers and builders. The firebreak jump line has been completed. Signage will be installed and carpark upgraded in the near future.	Manager Parks & Environment

Shared responsibility for climate action and sustainability

Action Code	Action Name	Comments	Responsible Officer Position
5.1.1	Undertake annual carbon emissions audit and carbon emission reduction actions	Preparing to put a funding submission in for efficiency upgrades	Director Asset Management
5.1.2	Install renewable energy (solar PV and battery storage) on council buildings where feasible	Upgrades to Admin and BOILC solar system to be done in November.	Manager Asset Planning
5.1.3	Facilitate adoption of best practice energy efficiency measures across all council	Changes to buildings will be assessed on a case by case basis and as budget and opportunities arise.	Chief Executive Officer

Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
	buildings, and support community facilities to adopt these measures	Changes made in late November to the BOILC and Admin Building PV systems now Horizon Power have opened up further roof top solar capacity in Esperance. Building energy efficiency is considered as part of the building approvals process in line with State Government guidelines.	
5.1.4	Trial eco-friendly vehicles as options become viable.	Currently running a full electric vehicle with Home Care, this has proven to be very successful. A replacement program has upgraded to mostly hybrid vehicles. RAV4 hybrid all wheel drives and two-wheel drives and Camry and Corolla Cross and hatch vehicles have all shown good results. Diesel i40 Sedan was replaced in August with a Hybrid Camry Sedan at Home Care and Hybrid Toyota RAV4s for both Health and Building.	Technical Officer Fleet
5.2.1	Design and prepare a proposal for DWER for Food Organics and Garden Organics (FOGO)	Will look to progress this early in the new year.	Director Asset Management
5.2.2	Commence construction of the Community Drop Off and Transfer Station at Myrup	Tenders released for the Major Building and Concrete works, the Recycling Equipment and Waste Compactor and trailers. Plan is to put these to Council in February.	Director Asset Management
5.2.3	Advance Esperance's Waste Revolution education platform to improve waste diversion rates and promote a circular waste economy	The Sustainability and Resource Recovery team focused on National Recycling week activities and the Garage Sale Trail in November to relay waste diversion messages.	Waste Management Coordinator

Shire of Esperance

Council Plan November 2024

Greater community readiness and resilience to cope with natural disasters and emergencies

Action Code	Action Name	Comments	Responsible Officer Position
6.1.1	Implement the Bush Fire Risk Management Plan including accessing funding opportunities within the State Government's Mitigation Activity Fund	Mechanical mitigation treatments continue. The Firebreak Inspection Program continues.	Manager Ranger & Emergency Services
6.1.2	Facilitate innovative initiatives and networks to help build drought resistance and resilience	Funding submission put in for the Grass Patch Community Water supply project to extend the scope of works.	Director Asset Management
6.1.3	Advocate for more emergency services personnel in Esperance	Forward deployment of aircraft water bombers during November to assist in the case of a harvest fire or bushfire.	Chief Executive Officer
6.1.4	Facilitate coastal safety measures in partnership with the Coastal Safety Working Group	Shark Warning Towers are being installed in late November. Work on the development of an agreement and corresponding guidelines is still underway. Coastal Safety Working Group met in November and further plan items commenced. Another meeting is scheduled for December.	Manager Ranger & Emergency Services
6.1.5	Advocate for appropriate coastal safety infrastructure and resources	Shark Warning Towers are being installed in late November. Work on the development of an agreement and corresponding guidelines is still underway. Coastal Safety Working Group met in November and further plan items commenced. Another meeting is scheduled for December.	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan November 2024

Place

Responsible planning and development

Action Code	Action Name	Comments	Responsible Officer Position
7.1.1	Flinders subdivision - develop structure plan and report to Council	Meeting held with ETNTAC Heritage Team and landowner consent signed for Aboriginal Heritage Survey. Seeking consent from adjacent landowners, ETNTAC seeking grant funding from DPL	Manager Development Services
7.1.2	Advocate for provision of adequate, affordable utilities and communications infrastructure to support population and economic growth	Telstra confirmed that they had applied for funding through the Surf Beach Mobile Grant Program for three locations within the Shire of Esperance. Met with NBN Co. and discussed the benefits of developing a digital plan for our region which Regional Development Australia has committed to undertake the work for our whole Goldfields/Esperance region.	Chief Executive Officer
7.1.3	Develop an Esperance Cemetery Master Plan	The development of an Esperance Cemetery Master Plan is continuing with the Cemetery Working Group.	Manager Parks & Environment
7.1.4	Shark Lake Industrial Park subdivision stage 2	As per Council discussion, Shark Lake Industrial Park subdivision stage 2 will be put on hold.	Director Asset Management

Access to adequate, safe and affordable housing for everyone

Action Code	Action Name	Comments	Responsible Officer Position
8.1.1	Advocate for more social and low-income housing for vulnerable people (including seniors, people with disability and low-income earners)	Department of Communities announced that four new social housing units were now complete and ready for new occupants in Esperance.	Chief Executive Officer

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Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
8.1.2	Advocate for a new lifestyle village for seniors	Nothing further to report this month.	Chief Executive Officer
8.1.3	Facilitate for greater availability of housing to meet community needs (e.g. land and property owners to build apartments, villas, units, and mixed use developments) including engagement with State Government on housing management practices (e.g. GROH housing)	Working on meeting the requirements from Dept of Communities for the Worker Accommodation Project. Met with Councillors to discuss the application process and also awaiting a State Government application through their budget process.	Chief Executive Officer
8.1.4	Construct worker accommodation subject to external funding.	Subject to funding	Director Asset Management

Attractive and welcoming places

Action Code	Action Name	Comments	Responsible Officer Position
9.1.1	Implement the CBD Concept Landscaping Design	Implementation of the CBD Concept Landscaping Design is continuing with infill planting programs completed. Street furniture installation has also commenced across the CBD with new seats installed across the CBD. Bin surrounds have been delivered and installation will start ASAP.	Manager Parks & Environment
9.2.1	Provide attractive and welcoming entrances into Esperance	Nothing new to report	Director Asset Management
9.2.2	Facilitate more tree planting across the Shire	Tree planting programs are underway.	Manager Parks & Environment

Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
9.3.1	Implement Civic Centre improvements	Design Complete. RFT to be issued in November.	Manager Asset Planning
9.3.2	Implement the Playgrounds and Public Open Space Strategic Plan 2015-2025	The implementation of the Playgrounds and Public Open Space Strategic Plan 2015-2025 is continuing with upgrades underway at Gibson Community Park. The bike jump track has been asphalted and is now open to the public. Work will then be completed on the playground and basketball court. Additional sensory play items have been installed at Adventureland Park.	Manager Parks & Environment
9.3.3	Prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035		Manager Parks & Environment

Safe, affordable, accessible and sustainable transport systems

Action Code	Action Name	Comments	Responsible Officer Position
10.1.1	Implement the Esperance 2050 Cycling Strategy	Ongoing as per budget and schedule for footpath and trail upgrades.	Manager Parks & Environment
10.1.2	Construct sealed shoulders on roads to improve safety for cyclists and vehicles		Manager Asset Operations
10.1.3	Provide safety measures along The Esplanade and Fisheries Road to improve pedestrian crossings		Manager Asset Operations
10.2.1	Implement Road Safety Management Plan 2024-2030	Working to the priority actions.	Director Asset Management

Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
10.2.2	Advocate for Main Roads to provide road upgrades and more passing lanes	As opportunities arise	Director Asset Management
10.2.3	Advocate with Main Roads WA to undertake a transport corridor upgrade plan for Harbour Road, including South Coast Hwy Intersection upgrade and Pink Lake Road Intersection Upgrade.	Update provide to Council in November.	Director Asset Management
10.2.4	Implement the Shire of Esperance Road Construction and Maintenance Program		Manager Asset Operations
10.3.1	Implement the Esperance Town Centre Parking, Traffic and Pedestrian Strategy	As per budget	Director Asset Management
10.3.2	Pursue opportunities to secure land to link Dempster Street and RSL public car parks	No update.	Director Asset Management
10.3.3	Provide options to accommodate additional parking within the verge area between The Esplanade and Yacht Club	Not included in budget.	Director Asset Management
10.3.4	Provide upgrade to Forrest Street road and streetscape.	Forrest St off street parking area complete. Awaiting confirmation of concept design prior to detailed design works for remainder of project area.	Manager Asset Development
10.4.1	Implement the Esperance Airport Masterplan (including an upgrade to the main runway, replacement of the runway lighting system, and additional apron space)	Briefing with Council conducted around initial costings for options to upgrade the airstrip. Once detailed design and costings finalised the business case can be completed and preferred option presented back to Council - timeframes being confirmed with ACG. A remote airstrip upgrade funding application is being	Manager Economic Development

Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
		developed for submission regarding the cross strip due 13 December.	
10.4.2	Design, Fund and Construct new Airport runway	Design in progress. Now we have the Geotech, we are analysing the pavement design.	Director Asset Management

Shire of Esperance

Council Plan November 2024

Prosperity

Access to quality education and lifelong learning opportunities

Action Code	Action Name	Comments	Responsible Officer Position
11.1.1	Advocate for South Regional TAFE to develop and promote specialist courses in relevant areas	Nothing further to report this month.	Chief Executive Officer
11.1.2	Advocate for urgent upgrades and a rebuild of Esperance Senior High School	Nothing further to report at this time.	Chief Executive Officer
11.1.3	Facilitate discussions with universities to explore options for a remote student services campus in Esperance	Awaiting to hear the outcome of Regional Development Australia application for a Remote University Hub for the Goldfields/Esperance region.	Chief Executive Officer
11.1.4	Facilitate an annual review of the Goldfields Designated Area Migration Agreement to ensure it remains relevant to the community	No further update this month.	Manager Economic Development

A prosperous and diverse economy

Action Code	Action Name	Comments	Responsible Officer Position
12.1.1	Provide an Economic Development Strategy for the Shire of Esperance	Design work still being undertaken.	Manager Economic Development
12.1.2	Support proponents in priority industry sectors to establish businesses and develop projects in Esperance	Continued discussions with Renewable Energy groups about potential development in Esperance although projects are very early stage and substantial feasibility work is required. Discussion with iron ore miner around	Manager Economic Development

Tuesday, 3 December 2024

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Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
		accessing Esperance Port. Challenges with the Port being able to accommodate multiple customers as system has been developed around only having one iron ore customer.	
12.1.3	Promote Esperance as a suitable centre for research and development, and pilot projects	Met with Minister Punch who committed to undertake opportunity analysis work to identify opportunities with the announcement of the South Coast Marine Park.	Chief Executive Officer
12.1.4	Advocate for a shared work space facility in Esperance where start-ups, small businesses and visitors can be co-located to network and support one another	No further update this month.	Manager Economic Development

A vibrant and welcoming tourism destination

Action Code	Action Name	Comments	Responsible Officer Position
13.1.1	Partner with Australia's Golden Outback to Implement the Esperance Tourism Strategy	Implementation of the Tourism Brand is the priority area and ensuring the Brand is taken up by the tourism industry and used and promoted extensively.	Manager Economic Development
13.1.2	Provide more digital marketing and advertising opportunities to promote local experiences at Council facilities (eg. Esperance Airport)	A Digital Marketing Plan will need to be developed with Building Maintenance for budgeting, implementation and management of the assets.	Manager Marketing & Communications
13.2.1	Advocate for development of a 4 to 5 star accommodation offering	Liaising with a potential developer. Attended the official opening of the RAC Park extension which has high quality self contained accommodation.	Chief Executive Officer

Shire of Esperance

Council Plan November 2024

Action Code	Action Name	Comments	Responsible Officer Position
13.2.2	Implement the recommendations from the Tourist and Worker Accommodation Study	Final draft for Tourism Accommodation study to be workshopped with Council 3rd December to then finalise at OCM 24th December. Further discussions and site visits have been planned for companies who engaged in the market sounding and are keen to further investigate Esperance.	Manager Economic Development
13.2.3	Advocate for Traditional Owners to develop and promote cultural heritage tourism activities	No further update this month.	Manager Economic Development
13.2.4	Advocate for the development and promotion of tourism experiences	Preparations continue for the cruise season with 5 visits planned. The extended retail trading hours has been signed off by the Minister and will provide further service and flexible shopping hours for the visitors over the tourism season. The new cycle way foot path to Bandy Creek Marina will also be an addition to our tourism / community infrastructure.	Manager Economic Development
13.2.5	Develop wayfinding and interpretive tourism signage	Working with the Tourism Manager	Director Asset Management

Shire of Esperance

Council Plan November 2024

Performance

Community confidence and trust in Council

Action Code	Action Name	Comments	Responsible Officer Position
14.1.1	Provide Integrated Planning and Reporting (IPR) framework documents and reviews	Council Plan review completed, subject to inclusion of financial information. Annual report will be put to Council in December.	Governance & Corporate Support Coordinator
14.1.2	Provide public reports on progress towards achievement of priority projects and outcomes	Monthly report put to Council.	Governance & Corporate Support Coordinator

Operational excellence and financial sustainability

Action Code	Action Name	Comments	Responsible Officer Position
15.1.1	Review the Long Term Financial Plan and informing plans per IPR framework	EMT have reviewed the first draft of the updated LTFP template. A workshop with Councillors is scheduled for Tuesday 3rd December.	Director Corporate and Community Services
15.1.2	Review and implement initiatives to improve internal business efficiencies and service delivery (such as more online services and digital forms)	The IT Team has created a tool to capture Museum Visitor Statistics which runs on an old iPad. They have also created a process using Microsoft Power BI for Corporate Support to monitor outstanding CRM's and email the responsible officers.	Manager Information Services

Shire of Esperance

Council Plan November 2024

A well informed and engaged community

Action Code	Action Name	Comments	Responsible Officer Position
16.1.1	Review the Communication and Engagement Strategy	The Communication and Engagement Strategy is currently under review as time permits.	Manager Marketing & Communications
16.1.2	Provide regular forums and events to inform and engage the community about local issues and council decisions (such as pop-up booths at local community events)	Pop up booth provided at Edge of Bay Event in late November.	Chief Executive Officer
16.1.3	Conduct a biennial community survey to assess community priorities and benchmark performance levels		Manager Marketing & Communications

Quarter 2 - Projects 1 November 2024 - 31 January 2025							
D24/17118	12/06/2024	Esperance Speedway Assoc Inc	Esperance Speedway 50th Anniversary Event	29/12/2024	Venue hire, Catering and Entertainment	\$3,000	\$1,371
D24/26838	17/09/2024	Newtown Cricket Club	Replace Synthetic Pitch	1/10-31/1/25	Contribute to install, supply and replace	\$3,000	\$3,000
D24/20399	22/07/2025	Esperance Mechanical Restoration Group Inc.	Promotion of Collectors Fair	24/1/2024	Promotion of Annual Fair	620	\$620
D24/27898	30/09/2024	Esperance Model Aero Club Inc	Update signage	Oct - Dec	Assist with creating updated signage	\$1,951	\$1,951
D24/28074	25/09/2024	Esperance Ravensthorpe Leadership Initiative	virtual guest speaker Amy Scott - effective communication	29/10/24	part funding of speaker fees	\$3,000	\$2,000
D24/26859	5/09/2024	Esperance Baptist Church	Resheet roof at Esperance Baptist Church	7/10/24	Resheet roof at Esperance Baptist Church	\$2,526	\$2,526
	21/10/2024	Lions Club	Auspice for Fauna for the Future	August 24 - December 24	Purchase Humidicrib for injured wildlife	\$3,000	\$3,000
D24/32116	6/11/2024	Lions Club	Carols by Candlelight - free community event	22/12/24	Hire of sound system, venue, fees and rubbish collection	\$1,250	\$1,250
	18/11/2024	EGSLSC	Coaching and Development	27-29 December	training and development program for all members	\$2,000	\$1,500
	20/11/2024	Esperance Bay Historical Society	plaque at Dempster Homestead	TBA	Acknowledgement of Aboriginal people who were employees of the Dempster family at Esperance Bay and Fraser Range. The plaque will have their names and will be mounted on a granite slab at Dempster Homestead.	\$3,000	\$3,000
Rollover from quarter one \$2191							
						Total Quarter 2 Requested	\$23,347
						Total Approved	74% \$20,218
						Total Funding Available	\$27,191
						Variance	26% \$6,973

13. REPORTS OF COMMITTEES

14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE

16. URGENT BUSINESS APPROVED BY DECISION

17. MATTERS BEHIND CLOSED DOORS

Officer's Comment:

It is recommended that the meeting is behind closed doors for the following item, in accordance with section 5.23(2) of the Local Government Act 1995.

Item: 17.1

Expression of Interest - Old Station Master's Office

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).

18. PUBLIC QUESTION TIME

19. CLOSURE