



19 JUNE 2025

Shire of Esperance

NOTICE OF MEETING AND AGENDA

A Bush Fire Advisory Committee meeting of the Shire of Esperance will be held at Council Chambers on 19 June 2025 commencing at 6:00pm to consider the matters set out in the attached agenda.

S Burge

Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

TABLE OF CONTENTS

1.	OFFICIAL OPENING	5
2.	ATTENDANCE	5
3.	APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE	6
4.	DECLARATION OF MEMBERS INTERESTS	6
4.1	Declarations of Financial Interests – Local Government Act Section 5.60a	6
4.2	Declarations of Proximity Interests – Local Government Act Section 5.60b	6
4.3	Declarations of Impartiality Interests – Admin Regulations Section 34c	6
5.	CONFIRMATION OF MINUTES	6
6.	BUSINESS ARISING FROM PREVIOUS MINUTES	6
7.	REPORTS	6
7.1	Chief Bush Control Officer – Mr Phil Longmire	6
7.2	DFES District Officer – Mr Stephen Petersen	6
7.3	DBCA Esperance Officer – Mr Justin Black	6
7.4	Community Emergency Services Manager – Mr Ashley Peczka	6
7.5	Association of Volunteer Bushfire Brigades - Mr Danny Sanderson	6
8.	HEALTH AND SAFETY REPORT	6
8.1	Incident & Safety Report	6
9.	ELECTION OF OFFICE BEARERS	7
9.1	Election of Deputy Chief Bushfire Control Officers – 2025/26 Season:	7
9.2	Election of Senior Fire Control officers:	7
9.5	Confirmation of Brigade Fire Control Officers for 2025/26	9
9.6	Confirmation of Brigade Permit Issuing Officers for 2025/26	9
10.	GENERAL BUSINESS	9
10.1	Fire Access Track	9
10.2	Harvest & Vehicle Movement Ban Signage for Tracks	9
10.3	Bush Fire Brigade Operating Procedures Workshop	9
10.4	Esperance Emergency Support Unit	9
10.5	Campfire & Cooking Policy	9
10.6	Mitigation	9
10.7	Training Schedule	9

10.8	Fire Hazard Reduction Notice	9
10.9	Vehicle Services Schedule	10
11.	MEETING CLOSED	10
11.	NEXT MEETING	10

SHIRE OF ESPERANCE

AGENDA

BUSH FIRE ADVISORY COMMITTEE MEETING TO BE HELD IN COUNCIL CHAMBERS ON 19 JUNE 2025 COMMENCING AT 6:00 PM

1. OFFICIAL OPENING

The Chairperson declared the meeting open at _____pm

2. ATTENDANCE

Members

Cr W Graham	Shire of Esperance (Chairperson)
Pres. R Chambers	Shire of Esperance (Deputy)
Mr P Longmire	Chief Bush Fire Control Officer
Mr A Perks	Deputy Chief Bush Fire Control Officer
Mr W Carmody	Deputy Chief Bush Fire Control Officer
Mr T Carmody	Cascade Bush Fire Brigade
Mr K Scott	Coomalbidgup Bush Fire Brigade
Mr K Jeitz	Coomalbidgup Bush Fire Brigade
Mr M Scott	Coomalbidgup Bush Fire Brigade
Mr D Sanderson	Grass Patch Bush Fire Brigade/Bush Fire Volunteer Assoc.
Mr R Longbottom	Grass Patch Bush Fire Brigade
Mr G Harris	Grass Patch Bush Fire Brigade
Mr C Hallam	Grass Patch Bush Fire Brigade
Mr M Ietto	Grass Patch Bush Fire Brigade
Mr J Durdin	Quarry Rd Bush Fire Brigade
Mr L Palmer	Quarry Rd Bush Fire Brigade
Mr C Scott	Six Mile Hill Bush Fire Brigade
Mr S Brennan	Six Mile Hill Bush Fire Brigade
Mr N Ruddenklau	Condingup Bush Fire Brigade
Mr B South	Beaumont Bush Fire Brigade
Mr L Mickel	Beaumont Bush Fire Brigade
Mr S Schlink	Howick Bush Fire Brigade
Mr K Lawrence	Pink Lake Bush Fire Brigade
Mr A Waters	Pink Lake Bush Fire Brigade
Mr C Hines	Mt Merivale Bush Fire Brigade
Mr B King	Mt Merivale Bush Fire Brigade
Mr N Norwood	Scaddan Bush Fire Brigade
Mr A Reichstein	Neridup Bush Fire Brigade
Mr H Davies	Gibson Bush Fire Brigade
Mr P Luberda	Dalyup Bush Fire Brigade
Mrs S Prosser	Esperance Emergency Support Unit
Mr P Pratt	Esperance Emergency Support Unit
Mr P Harkness	Esperance Emergency Support Unit

Ex Officio

Mr A Peczka	Community Emergency Services Manager
Ms Z Sheffield-van Mierlo	Manager Ranger and Emergency Services
Mrs C Magana	Bushfire Mitigation Coordinator
Mr J Black	DBCA Esperance District Manager
Mr S Peterson	District Officer for Department of Fire and Emergency Services

Guests

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Mrs K Naylor	DBCA Esperance – District Fire coordinator
Mr P Rowe	Six Mile Hill Bush Fire Brigade

4. DECLARATION OF MEMBERS INTERESTS

4.1 Declarations of Financial Interests – Local Government Act Section 5.60a

4.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

4.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

5. CONFIRMATION OF MINUTES

That the Minutes of the Bush Fire Advisory Committee Meeting of the 14 October 2024 be confirmed as a true and correct record.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

- 6.1 Firemapper – are members still happy with it? Have the right members got access? Any refresher training required?
- 6.2 Bushire Local Laws – update

7. REPORTS

- 7.1 Chief Bush Control Officer – Mr Phil Longmire
- 7.2 DFES District Officer – Mr Stephen Petersen
- 7.3 DBCA Esperance Officer – Mr Justin Black
- 7.4 Community Emergency Services Manager – Mr Ashley Peczka
- 7.5 Association of Volunteer Bushfire Brigades - Mr Danny Sanderson

8. HEALTH AND SAFETY REPORT

- 8.1 Incident & Safety Report
 - Six Mile Hill 2.4B – Burnover event
 - LT Fuel Lines

9. ELECTION OF OFFICE BEARERS

9.1 Election of Deputy Chief Bushfire Control Officers – 2025/26 Season:

Chairperson _____ declared all positions vacant at _____ hrs and Mr _____ appointed as Returning Officer to carry out the election of Office Bearers;

Chief Bush Fire Control Officer (*incumbent: Mr Phil Longmire*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

Deputy Chief Bush Fire Control Officer (*incumbent: Mr Will Carmondy*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

Deputy Chief Bush Fire Control Officer (*incumbent: Mr Adrian Perks*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

9.2 Election of Senior Fire Control officers:

Senior Fire Control Officers:

➤ West Zone (*Incumbent: Mr Tom Carmondy*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

➤ West Coast Zone (*Incumbent: Mr Kinsley Scott*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

➤ North Zone (*Incumbent: Chris Hallam*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

➤ East Zone (*Incumbent: Mr Simon Schlink*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

➤ East Coast Zone (*Incumbent: Mr Adrian Perks*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

➤ Urban Rural Zone (*Incumbent: Mr Peter Rowe – not seeking renomination*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

9.3 Election of Deputy Senior Fire Control officers:

➤ West Zone (*Incumbent: Mr Tom Carmondy*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

➤ West Coast Zone (*Incumbent: Mr Mark Scott*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

➤ North Zone (*Incumbent: Perrin Guest*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

➤ East Zone (*Incumbent: Mr Lyndon Mickel*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

➤ East Coast Zone (*Incumbent: Mr Nic Ruddenklau*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

➤ Urban Rural Zone (*Incumbent: Mr Andrew Waters*)

	1	2	3
Nomination			
Nominated By			
Seconded			
Elected			

9.4 Confirmation of Fire Weather Officers for 2025/26 season:

Chief Fire Weather Officer	Chief Bush Fire Control Officer
Fire Weather Officers	Deputy Chief Bush Fire Control Officer (East)
	Deputy Chief Bush Fire Control Officer (West)
	Senior Fire Control Officer – Urban/Rural
	Community Emergency Services Manager

9.5 Confirmation of Brigade Fire Control Officers for 2025/26

9.6 Confirmation of Brigade Permit Issuing Officers for 2025/26

10. GENERAL BUSINESS

10.1 Fire Access Track

- Need to prioritise which tracks for the Shire to focus on
Telegraph Road, DALYUP
Keenans Road, MONJINGUP
Patterson Road, MONJINGUP
Bukernerup Road, MONJINGUP
Any other tracks?

10.2 Harvest & Vehicle Movement Ban Signage for Tracks

- Signage for tracks not to travel on Total Fire Ban & Harvest Movement Bans.

10.3 Bush Fire Brigade Operating Procedures Workshop

- Workshop day to develop local-based procedures and policies
- Suggest first week in August?

10.4 Esperance Emergency Support Unit

- Use of Esperance ICV

10.5 Campfire & Cooking Policy

- Is a policy required?

10.6 Mitigation

- Shires 2024/25 MAF Mitigation Schedule
- Dog Fence Mitigation

10.7 Training Schedule

- Draft Course attached
- Any other courses required?

10.8 Fire Hazard Reduction Notice

- Review notice for the 2025/26 fire season
- Setting of Prohibited and Restricted Burning Times

10.9 Vehicle Services Schedule

- BFB Fleet Servicing Schedule

11. MEETING CLOSED

The Chairperson declared the meeting closed at _____hrs

11. NEXT MEETING

The next meeting of the Bush Fire Advisory Committee is scheduled for Tuesday 16 September 2025, commencing at 6:00pm in the Council Chamber.