



**14 AUGUST 2025**

## **Shire of Esperance**

### **NOTICE OF MEETING AND AGENDA**

**An Agenda Briefing Session of the Shire of Esperance will be held at Council Chambers on 19 August 2025 commencing at 1:00pm to brief Council on the matters set out in the attached agenda.**

**An Ordinary Council meeting of the Shire of Esperance will be held at Council Chambers on 26 August 2025 commencing at 4:00pm to consider the matters set out in the attached agenda.**

S Burge

**Chief Executive Officer**

### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

### **ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

### **ATTACHMENTS**

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

### **RECORDINGS**

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

## Disclosure of Interest

☐ Agenda Briefing

☐ Ordinary Council Meeting

☐ Special Meeting

### Details

Name of Person Declaring an Interest

Position

Date of Meeting

This form is provided to enable elected members and officers to disclose an interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

### Interest Disclosed

Item Number

Item Title

Nature of Interest

Type of Interest

☐ Financial

☐ Proximity

☐ Impartiality

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Nature of Interest

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☐ Financial

☐ Proximity

☐ Impartiality

### Declaration

I understand that the above information will be recorded in the minutes of the meeting and recorded by the Chief Executive Officer in an appropriate register.

Signature

Date

# Disclosure of Interest

## Notes for Your Guidance



### Financial Interest (Sections. 5.65. & 5.67. Local Government Act 1995)

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

- a. in a written notice given to the Chief Executive Officer before the Meeting;  
or
- b. at the Meeting immediately before the matter is discussed.

A member, who makes a disclosure under section 5.65 must not:

- a. preside at the part of the meeting relating to the matter; or
- b. participate in, or be present during, any discussion or decision making procedure relative to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Sections 5.68 or 5.69 of the *Local Government Act 1995*.

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter.

1. A Financial Interest, pursuant to s. 5.60A or 5.61 of the *Local Government Act 1995*, requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious etc, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it must be given when the matter arises in the Agenda, and immediately before the matter is discussed. Under s. 5.65 of the *Local Government Act 1995* failure to notify carries a penalty of imprisonment for 24 months and a fine of \$24 000.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:



- 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the *Local Government Act 1995*; or
- 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act 1955*, with or without conditions.

### Proximity Interest (*Section. 5.60B Local Government Act 1995*)

1. For the purposes of this subdivision, a person has a proximity interest in a matter if the matter concerns;
  - a. a proposed change to a planning scheme affecting land that adjoins the person's land; or
  - b. a proposed change to the zoning or use of land that adjoins the person's land; or
  - c. a proposed development (as defined in s 5.63(5) *Local Government Act 1995*) of land that adjoins the person's land.
2. In this section, land (the proposal land) adjoins a person's land if;
  - a. the proposal land, not being a thoroughfare, has a common boundary with the person's land; or
  - b. the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
  - c. The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
3. In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

### Impartiality Interest

An interest, pursuant to *Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021*,

- a) That could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
- b) Arising from kinship, friendship or membership of an association.

It does not include an interest as referred to in s. 5.60 *Local Government Act 1995*.

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the meeting continues as if no interest existed.



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**SHIRE OF ESPERANCE**

**AGENDA**

**ORDINARY COUNCIL MEETING  
TO BE HELD IN COUNCIL CHAMBERS ON 26 AUGUST 2025  
COMMENCING AT 4:00 PM**

**1. OFFICIAL OPENING**

*The Shire of Esperance acknowledges the Kapa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today*

**.2. ATTENDANCE**

**Members**

Pres. R Chambers	President	
Cr J Obourne	Deputy President	Town Ward
Cr G Johnston		Town Ward
Cr S McMullen		Town Ward
Cr L de Haas		Town Ward
Cr W Graham		Rural Ward
Cr S Starceovich		Rural Ward
Cr S Flanagan		Town Ward
Cr C Davies		Town Ward

**Shire Officers**

Mr S Burge	Chief Executive Officer
Mr D Gleave	Acting Director Asset Management
Mr R Greive	Director External Services
Mrs F Baxter	Director Corporate & Community Services
Mrs C Hoffrichter	Executive Assistant

**Members of the Public & Press**

**3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE**

Mr M Walker	Director Asset Management
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**4. APPLICATIONS FOR LEAVE OF ABSENCE**

Cr de Haas has request a leave of absence from 27 August 2025 – 14 September 2025 inclusive.

**5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

**6. DECLARATION OF MEMBERS INTERESTS**

**6.1 Declarations of Financial Interests – Local Government Act Section 5.60a**

**6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b**

**6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c**

**7. PUBLIC QUESTION TIME**

**8. PUBLIC ADDRESSES / DEPUTATIONS**

**9. PETITIONS**

Nil

**10. CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Council Meeting of the 22 July 2025, the Special Council Meeting of the 29 July 2025, and the Special Council Meeting of the 5 August 2025 be confirmed as true and correct records.

**Voting Requirement**

Simple Majority

**11. DELEGATES' REPORTS WITHOUT DISCUSSION**

From October 2023 to September 2025				
	Agenda Briefing Sessions (22)	Ordinary Council Meetings (22)	Special Council Meetings (3)	Annual Electors Meeting (2)
Ron Chambers Shire President	20	19	3	1
Cr Jennifer Obourne Deputy Shire President	18	19	3	2
Cr Shayne Flanagan	21	20	3	2
Cr Connor Davies	18	19	3	2
Cr Steve McMullen	14	14	2	1
Cr Leonie de Haas	20	22	3	2
Cr Wes Graham	21	20	1	2
Cr Sam Starcevich	22	21	3	2
Cr Gemma Johnston	17	19	3	2

**12. MATTERS REQUIRING A DETERMINATION OF COUNCIL**

**12.1 EXTERNAL SERVICES**

Nil

## **12.2 ASSET MANAGEMENT**

### **Item: 12.2.1**

#### **Application for Memorial in Public Place**

<b>Author/s</b>	Fiona Eagle Jeanette Appleby	Administration Officer Asset Management Supervisor Asset Administration
<b>Authorisor/s</b>	Dylan Gleave	Acting Director Asset Management

**File Ref: D25/23326**

#### **Applicant**

Ashha Beisley – 27 Alexander Drive Castletown.

#### **Location/Address**

Baarndi Trail, Castletown Quays – Bandy Creek.

#### **Executive Summary**

For Council to consider the request for a memorial park bench seat to be located on Castletown Quay for Wendy Beisley in accordance with the Shire Policy - POL: 0089 Memorials in Public Places.

#### **Recommendation in Brief**

That Council approve the request for a Memorial Park Bench Seat to be located on Baarndi Trail, Castletown Quays – Bandy Creek for Wendy Beisley as the request meets the requirements of the Shire Policy - POL: 0089 Memorials in Public Places.

#### **Background**

The Shire created POL: 0089 Memorials in Public Places to establish the processes and procedures by which Council govern and assess members of the community and residents' requests to memorialise family, friends and members of the Shire of Esperance community within public places.

An email request was sent to Asset Management on the 30 June 2025 from Ashha Beisly on behalf of her family formally requesting the installation of a memorial plaque in a public space to honour, Wendy Beisley.

As per the Shire Policy - POL: 0089 Memorials in Public Places to request has been referred to Council for consideration and determination.

#### **Officer's Comment**

The application received from Ashha Beisly on behalf of her family formally requesting the installation of a memorial plaque in a public space to honour, Wendy Beisley meets the administrative requirements of the policy.

The request is for a Memorial Park Bench Seat to be located on Baarndi Trail, Castletown Quays. The site has been assessed by Asset Management as a suitable location.

The request and information provided by the family, Attachment A, demonstrates that the memorial is appropriate, practical and that the individual being memorialised, Wendy Beisley has been a long standing resident of the Shire and has contributed in a positive way to the community



It is the Officers Recommendation that Council approve the request for a Memorial Park Bench Seat to be located on Baarndi Trail, Castletown Quays – Bandy Creek for Wendy Beisley as the request meets the requirements of the Shire Policy - POL: 0089 Memorials in Public Places.

**Consultation**

N/A

**Financial Implications**

The applicant has indicated they will be responsible for any financial implications arising from this request.

**Asset Management Implications**

Future asset to be maintained by Asset Management with trail and street furniture maintenance budgets.

**Statutory Implications**

Nil

**Policy Implications**

POL: 0089 Memorials in Public Places.

**Strategic Implications**

Council Plan 2022 – 2032

*Community Connection*

A Community where everyone feels welcome, involved and connected to each other.

**Environmental Considerations**

Nil

**Attachments**

A<sup>1</sup>. Application for Memorial in Public Place - Wendy Beisley

B<sup>1</sup>. POL 0089 Memorials-in-Public-Places

**Officer's Recommendation**

**That Council approve the request for a Memorial Park Bench Seat to be located on Baarndi Trail, Castletown Quays – Bandy Creek for Wendy Beisley as the request meets the requirements of the Shire Policy - POL: 0089 Memorials in Public Places.**

**Voting Requirement**

Simple Majority

Ms Ashha Beisley  
27 Alexander Drive  
Castletown WA 6450

28 July 2025

Mr Shane Burge  
Shire of Esperance  
PO Box 507  
ESPERANCE WA 6450

Dear Mr. Burge

**Request for a Memorial Plaque for Wendy Beisley**

My name is Ashha Beisley, and I am writing to formally request the installation of a memorial plaque in a public space to honour my late mother, Wendy Beisley, who passed away from breast cancer in 2016.

Our family moved to the area over 30 years ago from Norseman, prior to moving to Esperance we spent all school holidays here and have always had strong ties to Esperance through family and close friends.

Once we moved here Wendy began working at Helloworld and later at Professionals, where she built many lasting connections. Wendy also owned two businesses in Esperance being Beeline Florist where she provided flowers for valentine's day, Mother's Day and funeral wreaths. Wendy also owned Balistico Party Shop, where she was well known for organising the decoration of halls, clubs and private residences for many private functions and public events for the Fishing Club, Yacht Club and Bowling Club.

Wendy made positive contributions to the Community whilst she was an active committee member of the Esperance Squash Club and was instrumental in the start and ongoing organisation of the Yellow Dot Ball which is still a bi annual fund raising event in Esperance.

Even after being diagnosed with breast cancer, Wendy remained committed to making positive contribution to the community. She organised a head-shaving fundraiser alongside other local women, raising over \$30,000 for breast cancer research—a testament to her resilience and passion for helping others in the Esperance Community.

I understand that cemeteries are traditional locations for memorial plaques, however Wendy doesn't have a place anywhere in Esperance where we can visit and remember her. The family feel that a bench in a public space offers something uniquely comforting, a peaceful place to sit and reflect and spend a quiet moment remembering her.

It is my Family's wish to have a memorial plaque placed on a park bench seat at the end of the Quays in Castletown, a place my mother loved and would visit to swim there every day. We would prefer a refurbished park bench seat if available. However, if there are no park bench seats available for refurbishment we are prepared to pay for a new park bench seat. I have attached a photograph with GPS points for the required location of the seat, if this exact location is not available we would be happy with any location along Castletown Quays deemed suitable by the Shire

We would prefer the plaque to be 150mm x 150mm with the following inscription:

**"Love Your Work"**  
**Wendy Beisley 1965 - 2016**

This application is made with the full support of our family, and I have obtained the required signatures from my family members as outlined in the Shire's guidelines. I am prepared to cover all associated costs for the plaque, installation, and any necessary approvals and fully acknowledge the 15 dot points of the Shire Policy 0089: Memorials in Public Places

Thank you for considering this application. Please don't hesitate to contact me if further information is required.



Warm regards,  
**Ashha Beisley**  
Mobile: 0450 912 232

GPS Coordinates - (-33.8359700, 121.9208813)  
5W7C+J96 Bandy Creek, Western Australia



# **“Love your work”**

Wendy Beisley 1965-2016

Signatures for Application of Plaque for Wendy Beisley

Ian Beisley (Husband) \_\_\_\_\_

Ashha Beisley (Daughter) \_\_\_\_\_

Georgia Beisley(Daughter) \_\_\_\_\_

Alexander Beisley(Son) \_\_\_\_\_



## POL 0089: Memorials in Public Places

### COUNCIL POLICY

#### Purpose

The policy seeks to establish the processes and procedures by which Council govern and assess members of the community and residents' requests to memorialise family, friends and members of the Shire of Esperance community within public places.

#### Scope

The policy sets out the requirements for the public to place Memorials in Public Places.

This policy does not extend to the following areas -

1. Any Cemetery or Niche Wall;
2. Lost at Sea memorial; or
3. Roadside memorials near the location of a fatality – in these situations the Shire will follow the principals set out in Main Roads Western Australia Roadside Memorials Policy and Guidelines.

#### Definitions

N/A

#### Practice

Subject to the provisions within this policy, the Shire will only support the community to memorialise family, friends and community members, within public places, at the discretion and approval of Council. If Council so determines the memorial is appropriate, practical and that the individual being memorialised has been a long standing resident of the Shire and has contributed in a positive way to the community.

The Council will consider and may approve eligible applications for memorials in accordance with this Policy.

Memorials in Public Places Requirements -

1. Community members may apply to the Shire to memorialise a family member, close friend or community member who has been a long standing resident of the Shire and has made a positive contribution to the community, through a request to Council for the installation of a memorial plaque in a location deemed suitable and appropriate by Council.
2. Memorials shall only be installed at locations deemed appropriate by Council and under the requirements detailed below. With the following excluded areas -
  - a. The Foreshore reserve from the headland to the skate park
  - b. The Esperance Jetty
3. A formal written application shall be submitted to the Chief Executive Officer requesting the installation of the memorial plaque.
4. Council will consider any eligible formal request and determine the request considering the merits of the request.

5. All applications for permanent memorials will only be considered where the person to be commemorated has been deceased for a minimum of 12 months.
6. All applications for permanent memorials made by community members must be supported by a family member of the deceased person and shall include the signature of the spouse or children of the deceased.
7. Only one memorial per person shall be approved.
8. Statues, street furniture, artwork, plaques and other artefacts may be considered or accepted by Council as a suitable interpretation as part of a memorial plaque installation, subject to approval by Council.
9. Should for any reason, the applicant or family of the deceased seek the removal of an installed memorial, an application from the family must be submitted to the Shire for officers to remove the memorial and return it to the family.
10. Decisions around the location, type, size and the construction of the memorial and the subsequent positioning of the memorial plaques will be at the sole discretion of Council and in accordance with items 11 - 14 below.
11. The inscription on the plaque is to be approved by the Council and shall include as a minimum the person's name including first name and surname. The wording of the memorial plaque shall be included in the application to be approved by the Council.
12. The costs associated with the plaque with the approved inscription, installation costs and any costs associated with the purchase of street furniture/ artwork/ or similar will be borne by the applicant.
13. Any proposal for artwork shall meet the requirement of policy ASS 026: Public Art
14. The plaque is to meet the following specifications -
  - a. Maximum size 150mm x 150mm.
  - b. Minimum size 100mm x 100mm.
  - c. Constructed from bronze.
  - d. A minimum of 2 holes at the extremities of the plaque for attaching to the memorial.
15. If it is necessary for the Shire to remove the plaques because of vandalism, deterioration or for other operational reasons then the Shire gives no undertaking that it will be replaced.

.....End.....

#### Document Information

Responsible Position	Director Asset Management
Risk Rating	Low

#### Referencing Documents

- *Local Government Act 1995*
- Main Roads WA – Policy and Guidelines – Roadside Memorials

**Revision History**

Date	Version	CM Reference	Reason for Change	Resolution #	Next Review
Mar 2022	1	D22/8388	New policy	O0322-062	Mar 2024
Mar 2024	2	D22/8388[v2]	Include first line into scope	O0324-023	Mar 2026



## **12.3 CORPORATE & COMMUNITY SERVICES**

### **Item: 12.3.1**

#### **Adoption of Waste Local Law 2025**

<b>Author/s</b>	Sarah Walsh Georgia Ryan Blaise Graham	Coordinator Governance & Corporate Support Manager Sustainability & Resource Recovery Governance and Corporate Support Officer
<b>Authorisor/s</b>	Roy Greive	Director External Services

**File Ref: D25/23494**

#### **Applicant**

Internal

#### **Location/Address**

N/A

#### **Executive Summary**

For Council to consider adoption of the Waste Local Law 2025.

#### **Recommendation in Brief**

That Council adopt the Waste Local Law 2025.

#### **Background**

The purpose of the Waste Local Law 2025 is to promote sustainability encouraging reuse, recycling and composting initiatives aimed at minimising waste to landfill and regulating appropriate waste disposal.

The effect of the Waste Local Law 2025 is to administer sustainable waste and recycling services for the community. It will improve public health reducing health risks associated with improper disposal of hazardous and biohazardous waste. The proposed local law will encourage community involvement in waste reduction and management and improve environmental consciousness within the Esperance Community.

The proposed Waste Local Law was put to Council in March 2025 and was then put out for public comment.

#### **Officer's Comment**

The submission period was open between 4 April 2025 and 24 May 2025 with no public submissions being received.

We received responses from the Department of Local Government, the Department of Water and Environmental Regulation, and the Minister for Environment. Responses are attached to this report for reference, however none of these responses recommended any changes to the proposed local law.

#### **Consultation**

Department of Local Government  
Department of Water & Environmental Regulation  
Manager Sustainability & Resource Recovery  
Director External Services

### **Financial Implications**

The financial implications arising from this report are advertising and gazettal costs.

### **Asset Management Implications**

Nil

### **Statutory Implications**

*Local Government Act 1995 (s3.12 and s3.16)*

*Waste Avoidance and Resource Recovery Act 2007*

*Environmental Protection Act 1986*

*Environmental Protection Regulations 1987*

### **Policy Implications**

Waste Management Services Policy

### **Strategic Implications**

Council Plan 2022 – 2032

*Planet - Outcome 5. Shared responsibility for climate action and sustainability*

Objective 5.2. Develop a sustainable, low waste, circular economy.

### **Environmental Considerations**

The Waste Local Law aims to reduce environmental impacts through the effective management of waste promoting best practice methods to reduce, reuse, recycle, recover, treat and dispose. Effective waste management will reduce pollution, preserve waters of significance and minimise negative impacts on ecosystems.

### **Attachments**

- A<sup>1</sup>. Waste Local Law 2025
- B<sup>1</sup>. Minister for Environment Response - Waste Local Law 2025
- C<sup>1</sup>. DWER Response - Waste Local Law 2025
- D<sup>1</sup>. DLG Response - Waste Local Law 2025

### **Officer's Recommendation**

**That Council makes the Waste Local Law 2025, as per Attachment A, in accordance with section 3.12(4) of the *Local Government Act 1995*, subject to the Chief Executive Officer;**

- 1. Publishing the Waste Local Law 2025 in the Government Gazette in accordance with section 3.12(5) of the *Local Government Act 1995*;**
- 2. Following gazettal, providing local public notice of the Waste Local Law 2025 in accordance with section 3.12(6) of the *Local Government Act 1995*; and**
- 3. Following local public notice, providing an Explanatory Memorandum, signed by the Shire President and Chief Executive Officer, and a copy of the Waste Local Law 2025 to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation in accordance with section 3.12(7) of the *Local Government Act 1995*.**

**Voting Requirement**

**Absolute Majority**



*Shire of Esperance*

## **WASTE LOCAL LAW 2025**

*Waste Avoidance and Resource Recovery Act 2007*

**Shire of Esperance**  
**WASTE LOCAL LAW 2025**

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***Local Government Act 1995***  
***Waste Avoidance and Resource Recovery Act 2007***  
**Shire of Esperance**  
***WASTE LOCAL LAW 2025***

Under the powers conferred on it by the *Waste Avoidance and Resource Recovery Act 2007*, the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Esperance resolved on [date] to make the following local law.

**PART 1    PRELIMINARY**

**1.1    Short title**

This local law may be cited as the Shire of Esperance *Waste Local Law 2025*.

**1.2    Commencement**

This local law comes into operation 14 days after the day on which it is published in the *Government Gazette*.

**1.3    Application**

This local law applies throughout the district.

**1.4    Definitions**

In this local law—

***Act*** means the WARR Act;

***authorised person*** means a person appointed by the local government under section 9.10 of the LG Act to perform any of the functions of an authorised person under this local law;

***CEO*** means the Chief Executive Officer of the local government;

***collectable waste*** means local government waste that is not—

- (a) liquid refuse;
- (b) liquid waste; or
- (c) non-collectable waste;

***collectable waste receptacle*** means a receptacle for the deposit and collection of collectable waste that is—

- (a) a recycling waste receptacle;
- (b) a general waste receptacle; or

- (c) an organic waste receptacle;

**collection** when used in relation to a receptacle, means the collection and removal of collectable waste from the receptacle by the local government or its contractor;

**collection day** means the day determined by the local government for the collection of collectable waste in the district or a part of the district;

**collection time** means the time on the collection day determined by the local government for the collection of collectable waste in the district or a part of the district;

**costs** of the local government include administrative costs;

**Council** means the Council of the Shire of Esperance;

**district** means the district of the local government;

**general waste receptacle** means a receptacle for the deposit and collection of collectable waste that is not recycling waste;

**LG Act** means the *Local Government Act 1995*;

**LG Regulations** means the *Local Government (Functions and General) Regulations 1996*;

**local government** means the Shire of Esperance;

**local government waste** has the same meaning as in the WARR Act;

**non-collectable waste** has the meaning set out in Schedule 1;

**occupier** in relation to premises, means any or all of the following—

- (a) a person by whom or on whose behalf the premises are actually occupied; or
- (b) a person having the management or control of the premises;

**organic waste** means waste that decomposes readily, such as garden waste or food waste;

**organic waste receptacle** means a receptacle for the deposit and collection of organic waste;

**owner** has the same meaning as in the LG Act;

**public place** includes a place to which the public ordinarily have access, whether or not by payment of a fee;

**receptacle** means a receptacle—

- (a) that has been supplied for the use of the premises by the local government or its contractor, or which has otherwise been approved by the local government; and
- (b) the waste from which is collected and removed from the premises by the local government or its contractor;

**recycling waste receptacle** means a receptacle for the deposit and collection of recycling waste;

**recycling waste** means—

- (a) paper and cardboard;
- (b) plastic containers comprised of polyethylene terephthalate or high-density polyethylene;
- (c) glass containers;
- (d) steel containers;
- (e) aluminium containers;
- (f) liquid paper board; and
- (g) any other waste determined by the local government to be recycling waste;

**specified** means specified by the local government or an authorised person, as the case may be;

**street alignment** means the boundary between the land comprising a street and the land that abuts the street;

**WARR Act** means the *Waste Avoidance and Resource Recovery Act 2007*;

**waste** has the same meaning as in the WARR Act;

**waste facility** means a waste facility, as defined in the WARR Act, that is operated by the local government; and

**waste service** has the same meaning as in the WARR Act.

- (2) Where, in this local law, a duty or liability is imposed on an owner or occupier, or on an owner and occupier, the duty or liability is taken to be imposed jointly and severally on each of the owners or occupiers.

### 1.5 Local public notice of determinations

Where, under this local law, the local government has a power to determine a matter—

- (a) local public notice, under section 1.7 of the LG Act, must be given of the matter determined;



- (b) the determination becomes effective only after local public notice has been given;
- (c) the determination remains in force for the period of one year after the date that local public notice has been given under subclause (a);
- (d) after the period referred to in subclause (c), the determination continues in force only if, and for so long as, it is the subject of local public notice, given annually, under section 1.7 of the LG Act; and
- (e) the determination must be recorded in a publicly accessible register of determinations that must be maintained by the local government.

#### **1.6 Rates, fees and charges**

The local government's powers to impose rates, fees and charges in relation to waste services are set out in sections 66 to 68 of the WARR Act and sections 6.16 and 6.17 of the LG Act.

#### **1.7 Power to provide waste services**

The local government's power to provide, or enter into a contract for the provision of, waste services is dealt with in section 50 of the WARR Act.

### **PART 2 LOCAL GOVERNMENT WASTE**

#### **2.1 Supply of receptacles**

- (1) The local government is to supply, for the use of each premises that are, or are capable of being, occupied or used for residential purposes, one or more receptacles for the collection and removal, from those premises, of collectable waste.
- (2) The owner of premises to which subclause (1) applies must—
  - (a) ensure that the fee or charge (if any) imposed by the local government in relation to each receptacle is paid to the local government; and
  - (b) ensure that each receptacle is used, in respect of those premises, in accordance with this local law.

#### **2.2 Deposit of waste in receptacles**

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a receptacle any non-collectable waste.

- (2) A person must not deposit waste in a receptacle that has been provided for the use of other premises without the consent of the owner or occupier of those premises.

### **2.3 General waste receptacles**

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle—
  - (a) where the receptacle has a capacity of 140, 240 or 360 litres—more than 70 kilograms of collectable waste; or
  - (b) where the receptacle has any other capacity—more than the weight determined by the local government.
- (2) Where the local government supplies recycling waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any recycling waste.
- (3) Where the local government supplies organic waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any organic waste.

### **2.4 Recycling waste receptacles**

An owner or occupier of premises must not deposit or permit to be deposited in a recycling waste receptacle—

- (a) anything other than the particular type of recycling waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 140, 240 or 360 litres—more than 70 kilograms of recycling waste; or
- (c) where the receptacle has any other capacity—more than the weight determined by the local government.

### **2.5 Organic waste receptacles**

An owner or occupier of premises must not deposit or permit to be deposited in an organic waste receptacle—

- (a) anything other than the particular type of organic waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres—more than 70 kilograms of organic waste; or
- (c) where the receptacle has any other capacity—more than the weight determined by the local government.

## **2.6 Direction to place or remove a receptacle**

- (1) The local government or an authorised person may give a written direction to an owner or occupier of specified premises—
  - (a) to place a receptacle in respect of those premises for collection; or
  - (b) to remove a receptacle in respect of those premises after collection.
- (2) The direction under subclause (1) may specify when the placement or removal is to occur, or where the receptacle is to be placed, or both.
- (3) An owner or occupier of premises must comply with a direction given under this clause.

## **2.7 Duties of owner or occupier**

An owner or occupier of premises must—

- (a) except for a reasonable period before and after collection time, keep each receptacle in a storage space or area that is behind the street alignment;
- (b) take reasonable steps, if placing a receptacle for collection on the verge adjoining the premises, or other area as determined by the local government, to ensure that, within a reasonable period before collection time, each receptacle is—
  - (i) within 1 metre of the carriageway;
  - (ii) placed so that it does not unduly obstruct any footpath, cycle way, right-of-way or carriageway; and
  - (iii) facing squarely to the edge of and opening towards the carriageway,
  - (iv) or in such other position as is approved in writing by the local government or an authorised person; and
- (c) if the receptacle is lost, stolen, damaged or defective, notify the local government, as soon as practicable, after the event.

## **2.8 Exemption**

- (1) An owner or occupier of premises may apply in writing to the local government for an exemption from compliance with the requirements of clause 2.7(a) or (b).
- (2) The local government or an authorised person may grant, with or without conditions, or refuse an application for exemption from compliance under this clause.
- (3) An exemption granted under this clause must state—
  - (a) the premises to which the exemption applies;
  - (b) the period during which the exemption applies; and

- (c) any conditions imposed by the local government or the authorised person.
- (4) An exemption granted under this clause ceases to apply—
  - (a) if the local government decides, on reasonable grounds, that there has been a failure to comply with a condition of the exemption; and
  - (b) from the date that the local government informs the owner or occupier of its decision under clause 2.8(4)(a).

## **2.9 Damaging or removing receptacles**

A person, other than the local government or its contractor, must not—

- (a) damage, destroy or interfere with a receptacle; or
- (b) except as permitted by this local law or as authorised by the local government or an authorised person, remove a receptacle from any premises to which it was delivered by the local government or its contractor.

## **2.10 Verge collections**

- (1) Where the local government has advertised a verge waste collection (such as a green waste, or a bulk waste, verge collection) a person, unless with and in accordance with the approval of the local government or an authorised person—
  - (a) must deposit waste only during the period of time, and in accordance with other terms and conditions, as advertised by the local government in relation to that verge waste collection; and
  - (b) must otherwise comply with those terms and conditions.
- (2) Where waste has been deposited on a verge for a verge waste collection, a person must not remove any of that waste for a commercial purpose but may remove it for any other purpose.
- (3) Except where waste is lawfully removed from a verge under this clause, a person must not disassemble or tamper with any waste deposited on a verge for a verge waste collection so as to increase the risk of harm to any person.
- (4) Clause 2.10(2) does not apply to the local government or a person engaged or contracted by the local government in relation to the verge waste collection.

## **PART 3 GENERAL DUTIES**

### **3.1 Duties of an owner or occupier**

An owner or occupier of premises must—

- (a) take reasonable steps to ensure that an adequate number of receptacles are provided to contain all waste which accumulates or may accumulate in or from the premises;
- (b) ensure that each receptacle is kept in good condition and repair;
- (c) take all reasonable steps to—
  - (i) prevent fly breeding and keep each receptacle free of flies, maggots, cockroaches, rodents and other vectors of disease;
  - (ii) prevent the emission of offensive or noxious odours from each receptacle; and
  - (iii) ensure that each receptacle does not cause a nuisance to an occupier of adjoining premises; and
- (d) whenever directed to do so by the local government or an authorised person, thoroughly clean, disinfect, deodorise and apply a residual insecticide to each receptacle.

### **3.2 Removal of waste from premises**

- (1) A person must not remove any waste from premises unless that person is—
  - (a) the owner or occupier of the premises;
  - (b) authorised to do so by the owner or occupier of the premises; or
  - (c) authorised in writing to do so by the local government or an authorised person.
- (2) A person must not remove any waste from a receptacle without the approval of—
  - (a) the local government or an authorised person; or
  - (b) the owner or occupier of the premises at which the receptacle is ordinarily kept.

### **3.3 Receptacles and containers for public use**

A person must not, without the approval of the local government or an authorised person—

- (a) deposit household, commercial or other waste from any premises on or into; or
- (b) remove any waste from,

a receptacle provided for the use of the general public in a public place.

## **PART 4 OPERATION OF WASTE FACILITIES**

### **4.1 Operation of this Part**

This Part applies to a person who enters a waste facility.

### **4.2 Hours of operation**

The local government may from time to time determine the hours of operation of a waste facility.

### **4.3 Signs and directions**

- (1) The local government or an authorised person may regulate the use of a waste facility—
  - (a) by means of a sign; or
  - (b) by giving a direction to a person within a waste facility.
- (2) A person within a waste facility must comply with a sign or direction under subclause (1).
- (3) The local government or an authorised person may direct a person who commits, or is reasonably suspected by the local government or the authorised person of having committed, an offence under this clause to leave the waste facility immediately.
- (4) A person must comply with a direction under subclause (3).

### **4.4 Fees and charges**

- (1) Unless subclause (3) applies, a person must, on or before entering a waste facility or on demand by the local government or an authorised person, pay the fee or charge as assessed by an authorised person.
- (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
- (3) Subclause (1) does not apply—
  - (a) to a person who disposes of waste in accordance with the terms of—
    - (i) a credit arrangement with the local government; or
    - (ii) any other arrangement with the local government to pay the fee or charge at a different time or in a different manner; and
  - (b) to the deposit of waste owned by the local government, or in the possession of an employee on behalf of the local government.

#### **4.5 Depositing waste**

- (1) A person must not deposit waste at a waste facility other than—
  - (a) at a location determined by a sign and in accordance with the sign;  
and
  - (b) in accordance with the direction of an authorised person.
- (2) The local government may determine the classification of any waste that may be deposited at a waste facility.

#### **4.6 Prohibited activities**

- (1) Unless authorised by the local government, a person must not—
  - (a) remove any waste or any other thing from a waste facility;
  - (b) deposit at a waste facility that is a landfill site any waste that is toxic, poisonous or hazardous, or the depositing of which is regulated or prohibited by any written law;
  - (c) light a fire in a waste facility;
  - (d) remove, damage or otherwise interfere with any flora in a waste facility;
  - (e) remove, injure or otherwise interfere with any fauna in a waste facility; or
  - (f) damage, deface or destroy any building, equipment, plant or property within a waste facility.
- (2) A person must not act in an abusive or threatening manner towards any person using, or engaged in the management or operation of, a waste facility.

### **PART 5 ENFORCEMENT**

#### **5.1 Objection and appeal rights**

Division 1 of Part 9 of the LG Act applies to a decision under this local law to grant, renew, vary or cancel—

- (a) an approval under clause 2.7(b);
- (b) an exemption under clause 2.8(2);
- (c) an approval under clause 2.9(b);
- (d) an approval under clause 2.10(1);
- (e) an authorisation under clause 3.2(1)(c);
- (f) an approval granted under clause 3.2(2); and
- (g) an approval under clause 3.3.

## **5.2 Offences and general penalty**

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law a person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding \$500 in respect of each day or part of a day during which the offence has continued.

## **5.3 Other costs and expenses**

- (1) A person who is convicted of an offence under this local law is to be liable, in addition to any penalty imposed under clause 5.2, to pay to the local government the costs and expenses incurred by the local government in taking remedial action such as—
  - (a) removing and lawfully disposing of toxic, hazardous or poisonous waste; or
  - (b) making good any damage caused to a waste facility.
- (2) The costs and expenses incurred by the local government are to be recoverable, as a debt due to the local government, in a court of competent civil jurisdiction.

## **5.4 Prescribed offences**

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the LG Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 2.

## **5.5 Form of notices**

- (1) Where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the LG Act is that of Form 1 in Schedule 1 of the LG Regulations.
- (2) The form of the infringement notice given under section 9.16 of the LG Act is that of Form 2 in Schedule 1 of the LG Regulations.
- (3) The form of the infringement withdrawal notice given under section 9.20 of the LG Act is that of Form 3 in Schedule 1 of the LG Regulations.



#### **SCHEDULE 1    MEANING OF 'NON-COLLECTABLE WASTE'**

***non-collectable waste*** means—

- (a) hot or burning material;
- (b) household hazardous waste, including paint, acids, alkalis, fire extinguishers, solvents, pesticides, oils, gas cylinders, batteries, chemicals and heavy metals;
- (c) any other hazardous material, such as radioactive waste;
- (d) any explosive material, such as flares or ammunition;
- (e) electrical and electronic equipment;
- (f) hospital, medical, veterinary, laboratory or pathological substances;
- (g) construction or demolition waste;
- (h) sewage;
- (i) 'controlled waste' for the purposes of the Environmental Protection (Controlled Waste) Regulations 2004;
- (j) any object that is greater in length, width, or breadth than the corresponding dimension of the receptacle or that will not allow the lid of the receptacle to be tightly closed;
- (k) waste that is or is likely to become offensive or a nuisance, or give off an offensive or noxious odour, or to attract flies or cause fly breeding unless it is first wrapped in non-absorbent or impervious material or placed in a sealed impervious and leak-proof container; and
- (l) any other waste determined by the local government to be non-collectable waste.

## SCHEDULE 2 PRESCRIBED OFFENCES

[clause 5.4]

Item No	Clause No	Description	Modified Penalty (\$)
1	2.1(2)(a)	Failing to pay fee or charge	350
2	2.1(2)(b)	Failing to ensure lawful use of receptacle	350
3	2.2(1)	Depositing non-collectable waste in a receptacle	350
4	2.2(2)	Depositing waste in another receptacle without consent	350
5	2.3(1)	Exceeding weight capacity of a general waste receptacle	350
6	2.3(2) and (3)	Depositing unauthorised waste in a general waste receptacle	350
7	2.4(a)	Depositing unauthorised waste in a recycling waste receptacle	350
8	2.4(b) and (c)	Exceeding weight capacity of a recycling waste receptacle	250
9	2.5(a)	Depositing unauthorised waste in an organic waste receptacle	350
10	2.5(b) and (c)	Exceeding weight capacity of an organic waste receptacle	350
11	2.6(3)	Failing to comply with a direction concerning placement or removal of a receptacle	250
12	2.7(a)	Failing to keep a receptacle in the required location	250
13	2.7(b)	Failing to place a receptacle for collection in a lawful position	250
14	2.7(c)	Failing to notify of a lost, stolen, damaged or defective receptacle	250
15	2.9(a)	Damaging, destroying or interfering with a receptacle	400
16	2.9(b)	Removing a receptacle from premises	400
17	2.10(1)	Failing to comply with a term or condition of verge waste collection	400
18	2.10(2)	Removing waste from a verge waste collection for commercial purposes	350
19	2.10(3)	Disassembling or tampering with waste deposited for collection	250
20	3.1(a)	Failing to provide an adequate number of receptacles	250

21	3.1(b)	Failing to keep a receptacle in a good condition and repair	250
22	3.1(c)(i)	Failing to prevent fly breeding and vectors of disease in a receptacle	350
23	3.1(c)(ii)	Failing to prevent the emission of offensive or noxious odours from a receptacle	350
24	3.1(c)(iii)	Allowing a receptacle to cause a nuisance	350
25	3.1(d)	Failing to comply with a direction to clean, disinfect or deodorise receptacle	300
26	3.2(1)	Unauthorised removal of waste from premises	250
27	3.2(2)	Removing waste from a receptacle without approval	250
28	3.3	Depositing household, commercial or other waste into, or removing waste from, a receptacle provided for the use of the general public in a public place without approval	250
29	4.3(2)	Failing to comply with a sign or direction	500
30	4.3(4)	Failing to comply with a direction to leave	500
31	4.4(1)	Disposing waste without payment of fee or charge	500
32	4.5(1)	Depositing waste contrary to sign or direction	500
33	4.6(1)(a)	Removing waste without authority in a waste facility	250
34	4.6(1)(b)	Depositing toxic, poisonous or hazardous waste at a waste facility	500
35	4.6(1)(c)	Lighting a fire in a waste facility	300
36	4.6(1)(d)	Removing or interfering with any flora in a waste facility	300
37	4.6(1)(e)	Removing or interfering with any fauna without approval in a waste facility	300
38	4.6(1)(f)	Damaging, defacing or destroying any building, equipment, plant or property within a waste facility	500
39	4.6(2)	Acting in an abusive or threatening manner	300

Dated \_\_\_\_\_ day of \_\_\_\_\_.

The Common Seal of the Shire of Esperance was hereunto affixed by the authority  
of a resolution of the Council in the presence of -

\_\_\_\_\_  
Ronald Chambers  
**SHIRE PRESIDENT**

\_\_\_\_\_  
Shane Burge  
**CHIEF EXECUTIVE OFFICER**



## Minister for the Environment; Community Services; Homelessness

Our Ref: 87-00365

Mr Shane Burge  
Chief Executive Officer  
Shire of Esperance  
By Email: [ceo@esperance.wa.gov.au](mailto:ceo@esperance.wa.gov.au)

Dear Mr Burge

Thank you for your email to the Hon. Matthew Swinbourn MLC, Minister for Environment; Community Services; Homelessness, dated 7 April 2025 regarding the Shire of Esperance proposed Waste Local Law 2025. I am responding on the Minister's behalf.

Due to recent changes resulting from the passage of the Local Government Amendment Act 2024 (6 December 2024), local governments are no longer required to notify the Minister for the Environment of proposed waste local laws.

The Department of Water and Environmental Regulation's (DWER), Chief Executive Officer (CEO) consent for waste local laws is also no longer required, however, a copy of the proposed waste local law must be provided to DWER's CEO for consideration and possible comment. Please provide future waste local laws via [oddg.climateandsustainability@dwer.wa.gov.au](mailto:oddg.climateandsustainability@dwer.wa.gov.au) for consideration.

Please note that the revised local law-making process also includes:

- emailing a copy of the Waste Local Law (as above), and awaiting any advice from DWER;
- a simplified process for adopting model local laws;
- a longer period before local laws require review (increased from 8 to 15 years);
- repeal of local laws that have not been reviewed after 15 years; and
- an increased maximum penalty that a local law may provide (\$10,000).

I understand that DWER has liaised directly with your team in relation to this waste local law and confirmed that it has no comment.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Tom Samuels'.

Tom Samuels  
**CHIEF OF STAFF TO THE  
MINISTER FOR THE ENVIRONMENT; COMMUNITY SERVICES; HOMELESSNESS**

13 June 2025.

cc: Ms Sarah Walsh: [corporatesupport@esperance.wa.gov.au](mailto:corporatesupport@esperance.wa.gov.au)

**Archived:** Wednesday, 30 July 2025 4:28:33 PM  
**From:** [REDACTED]  
**Mail received time:** Tue, 15 Apr 2025 05:47:47  
**Sent:** Tue, 15 Apr 2025 05:47:12  
**To:** [Corporate Support](#)  
**Subject:** FW: Shire of Esperance Waste Local Law 2025  
**Importance:** Normal  
**Sensitivity:** None  
**Attachments:** [DRAFT Waste Local Law 2024 \(3\).DOCX](#); [Local Government Amendment Act 2024.docx](#);

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[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

OFFICIAL

OFFICIAL

Dear Sarah,

Thank you for your Draft Waste Local Law, this has been referred to our Waste Policy section, as per the Local Government Amendment Act 2024 (copy attached), these are no longer required to go to our Minister for Environment. They now come direct to DWER.

I've reviewed the Waste Local Law and we have no issues with this version.

Thank you

Catherine

[Catherine Noble](#)

A/Policy Officer

Waste Policy

Climate and Sustainability

Health & Safety Representative, First Aid Officer, Mental Health First Aider

[Department of Water and Environmental Regulation](#)

Level 7, Prime House, 8 Davidson Terrace, JOONDALUP WA 6027

Locked Bag 10, JOONDALUP DC WA 6919

[REDACTED]

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**Archived:** Wednesday, 30 July 2025 4:14:43 PM  
**From:** [REDACTED]  
**Mail received time:** Fri, 27 Jun 2025 06:50:04  
**Sent:** Friday, 27 June 2025 2:50:05 PM  
**To:** [Corporate Support](#)  
**Subject:** RE: Local Law Review Enquiries  
**Importance:** Normal  
**Sensitivity:** None

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[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Good afternoon,

This email is regarding the Shire's proposed waste local law. Some minor comments are provided below.

### **Waste Local Law 2025**

#### **1. Local law made under multiple legislation – additional notification required**

The Department is aware that this local law is partially made under the Waste Avoidance and Resource Recovery Act 2007, in addition to the Local Government Act 1995.

Accordingly, this means that a copy of the local law will need to be provided to the Minister for the Environment so that they have the opportunity to comment.

The Shire should ensure that this occurs, presuming it hasn't already. If it does not occur, it may potentially impact the local law's validity.

#### **2. Compliance with WALGA template**

In the past, the Department of Water and Environmental Regulation (DWER) has required that local laws comply with the applicable WALGA template, to ensure uniformity of local laws between districts.

It is uncertain whether DWER still holds this position. However, if the Shire's local law deviates from the WALGA template, it is possible that they may raise issues with the local law.

#### **3. Potential DWER feedback**

The Department has refrained from checking the majority of the local law, as we lack the expertise to comment on matters of health and waste disposal.

If the Shire receives any feedback from DWER, it is recommended that this feedback be given a high level of consideration as befitting DWER's expertise on the matter.

Regards,

**Steven Elliott**  
Principal Strategy Officer  
Management and Coordination - Local Government

**Item: 12.3.2**

**Adoption of Health Local Law 2025**

<b>Author/s</b>	Sarah Walsh Carla Webster Blaise Graham	Coordinator Governance & Corporate Support Coordinator Environmental Health Governance and Corporate Support Officer
<b>Authorisor/s</b>	Roy Greive	Director External Services

**File Ref: D25/23507**

**Applicant**

Internal

**Location/Address**

N/A

**Executive Summary**

For Council to consider adopting the Health Local Law 2025.

**Recommendation in Brief**

That Council adopt the Health Local Law 2025.

**Background**

Section 3.16(1) of the *Local Government Act 1995* requires that all local laws of local government must be reviewed within an eight (8) year period after their commencement or from their last review date. The Shire of Esperance Health Local Law 2002 was gazetted in April 2002, reviewed in 2009 and 2014.

The initial review of the Health Local Law was put to Council in December 2023 to commence the process, with advertising for public submissions being undertaken between 22 December 2023 and 10 February 2024.

Due to the extensive time that has passed since this first went to Council, WALGA advised that we should re-commence the law-making process. The review of the Health Local Law was put back to Council in March 2025 and was then put out for public comment.

**Officer's Comment**

The submission period was open between 4 April 2025 and 24 May 2025 with no public submissions being received.

The Department of Health has advised that they are no longer required to be notified as Health Local Laws are prepared under the *Local Government Act 1995*. As such, references to the *Health (Miscellaneous Provisions) Act 1911* have been removed from the title of the document and the paragraph specifying the enabling legislation.

The Department of Local Government has advised that they have no further changes from their initial advice provided in September 2024 (Attached for reference). These changes were reviewed by officers and updated in the document when it went to Council in March 2025.

**Consultation**

Department of Local Government  
Department of Health



Coordinator Environmental Health  
Manager Development Services  
Director External Services

### **Financial Implications**

The financial implications arising from this report are advertising and gazettal costs.

### **Asset Management Implications**

Nil

### **Statutory Implications**

*Local Government Act 1995 (s3.12 and s3.16)*

*Public Health Act 2016*

*Health (Miscellaneous Provisions) Act 1911*

*Health Regulations (various)*

*Food Act 2008*

*Food Regulations 2009*

*ANZ Food Standards Code*

### **Policy Implications**

Nil

### **Strategic Implications**

Council Plan 2022 – 2032

*People - Outcome 2. A healthy and active community*

Objective 2.1. Improve access to quality health services.

### **Environmental Considerations**

Nil

### **Attachments**

A⇒. Draft Health Local Law - *Under Separate Cover*

B↓. Department of Health Response - Health Local Law 2025

C↓. Department of Local Government Response - Health Local Law 2025

**Officer's Recommendation**

**That Council make the Health Local Law 2025, as per Attachment A, in accordance with section 3.12(4) of the *Local Government Act 1995*, subject to the Chief Executive Officer –**

- 1. Publishing the Health Local Law 2025 in the Government Gazette in accordance with section 3.12(5) of the *Local Government Act 1995*;**
- 2. Following gazettal, providing local public notice of the Health Local Law 2025 in accordance with section 3.12(6) of the *Local Government Act 1995*; and**
- 3. Following local public notice, providing an Explanatory Memorandum, signed by the Shire President and Chief Executive Officer, and a copy of the Health Local Law 2025 to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation in accordance with section 3.12(7) of the *Local Government Act 1995*.**

**Voting Requirement**

**Absolute Majority**



Government of **Western Australia**  
Department of **Health**

Classification: Official  
Our Ref: M085-00449  
Contact: Matthew Lester 9222 2000

Sarah Walsh  
Corporate Support  
Shire of Esperance  
77 Windich Street  
ESPERANCE WA 6450

corporatesupport@esperance.wa.gov.au

Dear Ms Walsh

Thank you for your email sent to the Minister for Health on Monday 7 April 2025 to advise of the process your organisation has undertaken to publish and seek comment on your proposed Health Local Law 2025. The Minister's office has referred the matter to me for a direct reply.

For your information, the Public Health Act 2016 does not make provision for local laws. On the Department's website [Local laws and the Public Health Act](#) explains that local laws can still be made by local governments and prepared under the Local Government Act 1995.

There is no longer any requirement for endorsement, notification or acknowledgement by the Department of Health or the Health Minister of any proposed health local laws developed by local governments.

I trust that this information is useful to inform your records for future reference accordingly.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Michael Lindsay'.

Dr Michael Lindsay  
**EXECUTIVE DIRECTOR**  
**ENVIRONMENTAL HEALTH DIRECTORATE**

11 April 2025

**Archived:** Thursday, 31 July 2025 9:45:57 AM  
**From:** [REDACTED]  
**Mail received time:** Tue, 8 Jul 2025 01:38:11  
**Sent:** Tuesday, 8 July 2025 9:38:13 AM  
**To:** [Sarah Walsh](#)  
**Subject:** RE: Comments on proposed bush fire brigades local law  
**Importance:** Normal  
**Sensitivity:** None

---

[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Hi Sarah,

Apologies – in relation to the comments below, the issue with Schedule 1 Clause 2.11 is that the first three paragraphs should be redesignated (a) to (c) and the other three as to (d) to (f).

Also, the final minor comment should read Schedule 1 rather than 7.

In regard to the health local laws, we noted that the draft already had notes making reference to DLGSC comments and presumed that we had already provided a preliminary assessment. We had nothing further critical to raise, apart from the standard comments on page numbers and double checking references.

Regards  
**Steven Elliott**  
Principal Strategy Officer  
Department of Local Government, Sport and Cultural Industries  
140 William Street, Perth WA 6000  
GPO Box R1250, Perth WA 6844  
Telephone [REDACTED]  
Email [REDACTED]  
Web [www.dlgsc.wa.gov.au](http://www.dlgsc.wa.gov.au)

*The Department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land, and we pay our respects to their Elders past and present.*

**Archived:** Thursday, 31 July 2025 11:24:35 AM  
**From:** [REDACTED]  
**Mail received time:** Wed, 4 Sep 2024 02:36:28  
**Sent:** Wed, 4 Sep 2024 02:36:09  
**To:** [Corporate Support](#)  
**Subject:** RE: Department of Local Government, Sport and Cultural Industries - Comments on proposed health local law  
**Importance:** Normal  
**Sensitivity:** None

---

[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Apologies for any confusion caused.

That comment should read "7.16(2)(c)".

Regards,

**Steven Elliott**

Director LG Financial Policy & Statutory Approval  
Management and Coordination - Local Government



Department of  
**Local Government, Sport  
and Cultural Industries**



Department of Local Government, Sport and Cultural Industries  
140 William St, Perth WA 6000  
PO Box 8349, Perth Business Centre WA 6849



[www.dlgsc.wa.gov.au](http://www.dlgsc.wa.gov.au)

The Department of Local Government, Sport and Cultural Industries acknowledges Aboriginal people throughout Western Australia as the Traditional Owners and Custodians of the lands, waters, and communities in which we operate.

We pay our respects to all Aboriginal people and their cultures, and to Elders past and present.

---

**From:** Corporate Support <CorporateSupport@esperance.wa.gov.au>

**Sent:** Tuesday, September 3, 2024 2:28 PM

**To:** [REDACTED]

**Subject:** RE: Department of Local Government, Sport and Cultural Industries - Comments on proposed health local law

Hi Steven,

Are you able to please confirm the second last point in the Minor Edits section is referencing the correct clause as I note that clause 7.14 doesn't have a subclause (3)?

Kind regards,

Sarah Walsh



vitap7Corporate Support

vitap8Shire of Esperancevitap7 | Administration Building

vitap7T (08) 9071 0603

vitap7Evitap7CorporateSupport@esperance.wa.gov.au

vitap7A 77 Windich Streetvitap7, vitap7Esperancevitap7, vitap7Wvitap7, vitap76450

vitap7Wvitap8www.esperance.wa.gov.au



vitap6Subscribe to eNews

**From:** Steven Elliott [REDACTED]

**Sent:** Monday, 26 August 2024 5:55 PM

**To:** Carla Webster [REDACTED]

**Subject:** Department of Local Government, Sport and Cultural Industries - Comments on proposed health local law

\cbpat4[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Good afternoon,

The Department's comments on the Shire's proposed health local law are attached. I thank the Shire for its patience in this regard.

Feel free to contact me if you have any questions.

### **Health Local Law 2024**

#### **1. Consultation with Department of Health**

The Shire may wish to consult with the Department of Health (DoH), presuming the Shire hasn't done so already..

While the DoH's approval is no longer required for local laws, they may still have important observations from a health policy perspective.

#### **2. Use of Australian Standards**

The Department notes that several Standards are mentioned in the local law.

The use of Australian Standards raises a few issues, since these documents are commercial in nature and not all of them are available to the general public.

Nevertheless, the Delegated Legislation Committee have accepted the use of Australian Standards in local laws subject to the following conditions:

- a. The complete and up to date title of each standard must be cited at least once, either in the applicable clause or in an appropriate definition.
- b. The local law should specify whether Standards should be complied with as of a particular date, or as amended from time to time; and

- c. The Shire should keep a copy of the applicable standards so that members of the public can inspect them if needed.

It appears that the Shire has already taken steps to comply with these conditions. These steps should also be brought to the Committee's attention, as they will no doubt inquire into it during their deliberations.

### **3. Minimum safe distances – Intensive Piggeries**

The local law defines a piggery in a way that could potentially include "intensive piggeries". In addition, the term "other piggery" is defined but not used anywhere in the local law.

This could potentially be interpreted to mean that clause 5.21 sets out the requirements for intensive piggeries and normal piggeries, in which case some of the minimum distances between other buildings may be insufficient.

### **4. Local law places restriction on number of dogs**

Clause 7.7(2) provides that in the absence of any approval, a person in a townsite should not keep more than 20 animals including dogs and cats.

This provision is inconsistent with the Shire's dog local law, since it could be interpreted to mean that a person can keep up to 20 dogs without approval. In addition, the local law is potentially adding additional restrictions beyond what is imposed in the dog local law.

In addition, the provision is potentially inconsistent with the Dog Act. This is because the Dog Regulations specify that local laws may only provide that the number of dogs kept on premises can be limited to 2, 3, 4, 5 or 6 only and does not include any puppies yet to reach the age of 3 months. The additional rule of "no more dogs if 30 animals are already on the premises" is inconsistent with the requirement for a specific restriction.

### **5. Minor edits**

The following minor edits are suggested:

- Contents page – It is suggested that page numbers be removed from the gazettal version, since it will not match the Gazette's existing page system. The page numbers can be retained in any administrative versions kept by the Shire.
- Clause 1.1: Change citation to italics.
- Clause 1.4(2): Change citation to italics.
- Clause 5.16(2), clause 5.21(2) and clause 9.3(2) make specific reference to the "Council" making a decision. It is suggested this term be changed to "the local government".
- Clause 5.32(d): change "should" to "must".
- Clause 7.7: If the Shire intends to retain the provision in clause 7.7 relating to dogs, this will effectively make the local law a dog local law. Accordingly, the Dog Act 1976 should be mentioned in the enacting clause along with the Local Government Act 1995.
- Clause 7.14(3) remove the bold from the designator for paragraph (c).
- Clause 12.4(2): Change "should" to "must".

The Shire should also ensure that all references and cross references are double checked, particularly if any changes are made to the local law as a result of the Department's comments.

### **Minister's Directions – pursuant to s 3.12(7) of the Local Government Act 1995**

Please note: Once the Shire has published a local law in the *Government Gazette*, the Shire must comply with the requirements of the Minister's *Local Laws Explanatory Memoranda Directions 2010*. The Shire must, within 10 working days of the Gazettal publication date, forward the signed Explanatory Memoranda material to the Committee at the current address:

Committee Clerk  
Joint Standing Committee on Delegated Legislation  
Legislative Council Committee Office

GPO Box A11  
PERTH WA 6837  
Email: [delleg@parliament.wa.gov.au](mailto:delleg@parliament.wa.gov.au)  
Tel: 9222 7404  
Fax: 9222 7805

A copy of the Explanatory Memoranda forms can be downloaded from the Department of Local Government, Sport and Cultural Industries website at [www.dlgsc.wa.gov.au](http://www.dlgsc.wa.gov.au). A copy of the Directions is also available at the Committee's webpage at the Parliament WA website. Failure to comply with the Directions may render the local law inoperable.

Please note that my comments:

- have been provided to assist the Shire with drafting matters in relation to the local law;
- do not constitute legal advice;
- have been provided in good faith for the Shire's consideration; and
- should not be taken as an approval of content.

The Shire should ensure that a detailed editorial analysis of the proposed local law has been undertaken and that the content of the local law is in accordance with the Shire's policies and objectives.

Regards,

**Steven Elliott**

Principal Strategy Officer  
Management and Coordination - Local Government



Department of  
**Local Government, Sport  
and Cultural Industries**



Department of Local Government, Sport and Cultural Industries  
246 Vincent St, Leederville WA 6007  
PO Box 8349, Perth Business Centre WA 6849



[www.dlgsc.wa.gov.au](http://www.dlgsc.wa.gov.au)

The Department of Local Government, Sport and Cultural Industries acknowledges Aboriginal people throughout Western Australia as the Traditional Owners and Custodians of the lands, waters, and communities in which we operate.

We pay our respects to all Aboriginal people and their cultures, and to Elders past and present.

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**Item: 12.3.3**

**Payment of Accounts Listing - August 2025**

<b>Author/s</b>	Sarah Bridge	Corporate Accountant
<b>Authorisor/s</b>	Felicity Baxter	Director Corporate and Community Services

**File Ref: D25/24273**

**Executive Summary**

To present the list of accounts paid by the Chief Executive Officer under delegated authority and the list of payments made by authorised employees using credit cards and other purchasing cards for the month 1 – 31 July 2025.

**Background**

Recent reviews of the *Local Government Financial Management Regulations (1996)* by Moore Australia recommends that the payments listing (*Reg 13*) and the list of payments made by authorised employees using credit cards or other purchasing cards (*Reg 13A*) to be presented to Council in a separate agenda item to the financial reports as they relate to a different part of the Financial Management Regulations.

**Consultation**

Moore Australia – Chartered Accountants, Auditors and Business Advisors

**Financial Implications**

Nil

**Asset Management Implications**

Nil

**Statutory Implications**

Local Government Financial Management Regulations (1996)

**Policy Implications**

Nil

**Strategic Implications**

Council Plan 2022 – 2032

*Leadership*

A financially sustainable and supportive organisation achieving operational excellence

**Attachments**

- A<sup>1</sup>. Transaction Card Report July 2025
- B<sup>1</sup>. Payment of Accounts Listing July 2025

**Officer's Recommendation**

**That Council:**

1. **Receive the list of accounts paid for the period 1 – 31 July 2025 as listed in the attachment.**
2. **Receive the list of accounts paid using credit cards and other purchasing cards for the period 1 – 31 July 2025 as listed in the attachment.**

**Voting Requirement**

Simple Majority

## SHIRE OF ESPERANCE

### CREDIT CARD PAYMENT LISTING

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting held on 26/08/2025 for confirmation in respect to accounts already paid via credit cards.

DATE	CREDITOR	PARTICULARS	AMOUNT
30/06/2025	AS Colour	Staff uniforms - EVRC	\$ 356.98
1/07/2025	I Subscribe Pty Ltd	Magazine subscription - Library	\$ 701.20
1/07/2025	HM Hennes Mauritz	Staff uniforms - EVRC	\$ 88.20
1/07/2025	Galah Press	Magazine subscription - Library	\$ 60.00
1/07/2025	Express Media	Magazine subscription - Library	\$ 70.00
3/07/2025	Twilio Sendgrid	Monthly BOILC point of sale subscription	\$ 141.08
15/07/2025	Vend Pos	Monthly Visitors Centre point of sale subscription	\$ 199.00
22/07/2025	H M Hennes Mauritz	Staff uniforms - EVRC - Credit	-\$ 61.20
28/06/2025	Sandy Hook Tavern	Farewell gift	\$ 39.00
2/07/2025	Officeworks	Stationery & office supplies	\$ 672.96
8/07/2025	Netflix	Monthly subscription	\$ 18.99
9/07/2025	Ozbath	Supplies for clients - EHC	\$ 139.98
10/07/2025	Xero	Monthly subscription	\$ 75.00
11/07/2025	Kolor Kode	Office supplies	\$ 86.90
23/07/2025	Golden Carers Pty Ltd	Annual membership	\$ 74.95
30/06/2025	Sonic Healthplus Pty	Pre-employment medical assessment	\$ 693.00
1/07/2025	Ezi Gofax Pty Ltd	Monthly fax licence	\$ 29.85
4/07/2025	Intuit Mailchimp	Monthly media subscription	\$ 336.80
7/07/2025	GoDaddy	Web domains renewals	\$ 169.95
8/07/2025	Starlink Internet	Remote internet monthly charges	\$ 1,307.00
9/07/2025	Humanitix	Training & education	\$ 128.63
9/07/2025	Microsoft	Azure cloud storage - Esperance Coastal Safety	\$ 2.98
10/07/2025	Starlink Internet	Remote internet monthly charges	\$ 181.98
22/07/2025	Humanitix	Training & education	\$ 62.27
22/07/2025	Moe Sushi	Meals - Perth - Training	\$ 13.94
23/07/2025	Tribe Perth Hotel	Meals - Perth - Training	\$ 35.00
28/07/2025	Esperance Visitor Centre	Accommodation - Esperance - Consultant	\$ 310.00
3/07/2025	Uber	Travel - Perth - RCAWA Meeting	\$ 8.00
3/07/2025	Uber	Travel - Perth - RCAWA Meeting	\$ 8.94
3/07/2025	Ls Fat Boyz Small Bar	Meal - Perth - RCAWA Meeting	\$ 53.82
3/07/2025	Uber	Travel - Perth - RCAWA Meeting	\$ 11.33
4/07/2025	Uber	Travel - Perth - RCAWA Meeting	\$ 37.52
4/07/2025	Uber	Travel - Perth - RCAWA Meeting	\$ 10.35
4/07/2025	Uber	Travel - Perth - RCAWA Meeting	\$ 11.89
4/07/2025	Delaware North Retail	Meal - Perth - RCAWA Meeting	\$ 53.00
4/07/2025	Uber	Travel - Perth - RCAWA Meeting	\$ 9.13
5/07/2025	Uber	Travel - Perth - RCAWA Meeting	\$ 33.86
22/07/2025	Esperance CCI	Conference tickets - Converge Esperance	\$ 175.00
7/07/2025	Australian Institute of Building Surveyors	Training & education	\$ 320.00
7/07/2025	Woolworths	Catering	\$ 48.85
7/07/2025	Woolworths	Office supplies	\$ 8.00
10/07/2025	Boulevard News Esperance	Leaving card	\$ 9.99
16/07/2025	Core Hospitality	Office furniture	\$ 401.50
25/07/2025	DWER - Water	Clearing permit application	\$ 5,000.00
30/06/2025	Spyder Displays	Office display furniture	\$ 2,813.58
30/06/2025	Officeworks	Stationery & office supplies	\$ 720.38
25/06/2025	Uber	Travel - Canberra Conference	\$ 29.07
27/06/2025	Bunnings	Leaving gift	\$ 1,000.00
27/06/2025	Rex	Flights - Perth - RCAWA Meeting	\$ 408.95
27/06/2025	Rex	Flights - Perth - RCAWA Meeting	\$ 408.95
28/06/2025	Uber	Travel - Perth - Canberra Conference	\$ 19.78
29/06/2025	Uber	Travel - Perth - Canberra Conference	\$ 26.29
29/06/2025	Ingot Hotel	Accommodation - Perth - Layover Canberra Conference	\$ 252.24
2/07/2025	Uber	Travel - Perth - Training	\$ 16.31
3/07/2025	Alga Nga	Training & education	\$ 89.00
3/07/2025	Rex	Flights - Perth - LIWA State Conference	\$ 408.95

## SHIRE OF ESPERANCE

### CREDIT CARD PAYMENT LISTING

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting held on 26/08/2025 for confirmation in respect to accounts already paid via credit cards.

DATE	CREDITOR	PARTICULARS	AMOUNT
3/07/2025	Ingot Hotel	Accommodation & meals - Perth - Waste Facility Training	\$ 681.75
3/07/2025	Ingot Hotel	Accommodation & meals - Perth - Waste Facility Training	\$ 766.84
3/07/2025	Ingot Hotel	Accommodation & meals - Perth - Waste Facility Training	\$ 810.40
3/07/2025	Ingot Hotel	Accommodation & meals - Perth - Waste Facility Training	\$ 278.58
3/07/2025	Ingot Hotel	Accommodation & meals - Perth - Waste Facility Training	\$ 278.58
4/07/2025	Rex	Flights - Perth - LIWA State Conference	\$ 320.13
7/07/2025	Rydges Kalgoorlie	Accommodation - Kalgoorlie - First Aid and Life Guard training	\$ 924.67
8/07/2025	WALGA Events	Local Government week registration	\$ 1,842.50
8/07/2025	WALGA Events	Local Government week registration	\$ 1,842.50
8/07/2025	WALGA Events	Local Government week registration	\$ 1,842.50
9/07/2025	Rex	Flights - Perth - WA Aquatic Recreation Conference	\$ 408.95
9/07/2025	Rex	Flights - Perth - WA Aquatic Recreation Conference	\$ 408.95
10/07/2025	Rex	Flights - Perth - WARA Professional Conference	\$ 408.95
10/07/2025	Rex	Flights - Perth - WARA Professional Conference	\$ 408.95
14/07/2025	Rex	Flights - Perth - WARA Professional Conference	\$ 408.95
17/07/2025	WALGA Events	Local Government week registration	\$ 1,842.50
21/07/2025	Rex	Flights - Perth - Aquatic Technical Operator training	\$ 408.95
22/07/2025	Humanitix	Training & education	\$ 128.63
23/07/2025	Post Esperance Post Shop	Leaving Gift	\$ 1,011.90
23/07/2025	Post Esperance Post Shop	Leaving Gift	\$ 761.90
24/07/2025	Rex	Flights - Perth - Tafe	\$ 408.95
24/07/2025	Woolworths	Gift vouchers - Volunteers Winter Wonderland	\$ 307.95
25/07/2025	Quay Perth	Accommodation - Perth - People and Culture Seminar	\$ 266.42
25/07/2025	Uber	Travel - Perth - People and Culture Seminar	\$ 25.00
26/07/2025	Crown Promenade Perth	Accommodation - Perth - AIBS WA Chapter Conference	\$ 936.14
3/07/2025	Boulevard News Esperance	Stationery & office supplies	\$ 20.00
27/06/2025	Lucky Bay Brewery	Coastal Safety working group event	\$ 86.00
27/06/2025	Lucky Bay Brewery	Coastal Safety working group event	\$ 53.00
14/07/2025	Rex	Flights - Perth - Training	\$ 276.05
17/07/2025	Central Regional Tafe	Training & education	\$ 100.00
22/07/2025	Central Regional Tafe	Training & education	\$ 100.00
26/06/2025	Facebook	Advertising	\$ 5.00
29/06/2025	Facebook	Advertising	\$ 8.00
3/07/2025	Bunnings	Event supplies - Winter Wonderland	\$ 73.44
4/07/2025	The Reject Shop	Event supplies - Neon Showdown	\$ 36.00
9/07/2025	Bunnings	General event supplies - Civic Centre	\$ 351.44
9/07/2025	Liquor Barons Esperance	Stock for Civic Centre bar	\$ 1,447.98
11/07/2025	Dominos Esperance	Meals for event volunteers	\$ 108.77
11/07/2025	Facebook	Advertising	\$ 7.96
14/07/2025	Bunnings	General event supplies - Civic Centre	\$ 161.95
14/07/2025	MBL Food & Packaging Ltd Pty	General event supplies - Civic Centre	\$ 86.46
15/07/2025	Coffee Cat Esperance	Catering	\$ 48.00
15/07/2025	Esperance French Hot	Catering	\$ 95.91
17/07/2025	Woolworths	Event supplies - Winter Wonderland	\$ 249.69
17/07/2025	The Reject Shop	Event supplies - Winter Wonderland	\$ 29.30
18/07/2025	Coffee Cat Esperance	Catering	\$ 46.00
18/07/2025	Woolworths	General event supplies - Civic Centre	\$ 25.95
19/07/2025	Lucky Bean Cafe	Catering	\$ 61.00
21/07/2025	Reddy Express	Fuel supplies	\$ 31.73
22/07/2025	Woolworths	Volunteer vouchers	\$ 517.85
22/07/2025	Sports Power Esperance	Volunteer vouchers	\$ 100.00
23/07/2025	Bar Above Pty Ltd	Meals	\$ 187.04
24/07/2025	Tide & Co	Gifts for visiting French exchange students	\$ 225.00
30/06/2025	CMO Trading Pty Ltd	Sport equipment - EIS	\$ 537.79
30/06/2025	The Institution of Engineers Australia	Annual membership	\$ 625.00
		<b>Total Credit Card Purchases 27/06/2025 - 28/07/2025</b>	<b>\$ 41,762.97</b>

**SHIRE OF ESPERANCE**  
**PURCHASING CARDS PAYMENT LISTING**

List of accounts due by Council submitted to the Ordinary Council Meeting held on 26/08/2025 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
18/06/2025	Bunnings	Hardware & supplies	\$ 95.72
30/07/2025	Bunnings	Hardware & supplies	-\$ 95.72
03/06/2025	Bunnings	Hardware & supplies	\$ 16.65
06/06/2025	Bunnings	Hardware & supplies	\$ 40.92
03/06/2025	Bunnings	Hardware & supplies	\$ 141.55
04/06/2025	Bunnings	Hardware & supplies	\$ 206.86
03/06/2025	Bunnings	Hardware & supplies	\$ 82.11
03/06/2025	Bunnings	Hardware & supplies	\$ 98.80
17/06/2025	Bunnings	Hardware & supplies	\$ 208.00
09/06/2025	Bunnings	Hardware & supplies	\$ 47.16
25/06/2025	Bunnings	Hardware & supplies	\$ 41.80
05/06/2025	Bunnings	Hardware & supplies	\$ 115.20
20/06/2025	Bunnings	Hardware & supplies	\$ 35.78
30/06/2025	Bunnings	Hardware & supplies	\$ 33.68
26/06/2025	Bunnings	Hardware & supplies	\$ 40.78
26/06/2025	Bunnings	Hardware & supplies	\$ 20.75
30/06/2025	Bunnings	Hardware & supplies	\$ 38.12
30/06/2025	Bunnings	Hardware & supplies	\$ 75.54
30/06/2025	Bunnings	Hardware & supplies	-\$ 60.91
01/07/2025	Bunnings	Hardware & supplies	\$ 60.91
26/06/2025	Bunnings	Hardware & supplies	\$ 77.49
29/06/2025	Bunnings	Hardware & supplies	\$ 32.04
18/06/2025	Bunnings	Hardware & supplies	\$ 121.39
17/06/2025	Bunnings	Hardware & supplies	\$ 855.30
26/06/2025	Bunnings	Hardware & supplies	\$ 33.25
26/06/2025	Bunnings	Hardware & supplies	\$ 23.82
24/06/2025	Bunnings	Hardware & supplies	\$ 69.63
17/06/2025	Bunnings	Hardware & supplies	\$ 132.33
25/06/2025	Bunnings	Hardware & supplies	\$ 8.11
24/06/2025	Bunnings	Hardware & supplies	\$ 48.65
24/06/2025	Bunnings	Hardware & supplies	\$ 25.21
27/06/2025	Bunnings	Hardware & supplies	\$ 283.00
18/06/2025	Bunnings	Hardware & supplies	\$ 23.17
06/06/2025	Bunnings	Hardware & supplies	\$ 13.73
23/06/2025	Bunnings	Hardware & supplies	\$ 59.87
03/06/2025	Bunnings	Hardware & supplies	\$ 37.05
23/06/2025	Bunnings	Hardware & supplies	\$ 147.69
23/06/2025	Bunnings	Hardware & supplies	\$ 23.73
20/06/2025	Bunnings	Hardware & supplies	\$ 6.89
20/06/2025	Bunnings	Hardware & supplies	\$ 32.96
20/06/2025	Bunnings	Hardware & supplies	\$ 114.58
19/06/2025	Bunnings	Hardware & supplies	\$ 42.15
12/06/2025	Bunnings	Hardware & supplies	\$ 30.23
17/06/2025	Bunnings	Hardware & supplies	\$ 74.67
17/06/2025	Bunnings	Hardware & supplies	\$ 302.03
03/06/2025	Bunnings	Hardware & supplies	\$ 44.38
18/06/2025	Bunnings	Hardware & supplies	\$ 44.41
18/06/2025	Bunnings	Hardware & supplies	\$ 139.65
18/06/2025	Bunnings	Hardware & supplies	\$ 5.93
25/06/2025	Bunnings	Hardware & supplies	\$ 7.88
24/06/2025	Bunnings	Hardware & supplies	-\$ 47.45
23/06/2025	Bunnings	Hardware & supplies	\$ 62.35
18/06/2025	Bunnings	Hardware & supplies	\$ 95.72
24/06/2025	Bunnings	Hardware & supplies	\$ 5.14

**SHIRE OF ESPERANCE**  
**PURCHASING CARDS PAYMENT LISTING**

List of accounts due by Council submitted to the Ordinary Council Meeting held on 26/08/2025 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
24/06/2025	Bunnings	Hardware & supplies	\$ 199.20
04/06/2025	Bunnings	Hardware & supplies	\$ 711.58
05/06/2025	Bunnings	Hardware & supplies	\$ 268.15
10/06/2025	Bunnings	Hardware & supplies	\$ 48.45
10/06/2025	Bunnings	Hardware & supplies	\$ 47.83
09/06/2025	Bunnings	Hardware & supplies	\$ 113.53
09/06/2025	Bunnings	Hardware & supplies	\$ 114.00
11/06/2025	Bunnings	Hardware & supplies	\$ 188.10
23/06/2025	Bunnings	Hardware & supplies	-\$ 188.10
11/06/2025	Bunnings	Hardware & supplies	\$ 9.32
10/06/2025	Bunnings	Hardware & supplies	\$ 38.00
11/06/2025	Bunnings	Hardware & supplies	\$ 188.10
11/06/2025	Bunnings	Hardware & supplies	\$ 31.96
11/06/2025	Bunnings	Hardware & supplies	\$ 51.64
12/06/2025	Bunnings	Hardware & supplies	\$ 47.40
12/06/2025	Bunnings	Hardware & supplies	\$ 54.70
15/06/2025	Bunnings	Hardware & supplies	\$ 19.56
16/06/2025	Bunnings	Hardware & supplies	\$ 15.08
17/06/2025	Bunnings	Hardware & supplies	\$ 33.25
13/06/2025	Bunnings	Hardware & supplies	\$ 39.24
12/06/2025	Bunnings	Hardware & supplies	\$ 211.15
11/06/2025	Bunnings	Hardware & supplies	\$ 221.16
18/06/2025	Bunnings	Hardware & supplies	\$ 116.78
05/06/2025	Bunnings	Hardware & supplies	\$ 98.74
18/06/2025	Bunnings	Hardware & supplies	\$ 1,226.40
19/06/2025	Bunnings	Hardware & supplies	\$ 25.65
11/07/2025	Woolworths	Consumables & supplies	\$ 54.55
08/07/2025	Woolworths	Consumables & supplies	\$ 207.80
21/07/2025	Woolworths	Consumables & supplies	\$ 158.85
18/07/2025	Woolworths	Consumables & supplies	\$ 91.98
18/07/2025	Woolworths	Consumables & supplies	\$ 13.50
18/07/2025	Woolworths	Consumables & supplies	\$ 115.00
18/07/2025	Woolworths	Consumables & supplies	\$ 5.95
18/07/2025	Woolworths	Consumables & supplies	\$ 104.25
16/07/2025	Woolworths	Consumables & supplies	\$ 80.00
16/07/2025	Woolworths	Consumables & supplies	\$ 72.90
15/07/2025	Woolworths	Consumables & supplies	\$ 47.50
02/07/2025	Woolworths	Consumables & supplies	\$ 219.92
07/07/2025	Woolworths	Consumables & supplies	\$ 299.63
08/07/2025	Woolworths	Consumables & supplies	\$ 7.20
04/07/2025	Woolworths	Consumables & supplies	\$ 67.40
11/07/2025	Woolworths	Consumables & supplies	\$ 36.35
11/07/2025	Woolworths	Consumables & supplies	\$ 32.50
04/07/2025	Woolworths	Consumables & supplies	\$ 60.80
15/07/2025	Woolworths	Consumables & supplies	\$ 33.45
12/07/2025	Woolworths	Consumables & supplies	\$ 67.80
10/07/2025	Woolworths	Consumables & supplies	\$ 44.00
10/07/2025	Woolworths	Consumables & supplies	\$ 7.60
08/07/2025	Woolworths	Consumables & supplies	\$ 82.93
08/07/2025	Woolworths	Consumables & supplies	\$ 13.20
10/07/2025	Woolworths	Consumables & supplies	\$ 15.10
10/07/2025	Woolworths	Consumables & supplies	\$ 137.55
09/07/2025	Woolworths	Consumables & supplies	\$ 34.75
03/07/2025	Woolworths	Consumables & supplies	\$ 46.31

**SHIRE OF ESPERANCE**  
**PURCHASING CARDS PAYMENT LISTING**

List of accounts due by Council submitted to the Ordinary Council Meeting held on 26/08/2025 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
03/07/2025	Woolworths	Consumables & supplies	\$ 7.00
06/06/2025	Woolworths	Consumables & supplies	\$ 84.24
06/06/2025	Woolworths	Consumables & supplies	-\$ 84.24
04/07/2025	Woolworths	Consumables & supplies	\$ 80.10
01/07/2025	Woolworths	Consumables & supplies	\$ 157.80
02/07/2025	Woolworths	Consumables & supplies	\$ 65.20
16/06/2025	Woolworths	Consumables & supplies	\$ 295.61
06/06/2025	Woolworths	Consumables & supplies	\$ 84.24
09/06/2025	Woolworths	Consumables & supplies	\$ 118.33
30/06/2025	Woolworths	Consumables & supplies	\$ 181.46
06/06/2025	Woolworths	Consumables & supplies	\$ 46.95
17/06/2025	Woolworths	Consumables & supplies	\$ 43.20
26/06/2025	Woolworths	Consumables & supplies	\$ 14.41
27/06/2025	Woolworths	Consumables & supplies	\$ 84.00
27/06/2025	Woolworths	Consumables & supplies	\$ 54.15
27/06/2025	Woolworths	Consumables & supplies	\$ 135.50
26/06/2025	Woolworths	Consumables & supplies	\$ 30.01
30/06/2025	South East Petroleum	Fuel supplies	\$ 655.03
26/06/2025	South East Petroleum	Fuel supplies	\$ 1,548.43
30/06/2025	South East Petroleum	Fuel supplies	\$ 794.41
27/06/2025	South East Petroleum	Fuel supplies	\$ 13,243.73
27/06/2025	South East Petroleum	Fuel supplies	\$ 3,579.85
24/06/2025	South East Petroleum	Fuel supplies	\$ 6,198.75
23/06/2025	South East Petroleum	Fuel supplies	\$ 5,859.91
23/06/2025	South East Petroleum	Fuel supplies	\$ 20,282.50
20/06/2025	South East Petroleum	Fuel supplies	\$ 6,106.87
19/06/2025	South East Petroleum	Fuel supplies	\$ 1,889.78
10/06/2025	South East Petroleum	Fuel supplies	\$ 1,480.67
09/06/2025	South East Petroleum	Fuel supplies	\$ 15,757.46
03/06/2025	South East Petroleum	Fuel supplies	\$ 17,005.07
04/06/2025	South East Petroleum	Fuel supplies	\$ 1,231.15
05/06/2025	South East Petroleum	Fuel supplies	\$ 2,466.92
05/06/2025	South East Petroleum	Fuel supplies	\$ 1,726.85
13/06/2025	South East Petroleum	Fuel supplies	\$ 16,344.90
13/06/2025	South East Petroleum	Fuel supplies	\$ 3,644.28
12/06/2025	South East Petroleum	Fuel supplies	\$ 1,490.64
		<b>Total Purchases by Purchasing Cards July 2025</b>	<b>\$ 133,015.48</b>

**SHIRE OF ESPERANCE**  
**THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID**  
**FOR THE PERIOD ENDING 31 JULY 2025**

**MUNICIPAL FUND**

***Cheques***

ACTUAL PAYMENTS:	Cheques: 27777	\$559.20
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***EFT***

ACTUAL PAYMENTS:	Transaction No's: E4808 - E4819	\$4,613,242.79
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***Credit Cards***

ACTUAL PAYMENTS:	Transactions: 27/06/2025 - 28/07/2025	\$41,762.97
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**Paid under the delegated authority to the CEO**

<b>MUNICIPAL TOTAL:</b>	<b>\$4,655,564.96</b>
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***Estimated % local payments (including credit cards)***

<b>\$2,208,134.46</b>	<b>47.43%</b>
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**TRUST FUND**

***Cheques***

ACTUAL PAYMENTS:	Cheques : -	\$0.00
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***EFT***

ACTUAL PAYMENTS:	Transaction No's:	\$0.00
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<b>TRUST TOTAL:</b>	<b>\$0.00</b>
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<b>TOTAL:</b>	<b>\$4,655,564.96</b>
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### Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 26 August 2025 for confirmation in respect to accounts already paid.

Tran Amount

#### Municipal Fund - Cheque Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
C27777	22/07/2025	386	Shire of Esperance - Petty Cash	Petty Cash Recoup - EHC, Library & Civic Centre	\$ 559.20
<b>Total Creditor payments made by Cheque from Municipal Fund</b>					<b>\$ 559.20</b>

#### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4808	30/06/2025	260	Horizon Power	Electricity charges	\$ 134.59
E4808	30/06/2025	290	Telstra	Telephone charges	\$ 3,152.23
E4808	30/06/2025	314	WA Treasury Corporation	Loan repayment	\$ 42,373.27
E4808	30/06/2025	8784	Sheriff's Office Perth	Lodgement fees	\$ 258.00
E4809	09/07/2025	260	Horizon Power	Electricity charges	\$ 838.21
E4809	09/07/2025	392	Water Corporation	Water usage charges	\$ 46.09
E4809	09/07/2025	2562	Commonwealth Bank of Australia	Merchant fees	\$ 3,611.83
E4809	09/07/2025	7576	Les Mills Asia Pacific	Membership package - July 2025	\$ 739.00
E4809	09/07/2025	7580	BP Australia Pty Ltd (6791)	Air BP refuelling	\$ 890.25
E4809	09/07/2025	8117	Foxtel Cable Television Pty Limited	Foxtel subscription - July 2025	\$ 155.00
E4809	09/07/2025	11308	Fleetcare Pty Ltd	Fleet lease - June 2025	\$ 2,580.01
E4809	09/07/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 230.98
E4810	10/07/2025	1	Australian Taxation Office	Payroll deduction	\$ 183,298.00
E4810	10/07/2025	100	Landgate	Title searches	\$ 1,757.45
E4810	10/07/2025	145	Esperance Taxi Service	Taxi vouchers - EHC	\$ 85.20
E4810	10/07/2025	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$ 286.44
E4810	10/07/2025	381	Optus Communications	Monthly charges	\$ 59.99
E4810	10/07/2025	395	BOC Gases	Cylinder & gas charges	\$ 724.40
E4810	10/07/2025	410	Pink Lake Butchers	Consumables	\$ 416.32

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4810	10/07/2025	505	Esperance Plumbing Service	Plumbing services	\$ 695.30
E4810	10/07/2025	571	St John Ambulance Association in WA	Training & education	\$ 259.00
E4810	10/07/2025	650	Sheldon Paint and Panel	Insurance excess	\$ 3,144.31
E4810	10/07/2025	693	Condungup and Districts Recreation	Mowing & cleaning services	\$ 5,229.00
E4810	10/07/2025	796	State Emergency Service Unit Inc	SES Operating grant 2024/2025	\$ 12,963.50
E4810	10/07/2025	800	Civica Pty Limited	Prepaid support	\$ 22,000.00
E4810	10/07/2025	1045	Stewart & Heaton Clothing Co Pty Ltd	Fire equipment & uniforms	\$ 4,294.79
E4810	10/07/2025	1197	Six Mile Hill Bush Fire Brigade	Mitigation treatment & support	\$ 650.00
E4810	10/07/2025	1200	Quarry Road Bush Fire Brigade	Mitigation treatment & support	\$ 1,137.50
E4810	10/07/2025	1201	Pink Lake Bush Fire Brigade	Mitigation treatment & support	\$ 3,575.00
E4810	10/07/2025	1245	Esperance Netball Association	Event support	\$ 1,000.00
E4810	10/07/2025	1250	Hoeys Exhaust Centre	Parts & repairs	\$ 530.00
E4810	10/07/2025	1271	Department of Transport	Disclosure of information fees	\$ 4.55
E4810	10/07/2025	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$ 153.08
E4810	10/07/2025	1470	Express Yourself Printing Esperance	Printing & stationery supplies	\$ 690.00
E4810	10/07/2025	1695	Bay of Isles Mini-Excavators	Plant hire, septic & grease trap services	\$ 440.00
E4810	10/07/2025	1706	Castletown Primary School	Community grant funding	\$ 3,000.00
E4810	10/07/2025	1789	Gibson Progress Association	Cleaning services	\$ 3,600.00
E4810	10/07/2025	2112	Seton Australia Pty Ltd	Cleaning supplies	\$ 373.69
E4810	10/07/2025	2113	Banksia Medical and Health	Pre-employment medical assessments	\$ 1,320.00
E4810	10/07/2025	2166	D G & M D Clarke	Reimbursement	\$ 76.10
E4810	10/07/2025	2188	Star Transport	Freight charges	\$ 8,687.76
E4810	10/07/2025	2269	Esperance Island View Apartments	Bookeasy sales - Accommodation	\$ 263.00
E4810	10/07/2025	2317	Southern Cross Austereo Pty Ltd	Radio advertising	\$ 704.00
E4810	10/07/2025	2397	Circuitwest Inc.	Event registration	\$ 71.08
E4810	10/07/2025	2496	Professionals Esperance Real Estate	Rent	\$ 3,540.00
E4810	10/07/2025	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$ 173.00

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4810	10/07/2025	2828	Department of Fire and Emergency	Annual monitoring - Museum	\$ 1,881.00
E4810	10/07/2025	2847	Scaddan Primary School	Brigade expenses	\$ 14.00
E4810	10/07/2025	3125	Condingup Tavern	Meals - Clients & volunteers - EHC	\$ 89.70
E4810	10/07/2025	3364	Esperance Volunteer Fire and Rescue	Mitigation treatment and support	\$ 487.50
E4810	10/07/2025	3478	Avis Car Hire	Car hire	\$ 450.61
E4810	10/07/2025	3484	Esperance Podiatry	Podiatry services - EHC	\$ 810.00
E4810	10/07/2025	3534	Local Government Professionals	Training & education	\$ 5,230.00
E4810	10/07/2025	3545	ASB Marketing Pty Ltd	Event merchandise	\$ 4,235.00
E4810	10/07/2025	3736	Easisalary Pty Ltd	Novated lease employer payment - June 2025	\$ 378.00
E4810	10/07/2025	3752	Securepay Pty Ltd	Monthly charge	\$ 33.55
E4810	10/07/2025	4068	Total Asphalt And Traffic Management	Asphalting works	\$ 12,945.93
E4810	10/07/2025	4223	Esperance Emergency Support Unit	Reimbursement	\$ 115.40
E4810	10/07/2025	4276	Modern Teaching Aids Pty Ltd	Creche supplies	\$ 304.98
E4810	10/07/2025	4308	Esperance Motor Group	Parts & spares	\$ 77.81
E4810	10/07/2025	4321	The Royal Life Saving Society (WA)	Training & education	\$ 624.00
E4810	10/07/2025	4798	Australia's Golden Outback	Joint marketing co-contribution	\$ 54,008.90
E4810	10/07/2025	4947	Toll Ipec Pty Ltd	Freight charges	\$ 2,522.68
E4810	10/07/2025	4989	Woolworths Group Limited*	Consumables & supplies	\$ 1,479.02
E4810	10/07/2025	5042	Officeworks Business Direct	Stationery & office supplies	\$ 1,100.33
E4810	10/07/2025	5051	Stratagreen	Coastal upgrade supplies	\$ 594.00
E4810	10/07/2025	5251	Esperance Senior Citizen Centre Inc	Advertising - 2025 Calendar	\$ 150.00
E4810	10/07/2025	5604	Esperance Milk Supply	Admin & Depot milk supplies	\$ 109.78
E4810	10/07/2025	5767	Seek Limited	Advertising positions vacant	\$ 1,738.00
E4810	10/07/2025	5877	Castletown Chemist	Chemist supplies - EHC	\$ 157.50
E4810	10/07/2025	6009	McLeods Barristers & Solicitors	Legal advice	\$ 6,425.54
E4810	10/07/2025	6024	SeatAdvisor Pty Ltd	Ticket sales	\$ 175.02
E4810	10/07/2025	6164	Data 3 Limited	Computer equipment & supplies	\$ 570.59

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4810	10/07/2025	6176	Market Creations Pty Ltd	Website upgrades - Civic Centre	\$ 1,589.94
E4810	10/07/2025	6187	Pivotel Satellite Pty Limited	Fleet GPS annual subscription	\$ 50,544.00
E4810	10/07/2025	6221	PFD Food Services Pty Ltd	Consumables & supplies	\$ 582.25
E4810	10/07/2025	6495	MCM Protection Pty Ltd	Monitoring & security services	\$ 1,978.90
E4810	10/07/2025	6530	Esperance Men In Sheds	Community grant funding	\$ 3,300.00
E4810	10/07/2025	6603	Charter Hall Real Estate Management	Annual advertising - Boulevard notice board	\$ 5,101.25
E4810	10/07/2025	7409	C A Edwards	Jackpot winnings - Pay 1	\$ 150.00
E4810	10/07/2025	7425	Esperance Cleaning Service	Cleaning services	\$ 11,968.00
E4810	10/07/2025	7438	Independence Australia	Nursing products & supplies - EHC	\$ 2,526.95
E4810	10/07/2025	7686	Jally Entertainment	Performance fee - Aladdin and his Magic Smartwatch	\$ 4,400.00
E4810	10/07/2025	7715	TD Contractors A/L Removal	Earthworks & plant hire	\$ 6,619.47
E4810	10/07/2025	7825	Jode Nursery	Planting supplies	\$ 24.95
E4810	10/07/2025	7887	Goldfields Voluntary Regional Organisation of Councils	Annual subscription fee	\$ 38,500.00
E4810	10/07/2025	7936	LJS Mobile Engineering	Repairs, materials and labour	\$ 775.50
E4810	10/07/2025	8307	Quantified Tree Risk Assessment	Training & education	\$ 1,067.00
E4810	10/07/2025	8366	P J Farmilo	Reimbursement	\$ 27.74
E4810	10/07/2025	8467	Dixon Construction	Demolition works	\$ 98,477.41
E4810	10/07/2025	8497	The Print Shop Bunbury	Various banners	\$ 5,006.10
E4810	10/07/2025	8596	Frontline Fire and Rescue Equipment	Fire equipment and clothing	\$ 4,706.51
E4810	10/07/2025	8717	Western Irrigation Pty Ltd	Irrigation parts & supplies	\$ 10,121.30
E4810	10/07/2025	8783	The Trustee for Recherche Medical	Pre-employment medical assessment	\$ 50.00
E4810	10/07/2025	8786	Thinkproject T/A RAMM Software Pty Ltd	Annual licence & subscription	\$ 23,674.47
E4810	10/07/2025	8800	South Regional TAFE	Training and education	\$ 487.40
E4810	10/07/2025	8862	Australian Medical Supplies	Battery pack	\$ 506.00
E4810	10/07/2025	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$ 2,150.11
E4810	10/07/2025	8948	TenderLink.com	Public tenders services	\$ 184.80
E4810	10/07/2025	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$ 24,269.17

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4810	10/07/2025	9028	Terry White Chemmart Esperance	Chemist supplies - EHC	\$ 1,504.00
E4810	10/07/2025	9037	Ergolink	Computer equipment & supplies	\$ 551.24
E4810	10/07/2025	9086	Cooling Bros. Glass Company Pty Ltd	Parts & supplies	\$ 3,940.51
E4810	10/07/2025	9147	Key Pest and Weed Control	Pest control inspections & services	\$ 1,042.80
E4810	10/07/2025	9163	Esperance Combined Tyres & Mechanical	Tyres, repairs & parts	\$ 4,096.00
E4810	10/07/2025	9207	Datacom Systems (AU) Pty Ltd	UPS Service Agreement & computer supplies	\$ 6,705.22
E4810	10/07/2025	9218	Avantgarde Technologies Pty Ltd	Annual fortigate renewal	\$ 788.15
E4810	10/07/2025	9236	T Stewarts Engineering	Materials, repairs & labour	\$ 1,125.40
E4810	10/07/2025	9237	Esperance Metaland	Materials, repairs & labour	\$ 374.77
E4810	10/07/2025	9270	William Govans TA Bills Doors and Services	Door servicing & repairs	\$ 462.00
E4810	10/07/2025	9307	South Metropolitan TAFE	Training & education	\$ 253.15
E4810	10/07/2025	9308	Florissons Home Furnishers	Carpet supply & install	\$ 2,136.00
E4810	10/07/2025	9415	J Bell	Poster delivery	\$ 200.00
E4810	10/07/2025	9466	Esperance Glass	Glass repair services	\$ 480.43
E4810	10/07/2025	9473	Banksia Park Farm Eggs	Eggs - EHC	\$ 90.00
E4810	10/07/2025	9503	EcoValley Honey	Consignment sales	\$ 89.60
E4810	10/07/2025	9531	Esperance Island Cruises	SCBA Refills for chemical handling	\$ 44.00
E4810	10/07/2025	9578	Department of Energy, Mines, Industry Regulation & Safety	Building service levies - June 2025	\$ 14,983.72
E4810	10/07/2025	9639	Avon Waste	Rubbish & recycling collections	\$ 91,626.12
E4810	10/07/2025	9641	Aussie Broadband Pty Ltd	Monthly internet charges	\$ 507.00
E4810	10/07/2025	9645	TPG Network Pty Ltd	Monthly internet charges - EVC	\$ 130.90
E4810	10/07/2025	9747	Bettercup	Event merchandise	\$ 425.92
E4810	10/07/2025	9839	503 Army Cadet Unit	Event support	\$ 1,000.00
E4810	10/07/2025	9894	Calibre Care	Aged care equipment hire - EHC	\$ 1,272.00
E4810	10/07/2025	10146	S & N Creations	Souvenirs - EVC	\$ 905.30
E4810	10/07/2025	10147	Kingspan Water & Energy Pty Ltd	Water tank supply & install	\$ 48,136.00
E4810	10/07/2025	10218	D B Ambrose	Gardening services - EHC	\$ 715.00

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4810	10/07/2025	10246	Fun Zone Party Hire	Event hire supplies	\$ 15,900.00
E4810	10/07/2025	10269	Lite N' Easy Pty Ltd	Meal preparation & delivery - EHC	\$ 430.16
E4810	10/07/2025	10358	Esperance Weekender	Advertising	\$ 981.00
E4810	10/07/2025	10416	J M Smith	Rent	\$ 600.00
E4810	10/07/2025	10518	Townzies Turf and Gardens	Gardening services - EHC	\$ 99.00
E4810	10/07/2025	10527	C M & A P Stanitzki	Purchase of land for road widening	\$ 1,170.00
E4810	10/07/2025	10587	S W Sinclair	Jackpot winnings - Pay 1	\$ 150.00
E4810	10/07/2025	10649	Bitumen Distribution Pty Ltd	Bitumen supply & delivery	\$ 12,320.00
E4810	10/07/2025	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$ 23.16
E4810	10/07/2025	10757	In Motion Esperance	Pre-employment medical assessment	\$ 180.00
E4810	10/07/2025	10859	BM Electrical WA Pty Ltd (Griffs)	Electrical services	\$ 286.00
E4810	10/07/2025	10942	Thorp Realty Pty Ltd	Rent	\$ 1,988.03
E4810	10/07/2025	10956	MBL Food & Packaging T/A South Coast Foodservice	Consumables & supplies	\$ 4,850.73
E4810	10/07/2025	10958	Newsxpress Esperance Lottery Centre	Stationery & office supplies	\$ 1,287.00
E4810	10/07/2025	11058	Howat WA Pty Ltd T/A The Weed Terminator	Mitigation works	\$ 107,701.00
E4810	10/07/2025	11110	Esperance Outdoor Power Equipment	Parts & supplies	\$ 70.00
E4810	10/07/2025	11115	APLOMB Occupational Therapy	Occupational therapy services - EHC	\$ 195.00
E4810	10/07/2025	11191	Bay Diversified Pty Ltd	Weed control & spraying services	\$ 7,661.43
E4810	10/07/2025	11271	Coldtrek Distribution Group	Kiosk supplies	\$ 376.30
E4810	10/07/2025	11356	Good Chat Designs	Consignment sales	\$ 70.00
E4810	10/07/2025	11358	The Lagoon Trust	Supply & delivery of gravel	\$ 150,817.92
E4810	10/07/2025	11382	W N Willey	Reimbursement	\$ 137.10
E4810	10/07/2025	11401	Levi's Woodworking	Consignment sales	\$ 17.60
E4810	10/07/2025	11413	Apex Building Contractors	Supply & installation of vent control - EIS	\$ 11,910.83
E4810	10/07/2025	11428	Bread Local	Catering	\$ 190.50
E4810	10/07/2025	11431	Southern Suspension & 4x4 Centre	Supply & install GPS units	\$ 956.00
E4810	10/07/2025	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$ 20.00

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4810	10/07/2025	11492	Esperance Luxe Floral & Home Co	Flowers	\$ 80.00
E4810	10/07/2025	11504	E A Godwin	Reimbursement	\$ 101.10
E4810	10/07/2025	11515	B J Dunbar	Refund	\$ 257.14
E4810	10/07/2025	11522	D L Hardwick	Reimbursement	\$ 75.80
E4810	10/07/2025	11539	M B Lucas	Refund	\$ 257.14
E4810	10/07/2025	11552	Reck Family Trust	Supply & delivery of gravel	\$ 46,315.50
E4810	10/07/2025	11639	The Trustee for Noble Finlay Trust	Stock for resale - EVC	\$ 1,453.10
E4810	10/07/2025	11698	Bookeasy Australia Pty Ltd	Annual reservation system fee	\$ 495.00
E4810	10/07/2025	11751	Karli Rae Florisson	Consignment sales	\$ 31.20
E4810	10/07/2025	11758	Global Training Institute Pty Ltd	Training & education	\$ 4,300.00
E4810	10/07/2025	11764	U O Painelaf	Reimbursement	\$ 154.91
E4810	10/07/2025	11767	OPTraffic WA	Parts & repairs	\$ 513.70
E4810	10/07/2025	11773	WALREL Pty Ltd T/A Bakaara Farming	Delivery & supply of gravel	\$ 49,801.51
E4810	10/07/2025	11802	Georgina Harper	Consulting fees	\$ 1,100.00
E4810	10/07/2025	11806	S A Sims	Rent	\$ 400.00
E4810	10/07/2025	11815	Esperance Trophies & Laser Engraving	Engraving services	\$ 1,011.14
E4810	10/07/2025	11822	K E Tyson	Refund	\$ 257.14
E4810	10/07/2025	11851	Pink Lake IGA	Consumables & supplies	\$ 67.88
E4810	10/07/2025	11852	Rothwell Publishing	Stock for resale - EVC	\$ 154.00
E4810	10/07/2025	11855	Liquor Merchant Holdings	Refreshments for Chambers	\$ 290.00
E4810	10/07/2025	11872	M Saillard	Refund	\$ 500.00
E4810	10/07/2025	11873	A Y Alkott	Reimbursement	\$ 27.63
E4810	10/07/2025	11874	A K Edwards	Refund	\$ 1,405.93
E4811	11/07/2025	260	Horizon Power	Electricity charges	\$ 75,562.70
E4811	11/07/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 350.23
E4812	15/07/2025	392	Water Corporation	Water usage charges	\$ 4,752.69
E4812	15/07/2025	1019	Australian Communications and Media	Annual licence renewal	\$ 188.00

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4812	15/07/2025	1271	Department of Transport	Fleet registration 2025-2026	\$ 62,425.00
E4813	18/07/2025	1	Australian Taxation Office	Payroll deduction	\$ 608.06
E4813	18/07/2025	33	Australian Services Union (ASU)	Payroll deduction	\$ 397.50
E4813	18/07/2025	140	Esperance Shire Staff Jackpot	Payroll deduction	\$ 600.00
E4813	18/07/2025	144	Esperance Staff Social Club	Payroll deduction	\$ 421.50
E4813	18/07/2025	154	LGRCEU	Payroll deduction	\$ 154.00
E4813	18/07/2025	1963	Child Support Agency	Payroll deduction	\$ 2,453.50
E4814	21/07/2025	11857	Mainfreight Air & & Ocean	Import tax fees	\$ 1,003.82
E4815	22/07/2025	260	Horizon Power	Electricity charges	\$ 55,812.72
E4815	22/07/2025	290	Telstra	Telephone charges	\$ 1,155.00
E4815	22/07/2025	314	WA Treasury Corporation	Loan repayment	\$ 14,864.25
E4815	22/07/2025	9997	Sandwai Pty Ltd	Monthly admin & mobile user fees - EHC	\$ 2,304.23
E4815	22/07/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 777.06
E4816	24/07/2025	1	Australian Taxation Office	Payroll deduction	\$ 177,776.00
E4816	24/07/2025	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$ 1,923.90
E4816	24/07/2025	410	Pink Lake Butchers	Consumables	\$ 470.95
E4816	24/07/2025	505	Esperance Plumbing Service	Plumbing services	\$ 3,226.69
E4816	24/07/2025	1215	Shire of Esperance Municipal Fund	Bond	\$ 225.00
E4816	24/07/2025	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$ 491.40
E4816	24/07/2025	1695	Bay of Isles Mini-Excavators	Plant hire, septic & grease trap services	\$ 710.00
E4816	24/07/2025	1981	Esperance Sportspower	Replacement electric bike	\$ 2,491.50
E4816	24/07/2025	2113	Banksia Medical and Health	Pre-employment medical assessment	\$ 478.50
E4816	24/07/2025	2269	Esperance Island View Apartments	Bookeasy sales - Accommodation	\$ 514.80
E4816	24/07/2025	2496	Professionals Esperance Real Estate	Rent	\$ 3,540.00
E4816	24/07/2025	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$ 20.00
E4816	24/07/2025	3152	WA Rangers Association	Annual membership	\$ 1,540.00
E4816	24/07/2025	3227	Esperance Fire Services	Hire & service of fire equipment	\$ 1,816.99



### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4816	24/07/2025	3534	Local Government Professionals	Annual membership	\$ 560.00
E4816	24/07/2025	3604	Kelyn Training Services	Training & education	\$ 1,450.00
E4816	24/07/2025	3752	Securepay Pty Ltd	Monthly charge	\$ 495.00
E4816	24/07/2025	4148	Bay of Isles Community Outreach Inc	Paper shredding services	\$ 198.00
E4816	24/07/2025	4308	Esperance Motor Group	Parts & spares	\$ 215.49
E4816	24/07/2025	4311	R M & W G Herbert	Painting services	\$ 1,485.00
E4816	24/07/2025	4315	One Music	Music licence	\$ 2,311.95
E4816	24/07/2025	4321	The Royal Life Saving Society (WA)	Training, education and swimming supplies	\$ 1,416.90
E4816	24/07/2025	4567	WA Police Service	Police checks - EHC volunteers	\$ 36.00
E4816	24/07/2025	4699	Esperance Care Services Inc	Rags	\$ 75.00
E4816	24/07/2025	4947	Toll Ipec Pty Ltd	Freight charges	\$ 483.42
E4816	24/07/2025	4989	Woolworths Group Limited*	Consumables & supplies	\$ 2,077.71
E4816	24/07/2025	5039	Department of Water & Environmental Regulation	Annual licence - Wylie Bay Facility	\$ 2,857.00
E4816	24/07/2025	5042	Officeworks Business Direct	Stationery & office supplies	\$ 61.92
E4816	24/07/2025	5047	Gevers Goddard Jones Pty Ltd	Annual subscription - EHC	\$ 880.00
E4816	24/07/2025	5123	Top End Takeaways	Staff & volunteer meals - EHC	\$ 108.00
E4816	24/07/2025	5164	Esperance Beachfront Resort	Bookeasy sales - Accommodation	\$ 1,395.00
E4816	24/07/2025	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$ 180.00
E4816	24/07/2025	5295	Komatsu Australia Pty Ltd	Parts & spares	\$ 239.93
E4816	24/07/2025	5604	Esperance Milk Supply	Admin & Depot milk supplies	\$ 258.50
E4816	24/07/2025	5622	Subway Esperance	Catering	\$ 65.00
E4816	24/07/2025	5767	Seek Limited	Advertising positions vacant	\$ 1,402.50
E4816	24/07/2025	5896	Toyota Financial Services	Lease payments	\$ 443.81
E4816	24/07/2025	6164	Data 3 Limited	Antivirus & additional Microsoft licences	\$ 2,404.34
E4816	24/07/2025	6176	Market Creations Pty Ltd	Annual website hosting	\$ 17,523.00
E4816	24/07/2025	6221	PFD Food Services Pty Ltd	Consumables & supplies	\$ 767.85
E4816	24/07/2025	6495	MCM Protection Pty Ltd	Monitoring & security services	\$ 1,837.55

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4816	24/07/2025	6537	ABCO Products Pty Ltd	Products & supplies	\$ 2,574.18
E4816	24/07/2025	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$ 3,096.00
E4816	24/07/2025	6654	Department of Planning, Lands and Heritage	Lease payment	\$ 1,500.00
E4816	24/07/2025	7043	Connect Call Centre Services	Connect Call Centre service	\$ 143.88
E4816	24/07/2025	7438	Independence Australia	Nursing products & supplies - EHC	\$ 166.40
E4816	24/07/2025	7703	Talis Consultants	Consultancy services	\$ 4,950.00
E4816	24/07/2025	7704	Vorgee Pty Ltd.	Swimming supplies - BOILC	\$ 594.00
E4816	24/07/2025	7715	TD Contractors	Earthworks & plant hire	\$ 5,146.63
E4816	24/07/2025	7845	Nespresso Professional	Coffee supplies	\$ 226.00
E4816	24/07/2025	7936	LJS Mobile Engineering	Trailer parts & repairs	\$ 1,721.50
E4816	24/07/2025	8201	K L Smithson	Performance fee - Winter Wonderland	\$ 330.00
E4816	24/07/2025	8213	Mandalay Technologies Pty Ltd	Annual subscription	\$ 24,569.31
E4816	24/07/2025	8409	Para Mobility	Pool hoist battery	\$ 268.00
E4816	24/07/2025	8457	Thermo Fisher Scientific Australia	Monitoring equipment	\$ 1,742.79
E4816	24/07/2025	8459	Condingup Machinery Wreckers	Parts & spares	\$ 345.57
E4816	24/07/2025	8567	Esperance Mobility Sales & Service	Mobility equipment - EHC	\$ 265.00
E4816	24/07/2025	8707	1Spatial Australia Pty Limited	Annual subscription	\$ 13,750.00
E4816	24/07/2025	8783	The Trustee for Recherche Medical	Pre-employment medical assessment	\$ 50.00
E4816	24/07/2025	8800	South Regional TAFE	Training & education	\$ 1,584.30
E4816	24/07/2025	8882	Esperance Tjaltjraak Services Pty Ltd	Coastal restoration program	\$ 2,640.00
E4816	24/07/2025	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$ 1,501.86
E4816	24/07/2025	8933	Aurelia's Ice Creamery and Cafe	Catering	\$ 315.40
E4816	24/07/2025	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$ 699.40
E4816	24/07/2025	9147	Key Pest and Weed Control	Pest control inspections & services	\$ 550.00
E4816	24/07/2025	9163	Esperance Combined Tyres & Mechanical	Tyres, repairs & parts	\$ 1,120.00
E4816	24/07/2025	9207	Datacom Systems (AU) Pty Ltd	Printer & toner supplies	\$ 235.30
E4816	24/07/2025	9236	T Stewarts Engineering	Steel supplies & fabrication	\$ 3,890.37

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4816	24/07/2025	9237	Esperance Metaland	Parts & materials	\$ 53.76
E4816	24/07/2025	9306	Drake-Brockman Building and Construction	Construction works and return of project retention	\$ 82,294.50
E4816	24/07/2025	9466	Esperance Glass	Glass services	\$ 1,041.92
E4816	24/07/2025	9503	EcoValley Honey	Consignment sales	\$ 104.40
E4816	24/07/2025	9531	Esperance Island Cruises	Bookeasy - Accommodation	\$ 243.00
E4816	24/07/2025	9558	Mackenzies Electrical Service Pty Ltd	Electrical services	\$ 28,380.55
E4816	24/07/2025	9564	South East Auto & Heavy Diesel	Labour, repairs & parts	\$ 588.50
E4816	24/07/2025	9639	Avon Waste	Rubbish & recycling collections	\$ 46,429.80
E4816	24/07/2025	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$ 619.20
E4816	24/07/2025	9894	Calibre Care	Aged care equipment hire - EHC	\$ 2,026.00
E4816	24/07/2025	9913	Esperance Crane Hire	Crane hire	\$ 429.00
E4816	24/07/2025	10115	MBIT Technologies Pty Ltd	Business SMS service	\$ 11.00
E4816	24/07/2025	10142	R-Group International Pty Ltd	Software renewal	\$ 145.20
E4816	24/07/2025	10191	Silver Podiatry	Podiatry services - EHC	\$ 180.00
E4816	24/07/2025	10269	Lite N' Easy Pty Ltd	Meal preparation & delivery - EHC	\$ 2,889.38
E4816	24/07/2025	10325	V Reck	Administration fees - Esperance Biosecurity Association	\$ 2,640.00
E4816	24/07/2025	10358	Esperance Weekender	Advertising	\$ 2,305.00
E4816	24/07/2025	10416	J M Smith	Rent	\$ 600.00
E4816	24/07/2025	10518	Townzies Turf and Gardens	Gardening services - EHC	\$ 321.75
E4816	24/07/2025	10564	WA Girl Macrame	Consignment sales	\$ 13.56
E4816	24/07/2025	10649	Bitumen Distribution Pty Ltd	Supply & delivery emulsion	\$ 14,388.00
E4816	24/07/2025	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$ 19.96
E4816	24/07/2025	10664	Ecolab Pty Ltd	Cleaning supplies - EHC	\$ 108.81
E4816	24/07/2025	10757	In Motion Esperance	Pre-employment medical assessment	\$ 220.00
E4816	24/07/2025	10848	Retravision Esperance – JAPMR Pty Ltd	Whitegoods & equipment	\$ 76.00
E4816	24/07/2025	10859	BM Electrical WA Pty Ltd (Griffs)	Electrical services	\$ 69,183.83
E4816	24/07/2025	10942	Thorp Realty Pty Ltd	Rent	\$ 1,960.00

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4816	24/07/2025	10956	MBL Food & Packaging T/A South Coast Foodservice	Consumables & supplies	\$ 6,800.68
E4816	24/07/2025	10958	Newsxpress Esperance Lottery Centre	Stationery & office supplies	\$ 40.91
E4816	24/07/2025	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$ 2,420.00
E4816	24/07/2025	11030	JMAC Building	Repairs & materials	\$ 3,645.77
E4816	24/07/2025	11053	David Macdermott T/A Mermaid Leather	Consignment sales	\$ 48.00
E4816	24/07/2025	11088	Pro-Tramp Australia Pty Ltd	Event supplies - Winter Wonderland	\$ 2,354.00
E4816	24/07/2025	11129	Material Recovery Solutions Pty Ltd	Parts & materials	\$ 1,563.10
E4816	24/07/2025	11176	Tunstall Healthcare	Monthly care alert services	\$ 62.60
E4816	24/07/2025	11191	Bay Diversified Pty Ltd	Weed control & spraying services	\$ 1,460.53
E4816	24/07/2025	11244	Motel Brothers Pty Ltd T/as The Jetty Brothers	Bookeasy sales - Accommodation	\$ 157.50
E4816	24/07/2025	11300	C M Burton	Jackpot winnings - Pay 2	\$ 150.00
E4816	24/07/2025	11316	BreezeConnect	Monthly subscription	\$ 48.50
E4816	24/07/2025	11342	Dhueys Electrical Pty Ltd	Electrical services	\$ 176.00
E4816	24/07/2025	11356	Good Chat Designs	Consignment sales	\$ 70.00
E4816	24/07/2025	11401	Levi's Woodworking	Consignment sales	\$ 17.60
E4816	24/07/2025	11431	Southern Suspension & 4x4 Centre	Equipment & repairs	\$ 1,010.00
E4816	24/07/2025	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$ 20.00
E4816	24/07/2025	11489	Elexacom	Lighting installation works	\$ 76,226.84
E4816	24/07/2025	11505	J L Freind	Reimbursement	\$ 105.00
E4816	24/07/2025	11515	B J Dunbar	Refund	\$ 617.50
E4816	24/07/2025	11527	JA Miller & KL Miller T/A Pharkarwee	Wild Dog baiting services	\$ 5,830.88
E4816	24/07/2025	11539	M B Lucas	Refund	\$ 617.50
E4816	24/07/2025	11573	Landslide Tribute Band	Ticket sales - The Fleetwood Mac Tribute show	\$ 10,137.67
E4816	24/07/2025	11579	J Edwards	Jackpot winnings - Pay 2	\$ 150.00
E4816	24/07/2025	11593	Nicholas on Piano	Performance fee - Morning Melodies	\$ 200.00
E4816	24/07/2025	11611	Blue Dog Ag Mechanical Pty Ltd	Parts & spares	\$ 116.71
E4816	24/07/2025	11618	Esperance Windscreens	Windscreen replacement	\$ 1,872.76

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4816	24/07/2025	11621	David John Coyne T/A Esperance Maintenance Services	Supply & install mobility equipment - EHC	\$ 715.00
E4816	24/07/2025	11639	The Trustee for Noble Finlay Trust - Kokey	Stock for resale - EVC	\$ 687.50
E4816	24/07/2025	11698	Bookeasy Australia Pty Ltd	Monthly booking fee - June 25	\$ 220.00
E4816	24/07/2025	11711	Supagas Pty Limited	Gas supplies	\$ 1,535.45
E4816	24/07/2025	11751	Karli Rae Florisson	Consignment sales	\$ 31.20
E4816	24/07/2025	11795	J Savage	Reimbursement	\$ 27.55
E4816	24/07/2025	11806	S A Sims	Rent	\$ 428.57
E4816	24/07/2025	11822	K E Tyson	Refund	\$ 600.00
E4816	24/07/2025	11851	Pink Lake IGA	Consumables & supplies	\$ 80.85
E4816	24/07/2025	11876	A J Young	Refund	\$ 807.27
E4816	24/07/2025	11877	L D Crooymans	Reimbursement	\$ 105.93
E4816	24/07/2025	11878	J J Kezich	Refund	\$ 497.00
E4816	24/07/2025	11880	I J MacDonald & R J Doney	Refund	\$ 2,595.00
E4816	24/07/2025	11882	R K Guy	Refund	\$ 338.00
E4816	24/07/2025	11885	Acromat	Sport equipment - EIS	\$ 2,256.40
E4816	24/07/2025	11887	The Actors' Hub Studios Inc	Performance fee - Is There Anybody Out There	\$ 4,400.00
E4817	28/07/2025	325	Easton WJ & V	Hire of earthmoving plant	\$ 14,256.00
E4817	28/07/2025	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$ 53,551.85
E4817	28/07/2025	2693	Worth Kerbing	Kerbing services	\$ 10,452.20
E4817	28/07/2025	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$ 35,257.75
E4817	28/07/2025	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$ 61,347.00
E4817	28/07/2025	7522	Jacka Trenching and Fencing	Traffic control services	\$ 1,542.75
E4817	28/07/2025	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour	\$ 294,670.81
E4817	28/07/2025	8312	AF & SP Ridgway Pty Ltd	Hire of earthmoving plant and labour	\$ 52,646.00
E4817	28/07/2025	8317	Titan Contracting	Mowing services & traffic control services	\$ 51,315.00
E4817	28/07/2025	10615	Quaintrelle (WA) Pty Ltd T/A Environmental Services	Hire of street sweeper	\$ 40,232.87
E4817	28/07/2025	11537	CB Traffic Solutions Pty Ltd	Traffic control services	\$ 56,955.51

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4817	28/07/2025	11590	MLP Civil	Hire of earthmoving plant and labour	\$ 28,532.63
E4818	30/07/2025	26	Blackwoods Atkins	Parts & equipment	\$ 2,512.16
E4818	30/07/2025	47	B E Stearne & Co Pty Ltd	Reticulation supplies	\$ 947.55
E4818	30/07/2025	63	Bunnings Ltd*	Hardware & supplies	\$ 8,151.55
E4818	30/07/2025	77	Cockburn Cement Limited	Cement & pallet charges	\$ 9,056.85
E4818	30/07/2025	112	Esperance Ag Services	Parts & equipment	\$ 1,094.55
E4818	30/07/2025	287	Swans Veterinary Services	Veterinary services	\$ 402.85
E4818	30/07/2025	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$ 3,396.49
E4818	30/07/2025	544	Paint Industries Pty Ltd	Paint supplies	\$ 296.67
E4818	30/07/2025	707	Haslams	Protective clothing supplies	\$ 11,139.07
E4818	30/07/2025	1085	ChemCentre	Water testing services	\$ 518.65
E4818	30/07/2025	1259	South East Petroleum*	Fuel supplies	\$ 121,307.20
E4818	30/07/2025	1291	Sharpe Brothers Pty Ltd	Weighbridge fee	\$ 10.00
E4818	30/07/2025	1307	Feature Paints	Paint supplies	\$ 901.00
E4818	30/07/2025	1323	LGIS WA - WALGA Municipal Liability	Insurance Premiums 25/26 - Instalment 1	\$ 843,840.11
E4818	30/07/2025	1352	Southcoast Bearing & Industrial Supplies	Bearings & seals	\$ 236.63
E4818	30/07/2025	1461	Kip & Steve's Mechanical Repairs	Mechanical parts & repairs	\$ 10,209.77
E4818	30/07/2025	1485	Freight Lines Group	Freight charges	\$ 19,166.56
E4818	30/07/2025	1575	GPC Asia Pacific Pty Ltd/Repco	Automotive supplies	\$ 1,913.39
E4818	30/07/2025	2122	Iplex Pipelines Australia Pty Ltd	Pipes & supplies	\$ 7,128.88
E4818	30/07/2025	2246	Cutting Edges Pty Ltd	Parts & supplies	\$ 2,630.82
E4818	30/07/2025	2297	Major Motors Pty Ltd	Parts & supplies	\$ 730.75
E4818	30/07/2025	2333	Winc Australia Pty Limited	Stationery & office supplies	\$ 1,384.96
E4818	30/07/2025	2469	Coates Hire	Plant hire	\$ 2,036.87
E4818	30/07/2025	3366	Bullivants Pty Ltd	Equipment & parts	\$ 2,143.09
E4818	30/07/2025	3774	Goodchild Enterprises	Battery supplies	\$ 939.40
E4818	30/07/2025	4210	Farm & General EOPP	Equipment & parts	\$ 9,567.67

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4818	30/07/2025	5215	Public Transport Authority of WA	TransWA - June 2025	\$ 4,577.86
E4818	30/07/2025	5253	T-Quip	Parts & supplies	\$ 4,316.88
E4818	30/07/2025	5908	Heatley Sales Pty Ltd	Parts & spares	\$ 104.23
E4818	30/07/2025	6183	Kleen West	Cleaning supplies	\$ 5,627.49
E4818	30/07/2025	6407	Dell Australia Pty Limited	Computer supplies & equipment	\$ 9,735.72
E4818	30/07/2025	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$ 23,693.35
E4818	30/07/2025	6873	WT Hydraulics	Hose supplies & fittings	\$ 123.08
E4818	30/07/2025	6941	MJB Industries	Concrete supplies	\$ 8,639.29
E4818	30/07/2025	8267	Valvoline (Australia) Pty Ltd	Oil stock supplies	\$ 11,213.71
E4818	30/07/2025	8643	Aquamonix Pty Limited	Annual irrigation software & support	\$ 9,340.10
E4818	30/07/2025	8959	Topsigns	Various road signage	\$ 657.80
E4818	30/07/2025	9006	Corsign WA Pty Ltd	Various signage	\$ 3,901.70
E4818	30/07/2025	9022	AFGRI Equipment Australia Pty Ltd	Parts & repairs	\$ 4,862.47
E4818	30/07/2025	9170	ThermoAir	Air conditioning services	\$ 5,386.93
E4818	30/07/2025	9210	McIntosh & Son W.A.	Parts & repairs	\$ 3,359.29
E4818	30/07/2025	9574	Clarke & Stokes Agriservices Pty Ltd	Parts & repairs	\$ 4,637.25
E4818	30/07/2025	9657	Super Cheap Auto Pty Ltd	Parts & supplies	\$ 129.99
E4818	30/07/2025	9948	Rotech Auto-Electrical and	Parts, labour & servicing	\$ 24,384.13
E4818	30/07/2025	10142	R-Group International Pty Ltd	Teams phone package fees	\$ 3,222.24
E4818	30/07/2025	10459	Cloud Payment Group	Debt collection services	\$ 1,587.60
E4818	30/07/2025	10701	Esperance Truck Pro Pty Ltd	Parts & repairs	\$ 1,285.36
E4818	30/07/2025	10765	The trustee for Rams Goldfields	Demolition & construction services	\$ 99,312.40
E4818	30/07/2025	10993	Etech WA Pty Ltd T/As Esperance Communications	Printing charges, electronics supplies & services	\$ 22,523.67
E4818	30/07/2025	11160	Sigma Telford Group	Swim school equipment	\$ 830.62
E4818	30/07/2025	11298	Alcolizer Technology Pty Ltd	Onsite drug & alcohol testing	\$ 1,549.63
E4818	30/07/2025	11451	Otium Planning Group	Consultancy services	\$ 5,808.00
E4818	30/07/2025	11495	Merchandising Libraries Pty Ltd	Library display & storage supplies	\$ 856.74

### Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4818	30/07/2025	11501	SoundBay Pty Ltd T/A Mannys Music & Sound	Lighting services	\$ 3,822.00
E4818	30/07/2025	11681	Waglass Pty Ltd	Glass for recycling	\$ 564.61
E4818	30/07/2025	11790	Safemaster Safety Products Pty Ltd	Safety inspections	\$ 2,750.00
E4818	30/07/2025	11840	Powerplant Motorcycles	Power tools & batteries	\$ 20,878.15
E4818	30/07/2025	11844	Daniel Enterprises WA Pty Ltd	Parts & supplies	\$ 2,527.94
E4818	30/07/2025	11886	Caladenia Co	Workshop - Winter Wonderland	\$ 1,397.00
E4819	31/07/2025	32	Australia Post	Postage	\$ 2,901.66
E4819	31/07/2025	260	Horizon Power	Electricity charges	\$ 2,167.78
E4819	31/07/2025	290	Telstra	Telephone charges	\$ 3,290.22
E4819	31/07/2025	314	WA Treasury Corporation	Loan repayment	\$ 6,485.21
E4819	31/07/2025	392	Water Corporation	Water usage charges	\$ 16,382.33
E4819	31/07/2025	8784	Sheriff's Office, Perth	Lodgement fees	\$ 796.50
E4819	31/07/2025	9321	Superchoice Services Pty Limited	Superannuation payment	\$ 273,245.10
E4819	31/07/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 429.47
<b>Total Creditor payments made by EFT from Municipal Fund</b>					<b>\$ 4,613,242.79</b>



**Item: 12.3.4**

**Financial Services Report - August 2025**

<b>Author/s</b>	Sarah Bridge	Corporate Accountant
<b>Authoriser/s</b>	Felicity Baxter	Director Corporate and Community Services

**File Ref: D25/24274**

**Executive Summary**

To present to Council the Monthly Financial Report for the period ending 31 July 2025.

**Strategic Implications**

Council Plan 2022 – 2032

*Leadership*

A financially sustainable and supportive organisation achieving operational excellence

**Attachments**

A<sup>1</sup>. Monthly Financial Report July 2025

**Officer's Recommendation**

**That Council receive the attached report entitled Monthly Financial Report for the month of July 2025.**

**Voting Requirement** Simple Majority



## **SHIRE OF ESPERANCE**

### **MONTHLY FINANCIAL MANAGEMENT REPORTS**

(Incorporating Statement of Financial Activity)

## **JULY 2025**

### **CORPORATE & COMMUNITY SERVICES**

## MANAGER FINANCIAL SERVICES COMPILATION REPORT

MEETING DATE:	26 AUGUST 2025
ACCOUNTING PERIOD:	PERIOD ENDED 31 JULY 2025
MATERIALITY THRESHOLD:	\$100,000 <b>OR</b> 10%

### OVERVIEW

The Statement of Financial Activity shows a surplus at 31 July of \$7,073,283.

### RATES COLLECTED

Rates collected at the end of July were 12.53%. This percentage reflects the amount of arrears (earlier year rates) that has been collected in July. Collections at the same time last year were 17.64%.

Rates are scheduled to be issued on 15th August, with the due date for payment in full or the first instalment being 24th September.

### 2025-2026 FINANCIAL YEAR

The 2025-2026 Budget was adopted on 5th August. This data has been loaded into Authority and the Staff Budget has been distributed. With the adoption of the Budget, the new Fees and Charges have come into effect, except for those for Bay of Isles Leisure Centre and Esperance Home Care, which will come into effect on 1st September.

### REGIONAL EXPRESS PTY LTD

The Shire is in communication with the administrators of Regional Express Pty Ltd. A proof of debt has been lodged to the value of \$440,587.41 up to the 30th July 2024, when administration commenced.

### WORKING CAPITAL

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of July is \$7,073,283. The surplus is shown on the bottom of the Statement of Financial Activity and also on the Composition of Net Current Assets. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$45,582,493 and this is shown on the Statement of Financial Position. Reserve balance is \$33,819,073, also shown on the Statement of Financial Position.

Sarah Bridge  
Corporate Accountant

**SHIRE OF ESPERANCE  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2025**

	2025-26 Budget (a)	2025-26 Budget YTD (b)	2025-26 Actual YTD (c)	2025-26 Variance (c)-(b) ((c)-(b))/(b)	
	\$	\$	\$	\$	%
<b>OPERATING ACTIVITIES</b>					
<b>Revenue from operating activities</b>					
Rates	28,077,679	39,691	-	(39,691)	-100% ♦
Grants, subsidies and contributions	11,778,094	948,163	518,879	(429,284)	-45% ♦
Fees and charges	12,565,051	579,880	303,616	(276,264)	-48% ♦
Interest revenue	1,801,500	17,952	(76,531)	(94,483)	-526% ♦
Other revenue	2,058,999	49,858	167,320	117,462	236% ♦
Profit on asset disposals	199,233	-	-	-	
	56,480,556	1,635,544	913,285	(722,259)	-44%
<b>Expenditure from operating activities</b>					
Employee costs	(25,013,978)	(2,544,250)	(2,296,092)	248,158	-10% ♦
Materials and contracts	(19,552,450)	(1,126,963)	(885,705)	241,258	-21% ♦
Utility charges	(1,476,201)	(40,680)	(33,074)	7,606	-19% ♦
Depreciation	(23,684,722)	-	-	-	
Finance costs	(83,670)	2,829	(429)	(3,258)	-115% ♦
Insurance	(958,994)	(479,592)	(445,137)	34,455	-7%
Other expenditure	(865,739)	(28)	(6,031)	(6,003)	21438% ♦
Loss on asset disposals	(75,216)	-	-	-	
	(71,710,970)	(4,188,684)	(3,666,468)	522,216	-12%
<b>TOTAL OPERATING ACTIVITIES</b>	<b>(15,230,414)</b>	<b>(2,553,140)</b>	<b>(2,753,183)</b>	<b>(200,043)</b>	<b>8%</b>
<b>NON-OPERATING ACTIVITIES</b>					
<b>Inflows from non-operating activities</b>					
Capital grants, subsidies and contributions	36,174,101	1,655,519	3,137,277	1,481,758	90% ♦
Proceeds from disposal of assets	1,345,000	-	-	-	
Proceeds - self supporting loans	107,724	21,764	21,765	1	0%
Proceeds on other loans and receivables	2,734,907	-	-	-	
	40,361,732	1,677,283	3,159,042	1,481,759	88%
<b>Outflows from non-operating activities</b>					
Right of use assets received - non cash	-	-	(0)	(0)	
Payments for land held for resale	(1,000,000)	-	-	-	
Payments for property, plant and equipment	(49,532,881)	(11,942)	(213,890)	(201,948)	1691% ♦
Payments for construction of infrastructure	(19,865,154)	(924,418)	(661,009)	263,409	-28% ♦
Repayment of Borrowings	(167,663)	(11,292)	(11,292)	(0)	0%
	(70,565,698)	(947,652)	(886,192)	61,461	-6%
<b>TOTAL NON-OPERATING ACTIVITIES</b>	<b>(30,203,966)</b>	<b>729,631</b>	<b>2,272,850</b>	<b>1,543,219</b>	<b>212%</b>
<b>NON CASH AMOUNTS EXCLUDED</b>					
Depreciation	23,684,722	-	-	-	
Loss on asset disposals	75,216	-	-	-	
Profit on asset disposals	(199,233)	-	-	-	
Provisions & accruals	279,652	-	-	-	
Movement of Non-Current Receivables	-	-	200	200	
<b>TOTAL NON-CASH AMOUNTS EXCLUDED</b>	<b>23,840,357</b>	<b>-</b>	<b>200</b>	<b>200</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>					
<b>Surplus at the start of the financial year</b>	<b>2,795,133</b>	<b>2,795,133</b>	<b>2,795,133</b>	<b>-</b>	<b>0%</b>
Amount attributable to operating Activities	(15,230,414)	(2,553,140)	(2,753,183)	(200,043)	8%
Amount attributable to non-operating Activities	(30,203,966)	729,631	2,272,850	1,543,219	212%
Non-cash amounts excluded	23,840,357	-	200	200	
Reserve Movements	18,754,453	18,046	4,758,284	4,740,238	26268% ♦
<b>Surplus/(deficit) remaining after the imposition of general rates</b>	<b>(44,437)</b>	<b>989,670</b>	<b>7,073,283</b>	<b>6,083,613</b>	<b>615%</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE PERIOD ENDED 31 JULY 2025**

	<b>2025-26 Budget</b>	<b>2025-26 Budget YTD</b>	<b>2025-26 Actual YTD</b>
	\$	\$	\$
<b>Revenue</b>			
Rates	28,077,679	39,691	-
Grants, subsidies and contributions	11,778,094	948,163	518,879
Fees and charges	12,565,051	579,880	303,616
Interest revenue	1,801,500	17,952	(76,531)
Other revenue	2,058,999	49,858	167,320
	56,281,323	1,635,544	913,285
<b>Expenses</b>			
Employee costs	(25,013,978)	(2,544,250)	(2,296,092)
Materials and contracts	(19,777,450)	(1,126,963)	(885,705)
Utility charges	(1,476,201)	(40,680)	(33,074)
Depreciation	(23,684,722)	-	-
Finance costs	(83,670)	2,829	(429)
Insurance	(958,994)	(479,592)	(445,137)
Other expenditure	(865,739)	(28)	(6,031)
	(71,860,754)	(4,188,684)	(3,666,468)
	(15,579,431)	(2,553,140)	(2,753,183)
Capital grants, subsidies and contributions	36,174,101	1,655,519	3,137,277
Profit on asset disposals	199,233	-	-
Loss on asset disposals	(75,216)	-	-
	36,298,118	1,655,519	3,137,277
<b>Net result for the period</b>	<b>20,718,687</b>	<b>(897,621)</b>	<b>384,094</b>
<b>Other comprehensive income for the period</b>			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Changes in asset revaluation surplus	-	-	-
<b>Total other comprehensive income for the period</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total comprehensive income for the period</b>	<b>20,718,687</b>	<b>(897,621)</b>	<b>384,094</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 JULY 2025**

	<b>2025-26 YTD</b>	<b>2024-25 Actuals</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash & cash equivalents	45,582,493	47,273,666
Trade & other receivables	939,064	1,261,614
Inventories	1,092,009	1,040,713
<b>TOTAL CURRENT ASSETS</b>	<b>47,613,566</b>	<b>49,575,993</b>
<b>NON-CURRENT ASSETS</b>		
Other receivables	1,022,996	1,023,196
Inventories	3,291,942	3,291,942
Property, plant & equipment	130,325,275	130,325,275
Infrastructure	601,385,991	601,385,991
<b>TOTAL NON-CURRENT ASSETS</b>	<b>736,026,204</b>	<b>736,026,404</b>
<b>TOTAL ASSETS</b>	<b>783,639,770</b>	<b>785,602,397</b>
<b>CURRENT LIABILITIES</b>		
Trade & other payables	3,706,031	5,476,353
Borrowings	169,613	169,613
Provisions	3,750,937	3,750,937
Other current liabilities	288,029	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>7,914,610</b>	<b>9,396,903</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	1,566,939	1,566,939
Provisions	6,661,771	6,661,771
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>8,228,710</b>	<b>8,228,710</b>
<b>TOTAL LIABILITIES</b>	<b>16,143,320</b>	<b>17,625,613</b>
<b>NET ASSETS</b>	<b>767,496,450</b>	<b>767,976,784</b>
<b>EQUITY</b>		
Revaluation surplus	403,484,556	403,484,556
Reserve accounts	33,819,073	38,577,357
Retained surplus	330,192,821	325,914,871
<b>TOTAL EQUITY</b>	<b>767,496,450</b>	<b>767,976,784</b>

**SHIRE OF ESPERANCE  
COMPOSITION OF NET CURRENT ASSETS  
FOR THE PERIOD ENDED 31 JULY 2025**

	<b>2025-26 YTD</b>	<b>2024-25 Actuals</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash & cash equivalents	45,582,493	47,273,666
Trade & other receivables	939,064	1,261,614
Inventories	1,093,847	1,042,551
<b>TOTAL CURRENT ASSETS</b>	<b>47,615,404</b>	<b>49,577,831</b>
<b>CURRENT LIABILITIES</b>		
Trade & other payables	3,706,031	5,476,353
Borrowings	169,613	169,613
Provisions	3,750,939	3,750,938
Other current liabilities	288,029	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>7,914,612</b>	<b>9,396,904</b>
<b>NET ASSETS</b>	<b>39,700,792</b>	<b>40,180,927</b>
Less: Total adjustments to net current assets	(32,627,509)	(37,385,794)
<b>Closing funding surplus/(deficit)</b>	<b>7,073,283</b>	<b>2,795,133</b>
<b>Current assets and liabilities excluded from budgeted deficiency</b>		
<b>Adjustments to net current assets</b>		
Less: Reserve account	(33,819,072)	(38,577,357)
Less: Financial assets at amortised costs - Self Supporting Loans	(95,696)	(95,696)
Less: Land held for resale	(600,000)	(600,000)
Add: Current liabilities not expected to be cleared at end of year		
-Current portion of lease liabilities	13,978	13,978
-Current portion of borrowings	155,635	155,635
-Current portion of employee benefit expense held in reserve	1,717,646	1,717,646
Toal adjustments to net current assets	(32,627,509)	(37,385,794)

**SHIRE OF ESPERANCE  
EXPLANATION OF MATERIAL VARIANCES  
FOR THE PERIOD ENDED 31 JULY 2025**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$100,000 or 10.00%.

Description	Var. \$	Var. %
	\$	%
<b>Revenue from operating activities</b>		
<b>Rates</b>	(39,691)	(100.00%)
No interim rates notices issued for July. Rates to be issued in August, with the due date for the first instalment or payment in full being 24 September.		Timing
<b>Grants, subsidies and contributions</b>	(429,284)	(45.28%)
Home Care program funding tracking behind budget scheduling.		Timing
<b>Fees and charges</b>	(276,264)	(47.64%)
Fees and charges invoices to be raised in August relating to Shire caravan park. Home Care and Waste Management fees and charges are also tracking a little behind budget expectations for this time of year.		Timing
<b>Interest revenue</b>	(94,483)	(526.31%)
Interest revenue to be recorded in August due to end of financial year processes.		Timing
<b>Other revenue</b>	117,462	235.59%
Unexpected insurance payment received.		Timing
<b>Expenditure from operating activities</b>		
<b>Employee costs</b>	248,158	(9.75%)
Variance is largely attributable to labour oncosts recovered being above budget phasing. A number of vacancies across multiple business areas are also contributing to this variance.		Timing
<b>Materials and contracts</b>	241,258	(21.41%)
Home Care expense journals to be completed in August.		Timing
<b>Utility charges</b>	7,606	(18.70%)
Variance due to timing on receipt of invoices for utilities across multiple business areas.		Timing
<b>Finance costs</b>	(3,258)	(115.17%)
Variance due to self supporting loan interest payments. These are on track as per WATC for 2025/2026.		Timing
<b>Other expenditure</b>	(6,003)	21438.18%
Community Grants have been issued sooner than budget expectations.		Timing
<b>Inflows from non-operating activities</b>		
<b>Proceeds from capital grants, subsidies and contributions</b>	1,481,758	89.50%
Main Roads and Black Spot funding has been received sooner than budget expectations.		Timing
<b>Outflows from non-operating activities</b>		
<b>Payments for property, plant and equipment</b>	(201,948)	1691.07%
A number of building and construction works progressing slightly ahead of budget scheduling, including Depot shed construction and Myrup Waste Transfer Facility works.		Timing
<b>Payments for construction of infrastructure</b>	263,409	(28.49%)
Some road construction works delayed due to weather events, with focus shifted to priority maintenance works.		Timing
<b>Reserve Movements</b>	4,740,238	26267.53%
Unspent grants have been transferred from reserves, ahead of budget timing.		Timing





## **OTHER REPORTS AND GRAPHS**

**JULY 2025**

SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.80 M	\$2.80 M	\$2.80 M	\$0.00 M
Closing	(\$0.04 M)	\$0.99 M	\$7.07 M	\$6.08 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$45.58 M	% of total		\$1.77 M	% Outstanding		(\$0.32 M)	% Collected
Unrestricted Cash	\$11.76 M	25.8%	Trade Payables	\$1.27 M		Rates Receivable	(\$0.04 M)	12.5%
Restricted Cash	\$33.82 M	74.2%	0 to 30 Days	\$1.27 M	100.0%	Trade Receivable	\$0.04 M	% Outstanding
			Over 30 Days	\$0.00 M	0.0%	Over 30 Days	(\$0.40 M)	(950.3%)
			Over 90 Days	\$0.00 M	0.0%	Over 90 Days	\$0.45 M	1050.3%

Key Operating Activities

Amount attributable to operating			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$15.23 M)	(\$2.55 M)	(\$2.75 M)	(\$0.20 M)

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$0.00 M	% Variance	YTD Actual	\$0.52 M	% Variance	YTD Actual	\$0.30 M	% Variance
YTD Budget	\$0.04 M	(100.0%)	YTD Budget	\$0.95 M	(45.3%)	YTD Budget	\$0.58 M	(47.6%)

Refer to Statement of Financial Activity

Key Non-Operating Activities

Amount attributable to non-operating			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$30.20 M)	\$0.73 M	\$2.27 M	\$1.54 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.00 M	%	YTD Actual	(\$0.87 M)	% Spent	YTD Actual	\$3.14 M	% Received
Adopted Budget	\$0.00 M		Adopted Budget	(\$0.94 M)	(6.6%)	Adopted Budget	\$1.66 M	89.5%

Borrowings			Reserves		
Principal repayments	\$0.01 M		Reserves balance	\$33.82 M	
Interest expense	\$0.00 M		Net Movement	(\$4.76 M)	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

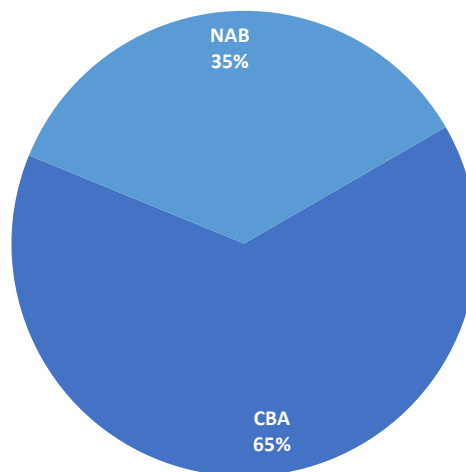
**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2025**

**2 KEY INFORMATION - INVESTMENTS**

Shire policy directs that a maximum of 80% can be held with any one institution at a time.

**(a) Cash investments**

**Diversification of Investments**



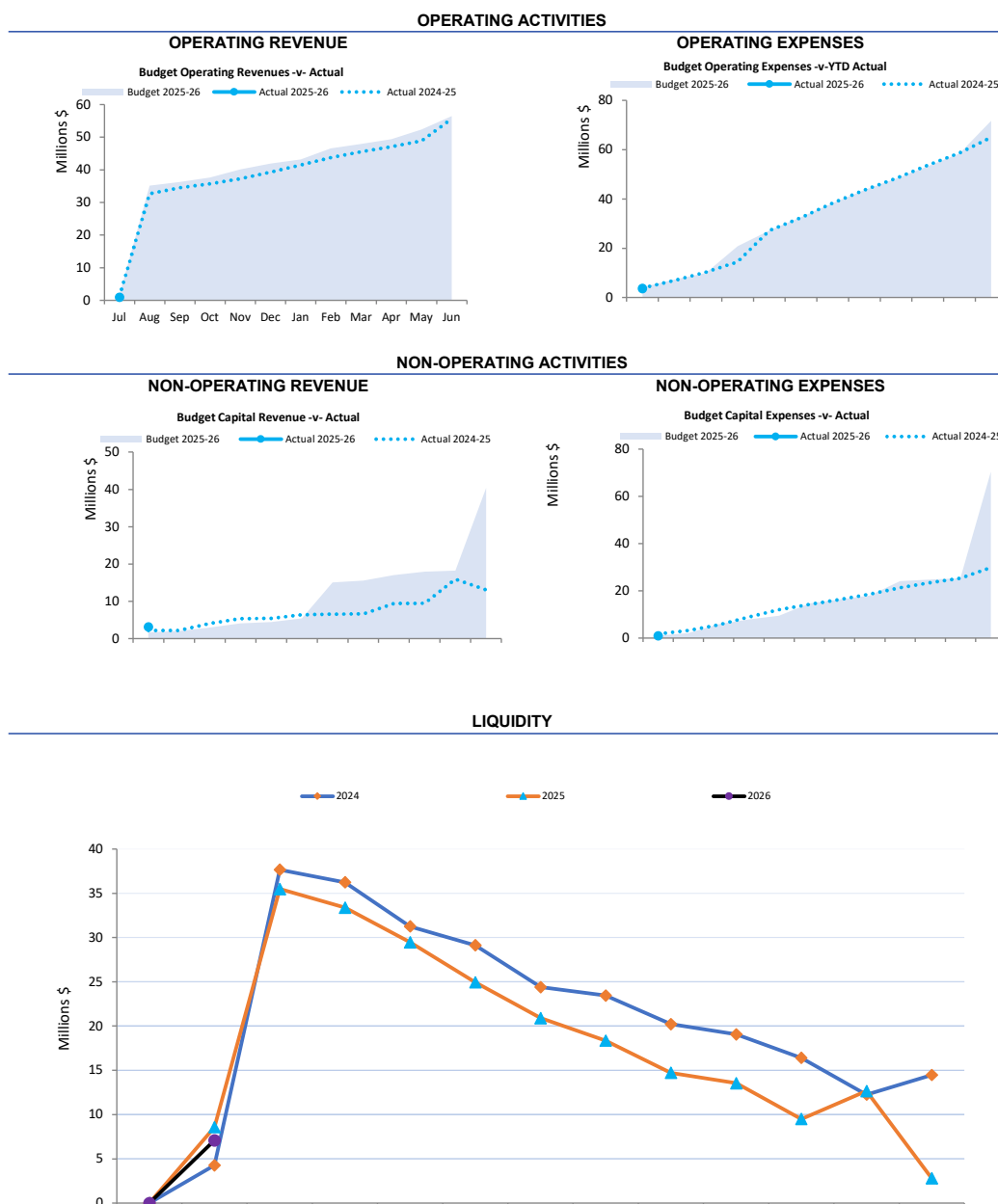
Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
CBA	\$ 5,000,000	4.19%	60	19-Sep-25	Term Deposit - Reserve
CBA	\$ 5,000,000	4.19%	60	19-Sep-25	Term Deposit - Reserve
NAB	\$ 3,000,000	4.20%	92	21-Oct-25	Term Deposit - Reserve
NAB	\$ 4,000,000	4.20%	90	21-Oct-25	Term Deposit - Reserve
NAB	\$ 4,000,000	4.20%	90	21-Oct-25	Term Deposit - Reserve
NAB	\$ 5,000,000	4.20%	90	21-Oct-25	Term Deposit - Reserve
CBA	\$ 10,420,239	3.75%	N/A	N/A	Business Online Saver - Muni
CBA	\$ -	0.25%	N/A	N/A	Cash Deposit A/C - Muni
CBA	\$ 8,675,224	3.75%	N/A	N/A	Business Online Saver - Reserves
CBA	\$ -	0.25%	N/A	N/A	Cash Deposit A/C - Reserves
	<b>\$ 45,095,464</b>				

**(b) Investment Interest Earnings**

	Budget	YTD Interest
Municipal	24,644	-13
Reserve	-7,285	-79,357

**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2025**

**3 KEY INFORMATION - GRAPHICAL**



Liquidity is a modified current position which consists of un-restricted cash, debtors and inventories less payables and provisions for annual leave.

A surplus is indicated by a positive figure and a deficit is indicated as a negative number.

The purpose of the graph is to trace the progressive values of the liquidity surplus(deficit) which shows on the "Statement of Financial Activity" in each month's financial report.

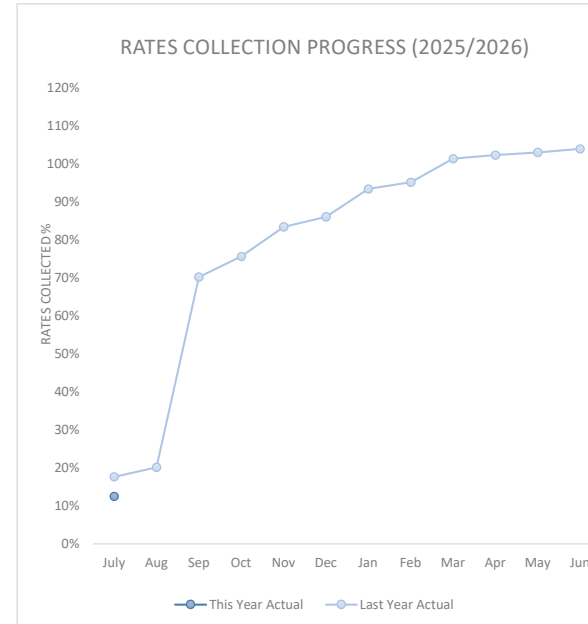
The current year to date value is graphed against the immediate past year as a comparative.

**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2025**

**4 SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS**

**Outstanding Rates 2025/2026**

Arrears at 1st July 2025	279,544
Pensioner Deferred Rates at 1st July 2025	128,148
Rates Levied	-9
Waste Charges Levied	0
ESL Levied	0
Other Charges Levied	0
<b>Total Levied 2025/2026</b>	<b>-9</b>
Less Collections	(1,831,360)
<b>Total Current and Arrears Outstanding</b>	<b>(1,422,083)</b>
% Collected	12.53%
Pensioners on Instalments	0
Non Pensioners on Instalments	0
Pensioners with Due Date 30/06/2026	-120,582
Outstanding with no Instalment Option	238,541
Prepayments	(1,540,042)
Interims	0
<b>Total Current and Arrears Outstanding</b>	<b>(1,422,083)</b>



**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2025**

**5 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance
	2025/26 Budget Estimated Surplus/(Deficit)			\$ (44,437)
<b>Amended Budget as per Council Resolution</b>				<b>(44,437)</b>

**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2025**

**6 GENERAL RECEIVABLES**

	Current	30 Days	60 Days	90 Days	90+Days	Total
	\$	\$	\$	\$	\$	\$
General Receivables	512,826	81,634	8,265	-59	445,324	1,047,990
Percentage	48.93%	7.79%	0.79%	-0.01%	42.49%	

**90+Days Represented by:**

Government Grants	0
Contributions & Reimbursements	3,654
Loan Repayments	0
Fees and Charges	441,669
Private Works	0
Proceeds Sale of Assets	0
	<b>445,324</b>

Amounts shown above include GST (where applicable)

**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2025**

**7 TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 2024-2025	Balance 31/07/2025
Contributions to Public Open Space	221,039	
Shire of Esperance		52,328
S D Staines		17,705
Fiume Nel Terra Developments Pty Ltd		119,223
Esplanade Investments		32,487
Other	12,136	
Health Department of WA - CLAG Funding		1,124
Shire of Esperance Trust Fund - CLAG Funding		555
Shire of Esperance - Lake Monjigup Development Group		10,457
General Bonds - Interest Bearing	765,645	
Esperance Bay Turf Club - Optus Rent of Land Turf Club		26,139
Activ Foundation Inc - Community Fundraising		21,154
Indoor Sports Stadium Mangement - GMS Funds		468,441
Adventureland Management Committee Inc		3,497
Telstra Corporation Ltd		11,407
Elsie Cox Testamentary Trust EHC		237,444
<b>Totals</b>	<b>998,820</b>	<b>1,001,962</b>

## **12.4 EXECUTIVE SERVICES**

### **Item: 12.4.1**

#### **Information Bulletin - July 2025**

<b>Author/s</b>	Chantelle Hoffrichter	Executive Assistant
<b>Authorisor/s</b>	Shane Burge	Chief Executive Officer

**File Ref: D25/24281**

#### **Applicant**

Internal

#### **Strategic Implications**

##### Council Plan 2022 – 2032

*Performance - Outcome 15. Operational excellence and financial sustainability*

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

#### **Attachments**

- A<sup>1</sup>. Information Bulletin - July 2025
- B<sup>1</sup>. Council Priorities Summary – Corporate Performance - July 2025
- C<sup>1</sup>. Register - Delegations Discharge - Corporate Resources
- D<sup>1</sup>. Small Grants – Community Grants Program

#### **Officer's Recommendation**

**That Council accepts:**

- 1. Information Bulletin – July 2025**
- 2. Council Priorities Summary – Corporate Performance - July 2025**
- 3. Delegations Discharge Register – Corporate Resources**
- 4. Small Grants – Community Grants Program**

#### **Voting Requirement**

Simple Majority



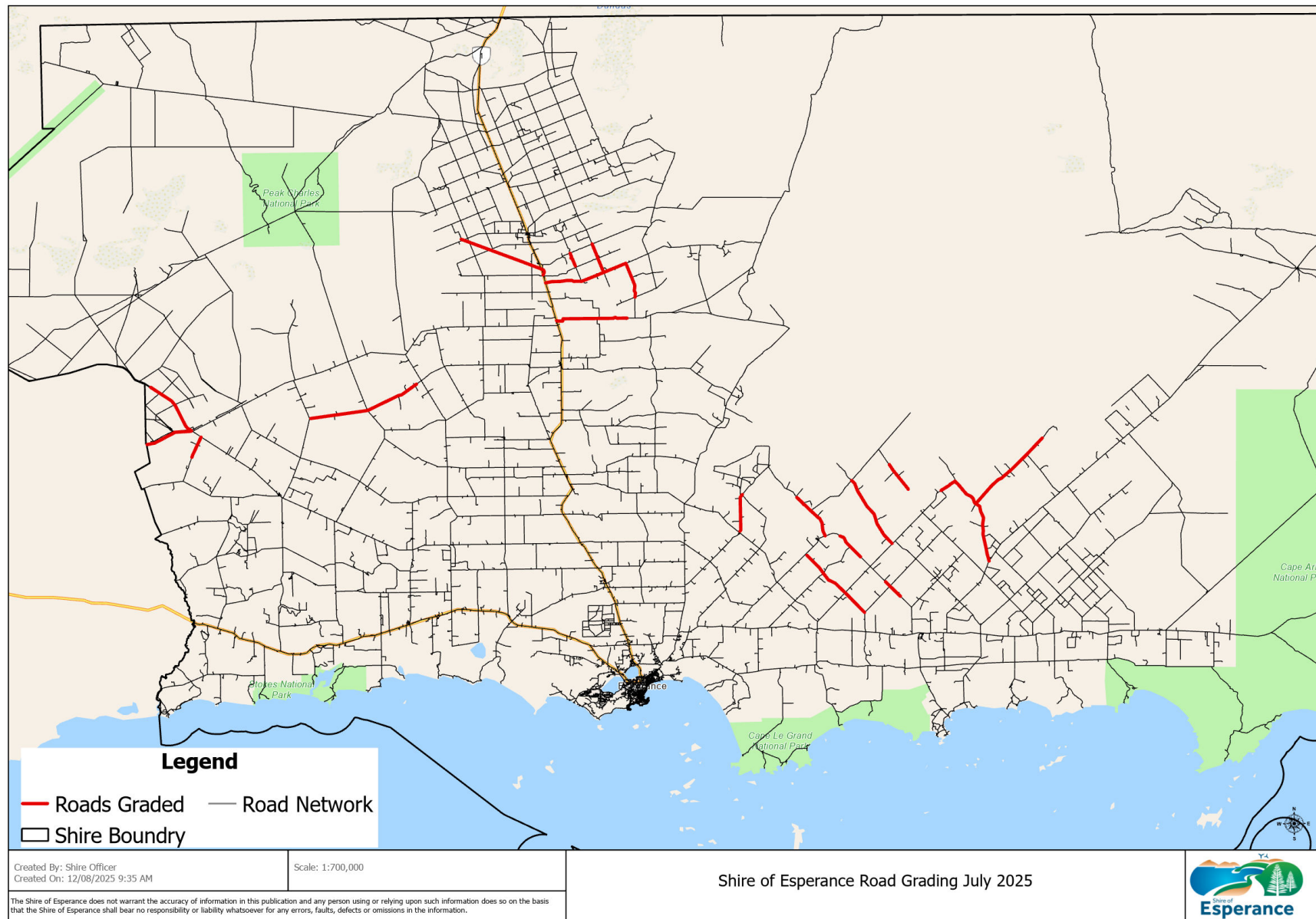


# INFORMATION BULLETIN

## ORDINARY COUNCIL MEETING

July 2025





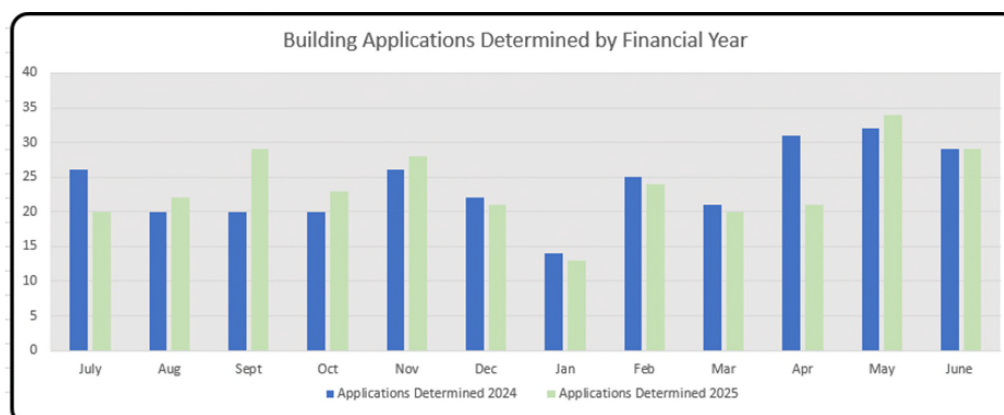
Planning Services Applications – July 2025

Property	Proposal
35917 Coolgardie-Esperance Highway <b>MYRUP</b>	Outbuilding (Shed), Outbuilding Additions
4 Simpson St <b>CASTLETOWN</b>	Industrial Building
20 The Getaway <b>PINK LAKE</b>	Dwelling - Single House
5/3 Mungan Street <b>ESPERANCE</b>	Holiday House
7 Burton Road <b>CASTLETOWN</b>	Holiday House
5 Peppermint Grove <b>WEST BEACH</b>	Holiday House
14 Travers Avenue <b>NULSEN</b>	Outbuilding (Shed)
5 Wickham Close <b>CASTLETOWN</b>	Dwelling - Single House and Outbuilding (Shed)
178 Barook Road <b>PINK LAKE</b>	Ancillary Dwelling for Short Term Accommodation
215 Twilight Beach Road <b>WEST BEACH</b>	Outbuilding (Shed)
18 Morton Way <b>NULSEN</b>	Outbuilding (Shed)
98 Dempster Street <b>ESPERANCE</b>	Recreation - Private
Lot 7 Shark Lake Road <b>MONJINGUP</b>	Grain Storage Addition - 6x Open Bulkheads
Lot 1276 Griffiths Road <b>CASCADE</b>	Dwelling - Single House
241 Pink Lake Road <b>PINK LAKE</b>	Outbuilding (Shed)
2/12 Hicks Street <b>ESPERANCE</b>	Patio Extension
40 Sutcliffe Street <b>CONDINGUP</b>	Outbuilding (Shed) and Carport
101 Downes Street <b>PINK LAKE</b>	Outbuilding (Shed)
81 Dempster Street <b>ESPERANCE</b>	Dental Clinic
1/12 Goldfields Road <b>CASTLETOWN</b>	Holiday House
2/12 Goldfields Road <b>CASTLETOWN</b>	Holiday House
3/12 Goldfields Road <b>CASTLETOWN</b>	Holiday House
4/12 Goldfields Road <b>CASTLETOWN</b>	Holiday House with Signage
2 Lalor Drive <b>WINDABOUT</b>	Carport/Verandah/Patio
78 Bandy Creek Road <b>BANDY CREEK</b>	Earthworks

**Specific Comments relating to Monthly Statistics**

- 7 Outbuildings were approved.
- 3 Dwellings and 1 Ancillary Dwelling were approved.
- 7 Holiday Houses were approved.

### Building Services Approvals – July 2025



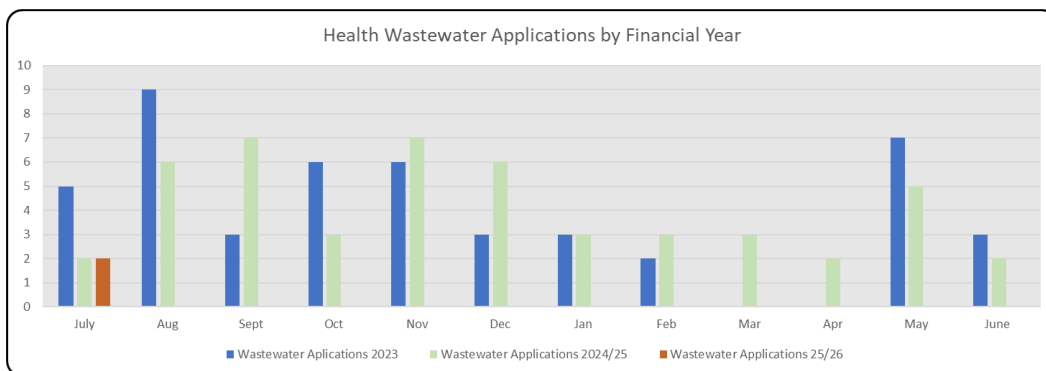
Property	Proposal	Value (\$)
2 Beech Street CASTLETOWN	Occupancy Permit - Class 7b Storage Building	0
67 Dempster Street ESPERANCE	Occupancy Permit - Class 6/5 Retail/Office Building Complex 3 x units	0
13 Eyre Street ESPERANCE	Amendment - Steel Framed Garage	0
63 Spencer Road PINK LAKE	Single Dwelling	150,000.00
920 Grigg Road SCADDAN	Single Dwelling with Alfresco and Verandah	1,400,000
107 Burton Road CASTLETOWN	Patio	19,000.00
11 Asken Turn BANDY CREEK	Shed	29,000.00
91 Twilight Beach Road WEST BEACH	Dwelling - Re-Roof	42,000.00
9 Pink Lake Road ESPERANCE	Shed Addition/Extension 48m2	18,000.00
21 Phyllis Street CASTLETOWN	Storage Shed - 40m2	37,500.00
1,022 Cascade Road DALYUP	Machinery Storage Shed 672m2 (Class 7b)	230,587.00
37 Mungan Street ESPERANCE	New Shed 114m2 to Replace Existing	14,940.00
Lot: 138 McLean Road CHADWICK	Class 9b Public Building 496m2 & Shed Lean-to Addition 481m2	595,398.00
50 Norseman Road CHADWICK	Storage Shed Extension with Fire Wall	141,735.00

19 Mutch Avenue COOMALBIDGUP	Storage Shed	9,000.00
26 Black Street ESPERANCE	Replacement of Existing Lighting Towers - Esperance Tennis Club	16,036.00
17 Eyre Street ESPERANCE	Aged Care Facility - Commercial Kitchen	1,100,000
32 The Esplanade ESPERANCE	Sign - Replacement of Existing - Comfort Inn	10,000.00
20 Nugent Street CASTLETOWN	Studio Addition to Existing Shed	17,800.00
32 The Esplanade ESPERANCE	Vehicle Impact Damage Repairs (Class 3) - Comfort Inn	19,364.00
<b>Total</b>		<b>\$3,850,360</b>

#### Specific Comments relating to Monthly Statistics

- A decrease in building applications during July – to be expected after increased number of applications submitted to be assessed against previous BCA version (2019, Amendment 1) prior to the new BCA 2022 coming into effect from May 1<sup>st</sup> 2025.
- Building Permits have been issued for a total of 2 new dwellings in June.
- Currently there are 36 Building Permit applications awaiting technical assessments or waiting for further information to be provided.





### April Wastewater Applications

Lot 25 Sims Street NULSEN

Lot 1575 South Coast Highway COOMALBIDGUP

### Specific Comments relating to Environmental Health Activities in July

- Relief EHO Richard Brookes was with the Health team for July, completing a mammoth 161 inspections on food, public building, lodging house and skin penetration premises.



## Council Plan Summary

### July 2025



Shire of Esperance

Council Plan July 2025

## People

### A safe community

Action Code	Action Name	Comments	Responsible Officer Position
1.1.1	Advocate for increased police presence	Nothing further to report this month.	Chief Executive Officer
1.1.2	Advocate for improved access to safe, affordable accommodation and support services for vulnerable people (such as people affected by domestic violence, homeless people, people with mental health issues and young offenders)	Participated in Bosses in Blankets to raise awareness of homelessness and a lack of government funded wrap around support services for vulnerable members of the Esperance community. Media campaign run through Kalgoorlie Miner and the West got effective coverage on the topic.	Chief Executive Officer
1.2.1	Advocate for animal welfare organisations, such as RSPCA, to have a greater presence in Esperance to respond to local animal welfare issues	Looking for ways to advocate and build relationships in this space.	Director External Services

### A healthy and active community

Action Code	Action Name	Comments	Responsible Officer Position
2.1.1	Advocate for improved access to health services with a focus on attracting and retaining local GPs, visiting specialists, telehealth services, and mental health support services	Continue to advocate for improved access to health services as the opportunity arises.	Chief Executive Officer
2.2.1	Lead implementation of the Esperance Greater Sports Ground Redevelopment Masterplan	Budget 2025/26 with a focus on working on associated works required for the Hockey Turf and 3rd soccer pitch.	Director Asset Management



**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
2.2.2	Provide a third soccer pitch at the Greater Sports Ground	Design will commence shortly, with business case to follow.	Director Asset Management
2.2.3	Graham Mackenzie Stadium Project	Demolition and earthworks completed. Contaminated soil removed from site, fill brought in and compaction achieved. Services relocated. Construction commenced - shed structure erection planned for early September.	Coordinator Projects and Buildings
2.2.4	Implement the actions from the Bay of Isles Leisure Centre Management Plan		Manager Recreation and Culture
2.3.1	Design, construct and pursue further funding for James Street Cultural Precinct Stage 1	Tender for detailed design has closed, Tenders are being evaluated. Further funding options are being explored.	Director External Services
2.4.1	Explore sustainable funding sources to attract, manage and support local volunteers	We have been successful in obtaining another 12 month funding round for the new financial year through VolunteeringWA (supported by the Department of Social Services). We are also entering the fourth year of our five-year grant contract with the Department of Communities.	Volunteer Resource Centre Coordinator
2.4.2	Explore options to recognise, reward and incentivise volunteers	As part of the video-creating grant we had last financial year we created a 6+ minute video showcasing several volunteers speaking on their roles in our region. This was published this month and is a great snapshot of the variety of volunteering that takes place, as well as the variety of reasons people get into or stay involved with volunteering.	Volunteer Resource Centre Coordinator

Shire of Esperance

Council Plan July 2025

**A welcoming, inclusive and connected community**

Action Code	Action Name	Comments	Responsible Officer Position
3.1.1	Provide an Aboriginal Heritage Agreement to guide respectful consultation with Traditional Owners	A draft agreement has been developed. This is to be discussed further with ETNTAC.	Manager Parks & Environment
3.1.2	Provide assistance with events and activities within the community	Our team is working with Tjaltjraak to plan the annual NAIDOC Ball which is due to be held at the Civic Centre on the 22nd of August 2025. Also, working with them to host the Djilba Wildflower Festival at the Civic Centre in September 2025. Manager has been attending the Agricultural Society meetings to help with the planning of the annual show.	Community Development & Events Manager
3.1.3	Facilitate Aboriginal dual naming of significant places		Director Asset Management
3.1.4	Partner with traditional custodians to develop cultural trails with maps and interpretive signs to raise awareness, knowledge and understanding about local Aboriginal history and stories		Manager Parks & Environment
3.1.5	Establish and strengthen relationships with local Aboriginal Stakeholders and organisations	Staff are developing an Inclusion Plan to supplement the existing Partnership Agreement with ETNAC.	Director Corporate and Community Services
3.1.6	Support the Partnership Agreement with Esperance Tjaltjraak Native Title Aboriginal Corporation	In July, our team continue to support Tjaltjraak with the planning for the Esperance NAIDOC week activities that will be held from the 18th to the 24th of August 2025.	Community Development & Events Manager
3.2.1	Advocate for increased child care services through promotional campaigns	Advocacy from time to time through media about opportunities to develop family day care in Esperance.	Chief Executive Officer

**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
		Construction on new childcare centre in Castletown is progressing well.	
3.2.2	Provide regular events and activities to inform and engage the youth within our community	The first ever Neon Showdown event for Youth was held at the Indoor Stadium in July with 700 in attendance. Winter Wonderland 3 was held for the community in July with 4000 attendees of all ages and abilities. The One and All Community program was also held in July 118 attendees.	Community Development & Events Manager
3.2.3	Implement youth precinct concept plan	Nil to report.	Director Asset Management
3.3.1	Advocate for improved aged care facilities and palliative care	Nothing further to report this month.	Chief Executive Officer
3.3.2	Advocate for community and care services to support active aging in home	Legislative changes in this space have created significant workload for the team. Everyone is doing their best to keep up with poorly rolled out change at a federal level.	Director External Services
3.3.3	Advocate for local shops, hospitality and entertainment venues to improve access and employment opportunities for people with disability	Ongoing as an opportunity arises. Current Disability Access and Inclusion Plan outlines the actions the Shire is progressing. This forms part of business as usual when discussions happen with building development applications.	Chief Executive Officer
3.3.4	Provide appropriate level of ACROD parking bays	ACROD parking requirements are being assessed as applications are submitted.	Manager Asset Development
3.3.5	Provide improved beach access for people with disability	Working our way through the land access required. It has strongly been advised that we package up a number of land access agreements.	Director Asset Management

**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
3.3.6	Implement actions and initiatives resulting from DAIP discussions and forums	No updates for the month of July.	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan July 2025

**Planet**

**The natural environment is valued, protected and enjoyed**

Action Code	Action Name	Comments	Responsible Officer Position
4.1.1	Partner with Traditional Owners to manage culturally sensitive nature reserves	Stage 3 works are continuing at Tjaltjraak Boodja Park in a partnership with ETNTAC. Unfortunately, there has been a series of incidents of vandalism and damage over the summer months. The Shire is working with ETNTAC to undertake repairs and rehabilitation activities.	Manager Parks & Environment
4.1.2	Seek Government funding and support for the recovery of the colour and ecological health of Pink Lake and surrounding wetlands	Future funding opportunities will be investigated.	Manager Parks & Environment
4.1.3	Provide a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach	A geotechnical assessment of the coastal environment is required before a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach is developed.	Manager Ranger & Emergency Services
4.1.4	Review the Coastal Management Plan	The review of the coastal management plan is continuing. Environmental Services staff are currently reviewing the proposed management actions.	Manager Parks & Environment
4.1.5	Implement the Dempster Head Management Plan	Works at Dempster Head are continuing through maintenance programs.	Manager Parks & Environment
4.1.6	Install booster pumps for the sand back-passing pipeline from Bandy Creek Boat Harbour to manage beach erosion in Esperance Bay	Will engage BMT WA Propriety Ltd to undertake a review of this.	Director Asset Management

**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
4.1.7	Implement the Lake Monjigup Reserve Management Plan	Works at Lake Monjigup Reserve are continuing.	Manager Parks & Environment
4.1.8	Provide a new Weed Management Strategy		Manager Parks & Environment
4.1.9	Advocate at every opportunity to ensure that the Marine Park impact is minimised where possible, and that fair and immediate compensation be made available where necessary	Nothing further to report this month.	Chief Executive Officer
4.2.1	Provide a new Trails Master Plan	Draft document is currently under review.	Director Asset Management

**Shared responsibility for climate action and sustainability**

Action Code	Action Name	Comments	Responsible Officer Position
5.1.1	Undertake annual carbon emissions audit and carbon emission reduction actions	Annual carbon emission audit will be undertaken shortly.	Director Asset Management
5.1.2	Install renewable energy (solar PV and battery storage) on council buildings where feasible	Awaiting outcome from Community Energy Upgrades Fund Round 2, expected in November.	Coordinator Projects and Buildings
5.1.3	Facilitate adoption of best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures	Awaiting outcome from Community Energy Upgrades Fund Round 2 - solar and Low E tint to be installed to various buildings. Investigating AHU options for BOILC. LED lighting upgrades planned for several buildings this financial year.	Coordinator Projects and Buildings

**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
5.1.4	Incorporate eco-friendly vehicles into fleet as options become viable	There is always an ongoing evaluation for all vehicles and plant at the time of replacement to consider new technologies for cleaner operation and operating methods as long as it does not hinder the productivity, efficiency, increase infrastructure or compromise safety.	Technical Officer Fleet
5.2.1	Design and construct an Organics processing facility for FOGO	Preparation of a scope of works will commence shortly.	Director Asset Management
5.2.2	Commence construction of the Community Drop Off and Transfer Station at Myrup	Pre-drainage works continuing with civil works, site water planning underway. Major contracts awarded.	Director Asset Management
5.2.3	Manage transition to Myrup waste management facility	The Sustainability team have commenced internal meetings with the Asset Management team relating to this project.	Manager Sustainability & Resource Recovery
5.2.4	Advance Esperance's Waste Revolution education platform to improve waste diversion rates and promote a circular waste economy	Sustainability Team promoted Waste Wise initiatives and conducted a waste wise interactive education trail at the Winter Wonderland event.	Manager Sustainability & Resource Recovery

**Greater community readiness and resilience to cope with natural disasters and emergencies**

Action Code	Action Name	Comments	Responsible Officer Position
6.1.1	Implement the Bush Fire Risk Management Plan including accessing funding opportunities within the State Government's Mitigation Activity Fund	The Bushfire Risk Mitigation Coordinator (BRMC) is finalising the remaining treatments and acquittal process for the 2024/25 Mitigation Activity Fund (MAF) Grant Program.	Bushfire Risk Mitigation Coordinator

Shire of Esperance

Council Plan July 2025

Action Code	Action Name	Comments	Responsible Officer Position
		<p>Work is also underway to scope the next three years of mitigation treatments, which will inform the upcoming funding application for Mitigation Activity Fund Grant Program 3Y 2025/2028.</p> <p>As part of the review of the Shire of Esperance Bushfire Risk Management Plan 2021-2026, the BRMC has begun reviewing all current assets, updating associated risk assessments and treatments in the DFES Bushfire Risk Management System.</p> <p>Emergency Services is collaborating with the Marketing and Communication's team to release public information about mitigation activities. Planning is also underway for community engagement initiatives focussing on the 2025/26 Fire Hazard Reduction Notice, bushfire awareness, and preparedness.</p>	
6.1.2	Facilitate innovative initiatives and networks to help build drought resistance and resilience	Working with DWER on equipping bores for emergency use.	Director Asset Management
6.1.3	Advocate for more emergency services personnel in Esperance	GVROC hosted executives from DFES Rural Fire Division and spoke about fire resources for the regions and in particular an increase of positions like CESM and Bushfire Mitigation Officers along with basic support persons.	Chief Executive Officer
6.1.4	Facilitate coastal safety measures in partnership with the Coastal Safety Working Group	No updates for this reporting item for the month of July.	Manager Ranger & Emergency Services



**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
6.1.5	Advocate for appropriate coastal safety infrastructure and resources	No updates for this reporting item for the month of July.	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan July 2025

Place

Responsible planning and development

Action Code	Action Name	Comments	Responsible Officer Position
7.1.1	Develop Flinders structure plan and report to Council	Survey work being undertaken.	Director External Services
7.1.2	Advocate for provision of adequate, affordable utilities and communications infrastructure to support population and economic growth	Met briefly with Telstra in early August and discussed community perception survey results around telecommunications for the Esperance region. A copy of the relevant sections of the survey have been provided for their consideration.	Chief Executive Officer
7.1.3	Develop an Esperance Cemetery Master Plan	The development of an Esperance Cemetery Master Plan is continuing with the Cemetery Working Group. The master plan will then guide a landscaping and implementation plan.	Manager Parks & Environment

Access to adequate, safe and affordable housing for everyone

Action Code	Action Name	Comments	Responsible Officer Position
8.1.1	Advocate for more social and low-income housing for vulnerable people (including seniors, people with disability and low-income earners)	Continue to advocate through GVROC and WARCA with Department of Housing around upgrades to existing social housing and construction of new social housing in the Goldfields Esperance region.	Chief Executive Officer
8.1.2	Advocate for a new lifestyle village for seniors	Initial due diligence concerns around 'value for money' without government support.	Chief Executive Officer

**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
8.1.3	Facilitate for greater availability of housing to meet community needs (e.g. land and property owners to build apartments, villas, units, and mixed use developments) including engagement with State Government on housing management practices (e.g. GROH housing)	Nothing further to report this month.	Chief Executive Officer
8.1.4	Construct worker accommodation subject to external funding	Waiting on funding.	Director Asset Management

**Attractive and welcoming places**

Action Code	Action Name	Comments	Responsible Officer Position
9.1.1	Implement the CBD Concept Landscaping Design	The Parks and Reserves team will look at having a focus on the CBD upgrades over winter with the CBD area being not so busy.	Manager Parks & Environment
9.2.1	Provide attractive and welcoming entrances into Esperance	Working on final location for the Town Entry signage.	Director Asset Management
9.2.2	Facilitate more tree planting across the Shire	Winter tree orders have been placed. Planting programs have commenced.	Manager Parks & Environment
9.3.1	Implement Civic Centre improvements	WBD engaged for concept design for Green room platform and lift in storage area off side of stage, platform in main auditorium at foyer level for accessible access to shows, reception room bathroom upgrades and access ramps to outside of Auditorium. Lotterywest Grant application to be submitted in 2026. Awaiting	Coordinator Projects and Buildings

**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
		Maxwood to confirm date for site visit to scope seating and tier replacements.	
9.3.2	Implement the Playgrounds and Public Open Space Strategic Plan 2015-2025	The implementation of the Playgrounds and Public Open Space Strategic Plan 2015-2025 is continuing.	Manager Parks & Environment
9.3.3	Prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035	The draft 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035 has recently been presented to council. It will be released for public comment and feedback shortly.	Manager Parks & Environment

**Safe, affordable, accessible and sustainable transport systems**

Action Code	Action Name	Comments	Responsible Officer Position
10.1.1	Implement the Esperance 2050 Cycling Strategy	Ongoing as per budget and schedule for footpath and trail upgrades.	Manager Asset Development
10.1.2	Construct sealed shoulders on roads to improve safety for cyclists and vehicles		Manager Asset Operations
10.1.3	Provide safety measures along The Esplanade and Fisheries Road to improve pedestrian crossings		Manager Asset Operations
10.2.1	Implement Road Safety Management Plan 2024-2030	As per strategy actions.	Director Asset Management
10.2.2	Advocate for Main Roads to provide road upgrades and more passing lanes	As opportunities arise. Looking at partnerships and advocacy with other LGAs.	Director Asset Management
10.2.3	Advocate with Main Roads WA to undertake a transport corridor upgrade	Waiting on Main Roads for the next stage.	Director Asset Management

**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
	plan for Harbour Road, including South Coast Hwy Intersection upgrade and Pink Lake Road Intersection Upgrade		
10.2.4	Implement the Shire of Esperance Road Construction and Maintenance Program		Manager Asset Operations
10.3.1	Implement the Esperance Town Centre Parking, Traffic and Pedestrian Strategy	As per budget.	Director Asset Management
10.3.2	Pursue opportunities to secure land to link Dempster Street and RSL public car parks		Director Asset Management
10.3.4	Provide upgrade to Forrest Street road and streetscape	Continued adjustments to carparks and interfaces with Forrest St with feedback from affected stakeholders is still ongoing.	Manager Asset Development
10.4.1	Implement the Esperance Airport Masterplan (including an upgrade to the main runway, replacement of the runway lighting system, and additional apron space)	Design work for upgrades to cross strip and main runway complete. Business case work recommenced and once complete, present to Council, agree on preferred option and then seek funding. Funding application through the federal Government's remote airstrip upgrade program for the cross strip still pending.	Manager Economic Development
10.4.2	Design, Fund and Construct new Airport runway	90% final designs complete, just waiting on the final package. Business case commenced.	Director Asset Management

Shire of Esperance

Council Plan July 2025

**Prosperity**

**Access to quality education and lifelong learning opportunities**

Action Code	Action Name	Comments	Responsible Officer Position
11.1.1	Advocate for South Regional TAFE to develop and promote specialist courses in relevant areas	Nothing further to report this month.	Chief Executive Officer
11.1.2	Advocate for urgent upgrades and a rebuild of Esperance Senior High School	Planning work continues between Department of Education and ESHS. Discussed with local Member who is liaising with relevant Ministers to keep the project as a priority.	Chief Executive Officer
11.1.3	Facilitate discussions with universities to explore options for a remote student services campus in Esperance	Will look to engage in the Federal Governments Remote University Hub when a further grant round opens.	Chief Executive Officer
11.1.4	Support reviews of the Goldfields Designated Area Migration Agreement to ensure it remains relevant to the community	No further updates on this program.	Manager Economic Development

**A prosperous and diverse economy**

Action Code	Action Name	Comments	Responsible Officer Position
12.1.1	Provide an Economic Development Strategy for the Shire of Esperance	Draft presented to Council. Finalising feedback and additions from ECCI before formal consideration by Council.	Manager Economic Development

**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
12.1.2	Support proponents in priority industry sectors to establish businesses and develop projects in Esperance	No further updates for this month.	Manager Economic Development
12.1.3	Promote Esperance as a suitable centre for research and development, and pilot projects.	Support provided by Manager Economic Development to R & D and pilot project industries when appropriate.	Chief Executive Officer
12.1.4	Advocate for a shared work space facility in Esperance where start-ups, small businesses and visitors can be co-located to network and support one another	Initial discussions with ECCI indicate their happy to lead a feasibility study into this concept.	Manager Economic Development

**A vibrant and welcoming tourism destination**

Action Code	Action Name	Comments	Responsible Officer Position
13.1.1	Partner with Australia's Golden Outback to Implement the Esperance Tourism Strategy	Ongoing work regarding a number of initiatives contained within the Strategy. Tourism Signage Strategy and the CBD Pedestrian Wayfinding study is near finalisation, final draft for marketing plan received and continuation of branding initiatives. A highlight being the Esperance Promise being nominated for the Mumbrella Travel Marketing Awards under the Bravery and Innovation category. This is the most prestigious Australian event when it comes to destination marketing, so a fantastic achievement to be acknowledged in this line up of destinations.	Manager Economic Development

**Shire of Esperance**

**Council Plan July 2025**

Action Code	Action Name	Comments	Responsible Officer Position
13.1.2	Provide more digital marketing and advertising opportunities to promote local experiences at Council facilities	Joint planning with Building Management for appropriate plan and budgeting.	Manager Marketing & Communications
13.2.1	Advocate for development of a 4 to 5 star accommodation offering.	Liaising and supporting a potential developer.	Chief Executive Officer
13.2.2	Implement the recommendations from the Esperance Accommodation Study	Ongoing discussions regarding additional and upgraded tourism accommodation offerings in Esperance.	Manager Economic Development
13.2.3	Advocate for Traditional Owners to develop and promote cultural heritage tourism activities	Open discussions with ETNTAC regarding any opportunities to partner, develop and promote cultural heritage tourism activities. A focus on the James St Cultural Precinct and its opportunities has been identified.	Manager Economic Development
13.2.4	Advocate for the development and promotion of tourism experiences	James St Cultural Precinct is the main focus area.	Manager Economic Development
13.2.5	Implement wayfinding and interpretive tourism signage	Draft plan complete, next part will be the wayfinding strategy which is currently underway.	Director Asset Management



Shire of Esperance

Council Plan July 2025

**Performance**

**Community confidence and trust in Council**

Action Code	Action Name	Comments	Responsible Officer Position
14.1.1	Provide Integrated Planning and Reporting (IPR) framework documents and reviews	Council plan review has been adopted by Council. Pulse reporting system has been updated for the new financial year. Review of all supporting strategies and plans in progress and will be discussed with Managers during August in the lead up to the major review of our Council Plan later this year.	Governance & Corporate Support Coordinator
14.1.2	Provide public reports on progress towards achievement of priority projects and outcomes	Quarterly report provided to Council.	Governance & Corporate Support Coordinator

**Operational excellence and financial sustainability**

Action Code	Action Name	Comments	Responsible Officer Position
15.1.1	Review the Long Term Financial Plan and informing plans per IPR framework	The LTFP FY 24/25 was completed and adopted by Council on the 26th of April 2025. Workshops with Councillors will commence in November 2025 to update the FY25/26 to FY34/35 LTFP.	Director Corporate and Community Services
15.1.2	Review and implement initiatives to improve internal business efficiencies and service delivery (such as more online services and digital forms)	The final touches on Procure to Pay (P2P) are being done with a view to go live next month. Several Authority Templates have been created or updated so that there is less handling of the finished document before being saved into Content Manager.	Manager Information Services

**Shire of Esperance**

**Council Plan July 2025**

**A well informed and engaged community**

Action Code	Action Name	Comments	Responsible Officer Position
16.1.1	Review the Communication and Engagement Strategy	The review of the Shire of Esperance Communication and Engagement Strategy has commenced, following the release of the 2025 Community Scorecard results.	Manager Marketing & Communications
16.1.2	Provide regular forums and events to inform and engage the community about local issues and council decisions (such as pop-up booths at local community events).	Pop up booth was held at Winter Wonderland during July.	Chief Executive Officer
16.1.3	Conduct a biennial community survey to assess community priorities and benchmark performance levels	2025 Scorecard published on Shire website and is now available to public. Next scorecard due to commence 2027.	Manager Marketing & Communications

Register - Delegations Discharge - Corporate Resources					Instrument of Delegation Number - D14/15798	
<b>Delegated Authority</b>	<b>Date Exercised</b>	<b>Details</b>	<b>How Authority was exercised or duty discharged</b>	<b>Amount</b>	<b>Person/groups, not part of Council and Committees, directly affected</b>	<b>Authorised Person</b>
1.16 Power to write off debts	30/07/2025	Debtor-write off - Non payment	Wrote off Debt	\$ 80.00	6633-30	Felixity Baxter

**Community Grants Program 2025/26 - Small Grants - from July - August**

Organisation	Project	Project timing	Funding Summary	Amount
Escare Incorporated	Mental Health Pop up Café	3/10/25	Free event for Mental Health week	\$2,500
Condingup Bowling Club	Purchase coaching balls	30/8/25	Purchase training equipment for juniors	\$2,782
Rotary Club of Esperance Bay	Auspice for Auslan for Esperance Families	22 - 24/8/25	Educational event to teach sign language	\$3,000
Esperance Volunteer Fire & Rescue	Fire & Rescue in the Park	14/9/25	community day to learn skills for emergencies	\$3,000



### **13. REPORTS OF COMMITTEES**

#### **Item: 13.1**

#### **Minutes of the Behaviour Complaints Committee**

<b>Author/s</b>	Chantelle Hoffrichter	Executive Assistant
<b>Authoriser/s</b>	Shane Burge	Chief Executive Officer

**File Ref: D25/24854**

#### **Attachments**

A<sup>1</sup>. Behaviour Complaints Committee - August 2025

#### **Officer's Recommendation**

**That Council accept the unconfirmed minutes from the Behaviour Complaints Committee Meeting held 12 August 2025**

<b>Voting Requirement</b>	Simple Majority
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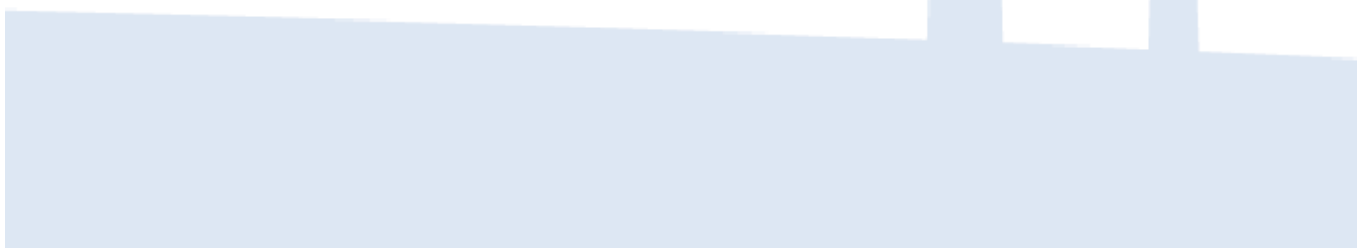


**Shire of Esperance**

**BEHAVIOUR COMPLAINTS COMMITTEE**

**TUESDAY 12 AUGUST 2025**

**MINUTES**



#### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

#### **ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

#### **ATTACHMENTS**

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

#### **RECORDINGS**

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

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**SHIRE OF ESPERANCE**

**MINUTES**

**BEHAVIOUR COMPLAINTS COMMITTEE MEETING  
HELD IN COUNCIL MEETING ROOM ON 12 AUGUST 2025  
COMMENCING AT 1:00 PM**

**1. OFFICIAL OPENING**

The Deputy Presiding Member declared the meeting open at 1:03pm.

**2. ATTENDANCE**

**Members**

Pres. R Chambers	Shire President	Shire of Esperance
Cr C Davies		Shire of Esperance
Cr L de Haas		Shire of Esperance
Cr S Starceвич		Shire of Esperance
Cr S McMullen		Shire of Esperance (Deputy)

**Shire Officers**

Mr S Burge	Chief Executive Officer
Mrs F Baxter	Director Corporate & Community Services

**3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE**

Cr J Obourne	Deputy Shire President (Presiding Member)
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**4. DEPUTATIONS, PRESENTATIONS, INSPECTIONS, PETITIONS**

Nil

**5. DECLARATION OF MEMBERS INTERESTS**

**5.1 Declarations of Financial Interests – Local Government Act Section 5.60a**

Nil

**5.2 Declarations of Proximity Interests – Local Government Act Section 5.60b**

Nil

**5.3 Declarations of Impartiality Interests – Admin Regulations Section 34c**

Cr Davies declared an Impartiality Interest in Item 8.1 Behaviour Complaint – Review of Assessor's Finding as he rents an office from the person mentioned in the finding.

Behaviour Complaints Committee: Minutes  
12 August 2025

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**6. CONFIRMATION OF MINUTES**

**Moved:** Pres Chambers  
**Seconded:** Cr de Haas

**BCC0825-103**

**Committee Decision**

**That the Minutes of the Behaviour Complaints Committee Meeting of the 6 May 2025 be confirmed as a true and correct record.**

**CARRIED  
F5 - A0**

*For: Pres Chambers, Cr de Haas, Cr Starcevich, Cr Davies, Cr McMullen*

**7. NEW BUSINESS OF AN URGENT NATURE**

Nil

**8. MATTERS BEHIND CLOSED DOORS**

**Officer's Comment:**

It is recommended that the meeting is behind closed doors for the following item, in accordance with section 5.23(2) of the Local Government Act 1995.

**9.1 Behavioural Complaint - Review of Assessor's Finding**

**Moved:** Cr de Haas  
**Seconded:** Pres Chambers

**BCC0825-104**

**Committee Decision**

**That the Committee dismiss the complaint lodged in line with the outcome of the investigator's finding.**

**CARRIED  
F5 - A0**

*For: Pres Chambers, Cr de Haas, Cr Starcevich, Cr Davies, Cr McMullen*

Behaviour Complaints Committee: Minutes  
12 August 2025

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**9. CLOSURE**

The Presiding Member declared the meeting closed at 1:06pm.

**These Minutes were confirmed at a meeting held on \_\_\_\_\_**

**Signed \_\_\_\_\_**

**Presiding Member at the meeting at which the Minutes were confirmed.**

**Dated \_\_\_\_\_**

**14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE**

**16. URGENT BUSINESS APPROVED BY DECISION**

**17. MATTERS BEHIND CLOSED DOORS**

**Officer's Comment:**

It is recommended that the meeting is behind closed doors for the following items, in accordance with section 5.23(2) of the Local Government Act 1995.

**Item: 17.1**

**0634-25 – Supply, Delivery and Licencing of One 2025-26 New Motor Grader**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).*

**Item: 17.2**

**0637-25 – Supply, Delivery and Licencing of One New 2025-26 Wheeled Loader**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).*

**Item: 17.3**

**0617-25 James Street Cultural Precinct - Detailed Design and Documentation**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).*

**Item: 17.4**

**CEO Performance Review**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter affecting an employee or employees (Section 5.23(2)(a)); and the personal affairs of any person (Section 5.23(2)(b)).*

**18. PUBLIC QUESTION TIME**

**19. CLOSURE**