



Shire of Esperance

ORDINARY COUNCIL

TUESDAY 27 JANUARY 2026

MINUTES

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

Table of Contents / Index

ITEM NO.	ITEM HEADING	PAGE
1.	OFFICIAL OPENING	5
2.	ATTENDANCE	5
3.	APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE	5
4.	APPLICATIONS FOR LEAVE OF ABSENCE	6
5.	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION	6
6.	DECLARATION OF MEMBERS INTERESTS	6
6.1	Declarations of Financial Interests – Local Government Act Section 5.60a	6
6.2	Declarations of Proximity Interests – Local Government Act Section 5.60b	6
6.3	Declarations of Impartiality Interests – Admin Regulations Section 34c	6
7.	PUBLIC QUESTION TIME	6
8.	PUBLIC ADDRESSES / DEPUTATIONS	6
9.	PETITIONS	6
10.	CONFIRMATION OF MINUTES	7
11.	DELEGATES' REPORTS WITHOUT DISCUSSION	7
12.	MATTERS REQUIRING A DETERMINATION OF COUNCIL	9
12.1	EXTERNAL SERVICES	9
	Nil	
12.2	ASSET MANAGEMENT	10
	Nil	
12.3	CORPORATE & COMMUNITY SERVICES	11
12.3.1	Community Grant Guidelines 2026-2027	11
12.3.2	Policy Review - Corporate & Community Services	12
12.3.3	Outstanding Rates - Debt Recovery GPC List	15
12.3.4	Lease Request - Lot 577 Coolgardie-Esperance Highway Monjungup	20
12.3.5	Lease Extension Request - Lot 1027 The Esplanade	24
12.3.6	Financial Services Report - January 2026	27
12.3.7	Payment of Accounts Listing - January 2026	43
12.4	EXECUTIVE SERVICES	68
12.4.1	Information Bulletin - January 2026	68
13.	REPORTS OF COMMITTEES	118
14.	MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	118
15.	MEMBERS QUESTIONS WITH OR WITHOUT NOTICE	118
16.	URGENT BUSINESS APPROVED BY DECISION	118
17.	PUBLIC QUESTION TIME	118

18. MATTERS BEHIND CLOSED DOORS	119
17.1 0663-25 D&C Myrup WTS Workshop & Storage Sheds	119
17.2 Lease Surrender Request - Portion Lot 100 Dempster Street	119
19. CLOSURE	121

SHIRE OF ESPERANCE

MINUTES

ORDINARY COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON 27 January 2026. COMMENCING AT 4:00 PM

1. OFFICIAL OPENING

The Shire President declared the meeting open at 4:00pm and did an acknowledgement to country.

The Shire of Esperance acknowledges the Kepa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today.

The President welcomed Councillors, staff, guests and members of the public to the meeting.

2. ATTENDANCE

Members

Pres. R Chambers	President	
Cr J Obourne	Deputy President	Town Ward
Cr G McWilliam		Town Ward
Cr L de Haas		Town Ward
Cr W Graham		Rural Ward
Cr S Starcevich		Rural Ward
Cr G Harp		Town Ward

Shire Officers

Mr S Burge	Chief Executive Officer
Mr R Greive	Director External Services
Mrs F Baxter	Director Corporate & Community Services
Mrs C Hoffrichter	Executive Assistant

Members of the Public & Press

Geoff Vivian	Media
--------------	-------

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Cr C Davies	Town Ward	Apology
Mr M Walker	Director Asset Management	Apology
Cr G Johnston	Town Ward	Absent

4. APPLICATIONS FOR LEAVE OF ABSENCE

LEAVE OF ABSENCE

Moved: Cr Obourne
Seconded: Cr de Haas

O0126-014

That Council accept the below leave of absence:

Pres Chambers 16 March 2026 to 12 April 2026 inclusive.

CARRIED
F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

The Shire President extended sincere thanks to all staff involved in organising the Citizenship Ceremony and the Citizen of the Year Awards held at Adventureland Park on 26 January 2026. Your hard work and attention to detail helped create a memorable and meaningful occasion for our community.

A heartfelt thank you also goes to the wonderful volunteers from the Rotary Club of Esperance for hosting such a fantastic Australia Day event. The celebration was extremely well attended and contributed to a vibrant, successful day enjoyed by many.

Thank you all for your dedication and community spirit.

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

Nil

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

Nil

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

Cr de Haas declared a Impartiality in item 12.3.5 Lease Extension Request - Lot 1027 The Esplanade as her son and husband are involved in the Miniature Railway Association

Cr de Haas declared an Impartiality Interest in item 17.2 Lease Surrender Request - Portion Lot 100 Dempster Street as she leases a building in the area.

7. PUBLIC QUESTION TIME

Nil Questions

8. PUBLIC ADDRESSES / DEPUTATIONS

Nil

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

Moved: Cr Starcevich
Seconded: Cr Obourne

O0126-015

That the Minutes of the Ordinary Council Meeting of the 16 December 2025 be confirmed as a true and correct record.

**CARRIED
F7 - A0**

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

11. DELEGATES' REPORTS WITHOUT DISCUSSION

Cr McWilliam

21 Jan Attended Meeting with Minister Dawson

Cr Johnston

17 Dec Attended Condungup Primary School Graduation
19 Dec Attended the Lost at Sea Memorial Unveiling

Cr Davies

Nil

Cr de Haas

17 Dec Presented at Cascade Primary School Graduation
17 Dec Judged Esperance Hospital Christmas Decorations Competition
19 Dec Attended the Lost at Sea Memorial Unveiling
08 Jan Attended Opening of Unearthed at Cannery Arts Centre
21 Jan Attended Meeting with Minister Dawson
25 Jan Attended Citizen of the Year Sundowner at the Esperance Yacht Club
26 Jan Attended Australia Day Citizenship Ceremony and Citizen of the Year Awards

Cr Starcevich

19 Jan Attended Senior Citizens Committee Meeting
21 Jan Attended Meeting with Minister Dawson
23 Jan Attended Esperance Biosecurity Association Meeting and appointed Shire Rep
25 Jan Attended Citizen of the Year Sundowner at the Esperance Yacht Club
26 Jan Attended Australia Day Citizenship Ceremony and Citizen of the Year Awards

Cr Harp

21 Jan Attended Meeting with Minister Dawson
25 Jan Attended Citizen of the Year Sundowner at the Esperance Yacht Club
26 Jan Attended Australia Day Citizenship Ceremony and Citizen of the Year Awards

Cr Graham

19 Dec Attended the Lost at Sea Memorial Unveiling
21 Jan Attended Meeting with Minister Dawson
25 Jan Attended Citizen of the Year Sundowner at the Esperance Yacht Club
26 Jan Attended Australia Day Citizenship Ceremony and Citizen of the Year Awards

Cr Obourne

13 Jan Attended LEMC Meeting
13 Jan Attended Coastal Safety Working Group Meeting
21 Jan Attended Meeting with Minister Dawson
25 Jan Attended Citizen of the Year Sundowner at the Esperance Yacht Club
26 Jan Attended Australia Day Citizenship Ceremony and Citizen of the Year Awards

Pres Chambers

19 Dec	Attended the Lost at Sea Memorial Unveiling
21 Dec	Attended Carols by Candlelight
22 Dec	Attended Morning Tea with Île de Ré Twin Towns
06 Jan	Met with Shoresands Developer
9-10 Jan	Attended SSA National Junior Sedan Title
21 Jan	Attended Meeting with Minister Dawson
25 Jan	Attended Citizen of the Year Sundowner at the Esperance Yacht Club
26 Jan	Attended Australia Day Citizenship Ceremony and Citizen of the Year Awards

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Nil

12.2 ASSET MANAGEMENT

Nil

12.3 CORPORATE & COMMUNITY SERVICES

Item: 12.3.1

Community Grant Guidelines 2026-2027

This item was withdrawn by officers.

Item: 12.3.2

Policy Review - Corporate & Community Services

Author/s Sarah Walsh Coordinator Governance & Corporate Support
Authorisor/s Felicity Baxter Director Corporate and Community Services

File Ref: D25/34699

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to review the section of the Policy Manual that relates to Corporate and Community Services.

Recommendation in Brief

That Council endorse the Corporate and Community Services policies inclusive of amendments, inclusions and deletions as reviewed.

Background

A review of Council Policies is recommended to take place every two years, in line with Council elections to ensure that the Policies are in keeping with community expectations, relevance and current requirements.

Officer's Comment

The following is a summary of recommended changes to the Corporate and Community Services policies. Please refer to Attachment A for policy details.

Corporate & Community Services		
Policy Name	New Ref No.	Recommended Amendment
Records Management	POL 0018	Removed redundant sections and updated wording for better readability.
Complaint Handling	POL 0019	No change
Debt Collection	POL 0020	Amend reference to Debt Collection Policy to remove 'corporate'. Update risk rating to medium.
Computer and Mobile Devices	POL 0021	No change
Centenarian Waiver of Rates	POL 0022	Remove reference to Queen and replace with King.
Asset Disposal	POL 0024	No change
Financial Hardship	POL 0025	No change
Regional Price Preference	POL 0026	Update quote limit within scope section from \$75,000 to \$250,000 in line with tender threshold value.
Civic Centre Hire Fees Not to be Waived	POL 0027	Rescind – any fee waiver must be put to Council, so policy is redundant.
Budget Control	POL 0028	No change
Corporate Credit Card	POL 0029	Include reference to low value, high volume purchases. Add restrictions section. Add b and f to cardholder

		terms section.	Add 1	to
Investment	POL 0030	No change		
Small Grants Approval	POL 0031	No change		

The Procurement Policy and Building and Property Agreements Policy will be put to Council at a subsequent meeting following further discussions.

Part 4A of the *Local Government (Functions and General) Regulations 1996* requires statewide public notice to be undertaken for adoption of any Regional Price Preference Policy, providing 4 weeks for public submissions to be made.

Consultation

Corporate & Community Services

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995 s.2.7(2)(b) Determine the Local Government's policies

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Environmental Considerations

Nil

Attachments

A[2](#). Reviewed Corporate Policies - *Under Separate Cover*

Item: 12.3.2 Policy Review - Corporate & Community Services

Moved: Cr Obourne
Seconded: Cr Starcevich

O0126-016

That Council;

1. Adopt the Corporate and Community Services policies inclusive of amendments, inclusions and deletions as reviewed; and
2. Provide statewide public notice of changes to the Regional Price Preference Policy in accordance with Part 4A of the *Local Government (Functions and General) Regulations 1996*.

CARRIED
F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

Item: 12.3.3

Outstanding Rates - Debt Recovery GPC List

Author/s	Vicki Thomson Roselyn Hamilton	Coordinator Revenue Manager Financial Services
Authorisor/s	Felicity Baxter	Director Corporate and Community Services

File Ref: D25/37727

Applicant

Internal

Location/Address

N/A

Executive Summary

That Council acknowledges the outstanding ratepayers that have progressed to the next stage of 2025/2026 annual debt recovery. These property owners have been contacted via post, email or telephone however rates officers have had no response. The next stage will be a General Procedure Claim (GPC), a legal claim lodged with the Magistrates Court, served to the ratepayer via bailiff.

Recommendation in Brief

That Council acknowledge the outstanding ratepayers who are not on instalments or payment arrangements who have progressed to the General Procedure Claim stage of debt collection.

Background

This report is to provide information to Council on ratepayers with a balance outstanding from 14 days after the due date, excluding ratepayers who have elected the instalment option, have entered a formal payment arrangement or who are already in debt recovery. It is also to request that Council acknowledge the outstanding ratepayers who have progressed to the next stage of debt recovery, GPC with our debt recovery agency, Cloud Payment Group.

As per Council debt recovery policy, Rates Officers issued a Final Notice on 08 October 2025 to all ratepayers who had an outstanding balance from 14 days after the due date 24 September 2025, excluding those described above.

We then instructed Cloud Payment Group to issue 112 ratepayers (85 properties) with a demand letter for payment to be made within 7 days without further legal action proceeding. This letter was dated 19 November 2025 and encouraged ratepayers to contact the Shire to either make payment in full or formalise a payment arrangement. The demand letter does not affect the ratepayer's credit rating.

In comparison to the same exercise carried out last year there were 121 ratepayers (90 properties) issued with demand letters, with 23 properties going on to receive a GPC totalling a debt of \$56,013.64.

At the time of writing this report, there are still 36 properties with balances outstanding after receiving the demand letter. Of the 36 properties, 21 have not responded to any notice and we have been unable to make contact with the ratepayer. There are 8 properties that have made part payments, of these 4 have made payments equal to the 1st and 2nd instalment amounts. There are 4 properties that we are negotiating payment arrangements with and 3 properties that have long-term debt of 2 or more years.

Officer's Comment

A GPC will incur debt recovery costs of approximately \$850 for each assessment and is recoverable from the ratepayer. A GPC will also affect the ratepayers credit rating. The Rates Officers have been contacting ratepayers from when the Final Notices were sent right through to the day of writing this report, encouraging them to enter a formal (signed) payment arrangement if unable to pay in full. When contact is made the ratepayer is informed of the GPC being the next stage and the repercussions on their credit rating and the extra costs.

Payment by the Instalment Option is not available after the first due date. The ratepayers that have paid the equivalent of the first instalment amount after receiving the Final Notice or the Demand Letter are not eligible for the instalment option as they effectively forfeited that right when they did not pay on time. They either pay in full or enter into a payment arrangement. Depending on the individual circumstances, payment arrangements give ratepayers the option to cover the outstanding debt using weekly, fortnightly or monthly payments.

A list of outstanding properties is attached to this report listed in assessment order. It lists the assessment number, amount outstanding, property address and status. The status code is as follows:

- Nil = No response to any methods of contact or no payment made
- PA = Made contact, awaiting return of signed payment arrangement
- Part Payment = Part payment has been received but has not met the instalment guidelines
- Long-term = Debt of 2 years or more
- Instalments = Payments made totalling first and second instalments but did not meet the first instalment due date so are accruing interest daily

Total outstanding debt from ratepayers who received a demand letter, at the time of preparing this report, \$102,049.19.

As per Council policy for debt recovery there will be separate debt recovery for ratepayers on the instalment option who have not met payments by the instalment dates. The due date of the fourth instalment is 11th March 2026, after which final notices will be sent to those with outstanding balances, if no response there will be demand letters sent via Cloud Payment Group.

Consultation

Cloud Payment Group

Financial Implications

Rates outstanding from ratepayers is \$102,049.19.

Statutory Implications

Local Government Act (1995) Section 6.56 Rates or Service charges recoverable in Court.

Policy Implications

COR13: Debt Collection

Strategic Implications

Council Plan 2022 – 2032

Leadership

A financially sustainable and supportive organisation achieving operational excellence

Environmental Considerations

Nil

Attachments

A. GPC List for Council 2025

Item: 12.3.3 Outstanding Rates - Debt Recovery GPC List

Moved: Cr Graham
Seconded: Cr McWilliam

O0126-017

That Council acknowledge the outstanding ratepayers who are not on instalments or payment agreements who have progressed to the General Procedure Claim stage of debt collection.

**CARRIED
F7 - A0**

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

Assessment	Rateable Address	Balance	Status
5645	Lot: 226 Pln: 13534 7 Ingleton Place WEST BEACH WA 6450	3096.81	PA
9761	Lot: 46 Pln: 1376 84 Easton Road CASTLETOWN WA 6450	2314.39	Nil
13235	Lot: 406 Pln: 1376 42 Westmacott Street CASTLETOWN WA 6450	2979.58	Nil
14878	Lot: 585 D: 57936 8 Douglas Street CASTLETOWN WA 6450	3085.04	Nil
26070	Lot: 138 Pln: 8296 1 Birch Street ESPERANCE WA 6450	2611.39	Nil
27466	Lot: 301 Pln: 8297 30 Mungan Street ESPERANCE WA 6450	2126.69	Part payment
28894	Lot: 491 Pln: 2788 16 Watson Street WEST BEACH WA 6450	1802.22	Nil
29181	Lot: 522 Pln: 2788 12 Twilight Beach Road WEST BEACH WA 6450	3117.23	Nil
29736	Lot: 675 Pln: 2788 7 Smith Street WEST BEACH WA 6450	2447.29	Nil
30205	Lot: 729 Pln: 12843 22 Twilight Beach Road WEST BEACH WA 6450	1305.38	Instalments
30932	Lot: 46 Pln: 9425 13 Milner Street SINCLAIR WA 6450	3870.61	Nil
32334	Lot: 29 Pln: 2446 5 Ocean Street SINCLAIR WA 6450	2269.12	PA
34637	Lot: 56 Pln: 2275 5 Princess Street PINK LAKE WA 6450	2796.74	Nil
35824	Lot: 391 Pln: 209760 9 Dixon Street NULSEN WA 6450	2975.45	Nil
36186	Lot: 447 Pln: 210079 22 Morton Way NULSEN WA 6450	2450.36	Nil
38075	Lot: 225 Pln: 12072 18 Winston Way NULSEN WA 6450	2465.71	Nil
38349	Lot: 29 Pln: 13851 7 Dalyup Drive NULSEN WA 6450	5934.24	Long term
38620	Lot: 63 Pln: 13851 3 Young Place NULSEN WA 6450	2421.17	Nil
39404	Lot: 202 Pln: 9599 16 Olympian Way NULSEN WA 6450	2450.89	PA
40675	Lot: 171 Pln: 255945 Coolgardie-Esperance Highway GIBSON WA 64	5059.83	Instalments
40980	Lot: 10 Pln: 12693 74 Davis Road MONJINGUP WA 6450	2839.13	Nil
44727	Lot: 21 Pln: 180121 36155 Coolgardie-Esperance Highway MYRUP W	2412.47	Nil
50880	Lot: 24 Pln: 208830 7 Carey Street CONDINGUP WA 6450	1048.07	Part payment
119040	S/L: 2 S/P: 67725 12B George Street SINCLAIR WA 6450	1853.53	Part payment
68593	Lot: 8 Pln: 146468 16 Rogers Street SALMON GUMS WA 6445	1744.57	Nil
75465	Lot: 76 Pln: 19063 20 Windabout Way WINDABOUT WA 6450	2485.95	Instalments
77677	Lot: 20 D: 85676 9 Peek Road WEST BEACH WA 6450	3178.72	Nil
81968	Lot: 141 Pln: 21242 33 Amelia Circuit WEST BEACH WA 6450	4628.43	Long term
79012	Lot: 201 D: 67483 901 Fisheries Road MYRUP WA 6450	7851.75	Long term
84541	Lot: 124 Pln: 215785 92 Ralston Street CONDINGUP WA 6450	1543.82	Part payment
84376	Lot: 127 Pln: 215785 96 Ralston Street CONDINGUP WA 6450	2090.51	Nil
102285	Lot: 14 Pln: 42560 74 Ivy Larmour Drive GIBSON WA 6448	2037.61	Instalments
107433	Lot: 6 Pln: 52171 292 Barook Road PINK LAKE WA 6450	2668.79	Nil
108738	Lot: 42 Pln: 52179 112 Kingsmill Retreat PINK LAKE WA 6450	1664.36	PA
111039	Lot: 1043 Pln: 152576 Coolgardie-Esperance Highway MYRUP WA 64	4659.67	Nil
116871	S/L: 11 S/P: 60076 Unit 11 65 Merivale Road	1761.67	Nil
		102049.19	

Item: 12.3.4

Lease Request - Lot 577 Coolgardie-Esperance Highway Monjingup

Author/s	Sarah Walsh	Coordinator Governance & Corporate Support
Authorisor/s	Felicity Baxter	Director Corporate and Community Services

File Ref: D26/335

Applicant

Department of Fire and Emergency Services (DFES)

Location/Address

Portion of Lot 577 Coolgardie-Esperance Highway Monjingup, Reserve 14545



Executive Summary

For Council to consider entering into a lease with DFES for portion of Lot 577 Coolgardie-Esperance Highway Monjingup, Reserve 14545.

Recommendation in Brief

That Council enter into a lease with DFES for portion of Lot 577 Coolgardie-Esperance Highway Monjingup, Reserve 14545.

Background

Correspondence was received in March 2024 regarding the telecommunications tower located on the site, which appears to have been built around 2007, however there is currently no formal agreement in place for DFES' use of the land.

DFES built the communication tower for emergency services communication purposes and is responsible for all maintenance of the facility. A formal lease will set out the rights and obligations for the premises.

The land which the communication tower is located on is vested in the Shire of Esperance, and the Six Mile Hill Bush Fire Brigade facility is also located on this site.

Officer's Comment

As the premises is already constructed, there are no known issues for a lease being entered into for the site. The Planning Team has confirmed that the Shire's management order for the site includes power to lease for up to 21 years, subject to the consent of the Minister for Lands.

Since DFES first reached out, officers have been negotiating the terms of the agreement, which are now nearing finalisation.

There are two areas where DFES has requested changes that are not aligned with the Shire's standard clauses, which Council must decide on –

1. Lease Preparation Fee

DFES' position is that this fee should not be charged as the lease document is being prepared by their legal team and that all costs for preparation of the document should be borne by each party.

A lease preparation fee is charged to leaseholders for all leases where the Shire is Lessor, as per part 3 of the Building and Property Agreement Policy. The fee for commercial leases is currently \$650 inc GST in line with the schedule of fees and charges, and this fee may only be waived by Council.

Although DFES are a commercial entity, the site will be used for community purposes being emergency communications, and therefore it is recommended that the fee be waived.

2. Rent / Emergency Services Levy (ESL)

DFES initially proposed a peppercorn rent for this arrangement, however when advised that ESL would be on charged as required under relevant legislation, they have revised their proposed rent to \$110 inc GST per annum. This proposed amount is to be gross of all rates, taxes, levies and outgoings, meaning that this will be the only amount charged per annum for their use of the land.

Previous leases the Shire has entered into for emergency services communication purposes have been approved for a peppercorn rent, however have been on charged for ESL separately.

The ESL charge for rural areas was \$108 for 2025/2026. ESL charges generally increase slightly each year, and therefore it is likely that ESL charges may exceed the proposed annual rent amount in future years.

As such, it is being recommended that the annual rent be \$110 inc GST, subject to annual reviews in based on current ESL charges.

Please note that while annual rent proposed is the same amount as the community rate set by Council in the Building and Property Agreements Policy, the rent in this instance is derived from the ESL charges.

Advertising for the disposal of property is not required, as DFES being a State Government entity are exempt under r.30(2)(c)(ii) of the *Local Government (Functions and General) Regulations 1996*.

Consultation

DFES

Planning Services

Information Services

Director Asset Management

Director Corporate & Community Services

Director External Services

Financial Implications

Lease preparation fee to be waived.

Annual rent to be \$110 inc GST subject to annual reviews based on current Emergency Services Levy charges.

Asset Management Implications

Nil – land only arrangement.

Statutory Implications

Local Government Act 1995 – s.3.58 Disposing of Property

Local Government (Functions and General) Regulations 1996 – r.30(2) Dispositions of property excluded from Act s.3.58

Land Administration Act 1997 – Section 18 Crown Land Transactions that need Minister's Approval

Policy Implications

Building and Property Agreement Policy

Strategic Implications

Council Plan 2022 – 2032

Planet - Outcome 6. Greater community readiness and resilience to cope with natural disasters and emergencies.

Objective 6.1. Minimise risk and support recovery from bushfires, storms, drought and other natural disasters.

Environmental Considerations

Nil

Attachments

Nil

Item: 12.3.4 Lease Request - Lot 577 Coolgardie-Esperance Highway Monjingup

Moved: Cr McWilliam
Seconded: Cr de Haas

O0126-018

That Council enter into a lease with the Department of Fire and Emergency Services for portion of Lot 577 Coolgardie-Esperance Highway Monjingup, Reserve 14545, subject to;

- 1. Department of Lands' approval;**
- 2. Lease term being 10 years with 2x 5 year further term options;**
- 3. Lease preparation fee being waived; and**
- 4. Terms and conditions to be as provided by the Department of Fire and Emergency Services as negotiated with staff, subject to;**
 - a. Lease fee being \$110 inc GST per annum, subject to annual increases based on current Emergency Services Levy charges.**

CARRIED
F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

Item: 12.3.5

Lease Extension Request - Lot 1027 The Esplanade

Author/s	Sarah Walsh Blaise Graham	Coordinator Governance & Corporate Support Governance and Corporate Support Officer
Authorisor/s	Felicity Baxter	Director Corporate and Community Services

File Ref: D26/462

Applicant

Southern Ports Authority (SPA)

Location/Address

Portion Lot 1027 The Esplanade, Reserve 28207, known as Adventureland Park



Executive Summary

For Council to consider extending the current lease for Adventureland Park, portion of Lot 1027 The Esplanade, Reserve 28207.

Recommendation in Brief

Council request that Southern Ports Authority extend the current lease for Adventureland Park, portion of Lot 1027 The Esplanade, Reserve 28207.

Background

The Shire leases the premises from SPA, with the current lease commencing in March 2016. The lease is due to expire on 17 March 2026, and provides for an option to extend for a further term of 10 years.

Officers and SPA have been discussing the current arrangement in the lead up to the expiry date to determine if changes are required or whether the lease should be extended 'as is'.

Officer's Comment

Discussions with SPA identified that some changes may be required to the lease area to incorporate the portion of the toilet block near the Yacht Club which crosses into SPA's reserve, and also a small portion near the clocktower to allow the Miniature Railway to complete the final section of their verandah now that the underground fuel tank in that area has been decommissioned.

During these discussions, it was raised that the current area plan within the lease is inaccurate and so a new lease area plan should be created, which would require the services of a licensed surveyor.

As this would take considerable time to complete and constitutes a significant change to the lease which triggers additional processing requirements for SPA, it has been decided to extend the lease on current terms for now, while this work is undertaken and a lease variation will be processed at a later time.

SPA has requested that new signage be installed on site as a priority, to replace existing signage that is quite worn. This request is currently being processed by officers following agreement on the signage design.

The Shire has two sub-leases on site with the Miniature Railway Society and Esperance Mini Golf, which are due to expire in line with the headlease. Both parties have been notified of their pending lease expiries, and these arrangements will be processed separately once the headlease extension has been finalised.

Consultation

Southern Ports Authority
Director Asset Management
Drafting & Surveying Team
Manager Marketing & Communications

Financial Implications

Annual lease fee of \$1.10 inc GST
Annual land tax charges - \$4,198.03 for 2025/2026

A lease preparation fee will not be applicable to this arrangement as the Shire is not the Lessor for this property.

Asset Management Implications

As per annual schedule for park infrastructure.
Both sub-lease arrangements are land only, where the leaseholders are responsible for maintaining their own infrastructure.

Statutory Implications

Local Government Act 1995 - Section 3.58 Disposing of Property
Local Government (Functions and General) Regulations 1996 – Section 30(2) Dispositions of property excluded from Act s.3.58
Land Administration Act 1997 – Section 18 Crown Land Transactions that need Minister's Approval

Policy Implications

Building and Property Agreement Policy

Strategic Implications

Council Plan 2022 – 2032

Place - Outcome 9. Attractive and welcoming places

Objective 9.3. Provide quality community facilities, parks and spaces.

Environmental Considerations

Nil

Attachments

Nil

Item: 12.3.5 Lease Extension Request - Lot 1027 The Esplanade

Moved: Cr Harp
Seconded: Cr de Haas

O0126-019

That Council request that Southern Ports Authority extend the current lease with the Shire of Esperance for Adventureland Park, portion of Lot 1027 The Esplanade, Reserve 28207 for the further term of 10 years.

CARRIED
F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

Item: 12.3.6

Financial Services Report - January 2026

Author/s	Sarah Bridge Roselyn Hamilton	Corporate Accountant Manager Financial Services
Authorisor/s	Felicity Baxter	Director Corporate and Community Services

File Ref: D26/755

Executive Summary

To present to Council the Monthly Financial Report for the period ending 31 December 2025.

Strategic Implications

Council Plan 2022 – 2032

Leadership

A financially sustainable and supportive organisation achieving operational excellence

Attachments

A. Monthly Financial Report - December 2025

Item: 12.3.6 Financial Services Report - January 2026

Moved: Cr de Haas
Seconded: Cr McWilliam

O0126-020

That Council receive the attached report entitled Monthly Financial Report for the month of December 2025.

CARRIED
F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*



SHIRE OF ESPERANCE

MONTHLY FINANCIAL MANAGEMENT REPORTS

(Incorporating Statement of Financial Activity)

DECEMBER 2025

CORPORATE & COMMUNITY SERVICES

MANAGER FINANCIAL SERVICES COMPIILATION REPORT

MEETING DATE:	27 JANUARY 2026
ACCOUNTING PERIOD:	PERIOD ENDED 31 DECEMBER 2025
MATERIALITY THRESHOLD:	\$100,000 OR 10%

OVERVIEW

The Statement of Financial Activity shows a surplus at 31 December of \$22,829,112.

RATES COLLECTED

Rates collected at the end of November were 85.87%. Collections at the same time last year were 86.02%.

2025-2026 FINANCIAL YEAR

Mid Year Budget Review meetings have commenced with officers and will continue throughout January. The document will go to the Audit Committee and be presented to Council in the first quarter of 2026.

REGIONAL EXPRESS PTY LTD

The Shire is in communication with the administrators of Regional Express Pty Ltd. A proof of debt has been lodged to the value of \$440,587.41 up to the 30th July 2024, when administration commenced. On November 04, 2025, Federal Government announced a \$5 million support program for regional and remote airports affected by Rex Airlines' voluntary administration. The Shire will monitor this program and apply for funding where able.

WORKING CAPITAL

The Council is solvent and I do not consider there any matters of liquidity affecting business continuity that I would bring to Council's attention.

Current surplus at the end of December is \$22,829,112. The surplus is shown on the bottom of the Statement of Financial Activity and also on the Composition of Net Current Assets. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$49,668,098 and this is shown on the Statement of Financial Position. Reserve balance is \$30,504,877, also shown on the Statement of Financial Position.

Sarah Bridge
Corporate Accountant

**SHIRE OF ESPERANCE
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 31 DECEMBER 2025**

	2025-26 Budget	2025-26 Budget YTD	2025-26 Actual YTD
	\$	\$	\$
Revenue			
Rates	28,077,679	27,737,996	27,977,240
Grants, subsidies and contributions	11,778,094	5,964,696	5,768,294
Fees and charges	12,565,051	7,232,650	8,043,663
Interest revenue	1,801,500	558,061	747,108
Other revenue	2,058,999	422,702	641,936
	56,281,323	41,916,105	43,178,241
Expenses			
Employee costs	(25,013,978)	(12,294,044)	(12,806,151)
Materials and contracts	(19,777,450)	(6,458,559)	(6,847,624)
Utility charges	(1,476,201)	(594,159)	(627,755)
Depreciation	(23,684,722)	(11,690,813)	(12,084,801)
Finance costs	(83,670)	(23,662)	(26,919)
Insurance	(958,994)	(959,144)	(914,331)
Other expenditure	(865,739)	(589,924)	(582,720)
	(71,860,754)	(32,610,305)	(33,890,301)
	(15,579,431)	9,305,800	9,287,940
Capital grants, subsidies and contributions	36,174,101	5,072,493	8,083,625
Profit on asset disposals	199,233	-	-
Loss on asset disposals	(75,216)	(4,477)	-
	36,298,118	5,068,016	8,083,625
Net result for the period	20,718,687	14,373,816	17,371,565
Other comprehensive income for the period			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Changes in asset revaluation surplus	-	-	-
Total other comprehensive income for the period	-	-	-
Total comprehensive income for the period	20,718,687	14,373,816	17,371,565

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025**

	2025-26 Budget (a)	2025-26 Budget YTD (b)	2025-26 Actual YTD (c)	2025-26 Variance ((c)-(b))/(b)	
	\$	\$	\$	\$	%
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	28,077,679	27,737,996	27,977,240	239,244	1% ♦
Grants, subsidies and contributions	11,778,094	5,964,696	5,768,294	(196,402)	-3% ♦
Fees and charges	12,565,051	7,232,650	8,043,663	811,013	11% ♦
Interest revenue	1,801,500	558,061	747,108	189,047	34% ♦
Other revenue	2,058,999	422,702	641,936	219,234	52% ♦
Profit on asset disposals	199,233	-	-	-	-
	56,480,556	41,916,105	43,178,241	1,262,136	3%
Expenditure from operating activities					
Employee costs	(25,013,978)	(12,294,044)	(12,806,151)	(512,107)	4% ♦
Materials and contracts	(19,552,450)	(6,458,559)	(6,847,624)	(389,065)	6% ♦
Utility charges	(1,476,201)	(594,159)	(627,755)	(33,596)	6%
Depreciation	(23,684,722)	(11,690,813)	(12,084,801)	(393,988)	3% ♦
Finance costs	(83,670)	(23,662)	(26,918)	(3,256)	14% ♦
Insurance	(958,994)	(959,144)	(914,331)	44,813	-5%
Other expenditure	(865,739)	(589,924)	(582,720)	7,204	-1%
Loss on asset disposals	(75,216)	(4,477)	-	4,477	-100% ♦
	(71,710,970)	(32,614,782)	(33,890,300)	(1,275,518)	4%
TOTAL OPERATING ACTIVITIES	(15,230,414)	9,301,323	9,287,941	(13,382)	0%
NON-OPERATING ACTIVITIES					
Inflows from non-operating activities					
Capital grants, subsidies and contributions	37,164,338	5,072,493	8,083,625	3,011,132	59% ♦
Proceeds from disposal of assets	1,355,000	-	542,146	542,146	♦
Proceeds - self supporting loans	107,724	58,806	58,807	1	0%
Proceeds on other loans and receivables	2,734,907	300,000	-	(300,000)	-100% ♦
	41,361,969	5,431,299	8,684,578	3,253,279	60%
Outflows from non-operating activities					
Right of use assets received - non cash	-	-	-	-	-
Payments for land held for resale	(1,000,000)	-	(37,771)	(37,771)	-
Payments for property, plant and equipment	(51,623,045)	(7,990,801)	(11,080,814)	(3,090,013)	39% ♦
Payments for construction of infrastructure	(19,865,154)	(6,569,228)	(7,031,160)	(461,932)	7% ♦
Repayment of Borrowings	(167,663)	(77,016)	(77,017)	(1)	0%
	(72,655,862)	(14,637,045)	(18,226,762)	(3,589,717)	25%
TOTAL NON-OPERATING ACTIVITIES	(31,293,893)	(9,205,746)	(9,542,184)	(336,438)	4%
NON CASH AMOUNTS EXCLUDED					
Depreciation	23,684,722	11,690,813	12,084,801	393,988	3%
Loss on asset disposals	75,216	4,477	-	(4,477)	-100% ♦
Profit on asset disposals	(199,233)	-	-	-	-
Provisions & accruals	279,652	53,846	116,043	62,197	116% ♦
Movement of Non-Current Receivables	-	-	300	300	-
TOTAL NON-CASH AMOUNTS EXCLUDED	23,840,357	11,749,136	12,201,144	-	452,008
					4%
MOVEMENT IN SURPLUS OR DEFICIT					
Surplus at the start of the financial year	2,809,730	2,809,730	2,809,730	-	0%
Amount attributable to operating Activities	(15,230,414)	9,301,323	9,287,941	(13,382)	0%
Amount attributable to non-operating Activities	(31,293,893)	(9,205,746)	(9,542,184)	(336,438)	4%
Non-cash amounts excluded	23,840,357	11,749,136	12,201,144	452,008	4%
Reserve Movements	19,829,783	2,169,489	8,072,481	5,902,992	272% ♦
Surplus/(deficit) remaining after the imposition of general rates	(44,437)	16,823,932	22,829,112	6,005,180	36%

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

	2025-26 YTD	2024-25 Actuals
	\$	\$
CURRENT ASSETS		
Cash & cash equivalents	49,668,098	47,273,666
Trade & other receivables	8,688,594	1,261,614
Inventories	1,127,810	958,802
TOTAL CURRENT ASSETS	59,484,502	49,494,082
NON-CURRENT ASSETS		
Other receivables	1,022,896	1,023,196
Inventories	3,859,610	3,859,610
Property, plant & equipment	131,380,461	133,767,622
Infrastructure	591,125,459	600,823,100
TOTAL NON-CURRENT ASSETS	727,388,426	739,473,528
TOTAL ASSETS	786,872,928	788,967,610
CURRENT LIABILITIES		
Trade & other payables	3,438,075	5,476,353
Borrowings	198,648	198,648
Provisions	3,804,788	3,750,937
Other current liabilities	143,991	-
TOTAL CURRENT LIABILITIES	7,585,502	9,425,938
NON-CURRENT LIABILITIES		
Borrowings	1,538,850	1,538,850
Provisions	5,324,408	5,324,408
TOTAL NON-CURRENT LIABILITIES	6,863,258	6,863,258
TOTAL LIABILITIES	14,448,760	16,289,196
NET ASSETS	772,424,168	772,678,414
EQUITY		
Revaluation surplus	402,620,856	402,620,856
Reserve accounts	30,504,877	38,577,357
Retained surplus	339,298,435	331,480,201
TOTAL EQUITY	772,424,168	772,678,414

**SHIRE OF ESPERANCE
COMPOSITION OF NET CURRENT ASSETS
FOR THE PERIOD ENDED 31 DECEMBER 2025**

	2025-26 YTD	2024-25 Actuals
	\$	\$
CURRENT ASSETS		
Cash & cash equivalents	49,668,098	47,273,666
Trade & other receivables	8,688,594	1,261,614
Inventories	1,127,810	958,802
TOTAL CURRENT ASSETS	59,484,502	49,494,082
CURRENT LIABILITIES		
Trade & other payables	3,438,075	5,476,353
Borrowings	198,648	198,648
Provisions	3,804,788	3,750,937
Other current liabilities	143,991	-
TOTAL CURRENT LIABILITIES	7,585,502	9,425,938
NET ASSETS	51,899,000	40,068,144
Less: Total adjustments to net current assets	(29,069,888)	(37,258,413)
Closing funding surplus/(deficit)	22,829,112	2,809,731
Current assets and liabilities excluded from budgeted deficiency		
Adjustments to net current assets		
Less: Reserve account	(30,504,876)	(38,577,357)
Less: Financial assets at amortised costs - Self Supporting Loans	(95,696)	(95,696)
Less: Land held for resale	(515,631)	(515,631)
Add: Current liabilities not expected to be cleared at end of year		
-Current portion of lease liabilities	43,013	43,013
-Current portion of borrowings	155,635	155,635
-Current portion of employee benefit expense held in reserve	1,847,667	1,731,623
Total adjustments to net current assets	(29,069,888)	(37,258,413)

**SHIRE OF ESPERANCE
EXPLANATION OF MATERIAL VARIANCES
FOR THE PERIOD ENDED 31 DECEMBER 2025**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$100,000 or 10.00%.

Description	Var. \$	Var. %
	\$	%
Revenue from operating activities		
Rates Ex Gratia rates received earlier than budget expectations. Budget phasing for this area will be corrected during budget review.	239,244	0.86%
		Timing
Grants, subsidies and contributions Federal Assistance Grants came in below budget expectations.	(196,402)	(3.29%)
		Permanent
Fees and charges Fees and charges relating to Waste Management, particularly bin pick ups, are tracking above budget expectations for this time of year. Budget phasing will be adjusted for this area during budget review. Airport fees and charges are also tracking ahead of budget expectations, particularly landing fees.	811,013	11.21%
		Timing
Interest revenue Interest earned on reserves are tracking ahead of budget expectations.	189,047	33.88%
		Timing
Other revenue New insurance payments received during the year.	219,234	51.86%
		Permanent
Expenditure from operating activities		
Employee costs Workers Compensation adjustment expense incurred earlier than budget expectations. Budget phasing on town roads and private works salaries will be corrected during budget review; this is currently contributing to the variance.	(512,107)	4.17%
		Timing
Materials and contracts Roads and Streets operating costs are tracking ahead of schedule, particularly for town roads.	(389,065)	6.02%
		Timing
Depreciation Original budget based on asset register as at end of financial year and prior to land and building revaluation. This area will be reviewed during the budget review process.	(393,988)	3.37%
		Timing
Finance costs Variance due to self supporting loan interest payments. These are on track as per WATC for 2025/2026 and phasing will be corrected during budget review.	(3,256)	13.76%
		Timing
Loss on asset disposals Plant and equipment asset disposals to start occurring in first quarter of 2026.	4,477	(100.00%)
		Timing
Inflows from non-operating activities		
Proceeds from capital grants, subsidies and contributions First round of James Street Precinct funding received earlier than budget expectations following a review on grant timelines. Roads to Recovery revenue also received ahead of budget expectations.	3,011,132	59.36%
		Timing
Proceeds from disposal of assets Sales of lots in Flinders are ahead of budget expectations.	542,146	100.00%
		Timing
Proceeds on other loans and receivables Self Supporting Loan for community group will be taken out in the latter half of the financial year.	(300,000)	(100.00%)
		Timing
Outflows from non-operating activities		
Payments for property, plant and equipment Construction of the Graham Mackenzie Stadium is tracking ahead of budget expectations, as are purchases of heavy vehicles.	(3,090,013)	38.67%
		Timing
Payments for construction of infrastructure Rural roads works are tracking ahead of budget expectations.	(461,932)	7.03%
		Timing
Reserve Movements Variance due to budget phasing on transfers to reserves. This will be corrected during budget review. Transfers from reserves have been processed ahead of expectations, to cover ongoing projects.	5,902,992	272.09%
		Timing



OTHER REPORTS AND GRAPHS

DECEMBER 2025

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)			
	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Opening	\$2.81 M	\$2.81 M	\$2.81 M
Closing	(\$0.04 M)	\$16.82 M	\$22.83 M
Refer to Statement of Financial Activity			

Cash and cash equivalents		Payables	Receivables		
	\$49.67 M	% total	\$8.69 M		
Unrestricted Cash	\$19.16 M	38.6%	Rates Receivable	\$4.95 M	% Collected
Restricted Cash	\$30.50 M	61.4%	Trade Receivable	\$2.54 M	% Outstanding
			Over 30 Days	\$2.09 M	24.1%
			Over 90 Days	\$0.45 M	5.2%

Key Operating Activities

Amount attributable to operating			
	YTD Budget	YTD Actual (a)	Var. \$ (b)-(a)
(\$15.23 M)	\$9.30 M	\$9.29 M	(\$0.01 M)
Refer to Statement of Financial Activity			
	YTD Actual	YTD Budget	% Variance
Rates Revenue	\$27.98 M	\$27.74 M	0.9%
	YTD Budget	YTD Actual	% Variance
Grants and Contributions	\$5.77 M	\$5.96 M	(3.3%)
	YTD Actual	YTD Budget	% Variance
Fees and Charges	\$8.04 M	\$7.23 M	11.2%

Refer to Statement of Financial Activity

Key Non-Operating Activities

Amount attributable to non-operating			
	YTD Budget	YTD Actual (a)	Var. \$ (b)-(a)
(\$31.29 M)	(\$9.21 M)	(\$9.54 M)	(\$0.34 M)
Refer to Statement of Financial Activity			
	YTD Actual	YTD Budget	%
Proceeds on sale	\$0.54 M	\$0.00 M	
	Adopted Budget	YTD Actual	YTD Budget
Asset Acquisition	(\$18.15 M)	(\$14.56 M)	24.7%
	Adopted Budget	YTD Actual	% Spent
Capital Grants	\$8.08 M	\$5.07 M	59.4%
	Adopted Budget	YTD Actual	% Received
Borrowings	\$0.08 M	\$0.03 M	
	Principal repayments	Interest expense	
Reserves	\$30.50 M		
	Reserves balance	Net Movement	
	(\$8.07 M)		

This information is to be read in conjunction with the accompanying Financial Statements and notes.

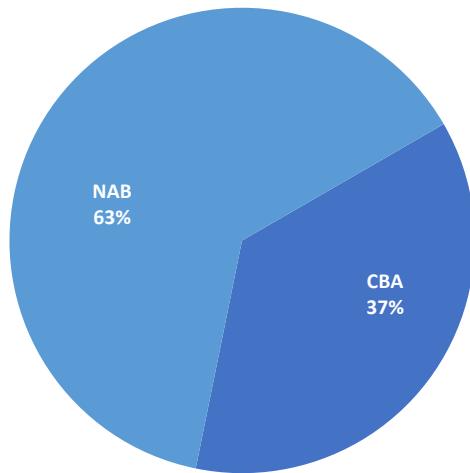
**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

2 KEY INFORMATION - INVESTMENTS

Shire policy directs that a maximum of 80% can be held with any one institution at a time.

(a) Cash investments

Diversification of Investments



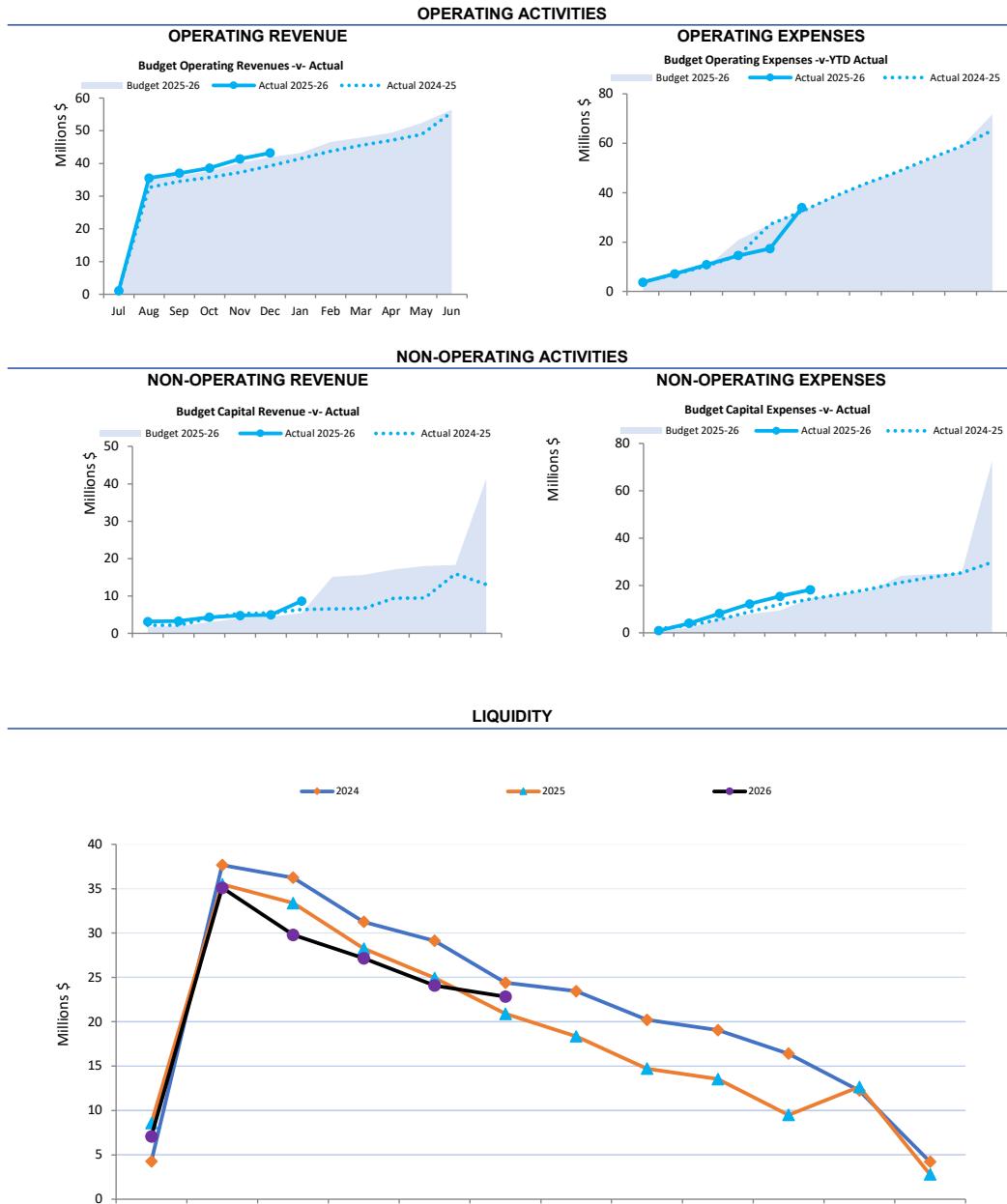
Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
NAB	\$ 5,000,000	4.10%	124	05-Jan-26	Term Deposit - Muni
NAB	\$ 4,000,000	4.10%	120	18-Feb-26	Term Deposit - Reserve
NAB	\$ 4,000,000	4.10%	120	18-Feb-26	Term Deposit - Reserve
NAB	\$ 5,000,000	4.10%	120	18-Feb-26	Term Deposit - Reserve
CBA	\$ 5,000,000	4.17%	90	24-Feb-26	Term Deposit - Muni
NAB	\$ 5,000,000	4.20%	180	11-Mar-26	Term Deposit - Reserve
CBA	\$ 4,000,000	4.20%	90	23-Mar-26	Term Deposit - Muni
CBA	\$ 2,000,000	4.20%	90	23-Mar-26	Term Deposit - Muni
NAB	\$ 5,000,000	4.25%	180	24-Mar-26	Term Deposit - Reserve
NAB	\$ 3,000,000	4.25%	180	24-Mar-26	Term Deposit - Reserve
CBA	\$ 2,340,557	3.45%	N/A	N/A	Business Online Saver - Muni
CBA	\$ -	0.25%	N/A	N/A	Cash Deposit A/C - Muni
CBA	\$ 4,501,079	3.45%	N/A	N/A	Business Online Saver - Reserves
CBA	\$ -	0.25%	N/A	N/A	Cash Deposit A/C - Reserves
\$ 48,841,636					

(b) Investment Interest Earnings

	Budget	YTD Interest
Municipal	307,948	225,503
Reserve	136,361	401,182

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

3 KEY INFORMATION - GRAPHICAL



Liquidity is a modified current position which consists of un-restricted cash, debtors and inventories less payables and provisions for annual leave.

A surplus is indicated by a positive figure and a deficit is indicated as a negative number.

The purpose of the graph is to trace the progressive values of the liquidity surplus(deficit) which shows on the "Statement of Financial Activity" in each months financial report.

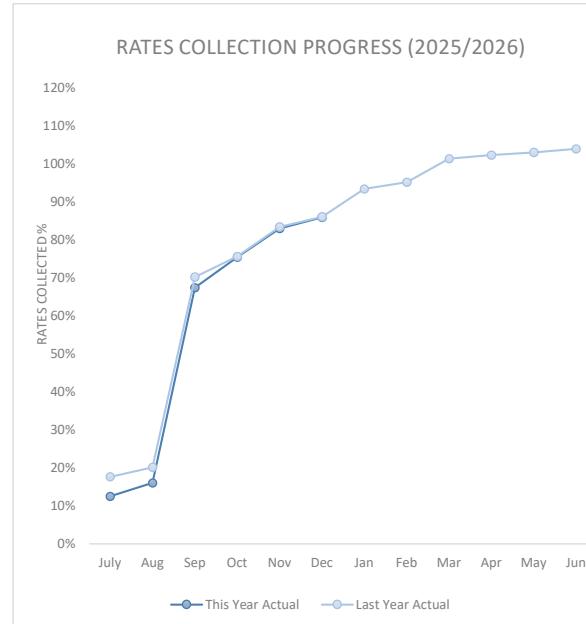
The current year to date value is graphed against the immediate past year as a comparative.

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

4 SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS

Outstanding Rates 2025/2026

Arrears at 1st July 2025	279,544
Pensioner Deferred Rates at 1st July 2025	128,148
Rates Levied	26,709,829
Waste Charges Levied	4,348,382
ESL Levied	1,027,598
Other Charges Levied	103,245
Total Levied 2025/2026	32,189,054
Less Collections	(28,042,123)
Total Current and Arrears Outstanding	4,592,897
% Collected	85.87%
Pensioners on Instalments	268,576
Non Pensioners on Instalments	4,097,390
Pensioners with Due Date 30/06/2026	147,826
Outstanding with no Instalment Option	689,318
Prepayments	(622,202)
Interims	11,989
Total Current and Arrears Outstanding	4,592,897



**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

5 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance \$
	2025/26 Budget Estimated Surplus/(Deficit)			(44,437)
01-8080-705-664	Esperance SES Off-Road ATV	O1125-049	43,300	(1,137)
01-8080-150-762	DFES Reimbursement	O1125-049	(43,300)	(44,437)
01-8080-190-972	Disposal of 2008 Polaris ATV	O1125-049	(10,000)	(54,437)
	Plant Reserve	O1125-049	10,000	(44,437)
01-7730-705-663	BOILC AHU Replacement	O1125-050	138,390	93,953
01-7730-955-900	Building Maintenance Reserve	O1125-050	(138,390)	(44,437)
Multiple Work Orders	Community Energy Upgrades - Multiple Shire Buildings	O1225-095	1,893,878	1,849,441
	Multiple Work Orders Community Energy Upgrades Funding	O1225-095	(946,938)	902,503
	Multiple Work Orders Building Maintenance Reserve	O1225-095	(616,786)	285,717
	Multiple Work Orders Aerodrome Reserve	O1225-095	(169,571)	116,146
W5081	EHC Asset Replacement Reserve	O1225-095	(82,517)	33,629
W5087	Sanitation Reserve	O1225-095	(78,066)	(44,437)
	Increase to surplus carried forward	O1225-106	(14,597)	(59,034)
W4157-219-511	Increase to 24/25 carry forwards	O1225-106	14,597	(44,437)
				(44,437)
				(44,437)
	Amended Budget as per Council Resolution			(44,437)

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

6 GENERAL RECEIVABLES

	Current \$	30 Days \$	60 Days \$	90 Days \$	90+Days \$	Total \$
General Receivables	2,020,858	17,098	14,740	2,301	448,598	2,503,595
Percentage	80.72%	0.68%	0.59%	0.09%	17.92%	

90+Days Represented by:

Government Grants	0
Contributions & Reimbursements	1,096
Loan Repayments	0
Fees and Charges	447,502
Private Works	0
Proceeds Sale of Assets	0
	448,598

Amounts shown above include GST (where applicable)

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

7 TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 2024-2025	Balance 31/12/2025
Contributions to Public Open Space	221,039	
Shire of Esperance		53,098
S D Staines		17,965
Fiume Nel Terra Developments Pty Ltd		120,976
Esplanade Investments		32,965
Other	12,136	
Health Department of WA - CLAG Funding		1,124
Shire of Esperance Trust Fund - CLAG Funding		555
Shire of Esperance - Lake Monjeringup Development Group		10,457
General Bonds - Interest Bearing	765,645	
Esperance Bay Turf Club - Optus Rent of Land Turf Club		26,524
Activ Foundation Inc - Community Fundraising		21,465
Indoor Sports Stadium Management - GMS Funds		0
Adventureland Management Committee Inc		3,548
Telstra Corporation Ltd		11,575
Elsie Cox Testamentary Trust EHC		240,935
Totals	998,820	541,187

Item: 12.3.7

Payment of Accounts Listing - January 2026

Author/s	Sarah Bridge Roselyn Hamilton	Corporate Accountant Manager Financial Services
Authorisor/s	Felicity Baxter	Director Corporate and Community Services

File Ref: D26/756

Executive Summary

To present the list of accounts paid by the Chief Executive Officer under delegated authority and the list of payments made by authorised employees using credit cards and other purchasing cards for the month 1 – 31 December 2025.

Background

Recent reviews of the *Local Government Financial Management Regulations (1996)* by Moore Australia recommends that the payments listing (Reg 13) and the list of payments made by authorised employees using credit cards or other purchasing cards (Reg 13A) to be presented to Council in a separate agenda item to the financial reports as they relate to a different part of the Financial Management Regulations.

Consultation

Moore Australia – Chartered Accountants, Auditors and Business Advisors

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Local Government Financial Management Regulations (1996)

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Leadership

A financially sustainable and supportive organisation achieving operational excellence

Attachments

A. Payment of Accounts Listing December 2025

B. Transaction Card Report December 2025

Item: 12.3.7 Payment of Accounts Listing - January 2026

Moved: Cr McWilliam

Seconded: Cr Starcevich

O0126-021

That Council:

- 1. Receive the list of accounts paid for the period 1 – 31 December 2025 as listed in the attachment.**
- 2. Receive the list of accounts paid using credit cards and other purchasing cards for the period 1 – 31 December 2025 as listed in the attachment.**

CARRIED

F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

SHIRE OF ESPERANCE
THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID
FOR THE PERIOD ENDING 31 DECEMBER 2025

MUNICIPAL FUND

Cheques

ACTUAL PAYMENTS:	Cheques: C27781 - C27782	\$1,286.45
------------------	--------------------------	------------

EFT

ACTUAL PAYMENTS:	Transaction No's: E4857 - E4866	\$5,275,754.72
------------------	---------------------------------	----------------

Credit Cards

ACTUAL PAYMENTS:	Transactions: 27/11/2025 - 24/12/2025	\$31,420.60
------------------	--	-------------

Paid under the delegated authority to the CEO

MUNICIPAL TOTAL: **\$5,308,461.77**

Estimated % local payments (including credit cards)

\$2,450,916.80 **46.17%**

TRUST FUND

Cheques

ACTUAL PAYMENTS:	Cheques : -	\$0.00
------------------	-------------	--------

EFT

ACTUAL PAYMENTS:	Transaction No's:	\$0.00
------------------	-------------------	--------

TRUST TOTAL: **\$0.00**

TOTAL: **\$5,308,461.77**

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 27 January 2026 for confirmation in respect to accounts already paid.

Municipal Fund - Cheque Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount	<u>Tran Amount</u>
C27781	27/11/2025	386	Shire of Esperance - Petty Cash	Petty cash recoup - BOILC, Civic Centre, Museum, EHC	\$ 946.40	
C27782	22/12/2025	386	Shire of Esperance - Petty Cash	Petty cash recoup - EHC & EVC	\$ 340.05	
Total Creditor payments made by Cheque from Municipal Fund						\$ 1,286.45

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4857	01/12/2025	5791	W J & F J Graham	Councillor payment - November 2025	\$ 1,919.79
E4857	01/12/2025	7543	G Harp	Councillor payment - November 2025	\$ 1,919.79
E4857	01/12/2025	9807	R G Chambers	Councillor payment - November 2025	\$ 5,963.33
E4857	01/12/2025	9808	J L Obourne	Councillor payment - November 2025	\$ 2,838.29
E4857	01/12/2025	10309	C T Davies	Councillor payment - November 2025	\$ 1,919.79
E4857	01/12/2025	10554	L P De Haas	Councillor payment - November 2025	\$ 1,919.79
E4857	01/12/2025	11322	G M Johnston	Councillor payment - November 2025	\$ 1,919.79
E4857	01/12/2025	11330	S Starcevich	Councillor payment - November 2025	\$ 1,919.79
E4857	01/12/2025	11978	G A McWilliam	Councillor payment - November 2025	\$ 1,919.79
E4858	05/12/2025	33	Australian Services Union (ASU)	Payroll deduction	\$ 477.00
E4858	05/12/2025	140	Esperance Shire Staff Jackpot	Payroll deduction	\$ 600.00
E4858	05/12/2025	154	LGRCEU	Payroll deduction	\$ 144.00
E4858	05/12/2025	1963	Child Support Agency	Payroll deduction	\$ 1,756.52
E4858	05/12/2025	4014	Australian Taxation Office	Payroll deduction	\$ 638.20
E4859	08/12/2025	32	Australia Post	Postage & handling charges	\$ 1,162.06
E4859	08/12/2025	260	Horizon Power	Electricity charges	\$ 2,845.30
E4859	08/12/2025	290	Telstra	Telephone charges	\$ 2,161.27
E4859	08/12/2025	392	Water Corporation	Water usage charges	\$ 12,645.23

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4859	08/12/2025	2562	Commonwealth Bank of Australia	Merchant fees	\$ 6,497.00
E4859	08/12/2025	7576	Les Mills Asia Pacific	Membership package - December 2025	\$ 739.00
E4859	08/12/2025	7580	BP Australia Pty Ltd (6791)	Air BP refuelling	\$ 1,528.82
E4859	08/12/2025	8117	Foxtel Cable Television Pty Limited	Foxtel subscription - December 2025	\$ 155.00
E4859	08/12/2025	9321	Superchoice Services Pty Limited	Superannuation payment	\$ 2,515.82
E4859	08/12/2025	11308	Fleetcare Pty Ltd	Fleet lease - November 2025	\$ 2,580.01
E4859	08/12/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 628.85
E4860	11/12/2025	1	Australian Taxation Office	Payroll deduction	\$ 196,296.76
E4860	11/12/2025	100	Landgate	Title searches	\$ 261.33
E4860	11/12/2025	126	Esperance Electrical Service	Electrical services	\$ 1,813.50
E4860	11/12/2025	187	Ixon Operations Pty Ltd	Cylinder & gas charges	\$ 267.34
E4860	11/12/2025	395	BOC Gases	Cylinder & gas charges	\$ 131.47
E4860	11/12/2025	410	Pink Lake Butchers	Consumables	\$ 1,469.69
E4860	11/12/2025	571	St John Ambulance Association in WA	Training, education and equipment	\$ 6,026.82
E4860	11/12/2025	650	Sheldon Paint and Panel	Repair, parts and services	\$ 683.65
E4860	11/12/2025	977	The Pier Hotel	Meals - Client activities - EHC	\$ 78.65
E4860	11/12/2025	1148	Woodlands Distributors and Agencies	Dog waste bag supplies	\$ 2,414.28
E4860	11/12/2025	1215	Shire of Esperance Municipal Fund	Project retention	\$ 57,976.59
E4860	11/12/2025	1323	LGIS WA - WALGA Municipal Liability	Workers compensation adjustment	\$ 208,555.39
E4860	11/12/2025	1330	The Cannery Arts Centre	Venue hire - End of Year function	\$ 2,420.00
E4860	11/12/2025	1470	Express Yourself Printing Esperance	Printing and stationery supplies	\$ 75.00
E4860	11/12/2025	1550	Comfort Inn Bay of Isles	Bookeasy sales - Accommodation	\$ 852.30
E4860	11/12/2025	1695	Bay of Isles Mini-Excavators	Grease trap services	\$ 310.00
E4860	11/12/2025	1843	Esperance Squash Club Inc	Inflatable court hire for Edge of the Bay event	\$ 500.00
E4860	11/12/2025	1877	Esperance Wildflower Society Inc	Books for resale	\$ 625.00
E4860	11/12/2025	1981	Esperance Sportspower	Staff uniforms	\$ 3,151.97

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4860	11/12/2025	2023	Southern Ports Authority	Land tax 25/26 - Adventureland park	\$ 4,198.03
E4860	11/12/2025	2112	Seton Australia Pty Ltd	Gym cleaning supplies - BOILC	\$ 769.12
E4860	11/12/2025	2496	Professionals Esperance Real Estate	Rent	\$ 7,160.00
E4860	11/12/2025	2655	The Lions Club of Esperance	Christmas cakes - Seniors Christmas dinner	\$ 616.00
E4860	11/12/2025	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$ 30.00
E4860	11/12/2025	3227	Esperance Fire Services	Hire & service of fire equipment	\$ 634.29
E4860	11/12/2025	3484	Esperance Podiatry	Podiatry services - EHC	\$ 560.00
E4860	11/12/2025	3752	Securepay Pty Ltd	Monthly charge	\$ 77.72
E4860	11/12/2025	3797	LED Esperance	Electrical supplies	\$ 307.40
E4860	11/12/2025	3835	WA Local Government Association	Training & education	\$ 264.00
E4860	11/12/2025	4311	R M & W G Herbert	Painting services	\$ 24,945.80
E4860	11/12/2025	4321	The Royal Life Saving Society (WA)	Swimming supplies	\$ 308.00
E4860	11/12/2025	4427	Fenwick 3 Cinemas (Centre Cinema Esperance)	Venue hire - Thank a Volunteer Day event	\$ 1,064.00
E4860	11/12/2025	4798	Australia's Golden Outback	Tourism funding contribution	\$ 39,932.20
E4860	11/12/2025	4947	Toll Ipec Pty Ltd	Freight charges	\$ 5,212.77
E4860	11/12/2025	4989	Woolworths Group Limited*	Consumables & supplies	\$ 3,276.78
E4860	11/12/2025	5051	Stratagreen	Agricultural supplies	\$ 4,295.28
E4860	11/12/2025	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$ 567.00
E4860	11/12/2025	5274	Davric Australia	Souvenirs for resale - EVC	\$ 1,012.66
E4860	11/12/2025	5304	B D & J Clarke	Refund	\$ 377.00
E4860	11/12/2025	5307	Tourism Council Western Australia Ltd	Annual membership	\$ 1,760.00
E4860	11/12/2025	5444	Reece Australia Pty Ltd	Parts & supplies	\$ 5,365.25
E4860	11/12/2025	5449	Australian Grown	Stock for resale - EVC	\$ 947.10
E4860	11/12/2025	5466	Horizon Power (Non Energy)	Product & service charges	\$ 5,940.00
E4860	11/12/2025	5604	Esperance Milk Supply	Milk supplies	\$ 201.75
E4860	11/12/2025	5767	Seek Limited	Advertising positions vacant	\$ 467.50

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4860	11/12/2025	5826	Conplant Pty Ltd	Parts & materials	\$ 2,030.33
E4860	11/12/2025	5843	State Library of Western Australia	Refund	\$ 95.06
E4860	11/12/2025	5896	Toyota Financial Services	Lease payments	\$ 443.81
E4860	11/12/2025	6009	McLeods Barristers & Solicitors	Legal advice	\$ 1,862.96
E4860	11/12/2025	6024	SeatAdvisor Pty Ltd	Ticket sales - November	\$ 194.11
E4860	11/12/2025	6064	L T Bowerman	Reimbursement	\$ 344.30
E4860	11/12/2025	6099	Melbourne International Comedy Festival	Performance fee - Comedy festival	\$ 3,575.00
E4860	11/12/2025	6164	Data 3 Limited	Software, equipment and Microsoft annual licences	\$ 23,128.09
E4860	11/12/2025	6221	PFD Food Services Pty Ltd	Consumables & supplies	\$ 1,893.40
E4860	11/12/2025	6286	Arts On Tour NSW	Performance fee - Where is the Green Sheep 2026 Tour	\$ 7,089.50
E4860	11/12/2025	6495	MCM Protection Pty Ltd	Security services	\$ 1,841.40
E4860	11/12/2025	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$ 146.20
E4860	11/12/2025	6894	C.R. Kennedy & Co Pty Ltd	Annual subscription	\$ 1,705.00
E4860	11/12/2025	7129	F Alberdi	Refund	\$ 532.60
E4860	11/12/2025	7373	Analytical Reference Laboratory (WA)	Water testing services	\$ 1,017.50
E4860	11/12/2025	7409	C A Edwards	Reimbursement	\$ 220.65
E4860	11/12/2025	7425	Esperance Cleaning Service	Cleaning services	\$ 12,067.00
E4860	11/12/2025	7438	Independence Australia	Nursing products & supplies - EHC	\$ 2,700.51
E4860	11/12/2025	7465	J & S Parsons Holdings Pty Ltd T/A Dome	Catering	\$ 118.10
E4860	11/12/2025	7657	A N Belworthy	Refund	\$ 291.35
E4860	11/12/2025	7704	Vorgee Pty Ltd.	Swimming supplies - BOILC	\$ 4,834.50
E4860	11/12/2025	7715	TD Contractors	Plant hire and construction	\$ 1,320.00
E4860	11/12/2025	7792	M O Quijada Venegas	Refund	\$ 329.42
E4860	11/12/2025	7845	Nespresso Professional	Consumables and supplies	\$ 492.00
E4860	11/12/2025	7879	Drillers Ridge Pty Ltd - 8 Taylor St	Bookeasy sales - Accommodation	\$ 533.20
E4860	11/12/2025	7887	Goldfields Voluntary Regional	Lotterywest grant funds - Urban Greening Program	\$ 342,293.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4860	11/12/2025	7936	LJS Mobile Engineering	Supply, fabricate, materials & parts	\$ 4,966.50
E4860	11/12/2025	8030	Cleanaway Co Pty Ltd (Kwinana)	Gas bottle recycling charge	\$ 3,537.12
E4860	11/12/2025	8312	AF & SP Ridgway Pty Ltd	Plant hire	\$ 2,904.00
E4860	11/12/2025	8464	B R McCosh	Refund	\$ 383.44
E4860	11/12/2025	8474	South East Fire and Safety	Test & tagging services	\$ 700.15
E4860	11/12/2025	8497	The Print Shop Bunbury	Printing & stationery supplies	\$ 193.60
E4860	11/12/2025	8544	Moore Australia (WA) Pty Ltd	Training & education	\$ 1,364.00
E4860	11/12/2025	8644	AM Wreckers Group Pty Ltd	Towing services	\$ 220.00
E4860	11/12/2025	8783	The Trustee for Recherche Medical	Pre-employment medical assessment	\$ 250.00
E4860	11/12/2025	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$ 3,047.84
E4860	11/12/2025	8924	L & SJ Hannett	Pest control services	\$ 151.80
E4860	11/12/2025	8933	Aurelia's Ice Creamery and Cafe	Catering	\$ 75.00
E4860	11/12/2025	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$ 33,174.75
E4860	11/12/2025	8989	Envirolab Services (WA) Pty Ltd	Bore monitoring services	\$ 8,497.76
E4860	11/12/2025	9038	Burnett Bulldozing	Plant hire	\$ 18,981.25
E4860	11/12/2025	9056	Bradshaws Pharmacy	Chemist supplies - EHC	\$ 141.90
E4860	11/12/2025	9147	Key Pest and Weed Control	Pest control inspections & services	\$ 10,450.00
E4860	11/12/2025	9163	Esperance Combined Tyres & Mechanical	Tyres, repairs & parts	\$ 33,667.00
E4860	11/12/2025	9207	Datacom Systems (AU) Pty Ltd	Printer toners & supplies	\$ 2,801.34
E4860	11/12/2025	9218	Avantgarde Technologies Pty Ltd	CCTV maintenance and cloud connect subscription	\$ 3,893.56
E4860	11/12/2025	9236	T Stewarts Engineering	Supply, fabricate, materials & parts	\$ 2,485.43
E4860	11/12/2025	9237	Esperance Metaland	Supply, fabricate, materials & parts	\$ 1,061.75
E4860	11/12/2025	9245	JLR Mechanical Contracting	Parts & supplies	\$ 39.55
E4860	11/12/2025	9302	H & H Architects	Design and consulting works	\$ 64,188.25
E4860	11/12/2025	9306	Drake-Brockman Building and Construction	Construction works	\$ 1,030,160.68
E4860	11/12/2025	9308	Florissons Home Furnishers	Blinds and office furniture	\$ 7,495.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4860	11/12/2025	9312	C J & A G Davies	Jackpot winnings - Pay 12	\$ 150.00
E4860	11/12/2025	9400	Rapid Global Nominee Pty Ltd	Quarterly subscription	\$ 3,960.00
E4860	11/12/2025	9431	Dudley Newton Optometrists	Safety frames	\$ 450.00
E4860	11/12/2025	9473	Banksia Park Farm Eggs	Consumables & supplies	\$ 90.00
E4860	11/12/2025	9503	EcoValley Honey - Winton Hughes	Consignment sales	\$ 121.60
E4860	11/12/2025	9531	Esperance Island Cruises	Consignment sales	\$ 1,208.00
E4860	11/12/2025	9558	Mackenzies Electrical Service Pty Ltd	Electrical services	\$ 436.70
E4860	11/12/2025	9561	O'Neill Motors	Parts & repairs	\$ 664.90
E4860	11/12/2025	9639	Avon Waste	Rubbish & recycling collections	\$ 7,550.53
E4860	11/12/2025	9641	Aussie Broadband Pty Ltd	Monthly internet charges	\$ 507.00
E4860	11/12/2025	9645	TPG Network Pty Ltd	Monthly internet charges	\$ 130.90
E4860	11/12/2025	9783	J C Reynolds	Refund	\$ 101.90
E4860	11/12/2025	9802	Yirri Grove Pty Ltd	Meals for clients - EHC	\$ 46.00
E4860	11/12/2025	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$ 1,419.00
E4860	11/12/2025	9903	Rail Safety Solutions	Rail safety services	\$ 2,803.90
E4860	11/12/2025	10115	MBIT Technologies Pty Ltd	Monthly business SMS service	\$ 11.00
E4860	11/12/2025	10136	Anything and Everything Esperance	Souvenirs for resale - EVC	\$ 694.77
E4860	11/12/2025	10139	Soggybones Pty Ltd	Edge of the Bay presenter fee	\$ 5,500.00
E4860	11/12/2025	10218	D B Ambrose	Gardening services - EHC	\$ 390.00
E4860	11/12/2025	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$ 1,175.14
E4860	11/12/2025	10416	J M Smith	Rent	\$ 1,200.00
E4860	11/12/2025	10494	Totally Workwear Joondalup (TWW)	PPE & workwear	\$ 17.60
E4860	11/12/2025	10518	Townzies Turf and Gardens	Gardening services - EHC	\$ 321.75
E4860	11/12/2025	10570	Allied Forklifts Pty Ltd	Parts for forklift	\$ 517.00
E4860	11/12/2025	10577	Roo Brew Pty Ltd T/A Lucky Bay Brewery	Bar stock - Civic Centre	\$ 1,170.04
E4860	11/12/2025	10613	33 Degrees Esperance	Meals for clients - EHC	\$ 96.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4860	11/12/2025	10640	Bitutek Pty Ltd	Supply & spray bitumen	\$ 55,653.83
E4860	11/12/2025	10650	Whitney Consulting	Consulting services	\$ 34,097.80
E4860	11/12/2025	10688	Urbis Pty Ltd	Overflow camping and caravan study	\$ 34,650.00
E4860	11/12/2025	10735	Cabcharge Pty Ltd	Cab charges - November 2025	\$ 124.11
E4860	11/12/2025	10757	In Motion Esperance	Pre-employment medical assessments	\$ 220.00
E4860	11/12/2025	10807	M L Bidstrup	Reimbursement	\$ 111.23
E4860	11/12/2025	10835	Premium Publishers - Vanguard	Marketing charges	\$ 488.40
E4860	11/12/2025	10848	Retravision Esperance - JAPMR Pty Ltd	Whitegoods and supplies	\$ 296.00
E4860	11/12/2025	10859	BM Electrical WA Pty Ltd (Lister Electrical)	Electrical services	\$ 19,020.53
E4860	11/12/2025	10931	Safetek Solutions Pty Ltd	Parts & supplies	\$ 85.45
E4860	11/12/2025	10940	BMT Commercial Australia Pty Ltd	Consulting services	\$ 986.92
E4860	11/12/2025	10942	Thorp Realty Pty Ltd	Rent	\$ 2,480.00
E4860	11/12/2025	10949	Bistro Louis Pty Ltd	Catering - Seniors Christmas dinner	\$ 180.00
E4860	11/12/2025	10956	MBL Food & Packaging T/A South Coast Food service	Consumables & supplies	\$ 5,873.39
E4860	11/12/2025	10958	Newsxpress Esperance Lottery Centre	Stationery & office supplies	\$ 247.50
E4860	11/12/2025	11012	Esperance Fresh Food Pty Ltd T/A IGA	Consumables & supplies	\$ 149.48
E4860	11/12/2025	11032	J Franzone	Photography services	\$ 495.00
E4860	11/12/2025	11045	Grubs Contractor Fencing	Fencing installation services	\$ 2,264.90
E4860	11/12/2025	11053	David Macdermott T/A Mermaid Leather	Consignment sales	\$ 24.00
E4860	11/12/2025	11110	Esperance Outdoor Power Equipment	Power tools & equipment	\$ 2,218.35
E4860	11/12/2025	11115	APLOMB Occupational Therapy	Occupational therapy services - EHC	\$ 1,657.50
E4860	11/12/2025	11123	N K Mackenzie	Reimbursement	\$ 99.00
E4860	11/12/2025	11145	DS Group	Additional bin enclosures	\$ 155,309.00
E4860	11/12/2025	11176	Tunstall Healthcare	Monitoring alarm & sim charges - EHC	\$ 62.60
E4860	11/12/2025	11191	Bay Diversified Pty Ltd	Weed control & spraying services	\$ 6,362.46
E4860	11/12/2025	11270	Rise & Shine Group Pty Ltd	Cleaning services	\$ 4,103.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4860	11/12/2025	11316	BreezeConnect	Monthly subscription	\$ 48.50
E4860	11/12/2025	11341	Worldwide Swim School.com	Annual subscription	\$ 1,100.00
E4860	11/12/2025	11342	Dhueys Electrical Pty Ltd	Electrical services	\$ 412.50
E4860	11/12/2025	11356	Good Chat Designs	Consignment sales	\$ 157.00
E4860	11/12/2025	11372	Australian Performing Arts Centres	Annual membership	\$ 1,120.00
E4860	11/12/2025	11401	Levi's Woodworking	Consignment sales	\$ 44.80
E4860	11/12/2025	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$ 80.00
E4860	11/12/2025	11518	Mega Phones	Pendant monitoring	\$ 302.50
E4860	11/12/2025	11527	JA Miller & KL Miller T/A Pharkarwee	Wild Dog baiting services - November 2025	\$ 10,857.00
E4860	11/12/2025	11588	Green Thumb Gardening Esperance	Gardening services	\$ 506.00
E4860	11/12/2025	11611	Blue Dog Ag Mechanical Pty Ltd	Parts & supplies	\$ 249.87
E4860	11/12/2025	11618	Esperance Windscreens	Windscreen replacement	\$ 450.27
E4860	11/12/2025	11622	B D Mercer	Refund	\$ 400.00
E4860	11/12/2025	11629	CHG-Meridian Australia Pty Ltd	Gym equipment lease payment	\$ 6,130.27
E4860	11/12/2025	11698	Bookeasy Australia Pty Ltd	Monthly fees - November 2025	\$ 292.64
E4860	11/12/2025	11701	Spotlight Cinema Advertising	Advertising charges	\$ 704.00
E4860	11/12/2025	11711	Supagas Pty Limited	Gas supplies	\$ 198.90
E4860	11/12/2025	11764	U O Painelaf	Reimbursement	\$ 392.65
E4860	11/12/2025	11815	Esperance Trophies & Laser Engraving	Engraving services	\$ 30.00
E4860	11/12/2025	11844	Daniel Enterprises WA PTY LTD	Mechanical services	\$ 5,262.44
E4860	11/12/2025	11851	Pink Lake IGA	Consumables & supplies	\$ 899.57
E4860	11/12/2025	11855	Liquor Merchant Holdings	Refreshments	\$ 2,250.86
E4860	11/12/2025	11875	Celestial Nature	Consignment sales	\$ 167.20
E4860	11/12/2025	11897	Lily Mae Dacay (Dr)	Pre-employment medical assessments	\$ 440.00
E4860	11/12/2025	11898	SEA Heavy Diesel Pty Ltd	Parts & supplies	\$ 829.70
E4860	11/12/2025	11899	Kalgoorlie Precast Concrete	Materials & supplies	\$ 26,097.50

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4860	11/12/2025	11900	Bills Doors and Servicing	Door maintenance and services	\$ 4,341.88
E4860	11/12/2025	11924	Oak Mechanical TA JK HD Mechanical	Mechanical services	\$ 6,041.75
E4860	11/12/2025	11937	B J Willacy	Reimbursement	\$ 99.00
E4860	11/12/2025	11944	Boharp T/as Esperance Plumbing Services	Plumbing services	\$ 8,123.42
E4860	11/12/2025	11950	Esperance & Districts Glass PTY LTD	Glass, window services	\$ 14,500.00
E4860	11/12/2025	11972	T M Arndt	Performance fee - Morning Melodies	\$ 200.00
E4860	11/12/2025	11980	Lock, Stock & Farrell Locksmith Pty	WHS Promaster Key Master Manager	\$ 1,625.00
E4860	11/12/2025	11991	Department of Local Government, Industry Regulation	Building Services Levies - November 2025	\$ 10,251.88
E4860	11/12/2025	12012	Coerco Pty Ltd	Materials & parts	\$ 17,497.48
E4860	11/12/2025	12021	C Wooldridge	Small community grant funding	\$ 300.00
E4860	11/12/2025	12022	Audika Australia Pty Ltd	Audiology assessments	\$ 800.00
E4860	11/12/2025	12034	J M Creedon	Refund	\$ 556.66
E4860	11/12/2025	12035	Gorno Ridge Pty Ltd	Refund	\$ 1,696.72
E4860	11/12/2025	12037	S L Tonkin	Reimbursement	\$ 38.00
E4860	11/12/2025	12038	S L Kendall	Refund	\$ 73.42
E4860	11/12/2025	12040	L Bramble	Refund	\$ 87.97
E4860	11/12/2025	12041	R D Hart	Refund	\$ 110.00
E4860	11/12/2025	12042	Bilby Yarns	Storytime activities	\$ 323.00
E4860	11/12/2025	12046	T N Greenwell	Refund	\$ 19.00
E4860	11/12/2025	12047	T Rogash	Reimbursement	\$ 240.00
E4861	12/12/2025	9113	Exclaimer Ltd	Annual subscription	\$ 4,608.00
E4862	15/12/2025	325	Easton WJ & V	Hire of earthmoving plant	\$ 18,513.00
E4862	15/12/2025	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$ 73,262.20
E4862	15/12/2025	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$ 18,427.75
E4862	15/12/2025	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$ 94,897.00
E4862	15/12/2025	7522	Jacka Trenching and Fencing	Traffic control	\$ 6,699.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4862	15/12/2025	8317	Titan Contracting	Mowing services & traffic control	\$ 50,736.95
E4862	15/12/2025	10615	Quaintrelle (WA) Pty Ltd T/A Environmental Services	Hire of street sweeper	\$ 36,126.66
E4862	15/12/2025	11537	CB Traffic Solutions Pty Ltd	Traffic control	\$ 6,297.31
E4862	15/12/2025	11590	MLP Civil	Plant hire & construction	\$ 70,622.75
E4863	16/12/2025	260	Horizon Power	Electricity charges	\$ 39,768.90
E4863	16/12/2025	290	Telstra	Telephone charges	\$ 30.80
E4863	16/12/2025	314	WA Treasury Corporation	Loan repayment	\$ 7,762.47
E4863	16/12/2025	392	Water Corporation	Water usage charges	\$ 8,442.96
E4863	16/12/2025	7580	BP Australia Pty Ltd (6791)	Air BP refuelling	\$ 491.64
E4863	16/12/2025	8784	Sheriff's Office, Perth	Lodgement fees	\$ 1,150.50
E4863	16/12/2025	9321	Superchoice Services Pty Limited	Superannuation payment	\$ 143,021.59
E4863	16/12/2025	9997	Sandwai Pty Ltd	Sandwai - EHC	\$ 2,356.20
E4863	16/12/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 383.14
E4864	17/12/2025	26	Blackwoods Atkins	Parts & equipment	\$ 2,777.34
E4864	17/12/2025	47	B E Stearne & Co Pty Ltd	Reticulation supplies	\$ 52.25
E4864	17/12/2025	63	Bunnings Ltd*	Hardware & supplies	\$ 17,957.34
E4864	17/12/2025	77	Cockburn Cement Limited	Cement & pallet charges	\$ 4,814.15
E4864	17/12/2025	112	Esperance Ag Services	Parts & equipment	\$ 1,006.52
E4864	17/12/2025	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$ 1,537.59
E4864	17/12/2025	544	Paint Industries Pty Ltd	Paint supplies & services	\$ 6,793.83
E4864	17/12/2025	707	Haslams	Protective clothing	\$ 11,236.92
E4864	17/12/2025	1259	South East Petroleum*	Fuel supplies	\$ 128,586.45
E4864	17/12/2025	1291	Sharpe Brothers Pty Ltd	Materials & supplies	\$ 495.00
E4864	17/12/2025	1307	Feature Paints	Paint supplies	\$ 670.20
E4864	17/12/2025	1461	Kip & Steve's Mechanical Repairs	Labour, repairs & parts	\$ 1,377.04
E4864	17/12/2025	1485	Freight Lines Group	Freight charges	\$ 12,118.33

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4864	17/12/2025	1575	GPC Asia Pacific Pty Ltd/Repco	Automotive supplies	\$ 4,408.13
E4864	17/12/2025	2246	Cutting Edges Pty Ltd	Parts & supplies	\$ 2,521.20
E4864	17/12/2025	2297	Major Motors Pty Ltd	Two new D-Max 4WD	\$ 123,147.05
E4864	17/12/2025	2333	Winc Australia Pty Limited	Office & stationery supplies	\$ 3,134.47
E4864	17/12/2025	2469	Coates Hire	Plant hire	\$ 2,741.75
E4864	17/12/2025	3774	Goodchild Enterprises	Battery parts & supplies	\$ 4,373.60
E4864	17/12/2025	4210	Farm & General EOPP	Parts & supplies	\$ 13,383.70
E4864	17/12/2025	4647	Marketforce - Omnicom	Advertising	\$ 1,021.45
E4864	17/12/2025	4648	Wurth Australia Pty Ltd	Parts & supplies	\$ 2,661.40
E4864	17/12/2025	5215	Public Transport Authority of WA	TransWA - November 2025	\$ 3,630.13
E4864	17/12/2025	5253	T-Quip	Parts & supplies	\$ 627.21
E4864	17/12/2025	5908	Heatley Sales Pty Ltd	Parts & supplies	\$ 563.15
E4864	17/12/2025	6183	Kleen West	Cleaning supplies	\$ 11,468.01
E4864	17/12/2025	6407	Dell Australia Pty Limited	Computer supplies	\$ 3,835.31
E4864	17/12/2025	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$ 15,648.16
E4864	17/12/2025	7615	Heat Exchangers WA Pty Ltd	Repairs, parts & service	\$ 4,785.00
E4864	17/12/2025	8267	Valvoline (Australia) Pty Ltd	Oil supplies	\$ 371.65
E4864	17/12/2025	8959	Topsigns	Various signage supplies	\$ 1,036.20
E4864	17/12/2025	9006	Corsign WA Pty Ltd	Various signage supplies	\$ 3,597.00
E4864	17/12/2025	9022	AFGRI Equipment Australia Pty Ltd	Oil filter parts & spares	\$ 880.19
E4864	17/12/2025	9170	ThermoAir	Air conditioning services	\$ 2,599.30
E4864	17/12/2025	9574	Clarke & Stokes Agriservices Pty Ltd	Retic supplies	\$ 5,141.21
E4864	17/12/2025	9681	Murphys Spray & Blast Equipment	Spray and blasting services	\$ 194.03
E4864	17/12/2025	9948	Rotech Auto-Electrical and Mechanical	Mechanical services	\$ 154.95
E4864	17/12/2025	10701	Esperance Truck Pro Pty Ltd	Parts & spares	\$ 190.70
E4864	17/12/2025	10993	Etech WA Pty Ltd T/As Esperance Communications	Printing charges, electronics supplies & services	\$ 6,783.25

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4864	17/12/2025	11004	CTECM	Communication site - Triple J & Wylie Bay/Museum	\$ 2,952.00
E4864	17/12/2025	11082	South East Petroleum - BFB Accounts	Fuel supplies - BFB	\$ 291.97
E4864	17/12/2025	11232	Vision Safe Pty Ltd	PPE supplies	\$ 946.00
E4864	17/12/2025	11298	Alcolizer Technology Pty Ltd	Onsite D&A testing	\$ 1,882.30
E4864	17/12/2025	11459	R&J Batteries Pty Ltd	Batteries, cables & terminals	\$ 660.00
E4864	17/12/2025	11571	Wyoming Transport	Freight charges	\$ 4,620.00
E4864	17/12/2025	11681	Waglass Pty Ltd	Glass for recycling	\$ 618.82
E4864	17/12/2025	11840	Powerplant Motorcycles	Equipment & parts	\$ 517.15
E4864	17/12/2025	11928	Fred Hopkins WA	Parts for slasher	\$ 20,810.00
E4864	17/12/2025	11973	Great Southern Motorcycles	SES Polaris Ranger	\$ 47,621.47
E4864	17/12/2025	12013	Tacoma Group T/A Safari Building	Parts & materials	\$ 680.90
E4865	18/12/2025	1	Australian Taxation Office	Payroll deductions	\$ 205,118.00
E4865	18/12/2025	100	Landgate	Title searches	\$ 83.14
E4865	18/12/2025	126	Esperance Electrical Service	Electrical services	\$ 5,681.50
E4865	18/12/2025	184	Best Western Hospitality Inn Esperance	Bookeasy sales - Accommodation	\$ 2,534.50
E4865	18/12/2025	571	St John Ambulance Association in WA	Training, education and equipment	\$ 627.00
E4865	18/12/2025	977	The Pier Hotel	Refreshments	\$ 53.20
E4865	18/12/2025	1083	Airport Lighting Specialists Pty Ltd	Airport supplies	\$ 797.50
E4865	18/12/2025	1346	Cannon Hygiene Australia Pty Ltd	Sanitary services	\$ 3,934.50
E4865	18/12/2025	1695	Bay of Isles Mini-Excavators	Plant hire, septic & grease trap services	\$ 150.00
E4865	18/12/2025	1730	Rotary Club of Esperance Inc	Community grant funding	\$ 16,500.00
E4865	18/12/2025	2243	Esperance Community Arts	Small community grant fund	\$ 1,650.00
E4865	18/12/2025	2397	Circuitwest Inc.	Presenter fee - Taking Liberty	\$ 1,650.00
E4865	18/12/2025	3227	Esperance Fire Services	Hire & service of fire equipment	\$ 1,580.53
E4865	18/12/2025	3392	Kent Family Trust	Borewater testing services	\$ 1,650.00
E4865	18/12/2025	3545	Look Brilliant Pty Ltd	Promotional material	\$ 786.50

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4865	18/12/2025	3736	Easisalary Pty Ltd	Novated lease employer payment - November 2025	\$ 625.00
E4865	18/12/2025	3797	LED Esperance	Electrical supplies	\$ 384.76
E4865	18/12/2025	3835	WA Local Government Association	Training & education	\$ 528.00
E4865	18/12/2025	4404	Wren Oil	Oil waste disposal services	\$ 396.00
E4865	18/12/2025	4567	WA Police Service	Volunteer police checks - EHC	\$ 35.20
E4865	18/12/2025	4947	Toll Ipec Pty Ltd	Freight charges	\$ 795.02
E4865	18/12/2025	4989	Woolworths Group Limited*	Consumables & supplies	\$ 550.72
E4865	18/12/2025	5042	Officeworks Business Direct	Office & stationery supplies	\$ 100.06
E4865	18/12/2025	5051	Stratagreen	Hardware & supplies	\$ 833.58
E4865	18/12/2025	5092	Quality Publishing Australia	Books for resale - EVC	\$ 747.49
E4865	18/12/2025	5274	Davric Australia	Souvenirs for resale - EVC	\$ 1,951.95
E4865	18/12/2025	5444	Reece Australia Pty Ltd	Plumbing parts & supplies	\$ 566.24
E4865	18/12/2025	5604	Esperance Milk Supply	Milk supplies	\$ 63.13
E4865	18/12/2025	5791	W J & F J Graham	Refund	\$ 159.00
E4865	18/12/2025	5793	Tradelink Esperance	Plumbing parts & supplies	\$ 14.19
E4865	18/12/2025	6009	McLeods Barristers & Solicitors	Legal advice	\$ 344.85
E4865	18/12/2025	6164	Data 3 Limited	Monthly cloud backup - M365	\$ 651.76
E4865	18/12/2025	6221	PFD Food Services Pty Ltd	Consumables & supplies	\$ 416.70
E4865	18/12/2025	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$ 447.20
E4865	18/12/2025	7174	Green Frog Studios	Consulting services	\$ 4,840.00
E4865	18/12/2025	7190	Catalyse	Council plan review	\$ 22,621.52
E4865	18/12/2025	7438	Independence Australia	Nursing products & supplies - EHC	\$ 14.85
E4865	18/12/2025	7460	Auscoinswest	Souvenirs for resale - EVC	\$ 172.70
E4865	18/12/2025	7801	Land Insights	Planning services & consulting	\$ 5,681.50
E4865	18/12/2025	7803	Dr T W Pearn	Pre-employment medical assessment	\$ 880.00
E4865	18/12/2025	7879	Drillers Ridge Pty Ltd - 8 Taylor St	Bookeasy sales - Accommodation	\$ 1,341.60

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4865	18/12/2025	7892	T R Currie	Performance fee - Edge of the Bay	\$ 400.00
E4865	18/12/2025	8024	C A Poole	Consignment sales	\$ 92.00
E4865	18/12/2025	8201	K L Smithson	Hire and performance fees	\$ 3,550.00
E4865	18/12/2025	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour	\$ 4,092.00
E4865	18/12/2025	8334	WBD Pty Ltd	Design & consulting services	\$ 13,200.00
E4865	18/12/2025	8361	Major Eggs - Lorraine Major	Consignment sales	\$ 32.00
E4865	18/12/2025	8459	Condingup Machinery Wreckers	Labour, parts & services	\$ 2,667.53
E4865	18/12/2025	8497	The Print Shop Bunbury	Printing & stationery supplies	\$ 915.20
E4865	18/12/2025	8643	Aquamonix Pty Limited	Labour & parts	\$ 1,996.50
E4865	18/12/2025	8689	Esperance Bakery	Catering	\$ 72.00
E4865	18/12/2025	8783	The Trustee for Recherche Medical	Pre-employment medical assessments	\$ 600.00
E4865	18/12/2025	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$ 757.53
E4865	18/12/2025	8948	TenderLink.com	Public tender services	\$ 184.80
E4865	18/12/2025	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$ 5,974.50
E4865	18/12/2025	8989	Envirolab Services (WA) Pty Ltd	Bore monitoring services	\$ 1,236.22
E4865	18/12/2025	9028	Terry White Chemmart Esperance	Chemist supplies - EHC	\$ 43.80
E4865	18/12/2025	9138	Department of Biodiversity Conservation	Parks passes for resale- EVC	\$ 10,206.00
E4865	18/12/2025	9147	Key Pest and Weed Control	Pest control inspections & services	\$ 2,882.00
E4865	18/12/2025	9156	Bluemar Pty Ltd	Drafting support services	\$ 4,741.00
E4865	18/12/2025	9163	Esperance Combined Tyres & Mechanical	Tyres, repairs & parts	\$ 6,697.00
E4865	18/12/2025	9207	Datacom Systems (AU) Pty Ltd	Printer toners & supplies	\$ 1,218.92
E4865	18/12/2025	9236	T Stewarts Engineering	Supply & fabricate materials & parts	\$ 17,693.97
E4865	18/12/2025	9237	Esperance Metaland	Supply & fabricate materials & parts	\$ 14.96
E4865	18/12/2025	9245	JLR Mechanical Contracting	Parts & supplies	\$ 396.41
E4865	18/12/2025	9302	H & H Architects	Design and consulting works	\$ 409,880.68
E4865	18/12/2025	9306	Drake-Brockman Building and Construction	Construction works	\$ 88,188.72

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4865	18/12/2025	9330	Coastal Climate Choice Pty Ltd	Airconditioning services	\$ 427.50
E4865	18/12/2025	9445	Aerodrome Management Services Pty Ltd	Annual safety inspection	\$ 8,184.00
E4865	18/12/2025	9503	EcoValley Honey - Winton Hughes	Consignment sales	\$ 148.00
E4865	18/12/2025	9531	Esperance Island Cruises	Consignment sales	\$ 750.00
E4865	18/12/2025	9558	Mackenzies Electrical Service Pty Ltd	Electrical services	\$ 3,521.42
E4865	18/12/2025	9639	Avon Waste	Rubbish & recycling collections	\$ 42,115.28
E4865	18/12/2025	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$ 503.10
E4865	18/12/2025	9894	Calibre Care	Hire of aged care & mobility equipment - EHC	\$ 9,658.80
E4865	18/12/2025	9911	B D Partington Building Contractors	Construction works	\$ 2,104.19
E4865	18/12/2025	9913	Esperance Crane Hire	Crane hire	\$ 385.00
E4865	18/12/2025	10136	Anything and Everything Esperance	Souvenirs for resale - EVC	\$ 1,019.61
E4865	18/12/2025	10142	R-Group International Pty Ltd	Teams phone package - November 2025	\$ 3,237.85
E4865	18/12/2025	10191	Silver Podiatry	Podiatry services - EHC	\$ 360.00
E4865	18/12/2025	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$ 1,377.78
E4865	18/12/2025	10459	Cloud Payment Group	Debt collection services	\$ 952.00
E4865	18/12/2025	10466	35 Degrees South	Survey consultants and services	\$ 1,925.00
E4865	18/12/2025	10518	Townzies Turf and Gardens	Gardening services - EHC	\$ 371.25
E4865	18/12/2025	10564	WA Girl Macrame	Consignment sales	\$ 23.96
E4865	18/12/2025	10643	Office of the Auditor General	External auditing fees	\$ 98,252.00
E4865	18/12/2025	10649	Bitumen Distribution Pty Ltd	Bitumen emulsion supplies	\$ 26,136.00
E4865	18/12/2025	10675	Archipelago Apartments	Bookeasy sales - Accommodation	\$ 594.00
E4865	18/12/2025	10688	Urbis Pty Ltd	Overflow camping and caravan study	\$ 3,850.00
E4865	18/12/2025	10713	Moore Australia Audit (WA)	Audit fees	\$ 6,380.00
E4865	18/12/2025	10757	In Motion Esperance	Pre-employment medical assessments	\$ 220.00
E4865	18/12/2025	10825	Third Angle Engineering Pty Ltd	Insurance claim	\$ 8,738.40
E4865	18/12/2025	10848	Retravision Esperance - JAPMR Pty Ltd	Whitegoods and equipment	\$ 261.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4865	18/12/2025	10874	R Van Zetten (Recherche Medical)	Pre-employment medical assessments	\$ 220.00
E4865	18/12/2025	10956	MBL Food & Packaging T/A South Coast Food Service	Consumables & supplies	\$ 1,593.37
E4865	18/12/2025	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$ 588.50
E4865	18/12/2025	11012	Esperance Fresh Food Pty Ltd T/A IGA	Consumables & supplies	\$ 62.24
E4865	18/12/2025	11019	Enviroclean WA Pty Ltd	Parts & spares	\$ 1,034.00
E4865	18/12/2025	11032	J Franzone	Photography services	\$ 7,000.00
E4865	18/12/2025	11053	David Macdermott T/A Mermaid Leather	Consignment sales	\$ 39.96
E4865	18/12/2025	11064	J L Hepburn	Reimbursement	\$ 323.11
E4865	18/12/2025	11167	South East Turf Solutions	Weed control & spraying services	\$ 17,605.61
E4865	18/12/2025	11191	Bay Diversified Pty Ltd	Weed control & spraying services	\$ 10,090.83
E4865	18/12/2025	11246	J Donovan	Performance fees - Morning Melodies	\$ 400.00
E4865	18/12/2025	11270	Rise n Shine Group Pty Ltd	Cleaning services	\$ 1,650.00
E4865	18/12/2025	11334	Laurens Larder	Catering - End of year function	\$ 6,600.00
E4865	18/12/2025	11340	Down to Earth Esperance	Prize - Edge of the Bay event	\$ 200.00
E4865	18/12/2025	11356	Good Chat Designs	Consignment sales	\$ 160.00
E4865	18/12/2025	11401	Levi's Woodworking	Consignment sales	\$ 47.20
E4865	18/12/2025	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$ 100.00
E4865	18/12/2025	11593	Nicholas Sortberg T/A Nicholas Piano	Performance fee - Edge of the Bay event	\$ 300.00
E4865	18/12/2025	11717	Enhanced Design & Drafting (N&T Lang)	Drafting services	\$ 5,689.20
E4865	18/12/2025	11732	Steven Alan Taylor TA Steve Taylor	Performance fee - Edge of the Bay event	\$ 400.00
E4865	18/12/2025	11844	Daniel Enterprises WA PTY LTD	Mechanical services	\$ 3,806.11
E4865	18/12/2025	11851	Pink Lake IGA	Consumables & supplies	\$ 89.75
E4865	18/12/2025	11875	Celestial Nature	Consignment sales	\$ 94.40
E4865	18/12/2025	11897	Lily Mae Dacay (Dr)	Pre-employment medical assessment	\$ 490.00
E4865	18/12/2025	11898	SEA Heavy Diesel Pty Ltd	Service, parts and repairs	\$ 1,358.50
E4865	18/12/2025	11933	Good Little Things Esperance	Creche supplies - BOILC	\$ 480.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4865	18/12/2025	11944	Boharp T/as Esperance Plumbing Services	Plumbing services	\$ 695.30
E4865	18/12/2025	11950	Esperance & Districts Glass PTY LTD	Glass repairs and replacement	\$ 732.75
E4865	18/12/2025	11977	Linds Rehabilitation Equipment	Mobility equipment - EHC	\$ 6,162.00
E4865	18/12/2025	11985	Asset Engineers Pty Ltd	Structural assessment	\$ 23,270.50
E4865	18/12/2025	11997	Luxe Floral and Home co	Staff leaving gift	\$ 85.00
E4865	18/12/2025	12019	Niche Diving Services Pty Ltd	Underwater diving inspection and repairs	\$ 20,939.81
E4865	18/12/2025	12031	T Gray	Small community grant funding	\$ 300.00
E4865	18/12/2025	12036	Zoho Corporation Pty Ltd	Annual subscription	\$ 1,004.30
E4865	18/12/2025	12048	I M Norwood	Refund	\$ 1,100.00
E4865	18/12/2025	12049	Moments In Time Events Co	Equipment hire	\$ 1,232.00
E4865	18/12/2025	12050	Caught on Camera Digital Photobooth	Equipment hire - End of year function	\$ 440.00
E4865	18/12/2025	12052	L M Andre	Refund	\$ 177.77
E4865	18/12/2025	12053	Knowles Family Trust TA /JK HD Mechanical	Labour hire	\$ 4,296.82
E4865	18/12/2025	12055	M Haig-Smith	Refund	\$ 65.00
E4865	18/12/2025	12056	Dr L Pearn	Pre-employment medical assessment	\$ 220.00
E4865	18/12/2025	12058	L Francois	Refund	\$ 30.00
E4866	24/12/2025	260	Horizon Power	Electricity charges	\$ 44,931.38
E4866	24/12/2025	290	Telstra	Telephone charges	\$ 1,156.82
E4866	24/12/2025	392	Water Corporation	Water usage charges	\$ 4,534.97
E4866	24/12/2025	9321	Superchoice Services Pty Limited	Superannuation payment	\$ 159,229.64
E4866	24/12/2025	11364	Ezidebit Pty Ltd	Ezidebit services - BOILC	\$ 250.21
Total Creditor payments made by EFT from Municipal Fund					\$ 5,275,754.72

SHIRE OF ESPERANCE
CREDIT CARD PAYMENT LISTING

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting held on 27/01/2026 for confirmation in respect to accounts already paid via credit cards.

DATE	CREDITOR	PARTICULARS	AMOUNT
27/11/2025	Woolworths	Event supplies - Library	\$ 47.10
1/12/2025	Reddy Express	Event supplies - Esperance Volunteer Resource Centre	\$ 10.98
4/12/2025	Twilio Sendgrid	Monthly BOILC point of sale subscription	\$ 140.76
11/12/2025	Woolworths	Event supplies - Library	\$ 25.15
15/12/2025	Newsxpress Esperance	Office & stationery supplies	\$ 34.99
17/12/2025	Woolworths	Event supplies - Thank You Volunteers	\$ 58.75
8/12/2025	Netflix.Com	Monthly subscription	\$ 20.99
10/12/2025	Xero	Monthly subscription	\$ 75.00
12/12/2025	Bread Local	Catering	\$ 92.18
27/11/2025	Flickr Esperance	Raffle prizes - Edge of the Bay	\$ 50.00
27/11/2025	Aurelias Ice Creamery	Raffle prizes - Edge of the Bay	\$ 50.00
27/11/2025	Break Away Cafe	Raffle prizes - Edge of the Bay	\$ 50.80
27/11/2025	Sir Juice	Raffle prizes - Edge of the Bay	\$ 50.00
28/11/2025	Woolworths	Event supplies - Edge of the Bay	\$ 19.95
1/12/2025	Ezi Gofax Pty Ltd	Monthly fax licence	\$ 29.85
1/12/2025	Little Local On Dempster	Raffle prizes - Edge of the Bay	\$ 50.65
2/12/2025	The Reject Shop	Event supplies - Edge of the Bay	\$ 94.75
2/12/2025	Kmart	Event supplies - Seniors Christmas dinner	\$ 73.00
4/12/2025	Intuit Mailchimp	Monthly media subscription	\$ 336.03
4/12/2025	England Medical Manage	Pre-employment medical assessment	\$ 253.00
8/12/2025	Kmart	Kitchen supplies - Civic Centre	\$ 27.00
8/12/2025	Starlink Internet	Remote internet monthly charges	\$ 1,502.00
9/12/2025	Microsoft	Azure cloud storage - Esperance Coastal Safety	\$ 2.23
15/12/2025	Vend Pos	Monthly Visitors Centre point of sale subscription	\$ 279.00
17/12/2025	Starlink Internet	Remote internet monthly charges	\$ 108.00
18/12/2025	Dept Of Local Gov Sport	Annual liquor licence - Civic Centre	\$ 697.50
8/12/2025	CPA Australia	Annual Membership	\$ 898.80
9/12/2025	MBL Food & Packaging	Catering	\$ 67.02
9/12/2025	Woolworths	Catering	\$ 27.90
12/12/2025	Cloud Eleven Esperance	Catering	\$ 29.36
25/11/2025	Japmr Pty Ltd (Retravision)	Staff leaving gift	\$ 1,000.00
26/11/2025	Dome Esperance	Raffle prize - Edge of the Bay	\$ 100.00
27/11/2025	Uber	Travel - WALGA induction - Perth	\$ 33.47
28/11/2025	Bayview Motel Esperance	Accommodation - Staff training	\$ 186.63
28/11/2025	Uber	Travel - Tafe - Perth	\$ 97.32
29/11/2025	Ibis Styles East Perth	Accommodation - WALGA induction - Perth	\$ 360.63
29/11/2025	Uber	Travel - WALGA induction - Perth	\$ 29.76
30/11/2025	Facebook	Online advertising	\$ 98.10
1/12/2025	Esperance French Hot	Event supplies - End of Year function	\$ 30.29
1/12/2025	Red Dot Stores	Office supplies	\$ 81.76
1/12/2025	Bunnings	Event supplies - End of Year function	\$ 50.00
1/12/2025	MBL Food & Packaging	Event supplies - End of Year function	\$ 50.42
2/12/2025	Subway Esperance	Catering	\$ 136.75
2/12/2025	Dog Rock Motel Albany	Accommodation - Tafe - Albany	\$ 2,863.90
4/12/2025	Jetty Resort	Accommodation - Staff training	\$ 200.00
8/12/2025	Liquor Barons Esperance	Stock for Chambers	\$ 71.97
9/12/2025	Liquor Barons Esperance	Stock for Chambers	\$ 243.97
11/12/2025	MBL Food & Packaging	Event supplies - End of year function	\$ 25.21
11/12/2025	Red Dot Stores	Event supplies - End of year function	\$ 23.96
11/12/2025	Wattle Grove Motel Perth	Accommodation - Traffic management course - Perth	\$ 326.00
13/12/2025	Wattle Grove Motel Perth	Accommodation - Traffic management course - Perth	\$ 116.00
15/12/2025	Insideout Lingerie Esperance	Gift for volunteers - End of year function	\$ 50.00
15/12/2025	REX	Flights - Contract management workshop - Perth	\$ 408.95
15/12/2025	REX	Flights - Contract management workshop - Perth	\$ 408.95
16/12/2025	Company Director	Training & education	\$ 9,267.50

SHIRE OF ESPERANCE
CREDIT CARD PAYMENT LISTING

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting held on 27/01/2026 for confirmation in respect to accounts already paid via credit cards.

DATE	CREDITOR	PARTICULARS	AMOUNT
16/12/2025	Lucky Bay Brewing	Prizes - End of year function	\$ 101.19
16/12/2025	REX	Flights - Elected member training - Perth	\$ 408.95
18/12/2025	Woolworths	Kitchen supplies	\$ 70.75
18/12/2025	Woolworths	Kitchen supplies	\$ 84.60
14/12/2025	IGA Esperance Dempster	Catering for Bushfire	\$ 67.73
14/12/2025	IGA Esperance Dempster	Catering for Bushfire	\$ 11.98
14/12/2025	Dominos Esperance	Catering for Bushfire	\$ 415.06
1/12/2025	Shop Terracycle.Com	Recycling supplies	\$ 263.20
26/11/2025	Esperance French Hot	Catering	\$ 29.88
26/11/2025	Woolworths	Catering	\$ 15.00
19/12/2025	Onward And Up	Voucher for staff award - Neville Mulgat	\$ 500.00
19/12/2025	Sara Jade Hall	Voucher for staff award - Safety Award	\$ 70.00
26/11/2025	Dominos Esperance	Meals for volunteers - Civic Centre	\$ 60.14
27/11/2025	Kmart	Refund	-\$ 12.00
3/12/2025	Bar Above Pty Ltd	Raffle prizes - Edge of the Bay	\$ 101.10
3/12/2025	Downtown Espresso - Esperance	Catering	\$ 20.50
3/12/2025	Lucky Bay Brewing	Raffle prizes - Edge of the Bay	\$ 101.19
3/12/2025	Woolworths	Event supplies - Seniors Christmas dinner	\$ 390.75
4/12/2025	Red Dot Stores	Event supplies - Seniors Christmas dinner	\$ 80.84
4/12/2025	Bunnings	Event supplies - Edge of the Bay	\$ 16.10
4/12/2025	Flickr Esperance	Event supplies - Seniors Christmas dinner	\$ 19.95
4/12/2025	The Reject Shop	Event supplies - Seniors Christmas dinner	\$ 224.00
5/12/2025	MBL Food & Packaging	Event supplies - Seniors Christmas dinner	\$ 28.00
5/12/2025	The Reject Shop	Event supplies - Seniors Christmas dinner	\$ 90.00
5/12/2025	Kmart	Event supplies - Seniors Christmas dinner	\$ 267.00
5/12/2025	Kmart	Event supplies - Seniors Christmas dinner	\$ 18.00
5/12/2025	Woolworths	Event supplies - Seniors Christmas dinner	\$ 19.20
5/12/2025	Woolworths	Event supplies - Edge of the Bay	\$ 273.60
5/12/2025	Woolworths	Event supplies - Seniors Christmas dinner	\$ 109.70
5/12/2025	Liquor Barons Esperance	Event supplies - Seniors Christmas dinner	\$ 239.97
5/12/2025	Woolworths	Gifts for volunteers	\$ 400.00
5/12/2025	Woolworths	Event supplies - Edge of the Bay	\$ 14.80
5/12/2025	Barbeques Galore Esperance	Event supplies - Edge of the Bay	\$ 949.00
5/12/2025	Dome Esperance	Gifts for volunteers	\$ 90.00
7/12/2025	Pink Lake IGA	Event supplies - Seniors Christmas dinner	\$ 59.75
7/12/2025	Supercheap Auto	Event supplies - Seniors Christmas dinner	\$ 43.98
8/12/2025	Reddy Express	Event supplies - Edge of the Bay	\$ 57.28
8/12/2025	Woolworths	Event supplies - Christmas Pageant	\$ 5.35
8/12/2025	MBL Food & Packaging	Event supplies - Christmas Pageant	\$ 21.66
8/12/2025	The Reject Shop	Event supplies - Christmas Pageant	\$ 69.60
9/12/2025	Liquor Barons Esperance	Bar stock - Civic Centre	\$ 156.00
9/12/2025	Pizza & Porter	Meals for volunteers - Civic Centre	\$ 58.93
10/12/2025	Woolworths	Prizes - Showcase in Pixel	\$ 815.90
16/12/2025	Boulevard News Esperance	Event supplies - Christmas Pageant	\$ 23.98
16/12/2025	Kmart	Refund	-\$ 275.00
17/12/2025	Woolworths	Event supplies - Munglinup Primary school visit	\$ 41.20
18/12/2025	Woody Island Eco Stay	Raffle prizes - Edge of the Bay	\$ 380.00
18/12/2025	Woolworths	Gifts for volunteers	\$ 623.85
19/12/2025	Esperance Cruises	Twin Towns gift	\$ 30.00
19/12/2025	Bread Local - Esperance	Catering	\$ 113.96
12/12/2025	DWER - Water	Permit for clearing land	\$ 2,400.00
12/12/2025	Newsxpress Esperance	Farewell gift	\$ 14.98
19/12/2025	Water Corporation	Refund	-\$ 225.28
Total Credit Card Purchases 27/11/2025 - 24/12/2025			\$ 31,420.60

SHIRE OF ESPERANCE
PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 27/01/2026 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
12/11/2025	Bunnings	Hardware & supplies	\$ 25.12
24/11/2025	Bunnings	Hardware & supplies	\$ 49.73
06/11/2025	Bunnings	Hardware & supplies	\$ 37.80
05/11/2025	Bunnings	Hardware & supplies	\$ 32.08
19/11/2025	Bunnings	Hardware & supplies	\$ 722.00
25/11/2025	Bunnings	Hardware & supplies	\$ 241.06
27/11/2025	Bunnings	Hardware & supplies	\$ 66.45
28/11/2025	Bunnings	Hardware & supplies	\$ 57.95
19/11/2025	Bunnings	Hardware & supplies	\$ 180.50
19/11/2025	Bunnings	Hardware & supplies	\$ 89.98
03/11/2025	Bunnings	Hardware & supplies	\$ 144.68
21/11/2025	Bunnings	Hardware & supplies	\$ 180.00
28/11/2025	Bunnings	Hardware & supplies	\$ 83.98
27/11/2025	Bunnings	Hardware & supplies	\$ 28.98
27/11/2025	Bunnings	Hardware & supplies	\$ 93.08
26/11/2025	Bunnings	Hardware & supplies	\$ 87.70
26/11/2025	Bunnings	Hardware & supplies	\$ 127.85
26/11/2025	Bunnings	Hardware & supplies	\$ 471.72
27/11/2025	Bunnings	Hardware & supplies	\$ 93.38
28/11/2025	Bunnings	Hardware & supplies	\$ 18.98
28/11/2025	Bunnings	Hardware & supplies	\$ 161.36
27/11/2025	Bunnings	Hardware & supplies	\$ 206.55
28/11/2025	Bunnings	Hardware & supplies	\$ 16.86
28/11/2025	Bunnings	Hardware & supplies	\$ 51.05
20/11/2025	Bunnings	Hardware & supplies	\$ 34.76
21/11/2025	Bunnings	Hardware & supplies	\$ 41.78
25/11/2025	Bunnings	Hardware & supplies	\$ 304.12
25/11/2025	Bunnings	Hardware & supplies	\$ 47.74
28/11/2025	Bunnings	Hardware & supplies	\$ 14.39
25/11/2025	Bunnings	Hardware & supplies	\$ 458.00
25/11/2025	Bunnings	Hardware & supplies	\$ 179.83
12/11/2025	Bunnings	Hardware & supplies	\$ 118.98
18/11/2025	Bunnings	Hardware & supplies	-\$ 51.90
11/11/2025	Bunnings	Hardware & supplies	\$ 134.19
12/11/2025	Bunnings	Hardware & supplies	\$ 91.51
13/11/2025	Bunnings	Hardware & supplies	\$ 65.30
26/11/2025	Bunnings	Hardware & supplies	\$ 33.23
13/11/2025	Bunnings	Hardware & supplies	\$ 11.77
28/11/2025	Bunnings	Hardware & supplies	\$ 67.72
30/11/2025	Bunnings	Hardware & supplies	\$ 185.99
25/11/2025	Bunnings	Hardware & supplies	\$ 343.20
25/11/2025	Bunnings	Hardware & supplies	\$ 4.72
13/11/2025	Bunnings	Hardware & supplies	\$ 55.05
25/11/2025	Bunnings	Hardware & supplies	\$ 16.26
24/11/2025	Bunnings	Hardware & supplies	\$ 1,255.40
19/11/2025	Bunnings	Hardware & supplies	\$ 1,769.11
17/11/2025	Bunnings	Hardware & supplies	\$ 326.32
17/11/2025	Bunnings	Hardware & supplies	\$ 102.04
13/11/2025	Bunnings	Hardware & supplies	\$ 76.86
14/11/2025	Bunnings	Hardware & supplies	\$ 3.94
18/11/2025	Bunnings	Hardware & supplies	\$ 103.11
18/11/2025	Bunnings	Hardware & supplies	\$ 49.82
17/11/2025	Bunnings	Hardware & supplies	\$ 94.99
11/11/2025	Bunnings	Hardware & supplies	\$ 20.72

SHIRE OF ESPERANCE
PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 27/01/2026 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
12/11/2025	Bunnings	Hardware & supplies	\$ 9.45
21/11/2025	Bunnings	Hardware & supplies	\$ 331.08
13/11/2025	Bunnings	Hardware & supplies	\$ 134.42
14/11/2025	Bunnings	Hardware & supplies	\$ 24.07
14/11/2025	Bunnings	Hardware & supplies	\$ 19.65
17/11/2025	Bunnings	Hardware & supplies	\$ 108.18
20/11/2025	Bunnings	Hardware & supplies	\$ 103.82
17/11/2025	Bunnings	Hardware & supplies	\$ 39.48
18/11/2025	Bunnings	Hardware & supplies	\$ 93.37
18/11/2025	Bunnings	Hardware & supplies	\$ 1,131.60
12/11/2025	Bunnings	Hardware & supplies	\$ 2,150.86
12/11/2025	Bunnings	Hardware & supplies	\$ 34.98
13/11/2025	Bunnings	Hardware & supplies	\$ 148.33
13/11/2025	Bunnings	Hardware & supplies	\$ 69.78
13/11/2025	Bunnings	Hardware & supplies	\$ 213.46
11/11/2025	Bunnings	Hardware & supplies	\$ 198.00
07/11/2025	Bunnings	Hardware & supplies	\$ 32.61
13/11/2025	Bunnings	Hardware & supplies	\$ 113.64
07/11/2025	Bunnings	Hardware & supplies	\$ 331.08
07/11/2025	Bunnings	Hardware & supplies	\$ 21.83
10/11/2025	Bunnings	Hardware & supplies	\$ 116.82
11/11/2025	Bunnings	Hardware & supplies	\$ 24.80
10/11/2025	Bunnings	Hardware & supplies	\$ 25.55
04/11/2025	Bunnings	Hardware & supplies	\$ 51.04
10/11/2025	Bunnings	Hardware & supplies	\$ 208.80
10/11/2025	Bunnings	Hardware & supplies	\$ 2,409.65
09/11/2025	Bunnings	Hardware & supplies	\$ 44.29
06/11/2025	Bunnings	Hardware & supplies	\$ 35.85
06/11/2025	Bunnings	Hardware & supplies	\$ 82.02
04/11/2025	Bunnings	Hardware & supplies	\$ 122.57
04/11/2025	Bunnings	Hardware & supplies	\$ 5.07
03/11/2025	Bunnings	Hardware & supplies	\$ 31.18
03/11/2025	Bunnings	Hardware & supplies	\$ 64.71
03/11/2025	Bunnings	Hardware & supplies	\$ 17.61
26/11/2025	Bunnings	Hardware & supplies	\$ 179.90
16/12/2025	Woolworths	Consumables & supplies	\$ 105.85
16/12/2025	Woolworths	Consumables & supplies	\$ 42.35
16/12/2025	Woolworths	Consumables & supplies	\$ 16.00
16/12/2025	Woolworths	Consumables & supplies	\$ 118.83
12/12/2025	Woolworths	Consumables & supplies	\$ 127.59
12/12/2025	Woolworths	Consumables & supplies	\$ 140.10
10/12/2025	Woolworths	Consumables & supplies	\$ 234.92
10/12/2025	Woolworths	Consumables & supplies	\$ 55.88
09/12/2025	Woolworths	Consumables & supplies	\$ 27.90
09/12/2025	Woolworths	Consumables & supplies	\$ 24.00
09/12/2025	Woolworths	Consumables & supplies	\$ 193.85
05/12/2025	Woolworths	Consumables & supplies	\$ 78.40
04/12/2025	Woolworths	Consumables & supplies	\$ 36.00
09/12/2025	Woolworths	Consumables & supplies	\$ 95.05
05/12/2025	Woolworths	Consumables & supplies	\$ 99.60
04/12/2025	Woolworths	Consumables & supplies	\$ 31.23
05/12/2025	Woolworths	Consumables & supplies	\$ 98.50
03/12/2025	Woolworths	Consumables & supplies	\$ 52.93
02/12/2025	Woolworths	Consumables & supplies	\$ 77.95

SHIRE OF ESPERANCE
PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 27/01/2026 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
02/12/2025	Woolworths	Consumables & supplies	\$ 237.47
03/12/2025	Woolworths	Consumables & supplies	\$ 22.45
28/11/2025	Woolworths	Consumables & supplies	\$ 148.00
02/12/2025	Woolworths	Consumables & supplies	\$ 399.83
21/11/2025	Woolworths	Consumables & supplies	\$ 73.95
28/11/2025	Woolworths	Consumables & supplies	\$ 28.40
27/11/2025	Woolworths	Consumables & supplies	\$ 16.00
01/12/2025	Woolworths	Consumables & supplies	\$ 447.71
29/11/2025	Woolworths	Consumables & supplies	\$ 175.00
28/11/2025	Woolworths	Consumables & supplies	\$ 141.00
26/11/2025	Woolworths	Consumables & supplies	\$ 480.76
03/11/2025	South East Petroleum	Fuel supplies	\$ 885.78
03/11/2025	South East Petroleum	Fuel supplies	\$ 885.78
30/11/2025	South East Petroleum	Fuel supplies	\$ 756.88
27/11/2025	South East Petroleum	Fuel supplies	\$ 5,742.53
26/11/2025	South East Petroleum	Fuel supplies	\$ 14,319.36
26/11/2025	South East Petroleum	Fuel supplies	\$ 1,540.13
18/11/2025	South East Petroleum	Fuel supplies	\$ 3,626.48
15/11/2025	South East Petroleum	Fuel supplies	\$ 21,570.12
17/11/2025	South East Petroleum	Fuel supplies	\$ 3,639.02
19/11/2025	South East Petroleum	Fuel supplies	\$ 5,437.41
19/11/2025	South East Petroleum	Fuel supplies	\$ 19,337.08
19/11/2025	South East Petroleum	Fuel supplies	\$ 1,359.36
19/11/2025	South East Petroleum	Fuel supplies	\$ 1,156.30
10/11/2025	South East Petroleum	Fuel supplies	\$ 22,794.82
12/11/2025	South East Petroleum	Fuel supplies	\$ 1,172.53
10/11/2025	South East Petroleum	Fuel supplies	\$ 1,418.21
05/11/2025	South East Petroleum	Fuel supplies	\$ 1,312.58
03/11/2025	South East Petroleum	Fuel supplies	\$ 19,245.05
05/11/2025	South East Petroleum	Fuel supplies	\$ 2,387.03
17/12/2025	South East Petroleum	Fuel supplies	\$ 291.97
			\$ 150,663.26

12.4 EXECUTIVE SERVICES

Item: 12.4.1

Information Bulletin - January 2026

Author/s Chantelle Hoffrichter Executive Assistant

Authorisor/s Shane Burge Chief Executive Officer

File Ref: D26/515

Applicant

Internal

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 15. Operational excellence and financial sustainability

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

Attachments

- A. [Information Bulletin - December 2025](#)
- B. [Council Priorities Summary - Corporate Performance - December 2025](#)
- C. [Register - Delegations Discharge - Corporate Resources](#)

Item: 12.4.1 Information Bulletin - January 2026

Moved: Cr Starcevich
Seconded: Cr Harp

O0126-022

That Council accepts:

1. **Information Bulletin – December 2025**
2. **Council Priorities Summary – Corporate Performance - December 2025**
3. **Register - Delegations Discharge – Corporate Resources**

CARRIED
F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

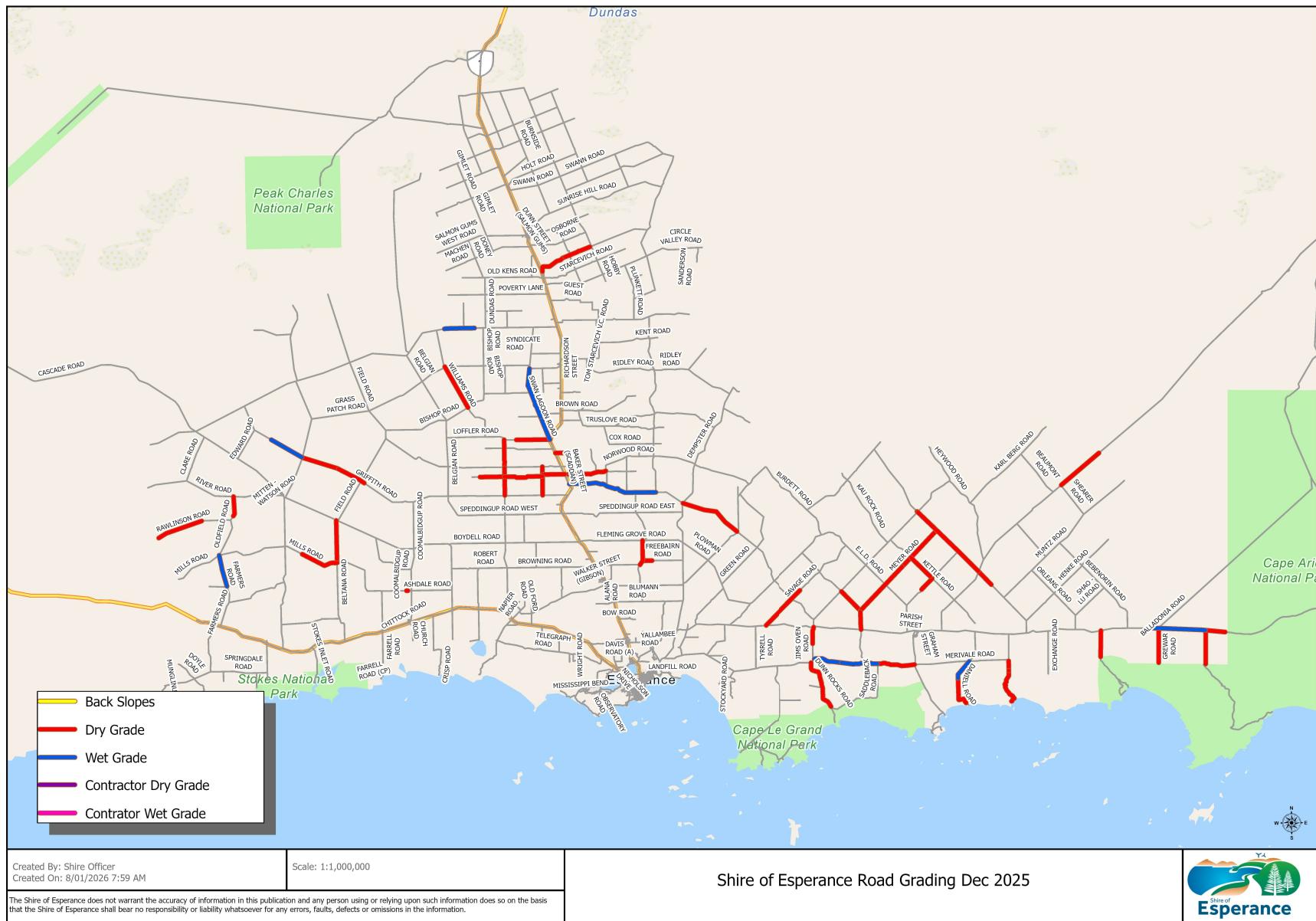


INFORMATION BULLETIN

ORDINARY COUNCIL MEETING

December 2025

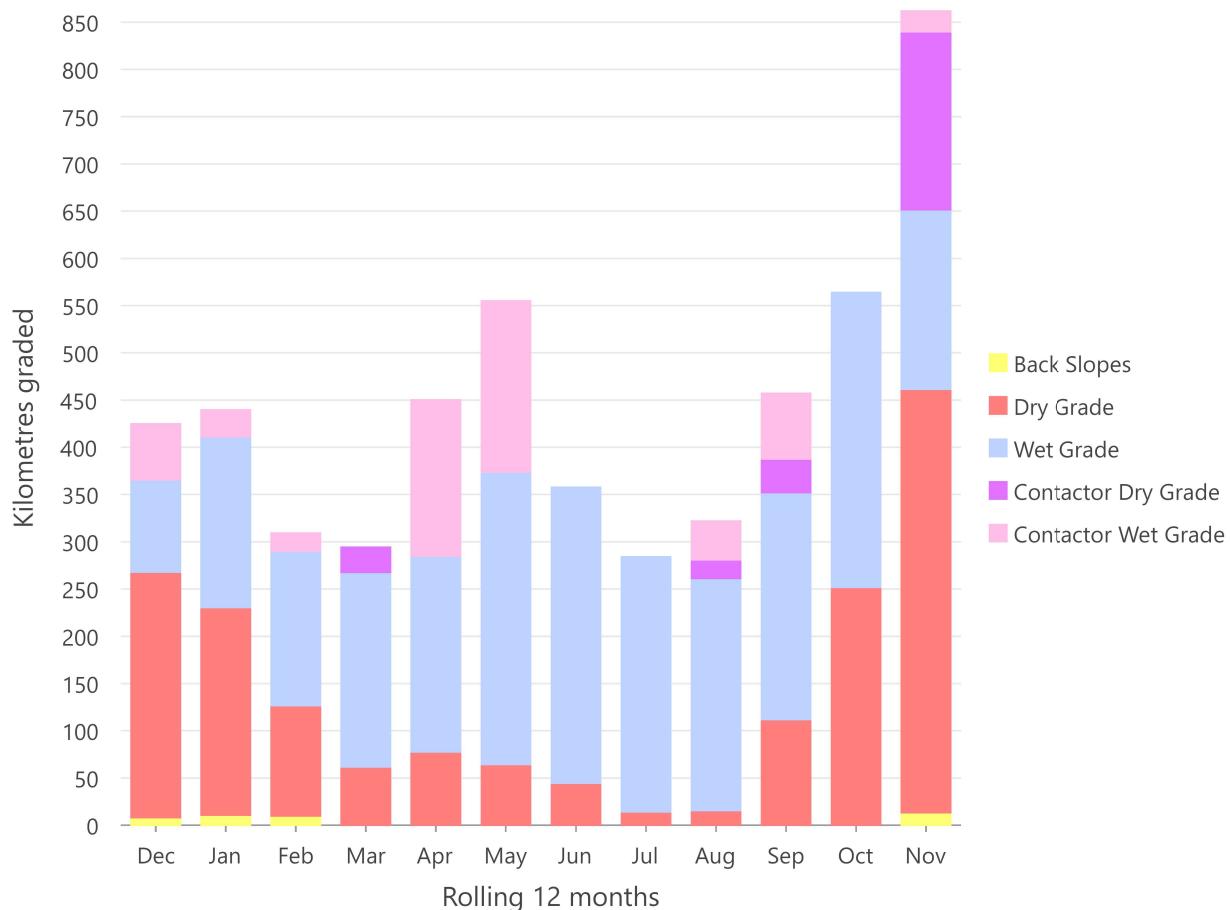




Road Grading Chart Dec 2025

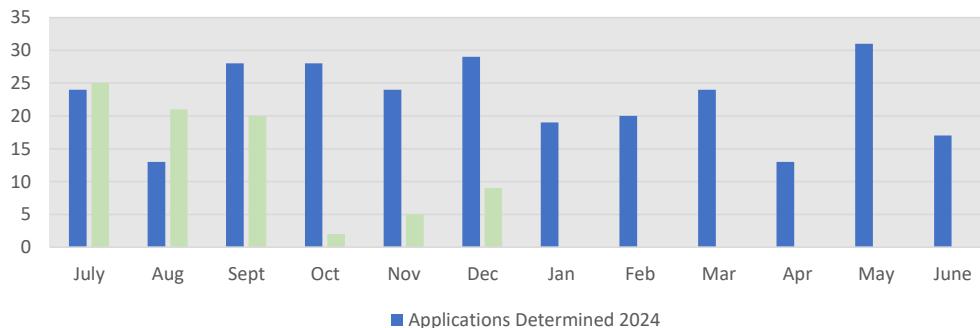


Kilometres graded by month and grade type



Development Services Approvals – December 2025

Development Applications Determined by Financial Year

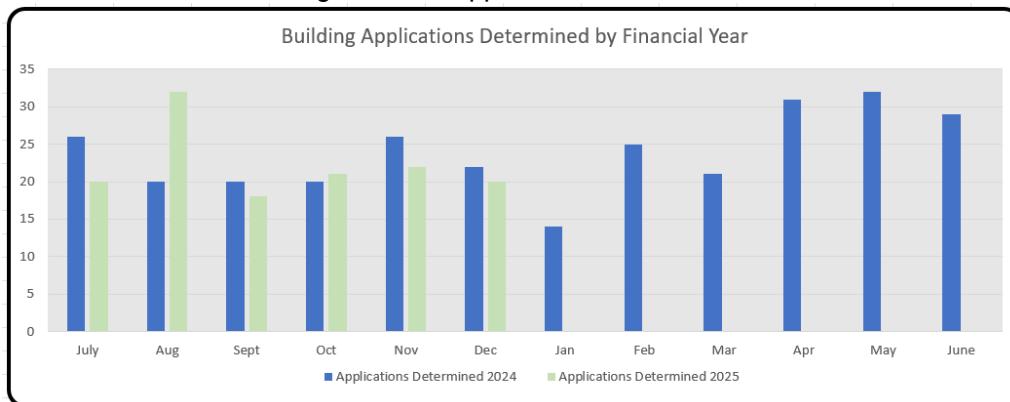


Property	Proposal
128 Bukenerup Road MONJINGUP	Caravan Park
266 South Coast Highway CHADWICK	Rural Pursuit / Hobby Farm
9 Princess Street PINK LAKE	Carport 26m ²
31 Olympian Way NULSEN	Holiday House
3 Castletown Quays, CASTLETOWN	Two Storey Dwelling with Attached Garage & Alfresco 532m ²
6 Wollami Place WEST BEACH	Dwelling – Alterations / Additions
10 Scanlon Street CHADWICK	Industrial Building with Office and Ablutions 556.16m ²
72 Goldfields Road CASTLETOWN	Outbuilding (Shed) with Attached Carport 74.5m ²
19 Foy Street ESPERANCE	Home Business – Food Van

Specific Comments relating to Monthly Statistics

- 1 Holiday House was approved.
- 1 Outbuilding (Shed) was approved.
- 1 Home Business was approved.
- 1 Dwelling and 1 Alteration / Addition to a Dwelling were approved.
- An addition to an existing caravan park was approved.

Building Services Approvals – December 2025

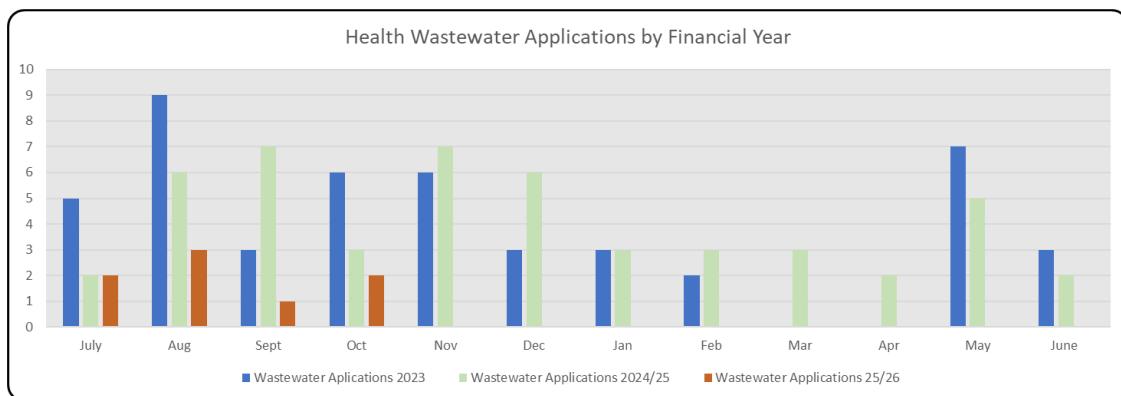


Property	Proposal	Values (\$)
167 Pink Lake Road PINK LAKE	Temporary Occupancy Permit-Change of Use from Shed to Bakery/Retail & Sanitary	0
31 Hood Way CASTLETON	Temporary Occupancy Permit - Childcare Centre (Class 9b) 560m2	0
Lot: 991The Esplanade ESPERANCE	Occupancy Permit - Class 6 - Sauna & Deck 24m2	0
Lot: 138 McLean Road CHADWICK	Occupancy Permit - Class 9b Public Building & Class 7b Lean-To Add	0
50 Norseman Road CHADWICK	Occupancy Permit - Storage Shed Extension with Fire Wall 151m2	0
121 Harbour Road CHADWICK	Occupancy Permit - Stand-alone Power System Shed & Laydown Area 288m2	0
2 Sampson Street ESPERANCE	Remedial Restumping to Parts of Dwelling	5,000
182 South Coast Highway DALYUP	Swimming Pool and Associated Barrier 44m2	86,631
522 Gibson Road GIBSON	Modular Dwellings 2 x 120m2 (Class 3) Wongutha Caps	1,134,672
Lot: 1161 Clare Road CASCADE	Chemical Storage Shed (Class 10a) 216m2	124,835
40 Easton Road CASTLETON	Shed 48m2	56,000
8 Emily Street ESPERANCE	Modular Dwelling 140m2	678,882
90 Goldfields Road CASTLETON	Internal Renovations & 43m2 Additions to Existing Dwelling	350,000
2 Giles Street WEST BEACH	Deck Patio & Retaining Wall Additions and Kitchen Alterations 38m2	70,000
69 Norseman Road CASTLETON	Solar Panels for Existing Warehouse/Showroom/Office Building	60,000
79 Downes Street PINK LAKE	Shed 112m2	77,000
3 Bostock Close WEST BEACH	Dwelling Alterations & Extensions – Verandah, Alfresco & Cellar 105m2	1,000,000
28 Brockman Street ESPERANCE	Internal Alterations with Carport & Patio Additions to Dwelling	100,000
19 Brazier Street ESPERANCE	Renovation of Existing Building & Carpark (Class 9b) - Kingdom Hall	764,000
4 Emily Street ESPERANCE	UNAUTHORISED - Garage to Studio (Class 1b) & Shed to Amenities 48m2	120,000

	Total	\$4,627,020

Specific Comments relating to Monthly Statistics

- In December 2025, 4 Occupancy Permits and 2 Temporary Occupancy Permits were issued. Temporary Occupancy Permits are issued with specific conditions as the building is incomplete and does not fully comply.
- Currently there are 35 Building Permit applications awaiting technical assessments or waiting for further information to be provided.
- 19 Pool Barrier Inspections were undertaken in December; 10 barriers were non-compliant.



December Wastewater Applications

Nil



Council Plan Summary

Q2 2025/2026



People

A safe community

Action Code	Action Name	Comments	Responsible Officer Position
1.1.1	Advocate for increased police presence	Nothing further to report this month.	Chief Executive Officer
1.1.2	Advocate for improved access to safe, affordable accommodation and support services for vulnerable people (such as people affected by domestic violence, homeless people, people with mental health issues and young offenders)	Advocacy on housing continues with all levels of government.	Chief Executive Officer
1.2.1	Advocate for animal welfare organisations, such as RSPCA, to have a greater presence in Esperance to respond to local animal welfare issues	Looking for ways to work with animal welfare organisations.	Director External Services

A healthy and active community

Action Code	Action Name	Comments	Responsible Officer Position
2.1.1	Advocate for improved access to health services with a focus on attracting and retaining local GPs, visiting specialists, telehealth services, and mental health support services	Continue to advocate for improved access to health services as the opportunity arises.	Chief Executive Officer

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
2.2.1	Lead implementation of the Esperance Greater Sports Ground Redevelopment Masterplan	Hockey Turf project will be starting February 2026.	Director Asset Management
2.2.2	Provide a third soccer pitch at the Greater Sports Ground	Design will begin in the coming months.	Director Asset Management
2.2.3	Graham Mackenzie Stadium Project	Works onsite on hold due to Christmas shut down and overflow camping grounds being at peak capacity. Toilet block works were completed for this to be used for Overflow. Works to recommence mid-Jan. Internal fit out to commence in Feb,	Director Asset Management
2.2.4	Implement the actions from the Bay of Isles Leisure Centre Management Plan	The first "Purpose Project" video was released on Christmas Eve and so far the response has been excellent. The video showcases what the benefits of the Leisure Centre are to the community offering reflections from staff and members. Further videos, focusing on staff recruitment and retention will be released in the new year.	Manager Recreation and Culture
2.3.1	Design, construct and pursue further funding for James Street Cultural Precinct Stage 1	First claim against federal grant. Design review completed. Documentation progressing, soil testing undertaken this month.	Director External Services
2.4.1	Explore sustainable funding sources to attract, manage and support local volunteers	Funding has been sourced for this financial year, so we do not actively need to be searching for additional funds currently. We stay informed of new potential grants from our usual funders, but will put the effort of searching for funds into delivering on our funded project outcomes until we are in the second half of the financial year.	Administration Officer

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
2.4.2	Explore options to recognise, reward and incentivise volunteers	Our Cinema event for volunteers to celebrate Thank a Volunteer Day was a huge success. We received so much positive feedback from everyone who attended. It's been a long time since we have done a cinema event, and the volunteers really appreciated a low-pressure event. We experimented with a build-your-own snack box style of catering which was affordable and worked well to cater for dietary needs. We received positive feedback about this approach. Staff feel that this was a successful event with 79 Volunteers attending from 48 different organisations. This is a really healthy number of attendees for one of our events.	Administration Officer

A welcoming, inclusive and connected community

Action Code	Action Name	Comments	Responsible Officer Position
3.1.1	Provide an Aboriginal Heritage Agreement to guide respectful consultation with Traditional Owners	Working on this in the background.	Director Asset Management
3.1.2	Provide assistance with events and activities within the community	Provided the Giant Games to Castletown PS for their annual Yr 6 ride and swim at the foreshore. Provided the Giant Games to Bathers CP for their annual family Christmas in the park. Provided the Giant Games to Condingup Rec for their annual Christmas Party. Supported the Lions Club with the hire of equipment for the Christmas Carols.	Supervisor Clubs & Community Development

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
		Hosted the Seniors Dinner.	
3.1.3	Facilitate Aboriginal dual naming of significant places	As opportunities arise	Director Asset Management
3.1.4	Partner with traditional custodians to develop cultural trails with maps and interpretive signs to raise awareness, knowledge and understanding about local Aboriginal history and stories		Manager Parks & Environment
3.1.5	Establish and strengthen relationships with local Aboriginal Stakeholders and organisations	At the OCM on the 25th of November Council agreed to leasing lot 457 South Coast Hwy, (aka Toowacka Campsite) to Dabungool Cultural Experiences. This arrangement also includes active land management, educational opportunities. Failing building infrastructure has been removed from the site to create a fresh starting point for Dabungool to provide a native plant nursery and a low impact camp kitchen communal area for cooking, sharing stories and cultural knowledge.	Director Corporate and Community Services
3.1.6	Support the Partnership Agreement with Esperance Tjaltjaak Native Title Aboriginal Corporation	No partnership related events for December.	Chief Executive Officer
3.2.1	Advocate for increased child care services through promotional campaigns	New childcare centre in Castletown in the final stages of approval before opening early in the new year.	Chief Executive Officer
3.2.2	Provide regular events and activities to inform and engage the youth within our community	This month we visited Nulsen PS with the Soggybones Skate Crew and 2 Australian International Skaters to promote the sport of Skateboarding and Edge of the Bay. Hosted the 10th anniversary of Edge of the Bay which	Supervisor Clubs & Community Development

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
		<p>included the Battle of the Bay Competition, markets, food vans, give aways and a huge range of free activities for youth in a drug and alcohol free environment.</p> <p>Hosted the annual Christmas Pageant with over 30 floats and community groups ending the Pageant with free Santa Selfie opportunities at the Museum Village.</p> <p>Hosted a colour fun run for the students and families at Munglinup PS as the prize for best snowman at Winter Wonderland</p> <p>Provided the Giant Games to Castletown PS for their annual Yr 6 ride and swim at the foreshore.</p> <p>Provided the Giant Games to Bathers CP for their annual family Christmas in the park.</p> <p>Provided the Giant Games to Condingup Rec for their annual Christmas Party.</p> <p>Supported the Lions Club with the hire of equipment for the Christmas Carols.</p> <p>Assisted IT Department release the Christmas Lights Trail for the first time which was received positively with 2,660 views and 72 properties registering on the Trail.</p>	
3.2.3	Implement youth precinct concept plan	Jumps Track at Lalor Park is progressing with Common Ground engaged to build the track starting in February 2026.	Director Asset Management
3.3.1	Advocate for improved aged care facilities and palliative care	Nothing further to report this month.	Chief Executive Officer
3.3.2	Advocate for community and care services to support active aging in home	Ongoing, making the most of opportunities to form connections and advocate for change in this vital area.	Director External Services

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
3.3.3	Provide appropriate level of ACROD parking bays	ACROD parking requirements are being assessed as applications are submitted.	Coordinator Drafting and Design
3.3.4	Provide improved beach access for people with disability	Town Beach access was maintained in December.	Director Asset Management
3.3.5	Implement actions and initiatives resulting from DAIP discussions and forums	Draft DAIP presented to Council at December OCM - Council resolved to lay this item on the table to the February OCM to allow briefing for new councillors. Once endorsed, Draft Plan to be submitted to the Department for finalisation. DAIP working group members were provided the opportunity to meet to discuss the draft and any other items but no meeting went ahead due to low response.	Manager Development Services

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU1.1.1	Community Development	Comments included in 3.2.2.	Community Development & Events Manager
BAU1.1.2	Esperance Home Care	The second quarter has continued to be very busy and extremely testing as the New Aged Care Act and the Support at Home (SaH) program took over from the Home Care Packages program. There were several instances where expectations were not in line with actuals as information was either missed out completely by the department or not well communicated. The biggest one of these was that the regional allowance for SaH Clients no longer existed - an amount of @ \$19 per	Manager Aged Care & Disability Services

Shire of Esperance

Council Plan Q2 2025/2026

Action Code	Action Name	Comments	Responsible Officer Position
		<p>client per day - we can only assume that this is where the Thin Market Grant fills in, but budget/fee testing for clients had been set on this being in place. We are gradually seeing the affect of these changes on our client budgets which is causing concern all through the industry. We will endeavour to use our Thin Market Grants to offset this for our clients where the systems allow for us to do so. At this time we have not reduced any service levels for clients due to budgetary concerns.</p> <p>With the delays in the start of the SaH program we have seen an increase in the number of hours we deliver under CHSP and are maintaining high performance targets in all but 2 service types (with a couple just tipping over 100% and one tracking at about 250%). Unfortunately, if this continues, we may need to start waitlists due to lack of Government funding rather than lack of staff. If it remains constant, we will be able to offset some over performance with underperformance in the 2 areas we are under performing in. I am in discussions with our funding managers at the department so they are aware - but at present there are no additional funds to apply for.</p>	
BAU1.1.3	Bay of Isles Leisure Centre		Manager Recreation and Culture
BAU1.1.4	Esperance Civic Centre	<p>The end of 2025 saw the usual hirers for end of year graduations and dance concerts.</p> <p>There are still major concerns with the failing auditorium tiers and the increasing pigeon problem. The Shire's maintenance team have worked to try and combat this problem, but we still have birds in roof spaces, air-</p>	Civic Centre Coordinator

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
		conditioning vents etc. We have also had hirers complaining about the pigeon poo on stage, in the wings and the loading dock.	
BAU1.1.5	Esperance Public Library	<p>The quarter has seen much change with our technologies, staffing and expansion of community programs.</p> <p>The start of the quarter saw the installation of our latest RFID equipment; a self-loan station and an external reserves locker. This installation went relatively smoothly thanks to great planning and support from our IT, Building Maintenance and media teams. We made the most of the FE Tech technician's onsite visit to 'iron out the kinks' of our initial RFID technologies - which are now much more usable by staff.</p> <p>Following the farewell of two long-term staff members - in early October we welcomed a new (returning) Library Officer and a new Library Technician. Both new staff members have been onboarded and are working beautifully in the library team and with our library community. Tech help appointments have recommenced after a two-month hiatus, and our library technician has been working on making improvements to our Library Management system and technologies.</p> <p>Through our Regional WA Library Consortium membership, all Library and Museum staff have gained institutional access to Australian Library and Information Association (ALIA) membership which provides industry opportunities, training and access to knowledge.</p>	Library & Culture Coordinator

Shire of Esperance

Council Plan Q2 2025/2026

Action Code	Action Name	Comments	Responsible Officer Position
		<p>We have continued to make efforts in the WH&S space. In November we had a WorkSafe inspection, internal Safety team inspection and a public building inspection - each identified issues to resolve. Time has been spent resolving issues or liaising with other Shire teams to make plans to address the safety issues raised.</p> <p>The Esperance Public Library (EPL) has received funding through ALIA to deliver some additional library programs under the banner of 'Community Cohesion'. This funding has been put towards additional staffing to deliver the programs. The first program was the 'Blank Page Project' a sketch booking/journalling program delivered over four weeks in partnership with Esperance Community Arts using local artists as tutors. The program was very popular and highly successful with many participants indicating they wish to continue meeting on a regular basis. The remaining five programs will be delivered next quarter.</p> <p>The Better Beginnings Program was delivered by our Literacy and Lifelong Learning Library Officer who made onsite visits to most local schools in term 4. The State Library of WA's Better Beginnings team has indicated changes will be made to the delivery of the program in 2026. Our Lifelong Learning Library Officer and volunteers attended the Nulsen in November event, delivering early literacy activities.</p> <p>School visits also featured this term with visits by the Mallee School Leadership Group, Esperance Primary Year Fours and Esperance Primary School Year Ones. Regular visits by EACS lower school students continued</p>	

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
		<p>- these classes visit regularly as they use the EPL in Lieu of a school library.</p> <p>The Library has been participating in the State Library survey of Public Libraries - we have been encouraging users to complete the online survey. This is the first year of a 3 year survey plan.</p> <p>Opening for a couple of days over between the Christmas/New year period was trialled and proved popular with regular patrons and visitors.</p>	
BAU1.1.6	Esperance Museum	<p>October and November saw a lot discussion with consultants for the James Street Project and visits from various contractors undertaking reports of the building and surrounding area.</p> <p>Visitation numbers were on par with previous years. The most popular days for visiting are Wednesday and Tuesday for this quarter.</p> <p>The Museum supported Esperance Bay Historical Society with their History Half Hour talk in November and two primary school visits occurred in December.</p>	Cultural Officer
BAU1.1.7	Volunteer Resource Centre	<p>The EVRC Coordinator will be on Long Service Leave from mid-December, so outside of planning our annual volunteer recognition event in December, and chipping away at this years' youth focussed volunteer program, the team had some training with the EVRC Coordinator to ensure everyone is confident to keep on top of the various tasks that need to be completed during the Coordinator's absence. Staff have recently spent considerable time sorting through old documents and</p>	Administration Officer

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
		files for archiving, which has increased some much-needed storage space.	
BAU1.1.8	Esperance Skate Park	Working on the lighting that kept tripping. May require a rewire in the future.	Director Asset Management
BAU1.1.9	Ranger Services	<p>Rangers demonstrated a marked increase in proactive community and visitor engagement during the reporting period, undertaking 255 proactive patrols and responding to 276 calls for service. Activity included seasonal camping patrols, additional weekend parking patrols, attendance at the Esperance Show, and extensive face-to-face education promoting responsible behaviour, pet ownership, and community safety. Operational demand was elevated in December due to significant shark activity, with 174 responses undertaken, supported by community engagement, signage deployment, infrastructure monitoring, and liaison with DPIRD.</p> <p>Compliance and regulatory activity continued alongside response demands, including 213 firebreak inspections, 68 public space offences, and responses to animal management matters such as roaming dogs and dog attacks. The Shire pound managed 31 impounded domestic animals, with outcomes including owner reclaim, transfer to rescue organisations, and, where assessed as feral, euthanasia by an authorised veterinary provider.</p> <p>Rangers also supported animal welfare investigations in</p>	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan Q2 2025/2026

Action Code	Action Name	Comments	Responsible Officer Position
		conjunction with the RSPCA and are engaging with local businesses experiencing increased feral cat populations.	

Shire of Esperance

Council Plan Q2 2025/2026

Planet

The natural environment is valued, protected and enjoyed

Action Code	Action Name	Comments	Responsible Officer Position
4.1.1	Partner with Traditional Owners to manage culturally sensitive nature reserves	Stage 3 works are continuing at Tjaltjraak Boodja Park in a partnership with ETNTAC.	Manager Parks & Environment
4.1.2	Seek Government funding and support for the recovery of the colour and ecological health of Pink Lake and surrounding wetlands	Future funding opportunities will be investigated.	Manager Parks & Environment
4.1.3	Provide a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach	No updates for this reporting item for the month of December. Once resourcing improves, this will be commenced in the early new year. Investigation into the geotechnical assessment process and evaluating budget requirements will be required - this geotechnical assessment is a prerequisite to the development of a Coastal Hazard Risk Management Adaption Plan (CHRMAP).	Manager Development Services
4.1.4	Review the Coastal Management Plan	The review of the coastal management plan is continuing. A consultant has delivered a draft that is currently being reviewed internally before targeted consultation with stakeholders.	Manager Parks & Environment
4.1.5	Implement the Dempster Head Management Plan	Works at Dempster Head are continuing through maintenance programs. An assessment of visitor usage at the site is currently underway.	Manager Parks & Environment

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
4.1.6	Install booster pumps for the sand back-passing pipeline from Bandy Creek Boat Harbour to manage beach erosion in Esperance Bay	Evaluation of Electric Vs Diesel booster pumps is underway.	Director Asset Management
4.1.7	Implement the Lake Monjungup Reserve Management Plan	Works at Lake Monjungup Reserve are continuing with maintenance programs.	Manager Parks & Environment
4.1.8	Provide a new Weed Management Strategy	Environmental Services Team are currently reviewing the Weed Management Strategy in preparation for developing the new strategy.	Manager Parks & Environment
4.1.9	Advocate at every opportunity to ensure that the Marine Park impact is minimised where possible, and that fair and immediate compensation be made available where necessary	Nothing further to report this month.	Chief Executive Officer
4.2.1	Provide a new Trails Master Plan	On hold.	Director Asset Management

Shared responsibility for climate action and sustainability

Action Code	Action Name	Comments	Responsible Officer Position
5.1.1	Undertake annual carbon emissions audit and carbon emission reduction actions	Will shortly be out to tender for the Solar and Battery project.	Director Asset Management
5.1.2	Install renewable energy (solar PV and battery storage) on council buildings where feasible	Grant agreement completed. Tender preparations underway for solar install works.	Director Asset Management

Shire of Esperance

Council Plan Q2 2025/2026

Action Code	Action Name	Comments	Responsible Officer Position
5.1.3	Facilitate adoption of best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures	Grant Agreement completed. Tender preparations underway for solar installation works to be released in early 2026.	Director Asset Management
5.1.4	Incorporate eco-friendly vehicles into fleet as options become viable	Ongoing evaluation for all vehicles and plant at the time of replacement to consider new technologies for cleaner operation and operating methods as long as it does not hinder the productivity, efficiency, increase infrastructure or compromise safety.	Technical Officer Fleet
5.2.1	Design and construct an Organics processing facility for FOGO	Quote for the concept design and approvals have come back, just seeking clarification with the preferred submission.	Director Asset Management
5.2.2	Commence construction of the Community Drop Off and Transfer Station at Myrup	Earthworks have started for the major buildings.	Director Asset Management
5.2.3	Manage transition to Myrup waste management facility	The Sustainability team have continued to meet with the Asset Management team relating to this project, this has enabled us to keep updated with how the project is progressing.	Manager Sustainability & Resource Recovery
5.2.4	Advance Esperance's Waste Revolution education platform to improve waste diversion rates and promote a circular waste economy	The Sustainability & Resource Recovery Educator promoted sustainable practices at the Edge of the Bay Event.	Manager Sustainability & Resource Recovery

Shire of Esperance

Council Plan Q2 2025/2026

Greater community readiness and resilience to cope with natural disasters and emergencies

Action Code	Action Name	Comments	Responsible Officer Position
6.1.1	Implement the Bush Fire Risk Management Plan including accessing funding opportunities within the State Government's Mitigation Activity Fund	<p>The Shire of Esperance was successful in its application for the Mitigation Activity Fund (MAF) Grant Program - 3 Year (2025-2028), securing funding for 151 treatments valued at \$1.1 million. Paperwork is currently being completed to commence the three-year program.</p> <p>The Bushfire Risk Mitigation Coordinator (BRMC) continues to review the Shire of Esperance Bushfire Risk Management Plan 2021-2026, update asset records, and revise associated risk assessments and treatments in the DFES Bushfire Risk Management System. BRMC continues to work towards implementing community engagement and consultation to inform updates to the plan's risk matrix, starting with brigades, external stakeholders and internal Shire teams.</p> <p>Emergency Services (ES) continues to support Rangers by processing firebreak variation applications and providing technical advice on the Shire of Esperance Hazard Reduction Notice 2025/2026.</p>	Bushfire Risk Mitigation Coordinator
6.1.2	Facilitate innovative initiatives and networks to help build drought resistance and resilience	Submitted an application for the Community Water Supply Program for Grass Patch to connect the tanks to the dam.	Director Asset Management
6.1.3	Advocate for more emergency services personnel in Esperance	LEMC meeting held late November in preparation for the end of year. Updated contact list for LEMC members.	Chief Executive Officer

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
6.1.4	Facilitate coastal safety measures in partnership with the Coastal Safety Working Group	The Coastal Safety Working Group was formally established through the November Ordinary Council Meeting, with the next meeting scheduled for late January. Engagement with working group members increased during December to support coordinated community messaging and responses to unsafe public activity, and shark detections or sightings. Consultation during this period focused on inter-agency coordination arrangements, the effectiveness of mobile repeater coverage, and emerging hazards, which will inform the January meeting agenda.	Manager Ranger & Emergency Services
6.1.5	Advocate for appropriate coastal safety infrastructure and resources	The Shire is actively engaging with the Coastal Safety Working Group to identify, monitor and prioritise coastal safety infrastructure and resourcing requirements, based on identified need, seasonal conditions, and consultation with relevant agencies.	Manager Ranger & Emergency Services

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU2.1.1	Waste Management	A new Waste Educator commenced with the Shire of Esperance - Waste Wise and responsible waste management messaging was researched in preparation for educating the community during 2026 and into the future.	Manager Sustainability & Resource Recovery
BAU2.1.2	Environmental Health	The Environmental Health Team continues to work hard to provide service delivery with prolonged limited resourcing. We continue to advertise for the vacant	Manager Development Services

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
		EHO position. Public Health Plan consultation has been underway and continues, with draft preparation to commence once consultation completed. The team have also been busy with service requests related to seasonal conditions and increased visitation to the area, and they commenced the seasonal recreational water monitoring and mosquito monitoring programs in November.	
BAU2.1.3	Emergency Services	<p>The Local Emergency Management Committee (LEMC) met in November, supporting continued coordination and information sharing across emergency management stakeholders.</p> <p>The handover of the Condingup Fire Shed has been completed, with the facility now occupied by the Condingup Bush Fire Brigade and St John Ambulance under agreed arrangements, strengthening local response capability.</p> <p>The Acting CESM commenced in October 2025, supporting coordination and engagement with Bush Fire Brigade members during incidents and maintaining continuity across emergency services functions.</p> <p>The Department of Fire and Emergency Services supported Public Information Officer training for Shire staff, enhancing internal capability to manage public information during incidents. A future exercise is planned to further strengthen incident management and information coordination arrangements.</p>	Manager Ranger & Emergency Services

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
		<p>In December, the Shire was advised its Mitigation Activity Fund Grant application was successful, supporting 151 bushfire mitigation treatment activities over a three-year period. Operational focus has continued on statutory firebreak inspections and the assessment of firebreak variation applications. Preliminary planning has also commenced for the 2026 review of the Shire's Bushfire Risk Management Plan, informed by data analysis within the Bushfire Risk Management System.</p>	

Shire of Esperance

Council Plan Q2 2025/2026

Place**Responsible planning and development**

Action Code	Action Name	Comments	Responsible Officer Position
7.1.1	Develop Flinders structure plan and report to Council	Progress being made. Survey work done awaiting report.	Director External Services
7.1.2	Advocate for provision of adequate, affordable utilities and communications infrastructure to support population and economic growth	Mobile repeater tower was installed at Salmon Beach to improve mobile phone coverage to the area for emergency management purposes.	Chief Executive Officer
7.1.3	Develop an Esperance Cemetery Master Plan	The development of an Esperance Cemetery Master Plan is continuing with the Cemetery Working Group. The master plan will then guide a landscaping and implementation plan. A consultant has been engaged to assist with the plan.	Manager Parks & Environment

Access to adequate, safe and affordable housing for everyone

Action Code	Action Name	Comments	Responsible Officer Position
8.1.1	Advocate for more social and low-income housing for vulnerable people (including seniors, people with disability and low-income earners)	Consultation has been happening with Development WA and their involvement in either assisting or releasing residential land in Sims St and also Development Area 3.	Chief Executive Officer
8.1.2	Advocate for a new lifestyle village for seniors	Briefing paper provided to Councillors that due to 'value for money' considerations for a development would no longer be pursued.	Chief Executive Officer

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
8.1.3	Facilitate for greater availability of housing to meet community needs (e.g. land and property owners to build apartments, villas, units, and mixed use developments) including engagement with State Government on housing management practices (e.g. GROH housing)	Submitted funding application to Regional Housing Support Fund to support the development of Flinders Stage 3 - 36 lot residential land subdivision. Continue to prepare application for the Workers Accommodation Project which will be submitted early Feb as they extended the closing date for applications.	Chief Executive Officer
8.1.4	Construct worker accommodation subject to external funding	Waiting on funding.	Director Asset Management

Attractive and welcoming places

Action Code	Action Name	Comments	Responsible Officer Position
9.1.1	Implement the CBD Concept Landscaping Design	The Parks and Reserves Team will look at having a focus on the CBD upgrades when the CBD is a little less busy following the Summer season. Bin surrounds will be installed shortly.	Manager Parks & Environment
9.2.1	Provide attractive and welcoming entrances into Esperance	Currently seeking quotes to manufacture the entry statements.	Director Asset Management
9.2.2	Facilitate more tree planting across the Shire	Planting programs have finished for the calendar year, focus now is on establishing trees and watering programs. Planting has been in public open space and road verges within the townsite.	Manager Parks & Environment
9.3.1	Implement Civic Centre improvements	Awaiting cost estimate for building works based on design. Awaiting Maxwood to send through proposal for seating replacements. Both items expected in Feb.	Director Asset Management

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
9.3.2	Implement the Playgrounds and Public Open Space Strategic Plan 2015-2025	The implementation of the Playgrounds and Public Open Space Strategic Plan 2015-2025 is continuing as per budget allocations. Works are underway on a playground upgrade and bike track development at Lalor Park.	Manager Parks & Environment
9.3.3	Prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035	The draft 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035 has been presented to Council. It will be released for public comment and feedback shortly once the school holidays have finished.	Manager Parks & Environment

Safe, affordable, accessible and sustainable transport systems

Action Code	Action Name	Comments	Responsible Officer Position
10.1.1	Implement the Esperance 2050 Cycling Strategy	Ongoing as per budget and schedule for footpath and trail upgrades.	Coordinator Drafting and Design
10.1.2	Construct sealed shoulders on roads to improve safety for cyclists and vehicles	As per budget, no projects currently underway.	Director Asset Management
10.1.3	Provide safety measures along The Esplanade and Fisheries Road to improve pedestrian crossings	Design complete, the required design Road Safety Audit will be undertaken in January 2026. Construction will commence after this.	Director Asset Management
10.2.1	Implement Road Safety Management Plan 2024-2030	As per actions.	Director Asset Management
10.2.2	Advocate for Main Roads to provide road upgrades and more passing lanes	Main Roads are about to start Shoulder Sealing the Coolgardie-Esperance Hwy from Norseman to Salmon Gums. Works are estimated to take 3 months.	Director Asset Management

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
10.2.3	Advocate with Main Roads WA to undertake a transport corridor upgrade plan for Harbour Road, including South Coast Hwy Intersection upgrade and Pink Lake Road Intersection Upgrade	Seeking an update from Main Roads WA where this is up to.	Director Asset Management
10.2.4	Implement the Shire of Esperance Road Construction and Maintenance Program	Construction slowed over December, with resheeting on Cascade Road underway. Maintenance was very busy keeping up with the harvest traffic.	Director Asset Management
10.3.1	Implement the Esperance Town Centre Parking, Traffic and Pedestrian Strategy	As per budget.	Director Asset Management
10.3.2	Pursue opportunities to secure land to link Dempster Street and RSL public car parks	No update.	Director Asset Management
10.3.4	Provide upgrade to Forrest Street road and streetscape	Stage 1 works commenced on Randell St. Western footpath of Randell St and on-street parking at front of Lingalonga bitumen works complete. To be continued in the new year.	Coordinator Drafting and Design
10.4.1	Implement the Esperance Airport Masterplan (including an upgrade to the main runway, replacement of the runway lighting system, and additional apron space)	Presentation of the business case and options analysis considered by Council. Direction provided on preferred option and the business case will be updated as per the Council's preference. Once finalised it will be sent to Department of Transport for review and further discussions on best approach with funding, timeframes etc.	Manager Economic Development
10.4.2	Design, Fund and Construct new Airport runway	Design complete, draft business case has been provided, working through this currently.	Director Asset Management

Shire of Esperance**Council Plan Q2 2025/2026****Business as Usual**

Action Code	Action Name	Comments	Responsible Officer Position
BAU3.1.1	Esperance Cemetery	Operations continuing. Are working with contractors as a backup for grave digging.	Director Asset Management
BAU3.1.2	Fleet Management and Fixed Plant	Workshop capacity is still stretched. The end of year has enabled the team to catch up on many outstanding items.	Director Asset Management
BAU3.1.3	Development	Vacant EHO position continues to be re-advertised and recruitment for a Planning Coordinator underway. Cadets continue with ongoing training and progressing in respective courses. All cadets and wider team are to be recognised for the work they have done in the last couple of months which have been very difficult due to limited resourcing and increased customer enquiries. Resourcing has also significantly impacted customer service, most notably with the absence of a Planning Coordinator. Without a qualified and experienced planner, a planning contractor has been engaged to undertake statutory planning assessments, which while necessary, does not reduce workload and impacts other service areas and referral processes. Resourcing challenges result in a reduction in service capacity, including slowing down application assessment timeframes. Service is triaged using a statutory and risk-based approach.	Manager Development Services
BAU3.1.4	Building Maintenance	New building maintenance officer started and has jumped into it. General maintenance continuing getting ready for the busy season.	Director Asset Management

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
BAU3.1.5	Asset Management	New asset technical officer has commenced. Working on a number of improvement projects.	Director Asset Management
BAU3.1.6	Managed Parks and Reserves	Parks and Reserves maintenance programs were delivered based on schedules, budgets and priorities. Parks and Reserves staff have worked coming into spring to manage and maintain the public open space, natural reserves and infrastructure. Turf renovation programs are underway in public open space, parks and ovals.	Manager Parks & Environment
BAU3.1.7	Roads, Drains and Footpaths	Programs continuing and are generally on track.	Director Asset Management
BAU3.1.8	Airport	Airport operations running well. Rex has been sold and business as usual.	Manager Economic Development
BAU3.1.9	Drafting and Surveying	Surveying and Drafting continues on all construction projects.	Coordinator Drafting and Design
BAU3.1.10	Land and Property	Planning contract services provided to the Shire of Ravensthorpe have been placed on hold until we recruit for replacement of Coordinator Planning Services. This arrangement to be reviewed once resourcing levels permit the recommencement of this service.	Manager Development Services
BAU3.1.11	Depot and Stores	Depot improvements continue and a general end of year cleanup undertaken.	Director Asset Management
BAU3.1.12	Transport Licensing	Licensing just had a successful audit from Transport with only minor notes given. A 4th terminal has been approved and is being installed allowing all licensing staff to have their own work areas.	Manager Financial Services

Shire of Esperance

Council Plan Q2 2025/2026

Prosperity**Access to quality education and lifelong learning opportunities**

Action Code	Action Name	Comments	Responsible Officer Position
11.1.1	Advocate for South Regional TAFE to develop and promote specialist courses in relevant areas	Nothing further to report this month.	Chief Executive Officer
11.1.2	Advocate for urgent upgrades and a rebuild of Esperance Senior High School	Nothing further to report this month.	Chief Executive Officer
11.1.3	Facilitate discussions with universities to explore options for a remote student services campus in Esperance	Will look to engage in the Federal Governments Remote University Hub when a further grant round opens.	Chief Executive Officer
11.1.4	Support reviews of the Goldfields Designated Area Migration Agreement to ensure it remains relevant to the community	No further updates.	Manager Economic Development

A prosperous and diverse economy

Action Code	Action Name	Comments	Responsible Officer Position
12.1.1	Provide an Economic Development Strategy for the Shire of Esperance	Implementation of actions ongoing.	Manager Economic Development
12.1.2	Support proponents in priority industry sectors to establish businesses and develop projects in Esperance	Renewables Bio have approached the Shire again with a revised project and focus. The business is still seeking to use the Shark Lake Industrial Land - Stage 2. A presentation to Council is being planned.	Manager Economic Development

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
12.1.3	Promote Esperance as a suitable centre for research and development, and pilot projects.	Support provided by Manager Economic Development to R & D and pilot project industries when appropriate.	Chief Executive Officer
12.1.4	Advocate for a shared work space facility in Esperance where start-ups, small businesses and visitors can be co-located to network and support one another	No further updates this month.	Manager Economic Development

A vibrant and welcoming tourism destination

Action Code	Action Name	Comments	Responsible Officer Position
13.1.1	Partner with Australia's Golden Outback to Implement the Esperance Tourism Strategy	Pedestrian Wayfinding Signage being produced and jetty timber supports being constructed by Esperance Men in Sheds. Marketing plan being implemented with a focus on promoting responsible and safe visitation in Esperance. Entry Signage design and locations being finalised and construction planned for mid 2026. Continued support being provided to potential hotel development through planning department.	Manager Economic Development
13.1.2	Provide more digital marketing and advertising opportunities to promote local experiences at Council facilities	This is being reviewed with the Council Plan actions.	Manager Marketing & Communications
13.2.1	Advocate for development of a 4 to 5 star accommodation offering.	Continuing to liaise and provide advice to a potential 4 star accommodation developer on their concept plans.	Chief Executive Officer

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
13.2.2	Implement the recommendations from the Esperance Accommodation Study	Funding application for Key Worker Housing Project being finalised. Application for Flinders Stage 4 has also been submitted. Esperance Hotel units are now complete with an additional 34x 1 & 2 bedroom units now available.	Manager Economic Development
13.2.3	Advocate for Traditional Owners to develop and promote cultural heritage tourism activities	H&H Architects are in discussions with ETNTAC on their involvement with James St. Discussions have been centred around cultural heritage monitoring, interpretative material and history with Stage 3 the museum and goods shed. Artwork, interpretive design and landscaping opportunities are also being discussed as part of the project.	Manager Economic Development
13.2.4	Advocate for the development and promotion of tourism experiences	New marketing plan is promoting local attractions. Heli Spirit have signed a further five-year lease to operate in Esperance. Officers are working with Beam Scooters to finalise new lease and improvement in the management and usage of the scooters around town.	Manager Economic Development
13.2.5	Implement wayfinding and interpretive tourism signage	Wayfinding Signage is currently getting proofed, timbers have been sent off to get milled and seeking quotes for the signs.	Director Asset Management

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU4.1.3	Town Centre Development	Working on a plan to undertake progressive updates to the CBD. Plan to install extra seating and bin surrounds in the coming months.	Director Asset Management

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
BAU4.1.4	Esperance Visitor Centre	<p>Continued to provide on the job training for existing and new staff.</p> <p>The Camping page on the Visitor Centre website has been revamped and a couple of other pages improved.</p> <p>The Visitor Centre Coordinator was in regular contact with two accommodation places to set them up for online bookings on our system. We welcomed new consignment items in the shop, and were in contact with the new Motel manager.</p> <p>Longer weekend hours started with the summer school holidays, opening 2 hours longer both Saturday and Sunday.</p> <p>We had our monthly catch up with other visitor centres in the Golden Outback including Ravensthorpe.</p>	Visitor Centre Coordinator

Shire of Esperance

Council Plan Q2 2025/2026

Performance**Community confidence and trust in Council**

Action Code	Action Name	Comments	Responsible Officer Position
14.1.1	Provide Integrated Planning and Reporting (IPR) framework documents and reviews	Further discussions held with Executive Management Team for the Council Plan following council and community workshops in November. Draft document provided to designer to begin the publication design. Further updates expected from EMT in January before the next workshops with Council in February.	Governance & Corporate Support Coordinator
14.1.2	Provide public reports on progress towards achievement of priority projects and outcomes	Provided monthly report to Council. Annual Report endorsed by Council and electors meeting set for February 2026.	Governance & Corporate Support Coordinator

Operational excellence and financial sustainability

Action Code	Action Name	Comments	Responsible Officer Position
15.1.1	Review the Long Term Financial Plan and informing plans per IPR framework	The LTFP FY 24/25 was completed and adopted by Council on the 26th of April 2025. Workshops with Councillors will commence in January 2026 to update the FY25/26 to FY34/35 LTFP.	Director Corporate and Community Services
15.1.2	Review and implement initiatives to improve internal business efficiencies and service delivery (such as more online services and digital forms)	Stage 2 of the P2P project has been put on hold due to a pre-requisite that wasn't identified during the scoping of the project. The IT and Finance Teams are working with the Vendor to work out the best way to progress. The Firebreak register is still on hold due to consultant availability.	Manager Information Services

Shire of Esperance

Council Plan Q2 2025/2026

A well informed and engaged community

Action Code	Action Name	Comments	Responsible Officer Position
16.1.1	Review the Communication and Engagement Strategy	With workload intensifying across several priority projects, progress on the Communication and Engagement Strategy review has naturally slowed this month. Despite the pace, the work remains firmly on our radar, and focus will shift back to the review to ensure a solid first draft is delivered by 31 January.	Manager Marketing & Communications
16.1.2	Provide regular forums and events to inform and engage the community about local issues and council decisions (such as pop-up booths at local community events).	Stall held at Edge of Bay event. Community engagement events were held to allow input into the new Council Plan.	Chief Executive Officer
16.1.3	Conduct a biennial community survey to assess community priorities and benchmark performance levels	Next survey due 2027.	Manager Marketing & Communications

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU5.1.1	Governance	Policy reviews begun. Committee reviews completed. Management Practice reviews still progressing. Parking, Bush Fire Brigades and Activities Local Laws were endorsed by Council in November. Local Government elections were held in October.	Governance & Corporate Support Coordinator
BAU5.1.2	Corporate Support	Third team member has commenced and is progressing through initial induction process to learn the role. Next batch of uniform	Governance & Corporate Support Coordinator

Shire of Esperance

Council Plan Q2 2025/2026

Action Code	Action Name	Comments	Responsible Officer Position
		orders have been processed. Document control project is continuing, with targeted project work to commence in the new year. Considerable resources continue to be required to manage Staff housing with 4 vacate processes, and 5 new arrangements entered into.	
BAU5.1.3	Finance Management	The team has completed several cleanup projects and continue to work with other areas to improve the availability and usefulness of information (for example fuel at the depot and invoicing for Home Care). The audit of the financial statements was completed with an unqualified opinion.	Manager Financial Services
BAU5.1.4	Project Management	Upskilling new team with further training planned for 2026. Templates to be reviewed once team is up to speed.	Director Asset Management
BAU5.1.5	Human Resources	Action in place for the HR Team to review entire scope of recruitment costs to monitor increases which also includes pre-employment medical expenses. Note. Recruitment Agencies may be utilised for hard to fill positions	Manager Human Resources
BAU5.1.6	Risk Management	Business continuity plan discussions were held on site in October, with the framework being presented to the Management Team in December. A business continuity exercise was held while Marsh were on site to present the new business continuity framework.	Chief Executive Officer
BAU5.1.7	Information Services	The revamp of the GIS Software interface is complete. Work will continue on any remaining bug fixes or improvements needed by staff. The new Business System Analyst is due to start early January. The Records Team is back up to full strength	Manager Information Services

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
BAU5.1.8	Tenders and Contracts	One tender released in the previous quarter.	Director Asset Management
BAU5.1.9	Media Relations	<p>The Shire's Media Team continued to play a central role in keeping the community informed and connected. Through news articles, media liaison, advertising, and the Shire Flyer, we ensured important updates reached residents across multiple channels. Despite a fast-paced quarter, our focus on clear, timely storytelling remained strong.</p> <hr/> <p>Latest News Highlights</p> <p>Across Q2, the Team produced and published 18 news articles, sharing updates that spanned community safety, major announcements, local events, and long-term planning. Each story contributed to a clearer picture of what's unfolding across the Shire.</p> <p>October</p> <ul style="list-style-type: none"> • Videos Celebrate the Heart of Esperance: Its Volunteers • Support at Home Replacing HCPs • Aged Care Reform • Community Alert: Suspected Poisoning of Pigeons at Taylor St Jetty • Adventure Awaits at the Shire Stalls - Join the Quest at the Esperance Show! • Council Election Results 2025 • Community Invited to Shape Public Health Future <p>November</p> <ul style="list-style-type: none"> • Special Council Meeting 	Manager Marketing & Communications

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
		<ul style="list-style-type: none"> Help Set the Direction for the Next 10 Years Beach Closure Alert - Salmon Beach From Sauna to Sea: A Nordic Twist for Esperance <p>December</p> <ul style="list-style-type: none"> Harvest & Vehicle Movement Ban Deck the Halls, Not the Landfill: Tips for a Joyful, Low-Waste Holiday Proposed Health Amendment Local Law Open for Comment NRM Funding for Community Stewardship Esperance Overflow Campground: Short-Term Stay, Not a Destination Shire Secures Federal Funding for Major Solar and Energy Efficiency Upgrades Improved Mobile Coverage Boosts Coastal Safety in Esperance <p>Together, these stories helped shape a strong, consistent conversation with the community during a milestone-heavy quarter.</p> <hr/> <p>Media Engagement Media interest remained high throughout Q2, reflecting strong public curiosity and the depth of activity across the organisation.</p> <ul style="list-style-type: none"> 32 media enquiries received, leading to 99 questions answered through coordinated responses, and 	

Shire of Esperance**Council Plan Q2 2025/2026**

Action Code	Action Name	Comments	Responsible Officer Position
		<ul style="list-style-type: none"> 15 interview requests covering topics such as illegal camping, power outages, community events, the Esperance fires memorial service, and REX Airlines. <p>Not every interview progressed, but the ongoing liaison between journalists, Shire staff, the Shire President, and volunteers ensured accurate and timely information reached the public. Our Media Hub Meeting continues to be well attended by regional, and occasionally metropolitan, reporters. Held the day after Ordinary and Special Council Meetings, it provides a valuable opportunity for direct conversations with the Shire President and CEO, strengthening understanding and transparency around key decisions.</p> <hr/> <p>Media Coverage Q2 saw 172 stories about the Shire published across print, radio, and online platforms. These stories collectively reached more than 3 million people, with an editorial media value of \$918,199, demonstrating both strong interest and significant impact in terms of public visibility.</p> <hr/> <p>Advertising Efforts Supporting teams right across the organisation, the Media Team produced 127 adverts this quarter, ranging from public notices to promotional pieces. These were published in state newspapers and across Shire digital channels, ensuring timely communication on everything from events to regulatory updates.</p>	



Annual Road Program Quarterly Report

Q2 2025/2026



Shire of Esperance

Road Program Quarterly Report Q2 2025/2026

Place**Business as Usual**

Action Code	Action Name
BAU3.1.7	Roads, Drains and Footpaths

Task

Task Name	Progress	Status
Castletown Quays Footpath realignment	75%	Ongoing
CONSTRUCTION - Lease Road Fuels Depot Access at Brazier Street and BP Entrance	25%	Ongoing
Construction Widening Salmon Gums West Road from Coolgardie-Esperance Hwy to Gimlet Road	25%	Ongoing
Develop a strategic road building materials plan for the Shire.	0%	Not Started
Fisheries Road Turning Lanes	35%	Ongoing
Harbour Road Footpath from Shelden Road to Norseman Road	5%	Ongoing
IMPROVEMENT - CBD Streetscape at Dempster Street and The Esplanade	10%	Ongoing
KERBING WORKS - Various Areas	60%	Ongoing
Limestone Resheet Circle Valley Road from Coolgardie-Esperance Hwy to Hobby Road	0%	Not Started

Shire of Esperance

Road Program Quarterly Report Q2 2025/2026

Task Name	Progress	Status
Limestone Resheet Norwood Road from Kendall Road to Cridge Road	0%	Not Started
Native Veg Clearing Offsets	20%	Ongoing
New Construction Bukenerup Road from Stearns Road to Patterson Road	20%	In Progress
Reseal Bimbadeen Close	0%	Not Started
Reseal Elysium Road	0%	Not Started
Reseal Grass Patch Road from Hwy to Bishops Road	0%	Not Started
Reseal Murray Road from Chartwell Lane to end of seal	0%	Not Started
Reseal Orana Drive	0%	Not Started
Reseal Petarli Place	0%	Not Started
Reseal Program	30%	Ongoing
Reseal Quarry Road	0%	Not Started
Reseal Tullaroon Close	0%	Not Started
Reseal Warden Road	0%	Not Started
RESEALS - BITUMEN - Various Urban Roads - Crack Sealing	0%	Not Started
Review Road Maintenance Program Effectiveness	60%	Ongoing
Road Reserve Land Acquisition	5%	Ongoing
Shoulder Sealing Fisheries Road Coolgardie-Esperance Hwy to Ridgelands Road	100%	Completed
Sump Pump Control	35%	Ongoing

Shire of Esperance**Road Program Quarterly Report Q2 2025/2026**

Task Name	Progress	Status
Town Improvements Various Bin Surrounds CBD	75%	Ongoing
Various Culverts	20%	Ongoing
Various Patching of Gravel Roads	80%	Ongoing
Various Road Grids	10%	Ongoing
Various Road Signage	60%	Ongoing
Various Survey Design & GIS	15%	Ongoing

Register - Delegations Discharge - Corporate Resources					Instrument of Delegation Number - D14/15798	
Delegated Authority	Date Exercised	Details	How Authority was exercised or duty discharged	Amount	Person/groups, not part of Council and Committees, directly affected	Authorised Person
1.2 - Agreement to payment of rates & charges	4/11/2025	Payment plan to pay rates by 19/06/2026	Payment arrangement	\$ 1,901.50	A/16691	Roz Hamilton
1.2 - Agreement to payment of rates & charges	6/11/2025	Payment plan to pay rates by 19/06/2026	Payment arrangement	\$ 1,317.18	A/23861	Roz Hamilton
1.2 - Agreement to payment of rates & charges	6/11/2025	Payment plan to pay rates by 26/06/2026	Payment arrangement	\$ 3,113.42	A/120113	Roz Hamilton
1.16 Power to write off debts	31/10/2025	Debtor-write off - Non payment	Wrote off Debt	\$ 2,254.42	6609-30	Council
1.2 - Agreement to payment of rates & charges	10/11/2025	Payment plan to pay rates by 08/06/2026	Payment arrangement	\$ 2,363.58	A/73387	Roz Hamilton
1.2 - Agreement to payment of rates & charges	10/11/2025	Payment plan to pay rates by 19/06/2025	Payment arrangement	\$ 3,369.36	A/4911	Roz Hamilton
1.2 - Agreement to payment of rates & charges	10/11/2025	Payment plan to pay rates by 19/06/2025	Payment arrangement	\$ 3,473.16	A/79533	Roz Hamilton
1.2 - Agreement to payment of rates & charges	12/11/2025	Payment plan to pay rates by 19/06/2025	Payment arrangement	\$ 7,434.22	A/37143	Tamsen Kirby
1.2 - Agreement to payment of rates & charges	12/11/2025	Payment plan to pay rates by 06/03/2026	Payment arrangement	\$ 2,020.95	A/9548	Felicity Baxter
1.2 - Agreement to payment of rates & charges	13/11/2025	Payment plan to pay rates by 13/06/2026	Payment arrangement	\$ 2,256.13	A/56150	Roz Hamilton
1.2 - Agreement to payment of rates & charges	13/11/2025	Payment plan to pay rates by 13/06/2026	Payment arrangement	\$ 2,941.13	A/81919	Roz Hamilton
1.2 - Agreement to payment of rates & charges	13/11/2025	Payment plan to pay rates by 13/06/2026	Payment arrangement	\$ 2,260.82	A/120758	Roz Hamilton
1.2 - Agreement to payment of rates & charges	13/11/2025	Payment plan to pay rates by 13/06/2026	Payment arrangement	\$ 2,260.82	A/120766	Roz Hamilton
1.2 - Agreement to payment of rates & charges	13/11/2025	Payment plan to pay rates by 13/06/2026	Payment arrangement	\$ 2,260.82	A/120774	Roz Hamilton
1.2 - Agreement to payment of rates & charges	15/11/2025	Payment plan to pay rates by 26/06/2026	Payment arrangement	\$ 2,048.55	A/34668	Roz Hamilton
1.2 - Agreement to payment of rates & charges	19/11/2025	Payment plan to pay rates by 30/06/2026	Payment arrangement	\$ 4,758.07	A/37143	Roz Hamilton
1.2 - Agreement to payment of rates & charges	25/11/2025	Payment plan to pay rates by 14/06/2026	Payment arrangement	\$ 2,044.25	A/36129	Roz Hamilton
1.2 - Agreement to payment of rates & charges	1/12/2025	Payment plan to pay rates by 29/03/2026	Payment arrangement	\$ 28,663.39	A/23671	Roz Hamilton
1.2 - Agreement to payment of rates & charges	1/12/2025	Payment plan to pay rates by 24/06/2026	Payment arrangement	\$ 4,313.59	A/21345	Roz Hamilton
1.2 - Agreement to payment of rates & charges	1/12/2025	Payment plan to pay rates by 17/06/2026	Payment arrangement	\$ 3,393.25	A/22384	Roz Hamilton
1.2 - Agreement to payment of rates & charges	1/12/2025	Payment plan to pay rates by 17/06/2026	Payment arrangement	\$ 2,447.91	A/23176	Roz Hamilton
1.2 - Agreement to payment of rates & charges	5/12/2025	Payment plan to pay rates by 10/06/2026	Payment arrangement	\$ 2,440.44	A/20420	Roz Hamilton
1.2 - Agreement to payment of rates & charges	8/12/2025	Payment plan to pay rates by 24/06/2026	Payment arrangement	\$ 1,754.22	A/119818	Roz Hamilton
1.2 - Agreement to payment of rates & charges	16/12/2025	Payment plan to pay rates by 19/06/2026	Payment arrangement	\$ 3,093.20	A/105841	Roz Hamilton
1.2 - Agreement to payment of rates & charges	18/12/2025	Payment plan to pay rates by 19/06/2026	Payment arrangement	\$ 3,101.09	A/85050	Roz Hamilton
1.2 - Agreement to payment of rates & charges	22/12/2025	Payment plan to pay rates by 18/06/2026	Payment arrangement	\$ 2,464.74	A/39404	Roz Hamilton

13. REPORTS OF COMMITTEES

Nil

14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE

Nil

16. URGENT BUSINESS APPROVED BY DECISION

Nil

17. PUBLIC QUESTION TIME

Nil Questions

18. MATTERS BEHIND CLOSED DOORS

Officer's Comment:

It is recommended that the meeting is behind closed doors for the following items, in accordance with section 5.23(2) of the Local Government Act 1995.

Moving behind closed doors

Moved: Cr Obourne
Seconded: Cr de Haas

O0126-023

That the meeting proceed behind closed doors in accordance with section 5.23(2) of the Local Government Act 1995, to consider the following items, which are considered confidential for the reasons indicated.

17.1 0663-25 D&C Myrup WTS Workshop & Storage Sheds

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).

17.2 Lease Surrender Request - Portion Lot 100 Dempster Street

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government (Section 5.23(2)(e)(iii)).

CARRIED
F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

17.1 0663-25 D&C Myrup WTS Workshop & Storage Sheds

Moved: Cr Harp
Seconded: Cr de Haas

O0126-024

That Council awards Request for Tender 0663-25 Design & Construct Myrup Waste Transfer Station Workshop & Storage Sheds to Drake-Brockman Building & Construction Pty Ltd as per the lump sum price.

CARRIED
F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

17.2 Lease Surrender Request - Portion Lot 100 Dempster Street

Moved: Cr Obourne
Seconded: Cr Starcevich

O0126-025

That Council;

1. Surrender the lease with Lana Marshall for portion of Lot 100 Dempster Street, Old Doctor's Surgery in the Museum Village, subject to;
 - a. Rent continuing to be paid until a new tenancy commences;
 - b. Lease surrender fee of \$250 inc GST being paid;
 - c. All outstanding invoices being paid; and
 - d. Any improvements made to the premises being remediated to a satisfactory condition at the Lessee's cost.
2. Advertise the premises for expressions of interest.

CARRIED
F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

Coming from behind closed doors

Moved: Cr Graham
Seconded: Cr Starcevich

O0126-026

That the meeting come from behind closed doors.

CARRIED
F7 - A0

*For: Cr McWilliam, Cr Graham, Cr Harp, Cr Starcevich, Cr de Haas,
Cr Obourne, Pres Chambers*

The Shire President read aloud the above Resolutions.

19. CLOSURE

The President declared the meeting closed at 4:33pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____