



**13 AUGUST 2026**

## **Shire of Esperance**

### **NOTICE OF MEETING AND AGENDA**

**An Agenda Briefing Session of the Shire of Esperance will be held at Council Chambers on 18 August 2026 commencing at 1pm to brief Council on the matters set out in the attached agenda.**

**An Ordinary Council meeting of the Shire of Esperance will be held at Council Chambers on 25 August 2026 commencing at 4:00 PM to consider the matters set out in the attached agenda.**

S Burge

**Chief Executive Officer**

### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

### **ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

### **ATTACHMENTS**

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

### **RECORDINGS**

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

## Disclosure of Interest

☐ Agenda Briefing      ☐ Ordinary Council Meeting      ☐ Special Meeting

### Details

Name of Person Declaring an Interest

Position

Date of Meeting

This form is provided to enable elected members and officers to disclose an interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

### Interest Disclosed

Item Number

Item Title

Nature of Interest

Type of Interest:    ☐ Financial    ☐ Proximity    ☐ Impartiality    ☐ Behavioural Breach

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Type of Interest:    ☐ Financial    ☐ Proximity    ☐ Impartiality    ☐ Behavioural Breach

### Declaration

I understand that the above information will be recorded in the minutes of the meeting and recorded by the Chief Executive Officer in an appropriate register.

Signature

Date

# Disclosure of Interest

## Notes for Your Guidance



### Financial Interest (Section. 5.60A. Local Government Act 1995)

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

- a. in a written notice given to the Chief Executive Officer before the Meeting; or
- b. at the Meeting immediately before the matter is discussed.

A member, who makes a disclosure under section 5.65 must not:

- a. preside at the part of the meeting relating to the matter; or
- b. participate in, or be present during, any discussion or decision making procedure relative to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Sections 5.68 or 5.69 of the *Local Government Act 1995*.

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter.

1. A Financial Interest, pursuant to s. 5.60A or 5.61 of the *Local Government Act 1995*, requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious etc, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it must be given when the matter arises in the Agenda, and immediately before the matter is discussed. Under s. 5.65 of the *Local Government Act 1995* failure to notify carries a penalty of imprisonment for 24 months and a fine of \$24 000.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:



- 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the *Local Government Act 1995*; or
- 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act 1955*, with or without conditions.

### Proximity Interest (*Section. 5.60B Local Government Act 1995*)

1. For the purposes of this subdivision, a person has a proximity interest in a matter if the matter concerns;
  - a. a proposed change to a planning scheme affecting land that adjoins the person's land; or
  - b. a proposed change to the zoning or use of land that adjoins the person's land; or
  - c. a proposed development (as defined in s 5.63(5) *Local Government Act 1995*) of land that adjoins the person's land.
2. In this section, land (the proposal land) adjoins a person's land if;
  - a. the proposal land, not being a thoroughfare, has a common boundary with the person's land; or
  - b. the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
  - c. The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
3. In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

### Impartiality Interest

An interest, pursuant to *Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021*,

- a. That could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
- b. Arising from kinship, friendship or membership of an association.

It does not include an interest as referred to in s. 5.60 *Local Government Act 1995*.

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the meeting continues as if no interest existed.

### **Behavioural Breach Interest** (*Section 5.105(4) Local Government Act 1995*)

Neither the complainant nor the respondent may –

- a. Preside at any part of a council meeting or committee meeting relating to the complaint; or
- b. Participate in, or be present during, any discussions or decision-making procedure of a council or committee relating to the complaint.

Penalty for this subsection: imprisonment for 12 months and a fine of \$12,000

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## SHIRE OF ESPERANCE

### AGENDA

#### ORDINARY COUNCIL MEETING TO BE HELD IN COUNCIL CHAMBERS ON 25 AUGUST 2026 COMMENCING AT 4:00 PM

#### **1. OFFICIAL OPENING**

*The Shire of Esperance acknowledges the Kepa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today*

#### **.2. ATTENDANCE**

##### **Members**

|                  |                  |            |
|------------------|------------------|------------|
| Pres. R Chambers | President        |            |
| Cr J Obourne     | Deputy President | Town Ward  |
| Cr G Johnston    |                  | Town Ward  |
| Cr L de Haas     |                  | Town Ward  |
| Cr W Graham      |                  | Rural Ward |
| Cr S Starceovich |                  | Rural Ward |
| Cr G Harp        |                  | Town Ward  |
| Cr C Davies      |                  | Town Ward  |

##### **Shire Officers**

|               |                                         |
|---------------|-----------------------------------------|
| Mr S Burge    | Chief Executive Officer                 |
| Mr M Walker   | Director Asset Management               |
| Mr R Greive   | Director External Services              |
| Mrs F Baxter  | Director Corporate & Community Services |
| Miss E Godwin | Administration Assistant                |

##### **Members of the Public & Press**

#### **3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE**

Cr G McWilliam (Leave of Absence 29 July 2026 - 13 October 2026)

#### **4. APPLICATIONS FOR LEAVE OF ABSENCE**

#### **5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

**6. DECLARATION OF MEMBERS INTERESTS**

**6.1 Declarations of Financial Interests – Local Government Act Section 5.60a**

**6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b**

**6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c**

**6.4 Declarations of Behavioural Breach Interests – Local Government Act Section 5.105(4)**

**7. PUBLIC QUESTION TIME**

**8. PUBLIC ADDRESSES / DEPUTATIONS**

**9. PETITIONS**

Nil

**10. CONFIRMATION OF MINUTES**

**That the Minutes of the Ordinary Council Meeting of the 28 July 2026, and the Special Council Meeting of the 4 August 2026 be confirmed as true and correct records.**

**Voting Requirement**

Simple Majority

# **11. DELEGATES' REPORTS WITHOUT DISCUSSION**

| From October 2025 to September 2027           |                               |                                |                              |                             |
|-----------------------------------------------|-------------------------------|--------------------------------|------------------------------|-----------------------------|
|                                               | Agenda Briefing Sessions (10) | Ordinary Council Meetings (10) | Special Council Meetings (4) | Annual Electors Meeting (1) |
| Ron Chambers<br>Shire President               | 9                             | 8                              | 3                            | 1                           |
| Cr Jennifer Obourne<br>Deputy Shire President | 9                             | 10                             | 3                            | 1                           |
| Cr Gerry Harp                                 | 10                            | 10                             | 4                            | 1                           |
| Cr Connor Davies                              | 7                             | 8                              | 2                            | 1                           |
| Cr Garry McWilliam                            | 6                             | 8                              | 2                            | 0                           |
| Cr Leonie de Haas                             | 10                            | 10                             | 4                            | 1                           |
| Cr Wes Graham                                 | 8                             | 10                             | 4                            | 1                           |
| Cr Sam Starceovich                            | 9                             | 10                             | 4                            | 1                           |
| Cr Gemma Johnston                             | 1                             | 4                              | 2                            | 0                           |

## **12. MATTERS REQUIRING A DETERMINATION OF COUNCIL**

### **12.1 EXTERNAL SERVICES**

#### **Item: 12.1.1**

#### **Proposed Disposal of Portion of Crown Reserve 48015 to Owner of Lot 711 Effie Turner Drive, CHADWICK**

|                     |                          |                                |
|---------------------|--------------------------|--------------------------------|
| <b>Author/s</b>     | Noel Myers               | Coordinating Planning Services |
| <b>Authoriser/s</b> | Zoe Sheffield-van Mierlo | Manager Development Services   |
|                     | Roy Greive               | Director External Services     |

**File Ref: D26/24403**

#### **Applicant**

Department of Planning Lands and Heritage on behalf of J and L Randall.

#### **Location/Address**



Source: Shire Esperance ArcGIS

#### **Executive Summary**

To consider a request from the owner of Lot 711 Effie Turner Drive, Chadwick to acquire a small portion of adjoining land forming part of Crown Reserve 48015 and determine whether the land is surplus to the Shire's requirements and whether the Shire should relinquish its interest in that portion of the Reserve.

#### **Recommendation in Brief**



That Council:

1. Determines that the approximately 36.65m<sup>2</sup> triangular portion of Crown Reserve 48015 adjoining Lot 711 Effie Turner Drive, Chadwick is surplus to the Shire's requirements;
2. Supports the disposal of the subject land to the owner of Lot 711 Ellie Drive, subject to the approval of the Department of Planning, Lands and Heritage;
3. Agrees to relinquish the Shire of Esperance's interest under its Management Order over the subject portion of Reserve 48015 to facilitate its disposal;
4. Authorises the Chief Executive Officer and Shire President to execute any documentation necessary to give effect to this resolution, and
5. That the proponent be responsible for all costs associated with the proposed action to effect the transfer of the land.

**Background**

The owner of Lot 711 Ellie Drive has requested to acquire a triangular portion of land comprising approximately 36.65m<sup>2</sup> from adjoining Crown Reserve 48015.

The subject land forms part of Crown Reserve 48015, over which the Shire holds a Management Order. The Reserve is vested for the purpose of Public Open Space, with the additional reserve purposes of Club Premises and Community Purposes (AR6).

The proposal would result in the identified land parcel being incorporated into Lot 711 Ellie Drive.

**Officer's Comment**

Reserve Function

The portion of land subject to the request is irregularly shaped and comprises a total area of only 36.65m<sup>2</sup>.

Administration's assessment indicates that the parcel:

- Does not serve any meaningful public open space function;
- Does not perform any drainage function;
- Is not required for access purposes;
- Is not capable of independent development due to its size and configuration; and
- Is not required to support the existing or approved activities undertaken on the Reserve.

Given its location north of the drainage channel and its isolated configuration, the land does not contribute to the operational function of either the drainage infrastructure or the broader reserve.

Impact on Existing Reserve Uses

The disposal of the subject land would not affect the current use of Reserve 48015 for public open space, club premises or community purposes. Furthermore, the proposal would not impact upon the existing lease area occupied by the Esperance Men's Shed or prejudice the ongoing operation of that facility.

Planning Considerations

The proposal effectively seeks to regularise a small remnant portion of reserve land that has limited utility in its current form.

The incorporation of the land into Lot 711 Ellie Drive would provide a practical and logical boundary alignment while having no discernible adverse impact on:

- Public access;
- Recreation opportunities;

- Community facilities;
- Drainage infrastructure; or
- Future reserve management.

Administration therefore considers the land to be surplus to the current and foreseeable needs of the Reserve.

### **Consultation**

Consultation with Asset Services – no objection to the action proposed.

### **Financial Implications**

There are no financial implications for the Shire arising from this decision. All costs associated with the action to excise the subject land from the Reserve and its amalgamation into Lot 711 would be for the care and responsibility of the beneficiary.

### **Asset Management Implications**

The parcel of land to be transferred is not developed with any Shire infrastructure and requires no remedial action to the balance of the Reserve.

### **Statutory Implications**

The proposal involves transferring a 36m<sup>2</sup> portion of reserve land to the adjoining freehold lot, which is zoned General Industry. If approved, a small part of Lot 711 would remain zoned Public Open Space.

The affected area is small and is not expected to limit or prevent future development of Lot 711. Given the minor nature of the zoning anomaly, it is considered reasonable for the matter to be addressed as part of a future scheme amendment or review.

An alternative approach would be to withhold support for the transfer until a scheme amendment is completed. However, this is considered unnecessary given the limited impact of the anomaly and would not align with Council's broader objective of supporting appropriate development opportunities as they arise.

Accordingly, the minor zoning anomaly is not considered sufficient reason to oppose the proposed transfer and amalgamation.

### **Policy Implications**

Nil

### **Strategic Implications**

Council Plan 2022 – 2032

*Place - Outcome 6. Responsible Urban Design and Housing Diversity*

Objective 6.1. Enable access to land and development opportunities to meet local needs

### **Environmental Considerations**

Nil

### **Attachments**

- A. Tenure Map
- B. Plan - Land to be Amalgamated

### **Officer's Recommendation**

**That Council**

- 1. Determines that the approximately 36.65m<sup>2</sup> triangular portion of Crown Reserve 48015 adjoining Lot 711 Effie Turner Drive, Chadwick is surplus to the Shire's requirements;**
- 2. Supports the disposal of the subject land to the owner of Lot 711 Effie Turner Drive, Chadwick, subject to the approval of the Department of Planning, Lands and Heritage;**
- 3. Agrees to relinquish the Shire of Esperance's interest under its Management Order over the subject portion of Reserve 48015 to facilitate its disposal;**
- 4. Authorises the Chief Executive Officer and Shire President to execute any documentation necessary to give effect to this resolution, and**
- 5. That the proponent be responsible for all and any costs associated with the proposed action to effect the transfer of the land.**

**Voting Requirement**

Simple Majority







**12.2 ASSET MANAGEMENT**

Nil

## **12.3 CORPORATE & COMMUNITY SERVICES**

### **Item: 12.3.1**

#### **Policy Review - Human Resources**

|                     |                             |                                                                       |
|---------------------|-----------------------------|-----------------------------------------------------------------------|
| <b>Author/s</b>     | Sarah Walsh<br>Sandra Black | Coordinator Governance & Corporate Support<br>Manager Human Resources |
| <b>Authorisor/s</b> | Felicity Baxter             | Director Corporate & Community Services                               |

**File Ref: D25/34704**

#### **Applicant**

Internal

#### **Location/Address**

N/A

#### **Executive Summary**

For Council to review the section of the Policy Manual that relates to Human Resources sources.

#### **Recommendation in Brief**

That Council endorse the Human Resources policies inclusive of amendments, inclusions and deletions as reviewed.

#### **Background**

A review of Council Policies is recommended to take place every two years, in line with Council elections to ensure that the Policies are in keeping with community expectations, relevance and current requirements.

#### **Officer's Comment**

During the review process, it became evident that a comprehensive assessment of the Human Resources policies was required. Based on advice provided by WALGA, Council policies should be governance-focused in nature, with administrative and operational matters addressed through management practices implemented by the CEO. As a result of the review, 10 Human Resources policies are now presented to Council for endorsement, and 5 policies are recommended to be rescinded.

It should also be noted that several policies contained provisions already addressed within the Shire of Esperance Industrial Agreement 2025 and the Local Government (Long Service Leave) Regulations. As these matters are governed by existing industrial and legislative instruments, their inclusion within Council policy was considered unnecessary.

The following is a summary of recommended changes to the Human Resources policies. Please refer to Attachment A for policy details.

| Policy Name                                                                      | New Ref No. | Recommended Amendment                                                                                                                                                                                     |
|----------------------------------------------------------------------------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Motor Vehicles                                                                   | POL 0001    | Clarification for private use clauses, included definition of Authorised Officer and 26 <sup>th</sup> parallel. Detail regarding vehicle use removed and included in newly developed Management Practice. |
| Staff Entitlements                                                               | POL 0002    | Many sections removed due to information included in other documents such as Industrial Agreement, legislation etc. Management Practices developed for details to be included.                            |
| Staff Annual and Long Service Leave Management                                   | POL 0003    | Rescind – information is included in the Industrial Agreement and newly developed Management Practice.                                                                                                    |
| Recognition of Long-Term Service                                                 | POL 0004    | Rescind – information included into POL 002                                                                                                                                                               |
| Equal Opportunity, Harassment & Bullying                                         | POL 0005    | Renamed to discrimination, harassment and bullying and updated utilising WALGA template                                                                                                                   |
| Emergency Volunteer and Reserve Services Leave                                   | POL 0006    | Rescind – information is included in the Industrial Agreement and newly developed Management Practice.                                                                                                    |
| Jury Duty                                                                        | POL 0007    | Rescind – information is included in the Industrial Agreement and newly developed Management Practice.                                                                                                    |
| Workplace Health & Safety                                                        | POL 0008    | Reference to wording in Council Plan and added definition of psychosocial risk.                                                                                                                           |
| Termination of Employment                                                        | POL 0009    | Update Council references to Local Government in accordance with <i>Local Government Act 1995</i> . Discipline/dismissal information to be removed and included in new Management Practice.               |
| Gratuity Payment and Farewell Gifts to Employees                                 | POL 0010    | Rescind – information included into POL 002                                                                                                                                                               |
| Workplace Drug and Alcohol Use                                                   | POL 0011    | Addition of definitions as per WALGA drug and alcohol policy template.                                                                                                                                    |
| CEO Performance Review                                                           | POL 0012    | Update wording to require performance review process to be agreed to in writing between Council and the CEO.                                                                                              |
| Volunteer Management                                                             | POL 0013    | Update reference to Council Plan.                                                                                                                                                                         |
| Temporary Employment or Appointment of CEO<br><b>*requires absolute majority</b> | POL 0014    | Change of title to Appointment of Acting or Temporary CEO.                                                                                                                                                |
| Risk Management                                                                  | POL 0015    | No change                                                                                                                                                                                                 |

### Consultation

Manager Human Resources

WHS Team

Director Corporate & Community Services



**Financial Implications**

Nil

**Asset Management Implications**

Nil

**Statutory Implications**

*Local Government Act 1995 s.2.7(2)(b) Determine the Local Government's policies*

**Policy Implications**

Nil

**Strategic Implications**

Council Plan 2022 – 2032

*Performance - Outcome 10. Effective Governance and Partnerships*

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

**Environmental Considerations**

Nil

**Attachments**

- A. Reviewed HR Policies - *Under Separate Cover*

**Officer's Recommendation**

**That Council endorse the Human Resources policies inclusive of amendments, inclusions and deletions as reviewed.**

**Voting Requirement**

**Absolute Majority**

**Item: 12.3.2**

**Adoption of Activities in Thoroughfares and Public Places and Trading  
Amendment Local Law**

|                     |                                            |                                                                            |
|---------------------|--------------------------------------------|----------------------------------------------------------------------------|
| <b>Author/s</b>     | Sarah Walsh<br>Zoe Sheffield-van<br>Mierlo | Coordinator Governance & Corporate Support<br>Manager Development Services |
| <b>Authoriser/s</b> | Roy Greive                                 | Director External Services                                                 |

**File Ref: D26/23783**

**Applicant**

Internal

**Location/Address**

N/A

**Executive Summary**

For Council to consider making the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026.

**Recommendation in Brief**

That Council make the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026.

**Background**

The Activities in Thoroughfares and Public Places and Trading Local Law 2025 was adopted by Council in December 2025 and gazetted on 5 January 2026.

In May 2026, feedback from the Joint Standing Committee on Delegated Legislation was put to Council, which required minor amendments to the Activities in Thoroughfares and Public Places and Trading Local Law 2025.

**Officer's Comment**

Advertising for submissions on the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026 was undertaken between 27 May 2026 to 20 July 2026. No submissions were received during this time.

The Department of Local Government advised that they have no concerns or issues regarding the proposed amendment.

The Purpose of the Amendment Local Law is to amend the Activities in Thoroughfares & Public Places & Trading Local Law 2025.

The Effect of the Amendment Local Law is to amend Clause 6.1 and Schedule 1 of the Activities in Thoroughfares & Public Places & Trading Local Law 2025.

**Consultation**

Manager Development Services

### **Financial Implications**

The financial implications arising from this report are advertising and gazettal costs.

### **Asset Management Implications**

Nil

### **Statutory Implications**

*Local Government Act 1995* – s.3.12 Procedure for making local laws

### **Policy Implications**

Nil

### **Strategic Implications**

Council Plan 2022 – 2032

*Performance - Outcome 10. Effective Governance and Partnerships*

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

### **Environmental Considerations**

Nil

### **Attachments**

- A<sub>1</sub>. Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026

### **Officer's Recommendation**

That Council make the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026, as per Attachment A, in accordance with section 3.12(4) of the *Local Government Act 1995*, subject to the Chief Executive Officer –

1. Publishing the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026 in the Government Gazette in accordance with section 3.12(5) of the *Local Government Act 1995*;
2. Following gazettal, providing local public notice of the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026 in accordance with section 3.12(6) of the *Local Government Act 1995*; and
3. Following local public notice, providing an Explanatory Memorandum, signed by the Shire President and Chief Executive Office, and a copy of the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026 to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation in accordance with section 3.12(7) of the *Local Government Act 1995*.

**Voting Requirement**

**Absolute Majority**

**Local Government Act 1995**

**Shire of Esperance**

**ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING  
AMENDMENT LOCAL LAW 2026**

Under the powers conferred on it by the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Esperance resolved on [Date] to make the following local law.

**PART 1 PRELIMINARY**

**1.1 Short title**

This local law may be cited as the *Shire of Esperance Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026*.

**1.2 Commencement**

This local law comes into operation 14 days after the day on which it is published in the *Government Gazette*.

**1.3 Principal Local Law**

This local law amends the *Shire of Esperance Activities in Thoroughfares and Public Places and Trading Local Law 2025* as published in the *Government Gazette* on 5 January 2026.

**PART 2 AMENDMENTS**

**2.1 Clause 6.1 Definitions amended**

In clause 6.1 delete the definition for Competition Principles Agreement and replace it with the following:

***Competition Principles Agreement*** means the *Competition Principles Agreement executed by the Treasurers of each State and Territory of the Commonwealth of Australia on 29 November 2024*.

**2.2 Schedule 1 Prescribed Offences amended**

In Schedule 1 –

- (a) Delete the reference to 5.9(a) and replace it with 5.9;
- (b) Delete the reference to clause 6.20(1) and replace it with clause 6.21(1)
- (c) Delete the reference to clause 6.20(2) and replace it with clause 6.21(2)

Dated \_\_\_\_\_ day of \_\_\_\_\_.

The Common Seal of the Shire of Esperance was hereunto affixed by the authority  
of a resolution of the Council in the presence of -

\_\_\_\_\_  
Ronald Chambers

**SHIRE PRESIDENT**

\_\_\_\_\_  
Shane Burge

**CHIEF EXECUTIVE OFFICER**

**Item: 12.3.3**

**Payment of Accounts Listing - August 2026**

|                     |                                  |                                                    |
|---------------------|----------------------------------|----------------------------------------------------|
| <b>Author/s</b>     | Sarah Bridge<br>Roselyn Hamilton | Corporate Accountant<br>Manager Financial Services |
| <b>Authorisor/s</b> | Felicity Baxter                  | Director Corporate & Community Services            |

**File Ref: D26/23982**

**Executive Summary**

To present the list of accounts paid by the Chief Executive Officer under delegated authority and the list of payments made by authorised employees using credit cards and other purchasing cards for the month 1 – 31 July 2026.

**Background**

The *Local Government Financial Management Regulations (1996)* recommends that the payments listing (*Reg 13*) and the list of payments made by authorised employees using credit cards or other purchasing cards (*Reg 13A*) be presented to Council.

**Consultation**

Moore Australia – Chartered Accountants, Auditors and Business Advisors

**Financial Implications**

Nil

**Asset Management Implications**

Nil

**Statutory Implications**

Local Government Financial Management Regulations (1996)

**Policy Implications**

Nil

**Strategic Implications**

Council Plan 2022 – 2032

*Performance - Outcome 10. Effective Governance and Partnerships*

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

**Attachments**

- A<sup>1</sup>. Payment of Accounts Listing July 2026
- B<sup>1</sup>. Transaction Card Report July 2026

**Officer's Recommendation**

**That Council:**

1. **Receive the list of accounts paid for the period 1 – 31 July 2026 as listed in the attachment.**
2. **Receive the list of accounts paid using credit cards and other purchasing cards for the period 1 – 31 July 2026 as listed in the attachment.**

**Voting Requirement**

Simple Majority

**SHIRE OF ESPERANCE**  
**THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID**  
**FOR THE PERIOD ENDING 31 JULY 2026**

**MUNICIPAL FUND**

***Cheques***

|                  |            |        |
|------------------|------------|--------|
| ACTUAL PAYMENTS: | Cheques: - | \$0.00 |
|------------------|------------|--------|

***EFT***

|                  |                                 |                |
|------------------|---------------------------------|----------------|
| ACTUAL PAYMENTS: | Transaction No's: E4930 - E4940 | \$4,453,260.68 |
|------------------|---------------------------------|----------------|

***Credit Cards***

|                  |                                          |             |
|------------------|------------------------------------------|-------------|
| ACTUAL PAYMENTS: | Transactions: 26/06/2026 -<br>24/07/2026 | \$24,659.50 |
|------------------|------------------------------------------|-------------|

Paid under the delegated authority to the CEO

|                         |                       |
|-------------------------|-----------------------|
| <b>MUNICIPAL TOTAL:</b> | <b>\$4,477,920.18</b> |
|-------------------------|-----------------------|

***Estimated % local payments (including credit cards)***

|                       |               |
|-----------------------|---------------|
| <b>\$2,101,487.94</b> | <b>46.93%</b> |
|-----------------------|---------------|

**TRUST FUND**

***Cheques***

|                  |             |        |
|------------------|-------------|--------|
| ACTUAL PAYMENTS: | Cheques : - | \$0.00 |
|------------------|-------------|--------|

***EFT***

|                  |                     |        |
|------------------|---------------------|--------|
| ACTUAL PAYMENTS: | Transaction No's: - | \$0.00 |
|------------------|---------------------|--------|

|                     |               |
|---------------------|---------------|
| <b>TRUST TOTAL:</b> | <b>\$0.00</b> |
|---------------------|---------------|

|               |                       |
|---------------|-----------------------|
| <b>TOTAL:</b> | <b>\$4,477,920.18</b> |
|---------------|-----------------------|



### Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 August 2026 for confirmation in respect to accounts already paid.

#### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                      | Description                                | Amount        |
|------------------------|------------|----------|--------------------------------------------|--------------------------------------------|---------------|
| E4930                  | 30/06/2026 | 260      | Horizon Power                              | Electricity charges                        | \$ 435.47     |
| E4930                  | 30/06/2026 | 290      | Telstra                                    | Telephone charges                          | \$ 11.97      |
| E4930                  | 30/06/2026 | 9321     | Superchoice Services Pty Limited           | Superannuation payment                     | \$ 2,515.86   |
| E4931                  | 03/07/2026 | 12103    | Esperance Biosecurity Association Inc.     | Wild Dogs funding                          | \$ 154,430.10 |
| E4932                  | 09/07/2026 | 1        | Australian Taxation Office                 | Payroll deduction                          | \$ 180,736.00 |
| E4932                  | 09/07/2026 | 100      | Landgate                                   | Title searches                             | \$ 2,323.97   |
| E4932                  | 09/07/2026 | 126      | Esperance Electrical Service               | Electrical services                        | \$ 2,881.00   |
| E4932                  | 09/07/2026 | 184      | Best Western Hospitality Inn Esperance     | Bookeasy sales - Accommodation             | \$ 364.32     |
| E4932                  | 09/07/2026 | 187      | Ixom Operations Pty Ltd                    | Cylinder & gas charges                     | \$ 332.82     |
| E4932                  | 09/07/2026 | 314      | WA Treasury Corporation                    | Loan repayment                             | \$ 6,841.06   |
| E4932                  | 09/07/2026 | 381      | Optus Communications                       | Mobile CCTV charges                        | \$ 59.99      |
| E4932                  | 09/07/2026 | 571      | St John Ambulance Association in WA        | First aid training and equipment servicing | \$ 774.98     |
| E4932                  | 09/07/2026 | 749      | RAECO                                      | Library shelving                           | \$ 786.50     |
| E4932                  | 09/07/2026 | 796      | State Emergency Service Unit Inc           | Operating grant funds                      | \$ 6,409.99   |
| E4932                  | 09/07/2026 | 881      | Esperance Chamber Of Commerce and Industry | Sponsorship 2026-27                        | \$ 27,500.00  |
| E4932                  | 09/07/2026 | 985      | Scaddan Country Club                       | Cleaning services                          | \$ 10,396.82  |
| E4932                  | 09/07/2026 | 1045     | Stewart & Heaton Clothing Co Pty Ltd       | Personal protective equipment              | \$ 10.13      |
| E4932                  | 09/07/2026 | 1125     | Grass Patch Community Development          | Cleaning and mowing services               | \$ 12,411.00  |
| E4932                  | 09/07/2026 | 1148     | Woodlands Distributors and Agencies        | Parts and equipment                        | \$ 2,987.06   |
| E4932                  | 09/07/2026 | 1215     | Shire of Esperance Municipal Fund          | Project retention                          | \$ 9,935.41   |
| E4932                  | 09/07/2026 | 1260     | Australian Institute of Building           | Membership payment                         | \$ 905.00     |
| E4932                  | 09/07/2026 | 1315     | Gibson Soak Water Co                       | Bottled water                              | \$ 152.50     |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                  | Description                                 | Amount       |
|------------------------|------------|----------|----------------------------------------|---------------------------------------------|--------------|
| E4932                  | 09/07/2026 | 1323     | LGIS WA - WALGA Municipal Liability    | Refund                                      | \$ 4,565.00  |
| E4932                  | 09/07/2026 | 1330     | The Cannery Arts Centre                | Small Community Grant                       | \$ 2,200.00  |
| E4932                  | 09/07/2026 | 1400     | Bayview Motel Esperance                | Bookeasy sales - Accommodation              | \$ 640.80    |
| E4932                  | 09/07/2026 | 1470     | Express Yourself Printing Esperance    | Printing and stationery                     | \$ 922.00    |
| E4932                  | 09/07/2026 | 1695     | Bay of Isles Mini-Excavators           | Plant hire                                  | \$ 2,830.00  |
| E4932                  | 09/07/2026 | 1981     | Esperance Sportspower                  | Staff uniforms & events equipment           | \$ 5,121.50  |
| E4932                  | 09/07/2026 | 2113     | Banksia Medical and Health             | Employment medicals                         | \$ 1,540.00  |
| E4932                  | 09/07/2026 | 2286     | Arteil (WA) Pty Ltd                    | Ergonomic equipment                         | \$ 2,182.83  |
| E4932                  | 09/07/2026 | 2496     | Professionals Esperance Real Estate    | Rent                                        | \$ 3,680.00  |
| E4932                  | 09/07/2026 | 2763     | Esperance Lock & Shoe Service          | Key & lock supplies                         | \$ 160.00    |
| E4932                  | 09/07/2026 | 2847     | Scaddan Primary School                 | Scaddan Bushfire Brigade operating expenses | \$ 17.20     |
| E4932                  | 09/07/2026 | 2864     | Esperance Christian Primary School     | Limestone extraction                        | \$ 13,928.20 |
| E4932                  | 09/07/2026 | 3392     | Kent Family Trust                      | Bore installation                           | \$ 6,325.00  |
| E4932                  | 09/07/2026 | 3484     | Esperance Podiatry                     | Podiatry services - EHC                     | \$ 2,201.60  |
| E4932                  | 09/07/2026 | 3534     | Local Government Professionals         | Subscription renewal                        | \$ 3,960.00  |
| E4932                  | 09/07/2026 | 3607     | Shire of Ravensthorpe                  | Shared fuel cost for Munglinup BFB          | \$ 1,009.28  |
| E4932                  | 09/07/2026 | 3797     | LED Esperance                          | Electrical supplies                         | \$ 2,581.08  |
| E4932                  | 09/07/2026 | 3835     | WA Local Government Association        | Training and education                      | \$ 2,046.00  |
| E4932                  | 09/07/2026 | 4308     | Esperance Motor Group                  | Parts & equipment                           | \$ 179.16    |
| E4932                  | 09/07/2026 | 4311     | R M & W G Herbert                      | Painting services                           | \$ 1,100.00  |
| E4932                  | 09/07/2026 | 4315     | One Music                              | License fees renewal                        | \$ 2,406.66  |
| E4932                  | 09/07/2026 | 4321     | The Royal Life Saving Society (WA)     | Bronze medallion qualifications             | \$ 135.00    |
| E4932                  | 09/07/2026 | 4404     | Wren Oil                               | Oil disposal                                | \$ 486.48    |
| E4932                  | 09/07/2026 | 4466     | Leisure Institute of Western Australia | Business membership 2026 /2027              | \$ 1,155.00  |
| E4932                  | 09/07/2026 | 4553     | CFC Holdings Pty Ltd                   | Parts and equipment                         | \$ 397.87    |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                      | Description                    | Amount       |
|------------------------|------------|----------|--------------------------------------------|--------------------------------|--------------|
| E4932                  | 09/07/2026 | 4947     | Toll Ipec Pty Ltd                          | Freight costs                  | \$ 98.82     |
| E4932                  | 09/07/2026 | 4989     | Woolworths Group Limited*                  | Consumables                    | \$ 901.78    |
| E4932                  | 09/07/2026 | 5123     | Top End Takeaways                          | Staff & volunteer meals - EHC  | \$ 66.00     |
| E4932                  | 09/07/2026 | 5194     | Jatek Engineering                          | Steel supplies & fabrication   | \$ 42,663.50 |
| E4932                  | 09/07/2026 | 5274     | Davric Australia                           | Souvenirs - EVC                | \$ 840.95    |
| E4932                  | 09/07/2026 | 5295     | Komatsu Australia Pty Ltd                  | Parts and equipment            | \$ 2,696.38  |
| E4932                  | 09/07/2026 | 5767     | Seek Limited                               | Advertising                    | \$ 841.50    |
| E4932                  | 09/07/2026 | 5779     | M K McGregor                               | Reimbursement                  | \$ 100.00    |
| E4932                  | 09/07/2026 | 5793     | Tradelink Esperance                        | Plumbing supplies              | \$ 65.65     |
| E4932                  | 09/07/2026 | 6009     | McLeods Barristers & Solicitors            | Legal advice                   | \$ 2,108.74  |
| E4932                  | 09/07/2026 | 6024     | SeatAdvisor Pty Ltd                        | Ticket fees                    | \$ 299.59    |
| E4932                  | 09/07/2026 | 6164     | Data 3 Limited                             | Renewal charges                | \$ 1,077.33  |
| E4932                  | 09/07/2026 | 6176     | Market Creations Pty Ltd                   | Website development            | \$ 1,784.31  |
| E4932                  | 09/07/2026 | 6221     | PFD Food Services Pty Ltd                  | Consumables                    | \$ 785.00    |
| E4932                  | 09/07/2026 | 6495     | MCM Protection Pty Ltd                     | Security services              | \$ 5,130.95  |
| E4932                  | 09/07/2026 | 6530     | Esperance Men In Sheds                     | Consignment sales              | \$ 16.00     |
| E4932                  | 09/07/2026 | 6543     | Parkers Engineering                        | Plant hire                     | \$ 1,712.70  |
| E4932                  | 09/07/2026 | 6552     | Esperance Bird and Animal Park             | Bookeasy sales - Accommodation | \$ 146.20    |
| E4932                  | 09/07/2026 | 6654     | Department of Planning, Lands and Heritage | Lease payment 2026/2027        | \$ 1,500.00  |
| E4932                  | 09/07/2026 | 7131     | InfoCouncil Pty Ltd                        | Annual license fees            | \$ 17,579.31 |
| E4932                  | 09/07/2026 | 7146     | United Equipment Pty Ltd                   | Parts and equipment            | \$ 921.01    |
| E4932                  | 09/07/2026 | 7279     | S L Dahmen                                 | Jackpot winnings               | \$ 150.00    |
| E4932                  | 09/07/2026 | 7425     | Esperance Cleaning Service                 | Cleaning services              | \$ 462.00    |
| E4932                  | 09/07/2026 | 7438     | Independence Australia                     | Nursing supplies - EHC         | \$ 286.29    |
| E4932                  | 09/07/2026 | 7465     | J & S Parsons Holdings Pty Ltd T/A Dome    | Consumables - EHC              | \$ 35.50     |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                   | Description                             | Amount       |
|------------------------|------------|----------|-----------------------------------------|-----------------------------------------|--------------|
| E4932                  | 09/07/2026 | 7703     | Talis Consultants                       | Consultancy services                    | \$ 1,586.75  |
| E4932                  | 09/07/2026 | 7704     | Vorgee Pty Ltd.                         | ProShop stock                           | \$ 5,998.30  |
| E4932                  | 09/07/2026 | 7715     | TD Contractors A/L Removal              | Earthworks and plant hire               | \$ 11,154.85 |
| E4932                  | 09/07/2026 | 7801     | Land Insights                           | Planning contractor services            | \$ 7,444.80  |
| E4932                  | 09/07/2026 | 7803     | Dr T W Pearn                            | Employment medicals                     | \$ 440.00    |
| E4932                  | 09/07/2026 | 7845     | Nespresso Professional                  | Consumables                             | \$ 138.00    |
| E4932                  | 09/07/2026 | 7887     | Goldfields Voluntary Regional           | Subscription 2026/27                    | \$ 38,500.00 |
| E4932                  | 09/07/2026 | 7936     | LJS Mobile Engineering                  | Parts and labour                        | \$ 4,578.75  |
| E4932                  | 09/07/2026 | 8030     | Cleanaway Co Pty Ltd (Kwinana)          | Gas disposal                            | \$ 4,349.43  |
| E4932                  | 09/07/2026 | 8409     | Para Mobility                           | Mobility equipment                      | \$ 1,604.04  |
| E4932                  | 09/07/2026 | 8497     | The Print Shop Bunbury                  | Promotional products                    | \$ 2,071.30  |
| E4932                  | 09/07/2026 | 8510     | 4 Cabling Pty Ltd                       | Electronics equipment                   | \$ 813.18    |
| E4932                  | 09/07/2026 | 8596     | Frontline Fire and Rescue Equipment     | Personal protective equipment           | \$ 3,516.73  |
| E4932                  | 09/07/2026 | 8783     | The Trustee for Recherche Medical       | Employment medicals                     | \$ 150.00    |
| E4932                  | 09/07/2026 | 8785     | Social Pinpoint Pty Ltd                 | Subscription fees                       | \$ 20,374.20 |
| E4932                  | 09/07/2026 | 8786     | Thinkproject T/A RAMM Software Pty Ltd  | Annual license, support and maintenance | \$ 24,881.86 |
| E4932                  | 09/07/2026 | 8800     | South Regional TAFE                     | Training and education                  | \$ 151.60    |
| E4932                  | 09/07/2026 | 8914     | Cleanaway Pty Ltd                       | Rubbish & recycling collections         | \$ 7,216.79  |
| E4932                  | 09/07/2026 | 8933     | Aurelia's Ice Creamery and Cafe         | Catering                                | \$ 240.79    |
| E4932                  | 09/07/2026 | 8955     | Esperance Laundry and Linen             | Laundry services                        | \$ 203.00    |
| E4932                  | 09/07/2026 | 8972     | Dunn's Cleaning Service Pty Ltd         | Cleaning services                       | \$ 25,990.67 |
| E4932                  | 09/07/2026 | 9028     | Terry White Chemmart Esperance          | Nursing supplies - EHC                  | \$ 18.95     |
| E4932                  | 09/07/2026 | 9138     | Department of Biodiversity Conservation | National Parks passes                   | \$ 13,050.00 |
| E4932                  | 09/07/2026 | 9147     | Key Pest and Weed Control               | Pest control                            | \$ 330.00    |
| E4932                  | 09/07/2026 | 9156     | Bluemar Pty Ltd                         | Appliance testing                       | \$ 7,566.35  |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                    | Description                     | Amount        |
|------------------------|------------|----------|------------------------------------------|---------------------------------|---------------|
| E4932                  | 09/07/2026 | 9207     | Datacom Systems (AU) Pty Ltd             | Printer supplies                | \$ 115.70     |
| E4932                  | 09/07/2026 | 9237     | Esperance Metaland                       | Steel supplies and fabrication  | \$ 4,619.61   |
| E4932                  | 09/07/2026 | 9302     | H & H Architects                         | Design services                 | \$ 159,748.44 |
| E4932                  | 09/07/2026 | 9308     | Florissons Home Furnishers               | Office furniture                | \$ 425.00     |
| E4932                  | 09/07/2026 | 9330     | Coastal Climate Choice Pty Ltd           | Airconditioning services        | \$ 7,567.80   |
| E4932                  | 09/07/2026 | 9362     | Lorraine Poulos & Associates Pty Limited | Consulting services package     | \$ 2,697.00   |
| E4932                  | 09/07/2026 | 9473     | Banksia Park Farm Eggs                   | Consumables                     | \$ 105.00     |
| E4932                  | 09/07/2026 | 9483     | Digrite Nominees                         | Parts and equipment             | \$ 950.00     |
| E4932                  | 09/07/2026 | 9503     | EcoValley Honey - Winton Hughes Was      | Consignment sales               | \$ 103.20     |
| E4932                  | 09/07/2026 | 9531     | Esperance Island Cruises                 | SCBA cylinder refill            | \$ 91.00      |
| E4932                  | 09/07/2026 | 9558     | Mackenzies Electrical Service Pty Ltd    | Electrical services             | \$ 506.00     |
| E4932                  | 09/07/2026 | 9561     | O'Neill Motors                           | Parts and equipment             | \$ 177.15     |
| E4932                  | 09/07/2026 | 9614     | L J Rowe                                 | Jackpot winnings                | \$ 150.00     |
| E4932                  | 09/07/2026 | 9639     | Avon Waste                               | Rubbish & recycling collections | \$ 92,948.19  |
| E4932                  | 09/07/2026 | 9641     | Aussie Broadband Pty Ltd                 | Broadband services              | \$ 537.00     |
| E4932                  | 09/07/2026 | 9642     | Delnorth Pty Ltd                         | Guideposts                      | \$ 22,660.00  |
| E4932                  | 09/07/2026 | 9806     | Westbooks                                | Library items                   | \$ 506.72     |
| E4932                  | 09/07/2026 | 9838     | Blue Haven Shell Studio Accommodation    | Bookeasy sales - Accommodation  | \$ 623.50     |
| E4932                  | 09/07/2026 | 9878     | Wildflora Factory Pty Ltd                | Souvenirs for resale            | \$ 379.50     |
| E4932                  | 09/07/2026 | 9894     | Calibre Care Pty Ltd                     | Mobility equipment              | \$ 1,915.16   |
| E4932                  | 09/07/2026 | 10136    | Anything and Everything Esperance        | Souvenirs for resale            | \$ 1,149.28   |
| E4932                  | 09/07/2026 | 10147    | Kingspan Water & Energy Pty Ltd          | Water tanks                     | \$ 37,920.00  |
| E4932                  | 09/07/2026 | 10218    | D B Ambrose                              | Yard maintenance services - EHC | \$ 637.50     |
| E4932                  | 09/07/2026 | 10246    | Fun Zone Party Hire                      | Event equipment hire            | \$ 350.00     |
| E4932                  | 09/07/2026 | 10268    | White Sands Paving                       | Paving supplies                 | \$ 31,350.00  |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                      | Description                                             | Amount       |
|------------------------|------------|----------|--------------------------------------------|---------------------------------------------------------|--------------|
| E4932                  | 09/07/2026 | 10269    | Lite N' Easy Pty Ltd                       | Meal preparation and delivery - EHC                     | \$ 1,622.53  |
| E4932                  | 09/07/2026 | 10320    | Fly Esperance Pty Ltd                      | Bookeasy sales - Accommodation                          | \$ 340.20    |
| E4932                  | 09/07/2026 | 10325    | V Reck                                     | Administration fees - Esperance Biosecurity Association | \$ 3,300.00  |
| E4932                  | 09/07/2026 | 10389    | Total Green Recycling Pty Ltd              | E-Waste recycling                                       | \$ 5,634.70  |
| E4932                  | 09/07/2026 | 10400    | Eco Shark Barrier Pty Ltd                  | Shark barrier maintenance                               | \$ 22,990.00 |
| E4932                  | 09/07/2026 | 10416    | J M Smith                                  | Rent                                                    | \$ 720.00    |
| E4932                  | 09/07/2026 | 10433    | MyMedia Intelligence Pty Ltd               | Subscription payment                                    | \$ 272.80    |
| E4932                  | 09/07/2026 | 10459    | Cloud Payment Group                        | Debt collection                                         | \$ 313.77    |
| E4932                  | 09/07/2026 | 10518    | Townzies Turf and Gardens                  | Lawn services & gardening - EHC                         | \$ 99.00     |
| E4932                  | 09/07/2026 | 10542    | Mudjar Aboriginal Corporation              | Small Community Grant                                   | \$ 2,200.00  |
| E4932                  | 09/07/2026 | 10613    | 33 Degrees Esperance                       | Consumables - EHC                                       | \$ 54.50     |
| E4932                  | 09/07/2026 | 10649    | Bitumen Distribution Pty Ltd               | Bitumen emulsion                                        | \$ 14,740.00 |
| E4932                  | 09/07/2026 | 10757    | In Motion Esperance                        | Pre-employment functional assessments                   | \$ 220.00    |
| E4932                  | 09/07/2026 | 10759    | Motum Pty Ltd                              | Freight                                                 | \$ 814.00    |
| E4932                  | 09/07/2026 | 10848    | Retravision Esperance - JAPMR Pty Ltd      | White goods                                             | \$ 18.00     |
| E4932                  | 09/07/2026 | 10859    | Lister Electrical WA                       | Electrical services                                     | \$ 3,309.11  |
| E4932                  | 09/07/2026 | 10942    | Thorp Realty Pty Ltd                       | Rent                                                    | \$ 4,560.00  |
| E4932                  | 09/07/2026 | 10956    | MBL Food & Packaging T/A South Coast Foods | Consumables                                             | \$ 3,150.76  |
| E4932                  | 09/07/2026 | 10958    | Newsxpress Esperance Lottery Centre        | Newspapers & magazines - Library                        | \$ 169.51    |
| E4932                  | 09/07/2026 | 10964    | Boulevard News Esperance                   | Library magazines                                       | \$ 107.27    |
| E4932                  | 09/07/2026 | 10985    | Rebecca Staunton Physiotherapy             | Physiotherapy services - EHC                            | \$ 594.00    |
| E4932                  | 09/07/2026 | 11014    | M T Brown                                  | Reimbursement                                           | \$ 243.84    |
| E4932                  | 09/07/2026 | 11053    | David Macdermott T/A Mermaid Leather       | Consignment sales                                       | \$ 12.00     |
| E4932                  | 09/07/2026 | 11103    | Mak Industrial Water Solutions Pty         | Truck wash equipment                                    | \$ 3,325.07  |
| E4932                  | 09/07/2026 | 11110    | Esperance Outdoor Power Equipment          | Equipment and servicing                                 | \$ 1,132.50  |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                               | Description                         | Amount        |
|------------------------|------------|----------|-------------------------------------|-------------------------------------|---------------|
| E4932                  | 09/07/2026 | 11115    | APLOMB Occupational Therapy         | Occupational therapy services - EHC | \$ 390.00     |
| E4932                  | 09/07/2026 | 11123    | N K MacKenzie                       | Reimbursement                       | \$ 87.00      |
| E4932                  | 09/07/2026 | 11177    | R B Giles                           | Refund                              | \$ 260.70     |
| E4932                  | 09/07/2026 | 11188    | Arcus Australia Pty Ltd             | Commercial kitchen equipment        | \$ 31,388.50  |
| E4932                  | 09/07/2026 | 11191    | Bay Diversified Pty Ltd             | Spraying services                   | \$ 2,876.50   |
| E4932                  | 09/07/2026 | 11342    | Dhueys Electrical Pty Ltd           | Electrical services                 | \$ 132.00     |
| E4932                  | 09/07/2026 | 11351    | K J Lawrence                        | Refund                              | \$ 90.00      |
| E4932                  | 09/07/2026 | 11356    | Good Chat Designs                   | Consignment sales                   | \$ 25.00      |
| E4932                  | 09/07/2026 | 11384    | CNE Ag Innovations Pty Ltd          | Parts & equipment                   | \$ 182.66     |
| E4932                  | 09/07/2026 | 11401    | Levi's Woodworking                  | Consignment sales                   | \$ 16.00      |
| E4932                  | 09/07/2026 | 11413    | Apex Building Contractors           | Construction works                  | \$ 125,289.69 |
| E4932                  | 09/07/2026 | 11439    | Kath Guest t/as Heart of the Mallee | Consignment sales                   | \$ 64.00      |
| E4932                  | 09/07/2026 | 11462    | Work Health Professionals Pty Ltd   | Audiometric testing                 | \$ 12,375.00  |
| E4932                  | 09/07/2026 | 11518    | Mega Phones                         | Monitoring services                 | \$ 247.50     |
| E4932                  | 09/07/2026 | 11660    | Cassie Wehrenberg                   | Consignment sales                   | \$ 29.60      |
| E4932                  | 09/07/2026 | 11671    | Stark Training                      | Training and education              | \$ 17,455.00  |
| E4932                  | 09/07/2026 | 11698    | Bookeasy Australia Pty Ltd          | Certification fee                   | \$ 1,100.00   |
| E4932                  | 09/07/2026 | 11711    | Supagas Pty Limited                 | Gas supplies                        | \$ 1,062.28   |
| E4932                  | 09/07/2026 | 11803    | OGTEC Australia PTY LTD             | Materials recovery equipment        | \$ 482,582.76 |
| E4932                  | 09/07/2026 | 11836    | Esperance Native Nursery            | Seedlings                           | \$ 30,051.34  |
| E4932                  | 09/07/2026 | 11839    | Absolute Hot Water & Gas            | Plumbing services                   | \$ 15,046.14  |
| E4932                  | 09/07/2026 | 11841    | Total Chlorine Solutions            | Training and education              | \$ 5,918.00   |
| E4932                  | 09/07/2026 | 11844    | Daniel Enterprises WA PTY LTD       | Parts & equipment                   | \$ 10,086.86  |
| E4932                  | 09/07/2026 | 11851    | Pink Lake IGA                       | Consumables                         | \$ 738.15     |
| E4932                  | 09/07/2026 | 11855    | Liquor Merchant Holdings            | Consumables                         | \$ 129.98     |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                   | Description                  | Amount       |
|------------------------|------------|----------|-----------------------------------------|------------------------------|--------------|
| E4932                  | 09/07/2026 | 11875    | Celestial Nature                        | Consignment sales            | \$ 44.00     |
| E4932                  | 09/07/2026 | 11898    | SEA Heavy Diesel Pty Ltd                | Parts & equipment            | \$ 1,037.65  |
| E4932                  | 09/07/2026 | 11900    | Bills Doors and Servicing               | Parts & repairs              | \$ 8,243.88  |
| E4932                  | 09/07/2026 | 11901    | Esperance Auto Detailing                | Window tinting               | \$ 110.00    |
| E4932                  | 09/07/2026 | 11902    | Starceвич Electrical                    | Electrical services          | \$ 4,683.13  |
| E4932                  | 09/07/2026 | 11944    | Boharp T/as Esperance Plumbing Services | Plumbing services            | \$ 5,346.22  |
| E4932                  | 09/07/2026 | 11985    | Asset Engineers Pty Ltd                 | Structural assessment        | \$ 4,086.97  |
| E4932                  | 09/07/2026 | 11991    | Department of Local Government,         | Building Services Levies     | \$ 5,246.67  |
| E4932                  | 09/07/2026 | 12022    | AUDIKA AUSTRALIA PTY LTD                | Employment medical           | \$ 99.00     |
| E4932                  | 09/07/2026 | 12024    | Esperance Bay & Districts CWA           | Catering                     | \$ 500.00    |
| E4932                  | 09/07/2026 | 12029    | M T Brown                               | Reimbursement                | \$ 1,328.10  |
| E4932                  | 09/07/2026 | 12053    | Knowles Family Trust TA /JK HD          | Trade labour                 | \$ 4,807.00  |
| E4932                  | 09/07/2026 | 12060    | Innes Electrical & Air                  | Electrical services          | \$ 14,055.11 |
| E4932                  | 09/07/2026 | 12069    | Salary Packaging Australia Pty Ltd      | Novated Lease - Employer ITC | \$ 43.50     |
| E4932                  | 09/07/2026 | 12076    | Esperance Monthly                       | Advertising                  | \$ 2,288.00  |
| E4932                  | 09/07/2026 | 12079    | Fat Zebra Pty Ltd                       | Monthly transaction fees     | \$ 280.28    |
| E4932                  | 09/07/2026 | 12080    | MRA & FP Mackenzie T/A Driftwood        | Consignment sales            | \$ 31.20     |
| E4932                  | 09/07/2026 | 12084    | Jillian Chrisp TA Studio Shuggi         | Technician services          | \$ 1,694.00  |
| E4932                  | 09/07/2026 | 12085    | G Rann                                  | Technician services          | \$ 2,072.28  |
| E4932                  | 09/07/2026 | 12165    | Fusion Plast PTY LTD                    | Repairs                      | \$ 1,760.00  |
| E4932                  | 09/07/2026 | 12170    | McLaren Minerals Limited                | Refund                       | \$ 385.64    |
| E4932                  | 09/07/2026 | 12175    | Manjak Pty Ltd/TA Reframe WA Consulting | Training and education       | \$ 2,200.00  |
| E4932                  | 09/07/2026 | 12217    | Pipe Networks Pty Limited (Vocus)       | Public wifi                  | \$ 130.90    |
| E4932                  | 09/07/2026 | 12227    | Pacific Seating (AUS) Pty Ltd           | Stadium seating              | \$ 12,243.00 |
| E4932                  | 09/07/2026 | 12228    | CAVAL Limited                           | Registration fees            | \$ 120.00    |



### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                 | Description                  | Amount        |
|------------------------|------------|----------|---------------------------------------|------------------------------|---------------|
| E4932                  | 09/07/2026 | 12230    | S Walsh                               | Refund                       | \$ 30.00      |
| E4932                  | 09/07/2026 | 12231    | J A Councillor                        | Reimbursement                | \$ 173.20     |
| E4932                  | 09/07/2026 | 12236    | A & F L Antoniazzi                    | Refund                       | \$ 2,271.88   |
| E4932                  | 09/07/2026 | 12237    | The Trustee for K & L Rickerby Family | Windscreen installation      | \$ 1,287.33   |
| E4932                  | 09/07/2026 | 12238    | A Parkinson                           | Refund                       | \$ 25.00      |
| E4932                  | 09/07/2026 | 12239    | C Escudero                            | Refund                       | \$ 30.00      |
| E4932                  | 09/07/2026 | 12240    | L A Le Monnier                        | Reimbursement                | \$ 727.64     |
| E4932                  | 09/07/2026 | 12241    | T A Smythe                            | Reimbursement                | \$ 602.10     |
| E4932                  | 09/07/2026 | 12242    | D Mattner                             | Reimbursement                | \$ 791.00     |
| E4933                  | 10/07/2026 | 260      | Horizon Power                         | Electricity charges          | \$ 52.70      |
| E4933                  | 10/07/2026 | 1019     | Australian Communications and Media   | Licence renewal 2026/2027    | \$ 192.00     |
| E4933                  | 10/07/2026 | 1271     | Department of Transport               | Fleet registration 2026-2027 | \$ 63,721.85  |
| E4934                  | 14/07/2026 | 260      | Horizon Power                         | Electricity charges          | \$ 85,051.29  |
| E4934                  | 14/07/2026 | 314      | WA Treasury Corporation               | Loan repayment               | \$ 14,864.25  |
| E4934                  | 14/07/2026 | 2562     | Commonwealth Bank of Australia        | Merchant fees                | \$ 4,023.53   |
| E4934                  | 14/07/2026 | 7576     | Les Mills Asia Pacific                | Subscription fee             | \$ 754.52     |
| E4934                  | 14/07/2026 | 7580     | BP Australia Pty Ltd (6791)           | Refuelling                   | \$ 503.98     |
| E4934                  | 14/07/2026 | 8117     | Foxtel Cable Television Pty Limited   | Subscription fee             | \$ 155.00     |
| E4934                  | 14/07/2026 | 9321     | Superchoice Services Pty Limited      | Superannuation payment       | \$ 135,978.72 |
| E4934                  | 14/07/2026 | 11308    | Fleetcare Pty Ltd                     | Lease payment                | \$ 2,580.01   |
| E4934                  | 14/07/2026 | 11364    | Ezidebit Pty Ltd                      | Subscription fee             | \$ 898.27     |
| E4935                  | 17/07/2026 | 33       | Australian Services Union (ASU)       | Payroll deduction            | \$ 378.00     |
| E4935                  | 17/07/2026 | 140      | Esperance Shire Staff Jackpot         | Payroll deduction            | \$ 600.00     |
| E4935                  | 17/07/2026 | 154      | LGRCEU                                | Payroll deduction            | \$ 132.00     |
| E4935                  | 17/07/2026 | 1963     | Child Support Agency                  | Payroll deduction            | \$ 2,156.00   |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                               | Description                    | Amount        |
|------------------------|------------|----------|-------------------------------------|--------------------------------|---------------|
| E4935                  | 17/07/2026 | 4014     | Australian Taxation Office          | Payroll deduction              | \$ 323.88     |
| E4935                  | 17/07/2026 | 12126    | Services Australia - Centrelink     | Payroll deduction              | \$ 323.88     |
| E4936                  | 23/07/2026 | 1        | Australian Taxation Office          | Payroll deduction              | \$ 192,760.00 |
| E4936                  | 23/07/2026 | 100      | Landgate                            | Title searches                 | \$ 511.01     |
| E4936                  | 23/07/2026 | 126      | Esperance Electrical Service        | Electrical services            | \$ 749.50     |
| E4936                  | 23/07/2026 | 410      | Pink Lake Butchers                  | Consumables                    | \$ 1,017.87   |
| E4936                  | 23/07/2026 | 571      | St John Ambulance Association in WA | First aid training             | \$ 16,225.00  |
| E4936                  | 23/07/2026 | 800      | Civica Pty Limited                  | License fees                   | \$ 20,520.50  |
| E4936                  | 23/07/2026 | 867      | Esperance Mobile Welding            | Parts & repairs                | \$ 1,139.60   |
| E4936                  | 23/07/2026 | 1197     | Six Mile Hill Bush Fire Brigade     | Reimbursement                  | \$ 103.99     |
| E4936                  | 23/07/2026 | 1271     | Department of Transport             | Disclosure of information fees | \$ 15.30      |
| E4936                  | 23/07/2026 | 1323     | LGIS WA - WALGA Municipal Liability | Insurance premiums 2026/2027   | \$ 949,773.23 |
| E4936                  | 23/07/2026 | 1470     | Express Yourself Printing Esperance | Printing and stationery        | \$ 375.00     |
| E4936                  | 23/07/2026 | 1973     | Esperance Theatre Guild Inc         | Event participation            | \$ 1,000.00   |
| E4936                  | 23/07/2026 | 1981     | Esperance Sportspower               | Event supplies                 | \$ 59.98      |
| E4936                  | 23/07/2026 | 2496     | Professionals Esperance Real Estate | Rent                           | \$ 3,680.00   |
| E4936                  | 23/07/2026 | 2763     | Esperance Lock & Shoe Service       | Key & lock supplies            | \$ 71.60      |
| E4936                  | 23/07/2026 | 2828     | Department of Fire and Emergency    | Monitoring fees                | \$ 1,881.00   |
| E4936                  | 23/07/2026 | 2905     | Anglican Parish of Esperance        | Hire fees                      | \$ 900.00     |
| E4936                  | 23/07/2026 | 3534     | Local Government Professionals      | Training & education           | \$ 1,195.00   |
| E4936                  | 23/07/2026 | 3736     | Easisalary Pty Ltd                  | Novated leases - Employer ITC  | \$ 807.00     |
| E4936                  | 23/07/2026 | 3797     | LED Esperance                       | Electrical supplies            | \$ 234.24     |
| E4936                  | 23/07/2026 | 4276     | Modern Teaching Aids Pty Ltd        | Creche supplies                | \$ 21.95      |
| E4936                  | 23/07/2026 | 4398     | Moby Marine                         | Equipment                      | \$ 650.00     |
| E4936                  | 23/07/2026 | 4422     | C C & J A King                      | Consignment sales              | \$ 9.60       |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                | Description                                 | Amount       |
|------------------------|------------|----------|--------------------------------------|---------------------------------------------|--------------|
| E4936                  | 23/07/2026 | 4699     | Esperance Care Services Inc          | Event participation                         | \$ 750.00    |
| E4936                  | 23/07/2026 | 4819     | 1st Esperance Scout Group            | Event participation                         | \$ 1,000.00  |
| E4936                  | 23/07/2026 | 4947     | Toll Ipec Pty Ltd                    | Freight                                     | \$ 467.57    |
| E4936                  | 23/07/2026 | 4989     | Woolworths Group Limited*            | Consumables                                 | \$ 499.17    |
| E4936                  | 23/07/2026 | 5039     | Department of Agriculture, Fisheries | Approved Arrangement fees                   | \$ 2,966.00  |
| E4936                  | 23/07/2026 | 5165     | Driftwood Apartments                 | Bookeasy sales - Accommodation              | \$ 459.00    |
| E4936                  | 23/07/2026 | 5604     | Esperance Milk Supply                | Milk supplies                               | \$ 199.17    |
| E4936                  | 23/07/2026 | 5767     | Seek Limited                         | Advertising                                 | \$ 2,838.00  |
| E4936                  | 23/07/2026 | 5793     | Tradelink Esperance                  | Plumbing supplies                           | \$ 119.20    |
| E4936                  | 23/07/2026 | 6024     | SeatAdvisor Pty Ltd                  | Ticket sale fees                            | \$ 196.97    |
| E4936                  | 23/07/2026 | 6176     | Market Creations Pty Ltd             | Subscription fees                           | \$ 19,811.77 |
| E4936                  | 23/07/2026 | 6187     | Pivotel Satellite Pty Limited        | GPS monitoring                              | \$ 419.97    |
| E4936                  | 23/07/2026 | 6221     | PFD Food Services Pty Ltd            | Consumables                                 | \$ 1,334.35  |
| E4936                  | 23/07/2026 | 6250     | WA Tyre Recovery                     | Tyres for recycling                         | \$ 993.80    |
| E4936                  | 23/07/2026 | 6495     | MCM Protection Pty Ltd               | Security services                           | \$ 379.50    |
| E4936                  | 23/07/2026 | 7043     | Connect Call Centre Services         | Call centre fees                            | \$ 155.32    |
| E4936                  | 23/07/2026 | 7438     | Independence Australia               | Nursing products - EHC                      | \$ 2,856.71  |
| E4936                  | 23/07/2026 | 7465     | J & S Parsons Holdings Pty Ltd T/A   | Consumables - EHC                           | \$ 24.25     |
| E4936                  | 23/07/2026 | 7703     | Talis Consultants                    | Professional services - Designs & approvals | \$ 3,520.00  |
| E4936                  | 23/07/2026 | 7803     | Dr T W Pearn                         | Pre-employment medicals                     | \$ 220.00    |
| E4936                  | 23/07/2026 | 8024     | C A Poole                            | Consignment sales                           | \$ 52.00     |
| E4936                  | 23/07/2026 | 8459     | Condungup Machinery Wreckers         | Parts & equipment                           | \$ 70.34     |
| E4936                  | 23/07/2026 | 8644     | AM Wreckers Group Pty Ltd            | Break down towing                           | \$ 590.00    |
| E4936                  | 23/07/2026 | 8689     | Esperance Bakery                     | Consumables                                 | \$ 63.60     |
| E4936                  | 23/07/2026 | 8783     | The Trustee for Recherche Medical    | Pre-employment medicals                     | \$ 50.00     |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                   | Description                                 | Amount       |
|------------------------|------------|----------|-----------------------------------------|---------------------------------------------|--------------|
| E4936                  | 23/07/2026 | 8914     | Cleanaway Pty Ltd                       | Rubbish & recycling collections             | \$ 1,500.00  |
| E4936                  | 23/07/2026 | 8972     | Dunn's Cleaning Service Pty Ltd         | Cleaning services                           | \$ 264.00    |
| E4936                  | 23/07/2026 | 9028     | Terry White Chemmart Esperance          | First aid supplies                          | \$ 23.95     |
| E4936                  | 23/07/2026 | 9138     | Department of Biodiversity Conservation | National Park passes for resale             | \$ 5,310.00  |
| E4936                  | 23/07/2026 | 9147     | Key Pest and Weed Control               | Pest control                                | \$ 3,124.00  |
| E4936                  | 23/07/2026 | 9156     | Bluemar Pty Ltd                         | Compaction testing                          | \$ 1,650.00  |
| E4936                  | 23/07/2026 | 9218     | Avantgarde Technologies Pty Ltd         | Service fees                                | \$ 3,893.56  |
| E4936                  | 23/07/2026 | 9236     | T Stewarts Engineering                  | Steel supplies and fabrication              | \$ 9,503.48  |
| E4936                  | 23/07/2026 | 9237     | Esperance Metaland                      | Steel supplies and fabrication              | \$ 77.95     |
| E4936                  | 23/07/2026 | 9245     | JLR Mechanical Contracting              | Parts & equipment                           | \$ 199.89    |
| E4936                  | 23/07/2026 | 9314     | T E & A R Patton                        | Refund                                      | \$ 524.87    |
| E4936                  | 23/07/2026 | 9330     | Coastal Climate Choice Pty Ltd          | Air handling unit upgrades                  | \$ 59,307.88 |
| E4936                  | 23/07/2026 | 9415     | J L Bell                                | Poster delivery                             | \$ 600.00    |
| E4936                  | 23/07/2026 | 9503     | EcoValley Honey - Winton Hughes Was     | Consignment sales                           | \$ 74.40     |
| E4936                  | 23/07/2026 | 9531     | Esperance Island Cruises                | Bookeasy sales                              | \$ 895.50    |
| E4936                  | 23/07/2026 | 9561     | O'Neill Motors                          | Labour hire                                 | \$ 401.50    |
| E4936                  | 23/07/2026 | 9838     | Blue Haven Shell Studio Accommodation   | Bookeasy sales - Accommodation              | \$ 602.00    |
| E4936                  | 23/07/2026 | 9839     | 503 Army Cadet Unit                     | Event participation                         | \$ 1,000.00  |
| E4936                  | 23/07/2026 | 10098    | M A Brookes                             | Jackpot winnings                            | \$ 150.00    |
| E4936                  | 23/07/2026 | 10115    | MBIT Technologies Pty Ltd               | Service fees                                | \$ 11.00     |
| E4936                  | 23/07/2026 | 10142    | R-Group International Pty Ltd           | Phone package fees                          | \$ 3,236.75  |
| E4936                  | 23/07/2026 | 10187    | Estrin Saul Lawyers and Migration       | Professional services                       | \$ 21,713.00 |
| E4936                  | 23/07/2026 | 10212    | Noy Industries                          | Safety equipment                            | \$ 940.50    |
| E4936                  | 23/07/2026 | 10218    | D B Ambrose                             | Lawn services & gardening maintenance - EHC | \$ 300.00    |
| E4936                  | 23/07/2026 | 10269    | Lite N' Easy Pty Ltd                    | Meal preparation and delivery - EHC         | \$ 1,816.28  |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                      | Description                                 | Amount       |
|------------------------|------------|----------|--------------------------------------------|---------------------------------------------|--------------|
| E4936                  | 23/07/2026 | 10320    | Fly Esperance Pty Ltd                      | Bookeasy sales                              | \$ 358.20    |
| E4936                  | 23/07/2026 | 10416    | J M Smith                                  | Rent                                        | \$ 720.00    |
| E4936                  | 23/07/2026 | 10518    | Townzies Turf and Gardens                  | Lawn services & gardening maintenance - EHC | \$ 396.00    |
| E4936                  | 23/07/2026 | 10619    | C N Smith                                  | Rates Refund                                | \$ 945.34    |
| E4936                  | 23/07/2026 | 10859    | Lister Electrical WA                       | Electrical services                         | \$ 11,353.60 |
| E4936                  | 23/07/2026 | 10942    | Thorp Realty Pty Ltd                       | Rent                                        | \$ 4,560.00  |
| E4936                  | 23/07/2026 | 10956    | MBL Food & Packaging T/A South Coast Foods | Consumables                                 | \$ 2,097.92  |
| E4936                  | 23/07/2026 | 10958    | Newsxpress Esperance Lottery Centre        | Stationery                                  | \$ 89.97     |
| E4936                  | 23/07/2026 | 10964    | Boulevard News Esperance                   | Stationery                                  | \$ 23.98     |
| E4936                  | 23/07/2026 | 11053    | David Macdermott T/A Mermaid Leathe        | Consignment sales                           | \$ 12.00     |
| E4936                  | 23/07/2026 | 11058    | Howat WA Pty Ltd T/A The Weed Terminator   | Slashing & traffic control                  | \$ 2,640.00  |
| E4936                  | 23/07/2026 | 11088    | Pro-Tramp Australia Pty Ltd                | Event services                              | \$ 23,883.75 |
| E4936                  | 23/07/2026 | 11110    | Esperance Outdoor Power Equipment          | Parts & equipment                           | \$ 52.90     |
| E4936                  | 23/07/2026 | 11176    | Tunstall Healthcare                        | Alarm monitoring - EHC                      | \$ 62.60     |
| E4936                  | 23/07/2026 | 11287    | H E Van Minnen                             | Jackpot winnings                            | \$ 150.00    |
| E4936                  | 23/07/2026 | 11316    | BreezeConnect                              | Subscription fees                           | \$ 48.50     |
| E4936                  | 23/07/2026 | 11329    | Kinetic Communications and Mechanical      | Parts & labour                              | \$ 435.92    |
| E4936                  | 23/07/2026 | 11351    | K J Lawrence                               | Refund                                      | \$ 762.72    |
| E4936                  | 23/07/2026 | 11356    | Good Chat Designs                          | Consignment sales                           | \$ 45.00     |
| E4936                  | 23/07/2026 | 11383    | KC Distributors (Aust) Pty Ltd             | Swim school supplies                        | \$ 533.50    |
| E4936                  | 23/07/2026 | 11384    | CNE Ag Innovations Pty Ltd                 | Workshop labour & consumables               | \$ 588.50    |
| E4936                  | 23/07/2026 | 11401    | Levi's Woodworking                         | Consignment sales                           | \$ 25.60     |
| E4936                  | 23/07/2026 | 11431    | Southern Suspension & 4x4 Centre           | Parts & equipment                           | \$ 940.00    |
| E4936                  | 23/07/2026 | 11439    | Kath Guest t/as Heart of the Mallee        | Consignment sales                           | \$ 72.00     |
| E4936                  | 23/07/2026 | 11565    | Seas It All T/A Esperance Foreshore        | Breathing apparatus refill                  | \$ 25.00     |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                   | Description                       | Amount       |
|------------------------|------------|----------|-----------------------------------------|-----------------------------------|--------------|
| E4936                  | 23/07/2026 | 11611    | Blue Dog Ag Mechanical PTY LTD          | Parts & equipment                 | \$ 182.03    |
| E4936                  | 23/07/2026 | 11660    | Cassie Wehrenberg                       | Consignment sales                 | \$ 18.00     |
| E4936                  | 23/07/2026 | 11688    | Work Metrics Pty Ltd                    | Subscription payment              | \$ 462.00    |
| E4936                  | 23/07/2026 | 11698    | Bookeasy Australia Pty Ltd              | Booking fees                      | \$ 220.00    |
| E4936                  | 23/07/2026 | 11702    | JTC Contracting                         | Rehabilitation services           | \$ 47,286.26 |
| E4936                  | 23/07/2026 | 11711    | Supagas Pty Limited                     | Gas supplies                      | \$ 2,083.49  |
| E4936                  | 23/07/2026 | 11810    | H A Greive                              | Reimbursement                     | \$ 687.81    |
| E4936                  | 23/07/2026 | 11844    | Daniel Enterprises WA PTY LTD           | Parts & Equipment                 | \$ 468.49    |
| E4936                  | 23/07/2026 | 11851    | Pink Lake IGA                           | Consumables                       | \$ 250.78    |
| E4936                  | 23/07/2026 | 11855    | Liquor Merchant Holdings                | Consumables                       | \$ 262.96    |
| E4936                  | 23/07/2026 | 11856    | Sandy Hook Tavern - KELGARRY UNIT       | Consumables - EHC                 | \$ 61.50     |
| E4936                  | 23/07/2026 | 11944    | Boharp T/as Esperance Plumbing Services | Plumbing services                 | \$ 2,332.25  |
| E4936                  | 23/07/2026 | 11972    | T M Arndt                               | Event participation               | \$ 300.00    |
| E4936                  | 23/07/2026 | 12022    | AUDIKA AUSTRALIA PTY LTD                | Employment medicals               | \$ 99.00     |
| E4936                  | 23/07/2026 | 12024    | Esperance Bay & Districts CWA           | Catering                          | \$ 250.00    |
| E4936                  | 23/07/2026 | 12053    | Knowles Family Trust TA /JK HD          | Trade labour                      | \$ 11,954.25 |
| E4936                  | 23/07/2026 | 12069    | Salary Packaging Australia Pty Ltd      | Novated lease - Employer ITC      | \$ 43.50     |
| E4936                  | 23/07/2026 | 12108    | Invictus Apothecary                     | Waste education supplies          | \$ 32.57     |
| E4936                  | 23/07/2026 | 12128    | Paralogic Pty Ltd                       | Nursing products - EHC            | \$ 261.99    |
| E4936                  | 23/07/2026 | 12159    | Dave Macmahon Surveys PTY LTD           | Professional services - Surveying | \$ 12,421.20 |
| E4936                  | 23/07/2026 | 12175    | Manjak Pty Ltd/TA Reframe WA Consulting | Training & education              | \$ 3,575.00  |
| E4936                  | 23/07/2026 | 12198    | Hoist Right                             | Service and inspections           | \$ 2,043.01  |
| E4936                  | 23/07/2026 | 12212    | Topgrade Holdings Pty Ltd               | Cleaning products                 | \$ 239.80    |
| E4936                  | 23/07/2026 | 12214    | Factory Sound Sales Pty Ltd             | Sound equipment                   | \$ 671.40    |
| E4936                  | 23/07/2026 | 12220    | The Trustee for Zschech Family Trust    | Parts & servicing                 | \$ 10,423.12 |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                                       | Description                             | Amount        |
|------------------------|------------|----------|---------------------------------------------|-----------------------------------------|---------------|
| E4936                  | 23/07/2026 | 12223    | Luminosity HQ Pty Ltd                       | Stadium furniture                       | \$ 8,338.00   |
| E4936                  | 23/07/2026 | 12233    | Subway Esperance                            | Catering                                | \$ 195.00     |
| E4936                  | 23/07/2026 | 12234    | T.E. Engineering                            | Engineering alignment services          | \$ 3,685.00   |
| E4936                  | 23/07/2026 | 12237    | The Trustee for K & L Rickerby Family Trust | Windscreen services                     | \$ 850.28     |
| E4936                  | 23/07/2026 | 12243    | Esperance Outdoor Adventures                | Event participation                     | \$ 3,960.00   |
| E4936                  | 23/07/2026 | 12245    | Express Media Inc                           | Subscription fees                       | \$ 100.00     |
| E4936                  | 23/07/2026 | 12246    | R Travessini & C L De Freitas Travessini    | Refund                                  | \$ 1,200.00   |
| E4936                  | 23/07/2026 | 12247    | Cohesis PTY LTD                             | Market review & vendor analysis         | \$ 12,375.00  |
| E4936                  | 23/07/2026 | 12248    | M L Fallis                                  | Refund                                  | \$ 703.94     |
| E4936                  | 23/07/2026 | 12249    | D R Casey                                   | Refund                                  | \$ 2,160.00   |
| E4936                  | 23/07/2026 | 12252    | D J Smith                                   | Refund                                  | \$ 2,000.00   |
| E4936                  | 23/07/2026 | 12253    | L B Bailey                                  | Refund                                  | \$ 2,020.21   |
| E4936                  | 23/07/2026 | 12254    | A Hall                                      | Refund                                  | \$ 30.00      |
| E4937                  | 27/07/2026 | 325      | Easton WJ & V                               | Hire of earthmoving plant               | \$ 27,548.40  |
| E4937                  | 27/07/2026 | 1469     | Beachwind Enterprises Pty Ltd               | Hire of earthmoving plant               | \$ 90,401.33  |
| E4937                  | 27/07/2026 | 6014     | Esperance Tree Lopping                      | Pruning and removal of trees and stumps | \$ 8,368.25   |
| E4937                  | 27/07/2026 | 6636     | Esperance Earthworks Pty Ltd                | Hire of earthmoving plant               | \$ 114,312.55 |
| E4937                  | 27/07/2026 | 7679     | G & B Haulage                               | Plant hire                              | \$ 8,470.00   |
| E4937                  | 27/07/2026 | 10615    | Quaintrelle (WA) Pty Ltd T/A                | Hire of street sweeper                  | \$ 23,565.69  |
| E4937                  | 27/07/2026 | 11590    | MLP Civil                                   | Plant hire                              | \$ 3,415.50   |
| E4938                  | 29/07/2026 | 26       | Blackwoods Atkins                           | Parts & equipment                       | \$ 5,304.82   |
| E4938                  | 29/07/2026 | 47       | B E Stearne & Co Pty Ltd                    | Reticulation supplies                   | \$ 7.70       |
| E4938                  | 29/07/2026 | 63       | Bunnings Ltd*                               | Hardware                                | \$ 12,900.96  |
| E4938                  | 29/07/2026 | 112      | Esperance Ag Services                       | Parts & equipment                       | \$ 4,614.16   |
| E4938                  | 29/07/2026 | 287      | Swans Veterinary Services                   | Veterinary services                     | \$ 2,033.15   |

### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No | Date       | Creditor | Payee                               | Description                               | Amount        |
|------------------------|------------|----------|-------------------------------------|-------------------------------------------|---------------|
| E4938                  | 29/07/2026 | 323      | Westrac Equipment Pty Ltd           | Plant parts & repairs                     | \$ 520.40     |
| E4938                  | 29/07/2026 | 707      | Haslams                             | Protective clothing                       | \$ 9,182.04   |
| E4938                  | 29/07/2026 | 1175     | Benara Nurseries                    | Urban greening supplies                   | \$ 2,556.35   |
| E4938                  | 29/07/2026 | 1259     | South East Petroleum*               | Fuel supplies                             | \$ 112,216.05 |
| E4938                  | 29/07/2026 | 1291     | Sharpe Brothers Pty Ltd             | Park & sports ground maintenance supplies | \$ 508.35     |
| E4938                  | 29/07/2026 | 1461     | Kip & Steve's Mechanical Repairs    | Parts & equipment                         | \$ 2,205.41   |
| E4938                  | 29/07/2026 | 1485     | Freight Lines Group                 | Freight charges                           | \$ 19,012.65  |
| E4938                  | 29/07/2026 | 1575     | GPC Asia Pacific Pty Ltd/Repco      | Automotive supplies                       | \$ 2,390.93   |
| E4938                  | 29/07/2026 | 2317     | Southern Cross Austereo Pty Ltd     | Radio advertising                         | \$ 2,013.00   |
| E4938                  | 29/07/2026 | 2333     | Winc Australia Pty Limited          | Stationery                                | \$ 598.24     |
| E4938                  | 29/07/2026 | 3366     | Bullivants Pty Ltd                  | Equipment & parts                         | \$ 1,316.70   |
| E4938                  | 29/07/2026 | 3406     | Colquhoun's Fremantle Bag Co        | Equipment & parts                         | \$ 68.75      |
| E4938                  | 29/07/2026 | 3774     | Goodchild Enterprises               | Batteries                                 | \$ 93.50      |
| E4938                  | 29/07/2026 | 3898     | Tutt Bryant Equipment               | Equipment & parts                         | \$ 261.39     |
| E4938                  | 29/07/2026 | 4210     | Farm & General EOPP                 | Equipment & parts                         | \$ 8,506.30   |
| E4938                  | 29/07/2026 | 4647     | Marketforce - Omnicom               | Advertising                               | \$ 1,396.18   |
| E4938                  | 29/07/2026 | 5122     | Domus Nursery                       | Street tree planting supplies             | \$ 6,361.35   |
| E4938                  | 29/07/2026 | 5215     | Public Transport Authority of Weste | TransWA sales                             | \$ 2,547.71   |
| E4938                  | 29/07/2026 | 5253     | T-Quip                              | Parts                                     | \$ 193.25     |
| E4938                  | 29/07/2026 | 5503     | David Gray & Co Pty Ltd             | Waste management supplies                 | \$ 7,647.20   |
| E4938                  | 29/07/2026 | 5908     | Heatley Sales Pty Ltd               | Equipment & parts                         | \$ 218.68     |
| E4938                  | 29/07/2026 | 6183     | Kleen West                          | Cleaning supplies & consumables           | \$ 10,270.82  |
| E4938                  | 29/07/2026 | 6714     | Holcim Pty Ltd                      | Aggregate & kerbmix supplies              | \$ 51,611.53  |
| E4938                  | 29/07/2026 | 7552     | Beacon Equipment                    | Equipment & parts                         | \$ 300.00     |
| E4938                  | 29/07/2026 | 8267     | Valvoline (Australia) Pty Ltd       | Oil supplies                              | \$ 9,683.96   |



### Municipal Fund - EFT Payments

| EFT Ref /<br>Cheque No                                         | Date       | Creditor | Payee                                | Description                                  | Amount                 |
|----------------------------------------------------------------|------------|----------|--------------------------------------|----------------------------------------------|------------------------|
| E4938                                                          | 29/07/2026 | 8959     | Topsigns                             | Signage & promotional materials              | \$ 6,708.90            |
| E4938                                                          | 29/07/2026 | 9006     | Corsign WA Pty Ltd                   | Signage                                      | \$ 6,633.00            |
| E4938                                                          | 29/07/2026 | 9022     | AFGRI Equipment Australia Pty Ltd    | Equipment & parts                            | \$ 11,503.73           |
| E4938                                                          | 29/07/2026 | 9574     | Clarke & Stokes Agriservices Pty Ltd | Equipment & parts                            | \$ 895.77              |
| E4938                                                          | 29/07/2026 | 9657     | Super Cheap Auto Pty Ltd             | Equipment & parts                            | \$ 92.21               |
| E4938                                                          | 29/07/2026 | 10701    | Esperance Truck Pro Pty Ltd          | Equipment & parts                            | \$ 194.59              |
| E4938                                                          | 29/07/2026 | 10850    | M S Purnell                          | Mowing services                              | \$ 560.00              |
| E4938                                                          | 29/07/2026 | 10993    | Etech WA Pty Ltd T/As Esperance      | Electronics maintenance and printing charges | \$ 8,216.49            |
| E4938                                                          | 29/07/2026 | 11160    | Sigma Telford Group                  | Equipment & parts                            | \$ 2,621.96            |
| E4938                                                          | 29/07/2026 | 11232    | Vision Pty Ltd                       | Safety gear                                  | \$ 825.00              |
| E4938                                                          | 29/07/2026 | 11298    | Alcolizer Technology Pty Ltd         | Drug and alcohol testing                     | \$ 3,001.48            |
| E4938                                                          | 29/07/2026 | 11840    | Powerplant Motorcycles               | Equipment & parts                            | \$ 116.00              |
| E4938                                                          | 29/07/2026 | 12224    | Pracsys Management Systems           | Professional services                        | \$ 5,164.50            |
| E4939                                                          | 31/07/2026 | 9113     | Exclaimer Ltd                        | User fees                                    | \$ 86.40               |
| E4940                                                          | 31/07/2026 | 2496     | Professionals Esperance Real Estate  | Rent                                         | \$ 1,210.00            |
| <b>Total Creditor payments made by EFT from Municipal Fund</b> |            |          |                                      |                                              | <b>\$ 4,453,260.68</b> |

## SHIRE OF ESPERANCE CREDIT CARD PAYMENT LISTING

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting  
held on 25/08/2026 for confirmation in respect to accounts already paid via credit cards.

| DATE       | CREDITOR                       | PARTICULARS                                         | AMOUNT      |
|------------|--------------------------------|-----------------------------------------------------|-------------|
| 30/06/2026 | Temple & Webster               | Furniture - Library                                 | \$ 2,867.95 |
| 10/07/2026 | Eventbrite                     | Circular Features Forum registration                | \$ 275.00   |
| 10/07/2026 | Australian Training Management | Basic Worksite Traffic Management training          | \$ 450.00   |
| 21/07/2026 | Eventbrite                     | Managing Psychosocial Hazards workshop              | \$ 60.00    |
| 21/07/2026 | Eventbrite                     | Managing Psychosocial Hazards workshop              | \$ 40.00    |
| 1/07/2026  | Woolworths                     | Consumables                                         | \$ 78.00    |
| 7/07/2026  | Kmart                          | Batteries                                           | \$ 30.00    |
| 8/07/2026  | Netflix                        | Subscription payment                                | \$ 20.99    |
| 10/07/2026 | Xero                           | Subscription payment                                | \$ 78.00    |
| 22/07/2026 | Transport WA Perth             | NDIS Worker screening                               | \$ 145.00   |
| 14/07/2026 | Express Yourself Printing      | Stationery                                          | \$ 103.00   |
| 14/07/2026 | Woolworths                     | Consumables                                         | \$ 307.20   |
| 2/07/2026  | iSubscribe Pty Ltd             | Library subscriptions                               | \$ 1,035.61 |
| 2/07/2026  | The Surfers Journal            | Library subscription                                | \$ 177.29   |
| 3/07/2026  | Twilio Sendgrid                | Point of sale - BOILC                               | \$ 133.49   |
| 26/06/2026 | IGA Dempster Street            | Event consumables                                   | \$ 7.40     |
| 26/06/2026 | IGA Dempster Street            | Event consumables                                   | \$ 39.43    |
| 26/06/2026 | IGA Dempster Street            | Event consumables                                   | \$ 67.77    |
| 27/06/2026 | The Pier Hotel                 | Civic Centre bar stock                              | \$ 106.56   |
| 30/06/2026 | Bunnings                       | Hardware                                            | \$ 35.90    |
| 30/06/2026 | Woolworths                     | Event consumables                                   | \$ 30.00    |
| 3/07/2026  | SP Education National          | Games for events                                    | \$ 1,129.07 |
| 4/07/2026  | Red Dot Stores                 | Event supplies                                      | \$ 101.78   |
| 4/07/2026  | The Toy Station                | Event supplies                                      | \$ 19.99    |
| 7/07/2026  | Supercheap Auto                | Event supplies                                      | \$ 335.98   |
| 8/07/2026  | Liquor Barons                  | Civic Centre bar stock                              | \$ 240.00   |
| 8/07/2026  | Discount Party Supplies        | Event supplies                                      | \$ 216.60   |
| 8/07/2026  | Pizza & Porter                 | Consumables for volunteers                          | \$ 162.56   |
| 9/07/2026  | Dominos Pizza                  | Event consumables                                   | \$ 147.84   |
| 10/07/2026 | The Pier Hotel                 | Event prize                                         | \$ 50.75    |
| 13/07/2026 | Downtown Espresso              | Event consumables                                   | \$ 30.50    |
| 14/07/2026 | Bunnings                       | Event supplies                                      | \$ 630.58   |
| 15/07/2026 | Bunnings                       | Event supplies                                      | \$ 110.74   |
| 15/07/2026 | Esperance Communications       | Electronic equipment                                | \$ 129.00   |
| 17/07/2026 | Bunnings                       | Event supplies                                      | \$ 245.97   |
| 17/07/2026 | Downtown Espresso              | Event consumables                                   | \$ 43.19    |
| 18/07/2026 | Luck Bean Café                 | Consumables for volunteers                          | \$ 115.00   |
| 26/06/2026 | Construction Training          | CTF Levy payment                                    | \$ 1,484.32 |
| 26/06/2026 | Statewide Appliance            | Parts                                               | \$ 59.25    |
| 30/06/2026 | Darrens A1 Autos               | Bus inspection                                      | \$ 227.65   |
| 8/07/2026  | NTRO/ARRB                      | Assessing Safety Risk on Roads training             | \$ 149.00   |
| 8/07/2026  | NTRO/ARRB                      | Introduction to Asset Management for Roads training | \$ 149.00   |
| 1/07/2026  | GoFax Pty Ltd                  | Subscription payment                                | \$ 29.85    |
| 1/07/2026  | Woolworths                     | Consumables                                         | \$ 47.90    |
| 4/07/2026  | Intuit                         | Subscription payment                                | \$ 355.25   |
| 7/07/2026  | GoDaddy                        | Subscription payment                                | \$ 210.54   |
| 8/07/2026  | Starlink Internet              | Remote internet                                     | \$ 1,425.00 |
| 9/07/2026  | Microsoft                      | Subscription payment                                | \$ 2.23     |
| 15/07/2026 | Vend POS                       | Subscription payment                                | \$ 279.00   |
| 17/07/2026 | Starlink Internet              | Remote internet                                     | \$ 556.01   |
| 30/06/2026 | Woolworths                     | Consumables                                         | \$ 131.85   |
| 2/07/2026  | Bunnings                       | Staff leaving gift                                  | \$ 1,000.00 |
| 3/07/2026  | Uber                           | Travel costs - Training - Perth                     | \$ 61.04    |
| 5/07/2026  | REX                            | Flights - Training - Perth                          | \$ 544.57   |
| 7/07/2026  | DJ City                        | Media and communications equipment                  | \$ 797.00   |
| 7/07/2026  | REX                            | Flights - Training - Perth                          | \$ 544.57   |
| 9/07/2026  | REX                            | Flights - Conference - Perth                        | \$ 544.57   |

**SHIRE OF ESPERANCE**  
**CREDIT CARD PAYMENT LISTING**

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting  
held on 25/08/2026 for confirmation in respect to accounts already paid via credit cards.

| DATE       | CREDITOR                                 | PARTICULARS                                                | AMOUNT              |
|------------|------------------------------------------|------------------------------------------------------------|---------------------|
| 9/07/2026  | REX                                      | Flights - Conference - Perth                               | \$ 544.57           |
| 9/07/2026  | REX                                      | Flights - Conference - Perth                               | \$ 476.76           |
| 12/07/2026 | WA News                                  | Subscription payment                                       | \$ 96.00            |
| 13/07/2026 | REX                                      | Flights - Conference - Perth                               | \$ 544.57           |
| 14/07/2026 | REX                                      | Flights - Workshop - Perth                                 | \$ 544.57           |
| 15/07/2026 | REX                                      | Flights - Training - Perth                                 | \$ 544.57           |
| 16/07/2026 | REX                                      | Flights - Conference - Perth                               | \$ 544.57           |
| 16/07/2026 | REX                                      | Flights - Conference - Perth                               | \$ 372.12           |
| 16/07/2026 | REX                                      | Flights - Conference - Perth                               | \$ 544.57           |
| 17/07/2026 | QANTAS Airways                           | Flights - Conference - Brisbane                            | \$ 885.70           |
| 17/07/2026 | Woolworths                               | Event consumables                                          | \$ 21.35            |
| 21/07/2026 | REX                                      | Flights - Training - Perth                                 | \$ 476.76           |
| 23/07/2026 | RAECO                                    | Stationery                                                 | \$ 106.65           |
| 2/07/2026  | Local Government Professionals Australia | Membership payment                                         | \$ 560.00           |
|            |                                          | <b>Total Credit Card Purchases 26/06/2026 - 24/07/2026</b> | <b>\$ 24,659.50</b> |

## SHIRE OF ESPERANCE

### PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25/08/2026 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

| DATE       | CREDITOR     | PARTICULARS | AMOUNT      |
|------------|--------------|-------------|-------------|
| 02/06/2026 | Bunnings Ltd | Hardware    | \$ 138.42   |
| 03/06/2026 | Bunnings Ltd | Hardware    | \$ 27.57    |
| 03/06/2026 | Bunnings Ltd | Hardware    | \$ 73.29    |
| 03/06/2026 | Bunnings Ltd | Hardware    | \$ 19.80    |
| 03/06/2026 | Bunnings Ltd | Hardware    | \$ 39.99    |
| 04/06/2026 | Bunnings Ltd | Hardware    | \$ 96.56    |
| 05/06/2026 | Bunnings Ltd | Hardware    | \$ 141.70   |
| 05/06/2026 | Bunnings Ltd | Hardware    | \$ 11.28    |
| 08/06/2026 | Bunnings Ltd | Hardware    | \$ 170.01   |
| 08/06/2026 | Bunnings Ltd | Hardware    | \$ 77.92    |
| 08/06/2026 | Bunnings Ltd | Hardware    | \$ 19.82    |
| 08/06/2026 | Bunnings Ltd | Hardware    | \$ 97.35    |
| 08/06/2026 | Bunnings Ltd | Hardware    | \$ 44.74    |
| 08/06/2026 | Bunnings Ltd | Hardware    | \$ 3.79     |
| 09/06/2026 | Bunnings Ltd | Hardware    | \$ 394.60   |
| 09/06/2026 | Bunnings Ltd | Hardware    | \$ 37.60    |
| 09/06/2026 | Bunnings Ltd | Hardware    | \$ 175.77   |
| 09/06/2026 | Bunnings Ltd | Hardware    | \$ 51.06    |
| 09/06/2026 | Bunnings Ltd | Hardware    | \$ 66.52    |
| 10/06/2026 | Bunnings Ltd | Hardware    | \$ 66.56    |
| 10/06/2026 | Bunnings Ltd | Hardware    | \$ 51.11    |
| 11/06/2026 | Bunnings Ltd | Hardware    | \$ 38.28    |
| 11/06/2026 | Bunnings Ltd | Hardware    | \$ 10.35    |
| 11/06/2026 | Bunnings Ltd | Hardware    | \$ 2.76     |
| 12/06/2026 | Bunnings Ltd | Hardware    | \$ 30.18    |
| 15/06/2026 | Bunnings Ltd | Hardware    | \$ 16.86    |
| 16/06/2026 | Bunnings Ltd | Hardware    | \$ 465.47   |
| 16/06/2026 | Bunnings Ltd | Hardware    | \$ 76.00    |
| 17/06/2026 | Bunnings Ltd | Hardware    | \$ 44.87    |
| 18/06/2026 | Bunnings Ltd | Hardware    | \$ 1,750.00 |
| 18/06/2026 | Bunnings Ltd | Hardware    | \$ 41.02    |
| 18/06/2026 | Bunnings Ltd | Hardware    | \$ 109.64   |
| 18/06/2026 | Bunnings Ltd | Hardware    | \$ 10.35    |
| 18/06/2026 | Bunnings Ltd | Hardware    | \$ 94.96    |
| 18/06/2026 | Bunnings Ltd | Hardware    | \$ 55.53    |
| 18/06/2026 | Bunnings Ltd | Hardware    | \$ 208.00   |
| 18/06/2026 | Bunnings Ltd | Hardware    | \$ 12.51    |
| 18/06/2026 | Bunnings Ltd | Hardware    | \$ 313.17   |
| 18/06/2026 | Bunnings Ltd | Hardware    | \$ 65.10    |
| 19/06/2026 | Bunnings Ltd | Hardware    | \$ 65.92    |
| 19/06/2026 | Bunnings Ltd | Hardware    | \$ 47.46    |
| 20/06/2026 | Bunnings Ltd | Hardware    | \$ 38.98    |
| 22/06/2026 | Bunnings Ltd | Hardware    | \$ 9.90     |
| 22/06/2026 | Bunnings Ltd | Hardware    | \$ 6,291.40 |
| 22/06/2026 | Bunnings Ltd | Hardware    | \$ 84.15    |
| 23/06/2026 | Bunnings Ltd | Hardware    | \$ 141.69   |
| 23/06/2026 | Bunnings Ltd | Hardware    | \$ 31.03    |
| 23/06/2026 | Bunnings Ltd | Hardware    | \$ 150.46   |
| 23/06/2026 | Bunnings Ltd | Hardware    | \$ 69.80    |
| 24/06/2026 | Bunnings Ltd | Hardware    | \$ 26.62    |
| 24/06/2026 | Bunnings Ltd | Hardware    | \$ 29.58    |
| 25/06/2026 | Bunnings Ltd | Hardware    | \$ 65.48    |
| 25/06/2026 | Bunnings Ltd | Hardware    | \$ 14.49    |
| 25/06/2026 | Bunnings Ltd | Hardware    | \$ 99.50    |
| 26/06/2026 | Bunnings Ltd | Hardware    | \$ 31.56    |

## SHIRE OF ESPERANCE

### PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25/08/2026 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

| DATE       | CREDITOR             | PARTICULARS            | AMOUNT               |
|------------|----------------------|------------------------|----------------------|
| 26/06/2026 | Bunnings Ltd         | Hardware               | \$ 57.55             |
| 26/06/2026 | Bunnings Ltd         | Hardware               | \$ 9.47              |
| 29/06/2026 | Bunnings Ltd         | Hardware               | \$ 40.43             |
| 29/06/2026 | Bunnings Ltd         | Hardware               | \$ 54.51             |
| 29/06/2026 | Bunnings Ltd         | Hardware               | \$ 94.02             |
| 30/06/2026 | Bunnings Ltd         | Hardware               | \$ 16.12             |
| 30/06/2026 | Bunnings Ltd         | Hardware               | \$ 93.36             |
| 30/06/2026 | Bunnings Ltd         | Hardware               | \$ 105.31            |
| 30/06/2026 | Bunnings Ltd         | Hardware               | \$ 26.79             |
| 30/06/2026 | Bunnings Ltd         | Hardware               | \$ 54.87             |
| 02/06/2026 | South East Petroleum | Fuel supplies          | \$ 4,425.98          |
| 02/06/2026 | South East Petroleum | Fuel supplies          | \$ 5,773.02          |
| 03/06/2026 | South East Petroleum | Fuel supplies          | \$ 7,667.44          |
| 03/06/2026 | South East Petroleum | Fuel supplies          | \$ 1,150.12          |
| 05/06/2026 | South East Petroleum | Fuel supplies          | \$ 21,672.11         |
| 08/06/2026 | South East Petroleum | Fuel supplies          | \$ 7,322.34          |
| 10/06/2026 | South East Petroleum | Fuel supplies          | \$ 1,389.85          |
| 12/06/2026 | South East Petroleum | Fuel supplies          | \$ 14,457.30         |
| 16/06/2026 | South East Petroleum | Fuel supplies          | \$ 16,955.73         |
| 17/06/2026 | South East Petroleum | Fuel supplies          | \$ 1,664.78          |
| 23/06/2026 | South East Petroleum | Fuel supplies          | \$ 4,898.08          |
| 24/06/2026 | South East Petroleum | Fuel supplies          | \$ 1,548.11          |
| 25/06/2026 | South East Petroleum | Fuel supplies          | \$ 22,878.24         |
| 30/06/2026 | South East Petroleum | Fuel supplies          | \$ 412.95            |
| 05/06/2026 | Woolworths           | Consumables & supplies | \$ 44.40             |
| 24/06/2026 | Woolworths           | Consumables & supplies | \$ 101.65            |
| 24/06/2026 | Woolworths           | Consumables & supplies | \$ 58.79             |
| 24/06/2026 | Woolworths           | Consumables & supplies | \$ 51.00             |
| 25/06/2026 | Woolworths           | Consumables & supplies | \$ 66.10             |
| 26/06/2026 | Woolworths           | Consumables & supplies | \$ 73.85             |
| 29/06/2026 | Woolworths           | Consumables & supplies | \$ 24.75             |
| 30/06/2026 | Woolworths           | Consumables & supplies | \$ 166.75            |
| 01/07/2026 | Woolworths           | Consumables & supplies | \$ 47.50             |
| 02/07/2026 | Woolworths           | Consumables & supplies | \$ 35.04             |
| 03/07/2026 | Woolworths           | Consumables & supplies | \$ 38.00             |
| 03/07/2026 | Woolworths           | Consumables & supplies | \$ 176.75            |
| 06/07/2026 | Woolworths           | Consumables & supplies | \$ 21.20             |
| 07/07/2026 | Woolworths           | Consumables & supplies | \$ 43.50             |
| 08/07/2026 | Woolworths           | Consumables & supplies | \$ 20.90             |
| 09/07/2026 | Woolworths           | Consumables & supplies | \$ 134.45            |
| 09/07/2026 | Woolworths           | Consumables & supplies | \$ 37.55             |
| 10/07/2026 | Woolworths           | Consumables & supplies | \$ 34.47             |
| 13/07/2026 | Woolworths           | Consumables & supplies | \$ 99.90             |
| 13/07/2026 | Woolworths           | Consumables & supplies | \$ 13.10             |
| 17/07/2026 | Woolworths           | Consumables & supplies | \$ 10.50             |
| 17/07/2026 | Woolworths           | Consumables & supplies | \$ 100.80            |
|            |                      |                        | <b>\$ 126,517.96</b> |

**Item: 12.3.4**

**Financial Services Report - August 2026**

|                     |                                  |                                                    |
|---------------------|----------------------------------|----------------------------------------------------|
| <b>Author/s</b>     | Sarah Bridge<br>Roselyn Hamilton | Corporate Accountant<br>Manager Financial Services |
| <b>Authorisor/s</b> | Felicity Baxter                  | Director Corporate & Community Services            |

**File Ref: D26/24553**

**Executive Summary**

To present to Council the Monthly Financial Report for the period ending 31 July 2026.

**Strategic Implications**

Council Plan 2022 – 2032

*Performance - Outcome 10. Effective Governance and Partnerships*

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

**Attachments**

A<sup>1</sup>. Monthly Financial Report July 2026

**Officer's Recommendation**

**That Council receive the attached report entitled Monthly Financial Report for the month of July 2026.**

**Voting Requirement**                      Simple Majority



## **SHIRE OF ESPERANCE**

### **MONTHLY FINANCIAL MANAGEMENT REPORTS**

(Incorporating Statement of Financial Activity)

## **JULY 2026**

### **CORPORATE & COMMUNITY SERVICES**

## MANAGER FINANCIAL SERVICES COMPILATION REPORT

|                        |                                              |
|------------------------|----------------------------------------------|
| MEETING DATE:          | 25 AUGUST 2026                               |
| ACCOUNTING PERIOD:     | PERIOD ENDED 31 JULY 2026                    |
| MATERIALITY THRESHOLD: | \$100,000 OPERATING, \$200,000 NON-OPERATING |

### OVERVIEW

The Statement of Financial Activity shows a surplus at 31 July of \$11,281,230.

### RATES COLLECTED

Rates collected at the end of June were 9.12%. This percentage reflects the amount of arrears (earlier year rates) that has been collected in July. Collections at the same time last year were 12.53%.

Rates are scheduled to be issued on 15th August, with the due date for payment in full or the first instalment being 24th September.

### 2026-2027 FINANCIAL YEAR

The 2026-2027 Budget was adopted on 4th August. This data has been loaded into Authority and the Staff Budget is being distributed. With the adoption of the Budget, the new Fees and Charges have come into effect, except for those for Bay of Isles Leisure Centre and Esperance Home Care, which will come into effect on 1st September.

This Management Report has had some updates following feedback from Council during recent workshops, including updating the Statement of Financial Activity in line with Budget and Financial Statements. We will continue to build on this over the next few months.

### WORKING CAPITAL

The Council is solvent and I do not consider there any matters of liquidity affecting business continuity that I would bring to Council's attention.

Current surplus at the end of July is \$11,281,230. The surplus is shown on the bottom of the Statement of Financial Activity and also on the Composition of Net Current Assets. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$47,685,996 and this is shown on the Statement of Financial Position. Reserve balance is \$33,499,643, also shown on the Statement of Financial Position.

Sarah Bridge  
Corporate Accountant



**SHIRE OF ESPERANCE  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE PERIOD ENDED 31 JULY 2026**

|                                                                           | <b>2026-27<br/>Budget</b> | <b>2026-27<br/>Budget YTD</b> | <b>2026-27<br/>Actual YTD</b> |
|---------------------------------------------------------------------------|---------------------------|-------------------------------|-------------------------------|
|                                                                           | \$                        | \$                            | \$                            |
| <b>Revenue</b>                                                            |                           |                               |                               |
| Rates                                                                     | 29,748,290                | -                             | -                             |
| Grants, subsidies and contributions                                       | 8,832,280                 | 689,118                       | 433,010                       |
| Fees and charges                                                          | 12,924,260                | 501,413                       | 315,153                       |
| Interest revenue                                                          | 1,456,104                 | 11,219                        | 2,848                         |
| Other revenue                                                             | 952,746                   | 77,760                        | 839,757                       |
|                                                                           | 53,913,680                | 1,279,510                     | 1,590,767                     |
| <b>Expenses</b>                                                           |                           |                               |                               |
| Employee costs                                                            | (25,830,607)              | (2,379,109)                   | (2,410,367)                   |
| Materials and contracts                                                   | (17,931,233)              | (1,670,678)                   | (1,225,315)                   |
| Utility charges                                                           | (1,508,121)               | (120,740)                     | (26,470)                      |
| Depreciation                                                              | (23,437,764)              | -                             | -                             |
| Finance costs                                                             | (235,966)                 | (5,237)                       | 11,927                        |
| Insurance                                                                 | (1,083,021)               | (554,645)                     | (476,064)                     |
| Other expenditure                                                         | (843,445)                 | (28,360)                      | (821)                         |
|                                                                           | (70,870,157)              | (4,758,769)                   | (4,127,110)                   |
|                                                                           | (16,956,477)              | (3,479,259)                   | (2,536,343)                   |
| Capital grants, subsidies and contributions                               | 33,976,758                | 1,731,271                     | 100,000                       |
| Profit on asset disposals                                                 | 265,141                   | -                             | -                             |
| Loss on asset disposals                                                   | (110,271)                 | -                             | -                             |
|                                                                           | 34,131,628                | 1,731,271                     | 100,000                       |
| <b>Net result for the period</b>                                          | <b>17,175,151</b>         | <b>(1,747,988)</b>            | <b>(2,436,343)</b>            |
| <b>Other comprehensive income for the period</b>                          |                           |                               |                               |
| <i>Items that will not be reclassified subsequently to profit or loss</i> |                           |                               |                               |
| Changes in asset revaluation surplus                                      | -                         | -                             | -                             |
| <b>Total other comprehensive income for the period</b>                    | <b>-</b>                  | <b>-</b>                      | <b>-</b>                      |
| <b>Total comprehensive income for the period</b>                          | <b>17,175,151</b>         | <b>(1,747,988)</b>            | <b>(2,436,343)</b>            |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2026**

|                                                                          | 2026-27<br>Budget<br>(a)<br>\$ | 2026-27<br>Budget YTD<br>(b)<br>\$ | 2026-27<br>Actual YTD<br>(c)<br>\$ | 2026-27<br>Variance<br>(c)-(b)<br>\$ |
|--------------------------------------------------------------------------|--------------------------------|------------------------------------|------------------------------------|--------------------------------------|
| <b>OPERATING ACTIVITIES</b>                                              |                                |                                    |                                    |                                      |
| <b>Revenue from operating activities</b>                                 |                                |                                    |                                    |                                      |
| Rates                                                                    | 29,748,290                     | -                                  | -                                  | -                                    |
| Grants, subsidies and contributions                                      | 8,832,280                      | 689,118                            | 433,010                            | (256,108) ◆                          |
| Fees and charges                                                         | 12,924,260                     | 501,413                            | 315,153                            | (186,260) ◆                          |
| Interest revenue                                                         | 1,456,104                      | 11,219                             | 2,848                              | (8,371)                              |
| Other revenue                                                            | 952,746                        | 77,760                             | 839,757                            | 761,997 ◆                            |
| Profit on asset disposals                                                | 265,141                        | -                                  | -                                  | -                                    |
|                                                                          | 54,178,821                     | 1,279,510                          | 1,590,768                          | 311,258                              |
| <b>Expenditure from operating activities</b>                             |                                |                                    |                                    |                                      |
| Employee costs                                                           | (25,830,607)                   | (2,379,109)                        | (2,410,367)                        | (31,258)                             |
| Materials and contracts                                                  | (17,931,233)                   | (1,676,133)                        | (1,230,770)                        | 445,363 ◆                            |
| Utility charges                                                          | (1,508,121)                    | (120,740)                          | (26,470)                           | 94,270                               |
| Depreciation                                                             | (23,437,764)                   | -                                  | -                                  | -                                    |
| Finance costs                                                            | (235,966)                      | 218                                | 17,382                             | 17,164                               |
| Insurance                                                                | (1,083,021)                    | (554,645)                          | (476,064)                          | 78,581                               |
| Other expenditure                                                        | (843,445)                      | (28,360)                           | (821)                              | 27,539                               |
| Loss on asset disposals                                                  | (110,271)                      | -                                  | -                                  | -                                    |
|                                                                          | (70,980,428)                   | (4,758,769)                        | (4,127,110)                        | 631,659                              |
| <b>Non cash amounts excluded</b>                                         |                                |                                    |                                    |                                      |
| Depreciation                                                             | 23,437,764                     | -                                  | -                                  | -                                    |
| Loss on asset disposals                                                  | 110,271                        | -                                  | -                                  | -                                    |
| Profit on asset disposals                                                | (265,141)                      | -                                  | -                                  | -                                    |
| Provisions & accruals                                                    | 279,644                        | 3,755                              | -                                  | (3,755)                              |
| Movement of non-current receivables                                      | -                              | -                                  | 1,830                              | 1,830                                |
|                                                                          | 23,562,538                     | 3,755                              | 1,830                              | (1,925)                              |
| <b>Amount attributable to operating activities</b>                       | <b>6,760,931</b>               | <b>(3,479,259)</b>                 | <b>(2,534,512)</b>                 | <b>942,917</b>                       |
| <b>INVESTING ACTIVITIES</b>                                              |                                |                                    |                                    |                                      |
| <b>Inflows from investing activities</b>                                 |                                |                                    |                                    |                                      |
| Capital grants, subsidies and contributions                              | 33,976,758                     | 1,731,271                          | 100,000                            | (1,631,271) ◆                        |
| Proceeds from disposal of assets                                         | 3,056,001                      | 195,525                            | 1,305,420                          | 1,109,895 ◆                          |
| Proceeds from financial assets at amortised cost - self supporting loans | 122,928                        | 11,064                             | 22,563                             | 11,499                               |
|                                                                          | 37,155,687                     | 1,937,860                          | 1,427,983                          | (509,877)                            |
| <b>Outflows from investing activities</b>                                |                                |                                    |                                    |                                      |
| Right of use assets received - non cash                                  | -                              | -                                  | -                                  | -                                    |
| Payments for land held for resale                                        | (963,000)                      | -                                  | -                                  | -                                    |
| Payments for property, plant and equipment                               | (14,390,722)                   | (405,260)                          | (175,577)                          | 229,683 ◆                            |
| Payments for construction of infrastructure                              | (57,037,713)                   | (2,508,655)                        | (253,303)                          | 2,255,352 ◆                          |
| Payments for financial assets at amortised cost - self supporting loans  | -                              | -                                  | -                                  | -                                    |
|                                                                          | (72,391,435)                   | (2,913,915)                        | (428,880)                          | 2,485,035                            |
| <b>Amount attributable to investing activities</b>                       | <b>(35,235,748)</b>            | <b>(976,055)</b>                   | <b>999,103</b>                     | <b>1,975,158</b>                     |
| <b>FINANCING ACTIVITIES</b>                                              |                                |                                    |                                    |                                      |
| <b>Inflows from financing activities</b>                                 |                                |                                    |                                    |                                      |
| Proceeds on new borrowings                                               | 9,850,000                      | 820,830                            | -                                  | (820,830) ◆                          |
| Transfers from reserve accounts                                          | 18,283,342                     | 6,785,773                          | 7,051,859                          | 266,086 ◆                            |
|                                                                          | 28,133,342                     | 7,606,603                          | 7,051,859                          | (554,744)                            |
| <b>Outflows from financing activities</b>                                |                                |                                    |                                    |                                      |
| Repayment of borrowings                                                  | (252,143)                      | (14,597)                           | (11,560)                           | 3,037                                |
| Repayments of principal portion of lease liabilities                     | (44,982)                       | -                                  | -                                  | -                                    |
| Transfers to reserve accounts                                            | (5,316,029)                    | (115,873)                          | (75,810)                           | 40,063                               |
|                                                                          | (5,613,154)                    | (130,470)                          | (87,370)                           | 43,100                               |
| <b>Amount attributable to financing activities</b>                       | <b>22,520,188</b>              | <b>7,476,133</b>                   | <b>6,964,489</b>                   | <b>(511,644)</b>                     |
| <b>MOVEMENT IN SURPLUS OR DEFICIT</b>                                    |                                |                                    |                                    |                                      |
| <b>Surplus at the start of the financial year</b>                        | <b>5,852,150</b>               | <b>5,852,150</b>                   | <b>5,852,150</b>                   | <b>-</b>                             |
| Amount attributable to operating activities                              | 6,760,931                      | (3,479,259)                        | (2,534,512)                        | 944,747                              |
| Amount attributable to investing activities                              | (35,235,748)                   | (976,055)                          | 999,103                            | 1,975,158                            |
| Amount attributable to financing activities                              | 22,520,188                     | 3,755                              | 6,964,489                          | 6,960,734                            |
| <b>Surplus/(deficit) remaining after the imposition of general rates</b> | <b>(102,479)</b>               | <b>1,400,591</b>                   | <b>11,281,230</b>                  | <b>9,880,639</b>                     |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 JULY 2026**

|                                      | <b>2026-27<br/>YTD</b> | <b>2025-26<br/>Actuals</b> |
|--------------------------------------|------------------------|----------------------------|
|                                      | \$                     | \$                         |
| <b>CURRENT ASSETS</b>                |                        |                            |
| Cash & cash equivalents              | 47,685,996             | 50,280,604                 |
| Trade & other receivables            | 4,011,415              | 5,583,956                  |
| Inventories                          | 2,369,538              | 2,367,985                  |
| <b>TOTAL CURRENT ASSETS</b>          | <b>54,066,949</b>      | <b>58,232,545</b>          |
| <b>NON-CURRENT ASSETS</b>            |                        |                            |
| Other receivables                    | 1,225,175              | 1,504,106                  |
| Inventories                          | 894,730                | 894,730                    |
| Property, plant & equipment          | 129,026,298            | 128,749,197                |
| Infrastructure                       | 581,427,819            | 581,427,819                |
| <b>TOTAL NON-CURRENT ASSETS</b>      | <b>712,574,022</b>     | <b>712,575,852</b>         |
| <b>TOTAL ASSETS</b>                  | <b>766,640,971</b>     | <b>770,808,397</b>         |
| <b>CURRENT LIABILITIES</b>           |                        |                            |
| Trade & other payables               | 5,161,278              | 7,779,813                  |
| Borrowings                           | 297,123                | 252,140                    |
| Provisions                           | 3,969,296              | 3,969,296                  |
| Other current liabilities            | (45,073)               | -                          |
| <b>TOTAL CURRENT LIABILITIES</b>     | <b>9,382,624</b>       | <b>12,001,249</b>          |
| <b>NON-CURRENT LIABILITIES</b>       |                        |                            |
| Borrowings                           | 3,976,634              | 3,976,634                  |
| Provisions                           | 5,437,218              | 5,437,217                  |
| <b>TOTAL NON-CURRENT LIABILITIES</b> | <b>9,413,852</b>       | <b>9,413,851</b>           |
| <b>TOTAL LIABILITIES</b>             | <b>18,796,476</b>      | <b>21,415,100</b>          |
| <b>NET ASSETS</b>                    | <b>747,844,495</b>     | <b>749,393,297</b>         |
| <b>EQUITY</b>                        |                        |                            |
| Revaluation surplus                  | 402,620,856            | 402,620,856                |
| Reserve accounts                     | 33,499,643             | 40,475,692                 |
| Retained surplus                     | 311,723,996            | 306,296,749                |
| <b>TOTAL EQUITY</b>                  | <b>747,844,495</b>     | <b>749,393,297</b>         |

**SHIRE OF ESPERANCE**  
**COMPOSITION OF NET CURRENT ASSETS**  
**FOR THE PERIOD ENDED 31 JULY 2026**

|                                                                         | <b>2026-27<br/>YTD</b> | <b>2025-26<br/>Actuals</b> |
|-------------------------------------------------------------------------|------------------------|----------------------------|
|                                                                         | \$                     | \$                         |
| <b>CURRENT ASSETS</b>                                                   |                        |                            |
| Cash & cash equivalents                                                 | 47,685,996             | 50,280,605                 |
| Trade & other receivables                                               | 4,011,415              | 5,302,198                  |
| Inventories                                                             | 2,369,538              | 2,367,985                  |
| Other current assets                                                    | -                      | 281,758                    |
| <b>TOTAL CURRENT ASSETS</b>                                             | <b>54,066,949</b>      | <b>58,232,546</b>          |
| <b>CURRENT LIABILITIES</b>                                              |                        |                            |
| Trade & other payables                                                  | 5,161,278              | 7,779,813                  |
| Borrowings                                                              | 297,123                | 252,143                    |
| Provisions                                                              | 3,969,296              | 3,969,296                  |
| Other current liabilities                                               | (45,073)               | -                          |
| <b>TOTAL CURRENT LIABILITIES</b>                                        | <b>9,382,624</b>       | <b>12,001,252</b>          |
| <b>NET ASSETS</b>                                                       | <b>44,684,325</b>      | <b>46,231,294</b>          |
| Less: Total adjustments to net current assets                           | (33,403,095)           | (40,379,144)               |
| <b>Closing funding surplus/(deficit)</b>                                | <b>11,281,230</b>      | <b>5,852,150</b>           |
| <b>Current assets and liabilities excluded from budgeted deficiency</b> |                        |                            |
| <b>Adjustments to net current assets</b>                                |                        |                            |
| Less: Reserve account                                                   | (33,499,642)           | (40,475,691)               |
| Less: Financial assets at amortised costs - Self Supporting Loans       | (122,925)              | (122,925)                  |
| Less: Land held for resale                                              | (1,905,626)            | (1,905,626)                |
| Add: Current liabilities not expected to be cleared at end of year      |                        |                            |
| -Current portion of lease liabilities                                   | 44,983                 | 44,983                     |
| -Current portion of borrowings                                          | 252,143                | 252,143                    |
| -Current portion of employee benefit expense held in reserve            | 1,827,972              | 1,827,972                  |
| Toal adjustments to net current assets                                  | (33,403,095)           | (40,379,144)               |

**SHIRE OF ESPERANCE  
EXPLANATION OF MATERIAL VARIANCES  
FOR THE PERIOD ENDED 31 JULY 2026**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2026-27 year is \$100,000 for operating activities and \$200,000 for non-operating activities.

| Description                                                                                                                                                     | Var. \$            | Var. %           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------|
|                                                                                                                                                                 | \$                 | %                |
| <b>Revenue from operating activities</b>                                                                                                                        |                    |                  |
| <b>Grants, subsidies and contributions</b>                                                                                                                      | <b>(256,108)</b>   | <b>(37.16%)</b>  |
| Home Care funding tracking behind budget scheduling.                                                                                                            |                    | Timing           |
| <b>Fees and charges</b>                                                                                                                                         | <b>(186,260)</b>   | <b>(37.15%)</b>  |
| Aerodrome landing fees and Home Care program income are tracking behind budget scheduling.                                                                      |                    | Timing           |
| <b>Other revenue</b>                                                                                                                                            | <b>761,997</b>     | <b>979.93%</b>   |
| Progress claim on the Hockey Turfy civil works put through earlier than budget expectations.                                                                    |                    | Timing           |
| <b>Expenditure from operating activities</b>                                                                                                                    |                    |                  |
| <b>Materials and contracts</b>                                                                                                                                  | <b>445,363</b>     | <b>(26.57%)</b>  |
| Public Open Space maintenance projects are still to get underway. Home Care program expenses are tracking behind budget scheduling, in line with their revenue. |                    | Timing           |
| <b>Inflows from investing activities</b>                                                                                                                        |                    |                  |
| <b>Capital grants, subsidies and contributions</b>                                                                                                              | <b>(1,631,271)</b> | <b>(94.22%)</b>  |
| Main Roads funding for road and streets projects is tracking behind budget expectations.                                                                        |                    | Timing           |
| <b>Proceeds from disposal of assets</b>                                                                                                                         | <b>1,109,895</b>   | <b>567.65%</b>   |
| Lots in Flinders Estate are selling ahead of budget expectations.                                                                                               |                    | Timing           |
| <b>Outflows from investing activities</b>                                                                                                                       |                    |                  |
| <b>Payments for property, plant and equipment</b>                                                                                                               | <b>229,683</b>     | <b>(56.68%)</b>  |
| Purchase of light vehicles will start to occur over the next six months.                                                                                        |                    | Timing           |
| <b>Payments for construction of infrastructure</b>                                                                                                              | <b>2,255,352</b>   | <b>(89.90%)</b>  |
| Progress claim on the Myrup Transfer Station Project was received in August.                                                                                    |                    | Timing           |
| <b>Inflows from financing activities</b>                                                                                                                        |                    |                  |
| <b>Proceeds on new borrowings</b>                                                                                                                               | <b>(820,830)</b>   | <b>(100.00%)</b> |
| Variance due to budget phasing on loan for Myrup Waste Transfer Station project, which will be taken out in the later half of the financial year.               |                    | Timing           |
| <b>Transfers from reserve accounts</b>                                                                                                                          | <b>266,086</b>     | <b>3.92%</b>     |
| Monthly transfers from reserves for projects will commence in August.                                                                                           |                    | Timing           |



## **OTHER REPORTS AND GRAPHS**

**JULY 2026**

SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

| Funding surplus / (deficit) |                |                |                |                 |
|-----------------------------|----------------|----------------|----------------|-----------------|
|                             | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening                     | \$5.85 M       | \$5.85 M       | \$5.85 M       | \$0.00 M        |
| Closing                     | (\$0.10 M)     | \$1.40 M       | \$11.28 M      | \$9.88 M        |

Refer to Statement of Financial Activity

| Cash and cash equivalents |           |            | Payables       |          |               | Receivables      |            |               |
|---------------------------|-----------|------------|----------------|----------|---------------|------------------|------------|---------------|
|                           | \$47.69 M | % of total |                | \$2.33 M | % Outstanding |                  | (\$1.05 M) | % Collected   |
| Unrestricted Cash         | \$14.19 M | 29.7%      | Trade Payables | \$1.50 M |               | Rates Receivable | (\$0.04 M) | 9.1%          |
| Restricted Cash           | \$33.50 M | 70.3%      | 0 to 30 Days   | \$1.50 M | 100.0%        | Trade Receivable | (\$0.59 M) | % Outstanding |
|                           |           |            | Over 30 Days   | \$0.00 M | 0.0%          | Over 30 Days     | (\$0.61 M) | 57.9%         |
|                           |           |            | Over 90 Days   | \$0.00 M | 0.0%          | Over 90 Days     | \$0.01 M   | (1.2%)        |

Key Operating Activities

| Amount attributable to operating |                |                |                 | Rates Revenue |          |            | Grants and Contributions |          |            | Fees and Charges |          |            |
|----------------------------------|----------------|----------------|-----------------|---------------|----------|------------|--------------------------|----------|------------|------------------|----------|------------|
| Adopted Budget                   | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | YTD Actual    | \$0.00 M | % Variance | YTD Actual               | \$0.43 M | % Variance | YTD Actual       | \$0.32 M | % Variance |
| \$6.76 M                         | (\$3.48 M)     | (\$2.53 M)     | \$0.94 M        | YTD Budget    | \$0.00 M |            | YTD Budget               | \$0.69 M | (37.2%)    | YTD Budget       | \$0.50 M | (37.1%)    |

Refer to Statement of Financial Activity

Key Non-Operating Activities

| Amount attributable to non-operating |                |                |                 | Proceeds on sale |          |        | Asset Acquisition |            |         | Capital Grants |          |            |
|--------------------------------------|----------------|----------------|-----------------|------------------|----------|--------|-------------------|------------|---------|----------------|----------|------------|
| Adopted Budget                       | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | YTD Actual       | \$1.31 M | %      | YTD Actual        | (\$0.43 M) | % Spent | YTD Actual     | \$0.10 M | % Received |
| (\$35.24 M)                          | (\$0.98 M)     | \$1.00 M       | \$1.98 M        | Adopted Budget   | \$0.20 M | 567.6% | Adopted Budget    | (\$2.91 M) | (85.3%) | Adopted Budget | \$1.73 M | (94.2%)    |

Refer to Statement of Financial Activity

| Borrowings           |            |  | Reserves         |            |  |
|----------------------|------------|--|------------------|------------|--|
| Principal repayments | \$0.01 M   |  | Reserves balance | \$33.50 M  |  |
| Interest expense     | (\$0.02 M) |  | Net Movement     | (\$6.98 M) |  |

This information is to be read in conjunction with the accompanying Financial Statements and notes.

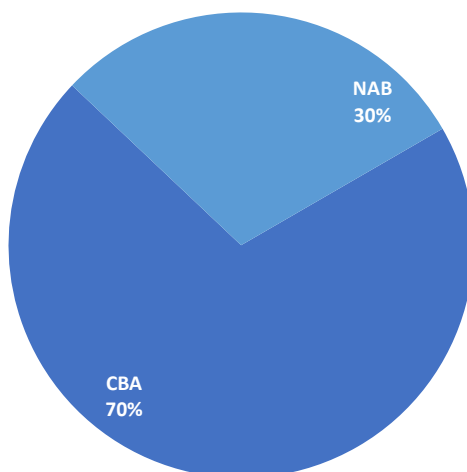
**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2026**

**2 KEY INFORMATION - INVESTMENTS**

Shire policy directs that a maximum of 80% can be held with any one institution at a time.

**(a) Cash investments**

**Diversification of Investments**



| Finance Institution | Amount               | Rate  | Term | Maturity  | Type of Investment               |
|---------------------|----------------------|-------|------|-----------|----------------------------------|
| NAB                 | \$ 5,000,000         | 4.60% | 60   | 10-Aug-26 | Term Deposit - Reserve           |
| NAB                 | \$ 5,000,000         | 5.00% | 90   | 17-Aug-26 | Term Deposit - Reserve           |
| CBA                 | \$ 4,000,000         | 4.86% | 60   | 21-Aug-26 | Term Deposit - Muni              |
| NAB                 | \$ 4,000,000         | 4.60% | 60   | 21-Aug-26 | Term Deposit - Reserve           |
| CBA                 | \$ 9,748,850         | 4.15% | N/A  | N/A       | Business Online Saver - Muni     |
| CBA                 | \$ -                 | 0.25% | N/A  | N/A       | Cash Deposit A/C - Muni          |
| CBA                 | \$ 19,507,376        | 4.15% | N/A  | N/A       | Business Online Saver - Reserves |
| CBA                 | \$ 48                | 0.25% | N/A  | N/A       | Cash Deposit A/C - Reserves      |
|                     | <b>\$ 47,256,274</b> |       |      |           |                                  |

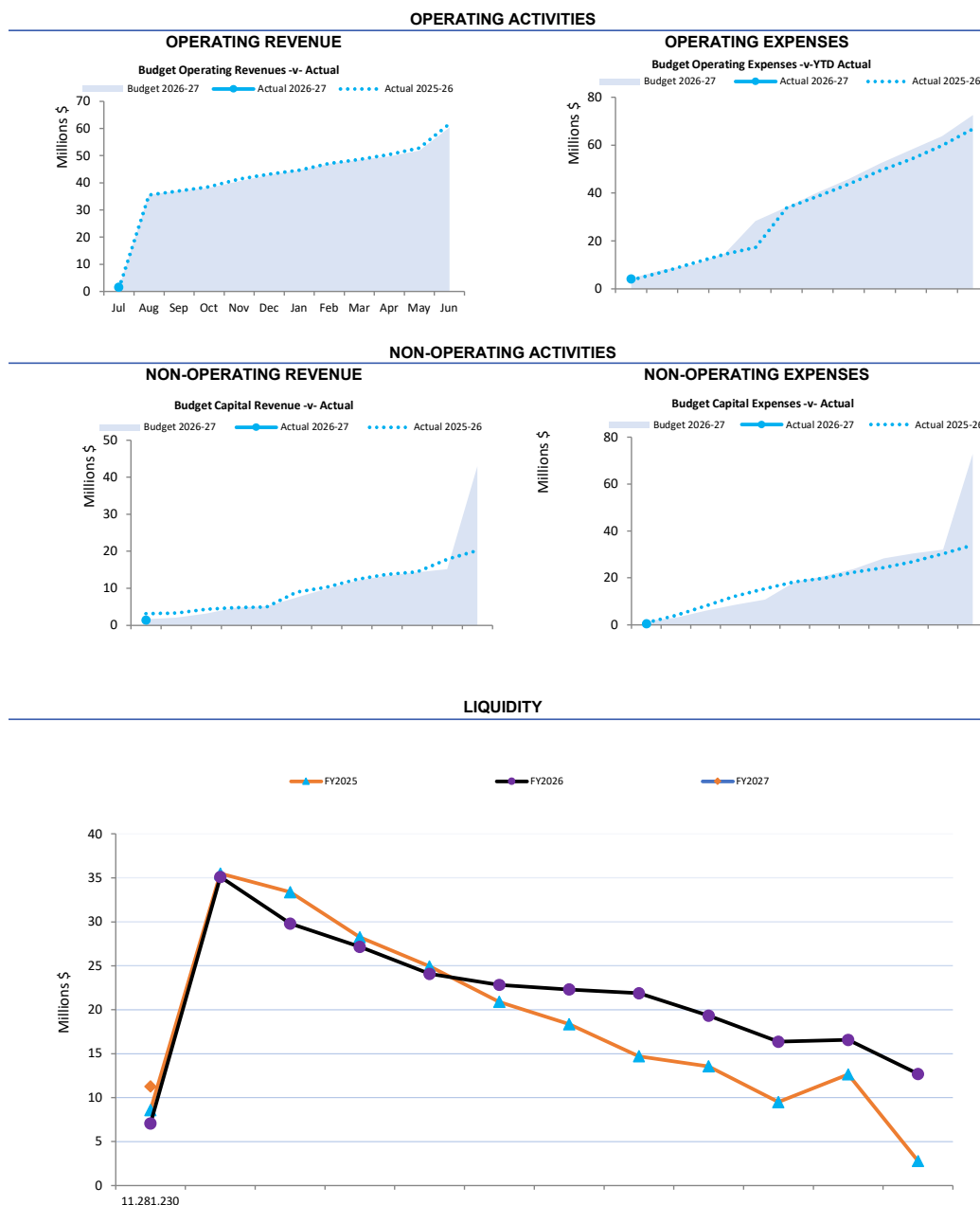
**(b) Investment Interest Earnings**

|           | 2026-27 Budget | YTD Interest |
|-----------|----------------|--------------|
| Municipal | 780,000        | 23,364       |
| Reserve   | 537,504        | 33,604       |



**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2026**

**3 KEY INFORMATION - GRAPHICAL**



Liquidity is a modified current position which consists of un-restricted cash, debtors and inventories less payables and provisions for annual leave.

A surplus is indicated by a positive figure and a deficit is indicated as a negative number.

The purpose of the graph is to trace the progressive values of the liquidity surplus(deficit) which shows on the "Statement of Financial Activity" in each month's financial report.

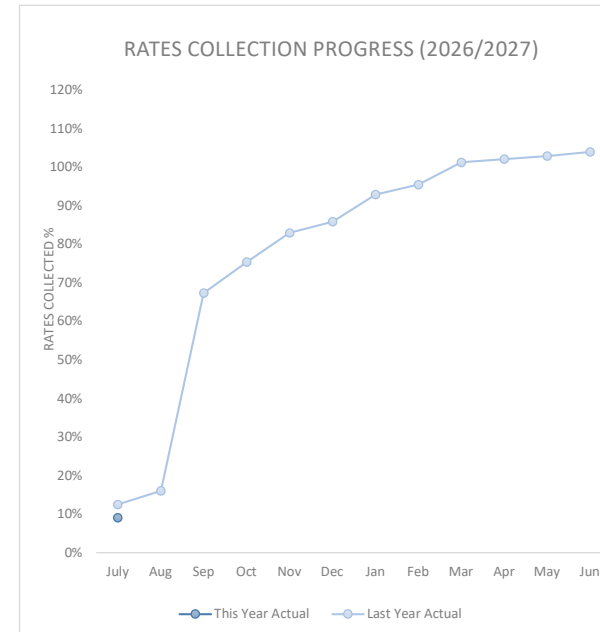
The current year to date value is graphed against the immediate past year as a comparative.

**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2026**

**4 SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS**

**Outstanding Rates 2026/2027**

|                                              |                    |
|----------------------------------------------|--------------------|
| Arrears at 1st July 2026                     | 238,978            |
| Pensioner Deferred Rates at 1st July 2026    | 154,882            |
| Rates Levied                                 | -873               |
| Waste Charges Levied                         | 0                  |
| ESL Levied                                   | 0                  |
| Penalty Interest charged to Overdue          | 1,275              |
| Other Charges Levied                         | 0                  |
| <b>Total Levied 2026/2027</b>                | <b>-873</b>        |
| Receipts for Current Rates                   | (485,507)          |
| Prepayments                                  | (1,460,580)        |
| Less Collections                             | (1,946,087)        |
| <b>Total Current and Arrears Outstanding</b> | <b>(1,551,826)</b> |
| <b>% Collected</b>                           | <b>9.12%</b>       |
| Pensioners on Instalments                    | 0                  |
| Non Pensioners on Instalments                | 0                  |
| Pensioners with Due Date 30/06/2027          | -139,080           |
| Outstanding with no Instalment Option        | 203,574            |
| Prepayments                                  | (1,616,320)        |
| Interims                                     | 0                  |
| <b>Total Current and Arrears Outstanding</b> | <b>(1,551,826)</b> |



**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2026**

**5 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Account # | Description                                     | Council Ref | Net Change | Amended Budget Running Balance |
|-----------|-------------------------------------------------|-------------|------------|--------------------------------|
|           |                                                 |             |            | \$                             |
|           | 2026/27 Budget Estimated Surplus/(Deficit)      |             |            | (102,479)                      |
|           | <b>Amended Budget as per Council Resolution</b> |             |            | <b>(102,479)</b>               |

**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2026**

**6 GENERAL RECEIVABLES**

|                     | Current   | 30 Days | 60 Days | 90 Days | 90+Days | Total     |
|---------------------|-----------|---------|---------|---------|---------|-----------|
|                     | \$        | \$      | \$      | \$      | \$      | \$        |
| General Receivables | 1,101,802 | 587,976 | 3,112   | 2,935   | 13,036  | 1,708,860 |
| Percentage          | 64.48%    | 34.41%  | 0.18%   | 0.17%   | 0.76%   |           |

**90+Days Represented by:**

|                                |               |
|--------------------------------|---------------|
| Government Grants              | 0             |
| Contributions & Reimbursements | 2,769         |
| Loan Repayments                | 0             |
| Fees and Charges               | 10,267        |
| Private Works                  | 0             |
| Proceeds Sale of Assets        | 0             |
|                                | <b>13,036</b> |

Amounts shown above include GST (where applicable)

**SHIRE OF ESPERANCE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2026**

**7 TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

| Details                                                | Balance<br>2025-2026 | Balance<br>31/07/2026 |
|--------------------------------------------------------|----------------------|-----------------------|
| Other                                                  | 12,136               |                       |
| Health Department of WA - CLAG Funding                 |                      | 1,124                 |
| Shire of Esperance Trust Fund - CLAG Funding           |                      | 555                   |
| Shire of Esperance - Lake Monjigup Development Group   |                      | 10,457                |
| General Bonds - Interest Bearing                       | 326,170              |                       |
| Esperance Bay Turf Club - Optus Rent of Land Turf Club |                      | 39,456                |
| Activ Foundation Inc - Community Fundraising           |                      | 21,955                |
| Adventureland Management Committee Inc                 |                      | 3,629                 |
| Telstra Corporation Ltd                                |                      | 17,735                |
| Elsie Cox Testamentary Trust EHC                       |                      | 244,544               |
| <b>Totals</b>                                          | <b>338,306</b>       | <b>339,456</b>        |

## **12.4 EXECUTIVE SERVICES**

### **Item: 12.4.1**

#### **Information Bulletin - August 2026**

|                     |              |                                               |
|---------------------|--------------|-----------------------------------------------|
| <b>Author/s</b>     | Elise Godwin | Administration Assistant - Executive Services |
| <b>Authorisor/s</b> | Shane Burge  | Chief Executive Officer                       |

**File Ref: D26/24223**

#### **Applicant**

Internal

#### **Strategic Implications**

Council Plan 2022 – 2032

*Performance - Outcome 10. Effective Governance and Partnerships*

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

#### **Attachments**

- A<sup>1</sup>. Information Bulletin - August 2026
- B<sup>1</sup>. Council Priorities Summary - Corporate Performance - July 2026
- C<sup>1</sup>. Delegations Discharge Register - Corporate Resources

#### **Officer's Recommendation**

**That Council accepts:**

- 1. Information Bulletin – August 2026**
- 2. Council Priorities Summary – Corporate Performance – July 2026**
- 3. Delegations Discharge Register – Corporate Resources**

**Voting Requirement** Simple Majority

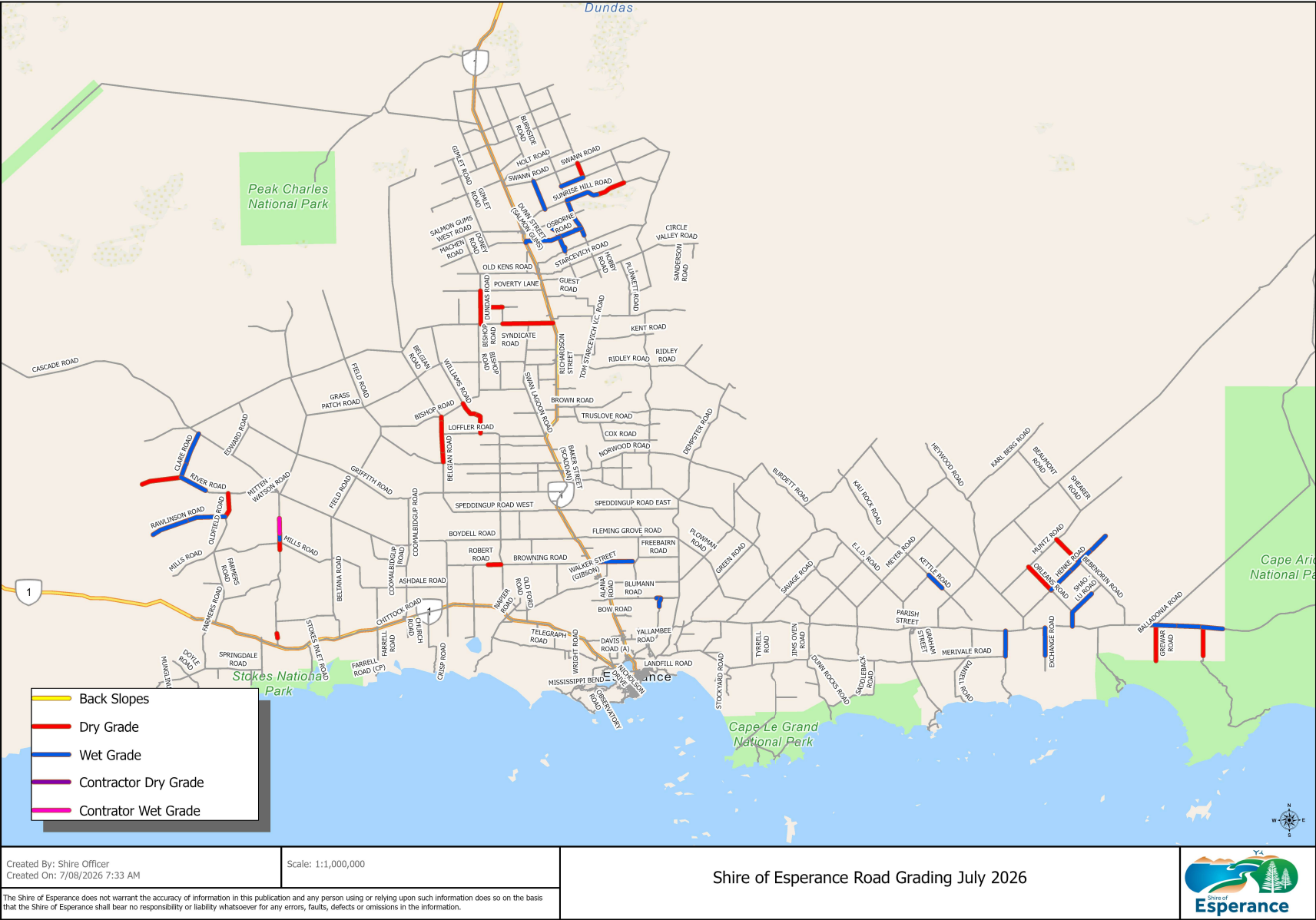


# INFORMATION BULLETIN

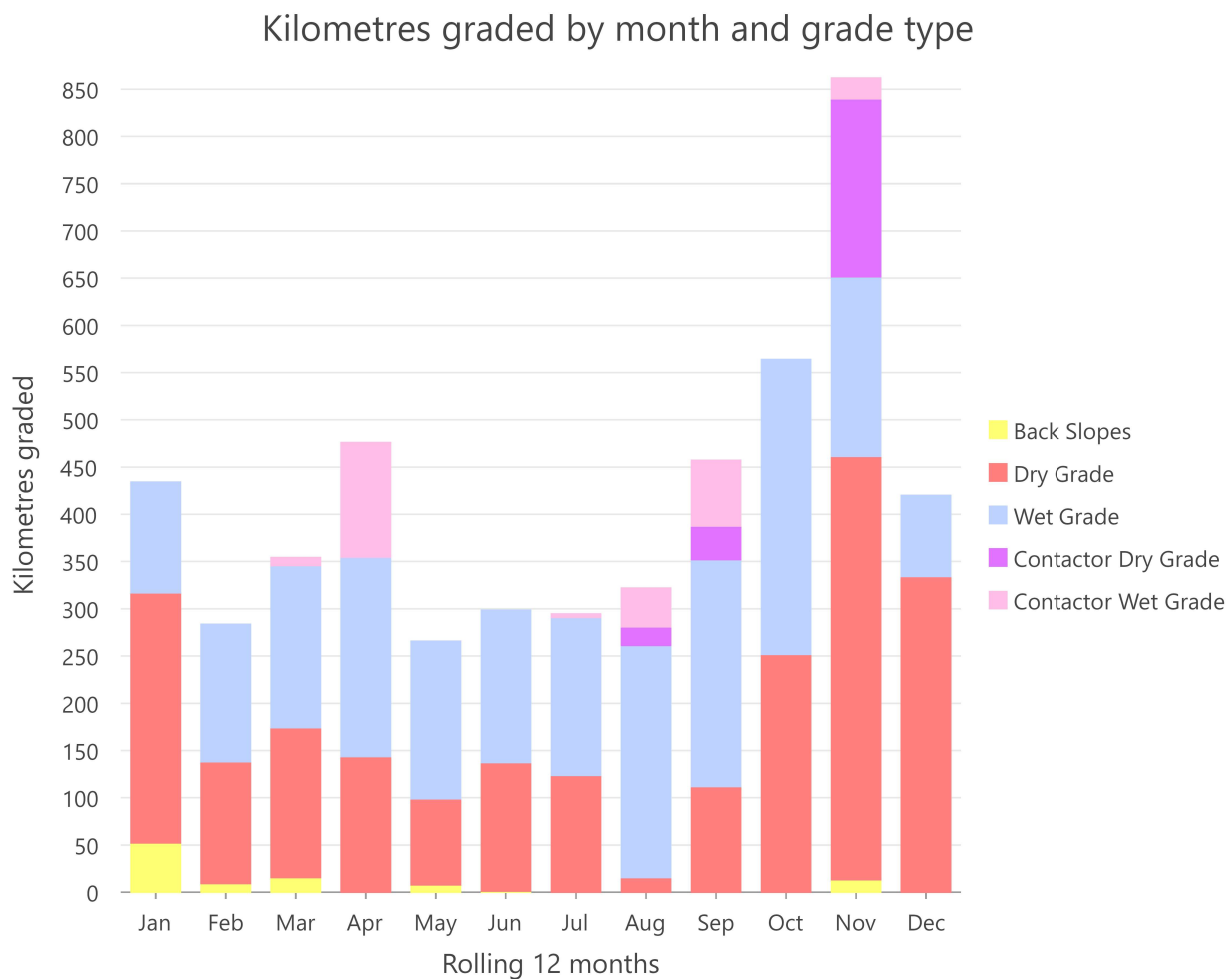
## ORDINARY COUNCIL MEETING

August 2026



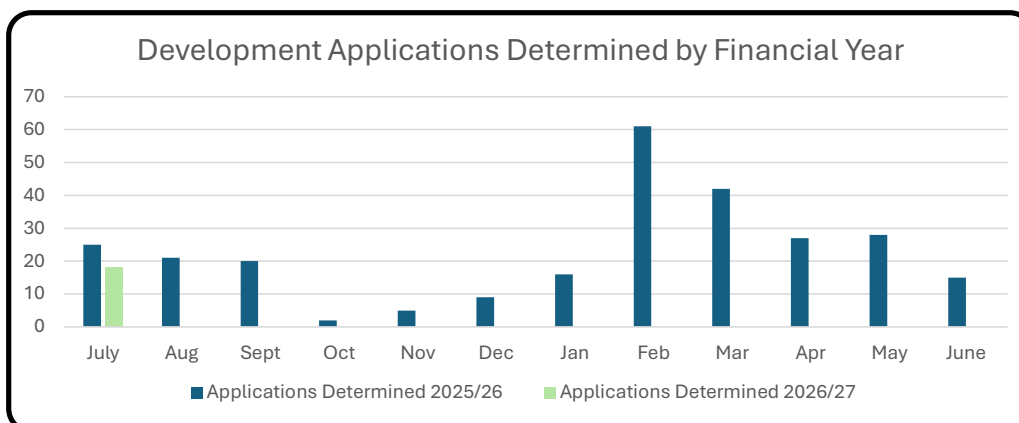


## Road Grading Chart July 2026





### Development Services Approvals – July 2026

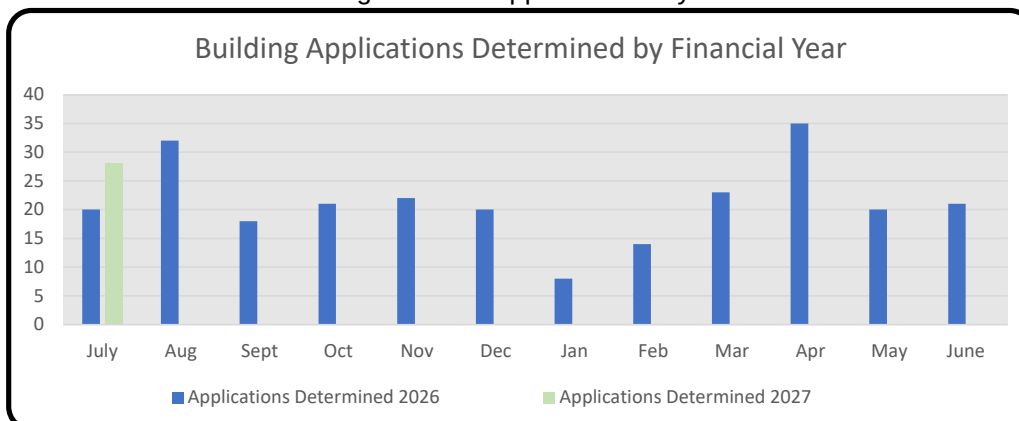


| Property                           | Proposal                     |
|------------------------------------|------------------------------|
| 3 Mills Place WEST BEACH           | Grouped Dwelling (4 Units)   |
| 5 Sommet Street CASTLETOWN         | Holiday House                |
| 25 The Getaway PINK LAKE           | Outbuilding (Shed)           |
| 28 Woody Ave CASTLETOWN            | Outbuilding (Shed) - Exempt  |
| 9 Frank Freeman Drive BANDY CREEK  | Outbuilding (Shed)           |
| 5 Ingleton Place WEST BEACH        | Outbuilding (Shed) - Refused |
| 180 South Coast Hwy CHADWICK       | Outbuilding (Shed)           |
| 24 Dixon Street NULSEN             | Outbuilding (Shed) - Exempt  |
| Lot 38 Kingsmill Retreat PINK LAKE | Dwelling – Single House      |
| 83 Norseman Road CASTLETOWN        | Industrial Building          |
| 27 Adelaide Street WEST BEACH      | Holiday House                |
| 10 Eyre Street ESPERANCE           | Patio                        |
| 9 Rogers Street CHADWICK           | Storage Shed                 |
| Lot 527 Norseman Road WINDABOUT    | Golf Cart Hire Shed          |
| 152 Burton Road CASTLETOWN         | Carport                      |
| 274 South Coast Hwy CHADWICK       | Patio – Shed Lean-to         |
| 9 Adkins Street BANDY CREEK        | Dwelling – Single House      |
| 49 Westmacott Street CASTLETOWN    | Outbuilding (Shed)           |

### Specific Comments relating to Monthly Statistics

Total Applications processed – 18

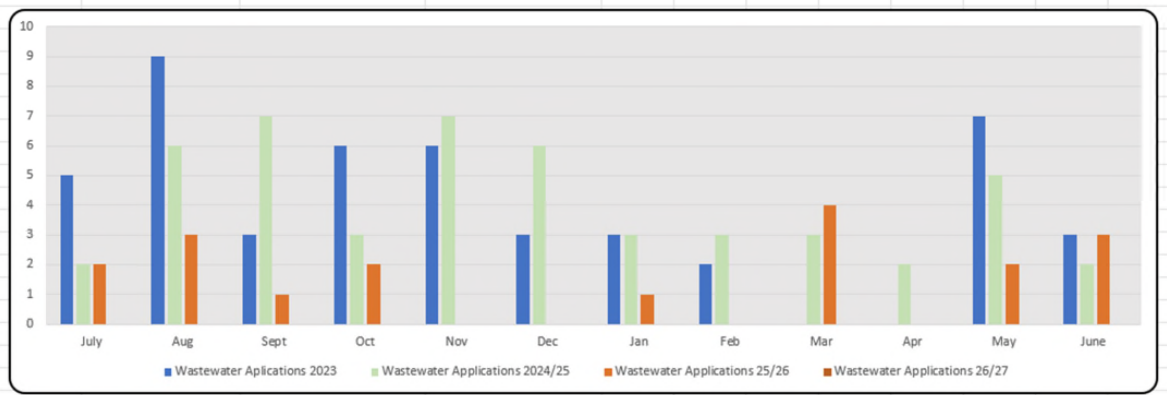
### Building Services Approvals – July 2026



| Property                              | Proposal                                                                  | Values (\$) |
|---------------------------------------|---------------------------------------------------------------------------|-------------|
| 180 Paterson Road<br>MONJINGUP        | Occupancy Permit – Farm Shed 810m2<br>Class 7b                            | 0           |
| 5A Woods Street<br>CHADWICK           | Occupancy Permit – Class 7b Storage<br>Units                              | 0           |
| 29 Frank Freeman Drive<br>BANDY CREEK | Unauthorised Camp Kitchen 52m2<br>Esperance Chalet Village                | 50,000      |
| 1 Pink Lake Road<br>ESPERANCE         | Dwelling with Attached Garage 256m2                                       | 385,000     |
| Lot 247 Doney Road<br>SALMON GUMS     | Hay Storage Shed 324m2 (Class 7b)                                         | 100,252     |
| 69 Helms Drive PINK LAKE              | Shed with Awning 150m2                                                    | 30,000      |
| 1 Panorama Place WEST<br>BEACH        | Retaining Wall                                                            | 130,000     |
| 10 Scanlon Street<br>CHADWICK         | Workshop & Office (Class 8/5) 556m2                                       | 739,304     |
| 59 Tuart Forest Grove PINK<br>LAKE    | Storage Shed 189m2                                                        | 45,000      |
| 10 Eyre Street<br>ESPERANCE           | Patio Addition to Dwelling 9m2                                            | 8,000       |
| 26 Black Street<br>ESPERANCE          | Occupancy Permit – Graham MacKenzie<br>Stadium Redevelopment (Class 9b)   | 0           |
| Lot 1885 Myrup Road<br>MYRUP          | Stage 2 – HHH Shed – Workshop – 3<br>Storage Sheds & 2 Drop Off Buildings | 742,159     |
| 11 Rogers Street<br>CHADWICK          | Occupancy Permit – Class 5 Office                                         | 0           |
| 11 Rogers Street<br>CHADWICK          | Occupancy Permit – Class 8 Industrial<br>Shed - Workshop                  | 0           |
| 68 Westmacott Street<br>CASTLETOWN    | Garage Conversion to Bedroom with<br>Ensuite                              | 50,000      |
| Lot 527 Norseman Road<br>WINDABOUT    | Esperance Golf Club – Cart Hire Shed<br>102m2 (Class 9b)                  | 50,000      |
| 26 Black Street<br>ESPERANCE          | Hockey Turf Lighting Towers x 6                                           | 120,000     |
| 72 Westmacott Street<br>CASTLETOWN    | Semi-Enclosure of Existing Verandah &<br>Fireplace Addition               | 5,000       |

| Property                           | Proposal                                                             | Values (\$)         |
|------------------------------------|----------------------------------------------------------------------|---------------------|
| 30 Winston Way NULSEN              | Dwelling 180m2 & Granny Flat 120m2                                   | 620,000             |
| 17 Eyre Street<br>ESPERANCE        | Occupancy Permit – Aged Care Facility –<br>Commercial Kitchen 180m2  | 0                   |
| 27 Westmacott Street<br>CASTLETOWN | Shed with Toilet & Associated Retaining<br>142m2                     | 85,000              |
| 78 Valley Road PINK LAKE           | Storage Shed                                                         | 28,000              |
| 8 Carter Street NULSEN             | Patio Extension 56m2                                                 | 15,000              |
| 28 Woody Avenue<br>CASTLETOWN      | Shed 162m2                                                           | 50,000              |
| 109 Keenan Road PINK<br>LAKE       | Stage One – Footings for Relocated<br>Second-hand Ancillary Dwelling | 19,500              |
| 3 Magistrate Drive<br>CASTLETOWN   | Timber Frame Shed 72m2                                               | 18,000              |
| 2 Castletown Quays<br>CASTLETOWN   | Alterations to Existing Dwelling                                     | 1,200,000           |
| 19 Thistle Avenue BANDY<br>CREEK   | Dwelling with Attached Garage 222m2                                  | 528,879             |
|                                    | <b>Total</b>                                                         | <b>\$ 5,019,094</b> |

| <b>Specific Comments relating to Monthly Statistics</b>                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>A total of 28 Building Permit applications were determined in July.</p> <p>Currently there are 56 Building Permit applications awaiting technical assessments, Development Approval, or waiting for further information to be provided.</p> |



**June Wastewater Applications**

**Specific Comments relating to Environmental Health Activities in June**

- Following Council's commitment of funding towards health promotion, the Health Team has begun organising projects that support the implementation of the Public Health Plan. Council's investment will assist in achieving key health and wellbeing priorities for the community.



## Council Plan Summary

### July 2026



Shire of Esperance

Council Plan July 2026

## People

### Diverse, Inclusive and Supported Communities

| Action Code | Action Name                                                                                                                                                               | Comments                  | Responsible Officer Position            |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------------------------------|
| 1.1.1       | Prioritise and implement the next stages of the Youth Precinct Concept Plan, with consideration for lighting the pump track and/or extending the skate park.              | Due to commence 2029/2030 | Director Asset Management               |
| 1.2.1.      | Review the Esperance Home Care Strategy.                                                                                                                                  | Not started               | Manager Aged Care & Disability Services |
| 1.2.2       | Develop an Over 55s Lifestyle Village Prospectus to attract an investor and service provider.                                                                             | Due to commence 2027/2028 | Manager Economic Development            |
| 1.2.3.      | Develop a CBD Accessibility Strategy in partnership with the Esperance Chamber of Commerce and Industry.                                                                  | Due to commence 2028/2029 | Director External Services              |
| 1.2.4       | Complete a 4-yearly review of the Disability Access and Inclusion Plan to continue to meet universal access and inclusion standards across Shire facilities and services. | Due to commence 2029/2030 | Director External Services              |

Shire of Esperance

Council Plan July 2026

### Community Health and Wellbeing

| Action Code | Action Name                                                                                                                             | Comments                                                                                                                         | Responsible Officer Position   |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 2.1.1.      | Implement the Public Health Plan to protect, promote and enhance the health, wellbeing and quality of life for the Esperance community. | The environmental health team met to discuss and plan for Public Health Plan and health promotion activities for the year ahead. | Manager Development Services   |
| 2.2.1.      | Support Esperance Hockey Association with synthetic pitch development project.                                                          | Civil works 80% complete, works still to complete: remaining kerb, concrete path around the field and the ballustrade.           | Director Asset Management      |
| 2.2.2       | Provide a third soccer pitch at the Greater Sports Ground                                                                               | Old netball courts have been boxed out, currently bringing topsoil up to level.                                                  | Director Asset Management      |
| 2.2.3.      | Develop a gym redesign concept plan for the Bay of Isles Leisure Centre.                                                                | Works are underway with Wells Building. Concept designs are being drawn.                                                         | Manager Recreation and Culture |

### Community Safety and Resilience

| Action Code | Action Name                                                                                        | Comments                  | Responsible Officer Position   |
|-------------|----------------------------------------------------------------------------------------------------|---------------------------|--------------------------------|
| 3.1.1       | Roll out Stage 5 of the CCTV Strategy, including Dempster Street, Forrest Street and Hicks Street. | Due to commence 2028/2029 | Manager Projects and Buildings |

Shire of Esperance

Council Plan July 2026

|        |                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 3.2.1. | Host a pop-up community event to offer cat and dog microchipping to encourage owners to microchip their pets.                                                                           | <p>Planning has commenced for a community pet registration and microchipping initiative, with an Expression of Interest submitted for Ranger Services to participate in the 2026 Esperance Show (16 to 17 October). The event will be used to promote responsible pet ownership through education on cat and dog registration and microchipping, while ongoing discussions with SAFE Esperance and the RSPCA have identified opportunities to partner on a future dedicated community microchipping event.</p> <p>To strengthen the Shire's capability and reduce reliance on external providers, an additional Ranger has also been enrolled in an accredited microchip implanter course in October to support future microchipping events, reduce reclaim cost to the Community, and support service delivery.</p> | Manager Ranger & Emergency Services |
| 3.2.2. | Update the Shire's Cat Local Law 2024 to include cat containment requirements to protect native wildlife (if the State Government changes the Cat Act 2011), and update communications. | <p>Following the release of the State Government's Cat Local Law Guidelines and implementation guidance in late June 2026, Ranger Services reviewed existing forms and operational processes, assessed the practical implications for compliance, enforcement and the community, and facilitated a team workshop to present the proposed reforms and obtain staff feedback.</p> <p>The Ranger team has also prepared and submitted a formal response to the State Government's public consultation on the review of the Cat Act 2011, ensuring the Shire's operational experience is reflected in the reform process ahead of the consultation closing on 31 August 2026. This work has informed preliminary planning for amendments to the Shire's Cat Local Law</p>                                                | Manager Ranger & Emergency Services |



**Shire of Esperance**

**Council Plan July 2026**

|        |                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |
|--------|------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
|        |                                                                                                      | 2024, positioning the Shire to respond efficiently should the proposed enabling legislation be enacted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |
| 3.2.3. | Complete proposed improvements to Wildcherry Dog Park, including lighting and dog agility equipment. | Due to commence 2027/2028                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Manager Parks & Environment         |
| 3.3.1. | Partner with traditional custodians to develop a cultural burning trial program.                     | <p>Minor progress has been made through continued liaison with ETNTAC regarding future collaboration on cultural burning activities. Discussions have clarified current capability, approval requirements and engagement processes associated with prescribed burning on Shire-managed land.</p> <p>Preliminary cost estimates and engagement requirements have also been obtained to support on-country consultation, cultural heritage approvals and future mitigation burn planning. Internal collaboration opportunities have been identified to align future mitigation activities with the development of a Shire-wide Cultural Heritage Management Plan (CHMP), supporting a more strategic approach to cultural heritage management.</p> <p>Progress remains focused on relationship development and planning, with cultural heritage approvals and consultation to be progressed as future mitigation burn projects are delivered.</p> | Manager Ranger & Emergency Services |
| 3.3.2. | Review the Bushfire Risk Management Plan.                                                            | Due to commence 2027/2028                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Manager Ranger & Emergency Services |
| 3.3.3. | Install cover for rural community dams to reduce water evaporation.                                  | Covers installed on Cascade and Scaddan Dams, through a DWER program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Asset Management           |

**Shire of Esperance**

**Council Plan July 2026**

|        |                                                                                                                                                                                        |                                                                                                                    |                             |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|-----------------------------|
| 3.3.4. | Install tank connection points to the Grass Patch community dam to allow connection to the two water supply tanks.                                                                     | Waiting on funding outcome from Community Water Supply Program.                                                    | Director Asset Management   |
| 3.3.5. | Investigate operational and fire water sources with bores east and west of Esperance.                                                                                                  | Test bore holes have been drilled around the Coomalbidup area. These will be further investigated.                 | Manager Parks & Environment |
| 3.3.6. | Work with the Water Corporation and Department of Water and Environmental Regulation to improve sewerage treatment and expansion of the recycled water network for Esperance townsite. | Working on a Business Plan for the expansion of the recycled water network through the drought resilience program. | Director Asset Management   |

**A Sense of Identity and Belonging through Culture, Heritage and the Arts**

| Action Code | Action Name                                                                                                                                                                                                     | Comments                                                                                                                                                      | Responsible Officer Position           |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| 4.1.1       | Develop a Cultural Inclusion Plan to grow understanding and respect for diverse cultures and outline how the Shire will ensure community facilities and services are accessible and welcoming for all cultures. | Not in a place to commence this at this stage. However, our Community Development team have a great relationship in this space. Everyone is treated the same. | Community Development & Events Manager |
| 4.1.2       | Provide an Aboriginal Heritage Agreement to guide respectful consultation between the Shire and traditional custodians.                                                                                         | Consultation has commenced with ETNTAC around the development of an Aboriginal Heritage Agreement.                                                            | Manager Parks & Environment            |
| 4.1.3       | Partner with Traditional Custodians to facilitate Aboriginal dual naming of significant places                                                                                                                  | As opportunities arise.                                                                                                                                       | Director Asset Management              |

**Shire of Esperance**

**Council Plan July 2026**

| Action Code | Action Name                                                                                                     | Comments                                                                                      | Responsible Officer Position   |
|-------------|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|--------------------------------|
| 4.2.1       | Construct the James Street Cultural Precinct, including a new library, visitor centre, function space and café. | Design works in progress. Investigation into contaminated site due to commence end of August. | Manager Projects and Buildings |

Shire of Esperance

Council Plan July 2026

## Planet

### A Healthy and Sustainable Natural Environment

| Action Code | Action Name                                                                                                                                                          | Comments                                                                                                                                                                                                                                                                                                                                                                                  | Responsible Officer Position |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 5.1.1.      | Collaborate with key partners to restore, revegetate and protect priority Shire conservation reserves.                                                               | Winter planting programs are underway.                                                                                                                                                                                                                                                                                                                                                    | Manager Parks & Environment  |
| 5.1.2       | Implement the revised Coastal Management Plan to manage and protect Shire managed coastal reserves.                                                                  | The Environmental Services Team in Asset Management are continuing with the review. A briefing session was undertaken with Council. Consultation is underway with key stakeholders and detailed site assessment are currently being completed. Public consultation will commence shortly. Works are continuing at Tjaltjraak Boodja Park with ETNTAC as part of the Coastwest DPLH Grant. | Manager Parks & Environment  |
| 5.1.3       | Work with the Department of Biodiversity, Conservation and Attractions to leverage community benefits from the implementation of the South Coast Marine Park.        | GEDC are currently in discussions with the office of the Minister for Regional Development around sourcing funds to undertake an opportunity analysis study to identify benefits that the Marine Park can bring to the region.                                                                                                                                                            | Chief Executive Officer      |
| 5.1.4       | Seek Government funding and support for the recovery of Lake Warden and Pink Lake wetland systems to restore the ecological health and value of the RAMSAR wetlands. | Future funding opportunities will be investigated. The Shire has sent a letter to the State and Federal Government requesting the project to be considered for funding.                                                                                                                                                                                                                   | Manager Parks & Environment  |
| 5.1.5       | Provide a new Weed Management Strategy.                                                                                                                              | Environmental Services Team are currently reviewing the Weed Management Strategy in preparation for developing the new strategy.                                                                                                                                                                                                                                                          | Manager Parks & Environment  |

Shire of Esperance

Council Plan July 2026

| Action Code | Action Name                                                                                                                 | Comments                                                                                                                                                                                                                                                                                                  | Responsible Officer Position               |
|-------------|-----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| 5.2.1.      | Implement the community energy upgrades project, to install solar panels, batteries, and window film on 16 Shire buildings. | Solar - Horizon power applications underway, material procurement in progress, engineer engaged for roof assessments then proceed to building permit for commercial premises. Installs to commence in coming months.<br>Tinting - works commenced at Depot administration building, other site to follow. | Manager Projects and Buildings             |
| 5.2.2.      | Develop a Sustainability and Climate Action Plan.                                                                           | Due to commence 2027/2028.                                                                                                                                                                                                                                                                                | Manager Sustainability & Resource Recovery |
| 5.3.1       | Review organics recovery processing facility including a 3-bin system.                                                      | Asset management reviewing with a Project Manager.                                                                                                                                                                                                                                                        | Manager Sustainability & Resource Recovery |
| 5.3.2.      | Review and update the Waste Strategy to guide the community's transition to Myrup Waste Management Facility.                | Due to commence 2027/2028.                                                                                                                                                                                                                                                                                | Manager Sustainability & Resource Recovery |
| 5.3.3       | Construct the new Myrup Waste Management Facility, with community and commercial drop off and waste transfer station.       | Construction underway. The Workshop, storage sheds, Household Hazardous Waste and drop off areas under construction. The building permit for the Admin, MRF and Transfer Station buildings will be submitted shortly.                                                                                     | Director Asset Management                  |
| 5.3.4       | Manage transition from existing Wylie Bay Waste Management Facility to Myrup Waste Management Facility.                     | Regular meeting with Project management team. Site visit scheduled for next month.                                                                                                                                                                                                                        | Manager Sustainability & Resource Recovery |

Shire of Esperance

Council Plan July 2026

## Place

### Responsible Urban Design and Housing Diversity

| Action Code | Action Name                                                                                                             | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Responsible Officer Position |
|-------------|-------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 6.1.1.      | Review the Local Planning Strategy, scheme and policies to facilitate the sustainable growth of the Shire of Esperance. | <p>The Planning services team are preparing to commence Scheme Report of Review, which is a statutory process that checks that the Scheme complies with the regulations. The Planning and Development (Local Planning Schemes) Regulations 2015 requires all local planning schemes to be reviewed within six months of the five year anniversary of the date the scheme is approved (r. 65).</p> <p>The Scheme was gazetted in 2017 and therefore a review is overdue. However, it is noted that proposed planning reforms are likely to extend review period to 10 years. Given that a number of provisions within the Scheme have been identified as requiring review and that changes to some provisions would support pertinent development outcomes, it is important to undertake a review at the earliest opportunity. This requires the engagement of a suitable planning consultant to undertake the review and budget provisions for the Report of Review for 26/27 have been secured.</p> <p>The review of the Scheme will trigger a review of the Local Planning Strategy and other local planning instruments within the local planning framework, such as local planning policies. The timeframe expected for the combined framework review, inclusive of statutory</p> | Manager Development Services |

Shire of Esperance

Council Plan July 2026

| Action Code | Action Name                                                                                                                                                                                                                       | Comments                                                                                                                                                                                                                                                                                                                                                                    | Responsible Officer Position              |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
|             |                                                                                                                                                                                                                                   | timeframes, is approximately 2 years from the completion of the Report of Review.                                                                                                                                                                                                                                                                                           |                                           |
| 6.1.2       | Prepare a Land Development Strategy to develop Shire-owned land for housing, including -<br>• Flinders Estate<br>• Corner of Ocean and John Streets in Sinclair<br>• Development Area 3 in Sinclair                               | Budget bid not supported by Council - project to be discontinued.                                                                                                                                                                                                                                                                                                           | Manager Economic Development              |
| 6.1.3.      | Develop and release Flinders Estate Stage 3 creating 36 standard sized residential lots. This includes applying for Government funding to cover the costs of power, water and sewerage infrastructure.                            | Funding application awaiting outcome.                                                                                                                                                                                                                                                                                                                                       | Director Asset Management                 |
| 6.1.4.      | Advocate to DevelopmentWA to develop State Government-owned land such as Sims Street and Victoria Street in Nulsen, and cover the costs of power, water and sewerage infrastructure to release more residential lots for housing. | Recently provided local contractor information to Development WA for works that are proposed for Victoria Street subdivision.<br>Preliminary structure planning has been undertaken for the Sims St residential area with a briefing from Development WA to Councillor in April. Further work being undertaken to assist in developing a business case for the subdivision. | Chief Executive Officer                   |
| 6.2.1.      | Develop a Council briefing item to consider fees and charges for homes used for commercial purposes and short-term rentals.                                                                                                       | This work will be included with the next review of the Long-Term Financial Plan.                                                                                                                                                                                                                                                                                            | Director Corporate and Community Services |

**Shire of Esperance**

**Council Plan July 2026**

| Action Code | Action Name                                                                                                                 | Comments                                                                                                                                                                                                                                                                                                                                                       | Responsible Officer Position |
|-------------|-----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 6.2.2       | Construct key worker accommodation on Council Place to create 20 new dwellings to help attract and retain essential workers | The Department of Planning, Lands and Heritage has advised that the project was unsuccessful through the Regional Housing Support Program. The Department of Planning, Lands and Heritage advised whilst many applications demonstrated merit, priority was ultimately given to proposals that best aligned with the funds assessment criteria and objectives. | Manager Economic Development |

**Attractive and Welcoming Places**

| Action Code | Action Name                                                                                                                                                   | Comments                                                                                                                                                                                                                                                                                                                | Responsible Officer Position   |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 7.1.1       | Implement CBD upgrades on Dempster Street and Post Office Square, including landscaping and street furniture.                                                 | Marine rope and jetty timber fence has been installed in Dempster Street Islands and landscape plantings completed. Additional trees have been planted in the CBD and bin surrounds will be installed shortly. Jetty timber fence and marine rope has been installed around the Andrew/Dempster Street Roundabout nibs. | Manager Parks & Environment    |
| 7.2.1.      | Partner with Goldfields Voluntary Regional Organisation of Councils (GVROC) to plant trees and seedlings across the shire through the Urban Greening Program. | Winter planting programs are underway.                                                                                                                                                                                                                                                                                  | Manager Parks & Environment    |
| 7.3.1.      | Provide universal access and inclusion upgrades to ensure the Civic Centre auditorium, ablutions and carpark meet universal access standards.                 | Awaiting seating component details and concept design construction cost estimate from consultants.                                                                                                                                                                                                                      | Manager Projects and Buildings |



**Shire of Esperance**

**Council Plan July 2026**

| Action Code | Action Name                                                                                                                             | Comments                                                                                                                                                                                                                                                                   | Responsible Officer Position   |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 7.3.2.      | Replace Civic Centre auditorium tiers and seating as they approach the end of their useful life.                                        | Awaiting design concept from consultant.                                                                                                                                                                                                                                   | Manager Projects and Buildings |
| 7.3.3.      | Upgrade Civic Centre greenroom and storage to provide greater space and access to disabled facilities for performers and crew.          | Due to commence 2027/2028.                                                                                                                                                                                                                                                 | Manager Projects and Buildings |
| 7.3.4       | Develop an Esperance Cemetery Master Plan to provide a structured plan for the future development and growth of the Esperance Cemetery. | The development of an Esperance Cemetery Master Plan is continuing with the Cemetery Working Group. The master plan will then guide a landscaping and implementation plan. A consultant has been engaged to assist with the plan. Site visits and consultation is planned. | Manager Parks & Environment    |
| 7.3.5.      | Review the number and location of public seats along shared paths that connect Esperance CBD with surrounding suburbs.                  | Currently identifying existing infrastructure and locations.                                                                                                                                                                                                               | Manager Asset Development      |

**Safe, Efficient and Sustainable Transport Networks**

| Action Code | Action Name                                                                | Comments                                                                                                      | Responsible Officer Position |
|-------------|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|------------------------------|
| 8.1.1.      | Develop the Local Area Traffic Management Strategy for Esperance townsite. | Preliminary draft compiled for Castletown, data collection underway for other localities.                     | Manager Asset Development    |
| 8.1.2       | Advocate for Main Roads to undertake a transport corridor upgrade plan for | Main Roads have been working on the transport corridor masterplan which includes upgrade options for the main | Chief Executive Officer      |

Shire of Esperance

Council Plan July 2026

| Action Code | Action Name                                                                                                                     | Comments                                                                                                                          | Responsible Officer Position |
|-------------|---------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------|
|             | Harbour Road, including South Coast Highway and Pink Lake Road intersection upgrades                                            | intersections. Main Roads will be briefing Councillors on the 25th of August with their findings and preferred treatment options. |                              |
| 8.1.3.      | Continue Cascade Road upgrade and sealing works from the end of farming land to Lake Tay and Merivale Road to Orleans Bay Road. | Works to recommence October 2026.                                                                                                 | Manager Asset Operations     |
| 8.2.1.      | Design and construct the Harbour Road shared path between Sheldon Road and Norseman Road.                                       | Design practically complete with minor MRWA adjustments required. Construction to be undertaken in line with operational program. | Manager Asset Development    |
| 8.2.2.      | Design and construct the Pink Lake Road shared path between Milner Street and Connolly Street.                                  | Design completed, construction to commence in line with operational schedules.                                                    | Manager Asset Development    |
| 8.2.3.      | Design and construct the Fisheries Road shared path sections between Norseman Road and Quarry Road.                             | Basic concept plans complete. Currently investigating funding opportunities.                                                      | Manager Asset Development    |
| 8.2.4       | Deliver safety measures, such as refuge islands, to improve pedestrian crossings on The Esplanade.                              | Work to recommence in September 2026.                                                                                             | Manager Asset Operations     |
| 8.3.1.      | Complete a CBD parking review to determine if there is need to increase the minimum size of parking bays.                       | Review has been undertaken and presented to Council, yet to be implemented.                                                       | Manager Asset Development    |
| 8.3.2       | Provide Forrest Street road and streetscape upgrades to improve access to parking.                                              | Design completed awaiting commentary from adjacent landowners to allow larger scale implementation.                               | Manager Asset Development    |

**Shire of Esperance**

**Council Plan July 2026**

| Action Code | Action Name                                                                                                                    | Comments                                      | Responsible Officer Position |
|-------------|--------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------|
| 8.4.1       | Obtain funding and construct the Esperance Airport cross strip and main runway, including upgrades to lighting and apron space | Redesign works will commence shortly.         | Director Asset Management    |
| 8.4.2.      | Upgrade CCTV at the Esperance Airport.                                                                                         | All CCTV equipment installed and operational. | Manager Economic Development |
| 8.4.3.      | Construct additional customer parking bays at the Esperance Airport.                                                           | Completed.                                    | Manager Economic Development |

Shire of Esperance

Council Plan July 2026

## Prosperity

### A Thriving Economy

| Action Code | Action Name                                                                                                                     | Comments                                                                                                                                                                                                                                                                                                                            | Responsible Officer Position |
|-------------|---------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 9.1.1.      | Advocate for DevelopmentWA to expand the light industrial area to support current and future economic growth.                   | Development WA have done some preliminary work and basic structure plan on development of industrial land in Sims Street. Presentation to Councillors on their proposal was done in late April. Further work is being done to prepare a business case that Development WA can use to present to Government for funding the project. | Chief Executive Officer      |
| 9.1.2       | Support the development of a shared workspace facility in Esperance for starts ups and small businesses.                        | The Shire has supported the project via the 25k sponsorship agreement with ECCI. ECCI to lead the feasibility study.                                                                                                                                                                                                                | Manager Economic Development |
| 9.2.1       | Provide attractive and welcoming entrances into Esperance                                                                       | Town Entry statements have been created, planning installation early September.                                                                                                                                                                                                                                                     | Director Asset Management    |
| 9.2.2       | Implement the Tourism Signage Strategy to promote local attractions while ensuring easy movement around key destinations        | CBD Pedestrian Wayfinding signs have been made and waiting on works crew to install.                                                                                                                                                                                                                                                | Manager Economic Development |
| 9.2.3.      | Provide a feasibility study for RV-Friendly overnight rest areas with self-contained camping sites to minimise illegal camping. | Preliminary site evaluation begun.                                                                                                                                                                                                                                                                                                  | Director External Services   |
| 9.2.4       | Review the tourism management partnership with Australian Golden Outback.                                                       | Commenced discussion with AGO around scope of works to conduct review.                                                                                                                                                                                                                                                              | Manager Economic Development |

Shire of Esperance

Council Plan July 2026

| Action Code | Action Name                                                                           | Comments                                                                                                                                                                                                                                                                                                                                               | Responsible Officer Position |
|-------------|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 9.2.5.      | Partner with Esperance Sculpture Trail Inc. to develop the Esperance Sculpture Trail. | Council approved locations on Shire land at the July OCM.                                                                                                                                                                                                                                                                                              | Director Asset Management    |
| 9.3.1       | Advocate for urgent upgrades and a rebuild of Esperance Senior High School            | We have been assured that the upgrades to the ESHS are front of mind within the Dept of Education. Advice is that further refinement of the design work for the upgrades is being undertaken before the project is ready for next State budget consideration. Any upgrades would most likely be a staged approach due to size and cost of the project. | Chief Executive Officer      |
| 9.3.2       | Advocate for a university learning hub                                                | GEDC have completed the Regional University Study Hub feasibility study. The study identified the opportunity at the James St precinct for the study hub. Further work would need to be done to confirm how a RUSH could work in James St, identify suitable partnership to progress the project and operational funding.                              | Chief Executive Officer      |

Shire of Esperance

Council Plan July 2026

## Performance

### Effective Governance and Partnerships

| Action Code | Action Name                                                                                                                                                            | Comments                                                                                                | Responsible Officer Position              |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-------------------------------------------|
| 10.1.1      | Review the Revenue Strategy to assist in long term financial planning.                                                                                                 | This review will commence with the next review of the Long Term Financial Plan.                         | Director Corporate and Community Services |
| 10.1.2      | Develop a strategic advocacy plan with clearly defined priorities.                                                                                                     | The development of a strategic advocacy plan is scheduled to commence early in the 2027 year.           | Chief Executive Officer                   |
| 10.1.3      | Review the Strategic Asset Management Plan to outline how the Shire will manage assets long term.                                                                      | Preliminary draft completed, currently reviewing action plan.                                           | Manager Asset Development                 |
| 10.1.4      | Develop an IT Strategy to ensure technology supports the Shire's goals, improves efficiency and encourages new ideas.                                                  | A review into the existing Draft Strategy has commenced to check alignment with the new action details. | Manager Information Services              |
| 10.1.5      | Implement a public online mapping system which will show information including ward boundaries, bin collection days, local planning scheme information and fire zones. | Completed 2025/26 FY.                                                                                   | Manager Information Services              |
| 10.1.6      | Improve access to online financial accounts for rate payers.                                                                                                           | Due to commence 2028/2029.                                                                              | Manager Financial Services                |
| 10.1.7      | Provide an online application portal for development services.                                                                                                         | Due to commence 2027/2028.                                                                              | Director External Services                |

Shire of Esperance

Council Plan July 2026

**A Well Informed and Engaged Community**

| Action Code | Action Name                                                                                         | Comments            | Responsible Officer Position       |
|-------------|-----------------------------------------------------------------------------------------------------|---------------------|------------------------------------|
| 11.1.1      | Conduct a biennial community survey to assess community priorities and benchmark performance levels | TBC March-May 2027. | Manager Marketing & Communications |

## Delegations Discharge Register - Corporate Resources

[illegible]



**Item: 12.4.2**

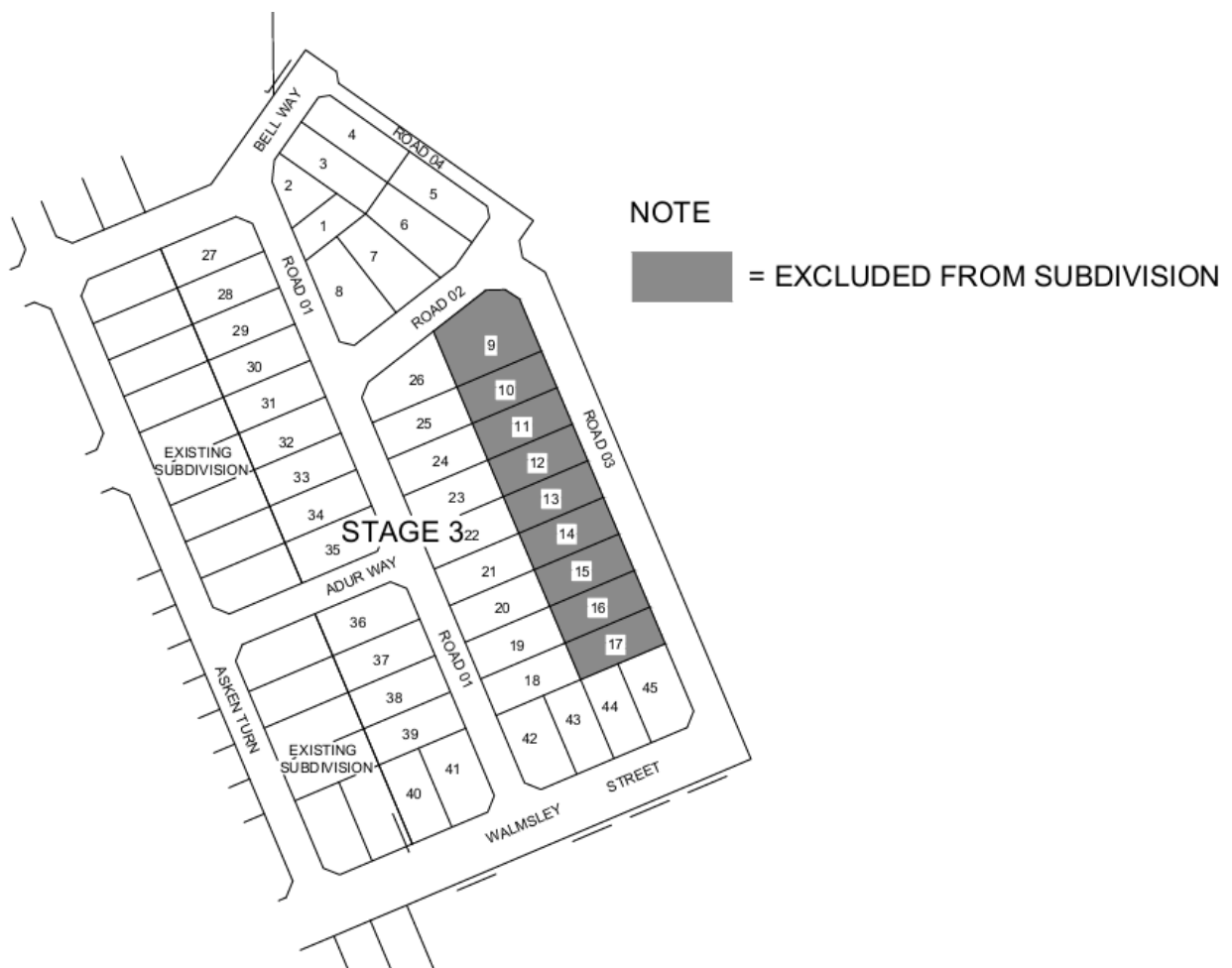
**Flinders Estate - Stage 3**

|                     |             |                         |
|---------------------|-------------|-------------------------|
| <b>Author/s</b>     | Shane Burge | Chief Executive Officer |
| <b>Authorisor/s</b> | Shane Burge | Chief Executive Officer |

**File Ref: D26/23885**

**Applicant**  
Internal

**Location/Address**  
Flinders Estate



**Executive Summary**

For Council to consider the next steps for Flinders Estate Stage 3 following the funding offer from Regional Housing Support Fund.

### **Recommendation in Brief**

That Council:

1. Authorises the CEO to negotiate the conditions and accept the offer of funding.
2. Endorses the attached Flinders Estate Stage 3 Major Land Transaction Business Plan for the purposes of public consultation.
3. Requests the CEO to publicly advertise the Flinders Estate Stage 3 Major Land Transaction Business Plan.
4. Authorises the CEO Issue a Request for Tender for Flinders Estate Stage 3; and
5. Requests the CEO present further report(s) to Council on Flinders Estate Stage 3.

### **Background**

Flinders Estate subdivision has been developed in stages over a number of years to increase the supply of residential land within Esperance and support population growth, workforce attraction and economic development.

Flinders Estate Stage 3 subdivision currently has all the necessary planning and subdivision approvals, noting the current Business Plan is over 10 years old. The Shire engaged GHD to complete the detailed design and documentation for roads, drainage and associated services, with this work completed in 2024. The project has reached a stage where construction tenders can be called. As part of the detailed designs works, a pre-tender estimate was provided, that made the project unviable, as the anticipated sale price of the Lots would not cover the construction costs.

The Shire submitted an application to the Regional Housing Support Fund seeking funding assistance for Flinders Estate Stage 3 to bridge the funding shortfall, so that the project would break even. The Shire has been successful in receiving \$4,024,969 in funding through this program.

### **Officer's Comment**

Housing availability continues to be identified as one of the most significant constraints impacting community wellbeing, workforce attraction and economic growth throughout Esperance. The development of Flinders Estate Stage 3 will create additional residential lots capable of supporting future housing development. The funding offer represents a significant opportunity to leverage external funding to reduce the overall financial exposure of the project while supporting the delivery of critical land for housing development.

In consultation with WALGA regarding our current Business Plan that is required under Section 3.59 of the Local Government Act (the Act) for any Major Land Transaction, which Flinders Estate Stage 3 fall into, the recommendation is to update this plan due to changes in costs and funding. Under the legislation the Business Plan is required to address a number of specific items and be publicly advertised for a minimum of 6 weeks, after this Council is to consider any submissions and decide to proceed with the Major Land Transaction. Shire Officers have created a draft Flinders Estate Stage 3 Major Land Transaction Business Plan that covers the requirements of the Act, see attachment A.

At this stage, detailed construction costs remain subject to market testing. Given ongoing volatility within the civil construction sector, it is considered prudent to undertake a competitive tender process prior to Council making a final commitment to proceed with construction.

Seeking tenders will provide Council with current market pricing, confirm the final project cost and identify any budget adjustments that will be required. Subsequent reports will then be presented to Council outlining the tender outcomes, funding contributions, project budget and recommendation regarding contract award.

### **Consultation**

WALGA

Manager Economic Development

### **Financial Implications**

The Regional Housing Support Fund has offered grant funding of \$4,024,969 towards the delivery of Flinders Estate Stage 3, to offset the predicted shortfall. However, the total project cost will not be confirmed until completion of the tender process.

Should Council subsequently resolve to proceed with construction, project funding is anticipated to comprise a combination of:

- Regional Housing Support Fund grant funding;
- Shire contributions through: the Land Development Reserve and Borrowings
- Offset by the sale of Lots.

A detailed financial analysis and budget implications will be presented to Council following completion of the tender process.

### **Asset Management Implications**

Flinders Estate Stage 3 will result in the creation of new infrastructure assets including roads and drainage to support the Lots for development.

### **Statutory Implications**

Section 3.59 of the Local Government Act requires the Local Government before entering into a Major Land Transaction to prepare a Business Plan that includes:

- a) its expected effect on the provision of facilities and services by the local government; and
- b) its expected effect on other persons providing facilities and services in the district; and
- c) its expected financial effect on the local government; and
- d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56; and
- e) the ability of the local government to manage the undertaking or the performance of the transaction; and
- f) any other matter prescribed for the purposes of this subsection.

In regards to tendering, as per delegations provided by Council, the CEO does not have the authority to call tenders where there is no provision in the Annual Budget.

### **Policy Implications**

Nil

### **Strategic Implications**

Council Plan 2022 – 2032

*Place - Outcome 6. Responsible Urban Design and Housing Diversity*

Objective 6.1. Enable access to land and development opportunities to meet local needs

Priority Project 6.1.3. Develop and release Flinders Estate Stage 3 creating 36 standard sized residential lots. This includes applying for Government funding to cover the costs of power, water and sewerage infrastructure

### **Environmental Considerations**

The environmental considerations arising from this report have been considered as part of the Subdivision approval.

### **Attachments**

A<sup>1</sup>. Proposed - Flinders Estate - Stage 3 - Business Plan

### **Officer's Recommendation**

#### **That Council**

1. **Authorises the CEO to negotiate the conditions and accept the offer of funding from the Western Australian Government's Regional Housing Support Fund for the delivery of Flinders Estate Stage 3 in the amount of \$4,024,969;**
2. **Endorses the attached Flinders Estate Stage 3 Major Land Transaction Business Plan for the purposes of public consultation under section 3.59 of the Local Government Act 1995;**
3. **Requests the CEO to publicly advertise the Flinders Estate Stage 3 Major Land Transaction Business Plan for a period of not less than six (6) weeks and invite public submissions in accordance with section 3.59 of the Local Government Act 1995.**
4. **Authorises the CEO Issue a Request for Tender for Flinders Estate Stage 3 noting that no contract is to be awarded until Council has considered the outcome of the public consultation process and made a determination regarding the proposed Major Land Transaction; and**
5. **Requests the CEO present further report(s) to Council on Flinders Estate Stage 3 including:**
  - a. **Consideration of submissions received during the public advertising period and whether to proceed with the proposed Major Land Transaction;**
  - b. **Tender evaluation and recommendations;**
  - c. **Confirmed project budget and funding sources; and**
  - d. **Budget amendments required to proceed with the project.**

### **Voting Requirement**

Simple Majority



**Flinders Estate Stage 3  
Major Land Transaction  
Business Plan  
August 2026**



**Flinders Estate Stage 3 Major Land Transaction Business Plan**

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## Flinders Estate Stage 3 Major Land Transaction Business Plan

### Revision History

| Date      | Version | CM Reference | Reason for Change | Next Review |
|-----------|---------|--------------|-------------------|-------------|
| 11/8/2026 | 1.0     |              | Creation          |             |
|           |         |              |                   |             |

### Acknowledgment of Country

The Shire of Esperance acknowledges the Kepa Kurl Wudjari people of the Nyungar nation and Ngadju people, who are the traditional custodians of this land, and their continuing connection to land, waters and community.

We pay our respect to their Elders past, present and emerging and we extend that respect to other Aboriginal Australians today.

### Copyright and Disclaimer



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<https://www.esperance.wa.gov.au/disclaimer.aspx>

Requests for further authorisation should be directed to the –  
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Esperance WA 6450  
[shire@esperance.wa.gov.au](mailto:shire@esperance.wa.gov.au)

## Flinders Estate Stage 3 Major Land Transaction Business Plan

### 1. Introduction

The following Business Plan has been prepared to satisfy the requirements of Section 3.59 of the Local Government Act 1995 and associated legislation.

The Shire proposes to undertake a Major Land Transaction comprising of a 36-lot subdivision. The subdivision represents Stage 3 of Flinders Estate. The land is owned in freehold by the Shire. Upon completion of the subdivision, the lots will be sold for market value.

The business plan is designed to allow members of the community the opportunity to consider this proposal and provide comment, prior to Council making a decision to proceed with the project. Submissions received during the public consultation period will be considered by Council prior to any decision.

### 2. Background

The Shire of Esperance is currently considering the development of a fourth stage of residential subdivision within the area known as Flinders Estate. Flinders is located adjacent to the coast at Bandy Creek between Ormonde Street, Goldfields Road, Daw Drive and the Bandy Creek Boat Harbour, and comprises approximately one hundred and twenty hectares of land.

Stage 1 (comprising 33 lots) was approved in 2004, Stage 2 (comprising 89 lots plus a 1ha, R40 multi-unit site) was approved in 2007 and Stage 4 (comprising 29 cottage lots) was approved in 2023. All lots have been sold.

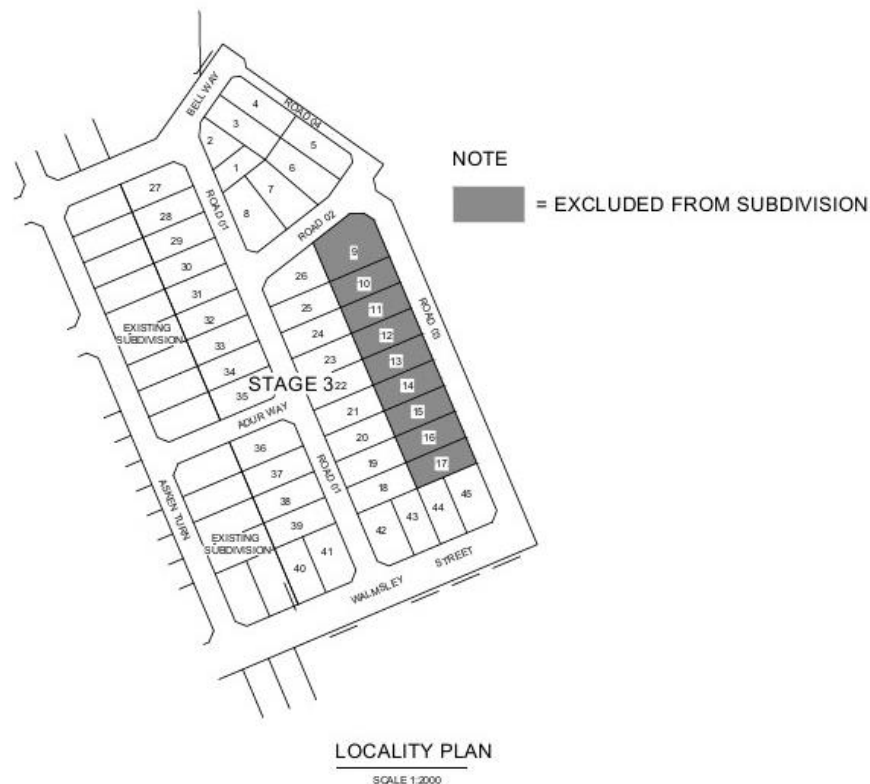
Aboriginal Heritage has been addressed through consultation with the appropriate local Native Title representative groups during the development of the Outline Development Plan, and although the land is held in freehold title, areas of aboriginal significance have been identified and recognised in the design principles by provision of public open space areas. Additional engineering, environmental and landscape design studies will be required to progress the development of the site to meet statutory planning conditions such as drainage management plans.

### 3. Subdivision Proposal

The area of Stage 3 comprises approximately 5.93ha. Residential Lot areas within the subdivision range from 513m<sup>2</sup> to 1080m<sup>2</sup>, with the majority of lots approximately 850m<sup>2</sup>. The sale of the lots will be determined by prevailing local market conditions, with the current plan being to continue to offer the lots to the market through an open tender process each six months with private treaty sales being considered in any unsold lots between each tender process. The opportunity to offer some or all lots by auction is still being maintained and will be utilised should market conditions suggest this option provides the potential for a better return than that being received by Council through the tender process.



#### Flinders Estate Stage 3 Major Land Transaction Business Plan



#### 4. Property Details

The subject site is owned by the Shire of Esperance and is contained within Certificate of Titles Volume 2795 Folio 569, described as Lot 9002 Goldfields Road, Esperance and Certificate of Volume Title 2795 Folio 570, described as Lot 9003 Daw Drive, Esperance. The land is currently unimproved.

#### 5. Local Government Act Compliance

Before undertaking a Major Land Transaction, the Shire under Section 3.59 of the Local Government Act 1995 is to prepare a business plan.

The business plan is required to include an overall assessment of the major land transaction and is to include details of:

- its expected effect on the provision of facilities and services by the local government; and
- its expected effect on other persons providing facilities and services in the district; and
- its expected financial effect on the local government; and

#### **Flinders Estate Stage 3 Major Land Transaction Business Plan**

- d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56; and
- e) the ability of the local government to manage the undertaking or the performance of the transaction; and
- f) any other matter prescribed for the purposes of this subsection.

#### **5.1. Expected Effect on Provision of Facilities and Services by the Shire of Esperance**

The impact of disposal of this land will not create significant demand on the Shire of Esperance for the overall provision of additional facilities and services.

The Outline Development Plan identifies various additional infrastructure that will be provided as part of the future Flinders Estate subdivision. The only infrastructure required for Stage 3 of the subdivision is additional transport links and other essential servicing on the created lots. Council will need to plan the creation of some of the bigger infrastructure requirements in future stages and as part of the redesign of the remaining Flinders Estate.

The result will be that as further development occurs after Stage 3, additional facilities and services will be provided for the community to cater for any increased demand. Members of the community located in adjacent existing residential development will also benefit from these additional facilities and services.

Council is intent on ensuring the highest standard of design and construction within the subdivision area and will be installing footpaths, lighting and underground power in the subdivision.

#### **5.2. Expected Effect on Other Persons Providing Facilities and Services**

Infrastructure services and facilities required as a result of the subdivision will be determined during the subdivision approval process and will be provided as a condition of approval of the subdivision. Most infrastructure services are already in place, and consequently other service providers are unlikely to be affected by development of the lots.

Provision of facilities and services as future development occurs, such as schools and community facilities, will be examined by the relevant Government Agencies as part of the assessment of their requirements for the area, and will be in accordance with any approval granted by the WAPC in relation to the original Outline Development Plan, now incorporated with Town Planning Scheme No. 23.

No readily subdividable land located within proximity to the coast exists within the Esperance Townsite. Consequently, the sale of the land is not considered by Council as being in direct competition with other private land developers.

#### Flinders Estate Stage 3 Major Land Transaction Business Plan

### 5.3. Expected Financial Effect

Preliminary cost estimates have been prepared for developing this stage, totalling approximately \$12.36 M. It is anticipated that the majority of these works will be undertaken by private contractors.

The Project Budget Summary/Cash Flow Projection included within Appendix 1 details the revenue and expenditure expected from the proposed Stage 3. The Project Budget Summary/Cash Flow Projection is based on selling 17 blocks in the first year, 13 in the second year, and 6 in the third year. This is based on existing sales history in Flinders Estate Stage 4, whereby 18 lots have sold in 4 months. Available serviced land in the Shire is extremely limited and demand is high. Obviously changes in market conditions will impact negatively or positively depending on actual sales results.

As detailed in Appendix 1, total development costs for Stage 3 are estimated to be just over \$12.36M, with a projected average sale price of \$230,000 for total revenue of \$8.34M. The remaining shortfall will be offset by the State Government grant the Shire has recently received.

For cash flow purposes, the budget allows for full finance construction development to be funded through the Shires land reserve and short-term borrowings via the WA Treasury Commission at a rate of 4.50%. Repayment of these borrowings will be extinguished with revenue generated from land sales as detailed in Appendix 1.

It is expected that the Shire will break even on the development and any additional funds for this stage, will assist in funding future development stages, some of which will be significantly more expensive due to the provision of items including public open space and major roads.

| Item             | Amount          |
|------------------|-----------------|
| Development Cost | \$12,364,969    |
| Sales Revenue    | \$8,340,000     |
| RHSF Grant       | \$4,024,969     |
| Net Position     | \$0 (estimated) |

Flinders Estate Stage 3 Major Land Transaction Business Plan

**5.4. Expected Effect on Matters Referred to in Plan Prepared Under S5.56**

Section 5.56 of the Local Government Act 1995 requires a local government to plan for the future of its district.

**5.4.1. Esperance Council Plan 2026 -2036**

The Strategic Community Plan 2022 – 2032 outlines the future direction of the Shire, the proposal directly aligns with:

Outcome 6 Responsible Urban Design and Housing Diversity

Objective 6.1 Enable access to land and development opportunities to meet local needs

6.1.3. Develop and release Flinders Estate Stage 3 creating 36 standard sized residential lots. This includes applying for Government funding to cover the costs of power, water and sewerage infrastructure.

**5.4.2. Long Term Financial Plan**

The Shire of Esperance Long Term Financial Plan 2025/2026 – 2034/35 identifies the future subdivision of Flinders Estate as part of the proposed capital works program.

**5.4.3. Economic Development Plan 2025– 2032**

This strategy is backed by the following actions within the Shire of Esperance Economic Development Plan 2025– 2032

*'Enable access to land and development opportunities to meet local needs.'*

**5.5. Ability of LGA to Manage Undertaking and Performance of the Transaction**

The Shire of Esperance employs staff with appropriate qualifications and experience to manage the project and transaction. The Shire has undertaken similar projects in the past and will supplement in-house expertise with external professional services where necessary. Demonstrated by the successful delivery of Flinders Estate Stages 1, 2 and 4.

It is intended that, due to the size of this development, the majority of the works will be contracted out. Councils' procurement processes will govern the method behind the engagement of external contractors. Where works can be undertaken within current resources or a saving is available, Council will undertake the work in house.

The land will be disposed of in accordance with the provisions of the Local Government Act 1995. The sale of the lots will be determined by prevailing local market conditions, with the current plan being to continue to offer the lots to the market through an open tender process each six months with private treaty sales being considered in any

### **Flinders Estate Stage 3 Major Land Transaction Business Plan**

unsold lots between each tender process. The opportunity to offer some or all lots by auction is still being maintained and will be utilised should market conditions suggest this option provides the potential for a better return than that being received by Council through the tender process.

### **5.6. Other Matters**

All subdivision and development will be in accordance with the Shire of Esperance Local Planning Scheme No. 23.

At this point in time, it is intended to undertake a full review of the remaining area of Flinders Estate to ensure that future development takes the recent changes to the State Coastal Management Policy into account and continues to meet the communities' needs with regards to appropriately designed and sized residential land releases.

## **6. Submissions**

The Local Government Act provides that the Business Plan must be advertised and that submissions may be made to the Council regarding the transaction set out in the business plan. Submissions relating to this business plan may be lodged with Council prior to the close of submissions

Submissions should be addressed to:

The Chief Executive Officer

Shire of Esperance

PO Box 507

ESPERANCE 6450

Alternatively, submissions may be emailed to [shire@esperance.wa.gov.au](mailto:shire@esperance.wa.gov.au)

Flinders Estate Stage 3 Major Land Transaction Business Plan

**Appendix 1 - Business Plan Financials**

**FLINDERS - STAGE 3**

**PROJECT FORECAST**

|                                      | Total<br>Forecast | 2026-27      | 2027-28   | 2028-29   | 2029-30   |    |    |    |    |    |    |    |
|--------------------------------------|-------------------|--------------|-----------|-----------|-----------|----|----|----|----|----|----|----|
|                                      |                   | \$           | \$        | \$        | \$        | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| <b>Income</b>                        |                   |              |           |           |           |    |    |    |    |    |    |    |
| Proceeds from sales                  | 8,340,000         | -            | 4,000,000 | 2,840,000 | 1,500,000 |    |    |    |    |    |    |    |
| Regional Housing Support Fund- Grant | 4,024,969         | 4,024,969    |           |           |           |    |    |    |    |    |    |    |
|                                      | 12,364,969        | 4,024,969    | 4,000,000 | 2,840,000 | 1,500,000 | -  | -  | -  | -  | -  | -  | -  |
| <b>Development Costs</b>             |                   |              |           |           |           |    |    |    |    |    |    |    |
| General/ Preliminaries               | (1,009,673)       | (1,009,673)  |           |           |           |    |    |    |    |    |    |    |
| Clearing, Earthworks & Dust Control  | (2,845,821)       | (2,845,821)  |           |           |           |    |    |    |    |    |    |    |
| Sewer Reticulation                   | (717,180)         | (717,180)    |           |           |           |    |    |    |    |    |    |    |
| Stormwater Drainage                  | (500,673)         | (500,673)    |           |           |           |    |    |    |    |    |    |    |
| Roadworks                            | (2,003,733)       | (2,003,733)  |           |           |           |    |    |    |    |    |    |    |
| Service Installation & Ducting       | (467,364)         | (467,364)    |           |           |           |    |    |    |    |    |    |    |
| Water Reticulation                   | (391,378)         | (391,378)    |           |           |           |    |    |    |    |    |    |    |
| Retaining Walls & Fencing            | (1,359,415)       | (1,359,415)  |           |           |           |    |    |    |    |    |    |    |
| Communications                       | (134,276)         | (134,276)    |           |           |           |    |    |    |    |    |    |    |
| Provisionals & Contingency           | (1,473,914)       | (1,473,914)  |           |           |           |    |    |    |    |    |    |    |
| Utility Cost and Charges             | (320,181)         | (320,181)    |           |           |           |    |    |    |    |    |    |    |
| Tender & Contract Administration     | (822,311)         | (822,311)    |           |           |           |    |    |    |    |    |    |    |
| Financing Costs                      | (319,050)         | (187,650)    | (97,650)  | (33,750)  |           |    |    |    |    |    |    |    |
|                                      | (12,364,969)      | (12,233,569) | (97,650)  | (33,750)  | -         | -  | -  | -  | -  | -  | -  | -  |
| <b>NETT PROJECT FORECAST</b>         | -                 | (8,208,600)  | 3,902,350 | 2,806,250 | 1,500,000 | -  | -  | -  | -  | -  | -  | -  |

### In-Kind Support

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### **13. REPORTS OF COMMITTEES**

#### **Item: 13.1**

#### **Minutes of the Bush Fire Advisory Committee**

|                     |               |                                      |
|---------------------|---------------|--------------------------------------|
| <b>Author/s</b>     | Ashley Peczka | Community Emergency Services Manager |
| <b>Authorisor/s</b> | Roy Greive    | Director External Services           |

**File Ref: D26/23964**

#### **Applicant**

Community Emergency Services

#### **Location/Address**

Internal

#### **Executive Summary**

To present recommendations to Council from the Bush Fire Advisory Committee (BFAC) held 24 June 2026 for endorsement.

#### **Recommendation in Brief**

That Council

1. Accepts the unconfirmed minutes of the Bush Fire Advisory Committee held 24 June 2026.
2. Confirms the appointments of Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, Fire Control Officers, Fire Weather Officers and Permit Issuing Officers.
3. Endorse the 2026/27 Fire Hazard Reduction Notice presented to the Bush Fire Advisory Committee, including the revised Prohibited and Restricted Burning Times.

#### **Background**

Pursuant to the *s38 Bush Fires Act 1954* and the Shire of Esperance Bushfire Brigades Local Law 2025, Council is required on an annual basis to appoint its Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, Fire Control Officers and Fire Weather Officers. These appointments once endorsed by Council are required to be published in the Government Gazette and advertised in the local newspaper.

Pursuant to *s33 Bush Fires Act 1954*, Council is required to develop a Fire Break Notice, locally known as the Fire Hazard Reduction Notice. This provides direction to landowners/occupiers within the Shire of Esperance on how to reduce fuel loads on their property prior to the coming Bushfire Season. This also coincides with the Shire's Bushfire Risk Mitigation Plan in managing fuel loads across the district. The notice also provides timeframes of the Shire's Prohibited and Restricted Burning Times, annually, advising landowners/occupiers when they are permitted and not permitted to apply for a permit to burn during the bushfire season.

#### **Officer's Comment**

At the Bush Fire Advisory Committee meeting held on 24 June 2026, the BFAC endorsed the following nominations for the Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officers:

- Chief Bush Fire Control Officer – Mr Phil Longmire
- Deputy Chief Bush Fire Control Officer (West) – Mr Tom Carmody
- Deputy Chief Bush Fire Control Officer (East) – Mr Lyndon Mickel



The Committee reviewed and endorsed all brigade nominations of Fire Control Officers for the 2026/27 Season. The Community Emergency Services Manager (CESM) is required to be appointed as Fire Control Officer, as per the positions Memorandum of Understanding (MoU) with the Department of Fire & Emergency Services (DFES). The Bushfire Risk Mitigation Co-Ordinator (BRMC) is required to be appointed as a Fire Control Officer to assist with their duties of entering on land to assess fuel loads and assist with Fire Break Variation applications. Shire Rangers within their capacity as municipal law enforcement officers are provided powers of a Fire Control Officer, to assist with the compliance of the Fire Hazard Reduction Notice. However, each new appointee is required to undertake local Fire Control Officer training to help understand local requirements.

The Committee also reviewed the Prohibited and Restricted Burning Times and were satisfied in maintaining the following periods:

- Rural Zone:
  - Restricted Burning Period 18 September 2026 – 12 November 2026
  - Prohibited Burning Period 13 November 2026 – 31 January 2027
  - Restricted Burning Period 1 February 2027 – 31 March 2027
- Urban Rural Zone:
  - Restricted Burning Period 18 September 2026 – 12 November 2026
  - Prohibited Burning Period 13 November 2026 – 9 March 2027
  - Restricted Burning Period 10 March 2027 – 30 April 2027

### **Consultation**

Bush Fire Advisory Committee Members  
Manager Ranger & Emergency Services  
Community Emergency Services Manager  
Bushfire Risk Mitigation Coordinator

### **Financial Implications**

Nil

### **Asset Management Implications**

Nil

### **Statutory Implications**

*Bush Fires Act 1954*  
Shire of Esperance Bush Fire Brigades Local Law 2025

### **Policy Implications**

Shire of Esperance Bushfire Management Policy

### **Strategic Implications**

Council Plan 2022 – 2032  
*People - Outcome 3. Community Safety and Resilience*  
Objective 3.3. Minimise risk and support recovery from bushfires, storm, drought and other natural disasters

### **Environmental Considerations**

Nil

### **Attachments**

- A. Minutes - Bush Fire Advisory Committee - 24 June 2026
- B. 2026/27 Fire Control Officer Contact Details
- C. 2026/27 Fire Hazard Reduction Notice

### **Officer's Recommendation**

#### **That Council**

1. **Accepts the unconfirmed minutes of the Bush Fire Advisory Committee, held 24 June 2026.**
2. **Endorses the following appointments for the 2026/27 Fire Season;**
  - **Chief Bush Fire Control Officer – Mr Phil Longmire**
  - **Deputy Chief Bush Fire Control Officer (West) – Mr Tom Carmody**
  - **Deputy Chief Bush Fire Control Officer (East) – Mr Lyndon Mickel**
3. **Endorses the appointments of Fire Control Officers, Fire Weather Officers and Permit Issuing Officers, as identified within the 2026/27 Fire Control Officer Contacts**
4. **Endorses the following Prohibited and Restricted Burning Times;**

**Rural Zone:**  
**Restricted Burning Period 18 September 2026 – 12 November 2026**  
**Prohibited Burning Period 13 November 2026 – 31 January 2027**  
**Restricted Burning Period 1 February 2027 – 31 March 2027**

**Urban Rural Zone:**  
**Restricted Burning Period 18 September 2026 – 12 November 2026**  
**Prohibited Burning Period 13 November 2026 – 9 March 2027**  
**Restricted Burning Period 10 March 2027 – 30 April 2027**
5. **Endorses the 2026/27 Fire Hazard Reduction Notice.**

### **Voting Requirement**

Simple Majority

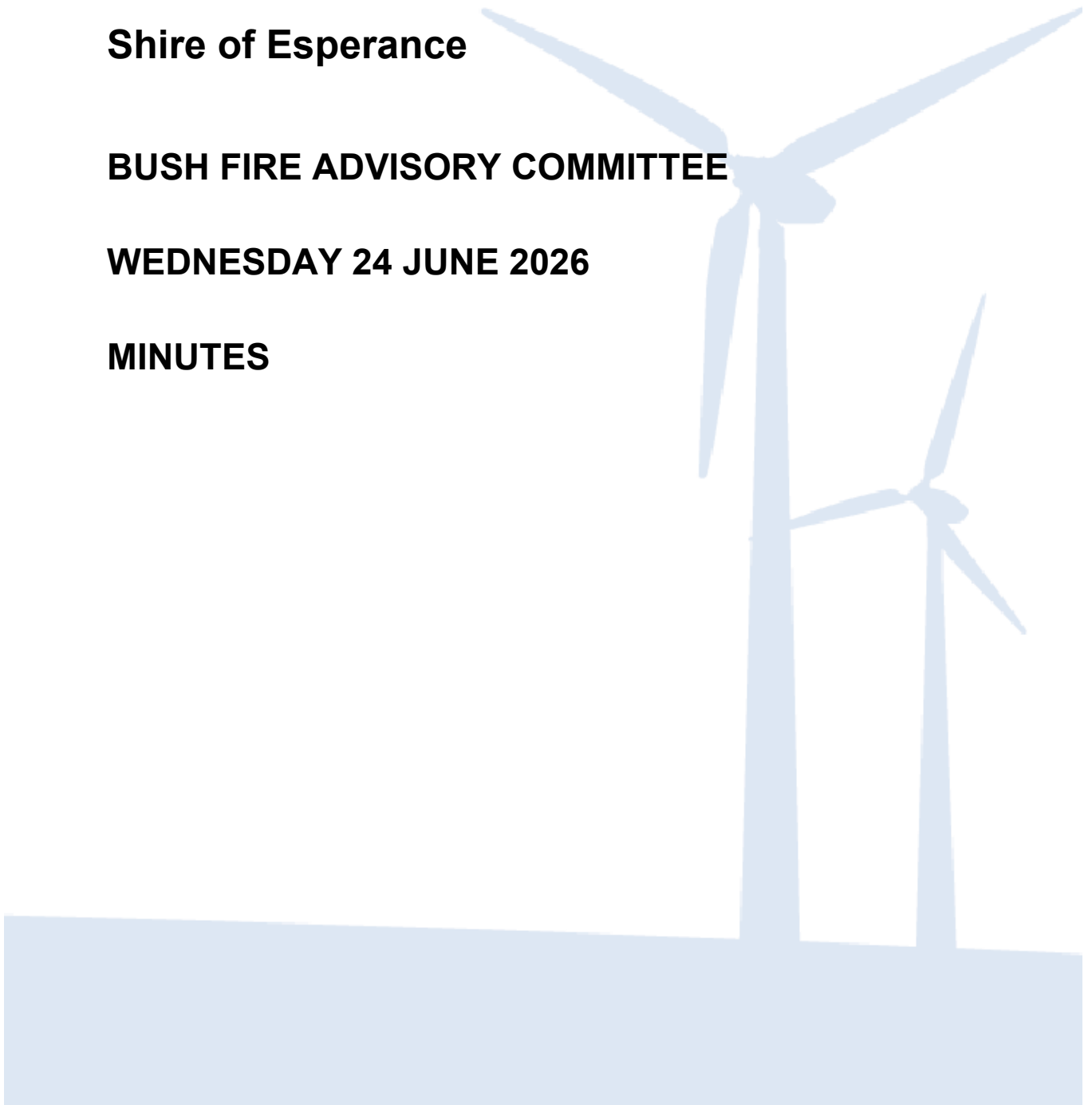


**Shire of Esperance**

**BUSH FIRE ADVISORY COMMITTEE**

**WEDNESDAY 24 JUNE 2026**

**MINUTES**



#### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

#### **ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

#### **ATTACHMENTS**

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

Bush Fire Advisory Committee: Minutes  
24 June 2026

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**SHIRE OF ESPERANCE**

**MINUTES**

**BUSH FIRE ADVISORY COMMITTEE MEETING HELD IN COUNCIL CHAMBERS ON  
24 June 2026  
COMMENCING AT 6:00 PM**

**1. OFFICIAL OPENING**

The Presiding Member declared the meeting open at 6:05pm.

**2. ATTENDANCE**

**Members**

|                   |                                                            |
|-------------------|------------------------------------------------------------|
| Cr W Graham       | Shire of Esperance (Chairperson)                           |
| Pres. R Chambers  | Shire of Esperance (Deputy)                                |
| Mr P Longmire     | Chief Bush Fire Control Officer                            |
| Mr A Perks        | Deputy Chief Bush Fire Control Officer                     |
| Mr W Carmody      | Deputy Chief Bush Fire Control Officer                     |
| Mr N Ruddenklau   | Condungup Bush Fire Brigade                                |
| Mr L Palmer       | Quarry Rd Bush Fire Brigade                                |
| Mr J Durdin       | Quarry Rd Bush Fire Brigade                                |
| Mrs S Prosser     | Esperance Emergency Support Unit                           |
| Mr K Rymer        | Pink Lake Bush Fire Brigade                                |
| Mr J Thomas       | Six Mile Hill Bush Fire Brigade                            |
| Mr I Hartley      | Quarry Rd Bush Fire Brigade                                |
| Mr K Lawrence     | Pink Lake Bush Fire Brigade                                |
| Mr H Davies       | Gibson Bush Fire Brigade                                   |
| Mr M Scott        | Coomalbidgup Bush Fire Brigade                             |
| Mr R Longbottom   | Grass Patch Bush Fire Brigade                              |
| Mr T Carmody      | Cascade Bush Fire Brigade                                  |
| Mr D Sanderson    | Grass Patch Bush Fire Brigade / Bushfire Volunteers Assoc. |
| Mr P Harkness     | Emergency Support Unit                                     |
| Mr M Siemer       | Scaddan Bush Fire Brigade                                  |
| Mr C Eves         | Mt Merivale Bush Fire Brigade                              |
| Mr S Lawrence     | Dalyup Bush Fire Brigade                                   |
| Mr J Graham       | Neridup Bush Fire Brigade                                  |
| Mr L Vandenberghe | Scaddan Bush Fire Brigade                                  |
| Mr T Redding      | Scaddan Bush Fire Brigade                                  |
| Mr J Della Vedova | Condungup Bush Fire Brigade                                |
| Mr K Jeitz        | Coomalbidgup Bush Fire Brigade                             |
| Mr I Richardson   | Six Mile Hill Bush Fire Brigade                            |
| Mr T Antonio      | Salmon Gums Bush Fire Brigade                              |
| Mr D Smith        | Gibson Bush Fire Brigade                                   |
| Mr T Walter       | Cascade Bush Fire Brigade (via Microsoft Teams)            |
| Mr L Mickel       | Mt Beaumont Bush Fire Brigade                              |
| Mr S Schlink      | Howick Bush Fire Brigade                                   |

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**Ex Officio**

|                |                                                                |
|----------------|----------------------------------------------------------------|
| Mr K Stuchbury | Manager Ranger and Emergency Services                          |
| Mr A Peczka    | Community Emergency Services Manager                           |
| Mrs C Magana   | Bushfire Mitigation Coordinator                                |
| Mrs K Naylor   | DBCA Esperance District Fire Coordinator                       |
| Mr S Peterson  | District Officer for Department of Fire and Emergency Services |

**3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE**

|              |                                   |
|--------------|-----------------------------------|
| Mr B South   | Mt Beaumont Bush Fire Brigade     |
| Mr B King    | Mt Merivale Bush Fire Brigade     |
| Mr J Black   | DBCA Esperance - District Manager |
| Mr M Ietto   | Grass Patch Bush Fire Brigade     |
| Mr N Norwood | Scaddan Bush Fire Brigade         |
| Mr C Scott   | Six Mile Hill Bush Fire Brigade   |
| Mr C Hallam  | Grass Patch Bush Fire Brigade     |

**4. DECLARATION OF MEMBERS INTERESTS**

**4.1 Declarations of Financial Interests – Local Government Act Section 5.60a**

Nil

**4.2 Declarations of Proximity Interests – Local Government Act Section 5.60b**

Nil

**4.3 Declarations of Impartiality Interests – Admin Regulations Section 34c**

Nil

**5. CONFIRMATION OF MINUTES**

Moved: Mr J Durdin  
Seconded: Mr N Ruddenklau

**BFA0626-089**

**That the Minutes of the Bush Fire Advisory Committee Meeting of the 19 June 2025 be confirmed as a true and correct record.**

**CARRIED**

**6. BUSINESS ARISING FROM PREVIOUS MINUTES**

**6.1 Bush Fire Brigade's Operating Procedure Workshop**

Mr Ash Peczka advised the committee due to his extended leave the working shop didn't occur. Operating Procedures will be developed for Senior's to review, adjust, or to remove sections.

**7. REPORTS**

**7.1 Chief bush Fire Control Officer – Mr Phil Longmire**

Evening all, as usual, I'll keep this short to keep the meeting moving. First and foremost, thank you to everyone here, especially Adrian Perks, Will Carmody, FCO's, all the captains, seniors and volunteers that keep our region safe.



It's great to see Ash back in the role at home in Esperance after a challenging time dealing with an intense and draining treatment schedule to a positive outlook going forward. I would also like to thank Kyle Lawrence for stepping into the session role and doing an excellent job while continuing to work in his business. Thanks to everyone for their patience through this challenging time.

While an increased number of harvest fires locally added to the usual tally, I would like to thank those that gave up their time for the Fitzgerald fires. I would also like to thank DBCA, DFES, especially Steve, Danny Sanderson as president of the Volunteers Association, VFRS, SES, Incident Control Unit, Tjaltraak for allowing us to access sensitive areas and the Esperance Shire, especially Kade and Shane, who do an excellent job of supporting us during complex events. Apologies if I've missed anybody.

After meeting recently, we are looking forward to developing inter-agency planning at the start of complex events to allow for more complete solutions. The future of Mitigation on broad scale continues to be challenging and this will be addressed tonight. We've had a constructive meeting with all stakeholders, but with the size and scale of our district, we feel our approach needs to change.

We're working on having electronic burn permits by the restricted period coming this year, which will be refined tonight. Thanks to Kade for helping us with the process with these permits, which will be a great council initiative.

While we continue to push forward on a number of projects behind the scenes, hopefully 26-27 summer provides us with a quiet fire season.

## **7.2 DFES District Officer – Mr Stephen Peterson**

- Welcomed Ash back and acknowledged Kyle for covering responsibilities during Ash's absence.

### Mitigation

- Requested \$108,000 to continue annual townsite mitigation works.
- Encouraged brigades to identify any additional mitigation needs, with funding currently available to support further works where required.

### Training

- Invited expressions of interest for AIIMS 2017 and Level 1 Incident Controller courses.
- Requested early nominations due to the limited availability of qualified instructors.

### Fire Reports

- Highlighted an increase in overdue fire reports and the growing importance of timely completion.
- Advised that insurance companies are delaying claim payments until fire reports are received.
- Reinforced the need to submit paper reports promptly so electronic reports can be completed without delay.
- Stressed the importance of accurately recording the incident address, as incorrect details can result in delayed or rejected insurance claims.

## **7.3 DBCA Esperance Officer – Mr Justin Black**

### Staffing & Capability

- Increased dedicated fire management capacity and expanded frontline conservation team to five staff, with four new recruits currently undertaking training.
- Invested in new operational equipment, including a tractor, slasher and spray rig, enabling more mitigation work to be completed in-house and reducing contractor costs.

Communications & Infrastructure

- Progressing the transition to a digital VHF radio network, with infrastructure upgrades complete and vehicle upgrades underway before full implementation.
- Advised the Howick Hill repeater has permanently changed from Channel 516 to Channel 503 due to ongoing interference.
- Working with the Shire of Esperance to establish a permanent, secure water bomber support facility at the airstrip.

Fire Season Overview

- Attended 15 bushfire incidents during the season, including Boyatup, Vic Harbour, Poison Creek and Margaret Cove.
- The Margaret Cove Fire caused significant damage to the Skippy Rock Campground and associated infrastructure.

Recovery & Rehabilitation

- Completed rehabilitation works at Woody Lake Nature Reserve, Kepa Kurl Trail and South Burdett Nature Reserve.
- Recovery efforts over the next 12 months will focus on Poison Creek, Helms and Margaret Cove, including replacement of damaged visitor infrastructure.

Fire Mitigation

- Delivered 70.2 km of fire mitigation works valued at approximately \$132,000 across key reserves and the Esperance townsite.
- The 2026/27 mitigation program will continue firebreak maintenance, track spraying and asset protection works, with increased efficiency expected through the use of DBCA's new equipment.
- Continuing collaboration with Ngadju Rangers on track maintenance across the southern rangelands.

Prescribed Burning

- Successfully completed approximately 1,400 hectares of prescribed burning after an extended period of unsuitable conditions.
- Despite the visible smoke, the burn treated only 0.5% of the total burn area, achieving the desired patchy mosaic outcome NW of Cascade.
- Further prescribed burning is planned to complete remaining untreated areas when conditions allow.

2026/27 Priorities

- Mitigation Activity Fund program to support ongoing mitigation works.
- Progress an 18-burn prescribed burning program, prioritised according to risk, available resources and planning capacity.
- Continue improving operational capability through infrastructure upgrades, equipment investment and staff development.

**7.4 Community Emergency Services Manager – Mr Ashley Peczka**

Leadership & Staffing

- Thanked members for their support during his cancer journey.
- Thanked Kyle Lawrence for acting in the CESM role during his absence.
- Welcomed Kade Stuchbury as the new Manager Ranger and Emergency Services.

Volunteer Membership & Insurance

- Advised that LGIS now requires all registered brigade members to be insured, increasing insured volunteers from approximately 400 to 790.
- Requested brigades review and update membership lists to remove inactive members and help reduce ongoing insurance costs.
- Confirmed volunteers remain protected under the Bush Fires Act when operating under the direction of a Fire Control Officer.

PPE & Operational Support

- Online PPE ordering trial has been delayed but will be recommenced.

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24 June 2026

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- A central stores facility has been established at the Shire Works Depot to improve equipment management and distribution.
- New PPE orders are currently being issued to brigades.

#### Engagement

- Harvest Fire Conversations been rescheduled for 24 July at the Esperance Yacht Club.
- Recognised the Incident Control Vehicle (ICV)/Emergency Support Unit for reaching 20 years of service.

#### Financial Update

- Reported ESL budget overspend of approximately \$60,000 for this financial year, primarily driven by vehicle maintenance & repairs, PPE and insurance premiums.
- Volunteer insurance costs have nearly doubled for the 2026/27 period following the requirement to insure all registered members.
- The 2026/27 ESL operational budget has been set at approximately \$395,000 (ex GST).

#### Infrastructure & Capital Projects

- Building maintenance program continues across brigade facilities.
- Condongup Bush Fire Shed completed, minor works remaining. Shed opening to be set.
- Grass Patch Shed construction is underway.
- New 135,000-litre water tanks have been ordered for Six Mile and Beaumont.
- Capital grant applications submitted for a diesel storage tank at Cascade and PPE storage infrastructure at Dalyup/Quarry.

#### Fleet & Equipment

- Quarry Road Brigade has taken delivery of a new Tatra appliance, replacing their 1.4R.
- Fleet replacement program continues, with Cascade, Gibson and Pink Lake appliances expected to enter production this financial year.
- A portable toilet unit is now available with the Incident Control Vehicle (ICV) for deployment to incidents.

#### Communications

- Brigades were asked to confirm all operational radios have received the latest programming upgrade and report any outstanding units for updating.

### **7.5 Bushfire Risk Mitigation Coordinator – Mrs Claudia Magana**

#### Bushfire Risk Management Plan

- Continuing the review and update of the Bushfire Risk Management Plan, including asset risk assessments and mapping.
- Risk maps identifying Extreme, Very High and High bushfire risk areas underpin applications for the Mitigation Activity Fund (MAF).
- Approximately 500 assets are included in the register, with ongoing updates to ensure risk ratings remain accurate.
- Brigades will be invited to review draft maps and provide local knowledge to validate risk ratings and identify any missing or outdated assets.

#### Mitigation Activity Fund (MAF)

- Managing a \$1.1 million, three-year MAF program supporting mitigation works on Shire-managed reserves.
- The delayed commencement of the funding program required initial Shire funding to enable priority mitigation works to proceed.
- The program comprises 151 treatment sites, including 8 prescribed burn sites, with approximately 45 recurring maintenance treatments undertaken each year.

#### Mitigation Program Delivery

- Completed 43 mitigation treatments during the current reporting period.

- Expenditure to date totals approximately \$174,000 in MAF funding and \$39,000 in Shire funding.
- Works have primarily included slashing, mulching and firebreak maintenance, with prescribed burning to commence when conditions become suitable.

Future Priorities

- Additional mitigation sites can continue to be nominated and may be incorporated into the program through funding variations where capacity exists.
- Prescribed burning remains a priority component of the program and will be delivered when seasonal conditions permit.

**7.6 Association of Bush Fire Brigades – Mr Danny Sanderson**

Fire Season Support

- Although Esperance experienced a relatively quiet fire season, support was provided to neighbouring regions, including the Great Southern, following major bushfire events.
- Assisted with post-incident debriefs and lessons learnt.

Work Health and Safety (WHS)

- WHS legislation continues to create uncertainty for local governments following serious bushfire incidents.
- Volunteers remain protected under the Bush Fires Act when acting in good faith, while also being recognised as workers under WHS legislation.
- Engagement continues with the WorkSafe Commissioner to improve understanding of legal responsibilities for Chief Bush Fire Control Officers, CEOs and local governments.
- Feedback indicates there have been no prosecutions under the current legislation, however clearer guidance is needed to improve confidence across local government.

Volunteer Capability

- Bushfire training has become more relevant and practical, with improved delivery through the Bushfire Centre of Excellence and DFES.
- Continued focus on ensuring volunteers have appropriate PPE and minimum training before responding to incidents.

Funding & Fleet

- The Local Government Grants Scheme (LGGS) remains underfunded and is not expected to receive additional government funding in the short term.
- Bushfire Association continues to advocate for increased funding while working with DFES to better prioritise existing grants.
- Ageing appliances, maintenance costs and fleet replacement remain ongoing challenges.

Bushfire Mitigation

- Major bushfires, including Fitzgerald and Dunn Rock, highlighted the need for increased mitigation within large conservation reserves.
- Approval processes continue to delay mitigation works, despite strong support from volunteer brigades to assist.
- Collaboration between DBCA, local government and Traditional Owners is progressing to improve mitigation planning and delivery.

Emergency Services Legislation

- New Emergency Services legislation remains under development. Concerns have been raised that the specific recognition of bushfire may be reduced within the legislation.
- Government has committed to consultation before the legislation is finalised, with Bushfire Volunteers Association advocating for a meaningful consultation period.

Bushfire Volunteers Association

- Members were encouraged to attend the upcoming Bushfire Association Conference and AGM, during the WAFES Conference.

**8. HEALTH AND SAFETY REPORT**

**8.1 Incident and Safety Report**

- Confirmed the Six Mile Hill 2.4B burnover investigation report will be distributed to brigade members with the meeting minutes.
- Noted that insurance negotiations for the damaged appliance were lengthy, with a significant difference between the assessed value and replacement cost before reimbursement was finalised.
- A replacement appliance has since been provided.

**Key recommendations from the investigation:**

- Install burnover survival action reference cards in all brigade appliances (with consideration of dashboard stickers).
- Ensure all appliances meet the minimum standard of two handheld radios, with a long-term goal of one radio per seat.
- Equip all Shire appliances with CAD mapping systems (e.g. Fire Mapper).
- Continue working with DFES on the rollout of new communications networks and resources.
- Develop a quick reference guide outlining PPE requirements for firefighters on the fireground.
- Introduce a standard station maintenance and end-of-shift checklist across brigades.
- Investigate an electronic volunteer sign-in/sign-out system to improve attendance recording and incident accountability.
- Discussion highlighted the importance of the debrief, including lessons learned regarding steam burns, with advice that wet clothing can significantly increase burn severity.
- Members discussed the importance of ongoing post-incident welfare and wellbeing support, including exploring access to counselling and Employee Assistance Program (EAP) services for volunteers.

**9. ELECTION OF OFFICE BEARERS**

CBFCO Phil Longmire, DCBFCO Will Carmody and DCBFCO Adrian Perks addressed the Committee the need for succession planning and rotating of positions with Committee members to maintain continuity, provide effective leadership, develop/mentor future leaders and to keep progressing the Bush Fire Service.

CBFCO Phil Longmire thanked Will (8 years) and Adrian (5 years) for their service as Deputy Chief Bush Fire Control Officers who are standing down from the roles, whilst Phil will remain in the Chief position for another 12 months to help mentor the incoming deputy chiefs.

**9.1 Election of Chief & Deputy Bush Fire Control Officers – 2026/27 Season**

- Chief Bush Fire Control Officer  
*Nominated/Elected: Mr Phil Longmire*  
Nominated by: Mr Will Carmody  
Seconded: Mr Ron Longbottom
- Deputy Chief Bush Fire Control Officer  
*Nominated/Elected: Mr Tom Carmody*  
Nominated by: Mr Will Carmody  
Seconded: Mr Nic Ruddenklau
- Deputy Chief Bush Fire Control Officer  
*Nominated/Elected: Mr Lyndon Mickel*  
Nominated by: Mr Adrian Perks  
Seconded: Mr Phil Longmire

## **9.2 Election of Senior Fire Control Officers**

- West Zone  
*Nominated/Elected: Mr Will Carmody*  
Nominated by: Mr Phil Longmire  
Seconded: Mr Tom Carmody
- West Coast Zone  
*Nominated/Elected: Mr Mark Scott*  
Nominated by: Mr Will Carmody  
Seconded: Mr Kirk Jeitz
- North Zone  
*Nominated/Elected: Mr Chris Hallam*  
Nominated by: Mr Ron Longbottom  
Seconded: Mr Dan Sanderson
- East Zone  
*Nominated/Elected: Mr Simon Schlink*  
Nominated by: Mr Phil Longmire  
Seconded: Mr Nic Ruddenklau
- East Coast Zone  
*Nominated/Elected: Mr Adrian Perks*  
Nominated by: Mr Nic Ruddenklau  
Seconded: Mr Joey Della Vedova
- Urban Rural Zone  
*Nominated/Elected: Mr John Durdin*  
Nominated by: Mr Laurie Palmer  
Seconded: Mr Will Carmody

## **9.3 Election of Deputy Senior Fire Control Officers**

- West Zone  
*Nominated/Elected: Mr Liam Vandenberghe*  
Nominated by: Mr Tom Carmody  
Seconded: Mr Phil Longmire
- West Coast Zone  
*Nominated/Elected: Mr Scott Lawrence*  
Nominated by: Mr Mark Scott  
Seconded: Mr Harry Davies
- North Zone  
*Nominated/Elected: Mr Perrin Guest*  
Nominated by: Mr Terry Antonio  
Seconded: Mr Dan Sanderson
- East Zone  
*Nominated/Elected: Mr Lyndon Mickel*  
Nominated by: Mr Adrian Perks  
Seconded: Mr Simon Schlink
- East Coast Zone  
*Nominated/Elected: Mr Nic Ruddenklau*  
Nominated by: Mr Joey Della Vedova  
Seconded: Mr Lyndon Mickel
- Urban Rural Zone  
*Nominated/Elected: Mr Kyle Lawrence*  
Nominated by: Mr John Durdin  
Seconded: Mr Keith Rymer

**9.4 Confirmation of Brigade Fire Control Officers for 2026/26 Season**

Thanks to Dave Cox (Neridup), Mitch Greaves (Dalyup) & Eddie Herbert (Condingup) for their service as Fire Control Officers.

**Committee Decision/Motion**

**The Committee endorses the current Fire Control Officer list and that the Community Emergency Services Manager follow up with brigades that were not present to confirm their listings.**

**9.5 Confirmation of brigade Permit Issuing Officers for 2026/27 Season**

**Committee Decision/Motion**

**The Committee endorses the current Permit Issuing Officer list and that the Community Emergency Services Manager follow up with brigades that were not present to confirm their listings.**

**10. GENERAL BUSINESS**

**10.1 Fire Access Track**

- Mr Matt Walker advised the Committee works are under way to join Keenan Rd from West to East to make an all through road
- From the Dalyup Bushfire understands additional works is needed for Telegraph Rd to connect it all the way through to Murray's Rd to the West. Is seeking advice to what are the priorities for other Fire Access tracks.
- The Committee provided the following:
  - Bukenerup Rd (between Paterson Rd track and Shark Lake Rd)
  - Merivale Rd (between Grewar Rd and Poison Creek Rd)
  - Stockyards Rd
  - Keenans Rd
  - Paterson Rd (connect through to Bukenerup Rd)
  - Telegraph Rd
- Discussion occurred in regards to access and maintenance to the State Barrier Fence should a bushfire occur nearby.

**10.2 Coolmalbidgup BFB Shed Power**

- Coolmalbidgup Bush Fire Shed to receive a 10 kW solar system and 15 kWh battery system to improve power reliability.
- Tender has been awarded for the system to be installed July/August 2026.

**10.3 DFES Starlink Trail**

- DFES Starlink trial is progressing, with a contractor appointed to install units in:
  - Cascade 4.4B-2
  - Mt Beaumont 4.4B-1 (Tatra)
  - Esperance Light Tankers (LT1- Scaddan / LT2 - Coolmalbidgup / LT4 - Condingup)
- Installation dates are yet to be confirmed, with additional vehicle measurements and information requested by the contractor delaying the rollout.
- As part of the response to the Six Mile Hill turnover recommendations and to improve communications, the Shire submitted a proposal to install Starlink Mini units across the fleet over a three-year staged rollout.
- Council has approved first-year funding of approximately \$23,000, subject to obtaining updated quotations to confirm current pricing.
- The rollout will prioritise more remote brigade appliances, with approximately 10–11 vehicles equipped each year.
- To reduce ongoing subscription costs, members supported deactivating Starlink units during the off-season (approximately five months over winter and early spring).

**Committee Decision/Motion**

- **The Committee endorses the following;**
- **The order of appliances to have Starlink Mini's installed.**
- **For Starlink units to be placed into standby mode between May-September.**
- **Control to be provided to the Emergency Services Team should Starlink's need to be activated during the standby period.**

**10.4 Online Burn Permits**

- Proposal to introduce an online burn permit system to modernise the permit process and replace paper-based applications.
- The system would:
  - Allow landholders to apply for burn permits online through the Shire website.
  - Display approved burns on an interactive map, improving visibility of active burns across the district.
  - Enable burns conducted outside the permit season to be voluntarily logged, assisting with 000 call verification and reducing unnecessary emergency responses.
- Permit Issuing Officers would receive applications electronically and approve them using digital signatures.
- Fire Control Officers would set permit conditions (e.g. permit duration, restrictions and requirements), with these controls automatically applied during the application process.
- The system would simplify permit administration, improve consistency, and reduce manual checking by Permit Issuing Officers.
- Development will occur in consultation with brigades before implementation, with members to review the proposed system and provide feedback.
- The Shire will ensure the system complies with new privacy legislation, with personal information protected while maintaining operational functionality

**10.5 Campfire and Cooking Policy**

- Committee considered the draft Campfire Cooking Policy and general support was expressed for the policy, with members agreeing it places appropriate responsibility on individuals using campfires.
- Discussion centred on whether additional restrictions should apply during High Fire Danger conditions, with no consensus reached and concerns raised about making the policy overly restrictive.
- Members recommended the policy clearly state it applies only to occupied residential properties with an approved dwelling and a connected water supply, and does not apply to vacant land, commercial or industrial properties, campgrounds or public reserves.
- Recognised the need for a comprehensive community education and communication campaign before implementation to ensure residents understand the policy requirements and their responsibilities.
- Agreed to revise the draft, circulate an updated version, and bring the policy back to the committee for further consideration at the next meeting.

**Committee Decision/Motion**

**The Committee supports the draft Cooking & Camping fire policy with the following amendments to be presented to the next BFAC meeting;**

- **Definitions and enforcements measures to be included in the policy.**
- **Amend draft policy to state more clearly occupiers place of residence.**
- **Change title of draft policy to residential fire pits.**
- **Consult with Volunteer Fire & Rescue Service to see whether there would be an increase of unwanted calls within the gazetted fire district.**
- **Check whether community consultation to the policy is required and its timeframe.**



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#### **10.6 Training Schedule**

- Mr Ash Peczka provided a draft 2026 training calendar to the Committee.
- 14x courses have scheduled for the 2026 calendar to help make up from last year's disruption. Including, Drive vehicles under emergency conditions course.
- It was noted, efforts are being made to have backup instructors to prevent last year's disruption, pending on upcoming medical results.

#### **Committee Decision/Motion**

**The Committee endorses the draft 2026 training calendar.**

#### **10.7 Fire Hazard Reduction Notice**

- Fire Hazard Notice and Guidance Notes was emailed out to the FCO group for any adjustments. No feedback was received.
- No other feedback was received from Committee.

#### **MOTION**

**Moved: Mr A Peczka**  
**Seconded: Mr Phil Longmire**

**BFA0626-090**

**The Committee moves the following:**

- 1. To support the draft 2026/27 Fire Hazard Reduction Notice**
- 2. To endorse the following Restricted and Prohibited Burning Times**

#### **Rural Zone**

|                                  |                                             |
|----------------------------------|---------------------------------------------|
| <b>Restricted Burning Period</b> | <b>18 September 2026 – 12 November 2026</b> |
| <b>Prohibited Burning Period</b> | <b>13 November 2026 – 31 January 2027</b>   |
| <b>Restricted Burning Period</b> | <b>1 February 2027 – 31 March 2027</b>      |

#### **Urban Rural Zone**

|                                  |                                             |
|----------------------------------|---------------------------------------------|
| <b>Restricted Burning Period</b> | <b>18 September 2026 – 12 November 2026</b> |
| <b>Prohibited Burning Period</b> | <b>13 November 2026 – 9 March 2027</b>      |
| <b>Restricted Burning Period</b> | <b>10 March 2027 – 30 April 2027</b>        |

**CARRIED**

#### **10.8 Vehicle Servicing Schedule**

- Mr Ash Peczka presented the upcoming BFB vehicle servicing schedule.
- Members were reminded, if there are any known issues with the appliance to let the service provider know so the appropriate parts can be ordered in advance.

#### **Committee Decision/Motion**

**The Committee endorses the draft 2026 BFB fleet servicing schedule.**

#### **10. CLOSURE**

The Presiding Member declared the meeting closed at 8:20pm.

#### **11. NEXT MEETING**

The next meeting of the Bush Fire Advisory Committee is scheduled for Tuesday 15 September 2026, commencing at 6pm in the Council Chambers.

**These Minutes were confirmed at a meeting held on \_\_\_\_\_**

**Signed \_\_\_\_\_**

**Presiding Member at the meeting at which the Minutes were confirmed.**

**Dated \_\_\_\_\_**



**SHIRE OF ESPERANCE**

**2026/27 FIRE CONTROL OFFICERS CONTACT DETAILS**



| NAME                                                                         | POSITION                                           | CONTACT#             | RADIO CALL SIGN      |
|------------------------------------------------------------------------------|----------------------------------------------------|----------------------|----------------------|
| <b>CBFCO/DCBFCO/SFCO</b>                                                     |                                                    |                      |                      |
| Phill Longmire                                                               | CBFCO / FWO                                        | 0429 787 055         | Fire 1               |
| Tom Carmody                                                                  | DCBFCO / DFWO                                      | 0427 792 055         | Fire 2               |
| Lyndon Mickel                                                                | DCBFCO / East Zone DSFCO / DFWO                    | 0427 766 029         | Beaumont 1           |
| Will Carmody                                                                 | West Zone SFCO                                     | 0427 792 017         | West 1               |
| Mark Scott                                                                   | West Coast Zone SFCO                               | 0428 768 520         | Coomalbidgup 2       |
| Chris Hallam                                                                 | North Zone SFCO                                    | 0427 757 065         | Grass Patch 4        |
| Simon Schlink                                                                | East Zone SFCO                                     | 0427 750 081         | Howick 1             |
| Adrian Perks                                                                 | East Coast Zone SFCO                               | 0427 766 068         | Condy 6              |
| John Durdin                                                                  | Urban-Rural Zone SFCO                              | 0427 951 467         | Urban Rural 1        |
| Liam Vandenbergh                                                             | West Zone DSFCO                                    | 0438 786 048         | Scaddan 5            |
| Scott Lawrence                                                               | West Coast Zone DSFCO                              | 0409 782 068         | Dalyup 1             |
| Perrin Guest                                                                 | North Zone DSFCO                                   | 0427 758 010         | Salmon Gums 3        |
| Lyndon Mickel                                                                | East Zone DSFCO                                    | 0427 766 029         | Beaumont 1           |
| Nick Ruddenklau                                                              | East Coast Zone DSFCO                              | 0488 070 065         | Condy 4              |
| Kyle Lawrence                                                                | Urban-Rural Zone DSFCO                             | 0417 782 060         | Pink Lake 2          |
| <b>CASCADE BUSH FIRE BRIGADE (WEST ZONE / WAERN: CH 154)</b>                 |                                                    |                      |                      |
| Todd Walter                                                                  | FCO / Captain                                      | 0427 874 422         | Cascade 1            |
| John Carmody                                                                 | FCO / 1 <sup>st</sup> Lieutenant                   | 0488 792 067         | Cascade 2            |
| Scott Scholz                                                                 | FCO / 2 <sup>nd</sup> Lieutenant                   | 0427 804 011         | Cascade 3            |
| James Welke                                                                  | FCO / 3 <sup>rd</sup> Lieutenant                   | 0429 999 912         | Cascade 4            |
| Greg Curnow                                                                  | FCO / 5 <sup>th</sup> Lieutenant                   | 0427 792 101         | Cascade 6            |
| Rodd King                                                                    | Permit Issuing                                     | 0428 792 049         |                      |
| <b>CONDINGUP BUSH FIRE BRIGADE (EAST-EAST COAST ZONE / WAERN: CH 216)</b>    |                                                    |                      |                      |
| Joey Della Vedova                                                            | FCO / Captain / Permit Issuing                     | 0439 693 809         | Condy 1              |
| Nick Ruddenklau                                                              | DSFCO / Permit Issuing                             | 0488 070 065         | Condy 4              |
| Adrian Perks                                                                 | FCO / Permit Issuing                               | 0427 766 068         | Condy 6              |
| <b>COOMALBIDGUP BUSH FIRE BRIGADE (WEST-WEST COAST ZONE / WAERN: CH 154)</b> |                                                    |                      |                      |
| Kirk Jeitz                                                                   | FCO / Captain / Permit Issuing                     | 0427 786 020         | Coomalbidgup 1       |
| Mark Scott                                                                   | SFCO / 1 <sup>st</sup> Lieutenant / Permit Issuing | 0428 768 520         | Coomalbidgup 2       |
| Steve Lloyd                                                                  | FCO / Permit Issuing                               | 0427 768 558         | Coomalbidgup 3       |
| Simon Stead                                                                  | FCO / Permit Issuing                               | 0427 772 468         | Coomalbidgup 4       |
| <b>DALYUP BUSH FIRE BRIGADE (WEST-WEST COAST ZONE / WAERN: CH 187)</b>       |                                                    |                      |                      |
| Scott Lawrence                                                               | DSFCO / Captain / Permit Issuing                   | 0409 782 068         | Dalyup 1             |
| Mitch Waiderman                                                              | FCO / 1 <sup>st</sup> Lieutenant                   | 0409 733 997         | Dalyup 2             |
| Scott Watkins                                                                | FCO / 2 <sup>nd</sup> Lieutenant                   | 0409 350 139         | Dalyup 3             |
| Michael Rolland                                                              | FCO                                                | 0407 441 134         | Dalyup 4             |
| Peter Lubenda                                                                | FCO                                                | 0427 720 626         | Dalyup 5             |
| Rohan Marold                                                                 | Permit Issuing                                     | 0458 768 568         |                      |
| <b>ESPERANCE EMERGENCY SUPPORT UNIT (URBAN-RURAL ZONE / WAERN: CH 187)</b>   |                                                    |                      |                      |
| Peter Harkness                                                               | Captain                                            | 0427 012 450         | Support 1            |
| <b>GIBSON BUSH FIRE BRIGADE (WEST-EAST ZONE / WAERN: CH 187)</b>             |                                                    |                      |                      |
| Harry Davies                                                                 | FCO / Captain / Permit Issuing                     | 0427 714 356         | Gibson 1             |
| Ben Wright                                                                   | FCO                                                | 0488 008 424         | Gibson 2             |
| Wayne Lewis                                                                  | FCO                                                | 0428 754 033         | Gibson 3             |
| Danny Smith                                                                  | FCO                                                | 0408 075 920         | Gibson 4             |
| Neil Kirk                                                                    | FCO                                                | 0407 599 706         | Gibson 5             |
| Paddy Barber                                                                 | FCO / Permit Issuing                               | 0428 754 174         | Gibson 8             |
| <b>GRASS PATCH BUSH FIRE BRIGADE (NORTH ZONE / WAERN: CH 314)</b>            |                                                    |                      |                      |
| Michael Ietto                                                                | FCO / Captain / Permit Issuing                     | 0428 757 011         | Grass Patch 1        |
| Beau Graham                                                                  | FCO                                                | 0417 971 321         | Grass Patch 2        |
| Ron Longbottom                                                               | FCO                                                | 0428 757 040         | Grass Patch 3        |
| Chris Hallam                                                                 | SFCO                                               | 0427 757 065         | Grass Patch 4        |
| Danny Sanderson                                                              | FCO / Secretary                                    | 0427 786 044         | Grass Patch 5        |
| Nathan Sanderson                                                             | FCO / Permit Issuing                               | 0428 762 521         | Grass Patch 6        |
| <b>CONTACT NUMBERS</b>                                                       |                                                    |                      |                      |
| <b>DFES Gt Southern RDC</b>                                                  | <b>DFES Communication Centre</b>                   | <b>Esperance ICV</b> | <b>Horizon Power</b> |
| 1800 314 644                                                                 | 1800 198 140                                       | 0475 099 304         | 13 23 51             |

| <b>HOWICK BUSH FIRE BRIGADE</b>              |                                                   | <b>(EAST-EAST COAST ZONE / WAERN: CH 216)</b>      |                               |
|----------------------------------------------|---------------------------------------------------|----------------------------------------------------|-------------------------------|
| Simon Schlink                                | SFCO / Captain / Permit Issuing                   | 0427 750 081                                       | Howick 1                      |
| Simon Fowler                                 | FCO / Secretary                                   | 0428 750 012                                       | Howick 2                      |
| Anthony McDonald                             | FCO                                               | 0477 150 170                                       | Howick 3                      |
| Andrew Fowler                                | FCO                                               | 0428 750 047                                       | Howick 4                      |
| Stephen Fowler                               | FCO / Permit Issuing                              | 0429 917 569                                       | Howick 5                      |
| Ryan Willing                                 | FCO                                               | 0447 075 650                                       | Howick 6                      |
| <b>MT BEAUMONT BUSH FIRE BRIGADE</b>         |                                                   | <b>(EAST ZONE / WAERN: CH 216)</b>                 |                               |
| Lyndon Mickel                                | DCBFCO / Captain / Permit Issuing                 | 0427 766 029                                       | Beaumont 1                    |
| Craig Inkster                                | FCO / Permit Issuing                              | 0427 750 057                                       | Beaumont 2                    |
| Michael Young                                | FCO                                               | 0427 787 036                                       | Beaumont 3                    |
| John Bertola                                 | FCO / Permit Issuing                              | 0428 227 638                                       | Beaumont 4                    |
| Brett South                                  | FCO / Permit Issuing                              | 0428 694 237                                       | Beaumont 5                    |
| Dafydd Jones                                 | FCO                                               | 0407 587 461                                       | Beaumont 6                    |
| <b>MT MERIVALE BUSH FIRE BRIGADE</b>         |                                                   | <b>(EAST COAST ZONE / WAERN: CH 187)</b>           |                               |
| Bruce King                                   | FCO / Captain / Permit Issuing                    | 0418 759 016                                       | Merivale 1                    |
| Rodney Locke                                 | FCO / 1 <sup>st</sup> Lieutenant                  | 0428 759 055                                       | Merivale 2                    |
| Ian McCullam                                 | FCO / 2 <sup>nd</sup> Lieutenant                  | 0427 715 205                                       | Merivale 11                   |
| Craig Eves                                   | FCO / 3 <sup>rd</sup> Lieutenant                  | 0404 030 074                                       | Merivale 5                    |
| <b>MUNGLINUP BUSH FIRE BRIGADE (SoR)</b>     |                                                   | <b>(WEST-WEST COAST ZONE / WAERN: CH 154/281)</b>  |                               |
| Gavin Gibson                                 | FCO / Permit Issuing                              | 0427 751 062                                       | Mungy 1                       |
| Bernard Fetherstonhaugh                      | FCO / Captain                                     | 0427 751 089                                       | Mungy 2                       |
| Kieran Barret                                | FCO                                               | 0427 449 677                                       | Mungy 5                       |
| <b>NERIDUP BUSH FIRE BRIGADE</b>             |                                                   | <b>(EAST ZONE / WAERN: CH 270)</b>                 |                               |
| Jacob Graham                                 | FCO / Captain / Permit Issuing                    | 0439 924 391                                       | Neridup 1                     |
| Matt Gilmour                                 | FCO / 1 <sup>st</sup> Lieutenant / Permit Issuing | 0427 318 639                                       | Neridup 2                     |
| Ashley Reichstein                            | FCO / 2 <sup>nd</sup> Lieutenant                  | 0427 767 020                                       | Neridup 3                     |
| Ash Stewart                                  | FCO / 3 <sup>rd</sup> Lieutenant                  | 0428 845 313                                       | Burdett Mobile                |
| JJ Wallace                                   | FCO / 4 <sup>th</sup> Lieutenant                  | 0448 363 610                                       | Neridup 4                     |
| <b>PINK LAKE BUSH FIRE BRIGADE</b>           |                                                   | <b>(URBAN-RURAL ZONE / WAERN: CH 187)</b>          |                               |
| Keith Rymer                                  | FCO / Captain / Permit Issuing                    | 0428 813 130                                       | Pink Lake 1                   |
| Kyle Lawrence                                | DSFCO / Permit Issuing                            | 0417 782 060                                       | Pink Lake 2                   |
| Warwick Davies                               | FCO / Permit Issuing                              | 0409 047 321                                       | Pink Lake 3                   |
| Nigel Ratcliffe                              | FCO / Permit Issuing                              | 0476 644 355                                       | Pink Lake 4                   |
| <b>QUARRY ROAD BUSH FIRE BRIGADE</b>         |                                                   | <b>(URBAN-RURAL ZONE / WAERN: CH 187)</b>          |                               |
| Laurie Palmer                                | FCO / Captain                                     | 0418 894 242                                       | Quarry Rd 1                   |
| John Durdin                                  | SFCO / Permit Issuing / DFWO                      | 0427 951 467                                       | Urban Rural 1                 |
| Ian Hartley                                  | FCO / Permit Issuing                              | 0427 086 251                                       | Quarry Rd 5                   |
| Ron Chambers                                 | FCO                                               | 0407 117 339                                       | Quarry Rd 6                   |
| <b>SALMON GUMS BUSH FIRE BRIGADE</b>         |                                                   | <b>(NORTH ZONE / WAERN: CH 314)</b>                |                               |
| Ross Doney                                   | FCO / Captain / Permit Issuing                    | 0428 785 118                                       | Salmon Gums 1                 |
| Rory Graham                                  | FCO / Permit Issuing                              | 0428 785 013                                       | Salmon Gums 2                 |
| Perrin Guest                                 | DSFCO / Permit Issuing                            | 0427 758 010                                       | Salmon Gums 3                 |
| Terry Antonio                                | FCO / Permit Issuing                              | 0419 425 949                                       | Salmon Gums 5                 |
| <b>SCADDAN BUSH FIRE BRIGADE</b>             |                                                   | <b>(WEST-EAST ZONE / WAERN: CH 270)</b>            |                               |
| Nigel Norwood                                | FCO / Captain / Permit Issuing                    | 0427 756 085                                       | Scaddan 1                     |
| Gavin Egan                                   | FCO / Permit Issuing                              | 0428 767 068                                       | Scaddan 2                     |
| Dave Vandenberghe                            | FCO / Permit Issuing                              | 0427 786 049                                       | Scaddan 3                     |
| Tyson Redding                                | FCO / 1 <sup>st</sup> Lieutenant                  | 0408 660 122                                       | Scaddan 4                     |
| Liam Vandenberghe                            | DSFCO / 2 <sup>nd</sup> Lieutenant                | 0438 786 048                                       | Scaddan 5                     |
| <b>SIX MILE HILL BUSH FIRE BRIGADE</b>       |                                                   | <b>(URBAN-RURAL ZONE / WAERN: CH 187)</b>          |                               |
| John Thomas                                  | FCO / Captain / Permit Issuing                    | 0419 945 871                                       | Six Mile Hill 1               |
| Craig Scott                                  | FCO / Permit Issuing                              | 0427 720 324                                       | Six Mile Hill 2               |
| <b>SHIRE OF ESPERANCE</b>                    |                                                   |                                                    |                               |
| Ash Peczka                                   | CESM / FCO / Permit Issuing / DFWO                | 0418 954 051                                       | CESM Esperance                |
| Kade Sutchbury                               | Mgr Ranger & Emergency Services                   | 0428 710 662                                       | Shire 2                       |
| Claudia Magana                               | Bushfire Risk Mitigation Coordinator / FCO        | 0429 145 919                                       | Esperance BRMC                |
| <b>ESPERANCE VOLUNTEER FIRE &amp; RESCUE</b> |                                                   | <b>DEPARTMENT OF FIRE &amp; EMERGENCY SERVICES</b> |                               |
| Jason McKenna (Captain)                      | 0400 246 371                                      | Steve Petersen                                     | 0427 002 718 Great Southern 9 |
| <b>SoE/BFB Satellite Phones</b>              |                                                   |                                                    |                               |
| <b>Mt Beaumont 4.4B Alpha</b>                | <b>Esperance LT1 (Scaddan)</b>                    | <b>Esperance LT2 (Coomal)</b>                      | <b>Esperance LT4 (Condy)</b>  |
| 0147 142 882                                 | 0147 156 025                                      | 0147 152 434                                       | 0147 159 155                  |



## SHIRE OF ESPERANCE

# FIRE HAZARD REDUCTION NOTICE 2026/2027



**First and Final Notice has been served to all landowner/occupiers within the Shire of Esperance, who have the legal responsibilities to prepare their properties to reduce the risk of outbreak and spread of fires.**

**These are your legal requirements - Please read carefully and retain for future reference.**

Pursuant to Section 33 of the *Bush Fires Act 1954*, this Notice sets out the actions that you must take to prepare your property for the fire season. As a measure for preventing the spread or extension of a bush fire which may occur, all owners and occupiers of the land within the Shire's district are required before **9 October 2026** to clear firebreaks or to take measures in accordance with this Notice and **maintain those firebreaks and measures in accordance with this Notice up to and including the 31 March 2027.**

### REQUEST FOR VARIATION

Request for variation to this Notice is to be considered if any of the listed requirements to reduce your fire hazard is impractical on your property due to site specific topography, environmental sensitive area's and/or specific development conditions. Landowner/Occupiers can apply in writing to the Shire for a variation **before 24 September** of each year for permission to provide firebreaks in alternative locations or take alternative measures to prevent the outbreak or spread of a bush fire. The Shire may approve variations for either a 1 year or a 3 year period. Variation forms can be found via the Shire website.

To view your requirements to prepare your property.



### IMPORTANT DATES TO REMEMBER!

| ZONE                                                                                                                        | RESTRICTED BURNING PERIOD          | PROHIBITED BURNING PERIOD   | RESTRICTED BURNING PERIOD     |
|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------|-------------------------------|
| <b>RURAL ZONE</b><br><i>Includes Fire Zones: West 1, West Coast 1, West 2, West Coast 2, North 1, North 2,</i>              | 18 September -<br>12 November 2026 | 13 November -<br>31 January | 1 February -<br>31 March 2027 |
| <b>URBAN-RURAL ZONE</b><br><i>Includes Fire Zone: Urban-Rural (Esperance town site &amp; surrounding rural residential)</i> | 18 September -<br>12 November 2026 | 13 November -<br>9 March    | 10 March -<br>30 April 2027   |

**Note:** Pending on seasonal conditions, above timeframes can be changed or extended as permitted under the *Bush Fires Act 1954*.

Any changes will be published either by local newsletter, public notice board, SMS, Shire's social media and/or website.

### TOTAL FIRE BAN

A Total Fire Ban is declared by the Department of Fire and Emergency Services (DFES) on days of extreme weather. Where a fire is most likely to spread rapidly or if there are already widespread fires and fire fighting resources are too stretched to fight any more. The lighting of open-air-fires or any other activity in the open air that is likely to cause a fire is banned.

#### Penalties:

Ignoring conditions of a Total Fire Ban, you may receive an infringement of \$1,000.00. WA Police, Shire Rangers, DBCA Rangers, DFES Staff and Fire Control Officers are permitted to enforce Total Fire Ban requirements.

#### What is and is not permitted during a Total Fire Ban:

- ✗
  - Light, maintain or use a fire i.e. Camp Fires, Fire Pits.
  - Wood fired and Charcoal BBQ's, Webbers and Ovens.
  - Burning of garden/green waste.
  - Incinerators.
  - Hot works in the open air or near bush, crops and stubble i.e. Grinding, welding, gas cutting, etc.
  - The use of Motor Bikes, Quad Bikes, Dune Buggy's and 4WD Vehicles on overgrown/4WD tracks.
  - The use of earthmoving equipment, slashers, mowers near bush, crops, pasture & stubble. (Unless exempt)
- ✓
  - The use of Electric or Gas BBQ's and Webbers.
  - Harvest and Agricultural activities are permitted, until a Harvest & Vehicle Movement Ban is declared by the Shire of Esperance.

### PERMITS TO BURN



## FIRE PERMITS

The new **FIRE DANGER RATING** system now means Fire Permits are automatically deemed invalid on the days of a **HIGH** Fire Danger Rating.



**To check the FDR:**

- [www.bom.gov.au](http://www.bom.gov.au)
- [www.emergency.wa.gov.au](http://www.emergency.wa.gov.au)

Permits to Burn are required during the Restricted Burning Times and can only be obtained from your nearest Fire Control Officer. A list of Fire Control Officers is available on the Shire's website.

A Permit to Burn must be obtained before any burning takes place. The permit holder must comply with all conditions of the permit and be in possession of the permit throughout the duration of the burn.

*Please note: Restricted Burning Times maybe extended due to seasonal conditions - refer to the Shires webpage prior to your planned burn.*

DFES Communications Centre (Ph: 9395 9209) are to be advised whenever the holder of a permit commences burning; and/or whenever a person is carrying out burning activities during of the Restricted and Unrestricted Burning Times.

**FOR ALL FIRES & LIFE THREATENING EMERGENCIES - DIAL 000**



**WORKS REQUIRED TO BE UNDERTAKEN - PLEASE READ CAREFULLY AND RETAIN FOR FUTURE REFERENCE**

**1. TOWN SITE: RESIDENTIAL, INDUSTRIAL & COMMERCIAL AREAS**

*Applies to all land zoned within the town sites of Bandy Creek, Cascade, Castletown, Chadwick, Condungup, Coomalbidgup, Esperance, Gibson, Grass Patch, Nulsen, Salmon Gums, Scaddan, Sinclair and West Beach you must;*

- a. Where the area of land is 2,000m<sup>2</sup> or less,
  - i. Reduce fire fuel from the whole of land such that fuel loads are maintained in a parkland cleared state. Isolated trees and managed shrubs may generally be retained.
- b. Where the area of land exceeds 2,000m<sup>2</sup>,
  - i. Establish and maintain an Asset Protection Zone around all habitable buildings;
  - ii. Grassed areas (dry or reticulated) to be maintained to a maximum height of 100mm; and
  - iii. A 4 metre wide bare earth firebreak or a 4 metre wide mulched/slash firebreak shall be constructed and maintained inside all external boundaries where practicable. 4 metre wide bare earth firebreak is required to be located around fuel storage tanks, sheds, and gas cylinders (isolated from structures).
- c. Where a Bushfire Management Plan which relates to the property that has been approved by Council, clear firebreaks and take measures in accordance with that Bushfire Management Plan.
- d. Where the land has been cleared for the purpose of development and the land remains vacant, the land must be maintained in either a cleared, slashed or mulched state.



**2. RURAL RESIDENTIAL & RURAL SMALLHOLDINGS:**

*Applies to all land zoned Rural Residential & Rural Smallholdings situated within the localities of Bandy Creek, Chadwick, Gibson, Monjigup, Myrup, Pink Lake, Shark Lake and Windabout you must;*

- a. Clear either a 4 metre wide bare earth firebreak or a 4 metre wide mulched/slash firebreak immediately inside all external boundaries. Firebreaks shall have a 5 metre vertical clearance so it provides unrestricted access to emergency service vehicles; or,
- b. Where established trees are located along fence lines, clear either a 4 metre wide bare earth firebreak or a 4 metre wide mulched/slash firebreak within 5 metres of the external fence line and reduce the fire fuel between the firebreak and external fence line; and,
- c. Parkland clearing must be carried out in all open paddocks and along the boundary of the property. Clearing means the removal of all dead vegetation and flammable material (excluding approved crops, pasture areas and living tress/shrubs);
- d. Unmanaged pasture and grasslands must be maintained to height no greater than 100 millimetres, except for when a paddock is being utilised for feed or agistment maintain a 2 metre slashed break inside all fence lines;
- e. A 4 metre wide bare earth firebreak shall be located around fuel storage tanks, sheds, gas cylinders (isolated from structures) and within 6 metres of haystacks. Haystacks cannot be situated on the external boundary;
- f. Establish and maintain a Low Fuel Zone (parkland cleared) 1 metre wide, around Power infrastructure e.g. Metre Box, and Underground Power Domes;
- g. Driveways must be cleared to a minimum of 4 metres wide and 5 metres in height, that can provide unrestricted access to emergency service vehicles;
- h. Properties to establish & maintain a Asset Protection Zone around all habitable buildings and,
- i. Where a Bushfire Management Plan which relates to the property has been adopted by Council, clear firebreaks and take measures in accordance with that Bushfire Management Plan as an alternative to the standard requirement listed in this Notice.

**3. RURAL AREAS**

*Applies to all land zoned as Rural, you must;*

- a. Except for areas set aside for conservation purposes, All uncleared land must install and maintain a 6 metre wide and 5 metre vertical clearance bare earth firebreak or mulched/slash firebreak immediately inside all external boundaries. Firebreaks are to provide unrestricted access to emergency service vehicles; and,
- b. Where the property is partially cleared, 6 metre wide and 5 metre vertical clearance bare earth firebreak or mulched/slash firebreak are required where the uncleared land abuts the external boundary.

**4. REGULATED ACTIVITIES**

The Shire's Fire Control Officer is of the opinion that harvesting machines, headers, stubble mulchers, hay bailers and track raking/chaining, other than clover harvesters, are likely to cause a bushfire, or would be conducive to the spread of a bush fire, during the prohibited and restricted burning times.

Pursuant to *Regulation 38A(1) Bush Fires Regulation 1954*, the Shire of Esperance hereby prohibits the following:

- a. The use of harvesting machines, headers, stubble mulchers hay bailers and track raking/chaining, other than clover harvesters, in the paddock being harvested/ mulched/raked or adjacent to the entrance of the paddock being harvested/mulched/raked, there are sufficient mobile fire fighting units, or;
- b. A minimum of 1000lt mobile fire fighting water must be available per harvest operations or minimum 400lt per other operations in the same paddock, and;
- c. The use of harvesting machinery or headers on Christmas Day and New Years Day every year, and;
- d. The use of Stubble Slashing/Mulching between 23 December and 2 January (inclusive) every year.

Use the QR Code, to be referred to the Shire's "Bushfire Information" webpage for:

- More details, examples and definitions.
- Application for Variation to this Notice.
- Fire Zones, Fire Weather & Brigade Maps.
- Registration to the Shire's SMS service.



**14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE**

**16. URGENT BUSINESS APPROVED BY DECISION**

**17. MATTERS BEHIND CLOSED DOORS**

**Officer's Comment:**

It is recommended that the meeting is behind closed doors for the following item, in accordance with section 5.23(4) of the Local Government Act 1995.

**Item: 17.1**

**Behavioural Complaints Findings & Reasons BC9; BC10; BC11; & BC12**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to prescribed information (Section 5.23(4)(g)).*



**18. PUBLIC QUESTION TIME**

**19. CLOSURE**