

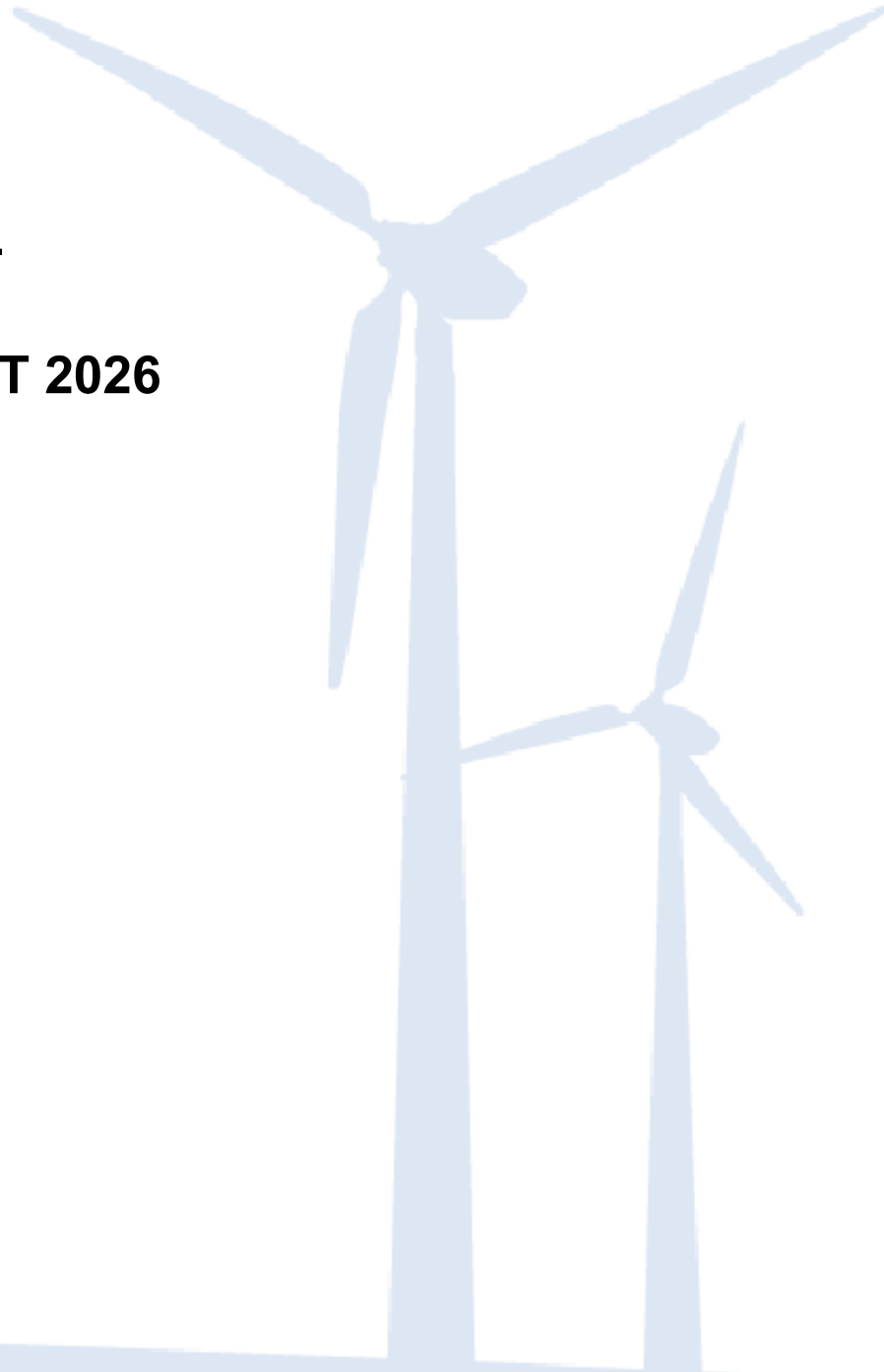


Shire of Esperance

ORDINARY COUNCIL

TUESDAY 25 AUGUST 2026

MINUTES



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

RECORDINGS

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

Table of Contents / Index

ITEM NO.	ITEM HEADING	PAGE
1.	OFFICIAL OPENING	5
2.	ATTENDANCE	5
3.	APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE	5
4.	APPLICATIONS FOR LEAVE OF ABSENCE	6
5.	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION	6
6.	DECLARATION OF MEMBERS INTERESTS	6
6.1	Declarations of Financial Interests – Local Government Act Section 5.60a	6
6.2	Declarations of Proximity Interests – Local Government Act Section 5.60b	6
6.3	Declarations of Impartiality Interests – Admin Regulations Section 34c	6
6.4	Declarations of Behavioural Breach Interests – Local Government Act Section 5.105(4)	7
7.	PUBLIC QUESTION TIME	7
8.	PUBLIC ADDRESSES / DEPUTATIONS	7
9.	PETITIONS	7
10.	CONFIRMATION OF MINUTES	7
11.	DELEGATES' REPORTS WITHOUT DISCUSSION	7
12.	MATTERS REQUIRING A DETERMINATION OF COUNCIL	8
12.1	EXTERNAL SERVICES	8
12.1.1	Proposed Disposal of Portion of Crown Reserve 48015 to Owner of Lot 711 Effie Turner Drive, CHADWICK.	8
12.2	ASSET MANAGEMENT	14
	Nil	
12.3	CORPORATE & COMMUNITY SERVICES	15
12.3.1	Policy Review - Human Resources	15
12.3.2	Adoption of Activities in Thoroughfares and Public Places and Trading Amendment Local Law	19
12.3.3	Payment of Accounts Listing - August 2026	24
12.3.4	Financial Services Report - August 2026	48
12.4	EXECUTIVE SERVICES	64
12.4.1	Information Bulletin - August 2026	64
12.4.2	Flinders Estate - Stage 3	93
13.	REPORTS OF COMMITTEES	109
13.1	Minutes of the Bush Fire Advisory Committee	109
14.	MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	133
15.	MEMBERS QUESTIONS WITH OR WITHOUT NOTICE	133

16.	URGENT BUSINESS APPROVED BY DECISION	134
	16.1 Audit, Risk and Improvement Committee Membership	135
17.	MATTERS BEHIND CLOSED DOORS	146
	17.1 Behavioural Complaints Findings & Reasons BC9; BC10; BC11; & BC12	146
18.	PUBLIC QUESTION TIME	149
19.	CLOSURE	149

SHIRE OF ESPERANCE

MINUTES

ORDINARY COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON 25 August 2026. COMMENCING AT 4:00 PM

1. OFFICIAL OPENING

The Shire President declared the meeting open at 4:04pm and did an acknowledgement to country.

The Shire of Esperance acknowledges the Kepa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today.

The President welcomed Councillors, staff, guests and members of the public to the meeting.

2. ATTENDANCE

Members

Pres. R Chambers	President	
Cr J Obourne – via Teams	Deputy President	Town Ward
Cr L de Haas		Town Ward
Cr W Graham		Rural Ward
Cr S Starceovich		Rural Ward
Cr G Harp		Town Ward
Cr C Davies – via Teams		Town Ward

Shire Officers

Mr R Greive	Acting Chief Executive Officer
Mr M Walker	Director Asset Management
Mrs F Baxter	Director Corporate & Community Services
Miss E Godwin	Administration Assistant

Members of the Public & Press

Tara Delandgraft	Media - ABC
------------------	-------------

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Cr G Johnston	Town Ward	Absent
---------------	-----------	--------

Apologies

Mr S Burge	Chief Executive Officer
------------	-------------------------

Previously Granted Leave of Absence

A leave of absence was previously granted to Councillor McWilliam for the period 29 July 2026 to 13 October 2026 inclusive.

4. APPLICATIONS FOR LEAVE OF ABSENCE

LEAVE OF ABSENCE

Moved: Cr Starcevich

Seconded: Cr de Haas

O0826-114

Council Resolution

That Council accept the below leave of absence:

**Cr de Haas 11 September 2026 – 28 September 2026 inclusive
 28 October 2026 – 2 November 2026 inclusive
 18 November 2026 – 23 November 2026 inclusive**

**Cr Starcevich 2 September 2026 - 7 September 2026 inclusive
 26 December 2026 – 24 January 2027 inclusive**

**Cr Davies 2 September 2026 – 4 September 2026 inclusive
 14 September 2026 - 18 September 2026 inclusive
 14 October 2026 – 20 October 2026 inclusive**

CARRIED

F7 - A0

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

Nil

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

Mr Walker declared a Proximity Interest in item 12.4.2 Flinders Estate – Stage 3 as he owns a property that is adjacent to the development.

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

Cr Obourne declared an Impartiality Interest in item 17.1 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as she provided a witness statement.

Cr Harp declared an Impartiality Interest in item 17.1 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as he provided a witness statement.

Cr Graham declared an Impartiality Interest in item 17.1 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as he provided a witness statement.

Cr Starcevich declared an Impartiality Interest in item 17.1 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as she provided a witness statement.

Pres Chambers declared an Impartiality Interest in item 17.1 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as he provided a witness statement.

Pres Chambers declared an Impartiality Interest in item 13.1 Minutes of the Bush Fire Advisory Committee as he is a Bush Fire Control Officer for Quarry Road.

Mr Walker declared an Impartiality Interest in item 17.1 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as he provided a witness statement.

6.4 Declarations of Behavioural Breach Interests – Local Government Act Section 5.105(4)

Cr de Haas declared a Behavioural Breach Interest in item 17.1 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as she is one of the complainants and a witness.

Cr Starcevich declared a Behavioural Breach Interest in item 17.1 Behavioural Complaints Findings & Reasons BC9, BC10, BC11 and BC12 as she is one of the complainants and a witness.

7. PUBLIC QUESTION TIME

Nil Questions

8. PUBLIC ADDRESSES / DEPUTATIONS

Nil

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

Moved: Cr Harp

Seconded: Cr Starcevich

O0826-115

Council Resolution

That the Minutes of the Ordinary Council Meeting of the 28 July 2026, and the Special Council Meeting of the 4 August 2026 be confirmed as true and correct records.

**CARRIED
F7 - A0**

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

11. DELEGATES' REPORTS WITHOUT DISCUSSION

Nil

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Item: 12.1.1

Proposed Disposal of Portion of Crown Reserve 48015 to Owner of Lot 711 Effie Turner Drive, CHADWICK.

Author/s	Noel Myers	Coordinating Planning Services
Authoriser/s	Zoe Sheffield-van Mierlo	Manager Development Services
	Roy Greive	Director External Services

File Ref: D26/24403

Applicant

Department of Planning Lands and Heritage on behalf of J and L Randall.

Location/Address



Source: Shire Esperance ArcGIS

Executive Summary

To consider a request from the owner of Lot 711 Effie Turner Drive, Chadwick to acquire a small portion of adjoining land forming part of Crown Reserve 48015 and determine whether the land is surplus to the Shire's requirements and whether the Shire should relinquish its interest in that portion of the Reserve.

Recommendation in Brief

That Council:

1. Determines that the approximately 36.65m² triangular portion of Crown Reserve 48015 adjoining Lot 711 Effie Turner Drive, Chadwick is surplus to the Shire's requirements;
2. Supports the disposal of the subject land to the owner of Lot 711 Effie Turner Drive, subject to the approval of the Department of Planning, Lands and Heritage;
3. Agrees to relinquish the Shire of Esperance's interest under its Management Order over the subject portion of Reserve 48015 to facilitate its disposal;
4. Authorises the Chief Executive Officer and Shire President to execute any documentation necessary to give effect to this resolution, and
5. That the proponent be responsible for all costs associated with the proposed action to effect the transfer of the land.

Background

The owner of Lot 711 Effie Turner Drive has requested to acquire a triangular portion of land comprising approximately 36.65m² from adjoining Crown Reserve 48015.

The subject land forms part of Crown Reserve 48015, over which the Shire holds a Management Order. The Reserve is vested for the purpose of Public Open Space, with the additional reserve purposes of Club Premises and Community Purposes (AR6).

The proposal would result in the identified land parcel being incorporated into Lot 711 Effie Turner Drive.

Officer's Comment

Reserve Function

The portion of land subject to the request is irregularly shaped and comprises a total area of only 36.65m².

Administration's assessment indicates that the parcel:

- Does not serve any meaningful public open space function;
- Does not perform any drainage function;
- Is not required for access purposes;
- Is not capable of independent development due to its size and configuration; and
- Is not required to support the existing or approved activities undertaken on the Reserve.

Given its location north of the drainage channel and its isolated configuration, the land does not contribute to the operational function of either the drainage infrastructure or the broader reserve.

Impact on Existing Reserve Uses

The disposal of the subject land would not affect the current use of Reserve 48015 for public open space, club premises or community purposes. Furthermore, the proposal would not impact upon the existing lease area occupied by the Esperance Men's Shed or prejudice the ongoing operation of that facility.

Planning Considerations

The proposal effectively seeks to regularise a small remnant portion of reserve land that has limited utility in its current form.

The incorporation of the land into Lot 711 Effie Turner Drive would provide a practical and logical boundary alignment while having no discernible adverse impact on:

- Public access;
- Recreation opportunities;

- Community facilities;
- Drainage infrastructure; or
- Future reserve management.

Administration therefore considers the land to be surplus to the current and foreseeable needs of the Reserve.

Consultation

Consultation with Asset Services – no objection to the action proposed.

Financial Implications

There are no financial implications for the Shire arising from this decision. All costs associated with the action to excise the subject land from the Reserve and its amalgamation into Lot 711 would be for the care and responsibility of the beneficiary.

Asset Management Implications

The parcel of land to be transferred is not developed with any Shire infrastructure and requires no remedial action to the balance of the Reserve.

Statutory Implications

The proposal involves transferring a 36m² portion of reserve land to the adjoining freehold lot, which is zoned General Industry. If approved, a small part of Lot 711 would remain zoned Public Open Space.

The affected area is small and is not expected to limit or prevent future development of Lot 711. Given the minor nature of the zoning anomaly, it is considered reasonable for the matter to be addressed as part of a future scheme amendment or review.

An alternative approach would be to withhold support for the transfer until a scheme amendment is completed. However, this is considered unnecessary given the limited impact of the anomaly and would not align with Council's broader objective of supporting appropriate development opportunities as they arise.

Accordingly, the minor zoning anomaly is not considered sufficient reason to oppose the proposed transfer and amalgamation.

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Place - Outcome 6. Responsible Urban Design and Housing Diversity

Objective 6.1. Enable access to land and development opportunities to meet local needs

Environmental Considerations

Nil

Attachments

- A. [Tenure Map](#)
- B. [Plan - Land to be Amalgamated](#)

Item 12.1.1 Proposed Disposal of Portion of Crown Reserve 48015 to Owner of Lot 711 Effie Turner Drive, CHADWICK

Moved: Cr Harp

Seconded: Cr Starcevich

O0826-116

Council Resolution

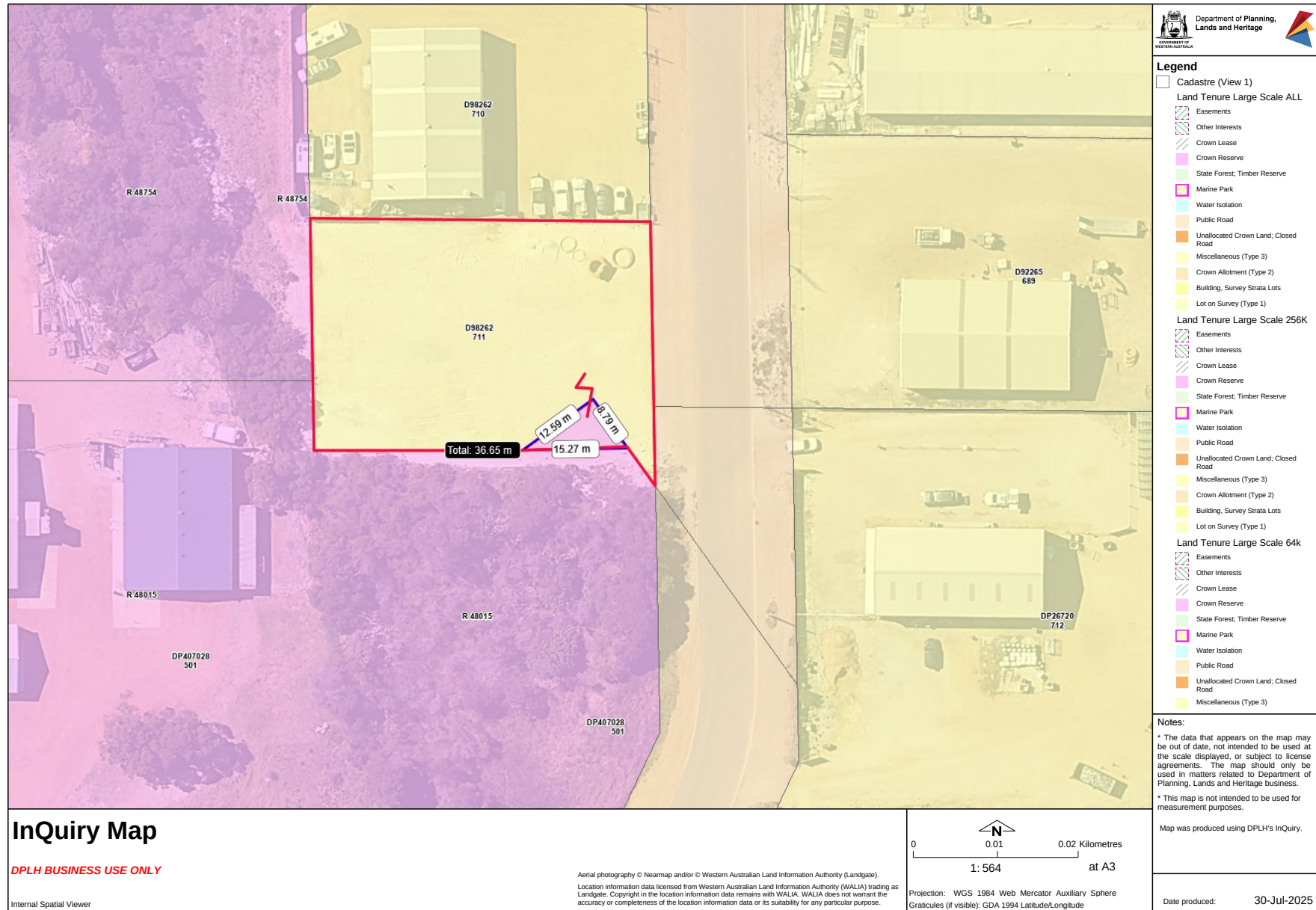
That Council

- 1. Determines that the approximately 36.65m² triangular portion of Crown Reserve 48015 adjoining Lot 711 Effie Turner Drive, Chadwick is surplus to the Shire's requirements;**
- 2. Supports the disposal of the subject land to the owner of Lot 711 Effie Turner Drive, Chadwick, subject to the approval of the Department of Planning, Lands and Heritage;**
- 3. Agrees to relinquish the Shire of Esperance's interest under its Management Order over the subject portion of Reserve 48015 to facilitate its disposal;**
- 4. Authorises the Chief Executive Officer and Shire President to execute any documentation necessary to give effect to this resolution, and**
- 5. That the proponent be responsible for all and any costs associated with the proposed action to effect the transfer of the land.**

CARRIED

F7 - A0

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*





12.2 ASSET MANAGEMENT

Nil

12.3 CORPORATE & COMMUNITY SERVICES

Item: 12.3.1

Policy Review - Human Resources

Author/s	Sarah Walsh Sandra Black	Coordinator Governance & Corporate Support Manager Human Resources
Authorisor/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D25/34704

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to review the section of the Policy Manual that relates to Human Resources sources.

Recommendation in Brief

That Council endorse the Human Resources policies inclusive of amendments, inclusions and deletions as reviewed.

Background

A review of Council Policies is recommended to take place every two years, in line with Council elections to ensure that the Policies are in keeping with community expectations, relevance and current requirements.

Officer's Comment

During the review process, it became evident that a comprehensive assessment of the Human Resources policies was required. Based on advice provided by WALGA, Council policies should be governance-focused in nature, with administrative and operational matters addressed through management practices implemented by the CEO. As a result of the review, 10 Human Resources policies are now presented to Council for endorsement, and 5 policies are recommended to be rescinded.

It should also be noted that several policies contained provisions already addressed within the Shire of Esperance Industrial Agreement 2025 and the Local Government (Long Service Leave) Regulations. As these matters are governed by existing industrial and legislative instruments, their inclusion within Council policy was considered unnecessary.

The following is a summary of recommended changes to the Human Resources policies. Please refer to Attachment A for policy details.

Policy Name	New Ref No.	Recommended Amendment
Motor Vehicles	POL 0001	Clarification for private use clauses, included definition of Authorised Officer and 26 th parallel. Detail regarding vehicle use removed and included in newly developed Management Practice.
Staff Entitlements	POL 0002	Many sections removed due to information included in other documents such as Industrial Agreement, legislation etc. Management Practices developed for details to be included.
Staff Annual and Long Service Leave Management	POL 0003	Rescind – information is included in the Industrial Agreement and newly developed Management Practice.
Recognition of Long-Term Service	POL 0004	Rescind – information included into POL 002
Equal Opportunity, Harassment & Bullying	POL 0005	Renamed to discrimination, harassment and bullying and updated utilising WALGA template
Emergency Volunteer and Reserve Services Leave	POL 0006	Rescind – information is included in the Industrial Agreement and newly developed Management Practice.
Jury Duty	POL 0007	Rescind – information is included in the Industrial Agreement and newly developed Management Practice.
Workplace Health & Safety	POL 0008	Reference to wording in Council Plan and added definition of psychosocial risk.
Termination of Employment	POL 0009	Update Council references to Local Government in accordance with <i>Local Government Act 1995</i> . Discipline/dismissal information to be removed and included in new Management Practice.
Gratuity Payment and Farewell Gifts to Employees	POL 0010	Rescind – information included into POL 002
Workplace Drug and Alcohol Use	POL 0011	Addition of definitions as per WALGA drug and alcohol policy template.
CEO Performance Review	POL 0012	Update wording to require performance review process to be agreed to in writing between Council and the CEO.
Volunteer Management	POL 0013	Update reference to Council Plan.
Temporary Employment or Appointment of CEO *requires absolute majority	POL 0014	Change of title to Appointment of Acting or Temporary CEO.
Risk Management	POL 0015	No change

Consultation

Manager Human Resources

WHS Team

Director Corporate & Community Services

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995 s.2.7(2)(b) Determine the Local Government's policies

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 10. Effective Governance and Partnerships

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

Environmental Considerations

Nil

Attachments

[A⇒](#). Reviewed HR Policies - *Under Separate Cover*

Item 12.3.1 Policy Review – Human Resources

Moved: Cr de Haas

Seconded: Cr Harp

O0826-117

Council Resolution

That Council endorse the Human Resources policies inclusive of amendments, inclusions and deletions as reviewed.

CARRIED

F7 - A0

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

Item: 12.3.2

**Adoption of Activities in Thoroughfares and Public Places and Trading
Amendment Local Law**

Author/s	Sarah Walsh Zoe Sheffield-van Mierlo	Coordinator Governance & Corporate Support Manager Development Services
Authorisator/s	Roy Greive	Director External Services

File Ref: D26/23783

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to consider making the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026.

Recommendation in Brief

That Council make the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026.

Background

The Activities in Thoroughfares and Public Places and Trading Local Law 2025 was adopted by Council in December 2025 and gazetted on 5 January 2026.

In May 2026, feedback from the Joint Standing Committee on Delegated Legislation was put to Council, which required minor amendments to the Activities in Thoroughfares and Public Places and Trading Local Law 2025.

Officer's Comment

Advertising for submissions on the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026 was undertaken between 27 May 2026 to 20 July 2026. No submissions were received during this time.

The Department of Local Government advised that they have no concerns or issues regarding the proposed amendment.

The Purpose of the Amendment Local Law is to amend the Activities in Thoroughfares & Public Places & Trading Local Law 2025.

The Effect of the Amendment Local Law is to amend Clause 6.1 and Schedule 1 of the Activities in Thoroughfares & Public Places & Trading Local Law 2025.

Consultation

Manager Development Services

Financial Implications

The financial implications arising from this report are advertising and gazettal costs.

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995 – s.3.12 Procedure for making local laws

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 10. Effective Governance and Partnerships

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

Environmental Considerations

Nil

Attachments

- A. Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026

Item 12.3.2 Adoption of Activities in Thoroughfares and Public Places and Trading Amendment Local Law

Moved: Cr Harp

Seconded: Cr de Haas

O0826-118

Council Resolution

That Council make the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026, as per Attachment A, in accordance with section 3.12(4) of the *Local Government Act 1995*, subject to the Chief Executive Officer –

- 1. Publishing the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026 in the Government Gazette in accordance with section 3.12(5) of the *Local Government Act 1995*;**
- 2. Following gazettal, providing local public notice of the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026 in accordance with section 3.12(6) of the *Local Government Act 1995*; and**
- 3. Following local public notice, providing an Explanatory Memorandum, signed by the Shire President and Chief Executive Office, and a copy of the Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026 to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation in accordance with section 3.12(7) of the *Local Government Act 1995*.**

**CARRIED
F7 - A0**

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

Local Government Act 1995

Shire of Esperance

**ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING
AMENDMENT LOCAL LAW 2026**

Under the powers conferred on it by the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Esperance resolved on [Date] to make the following local law.

PART 1 PRELIMINARY

1.1 Short title

This local law may be cited as the *Shire of Esperance Activities in Thoroughfares and Public Places and Trading Amendment Local Law 2026*.

1.2 Commencement

This local law comes into operation 14 days after the day on which it is published in the *Government Gazette*.

1.3 Principal Local Law

This local law amends the *Shire of Esperance Activities in Thoroughfares and Public Places and Trading Local Law 2025* as published in the *Government Gazette* on 5 January 2026.

PART 2 AMENDMENTS

2.1 Clause 6.1 Definitions amended

In clause 6.1 delete the definition for Competition Principles Agreement and replace it with the following:

Competition Principles Agreement means the *Competition Principles Agreement executed by the Treasurers of each State and Territory of the Commonwealth of Australia on 29 November 2024*.

2.2 Schedule 1 Prescribed Offences amended

In Schedule 1 –

- (a) Delete the reference to 5.9(a) and replace it with 5.9;
- (b) Delete the reference to clause 6.20(1) and replace it with clause 6.21(1)
- (c) Delete the reference to clause 6.20(2) and replace it with clause 6.21(2)

Dated _____ day of _____.

The Common Seal of the Shire of Esperance was hereunto affixed by the authority
of a resolution of the Council in the presence of -

Ronald Chambers

SHIRE PRESIDENT

Shane Burge

CHIEF EXECUTIVE OFFICER

Item: 12.3.3

Payment of Accounts Listing - August 2026

Author/s	Sarah Bridge Roselyn Hamilton	Corporate Accountant Manager Financial Services
Authorisor/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D26/23982

Executive Summary

To present the list of accounts paid by the Chief Executive Officer under delegated authority and the list of payments made by authorised employees using credit cards and other purchasing cards for the month 1 – 31 July 2026.

Background

The *Local Government Financial Management Regulations (1996)* recommends that the payments listing (*Reg 13*) and the list of payments made by authorised employees using credit cards or other purchasing cards (*Reg 13A*) be presented to Council.

Consultation

Moore Australia – Chartered Accountants, Auditors and Business Advisors

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Local Government Financial Management Regulations (1996)

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 10. Effective Governance and Partnerships

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

Attachments

- A. [Payment of Accounts Listing July 2026](#)
- B. [Transaction Card Report July 2026](#)

Item 12.3.3 Payment of Account Listing – August 2026

Moved: Cr de Haas

Seconded: Cr Graham

O0826-119

Council Resolution

That Council:

- 1. Receive the list of accounts paid for the period 1 – 31 July 2026 as listed in the attachment.**
- 2. Receive the list of accounts paid using credit cards and other purchasing cards for the period 1 – 31 July 2026 as listed in the attachment.**

CARRIED

F7 - A0

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

SHIRE OF ESPERANCE
THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID
FOR THE PERIOD ENDING 31 JULY 2026

MUNICIPAL FUND

Cheques

ACTUAL PAYMENTS:	Cheques: -	\$0.00
------------------	------------	--------

EFT

ACTUAL PAYMENTS:	Transaction No's: E4930 - E4940	\$4,453,260.68
------------------	---------------------------------	----------------

Credit Cards

ACTUAL PAYMENTS:	Transactions: 26/06/2026 - 24/07/2026	\$24,659.50
------------------	--	-------------

Paid under the delegated authority to the CEO

MUNICIPAL TOTAL:	\$4,477,920.18
-------------------------	-----------------------

Estimated % local payments (including credit cards)

\$2,101,487.94	46.93%
-----------------------	---------------

TRUST FUND

Cheques

ACTUAL PAYMENTS:	Cheques : -	\$0.00
------------------	-------------	--------

EFT

ACTUAL PAYMENTS:	Transaction No's: -	\$0.00
------------------	---------------------	--------

TRUST TOTAL:	\$0.00
---------------------	---------------

TOTAL:	\$4,477,920.18
---------------	-----------------------

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25 August 2026 for confirmation in respect to accounts already paid.

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4930	30/06/2026	260	Horizon Power	Electricity charges	\$ 435.47
E4930	30/06/2026	290	Telstra	Telephone charges	\$ 11.97
E4930	30/06/2026	9321	Superchoice Services Pty Limited	Superannuation payment	\$ 2,515.86
E4931	03/07/2026	12103	Esperance Biosecurity Association Inc.	Wild Dogs funding	\$ 154,430.10
E4932	09/07/2026	1	Australian Taxation Office	Payroll deduction	\$ 180,736.00
E4932	09/07/2026	100	Landgate	Title searches	\$ 2,323.97
E4932	09/07/2026	126	Esperance Electrical Service	Electrical services	\$ 2,881.00
E4932	09/07/2026	184	Best Western Hospitality Inn Esperance	Bookeasy sales - Accommodation	\$ 364.32
E4932	09/07/2026	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$ 332.82
E4932	09/07/2026	314	WA Treasury Corporation	Loan repayment	\$ 6,841.06
E4932	09/07/2026	381	Optus Communications	Mobile CCTV charges	\$ 59.99
E4932	09/07/2026	571	St John Ambulance Association in WA	First aid training and equipment servicing	\$ 774.98
E4932	09/07/2026	749	RAECO	Library shelving	\$ 786.50
E4932	09/07/2026	796	State Emergency Service Unit Inc	Operating grant funds	\$ 6,409.99
E4932	09/07/2026	881	Esperance Chamber Of Commerce and Industry	Sponsorship 2026-27	\$ 27,500.00
E4932	09/07/2026	985	Scaddan Country Club	Cleaning services	\$ 10,396.82
E4932	09/07/2026	1045	Stewart & Heaton Clothing Co Pty Ltd	Personal protective equipment	\$ 10.13
E4932	09/07/2026	1125	Grass Patch Community Development	Cleaning and mowing services	\$ 12,411.00
E4932	09/07/2026	1148	Woodlands Distributors and Agencies	Parts and equipment	\$ 2,987.06
E4932	09/07/2026	1215	Shire of Esperance Municipal Fund	Project retention	\$ 9,935.41
E4932	09/07/2026	1260	Australian Institute of Building	Membership payment	\$ 905.00
E4932	09/07/2026	1315	Gibson Soak Water Co	Bottled water	\$ 152.50

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4932	09/07/2026	1323	LGIS WA - WALGA Municipal Liability	Refund	\$ 4,565.00
E4932	09/07/2026	1330	The Cannery Arts Centre	Small Community Grant	\$ 2,200.00
E4932	09/07/2026	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$ 640.80
E4932	09/07/2026	1470	Express Yourself Printing Esperance	Printing and stationery	\$ 922.00
E4932	09/07/2026	1695	Bay of Isles Mini-Excavators	Plant hire	\$ 2,830.00
E4932	09/07/2026	1981	Esperance Sportspower	Staff uniforms & events equipment	\$ 5,121.50
E4932	09/07/2026	2113	Banksia Medical and Health	Employment medicals	\$ 1,540.00
E4932	09/07/2026	2286	Arteil (WA) Pty Ltd	Ergonomic equipment	\$ 2,182.83
E4932	09/07/2026	2496	Professionals Esperance Real Estate	Rent	\$ 3,680.00
E4932	09/07/2026	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$ 160.00
E4932	09/07/2026	2847	Scaddan Primary School	Scaddan Bushfire Brigade operating expenses	\$ 17.20
E4932	09/07/2026	2864	Esperance Christian Primary School	Limestone extraction	\$ 13,928.20
E4932	09/07/2026	3392	Kent Family Trust	Bore installation	\$ 6,325.00
E4932	09/07/2026	3484	Esperance Podiatry	Podiatry services - EHC	\$ 2,201.60
E4932	09/07/2026	3534	Local Government Professionals	Subscription renewal	\$ 3,960.00
E4932	09/07/2026	3607	Shire of Ravensthorpe	Shared fuel cost for Munglinup BFB	\$ 1,009.28
E4932	09/07/2026	3797	LED Esperance	Electrical supplies	\$ 2,581.08
E4932	09/07/2026	3835	WA Local Government Association	Training and education	\$ 2,046.00
E4932	09/07/2026	4308	Esperance Motor Group	Parts & equipment	\$ 179.16
E4932	09/07/2026	4311	R M & W G Herbert	Painting services	\$ 1,100.00
E4932	09/07/2026	4315	One Music	License fees renewal	\$ 2,406.66
E4932	09/07/2026	4321	The Royal Life Saving Society (WA)	Bronze medallion qualifications	\$ 135.00
E4932	09/07/2026	4404	Wren Oil	Oil disposal	\$ 486.48
E4932	09/07/2026	4466	Leisure Institute of Western Australia	Business membership 2026 /2027	\$ 1,155.00
E4932	09/07/2026	4553	CFC Holdings Pty Ltd	Parts and equipment	\$ 397.87

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4932	09/07/2026	4947	Toll Ipec Pty Ltd	Freight costs	\$ 98.82
E4932	09/07/2026	4989	Woolworths Group Limited*	Consumables	\$ 901.78
E4932	09/07/2026	5123	Top End Takeaways	Staff & volunteer meals - EHC	\$ 66.00
E4932	09/07/2026	5194	Jatek Engineering	Steel supplies & fabrication	\$ 42,663.50
E4932	09/07/2026	5274	Davric Australia	Souvenirs - EVC	\$ 840.95
E4932	09/07/2026	5295	Komatsu Australia Pty Ltd	Parts and equipment	\$ 2,696.38
E4932	09/07/2026	5767	Seek Limited	Advertising	\$ 841.50
E4932	09/07/2026	5779	M K McGregor	Reimbursement	\$ 100.00
E4932	09/07/2026	5793	Tradelink Esperance	Plumbing supplies	\$ 65.65
E4932	09/07/2026	6009	McLeods Barristers & Solicitors	Legal advice	\$ 2,108.74
E4932	09/07/2026	6024	SeatAdvisor Pty Ltd	Ticket fees	\$ 299.59
E4932	09/07/2026	6164	Data 3 Limited	Renewal charges	\$ 1,077.33
E4932	09/07/2026	6176	Market Creations Pty Ltd	Website development	\$ 1,784.31
E4932	09/07/2026	6221	PFD Food Services Pty Ltd	Consumables	\$ 785.00
E4932	09/07/2026	6495	MCM Protection Pty Ltd	Security services	\$ 5,130.95
E4932	09/07/2026	6530	Esperance Men In Sheds	Consignment sales	\$ 16.00
E4932	09/07/2026	6543	Parkers Engineering	Plant hire	\$ 1,712.70
E4932	09/07/2026	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$ 146.20
E4932	09/07/2026	6654	Department of Planning, Lands and Heritage	Lease payment 2026/2027	\$ 1,500.00
E4932	09/07/2026	7131	InfoCouncil Pty Ltd	Annual license fees	\$ 17,579.31
E4932	09/07/2026	7146	United Equipment Pty Ltd	Parts and equipment	\$ 921.01
E4932	09/07/2026	7279	S L Dahmen	Jackpot winnings	\$ 150.00
E4932	09/07/2026	7425	Esperance Cleaning Service	Cleaning services	\$ 462.00
E4932	09/07/2026	7438	Independence Australia	Nursing supplies - EHC	\$ 286.29
E4932	09/07/2026	7465	J & S Parsons Holdings Pty Ltd T/A Dome	Consumables - EHC	\$ 35.50

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4932	09/07/2026	7703	Talis Consultants	Consultancy services	\$ 1,586.75
E4932	09/07/2026	7704	Vorgee Pty Ltd.	ProShop stock	\$ 5,998.30
E4932	09/07/2026	7715	TD Contractors A/L Removal	Earthworks and plant hire	\$ 11,154.85
E4932	09/07/2026	7801	Land Insights	Planning contractor services	\$ 7,444.80
E4932	09/07/2026	7803	Dr T W Pearn	Employment medicals	\$ 440.00
E4932	09/07/2026	7845	Nespresso Professional	Consumables	\$ 138.00
E4932	09/07/2026	7887	Goldfields Voluntary Regional	Subscription 2026/27	\$ 38,500.00
E4932	09/07/2026	7936	LJS Mobile Engineering	Parts and labour	\$ 4,578.75
E4932	09/07/2026	8030	Cleanaway Co Pty Ltd (Kwinana)	Gas disposal	\$ 4,349.43
E4932	09/07/2026	8409	Para Mobility	Mobility equipment	\$ 1,604.04
E4932	09/07/2026	8497	The Print Shop Bunbury	Promotional products	\$ 2,071.30
E4932	09/07/2026	8510	4 Cabling Pty Ltd	Electronics equipment	\$ 813.18
E4932	09/07/2026	8596	Frontline Fire and Rescue Equipment	Personal protective equipment	\$ 3,516.73
E4932	09/07/2026	8783	The Trustee for Recherche Medical	Employment medicals	\$ 150.00
E4932	09/07/2026	8785	Social Pinpoint Pty Ltd	Subscription fees	\$ 20,374.20
E4932	09/07/2026	8786	Thinkproject T/A RAMM Software Pty Ltd	Annual license, support and maintenance	\$ 24,881.86
E4932	09/07/2026	8800	South Regional TAFE	Training and education	\$ 151.60
E4932	09/07/2026	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$ 7,216.79
E4932	09/07/2026	8933	Aurelia's Ice Creamery and Cafe	Catering	\$ 240.79
E4932	09/07/2026	8955	Esperance Laundry and Linen	Laundry services	\$ 203.00
E4932	09/07/2026	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$ 25,990.67
E4932	09/07/2026	9028	Terry White Chemmart Esperance	Nursing supplies - EHC	\$ 18.95
E4932	09/07/2026	9138	Department of Biodiversity Conservation	National Parks passes	\$ 13,050.00
E4932	09/07/2026	9147	Key Pest and Weed Control	Pest control	\$ 330.00
E4932	09/07/2026	9156	Bluemar Pty Ltd	Appliance testing	\$ 7,566.35

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4932	09/07/2026	9207	Datacom Systems (AU) Pty Ltd	Printer supplies	\$ 115.70
E4932	09/07/2026	9237	Esperance Metaland	Steel supplies and fabrication	\$ 4,619.61
E4932	09/07/2026	9302	H & H Architects	Design services	\$ 159,748.44
E4932	09/07/2026	9308	Florissons Home Furnishers	Office furniture	\$ 425.00
E4932	09/07/2026	9330	Coastal Climate Choice Pty Ltd	Airconditioning services	\$ 7,567.80
E4932	09/07/2026	9362	Lorraine Poulos & Associates Pty Limited	Consulting services package	\$ 2,697.00
E4932	09/07/2026	9473	Banksia Park Farm Eggs	Consumables	\$ 105.00
E4932	09/07/2026	9483	Digrite Nominees	Parts and equipment	\$ 950.00
E4932	09/07/2026	9503	EcoValley Honey - Winton Hughes Was	Consignment sales	\$ 103.20
E4932	09/07/2026	9531	Esperance Island Cruises	SCBA cylinder refill	\$ 91.00
E4932	09/07/2026	9558	Mackenzies Electrical Service Pty Ltd	Electrical services	\$ 506.00
E4932	09/07/2026	9561	O'Neill Motors	Parts and equipment	\$ 177.15
E4932	09/07/2026	9614	L J Rowe	Jackpot winnings	\$ 150.00
E4932	09/07/2026	9639	Avon Waste	Rubbish & recycling collections	\$ 92,948.19
E4932	09/07/2026	9641	Aussie Broadband Pty Ltd	Broadband services	\$ 537.00
E4932	09/07/2026	9642	Delnorth Pty Ltd	Guideposts	\$ 22,660.00
E4932	09/07/2026	9806	Westbooks	Library items	\$ 506.72
E4932	09/07/2026	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$ 623.50
E4932	09/07/2026	9878	Wildflora Factory Pty Ltd	Souvenirs for resale	\$ 379.50
E4932	09/07/2026	9894	Calibre Care Pty Ltd	Mobility equipment	\$ 1,915.16
E4932	09/07/2026	10136	Anything and Everything Esperance	Souvenirs for resale	\$ 1,149.28
E4932	09/07/2026	10147	Kingspan Water & Energy Pty Ltd	Water tanks	\$ 37,920.00
E4932	09/07/2026	10218	D B Ambrose	Yard maintenance services - EHC	\$ 637.50
E4932	09/07/2026	10246	Fun Zone Party Hire	Event equipment hire	\$ 350.00
E4932	09/07/2026	10268	White Sands Paving	Paving supplies	\$ 31,350.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4932	09/07/2026	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$ 1,622.53
E4932	09/07/2026	10320	Fly Esperance Pty Ltd	Bookeasy sales - Accommodation	\$ 340.20
E4932	09/07/2026	10325	V Reck	Administration fees - Esperance Biosecurity Association	\$ 3,300.00
E4932	09/07/2026	10389	Total Green Recycling Pty Ltd	E-Waste recycling	\$ 5,634.70
E4932	09/07/2026	10400	Eco Shark Barrier Pty Ltd	Shark barrier maintenance	\$ 22,990.00
E4932	09/07/2026	10416	J M Smith	Rent	\$ 720.00
E4932	09/07/2026	10433	MyMedia Intelligence Pty Ltd	Subscription payment	\$ 272.80
E4932	09/07/2026	10459	Cloud Payment Group	Debt collection	\$ 313.77
E4932	09/07/2026	10518	Townzies Turf and Gardens	Lawn services & gardening - EHC	\$ 99.00
E4932	09/07/2026	10542	Mudjar Aboriginal Corporation	Small Community Grant	\$ 2,200.00
E4932	09/07/2026	10613	33 Degrees Esperance	Consumables - EHC	\$ 54.50
E4932	09/07/2026	10649	Bitumen Distribution Pty Ltd	Bitumen emulsion	\$ 14,740.00
E4932	09/07/2026	10757	In Motion Esperance	Pre-employment functional assessments	\$ 220.00
E4932	09/07/2026	10759	Motum Pty Ltd	Freight	\$ 814.00
E4932	09/07/2026	10848	Retravision Esperance - JAPMR Pty Ltd	White goods	\$ 18.00
E4932	09/07/2026	10859	Lister Electrical WA	Electrical services	\$ 3,309.11
E4932	09/07/2026	10942	Thorp Realty Pty Ltd	Rent	\$ 4,560.00
E4932	09/07/2026	10956	MBL Food & Packaging T/A South Coast Foods	Consumables	\$ 3,150.76
E4932	09/07/2026	10958	Newsxpress Esperance Lottery Centre	Newspapers & magazines - Library	\$ 169.51
E4932	09/07/2026	10964	Boulevard News Esperance	Library magazines	\$ 107.27
E4932	09/07/2026	10985	Rebecca Staunton Physiotherapy	Physiotherapy services - EHC	\$ 594.00
E4932	09/07/2026	11014	M T Brown	Reimbursement	\$ 243.84
E4932	09/07/2026	11053	David Macdermott T/A Mermaid Leather	Consignment sales	\$ 12.00
E4932	09/07/2026	11103	Mak Industrial Water Solutions Pty	Truck wash equipment	\$ 3,325.07
E4932	09/07/2026	11110	Esperance Outdoor Power Equipment	Equipment and servicing	\$ 1,132.50

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4932	09/07/2026	11115	APLOMB Occupational Therapy	Occupational therapy services - EHC	\$ 390.00
E4932	09/07/2026	11123	N K MacKenzie	Reimbursement	\$ 87.00
E4932	09/07/2026	11177	R B Giles	Refund	\$ 260.70
E4932	09/07/2026	11188	Arcus Australia Pty Ltd	Commercial kitchen equipment	\$ 31,388.50
E4932	09/07/2026	11191	Bay Diversified Pty Ltd	Spraying services	\$ 2,876.50
E4932	09/07/2026	11342	Dhueys Electrical Pty Ltd	Electrical services	\$ 132.00
E4932	09/07/2026	11351	K J Lawrence	Refund	\$ 90.00
E4932	09/07/2026	11356	Good Chat Designs	Consignment sales	\$ 25.00
E4932	09/07/2026	11384	CNE Ag Innovations Pty Ltd	Parts & equipment	\$ 182.66
E4932	09/07/2026	11401	Levi's Woodworking	Consignment sales	\$ 16.00
E4932	09/07/2026	11413	Apex Building Contractors	Construction works	\$ 125,289.69
E4932	09/07/2026	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$ 64.00
E4932	09/07/2026	11462	Work Health Professionals Pty Ltd	Audiometric testing	\$ 12,375.00
E4932	09/07/2026	11518	Mega Phones	Monitoring services	\$ 247.50
E4932	09/07/2026	11660	Cassie Wehrenberg	Consignment sales	\$ 29.60
E4932	09/07/2026	11671	Stark Training	Training and education	\$ 17,455.00
E4932	09/07/2026	11698	Bookeasy Australia Pty Ltd	Certification fee	\$ 1,100.00
E4932	09/07/2026	11711	Supagas Pty Limited	Gas supplies	\$ 1,062.28
E4932	09/07/2026	11803	OGTEC Australia PTY LTD	Materials recovery equipment	\$ 482,582.76
E4932	09/07/2026	11836	Esperance Native Nursery	Seedlings	\$ 30,051.34
E4932	09/07/2026	11839	Absolute Hot Water & Gas	Plumbing services	\$ 15,046.14
E4932	09/07/2026	11841	Total Chlorine Solutions	Training and education	\$ 5,918.00
E4932	09/07/2026	11844	Daniel Enterprises WA PTY LTD	Parts & equipment	\$ 10,086.86
E4932	09/07/2026	11851	Pink Lake IGA	Consumables	\$ 738.15
E4932	09/07/2026	11855	Liquor Merchant Holdings	Consumables	\$ 129.98

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4932	09/07/2026	11875	Celestial Nature	Consignment sales	\$ 44.00
E4932	09/07/2026	11898	SEA Heavy Diesel Pty Ltd	Parts & equipment	\$ 1,037.65
E4932	09/07/2026	11900	Bills Doors and Servicing	Parts & repairs	\$ 8,243.88
E4932	09/07/2026	11901	Esperance Auto Detailing	Window tinting	\$ 110.00
E4932	09/07/2026	11902	Starceвич Electrical	Electrical services	\$ 4,683.13
E4932	09/07/2026	11944	Boharp T/as Esperance Plumbing Services	Plumbing services	\$ 5,346.22
E4932	09/07/2026	11985	Asset Engineers Pty Ltd	Structural assessment	\$ 4,086.97
E4932	09/07/2026	11991	Department of Local Government,	Building Services Levies	\$ 5,246.67
E4932	09/07/2026	12022	AUDIKA AUSTRALIA PTY LTD	Employment medical	\$ 99.00
E4932	09/07/2026	12024	Esperance Bay & Districts CWA	Catering	\$ 500.00
E4932	09/07/2026	12029	M T Brown	Reimbursement	\$ 1,328.10
E4932	09/07/2026	12053	Knowles Family Trust TA /JK HD	Trade labour	\$ 4,807.00
E4932	09/07/2026	12060	Innes Electrical & Air	Electrical services	\$ 14,055.11
E4932	09/07/2026	12069	Salary Packaging Australia Pty Ltd	Novated Lease - Employer ITC	\$ 43.50
E4932	09/07/2026	12076	Esperance Monthly	Advertising	\$ 2,288.00
E4932	09/07/2026	12079	Fat Zebra Pty Ltd	Monthly transaction fees	\$ 280.28
E4932	09/07/2026	12080	MRA & FP Mackenzie T/A Driftwood	Consignment sales	\$ 31.20
E4932	09/07/2026	12084	Jillian Chrisp TA Studio Shuggi	Technician services	\$ 1,694.00
E4932	09/07/2026	12085	G Rann	Technician services	\$ 2,072.28
E4932	09/07/2026	12165	Fusion Plast PTY LTD	Repairs	\$ 1,760.00
E4932	09/07/2026	12170	McLaren Minerals Limited	Refund	\$ 385.64
E4932	09/07/2026	12175	Manjak Pty Ltd/TA Reframe WA Consulting	Training and education	\$ 2,200.00
E4932	09/07/2026	12217	Pipe Networks Pty Limited (Vocus)	Public wifi	\$ 130.90
E4932	09/07/2026	12227	Pacific Seating (AUS) Pty Ltd	Stadium seating	\$ 12,243.00
E4932	09/07/2026	12228	CAVAL Limited	Registration fees	\$ 120.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4932	09/07/2026	12230	S Walsh	Refund	\$ 30.00
E4932	09/07/2026	12231	J A Councillor	Reimbursement	\$ 173.20
E4932	09/07/2026	12236	A & F L Antoniazzi	Refund	\$ 2,271.88
E4932	09/07/2026	12237	The Trustee for K & L Rickerby Family	Windscreen installation	\$ 1,287.33
E4932	09/07/2026	12238	A Parkinson	Refund	\$ 25.00
E4932	09/07/2026	12239	C Escudero	Refund	\$ 30.00
E4932	09/07/2026	12240	L A Le Monnier	Reimbursement	\$ 727.64
E4932	09/07/2026	12241	T A Smythe	Reimbursement	\$ 602.10
E4932	09/07/2026	12242	D Mattner	Reimbursement	\$ 791.00
E4933	10/07/2026	260	Horizon Power	Electricity charges	\$ 52.70
E4933	10/07/2026	1019	Australian Communications and Media	Licence renewal 2026/2027	\$ 192.00
E4933	10/07/2026	1271	Department of Transport	Fleet registration 2026-2027	\$ 63,721.85
E4934	14/07/2026	260	Horizon Power	Electricity charges	\$ 85,051.29
E4934	14/07/2026	314	WA Treasury Corporation	Loan repayment	\$ 14,864.25
E4934	14/07/2026	2562	Commonwealth Bank of Australia	Merchant fees	\$ 4,023.53
E4934	14/07/2026	7576	Les Mills Asia Pacific	Subscription fee	\$ 754.52
E4934	14/07/2026	7580	BP Australia Pty Ltd (6791)	Refuelling	\$ 503.98
E4934	14/07/2026	8117	Foxtel Cable Television Pty Limited	Subscription fee	\$ 155.00
E4934	14/07/2026	9321	Superchoice Services Pty Limited	Superannuation payment	\$ 135,978.72
E4934	14/07/2026	11308	Fleetcare Pty Ltd	Lease payment	\$ 2,580.01
E4934	14/07/2026	11364	Ezidebit Pty Ltd	Subscription fee	\$ 898.27
E4935	17/07/2026	33	Australian Services Union (ASU)	Payroll deduction	\$ 378.00
E4935	17/07/2026	140	Esperance Shire Staff Jackpot	Payroll deduction	\$ 600.00
E4935	17/07/2026	154	LGRCEU	Payroll deduction	\$ 132.00
E4935	17/07/2026	1963	Child Support Agency	Payroll deduction	\$ 2,156.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4935	17/07/2026	4014	Australian Taxation Office	Payroll deduction	\$ 323.88
E4935	17/07/2026	12126	Services Australia - Centrelink	Payroll deduction	\$ 323.88
E4936	23/07/2026	1	Australian Taxation Office	Payroll deduction	\$ 192,760.00
E4936	23/07/2026	100	Landgate	Title searches	\$ 511.01
E4936	23/07/2026	126	Esperance Electrical Service	Electrical services	\$ 749.50
E4936	23/07/2026	410	Pink Lake Butchers	Consumables	\$ 1,017.87
E4936	23/07/2026	571	St John Ambulance Association in WA	First aid training	\$ 16,225.00
E4936	23/07/2026	800	Civica Pty Limited	License fees	\$ 20,520.50
E4936	23/07/2026	867	Esperance Mobile Welding	Parts & repairs	\$ 1,139.60
E4936	23/07/2026	1197	Six Mile Hill Bush Fire Brigade	Reimbursement	\$ 103.99
E4936	23/07/2026	1271	Department of Transport	Disclosure of information fees	\$ 15.30
E4936	23/07/2026	1323	LGIS WA - WALGA Municipal Liability	Insurance premiums 2026/2027	\$ 949,773.23
E4936	23/07/2026	1470	Express Yourself Printing Esperance	Printing and stationery	\$ 375.00
E4936	23/07/2026	1973	Esperance Theatre Guild Inc	Event participation	\$ 1,000.00
E4936	23/07/2026	1981	Esperance Sportspower	Event supplies	\$ 59.98
E4936	23/07/2026	2496	Professionals Esperance Real Estate	Rent	\$ 3,680.00
E4936	23/07/2026	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$ 71.60
E4936	23/07/2026	2828	Department of Fire and Emergency	Monitoring fees	\$ 1,881.00
E4936	23/07/2026	2905	Anglican Parish of Esperance	Hire fees	\$ 900.00
E4936	23/07/2026	3534	Local Government Professionals	Training & education	\$ 1,195.00
E4936	23/07/2026	3736	Easisalary Pty Ltd	Novated leases - Employer ITC	\$ 807.00
E4936	23/07/2026	3797	LED Esperance	Electrical supplies	\$ 234.24
E4936	23/07/2026	4276	Modern Teaching Aids Pty Ltd	Creche supplies	\$ 21.95
E4936	23/07/2026	4398	Moby Marine	Equipment	\$ 650.00
E4936	23/07/2026	4422	C C & J A King	Consignment sales	\$ 9.60

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4936	23/07/2026	4699	Esperance Care Services Inc	Event participation	\$ 750.00
E4936	23/07/2026	4819	1st Esperance Scout Group	Event participation	\$ 1,000.00
E4936	23/07/2026	4947	Toll Ipec Pty Ltd	Freight	\$ 467.57
E4936	23/07/2026	4989	Woolworths Group Limited*	Consumables	\$ 499.17
E4936	23/07/2026	5039	Department of Agriculture, Fisheries	Approved Arrangement fees	\$ 2,966.00
E4936	23/07/2026	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$ 459.00
E4936	23/07/2026	5604	Esperance Milk Supply	Milk supplies	\$ 199.17
E4936	23/07/2026	5767	Seek Limited	Advertising	\$ 2,838.00
E4936	23/07/2026	5793	Tradelink Esperance	Plumbing supplies	\$ 119.20
E4936	23/07/2026	6024	SeatAdvisor Pty Ltd	Ticket sale fees	\$ 196.97
E4936	23/07/2026	6176	Market Creations Pty Ltd	Subscription fees	\$ 19,811.77
E4936	23/07/2026	6187	Pivotel Satellite Pty Limited	GPS monitoring	\$ 419.97
E4936	23/07/2026	6221	PFD Food Services Pty Ltd	Consumables	\$ 1,334.35
E4936	23/07/2026	6250	WA Tyre Recovery	Tyres for recycling	\$ 993.80
E4936	23/07/2026	6495	MCM Protection Pty Ltd	Security services	\$ 379.50
E4936	23/07/2026	7043	Connect Call Centre Services	Call centre fees	\$ 155.32
E4936	23/07/2026	7438	Independence Australia	Nursing products - EHC	\$ 2,856.71
E4936	23/07/2026	7465	J & S Parsons Holdings Pty Ltd T/A	Consumables - EHC	\$ 24.25
E4936	23/07/2026	7703	Talis Consultants	Professional services - Designs & approvals	\$ 3,520.00
E4936	23/07/2026	7803	Dr T W Pearn	Pre-employment medicals	\$ 220.00
E4936	23/07/2026	8024	C A Poole	Consignment sales	\$ 52.00
E4936	23/07/2026	8459	Condingup Machinery Wreckers	Parts & equipment	\$ 70.34
E4936	23/07/2026	8644	AM Wreckers Group Pty Ltd	Break down towing	\$ 590.00
E4936	23/07/2026	8689	Esperance Bakery	Consumables	\$ 63.60
E4936	23/07/2026	8783	The Trustee for Recherche Medical	Pre-employment medicals	\$ 50.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4936	23/07/2026	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$ 1,500.00
E4936	23/07/2026	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$ 264.00
E4936	23/07/2026	9028	Terry White Chemmart Esperance	First aid supplies	\$ 23.95
E4936	23/07/2026	9138	Department of Biodiversity Conservation	National Park passes for resale	\$ 5,310.00
E4936	23/07/2026	9147	Key Pest and Weed Control	Pest control	\$ 3,124.00
E4936	23/07/2026	9156	Bluemar Pty Ltd	Compaction testing	\$ 1,650.00
E4936	23/07/2026	9218	Avantgarde Technologies Pty Ltd	Service fees	\$ 3,893.56
E4936	23/07/2026	9236	T Stewarts Engineering	Steel supplies and fabrication	\$ 9,503.48
E4936	23/07/2026	9237	Esperance Metaland	Steel supplies and fabrication	\$ 77.95
E4936	23/07/2026	9245	JLR Mechanical Contracting	Parts & equipment	\$ 199.89
E4936	23/07/2026	9314	T E & A R Patton	Refund	\$ 524.87
E4936	23/07/2026	9330	Coastal Climate Choice Pty Ltd	Air handling unit upgrades	\$ 59,307.88
E4936	23/07/2026	9415	J L Bell	Poster delivery	\$ 600.00
E4936	23/07/2026	9503	EcoValley Honey - Winton Hughes Was	Consignment sales	\$ 74.40
E4936	23/07/2026	9531	Esperance Island Cruises	Bookeasy sales	\$ 895.50
E4936	23/07/2026	9561	O'Neill Motors	Labour hire	\$ 401.50
E4936	23/07/2026	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$ 602.00
E4936	23/07/2026	9839	503 Army Cadet Unit	Event participation	\$ 1,000.00
E4936	23/07/2026	10098	M A Brookes	Jackpot winnings	\$ 150.00
E4936	23/07/2026	10115	MBIT Technologies Pty Ltd	Service fees	\$ 11.00
E4936	23/07/2026	10142	R-Group International Pty Ltd	Phone package fees	\$ 3,236.75
E4936	23/07/2026	10187	Estrin Saul Lawyers and Migration	Professional services	\$ 21,713.00
E4936	23/07/2026	10212	Noy Industries	Safety equipment	\$ 940.50
E4936	23/07/2026	10218	D B Ambrose	Lawn services & gardening maintenance - EHC	\$ 300.00
E4936	23/07/2026	10269	Lite N' Easy Pty Ltd	Meal preparation and delivery - EHC	\$ 1,816.28

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4936	23/07/2026	10320	Fly Esperance Pty Ltd	Bookeasy sales	\$ 358.20
E4936	23/07/2026	10416	J M Smith	Rent	\$ 720.00
E4936	23/07/2026	10518	Townzies Turf and Gardens	Lawn services & gardening maintenance - EHC	\$ 396.00
E4936	23/07/2026	10619	C N Smith	Rates Refund	\$ 945.34
E4936	23/07/2026	10859	Lister Electrical WA	Electrical services	\$ 11,353.60
E4936	23/07/2026	10942	Thorp Realty Pty Ltd	Rent	\$ 4,560.00
E4936	23/07/2026	10956	MBL Food & Packaging T/A South Coast Foods	Consumables	\$ 2,097.92
E4936	23/07/2026	10958	Newsxpress Esperance Lottery Centre	Stationery	\$ 89.97
E4936	23/07/2026	10964	Boulevard News Esperance	Stationery	\$ 23.98
E4936	23/07/2026	11053	David Macdermott T/A Mermaid Leathe	Consignment sales	\$ 12.00
E4936	23/07/2026	11058	Howat WA Pty Ltd T/A The Weed Terminator	Slashing & traffic control	\$ 2,640.00
E4936	23/07/2026	11088	Pro-Tramp Australia Pty Ltd	Event services	\$ 23,883.75
E4936	23/07/2026	11110	Esperance Outdoor Power Equipment	Parts & equipment	\$ 52.90
E4936	23/07/2026	11176	Tunstall Healthcare	Alarm monitoring - EHC	\$ 62.60
E4936	23/07/2026	11287	H E Van Minnen	Jackpot winnings	\$ 150.00
E4936	23/07/2026	11316	BreezeConnect	Subscription fees	\$ 48.50
E4936	23/07/2026	11329	Kinetic Communications and Mechanical	Parts & labour	\$ 435.92
E4936	23/07/2026	11351	K J Lawrence	Refund	\$ 762.72
E4936	23/07/2026	11356	Good Chat Designs	Consignment sales	\$ 45.00
E4936	23/07/2026	11383	KC Distributors (Aust) Pty Ltd	Swim school supplies	\$ 533.50
E4936	23/07/2026	11384	CNE Ag Innovations Pty Ltd	Workshop labour & consumables	\$ 588.50
E4936	23/07/2026	11401	Levi's Woodworking	Consignment sales	\$ 25.60
E4936	23/07/2026	11431	Southern Suspension & 4x4 Centre	Parts & equipment	\$ 940.00
E4936	23/07/2026	11439	Kath Guest t/as Heart of the Mallee	Consignment sales	\$ 72.00
E4936	23/07/2026	11565	Seas It All T/A Esperance Foreshore	Breathing apparatus refill	\$ 25.00

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4936	23/07/2026	11611	Blue Dog Ag Mechanical PTY LTD	Parts & equipment	\$ 182.03
E4936	23/07/2026	11660	Cassie Wehrenberg	Consignment sales	\$ 18.00
E4936	23/07/2026	11688	Work Metrics Pty Ltd	Subscription payment	\$ 462.00
E4936	23/07/2026	11698	Bookeasy Australia Pty Ltd	Booking fees	\$ 220.00
E4936	23/07/2026	11702	JTC Contracting	Rehabilitation services	\$ 47,286.26
E4936	23/07/2026	11711	Supagas Pty Limited	Gas supplies	\$ 2,083.49
E4936	23/07/2026	11810	H A Greive	Reimbursement	\$ 687.81
E4936	23/07/2026	11844	Daniel Enterprises WA PTY LTD	Parts & Equipment	\$ 468.49
E4936	23/07/2026	11851	Pink Lake IGA	Consumables	\$ 250.78
E4936	23/07/2026	11855	Liquor Merchant Holdings	Consumables	\$ 262.96
E4936	23/07/2026	11856	Sandy Hook Tavern - KELGARRY UNIT	Consumables - EHC	\$ 61.50
E4936	23/07/2026	11944	Boharp T/as Esperance Plumbing Services	Plumbing services	\$ 2,332.25
E4936	23/07/2026	11972	T M Arndt	Event participation	\$ 300.00
E4936	23/07/2026	12022	AUDIKA AUSTRALIA PTY LTD	Employment medicals	\$ 99.00
E4936	23/07/2026	12024	Esperance Bay & Districts CWA	Catering	\$ 250.00
E4936	23/07/2026	12053	Knowles Family Trust TA /JK HD	Trade labour	\$ 11,954.25
E4936	23/07/2026	12069	Salary Packaging Australia Pty Ltd	Novated lease - Employer ITC	\$ 43.50
E4936	23/07/2026	12108	Invictus Apothecary	Waste education supplies	\$ 32.57
E4936	23/07/2026	12128	Paralogic Pty Ltd	Nursing products - EHC	\$ 261.99
E4936	23/07/2026	12159	Dave Macmahon Surveys PTY LTD	Professional services - Surveying	\$ 12,421.20
E4936	23/07/2026	12175	Manjak Pty Ltd/TA Reframe WA Consulting	Training & education	\$ 3,575.00
E4936	23/07/2026	12198	Hoist Right	Service and inspections	\$ 2,043.01
E4936	23/07/2026	12212	Topgrade Holdings Pty Ltd	Cleaning products	\$ 239.80
E4936	23/07/2026	12214	Factory Sound Sales Pty Ltd	Sound equipment	\$ 671.40
E4936	23/07/2026	12220	The Trustee for Zschech Family Trust	Parts & servicing	\$ 10,423.12

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4936	23/07/2026	12223	Luminosity HQ Pty Ltd	Stadium furniture	\$ 8,338.00
E4936	23/07/2026	12233	Subway Esperance	Catering	\$ 195.00
E4936	23/07/2026	12234	T.E. Engineering	Engineering alignment services	\$ 3,685.00
E4936	23/07/2026	12237	The Trustee for K & L Rickerby Family Trust	Windscreen services	\$ 850.28
E4936	23/07/2026	12243	Esperance Outdoor Adventures	Event participation	\$ 3,960.00
E4936	23/07/2026	12245	Express Media Inc	Subscription fees	\$ 100.00
E4936	23/07/2026	12246	R Travessini & C L De Freitas Travessini	Refund	\$ 1,200.00
E4936	23/07/2026	12247	Cohesis PTY LTD	Market review & vendor analysis	\$ 12,375.00
E4936	23/07/2026	12248	M L Fallis	Refund	\$ 703.94
E4936	23/07/2026	12249	D R Casey	Refund	\$ 2,160.00
E4936	23/07/2026	12252	D J Smith	Refund	\$ 2,000.00
E4936	23/07/2026	12253	L B Bailey	Refund	\$ 2,020.21
E4936	23/07/2026	12254	A Hall	Refund	\$ 30.00
E4937	27/07/2026	325	Easton WJ & V	Hire of earthmoving plant	\$ 27,548.40
E4937	27/07/2026	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$ 90,401.33
E4937	27/07/2026	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$ 8,368.25
E4937	27/07/2026	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$ 114,312.55
E4937	27/07/2026	7679	G & B Haulage	Plant hire	\$ 8,470.00
E4937	27/07/2026	10615	Quaintrelle (WA) Pty Ltd T/A	Hire of street sweeper	\$ 23,565.69
E4937	27/07/2026	11590	MLP Civil	Plant hire	\$ 3,415.50
E4938	29/07/2026	26	Blackwoods Atkins	Parts & equipment	\$ 5,304.82
E4938	29/07/2026	47	B E Stearne & Co Pty Ltd	Reticulation supplies	\$ 7.70
E4938	29/07/2026	63	Bunnings Ltd*	Hardware	\$ 12,900.96
E4938	29/07/2026	112	Esperance Ag Services	Parts & equipment	\$ 4,614.16
E4938	29/07/2026	287	Swans Veterinary Services	Veterinary services	\$ 2,033.15

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4938	29/07/2026	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$ 520.40
E4938	29/07/2026	707	Haslams	Protective clothing	\$ 9,182.04
E4938	29/07/2026	1175	Benara Nurseries	Urban greening supplies	\$ 2,556.35
E4938	29/07/2026	1259	South East Petroleum*	Fuel supplies	\$ 112,216.05
E4938	29/07/2026	1291	Sharpe Brothers Pty Ltd	Park & sports ground maintenance supplies	\$ 508.35
E4938	29/07/2026	1461	Kip & Steve's Mechanical Repairs	Parts & equipment	\$ 2,205.41
E4938	29/07/2026	1485	Freight Lines Group	Freight charges	\$ 19,012.65
E4938	29/07/2026	1575	GPC Asia Pacific Pty Ltd/Repco	Automotive supplies	\$ 2,390.93
E4938	29/07/2026	2317	Southern Cross Austereo Pty Ltd	Radio advertising	\$ 2,013.00
E4938	29/07/2026	2333	Winc Australia Pty Limited	Stationery	\$ 598.24
E4938	29/07/2026	3366	Bullivants Pty Ltd	Equipment & parts	\$ 1,316.70
E4938	29/07/2026	3406	Colquhoun's Fremantle Bag Co	Equipment & parts	\$ 68.75
E4938	29/07/2026	3774	Goodchild Enterprises	Batteries	\$ 93.50
E4938	29/07/2026	3898	Tutt Bryant Equipment	Equipment & parts	\$ 261.39
E4938	29/07/2026	4210	Farm & General EOPP	Equipment & parts	\$ 8,506.30
E4938	29/07/2026	4647	Marketforce - Omnicom	Advertising	\$ 1,396.18
E4938	29/07/2026	5122	Domus Nursery	Street tree planting supplies	\$ 6,361.35
E4938	29/07/2026	5215	Public Transport Authority of Weste	TransWA sales	\$ 2,547.71
E4938	29/07/2026	5253	T-Quip	Parts	\$ 193.25
E4938	29/07/2026	5503	David Gray & Co Pty Ltd	Waste management supplies	\$ 7,647.20
E4938	29/07/2026	5908	Heatley Sales Pty Ltd	Equipment & parts	\$ 218.68
E4938	29/07/2026	6183	Kleen West	Cleaning supplies & consumables	\$ 10,270.82
E4938	29/07/2026	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$ 51,611.53
E4938	29/07/2026	7552	Beacon Equipment	Equipment & parts	\$ 300.00
E4938	29/07/2026	8267	Valvoline (Australia) Pty Ltd	Oil supplies	\$ 9,683.96

Municipal Fund - EFT Payments

EFT Ref / Cheque No	Date	Creditor	Payee	Description	Amount
E4938	29/07/2026	8959	Topsigns	Signage & promotional materials	\$ 6,708.90
E4938	29/07/2026	9006	Corsign WA Pty Ltd	Signage	\$ 6,633.00
E4938	29/07/2026	9022	AFGRI Equipment Australia Pty Ltd	Equipment & parts	\$ 11,503.73
E4938	29/07/2026	9574	Clarke & Stokes Agriservices Pty Ltd	Equipment & parts	\$ 895.77
E4938	29/07/2026	9657	Super Cheap Auto Pty Ltd	Equipment & parts	\$ 92.21
E4938	29/07/2026	10701	Esperance Truck Pro Pty Ltd	Equipment & parts	\$ 194.59
E4938	29/07/2026	10850	M S Purnell	Mowing services	\$ 560.00
E4938	29/07/2026	10993	Etech WA Pty Ltd T/As Esperance	Electronics maintenance and printing charges	\$ 8,216.49
E4938	29/07/2026	11160	Sigma Telford Group	Equipment & parts	\$ 2,621.96
E4938	29/07/2026	11232	Vision Pty Ltd	Safety gear	\$ 825.00
E4938	29/07/2026	11298	Alcolizer Technology Pty Ltd	Drug and alcohol testing	\$ 3,001.48
E4938	29/07/2026	11840	Powerplant Motorcycles	Equipment & parts	\$ 116.00
E4938	29/07/2026	12224	Pracsys Management Systems	Professional services	\$ 5,164.50
E4939	31/07/2026	9113	Exclaimer Ltd	User fees	\$ 86.40
E4940	31/07/2026	2496	Professionals Esperance Real Estate	Rent	\$ 1,210.00
Total Creditor payments made by EFT from Municipal Fund					\$ 4,453,260.68

SHIRE OF ESPERANCE

CREDIT CARD PAYMENT LISTING

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting
held on 25/08/2026 for confirmation in respect to accounts already paid via credit cards.

DATE	CREDITOR	PARTICULARS	AMOUNT
30/06/2026	Temple & Webster	Furniture - Library	\$ 2,867.95
10/07/2026	Eventbrite	Circular Features Forum registration	\$ 275.00
10/07/2026	Australian Training Management	Basic Worksite Traffic Management training	\$ 450.00
21/07/2026	Eventbrite	Managing Psychosocial Hazards workshop	\$ 60.00
21/07/2026	Eventbrite	Managing Psychosocial Hazards workshop	\$ 40.00
1/07/2026	Woolworths	Consumables	\$ 78.00
7/07/2026	Kmart	Batteries	\$ 30.00
8/07/2026	Netflix	Subscription payment	\$ 20.99
10/07/2026	Xero	Subscription payment	\$ 78.00
22/07/2026	Transport WA Perth	NDIS Worker screening	\$ 145.00
14/07/2026	Express Yourself Printing	Stationery	\$ 103.00
14/07/2026	Woolworths	Consumables	\$ 307.20
2/07/2026	iSubscribe Pty Ltd	Library subscriptions	\$ 1,035.61
2/07/2026	The Surfers Journal	Library subscription	\$ 177.29
3/07/2026	Twilio Sendgrid	Point of sale - BOILC	\$ 133.49
26/06/2026	IGA Dempster Street	Event consumables	\$ 7.40
26/06/2026	IGA Dempster Street	Event consumables	\$ 39.43
26/06/2026	IGA Dempster Street	Event consumables	\$ 67.77
27/06/2026	The Pier Hotel	Civic Centre bar stock	\$ 106.56
30/06/2026	Bunnings	Hardware	\$ 35.90
30/06/2026	Woolworths	Event consumables	\$ 30.00
3/07/2026	SP Education National	Games for events	\$ 1,129.07
4/07/2026	Red Dot Stores	Event supplies	\$ 101.78
4/07/2026	The Toy Station	Event supplies	\$ 19.99
7/07/2026	Supercheap Auto	Event supplies	\$ 335.98
8/07/2026	Liquor Barons	Civic Centre bar stock	\$ 240.00
8/07/2026	Discount Party Supplies	Event supplies	\$ 216.60
8/07/2026	Pizza & Porter	Consumables for volunteers	\$ 162.56
9/07/2026	Dominos Pizza	Event consumables	\$ 147.84
10/07/2026	The Pier Hotel	Event prize	\$ 50.75
13/07/2026	Downtown Espresso	Event consumables	\$ 30.50
14/07/2026	Bunnings	Event supplies	\$ 630.58
15/07/2026	Bunnings	Event supplies	\$ 110.74
15/07/2026	Esperance Communications	Electronic equipment	\$ 129.00
17/07/2026	Bunnings	Event supplies	\$ 245.97
17/07/2026	Downtown Espresso	Event consumables	\$ 43.19
18/07/2026	Luck Bean Café	Consumables for volunteers	\$ 115.00
26/06/2026	Construction Training	CTF Levy payment	\$ 1,484.32
26/06/2026	Statewide Appliance	Parts	\$ 59.25
30/06/2026	Darrens A1 Autos	Bus inspection	\$ 227.65
8/07/2026	NTRO/ARRB	Assessing Safety Risk on Roads training	\$ 149.00
8/07/2026	NTRO/ARRB	Introduction to Asset Management for Roads training	\$ 149.00
1/07/2026	GoFax Pty Ltd	Subscription payment	\$ 29.85
1/07/2026	Woolworths	Consumables	\$ 47.90
4/07/2026	Intuit	Subscription payment	\$ 355.25
7/07/2026	GoDaddy	Subscription payment	\$ 210.54
8/07/2026	Starlink Internet	Remote internet	\$ 1,425.00
9/07/2026	Microsoft	Subscription payment	\$ 2.23
15/07/2026	Vend POS	Subscription payment	\$ 279.00
17/07/2026	Starlink Internet	Remote internet	\$ 556.01
30/06/2026	Woolworths	Consumables	\$ 131.85
2/07/2026	Bunnings	Staff leaving gift	\$ 1,000.00
3/07/2026	Uber	Travel costs - Training - Perth	\$ 61.04
5/07/2026	REX	Flights - Training - Perth	\$ 544.57
7/07/2026	DJ City	Media and communications equipment	\$ 797.00
7/07/2026	REX	Flights - Training - Perth	\$ 544.57
9/07/2026	REX	Flights - Conference - Perth	\$ 544.57

SHIRE OF ESPERANCE
CREDIT CARD PAYMENT LISTING

List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting
held on 25/08/2026 for confirmation in respect to accounts already paid via credit cards.

DATE	CREDITOR	PARTICULARS	AMOUNT
9/07/2026	REX	Flights - Conference - Perth	\$ 544.57
9/07/2026	REX	Flights - Conference - Perth	\$ 476.76
12/07/2026	WA News	Subscription payment	\$ 96.00
13/07/2026	REX	Flights - Conference - Perth	\$ 544.57
14/07/2026	REX	Flights - Workshop - Perth	\$ 544.57
15/07/2026	REX	Flights - Training - Perth	\$ 544.57
16/07/2026	REX	Flights - Conference - Perth	\$ 544.57
16/07/2026	REX	Flights - Conference - Perth	\$ 372.12
16/07/2026	REX	Flights - Conference - Perth	\$ 544.57
17/07/2026	QANTAS Airways	Flights - Conference - Brisbane	\$ 885.70
17/07/2026	Woolworths	Event consumables	\$ 21.35
21/07/2026	REX	Flights - Training - Perth	\$ 476.76
23/07/2026	RAECO	Stationery	\$ 106.65
2/07/2026	Local Government Professionals Australia	Membership payment	\$ 560.00
		Total Credit Card Purchases 26/06/2026 - 24/07/2026	\$ 24,659.50

SHIRE OF ESPERANCE

PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25/08/2026 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
02/06/2026	Bunnings Ltd	Hardware	\$ 138.42
03/06/2026	Bunnings Ltd	Hardware	\$ 27.57
03/06/2026	Bunnings Ltd	Hardware	\$ 73.29
03/06/2026	Bunnings Ltd	Hardware	\$ 19.80
03/06/2026	Bunnings Ltd	Hardware	\$ 39.99
04/06/2026	Bunnings Ltd	Hardware	\$ 96.56
05/06/2026	Bunnings Ltd	Hardware	\$ 141.70
05/06/2026	Bunnings Ltd	Hardware	\$ 11.28
08/06/2026	Bunnings Ltd	Hardware	\$ 170.01
08/06/2026	Bunnings Ltd	Hardware	\$ 77.92
08/06/2026	Bunnings Ltd	Hardware	\$ 19.82
08/06/2026	Bunnings Ltd	Hardware	\$ 97.35
08/06/2026	Bunnings Ltd	Hardware	\$ 44.74
08/06/2026	Bunnings Ltd	Hardware	\$ 3.79
09/06/2026	Bunnings Ltd	Hardware	\$ 394.60
09/06/2026	Bunnings Ltd	Hardware	\$ 37.60
09/06/2026	Bunnings Ltd	Hardware	\$ 175.77
09/06/2026	Bunnings Ltd	Hardware	\$ 51.06
09/06/2026	Bunnings Ltd	Hardware	\$ 66.52
10/06/2026	Bunnings Ltd	Hardware	\$ 66.56
10/06/2026	Bunnings Ltd	Hardware	\$ 51.11
11/06/2026	Bunnings Ltd	Hardware	\$ 38.28
11/06/2026	Bunnings Ltd	Hardware	\$ 10.35
11/06/2026	Bunnings Ltd	Hardware	\$ 2.76
12/06/2026	Bunnings Ltd	Hardware	\$ 30.18
15/06/2026	Bunnings Ltd	Hardware	\$ 16.86
16/06/2026	Bunnings Ltd	Hardware	\$ 465.47
16/06/2026	Bunnings Ltd	Hardware	\$ 76.00
17/06/2026	Bunnings Ltd	Hardware	\$ 44.87
18/06/2026	Bunnings Ltd	Hardware	\$ 1,750.00
18/06/2026	Bunnings Ltd	Hardware	\$ 41.02
18/06/2026	Bunnings Ltd	Hardware	\$ 109.64
18/06/2026	Bunnings Ltd	Hardware	\$ 10.35
18/06/2026	Bunnings Ltd	Hardware	\$ 94.96
18/06/2026	Bunnings Ltd	Hardware	\$ 55.53
18/06/2026	Bunnings Ltd	Hardware	\$ 208.00
18/06/2026	Bunnings Ltd	Hardware	\$ 12.51
18/06/2026	Bunnings Ltd	Hardware	\$ 313.17
18/06/2026	Bunnings Ltd	Hardware	\$ 65.10
19/06/2026	Bunnings Ltd	Hardware	\$ 65.92
19/06/2026	Bunnings Ltd	Hardware	\$ 47.46
20/06/2026	Bunnings Ltd	Hardware	\$ 38.98
22/06/2026	Bunnings Ltd	Hardware	\$ 9.90
22/06/2026	Bunnings Ltd	Hardware	\$ 6,291.40
22/06/2026	Bunnings Ltd	Hardware	\$ 84.15
23/06/2026	Bunnings Ltd	Hardware	\$ 141.69
23/06/2026	Bunnings Ltd	Hardware	\$ 31.03
23/06/2026	Bunnings Ltd	Hardware	\$ 150.46
23/06/2026	Bunnings Ltd	Hardware	\$ 69.80
24/06/2026	Bunnings Ltd	Hardware	\$ 26.62
24/06/2026	Bunnings Ltd	Hardware	\$ 29.58
25/06/2026	Bunnings Ltd	Hardware	\$ 65.48
25/06/2026	Bunnings Ltd	Hardware	\$ 14.49
25/06/2026	Bunnings Ltd	Hardware	\$ 99.50
26/06/2026	Bunnings Ltd	Hardware	\$ 31.56

SHIRE OF ESPERANCE

PURCHASING CARDS PAYMENT LISTING

List of accounts due by Council submitted to the Ordinary Council Meeting held on 25/08/2026 for confirmation in respect to accounts already paid via purchasing cards, as summarised in Payment of Accounts Listing.

DATE	CREDITOR	PARTICULARS	AMOUNT
26/06/2026	Bunnings Ltd	Hardware	\$ 57.55
26/06/2026	Bunnings Ltd	Hardware	\$ 9.47
29/06/2026	Bunnings Ltd	Hardware	\$ 40.43
29/06/2026	Bunnings Ltd	Hardware	\$ 54.51
29/06/2026	Bunnings Ltd	Hardware	\$ 94.02
30/06/2026	Bunnings Ltd	Hardware	\$ 16.12
30/06/2026	Bunnings Ltd	Hardware	\$ 93.36
30/06/2026	Bunnings Ltd	Hardware	\$ 105.31
30/06/2026	Bunnings Ltd	Hardware	\$ 26.79
30/06/2026	Bunnings Ltd	Hardware	\$ 54.87
02/06/2026	South East Petroleum	Fuel supplies	\$ 4,425.98
02/06/2026	South East Petroleum	Fuel supplies	\$ 5,773.02
03/06/2026	South East Petroleum	Fuel supplies	\$ 7,667.44
03/06/2026	South East Petroleum	Fuel supplies	\$ 1,150.12
05/06/2026	South East Petroleum	Fuel supplies	\$ 21,672.11
08/06/2026	South East Petroleum	Fuel supplies	\$ 7,322.34
10/06/2026	South East Petroleum	Fuel supplies	\$ 1,389.85
12/06/2026	South East Petroleum	Fuel supplies	\$ 14,457.30
16/06/2026	South East Petroleum	Fuel supplies	\$ 16,955.73
17/06/2026	South East Petroleum	Fuel supplies	\$ 1,664.78
23/06/2026	South East Petroleum	Fuel supplies	\$ 4,898.08
24/06/2026	South East Petroleum	Fuel supplies	\$ 1,548.11
25/06/2026	South East Petroleum	Fuel supplies	\$ 22,878.24
30/06/2026	South East Petroleum	Fuel supplies	\$ 412.95
05/06/2026	Woolworths	Consumables & supplies	\$ 44.40
24/06/2026	Woolworths	Consumables & supplies	\$ 101.65
24/06/2026	Woolworths	Consumables & supplies	\$ 58.79
24/06/2026	Woolworths	Consumables & supplies	\$ 51.00
25/06/2026	Woolworths	Consumables & supplies	\$ 66.10
26/06/2026	Woolworths	Consumables & supplies	\$ 73.85
29/06/2026	Woolworths	Consumables & supplies	\$ 24.75
30/06/2026	Woolworths	Consumables & supplies	\$ 166.75
01/07/2026	Woolworths	Consumables & supplies	\$ 47.50
02/07/2026	Woolworths	Consumables & supplies	\$ 35.04
03/07/2026	Woolworths	Consumables & supplies	\$ 38.00
03/07/2026	Woolworths	Consumables & supplies	\$ 176.75
06/07/2026	Woolworths	Consumables & supplies	\$ 21.20
07/07/2026	Woolworths	Consumables & supplies	\$ 43.50
08/07/2026	Woolworths	Consumables & supplies	\$ 20.90
09/07/2026	Woolworths	Consumables & supplies	\$ 134.45
09/07/2026	Woolworths	Consumables & supplies	\$ 37.55
10/07/2026	Woolworths	Consumables & supplies	\$ 34.47
13/07/2026	Woolworths	Consumables & supplies	\$ 99.90
13/07/2026	Woolworths	Consumables & supplies	\$ 13.10
17/07/2026	Woolworths	Consumables & supplies	\$ 10.50
17/07/2026	Woolworths	Consumables & supplies	\$ 100.80
			\$ 126,517.96

Item: 12.3.4

Financial Services Report - August 2026

Author/s	Sarah Bridge Roselyn Hamilton	Corporate Accountant Manager Financial Services
Authoriser/s	Felicity Baxter	Director Corporate & Community Services

File Ref: D26/24553

Executive Summary

To present to Council the Monthly Financial Report for the period ending 31 July 2026.

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 10. Effective Governance and Partnerships

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

Attachments

A¹. Monthly Financial Report July 2026

Item 12.3.4 Financial Services Report – August 2026

Moved: Cr de Haas

Seconded: Cr Starcevich

O0826-120

Council Resolution

That Council receive the attached report entitled Monthly Financial Report for the month of July 2026.

CARRIED

F7 - A0

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*



SHIRE OF ESPERANCE

MONTHLY FINANCIAL MANAGEMENT REPORTS

(Incorporating Statement of Financial Activity)

JULY 2026

CORPORATE & COMMUNITY SERVICES

MANAGER FINANCIAL SERVICES COMPILATION REPORT

MEETING DATE:	25 AUGUST 2026
ACCOUNTING PERIOD:	PERIOD ENDED 31 JULY 2026
MATERIALITY THRESHOLD:	\$100,000 OPERATING, \$200,000 NON-OPERATING

OVERVIEW

The Statement of Financial Activity shows a surplus at 31 July of \$11,281,230.

RATES COLLECTED

Rates collected at the end of June were 9.12%. This percentage reflects the amount of arrears (earlier year rates) that has been collected in July. Collections at the same time last year were 12.53%.

Rates are scheduled to be issued on 15th August, with the due date for payment in full or the first instalment being 24th September.

2026-2027 FINANCIAL YEAR

The 2026-2027 Budget was adopted on 4th August. This data has been loaded into Authority and the Staff Budget is being distributed. With the adoption of the Budget, the new Fees and Charges have come into effect, except for those for Bay of Isles Leisure Centre and Esperance Home Care, which will come into effect on 1st September.

This Management Report has had some updates following feedback from Council during recent workshops, including updating the Statement of Financial Activity in line with Budget and Financial Statements. We will continue to build on this over the next few months.

WORKING CAPITAL

The Council is solvent and I do not consider there any matters of liquidity affecting business continuity that I would bring to Council's attention.

Current surplus at the end of July is \$11,281,230. The surplus is shown on the bottom of the Statement of Financial Activity and also on the Composition of Net Current Assets. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$47,685,996 and this is shown on the Statement of Financial Position. Reserve balance is \$33,499,643, also shown on the Statement of Financial Position.

Sarah Bridge
Corporate Accountant

**SHIRE OF ESPERANCE
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 31 JULY 2026**

	2026-27 Budget	2026-27 Budget YTD	2026-27 Actual YTD
	\$	\$	\$
Revenue			
Rates	29,748,290	-	-
Grants, subsidies and contributions	8,832,280	689,118	433,010
Fees and charges	12,924,260	501,413	315,153
Interest revenue	1,456,104	11,219	2,848
Other revenue	952,746	77,760	839,757
	53,913,680	1,279,510	1,590,767
Expenses			
Employee costs	(25,830,607)	(2,379,109)	(2,410,367)
Materials and contracts	(17,931,233)	(1,670,678)	(1,225,315)
Utility charges	(1,508,121)	(120,740)	(26,470)
Depreciation	(23,437,764)	-	-
Finance costs	(235,966)	(5,237)	11,927
Insurance	(1,083,021)	(554,645)	(476,064)
Other expenditure	(843,445)	(28,360)	(821)
	(70,870,157)	(4,758,769)	(4,127,110)
	(16,956,477)	(3,479,259)	(2,536,343)
Capital grants, subsidies and contributions	33,976,758	1,731,271	100,000
Profit on asset disposals	265,141	-	-
Loss on asset disposals	(110,271)	-	-
	34,131,628	1,731,271	100,000
Net result for the period	17,175,151	(1,747,988)	(2,436,343)
Other comprehensive income for the period			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Changes in asset revaluation surplus	-	-	-
Total other comprehensive income for the period	-	-	-
Total comprehensive income for the period	17,175,151	(1,747,988)	(2,436,343)

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026**

	2026-27 Budget (a)	2026-27 Budget YTD (b)	2026-27 Actual YTD (c)	2026-27 Variance (c)-(b)
	\$	\$	\$	\$
OPERATING ACTIVITIES				
Revenue from operating activities				
Rates	29,748,290	-	-	-
Grants, subsidies and contributions	8,832,280	689,118	433,010	(256,108) ◆
Fees and charges	12,924,260	501,413	315,153	(186,260) ◆
Interest revenue	1,456,104	11,219	2,848	(8,371)
Other revenue	952,746	77,760	839,757	761,997 ◆
Profit on asset disposals	265,141	-	-	-
	54,178,821	1,279,510	1,590,768	311,258
Expenditure from operating activities				
Employee costs	(25,830,607)	(2,379,109)	(2,410,367)	(31,258)
Materials and contracts	(17,931,233)	(1,676,133)	(1,230,770)	445,363 ◆
Utility charges	(1,508,121)	(120,740)	(26,470)	94,270
Depreciation	(23,437,764)	-	-	-
Finance costs	(235,966)	218	17,382	17,164
Insurance	(1,083,021)	(554,645)	(476,064)	78,581
Other expenditure	(843,445)	(28,360)	(821)	27,539
Loss on asset disposals	(110,271)	-	-	-
	(70,980,428)	(4,758,769)	(4,127,110)	631,659
Non cash amounts excluded				
Depreciation	23,437,764	-	-	-
Loss on asset disposals	110,271	-	-	-
Profit on asset disposals	(265,141)	-	-	-
Provisions & accruals	279,644	3,755	-	(3,755)
Movement of non-current receivables	-	-	1,830	1,830
	23,562,538	3,755	1,830	(1,925)
Amount attributable to operating activities				
	6,760,931	(3,479,259)	(2,534,512)	942,917
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	33,976,758	1,731,271	100,000	(1,631,271) ◆
Proceeds from disposal of assets	3,056,001	195,525	1,305,420	1,109,895 ◆
Proceeds from financial assets at amortised cost - self supporting loans	122,928	11,064	22,563	11,499
	37,155,687	1,937,860	1,427,983	(509,877)
Outflows from investing activities				
Right of use assets received - non cash	-	-	-	-
Payments for land held for resale	(963,000)	-	-	-
Payments for property, plant and equipment	(14,390,722)	(405,260)	(175,577)	229,683 ◆
Payments for construction of infrastructure	(57,037,713)	(2,508,655)	(253,303)	2,255,352 ◆
Payments for financial assets at amortised cost - self supporting loans	-	-	-	-
	(72,391,435)	(2,913,915)	(428,880)	2,485,035
Amount attributable to investing activities				
	(35,235,748)	(976,055)	999,103	1,975,158
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds on new borrowings	9,850,000	820,830	-	(820,830) ◆
Transfers from reserve accounts	18,283,342	6,785,773	7,051,859	266,086 ◆
	28,133,342	7,606,603	7,051,859	(554,744)
Outflows from financing activities				
Repayment of borrowings	(252,143)	(14,597)	(11,560)	3,037
Repayments of principal portion of lease liabilities	(44,982)	-	-	-
Transfers to reserve accounts	(5,316,029)	(115,873)	(75,810)	40,063
	(5,613,154)	(130,470)	(87,370)	43,100
Amount attributable to financing activities				
	22,520,188	7,476,133	6,964,489	(511,644)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus at the start of the financial year	5,852,150	5,852,150	5,852,150	-
Amount attributable to operating activities	6,760,931	(3,479,259)	(2,534,512)	944,747
Amount attributable to investing activities	(35,235,748)	(976,055)	999,103	1,975,158
Amount attributable to financing activities	22,520,188	3,755	6,964,489	6,960,734
Surplus/(deficit) remaining after the imposition of general rates	(102,479)	1,400,591	11,281,230	9,880,639

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF ESPERANCE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2026**

	2026-27 YTD	2025-26 Actuals
	\$	\$
CURRENT ASSETS		
Cash & cash equivalents	47,685,996	50,280,604
Trade & other receivables	4,011,415	5,583,956
Inventories	2,369,538	2,367,985
TOTAL CURRENT ASSETS	54,066,949	58,232,545
NON-CURRENT ASSETS		
Other receivables	1,225,175	1,504,106
Inventories	894,730	894,730
Property, plant & equipment	129,026,298	128,749,197
Infrastructure	581,427,819	581,427,819
TOTAL NON-CURRENT ASSETS	712,574,022	712,575,852
TOTAL ASSETS	766,640,971	770,808,397
CURRENT LIABILITIES		
Trade & other payables	5,161,278	7,779,813
Borrowings	297,123	252,140
Provisions	3,969,296	3,969,296
Other current liabilities	(45,073)	-
TOTAL CURRENT LIABILITIES	9,382,624	12,001,249
NON-CURRENT LIABILITIES		
Borrowings	3,976,634	3,976,634
Provisions	5,437,218	5,437,217
TOTAL NON-CURRENT LIABILITIES	9,413,852	9,413,851
TOTAL LIABILITIES	18,796,476	21,415,100
NET ASSETS	747,844,495	749,393,297
EQUITY		
Revaluation surplus	402,620,856	402,620,856
Reserve accounts	33,499,643	40,475,692
Retained surplus	311,723,996	306,296,749
TOTAL EQUITY	747,844,495	749,393,297

**SHIRE OF ESPERANCE
COMPOSITION OF NET CURRENT ASSETS
FOR THE PERIOD ENDED 31 JULY 2026**

	2026-27 YTD	2025-26 Actuals
	\$	\$
CURRENT ASSETS		
Cash & cash equivalents	47,685,996	50,280,605
Trade & other receivables	4,011,415	5,302,198
Inventories	2,369,538	2,367,985
Other current assets	-	281,758
TOTAL CURRENT ASSETS	54,066,949	58,232,546
CURRENT LIABILITIES		
Trade & other payables	5,161,278	7,779,813
Borrowings	297,123	252,143
Provisions	3,969,296	3,969,296
Other current liabilities	(45,073)	-
TOTAL CURRENT LIABILITIES	9,382,624	12,001,252
NET ASSETS	44,684,325	46,231,294
Less: Total adjustments to net current assets	(33,403,095)	(40,379,144)
Closing funding surplus/(deficit)	11,281,230	5,852,150
Current assets and liabilities excluded from budgeted deficiency		
Adjustments to net current assets		
Less: Reserve account	(33,499,642)	(40,475,691)
Less: Financial assets at amortised costs - Self Supporting Loans	(122,925)	(122,925)
Less: Land held for resale	(1,905,626)	(1,905,626)
Add: Current liabilities not expected to be cleared at end of year		
-Current portion of lease liabilities	44,983	44,983
-Current portion of borrowings	252,143	252,143
-Current portion of employee benefit expense held in reserve	1,827,972	1,827,972
Toal adjustments to net current assets	(33,403,095)	(40,379,144)

SHIRE OF ESPERANCE
EXPLANATION OF MATERIAL VARIANCES
FOR THE PERIOD ENDED 31 JULY 2026

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2026-27 year is \$100,000 for operating activities and \$200,000 for non-operating activities.

Description	Var. \$	Var. %
	\$	%
Revenue from operating activities		
Grants, subsidies and contributions	(256,108)	(37.16%)
Home Care funding tracking behind budget scheduling.		Timing
Fees and charges	(186,260)	(37.15%)
Aerodrome landing fees and Home Care program income are tracking behind budget scheduling.		Timing
Other revenue	761,997	979.93%
Progress claim on the Hockey Turfy civil works put through earlier than budget expectations.		Timing
Expenditure from operating activities		
Materials and contracts	445,363	(26.57%)
Public Open Space maintenance projects are still to get underway. Home Care program expenses are tracking behind budget scheduling, in line with their revenue.		Timing
Inflows from investing activities		
Capital grants, subsidies and contributions	(1,631,271)	(94.22%)
Main Roads funding for road and streets projects is tracking behind budget expectations.		Timing
Proceeds from disposal of assets	1,109,895	567.65%
Lots in Flinders Estate are selling ahead of budget expectations.		Timing
Outflows from investing activities		
Payments for property, plant and equipment	229,683	(56.68%)
Purchase of light vehicles will start to occur over the next six months.		Timing
Payments for construction of infrastructure	2,255,352	(89.90%)
Progress claim on the Myrup Transfer Station Project was received in August.		Timing
Inflows from financing activities		
Proceeds on new borrowings	(820,830)	(100.00%)
Variance due to budget phasing on loan for Myrup Waste Transfer Station project, which will be taken out in the later half of the financial year.		Timing
Transfers from reserve accounts	266,086	3.92%
Monthly transfers from reserves for projects will commence in August.		Timing



OTHER REPORTS AND GRAPHS

JULY 2026

SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.85 M	\$5.85 M	\$5.85 M	\$0.00 M
Closing	(\$0.10 M)	\$1.40 M	\$11.28 M	\$9.88 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$47.69 M	% of total		\$2.33 M	% Outstanding		(\$1.05 M)	% Collected
Unrestricted Cash	\$14.19 M	29.7%	Trade Payables	\$1.50 M		Rates Receivable	(\$0.04 M)	9.1%
Restricted Cash	\$33.50 M	70.3%	0 to 30 Days	\$1.50 M	100.0%	Trade Receivable	(\$0.59 M)	% Outstanding
			Over 30 Days	\$0.00 M	0.0%	Over 30 Days	(\$0.61 M)	57.9%
			Over 90 Days	\$0.00 M	0.0%	Over 90 Days	\$0.01 M	(1.2%)

Key Operating Activities

Amount attributable to operating			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$6.76 M	(\$3.48 M)	(\$2.53 M)	\$0.94 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$0.00 M	% Variance	YTD Actual	\$0.43 M	% Variance	YTD Actual	\$0.32 M	% Variance
YTD Budget	\$0.00 M		YTD Budget	\$0.69 M	(37.2%)	YTD Budget	\$0.50 M	(37.1%)

Refer to Statement of Financial Activity

Key Non-Operating Activities

Amount attributable to non-operating			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$35.24 M)	(\$0.98 M)	\$1.00 M	\$1.98 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$1.31 M	%	YTD Actual	(\$0.43 M)	% Spent	YTD Actual	\$0.10 M	% Received
Adopted Budget	\$0.20 M	567.6%	Adopted Budget	(\$2.91 M)	(85.3%)	Adopted Budget	\$1.73 M	(94.2%)

Borrowings			Reserves		
Principal repayments	\$0.01 M		Reserves balance	\$33.50 M	
Interest expense	(\$0.02 M)		Net Movement	(\$6.98 M)	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

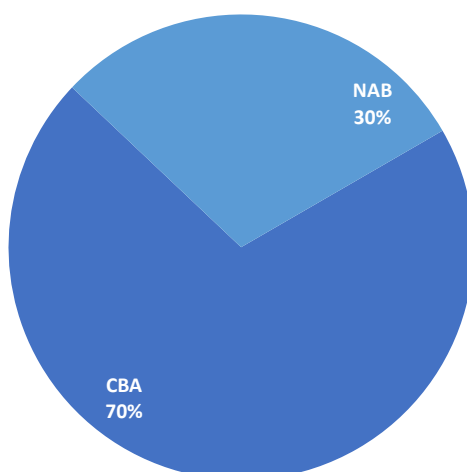
**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

2 KEY INFORMATION - INVESTMENTS

Shire policy directs that a maximum of 80% can be held with any one institution at a time.

(a) Cash investments

Diversification of Investments



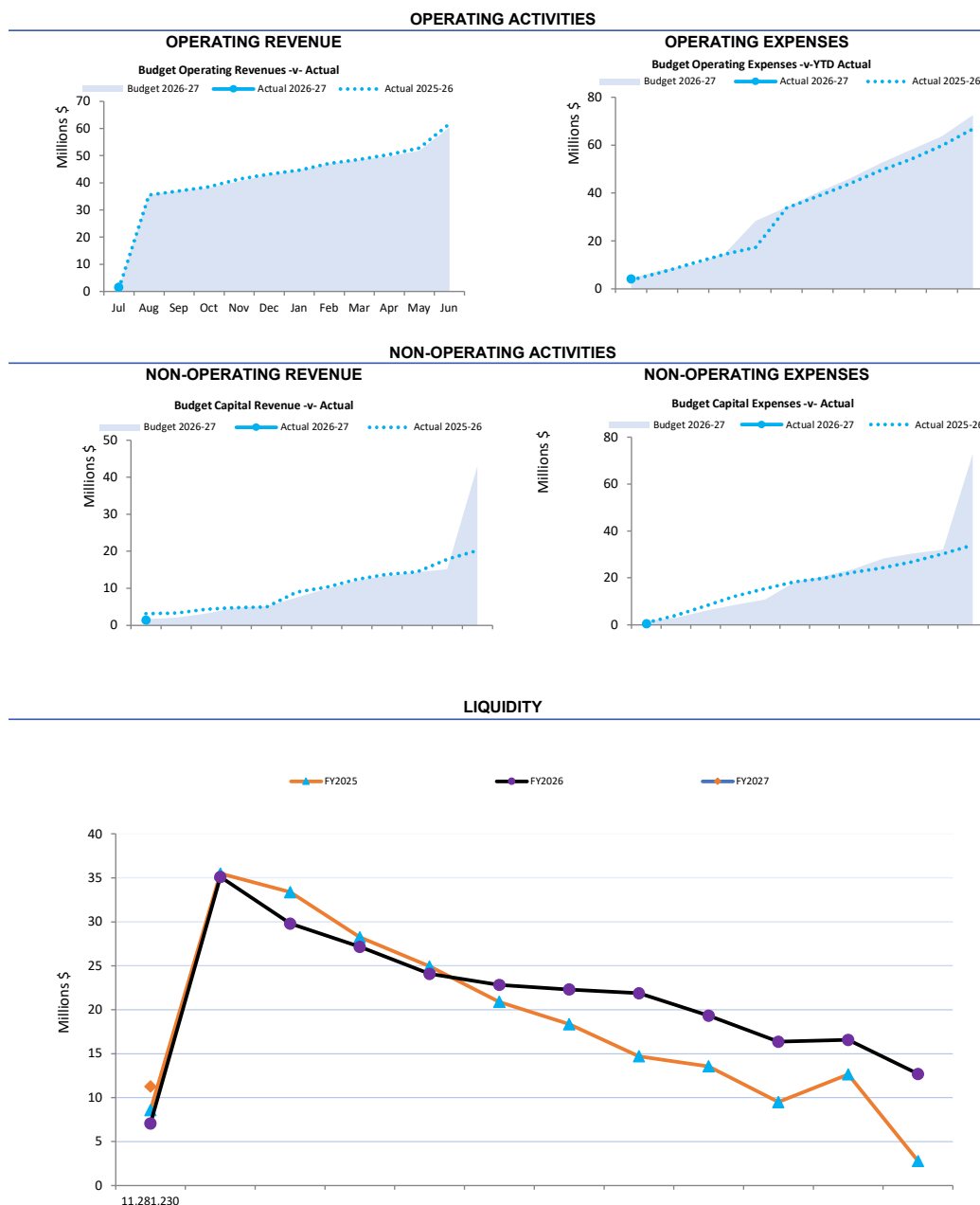
Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
NAB	\$ 5,000,000	4.60%	60	10-Aug-26	Term Deposit - Reserve
NAB	\$ 5,000,000	5.00%	90	17-Aug-26	Term Deposit - Reserve
CBA	\$ 4,000,000	4.86%	60	21-Aug-26	Term Deposit - Muni
NAB	\$ 4,000,000	4.60%	60	21-Aug-26	Term Deposit - Reserve
CBA	\$ 9,748,850	4.15%	N/A	N/A	Business Online Saver - Muni
CBA	\$ -	0.25%	N/A	N/A	Cash Deposit A/C - Muni
CBA	\$ 19,507,376	4.15%	N/A	N/A	Business Online Saver - Reserves
CBA	\$ 48	0.25%	N/A	N/A	Cash Deposit A/C - Reserves
	\$ 47,256,274				

(b) Investment Interest Earnings

	2026-27 Budget	YTD Interest
Municipal	780,000	23,364
Reserve	537,504	33,604

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

3 KEY INFORMATION - GRAPHICAL



Liquidity is a modified current position which consists of un-restricted cash, debtors and inventories less payables and provisions for annual leave.

A surplus is indicated by a positive figure and a deficit is indicated as a negative number.

The purpose of the graph is to trace the progressive values of the liquidity surplus(deficit) which shows on the "Statement of Financial Activity" in each month's financial report.

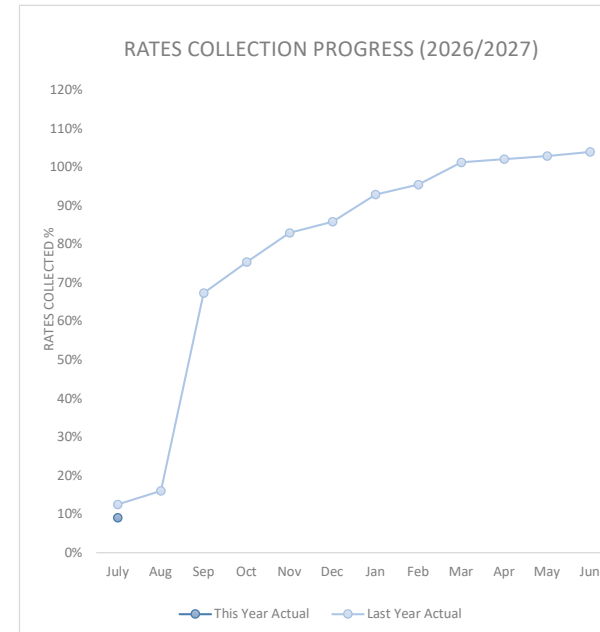
The current year to date value is graphed against the immediate past year as a comparative.

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

4 SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS

Outstanding Rates 2026/2027

Arrears at 1st July 2026	238,978
Pensioner Deferred Rates at 1st July 2026	154,882
Rates Levied	-873
Waste Charges Levied	0
ESL Levied	0
Penalty Interest charged to Overdue	1,275
Other Charges Levied	0
Total Levied 2026/2027	-873
Receipts for Current Rates	(485,507)
Prepayments	(1,460,580)
Less Collections	(1,946,087)
Total Current and Arrears Outstanding	(1,551,826)
% Collected	9.12%
Pensioners on Instalments	0
Non Pensioners on Instalments	0
Pensioners with Due Date 30/06/2027	-139,080
Outstanding with no Instalment Option	203,574
Prepayments	(1,616,320)
Interims	0
Total Current and Arrears Outstanding	(1,551,826)



**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

5 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance
				\$
	2026/27 Budget Estimated Surplus/(Deficit)			(102,479)
	Amended Budget as per Council Resolution			(102,479)

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

6 GENERAL RECEIVABLES

	Current	30 Days	60 Days	90 Days	90+Days	Total
	\$	\$	\$	\$	\$	\$
General Receivables	1,101,802	587,976	3,112	2,935	13,036	1,708,860
Percentage	64.48%	34.41%	0.18%	0.17%	0.76%	

90+Days Represented by:

Government Grants	0
Contributions & Reimbursements	2,769
Loan Repayments	0
Fees and Charges	10,267
Private Works	0
Proceeds Sale of Assets	0
	13,036

Amounts shown above include GST (where applicable)

**SHIRE OF ESPERANCE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

7 TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 2025-2026	Balance 31/07/2026
Other	12,136	
Health Department of WA - CLAG Funding		1,124
Shire of Esperance Trust Fund - CLAG Funding		555
Shire of Esperance - Lake Monjigup Development Group		10,457
General Bonds - Interest Bearing	326,170	
Esperance Bay Turf Club - Optus Rent of Land Turf Club		39,456
Activ Foundation Inc - Community Fundraising		21,955
Adventureland Management Committee Inc		3,629
Telstra Corporation Ltd		17,735
Elsie Cox Testamentary Trust EHC		244,544
Totals	338,306	339,456

12.4 EXECUTIVE SERVICES

Item: 12.4.1

Information Bulletin - August 2026

Author/s	Elise Godwin	Administration Assistant - Executive Services
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D26/24223

Applicant

Internal

Strategic Implications

Council Plan 2022 – 2032

Performance - Outcome 10. Effective Governance and Partnerships

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

Attachments

- A. Information Bulletin - August 2026
- B. Council Priorities Summary - Corporate Performance - July 2026
- C. Delegations Discharge Register - Corporate Resources

Item 12.4.1 Information Bulletin – August 2026

Moved: Cr Harp

Seconded: Cr Starcevich

O0826-121

Council Resolution

That Council accepts:

- 1. Information Bulletin – August 2026**
- 2. Council Priorities Summary – Corporate Performance – July 2026**
- 3. Delegations Discharge Register – Corporate Resources**

CARRIED

F7 - A0

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

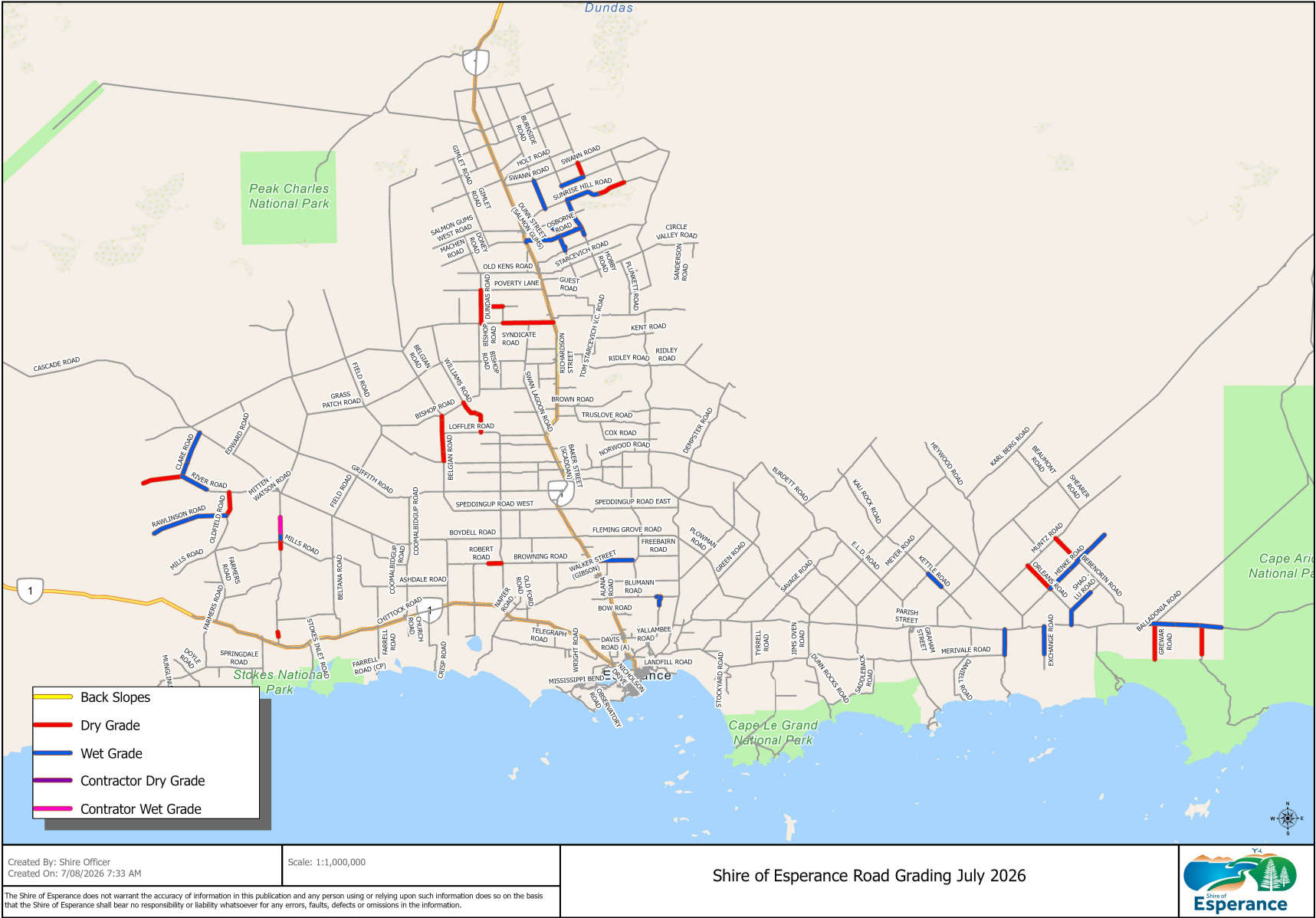


INFORMATION BULLETIN

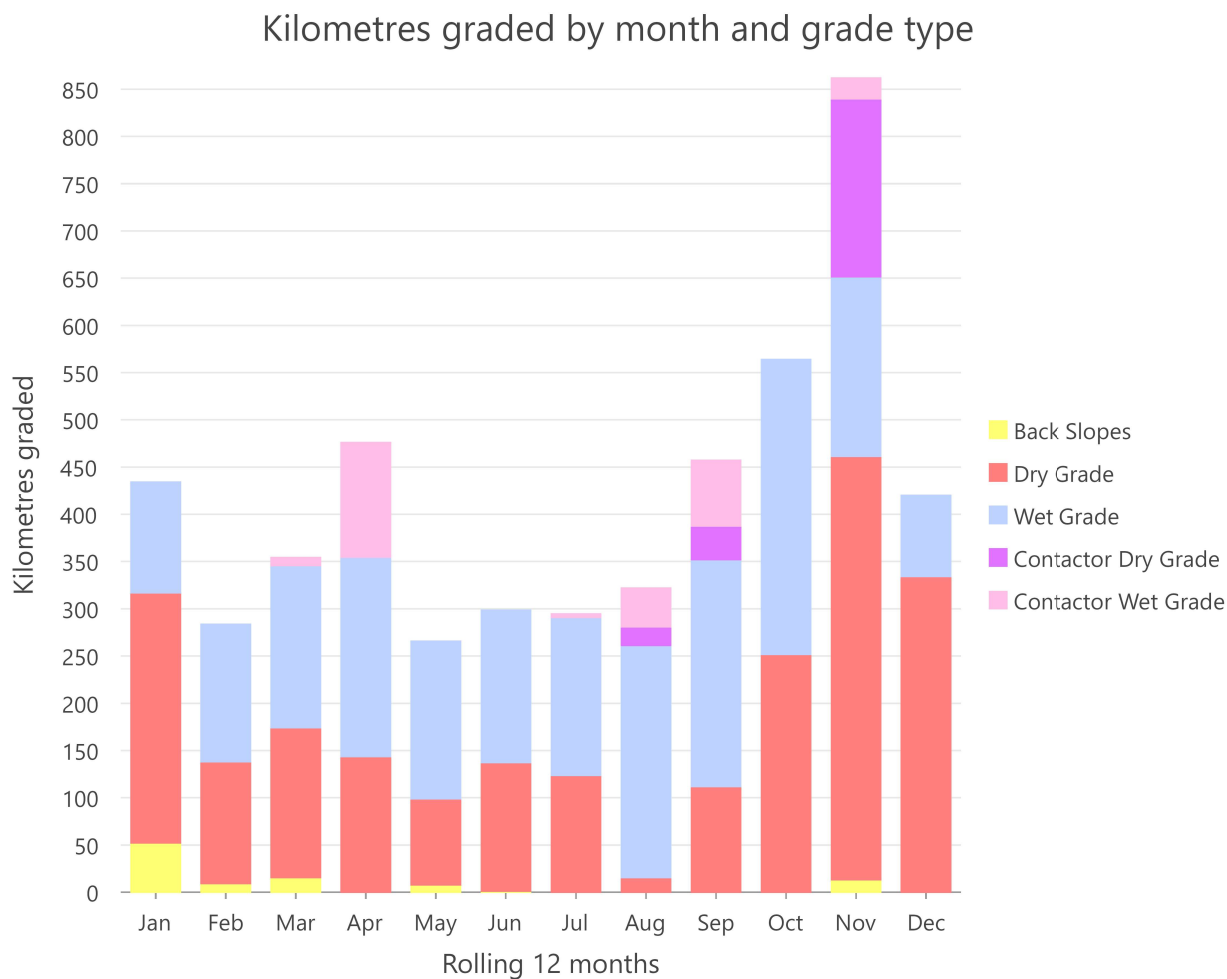
ORDINARY COUNCIL MEETING

August 2026

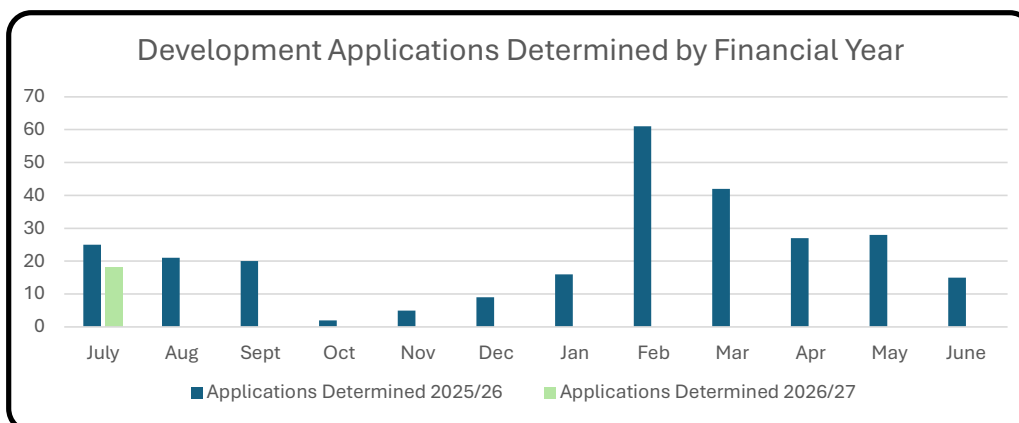




Road Grading Chart July 2026



Development Services Approvals – July 2026

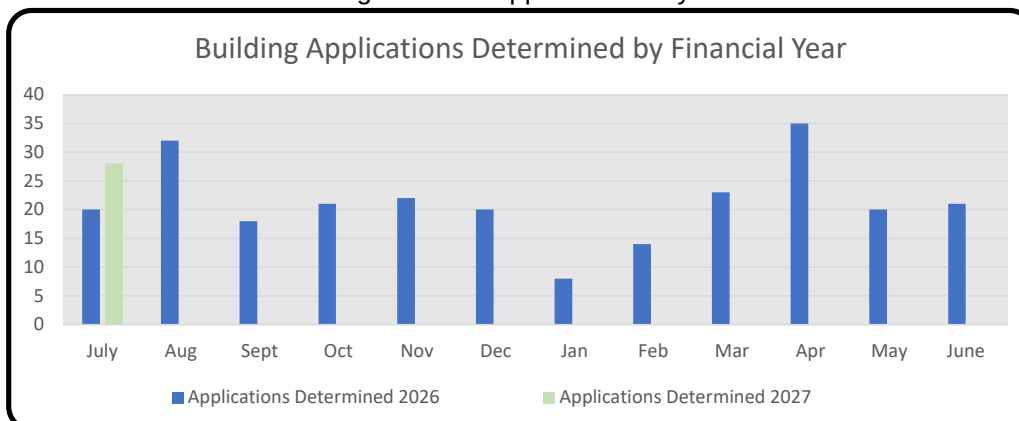


Property	Proposal
3 Mills Place WEST BEACH	Grouped Dwelling (4 Units)
5 Sommet Street CASTLETOWN	Holiday House
25 The Getaway PINK LAKE	Outbuilding (Shed)
28 Woody Ave CASTLETOWN	Outbuilding (Shed) - Exempt
9 Frank Freeman Drive BANDY CREEK	Outbuilding (Shed)
5 Ingleton Place WEST BEACH	Outbuilding (Shed) - Refused
180 South Coast Hwy CHADWICK	Outbuilding (Shed)
24 Dixon Street NULSEN	Outbuilding (Shed) - Exempt
Lot 38 Kingsmill Retreat PINK LAKE	Dwelling – Single House
83 Norseman Road CASTLETOWN	Industrial Building
27 Adelaide Street WEST BEACH	Holiday House
10 Eyre Street ESPERANCE	Patio
9 Rogers Street CHADWICK	Storage Shed
Lot 527 Norseman Road WINDABOUT	Golf Cart Hire Shed
152 Burton Road CASTLETOWN	Carport
274 South Coast Hwy CHADWICK	Patio – Shed Lean-to
9 Adkins Street BANDY CREEK	Dwelling – Single House
49 Westmacott Street CASTLETOWN	Outbuilding (Shed)

Specific Comments relating to Monthly Statistics

Total Applications processed – 18

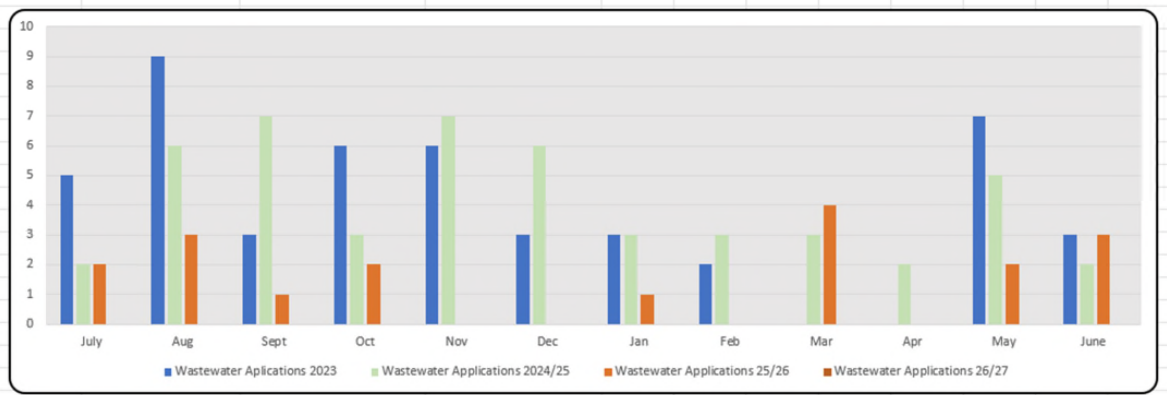
Building Services Approvals – July 2026



Property	Proposal	Values (\$)
180 Paterson Road MONJINGUP	Occupancy Permit – Farm Shed 810m2 Class 7b	0
5A Woods Street CHADWICK	Occupancy Permit – Class 7b Storage Units	0
29 Frank Freeman Drive BANDY CREEK	Unauthorised Camp Kitchen 52m2 Esperance Chalet Village	50,000
1 Pink Lake Road ESPERANCE	Dwelling with Attached Garage 256m2	385,000
Lot 247 Doney Road SALMON GUMS	Hay Storage Shed 324m2 (Class 7b)	100,252
69 Helms Drive PINK LAKE	Shed with Awning 150m2	30,000
1 Panorama Place WEST BEACH	Retaining Wall	130,000
10 Scanlon Street CHADWICK	Workshop & Office (Class 8/5) 556m2	739,304
59 Tuart Forest Grove PINK LAKE	Storage Shed 189m2	45,000
10 Eyre Street ESPERANCE	Patio Addition to Dwelling 9m2	8,000
26 Black Street ESPERANCE	Occupancy Permit – Graham MacKenzie Stadium Redevelopment (Class 9b)	0
Lot 1885 Myrup Road MYRUP	Stage 2 – HHH Shed – Workshop – 3 Storage Sheds & 2 Drop Off Buildings	742,159
11 Rogers Street CHADWICK	Occupancy Permit – Class 5 Office	0
11 Rogers Street CHADWICK	Occupancy Permit – Class 8 Industrial Shed - Workshop	0
68 Westmacott Street CASTLETOWN	Garage Conversion to Bedroom with Ensuite	50,000
Lot 527 Norseman Road WINDABOUT	Esperance Golf Club – Cart Hire Shed 102m2 (Class 9b)	50,000
26 Black Street ESPERANCE	Hockey Turf Lighting Towers x 6	120,000
72 Westmacott Street CASTLETOWN	Semi-Enclosure of Existing Verandah & Fireplace Addition	5,000

Property	Proposal	Values (\$)
30 Winston Way NULSEN	Dwelling 180m2 & Granny Flat 120m2	620,000
17 Eyre Street ESPERANCE	Occupancy Permit – Aged Care Facility – Commercial Kitchen 180m2	0
27 Westmacott Street CASTLETOWN	Shed with Toilet & Associated Retaining 142m2	85,000
78 Valley Road PINK LAKE	Storage Shed	28,000
8 Carter Street NULSEN	Patio Extension 56m2	15,000
28 Woody Avenue CASTLETOWN	Shed 162m2	50,000
109 Keenan Road PINK LAKE	Stage One – Footings for Relocated Second-hand Ancillary Dwelling	19,500
3 Magistrate Drive CASTLETOWN	Timber Frame Shed 72m2	18,000
2 Castletown Quays CASTLETOWN	Alterations to Existing Dwelling	1,200,000
19 Thistle Avenue BANDY CREEK	Dwelling with Attached Garage 222m2	528,879
	Total	\$ 5,019,094

Specific Comments relating to Monthly Statistics
A total of 28 Building Permit applications were determined in July. Currently there are 56 Building Permit applications awaiting technical assessments, Development Approval, or waiting for further information to be provided.



June Wastewater Applications

Specific Comments relating to Environmental Health Activities in June

- Following Council's commitment of funding towards health promotion, the Health Team has begun organising projects that support the implementation of the Public Health Plan. Council's investment will assist in achieving key health and wellbeing priorities for the community.



Council Plan Summary

July 2026



Shire of Esperance

Council Plan July 2026

People

Diverse, Inclusive and Supported Communities

Action Code	Action Name	Comments	Responsible Officer Position
1.1.1	Prioritise and implement the next stages of the Youth Precinct Concept Plan, with consideration for lighting the pump track and/or extending the skate park.	Due to commence 2029/2030	Director Asset Management
1.2.1.	Review the Esperance Home Care Strategy.	Not started	Manager Aged Care & Disability Services
1.2.2	Develop an Over 55s Lifestyle Village Prospectus to attract an investor and service provider.	Due to commence 2027/2028	Manager Economic Development
1.2.3.	Develop a CBD Accessibility Strategy in partnership with the Esperance Chamber of Commerce and Industry.	Due to commence 2028/2029	Director External Services
1.2.4	Complete a 4-yearly review of the Disability Access and Inclusion Plan to continue to meet universal access and inclusion standards across Shire facilities and services.	Due to commence 2029/2030	Director External Services

Shire of Esperance

Council Plan July 2026

Community Health and Wellbeing

Action Code	Action Name	Comments	Responsible Officer Position
2.1.1.	Implement the Public Health Plan to protect, promote and enhance the health, wellbeing and quality of life for the Esperance community.	The environmental health team met to discuss and plan for Public Health Plan and health promotion activities for the year ahead.	Manager Development Services
2.2.1.	Support Esperance Hockey Association with synthetic pitch development project.	Civil works 80% complete, works still to complete: remaining kerb, concrete path around the field and the ballustrade.	Director Asset Management
2.2.2	Provide a third soccer pitch at the Greater Sports Ground	Old netball courts have been boxed out, currently bringing topsoil up to level.	Director Asset Management
2.2.3.	Develop a gym redesign concept plan for the Bay of Isles Leisure Centre.	Works are underway with Wells Building. Concept designs are being drawn.	Manager Recreation and Culture

Community Safety and Resilience

Action Code	Action Name	Comments	Responsible Officer Position
3.1.1	Roll out Stage 5 of the CCTV Strategy, including Dempster Street, Forrest Street and Hicks Street.	Due to commence 2028/2029	Manager Projects and Buildings

Shire of Esperance

Council Plan July 2026

3.2.1.	Host a pop-up community event to offer cat and dog microchipping to encourage owners to microchip their pets.	Planning has commenced for a community pet registration and microchipping initiative, with an Expression of Interest submitted for Ranger Services to participate in the 2026 Esperance Show (16 to 17 October). The event will be used to promote responsible pet ownership through education on cat and dog registration and microchipping, while ongoing discussions with SAFE Esperance and the RSPCA have identified opportunities to partner on a future dedicated community microchipping event. To strengthen the Shire's capability and reduce reliance on external providers, an additional Ranger has also been enrolled in an accredited microchip implanter course in October to support future microchipping events, reduce reclaim cost to the Community, and support service delivery.	Manager Ranger & Emergency Services
3.2.2.	Update the Shire's Cat Local Law 2024 to include cat containment requirements to protect native wildlife (if the State Government changes the Cat Act 2011), and update communications.	Following the release of the State Government's Cat Local Law Guidelines and implementation guidance in late June 2026, Ranger Services reviewed existing forms and operational processes, assessed the practical implications for compliance, enforcement and the community, and facilitated a team workshop to present the proposed reforms and obtain staff feedback. The Ranger team has also prepared and submitted a formal response to the State Government's public consultation on the review of the Cat Act 2011, ensuring the Shire's operational experience is reflected in the reform process ahead of the consultation closing on 31 August 2026. This work has informed preliminary planning for amendments to the Shire's Cat Local Law	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan July 2026

		2024, positioning the Shire to respond efficiently should the proposed enabling legislation be enacted.	
3.2.3.	Complete proposed improvements to Wildcherry Dog Park, including lighting and dog agility equipment.	Due to commence 2027/2028	Manager Parks & Environment
3.3.1.	Partner with traditional custodians to develop a cultural burning trial program.	Minor progress has been made through continued liaison with ETNTAC regarding future collaboration on cultural burning activities. Discussions have clarified current capability, approval requirements and engagement processes associated with prescribed burning on Shire-managed land. Preliminary cost estimates and engagement requirements have also been obtained to support on-country consultation, cultural heritage approvals and future mitigation burn planning. Internal collaboration opportunities have been identified to align future mitigation activities with the development of a Shire-wide Cultural Heritage Management Plan (CHMP), supporting a more strategic approach to cultural heritage management. Progress remains focused on relationship development and planning, with cultural heritage approvals and consultation to be progressed as future mitigation burn projects are delivered.	Manager Ranger & Emergency Services
3.3.2.	Review the Bushfire Risk Management Plan.	Due to commence 2027/2028	Manager Ranger & Emergency Services
3.3.3.	Install cover for rural community dams to reduce water evaporation.	Covers installed on Cascade and Scaddan Dams, through a DWER program.	Director Asset Management

Shire of Esperance

Council Plan July 2026

3.3.4.	Install tank connection points to the Grass Patch community dam to allow connection to the two water supply tanks.	Waiting on funding outcome from Community Water Supply Program.	Director Asset Management
3.3.5.	Investigate operational and fire water sources with bores east and west of Esperance.	Test bore holes have been drilled around the Coomalbidup area. These will be further investigated.	Manager Parks & Environment
3.3.6.	Work with the Water Corporation and Department of Water and Environmental Regulation to improve sewerage treatment and expansion of the recycled water network for Esperance townsites.	Working on a Business Plan for the expansion of the recycled water network through the drought resilience program.	Director Asset Management

A Sense of Identity and Belonging through Culture, Heritage and the Arts

Action Code	Action Name	Comments	Responsible Officer Position
4.1.1	Develop a Cultural Inclusion Plan to grow understanding and respect for diverse cultures and outline how the Shire will ensure community facilities and services are accessible and welcoming for all cultures.	Not in a place to commence this at this stage. However, our Community Development team have a great relationship in this space. Everyone is treated the same.	Community Development & Events Manager
4.1.2	Provide an Aboriginal Heritage Agreement to guide respectful consultation between the Shire and traditional custodians.	Consultation has commenced with ETNTAC around the development of an Aboriginal Heritage Agreement.	Manager Parks & Environment
4.1.3	Partner with Traditional Custodians to facilitate Aboriginal dual naming of significant places	As opportunities arise.	Director Asset Management

Shire of Esperance

Council Plan July 2026

Action Code	Action Name	Comments	Responsible Officer Position
4.2.1	Construct the James Street Cultural Precinct, including a new library, visitor centre, function space and café.	Design works in progress. Investigation into contaminated site due to commence end of August.	Manager Projects and Buildings

Shire of Esperance

Council Plan July 2026

Planet

A Healthy and Sustainable Natural Environment

Action Code	Action Name	Comments	Responsible Officer Position
5.1.1.	Collaborate with key partners to restore, revegetate and protect priority Shire conservation reserves.	Winter planting programs are underway.	Manager Parks & Environment
5.1.2	Implement the revised Coastal Management Plan to manage and protect Shire managed coastal reserves.	The Environmental Services Team in Asset Management are continuing with the review. A briefing session was undertaken with Council. Consultation is underway with key stakeholders and detailed site assessment are currently being completed. Public consultation will commence shortly. Works are continuing at Tjaltjraak Boodja Park with ETNTAC as part of the Coastwest DPLH Grant.	Manager Parks & Environment
5.1.3	Work with the Department of Biodiversity, Conservation and Attractions to leverage community benefits from the implementation of the South Coast Marine Park.	GEDC are currently in discussions with the office of the Minister for Regional Development around sourcing funds to undertake an opportunity analysis study to identify benefits that the Marine Park can bring to the region.	Chief Executive Officer
5.1.4	Seek Government funding and support for the recovery of Lake Warden and Pink Lake wetland systems to restore the ecological health and value of the RAMSAR wetlands.	Future funding opportunities will be investigated. The Shire has sent a letter to the State and Federal Government requesting the project to be considered for funding.	Manager Parks & Environment
5.1.5	Provide a new Weed Management Strategy.	Environmental Services Team are currently reviewing the Weed Management Strategy in preparation for developing the new strategy.	Manager Parks & Environment

Shire of Esperance

Council Plan July 2026

Action Code	Action Name	Comments	Responsible Officer Position
5.2.1.	Implement the community energy upgrades project, to install solar panels, batteries, and window film on 16 Shire buildings.	Solar - Horizon power applications underway, material procurement in progress, engineer engaged for roof assessments then proceed to building permit for commercial premises. Installs to commence in coming months. Tinting - works commenced at Depot administration building, other site to follow.	Manager Projects and Buildings
5.2.2.	Develop a Sustainability and Climate Action Plan.	Due to commence 2027/2028.	Manager Sustainability & Resource Recovery
5.3.1	Review organics recovery processing facility including a 3-bin system.	Asset management reviewing with a Project Manager.	Manager Sustainability & Resource Recovery
5.3.2.	Review and update the Waste Strategy to guide the community's transition to Myrup Waste Management Facility.	Due to commence 2027/2028.	Manager Sustainability & Resource Recovery
5.3.3	Construct the new Myrup Waste Management Facility, with community and commercial drop off and waste transfer station.	Construction underway. The Workshop, storage sheds, Household Hazardous Waste and drop off areas under construction. The building permit for the Admin, MRF and Transfer Station buildings will be submitted shortly.	Director Asset Management
5.3.4	Manage transition from existing Wylie Bay Waste Management Facility to Myrup Waste Management Facility.	Regular meeting with Project management team. Site visit scheduled for next month.	Manager Sustainability & Resource Recovery

Shire of Esperance

Council Plan July 2026

Place

Responsible Urban Design and Housing Diversity

Action Code	Action Name	Comments	Responsible Officer Position
6.1.1.	Review the Local Planning Strategy, scheme and policies to facilitate the sustainable growth of the Shire of Esperance.	The Planning services team are preparing to commence Scheme Report of Review, which is a statutory process that checks that the Scheme complies with the regulations. The Planning and Development (Local Planning Schemes) Regulations 2015 requires all local planning schemes to be reviewed within six months of the five year anniversary of the date the scheme is approved (r. 65). The Scheme was gazetted in 2017 and therefore a review is overdue. However, it is noted that proposed planning reforms are likely to extend review period to 10 years. Given that a number of provisions within the Scheme have been identified as requiring review and that changes to some provisions would support pertinent development outcomes, it is important to undertake a review at the earliest opportunity. This requires the engagement of a suitable planning consultant to undertake the review and budget provisions for the Report of Review for 26/27 have been secured. The review of the Scheme will trigger a review of the Local Planning Strategy and other local planning instruments within the local planning framework, such as local planning policies. The timeframe expected for the combined framework review, inclusive of statutory	Manager Development Services

Shire of Esperance

Council Plan July 2026

Action Code	Action Name	Comments	Responsible Officer Position
		timeframes, is approximately 2 years from the completion of the Report of Review.	
6.1.2	Prepare a Land Development Strategy to develop Shire-owned land for housing, including - • Flinders Estate • Corner of Ocean and John Streets in Sinclair • Development Area 3 in Sinclair	Budget bid not supported by Council - project to be discontinued.	Manager Economic Development
6.1.3.	Develop and release Flinders Estate Stage 3 creating 36 standard sized residential lots. This includes applying for Government funding to cover the costs of power, water and sewerage infrastructure.	Funding application awaiting outcome.	Director Asset Management
6.1.4.	Advocate to DevelopmentWA to develop State Government-owned land such as Sims Street and Victoria Street in Nulsen, and cover the costs of power, water and sewerage infrastructure to release more residential lots for housing.	Recently provided local contractor information to Development WA for works that are proposed for Victoria Street subdivision. Preliminary structure planning has been undertaken for the Sims St residential area with a briefing from Development WA to Councillor in April. Further work being undertaken to assist in developing a business case for the subdivision.	Chief Executive Officer
6.2.1.	Develop a Council briefing item to consider fees and charges for homes used for commercial purposes and short-term rentals.	This work will be included with the next review of the Long-Term Financial Plan.	Director Corporate and Community Services

Shire of Esperance

Council Plan July 2026

Action Code	Action Name	Comments	Responsible Officer Position
6.2.2	Construct key worker accommodation on Council Place to create 20 new dwellings to help attract and retain essential workers	The Department of Planning, Lands and Heritage has advised that the project was unsuccessful through the Regional Housing Support Program. The Department of Planning, Lands and Heritage advised whilst many applications demonstrated merit, priority was ultimately given to proposals that best aligned with the funds assessment criteria and objectives.	Manager Economic Development

Attractive and Welcoming Places

Action Code	Action Name	Comments	Responsible Officer Position
7.1.1	Implement CBD upgrades on Dempster Street and Post Office Square, including landscaping and street furniture.	Marine rope and jetty timber fence has been installed in Dempster Street Islands and landscape plantings completed. Additional trees have been planted in the CBD and bin surrounds will be installed shortly. Jetty timber fence and marine rope has been installed around the Andrew/Dempster Street Roundabout nibs.	Manager Parks & Environment
7.2.1.	Partner with Goldfields Voluntary Regional Organisation of Councils (GVROC) to plant trees and seedlings across the shire through the Urban Greening Program.	Winter planting programs are underway.	Manager Parks & Environment
7.3.1.	Provide universal access and inclusion upgrades to ensure the Civic Centre auditorium, ablutions and carpark meet universal access standards.	Awaiting seating component details and concept design construction cost estimate from consultants.	Manager Projects and Buildings

Shire of Esperance

Council Plan July 2026

Action Code	Action Name	Comments	Responsible Officer Position
7.3.2.	Replace Civic Centre auditorium tiers and seating as they approach the end of their useful life.	Awaiting design concept from consultant.	Manager Projects and Buildings
7.3.3.	Upgrade Civic Centre greenroom and storage to provide greater space and access to disabled facilities for performers and crew.	Due to commence 2027/2028.	Manager Projects and Buildings
7.3.4	Develop an Esperance Cemetery Master Plan to provide a structured plan for the future development and growth of the Esperance Cemetery.	The development of an Esperance Cemetery Master Plan is continuing with the Cemetery Working Group. The master plan will then guide a landscaping and implementation plan. A consultant has been engaged to assist with the plan. Site visits and consultation is planned.	Manager Parks & Environment
7.3.5.	Review the number and location of public seats along shared paths that connect Esperance CBD with surrounding suburbs.	Currently identifying existing infrastructure and locations.	Manager Asset Development

Safe, Efficient and Sustainable Transport Networks

Action Code	Action Name	Comments	Responsible Officer Position
8.1.1.	Develop the Local Area Traffic Management Strategy for Esperance townsite.	Preliminary draft compiled for Castletown, data collection underway for other localities.	Manager Asset Development
8.1.2	Advocate for Main Roads to undertake a transport corridor upgrade plan for	Main Roads have been working on the transport corridor masterplan which includes upgrade options for the main	Chief Executive Officer

Shire of Esperance

Council Plan July 2026

Action Code	Action Name	Comments	Responsible Officer Position
	Harbour Road, including South Coast Highway and Pink Lake Road intersection upgrades	intersections. Main Roads will be briefing Councillors on the 25th of August with their findings and preferred treatment options.	
8.1.3.	Continue Cascade Road upgrade and sealing works from the end of farming land to Lake Tay and Merivale Road to Orleans Bay Road.	Works to recommence October 2026.	Manager Asset Operations
8.2.1.	Design and construct the Harbour Road shared path between Sheldon Road and Norseman Road.	Design practically complete with minor MRWA adjustments required. Construction to be undertaken in line with operational program.	Manager Asset Development
8.2.2.	Design and construct the Pink Lake Road shared path between Milner Street and Connolly Street.	Design completed, construction to commence in line with operational schedules.	Manager Asset Development
8.2.3.	Design and construct the Fisheries Road shared path sections between Norseman Road and Quarry Road.	Basic concept plans complete. Currently investigating funding opportunities.	Manager Asset Development
8.2.4	Deliver safety measures, such as refuge islands, to improve pedestrian crossings on The Esplanade.	Work to recommence in September 2026.	Manager Asset Operations
8.3.1.	Complete a CBD parking review to determine if there is need to increase the minimum size of parking bays.	Review has been undertaken and presented to Council, yet to be implemented.	Manager Asset Development
8.3.2	Provide Forrest Street road and streetscape upgrades to improve access to parking.	Design completed awaiting commentary from adjacent landowners to allow larger scale implementation.	Manager Asset Development

Shire of Esperance

Council Plan July 2026

Action Code	Action Name	Comments	Responsible Officer Position
8.4.1	Obtain funding and construct the Esperance Airport cross strip and main runway, including upgrades to lighting and apron space	Redesign works will commence shortly.	Director Asset Management
8.4.2.	Upgrade CCTV at the Esperance Airport.	All CCTV equipment installed and operational.	Manager Economic Development
8.4.3.	Construct additional customer parking bays at the Esperance Airport.	Completed.	Manager Economic Development

Shire of Esperance

Council Plan July 2026

Prosperity

A Thriving Economy

Action Code	Action Name	Comments	Responsible Officer Position
9.1.1.	Advocate for DevelopmentWA to expand the light industrial area to support current and future economic growth.	Development WA have done some preliminary work and basic structure plan on development of industrial land in Sims Street. Presentation to Councillors on their proposal was done in late April. Further work is being done to prepare a business case that Development WA can use to present to Government for funding the project.	Chief Executive Officer
9.1.2	Support the development of a shared workspace facility in Esperance for starts ups and small businesses.	The Shire has supported the project via the 25k sponsorship agreement with ECCI. ECCI to lead the feasibility study.	Manager Economic Development
9.2.1	Provide attractive and welcoming entrances into Esperance	Town Entry statements have been created, planning installation early September.	Director Asset Management
9.2.2	Implement the Tourism Signage Strategy to promote local attractions while ensuring easy movement around key destinations	CBD Pedestrian Wayfinding signs have been made and waiting on works crew to install.	Manager Economic Development
9.2.3.	Provide a feasibility study for RV-Friendly overnight rest areas with self-contained camping sites to minimise illegal camping.	Preliminary site evaluation begun.	Director External Services
9.2.4	Review the tourism management partnership with Australian Golden Outback.	Commenced discussion with AGO around scope of works to conduct review.	Manager Economic Development

Shire of Esperance

Council Plan July 2026

Action Code	Action Name	Comments	Responsible Officer Position
9.2.5.	Partner with Esperance Sculpture Trail Inc. to develop the Esperance Sculpture Trail.	Council approved locations on Shire land at the July OCM.	Director Asset Management
9.3.1	Advocate for urgent upgrades and a rebuild of Esperance Senior High School	We have been assured that the upgrades to the ESHS are front of mind within the Dept of Education. Advice is that further refinement of the design work for the upgrades is being undertaken before the project is ready for next State budget consideration. Any upgrades would most likely be a staged approach due to size and cost of the project.	Chief Executive Officer
9.3.2	Advocate for a university learning hub	GEDC have completed the Regional University Study Hub feasibility study. The study identified the opportunity at the James St precinct for the study hub. Further work would need to be done to confirm how a RUSH could work in James St, identify suitable partnership to progress the project and operational funding.	Chief Executive Officer

Shire of Esperance

Council Plan July 2026

Performance

Effective Governance and Partnerships

Action Code	Action Name	Comments	Responsible Officer Position
10.1.1	Review the Revenue Strategy to assist in long term financial planning.	This review will commence with the next review of the Long Term Financial Plan.	Director Corporate and Community Services
10.1.2	Develop a strategic advocacy plan with clearly defined priorities.	The development of a strategic advocacy plan is scheduled to commence early in the 2027 year.	Chief Executive Officer
10.1.3	Review the Strategic Asset Management Plan to outline how the Shire will manage assets long term.	Preliminary draft completed, currently reviewing action plan.	Manager Asset Development
10.1.4	Develop an IT Strategy to ensure technology supports the Shire's goals, improves efficiency and encourages new ideas.	A review into the existing Draft Strategy has commenced to check alignment with the new action details.	Manager Information Services
10.1.5	Implement a public online mapping system which will show information including ward boundaries, bin collection days, local planning scheme information and fire zones.	Completed 2025/26 FY.	Manager Information Services
10.1.6	Improve access to online financial accounts for rate payers.	Due to commence 2028/2029.	Manager Financial Services
10.1.7	Provide an online application portal for development services.	Due to commence 2027/2028.	Director External Services

Shire of Esperance

Council Plan July 2026

A Well Informed and Engaged Community

Action Code	Action Name	Comments	Responsible Officer Position
11.1.1	Conduct a biennial community survey to assess community priorities and benchmark performance levels	TBC March-May 2027.	Manager Marketing & Communications

Delegations Discharge Register - Corporate Resources

[illegible]

Mr Walker declared a proximity interest in the following item and left the Chamber at 4:29pm.

Item: 12.4.2

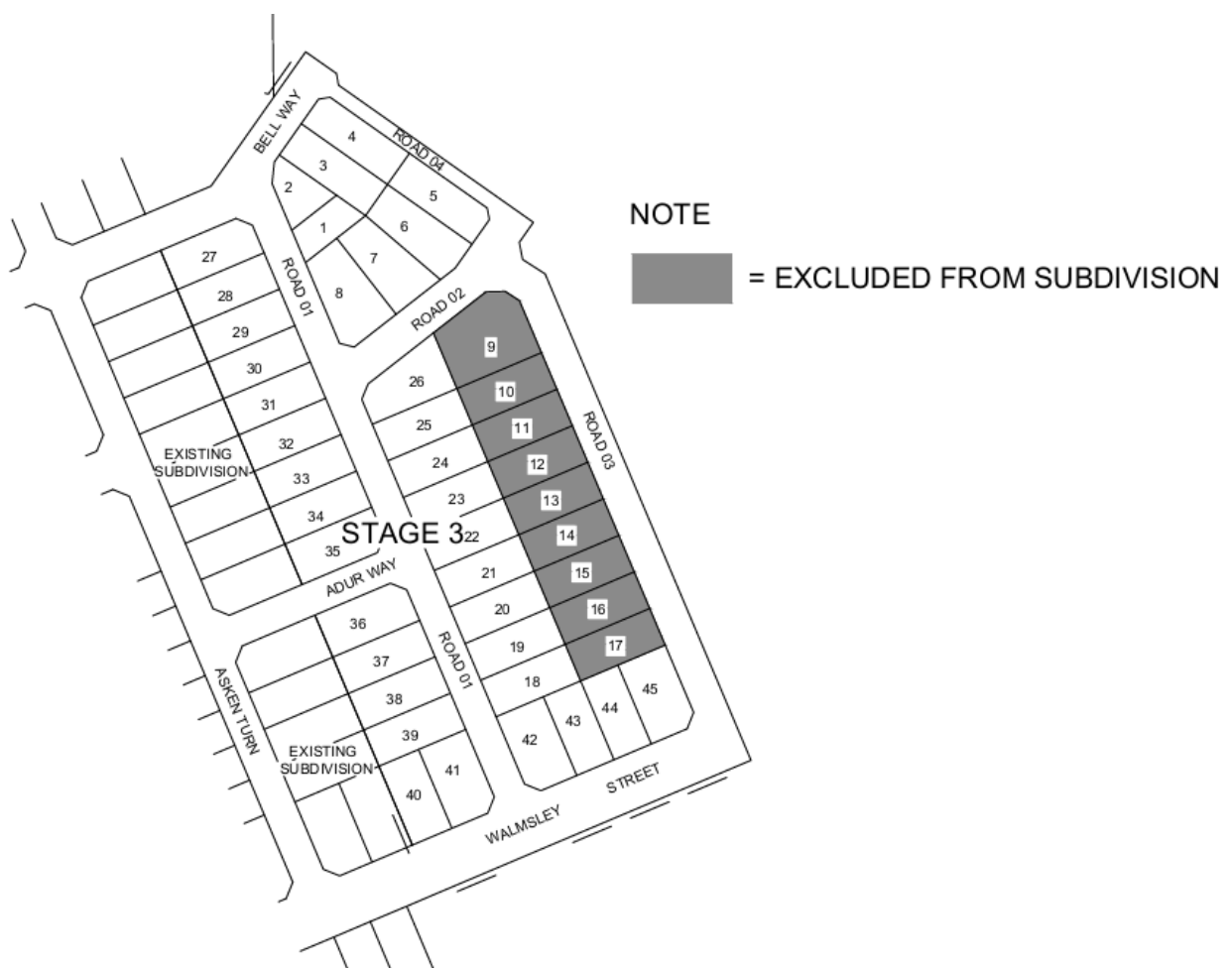
Flinders Estate - Stage 3

Author/s	Shane Burge	Chief Executive Officer
Authorisor/s	Shane Burge	Chief Executive Officer

File Ref: D26/23885

Applicant
Internal

Location/Address
Flinders Estate



Executive Summary

For Council to consider the next steps for Flinders Estate Stage 3 following the funding offer from Regional Housing Support Fund.

Recommendation in Brief

That Council:

1. Authorises the CEO to negotiate the conditions and accept the offer of funding.
2. Endorses the attached Flinders Estate Stage 3 Major Land Transaction Business Plan for the purposes of public consultation.
3. Requests the CEO to publicly advertise the Flinders Estate Stage 3 Major Land Transaction Business Plan.
4. Authorises the CEO Issue a Request for Tender for Flinders Estate Stage 3; and
5. Requests the CEO present further report(s) to Council on Flinders Estate Stage 3.

Background

Flinders Estate subdivision has been developed in stages over a number of years to increase the supply of residential land within Esperance and support population growth, workforce attraction and economic development.

Flinders Estate Stage 3 subdivision currently has all the necessary planning and subdivision approvals, noting the current Business Plan is over 10 years old. The Shire engaged GHD to complete the detailed design and documentation for roads, drainage and associated services, with this work completed in 2024. The project has reached a stage where construction tenders can be called. As part of the detailed designs works, a pre-tender estimate was provided, that made the project unviable, as the anticipated sale price of the Lots would not cover the construction costs.

The Shire submitted an application to the Regional Housing Support Fund seeking funding assistance for Flinders Estate Stage 3 to bridge the funding shortfall, so that the project would break even. The Shire has been successful in receiving \$4,024,969 in funding through this program.

Officer's Comment

Housing availability continues to be identified as one of the most significant constraints impacting community wellbeing, workforce attraction and economic growth throughout Esperance. The development of Flinders Estate Stage 3 will create additional residential lots capable of supporting future housing development. The funding offer represents a significant opportunity to leverage external funding to reduce the overall financial exposure of the project while supporting the delivery of critical land for housing development.

In consultation with WALGA regarding our current Business Plan that is required under Section 3.59 of the Local Government Act (the Act) for any Major Land Transaction, which Flinders Estate Stage 3 fall into, the recommendation is to update this plan due to changes in costs and funding. Under the legislation the Business Plan is required to address a number of specific items and be publicly advertised for a minimum of 6 weeks, after this Council is to consider any submissions and decide to proceed with the Major Land Transaction. Shire Officers have created a draft Flinders Estate Stage 3 Major Land Transaction Business Plan that covers the requirements of the Act, see attachment A.

At this stage, detailed construction costs remain subject to market testing. Given ongoing volatility within the civil construction sector, it is considered prudent to undertake a competitive tender process prior to Council making a final commitment to proceed with construction.

Seeking tenders will provide Council with current market pricing, confirm the final project cost and identify any budget adjustments that will be required. Subsequent reports will then be presented to Council outlining the tender outcomes, funding contributions, project budget and recommendation regarding contract award.

Consultation

WALGA

Manager Economic Development

Financial Implications

The Regional Housing Support Fund has offered grant funding of \$4,024,969 towards the delivery of Flinders Estate Stage 3, to offset the predicted shortfall. However, the total project cost will not be confirmed until completion of the tender process.

Should Council subsequently resolve to proceed with construction, project funding is anticipated to comprise a combination of:

- Regional Housing Support Fund grant funding;
- Shire contributions through: the Land Development Reserve and Borrowings
- Offset by the sale of Lots.

A detailed financial analysis and budget implications will be presented to Council following completion of the tender process.

Asset Management Implications

Flinders Estate Stage 3 will result in the creation of new infrastructure assets including roads and drainage to support the Lots for development.

Statutory Implications

Section 3.59 of the Local Government Act requires the Local Government before entering into a Major Land Transaction to prepare a Business Plan that includes:

- a) its expected effect on the provision of facilities and services by the local government; and
- b) its expected effect on other persons providing facilities and services in the district; and
- c) its expected financial effect on the local government; and
- d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56; and
- e) the ability of the local government to manage the undertaking or the performance of the transaction; and
- f) any other matter prescribed for the purposes of this subsection.

In regards to tendering, as per delegations provided by Council, the CEO does not have the authority to call tenders where there is no provision in the Annual Budget.

Policy Implications

Nil

Strategic Implications

Council Plan 2022 – 2032

Place - Outcome 6. Responsible Urban Design and Housing Diversity

Objective 6.1. Enable access to land and development opportunities to meet local needs

Priority Project 6.1.3. Develop and release Flinders Estate Stage 3 creating 36 standard sized residential lots. This includes applying for Government funding to cover the costs of power, water and sewerage infrastructure

Environmental Considerations

The environmental considerations arising from this report have been considered as part of the Subdivision approval.

Attachments

[A1](#). Proposed - Flinders Estate - Stage 3 - Business Plan

Item 12.4.2 Flinders Estate – Stage 3

Moved: Cr Starcevich

Seconded: Cr de Haas

O0826-122

Council Resolution

That Council

- 1. Authorises the CEO to negotiate the conditions and accept the offer of funding from the Western Australian Government's Regional Housing Support Fund for the delivery of Flinders Estate Stage 3 in the amount of \$4,024,969;**
- 2. Endorses the attached Flinders Estate Stage 3 Major Land Transaction Business Plan for the purposes of public consultation under section 3.59 of the Local Government Act 1995;**
- 3. Requests the CEO to publicly advertise the Flinders Estate Stage 3 Major Land Transaction Business Plan for a period of not less than six (6) weeks and invite public submissions in accordance with section 3.59 of the Local Government Act 1995.**
- 4. Authorises the CEO Issue a Request for Tender for Flinders Estate Stage 3 noting that no contract is to be awarded until Council has considered the outcome of the public consultation process and made a determination regarding the proposed Major Land Transaction; and**
- 5. Requests the CEO present further report(s) to Council on Flinders Estate Stage 3 including:**
 - a. Consideration of submissions received during the public advertising period and whether to proceed with the proposed Major Land Transaction;**
 - b. Tender evaluation and recommendations;**
 - c. Confirmed project budget and funding sources; and**
 - d. Budget amendments required to proceed with the project.**

CARRIED

F7 - A0

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

Mr Walker returned to the Chamber at 4:34pm.



**Flinders Estate Stage 3
Major Land Transaction
Business Plan
August 2026**



Flinders Estate Stage 3 Major Land Transaction Business Plan

Contents

Revision History	3
Acknowledgment of Country	3
Copyright and Disclaimer	3
1. Introduction	4
2. Background.....	4
3. Subdivision Proposal	4
4. Property Details	5
5. Local Government Act Compliance	5
5.1. Expected Effect on Provision of Facilities and Services by the Shire of Esperance.....	6
5.2. Expected Effect on Other Persons Providing Facilities and Services.....	6
5.3. Expected Financial Effect.....	7
5.4. Expected Effect on Matters Referred to in Plan Prepared Under S5.56..	8
5.4.1. Esperance Council Plan 2026 -2036	8
5.4.2. Long Term Financial Plan.....	8
5.4.3. Economic Development Plan 2025– 2032.....	8
5.5. Ability of LGA to Manage Undertaking and Performance of the Transaction	8
5.6. Other Matters	9
6. Submissions	9
Appendix 1 - Business Plan Financials	10

Flinders Estate Stage 3 Major Land Transaction Business Plan

Revision History

Date	Version	CM Reference	Reason for Change	Next Review
11/8/2026	1.0		Creation	

Acknowledgment of Country

The Shire of Esperance acknowledges the Kepa Kurl Wudjari people of the Nyungar nation and Ngadju people, who are the traditional custodians of this land, and their continuing connection to land, waters and community.

We pay our respect to their Elders past, present and emerging and we extend that respect to other Aboriginal Australians today.

Copyright and Disclaimer



For Disclaimer and Privacy information, please scan the QR code or visit
<https://www.esperance.wa.gov.au/disclaimer.aspx>

Requests for further authorisation should be directed to the –
Shire of Esperance
PO Box 507
Esperance WA 6450
shire@esperance.wa.gov.au

Flinders Estate Stage 3 Major Land Transaction Business Plan

1. Introduction

The following Business Plan has been prepared to satisfy the requirements of Section 3.59 of the Local Government Act 1995 and associated legislation.

The Shire proposes to undertake a Major Land Transaction comprising of a 36-lot subdivision. The subdivision represents Stage 3 of Flinders Estate. The land is owned in freehold by the Shire. Upon completion of the subdivision, the lots will be sold for market value.

The business plan is designed to allow members of the community the opportunity to consider this proposal and provide comment, prior to Council making a decision to proceed with the project. Submissions received during the public consultation period will be considered by Council prior to any decision.

2. Background

The Shire of Esperance is currently considering the development of a fourth stage of residential subdivision within the area known as Flinders Estate. Flinders is located adjacent to the coast at Bandy Creek between Ormonde Street, Goldfields Road, Daw Drive and the Bandy Creek Boat Harbour, and comprises approximately one hundred and twenty hectares of land.

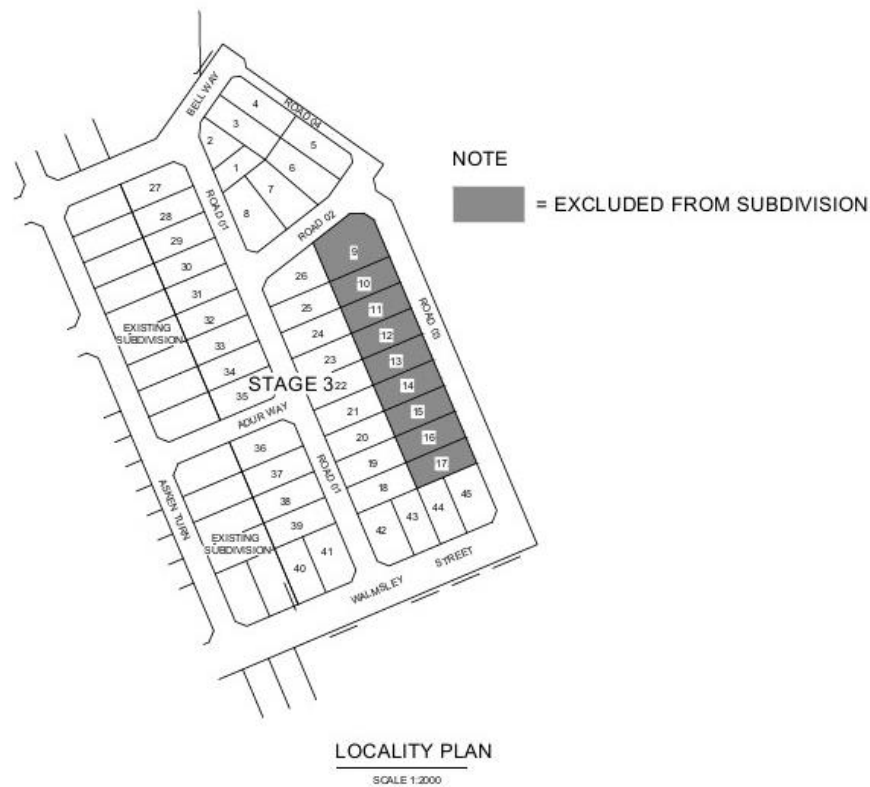
Stage 1 (comprising 33 lots) was approved in 2004, Stage 2 (comprising 89 lots plus a 1ha, R40 multi-unit site) was approved in 2007 and Stage 4 (comprising 29 cottage lots) was approved in 2023. All lots have been sold.

Aboriginal Heritage has been addressed through consultation with the appropriate local Native Title representative groups during the development of the Outline Development Plan, and although the land is held in freehold title, areas of aboriginal significance have been identified and recognised in the design principles by provision of public open space areas. Additional engineering, environmental and landscape design studies will be required to progress the development of the site to meet statutory planning conditions such as drainage management plans.

3. Subdivision Proposal

The area of Stage 3 comprises approximately 5.93ha. Residential Lot areas within the subdivision range from 513m² to 1080m², with the majority of lots approximately 850m². The sale of the lots will be determined by prevailing local market conditions, with the current plan being to continue to offer the lots to the market through an open tender process each six months with private treaty sales being considered in any unsold lots between each tender process. The opportunity to offer some or all lots by auction is still being maintained and will be utilised should market conditions suggest this option provides the potential for a better return than that being received by Council through the tender process.

Flinders Estate Stage 3 Major Land Transaction Business Plan



4. Property Details

The subject site is owned by the Shire of Esperance and is contained within Certificate of Titles Volume 2795 Folio 569, described as Lot 9002 Goldfields Road, Esperance and Certificate of Volume Title 2795 Folio 570, described as Lot 9003 Daw Drive, Esperance. The land is currently unimproved.

5. Local Government Act Compliance

Before undertaking a Major Land Transaction, the Shire under Section 3.59 of the Local Government Act 1995 is to prepare a business plan.

The business plan is required to include an overall assessment of the major land transaction and is to include details of:

- its expected effect on the provision of facilities and services by the local government; and
- its expected effect on other persons providing facilities and services in the district; and
- its expected financial effect on the local government; and

Flinders Estate Stage 3 Major Land Transaction Business Plan

- d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56; and
- e) the ability of the local government to manage the undertaking or the performance of the transaction; and
- f) any other matter prescribed for the purposes of this subsection.

5.1. Expected Effect on Provision of Facilities and Services by the Shire of Esperance

The impact of disposal of this land will not create significant demand on the Shire of Esperance for the overall provision of additional facilities and services.

The Outline Development Plan identifies various additional infrastructure that will be provided as part of the future Flinders Estate subdivision. The only infrastructure required for Stage 3 of the subdivision is additional transport links and other essential servicing on the created lots. Council will need to plan the creation of some of the bigger infrastructure requirements in future stages and as part of the redesign of the remaining Flinders Estate.

The result will be that as further development occurs after Stage 3, additional facilities and services will be provided for the community to cater for any increased demand. Members of the community located in adjacent existing residential development will also benefit from these additional facilities and services.

Council is intent on ensuring the highest standard of design and construction within the subdivision area and will be installing footpaths, lighting and underground power in the subdivision.

5.2. Expected Effect on Other Persons Providing Facilities and Services

Infrastructure services and facilities required as a result of the subdivision will be determined during the subdivision approval process and will be provided as a condition of approval of the subdivision. Most infrastructure services are already in place, and consequently other service providers are unlikely to be affected by development of the lots.

Provision of facilities and services as future development occurs, such as schools and community facilities, will be examined by the relevant Government Agencies as part of the assessment of their requirements for the area, and will be in accordance with any approval granted by the WAPC in relation to the original Outline Development Plan, now incorporated with Town Planning Scheme No. 23.

No readily subdividable land located within proximity to the coast exists within the Esperance Townsite. Consequently, the sale of the land is not considered by Council as being in direct competition with other private land developers.

Flinders Estate Stage 3 Major Land Transaction Business Plan

5.3. Expected Financial Effect

Preliminary cost estimates have been prepared for developing this stage, totalling approximately \$12.36 M. It is anticipated that the majority of these works will be undertaken by private contractors.

The Project Budget Summary/Cash Flow Projection included within Appendix 1 details the revenue and expenditure expected from the proposed Stage 3. The Project Budget Summary/Cash Flow Projection is based on selling 17 blocks in the first year, 13 in the second year, and 6 in the third year. This is based on existing sales history in Flinders Estate Stage 4, whereby 18 lots have sold in 4 months. Available serviced land in the Shire is extremely limited and demand is high. Obviously changes in market conditions will impact negatively or positively depending on actual sales results.

As detailed in Appendix 1, total development costs for Stage 3 are estimated to be just over \$12.36M, with a projected average sale price of \$230,000 for total revenue of \$8.34M. The remaining shortfall will be offset by the State Government grant the Shire has recently received.

For cash flow purposes, the budget allows for full finance construction development to be funded through the Shires land reserve and short-term borrowings via the WA Treasury Commission at a rate of 4.50%. Repayment of these borrowings will be extinguished with revenue generated from land sales as detailed in Appendix 1.

It is expected that the Shire will break even on the development and any additional funds for this stage, will assist in funding future development stages, some of which will be significantly more expensive due to the provision of items including public open space and major roads.

Item	Amount
Development Cost	\$12,364,969
Sales Revenue	\$8,340,000
RHSF Grant	\$4,024,969
Net Position	\$0 (estimated)

Flinders Estate Stage 3 Major Land Transaction Business Plan

5.4. Expected Effect on Matters Referred to in Plan Prepared Under S5.56

Section 5.56 of the Local Government Act 1995 requires a local government to plan for the future of its district.

5.4.1. Esperance Council Plan 2026 -2036

The Strategic Community Plan 2022 – 2032 outlines the future direction of the Shire, the proposal directly aligns with:

Outcome 6 Responsible Urban Design and Housing Diversity

Objective 6.1 Enable access to land and development opportunities to meet local needs

6.1.3. Develop and release Flinders Estate Stage 3 creating 36 standard sized residential lots. This includes applying for Government funding to cover the costs of power, water and sewerage infrastructure.

5.4.2. Long Term Financial Plan

The Shire of Esperance Long Term Financial Plan 2025/2026 – 2034/35 identifies the future subdivision of Flinders Estate as part of the proposed capital works program.

5.4.3. Economic Development Plan 2025– 2032

This strategy is backed by the following actions within the Shire of Esperance Economic Development Plan 2025– 2032

'Enable access to land and development opportunities to meet local needs.'

5.5. Ability of LGA to Manage Undertaking and Performance of the Transaction

The Shire of Esperance employs staff with appropriate qualifications and experience to manage the project and transaction. The Shire has undertaken similar projects in the past and will supplement in-house expertise with external professional services where necessary. Demonstrated by the successful delivery of Flinders Estate Stages 1, 2 and 4.

It is intended that, due to the size of this development, the majority of the works will be contracted out. Councils' procurement processes will govern the method behind the engagement of external contractors. Where works can be undertaken within current resources or a saving is available, Council will undertake the work in house.

The land will be disposed of in accordance with the provisions of the Local Government Act 1995. The sale of the lots will be determined by prevailing local market conditions, with the current plan being to continue to offer the lots to the market through an open tender process each six months with private treaty sales being considered in any

Flinders Estate Stage 3 Major Land Transaction Business Plan

unsold lots between each tender process. The opportunity to offer some or all lots by auction is still being maintained and will be utilised should market conditions suggest this option provides the potential for a better return than that being received by Council through the tender process.

5.6. Other Matters

All subdivision and development will be in accordance with the Shire of Esperance Local Planning Scheme No. 23.

At this point in time, it is intended to undertake a full review of the remaining area of Flinders Estate to ensure that future development takes the recent changes to the State Coastal Management Policy into account and continues to meet the communities' needs with regards to appropriately designed and sized residential land releases.

6. Submissions

The Local Government Act provides that the Business Plan must be advertised and that submissions may be made to the Council regarding the transaction set out in the business plan. Submissions relating to this business plan may be lodged with Council prior to the close of submissions

Submissions should be addressed to:

The Chief Executive Officer

Shire of Esperance

PO Box 507

ESPERANCE 6450

Alternatively, submissions may be emailed to shire@esperance.wa.gov.au

Flinders Estate Stage 3 Major Land Transaction Business Plan

Appendix 1 - Business Plan Financials

FLINDERS - STAGE 3

PROJECT FORECAST

	Total Forecast	2026-27	2027-28	2028-29	2029-30							
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income												
Proceeds from sales	8,340,000	-	4,000,000	2,840,000	1,500,000							
Regional Housing Support Fund- Grant	4,024,969	4,024,969										
	12,364,969	4,024,969	4,000,000	2,840,000	1,500,000	-	-	-	-	-	-	-
Development Costs												
General/ Preliminaries	(1,009,673)	(1,009,673)										
Clearing, Earthworks & Dust Control	(2,845,821)	(2,845,821)										
Sewer Reticulation	(717,180)	(717,180)										
Stormwater Drainage	(500,673)	(500,673)										
Roadworks	(2,003,733)	(2,003,733)										
Service Installation & Ducting	(467,364)	(467,364)										
Water Reticulation	(391,378)	(391,378)										
Retaining Walls & Fencing	(1,359,415)	(1,359,415)										
Communications	(134,276)	(134,276)										
Provisionals & Contingency	(1,473,914)	(1,473,914)										
Utility Cost and Charges	(320,181)	(320,181)										
Tender & Contract Administration	(822,311)	(822,311)										
Financing Costs	(319,050)	(187,650)	(97,650)	(33,750)								
	(12,364,969)	(12,233,569)	(97,650)	(33,750)	-	-	-	-	-	-	-	-
NETT PROJECT FORECAST	-	(8,208,600)	3,902,350	2,806,250	1,500,000	-	-	-	-	-	-	-

Flinders Estate Stage 3 Major Land Transaction Business Plan

In-Kind Support											
Subdivision Design & QS	(151,427)										
Land Value	(295,000)	(295,000)									
Governance	(80,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)					
Sales Administration	(60,000)		(20,000)	(20,000)	(20,000)	(20,000)					
Business Case Development	(26,000)										
	(612,427)	(315,000)	(40,000)	(40,000)	(40,000)	(40,000)	-	-	-	-	-

13. REPORTS OF COMMITTEES

Item: 13.1

Minutes of the Bush Fire Advisory Committee

Author/s	Ashley Peczka	Community Emergency Services Manager
Authorisator/s	Roy Greive	Director External Services

File Ref: D26/23964

Applicant

Community Emergency Services

Location/Address

Internal

Executive Summary

To present recommendations to Council from the Bush Fire Advisory Committee (BFAC) held 24 June 2026 for endorsement.

Recommendation in Brief

That Council

1. Accepts the unconfirmed minutes of the Bush Fire Advisory Committee held 24 June 2026.
2. Confirms the appointments of Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, Fire Control Officers, Fire Weather Officers and Permit Issuing Officers.
3. Endorse the 2026/27 Fire Hazard Reduction Notice presented to the Bush Fire Advisory Committee, including the revised Prohibited and Restricted Burning Times.

Background

Pursuant to the *s38 Bush Fires Act 1954* and the Shire of Esperance Bushfire Brigades Local Law 2025, Council is required on an annual basis to appoint its Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, Fire Control Officers and Fire Weather Officers. These appointments once endorsed by Council are required to be published in the Government Gazette and advertised in the local newspaper.

Pursuant to *s33 Bush Fires Act 1954*, Council is required to develop a Fire Break Notice, locally known as the Fire Hazard Reduction Notice. This provides direction to landowners/occupiers within the Shire of Esperance on how to reduce fuel loads on their property prior to the coming Bushfire Season. This also coincides with the Shire's Bushfire Risk Mitigation Plan in managing fuel loads across the district. The notice also provides timeframes of the Shire's Prohibited and Restricted Burning Times, annually, advising landowners/occupiers when they are permitted and not permitted to apply for a permit to burn during the bushfire season.

Officer's Comment

At the Bush Fire Advisory Committee meeting held on 24 June 2026, the BFAC endorsed the following nominations for the Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officers:

- Chief Bush Fire Control Officer – Mr Phil Longmire
- Deputy Chief Bush Fire Control Officer (West) – Mr Tom Carmody
- Deputy Chief Bush Fire Control Officer (East) – Mr Lyndon Mickel

The Committee reviewed and endorsed all brigade nominations of Fire Control Officers for the 2026/27 Season. The Community Emergency Services Manager (CESM) is required to be appointed as Fire Control Officer, as per the positions Memorandum of Understanding (MoU) with the Department of Fire & Emergency Services (DFES). The Bushfire Risk Mitigation Co-Ordinator (BRMC) is required to be appointed as a Fire Control Officer to assist with their duties of entering on land to assess fuel loads and assist with Fire Break Variation applications. Shire Rangers within their capacity as municipal law enforcement officers are provided powers of a Fire Control Officer, to assist with the compliance of the Fire Hazard Reduction Notice. However, each new appointee is required to undertake local Fire Control Officer training to help understand local requirements.

The Committee also reviewed the Prohibited and Restricted Burning Times and were satisfied in maintaining the following periods:

- Rural Zone:
 - Restricted Burning Period 18 September 2026 – 12 November 2026
 - Prohibited Burning Period 13 November 2026 – 31 January 2027
 - Restricted Burning Period 1 February 2027 – 31 March 2027
- Urban Rural Zone:
 - Restricted Burning Period 18 September 2026 – 12 November 2026
 - Prohibited Burning Period 13 November 2026 – 9 March 2027
 - Restricted Burning Period 10 March 2027 – 30 April 2027

Consultation

Bush Fire Advisory Committee Members
Manager Ranger & Emergency Services
Community Emergency Services Manager
Bushfire Risk Mitigation Coordinator

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Bush Fires Act 1954

Shire of Esperance Bush Fire Brigades Local Law 2025

Policy Implications

Shire of Esperance Bushfire Management Policy

Strategic Implications

Council Plan 2022 – 2032

People - Outcome 3. Community Safety and Resilience

Objective 3.3. Minimise risk and support recovery from bushfires, storm, drought and other natural disasters

Environmental Considerations

Nil

Attachments

- A [↓](#). Minutes - Bush Fire Advisory Committee - 24 June 2026
- B [↓](#). 2026/27 Fire Control Officer Contact Details
- C [↓](#). 2026/27 Fire Hazard Reduction Notice

Item 13.1 Minutes of the Bush Fire Advisory Committee

Moved: Cr Graham

Seconded: Cr Starcevich

O0826-123

Council Resolution

That Council

- 1. Accepts the unconfirmed minutes of the Bush Fire Advisory Committee, held 24 June 2026.**
- 2. Endorses the following appointments for the 2026/27 Fire Season;**
 - Chief Bush Fire Control Officer – Mr Phil Longmire**
 - Deputy Chief Bush Fire Control Officer (West) – Mr Tom Carmody**
 - Deputy Chief Bush Fire Control Officer (East) – Mr Lyndon Mickel**
- 3. Endorses the appointments of Fire Control Officers, Fire Weather Officers and Permit Issuing Officers, as identified within the 2026/27 Fire Control Officer Contacts**
- 4. Endorses the following Prohibited and Restricted Burning Times;**

Rural Zone:
Restricted Burning Period 18 September 2026 – 12 November 2026
Prohibited Burning Period 13 November 2026 – 31 January 2027
Restricted Burning Period 1 February 2027 – 31 March 2027

Urban Rural Zone:
Restricted Burning Period 18 September 2026 – 12 November 2026
Prohibited Burning Period 13 November 2026 – 9 March 2027
Restricted Burning Period 10 March 2027 – 30 April 2027
- 5. Endorses the 2026/27 Fire Hazard Reduction Notice.**

**CARRIED
F7 - A0**

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

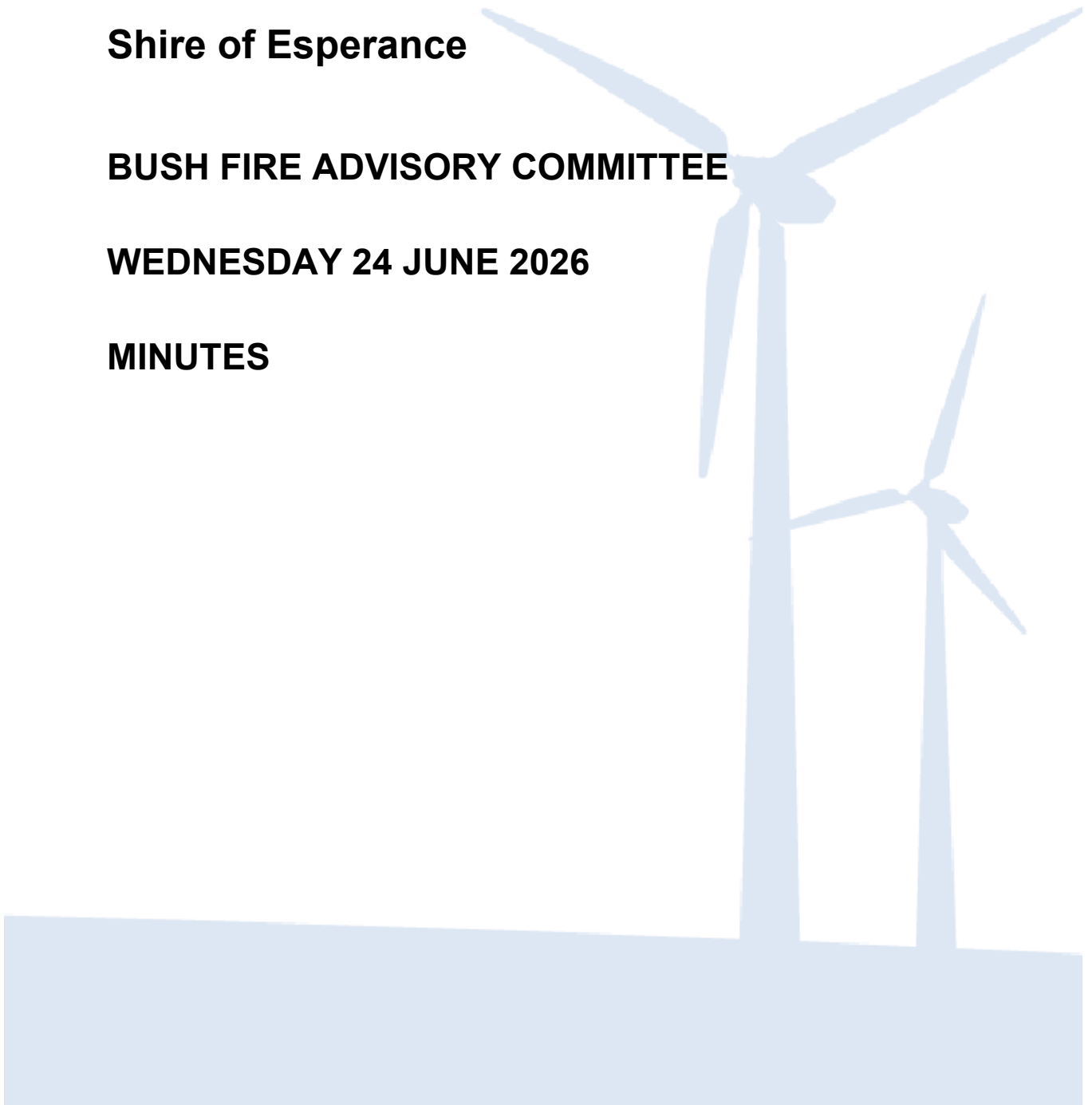


Shire of Esperance

BUSH FIRE ADVISORY COMMITTEE

WEDNESDAY 24 JUNE 2026

MINUTES



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

Table of Contents / Index

ITEM NO.	ITEM HEADING	PAGE
1.	OFFICIAL OPENING	5
2.	ATTENDANCE	5
3.	APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE	6
4.	DECLARATION OF MEMBERS INTERESTS	6
4.1	Declarations of Financial Interests – Local Government Act Section 5.60a	6
4.2	Declarations of Proximity Interests – Local Government Act Section 5.60b	6
4.3	Declarations of Impartiality Interests – Admin Regulations Section 34c	6
5.	CONFIRMATION OF MINUTES	6
6.	BUSINESS ARISING FROM PREVIOUS MINUTES	6
6.1	Bush Fire Brigade's Operating Procedure Workshop	6
7.	REPORTS	6
7.1	Chief bush Fire Control Officer – Mr Phil Longmire	6
7.2	DFES District Officer – Mr Stephen Peterson	7
7.3	DBCA Esperance Officer – Mr Justin Black	7
7.4	Community Emergency Services Manager – Mr Ashley Peczkka	8
7.5	Bushfire Risk Mitigation Coordinator – Mrs Claudia Magana	9
7.6	Association of Bush Fire Brigades – Mr Danny Sanderson	10
8.	HEALTH AND SAFETY REPORT	11
8.1	Incident and Safety Report	11
9.	ELECTION OF OFFICE BEARERS	11
9.1	Election of Chief & Deputy Bush Fire Control Officers – 2026/27 Season	11
9.2	Election of Senior Fire Control Officers	12
9.3	Election of Deputy Senior Fire Control Officers	12
9.4	Confirmation of Brigade Fire Control Officers for 2026/26 Season	13
9.5	Confirmation of brigade Permit Issuing Officers for 2026/27 Season	13
10.	GENERAL BUSINESS	13
10.1	Fire Access Track	13
10.2	Coolmalbidgup BFB Shed Power	13
10.3	DFES Starlink Trail	13
10.4	Online Burn Permits	14
10.5	Campfire and Cooking Policy	14
10.6	Training Schedule	15
10.7	Fire Hazard Reduction Notice	15
10.8	Vehicle Servicing Schedule	15

Bush Fire Advisory Committee: Minutes
24 June 2026

Page 4

10. CLOSURE	15
11. NEXT MEETING	15

SHIRE OF ESPERANCE

MINUTES

**BUSH FIRE ADVISORY COMMITTEE MEETING HELD IN COUNCIL CHAMBERS ON
24 June 2026
COMMENCING AT 6:00 PM**

1. OFFICIAL OPENING

The Presiding Member declared the meeting open at 6:05pm.

2. ATTENDANCE

Members

Cr W Graham	Shire of Esperance (Chairperson)
Pres. R Chambers	Shire of Esperance (Deputy)
Mr P Longmire	Chief Bush Fire Control Officer
Mr A Perks	Deputy Chief Bush Fire Control Officer
Mr W Carmody	Deputy Chief Bush Fire Control Officer
Mr N Ruddenklau	Condungup Bush Fire Brigade
Mr L Palmer	Quarry Rd Bush Fire Brigade
Mr J Durdin	Quarry Rd Bush Fire Brigade
Mrs S Prosser	Esperance Emergency Support Unit
Mr K Rymer	Pink Lake Bush Fire Brigade
Mr J Thomas	Six Mile Hill Bush Fire Brigade
Mr I Hartley	Quarry Rd Bush Fire Brigade
Mr K Lawrence	Pink Lake Bush Fire Brigade
Mr H Davies	Gibson Bush Fire Brigade
Mr M Scott	Coomalbidgup Bush Fire Brigade
Mr R Longbottom	Grass Patch Bush Fire Brigade
Mr T Carmody	Cascade Bush Fire Brigade
Mr D Sanderson	Grass Patch Bush Fire Brigade / Bushfire Volunteers Assoc.
Mr P Harkness	Emergency Support Unit
Mr M Siemer	Scaddan Bush Fire Brigade
Mr C Eves	Mt Merivale Bush Fire Brigade
Mr S Lawrence	Dalyup Bush Fire Brigade
Mr J Graham	Neridup Bush Fire Brigade
Mr L Vandenberghe	Scaddan Bush Fire Brigade
Mr T Redding	Scaddan Bush Fire Brigade
Mr J Della Vedova	Condungup Bush Fire Brigade
Mr K Jeitz	Coomalbidgup Bush Fire Brigade
Mr I Richardson	Six Mile Hill Bush Fire Brigade
Mr T Antonio	Salmon Gums Bush Fire Brigade
Mr D Smith	Gibson Bush Fire Brigade
Mr T Walter	Cascade Bush Fire Brigade (via Microsoft Teams)
Mr L Mickel	Mt Beaumont Bush Fire Brigade
Mr S Schlink	Howick Bush Fire Brigade

Bush Fire Advisory Committee: Minutes
24 June 2026

Page 6

Ex Officio

Mr K Stuchbury	Manager Ranger and Emergency Services
Mr A Peczka	Community Emergency Services Manager
Mrs C Magana	Bushfire Mitigation Coordinator
Mrs K Naylor	DBCA Esperance District Fire Coordinator
Mr S Peterson	District Officer for Department of Fire and Emergency Services

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Mr B South	Mt Beaumont Bush Fire Brigade
Mr B King	Mt Merivale Bush Fire Brigade
Mr J Black	DBCA Esperance - District Manager
Mr M Ietto	Grass Patch Bush Fire Brigade
Mr N Norwood	Scaddan Bush Fire Brigade
Mr C Scott	Six Mile Hill Bush Fire Brigade
Mr C Hallam	Grass Patch Bush Fire Brigade

4. DECLARATION OF MEMBERS INTERESTS

4.1 Declarations of Financial Interests – Local Government Act Section 5.60a

Nil

4.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

Nil

4.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

Nil

5. CONFIRMATION OF MINUTES

Moved: Mr J Durdin
Seconded: Mr N Ruddenklau

BFA0626-089

That the Minutes of the Bush Fire Advisory Committee Meeting of the 19 June 2025 be confirmed as a true and correct record.

CARRIED

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Bush Fire Brigade's Operating Procedure Workshop

Mr Ash Peczka advised the committee due to his extended leave the working shop didn't occur. Operating Procedures will be developed for Senior's to review, adjust, or to remove sections.

7. REPORTS

7.1 Chief bush Fire Control Officer – Mr Phil Longmire

Evening all, as usual, I'll keep this short to keep the meeting moving. First and foremost, thank you to everyone here, especially Adrian Perks, Will Carmody, FCO's, all the captains, seniors and volunteers that keep our region safe.

It's great to see Ash back in the role at home in Esperance after a challenging time dealing with an intense and draining treatment schedule to a positive outlook going forward. I would also like to thank Kyle Lawrence for stepping into the session role and doing an excellent job while continuing to work in his business. Thanks to everyone for their patience through this challenging time.

While an increased number of harvest fires locally added to the usual tally, I would like to thank those that gave up their time for the Fitzgerald fires. I would also like to thank DBCA, DFES, especially Steve, Danny Sanderson as president of the Volunteers Association, VFRS, SES, Incident Control Unit, Tjaltraak for allowing us to access sensitive areas and the Esperance Shire, especially Kade and Shane, who do an excellent job of supporting us during complex events. Apologies if I've missed anybody.

After meeting recently, we are looking forward to developing inter-agency planning at the start of complex events to allow for more complete solutions. The future of Mitigation on broad scale continues to be challenging and this will be addressed tonight. We've had a constructive meeting with all stakeholders, but with the size and scale of our district, we feel our approach needs to change.

We're working on having electronic burn permits by the restricted period coming this year, which will be refined tonight. Thanks to Kade for helping us with the process with these permits, which will be a great council initiative.

While we continue to push forward on a number of projects behind the scenes, hopefully 26-27 summer provides us with a quiet fire season.

7.2 DFES District Officer – Mr Stephen Peterson

- Welcomed Ash back and acknowledged Kyle for covering responsibilities during Ash's absence.

Mitigation

- Requested \$108,000 to continue annual townsite mitigation works.
- Encouraged brigades to identify any additional mitigation needs, with funding currently available to support further works where required.

Training

- Invited expressions of interest for AIIMS 2017 and Level 1 Incident Controller courses.
- Requested early nominations due to the limited availability of qualified instructors.

Fire Reports

- Highlighted an increase in overdue fire reports and the growing importance of timely completion.
- Advised that insurance companies are delaying claim payments until fire reports are received.
- Reinforced the need to submit paper reports promptly so electronic reports can be completed without delay.
- Stressed the importance of accurately recording the incident address, as incorrect details can result in delayed or rejected insurance claims.

7.3 DBCA Esperance Officer – Mr Justin Black

Staffing & Capability

- Increased dedicated fire management capacity and expanded frontline conservation team to five staff, with four new recruits currently undertaking training.
- Invested in new operational equipment, including a tractor, slasher and spray rig, enabling more mitigation work to be completed in-house and reducing contractor costs.

Communications & Infrastructure

- Progressing the transition to a digital VHF radio network, with infrastructure upgrades complete and vehicle upgrades underway before full implementation.
- Advised the Howick Hill repeater has permanently changed from Channel 516 to Channel 503 due to ongoing interference.
- Working with the Shire of Esperance to establish a permanent, secure water bomber support facility at the airstrip.

Fire Season Overview

- Attended 15 bushfire incidents during the season, including Boyatup, Vic Harbour, Poison Creek and Margaret Cove.
- The Margaret Cove Fire caused significant damage to the Skippy Rock Campground and associated infrastructure.

Recovery & Rehabilitation

- Completed rehabilitation works at Woody Lake Nature Reserve, Kepa Kurl Trail and South Burdett Nature Reserve.
- Recovery efforts over the next 12 months will focus on Poison Creek, Helms and Margaret Cove, including replacement of damaged visitor infrastructure.

Fire Mitigation

- Delivered 70.2 km of fire mitigation works valued at approximately \$132,000 across key reserves and the Esperance townsite.
- The 2026/27 mitigation program will continue firebreak maintenance, track spraying and asset protection works, with increased efficiency expected through the use of DBCA's new equipment.
- Continuing collaboration with Ngadju Rangers on track maintenance across the southern rangelands.

Prescribed Burning

- Successfully completed approximately 1,400 hectares of prescribed burning after an extended period of unsuitable conditions.
- Despite the visible smoke, the burn treated only 0.5% of the total burn area, achieving the desired patchy mosaic outcome NW of Cascade.
- Further prescribed burning is planned to complete remaining untreated areas when conditions allow.

2026/27 Priorities

- Mitigation Activity Fund program to support ongoing mitigation works.
- Progress an 18-burn prescribed burning program, prioritised according to risk, available resources and planning capacity.
- Continue improving operational capability through infrastructure upgrades, equipment investment and staff development.

7.4 Community Emergency Services Manager – Mr Ashley Peczka

Leadership & Staffing

- Thanked members for their support during his cancer journey.
- Thanked Kyle Lawrence for acting in the CESM role during his absence.
- Welcomed Kade Stuchbury as the new Manager Ranger and Emergency Services.

Volunteer Membership & Insurance

- Advised that LGIS now requires all registered brigade members to be insured, increasing insured volunteers from approximately 400 to 790.
- Requested brigades review and update membership lists to remove inactive members and help reduce ongoing insurance costs.
- Confirmed volunteers remain protected under the Bush Fires Act when operating under the direction of a Fire Control Officer.

PPE & Operational Support

- Online PPE ordering trial has been delayed but will be recommenced.

Bush Fire Advisory Committee: Minutes
24 June 2026

Page 9

- A central stores facility has been established at the Shire Works Depot to improve equipment management and distribution.
- New PPE orders are currently being issued to brigades.

Engagement

- Harvest Fire Conversations been rescheduled for 24 July at the Esperance Yacht Club.
- Recognised the Incident Control Vehicle (ICV)/Emergency Support Unit for reaching 20 years of service.

Financial Update

- Reported ESL budget overspend of approximately \$60,000 for this financial year, primarily driven by vehicle maintenance & repairs, PPE and insurance premiums.
- Volunteer insurance costs have nearly doubled for the 2026/27 period following the requirement to insure all registered members.
- The 2026/27 ESL operational budget has been set at approximately \$395,000 (ex GST).

Infrastructure & Capital Projects

- Building maintenance program continues across brigade facilities.
- Condungup Bush Fire Shed completed, minor works remaining. Shed opening to be set.
- Grass Patch Shed construction is underway.
- New 135,000-litre water tanks have been ordered for Six Mile and Beaumont.
- Capital grant applications submitted for a diesel storage tank at Cascade and PPE storage infrastructure at Dalyup/Quarry.

Fleet & Equipment

- Quarry Road Brigade has taken delivery of a new Tatra appliance, replacing their 1.4R.
- Fleet replacement program continues, with Cascade, Gibson and Pink Lake appliances expected to enter production this financial year.
- A portable toilet unit is now available with the Incident Control Vehicle (ICV) for deployment to incidents.

Communications

- Brigades were asked to confirm all operational radios have received the latest programming upgrade and report any outstanding units for updating.

7.5 Bushfire Risk Mitigation Coordinator – Mrs Claudia Magana

Bushfire Risk Management Plan

- Continuing the review and update of the Bushfire Risk Management Plan, including asset risk assessments and mapping.
- Risk maps identifying Extreme, Very High and High bushfire risk areas underpin applications for the Mitigation Activity Fund (MAF).
- Approximately 500 assets are included in the register, with ongoing updates to ensure risk ratings remain accurate.
- Brigades will be invited to review draft maps and provide local knowledge to validate risk ratings and identify any missing or outdated assets.

Mitigation Activity Fund (MAF)

- Managing a \$1.1 million, three-year MAF program supporting mitigation works on Shire-managed reserves.
- The delayed commencement of the funding program required initial Shire funding to enable priority mitigation works to proceed.
- The program comprises 151 treatment sites, including 8 prescribed burn sites, with approximately 45 recurring maintenance treatments undertaken each year.

Mitigation Program Delivery

- Completed 43 mitigation treatments during the current reporting period.

- Expenditure to date totals approximately \$174,000 in MAF funding and \$39,000 in Shire funding.
- Works have primarily included slashing, mulching and firebreak maintenance, with prescribed burning to commence when conditions become suitable.

Future Priorities

- Additional mitigation sites can continue to be nominated and may be incorporated into the program through funding variations where capacity exists.
- Prescribed burning remains a priority component of the program and will be delivered when seasonal conditions permit.

7.6 Association of Bush Fire Brigades – Mr Danny Sanderson

Fire Season Support

- Although Esperance experienced a relatively quiet fire season, support was provided to neighbouring regions, including the Great Southern, following major bushfire events.
- Assisted with post-incident debriefs and lessons learnt.

Work Health and Safety (WHS)

- WHS legislation continues to create uncertainty for local governments following serious bushfire incidents.
- Volunteers remain protected under the Bush Fires Act when acting in good faith, while also being recognised as workers under WHS legislation.
- Engagement continues with the WorkSafe Commissioner to improve understanding of legal responsibilities for Chief Bush Fire Control Officers, CEOs and local governments.
- Feedback indicates there have been no prosecutions under the current legislation, however clearer guidance is needed to improve confidence across local government.

Volunteer Capability

- Bushfire training has become more relevant and practical, with improved delivery through the Bushfire Centre of Excellence and DFES.
- Continued focus on ensuring volunteers have appropriate PPE and minimum training before responding to incidents.

Funding & Fleet

- The Local Government Grants Scheme (LGGS) remains underfunded and is not expected to receive additional government funding in the short term.
- Bushfire Association continues to advocate for increased funding while working with DFES to better prioritise existing grants.
- Ageing appliances, maintenance costs and fleet replacement remain ongoing challenges.

Bushfire Mitigation

- Major bushfires, including Fitzgerald and Dunn Rock, highlighted the need for increased mitigation within large conservation reserves.
- Approval processes continue to delay mitigation works, despite strong support from volunteer brigades to assist.
- Collaboration between DBCA, local government and Traditional Owners is progressing to improve mitigation planning and delivery.

Emergency Services Legislation

- New Emergency Services legislation remains under development. Concerns have been raised that the specific recognition of bushfire may be reduced within the legislation.
- Government has committed to consultation before the legislation is finalised, with Bushfire Volunteers Association advocating for a meaningful consultation period.

Bushfire Volunteers Association

- Members were encouraged to attend the upcoming Bushfire Association Conference and AGM, during the WAFES Conference.

8. HEALTH AND SAFETY REPORT

8.1 Incident and Safety Report

- Confirmed the Six Mile Hill 2.4B burnover investigation report will be distributed to brigade members with the meeting minutes.
- Noted that insurance negotiations for the damaged appliance were lengthy, with a significant difference between the assessed value and replacement cost before reimbursement was finalised.
- A replacement appliance has since been provided.

Key recommendations from the investigation:

- Install burnover survival action reference cards in all brigade appliances (with consideration of dashboard stickers).
- Ensure all appliances meet the minimum standard of two handheld radios, with a long-term goal of one radio per seat.
- Equip all Shire appliances with CAD mapping systems (e.g. Fire Mapper).
- Continue working with DFES on the rollout of new communications networks and resources.
- Develop a quick reference guide outlining PPE requirements for firefighters on the fireground.
- Introduce a standard station maintenance and end-of-shift checklist across brigades.
- Investigate an electronic volunteer sign-in/sign-out system to improve attendance recording and incident accountability.
- Discussion highlighted the importance of the debrief, including lessons learned regarding steam burns, with advice that wet clothing can significantly increase burn severity.
- Members discussed the importance of ongoing post-incident welfare and wellbeing support, including exploring access to counselling and Employee Assistance Program (EAP) services for volunteers.

9. ELECTION OF OFFICE BEARERS

CBFCO Phil Longmire, DCBFCO Will Carmody and DCBFCO Adrian Perks addressed the Committee the need for succession planning and rotating of positions with Committee members to maintain continuity, provide effective leadership, develop/mentor future leaders and to keep progressing the Bush Fire Service.

CBFCO Phil Longmire thanked Will (8 years) and Adrian (5 years) for their service as Deputy Chief Bush Fire Control Officers who are standing down from the roles, whilst Phil will remain in the Chief position for another 12 months to help mentor the incoming deputy chiefs.

9.1 Election of Chief & Deputy Bush Fire Control Officers – 2026/27 Season

- Chief Bush Fire Control Officer
Nominated/Elected: Mr Phil Longmire
Nominated by: Mr Will Carmody
Seconded: Mr Ron Longbottom
- Deputy Chief Bush Fire Control Officer
Nominated/Elected: Mr Tom Carmody
Nominated by: Mr Will Carmody
Seconded: Mr Nic Ruddenklau
- Deputy Chief Bush Fire Control Officer
Nominated/Elected: Mr Lyndon Mickel
Nominated by: Mr Adrian Perks
Seconded: Mr Phil Longmire

9.2 Election of Senior Fire Control Officers

- West Zone
Nominated/Elected: Mr Will Carmody
Nominated by: Mr Phil Longmire
Seconded: Mr Tom Carmody
- West Coast Zone
Nominated/Elected: Mr Mark Scott
Nominated by: Mr Will Carmody
Seconded: Mr Kirk Jeitz
- North Zone
Nominated/Elected: Mr Chris Hallam
Nominated by: Mr Ron Longbottom
Seconded: Mr Dan Sanderson
- East Zone
Nominated/Elected: Mr Simon Schlink
Nominated by: Mr Phil Longmire
Seconded: Mr Nic Ruddenklau
- East Coast Zone
Nominated/Elected: Mr Adrian Perks
Nominated by: Mr Nic Ruddenklau
Seconded: Mr Joey Della Vedova
- Urban Rural Zone
Nominated/Elected: Mr John Durdin
Nominated by: Mr Laurie Palmer
Seconded: Mr Will Carmody

9.3 Election of Deputy Senior Fire Control Officers

- West Zone
Nominated/Elected: Mr Liam Vandenberghe
Nominated by: Mr Tom Carmody
Seconded: Mr Phil Longmire
- West Coast Zone
Nominated/Elected: Mr Scott Lawrence
Nominated by: Mr Mark Scott
Seconded: Mr Harry Davies
- North Zone
Nominated/Elected: Mr Perrin Guest
Nominated by: Mr Terry Antonio
Seconded: Mr Dan Sanderson
- East Zone
Nominated/Elected: Mr Lyndon Mickel
Nominated by: Mr Adrian Perks
Seconded: Mr Simon Schlink
- East Coast Zone
Nominated/Elected: Mr Nic Ruddenklau
Nominated by: Mr Joey Della Vedova
Seconded: Mr Lyndon Mickel
- Urban Rural Zone
Nominated/Elected: Mr Kyle Lawrence
Nominated by: Mr John Durdin
Seconded: Mr Keith Rymer

9.4 Confirmation of Brigade Fire Control Officers for 2026/26 Season

Thanks to Dave Cox (Neridup), Mitch Greaves (Dalyup) & Eddie Herbert (Condingup) for their service as Fire Control Officers.

Committee Decision/Motion

The Committee endorses the current Fire Control Officer list and that the Community Emergency Services Manager follow up with brigades that were not present to confirm their listings.

9.5 Confirmation of brigade Permit Issuing Officers for 2026/27 Season

Committee Decision/Motion

The Committee endorses the current Permit Issuing Officer list and that the Community Emergency Services Manager follow up with brigades that were not present to confirm their listings.

10. GENERAL BUSINESS

10.1 Fire Access Track

- Mr Matt Walker advised the Committee works are under way to join Keenan Rd from West to East to make an all through road
- From the Dalyup Bushfire understands additional works is needed for Telegraph Rd to connect it all the way through to Murray's Rd to the West. Is seeking advice to what are the priorities for other Fire Access tracks.
- The Committee provided the following:
 - Bukenerup Rd (between Paterson Rd track and Shark Lake Rd)
 - Merivale Rd (between Grewar Rd and Poison Creek Rd)
 - Stockyards Rd
 - Keenans Rd
 - Paterson Rd (connect through to Bukenerup Rd)
 - Telegraph Rd
- Discussion occurred in regards to access and maintenance to the State Barrier Fence should a bushfire occur nearby.

10.2 Coolmalbidgup BFB Shed Power

- Coolmalbidgup Bush Fire Shed to receive a 10 kW solar system and 15 kWh battery system to improve power reliability.
- Tender has been awarded for the system to be installed July/August 2026.

10.3 DFES Starlink Trail

- DFES Starlink trial is progressing, with a contractor appointed to install units in:
 - Cascade 4.4B-2
 - Mt Beaumont 4.4B-1 (Tatra)
 - Esperance Light Tankers (LT1- Scaddan / LT2 - Coolmalbidgup / LT4 - Condingup)
- Installation dates are yet to be confirmed, with additional vehicle measurements and information requested by the contractor delaying the rollout.
- As part of the response to the Six Mile Hill turnover recommendations and to improve communications, the Shire submitted a proposal to install Starlink Mini units across the fleet over a three-year staged rollout.
- Council has approved first-year funding of approximately \$23,000, subject to obtaining updated quotations to confirm current pricing.
- The rollout will prioritise more remote brigade appliances, with approximately 10–11 vehicles equipped each year.
- To reduce ongoing subscription costs, members supported deactivating Starlink units during the off-season (approximately five months over winter and early spring).

Committee Decision/Motion

- **The Committee endorses the following;**
- **The order of appliances to have Starlink Mini's installed.**
- **For Starlink units to be placed into standby mode between May-September.**
- **Control to be provided to the Emergency Services Team should Starlink's need to be activated during the standby period.**

10.4 Online Burn Permits

- Proposal to introduce an online burn permit system to modernise the permit process and replace paper-based applications.
- The system would:
 - Allow landholders to apply for burn permits online through the Shire website.
 - Display approved burns on an interactive map, improving visibility of active burns across the district.
 - Enable burns conducted outside the permit season to be voluntarily logged, assisting with 000 call verification and reducing unnecessary emergency responses.
- Permit Issuing Officers would receive applications electronically and approve them using digital signatures.
- Fire Control Officers would set permit conditions (e.g. permit duration, restrictions and requirements), with these controls automatically applied during the application process.
- The system would simplify permit administration, improve consistency, and reduce manual checking by Permit Issuing Officers.
- Development will occur in consultation with brigades before implementation, with members to review the proposed system and provide feedback.
- The Shire will ensure the system complies with new privacy legislation, with personal information protected while maintaining operational functionality

10.5 Campfire and Cooking Policy

- Committee considered the draft Campfire Cooking Policy and general support was expressed for the policy, with members agreeing it places appropriate responsibility on individuals using campfires.
- Discussion centred on whether additional restrictions should apply during High Fire Danger conditions, with no consensus reached and concerns raised about making the policy overly restrictive.
- Members recommended the policy clearly state it applies only to occupied residential properties with an approved dwelling and a connected water supply, and does not apply to vacant land, commercial or industrial properties, campgrounds or public reserves.
- Recognised the need for a comprehensive community education and communication campaign before implementation to ensure residents understand the policy requirements and their responsibilities.
- Agreed to revise the draft, circulate an updated version, and bring the policy back to the committee for further consideration at the next meeting.

Committee Decision/Motion

The Committee supports the draft Cooking & Camping fire policy with the following amendments to be presented to the next BFAC meeting;

- **Definitions and enforcements measures to be included in the policy.**
- **Amend draft policy to state more clearly occupiers place of residence.**
- **Change title of draft policy to residential fire pits.**
- **Consult with Volunteer Fire & Rescue Service to see whether there would be an increase of unwanted calls within the gazetted fire district.**
- **Check whether community consultation to the policy is required and its timeframe.**

10.6 Training Schedule

- Mr Ash Peczka provided a draft 2026 training calendar to the Committee.
- 14x courses have scheduled for the 2026 calendar to help make up from last year's disruption. Including, Drive vehicles under emergency conditions course.
- It was noted, efforts are being made to have backup instructors to prevent last year's disruption, pending on upcoming medical results.

Committee Decision/Motion

The Committee endorses the draft 2026 training calendar.

10.7 Fire Hazard Reduction Notice

- Fire Hazard Notice and Guidance Notes was emailed out to the FCO group for any adjustments. No feedback was received.
- No other feedback was received from Committee.

MOTION

Moved: Mr A Peczka
Seconded: Mr Phil Longmire

BFA0626-090

The Committee moves the following:

1. **To support the draft 2026/27 Fire Hazard Reduction Notice**
2. **To endorse the following Restricted and Prohibited Burning Times**

Rural Zone

Restricted Burning Period	18 September 2026 – 12 November 2026
Prohibited Burning Period	13 November 2026 – 31 January 2027
Restricted Burning Period	1 February 2027 – 31 March 2027

Urban Rural Zone

Restricted Burning Period	18 September 2026 – 12 November 2026
Prohibited Burning Period	13 November 2026 – 9 March 2027
Restricted Burning Period	10 March 2027 – 30 April 2027

CARRIED

10.8 Vehicle Servicing Schedule

- Mr Ash Peczka presented the upcoming BFB vehicle servicing schedule.
- Members were reminded, if there are any known issues with the appliance to let the service provider know so the appropriate parts can be ordered in advance.

Committee Decision/Motion

The Committee endorses the draft 2026 BFB fleet servicing schedule.

10. **CLOSURE**

The Presiding Member declared the meeting closed at 8:20pm.

11. **NEXT MEETING**

The next meeting of the Bush Fire Advisory Committee is scheduled for Tuesday 15 September 2026, commencing at 6pm in the Council Chambers.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____



SHIRE OF ESPERANCE

2026/27 FIRE CONTROL OFFICERS CONTACT DETAILS



NAME	POSITION	CONTACT#	RADIO CALL SIGN
CBFCO/DCBFCO/SFCO			
Phill Longmire	CBFCO / FWO	0429 787 055	Fire 1
Tom Carmody	DCBFCO / DFWO	0427 792 055	Fire 2
Lyndon Mickel	DCBFCO / East Zone DSFCO / DFWO	0427 766 029	Beaumont 1
Will Carmody	West Zone SFCO	0427 792 017	West 1
Mark Scott	West Coast Zone SFCO	0428 768 520	Coomalbidgup 2
Chris Hallam	North Zone SFCO	0427 757 065	Grass Patch 4
Simon Schlink	East Zone SFCO	0427 750 081	Howick 1
Adrian Perks	East Coast Zone SFCO	0427 766 068	Condy 6
John Durdin	Urban-Rural Zone SFCO	0427 951 467	Urban Rural 1
Liam Vandenberghe	West Zone DSFCO	0438 786 048	Scaddan 5
Scott Lawrence	West Coast Zone DSFCO	0409 782 068	Dalyup 1
Perrin Guest	North Zone DSFCO	0427 758 010	Salmon Gums 3
Lyndon Mickel	East Zone DSFCO	0427 766 029	Beaumont 1
Nick Ruddenklau	East Coast Zone DSFCO	0488 070 065	Condy 4
Kyle Lawrence	Urban-Rural Zone DSFCO	0417 782 060	Pink Lake 2
CASCADE BUSH FIRE BRIGADE (WEST ZONE / WAERN: CH 154)			
Todd Walter	FCO / Captain	0427 874 422	Cascade 1
John Carmody	FCO / 1 st Lieutenant	0488 792 067	Cascade 2
Scott Scholz	FCO / 2 nd Lieutenant	0427 804 011	Cascade 3
James Welke	FCO / 3 rd Lieutenant	0429 999 912	Cascade 4
Greg Curnow	FCO / 5 th Lieutenant	0427 792 101	Cascade 6
Rodd King	Permit Issuing	0428 792 049	
CONDINGUP BUSH FIRE BRIGADE (EAST-EAST COAST ZONE / WAERN: CH 216)			
Joey Della Vedova	FCO / Captain / Permit Issuing	0439 693 809	Condy 1
Nick Ruddenklau	DSFCO / Permit Issuing	0488 070 065	Condy 4
Adrian Perks	FCO / Permit Issuing	0427 766 068	Condy 6
COOMALBIDGUP BUSH FIRE BRIGADE (WEST-WEST COAST ZONE / WAERN: CH 154)			
Kirk Jeitz	FCO / Captain / Permit Issuing	0427 786 020	Coomalbidgup 1
Mark Scott	SFCO / 1 st Lieutenant / Permit Issuing	0428 768 520	Coomalbidgup 2
Steve Lloyd	FCO / Permit Issuing	0427 768 558	Coomalbidgup 3
Simon Stead	FCO / Permit Issuing	0427 772 468	Coomalbidgup 4
DALYUP BUSH FIRE BRIGADE (WEST-WEST COAST ZONE / WAERN: CH 187)			
Scott Lawrence	DSFCO / Captain / Permit Issuing	0409 782 068	Dalyup 1
Mitch Waiderman	FCO / 1 st Lieutenant	0409 733 997	Dalyup 2
Scott Watkins	FCO / 2 nd Lieutenant	0409 350 139	Dalyup 3
Michael Rolland	FCO	0407 441 134	Dalyup 4
Peter Luberda	FCO	0427 720 626	Dalyup 5
Rohan Marold	Permit Issuing	0458 768 568	
ESPERANCE EMERGENCY SUPPORT UNIT (URBAN-RURAL ZONE / WAERN: CH 187)			
Peter Harkness	Captain	0427 012 450	Support 1
GIBSON BUSH FIRE BRIGADE (WEST-EAST ZONE / WAERN: CH 187)			
Harry Davies	FCO / Captain / Permit Issuing	0427 714 356	Gibson 1
Ben Wright	FCO	0488 008 424	Gibson 2
Wayne Lewis	FCO	0428 754 033	Gibson 3
Danny Smith	FCO	0408 075 920	Gibson 4
Neil Kirk	FCO	0407 599 706	Gibson 5
Paddy Barber	FCO / Permit Issuing	0428 754 174	Gibson 8
GRASS PATCH BUSH FIRE BRIGADE (NORTH ZONE / WAERN: CH 314)			
Michael Ietto	FCO / Captain / Permit Issuing	0428 757 011	Grass Patch 1
Beau Graham	FCO	0417 971 321	Grass Patch 2
Ron Longbottom	FCO	0428 757 040	Grass Patch 3
Chris Hallam	SFCO	0427 757 065	Grass Patch 4
Danny Sanderson	FCO / Secretary	0427 786 044	Grass Patch 5
Nathan Sanderson	FCO / Permit Issuing	0428 762 521	Grass Patch 6
CONTACT NUMBERS			
DFES Gt Southern RDC	DFES Communication Centre	Esperance ICV	Horizon Power
1800 314 644	1800 198 140	0475 099 304	13 23 51

HOWICK BUSH FIRE BRIGADE		(EAST-EAST COAST ZONE / WAERN: CH 216)	
Simon Schlink	SFCO / Captain / Permit Issuing	0427 750 081	Howick 1
Simon Fowler	FCO / Secretary	0428 750 012	Howick 2
Anthony McDonald	FCO	0477 150 170	Howick 3
Andrew Fowler	FCO	0428 750 047	Howick 4
Stephen Fowler	FCO / Permit Issuing	0429 917 569	Howick 5
Ryan Willing	FCO	0447 075 650	Howick 6
MT BEAUMONT BUSH FIRE BRIGADE		(EAST ZONE / WAERN: CH 216)	
Lyndon Mickel	DCBFCO / Captain / Permit Issuing	0427 766 029	Beaumont 1
Craig Inkster	FCO / Permit Issuing	0427 750 057	Beaumont 2
Michael Young	FCO	0427 787 036	Beaumont 3
John Bertola	FCO / Permit Issuing	0428 227 638	Beaumont 4
Brett South	FCO / Permit Issuing	0428 694 237	Beaumont 5
Dafydd Jones	FCO	0407 587 461	Beaumont 6
MT MERIVALE BUSH FIRE BRIGADE		(EAST COAST ZONE / WAERN: CH 187)	
Bruce King	FCO / Captain / Permit Issuing	0418 759 016	Merivale 1
Rodney Locke	FCO / 1 st Lieutenant	0428 759 055	Merivale 2
Ian McCullam	FCO / 2 nd Lieutenant	0427 715 205	Merivale 11
Craig Eves	FCO / 3 rd Lieutenant	0404 030 074	Merivale 5
MUNGLINUP BUSH FIRE BRIGADE (SoR)		(WEST-WEST COAST ZONE / WAERN: CH 154/281)	
Gavin Gibson	FCO / Permit Issuing	0427 751 062	Mungy 1
Bernard Fetherstonhaugh	FCO / Captain	0427 751 089	Mungy 2
Kieran Barret	FCO	0427 449 677	Mungy 5
NERIDUP BUSH FIRE BRIGADE		(EAST ZONE / WAERN: CH 270)	
Jacob Graham	FCO / Captain / Permit Issuing	0439 924 391	Neridup 1
Matt Gilmour	FCO / 1 st Lieutenant / Permit Issuing	0427 318 639	Neridup 2
Ashley Reichstein	FCO / 2 nd Lieutenant	0427 767 020	Neridup 3
Ash Stewart	FCO / 3 rd Lieutenant	0428 845 313	Burdett Mobile
JJ Wallace	FCO / 4 th Lieutenant	0448 363 610	Neridup 4
PINK LAKE BUSH FIRE BRIGADE		(URBAN-RURAL ZONE / WAERN: CH 187)	
Keith Rymer	FCO / Captain / Permit Issuing	0428 813 130	Pink Lake 1
Kyle Lawrence	DSFCO / Permit Issuing	0417 782 060	Pink Lake 2
Warwick Davies	FCO / Permit Issuing	0409 047 321	Pink Lake 3
Nigel Ratcliffe	FCO / Permit Issuing	0476 644 355	Pink Lake 4
QUARRY ROAD BUSH FIRE BRIGADE		(URBAN-RURAL ZONE / WAERN: CH 187)	
Laurie Palmer	FCO / Captain	0418 894 242	Quarry Rd 1
John Durdin	SFCO / Permit Issuing / DFWO	0427 951 467	Urban Rural 1
Ian Hartley	FCO / Permit Issuing	0427 086 251	Quarry Rd 5
Ron Chambers	FCO	0407 117 339	Quarry Rd 6
SALMON GUMS BUSH FIRE BRIGADE		(NORTH ZONE / WAERN: CH 314)	
Ross Doney	FCO / Captain / Permit Issuing	0428 785 118	Salmon Gums 1
Rory Graham	FCO / Permit Issuing	0428 785 013	Salmon Gums 2
Perrin Guest	DSFCO / Permit Issuing	0427 758 010	Salmon Gums 3
Terry Antonio	FCO / Permit Issuing	0419 425 949	Salmon Gums 5
SCADDAN BUSH FIRE BRIGADE		(WEST-EAST ZONE / WAERN: CH 270)	
Nigel Norwood	FCO / Captain / Permit Issuing	0427 756 085	Scaddan 1
Gavin Egan	FCO / Permit Issuing	0428 767 068	Scaddan 2
Dave Vandenberghe	FCO / Permit Issuing	0427 786 049	Scaddan 3
Tyson Redding	FCO / 1 st Lieutenant	0408 660 122	Scaddan 4
Liam Vandenberghe	DSFCO / 2 nd Lieutenant	0438 786 048	Scaddan 5
SIX MILE HILL BUSH FIRE BRIGADE		(URBAN-RURAL ZONE / WAERN: CH 187)	
John Thomas	FCO / Captain / Permit Issuing	0419 945 871	Six Mile Hill 1
Craig Scott	FCO / Permit Issuing	0427 720 324	Six Mile Hill 2
SHIRE OF ESPERANCE			
Ash Peczka	CESM / FCO / Permit Issuing / DFWO	0418 954 051	CESM Esperance
Kade Sutchbury	Mgr Ranger & Emergency Services	0428 710 662	Shire 2
Claudia Magana	Bushfire Risk Mitigation Coordinator / FCO	0429 145 919	Esperance BRMC
ESPERANCE VOLUNTEER FIRE & RESCUE		DEPARTMENT OF FIRE & EMERGENCY SERVICES	
Jason McKenna (Captain)	0400 246 371	Steve Petersen	0427 002 718 Great Southern 9
SoE/BFB Satellite Phones			
Mt Beaumont 4.4B Alpha	Esperance LT1 (Scaddan)	Esperance LT2 (Coomal)	Esperance LT4 (Condy)
0147 142 882	0147 156 025	0147 152 434	0147 159 155

SHIRE OF ESPERANCE

FIRE HAZARD REDUCTION NOTICE 2026/2027

First and Final Notice has been served to all landowner/occupiers within the Shire of Esperance, who have the legal responsibilities to prepare their properties to reduce the risk of outbreak and spread of fires.

These are your legal requirements - Please read carefully and retain for future reference.

Pursuant to Section 33 of the *Bush Fires Act 1954*, this Notice sets out the actions that you must take to prepare your property for the fire season. As a measure for preventing the spread or extension of a bush fire which may occur, all owners and occupiers of the land within the Shire's district are required before **9 October 2026** to clear firebreaks or to take measures in accordance with this Notice and **maintain those firebreaks and measures in accordance with this Notice up to and including the 31 March 2027.**

REQUEST FOR VARIATION

Request for variation to this Notice is to be considered if any of the listed requirements to reduce your fire hazard is impractical on your property due to site specific topography, environmental sensitive area's and/or specific development conditions. Landowner/Occupiers can apply in writing to the Shire for a variation **before 24 September** of each year for permission to provide firebreaks in alternative locations or take alternative measures to prevent the outbreak or spread of a bush fire. The Shire may approve variations for either a 1 year or a 3 year period. Variation forms can be found via the Shire website.

To view your requirements to prepare your property.



IMPORTANT DATES TO REMEMBER!

ZONE	RESTRICTED BURNING PERIOD	PROHIBITED BURNING PERIOD	RESTRICTED BURNING PERIOD
RURAL ZONE <i>Includes Fire Zones: West 1, West Coast 1, West 2, West Coast 2, North 1, North 2,</i>	18 September - 12 November 2026	13 November - 31 January	1 February - 31 March 2027
URBAN-RURAL ZONE <i>Includes Fire Zone: Urban-Rural (Esperance town site & surrounding rural residential)</i>	18 September - 12 November 2026	13 November - 9 March	10 March - 30 April 2027

Note: Pending on seasonal conditions, above timeframes can be changed or extended as permitted under the *Bush Fires Act 1954*.

Any changes will be published either by local newsletter, public notice board, SMS, Shire's social media and/or website.

TOTAL FIRE BAN

A Total Fire Ban is declared by the Department of Fire and Emergency Services (DFES) on days of extreme weather. Where a fire is most likely to spread rapidly or if there are already widespread fires and fire fighting resources are too stretched to fight any more. The lighting of open-air-fires or any other activity in the open air that is likely to cause a fire is banned.

Penalties:

Ignoring conditions of a Total Fire Ban, you may receive an infringement of \$1,000.00. WA Police, Shire Rangers, DBCA Rangers, DFES Staff and Fire Control Officers are permitted to enforce Total Fire Ban requirements.

What is and is not permitted during a Total Fire Ban:

- ✗ • Light, maintain or use a fire i.e. Camp Fires, Fire Pits.
- Wood fired and Charcoal BBQ's, Webbers and Ovens.
- Burning of garden/green waste.
- Incinerators.
- Hot works in the open air or near bush, crops and stubble i.e. Grinding, welding, gas cutting, etc.
- The use of Motor Bikes, Quad Bikes, Dune Buggy's and 4WD Vehicles on overgrown/4WD tracks.
- The use of earthmoving equipment, slashers, mowers near bush, crops, pasture & stubble. (Unless exempt)
- ✓ • The use of Electric or Gas BBQ's and Webbers.
- Harvest and Agricultural activities are permitted, until a Harvest & Vehicle Movement Ban is declared by the Shire of Esperance.

PERMITS TO BURN



FIRE PERMITS

The new **FIRE DANGER RATING** system now means Fire Permits are automatically deemed invalid on the days of a **HIGH** Fire Danger Rating.



To check the FDR:
[- www.bom.gov.au](http://www.bom.gov.au)
[- www.emergency.wa.gov.au](http://www.emergency.wa.gov.au)

Permits to Burn are required during the Restricted Burning Times and can only be obtained from your nearest Fire Control Officer. A list of Fire Control Officers is available on the Shire's website.

A Permit to Burn must be obtained before any burning takes place. The permit holder must comply with all conditions of the permit and be in possession of the permit throughout the duration of the burn.

Please note: Restricted Burning Times maybe extended due to seasonal conditions - refer to the Shires webpage prior to your planned burn.

DFES Communications Centre (Ph: 9395 9209) are to be advised whenever the holder of a permit commences burning; and/or whenever a person is carrying out burning activities during of the Restricted and Unrestricted Burning Times.

FOR ALL FIRES & LIFE THREATENING EMERGENCIES - DIAL 000



WORKS REQUIRED TO BE UNDERTAKEN - PLEASE READ CAREFULLY AND RETAIN FOR FUTURE REFERENCE

1. TOWN SITE: RESIDENTIAL, INDUSTRIAL & COMMERCIAL AREAS

Applies to all land zoned within the town sites of Bandy Creek, Cascade, Castletown, Chadwick, Condingup, Coomalbidgup, Esperance, Gibson, Grass Patch, Nulsen, Salmon Gums, Scaddan, Sinclair and West Beach you must;

- a. Where the area of land is 2,000m² or less,
 - i. Reduce fire fuel from the whole of land such that fuel loads are maintained in a parkland cleared state. Isolated trees and managed shrubs may generally be retained.
- b. Where the area of land exceeds 2,000m²,
 - i. Establish and maintain an Asset Protection Zone around all habitable buildings;
 - ii. Grassed areas (dry or reticulated) to be maintained to a maximum height of 100mm; and
 - iii. A 4 metre wide bare earth firebreak or a 4 metre wide mulched/slash firebreak shall be constructed and maintained inside all external boundaries where practicable. 4 metre wide bare earth firebreak is required to be located around fuel storage tanks, sheds, and gas cylinders (isolated from structures).
- c. Where a Bushfire Management Plan which relates to the property that has been approved by Council, clear firebreaks and take measures in accordance with that Bushfire Management Plan.
- d. Where the land has been cleared for the purpose of development and the land remains vacant, the land must be maintained in either a cleared, slashed or mulched state.



2. RURAL RESIDENTIAL & RURAL SMALLHOLDINGS:

Applies to all land zoned Rural Residential & Rural Smallholdings situated within the localities of Bandy Creek, Chadwick, Gibson, Monjigup, Myrup, Pink Lake, Shark Lake and Windabout you must;

- a. Clear either a 4 metre wide bare earth firebreak or a 4 metre wide mulched/slash firebreak immediately inside all external boundaries. Firebreaks shall have a 5 metre vertical clearance so it provides unrestricted access to emergency service vehicles; or,
- b. Where established trees are located along fence lines, clear either a 4 metre wide bare earth firebreak or a 4 metre wide mulched/slash firebreak within 5 metres of the external fence line and reduce the fire fuel between the firebreak and external fence line; and,
- c. Parkland clearing must be carried out in all open paddocks and along the boundary of the property. Clearing means the removal of all dead vegetation and flammable material (excluding approved crops, pasture areas and living tress/shrubs);
- d. Unmanaged pasture and grasslands must be maintained to height no greater than 100 millimetres, except for when a paddock is being utilised for feed or agistment maintain a 2 metre slashed break inside all fence lines;
- e. A 4 metre wide bare earth firebreak shall be located around fuel storage tanks, sheds, gas cylinders (isolated from structures) and within 6 metres of haystacks. Haystacks cannot be situated on the external boundary;
- f. Establish and maintain a Low Fuel Zone (parkland cleared) 1 metre wide, around Power infrastructure e.g. Metre Box, and Underground Power Domes;
- g. Driveways must be cleared to a minimum of 4 metres wide and 5 metres in height, that can provide unrestricted access to emergency service vehicles;
- h. Properties to establish & maintain a Asset Protection Zone around all habitable buildings and,
- i. Where a Bushfire Management Plan which relates to the property has been adopted by Council, clear firebreaks and take measures in accordance with that Bushfire Management Plan as an alternative to the standard requirement listed in this Notice.

3. RURAL AREAS

Applies to all land zoned as Rural, you must;

- a. Except for areas set aside for conservation purposes, All uncleared land must install and maintain a 6 metre wide and 5 metre vertical clearance bare earth firebreak or mulched/slash firebreak immediately inside all external boundaries. Firebreaks are to provide unrestricted access to emergency service vehicles; and,
- b. Where the property is partially cleared, 6 metre wide and 5 metre vertical clearance bare earth firebreak or mulched/slash firebreak are required where the uncleared land abuts the external boundary.

4. REGULATED ACTIVITIES

The Shire's Fire Control Officer is of the opinion that harvesting machines, headers, stubble mulchers, hay bailers and track raking/chaining, other than clover harvesters, are likely to cause a bushfire, or would be conducive to the spread of a bush fire, during the prohibited and restricted burning times.

Pursuant to *Regulation 38A(1) Bush Fires Regulation 1954*, the Shire of Esperance hereby prohibits the following:

- a. The use of harvesting machines, headers, stubble mulchers hay bailers and track raking/chaining, other than clover harvesters, in the paddock being harvested/ mulched/raked or adjacent to the entrance of the paddock being harvested/mulched/raked, there are sufficient mobile fire fighting units, or;
- b. A minimum of 1000lt mobile fire fighting water must be available per harvest operations or minimum 400lt per other operations in the same paddock, and;
- c. The use of harvesting machinery or headers on Christmas Day and New Years Day every year, and;
- d. The use of Stubble Slashing/Mulching between 23 December and 2 January (inclusive) every year.

Use the QR Code, to be referred to the Shire's "Bushfire Information" webpage for:

- More details, examples and definitions.
- Application for Variation to this Notice.
- Fire Zones, Fire Weather & Brigade Maps.
- Registration to the Shire's SMS service.



14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE

Nil

16. URGENT BUSINESS APPROVED BY DECISION

MOTION

Moved: Cr Starceвич

Seconded: Cr de Haas

O0826-124

Council Resolution

That Council accept the late item 16.1 titled Audit, Risk and Improvement Committee Membership

CARRIED

F7 - A0

*For: Cr Davies, Cr de Haas, Cr Starceвич, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

Item: 16.1

Audit, Risk and Improvement Committee Membership

Author/s	Felicity Baxter	Director Corporate & Community Services
Authoriser/s	Roy Greive	Acting Chief Executive Officer

File Ref: D26/25350

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to consider accepting the resignation of Cr Obourne from the Audit, Risk and Improvement Committee and appointing an alternate member.

Recommendation in Brief

That Council accept the resignation from Cr Obourne from the Audit, Risk and Improvement Committee and appoint Cr Harp as replacement member.

Background

At the Ordinary Council Meeting held on the 16 December, Cr Obourne was nominated to the Audit, Risk and Improvement Committee.

The Committee's Terms of Reference (Attachment A) have been included for your reference.

Officer's Comment

Cr Obourne has reconsidered her position on this Committee and advised officers that she wishes to resign (Attachment B). To retain the correct membership of the committee an alternate member should be appointed as no deputy was appointed to the committee.

It is understood that in place, Cr Harp is interested in being re-appointed to the committee (Attachment C).

Alternately, if another Councillor is interested in the position, Council should take this into consideration.

Consultation

Councillors Osborne, Harp and President Chambers

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995

Standing Orders Local Law 2015

Policy Implications

Nil

Strategic Implications**Council Plan 2022 – 2032*****Performance - Outcome 10. Effective Governance and Partnerships***

Objective 10.1. Provide transparent, accountable and effective leadership and resource management

Environmental Considerations

N/A

Attachments

- A. [Audit, Risk and Improvement Committee - Terms of Reference](#)
- B. [Communication from Councillor Obourne](#)
- C. [Communication from Councillor Harp](#)

Item 16.1 Audit, Risk and Improvement Committee Membership

Moved: **Cr de Haas**

Seconded: **Cr Starcevich**

O0826-125

Council Resolution

That Council accept the resignation from Cr Obourne and Cr Johnston from the Audit, Risk and Improvement Committee and appoint Cr Harp and Pres Chambers as replacement members.

CARRIED

F7 - A0

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*



Audit, Risk and Improvement Committee

TERMS OF REFERENCE

Committee Type

Statutory Committee

Role

1. The primary objective of the Audit, Risk and Improvement committee is to accept responsibility for the annual external audit and liaise with the local government's auditor so that Council can be satisfied with the performance of the local government in managing its financial affairs.
2. Reports from the committee will assist Council in discharging its legislative responsibilities of controlling the local government's affairs, determining the local government's policies and overseeing the allocation of the local government's finances and resources. The committee will ensure openness in the local government's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the local government's financial accounting systems and compliance with legislation.
3. The committee is to facilitate –
 - a. the enhancement of the credibility and objectivity of internal and external financial reporting;
 - b. effective management of financial and other risks and the protection of Council assets;
 - c. compliance with laws and regulations as well as use of best practice guidelines relative to auditing;
 - d. the coordination of the internal audit function with the external audit; and
 - e. the provision of an effective means of communication between the external auditor, internal auditor, the CEO and the Council.

Membership

Committee Members

- 4 Elected Members
- 2 external person

Presiding Member and Deputy Presiding Member positions will be filled by external persons.

External persons appointed to the committee will have business or financial management/reporting knowledge and experience and be conversant with financial and other reporting requirements.

A shared regional independent Chair will be appointed through the Shire's affiliation with the Goldfields Voluntary Regional Organisation of Councils (GVROC).

Appointment of Deputy Chair shall be made by Council by way of a public advertisement and be for a maximum term of two years. The terms of the appointment

should be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives.

Ex-Officio Members

- Chief Executive Officer
- Shire employees as required

Executive Officer

- Director Corporate & Community Services

Term of Office

Membership of the Committee continues until the person no longer holds office by virtue of which the person became a member, the Committee is disbanded, or the next ordinary election; whichever happens first.

Quorum Requirements

A quorum is achieved by –

- a) Attendance by the Presiding Member;
- b) Attendance by the Executive Officer; and
- c) Attendance by over 50% of the appointed voting members

Designated Powers & Duties

1. The committee is a formally appointed committee of council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.
2. The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference. This is in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

The duties and responsibilities of the committee will be –

1. Provide guidance and assistance to Council as to the carrying out the functions of the local government in relation to audits;
2. Liaise with the appointed auditors of the Office of the Auditor General (OAG) on findings and recommendations of the external audits provided.
3. Meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions;
4. Liaise with the CEO to ensure that the local government does everything in its power to –

- a. assist the auditor to conduct the audit and carry out his or her other duties under the *Local Government Act 1995*; and
 - b. ensure that audits are conducted successfully and expeditiously;
5. Examine the reports of the auditor after receiving a report from the CEO on the matters and –
 - a. determine if any matters raised require action to be taken by the local government; and
 - b. ensure that appropriate action is taken in respect of those matters;
6. Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time;
7. Review the scope of the audit plan and program and its effectiveness;
8. Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or CEO;
9. Review the level of resources allocated to internal audit and the scope of its authority;
10. Review reports of internal audits and by monitoring the implementation of recommendations made by the audit and reviewing the extent to which Council and management reacts to matters raised;
11. Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs;
12. Review the local government's draft annual financial report, focusing on –
 - a. accounting policies and practices;
 - b. changes to accounting policies and practices;
 - c. the process used in making significant accounting estimates;
 - d. significant adjustments to the financial report (if any) arising from the audit process;
 - e. compliance with accounting standards and other reporting requirements; and
 - f. significant variances from prior years;
13. Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation;
14. Address issues brought to the attention of the committee, including responding to requests from Council for advice that are within the parameters of the committee's terms of reference;
15. Seek information or obtain expert advice through the CEO on matters of concern within the scope of the committee's terms of reference following authorisation from the Council;
16. Review the annual Compliance Audit Return and report to the Council the results of that review; and
17. Consider the CEO's biennial reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the committee, and report to the council the results of those reviews.

Reporting To

Ordinary Council

.....End.....

Document Information

Responsible Position	Chief Executive Officer
Meeting Frequency	As required

Referencing Documents

- *Local Government Act 1995*

Revision History

Date	Version	CM Reference	Reason for Change	Next Review
Oct 2023	1	D23/30039	Remove reference to signing financial report in point 16, Reword point 19 regarding the annual compliance audit return. Add point 20 for biennial reviews as required under Audit Regulation 17.	Oct 2025
Nov 2023	2	D23/30039[v2]	Remove points relating to auditor and replace with reference to OAG.	Oct 2025
Oct 2025	3	D23/30039[v3]	Biennial Review – update title to include Risk and Improvement. Adjust membership to 2 independent members and reference GVROC independent member as Chair.	Oct 2027

Felicity Baxter

From: Cr. Jennifer Obourne
Sent: Thursday, 20 August 2026 7:06 PM
To: Felicity Baxter; Cr. Gerry Harp
Cc: Pres. Ron Chambers; Roy Greive; Executive Services
Subject: RE: Audit Committee Membership

Hi Felicity,

Thank you for your email.

I can confirm my intention to step down from membership of the Audit and Risk Committee and support Cr Gerry Harp being appointed to the Committee in my place, should Council resolve to make that appointment.

While I am unable to attend in person next Tuesday, I am willing to join the Audit and Risk Committee meeting via Microsoft Teams if that would assist with attendance numbers or quorum requirements.

Thank you & best regards,



Cr. Jennifer Obourne
Deputy Shire President | Councillor Town Ward
0415 707 077 | esperance.wa.gov.au
77 Windich Street, Esperance, WA 6450 | PO Box 507

Follow us on Facebook, Instagram, Twitter, LinkedIn, or [sign up](#) for updates

From: Felicity Baxter <Felicity.Baxter@esperance.wa.gov.au>
Sent: Thursday, 20 August 2026 10:23 AM
To: Cr. Jennifer Obourne <Jennifer.Obourne@esperance.wa.gov.au>; Cr. Gerry Harp <Gerry.Harp@esperance.wa.gov.au>
Cc: Pres. Ron Chambers <Ron.Chambers@esperance.wa.gov.au>; Roy Greive <Roy.Greive@esperance.wa.gov.au>; Executive Services <ExecutiveServices@esperance.wa.gov.au>
Subject: Audit Committee Membership

Good morning Jen and Gerry

We have an Audit Committee meeting scheduled for next Tuesday (25th August) at 9am. Jen has indicated that she is an apology, Garry is on leave and I do not have a confirmation from Gemma. Fortunately, Ken Mills will be available

[REDACTED]

[REDACTED]

[REDACTED]

Jen and Gerry would you please confirm your intentions in writing so that I may prepare this late item.

Thank you
Felicity



Felicity Baxter
Director Corporate and Community Services
(08) 9071 0693 | esperance.wa.gov.au
77 Windich Street, Esperance, WA 6450 | PO Box 507

Follow us on [Facebook](#), [Instagram](#), [Twitter](#), [Linkedin](#), or [sign up](#) for updates

Felicity Baxter

From: Cr. Gerry Harp
Sent: Friday, 21 August 2026 9:03 AM
To: Felicity Baxter; Cr. Jennifer Obourne
Cc: Pres. Ron Chambers; Roy Greive; Executive Services
Subject: RE: Audit Committee Membership

Good morning,

I would like to confirm my intentions to join the Audit Committee.

Kind Regards



Cr. Gerry Harp
Councillor Town Ward
esperance.wa.gov.au
77 Windich Street, Esperance, WA 6450 | PO Box 507

Follow us on Facebook, Instagram, Twitter, LinkedIn, or [sign up](#) for updates

From: Felicity Baxter <Felicity.Baxter@esperance.wa.gov.au>
Sent: Thursday, 20 August 2026 10:23 AM
To: Cr. Jennifer Obourne <Jennifer.Obourne@esperance.wa.gov.au>; Cr. Gerry Harp <Gerry.Harp@esperance.wa.gov.au>
Cc: Pres. Ron Chambers <Ron.Chambers@esperance.wa.gov.au>; Roy Greive <Roy.Greive@esperance.wa.gov.au>; Executive Services <ExecutiveServices@esperance.wa.gov.au>
Subject: Audit Committee Membership

Good morning Jen and Gerry

We have an Audit Committee meeting scheduled for next Tuesday (25th August) at 9am. Jen has indicated that she is an apology, Garry is on leave and I do not have a confirmation from Gemma. Fortunately, Ken Mills will be available

[REDACTED]

[REDACTED]

Jen and Gerry would you please confirm your intentions in writing so that I may prepare this late item.

Thank you
Felicity



Felicity Baxter

Director Corporate and Community Services

(08) 9071 0693 | esperance.wa.gov.au

77 Windich Street, Esperance, WA 6450 | PO Box 507

Follow us on [Facebook](#), [Instagram](#), [Twitter](#), [Linkedin](#), or [sign up](#) for updates

17. MATTERS BEHIND CLOSED DOORS

Officer's Comment:

It is recommended that the meeting is behind closed doors for the following item, in accordance with section 5.23(4) of the Local Government Act 1995.

Moving behind closed doors

Moved: Cr Harp

Seconded: Cr Graham

O0826-126

Council Resolution

That the meeting proceed behind closed doors in accordance with section 5.23(2) of the Local Government Act 1995, to consider the following items, which are considered confidential for the reasons indicated.

17.1 Behavioural Complaints Findings & Reasons BC9; BC10; BC11; & BC12

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to prescribed information (Section 5.23(4)(g)).

**CARRIED
F7 - A0**

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

All members of the public left at 4:43 pm.

Cr de Haas declared a Behavioural Breach interest in the following item and left the Chamber at 04:43pm.

Cr Starcevich declared a Behavioural Breach interest in the following item and left the Chamber at 04:43pm.

SUSPENSION OF STANDING ORDERS

Moved: Cr Graham

Seconded: Cr Harp

O0826-127

Council Resolution

That Standing Orders be suspended to allow for discussion of item 17.1

CARRIED

F5 - A0

For: Cr Davies, Cr Harp, Cr Graham, Cr Obourne, Pres Chambers

RESUMPTION OF STANDING ORDERS

Moved: Cr Graham

Seconded: Cr Harp

O0826-128

Council Resolution

That Standing Orders be resumed.

CARRIED

F5 - A0

For: Cr Davies, Cr Harp, Cr Graham, Cr Obourne, Pres Chambers

17.1 Behavioural Complaints Findings & Reasons BC9; BC10; BC11; & BC12

Officer's Recommendation

That Council, by simple majority pursuant to Council's Code of Conduct Behaviour Complaints Management and the Shire's Code of Conduct for Council Members, Committee Members and Candidates adopted in accordance with Section 5.104 of the Local Government Act 1995

Resolves to:

1. Receive the Investigation Reports for Complaints BC9; BC10; BC11 and BC12 with Confidential Attachments as undertaken by an Independent Assessor;
2. Agree with the findings of the Reports;
3. Determine that the Respondent:
 - a. Did breach Clause 2.3(a) of the Shire of Esperance Code of Conduct for Council Members, Committee Members and Candidates;
 - b. Did not breach Clause 2.3(d) of the Shire of Esperance Code of Conduct for Council Members, Committee Members and Candidates.
4. Endorse the proposed Behaviour Management Plan (Confidential Attachment BMP001);
5. Request the Complaints Officer to consult with the respondent over the proposed Behavioural Management Plan (BMP001) to address the behaviour under clause 12(6).
6. Request the CEO present a report back to Council at the next Ordinary Council Meeting with a response from the respondent on the proposed plan for final determination.

MOTION

Moved: Cr Obourne
Seconded: Cr Graham

O0826-129

Council Resolution

That Council lays the item on the table to seek further advice on procedural matters.

**CARRIED
F5 - A0**

For: Cr Davies, Cr Harp, Cr Graham, Cr Obourne, Pres Chambers

Reason: Council has requested the administration to seek further advice on procedural matters as discussed.

Cr de Haas returned to the Chamber at 05:06pm

Cr Starcevich returned to the Chamber at 05:06pm

Coming from behind closed doors

Moved: Cr Harp
Seconded: Cr Graham

O0826-130

Council Resolution

That the meeting come from behind closed doors.

**CARRIED
F7 - A0**

*For: Cr Davies, Cr de Haas, Cr Starcevich, Cr Harp, Cr Graham, Cr Obourne,
Pres Chambers*

The Presiding Member read aloud the Resolution for item 17.1

18. PUBLIC QUESTION TIME

Nil Questions

Pres Chambers thanked the Councillors for the meeting. He acknowledged that he attended the Official Opening of the Graham Mackenzie Stadium. He thanked Mr Walker and the whole shire team who worked toward delivering the project; it is a fantastic asset to the community. He also thanked the builders and all the other trades who were involved in constructing the stadium.

Pres Chambers informed everyone that just prior to the start of this meeting he received a letter from Cr Johnston stating her resignation from the Council of the Shire of Esperance. He thanked Cr Johnston for putting her hand up to serve the community as it is a big role and a lot of hard work. Whilst there was a number of issues over the period of time he also thanked her for the items she achieved, one being the implementation of assistant rangers over the busy summer period.

19. CLOSURE

The President declared the meeting closed at 5:09pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____