



15 MARCH 2019

Shire of Esperance

ORDINARY COUNCIL

NOTICE OF MEETING AND AGENDA

An Agenda Briefing Session of the Shire of Esperance will be held at Council Chambers on 19 March 2019 commencing at 1pm to brief Council on the matters set out in the attached agenda.

An Ordinary Council meeting of the Shire of Esperance will be held at Council Chambers on 26 March 2019 commencing at 4pm to consider the matters set out in the attached agenda.

W M (Matthew) Scott

Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

Disclosure of Financial, Proximity or Impartiality Interests



*Local Government Act 1995 – Section 5.65, 5.70 and 5.71 and
Local Government (Administration) Regulation 34C*

Agenda Briefing ☐

Ordinary Council Meeting ☐

Both Meetings ☐

Name of Person Declaring the Interest: _____

Position: _____ Date of Meeting: _____

This form is provided to enable members and officers to disclose an Interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act and Local Government (Administration) Regulation 34C.

Interest Disclosed

Item No: _____

Subject: _____

Nature of Interest: _____

Type of Interest: Financial Proximity Impartiality

Interest Disclosed

Item No: _____

Subject: _____

Nature of Interest: _____

Type of Interest: Financial Proximity Impartiality

Interest Disclosed

Item No: _____

Subject: _____

Nature of Interest: _____

Type of Interest: Financial Proximity Impartiality

Signature: _____ Date: _____

Office Use Only:
Entered into interest Register: _____
Officer _____ Date _____



Declaration of Interest (Notes for Your Guidance)

*A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:*

- a) In a written notice given to the Chief Executive Officers before the Meeting or;
- b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- c) Preside at the part of the Meeting, relation to the matter or;
- d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

Notes on Financial Interest (For your Guidance)

*The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter.*

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious ect, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case need to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **must** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

Interests Affecting Proximity

- 1) For the purposes of this subdivision, a person has a proximity interest in a matter if the matter concerns;
 - a) a proposed change to a planning scheme affecting land that adjoins the person's land;
 - b) a proposed change to the zoning or use of land that adjoins the person's land; or
 - c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
- 2) In this section, land (the proposal land) adjoins a person's land if;
 - a) The proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - b) The proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - c) The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
- 3) In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

Interests Affecting Impartiality

Definition: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

*A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;*

- a) In a written notice given to the Chief Executive Officers before the Meeting or;
- b) At the Meeting, immediately before the matter is discussed.

Impact of an Impartiality Closure

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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SHIRE OF ESPERANCE

AGENDA

**ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS ON 26 MARCH 2019
COMMENCING AT 4PM**

1. OFFICIAL OPENING

2. ATTENDANCE

Members

Cr V Brown	President	Rural Ward
Cr N Bowman	Deputy President	Rural Ward
Cr J Parsons		Town Ward
Cr S McMullen		Town Ward
Cr S Payne		Town Ward
Cr L McIntyre		Town Ward
Cr R Padgurskis		Town Ward
Cr D Piercey, JP		Town Ward
Cr B Parker		Rural Ward

Shire Officers

Mr W M (Matthew) Scott	Chief Executive Officer
Mr S Burge	Director Corporate Resources
Mr M Walker	Director Asset Management
Mr T Sargent	Director External Services
Mr R Hindley	Manager Strategic Planning & Land Projects
Miss A McArthur	Administration Officer - Executive Services

Members of the Public & Press

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

4. APPLICATIONS FOR LEAVE OF ABSENCE

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

7. PUBLIC QUESTION TIME

8. PUBLIC ADDRESSES / DEPUTATIONS

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Council Meeting of the 26 February 2019 be confirmed as a true and correct record.

Voting Requirement

Simple Majority

11. DELEGATES' REPORTS WITHOUT DISCUSSION

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Item: 12.1.1

Development Application - Unspecified Land Use - Lot 309 Twilight Beach Road, West Beach

Author/s	Richard Hindley	Manager Strategic Planning & Land Projects
Authoriser/s	Terry Sargent	Director External Services

File Ref: D19/4542

Applicant
Mark Payne

Location/Address

Lot 42 (309) Twilight Beach Road, West Beach



Executive Summary

For Council to consider a development application for an unspecified use of short term accommodation at Lot 42 (309) Twilight Beach Road, West Beach,

Recommendation in Brief

That Council resolve to approve Development Application 10.2018. 3985.1 for an unspecified use of short term accommodation at Lot 42 (309) Twilight Beach Road, West Beach subject to conditions.

Background

A Development Application was received on the 15 November 2018 to permit short term accommodation in the dwelling on Lot 42 (309) Twilight Beach Road, West Beach.

Due to the previous approval of short term accommodation on a portion of the property (Development Approval 10.2017.3632.1) this application needs to limit the occupancy to only one short term accommodation at any one time to ensure it is not classified as 'Holiday Accommodation' which is an 'X' use in the 'Residential' zone.

Officer's Comment

Ordinarily a development application of this nature would be dealt with under delegated authority however in this instance it is referred to Council as the application was lodged by a Councillor and it is their place of residence.

It should be noted that as the dwelling contains four bedrooms the *Disability (Access to Premises – Buildings) Standard 2010* apply if all the bedrooms are used. In this instance a condition is proposed that allows the approval to be limited to three bedrooms by locking one room or suitably refurbishing to allow a use such as "study" or "games room". Alternatively all bedrooms can be used but will be subject to compliance with the *Disability (Access to Premises – Buildings) Standard 2010*.

In addition to this under Clause 78D(1) of the Deemed Provisions the change in classification of the building requires a bushfire attack level assessment to be undertaken and any works required out of this are to be completed prior to the commencement of the land use.

Consultation

N/A

Financial Implications

N/A

Asset Management Implications

N/A

Statutory Implications

Local Planning Scheme No. 24

Policy Implications

EXT 004: Applications Lodged by Staff or Elected Members

Any application that is lodged by an Elected Member is to be referred to Council for determination, except for an application:

- That is for that person's own place of residence or expansion/upgrading of a place of business that was previously approved and satisfies the objectives and development standards in:
 - Local Planning Scheme;
 - the Acceptable Development provisions of the Residential Design Codes, and
 - any relevant adopted Planning Strategy, Local Planning Policy and/or Local Law.
- For a minor modification to an approved plan;
- An extension of time for a planning consent when there has been no circumstantial change other than the expiration of time;

- For amalgamation of lots or realignment of boundaries.

As the application was lodged by Councillor Shelley Payne and is for a new application (albeit related to an existing approval) it is referred to Council for determination.

Strategic Implications

Strategic Community Plan 2017 - 2027

Built Environment

New developments enhance the existing built environment

Facilitate and guide high quality, compliant and efficient building and development across the Shire

Environmental Considerations

N/A

Attachments

A¹. Development Application and Plans

Officer's Recommendation

That Council resolve to approve development application 10.2018.3985.1 for an unspecified use of short term accommodation at Lot 42 (309) Twilight Beach Road, West Beach subject to the following conditions:

1. Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the Shire of Esperance (Planning Services).
2. The approved short term accommodation must not display a sign exceeding 0.2 square metres in area.
3. Lighting to assist evacuation and smoke alarms must be hard wired to mains power and be installed in the rooms and associated areas in accordance with Part 3.7 of the *Building Code of Australia*.
4. A minimum of one (1) additional car parking bay is to be provided on-site for the exclusive use of the Short Term Accommodation in accordance with the requirements of Australian Standard AS2890.1:2004 Parking Facilities – Off-street Car Parking.
5. The driveway/accessway shall be constructed and maintained to an all-weather standard (e.g. gravel, crushed rock) to facilitate access to the development by 2 wheel drive vehicles.
6. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Esperance (Building Services).
7. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Esperance.
8. The approved development shall provide a supply of potable water adequate to meet the needs of the development.
9. Should the existing effluent disposal system/aerobic treatment unit (ATU) fail or cause nuisance, it is to be upgraded at the cost of the applicant to the satisfaction of Shire of Esperance (Environmental Health Services).
10. The development hereby approved must not create community safety concerns, or

otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.

11. The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.
12. Only one accommodation unit being either the one approved under this approval (10.2018.385.1) or Development Approval 10.2017.3632.1 shall be occupied as short term accommodation at any one time.
13. Only three bedrooms within the dwelling are permitted to be occupied as part of the Short Term Accommodation or alternatively access to and within the Class 1b dwelling shall be subject to compliance with AS 1428 – Design for access and mobility.
14. Prior to Commencement of Use an Electrical Safety Certificate, Certificate of Building Compliance, Plans and Documentation demonstrating compliance with the provisions of the Building Code of Australia listed as part of Advice Note (3) are to be provided to Shire of Esperance (Planning Services).
15. In accordance with Clause 78D(1) of the Deemed Provisions a bushfire attack level assessment is required to be prepared by an Accredited BAL Assessor and any upgrades required by the determined bushfire attack level are to be undertaken prior to commencement of use.
16. This planning approval relates to the land the subject of the application and the applicant only, and cannot be assigned to any other person or transferred to any other property or premises.

AND the following advice notes:

1. The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.
2. In relation to condition 13 should the bedrooms available for accommodation exceed 3 then the Class 1b dwelling will need to be upgraded to accommodate persons with a disability, this means compliance with AS 1428 – Design for access and mobility.
3. In relation to condition 14 written evidence is required with regards to the applicable technical aspects of the Building Codes of Australia, the submission of the Certificate of Building Compliance by a Private Building Surveyor is required. Below is some general information in regards to fire safety, health and amenity, and safe movement and access, this is to assist you with some of the minimum building code requirements:
 - 3.7.2.2 Requirements for smoke alarms - Smoke alarms must—
 - (a) be located in—
 - (ii) Class 1b buildings in accordance with 3.7.2.4 and 3.7.2.5; and
 - (b) comply with AS 3786, except that in a Class 10a private garage where the use of the area is likely to result in smoke alarms causing spurious signals, any other alarm deemed suitable in accordance with AS 1670.1 may be installed provided that smoke alarms complying AS 3786 are installed elsewhere in the Class 1 building; and
 - (c) be connected to the consumer mains power where consumer power is supplied to the building; and
 - (d) be interconnected where there is more than one alarm.


- **3.7.2.4 Location — Class 1b buildings - In a Class 1b building, smoke alarms must be installed on or near the ceiling—**
 - (a) in every bedroom; and
 - (b) in every corridor or hallway associated with a bedroom, or if there is no corridor or hallway, in an area between the bedrooms and the remainder of the building; and
 - (c) on each other storey.
 - **3.7.2.5 Lighting to assist evacuation — Class 1b buildings - In a Class 1b building, a system of lighting must be installed to assist evacuation of occupants in the event of a fire, and—**
 - (a) be activated by the smoke alarm required by 3.7.2.4(b); and
 - (b) consist of—
 - (i) a light incorporated within the smoke alarm; or
 - (ii) the lighting located in the corridor, hallway or area served by the smoke alarm.
 - **3.9.2.5 Protection of openable windows**
 - (a) A window opening must be provided with protection, if the floor below the window in a bedroom is 2 m or more above the surface beneath.
4. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
 5. Horizon Power has requested the Shire to advise Applicants that Horizon Power has certain restrictions regarding the installation of conductive materials near its network assets. Applicants are advised to contact Horizon Power's Esperance office to ascertain whether any of Horizon Power's restrictions affect their proposed development.
 6. The approved development is required to comply with the following legislation (as amended from time to time):
 - *Health (Miscellaneous Provisions) Act 1911*
 - *Occupational Safety and Health Regulations 1996*
 - *Sewerage (Lighting, Ventilation & Construction) Regulations 1971*
 - *Environmental Protection (Noise) Regulations 1997*
 - *Food Act 2008 and Food Regulations 2009*
 - *Health Act (Laundries and Bathrooms) Regulations 1971*
 7. The development the subject of this planning approval is required to comply with the Shire Esperance *Health Local Laws 2009*.
 8. The developer is to liaise with Shire of Esperance (Statutory Compliance) to determine any requirement for additional approvals for any signage proposed to be erected on site.

Shire of Esperance


Application for Development Approval



Schedule 2 Part 11 - Clause 86 (1)
PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015

NAME OF LANDOWNER(S)	
Name of Landowner(s): Marc Payne	
Postal Address: Box 414 Esperance WA 6450	
Phone (Home):	Fax:
Phone (Work):	Mobile: 0416 298 612
Email Address: mfpayne@bigpond.com	
SIGNATURE(S): 	Date: 15 November 2018

NOTE: The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 Clause 62(2).

NAME OF APPLICANT(S)	
Applicant Name: Marc Payne	
Contact Person: Shelley Payne	
Postal Address: Box 414	
Phone (Home):	Fax:
Phone (Work):	Mobile: 0416 298 612
Email Address: sgrasty@bigpond.com	
SIGNATURE(S): 	Date: 15 November 2018

NOTE: In signing the application, the applicant gives consent for Shire officers to inspect the property. The applicant also acknowledges that the Shire of Esperance may provide to members of the public any documents (including plans) as required under the Local Government Act 1995 in respect of documents before the Council. Applicants are advised that applications and / or plans showing incomplete, insufficient or illegible details will not be processed and will be returned at the discretion of Shire officers.

PROPERTY ADDRESS:		
Lot No:	Street No: 309	Street: Twilight Beach Road
Nearest Street Intersection: Twilight Beach Road / Riche Road		
Locality: West Beach		
Diagram/Plan/Deposited Plan No:	Title Vol No:	Folio No:

Proposal (tick as applicable)	
For individual application requirements, please see the information sheet associated with the development types as listed below (copies available on request)	

<input type="checkbox"/>	Change in land use
-	Current use:
-	Proposed use:
<input type="checkbox"/>	New development (specify):
<input type="checkbox"/>	New home based business (specify):
<input checked="" type="checkbox"/>	Amendment to Planning Consent (specify): Extension to area permitted for short term rental (see attached)
<input type="checkbox"/>	Retrospective Planning Application (specify):
<input type="checkbox"/>	Extractive Industry (specify):
<input type="checkbox"/>	Other (specify):
Approximate cost of proposed development : \$0	

Office Use Only	
DATE RECEIVED:	ASSESSMENT NO:
APPLICATION NO:	TRIM REF:

309 Twilight Beach Road – Site Plan



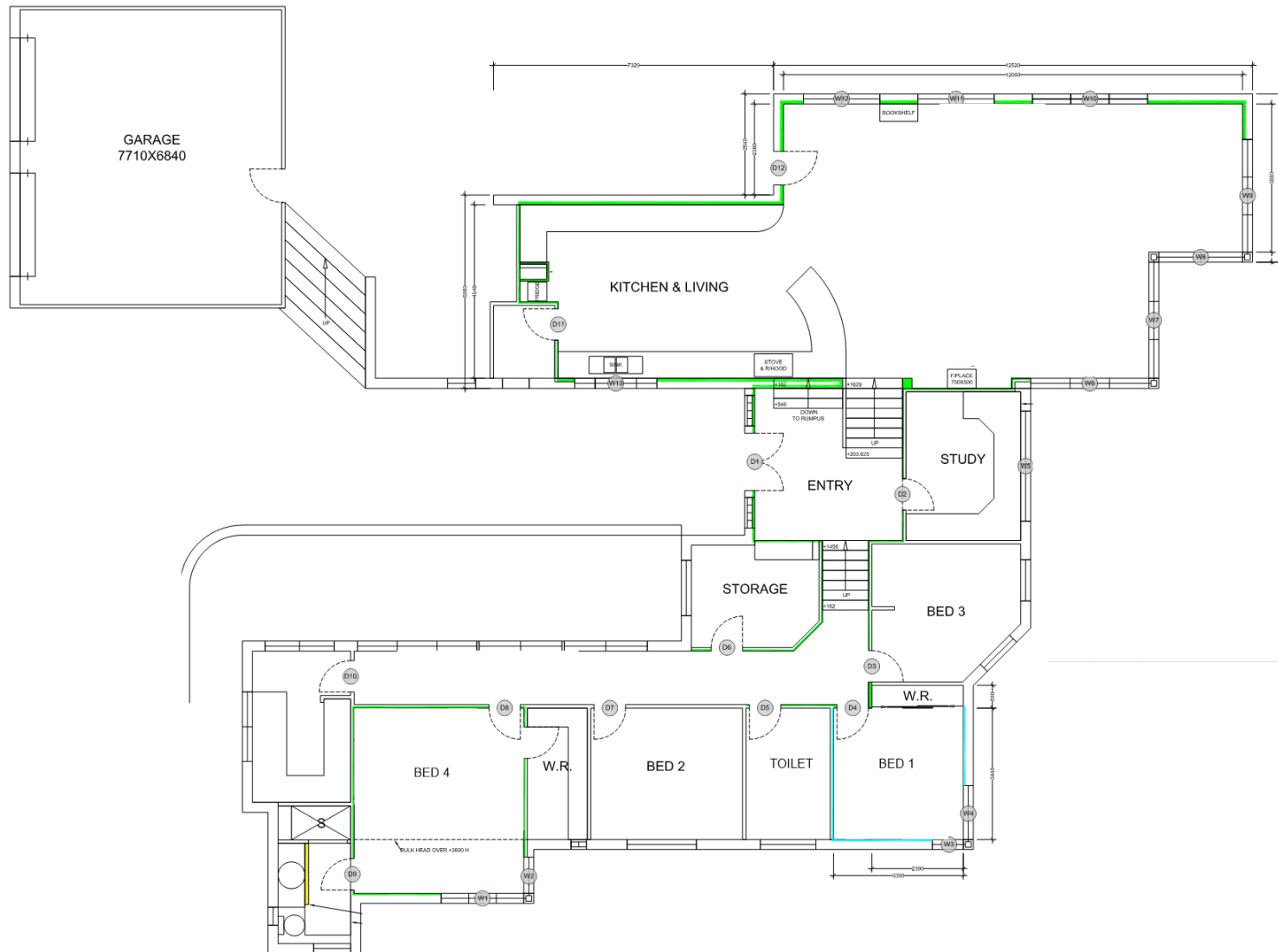
309 Twilight Beach Road



Accommodation

Parking

FLOOR PLAN - 309 TWILIGHT BEACH ROAD



Item: 12.1.2

Request to Waive Annual Extractive Industry Licence Fees

Author/s	Richard Hindley	Manager Strategic Planning & Land Projects
Authorisator/s	Terry Sargent	Director External Services

File Ref: D19/5043

Applicant

Mr. Chip Murray on behalf of Triple M Transport (WA) Pty Ltd

Location/Address

Lot 502 Murray Road, Dalyup

Executive Summary

For Council to consider a request to waive the annual extractive industry licence fee for an Extractive Industry on Lot 502 Murray Road, Dalyup until such time as extraction commences on the Lot.

Recommendation in Brief

That Council require all outstanding and future fees relating to Extractive Industry Licence No. 106.2017.11.1 to be paid to maintain the Extractive Industries Licence's validity

Background

A request (Attachment A) has been made to defer the annual extractive industry licence fee for an Extractive Industry on Lot 502 Murray Road, Dalyup as Clearing Permit are still being sought and extraction has not yet commenced.

The Extractive Industries Local Law provides the following in relation to the requirement to obtain and maintain a licence:

Extractive Industries Prohibited Without Licence

2.1 A person must not carry on an extractive industry –

- (a) unless the person is the holder of a valid and current licence; and
- (b) otherwise than in accordance with any terms and conditions set out in, or applying in respect of, the licence.

Penalty \$5 000 and a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which an offence has continued.

To maintain the licence an annual licence fee must be paid (The current fee is \$105) as follows:

Payment of Annual Licence Fee

3.2 On or before 31 December in each year, a licensee shall pay to the local government the annual licence fee determined by the local government from time to time.

It is the understanding of staff that conducting an extractive industry includes the seeking all the relevant approvals. The Local Law mandates the payment of the annual licence fee to maintain a valid licence.

Officer's Comment

The following options are provided for Council's consideration:

Option 1

That Council defer the annual extractive industry licence fee for Extractive Industry Licence No 106.2017.11.1 until such time as extraction commences on Lot 502 Murray Road, Dalyup.

This option is not preferred as it effectively narrows the definition of the activities determined to be an "extractive industry" and sets a potential precedent for the deferral of fees.

Option 2

That Council review the application of the annual extractive industry licence fee applicable for all Extractive Industry Licences to ensure they are only applied at such time as extraction commences on the licenced site.

This option is not preferred. Although it addresses the precedent issue it is contrary to the provision of the Extractive Industries Local Law as it is currently written.

Option 3

That Council require all outstanding and future fees relating to Extractive Industry Licence No. 106.2017.11.1 are to be paid in a timely manner to maintain the validity of the Extractive Industries Licence.

Option 3 is the Officers recommendation as it is consistent with the Extractive Industries Local Law.

Consultation

N/A

Financial Implications

The fee payable is currently \$105 per annum.

NB: If Council chose to waive the fee otherwise payable, it would require a decision by absolute majority.

Statutory Implications

Extractive Industry Local Law

Clause 6.12(1)(b) of the Local Government Act 1995 provides Council the power to waive or grant concessions in relation to any money otherwise owed to the local government.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Built Environment

New developments enhance the existing built environment

Facilitate and guide high quality, compliant and efficient building and development across the Shire

Environmental Considerations

N/A

Attachments

A₁. Request to Defer Extractive Industries Licence Fee

Officer's Recommendation

That Council decline Mr Murray's request to defer fees payable in relation to Extractive Industry Licence No. 106.2017.11.1

Voting Requirement Simple Majority

Richard Hindley

From: Sandy Murray <sandymurray@bigpond.com>
Sent: Sunday, 10 February 2019 4:50 PM
To: Richard Hindley
Subject: Annual renewal of extractive industries

Hi Richard,

Seeking a deferral of the renewal of our extractive industries licence no 106.2017.00000011.001
Until such time that we commence operations as we haven't been able to get a clearing permit for the approved
areas yet.

Cheers Chip

Message protected by MailGuard: e-mail anti-virus, anti-spam and content filtering.
<http://www.mailguard.com.au/mg>

[Report this message as spam](#)

Item: 12.1.3

Development Application - Oversized Outbuilding - Lot 811 (6) Parkland Retreat, Chadwick

Author/s	Peter Wilks	Senior Planning Officer
Authorisator/s	Richard Hindley	Manager Strategic Planning & Land Projects

File Ref: D19/5173

Applicant

N Lang on behalf of L & R Lang

Location/Address

Lot 811 (6) Parkland Retreat, Chadwick



Executive Summary

For Council to consider Development Application 10.2019.4016.1 for an oversized Outbuilding (Shed) at Lot 811 (6) Parkland Retreat, Chadwick.

Recommendation in Brief

That Council refuse Development Application 10.2019.4016.1 for an oversized Outbuilding (Shed) at Lot 811 (6) Parkland Retreat, Chadwick.

Background

An application for planning approval for an oversized Outbuilding (Shed) at Lot 811 (6) Parkland Retreat, Chadwick was received by Planning Services on 4 February 2019. Advertising was subsequently undertaken by Shire of Esperance (Planning Services) to all adjoining landowners. No objections were received from the three adjoining landowners.

In accordance with the provisions of Council's *Local Planning Policy: Outbuildings*, the proposed outbuilding requires referral to Council for determination, with the policy stating:

Outbuildings in Residential and Future Residential Zones

Objective	<i>The objective of these development requirements is to achieve a balance between:</i> <ul style="list-style-type: none"> <i>• Providing for the legitimate garaging, storage and other domestic needs of people living in residential areas; and</i> <i>• Minimising the adverse impacts outbuildings may have on the amenity (e.g. peace and quiet), appearance and character of residential neighbourhoods, and on neighbours.</i>
Permitted Uses of Outbuildings	<ul style="list-style-type: none"> <i>• Must be for legitimate residential purposes.</i> <i>• Use of outbuildings for commercial/business uses is not permitted except where planning approval has been granted for a home based business.</i> <i>• Use of outbuildings for human habitation is not permitted.</i> <i>• An Outbuilding will not be approved until such time as a Dwelling is substantially commenced on the lot.</i>
Setbacks	<i>As per provisions of Local Planning Scheme No. 24 and the Residential Design Codes;</i>
Size	<ul style="list-style-type: none"> <i>• Maximum area of outbuilding(s) per lot:</i> <ul style="list-style-type: none"> <i>o 10% of site area where lot 1000m² or less;</i> <i>o 100m² where lot is greater than 1000m².</i> <i>• Maximum wall height – 3.6 metres</i> <i>• Maximum ridge height – 4.2 metres</i>
Maximum Variation	<ul style="list-style-type: none"> <i>• 25% for Site Area</i> <i>• 10% for Wall or Ridge Height</i>
Consultation	<i>Where an application for an outbuilding does not comply with the site and setback provisions referenced above, the application is to be referred to the affected adjoining landowners for comment in accordance with the consultation provisions of the Residential Design Codes.</i>

Applications for outbuildings that do not comply with the above development requirements will be assessed on a case by case basis and may be permitted subject to the following matters being taken into account in the assessment process:

- Demonstration that the larger size is required to satisfy specific domestic needs;*
- The outbuilding will not reduce the amount of open space required by Table 1 of the Residential Design Codes;*
- The outbuilding being sited behind the front setback line for the dwelling;*
- Use of non-reflective materials on the outbuilding and/or adequate screening from the road and neighbouring properties being provided; and*
- Comments from the affected adjoining landowner's.*

If the Maximum Variation is exceeded the matter will be referred to Council with an officers recommendation to refuse the application.

The proposal calls for 272 square metres of Outbuildings on the property, where a maximum of 100 square metres is permitted under Local Planning Policy: Outbuildings. Thus the matter is referred to Council for determination.

The proposal complies with all other provisions of the Residential Design Codes and Local Planning Scheme No. 24 that are not overwritten by Local Planning Policy: Outbuildings.

Officer's Comment

The proposal calls for 272 square metres of Outbuildings on the property. It is noted that the building does not comply with the acceptable development provisions of the *Local Planning Policy – Outbuildings* as it exceeds both the maximum 100 square metres of Outbuildings permitted in the Residential zone as the 25% maximum variation criteria which would permit up to 125 square metres of Outbuildings on the property subject to neighbor referral.

The applicant has verbally informed Planning Services that the proposed Outbuilding are for the purposes of storage and ablutions.

The structure does not comply with Local Planning Policy: Outbuildings, and as such the Officers Recommendation is for the refusal of the application as per the policy.

Options:

Option 1 (Officers Recommendation):

That Council refuse development application Development Application 10.2019.4016.1 for an oversized Outbuilding (Shed) at Lot 811 (6) Parkland Retreat, Chadwick on the following grounds:

1. The proposal is inconsistent with the provisions of Local Planning Policy: Outbuildings.

Option 2:

That Council approve development application Development Application 10.2019.4016.1 for an oversized Outbuilding (Shed) at Lot 811 (6) Parkland Retreat, Chadwick subject to the following conditions:

1. Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plans unless otherwise required or agreed in writing by the Shire of Esperance (Planning Services).
2. The approved outbuilding(s) shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses.
3. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Esperance (Building Services).
4. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Esperance.
5. The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Esperance is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Esperance (Environmental Health Services).
6. During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).

7. The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.

And the following advice notes:

1. THIS IS NOT A BUILDING PERMIT OR BUILDING APPROVAL CERTIFICATE. An application for a building permit or building approval certificate is required to be submitted and approved by the Shire of Esperance (Building Services) prior to any works commencing on-site.
2. The development is to comply with the Building Code of Australia, Building Regulations and the Local Government Act.
3. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Esperance will take no responsibility for incorrectly located buildings.
4. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
5. Horizon Power has requested the Shire to advise Applicants that Horizon Power has certain restrictions regarding the installation of conductive materials near its network assets. Applicants are advised to contact Horizon Power's Esperance office to ascertain whether any of Horizon Power's restrictions affect their proposed development.

Consultation

Neighbour referral was undertaken by Planning Services to the four adjoining landowners between 8 February 2019 and 22 February 2019. No objections were received to the application.

Financial Implications

Application fees totalling \$441.00 were received as part of the application.

Asset Management Implications

Nil

Statutory Implications

The statutory implications arising from this report are:

- Planning and Development Act 2005
- Local Planning Scheme No. 24

Policy Implications

Local Planning Policies are guidelines used to assist the local government in making decisions under the Local Planning Scheme and may address land use as well as development requirements. Although Local Planning Policies are not part of the Local Planning Scheme they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering an application for Planning Approval, the local government must have due regard to a Local Planning Policy as required under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

Strategic Community Plan 2012 - 2022

Built Environment

New developments enhance the existing built environment

Facilitate and guide high quality, compliant and efficient building and development across the Shire

Environmental Considerations

Nil

Attachments

A₁. Plans

Officer's Recommendation

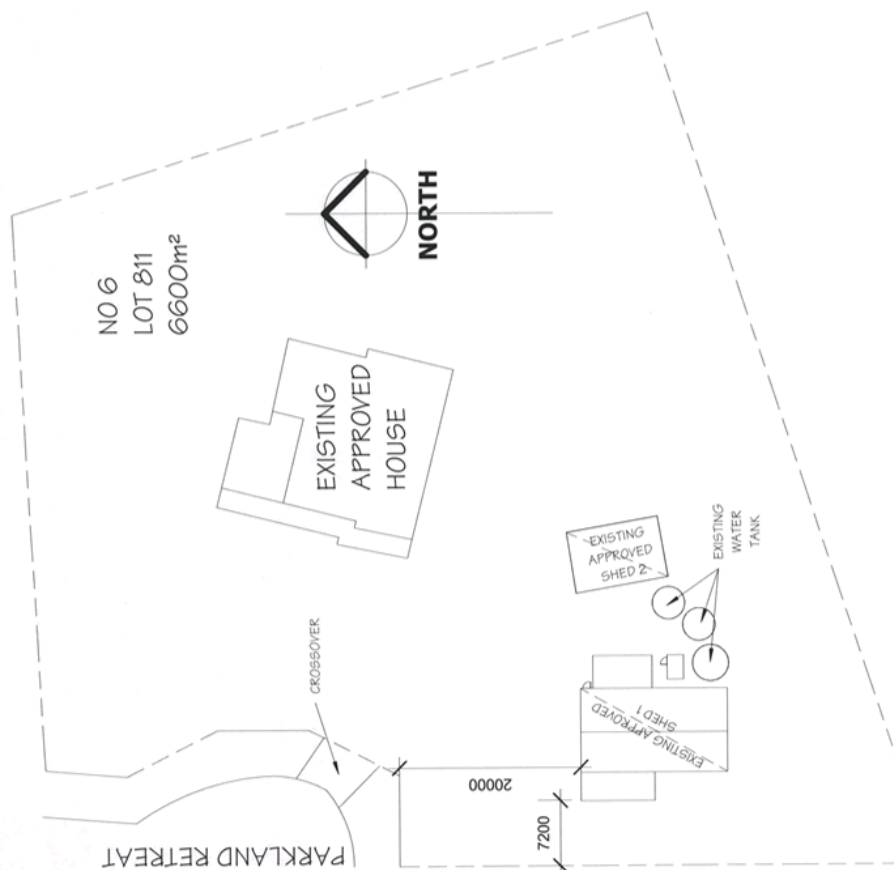
That Council refuse development application Development Application 10.2019.4016.1 for an oversized Outbuilding (Shed) at Lot 811 (6) Parkland Retreat, Chadwick on the following grounds:

- 1. The proposal is inconsistent with the provisions of Local Planning Policy: Outbuildings.**

Voting Requirement

Simple Majority

- 1) THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH ALL SUPPLIED DOCUMENTATION, INCLUDING BUT NOT LIMITED TO ENERGY ASSESSMENTS, ENGINEERING, SPECIFICATION AND BUSHFIRE ASSESSMENT IF APPLICABLE
- 2) DO NOT SCALE FROM THESE DRAWINGS.
- 3) ALL WORKS ARE TO COMPLY WITH AUSTRALIA AND RELEVANT AUSTRALIAN STANDARDS.
- 4) BUILDER IS TO SITE CHECK ALL DIMENSIONS AND LEVELS ON SITE PRIOR TO COMMENCEMENT OF ANY WORKS.
- 5) RANGEHOODS AND MECHANICAL VENTILATION SHALL BE INSTALLED TO MANUFACTURERS' SPECIFICATIONS. ANY EXTRACTION TO ROOF SPACE MUST BE DUCTED DIRECTLY THROUGH THE ROOF TO OUTSIDE AIR
- 6) ALL EXTERNAL DOORS TO BE PROPERLY FITTED WITH WEATHER SEALS TO STOP ANY AIR FLOW.
- 7) ALL FLUED EXHAUSTS TO BE FITTED WITH DAMPERS TO IMPEAD AIR LOSS
- 8) TERMITE PROTECTION TO BE CHEMICALLY APPLIED BY HANDSPRAY



Site 1 : 500

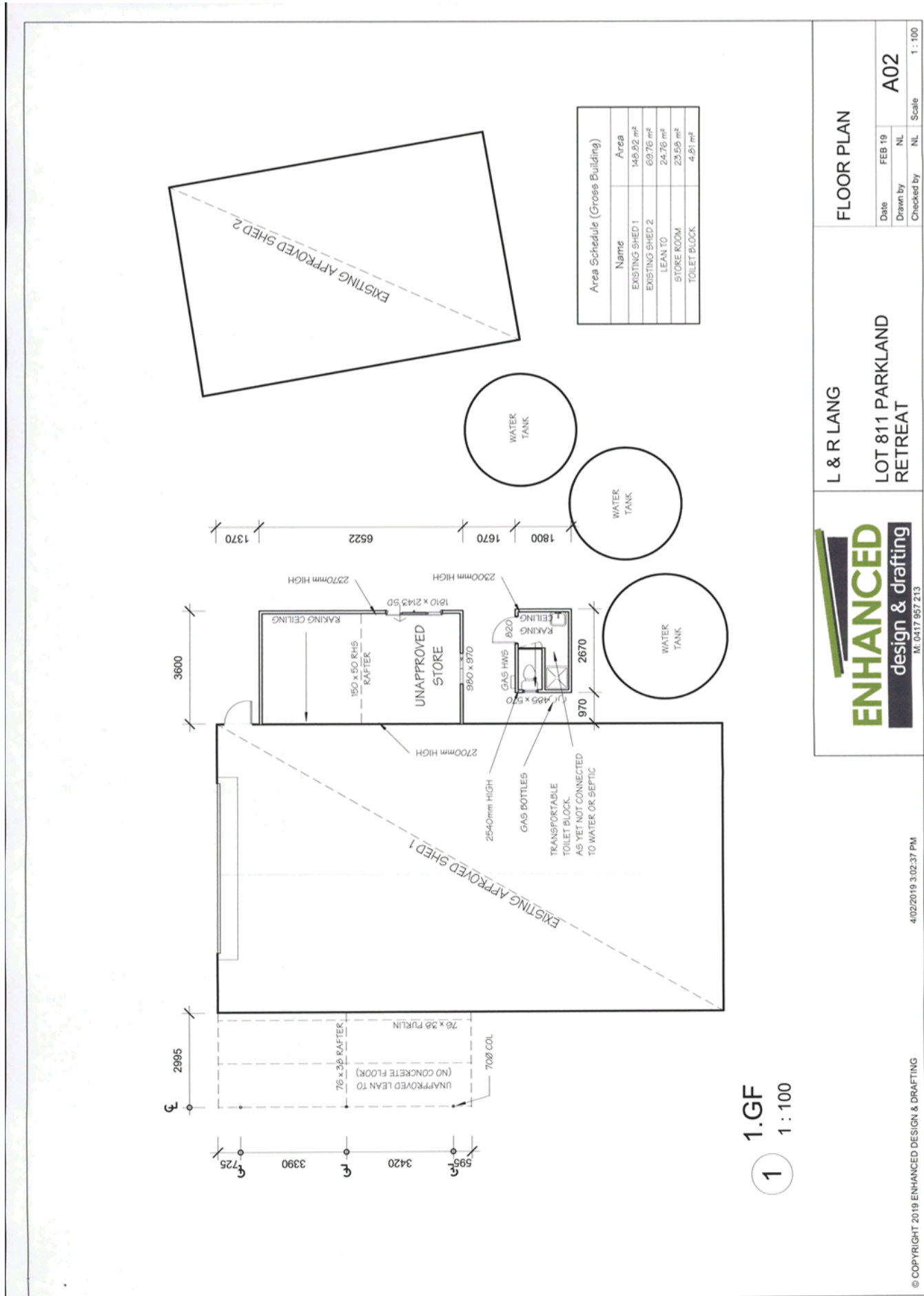
SITE PLAN

L & R LANG
LOT 811 PARKLAND
RETREAT



4/02/2019 3:02:37 PM

COPYRIGHT 2019 ENHANCED DESIGN & DRAFTING



enhanced
design & drafting
M: 0417 957 213

L & R LANG
LOT 811 PARKLAND RETREAT

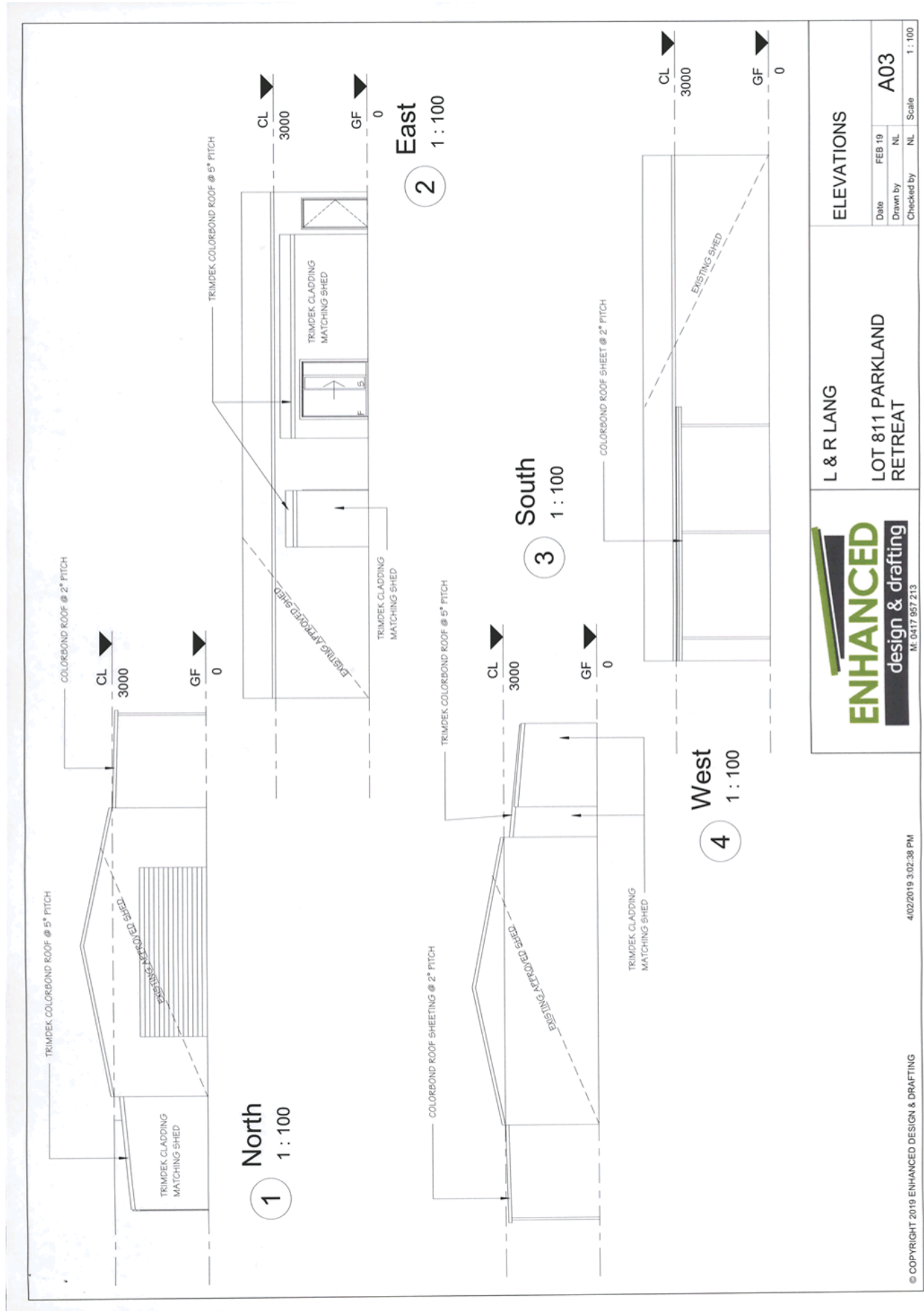
FLOOR PLAN

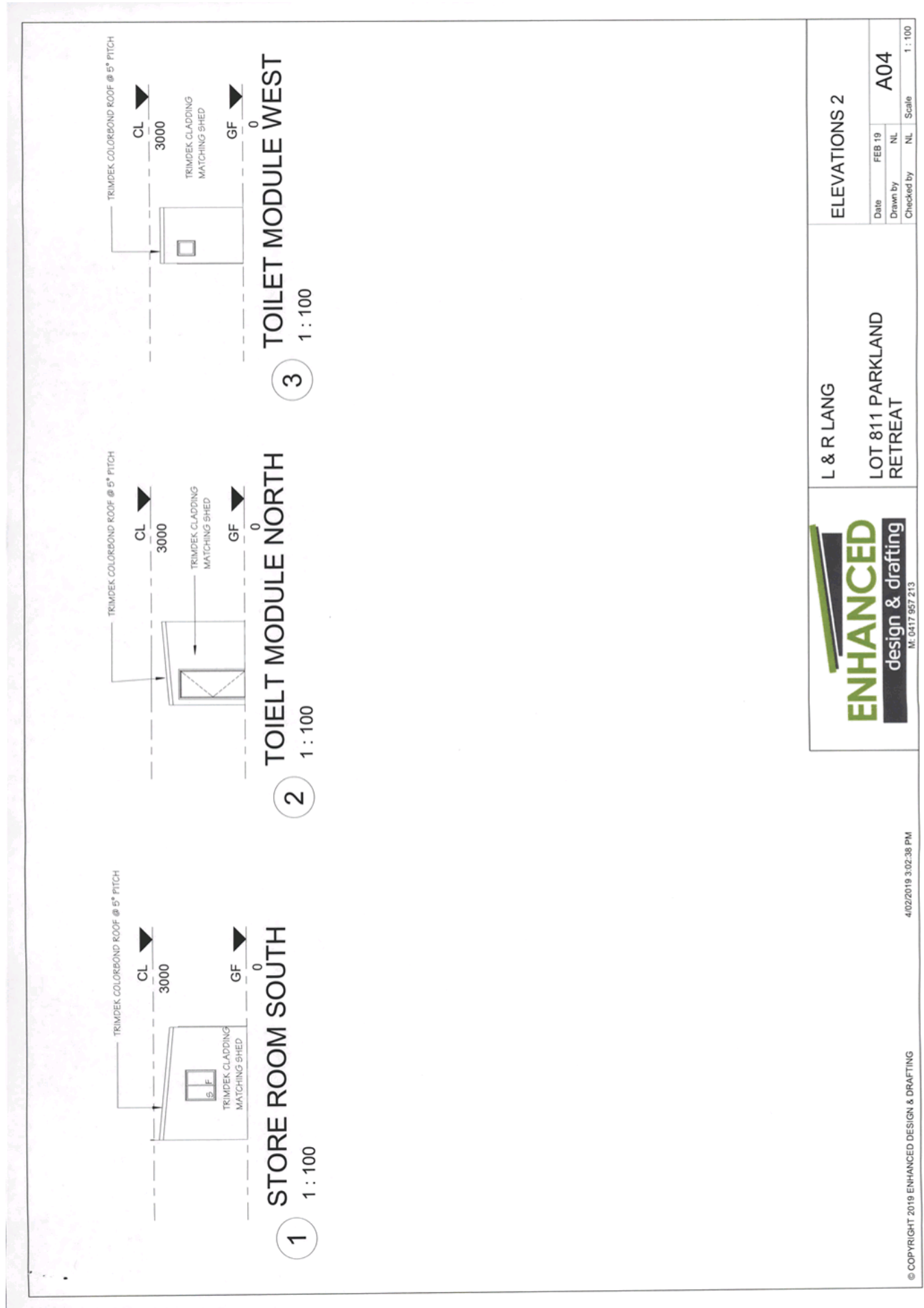
Date	FEB 19	A02
Drawn by	NL	
Checked by	NL	Scale

1 : 100

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4/02/2019 3:02:37 PM





Item: 12.1.4

Development Application - Telecommunications Infrastructure - Lot 100 Downes Street, Pink Lake

Author/s	Peter Wilks	Senior Planning Officer
Authoriser/s	Richard Hindley	Manager Strategic Planning & Land Projects

File Ref: D19/5224

Applicant

Visionstream Pty Ltd on behalf of Telstra Corp Pty Ltd

Location/Address

Lot 100 Downes Street, Pink Lake



Executive Summary

For Council to consider an application for Telecommunications Infrastructure located at Lot 100 Downes Street, Pink Lake.

Recommendation in Brief

That Council approve development application 10.2018.3995.1 for Telecommunications Infrastructure at Lot 100 Downes Street, Pink Lake subject to conditions.

Background

Visionstream Pty Ltd has been appointed by Telstra Corp Pty Ltd for the development of Telecommunications Infrastructure at Lot 100 Downes Street, Pink Lake. It should be noted that Telstra Corp Pty Ltd will lease the portion of the site of the proposed tower. The site of the proposed tower is approximately 380 metres from residential properties in the Princess Street/Downes Street residential area. The proposed development includes a 41.4 metre high tower, outdoor cabinets and fencing.

The subject site is a Rural Residential zoned lot, with an area of 3.57ha that is accessed from Downes Street. The site is partially vegetated and features an existing Single Dwelling and ancillary structures which will remain on site.

Under Local Planning Scheme No. 24 (LPS 24), Telecommunications Infrastructure is an 'A' use and requires advertising to affected landowners and parties. Public comments were sought in relation to the proposed tower and associated infrastructure with an advertisement in the Esperance Express and

referrals to adjoining land owners within 400 metres being undertaken. Five objections were received during the advertising period (Attachments C through G).

According to the report provided by Visionstream the facility is to be operated in compliance with the mandatory standard for human exposure to Electromagnetic Emissions (EME) currently the Radio communications standard 2003. The EME report submitted within the application shows that the maximum predicted EME will equate to 0.31% of the maximum exposure limit at a distance of 50 to 100 metres from the tower with the amount decreasing with distance to 0.11% at a distance between 400 to 500 metres from the tower. This is substantially less than 1% of the maximum allowable exposure limit. A copy of this report is available upon request.

Officer's Comment

The proposal is assessed against the relevant criteria of Clause 10.2 of the Scheme in the table below.

LPS 23 Clause 10.2 Criteria	Officers Response
Compatibility of use / development	The proposed development is proposed within a Rural Residential zone; as such it is an 'A' use in the zone and may be approved subject to notification to affected parties and landowners. The area is not developed to a high density, however there are seventeen rural residential properties, two residential properties, part of the Esperance Senior High School reserve and a number of aboriginal and water corporation reserves within 400 metres of the proposed tower location. Due to this low density the proposed use of the site is seen as being compatible with the surrounding area.
Effect on the natural environment	The site is a Rural Residential zoned lot that has been mostly cleared (approximately 80%). As the proposed development represents a maximum area to be cleared of 108m ² on a 35,665m ² block, the environmental impact is minimal.
Preservation of amenity of locality.	The proposed development is located approximately 680 metres from Pink Lake Road, 380 metres from the nearest residential lots along Downes Street and 35 metres from the nearest Rural Residential site on Downes Street. Eight dwellings are within 300 metres. This proximity means that there will be some impact due to the structure, largely from impact on visual amenity.
Effect of location, height, bulk, scale, orientation and appearance of proposal	The surrounding land is zoned either Rural Residential or Reserve – Infrastructure and ranges from heavily vegetated and undeveloped, to cleared land and single dwellings. The impact of the height and scale of the development will be minimised due to the isolation of the proposed site and the distance from established residential areas, however some properties will still be affected by loss of visual amenity due to proximity to the proposal.
Adequate access, egress, loading, unloading, manoeuvring and parking of vehicles	The applicant will be responsible for the provision of vehicular access to and from the site.
Traffic generated by proposal and effect on traffic flow and safety	Any traffic impacts associated with construction will be of a short-term duration and are not anticipated to adversely impact on the surrounding road network. In the unlikely event that road closure will be required Telstra will apply to the relevant authorities for permission.

	Once constructed, the proposal will generate very low levels of traffic due to the infrequent maintenance required by such structures.
Public utilities	The facility will be connected to the Horizon Power network along Downes Street. There are no other service requirements for the facility and there is no waste (water, rubbish etc) generated by the facility.
Impact on community services	The facility would have no impact on existing community services. The granting of planning approval for the proposal would create a significant community benefit through the provision of improved mobile coverage for the Telstra Network as well as co-location opportunities for other carriers and the National Broadband Network.

The facility has been strategically sited and designed to minimise visual impact on the surrounding environment as much as practicable, largely through taking advantage of existing vegetation for screening purposes. In this regard the proposal satisfies the requirements of State Planning Policy 5.2 Telecommunications Infrastructure, whilst also addressing deficiencies in phone coverage in the local area.

It is considered that the proposal will provide an important community benefit to Sinclair and Pink Lake by providing coordinated and open access shared communication infrastructure, and therefore greatly improved mobile phone coverage within the local area.

Consultation

Five objections to the proposal were received during the referral period that raised concerns regarding the development. The main issues raised and planning responses to those issues are summarised in the table below. Please note the full objections are included as Attachments C through G.

Objector & Summary of Issues	Response
Lot 5 (87) Downes Street, Pink Lake <ul style="list-style-type: none"> Visual Amenity Interference with existing Tourism activities on property. Proximity to Dwellings. 	<ul style="list-style-type: none"> It is acknowledged that the proposal will have an impact on visual amenity due to its proximity to other Rural Residential properties and the height of the structure. The impact on visual amenity may be ameliorated somewhat by the presence of vegetation in proximity that may partially screen the proposal, but some impact will remain. It is unknown what, if any, impact the proposed telecommunications infrastructure will have on the tourism related activities undertaken on Lot 5 (87) Downes Street, Pink Lake.
Lot 94 (8) Downes Street, Pink Lake <ul style="list-style-type: none"> Health concerns regarding Electromagnetic Radiation. Proximity to Dwellings. Reduction in Property Values. 	<ul style="list-style-type: none"> The applicant has provided an Environmental Electronic Magnetic Radiation Report that indicates that the proposal will only generate at most 0.31% of ARPANSA (Australian Radiation Protection and Nuclear Safety Agency) exposure limits where 100% is the maximum public exposure limit. It is acknowledged that the proposal will have an impact on visual amenity due to its proximity to other Rural Residential properties and the height of the structure. The impact on visual amenity may be ameliorated somewhat by the presence of vegetation in proximity that may partially screen the proposal, but

	<p>some impact will remain.</p> <ul style="list-style-type: none"> Potential impact on property values is not a valid planning consideration.
<p>Lot 16 (97) Downes Street, Pink Lake</p> <ul style="list-style-type: none"> Proximity to Dwellings and School. Impact on visual amenity. Health concerns. 	<ul style="list-style-type: none"> The applicant has provided an Environmental Electronic Magnetic Radiation Report that indicates that the proposal will only generate at most 0.31% of ARPANSA (Australian Radiation Protection and Nuclear Safety Agency) exposure limits where 100% is the maximum public exposure limit. It is acknowledged that the proposal will have an impact on visual amenity due to its proximity to other Rural Residential properties and the height of the structure. The impact on visual amenity may be ameliorated somewhat by the presence of vegetation in proximity that may partially screen the proposal, but some impact will remain.
<p>Lot 363 (113) Downes Street, Pink Lake</p> <ul style="list-style-type: none"> Health Concerns/Exposure to Electromagnetic Radiation. Impact on character of the area/visual amenity. Reduction in Property Values. 	<ul style="list-style-type: none"> The applicant has provided an Environmental Electronic Magnetic Radiation Report that indicates that the proposal will only generate at most 0.31% of ARPANSA (Australian Radiation Protection and Nuclear Safety Agency) exposure limits where 100% is the maximum public exposure limit. It is acknowledged that the proposal will have an impact on visual amenity due to its proximity to other Rural Residential properties and the height of the structure. The impact on visual amenity may be ameliorated somewhat by the presence of vegetation in proximity that may partially screen the proposal, but some impact will remain. Potential impact on property values is not a valid planning consideration.
<p>Lot 4 Cherry Well Road, Pink Lake</p> <ul style="list-style-type: none"> Health Concerns/Exposure to Electromagnetic Radiation. Impact on character of the area/visual amenity. Reduction in Property Values. 	<ul style="list-style-type: none"> The applicant has provided an Environmental Electronic Magnetic Radiation Report that indicates that the proposal will only generate at most 0.31% of ARPANSA (Australian Radiation Protection and Nuclear Safety Agency) exposure limits where 100% is the maximum public exposure limit. It is acknowledged that the proposal will have an impact on visual amenity due to its proximity to other Rural Residential properties and the height of the structure. The impact on visual amenity may be ameliorated somewhat by the presence of vegetation in proximity that may partially screen the proposal, but some impact will remain. Potential impact on property values is not a valid planning consideration.

Several objections also commented on the 'inappropriate location' of the proposed telecommunications infrastructure. Telecommunications Infrastructure is an 'A' use under Local Planning Scheme No. 24, 'A' meaning that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with Clause 64 of the Deemed

Provisions. As such while the proposal may not meet the objectives of the Rural Residential zone, it is not incompatible with the zone.

It should also be noted that a similar application for a 40m high NBN Tower was refused by the City of Albany. On appeal with the State Administrative Tribunal (2016 WASAT 61) made the following comments:

In relation to impact on visual amenity, the Tribunal determined that the mere fact that part of the proposed development would be visible from various locations did not, of itself, mean that the proposed development would have a negative impact on the visual amenity of the locality. In accordance with State Planning Policy 5.2, factors such as the prominence of the development within the landscape, the extent to which visual aspects of value to the community as a whole might be compromised and the degree to which the development is sympathetic to the surrounding landscape are relevant to this assessment. On the evidence before it, the Tribunal was satisfied that the proposed development would not have an adverse impact on the visual amenity of the locality. There was no dispute that there was a need for effective internet services within the locality and it was determined that the proposed development should be approved.

Financial Implications

Application fees totalling \$480.00 were received as part of this application.

Asset Management Implications

Nil

Statutory Implications

The statutory implications associated with this item are:

- Planning and Development Act 2005
- Local Planning Scheme No.24
- Telecommunications Act 1997

It should be noted that pursuant to s.211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

In this instance it is considered that the Scheme has been enforced effectively.

Policy Implications

The policy implications arising from this report are

- State Planning Policy 5.2-Telecommunications Infrastructure
- Local Planning Strategy

Strategic Implications

Strategic Community Plan 2012 - 2022

Built Environment

New developments enhance the existing built environment

Facilitate and guide high quality, compliant and efficient building and development across the Shire

Environmental Considerations

Nil

Attachments

- A↓. Plans
- B⇒. Application Report - *Under Separate Cover*
- C↓. Objection 1
- D↓. Objection 2
- E↓. Objection 3
- F↓. Objection 4
- G↓. Objection 5

Officer's Recommendation

That Council approve Development Application 10.2018.3995.1 for Telecommunications Infrastructure at Lot 100 Downes Street, Pink Lake subject to the following conditions:

1. Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the Shire of Esperance (Planning Services).
2. The development of the telecommunications infrastructure and associated ancillary works and the ongoing use must not cause erosion or degradation of the subject or surrounding land to the satisfaction of the Shire.
3. During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).
4. The vehicle crossover is to be constructed, drained and sealed to the satisfaction and specifications of the Shire of Esperance (Asset Management Division) – refer enclosed vehicle crossover application form.
5. The driveway/accessway shall be constructed and maintained to an all-weather standard (e.g. gravel, crushed rock) to facilitate access to the development by 2 wheel drive vehicles.
6. The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Esperance is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented within the time and manner directed by the Shire of Esperance (Health Services)
7. Whilst undertaking site preparation works, all areas of exposed sand must be sufficiently treated against possible sand drift through the use of sprinklers or other suitable means. All sand must be contained on-site to the satisfaction of Council.
8. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Esperance (Building Services).

9. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Esperance
10. The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.
11. The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Esperance is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Esperance (Environmental Health Services).
12. The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.
13. All fencing must comply with the Shire of Esperance Local law pertaining to Fencing.

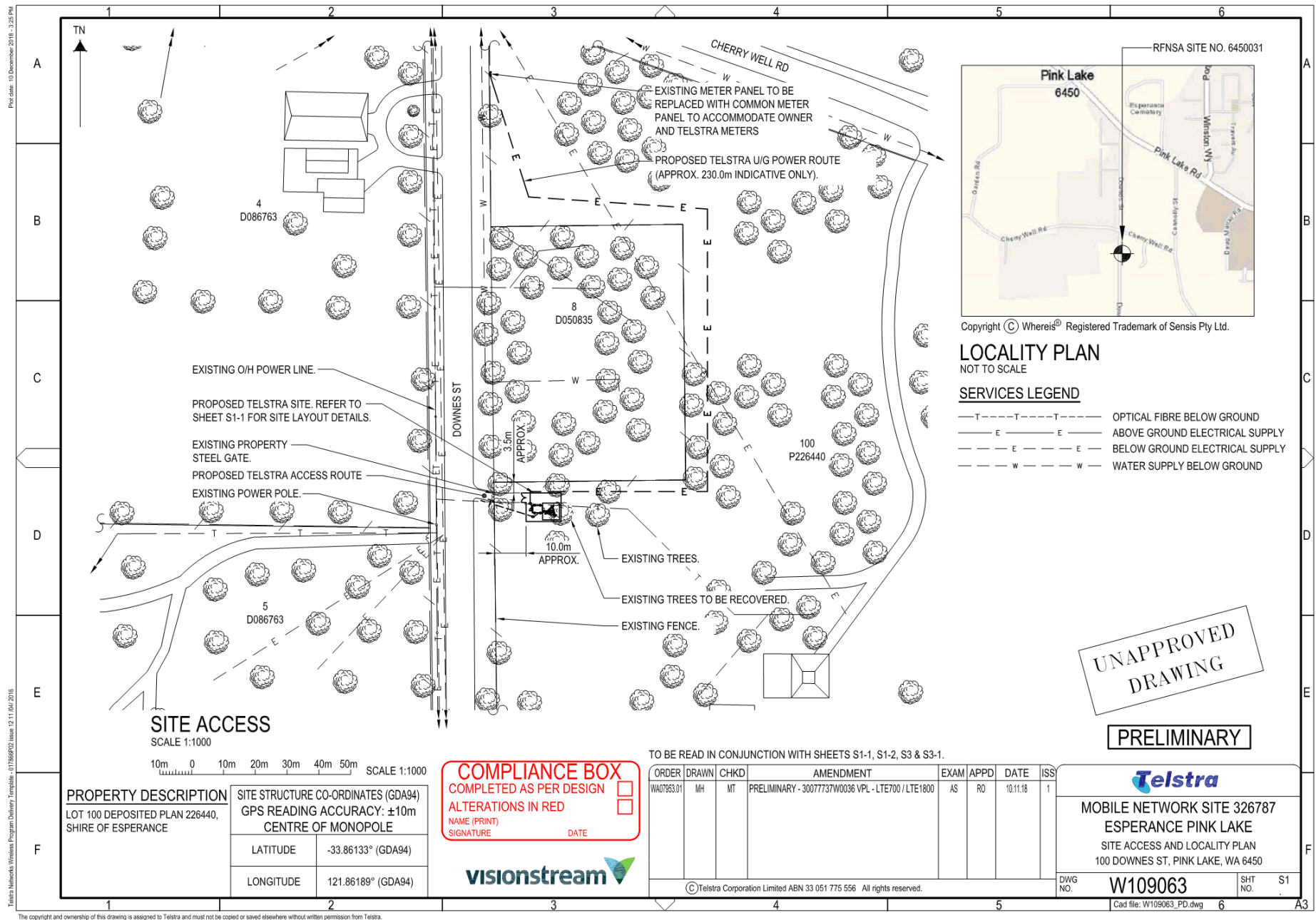
AND the following advice notes:

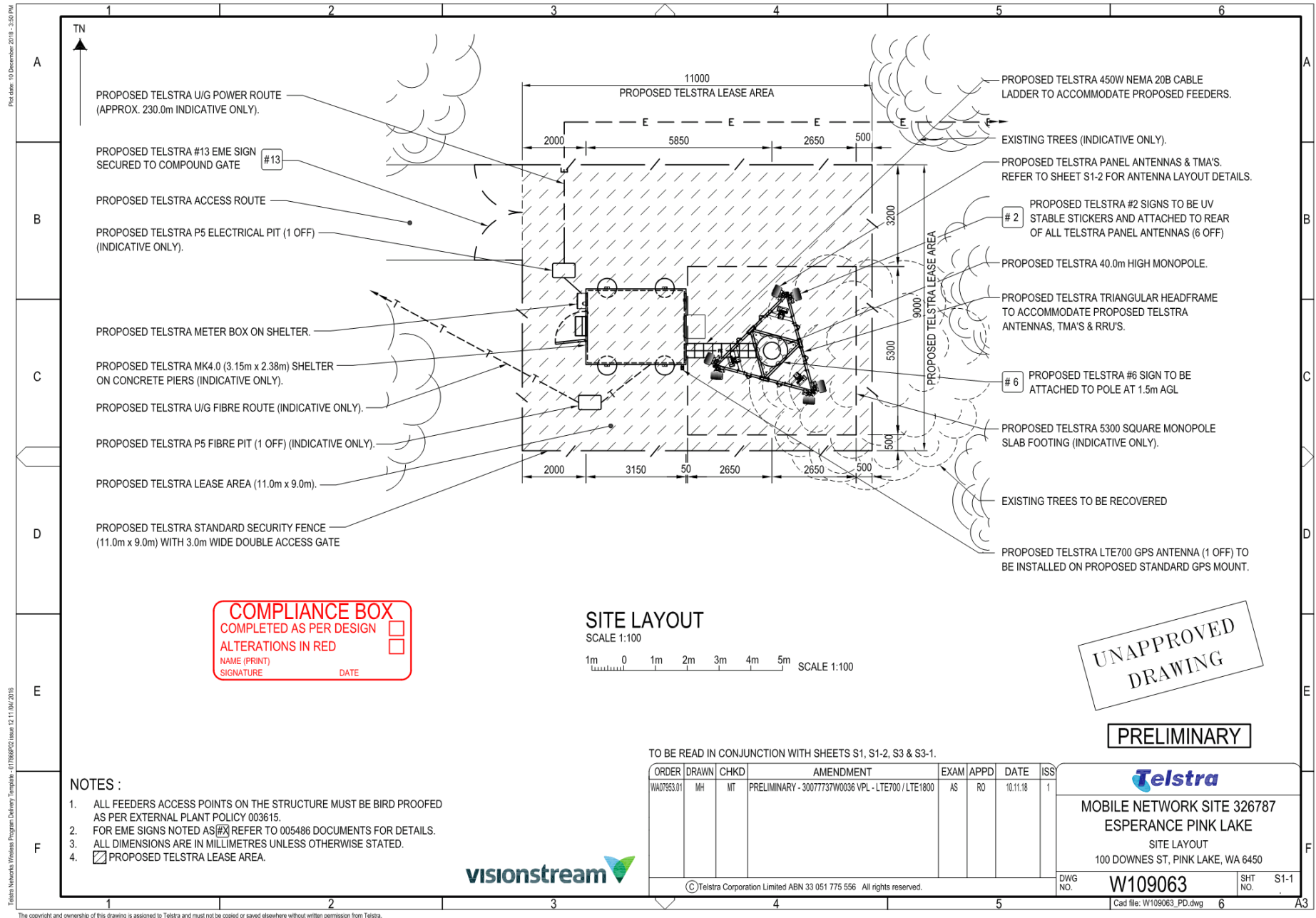
1. **THIS IS NOT A BUILDING PERMIT.** An application for a building permit is required to be submitted and approved by the Shire of Esperance (Building Services) prior to any works commencing on-site.
2. The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.
3. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Esperance will take no responsibility for incorrectly located buildings or structures.
4. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
5. Horizon Power has requested the Shire to advise Applicants that Horizon Power has certain restrictions regarding the installation of conductive materials near its network assets. Applicants are advised to contact Horizon Power's Esperance office to ascertain whether any of Horizon Power's restrictions affect their proposed development.
6. The developer is to liaise with Shire of Esperance (Statutory Compliance) to determine any requirement for additional approvals for any signage proposed to be erected on site.
7. Advice should be sought from a Licensed Electrical Contractor as the electricity supply to the premises needs to comply with the *Electricity Act 1945, Electricity Regulations 1947*.
8. If the development of the subject of this approval is not substantially commenced within the period of 2 years, or other such period as specified in the approval after the date of determinations, the approval shall lapse and have no further effect.

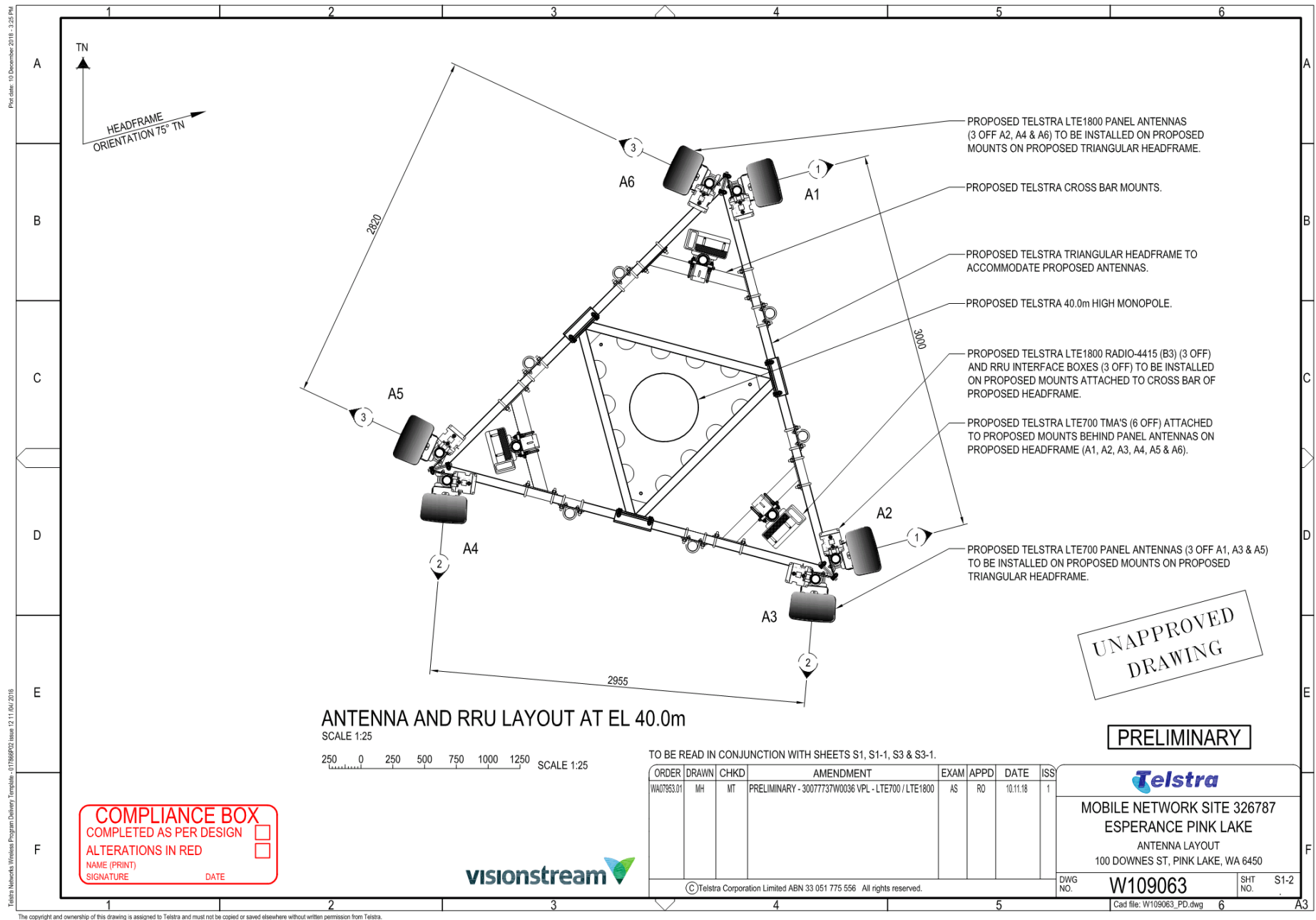
- 9. Where the approval has so lapsed, no development shall be carried out without the further approval of the local governments having first been sought and obtained.**
- 10. If an applicant is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the Planning and Development Act 2005. An application for review must be lodged within 28 days of the determination.**

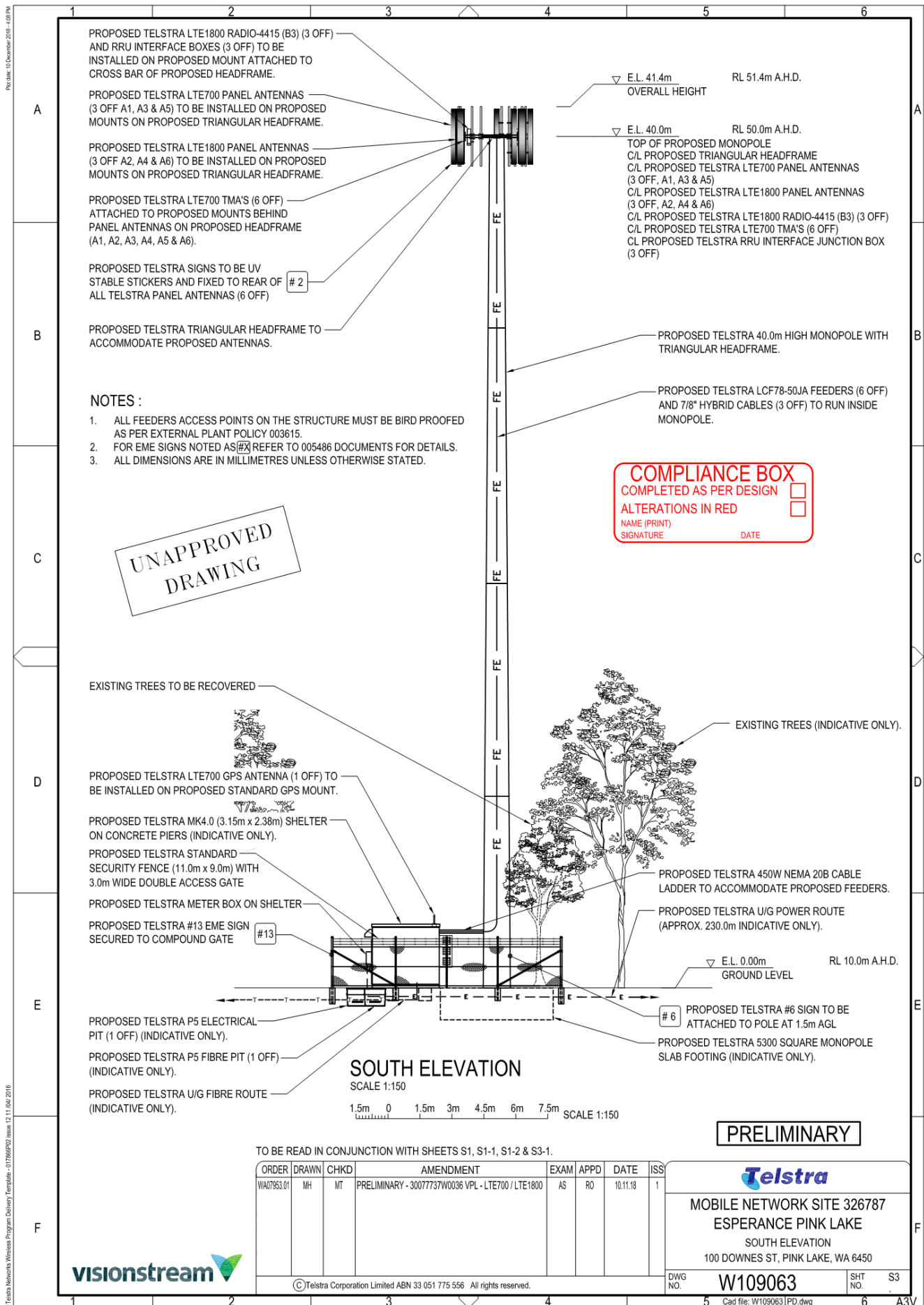
Voting Requirement

Simple Majority









TELSTRA ANTENNA CONFIGURATION TABLE					
ANTENNA No	ANTENNA TYPE & SIZE H x W x D	ANTENNA ACTION REQUIRED	ANTENNA HEIGHT C/L A.G.L.	ANTENNA BEARING (x°T)	SECTOR NO. & TECHNOLOGY
A1	ARGUS RVVPX310.11B-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	75°	S1: LTE700 S1: LTE700 SPARE SPARE SPARE
A2	ARGUS RVVPX310.11B-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	75°	SPARE SPARE S1: LTE1800 S1: LTE1800 S1: LTE1800
A3	ARGUS RVVPX310.11B-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	185°	S2: LTE700 S2: LTE700 SPARE SPARE SPARE
A4	ARGUS RVVPX310.11B-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	185°	SPARE SPARE S2: LTE1800 S2: LTE1800 S2: LTE1800
A5	ARGUS RVVPX310.11B-T2 PANEL 2533 x 350 x 208mm	INSTALL	40.0m	295°	S3: LTE700 S3: LTE700 SPARE SPARE SPARE
A6	ARGUS RVVPX310.11B-T2 PANEL 2533 x 349 x 208mm	INSTALL	40.0m	295°	SPARE SPARE S3: LTE1800 S3: LTE1800 S3: LTE1800
A200	GPS ANTENNA KRE 101 2082/1 Ø68 x 96mm	INSTALL	BASE OF GPS 3.0m	0°	-

COMPLIANCE BOX

COMPLETED AS PER DESIGN ☐


ALTERATIONS IN RED ☐

NAME (PRINT) _____

SIGNATURE _____ DATE _____


UNAPPROVED DRAWING

PRELIMINARY



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ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
W107953.01	MH	MT	PRELIMINARY - 30077737W0036 VPL - LTE700 / LTE1800	AS	RO	10.11.18	1



MOBILE NETWORK SITE 326787
ESPERANCE PINK LAKE
ANTENNA CONFIGURATION TABLE
100 DOWNES ST, PINK LAKE, WA 6450

DWG NO. **W109063** SHT NO. **S3-1**

Peter Wilks

From: lacabane <lacabane@westnet.com.au>
Sent: Tuesday, 5 February 2019 1:38 PM
To: Peter Wilks
Subject: DD010.2018.00003995.001/AD19/396

Peter Wilks

I am writing to object to the proposal to site a communication tower on an adjacent property to ours, being 87 Downes street.
The siting of a 35 metre tower on lot 100 straight across from my driveway would be total visual pollution to not only us but the numerous tourists that reside on our property.
We have built up a very successful tourist business based on the ambience of the tranquil surroundings. People come here to escape the rigours of city life, not to be reminded of the city by an ugly communication tower dominating the skyline.
Why are we duplicating facilities when there is a taller tower in an elevated position going ahead in Valley Rd? Surely they can all share a structure, instead of spreading pollution everywhere.
There is a lot of young families in the area who have concerns about its proximity.
Regards Paul Griffiths

Sent from Samsung tablet.

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<http://www.mailguard.com.au/mg>

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Peter Wilks

From: Turf and Landscape <freebs@wn.com.au>
Sent: Thursday, 7 February 2019 2:39 PM
To: Peter Wilks
Subject: comms tower lot 100 Downes st

Dear Peter I would like to lodge an objection to the comms tower proposed to be built at lot 100 Downes Street Esperance . As a land owner that lives pretty much directly opposite (lot 97 previously lot 16) I believe a 40 metre tower so close to us and the school is ridiculous in size . It will totally destroy and dominate the streetscape and aesthetic of our rural residential area. Surely it could be placed elsewhere, possibly even on shire grounds at the cemetery on pink lake road ,Connely Street near the rifle range or even the very southern end of Downes street on pump station road. I cannot stress enough the visual impact a tower of this size would have on the landscape in this area. I also have some concerns on the possible heath impacts to these towers.
Regards Paul Freeman

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<http://www.mailguard.com.au/mg>

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Peter Wilks

From: leanne Barrett <leaboyz@hotmail.com>
Sent: Wednesday, 27 February 2019 7:38 PM
To: Peter Wilks
Subject: Telecommunications tower Lot 100 Downes Street

Hi Peter,

I wish to strongly object to the proposed telecommunications infrastructure proposed for Lot 100 Downes street Pink Lake. The proposed 40m tower would be opposite my property & I'm not comfortable with it's close proximity for health reasons for my family & other people in the neighbourhood. Aesthetically it would be an eye saw & decrease the value of the surrounding properties .

I believe there is more appropriate places for it to be located ie. bore fields where there is already water corp infrastructure located & will not have such an impact on people in the neighbourhood.

Regards,
Leanne Barrett

Lot 4 Cherrywell Rd ESPERANCE 6450.
(PO Box 1165)
0412806114

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<https://console.mailguard.com.au/ras/1Vclrp9dTn/46L8bKlvfB0PlzAlYQldnK/2.1>

Peter Wilks

From: Gareth Mumford <gandli@hotmail.com>
Sent: Thursday, 7 February 2019 3:55 PM
To: Peter Wilks
Subject: Objection to Downes Street Telstra Telephone Tower

Dear Peter

I would here by like to register my objection to the proposed telstra phone tower in Downes Street . I am concerned about the longterm healthy risks especially to my children and it's proximity to the schopl bus stop . The tower would also be out of place in a residential area affecting the character of the area and potentially the value of surrounding property .

Regards

Gareth Mumford

lot363 Downes Street
gandli@hotmail.com
0437093173

Sent from my Samsung Galaxy smartphone.

Message protected by MailGuard: e-mail anti-virus, anti-spam and content filtering.
<http://www.mailguard.com.au/mg>

[Report this message as spam](#)

5 January 2019

To Whom It may Concern

As an adjoining landowner to the propose telecommunication infrastructure on Lot 100 Downes St Pink Lake.

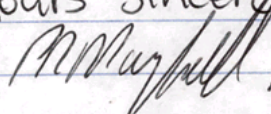
I would like to comment on the proposal and my comment is that I object to the communication tower being installed in close proximity to my property.

Just this year I completed a new house with the ideas of the rear of the house being used for outside lifestyle purposes.

I never considered that my retirement house would back onto a Communication Tower.

I have concerns about emissions from the tower I would also like to comment I have concerns about the depreciation value of my property which has caused undue stress.

I feel there must be more suited locations away from residential housing. I feel my lifestyle and future happiness will be greatly affected.

Yours Sincerely


Peter Mayfield.
Lot 9A.

petermayfield8@gmail.com.

Item: 12.1.5

Development Application - Single Dwelling, Retaining Walls and associated Earthworks - Lot 498 (67) Twilight Beach Road, West Beach

Author/s	Peter Wilks	Senior Planning Officer
Authoriser/s	Richard Hindley	Manager Strategic Planning & Land Projects

File Ref: D19/5264

Applicant

Cartman Designs on behalf of P H & K M Schemdje

Location/Address

Lot 498 (67) Twilight Beach Road, West Beach



Executive Summary

For Council to consider development application 10.2019.4019.1 for a Single Dwelling, Retaining Walls and associated Earthworks at Lot 498 (67) Twilight Beach Road, West Beach.

Recommendation in Brief

That Council resolve to approve development application 10.2019.4019.1 for a Single Dwelling, Retaining Walls and associated Earthworks at Lot 498 (67) Twilight Beach Road, West Beach, subject to conditions.

Background

An application for a Single Dwelling, Retaining Walls and associated Earthworks at Lot 498 (67) Twilight Beach Road, West Beach was submitted on 9 February 2019. The proposal called for variations to both the *Residential Design Codes* and to Clause 26 (4) of Part 4 of Local Planning Scheme No. 24 for setbacks to Twilight Beach Road. As such the proposal was subsequently

advertised to the adjoining landowners for two weeks between 14 February and 28 February 2019 during which a letter of objection as received from the owners of adjoining Lot 499 (69) Twilight Beach Road, West Beach.

The applicant was advised of the receipt of the objection and has subsequently requested that the application be placed before Council for determination.

Officer's Comment

Lot 498 (67) Twilight Beach Road is zoned Residential R12.5/20 and is not affected by any Special Control Areas. It is affected by Clause 26 (4) of Part 4 of Local Planning Scheme No. 24 which requires a 7.5 metre primary street setback to Twilight Beach Road, with the application proposing a setback of 4.557 metres. This is in conflict with the majority of dwellings fronting Twilight Beach Road, where a check of aerial photography indicates that the majority of dwellings fronting Twilight Beach Road comply with the 7.5 metre setback. However the unusual arrangement of Twilight Beach Road in front of Lot 498 (67) actually results in the proposed dwelling being located further from the actual road than a substantial number of houses along Twilight Beach Road due to the unusually large road reserve. There are also a number of houses along Twilight Beach Road that have been approved with reduced primary street setbacks.

Consultation:

The application was advertising to the adjoining landowners between 14 February 2019 and 28 February 2019. One objection was received, with the text of the objection located below.

Objection	Officers Comment
<p>The floor level of the proposed house is shown in the plans is up to 2.5m above the natural ground level at the front boundary and side common boundary of the property. The combination of the height of the dwelling (achieved with extensive retaining and fill) and its position so far forward on the block (should the 3m reduction of the setback be permitted) will markedly impact on the privacy I am entitled to enjoy in the front rooms and porch of my home. This lack of privacy is exacerbated by the fact that there is no fence or screening shown on the top of the retaining wall between the front living areas and kitchen of the proposed house and the common boundary overlooking the front living areas of my home. I do also believe the amenity of the surrounding beachside neighbourhood will be negatively impacted by the substantial forward positioning of the proposed house. Existing homes in the area predominantly have substantial setbacks creating a sense of space.</p> <p>The floor level of these rooms is approximately 2m above the natural ground level of the boundary adjoining my property. The large bench to ceiling kitchen window of the proposed house overlooks and has a direct line of sight into the front living rooms and front porch of my home. The floor to ceiling windows of the living room of the proposed house overlooks my front garden and driveway. As mentioned above, the plans do not show any screening in this area. I would like to see either a 1.8m fence on top of the retaining wall or at least an angled shutter type screen at the window.</p> <p>The retaining wall on the common boundary is up to 1.9 metres high in places. I have no objection to this retaining wall being situated on the common boundary. The rear approx. 26m of retaining wall has a 1.8m fence on top of it. As above, I would like to see the 1.8m fence extended forward to a point beyond the front corner of kitchen window to reduce oversight into the living areas and front porch of my home. Conversely, I do not wish to be able to see directly into the rooms of their house.</p> <p>I have no objection to the retaining wall and fill on the common boundary if adequate fencing/screening is in place to prevent the overlook into the rooms of my home.</p>	<p>The objectors concerns regarding potential impact on privacy is noted, however the overlooking issue is directed largely into the front yard and over the driveway. While there may be some degree of impact on the front verandah, and also acknowledging that the design of Lot 499 (67) Twilight Beach Road results in the outdoor living areas being located in front of the dwelling, it has to be considered that the impact on privacy is minimal on the following grounds:</p> <ol style="list-style-type: none"> 1) Lot 499 (67) Twilight Beach Road does not possess any form of screening or fencing of its front setback aside from several Norfolk Island Pines. As such the front verandah, driveway and open space can be easily observed from the street and car park opposite the property and as such it is considered that there is little or no existing privacy to these areas. 2) The six metre cone of vision setback from the major opening from the combined Kitchen/Dining/Living room overlooks into the driveway of Lot 499 (67) Twilight Beach Road. The six metre cone of vision setback does not intrude onto the front verandah or onto any location where a major opening into the dwelling on Lot 499 (67) Twilight Beach Road is located. <p>As such per strict interpretation of the <i>Residential Design Codes</i> the proposal should have minimal to no impact on privacy.</p> <p>The provision of additional fencing or screening was considered, however the applicant has indicated a desire to maintain the views from the property.</p> <p>The reduced setback for the retaining walls is a logical design choice on a property that possessing a slope like Lot 498 (67) Twilight Beach Road. Impact from the retaining walls should be minimal in this instance due to Lot 499 (67) Twilight Beach Road being on the low side of the retaining walls, and as such will not be undermined or structurally impacted by the retaining walls.</p>

Options:

Option 1: That Council approve Development Application 10.2019.4019.1 for a Single Dwelling, Retaining Walls and associated Earthworks at Lot 498 (67) Twilight Beach Road, West Beach subject to the following conditions:

- 1) Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the Shire of Esperance (Planning Services).
- 2) The land and buildings the subject of this approval shall be used for the purposes of Dwelling only and for no other purpose unless otherwise approved in accordance with the provisions of Local Planning Scheme No. 24 (refer below definition as extracted from the Residential Design Codes).
 - Dwelling – A building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.
- 3) During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).
- 4) All retaining walls, earthworks and/or associated drainage shall be undertaken in accordance plans and specifications certified by a qualified Engineer as being consistent with standard engineering practices, as approved by the Shire of Esperance (Building/Asset Management Division).
- 5) Earthworks are to be in accordance with AS 3798 Guidelines on earthworks for commercial and residential developments.
- 6) The vehicle crossover is to be constructed, drained and sealed to the satisfaction and specifications of the Shire of Esperance (Asset Management Division) – refer enclosed vehicle crossover application form.
- 7) A minimum of two (2) car parking bays are to be provided on-site in accordance with the requirements of Australian Standard AS2890.1:2004 Parking Facilities – Off-street Car Parking.
- 8) Vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed (asphalt, concrete or brickpavers), drained and thereafter maintained.
- 9) All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Esperance (Building Services).
- 10) The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Esperance.
- 11) The approved development must be connected to a reticulated water supply provided by a licensed water provider.
- 12) Prior to the commencement of development, an application to construct or install an apparatus for the treatment of sewage and the disposal of effluent and liquid wastes must be submitted for the approval of the Shire of Esperance (Health Services), in accordance with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.

- 13) The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.
- 14) All fencing shall be in accordance with the Shire of Esperance Local Law Relating to Fencing.
- 15) The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Esperance is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Esperance (Environmental Health Services).
- 16) The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.
- 17) A geotechnical report prepared by a suitably qualified geotechnical engineer is to be submitted as part of any application for a Building Permit to the satisfaction of Shire of Esperance (Building Services/Asset Management Division). The scope of the report shall be agreed in advance with the Shire of Esperance and the report as approved shall be fully implemented and completed, but as a minimum will need to verify that the site is capable of sustaining the proposed development and certify that any filling or backfilling has been adequately compacted.

And the following advice notes:

- 1) **THIS IS NOT A BUILDING PERMIT.** An application for a building permit is required to be submitted and approved by the Shire of Esperance (Building Services) prior to any works commencing on-site.
- 2) The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.
- 3) It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Esperance will take no responsibility for incorrectly located buildings.
- 4) It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
- 5) Any fencing proposed for the site must comply with the Fencing Local Law.
- 6) Horizon Power has requested the Shire to advise Applicants that Horizon Power has certain restrictions regarding the installation of conductive materials near its network assets. Applicants are advised to contact Horizon Power's Esperance office to ascertain whether any of Horizon Power's restrictions affect their proposed development.
- 7) The approved development is to comply with the requirements of the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.
- 8) Any Applications for the on-site treatment of effluent must be submitted to Shire of Esperance (Environmental Health Services) demonstrating that a system of suitable capacity can be accommodated within the site and that adequate land area will be set aside for the system, and shall include the following information:

Two (2) copies of a modified site plan drawn to a 1:100 scale are requested within 21 days from the date of this correspondence detailing the following information:

- A. Proposed location of the onsite waste water treatment and disposal system;
 - B. Setbacks of the system to buildings, boundaries, trafficable areas, bores and water courses;
- 9) The approved development is required to comply with the following legislation (as amended from time to time):
- *Health (Miscellaneous Provisions) Act 1911*
 - *Sewerage (Lighting, Ventilation & Construction) Regulations 1971*
 - *Health Act (Laundries and Bathrooms) Regulations 1971*
- 10) If the development of the subject of this approval is not substantially commenced within the period of 2 years, or other such period as specified in the approval after the date of determinations, the approval shall lapse and be of no further effect.
- 11) Where the approval has so lapsed, no development shall be carried out without the further approval of the local governments having first been sought and obtained.
- 12) If an applicant is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the Planning and Development Act 2005. An application for review must be lodged within 28 days of the determination.

Option 2: That Council refuse Development Application 10.2019.4019.1 for a Single Dwelling, Retaining Walls and associated Earthworks at Lot 498 (67) Twilight Beach Road, West Beach on the following grounds:

1. The proposal is inconsistent with the Residential Design Codes and Local Planning Scheme No.24, namely it fails to comply with the following:
 - The minimum setback to Twilight Beach Road of 7.5 metres;
 - The minimum cone of vision setback from habitable rooms other than a bedroom or study of greater than one square metre and elevated less than 1600mm from floor level of 6 metres;
 - The minimum setback for a retaining wall of less than 3.5 metres in height and more than 9 metres in length of 1.5 metres;
 - More than 0.5 metres of fill proposed within 1 metre of a common boundary.

Financial Implications

Applications fees of \$2766.55 are associated with this application.

Asset Management Implications

Nil

Statutory Implications

The statutory implications associated with this item are:

- 1.) Planning and Development Act 2005; and
- 2.) Local Planning Scheme No. 24

Policy Implications

The policy implications arising from this report are:

1. Local Planning Strategy

Strategic Implications

Strategic Community Plan 2012 - 2022

Built Environment

New developments enhance the existing built environment

Facilitate and guide high quality, compliant and efficient building and development across the Shire

Environmental Considerations

Nil

Attachments

A¹. Plans

B¹. Justification

C¹. Objection

Officer's Recommendation

That Council approve Development Application 10.2019.4019.1 for a Single Dwelling, Retaining Walls and associated Earthworks at Lot 498 (67) Twilight Beach Road, West Beach subject to the following conditions:

1. Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the Shire of Esperance (Planning Services).
2. The land and buildings the subject of this approval shall be used for the purposes of Dwelling only and for no other purpose unless otherwise approved in accordance with the provisions of Local Planning Scheme No. 24 (refer below definition as extracted from the Residential Design Codes).
 - Dwelling – A building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.
3. During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).
4. All retaining walls, earthworks and/or associated drainage shall be undertaken in accordance plans and specifications certified by a qualified Engineer as being consistent with standard engineering practices, as approved by the Shire of Esperance (Building/Asset Management Division).
5. Earthworks are to be in accordance with AS 3798 Guidelines on earthworks for commercial and residential developments.
6. The vehicle crossover is to be constructed, drained and sealed to the satisfaction and specifications of the Shire of Esperance (Asset Management Division) – refer enclosed vehicle crossover application form.
7. A minimum of two (2) car parking bays are to be provided on-site in accordance with the requirements of Australian Standard AS2890.1:2004 Parking Facilities – Off-street Car Parking.

8. Vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed (asphalt, concrete or brickpavers), drained and thereafter maintained.
9. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Esperance (Building Services).
10. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Esperance.
11. The approved development must be connected to a reticulated water supply provided by a licensed water provider.
12. Prior to the commencement of development, an application to construct or install an apparatus for the treatment of sewage and the disposal of effluent and liquid wastes must be submitted for the approval of the Shire of Esperance (Health Services), in accordance with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.
13. The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.
14. All fencing shall be in accordance with the Shire of Esperance Local Law Relating to Fencing.
15. The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Esperance is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Esperance (Environmental Health Services).
16. The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.
17. A geotechnical report prepared by a suitably qualified geotechnical engineer is to be submitted as part of any application for a Building Permit to the satisfaction of Shire of Esperance (Building Services/Asset Management Division). The scope of the report shall be agreed in advance with the Shire of Esperance and the report as approved shall be fully implemented and completed, but as a minimum will need to verify that the site is capable of sustaining the proposed development and certify that any filling or backfilling has been adequately compacted.

And the following advice notes:

- 1) **THIS IS NOT A BUILDING PERMIT.** An application for a building permit is required to be submitted and approved by the Shire of Esperance (Building Services) prior to any works commencing on-site.
- 2) The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.
- 3) It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Esperance will take no responsibility for incorrectly located buildings.

- 4) It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
- 5) Any fencing proposed for the site must comply with the Fencing Local Law.
- 6) Horizon Power has requested the Shire to advise Applicants that Horizon Power has certain restrictions regarding the installation of conductive materials near its network assets. Applicants are advised to contact Horizon Power's Esperance office to ascertain whether any of Horizon Power's restrictions affect their proposed development.
- 7) The approved development is to comply with the requirements of the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.
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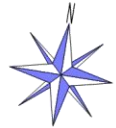
Two (2) copies of a modified site plan drawn to a 1:100 scale are requested within 21 days from the date of this correspondence detailing the following information:

 - A. Proposed location of the onsite waste water treatment and disposal system;
 - B. Setbacks of the system to buildings, boundaries, trafficable areas, bores and water courses;
- 9) The approved development is required to comply with the following legislation (as amended from time to time):
 - *Health (Miscellaneous Provisions) Act 1911*
 - *Sewerage (Lighting, Ventilation & Construction) Regulations 1971*
 - *Health Act (Laundries and Bathrooms) Regulations 1971*
- 10) If the development of the subject of this approval is not substantially commenced within the period of 2 years, or other such period as specified in the approval after the date of determinations, the approval shall lapse and have no further effect.
- 11) Where the approval has so lapsed, no development shall be carried out without the further approval of the local governments having first been sought and obtained.
- 12) If an applicant is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the Planning and Development Act 2005. An application for review must be lodged within 28 days of the determination.

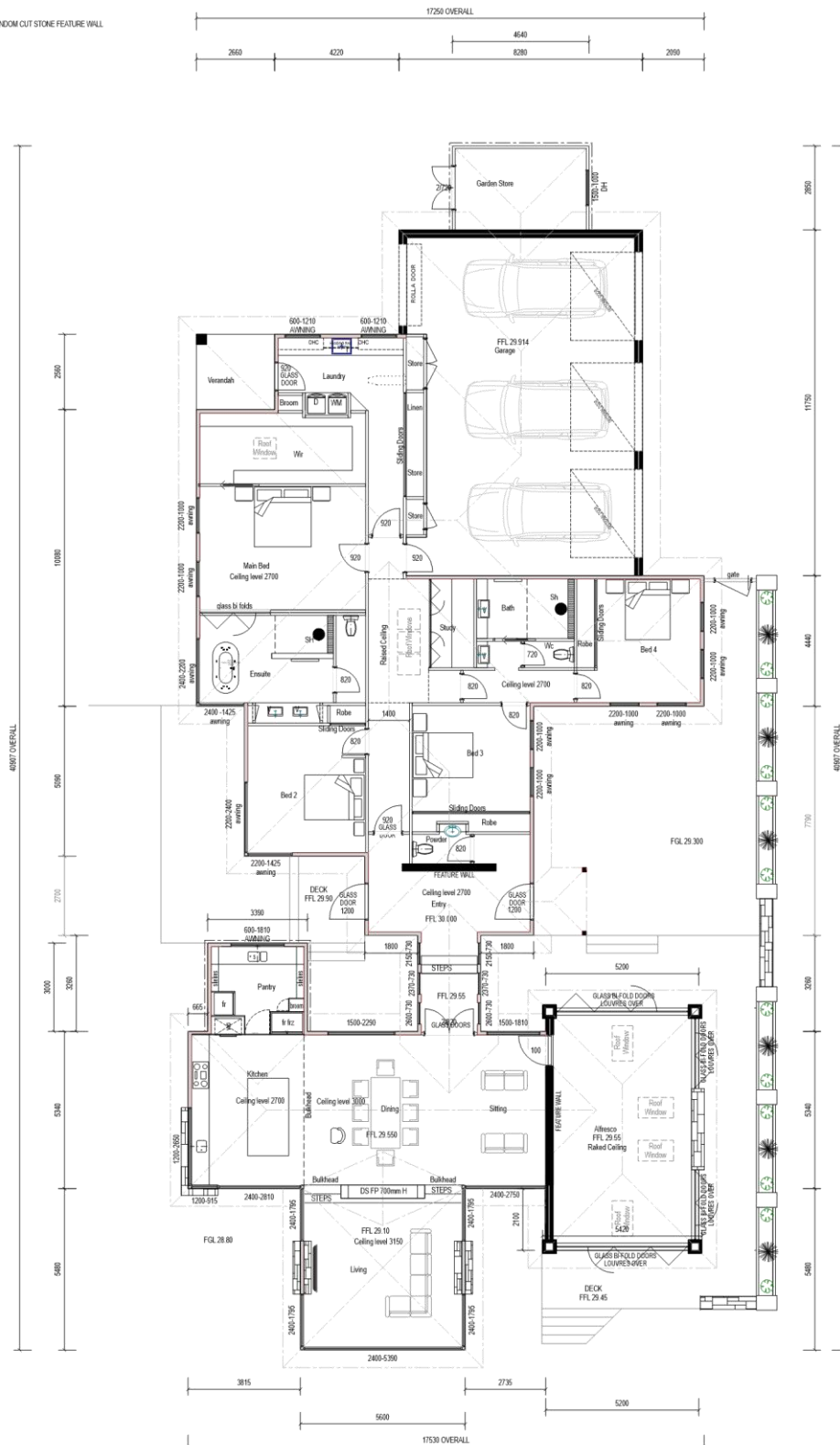
Voting Requirement

Simple Majority





- 90mm STUD WALL
- 120mm STUD WALL
- DOUBLE MASONRY WALL
- INTERNAL FEATURE WALL T.B.D.
- RANDOM CUT STONE FEATURE WALL



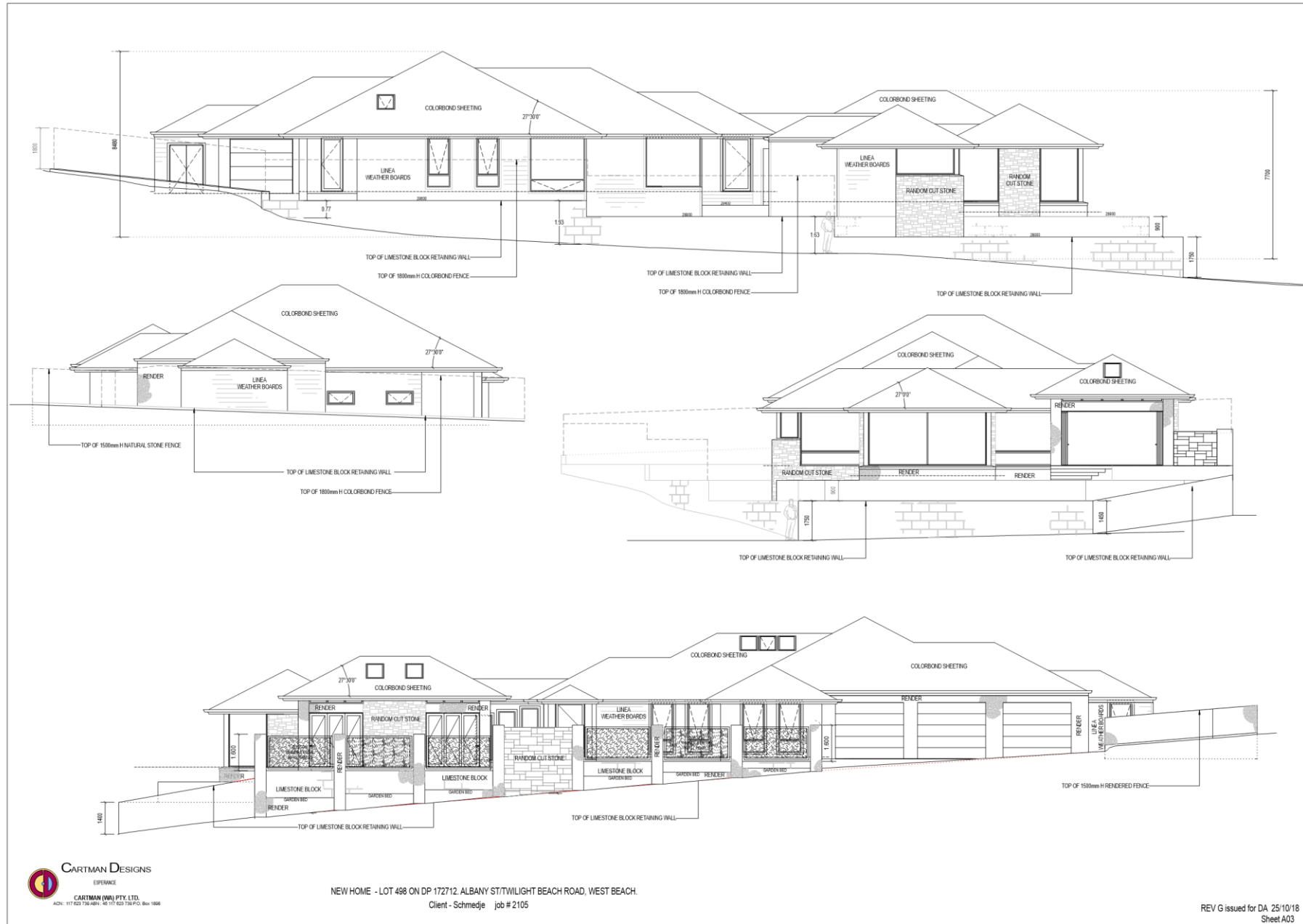
AREA

HOUSE	311.216m ²
ALFRESCO	42.848m ²
GARAGE	90.479m ²
GARDEN STORE	13.224m ²
VERANDAH	6.810m ²
TOTAL AREA	464.577m ²



NEW HOME - LOT 498 ON DP 172712, ALBANY ST/TWILIGHT BEACH ROAD, WEST BEACH.
Client - Schmedje job # 2105

REV H issued for DA 6/2/19
Sheet A03





Date: 12th February 2019

Mr Peter Wilks
Senior Planning Officer
Shire of Esperance
PO Box 507
Esperance WA 6450

Dear Peter,

Project – NEW HOME - LOT 498 ON DP 172712. ALBANY ST/TWILIGHT BEACH ROAD, WEST BEACH.

This application is for a four bed room home, triple garage, alfresco dining area and associated retaining walls. The lot has 4.47m fall from the north eastern corner to the south western corner. We have minimised the impact of the retaining by incorporating vegetation zones and stepping it back where possible.

To gain access to the garage at street level we have pushed the home forward from this point and are proposing a front set back of 4.5m to one room at the Twilight Beach Rd boundary.

The home is also on three levels, this is to reduce the height of the retaining along Twilight beach Rd.

The verge along Twilight Beach Rd varies from 17.5m to 18.5m wide, this places the front of the house 22m back from the Twilight beach road kerb.

There are several homes that range from 11m to 13m distance from the front of the home to Twilight Beach Rd.

We also believe that the front setback of 4.5m will have minimal impact on the views from the homes at 65 and 69 Twilight Beach Rd

Yours sincerely,

Lionel Trotman
Director

Peter Wilks

From: Napnali <napnali13@gmail.com>
Sent: Thursday, 28 February 2019 2:18 PM
To: Matthew Scott
Cc: Peter Wilks
Subject: ADJOINING LAND OWNER SUBMISSION: OBJECTION TO VARIATIONS ASSOCIATED WITH PROPOSED SINGLE DWELLING, RETAINING WALLS AND EARTHWORKS ON LOT 498 (67) TWILIGHT BEACH ROAD, WEST BEACH

Good afternoon Matthew,

After considering the plans and variations to the applicable compliance codes and criteria for the proposed development on 67 Twilight Beach Road, I hereby submit my concerns regarding some aspects of the planned variations.

I have previously met with the designer of the applicant's house onsite to discuss the development. I was, at that time, given assurance that the development fell within all aspects of the standard applicable compliance codes and criteria. Clearly this is not the case.

Please see my comments, concerns and requests (below in blue) under each requested variation in the below excerpt from the Shire's referral letter to me.

In accordance with the Residential Design Codes (R-Codes) 'Deemed-to-Comply' criteria and Local Planning Scheme No. 24 the following provisions apply:

- *A 7.5 metre setback from Twilight Beach Road*
- *A minimum six metre cone of vision setback to living, lounge and dining rooms to a common boundary where the floor level is more than 0.5 metres above natural ground level;*
- *A minimum setback for retaining walls of less than 3.5 metres in height and more than 9 metres in length of 1.5 metres from a common boundary;*
- *A maximum of 0.5 metres of excavation or fill within 1 metre of a common boundary.*

In this instance the applicant proposes the following:

- *A 4.557 metre setback from Twilight Beach Road*

The floor level of the proposed house is shown in the plans is up to 2.5m above the natural ground level at the front boundary and side common boundary of the property. The combination of the height of the dwelling (achieved with extensive retaining and fill) and its position so far forward on the block (should the 3m reduction of the setback be permitted) will markedly impact on the privacy I am entitled to enjoy in the front rooms and porch of my home. This lack of privacy is exacerbated by the fact that there is no fence or screening shown on the top of the retaining wall between the front living areas and kitchen of the proposed house and the common boundary overlooking the front living areas of my home. I do also believe the amenity of the surrounding beachside neighbourhood will be negatively impacted by the substantial forward positioning of the proposed house. Existing homes in the area predominantly have substantial setbacks creating a sense of space.

- *A 1.658 metre cone of vision setback from the large window in the combined dining room and kitchen to a common boundary where the floor level is more than 0.5 metres above natural ground level.*

The floor level of these rooms is approximately 2m above the natural ground level of the boundary adjoining my property. The large bench to ceiling kitchen window of the proposed house overlooks and has a direct line of sight into the front living rooms and front porch of my home. The floor to ceiling windows of the living room of the proposed house overlooks my front garden and driveway. As mentioned above, the plans do not show any screening in this area. I would like to see either a 1.8m fence on top of the retaining wall or at least an angled shutter type screen at the window.

- *A nil (0 metre) setback for retaining walls of less than 3.5 metres in height and more than 9 metres in length of 1.5 metres from a common boundary.*

The retaining wall on the common boundary is up to 1.9 metres high in places. I have no objection to this retaining wall being situated on the common boundary. The rear approx. 26m of retaining wall has a 1.8m fence on top of it. As above, I would like to see the 1.8m fence extended forward to a point beyond the front corner of kitchen window to reduce oversight into the living areas and front porch of my home. Conversely, I do not wish to be able to see directly into the rooms of their house.

- *Up to approximately 1.8 metres of fill within 1 metre of a common boundary.*

I have no objection to the retaining wall and fill on the common boundary if adequate fencing/screening is in place to prevent the overlook into the rooms of my home.

I would appreciate your consideration of my concerns and my request for additional privacy measures to be implemented in the design as you determine this application for planning approval.

Kind regards,

Ali

Alison Cull

69 Twilight Beach Rd

WEST BEACH WA 6450

0427 715 696

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Item: 12.1.6

Prioritisation of CSRFF Grant Applications

Author/s	Shane Tobin Trevor Ayers	Community Development & Events Coordinator Manager Community & Economic Development
Authorisator/s	Terry Sargent	Director External Services

File Ref: D19/5295

Applicant

Internal Report

Location/Address

N/A

Executive Summary

Council is required to endorse and prioritise applications for the current CSRFF Small Grants Round to enable them to be submitted to the department of Local Government, Sport and Cultural Industries. This round there is only one application to be considered

Recommendation in Brief

That Council:

1. Endorse the CSRFF Small Grant Funding application from the Shire of Esperance (being undertaken in conjunction with the Esperance Cycling Club) for \$50,000 (ex GST) towards the upgrade of the Esperance Velodrome; and prioritises the application as follows
 1. Shire of Esperance
2. Confirm that the 2018/19 Community Grant allocation will be rolled over to be utilised during the 2019/20 year providing this CSRFF application is successful.

Background

The Department of Local Government, Sport and Cultural Industries (DLGSCI) through the Community Sporting and Recreation Facilities Fund (CSRFF) provide financial assistance to community groups and local governments to develop infrastructure for sport and recreation. The program aims to increase participation in sport and recreation with an emphasis on increasing physical activity through well planned facilities. The 2018/19 funding round has \$12 million available for allocation.

There are three grant categories:

Small Grants \$2,500 - \$66,666. Projects must not exceed \$200,000. Round 2 closes on the last working day of March 2019

Annual Grants \$66,667 - \$166,666. Projects must fall within the expenditure areas of \$200,001 to \$500,000. There is only 1 round closing 30th September 2019.

Forward Planning Grants \$166,667 - \$2,000,000. There is only 1 round closing 30th September 2019

Applications must be endorsed by Council and prioritised and submitted to the Department of Local Government, Sport and Cultural Industries by the advertised closure dates. Successful applicants for the Forward Planning Grants Round will be advised during May/June 2019.

Since the previous application was lodged for CSRFF funding the Esperance Cycling Club have also been successful in obtaining federal funding towards this project from Sports Australia to the value of \$50,000.

Officer's Comment

There is only one application for this round of CSRFF Small Grants funding. The application process requires the applicable Local Government to prioritise the applications from within the local area. Following review by officer's this application is believed to be worthy of support. The Velodrome Project is recommended due to it being for upgrade of a playing surface (velodrome) and will be one of only two (outside velodromes) in the State of Western Australia.

The Esperance Cycling Club has previously applied and been approved for Community Grant Funding via the Shire to the value of \$32,500 (ex. GST), with the Shire contribution identified within the applications already being approved through the 2018/19 Council Budget. Following the community grant process, the Shire has been working with the Esperance Cycling Club to ensure that the project is delivered in the most cost effective manner. This has resulted in the project now planned to be undertaken by the Shire with assistance from the cycling club, hence the application being in the Shire's name.

This project applied for funding under the previous CSRFF process but was unsuccessful. In order for this application to progress it also requires Council to endorse the rollover of the Esperance Cycling Club 2018/19 community grant allocation to the 2019/20 year.

The total project cost is \$158,910 (ex. GST), and if the CSRFF application is not successful then the project will not continue (unless other funding options can be sourced).

Consultation

The Esperance Cycling Club and Shire Officers have liaised with the Department of Local Government, Sport and Cultural Industries, Goldfields Regional Manager as is required under the grant application process.

The applications have been reviewed by the Club Development Officer and Manager Community and Economic Development.

Financial Implications

There are no additional financial implications arising from this report Council with contributions to both projects already allocated by Council within the current budget, provided Council is supportive of the 2018/19 allocation being carried forward into the coming year.

Asset Management Implications

Nil – the facility will be leased to the Esperance Cycling Club and ongoing maintenance will be their responsibility.

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Connection

A variety of accessible sport and recreation opportunities and activities

Develop and promote active and passive sport and recreation opportunities for all ages and abilities

Environmental Considerations

Nil

Attachments

A¹. Shire CSRFF Application for Esperance Cycling Club 2019

Officer's Recommendation

That Council:

1. Endorse the CSRFF Small Grant Funding application from the Shire of Esperance (being undertaken in conjunction with the Esperance Cycling Club) for \$50,000 (ex GST) towards the upgrade of the Esperance Velodrome; and prioritises the application as follows
 1. Shire of Esperance
2. Confirm that the 2018/19 Community Grant allocation will be rolled over to be utilised during the 2019/20 year providing this CSRFF application is successful.

Voting Requirement

Simple Majority

Office Use Only

TRIM: _____

Grant No: _____

Project Coordinator: _____

CSRFF Small Grants Application Form

For projects up to \$200,000 to be acquitted by 15 June 2020

You MUST discuss your project with an officer from your nearest Department of Local Government, Sport and Cultural Industries office before completing and submitting your application. Failure to do so will render your project ineligible.

All applications MUST be submitted to your local government. Contact your local government to determine the cut-off date for the submission of applications.

DLGSC Contact: Erin Bond	Date: 21 st February 2019	Office: Goldfields
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Applicant's Details:

Organisation Name:	Shire of Esperance				
Postal Address:	PO Box 507				
Suburb:	Esperance	State:	WA	Postcode:	6450
Street Address:	Windich Street				
Suburb:	Esperance	State:	WA	Postcode:	6450

Preferred Contact Person:

All application correspondence will be directed to this person

Name:	Shane Tobin	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Coordinator Community Development & Events		
Business Phone:	(08) 9083 1706	Facsimile:	(08) 9071 0600
Mobile Phone:	0418 557 397	Email:	shane.tobin@esperance.wa.gov.au

Organisation Business Details:

Does your organisation have an ABN?	Yes <input checked="" type="checkbox"/>	ABN: 60 034 434 085
Is your organisation registered for GST?	Yes <input checked="" type="checkbox"/>	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGA's exempt
Is your organisation not-for-profit?	Yes <input checked="" type="checkbox"/>	
Is your organisation incorporated?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Incorporation #: *
Bank details:	Bank: CBA	BSB: 066-511 A/c: 10105179

Local Government Authority Details:

LGA:	Shire of Esperance (details as above)		
Contact:		Title:	Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:			
Business Phone:		Facsimile:	
Mobile Phone:		Email:	

PROJECT DETAILS

Project Title (brief and specific): Esperance Velodrome Upgrade

Project Description: Clear bush around the edge of the track and remove roots growth under the track. Remove and replace the 1980s laid asphalt track with a new surface and sealer (at the appropriate/approved camber). This would include providing a flat lane on the inside of track to accommodate learners. Upgrade the entrance road so that it is suitable as a learner practice area. Place a sea container just outside the track for equipment storage and modify to create a viewing/ judge's platform. Replace the fencing surrounding the track. Upgrade the gateway area to prevent intruders gaining access and install signage.

How did you establish a need for your project?

Esperance has a history of track cycling dating back to the mid 80's when the track was installed by the former cycling club and interest in cycling is growing exponentially in Australia and in Esperance. The Esperance Cycling Club Committee have liaised with many cyclists and supporters at events, talked to the transport industry and noticed many Facebook comments about local road issues. ECC has also received a significant increase in interest in local and visiting cyclists wanting to come to Esperance for events, particularly as Esperance has become more popular to tourists.

Esperance Cycling Club is the lease holder of the velodrome and is a fast growing, active and enthusiastic club. During February/March the club delivered a free 5 week 'Beginners program' tailored to individual abilities which has put 14 more community members on bikes with vastly increased confidence. The lack of a facility meant the participants had to ride on the roads from the very first lesson which was far from ideal .ECC currently train new riders on roads because the dual cycle/walkways cannot accommodate riders at a reasonable speed safely due to risks with untethered dogs and walkers who often do not hear bikes approaching. As well as the inability to develop those older cyclists who are not comfortable to start riding on the road, the club have been restricted in their ability to grow and develop the younger enthusiasts. Parents and children want to be able to ride and race in a safe environment. ECC have held a small number of events at the Go-Kart track and have had large numbers of children attend. Unfortunately, this has proven to be only a short-term solution. Schools with bike programs and runners have been using the track despite its poor condition and these groups are keen to run more robust programs on the facility if it can be upgraded. There is a new generation of promising competitive riders locally and to develop racing skills they must travel to Perth to get experience in a velodrome.

The recent WestCycle WA Strategic Cycling Facilities Review highlighted some of these gaps in regional cycling in detail and named the Esperance Velodrome as a facility in dis-repair that should be upgraded. The Shire Esperance is currently in the process of providing local information for the WA Department of Transport cycling strategy which is moving toward finalisation.

What alternatives were considered and why were they rejected (e.g cost, suitability, feasibility)?

There are few alternatives to riding on the road other than dedicated cycle ways along roads, however this would not provide a viable facility for events and would require major costs and a long timeframe to achieve. Riders have utilised the Go Kart track but, at approximately 15 km out of town, its location requires transport to and from (inhibitory for practice), is wind affected and does not offer the range of racing and competition that a velodrome offers.

Have the full lifecycle costs of the project been considered and can you afford the ongoing costs of managing, maintaining and replacing the facility? Will a specific asset replacement fund be created?

An Asset Replacement Fund has been established by the ECC and will use fees from other groups accessing the Velodrome as its primary source of income. ECC will also fundraise through locally held cycle events to insure the track is kept in top condition. The Shire of Esperance, as the lessor, will also expect their grounds to be kept to a suitable standard and will inspect the facility from time to time and contact the Club if the facility appears to be declining.

Project location:	Portion of Lot 64 on Plan 226440 being part of the land comprised in Certificate of Title Volume LR3068 Folio 131, Reserve 27626, Thompson Street, West Beach	
Land ownership:	Who owns the land on which your facility will be located? The Shire of Esperance Lease Expiry (if applicable): Lease is held by the Esperance Cycling Club Inc, expiring 31 August 2020.	
Planning approvals	Approvals not required.	If no, provide the date it will be applied for:
Where applicable, has planning permission been granted? (LGA)	Yes <input type="checkbox"/> No <input type="checkbox"/>	___/___/___
Aboriginal Heritage Act?	Yes <input type="checkbox"/> No <input type="checkbox"/>	___/___/___

Department of Biodiversity, Conservation and Attractions? (Environmental, Swan River)	Yes <input type="checkbox"/> No <input type="checkbox"/>	___/___/___
Native Vegetation Clearing Permit?	Yes <input type="checkbox"/> No <input type="checkbox"/>	___/___/___
Please list any other approvals that are required?	Yes <input type="checkbox"/> No <input type="checkbox"/>	___/___/___
<p>How will your project increase physical activity? The project will provide a space where complete learners through to professionals can enjoy cycling away from traffic and pedestrians. The flat lane at the centre and the beginners track starting at the entrance make the facility ideal for training beginners and small children- who will then continue to ride. More advanced riders can use the track to hone their skills and compete locally and at other events. Locating Club equipment on the Velodrome will have a large impact on drawing more riders into the club which will ultimately result in a more robust cycling community.</p>		
<p>Do you share your facility with other groups? Yes <input checked="" type="checkbox"/> x</p> <p>Despite being in disrepair, number of schools in the vicinity have hired the facility to teach cycling skills. It is also utilised by running groups and triathletes. Opportunity for other users is also being explored.</p>		

List the main sport and recreation activities (maximum of 3) which will benefit from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
Cycling	70	28
Triathlon	15	4.5
Running and other groups	15	4.5

Activity/sport membership numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; social membership numbers not applicable.

Note: if membership is not applicable, ie recreation facility or aquatic centre, enter the number of users of the facility.

2016/17	19	2017/18	37	2018/19	Currently open
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State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the department's website: <http://www.dsr.wa.gov.au/contact-us/find-a-sport-or-recreation-association>

What is the name of the State Sporting Association for your activity/sport?	
West Cycle Incorporated	
Have you discussed your project with your State Sporting Association? Yes <input checked="" type="checkbox"/> x	
Contact Name: Matt Fulton	Date of contact: 26 th April 2018 and ongoing

PROJECT DELIVERY

Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	Complete
Preparation of tender/quotes for the major works contract	N/A – existing contracts to be utilised
Issuing of tender for major works	N/A – existing contracts to be utilised
Signing of major works contract	N/A – existing contracts to be utilised
Site works commence	1/7/2019
Construction of project starts	1/8/2019
Project 50% complete	1/12/2019
Project Completed	29/2/2020
Project hand over and acquittal	30/4/2020

Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season, major annual event or inclement weather) – provide details. Projects that are delayed due to undeclared known constraints are not eligible for a deferral.

- Weather issues – As project is entirely occurring outside and required earthworks on significant gradients, adverse weather could have a significant impact.
- Contractor issues – the laying of the asphalt will be undertaken by an asphalt specialist. There are none of these operating from in Esperance, therefore the timing of this occurring will be dependent on when the contractor is in town to undertake other asphaltting works. This is somewhat controllable as the majority of these other works will also be for the Shire.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DLGSC can be accessed by you during standard office hours and updated by writing to DLGSC or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DLGSC may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Terry Sargent

Name:

**Position
Held:**

Director External Services - Shire of Esperance

Signature:

5th march 2019

Date:

LODGEMENT OF YOUR APPLICATION

- Applications including all attachments are to be received electronically and officially submitted to csrff@dlgsc.wa.gov.au by the cut-off date. A hard copy can also be provided and should be clipped at the top left-hand corner, please do not bind.
- It is recommended that you **retain your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly named and identified** and submitted with the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

Grants up to \$66,666:

<input checked="" type="checkbox"/>	Application form.
<input type="checkbox"/>	Incorporation Certificate. N/A Local Government
<input checked="" type="checkbox"/>	Two written quotes.
<input checked="" type="checkbox"/>	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
<input checked="" type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
<input type="checkbox"/>	Income and expenditure statements for the current and next financial years. (LGAs exempted).
<input checked="" type="checkbox"/>	Written confirmation of financial commitments from other sources including copies of council minutes . (If a club is contributing financially then evidence of their cash at hand must be provided).
<input type="checkbox"/>	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
<input type="checkbox"/>	Itemised project cost for components and identified on the relevant quote for each (including cost escalation).
<input type="checkbox"/>	For floodlighting projects, a lighting plan must be supplied showing lux, configuration and sufficient power supply

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Local Government, Sport and Cultural Industries and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. **There is no onus on Department staff to pursue missing documentation.**
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made in November and if no physical progress has occurred, new applications may not be recommended.
- It is not on the correct application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DLGSC office to determine eligibility before applying.

Category		Details
Geographical location	<input checked="" type="checkbox"/> Regional/remote location <input type="checkbox"/> Growth local government	Esperance is a remote location, with this facility also being only the 2 nd outdoor velodrome available in the State.
Co-location	<input type="checkbox"/> New <input type="checkbox"/> Existing	
Sustainability initiative	<input type="checkbox"/> Water saving <input type="checkbox"/> Energy reduction <input type="checkbox"/> Other	
Increased participation	<input type="checkbox"/> New participants <input type="checkbox"/> Existing participants – higher level <input type="checkbox"/> Special interest <input type="checkbox"/> Other	

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. *PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).*

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
Removal of vegetation. Removal of tree roots on track	Included below	"	Mc Ds Earthworks
Reinstate with base course	Included below	"	Mc Ds Earthworks
Seal coat prior to asphalt (waterproofing)	40050	44550	Mc Ds Earthworks
Asphalt corrector course – 10mm	31360	34496	AAA Asphalt
25mm asphalt top course	46000	50600	AAA Asphalt
1.5m inside lay-off lane (25mm asphalt)	13500	14850	Shire of Esperance
1m wide waterproofing seal at top of track	4500	4950	Shire of Esperance
Earthworks to entrance road	20000	22000	Pat Malone Earthworks
Signage and frame	3500	3850	
Donated materials (Please provide cost breakdown)			
Volunteer labour (Please provide cost breakdown)			
Sub Total	158910	174801	
Cost escalation			<i>Please explain amount used</i>
a) Total project expenditure			<i>Low escalation risk due to annual Council Contractors contracts being utilised.</i>

- At least **two written quotes** are required for each component.

- If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	\$Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	32500	35750	LGA cash and in-kind	y	Council Minutes from Community Grant Program
Applicant cash	6410	7051	Organisation's cash	y	Held in Velodrome Reserve account
Volunteer labour			Cannot exceed applicant cash and LGA contribution – max \$50,000	y	
Donated materials	20000	22000	Cannot exceed applicant cash and LGA contribution	y	Pat Malone Earthworks
Other State Government funding					
Federal Government funding	50000	55000	Sports Australia	y	Confirmed Feb 2019
Other funding – to be listed			Loans, sponsorship etc		
CSRFF request (No Development Bonus)	50000	55000	up to 1/3 project cost	n	
or CSRFF request (Development Bonus)			Up to ½ project cost	n	
b) Total project funding	158910	174801	This should equal project expenditure as listed on the previous page		
REQUIRED: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?					
Project will not commence unless \$135410 in funding is confirmed. The club has various other associated items that will require funding such as timing devices and storage so cannot commit more than the above.					

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: Shire of Esperance
Name of Applicant: Shire of Esperance

Note: The applicant's name cannot be changed once the application is lodged at DLGSC.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

Priority ranking of no of applications received	Only one application received and given priority
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input checked="" type="checkbox"/> Regional Plan
Have all planning and building approvals been given for this project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- | | | |
|---|--|-------------------------------------|
| A | Well planned and needed by municipality | <input checked="" type="checkbox"/> |
| B | Well planned and needed by applicant | <input type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/> |
| D | Needed by applicant, more planning required | <input type="checkbox"/> |
| E | Idea has merit, more planning work needed | <input type="checkbox"/> |
| F | Not recommended | <input type="checkbox"/> |

- Please complete the questions attached. This assessment is an important part of the CSRFF process and your answers to these questions assist the committee make their recommendations, even if you are the applicant. Please provide a summary of any attachments in your assessment, rather than referring to attachments or external documents such as Council Minutes.*

1. Please confirm your contribution to the project, whether it has been formally approved (including financial year for which it is approved) and any conditions on the funding. If no funding has been provided, why not?

Shire contribution has been approved by Council

2. A) *If a community group application:* Do you believe the project is financially viable, including the applicant's ability to provide upfront contributions, ongoing payments and contributions to an asset replacement fund. Does council commit to underwriting any shortfalls as the ultimate asset owner?

B) *If a council application:* Is Council fully aware of the ongoing cost of operating and maintaining this facility and does your organisation have the capacity to service it into the future? How are the user groups contributing to the ongoing cost of operating the facility?

Ongoing sustainability has been considered. Project is being delivered by the Shire with support from the local cycling club who are also providing both cash and in-kind support.

3. Please provide any additional comments regarding this applications merit against the assessment criteria to support your project rating and ranking.

Signed

Position Director External Services

Date 5th March
20-19

Applications for CSRFF funding must be submitted to your Department of Local Government, Sport and Cultural Industries office by **4pm on 29 March 2019**. Late applications cannot be accepted in any circumstances.

DLGSC OFFICES

PERTH OFFICE

246 Vincent Street
Leederville WA 6007
GPO Box R1250
Perth WA 6844
Tel: (08) 9492 9700

PEEL

Suite 94
16 Dolphin Drive
PO Box 1445
Mandurah WA 6210
Tel: (08) 9550 3100

PILBARA

Karratha Leisureplex
Dampier Hwy, Karratha
PO Box 941
Karratha WA 6714
Tel: (08) 9182 2100

SOUTH WEST

80A Blair Street
PO Box 2662
Bunbury WA 6230
Tel: (08) 9792 6900

GREAT SOUTHERN

22 Collie Street
Albany WA 6330
Tel: (08) 9892 0100

GASCOYNE

15 Stuart Street
PO Box 140
Carnarvon WA 6701
Tel: (08) 9941 0900

GOLDFIELDS

Suite 1, 349-353 Hannan
Street
PO Box 1036
Kalgoorlie WA 6430
Tel: (08) 9022 5800

KIMBERLEY – Broome

Unit 2, 23 Coghlan Street
PO Box 1476
Broome WA 6725
Telephone (08) 9195 5750

WHEATBELT - NORTHAM

298 Fitzgerald Street
PO Box 55
Northam WA 6401
Tel: (08) 9690 2400

WHEATBELT – NARROGIN

Narrogin Leisure Centre
50 Clayton Rd
Narrogin WA 6312
Telephone 0429 881 369

MID-WEST

Level 1, 268-270
Foreshore Drive
PO Box 135
Geraldton WA 6531
Tel: (08) 9956 2100

Item: 12.1.7

Proposed Direction Notice - Planning and Development Act 2005

Author/s	Geoff Collins Paul Clifton	Compliance Officer Manager Development & Statutory Services
Authorisator/s	Terry Sargent	Director External Services

File Ref: D19/5082

Applicant

Internal

Location/Address

Lot 589 Stearne Road Monjigup, Western Australia 6450

Executive Summary

It is proposed to require the occupier of Lot 589 Stearne Road Monjigup Western Australia 6450 (the Property) to remove the unauthorised development utilising the legislative tools provided by sections 214(2) and 214(3) of the *Planning and Development Act 2005*.

Recommendation in Brief

That Council authorise the Chief Executive Officer to serve a Direction Notice issued under sections 214(2) and 214(3) of the *Planning and Development Act 2005*, to require the occupier of the Property to:

- a. Cease the unauthorised development effective immediately; and
- b. Require the removal of the unauthorised development and restoration of the land within two (2) months; or in the alternative
- c. Seek and obtain a development approval within two (2) months

Background

A service request was received on 30 May 2018 from a neighbouring land owner, concerned about the placement of a large transportable accommodation building (the Building) on the Property.

Upon attendance at the Property, Shire Officers confirmed that the Building had been placed within a short distance of the boundary of the Property. It contains six rooms, none of which appeared to be occupied at the time. Neither a Development Approval nor Building Permit had been sought, therefore it is considered to be an unauthorised development.

Officers were initially unable to contact the owner Johann Laycock, however the tenant David Tuwhangai was located and engaged on 13 July 2018. He indicated that he had placed the Building on the Property with the owner's consent and that it was intended for use as shearer's quarters.

Mr Tuwhangai was requested to seek approval and was advised that ultimately the current position of the Building in close proximity to the boundary was not likely to be an acceptable location. No applications were submitted, despite several verbal and written requests being made.

On 31 October 2018, in the absence of any response from Mr Tuwhangai a letter seeking approval was sent to the owner Ms Laycock, with a copy sent to Tuwhangai. Ms Laycock gave advice on 30 November 2018 that no approvals would be sought and the Building would be removed. No commitment was given about a date for removal and it was indicated that this action would be undertaken by Mr Tuwhangai. Requests made to both parties for an estimation of a date of removal have not received a response.

On 7 February 2019 a letter was sent to Ms Laycock seeking reasons why a Direction Notice (Notice) issued under the provisions of the *Planning and Development Act 2005* should not be served. A copy of this letter was sent to Mr Tuwhangai. No response was received within the 14 day period indicated.

On 27 February 2019 Ms Laycock was contacted by phone. She advised that she was now prepared to seek approval on behalf of Mr Tuwhangai, however could not decide upon what was to be proposed. She believes that he will next be in Esperance in May 2019. Attempts were made to contact Mr Tuwhangai by phone and email, without any response.

On 28 February 2019 Ms Laycock attended the Shire and discussed the situation with officers. She was alerted that a Development Approval may not be possible, dependent upon what was proposed and the location. She was invited to discuss this further with the technical officers in the Shires Planning Services, however she declined to do so. Ms Laycock also indicated that she does not have the financial means to submit the application or to undertake any works.

No further contact has been made and no applications have been lodged by either Ms Laycock or Mr Tuwhangai.

Photos have been taken of the Building.





Approximate location of Building marked with a cross on a GIS aerial dated March 2018.



Officer's Comment

The owner and occupier have been engaged either together or separately upon 15 occasions, commencing in June 2018. Varied responses have been received, indicating that the Building will be removed or that approval will be sought. To date no Development Applications have been received and no commitment for removal has been confirmed.

A timeline providing an chronological overview of events follows:

Date	Event / Action
30/05/2018	Customer Service Request received
31/05/2018	Site Inspection from street
06/06/2018	Officer attempts to contact owner. Message left to contact Shire
19/06/2018	Site Visit. No persons present. Message left to contact Shire
22/06/2018	Occupier leaves a message at Shire, providing a phone contact number
22/06/2018	Officer attempts to contact occupier. Message left to contact Shire
13/07/2018	Officer attempts to contact occupier. Message left to contact Shire
13/07/2018	Occupier contacts Shire, confirming that he owns the Donga
13/07/2018	Email sent to occupier detailing concerns and process to resolve. Actions requested to be commenced within 28 days
17/08/2018	Email to occupier: Request for a response
17/08/2018	Response received, no demonstrable action taken
21/08/2018	Email to occupier: request for a response within 14 days
07/09/2018	No response received. Site Inspection, no persons present
13/09/2018	Officer attempts to contact owner. Message left to contact Shire
31/10/2019	Letter sent to owner and occupier requesting action within 28 days
30/11/2019	Owner leaves a message at Shire, providing a phone contact number
04/12/2018	Email to owner requesting timeframe to resolve issues
18/12/2018	Site Inspection, no progress
03/01/2019	Site Inspection, no progress
04/1/2019	Letter sent to owner and occupier with a request for information
08/01/2019	Contact attempt with both owner and occupier. Message left to contact Shire
22/01/2019	Site Inspection, no progress
06/02/2019	Proposed Direction Notice issued to owner, requesting a response within 14 days
07/02/2019	Occupier advised of Proposed Direction Notice
27/02/2019	Contact attempt with owner and occupier. Message left to contact Shire
27/02/2019	Owner Contacted, Notice discussed
28/02/2019	Email to occupier and owner, requesting information within 4 days.
28/02/2019	Further discussions with owner, urgent response requested

It is relevant that the assessment of any Development Application will be problematic on the Property as it includes a dwelling, an unfinished shed and other minor structures which do not possess the required approvals. The dwelling was constructed around 10 years ago without the required Building Licence, whilst all other structures require Development Approvals at the least. The owner Ms Laycock has been advised that these matters will need to be resolved in the future.

Initially the occupying tenant David Tuwhangai was the recipient of requests made by Shire officers with respect to the Building. In the absence of a response, the addressee was changed to the owner Johann Laycock, however the occupier was provided with a copy of all documentation.

Although Ms Laycock was named in a recent letter indicating that a Direction Notice may be served, it is considered that Mr Tuwhangai is the most appropriate recipient for the Notice, particularly considering that Ms Laycock may not be legally entitled to undertake removal of the Building whilst it is subject to some form of tenancy agreement. It is relevant that this letter advising of the consideration of a Notice

is not a required act under legislation as a Direction Notice serves to provide time for any actions to be completed.

The proposed Direction Notice subject to this recommendation is Attachment A.

Consultation

Nil

Financial Implications

Should the Notice not be heeded, removal could be affected or legal action considered by Council. Recovery of costs as a debt for removal of the unauthorised development could be sought from the courts under the provisions of section of section 215(2) of the *Planning and Development Act 2005*.

Asset Management Implications

Nil

Statutory Implications

The statutory implications associated with this item are:

Planning and Development Act 2005

Building Act 2011

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Built Environment

New developments enhance the existing built environment

Facilitate and guide high quality, compliant and efficient building and development across the Shire

Environmental Considerations

Nil

Attachments

- A. DRAFT - Compliance Direction Notice 214 (3) - Unauthorised Development -
075.2016.00000435.001 - Lot: 589 Pln: 88890 - 98 Stearne Road MONJINGUP
6450 - *Confidential*

Officer's Recommendation

That Council authorise the Chief Executive Officer to serve a Direction Notice issued under sections 214(2) and 214(3) of the *Planning and Development Act 2005*, to require the occupier of the Property to:

- a. Cease the unauthorised development effective immediately; and**
- b. Require the removal of the unauthorised development and restoration of the land within two (2) months; or in the alternative**
- c. Seek and obtain a development approval within two (2) months.**

Voting Requirement

Simple Majority

Item: 12.1.8

Transfer of Reserve 4181 for Conservation Offset to Department of Biodiversity, Conservation and Attractions

Author/s	Richard Hindley	Manager Strategic Planning & Land Projects
Authoriser/s	Terry Sargent	Director External Services

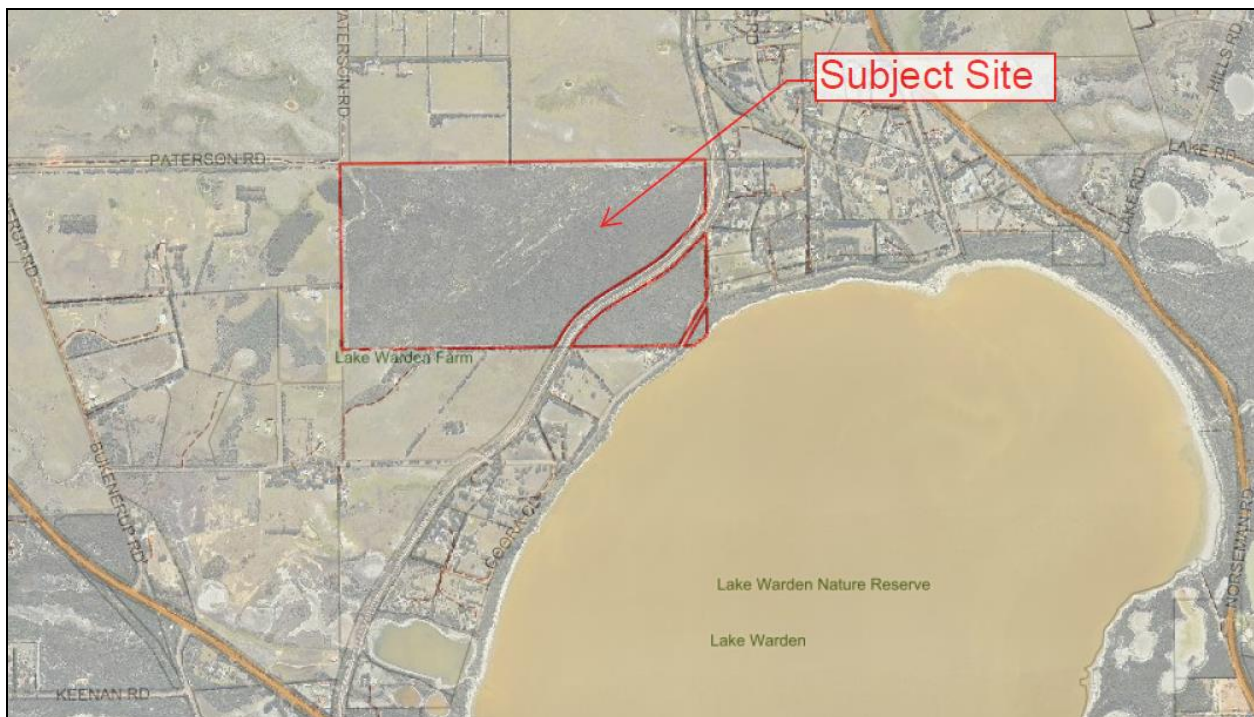
File Ref: D19/5825

Applicant

Internal (Strategic Planning and Land Projects)

Location/Address

Reserve 4181



Executive Summary

For Council to consider relinquishing its Management Orders over Reserve 4181 in favour of the Department of Biodiversity, Conservation and Attractions.

Recommendation in Brief

That Council relinquishes its Management Orders over Reserve 4181 in favour of the Department of Biodiversity, Conservation and Attractions.

Background

The Department of Water and Environmental Regulation (DWER) has advised that vegetation offsets are required for clearing proposals. The reserve in question has been determined to meet the requirement for an offset.

Officer's Comment

The reserve in question is already reserved under Local Planning Scheme No. 24 as 'Environmental Conservation' to satisfy the requirements of the DWER for clearing permits.

The final stage of creating these offset is the transfer of the management orders for Reserve 4181 to the Department of Biodiversity, Conservation and Attractions which requires a resolution of Council.

Consultation

Department of Water and Environmental Regulation
Department of Biodiversity, Conservation and Attractions
Asset Management Division

Financial Implications

Nil

Asset Management Implications

Any application for a clearing permit from DWER, be it for a gravel pit or road maintenance, can trigger the requirement for an offsets as part of the permit process.

Statutory Implications

Land Administration Act 1997

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Built Environment

Sustainable, high quality assets which meet the needs of the community

Maintain the Shire's robust asset management practices and maintenance programs

Environmental Considerations

Even with the revegetation of cleared areas DWER require offset areas to be provided. The amount of vegetation to be offset is calculated by the Commonwealth Offsets Assessment Guide calculator.

Attachments

Nil

Officer's Recommendation

That Council relinquishes its Management Orders over Reserve 4181 in favour of the Department of Biodiversity, Conservation and Attractions.

Voting Requirement

Simple Majority

12.2 ASSET MANAGEMENT

Item: 12.2.1

Verge Development contribution Request - 30 Mitchell Street

Author/s	Mathew Walker	Director Asset Management
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D19/5638

Applicant

Mrs. Jeanette Murray

Location/Address

30 Mitchell Street



Executive Summary

For Council to consider developing the Matthew Street side verge adjacent to 30 Mitchell Street.

Recommendation in Brief

That Council does not support the request to develop or contribute to the verge on Matthew Street, Castletown, outside 30 Mitchell Street.

Background

In May 2017 it is understood Mrs Jeanette Murray purchased a vacant block on the corner of Mitchell and Matthew Street. All blocks on this side of Matthew street have a 16m wide verge due to the overall width and alignment of the Matthew Street Road Reserve. There is also a sewerage line that runs along the Mrs Murray's side of Matthew Street, however there is no actual easement associated with the sewerage line. Mrs Murray has subsequently built a residential premise on the block.

On 31 December 2018 Mrs Jeanette Murray requested the Shire's assistance in developing the Matthew Street verge of her property on 30 Mitchell Street property. In this initial request Mrs Murray acknowledged that landscaping of the verge joining a property is the responsibility of the property owner, however sought Council assistance due to the width of the verge, and that she believed improving the verge would benefit tourists and residents that use it as a walkway to the beach.

Shire Officers responded, advising that this request is outside Council policy ASS 008: Road Verge Development, which does not provide for the Shire to contribute to the development of street verges of

adjacent land owners. Mrs Murray was also provided options to assist her, being the placement of two (2) street trees, or the Shire could provide some basic landscaping to stabilise the verge at her cost. Mrs Murray was also encouraged to contact local service organisation that may be able also to assist her. As Shire Officers (including the CEO) cannot exceed Council Policy, Mrs Murray has requested Council formally consider her request for assistance:

"Dear Mr Scott,

Thank you for your advice. I accept that a standard 6m wide verge is the responsibility of the landowner to landscape and maintain. The 16m wide verge on the Matthew Street boundary of my corner property is effectively a standard 6m wide verge plus a 10m wide easement for services. Whilst a verge of this width is not unique, it is very uncommon, and a very different situation to a comparable width verge adjoining a semi-rural or industrial lot. It does seem inequitable to have no assistance with some basic ground stabilisation taking into account that on the Matthew Street boundary this is a 370sqm verge adjoining my 450sqm residential lot.

The consensus from the many residents of the wider community I have spoken with including those in Matthews St are all very supportive of my request for assistance and thought Council could alter their policy in certain individual cases. I therefore would like this raised at the next available Council meeting for consideration."

Officer's Comment

Council has a policy on Road Verge Development (ASS 008: Road Verge Development), which provides for how road verges can be developed by adjacent land owners. The fact that the verge is on the larger side is not a consideration in the policy.

Council has effectively 2 options to respond to Mrs Murray's request, being:

- Enforce the current policy position, which effectively makes it the adjacent land owner responsible to develop the street verge; or
- Provide a contribution and/or develop Mrs Murray's verge.

In considering these options, Council needs to consider the wider ramifications of this request, if Council agree to pay for and develop this verge: Will there be an expectation that it will be requested to pay for and construct other verges in the Shire? How will past land owners who have already paid for and constructed their verge, including in Matthews Street, consider this request?

Though synthetic to Mrs. Murray's situation, in line with Council current policy position, it is recommended that Council does not support the request to provide assistance with the verge development.

Alternatively, Council could scalp the verge with 10mm stone, 50mm thick, which would stabilise the verge (as per Mrs Murray request), but cost approximately \$2,000. This would require a budget variation, as per policy, Council has not provided for this expense in the current budget.

Alternative recommendation:

That Council:

1. Approve the request to construct the verge on Matthew Street, Castletown, outside 30 Mitchell Street.
2. Approve a budget variation as follows

Description		Budget Figure	Amended Figure	Variation
Matthew Street Verge Construction	New	0	2,000	(2,000)
Budget Surplus			(2,000)	2,000
Net result				0

Voting Requirements: Absolute Majority

Consultation

Mrs Murray

Financial Implications

If Council resolved to provide assistance to Mrs Murry, an estimated cost of \$2,000 would be required to scalp the verge with 10mm stone, 50mm thick.

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Policy ASS 008: Road Verge Development

Strategic Implications

Strategic Community Plan 2017 - 2027

Built Environment

New developments enhance the existing built environment

Facilitate and guide high quality, compliant and efficient building and development across the Shire

Environmental Considerations

Nil

Attachments

Nil

Officer's Recommendation

That Council does not support the request to construct the verge on Matthew Street, Castletown, outside 30 Mitchell Street.

Voting Requirement

Simple Majority

12.3 CORPORATE RESOURCES

Item: 12.3.1

Compliance Audit Return 2018

Author/s	Sarah Walsh	Coordinator Corporate Support
Authorisator/s	Shane Burge	Director Corporate Resources

File Ref: D19/5094

Applicant

Corporate Resources

Location/Address

Shire of Esperance

Executive Summary

For Council to consider the recommendation from the Audit Committee and adopt the 2018 Shire of Esperance Compliance Audit Return (CAR) as required pursuant to Section 7.13(1)(i) of the *Local Government Act 1995*, and Regulation 14 of the *Local Government (Audit) Regulations 1996*.

Recommendation in Brief

That Council adopt the 2018 Shire of Esperance Compliance Audit Return pursuant to Regulation 14(3) of the *Local Government (Audit) Regulations 1996* as attached.

Background

As in previous years, local governments have been required to complete a CAR by the Department of Local Government and Communities for each calendar year.

The 2018 CAR contains 95 questions across 9 categories formulated around the *Local Government Act 1995* and associated regulations. Categories and questions are completed by the relevant Shire Officers and presented to Council through the Audit Committee for adoption.

A copy of the 2018 Shire of Esperance CAR is attached for reference.

The Audit Committee met on the 5th March and resolved the following;

Moved: Cr McMullen

Seconded Mr K Mills

AU0319-043

Committee Recommendation

That the Audit Committee recommend to Council the adoption of the 2018 Shire of Esperance Compliance Audit Return pursuant to Regulation 14(3) of the Local Government (Audit) Regulations 1996.

CARRIED

Officer's Comment

The Compliance Audit Return has identified no areas of non-compliance within the Shire of Esperance during 2018.

Question 4 of the Integrated Planning and Reporting section was answered 'No', however this is not seen to be non-compliance due to the question being optional and the Shire's Strategic Community Plan being adopted in September 2017 and no amendments being made to the Plan since its adoption.

Consultation

Asset Management
Corporate Resources
Executive Services
External Services

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995 – Section 7.13(1)(i)
Local Government (Audit) Regulations 1996 – Regulation 14

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Leadership

Community confidence and trust in Council

Provide transparent and accountable leadership

Corporate Business Plan 2017/2018 – 2020/2021

Action L1.4 Manage Corporate Reporting

Environmental Considerations

Nil

Attachments

A₁. Shire of Esperance Compliance Audit Return 2018

Audit Committee Recommendation

That Council adopt the 2018 Shire of Esperance Compliance Audit Return pursuant to Regulation 14(3) of the *Local Government (Audit) Regulations 1996*.

Voting Requirement

Simple Majority

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

Esperance - Compliance Audit Return 2018

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2018.	N/A	No major trading undertaken in 2018.	Sarah Walsh
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2018.	N/A	No major land transactions in 2018.	Sarah Walsh
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2018.	N/A		Sarah Walsh
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2018.	N/A		Sarah Walsh
5	s3.59(5)	Did the Council, during 2018, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Sarah Walsh

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A	No delegations to Committees	Sarah Walsh
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Sarah Walsh
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Sarah Walsh
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Sarah Walsh
5	s5.18	Has Council reviewed delegations to its committees in the 2017/2018 financial year.	Yes	Terms of Reference for committees were reviewed in a special council meeting, 7 November 2017.	Sarah Walsh
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Sarah Walsh
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Sarah Walsh
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Sarah Walsh
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Sarah Walsh
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Sarah Walsh
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes	Council to CEO D18/8071. CEO to Staff D18/9559.	Sarah Walsh
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2017/2018 financial year.	Yes	May 2018 Council Meeting	Sarah Walsh
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Sarah Walsh

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Sarah Walsh

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	N/A	No member participated once a financial or impartial interest was disclosed.	Sarah Walsh
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Sarah Walsh
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	N/A	No new elected members in 2018	Sarah Walsh
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Sarah Walsh
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2018.	Yes		Sarah Walsh
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2018.	Yes		Sarah Walsh
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Sarah Walsh
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Sarah Walsh
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Sarah Walsh
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Sarah Walsh
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Sarah Walsh
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Sarah Walsh

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Sarah Walsh
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Sarah Walsh
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes	D16/27067	Sarah Walsh

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	Yes		Sarah Walsh
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Sarah Walsh

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Sarah Walsh
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	Yes		Sarah Walsh
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes	Marius Van Der Merwe from Butler Settineri. Auditor number 404957.	Sarah Walsh
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Sarah Walsh
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government within 30 days of completion of the audit.	Yes	Audit report received 1/11/2018, put to November Council Meeting.	Sarah Walsh

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government by 31 December 2018.	Yes	November Council Meeting.	Sarah Walsh
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A	No matters raised in Auditor's Report.	Sarah Walsh
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Sarah Walsh
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Sarah Walsh
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes	Agreement dated 27/04/2016. D16/9986.	Sarah Walsh
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Sarah Walsh
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Sarah Walsh
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Sarah Walsh
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Sarah Walsh
15	Audit Reg 17	Has the CEO reviewed the appropriateness and effectiveness of the local government's systems and procedures in accordance with regulation 17 of the Local Government (Audit) Regulations 1996.	Yes	November 2018 Council Meeting.	Sarah Walsh
16	Audit Reg 17	If the CEO has not undertaken a review in accordance with regulation 17 of the Local Government (Audit) Regulations 1996, is a review proposed and when.	N/A		Sarah Walsh

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted 23/01/2018	Sarah Walsh
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Modified 26/06/2018.	Sarah Walsh
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted 26/09/2017	Sarah Walsh
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Sarah Walsh
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Date of plan December 2016. Adopted 24/01/2017.	Sarah Walsh
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Date of plan 2018-2028. Adopted 24/04/2018.	Sarah Walsh
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Date of document 2017-2021	Sarah Walsh

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A	No CEO Recruitment during 2018.	Sarah Walsh
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A	No CEO or designated senior employee Recruitment during 2018	Sarah Walsh
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Sarah Walsh
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Sarah Walsh
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Sarah Walsh

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is complaints officer	Sarah Walsh
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes	Register D12/271	Sarah Walsh
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Sarah Walsh
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Sarah Walsh
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Sarah Walsh
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Sarah Walsh

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Sarah Walsh
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A	No multiple contracts were entered into.	Sarah Walsh
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes	West Australian newspaper and online Tenderlink.	Sarah Walsh
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes	Example D19/765	Sarah Walsh

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes	Provided through Tenderlink or via Vendor panel systems.	Sarah Walsh
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes	D18/29409	Sarah Walsh
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Sarah Walsh
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes	D18/12403	Sarah Walsh
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes	D18/29409	Sarah Walsh
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes	Example D18/31270.	Sarah Walsh
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A	No EOI in 2018	Sarah Walsh
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Sarah Walsh
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Sarah Walsh
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Sarah Walsh
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	Yes	D19/3954 - West Australian	Sarah Walsh
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	Yes		Sarah Walsh

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	Yes		Sarah Walsh
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	Yes		Sarah Walsh
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	Yes		Sarah Walsh
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Sarah Walsh
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	Yes	Example D18/15766	Sarah Walsh
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	Yes	Example D18/15770, D18/12700	Sarah Walsh
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Sarah Walsh
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A		Sarah Walsh
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes	COR007 - Procurement Policy	Sarah Walsh

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

I certify this Compliance Audit return has been adopted by Council at its meeting on

Signed Mayor / President, Esperance

Signed CEO, Esperance

Item: 12.3.2

2018/19 Budget Review

Author/s	Beth O'Callaghan	Manager Financial Services
Authorisator/s	Shane Burge	Director Corporate Resources

File Ref: D19/5714

Applicant

Corporate Resources

Location/Address

Internal

Executive Summary

For Council to consider the recommendation from the Audit Committee to adopt the 2018/19 Budget Review as per the legislative requirement.

Recommendation in Brief

That Council adopt the 2018/19 Budget Review.

Background

Council undertakes a Budget Review to assess the impact of actual events upon the adopted budget. The Budget Review document contains actual transactions up to the end of December 2018 and also a predicted figure for each account till the end of the financial year. The predicted figures attempt to quantify the likely difference that invariably occurs between the budget and the end of the financial year actual result.

A detailed dissection of the income and expenditure variations is supplied as an attachment. The report lists all accounts which have a variance (surplus or deficit) from which was estimated in the annual budget. All of the variances shown require Council approval by Absolute Majority to adjust the original budget. If Council resolves to adjust the budget as per the attachment, it will provide a predicted \$4,210 surplus by 30 June 2019.

The Audit Committee considered the budget review at its meeting held on the 5 March 2019 and resolved the following-

Moved: Cr McMullen
Seconded: Mr K Mills

AU0319-001

Officer's Recommendation

That the Audit Committee recommends Council adopt the 2018/19 Budget Review.

CARRIED
F4 - A0

Officer's Comment

The Budget Review has been compiled in the statutory reporting program format similar to the monthly financial report. Four columns of information have been presented as follows:

1. The first column being the Council's adopted budget
2. The second column contains the actual result recorded to 31 December 2018

3. The third column contains the actual result recorded to 15 February 2019
4. The fourth column being the predicted result to the 30 June 2019

Revenue is presented without brackets and expenditure is presented in brackets eg (100,000).

The Budget Review process is essentially designed to ensure that the adopted budget is being adhered to and that there are no material variances that may cause a deficiency in “cash” to occur at financial year’s end.

A balanced budget was adopted by Council for the 2018/19 Budget.

Since adoption budget amendments have been presented and adopted by Council resulting in a \$47,000 deficit position.

The main variations which have been identified since budget adoption are outlined below:

- The net movement for depreciation is a \$77,000 decrease. There was a significant increase in depreciation for the infrastructure class. Fair value of infrastructure occurred last year and the effect to depreciation was unknown at time of budget preparation. There was also an increase in road making plant depreciation with a couple of new (opposed to replacement) budgeted purchases occurring during the year. Offsetting these increases is the removal of the turf club and golf course buildings and infrastructure from the asset register as part of the 2018 audit.
- The Building Maintenance program that is municipal funded has increased by about \$54,000. Reserve transfer in from Building Maintenance Reserve has been increased under Civic Centre to offset this increase.

General Purpose Funding

- Financial Assistance Grant funding was \$175,000 more than expected.
- There is a net increase for interest earnings of \$23,000. This included a decrease in Municipal interest earnings and an increase in Reserve interest earnings.

Governance

- Worker compensation insurance increase due to a performance based adjustment for earlier years.
- Increase in Community Support grant for the Bushfire Risk Management project that Mel Ammon is undertaking. Expenditure accounts have been adjusted accordingly in the same area.
- The budget for the Edge of the Bay event classified under Programs and Events in Community Support has been increased by \$10,000 because the Shire received extra funding from Southern Port Authority, Western Australian Police Force, Horizon Power and Healthways.
- Professional Services budget for Corporate Resources has been decreased as Civica ASA will not be purchased this financial year.
- The budget for Indigenous Land Use Agreement Development with Tjaltjraak project has been reduced from \$30,000 to \$15,000 as it is not envisaged it will all be required this financial year.
- Bank fees (merchant fees) have been increased due to the volume of payments made by credit cards.

Law, Order & Public Safety

- A decrease in Emergency Management operating contributions and capital purchases of \$350,000 as it is unlikely the Shire will receive two new fire trucks this year.
- Firefighting and strategic firebreak expenditure has been increased based on increased activity in this area.
- Grant income and corresponding expenditure for \$60,000 has been included in budget under Emergency Management for Unallocated Crown Land (UCL) Mitigation project.
- Budget for Professional Services (\$20,000) under Emergency Management is no longer required for the Bushfire Risk Management project as funding has now been received from DFES instead.

- The Shire has been successful in receiving DFES funding for new fire brigade sheds for Quarry Road, Coomalbidgup and Mt Howick fire brigades. This is an increase of \$924,000.

Health

- Reimbursements and Administration Expenses for Environmental Health have both increased by \$40,000 for potential asbestos clean-up of a residential property. A separate agenda item will be presented to Council regarding this in February.
- Environmental Health Employee Costs have been decreased and Professional Services have been increased by the same amount to account for a contract health officer who has been working in Health for 4 weeks.

Education & Welfare

- There has been a slight increase in Home Care funding and this is reflected in the Budget Review.
- There has been a slight increase in Volunteer Resource Centre funding and this is reflected in the Budget Review.

Community Amenities

- Cemetery Burial Fees have been reduced along with the corresponding burial expenses based on year to date actuals.
- The Shire has been successful in receiving funding from State Natural Resource Management (NRM) for \$24,300 for Collation of Weed Data in Esperance Shire. This income and expenditure is reflected in the budget review under Environmental Services.
- Building maintenance budget has been increased for the Tanker Jetty and Twilight Beach toilets.
- Income and expenditure have been increased evenly for salary sacrifice rental agreements under Strategic Planning and Land Projects.
- Wylie Bay Waste Facility fees overall have been increased based on year to date actuals.
- Various Wylie Bay operating costs have increased or decreased with a net increase of \$112,000. However \$51,000 is the loss on disposal of the front end loader that was not included in the original budget.

Recreation & Culture

- Fees and Charges for Bay of Isles Leisure Centre have been reduced for the pool due to a 13 week maintenance closure. Dry Membership income has been reduced as well based on year to date actuals. Wages for these areas have also been reduced to offset the decrease in income.
- Civic Centre budgets have not changed much other than the increase in Building Maintenance Reserve transfer in (as discussed above) to reconcile the Building Maintenance program budget.
- The Club Development cost centre has been amalgamated with Community and Economic Development cost centre. As three employees cross over a number of areas eg Civic Centre, Community Events, Club Development it made sense to have all the funds in the one bucket.
- The Shire was successful in receiving funding for Beach Emergency Numbering (BEN) Signage as per budget amendment resolved by Council in September 2018. This income and expenditure is now reflected in the Budget under Coastal Infrastructure.
- Twilight Beach Restoration and Alexander Bay Foredune have had an increase in budget as extra funds are required to finish the projects. Alexander Bay has been completed and Twilight is close to completion.
- The museum has recently applied and waiting on approval from Lotterywest for funding for the Interpretation Plan. At budget adoption time Council approved to allocate \$7,000 for this project, however funding would be required to complete this project. This project will not go ahead if funding is not secured. The budget now reflects the grant income and matching expenditure.
- Building maintenance budget has been increased for Period Village buildings; Salmon Gums School; Court House; and Matrons Old Quarters. Maintenance includes painting, replacement of eaves, battens, fascia, floor, and balustrades.
- Parks Capital has had an increase in budget income and expenditure of \$249,000. This is for Adventureland Park upgrade. Funding application has been sent to Lotterywest for \$185,000 and

the Shire is still waiting on approval. \$24,000 has already been approved from the 100s and 1000s Womens' Walk and \$40,000 from Rotary. Contribution (\$7,000) from Horizon Power for the solar bench project was not included in budget but has since been received and now included in budget. The budget review also includes \$50,000 increase in the Lake Monjigup Rebuild (previously approved by a budget amendment in November) funded from the Priority Projects reserve. Also included is a new irrigation system for Victoria Park that was identified during routine maintenance.

- Two self-supporting loans have been approved by Council since budget adoption, \$60,000 for Esperance Bay Yacht Club and \$200,000 for Gibson Football Club. These are now reflected in the budget.
- Sporting Complexes is showing a large reduction in expenditure, this is the depreciation on the turf club and golf course buildings that are no longer on the asset register.

Transport

- The Road Making Plant purchases budget has been reduced to reflect savings in various plant purchases to what was budgeted.
- Rural (\$103,000) and Town (\$50,000) road maintenance budgets have been increased based on year to date actuals. Depreciation (\$144,000) has also increased after fair value was completed last year on infrastructure.
- There has been an increase in Blackspot and Main Roads Direct Grant funding. This increase was presented to Council in October as a budget amendment and is now reflected in the budget review.
- Cemetery Carpark required further funds and has been increased and Twilight Beach Car Park 2 has been reduced. The net increase for car parks is \$25,000.

Economic Services

- It is anticipated that the Esperance Seafront Caravan Park will exceed their budgeted income based on year to date actuals by \$148,000. Offsetting this is an increase in Professional Services (\$15,000) for a specialist to assist with developing an Expression of Interest document to lease, operate or contract manages the caravan park. This was approved by Council in October by a budget amendment. Council also approved \$22,000 to purchase three on-site caravans and annexes in September and October. Water charges for the caravan park have also been increased by \$60,000 due to a water leak and higher tariff price per litre. Electricity charges have also been increased by \$10,000. Due to fair value on infrastructure occurring last financial year, the depreciation for the caravan park has increased significantly by \$90,000.
- As mentioned above, Community Development Officer cost centre has been amalgamated with Community and Economic Development. There will be no further income/expenditure from Kidsport as payments will be paid directly to the club involved.

Other Property & Services

- Outside Works reimbursements for workers compensation claims have been decreased by \$40,000 based on year to date actuals and what is currently known of outstanding claims.
- Fuel costs have been increased by \$100,000 based on year to date actuals. Offsetting this is a decrease in scheduled and unscheduled vehicle repairs by \$73,000.
- Private Works income and expenditure has been increased due to a known significant private works job in the future.

In conclusion the Budget Review is a good result. The original budget commenced as a balanced budget with subsequent budget amendments resulting in a \$47,000 deficit.

After the budget review as at 31 December 2018 the expected budget position is now a small surplus of \$4,210. This is after budgeting to transfer an extra \$75,000 into the Plant Replacement reserve from plant purchase savings. All in all a net saving of \$126,000.

Consultation

Executive Services
Corporate Resources
External Services
Asset Management

Financial Implications

As detailed in the attached Budget Review documentation.

Asset Management Implications

Nil

Statutory Implications

Local Government (Financial Management) Regulation 1996 – 33(a) Review of Budget

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Leadership

A financially sustainable and supportive organisation achieving operational excellence

Corporate Business Plan 2017/2018 – 2020/2021

Provide responsible resource and planning management for now and the future

Environmental Considerations

Nil

Attachments

A₁. Budget Review 2019

Audit Committee Recommendation

That Council adopt the 2018/19 Budget Review.

Voting Requirement

Absolute Majority

Shire of Esperance
Budget Review
For the year ending 30th June 2019

Management Accounting Report

For the Period Ended 1 July 2018 to 31 December 2018

Description	Original Budget 2018/19 (A)	YTD Actuals to 31 Dec 2018 (B)	Actuals as at 15 Feb 2019 (C)	Predicted Actuals to 30 June 2019 (D)	Variances
					Amount \$ (D-A)
Operating Section					
Income					
General Purpose Funding	26,499,883	24,762,325	24,833,444	26,660,598	160,715
Governance	537,823	474,249	585,149	720,470	182,647
Law, Order & Public Safety	1,057,949	121,848	214,941	745,307	(312,642)
Health	67,471	24,754	47,621	99,011	31,540
Education & Welfare	4,411,299	2,887,481	3,192,255	4,491,568	80,269
Community Amenities	5,315,817	3,962,009	4,167,245	5,483,936	168,119
Recreation & Culture	4,208,650	1,022,587	1,289,751	4,231,002	22,352
Transport	1,423,957	607,378	729,494	1,440,457	16,500
Economic Services	1,977,792	1,028,233	1,419,475	2,144,446	166,654
Other Property & Services	794,593	222,393	281,301	818,496	23,903
Income Total	46,295,234	35,113,257	36,760,676	46,835,291	540,057
Expenditure					
General Purpose Funding	(560,937)	(177,331)	(211,888)	(557,262)	3,675
Governance	(2,410,240)	(1,449,328)	(1,761,868)	(2,559,014)	(148,774)
Law, Order & Public Safety	(1,761,569)	(918,101)	(1,147,390)	(1,852,796)	(91,227)
Health	(416,855)	(207,698)	(259,610)	(452,932)	(36,077)
Education & Welfare	(4,883,383)	(1,990,724)	(2,379,644)	(4,980,869)	(97,486)
Community Amenities	(5,519,464)	(2,633,452)	(3,215,524)	(5,670,299)	(150,835)
Recreation & Culture	(13,434,965)	(4,915,580)	(5,893,776)	(12,957,404)	477,561
Transport	(16,469,443)	(8,493,439)	(9,875,782)	(16,979,401)	(509,958)
Economic Services	(3,149,341)	(1,430,861)	(1,701,788)	(3,412,820)	(263,479)
Other Property & Services	(1,040,269)	(363,030)	(493,977)	(1,053,186)	(12,917)
Expenditure Total	(49,646,466)	(22,579,544)	(26,941,247)	(50,475,983)	(829,517)
Operating Total	(3,351,232)	12,533,713	9,819,429	(3,640,692)	(289,460)
Non Operating Section					
Income					
General Purpose Funding	0	0	0	0	0
Governance	145,330	0	0	145,330	0
Law, Order & Public Safety	122,918	20,000	20,000	1,046,985	924,067
Health	15,450	19,091	19,091	19,091	3,641
Education & Welfare	675,366	67,054	67,054	675,366	0
Community Amenities	190,770	0	19,091	179,354	(11,416)
Recreation & Culture	15,332,401	483,345	3,782,761	15,906,517	574,116
Transport	5,161,350	2,164,889	2,193,071	5,498,923	337,573
Economic Services	8,358	0	7,727	7,727	(631)
Other Property & Services	1,429,434	34,273	59,273	1,413,098	(16,336)
Income Total	23,081,377	2,788,652	6,168,068	24,892,391	1,811,014
Expenditure					
Governance	(208,330)	(44,504)	(44,504)	(206,810)	1,520
Law, Order & Public Safety	(834,721)	(27,858)	(30,467)	(1,408,788)	(574,067)
Health	(41,200)	(35,523)	(35,523)	(35,523)	5,677
Education & Welfare	(675,366)	(28,312)	(28,312)	(675,366)	0
Community Amenities	(190,770)	(8,671)	(56,006)	(179,354)	11,416
Recreation & Culture	(16,929,137)	(702,352)	(859,573)	(17,545,645)	(616,508)
Transport	(17,066,028)	(6,487,056)	(8,474,552)	(17,040,890)	25,138
Economic Services	(68,684)	(5,000)	(5,000)	(74,400)	(5,716)
Other Property & Services	(1,188,503)	(57,343)	(57,343)	(1,176,002)	12,501
Transfer to Reserves	(3,394,810)	(242,515)	(243,350)	(3,700,662)	(305,852)
Expenditure Total	(40,597,549)	(7,639,134)	(9,834,630)	(42,043,440)	(1,445,891)
Non Operating Total	(17,516,172)	(4,850,482)	(3,666,562)	(17,151,049)	365,123
Total Operating + Non Operating	(20,867,404)	7,683,231	6,152,867	(20,791,741)	75,663
Adjustments to Rate Setting					
Non Cash Write Back					
a) Depreciation	16,236,002	8,093,887	9,444,752	16,158,550	
b) Gain on Asset Disposal	(215,430)	(15,025)	(15,025)	(224,934)	
c) Loss of Asset Disposal	182,620	147,276	147,276	236,038	
d) Movement in Accruals	210,000	(7,130)	(7,130)	167,160	
Period Balance					
Surplus/ (Deficit) B'fwd	4,454,212	4,459,137	4,459,137	4,459,137	
Surplus/ (Deficit)	0	20,361,376	20,181,877	4,210	

Shire of Esperance
Budget Review
For the year ending 30th June 2019

Management Accounting Report

DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
03 - General Purpose Funding				
Other Revenue				
3115 - Other Revenue - Operating				
115 - Grants, Subsidies & Contributions	2,285,402	1,230,315	1,230,315	2,460,630
120 - Interest Earnings	768,876	194,006	240,425	792,252
960 - Transfer from Unspent Grant Reserves	2,660,528	2,660,528	2,660,528	2,660,528
3115 - Other Revenue - Operating Total	5,714,806	4,084,849	4,131,268	5,913,410
Other Revenue Total	5,714,806	4,084,849	4,131,268	5,913,410
Rates				
3110 - Rates - Operating				
100 - Rates & Charges	20,592,577	20,537,766	20,537,016	20,541,767
120 - Interest Earnings	157,500	133,549	140,358	170,421
125 - Reimbursements	35,000	6,161	24,801	35,000
350 - Administration Expenses	(13,500)	(7,940)	(9,421)	(13,500)
365 - Legal & Debt Recovery Costs	(40,000)	(16,276)	(23,378)	(40,000)
415 - Rates Expenditure	(197,500)	(16,705)	(18,915)	(197,500)
980 - Overhead Allocation	(309,937)	(136,411)	(160,175)	(306,262)
3110 - Rates - Operating Total	20,224,140	20,500,144	20,490,288	20,189,926
Rates Total	20,224,140	20,500,144	20,490,288	20,189,926
03 - General Purpose Funding Total	25,938,946	24,584,994	24,621,556	26,103,336

Shire of Esperance
Budget Review
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Management Accounting Report

DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
04 - Governance				
Administration				
3170 - Corporate Support - Operating				
105 - Fees & Charges	3,000	995	1,823	3,000
300 - Employee Costs	(83,464)	(39,579)	(48,566)	(82,195)
350 - Administration Expenses	(11,500)	(6,162)	(6,298)	(8,996)
410 - Insurance	(428,518)	(420,045)	(488,265)	(597,312)
955 - Transfer from Reserves	211,540	300,000	300,000	300,000
980 - Overhead Allocation	308,942	164,791	239,052	385,503
3170 - Corporate Support - Operating Total	0	0	(2,254)	0
Administration Total	0	0	(2,254)	0
Community Support				
3700 - Community Support - Operating				
115 - Grants, Subsidies & Contributions	36,434	20,822	109,316	124,928
300 - Employee Costs	(76,880)	(33,042)	(53,636)	(169,186)
350 - Administration Expenses	(7,750)	(4,347)	(4,781)	(25,995)
370 - Special Projects	(11,892)	(1,340)	(1,340)	(11,892)
455 - Programs and Events	(75,942)	(66,697)	(85,092)	(88,359)
940 - Non Cash Expense	(6,250)	(3,125)	(3,646)	(6,250)
980 - Overhead Allocation	142,280	92,919	124,361	176,754
3700 - Community Support - Operating Total	0	5,191	85,183	0
Community Support Total	0	5,191	85,183	0
Corporate Performance				
3010 - Corporate Performance - Operating				
125 - Reimbursements	5,363	5,363	5,363	5,363
300 - Employee Costs	(336,704)	(177,992)	(216,668)	(337,525)
350 - Administration Expenses	(5,200)	(5,468)	(5,616)	(7,365)
370 - Special Projects	(30,000)	0	0	(30,000)
375 - Media & Communications	(56,000)	(20,720)	(28,726)	(56,000)
940 - Non Cash Expense	(4,718)	(2,261)	(2,653)	(4,477)
980 - Overhead Allocation	366,588	172,808	197,536	368,943
3010 - Corporate Performance - Operating Total	(60,671)	(28,270)	(50,764)	(61,061)
Corporate Performance Total	(60,671)	(28,270)	(50,764)	(61,061)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
Corporate Resources				
3100 - Corporate Resources - Operating				
115 - Grants, Subsidies & Contributions	0	0	363	363
125 - Reimbursements	210,000	111,089	125,269	210,000
300 - Employee Costs	(211,691)	(114,597)	(142,442)	(215,671)
350 - Administration Expenses	(75,500)	(27,579)	(32,977)	(63,175)
360 - Professional Services	(45,000)	0	0	(20,000)
460 - Building Operations	(112,547)	(60,812)	(69,680)	(108,021)
500 - Building Maintenance	(152,902)	(49,939)	(56,512)	(152,902)
550 - Grounds Maintenance	(42,804)	(19,339)	(24,043)	(42,804)
940 - Non Cash Expense	(201,719)	(102,202)	(119,625)	(203,237)
955 - Transfer from Reserves	5,247	0	0	5,247
980 - Overhead Allocation	516,518	158,604	191,968	486,269
3100 - Corporate Resources - Operating Total	(110,398)	(104,775)	(127,678)	(103,931)
7100 - Corporate Resources - Capital				
705 - Purchases	(30,000)	0	0	(30,000)
7100 - Corporate Resources - Capital Total	(30,000)	0	0	(30,000)
Corporate Resources Total	(140,398)	(104,775)	(127,678)	(133,931)
Executive Services				
3000 - Executive Services - Operating				
115 - Grants, Subsidies & Contributions	1,000	899	899	899
125 - Reimbursements	4,000	3,060	3,060	4,000
300 - Employee Costs	(473,859)	(210,903)	(263,858)	(473,108)
350 - Administration Expenses	(92,200)	(70,015)	(70,863)	(89,800)
360 - Professional Services	(10,000)	(15,820)	(15,820)	(15,820)
365 - Legal & Debt Recovery Costs	(35,000)	(13,973)	(23,437)	(35,000)
370 - Special Projects	(30,000)	0	0	(15,000)
940 - Non Cash Expense	(8,850)	(4,425)	(5,163)	(8,850)
980 - Overhead Allocation	537,719	253,712	290,538	526,705
3000 - Executive Services - Operating Total	(107,190)	(57,466)	(84,643)	(105,974)
Executive Services Total	(107,190)	(57,466)	(84,643)	(105,974)
External Services				
3050 - External Services				
115 - Grants, Subsidies & Contributions	19,240	9,620	11,840	19,240
125 - Reimbursements	0	135	186	186
300 - Employee Costs	(301,724)	(154,752)	(191,403)	(300,391)
350 - Administration Expenses	(21,600)	(9,362)	(14,021)	(20,969)
940 - Non Cash Expense	(9,750)	(4,875)	(5,688)	(9,750)
980 - Overhead Allocation	282,451	113,738	138,897	280,562
3050 - External Services Total	(31,383)	(45,495)	(60,189)	(31,122)
External Services Total	(31,383)	(45,495)	(60,189)	(31,122)
Financial Services				
3120 - Financial Services - Operating				
105 - Fees & Charges	6,800	6,500	6,500	6,500
115 - Grants, Subsidies & Contributions	10,329	5,165	6,357	10,329
300 - Employee Costs	(698,326)	(344,641)	(428,975)	(700,912)
350 - Administration Expenses	(2,900)	(1,466)	(1,584)	(2,900)
360 - Professional Services	(31,000)	(13,655)	(13,656)	(31,000)
380 - Bank Charges	(65,000)	(50,698)	(60,874)	(83,000)
940 - Non Cash Expense	(4,718)	(2,359)	(2,753)	(4,718)
980 - Overhead Allocation	620,179	315,639	363,957	634,454
3120 - Financial Services - Operating Total	(164,636)	(85,514)	(131,027)	(171,247)
Financial Services Total	(164,636)	(85,514)	(131,027)	(171,247)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
Human Services				
3160 - Human Services - Operating				
115 - Grants, Subsidies & Contributions	0	545	545	545
125 - Reimbursements	3,000	1,504	1,759	8,000
300 - Employee Costs	(304,140)	(130,687)	(162,304)	(303,925)
320 - Occupational Health & Safety & Risk	(20,000)	(5,656)	(6,101)	(16,000)
325 - Recruitment	(35,000)	(10,542)	(11,270)	(25,000)
350 - Administration Expenses	(23,860)	(15,509)	(16,164)	(21,780)
940 - Non Cash Expense	(4,718)	(2,359)	(2,753)	(4,718)
980 - Overhead Allocation	299,949	125,683	143,636	282,921
3160 - Human Services - Operating Total	(84,769)	(37,022)	(52,652)	(79,957)
Human Services Total	(84,769)	(37,022)	(52,652)	(79,957)
Information Mgmt Services				
3150 - Information Management - Operating				
300 - Employee Costs	(229,767)	(105,246)	(130,780)	(228,094)
350 - Administration Expenses	(37,450)	(16,234)	(19,615)	(37,341)
360 - Professional Services	(10,000)	0	0	(4,000)
980 - Overhead Allocation	257,052	113,884	133,007	249,836
3150 - Information Management - Operating Total	(20,165)	(7,596)	(17,389)	(19,599)
Information Mgmt Services Total	(20,165)	(7,596)	(17,389)	(19,599)
IT Services				
3140 - Information Technology - Operating				
115 - Grants, Subsidies & Contributions	18,870	7,040	10,240	18,870
300 - Employee Costs	(294,580)	(147,023)	(180,529)	(293,847)
350 - Administration Expenses	(1,900)	(1,165)	(1,372)	(2,510)
355 - Computer/IT Costs	(312,000)	(130,976)	(240,158)	(298,914)
360 - Professional Services	(69,430)	(2,050)	(5,800)	(69,430)
385 - IT Purchases	(57,300)	(34,053)	(34,053)	(57,300)
940 - Non Cash Expense	(7,641)	(3,820)	(4,457)	(7,641)
980 - Overhead Allocation	536,180	228,453	309,188	526,397
3140 - Information Technology - Operating Total	(187,801)	(83,594)	(146,940)	(184,375)
7140 - Information Technology - Capital				
705 - Purchases	(33,000)	(31,480)	(31,480)	(31,480)
715 - Infrastructure Project	(145,330)	(13,024)	(13,024)	(145,330)
955 - Transfer from Reserves	145,330	0	0	145,330
7140 - Information Technology - Capital Total	(33,000)	(44,504)	(44,504)	(31,480)
IT Services Total	(220,801)	(128,098)	(191,445)	(215,855)
Members of Council				
3020 - Members of Council - Operating				
125 - Reimbursements	3,000	1,512	1,630	3,000
315 - Elected Member Training	(25,000)	(18,071)	(18,130)	(20,940)
330 - Elected Member Expenditure	(317,825)	(177,185)	(181,877)	(316,692)
340 - Civic Function & Receptions	(8,000)	0	0	(4,000)
370 - Special Projects	(11,000)	(6,000)	(6,000)	(10,000)
410 - Insurance	(1,235)	(1,175)	(1,175)	(1,175)
940 - Non Cash Expense	(260)	(130)	(152)	(260)
980 - Overhead Allocation	(745,084)	(329,489)	(382,660)	(731,211)
3020 - Members of Council - Operating Total	(1,105,404)	(530,537)	(588,364)	(1,081,278)
Members of Council Total	(1,105,404)	(530,537)	(588,364)	(1,081,278)
04 - Governance Total	(1,935,417)	(1,019,584)	(1,221,223)	(1,900,024)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
05 - Law, Order & Public Safety				
Community Emergency Services				
4070 - Community Emergency Services - Operating				
115 - Grants, Subsidies & Contributions	55,244	10,541	29,486	55,537
300 - Employee Costs	(97,988)	(47,456)	(63,036)	(98,904)
350 - Administration Expenses	(13,050)	(6,949)	(7,821)	(12,666)
4070 - Community Emergency Services - Operating Total	(55,794)	(43,864)	(41,371)	(56,033)
Community Emergency Services Total	(55,794)	(43,864)	(41,371)	(56,033)
Emergency Management				
4090 - Emergency Management - Operating				
115 - Grants, Subsidies & Contributions	700,000	(20,000)	(20,000)	410,000
350 - Administration Expenses	(44,000)	(27,557)	(29,597)	(40,388)
360 - Professional Services	(20,000)	0	0	0
370 - Special Projects	(47,138)	(36,300)	(36,300)	(107,138)
480 - ELEMIC	(2,000)	(612)	(638)	(2,000)
481 - Fire Fighting Equipment	(5,000)	(1,023)	(1,023)	(5,000)
482 - Fire Fighting Expenses	(50,000)	(13,241)	(64,080)	(70,000)
530 - Strategic Firebreak Program	(80,000)	(55,875)	(78,089)	(100,000)
940 - Non Cash Expense	(1,667)	(833)	(972)	(1,667)
980 - Overhead Allocation	(83,557)	(45,262)	(57,811)	(93,579)
4090 - Emergency Management - Operating Total	366,638	(200,703)	(288,510)	(9,772)
8090 - Emergency Management - Capital				
190 - Proceeds on Sale of Assets	0	20,000	20,000	20,000
705 - Purchases	(700,000)	0	0	(350,000)
8090 - Emergency Management - Capital Total	(700,000)	20,000	20,000	(330,000)
Emergency Management Total	(333,362)	(180,703)	(268,510)	(339,772)
Fire Prevention - DFES				
4100 - Fire Prevention - DFES - Operating				
125 - Reimbursements	154,815	30,320	81,955	133,590
130 - Non Cash Income	0	2,040	2,040	2,040
350 - Administration Expenses	(55,000)	(55,019)	(55,019)	(55,019)
410 - Insurance	(39,500)	(32,704)	(32,704)	(32,704)
483 - Brigade Operation Expenses	0	(1,099)	(1,340)	(2,000)
484 - Brigade Fund	(111,935)	(62,667)	(83,080)	(116,802)
940 - Non Cash Expense	(462,515)	(239,465)	(278,428)	(479,307)
960 - Transfer from Unspent Grant Reserves	51,620	51,620	51,620	51,620
980 - Overhead Allocation	(65,446)	(35,310)	(45,584)	(73,713)
4100 - Fire Prevention - DFES - Operating Total	(527,961)	(342,285)	(360,541)	(572,295)
8100 - Fire Prevention - DFES - Capital				
150 - Capital Grants Received	122,918	0	0	1,026,985
710 - Building Project	(134,721)	(27,858)	(30,467)	(1,058,788)
8100 - Fire Prevention - DFES - Capital Total	(11,803)	(27,858)	(30,467)	(31,803)
Fire Prevention - DFES Total	(539,764)	(370,143)	(391,008)	(604,098)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
Other Law, Order & Public Safety				
4050 - Other Law, Order & Public Safety - Operating				
420 - Operations	(1,682)	(2,814)	(4,176)	(4,182)
940 - Non Cash Expense	(11,608)	(3,865)	(4,510)	(7,731)
980 - Overhead Allocation	(9,643)	(4,239)	(4,988)	(9,497)
4050 - Other Law, Order & Public Safety - Operating Total	(22,933)	(10,918)	(13,673)	(21,410)
Other Law, Order & Public Safety Total	(22,933)	(10,918)	(13,673)	(21,410)
Ranger Services				
4040 - Ranger Services - Operating				
105 - Fees & Charges	74,750	36,582	53,715	71,000
300 - Employee Costs	(343,858)	(159,440)	(194,937)	(340,213)
350 - Administration Expenses	(53,850)	(22,224)	(25,686)	(42,120)
360 - Professional Services	0	(250)	(250)	(250)
459 - Animal Control	(9,500)	(2,030)	(2,856)	(7,250)
500 - Building Maintenance	(9,000)	(2,994)	(3,892)	(9,000)
940 - Non Cash Expense	(20,490)	(10,245)	(11,953)	(20,490)
980 - Overhead Allocation	(101,622)	(43,247)	(53,239)	(99,656)
4040 - Ranger Services - Operating Total	(463,570)	(203,848)	(239,098)	(447,979)
Ranger Services Total	(463,570)	(203,848)	(239,098)	(447,979)
State Emergency Services				
4080 - State Emergency Service - Operating				
115 - Grants, Subsidies & Contributions	16,155	5,380	10,760	16,155
405 - Grants/Donations Paid	(21,520)	(5,380)	(5,380)	(21,520)
960 - Transfer from Unspent Grant Reserves	5,365	5,365	5,365	5,365
4080 - State Emergency Service - Operating Total	0	5,365	10,745	0
State Emergency Services Total	0	5,365	10,745	0
05 - Law, Order & Public Safety Total	(1,415,423)	(804,112)	(942,916)	(1,469,292)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
07 - Health				
Environmental Health Services				
4200 - Environmental Health Services - Operating				
105 - Fees & Charges	63,000	22,714	45,582	63,000
115 - Grants, Subsidies & Contributions	0	2,040	2,040	2,040
125 - Reimbursements	500	0	0	40,000
130 - Non Cash Income	3,971	0	0	3,971
300 - Employee Costs	(311,017)	(146,789)	(181,907)	(298,685)
350 - Administration Expenses	(27,700)	(17,703)	(23,458)	(70,830)
360 - Professional Services	0	0	(3,800)	(7,600)
370 - Special Projects	(10,000)	(10,127)	(10,231)	(10,231)
940 - Non Cash Expense	(4,718)	(2,359)	(2,753)	(4,718)
980 - Overhead Allocation	(63,420)	(30,719)	(37,461)	(70,868)
4200 - Environmental Health Services - Operating Total	(349,384)	(182,944)	(211,988)	(353,921)
8200 - Environmental Health Services - Capital				
190 - Proceeds on Sale of Assets	15,450	19,091	19,091	19,091
705 - Purchases	(41,200)	(35,523)	(35,523)	(35,523)
8200 - Environmental Health Services - Capital Total	(25,750)	(16,432)	(16,432)	(16,432)
Environmental Health Services Total	(375,134)	(199,376)	(228,420)	(370,353)
07 - Health Total	(375,134)	(199,376)	(228,420)	(370,353)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
08 - Education & Welfare				
Home Care				
3810 - Home Care - Operating				
115 - Grants, Subsidies & Contributions	200	24	27	200
125 - Reimbursements	30,400	1,713	8,546	30,400
140 - Home Care Program Income	3,805,703	2,453,027	2,749,777	3,868,808
300 - Employee Costs	(2,915,443)	(1,323,460)	(1,613,246)	(2,948,647)
350 - Administration Expenses	(375,801)	(139,510)	(145,981)	(360,992)
400 - Volunteer Support	(15,000)	(3,666)	(4,159)	(11,000)
425 - Home Care Program Expenses	(3,829,364)	(1,694,430)	(1,723,331)	(3,878,343)
460 - Building Operations	(36,380)	(14,100)	(17,840)	(36,111)
500 - Building Maintenance	(29,985)	(11,925)	(16,744)	(29,985)
550 - Grounds Maintenance	(1,000)	0	0	(1,000)
940 - Non Cash Expense	(164,402)	(83,142)	(97,304)	(166,046)
960 - Transfer from Unspent Grant Reserves	47,966	47,966	47,966	47,966
961 - Transfer from Unspent Grant - Work Order	246,012	246,012	246,012	246,012
980 - Overhead Allocation	3,072,692	1,481,309	1,481,309	3,072,692
3810 - Home Care - Operating Total	(164,402)	959,818	915,030	(166,046)
7810 - Home Care - Capital				
150 - Capital Grants Received	330,000	0	0	330,000
705 - Purchases	(95,366)	(28,312)	(28,312)	(95,366)
710 - Building Project	(580,000)	0	0	(580,000)
955 - Transfer from Reserves	278,312	0	0	278,312
960 - Transfer from Unspent Grant Reserves	67,054	67,054	67,054	67,054
7810 - Home Care - Capital Total	0	38,742	38,742	0
Home Care Total	(164,402)	998,560	953,773	(166,046)
Senior Citizens Centre				
3840 - Senior Citizens Centre - Operating				
105 - Fees & Charges	0	0	214	220
125 - Reimbursements	6,000	2,392	2,551	5,780
350 - Administration Expenses	(50,000)	(501)	(577)	(50,700)
460 - Building Operations	(18,060)	(7,697)	(7,697)	(13,663)
500 - Building Maintenance	(20,050)	(7,869)	(11,705)	(20,050)
550 - Grounds Maintenance	(5,171)	(1,228)	(1,342)	(6,671)
940 - Non Cash Expense	(46,111)	(23,056)	(26,898)	(46,111)
980 - Overhead Allocation	(46,997)	(25,397)	(33,460)	(53,359)
3840 - Senior Citizens Centre - Operating Total	(180,389)	(63,356)	(78,913)	(184,554)
Senior Citizens Centre Total	(180,389)	(63,356)	(78,913)	(184,554)
Seniors, Youth & Children				
3860 - Seniors, Youth & Children - Operating				
105 - Fees & Charges	5,000	1,159	1,682	2,500
125 - Reimbursements	2,200	1,492	1,786	2,200
350 - Administration Expenses	(3,200)	(2,926)	(3,456)	(4,000)
370 - Special Projects	(147,636)	(145)	(811)	(146,636)
460 - Building Operations	(3,374)	(2,135)	(2,582)	(3,551)
500 - Building Maintenance	(7,500)	(13,519)	(15,172)	(16,500)
550 - Grounds Maintenance	(1,183)	0	(77)	(1,183)
940 - Non Cash Expense	(108,232)	(54,116)	(63,135)	(108,232)
955 - Transfer from Reserves	144,636	0	0	144,636
980 - Overhead Allocation	(8,004)	(3,591)	(4,209)	(7,935)
3860 - Seniors, Youth & Children - Operating Total	(127,293)	(73,781)	(85,975)	(138,701)
Seniors, Youth & Children Total	(127,293)	(73,781)	(85,975)	(138,701)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
Volunteer Resource Centre				
3850 - Volunteer Resource Centre - Operating				
105 - Fees & Charges	250	378	378	450
115 - Grants, Subsidies & Contributions	98,850	109,236	109,236	118,314
300 - Employee Costs	(95,733)	(46,194)	(54,213)	(84,501)
350 - Administration Expenses	(19,350)	(10,220)	(12,036)	(42,933)
455 - Programs and Events	(8,099)	(3,206)	(4,977)	(15,412)
960 - Transfer from Unspent Grant Reserves	24,082	24,082	24,082	24,082
3850 - Volunteer Resource Centre - Operating Total	0	74,076	62,470	0
Volunteer Resource Centre Total	0	74,076	62,470	0
08 - Education & Welfare Total	(472,084)	935,500	851,353	(489,301)

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10 - Community Amenities				
Cemeteries				
3530 - Cemeteries - Operating				
105 - Fees & Charges	128,000	45,098	62,259	93,000
125 - Reimbursements	1,000	0	0	1,000
350 - Administration Expenses	(500)	(980)	(980)	(980)
420 - Operations	(10,500)	(2,839)	(3,995)	(10,000)
460 - Building Operations	(420)	(465)	(465)	(465)
500 - Building Maintenance	(2,000)	(804)	(1,205)	(2,000)
525 - Burial & Grounds Expenses	(95,600)	(35,199)	(47,381)	(77,045)
550 - Grounds Maintenance	(111,367)	(47,029)	(68,481)	(111,367)
940 - Non Cash Expense	(32,886)	(15,122)	(17,643)	(30,244)
980 - Overhead Allocation	(25,080)	(11,560)	(14,510)	(26,261)
3530 - Cemeteries - Operating Total	(149,353)	(68,899)	(92,400)	(164,362)
Cemeteries Total	(149,353)	(68,899)	(92,400)	(164,362)
Environmental Services				
4060 - Environmental Services - Operating				
115 - Grants, Subsidies & Contributions	0	0	0	24,300
300 - Employee Costs	(140,886)	(65,152)	(80,316)	(140,476)
350 - Administration Expenses	(12,810)	(3,641)	(4,077)	(12,810)
370 - Special Projects	(20,000)	0	0	(44,300)
940 - Non Cash Expense	(4,434)	(2,217)	(2,586)	(4,434)
980 - Overhead Allocation	(29,648)	(12,922)	(15,165)	(29,018)
4060 - Environmental Services - Operating Total	(207,778)	(83,932)	(102,145)	(206,738)
Environmental Services Total	(207,778)	(83,932)	(102,145)	(206,738)
Planning Services				
4010 - Planning Services - Operating				
105 - Fees & Charges	270,000	123,126	150,841	268,000
300 - Employee Costs	(308,986)	(147,604)	(182,696)	(308,349)
350 - Administration Expenses	(10,880)	(1,078)	(2,082)	(5,449)
940 - Non Cash Expense	(3,900)	0	0	0
980 - Overhead Allocation	(94,536)	(41,610)	(51,020)	(95,340)
4010 - Planning Services - Operating Total	(148,302)	(67,166)	(84,957)	(141,138)
Planning Services Total	(148,302)	(67,166)	(84,957)	(141,138)
Public Toilets & BBQ's				
3520 - Public Toilets & BBQ's - Operating				
125 - Reimbursements	0	106	106	106
130 - Non Cash Income	2,306	0	0	2,306
460 - Building Operations	(214,210)	(66,365)	(107,717)	(207,336)
500 - Building Maintenance	(225,590)	(61,684)	(75,206)	(250,315)
940 - Non Cash Expense	(49,613)	(24,807)	(28,941)	(49,613)
980 - Overhead Allocation	(14,707)	(7,115)	(9,264)	(16,277)
3520 - Public Toilets & BBQ's - Operating Total	(501,814)	(159,864)	(221,022)	(521,129)
Public Toilets & BBQ's Total	(501,814)	(159,864)	(221,022)	(521,129)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
Strategic Planning & Land Projects				
4000 - Strategic Planning & Land Projects - Operating				
105 - Fees & Charges	1,000	109	541	550
115 - Grants, Subsidies & Contributions	32,240	18,010	27,190	49,040
125 - Reimbursements	0	1,540	1,540	1,540
130 - Non Cash Income	0	7,464	7,464	7,464
300 - Employee Costs	(173,198)	(93,387)	(116,985)	(189,296)
350 - Administration Expenses	(16,750)	(8,419)	(9,145)	(13,684)
370 - Special Projects	(2,698)	(7,750)	(7,750)	(15,000)
940 - Non Cash Expense	(27,885)	(13,789)	(15,891)	(26,400)
980 - Overhead Allocation	(164,397)	(70,786)	(88,695)	(166,035)
4000 - Strategic Planning & Land Projects - Operating Total	(351,688)	(167,007)	(201,731)	(351,821)
Strategic Planning & Land Projects Total	(351,688)	(167,007)	(201,731)	(351,821)
Waste Management				
3420 - Waste Management - Operating				
105 - Fees & Charges	3,570,000	3,144,713	3,291,598	3,675,000
110 - Levy	607,000	607,579	607,776	607,706
115 - Grants, Subsidies & Contributions	18,500	9,600	11,700	18,700
120 - Interest Earnings	6,000	4,629	5,515	6,000
125 - Reimbursements	100	33	713	715
130 - Non Cash Income	2,306	0	0	2,306
300 - Employee Costs	(775,049)	(383,196)	(474,312)	(772,060)
350 - Administration Expenses	(191,900)	(106,642)	(120,852)	(184,914)
370 - Special Projects	(533,500)	(236,465)	(260,165)	(542,338)
420 - Operations	(28,712)	(45,261)	(48,567)	(62,560)
450 - Refuse	(620,000)	(250,300)	(372,772)	(575,000)
451 - Recycling	(355,000)	(172,302)	(237,327)	(373,080)
452 - Other Sanitation	(72,840)	(42,184)	(53,150)	(68,720)
500 - Building Maintenance	(31,415)	(28,030)	(33,184)	(54,915)
540 - Maintenance	(811,865)	(423,155)	(433,647)	(838,742)
940 - Non Cash Expense	(150,973)	(137,258)	(149,873)	(215,113)
955 - Transfer from Reserves	677,365	0	0	726,203
980 - Overhead Allocation	(154,729)	(66,335)	(79,478)	(150,363)
3420 - Waste Management - Operating Total	1,155,288	1,875,425	1,653,976	1,198,825
7420 - Waste Management - Capital				
190 - Proceeds on Sale of Assets	23,225	0	19,091	19,091
705 - Purchases	(113,860)	0	0	(109,708)
715 - Infrastructure Project	(76,910)	(8,671)	(56,006)	(69,646)
955 - Transfer from Reserves	167,545	0	0	160,263
7420 - Waste Management - Capital Total	0	(8,671)	(36,916)	0
Waste Management Total	1,155,288	1,866,755	1,617,060	1,198,825
10 - Community Amenities Total	(203,647)	1,319,886	914,805	(186,363)

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11 - Recreation & Culture				
Bay of Isles Leisure Centre				
3730 - BOILC - Admin - Operating				
105 - Fees & Charges	116,500	58,777	81,644	118,810
115 - Grants, Subsidies & Contributions	17,005	8,502	11,372	22,453
300 - Employee Costs	(605,897)	(299,799)	(367,284)	(610,424)
350 - Administration Expenses	(91,467)	(24,389)	(38,641)	(84,827)
460 - Building Operations	(333,303)	(152,188)	(202,918)	(296,051)
470 - Kiosk	(30,500)	(16,173)	(23,910)	(30,500)
471 - Pro Shop	(7,000)	(4,849)	(5,407)	(7,000)
500 - Building Maintenance	(570,265)	(121,470)	(169,830)	(570,265)
550 - Grounds Maintenance	(8,000)	(2,972)	(3,524)	(8,000)
940 - Non Cash Expense	(281,874)	(143,303)	(167,545)	(288,755)
955 - Transfer from Reserves	229,157	0	0	229,157
980 - Overhead Allocation	(167,419)	(72,773)	(89,465)	(165,461)
3730 - BOILC - Admin - Operating Total	(1,733,063)	(770,637)	(975,508)	(1,690,863)
3740 - BOILC - Pool - Operating				
105 - Fees & Charges	334,000	244,574	322,421	325,000
125 - Reimbursements	0	0	1,500	1,500
472 - Pool Operations	(261,806)	(140,923)	(174,447)	(261,741)
473 - Swim School	(106,606)	(50,219)	(53,309)	(87,764)
3740 - BOILC - Pool - Operating Total	(34,412)	53,433	96,165	(23,005)
3750 - BOILC - Dry - Operating				
105 - Fees & Charges	210,000	86,920	108,599	186,000
474 - Dry Operations	(150,367)	(57,694)	(75,055)	(141,560)
3750 - BOILC - Dry - Operating Total	59,633	29,226	33,544	44,440
7730 - BOILC - Admin - Capital				
125 - Reimbursements	0	16,250	26,250	26,250
190 - Proceeds on Sale of Assets	0	0	0	0
710 - Building Project	(99,650)	(43,166)	(43,166)	(99,650)
955 - Transfer from Reserves	99,650	0	0	73,400
7730 - BOILC - Admin - Capital Total	0	(26,916)	(16,916)	0
Bay of Isles Leisure Centre Total	(1,707,842)	(714,893)	(862,714)	(1,669,428)
Civic Centre				
3910 - Civic Centre - Operating				
105 - Fees & Charges	90,000	50,033	55,230	95,000
115 - Grants, Subsidies & Contributions	63,000	0	0	63,000
125 - Reimbursements	4,500	0	0	2,000
135 - Show Income	107,000	48,233	52,341	107,000
300 - Employee Costs	(117,588)	(61,025)	(71,370)	(115,750)
350 - Administration Expenses	(33,870)	(15,007)	(16,085)	(33,116)
380 - Bank Charges	(200)	(118)	(145)	(200)
460 - Building Operations	(70,193)	(39,381)	(45,292)	(69,224)
465 - Show Expenses	(150,000)	(64,852)	(64,852)	(150,000)
470 - Kiosk	(10,000)	(2,690)	(2,690)	(10,000)
500 - Building Maintenance	(418,020)	(112,449)	(127,286)	(418,020)
550 - Grounds Maintenance	(36,854)	(29,989)	(33,703)	(51,854)
940 - Non Cash Expense	(248,143)	(122,783)	(143,245)	(245,570)
955 - Transfer from Reserves	240,000	0	0	292,425
980 - Overhead Allocation	(54,505)	(24,633)	(30,564)	(55,589)
3910 - Civic Centre - Operating Total	(634,873)	(374,660)	(427,659)	(589,898)
7910 - Civic Centre - Capital				
705 - Purchases	(30,000)	0	0	(28,000)
7910 - Civic Centre - Capital Total	(30,000)	0	0	(28,000)
Civic Centre Total	(664,873)	(374,660)	(427,659)	(617,898)

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Club Development				
3760 - Club Development - Operating				
115 - Grants, Subsidies & Contributions	65,000	0	0	0
300 - Employee Costs	(69,189)	0	0	0
350 - Administration Expenses	(1,500)	0	0	0
476 - Kidsport	(40,000)	0	0	0
980 - Overhead Allocation	(19,917)	0	0	0
3760 - Club Development - Operating Total	(65,606)	0	0	0
Club Development Total	(65,606)	0	0	0
Coastal Infrastructure				
3220 - Coastal Infrastructure - Operating				
105 - Fees & Charges	45,150	16,092	28,764	45,150
115 - Grants, Subsidies & Contributions	110,200	37,031	37,031	147,231
125 - Reimbursements	68,800	1,397	14,148	69,500
300 - Employee Costs	(44,750)	(22,803)	(27,876)	(44,684)
350 - Administration Expenses	(23,000)	(9,985)	(11,621)	(23,000)
370 - Special Projects	(1,765,734)	(127,477)	(141,649)	(1,816,312)
420 - Operations	(19,288)	(6,206)	(9,313)	(14,474)
540 - Maintenance	(541,559)	(322,348)	(350,636)	(536,579)
565 - Coastal Roads Maintenance	(28,500)	(4,382)	(5,248)	(28,500)
940 - Non Cash Expense	(562,300)	(273,254)	(319,048)	(544,386)
955 - Transfer from Reserves	1,765,734	0	0	1,765,734
980 - Overhead Allocation	(54,315)	(25,038)	(30,185)	(55,622)
3220 - Coastal Infrastructure - Operating Total	(1,049,562)	(736,973)	(815,633)	(1,035,942)
7220 - Coastal Infrastructure- Capital				
150 - Capital Grants Received	4,040,122	12,037	12,037	4,040,122
195 - Borrowings	1,000,000	0	0	1,000,000
715 - Infrastructure Project	(6,580,307)	(279,544)	(298,955)	(6,611,293)
955 - Transfer from Reserves	1,000,000	0	0	1,000,000
960 - Transfer from Unspent Grant Reserves	8,532	8,532	8,532	8,532
7220 - Coastal Infrastructure- Capital Total	(531,653)	(258,975)	(278,386)	(562,639)
Coastal Infrastructure Total	(1,581,215)	(995,948)	(1,094,019)	(1,598,581)
Community Grants Program				
3780 - Community Grants Program				
405 - Grants/Donations Paid	(212,566)	(113,995)	(142,953)	(212,566)
980 - Overhead Allocation	(24,660)	(11,117)	(12,947)	(24,418)
3780 - Community Grants Program Total	(237,226)	(125,112)	(155,900)	(236,984)
Community Grants Program Total	(237,226)	(125,112)	(155,900)	(236,984)
Culture				
3720 - Culture - Operating				
125 - Reimbursements	1,750	0	0	0
350 - Administration Expenses	(200)	0	0	(200)
460 - Building Operations	(1,820)	(1,451)	(1,451)	(1,451)
500 - Building Maintenance	(59,350)	(22,934)	(23,163)	(68,350)
940 - Non Cash Expense	(41,656)	(21,444)	(25,018)	(42,888)
980 - Overhead Allocation	(27,781)	(15,139)	(19,397)	(31,041)
3720 - Culture - Operating Total	(129,057)	(60,968)	(69,029)	(143,930)
Culture Total	(129,057)	(60,968)	(69,029)	(143,930)

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Esperance Museum				
3870 - Esperance Museum - Operating				
105 - Fees & Charges	55,000	19,545	32,726	55,000
115 - Grants, Subsidies & Contributions	0	0	0	23,000
350 - Administration Expenses	(14,700)	(4,400)	(5,033)	(13,825)
370 - Special Projects	(7,000)	0	0	(30,000)
455 - Programs and Events	(23,500)	(3,771)	(3,771)	(21,500)
460 - Building Operations	(46,169)	(29,406)	(36,157)	(48,099)
500 - Building Maintenance	(89,485)	(32,700)	(36,992)	(89,485)
940 - Non Cash Expense	(90,729)	(45,817)	(53,453)	(91,634)
980 - Overhead Allocation	(65,851)	(32,210)	(41,744)	(70,298)
3870 - Esperance Museum - Operating Total	(282,434)	(128,759)	(144,424)	(286,841)
Esperance Museum Total	(282,434)	(128,759)	(144,424)	(286,841)
Esperance Period Village				
3790 - Esperance Period Village - Operating				
105 - Fees & Charges	85,000	47,467	64,498	85,000
125 - Reimbursements	11,000	6,278	7,908	11,000
460 - Building Operations	(31,472)	(13,555)	(19,206)	(34,735)
500 - Building Maintenance	(89,860)	(71,439)	(73,589)	(121,460)
940 - Non Cash Expense	(51,894)	(25,947)	(30,272)	(51,894)
980 - Overhead Allocation	(60,929)	(29,496)	(40,861)	(70,240)
3790 - Esperance Period Village - Operating Total	(138,155)	(86,692)	(91,521)	(182,329)
7790 - Esperance Period Village - Capital				
710 - Building Project	(143,000)	0	0	(143,000)
955 - Transfer from Reserves	143,000	0	0	143,000
7790 - Esperance Period Village - Capital Total	0	0	0	0
Esperance Period Village Total	(138,155)	(86,692)	(91,521)	(182,329)
Library				
3710 - Library - Operating				
105 - Fees & Charges	13,800	6,170	8,008	12,750
115 - Grants, Subsidies & Contributions	26,500	1,500	26,500	26,500
125 - Reimbursements	100	23	1,523	1,600
300 - Employee Costs	(390,298)	(204,817)	(248,570)	(387,999)
350 - Administration Expenses	(50,700)	(19,381)	(21,568)	(47,400)
370 - Special Projects	(55,000)	(10,897)	(14,867)	(52,854)
460 - Building Operations	(49,376)	(16,628)	(19,648)	(49,620)
500 - Building Maintenance	(31,575)	(18,647)	(19,976)	(31,575)
550 - Grounds Maintenance	(12,684)	(4,045)	(5,273)	(11,184)
940 - Non Cash Expense	(60,138)	(30,069)	(35,081)	(60,138)
960 - Transfer from Unspent Grant Reserves	28,500	28,500	28,500	28,500
980 - Overhead Allocation	(139,033)	(65,800)	(85,720)	(145,181)
3710 - Library - Operating Total	(719,904)	(334,090)	(386,171)	(716,601)
Library Total	(719,904)	(334,090)	(386,171)	(716,601)

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Parks				
3210 - Parks - Operating				
105 - Fees & Charges	1,500	1,140	1,140	1,500
125 - Reimbursements	5,000	0	0	1,000
350 - Administration Expenses	(2,000)	0	0	(2,000)
420 - Operations	(94,246)	(38,122)	(55,481)	(100,948)
460 - Building Operations	(1,926)	(1,237)	(1,263)	(1,886)
500 - Building Maintenance	(1,500)	(444)	(1,935)	(3,500)
540 - Maintenance	(1,094,242)	(487,049)	(607,425)	(1,094,242)
940 - Non Cash Expense	(1,049,151)	(458,818)	(533,024)	(909,199)
980 - Overhead Allocation	(24,174)	(11,130)	(14,000)	(25,479)
3210 - Parks - Operating Total	(2,260,739)	(995,660)	(1,211,987)	(2,134,754)
7210 - Parks - Capital				
150 - Capital Grants Received	28,600	28,600	28,600	277,600
155 - Capital Contributions	0	7,000	7,000	7,000
190 - Proceeds on Sale of Assets	20,718	12,273	23,182	23,182
705 - Purchases	(96,828)	(69,108)	(69,108)	(99,695)
715 - Infrastructure Project	(378,544)	(35,044)	(114,192)	(697,547)
955 - Transfer from Reserves	0	0	0	50,000
7210 - Parks - Capital Total	(426,054)	(56,280)	(124,519)	(439,460)
Parks Total	(2,686,793)	(1,051,940)	(1,336,505)	(2,574,214)
Public Halls				
3290 - Public Halls - Operating				
125 - Reimbursements	12,000	9,596	11,442	15,100
405 - Grants/Donations Paid	(667,275)	(25,801)	(26,081)	(667,275)
460 - Building Operations	(23,758)	(21,993)	(24,498)	(28,282)
500 - Building Maintenance	(176,150)	(15,896)	(28,125)	(176,150)
550 - Grounds Maintenance	0	(27)	(27)	(100)
940 - Non Cash Expense	(232,855)	(116,427)	(135,832)	(232,855)
960 - Transfer from Unspent Grant Reserves	250,000	250,000	250,000	250,000
980 - Overhead Allocation	(51,312)	(24,779)	(33,853)	(58,479)
3290 - Public Halls - Operating Total	(889,350)	54,674	13,026	(898,041)
Public Halls Total	(889,350)	54,674	13,026	(898,041)
Self Supporting Loans				
4900 - Self Supporting Loans - Operating				
125 - Reimbursements	47,354	24,640	37,590	48,124
390 - Interest Paid	(47,354)	(13,710)	(26,661)	(48,124)
4900 - Self Supporting Loans - Operating Total	0	10,929	10,929	0
8900 - Self Supporting Loans - Capital				
195 - Borrowings	0	60,000	260,000	260,000
196 - Loan Repayments	77,473	38,653	54,786	83,125
790 - Principal Repayments	(77,473)	(38,653)	(54,786)	(83,125)
791 - Loans Issued	0	(60,000)	(60,000)	(260,000)
8900 - Self Supporting Loans - Capital Total	0	0	200,000	0
Self Supporting Loans Total	0	10,929	210,929	0
Sport and Recreation Management				
3260 - Sport and Recreation Management - Operating				
105 - Fees & Charges	100	0	0	100
125 - Reimbursements	1,500	1,194	1,406	1,500
370 - Special Projects	(15,000)	0	0	(15,000)
460 - Building Operations	(3,000)	(515)	(727)	(2,200)
500 - Building Maintenance	(8,900)	(6,708)	(6,708)	(7,803)
980 - Overhead Allocation	(8,556)	(3,843)	(4,502)	(8,571)
3260 - Sport and Recreation Management - Operating Total	(33,856)	(9,873)	(10,531)	(31,974)
Sport and Recreation Management Total	(33,856)	(9,873)	(10,531)	(31,974)

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Sporting Complexes				
3240 - Sporting Complexes - Operating				
125 - Reimbursements	28,500	7,592	9,914	17,050
460 - Building Operations	(34,772)	(23,425)	(25,747)	(38,500)
500 - Building Maintenance	(36,985)	(9,266)	(10,959)	(16,985)
940 - Non Cash Expense	(524,110)	(126,722)	(147,677)	(252,247)
980 - Overhead Allocation	(22,536)	(10,597)	(13,865)	(24,692)
3240 - Sporting Complexes - Operating Total	(589,903)	(162,418)	(188,335)	(315,374)
7240 - Sporting Complexes - Capital				
150 - Capital Grants Received	5,283,274	0	3,060,274	5,283,274
710 - Building Project	(7,965,663)	(135,608)	(149,700)	(7,965,663)
955 - Transfer from Reserves	2,682,389	0	0	2,682,389
7240 - Sporting Complexes - Capital Total	0	(135,608)	2,910,575	0
Sporting Complexes Total	(589,903)	(298,026)	2,722,240	(315,374)
Sporting Grounds				
3230 - Sporting Grounds - Operating				
105 - Fees & Charges	41,000	9,641	8,668	41,000
125 - Reimbursements	32,500	25,347	27,657	37,250
420 - Operations	(62,442)	(19,170)	(27,106)	(61,065)
460 - Building Operations	(25,140)	(17,716)	(20,859)	(27,328)
540 - Maintenance	(378,360)	(190,674)	(219,045)	(382,480)
980 - Overhead Allocation	(21,030)	(9,796)	(12,437)	(22,432)
3230 - Sporting Grounds - Operating Total	(413,472)	(202,368)	(243,122)	(415,055)
7230 - Sporting Grounds - Capital				
715 - Infrastructure Project	(27,802)	0	0	(27,802)
7230 - Sporting Grounds - Capital Total	(27,802)	0	0	(27,802)
Sporting Grounds Total	(441,274)	(202,368)	(243,122)	(442,857)
Television & Radio				
3270 - Television & Radio - Operating				
420 - Operations	(8,726)	(5,282)	(7,227)	(10,272)
540 - Maintenance	(4,517)	(1,950)	(2,275)	(4,517)
980 - Overhead Allocation	(2,582)	(1,173)	(1,368)	(2,639)
3270 - Television & Radio - Operating Total	(15,825)	(8,405)	(10,869)	(17,428)
Television & Radio Total	(15,825)	(8,405)	(10,869)	(17,428)
Water Supply				
3250 - Water Supply - Operating				
105 - Fees & Charges	101,500	28,826	57,752	101,500
125 - Reimbursements	0	3,568	3,568	3,568
370 - Special Projects	(25,000)	0	0	(25,000)
420 - Operations	(12,804)	(2,388)	(4,044)	(12,808)
540 - Maintenance	(104,129)	(67,922)	(74,290)	(104,129)
980 - Overhead Allocation	(18,078)	(6,726)	(7,888)	(14,954)
3250 - Water Supply - Operating Total	(58,511)	(44,641)	(24,901)	(51,823)
7250 - Water Supply - Capital				
150 - Capital Grants Received	948,643	300,000	300,000	948,643
715 - Infrastructure Project	(1,529,870)	(41,229)	(69,666)	(1,529,870)
7250 - Water Supply - Capital Total	(581,227)	258,771	230,334	(581,227)
Water Supply Total	(639,738)	214,130	205,433	(633,050)
11 - Recreation & Culture Total	(10,823,051)	(4,112,000)	(1,680,837)	(10,365,530)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
12 - Transport				
Esperance Airport				
3510 - Esperance Airport - Operating				
105 - Fees & Charges	1,075,500	476,062	572,923	1,077,000
115 - Grants, Subsidies & Contributions	11,527	5,764	7,094	11,527
125 - Reimbursements	3,000	2,383	2,456	3,000
300 - Employee Costs	(276,334)	(137,583)	(169,222)	(275,626)
350 - Administration Expenses	(29,100)	(21,790)	(22,730)	(29,031)
420 - Operations	(109,276)	(55,722)	(66,886)	(99,371)
575 - Airside Maintenance	(33,500)	(4,635)	(5,812)	(20,500)
576 - Landside Building Maintenance	(51,155)	(30,337)	(32,772)	(57,655)
577 - Landside Grounds Maintenance	(26,000)	(21,842)	(24,052)	(43,000)
940 - Non Cash Expense	(305,445)	(165,336)	(192,892)	(336,142)
955 - Transfer from Reserves	65,000	0	0	65,000
980 - Overhead Allocation	(96,804)	(42,329)	(51,524)	(97,052)
3510 - Esperance Airport - Operating Total	227,413	4,633	16,582	198,150
7510 - Esperance Airport - Capital				
190 - Proceeds on Sale of Assets	7,725	0	6,818	6,818
705 - Purchases	(20,600)	0	0	(20,290)
955 - Transfer from Reserves	12,875	0	0	13,472
7510 - Esperance Airport - Capital Total	0	0	6,818	0
Esperance Airport Total	227,413	4,633	23,400	198,150
Licensing Department				
3880 - Licensing Department - Operating				
105 - Fees & Charges	230,000	98,562	113,249	230,000
125 - Reimbursements	1,000	(11)	1,446	3,400
300 - Employee Costs	(216,116)	(99,418)	(121,050)	(215,809)
350 - Administration Expenses	(4,880)	(3,482)	(4,768)	(7,930)
980 - Overhead Allocation	(64,492)	(28,990)	(34,008)	(65,074)
3880 - Licensing Department - Operating Total	(54,488)	(33,340)	(45,130)	(55,413)
Licensing Department Total	(54,488)	(33,340)	(45,130)	(55,413)
Road Making Plant				
3540 - Road Making Plant - Operating				
130 - Non Cash Income	10,542	1,286	1,286	10,542
350 - Administration Expenses	0	(1,277)	(1,277)	(16,000)
940 - Non Cash Expense	(276,223)	(149,031)	(158,394)	(277,506)
3540 - Road Making Plant - Operating Total	(265,681)	(149,022)	(158,384)	(282,964)
7540 - Road Making Plant - Capital				
190 - Proceeds on Sale of Assets	685,331	290,871	312,235	680,408
705 - Purchases	(2,427,553)	(1,203,207)	(1,588,973)	(2,175,713)
955 - Transfer from Reserves	361,000	0	0	351,960
7540 - Road Making Plant - Capital Total	(1,381,222)	(912,336)	(1,276,738)	(1,143,345)
Road Making Plant Total	(1,646,903)	(1,061,357)	(1,435,123)	(1,426,309)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
Roads & Streets				
3930 - Road & Street - Operating				
115 - Grants, Subsidies & Contributions	1,000	4,000	10,600	11,600
370 - Special Projects	(74,000)	(2,351)	(2,351)	(78,000)
485 - Roadwise	(1,388)	(300)	(6,208)	(7,988)
486 - Community Assistance	(15,000)	(4,678)	(5,402)	(15,000)
555 - Town Roads	(793,260)	(423,421)	(519,522)	(843,260)
556 - Rural Roads	(2,973,010)	(1,837,067)	(2,042,317)	(3,226,053)
557 - Crossovers	(18,500)	(9,648)	(10,591)	(18,500)
558 - Drainage	(85,273)	(49,153)	(70,897)	(85,273)
559 - Car Parks	(23,460)	(2,347)	(2,365)	(23,460)
560 - Street Trees	(222,473)	(61,477)	(71,635)	(222,473)
561 - Footpaths	(125,500)	(14,998)	(24,378)	(125,500)
562 - Street Lights	(285,192)	(113,037)	(151,090)	(285,192)
563 - Gravel Pits	(51,513)	(2,842)	(3,022)	(51,513)
564 - Landscaping	(39,520)	(11,529)	(14,309)	(39,520)
940 - Non Cash Expense	(10,139,413)	(5,141,495)	(5,998,410)	(10,282,989)
960 - Transfer from Unspent Grant Reserves	14,388	14,388	14,388	14,388
3930 - Road & Street - Operating Total	(14,832,114)	(7,655,951)	(8,897,507)	(15,278,733)
7930 - Road & Street - Capital				
150 - Capital Grants Received	112,500	90,000	90,000	112,500
151 - Roads to Recovery	1,349,670	230,373	230,373	1,349,670
152 - BlackSpot	592,870	239,492	239,492	680,869
153 - Main Roads	1,653,919	664,846	664,846	1,653,919
154 - Main Roads - Direct	385,460	649,307	649,307	649,307
755 - Town Roads - BlackSpot	(500,250)	(78,463)	(78,463)	(500,250)
758 - Town Roads - Municipal Allocation	(1,111,126)	(155,062)	(159,013)	(1,111,126)
760 - Rural Roads - BlackSpot	(272,000)	(162,882)	(163,051)	(404,000)
761 - Rural Roads - Roads to Recovery	(1,928,923)	(997,664)	(1,177,435)	(1,928,923)
762 - Rural Roads - MainRoads	(2,576,875)	(686,394)	(1,047,692)	(2,576,875)
763 - Rural Roads - Municipal Allocation	(6,896,811)	(2,764,270)	(3,738,880)	(6,966,657)
766 - Drainage	(252,275)	(74,021)	(82,879)	(252,275)
767 - Car Park	(150,681)	(81,106)	(82,504)	(175,847)
769 - Footpaths	(928,934)	(283,987)	(355,663)	(928,934)
7930 - Road & Street - Capital Total	(10,523,456)	(3,409,831)	(5,011,561)	(10,398,622)
Roads & Streets Total	(25,355,570)	(11,065,782)	(13,909,068)	(25,677,355)
Rural Depots & Housing				
3570 - Rural Depots & Housing - Operating				
125 - Reimbursements	8,000	4,944	6,052	10,000
350 - Administration Expenses	(2,500)	(1,171)	(1,362)	(2,500)
460 - Building Operations	(14,262)	(8,887)	(11,144)	(15,630)
500 - Building Maintenance	(59,400)	(20,141)	(23,745)	(59,400)
550 - Grounds Maintenance	(2,200)	0	0	(2,200)
940 - Non Cash Expense	(54,254)	(27,127)	(31,648)	(54,254)
955 - Transfer from Reserves	4,000	0	0	4,000
3570 - Rural Depots & Housing - Operating Total	(120,616)	(52,382)	(61,847)	(119,984)
Rural Depots & Housing Total	(120,616)	(52,382)	(61,847)	(119,984)
12 - Transport Total	(26,950,164)	(12,208,228)	(15,427,769)	(27,080,911)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
13 - Economic Services				
Building Services				
4020 - Building Services - Operating				
105 - Fees & Charges	85,067	30,390	37,271	77,075
115 - Grants, Subsidies & Contributions	0	1,345	1,345	1,345
125 - Reimbursements	250	0	0	250
300 - Employee Costs	(228,196)	(101,885)	(124,191)	(229,029)
350 - Administration Expenses	(16,300)	(10,528)	(11,939)	(14,304)
360 - Professional Services	(4,000)	(1,312)	(1,462)	(5,312)
940 - Non Cash Expense	(8,364)	0	0	(8,364)
980 - Overhead Allocation	(96,443)	(42,313)	(52,157)	(97,186)
4020 - Building Services - Operating Total	(267,986)	(124,304)	(151,133)	(275,525)
8020 - Building Services - Capital				
190 - Proceeds on Sale of Assets	8,358	0	7,727	7,727
705 - Purchases	(29,870)	0	0	(30,586)
8020 - Building Services - Capital Total	(21,512)	0	7,727	(22,859)
Building Services Total	(289,498)	(124,304)	(143,406)	(298,384)
Caravan Park				
4210 - Shire Caravan Park - Operating				
105 - Fees & Charges	1,103,000	500,603	797,998	1,251,812
125 - Reimbursements	0	682	682	682
350 - Administration Expenses	(549,000)	(326,825)	(380,303)	(572,000)
360 - Professional Services	0	0	0	(15,000)
460 - Building Operations	(223,048)	(119,433)	(142,897)	(293,000)
500 - Building Maintenance	(161,350)	(55,112)	(59,726)	(161,350)
550 - Grounds Maintenance	(25,750)	(5,338)	(5,338)	(25,750)
940 - Non Cash Expense	(46,459)	(68,820)	(79,982)	(137,134)
980 - Overhead Allocation	(40,931)	(18,960)	(23,047)	(42,410)
4210 - Shire Caravan Park - Operating Total	56,462	(93,202)	107,387	5,850
8210 - Shire Caravan Park - Capital				
705 - Purchases	0	(5,000)	(5,000)	(5,000)
8210 - Shire Caravan Park - Capital Total	0	(5,000)	(5,000)	(5,000)
Caravan Park Total	56,462	(98,202)	102,387	850
Community & Economic Development				
4170 - Community & Economic Development - Operating				
115 - Grants, Subsidies & Contributions	0	27,776	32,776	32,776
300 - Employee Costs	(253,129)	(153,570)	(186,674)	(296,918)
350 - Administration Expenses	(6,050)	(6,530)	(7,212)	(9,038)
370 - Special Projects	(126,777)	(53,497)	(53,983)	(126,777)
476 - Kidsport	0	(12,776)	(12,776)	(12,776)
940 - Non Cash Expense	(6,725)	(3,363)	(3,923)	(6,725)
955 - Transfer from Reserves	48,800	0	0	48,800
960 - Transfer from Unspent Grant Reserves	77,977	77,977	77,977	77,977
980 - Overhead Allocation	(103,947)	(52,193)	(63,385)	(122,272)
4170 - Community & Economic Development - Operating Total	(369,851)	(176,176)	(217,199)	(414,953)
Community & Economic Development Total	(369,851)	(176,176)	(217,199)	(414,953)

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DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
Esperance Visitor Centre				
3920 - Esperance Visitor Centre - Operating				
105 - Fees & Charges	176,000	61,218	94,690	160,000
300 - Employee Costs	(272,529)	(129,575)	(159,909)	(267,127)
350 - Administration Expenses	(27,300)	(9,843)	(11,320)	(23,874)
370 - Special Projects	(70,000)	0	(5,000)	(70,000)
460 - Building Operations	(15,177)	(5,973)	(7,131)	(15,211)
469 - Resale	(85,000)	(24,411)	(36,806)	(72,000)
500 - Building Maintenance	(30,100)	(3,145)	(15,067)	(30,100)
940 - Non Cash Expense	(5,565)	(2,283)	(2,663)	(4,565)
980 - Overhead Allocation	(62,261)	(27,725)	(34,493)	(63,001)
3920 - Esperance Visitor Centre - Operating Total	(391,932)	(141,737)	(177,699)	(385,878)
Esperance Visitor Centre Total	(391,932)	(141,737)	(177,699)	(385,878)
Rural Services				
3350 - Rural Services - Operating				
115 - Grants, Subsidies & Contributions	369,020	216,900	263,775	369,020
420 - Operations	(350)	(109)	(153)	(350)
435 - Wild Dog Control	(478,298)	(97,726)	(97,726)	(478,298)
545 - Water Supply Maintenance	(10,900)	0	0	(10,900)
960 - Transfer from Unspent Grant Reserves	99,278	99,278	99,278	99,278
980 - Overhead Allocation	(24,577)	(11,170)	(13,048)	(24,749)
3350 - Rural Services - Operating Total	(45,827)	207,173	252,125	(45,999)
7350 - Rural Services - Capital				
705 - Purchases	(28,814)	0	0	(28,814)
715 - Infrastructure Project	(10,000)	0	0	(10,000)
7350 - Rural Services - Capital Total	(38,814)	0	0	(38,814)
Rural Services Total	(84,641)	207,173	252,125	(84,813)
Shire Building Management				
4030 - Shire Building Management - Operating				
125 - Reimbursements	0	2,431	2,431	2,431
300 - Employee Costs	(69,223)	(32,654)	(46,422)	(67,420)
350 - Administration Expenses	(11,380)	(6,637)	(7,011)	(11,305)
985 - Overhead Recovered	80,603	42,032	46,293	76,294
4030 - Shire Building Management - Operating Total	0	5,171	(4,709)	0
Shire Building Management Total	0	5,171	(4,709)	0
Tourism & Area Promotion				
3900 - Tourism & Area Promotion - Operating				
115 - Grants, Subsidies & Contributions	5,000	4,342	4,342	5,000
125 - Reimbursements	3,400	5,291	6,912	8,000
376 - Marketing	(27,000)	(22,866)	(22,866)	(27,000)
420 - Operations	(1,170)	(900)	(1,284)	(1,800)
460 - Building Operations	(6,534)	(3,495)	(5,211)	(7,368)
540 - Maintenance	(74,887)	(32,419)	(38,742)	(77,454)
940 - Non Cash Expense	(30,466)	(15,233)	(17,772)	(30,466)
955 - Transfer from Reserves	10,000	0	0	10,000
980 - Overhead Allocation	(30,758)	(14,273)	(16,463)	(30,781)
3900 - Tourism & Area Promotion - Operating Total	(152,415)	(79,553)	(91,085)	(151,869)
Tourism & Area Promotion Total	(152,415)	(79,553)	(91,085)	(151,869)
13 - Economic Services Total	(1,231,875)	(407,628)	(279,586)	(1,335,047)

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14 - Other Property & Services				
Asset Management				
3200 - Asset Management - Operating				
115 - Grants, Subsidies & Contributions	80,875	41,164	46,901	81,601
125 - Reimbursements	8,000	0	1,189	1,200
130 - Non Cash Income	9,069	4,234	4,234	9,069
300 - Employee Costs	(1,258,710)	(600,708)	(740,506)	(1,243,305)
350 - Administration Expenses	(160,600)	(71,906)	(80,976)	(151,950)
940 - Non Cash Expense	(89,951)	(39,033)	(45,231)	(76,226)
980 - Overhead Allocation	(269,290)	(118,589)	(146,553)	(265,028)
3200 - Asset Management - Operating Total	(1,680,607)	(784,838)	(960,942)	(1,644,639)
7200 - Asset Management - Capital				
190 - Proceeds on Sale of Assets	38,572	19,091	31,364	31,364
705 - Purchases	(84,460)	(35,523)	(35,523)	(75,386)
7200 - Asset Management - Capital Total	(45,888)	(16,432)	(4,159)	(44,022)
Asset Management Total	(1,726,495)	(801,269)	(965,101)	(1,688,661)
Asset Management Planning				
3470 - Asset Management Planning - Operating				
115 - Grants, Subsidies & Contributions	35,880	17,590	22,959	36,770
125 - Reimbursements	500	0	0	500
130 - Non Cash Income	12,236	0	0	12,236
300 - Employee Costs	(320,259)	(159,759)	(193,770)	(313,413)
350 - Administration Expenses	(14,900)	(3,518)	(3,748)	(16,370)
940 - Non Cash Expense	(10,742)	(5,371)	(6,266)	(10,742)
980 - Overhead Allocation	(64,028)	(28,439)	(37,562)	(66,710)
3470 - Asset Management Planning - Operating Total	(361,313)	(179,498)	(218,388)	(357,729)
7470 - Asset Management Planning - Capital				
190 - Proceeds on Sale of Assets	21,855	0	12,727	12,727
705 - Purchases	(41,200)	0	0	(37,773)
7470 - Asset Management Planning - Capital Total	(19,345)	0	12,727	(25,046)
Asset Management Planning Total	(380,658)	(179,498)	(205,660)	(382,775)
Depot, Store & Office				
3580 - Depot, Store & Office - Operating				
105 - Fees & Charges	8,832	36	36	8,832
300 - Employee Costs	(238,648)	(124,645)	(152,979)	(238,311)
350 - Administration Expenses	(39,500)	(16,460)	(19,166)	(36,625)
460 - Building Operations	(66,093)	(35,983)	(45,902)	(77,542)
487 - Stock Purchased	(5,000)	0	0	(2,000)
500 - Building Maintenance	(124,871)	(18,180)	(22,010)	(124,871)
550 - Grounds Maintenance	(45,000)	(14,661)	(16,713)	(45,000)
940 - Non Cash Expense	(61,949)	(32,927)	(38,545)	(66,116)
955 - Transfer from Reserves	68,831	0	0	68,831
3580 - Depot, Store & Office - Operating Total	(503,398)	(242,820)	(295,278)	(512,802)
7580 - Depot, Store & Office - Capital				
710 - Building Project	(159,007)	(147)	(147)	(159,007)
955 - Transfer from Reserves	159,007	0	0	159,007
7580 - Depot, Store & Office - Capital Total	0	(147)	(147)	0
Depot, Store & Office Total	(503,398)	(242,967)	(295,425)	(512,802)

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Flinders Development				
4180 - Flinders Development - Operating				
130 - Non Cash Income	175,000	0	0	175,000
350 - Administration Expenses	(4,000)	(689)	(689)	(4,000)
390 - Interest Paid	0	(0)	(0)	0
980 - Overhead Allocation	(4,915)	(2,250)	(2,624)	(5,033)
4180 - Flinders Development - Operating Total	166,085	(2,939)	(3,313)	165,967
8180 - Flinders Development - Capital				
190 - Proceeds on Sale of Assets	350,000	15,182	15,182	350,000
715 - Infrastructure Project	(860,000)	0	0	(860,000)
955 - Transfer from Reserves	860,000	0	0	860,000
8180 - Flinders Development - Capital Total	350,000	15,182	15,182	350,000
Flinders Development Total	516,085	12,242	11,869	515,967
Industrial Park Development				
4190 - Shark Lake Industrial Park Development - Operating				
105 - Fees & Charges	2,870	1,436	1,914	2,870
115 - Grants, Subsidies & Contributions	10,000	10,000	10,000	10,000
390 - Interest Paid	(46,976)	(20,361)	(23,457)	(46,976)
980 - Overhead Allocation	(9,523)	(3,115)	(4,126)	(7,303)
4190 - Shark Lake Industrial Park Development - Operating Total	(43,629)	(12,040)	(15,670)	(41,409)
8190 - Shark Lake Industrial Park Development - Capital				
790 - Principal Repayments	(43,836)	(21,673)	(21,673)	(43,836)
8190 - Shark Lake Industrial Park Development - Capital Total	(43,836)	(21,673)	(21,673)	(43,836)
Industrial Park Development Total	(87,465)	(33,713)	(37,342)	(85,245)
Other Properties & Services				
3490 - Other Properties & Services - Operating				
105 - Fees & Charges	10,000	700	1,796	10,000
125 - Reimbursements	500	500	500	3,106
350 - Administration Expenses	(9,639)	0	(26)	(9,639)
500 - Building Maintenance	0	0	(2,737)	(2,737)
550 - Grounds Maintenance	(1,500)	(416)	(520)	(1,500)
980 - Overhead Allocation	(29,578)	(14,001)	(18,847)	(33,045)
3490 - Other Properties & Services - Operating Total	(30,217)	(13,217)	(19,834)	(33,815)
Other Properties & Services Total	(30,217)	(13,217)	(19,834)	(33,815)
Outside Works				
3590 - Outside Works - Operating				
115 - Grants, Subsidies & Contributions	0	981	981	981
125 - Reimbursements	80,000	11,317	19,822	40,000
300 - Employee Costs	(1,501,752)	(701,871)	(897,381)	(1,491,002)
350 - Administration Expenses	(253,000)	(151,816)	(174,193)	(251,030)
980 - Overhead Allocation	(203,044)	(86,337)	(102,349)	(196,998)
985 - Overhead Recovered	4,061,801	2,027,448	2,460,644	4,055,690
3590 - Outside Works - Operating Total	2,184,005	1,099,721	1,307,524	2,157,641
Outside Works Total	2,184,005	1,099,721	1,307,524	2,157,641

Shire of Esperance
Budget Review
For the year ending 30th June 2019

Management Accounting Report

DESCRIPTION	2018-19 Original Budget	Actuals as at December 2018 (50%)	Actuals as at 15 February 2019	Predicted Actuals to June 2019
Plant & Vehicle Operations				
3550 - Plant & Vehicles - Operating				
115 - Grants, Subsidies & Contributions	212,000	105,299	133,334	201,000
125 - Reimbursements	10,000	16,215	16,215	16,500
300 - Employee Costs	(352,369)	(175,965)	(216,180)	(360,462)
350 - Administration Expenses	(34,070)	(24,199)	(25,925)	(34,549)
395 - Vehicle Costs	(1,986,200)	(1,001,710)	(1,218,409)	(2,013,359)
410 - Insurance	(153,000)	(156,537)	(156,537)	(158,500)
940 - Non Cash Expense	(29,342)	(14,670)	(17,115)	(29,342)
980 - Overhead Allocation	455,718	303,711	323,417	451,863
985 - Overhead Recovered	1,888,565	1,013,150	1,241,730	1,926,849
3550 - Plant & Vehicles - Operating Total	11,302	65,294	80,530	0
Plant & Vehicle Operations Total	11,302	65,294	80,530	0
Plant Depreciation				
3560 - Plant Depreciation - Operating				
940 - Non Cash Expense	(864,912)	(472,107)	(556,605)	(936,540)
985 - Overhead Recovered	864,912	417,148	513,428	936,540
3560 - Plant Depreciation - Operating Total	0	(54,959)	(43,177)	0
Plant Depreciation Total	0	(54,959)	(43,177)	0
Private Works				
3600 - Private Works - Operating				
146 - Private Works Income Work Orders	70,000	12,922	21,419	140,000
490 - Private Works Expenses	(50,000)	(17,291)	(34,203)	(100,000)
3600 - Private Works - Operating Total	20,000	(4,370)	(12,784)	40,000
Private Works Total	20,000	(4,370)	(12,784)	40,000
Project Management				
3460 - Project Management - Operating				
300 - Employee Costs	(173,699)	(85,620)	(105,101)	(173,313)
350 - Administration Expenses	(7,950)	(3,637)	(3,871)	(8,523)
940 - Non Cash Expense	(7,904)	(3,952)	(4,611)	(7,904)
980 - Overhead Allocation	181,649	82,238	82,238	181,836
3460 - Project Management - Operating Total	(7,904)	(10,972)	(31,345)	(7,904)
Project Management Total	(7,904)	(10,972)	(31,345)	(7,904)
14 - Other Property & Services Total	(4,745)	(163,707)	(210,746)	2,406
15 - Funds Transfer				
Funds Transfer				
8700 - Funds Transfer - Capital				
956 - Transfer to Reserves	(3,394,810)	(242,515)	(243,350)	(3,710,662)
8700 - Funds Transfer - Capital Total	(3,394,810)	(242,515)	(243,350)	(3,710,662)
Funds Transfer Total	(3,394,810)	(242,515)	(243,350)	(3,710,662)
15 - Funds Transfer Total	(3,394,810)	(242,515)	(243,350)	(3,710,662)
Total	(20,867,404)	7,683,231	6,152,867	(20,801,741)

Shire of Esperance
Budget Review 2018-19
For the year ending 30th June 2019

Management Budget
Movements in Cash Reserves

	1-Jul-2018	Transfers In Operating			Transfers Out				30-Jun-2019	Budget Year
Reserve Name	Opening Bice.	Interest	Sum	Total	Operating	Carryovers	Capital	Total	Closing Bice.	Net Change \$
Land Purchase & Development	802,004	19,253	350,000	369,253	-	(48,800)	(860,000)	(908,800)	262,457	(539,547)
Eastern Suburbs Water Pipeline	179,627	4,312	-	4,312	-	-	-	-	183,939	4,312
Jetty Reserve	1,904,174	45,712	140,200	185,912	-	(1,865,734)	-	(1,865,734)	224,352	(1,679,822)
Aerodrome Reserve	6,216,102	149,224	566,344	715,568	(75,000)	-	(13,472)	(88,472)	6,843,198	627,096
Off Street Parking (CBD)	517,107	12,414	-	12,414	-	-	-	-	529,521	12,414
Sanitation	4,434,511	106,455	1,510,352	1,616,807	-	(726,203)	(160,263)	(886,466)	5,164,852	730,341
Esperance Homecare Fundraising	97,409	2,338	-	2,338	-	-	-	-	99,747	2,338
Plant Replacement Reserve	966,028	23,191	96,512	119,703	-	-	(351,960)	(351,960)	733,771	(232,257)
Building Maintenance & Renewal Reserve	4,477,320	107,481	-	107,481	(521,582)	(598,121)	(444,124)	(1,563,827)	3,020,974	(1,456,346)
Employee Entitlements - Long Service	926,014	22,230	-	22,230	-	-	-	-	948,244	22,230
Governance & Workers Compensation	222,973	5,353	180,000	185,353	(300,000)	-	-	(300,000)	108,326	(114,647)
HACC Asset Replacement	741,917	17,810	-	17,811	-	(28,312)	(250,000)	(278,312)	481,416	(260,501)
IT System & Process Development Reserve	296,047	7,107	-	7,107	-	-	(145,330)	(145,330)	157,824	(138,223)
Esperance Homecare Annual Leave Reserve	182,651	4,385	-	4,385	-	-	-	-	187,035	4,384
Esperance Homecare Long Service Leave Reserve	216,529	5,198	-	5,198	-	-	-	-	221,727	5,198
Priority Projects	3,115,440	74,789	250,000	324,789	-	(1,038,265)	(2,150,000)	(3,188,265)	251,964	(2,863,476)
Unspent Grants Reserve	3,581,302	-	-	-	(3,581,302)	-	-	(3,581,302)	-	(3,581,302)
	28,877,155	607,252	3,093,408	3,700,662	(4,477,884)	(4,305,435)	(4,375,149)	(13,158,468)	19,419,348	(9,457,807)

Item: 12.3.3

Financial Services Report - February 2019

Author/s	Beth O'Callaghan	Manager Financial Services
Authorisator/s	Shane Burge	Director Corporate Resources

File Ref: D19/5758

Attachments

A¹. Financial Services Report - February 2019

Officer's Recommendation

That the report entitled Monthly Financial Management Report (incorporating the Statement of Financial Activity) for the month of February 2019 as attached be received.

Voting Requirement	Simple Majority
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SHIRE OF ESPERANCE

MONTHLY FINANCIAL MANAGEMENT REPORTS

(Incorporating Statement of Financial Activity)

FEBRUARY 2019

CORPORATE RESOURCES



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Compilation Report

MANAGER FINANCIAL SERVICES
COMPILATION REPORT

MEETING DATE	: 26 th March 2019
ACCOUNTING PERIOD	: The period ended 28 th February 2019
COMPILATION DATE	: 8 th March 2019
CONTENTS	: Monthly Financial Report

OVERVIEW

(Source:- Summary of Reporting Programs page 2:1 and graphical progressive snapshot/Liquidity graph.)

The Statement of Financial Activity by reporting program is presented on page 3 and shows a surplus as at 28 February 2019 of \$19,286,989.

Rates Collected

Rates collected at the end of February were 88.7%; this is presented on page 17.

The 4th instalment notice for 2018-2019 rates will be mailed out in March with payment due by 3rd April 2019.

Budget Review

Budget review was presented to the Audit Committee at the beginning of March. The original budget commenced in July as a balanced budget.

On completion of the budget review process the Audit Committee was presented with a budget resulting in a small surplus of approximately \$4,210.

The budget review will be presented to Council at the March Ordinary Council Meeting for their adoption.

Compilation Report

Working Capital (Note 1- page 7)

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of February is \$19,286,989. The surplus is shown on the bottom of the Statement of Financial Activity on page 3 and also on the bottom of Composition of Net Current Funding Position on page 7. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$13,095,077 and this is shown on page 7. Reserve balance is \$25,239,202.

Tamsen Kirby
Assistant Accountant

STATEMENT OF FINANCIAL ACTIVITY

BY REPORTING PROGRAM

For the Period Ended 1 July 2018 to 28 February 2019



DESCRIPTION	2018/2019 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variances	
				Amount \$ (C-B)	% (C/B)
Operating					
Income					
03 - General Purpose Funding	(26,499,883)	(21,702,474)	(25,450,192)	(3,747,718)	117
04 - Governance	(652,639)	(245,421)	(587,319)	(341,898)	239
05 - Law, Order & Public Safety	(1,057,949)	(948,431)	(217,688)	730,743	23
07 - Health	(67,471)	(46,307)	(51,353)	(5,046)	111
08 - Education & Welfare	(4,411,299)	(3,150,896)	(3,211,267)	(60,371)	102
10 - Community Amenities	(5,315,817)	(4,192,091)	(4,204,560)	(12,469)	100
11 - Recreation & Culture	(4,245,681)	(1,356,104)	(1,335,521)	20,583	98
12 - Transport	(1,423,957)	(914,748)	(821,320)	93,428	90
13 - Economic Services	(1,977,792)	(1,455,332)	(1,483,794)	(28,462)	102
14 - Other Property & Services	(794,593)	(368,434)	(287,602)	80,832	78
Income Total	(46,447,081)	(34,380,238)	(37,650,615)	(3,270,377)	110
Expenditure					
03 - General Purpose Funding	560,937	261,659	236,188	(25,471)	90
04 - Governance	2,525,056	1,734,312	1,790,879	56,567	103
05 - Law, Order & Public Safety	1,761,569	1,214,398	1,193,233	(21,165)	98
07 - Health	416,855	281,019	283,507	2,488	101
08 - Education & Welfare	4,883,383	3,163,513	2,513,048	(650,465)	79
10 - Community Amenities	5,519,464	3,813,996	3,374,307	(439,689)	88
11 - Recreation & Culture	13,471,996	8,238,380	6,393,868	(1,844,512)	78
12 - Transport	16,619,443	11,073,533	10,954,881	(118,652)	99
13 - Economic Services	3,181,341	2,014,153	1,861,727	(152,426)	92
14 - Other Property & Services	1,040,269	823,132	510,066	(313,066)	62
Expenditure Total	49,980,313	32,618,095	29,111,705	(3,506,390)	89
Operating Total	3,533,232	(1,762,143)	(8,538,911)	(6,776,768)	485
Capital					
Income					
04 - Governance	(145,330)	0	0	0	
05 - Law, Order & Public Safety	(896,985)	(91,354)	(20,000)	71,354	22
07 - Health	(15,450)	(15,450)	(19,091)	(3,641)	124
08 - Education & Welfare	(675,366)	(67,054)	(67,054)	0	100
10 - Community Amenities	(190,770)	0	(19,091)	(19,091)	
11 - Recreation & Culture	(15,382,401)	(89,875)	(3,786,084)	(3,696,209)	4,213
12 - Transport	(5,513,196)	(1,487,877)	(2,193,071)	(705,194)	147
13 - Economic Services	(8,358)	0	(7,727)	(7,727)	
14 - Other Property & Services	(1,429,434)	(43,710)	(59,273)	(15,563)	136
Income Total	(24,257,290)	(1,795,320)	(6,171,390)	(4,376,070)	344
Expenditure					
04 - Governance	208,330	159,888	44,504	(115,384)	28
05 - Law, Order & Public Safety	1,608,788	881,160	30,467	(850,693)	3
07 - Health	41,200	41,200	35,523	(5,677)	86
08 - Education & Welfare	675,366	28,312	28,312	(0)	100
10 - Community Amenities	190,770	116,632	57,865	(58,767)	50
11 - Recreation & Culture	16,979,137	5,777,045	1,071,232	(4,705,813)	19
12 - Transport	17,267,874	11,755,907	9,221,486	(2,534,421)	78
13 - Economic Services	73,684	5,000	5,000	0	100
14 - Other Property & Services	1,188,503	783,654	101,111	(682,543)	13
15 - Funds Transfer	3,394,810	143,288	243,350	100,062	170
Expenditure Total	41,628,462	19,692,086	10,838,849	(8,853,237)	55
Capital Total	17,371,172	17,896,766	4,667,459	(13,229,307)	26
Total- Operating & Capital	20,904,404	16,134,623	(3,871,452)	(20,006,075)	(24)
a) Asset Depreciation Charges	(16,236,002)	(10,823,985)	(10,795,617)		
b) Loss on Sale of Assets	(182,620)	(151,173)	(147,276)		
c) Profit on Sale of Assets	215,430	28,337	15,025		
d) Provision and Accruals	(210,000)	(107,123)	(23,899)		
e) Movement of Non-Current Receivable	0	0	(4,631)		
Less: Surplus / (Deficit) B/Fwd	4,454,212	4,454,212	4,459,140		
Surplus/(Deficit)	(37,000)	(626,467)	19,286,989		

STATEMENT OF FINANCIAL ACTIVITY
BY NATURE or TYPE
For the Period Ended 1 July 2018 to 28 February 2019



DESCRIPTION	2018/2019 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
Operating					
Income					
Fees & Charges	(9,306,174)	(7,294,065)	(7,333,326)	(39,261)	101
Interest Earnings	(932,376)	(634,614)	(388,087)	246,527	61
Operating Grants & Subsidies	(5,943,707)	(4,267,502)	(4,495,007)	(227,505)	105
Profit on Asset Disposals	(215,430)	(28,337)	(15,025)	13,312	53
Rates	(20,592,577)	(16,671,017)	(20,536,602)	(3,865,585)	123
Reimbursements	(800,427)	(499,109)	(450,160)	48,949	90
Contributions & Donations Operating	(1,680,364)	(1,479,878)	(626,693)	853,185	42
Reserve Transfers into Muni	(6,976,026)	(3,505,716)	(3,805,716)	(300,000)	109
Income Total	(46,447,081)	(34,380,238)	(37,650,615)	(3,270,377)	110
Expenditure					
Allocations	(543,500)	(361,499)	(420,941)	(59,442)	116
Depreciation	16,236,002	10,823,985	10,795,617	(28,368)	100
Insurance	801,339	682,282	858,898	176,616	126
Interest Expense	94,330	58,101	49,724	(8,377)	86
Loss on Asset Disposals	182,620	151,173	147,276	(3,897)	97
Material & Contracts	14,870,149	8,966,656	6,696,352	(2,270,304)	75
Other Expenditure	1,338,486	970,861	317,569	(653,292)	33
Utility Charges	1,174,740	838,371	758,469	(79,902)	90
Employment Expenses	15,826,147	10,488,165	9,908,742	(579,423)	94
Expenditure Total	49,980,313	32,618,095	29,111,705	(3,506,390)	89
Total - Operating	3,533,232	(1,762,143)	(8,538,911)	(6,776,768)	485
Capital					
Income					
Non-Operating Grants & Subsidies	(15,973,889)	(941,160)	(5,274,929)	(4,333,769)	560
Reimbursements	0	0	(26,250)	(26,250)	
Reserve Transfers into Muni	(6,034,694)	(92,253)	(75,586)	16,667	82
Proceeds from Disposals	(1,171,234)	(709,591)	(467,416)	242,175	66
Proceeds from New Debentures	(1,000,000)	0	(260,000)	(260,000)	
Self Supporting Loan Principle Received	(77,473)	(52,316)	(60,209)	(7,893)	115
Non Operating Contributions & Donations	0	0	(7,000)	(7,000)	
Income Total	(24,257,290)	(1,795,320)	(6,171,390)	(4,376,070)	344
Expenditure					
Material & Contracts	31,135,766	14,348,565	6,543,105	(7,805,460)	46
Employment Expenses	3,198,826	2,130,483	1,819,858	(310,625)	85
Purchase of Assets	3,777,751	2,995,517	1,898,894	(1,096,623)	63
Repayment of Debentures	121,309	74,233	73,642	(591)	99
Reserve Transfers from Muni	3,394,810	143,288	243,350	100,062	170
Advances to Community Groups	0	0	260,000	260,000	
Expenditure Total	41,628,462	19,692,086	10,838,849	(8,853,237)	55
Total - Capital	17,371,172	17,896,766	4,667,459	(13,229,307)	26
Grand Total	20,904,404	16,134,623	(3,871,452)	(20,006,075)	(24)
a) Asset Depreciation Charges	(16,236,002)	(10,823,985)	(10,795,617)		
b) Loss on Sale of Assets	(182,620)	(151,173)	(147,276)		
c) Profit on Sale of Assets	215,430	28,337	15,025		
d) Provision and Accruals	(210,000)	(107,123)	(23,899)		
e) Movement of Non-Current Receivable	0	0	(4,631)		
Less: Surplus / (Deficit) B/Fwd	4,454,212	4,454,212	4,459,140		
Surplus/(Deficit)	(37,000)	(626,467)	19,286,989		

SHIRE OF ESPERANCE

INCOME STATEMENT



Actuals for Month Ended 28 February 2019

	2018-19 BUDGET \$	2018-19 ACTUALS \$	VARIANCE \$	VARIANCE %
REVENUE				
Fees & Charges	(9,306,174)	(7,333,326)	(2,538,208)	73
Interest Earnings	(932,376)	(388,087)	(562,973)	40
Non-Operating Grants & Subsidies	(15,973,889)	(5,274,929)	(13,759,234)	14
Operating Grants & Subsidies	(5,943,707)	(4,495,007)	(2,266,842)	62
Profit on Asset Disposals	(215,430)	(15,025)	(200,405)	7
Rates	(20,592,577)	(20,536,602)	(55,344)	100
Reimbursements	(800,427)	(476,410)	(379,172)	53
Contributions & Donations Operating	(1,680,364)	(626,693)	(1,093,183)	35
Non Operating Contributions & Donations	0	(7,000)	7,000	
Total Operating Revenue	(55,444,944)	(39,153,078)	(20,848,361)	62
Allocations	(543,500)	(420,941)	(164,644)	70
Depreciation	16,236,002	10,795,617	6,791,250	58
Insurance	801,339	858,898	(57,559)	107
Interest Expense	94,330	49,724	52,962	44
Loss on Asset Disposals	182,620	147,276	35,344	81
Material & Contracts	14,870,149	6,696,352	8,779,464	41
Other Expenditure	1,338,486	317,569	1,057,095	21
Utility Charges	1,174,740	758,469	536,557	54
Employment Expenses	15,826,147	9,908,742	7,010,624	56
Total Operating Expense	49,980,313	29,111,705	24,041,094	52
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS (SURPLUS)/DEFICIT	(5,464,631)	(10,041,373)		

**SHIRE OF ESPERANCE
MUNICIPAL FUND
Statement of Financial Position
Month Ending 28 February 2019**



Compared to 30th June 2018

	28/02/2019	30/06/2018
	\$	\$
Current Assets		
Cash and Cash Equivalents	38,334,279	32,806,101
Trade and Other Receivables	8,085,050	3,123,698
Inventories	382,247	366,260
Current Assets Total	46,801,576	36,296,059
Current Liabilities		
Trade and Other Payables	(566,825)	(1,752,197)
Current Portion of Long Term Borrowings	(47,667)	(121,309)
Provisions	(2,868,944)	(2,746,027)
Other	(462,184)	0
Trust	0	0
Current Liabilities Total	(3,945,620)	(4,619,533)
Non Current Assets		
Other Receivables	1,125,694	870,324
Inventories- Non Current	5,523,228	5,523,228
Property, Plant and Equipment	89,948,591	91,073,301
Infrastructure	400,854,652	400,863,368
Non Current Assets Total	497,452,165	498,330,221
Non Current Liabilities		
Long Term Borrowings	(1,885,178)	(1,625,178)
Provisions- Non Current	(5,735,736)	(5,735,735)
Non Current Liabilities Total	(7,620,915)	(7,360,913)
Net Assets	532,687,207	522,645,834
Equity		
Reserves- Cash Backed	(25,239,203)	(28,877,155)
Revaluation Surplus	(200,671,205)	(200,671,206)
Retained Surplus	(306,776,799)	(293,097,473)
Equity Total	(532,687,207)	(522,645,834)

SHIRE OF ESPERANCE
COMPOSITION OF NET CURRENT FUNDING
POSITION



Month Ending 28 February 2019

	28/02/2019	31/01/2019
Current Assets		
Cash & Cash Equivalents	13,095,077	14,757,253
Inventories	206,190	216,035
Trade & Other Receivables	8,067,786	5,087,013
Current Assets Total	21,369,052	20,060,302
Current Liabilities		
Other	(462,184)	(199,341)
Provisions	(1,053,055)	(1,053,055)
Trade & Other Payables	(566,825)	(446,171)
Trusts	0	0
Current Liabilities Total	(2,082,064)	(1,698,568)
Total	19,286,989	18,361,734

Shire of Esperance For the Period Ended 28 February 2019

VARIANCES

Material Variances as per the Statement of Financial Activity:

Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031

Operating Income

General Purpose Funding

YTD Budget	YTD Actuals	Variance \$	Variance %
21,702,474	25,450,192	3,747,718	117

Timing difference with rates, financial assistance grants and interest income.

Governance

YTD Budget	YTD Actuals	Variance \$	Variance %
245,421	587,319	341,898	239

Reserve transfers to Muni processed earlier than budgeted. Funding received for preparation of the Bushfire Risk Management project.

Health

YTD Budget	YTD Actuals	Variance \$	Variance %
46,307	51,353	5,046	111

Health inspections year to date are higher than budgeted. Unbudgeted "Fight the bite" grant income received.

Other Property & Services

YTD Budget	YTD Actuals	Variance \$	Variance %
368,434	287,602	-80,832	78

Private Works income and Outside Works reimbursements lower than budgeted for this time of the year. Timing difference with profit on sale of assets.

Operating Expenditure

Education & Welfare

YTD Budget	YTD Actuals	Variance \$	Variance %
3,163,513	2,513,048	-650,465	79

Building Maintenance higher than budget due to work on Hicks Street house. Various Homecare and Volunteer Resources Centre expenses less than budgeted year-to-date.

Community Amenities

YTD Budget	YTD Actuals	Variance \$	Variance %
3,813,996	3,374,307	-439,689	88

Timing difference with Public Toilets & BBQs maintenance and operations, Wylie Bay maintenance expenditure, construction waste crushing and strategic waste initiatives. Various expenditure items lower than budget for Cemeteries, Environmental Services and Planning Services.

Recreation & Culture

YTD Budget	YTD Actuals	Variance \$	Variance %
8,238,380	6,393,868	-1,844,512	78

Timing differences with Park Maintenance/Operations; Sporting Complexes Maintenance/Operations; BOILC Building Maintenance/Operations; BOILC minor assets; Civic Centre Building Maintenance; and Be Connected expenditure. This is offset by sand renourishment expenditure; water pipeline expenditure and Period Village Building Maintenance.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
11,073,533	10,954,881	-118,652	99

Rural Depots & Housing Building Maintenance and Licensing employee costs are under budget year-to-date. This is offset by Town and Rural Roads program ahead of budget and timing difference on Airport depreciation and Road Making Plant asset sales.

Economic Services

YTD Budget	YTD Actuals	Variance \$	Variance %
2,014,153	1,861,727	-152,426	92

YTD expenditure is under for Wild Dogs; Visitor Centre service level improvements; Public Lands Strategy Implementation; and Building Services. This is offset by Economic Development Strategy work occurring earlier than budgeted.

Other Property & Services

YTD Budget	YTD Actuals	Variance \$	Variance %
823,132	510,066	-313,066	62

Plant & Vehicle Operation overhead allocation and recovery are higher than budget, and various Outside Works and Asset Management expenses are under budget. The fuel dispensing system upgrade has not commenced.

Capital Income

Law, Order & Public Safety

YTD Budget	YTD Actuals	Variance \$	Variance %
91,354	20,000	-71,354	22

Timing difference with DFES capital grant and proceeds on return of Salmon Gums fire truck to DFES.

Health

YTD Budget	YTD Actuals	Variance \$	Variance %
15,450	19,091	3,641	124

Proceeds on sale of vehicle higher than budgeted.

Community Amenities

YTD Budget	YTD Actuals	Variance \$	Variance %
0	19,091	19,091	0

Changeover of vehicles earlier than budgeted.

Recreation & Culture

YTD Budget	YTD Actuals	Variance \$	Variance %
89,875	3,786,084	3,696,209	4,213

Timing difference with receipt of grants for Milestone Payment 1 of Indoor Sports Stadium; waterline upgrade; Lake Monjigup restoration; Alexander Bay and Fourties foredune rehabilitation. Self supporting loan undertaken for Gibson Football Club and Esperance Bay Yacht Club. Unbudgeted contribution to solar benches and liquidated damages for BOILC solar panels project received.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
1,487,877	2,193,071	705,194	147

Timing difference with change over of vehicles and plant; BlackSpot, Roads to Recovery and Main Roads WA funding.

Economic Services

YTD Budget	YTD Actuals	Variance \$	Variance %
0	7,727	7,727	0

Timing difference with change over of vehicle.

Other Property & Services

YTD Budget	YTD Actuals	Variance \$	Variance %
43,710	59,273	15,563	136

Adjustment to sale of land.

Capital Expenditure

Governance

YTD Budget	YTD Actuals	Variance \$	Variance %
159,888	44,504	-115,384	28

Asset purchases have not yet occurred.

Law Order & Public Safety

YTD Budget	YTD Actuals	Variance \$	Variance %
881,160	30,467	-850,693	3

Timing difference with the building of the Coomalbidgup Fire Shed & ICV Shed and receipt of new fire fighting appliance from DFES.

Health

YTD Budget	YTD Actuals	Variance \$	Variance %
41,200	35,523	-5,677	86

Purchase of vehicle was less than budgeted.

Community Amenities

YTD Budget	YTD Actuals	Variance \$	Variance %
116,632	57,865	-58,767	50

The Liquid Waste Drying Bed has been completed. Work has commenced on the Wylie Bay Waste Facility Hardstand Bays and the polystyrene baler is still to be purchased.

Recreation & Culture

YTD Budget	YTD Actuals	Variance \$	Variance %
5,777,045	1,071,232	-4,705,813	19

Capital park expenditure on public open space; Victoria Street irrigation and Lake Monjingup rebuild has commenced; Lake Monjingup Restoration Phase 2 has not commenced. No expenditure has occurred on Esperance Oval boundary fence replacement; Civic Centre portable staging units; Beach restoration at Castletown and Museum Village utility connections. Expenditure is continuing for the Indoor Sports Stadium; Eastern Suburbs Water Supply upgrade and. BOILC solar panel upgrade.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
11,755,907	9,221,486	-2,534,421	78

Timing differences with the purchase of light and heavy vehicles; plant and equipment; expenditure on Roads and Streets.

Other Property & Services

YTD Budget	YTD Actuals	Variance \$	Variance %
783,654	101,111	-682,543	13

Capital expenditure has not commenced on depot building and Flinders Stage 4 Subdivision.

**Shire of Esperance
For the Period Ended 28 February 2019**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance
	2018/19 Budget Estimated Surplus/(Deficit)			0
01-3220-115-155	BEN Signage Income	O0918-092	37,031	37,031
W3350-501-511	BEN Signage Expenditure	O0918-092	(37,031)	0
01-4210-350-504	Caravan Park Minor Assets - Caravan Purchase	O0918-094	(4,000)	(4,000)
01-8210-705-660	Caravan Park Purchase of Assets - Caravan Purchase	O0918-095	(5,000)	(9,000)
01-4210-350-504	Caravan Park Minor Assets - Caravan Purchase	O0918-095	(3,350)	(12,350)
01-4210-360-405	Caravan Park Professional Services - Consultants	O1018-125	(15,000)	(27,350)
01-4210-350-504	Caravan Park Minor Assets - Caravan & Asset Purchase	O1018-129	(9,650)	(37,000)
W3354-219-511	Rural Roads Black Spot - Swan Rd / Burnside Rd	O1018-117	(44,000)	(81,000)
W3354-802-760	Rural Roads Black Spot - Swan Rd / Burnside Rd	O1018-117	29,333	(51,667)
W3355-219-511	Rural Roads Black Spot - Quast Rd / Fagan Rd	O1018-117	(44,000)	(95,667)
W3355-802-760	Rural Roads Black Spot - Quast Rd / Fagan Rd	O1018-117	29,333	(66,334)
W3356-219-511	Rural Roads Black Spot - Kendal Rd / Liebeck Rd	O1018-117	(44,000)	(110,334)
W3356-802-760	Rural Roads Black Spot - Kendal Rd / Liebeck Rd	O1018-117	29,333	(81,001)
W3078-219-511	Rural Road Capital - Power Line Tree Clearing	O1018-117	50,000	(31,001)
W3359-219-300	Rural Roads Maintenance - Power Line Tree Clearing	O1018-117	(75,000)	(106,001)
W3359-219-549	Rural Roads Maintenance - Power Line Tree Clearing	O1018-117	(75,000)	(181,001)
W3357-231-511	Rural Roads - Line Marking	O1018-117	(119,846)	(300,847)
01-7930-154-760	MRWA Direct Grant - Roads	O1018-117	263,847	(37,000)
01-3700-115-155	Community Support - DFES Bush Fire Risk Management Plan grant	O1118-122	114,816	77,816
01-3700-300-300	Employee Costs - Bush Fire Risk Management Plan	O1118-122	(92,771)	(14,955)
01-3700-350-502	IT Costs - Bush Fire Risk Management Plan	O1118-122	(3,018)	(17,973)
01-3700-350-530	Vehicle Costs - Bush Fire Risk Management Plan	O1118-122	(15,280)	(33,253)
01-3700-350-504	Minor Assets - Bush Fire Risk Management Plan	O1118-122	(3,747)	(37,000)
01-8100-150-760	Fire Prevention Capital Grants - Fire Sheds	O1118-123	774,067	737,067
W3207-400-401	Quarry Road Fire shed	O1118-123	(250,000)	487,067
W3207-400-511	Quarry Road Fire shed	O1118-123	(250,000)	237,067
W3208-400-401	Coomalbidgup Fire Shed	O1118-123	(137,033)	100,034
W3208-400-511	Coomalbidgup Fire Shed	O1118-123	(137,034)	(37,000)
W2633-219-300	Lake Monjingup Rebuild - Boardwalk	O1118-137	(16,667)	(53,667)
W2633-219-511	Lake Monjingup Rebuild - Boardwalk	O1118-137	(16,667)	(70,334)
W2633-219-549	Lake Monjingup Rebuild - Boardwalk	O1118-137	(16,666)	(87,000)
01-7210-955-956	Priority Projects Reserve	O1118-137	50,000	(37,000)
Amended Budget as per Council Resolution (1)				(37,000)

(1) Budget Surplus/(Deficit) position as per the Statement of Financial Activity.

**Shire of Esperance
For the Period Ended 28 February 2019**

RECEIVABLES STATUS

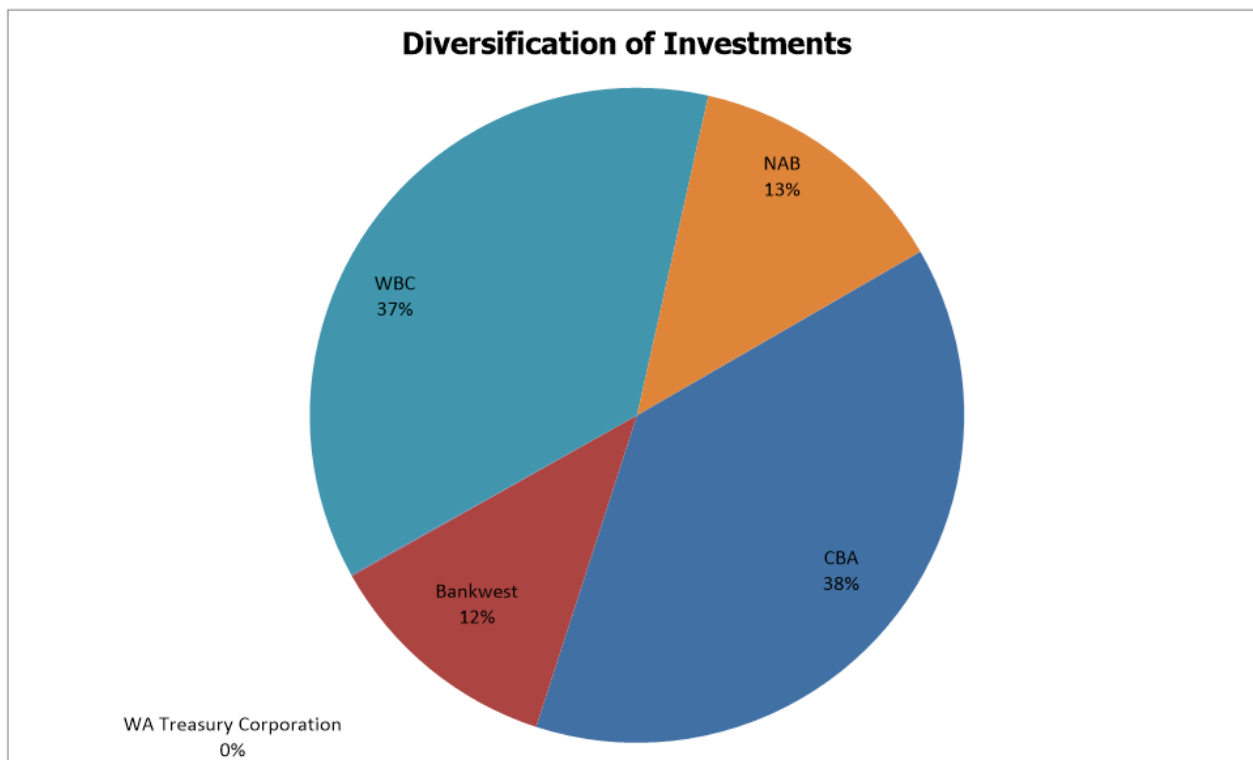
	Current	ATO	30 Days	60 Days	90 Days	90+Days	Total
General Receivables	3,666,091	0	42,478	9,636	7,938	642,506	4,368,649
Category							
Government Grants						\$0	A
Contributions & Reimbursements						\$632,403	B
Loan Repayments						\$0	C
Fees and Charges						\$10,103	D
Private Works						\$0	E
Proceeds Sale of Assets						\$0	F
						\$642,506	

Amounts shown above include GST (where applicable)

90+Days Represented by:

A	<i>Government Grants:</i>		
		\$0	
	Total (A)	\$0	
B	<i>Contributions & Reimbursements:</i>		
		\$631,591	MRWA 2nd Flood payment
		\$812	Staff payroll reimbursements
	Total (B)	\$632,403	
C	<i>Loan Repayments:</i>		
		\$0	
	Total (C)	\$0	
D	<i>Fees & Charges:</i>		
		\$1,168	Rental Esperance Period village
		\$480	Indoor Sports Stadium Hire
		\$315	Civic Centre Hire
		\$5,500	Liquidated damages BOILC PV Project
		\$2,640	Clearing of bushfire hazard
	Total (D)	\$10,103	
E	<i>Private Works:</i>		
		\$0	
	Total (E)	\$0	
F	<i>Proceeds Sale of Assets:</i>		
		\$0	
	Total (F)	\$0	

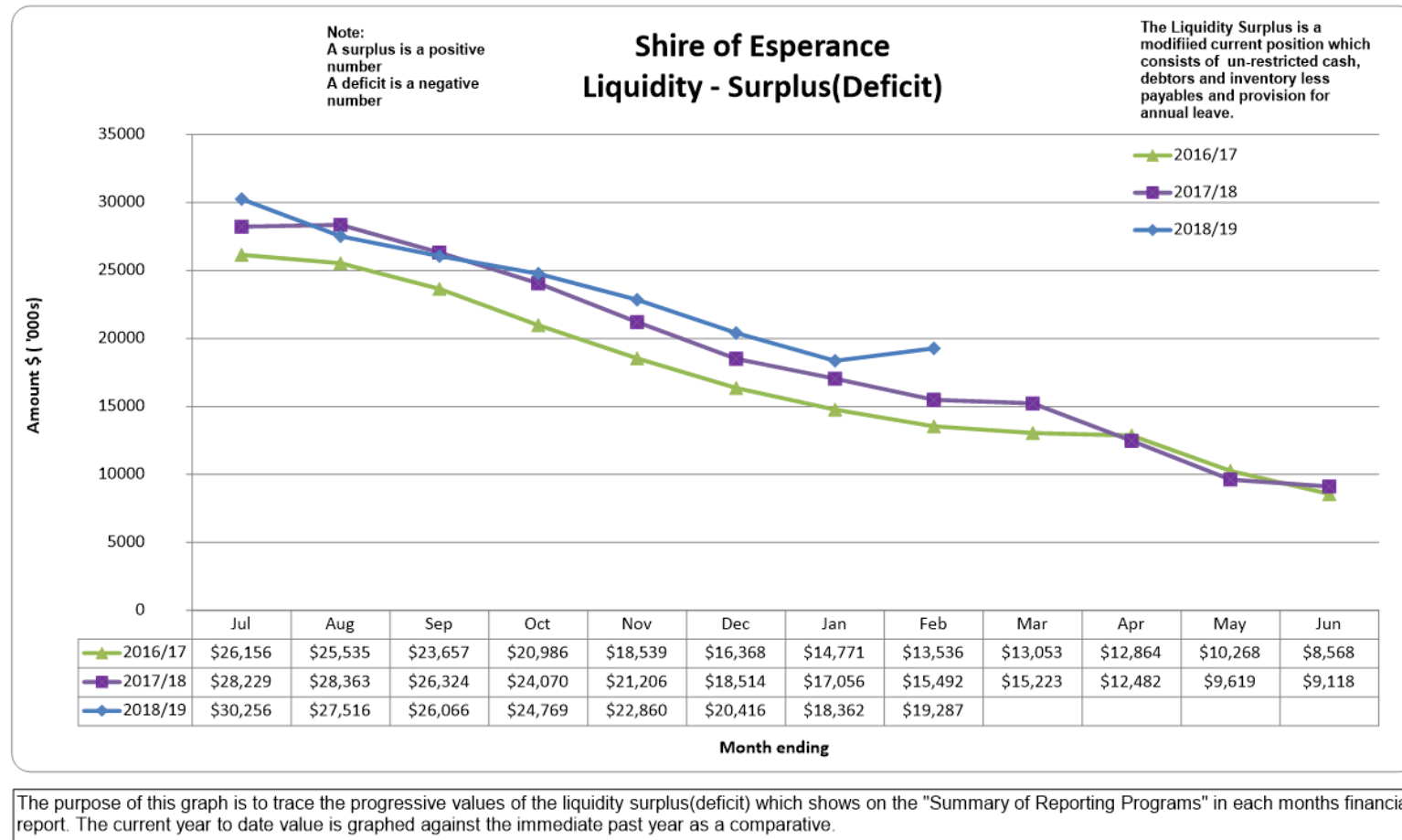
Cash Investments as at 28 February 2019



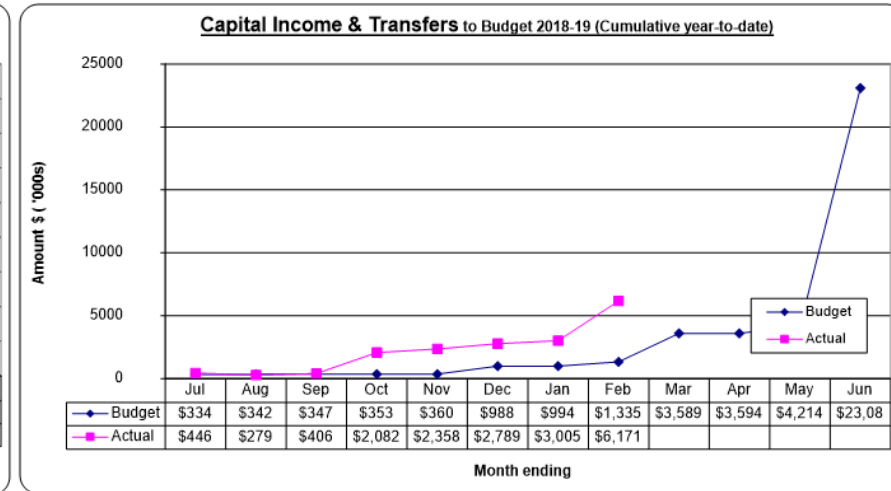
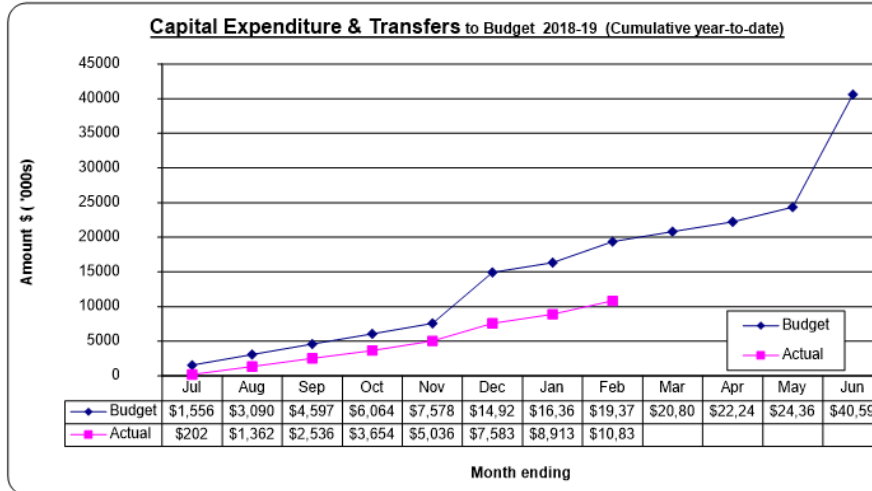
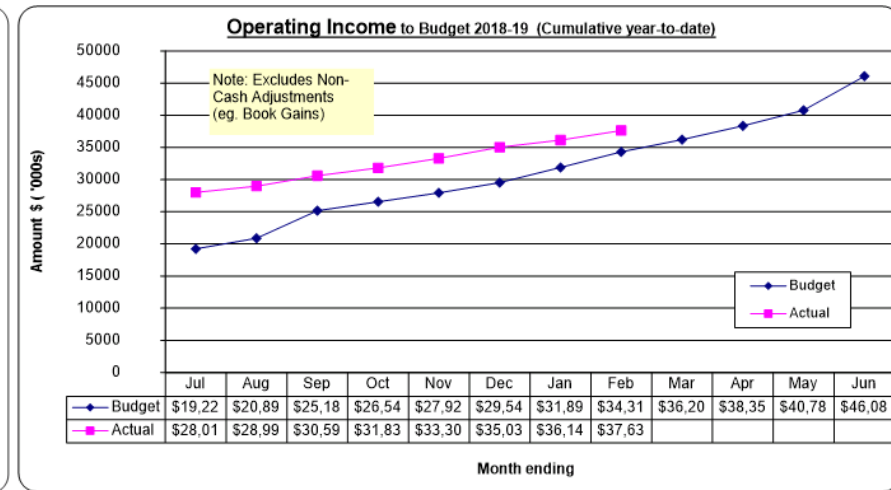
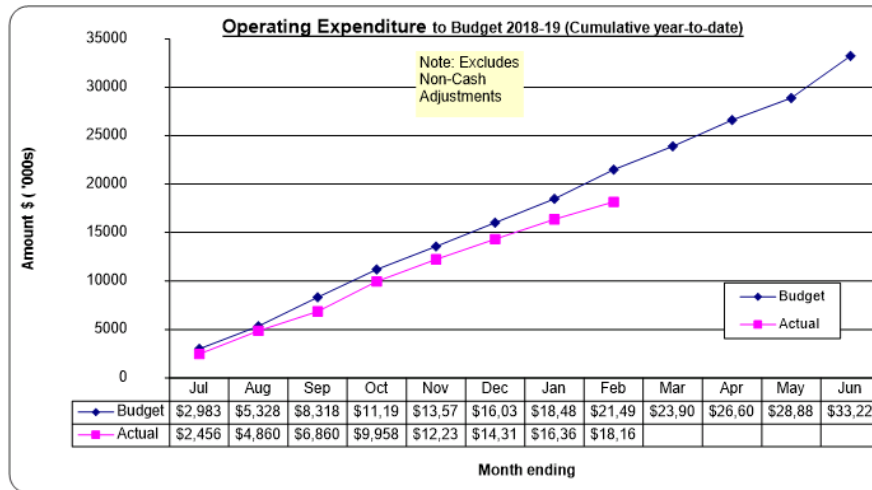
Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
CBA	\$ 8,700,000	2.73%	271	04-Mar-19	Term Deposit - Reserve
WBC	\$ 3,400,000	2.77%	120	18-Apr-19	Term Deposit - Reserve
BW	\$ 4,500,000	2.70%	124	23-Apr-19	Term Deposit - Reserve
WBC	\$ 8,500,000	2.72%	270	26-Jun-19	Term Deposit - Reserve
CBA	\$ 3,000,000	2.40%	32	05-Mar-19	Term Deposit - Muni
WBC	\$ 2,000,000	2.69%	120	12-Mar-19	Term Deposit - Muni
NAB	\$ 2,000,000	2.67%	182	18-Mar-19	Term Deposit - Muni
NAB	\$ 3,000,000	2.72%	92	23-Apr-19	Term Deposit - Muni
CBA	\$ 2,715,074	1.40%	N/A	N/A	Cash Management - Muni
CBA	\$ 137,666	1.40%	N/A	N/A	Cash Management - Reserve
WA Treasury Corporation	\$ 21,966	1.45%	N/A	N/A	OCDF - Supertowns
	\$ 37,974,705				

Interest Earnings

	Budgeted Amount	YTD Interest
Municipal	\$ 200,000	104,076
Reserve	\$ 568,876	136,349



Shire of Esperance - Progressive Budget Snap-Shot





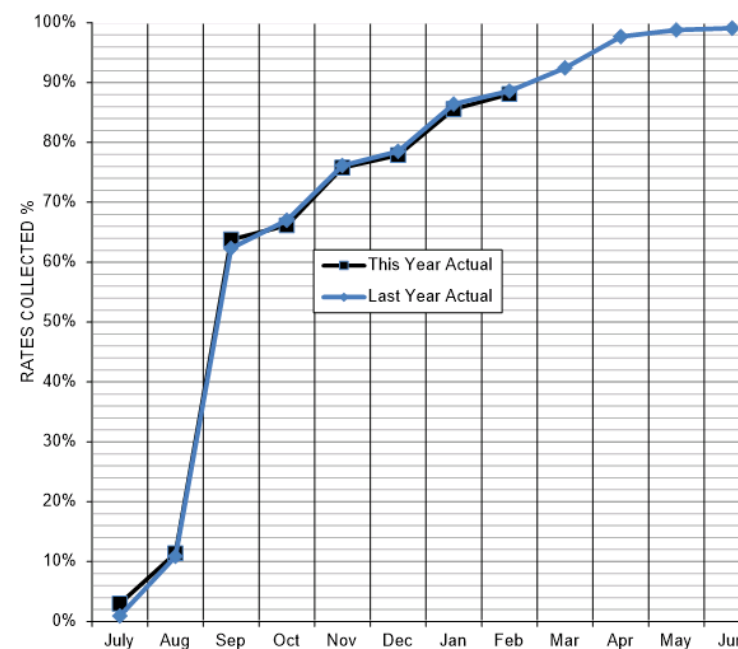
OTHER REPORTS AND GRAPHS

SHIRE OF ESPERANCE

SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS AS AT 28TH FEBRUARY 2019

Current Year (2018-19) Only	\$
Rates Levied	24,454,736
<u>Less Pensioner Rebates Granted</u>	<u>-711,739</u>
<u>Less Discount Granted and Adjustments</u>	<u>-14</u>
Total Current Year	23,742,983
Previous Years	
Arrears at 1st July 2017	205,066
Prepayments as at 1st July 2017	-804,716
Pensioner Deferred Rates at 1st July 2017	117,253
Total Arrears as at 1st July 2017	-482,397
Penalty Interest charged to Overdue	46,015
Receipts for Current Rates	-21,050,651
Prepayments	-301,870
Total Collections	-21,352,522
Total Current and Arrears Outstanding	1,954,079
Add Prepayment of Rates	1,106,587
<u>Less Pensioner Deferred Rates</u>	<u>-112,622</u>
Net Rates Collectable	2,948,043
% Collected	88.07%

RATES COLLECTION PROGRESS (2018/2019)



**SHIRE OF ESPERANCE
TRUST FUNDS
as at 28 February 2019**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 30-June-2018	Balance 28-Feb-2019
Town Planning Development Bonds	77,571	93,310
Staff Housing Bonds	15,928	15,628
Civic Centre Bonds	0	0
Senior Citizen Bonds	0	0
Planning Subdivision Bonds	2,330	2,352
Engineering Subdivision Bonds	57,142	57,676
Contributions to Public Open Space	192,375	194,176
Caravan Park Lease Bonds	0	0
Commercial Building Bonds	1,323	965
Home Care Bus Bonds	1,600	1,600
Other	93,639	43,952
Builders Reinstatement Bonds	16,900	16,900
Council Nomination Deposits	0	0
Esperance Fire Appeal - Donations	0	0
Recreation Ground Bonds	500	0
General Deposits held in Trust	0	0
Totals	459,308	426,558



PAYMENT OF ACCOUNTS LISTING
(PAID UNDER DELEGATED
AUTHORITY)

SHIRE OF ESPERANCE
THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID
FOR THE PERIOD ENDING 28th February 2019

MUNICIPAL FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques: 26960 - 26988	\$161,271.59
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EFT

ACTUAL PAYMENTS:	Transaction No's: E4044 - E4051	\$3,774,107.57
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PAID UNDER THE DELEGATED

AUTHORITY TO CEO

MUNICIPAL TOTAL: \$3,935,379.16

TRUST FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques : -	\$0.00
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EFT

ACTUAL PAYMENTS:	Transaction No's:	\$0.00
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TRUST TOTAL: \$0.00

TOTAL: \$3,935,379.16

Shire of Esperance

List of accounts due by Council submitted to the Corporate & Community Services Meeting held on 26 March 2019 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - Cheque Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
C26960	14/02/2019	145	Esperance Taxi Service	Taxi services - EHC	\$122.50
C26961	11/05/2012	-	***** CANCELLED *****	***** CANCELLED *****	\$0.00
C26962	11/05/2012	-	***** CANCELLED *****	***** CANCELLED *****	\$0.00
C26963	14/02/2019	260	Horizon Power	Electricity charges	\$24,227.50
C26964	14/02/2019	290	Telstra	Telephone charges	\$2,100.65
C26965	11/05/2012	-	***** CANCELLED *****	***** CANCELLED *****	\$0.00
C26966	11/05/2012	-	***** CANCELLED *****	***** CANCELLED *****	\$0.00
C26967	14/02/2019	392	Water Corporation	Water usage charges	\$4,860.69
C26968	14/02/2019	4315	Australasian Performing Right	Background music licence - Admin Building	\$172.13
C26969	14/02/2019	8041	Esperance Home Care - Petty Cash	Petty cash recoup - EHC	\$257.05
C26970	14/02/2019	9524	M R Bermingham	Crossover refund	\$720.00
C26971	14/02/2019	Non-Creditor	Lendlease Services Pty Ltd	Refund of overpaid tip charges	\$19.00
C26972	14/02/2019	Non-Creditor	G A Anthony	Refund of overpaid Cemetery fees	\$10.00
C26973	20/02/2019	392	Water Corporation	Water usage charges	\$16,151.74
C26974	28/02/2019	62	Building And Construction Industry	BCITF 16/01/2019 - 15/02/2019	\$1,773.08
C26975	11/05/2012	-	***** CANCELLED *****	***** CANCELLED *****	\$0.00
C26976	11/05/2012	-	***** CANCELLED *****	***** CANCELLED *****	\$0.00
C26977	11/05/2012	-	***** CANCELLED *****	***** CANCELLED *****	\$0.00
C26978	11/05/2012	-	***** CANCELLED *****	***** CANCELLED *****	\$0.00
C26979	28/02/2019	260	Horizon Power	Electricity charges	\$83,861.19
C26980	28/02/2019	290	Telstra	Telephone charges	\$12,175.50
C26981	28/02/2019	386	Shire of Esperance - Petty Cash	Petty cash recoup - Library, BOILC & Admin	\$718.50
C26982	28/02/2019	392	Water Corporation	Water usage charges	\$10,574.46

Shire of Esperance

List of accounts due by Council submitted to the Corporate & Community Services Meeting held on 26 March 2019 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - Cheque Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
C26983	28/02/2019	7858	A Halter	Crossover refund	\$555.00
C26984	28/02/2019	8041	Esperance Home Care - Petty Cash	Petty cash recoup - EHC	\$299.95
C26985	28/02/2019	9537	Uniting Church of Australia	Crossover refund	\$733.00
C26986	28/02/2019	9539	Alsburry Nominees Pty Ltd	Crossover refund	\$1,209.00
C26987	28/02/2019	9544	T L Pascoe	Refund of animal registration	\$75.00
C26988	28/02/2019	Non-Creditor	Buxton Resources Ltd	Rates refund	\$655.65
Total Creditor payments made by Cheque from Municipal Fund					161,271.59

Shire of Esperance

List of accounts due by Council submitted to the Corporate & Community Services Meeting held on 26 March 2019 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4044	06/02/2019	1550	Comfort Inn Bay of Isles	Bookeasy sales - Accommodation	\$1,139.60
E4044	06/02/2019	1756	Esperance Diving & Fishing	Bookeasy sales - Accommodation	\$2,587.20
E4044	06/02/2019	1903	Goldfields Air Services	Bookeasy sales - Accommodation	\$1,302.40
E4044	06/02/2019	2172	Esperance Motor Hotel	Bookeasy sales - Accommodation	\$853.60
E4044	06/02/2019	2269	Esperance Island View Apartments	Bookeasy sales - Accommodation	\$813.12
E4044	06/02/2019	4449	J A & F A D'Emden	Bookeasy sales - Accommodation	\$607.20
E4044	06/02/2019	4618	JJ's Holiday Cottage	Bookeasy sales - Accommodation	\$968.00
E4044	06/02/2019	5161	Pink Lake Tourist Park	Bookeasy sales - Accommodation	\$1,507.44
E4044	06/02/2019	5164	Esperance Beachfront Resort	Bookeasy sales - Accommodation	\$545.60
E4044	06/02/2019	5226	The Doo Drop Inn	Bookeasy sales - Accommodation	\$404.80
E4044	06/02/2019	5393	Esperance Eagle View Accommodation	Bookeasy sales - Accommodation	\$2,310.00
E4044	06/02/2019	5608	E Spengler	Bookeasy sales - Accommodation	\$228.80
E4044	06/02/2019	5731	Esperance Clearwater Motel Apartments	Bookeasy sales - Accommodation	\$776.16
E4044	06/02/2019	6082	The Jetty Resort	Bookeasy sales - Accommodation	\$1,783.76
E4044	06/02/2019	6317	W J & I G Liddle	Bookeasy sales - Accommodation	\$2,270.40
E4044	06/02/2019	6494	Rustic Retreat Esperance	Bookeasy sales - Accommodation	\$1,474.00
E4044	06/02/2019	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$528.00
E4044	06/02/2019	7479	La Cabane Retreat	Bookeasy sales - Accommodation	\$778.80
E4044	06/02/2019	7524	Pine Court Holiday Cottage	Bookeasy sales - Accommodation	\$580.80
E4044	06/02/2019	7684	Airyhemming Farmstay	Bookeasy sales - Accommodation	\$563.20
E4044	06/02/2019	7848	Dempster Charm Cottage	Bookeasy sales - Accommodation	\$2,129.60
E4044	06/02/2019	7879	Drillers Ridge Pty Ltd	Bookeasy sales - Accommodation	\$3,608.00
E4044	06/02/2019	8380	Jade William & Leticia Hurley	Bookeasy sales - Accommodation	\$1,232.00

Shire of Esperance

List of accounts due by Council submitted to the Corporate & Community Services Meeting held on 26 March 2019 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4044	06/02/2019	8506	Le Grand Chateau Esperance	Bookeasy sales - Accommodation	\$567.60
E4044	06/02/2019	8593	Pine Grove Holiday Park	Bookeasy sales - Accommodation	\$2,867.04
E4044	06/02/2019	8665	S M & S H Palmer	Bookeasy sales - Accommodation	\$1,161.60
E4044	06/02/2019	8877	Wavecrest Village	Bookeasy sales - Accommodation	\$28.16
E4044	06/02/2019	9031	K & D Raszyk Family Trust	Bookeasy sales - Accommodation	\$4,400.00
E4044	06/02/2019	9394	BJT Investments Pty Ltd	Bookeasy sales - Accommodation	\$492.80
E4044	06/02/2019	9455	C D & K A Hine	Bookeasy sales - Accommodation	\$2,217.60
E4045	14/02/2019	90	Courier Australia	Freight charges	\$313.55
E4045	14/02/2019	100	Landgate	Title searches	\$25.70
E4045	14/02/2019	126	Esperance Electrical Service	Electrical services	\$4,518.00
E4045	14/02/2019	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$1,626.24
E4045	14/02/2019	395	BOC Gases	Cylinder & gas charges	\$143.21
E4045	14/02/2019	536	Landgate	Rural UV's, GRV's & mining tenements	\$457.51
E4045	14/02/2019	571	St John Ambulance Association in WA	First aid re-stock	\$10.90
E4045	14/02/2019	693	Condingup District Recreation	Cleaning services	\$140.00
E4045	14/02/2019	867	Esperance Mobile Welding	Repairs	\$1,435.06
E4045	14/02/2019	984	Thorp Realty Pty Ltd	Rent	\$2,320.00
E4045	14/02/2019	1259	South East Petroleum	Fuel supplies	\$282.80
E4045	14/02/2019	1271	Department of Transport	Monthly vehicle search costs	\$6.80
E4045	14/02/2019	1301	Activ Foundation Inc	Property care & confidential shredding	\$1,063.45
E4045	14/02/2019	1315	Gibson Soak Water Co	Bottled water	\$144.00
E4045	14/02/2019	1368	N G Williams	Meal reimbursement	\$129.85
E4045	14/02/2019	1474	Trophy Kings	Engraving and plaques	\$44.00

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Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4045	14/02/2019	1554	Esperance Lottery Centre & Newsagency	Newspapers	\$45.60
E4045	14/02/2019	1843	Esperance Squash Club Inc	Community grant funding	\$7,400.00
E4045	14/02/2019	1943	Alchemy Technology	NDIS Module - EHC	\$2,038.11
E4045	14/02/2019	2040	Genpar Medical Services Pty Ltd	Fit for Work medical	\$120.00
E4045	14/02/2019	2113	Banksia Medical Centre	Pre-employment medical	\$231.00
E4045	14/02/2019	2188	Star Transport	Freight charges	\$54.21
E4045	14/02/2019	2213	Mega Phones	Pendant rental & monitoring - EHC	\$200.00
E4045	14/02/2019	2243	Esperance Community Arts	Community grant funding	\$23,812.80
E4045	14/02/2019	2496	Esperance Real Estate	Rent	\$4,483.33
E4045	14/02/2019	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$221.60
E4045	14/02/2019	3106	Regional Haulage	Crane hire	\$305.25
E4045	14/02/2019	3152	WA Rangers Association	Ranger membership renewal	\$150.00
E4045	14/02/2019	3227	Esperance Fire Services	Fire equipment inspections	\$577.20
E4045	14/02/2019	3280	Zurich Insurance	Insurance excess	\$500.00
E4045	14/02/2019	3484	Esperance Podiatry	Podiatry services - EHC	\$1,740.00
E4045	14/02/2019	3526	Southern Suspension & 4 X 4 Centre	Parts	\$31.20
E4045	14/02/2019	3653	Building Commission	Building services levies 01/01/2019 – 31/01/2019	\$1,687.05
E4045	14/02/2019	3736	Easifleet Management	Monthly lease charges	\$6,219.68
E4045	14/02/2019	3752	Securepay Pty Ltd	Monthly charge	\$103.73
E4045	14/02/2019	3797	LED Esperance	Electrical supplies	\$1,342.68
E4045	14/02/2019	3832	D P Dohnt	Volunteer call out fee for EHC clients	\$117.00
E4045	14/02/2019	3835	WA Local Government Association	Procurement training – T Garrett	\$215.00
E4045	14/02/2019	4073	Cemeteries & Crematoria Association	Conference attendance	\$155.00

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E4045	14/02/2019	4311	R M & W G Herbert	Painting services	\$220.00
E4045	14/02/2019	4427	Fenwick 3 Cinemas	Tickets for staff taking clients - EHC	\$40.00
E4045	14/02/2019	4553	CFC Holdings Pty Ltd	Parts	\$1,956.81
E4045	14/02/2019	4567	WA Police Service	Volunteer Police Checks - EHC	\$15.90
E4045	14/02/2019	4755	LGIS Insurance Broking - Jardine Lloyd	Contract of works insurance - Monjigup Boarwalk	\$162.51
E4045	14/02/2019	4765	S P Burge	Reimbursement for OPPO AX7 mobile phone	\$399.00
E4045	14/02/2019	4879	Esperance Travellers Inn	Meals for staff with clients - EHC	\$60.00
E4045	14/02/2019	4891	South Coast Foodservice	Consumables	\$2,310.36
E4045	14/02/2019	4989	Woolworths Group Limited	Consumables	\$1,212.12
E4045	14/02/2019	5215	Public Transport Authority of WA	TransWA January 2019	\$12,620.07
E4045	14/02/2019	5235	Repeat Plastics (WA)	Blue bollards	\$2,859.71
E4045	14/02/2019	5412	Mr Carpet	Cleaning services	\$88.00
E4045	14/02/2019	5559	BookEasy Australia Pty Ltd	Commission	\$2,217.33
E4045	14/02/2019	5604	Esperance Milk Supply	Milk - Depot & Admin	\$82.35
E4045	14/02/2019	5622	Subway Esperance	Catering	\$48.00
E4045	14/02/2019	5698	Absolute Detailing	Window tinting	\$664.00
E4045	14/02/2019	5793	Tradelink Esperance	Plumbing supplies	\$446.18
E4045	14/02/2019	5871	S D McKenzie	Reimbursement of parking and fuel	\$127.03
E4045	14/02/2019	5877	Castletown Chemist	Prescriptions for clients - EHC	\$119.00
E4045	14/02/2019	6009	McLeods Barristers & Solicitors	Governance advice	\$3,577.20
E4045	14/02/2019	6024	SeatAdvisor Pty Ltd	January ticket sales	\$46.97
E4045	14/02/2019	6096	C P Creed	Reimbursement of Police check	\$54.30
E4045	14/02/2019	6179	Bay Of Isles Furniture	Replace broken office chair	\$259.00

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E4045	14/02/2019	6221	PFD Food Services Pty Ltd	Consumables	\$548.70
E4045	14/02/2019	6282	Andimaps	2018-19 Street Maps for Seafront Caravan Park	\$385.00
E4045	14/02/2019	6478	South Coast Test and Tag	Testing RCDs	\$607.20
E4045	14/02/2019	6479	Esperance House Transporters	General labour – Cascade Hall	\$4,400.00
E4045	14/02/2019	6537	ABCO Products Pty Ltd	Cleaning materials	\$391.41
E4045	14/02/2019	6664	Sunny Sign Company Pty Ltd	Signage	\$6,795.80
E4045	14/02/2019	7043	Connect Call Centre Services	Call centre - Rangers	\$457.60
E4045	14/02/2019	7103	Galaxy Enterprises	Souvenirs	\$199.98
E4045	14/02/2019	7121	Saltwater Catering	GVROC Catering	\$990.00
E4045	14/02/2019	7126	Elite Gym Hire	Re-lay floor tiles in gym refurbishment & repair bike	\$682.44
E4045	14/02/2019	7146	United Equipment Pty Ltd	Forklift parts	\$1,215.98
E4045	14/02/2019	7373	Analytical Reference Laboratory (WA	Chemical suite	\$139.70
E4045	14/02/2019	7438	Independence Australia	Nursing products - EHC	\$1,220.75
E4045	14/02/2019	7500	Scope Training and Consultancy	Cert IV Procurement & Contracting - T Garrett	\$3,780.00
E4045	14/02/2019	7541	A & M Medical Services Pty Ltd	Service oxygen tanks	\$194.72
E4045	14/02/2019	7596	C D Shearer	Meal reimbursement	\$64.10
E4045	14/02/2019	7703	Talis Consultants	Professional consultancy services	\$25,208.77
E4045	14/02/2019	7715	TD Contractors A/L Removal	Earthworks	\$530.20
E4045	14/02/2019	7845	Nespresso Professional	Coffee pods and descaling kits	\$376.50
E4045	14/02/2019	7910	GMN Mechanical	Repairs	\$7,571.98
E4045	14/02/2019	8007	Cabcharge	Taxi charges	\$212.85
E4045	14/02/2019	8099	Silver Chain Group Limited	Monthly alarm rental - EHC	\$73.45
E4045	14/02/2019	8117	Foxtel Cable Television Pty Limited	Foxtel contract	\$105.00

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E4045	14/02/2019	8205	Holiday Guide Pty Ltd	Commission	\$794.70
E4045	14/02/2019	8312	AF & SP Ridgway Pty Ltd	Parmango Road Fire - Machinery	\$10,395.00
E4045	14/02/2019	8334	WBD Pty Ltd	Cost estimate for 4th court addition to Indoor Sports Stadium	\$1,010.00
E4045	14/02/2019	8381	Warakirri 2 Pty Ltd	Supply of gravel	\$47,858.80
E4045	14/02/2019	8487	D A Whait	Refund of over payment for electricity	\$72.51
E4045	14/02/2019	8510	4 Cabling Pty Ltd	Assorted power and network cables	\$104.58
E4045	14/02/2019	8539	Technology One Limited	Intermap licence	\$19,160.96
E4045	14/02/2019	8540	Karingal Pastoral Company ATF Grigg	Supply of limestone	\$15,829.28
E4045	14/02/2019	8568	Brownes Foods Operations Pty Limited	Dairy products - EHC	\$234.86
E4045	14/02/2019	8576	Hurley's Truck and Trailer Parts	Parts	\$1,657.55
E4045	14/02/2019	8634	Yirri Grove	Meals for staff with clients - EHC	\$25.50
E4045	14/02/2019	8693	Mailguard Pty Ltd	Mailguard user fees - 200 user's x 12 months	\$7,920.00
E4045	14/02/2019	8800	South Regional TAFE	Graphic Design course fees - A McArthur	\$737.50
E4045	14/02/2019	8815	R.M.S. (Aust) Pty Ltd	Quarterly software licence fee - Seafront Caravan Park	\$1,171.50
E4045	14/02/2019	8842	Esperance Beachfront Deli	Reimbursement of kiosk sales	\$847.95
E4045	14/02/2019	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$119,048.59
E4045	14/02/2019	8930	A L & K Zappelli	Rent	\$740.00
E4045	14/02/2019	8948	TenderLink.com	Tender services	\$57.20
E4045	14/02/2019	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$25,415.80
E4045	14/02/2019	8999	Kerr, Roslyn May	Rent	\$550.00
E4045	14/02/2019	9018	L M Oversby	Cleaning - Airport Terminal	\$2,200.00
E4045	14/02/2019	9020	Remondis Australia Pty Ltd	Rental of baling machine	\$1,925.00
E4045	14/02/2019	9094	Network Innovations AsiaPac Pty Ltd	Satellite phone charges	\$79.99

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E4045	14/02/2019	9097	Fraser Suites Perth	Accommodation - RCAWA/Heritage Meetings	\$380.00
E4045	14/02/2019	9114	Hancock Creative Pty Ltd	Volunteer Management training & travel	\$1,880.79
E4045	14/02/2019	9117	Esperance Gas Distribution Company	Gas	\$20.32
E4045	14/02/2019	9120	CS Legal	Debt collection	\$4,268.35
E4045	14/02/2019	9138	Department of Biodiversity Conservation	Park passes	\$4,139.85
E4045	14/02/2019	9157	B H Vincent	3 months advertising Mar, Apr, May - BOILC	\$600.00
E4045	14/02/2019	9163	Esperance Combined Tyres & Mechanical	Tyre services and repairs	\$3,728.02
E4045	14/02/2019	9213	Greg Horan Construction Pty Ltd	Construct Lake Monjigup boardwalk - Materials	\$74,800.00
E4045	14/02/2019	9236	T Stewarts Engineering	Metal fabrication	\$7,856.24
E4045	14/02/2019	9243	Australian Tank Manufacturers Pty Ltd	Emulsion tank	\$9,352.20
E4045	14/02/2019	9270	W C Govans	Replace door controller	\$1,278.52
E4045	14/02/2019	9274	Gibson Soak Hotel	Meals for staff with clients - EHC	\$60.00
E4045	14/02/2019	9302	H & H Architects	Architectural services - Replacement Tanker Jetty	\$15,427.50
E4045	14/02/2019	9343	Australian Park Licence Co Pty Ltd	Cost of G'Day Rewards packages sold Seafront Caravan Park	\$378.00
E4045	14/02/2019	9356	Esperance Bird and Animal Park	Meals for staff with clients - EHC	\$97.00
E4045	14/02/2019	9363	PL & LK McCrea	Supply of Limestone as per gravel agreement	\$26,595.80
E4045	14/02/2019	9377	Esperance Caravan Repair Centre	Door lock	\$47.00
E4045	14/02/2019	9399	Creative Event Decore Pty Ltd	Replace missing Ice Cube seat - Edge of the Bay	\$159.50
E4045	14/02/2019	9410	R N Wohling	Rent for Quarry Rd BFB February – April 2019	\$1,300.00
E4045	14/02/2019	9414	Chadwick Mobile Auto Electrics	Repairs	\$519.50
E4045	14/02/2019	9439	Maia Financial Pty Limited	Matrix gym strength equipment lease payment	\$3,680.61
E4045	14/02/2019	9451	The Choppin Block Butchers	Meat	\$528.72
E4045	14/02/2019	9480	Blackroll Australia	Blackroll products	\$776.09

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E4045	14/02/2019	9492	Hospequip Pty Ltd	Shower infill - EHC	\$355.00
E4045	14/02/2019	9503	EcoValley Honey - Winton Hughes Wasey	Consignment sale	\$24.00
E4045	14/02/2019	9518	Breakaway Cafe Esperance	CVS Morning tea meeting - EHC	\$155.80
E4045	14/02/2019	9522	Firey Productions	Video production for Caravan and Camping WA TV Show	\$4,950.00
E4045	14/02/2019	9525	A Devitt	Bookeasy refund	\$1,110.00
E4045	14/02/2019	9527	T Bojko & R Duff	On-site van & infrastructure purchase – Caravan Park	\$4,000.00
E4045	14/02/2019	9528	Autex Pty Ltd	Acoustic Panels	\$5,897.10
E4045	14/02/2019	9529	S E Bungert	Alchera storm damage claim	\$2,370.00
E4045	14/02/2019	9534	E M Edwards	Refund of overpaid food application	\$44.33
E4045	14/02/2019	9535	South Coast Management Group	SCMG operating support - LG contribution	\$2,200.00
E4046	15/02/2019	9206	Crushing Service Solutions Pty Ltd	Limestone crushing services	\$195,958.39
E4047	20/02/2019	1977	Gibson Football Club	Loan drawdown	\$200,000.00
E4047	20/02/2019	2765	Esperance Autos	Two new 2019 Isuzu D-Max Dual Cab	\$85,355.50
E4047	20/02/2019	6250	WA Tyre Recovery	Tyres for recycling	\$1,020.20
E4047	20/02/2019	7120	Esperance Volleyball Association In	Community grant funding	\$6,392.00
E4047	20/02/2019	7932	All West Building Approvals Pty Ltd	Assessment of Building Permit application	\$165.00
E4047	20/02/2019	8502	Statewide Building Certification WA	Building assessment	\$1,555.00
E4047	20/02/2019	9352	CMS Contracting	6 days dogging	\$2,970.00
E4047	20/02/2019	9512	P R Williams	Health inspection services 29/01/2019 - 15/02/2019	\$5,980.00
E4048	25/02/2019	325	Easton WJ & V	Hire of earthmoving plant	\$31,143.75
E4048	25/02/2019	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$192,196.40
E4048	25/02/2019	2079	Environmental Services (WA) Pty Ltd	Hire of street sweeper	\$12,068.10
E4048	25/02/2019	2693	Worth Kerbing	Kerbing services	\$4,251.50

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E4048	25/02/2019	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$19,893.50
E4048	25/02/2019	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$129,252.75
E4048	25/02/2019	6763	South East Tree Lopping Pty Ltd	Remove tree mulch	\$3,080.00
E4048	25/02/2019	7522	Jacka Trenching and Fencing	Traffic control	\$21,395.00
E4048	25/02/2019	8230	Ballantyne Earthmoving	Contract labour	\$125,404.13
E4048	25/02/2019	8317	Titan Contracting	Mowing services	\$28,743.00
E4048	25/02/2019	9542	MCD Contracting Pty Ltd	Parmango Rd Fire - Machinery	\$18,449.07
E4049	27/02/2019	1	Australian Taxation Office	Payroll deduction	\$257,808.00
E4049	27/02/2019	26	Blackwoods Atkins	Parts & equipment	\$781.26
E4049	27/02/2019	47	BE Stearne & Co Pty Ltd	Reticulation supplies	\$3,051.27
E4049	27/02/2019	63	Bunnings Ltd	Hardware	\$11,055.03
E4049	27/02/2019	111	Esperance Appliance Centre Pty Ltd	Dryer - Seafront Caravan Park	\$1,980.00
E4049	27/02/2019	112	Esperance Ag Services	Parts & equipment	\$598.79
E4049	27/02/2019	121	Esperance Communications	Communication equipment & photocopier maintenance	\$8,859.73
E4049	27/02/2019	136	Powerplant Motorcycles	Equipment & repairs	\$290.00
E4049	27/02/2019	281	Bluescope Distribution P/L	Steel supplies & fabrication	\$3,451.30
E4049	27/02/2019	287	Swan's Veterinary Service	Veterinary services	\$290.25
E4049	27/02/2019	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$528.51
E4049	27/02/2019	429	Esperance Camping World & Workwear	Protective clothing	\$290.50
E4049	27/02/2019	431	Assa Abloy Australia Pty Limited	Padlocks & keys	\$235.81
E4049	27/02/2019	440	Wesfarmers Kleenheat Gas Pty Ltd	Gas	\$7,740.98
E4049	27/02/2019	637	Concrete World	Concrete products	\$1,956.94
E4049	27/02/2019	650	Sheldon Paint and Panel	Repairs	\$500.00

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E4049	27/02/2019	662	Jason Signmakers	Signs	\$3,088.80
E4049	27/02/2019	707	Haslams	Protective clothing and uniforms	\$3,559.45
E4049	27/02/2019	742	Esperance Rural Supplies	Hardware	\$4,594.22
E4049	27/02/2019	1085	ChemCentre	Water sample analysis	\$2,261.60
E4049	27/02/2019	1259	South East Petroleum	Fuel supplies	\$88,299.87
E4049	27/02/2019	1282	Sigma Chemicals	Pool chemicals & equipment	\$858.28
E4049	27/02/2019	1291	Sharpe Brothers Pty Ltd	Headwall	\$840.00
E4049	27/02/2019	1307	Feature Paints	Paint supplies	\$362.10
E4049	27/02/2019	1461	Kip & Steve's Mechanical Repairs	Repairs	\$1,206.07
E4049	27/02/2019	1485	Freight Lines Group	Freight charges	\$10,368.30
E4049	27/02/2019	1575	GPC Asia Pacific Pty Ltd/Repco	Auto supplies	\$214.83
E4049	27/02/2019	1905	Vinidex Pty Ltd	Pipe	\$11,440.00
E4049	27/02/2019	2333	Winc Australia Pty Limited	Stationery	\$700.74
E4049	27/02/2019	2440	Staines Esperance	Parts	\$1,247.66
E4049	27/02/2019	2469	Coates Hire	Equipment hire	\$1,005.84
E4049	27/02/2019	2765	Esperance Autos	Parts	\$618.97
E4049	27/02/2019	3834	Dicks Electronics	Electronic accessories and batteries	\$558.56
E4049	27/02/2019	3898	Tutt Bryant Equipment	Parts	\$731.05
E4049	27/02/2019	4210	Farm & General EOPP	Parts and equipment	\$5,402.24
E4049	27/02/2019	4308	Esperance Motor Group	Parts	\$104.15
E4049	27/02/2019	4376	Pumpline	Parts	\$1,562.00
E4049	27/02/2019	4556	Skipper Transport Parts	Parts	\$934.88
E4049	27/02/2019	4647	Marketforce	Advertising	\$353.27

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E4049	27/02/2019	5051	Stratagreen	Consumables	\$2,021.43
E4049	27/02/2019	5267	Hema Maps Pty Ltd	Maps and map books	\$733.06
E4049	27/02/2019	5274	Davric Australia	Souvenirs - EVC	\$355.96
E4049	27/02/2019	5503	David Gray & Co Pty Ltd	Bins and accessories	\$4,218.50
E4049	27/02/2019	5623	Esperance Windscreens	Windscreen services	\$955.00
E4049	27/02/2019	6183	Kleen West	Kitchen and cleaning items – EHC & Depot	\$2,019.04
E4049	27/02/2019	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$46,011.57
E4049	27/02/2019	7299	Rural Press Regional Media (WA) Pty	Advertising & stationery	\$2,048.56
E4049	27/02/2019	7758	Total Eden Pty Ltd	Tungsten tips for grading sandvik 2000 series	\$3,413.30
E4049	27/02/2019	8267	Valvoline (Australia) Pty Ltd	Oil	\$4,618.90
E4049	27/02/2019	8504	The trustee for The Aljan Family Trust	Enjoy the Ride stickers	\$1,000.00
E4049	27/02/2019	8644	AM Wreckers Group Pty Ltd	Call out – Breakdown towing	\$200.00
E4049	27/02/2019	8955	Esperance Laundry and Linen (The	Laundry services	\$588.30
E4049	27/02/2019	8959	Topsigns	Signage	\$3,851.76
E4049	27/02/2019	9028	Terry White Chemmart Esperance	Nursing products – EHC & sunscreen - Depot	\$711.71
E4049	27/02/2019	9056	Bradshaws Pharmacy	Dosette boxes - EHC	\$68.45
E4049	27/02/2019	9170	ThermoAir	Air conditioning services	\$3,995.54
E4050	28/02/2019	47	BE Stearne & Co Pty Ltd	Reticulation supplies	\$102.40
E4050	28/02/2019	126	Esperance Electrical Service	Electrical services	\$1,205.00
E4050	28/02/2019	395	BOC Gases	Cylinder & gas charges	\$101.40
E4050	28/02/2019	429	Esperance Camping World & Workwear	Protective clothing	\$175.00
E4050	28/02/2019	505	Esperance Plumbing Service	Plumbing services	\$1,647.50
E4050	28/02/2019	571	St John Ambulance Association in WA	First aid supplies	\$253.20

Shire of Esperance

List of accounts due by Council submitted to the Corporate & Community Services Meeting held on 26 March 2019 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4050	28/02/2019	693	Condingup District Recreation	Mowing services	\$3,339.00
E4050	28/02/2019	922	Boral Construction Materials Group	Bitumen supplies	\$121,397.68
E4050	28/02/2019	952	Esperance Indoor Sports Stadium	Sports stadium bookings 5/12/2018 - 11/02/2019	\$8,766.00
E4050	28/02/2019	984	Thorp Realty Pty Ltd	Rent	\$2,320.00
E4050	28/02/2019	1045	Stewart & Heaton Clothing Co Pty Lt	Personal protective equipment for bushfire brigades	\$1,221.94
E4050	28/02/2019	1271	Department of Transport	Monthly vehicle search costs	\$6.80
E4050	28/02/2019	1346	Cannon Hygiene Australia Pty Ltd	Sanitary unit servicing 15/03/2019 – 14/06/2019	\$2,251.23
E4050	28/02/2019	1362	Esperance Farm Trees	Tree seedlings	\$3,116.00
E4050	28/02/2019	1550	Comfort Inn Bay of Isles	Bookeasy sales - Accommodation	\$633.20
E4050	28/02/2019	1554	Esperance Lottery Centre & Newsagency	Newspapers and stationery	\$253.90
E4050	28/02/2019	1695	Bay of Isles Mini-Excavators	Plant hire	\$1,200.00
E4050	28/02/2019	1903	Goldfields Air Services	Bookeasy sales - Accommodation	\$4,127.20
E4050	28/02/2019	2113	Banksia Medical Centre	Pre-employment medical	\$187.00
E4050	28/02/2019	2496	Esperance Real Estate	Rent	\$2,100.00
E4050	28/02/2019	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$69.00
E4050	28/02/2019	2785	Golden Orient Chinese Restaurant	Meals for staff with clients - EHC	\$82.50
E4050	28/02/2019	2823	Institute of Public Works Engineering	Asset Management basics	\$297.00
E4050	28/02/2019	3227	Esperance Fire Services	Fire equipment testing	\$2,507.55
E4050	28/02/2019	3478	Avis Car Hire	Car hire	\$304.79
E4050	28/02/2019	3526	Southern Suspension & 4 X 4 Centre	Parts	\$1,373.85
E4050	28/02/2019	3545	ASB Marketing Pty Ltd	Embroidery - Fight the Bite shirts	\$88.00
E4050	28/02/2019	3797	LED Esperance	Electrical supplies	\$402.60
E4050	28/02/2019	3981	R E & Estate of N J Tidow	EHC fee refund	\$782.52

Shire of Esperance

List of accounts due by Council submitted to the Corporate & Community Services Meeting held on 26 March 2019 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4050	28/02/2019	4311	R M & W G Herbert	Painting services	\$11,006.60
E4050	28/02/2019	4398	Moby Marine	Parts	\$41.50
E4050	28/02/2019	4404	Wren Oil	Oil disposal	\$16.50
E4050	28/02/2019	4427	Fenwick 3 Cinemas	Tickets for staff taking clients - EHC	\$40.00
E4050	28/02/2019	4553	CFC Holdings Pty Ltd	Parts	\$278.72
E4050	28/02/2019	4618	JJ's Holiday Cottage	Bookeasy sales - Accommodation	\$1,372.80
E4050	28/02/2019	4723	Shire of Coolgardie	GVROC Dinner - Rydges Kalgoorlie	\$67.64
E4050	28/02/2019	4891	South Coast Foodservice	Consumables	\$1,935.18
E4050	28/02/2019	4989	Woolworths Group Limited	Consumables	\$1,359.03
E4050	28/02/2019	5161	Pink Lake Tourist Park	Bookeasy sales - Accommodation	\$123.20
E4050	28/02/2019	5175	Goldies Place	Bookeasy sales - Accommodation	\$176.00
E4050	28/02/2019	5371	WA Naturally Publications	Books	\$212.16
E4050	28/02/2019	5393	Esperance Eagle View Accommodation	Bookeasy sales - Accommodation	\$1,320.00
E4050	28/02/2019	5604	Esperance Milk Supply	Milk – Admin & Depot	\$54.90
E4050	28/02/2019	5698	Absolute Detailing	Window tinting	\$132.00
E4050	28/02/2019	5731	Esperance Clearwater Motel Apartments	Staff accommodation & Bookeasy sales	\$614.20
E4050	28/02/2019	5796	Pink Lake IGA	Consumables – EHC & bushfire brigades	\$992.70
E4050	28/02/2019	5900	P A Davies	Reimbursement of meals during conference	\$46.00
E4050	28/02/2019	5991	Esperance Smash Repairs Pty Ltd	Repairs	\$500.00
E4050	28/02/2019	6082	The Jetty Resort	Bookeasy sales - Accommodation	\$345.84
E4050	28/02/2019	6098	R M Hindley	Internet reimbursement February 2019	\$79.99
E4050	28/02/2019	6164	Data 3 Limited	HP Multifunction printers and 4G router	\$1,170.15
E4050	28/02/2019	6186	Department of Water	Annual licence fee - Myrup Liquid Waste	\$1,828.07

Shire of Esperance

List of accounts due by Council submitted to the Corporate & Community Services Meeting held on 26 March 2019 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4050	28/02/2019	6221	PFD Food Services Pty Ltd	Consumables	\$655.35
E4050	28/02/2019	6495	MCM Protection Pty Ltd	Monitoring of security system - Patrol responses	\$1,870.00
E4050	28/02/2019	6530	Esperance Men In Sheds	Display boards	\$126.50
E4050	28/02/2019	6712	Trinity Painting & Decorating	Painting services	\$1,116.50
E4050	28/02/2019	6744	Esperance Tennis Inc	Tennis court hire 5/12/2018 – 11/02/2019	\$220.50
E4050	28/02/2019	7043	Connect Call Centre Services	Rangers call centre	\$417.57
E4050	28/02/2019	7121	Saltwater Catering	Catering	\$445.50
E4050	28/02/2019	7127	Esperance High Pressure Cleaning	High pressure cleaning	\$2,062.50
E4050	28/02/2019	7471	G & J Wilson Plumbing and Gas Services	Plumbing services	\$9,550.58
E4050	28/02/2019	7474	Brighthouse	Third party expert assistance with Seafront Caravan Park EOI's	\$15,950.00
E4050	28/02/2019	7479	La Cabane Retreat	Bookeasy sales - Accommodation	\$528.00
E4050	28/02/2019	7524	Pine Court Holiday Cottage	Bookeasy sales - Accommodation	\$281.60
E4050	28/02/2019	7703	Talis Consultants	Professional consultancy services	\$1,746.25
E4050	28/02/2019	7715	TD Contractors A/L Removal	Earthworks	\$24,246.75
E4050	28/02/2019	7797	Wicked Welding & Fabrication Pty Ltd	Metal fabrication	\$309.37
E4050	28/02/2019	7819	T Carmody	Supply of gravel	\$26,842.20
E4050	28/02/2019	7879	Drillers Ridge Pty Ltd	Bookeasy sales - Accommodation	\$756.80
E4050	28/02/2019	8013	Starleaton Holdings Pty Ltd	Plot paper	\$1,650.00
E4050	28/02/2019	8035	L A Alderman	Bookeasy sales - Accommodation	\$607.20
E4050	28/02/2019	8098	Roaming Technologies Pty Ltd	Panasonic toughpad FZ-G1MK5 with LAN	\$3,616.69
E4050	28/02/2019	8303	Liquor Barons Esperance	Refreshments	\$541.90
E4050	28/02/2019	8334	WBD Pty Ltd	Review beach access staircases Twilight	\$1,050.00
E4050	28/02/2019	8380	Jade William & Leticia Hurley	Bookeasy sales - Accommodation	\$264.00

Shire of Esperance

List of accounts due by Council submitted to the Corporate & Community Services Meeting held on 26 March 2019 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4050	28/02/2019	8387	Supalux Pty Ltd	Line marking - Fisheries Road	\$21,607.64
E4050	28/02/2019	8502	Statewide Building Certification WA	Certificate of Building Compliance	\$545.00
E4050	28/02/2019	8567	Precision Argonomics Australia Pty	Wheelchair & freight - EHC	\$560.00
E4050	28/02/2019	8568	Brownes Foods Operations Pty Limited	Dairy products - EHC	\$197.38
E4050	28/02/2019	8576	Transport Spares Australia Pty Ltd	Parts	\$337.18
E4050	28/02/2019	8593	Pine Grove Holiday Park	Bookeasy sales - Accommodation	\$245.52
E4050	28/02/2019	8643	Aquamoni Pty Limited	Output decoder	\$445.50
E4050	28/02/2019	8800	South Regional TAFE	Diploma Leadership & Management (grant funded) – B Vibart	\$1,198.00
E4050	28/02/2019	8842	Esperance Beachfront Deli	Caravan Park management fee	\$46,781.63
E4050	28/02/2019	8897	T S Hainsworth	Reimbursement of Les Mills release	\$118.48
E4050	28/02/2019	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$4,731.70
E4050	28/02/2019	8930	A L & K Zappelli	Rent	\$740.00
E4050	28/02/2019	8933	Aurelia's Ice Creamery and Cafe	Meals for staff accompanying client - EHC	\$40.50
E4050	28/02/2019	9100	On Duty Diesel and Mechanical	Repairs	\$485.10
E4050	28/02/2019	9112	Esperance Outdoor Power Equipment	Repair pole hedger	\$75.00
E4050	28/02/2019	9117	Esperance Gas Distribution Company	Gas	\$87.56
E4050	28/02/2019	9120	CS Legal	Debt collection	\$1,156.54
E4050	28/02/2019	9138	Department of Biodiversity Conservation	Park passes	\$2,718.32
E4050	28/02/2019	9162	Sandgroper Covers.com.au	Seat covers	\$760.00
E4050	28/02/2019	9163	Esperance Combined Tyres & Mechanical	Tyres services	\$12,159.85
E4050	28/02/2019	9184	Horizon West Landscape & Irrigation	Supply sprinklers	\$3,537.60
E4050	28/02/2019	9222	Visit Group Pty Ltd	Souvenirs	\$956.56
E4050	28/02/2019	9236	T Stewarts Engineering	Metal fabrication	\$2,107.77

Shire of Esperance

List of accounts due by Council submitted to the Corporate & Community Services Meeting held on 26 March 2019 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4050	28/02/2019	9255	R Wiland	Books	\$75.00
E4050	28/02/2019	9270	W C Govans	Automatic door repairs	\$9,332.95
E4050	28/02/2019	9308	Florissons Home Furnishers	Voyager office chair - EHC	\$320.00
E4050	28/02/2019	9359	MacMed Healthcare	Repose mattress overlay - EHC	\$459.50
E4050	28/02/2019	9452	AVBS Unit Trust	Dog behaviour workshop - J Button	\$412.50
E4050	28/02/2019	9455	C D & K A Hine	Bookeasy sales - Accommodation	\$1,716.00
E4050	28/02/2019	9472	Twilight Lawn & Home Maintenance	Garden maintenance - EHC	\$50.00
E4050	28/02/2019	9477	Air Voice Supermarkets Pty Ltd -	Consumables – Pink Lake Bushfire Brigade	\$43.99
E4050	28/02/2019	9503	EcoValley Honey - Winton Hughes Wasey	Consignment sale	\$12.00
E4050	28/02/2019	9507	Adept Volunteering	Volunteer Management training	\$986.00
E4050	28/02/2019	9511	Cottage on Mitchell	Bookeasy sales - Accommodation	\$132.00
E4050	28/02/2019	9514	Westurn Engineering Pty Ltd	Raptor 3000 inspection cover lifter	\$965.80
E4050	28/02/2019	9515	Stabilised Pavements of Australia Pty Ltd	Stabilisation works	\$77,110.00
E4050	28/02/2019	9530	Statewide Racking	Workshop racking	\$4,219.20
E4050	28/02/2019	9531	Seas It All Pty Ltd	Breathing apparatus refills	\$78.00
E4050	28/02/2019	9533	Seaview Orthotics Pty Ltd	Litter pickers	\$231.50
E4050	28/02/2019	9536	E Altieri	Morning Melodies entertainment	\$200.00
E4050	28/02/2019	9538	P W May	Rates refund	\$547.03
E4050	28/02/2019	9541	Moving Movies Esperance Inc.	Tickets for Edge of the Bay volunteers 2018	\$200.00
E4050	28/02/2019	9546	F H Stanley	EHC fee refund	\$1,203.06
E4050	28/02/2019	9547	T Eckley	EHC fee refund	\$83.00
E4051	28/02/2019	32	Australia Post	Postage	\$1,250.35
E4051	28/02/2019	314	WA Treasury Corporation	Loan repayment	\$15,947.92

Shire of Esperance

List of accounts due by Council submitted to the Corporate & Community Services Meeting held on 26 March 2019 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4051	28/02/2019	7576	Les Mills Asia Pacific	Contract fee Body Pump and Body Balance	\$478.14
E4051	28/02/2019	9321	Superchoice Services Pty Limited	Superannuation January 2019	\$161,732.67
Total Creditor payments made by EFT from Municipal Fund					2,887,770.53

Municipal Fund - EFT Wage Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
Bulk EFT	07/02/2019	Payroll (Net)	Wages for 24/01/2019 to 06/02/2019 (Period 16)	\$441,641.66
Bulk EFT	21/02/2019	Payroll (Net)	Wages for 07/02/2019 to 20/02/2019 (Period 17)	\$444,695.38
Total Employee Wage payments made by EFT from Municipal Fund				\$886,337.04

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 26 March 2019 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
29/01/2019	Subway Esperance	Karen Naylor	Consumables - Parmango Rd fire	20.50
31/01/2019	Telstra Bill Payment	Karen Naylor	Telephone charges - Pink Lake Bushfire Brigade	180.26
30/01/2019	Chemist Warehouse	Monica Greatrex	Eucalyptus solution	162.37
8/02/2019	Conference Online	Monica Greatrex	NDIS training - B Brewer & G Sleeman	420.00
19/02/2019	Corelle Brands	Monica Greatrex	Meeting room crockery	107.40
25/01/2019	Esperance Lottery Centre	Mathew Walker	Parks and Gardens diary	16.99
1/02/2019	Main Roads WA	Mathew Walker	Oversized permits	300.00
5/02/2019	MWA Benchmark Engineering	Mathew Walker	Parts for penetrometer	132.00
6/02/2019	Rawlinsons Publishing	Mathew Walker	Rawlinson publishing guide	295.00
11/02/2019	DWER - Water	Mathew Walker	Clearing permit - Cemetery	50.00
12/02/2019	Main Roads WA	Mathew Walker	Oversized permit	50.00
12/02/2019	Adobe Creative Cloud	Mathew Walker	Adobe monthly fee	43.99
20/02/2019	Anything and Everything Esperance	Mathew Walker	Shire leaving gift - T Chalmers	131.95
21/02/2019	Trophy Kings	Mathew Walker	Plaque - T Chalmers	44.00
21/02/2018	The Chopping Block	Mathew Walker	Consumables - End of year Depot barbeque	289.84
29/01/2019	The Reject Shop	Richard Hindley	Calendar	2.00
30/01/2019	Coffee Cat	Mel Ammon	Catering for fires	13.50
31/01/2019	Coffee Cat	Mel Ammon	Catering for fires	18.00
16/02/2019	Dome Esperance	Mel Ammon	Catering for fires	30.20
17/02/2019	Esperance French Hot Bread	Mel Ammon	Catering for fires	13.00
17/02/2019	Dome Esperance	Mel Ammon	Catering for fires	25.00
18/02/2019	Downtown Espresso Bar	Mel Ammon	Catering for fires	18.50
19/02/2019	Haslams Ladieswear/Mens	Mel Ammon	Personal protective equipment	79.90
22/02/2019	Esperance Camping & Workwear	Mel Ammon	Eskies	398.50
23/02/2019	Have a Beanbreak	Mel Ammon	Catering for fires	188.50
25/01/2019	NTAA	Shane Burge	FBT seminar - B O'Callaghan & T Kirby	1,250.00
1/02/2019	Gafax Pty Ltd	Shane Burge	Online fax	9.95

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 26 March 2019 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
13/02/2019	Citylights Perth Pty	Shane Burge	Training accommodation - G Sleeman & B Brewer	200.00
19/02/2019	Kaplan Professional ED	Shane Burge	Property Management training - S Walsh	665.00
31/01/2019	Facebook	Terry Sargent	Advertising - BOILC fitness classes	21.45
20/02/2019	Live Life Alarms	Terry Sargent	Rangers - Live Life alarms	502.70
1/02/2019	Westnet	Trevor Ayers	Caravan Park internet	82.94
4/02/2018	Westnet	Trevor Ayers	Visitor Centre email hosting	2.95
25/01/2019	Regional Express	Helen Hall	Flights - C Shearer & C Barlow	1,222.94
25/01/2019	Regional Express	Helen Hall	Flight - N Williams	88.88
25/01/2019	Regional Express	Helen Hall	Flights - B O'Callaghan & T Kirby	1,011.60
25/01/2019	Regional Express	Helen Hall	Flight - N Williams	386.78
25/01/2019	Regional Express	Helen Hall	Flights - M Scott & V Brown	67.46
25/01/2019	Regional Express	Helen Hall	Flights - P Davies	575.49
25/01/2019	Novotel Langley	Helen Hall	Accommodation - P Davies	342.00
1/02/2019	Regional Express	Helen Hall	Flight change - M Scott	33.52
1/02/2019	Regional Express	Helen Hall	Flight - V Brown	234.52
1/02/2019	Regional Express	Helen Hall	Flights - A McArthur & G Oliver	534.94
1/02/2019	Coles Express	Helen Hall	Milk & consumables	9.00
4/02/2019	Mailchimp	Helen Hall	Monthly subscription	69.64
5/02/2019	Woolworths	Helen Hall	Chambers consumables	32.10
7/02/2019	Regional Express	Helen Hall	Flights - T Garrett	434.97
7/02/2019	Regional Express	Helen Hall	Flights - K Kelly	434.97
12/02/2019	Regional Express	Helen Hall	Flights - G Sleeman	603.39
12/02/2019	Regional Express	Helen Hall	Flights - B Brewer	636.01
14/02/2019	Regional Express	Helen Hall	Flights - E Austen	503.35
19/02/2019	Akolade Pty Ltd	Helen Hall	Conference - P Davies	2,418.90
21/02/2019	Novotel Langley	Helen Hall	Meals - P Davies	45.08
		Commonwealth Bank	Total Credit Card Purchases 25/01/2019 - 25/02/2019	15,451.93

12.4 EXECUTIVE SERVICES

Item: 12.4.1

Information Bulletin - February 2019

Author/s	Alli McArthur	Administration Officer - Executive Services
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D19/4693

Applicant

Internal

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Leadership

Work together to enhance trust participation and community pride

Actively engage and communicate with the community to ensure informed decision-making

Attachments

- A↓. Information Bulletin - February 2019
- B↓. Register - Delegations Discharge - Corporate Resources
- C⇒. Corporate Performance Report - February 2019 - *Under Separate Cover*
- D⇒. RCAWA Meeting Minutes - 7 February 2019 - *Under Separate Cover*

Officer's Recommendation

That Council accepts the Information Bulletin for February 2019 and;

- 1. Register - Delegations Discharge - Corporate Resources**
- 2. Corporate Performance Report - February 2019**
- 3. RCAWA Meeting Minutes - 7 February 2019**

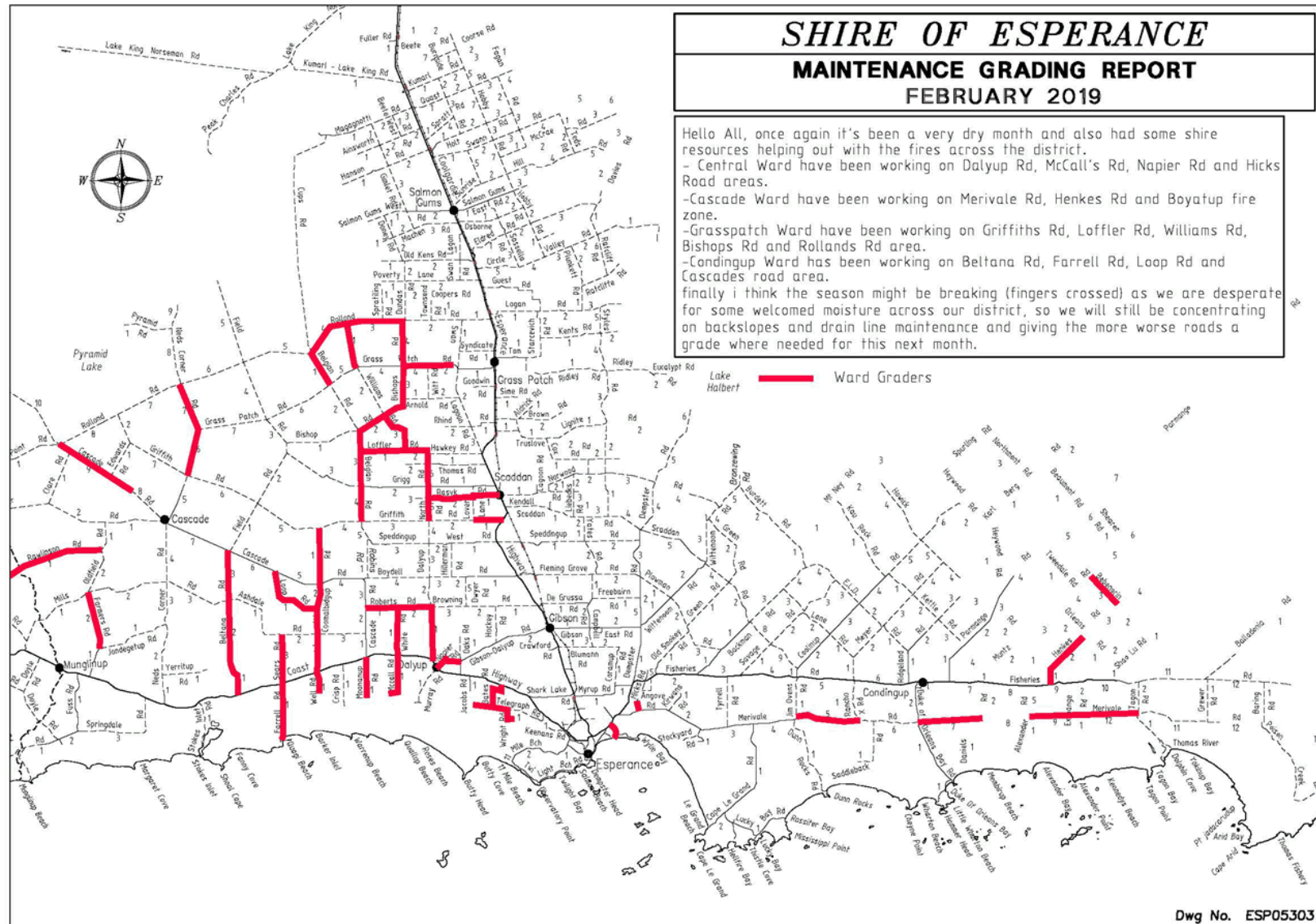
Voting Requirement Simple Majority



INFORMATION BULLETIN

ORDINARY COUNCIL MEETING

February 2019



Shire of Esperance

Building Applications Approved from 1 February 2019 to 28 February 2019

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
06/02/2019	16848		Viva Energy Pty Ltd c/- Stewart Urban Planning 123 Aberdeen Street Northbridge WA 6003		Lot: 9004 Pin: 65548 Lease Road CHADWICK	Occupancy Permit Class 7b Fuel Storage Tank						
14/02/2019	16995				Lot: 13 D: 43899 52 Westmacott Street CASTLETOWN	CERTIFIED AMENDMENT - Change to Trussed Roof to Dwelling 57.8m2	Fibre Cement	Steel	Concrete	1	58.0	1,000.00
06/02/2019	17050		Vermey Building Company 11 Hill Street CHADWICK WA 6450	10647	Lot: 37 Pin: 8495 2 Sinclair Street CASTLETOWN	Occupancy Permit Class 7b Industrial Storage Shed	Steel	Steel	Concrete	1		
20/02/2019	17085		N Mansied 10 Frank Freeman Drive BANDY CREEK WA 6450		Lot: 78 Pin: 9741 23 Shelden Road CHADWICK	Occupancy Permit Class 6 Retail Building - Adds to Existing Lunch Bar	Timber	Steel	Concrete	1	9.0	
08/02/2019	17150		W H Wasey Lot 1 Valley Road PINK LAKE WA 6450		Lot: 1 Pin: 22620 75 Valley Road PINK LAKE	Occupancy Permit For Class 8 Honey Extraction	Steel	Steel	Concrete	1	54.0	
14/02/2019	17160		Quality Builders Pty Ltd Address Unknown	6978	Lot: 712 Pin: 207890 1,690 Doyle Road EAST MUNGLINUP	CERTIFIED AMENDMENT Siting of 254m2 Dwelling	Fibre Cement	Steel	Concrete	1	244.0	
19/02/2019	17161		L J Petrie 21 Moir Street SINCLAIR WA 6450		Lot: 336 Pin: 57784 21 Moir Street SINCLAIR	Amendment-Add Kitchen Window - Conversion to Dwelling	Curtain Glass			1		
11/02/2019	17173		Shire of Esperance Windich Street ESPERANCE WA 6450		Lot: 103 Pin: 209686 68 Dempster Street ESPERANCE	CERTIFIED Shire Museum 2 Additional Exit Doors & Associated Exit Ramp	Steel	Other	Timber			18,000.00
27/02/2019	17178		R G Holman 25 Corry Street ESPERANCE WA 6450		Lot: 37 D: 58461 25 Corry Street ESPERANCE	Carport	Steel	Steel	Concrete	1	31.0	18,000.00
04/02/2019	17179		Glenkindie Pty Ltd 30 Baleine Drive CASTLETOWN WA 6450		Lot: 954 Pin: 50940 1 Chantilly Circuit CASTLETOWN	Add 22m2 Pergola & 26m2 Deck to Dwelling Add 22m2 Pergola & 26m2 Deck to Dwelling	Timber	Steel	Concrete Concrete	1 1	22.0 26.0	6,000.00 6,000.00
28/02/2019	17183		S H Gribble 17 Horton Road MONJINGUP WA 6450		Lot: 32 D: 86251 17 Horton Road MONJINGUP	New 120m2 Shed	Steel	Steel	Concrete	1	120.0	19,000.00
12/02/2019	17185		A J Fletcher 25 Burton Road CASTLETOWN WA 6450	OB/0203/13	Lot: 148 Pin: 1376 25 Burton Road CASTLETOWN	Alfresco and Patio Addition to Dwelling 21.5m2	Timber	Steel	Other		18.0	15,000.00
20/02/2019	17186		M J Boers 24 Addington Cross WEST BEACH WA 6450	14277	Lot: 51 Pin: 21055 311 Helms Drive PINK LAKE	New 72m2 Storage Shed (Non-Habitable) to Adjoin Existing Shed	Steel	Steel	Concrete	1	77.0	35,000.00
07/02/2019	17189		Dixon Construction 71 The Esplanade ESPERANCE WA 6450	14605	Lot: 768 Pin: 182721 10 Crossland Street ESPERANCE	CERTIFIED Dwelling with Ancillary, Alfresco, Verandah, Carport 254m2	Brick, double	Steel	Concrete	1	255.0	332,400.00
18/02/2019	17190		V W Brown 155 Dempster Street ESPERANCE WA 6450		Lot: 1 Pin: 7287 155 Dempster Street ESPERANCE	Replace Hardwood Floor, Joists, Bearers & Footings - Sitting Room			Concrete	1		10,000.00

Shire of Esperance

Building Applications Approved from 1 February 2019 to 28 February 2019

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
14/02/2019	17191		Ben Ryan Building Contracting 48 Stanford Drive ABBEY WA 6280	14478	Lot: 1 Pln: 22620 75 Valley Road PINK LAKE	Telecommunication Tower, Retaining Wall, 2.4m High Security Fence	Steel	Steel	Concrete	1		200,000.00
21/02/2019	17192		Esperance Quality Grains Address Unknown		Lot: 626 D: 69093 31 Beckwith Road CHADWICK	CERTIFIED Class 7b Hazardous Chemicals Storage 14.78m2	Steel	Steel	Concrete	1	15.0	8,500.00
18/02/2019	17194		T P Holten 38 Brockman Street ESPERANCE WA 6450		Lot: 4 D: 78766 69 Daw Drive BANDY CREEK	Retaining Wall 30m	Concrete or stone	Concrete or slate (slab)	Concrete	1		5,000.00
25/02/2019	17195		F G Hartley 14 Catherine Street CASTLETOWN WA 6450	1006926	Lot: 539 Pln: 13433 14 Catherine Street CASTLETOWN	CERTIFIED Dwelling Alts & Adds Plus Alfresco/New Carport/Shed Additions	Timber	Steel	Concrete	1	82.0	110,000.00
						CERTIFIED Dwelling Alts & Adds Plus Alfresco/New Carport/Shed Additions	Steel	Steel	Concrete	1	38.0	20,000.00
27/02/2019	17198		Timmins and Timmins Building Contractors PO Box 325 Esperance WA 6450	101749	Lot: 19 D: 100484 35 Valley Road PINK LAKE	Dwelling addition - bedroom Ensuite, Sewing/Office and open Living Area	Timber	Steel	Concrete	1	243.0	294,448.00
28/02/2019	17205		S P McMullen 25A Padbury Street ESPERANCE WA 6450		S/L: 1 S/P: 17017 1/99 Dempster Street ESPERANCE	Class 9b Alterations to Gymnasium (Plus Fitness)	Concrete or stone	Steel	Concrete	1		1,000.00
28/02/2019	17206		S P McMullen 25A Padbury Street ESPERANCE WA 6450		S/L: 2 S/P: 17017 2/99 Dempster Street ESPERANCE	Class 9b Alterations to Gymnasium (Plus Fitness)	Concrete or stone	Steel	Concrete	1		1,000.00
28/02/2019	17207		S P McMullen 25A Padbury Street ESPERANCE WA 6450		S/L: 3 S/P: 17017 3/99 Dempster Street ESPERANCE	Class 9b Alts to Extend Gymnasium into Next Tenancy (Plus Fitness)	Concrete or stone	Steel	Concrete	1	228.0	15,750.00

Total number of Building Permits: 23 \$1,116,098.00

Building Approval Certificates (Unauthorised Structures)

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
22/02/2019	17196		G C Horan Lot 21 Hicks Road MYRUP WA 6450	14356	Lot: 17 Pln: 10023 46 Bostock Street WEST BEACH	UNAUTHORISED Dwelling Additions & Alterations	Timber	Steel	Concrete	1		10,000.00
25/02/2019	17197		R Ratcliffe Lot 2 Valley Road PINK LAKE WA 6450		Lot: 2 Pln: 22620 80 Valley Road PINK LAKE	UNAUTHORISED Patio Addition 47m2 and Shade Sail Posts		Other	Concrete	1		3,000.00
						UNAUTHORISED Patio Addition 47m2 and Shade Sail Posts		Steel	Concrete	1	48.0	7,000.00

Total number of Building Approval Certificates (Unauthorised Structures): 2 \$20,000.00

Total number of Licences/Certificates Reported: 25 \$1,136,098.00

Shire of Esperance

Building Applications Approved from 1 February 2019 to 28 February 2019

I certify to the best of my knowledge and belief, the particulars given in this return are a true and complete record of proposed building operations known to this local authority.

Signature
(Manager Building Services)

Date

Shire of Esperance

Building Applications Approved from 1 February 2019 to 28 February 2019

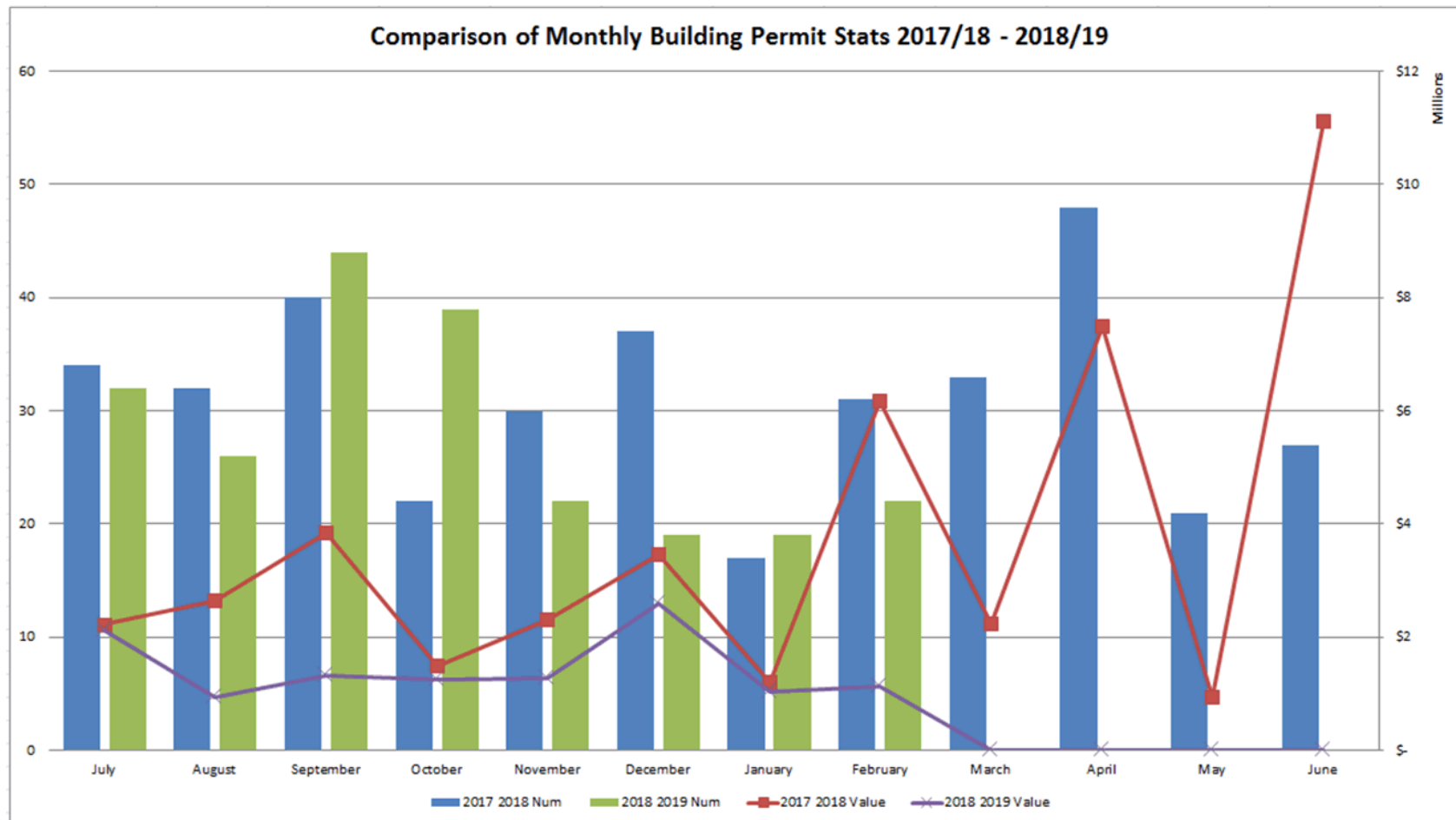
Building Permits

Monthly Building Statistics 2018 - 2019																	
Month		July		August		September		October		November		December		January		February	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value
1) Dwelling	New	3	\$ 1,302,230	2	\$ 514,289	4	\$ 384,000	1	\$ 548,876	4	\$ 956,168	3	\$ 2,301,233	1	\$ 532,168	2	\$ 333,400
	Alter	1	\$ 80,000	2	\$ 24,000	2	\$ 51,000	1	\$ 192,492	3	\$ 129,770	3	\$ 64,000	5	\$ 220,100	4	\$ 429,448
	Demo													1	\$ 8,000		
	Unauth	3	\$ 71,000													1	\$ 10,000
2) Two or more sole occupancy Units	New																
	Alter																
	Demo																
	Unauth																
5) Office Building	New																
	Alter								1	\$ 5,000				1	\$ 5,000		
	Demo																
	Unauth																
6) Shop	New					1	\$ 10,000										
	Alter													2	\$ 103,000		
	Demo																
	Unauth																
7) Carpark or Storage	New					1	\$ 335,070							1	\$ 50,352		
	Alter								1	\$ 90,000							
	Demo																
	Unauth																
8) Laboratory	New	2	\$ 401,000							1	\$ 9,500						
	Alter																
	Demo																
	Unauth																
9) Health-care, Assembly or Aged care	New																
	Alter	2	\$ 44,500											1	\$ 10,000	4	\$ 35,750
	Demo																
	Unauth																
10) Non-habitable	New	9	\$ 155,500	12	\$ 265,000	21	\$ 465,500	25	\$ 280,693	8	\$ 147,083	8	\$ 187,500	3	\$ 48,300	6	\$ 285,500
	Alter	10	\$ 61,000	2	\$ 33,000	9	\$ 39,500	6	\$ 52,300	4	\$ 22,380	2	\$ 14,000	4	\$ 47,045	3	\$ 32,000
	Demo								1	\$ 45,000							
	Unauth	2	\$ 8,000	8	\$ 109,000	6	\$ 40,600	3	\$ 36,000	2	\$ 7,000	3	\$ 24,000			2	\$ 10,000
SUB TOTAL		27	\$ 2,044,230	18	\$ 836,289	38	\$ 1,285,070	36	\$ 1,214,361	20	\$ 1,264,901	16	\$ 2,566,733	19	\$ 1,023,965		\$ 1,116,098
Unauthorised TOTAL		5	\$ 79,000	8	\$ 109,000	6	\$ 40,600	3	\$ 36,000	2	\$ 7,000	3	\$ 24,000	0	\$ -	3	\$ 20,000
Totals		32	\$ 2,123,230	26	\$ 945,289	44	\$ 1,325,670	39	\$ 1,250,361	22	\$ 1,271,901	19	\$ 2,590,733	19	\$ 1,023,965	22	\$ 1,136,098

Shire of Esperance

Building Applications Approved from 1 February 2019 to 28 February 2019

Building Permits



Shire of Esperance

Building Applications Approved from 1 February 2019 to 28 February 2019

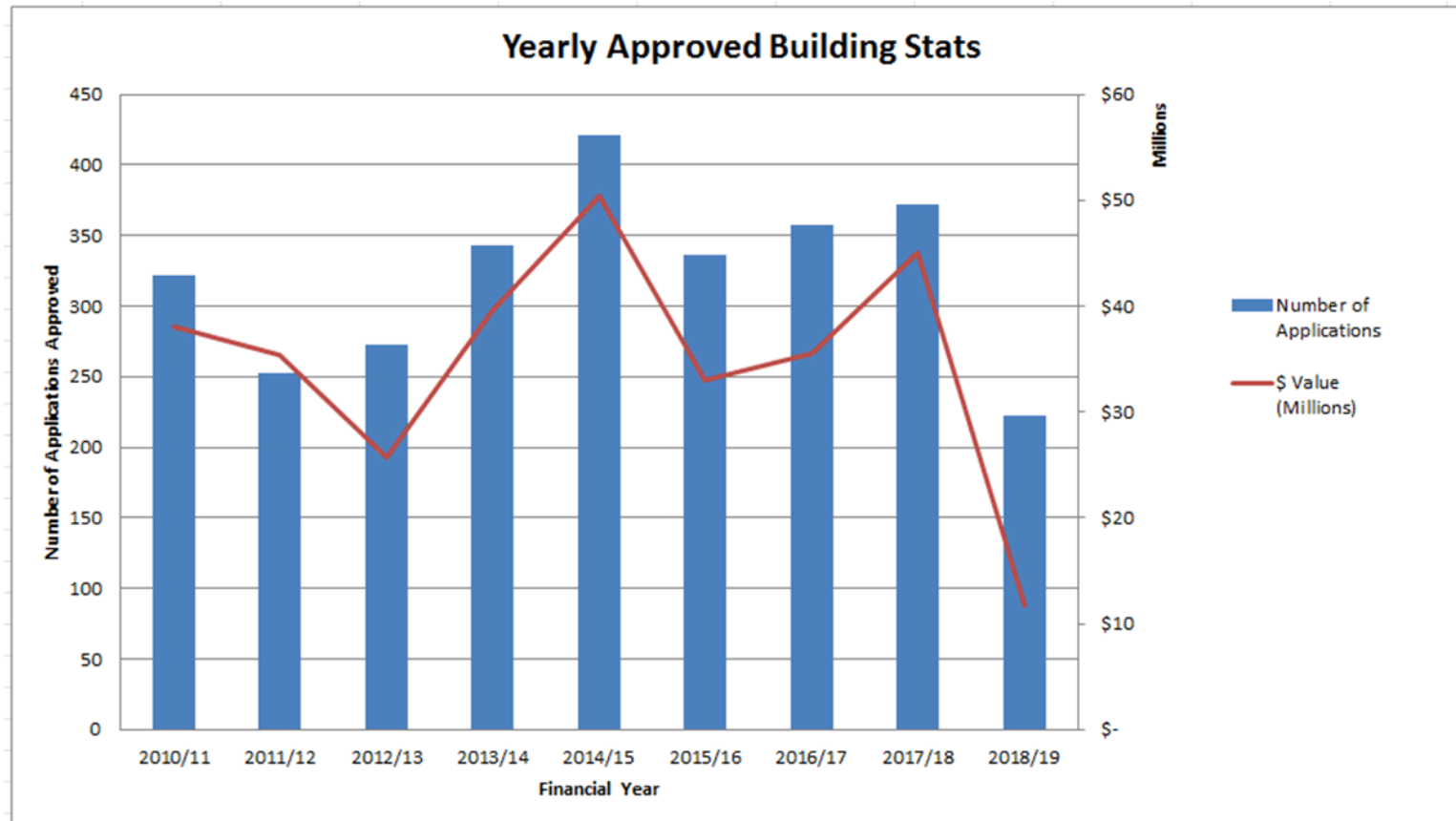
Building Permits

Yearly Comparison															
Month	2012 - 2013			2013 - 2014		2014 - 2015		2015 - 2016		2016 - 2017		2017 - 2018		2018 - 2019	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value
1) Dwelling	New	65	\$ 19,605,426	81	\$ 27,937,550	90	\$ 30,707,421	53	\$ 17,607,463	48	\$ 16,181,353	55	\$ 17,073,970	20	\$ 6,872,364
	Alter	26	\$ 1,048,665	24	\$ 1,130,463	31	\$ 2,868,633	22	\$ 1,269,092	30	\$ 1,585,043	26	\$ 1,164,960	21	\$ 1,190,810
	Demo	4	\$ 52,000	6	\$ 117,500	8	\$ 79,000	3	\$ 88,000	8	\$ 246,500	3	\$ 94,000	1	\$ 8,000
	Unauth	2	\$ 110,000	1	\$ 30,000	3	\$ 421,000	8	\$ 88,500	8	\$ 143,500	9	\$ 245,500	4	\$ 81,000
2) Two or more sole occupancy Units	New					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	Alter					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	Demo					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	Unauth					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
3) Residential Building	New					0	\$ -	0	\$ -	1	\$ 53,970	0	\$ -	0	\$ -
	Alter	2	\$ 125,000			0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	Demo					1	\$ 500	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	Unauth					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
4) Caretakers Dwelling	New					1	\$ 124,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	Alter					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	Demo					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	Unauth					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
5) Office Building	New	4	\$ 490,123	2	\$ 1,210,000	7	\$ 1,975,614	4	\$ 2,107,000	0	\$ -	3	\$ 159,515	0	\$ -
	Alter	1	\$ 35,000	3	\$ 440,311	4	\$ 254,867	1	\$ 694,000	4	\$ 659,316	2	\$ 44,190	2	\$ 10,000
	Demo	2	\$ 201,805	1	\$ 62,800	0	\$ -	0	\$ -	0	\$ -	1	\$ 6,500	0	\$ -
	Unauth					1	\$ 25,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -
6) Shop	New					3	\$ 365,000	4	\$ 403,000	2	\$ 185,000	3	\$ 360,000	1	\$ 10,000
	Alter	3	\$ 318,000	5	\$ 572,000	2	\$ 132,000	3	\$ 924,500	3	\$ 534,600	2	\$ 256,542	2	\$ 103,000
	Demo					0	\$ -	0	\$ -	0	\$ -	1	\$ 20,000	0	\$ -
	Unauth					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
7) Carpark or Storage	New	4	\$ 342,000	5	\$ 382,000	9	\$ 1,811,400	4	\$ 304,814	4	\$ 117,500	7	\$ 9,709,410	2	\$ 385,422
	Alter			1	\$ 250,000	2	\$ 1,642,810	0	\$ -	2	\$ 2,615,488	2	\$ 1,257,780	1	\$ 90,000
	Demo					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	Unauth					0	\$ -	0	\$ -	1	\$ 15,000	0	\$ -	0	\$ -
8) Laboratory	New	3	\$ 758,000	5	\$ 1,231,472	4	\$ 2,515,000	8	\$ 2,901,279	7	\$ 1,592,000	2	\$ 434,000	3	\$ 410,500
	Alter	1	\$ 9,000			2	\$ 340,000	4	\$ 3,122,326	1	\$ 19,290	1	\$ 20,000	0	\$ -
	Demo					2	\$ 14,000	2	\$ 14,000	1	\$ 50,000	0	\$ -	0	\$ -
	Unauth					2	\$ 245,802	2	\$ 51,500	1	\$ 120,000	0	\$ -	0	\$ -
9) Health-care, Assembly or Aged care	New			2	\$ 1,000,000	4	\$ 2,278,115	2	\$ 24,700	2	\$ 7,549,980	3	\$ 938,059	0	\$ -
	Alter	1	\$ 567,500			5	\$ 445,000	5	\$ 374,000	2	\$ 20,000	1	\$ 150,000	7	\$ 90,250
	Demo	2	\$ 72,813			0	\$ -	1	\$ 46,000	0	\$ -	0	\$ -	0	\$ -
	Unauth					0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
10) Non-habitable	New	144	\$ 1,748,763	183	\$ 4,763,167	183	\$ 3,527,129	147	\$ 2,483,715	144	\$ 2,839,365	150	\$ 12,023,766	92	\$ 1,835,076
	Alter	9	\$ 192,934	16	\$ 222,300	30	\$ 504,410	23	\$ 212,899	36	\$ 378,570	27	\$ 299,425	40	\$ 301,225
	Demo			3	\$ 17,500	7	\$ 12,500	2	\$ 2,485	1	\$ 30,000	4	\$ 67,500	1	\$ 45,000
	Unauth			5	\$ 115,000	20	\$ 147,800	38	\$ 340,500	52	\$ 613,330	70	\$ 797,950	26	\$ 234,600
SUB TOTAL		271	\$ 25,567,029	337	\$ 39,337,063	395	\$ 49,597,399	288	\$ 32,579,273	296	\$ 34,657,981	79	\$ 1,043,450	30	\$ 315,600
Unauthorised TOTAL		2	\$ 110,000	6	\$ 145,000	26	\$ 32,579,273	48	\$ -	62	\$ 891,830	293	\$ 44,079,617	193	\$ 11,351,647
Totals		273	\$ 25,677,029	343	\$ 39,482,063	421	\$ 50,437,001	336	\$ 33,059,773	358	\$ 35,549,811	372	\$ 45,123,067	223	\$ 11,667,247

Shire of Esperance

Building Applications Approved from 1 February 2019 to 28 February 2019

Building Permits



Register - Delegations Discharge - Corporate Resources

Instrument of Delegation Number - D13/13348

Delegated Authority	Date Exercised	Details	How Authority was exercised or duty discharged	Amount	Person/groups, not part of Council and Committees, directly affected	Authorised Person
1.4 - Agreement to payment of rates & charges	19/02/2019	Payment plan to pay rates by 28/06/2019	Payment arrangement		A/102285	Beth O'Callaghan
1.4 - Agreement to payment of rates & charges	19/02/2019	Payment plan to pay rates by 1/05/2019	Payment arrangement		A/13698	Beth O'Callaghan
1.4 - Agreement to payment of rates & charges	20/02/2019	Payment plan to pay rates by 14/06/2019	Payment arrangement		A/56150	Beth O'Callaghan
1.4 - Agreement to payment of rates & charges	28/02/2019	Payment plan to pay rates by 21/06/2019	Payment arrangement		A/37770	Shane Burge
Power to Write off Debts	6/03/2019	Write off interest and partly unrecoverable legal costs	Wrote off Rates	\$ 140.73	A62265	Shane Burge

Via Centrepay
Amended previous plan
Amended previous plan

Item: 12.4.2

Common Seal Useage November 2018 to February 2019

Author/s	Helen Hall	Executive Assistant
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D19/4961

Applicant
Executive Services

Location/Address
Windich Street, Esperance.

Executive Summary
For Council to receive the Common Seal Register.

Recommendation in Brief
That Council receive the register containing information relating to the use of the Shire of Esperance Common Seal.

Background
The Chief Executive Officer and the Shire President are jointly authorised to affix all seals jointly to documents for dealings initiated by a Council resolution. In this regard, the Council resolution need not refer to the sealing action and may only express its wish for certain action which may, ultimately, require the affixing of the seal to a document to achieve the Council's intention.

Exceptions to the above are:

1. Council staff may take independent action in the use of the seal if, in the opinion of the Shire President and Chief Executive Officer jointly such action is necessary to protect Council's interest; e.g. Lodging of caveats and easements and being of the opinion that the protection is no longer necessary, the Shire President and Chief Executive Officer may jointly withdraw the protection.
2. The disposition of Council property for which a Council resolution is required expressly stating that the final document be signed and sealed and the transaction finalised.

A detail of all instances where the seal has been affixed is recorded in both a signed register and an electronic register, which is available for inspection by Councillors during normal office hours. This register will be tabled at an Ordinary Council Meeting annually to be received by Council.

Officer's Comment
Both the signed register and the electronic register are available for inspection by Councillors during normal office hours. A copy of the electronic register will be tabled at an Ordinary Council Meeting annually to be received by Council.

Consultation
WALGA

Financial Implications
Nil

Strategic Implications

Nil

Statutory Implications

LGA – 9.49a Execution of Documents

Environmental Considerations

Nil

Attachments

A¹. The Shire of Esperance Common Seal Register February 2018 to February 2019

Officer's Recommendation

That Council receive the report titled The Shire of Esperance Common Seal Usage for the period of February 2018 to February 2019.

Voting Requirement

Simple Majority

February 2018		
12 February 2018	Lease - Esperance Netball Association Inc.	
14 February 2018	Transfer of Land Lot 252 on Plan 69443 Volume Folio #2795/538 – 85 Walmsley St, Bandy Creek	
14 February 2018	Grant of Right of Burial #2891 #2890 #2889 #2888 #2886 #2885 #2884 #2883 #2880 #2892 #2879 #2878 #2881 #2882 #2887 #2893 #2894 #2898 #2899 #2900	
20 February 2018	Air Services Australia -Extension and Variation of Lease	
20 February 2018	Grant of Right of Burial; 2901, 2902, 2905, 2906, 2907, 2908, 2909, 2910, Res #92	
March 2018		
21 March 2018	Local Planning Scheme No 24 – Amendment No 1	
26 March 2018	Transfer of Land – Form T2	
28 March 2018	Licensing Agreement – department of Transport and the Shire of Esperance	
April 2018		
11 April 2018	Assignment of Lease – Old Court House – Museum Village	
23 April 2018	MOU – Protection of the VC Graves	
30 April 2018	Grant of Right of Burials 2911, 2912, 2913, 2914, 2915, 2916, 2917, 2918, 2919, 2920, 2921, 2922	
May 2018		
8 May 2018	Notification under Section 70a – Lot 42 & 43 on deposited Plan 411494 – Mains Water	
8 May 2018	Notification under Section 70a – Lot 42 & 43 on deposited Plan 411494 – Reticulated Sewage	
11 May 2018	Grant of Right of Burials; 2925, 2926, 2924, 2927, 2923	
June 2018		
01 June 2018	Transfer of Land – Lot 251 on Deposited Plan 69443 – Lot 251 – Walmsley Street, Esperance	
01 June 2018	Local Planning Scheme 24 - Amendment No 3	
01 June 2018	Lease – Andre Aston – The Shire of Esperance – Tanker Jetty Site No 3	
05 June 2018	Grant of Right of Burials; 2931, 2932, 2930, 2929	
06 June 2018	Grant of Right of Burials; 2934, 2935, 2936, 2937, 2938, 2939, 2940, 2941, 2942, 2943	
12 June 2018	Grant of Right of Burials; 2945, 2944, 2948, 2950, 2951, 2949, 2954, 2904	

13 June 2018	Grant of Right of Burial; 2953	
22 June 2018	Transfer – Portion of Land begin lot 500 DP 407026 for a portion of LT558 DP 164679	
22 June 2018	Transfer of Land LT 19, 15 Gibson Street: 21 Gibson Street; 27 Gibson Street	
27 June 2018	Authority to publish – Shire of Esperance Fencing Local Law	
July 2018		
13 July 2018	Notification – S70A – Location 336 on Deposited Plan	
13 July 2018	Appointment of Settlement Agent for Vendor – Transfer Land – Chartwell Lane	
13 July 2018	Signing of Agreement – Goldfields Records Storage Management	
August 2018		
14 July 2018	Grant of Right of Burial #2913	
21 August 2018	Lease – extension – Air Services Australia	
22 August 2018	Local Planning Scheme No 24 Amendment No 3	
September 2018		
6 September 2018	Lease – Esperance Senior Citizens Centre Inc	
7 September 2018	Loan Agreement – NCFC & The Shire of Esperance	
13 September 2018	Assignment of Lease – Old Doctors Surgery – Brodeine Bratten	
18 September 2018	Section 70A Notification – Noise Impact – Lot 107 Springfield Street – PI20600	
18 September 2018	Customer Funded Works Agreement Foreshore Toilets	
October 2018		
12 October 2018	Lease – Goldfields Air Services	
24 October 2018	Local Planning Scheme Amendment No2 – Application to Department of Planning Lands and Heritage	
26 October 2018	Deed of Licence – Shire of Esperance & Southern Ports Authority	
November 2018		
7 November 2018	Proof of Residency – Dr W Speelman	
December 2018		
4 December 2018	Proof of Residency – J Cliff	
4 December 2018	Esperance Bay Yacht Club – Self Supporting Loan Documents	
12 December 2018	NDIS Application	
13 December 2018	Reserve Plot 58 – Dixie Joseph Pozzi – Salmon Gums Cemetery Grant of Right of Burial	
18 December 2018	Lease – David McDermott & Kerry Dixon T/A Mermaid Leather	

18 December 2018	Surrender of Lease – Mary Joy Imelda M Nicholas T/A Spudelicious	
January 2018		
21 January 2019	Lease – Esperance Crisis Accommodation Service Inc. Hicks Street Property	
21 January 2019	Lease – Esperance Bay Remote Control Car Club and the Shire of Esperance	
February 2018		
15 February 2019	Lease – Veteran Car Club of WA Inc	
15 February 2019	Self-Supporting Loan – Gibson Football Club	
25 February 2019	Transfer of Land – Lot 86 on Deposited Plan 222408	
28 February 2019	Local Planning Scheme 24 – Amendment No4	

Item: 12.4.3

Disposal of a Portion of Lot 50 Wylie Bay Road - Ocean Grown Abalone Ltd

Author/s	Matthew Scott	Chief Executive Officer
Authorisor/s	Matthew Scott	Chief Executive Officer

File Ref: D19/6093

Applicant

Shire of Esperance

Location/Address

The Southern Portion of Lot 50, Wylie Bay Road



Executive Summary

For Council to consider the submissions received regarding the disposal of a portion of Lot 50 Wylie Bay Road to Ocean Grown Abalone Ltd (Ocean Grown).

Recommendation in Brief

That Council note the submissions received and provide authority to Chief Executive Officer (CEO) to execute the necessary agreements to progress the disposal of a portion of Lot 50 Wylie Bay Road to Ocean Grown.

Background

At the February Ordinary Council Meeting (OCM), Council resolved:

00219-040

That Council

1. Instruct the Chief Executive Officer to:

- a. Commence the disposal of property process, via a Public Notice as per Section 5.58(3)(a), Local Government Act 1995, for a portion of Lot 50, Wylie Bay Road as per the offer provided by Ocean Grown Abalone Ltd for the purpose of an abalone farm and hatchery; and***
- b. Prepare relevant agreement documents for the proposed land transaction.***

2. Allocate net funds generated from this transaction to the Priority Projects Reserve.

Subsequent to this decision, a public notice was published in Esperance Express on 1 March 2019, inviting submissions regarding the proposed disposal of a portion of Lot 50 Wylie Bay Road to Ocean Grown (attached). The Submission period closed at 4:00pm 15 March 2019, with Council receiving 12 submissions on the proposal (attached).

Therefore, in accordance Section 3.58(3)(b) of the Local Government Act 1995, the Council is now required to consider the submissions received before deciding whether to proceed with the proposed disposal.

Officer's Comment

On review of the submissions received, there is obvious strong community support for the proposed disposal to Ocean Grown. Given the level of support for the proposed disposal, the Officers recommendation is for Council to proceed with the disposal process.

Consultation

Esperance Community via Public Notice

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Section 3.58 Disposal of Property, Local Government Act 1995

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Growth & Prosperity

Support our businesses to grow, adapt and assists in building capacity

Develop partnerships to actively support economic growth

Corporate Business Plan 2017/2018 – 2020/2021

G6.1 Provide support and advice to business and industry sectors and groups.

Environmental Considerations

Nil

Attachments

- A¹. Letters of Support
- B¹. Advertisement - Esperance Express Public Notice

Officer's Recommendation

That Council:

1. **Note all submissions received on the offer from Ocean Grown Abalone Ltd to acquire a portion of Lot 50 Wylie Bay Road;**
2. **Provide delegated authority to the CEO to execute all agreements documents necessary to dispose of a portion of Lot 50 Wylie Bay Road to Ocean Grown Abalone Ltd for an abalone farm and hatchery.**

Voting Requirement

Absolute Majority

GRAHAM GATH SURVEYS

Graham Gath B. App. Sc. (Surv) L.S. M.I.S. C.D. M.S.S.I. M.I.E.M.S.A.

LICENSED SURVEYOR
AUTHORISED MINING SURVEYOR
COMMISSIONER FOR DECLARATIONS
ENGINEERING SURVEYOR

PHONE: (08) 9071 7272
FAX: (08) 9071 7273
A/H: (08) 9071 2732
PO Box 789
Esperance WA 6450

Chief Executive Officer
Shire of Esperance
PO Box 507
Esperance, W.A. 6450
E: ceo@esperance.wa.gov.au

Dear Sir

Re: Support for Ocean Grown Abalone

I support the proposal by Ocean Grown Abalone to establish an Abalone Hatchery and Grow Out Facility on Lot 50 Wylie Bay Road and also support the Shires proposal to make available Lot 50 Wylie Bay Road to Ocean Grown Abalone.

The considerable benefits to the Esperance Community I can see are:-

- The Development of an Environmentally Friendly and Sustainable Industry
- The creation of jobs for the Esperance community during the construction and operation of the facility
- Enabling another type of Industry to diversify and strengthen the Esperance economy
- Strengthening our export opportunities with a market that regards Australian produce as a Premium Product
- Providing an opportunity for the enhancement of the local wild Abalone Industry

These comments are made from my standpoint of both a Local Businessman and a Recreational Fisher with wide and varied interests in the Esperance Community since 1978.

Yours faithfully


G Gath

14/3/2019



Member of
The Institution of Surveyors,
Australia



Member of
The Institute of Engineering
and Mining Surveyors Australia



RICK WILSON MP
Federal Member for O'Connor

15 March 2019

Mr Matthew Scott
Chief Executive Officer
Shire of Esperance
E: ceo@esperance.wa.gov.au

Dear Matthew,

RE: Support for disposal of Southern Portion of Lot 50 Wylie Bay Road – to Ocean Grown Abalone Limited.

I am writing in support of the disposal of the Southern portion of Lot 50 Wylie Bay Road to Ocean Grown Abalone Limited. This enables Ocean Grown Abalone Ltd to progress with the proposed hatchery and grow out facility for Esperance which in turn enables a plethora of opportunities for the Shire of Esperance.

The development of an environmentally friendly and sustainable industry sits well in the pristine coastal environment of Esperance. This opportunity presents Esperance with the chance to be part of a long term development in aquaculture. Should the need or opportunity arise to support the wild sector, this proposal could be part of working towards finding a solution to rehabilitate wild abalone fisheries through stock enhancement.

I was given a site tour of a local abalone enterprise during one of my frequent visits to Esperance and during the briefing was impressed with their reach into Asia and the sheer volume of Esperance seafood consumed by the Asian market. I anticipate this new project could further increase that reach and presents an opportunity for the tourism sector, particularly tourists from Asia, but seafood lovers in general.

It will also see the creation of jobs during construction and ongoing operations as well as increasing economic diversification. This is a comprehensive project with benefits to the whole community economically and with a focus on increasing the aquaculture and tourism industries, both ideally suited to the Shire of Esperance.

Albany Office: 📍 Shop 5, The Link, St Emilie Way, Albany WA 6330 ☎️ (08) 9842 2777 Toll Free 1300 652 061
Kalgoorlie Office: 📍 345 Hannan Street, Kalgoorlie WA 6430 ☎️ (08) 9021 2044 Toll Free 1300 652 084
Collie Office: 📍 Unit 2, 120 Forrest Street, Collie WA 6225 ☎️ 0477 360 087
Manjimup Office: 📍 30–32 Rose Street, Manjimup WA 6258 ☎️ 0477 360 087
Esperance Office: 📍 Unit 11, 75–79 Dempster Street, Esperance WA 6450 ☎️ (08) 9071 4846

✉️ Rick.Wilson.MP@aph.gov.au
🌐 rickwilson.com.au
📘 RickWilsonMP

I strongly endorse this proposal.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rick Wilson', written in a cursive style.

RICK WILSON MP
Federal Member for O'Connor



GEDC Reference:
Your Reference:
ABN: 38 440 402 612
Contact: Kris Starcevich

13 March 2019

Matthew Scott
Chief Executive Officer
Shire of Esperance
Windich Street
Esperance WA 6450

Dear Matthew,

RE: OCEAN GROWN ABALONE LTD – LOT 50 WYLIE BAY ROAD

The Goldfields-Esperance Development Commission (GEDC) welcomes Ocean Grown Abalone's (OGA) interest in securing tenure over Lot 50 Wylie Bay Road for the purpose of developing a potential onshore abalone hatchery and grow out facility.

The GEDC is a West Australian Government agency committed to promoting economic and social development in the Goldfields-Esperance region. The GEDC seeks to collaborate with stakeholders to encourage investment in new industry and promote the Goldfields-Esperance region's comparative advantages and investment potential.

OGA's proposed onshore hatchery and grow out facility has the potential to generate significant economic benefits for the wider Esperance community. It is estimated that between 40 and 60 new jobs could be created as part of the first stage of the project.

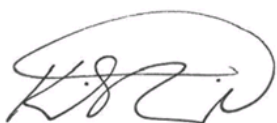
In addition to job creation and increased economic output, the development of an abalone hatchery and grow out facility at Wylie Bay has the potential to support further industry development and economic diversification in the Esperance sub-region. The development of aquaculture has been identified as a significant regional opportunity by the GEDC. Expanding Esperance's seafood industry through growth in aquaculture was a key initiative contained in the *Esperance Region Economic Development Strategy*, a document developed by the GEDC in partnership with the Shire of Esperance and other regional stakeholders.

Aquaculture is well positioned to play an even more important role in the regional economy as wild-catch fishery production plateaus, there exists a considerable opportunity for aquaculture to bridge the gap. Expected growth in global food demand will require a 75 percent increase in food production by 2050, compared with 2007

levels. As outlined in the *Goldfields-Esperance Regional Investment Blueprint*, WA's south-east coast is recognised internationally as a high-quality marine environment and is thus well suited to sustainable, clean aquaculture operations. Encouraging and facilitating investment in sustainable aquaculture is critical to leveraging the region's natural comparative advantage in seafood production.

In conclusion, the GEDC supports the proposed lease and possible purchase of a portion of Lot 50, Wylie Bay Road, for the potential development of a significant aquaculture project, subject to further feasibility analysis and all relevant regulatory approvals being met.

If you would like to discuss this letter of support further, please do not hesitate to contact me on 0419 839 234 or email kris.starcevich@gedc.wa.gov.au.



Kris Starcevich
CHIEF EXECUTIVE OFFICER
GOLDFIELDS-ESPERANCE DEVELOPMENT COMMISSION



Matthew Scott
Chief Executive Officer
Shire of Esperance
PO Box 507
ESPERANCE WA 6450

14 March 2019

Dear Matthew

171 Piccadilly Street
Kalgoorlie WA 6430

Ph +618 9091 6051
Fax +618 9022 9151

All Postal
Correspondence
PO Box 10331
Kalgoorlie
WA 6433

www.rdage.com.au

LETTER OF SUPPORT: OCEAN GROWN ABALONE PROJECT

On behalf of Regional Development Australia Goldfields-Esperance (RDAGE) I write in support of the disposal of the southern portion of Lot 50 Wylie Bay Road Esperance to **Ocean Grown Abalone** (OGA) to lease, with an option to purchase freehold, for the purposes of establishing a land-based abalone aquaculture venture.

RDA Goldfields Esperance strongly supports the project due to the potential to provide economic development opportunities for the Esperance communities through the creation of at least 40 local jobs in Stage 1; and the procurement of local goods and services during the construction and ongoing operations.

The project also provides the opportunity for the growth of the emerging aquaculture industry in the Esperance region. Aquaculture is the world's fastest growing food production sector and has the potential to provide significant economic returns to the region by helping to meet the growing demand for abalone nationally and internationally.

Aquaculture projects integrated with tourism are also emerging and could provide additional benefits to the region, particularly with the Asian market.

Ocean Grown Abalone have an established facility in Bremer Bay and have demonstrated the ability to apply clean and sustainable abalone farming practices with minimal environmental impact.

Please do not hesitate to contact me if you would like to discuss this letter further.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "Jo Swan".

Jo Swan
Director



An Australian Government Initiative

From: [Ken Richardson](#)
To: [Shire of Esperance](#)
Subject: Abalone Proposal - Wylie Bay
Date: Thursday, 7 March 2019 4:32:42 PM

Hello,

I write in regards to the proposal for the establishment of an abalone hatchery and grow out facility at Lot 50 Wylie Bay Road by OGA Ocean Grown Abalone.

I attended the information session on 6 March 2019 and can only see benefits to the Esperance community should this project go ahead. As the project success relies on having pristine water conditions I believe that the proponents will do their utmost to ensure the Esperance environment is protected.

The employment opportunities, power stabilization and income to the shire in the form of rates are all benefits that would directly flow if the project reaches fruition.


I would encourage the councillors to back the project and do whatever is necessary to follow the shire's motto of "We make it happen"

Regards

Ken Richardson

Message protected by MailGuard: e-mail anti-virus, anti-spam and content filtering.
<http://www.mailguard.com.au/mg>

[Report this message as spam](#)

Kevin Hall


Mr Matthew Scott
Chief Executive Officer
Shire of Esperance
Windich Street
Esperance, WA 6450.
ceo@esperance.wa.gov.au

Dear Matthew,



Re: Support for disposal of Southern Portion of Lot 50 Wylie Bay Road,– to Ocean Grown Abalone Limited.

I strongly support the disposal of the southern portion of Lot 50 Wylie Bay Road to Ocean Grown Abalone Limited, because the disposal provides the Shire of Esperance the following opportunities:

- Development of a sustainable industry
- Creation of jobs during construction and ongoing operations of the facility
- Increased economic diversification
- Opportunity for Esperance to be part of a long term development in aquaculture
- Opportunity for increased tourism

I congratulate you on the work you have put into attracting a world class industry to Esperance and know that when this project is up and running, the whole district will benefit.

Yours sincerely,


Kevin Hall




HEASMAN & ASSOCIATES

Chartered Accountants

**LETTER OF SUPPORT FOR
OCEAN GROWN ABALONE LTD
Hatchery and grow out facility for Esperance**

13 March 2019

Mr Matthew Scott
Chief Executive Officer
Shire of Esperance
Windich Street
Esperance, WA 6450.
E: ceo@esperance.wa.gov.au

Dear Matthew,

RE: Support for disposal of Southern Portion of Lot 50 Wylie Bay Road – to Ocean Grown Abalone Limited.

I, as a resident of Esperance, fully support the disposal of the Southern portion of Lot 50 Wylie Bay Road to Ocean Grown Abalone Limited.

The disposal of this land holding achieves a value unlikely to be achieved from other sources as the land in question has limited use due to its proximity to the town's waste disposal facility. On disposal, the property will become rateable, which will assist in defraying the Shire's on-going operating expenses.

In addition, I support the proposal due to the employment opportunities for our community that will arise during both construction and operating phases together with the tourism potential such an operation will enjoy. Aquaculture has enormous potential to create a long-term sustainable industry in our town and we should embrace this opportunity.

Yours Sincerely,

**MALCOLM W HEASMAN
CHARTERED ACCOUNTANT**





4 Woods Street. (PO Box 1312), ESPERANCE WA 6450
Ph: 08 90715823. ABN: 40453809190. ICN: 4018. Email: admin@enac.org.au
Office hours: Tuesday, Wednesday, Thursday, 9am to 3pm.
Sandie Gillard (Corporation Manager) Email: co@enac.org.au Ph: 08 90715 823
Board of Directors: Jennifer Woods, James Schultz, Lynette Whitby, Roma Knapp.
Cultural Advisor: Lurlene Graham.
Website: www.enac.com.au Facebook: Esperance Nyungar Aboriginal Corporation.
Instagram: [esperancenungar](https://www.instagram.com/esperancenungar).

**LETTER OF SUPPORT FOR
OCEAN GROWN ABALONE LTD
Hatchery and grow out facility for Esperance**

13th March 2019
Mr Matthew Scott
Chief Executive Officer
Shire of Esperance
Windich Street
Esperance, WA 6450.
E: ceo@esperance.wa.gov.au

RE: Support for disposal of Southern Portion of Lot 50 Wylie Bay Road – to Ocean Grown Abalone Limited.

Dear Matthew,

Esperance Nyungar Aboriginal Corporation supports the disposal of the Southern portion of Lot 50 Wylie Bay Road to Ocean Grown Abalone Limited, because the disposal provides the Shire of Esperance the following:

- employment and training opportunities in a completely new industry
- an opportunity to be involved in a renewable and sustainable project
- a boost for local tourism (as long as the access to the beach is not impeded)
- the opportunity of reseedling wild ocean abalone stocks
- the possibility of future Aquaculture opportunities for the region.

Yours Sincerely,

Grant Gillard
Property and Operations Manager
Esperance Nyungar Aboriginal Corporation (ENAC)



www.enac.com.au

Hon Colin de Grussa MLC

Member for the Agricultural Region

Matthew Scott
Chief Executive Officer
Shire of Esperance
PO Box 507
ESPERANCE WA 6450

via ceo@esperance.wa.gov.au

13 March 2019

Dear Matthew

LETTER OF SUPPORT – OCEAN GROWN ABALONE

I welcomed the Shire of Esperance's decision at the February Council meeting to commence the disposal of property process for a portion of Lot 50 Wylie Bay Road to Ocean Grown Abalone. I write this letter in support of this process.

Ocean Grown Abalone's proposal to develop an abalone farm and hatchery at this site has numerous exciting economic benefits from the Esperance region. Aside from the establishment of an environmentally friendly and sustainable industry, the project will also create much-needed new jobs during both the construction phase and during ongoing operations.

I believe Esperance is perfectly placed to foster the ongoing development of the aquaculture industry, and that there are numerous opportunities to create links with the tourism industry. This project has the potential to pioneer a joint-industry approach for the mutual benefit of the Esperance economy.

I think we can both agree that the Esperance community and economy needs a boost that a project such as this can deliver and I encourage the Shire to continue to do everything possible to encourage this development.

If I can provide any assistance please do not hesitate to contact my electorate office on 9071 6555 or email colin.degrussa@mp.wa.gov.au

Kind regards



Hon Colin de Grussa MLC
Member for the Agricultural Region

Esperance Office
PO Box 2470, Esperance WA 6450
Ph 08 9071 6555
Fax 08 9071 6788

Geraldton Office
3/5 Chapman Rd, Geraldton WA 6530
Ph 08 9921 4818
Fax 08 9921 4972

colin.degrussa@mp.wa.gov.au
www.nationalswa.com/colindegrussa
@colbio
facebook.com/colindegrussa



THE NATIONALS for Regional WA

From: [Shaun Meares](#)
To: [Matthew Scott](#)
Cc: [Helen Hall](#)
Subject: Disposal of 50 Wylie Bay Rd
Date: Thursday, 14 March 2019 9:34:08 PM
Attachments: [ATT00001.txt](#)

Dear Mr Scott,

I write regarding the proposed disposal of a portion of 50 Wylie Bay Road to Ocean Grown Abalone Limited (OGA) so that OGA can develop the site with abalone production infrastructure. I note that detailed plans of the proposed development are not available, and that the disposal of the land will allow OGA to commence detailed planning and undertake the approval process for their proposed development.

OGA claim that the proposed development will:

- create job and training opportunities,
- not detract from existing economic activity in Esperance, nor will it materially affect the environment, and
- will present opportunities for ancillary industries.

It is likely that an industry of this type would:

- strengthen the economic resilience of the region, and
- utilize a portion of land that is difficult to assign to other activities.

On this basis, and as a rate payer to the Shire, I support the proposed disposal of the land for the aforementioned purposes.

Best regards,

Shaun Meares

PS: My contact details are included below as a matter of courtesy. If this communication is to be published in minutes or a similar format please remove them prior to publication.

--



P 08 9071 5142 | F 08 9072 1693 | A 26B, 91 Dempster Street Dutton Arcade | PO Box 817 Esperance WA 6450
W esperancecci.com.au | ABN 95 807 823 965

**LETTER OF SUPPORT FOR
OCEAN GROWN ABALONE LTD
Hatchery and Grow Out Facility for Esperance**

12.03.2019

Mr Matthew Scott
Chief Executive Officer
Shire of Esperance
Windich Street
Esperance, WA 6450

RE: Support for disposal of Southern Portion of Lot 50 Wylie Bay Road – to Ocean Grown Abalone Limited.

Dear Matthew,

The Esperance Chamber of Commerce and Industry (ECCI) supports the disposal of the Southern portion of Lot 50 Wylie Bay Road to Ocean Grown Abalone Limited, because the disposal provides the Shire of Esperance the following opportunities:

- Development of an environmentally friendly and sustainable industry;
- Creation of jobs for the shire of Esperance during construction and ongoing operations of the facility;
- Increased economic diversification;
- Opportunity for Esperance to be part of a long-term development in aquaculture;
- Opportunity for increased tourism particularly from Asia who revere Australian produce, and regard abalone as a premium seafood experience; and
- Opportunity for the Shire of Esperance to be part of a long-term solution to rehabilitate wild abalone fisheries through stock enhancement if the wild sector wanted such support.

Yours Sincerely,



Kylie Ryan
Chief Executive Officer
Esperance Chamber of Commerce and Industry



From: [Jim Spence](#)
To: [Matthew Scott](#)
Subject: OGA support letter
Date: Sunday, 10 March 2019 7:43:53 PM

Letter of support
For Ocean Grown Abalone

I attended the OGA evening at the yacht club. I just wanted to let the council know that I can see absolutely no negative to this business / company coming to town. OGA could only be a positive to the Esperance Community and environment.

I hope this business is allowed and supported to set up in Esperance. Another industry in Esperance would be a asset and a great compliment to this area of town.

Congrats on getting and guiding OGA this far.

Jim Spence

--

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<https://console.mailguard.com.au/ras/1VgSgac3uU/49n744sD4LcYW8p5RjHiqd/0.4>

Disposal of Property Notice

In accordance with Section 3.58 of the Local Government Act 1995, the Shire of Esperance gives public notice of its intention to dispose of the following property;

Property – Southern Portion of Lot 50 Wylie Bay Road (approx. 34 ha)

Party Involved – Ocean Grown Abalone Ltd

Terms – 1 year lease with 1 year further term, including option to purchase

Consideration - \$10,000 ex GST p.a., up to \$15,000 subdivision expenses and purchase price of \$500,000 ex GST on lease expiry

Market Value – Lease value \$12,000 ex GST p.a. and purchase value of \$150,000 ex GST as determined by valuation ESP006365.

Any person wishing to make a submission in relation to this matter must do so by 4.00pm 15 March 2019 to the Shire of Esperance, Windich Street, Esperance WA 6450. Contact Chief Executive Officer on 9071 0666 email ceo@esperance.wa.gov.au.

13. REPORTS OF COMMITTEES

Item: 13.1

Minutes of Committees

Author/s	Alli McArthur	Administration Officer - Executive Services
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D19/5801

Attachments

A¹. Jetty Replacement Working Group - 22 February 2019

Officer's Recommendation

That Council receive the following unconfirmed committee minutes:

- 1. Jetty Replacement Working Group - 22 February 2019**

Voting Requirement	Simple Majority
---------------------------	-----------------



Shire of Esperance

JETTY REPLACEMENT WORKING GROUP

FRIDAY 22 FEBRUARY 2019

MINUTES

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

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SHIRE OF ESPERANCE

MINUTES

**JETTY REPLACEMENT WORKING GROUP MEETING HELD IN CHAMBERS
MEETING ROOM ON
22 February 2019
COMMENCING AT 4.00PM**

1. OFFICIAL OPENING

The Presiding Member declared the meeting open at 4.00pm.

2. ATTENDANCE

Members

Cr N Bowman	Shire of Esperance
Cr D Piercey JP	Shire of Esperance
Cr L McIntyre	Shire of Esperance
Cr V Brown	Shire of Esperance (Deputy)
Mr N Pearson	Southern Ports
Mr W Halliday	Tourism Esperance
Mr M Ridgway	Community Representative
Mr R Drabik	GEDC (Non-Voting)

Ex Officio

Mr M Walker	Director Asset Management
Mr A Hughes	Manager Projects
Mr M Scott	Chief Executive Officer

Public

NIL

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

4. DEPUTATIONS, PRESENTATIONS, INSPECTIONS, PETITIONS

Nil

5. DECLARATION OF MEMBERS INTERESTS

5.1 Declarations of Financial Interests – Local Government Act Section 5.60a

5.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

5.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

Cr V Brown declared an impartiality interest as she is related to the successful demolition contractor

Cr L McIntyre declared an impartiality interest as she was formally married to the successful demolition contractor.

Jetty Replacement Working Group: Minutes
22 February 2019

Page 5

6. CONFIRMATION OF MINUTES

Moved: Cr McIntyre
Seconded: Cr Brown

JET0219-011

That the Minutes of the Jetty Replacement Working Group Meeting of the 18 October 2018 be confirmed as a true and correct record.

CARRIED

7. MATTERS REQUIRING A DETERMINATION OF COMMITTEE

7.1 Replacement Jetty - Final Concept Design

Moved: Mr Ridgway
Seconded: Cr McIntyre

JET0219-012

That the Jetty Replacement Working Group:

- 1) Receive the advice from the Heritage Council of Western Australia regarding the Esperance Tanker Jetty, dated 20 February 2019;
- 2) Endorse the Replacement Jetty Final Concept Design Report; and
- 3) Recommend to the Shire Council to:
 - a. Endorse the Replacement Jetty Final Concept Design Report;
 - b. Instruct H+H Architects to proceed to the detail design stage of the project; and
 - c. Instruct H+H Architects provide the further information requested by the Heritage Council of Western Australian as part of the detailed design stage.

CARRIED

(Against Cr Piercey)

8. REPORTS

Nil

9. FINANCIAL REPORTS

Nil

10. NEW BUSINESS OF AN URGENT NATURE

Nil

11. CLOSURE

The Presiding Member declared the meeting closed at 4.08pm.

These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____

14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE

16. URGENT BUSINESS APPROVED BY DECISION

17. MATTERS BEHIND CLOSED DOORS

Officer's Comment:

It is recommended that the meeting is behind closed doors for the following items, in accordance with section 5.23(2) of the Local Government Act 1995.

Item: 17.1

Esperance Seafront Caravan Park Management Extension

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)); and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government (Section 5.23(2)(e)(iii)).

Item: 17.2

0190-19 Construction Esperance Indoor Sports Stadium

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).

Item: 17.3

0192-19 Supply & Delivery PVC RRJ Pipe

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).

Item: 17.4

Posthumous Key to the Shire - Rev. Doug Murray OAM

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to the personal affairs of any person (Section 5.23(2)(b)).

18. PUBLIC QUESTION TIME

19. CLOSURE