



11 JUNE 2020

Shire of Esperance

ORDINARY COUNCIL NOTICE OF MEETING AND AGENDA

An Agenda Briefing Session of the Shire of Esperance will be held at Council Chambers on 16 June 2020 commencing at 1pm to brief Council on the matters set out in the attached agenda.

An Ordinary Council meeting of the Shire of Esperance will be held at Council Chambers on 23 June 2020 commencing at 4pm to consider the matters set out in the attached agenda.

W M (Matthew) Scott
Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

DECLARATION OF INTERESTS



Agenda Briefing ☐

Ordinary Council Meeting ☐

Special Meeting ☐

Name of Person Declaring an interest

Position

Date of Meeting

This form is provided to enable members and officers to disclose an Interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act 1995 and Local Government (Administration) Regulations 1996 34C.

INTEREST DISCLOSED

Item No Item Title

Nature of Interest

Type of Interest

Financial ☐

Proximity ☐

Impartiality ☐

INTEREST DISCLOSED

Item No Item Title

Nature of Interest

Type of Interest

Financial ☐

Proximity ☐

Impartiality ☐

INTEREST DISCLOSED

Item No Item Title

Nature of Interest

Type of Interest

Financial ☐

Proximity ☐

Impartiality ☐

DECLARATION

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Signature

Date

DECLARATION OF INTERESTS

Notes for Your Guidance



IMPACT OF A FINANCIAL INTEREST (s. 5.65. & s. 67. Local Government Act 1995)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- a. In a written notice given to the Chief Executive Officer before the Meeting or;
- b. At the Meeting immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a. Preside at the part of the Meeting relating to the matter or;
- b. Participate in, or be present during, any discussion or decision making procedure relative to the matter, unless and to the extent that, the disclosing member is allowed to do so under *Section 5.68* or *Section 5.69* of the *Local Government Act 1995*.

INTERESTS AFFECTING FINANCIAL INTEREST

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest in a matter**.

1. A Financial Interest, pursuant to s. 5.60A or 5.61 of the *Local Government Act 1995*, requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious etc, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **must** be given when the matter arises in the Agenda, and immediately before the matter is discussed. Under s. 5.65 of the *Local Government Act 1995* failure to notify carries a penalty of \$10 000 or imprisonment for 2 years.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the *Local Government Act 1995*; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act 1995*, with or without conditions.



INTERESTS AFFECTING PROXIMITY (s. 5.60b Local Government Act 1995)

1. For the purposes of this subdivision, a person has a proximity interest, pursuant to s.5.60B of the *Local Government Act 1995*, in a matter if the matter concerns;
 - a. a proposed change to a planning scheme affecting land that adjoins the person's land; or
 - b. a proposed change to the zoning or use of land that adjoins the person's land; or
 - c. a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
2. In this section, land (the proposal land) adjoins a person's land if;
 - a. The proposal land, not being a thoroughfare, has a common boundary with the person's land; or
 - b. The proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - c. The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
3. In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

INTERESTS AFFECTING IMPARTIALITY

Definition: An interest, pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- a. In a written notice given to the Chief Executive Officers before the Meeting or;
- b. At the Meeting, immediately before the matter is discussed

IMPACT OF AN IMPARTIALITY DISCLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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SHIRE OF ESPERANCE

AGENDA

**ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS ON 23 JUNE 2020
COMMENCING AT 4PM**

1. OFFICIAL OPENING

2. ATTENDANCE

Members

Cr I Mickel	President	Rural Ward
Cr B Parker	Deputy President	Rural Ward
Cr J O'Donnell		Town Ward
Cr S McMullen		Town Ward
Cr S Payne		Town Ward
Cr J Obourne		Town Ward
Cr R Chambers		Town Ward
Cr D Piercey, JP		Town Ward
Cr W Graham		Rural Ward

Shire Officers

Mr W M (Matthew) Scott	Chief Executive Officer
Mr S Burge	Director Corporate Resources
Mr M Walker	Director Asset Management
Mr T Sargent	Director External Services
Mr R Hindley	Manager Strategic Planning & Land Projects
Miss A McArthur	Administration Officer – Executive Services

Members of the Public & Press

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

4. APPLICATIONS FOR LEAVE OF ABSENCE

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

6. DECLARATION OF MEMBERS INTERESTS

6.1 Declarations of Financial Interests – Local Government Act Section 5.60a

6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b

6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c

7. PUBLIC QUESTION TIME

8. PUBLIC ADDRESSES / DEPUTATIONS

9. PETITIONS

Nil

10. CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Council Meeting of the 26 May 2020, and the Special Council Meeting of the 5 June 2020 be confirmed as true and correct records.

Voting Requirement

Simple Majority

11. DELEGATES' REPORTS WITHOUT DISCUSSION

Councillor Attendance

	Agenda Briefing Sessions (8)	Ordinary Council Meetings (8)	Special Council Meetings (3)	Annual Electors Meeting (1)
Shire President Cr Ian Mickel	8	8	3	1
Deputy President Cr Basil Parker	8	8	3	1
Cr Jo O'Donnell	8	8	3	1
Cr Steve McMullen	8	8	3	1
Cr Shelley Payne	8	8	3	1
Cr Jennifer Obourne	7	8	3	1
Cr Ron Chambers	7	8	3	1
Cr Dale Piercey	7	8	3	1
Cr Wes Graham	8	8	3	1

12. MATTERS REQUIRING A DETERMINATION OF COUNCIL

12.1 EXTERNAL SERVICES

Item: 12.1.1

Policy Review External Services

Author/s	Richard Hindley Sarah Walsh	Acting Director External Services Coordinator Governance & Corporate Support
Authorisator/s	Terry Sargent Shane Burge	Director External Services Director Corporate Resources

File Ref: D20/13022

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to review the section of the Policy Manual that relates to External Services.

Recommendation in Brief

That Council endorse the External Services policies inclusive of amendments, inclusions and deletions as reviewed.

Background

A review of Council Policies is recommended to take place every two years, in line with Council elections to ensure that the policies are in keeping with community expectations, relevance and current requirements.

Officer's Comment

This year the policy template has been modified to conform to a change in Shire branding which will ensure that all corporate documents remain consistent.

Further to the format change, it was discovered that some adoption dates listed within our current policies are incorrect and these have been rectified during this year's review.

The following is a summary of recommended changes to the existing External Services policies, other than those listed above. Please refer to Attachment A for full details.

Policy Name	Ref No.	Recommended Amendment
Living on Board Vessels	EXT 001	Remove 'Council' and replace with 'Shire'.
Refuse and Recycling Collection Services	EXT 002	No change to wording. Policy mandates that All properties able to be serviced by the waste and recycling collection service are required in accordance with the provisions of the <i>Waste Avoidance and Resource Recovery Act 2007</i> to have a refuse and recycling bin and will be charged accordingly.

2,4-D High Volatile Ester Use	EXT 003	Rescind policy: no longer necessary as information is available on the product label in accordance with the Australian Pesticides and Veterinary Medicines Authorities advice.
Applications Lodged by Staff or Elected Members	EXT 004	Amend policy title. Change to wording in line with current terminology. Clarified wording and removed details regarding exemptions that are provided for by Local Planning Scheme No. 24.
Refusal of Planning Applications	EXT 005	Include information regarding applications prohibited by Scheme Provision. Amend information regarding timeframes and change 'Planning' applications to 'Development' applications.
Non Refundable Development Services Application Fees	EXT 006	Change to wording regarding BRB and BCITF levies and how they are refunded when an application is withdrawn and specify calendar days.
Retaining Walls	EXT 007	Remove wording regarding use of timber not being permitted - If retaining walls were constructed from timber with a High Hazard Level (H5 or H6) these would be suitable for retaining walls in accordance with AS 1684.2-2010 Residential timber-framed construction Non-cyclonic areas. Any Hazard Level lower than H5 would not be acceptable for a retaining wall. Amend wording for walls exceeding 500mm and include tiered retaining wall paragraph.
Kerb & Footpath Bonds	EXT 008	Rescind policy: there is no way of knowing who caused damage to a kerb or footpath even if it is a building site.
Geotechnical Testing Requirements for Structures	EXT 009	Amendments to wording, removal of superfluous paragraphs which are duplications of other requirements in the policy.
Method for Determining Climate Zone for Properties Located Outside Esperance Townsite	EXT 010	Minor wording amendment in 'Objective' section to include National Construction Code (NCC), remove and replace first paragraph in 'Policy' section to reflect the change in regulation between the Building Code of Australia and the NCC.
Wind Load Rating	EXT 011	Include provision for calculation to be provided by qualified person in accordance with AS 4055 – Wind load for housing, the applicable Australian Standard for wind loadings in the policy context.

Outdoor Eating Facilities in Public Places	EXT 013	Remove 'outdoor eating facility' and replace with 'alfresco dining area', minor wording changes, formatting changes to numbering throughout, Amended wording to allow alfresco development adjacent to a building. Addition of dogs and smoking paragraphs to section 4, addition of sections 5-7 relating to the Application and Administration Procedure, Cancellation Procedure and Fees.
Dividing Fences	EXT 016	Amend wording to make clear, remove reference to Council residential lots as these are regulated by the <i>Dividing Fences Act 1961</i> .
Borrowing of Museum Exhibits	EXT 017	No change to wording
Civic Centre Hire Fees Not to be Waived	EXT 019 Now EXE 024	Policy moved to Executive Services area reflecting the reporting line under the organisational structure.
Arts Collection Policy	EXT 020	Removal of reference to the defunct Shire of Esperance Art Advisory Committee and removed reference to rescinded policy.
Museum Village Markets	EXT 021	Minor wording changes, formatting to number Objective section
Fire Management – Roadside Burning	EXT 022	Minor wording changes, replace 'Council' with 'the Shire'
Sanitation and Recycling	EXT 023	Rescind policy – this policy is no longer relevant and is not reflective of current processes.
Bushfire Management	EXT 024	Amendment to exemption/variation paragraph, update department name to Department of Biodiversity, Conservation and Attractions (DBCA), remove Facebook and replace with social media and removal of a form from policy.
Esperance Seafront Caravan Park Pricing	EXT 025	Rescind policy – no longer required as Caravan Park is now being leased.
Sporting Association Ground Fees	EXT 026 Now EXE 025	Policy moved to Executive Services area reflecting the reporting line under the organisational structure.
Museum Collection	EXT 027	Minor change reflecting that the Code of Ethics of Museums Australia is currently under review.
Street Entertainers and Busking	EXT 028	Minor wording changes, formatting numbers to objective section, amend 'Events Management Department' to 'External Services'.

The following policies are not included in this review as their review is not yet complete. It is intended that these policies will be presented at a later Council Meeting for review.

- EXT015 – Recreational Activities of Council Foreshore

- EXT029 – Advertising Signage in a Thoroughfare of Public Place
- EXT030 – Trading in Public Places

Consultation

External Services

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Local Government Act 1995 – s2.7(2)(b) Determine Local Government's policies

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Leadership

A financially sustainable and supportive organisation achieving operational excellence

Provide responsible resource and planning management for now and the future

Corporate Business Plan 2019/20 – 2022/23

Manage Corporate Support

Environmental Considerations

Nil

Attachments

A⇒. External Services Policies - *Under Separate Cover*

Officer's Recommendation

That Council endorse the External Services policies inclusive of amendments, inclusions and deletions as reviewed.

Voting Requirement

Simple Majority

Item: 12.1.2

Shark Hazard Response Policy

Author/s	Paul Clifton	Manager Development & Statutory Services
Authorisator/s	Terry Sargent	Director External Services

File Ref: D20/15271

Applicant
Internal

Location/Address
N/A

Executive Summary

In December 2019 Council resolved to adopt a policy that sets out the Shire's approach to responding to shark attacks and shark sightings. As procedures have been developed and Esperance received additional warning devices the development of the policy has been an evolving process to respond to such changes.

This policy will direct the Shire's response to shark sightings and attacks, response activities and communications to the community related to shark threats, jurisdiction and role clarification of agencies involved in response to shark incidents.

Recommendation in Brief

That Council resolve to adopt the EXT 031 - Shark Hazard Response Policy

Background

There is no state government Hazard Management Agency responsible for the overall management of shark hazard. In the event of a shark attack occurring the WA Police take control of the incident.

Currently there is no definitive local government approach to shark response. However it was agreed by a state, local and industry Think Tank held in 2014, that the Surf Lifesaving WA assessment criteria was deemed to be best practice.

In light of this industry feedback the SLSWA criteria and approach has been incorporated into the Shire's response to shark incidents. Adopting this approach it is considered that the Shire is doing what is reasonable and practicable from a jurisdiction, and resource capacity perspective in relation to shark incidents.

Officer's Comment

The increase in shark attacks and shark sightings along the West Australian coast over recent years has heightened community concern about shark hazard. A statewide process for reporting shark sightings has been established with all shark sightings to be reported to the Water Police, however the responsibility for on-ground response to these sightings has been informally developed to the land manager nearest to the location where each shark is sighted. In the Esperance area, some coastal reserves are vested in the Shire of Esperance, but most are not.

In the event of a fatal shark attack, WA Police are the lead agency. The Shire will provide assistance with the management of the shark attack and implement beach safety measures as considered necessary by the Police and other agencies.

Since the inception of the Department of Primary Industry and Regional Development (DPIRD) SharkSmart notification system, there have been a number of advancements. These advancements have included the deployment in Esperance of four VR4 receivers which monitor tagged sharks at Kelp Beds, West and Twilight Beaches, breaking up of the state into regional areas for shark notifications. In early 2020 shark warning towers provided by DPIRD were installed at locations adjacent to the VR4 receivers, that is Kelp Beds, West Beach and Twilight Beach.

Esperance Shark Notification Data

The chart displays notification counts for two periods: 'In Working Time' (blue line) and 'Out of Hours' (orange line). The Y-axis represents the number of notifications, ranging from 0 to 160 in increments of 20. The X-axis shows time in months, with labels for January, April, and July. The 'In Working Time' series shows a small peak in October (around 10) and a significant peak in January (around 60). The 'Out of Hours' series shows a small peak in October (around 5) and a very high peak in January (around 145). Both series show a sharp decline in April and July.

Month	In Working Time	Out of Hours
January	0	0
April	0	0
July	0	0
October	10	5
January	60	145
April	5	5
July	0	0

Year	Detected	Sighted	tagged & released	Grand Total
2014 Total		9		9
2015 Total		16		16
2016 Total		16		16
2017 Total	77	35	12	124
2018 Total	505	25	4	534
2019 Total* only upto August 2019	97	23		120
Grand Total	679	124	16	819

Notifications from the Shark Monitoring Network generally provide some details about the location of the shark, species and time of detection which assist for making decisions about water users safety including the placement of signage and informing swimmers and beach users that a shark has been detected in the vicinity. Notifications from the Shark Monitoring Network are considered to be verified and this information used to inform the Shire response activities.

Shark sightings reported by members of the community via the WA Water Police are considered to be less accurate and are reliant on the ability of the person submitting the report to provide accurate information. Shark sighting reports from the general community may lack essential and detailed information in particular shark species, direction of travel, an approximation as to the shark size and location. Whilst notifications from the WA Water Police are considered to be unverified, the information is assessed and used to inform the Shire response activities.

Experience suggests that in the case of the public reports there can be a slight delay between the actual sighting of the shark, it being reported through to WA Water Police, notification and then ensuing response by the Shire. It is understood that sharks are highly transient and known to travel at a speed of 2-4 kilometres per hour, so there is potential for the shark to be a distance away from its original sighting or reported location. This information is used to inform the Shire response activities but is not a guarantee that the shark will act as expected.

The Shire has a coastline which extends for over 500km along the southern Ocean and comprises of a variety of landforms and features such as beaches, rocky headlands, small bays and steep cliffs. A majority of the Shire's coastline is contained within reserves managed by the Department of Biodiversity Conservation and Attractions, with some areas managed or in the care of the Shire. It should also be stated that there are other areas which come under the management of the Department of Planning Lands Heritage as these areas are unmanaged or unallocated.

The level of response to a shark sighting is governed by resource availability, location of shark sighting and size. Where a shark sighting is at an unpatrolled beach between Kelp Beds and 11 Mile Beach, is more than 2 metres in size and is within 500 metres of shore, the Shire's response will be limited to the placement of signage and beach patrols. Signs will remain in place for 24 hours after the last notification of shark activity. Where there are now Shark warning towers these will be activated by Shire authorized officers and remain in operation for one hour after the last notification.

Where a shark is sighted at a beach patrolled by SLSWA, the on-duty life saver will implement the SLSWA shark sighting response procedure to alert swimmers of shark activity, by audible beach alarms, clearing the water of swimmers and by monitoring the shark presence. In addition, Shire authorized officers will activate the Shark Warning Tower at Twilight Beach which will remain in operation for one hour. The Beach will be reopened one hour after the last reported shark sighting. The Shire's Draft Shark Hazard Policy recognizes the role of SLSWA as the appropriate agency for making decisions to protect beach users at SLSWA patrolled beach.

The draft policy promotes the use of the WA Government's SharkSmart website/app, noting it provides up to date information to the community on shark activity, staying safe, research, species and news and alerts.

It is considered that the following options are available to the Council in relation to this policy:

- Resolve not to have a policy on these matters
- Defer the matter for further discussions and considerations
- Resolve to make specific changes to the policy; and or
- Undertake further consultation prior to the adoption of the policy

Shark Warning Towers

Prior to the installation of the Shark Warning Towers, the Shire's Rangers were alerted to the presence of a shark via text and/or email. Rangers would then attend the beach as quickly as possible to let beach goers know of the recent shark activity. Depending on operational requirements at the time, time

of sighting, and location of the shark sighting, response times could range from 15 minutes to 45-60 minutes.

Shark Warning Towers have significantly improved response time to inform beach users at these locations of recent shark activity. The towers audio and visual alarm system can be instantly activated remotely via a cloud based computer system either from a computer or smart phone. Each tower has been sighted strategically to maximize the towers effect for beach users, whilst in the case of the West Beach tower not to cause nuisance (noise) for residents in closer proximity.

The Shark Warning Towers do have camera's inbuilt to them which can be used by officers to assess the number of beach goers at the location. The cameras are fixed and offer a limited view of the beach. Officers attending the location of the shark sighting to place signage and ensure beach goers are aware of the recent shark activity.

Consultation

Staff from the Shire's of Augusta Margaret River, City of Busselton, DPIRD and Department of Planning Lands Heritage, Police, Esperance Surf Lifesaving Club have been consulted in the development of the management practices and general information on shark response.

The Department of Biodiversity Conservation and Attractions and Esperance Tjaltjraak Native Title Aboriginal Corporation were consulted in the sighting and construction of the Kelp Beds Shark Warning Tower.

Financial Implications

The Shire's Authorised officers respond to shark sightings after hours and so there has been a cost in providing this service. The breakdown of notifications that have been received by the Shire is as follows.

Shark Data Time	Work Hours			
Year	Normal hours	Work	Outside hours	Grand Total
2014 Total	8		1	9
2015 Total	10		6	16
2016 Total	7		9	16
2017 Total	40		84	124
2018 Total	269		265	534
2019 Total (up until August 2019)	28		83	111
Grand Total	362		448	810

DPIRD have paid the annual subscription fee for the three Shark Warning Towers up until January 2021. This fee of \$2800.00 will be transferred then to the Shire. As the towers have only recently been installed, there has been no maintenance required, maintenance associated with the towers it is not envisaged to be more than \$1000.00 per annum.

Asset Management Implications

N/A

Statutory Implications

There is no state legislation mandating the Shire's response to a shark hazard.

Clause 5.4 under the Shire's Property Local Law 2009, indicates that an authorized officer may perform certain functions in relation to beaches and include the function of erection of a sign and the regulating, prohibiting or restricting specified activities on the whole of any part of the beach. The authorized officer may also direct a person to leave the water adjacent to a beach during dangerous conditions or if a shark is suspected of being in the vicinity of a beach.

Policy Implications

This policy will direct the Shire's response to shark sightings and attacks, response activities and communications to the community related to shark threats, jurisdiction and role clarification of agencies involved in response to shark incidents.

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Connection

A feeling of safety and confidence within our neighbourhoods and a sense of security
Develop and maintain a safe environment for the community

Environmental Considerations

Nil

Attachments

A. Policy - EXT 031 - Shark Hazard Response

Officer's Recommendation

That Council adopt the EXT 031 - Shark Hazard Response Policy

Voting Requirement

Simple Majority



EXT 031 - SHARK HAZARD RESPONSE

Document Status:	Current	TRIM Ref:
Responsible Officer:	Manager Development and Statutory Services	Version No:
Date Adopted:		Resolution #:
Date Reviewed:		Resolution #:

1. PURPOSE

The purpose of this policy is to –

- 1.1. Provide direction for responding to shark attacks and shark sightings, as well as the broader approach to water safety warnings and information provided to the public.
- 1.2. Guide the administration of the Shire of Esperance Property Local Law 2009, under which a sign may be erected to regulate, prohibit or restrict specific activities on the beach or in the water and the giving of directions to swimmers to leave the water if a shark is suspected of being in the vicinity of the beach.

2. SCOPE

This policy applies to beach areas under the care, control or management of the Shire, excluding privately owned land, land under the care control or management of another government agency, extending along the coast from the Shire of Ravensthorpe boundary to the Shire of Dundas boundary.

3. INTERPRETATION

Authorised Person means the Chief Executive Officer or a person or class of persons appointed under section 9.10 of the *Local Government Act 1995* for the purpose of administering the Shire of Esperance Property Local Law 2009

SLSWA means Surf Life Saving Western Australia

Patrolled Beach means a beach that has a SLSWA beach safety and surveillance service in operation.

Unverified Shark Sighting means a shark sighting reported to the Shire from Water Police WA and forwarded to the Shire from the Water Police WA.

Verified Shark Sighting means a shark sighting reported to the Shire from WA Government Shark Monitoring Network.

4. GENERAL PRINCIPLES

- 4.1. The Chief Executive Officer will prepare more detailed internal procedures/protocol to supplement this policy and to guide operational staff in the exercise of their functions. The Chief Executive Officer will consult with Councillors as appropriate in the development of those procedures/protocol.
- 4.2. The policy acknowledges the length of the Esperance coastline. Beaches have been categorized using factors such as SLSWA patrols, vacation swimming, access and use. Response to shark sightings at the different categories are reflective of these factors.
- 4.3. This policy recognises that at a beach patrolled by SLSWA, the on duty life saver will be responsible for implementing shark sighting response in accordance with the SLSWA standard operating procedures.
- 4.4. The Shire will be responsible for activation of Shark Warning Towers (Spectur) at Kelp Beds, West and Twilight Beaches
- 4.5. The Shire will engage with SLSWA with the aim of updating coastal risk and safety signage.
- 4.6. Shark sighting reports received by the Shire from through the Shark Monitoring Network generally provide details about the location of the shark, species species and in some instances direction of travel, which are essential for making decisions about swimmer safety. The Shark Monitoring Network service available will inform the Shire's response to a shark sighting.
- 4.7. Shark sighting reports received by the Shire from the WA Water Police will be assessed acknowledging the source of the information is a public report.
- 4.8. In the event of a shark attack fatality, WA Police are the lead agency. The Shire will provide assistance with the management of the shark

Council Policy
Policy #: Policy Name

attack and implement beach safety measures as considered necessary and under the direction of the WA Police.

- 4.9. Where an order to capture a shark has been granted to the Department of Primary Industries and Regional Development and a direction given to swimmers to leave the water following a shark attack, the decision to re-opening a beach for swimming should be not less than 24 hours after the shark attack occurred and or after the Department of Primary Industries and Development advise that the order to capture the shark has been lifted.
- 4.10. Policy recognizes the need for improving community awareness and education about the shared responsibility of risk. The Shire will actively promote:
- Report Shark Sightings to Water Police on 9442 8600;
 - WA Governments Shark Smart website; and,
 - Other communication mechanisms to inform the community of recent reports of shark activity/management.

5. POLICY CONTENT

- 5.1. At a Patrolled Beach, an SLSWA life guard is the authorised person for responding to a shark sighting and for implementing the SLSWA response procedure which may include sounding alarms* to alert swimmers, clearing the water of swimmers and monitoring shark presence.

*. Note – this alarm is separate to the Shark Warning Tower (Spectur) system managed by Shire Rangers.

- 5.2. Shire Rangers are authorised persons for the purpose of responding to a shark sighting. Subject to availability (i.e. during rostered hours, usually 6am-12pm, seven days per week, and when priorities allow, noting that fire/emergency management response, dog attacks or other work that addresses more pressing risks will be prioritised when there is a need to prioritise due to resources being finite),

5.2.1. If the shark sighted is less than 2 metres in total length, the Shire will maintain normal operations and not take any action.

5.2.2. The Shire will mobilise Authorised Persons to respond to a shark sighting reported by Water Police or a credible source where it meets **ALL** of the following criteria:

Type:	White, Whaler, Tiger or Bull Shark;
Size:	an individual shark being 2-3 metres in size, or a species of schooling sharks;

Council Policy
Policy #: Policy Name

Location: Sighted within 500m of shore, beach;

Or

Size: Greater than 3 metres in size; and,
Location: Sighted within 1 km of shore, and within Shire managed coastline

The Shire may also mobilise as outlined below in the event of an unconfirmed shark sighting to minimize risk to the community.

5.2.3. The Shire will be responsible for activation of Shark Warning Towers (Spectur) at Kelp Beds, West and Twilight Beaches

5.2.4. If the shark sighted is greater than 2m meters in total length and less than 500 meters from the shore, temporary signage is to be placed on the beach immediately adjacent to the shark sighting location, at intervals of approximately 500 metres and/or on key beach entry points, for a distance of approximately 1000 meters from a point on the beach immediately adjacent to the shark sighting location.

5.2.5. Signage installed on a beach shall not mean beach closure and shall be advisory signage only and remain in place for at least 24 hours from the time of notification after the last shark sighting (if after 5pm, signs are to remain in-situ overnight).

5.3. Community awareness of shark hazard will be promoted by:

5.3.1. Providing information on the Shire website about how to access recent reports of shark activity from the WA Government information and encourage swimmers to SLSWA patrolled beaches.

5.3.2. Installing permanent signage at key beach car parks to inform and promote to beach users, how to access the most recent information on local shark activity.

5.3.3. Temporary signage installed in accordance with this policy shall be used to inform beach users and swimmers that a shark has been sighted in the vicinity and provide information on how to access the latest shark sighting report information from the WA Government information and communication platforms.

..... Policy Ends

12.2 ASSET MANAGEMENT

Item: 12.2.1

Jetty Plank Donation

Author/s	Mathew Walker	Director Asset Management
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D20/14273

Applicant

Kerrie Leeming

Location/Address

N/A

Executive Summary

For Council to consider the request from Kerrie Leeming for a piece of Jetty timber on behalf of her late father Barrie Stearne.

Recommendation in Brief

That Council

1. Provide to Kerrie Leeming on behalf of her late father Barrie Stearne, as Chairman Tanker Jetty Association who instigated the "Purchase a Tanker Jetty Plank" fund raising campaign, a grade 1 piece of timber from the stockpile of timber recovered from the Esperance Tanker Jetty; and
2. Reaffirm Councils position that documented evidence of purchase is required to provide a grade 1 piece of timber from the stockpile of timber recovered from the Esperance Tanker Jetty.

Background

At the April Ordinary Council Meeting, Council resolved the following motion in relation to the previously purchased jetty planks as part of a fund raising campaign for the Tanker Jetty in 1989.

00420-119

Council Resolution

That Council provide to all persons who purchased a jetty plank in 1989, upon receipt of documented evidence of purchase, a grade 1 piece of timber from the stockpile of timber recovered from the Esperance Tanker Jetty.

Officer's Comment

We have received a request from Kerrie Leeming who is the daughter of the late Barrie Stearne, see attached, requesting a piece of Jetty timber in line with the Council resolution. Kerrie has been unable to find the certificate that is required for Shire staff to provide a piece of Jetty timber as per the conditions of the Council resolution.

Given the involvement Barrie Stearne had in the purchase of a jetty planks fund raising campaign for the Tanker Jetty as the Tanker Jetty Association Chairman, it would be appropriate to provide a grade 1 piece of Jetty timber as per the previous resolution of Council. Shire staff are unable to do this without a resolution of Council.

We have also received other request and enquires from people with undocumented evidence for a grade 1 pieces of jetty timber through this program, see such requests. We currently only have 280 grade 1 jetty deck planks recovered from the Tanker Jetty deconstruction. The Shire will not have

enough grade one Jetty deck planks to donate if we open the program up further without either extenuating circumstances such as the Barrie Sterne's family or document evidence. It is therefore recommend that Council reaffirm their previous position.

Consultation

N/A

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Leadership

Community confidence and trust in Council

Provide transparent and accountable leadership

Corporate Business Plan 2019/20 – 2022/23

B5.6 Manage Tanker Jetty

Environmental Considerations

Nil

Attachments

A¹. Request for Tanker Jetty Timber - Kerrie Leeming

B¹. Request for Tanker Jetty Timber - David Fraser

Officer's Recommendation

That Council

1. Provide to Kerrie Leeming on behalf of her late father Barrie Stearne, as Chairman Tanker Jetty Association who instigated the "Purchase a Tanker Jetty Plank" fund raising campaign, a grade 1 piece of timber from the stockpile of timber recovered from the Esperance Tanker Jetty; and
2. Reaffirm Councils position that documented evidence of purchase is required to provide a grade 1 piece of timber from the stockpile of timber recovered from the Esperance Tanker Jetty.

Voting Requirement

Simple Majority

To Esperance Shire Councillors

07/05/2020

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

In regard to the Shires offer of gifting a plank to anyone who can prove they purchased a plank in 1989, I would like to request that given my father, Barrie Stearne was the Tanker Jetty Association Chairman at the time this was instigated could you allow my family to have a plank gifted to us in recognition of his considerable efforts to save the Jetty.

As he has passed away now and we can't find the form you require I respectfully ask that you waiver this condition in this instance.

Your sympathetic consideration would be appreciated

Yours sincerely Kerrie Leeming (Stearne)



THE OREGON JOURNAL
 FRIDAY, JANUARY 5, 1990
 VOL. 18 NO. 3
 PH 713232
 PRODUCE & BREAD
 711210
 Oregon Center Express
 National Mutual

Skull mystery

It is most important to find out whose remains were found at Weather Rock on January 31, says W.A. Police Force forensic branch officer in charge Superintendent John Horton.

Esperance police officer in charge, Senior Sergeant Bill Todd said the next stage for the skull, located at

Weather Rock local Ian Ramsay, was for it to be referred to the coroner who she visits Esperance on January 11.

The discovery has prompted local interest with people speculating about its identity.

MORE IN PAGE 2

Jetty offer: \$150,000

Esperance Shire Council has been offered \$150,000 to take control of the Tanker Jetty.

State cabinet discussed the issue in late December and authorized Transport Minister Bob Pearce to offer the money subject to conditions which are believed to include one requiring council to take full responsibility for future jetty maintenance.

Esperance Port Authority Local Frustrating has been taking place on a semi-annual level for now and a half years, with the association in existence for nearly five years.

A target of \$100,000 was set and currently about \$15,000 has been forthcoming.

Funds were boosted with a recent \$10,000 donation from the St. Louis City.

Further donations are already in the pipeline from Esperance Bay Rotary Club and Esperance Association.

A Save the Jetty Fun Day in March should see the target total exceeded.

In 1983 a similar day raised \$17,000 and this year the association is making a target between \$10,000 and \$12,000 this time around.

It would accept the conditions the money

until the 1991 State budget, but Mr. Pearce said the association would be able to begin some restoration work, including a 20-year agreement had been entered into.

Work would include replacement of at least 70 piles, which is projected to cover 50 per cent of the jetty.

After about 10 years, the jetty would be replaced.

Mr. Pearce said the jetty is in a poor state of repair and the association would be expected to maintain it.

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TANKER Jetty Association chairman Barrie Stearne points out some of the obvious and (inset) less visible areas in need of repair. Photos by Emma Geary, Story Bob Fice.

Mathew Walker

From: Mathew Walker
Sent: Wednesday, 10 June 2020 9:54 AM
To: Mathew Walker
Subject: FW: Certificate Holders - Jetty Timber

From: [REDACTED]
Sent: Tuesday, 12 May 2020 2:01 AM
To: Ian Mickel; basil.parker@esperance.wa.gov.au; Jennifer Obourne; Steve McMullen; Shelley Payne; Dale Piercey; Wes Graham; Ron Chambers; Jo-Anne O'Donnell
Cc: Matthew Scott
Subject: Allocation adopted Jetty Planks

11th May, 2020.

Mr Scott,
Chief Executive Officer,
Shire of Esperance.

and for attention

President & Councillors
Shire of Esperance

Dear Mr Scott,
My name is David Fraser, [REDACTED].
On behalf of my nephew, Mr Robert Long, now of Margaret River I request that Jetty Plank No 117, that Robert adopted on the 16th March 1989, be released to me for collection and delivery to Robert in Margaret River.

Background information;
At the time of the "Save The Tanker Jetty" campaign Robert was the owner/operator of the iconic Beryl's Eats and was a grateful beneficiary and self-appointed custodian of our jetty.
Together with his Mum & Dad, Carole & Bob Long, owners and developers of the Captain Huon Motel complex. Robert, Carole & Bob all had a vested interest in the needs and welfare of our Jetty, and done so with pride and commitment.

I further request that favourable consideration be given to the release of plank No 118, (Carole is stressed that she can not locate their certificate, she believes her and Bob have the certificate following Roberts, but maybe the preceding one No116)
Carole and Bob will be eternally grateful if their ongoing contribution to the welfare of our jetty can be rewarded by the allocating of their plank to them.
On their behalf I can also collect and deliver The Captain Huon Plank.

Robert with his Dad Bob, also owned and developed the Lucky Roe Snack Bar.

I thank you in anticipation of a favourable reply to Robert and Carole & Bob's application for the release of their adopted Jetty Planks.
Regards,
and best wishes for good governance.

David Fraser



Message protected by MailGuard: e-mail anti-virus, anti-spam and content filtering.
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Item: 12.2.2

Current Indoor Sports Stadium

Author/s	Mathew Walker	Director Asset Management
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D20/15188

Applicant

Internal

Location/Address

Esperance Greater Sports Ground

Executive Summary

For Council to consider the future of the current Indoor Sports Stadium and possible works.

Recommendation in Brief

That Council

1. Commit to the current Indoor Sports Stadium works:
 - a. Remediation works to install new portal frames spaced between the existing portal frames;
 - b. New multipurpose vinyl sports floor for courts 1 and 2; and
 - c. Upgrade of court 3, including repairs, for a multipurpose artificial turf and netting.
2. Include \$1,500,000 in the 2020 / 21 budget, made up by the contribution from the Esperance Indoor Sports Stadium Management Committee and the Local Roads and Community Infrastructure Program; and
3. The sale of the court three flooring is returned to the project budget.

Background

During the detailed design development for the original Esperance Indoor Sports Stadium upgrade project it was discovered that the structure of the existing main stadium (courts 1 and 2) was structurally deficient compared to today's engineering requirements. Reports from Duncan J Jack Consulting Engineer are included in attachment A and B. This resulted in the project being changed to a new purpose built structure and the current stadium being closed in high winds.

The new stadium is nearing completion and a resolution for the current stadium structural deficiencies is required as doing nothing in the medium to long term will expose the Shire to substantial risk. As part of the discussion with the key stakeholders (user groups) around the project a number of options were looked at:

- Status Quo: This should not be a medium or long term option given the structural deficiencies and that all three courts do not meet competition standards.
- Undertake the remedial work: This would involve undertaking the proposed remedial works identified in the structural engineers report. This would provide a stadium that would just meet engineering requirements, but is not ideal. All courts would still not be up to competition standard. Estimated cost \$800,000 to \$1,000,000.
- Demolish the old stadium: If the old stadium is demolished new outdoor courts could be created, this would reduce our building asset management. This could only happen if the new stadium had four courts. Estimated cost \$200,000 to \$300,000 for demolition only.
- Reconfigure the existing stadium (option 1): this would involve turning the two timber courts into one and rotating them, and then columns could be installed outside the court run off areas, this would resolve the structural issues with the stadium. This could then be turned into a show

court. The third court could be used for activities like indoor tennis or hockey. This would provide four or five competition standard courts depending on the new stadium. Estimated cost \$1.6 Million.

From the discussion with the Key Stakeholders three more engineering options were investigated to retain the two courts:

Option 2: Augment existing rafters with a deep truss

Option 3: Install a ridge truss and single central column

Option 4: Install new portal frames spaced between the existing portal frames

The three additional options were all feasible and came out a similar price range from \$1.5 - \$1.6 million, and are included in attachments C, D, E and F. Out of the available options, option 4 offers the best outcome in terms of cost and maximizing available playing space.

The Esperance Indoor Sports Stadium Management Committee (ISSMC) have committed all their funds towards this project, which is approximately \$400,000, see attachment G. The shire could also allocate funding through the recently announced Federal Government's Local Roads and Community Infrastructure Program, which the Shire has received a \$1.86 million commitment that is required to be spent within 12 months.

Officer's Comment

Given the extensive stakeholder consultation the two options that Council should consider are:

- Status Quo: Considered a two year period of leaving the stadium as is to consider demand. This should not be a medium or long term option given the structural deficiencies and that all three courts do not meet competition standards; or
- Undertake the structural works: This would involve undertaking the proposed structural works identified in the Bluemar report. Netball would still not have adequate run off. Estimated cost \$1,500,000.

Given the funding availability that we have access to, which is for a limited time, it would be recommended to undertake the project now so that the project budget does not come from rates and start the project as soon as possible. It is also recommended that the flooring be changed to a multipurpose sports vinyl to maximise the versatility of the space and not replicate the new Indoor Sports Stadium that is almost complete.

It is also proposed to undertake works to the third court at the same time to:

- Undertake the repair works identified in the Duncan J Jack Consulting Engineer Report; and
- Convert the space to a multipurpose artificial turf and netting for indoor tennis, indoor cricket training, indoor soccer or indoor hockey to maximise the versatility of the stadium.

Consultation

Consultation has been undertaken with the User groups as the key stakeholders, with the consensus being to implement option 4, have a multipurpose vinyl sports floor and undertake the upgrade to courts 3 as proposed.

Financial Implications

The financial implications arising from this report is a \$1,500,000 project that will be funded by the ISSMC contribution and using part of the Local Roads and Community Infrastructure Program allocation. It is proposed to commit to the project now, so that we can start the project as soon as possible.

Asset Management Implications

The asset management implication are detailed in the table below:

	Capital	Annual	Comments
Capital	\$1,500,000		
Interest (economic cost)		0	4% pa \$0 since it is 100% grant funded
Depreciation (ongoing costs)		\$30,000	Over 50 years
Maintenance (ongoing cost)		\$60,000	For the whole Stadium
Operating (ongoing cost)		\$50,000	For the whole Stadium
		\$140,000	Per year

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Built Environment

Services, infrastructure and public places that meet and adapt to community needs and changing priorities

Ensure services, infrastructure and public places are aligned to community needs now and in the future

Corporate Business Plan 2019/20 – 2022/23

B1.6 Construction of New Indoor Sports Stadium Redevelopment

Environmental Considerations

Nil

Attachments

- A↓. Duncan Jack Report - Structural Overview of Esperance Basketball Stadium
- B↓. Duncan Jack Report - Structural Strengthening of Esperance Basketball Stadium
- C↓. Bluemar Report - Indoor Sports Stadium Structural Review and Budget Estimation
- D↓. Bluemar Letter - Further Sports Stadium Engineering Options and Budget Estimates
- E↓. Bluemar Drawing - Modifications to Old Esperance Sports Stadium
- F↓. Bluemar - Sport Stadium Budget Estimates
- G↓. EISSMC Letter - Funds

Officer's Recommendation

That Council

1. **Commit to the current Indoor Sports Stadium works:**
 - a. **Remediation works to install new portal frames spaced between the existing portal frames;**
 - b. **New multipurpose vinyl sports floor for courts 1 and 2; and**
 - c. **Upgrade of court 3, including repairs, for a multipurpose artificial turf and netting.**
2. **Include \$1,500,000 in the 2020 / 21 budget, made up by the contribution from the Esperance Indoor Sports Stadium Management Committee of \$400,000 and the Local Roads and Community Infrastructure Program of \$1,100,000; and**
3. **The sale of the court three flooring is returned to the project budget.**

Voting Requirement

Absolute Majority



DUNCAN J JACK

Consulting Engineer Pty Ltd

File : KA5357_Design Report Rev 1

February 3, 2016

Cartman Designs
PO Box 1898
Esperance WA 6450

Attention: Lionel

Dear Sir :

RE: Structural Overview of Esperance Basketball Stadium

As part of the design of extensions to the main basketball stadium structure, issues were identified that raised concerns regarding the soundness of the original building. The main areas of concern were the connection of the northern skillion structure where the main beam was cut out around the existing top girt. Also maintenance staff had identified that when accessing the roof, excessive deflections were identified.

Based on this the Shire of Esperance requested a design review of the existing portal frame structure.

During the review it was identified that there were some concerns with the structure so the completed model was sent to a third party engineering company for review (Wilshaw Engineering). The model was also sent to the software developer (Spacegass) to ensure the model was correct.

The complex consists of the original structure which was a trussed portal with asbestos sheeting.

Over time additions have been undertaken to the complex which include:

- The main basketball portal frame structure which was engineered and designed in 1984 and erected soon after.
- The northern extension was engineered and designed in 1994 and again constructed shortly after.
- The eastern extension was designed in June of 1994 and no records of engineering were available, it was likely constructed when the northern extension was built.

Loads

Design dead and live loads factors were determined in accordance with AS1170.

Generally for strength the following was adopted:

- 1.2 Dead Loads;
- 1.5 Live Loads;
- 1.0 Wind Loads;
- 0.8 Dead Loads, for cases where dead loads negate other loads.

Generally for serviceability the following will be adopted:

- 1.0 Dead Loads;
- 0.7 Live Loads;
- 0.67 Wind Loads.

Wind Loads

Wind loading calculations were determined in accordance with AS1170.2. Wind loading was determined using the following criteria:

- Terrain category 2.0.
- Region A1
- Shielding Multiplier = 1.0
- Topographic Multiplier = 1.0
- Direction Multiplier = 1.0
- $V_R = V_{500} = 45\text{m/s}$

Review Main Portal Structure

The main portal structure was modelled in Spacegass V12 using the Portal Frame Builder analysis software.

The analysis of the structure identified concerns relating to the performance of the building under ultimate design load conditions.

The building has been in service for 30 years and to date has performed adequately.

However when assessing a structure it is designed for ultimate design load cases these are load cases where it is expected will not occur.

The analysis identified that the main rafters and columns are overstressed in a number of load cases.

The primary issue is that the structure is very light for the geometry. The rafters are buckling due to the large distances between lateral restraints. The roof purlins are restraining the top flange of the rafters but there is limited fly bracing supporting the bottom flange.

Generally in structures of this type this combination of purlins and fly bracing can significantly increase the capacity of structure members. This however does not assist with deflection of the structure.

The analysis shows the deflection of the structure as outside acceptable tolerances, (in some load cases the deflection was in excess of 300mm). Acceptable deflections for a span of this type would be expected to be in the order of 100mm. This does not necessarily mean the structure is unsound. The original designers were aware of this and specified the rafters are precambered to +200mm. This precamber allows for the downwards deflection but does not assist in reducing uplift deflection, which in this instance is in the order of 250mm.

The drawings obtained did not indicate the foundation sizes of the building, these need to be checked and confirmed as adequate.

Northern Skillion

The northern extension structure appears satisfactory except for the connection of the main skillion rafter to the existing column. The connection has been modified without it appears any correspondence with the original designers. The original connection detail is for a pinned connection which consists of a plate welded to the existing column and then bolted to the new skillion rafter. During construction it appears that the top existing girt was left in position and the new rafter cut around this and then fully welded to the existing column, effectively making this a moment connection. The main issue here is that there is significant difference in the load transfer between a pinned joint and a moment connection. The existing columns do not have any additional capacity so this additional bending due to the moment connection needs to be reviewed. It is recommended that any strengthening be specified with the remedial works for the main portal.

During this extension works no records of any foundations modifications were located. It is recommended that this be reviewed.

Eastern Bay Extension

The extension of the original portal structure one bay to the east was identified on architectural drawings but no engineering drawings were located. This structure generally appears satisfactory but as no records are available this needs to be captured during any remedial works.

Recommendations

There are concerns with the structure in ultimate load case situations. The structure needs to satisfy Australian Standards for Loading and Strength. This is also a requirement of the BCA.

The third party reviewer confirmed the results of the analysis and the software developer confirmed the structure has been modelled satisfactorily.

Therefore the recommendations are as follows:

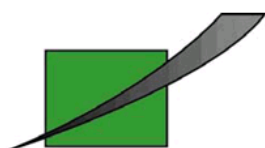
- Determine and install structural remedial works to ensure the structure satisfies strength requirements;
- Any remedial works to allow for northern and eastern extensions as well as new proposed works;
- Allow for deflections over recommended levels (provided strength criteria can be met);
- Excavate foundations to confirm existing sizes, design review to determine if foundations are adequate;
- Ensure these works are completed prior to any extensions to the current arrangement.

Based on this analysis it is not possible to certify the building as structurally sound. It is recommended that the remedial works be undertaken as soon as practical.

Sincerely,



Duncan Jack MIEAust CPEng NPER
Director



DUNCAN J JACK

Consulting Engineer Pty Ltd

File : KA5459_Design Report Rev2

July 12, 2016

Cartman Designs
PO Box 1898
Esperance WA 6450

Attention: Lionel

Dear Sir :

RE: Structural Strengthening of Esperance Basketball Stadium

A review of the above structure was requested after issues were identified during proposed extension works. The original design report identified failure of members under certain design load cases.

The Shire of Esperance requested that a review of what works are required to ensure the structure complies with the relevant Australian Standards.

Australian Standards provides a general level of confidence through the statistical determination of standard design load factors and capacity reduction factors. These factors can be conservative for this application and account for the loading events beyond typical day to day operations and specific events which may lower the integrity of the structural elements.

During the analysis failure does not always lead to complete structural collapse, rather the structure can develop strange load paths or begin yielding that are both difficult to assess and unreliable to provide structural integrity. Designing to Australian Standards ensure that no structural element becomes overstressed beyond its consistent predictable response.

Based on the analysis to Australian Standards the following was identified:

- Main portal rafters and need to be stiffened;
- Column/rafter connection to be strengthened;
- Provide additional fly bracing to rafter;
- Provide additional roof and wall bracing;
- Upgrade footings, by increasing mass to resist uplift forces.

Based on these findings preliminary drawings were developed to reflect the work required. Please see attached.

Due to the extensive works a contractor was engaged to provide a budget price to compete the tasks identified in the drawings.

47 Brookman Street
PO Box 8006
Kalgoorlie WA 6430
Phone: (08) 9091 1545
Fax: (08) 9091 2415
Mobile: 0409 042 817
Email: duncan.jack@people.net.au

Civilworks	
Labor & Materials	\$50,000.00
Steelworks	
Labor (includes equipment)	\$625,000.00
Materials	\$125,000.00
Painting (labor & materials)	\$20,000.00
Roof removal (inc crane hire)	\$43,000.00
Floor protection (19mm Ply)	\$5,000.00
Total	\$868,000.00 plus GST.

This is an estimate only and confirmation from a Quantity Surveyor should be sought if firmer pricing is required.

The materials for the project are relatively small however the large portion of the works is the labour required to install the upgrades. There is a significant amount of labour time in welding of stiffeners and members, it is estimated that the contractor would need 3-4 months to complete the works. During this time the facility would need to be closed.

A subsequent meeting with Council highlighted the above concerns and amount of works required, Council requesting a review of what safe operating conditions the building was sound, ie Australian Standards were satisfied.

When analysing buildings for ultimate wind conditions many factors are taken into consideration with an important factor being whether the building can effectively remain fully sealed during large wind events. If the building is fully sealed (as in cyclonic areas) then there is no internal pressure within the building. This internal pressure can adversely affect the structure. In order to remain sealed the penetrations (doors and windows etc) need to be rated to ensure they do not fail in wind events. In this instance with ultimate design winds and fully sealed the structure does not comply with Australian Standards.

However working backwork from the ultimate wind speed which is in the order of 150km/hr the structure satisfies Australian Standards when the speed is approximately 90km/hr. As per AS1170.2 Wind Actions this speed is defined as the regional 3 second gust wind speed. A review of the Bureau of Meteorology website for Esperance historical data indicated for the last 20 years on average this wind speed has been achieved 1 or 2 times per year. (Although in 1998 and 2004 there were three occasions).

Recommendations

It is common to question an analysis that states a structure is unsafe despite the fact the structure has stood for many years without an issue, however it is false to base safety on the structure's past and rather analysis looks to what it needs to be able to withstand the future.

When analysed without the standard safety margins some design checks pass, and it is possible the structure has never reached or exceeded these predicted loads.

The following recommendations are considered for consideration:

1. Put in place procedure for not using facility when wind speeds are expected to exceed 90km/hr;
2. Ensure that facility remains fully sealed;

3. The cost of the upgrades as well as the time taken to complete needs to be considered against a new purpose built structure;
4. Review the option of changing the use of the main stadium, if internal columns were able to be installed (for example) then the facility as is would require only minor modification.

Please contact the undersigned if you require any clarifications.

Sincerely,

A handwritten signature in blue ink, appearing to be 'D. Jack', with a small 'D.J.' monogram below it.

Duncan Jack MIEAust CPEng NPER
Director

Esperance Indoor Sports Stadium Structural Review and Budget Estimates



Prepared for Shire of Esperance

November 2019



Bluemar Pty Ltd

ABN: 58 604 127 175
Website: www.bluemar.com.au
Email: projects@bluemar.com.au
Phone: 0417 228 270
Address: PO BOX 815, Esperance WA 6450

Bluemar Pty Ltd ("Bluemar") is a Consulting Engineering Practice in Esperance WA. Bluemar services clients in regional areas of Australia and practices in Mechanical, Civil, Chemical, Environmental, Geo-technical and On-shore Marine engineering disciplines.

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Project Name Esperance Indoor Sports Stadium Structural Review and Budget Estimates
Project Number Q20191023C
Client Shire of Esperance, Attention: Neil Husbands
Prepared by Shaun Meares BE PhD MIEAust CPEng NER
Vincent Yin BE BSc GradIEAust
Vandana Prajapati BE MPE MIEAust

Document History

Version	Issue date	Issued by	Issued to
Draft V01	2/12/2019	Shaun Meares	Neil Husbands
Initial Issue V02	23/12/2019	Shaun Meares	Neil Husbands



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1. Executive summary

Bluemar was engaged to complete a structural analysis on the Esperance Indoor Sports Stadium and prepare cost estimates for a remediation strategy.

The stadium is non-compliant with applicable structural standards and requires structural works for it to be safe for use in all reasonable weather conditions.

The structure can be remediated by adding a column to the existing portal frames, and by adding additional purlins and girts to the roof and walls. In this scenario the stadium would have enough clear floor space for 1 full sized basketball court including run-off areas, and a spectator seating area.

Budget estimates were prepared for both structural remediation and a complete rebuild of a new stadium with equivalent dimensions.

Table 1: Summary of budget estimates.

	Build New Stadium		Modify Existing Stadium	
Estimation Method	Method 1	Method 2	Method 1	Method 2
Total Cost	\$ 4,582,211.20	\$ 4,340,659.06	\$ 1,659,959.94	\$ 1,605,553.00
Average	\$4,461,435.13		\$1,632,756.47	

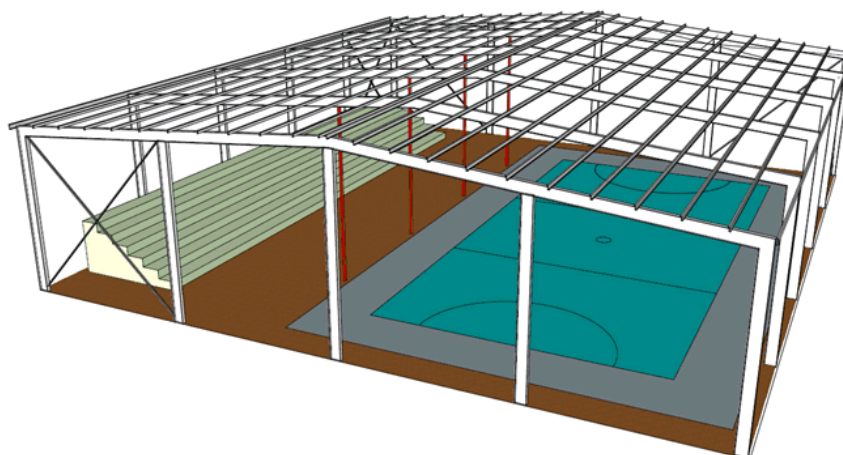


Figure 1: Indicative floor plan and structural layout of remediated stadium.



2. Background

The Shire of Esperance has received a structural engineering review of the Esperance Indoor Sports Stadium from Duncan Jack Consulting Engineer. The review concluded that the sports stadium in its existing condition is not structurally adequate to withstand the design loads that apply to a building of this sort. The report included recommendations about the safe use of the building, specifically, that it should not be used if the outdoor wind speed exceeds a particular threshold. Duncan Jack also recommended remediation works that would address some of the structural deficiencies that were identified in his report.

The Shire of Esperance have engaged Bluemar to complete an independent structural engineering review of the indoor sport stadium and consider a different remediation strategy to the one previously proposed by Duncan Jack.

3. Scope

Pursuant to Purchase Orders 167308 and 169903 Bluemar is engaged to:

- Complete preliminary structural analysis to determine whether the addition of columns to the existing building clear span is feasible.
- Prepare cost estimates to:
 - Demolish the existing stadium and build a new stadium of equivalent size.
 - Remediate the existing stadium as per Bluemar's structural analysis.

This report presents the outcome of this scope.



4. Methodology

4.1. Structural engineering review methodology

1. Existing dimensions and building details were extracted from drawings supplied by the Client and verified for reasonableness visually on site.
2. Design loads were determined in accordance with AS1170 – *Structural Design Actions*.
3. Structural analysis software was used to create a structural model of the existing building and evaluate the performance of the existing portal frames in accordance with AS4100 – *Steel Structures*.
4. The structural model was modified to include the addition of a support column on every portal frame and then re-evaluated.
5. Existing purlins and girts were evaluated.
6. Footings were evaluated against uplift and bearing design requirements.
7. Preliminary modifications were proposed to address any structural deficiencies that were found in the structural analysis.

Limitations:

The analysis should be considered preliminary and is subject to the following:

- Bluemar did not apply wind directional multipliers. In some directions, a design wind speed reduction of up to 20% can be achieved. This is equivalent to a 35% reduction in surface pressure.
- The internal pressures on structures which contribute to wind uplift depend on the openings (windows, doors, crevices) within buildings. Bluemar used the supplied plans and did not verify any openings or wall permeabilities on site.
- Bluemar developed models based on the provided construction issue drawings. Bluemar did not verify the accuracy of these drawings against the built structure.
- Bluemar did not model the stiffening effects of haunches.

4.2. Budget estimates methodology

Two different budget scenarios were prepared:

- Demolish the existing stadium and rebuild a modern stadium of identical size and amenity.
- Make appropriate structural additions to the existing stadium, and replace the existing floor.

4.2.1 Demolish and rebuild new indoor sports stadium

Demolition and rebuild costs were determined using two methods:

1. Demolition and reconstruction costs were estimated using the rates given in the Australia Construction Handbook (2019) with a regional price index of 130% which is applicable to Esperance.
2. Costs for 4 other indoor sports stadiums were scaled to this stadium and used as a validation benchmark for the methodology outlined in step 1.



4.2.2 Modify existing sports stadium

Modification cost were determined using two methods:

1. Modification costs were estimated using local industry quotes for the supply and delivery of materials as well as estimates for construction labour.
2. Modification costs were also estimated using the rates given in the Australia Construction Handbook (2019) with a regional price index of 130%.



5. Results

5.1 Structural analysis

Consistent with previous reviews, Bluemar found the existing portal frames to be structurally inadequate. The allowable stress thresholds of the steel members were significantly exceeded under wind loads. Small stress exceedances were identified under imposed design loads in accordance with AS1170.1.

5.1.1 Adding new columns

Bluemar investigated the feasibility of adding a column to the internal span of each portal frame. To maintain enough space for the proposed netball/basketball court, the column must divide the existing 36m span into two spans; 22m and 14m. A 168.3x7.1 circular hollow section steel column could be adequate in this role. This configuration is illustrated in Figure 1 and Figure 2.

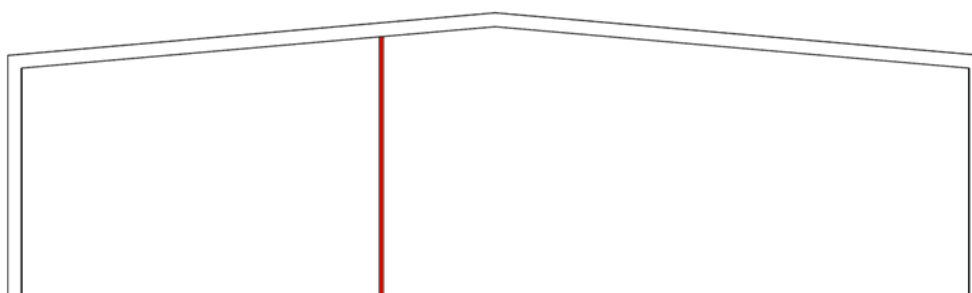


Figure 2: Portal frame with additional column (red)

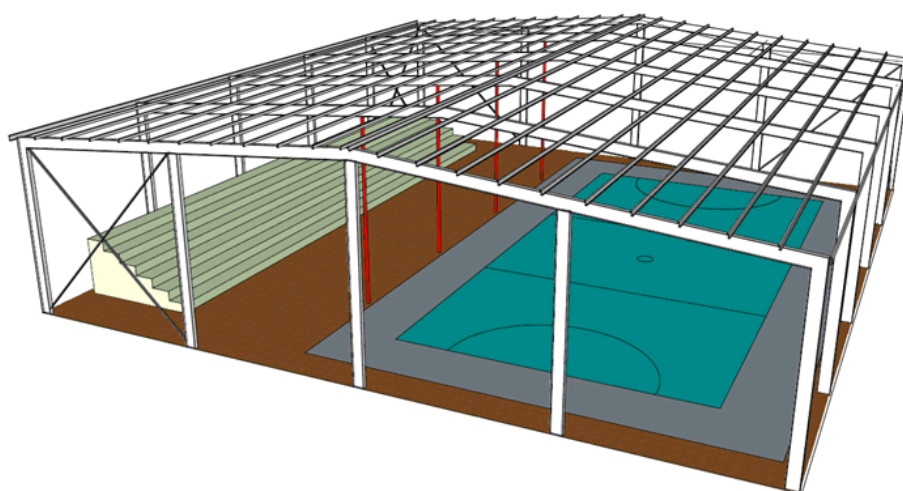


Figure 3: Stadium with additional columns (red)

Fly bracing is required to withstand lateral torsional buckling of the existing rafters and columns. Fly bracing would be added at approximately 5m spacings along both the existing rafters and columns.



5.1.2 Purlins and girts

Pressure concentrations arise when surfaces such as a roof or wall are subjected to winds. Larger wind pressures are experienced on the edges of roofs, and even larger pressures are experienced on corners. The edge regions for the Esperance Sports Stadium includes all roof regions within an 8m strip from the roof edge. Four 8m x 8m corner regions exist at the intersection of edge strips. As stipulated in AS1170.2, the edge regions experience twice the pressure of the general areas (non-edge/corner regions), and the corners experience three times as much pressure the general areas. Purlins in each of the regions must be designed accordingly. Edges of walls are also subject to pressure concentrations, and therefore girts must also be designed for specific regions (edges and corners). Bluemar analysed the purlins and girts of the existing structure and found them to be manifestly inadequate. If the situation is remediated with the addition of purlins and girts, the quantities required are estimated in Table 2 and Table 3. The tables assume that the added purlins and girts will match the existing sizes. In 2019, the existing purlin and girt members are not standard sizes and a modern equivalent size would need to be selected in the detailed design phase. The quantities in Table 2 and Table 3 are also subject to optimisation in the detailed design phase by application of wind directional multipliers.

Table 2: Additional purlins required

	Extra purlins per span required	no. existing purlins	Total no. extra purlins required	Total length of extra purlins required (m)	Purlin Type
General Area	1	32	32	256	Z15016 with 1 midspan bridge
Edges (type 1)	4	32	128	1024	Z15016 with 1 midspan bridge
Corners	3	22	66	528	Z15016 with 1 midspan bridge
Edges (type 2)	2	22	44	352	Z15020 with 2 bridges
Total			270	2160	

Table 3: Additional girts required

	Extra girts per span required	no. existing girts required	Total no. extra girts	Total length extra of girts required (m)	Girt Type
General - 8m span	2	24	48	384	Z15016 with 1 midspan bridge
Edge - 8m span	3	16	48	384	Z15016 with 1 midspan bridge
General - 9m span	2	16	32	288	Z15016 with 1 midspan bridge
Edge - 9m span	3	16	48	432	Z15020 with 1 midspan bridge
Total			176	1488	

Implementing these required modifications will likely require removal and reinstatement of all existing sheet cladding. Alternative remediation methods might include reducing the span of the purlins and girts (through installation of additional portal frames), or replacement the existing purlins and girts with larger members.



5.1.3 Results - Footings

If an additional column is added to each portal frame, the concrete footings on the existing portal frame columns must be increased in size by adding an additional of 1.9m³ of concrete per footing. Additionally, the new columns should be supported by 5.0m³ concrete footings.



5.2 Budget estimates

5.2.1 Budget results: demolish and rebuild

Project Budget		Replacement of existing sports stadium			
Version	1	Date	27/11/2019		
		Method 1		Method 2	
Construction Costs		Esperance Regional Price Index			1.3
Building					
Item	Area (m2)	Average Rate (\$/m)	Line total	Rate (\$/m2)	Line total
Sports Hall	1440.0	\$2,150.00	\$3,096,000.00	\$1,435.00	\$2,686,320.00
Store	44.2	\$1,466.67	\$64,768.00	\$1,390.00	\$79,797.12
Kitchen	44.2	\$2,325.00	\$102,672.00	\$1,390.00	\$79,797.12
Office/ admin	5.6	\$2,450.00	\$13,686.29	\$1,390.00	\$10,094.34
Seating area (excludes furniture)	29.9	\$2,050.00	\$61,215.03	\$1,390.00	\$53,958.81
Circulation (general corridors etc.)	32.7	\$2,100.00	\$68,738.81	\$1,390.00	\$59,148.11
		Sub-total	\$3,407,080.13		\$2,969,115.50
External works and services	Quantity	Rate	Line total		
Civil works - Demolishing	1620.0	\$92.59	\$150,000.00	\$54.10	\$113,934.60
Plumbing	1620.0	\$61.73	\$100,000.00	\$56.25	\$118,462.50
Electrical	1620.0	\$123.46	\$200,000.00	\$116.25	\$244,822.50
		Sub-total	\$450,000.00		\$477,219.60
		Section total	\$3,857,080.13		\$3,446,335.10
Professional Fees					
Item	Quantity	Rate	Line total	Rate	
Design and Approvals	1	4%	\$154,283.21	9.5%	\$327,401.83
Construction Project Management	1	4%	\$154,283.21	5%	\$172,316.76
		Section total	\$308,566.41		\$499,718.59
Project Totals					
Pre-contingency total			\$4,165,646.55		\$3,946,053.69
Contingency			10%		10%
Contingency Value			\$416,564.65		\$394,605.37
		Project total	\$4,582,211.20		\$4,340,659.06

Exclusions:

- GST
- Land, legal, marketing and finance cost
- Relocation/Decanting cost
- Staging costs
- Upgrade or provision of authority services infrastructure external to the site
- Adverse soil conditions including excavation of rock, contaminated soil
- Audio Visual requirement
- Blinds, curtains or drapes
- Office equipment cost
- Public art
- Asbestos and other hazardous materials removal
- Council internal costs
- Active IT and telephone equipment
- Grandstand and retractable seating
- Diversion/relocation of existing inground services
- Landscaping
- Carpark
- BCITF



5.2.2 Budget results: modify existing stadium

Project Budget		Modification of existing sports stadium		
Version	1	Date	27/11/2019	
Construction Cost				
Item	Quantity	Units	Method 1	Method 2
Construction cost	-	item	\$1,052,749.96	\$1,014,967.36
		Sub-total	\$1,052,749.96	\$1,014,967.36
Modification of existing services				
All services	-	item	\$100,000.00	\$100,000.00
		Sub-total	\$100,000.00	\$100,000.00
		Section- total	\$1,152,749.96	\$1,114,967.36
Professional fees				
Design, administration and approvals	15	%	\$172,912.49	\$167,245.10
Construction project management	5	%	\$57,637.50	\$55,748.37
		Section-total	\$230,549.99	\$222,993.47
Project Totals				
Pre-contingency total			\$1,383,299.95	\$1,337,960.83
Contingency			20%	20%
Contingency Value			\$276,659.99	\$267,592.17
		Project total	\$1,659,959.94	\$1,605,553.00

Notes:

- Construction costs includes complete replacement of the existing sports floor.
- Existing services are used. General cost for modification is included. No allowance made for installation of new electrical boards or lights.
- Professional fees (%) are higher for a modification than for a rebuild. Engineering modifications are generally more complicated than a greenfield build.

Exclusions:

- GST
- Land, legal, marketing and finance cost
- Relocation/Decanting cost
- Staging costs
- Upgrade or provision of authority services infrastructure external to the site
- Adverse soil conditions including excavation of rock, contaminated soil
- Audio Visual requirement
- Blinds, curtains or drapes
- Office equipment cost
- Public art
- Asbestos and other hazardous materials removal
- Council internal costs
- Active IT and telephone equipment
- Grandstand and retractable seating
- Diversion/relocation of existing inground services
- Landscaping
- Carpark
- BCITF



6. Discussion

The sports stadium structure is substantially non-compliant with Australian Standards. The structural analysis indicates that high wind conditions (which are possible) will overload the structure, and on this basis, the sports stadium is not safe. Previous engineering advice has outlined a possible management strategy to close the sports stadium if certain wind speeds are exceeded. From a safety management perspective, this type of building management is high risk because it relies on pro-active management controls to avoid a hazard rather than more reliable elimination or engineering controls.

The proposed modification to the existing stadium allows for a full sized basketball court, but columns must be placed between the grandstand and the court which will obstruct viewing and require some padding protection for players. The columns will also limit the building to very specific court geometries for other sports.

Although the stadium will have new structural elements added, this will not substantially extend the life of the building as other existing elements of the building will remain un-changed. The Client should consider the potential lifespan of the two options presented.

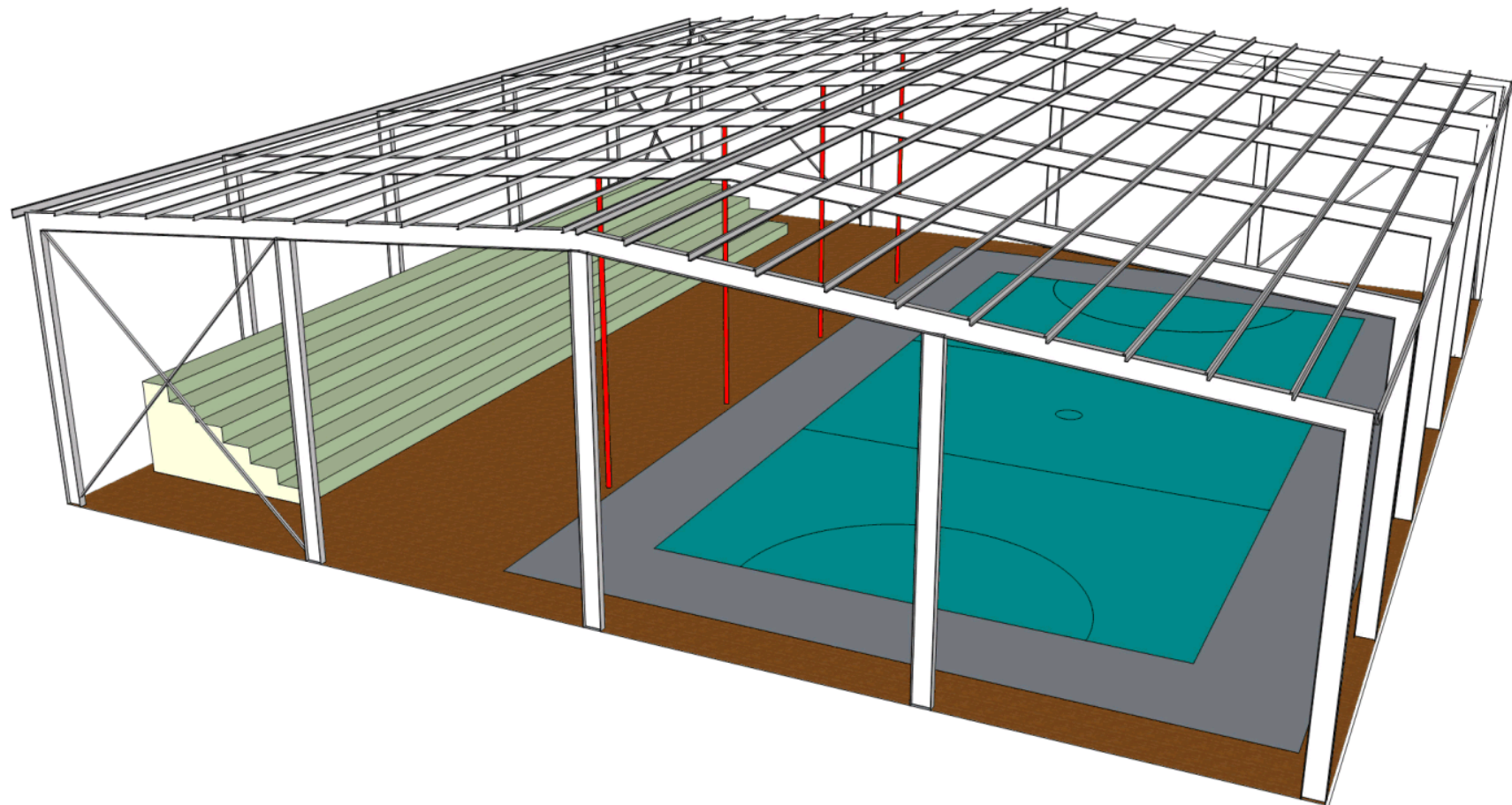
A summary and comparison of the budget options is presented in Table 4.

Table 4: Summary of budget options.

	Build New Stadium		Modify Existing Stadium	
Estimation Method	Method 1	Method 2	Method 1	Method 2
Total Cost	\$ 4,582,211.20	\$ 4,340,659.06	\$ 1,659,959.94	\$ 1,605,553.00
Average	\$4,461,435.13		\$1,632,756.47	



Appendix 1: Indicative floor plan





Appendix 2: Budget details: New sports stadium

Project Budget		Replacement of existing sports stadium			
Version	1	Date	27/11/2019		
		Reference Project Method	Rawlinson Method		
Construction Costs			Esperance Region		1.3
Building					
Item	Area (m2)	Average Rate (\$/m)	Line total	Rate (\$/m2)	Line total
Gymnastic Hall	1440.0	\$2,150.00	\$3,096,000.00	\$1,435.00	\$2,686,320.00
Store	44.2	\$1,466.67	\$64,768.00	\$1,390.00	\$79,797.12
Kitchen	44.2	\$2,325.00	\$102,672.00	\$1,390.00	\$79,797.12
Office/ admin	5.6	\$2,450.00	\$13,686.29	\$1,390.00	\$10,094.34
Seating area (excludes furniture)	29.9	\$2,050.00	\$61,215.03	\$1,390.00	\$53,958.81
Circulation (general corridors etc.)	32.7	\$2,100.00	\$68,738.81	\$1,390.00	\$59,148.11
		Sub-total	\$3,407,080.13		\$2,969,115.50
External works and services	Quantity	Rate	Line total		
Civil works - Demolishing	1620.0	\$92.59	\$150,000.00	\$54.10	\$113,934.60
Plumbing	1620.0	\$61.73	\$100,000.00	\$56.25	\$118,462.50
Electrical	1620.0	\$123.46	\$200,000.00	\$116.25	\$244,822.50
		Sub-total	\$450,000.00		\$477,219.60
		Section Total	\$3,857,080.13		\$3,446,335.10
Professional Fees					
Item	Quantity	Rate	Line total	Rate	
Design and Approvals	1	4%	\$154,283.21	9.5%	\$327,401.83
Construction Project Management	1	4%	\$154,283.21	5%	\$172,316.76
		Section Total	\$308,566.41		\$499,718.59
Project Totals					
Pre-contingency total			\$4,165,646.55		\$3,946,053.69
Contingency			10%		10%
Contingency Value			\$416,564.65		\$394,605.37
		Project Total	\$4,582,211.20		\$4,340,659.06

Budget Notes

Exclusions:

GST
 Land, legal, marketing and finance cost
 Relocation/Decanting cost
 Staging costs
 Upgrade or provision of authority services infrastructure external to the site
 Adverse soil conditions including excavation of rock, contaminated soil
 Audio Visual requirement
 Blinds, curtains or drapes
 Office equipment cost
 Public art
 Asbestos and other hazardous materials removal
 Council internal costs
 Active IT and telephone equipment
 Retractable seating
 Diversion/relocation of existing inground services
 Landscaping
 Carpark
 BCITF



Appendix 3: Budget details: Remediate existing sports stadium

Project Budget		Modification of existing sports stadium			
Version	1	Date	27/11/2019		
Construction Cost					
Item	Quantity	Units	Reference Metho	Rawlinsons metho	Notes
Construction cost	-	Item	\$1,052,749.96	\$1,014,967.36	
		Sub-total	\$1,052,749.96	\$1,014,967.36	
Modification of existing services					
Item	Quantity	Units	Reference Metho	Rawlinsons metho	Notes
All services	-	Item	\$100,000.00	\$100,000.00	Existing services are used - general cost for modification. No allowance made for installation of new Boards or Lights.
		Sub-total	\$100,000.00	\$100,000.00	
		Section- Total	\$1,152,749.96	\$1,114,967.36	
Professional fees					
Item	Quantity	Units	Reference Metho	Rawlinsons metho	Notes
Design, administration and approvals	15	%	\$172,912.49	\$167,245.10	Modification are more complicated than a green fields build. Hence higher % estimate
Construction project management	5	%	\$57,637.50	\$55,748.37	
		Section-total	\$230,549.99	\$222,993.47	
Project Totals					
Pre-contingency total			\$1,383,299.95	\$1,337,960.83	General project contingency.
Contingency			20%	20%	
Contingency Value			\$276,659.99	\$267,592.17	
		Project Total	\$1,659,959.94	\$1,605,553.00	

Budget Notes

Exclusions:

GST
 Land, legal, marketing and finance cost
 Relocation/Decanting cost
 Staging costs
 Upgrade or provision of authority services infrastructure external to the site
 Adverse soil conditions including excavation of rock, contaminated soil
 Audio Visual requirement
 Blinds, curtains or drapes
 Office equipment cost
 Public art
 Asbestos and other hazardous materials removal
 Council internal costs
 Active IT and telephone equipment
 Retractable seating
 Diversion/relocation of existing inground services
 Landscaping
 Carpark
 BCITF

[illegible]



Wednesday 29th April 2020

Neil Husbands
Manager Asset Planning
Shire of Esperance

By email: neil.husbands@esperance.wa.gov.au

Dear Neil,

RE: Q20200223A – Engineering concepts and Budget Estimates for modifications to the Esperance Sports Stadium

Earlier this year Bluemar completed a preliminary structural assessment of the Esperance Indoor Sports Stadium and assessed a specific remediation strategy. After consideration by the Client (Shire of Esperance) Bluemar was engaged to consider a further three remediation scenarios. This letter presents the outcome of this work and is written as an extension to the previously issued report "*Esperance Indoor Sports Stadium Structural Review and Budget Estimates v02*".

Scope

- A. Preliminary engineering design to establish preliminary sizing and practicality of the following scenarios:
 - Option 2: Augment existing rafters with a deep truss
 - Option 3: Install a ridge truss and single central column
 - Option 4: Install new portal frames spaced between the existing portal frames
- B. Prepare budget estimates for executing each of the three engineering solutions proposed.
- C. Present the outcomes of the above work to the Shire of Esperance and other stakeholders

Summary

All three remediation design scenarios are possible from a structural perspective. They all allow for two full size netball courts to be installed with all playing space accommodated within the existing building envelope. In all scenarios the standard "run-off" space around the netball courts has been compromised to varying extents.

All remediation strategies require changes to the rafter and purlin configuration of the building. In this way all the outcomes of the previous report relating to additional purlins, augmented concrete footings, re-sheeting, and new floor hardwood floor still generally apply.

Budget estimates of the three options are presented as Attachment 1. In this attachment we have also included the budget estimate outcomes of our previous work for convenience. With consideration for the precision of the budget estimates and their small variation, we would consider them to be practically the similar. The estimates range from \$1.51M to \$1.62M (~7% variation). The detailed cost breakdown of each scenario is like those previously presented and can be discussed on a case by case basis if required.

Through the course of this work we refined the budget estimate of our initial work which resulted in an approximate 7% reduction in the total value for that option. This is reflected in Attachment 1.

Structural Analysis Design notes

- Wind directional multipliers have been neglected (this is a conservative preliminary simplification).
- Shielding from the existing agricultural hall has been neglected (conservative preliminary simplification).
- Shielding and wind pressure re-distribution associated with the annexure on the western side of the structure has been neglected (conservative preliminary simplification).
- Fly bracing is required in all scenarios. Cost estimates for fly bracing are included.



- Changes to wall and roof bracing have not been modelled. No allowances have been made in the cost estimates.
- Changes to end portal frames have not been modelled. No allowances have been made in the cost estimates.
- Purlins and girts have been modelled and were generally found to be inadequate, with all purlins and girts requiring augmentation. Typically, the purlins and girts were found to underperform by factors of 3 or 4. The cost estimate assumes remediation is achieved with the addition of the required number of supplementary purlins and girts. Option 4 requires fewer additional purlins and girts due to the reduction of span associated with the additional portal frames.

Please don't hesitate to contact me for any further information.

Your sincerely,

Dr. Shaun Meares MIEAust CPEng NER
Managing Director

Attachments:

Attachment 1: Budget Estimate Summary

Attachment 2: Modification Concepts of the Esperance Indoor Sports Stadium

MODIFICATION CONCEPTS OF ESPERANCE INDOOR SPORTS STADIUM

DISCLAIMER

BLUEMAR ACTS PROFESSIONALLY, IN GOOD FAITH AS AN ADVISER TO ITS CLIENTS AND EXERCISES ALL REASONABLE SKILL AND CARE IN THE PROVISION OF ITS PROFESSIONAL SERVICES. THIS WORK HAS BEEN PREPARED SOLELY FOR USE OF THE CLIENT AND BLUEMAR ACCEPTS NO RESPONSIBILITY TO OTHER PARTIES. THE WORK IS SUBJECT TO AND ISSUED IN ACCORDANCE WITH THE AGREEMENT BETWEEN THE CLIENT AND BLUEMAR.


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SHEET INDEX

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000 COVER
001 OPTION 1 : INSTALL ADDITIONAL INTERNAL COLUMNS TO EACH PORTAL FRAME
002 OPTION 1 : INSTALL ADDITIONAL INTERNAL COLUMNS TO EACH PORTAL FRAME - DETAILS
003 OPTION 2 : AUGMENT EXISTING RAFTERS WITH DEEP TRUSS
004 OPTION 2 : AUGMENT EXISTING RAFTERS WITH DEEP TRUSS - DETAILS
005 OPTION 3 : INSTALL RIDGE TRUSS AND CENTRAL COLUMN
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007 OPTION 4 : INSTALL ADDITIONAL PORTAL FRAMES BETWEEN EXISTING PORTAL FRAMES
008 OPTION 4 : INSTALL ADDITIONAL PORTAL FRAMES BETWEEN EXISTING PORTAL FRAMES - DETAILS

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REV			DATE	BY	DETAILS	REV			DATE	BY	DETAILS	NORTH POINT			DO NOT SCALE PRINTS USE PLOTTED DIMENSIONS ON ONLY			 Blue Mar Pty Ltd ABN: 58 654 127 175 180-182 GARDNER STREET MELB. 3000 (VIC) AUSTRALIA email: info@bluemar.com.au			CLIENT SHIRE OF ESPERANCE			PROJECT MODIFICATIONS OF ESPERANCE INDOOR SPORTS STADIUM			DESIGNED NTS JOSH COOPER A/E 06/03/2020			DRAWING NUMBER 000																													
															ALL DIMENSIONS MUST BE CHECKED ON JOB BEFORE COMMENCING ANY WORK OR HANDING ANY SHOP DRAWINGS			SHEET COVER			PROJECT ADDRESS BLACK STREET, ESPERANCE			CHECKED GARY COOPER/NTS 04.03.2020			REVISION 00																																
															THIS DRAWING IS PROTECTED BY COPYRIGHT						APPROVED GARY COOPER/NTS 06.04.2020			DATE A																																			
A												06.04.2020												A/E												ISSUED FOR REVIEW NOT FOR CONSTRUCTION																							

A 3D cutaway diagram of a basketball court structure. The diagram shows a rectangular court with a teal playing surface and a grey key area. The court is enclosed by a white metal frame with yellow walls. The floor is supported by a series of red rectangular blocks. The structure is shown in a cutaway view, revealing the internal support system and the foundation.

[illegible]

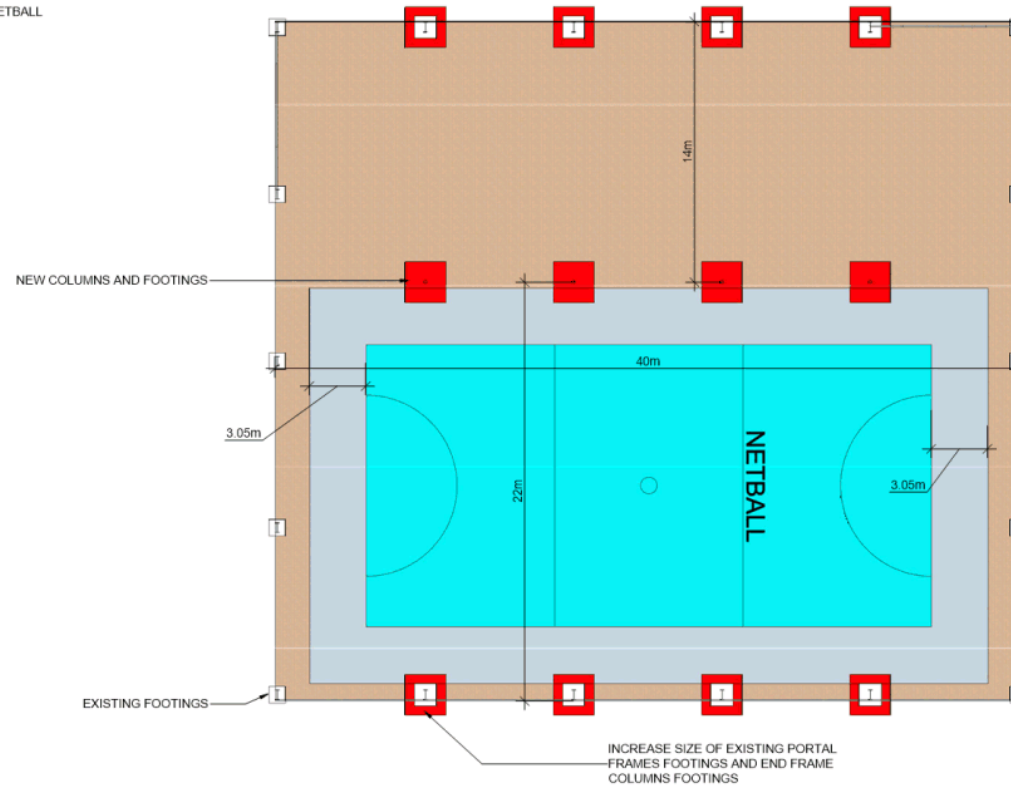
OPTION 1 : INSTALL ADDITIONAL INTERNAL COLUMNS TO EACH PORTAL FRAME

STRUCTURAL MODIFICATIONS:

1. ADDITIONAL INTERNAL COLUMNS AND FOOTINGS
2. ADDITIONAL PURLINS AND GIRTS
3. INCREASE SIZE OF EXISTING INTERNAL PORTAL FRAMES FOOTINGS
4. FLY BRACING (NOT SHOWN)

NOTES:

1. RED INDICATES NEW STRUCTURAL MEMBERS. WHITE INDICATES EXISTING STRUCTURAL MEMBERS.
2. THIS DESIGN WILL FIT ONE STANDARD NETBALL COURT WITH RUN OFF AREAS AS DEFINED BY NETBALL AUSTRALIA.

[illegible]

A 3D perspective view of a modular building structure. The building has a white frame with red truss supports. The interior floor is divided into a teal basketball court with white lines and a grey walkway. The walls are tan, and the roof is white. The building is supported by red blocks on a brown base.

[illegible]

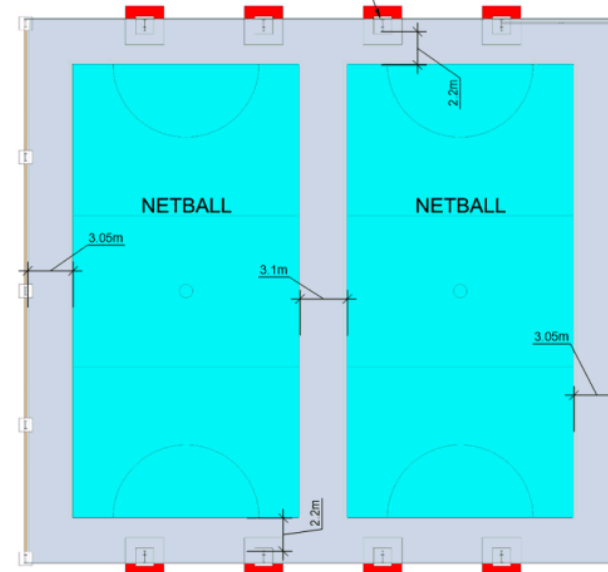
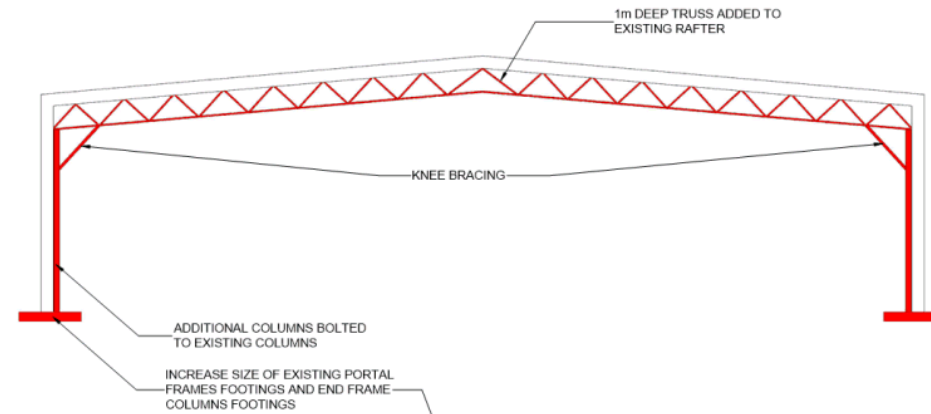
OPTION 2 : AUGMENT EXISTING RAFTERS WITH DEEP TRUSS


STRUCTURAL MODIFICATIONS:

1. INCREASE SIZE OF EXISTING INTERNAL PORTAL FRAMES FOOTINGS
2. AUGMENT EXISTING PORTAL FRAMES WITH
 - 2.1. ADDITIONAL COLUMNS BOLTED TO EXISTING COLUMNS
 - 2.2. ADDITIONAL PURLINS AND GIRTS
 - 2.3. 1m DEEP TRUSS ADDED TO EXISTING RAFTER
 - 2.4. KNEE BRACING
 - 2.5. FLY BRACING (NOT SHOWN)

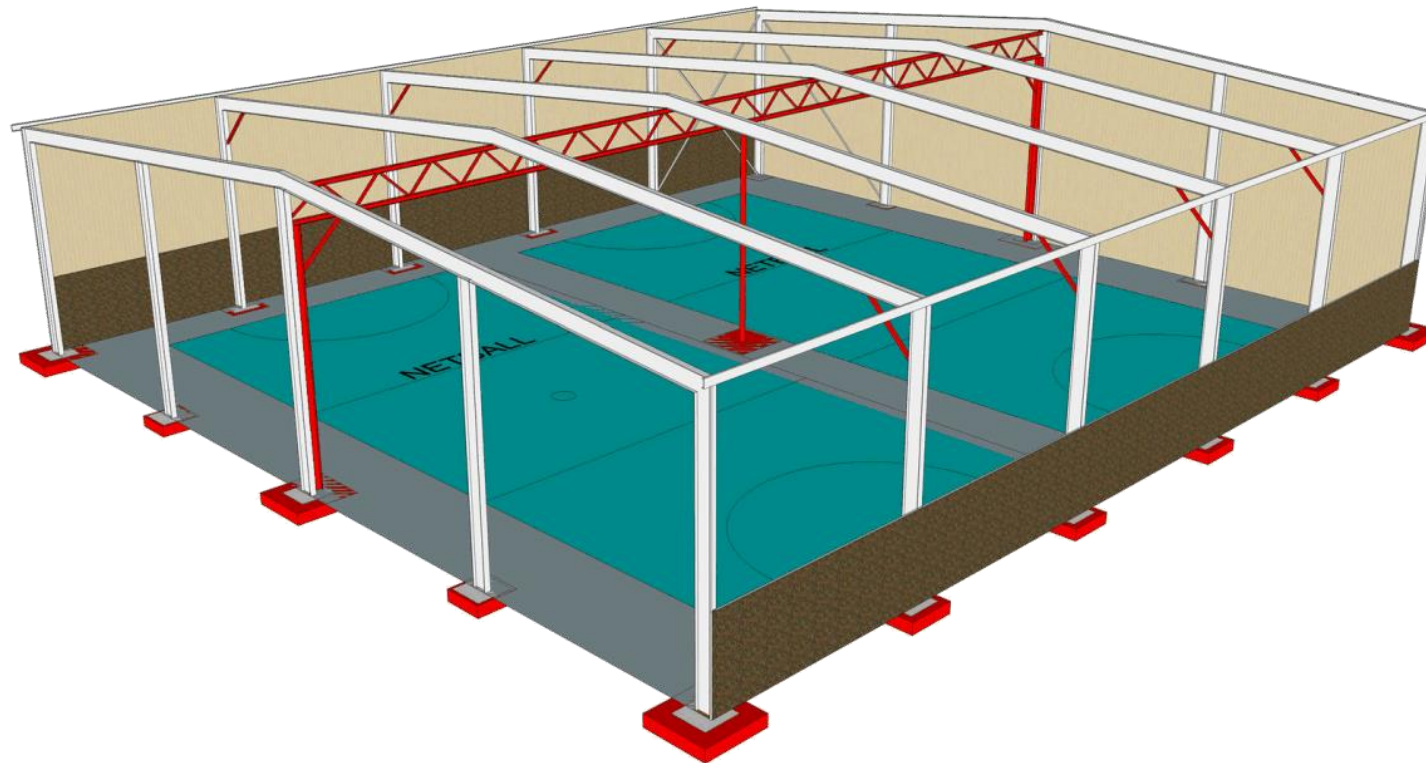
NOTES:

1. RED INDICATES NEW STRUCTURAL MEMBERS. WHITE INDICATES EXISTING STRUCTURAL MEMBERS.
2. THIS DESIGN WILL FIT TWO STANDARD NETBALL COURTS AS DEFINED BY NETBALL AUSTRALIA WHEN DESIGNED AS SHOWN WITH A COMPROMISE OF THE STANDARD RUN OFF AREAS.



REV	DATE	BY	DETAILS	REV	DATE	BY	DETAILS	NORTH POINT		DO NOT SCALE PRINTS USE PROVIDED DIMENSION ONLY		 BLUE MAR BRADING PTY LTD AOB: 50 654 127 176 WWW.BLUEMARPT.COM.AU PH: 08 9370 6200 (EXT 101)	SHEET	SHIRE OF ESPERANCE		PROJECT	MODIFICATIONS OF ESPERANCE INDOOR SPORTS STADIUM		SCALE	DESKTOP	31.04.2020	DRAWING NUMBER	004
								ALL DIMENSIONS MUST BE CHECKED ON JOB BEFORE COMMENCING ANY WORK OR MAKING ANY SHOP DRAWINGS		THIS DRAWING IS PROTECTED BY COPYRIGHT			SHEET	OPTION 2 : AUGMENT EXISTING RAFTERS WITH DEEP TRUSS - DETAILS		PROJECT ADDRESS	BLACK STREET, ESPERANCE					REVISION	A

OPTION 3 : INSTALL RIDGE TRUSS AND CENTRAL COLUMN

[illegible]

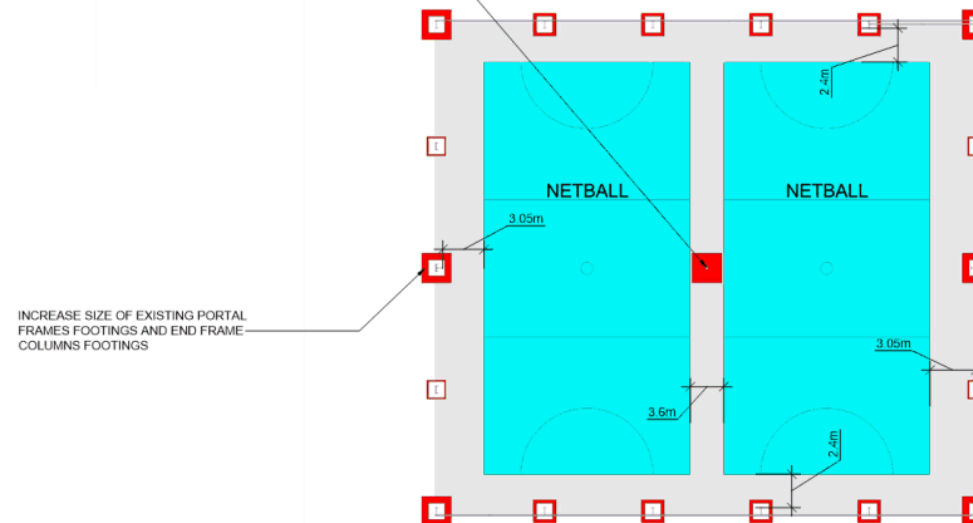
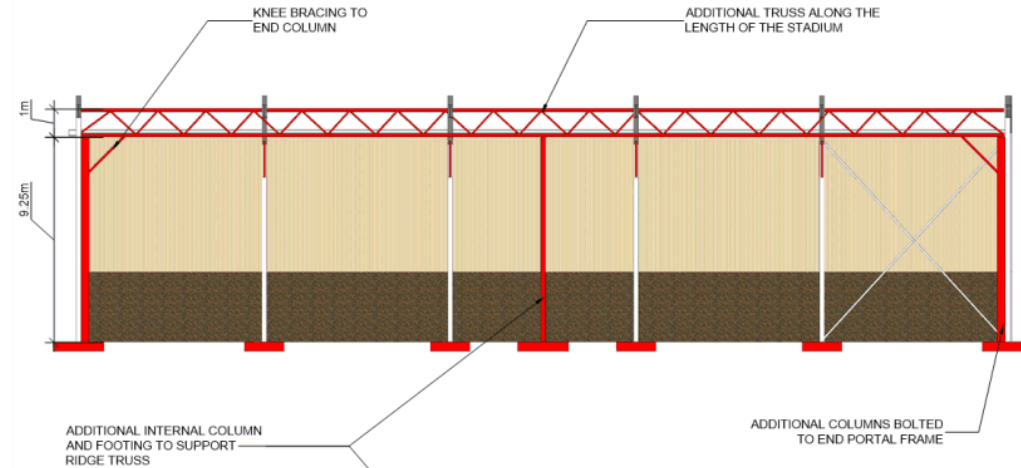
OPTION 3 : INSTALL RIDGE TRUSS AND CENTRAL COLUMN

STRUCTURAL MODIFICATIONS:

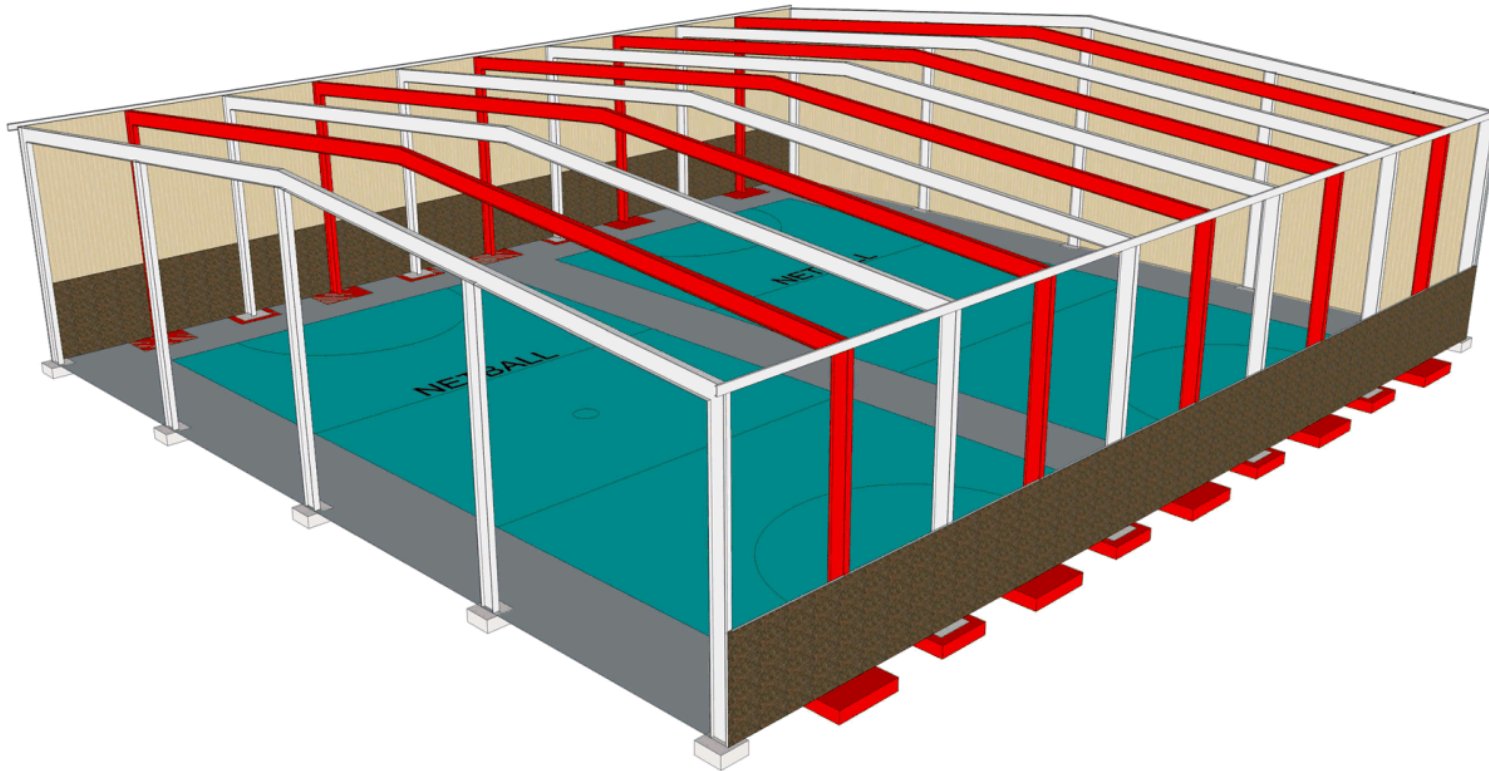
1. INCREASE SIZE OF EXISTING PORTAL FRAMES FOOTINGS AND END FRAME COLUMNS FOOTINGS
2. ADD RIDGE TRUSS ALONG ENTIRE LENGTH OF STRUCTURE
3. ADD KNEE BRACING TO END COLUMNS AND INTERNAL PORTAL FRAMES
4. ADD INTERNAL COLUMN AND FOOTING TO SUPPORT RIDGE TRUSS
5. ADD PURLINS AND GIRTS
6. AUGMENT EXISTING RIDGE COLUMNS WITH ADDITIONAL COLUMNS
7. FLY BRACING (NOT SHOWN)


NOTES:

1. RED INDICATES NEW STRUCTURAL MEMBERS. WHITE INDICATES EXISTING STRUCTURAL MEMBERS.
2. THIS DESIGN WILL FIT TWO STANDARD NETBALL COURTS AS DEFINED BY NETBALL AUSTRALIA WHEN PLACED AS SHOWN WITH A COMPROMISE OF THE STANDARD RUN OFF AREAS. THE RUN OFF AREA TO THE SIDES ARE COMPROMISED BY THE COLUMN SUPPORTING THE RIDGE TRUSS AND OVERLAP.

[illegible]

OPTION 4 : INSTALL ADDITIONAL PORTAL FRAMES BETWEEN EXISTING PORTAL FRAMES



NO DATE BY DETAILS			REC DATE BY DETAILS			NORTH POIN		DO NOT SCALE PRINTS USE PLOTTED DIMENSION ON ONLY 		SHEET SHIRE OF ESPERANCE		PROJECT MODIFICATIONS OF ESPERANCE INDOOR SPORTS STADIUM		SCALE NTS		DESIGNED VVVV 20.04.2020		CHECKED JON NICHOLSON		007	
								ALL DIMENSIONS MUST BE CHECKED ON JOB BEFORE COMMENCING ANY WORK OR MAKING ANY SHOP DRAWINGS		SHEET OPTION 4 : INSTALL ADDITIONAL PORTAL FRAMES BETWEEN EXISTING PORTAL FRAMES		PROJECT ADDRESS BLACK STREET, ESPERANCE		DATE 04.03.2020		APPROVED VVVV 04.04.2020		REVISION A			
A. 30.04.2020			A. 30.04.2020			A. 30.04.2020		THIS DRAWING IS PROTECTED BY COPYRIGHT		SHIRONG PPT PTY LTD 40/40 SEA 127 175 40/40 SEA 127 175 40/40 SEA 127 175 40/40 SEA 127 175				DATE 04.03.2020		APPROVED VVVV 04.04.2020		REVISION A			

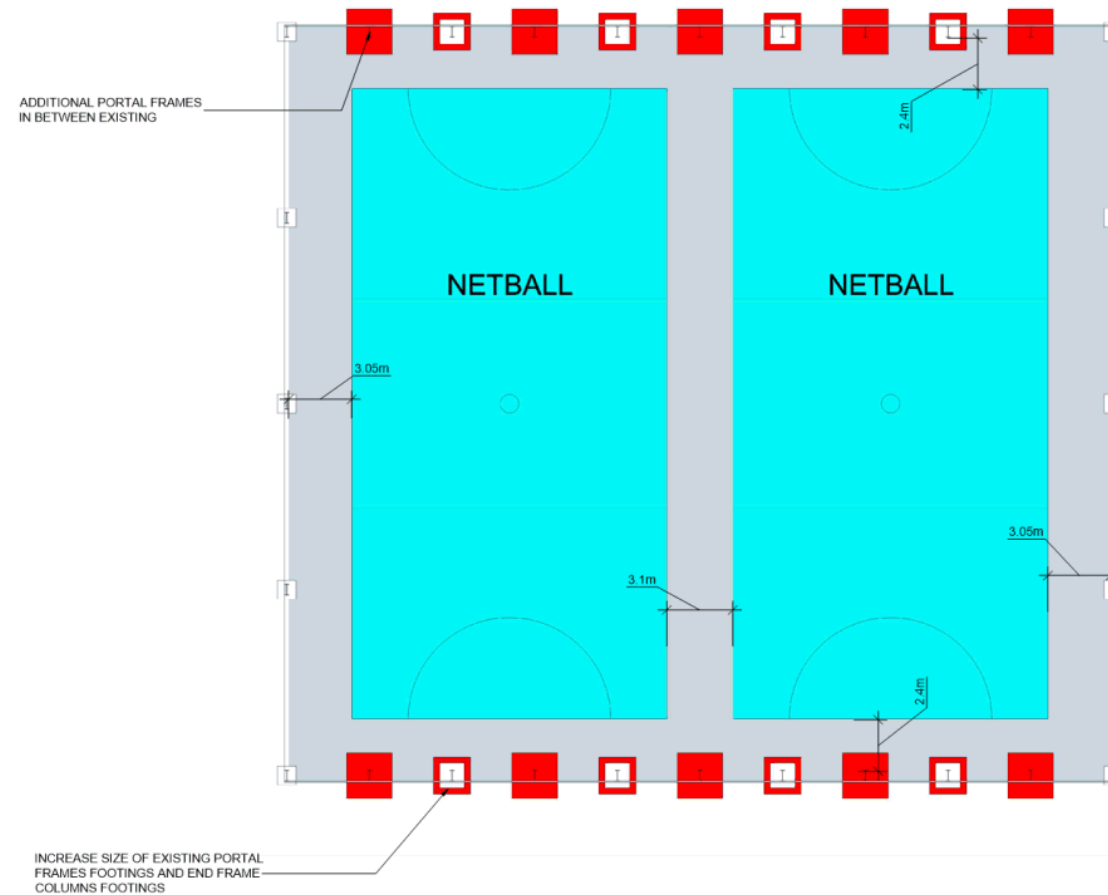
OPTION 4 : INSTALL ADDITIONAL PORTAL FRAMES BETWEEN EXISTING PORTAL FRAMES

STRUCTURAL MODIFICATIONS:

1. INCREASE SIZE OF EXISTING INTERNAL PORTAL FRAMES FOOTINGS
2. ADD PORTAL FRAMES IN BETWEEN EXISTING PORTAL FRAMES
3. ADD PURLINS AND GIRTS

NOTES:

1. RED INDICATES NEW STRUCTURAL MEMBERS. WHITE INDICATES EXISTING STRUCTURAL MEMBERS.
2. THIS DESIGN WILL FIT TWO STANDARD NETBALL COURTS AS DEFINED BY NETBALL AUSTRALIA WHEN PLACED AS SHOWN WITH A COMPROMISE OF THE STANDARD RUN OFF AREAS.



NO SCALE			NO SCALE			NORTH POINT			DO NOT SCALE PRINTS USE PLOTTED DIMENSIONS ONLY ALL DIMENSIONS MUST BE CHECKED ON JOB BEFORE COMMENCING ANY WORK OR MAKING ANY SHOP DRAWINGS THIS DRAWING IS PROTECTED BY COPYRIGHT			 BLUE MAR BUILDING Pty Ltd ABLN 58 024 127 178 1800 8000 8000 (800 800 800) 1800 8000 8000 (800 800 800)			SHEET SHIRE OF ESPERANCE SHEET OPTION 4 : INSTALL ADDITIONAL PORTAL FRAMES BETWEEN EXISTING PORTAL FRAMES - DETAILS			PROJECT MODIFICATIONS OF ESPERANCE INDOOR SPORTS STADIUM PROJECT ADDRESS BLACK STREET, ESPERANCE			DESIGNED NTD 30.04.2020 JOE TUCKER 30.04.2020 CHECKED GREGORIO 30.04.2020 DATE PREPARED 30.04.2020			DRAWING NUMBER 008 REVISION A		
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BUDGET ESTIMATE SUMMARY	
Project	Esperance Indoor Sports Stadium - Q202002288A
Prepared on	28th April 2020
Prepared by	VPP
Revision	1

REBUILD NEW STADIUM		Demolition and construction of new stadium	
Version	1	Date	27/11/2019
Item	Method 1	Method 2	
Supply and installation cost	\$3,407,080.13		\$2,969,115.50
External works and services	\$400,000.00		\$477,219.60
Professional fees	\$308,566.41		\$489,719.89
Pre-contingency total	\$4,115,646.55		\$3,946,055.99
Contingency		10%	10%
Contingency Value	\$416,564.65		\$394,605.57
Project Total	\$4,532,211.20		\$4,340,659.06
Average Total		\$4,481,435.13	

Budget Notes for rebuild

Inclusions:

GST
Land, legal, marketing and finance cost
Relocation/Decanting cost
Staging cost
upgrade or provision of authority services infrastructure external to the site
adverse soil conditions including excavation of rock, contaminated soil, soft sport
Audio Visual requirement
Blinds, curtains or drapes
Office equipment cost
Public art
Asbestos and other hazardous materials removal
Council internal cost
Active IT and telephone equipment
Retractable seating
Diversion/relocation of existing inground services
Landscaping
Carpark
BC/TF

OPTION 1		Add additional columns to each portal frame	
Version	1	Date	28/04/2020
Item	Method 1	Method 2	
Supply and installation construction cost	\$971,877.83		\$921,146.83
Modification of all existing services	\$100,000.00		\$100,000.00
Professional fees	\$214,395.57		\$204,229.38
Pre-contingency total	\$1,286,273.40		\$1,225,376.32
Contingency		20%	20%
Contingency Value	\$257,274.68		\$245,075.26
Project Total	\$1,543,548.08		\$1,470,451.58
Average Total		\$1,507,049.83	

OPTION 2		Augment existing rafters with a deep truss	
Version	1	Date	28/04/2020
Item	Method 1	Method 2	
Supply and installation construction cost	\$1,050,536.76		\$999,436.17
Modification of all existing services	\$100,000.00		\$100,000.00
Professional fees	\$230,107.35		\$219,887.23
Pre-contingency total	\$1,380,644.11		\$1,319,323.40
Contingency		20%	20%
Contingency Value	\$276,128.82		\$263,864.68
Project Total	\$1,656,772.93		\$1,583,188.08
Average Total		\$1,619,980.51	

OPTION 3		Install a ridge truss and single central column	
Version	1	Date	28/04/2020
Item	Method 1	Method 2	
Supply and installation construction cost	\$1,010,650.77		\$958,606.05
Modification of all existing services	\$100,000.00		\$100,000.00
Professional fees	\$221,196.19		\$211,721.21
Pre-contingency total	\$1,331,846.93		\$1,270,327.26
Contingency		20%	20%
Contingency Value	\$266,369.38		\$254,065.45
Project Total	\$1,598,216.30		\$1,524,392.71
Average Total		\$1,561,056.51	

OPTION 4		Install new portal frames spaced between the existing portal frames	
Version	1	Date	28/04/2020
Item	Method 1	Method 2	
Supply and installation construction cost	\$969,562.91		\$920,557.66
Modification of all existing services	\$100,000.00		\$100,000.00
Professional fees	\$213,972.30		\$204,171.93
Pre-contingency total	\$1,283,535.21		\$1,224,729.59
Contingency		20%	20%
Contingency Value	\$256,767.04		\$245,005.84
Project Total	\$1,540,302.25		\$1,470,035.03
Average Total		\$1,505,310.51	

Budget Notes for modifications

Inclusions:

GST
Carpark
BC/TF
Wall and roof bracing
Staging cost
Upgrade or provision of authority services infrastructure external to the site
Adverse soil conditions including excavation of rock, contaminated soil, soft sport
Audio Visual requirement
Blinds, curtains or drapes
Office equipment cost
Public art
Asbestos and other hazardous materials removal
Council internal cost
Active IT and telephone equipment
Retractable seating
Diversion/relocation of existing inground services
Landscaping



9 June 2020

Shire of Esperance
PO Box 507
ESPERANCE WA 6450

Dear Sir

Re: Esperance Indoor Sports Stadium Management Committee Funds

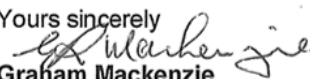
The Esperance Indoor Sports Stadium Management Committee (EISSMC) would like to thank the Shire for the opportunity to attend the meeting last night regarding the future of the current stadium.

As discussed at the meeting, the users of the stadium find the design Option 4 to be a favourable outcome for the ongoing use of the facility. If the council agrees for the proposed motion to go ahead with this Option 4, as per Bluemar concept plan job number Q20200223A, Drawing 008, Revision A, the EISSMC would like to commit all funds held at bank to this project.

With regards to the purchased portable flooring for court 3 and the stock in the form of fridges, floor sweepers and other various equipment, we agree to relinquish ownership of said equipment to the Shire of Esperance for their use and/or disposal, with the Shire retaining all income from any sales.

If you need any more information or if I can assist you further please do not hesitate to contact me on the below.

Yours sincerely


Graham Mackenzie
Chairperson
0428 823 966

Esperance Indoor Sports Stadium Management Committee
PO Box 1443 ESPERANCE WA 6450
Bookings 08 9083 1700 | After Hours 0428 823 966

Item: 12.2.3

Urban Node Trail Extension

Author/s	Jeanette Appleby	Supervisor Asset Administration
Authoriser/s	Mathew Walker	Director Asset Management

File Ref: D20/15205

Applicant
Internal

Location/Address

Within the Esperance Central Business District (CBD)



Executive Summary

For Council to consider local business's participation in the Urban Node Trail (UNT) for a further twelve-months.

Recommendation in Brief

That Council Approve the 12-month extension of the UNT at the locations specified in this report.

Background

Council resolved in October to undertake an UNT following the acceptance of the Esperance CBD Landscaping Concept Design and upgrading of the Esperance CBD.

The Urban Nodes are designed to create opportunities for Alfresco dining areas or public open space in front of Restaurants, Cafes and businesses through modifying the parking layout.

The UNT commenced in December 2019 for a period of six months and was due to end on 30 June 2020. Due to COVID-19 however the Trail was has not been able to be completed as these no-essential businesses were forced to close to prevent the spread of the Corona Virus.

Officer's Comment

Due to COVID-19 the UNT has not been accurately trailed or assessed by the businesses involved and public. The businesses involved in the trail have been recently contacted and provided feedback for the

short period of time the UNT was in place. All indicated the Nodes increased their passing trade and have expressed support for the UNT to continue for a further twelve months to fully assess the UNT.

The businesses previously approved for the UNT were:

- Anywhere
- Breakaway Café
- Downtown Cafe
- The French Hot Bread Shop
- Loose Goose and
- Watt Lab

Anywhere Café has since closed down permanently however Riccardo's Pizza located next to Anywhere Café have expressed an interest in continuing with the Node as their customers are currently using the area.

The Loose Goose have been unable to participate in the trial to date, as they are awaiting approval of their liquor license to be expanded to include the Urban Node located outside their business, however they have indicated they would support the Trail for a further twelve-month period.

Consultation

Previous consultation included Bronwyn McLeod from the Esperance Chamber of Commerce and Industry, Serena Shaddick Manager Marketing and Communications and Trevor Ayers Manager Economic and Community Development initially visited each of the businesses in the CBD to explain the project at its initiation.

Financial Implications

The cost of construction of the Urban Node areas was included in the CDB Landscaping improvements budget. There will be no further costs involved for the extension of the trail.

Asset Management Implications

Nil

Statutory Implications

Activities in Thoroughfares and Public Places and Trading Law.

Policy Implications

EXT013 – Outdoor Eating Facilities in Public Places

Strategic Implications

Strategic Community Plan 2017 - 2027

Growth & Prosperity

Esperance is a vibrant and welcoming tourism town

Promote awareness in Esperance on the value of tourism

Corporate Business Plan 2019/20 – 2022/23

B2.3 Implementation of CBD Streetscaping

Environmental Considerations

Nil

Attachments

Nil

Officer's Recommendation

That Council approve the extension of the Urban Node Trail for a further twelve months to the 30 June 2021 due to COVID-19 and advise businesses involved of the extended time period for the trial.

Voting Requirement

Simple Majority

12.3 CORPORATE RESOURCES

Item: 12.3.1

Adoption of Regional Price Preference Policy

Author/s	Sarah Walsh	Coordinator Governance & Corporate Support
Authorisator/s	Shane Burge	Director Corporate Resources

File Ref: D20/13831

Applicant

Internal

Location/Address

N/A

Executive Summary

For Council to consider adopting the Regional Price Preference Policy.

Recommendation in Brief

That Council adopt the Regional Price Preference Policy.

Background

In January 2020, a report was put to Council for review of the Shire's Corporate Resources policies.

During the review of these policies, it was determined that there had been interest raised in the community with regard to the purchase of goods and services from local businesses as opposed to non-local businesses.

As a result of this interest, Council resolved to request that the CEO develop a Regional Price Preference Policy.

In April 2020, Council resolved to endorse the draft Regional Price Preference Policy and request for the CEO to arrange for required advertising.

Officer's Comment

The advertising period has now ended with no submissions being received.

r.24F(3) of the Local Government (Functions and General) Regulations 1996 states that an adopted policy cannot be applied until the local government gives Statewide notice that it has adopted that policy.

r.24F(4) requires the local government to ensure that a copy of the adopted regional price preference policy is;

- a) included with any specifications for tenders to which the policy applies; and
- b) made available in accordance with r.29 of the Local Government (Administration) Regulations 1996.

The procurement policy will need to be updated to reference the Regional Price Preference Policy.

Consultation

Nil

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Local Government (Functions and General) Regulations 1996 – Part 4A Regional Price Preference

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Leadership

Community confidence and trust in Council

Provide transparent and accountable leadership

Corporate Business Plan 2019/20 – 2022/23

Manage Corporate Resources Directorate

Environmental Considerations

Nil

Attachments

A₁. Draft Regional Price Preference Policy

Officer's Recommendation

That Council:

- 1. Adopts the Regional Price Preference Policy; and**
- 2. Request the CEO to arrange for required advertising.**

Voting Requirement

Simple Majority



POLICY #: REGIONAL PRICE PREFERENCE

Document Status:	Draft	CM Ref:	D20/6972
Document Controller:	Coordinator Governance and Corporate Support	Version No:	1
Date Adopted:		Resolution #:	
Date Reviewed:		Resolution #:	

Objective

To encourage the use of local businesses in goods and services purchased or contracted on behalf of the Shire of Esperance.

Policy

This policy will apply to quotations of \$75,000 value or greater unless Council resolves otherwise.

Definitions:

Prescribed Area: means within the boundaries of the Shire of Esperance.

Regional Price Preference: involves assessing a tender as if the proposed tender price were discounted in accordance with this policy.

Regional Tenderer: means a supplier of goods or services who meets the Applicable Criteria set out in this policy.

Levels of Price Preferences to be applied:

A price preference may be given to a Regional Tenderer by assessing their tender as if the price bids were reduced by;

1. Goods and Services

Up to 10% where the contract is for goods or services, up to a maximum price reduction of \$50,000;

2. Construction

Up to 5% where the contract is for construction (building) services, up to a maximum price reduction of \$50,000; or

3. Outsourcing

Up to 10% where the contract is for goods or services (including construction (building) services), up to a maximum price reduction of \$500,000, if the Shire is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been until then undertaken by the Shire.

Council Policy
Policy #: Regional Price Preference

Applicable Criteria:

In order to be eligible for consideration under this policy for the whole bid, regardless of the origin of the labour or materials, a supplier within the Shire of Esperance (Prescribed Area) must meet the following criteria;

1. The supplier must have been operating a business continuously out of premises located within the Prescribed Area for at least 6 months before the time after which further offers cannot be submitted;
2. The supplier must have permanent staff based in the Prescribed Area: and
3. That bidding and management/delivery of the majority of the quotation/contract outcomes will be carried out from their business location in the Prescribed Area.

As an incentive for suppliers outside the Shire of Esperance (Prescribed Area) to purchase goods, services and construction from within Shire of Esperance (Prescribed Area) as part of their tender or quote. A preference will be applied to the value of goods, materials or services purchased and used from within the Shire of Esperance. For a supplier to be considered for this, they must provide the following information.

1. Must complete a preference questionnaire/response form that is distributed with each tender or quote.
2. Eligible businesses within the Prescribed Area must be clearly stated including their full business location and postal address

Businesses outside the Prescribed Area, who claim the above in the delivery of the contract outcomes, may be required, as part of the contract conditions, to demonstrate that they have actually used them.

Conditions

Suppliers who claim the regional price preference should indicate their intention to claim in their tender and identify on which criteria they wish to claim.

Price is only one factor the Shire considers when evaluating a tender. There is nothing contained within this policy that compels acceptance of the lowest price.

The tender or quote that is determined to offer the best value for money to the Shire will be the most likely to be accepted.

If, in the opinion of the Shire, a supplier has deliberately provided false or misleading information in order to benefit from this policy, their tender or quote may be disqualified.

Roles and Responsibilities

Shire Employees will use a competitive market for their local requirements and encourage the development of suppliers and local industry. Local suppliers with the capacity to compete should be provided with the opportunity to bid for work with the Shire.

Employees are to ensure the application of a Regional Price Preference is clearly identified within tender documents to which the preference is to be applied and that this policy be available to businesses as part of the tender process.

Council Policy
Policy #: Regional Price Preference

Examples of Application

1. The following three tenders, to supply goods or services, are received by a local government that has chosen a 10% rate of price preference.
 - Tender 1 is from a regional tenderer (as defined by the Council in its policy).
 - Tender 2 is from a metropolitan based firm and uses goods and services sourced from the metropolitan area.
 - Tender 3 is from a metropolitan based firm but uses \$60,000 worth of goods and services sourced from the region defined in the local government's regional price preference policy.

Tender Received	Tendered Price	Price Reduction	Adjusted price for evaluation
Tender 1	\$150,000	\$15,000 (10% of \$150,000)	\$135,000 (\$150,000 less \$15,000)
Tender 2	\$145,000	No preference available	\$145,000
Tender 3	\$148,000	\$6,000 (10% of \$60,000)	\$142,000 (\$148,000 less \$6,000)

As shown in the table above, Tender 1 (Regional Tenderer) is the most cost effective once the price preference has been applied.

1. This example determines how the maximum price reduction is applied in accordance with this policy.

The following two tenders, to supply construction (building) services, are received by a local government that has chosen a 5% rate of price preference.

- Tender 1 is from a regional tenderer
- Tender 2 is from a metropolitan based firm that sources materials from the metropolitan area

Tender Received	Tendered Price	Price Reduction	Adjusted price for evaluation
Tender 1	\$1,500,000	5% of \$1,500,000 = \$75,000. Maximum price reduction limited to \$50,000.	\$1,450,000 (\$1,500,000 less \$50,000)
Tender 2	\$1,445,000	No preference available	\$1,445,000

As shown in the table above, Tender 2 is the most cost effective once the price preference has been applied.

Note: price is only one criteria used to determine a successful tenderer, however the adjusted price, following the application of any preference, shall be used when evaluating tender criteria.

..... Policy Ends

Item: 12.3.2

Committee Appointments - Community Representatives

Author/s	Mary Bidstrup	Governance and Corporate Support Officer
Authorisator/s	Sarah Walsh	Coordinator Governance & Corporate Support

File Ref: D20/13850

Applicant

Miss Hannah Blampied

Location/Address

N/A

Executive Summary

For Council to consider appointing Community Representatives to fill vacancies on Council Committees.

Recommendation in Brief

That Council appoint a Community Representative to the Youth Advisory Committee.

Background

Under the *Local Government Act* s.5.11 Committee Membership expires on the Ordinary Election Day of Council which occurs biennially. Following the Ordinary Elections in October 2019 all positions on Council Committees were vacant. At the Ordinary Council Meeting held on 16 November 2019, Council appointed Elected Members to Committees and resolved to advertise for expressions of interest to fill the Community positions on all Council Committees.

Community members that served on Council Committees during 2019 were contacted and thanked for their contribution to the Committees. A nomination form was included with information about re-nominating. Initially a nomination period was open for the Community positions between Thursday, 5 December 2019 and Wednesday, 8 January 2020, with ten (10) nominations received and 35 Community positions available. Following the appointment of these Community representatives it was decided to undertake a second nomination period. This nomination period opened on Friday, 7 February 2020 and closed on Wednesday, 4 March 2020.

Advertising included a notice in the Esperance Express, on noticeboards, a news story on the Shire website and posts on the Shire's Social Media accounts.

Officer's Comment

Very few nominations for Community Representatives to Council Committees are being received due to preoccupation with COVID-19 issues and low awareness of the positions on offer.

It is recommended that Council appoint Miss Hannah Blampied's nomination as a Community Representative to the Youth Advisory Committee.

The table below outlines the available community positions following the recommended appointments.

Committee	Vacancies
Esperance Twin Towns Committee	1 Community Representative
Scaddan Restoration Reference Group	2 Community Representatives

Esperance Visitor Centre Management Committee	1 Community Representative and 1 Deputy Community Representative
New Landfill Community Reference Group	4 Community Representative
Reconciliation Action Plan Working Group	To be determined - 2 places filled
Youth Advisory Council	11 Community Representatives

There are a number of Community Representative positions still available, however it is not recommended to undertake further advertising. Instead we can receive applications from interested Community members and present them to Council on an adhoc basis.

Consultation

Nil

Financial Implications

N/A

Asset Management Implications

N/A

Statutory Implications

Local Government Act 1995 s5.10

Policy Implications

Shire of Esperance Terms of Reference

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Leadership

An organisational and community culture that encourages innovation and embraces change

Proactively lead the community through innovation and change

Corporate Business Plan 2019/20 – 2022/23

Facilitate Councillors requirements to represent the community

Environmental Considerations

Nil

Attachments

A₁. Youth Advisory Committee

Officer's Recommendation

That Council agrees to;

- 1. Appoint Miss Hannah Blampied as Community Representative to the Youth Advisory Committee.**

Voting Requirement

Absolute Majority

Youth Advisory Committee Nomination Form



PERSONAL DETAILS

TITLE	GIVEN NAME	SURNAME
Miss	Hannah	Blampied
POSTAL ADDRESS		SUBURB
CONTACT NUMBER		EMAIL ADDRESS
OCCUPATION (WORKING/STUDYING)		DATE OF BIRTH

WHAT ARE YOUR CURRENT INTERESTS IN ESPERANCE? WHAT DO YOU LIKE TO DO?

Work - The arts community development Learning Environment	Reading writing music
---------------------------------------------------------------------	-----------------------------

WHY WOULD YOU LIKE TO BE ON THE YOUTH ADVISORY COMMITTEE?

offer help where I can, perhaps on a larger scale

WHAT WOULD YOU LIKE TO SEE IN ESPERANCE FOR OUR YOUTH?

More opportunities for youth to collaborate, to be heard and to work towards their goals / community-orientated goals.

APPLICANT DECLARATION

If appointed as a Representative to the Youth Advisory Council I agree to adhere to the Shire of Esperance's Code of Conduct at all times.

Guardians signature is required if under 18

 19/05/20

Signature

Date

Guardian Signature

Date

FURTHER INFORMATION

Once you have completed the nomination form please attention it to the Community Development & Events Coordinator and submit via email to shire@esperance.wa.gov.au, deliver to the Shire of Esperance Administration Building, Windich Street or post to Shire of Esperance PO Box 507, Esperance WA 6450. For further information please contact us on 08 9071 0666.

The Shire of Esperance Code of Conduct and the Council Committees Terms of Reference can be downloaded from the Shire of Esperance Website, www.esperance.wa.gov.au or a hard copy can be requested from the Administration Building on Windich Street.

SHIRE OF ESPERANCE
PO Box 507 Esperance WA 6450
T: (08) 9071 0666
F: (08) 9071 0600
E: shire@esperance.wa.gov.au

Item: 12.3.3

Financial Services Report - May 2020

Author/s	Beth O'Callaghan	Manager Financial Services
Authoriser/s	Shane Burge	Director Corporate Resources

File Ref: D20/14629

Attachments

A¹. Financial Services Report - May 2020

Officer's Recommendation

That the report entitled Monthly Financial Management Report (incorporating the Statement of Financial Activity) for the month of May 2020 as attached be received.

Voting Requirement	Simple Majority
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SHIRE OF ESPERANCE

MONTHLY FINANCIAL MANAGEMENT REPORTS

(Incorporating Statement of Financial Activity)

MAY 2020

CORPORATE RESOURCES



CONTENTS – Monthly Financial Report

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Compilation Report

MANAGER FINANCIAL SERVICES
COMPILATION REPORT

MEETING DATE	: 23rd June 2020
ACCOUNTING PERIOD	: The period ended 31 st May 2020
COMPILATION DATE	: 10 th June 2020
CONTENTS	: Monthly Financial Report

OVERVIEW

(Source:- Summary of Reporting Programs page 2:1 and graphical progressive snapshot/Liquidity graph.)

The Statement of Financial Activity by reporting program is presented on page 3 and shows a surplus as at 31 May of \$9,815,962.

Rates Collected

Rates collected at the end of May were 98.47%; this is presented on page 17. At the same time last year, rates collected were 98.54%.

During the last two months a Covid-19 Financial Hardship policy and application has been introduced to assist ratepayers who have outstanding balances to manage their debt. In line with Council's request, interest is not being charged on outstanding rates from 01 April to 30 June 2020.

Cash and Cash Equivalents

Due to an error with Authority 7, Finance staff had been unable to receipt and update payments made to the Shire of Esperance via the bank reconciliation in the last 3 days of May. This has resulted in a credit balance in the Municipal general ledger account in Authority.

Therefore the cash & cash equivalents presented in the Balance Sheet on page 6 should be \$38,673,606. This explains why it appears there is more cash investments on page 14 to the amount of cash in the Balance Sheet.

A work around has been found and receipts have since been processed in June.

Compilation Report

Interim Audit

This year's interim audit has been undertaken remotely by Butler Settineri. Documents were uploaded to the Auditors via a secure virtual filing cabinet with work being completed in Perth.

The auditors will travel to Esperance in September to complete the 2019/20 audit following end of financial year and the completion of the annual financial report.

Working Capital (Note 1- page 7)

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of May is \$9,815,962. The surplus is shown on the bottom of the Statement of Financial Activity on page 3 and also on the bottom of Composition of Net Current Funding Position on page 7. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$9,093,359 and this is shown on page 7. Reserve balance is \$28,903,403

Tamsen Kirby
Assistant Accountant

STATEMENT OF FINANCIAL ACTIVITY
BY REPORTING PROGRAM
For the Period Ended 1 July 2019 to 31 May 2020



DESCRIPTION	2019/2020 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variances	
				Amount \$ (C-B)	% (C/B)
Operating Income					
03 - General Purpose Funding	(27,496,215)	(27,143,350)	(30,337,309)	(3,193,959)	112
04 - Governance	(482,058)	(434,320)	(382,296)	52,024	88
05 - Law, Order & Public Safety	(1,368,342)	(957,863)	(656,335)	301,528	69
07 - Health	(61,224)	(56,167)	(53,700)	2,467	96
08 - Education & Welfare	(5,022,430)	(4,635,035)	(4,453,977)	181,058	96
10 - Community Amenities	(4,727,296)	(4,503,755)	(4,555,136)	(51,381)	101
11 - Recreation & Culture	(4,656,677)	(1,932,514)	(1,526,282)	406,232	79
12 - Transport	(1,777,095)	(1,232,513)	(961,077)	271,436	78
13 - Economic Services	(2,333,806)	(2,188,132)	(2,168,224)	19,909	99
14 - Other Property & Services	(778,310)	(408,331)	(395,809)	12,522	97
Income Total	(48,703,453)	(43,491,980)	(45,490,144)	(1,998,164)	
Expenditure					
03 - General Purpose Funding	430,119	401,716	345,198	(56,518)	86
04 - Governance	2,371,585	2,178,742	2,095,132	(83,610)	96
05 - Law, Order & Public Safety	2,029,180	1,887,046	1,835,848	(51,198)	97
07 - Health	426,646	390,747	355,785	(34,962)	91
08 - Education & Welfare	5,485,608	4,926,523	3,856,633	(1,069,890)	78
10 - Community Amenities	4,944,253	4,456,886	4,168,035	(288,851)	94
11 - Recreation & Culture	13,156,138	11,941,749	10,208,372	(1,733,377)	85
12 - Transport	17,329,970	15,897,847	14,956,063	(941,784)	94
13 - Economic Services	4,341,760	4,064,914	3,661,727	(403,187)	90
14 - Other Property & Services	999,395	967,666	822,554	(145,112)	85
Expenditure Total	51,514,654	47,113,836	42,305,348	(4,808,488)	
Operating Total	2,811,201	3,621,856	(3,184,796)	(6,806,652)	
Capital Income					
04 - Governance	(186,100)	(67,500)	(74,545)	(7,045)	110
05 - Law, Order & Public Safety	(1,341,160)	(15,455)	(470,937)	(455,482)	3,047
08 - Education & Welfare	(660,460)	(47,073)	(47,073)	0	100
10 - Community Amenities	(754,400)	(7,000)	0	7,000	0
11 - Recreation & Culture	(17,317,453)	(5,459,530)	(4,686,549)	772,981	86
12 - Transport	(5,944,609)	(4,948,937)	(3,840,488)	1,108,449	78
13 - Economic Services	(500,000)	(500,000)	(500,000)	0	100
14 - Other Property & Services	(1,461,672)	(471,196)	(514,035)	(42,839)	109
Income Total	(28,165,854)	(11,516,691)	(10,133,628)	1,383,063	
Expenditure					
04 - Governance	423,310	423,310	287,043	(136,267)	68
05 - Law, Order & Public Safety	2,133,841	1,554,230	810,256	(743,974)	52
08 - Education & Welfare	660,460	80,460	79,209	(1,251)	98
10 - Community Amenities	760,900	160,900	72,958	(87,942)	45
11 - Recreation & Culture	19,012,825	11,024,336	8,429,748	(2,594,588)	76
12 - Transport	18,036,802	16,901,491	12,569,910	(4,331,581)	74
13 - Economic Services	25,164	15,164	20,909	5,745	138
14 - Other Property & Services	993,477	105,037	92,085	(12,952)	88
15 - Funds Transfer	3,739,046	0	362,563	362,563	
Expenditure Total	45,785,825	30,264,928	22,724,682	(7,540,246)	
Capital Total	17,619,971	18,748,237	12,591,053	(6,157,184)	
Total- Operating & Capital	20,431,172	22,370,093	9,406,257	(12,963,836)	
a) Asset Depreciation Charges	(16,342,560)	(14,987,948)	(15,003,966)		
b) Loss on Sale of Assets	(771,030)	(771,030)	(678,876)		
c) Profit on Sale of Assets	344,711	81,711	1,649		
d) Provision and Accruals	(184,000)	(132,647)	(7,813)		
e) Movement of Non-Current Receivable	0	0	(18,615)		
Less: Surplus / (Deficit) B/Fwd	3,514,599	3,514,599	3,514,599		
Surplus/(Deficit)	36,306	(3,045,580)	9,815,962		

STATEMENT OF FINANCIAL ACTIVITY
BY NATURE or TYPE
For the Period Ended 1 July 2019 to 31 May 2020



DESCRIPTION	2019/2020 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
Operating					
Income					
Fees & Charges	(8,934,266)	(8,271,469)	(7,684,932)	586,537	93
Interest Earnings	(820,890)	(734,944)	(648,568)	86,376	88
Operating Grants & Subsidies	(6,708,996)	(6,529,294)	(9,442,237)	(2,912,943)	145
Profit on Asset Disposals	(344,711)	(81,711)	(1,649)	80,062	2
Rates	(21,279,659)	(21,012,364)	(21,297,885)	(285,521)	101
Reimbursements	(1,386,788)	(1,015,784)	(844,065)	171,719	83
Contributions & Donations Operating	(1,602,428)	(1,176,817)	(901,211)	275,606	77
Reserve Transfers into Muni	(7,625,715)	(4,669,597)	(4,669,597)	0	100
Income Total	(48,703,453)	(43,491,980)	(45,490,144)	(1,998,164)	
Expenditure					
Allocations	(612,800)	(512,693)	(607,607)	(94,914)	119
Depreciation	16,342,560	14,987,948	15,003,966	16,018	100
Insurance	668,860	668,860	666,214	(2,646)	100
Interest Expense	96,887	66,733	55,796	(10,937)	84
Loss on Asset Disposals	771,030	771,030	678,876	(92,154)	88
Material & Contracts	15,855,977	14,306,455	10,658,742	(3,647,713)	75
Other Expenditure	561,339	484,560	454,993	(29,567)	94
Utility Charges	1,125,044	988,545	964,857	(23,688)	98
Employment Expenses	16,705,757	15,352,398	14,429,513	(922,885)	94
Expenditure Total	51,514,654	47,113,836	42,305,348	(4,808,488)	
Total - Operating	2,811,201	3,621,856	(3,184,796)	(6,806,652)	(88)
Capital					
Income					
Non-Operating Grants & Subsidies	(13,289,046)	(6,719,956)	(5,559,316)	1,160,640	83
Reimbursements	(60,000)	(60,000)	(42,750)	17,250	71
Reserve Transfers into Muni	(13,186,176)	(3,161,461)	(3,161,461)	0	100
Proceeds from Disposals	(1,391,733)	(1,347,856)	(1,206,203)	141,653	89
Self Supporting Loan Principle Received	(150,459)	(138,978)	(150,459)	(11,481)	108
Non Operating Contributions & Donations	(88,440)	(88,440)	(13,440)	75,000	15
Income Total	(28,165,854)	(11,516,691)	(10,133,628)	1,383,063	
Expenditure					
Material & Contracts	34,479,110	23,499,934	16,752,814	(6,747,120)	71
Employment Expenses	3,479,757	3,214,733	2,937,483	(277,250)	91
Purchase of Assets	3,891,613	3,388,363	2,510,180	(878,184)	74
Repayment of Debentures	196,299	161,898	161,642	(256)	100
Reserve Transfers from Muni	3,739,046	0	362,563	362,563	
Expenditure Total	45,785,825	30,264,928	22,724,682	(7,540,246)	
Total - Capital	17,619,971	18,748,237	12,591,053	(6,157,184)	
Grand Total	20,431,172	22,370,093	9,406,257	(12,963,836)	
a) Asset Depreciation Charges	(16,342,560)	(14,987,948)	(15,003,966)		
b) Loss on Sale of Assets	(771,030)	(771,030)	(678,876)		
c) Profit on Sale of Assets	344,711	81,711	1,649		
d) Provision and Accruals	(184,000)	(132,647)	(7,813)		
e) Movement of Non-Current Receivable	0	0	(18,615)		
Less: Surplus / (Deficit) B/Fwd	3,514,599	3,514,599	3,514,599		
Surplus/(Deficit)	36,306	(3,045,580)	9,815,962		

SHIRE OF ESPERANCE



INCOME STATEMENT

Actuals for Month Ended 31 May 2020

	2019-20 BUDGET \$	2019-20 ACTUALS \$	VARIANCE \$	VARIANCE %
REVENUE				
Fees & Charges	(8,934,266)	(7,684,932)	(1,249,334)	86
Interest Earnings	(820,890)	(648,568)	(172,322)	79
Non-Operating Grants & Subsidies	(13,289,046)	(5,559,316)	(7,729,730)	42
Operating Grants & Subsidies	(6,708,996)	(9,442,237)	2,733,241	141
Profit on Asset Disposals	(344,711)	(1,649)	(343,062)	0
Rates	(21,279,659)	(21,297,885)	18,226	100
Reimbursements	(1,446,788)	(886,815)	(559,973)	61
Contributions & Donations Operating	(1,602,428)	(901,211)	(701,217)	56
Non Operating Contributions & Donations	(88,440)	(13,440)	(75,000)	15
Total Operating Revenue	(54,515,224)	(46,436,053)	(8,079,171)	85
Allocations	(612,800)	(607,607)	(5,193)	99
Depreciation	16,342,560	15,003,966	1,338,594	92
Insurance	668,860	666,214	2,646	100
Interest Expense	96,887	55,796	41,091	58
Loss on Asset Disposals	771,030	678,876	92,154	88
Material & Contracts	15,855,977	10,658,742	5,197,235	67
Other Expenditure	561,339	454,993	106,346	81
Utility Charges	1,125,044	964,857	160,187	86
Employment Expenses	16,705,757	14,429,513	2,276,244	86
Total Operating Expense	51,514,654	42,305,348	9,209,306	82
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS (SURPLUS)/DEFICIT	(3,000,570)	(4,130,705)		

**SHIRE OF ESPERANCE
MUNICIPAL FUND
Statement of Financial Position
Month Ending 31 May 2020**



Compared to 30th June 2019

	31/05/2020	30/06/2019
	\$	\$
Current Assets		
Cash and Cash Equivalents	37,996,762	40,923,369
Trade and Other Receivables	2,719,059	2,878,576
Inventories	377,572	384,525
Current Assets Total	41,093,393	44,186,470
Current Liabilities		
Trade and Other Payables	(830,564)	(2,920,664)
Current Portion of Long Term Borrowings	(34,656)	(196,298)
Provisions	(3,056,356)	(2,420,151)
Other	(303,586)	(617,365)
Trust	0	0
Current Liabilities Total	(4,225,162)	(6,154,478)
Non Current Assets		
Other Receivables	1,074,362	1,092,976
Inventories- Non Current	5,523,228	5,523,228
Property, Plant and Equipment	95,770,501	91,627,889
Infrastructure	403,681,841	402,511,372
Non Current Assets Total	506,049,931	500,755,465
Non Current Liabilities		
Long Term Borrowings	(1,683,227)	(1,683,227)
Provisions- Non Current	(5,677,156)	(5,677,157)
Non Current Liabilities Total	(7,360,384)	(7,360,384)
Net Assets	535,557,778	531,427,073
Equity		
Reserves- Cash Backed	(28,903,403)	(36,371,897)
Revaluation Surplus	(202,196,725)	(202,196,725)
Retained Surplus	(304,457,650)	(292,858,451)
Equity Total	(535,557,778)	(531,427,073)

SHIRE OF ESPERANCE
COMPOSITION OF NET CURRENT FUNDING
POSITION



Month Ending 31 May 2020

	31/05/2020	30/04/2020
Current Assets		
Cash & Cash Equivalents	9,093,359	6,898,886
Inventories	201,515	229,119
Trade & Other Receivables	2,719,059	2,746,966
Current Assets Total	12,013,933	9,874,971
Current Liabilities		
Other	(303,586)	(213,844)
Provisions	(1,063,821)	(1,063,821)
Trade & Other Payables	(830,564)	(249,292)
Trusts	0	0
Current Liabilities Total	(2,197,971)	(1,526,956)
Total	9,815,962	8,348,015

Shire of Esperance For the Period Ended 31 May 2020

VARIANCES

Material Variances as per the Statement of Financial Activity:

Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031

Operating Income

General Purpose Funding

YTD Budget	YTD Actuals	Variance \$	Variance %
27,143,350	30,337,309	3,193,959	112

Advance payment for FAGs for 2020/21 was received in May. Rates income higher than budget YTD.
Interest earnings lower than budget.

Governance

YTD Budget	YTD Actuals	Variance \$	Variance %
434,320	382,296	-52,024	88

Timing difference with sale of light vehicles and Corporate Resources reimbursements.

Law Order & Public Safety

YTD Budget	YTD Actuals	Variance \$	Variance %
957,863	656,335	-301,528	69

Estimated replacement of DFES fire truck has not occurred.

Education & Welfare

YTD Budget	YTD Actuals	Variance \$	Variance %
4,635,035	4,453,977	-181,058	96

Budgeted grant for Disability Access and Inclusion Plan (DAIP) not received. Timing difference with the receipt of Homecare's program income and reimbursements.

Recreation & Culture

YTD Budget	YTD Actuals	Variance \$	Variance %
1,932,514	1,526,282	-406,232	79

Income has reduced with the temporary closure of BOILC, Civic Centre and sports grounds. Grant income not yet received for sand renourishment program.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
1,232,513	961,077	-271,436	78

Timing difference with aerodrome landing income and sale of Road Making Plant.

Operating Expenditure

General Purpose Funding

YTD Budget	YTD Actuals	Variance \$	Variance %
401,716	345,198	-56,518	86

Legal & debt collection and rates expenditure expenses are below budget YTD. Timing difference with overhead allocation.

Education & Welfare

YTD Budget	YTD Actuals	Variance \$	Variance %
4,926,523	3,856,633	-1,069,890	78

Various Homecare expenses are below budget YTD.

Community Amenities

YTD Budget	YTD Actuals	Variance \$	Variance %
4,456,886	4,168,035	-288,851	94

Public toilets building maintenance is below budget YTD. Construction waste crushing has not commenced. Timing difference with organics project and collation of weed data.

Recreation & Culture

YTD Budget	YTD Actuals	Variance \$	Variance %
11,941,749	10,208,372	-1,733,377	85

Timing differences with building maintenance for Civic Centre, BOILC, Public Halls and Parks maintenance. Tanker jetty deconstruction continues. The Museum Interpretation plan project hasn't commenced.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
15,897,847	14,956,063	-941,784	94

Timing difference with the roads maintenance program and sale of road making plant.

Economic Services

YTD Budget	YTD Actuals	Variance \$	Variance %
4,064,914	3,661,727	-403,187	90

Wild Dog Control contractor and Visitor Centre resale expenses remain below budget YTD. Timing difference with tourism strategy project.

Other Property & Services

YTD Budget	YTD Actuals	Variance \$	Variance %
967,666	822,554	-145,112	85

Vehicle costs are under budget YTD. Timing differences with recovering overheads.

Capital Income

Law, Order & Public Safety

YTD Budget	YTD Actuals	Variance \$	Variance %
15,455	470,937	455,482	3,047

Receipt of Howick and Coomalbidgeup Fire Brigade shed grants.

Community Amenities

YTD Budget	YTD Actuals	Variance \$	Variance %
7,000	-	-7,000	0

Sale of Waste Management plant has not occurred yet.

Recreation & Culture

YTD Budget	YTD Actuals	Variance \$	Variance %
5,459,530	4,686,549	-772,981	86

Capital Grant for Indoor Sports Stadium has been partly received. Capital contribution for Adventureland Park playground has not been received yet.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
4,948,937	3,840,488	-1,108,449	78

Timing difference with Roads and Streets capital income and proceeds on sale of road making plant.

Capital Expenditure

Governance

YTD Budget	YTD Actuals	Variance \$	Variance %
423,310	287,043	-136,267	68

Timing difference with purchase of IT equipment and IP phone system.

Law Order & Public Safety

YTD Budget	YTD Actuals	Variance \$	Variance %
1,554,230	810,256	-743,974	52

Replacement of DFES fire trucks is unknown. New dog pound construction hasn't commenced.

Timing difference with the construction of Quarry Road Fire Brigade shed.

Community Amenities

YTD Budget	YTD Actuals	Variance \$	Variance %
160,900	72,958	-87,942	45

Timing difference with pump shed & equipment at truck wash facility; tablet for special waste data recording and 1000ltr fuel tanker.

Recreation & Culture

YTD Budget	YTD Actuals	Variance \$	Variance %
11,024,336	8,429,748	-2,594,588	76

Expenditure is behind year to date budget for public open space implementation; Condungup niche wall; public open space irrigation; various Coastal projects; sports stadium; Scaddan Country Club extension and Noel White Pavilion upgrade. Works have not commenced on velodrome upgrade, oval fencing and Cannery sewer upgrade. Purchase of new LV for BOILC has not occurred. New jetty expenditure is ahead of budget YTD.

Transport

YTD Budget	YTD Actuals	Variance \$	Variance %
16,901,491	12,569,910	-4,331,581	74

Work has not commenced on Airport apron extension. Timing differences with roads capital program and road making plant purchases.

Economic Services

YTD Budget	YTD Actuals	Variance \$	Variance %
15,164	20,909	5,745	138

Scaddan dam tanks not purchased. Cleaning of Scaddan dam completed.

Other Property & Services

YTD Budget	YTD Actuals	Variance \$	Variance %
105,037	92,085	-12,952	88

Depot building expenditure.

**Shire of Esperance
For the Period Ended 31 May 2020**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account #	Description	Council Ref	Net Change	Amended Budget Running Balance
	2019/20 Budget Estimated Surplus/(Deficit)			0
01-4090-115-155	Fire Prevention-Grants Subsidies and Contractors	O0819-158	30,000	30,000
W3377-500-511	Unallocated Crown Land Mitigation Works	O0819-158	(30,000)	0
01-4210-105-030	Shire Caravan Park - Income	O0819-178	249,300	249,300
01-4210-350	Shire Caravan Park - Additional Admin Expenses	O0819-178	(103,627)	145,673
01-4210-460	Shire Caravan Park - Additional Operations Expenses	O0819-178	(42,072)	103,601
01-4210-550	Shire Caravan Park - Additional Grounds Maintenance	O0819-178	(4,396)	99,205
W1810	Building Maintenance - Cannery Arts Centre	Reallocation	131,700	230,905
W3539	Building Maintenance - Cannery Arts Centre Gallery	Reallocation	(22,700)	208,205
W3540	Building Maintenance - Cannery Arts Centre Pottery Room	Reallocation	(44,200)	164,005
W3541	Building Maintenance - Cannery Arts Centre Music Room	Reallocation	(33,800)	130,205
W3542	Building Maintenance - Cannery Arts Centre Innerspace	Reallocation	(18,500)	111,705
W3543	Building Maintenance - Cannery Arts Centre Lookout	Reallocation	(12,500)	99,205
W3555-219-511	Gibson Road - Drainage	S1019-210	(278,400)	(179,195)
W2879-802-760	Roads to Recovery Income Holding Account	S1019-210	278,400	99,205
W3140-219-401	Tanker Jetty Replacement	S1019-203	(800,000)	(700,795)
01-7220-955-956	Priority Projects Reserve	S1019-203	800,000	99,205
W3603-219-511	Gibson Dalyup Road Reconstruction	O1119-237	(86,424)	12,781
W3603-802-760	Gibson Dalyup Road Reconstruction	O1119-237	86,424	99,205
W3249-500-511	Mountain Bike Site Selection	O1219-278	(20,000)	79,205
01-3260-955-956	Priority Projects Reserve	O1219-278	20,000	99,205
W3235-219-511	Dempster Head Reserve - Mountain bike study	O0120-008	20,000	119,205
01-3220-115-140	Communities Environment Program	O0120-008	(20,000)	99,205
01-3210-115-175	Regional Traineeship Grant - Horticulture traineeship	O0120-009	(30,000)	69,205
W1925-337-300	Parks Maintenance	O0120-009	30,000	99,205
W3546	Noel White Pavillion Development	O0220-061	(900,000)	(800,795)
01-7240-955-900	Building Maintenance Reserve	O0220-061	900,000	99,205
	Budget Review Amendments		(93,899)	5,306
01-3240-105-030	Indoor Sports Stadium Fees and Charges	O0320-078	50,000	55,306
W3651	YHA Building Maintenance - Utilities, cleaning & maint.	S0520-131	(19,000)	36,306
Amended Budget as per Council Resolution (1)				36,306

(1) Budget Surplus/(Deficit) position as per the Statement of Financial Activity.

**Shire of Esperance
For the Period Ended 31 May 2020**

RECEIVABLES STATUS

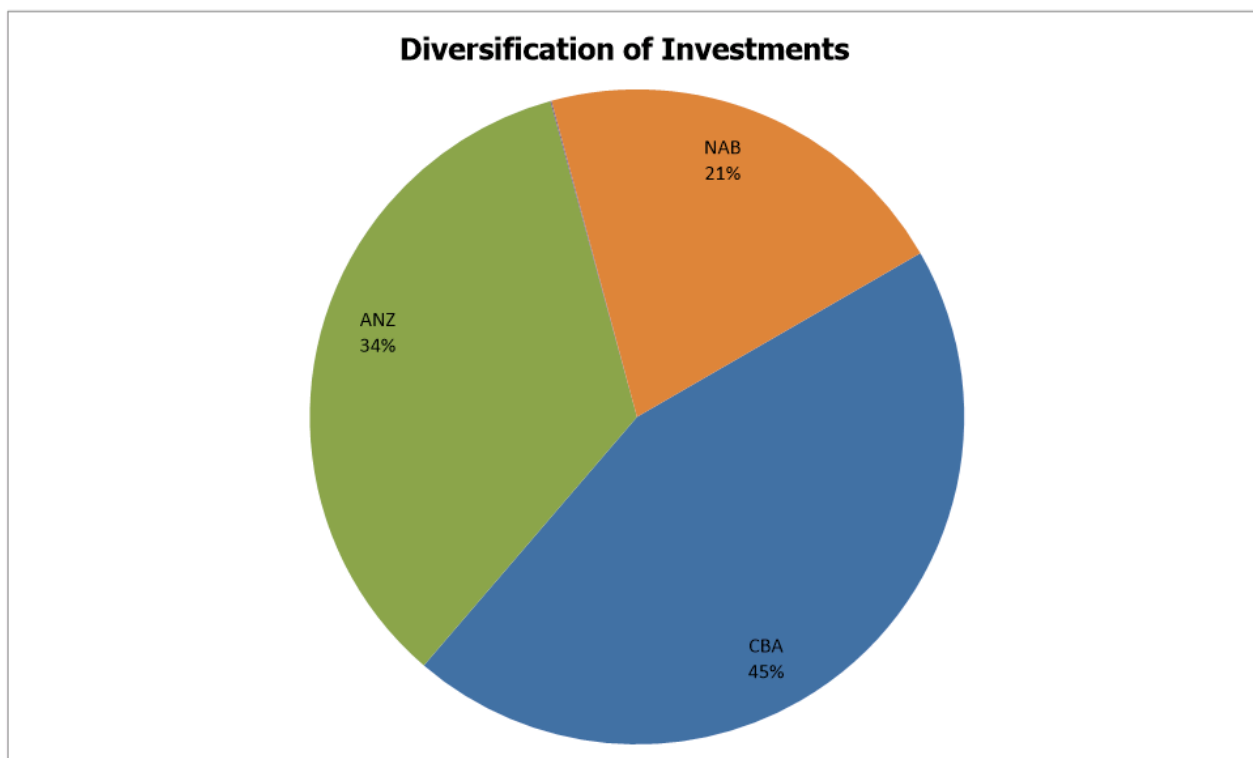
	Current	ATO	30 Days	60 Days	90 Days	90+Days	Total
General Receivables	659,482	0	619,808	19,899	1,269	95,606	1,396,064
Category							
Government Grants							\$0 A
Contributions & Reimbursements							\$892 B
Loan Repayments							\$0 C
Fees and Charges							\$94,714 D
Private Works							\$0 E
Proceeds Sale of Assets							\$0 F
							\$95,606

Amounts shown above include GST (where applicable)

90+Days Represented by:

A	<i>Government Grants:</i>		
		\$0	
	Total (A)	\$0	
B	<i>Contributions & Reimbursements:</i>		
		\$892	Staff payroll reimbursements
	Total (B)	\$892	
C	<i>Loan Repayments:</i>		
		\$0	
	Total (C)	\$0	
D	<i>Fees & Charges:</i>		
		\$92,400	Liquidated damages BOILC PV Project
		\$331	Pound charges
		\$1,983	Rent at Museum Village
	Total (D)	\$94,714	
E	<i>Private Works:</i>		
		\$0	
	Total (E)	\$0	
F	<i>Proceeds Sale of Assets:</i>		
		\$0	
	Total (F)	\$0	

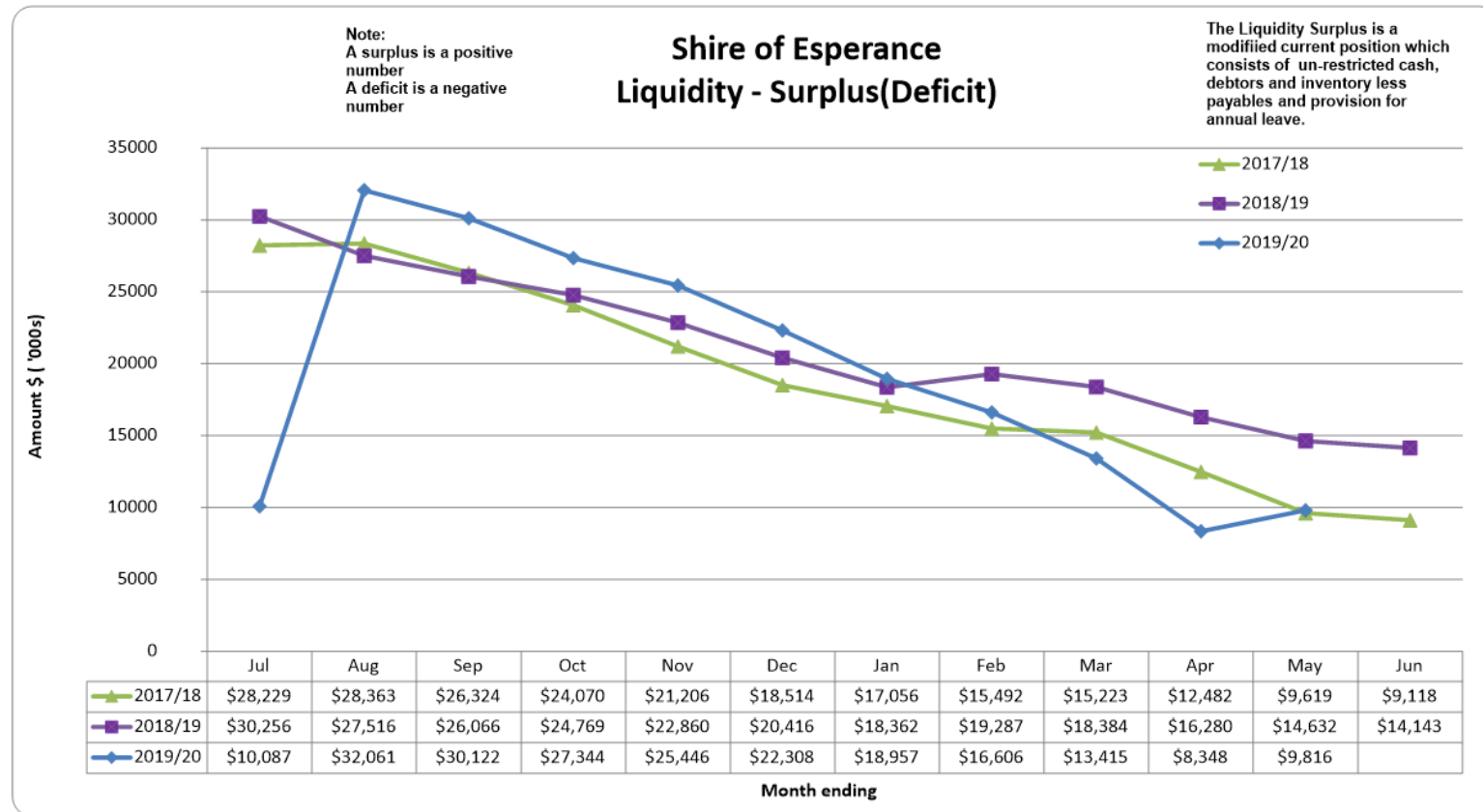
Cash Investments as at 31 May 2020



Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
CBA	\$ 4,000,000	0.51%	30	09-Jun-20	Term Deposit - Reserve
ANZ	\$ 4,700,000	0.80%	60	08-Jun-20	Term Deposit - Reserve
ANZ	\$ 8,500,000	0.68%	60	29-Jun-20	Term Deposit - Reserve
NAB	\$ 8,000,000	0.70%	60	19-Jun-20	Term Deposit - Reserve
CBA	\$ 9,399,714	0.55%	N/A	N/A	Business Online Saver - Muni
CBA	\$ 3,701,855	0.25%	N/A	N/A	Cash Management - Reserve
WA Treasury Corporation	\$ 22,250	0.20%	N/A	N/A	OCDF - Supertowns
	\$ 38,323,819				

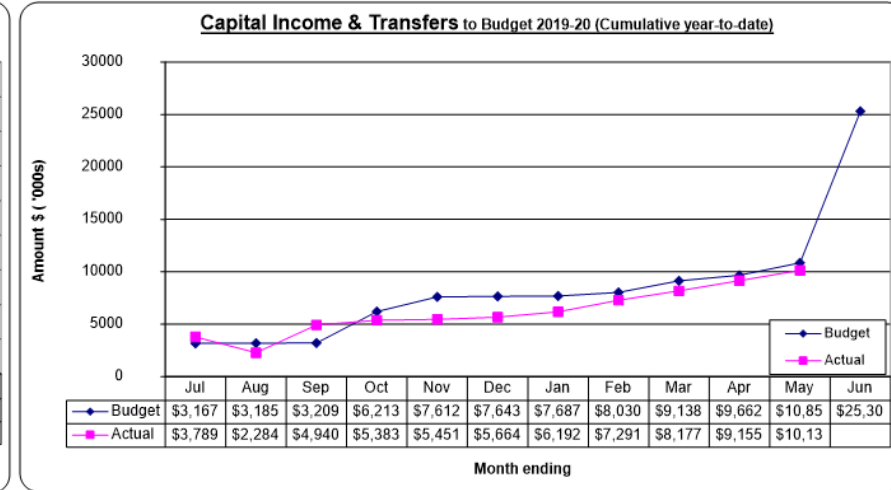
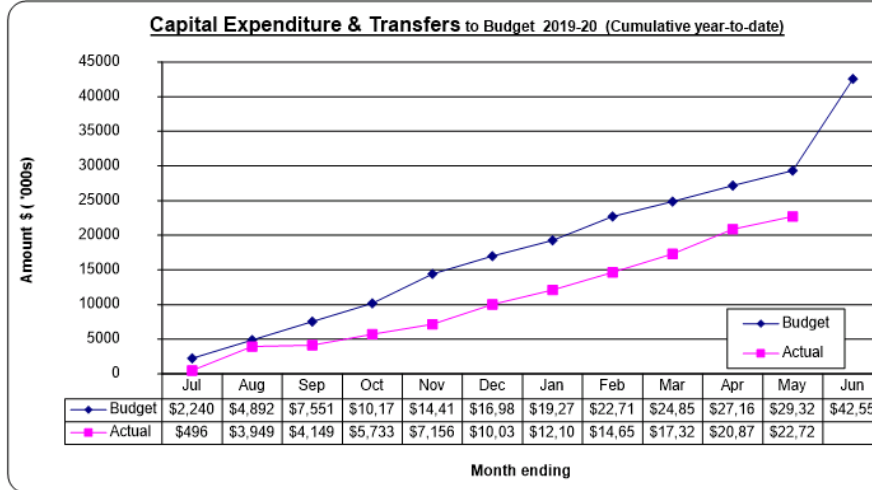
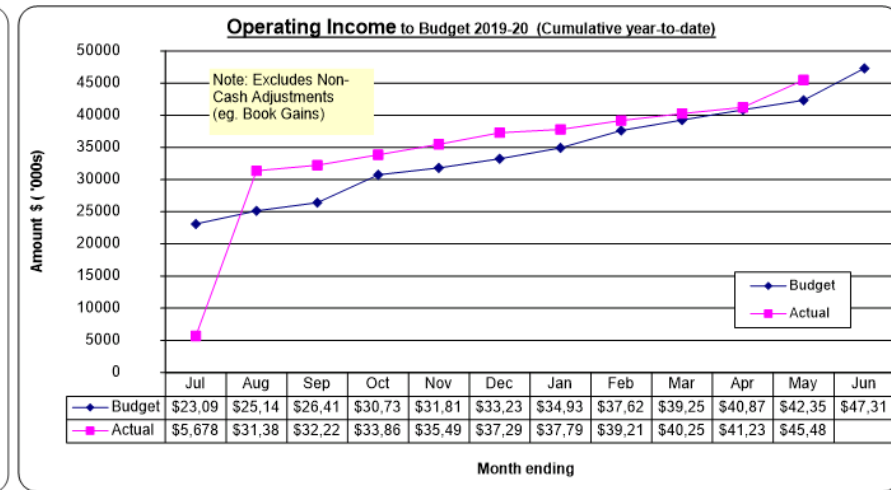
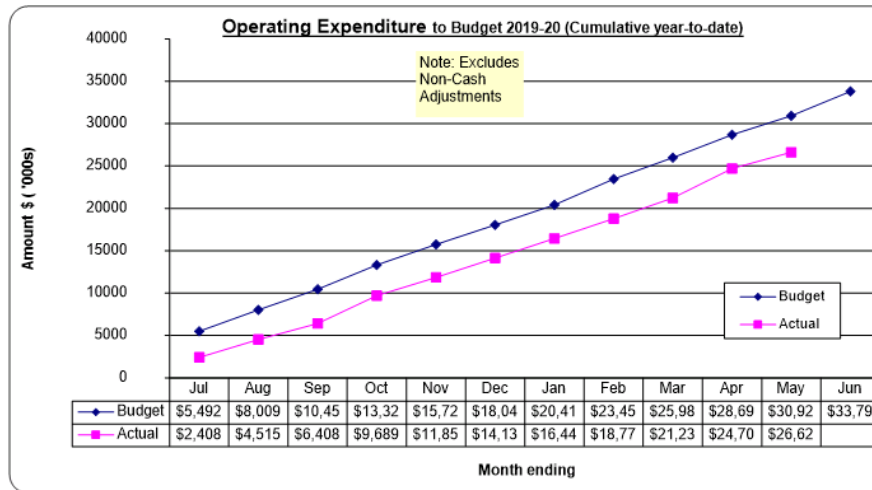
Interest Earnings

	Budgeted Amount	YTD Interest
Municipal	\$ 200,000	159,788
Reserve	\$ 456,151	344,079



The purpose of this graph is to trace the progressive values of the liquidity surplus(deficit) which shows on the "Summary of Reporting Programs" in each months financial report. The current year to date value is graphed against the immediate past year as a comparative.

Shire of Esperance - Progressive Budget Snap-Shot





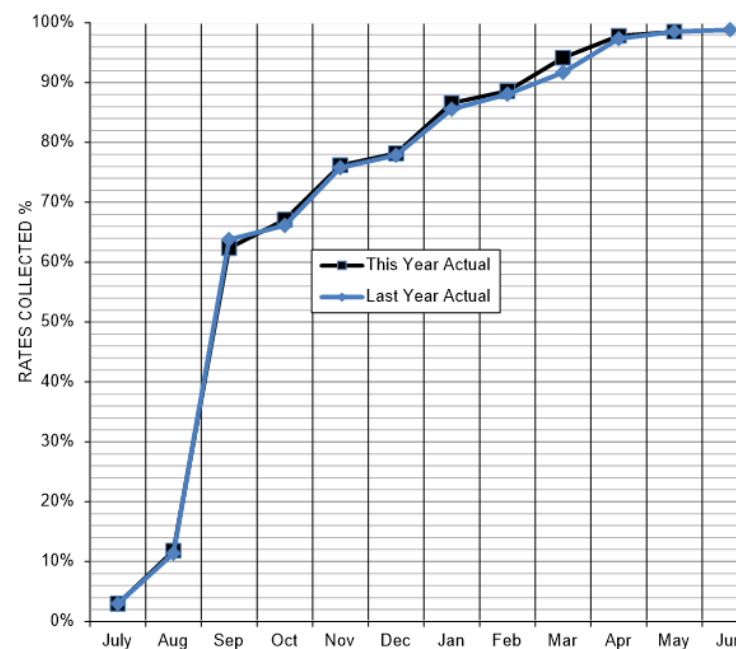
OTHER REPORTS AND GRAPHS

SHIRE OF ESPERANCE

SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS AS AT 31st MAY 2020

Current Year (2019-20) Only	\$
Rates Levied	25,194,153
<u>Less Pensioner Rebates Granted</u>	<u>-721,029</u>
<u>Less Discount Granted and Adjustments</u>	<u>-359</u>
Total Current Year	24,472,766
Previous Years	
Arrears at 1st July 2018	285,139
Prepayments as at 1st July 2018	-939,952
Pensioner Deferred Rates at 1st July 2018	114,000
Total Arrears as at 1st July 2018	-540,813
Penalty Interest charged to Overdue	40,577
Receipts for Current Rates	-24,426,928
Prepayments	-74,297
Total Collections	-24,501,225
Total Current and Arrears Outstanding	-528,695
Add Prepayment of Rates	1,014,249
<u>Less Pensioner Deferred Rates</u>	<u>-94,782</u>
Net Rates Collectable	390,772
% Collected	98.47%

RATES COLLECTION PROGRESS (2019/2020)



**SHIRE OF ESPERANCE
TRUST FUNDS
as at 31 May 2020**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Details	Balance 30-Jun-2019	Balance 31-May-2020
Town Planning Development Bonds	170	0
Contributions to Public Open Space	195,028	196,396
Other	99,593	593
General Bonds	0	10,472
Totals	294,791	207,461



**PAYMENT OF ACCOUNTS LISTING
(PAID UNDER DELEGATED
AUTHORITY)**

SHIRE OF ESPERANCE
THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID
FOR THE PERIOD ENDING 31st May 2020

MUNICIPAL FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques: 27370 - 27379	\$54,373.54
------------------	------------------------	-------------

EFT

ACTUAL PAYMENTS:	Transaction No's: E4178 - E4183	\$3,579,093.48
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CREDIT CARDS

ACTUAL PAYMENTS:	Transactions:	\$3,870.28
------------------	---------------	------------

PAID UNDER THE DELEGATED

AUTHORITY TO CEO

	MUNICIPAL TOTAL:	\$3,637,337.30
--	-------------------------	-----------------------

***ESTIMATE % LOCAL PAYMENTS
(INCLUDING CREDIT CARDS)***

\$	2,593,090.30	71.29%
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TRUST FUND

CHEQUES

ACTUAL PAYMENTS:	Cheques : -	\$0.00
------------------	-------------	--------

EFT

ACTUAL PAYMENTS:	Transaction No's: -	\$0.00
------------------	---------------------	--------

	TRUST TOTAL:	\$0.00
--	---------------------	---------------

	TOTAL:	\$3,637,337.30
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Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - Cheque Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
C27370	11/05/2012	- ***** CANCELLED *****	***** CANCELLED *****	\$0.00
C27371	07/05/2020	260 Horizon Power	Electricity charges	\$30,913.18
C27372	07/05/2020	9927 K C Holt	Community Visitor Scheme reimbursement - EHC	\$74.10
C27373	11/05/2012	- ***** CANCELLED *****	***** CANCELLED *****	\$0.00
C27374	13/05/2020	392 Water Corporation	Water usage charges	\$1,586.74
C27375	11/05/2012	- ***** CANCELLED *****	***** CANCELLED *****	\$0.00
C27376	21/05/2020	260 Horizon Power	Electricity charges	\$5,096.57
C27377	21/05/2020	290 Telstra	Telephone charges	\$13,064.02
C27378	21/05/2020	386 Shire of Esperance - Petty Cash	Petty cash recoup - Admin	\$167.25
C27379	21/05/2020	392 Water Corporation	Water usage charges	\$3,471.68
Total Creditor payments made by Cheque from Municipal Fund				54,373.54

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4178	07/05/2020	1	Australian Taxation Office	Payroll deduction	\$132,385.00
E4178	07/05/2020	100	Landgate	Title search	\$26.20
E4178	07/05/2020	126	Esperance Electrical Service	Electrical services	\$830.00
E4178	07/05/2020	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$229.15
E4178	07/05/2020	395	BOC Gases	Cylinder & gas charges	\$100.90
E4178	07/05/2020	505	Esperance Plumbing Service	Plumbing services	\$212.00
E4178	07/05/2020	536	Landgate	GRVs	\$67.85
E4178	07/05/2020	571	St John Ambulance Association in WA	AED pads for defibrillator at Visitors Centre, service first aid kits	\$309.93
E4178	07/05/2020	984	Thorp Realty Pty Ltd	Rent	\$2,320.00
E4178	07/05/2020	1271	Department of Transport	Disclosure of information - Electronic searches	\$17.40
E4178	07/05/2020	1554	Esperance Lottery Centre & Newsagency	Annual magazine subscriptions - Library	\$1,764.44
E4178	07/05/2020	1695	Bay of Isles Mini-Excavators	Pump out toilet at Observatory Beach	\$800.00
E4178	07/05/2020	2496	Professionals Esperance Real Estate	Rent	\$3,760.00
E4178	07/05/2020	2636	Esperance Beeline Florist	Flowers	\$80.00
E4178	07/05/2020	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$425.00
E4178	07/05/2020	3142	Museums Galleries Australia	AMAGA membership & COVID recovery webinar	\$254.00
E4178	07/05/2020	3227	Esperance Fire Services	Monthly fire panel testing & new equipment	\$311.20
E4178	07/05/2020	3432	K A Woodward	Grout repairs and re-tiling	\$2,502.50
E4178	07/05/2020	3484	Esperance Podiatry	Podiatry services - EHC	\$1,240.00
E4178	07/05/2020	3526	Southern Suspension & 4 X 4 Centre	Parts & accessories	\$710.29
E4178	07/05/2020	3752	Securepay Pty Ltd	Monthly charge	\$66.22
E4178	07/05/2020	3797	LED Esperance	Electrical supplies	\$325.05
E4178	07/05/2020	3832	D P Dohnt	Volunteer call out fee for EHC clients	\$146.64

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4178	07/05/2020	4311	R M & W G Herbert	Preparation and painting services	\$14,647.60
E4178	07/05/2020	4395	Department of Health	Poison permit	\$127.00
E4178	07/05/2020	4567	WA Police Service	Police checks - Volunteers	\$32.80
E4178	07/05/2020	4891	South Coast Foodservice	Consumables	\$878.66
E4178	07/05/2020	4921	Reface Industries Pty Ltd	Disc cleaner consumables	\$190.39
E4178	07/05/2020	4989	Woolworths Group Limited	Consumables & EHC vouchers	\$5,379.89
E4178	07/05/2020	5189	Sandrat Stika Signs and Graphics	Replacement community message sticker	\$110.00
E4178	07/05/2020	5194	Jatek Engineering	Swing set maintenance	\$819.50
E4178	07/05/2020	5267	Hema Maps Pty Ltd	Maps	\$68.15
E4178	07/05/2020	5604	Esperance Milk Supply	Milk – Admin Building	\$52.58
E4178	07/05/2020	5796	Pink Lake IGA	Consumables - EHC	\$1,109.44
E4178	07/05/2020	5842	Tile & Cupboard Shop	Tiling supplies	\$249.60
E4178	07/05/2020	5877	Castletown Chemist	Webster packs & chemist materials - EHC	\$123.00
E4178	07/05/2020	6176	Market Creations Pty Ltd	Veeam Cloud Connect Backup monthly fee	\$2,991.58
E4178	07/05/2020	6221	PFD Food Services Pty Ltd	Consumables	\$81.85
E4178	07/05/2020	6495	MCM Protection Pty Ltd	Security call outs - Visitors Centre	\$165.00
E4178	07/05/2020	6831	C S Bow	Jackpot winnings pay 22	\$148.00
E4178	07/05/2020	7351	St John Ambulance Australia (WA) -	First aid training	\$320.00
E4178	07/05/2020	7404	Elgas Limited	Supply 2 x 45 kg gas bottles	\$236.01
E4178	07/05/2020	7549	Towel 2 Go	Re-usable towels	\$125.00
E4178	07/05/2020	7715	TD Contractors A/L Removal	Excavate, compact and prepare pad for diesel fuel	\$4,956.88
E4178	07/05/2020	7797	Wicked Welding & Fabrication Pty Ltd	Fabricate flashings, repairs & parts	\$300.01
E4178	07/05/2020	7892	T R Currie	Jackpot winnings pay 22	\$148.00

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4178	07/05/2020	7910	GMN Mechanical	Repairs	\$8,048.50
E4178	07/05/2020	8007	Cabcharge	Cabcharge account fees	\$24.48
E4178	07/05/2020	8098	Roaming Technologies Pty Ltd	Tough pad tablet & accessories for special waste pickups	\$3,206.50
E4178	07/05/2020	8469	M Sawyer	Community Visitor Scheme reimbursement - EHC	\$23.40
E4178	07/05/2020	8501	D J Hatter	Community Visitor Scheme reimbursement - EHC	\$30.03
E4178	07/05/2020	8568	Brownes Foods Operations Pty Limited	Dairy products - EHC	\$159.84
E4178	07/05/2020	8576	Transport Spares Australia Pty Ltd	Filters & parts	\$1,875.36
E4178	07/05/2020	8800	South Regional TAFE	Traffic Management course - 3 days - Asset Operations	\$2,799.60
E4178	07/05/2020	8887	Wayward Nation - Katharine Hayes	Tanker Chronicles publication	\$1,760.00
E4178	07/05/2020	8930	A L & K Zappelli	Rent	\$740.00
E4178	07/05/2020	8932	M S Niaz	Salary sacrifice Apple iPad Wi-Fi 32GB	\$529.00
E4178	07/05/2020	8948	TenderLink.com	Tenders services	\$172.70
E4178	07/05/2020	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$19,040.17
E4178	07/05/2020	8999	Kerr, Roslyn May	Rent May 2020	\$550.00
E4178	07/05/2020	9100	On Duty Diesel and Mechanical	Repairs	\$5,747.35
E4178	07/05/2020	9112	Esperance Outdoor Power Equipment	Chains	\$92.80
E4178	07/05/2020	9120	CS Legal	Debt collection	\$1,603.80
E4178	07/05/2020	9138	Department of Biodiversity Conservation	National park passes for Visitor Centre	\$17,326.10
E4178	07/05/2020	9147	Key Pest and Weed Control	Pest inspections and treatments	\$641.30
E4178	07/05/2020	9156	Bluemar Pty Ltd	DA concept drawings for new dog pound	\$2,288.00
E4178	07/05/2020	9163	Esperance Combined Tyres & Mechanical	Tyres & tyre services	\$4,513.00
E4178	07/05/2020	9207	Datacom Systems (AU) Pty Ltd	ZEBRA LI4278 barcode scanner	\$328.16
E4178	07/05/2020	9236	T Stewarts Engineering	Make up bollards	\$828.55

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4178	07/05/2020	9248	L A Farrar	Volunteer call out & Community Visitor Scheme reimbursement - EHC	\$226.66
E4178	07/05/2020	9308	Florissons Home Furnishers	Laying of BOILC vinyl floor & sheets and underlay - EHC	\$4,452.42
E4178	07/05/2020	9447	R A & L A Gibson	Supply of river sand	\$22,684.55
E4178	07/05/2020	9451	The Choppin Block Butchers	Meat - EHC	\$229.32
E4178	07/05/2020	9472	Twilight Lawn & Home Maintenance	Gardening services - EHC	\$95.00
E4178	07/05/2020	9475	R M Quinlan & S G Lambert	Rates refund	\$1,219.79
E4178	07/05/2020	9477	Air Voice Supermarkets Pty Ltd -	Consumables – EHC & Pink Lake BFB	\$376.27
E4178	07/05/2020	9558	Mackenzies Electrical Service Pty Ltd	Electrical services	\$584.90
E4178	07/05/2020	9583	A Cook	Volunteer call out & Community Visitor Scheme - EHC	\$131.82
E4178	07/05/2020	9639	Avon Waste	Rubbish & recycling collections	\$36,272.68
E4178	07/05/2020	9641	Aussie Broadband Pty Ltd	Admin Building broadband	\$382.90
E4178	07/05/2020	9645	TPG Network Pty Ltd	EVC internet charges	\$130.90
E4178	07/05/2020	9676	Mega Phones	Pendant monitoring - EHC	\$322.00
E4178	07/05/2020	9804	Wood & Grieve Engineers Limited	Pink Lake Road corridor design	\$3,850.00
E4178	07/05/2020	9832	RAC Tourism Assets Pty Ltd	Final completion amount - Advanced deposits	\$70,239.48
E4178	07/05/2020	9885	R Fiasani	Removal costs - J Appleby	\$5,100.00
E4178	07/05/2020	9896	Scanning Pens Pty Ltd	1 Scanning pen - EHC	\$366.50
E4178	07/05/2020	9910	Ben Campbell Carpentry	Carpentry services	\$1,375.00
E4178	07/05/2020	9926	Goolarri Media Enterprises Pty Ltd	Oral History training	\$390.00
E4178	07/05/2020	9928	A Long	Refund of Annual Park Pass	\$120.00
E4178	07/05/2020	9929	K M Haywood	RCP Permit applications and maps	\$350.00
E4178	07/05/2020	9932	K A Willsher	Refund building permit fees	\$152.00
E4179	08/05/2020	33	Australian Services Union	Payroll deduction	\$51.80

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4179	08/05/2020	140	Esperance Shire Staff Jackpot	Payroll deduction	\$584.00
E4179	08/05/2020	154	LGRCEU	Payroll deduction	\$123.00
E4179	08/05/2020	1963	Child Support Agency	Payroll deduction	\$3,250.46
E4180	13/05/2020	62	Building and Construction Industry	BCITF 01/04/2020 - 30/04/2020	\$5,415.70
E4180	13/05/2020	1319	Sheridan's For Badges	Name badges	\$403.42
E4180	13/05/2020	9352	CMS Contracting	15 Days Dogging	\$9,900.00
E4180	13/05/2020	9578	Department of Mines, Industry	Building services levies 01/04/2020 – 30/04/2020	\$5,182.19
E4181	21/05/2020	-	M R & F J Green	***** CANCELLED *****	\$0.00
E4181	21/05/2020	1	Australian Taxation Office	Payroll deduction	\$148,897.00
E4181	21/05/2020	73	CJD Equipment Pty Ltd	Parts & equipment	\$572.24
E4181	21/05/2020	126	Esperance Electrical Service	Electrical services	\$2,686.00
E4181	21/05/2020	187	Ixom Operations Pty Ltd	Cylinder & gas charges	\$490.60
E4181	21/05/2020	395	BOC Gases	Cylinder & gas charges	\$115.29
E4181	21/05/2020	571	St John Ambulance Association in WA	First aid kits	\$195.00
E4181	21/05/2020	637	Concrete World	Concrete products	\$1,305.00
E4181	21/05/2020	984	Thorp Realty Pty Ltd	Rent	\$2,320.00
E4181	21/05/2020	1288	LGIS Workcare	Refund of overpayment on debtor account	\$107.24
E4181	21/05/2020	1470	Express Your Self Printing	Stationery	\$297.00
E4181	21/05/2020	1554	Esperance Lottery Centre & Newsagency	Newspapers	\$28.80
E4181	21/05/2020	1695	Bay of Isles Mini-Excavators	Grease traps services	\$960.00
E4181	21/05/2020	2091	Sime Building Company Pty Ltd	Indoor Sports Stadium & Noel White Pavilion progress claims	\$428,615.00
E4181	21/05/2020	2112	Seton Australia Pty Ltd	Parts	\$1,709.74
E4181	21/05/2020	2352	John Stewart Battery Service	Battery terminals	\$77.00

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4181	21/05/2020	2496	Professionals Esperance Real Estate	Rent	\$2,720.00
E4181	21/05/2020	3227	Esperance Fire Services	Monthly fire panel testing & inspections	\$851.00
E4181	21/05/2020	3392	Kent Family Trust	Repairs	\$3,300.00
E4181	21/05/2020	3478	Avis Car Hire	Car hire	\$680.13
E4181	21/05/2020	3526	Southern Suspension & 4 X 4 Centre	Vehicle accessories and repairs	\$2,065.08
E4181	21/05/2020	3533	Mike Henley Mechanical & Fabrication	Truck service - Quarry Road BFB	\$1,325.25
E4181	21/05/2020	3537	Esperance Turf & Landscape	Cover Esperance Oval cricket pitch	\$3,135.00
E4181	21/05/2020	3594	D R Hancey	Repair leak in water mains	\$374.00
E4181	21/05/2020	3635	Esperance IT Services	Computer & software - EHC	\$1,460.80
E4181	21/05/2020	3736	Easisalary Pty Ltd	Novated lease ITC credits - April 2020	\$583.00
E4181	21/05/2020	3797	LED Esperance	Electrical supplies	\$766.53
E4181	21/05/2020	3835	WA Local Government Association	Councillor training - Cr Obourne	\$195.00
E4181	21/05/2020	3889	S J & H P O'Brien	Butt welding heavy duty polypropylene pipe	\$19,909.45
E4181	21/05/2020	4311	R M & W G Herbert	Preparation and painting services	\$14,892.90
E4181	21/05/2020	4398	Moby Marine	Pump	\$205.00
E4181	21/05/2020	4501	Parks and Leisure Australia	Corporate membership - Parks & Reserves	\$756.25
E4181	21/05/2020	4553	CFC Holdings Pty Ltd	Radiator for front end loader	\$6,069.32
E4181	21/05/2020	4891	South Coast Foodservice	Consumables	\$2,785.40
E4181	21/05/2020	4985	K J Waight	Jackpot winnings pay 23	\$146.00
E4181	21/05/2020	4989	Woolworths Group Limited	Consumables	\$1,684.61
E4181	21/05/2020	5215	Public Transport Authority of WA	TransWA April 2020	\$115.96
E4181	21/05/2020	5419	D Crawford	Lawn mowing services	\$790.00
E4181	21/05/2020	5559	BookEasy Australia Pty Ltd	Commission	\$220.00

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4181	21/05/2020	5599	Create and See	Stationery supplies	\$85.40
E4181	21/05/2020	5604	Esperance Milk Supply	Milk – Admin Building	\$66.51
E4181	21/05/2020	5793	Tradelink Esperance	Plumbing supplies	\$229.40
E4181	21/05/2020	5796	Pink Lake IGA	Consumables - EHC	\$1,470.08
E4181	21/05/2020	5826	Conplant Pty Ltd	Parts	\$1,022.54
E4181	21/05/2020	5896	Toyota Financial Services	Lease payments	\$996.15
E4181	21/05/2020	6374	J C & J A Jose	Jackpot winnings pay 23	\$146.00
E4181	21/05/2020	6423	Toll Transport Pty Ltd	Freight charges	\$35.67
E4181	21/05/2020	6712	Trinity Painting & Decorating	Painting services	\$517.00
E4181	21/05/2020	7105	Extreme Concepts	Repairs	\$1,452.00
E4181	21/05/2020	7121	Saltwater Catering	Catering	\$198.00
E4181	21/05/2020	7130	Truck Centre WA Pty Ltd	Parts	\$214.61
E4181	21/05/2020	7438	Independence Australia	Nursing items - EHC	\$3,458.69
E4181	21/05/2020	7471	G & J Wilson Plumbing and Gas Service	Plumbing and gas services and repairs – various locations	\$9,203.58
E4181	21/05/2020	7530	Terra Firma Tyres	Tyres & tyre services	\$165.00
E4181	21/05/2020	7650	PTK Engineering Pty Ltd	Make up grave liners, ramps and top plates	\$13,328.70
E4181	21/05/2020	7715	TD Contractors A/L Removal	Earthworks, materials, machinery & labour	\$26,034.91
E4181	21/05/2020	7887	Goldfields Voluntary Regional	GVROC - Annual contribution 2019/2020	\$11,000.00
E4181	21/05/2020	8099	Silver Chain Group Limited	Monthly alarm rent and monitoring - EHC	\$61.50
E4181	21/05/2020	8171	M Sharry	Reimbursement salary sacrificed Lenovo Notebook	\$1,199.00
E4181	21/05/2020	8334	WBD Pty Ltd	Alterations & additions to Shire Admin & ISS contractor query responses	\$8,098.25
E4181	21/05/2020	8383	Convic Pty Ltd	Esperance Youth Precinct Masterplan	\$6,723.20
E4181	21/05/2020	8497	The Print Shop Bunbury	4000 flyers promoting Shire e-newsletters	\$248.00

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4181	21/05/2020	8520	Busy Blue Bus	Mini bus hire	\$575.00
E4181	21/05/2020	8568	Brownes Foods Operations Pty Limited	Dairy products - EHC	\$194.20
E4181	21/05/2020	8576	Transport Spares Australia Pty Ltd	Hub cap	\$55.03
E4181	21/05/2020	8800	South Regional TAFE	Training and education	\$1,646.00
E4181	21/05/2020	8882	Esperance Tjaltjraak Services Pty Ltd	Weed spraying & tree removal	\$5,450.50
E4181	21/05/2020	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$488.16
E4181	21/05/2020	8930	A L & K Zappelli	Rent	\$740.00
E4181	21/05/2020	8972	Dunn's Cleaning Service Pty Ltd	Cleaning services	\$1,040.00
E4181	21/05/2020	8989	Envirolab Services (WA) Pty Ltd	Quarterly water sampling - Myrup	\$215.60
E4181	21/05/2020	9081	Show Technology Australia Pty Limit	Lighting and related equipment – Civic Centre	\$9,605.43
E4181	21/05/2020	9094	Network Innovations AsiaPac Pty Ltd	Satellite phones	\$79.99
E4181	21/05/2020	9100	On Duty Diesel and Mechanical	Repairs	\$647.90
E4181	21/05/2020	9112	Esperance Outdoor Power Equipment	Starter motor, oil & chains	\$694.40
E4181	21/05/2020	9127	Unicare Health	Heel boot & stackable chair lifters - EHC	\$199.10
E4181	21/05/2020	9147	Key Pest and Weed Control	Pest control treatment	\$495.00
E4181	21/05/2020	9156	Bluemar Pty Ltd	Museum floor review & engineering concepts for Old Stadium	\$24,882.00
E4181	21/05/2020	9163	Esperance Combined Tyres & Mechanical	Tyres & tyre services	\$6,658.91
E4181	21/05/2020	9198	Phil Arnold Concreting Pty Ltd	Concreting services – Depot fuel bowzers	\$19,008.00
E4181	21/05/2020	9213	Greg Horan Construction Pty Ltd	Quarry Rd Shed progress claim & Lake Monjingup Boardwalk retention	\$56,204.23
E4181	21/05/2020	9236	T Stewarts Engineering	Steel fabrications & blast and paint Post Office Square seats	\$11,675.19
E4181	21/05/2020	9237	Esperance Metaland	Steel angles and mesh	\$248.94
E4181	21/05/2020	9302	H & H Architects	Architectural services relating to requests for information	\$5,413.10
E4181	21/05/2020	9307	South Metropolitan TAFE	Education and training	\$962.40

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4181	21/05/2020	9308	Florissons Home Furnishers	Bed & mattress - EHC	\$3,800.00
E4181	21/05/2020	9400	Rapid Global Nominee Pty Ltd	Quarterly license - June, July & August	\$1,098.90
E4181	21/05/2020	9414	Chadwick Mobile Auto Electrics	Repairs	\$746.00
E4181	21/05/2020	9439	Maia Financial Pty Limited	Lease - Gym equipment	\$4,769.44
E4181	21/05/2020	9451	The Choppin Block Butchers	Meat - EHC	\$153.27
E4181	21/05/2020	9558	Mackenzies Electrical Service Pty Ltd	Electrical services	\$197.18
E4181	21/05/2020	9609	J L Goodfield	Reimbursement Telstra phone vouchers, sim card & phone cover	\$81.80
E4181	21/05/2020	9639	Avon Waste	Rubbish & recycling collections	\$36,206.44
E4181	21/05/2020	9658	Kevin Poynton Consultancy	Coaching session	\$300.00
E4181	21/05/2020	9676	Mega Phones	Monthly alarm rent and monitoring - EHC	\$1,112.00
E4181	21/05/2020	9845	Common Ground Trails Pty Ltd	Mountain Bike Site Feasibility Project progress claim	\$11,000.00
E4181	21/05/2020	9852	Maritime Constructions Pty Ltd	Construction Esperance Replacement Jetty progress claim	\$234,659.43
E4181	21/05/2020	9910	Ben Campbell Carpentry	Carpentry services	\$875.00
E4181	21/05/2020	9913	Esperance Crane Hire	Crane hire	\$1,787.50
E4181	21/05/2020	9933	Smart Digital Australia Pty Ltd	Drive in Movies - RF Transmitter	\$350.00
E4181	21/05/2020	9934	Viridis Ag Pty Ltd	Limestone purchase	\$34,617.00
E4181	21/05/2020	9935	Apache Investments Australia Pty Ltd	Limestone purchase	\$18,774.35
E4181	21/05/2020	9938	B K O'Shea & J O'Shea	Refund swimming lessons	\$42.00
E4181	21/05/2020	9939	R Harper	Refund swimming lessons	\$42.00
E4181	21/05/2020	9940	T Patrizi	Refund for overpayment of EHC fees	\$1,103.94
E4181	21/05/2020	9941	W J Wakelin	Refund swimming lessons	\$42.00
E4181	21/05/2020	9942	Nicola & Grant Sime T/A Coffee Cat	Voucher - 'We Challenge You' baking challenge	\$55.00
E4181	21/05/2020	9943	Brodeine Bratten T/as - Brodeine an	COVID-19 rent relief - April rent	\$350.96

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4181	21/05/2020	9944	The Federation of Western Australia	Community grants program	\$825.00
E4182	25/05/2020	325	Easton WJ & V	Hire of earthmoving plant	\$7,889.75
E4182	25/05/2020	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant	\$167,724.70
E4182	25/05/2020	2079	Environmental Services (WA) Pty Ltd	Hire of street sweeper	\$11,025.30
E4182	25/05/2020	2693	Worth Kerbing	Kerbing services	\$4,468.09
E4182	25/05/2020	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$12,573.00
E4182	25/05/2020	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant	\$44,778.25
E4182	25/05/2020	7522	Jacka Trenching and Fencing	Traffic control	\$18,947.50
E4182	25/05/2020	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour	\$85,750.23
E4182	25/05/2020	8317	Titan Contracting	Mowing services	\$22,723.80
E4182	25/05/2020	9914	Klopper Contracting Pty Ltd	Limestone crushing	\$223,086.89
E4183	27/05/2020	-	Hoeys Exhaust Centre	***** CANCELLED *****	\$0.00
E4183	27/05/2020	26	Blackwoods Atkins	Parts & equipment	\$793.00
E4183	27/05/2020	47	BE Stearne & Co Pty Ltd	Reticulation supplies	\$7,152.68
E4183	27/05/2020	63	Bunnings Ltd	Hardware	\$9,583.06
E4183	27/05/2020	111	Esperance Appliance Centre Pty Ltd	Fridge & kettle - EHC	\$3,554.85
E4183	27/05/2020	112	Esperance Ag Services	Parts & equipment	\$3,702.26
E4183	27/05/2020	121	Esperance Communications	Communication equipment & photocopier maintenance	\$10,037.44
E4183	27/05/2020	136	Powerplant Motorcycles	Equipment & repairs	\$785.60
E4183	27/05/2020	281	Bluescope Distribution P/L	Steel supplies & fabrication	\$3,665.06
E4183	27/05/2020	323	Westrac Equipment Pty Ltd	Plant parts & repairs	\$3,227.91
E4183	27/05/2020	429	Esperance Camping World & Workwear	Protective clothing	\$316.00
E4183	27/05/2020	431	Assa Abloy Australia Pty Limited	Padlocks & keys	\$632.61

Shire of Esperance

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Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4183	27/05/2020	440	Wesfarmers Kleenheat Gas Pty Ltd	Gas	\$866.46
E4183	27/05/2020	707	Haslams	Protective clothing & uniforms	\$3,681.94
E4183	27/05/2020	742	Esperance Rural Supplies	Hardware	\$1,258.97
E4183	27/05/2020	1259	South East Petroleum	Fuel supplies	\$53,563.36
E4183	27/05/2020	1291	Sharpe Brothers Pty Ltd	Aggregate & kerbmix supplies	\$1,859.70
E4183	27/05/2020	1307	Feature Paints	Paint supplies	\$3,941.68
E4183	27/05/2020	1352	Southcoast Bearing & Industrial Supplies	Bearings & seals	\$58.15
E4183	27/05/2020	1461	Kip & Steve's Mechanical Repairs	Parts and repairs	\$2,677.29
E4183	27/05/2020	1485	Freight Lines Group	Freight charges	\$20,871.44
E4183	27/05/2020	1575	GPC Asia Pacific Pty Ltd/Repco	Automotive supplies	\$1,316.56
E4183	27/05/2020	1994	Beaurepaires	Tyres & tyre services	\$6,084.71
E4183	27/05/2020	2333	Winc Australia Pty Limited	Stationery	\$1,678.03
E4183	27/05/2020	2440	Staines Esperance	Parts	\$1,817.36
E4183	27/05/2020	2469	Coates Hire	Knuckle boom hire	\$2,076.65
E4183	27/05/2020	3366	Bullivants Pty Ltd	Equipment & parts	\$1,626.88
E4183	27/05/2020	3834	Dicks Electronics	Magnifying glass	\$161.65
E4183	27/05/2020	3898	Tutt Bryant Equipment	Parts	\$1,724.84
E4183	27/05/2020	4210	Farm & General EOPP	Parts and equipment	\$3,523.60
E4183	27/05/2020	4308	Esperance Motor Group	One New Toyota Prado VX Wagon 4x4 Auto & parts	\$69,630.50
E4183	27/05/2020	4556	Skipper Transport Parts	Parts	\$1,110.98
E4183	27/05/2020	4647	Marketforce	Advertising	\$710.56
E4183	27/05/2020	5503	David Gray & Co Pty Ltd	Bin accessories and freight	\$191.19
E4183	27/05/2020	5623	Esperance Windscreens	Windscreen services	\$550.00

Shire of Esperance

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Tran Amount

Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4183	27/05/2020	5991	Esperance Smash Repairs Pty Ltd	Repairs	\$500.00
E4183	27/05/2020	6183	Kleen West	Kitchen, cleaning & hygiene products – EHC, Depot & Wylie Bay	\$4,400.29
E4183	27/05/2020	6711	David-Moss Corporation Pty Ltd	Pipes, reticulation supplies and parts	\$9,664.26
E4183	27/05/2020	6714	Holcim Pty Ltd	Aggregate & kerbmix supplies	\$78,505.76
E4183	27/05/2020	6873	WT Hydraulics	Make up hydraulic hoses	\$923.90
E4183	27/05/2020	6941	MJB Industries	Culverts, side entry inserts, frames and grates	\$34,730.30
E4183	27/05/2020	7758	Total Eden Pty Ltd	Sandvik 200 series edges and tips	\$7,286.40
E4183	27/05/2020	8267	Valvoline (Australia) Pty Ltd	Oil	\$5,134.58
E4183	27/05/2020	8644	AM Wreckers Group Pty Ltd	Tow vehicle	\$165.00
E4183	27/05/2020	8955	Esperance Laundry and Linen (The	Laundry services	\$226.10
E4183	27/05/2020	9006	Corsign WA Pty Ltd	Signage requirements	\$11,227.70
E4183	27/05/2020	9028	Terry White Chemmart Esperance	Boot insert, flu vaccination, webster packing & chemist consumables - EHC	\$460.27
E4183	27/05/2020	9056	Bradshaws Pharmacy	Doset boxes - EHC	\$104.00
E4183	27/05/2020	9170	ThermoAir	Air conditioning services	\$2,518.43
E4183	27/05/2020	9188	Agwest Machinery	PTO shaft repairs	\$469.65
E4183	27/05/2020	9464	Air Filter Dry Clean Systems WA	Filter cleaning	\$1,039.72
E4183	27/05/2020	9574	Primaries Esperance Pty Ltd	Treated pine bollard	\$85.89
E4183	27/05/2020	9646	Rural Press Ltd - Australian Communities	Advertising & printing of contractor books	\$5,946.88
Total Creditor payments made by EFT from Municipal Fund					2,654,754.79

Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 June 2020 for confirmation in respect to accounts already paid.

Tran Amount

Municipal Fund - EFT Wage Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
Bulk EFT	05/05/2020	Payroll (Net)	Wages for 30/04/2020 to 04/05/2020 (Period 23)	\$13,254.84
Bulk EFT	14/05/2020	Payroll (Net)	Wages for 30/04/2020 to 13/05/2020 (Period 23)	\$458,209.31
Bulk EFT	16/05/2020	Payroll (Net)	Wages for 14/05/2020 to 15/05/2020 (Period 24)	\$1,165.69
Bulk EFT	28/05/2020	Payroll (Net)	Wages for 14/05/2020 to 27/05/2020 (Period 24)	\$451,708.85
Total Employee Wage payments made by EFT from Municipal Fund				\$924,338.69

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting				
meeting held on 23 June 2020 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
12/05/2020	Facebook	Terry Sargent	Facebook advertising	2.75
13/05/2020	Facebook	Terry Sargent	Facebook advertising	2.75
13/05/2020	Facebook	Terry Sargent	Facebook advertising	2.75
14/05/2020	Facebook	Terry Sargent	Facebook advertising	2.75
14/05/2020	Facebook	Terry Sargent	Facebook advertising	2.75
15/05/2020	Facebook	Terry Sargent	Facebook advertising	4.40
16/05/2020	Facebook	Terry Sargent	Facebook advertising	6.60
1/05/2020	GoFax Pty Ltd	Shane Burge	GoFax online fax - May 2020	9.95
30/04/2020	Target	Trevor Ayers	"We Challenge You" week 1 prize	100.00
4/05/2020	Westnet	Trevor Ayers	Visitor Centre web hosting	2.95
11/05/2020	Bunnings	Trevor Ayers	Tape for COVID floor markers	13.20
12/05/2020	Esperance Toyworld	Trevor Ayers	"We Challenge You" week 2 prize	100.00
5/05/2020	Local Government Managers Aus	Mathew Walker	Project Management webinar - B Fetherston	350.00
25/05/2020	Metrocount	Mathew Walker	Webinar training - R Andrews, S Halls & R Islam	1,815.00
26/05/2020	Woolworths	Mathew Walker	Document folders - Asset Management	4.50
27/05/2020	Red Dot Stores	Mathew Walker	Storage tub for ANZAC banners	18.00
28/05/2020	The Institution of Engineers Australia	Mathew Walker	Annual Engineering membership - A Hughes	683.00
4/05/2020	Gadean Footwear Pty	Monica Greatrex	Specialised shoes for client	250.00
4/05/2020	SP Hoselink	Monica Greatrex	Hose reel for client	31.90
11/05/2020	Chemist Warehouse Online	Monica Greatrex	Hand cream for staff - PPE	59.80
11/05/2020	Chemist Warehouse Online	Monica Greatrex	Hand cream for staff - PPE	59.80
4/05/2020	Mailchimp	Helen Hall	Shire flyer distribution	94.34
8/05/2020	Coles Express	Helen Hall	Milk	7.50
13/05/2020	Regional Express	Helen Hall	Refund - E Austen	- 215.16
18/05/2020	Regional Express	Helen Hall	Refund - M Quijada	- 599.52
19/05/2020	Facebook	Helen Hall	Advertising	201.32

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting				
meeting held on 23 June 2020 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
9/05/2020	Cloud Eleven Coffee	Karen Naylor	Consumables - Heavy duty PATS teleconference	9.00
12/05/2020	Esperance Communications	Karen Naylor	SD card - CTI Trial and prescribed burn footage	30.00
12/05/2020	Caltex Woolworths Esperance	Karen Naylor	Ice - Gibson prescribed burn	14.20
12/05/2020	Ben and Jean Strauti	Karen Naylor	Lunch - Gibson prescribed burn	76.00
14/05/2020	Ben and Jean Strauti	Karen Naylor	Lunch - Gibson prescribed burn	128.50
16/05/2020	Esperance French Hot Bread	Karen Naylor	Lunch - Advance bushfire training	40.00
2/05/2020	Caltex Woolworths Esperance	Mel Ammon	Fuel	82.25
15/05/2020	Local Government Managers Aus	Mel Ammon	Online training - E Austen	380.00
25/05/2020	Digital Pacific Pty Ltd	Mel Ammon	Website hosting - EVRC	99.00
		Commonwealth Bank	Total Credit Card Purchases 29/04/2020 - 28/05/2020	3,870.28

12.4 EXECUTIVE SERVICES

Item: 12.4.1

2020/21 Community Grants Program - Budget Allocation

Author/s	Trevor Ayers	Manager Community & Economic Development
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D20/13772

Applicant

Internal Application

Location/Address

N/A

Executive Summary

For Council to consider the applications received under the Community Grants Program and determine allocations in the 2020/21 budget.

Recommendation in Brief

That Council includes funds into the 2020/21 Annual Budget, to be distributed in accordance with the criteria and guidelines of the Community Grants Program.

Background

The Community Grants Program is the Shire's principal community investment program. Through this program Council contributes to community wellbeing by:

- Supporting and stimulating diverse and dynamic projects, programs and activities;
- Encouraging collaboration through engagement and participation in the community;
- Facilitating stronger, more sustainable and resilient communities; and
- Supporting the maintenance and upgrade of community facilities.

The guidelines and application forms for the Community Grants Program are available on the Shire's website. The guidelines state that "The grants program is designed to provide limited financial assistance and is not intended to be relied upon as a primary or recurrent source of funding", and "All funding requests must not exceed 50% of the total project cost (with the exception of the Support category)."

Among other requirements, part of the guiding assessment criteria states that applicants need to demonstrate the community need for the project, benefit to the community, alignment to the Shire of Esperance Strategic Community Plan, organisational ability to effectively manage the project and capacity to make a financial and in-kind contribution towards the project.

A total of 18 applications, requesting \$242,585.91 were received under the 3 annual grant categories of the Community Grants Program:

- Assistance category (5 applications)
- Development category (8 applications)
- Events category (5 applications)

The fourth category of 'Support' is not applied for within this process, instead it is in place to enable small ad-hoc contributions to be made throughout the year.

The value of funding approved under this program in recent years is provided in the following table.

	Category	Number of Approved Applications	Value of Approved Applications
<u>2019/2020</u>	Support (Max. 1,000)	25*	17,790*
	Assistance (Under \$5k)	7	24,411
	Development*	6	177,300
	Events	5	13,097
	TOTAL	43*	232,598*

* The 2019/20 Support Category has a total of \$25,000 available – applications can be made throughout the year and as such are still being received and processed. With a number of events and activities having been cancelled due to Covid-19 there is an expectation that it will not be completely expended this year.

<u>2018/2019</u>	Support (Max. 1,000)	37	25,332
	Assistance (Under \$5k)	9	22,949
	Development	5	127,796
	Events	7	36,820
	TOTAL	58	212,897

<u>2017/2018</u>	Support (Max. 1,000)	26	19,857
	Assistance (Under \$5k)	7	23,236
	Development	6	140,301
	Events	4	10,500
	TOTAL	43	193,894

<u>2016/2017</u>	Support (Max. 1,000)	25	18,672
	Assistance	5	13,475
	Development	8	115,105
	Events	9	37,500
	TOTAL	47	184,752

<u>2015/2016</u>	Support (Max. 1,000)	30	19,816
	Assistance	8	25,225
	Development	7	124,296
	Events	9	45,560
	TOTAL	54	214,897

<u>2014/2015</u>	Support (Max. 500)	21	9,730
	Assistance	3	7,100
	Development	7	149,572
	Events	4	16,500
	TOTAL	35	182,902

Officer's Comment

The Community Grants Program applications have been previously supplied to Council along with a summary of each application to assist with the assessment of applications received.

Total applications this year were valued at \$242,585.91 (which is a decrease on the \$367,835 applied for last year). There were two additional large applications from the Recherche Aged Welfare Committee (\$160,000) and Grass Patch Community Development Association (\$100,000) which have not been included as they are being dealt with by Council separately to the Community Grants Program.

An annual allocation for the Support Category also needs to be approved for the 2020/21 budget. It has been proposed that this be set at \$25,000, which is consistent with the two previous financial years. As has been noted above it is not expected that the full \$25,000 will be expended this year as a number of projects and events have been cancelled due to Covid-19 impacts, although we are still receiving applications with a portion of the remaining funds therefore likely to be utilised.

It would be appropriate for Council to specify any conditions it wishes to attach to any of the allocations, the Officer Recommendation includes those proposed by the administration. A summary of the applications received including amount applied for, allocations suggested by Council following the 2nd Council Briefing and proposed conditions is attached at Appendix B.

The third point in the Officer's Recommendation relates to Regional Arts Sector Investment (RASI) funding. Funding through this avenue will be changing in the coming financial year. Applications are in process from both Esperance Community Arts and the Cannery. Applicants need to demonstrate an ongoing partnerships with their LGA including sustained funding.

The RASI funding period is for 2.5 years – January 2021 through to June 2023, with the guidelines (see Attachment A) identifying that funding '*is intended to supplement, rather than replace existing sources of funding or revenue. Accordingly, organisations must demonstrate funding from local government or other sources will be maintained at a level consistent with the preceding two financial years (i.e. 1 July 2017 to 30 June 2019)*'. From the start of this new funding period there is no longer a requirement for 'matching' funds from local government with 'maintained' funding replacing this.

Consultation

The Community Grants Program applications have already been workshopped with Council in early May, with several of the applicants also being invited to present to Council in late May.

Applications were originally assessed by the Community and Economic Development Team with input from other Shire officer's where appropriate. In particular both the Manager Community Support and Acting Manager Community Support have been consulted with regards to the applications from within the arts sector.

Financial Implications

Allocations approved in this agenda item will be factored into Council's 2020/21 Annual Budget.

Asset Management Implications

N/A

Statutory Implications

The statutory implications associated with this item are contained within Local Government Act 1995, Section 6.2 - Local Government to prepare annual budget.

Policy Implications

N/A

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Connection

A Community where everyone feels welcomed, involved and connected to each other

Create a social environment that is accessible and inclusive for all ages and abilities

Environmental Considerations

N/A

Attachments

A. Regional Arts Sector Investment Guidelines

B. Application Summary and Proposed Conditions - *Confidential*

Officer's Recommendation

That Council

1. Includes \$_____ into the 2020/2021 Annual Budget, to be distributed in accordance with the criteria and guidelines of the Community Grants Program:
 - a. Support category budget of \$25,000.00 allocated during the year in accordance with the criteria and guidelines of the Community Grants Program;
 - b. Assistance category budget of \$_____, allocated as follows:
Details to be inserted
 - c. Development category budget of \$_____, allocated as follows:
Details to be inserted
 - d. Events category budget of \$_____, allocated as follows:
Details to be inserted
2. Advises the Recherche Aged Welfare Committee and Grass Patch Community Development Association that their applications will be considered by Council as part of the 20/21 Budget deliberations, but separate to the Community Grants Program.
3. Confirms that operational funding for Esperance Community Arts and the Cannery Arts Centre Inc has the in-principle support of Council to continue at no less than the 2019/20 allocation of \$43,296 each per year for the 2021/22 and 2022/23 years, to assist with applications from both organisations to the Regional Arts Sector investment Fund.

Voting Requirement

Simple Majority



Guidelines

REGIONAL ARTS SECTOR INVESTMENT

The Regional Arts Sector Investment (RASI) program supports regional Western Australian arts and cultural organisations. Funding recipients will be determined through an open and competitive funding round, providing funding of up to \$60,000 per annum for a period of 2.5 years*.

The fund is open to not-for-profit regional organisations who deliver a program of arts activities to their community.

The purpose of this fund is to invest in a number of organisations across the state who collectively:

- Create, present or support quality and diverse arts and cultural experiences for regional Western Australian communities
- Support the development of the regional arts sector
- Contribute to the economy of the regional arts sector through employing professional regional artists and arts workers

Please read through the guidelines and ensure you speak to the Project Officer before applying.

Key dates

Online applications will open via SmartyGrants on Monday 11 May 2020. The Project Officer will be available from that time to assist in the process.

Regional Arts Sector Investment applications will close 5pm, Friday 31 July 2020.

The contractual period is 1 January 2021 until 30 June 2023*.

The Project Officer may provide feedback on one draft per applicant if requested at least three weeks prior to the closing date.

Who can apply

The Regional Arts Sector Investment supports arts and cultural organisations that are:

- Not-for-profit organisations
- Based in regional Western Australia (as determined by the [Development Commission boundaries](#))
- Have formal governance and operational infrastructure
- Legally incorporated and have an ABN registered to a regional address
- Have annual financial budgeting processes and reporting systems with accounts independently audited annually (or be prepared to undertake annual audits)

The fund has a priority focus on organisations whose primary purpose is the promotion and engagement of arts and culture in their community. However, it is recognised some regional communities are served by non-arts not-for-profit organisations. These organisations are eligible to apply if they can separately present programs that deliver arts and cultural outcomes.

Who cannot apply

- Local Government Authorities
- Individuals and for-profit organisations
- Organisations not based in regional WA (as determined by the [Development Commission boundaries](#))
- Organisations with ABN's not registered to a regional address
- Organisations funded through the Department of Local Government, Sport and Cultural Industries' Arts Organisations Investment Program
- Unincorporated organisations
- Academic, training institutions and schools
- Organisations whose primary focus is the delivery of competitions, awards or fundraising activities
- Professionally managed venues operated by LGA or High Capacity Performing Arts Venues as identified in [Circuitwest Touring Strategy](#)
- Organisations which have outstanding acquittals with Regional Arts WA or the Department of Local Government, Sport and Cultural Industries

How much can you apply for

Funding is available up to \$60,000 per annum for 2.5 years (January 2021 – June 2023), to a maximum total of \$150,000.

Regional Arts WA has a total of \$1,373,344 to distribute across the entire program.

As an example, this is a possible scenario for distribution. Hence, organisations need to consider their budgets and apply for what they need, rather than the top amount because it is available.

Example request p/a	Total request amount*	Example no. orgs supported	Example allocated total
\$60,000	\$150,000	3	\$450,000
\$45,000	\$112,500	3	\$337,500
\$35,000	\$87,500	3	\$262,500
\$25,000	\$62,500	3	\$187,500
\$15,000	\$37,500	3	\$112,500
			\$1,350,000

Regional spread of funding will be a consideration, as well as limiting funding per community to a total of \$60,000 per annum.

Only organisations who have received a minimum \$20,000 from Regional Arts WA consecutively for the last three years (over the period of January 2017 until December 2019) are able to apply for the full amount. The Panel will assess applications asking for higher amounts to meet the criteria to a higher degree.

Only organisations with a Strategic Plan can apply for \$25,000 and above.

It is expected organisation asking for above \$45,000 per year can demonstrate Reserve Ratios of at least 20%.

Funding should represent no more than 20% of an organisation's annual (arts) turnover.

Applicants should note funding through this program is intended to supplement, rather than replace existing sources of funding or revenue. Accordingly, organisations must demonstrate funding from local government or other sources will be maintained at a level consistent with the preceding two financial years (i.e. 1 July 2017 to 30 June 2019).

Organisations in receipt of funding through other streams of the Regional Arts and Cultural Investment Program (i.e. In The House), must clearly identify this income in their budget and ensure RASI funding is not going towards the same components (i.e. cannot fund same staff member or both offset rental costs). This is to ensure Target Outputs can be easily measured.

What you can apply for

- This funding is intended to fund operational expenses and employment costs. This can include arts worker or artist salaries, as well as administration costs such as rent, power, governance, software subscriptions, telecommunications and insurance. Capital purchases up to \$2,000 will be considered if they support operations and employment.
- Some program/project costs may be covered if the organisation determines this is the best use of these funds; however, it is important to note that there are other grants available which support project costs.

What you cannot apply for

- Programs which principally benefit metropolitan locations or areas outside of regional WA.
- Capital works such as construction or purchasing of studios, workspaces or gallery spaces.

Assessment Criteria

Your application will be assessed by the Regional Arts WA Panel against the following criteria. The Panel is made up of peers who are active in their own regional communities in arts and cultural activities and have experience across a range of art-forms.

Organisational

The extent to which your organisation:

- Demonstrates strong strategic intent through sustainable business planning and appropriate structure
- Has skilled staff and board through the experience of the people leading and governing your organisation
- Generates employment for regional arts workers and artists
- Demonstrates sound financial responsibility through previous annual audited accounts, budgeting/forecasting, and financial health of the organisation
- Generates a diversity of funding from earned income, other organisations, and local governments

Artistic

The extent to which your organisation and the work it produces, presents or services:

- Is of artistic merit
- Is well regarded within the local or state context
- Encourages artistic and/or audience development
- Employs professional artists for appropriate arts outcomes
- Generates employment and development of regional artists
- Respects culture and tradition and/or is unique in Western Australia

Community

The extent to which your organisation and the work it produces, presents or services:

- Develops partnerships with local government, community organisations, and relevant arts bodies
- Engages, collaborates, and consults with the community
- Encourages diversity of engagement and programming
- Reflects the local identity through a structured arts and culture program that is locally relevant and reflects the community
- Advocates to and for the local and regional arts sector

Note: The Project Officer will also supply the Panel with information relating to an applicant's funding history with Regional Arts WA and previous reporting and acquittals.

Support Material

You must submit support material with your application to help the Panel better assess against the criteria.

- Strategic Plan or answer questions related to strategic intent
- Target Outputs (if not included in Strategic Plan)
- 2021 – 2023 Budget (note: this funding can only represent a max. of 20% of total organisational income)
- Audited Balance Sheet and Profit & Loss statements from the last two financial years (i.e. Jan-Dec 2018 & 2019 or July-June 2018 & July-June 2019)
- Letters of Support

You may submit other support material to amplify your application. If you need advice on what type of support material to submit, please contact the Project Officer.

How to apply

Applications open Monday 11 May 2020.

Applications are to be submitted online through SmartyGrants. You can log in or register with SmartyGrants via the link on the Regional Arts WA website or here:
<https://regionalartswa.smartygrants.com.au/>

Before starting an application, please contact the Regional Arts WA Project Officer.

Successful applications

Applicants that are successful will be required to complete interim reports and a final acquittal, with funding payments for years 2 and 3 paid on the receipt a satisfactory report. All reporting will be submitted via SmartyGrants.

Regional Arts WA contact details

Phone 08 9200 6200
Freecall 1800 811 883
<http://www.regionalartswa.org.au>

Acknowledgements

The Regional Arts Sector Investment funding is provided through the Regional Arts and Culture Investment Program with support of the Department of Local Government, Sport and Cultural Industries, with Royalties for Regions funding from the Department of Primary Industries and Regional Development.

The purpose of the program is creating jobs, economic development, tourism and improving social cohesion by supporting the creative and cultural industries in regional Western Australia. Through strategic investments, the program aims to build capacity in the regions and contribute to liveability and vibrancy of regional communities.



Department of **Local Government, Sport and Cultural Industries**
Department of **Primary Industries and Regional Development**

Item: 12.4.2

Live Streaming Council Meetings

Author/s	Serena Shaddick	Manager Marketing & Communications
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D20/14581

Applicant
Internal

Location/Address
N/A

Executive Summary

For Council to consider the use of live streaming and/or recording technology at future Council meetings.

Recommendation in Brief

That Council:

1. Agree in principle to live stream and record future formal Council Meetings.
2. List for consideration an amount of \$25,000 in the 2020/21 Budget towards the purchasing and installation of the required equipment to ensure Chambers has the technology required to livestream and record and then upload to the Shire of Esperance website; and
3. Request the Chief Executive Officer to develop 'Shire of Esperance Recording & Streaming of Council Meetings Policy' to be adopted before the installation of livestreaming equipment.

Background

At the Ordinary Meeting of Council held on 28 January 2020 Council resolved to:

Council Resolution O0120-027

That Council Request the CEO to:

1. Investigate the Shire's ability to "live stream" formal Council meetings;
2. Investigate the Shires ability to mirror information on the TV screens to Councillor devices; and
3. Provide Council with a briefing on the initial outcomes of these investigation by the end of February 2020

Subsequent to this resolution, Council received a presentation on their options, as well as what other local governments are doing, and have also partaken in a briefing which included a question and answer session with both the Shire of Esperance IT Manager and Communications and Marketing Manager. From these discussions a x3 semi fixed camera set up with mini broadcast system was suggested would be the best fit for the Shire of Esperance's needs as this would enable Council to stream/record and then upload to a variety of online platforms, including the Shire of Esperance website.

At the Ordinary Meeting of Council held on 26 May 2020 Council resolved to:

Council Resolution O0520-154

That Council Request the Chief Executive Officer to prepare a report for the June 2020 Ordinary Council Meeting, regarding the use of live streaming and/or recording technology in our Ordinary Council Meetings and make recommendations for Council to consider.

Officer's Comment

Previous consideration of this subject by Council has included some debate surrounding the extent of recording both Councillors and members of the public.

Any filming or broadcasting of members of the public may create issues for members of the public and/or the Shire e.g. privacy and increased risk if they make remarks or comments than could be perceived to be defamatory.

To reduce any risks:

- Streaming and recording of the meeting will be allowed for the Shire only.
- The cameras will be positioned so that the public gallery will not be visually captured.
- A notice will be prominently displayed that informs members of the public that the proceedings will be streamed and recorded.
- The presiding member will read a statement at the commencement of the meeting.

A number of West Australian local governments currently stream their Ordinary Council Meetings including Bunbury, Greater Geraldton, Joondalup, Mundaring, Port Hedland and Vincent. Other local governments are considering in the introduction of this service. Numerous local governments in other states also currently stream their Council meetings.

The official record of the meeting will be the written agenda and minutes kept in accordance with the *Local Government Act 1995* and any relevant regulations.

Pursuant to the *State Records Act 2000*, the Shire is required to keep records in accordance with the General Disposal Authority for Local Government Records which is maintained by the State Records Office WA. As a result, the Shire is required to keep any recording (audio or visual) for a period of one year after the minutes of the meeting are confirmed.

The period of time recordings will be available on the Shire's website will be a future determination, dependence on future advice on the capability of the Shire's website. For the immediate future all recordings will be available.

It should be noted that at any meeting that there is a risk that technical issues may prevent the meeting from being streamed and/or recorded.

A test of the service will need to be conducted prior to the meeting in an attempt to identify and address any potential issues prior to the meeting. In the event of a failure that cannot be addressed prior to the meeting or one that occurs during the meeting, the meeting will proceed without streaming.

As noted above, the written minutes will remain the official record of the meeting.

Consultation

Red Fish Technologies – a specialist technology company focused on evidential recording systems, audio visual solutions and CCTV designs.

Robbie Meerman – Manager Information Services

Stephen Onans – Team Leader Governance – Maroondah City Council

City of Swan
Town of Port Hedland
City of Burnside
City of Geraldton
City of Kalgoorlie Boulder
Bass Coast Shire Council
Waverly Council
Greater Shepparton City Council
City of Port Phillip
City of Bunbury

Financial Implications

The financial implications arising from this report are:

Current Equipment estimates vary between \$20,000 and \$30,000 (\$25,000 average) and will be needed in order to purchase and install livestreaming equipment. It is proposed this be allocated by Council as part of the 20/21 Budget deliberations, should Council agree in principle to live stream and/or record its meetings. Other than minimal staff costs, there are no ongoing operational costs associated with operating the equipment and uploading a recording the Shire's website.

Asset Management Implications

Nil

Statutory Implications

- *Local Government Act 1995 and Local Government (Administration) Regulations 1995* (s5.25 of the Act and reg.11 of the Regulations as they relate to the content of minutes)
- *State Records Act 2000*

Policy Implications

Nil - a new 'Shire of Esperance Recording & Streaming of Council Meetings Policy' will need to be authored.

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Leadership

Community confidence and trust in Council

Provide transparent and accountable leadership

Benefits to streaming and recording meetings include increased accessibility to connect and engage with the broader community, reducing negative perceptions and the potential to maintain a record of a meeting for reference.

Corporate Business Plan 2019/20 – 2022/23

Community Leadership

Leadership that upholds accountable, transparent and ethical decision making.

L1 Provide transparent and accountable leadership

A Shire that manages its finances, services and assets sustainably exceeding community needs.

L2 Provide responsible resource and planning management for now and the future.

L3 Pro-actively lead the community through innovation and change.

Proactive Leaders that engage the community when making decision to reflect community values

L4 Encourage shared responsibility through an informed and inspired community.

L5 Actively engage and community with the community to ensure informed decision making.

Built Environment

Community infrastructure and services delivered in a timely manner, are will utilized, effective and meet the needs of our growing community.

B1 Ensure services, infrastructure and public places are aligned to community needs now and in the future.

Environmental Considerations

Nil

Attachments

Nil

Officer's Recommendation

That Council:

1. **Agree in principle to live stream and record future formal Council Meetings.**
2. **List for consideration an amount of \$25,000 in the 2020/21 Budget towards the purchasing and installation of the required equipment to ensure Chambers has the technology required to livestream and record and then upload to the Shire of Esperance website; and**
3. **Request the Chief Executive Officer to develop 'Shire of Esperance Recording & Streaming of Council Meetings Policy' to be adopted before the installation of livestreaming equipment.**

Voting Requirement

Simple Majority

Item: 12.4.3

Information Bulletin - May 2020

Author/s	Alli McArthur	Administration Officer - Executive Services
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D20/15105

Applicant

Internal

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Leadership

Work together to enhance trust participation and community pride

Actively engage and communicate with the community to ensure informed decision-making

Attachments

A↓. Information Bulletin - May 2020

B⇒. Corporate Performance Report – May 2020 - *Under Separate Cover*

Officer's Recommendation

That Council accepts:

- 1. Information Bulletin for May 2020; And**
- 2. Corporate Performance Report - May 2020**

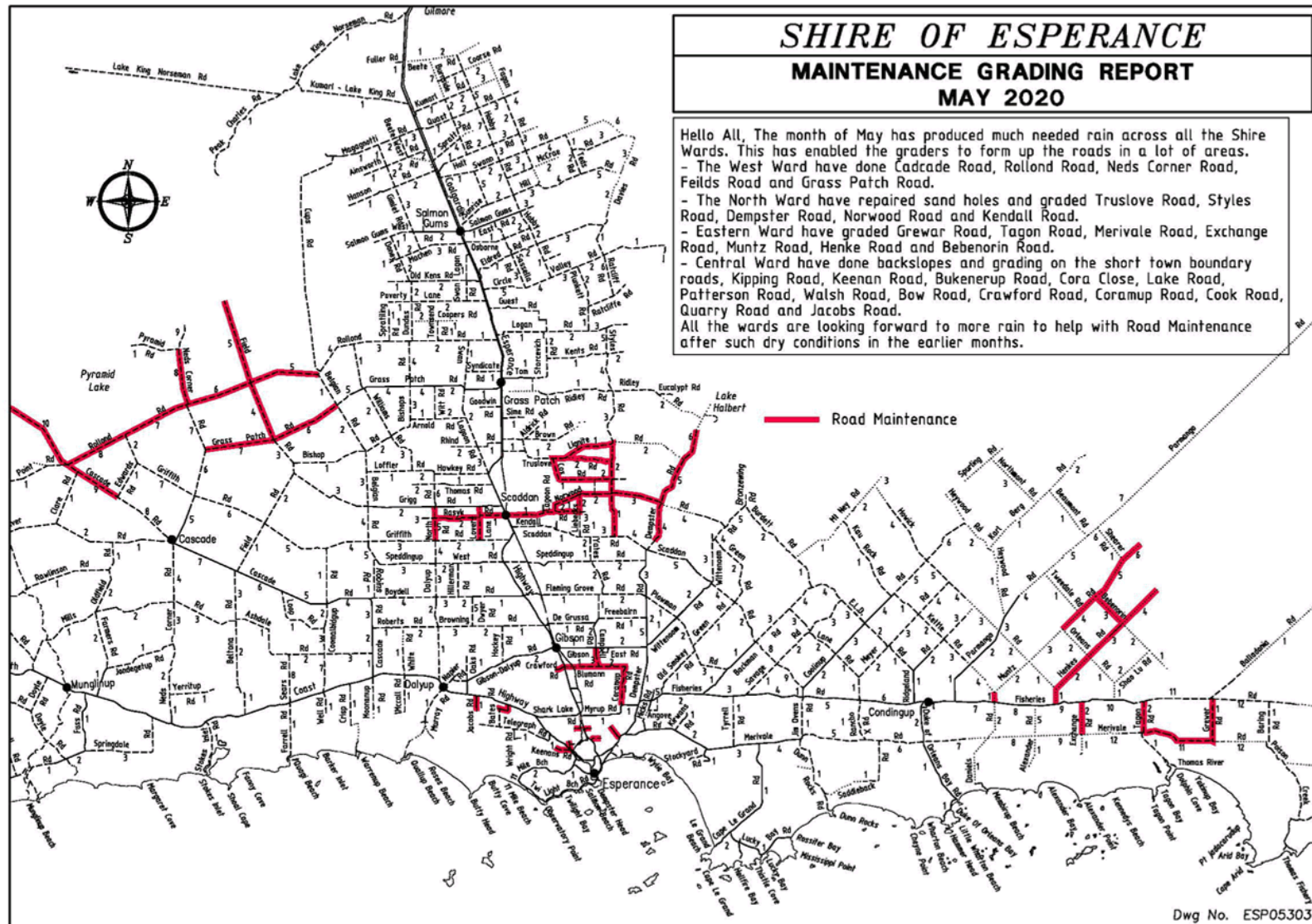
Voting Requirement Simple Majority



INFORMATION BULLETIN ORDINARY

COUNCIL MEETING

May 2020



Shire of Esperance

Building Applications Approved from 1 May 2020 to 31 May 2020

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
20/05/2020	17192		Esperance Quality Grains PO Box 758 ESPERANCE WA 6450		Lot: 626 D: 69093 31 Beckwith Road CHADWICK	Occupancy Permit Class 7b Hazardous Chemicals Storage	Steel	Steel	Concrete	1	15.0	
21/05/2020	17285		R D Hulm PO Box 2305 ESPERANCE WA 6450		Lot: 500 Pln: 40412 15 Rogers Street CHADWICK	Occupancy Permit - Storage Building (Class 7b)	Steel	Steel	Concrete	1	336.0	
25/05/2020	17467		Hallston Construction 53 Distinction Road Wangara WA 6065	BC102772	Lot: 640 D: 76836 40 Norseman Road CHADWICK	Occupancy - Office/Warehouse - Internal Office Fitout Class 5 & 7b	Concrete or stone	Steel	Concrete	1		
25/05/2020	17470		Aspect Modular 58 Campbell Road Denmark WA 6533	BC102312	Lot: 165 Pln: 13534 3 Albany Close WEST BEACH	New 2 Level Modular Dwelling	Fibre Cement	Steel	Other	1	250.0	633,400.00
01/05/2020	17475.1		J L Stewart C/- 24 Emily Street ESPERANCE WA 6450	OB1007912	Lot: 7 Pln: 21522 Melijunup Road MYRUP	Dwelling, Swimming Pool, Pool Barrier, Shed, Lean-To & Water Tank Dwelling, Swimming Pool, Pool Barrier, Shed, Lean-To & Water Tank Dwelling, Swimming Pool, Pool Barrier, Shed, Lean-To & Water Tank Amendment - Shed Framing Change & Increase in Size to 434m2	Fibre Cement Curtain Glass Steel	Steel	Concrete Concrete Concrete	1 1 1	488.0 87.0 392.0	375,000.00 20,000.00 42,000.00
29/05/2020	17475.2		J L Stewart C/- 24 Emily Street ESPERANCE WA 6450	OB1007912	Lot: 7 Pln: 21522 Melijunup Road MYRUP		Steel	Steel	Concrete	1	434.0	3,000.00
08/05/2020	17477		K C Willsher 48 Phillips Street WEST BEACH WA 6450	OB1007978	Lot: 308 Pln: 13885 48 Phillips Street WEST BEACH	Dwelling Re-roof, Alts & Adds, Garage/Studio Building & Retaining Walls	Fibre Cement	Steel	Concrete	1	42.0	80,000.00
01/05/2020	17478		Shire of Esperance Windich Street ESPERANCE WA 6450		Lot: 320 Pln: 180519 31 Brazier Street CHADWICK	Fuel Bowser and Hardstand			Concrete	1	100.0	18,000.00
04/05/2020	17479		Shire of Esperance Windich Street ESPERANCE WA 6450		Lot: 124 Pln: 171863 Coolgardie-Esperance Highway SALMON GUMS	Partial Demolition Old Salmon Gums Hall (Leave Post Masters Building)				1		19,000.00
28/05/2020	17480		K Mackean 6 Albany Close WEST BEACH WA 6450		Lot: 130 Pln: 13543 140 Johns Street WEST BEACH	Retaining Wall 40.5m Long & Increasing to 2.5m High				1		40,000.00
29/05/2020	17483		BD & TA Hilton Address Unknown	BC102019	Lot: 78 Pln: 9425 15 Sherwood Place SINCLAIR	Dwelling Extension - Ancillary Accommodation 23.9m2	Brick, veneer	Steel	Concrete	1	24.0	40,000.00
13/05/2020	17484		TD Contractors A/L Removal 11 Rogers Street CHADWICK WA 6450	WARA 248	Lot: 49 Pln: CASCAT 2 Davroo Way CASCADE	Remove Non-Compliant Retaining Wall & Re-Construct				1		19,000.00

Shire of Esperance

Building Applications Approved from 1 May 2020 to 31 May 2020

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
21/05/2020	17485		L Hannett PO Box 1365 ESPERANCE WA 6450		Lot: 70 Pln: 8296 7 Leake Street ESPERANCE	Patio Addition		Steel	Concrete	1	14.0	1,419.00
25/05/2020	17486		Wrinkly Tin & Cladding Company Pty Ltd 3 Corry Street ESPERANCE WA 6450		Lot: 512 Pln: 172712 4 Walker Street WEST BEACH	Dwelling - Re-Roof - Tiles to Steel		Steel		1	256.0	18,200.00
14/05/2020	17490		Contract Power Australia Pty Ltd PO Box 261 Cloverdale WA 6105		Lot: 502 Pln: 413859 121 Harbour Road CHADWICK	Demolition of 4 Class 10a Sheds	Steel	Steel	Concrete	4	674.0	40,800.00
18/05/2020	17491		K E Schilling 165 Meljunup Road MYRUP WA 6450	OB1008026	Lot: 4 Pln: 54655 31 Stearne Road MONJINGUP	Transportable Dwelling & Rainwater Tank	Steel	Steel	Timber	1	144.0	120,000.00
27/05/2020	17492		M L Drake-Brockman Unit 2 3 Malba Place CASTLETOWN WA 6450	101783	Lot: 554 Pln: 1376 98 Goldfields Road CASTLETOWN	Two Sheds Associated With Unit A & B Dwellings	Steel	Steel	Concrete	2	60.0	19,500.00

Total number of Building Permits: 16 \$1,499,319.00

Building Approval Certificates (Unauthorised Structures)

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
14/05/2020	17488	Crown Land Reserve - Management O for Shire of Esperance PO Box 507 ESPERANCE WA 6450	L C Lowe 25A Frederick Street SINCLAIR WA 6450		Lot: 577 Pln: 180691 36,370 Coolgardie-Esperance Highway MONJINGUP	UNAUTHORISED - Communications Installation				1		2,500.00

Total number of Building Approval Certificates (Unauthorised Structures): 1 \$2,500.00

Total number of Licences/Certificates Reported: 17 \$1,501,819.00

I certify to the best of my knowledge and belief, the particulars given in this return are a true and complete record of proposed building operations known to this local

authority. Signature Date.....
(Manager Building Services)

Shire of Esperance

Building Applications Approved from 1 May 2020 to 31 May 2020

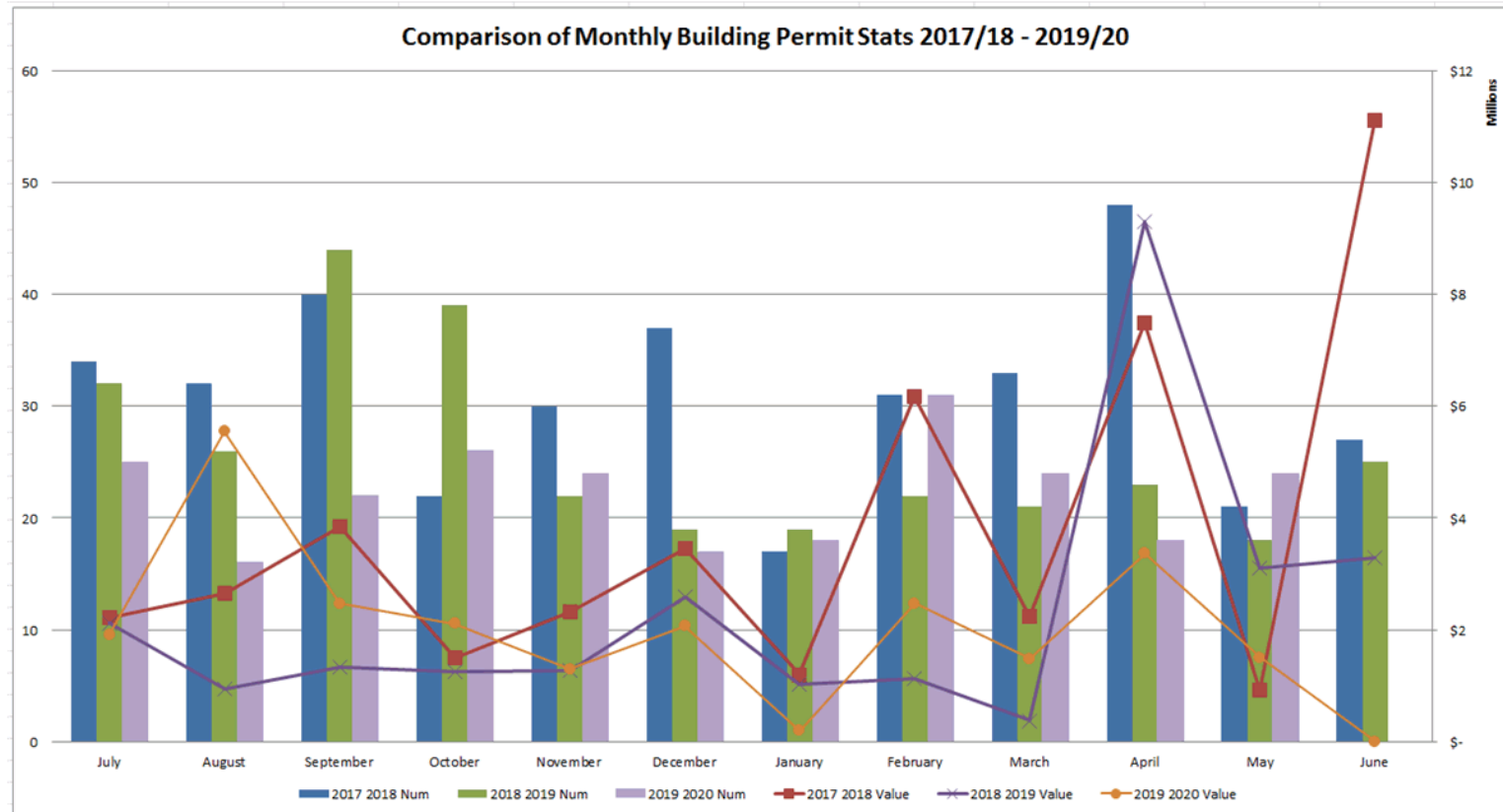
Building Permits

Monthly Building Statistics 2019 - 2020															
Month		November		December		January		February		March		April		May	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value		Value	Num	Value
1) Dwelling	New	2	\$ 872,000	3	\$ 1,762,307	1	\$ 18,000	3	\$ 955,593	4	\$ 926,952	3	\$ 1,192,063	3	\$ 1,128,400
	Alter	3	\$ 50,000	1	\$ 100,000			8	\$ 787,866	3	\$ 45,990	1	\$ 5,000	3	\$ 138,200
	Demo							1	\$ 20,000	1	\$ 13,000				
	Unauth											1	\$ 19,800		
2) Two or more sole occupancy Units	New														
	Alter														
	Demo														
	Unauth														
5) Office Building	New													1	\$ -
	Alter							1	\$ 120,000			1	\$ 150,000		
	Demo														
	Unauth														
6) Shop	New									1	\$ 70,000			1	\$ 18,000
	Alter														
	Demo														
	Unauth														
7) Carpark or Storage	New													2	\$ -
	Alter	1	\$ 49,000	1	\$ 30,000			3	\$ 359,000						
	Demo														
	Unauth														
8) Laboratory	New											1	\$ 275,000		
	Alter														
	Demo														
	Unauth														
9) Health-care, Assembly or Aged care Building	New									1	\$ 128,000				
	Alter			1	\$ 19,500							1	\$ 1,497,601		
	Demo													1	\$ 19,000
	Unauth														
10) Non-habitable	New	7	\$ 221,600	4	\$ 97,294	13	\$ 133,245	8	\$ 164,000	12	\$ 283,410	2	\$ 108,000	9	\$ 153,500
	Alter	10	\$ 90,000	6	\$ 55,500	3	\$ 35,128	2	\$ 10,000	1	\$ 5,000	5	\$ 100,280	2	\$ 1,419
	Demo	1	\$ 10,000			1	\$ 5,000							1	\$ 40,800
	Unauth			1	\$ 5,500			5	\$ 49,800	1	\$ 10,000	3	\$ 18,000	1	\$ 2,500
SUB TOTAL		24	\$ 1,292,600	16	\$ 2,064,601	18	\$ 191,373	17	\$ 2,416,459	23	\$ 1,472,352	14	\$ 3,327,944	23	\$ 1,499,319
Unauthorised TOTAL		2	\$ -	1	\$ 5,500	0	\$ -	5	\$ 49,800	1	\$ 10,000	4	\$ 37,800	1	\$ 2,500
Totals		24	\$ 1,292,600	17	\$ 2,070,101	18	\$ 191,373	31	\$ 2,466,259	24	\$ 1,482,352	18	\$ 3,365,744	24	\$ 1,501,819

Shire of Esperance

Building Applications Approved from 1 May 2020 to 31 May 2020

Building Permits



Shire of Esperance

Building Applications Approved from 1 May 2020 to 31 May 2020

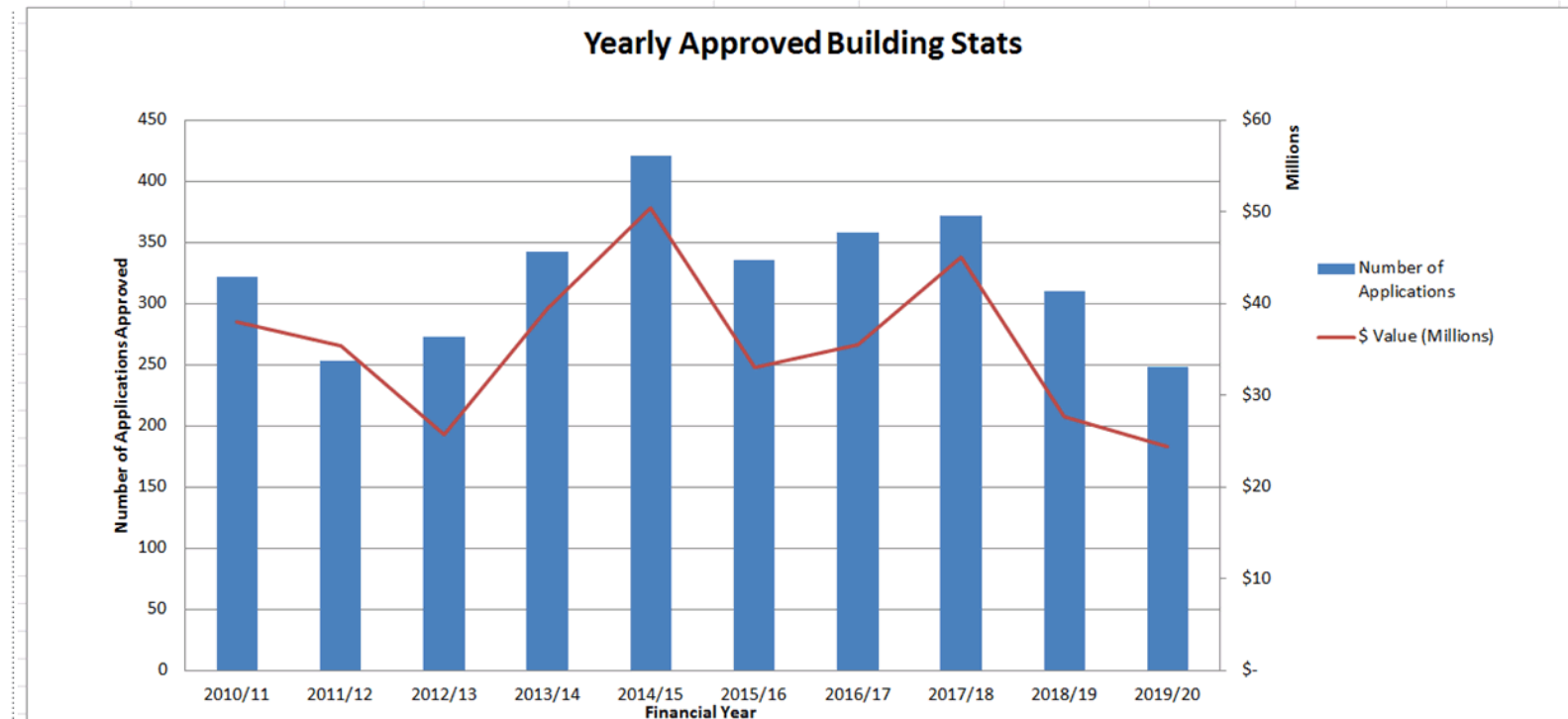
Building Permits

			Yearly Comparison															
Month			2013 - 2014		2014 - 2015		2015 - 2016		2016 - 2017		2017 - 2018		2018 - 2019		2019 - 2020			
Classification	Work	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value		
1) Dwelling	New	\$ 19,605,426	81	\$ 27,937,550	90	\$ 30,707,421	53	\$ 17,607,463	48	\$ 16,181,359	55	\$ 17,073,970	33	\$ 12,193,831	28	\$ 10,599,198		
	Alter	\$ 1,048,665	24	\$ 1,130,463	31	\$ 2,868,633	22	\$ 1,269,092	30	\$ 1,585,043	26	\$ 1,164,960	27	\$ 1,543,310	26	\$ 1,636,836		
	Demo	\$ 52,000	6	\$ 117,500	8	\$ 79,000	3	\$ 88,000	8	\$ 246,500	3	\$ 94,000	1	\$ 8,000	5	\$ 68,000		
	Unauth	\$ 110,000	1	\$ 30,000	3	\$ 421,000	8	\$ 88,500	8	\$ 143,500	9	\$ 245,500	7	\$ 301,000	7	\$ 329,800		
2) Two or more sole occupancy Units	New				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
	Alter				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
	Demo				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
	Unauth				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
3) Residential Building	New				0	\$ -	0	\$ -	1	\$ 53,970	0	\$ -	0	\$ -	0	\$ -		
	Alter	\$ 125,000			0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
	Demo				1	\$ 500	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
	Unauth				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
4) Caretakers Dwelling	New				1	\$ 124,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
	Alter				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
	Demo				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
	Unauth				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
5) Office Building	New	\$ 490,123	2	\$ 1,210,000	7	\$ 1,975,614	4	\$ 2,107,000	0	\$ -	3	\$ 159,515	2	\$ 530,000	1	\$ -		
	Alter	\$ 35,000	3	\$ 440,311	4	\$ 254,867	1	\$ 694,000	4	\$ 659,316	2	\$ 44,190	4	\$ 28,000	4	\$ 1,432,076		
	Demo	\$ 201,805	1	\$ 62,800	0	\$ -	0	\$ -	0	\$ -	1	\$ 6,500	0	\$ -	0	\$ -		
	Unauth				1	\$ 25,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
6) Shop	New				3	\$ 365,000	4	\$ 403,000	2	\$ 185,000	3	\$ 360,000	2	\$ 22,000	2	\$ 88,000		
	Alter	\$ 318,000	5	\$ 572,000	2	\$ 132,000	3	\$ 924,500	3	\$ 534,600	2	\$ 256,542	6	\$ 399,898	0	\$ -		
	Demo				0	\$ -	0	\$ -	0	\$ -	1	\$ 20,000	0	\$ -	0	\$ -		
	Unauth				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
7) Carpark or Storage	New	\$ 342,000	5	\$ 382,000	9	\$ 1,811,400	4	\$ 304,814	4	\$ 117,500	7	\$ 9,709,410	5	\$ 989,422	5	\$ 518,584		
	Alter		1	\$ 250,000	2	\$ 1,642,810	0	\$ -	2	\$ 2,615,488	2	\$ 1,257,780	2	\$ 109,700	6	\$ 2,434,500		
	Demo				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 120,000		
	Unauth				0	\$ -	0	\$ -	1	\$ 15,000	0	\$ -	1	\$ 25,000	1	\$ 50,000		
8) Laboratory	New	\$ 758,000	5	\$ 1,231,472	4	\$ 2,515,000	8	\$ 2,901,279	7	\$ 1,592,000	2	\$ 434,000	3	\$ 410,500	4	\$ 1,934,544		
	Alter	\$ 9,000			2	\$ 340,000	4	\$ 3,122,326	1	\$ 19,290	1	\$ 20,000	0	\$ -	0	\$ -		
	Demo				2	\$ 14,000	2	\$ 14,000	1	\$ 50,000	0	\$ -	0	\$ -	0	\$ -		
	Unauth				2	\$ 245,802	2	\$ 51,500	1	\$ 120,000	0	\$ -	1	\$ 3,000	0	\$ -		
9) Health-care, Assembly or Aged care Building	New		2	\$ 1,000,000	4	\$ 2,278,115	2	\$ 24,700	2	\$ 7,549,980	3	\$ 938,059	1	\$ 7,954,650	1	\$ 128,000		
	Alter	\$ 567,500			5	\$ 445,000	5	\$ 374,000	2	\$ 20,000	1	\$ 150,000	8	\$ 90,900	5	\$ 1,981,701		
	Demo	\$ 72,813			0	\$ -	1	\$ 46,000	0	\$ -	0	\$ -	0	\$ -	1	\$ 19,000		
	Unauth				0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
10) Non-habitable	New	\$ 1,748,763	183	\$ 4,763,167	183	\$ 3,527,129	147	\$ 2,483,715	144	\$ 2,839,365	150	\$ 12,023,766	122	\$ 2,423,198	90	\$ 2,418,690		
	Alter	\$ 192,934	16	\$ 222,300	30	\$ 504,410	23	\$ 212,899	36	\$ 378,570	27	\$ 299,425	53	\$ 401,925	42	\$ 484,527		
	Demo		3	\$ 17,500	7	\$ 12,500	2	\$ 2,485	1	\$ 30,000	4	\$ 67,500	3	\$ 47,500	4	\$ 59,300		
	Unauth		5	\$ 115,000	20	\$ 147,800	38	\$ 340,500	52	\$ 613,330	70	\$ 797,950	29	\$ 271,190	15	\$ 120,800		
SUB TOTAL		\$ 25,567,029	337	\$ 39,337,063	395	\$ 49,597,399	288	\$ 32,579,273	296	\$ 34,657,981	79	\$ 1,043,450	38	\$ 600,190	225	\$ 23,922,956		
Unauthorised TOTAL		\$ 110,000	6	\$ 145,000	26	\$ 32,579,273	48	\$ -	62	\$ 891,830	293	\$ 44,079,617	272	\$ 27,152,834	23	\$ 500,600		
TOTALS		\$ 25,677,029	343	\$ 39,482,063	421	\$ 50,437,001	336	\$ 33,059,773	358	\$ 35,549,811	372	\$ 45,123,067	310	\$ 27,753,024	248	\$ 24,423,556		

Shire of Esperance

Building Applications Approved from 1 May 2020 to 31 May 2020

Building Permits



Item: 12.4.4

Cities Power Partnership - Proposed Pledges

Author/s	Matthew Scott	Chief Executive Officer
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D20/15154

Applicant

Shire of Esperance

Location/Address

Shire of Esperance

Executive Summary

For Council to consider to five organisational pledges as required with the Shire's membership of the Cities Power Partnership, proposed by the Shire's Sustainability Working Group.

Recommendation in Brief

That Council endorse five (5) pledges to be forwarded to the City Power Partnership.

Background

At the October'19 Ordinary Council meeting, Council resolved the following:

Council Resolution O1019-227

That Council

- 1. Agree to join the Cities Power Partnership; and***
- 2. Agree to advocate towards 100% renewable energy target for Esperance.***

A requirement of joining the Cities Power Partnership is for the Shire to commit to selecting 5 key actions from a list of 39 possible partnership pledges which range from renewable energy, efficiency, transport and advocacy within 6 months of joining the partnership. Given the current Covid-19 situation, the Shire's Sustainability Working Group has only recently (May'20) been able to recommend the following five (5) pledges for Council endorsement:

- 1. Renewable Energy** – Install renewable energy (solar PV and battery storage) on Council Buildings;
- 2. Energy Efficiency** – Adopt best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures;
- 3. Sustainable Transport** – Ensure Council fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of electric vehicles;
- 4. Sustainable Transport** – Support cycling through the provision of adequate cycle lanes, bike parking and end-of-ride facilities;
- 5. Work Together and Influence** – Develop procurement policy to ensure that the practices of contractors and financiers align with the council's renewable energy, energy efficiency and sustainable transport goals.

Council now needs to formally accept these pledges and notify the City Power Partnership.

Officer's Comment

Much of the justification for these proposed pledges can be found in the attached briefing from the Sustainability Working Group (attached). Some of the proposed pledges are already on track such as installing solar power on Council buildings and investing and expanding the Shire's cycle paths. Some of the pledges will require policy changes before they can start to be achieved, however they are still achievable in the long term.

Consultation

Sustainability Working Group

Financial Implications

There are no direct financial implications associated with these proposed pledges, however they may create future financial implications should associated Council policies, such as procurement, influence future equipment purchases.

Asset Management Implications

There are no direct Asset Management implications associated with these proposed pledges, however they may create future Asset Management implications should associated Council policies, such as procurement, influence future equipment purchases.

Statutory Implications

Nil

Policy Implications

Some Council policies may need to be reviewed as part of the process of working towards achieving these pledges.

Strategic Implications

Strategic Community Plan 2017 - 2027

Natural Environment

A community that actively chooses to use sustainable modes of transport

Improve connectivity and encourage alternative transport options throughout our region

Corporate Business Plan 2019/20 – 2022/23

Improve connectivity and encourage alternative transport options throughout our region.

Environmental Considerations

The aim of these proposed pledges is to set environmental goals for the Shire to achieve; in so doing, there it is expected to have positive environmental outcomes.

Attachments

A₁. Pledges for Council - Sustainability Working Group

Officer's Recommendation

That Council endorse the following five (5) pledges to be forwarded to the City Power Partnership:

- 1. Renewable Energy – Install renewable energy (solar PV and battery storage) on Council Buildings;**
- 2. Energy Efficiency – Adopt best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures;**
- 3. Sustainable Transport – Ensure Council fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of electric vehicles;**
- 4. Sustainable Transport – Support cycling through the provision of adequate cycle lanes, bike parking and end-of-ride facilities;**
- 5. Work Together and Influence – Develop procurement policy to ensure that the practices of contractors and financiers align with the council's renewable energy, energy efficiency and sustainable transport goals.**

Voting Requirement

Simple Majority

12/05/2020

Dear Council,

In the October 2019 OCM, council resolved to join the Cities Power Partnership (CPP)¹.

As part of joining the CPP, Council is required to submit five pledges within six months of joining the CPP². The Sustainability Working Group (SWG) has been working to identify pledges that would be suitable for the Shire of Esperance to adopt and work towards.

We have identified the following pledges that we believe would have the strongest positive environmental and social impact for the Shire of Esperance and align with our Strategic Community Plan.

1. **Renewable Energy:** Install renewable energy (solar PV and battery storage) on council buildings
2. **Energy Efficiency:** Adopt best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures.
3. **Sustainable Transport:** Ensure Council fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of electric vehicles. (currently 10% on weighting),
4. **Sustainable Transport:** Support cycling through provision of adequate cycle lanes, bike parking and end-of-ride facilities
5. **Work Together and Influence:** Develop procurement policy to ensure that the practices of contractors and financiers align with council's renewable energy, energy efficiency and sustainable transport goals.

Benefits from the following pledges include, but are not limited to:

- Savings to the Shire of Esperance from reduced electricity bills
- Savings in maintenance and fuel costs by switching appropriate vehicles in the Shire's fleet to electric
- Improvement of public image of the Shire Of Esperance
- Improved community well-being from access to alternative modes of transport

The chosen pledges are relevant to Council as they are linked to the Strategic Community Plan (draft 2019-2029) through the following themes:

- Natural environment
 - Focus on renewable resources
 - Protect the environment
- Leadership
 - Operational excellence
 - Continuous improvement
- Built environment
 - Efficient transport networks
 - Services, infrastructure and public places
- Growth and Prosperity
 - Reliable utilities & high quality technology

If the following pledges are adopted, this information would be relayed to the Cities Power Partnership. The Sustainability Working Group will work to identify ways to fulfil these pledges and inform Council of progress towards fulfilling these pledges.

Kind regards,



Connor Davies
Technical Officer | Chairperson Sustainability Working Group

¹ https://infocouncil.esperance.wa.gov.au/Infocouncil/Open/2019/10/ORD_29102019_MIN.PDF

² https://infocouncil.esperance.wa.gov.au/Infocouncil/Open/2019/10/ORD_29102019_AGN_AT.PDF - Page 187 ("Power up: Act: Partners have 6 months to select 5 key actions from the partnership pledges..")

Item: 12.4.5

Jetty Timber Investigation Report

Author/s	Matthew Scott	Chief Executive Officer
Authorisator/s	Matthew Scott	Chief Executive Officer

File Ref: D20/15210

Applicant

Shire of Esperance

Location/Address

Shire of Esperance

Executive Summary

For Council to consider a report from the investigation into jetty timbers photographed on the back of a truck leaving Esperance on the 26 March 2020.

Recommendation in Brief

That Council note the attached report from the Investigative Committee, made up of Cr Parker, Cr Graham and Cr O'Donnell into jetty timbers seen on the back of a truck leaving Esperance on 26 March 2020.

Background

On Friday, 27 March 2020, the Shire received an email from Cr Piercey, which included a photograph of a Scania truck, travelling north (allegedly at speed) with a load of timbers on the tray. The photograph is believed to have been taken by Mr David Eltringham on 26 March 2020. On Tuesday, 31 March 2020, Council Officers had established the timber had come from Esperance Men in Sheds and had been sold to a local farmer, who was also the owner of the truck photographed; Council was subsequently advised of this on the same day.

Esperance Men in Sheds had previously been allocated grade 3 and 4 timbers as per the following Council resolutions from the January Ordinary Council Meeting:

Council Resolution 00120-007

That Council donates Historic Esperance Tanker Jetty Grade 3 Timber to the following as per the requested amounts:

- 1. South Regional TAFE***
- 2. Men in Sheds; and***
- 3. Aunty Jones Dolly Museum***

Council Resolution 00120-032

That Council donates all historic Esperance Tanker Jetty Grade 4 Timber to Esperance Men in Sheds

Initially, it was believed the timber sold to the farmer was grade 4 timbers, however, it was subsequently identified to be most likely grade 3 timber.

At the April 2020 Ordinary Council Meeting, as a result of a Motion on Notice from Cr Payne, the Council resolved the following:

Council Resolution 00420-121

That Council direct the CEO to provide Council with an investigation report, with the involvement of investigative committee, made up of Councillors Parker, Graham and O'Donnell, into the transport of timbers north of town on 26 March 2020.

On Wednesday, 13 May 2020, the Investigative Committee visited the Esperance Men in Sheds, viewed their remaining stockpile of jetty timbers and spoke with their members. From this meeting the attached report was authored by Cr O'Donnell.

Officer's Comment

The report from the Investigative Committee is attached for Council's consideration.

Consultation

Esperance Men in Sheds

Financial Implications

Nil

Asset Management Implications

Nil

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan 2017 - 2027

Community Leadership

Community confidence and trust in Council

Provide transparent and accountable leadership

Corporate Business Plan 2019/20 – 2022/23

Provide Leadership & Direction to implement the Corporate Business Plan

Environmental Considerations

Nil

Attachments

A₁. Investigation Report 2 June 2020

Officer's Recommendation

That Council note the attached report from the Investigative Committee, made up of Cr Parker, Cr Graham and Cr O'Donnell, into Jetty Timbers on the back of a truck leaving Esperance on 26 March 2020.

Voting Requirement

Simple Majority

2 June 2020

Investigation Report- Timbers on Truck

Undertaken by Cr Parker, Cr Graham and Cr O'Donnell

Investigation Report on the Transport of Timbers North of Town on 26 March 2020

At 28 April 2020 OCM, the Shire Council resolved the following:

Council Resolution O0420-121

That Council direct the CEO to provide Council with an investigation report, with the involvement of investigative committee, made up of Councillors Parker, Graham and O'Donnell, into the transport of timbers north of town on 26 March 2020.

**CARRIED
F5 – A3**

On Wednesday 13 May 2020, investigative committee, Councillors Parker, Graham and O'Donnell visited The Esperance Men in Sheds Inc. 26 Effie Turner Drive, Chadwick Western Australia 6450 with Miss McArthur (note taker). At this meeting the following notes were made:

- Neil Wittorff (President of Esperance Men in Sheds) loaded the truck for Mick Liebeck with 2 bundles of the long jetty timber and 1 bundle of thicker jetty planks.
- Men in sheds confirmed that all pieces they have, contain pieces of concrete and metal throughout them, therefore are not a high grade.
- The investigative committee and note taker were shown the jetty timber that was situated up a slight rise, north of the work shed and were told that the load of jetty timber on Mick Liebeck's truck had come from this pile in this top yard.
- Men in Sheds had confirmed they had closed the work shed at end of business on 26 March 2020.
- They confirmed Monica Liebeck approached the Shire first and was directed to purchase jetty timber from Men in Sheds.

On Tuesday 19 April 2020, at a meeting between the Shire President, Cr Parker and the CEO, Cr Parker advised that as a result of the meeting with Men in Sheds, he understood the Investigative Committee was satisfied and that there would not be a need to continue the investigation.

Findings

That the Jetty Timbers seen and photographed on a Scania Truck travelling North on the Coolgardie Esperance Highway on 26 March 2020 were borderline grade 3 (agreed by committee) timbers purchased by a local farmer Mick Liebeck from Esperance Men in Sheds Inc. and could have been perceived from an observer to have been of a higher grade of Jetty timber.

From: mikegibbs@wn.com.au <mikegibbs@wn.com.au>
Sent: Monday, 18 May 2020 5:09 PM
To: jo-annesdomain@hotmail.com <jo-annesdomain@hotmail.com>
Subject: Men's Shed

M/s Jo-anne O'Donnell
Shire of Esperance
Jo-anne,
Just to clarify the situation of the Shed closing.
On Monday 23rd March a meeting of all members was called and it was decided to close the Shed at 4:00pm on Friday 27th March.
On Thursday 26th March, the attendees decided that there were no pressing jobs and it was decided to close the Shed that afternoon, which was what happened.
The Shed was re-opened this morning Monday 18th May.
On 26th March Neil loaded the farmer's truck with jetty timber.

Yours sincerely,
Mike Gibbs Secretary Esperance Men in Sheds Inc.

Attached: Email confirmation letter from Mike Gibbs, Secretary of Esperance Men in Sheds Inc.



Attached: Photo of Grade 4 timber adjacent to the Esperance Men in Shed's workshop.



Attached: Photo of borderline Grade 3 (agreed by committee) Jetty timber in top yard of Esperance Men in Sheds Inc.

13. REPORTS OF COMMITTEES

Item: 13.1

Minutes of Committees

Author/s Alli McArthur Administration Officer - Executive Services

Authorisator/s Matthew Scott Chief Executive Officer

File Ref: D20/14641

Attachments

A¹. Esperance Roadwise Committee - 15 May 2020

Officer's Recommendation

That Council receive the Esperance Roadwise Committee unconfirmed minutes of 15 May 2020.

Voting Requirement Simple Majority



Shire of Esperance

ESPERANCE ROADWISE COMMITTEE

MONDAY 18 MAY 2020

MINUTES

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

ATTACHMENTS

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

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SHIRE OF ESPERANCE

MINUTES

**ESPERANCE ROADWISE COMMITTEE MEETING HELD IN VIA ZOOM ON
18 May 2020
COMMENCING AT 3PM**

1. OFFICIAL OPENING

The Director Asset Management declared the meeting open at 3.00pm.

2. ATTENDANCE

Members

Cr S McMullen	Shire of Esperance	Presiding Member
Mr D Lykke	Department of Health	
Ms J Fitzpatrick	Department of Education	
Ms A McAlinden	Main Roads WA	
Sgt B Ashurst	Esperance Police	
Mr P Gaughan	St John Ambulance	
Mr R Dummermuth	Community Representative	
Ms A Fitzgerald	Community Representative	

Ex Officio

Mr M Walker	Director Asset Management
Mr N Williams	Manager Asset Development
Ms C Bradley	WALGA Roadwise Officer
Ms T Garrett	Administration Officer Asset Management

3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE

Nil

4. DEPUTATIONS, PRESENTATIONS, INSPECTIONS, PETITIONS

Nil

5. DECLARATION OF MEMBERS INTERESTS

- 5.1 Declarations of Financial Interests – Local Government Act Section 5.60a**
Nil
- 5.2 Declarations of Proximity Interests – Local Government Act Section 5.60b**
Nil
- 5.3 Declarations of Impartiality Interests – Admin Regulations Section 34c**
Nil

Esperance Roadwise Committee: Minutes
18 May 2020

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6. CONFIRMATION OF MINUTES

Moved: R Dummermuth

Seconded: J Fitzpatrick

RW0520-128

That the Minutes of the Esperance Roadwise Committee Meeting of the 7 October 2019 be confirmed as a true and correct record.

CARRIED

7. ADVISORY COMMITTEE RECOMMENDATIONS

Nil

8. MATTERS REQUIRING A DETERMINATION OF COMMITTEE

8.1 Appointment of Presiding Member

The Director Asset Management called for nominations and appoint a presiding member.

The Director Asset Management advised he has received one (1) nomination for the position of Presiding Member as follows:

Cr S McMullen

As no further nominations were received, Cr McMullen was declared duly elected as Presiding Member.

Cr McMullen took the chair.

9. REPORTS

Nil

10. FINANCIAL REPORTS

Nil

11. NEW BUSINESS OF AN URGENT NATURE

Nil

12. CLOSURE

The Presiding Member declared the meeting closed at 3.09pm.

Esperance Roadwise Committee: Minutes
18 May 2020

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These Minutes were confirmed at a meeting held on _____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____

14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Motion 1

Mover: Cr O'Donnell

Seconder:

That the Council request the Chief Executive Officer to requisition the essential repairs of the unique wrought iron seat so that it can be returned to its rightful place which is around the pine tree in the Esperance post office square.

Rationale:

This unique wrought iron seat has genuine purpose for the public space of the CBD in Esperance by creating a real inclusive community and family vibe for the town that encourages social interaction.

It also provides a much needed resting place for the elderly in our community by providing important shaded seating under the pine tree, a refuge from the high UV levels experienced in Esperance over the summer period.

ASS 026: PUBLIC ART

- The Shire acknowledges the important role played by public art in shaping and developing a sense of community and identity.
- To guide the delivery of public art projects that contribute to creating a sense of place, promote the expression of local identity, and reflect on the shared values of the community.
- Public Space: includes parks, foreshores, city squares, streets, indoor spaces of public buildings such as entry foyers, and outdoor spaces of public buildings.

Background:

Commissioned by the Shire in 1989/99, designed by Graham Wheeler (Wheels) and Monty Congreve.

Graham Wheeler, Dave Melbourne and Marc Chellini were responsible for the labour, the project is reported to have taken over 350 hours.

The design incorporated eight individual sections and included historical plaques and timber arm rests. The weaving of the 25mm by 3mm flat iron bars is incredibly unique, with three main angles in the design required in order to get it perfect before the welding could take place.

This functional, artistic and historic work was designed specifically for public accessibility in the town centre, so it should be returned to its rightful place.

15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE

16. URGENT BUSINESS APPROVED BY DECISION

17. MATTERS BEHIND CLOSED DOORS

Officer's Comment:

It is recommended that the meeting is behind closed doors for the following items, in accordance with section 5.23(2) of the Local Government Act 1995.

Item: 17.1

Lease Renewal - Telstra Communication Tower Helms Drive

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government (Section 5.23(2)(e)(iii)).

Item: 17.2

Esperance Home Care Service - Payment of an Alternative Staff Retention Allowance

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter affecting an employee or employees (Section 5.23(2)(a)).

Item: 17.3

0285-20 Supply & Placement of Hotmix Asphalt

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).

Item: 17.4

0284-20 Supply, Installation & Repair Tyres

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)).

Item: 17.5

Unauthorised Disposal of Land Clearing Waste

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to the personal affairs of any person (Section 5.23(2)(b)); and legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(d)).

Item: 17.6

Compliance - 47 The Esplanade, Esperance

CONFIDENTIAL ITEM

This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government (Section 5.23(2)(e)(iii)).

18. PUBLIC QUESTION TIME

19. CLOSURE