



**11 JANUARY 2024**

## **Shire of Esperance**

### **NOTICE OF MEETING AND AGENDA**

**An Agenda Briefing Session of the Shire of Esperance will be held at Council Chambers on 16 January 2024 commencing at 1pm to brief Council on the matters set out in the attached agenda.**

**An Ordinary Council meeting of the Shire of Esperance will be held at Council Chambers on 23 January 2024 commencing at 4:00 PM to consider the matters set out in the attached agenda.**

**S Burge**

**Chief Executive Officer**

### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

### **ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

### **ATTACHMENTS**

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

### **RECORDINGS**

The Meeting will be live streamed. The recording will be made publicly available as soon as practical following the meeting.

# DISCLOSURE OF INTERESTS



Agenda Briefing ☐

Ordinary Council Meeting ☐

Special Meeting ☐

Name of Person Declaring an interest

Position

Date of Meeting

This form is provided to enable members and officers to disclose an Interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act 1995 and Local Government (Administration) Regulations 1996 34C.

## INTEREST DISCLOSED

Item No

Item Title

Nature of Interest

Type of Interest

Financial ☐

Proximity ☐

Impartiality ☐

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Proximity ☐

Impartiality ☐

## DECLARATION

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Signature

Date

# DISCLOSURE OF INTERESTS

## Notes for Your Guidance



### IMPACT OF A FINANCIAL INTEREST (s. 5.65. & s. 67. Local Government Act 1995)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- a. In a written notice given to the Chief Executive Officer before the Meeting or;
- b. At the Meeting immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a. Preside at the part of the Meeting relating to the matter or;
- b. Participate in, or be present during, any discussion or decision making procedure relative to the matter, unless and to the extent that, the disclosing member is allowed to do so under *Section 5.68* or *Section 5.69* of the *Local Government Act 1995*.

### INTERESTS AFFECTING FINANCIAL INTEREST

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest in a matter**.

1. A Financial Interest, pursuant to s. 5.60A or 5.61 of the *Local Government Act 1995*, requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious etc, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **must** be given when the matter arises in the Agenda, and immediately before the matter is discussed. Under s. 5.65 of the *Local Government Act 1995* failure to notify carries a penalty of \$10 000 or imprisonment for 2 years.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the *Local Government Act 1995*; or
  - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act 1995*, with or without conditions.





### **INTERESTS AFFECTING PROXIMITY** (s. 5.60b Local Government Act 1995)

1. For the purposes of this subdivision, a person has a proximity interest, pursuant to s.5.60B of the Local Government Act 1995, in a matter if the matter concerns;
  - a. a proposed change to a planning scheme affecting land that adjoins the person's land; or
  - b. a proposed change to the zoning or use of land that adjoins the person's land; or
  - c. a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
2. In this section, land (the proposal land) adjoins a person's land if;
  - a. The proposal land, not being a thoroughfare, has a common boundary with the person's land; or
  - b. The proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
  - c. The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
3. In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

### **INTERESTS AFFECTING IMPARTIALITY**

Definition: An interest, pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- a. In a written notice given to the Chief Executive Officers before the Meeting or;
- b. At the Meeting, immediately before the matter is discussed

### **IMPACT OF AN IMPARTIALITY DISCLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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**SHIRE OF ESPERANCE**

**AGENDA**

**ORDINARY COUNCIL MEETING  
TO BE HELD IN COUNCIL CHAMBERS ON 23 JANUARY 2024  
COMMENCING AT 4:00 PM**

**1. OFFICIAL OPENING**

The Shire of Esperance acknowledges the Kapa Kurl Wudjari people of the Nyungar nation and Ngadju people who are the Traditional Custodians of this land and their continuing connection to land, waters and community. We pay our respects to Elders past, present and emerging and we extend that respect to other Aboriginal Australians today.

**.2. ATTENDANCE**

**Members**

Cr R Chambers	President	Town Ward
Cr J Obourne	Deputy President	Town Ward
Cr G Johnston		Town Ward
Cr S McMullen		Town Ward
Cr L de Haas		Town Ward
Cr W Graham		Rural Ward
Cr S Starceovich		Rural Ward
Cr S Flanagan		Town Ward
Cr C Davies		Town Ward

**Shire Officers**

Mr S Burge	Chief Executive Officer
Mr M Walker	Director Asset Management
Mr R Grieve	Director External Services
Mr S Stock	Acting Director Corporate & Community Services
Miss S Hawke	Executive Assistant
Mrs C Hoffrichter	Community Development Officer

**Members of the Public & Press**

**3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE**

Mrs F Baxter	Director Corporate & Community Services
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**4. APPLICATIONS FOR LEAVE OF ABSENCE**

**5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

**6. DECLARATION OF MEMBERS INTERESTS**

**6.1 Declarations of Financial Interests – Local Government Act Section 5.60a**

**6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b**

**6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c**

**7. PUBLIC QUESTION TIME**

**8. PUBLIC ADDRESSES / DEPUTATIONS**

## **9. PETITIONS**

### **9.4 Noise Abatement Peition – Motorcycles at 4 Douglas Street**

#### **NOISE ABATEMENT PETITION REGARDING MOTORCYCLES 4 DOUGLAS STREET, CASTLETOWN**

##### **THE PROBLEM**

We, the undersigned residents of Castletown, are complaining about the noise from loud motorcycles, coming and going from 4 Douglas Street, Castletown, that is disturbing everyone in the neighbourhood. Nearby neighbours have made complaints in the past, to no avail, and, due to other activities that take place at this premises, many of them are anxious for their safety and don't want to be involved in this complaint on their own. The excessive noise of these bikes can be heard for miles, in fact, it sometimes sounds like they just drive up Chaplin Street and then come back again. According to our research, noise pollution regulations are supposed to limit offensive noise levels from vehicles (<https://transport.wa.gov.au>vehicles>) These bikes come and go at all times of the day, sometimes every fifteen minutes, changing gears as many times as they can in the 100m from the abovementioned house to the Goldfields Road entrance. For example, on Monday, bikes were coming and going every 15 mins and the noise continued well past 2300hours. On Tuesday night they made a run at 0100 hours, waking everyone up. The Environmental Protection (Noise) Regulations 1997 (Noise Regulations) is aimed at protecting people from unnecessary disturbance. (<https://perth.wa.gov.au>community services and facilities>) These activities are disrespectful and counter the noise restrictions in WA (7am – 7pm Monday to Saturday)

##### **THE SOLUTION**

The solution for us would be:

1. that these bikes have their exhaust systems baffled so that the noise level drops within acceptable limits,
2. that the occupants using a motorcycle would limit their excursions to a reasonable, and,
3. that the occupants would only use the noisy bikes in line with the WA noise restriction hours.

##### **TO GET FROM THE PROBLEM TO THE SOLUTION**

These bikes sound like Harley Davidsons, with very loud exhaust systems. We want the sound level, and frequency of trips along the road to stop. To this end we would like the police to pull these motorcycles up and sound test their exhaust systems (in line with the blitz started in June 2012 <https://netrider.net.au>threads>days-of-loud-exhausts> ...). If the exhaust system is non-compliant the rider should be issued a non-compliance notice and ordered to fix it. If the non-compliance persists the bike should be marked as un-roadworthy and the rider charged. For our part, we are going to note every time a motorcycle from that premises goes by and take a decibel reading as it passes (we have bought a sound monitor for this purpose). Hopefully this will assist with any investigations. Why anyone needs to come and go from a property every fifteen minutes is beyond our comprehension. It is our hope that the police, having more authority than us, might speak to the occupants and point this out. We intend to take photos and decibel readings of the motorcycles as they pass our place and hope that when we have collected data (and photographic evidence) that this will support the police in their actions in this matter.

**NOISE ABATEMENT PETITION REGARDING MOTORCYCLES 4 DOUGLAS STREET, CASTLETOWN**  
We, the undersigned, are in agreement with this petition

NAME	ADDRESS	PHONE NUMBER	SIGNATURE
TERENCE SIGNHOUSE	12 WISEMAN STREET		<i>[Signature]</i>
ROSEMARY SIGNHOUSE	12 WISEMAN STREET		<i>[Signature]</i>
LEWIS LARRY	1 DOUGLAS ST		<i>[Signature]</i>
ETHEL JENNY	1 DOUGLAS ST		<i>[Signature]</i>
Kylie Lerson	15 WISEMAN ST		<i>[Signature]</i>
John G. G. G.	13 DOUGLAS STREET		<i>[Signature]</i>
Katie G.B.	103 WISEMAN		<i>[Signature]</i>
Phil Truery	4 WISEMAN		<i>[Signature]</i>
melissa Cellis	3 Douglas St		<i>[Signature]</i>
Judy Wacey	11 Douglas St		<i>[Signature]</i>
JOY BELLINGER	5 DOUGLAS ST		<i>[Signature]</i>
STEVE BELLINGER	✓		<i>[Signature]</i>
Gary Bennie	6 Douglas Street		<i>[Signature]</i>
Simone Bennie	6 Douglas Street		<i>[Signature]</i>
Peter Wilkinson	3 Douglas Street		<i>[Signature]</i>
GARY STEVENSON	10A WISEMAN ST		<i>[Signature]</i>
Robert Birch	8 WISEMAN ST		<i>[Signature]</i>
BILL COMPTON	1 WISEMAN ST		<i>[Signature]</i>

NAME	ADDRESS	PHONE NUMBER	SIGNATURE
Tracey Husbands	21 Wiseman Street Castletown		<i>[Signature]</i>
Eloise Husbands	21 Wiseman St Castletown		<i>[Signature]</i>
Frika Nielson	23 Wiseman St Castletown		<i>[Signature]</i>
John Nielson	23 Wiseman St Castletown		<i>[Signature]</i>

**Officer's Recommendation**

**That Council:**

1. Note the petition against loud motorbikes at 4 Douglas Street Castletown, and acknowledge that there are community members that have been negatively impacted by the noise; and
2. Request the CEO to forward this Petition to the Western Australian Police Force for their consideration and action.

**Voting Requirement**

Simple Majority



## **10. CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Council Meeting of the 19 December 2023 be confirmed as a true and correct record.

Voting Requirement

Simple Majority

## **11. DELEGATES' REPORTS WITHOUT DISCUSSION**

From October 2023 to September 2025				
	Agenda Briefing Sessions (3)	Ordinary Council Meetings (3)	Special Council Meetings (1)	Annual Electors Meeting ( )
Cr Ron Chambers Shire President	3	3	1	
Cr Jennifer Obourne Deputy Shire President	3	3	1	
Cr Shayne Flanagan	3	3	1	
Cr Connor Davies	2	3	1	
Cr Steve McMullen	3	3	1	
Cr Leonie de Haas	3	3	1	
Cr Wes Graham	3	3	1	
Cr Sam Starceвич	3	3	1	
Cr Gemma Johnston	3	3	1	

**12. MATTERS REQUIRING A DETERMINATION OF COUNCIL**

**12.1 EXTERNAL SERVICES**

Nil

**12.2 ASSET MANAGEMENT**

Nil

## **12.3 CORPORATE & COMMUNITY SERVICES**

### **Item: 12.3.1**

#### **Policy Review - Executive Services**

<b>Author/s</b>	Sarah Walsh	Coordinator Governance & Corporate Support
<b>Authoriser/s</b>	Steve Stock	Acting Director Corporate & Community Services

**File Ref: D23/33592**

#### **Applicant**

Internal

#### **Location/Address**

N/A

#### **Executive Summary**

For Council to review the section of the Policy Manual that relates to Executive Services.

#### **Recommendation in Brief**

That Council endorse the Executive Services policies inclusive of amendments, inclusions and deletions as reviewed.

#### **Background**

A review of Council Policies is recommended to take place every two years, in line with Council elections to ensure that the Policies are in keeping with community expectations, relevance and current requirements.

#### **Officer's Comment**

This year, the policy template has been modified to conform to a change in Shire branding and to meet requirements outlined within the recent regulation 17 review of Shire's systems and procedures.

The following is a summary of recommended changes to the Executive Services policies. Please refer to Attachment A for policy details.

<b>Policy Name</b>	<b>New Ref No.</b>	<b>Recommended Amendment</b>
Public Land Asset Strategy	POL 0032	Amend Council Plan references throughout and responsible officer position title.
Approval to Hold a Civic Reception	POL 0033	Include scope and definition, replace reject with deny in first paragraph, begin second paragraph with 'All', remove (format, invitation list, etc.) from second paragraph.
Elected Member Entitlements	POL 0034	Include scope, remove references to removed sections and replace with reference to professional development policy in travelling expenses section, replace semicolon with full stop in first paragraph of uniform section.

Senior Employees	POL 0035	Include scope.
Execution of Documents and Common Seal Usage	POL 0036	Include scope and definitions, minor wording changes, include disclosure statements, notices and property condition reports to item 22 and add item 23 to table.
Legal Representation Cost Indemnification	POL 0037	No change
Conferring of Honours	POL 0038	Include scope and definitions
Presentation of a Shire Plaque of the Council Crest	POL 0039	Rewording of purpose and scope, removal of duplicate paragraph in practice section.
Vandalism Rewards	POL 0040	Include scope.
External Committee Representation	POL 0041	Include scope.
Community Engagement	POL 0042	Adjust reference for Council Plan, add scope and definitions, adjust remove matrix and replace with guide, amend IAP2 table, minor wording amendments.
Use and Storage of Presidential Chain	POL 0043	Include scope, remove Australia Day Ceremonies from limitations list, minor wording updates to second list.
Live Streaming and Recording of Meetings	POL 0044	Include officers definition, remove ('Act') after first reference of LG Act, minor wording changes.
Electoral Caretaker Period	POL 0045	No change
Cultural Protocols	POL 0046	Include scope, move second sentence in Welcome to Country definition to the welcome to country section, remove third paragraph under practice section, minor grammar and wording updates.
Attendance at Events <b>*absolute majority required</b>	POL 0047	Minor rewording, include scope.
Code of Conduct Behaviour Complaints Management	POL 0048	Minor rewording
Elected Member Professional Development <b>*absolute majority required</b>	POL 0049	Change references of conferences and training to be professional development, minor rewording and formatting.
Elected Member Social Media	POL 0050	Removed Guidelines from policy and created the Elected Member Use of Social Media Guide which is now referenced, minor rewording.

### Consultation

Executive Services

### Financial Implications

Nil

### Asset Management Implications

Nil

### **Statutory Implications**

*Local Government Act 1995 s.2.7(2)(b) 'Determine the Local Government's policies'*

### **Policy Implications**

Nil

### **Strategic Implications**

Council Plan 2022 – 2032

*Performance - Outcome 15. Operational excellence and financial sustainability*

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

### **Environmental Considerations**

Nil

### **Attachments**

A⇒. Reviewed Executive Policies - *Under Separate Cover*

### **Officer's Recommendation**

**That Council endorse the Executive Services policies inclusive of amendments, inclusions and deletions as reviewed.**

**Voting Requirement**

**Absolute Majority**

**Item: 12.3.2**

**Lease Request - Esperance Airport Car Wash Down Facility**

<b>Author/s</b>	Sarah Walsh	Coordinator Governance & Corporate Support
<b>Authorisor/s</b>	Steve Stock	Acting Director Corporate & Community Services

**File Ref: D24/148**

**Applicant**

Busby Investments Pty Ltd T/As Budget Rent A Car

**Location/Address**

Portion Lot 15 Coolgardie-Esperance Highway Gibson.

**Executive Summary**

For Council to consider entering into a new lease with Busby Investments Pty Ltd T/as Budget Rent A Car for the car wash down bay located at the Esperance Airport, portion Lot 15 Coolgardie-Esperance Highway, Gibson.

**Recommendation in Brief**

That Council enters into a new lease with Busby Investments Pty Ltd T/as Budget Rent A Car for the car wash down bay located at the Esperance Airport, portion Lot 15 Coolgardie-Esperance Highway, Gibson.

**Background**

Busby Investments Pty Ltd T/As Budget Rent A Car (Applicant) began leasing the Car Wash Down Facility at the Esperance Airport in April 2014, and the lease is due to expire 31 March 2024.

The Applicant has requested to enter into a new lease for a further two year term.

**Officer's Comment**

The Applicant currently holds two leases at the Esperance Airport, being the Car Wash Down Facility and Car Hire Desk 2. The proposed two year term will align the expiry date of both leases to 2026.

Discussion with relevant officers has determined that there are no concerns with the lease being renewed and aligning the expiry of both leases will allow for consolidation at the 2026 expiry.

As per s.3.58(4)(c)(i) of the *Local Government Act 1995*, to determine the market value of the disposition we require a rental valuation to be carried out, not more than 6 months prior to the proposed disposition. In this instance, it is proposed that we utilise s.3.58(4)(c)(ii) of the Act for determining the market value of the disposition. This clause states "as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition."

The Shire last obtained an independent rental valuation in February 2019 for land only airport rental space; the valuation was \$6.30 (ex GST) per m<sup>2</sup>/p.a.

The current rental rate being charged for the car wash down bay area is higher than the valuation provided in 2019 and therefore it is recommended that CPI be applied to this amount, resulting in the rate being \$9.90 including GST per m<sup>2</sup> for 2024/25.

As the premises is 225m<sup>2</sup> in size, the annual rent for the premises based on this valuation would be \$2,227.50 including GST.

### **Consultation**

Busby Investments Pty Ltd T/As Budget Rent A Car

### **Financial Implications**

Lease preparation fee: \$630 inc GST

Annual rent: \$2,227.50 inc GST, subject to annual reviews based on CPI

### **Asset Management Implications**

Nil – land only lease. Applicant is responsible for maintenance/repair of all improvements, utility costs, waste water etc.

### **Statutory Implications**

*Local Government Act 1995*- Section 3.58 Disposing of Property

### **Policy Implications**

Building and Property Agreements policy

### **Strategic Implications**

Council Plan 2022 – 2032

*Prosperity - Outcome 12. A prosperous and diverse economy*

Objective 12.1. Attract and retain diverse industries and enterprises to grow the economy and local jobs.

### **Environmental Considerations**

The Applicant is responsible for ensuring they comply with relevant environmental and health regulations.

### **Attachments**

A<sup>1</sup>. Lease Request - Busby Investments - Car Wash Down Facility

### **Officer's Recommendation**

That Council;

**Enter into a new lease for the portion of Esperance Airport, Lot 15 Coolgardie-Esperance Highway Gibson, known as Esperance Airport Car Wash Down Facility to Busby Investments Pty Ltd T/As Budget Car Rentals, subject to;**

- a. **The term of the lease being 2 years;**
- b. **Lease rental being \$2,227.50 including GST and that Council consider this value to be a true indication of the current market rental rate, subject to annual CPI increases;**
- c. **Lease preparation fee of \$630 including GST being payable; and**
- d. **The disposition being advertised in accordance with Section 3.58 of the *Local Government Act 1995* for Disposal of Property.**

### **Voting Requirement**

Simple Majority



**Archived:** Wednesday, 3 January 2024 10:00:32 AM

**From:** [REDACTED]

**Mail received time:** Thu, 28 Dec 2023 00:34:25

**Sent:** Thursday, 28 December 2023 8:34:25 AM

**To:** [Corporate Support](#)

**Cc:** [REDACTED]

**Subject:** EPR Washbay

**Importance:** Normal

**Sensitivity:** None

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[Caution: External Email] This email was sent from outside the organisation - be cautious, particularly with links and attachments.

Hi Sarah

Merry Xmas

I got the renewal letter from you re the washbay

We do wish to go another term of 2 years. Can you get the paperwork drawn up and we can go from there

Thanks

John

**John McShera** | Group General Manager & Director

Busby Investments Pty Ltd | An Avis & Budget Licensee

A 239 Great Eastern Highway | Burswood WA 6100

D [REDACTED] | E [REDACTED]

W [www.avis.com.au](http://www.avis.com.au) | [www.budget.com.au](http://www.budget.com.au)



Message protected by MailGuard: e-mail anti-virus, anti-spam and content filtering.  
<https://www.mailguard.com.au/mg>

**Item: 12.3.3**

**Financial Services Report - January 2024**

<b>Author/s</b>	Roselyn Hamilton	Manager Financial Services
<b>Authoriser/s</b>	Steve Stock	Acting Director Corporate & Community Services

**File Ref: D24/276**

**Attachments**

A<sup>1</sup>. Financial Services Report - December 2023

**Officer's Recommendation**

**That Council receive the attached report entitled Monthly Financial Services Report for the month of December 2023.**

<b>Voting Requirement</b>	Simple Majority
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## **SHIRE OF ESPERANCE**

# **MONTHLY FINANCIAL MANAGEMENT REPORTS**

(Incorporating Statement of Financial Activity)

## **DECEMBER 2023**

### **CORPORATE & COMMUNITY SERVICES**



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Compilation Report

MANAGER FINANCIAL SERVICES  
COMPILATION REPORT

MEETING DATE	: 23rd January 2024
ACCOUNTING PERIOD	: The period ended 31st December 2023
COMPILATION DATE	: 10 <sup>th</sup> January 2024
CONTENTS	: Monthly Financial Report

**OVERVIEW**

*(Source:- Summary of Reporting Programs page 2:1 and graphical progressive snapshot/Liquidity graph.)*

Happy New Year!

The Statement of Financial Activity by reporting program is presented on page 3 and shows a surplus as at 31 December of \$24,403,237.

**Rates Collected**

Rates collected at the end of December were 87.72% this is presented on page 17. Collections at the same time last year was 87.75%.

Rates 3<sup>rd</sup> instalment is due on 17 January.

**New Manager Finance**

Roz Hamilton joined the Shire of Esperance on 6 December and is settling in.

It's been challenging with Director Felicity Baxter away for 6 weeks, but Roz is coming to grips with Authority.

Welcome Roz!

**2023/2024 Budget Review**

Budget review meetings will commence from Monday 15 January 2023. The document will go to the Audit Committee late February and adopted by Council at the March OCM.

Compilation Report

**Working Capital (Note 1- page 7)**

The Council is solvent and I do not consider there any other matters of liquidity that I would bring to Council's attention.

Current surplus at the end of December is \$24,403,237. The surplus is shown on the bottom of the Statement of Financial Activity on page 3 and also on the bottom of Composition of Net Current Funding Position on page 7. It represents our ability to meet the short-term demands of our suppliers.

Unrestricted cash at bank is \$25,712,613 and this is shown on page 7. Reserve balance is \$31,233,597 as per page 6.

Tamsen Kirby  
Assistant Accountant

**STATEMENT OF FINANCIAL ACTIVITY**

**BY REPORTING PROGRAM**

For the Period Ended 1 December to 31 December 2023



DESCRIPTION	2022/2023 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
<b>Operating Income</b>					
03 - General Purpose Funding	(34,315,882)	(33,156,273)	(33,677,422)	(521,149)	102%
04 - Governance	(338,424)	(130,075)	(134,799)	(4,724)	104%
05 - Law, Order & Public Safety	(1,276,919)	(683,211)	(411,781)	271,430	60%
07 - Health	(65,850)	(32,922)	(38,125)	(5,203)	116%
08 - Education & Welfare	(6,255,724)	(3,093,752)	(3,770,178)	(676,426)	122%
10 - Community Amenities	(6,187,406)	(4,530,160)	(4,722,419)	(192,259)	104%
11 - Recreation & Culture	(2,768,106)	(1,159,056)	(1,222,112)	(63,056)	105%
12 - Transport	(2,159,644)	(757,254)	(586,352)	170,902	77%
13 - Economic Services	(907,493)	(553,097)	(384,188)	168,909	69%
14 - Other Property & Services	(1,081,600)	(301,144)	(365,167)	(64,023)	121%
<b>Income Total</b>	<b>(55,357,048)</b>	<b>(44,396,944)</b>	<b>(45,312,542)</b>	<b>(915,598)</b>	
<b>Expense</b>					
03 - General Purpose Funding	608,183	207,818	169,314	(38,504)	81%
04 - Governance	2,660,375	1,470,376	1,321,323	(149,053)	90%
05 - Law, Order & Public Safety	2,896,773	1,558,230	1,194,511	(363,719)	77%
07 - Health	487,160	241,348	192,126	(49,222)	80%
08 - Education & Welfare	6,673,770	3,343,062	2,509,690	(833,372)	75%
10 - Community Amenities	7,416,752	3,589,047	2,903,798	(685,249)	81%
11 - Recreation & Culture	15,698,906	7,710,820	7,901,619	190,799	102%
12 - Transport	26,722,052	13,170,430	11,539,677	(1,630,753)	88%
13 - Economic Services	2,217,193	1,089,396	915,232	(174,164)	84%
14 - Other Property & Services	1,229,093	579,027	902,499	323,472	156%
<b>Expense Total</b>	<b>66,610,257</b>	<b>32,959,554</b>	<b>29,549,788</b>	<b>(3,409,766)</b>	
<b>Operating Total</b>	<b>11,253,209</b>	<b>(11,437,390)</b>	<b>(15,762,754)</b>	<b>(4,325,364)</b>	
<b>Capital Income</b>					
04 - Governance	(232,438)	(41,500)	0	41,500	0%
05 - Law, Order & Public Safety	(1,228,252)	(24,252)	(24,252)	0	100%
07 - Health	(15,000)	0	0	0	0%
08 - Education & Welfare	(693,488)	(195,146)	0	195,146	0%
10 - Community Amenities	(3,809,815)	(11,000)	(32,727)	(21,727)	298%
11 - Recreation & Culture	(8,266,771)	(2,404,246)	(372,227)	2,032,019	15%
12 - Transport	(17,117,995)	(6,305,020)	(6,644,067)	(339,047)	105%
13 - Economic Services	(125,000)	0	0	0	0%
14 - Other Property & Services	(9,118,079)	(190,000)	(597,728)	(407,728)	315%
<b>Income Total</b>	<b>(40,606,838)</b>	<b>(9,171,164)</b>	<b>(7,671,000)</b>	<b>1,500,164</b>	
<b>Expense</b>					
04 - Governance	381,136	237,568	73,049	(164,519)	31%
05 - Law, Order & Public Safety	1,724,448	16,374	59,550	43,176	364%
07 - Health	45,000	0	0	0	0%
08 - Education & Welfare	763,488	271,740	453,545	181,805	167%
10 - Community Amenities	3,744,622	1,354,784	482,660	(872,124)	36%
11 - Recreation & Culture	9,604,018	2,631,909	1,261,050	(1,370,859)	48%
12 - Transport	30,785,496	14,319,989	10,886,902	(3,433,087)	76%
14 - Other Property & Services	8,142,892	3,343,630	816,855	(2,526,775)	24%
15 - Funds Transfer	3,365,739	61,116	294,703	233,587	482%
<b>Expense Total</b>	<b>58,556,839</b>	<b>22,237,110</b>	<b>14,328,312</b>	<b>(7,908,798)</b>	
<b>Capital Total</b>	<b>17,950,001</b>	<b>13,065,946</b>	<b>6,657,312</b>	<b>(6,408,634)</b>	
<b>Grand Total</b>	<b>29,203,210</b>	<b>1,628,556</b>	<b>(9,105,442)</b>	<b>(10,733,998)</b>	
Depreciation	(25,435,663)	(12,717,821)	(11,255,805)		
Loss on Asset Disposals	(130,124)	(13,569)	0		
Profit on Asset Disposals	672,538	0	0		
Provisions and Accrual	(212,700)	0	34,727		
Movement of Non-Current Receivable	0	0	(1,456)		
Less; Surplus (Deficit) B/Fwd	4,075,261	4,075,261	4,075,261		
<b>(Surplus)/Deficit</b>	<b>22,000</b>	<b>(15,178,095)</b>	<b>(24,403,237)</b>		

**STATEMENT OF FINANCIAL ACTIVITY**

**BY NATURE or TYPE**

**For the Period Ended 1 December to 31 December 2023**



DESCRIPTION	2022/2023 Budget (A)	YTD Budget (B)	YTD Actuals (C)	Variance	
				Amount \$ (C-B)	% (C/B)
<b>Operating Income</b>					
Fees & Charges	(10,129,753)	(6,625,855)	(6,753,851)	(127,996)	102%
Interest Earnings	(1,355,000)	(303,641)	(716,105)	(412,464)	236%
Operating Grants & Subsidies	(6,321,262)	(3,164,665)	(3,916,615)	(751,950)	124%
Profit on Asset Disposals	(672,538)	0	0	0	0%
Rates	(25,336,630)	(25,236,630)	(25,184,971)	51,659	100%
Reimbursements	(962,994)	(425,132)	(354,430)	70,702	83%
Contributions & Donations Operating	(1,508,390)	(696,897)	(492,446)	204,451	71%
Reserve Transfers into Muni	(9,070,481)	(7,944,124)	(7,894,124)	50,000	99%
<b>Income Total</b>	<b>(55,357,048)</b>	<b>(44,396,944)</b>	<b>(45,312,542)</b>	<b>(915,598)</b>	
<b>Expense</b>					
Allocations	(890,693)	(815,296)	(587,820)	227,476	72%
Depreciation	25,435,663	12,717,821	11,255,805	(1,462,016)	89%
Insurance	949,260	1,021,160	886,221	(134,939)	87%
Interest Expense	87,674	40,122	28,238	(11,884)	70%
Loss on Asset Disposals	130,124	13,569	0	(13,569)	0%
Material & Contracts	17,164,809	8,471,377	6,449,026	(2,022,351)	76%
Other Expenditure	1,028,890	417,152	602,070	184,918	144%
Utility Charges	1,293,221	643,125	589,143	(53,982)	92%
Employment Expenses	21,411,309	10,450,524	10,327,104	(123,420)	99%
<b>Expense Total</b>	<b>66,610,257</b>	<b>32,959,554</b>	<b>29,549,788</b>	<b>(3,409,766)</b>	
<b>Operating Total</b>	<b>11,253,209</b>	<b>(11,437,390)</b>	<b>(15,762,754)</b>	<b>(4,325,364)</b>	
<b>Capital Income</b>					
Non-Operating Grants & Subsidies	(25,065,202)	(8,441,912)	(6,663,997)	1,777,915	79%
Proceeds from Disposals	(1,923,262)	(455,000)	(652,273)	(197,273)	143%
Proceeds from New Debentures	(2,500,000)	0	0	0	0%
Reimbursements	0	0	(5,906)	(5,906)	0%
Reserve Transfers into Muni	(10,927,638)	(274,252)	(274,252)	0	100%
Self Supporting Loan Principle Received	(190,736)	0	(74,572)	(74,572)	0%
<b>Income Total</b>	<b>(40,606,838)</b>	<b>(9,171,164)</b>	<b>(7,671,000)</b>	<b>1,500,164</b>	
<b>Expense</b>					
Material & Contracts	44,235,022	17,625,516	9,725,382	(7,900,134)	55%
Purchase of Assets	4,840,876	1,514,002	1,896,849	382,847	125%
Repayment of Debentures	245,549	101,672	101,673	1	100%
Reserve Transfers from Muni	3,365,739	61,116	294,703	233,587	482%
Employment Expenses	5,869,653	2,934,804	2,309,706	(625,098)	79%
<b>Expense Total</b>	<b>58,556,839</b>	<b>22,237,110</b>	<b>14,328,312</b>	<b>(7,908,798)</b>	
<b>Capital Total</b>	<b>17,950,001</b>	<b>13,065,946</b>	<b>6,657,312</b>	<b>(6,408,634)</b>	
<b>Grand Total</b>	<b>29,203,210</b>	<b>1,628,556</b>	<b>(9,105,442)</b>	<b>(10,733,998)</b>	
Depreciation	(25,435,663)	(12,717,821)	(11,255,805)		
Loss on Asset Disposals	(130,124)	(13,569)	0		
Profit on Asset Disposals	672,538	0	0		
Provisions and Accrual	(212,700)	0	34,727		
Movement of Non-Current Receivable	0	0	(1,456)		
Less; Surplus (Deficit) B/Fwd	4,075,261	4,075,261	4,075,261		
<b>(Surplus)/Deficit</b>	<b>22,000</b>	<b>(15,178,095)</b>	<b>(24,403,237)</b>		



**SHIRE OF ESPERANCE  
MUNICIPAL FUND  
Income Statement  
Month Ending 31 December 2023**



	<b>2023-24 BUDGET \$</b>	<b>2023-24 ACTUALS \$</b>	<b>VARIANCE \$</b>	<b>VARIANCE %</b>
<b>Operating Revenue</b>				
Fees & Charges	(10,129,753)	(6,753,851)	(3,375,902)	66.7%
Interest Earnings	(1,355,000)	(716,105)	(638,895)	52.8%
Non-Operating Grants & Subsidies	(25,065,202)	(6,663,997)	(18,401,205)	26.6%
Operating Grants & Subsidies	(6,321,262)	(3,916,615)	(2,404,647)	62.0%
Profit on Asset Disposals	(672,538)	0	(672,538)	0.0%
Rates	(25,336,630)	(25,184,971)	(151,659)	99.4%
Reimbursements	(962,994)	(360,336)	(602,658)	37.4%
Contributions & Donations Operating	(1,508,390)	(492,446)	(1,015,944)	32.6%
<b>Operating Revenue Total</b>	<b>(71,351,769)</b>	<b>(44,088,321)</b>	<b>(27,263,448)</b>	
<b>Operating Expense</b>				
Allocations	(890,693)	(587,820)	(302,873)	66.0%
Depreciation	25,435,663	11,255,805	14,179,858	44.3%
Insurance	949,260	886,221	63,039	93.4%
Interest Expense	87,674	28,238	59,436	32.2%
Loss on Asset Disposals	130,124	0	130,124	0.0%
Material & Contracts	17,164,809	6,449,026	10,715,783	37.6%
Other Expenditure	1,028,890	602,070	426,820	58.5%
Utility Charges	1,293,221	589,143	704,078	45.6%
Employment Expenses	21,411,309	10,327,104	11,084,205	48.2%
<b>Operating Expense Total</b>	<b>66,610,257</b>	<b>29,549,788</b>	<b>37,060,469</b>	
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>				
<b>(SURPLUS)/DEFICIT</b>	<b>(4,741,512)</b>	<b>(14,538,533)</b>	<b>9,797,021</b>	

**SHIRE OF ESPERANCE  
MUNICIPAL FUND**  
**Statement of Financial Position**  
**Month Ending 31 December 2023**  
**Compared to 30th June 2023**



	31/12/2023	30/06/2023
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents	56,946,210	47,438,125
Trade and Other Receivables	5,658,416	3,016,069
Inventories	1,575,479	1,609,486
<b>Current Assets Total</b>	<b>64,180,106</b>	<b>52,063,680</b>
<b>Current Liabilities</b>		
Trade and Other Payables	(5,254,325)	(2,479,097)
Current Portion of Long Term Borrowings	(152,660)	(245,549)
Provisions	(3,865,499)	(3,733,245)
Other	(164,146)	(3,378,442)
<b>Current Liabilities Total</b>	<b>(9,436,630)</b>	<b>(9,836,333)</b>
<b>Non Current Assets</b>		
Other Receivables	1,495,151	1,639,214
Inventories- Non Current	2,830,744	2,830,744
Property, Plant and Equipment	103,430,221	103,709,727
Infrastructure	590,394,292	587,948,318
<b>Non Current Assets Total</b>	<b>698,150,408</b>	<b>696,128,003</b>
<b>Non Current Liabilities</b>		
Long Term Borrowings	(2,016,175)	(2,016,175)
Provisions- Non Current	(6,371,995)	(6,371,995)
<b>Non Current Liabilities Total</b>	<b>(8,388,169)</b>	<b>(8,388,170)</b>
<b>Net Assets</b>	<b>744,505,713</b>	<b>729,967,180</b>
<b>Equity</b>		
Reserves- Cash Backed	(31,233,597)	(39,107,270)
Revaluation Surplus	(376,780,596)	(376,780,596)
Retained Surplus	(336,491,521)	(314,079,314)
<b>Equity Total</b>	<b>(744,505,713)</b>	<b>(729,967,180)</b>

## SHIRE OF ESPERANCE

### COMPOSITION OF NET CURRENT FUNDING POSITION



Month Ending 31 December 2023

	31/12/2023	30/06/2023
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents	25,712,613	8,140,118
Trade and Other Receivables	5,542,253	2,914,531
Inventories	590,126	624,132
<b>Current Assets Total</b>	<b>31,844,991</b>	<b>11,678,781</b>
<b>Current Liabilities</b>		
Trade and Other Payables	(5,254,325)	(5,747,215)
Current Portion of Long Term Borrowings	(8,784)	(8,784)
Provisions	(2,014,499)	(1,847,521)
Other	(164,146)	0
<b>Current Liabilities Total</b>	<b>(7,441,754)</b>	<b>(7,603,520)</b>
<b>Total</b>	<b>24,403,237</b>	<b>4,075,261</b>

**VARIANCES**  
**BY REPORTING PROGRAM**



**For The Period Ended 30 November 2023**  
Material Variances as per the Statement of Financial Activity:

DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
<b>Operating Income</b>						
03 - General Purpose Funding	(33,156,273)	(33,677,422)	(521,149)	102%	↑	Variation is due to timing differences with the receipt of quarterly FAGs income and interest earnings tracking higher than budget.
05 - Law, Order & Public Safety	(683,211)	(411,781)	271,430	60%	↓	Variation is due to timing differences concerning Emergency Management grants.
07 - Health	(32,922)	(38,125)	(5,203)	116%	↑	Variation is due to higher than expected event permit requests.
08 - Education & Welfare	(3,093,752)	(3,770,178)	(676,426)	122%	↑	Variation is due due to timing differences concerning receipt of Federal grant & subsidy income relating to homecare.
10 - Community Amenities	(4,530,160)	(4,722,419)	(192,259)	104%	↑	Domestic rubbish, recycled rubbish & rubbish tip charges are higher than expected YTD.
12 - Transport	(757,254)	(586,352)	170,902	77%	↓	Variation is due to 2 month delay in receipting for Airport landing fees which is considered normal.
13 - Economic Services	(553,097)	(384,188)	168,909	69%	↓	Variation is due to timing differences concerning wild dogs and Community Water Supplies Partnership Program.
14 - Other Property & Services	(301,144)	(365,167)	(64,023)	121%	↑	Variation is due to an increase in private works invoicing year to date.

**VARIANCES**  
**BY REPORTING PROGRAM**



**For The Period Ended 30 November 2023**  
Material Variances as per the Statement of Financial Activity:

DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
<b>Expense</b>						
03 - General Purpose Funding	207,818	169,314	(38,504)	81%	↓	Variation is due to timing difference with overhead recovery for Rates.
04 - Governance	1,470,376	1,321,323	(149,053)	90%	↓	IT Projects are under budget to date. Budget timing differences have also resulted in variances for software license expenditure, election expenses, insurances and building maintenance.
05 - Law, Order & Public Safety	1,558,230	1,194,511	(363,719)	77%	↓	Variation is due to fire mitigation works and fire fighting expenses tracking below budget.
07 - Health	241,348	192,126	(49,222)	80%	↓	A temporary position vacancy has resulted in employee costs tracking below budget. Position has now been filled.
08 - Education & Welfare	3,343,062	2,509,690	(833,372)	75%	↓	Work has yet to commence on fire hydrant project and various EHC program expenses are under budget.
10 - Community Amenities	3,589,047	2,903,798	(685,249)	81%	↓	Variation is due to timing differences concerning various waste facility expenditure items. James Street Precinct project expenses are behind budget expectations to date. Building maintenance and operations work on Public Toilets & BBQ's is slower than budget. GVROC Climate Change Coordinator now employed directly by GVROC.
11 - Recreation & Culture	7,710,820	7,901,619	190,799	102%	↑	Community grants program expenditure is higher than expected.
12 - Transport	13,170,430	11,539,677	(1,630,753)	88%	↓	Capitalisation of new plant has yet to commence. Timing difference with Airport landside building and grounds maintenance.
13 - Economic Services	1,089,396	915,232	(174,164)	84%	↓	Variation is due to wild dog control contractor and various general administrative expenses are tracking under budget to date.
14 - Other Property & Services	579,027	902,499	323,472	156%	↑	Vehicle costs are over budget YTD as are private works expenses in-line with higher invoiced private works. Timing difference with some of the overhead recovery. Rates have recently been changed so this area of the budget will be monitored.

**VARIANCES**  
**BY REPORTING PROGRAM**



**For The Period Ended 30 November 2023**  
Material Variances as per the Statement of Financial Activity:

DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
<b>Capital Income</b>						
08 - Education & Welfare	(195,146)	0	195,146	0%	↓	Variation is due to budget timing issues concerning state capital grants.
10 - Community Amenities	(11,000)	(32,727)	(21,727)	298%	↑	Variation due to early sale of light vehicle.
11 - Recreation & Culture	(2,404,246)	(372,227)	2,032,019	15%	↓	Variation is due to budget timing issues concerning the Sand Backpass Pipeline grant.
12 - Transport	(6,305,020)	(6,644,067)	(339,047)	105%	↑	Variation is due to budget timing issues concerning capital grants.
14 - Other Property & Services	(190,000)	(597,728)	(407,728)	315%	↑	Variation is due to early sale of SLIP lots and 2 x Hockey Place blocks.

**VARIANCES**  
**BY REPORTING PROGRAM**



**For The Period Ended 30 November 2023**  
Material Variances as per the Statement of Financial Activity:

DESCRIPTION	YTD Budget (B)	YTD Actuals (C)	Variance			Variance explanations (Variances are explained if equal or greater than \$100,000 or 10% of the year to date budget amount - AASB 1031)
			Amount \$ (C-B)	% (C/B)		
<b>Expense</b>						
04 - Governance	237,568	73,049	(164,519)	31%	↓	IT, HR and Financial Services capital purchases are currently tracking behind budget due to timing issues.
05 - Law, Order & Public Safety	16,374	59,550	43,176	364%	↑	Ranger's vehicle purchased earlier than expected.
08 - Education & Welfare	271,740	453,545	181,805	167%	↑	Variation is due to receiving progress invoices for EHC building & infrastructure projects earlier than budgeted.
10 - Community Amenities	1,354,784	482,660	(872,124)	36%	↓	New waste management site and transfer station project are yet to commence.
11 - Recreation & Culture	2,631,909	1,261,050	(1,370,859)	48%	↓	Work continues on Sand Backpass Pipeline project although behind budget timing. Work is yet to commence on civic centre accessibility upgrade, LRCI Mountain Bike Piggery XC and Jumps and Gibson and Lalor Park upgrades.
12 - Transport	14,319,989	10,886,902	(3,433,087)	76%	↓	Road & Street projects are tracking behind budget YTD. Airport CCTV and lighting upgrade is continuing.
14 - Other Property & Services	3,343,630	816,855	(2,526,775)	24%	↓	Flinders development work is behind budget expectations. Ocean Street development has not commenced.
15 - Funds Transfer	61,116	294,703	233,587	482%	↑	Reserve transfers are ahead of budget due to interest received on investments.

**Shire of Esperance  
For the Period Ended 31 December 2023**

**BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. (Surplus)/Deficit

<b>Account #</b>	<b>Description</b>	<b>Council Ref</b>	<b>Net Change</b>	<b>Amended Budget Running Balance</b>
	2023/24 Budget Estimated (Surplus)/Deficit			22,000
W4311	Unit Construction	O0823-158	1,600,000	1,622,000
01-7490-955-902	Land Development Reserve	O0823-158	(1,600,000)	22,000
W3913	Condingup Fire Brigade Shed	O0823-166	310,000	332,000
01-8100-150-763	Fire Prevention - Capital Grants	O0823-166	(310,000)	22,000
W4411	Bus Stop Upgrades	O1023-184	205,100	227,100
01-3930-125-230	Bus Stop Upgrades income	O1023-184	(205,100)	22,000
<b>Amended Budget as per Council Resolution (1)</b>				<b>22,000</b>

(1) Budget (Surplus)/Deficit position as per the Statement of Financial Activity.



**Shire of Esperance  
For the Period Ended 31 December 2023**

**RECEIVABLES STATUS**

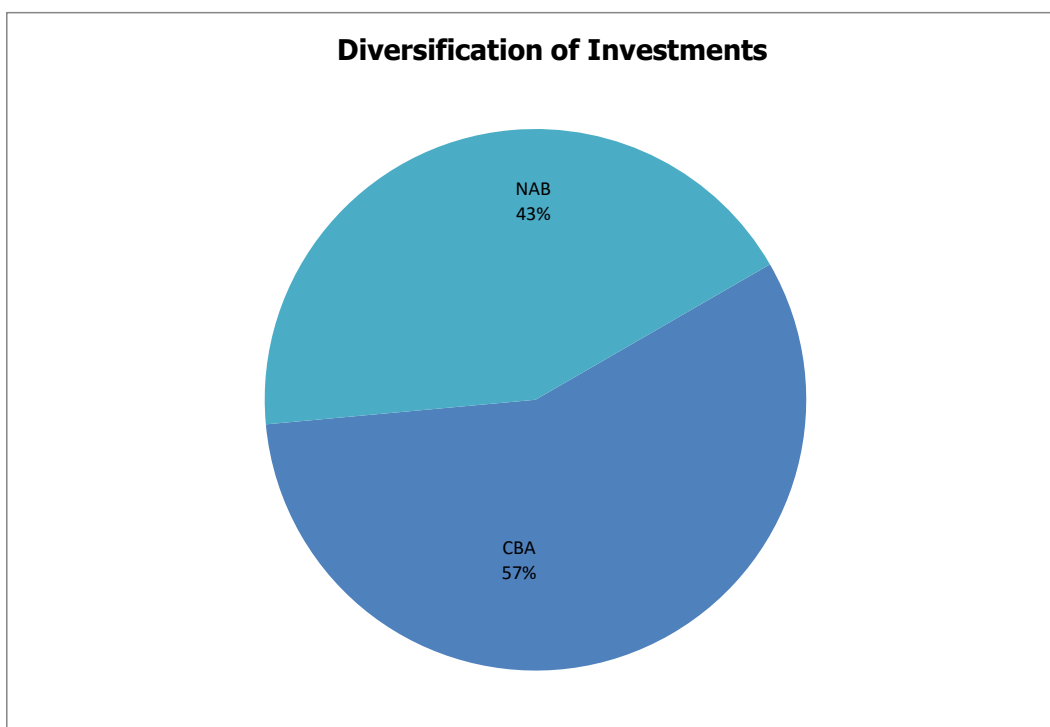
	Current	ATO	30 Days	60 Days	90 Days	90+ Days	Total
<b>General Receivables</b>	114,725	0	96,067	36,939	31,431	23,539	302,702
<b>Category</b>							
Government Grants						\$0	<b>A</b>
Contributions & Reimbursements						\$2,978	<b>B</b>
Loan Repayments						\$0	<b>C</b>
Fees and Charges						\$12,303	<b>D</b>
Private Works						\$8,258	<b>E</b>
Proceeds Sale of Assets						\$0	<b>F</b>
						<b>\$23,539</b>	

Amounts shown above include GST (where applicable)

**90+ Days Represented by:**

<b>A</b>	<i>Government Grants:</i>		
		\$0	
	<b>Total (A)</b>	<b>\$0</b>	
<b>B</b>	<i>Contributions &amp; Reimbursements:</i>		
		\$466	Electricity reimbursement
		\$1,211	Water reimbursement
		\$674	Workers comp reimbursements
		\$627	Staff payroll reimbursements
	<b>Total (B)</b>	<b>\$2,978</b>	
<b>C</b>	<i>Loan Repayments:</i>		
		\$0	
	<b>Total (C)</b>	<b>\$0</b>	
<b>D</b>	<i>Fees &amp; Charges:</i>		
		\$2,606	Museum Village charges
		\$3	Sports Complex charges
		\$601	Civic Centre hire
		\$225	Visitors Centre charges
		\$1,304	BOILC fees
		\$1,373	Animal surrender & poundage fees
		\$7	Annual lease fee
		\$645	Vehicle impound fees
		\$289	Airport fees
		\$5,250	Wylie Bay Waste charges
	<b>Total (D)</b>	<b>\$12,303</b>	
<b>E</b>	<i>Private Works:</i>		
		\$8,258	
	<b>Total (E)</b>	<b>\$8,258</b>	
<b>F</b>	<i>Proceeds Sale of Assets:</i>		
		\$0	
	<b>Total (F)</b>	<b>\$0</b>	

## Cash Investments as at 31 December 2023

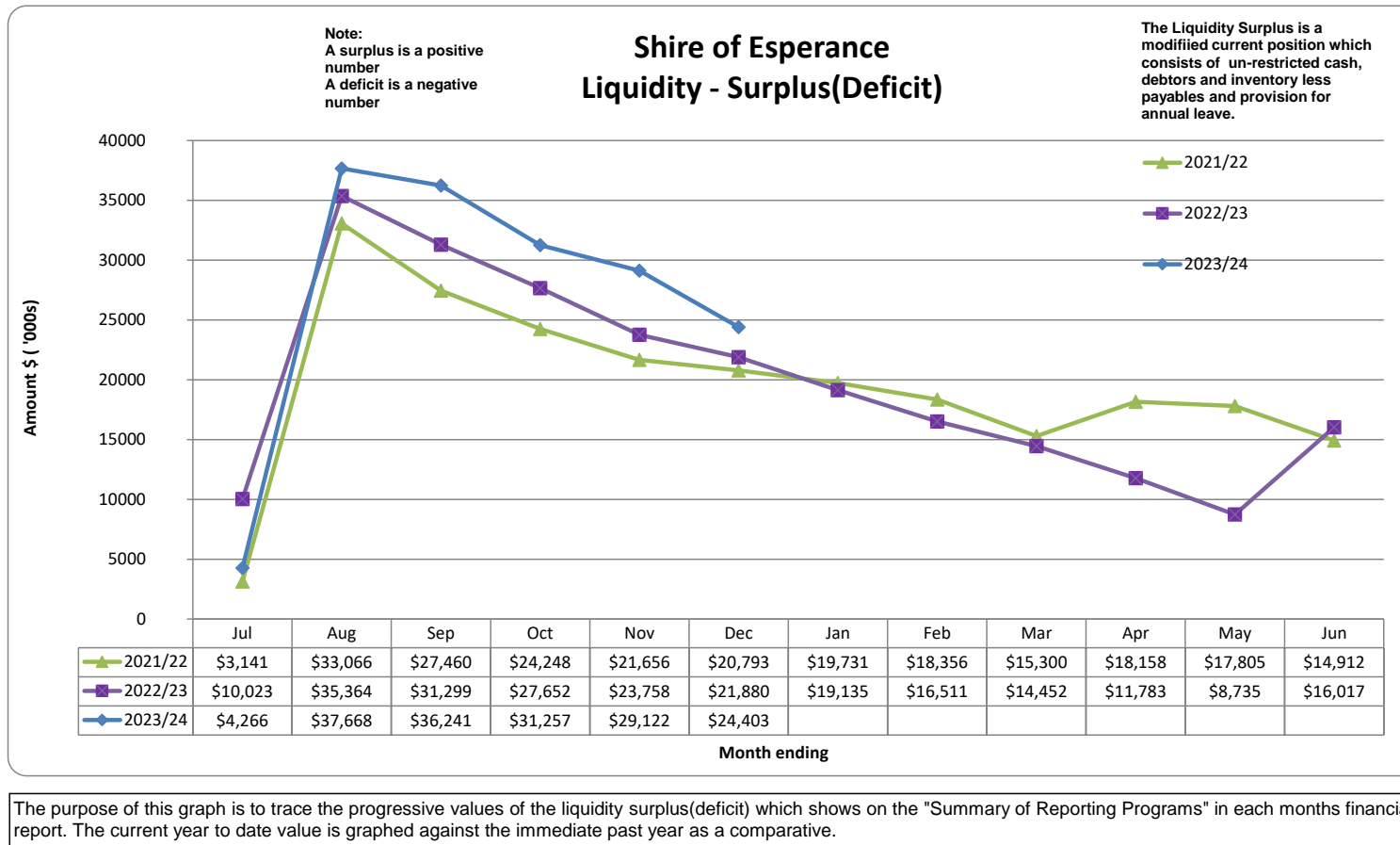


Finance Institution	Amount	Rate	Term	Maturity	Type of Investment
CBA	\$ 4,000,000	4.97%	120	27-Dec-23	Term Deposit - Reserve
NAB	\$ 4,000,000	5.10%	152	08-Jan-24	Term Deposit - Reserve
NAB	\$ 4,000,000	5.00%	153	29-Jan-24	Term Deposit - Reserve
CBA	\$ 4,000,000	5.25%	180	26-Feb-24	Term Deposit - Reserve
NAB	\$ 4,000,000	5.20%	210	06-Mar-24	Term Deposit - Reserve
CBA	\$ 4,000,000	5.32%	240	26-Apr-24	Term Deposit - Reserve
CBA	\$ 4,000,000	5.19%	180	04-Jun-24	Term Deposit - Reserve
NAB	\$ 4,000,000	5.00%	90	14-Feb-24	Term Deposit - Muni
NAB	\$ 4,000,000	5.05%	120	15-Mar-24	Term Deposit - Muni
CBA	\$ 4,000,000	5.16%	150	15-Apr-24	Term Deposit - Muni
NAB	\$ 4,000,000	5.20%	180	14-May-24	Term Deposit - Muni
CBA	\$ 8,434,347	4.35%	N/A	N/A	Business Online Saver - Muni
CBA	\$ 0	0.25%	N/A	N/A	Cash Deposit A/C - Muni
CBA	\$ 3,230,206	4.35%	N/A	N/A	Business Online Saver - Reserves
CBA	\$ 1,809	0.25%	N/A	N/A	Cash Deposit A/C - Reserves
	<b>\$ 55,666,361</b>				

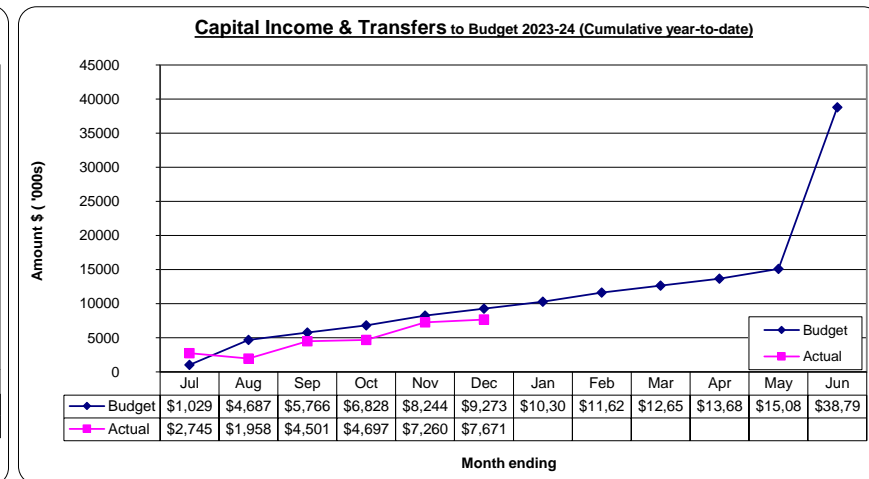
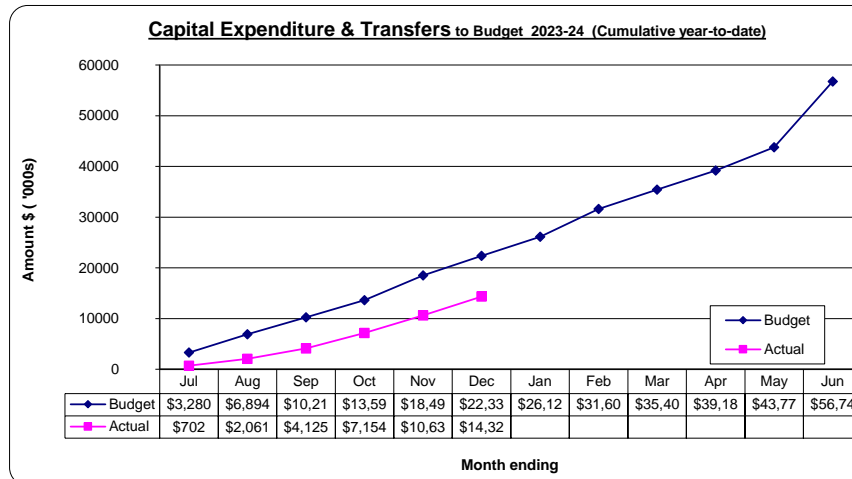
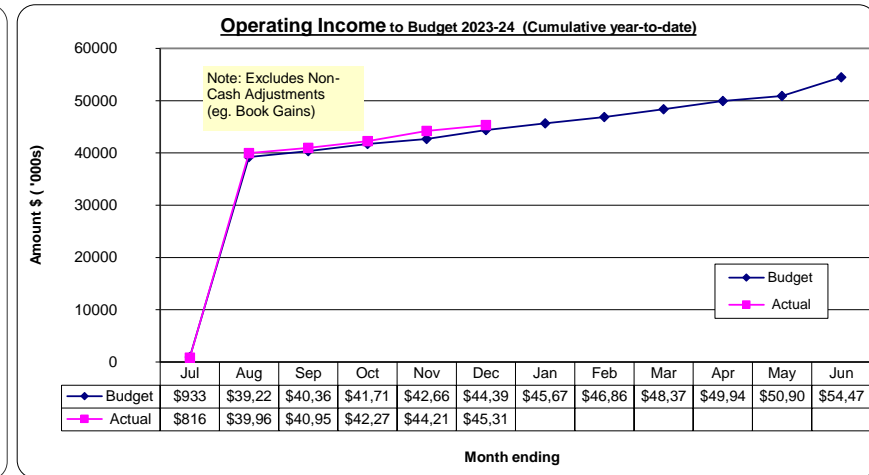
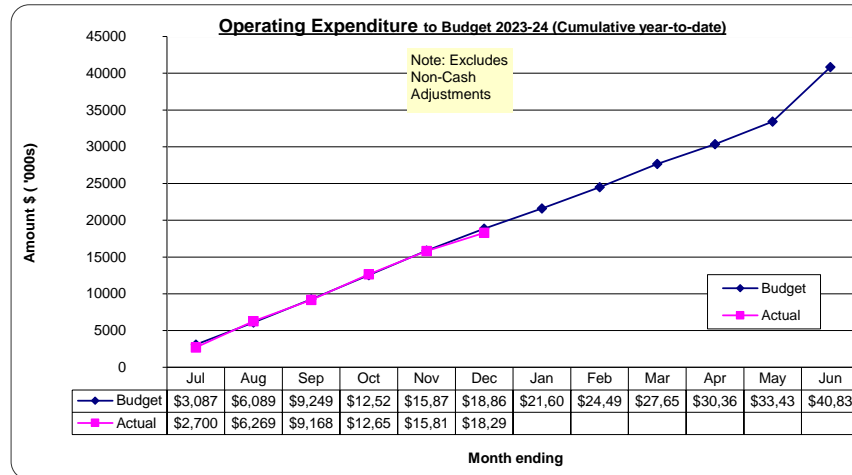
### Investment Interest Earnings

	Budgeted Amount	YTD Interest
Municipal	\$ 520,000	455,399
Reserve	\$ 750,000	207,276

Note: Maximum 80% with any one institution



**Shire of Esperance - Progressive Budget Snap-Shot**





## OTHER REPORTS AND GRAPHS

## SHIRE OF ESPERANCE

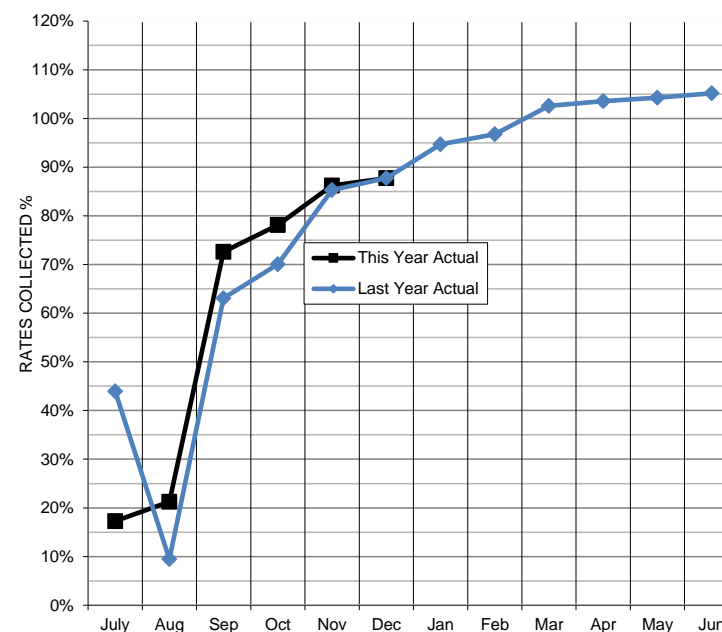
### SUMMARY OF RATE, RUBBISH AND ESL CHARGE DEBTORS AS AT 31st December 2023

#### Outstanding Rates 2023/24

Arrears at 1st July 2023	69,802
Pensioner Deferred Rates at 1st July 2023	101,408
Rates Levied for 2023/24	28,765,870
Penalty Interest charged to Overdue	25,153
Receipts for Current Rates	(23,042,411)
Prepayments	(2,375,048)
<b>Total Current and Arrears Outstanding</b>	<b>3,544,774</b>
<b>% Collected</b>	<b>87.72%</b>

Pensioners on Instalments	211,652
Non Pensioners on Instalments	3,509,658
Pensioners with Due Date 30/6/2024	82,564
Outstanding with no Instalment Option	333,264
Prepayments	(613,604)
Interims	21,240
<b>Total Current and Arrears Outstanding</b>	<b>3,544,774</b>

RATES COLLECTION PROGRESS (2023/2024)



**SHIRE OF ESPERANCE  
TRUST FUNDS  
as at 31 December 2023**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

<b>Details</b>	<b>Balance 30-Jun-2023</b>	<b>Balance 31-Dec-2023</b>
Contributions to Public Open Space	203,130	207,469
Other	1,679	1,679
General Bonds - Interest Bearing	63,487	21,648
<b>Totals</b>	<b>268,296</b>	<b>230,796</b>



**PAYMENT OF ACCOUNTS LISTING  
(PAID UNDER DELEGATED  
AUTHORITY)**



**SHIRE OF ESPERANCE**  
**THE ACCOUNTS REFERRED TO IN THE SCHEDULE AND SUMMARISED BELOW HAVE BEEN PAID**  
**FOR THE PERIOD ENDING 31ST DECEMBER 2023**

**MUNICIPAL FUND**

***CHEQUES***

ACTUAL PAYMENTS:	Cheques: 027741-27747	\$14,773.66
------------------	-----------------------	-------------

***EFT***

ACTUAL PAYMENTS:	Transaction No's: E4584 - E4591	\$5,588,489.44
------------------	---------------------------------	----------------

***CREDIT CARDS***

ACTUAL PAYMENTS:	Transactions: 25/11/2023 - 22/12/2023	\$19,086.70
------------------	--	-------------

**PAID UNDER THE DELEGATED**

**AUTHORITY TO CEO**

**MUNICIPAL TOTAL: \$5,622,349.80**

***ESTIMATE % LOCAL PAYMENTS  
(INCLUDING CREDIT CARDS)***

\$	<b>3,918,777.81</b>	<b>69.70%</b>
----	---------------------	---------------

**TRUST FUND**

***CHEQUES***

ACTUAL PAYMENTS:	Cheques : -	\$0.00
------------------	-------------	--------

***EFT***

ACTUAL PAYMENTS:	Transaction No's: -	\$0.00
------------------	---------------------	--------

**TRUST TOTAL: \$0.00**

**TOTAL: \$5,622,349.80**

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - Cheque Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
C27741	14/12/2023	386	Shire of Esperance - Petty Cash	Petty cash	\$1,182.16
C27742	14/12/2023	6400	Nulsen P & C Association	CGP – Nulsen in November	\$2,000.00
C27743	14/12/2023	7024	M T Elliott	Senior Citizen parquetry floor resurfacing	\$6,710.00
C27744	14/12/2023	9113	Exclaimer Ltd	Management cloud for Office 365 – yearly subscription	\$3,960.00
C27745	20/12/2023	11345	L J Vincent	Refund	\$10.00
C27746	21/12/2023	386	Shire of Esperance - Petty Cash	Petty cash recoup - BOILC	\$544.35
C27747	21/12/2023	8041	Esperance Home Care - Petty Cash	Petty cash recoup	\$367.15

**Total Creditor payments made by Cheque from Municipal Fund 14,773.66**

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4584	05/12/2023	8428	Helloworld Esperance	Flights Perth to France x 2 - student exchange	\$9,182.00
E4585	06/12/2023	260	Horizon Power	Electricity charges	\$66,111.18
E4585	06/12/2023	290	Telstra	Telephone charges	\$4,182.02
E4585	06/12/2023	392	Water Corporation	Water usage charges	\$8,529.04
E4585	06/12/2023	3685	Department of Local Government, Sport & Cultural	Annual liquor licence fee	\$660.50
E4586	07/12/2023	1400	Bayview Motel Esperance	Bookeasy sales - Accommodation	\$1,066.40
E4586	07/12/2023	1550	Comfort Inn Bay of Isles	Bookeasy sales - Accommodation	\$2,187.00
E4586	07/12/2023	3532	Esperance Bay Holiday Park	Bookeasy sales - Accommodation	\$474.03
E4586	07/12/2023	4618	JJ's Holiday Cottage	Bookeasy sales - Accommodation	\$825.60
E4586	07/12/2023	5165	Driftwood Apartments	Bookeasy sales - Accommodation	\$1,058.40
E4586	07/12/2023	5175	Goldies Place	Bookeasy sales - Accommodation	\$344.00
E4586	07/12/2023	6552	Esperance Bird and Animal Park	Bookeasy sales - Accommodation	\$595.80

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4586	07/12/2023	7250	Esperance CWA Holiday Units	Bookeasy sales - Accommodation	\$2,889.60
E4586	07/12/2023	7879	Drillers Ridge Pty Ltd	Bookeasy sales - Accommodation	\$1,487.80
E4586	07/12/2023	8506	Le Grand Chateau Esperance	Bookeasy sales - Accommodation	\$335.40
E4586	07/12/2023	9503	EcoValley Honey - Winton Hughes Was	Consignment sales	\$34.40
E4586	07/12/2023	9531	Seas It All Pty Ltd	Bookeasy sales - Accommodation	\$1,944.00
E4586	07/12/2023	9666	V Thomson	Reimbursement	\$89.00
E4586	07/12/2023	9671	R P Western	Consignment sales	\$48.80
E4586	07/12/2023	9832	RAC Tourism Assets Pty Ltd	Bookeasy sales - Accommodation	\$151.20
E4586	07/12/2023	9838	Blue Haven Shell Studio Accommodation	Bookeasy sales - Accommodation	\$335.40
E4586	07/12/2023	10320	Fly Esperance Pty Ltd	Bookeasy sales - Accommodation	\$414.00
E4586	07/12/2023	10564	WA Girl Macrame	Consignment sales	\$37.56
E4586	07/12/2023	10651	Louise Stewart Brown Creative Artwork	Consignment sales	\$29.52
E4586	07/12/2023	10675	Archipelago Apartments	Bookeasy sales - Accommodation	\$158.40
E4586	07/12/2023	11053	David Macdermott T/A Mermaid Leather	Consignment sales	\$47.92
E4586	07/12/2023	11152	Sandcastle	Bookeasy sales - Accommodation	\$936.00
E4586	07/12/2023	11216	Precision Screen Pty Ltd	New road towable precoater - roads	\$359,975.00
E4587	14/12/2023	-	M J Sonneman	***** CANCELLED *****	\$0.00
E4587	14/12/2023	-	Ports Cricket Club	***** CANCELLED *****	\$0.00
E4587	14/12/2023	1	Australian Taxation Office	Payroll deduction	\$201,719.00
E4587	14/12/2023	62	Building & Construction Industry	BCITF levy payment	\$3,959.62
E4587	14/12/2023	100	Landgate	Title searches	\$91.50
E4587	14/12/2023	126	Esperance Electrical Service	Electrical services – various sites	\$5,856.00
E4587	14/12/2023	187	Ixom Operations Pty Ltd	Cylinder & gas charges - BOILC	\$335.54

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4587	14/12/2023	395	BOC Gases	Cylinder & gas charges - EHC	\$552.30
E4587	14/12/2023	440	Wesfarmers Kleenheat Gas Pty Ltd	Gas for forklift	\$399.59
E4587	14/12/2023	505	Esperance Plumbing Service	Plumbing services – various sites	\$10,212.55
E4587	14/12/2023	571	St John Ambulance Association in WA	First aid training x 7, event standby & restock kit	\$1,915.83
E4587	14/12/2023	650	Sheldon Paint and Panel	Insurance excess	\$1,000.00
E4587	14/12/2023	662	Jason Signmakers	Signs	\$3,300.00
E4587	14/12/2023	800	Civica Pty Limited	Authority on-line leave module	\$4,159.76
E4587	14/12/2023	1045	Stewart & Heaton Clothing Co Pty Lt	Gibson BFB uniform order	\$2,713.18
E4587	14/12/2023	1197	Six Mile Hill Bush Fire Brigade	Reimbursement	\$223.06
E4587	14/12/2023	1271	Department of Transport	Disclosure of information fee	\$4.40
E4587	14/12/2023	1315	Gibson Soak Water Co	Bottled water	\$440.00
E4587	14/12/2023	1346	Cannon Hygiene Australia Pty Ltd	Cleaning services – various sites	\$1,248.41
E4587	14/12/2023	1470	Express Yourself Printing Esperance	Business cards & stationery	\$735.99
E4587	14/12/2023	1695	Bay of Isles Mini-Excavators	Port a loo hire & septic tank pump out tanks	\$1,140.00
E4587	14/12/2023	1730	Rotary Club of Esperance	CGP – New Year's Eve foreshore festival	\$11,000.00
E4587	14/12/2023	1750	Louise Paterson Consulting	RAP working group consultancy	\$600.00
E4587	14/12/2023	1981	Esperance Sportspower	Staff uniforms - EHC	\$595.00
E4587	14/12/2023	2113	Banksia Medical and Health	Employee assistance program & pre-employment medicals	\$517.00
E4587	14/12/2023	2188	Star Transport	Freight	\$1,001.11
E4587	14/12/2023	2317	Southern Cross Austereo Pty Ltd	Radio advertising – various events	\$3,289.00
E4587	14/12/2023	2496	Professionals Esperance Real Estate	Rent – 2 x payments for 3 properties	\$4,760.00
E4587	14/12/2023	2763	Esperance Lock & Shoe Service	Key & lock supplies	\$585.00
E4587	14/12/2023	2927	Innertube Surf Shop	2 x skateboards - Edge of the Bay	\$200.00

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4587	14/12/2023	3227	Esperance Fire Services	Monthly inspections – various sites	\$365.00
E4587	14/12/2023	3478	Avis Car Hire	Car hire – 3 months	\$6,955.74
E4587	14/12/2023	3526	Southern Suspension & 4 X 4 Centre	Gas adaptor	\$320.00
E4587	14/12/2023	3534	Local Government Professionals	eLearning enrolments	\$880.00
E4587	14/12/2023	3604	Kelyn Training Services	Onsite traffic management training including travel	\$7,275.97
E4587	14/12/2023	3736	Easisalary Pty Ltd	Novated lease ITC credits Nov 2023	\$547.00
E4587	14/12/2023	3752	Securepay Pty Ltd	Monthly charge	\$109.18
E4587	14/12/2023	3797	LED Esperance	Electrical supplies	\$84.18
E4587	14/12/2023	3832	D P Dohnt	Volunteer call out fee - EHC	\$78.85
E4587	14/12/2023	3835	WA Local Government Association	Yearly subscription eLearning - Council	\$8,899.00
E4587	14/12/2023	3938	C K Mader	Rent – 2 x payments	\$1,200.00
E4587	14/12/2023	4308	Esperance Motor Group	Parts	\$292.41
E4587	14/12/2023	4404	Wren Oil	Oil disposal	\$16.50
E4587	14/12/2023	4553	CFC Holdings Pty Ltd	Filters	\$1,668.39
E4587	14/12/2023	4567	WA Police Service	Volunteer police checks - EHC	\$85.00
E4587	14/12/2023	4662	T M Hourn	Reimbursement	\$94.50
E4587	14/12/2023	4947	Toll Ipec Pty Ltd	Freight charges	\$1,115.76
E4587	14/12/2023	4989	Woolworths Group Limited	Consumables	\$2,569.70
E4587	14/12/2023	5042	Officeworks Business Direct	Stationery	\$434.04
E4587	14/12/2023	5123	Top End Takeaways	Staff meals at client activities - EHC	\$83.80
E4587	14/12/2023	5295	Komatsu Australia Pty Ltd	Parts & inc overseas freight	\$4,660.79
E4587	14/12/2023	5389	S P Flanagan	Councillor payment 01/10/23 - 31/12/2023	\$5,070.00
E4587	14/12/2023	5412	Mr Carpet	Cleaning services	\$220.00

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4587	14/12/2023	5604	Esperance Milk Supply	Milk order - admin & depot	\$249.39
E4587	14/12/2023	5622	Subway Esperance	Catering - library	\$120.00
E4587	14/12/2023	5655	Transoft Solutions (Australia) Pty	Autoturn map renewal single site – yearly subscription	\$836.00
E4587	14/12/2023	5767	Seek Limited	Advertising positions vacant	\$1,485.00
E4587	14/12/2023	5791	W J & F J Graham	Councillor payment 01/10/23 - 31/12/2023	\$5,070.00
E4587	14/12/2023	5796	Pink Lake IGA	Consumables – BOILC & EHC	\$298.35
E4587	14/12/2023	5877	Castletown Chemist	Chemist supplies - EHC	\$231.00
E4587	14/12/2023	5896	Toyota Financial Services	Lease payment	\$443.81
E4587	14/12/2023	5943	Red Dot Stores	Consumables - BOILC	\$29.43
E4587	14/12/2023	6009	McLeods Barristers & Solicitors	Governance legal advice	\$1,687.40
E4587	14/12/2023	6060	HIT Productions	Ticket sales – civic centre show	\$335.89
E4587	14/12/2023	6147	J S & T S Hainsworth	Reimbursement	\$360.00
E4587	14/12/2023	6176	Market Creations Pty Ltd	Website - social media module	\$1,056.00
E4587	14/12/2023	6221	PFD Food Services Pty Ltd	Consumables - EHC	\$288.50
E4587	14/12/2023	6495	MCM Protection Pty Ltd	Monthly security monitoring – various sites	\$1,602.70
E4587	14/12/2023	6732	Scout Hall Committee	Scout Hall hire – 2 x events	\$700.00
E4587	14/12/2023	6807	S A Fissioli	Jackpot winnings pay 12	\$150.00
E4587	14/12/2023	6897	Position Partners	2 x Virtual Surveyor Peak - yearly renewal	\$7,040.00
E4587	14/12/2023	6964	S P Tobin	Reimbursement	\$246.09
E4587	14/12/2023	7120	Esperance Volleyball Association In	CGP	\$1,000.00
E4587	14/12/2023	7121	Saltwater Catering	Catering - Seniors Christmas party 2023	\$11,256.00
E4587	14/12/2023	7285	C M Hoffrichter	Jackpot winnings pay 12	\$150.00
E4587	14/12/2023	7425	Esperance Cleaning Service	Cleaning – various sites	\$16,214.00

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4587	14/12/2023	7438	Independence Australia	Nursing consumables - EHC	\$4,859.10
E4587	14/12/2023	7443	L M Horn	Reimbursement	\$39.00
E4587	14/12/2023	7460	Auscoinswest	Souvenir coins for resale	\$499.40
E4587	14/12/2023	7657	A N Belworthy	Reimbursement	\$1,437.16
E4587	14/12/2023	7715	TD Contractors A/L Removal	Earthworks	\$1,061.50
E4587	14/12/2023	7825	Jode Nursery	100 x potted plants	\$699.00
E4587	14/12/2023	7826	M O Quijada Venegas	Reimbursement	\$191.81
E4587	14/12/2023	7845	Nespresso Professional	Coffee pod order - BOILC	\$469.00
E4587	14/12/2023	8117	Foxtel Cable Television Pty Limited	Monthly subscription - December 2023	\$105.00
E4587	14/12/2023	8132	S B Moroney	Edge of the Bay design and social poster	\$2,070.00
E4587	14/12/2023	8201	K L Smithson	Artist performance & stage coordination – Edge of the Bay 2023	\$1,677.50
E4587	14/12/2023	8205	Holiday Guide Pty Ltd	Bookeasy sales - November 2023	\$138.33
E4587	14/12/2023	8255	H S Norwood	Reimbursement	\$32.00
E4587	14/12/2023	8303	Liquor Barons Esperance	Stock for resale & consumables	\$590.87
E4587	14/12/2023	8334	WBD Pty Ltd	Progress invoice – Graham MacKenzie Stadium concept drawings	\$18,700.00
E4587	14/12/2023	8355	Fred Smith and the Musicians	Performance fees – civic centre show	\$5,500.00
E4587	14/12/2023	8385	Riklan Emergency Management Service	On-site training	\$14,935.31
E4587	14/12/2023	8474	South East Fire and Safety	Electrical test & tag – various sites	\$1,999.80
E4587	14/12/2023	8567	Esperance Mobility Sales & Service	4-wheel walkers x 2 - EHC	\$460.00
E4587	14/12/2023	8596	Frontline Fire and Rescue Equipment	PPE – various BFB	\$5,910.34
E4587	14/12/2023	8626	Gower Industries	Drill bits & parts	\$1,455.81
E4587	14/12/2023	8643	Aquamonix Pty Limited	Irrigation parts	\$111.10
E4587	14/12/2023	8644	AM Wreckers Group Pty Ltd	Removal burnt out car - Harbour Road	\$250.00

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4587	14/12/2023	8663	Commercial Aquatics Australia Pty Ltd	Chlorine gas rate meters - BOILC	\$3,091.00
E4587	14/12/2023	8757	JB Hi-Fi Group Pty Ltd	Hand straps for ipads	\$102.52
E4587	14/12/2023	8783	The Trustee for Recherche Medical	Pre-employment medical screenings	\$450.00
E4587	14/12/2023	8914	Cleanaway Pty Ltd	Rubbish & recycling collections	\$2,360.71
E4587	14/12/2023	8933	Aurelia's Ice Creamery and Cafe	Catering	\$276.00
E4587	14/12/2023	8948	TenderLink.com	Vacant land tender	\$184.80
E4587	14/12/2023	8955	Esperance Laundry and Linen (The	Laundry services	\$526.90
E4587	14/12/2023	8972	Dunn's Cleaning Service Pty Ltd	Cleaning – various sites	\$28,517.24
E4587	14/12/2023	9028	Terry White Chemmart Esperance	Chemist supplies - EHC	\$440.00
E4587	14/12/2023	9100	On Duty Diesel and Mechanical	Parts & repairs to grader exhaust manifold & truck brake drums	\$9,770.08
E4587	14/12/2023	9108	Bay of Isles Chiropractic Centre	Chiro services - EHC	\$130.00
E4587	14/12/2023	9138	Department of Biodiversity Conservation	Identification of plant species	\$1,127.50
E4587	14/12/2023	9147	Key Pest and Weed Control	Pest inspections & treatment – various sites	\$900.00
E4587	14/12/2023	9163	Esperance Combined Tyres & Mechanic	Repair, replace, rotate tyres & wheel alignment	\$21,705.00
E4587	14/12/2023	9175	S P McMullen	Councillor payment 01/10/23 - 31/12/2023	\$5,070.00
E4587	14/12/2023	9218	Avantgarde Technologies Pty Ltd	Veeam cloud connect backup – 3 years	\$3,893.56
E4587	14/12/2023	9237	Esperance Metaland	Steel products	\$1,350.42
E4587	14/12/2023	9254	Garwood International Pty Ltd	Hi-earns diesel engine for Boone broom	\$2,772.00
E4587	14/12/2023	9270	W C Govans	Repairs to auto doors & troubleshoot depot gate	\$2,108.16
E4587	14/12/2023	9306	Drake-Brockman Building and Construction	Supply & construct niche wall – Esperance Cemetery	\$56,210.00
E4587	14/12/2023	9308	Florissons Home Furnishers	Blind – BOILC reception & matters and protector - depot	\$531.90
E4587	14/12/2023	9362	Lorraine Poulos & Associates Pty Li	Training - EHC	\$216.70
E4587	14/12/2023	9414	Chadwick Mobile Auto Electrics	Air con compressor & drier kit	\$976.80



## Shire of Esperance

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Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4587	14/12/2023	9451	The Choppin Block Butchers	Meat - kitchen - EHC	\$614.65
E4587	14/12/2023	9473	Banksia Park Farm Eggs	Eggs - EHC	\$50.00
E4587	14/12/2023	9483	Digrite Nominees	Parts & freight	\$505.00
E4587	14/12/2023	9531	Seas It All Pty Ltd	Breathing apparatus refills	\$60.00
E4587	14/12/2023	9542	MCD Contracting Pty Ltd	Water delivery to fire tanks – airport & Myrup	\$897.00
E4587	14/12/2023	9558	Mackenzies Electrical Service Pty L	Electrical services – various sites	\$1,231.97
E4587	14/12/2023	9561	O'Neill Motors	Annual service of Salmon Gums BFB truck	\$1,066.60
E4587	14/12/2023	9564	South East Auto & Heavy Diesel	Repairs & parts to truck	\$6,847.30
E4587	14/12/2023	9578	Department of Mines, Industry	Building services levies – November 23	\$4,751.54
E4587	14/12/2023	9639	Avon Waste	Rubbish & recycling collections	\$90,595.66
E4587	14/12/2023	9641	Aussie Broadband Pty Ltd	Aussie broadband internet	\$507.00
E4587	14/12/2023	9645	TPG Network Pty Ltd	TPG internet charges	\$130.90
E4587	14/12/2023	9676	Mega Phones	Monthly pendant monitoring - EHC	\$450.00
E4587	14/12/2023	9807	R G Chambers	President & Councillor payment 01/10/23 - 31/12/2023	\$15,080.00
E4587	14/12/2023	9808	J L Obourne	Councillor payment 01/10/23 - 31/12/2023	\$7,312.50
E4587	14/12/2023	9857	D J Kennedy	Gardening - EHC	\$198.00
E4587	14/12/2023	9913	Esperance Crane Hire	Hire of crane – Christmas tree	\$407.00
E4587	14/12/2023	10115	MBIT Technologies Pty Ltd	Business SMS service	\$11.00
E4587	14/12/2023	10139	Soggybones Pty Ltd	Final payment Edge of the Bay – Battle of the Bay	\$4,700.00
E4587	14/12/2023	10147	Kingspan Water & Energy Pty Ltd	Supply and erect Colourbond tank – 2 <sup>nd</sup> & final payment	\$57,337.50
E4587	14/12/2023	10162	Kite Kinetics	Kite Kinetics – Edge of the Bay 2023	\$1,730.00
E4587	14/12/2023	10191	Silver Podiatry	Podiatry services - EHC	\$340.00
E4587	14/12/2023	10218	D B Ambrose	Yard maintenance services - EHC	\$225.00

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4587	14/12/2023	10269	Lite N' Easy Pty Ltd	Meal prep & delivery - EHC	\$329.62
E4587	14/12/2023	10303	H M Warner	Reimbursement	\$31.00
E4587	14/12/2023	10309	C T Davies	Councillor payment 01/10/23 - 31/12/2023	\$5,070.00
E4587	14/12/2023	10358	Esperance Weekender	Advertising & classifieds	\$1,386.00
E4587	14/12/2023	10365	Breakaway Esperance	Staff Christmas luncheon & stool hire - Edge of the Bay	\$5,352.00
E4587	14/12/2023	10396	R M Baxter	Reimbursement	\$254.00
E4587	14/12/2023	10414	Integrated ICT	Veeam cloud connect – backup storage	\$171.60
E4587	14/12/2023	10416	J M Smith	Rent – 2x payments	\$1,200.00
E4587	14/12/2023	10443	Recherche Medical Partnership	Medical screening	\$187.00
E4587	14/12/2023	10494	Totally Workwear Joondalup (TWW)	Air BP uniform embroidery - airport	\$17.60
E4587	14/12/2023	10518	Townzies Turf and Gardens	Garden maintenance - EHC	\$495.00
E4587	14/12/2023	10554	L P De Haas	Councillor payment 01/10/23 - 31/12/2023	\$5,070.00
E4587	14/12/2023	10570	Allied Forklifts Pty Ltd	Filters	\$573.94
E4587	14/12/2023	10650	Whitney Consulting	Growing Regions Program Stage 2 grant writing – James St Precinct	\$6,578.00
E4587	14/12/2023	10706	BGL Solutions Pty Ltd	Foreshore lawn maintenance	\$8,992.50
E4587	14/12/2023	10726	J Wang	Pre-employment medicals	\$374.00
E4587	14/12/2023	10735	Cabcharge Pty Ltd	Cabcharges	\$1,426.98
E4587	14/12/2023	10757	In Motion Esperance	Pre-employment assessments	\$360.00
E4587	14/12/2023	10848	Retravisio Esperance – JAPMR Pty L	Refrigerator for Wylie Bay crib room	\$1,028.00
E4587	14/12/2023	10859	BM Electrical WA Pty Ltd (Griff's Electrical)	Electrical services – various sites	\$1,938.20
E4587	14/12/2023	10868	Rolled with love	Contract carer - EHC	\$4,106.25
E4587	14/12/2023	10942	Thorp Realty Pty Ltd	2 x rent payments, refund rates payment	\$2,757.17
E4587	14/12/2023	10956	MBL Food & Packaging T/A South Coast	Cleaning supplies & consumables	\$9,069.54

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4587	14/12/2023	10958	Newsxpress Esperance Lottery Centre	Newspapers, paper, stationery	\$1,306.39
E4587	14/12/2023	10985	Rebecca Staunton Physiotherapy	Physio services - EHC	\$2,568.50
E4587	14/12/2023	11001	Axon Public Safety Australia Pty Lt	Professional evidence licence	\$125.40
E4587	14/12/2023	11030	JMAC Building	Concrete pay pour, supply & install mesh, return fencing	\$2,280.65
E4587	14/12/2023	11058	Howat WA Pty Ltd T/A The Weed Terminator	Slash fire access tracks as requested, support vehicle	\$10,725.00
E4587	14/12/2023	11064	J L Hepburn	Reimbursement	\$307.70
E4587	14/12/2023	11096	Trophy Kings	Engraving for EOY medallions	\$45.00
E4587	14/12/2023	11110	Esperance Outdoor Power Equipment	Chain loop micro-chisel	\$98.60
E4587	14/12/2023	11115	APLOMB Occupational Therapy	Home visits & assessments - EHC	\$528.00
E4587	14/12/2023	11176	Tunstall Healthcare	Pendant monitoring - EHC	\$52.40
E4587	14/12/2023	11179	United Fasteners WA Pty Ltd	A6TZ cutting wheel & hand shield instant glove liquid	\$163.85
E4587	14/12/2023	11182	T M McMahon	Reimbursement	\$77.98
E4587	14/12/2023	11191	Bay Diversified Pty Ltd	Spraying & chemicals used	\$4,997.29
E4587	14/12/2023	11268	West Side Haulage Pty Limited	Delivery of TT15 Precoater - Brisbane to Esperance	\$18,150.00
E4587	14/12/2023	11275	AAA Trailers Pty Ltd	Tri axle side tip trailer & tri axle side tipper with hydraulic lid	\$331,784.20
E4587	14/12/2023	11306	The Funk Factory	Final payment Junkadelic Band - Edge of the Bay	\$7,000.00
E4587	14/12/2023	11315	E W Metcalfe	Reimbursement	\$193.90
E4587	14/12/2023	11316	BreezeConnect	ICV SIP trunk subscription charges	\$107.50
E4587	14/12/2023	11322	G M Johnston	Councillor payment 01/10/23 - 31/12/2023	\$5,070.00
E4587	14/12/2023	11330	S Starcevich	Councillor payment 01/10/23 - 31/12/2023	\$5,070.00
E4587	14/12/2023	11335	Bottom of the Barrel	Provision of music - Edge of the Bay	\$1,400.00
E4587	14/12/2023	11336	A Burton	Reimbursement	\$66.00
E4587	14/12/2023	11338	S Distaso	Rates refund	\$3,076.74

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

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E4587	14/12/2023	11339	N McAllister	Refund of bonded works - Orr Street	\$9,478.72
E4587	14/12/2023	11340	Fitzoney Enterprises Pty Ltd T/as D	Bike safety workshop, voucher, BMX prize - Youth Day	\$900.00
E4588	18/12/2023	325	Easton WJ & V	Hire of earthmoving plant - contractor	\$17,374.50
E4588	18/12/2023	1469	Beachwind Enterprises Pty Ltd	Hire of earthmoving plant - contractor	\$121,257.95
E4588	18/12/2023	2693	Worth Kerbing	Kerbing services	\$12,474.00
E4588	18/12/2023	6014	Esperance Tree Lopping	Pruning and removal of trees and stumps	\$24,381.50
E4588	18/12/2023	6636	Esperance Earthworks Pty Ltd	Hire of earthmoving plant - contractor	\$95,884.25
E4588	18/12/2023	8230	Ballantyne Earthmoving	Hire of earthmoving plant and labour - contractor	\$291,891.43
E4588	18/12/2023	8317	Titan Contracting	Mowing services - contractor	\$18,838.20
E4588	18/12/2023	10615	Quaintrelle (WA) Pty Ltd T/A	Hire of street sweeper - contractor	\$19,445.67
E4589	20/12/2023	-	Esperance Smash Repairs Pty Ltd	***** C A N C E L L E D *****	\$0.00
E4589	20/12/2023	26	Blackwoods Atkins	Parts & equipment, sun & insect protection, oil skin over boot	\$4,701.78
E4589	20/12/2023	47	B E Stearne & Co Pty Ltd	Reticulation supplies	\$1,450.29
E4589	20/12/2023	63	Bunnings Ltd	Hardware supplies	\$14,819.78
E4589	20/12/2023	77	Cockburn Cement Limited	Cement & pallet charges	\$2,623.50
E4589	20/12/2023	112	Esperance Ag Services	Parts & equipment	\$4,817.37
E4589	20/12/2023	136	Powerplant Motorcycles	Equipment & repairs	\$1,420.65
E4589	20/12/2023	281	Bluescope Distribution P/L	Steel supplies & fabrication	\$2,338.87
E4589	20/12/2023	287	Swans Veterinary Services	Veterinary services	\$502.75
E4589	20/12/2023	323	Westrac Equipment Pty Ltd	Plant parts, equipment & repairs	\$5,315.77
E4589	20/12/2023	392	Water Corporation	Water usage charges	\$200,157.70
E4589	20/12/2023	431	Assa Abloy Australia Pty Limited	Padlocks & keys	\$1,686.63
E4589	20/12/2023	707	Haslams	Protective clothing	\$5,202.72

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

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### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4589	20/12/2023	1085	ChemCentre	Water samples, bore water samples	\$3,531.22
E4589	20/12/2023	1259	South East Petroleum	Fuel supplies	\$179,866.14
E4589	20/12/2023	1307	Feature Paints	Paint supplies	\$1,673.35
E4589	20/12/2023	1461	Kip & Steve's Mechanical Repairs	Filters, filter housings, adapters, pre-cleaners, rear crank seal leak, parts	\$20,424.97
E4589	20/12/2023	1485	Freight Lines Group	Freight charges	\$15,659.90
E4589	20/12/2023	1575	GPC Asia Pacific Pty Ltd/Repco	Auto supplies & parts	\$627.64
E4589	20/12/2023	2246	Cutting Edges Pty Ltd	Parts – quenched & tempered steel plates, bolt-on cutting edges	\$6,159.96
E4589	20/12/2023	2333	Winc Australia Pty Limited	Stationery supplies	\$1,267.21
E4589	20/12/2023	3366	Bullivants Pty Ltd	Visual inspection all lifting & height safety equipment	\$1,749.00
E4589	20/12/2023	3774	Goodchild Enterprises	Batteries	\$805.20
E4589	20/12/2023	3834	Dicks Electronics	Battery for Sensor Tap	\$15.95
E4589	20/12/2023	3898	Tutt Bryant Equipment	RH glass window	\$347.51
E4589	20/12/2023	4210	Farm & General EOPP	Tools, parts & supplies	\$16,997.45
E4589	20/12/2023	4498	Ports Cricket Club	Removal of carpet tiles – indoor stadium	\$1,000.00
E4589	20/12/2023	4647	Marketforce - Omnicom	Advertising local government tenders	\$683.52
E4589	20/12/2023	5040	WA Hino Sales & Service	Purchase of 2023 Hino Attenuator Truck	\$270,267.55
E4589	20/12/2023	5242	J Ford	Museum honorarium	\$250.00
E4589	20/12/2023	5253	T-Quip	Arm & wiper blades, mirror, seal trims	\$753.20
E4589	20/12/2023	5530	M Lankester	Museum honorarium	\$250.00
E4589	20/12/2023	5623	Esperance Windscreens	Windscreen services	\$2,508.00
E4589	20/12/2023	6009	McLeods Barristers & Solicitors	Settlement proceeds for Lot 15 (No 23) Brazier Street	\$192,500.00
E4589	20/12/2023	6060	HIT Productions	75% payment Eskimo Joe Civic Centre June 2024 – performance fee	\$20,625.00
E4589	20/12/2023	6183	Kleen West	Cleaning items & consumables, CBDC - hygiene & catering	\$11,573.00

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4589	20/12/2023	6407	Dell Australia Pty Limited	Dell Optiplex PC and monitors	\$6,951.63
E4589	20/12/2023	6714	Holcim Pty Ltd	Aggregate & kerb mix supplies	\$305,159.94
E4589	20/12/2023	8165	Sunny Industrial Brushware Pty Ltd	Scavenger broom – galvanised frame	\$330.00
E4589	20/12/2023	8341	M J Sonneman	Knife sharpening services - EHC	\$112.00
E4589	20/12/2023	8959	Topsigns	Supply street signage, overflow signage, other various signage	\$8,965.00
E4589	20/12/2023	9006	Corsign WA Pty Ltd	Various signage requirements	\$10,153.00
E4589	20/12/2023	9022	AFGRI Equipment Australia Pty Ltd	Filters & parts, check diff operation	\$1,744.57
E4589	20/12/2023	9124	Esperance Family Practice	Driving medical	\$165.00
E4589	20/12/2023	9170	ThermoAir	Bi-annual & quarterly air con services & cleans – various sites	\$3,333.00
E4589	20/12/2023	9188	Agwest Machinery	Filters	\$682.55
E4589	20/12/2023	9210	McIntosh & Son W.A.	Oil & blades	\$1,874.18
E4589	20/12/2023	9306	Drake-Brockman Building and Construction	Home Care upgrade, reroof Home Care building, bad compaction	\$282,393.30
E4589	20/12/2023	9515	Stabilised Pavements of Australia P	Wet mixing	\$127,367.90
E4589	20/12/2023	9574	Clarke & Stokes Agriservices Pty Lt	Parts, back pass pipeline – fixtures & fittings	\$121,142.04
E4589	20/12/2023	9657	Super Cheap Auto Pty Ltd	Dashcams for traffic control	\$979.93
E4589	20/12/2023	10120	Wastetrans WA	Glass for recycling	\$675.40
E4589	20/12/2023	10431	Skipper Transport Parts	Parts	\$1,845.05
E4589	20/12/2023	10993	Etech WA Pty Ltd T/As Esperance Communications	Supply & install new equipment, investigate faults, service photo copiers	\$18,897.80
E4589	20/12/2023	11004	CTECM	Comms Site - managed services billing – Oct to Dec – various sites	\$2,734.80
E4589	20/12/2023	11141	Elross Caravans	Supply & construction crib room caravan - invoice 2 of 4	\$26,334.63
E4589	20/12/2023	11211	Yungatha Pty Ltd	Various signs, bollards/bases	\$17,756.42
E4589	20/12/2023	11233	Arrowes Rooding Safety Pty Ltd	2023 eStop auto combination – stop lights – boom & message board	\$45,804.00
E4589	20/12/2023	11298	Alcolizer Technology Pty Ltd	Alcohol tester and mouth pieces	\$5,689.20

## Shire of Esperance

List of accounts due by Council submitted to the Ordinary Council Meeting held on 23 January 2024 for confirmation in respect to accounts already paid.

Tran Amount

### Municipal Fund - EFT Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Creditor</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
E4589	20/12/2023	11344	K A Mastaglia	Rates refund	\$1,575.57
E4590	21/12/2023	314	WA Treasury Corporation	Loan repayment	\$36,932.09
E4590	21/12/2023	7576	Les Mills Asia Pacific	BodyPump / Balance / Attack	\$694.24
E4590	21/12/2023	7580	BP Australia Pty Ltd (6791)	Air BP refuelling 22/11/23	\$996.29
E4590	21/12/2023	8784	Sheriff's Office, Perth	N Driver 23/382738 Inf 1808	\$501.00
E4590	21/12/2023	9997	Sandwai Pty Ltd	Sandwai admin & mobile - Dec 23	\$2,248.40
E4591	22/12/2023	33	Australian Services Union (ASU)	Payroll deduction	\$442.50
E4591	22/12/2023	140	Esperance Shire Staff Jackpot	Payroll deduction	\$600.00
E4591	22/12/2023	144	Esperance Staff Social Club	Payroll deduction	\$240.00
E4591	22/12/2023	154	LGRCEU	Payroll deduction	\$88.00
E4591	22/12/2023	1963	Child Support Agency	Payroll deduction	\$3,837.38
<b>Total Creditor payments made by EFT from Municipal Fund</b>					<b>4,319,221.23</b>

### Municipal Fund - EFT Wage Payments

<i>EFT Ref / Cheque No</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
Bulk EFT	07/12/2023	Payroll (Net)	Wages for 23/11/2023 to 06/12/2023 (Period 12)	\$648,460.36
Bulk EFT	21/12/2023	Payroll (Net)	Wages for 07/12/2023 to 20/12/2023 (Period 13)	\$620,279.28
Bulk EFT	21/12/2023	Payroll (Net)	Wages for 07/12/2023 to 20/12/2023 (Period 13)	\$528.57
<b>Total Employee Wage payments made by EFT from Municipal Fund</b>				<b>\$1,269,268.21</b>

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 23/01/2024 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
12/12/2023	Starlink Australia	Trevor Ayers	Airport internet	\$278.00
12/12/2023	Starlink Australia	Trevor Ayers	Rural houses internet	\$834.00
12/12/2023	Starlink Australia	Trevor Ayers	ICV internet subscription	\$174.00
12/12/2023	Starlink Australia	Trevor Ayers	Mobile internet subscription	\$151.07
15/12/2023	Vend Pos	Trevor Ayers	Point of sale - visitor centre	\$139.30
18/12/2023	Comfort Inn - Bay of Isles	Trevor Ayers	French weekend accommodation	\$895.00
30/11/2023	Department of Transport	Roy Greive	NDIS check	\$145.00
30/11/2023	Kmart	Mel Ammon	Table clothes - Museum	\$104.00
5/12/2023	Red Dot Esperance	Mel Ammon	Thank a Volunteer day event	\$40.00
5/12/2023	Bunnings	Mel Ammon	Thank a Volunteer day event	\$180.71
5/12/2023	Kmart	Mel Ammon	Thank a Volunteer day event	\$116.00
5/12/2023	Woolworths	Mel Ammon	Thank a Volunteer day event	\$118.00
5/12/2023	Air Voice Supermarket	Mel Ammon	Thank a Volunteer day event	\$11.98
5/12/2023	The Reject Shop	Mel Ammon	Thank a Volunteer day event	\$28.00
6/12/2023	Boulevard News	Mel Ammon	Overflow set-up	\$18.55
6/12/2023	Woolworths	Mel Ammon	Overflow set-up	\$89.20
6/12/2023	The Reject Shop	Mel Ammon	Overflow set-up	\$110.25
12/12/2023	MBL Food & Packaging	Mel Ammon	Catering	\$161.68
12/12/2023	Kmart	Mel Ammon	Returned item	-\$13.00
12/12/2023	Woolworths	Mel Ammon	Catering	\$50.00
13/12/2023	Twilio Sendgrid	Mel Ammon	Email subscription	\$90.98
17/12/2023	Canva	Mel Ammon	Subscription	\$400.00
17/12/2023	Woolworths	Mel Ammon	Catering - Envibe training	\$144.68
18/12/2023	Woolworths	Mel Ammon	Catering - Envibe training	\$49.17
21/12/2023	Bunnings	Mel Ammon	Overflow toilet block set-up	\$111.22
25/11/2023	Ecooboy Pty Ltd	Shane Tobin	Civic centre - Dance Devotion Concert	\$220.00
25/11/2023	Bunnings	Shane Tobin	Seniors Christmas party - assorted plants	\$67.75
25/11/2023	Esperance Lions Club	Shane Tobin	Seniors Christmas party - coke	\$20.30
25/11/2023	Flickr Candles	Shane Tobin	Seniors Christmas party - Renee jar	\$34.95
25/11/2023	Break-A-Way Café	Shane Tobin	Seniors Christmas party - coffee	\$40.00
27/11/2023	Fitzoney Enterprises	Shane Tobin	Community Development event shades	\$598.00



SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 23/01/2024 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
28/11/2023	Bunnings	Shane Tobin	Community Development event extras	\$137.31
29/11/2023	Bunnings	Shane Tobin	Community Development event extras	\$46.40
30/11/2023	Barbeques Galore Esperance	Shane Tobin	Equipment hire - Edge of the Bay	\$165.00
30/11/2023	BWS Liquor	Shane Tobin	Seniors Christmas party - port	\$39.00
1/12/2023	Sharpe Brothers Pty Ltd	Shane Tobin	Welcome Art - Edge of the Bay	\$27.00
1/12/2023	Bunnings	Shane Tobin	Community Development - equipment	\$63.84
1/12/2023	Woolworths	Shane Tobin	Fruit - Edge of the Bay	\$220.72
1/12/2023	Cloud Eleven Esperance	Shane Tobin	Seniors Christmas party - coffee	\$30.38
1/12/2023	Woolworths	Shane Tobin	Support workers - gift cards - Edge of the Bay	\$400.00
2/12/2023	Curry Around Town	Shane Tobin	Performers dinner - Edge of the Bay	\$96.00
2/12/2023	Curry Around Town	Shane Tobin	Performers dinner - Edge of the Bay	\$220.00
6/12/2023	Esperance Luxe Floral	Shane Tobin	Condolence flowers	\$70.00
8/12/2023	Ecooboy Pty Ltd	Shane Tobin	Christmas Pageant - Depot staff beer	\$199.97
8/12/2023	Bunnings	Shane Tobin	Christmas Pageant - Kids chairs - Santa	\$14.00
8/12/2023	The Reject Shop	Shane Tobin	Christmas Pageant - Santa photo lollies	\$35.00
8/12/2023	Dominos Esperance	Shane Tobin	Christmas Pageant - Pizza Depot staff	\$128.33
11/12/2023	Downtown Espresso	Shane Tobin	Morning teas - Civic Centre conversion	\$23.50
11/12/2023	Esperance French Hot Bread Shop	Shane Tobin	Morning teas - Civic Centre conversion	\$30.79
12/12/2023	Facebook	Shane Tobin	Meta Facebook - Civic Centre shows	\$80.00
12/12/2023	Facebook	Shane Tobin	Meta Facebook - Civic Centre shows	\$5.56
12/12/2023	Dominos Esperance	Shane Tobin	Volunteers Civic Centre bar staff - pizza	\$45.68
12/12/2023	Coles Express	Shane Tobin	Fuel - Ag Society generator	\$68.50
12/12/2023	The Toy Station	Shane Tobin	Pride award pieces	\$21.99
14/12/2023	SportsPower Esperance	Shane Tobin	Prizes - Edge of the Bay	\$200.00
14/12/2023	SportsPower Esperance	Shane Tobin	Shire staff EOY party	\$21.00
11/12/2023	Esperance Motor Group	Shane Burge	Car Battery	\$10.25
13/12/2023	Department of Transport	Shane Burge	NDIS application fee	\$145.00
27/11/2023	Create & See	Felicity Baxter	Ribbon for medals	\$18.00
30/11/2023	Sonic Healthplus	Felicity Baxter	Pre-employment Medical	\$250.80
30/11/2023	EZI GoFax Pty Ltd	Felicity Baxter	Licence December 2023	\$29.85
4/12/2023	Mailchimp	Felicity Baxter	Subscription - media notifications	\$201.10

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 23/01/2024 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
9/12/2023	Microsoft	Felicity Baxter	Azure cloud platform - monthly prescription	\$2.53
8/12/2023	Netflix	Erica Austen	Netflix - CBDC client entertainment	\$16.99
17/12/2023	Xero Au	Erica Austen	Monthly subscription	\$65.00
28/11/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$452.31
29/11/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$353.60
30/11/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$140.48
11/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$213.94
13/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$208.59
13/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$103.64
13/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$282.64
13/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$49.10
13/12/2023	BWS Liquor	Karen Voyatzis	Staff function	\$126.00
13/12/2023	The Reject Shop	Karen Voyatzis	Volunteer function	\$11.00
14/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$60.60
14/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$19.20
14/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$26.80
15/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$235.83
17/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$28.92
18/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$95.62
18/12/2023	Woolworths	Karen Voyatzis	Food - MOW kitchen	\$234.47
25/11/2023	Rydges Kalgoorlie	Sofie Hawke	Accommodation - S Burge	\$258.83
25/11/2023	Rydges Kalgoorlie	Sofie Hawke	Accommodation - S Burge & R Chambers	\$69.02
25/11/2023	Rydges Kalgoorlie	Sofie Hawke	Accommodation - R Chambers	\$258.83
27/11/2023	Pan Pacific Perth	Sofie Hawke	Accommodation - J Hepburn	\$1,397.76
27/11/2023	Pan Pacific Perth	Sofie Hawke	Accommodation - J Hepburn	-\$17.00
30/11/2023	Facebook	Sofie Hawke	Advertisement - "Work with us"	\$66.21
30/11/2023	Facebook	Sofie Hawke	Advertisement - "Work with us"	\$80.00
4/12/2023	Red Dot Esperance	Sofie Hawke	Decorations - Staff EOY Luncheon	\$100.96
4/12/2023	Red Dot Esperance	Sofie Hawke	Gifts - Aus Day New Citizens	\$42.00
4/12/2023	Bar Above Pty Ltd	Sofie Hawke	Prize - Staff EOY Luncheon	\$50.00
4/12/2023	Bar Above Pty Ltd	Sofie Hawke	Prize - Staff EOY Luncheon	\$50.00

SHIRE OF ESPERANCE				
List of accounts direct debited from Council's Municipal Fund submitted to the Ordinary Council Meeting meeting held on 23/01/2024 for confirmation in respect to accounts already paid.				
DATED	CREDITOR	NAME	PARTICULARS	AMOUNT
4/12/2023	Woolworths	Sofie Hawke	Staff kitchen supplies	\$42.85
4/12/2023	Woolworths	Sofie Hawke	Chambers Stock	\$39.10
5/12/2023	REX Airlines	Sofie Hawke	Flight - C Webster	\$284.57
13/12/2023	Woolworths	Sofie Hawke	Gifts - Aus Day New Citizens	\$41.20
14/12/2023	Express Yourself Printing	Sofie Hawke	Certificate paper	\$86.00
15/12/2023	Woolworths	Sofie Hawke	GF Bread Rolls - Staff EOY Luncheon	\$15.25
19/12/2023	Golden Orient Chinese	Sofie Hawke	Council EOY Dinner	\$1,469.70
19/12/2023	Break-A-Way Café	Sofie Hawke	Catering - Council Lunch	\$162.50
22/12/2023	AP Esperance PS	Sofie Hawke	Prize - A Hind	\$305.95
22/12/2023	AP Esperance PS	Sofie Hawke	Prize - L Horn	\$105.95
22/12/2023	AP Esperance PS	Sofie Hawke	Prize - G Noble	\$305.95
22/12/2023	AP Esperance PS	Sofie Hawke	Prize - Y Kneller	\$505.95
22/12/2023	AP Esperance PS	Sofie Hawke	Prize - K May	\$505.95
22/12/2023	Innertube	Sofie Hawke	Prize - S Sinclair	\$300.00
5/12/2023	Red Dot Esperance	Mathew Walker	Christmas decorations	\$51.98
6/12/2023	Department of Transport	Mathew Walker	Permit for movement of unregistered trailer	\$25.00
7/12/2023	SEA Heavy Diesel	Mathew Walker	Registration TT15	\$251.47
8/12/2023	Shire of Esperance	Mathew Walker	Registration inspection TT15	\$56.40
17/12/2023	Norfolk Hotel	Mathew Walker	Accommodation - J Hayward	\$520.00
19/12/2023	Norfolk Hotel	Mathew Walker	Accommodation - S Maloney	\$242.00
21/12/2023	Epic Furniture	Mathew Walker	Stationery for office pinup boards	\$231.30
		Commonwealth Bank	Total Credit Card Purchases 25/11/2023 - 22/12/2023	19,086.70

## **12.4 EXECUTIVE SERVICES**

### **Item: 12.4.1**

#### **Information Bulletin - January 2024**

<b>Author/s</b>	Sofie Hawke	Executive Assistant
<b>Authorisor/s</b>	Shane Burge	Chief Executive Officer

**File Ref: D24/256**

#### **Applicant**

Internal

#### **Strategic Implications**

Council Plan 2022-2032

*Performance*

*Outcome 15. Operational excellence and financial sustainability.*

Objective 15.1. Provide responsible, agile and innovative planning and resource management.

#### **Attachments**

- A<sup>1</sup>. Information Bulletin – January 2024
- B<sup>1</sup>. Council Priorities Summary – Corporate Performance – December 2023
- C<sup>1</sup>. Status Report – Open Council Resolutions – January 2024

#### **Officer's Recommendation**

**That Council accepts:**

- 1. Information Bulletin – January 2024**
- 2. Council Priorities Summary – Corporate Performance – December 2023**
- 3. Status Report – Open Council Resolutions – January 2024**

**Voting Requirement**

Simple Majority



## INFORMATION BULLETIN

### ORDINARY COUNCIL MEETING

January 2024

we make it  
happen

Shire of Esperance

Building Applications Approved from 1 December 2023 to 31 December 2023

Building Permit

11777



Shire of Esperance

Building Applications Approved from 1 December 2023 to 31 December 2023

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
08/12/2023	16737		D A Wright Lot 11 Helms Drive PINK LAKE WA 6450	1004387	Lot: 11 Pln: 18165 110 Helms Drive PINK LAKE	Amendment to Building Permit 2017.16737.1 - Smaller Dwelling	Other	Steel	Concrete	1	108.0	
05/12/2023	17760		BD Partington Building Contractors 7 Orr Street WEST BEACH WA 6450		Lot: 1 Pln: 1338 67 The Esplanade ESPERANCE	Occupancy Permit - Class 5 Office	Brick, veneer	Steel	Concrete	1	442.0	
05/12/2023	17771		J T Fiegert P O Box 511 ESPERANCE 6450		Lot: 168 Pln: 219804 Sutcliffe Street CONDINGUP	Amendment - Class 10a Condingup Community Bowling Club Shade Structure		Steel	Concrete		18.0	10,000.00
21/12/2023	18382		Focus Shop Fitting Unit 3, 86 Inspiration Dr WANGARA WA 6065		Lot: 508 D: 71396 1 Forrest Street ESPERANCE	Occupancy Permit - Class 6 Flight Centre Fitout		Steel	Concrete	1	46.0	
12/12/2023	18415		B M Andrew 258 Connolly Street WEST BEACH WA 6450	BC103265	Lot: 2102 Pln: 192574 Twilight Beach Road WEST BEACH	Surf Club Building Upgrades and Remediation	Brick, double	Steel	Concrete	1		1,100,000.00
01/12/2023	18437		D Mears 39 Kimbarra Close MONJINGUP WA 6450	OB1012279	Lot: 469 Pln: 8297 47 Emily Street ESPERANCE	Shed 70m2 and Retaining Wall	Steel	Steel	Concrete	1	70.0	50,000.00
						Shed 70m2 and Retaining Wall	Concrete or stone	Not Specified	Other	1		10,000.00
04/12/2023	18443		J O Pokela 20 Harris Road MONJINGUP WA 6450		Lot: 1514 Pln: 207130 1,365 Browning Road DALYUP	Dwelling - Re-Roof - Stage One - Structural Modifications Only				1		19,000.00
07/12/2023	18450		B D Richards 7 Parkland Retreat CHADWICK WA 6450	OB1013165	Lot: 810 Pln: 18305 7 Parkland Retreat CHADWICK	Stratco Shed 144m2	Steel	Steel	Concrete		144.0	70,000.00
05/12/2023	18465		A B Harris Address Unknown	1003263	Lot: 837 D: 89567 90 Stable Road CHADWICK	Shed 96m2	Steel	Steel	Concrete		96.0	19,700.00
01/12/2023	18466		M Liebeck 41 Castletown Quays CASTLETOWN WA 6450	OB1013067	Lot: 11 D: 31190 41 Castletown Quays CASTLETOWN	Dwelling - Alterations / Addition - Two Levels	Brick, veneer	Steel				110,000.00
13/12/2023	18468		Kingspan Water & Energy Pty Ltd 49 Ballantyne Road Kewdale WA 6105		Lot: 46 Pln: 46108 Tuart Forest Grove PINK LAKE	Water Tank 25m2	Steel	Steel	Other		25.0	13,149.00
11/12/2023	18470		Streetbuild Construction Unit 3 22 Winton Road JOONDALUP WA 6027	BC 103137	Lot: 21 D: 36388 117 Dempster Street ESPERANCE	Retail Building (Class 6) - Alt/Add to McDonalds Esperance	Steel	Steel	Concrete		160.0	1,230,000.00
04/12/2023	18474		WA Country Builders 96-102 Stirling Terrace ALBANY WA 6330	BC11422	Lot: 119 Pln: 40414 27 Ormonde Street BANDY CREEK	Dwelling, Alfresco, Porch & Garage	Brick, veneer	Fibre Cement	Concrete	1	244.0	450,182.00
12/12/2023	18476		Drake-Brockman Building and Construction Pty Ltd 201 Beech Street CASTLETOWN WA 6450	BC101783	Lot: 626 D: 69093 31 Beckwith Road CHADWICK	Office Building (Class 5)	Brick, double	Steel	Concrete		101.0	260,000.00
13/12/2023	18477		WA Country Builders 96-102 Stirling Terrace ALBANY WA 6330	BC11422	Lot: 102 Pln: 53876 15 Hood Way CASTLETOWN	Dwelling with Alfresco, Verandah & Attached Garage - 243m2	Brick, veneer	Fibre Cement	Concrete		244.0	472,190.00

Shire of Esperance

Building Applications Approved from 1 December 2023 to 31 December 2023

Building Permits

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
14/12/2023	18478		WA Country Builders 96-102 Stirling Terrace ALBANY WA 6330	BC11422	Lot: 161 Pln: 50251 7 Gunton Circle CASTLETOWN	Dwelling with Alfresco, Porch & Attached Garage 246m2	Brick, veneer	Fibre Cement	Concrete	1	246.0	464,664.00
19/12/2023	18481		J R Boffey 29 Peppermint Grove WEST BEACH WA 6450	BC 102887	Lot: 514 Pln: 54667 36 Mississippi Bend PINK LAKE	Verandah Additions To Shed 234.5m2	Brick, double	Steel	Other		235.0	30,000.00
20/12/2023	18483		Glenkindie Pty Ltd PO Box 2272 ESPERANCE WA 6450	BC103055	Lot: 13 Pln: 2450 8 Walker Street WEST BEACH	Patio Addition & Masonry Planter Box		Steel	Concrete	1	62.0	85,000.00
21/12/2023	18488		Go2 Group Pty Ltd Unit 745 Delawney Street Balcatta WA 6021	BC 101522	Lot: 1027 Pln: 31503 The Esplanade ESPERANCE	Class 10b Firewall for LPG Tank Protection	Steel		Concrete	1	23.0	105,000.00
22/12/2023	18490		Artique Pty Ltd PO Box 297 ESPERANCE WA 6450	BC103796	Lot: 487 Pln: 171352 21 Castletown Quays CASTLETOWN	Dwelling 2 Level 582m2 with Garage/Shed/Alfresco/Decks/Swim ming Pool	Brick, double	Steel	Concrete	1	582.0	2,041,770.00
						Dwelling 2 Level 582m2 with Garage/Shed/Alfresco/Decks/Swim ming Pool	Concrete or stone		Concrete	1	30.0	40,000.00

Total number of Building Permits: 20 \$6,580,655.00

Building Approval Certificates (Unauthorised Structures)

Approval Date	Permit Number	Name & Address of Owner	Builder Name & Address	Reg No	Situation of Building	Type of Work	Materials of External Walls	Roof Covering	Main Material of Floor	No of Buildings	Floor Area Sq.M	Cost \$ Excluding Land
19/12/2023	18479		M E Davies 30 Jane Street ESPERANCE WA 6450		Lot: 947 Pln: 192780 30 Butler Street CASTLETOWN	UNAUTHORISED - Fence (Masonry)	Brick, double					10,000.00

Total number of Building Approval Certificates (Unauthorised Structures): 1 \$10,000.00

Total number of Licences/Certificates Reported: 21 \$6,590,655.00

I certify to the best of my knowledge and belief, the particulars given in this return are a true and complete record of proposed building operations known

to this local authority. Coordinator Building Services – Angela Belworthy 09/01/202



Shire of Esperance

Building Applications Approved from 1 December 2023 to 31 December 2023

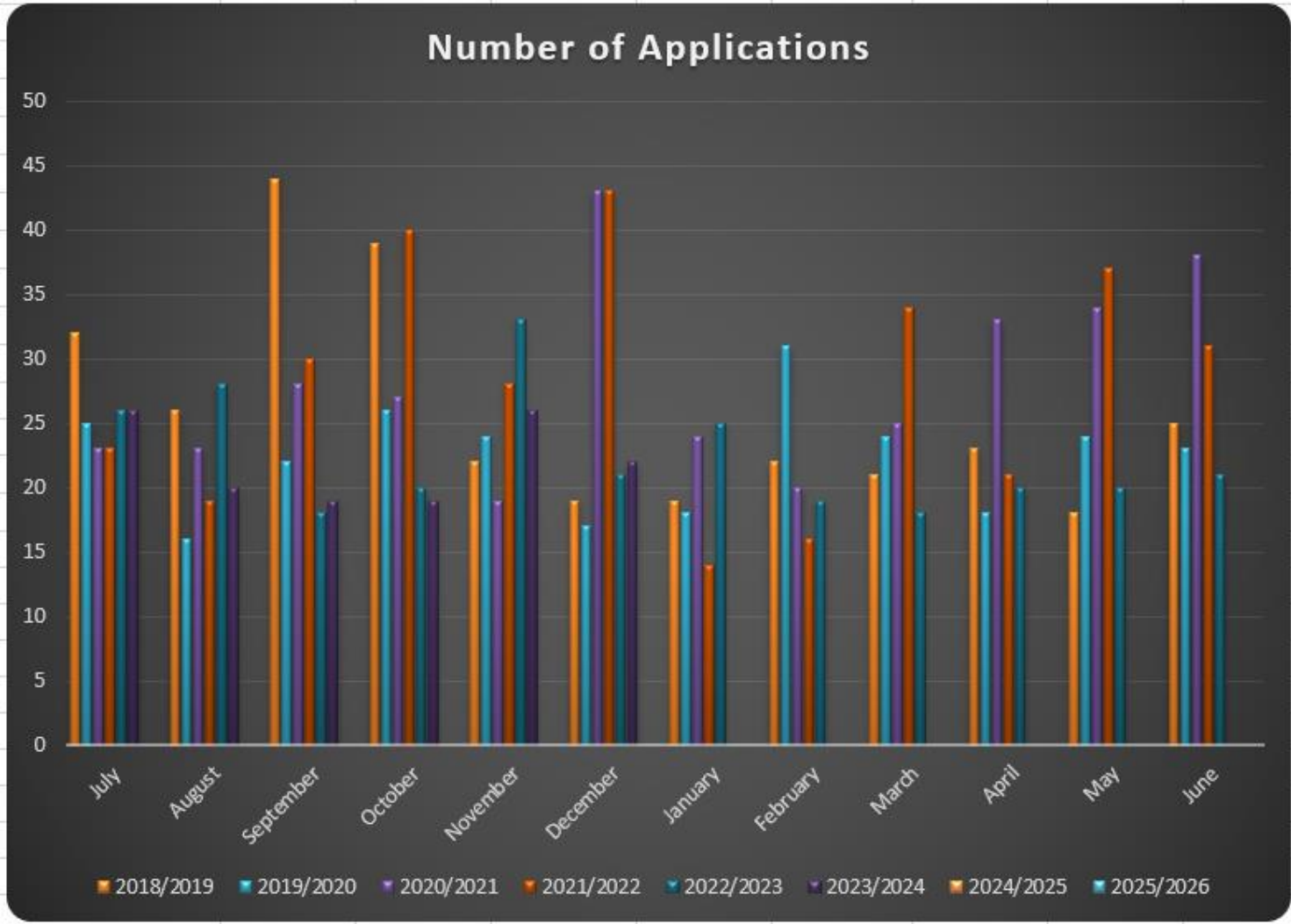
Building Permits

## Building Statistics December 2023

Monthly Building Statistics 2023-24													
Month		July		August		September		October		November		December	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value
1) Dwelling	New	4	\$418,560	8	\$300,000	3	\$1,302,836	1	\$300,000	4	\$1,349,149	4	\$3,468,806
	Alter	2	\$150,000			2	\$495,000	2	\$37,500	2	\$147,242	3	\$129,000
	Demo			3	\$39,000	1	\$15,000	1	\$55,000				
	Unauth	1	\$100,000										
2) Two or more sole occupancy Units	New												
	Alter												
	Demo												
	Unauth												
3) Residential Building	New												
	Alter												
	Demo			1	\$250,000								
	Unauth												
4) Caretakers Dwelling	New												
	Alter												
	Demo												
	Unauth												
5) Office Building	New							2	\$962,000	2	\$700,000	2	\$260,000
	Alter												
	Demo												
	Unauth												
6) Retail	New					1	\$171,000					1	\$0
	Alter	1	\$70,000					1	\$40,000			1	\$1,230,000
	Demo												
	Unauth												
7) Carpark or Storage	New	3	\$447,630	1	\$163,020	4	\$1,629,507	2	\$333,026	4	\$272,658		
	Alter												
	Demo							1	\$100,000	1	\$45,000		
	Unauth												
8) Laboratory/ Workshop	New												
	Alter												
	Demo												
	Unauth												
9) Health-care, Assembly or Aged care Building	New			1	\$200,000			1	\$0			1	\$1,100,000
	Alter							1	\$40,114				
	Demo												
	Unauth												
10) Non-habitable	New	13	\$261,405	6	\$162,570	7	\$756,354	6	\$114,531	12	\$712,274	8	\$382,849
	Alter	1	\$35,000					1	\$12,000			1	\$10,000
	Demo									1	\$12,350		
	Unauth	1	\$3,200			1	\$26,500					1	\$10,000
SUB TOTAL		24	\$1,382,595	20	\$1,114,590	18	\$4,369,697	19	\$1,994,171	26	\$3,238,673	21	\$6,580,655
Unauthorised TOTAL		2	\$103,200	0	\$0	1	\$26,500	0	\$0	0	\$0	1	\$10,000
Totals		26	\$1,485,795	20	\$1,114,590	19	\$4,396,197	19	\$1,994,171	26	\$3,238,673	22	\$6,590,655

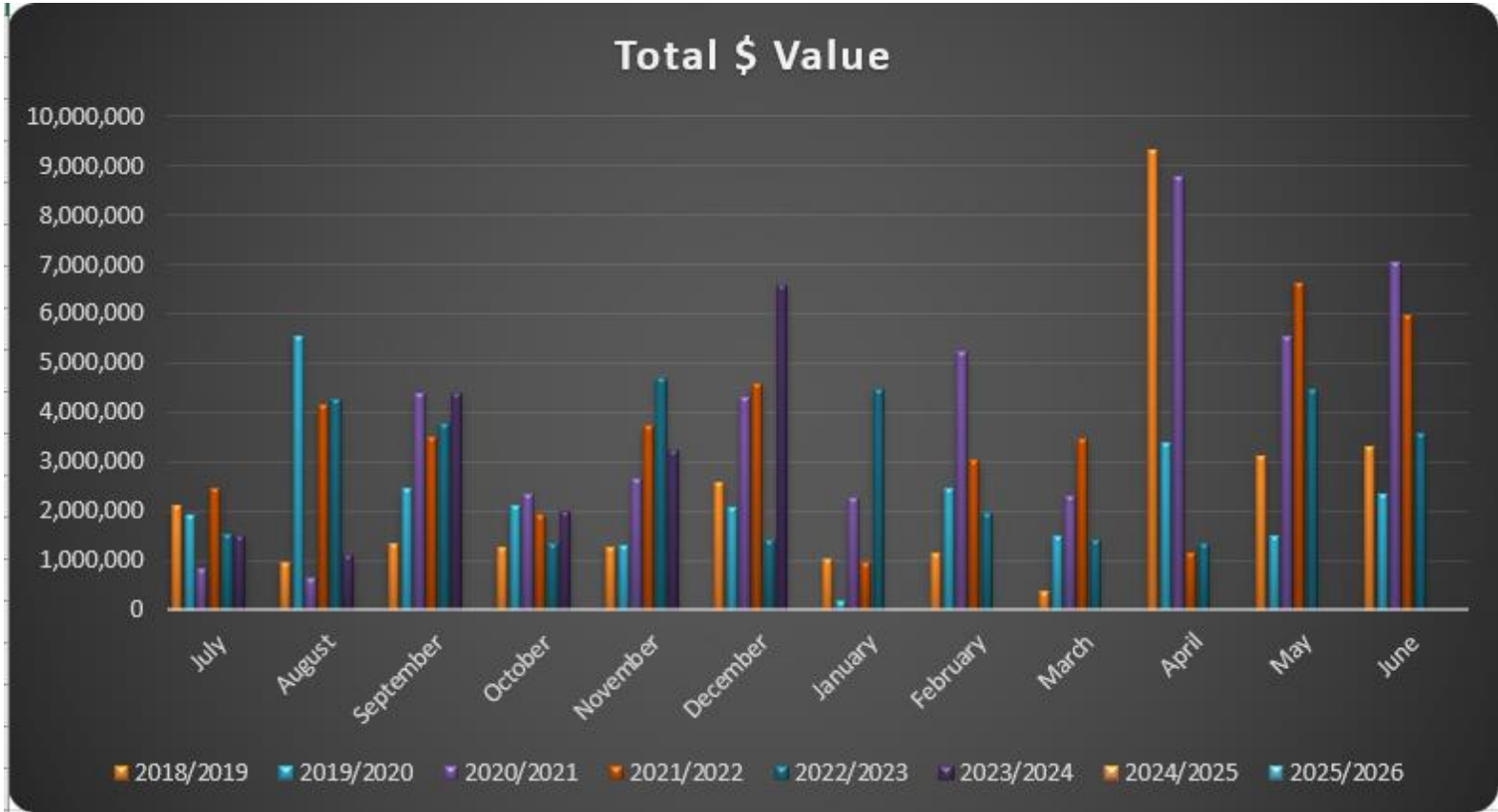
Shire of Esperance  
Building Permits

Building Applications Approved from 1 December 2023 to 31 December 2023



Shire of Esperance  
Building Permits

Building Applications Approved from 1 December 2023 to 31 December 2023



Shire of Esperance

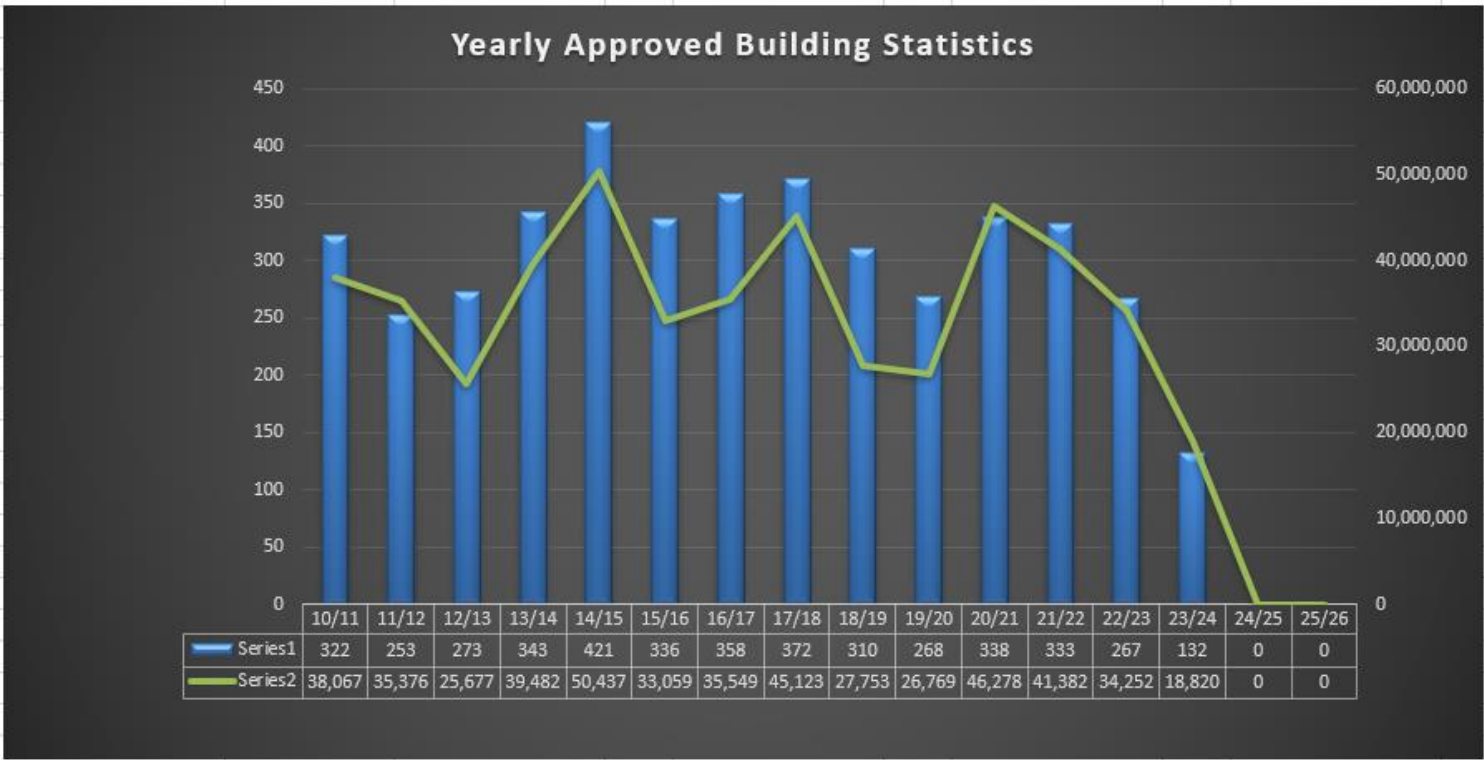
Building Applications Approved from 1 December 2023 to 31 December 2023

Building Permits

		Yearly Comparison											
		2018 – 2019		2019 – 2020		2020 – 2021		2021 – 2022		2022 – 2023		2023 – 2024	
Classification	Work	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value	Num	Value
1) Dwelling	New	33	\$12,193,831	31	\$12,413,292	75	\$30,156,486.00	63	\$21,593,598.00	48	\$17,896,912.00	24	\$7,139,351.00
	Alter	27	\$1,543,310	27	\$1,651,836	29	\$2,452,032.00	31	\$2,876,818.00	16	\$1,135,152.00	11	\$958,742.00
	Demo	1	\$8,000	5	\$68,000	7	\$128,500.00	5	\$106,930.00	1	\$49,698.00	5	\$109,000.00
	Unauth	7	\$301,000	3	\$329,800	4	\$58,000.00	7	\$316,269.00	5	\$200,000.00	1	\$100,000.00
2) Two or more sole occupancy Units	New	0	\$0	0	\$0	0	\$0.00	1	\$0.00	0	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Unauth	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
3) Residential Building	New	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	1	\$250,000.00
	Unauth	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
4) Caretakers Dwelling	New	0	\$0	0	\$0	0	\$0.00	1	\$203,163.00	0	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	1	\$0.00
	Unauth	0	\$0	0	\$0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
5) Office Building	New	2	\$530,000	2	\$0	4	\$0.00	5	\$748,896.00	0	\$0.00	6	\$1,922,000.00
	Alter	4	\$28,000	6	\$1,699,076	6	\$326,000.00	1	\$160,000.00	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00
	Unauth	0	\$0	1	\$5,000	0	\$0	0	\$0	0	\$0.00	0	\$0.00
6) Retail	New	2	\$22,000	3	\$88,000	4	\$200,000	10	\$854,102	6	\$305,000	2	\$171,000.00
	Alter	6	\$399,898	0	\$0	8	\$1,255,837	3	\$609,095	0	\$0.00	3	\$1,340,000.00
	Demo	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0.00	0	\$0.00
	Unauth	0	\$0	0	\$0	1	\$18,500	0	\$0	0	\$0.00	0	\$0.00
7) Carpark or Storage	New	5	\$989,422	6	\$518,584	14	\$2,399,396	36	\$5,010,649	26	\$6,329,283	14	\$2,845,841.00
	Alter	2	\$109,700	6	\$2,434,500	4	\$3,780,093	3	\$28,800	0	\$0.00	0	\$0.00
	Demo	0	\$0	1	\$120,000	1	\$34,760	0	\$0	0	\$0.00	2	\$145,000.00
	Unauth	1	\$25,000	1	\$50,000	1	\$20,001	3	\$27,000	0	\$0.00	0	\$0.00
8) Laboratory/ Workshop	New	3	\$410,500	4	\$1,934,544	7	\$944,742	2	\$313,130	0	\$0.00	0	\$0.00
	Alter	0	\$0	0	\$0	6	\$243,282	1	\$25,000	0	\$0.00	0	\$0.00
	Demo	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00
	Unauth	1	\$3,000	0	\$0	0	\$0	0	\$0	0	\$0.00	0	\$0.00
9) Health-care, Assembly or Aged care Building	New	1	\$7,954,650	2	\$128,000	7	\$0	0	\$0	3	\$271,609	1	\$0.00
	Alter	8	\$90,900	5	\$1,981,701	1	\$0	1	\$78,827	1	\$1,088,700	3	\$1,340,114.00
	Demo	0	\$0	1	\$19,000	0	\$0	0	\$0	0	\$0.00	0	\$1,340,114.00
	Unauth	0	\$0	0	\$0	1	\$5,000	0	\$0	0	\$0.00	0	\$0.00
10) Non-habitable	New	122	\$2,423,198	98	\$2,603,490	98	\$3,486,463	139	\$7,912,721	120	\$3,050,809	52	\$2,389,983.00
	Alter	53	\$401,925	47	\$544,727	44	\$555,532	15	\$392,941	17	\$182,740	3	\$57,000.00
	Demo	3	\$47,500	4	\$59,300	1	\$89,000	2	\$60,500	0	\$0.00	1	\$12,350.00
	Unauth	29	\$271,190	15	\$120,800	14	\$120,000	4	\$64,000	14	\$405,350	3	\$39,700.00
SUB TOTAL		272	\$27,152,834	248	\$26,264,050	317	\$46,057,123	319	\$40,975,170	248	\$33,647,333	128	\$18,680,381
Unauthorised TOTAL		38	\$600,190	20	\$505,600	21	\$221,501	14	\$407,269	19	\$605,350	4	\$139,700
Totals		310	\$27,753,024	268	\$26,769,650	338	\$46,278,624	333	\$41,382,439	267	\$34,252,683	132	\$18,820,081

Shire of Esperance  
Building Permits

Building Applications Approved from 1 December 2023 to 31 December 2023





we make it  
happen

## Council Plan Summary

December 2023

Shire of Esperance

Council Plan December 2023

## People

### A safe community

Action Code	Action Name	Comments	Responsible Officer Position
1.1.1	Advocate for increased police presence	Speed cameras deployed by Police during November. Requested assistance from Police around speeding through road construction sites.	Chief Executive Officer
1.1.2	Advocate for improved access to safe, affordable accommodation and support services for vulnerable people (such as people affected by domestic violence, homeless people, people with mental health issues and young offenders)	Continual advocacy as the opportunity arise with State Government.	Chief Executive Officer
1.2.1	Advocate for animal welfare organisations, such as RSPCA, to have a greater presence in Esperance to respond to local animal welfare issues.	Ongoing.	Director External Services

### A healthy and active community

Action Code	Action Name	Comments	Responsible Officer Position
2.1.1	Advocate for improved access to health services with a focus on attracting and retaining local GPs, visiting specialists, telehealth services, and mental health support services	Continual advocacy as the opportunity arises.	Chief Executive Officer

**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
2.2.1	Lead implementation of the Esperance Greater Sports Ground Redevelopment Masterplan		Director Asset Management
2.2.2	Provide a third soccer pitch at the Greater Sports Ground		Director Asset Management
2.2.3	Review Graham Mackenzie Stadium Redevelopment plans	Concept design completed and Request for tender will be issued in January 2024.	Manager Asset Planning
2.2.4	Develop a Bay of Isles Leisure Centre Management Plan	New Envibe point of sale system went live on 13th December. Benefits are already noticeable with efficiencies in processes. Work still being undertaken to develop online capability for patrons to register for Swim School, memberships and class bookings. This is anticipated to be available by the end of January 2024.	Manager Recreation and Culture
2.3.1	Design and construct an integrated community and cultural complex in the James Street Cultural Precinct to co-locate the library, museum and visitor centre	Ongoing. Funding being investigated and applied for.	Director External Services
2.3.2	Facilitate James Street Cultural Precinct Advisory Groups focusing on the requirements for a new library, museum and visitor centre	Concept stage completed.	Director External Services
2.3.3	Implement the Interpretation Plan for Esperance Museum, including an Aboriginal interpretive section	Ongoing	Manager Recreation and Culture



**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
2.3.4	Review library technology upgrade requirements including the Library Electronic Management System	Still scheduled for March 2024	Manager Information Services
2.4.1	Explore sustainable funding sources to attract, manage and support local volunteers	Having received two large grants for projects lasting this entire financial year as well as being mid-way through our overarching 5-year funding, we are in a healthy place funding-wise and can focus on delivery of current projects, as opposed to sourcing more funding at this time.	Volunteer Resource Centre Coordinator
2.4.2	Explore options to recognise, reward and incentivise volunteers	<p>Our Thank a Volunteer Day Quiz Night was a huge success, with over 60 volunteers from more than 25 different organisations attending. Between the 6 quiz rounds we ran mini games, with prizes supplied through our partnership with Esperance Care Services (ECS). ECS also provided the venue on Rowse Street, freeing up our venue hire budget to better spend on the quality of catering and decorations. We included 3 questions per round that had been supplied by local community groups to ensure a volunteer sector flavour fed through the event.</p> <p>We received a huge amount of positive feedback from volunteers who attended on the night. This event was supported by the Department of Communities.</p> <p>Grants for National Volunteer Week in May open on January 8, we will be seeking to apply for one of those in the new year.</p>	Volunteer Resource Centre Coordinator

Shire of Esperance

Council Plan December 2023

**A welcoming, inclusive and connected community**

Action Code	Action Name	Comments	Responsible Officer Position
3.1.1	Provide an Aboriginal Heritage Agreement to guide respectful consultation with Traditional Owners	Consultation is planned in the near future with Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC) to look at progressing the development of a heritage agreement.	Manager Parks & Environment
3.1.2	Provide assistance with events, activities and promotions to encourage greater awareness and participation in NAIDOC Week	As last month. Currently we are supporting the Rotary Club of Esperance to host the New Years Foreshore Festival. Our giant games are used regularly by community groups in the summer months.	Community Development & Events Manager
3.1.3	Facilitate Aboriginal dual naming of significant places		Director Asset Management
3.1.4	Partner with traditional custodians to develop cultural trails with maps and interpretive signs to raise awareness, knowledge and understanding about local Aboriginal history and stories	Not Started. Due to commence 2024 calendar year.	Manager Parks & Environment
3.1.5	Establish and strengthen relationships with local Aboriginal Stakeholders and organisations	Aboriginal Cultural Awareness training has been scheduled for Councillors and Management for February 2024. Further online training opportunities in Cultural Awareness is being promoted to staff. A cross organisational internal working group is being developed to review the Reflect RAP, and initiate cultural development initiatives within the organisation.	Director Corporate and Community Services
3.2.1	Advocate for increased child care services through promotional campaigns	Ongoing social media campaign to encourage Family Day Care operators.	Chief Executive Officer

**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
3.2.2	Review youth needs to establish any gaps in youth services and facilities (such as access to drop in spaces, mentoring and mental health support services)	We are currently looking to employ a trainee youth worker as part of our Community Development team. This position will be fully funded, and we should have confirmation by early January 2024.	Community Development & Events Manager
3.3.1	Advocate for improved aged care facilities and palliative care	Work is progressing well on the Day Centre at Home Care. Expected completion time is end of first quarter 2024.	Chief Executive Officer
3.3.2	Advocate for community and care services to support active aging in home	We passed on the date for the Dying to know Expo to recent contacts from Carers WA and other external orgs.	Manager Aged Care & Disability Services
3.3.3	Upgrade Esperance Home Care Centre	First fit out completed. Painting commenced. Waiting on cabinetry to be installed to enable second fit out and painting to be completed. Project to be completed ahead of schedule.	Manager Asset Planning
3.3.4	Provide flexible working arrangements at Esperance Home Care Centre to attract and retain staff	Completed last year. Ongoing in our options for flexible working arrangements.	Manager Aged Care & Disability Services
3.3.5	Review NDIS registration arrangements for Esperance Home Care	Not commenced.	Manager Aged Care & Disability Services
3.3.6	Partner with local service providers to develop a campaign to attract community support workers to address current staff shortages	No updates to report.	Manager Aged Care & Disability Services
3.3.7	Advocate for local shops, hospitality and entertainment venues to improve access	Ongoing as an opportunity arises. Current Disability Access and Inclusion Plan outlines the actions the Shire	Chief Executive Officer

**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
	and employment opportunities for people with disability	is progressing. Forms part of business as usual when discussions happen with building development applications.	
3.3.8	Provide appropriate level of ACROD parking bays	Parking design projects continue to be assessed to determine ACROD requirements.	Manager Asset Development
3.3.9	Provide improved beach access for people with disability		Director Asset Management
3.3.10	Implement actions and initiatives resulting from DAIP discussions and forums	Looking to reestablish a Working Group after the Council elections. Responsibility for Working Group to be transferred to Manager Development Services.	Manager Development Services

**Business as Usual**

Action Code	Action Name	Comments	Responsible Officer Position
BAU1.1.1	Community Development	October, November and December are very busy months for our Community Development Team. We have hosted - One & all Community Program, Sports Star of the Year, Youth Day, Edge of the Bay Festival, Seniors Xmas party and the Xmas Pageant. We have also coordinated the Community Grants Program, Twin Towns Student exchange, and supported all the Civic Centre performances.	Community Development & Events Manager
BAU1.1.2	Esperance Home Care	The last quarter has been challenging both in terms of staff morale and changes in client needs. There have been a number of client changes which has seen a lot of work required for those onboarding clients and	Manager Aged Care & Disability Services

Shire of Esperance

Council Plan December 2023

Action Code	Action Name	Comments	Responsible Officer Position
		making and adjusting rosters, as well as for staff involved in the final wrap up for invoicing. The staff are really feeling the dislocation caused by the ongoing build - which is exacerbated by the lack of obvious work being completed as the contractor has challenges in obtaining the needed trades. We have once again been hit by staff catching COVID which was prevalent in December.	
BAU1.1.3	Bay of Isles Leisure Centre	New cardio equipment in the gym has seen the arrival of 14 new machines. These have been well received by gym users with feedback being positive and appreciative of the upgrades.	Manager Recreation and Culture
BAU1.1.4	Esperance Civic Centre		Civic Centre Supervisor
BAU1.1.5	Esperance Public Library	During this quarterly period the library has originated, or worked in partnership with other agencies to present a number of events for all age groups: Youth resilience journalling workshop (with ECA), Mental Health resilience (with Escare), Nulsen in November literacy Storytime (interagency), Speech pathology Storytime (for parent benefit - with local Speech Pathologist), Christmas Crackers (with Recycling Education Officer), Waste Education recycling Storytime with special visit from a Recycling Truck, Children & Youth Summer Reading Quest, Better Beginnings literacy pack visits to all local primary schools.  There was an increase of attendees at children's weekly	Library & Culture Coordinator

Shire of Esperance

Council Plan December 2023

Action Code	Action Name	Comments	Responsible Officer Position
		<p>Storytime and Rhymetime sessions. Weekly Tech Help sessions continued to be booked out and weekly visits by EACS students continued with most students enjoying choosing recreational reading material after initial reactions to reading being seen as a 'chore'. Staff attendance at a 'Reading &amp; Storytelling Conference' gave further insights into recommended reading options for the young adult age group.</p> <p>Staff attended various Cultural Diversity trainings and interacted with other professionals in local Interagency group gatherings.</p> <p>The Housebound Service was reorganised and a volunteer found to assist in choice and delivery of materials and offers an ability for more social interaction with Housebound clients.</p> <p>Following the successful 'Family History Month' workshops in August there were increased requests for more assistance with genealogy research, especially using online resources.</p> <p>This period also saw a strong focus on routine procedural work in preparation for a transition to a new Library Management System in 2024.</p>	
BAU1.1.6	Esperance Museum	<p>A small Library area on the Museum's mezzanine area was reorganised, along with a smaller archive office area to provide better work spaces for volunteers and researchers accessing the Museum collections.</p> <p>The changes to the Museum Shop display were finished and the improved display attracted many positive comments as the previous dark and cluttered area has been transformed into a light and appealing concept evoking a realistic look of a small corner shop from the</p>	Library & Culture Coordinator

Shire of Esperance

Council Plan December 2023

Action Code	Action Name	Comments	Responsible Officer Position
		<p>50's era.</p> <p>An historic time capsule, the brainchild of Esperance Meat Exporters to launch its ambitious new venture to build and operate an abattoir in the region, was disinterred after fifty years and opened up at a community event at the Museum on Thursday 2 November. The event was well received by the community and visiting dignitaries and featured live music and a sausage sizzle. The revealed contents were in excellent condition and captured a snapshot of Esperance in 1973. The items will be permanently stored at the Museum for display and record keeping purposes. A Time Capsule Catalogue, listing the contents, has been produced as a record for community information and these contents will eventually all be digitised and preserved in the Museum's archive collection.</p> <p>The Museum's 'Behind the Scenes' focus in 2023 has been on the archives - "What do we have in the archives" and the project is progressing well with much work completed on local newspapers and newspaper cuttings.</p> <p>The Seeder Futures Mini Exhibition was hosted by the Museum from 16 to 19 November. Seeder Futures is a shared digital folder, consisting of filmed conversations with local community members, created by Anna Tiquia, a visiting artist and futurist. It captures the ethos of giving and explores the concept of gift economies within a community. It serves as a reflection and celebration of the essential role that 'giving' plays in building and strengthening a connected and vibrant community.</p>	

**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
BAU1.1.7	Volunteer Resource Centre	We currently have two specialised programs on the go - one servicing Volunteer Involving Organisations and one working with potential volunteers themselves, both programs are seeking to address barriers that exist for various demographics with an aim to result in a more diverse and accessible volunteer landscape in Esperance and surrounds.	Volunteer Resource Centre Coordinator
BAU1.1.8	Esperance Skate Park		Director Asset Management
BAU1.1.9	Ranger Services	The Ranger Team have commenced summer patrols, which include early morning patrols of beaches, multiple daily patrols of the foreshore, and patrols of remote popular beaches and campsite when resources allow, or as needed. Rangers have also been working with Emergency Services to undertake Firebreak inspections. The Esperance Pet Sterilisation Program has ended, with final access to the program concluding in December.	Manager Ranger & Emergency Services



Shire of Esperance

Council Plan December 2023

**Planet**

**The natural environment is valued, protected and enjoyed**

Action Code	Action Name	Comments	Responsible Officer Position
4.1.1	Partner with Traditional Owners to manage culturally sensitive nature reserves	Works have continued with Esperance Tjaltjraak Native Title Aboriginal Corporation (ETNTAC) to manage and rehabilitated areas in the Tjaltjraak Boodja Park and Wharton Beach and also within the Twilight Beach fire scar.	Manager Parks & Environment
4.1.2	Seek Government funding and support for the recovery of the colour and ecological health of Pink Lake and surrounding wetlands	Not Started. Due to commence 2024 calendar year. A potential funding opportunity has been identified and will be investigated in early 2024.	Manager Parks & Environment
4.1.3	Provide a Coastal Hazard Risk Management Adaption Plan (CHRMAP) for West Beach	Not Started. Due to commence 2024 calendar year.	Manager Parks & Environment
4.1.4	Review the Coastal Management Plan	A draft of the Coastal Management Plan has been received from the consultant. The draft is currently under internal review.	Manager Parks & Environment
4.1.5	Implement the Dempster Head Management Plan	Works are continuing at Dempster Head to implement actions from the Management Plan.	Manager Parks & Environment
4.1.6	Install sand backpassing infrastructure		Director Asset Management
4.1.7	Implement the Lake Monjingup Reserve Management Plan	Development of the Pet Cemetery is underway and works are ongoing in the Nature Park area.	Manager Parks & Environment
4.1.8	Provide a new Weed Management Strategy	Not Started. Due to commence 2024 calendar year.	Manager Parks & Environment

**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
4.1.9	Advocate on behalf of the community for the State's plans for a Marine Park	Briefing provided by DBCA over proposed release and consultation over the proposed South Coast Marine Park. Confirmation that consultation will likely occur commencing February.	Chief Executive Officer
4.2.1	Provide a new Trails Master Plan	Under Peer review.	Asset Administration Supervisor
4.2.2	Upgrade Piggery Mountain Bike trails - stage 1	Erosion areas along the track have been inspected. Toilet block has been ordered for the site. A site plan and design will be completed and works completed when site is drier.	Manager Parks & Environment

**Shared responsibility for climate action and sustainability**

Action Code	Action Name	Comments	Responsible Officer Position
5.1.1	Undertake annual carbon emissions audit and carbon emission reduction actions		Director Asset Management
5.1.2	Install renewable energy (solar PV and battery storage) on council buildings where feasible	No Progress. Still waiting on Save Energy and Horizon Power to determine suitable solution.	Manager Asset Planning
5.1.3	Facilitate adoption of best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures	Grant funding opportunities currently being considered to upgrade Depot and Home Care with PV cells. Esperance Oval has just upgraded oval lights to LED.	Chief Executive Officer

Shire of Esperance

Council Plan December 2023

Action Code	Action Name	Comments	Responsible Officer Position
5.1.4	Trial eco-friendly vehicles as options become viable	New Electric vehicle for Home Care due for trial in January 2024. Constantly checking for updates in this field of technology and how it could help the Shire.	Technical Officer Fleet
5.1.5	Support installation of electric charging stations to encourage and facilitate greater use of electric vehicles and e-rideables	EV charging stations installed in RSL car park over the past month.	Chief Executive Officer
5.2.1	Introduce a third-bin kerbside collection program for Food Organics and Garden Organics (FOGO)	Not due to commence until July 2025.	Manager Waste & Environmental Health
5.2.2	Provide a Community Drop Off and Transfer Station at Myrup Truck Wash and Liquid Waste Facility to encourage sustainable waste management	Not due to start until 2025/26.	Manager Waste & Environmental Health
5.2.3	Advance Esperance's Waste Revolution education platform to improve waste diversion rates and promote a circular waste economy	Promotion of the circular waste economy was enhanced in December with the creation of education material promoting the circular design principles of Zero Waste; Zero Pollution; Repurposing renewable materials; Utilising Renewable Energy and Renew Nature by adding materials or products with value and nutrients back into nature. Waste education was presented at workshops and events such as Edge of the Bay.	Manager Waste & Environmental Health

Shire of Esperance

Council Plan December 2023

**Greater community readiness and resilience to cope with natural disasters and emergencies**

Action Code	Action Name	Comments	Responsible Officer Position
6.1.1	Implement the Bush Fire Risk Management Plan including accessing funding opportunities within the State Government's Mitigation Activity Fund	Making valuable use of this time to start putting plans in place once we move past prohibited burning season.	Manager Ranger & Emergency Services
6.1.2	Facilitate innovative initiatives and networks to help build drought resistance and resilience		Director Asset Management
6.1.3	Advocate for more emergency services personnel in Esperance	Paid Paramedics as part of St John Ambulance commenced in Esperance. Bushfire Risk Mitigation Coordinator commenced with the Shire in late November to deliver funded bushfire mitigation works and planning.	Chief Executive Officer
6.1.4	Facilitate coastal safety measures in partnership with the Coastal Safety Working Group	Brochures distributed, variable message board installed for safety messages, and other forms of media such as radio and social media.	Manager Ranger & Emergency Services
6.1.5	Advocate for appropriate coastal safety infrastructure and resources	Community readiness actions include a Firebreak Inspection Program where CESM works with Rangers Team to undertake inspections of properties within defined areas, as well as respond to complaints received.	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan December 2023

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU2.1.1	Waste Management	In October, the Perth team from Waste Sorted Schools visited Esperance to present their Organics and Food Waste workshop with participation from 15 teachers across the Esperance District. Teachers were shown how to prevent food waste, effective composting and worm farming in schools to achieve Waste Sorted Schools accreditation. Feedback was favourable and teachers were equipped with tools to promote sustainable education more effectively in their schools. The Waste team were also present at the Shire stall at the Agricultural Show. Held over two days, the community were encouraged to download the Recycle Right App and engage with the Esperance with 70 downloads of the app. There were ongoing promotions across radio, social media and print media encouraging participation in the upcoming Garage Sale Trail. In November, the Garage Sale trail was held over two weekends. 17 sales were registered with many community members participating. Promotions centered on National Recycling Week with two community events being held, DIY Bon Bons at the Town Library and making Fly traps at Nulsen in November. Internal recycling practices have been discussed with the hope that they will be overhauled in the new year. A new Recycling Container was launched at Coomalbidgup & was opened during National Recycling Week, now bringing recycling to 7 satellite towns in the Esperance district. In December, the Waste Management team promoted recycling at the Edge of the Bay event via an	Manager Waste & Environmental Health

Shire of Esperance

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Action Code	Action Name	Comments	Responsible Officer Position
		interactive trail to all people who downloaded the Recycle Right app. The Waste Management team put together a Sustainable Christmas / Festive season campaign via social media, sending 12 sustainable ideas relating to the festive season. Recycling Stations at Bunnings Carpark and the Visitor Centre were revamped with new signage as were the 7 Recycling Containers now located at satellite towns in the Esperance district. The Waste team are also ramping up the message of separating your loads before going to the Waste Facility, this will be a critical message to get across as we transition to the new site at Myrup.	
BAU2.1.2	Environmental Health	The Environmental Health Team has been inspecting food premises using a risk-based approach and reviewing forms aimed at simplifying processes for food business, A new event guideline and application process is about to be launched and includes supporting information for public building requirements. A new procedure and process has been developed for Caravan Park and Camping Grounds which will be rolled out over the next 6 months.	Manager Waste & Environmental Health
BAU2.1.3	Emergency Services	Fire season preparation completed. Firebreak Program ongoing for current fire season. Prohibited Burning Period current.	Manager Ranger & Emergency Services

Shire of Esperance

Council Plan December 2023

## Place

### Responsible planning and development

Action Code	Action Name	Comments	Responsible Officer Position
7.1.1	Design and Construct Flinders Subdivision stage 3		Director Asset Management
7.1.2	Advocate for provision of adequate, affordable utilities and communications infrastructure to support population and economic growth	Telstra advised of mobile phone tower upgrades in 2024 around Esperance: Bandy Creek Macro Mobile Site RCP2 - 5/07/2024, Myrup Macro Mobile Site RCP2 - 30/06/2024, Munglinup Camp Area Small Cell RCP2 - 31/05/2024, Pink Lake South Macro Mobile Site RCP2 - 27/09/2024. Update received from Water Corp about their application to the State Government for funding to install a wastewater treatment plant in Esperance.	Chief Executive Officer
7.1.3	Develop an Esperance Cemetery Master Plan	Draft document presented to the Cemetery Working Group at the December meeting and decisions made regarding planning and infrastructure. Document to be finalised in January and presented back to the Cemetery Working Group for endorsement in March 2024.	Manager Waste & Environmental Health
7.1.4	Design and construct Shark Lake Industrial Park subdivision stage 2		Director Asset Management

Shire of Esperance

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**Access to adequate, safe and affordable housing for everyone**

Action Code	Action Name	Comments	Responsible Officer Position
8.1.1	Advocate for more social and low-income housing for vulnerable people (including seniors, people with disability and low-income earners)	Development WA progressing engineering and costings for affordable housing for Victoria St, Nulsen lots. Housing and Land study now endorsed by Council and available to use for advocacy with State Government.	Chief Executive Officer
8.1.2	Advocate for a new lifestyle village for seniors	A potential operator is currently conducting analysis and due diligence for the Esperance market. Waiting for them to come back with questions or further clarifications.	Chief Executive Officer
8.1.3	Advocate for greater availability of housing to meet community needs (e.g. land and property owners to build apartments, villas, units, and mixed use developments) including engagement with State Government on housing management practices (e.g. GROH housing)	Workshop held with Council during November to workshop all the housing and land projects that the Shire is currently engaged in such as Flinders Stages 3 & 4, Ocean St land development, Worker Accommodation business case at Council Place, Staff housing at Voile Lane and advocacy work with Development WA on residential and industrial land sites. Flinders future development being reviewed to ensure relevant and best practice future subdivision.	Chief Executive Officer

**Attractive and welcoming places**

Action Code	Action Name	Comments	Responsible Officer Position
9.1.1	Implement the CBD Concept Landscaping Design	Additional native plants will be planted in the Andrew Street island garden beds. Additional trees will also be planted in the CBD area. A trial bin surround will also be installed in Post Office Square to get community feedback on the design before being rolled out	Manager Parks & Environment



**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
		throughout the CBD. Additional seats are currently being manufactured and will be installed in the CBD ASAP.	
9.2.1	Provide attractive and welcoming entrances into Esperance		Director Asset Management
9.2.2	Facilitate more tree planting across the Shire	Tree planting program is continuing. The Street Tree Strategy was presented back to Council and endorsed following the public comment period.	Manager Parks & Environment
9.3.1	Implement Civic Centre improvements	Request for construction to be Issued in Early 2024	Manager Asset Planning
9.3.2	Implement the Playgrounds and Public Open Space Strategic Plan 2015-2025	Planning and consultation has commenced for the playground upgrades budgeted for the 2023/24 financial year. Consultation and planning is underway for the upgrade to the Gibson Community Park with works commenced December 2023. The Cascade playground upgrade was completed to a standard that the playground could be opened by September to link in with an event at the oval, additional work will be completed to finalise the playground. Additional play items have also been installed in Adventureland Park.	Manager Parks & Environment
9.3.3	Prepare a new 10 year plan for Playgrounds and Public Open Space Strategic Plan 2025-2035	Not Started. Due to start early in the 2024 calendar year. The annual playground audit will inform the review.	Manager Parks & Environment

Shire of Esperance

Council Plan December 2023

**Safe, affordable, accessible and sustainable transport systems**

Action Code	Action Name	Comments	Responsible Officer Position
10.1.1	Implement the Esperance 2050 Cycling Strategy	As per budget, with Harbour Road shared path to commence this year.	Manager Parks & Environment
10.1.2	Construct sealed shoulders along the tourist loop and Fisheries Road (Norseman Road to Dempster Road) to improve safety for cyclists and vehicles		Manager Asset Operations
10.1.3	Provide safety measures along The Esplanade and Fisheries Road to improve pedestrian crossings		Manager Asset Operations
10.2.1	Develop a Road Safety Strategy		Director Asset Management
10.2.2	Advocate for Main Roads to provide road upgrades and more passing lanes		Director Asset Management
10.2.3	Advocate to Main Roads WA to undertake a Corridor Upgrade Plan for Harbour Road from Mungan Street to Barney Hill, including South Coast Hwy Intersection upgrade, Pink Lake Road Intersection Upgrade and the Barney Hill Realignment		Director Asset Management
10.2.4	Implement the Shire of Esperance Road Construction and Maintenance Program		Manager Asset Operations
10.3.1	Implement the Esperance Town Centre Parking, Traffic and Pedestrian Strategy		Director Asset Management

**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
10.3.2	Pursue opportunities to secure land to link Dempster Street and RSL public car parks		Director Asset Management
10.3.3	Provide options to accommodate additional parking within the verge area between The Esplanade and Yacht Club	Concept design complete, will require budget.	Director Asset Management
10.3.4	Provide upgrade to Forrest Street Road and streetscape.	Detailed design in progress.	Manager Asset Development
10.4.1	Investigate options for local ride share services	Completed.	Manager Economic Development
10.4.2	Implement the Esperance Airport Masterplan (including an upgrade to the main runway, replacement of the runway lighting system, and additional apron space)	- Tender submissions have been called for undertaking the design for the runway upgrade. - Application to the remote Airports Upgrade Scheme was lodged - Aiming to assist with the commencement of the required airstrip upgrades	Manager Economic Development
10.4.3	Construct new Airport runway	Design for the Runway Upgrade currently out for tender.	Director Asset Management

Shire of Esperance

Council Plan December 2023

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU3.1.1	Esperance Cemetery		Director Asset Management
BAU3.1.2	Fleet Management and Fixed Plant	<p>Bulldozer overhaul ongoing in December. Monthly reporting on fleet hire rates and expenditure reviewed.</p> <p>Received the following major equipment: Grader, Low loader trailer, Side tip trailer, Metal precoater, Dolly, CCTV trailers and Utes.</p> <p>Mex computerised maintenance management system will be further implemented to cover pre-starts for plant in January 2024.</p>	Manager Asset Planning
BAU3.1.3	Development	<p>Manager Development Services on leave until new year.</p> <p>Casual Building Surveyor went to NZ then onto USA during December, however he has still been doing some processing during this time.</p> <p>Cadet positions commenced.</p>	Manager Development Services
BAU3.1.4	Building Maintenance	Current budgeted items are scheduled and works have commenced.	Manager Asset Planning
BAU3.1.5	Asset Management	Footpath asset management plan currently being reviewed.	Manager Asset Planning
BAU3.1.6	Parks and Reserves	Parks and Reserves were managed and maintained as per maintenance schedules and priorities. Priority maintenance programs were completed before	Manager Parks & Environment

Shire of Esperance

Council Plan December 2023

Action Code	Action Name	Comments	Responsible Officer Position
		Christmas and a crew worked over the Christmas and New Year break to respond to issues and service priority sites around town and coastal areas. Capital projects and public open space developments and upgrades are progressing as scheduled.	
BAU3.1.7	Roads, Drains and Footpaths		Manager Asset Operations
BAU3.1.8	Airport	<ul style="list-style-type: none"> <li>- The 2 yearly emergency exercise was successfully conducted.</li> <li>- Airport staff participated in the RFDS Community forum.</li> <li>- A meeting was held with a potential commercial operator.</li> <li>- The 6 monthly Aviation Community Consultative Group meeting (including Department of Transport and Rex) was held.</li> <li>- The new Avgas fuel truck was delivered to the airport and staff were trained in its use. This will significantly simplify operations within the airport as it no longer limits refueling to 2 fixed sites.</li> </ul>	Manager Economic Development
BAU3.1.9	Drafting and Surveying	Harbour road design currently with Main Roads for approval. Working on Forrest st detailed design, Goldfields Fisheries intersection level design and Oldfields road floodway.	Manager Asset Development
BAU3.1.10	Land and Property	Planning services provided to the Shire of Ravensthorpe.	Manager Development Services
BAU3.1.11	Depot and Stores		Manager Asset Operations
BAU3.1.12	Transport Licensing	New Finance Manager to look into staffing.	Manager Financial Services

Shire of Esperance

Council Plan December 2023

## Prosperity

### Access to quality education and lifelong learning opportunities

Action Code	Action Name	Comments	Responsible Officer Position
11.1.1	Advocate for South Regional TAFE to develop and promote specialist courses in relevant areas	Nothing further to report this month. Still participating in the Esperance Regional Coordinating Committee.	Chief Executive Officer
11.1.2	Advocate for urgent upgrades and a rebuild of Esperance Senior High School	Response received from Minister Buti regarding ESHS.	Chief Executive Officer
11.1.3	Facilitate discussions with universities to explore options for a remote student services campus in Esperance	Nothing further to report this month.	Chief Executive Officer
11.1.4	Facilitate an annual review of the Goldfields Designated Area Migration Agreement to ensure it remains relevant to the community	Nothing to report.	Manager Economic Development

### A prosperous and diverse economy

Action Code	Action Name	Comments	Responsible Officer Position
12.1.1	Provide an Economic Development Strategy for the Shire of Esperance	Nothing to report.	Manager Economic Development

**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
12.1.2	Support proponents in priority industry sectors to establish businesses and develop projects in Esperance	Manager Economic Development has been liaising with Renewable.bio over an area of land in Shark Lake. Consultation with Rare Earth Miners around Esperance over the past month. Workshop and presentation from Rare Foods Aust. over aquaculture precinct.	Chief Executive Officer
12.1.3	Promote Esperance as a suitable centre for research and development, and pilot projects	Consideration could be given by the State Government to locate a Marine Research Facility in Esperance with the introduction of the Proposed South Coast Marine Park.	Chief Executive Officer
12.1.4	Advocate for a shared work space facility in Esperance where start-ups, small businesses and visitors can be co-located to network and support one another	Nothing to report.	Manager Economic Development

**A vibrant and welcoming tourism destination**

Action Code	Action Name	Comments	Responsible Officer Position
13.1.1	Implement the Esperance Tourism Strategy	Nothing to report.	Manager Economic Development
13.1.2	Fund a Tourism Development Manager (4 year contract) in partnership with Australia's Golden Outback	Completed.	Manager Economic Development
13.1.3	Provide more digital marketing and advertising opportunities to promote local	No further action taken.	Manager Marketing & Communications

**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
	experiences at Council facilities (eg. Esperance Airport)		
13.2.1	Advocate for development of a 4 to 5 star accommodation offering	Highlighted in the Housing and Land study. High on priority list with Tourism WA.	Chief Executive Officer
13.2.2	Implement the recommendations from the Tourist and Worker Accommodation Study	<ul style="list-style-type: none"> <li>- Met with RAC Parks and Resorts for an update on their expansion.</li> <li>- Provided input to Tourism WA with regards to their investigations into potential conversion of the existing 9 &amp; 10 Mile Windfarm site to some form of tourism accommodation.</li> <li>- partnered with Australia's Golden Outback to commence the process of creating an updated tourism brand for Esperance.</li> </ul>	Manager Economic Development
13.2.3	Advocate for Traditional Owners to develop and promote cultural heritage tourism activities	Nothing to report.	Manager Economic Development
13.2.4	Advocate for the development and promotion of tourism experiences	Tourism Sundowner held at the Visitor Centre to assist with connecting local tourism businesses prior to the peak tourism season commencing.	Manager Economic Development
13.2.5	Develop wayfinding and interpretive tourism signage		Director Asset Management



Shire of Esperance

Council Plan December 2023

Business as Usual

Action Code	Action Name	Comments	Responsible Officer Position
BAU4.1.1	Tourism	A tourism 'long lunch' was hosted by Yirri Grove and organised by Australia's Golden Outback as an opportunity for tourism operators to share ideas and look at future opportunities to grow the industry.	Manager Economic Development
BAU4.1.2	Economic Development	Attendance at Chamber of Commerce functions continues to ensure relationships with the Chamber and their members is maintained.	Manager Economic Development
BAU4.1.3	Town Centre Development		Director Asset Management
BAU4.1.4	Esperance Visitor Centre	Visitor numbers over the first half of this financial year are similar to last year. Bookings via the Visitor Centre have been significantly lower during November and December than previous years with no obvious reason. Souvenir sales continue to grow against past years, with local consignment products showing the strongest growth. Sales of National Parks passes continue at a record rate and on-line ratings of satisfaction with the service provided by the Visitor Centre continue to show a high level of satisfaction with the service received.	Manager Economic Development

Shire of Esperance

Council Plan December 2023

**Performance**

**Community confidence and trust in Council**

Action Code	Action Name	Comments	Responsible Officer Position
14.1.1	Provide Integrated Planning and Reporting (IPR) framework documents and reviews	Annual report completed and accepted by Council. Annual electors meeting to be held 6pm, 6 February 2024 at the Civic Centre.	Governance & Corporate Support Coordinator
14.1.2	Provide public reports on progress towards achievement of priority projects and outcomes	Monthly report provided to Council.	Governance & Corporate Support Coordinator

**Operational excellence and financial sustainability**

Action Code	Action Name	Comments	Responsible Officer Position
15.1.1	Review the Long Term Financial Plan and informing plans per IPR framework	The Long Term Financial Plan 2024 review is scheduled to commence shortly with Councillor workshops anticipated in March 2024 during the next round of Strategic Planning review.	Director Corporate and Community Services
15.1.2	Review and implement initiatives to improve internal business efficiencies and service delivery (such as more online services and digital forms)	The IT team has completed development of the Overflow Camping App to collect camper information when they are booking in. They've also collaborated with the BOILC team to deliver the new Envibe Point of Sale system at the Leisure Centre, and with the Asset Management team to further progress the ESRI GIS project. The IT and Records team have worked with the Media team to link our Content Manager EDRMS to the website to allow for easier updating of website	Manager Information Services

Shire of Esperance

Council Plan December 2023

Action Code	Action Name	Comments	Responsible Officer Position
		documents and to make sure the most current information is published.	

A well informed and engaged community

Action Code	Action Name	Comments	Responsible Officer Position
16.1.1	Implement the Communication and Engagement Strategy	<p>We see the overarching role of communications as reinforcing the link between the Shire and our community.</p> <p>We kept the region updated on the Shire's advocacy work on the Proposed South Coast Marine Park. This has resulted in consultation being delayed till February, a win for common sense.</p> <p>The community has told us over and over, via the Community Scorecard, that they come to the Shire for accurate and timely information when there is an emergency. The last week of December saw a number of fires start within the district, requiring us to keep our residents, staff and Councillors informed.</p> <p>Consultation closed for the proposed changes retail trading hours. This data has been provided to the Manager for Economic Development to present to Council.</p> <p>On top of this was assisting in communications for three events that took place in December and follow up details.</p> <p>The Digital Media Officer and Manager completed the 2022/2023 Annual Report, which was then proved to Corporate Support to be presented to Council.</p>	Manager Marketing & Communications

**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
16.1.2	Provide a new website with improved functionality	Content brought over. Final amendments to context continues. Launch of website postponed to end January 2024 when all staff are back on board and able to troubleshoot if needed.	Manager Marketing & Communications
16.1.3	Provide regular forums and events to inform and engage the community about local issues and council decisions (such as pop-up booths at local community events)	Edge of Bay Event, Senior Citizens Dinner and Christmas Pageant all held during December.	Chief Executive Officer
16.1.4	Conduct a biennial community survey to assess community priorities and benchmark performance levels	Due to commence 2024/25.	Manager Marketing & Communications

**Business as Usual**

Action Code	Action Name	Comments	Responsible Officer Position
BAU5.1.1	Governance	Awaiting DLGSC feedback for Dog and Cat local laws. Cemeteries, Bushfire Brigades, Waste and Health local laws being advertised. Delegated Authority Register and Manual updated with relevant documentation provided to staff due to new staff and position changes. Finalised 2023 local government election process. Policy review commenced, due to be completed in March 2024. Committee reviews finalised for Council Committees and Working Groups, internal committee	Governance & Corporate Support Coordinator

Shire of Esperance

Council Plan December 2023

Action Code	Action Name	Comments	Responsible Officer Position
		review will be completed once the WHS Terms of Reference is finalised.	
BAU5.1.2	Corporate Support	Governance & Corporate Support Officer resigned, new officer commenced and is being trained. Stationery SOPs finalised and handed over to Executive Services. 4x property inspections undertaken. Following up with relevant officers for insurance claim information. Work continuing on Document Control Project with 3x group meetings and 10x meetings with staff held. Updated systems with staff changes and provided CRM/NAR/Pulse training as required.	Governance & Corporate Support Coordinator
BAU5.1.3	Finance Management	New Finance Manager started December 2023.	Manager Financial Services
BAU5.1.4	Project Management	Condungup Fire Brigade shed contract signed. Works to commence in early 2024. Observatory beach toilet – operational. EIS - Ridge vent louvres - RFQ for install of louvres issued, but did not receive any responses. Salmon Gums Old Hall - request for quote for demolition of hall received.	Manager Asset Planning
BAU5.1.5	Human Resources	New WHS team structure implemented. Very productive first half of 2023/24. The team has worked efficiently and delivered a high standard of service.	Manager Human Resources
BAU5.1.6	Risk Management	No change.	Manager Human Resources
BAU5.1.7	Information Services	The Senior Records Officer position has been filled and is fitting in well and are working through the backlog. The IT Team is working well with several improvements	Manager Information Services

Shire of Esperance

Council Plan December 2023

Action Code	Action Name	Comments	Responsible Officer Position
		already made in backend systems and more improvements planned for next year.	
BAU5.1.8	Tenders and Contracts		Director Asset Management
BAU5.1.9	Media Relations	<p>Media Relations continue to grow. The Shire Media team released 12 Latest News articles during December. Released on the Shire website, social media and sometimes included in the Shire Flyer, topics covered: Council advocacy on the Proposed South Coast Marine Park, Council 2024 Meeting Dates, Wylie Bay Waste Facility Public Notice, Total Fire Ban, Harvest Vehicle Movement Ban notices, Media Statement regarding the Coomalbidgup Bushfire Incident, Wellbeing Support information and bushfire updates.</p> <p>During December the Shire received 18 Media Enquiries, with 38 questions asked. Topics that were covered include Proposed Marine Park, Flinders Estate Stage 4, various OCM Agenda queries, James Street Precinct Development Risk Assessments and statements regarding the December Fire.</p> <p>The Media Officer works closely with both the media and staff to get relevant information to the outlets as soon as practicable. 144 stories appeared across print, radio and online. This had a cumulative audience reach of 1,151,632, and editorial media value of over \$476,264.</p> <p>Distribution of Shire Flyer continues with the</p>	Manager Marketing & Communications

**Shire of Esperance**

**Council Plan December 2023**

Action Code	Action Name	Comments	Responsible Officer Position
		<p>eNewsletter getting formatted to a flyer and delivered to participating local shops. 1,150 subscribers receive the fortnightly newsletter directly to their inbox and we printed an additional 531 copies. These are delivered to participating shops and Esperance Home Care clients.</p> <p>The media team works with every area of the organisation to have promotional and public notice adverts published in a number of newspapers and also posted on the Shire's social media platforms. Adverts, both printed and online, totalled 78 for the month of December.</p>	



we make it  
happen

## Annual Road Program Quarterly Report

Q2 2023



Shire of Esperance

Road Program Quarterly Report Q2 2023

Place

Business as Usual

Action Code	Action Name
BAU3.1.7	Roads, Drains and Footpaths

Task

Task Name	Progress	Status
Bandy Creek Road - Shoulder Sealing	5%	Ongoing
Bandy Creek Road Repair Bridge Column	0%	Not Started
Bore Construction	0%	Not Started
Castletown Quays Footpath realignment	0%	Not Started
CONSTRUCTION - Lease Road Fuels Depot Access at Brazier Street and BP Entrance	0%	Not Started
Construction Widening Farmers Road from South Coast Hwy to Jonegatup Road	40%	Ongoing
Construction Widening Neds Corner Road from Cascade Road to Griffith Road	100%	Completed
Construction Widening Salmon Gums West Road from Coolgardie-Esperance Hwy to Gimlet Road	0%	Not Started
Develop a strategic road building materials plan for the Shire.	0%	Not Started

**Shire of Esperance**

**Road Program Quarterly Report Q2 2023**

Task Name	Progress	Status
Fisheries Road - Daniels Road to Alexander Bay Road - Reconstruction	95%	Ongoing
Fisheries Road / Bandy Creek Road - Turning Lanes	85%	Ongoing
Fisheries Road Turning Lanes	0%	Not Started
Fisheries Road/Goldfields Road Int	0%	Not Started
FOOTPATH CONSTRUCTION - Bandy Creek Road between Fisheries Road and Cycle Path	85%	Ongoing
Footpath Lighting Improvements Museum Village	0%	Not Started
Forrest St Carpark	0%	Not Started
Gravel Resheet Backman Road from Burdett Road to Lane Road	0%	Not Started
Gravel Resheet E.L.D. Road Backmans Road to Savages Road	0%	Not Started
Gravel Resheet Fleming Grove Road from Coolgardie-Esperance Hwy to Campbell Road	0%	Not Started
Gravel Resheet Green Road from Scaddan Road to Wittenoom Road	0%	Not Started
Gravel Resheet Kirwan Roadfrom Merivale Road to End of Road	0%	Not Started
Gravel Resheet Lane Road from Savages Road to Backmans Road	0%	Not Started
Gravel Resheet Mccall Road South Coast Hwy to End of Road	0%	Not Started
Gravel Resheet Muntz Roadfrom Kettles Road to Howick Road	0%	Not Started
Gravel Resheet Oldfield Road Floodway	5%	Ongoing

**Shire of Esperance**

**Road Program Quarterly Report Q2 2023**

Task Name	Progress	Status
Gravel Resheet Scaddan Road from Wittenoom Road to Green Road	0%	Not Started
Gravel Resheet Scaddan Road from Yates Road to Styles Road	0%	Not Started
Gravel Resheet Speddingup Road West from Griffith Road to Dalyup Road	0%	Not Started
Gravel Resheet Stokes Inlet Road from South Coast Hwy to NP Entry	100%	Completed
Gravel Resheet Wittenoom Road from Norwood Road to Burdett Road	0%	Not Started
Great Ocean Trail - Reseal	0%	Not Started
Grigg Road - Lake Catchment to Belgian Road - Construction Widening	10%	Ongoing
Grigg Road - Lake Catchment to Belgian Road - Construction Widening	5%	Ongoing
Harbour Road Footpath from Shelden Road to Norseman Road	0%	Not Started
IMPROVEMENT - CBD Streetscape at Dempster Street and The Esplanade	0%	Not Started
KERBING WORKS - Various Areas	10%	Ongoing
Limestone Resheet Circle Valley Road from Coolgardie-Esperance Hwy to Hobby Road	0%	Not Started
Limestone Resheet Cooper Road from Rollond Road to Townsend Road	100%	Completed
Limestone Resheet Norwood Road from Kendall Road to Cridge Road	0%	Not Started

**Shire of Esperance**

**Road Program Quarterly Report Q2 2023**

Task Name	Progress	Status
Limestone Resheet Ridley Road from Tom Starcevich VC Road to Styles Road	100%	Completed
Limestone Resheet Townsend Road from Dundas Road to End of Road	100%	Completed
Merivale Road - Jim Ovens Road to Rancho X Road - Construction New	0%	Not Started
Native Veg Clearing Offsets	10%	Ongoing
New Construction Bukenerup Road from Stearns Road to Patterson Road	5%	Ongoing
Norseman Road Drainage	0%	Not Started
Pedestrian Refuge Island Black Street	0%	Not Started
Reconstruction Bishop Road from Grass Patch Road to Rollond Road	100%	Completed
Reconstruction Cascade Road Bridge Approaches	0%	Not Started
Reconstruction Chartwell Lane Various Sections	100%	Completed
Reconstruction Grigg Road Coolgardie Hwy to Past Bends	0%	Not Started
Reconstruction Merivale Road West of Stockyards Road to Tyrrell Road	90%	Ongoing
Reconstruction Myrup Road West of Cook Road to Past Bends	0%	Not Started
Reseal Bimbadeen Close	0%	Not Started
Reseal Elysium Road	0%	Not Started
Reseal Grass Patch Road from Hwy to Bishops Road	0%	Not Started

**Shire of Esperance**

**Road Program Quarterly Report Q2 2023**

Task Name	Progress	Status
Reseal Heavy Vehicle Entrances Flinders Court / McDonald Rd	100%	Completed
Reseal Murray Road from Chartwell Lane to end of seal	0%	Not Started
Reseal Orana Drive	0%	Not Started
Reseal Petarli Place	0%	Not Started
Reseal Program	0%	Not Started
Reseal Quarry Road	0%	Not Started
Reseal Shelden Road from Harbour Road to Norseman Road	100%	Completed
Reseal Tom Starcevich V.C. Road from Hwy to Ridley Road	0%	Not Started
Reseal Tullaroon Close	0%	Not Started
Reseal Wabba Cove	0%	Not Started
Reseal Warden Road	0%	Not Started
RESEALS - BITUMEN - Various Urban Roads - Crack Sealing	5%	Ongoing
Review Road Maintenance Program Effectiveness	10%	Ongoing
Road Reserve Land Acquisition	10%	Ongoing
Rollond Road - Coolgardie Esp Hwy to Bishops Rd - Limestone Resheet	80%	Ongoing
Rollond Road - Edwards Rd to Cascades Rd - Limestone Resheet	100%	Completed
Salmon Gums Carpark	0%	Not Started
Salmon Gums Footpaths	0%	Not Started

**Shire of Esperance**

**Road Program Quarterly Report Q2 2023**

Task Name	Progress	Status
Shoulder Sealing Fisheries Road Coolgardie-Esperance Hwy to Ridgeland Road	5%	Ongoing
St Germain Ave - Traffic Calming	0%	Not Started
Sump Pump Control	5%	Ongoing
The Esplanade Carpark Whale Tail	0%	Not Started
Town Improvements General Salmon Gums	0%	Not Started
Town Improvements Various Bin Surrounds CBD	0%	Not Started
Various Culverts	15%	Ongoing
Various Patching of Gravel Roads	25%	Ongoing
Various Road Grids	50%	Ongoing
Various Road Signage	10%	Ongoing
Various Survey Design & GIS	10%	Ongoing

Date	Item Number	Item	Responsible Officer	Notes
28/11/2017	12.1.2	<b>Proposed Road Closure - Portion of Exchange Road and Unnamed Road, Howick</b>	<b>Hindley, Richard</b>	
	O1117-257	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Request the Minister for Transport; Planning; Lands to close a portion of the road reserve known as Exchange Road under Section 58 (1) of the Land Administration Act 1997.</li> <li>2. Advise the Minister for Transport; Planning; Lands that in accordance with Section 56 (4) of the Land Administration Act 1997 the Shire recognises it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.</li> <li>3. Request that the closed road be converted into a reserve managed by the Shire of Esperance for the purpose of conservation.</li> </ol>	External Services	<p>31 Jan 2018 10:43am Hindley, Richard Request sent to Department of Planning, Lands and Heritage</p> <p>06 Jun 2018 1:49pm Hindley, Richard With Case Management.</p> <p>02 Jul 2018 8:49am Hindley, Richard Reduced area for closure to preserve access to Reserve 27086 required - comments sought from Parks and Wildlife Service.</p> <p>10 Sep 2018 2:53pm Hindley, Richard Awaiting comments</p> <p>04 Dec 2018 8:14am Hindley, Richard Amended proposal being assessed by Department of Planning, Lands and Heritage.</p> <p>08 Apr 2019 2:27pm Hindley, Richard Amendment Proposal with Case Management at Department of Planning, Lands and Heritage - Lands</p> <p>10 Feb 2020 10:16am Hindley, Richard Followed up with Department of Planning, Land and Heritage - Lands</p> <p>11 Aug 2020 3:49pm Hindley, Richard Followed up progress with Manager at Department of Planning, Lands and Heritage</p> <p>03 Dec 2020 10:00am Hindley, Richard Followed up with DPLH - Lands</p> <p>12 May 2021 1:10pm Hindley, Richard Followed up with DPLH assigned to new officer.</p> <p>13 Sep 2021 4:17pm Hindley, Richard Still with Case Management.</p> <p>07 Dec 2021 9:30am Hindley, Richard Still with case management.</p> <p>09 Feb 2022 1:59pm Phillips, Holly Portion of Exchange Road is complete. The unnamed road is still on hold due to issues with DBCA and offsets once it is merged with their reserve. This is a low priority task for both the Shire and DPLH.</p> <p>11 Aug 2022 2:18pm Phillips, Holly</p>

Date	Item Number	Item	Responsible Officer	Notes
				<p>Lands contacted the Shire on 5/8/22. They will be moving towards issuing surveying instructions in order to finalise the matter.</p> <p>05 Sep 2022 1:04pm Hindley, Richard Lands preparing the survey documents.</p> <p>10 Jan 2023 10:23am Phillips, Holly No further progress has been made on this matter. The Shire continues to await notification from DPLH.</p> <p>05 May 2023 10:08am Hindley, Richard Followed up with DPLH-Lands.</p> <p><b>02 Jun 2023 1:09pm Hindley, Richard</b> Survey documents being prepared by DPLH - survey instruction will be issued once approved.</p>
23/06/2020	17.6	Compliance - 47 The Esplanade, Esperance	Hindley, Richard	
	O0620-207	That Council instruct the CEO to request that the proponent obtain an Occupancy Permit under the <i>Building Act 2011</i> for the unauthorised work that has occurred on Lot 22 (47) The Esplanade, Esperance.	External Services	<p>11 Aug 2020 4:20pm Hindley, Richard Request for Occupancy Permit sent to [REDACTED] [REDACTED] - Due 7/10/2020</p> <p>03 Dec 2020 10:26am McArthur, Alli - Reallocation Action reassigned to Clifton, Paul by: McArthur, Alli for the reason:</p> <p>25 Jan 2021 1:43pm Clifton, Paul Shire has not received Occupancy Permit application. Correspondence received by the Shire from [REDACTED] [REDACTED] providing detail of progress toward lodgement of Occupancy Permit documentation.</p> <p>13 Sep 2021 4:18pm Hindley, Richard Awaiting valuations from Landgate before it can be finalised.</p> <p>12 Oct 2021 8:27am Phillips, Holly Richard Hindley 11/10/21 - Valuation has been prepared; is now under consideration by the occupier.</p> <p>09 Feb 2022 2:06pm Phillips, Holly Officers are still waiting for DPLH to process this matter. It is understood a valuation offer has been accepted. Awaiting further advice from DPLH before a Building Order to achieve occupancy can be pursued which will require a Development Approval to be issued.</p> <p>05 Apr 2022 5:02pm Phillips, Holly Item to be reallocated to Manager Development and Statutory Services.</p>



Date	Item Number	Item	Responsible Officer	Notes
				<p>15 Jun 2022 8:55am Hegney, Emily - Reallocation Action reassigned to Hindley, Richard by Hegney, Emily - Paul Clifton no longer works at the Shire.</p> <p>11 Aug 2022 2:20pm Phillips, Holly</p> <p>The Shire has contacted WA Property Lawyers who are working on behalf of the owner to progress property access matters. As of 14/7/22, the required paperwork had not been lodged.</p> <p>05 Sep 2022 1:19pm Hindley, Richard</p> <p>WA Property Lawyers have advised the all required paperwork has been lodged with the Department of Planning, Lands and Heritage.</p> <p>30 Sep 2022 2:42pm Hindley, Richard</p> <p>Being processed by DPLH.</p> <p>10 Jan 2023 10:17am Phillips, Holly</p> <p>The Shire understands that land tenure matters relating to this compliance matter have now been resolved. The relevant party has engaged a consultant to assist in applying for a Building Approval for the unauthorised works.</p> <p>05 Apr 2023 1:58pm Hindley, Richard</p> <p>Compliance matters progressing.</p> <p>05 May 2023 10:10am Hindley, Richard</p> <p>Compliance matters progressing.</p> <p>02 Jun 2023 1:10pm Hindley, Richard</p> <p>Compliance matters progressing.</p> <p>12 Sep 2023 12:46pm Hindley, Richard</p> <p>Request of Occupancy Permit - Response Due Late November</p> <p><b>04 Dec 2023 3:35pm Greive, Roy</b></p> <p>Remediation works being undertaken, approvals should be able to be issued in the new year.</p>
25/05/2021		<b>Motion - Verge Development - Witches Brew Drive Thru Coffee</b>	<b>Gleave, Dylan</b>	
	O0521-140	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approve the standard stabilised gravel verge treatment as offered by the Shire to Witches Brew Drive Thru Coffee, Forrest Street, Esperance; and</li> <li>2. Request the Chief Executive Officer to consult with key stakeholders and surrounding businesses to investigate future verge development</li> </ol>	Asset Management	<p>10 Aug 2021 8:25am Gleave, Dylan</p> <p>Verge stabilisation works have been completed in front of Witches Brew Drive Thru Coffee. This site will continue to be monitored. Further verge development for the surround area will be investigated as part of future verge development in the area.</p> <p>15 Sep 2021 3:10pm Walker, Mathew</p> <p>A draft concept of a long-term development is underway, stakeholder consultation will be undertaken after this.</p> <p>09 Jun 2022 10:32am Walker, Mathew</p>

Date	Item Number	Item	Responsible Officer	Notes
		options in the broader Forest Street area and present the report to Council at the December Ordinary Council Meeting.		Stakeholder consultation still to be undertaken. Will put up for budget consideration. 04 Aug 2022 4:34pm Walker, Mathew Looking to review Forrest Street more strategically 04 Oct 2022 4:46pm Walker, Mathew Currently doing concept designs of Forrest St. 06 Apr 2023 3:06pm Walker, Mathew Forrest St concept is being updated to include feedback from Council and Consultants 07 Jun 2023 9:10pm Walker, Mathew Forrest Street concept plan finalised for stakeholder consultation. At this stage the Long Vehicle parking will be stage 1 <b>10 January 2024 8:34am Walker, Mathew</b> Will be having a discussion with the new Council around the Forrest St concept design. Have had a discussion with Woolworths, you are favourable regarding the design.
25/05/2021	12.2.2	Andrew & Dempster Street Roundabout Review	Walker, Mathew	
	O0521-141	That Council:  1. Note the information provided on the Andrew Street and Dempster Street Roundabout which includes the traffic movement study and formal assessment on traffic flow.  2. Request the CEO to provide a report on the number of recorded accidents since commissioning, the severity and if anyone needed transferring to hospital, when the information becomes available.  3. Request the Streetscape Advisory Committee to conduct community consultation on the Andrew Street & Dempster Street Roundabout functionality and landscaping and provide recommendations to Council at the August Ordinary Council Meeting.	Asset Management	15 Sep 2021 3:07pm Walker, Mathew Council have been informed of the crash statistics for 2020, being 0 reported crashes., We will work with the Streetscape Advisory Committee on the landscaping when we can get a meeting. 11 Jan 2022 8:46am Walker, Mathew Waiting to talk to the Streetscape Advisory Working Group 13 Jul 2022 3:12pm Hegney, Emily - Completion Completed by Hegney, Emily on behalf of Walker, Mathew (action officer) on 13 July 2022 at 3:12:58 PM - COMPLETED 22 Jul 2022 3:15pm Hegney, Emily - Completion Uncompleted by Hegney, Emily 04 Aug 2022 4:35pm Walker, Mathew Waiting to talk to the Streetscape Advisory Working Group 06 Apr 2023 3:05pm Walker, Mathew Have had discussion with Council, we will trial planter boxes around the Roundabout. 07 Jun 2023 9:09pm Walker, Mathew Working with fabricator to create the planter boxes. <b>10 January 2024 8:30am Walker, Mathew</b> Planter boxes had to get redesigned as the proposed steel wouldn't have worked.

Date	Item Number	Item	Responsible Officer	Notes
				We are considering the post and rope options that we did done Andrew St as an option, will discuss this with Council in the near future.
26/04/2022	12.1.9	<b>Proposed Road Closure - Portion of the Road Reserve for the Intersection of Gilpin and Simpson Street adjoining Lot 445 (14) Gilpin Street, Chadwick</b>	<b>Wilks, Peter</b>	
	O0422-091	That Council;  1. Request the Minister of Lands to close the portion of the Road Reserve for the Intersection of Gilpin and Simpson Street adjoining Lot 445 (14) Gilpin Street, Chadwick under Section 58 (1) of the <i>Land Administration Act 1997</i> .  2. Advise the Minister of Lands that in accordance with Section 56 (4) of the <i>Land Administration Act 1997</i> that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.  3. Requires all costs associated with the road closure process in regard to title adjustments and new titles to be met by the applicant.	External Services	06 May 2022 8:58am Wilks, Peter Formal request for road closure forwarded to DPLH on 6 May 2022. 10 Jan 2023 10:26am Phillips, Holly The Shire has confirmed the matter is still with DPLH Case Management. 04 May 2023 10:16am Wilks, Peter Additional Information provided to DPLH on 10 March 2023 02 Jun 2023 1:12pm Hindley, Richard Matter now with Case Management at DPLH - Land Services 09 Nov 2023 9:43am Wilks, Peter Matter still with Case Management at DPLH - Land Services
28/06/2022	12.1.3	<b>Proposed Road Closure - Portion of Road Reserve for the Intersection of Beech Street and Fisheries Road adjoining Lot 202 (2) Beech Street, Castletown</b>	<b>Hindley, Richard</b>	
	O0622-140	That Council:  1. Request the Minister of Lands to close the portion of the Road Reserve for the Intersection of Beech Street and Fisheries Road adjoining Lot 202 (2) Beech Street, Castletown under Section 58 (1) of the <i>Land Administration Act 1997</i> .  2. Request the Minister of Lands amalgamate the closed portion of road with Lot 202 (2) Beech Street, Castletown.  3. Advise the Minister of Lands that in accordance with Section 56 (4) of the <i>Land Administration Act 1997</i> that the Shire recognises that it is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all	External Services	30 Sep 2022 2:31pm Hindley, Richard Proposed Road Closure is with Case Management at DPLH 10 Jan 2023 10:28am Phillips, Holly No further progress has been made on this matter. The Shire continues to await notification from DPLH. 05 Apr 2023 1:54pm Hindley, Richard No further progress has been made on this matter. The Shire continues to await notification from DPLH - Lands. 05 May 2023 10:11am Hindley, Richard DPLH - Lands waiting on comments from Telstra and NBN to confirm if they require easements. 02 Jun 2023 1:07pm Hindley, Richard DPLH - Lands still awaiting comments from Telstra and NBN to confirm if they require easements.

Date	Item Number	Item	Responsible Officer	Notes
		costs and expenses reasonably incurred by the Minister in considering and granting the request.		
		4. Requires all costs associated with the road closure process in regard to title adjustments and new titles to be met by the applicant.		
23/08/2022	12.2.1	<b>Petition to stop the use of 1080 baits in the Monjingup Special Rural Zone</b>	<b>Walker, Mathew</b>	
	O0822-184	That Council: <ol style="list-style-type: none"> <li>Note the petition against the use of 1080 baits in Monjingup Special Rural Zone and acknowledge that there is community interest in the safe and appropriate use of 1080 baits as part of an integrated pest management program;</li> <li>Request the CEO to make a submission to the Department of Primary Industries and Regional Development to request consideration of appropriate changes in the Code of Practice for 1080 that finds a balance between agricultural use and neighbouring intense land use; and</li> <li>Lay the matter on the table for 6 months until the outcomes of the incident report being conducted by the Department of Health are released and the current review of the Code of Practice for 1080 has been completed by Department of Primary Industries and Regional Development.</li> </ol>	Asset Management	<p>13 Apr 2023 9:19am Hegney, Emily - Reallocation Action reassigned to Walker, Mathew by Hegney, Emily</p> <p>13 Apr 2023 1:29pm Walker, Mathew</p> <p>Waiting to hear back from the DPIRD on the current review of the Code of Practice for 1080 Bait.</p> <p><b>10 January 2024 8:37am Walker, Mathew</b></p> <p>Still waiting for DPIRD to release their review until we can progress this item.</p>
25/10/2022	12.4.2	<b>Request Short Term Adjustment to Retail Trading Hours</b>	<b>Ayers, Trevor</b>	
	O1022-226	That Council: <ol style="list-style-type: none"> <li>Endorse the following changes to retail trading hours in the Shire of Esperance with the addition of the following days (between 10am and 5pm): <ul style="list-style-type: none"> <li>Sunday 4 December 2022</li> <li>Sunday 11 December 2022</li> <li>Sunday 18 December 2022</li> <li>Tuesday 27 December 2022</li> <li>Monday 2 January 2023</li> </ul> </li> <li>Request the CEO to make application to the Department of Commerce for the proposed changes to apply to the entirety of the Esperance Shire; and</li> </ol>	Executive Services	<p>02 Nov 2022 6:08pm Ayers, Trevor</p> <p>Request has been lodged with the Department of Commerce</p> <p>04 Jan 2023 3:22pm Ayers, Trevor</p> <p>Application was approved. Additional dates were added to Christmas Trading Hours list, communicated to the ECCI and advertised within the community.</p> <p>14 Mar 2023 12:35pm Hawke, Sofie</p> <p>Public investigation commencing mid-year</p> <p>05 Jul 2023 8:21am Ayers, Trevor</p> <p>Timing of public investigation is being organised around being able to include the Ag Show as part of the process.</p> <p>14 Sep 2023 3:11pm Ayers, Trevor</p>

Date	Item Number	Item	Responsible Officer	Notes
		3. Request the CEO to investigate the desire within the Esperance community for a permanent change to the existing Retail Trading Hours in December, January and over the Easter period.		Public engagement is planned to commence on the show weekend. 06 Nov 2023 8:28am Ayers, Trevor Consultation commenced at the Esperance Show and will run until the end of November. <b>04 Jan 2024 8:09am Ayers, Trevor</b> The public consultation period closed with just under 500 people responding.
25/10/2022	12.1.6	<b>IGO Recovery Funding Request - Esperance Aged Care Facility</b>	<b>Ammon, Mel</b>	
	O1022-220	That Council;  1. Approve a payment of \$30,009 (GST excl) to Esperance Aged Care Facility from the IGO COVID Recovery Fund (the Fund) to support contract service provision for volunteer coordination, subject to the successful completion of their previous grant-funded projects;  2. Note the allocations from the Fund have now been fully expended; and  3. Request the CEO write to all past recipients of the Fund requesting information on the benefit of their initiatives to the Esperance community.  4. Request that the CEO follow up with the Esperance Aged Care Facility after a period of 12 months in order to report on the success of the funding.	External Services	10 Jan 2023 10:30am Phillips, Holly Officers are in the process of writing to all past recipients of the IGO funding. <b>02 Nov 2023 12:26pm Ammon, Mel</b> Completed. Letter to IGO written, awaiting signatures and to be sent
23/05/2023	12.2.1	<b>Corporate Carbon Emission Baseline</b>	<b>Walker, Mathew</b>	
	O0523-085	That Council:  1. Receive the Net Zero Emissions Baseline Study – Executive Summary;  2. Receive the 2022 Renewable Energy Projects Audit – Executive Summary;	Asset Management	07 Jun 2023 9:14pm Walker, Mathew Will work on setting reduction targets and put the item to the new Council. <b>10 January 2024 8:37am Walker, Mathew</b> Have had a workshop with Council, will look to put an item up next month for Council to consider.

Date	Item Number	Item	Responsible Officer	Notes
		<p>3. Note the estimated Shire of Esperance annual corporate carbon emissions is 4,335 tCO2e, excluding emissions from waste; and</p> <p>4. Request the CEO to:</p> <ol style="list-style-type: none"> <li>Continue to monitor the Shire of Esperance's annual corporate carbon emissions; and</li> <li>Bring a report back to Council on corporate carbon emissions reduction targets.</li> </ol>		
26/09/2023	12.3.3	<b>Lease - Airport Check-in Desk and Office</b>	<b>Walsh, Sarah</b>	
	O0923-174	<p>That Council;</p> <ol style="list-style-type: none"> <li>Enter into a new lease with Regional Express Pty Ltd for a portion of the Esperance Airport Terminal Building, Lot 15 Coolgardie-Esperance Highway Gibson</li> <li>Lease expiry date to be 2 July 2028;</li> <li>Charge an annual lease fee of \$5,596.32 inc GST, subject to annual CPI increases, and consider this to be a true indication of the current market rental rate;</li> <li>Charge a lease preparation fee of \$630 inc GST; and</li> <li>Advertise the disposition in accordance with s3.58 of the <i>Local Government Act 1995</i> for Disposing of Property.</li> </ol>	Corporate & Community Services	<p>04 Oct 2023 12:35pm Witheridge, Rachel Notified applicant of Council Resolution. Advertising arranged.</p> <p>30 Oct 2023 12:01pm Witheridge, Rachel Advertising period concluded. Draft lease prepared and sent for review.</p> <p>06 Dec 2023 10:50am Walsh, Sarah Awaiting REX review of documents.</p> <p>06 Dec 2023 10:56am Walsh, Sarah - Reallocation Action reassigned to Walsh, Sarah by Walsh, Sarah - Rachel has left the Shire.</p> <p><b>03 Jan 2024 10:50am Walsh, Sarah</b> Follow up email sent to REX requesting update on lease review.</p>
31/10/2023	12.3.1	<b>Lease - Salmon Gums Caravan Park</b>	<b>Walsh, Sarah</b>	
	O1023-185	<p>That Council enter into a lease with the Salmon Gums Development Group Incorporated for Lot 131 Nulsen Street and Portion of Lot 121 Salmon Gums East Road, Salmon Gums, subject to;</p> <ol style="list-style-type: none"> <li>Lease term being 21 years;</li> <li>Annual lease fee of \$110 Inc GST being payable;</li> <li>Lease preparation fee of \$150 Inc GST being payable;</li> </ol>	Corporate & Community Services	<p>02 Nov 2023 2:21pm Walsh, Sarah Advertising arranged until 24/11/2023. Documentation to be drafted. Requested lease area plan to be created.</p> <p>06 Dec 2023 10:52am Walsh, Sarah Documentation drafted, property ownership confirmed with Manager Asset Planning. Draft to be amended to reflect this advice.</p> <p>19 Dec 2023 12:23pm Walsh, Sarah Draft documentation sent to Lessee for review.</p> <p><b>03 Jan 2024 10:52am Walsh, Sarah</b></p>



Date	Item Number	Item	Responsible Officer	Notes
		4. Camping to occur in current sites only until development of the area is approved and the current management order amended; and		Awaiting response from SGDg following review of draft lease.
		5. Any development on site to be discussed with relevant officers to ensure relevant approvals are received.		
31/10/2023	17.1	<b>Cemeteries Local Law 2023 Joint Standing Committee Undertakings</b>	<b>Walsh, Sarah</b>	
	O1023-194	That Council;  1. Undertake to the Joint Standing Committee on Delegated Legislation that;  a) Within 6 months;  <ul style="list-style-type: none"> <li>Amend clause 8.11;</li> <li>Correct the following typographical errors; <ul style="list-style-type: none"> <li>In clause 2.4(1), insert the words 'the Board must renew the grant for a further term of twenty-five (25) years commencing on the expiry date of the grant' on a new line below subclause (b);</li> <li>In clause 5.7(1), insert 'to' after 'the' and before 'Board';</li> <li>In clause 6.1(2), insert 'permission' at the end of the sentence;</li> <li>In clause 7.20(1)(b), remove 'or' at the end and insert a full stop;</li> <li>Re-format clause 8.6 so that it contains 2 subclauses;</li> <li>Re-draft clause 8.10 given there are no references to fireworks despite the heading stating 'Fireworks or firearms'; and</li> <li>In clause 8.11, remove the word 'and' after 'video' and before 'any'.</li> </ul> </li> <li>Clause 8.11 will not be enforced in a manner contrary to undertaking 1.</li> <li>Ensure any consequential amendments arising from undertaking 1 will be made.</li> </ul>	Corporate & Community Services	02 Nov 2023 2:21pm Walsh, Sarah Advertising arranged for 10/11/2023 to 23/12/2023. Notification letter awaiting Shire President signature prior to sending to Joint Standing Committee. 08 Nov 2023 11:40am Walsh, Sarah Letter sent to Joint Standing Committee advising of undertakings. Feedback on local law received from Department of Local Government and updated into document. 06 Dec 2023 10:51am Walsh, Sarah Draft local law to be put to Cemetery Working Group for feedback prior to being put back to Council in January 2024. <b>03 Jan 2024 10:50am Walsh, Sarah</b> Advertising period has closed with no public submissions being received. Report to be prepared for February OCM.

Date	Item Number	Item	Responsible Officer	Notes
		<ul style="list-style-type: none"> <li>Where the local law is made publicly available by the Shire, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertakings.</li> </ul> <p>2. Request the CEO to;</p> <p>b) Give Local Public Notice of the proposed Shire of Esperance Cemeteries Amendment Local Law 2023 in accordance with s.3.12(3) of the <i>Local Government Act 1995</i>;</p> <p>c) Forward a copy of the proposed local law and public notices to the Minister for Local Government; and</p> <p>d) Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.</p>		
31/10/2023	12.3.4	<b>Lease Variation Request Lot 2033 and Lot 1946 Myrup Road</b>	<b>Walsh, Sarah</b>	
	O1023-188	<p>That Council;</p> <p>1. Vary the existing lease with Esperance Pony Club and Esperance Equestrian Club (Inc) to include the Munglinup Bushman's Association as co-lessee of the premises; and</p> <p>2. Charge a lease variation fee of \$240 inc GST.</p>	Corporate & Community Services	<p>02 Nov 2023 2:19pm Witheridge, Rachel Draft lease variation prepared and sent to parties for review.</p> <p>06 Dec 2023 10:48am Walsh, Sarah - Reallocation Action reassigned to Walsh, Sarah by Walsh, Sarah - Rachel has left the Shire.</p> <p>06 Dec 2023 10:52am Walsh, Sarah All parties have agreed to terms, awaiting advice from IT/Records regarding whether electronic signing would be acceptable per Lessee request.</p> <p><b>03 Jan 2024 10:52am Walsh, Sarah</b> Awaiting legal advice regarding electronic signing of documents.</p>
28/11/2023	13.1	<b>Bush Fire Advisory Committee Meeting</b>	<b>Ammon, Mel</b>	
	O1123-193	<p>That Council:</p> <p>1. Accept the changes to the Bushfire Management Policy</p> <p>2. Request the CEO to;</p> <p>a) Give local public notice of the proposed <i>Shire of Esperance Bushfire Brigade Local Law 2023</i> in</p>	External Services	<p><b>08 Jan 2024 9:43am Ammon, Mel</b> Bush Fire Brigade Local Law has been advertised. Submissions close 3rd February 2024</p>



Date	Item Number	Item	Responsible Officer	Notes
		accordance with s.3.12(3) of the <i>Local Government Act 1995</i> ; b) Forward a copy of the proposed local law and public notices to the Minister for Local Government and Minister for Emergency Services; and c) Prepare a further report at the conclusion of the public submission period to enable Council to consider submission		
28/11/2023	12.2.1	<b>Proposed Land Tenure Amendments for Reserve 36994 &amp; 36993</b>	<b>Appleby, Jeanette</b>	
	O1123-185	That Council, as outlined in the attached proposal from the Water Corporation dated 3 October 2023: 1. Relinquish a portion of Reserve 36993, to the Water Corporation, being the existing Wastewater Pump Station on an "as-is" basis; 2. Accept the transfer of Reserve 36994, from the Water Corporation, on an "as-is" basis; 3. Revest the identified portions of land within Reserve 36993 containing a section of a sewer pressure main and overflow storage tanks as Road Reserve; and 4. The Water Corporation and the Shire share surveying costs.	Asset Management	<b>10 January 2024 8:39am Walker, Mathew</b> Have formally advised the Water Corporation on the resolution. They have submitted the proposal to DPLH to begin the process.
28/11/2023	12.3.1	<b>Lease - Lot 502 Grigg Street Scaddan, Reserve 34514.</b>	<b>Walsh, Sarah</b>	
	O1123-186	That Council enter into a lease with Scaddan Country Club for Lot 502 Grigg Street Scaddan, Reserve 34514, subject to; 1. Lease term being 21 years; 2. Annual Lease Fee of \$110 inc GST being payable; 3. Lease preparation fee of \$150 inc GST being payable; and 4. Any development on site to be discussed with relevant officers to ensure relevant approvals are received.	Corporate & Community Services	06 Dec 2023 10:48am Walsh, Sarah - Reallocation Action reassigned to Walsh, Sarah by Walsh, Sarah - Rachel has left the Shire. 06 Dec 2023 10:54am Walsh, Sarah Document to be drafted. 19 Dec 2023 12:01pm Walsh, Sarah Draft lease sent to Lessee for review. <b>03 Jan 2024 10:53am Walsh, Sarah</b> Awaiting response from Scaddan Country Club following review of lease.

Date	Item Number	Item	Responsible Officer	Notes
19/12/2023	12.3.1	<b>Proposed Health Local Law 2024</b>	<b>Walsh, Sarah</b>	
	O1223-199	<p>That Council request the CEO to;</p> <ol style="list-style-type: none"> <li>1. Give Local Public Notice of the proposed Shire of Esperance Health Local Law 2024 in accordance with s.3.12(3) of the <i>Local Government Act 1995</i>;</li> <li>2. Forward a copy of the proposed local law and public notices to the Minister for Local Government and the Minister for Health; and</li> <li>3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.</li> </ol>	Corporate & Community Services	03 Jan 2024 11:07am Walsh, Sarah Health Local Law has been advertised and sent to relevant Ministers for review. Submission period closes 10 Feb 2024.
19/12/2023	12.3.3	<b>Surrender of Shark Lake Agricultural Land Lease</b>	<b>Walsh, Sarah</b>	
	O1223-201	<p>That Council surrender the lease with Wittenoom Plains for Lots 9500 and 131 on Deposited Plan 64784, Shark Lake Road, Shark Lake Industrial Park, subject to;</p> <ol style="list-style-type: none"> <li>1. A lease surrender fee of \$240 GST (inc) being payable; and</li> <li>2. The land being mowed to remove any long grass/vegetation on site.</li> </ol>	Corporate & Community Services	03 Jan 2024 11:05am Walsh, Sarah Draft documentation sent to Lessee for review, awaiting their response.
19/12/2023	12.3.2	<b>Proposed Waste Local Law 2024</b>	<b>Walsh, Sarah</b>	
	O1223-200	<p>That Council request the CEO to;</p> <ol style="list-style-type: none"> <li>1. Give Local Public Notice of the proposed Shire of Esperance Waste Local Law 2024 in accordance with s.3.12(3) of the <i>Local Government Act 1995</i>;</li> <li>2. Forward a copy of the proposed local law and public notices to the Minister for Local Government and the Minister for Environment; and</li> <li>3. Prepare a further report at the conclusion of the public submission period to enable Council to consider submissions.</li> </ol>	Corporate & Community Services	03 Jan 2024 11:08am Walsh, Sarah Waste Local Law has been advertised and sent to relevant Ministers for review. Submission period closes 10 Feb 2024.

### **13. REPORTS OF COMMITTEES**

#### **Item: 13.1**

#### **Minutes of Committees**

<b>Author/s</b>	Chantelle Hoffrichter	Executive Assistant
<b>Authoriser/s</b>	Shane Burge	Chief Executive Officer

**File Ref: D24/931**

#### **Attachments**

A<sup>1</sup>. Minutes - Audit Committee Meeting - 21 November 2023

#### **Officer's Recommendation**

**That Council accept the following unconfirmed minutes:**

- 1. Minutes - Audit Committee Meeting - 21 November 2023**

Simple Majority



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## **Shire of Esperance**

### **AUDIT COMMITTEE**

**TUESDAY 21 NOVEMBER 2023**

**MINUTES**

#### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Esperance for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Esperance disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Esperance during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Esperance. The Shire of Esperance warns that anyone who has any application lodged with the Shire of Esperance must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Esperance in respect of the application.

#### **ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

#### **ATTACHMENTS**

Please be advised that in order to save printing and paper costs, all attachments referenced in this paper are available in the original Agenda document for this meeting.

Audit Committee: Minutes  
21 November 2023

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**SHIRE OF ESPERANCE**

**MINUTES**

**AUDIT COMMITTEE MEETING HELD IN COUNCIL MEETING ROOM ON  
21 November 2023  
COMMENCING AT 11:00 AM**

**1. OFFICIAL OPENING**

The Chief Executive Officer declared the meeting open at 11:05am.

**2. ATTENDANCE**

**Members**

Cr S McMullen	Shire of Esperance
Cr S Flanagan	Shire of Esperance
Cr R Chambers	Shire of Esperance
Cr G Johnston	Shire of Esperance
Mr K Mills	Community Representative

**Shire Officers**

Mr S Burge	Chief Executive Officer
Mrs B O'Callaghan	Manager Financial Services
Mrs F Baxter	Director Corporate & Community Services

**Guests**

Jay Teirchert	Office of the Auditor General (via TEAMS)
Hayley Platt	Moore Australia (via TEAMS)
Wen-Shien Chai	Moore Australia (via TEAMS)

**Members of the Public & Press**

Nil

**3. APOLOGIES & NOTIFICATION OF GRANTED LEAVE OF ABSENCE**

Nil

**4. PUBLIC QUESTION TIME**

Nil Questions

**5. DEPUTATIONS, PRESENTATIONS, INSPECTIONS, PETITIONS**

Nil

Audit Committee: Minutes  
21 November 2023

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**6. DECLARATION OF MEMBERS INTERESTS**

**6.1 Declarations of Financial Interests – Local Government Act Section 5.60a**  
Nil

**6.2 Declarations of Proximity Interests – Local Government Act Section 5.60b**  
Nil

**6.3 Declarations of Impartiality Interests – Admin Regulations Section 34c**  
Nil

**7. CONFIRMATION OF MINUTES**

Moved: Cr Flanagan  
Seconded: Cr McMullen

AU1123-182

That the Minutes of the Audit Committee Meeting of the 7 March 2023 be confirmed as a true and correct record.

**CARRIED**

**8. NEW BUSINESS OF AN URGENT NATURE**

Nil



Audit Committee: Minutes  
21 November 2023

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## **9. MATTERS REQUIRING A DETERMINATION OF COMMITTEE**

### **Item: 9.1**

#### **Appointment of Presiding Member**

<b>Author/s</b>	Beth O'Callaghan	Manager Financial Services
<b>Authorisor/s</b>	Felicity Baxter	Director Corporate & Community Services

**File Ref: D23/31889**

#### **Applicant**

Internal

#### **Location/Address**

N/A

#### **Executive Summary**

To appoint the presiding member for the Audit Committee.

#### **Recommendation in Brief**

That the CEO call for nominations and appoint a presiding member.

#### **Background**

This is the first meeting of the Audit Committee since Local Government elections in October 2023, therefore the committee is required to appoint a presiding member from within its membership.

The CEO will invite nominations for the position of Presiding Member and, if more than one nomination is received, will conduct a confidential ballot to determine the election.

#### **Strategic Implications**

Council Plan 2022 - 2032

*Performance - Outcome 16. A well informed and engaged community*

Objective 16.1. Provide authentic, relevant and effective engagement with community members

#### **Attachments**

Nil

Audit Committee: Minutes  
21 November 2023

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**RECOMMENDATION AND DECISION**

The Chief Executive Officer called for nominations for the position of Presiding Member.

The Chief Executive Officer advised that he has received one (1) nomination for position of Presiding Member as follows;

Cr Steve McMullen

As no further nominations were received, Cr McMullen was declared duly elected as Presiding Member.

**Moved: Cr Flanagan**

**Seconded: Cr Johnston**

**AU1123-183**

**CARRIED**

Cr McMullen took the chair

Audit Committee: Minutes  
21 November 2023

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**Item: 9.2**

**Audit Report 2022/23**

<b>Author/s</b>	Beth O'Callaghan	Manager Financial Services
<b>Authoriser/s</b>	Felicity Baxter	Director Corporate & Community Services

**File Ref: D23/31202**

**Applicant**

Corporate and Community Services

**Location/Address**

Internal

**Executive Summary**

To present to the Audit Committee the 2022/23 Annual Financial Report and Audit Report prepared by Patrick Arulsingham from the Office of Auditor General (OAG).

**Recommendation in Brief**

That the Audit Committee

1. Receive the 2022/23 Annual Financial Report including the Audit Report as attached as Attachment A.
2. Recommends the Annual Financial Report and Audit Report for the 2022/23 financial year to Council for adoption.

**Background**

Council is required to prepare a financial report and present it to the Council's auditor by 30 September each year. This has been completed and Annual Financial Report and Audit Report are presented at Attachment A.

The Local Government Act (1995) requires that the audit report be examined by the local government to determine if any matters raised in the report require action to be taken. After considering the audit report the local government is to prepare a report on any actions to be taken in response to the audit report and is to forward a copy of that report to the Minister for Local Government.

**Officer's Comment**

The Council has received an unqualified or "clean" audit report from the Office of the Auditor General, Patrick Arulsingham. The auditor's opinion states that

"In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2023 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards."

It is a legislative requirement for a separate report to be presented to the Audit Committee and Council when significant matters are raised in the Audit Report. See below section of the Act.

Audit Committee: Minutes  
21 November 2023

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Section 7.12A (4) of the *Local Government Act (1995)* states:

A local government must –

- a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and
- b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.

Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.

There were no significant matters raised in the Audit Report therefore a separate report to the Minister will not be required.

The 2022/23 surplus closing position has not changed from when the budget was adopted in August and remains at \$4,075,261.

#### **Consultation**

Nil

#### **Financial Implications**

As per the 2022/23 Budget.

#### **Asset Management Implications**

Nil

#### **Statutory Implications**

The statutory implications associated with this item are *Local Government Act (1995)* Section 7.12A which details duties with respect to audits.

#### **Policy Implications**

Nil

#### **Strategic Implications**

Council Plan 2022 – 2032

*Leadership*

A financially sustainable and supportive organisation achieving operational excellence

#### **Environmental Considerations**

Nil

#### **Attachments**

[A1.](#) Annual Financial Report 2022/23 - Audited

Audit Committee: Minutes  
21 November 2023

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**RECOMMENDATION AND DECISION**

**Item 9.2 Audit Report 2022/23**

**Moved: Cr Flanagan**

**Seconded: Cr Chambers**

**AU1123-184**

**Committee Decision**

**That the Audit Committee;**

- 1. Receive the 2022/23 Annual Financial Report incorporating the Audit Report as attached at Attachment A.**
- 2. Recommends the Annual Financial Report and Audit Report for the 2022/23 financial year to Council for adoption.**

**CARRIED**

# Annual Financial Report 2022-2023



**Shire of Esperance**  
**Annual Financial Report**  
*For the year ended 30th June 2023*



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The Shire of Esperance conducts the operations of a local government with the following community vision:

*The Shire of Esperance exists to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.*

Esperance, together we make it happen.

Principal place of business:

Administration Offices  
Windich Street  
Esperance WA 6450

**Shire of Esperance**  
**Annual Financial Report**  
*For the year ended 30th June 2023*



*Local Government Act 1995*  
*Local Government (Financial Management) Regulations 1996*

**STATEMENT BY CEO**

The accompanying financial report of the Shire of Esperance has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2023 and the financial position as at 30 June 2023.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 13<sup>th</sup> day of November 2023

  
\_\_\_\_\_  
Chief Executive Officer  
**Shane Burge**



**Shire of Esperance**  
**Annual Financial Report**  
*For the year ended 30th June 2023*

**Statement of Comprehensive  
Income by Nature and Type**

	NOTE	2023 Actual	2023 Budget	2022 Actual
		\$	\$	\$
<b>Revenue</b>				
Rates	2(a),24	23,635,371	23,543,676	22,115,030
Grants, subsidies and contributions	2(a)	16,162,013	8,765,402	16,828,512
Fees and charges	2(a)	10,952,081	10,486,823	10,262,139
Interest revenue	2(a)	1,526,936	237,000	249,537
Other revenue	2(a)	1,003,835	879,972	827,320
		53,280,236	43,912,873	50,282,538
<b>Expenses</b>				
Employee costs	2(b)	(21,083,657)	(19,584,300)	(18,432,247)
Materials and contracts		(12,556,334)	(14,742,175)	(10,894,438)
Utility charges		(1,323,897)	(1,216,094)	(1,356,927)
Depreciation		(21,492,577)	(20,738,656)	(19,333,077)
Finance costs	2(b)	(98,521)	(96,961)	(96,365)
Insurance		(885,765)	(838,596)	(745,776)
Other expenditure	2(b)	(597,449)	(710,254)	(607,075)
		(58,038,200)	(57,927,036)	(51,465,905)
		(4,757,964)	(14,014,163)	(1,183,367)
Capital grants, subsidies and contributions	2(a)	8,245,196	14,754,952	10,643,976
Profit on asset disposals		1,572,415	553,536	383,422
Loss on asset disposals		(56,443)	(290,637)	(202,379)
		9,761,168	15,017,851	10,825,019
<b>Net result for the period</b>	23(b)	<b>5,003,204</b>	<b>1,003,688</b>	<b>9,641,652</b>
<b>Other comprehensive income for the period</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	17	168,416,513	0	0
<b>Total other comprehensive income for the period</b>	17	<b>168,416,513</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income for the period</b>		<b>173,419,717</b>	<b>1,003,688</b>	<b>9,641,652</b>

## Shire of Esperance Annual Financial Report

As at 30 June 2023

## Statement of Financial Position

	NOTE	2023 \$	2022 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	43,247,389	41,857,599
Trade and other receivables	5	1,597,931	1,497,774
Other financial assets	4(a)	4,190,736	198,228
Inventories	6	1,609,486	528,956
Other assets	7	1,418,138	915,171
<b>TOTAL CURRENT ASSETS</b>		<b>52,063,680</b>	<b>44,997,728</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables	5	101,408	97,459
Other financial assets	4(b)	1,537,806	1,722,090
Inventories	6	2,830,744	3,774,582
Property, plant and equipment	8	103,709,727	102,983,171
Infrastructure	9	587,939,655	419,840,748
Right-of-use assets	11(a)	8,663	31,416
<b>TOTAL NON-CURRENT ASSETS</b>		<b>696,128,003</b>	<b>528,449,466</b>
<b>TOTAL ASSETS</b>		<b>748,191,683</b>	<b>573,447,194</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	12	2,470,313	3,105,086
Other liabilities	13	3,378,442	2,211,302
Lease liabilities	11(b)	8,784	23,105
Borrowings	14	245,549	250,645
Employee related provisions	15	3,733,245	3,126,337
<b>TOTAL CURRENT LIABILITIES</b>		<b>9,836,333</b>	<b>8,716,475</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities	11(b)	0	5,767
Borrowings	14	2,016,175	2,261,724
Employee related provisions	15	388,124	222,392
Other provisions	16	5,983,871	5,693,373
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>8,388,170</b>	<b>8,183,256</b>
<b>TOTAL LIABILITIES</b>		<b>18,224,503</b>	<b>16,899,731</b>
<b>NET ASSETS</b>		<b>729,967,180</b>	<b>556,547,463</b>
<b>EQUITY</b>			
Retained surplus		314,079,314	314,224,048
Reserve accounts	27	39,107,270	33,959,332
Revaluation surplus	17	376,780,596	208,364,083
<b>TOTAL EQUITY</b>		<b>729,967,180</b>	<b>556,547,463</b>

This statement is to be read in conjunction with the accompanying notes.

**Shire of Esperance**  
**Annual Financial Report**  
*For the year ended 30th June 2023*

**Statement of Changes in Equity**

	NOTE	RETAINED SURPLUS \$	RESERVE ACCOUNTS \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
<b>Balance as at 1 July 2021</b>		<b>309,311,629</b>	<b>29,230,099</b>	<b>208,364,083</b>	<b>546,905,811</b>
Correction of error		0	0	0	0
<b>Restated balance at the beginning of the financial year</b>		<b>309,311,629</b>	<b>29,230,099</b>	<b>208,364,083</b>	<b>546,905,811</b>
Comprehensive income for the period					
Net result for the period		9,641,652	0	0	9,641,652
Other comprehensive income for the period	17	0	0	0	0
Total comprehensive income for the period		9,641,652	0	0	9,641,652
Transfers from reserve accounts	27	5,708,087	(5,708,087)	0	0
Transfers to reserve accounts	27	(10,437,320)	10,437,320	0	0
<b>Balance as at 30 June 2022</b>		<b>314,224,048</b>	<b>33,959,332</b>	<b>208,364,083</b>	<b>556,547,463</b>
Change in accounting policies		0	0	0	0
Correction of error		0	0	0	0
<b>Restated balance at 1 July 2022</b>		<b>314,224,048</b>	<b>33,959,332</b>	<b>208,364,083</b>	<b>556,547,463</b>
Comprehensive income for the period					
Net result for the period		5,003,204	0	0	5,003,204
Other comprehensive income for the period	17	0	0	168,416,513	168,416,513
Total comprehensive income for the period		5,003,204	0	168,416,513	173,419,717
Transfers from reserve accounts	27	11,246,503	(11,246,503)	0	0
Transfers to reserve accounts	27	(16,394,441)	16,394,441	0	0
<b>Balance as at 30 June 2023</b>		<b>314,079,314</b>	<b>39,107,270</b>	<b>376,780,596</b>	<b>729,967,180</b>

This statement is to be read in conjunction with the accompanying notes.

## Shire of Esperance Annual Financial Report

For the year ended 30th June 2023

## Statement of Cash Flows

	NOTE	2023 Actual \$	2022 Actual \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Rates		23,681,265	22,289,334
Grants, subsidies and contributions		16,880,065	16,241,306
Fees and charges		10,952,081	10,647,623
Interest revenue		1,526,936	249,537
Goods and services tax received		3,253,580	1,142,967
Other revenue		1,294,333	827,320
		57,588,260	51,398,087
<b>Payments</b>			
Employee costs		(20,174,309)	(18,091,111)
Materials and contracts		(13,931,688)	(12,683,182)
Utility charges		(1,323,897)	(1,356,927)
Finance costs		(98,521)	(93,807)
Insurance paid		(885,765)	(745,776)
Goods and services tax paid		(3,121,801)	(1,318,094)
Other expenditure		(597,449)	(607,075)
		(40,133,430)	(34,895,972)
<b>Net cash provided by (used in) operating activities</b>	18(b)	17,454,830	16,502,115
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for financial assets at amortised cost - self supporting loans		0	(750,000)
Payments for development of land held for resale		(2,347,249)	(142,115)
Payments for purchase of property, plant & equipment	8(a)	(5,131,617)	(6,007,953)
Payments for construction of infrastructure	9(a)	(17,580,979)	(19,791,743)
Capital grants, subsidies and contributions		8,245,196	10,643,976
Proceeds for financial assets at amortised cost		(4,000,000)	9,200,000
Proceeds from financial assets at amortised cost - self supporting loans		198,228	179,794
Proceeds from financial assets at fair values through profit and loss - Local Government House Trust		(6,451)	(6,994)
Proceeds from sale of property, plant & equipment		4,831,582	1,536,297
<b>Net cash provided by (used in) investing activities</b>		(15,791,290)	(5,138,738)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Repayment of borrowings	26(a)	(250,645)	(229,920)
Payments for principal portion of lease liabilities	26(b)	(23,105)	(16,338)
Proceeds from new borrowings	26(a)	0	750,000
<b>Net cash provided by (used in) financing activities</b>		(273,750)	503,742
<b>Net increase (decrease) in cash held</b>		1,389,790	11,867,119
Cash at beginning of year		41,857,599	29,990,480
<b>Cash and cash equivalents at the end of the year</b>	18(a)	43,247,389	41,857,599

This statement is to be read in conjunction with the accompanying notes.

**Shire of Esperance**  
**Annual Financial Report**  
*For the year ended 30th June 2023*

**Statement of Financial Activity**

	NOTE	2023 Actual \$	2023 Budget \$	2022 Actual \$
<b>OPERATING ACTIVITIES</b>				
Revenue from operating activities				
General rates	24	23,104,274	23,090,874	21,697,501
Rates excluding general rates	24	531,097	352,802	417,529
Grants, subsidies and contributions		16,162,013	8,765,402	16,828,512
Fees and charges		10,952,081	10,486,823	10,262,139
Interest revenue		1,526,936	237,000	249,537
Other revenue		1,003,835	879,972	827,320
Profit on asset disposals		1,572,415	553,536	383,422
		54,852,651	44,366,409	50,665,960
Expenditure from operating activities				
Employee costs		(21,083,657)	(19,584,300)	(18,432,247)
Materials and contracts		(12,556,334)	(14,742,175)	(10,894,438)
Utility charges		(1,323,897)	(1,216,094)	(1,356,927)
Depreciation		(21,492,577)	(20,738,656)	(19,333,077)
Finance costs		(98,521)	(96,961)	(96,365)
Insurance		(885,765)	(838,596)	(745,776)
Other expenditure		(597,449)	(710,254)	(607,075)
Loss on asset disposals		(56,443)	(290,637)	(202,379)
		(58,094,643)	(58,217,673)	(51,668,284)
Non-cash amounts excluded from operating activities	25(a)	20,611,031	20,757,154	19,526,468
<b>Amount attributable to operating activities</b>		17,369,039	6,905,890	18,524,144
<b>INVESTING ACTIVITIES</b>				
Inflows from investing activities				
Capital grants, subsidies and contributions		8,245,196	14,754,952	10,643,976
Proceeds from disposal of assets		4,831,582	2,279,550	1,536,297
Proceeds from financial assets at amortised cost - self supporting loans	26(a)	198,228	198,227	179,794
Proceeds from financial assets at fair values through profit and loss - Local Government House Trust		(6,451)		(6,994)
		13,268,555	17,232,729	12,353,073
Outflows from investing activities				
Payments for financial assets at amortised cost - self supporting loans		0	0	(750,000)
Payments for investments in associates		(2,347,249)	(3,260,839)	(142,115)
Purchase of property, plant and equipment	8(a)	(5,131,617)	(8,903,808)	(6,007,953)
Purchase and construction of infrastructure	9(a)	(17,580,979)	(24,569,743)	(19,791,743)
		(25,059,845)	(36,734,390)	(26,691,811)
<b>Amount attributable to investing activities</b>		(11,791,290)	(19,501,661)	(14,338,738)
<b>FINANCING ACTIVITIES</b>				
Inflows from financing activities				
Proceeds from borrowings	26(a)	0	0	750,000
Transfers from reserve accounts	27	11,246,503	12,693,586	5,708,087
		11,246,503	12,693,586	6,458,087
Outflows from financing activities				
Repayment of borrowings	26(a)	(250,645)	(250,646)	(229,920)
Payments for principal portion of lease liabilities	26(b)	(23,105)	23,105	(16,338)
Transfers to reserve accounts	27	(16,394,441)	(3,825,950)	(10,437,320)
		(16,668,191)	(4,053,491)	(10,683,578)
<b>Amount attributable to financing activities</b>		(5,421,688)	8,640,095	(4,225,491)
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>				
Surplus or deficit at the start of the financial year	25(b)	3,919,200	3,919,201	3,959,285
Amount attributable to operating activities		17,369,039	6,905,890	18,524,144
Amount attributable to investing activities		(11,791,290)	(19,501,661)	(14,338,738)
Amount attributable to financing activities		(5,421,688)	8,640,095	(4,225,491)
<b>Surplus or deficit after imposition of general rates</b>	25(b)	<b>4,075,261</b>	<b>(36,475)</b>	<b>3,919,200</b>

This statement is to be read in conjunction with the accompanying notes.

## Shire of Esperance Annual Financial Report

*For the year ended 30th June 2023*



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## Shire of Esperance Annual Financial Report

For the year ended 30th June 2023

## Notes to and forming part of the Financial Report

### 1. BASIS OF PREPARATION

The financial report of Shire of Esperance which is a Class 2 local government comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

#### Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 28 of the financial report.

#### Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, and infrastructure.
- estimation uncertainties made in relation to lease accounting

#### Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2020-6 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current - Deferral of Effective Date
- AASB 2021-7a Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [general editorials]
- AASB 2022-3 Amendments to Australian Accounting Standards - Illustrative Examples for Not-for-Profit Entities accompanying AASB 15

These amendments have no material impact on the current annual financial report

#### New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-7c Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards
- AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

The amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.

Except as described above these amendments are not expected to have any material impact on the financial report on initial application.

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*For the year ended 30th June 2023*

**Notes to and forming part of the Financial Report**

**2. REVENUE AND EXPENSES**

**(a) Revenue**

**Contracts with customers**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of revenue recognition
Grants, subsidies and contributions	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Fees and charges - licences, registrations, approvals	Building, planning, development and animal management.	Single point in time	Full payment prior to issue	None	On payment of the licence, registration or approval
Fees and charges - waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Fees and charges - airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	On landing/departure event
Fees and charges - sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	At point of sale
Other revenue - private works	Contracted private works	Single point in time	Monthly in arrears	None	At point of service

Consideration from contracts with customers is included in the transaction price.

**Revenue Recognition**

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

**For the year ended 30 June 2023**

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	23,635,371	0	23,635,371
Grants, subsidies and contributions	16,162,013	0	0	0	16,162,013
Fees and charges	10,447,576	0	504,505	0	10,952,081
Interest revenue	60,978	0	46,828	1,419,130	1,526,936
Other revenue	1,003,835	0	0	0	1,003,835
Capital grants, subsidies and contributions	0	8,245,196	0	0	8,245,196
<b>Total</b>	<b>27,674,402</b>	<b>8,245,196</b>	<b>24,186,704</b>	<b>1,419,130</b>	<b>61,525,432</b>

**For the year ended 30 June 2022**

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	22,115,030	0	22,115,030
Grants, subsidies and contributions	16,828,512	0	0	0	16,828,512
Fees and charges	10,262,139	0	0	0	10,262,139
Interest revenue	55,935	0	46,841	146,761	249,537
Other revenue	827,320	0	0	0	827,320
Capital grants, subsidies and contributions	0	10,643,976	0	0	10,643,976
<b>Total</b>	<b>27,973,906</b>	<b>10,643,976</b>	<b>22,161,871</b>	<b>146,761</b>	<b>60,926,514</b>



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**2. REVENUE AND EXPENSES (Continued)**

**(a) Revenue (Continued)**

<b>Note</b>	<b>2023 Actual \$</b>	<b>2022 Actual \$</b>
<b>Interest revenue</b>		
Financial assets at amortised cost - self supporting loans	60,978	55,935
Interest on reserve account funds	829,654	86,266
Rates instalment and penalty interest (refer Note 24a)	50,877	46,841
Other interest revenue	585,427	60,495
	<b>1,526,936</b>	<b>249,537</b>
<b>Fees and charges relating to rates receivable</b>		
Charges on instalment plan	33,633	32,043
The 2023 original budget estimate in relation to: Charges on instalment plan was \$35,000		

**(b) Expenses**

<b>Auditors remuneration</b>		
- Audit of the Annual Financial Report	59,000	58,000
- Other services – grant acquittals	830	4,400
	<b>59,830</b>	<b>62,400</b>
<b>Employee Costs</b>		
Employee benefit costs	17,969,697	15,723,050
Other employee costs	3,113,960	2,709,199
	<b>21,083,657</b>	<b>18,432,249</b>
<b>Finance costs</b>		
Interest and financial charges paid/payable for lease liabilities and financial liabilities not at fair value through profit or loss	98,226	95,780
Lease liabilities	295	585
	<b>98,521</b>	<b>96,365</b>
<b>Sundry expenses</b>	<b>597,449</b>	<b>607,075</b>
	<b>597,449</b>	<b>607,075</b>

**Shire of Esperance**  
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**3. CASH AND CASH EQUIVALENTS**

Note	2023 \$	2022 \$
Cash at bank and on hand	32,247,389	12,857,599
Term deposits	11,000,000	29,000,000
<b>Total cash and cash equivalents</b>	<b>43,247,389</b>	<b>41,857,599</b>
Held as		
- Unrestricted cash and cash equivalents	8,140,119	7,898,267
- Restricted cash and cash equivalents	35,107,270	33,959,332
	<b>43,247,389</b>	<b>41,857,599</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**Cash and cash equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

**Restricted financial assets**

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

**4. OTHER FINANCIAL ASSETS**

**(a) Current assets**

	2023 \$	2022 \$
Financial assets at amortised cost	4,190,736	198,228
	4,190,736	198,228
<b>Other financial assets at amortised cost</b>		
Self supporting loans receivable	190,736	198,228
Term deposits	4,000,000	0
	4,190,736	198,228
Held as		
- Unrestricted other financial assets at amortised cost	190,736	198,228
- Restricted other financial assets at amortised cost	4,000,000	0
	4,190,736	198,228

**(b) Non-current assets**

Financial assets at amortised cost	1,395,199	1,585,934
Financial assets at fair value through profit or loss	142,607	136,156
	1,537,806	1,722,090
<b>Financial assets at amortised cost</b>		
Self supporting loans receivable	1,395,201	1,585,936
	1,395,199	1,585,934
<b>Financial assets at fair value through profit or loss</b>		
Units in Local Government House Trust - opening balance	142,607	136,156
Units in Local Government House Trust - closing balance	142,607	136,156

Loans receivable from clubs/institutions have the same terms and conditions as the related borrowing disclosed in Note 26(a) as self supporting loans. Fair value of financial assets at fair value through profit or loss is determined from the net asset value of the units held in the Trust at balance date as compiled by WALGA.

**SIGNIFICANT ACCOUNTING POLICIES**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 22 (i)) due to the observable market rates).

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

**Financial assets at fair value through profit or loss**

The Shire has elected to classify the following financial assets at fair value through profit or loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has elected to recognise as fair value gains and losses through profit or loss.

**Impairment and risk**

Information regarding impairment and exposure to risk can be found at Note 21.

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**Notes to and forming part of the  
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**5. TRADE AND OTHER RECEIVABLES**

Note	2023	2022
	\$	\$
<b>Current</b>		
Rates and statutory receivables	68,312	153,939
Trade receivables	1,428,082	978,994
GST receivable	101,537	364,841
	<u>1,597,931</u>	<u>1,497,774</u>
<b>Non-current</b>		
Rates and statutory receivables	101,408	97,459
	<u>101,408</u>	<u>97,459</u>

**Disclosure of opening and closing balances related to contracts with customers**

Information about receivables from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non financial assets is:

Note	30 June 2023 Actual	30 June 2022 Actual	1 July 2021 Actual
	\$	\$	\$
Contract assets	7	1,226,375	796,278
Total trade and other receivables from contracts with customers		<u>1,226,375</u>	<u>112,969</u>

**SIGNIFICANT ACCOUNTING POLICIES**

**Rates and statutory receivables**

Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and service charges and other statutory charges or fines.

Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

**Trade receivables**

Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations as part of the ordinary course of business.

**Other receivables**

Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers including grants for the construction of recognisable non financial assets.

**Measurement**

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

**Impairment and risk exposure**

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 21.

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**6. INVENTORIES**

Note	2023	2022
	\$	\$
<b>Current</b>		
Fuel and materials	82,955	96,074
Road making materials	440,964	152,674
Various goods held for resale	100,213	104,151
Land held for resale		
Cost of acquisition	985,354	176,057
	1,609,486	528,956
<b>Non-current</b>		
Land held for resale		
Cost of acquisition	2,830,744	3,774,582
	2,830,744	3,774,582
The following movements in inventories occurred during the year:		
<b>Balance at beginning of year</b>	4,303,538	4,298,016
Inventories expensed during the year	(2,355,269)	(2,206,390)
Additions to inventory	2,491,961	2,211,912
<b>Balance at end of year</b>	4,440,230	4,303,538

**SIGNIFICANT ACCOUNTING POLICIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

**Land held for resale (Continued)**

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the council's intentions to release for sale.

## Shire of Esperance Annual Financial Report

For the year ended 30th June 2023

## Notes to and forming part of the Financial Report

### 7. OTHER ASSETS

#### Other assets - current

Accrued income

Contract assets

Interest receivable

Infringements

2023	2022
\$	\$
57,606	77,915
1,226,375	796,278
120,141	28,686
14,016	12,292
1,418,138	915,171

#### SIGNIFICANT ACCOUNTING POLICIES

##### Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

##### Non-current assets held for sale

Assets are classified as held for sale where the carrying amount will be recovered through a sale rather than continuing use and the asset is available for immediate sale with a sale being highly probable.

##### Contract assets

Contract assets primarily relate to the Shire's right to consideration for work completed but not billed at the end of the period.

Impairment of assets associated with contracts with customers are detailed at Note 2(b).

##### Non-current assets held for sale (Continued)

Non-current assets classified as held for sale are valued at the lower of the carrying amount and fair value less costs to sell.

The fair value of land and buildings was determined using the sales comparison approach using comparable properties in the area. This is a level 2 measurement as per the fair value hierarchy set out in Note 22(i).

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**8. PROPERTY, PLANT AND EQUIPMENT**

**(a) Movements in Balances**

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land	Buildings	Total land and buildings not subject to operating lease	Total land and buildings	Furniture and equipment	Plant and equipment	Motor vehicles - non specialised	Motor vehicles - specialised	Road making plant - major	Road making plant - minor	Total property, plant and equipment
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Balance at 1 July 2021</b>	27,689,149	57,904,656	85,593,805	85,593,805	618,001	4,892,000	2,007,734	403,762	8,413,620	517,131	102,446,053
Additions	4,923	1,065,961	1,070,884	1,070,884	93,725	2,231,467	580,753	0	1,699,830	331,294	6,007,953
Disposals	(402,000)	(63,440)	(465,440)	(465,440)	0	(69,015)	(30,918)	(49,153)	(479,337)	0	(1,093,863)
Depreciation	0	(2,240,883)	(2,240,883)	(2,240,883)	(86,712)	(495,748)	(222,470)	(54,500)	(1,212,478)	(64,181)	(4,376,972)
<b>Balance at 30 June 2022</b>	27,292,072	56,666,294	83,958,366	83,958,366	625,014	6,558,704	2,335,099	300,109	8,421,635	784,244	102,983,171
<b>Comprises:</b>											
Gross balance amount at 30 June 2022	27,292,072	113,484,037	140,776,109	140,776,109	1,461,652	11,575,519	3,611,179	1,370,000	13,010,401	1,153,188	172,958,048
Accumulated depreciation at 30 June 2022	0	(56,817,743)	(56,817,743)	(56,817,743)	(836,638)	(5,016,815)	(1,276,080)	(1,069,891)	(4,588,766)	(368,944)	(69,974,877)
<b>Balance at 30 June 2022</b>	27,292,072	56,666,294	83,958,366	83,958,366	625,014	6,558,704	2,335,099	300,109	8,421,635	784,244	102,983,171
Additions	13,255	1,727,372	1,740,627	1,740,627	161,259	60,444	1,000,256	0	1,892,560	276,471	5,131,617
Disposals	0	0	0	0	(5,068)	0	(387,455)	0	(441,297)	0	(833,820)
Assets classified as held for sale			0	0							0
Depreciation	0	(2,262,912)	(2,262,912)	(2,262,912)	(105,807)	(671,322)	(261,591)	(41,110)	(1,207,621)	(86,197)	(4,636,560)
Transfers	0	1,065,319	1,065,319	1,065,319	0	83,680	0	0	(63,538)	(20,142)	1,065,319
<b>Balance at 30 June 2023</b>	27,305,327	57,196,073	84,501,400	84,501,400	675,398	6,031,506	2,686,309	258,999	8,601,739	954,376	103,709,727
<b>Comprises:</b>											
Gross balance amount at 30 June 2023	27,305,327	115,898,501	143,203,828	143,203,828	1,596,612	11,761,094	3,822,787	1,370,000	13,435,203	1,402,286	176,591,810
Accumulated depreciation at 30 June 2023	0	(58,702,428)	(58,702,428)	(58,702,428)	(921,214)	(5,729,588)	(1,136,478)	(1,111,001)	(4,833,464)	(447,910)	(72,882,083)
<b>Balance at 30 June 2023</b>	27,305,327	57,196,073	84,501,400	84,501,400	675,398	6,031,506	2,686,309	258,999	8,601,739	954,376	103,709,727

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**8. PROPERTY, PLANT AND EQUIPMENT (Continued)**

**(b) Carrying Value Measurements**

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
<b>(i) Fair Value</b>					
<b>Land and buildings</b>					
Land	2	Market approach using recent observable market data for similar properties/income approach using discounted cashflow methodology	Independent registered valuer	June 2020	Price per hectare / market borrowing rate
Buildings	3	Cost approach using depreciated replacement cost	Independent registered valuer	June 2020	Construction costs and current condition (level 2), residual values and remaining useful life assessments (level 3) inputs
Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.					
During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.					
<b>(ii) Cost</b>					
<b>Furniture and equipment</b>		Cost	Cost		Purchase cost
<b>Plant and equipment</b>		Cost	Cost		Purchase cost
<b>Motor vehicles - specialised</b>		Cost	Cost		Purchase cost
<b>Road making plant</b>		Cost	Cost		Purchase cost

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**9. INFRASTRUCTURE**

**(a) Movements in Balances**

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - roads	Other infrastructure - footpaths	Other infrastructure - drainage	Other infrastructure - parks and ovals	Other infrastructure - other infrastructure	Other infrastructure - culverts and pipes	Other infrastructure - Esperance airport	Works in progress	Total Infrastructure
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Balance at 1 July 2021</b>	340,036,186	12,669,263	18,585,827	9,305,435	21,180,424	8,182,536	4,206,803	812,014	414,978,488
Additions	15,303,929	989,490	109,879	851,993	1,447,747	0	35,577	1,053,128	19,791,743
Depreciation	(11,775,282)	(610,273)	(210,356)	(1,070,064)	(942,630)	(118,742)	(202,136)	0	(14,929,483)
<b>Balance at 30 June 2022</b>	343,564,833	13,048,480	18,485,350	9,087,364	21,685,541	8,063,794	4,040,244	1,865,142	419,840,748
<b>Comprises:</b>									
Gross balance at 30 June 2022	471,308,193	20,828,933	23,787,977	18,297,198	48,113,272	11,874,176	7,861,678	1,865,142	603,936,569
Accumulated depreciation at 30 June 2022	(127,743,360)	(7,780,453)	(5,302,627)	(9,209,834)	(26,427,731)	(3,810,382)	(3,821,434)	0	(184,095,821)
<b>Balance at 30 June 2022</b>	343,564,833	13,048,480	18,485,350	9,087,364	21,685,541	8,063,794	4,040,244	1,865,142	419,840,748
Additions	14,378,553	300,758	4,654	839,728	497,826	0	0	1,559,460	17,580,979
Revaluation increments / (decrements) transferred to revaluation surplus	130,094,648	6,402,205	9,551,257	6,242,416	6,977,951	4,505,928	4,642,108	0	168,416,513
Depreciation	(13,529,647)	(660,348)	(211,859)	(1,184,076)	(924,949)	(118,744)	(203,643)	0	(16,833,266)
Transfers	0	0	0	542,383	861	0	0	(1,608,563)	(1,065,319)
<b>Balance at 30 June 2023</b>	474,508,387	19,091,095	27,829,402	15,527,815	28,237,230	12,450,978	8,478,709	1,816,039	587,939,655
<b>Comprises:</b>									
Gross balance at 30 June 2023	573,725,860	27,227,679	32,035,537	26,663,309	33,607,373	18,738,982	11,365,411	1,816,039	725,180,190
Accumulated depreciation at 30 June 2023	(99,217,473)	(8,136,584)	(4,206,135)	(11,135,494)	(5,370,143)	(6,288,004)	(2,886,702)	0	(137,240,535)
<b>Balance at 30 June 2023</b>	474,508,387	19,091,095	27,829,402	15,527,815	28,237,230	12,450,978	8,478,709	1,816,039	587,939,655



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**9. INFRASTRUCTURE (Continued)**

**(b) Carrying Value Measurements**

	Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
<b>(i) Fair Value</b>						
	<b>Infrastructure - roads</b>	3	Cost approach using depreciated replacement cost	Management valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments inputs
	<b>Other infrastructure - footpaths</b>	3	Cost approach using depreciated replacement cost	Management valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments inputs
	<b>Other infrastructure - drainage</b>	3	Cost approach using depreciated replacement cost	Management valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments inputs
	<b>Other infrastructure - parks and ovals</b>	3	Cost approach using depreciated replacement cost	Management valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments inputs
	<b>Other infrastructure - other infrastructure</b>	3	Cost approach using depreciated replacement cost	Management valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments inputs
	<b>Other infrastructure - culverts and pipes</b>	3	Cost approach using depreciated replacement cost	Management valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments inputs
	<b>Other infrastructure - Esperance airport</b>	3	Cost approach using depreciated replacement cost	Management valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments inputs
	<b>Works in progress</b>	3	Cost approach using depreciated replacement cost	Management valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

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**10. FIXED ASSETS**

**(a) Depreciation**

**Depreciation rates**

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	30 to 75 years
Furniture and equipment	5 to 20 years
Plant and equipment	3 to 15 years
Motor vehicles	5 to 20 years
Road making plant	5 to 10 years
Infrastructure - roads	15 to 60 years
Other infrastructure - drainage	30 to 100 years
Other infrastructure - parks and ovals	10 to 30 years
Other infrastructure - other infrastructure	10 to 70 years
Other infrastructure - culverts and pipes	30 to 100 years
Other infrastructure - Esperance airport	10 to 50 years
Right of use - plant and equipment	Based on the remaining lease

**(b) Fully Depreciated Assets in Use**

The gross carrying value of assets held by the Shire which are currently in use yet fully depreciated are shown in the table below.

	2023	2022
	\$	\$
Plant and equipment	8,000	2,250
Motor vehicles	419,000	392,000
Road making plant	66,000	43,500
	493,000	437,750

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**10. FIXED ASSETS (Continued)**

**SIGNIFICANT ACCOUNTING POLICIES**

**Fixed assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value (as indicated), less any accumulated depreciation and impairment losses.

**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost, the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation date consistent with *Financial Management Regulation 17A(4)*.

**Revaluation**

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire.

At the end of each period, the carrying amount for each asset class is reviewed and, where appropriate, the fair value is updated to reflect current market conditions consistent with *Financial Management Regulation 17A(2)* which requires land, buildings infrastructure, investment properties and vested improvements to be shown at fair value.

**Revaluation (continued)**

For property, plant and equipment and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss. Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

**Depreciation**

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

**Depreciation on revaluation**

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset.
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

**Amortisation**

All intangible assets with a finite useful life, are amortised on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use.

The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within depreciation in the Statement of Comprehensive Income and in Note 10(a).

**Impairment**

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

**Gains or losses on disposal**

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income in the period in which they arise.

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**11. LEASES**

**(a) Right-of-Use Assets**

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.

	<b>Note</b>	<b>Right-of-use assets - plant and equipment</b>	<b>Right-of-use assets Total</b>
		\$	\$
<b>Balance at 1 July 2021</b>		44,621	44,621
Additions		13,417	13,417
Depreciation		(26,622)	(26,622)
<b>Balance at 30 June 2022</b>		31,416	31,416
Gross balance amount at 30 June 2022		86,306	86,306
Accumulated depreciation at 30 June 2022		(54,890)	(54,890)
<b>Balance at 30 June 2022</b>		31,416	31,416
Depreciation		(22,753)	(22,753)
<b>Balance at 30 June 2023</b>		8,663	8,663
Gross balance amount at 30 June 2023		86,306	86,306
Accumulated depreciation at 30 June 2023		(77,643)	(77,643)
<b>Balance at 30 June 2023</b>		8,663	8,663
		<b>2023 Actual</b>	<b>2022 Actual</b>
		\$	\$
<b>(b) Lease Liabilities</b>			
Current		8,784	23,105
Non-current		0	5,767
	26(b)	8,784	28,872

**Secured liabilities and assets pledged as security**

Lease liabilities are effectively secured, as the rights to the leased assets recognised in the financial statements revert to the lessor in the event of default.

**SIGNIFICANT ACCOUNTING POLICIES**

**Leases**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily

determined, the Shire uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Details of individual lease liabilities required by regulations are provided at Note 26(b).

**Right-of-use assets - measurement**

Right-of-use assets are measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not recognised in the Statement of Financial Position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 under revaluation for details on the significant accounting policies applying to vested improvements.

**Right-of-use assets - depreciation**

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shorter. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the Shire anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

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**11. LEASES (Continued)**

**(c) Lessor - Property, Plant and Equipment Subject to Lease**

The table below represents a maturity analysis of the undiscounted lease payments to be received after the reporting date.

	<b>2023 Actual</b>	<b>2022 Actual</b>
	<b>\$</b>	<b>\$</b>
Less than 1 year	150,000	150,000
1 to 2 years	300,000	300,000
2 to 3 years	300,000	300,000
3 to 4 years	300,000	300,000
4 to 5 years	300,000	300,000
> 5 years	2,912,500	3,062,500
	<b>4,262,500</b>	<b>4,412,500</b>

The Shire has leased the caravan park to RAC for a term of 35 years commencing in 2019/2020.

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### 12. TRADE AND OTHER PAYABLES

#### Current

Sundry creditors	
Prepaid rates	
Accrued payroll liabilities	
Bonds and deposits held	
Accrued interest on long term borrowings	

2023	2022
\$	\$
1,165,128	1,991,764
142,511	178,295
727,642	590,934
425,484	333,343
9,548	10,750
2,470,313	3,105,086

#### SIGNIFICANT ACCOUNTING POLICIES

##### Financial liabilities

Financial liabilities are initially recognised at fair value when the Shire becomes a party to the contractual provisions of the instrument. Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised. Financial liabilities are derecognised where the related profit or loss.

##### Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future goods and services. The amounts are unsecured, are recognised as a current liability and are usually considered to be the same as their fair values, due refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises income for the prepaid rates that have

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### 13. OTHER LIABILITIES

#### Current

Contract liabilities

2023	2022
\$	\$
3,378,442	2,211,302
3,378,442	2,211,302
<b>Reconciliation of changes in contract liabilities</b>	
Opening balance	2,211,302
Additions	3,378,442
Revenue from contracts with customers included as a contract liability at the start of the period	(2,211,302)
	(2,588,954)
3,378,442	2,211,302

The aggregate amount of the performance obligations unsatisfied (or partially unsatisfied) in relation to these contract liabilities was \$3,378,442 (2022: \$2,211,302)

The Shire expects to satisfy the performance obligations, from contracts with customers unsatisfied at the end of the reporting period, within the next 12 months.

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

#### SIGNIFICANT ACCOUNTING POLICIES

##### Contract liabilities

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

##### Capital grant/contribution liabilities

Capital grant/contribution liabilities represent the Shire's obligations to construct recognisable non-financial assets to identified specifications to be controlled by the Shire which are yet to be satisfied. Capital grant/contribution liabilities are recognised as income when the obligations in the contract are satisfied.

Fair values for non-current capital grant/contribution liabilities, not expected to be extinguished within 12 months, are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 22(i)) due to the unobservable inputs, including own credit risk.

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**14. BORROWINGS**

	Note	2023			2022		
		Current	Non-current	Total	Current	Non-current	Total
<b>Secured</b>		\$	\$	\$	\$	\$	\$
Long term borrowings		245,549	2,016,175	2,261,724	250,645	2,261,724	2,512,369
<b>Total secured borrowings</b>	26(a)	245,549	2,016,175	2,261,724	250,645	2,261,724	2,512,369

**Secured liabilities and assets pledged as security**  
Debentures, bank overdrafts and bank loans are secured by a floating charge over the assets of the Shire of Esperance.  
Other loans relate to transferred receivables. Refer to Note 5.

The Shire of Esperance has complied with the financial covenants of its borrowing facilities during the 2023 and 2022 years.

**SIGNIFICANT ACCOUNTING POLICIES**  
**Borrowing costs**  
The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 22(i)) due to the unobservable inputs, including own credit risk.

**Risk**  
Details of individual borrowings required by regulations are provided at Note 26(a). Information regarding exposure to risk can be found at Note 21.



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**15. EMPLOYEE RELATED PROVISIONS**

**Employee Related Provisions**

**Current provisions**

**Employee benefit provisions**

Annual leave

Long service leave

**Total current employee related provisions**

**Non-current provisions**

**Employee benefit provisions**

Long service leave

**Total non-current employee related provisions**

**Total employee related provisions**

	2023	2022
	\$	\$
Annual leave	2,166,344	1,701,855
Long service leave	1,566,901	1,424,482
	3,733,245	3,126,337
<b>Total current employee related provisions</b>	<b>3,733,245</b>	<b>3,126,337</b>
<b>Non-current provisions</b>		
Employee benefit provisions		
Long service leave	388,124	222,392
	388,124	222,392
<b>Total non-current employee related provisions</b>	<b>388,124</b>	<b>222,392</b>
<b>Total employee related provisions</b>	<b>4,121,369</b>	<b>3,348,729</b>

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

**Amounts are expected to be settled on the following basis:**

Less than 12 months after the reporting date

More than 12 months from reporting date

Note	2023	2022
	\$	\$
	1,149,009	915,542
	2,972,360	2,433,187
	4,121,369	3,348,729

Expected reimbursements of employee related provisions from other WA local governments included within other receivables

5	0	0
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**SIGNIFICANT ACCOUNTING POLICIES**

**Employee benefits**

The Shire's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

**Other long-term employee benefits**

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

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## Notes to and forming the Financial

### 16. OTHER PROVISIONS

	Make good provisions \$	Total \$
<b>Opening balance at 1 July 2022</b>		
Non-current provisions	5,693,373	5,693,373
	5,693,373	5,693,373
 Additional provision	290,498	290,498
<b>Balance at 30 June 2023</b>	5,983,871	5,983,871
 <b>Comprises</b>		
Non-current	5,983,871	5,983,871
	5,983,871	5,983,871

#### Other provisions

Amounts which are expected to be paid out within 12 months of the reporting date are classified as current. Exact timing of payment of non-current obligations is unable to be reliably estimated as it is dependent on factors beyond the control of the local government.

#### Make good provisions

Under the licence for the operation of Wylie Bay Waste Facility landfill site, the Shire has a legal obligation to restore the site.

The estimated future obligations include the costs of restoring the affected areas and continued monitoring of the site.

The provision for future remediation costs is the best estimate of the present value of the expenditure required to settle the remediation obligation at the reporting date. Future remediation costs are reviewed annually and any changes in the estimate are reflected in the present value of the remediation provision at each reporting date.

#### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

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**17. REVALUATION SURPLUS**

	<b>2023 Opening Balance</b>	<b>2023 Change in Accounting Policy</b>	<b>Total Movement on Revaluation</b>	<b>2023 Closing Balance</b>	<b>2022 Opening Balance</b>	<b>Total Movement on Revaluation</b>	<b>2022 Closing Balance</b>
	\$	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land and buildings	37,565,324	0	0	37,565,324	37,565,324	0	37,565,324
Revaluation surplus - Furniture and equipment	120,357	0	0	120,357	120,357	0	120,357
Revaluation surplus - Plant and equipment	1,281,689	0	0	1,281,689	1,281,689	0	1,281,689
Revaluation surplus - Motor vehicles - non specialised	921,059	0	0	921,059	921,059	0	921,059
Revaluation surplus - Motor vehicles - specialised	(134,611)	0	0	(134,611)	(134,611)	0	(134,611)
Revaluation surplus - Road making plant - major	631,881	0	0	631,881	631,881	0	631,881
Revaluation surplus - Road making plant - minor	37,105	0	0	37,105	37,105	0	37,105
Revaluation surplus - Infrastructure - roads	134,584,177	0	130,094,648	264,678,825	134,584,177	0	134,584,177
Revaluation surplus - Other infrastructure - footpaths	6,199,980	0	6,402,205	12,602,185	6,199,980	0	6,199,980
Revaluation surplus - Other infrastructure - drainage	12,506,440	0	9,551,258	22,057,698	12,506,440	0	12,506,440
Revaluation surplus - Other infrastructure - parks and ovals	3,418,190	0	6,242,416	9,660,606	3,418,190	0	3,418,190
Revaluation surplus - Other infrastructure - other infrastructure	1,365,420	0	6,977,951	8,343,371	1,365,420	0	1,365,420
Revaluation surplus - Other infrastructure - culverts and pipes	8,613,107	0	4,505,927	13,119,034	8,613,107	0	8,613,107
Revaluation surplus - Other infrastructure - Esperance airport	1,253,965	0	4,642,108	5,896,073	1,253,965	0	1,253,965
	<b>208,364,083</b>	<b>0</b>	<b>168,416,513</b>	<b>376,780,596</b>	<b>208,364,083</b>	<b>0</b>	<b>208,364,083</b>

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**18. NOTES TO THE STATEMENT OF CASH FLOWS**

**(a) Reconciliation of Cash**

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	<b>Note</b>	<b>2023 Actual \$</b>	<b>2022 Actual \$</b>
Cash and cash equivalents	3	43,247,389	41,857,599
<b>Restrictions</b>			
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	3	35,107,270	33,959,332
- Financial assets at amortised cost	4	4,000,000	0
		39,107,270	33,959,332
The restricted financial assets are a result of the following specific purposes to which the assets may be used:			
Restricted reserve accounts	27	39,107,270	33,959,332
<b>Total restricted financial assets</b>		39,107,270	33,959,332

**(b) Reconciliation of Net Result to Net Cash Provided  
By Operating Activities**

Net result	5,003,204	9,641,652
Non-cash items:		
Depreciation/amortisation	21,492,577	19,333,077
(Profit)/loss on sale of asset	(1,515,972)	(181,043)
Changes in assets and liabilities:		
(Increase)/decrease in trade and other receivables	(104,106)	(294,413)
(Increase)/decrease in other assets	(502,967)	(27,616)
(Increase)/decrease in inventories	(136,690)	(5,522)
(Increase)/decrease in contract assets	(131,525)	(761,224)
Increase/(decrease) in trade and other payables	(634,773)	(707,566)
Increase/(decrease) in employee related provisions	772,640	140,914
Increase/(decrease) in other provisions	290,498	385,484
Increase/(decrease) in other liabilities	1,167,140	(377,652)
Capital grants, subsidies and contributions	(8,245,196)	(10,643,976)
Net cash provided by/(used in) operating activities	17,454,830	16,502,115

**(c) Undrawn Borrowing Facilities**

**Credit Standby Arrangements**

Bank overdraft limit	200,000	200,000
Bank overdraft at balance date	0	0
Credit card limit	80,000	80,000
Credit card balance at balance date	(3,610)	(6,039)
<b>Total amount of credit unused</b>	276,390	273,961

**Loan facilities**

Loan facilities - current	245,549	250,645
Loan facilities - non-current	2,016,175	2,261,724
<b>Total facilities in use at balance date</b>	2,261,724	2,512,369

<b>Unused loan facilities at balance date</b>	Nil	Nil
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**19. RELATED PARTY TRANSACTIONS**

**(a) Elected Member Remuneration**

Fees, expenses and allowances to be paid or reimbursed to elected council members.

Note	2023 Actual \$	2023 Budget \$	2022 Actual \$
President's annual allowance	35,880	35,880	34,500
President's meeting attendance fees	22,880	22,880	22,000
President's ICT expenses	1,560	1,560	1,500
	60,320	60,320	58,000
Deputy President's annual allowance	8,970	8,970	8,625
Deputy President's meeting attendance fees	18,720	18,720	18,000
Deputy President's ICT expenses	1,560	1,560	1,500
	29,250	29,250	28,125
All other council member's meeting attendance fees	131,040	131,040	120,717
All other council member's ICT expenses	10,920	10,920	10,060
	141,960	141,960	130,777
19(b)	231,530	231,530	216,902

**(b) Key Management Personnel (KMP) Compensation**

The total of compensation paid to KMP of the Shire during the year are as follows:

Note	2023 Actual \$	2022 Actual \$
Short-term employee benefits	654,929	720,935
Post-employment benefits	77,394	85,299
Employee - other long-term benefits	88,703	(29,645)
Council member costs	231,530	216,902
19(a)	1,052,556	993,491

*Short-term employee benefits*

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

*Post-employment benefits*

These amounts are the current-year's cost of the Shire's superannuation contributions made during the year.

*Other long-term benefits*

These amounts represent annual leave and long service leave entitlements accruing during the year.

*Council member costs*

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

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**19. RELATED PARTY TRANSACTIONS**

**(c) Transactions with related parties**

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guarantees exist in relation to related parties at year end.

In addition to KMP compensation above the following transactions occurred with related parties:

	<b>2023</b> <b>Actual</b> \$	<b>2022</b> <b>Actual</b> \$
Purchase of goods and services	70,807	14,137
Short term employee benefits - other related parties	123,311	114,549
Payment of council member costs (Refer to Note 19(a))	231,530	216,902

**Related Parties**

**The Shire's main related parties are as follows:**

*i. Key management personnel*

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel and are detailed in Notes 19(a) and 19(b)

*ii. Other Related Parties*

Short-term employee benefits relate to an associate persons of KMP who was employed by the Shire under normal employment terms and conditions.

Outside of normal citizen type transactions with the Shire, there were no other related party transactions involving key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

*iii. Entities subject to significant influence by the Shire*

There were no such entities requiring disclosure during the current or previous year.

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**20. JOINT ARRANGEMENTS**

**Share of joint operations**  
Provision of a regional Records Service  
This joint venture ceased to exist for the Shire of Esperance during 2021/2022. The only asset was a building. Council's one-tenth share of this asset included in Land and Buildings is as follows:

**Statement of Financial Position**

Land and Buildings  
Less: accumulated depreciation  
Sale proceeds  
Loss on disposal

2023 Actual	2022 Actual
\$	\$
0	72,500
0	(9,060)
0	(58,937)
0	(4,503)
0	0

**SIGNIFICANT ACCOUNTING POLICIES**  
**Joint operations**  
A joint operation is a joint arrangement where the Shire has joint control with two or more parties to the joint arrangement. All parties to joint arrangement have rights to the assets, and obligations for the liabilities relating to the arrangement.  
  
Assets, liabilities, revenues and expenses relating to the Shire's interest in the joint operation are accounted for in accordance with the relevant Australian Accounting Standard.

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**21. FINANCIAL RISK MANAGEMENT**

This note explains the Shire's exposure to financial risks and how these risks could affect the Shire's future financial performance.

<b>Risk</b>	<b>Exposure arising from</b>	<b>Measurement</b>	<b>Management</b>
<b>Market risk - interest rates</b>	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
<b>Credit risk</b>	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
<b>Liquidity risk</b>	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance department under policies approved by the council. The finance department identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

**(a) Interest rate risk**

**Cash and cash equivalents**

The Shire's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Shire to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Shire to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents, term deposits, and Treasury bonds held disclosed as financial assets at amortised cost are reflected in the table below.

	<b>Weighted Average Interest Rate</b>	<b>Carrying Amounts</b>	<b>Fixed Interest Rate</b>	<b>Variable Interest Rate</b>	<b>Non Interest Bearing</b>
	<b>%</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>2023</b>					
Cash and cash equivalents	2.51%	43,247,389	11,000,000	27,526,948	4,720,441
Financial assets at amortised cost - term deposits	4.45%	3,999,998	3,999,998	0	0
<b>2022</b>					
Cash and cash equivalents	1.10%	41,857,599	29,000,000	12,857,599	0

**Sensitivity**

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
Impact of a 1% movement in interest rates on profit or loss and equity*	275,269	128,576

\* Holding all other variables constant

**Borrowings**

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs.

The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Shire does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 26(a).



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**21. FINANCIAL RISK MANAGEMENT (Continued)**

**(b) Credit risk**

**Trade and Other Receivables**

The Shire's major trade and other receivables comprise contractual non-statutory user fees and charges, grants, contributions and reimbursements. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Shire manages this risk by monitoring outstanding debt and employing debt recovery policies.

The level of outstanding receivables is reported to council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade and other receivables. To measure the expected credit losses, receivables from grants, contributions and reimbursements are separated from other trade receivables due to the difference in payment terms and security.

The expected loss rates are based on the payment profiles of trade and other receivables over a period of 36 months before 1 July 2022 or 1 July 2023 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of users to settle the receivables.

The loss allowance as at 30 June 2023 and 30 June 2022 was determined as follows for trade and other receivables.

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
<b>30 June 2023</b>					
Trade receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	1,319,306	62,488	2,733	43,555	1,428,082
Loss allowance	0	0	0	0	0
	<b>Less than 1 year past due</b>	<b>More than 1 year past due</b>	<b>More than 2 years past due</b>	<b>More than 3 years past due</b>	<b>Total</b>
Rates receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	36,074	13,110	14,182	4,946	68,312
Loss allowance	0	0	0	0	0
	<b>Current</b>	<b>More than 30 days past due</b>	<b>More than 60 days past due</b>	<b>More than 90 days past due</b>	<b>Total</b>
<b>30 June 2022</b>					
Trade receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	942,451	16,780	1,012	18,751	978,994
Loss allowance	0	0	0	0	0
	<b>Less than 1 year past due</b>	<b>More than 1 year past due</b>	<b>More than 2 years past due</b>	<b>More than 3 years past due</b>	<b>Total</b>
Rates receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	41,778	20,087	12,309	79,765	153,939
Loss allowance	0	0	0	0	0

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**21. FINANCIAL RISK MANAGEMENT (Continued)**

**(b) Credit risk**

The loss allowances for trade, other receivables and contract assets as at 30 June reconcile to the opening loss allowances as follows:

	Trade receivables		Rates receivables		Contract Assets	
	2023 Actual	2022 Actual	2023 Actual	2022 Actual	2023 Actual	2022 Actual
	\$	\$	\$	\$	\$	\$
Opening loss allowance as at 1 July	0	0	0	0	0	0
Increase in loss allowance recognised in profit or loss during the year	0	0	0	0	0	0
Receivables written off during the year as uncollectible	79	866	0	12,079	0	0
Unused amount reversed	(79)	(866)	0	(12,079)	0	0
<b>Closing loss allowance at 30 June</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Trade, other receivables and contract assets are written off where there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include, amongst others, the failure of a debtor to engage in a repayment plan with the Shire, and a failure to make contractual payments for a period of greater than 120 days past due.

Impairment losses on rates and statutory receivables, trade, other receivables and contract assets are presented as net impairment losses within other expenditure. Subsequent recoveries of amounts previously written off are credited against the same line item.

**Contract Assets**

The Shire's contract assets represent work completed, which have not been invoiced at year end. This is due to the Shire not having met all the performance obligations in the contract which give an unconditional right to receive consideration. The Shire applies the simplified approach to measure expected credit losses which uses a lifetime expected loss allowance for all contract assets. To measure the expected credit losses, contract assets have been grouped based on shared credit risk characteristics and the days past due. Contract assets have substantially the same risk characteristics as the trade receivables for the same types of contracts. The Shire has therefore concluded that the expected loss rates for trade receivables are a reasonable approximation of the loss rates for the contract assets.

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### 21. FINANCIAL RISK MANAGEMENT (Continued)

#### (c) Liquidity risk

##### Payables and borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 18(c).

The contractual undiscounted cash flows of the Shire's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
<b>2023</b>					
Trade and other payables	2,470,313	0	0	2,470,313	2,470,313
Borrowings	320,584	1,171,720	1,243,608	2,735,912	2,261,724
Lease liabilities	8,784	0	0	8,784	8,784
	2,799,681	1,171,720	1,243,608	5,215,009	4,740,821
<b>2022</b>					
Trade and other payables	3,105,086	0	0	3,105,086	3,105,086
Borrowings	333,291	1,278,148	1,457,764	3,069,203	2,512,369
Lease liabilities	23,400	8,809	0	32,209	28,872
	3,461,777	1,286,957	1,457,764	6,206,498	5,646,327

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**22. OTHER SIGNIFICANT ACCOUNTING POLICIES**

**a) Goods and services tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**b) Current and non-current classification**

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

**c) Rounding off figures**

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

**d) Comparative figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

**e) Budget comparative figures**

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

**f) Superannuation**

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

**g) Fair value of assets and liabilities**

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

**h) Interest revenue**

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

**i) Fair value hierarchy**

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

**Valuation techniques**

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

**j) Impairment of assets**

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

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**23. FUNCTION AND ACTIVITY**

**(a) Service objectives and descriptions**

Shire operations as disclosed in this financial report encompass the following service orientated functions and activities.

Objective	Description
<b>Governance</b> To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of Council (Councillors) and the administration support services available to the Council for the provision of governance of the district. Other costs relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific services.
<b>General purpose funding</b> To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
<b>Law, order, public safety</b> To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and protection of the environment and other aspects of public safety including beaches and emergency services.
<b>Health</b> To provide an operational framework for good community health.	Inspection of food outlets and their control as well as provision of meat inspection services, noise control and waste disposal compliance.
<b>Education and welfare</b> To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre, playgroup centre, senior citizens centre and aged care centre. Provision and maintenance of home and community care programs and youth support services.
<b>Community amenities</b> To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
<b>Recreation and culture</b> To establish and effectively manage infrastructure and resources which will help the social well being of the community.	Maintenance of public halls, civic centre, aquatic centre, beaches, recreation centre and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operations of library, museum and other cultural facilities.
<b>Transport</b> To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, street, footpaths, depots, cycleways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc. Provision and operation of airport. Provision of licensing facilities.
<b>Economic services</b> To help promote the Shire and its economic well being.	Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building control.
<b>Other property and services</b> To monitor and control Council's overheads and operating accounts.	Private works, plant repair and operation costs and engineering operation costs.

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**23. FUNCTION AND ACTIVITY (Continued)**

<b>(b) Income and expenses</b>	<b>2023 Actual</b>	<b>2022 Actual</b>
	<b>\$</b>	<b>\$</b>
<b>Income excluding grants, subsidies and contributions and capital grants, subsidies and contributions</b>		
Governance	220,406	320,721
General purpose funding	25,113,759	22,330,410
Law, order, public safety	75,461	135,480
Health	74,227	53,907
Education and welfare	755,068	867,741
Community amenities	5,891,360	5,381,237
Recreation and culture	2,255,299	2,027,943
Transport	1,884,209	1,636,610
Economic services	697,650	561,390
Other property and services	1,723,201	522,009
	<b>38,690,640</b>	<b>33,837,448</b>
<b>Grants, subsidies and contributions and capital grants, subsidies and contributions</b>		
Governance	501,173	72,440
General purpose funding	9,192,259	8,899,414
Law, order, public safety	827,822	2,363,065
Health	61,497	44,829
Education and welfare	5,104,891	4,010,311
Community amenities	319,084	125,130
Recreation and culture	520,920	2,657,568
Transport	7,573,643	8,925,038
Economic services	123,353	171,076
Other property and services	182,567	203,617
	<b>24,407,209</b>	<b>27,472,488</b>
<b>Total Income</b>	<b>63,097,849</b>	<b>61,309,936</b>
<b>Expenses</b>		
Governance	(2,397,275)	(2,137,373)
General purpose funding	(394,593)	(409,421)
Law, order, public safety	(2,487,397)	(2,039,811)
Health	(480,990)	(317,865)
Education and welfare	(5,465,347)	(4,991,719)
Community amenities	(6,826,477)	(5,774,954)
Recreation and culture	(13,536,787)	(13,380,721)
Transport	(23,005,417)	(19,709,647)
Economic services	(2,112,644)	(1,829,012)
Other property and services	(1,387,718)	(1,077,761)
<b>Total expenses</b>	<b>(58,094,645)</b>	<b>(51,668,284)</b>
<b>Net result for the period</b>	<b>5,003,204</b>	<b>9,641,652</b>
<b>(c) Total Assets</b>		
Governance	32,445,118	32,170,521
General purpose funding	7,782,096	5,794,929
Law, order, public safety	8,555,734	8,805,091
Health	12,961	12,800
Education and welfare	7,962,934	7,204,284
Community amenities	16,460,685	14,773,374
Recreation and culture	84,700,075	69,187,243
Transport	567,744,040	411,844,804
Economic services	625,997	759,248
Other property and services	7,980,226	7,113,596
Unallocated	13,921,817	15,781,304
	<b>748,191,683</b>	<b>573,447,194</b>

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**24. RATING INFORMATION**

**(a) General Rates**

RATE TYPE		Rate in	Number	2022/23	2022/23	2022/23	2022/23	2022/23	2022/23	2022/23	2021/22
Rate Description	Basis of valuation	\$	of Properties	Actual Rateable Value*	Actual Rate Revenue	Actual Interim Rates	Actual Total Revenue	Budget Rate Revenue	Budget Interim Rate	Budget Total Revenue	Actual Total Revenue
		\$		\$	\$	\$	\$	\$	\$	\$	\$
GRV - Residential	Gross rental valuation	0.1078	3,933	66,109,900	7,126,778	47,527	7,174,305	7,126,779	34,389	7,161,168	6,699,107
GRV - Commercial	Gross rental valuation	0.1078	413	27,264,356	2,939,152	14,669	2,953,821	2,939,152	0	2,939,152	2,764,766
GRV - Vacant	Gross rental valuation	0.1078	81	1,551,135	167,216	(1,173)	166,043	170,892	0	170,892	163,064
UV - Rural	Unimproved valuation	0.00571	1,024	1,742,375,000	9,944,607	3,033	9,947,640	9,944,605	0	9,944,605	9,398,856
<b>Total general rates</b>			5,451	1,837,300,391	20,177,753	64,056	20,241,809	20,181,428	34,389	20,215,817	19,025,793
<b>Minimum payment</b>		\$									
GRV - Residential	Gross rental valuation	1.273	1,374	13,236,291	1,749,102	(9,178)	1,739,924	1,749,102	0	1,749,102	1,648,677
GRV - Commercial	Gross rental valuation	1.273	63	427,175	80,199	(635)	79,564	80,199	0	80,199	75,663
GRV - Vacant	Gross rental valuation	1.273	522	2,555,587	664,532	(6,613)	657,919	683,601	0	683,601	658,173
UV - Rural	Unimproved valuation	1.273	157	21,834,100	199,861	98	199,959	201,134	0	201,134	168,540
UV - Mining	Unimproved valuation	1.273	137	2,695,704	174,401	22,804	197,205	174,401	0	174,401	133,266
UV - Commercial Industrial	Unimproved valuation	1.273	4	177,500	5,093	0	5,093	3,819	0	3,819	3,603
<b>Total minimum payments</b>			2,257	40,926,357	2,873,188	6,476	2,879,664	2,892,256	0	2,892,256	2,687,922
<b>Total general rates and minimum payments</b>			7,708	1,878,226,748	23,050,941	70,532	23,121,473	23,073,684	34,389	23,108,073	21,713,715
<b>Ex-gratia Rates and Prepaid Rates</b>											
CBH Storage Facilities		N/A			352,802		352,802	352,802		352,802	323,270
Prepaid Rates		N/A			178,295		178,295	100,000		100,000	94,259
<b>Total amount raised from rates (excluding general rates)</b>			0	0	531,097	0	531,097	452,802		452,802	417,529
<b>Concessions</b>							(17,199)			(17,199)	(16,214)
<b>Total Rates</b>							23,635,371			23,543,676	22,115,030
Rate instalment interest							33,633			35,000	32,043
Rate overdue interest							13,195			16,000	14,798

The rate revenue was recognised from the rate record as soon as practicable after the Shire resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

\*Rateable Value at time of raising of rate.

**Shire of Esperance**  
**Annual Financial Report**  
*For the year ended 30th June 2023*

**Notes to and forming part of the Financial Report**

**25. DETERMINATION OF SURPLUS OR DEFICIT**

Note	2022/23			
	2022/23 (30 June 2023 Carried Forward)	Budget (30 June 2023 Carried Forward)	2022/23 (1 July 2022 Brought Forward)	2021/22 (30 June 2022 Carried Forward)
	\$	\$	\$	\$
<b>(a) Non-cash amounts excluded from operating activities</b>				
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .				
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	(1,572,415)	(553,536)	(383,422)	(383,422)
Less: Movement in liabilities associated with restricted cash	(755,926)	47,126	337,630	337,630
Add: Loss on disposal of assets	56,443	290,637	202,379	202,379
Add: Depreciation	21,492,577	20,738,656	19,333,077	19,333,077
Non-cash movements in non-current assets and liabilities:				
Pensioner deferred rates	(3,949)	5,000	5,667	5,667
Movement in lease liabilities	(5,767)	(17,133)	(17,133)	(17,133)
Employee benefit provisions	165,732	10,000	(71,007)	(71,007)
Other provisions	290,498	0	0	0
Inventory	943,838	236,404	119,277	119,277
<b>Non-cash amounts excluded from operating activities</b>	<b>20,611,031</b>	<b>20,757,154</b>	<b>19,526,468</b>	<b>19,526,468</b>
<b>(b) Surplus or deficit after imposition of general rates</b>				
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.				
<b>Adjustments to net current assets</b>				
Less: Reserve accounts	27 (39,107,270)	(25,091,696)	(33,959,332)	(33,959,332)
Less: Financial assets at amortised cost - self supporting loans	4(a) (190,736)	(190,736)	(198,228)	(198,228)
Less: Current assets not expected to be received at end of year				
- Land held for resale	6 (985,354)	(176,057)	(176,057)	(176,057)
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings	14 245,549	245,548	250,645	250,645
- Current portion of lease liabilities	11(b) 8,784	8,784	0	0
- Employee benefit provisions	1,876,941	1,785,920	1,720,919	1,720,919
<b>Total adjustments to net current assets</b>	<b>(38,152,086)</b>	<b>(23,418,237)</b>	<b>(32,362,053)</b>	<b>(32,362,053)</b>
<b>Net current assets used in the Statement of Financial Activity</b>				
Total current assets	52,063,680	32,095,338	44,997,728	44,997,728
Less: Total current liabilities	(9,836,333)	(8,713,576)	(8,716,475)	(8,716,475)
Less: Total adjustments to net current assets	(38,152,086)	(23,418,237)	(32,362,053)	(32,362,053)
<b>Surplus or deficit after imposition of general rates</b>	<b>4,075,261</b>	<b>(36,475)</b>	<b>3,919,200</b>	<b>3,919,200</b>



**Shire of Esperance**  
**Annual Financial Report**  
*For the year ended 30th June 2023*

Notes to and forming part of the Financial Report

**26. BORROWING AND LEASE LIABILITIES**

(a) Borrowings

Purpose	Note	Actual							Budget			
		Principal			Principal at 30 June 2022	Principal			Principal at 1 July 2022	New Loans During 2022-23	Principal	
		Principal at 1 July 2021	New Loans During 2021-22	Repayments During 2021-22		New Loans During 2022-23	Repayments During 2022-23	Principal at 30 June 2023			Repayments During 2022-23	Principal at 30 June 2023
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Shark Lake Industrial Park		778,332	0	(50,126)	728,206	0	(52,417)	675,789	728,206	0	(52,419)	675,787
<b>Total</b>		778,332	0	(50,126)	728,206	0	(52,417)	675,789	728,206	0	(52,419)	675,787
<b>Self Supporting Loans</b>												
Pink Lake Country Club		29,918	0	(23,735)	6,183	0	(6,183)	0	6,184	0	(6,184)	0
Recherche Aged Welfare		220,124	0	(17,461)	202,663	0	(18,599)	184,064	202,663	0	(18,598)	184,065
Esperance Squash Club		(1)	0	1	0	0	0	0	0	0	0	0
Esperance Bay Yacht Club		293,662	0	(17,399)	276,263	0	(18,281)	257,982	276,263	0	(18,281)	257,982
Newtown Condungup Football Club		43,865	0	(5,712)	38,153	0	(5,888)	32,265	38,153	0	(5,888)	32,265
Esperance Bay Yacht Club		30,983	0	(12,150)	18,833	0	(12,473)	6,360	18,833	0	(12,473)	6,360
Gibson Football Club		122,916	0	(39,976)	82,940	0	(40,964)	41,976	82,940	0	(40,962)	41,978
Condungup District Recreation Association		452,488	0	(47,942)	404,548	0	(48,376)	356,172	404,546	0	(48,376)	356,170
Esperance Tennis Club		20,000	0	(4,954)	15,046	0	(4,985)	10,061	15,046	0	(4,985)	10,061
Esperance Bay Yacht Club		0	750,000	(10,466)	739,534	0	(42,479)	697,055	739,534	0	(42,480)	697,054
<b>Total Self Supporting Loans</b>		1,213,955	750,000	(179,794)	1,784,163	0	(198,228)	1,585,935	1,784,162	0	(198,227)	1,585,935
<b>Total Borrowings</b>		1,992,287	750,000	(229,920)	2,512,369	0	(250,645)	2,261,724	2,512,368	0	(250,646)	2,261,722

Self supporting loans are financed by payments from third parties. These are shown in Note 4 as other financial assets at amortised cost.  
All other loan repayments were financed by general purpose revenue.

## Shire of Esperance Annual Financial Report

For the year ended 30th June 2023

## Notes to and forming part of the Financial Report

### 26. BORROWING AND LEASE LIABILITIES (Continued)

#### Borrowing Finance Cost Payments

Purpose	Note	Loan Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June 2023	Budget for year ending 30 June 2023	Actual for year ending 30 June 2022
						\$	\$	\$
Shark Lake Industrial Park		296	WATC	4.52%	28/06/2033	(37,248)	(37,254)	(39,845)
<b>Total</b>						(37,248)	(37,254)	(39,845)
<b>Self Supporting Loans Finance Cost Payments</b>								
Pink Lake Country Club		261	WATC	6.55%	12/07/2022	(101)	74	(1,066)
Recherche Aged Welfare		291	WATC	6.36%	13/12/2030	(13,775)	(13,814)	(15,024)
Esperance Squash Club		292	WATC	6.05%	15/12/2020	89	0	(89)
Esperance Bay Yacht Club		295	WATC	5.01%	26/08/2033	(15,129)	(15,052)	(16,134)
Newtown Condungup Football Club		299	WATC	3.05%	27/06/2028	(1,374)	(1,246)	(1,589)
Esperance Bay Yacht Club		300	WATC	2.63%	4/12/2023	(442)	(444)	(852)
Gibson Football Club		301	WATC	2.47%	23/01/2024	(2,063)	(2,069)	(3,345)
Condungup District Recreation Association		302	WATC	0.90%	5/06/2025	(6,234)	(6,255)	(7,005)
Esperance Tennis Club		303	WATC	0.61%	30/04/2025	(187)	(186)	(252)
Esperance Bay Yacht Club		304	WATC	2.34%	13/01/2037	(21,762)	(20,420)	(10,579)
<b>Total Self Supporting Loans Finance Cost Payments</b>						(60,978)	(59,412)	(55,935)
<b>Total Finance Cost Payments</b>						(98,226)	(96,666)	(95,780)

\* WA Treasury Corporation

## Shire of Esperance Annual Financial Report

For the year ended 30th June 2023

## Notes to and forming part of the Financial Report

### 26. BORROWING AND LEASE LIABILITIES (Continued)

#### (b) Lease Liabilities

		Actual							Budget			
Purpose	Note	Principal		Repayments During 2021-22	Principal		Repayments During 2022-23	Principal at 30 June 2023	Principal at 1 July 2022	Principal		Principal at 30 June 2023
		Principal at 1 July 2021	New Leases During 2021-22		Principal at 30 June 2022	New Leases During 2022-23				New Leases During 2022-23	Repayments During 2022-23	
Motor vehicle		5,413	0	(5,413)	0	0	0	0	0	0	0	0
Gym equipment		39,797	0	(16,897)	22,900	0	(17,133)	5,767	22,900	0	(17,133)	5,767
Motor vehicle		0	10,398	(4,426)	5,972	0	(5,972)	0	9,202	0	(5,972)	3,230
Total Lease Liabilities	11(b)	45,210	10,398	(26,736)	28,872	0	(23,105)	5,767	32,102	0	(23,105)	8,997

Lease Finance Cost Payments									
Purpose	Note	Lease Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June 2023	Budget for year ending 30 June 2023	Actual for year ending 30 June 2022	Lease Term
Motor vehicle			Toyota Fleet	1.40%	N/A	\$ 0	\$ 0	\$ (21)	36 months
Gym equipment			Maia Financial	1.40%	31/10/2023	(210)	(85)	(447)	60 months
Motor vehicle			Toyota Fleet	1.40%	31/12/2023	(85)	(210)	(117)	27 months
Total Finance Cost Payments						(295)	(295)	(585)	

**Shire of Esperance**  
**Annual Financial Report**  
*For the year ended 30th June 2023*

Notes to and forming part of the Financial Report

27. RESERVE ACCOUNTS	2023 Actual Opening Balance	2023 Actual Transfer to	2023 Actual Transfer (from)	2023 Actual Closing Balance	2023 Budget Opening Balance	2023 Budget Transfer to	2023 Budget Transfer (from)	2023 Budget Closing Balance	2022 Actual Opening Balance	2022 Actual Transfer to	2022 Actual Transfer (from)	2022 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by council</b>												
(a) Employee Entitlements Long Service Leave	1,204,562	103,752	0	1,308,314	1,204,562	5,533	0	1,210,095	1,188,504	16,058	0	1,204,562
(b) Land Purchase and Development	4,159,764	3,931,831	(3,337,743)	4,753,852	4,159,764	1,254,689	(3,300,839)	2,113,614	3,432,268	874,534	(147,038)	4,159,764
(c) Eastern Suburbs Water Pipeline	38,139	1,042	0	39,181	38,139	194	0	38,333	38,026	113	0	38,139
(d) Jetty	173,244	144,732	0	317,976	173,244	140,806	0	314,050	7,064	166,180	0	173,244
(e) Aerodrome	6,542,318	586,293	(277,215)	6,851,396	6,542,318	271,918	(578,457)	6,235,779	6,155,610	623,337	(236,629)	6,542,318
(f) Off Street Parking	542,899	1,657,522	(374,644)	1,825,777	542,899	2,767	0	545,666	541,284	1,615	0	542,899
(g) Sanitation (Rubbish Removal)	9,976,260	292,786	(496,409)	9,772,637	9,976,260	1,618,386	(845,857)	10,748,789	8,566,603	1,409,657	0	9,976,260
(h) EHC Asset Replacement	1,198,613	385,846	0	1,584,459	1,198,613	2,788	(679,146)	522,255	983,664	214,949	0	1,198,613
(i) Esperance Home Care Fundraising	357,890	8,168,376	(6,220,287)	2,305,979	357,890	1,408	0	359,298	275,432	82,458	0	357,890
(j) Unspent Grant & Contributions	6,220,287	283,749	0	6,504,036	6,220,287	0	(6,220,287)	0	4,151,016	6,220,287	(4,151,016)	6,220,287
(k) Plant Replacement	484,354	589,368	(147,264)	926,458	484,354	387,990	0	872,344	482,914	1,440	0	484,354
(l) Building Maintenance	1,644,549	82,120	(116,000)	1,610,669	1,644,549	1,560	(613,500)	1,032,609	1,878,253	662,349	(896,053)	1,644,549
(m) Governance & Workers Compensation	77,632	1,681	(19,200)	60,113	77,632	80,714	(116,000)	42,346	147,193	80,439	(150,000)	77,632
(n) IT System & Process Development	61,545	22,388	0	83,933	61,545	191	(30,000)	31,736	117,161	349	(55,965)	61,545
(o) Esperance Home Care Annual Leave	296,438	58,753	0	355,191	296,438	1,956	0	298,394	276,491	19,947	0	296,438
(p) Esperance Home Care Long Service Leave	252,848	69,882	(257,741)	64,989	252,848	1,234	0	254,082	241,469	11,379	0	252,848
(q) Priority Projects	727,990	14,320	0	742,310	727,990	53,816	(309,500)	472,306	747,147	52,229	(71,386)	727,990
	33,959,332	16,394,441	(11,246,503)	39,107,270	33,959,332	3,825,950	(12,693,586)	25,091,696	29,230,099	10,437,320	(5,708,087)	33,959,332

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

In accordance with council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

**Shire of Esperance**  
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**Notes to and forming part of the Financial Report**

<b>Name of reserve account</b>	<b>Purpose of the reserve account</b>
<b>Restricted by council</b>	
(a) Employee Entitlements Long Service Leave	Established to fund a portion of future commitments for employee entitlements incurred as a result of employing staff and workers in relation to Long Service Leave. Home Care Long Service Leave Reserve specific to Esperance Home Care.
(b) Land Purchase and Development	Established to fund land improvement and sub-division development.
(c) Eastern Suburbs Water Pipeline	Established to provide funds to recycle waste water to recreation grounds. Funded by the proceeds from the sale of water to users.
(d) Jetty	Established to provide funds for maintenance and capital works of the main jetty at the Foreshore Headland. Funded from general purpose income and donations.
(e) Aerodrome	Established to fund future development and upgrades of airport facility. Funded by the annual surplus derived from operations of the airport.
(f) Off Street Parking	Established to provide funds for the future development of central business car parking in order to make provisions for future business expansion of the CBD. Funded by general purpose income and contributions.
(g) Sanitation (Rubbish Removal)	Established to fund the purchase of major sanitation equipment and for the future development of waste disposal facilities. Funded from the annual surplus derived from property rubbish disposal collection fees after expenses.
(h) EHC Asset Replacement	Established for the purpose of Esperance Home Care to hold annual depreciation reserved and surplus cash for the replacement of HACC and other externally funded assets in accordance with HACC guidelines.
(i) Esperance Home Care Fundraising	Established for the purpose of holding the net proceeds of volunteer fundraising activities relating to the operation of Esperance Home Care.
(j) Unspent Grant & Contributions	Established for the purpose of containing funds that are derived from unspent or prepaid grants and contributions from external parties.
(k) Plant Replacement	Established to minimise and if possible eliminate any need to rely upon loan finance or unreasonable rate increases to finance the acquisition of major plant items as per Council Policy. Funding is from general purpose income. Amounts allocated will be re-assessed annually in response to revision of the five year plant replacement program and the associated forward cost estimates.
(l) Building Maintenance	Established to hold unexpended funds from the Building Maintenance Program for the use of building maintenance and refurbishment of Council buildings.
(m) Governance & Workers Compensation	Established for the purpose of future workers compensation insurance costs under the performance based contribution scheme; or cyclical gross rental valuation cost for rating purposes; or unforeseen legal costs.
(n) IT System & Process Development	Established to finance the acquisition and enhancement of information technology across the Shire. Ongoing appropriations from the Municipal Fund are provided as and when needed.
(o) Esperance Home Care Annual Leave	Established to fund future commitments for annual leave entitlements as a result of employing staff. Funded from external grant funding.
(p) Esperance Home Care Long Service Leave	Established to fund future commitments for long service leave entitlements as a result of employing staff. Funded from external grant funding.
(q) Priority Projects	Established to fund sufficient capacity to assist with the design, construction and operation of priority projects as determined by Council.

## Shire of Esperance Annual Financial Report

*For the year ended 30th June 2023*

## Notes to and forming part of the Financial Report

### 28. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2022	Amounts Received	Amounts Paid	30 June 2023
	\$	\$	\$	\$
Contributions to Public Open Space	197,590	5,540	0	203,130
Other Deposits	1,124	555	0	1,679
General Bonds - Interest Bearing	50,789	12,698	0	63,487
	249,503	18,793	0	268,296



## Auditor General

### INDEPENDENT AUDITOR'S REPORT 2023 Shire of Esperance

To the Council of the Shire of Esperance

#### Opinion

I have audited the financial report of the Shire of Esperance (Shire) which comprises:

- the Statement of Financial Position as at 30 June 2023, and the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows and Statement of Financial Activity for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2023 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

#### Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2023, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report, or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

#### **Responsibilities of the Chief Executive Officer and Council for the financial report**

The CEO of the Shire is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Shire's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

#### **Auditor's responsibilities for the audit of the financial report**

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at [https://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf).

#### **My independence and quality management relating to the report on the financial report**

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.



**Matters relating to the electronic publication of the audited financial report**

This auditor's report relates to the financial report of the Shire of Esperance for the year ended 30 June 2023 included in the annual report on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Shire to confirm the information contained in the website version.



Patrick Arulsingham  
Senior Director Financial Audit  
Delegate of the Auditor General for Western Australia  
Perth, Western Australia  
15 November 2023

Audit Committee: Minutes  
21 November 2023

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**10. MATTERS BEHIND CLOSED DOORS**

Nil

**11. CLOSURE**

The Presiding Member declared the meeting closed at 11:18am.

**These Minutes were confirmed at a meeting held on \_\_\_\_\_**

**Signed \_\_\_\_\_**

**Presiding Member at the meeting at which the Minutes were confirmed.**

**Dated \_\_\_\_\_**

**14. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**15. MEMBERS QUESTIONS WITH OR WITHOUT NOTICE**

**16. URGENT BUSINESS APPROVED BY DECISION**

**17. MATTERS BEHIND CLOSED DOORS**

**Officer's Comment:**

It is recommended that the meeting is behind closed doors for the following items, in accordance with section 5.23(2) of the Local Government Act 1995.

**Item: 17.1**

**Workers Accomodation Project**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government (Section 5.23(2)(e)(i)).*

**Item: 17.2**

**Lot 50 Wylie Bay Road**

**CONFIDENTIAL ITEM**

*This report is considered confidential in accordance with the Local Government Act 1995, as it relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(c)); and legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting (Section 5.23(2)(d)); and a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government (Section 5.23(2)(e)(ii)).*

**18. PUBLIC QUESTION TIME**

**19. CLOSURE**